



**STRATEGIC PRIORITY 1**

# Land and housing

Contribute to the availability, quality and mix of LAND and HOUSING options to support liveability for current residents and in readiness for growth.



Adavale | Cheepie | Eromanga | Quilpie | Toompine



# Services

**1.1**

Land development, housing construction and refurbishment

---

**1.2**

Housing management, administration and sales

---

**1.3**

Gyrca Gardens units and aged persons housing

---



# Land development, housing construction and refurbishment

## About land development, housing construction and refurbishment

### Our objective

Ensure Quilpie Shire growth is supported by the availability of developed land for homes and businesses, and a mix of quality housing.

### What is included?

Funding applications, reporting and acquittal

Housing construction

Housing refurbishment

Land development - industrial

Land development - residential



### Quick facts – Council's housing program to date

| Year | Quilpie                        | Eromanga      | Total |
|------|--------------------------------|---------------|-------|
| 2021 | 1 x 4 bedroom                  | 1 x 3 bedroom | 2     |
| 2023 | 2 x 4 bedroom<br>2 x 5 bedroom | 1 x 3 bedroom | 5     |
| 2024 | 6 x townhouses                 | 1 x 2 bedroom | 7     |
| 2025 | 8 x 3 bedroom                  |               | 8     |
|      |                                |               | 22    |



2026 National Awards for Local Government  
Quilpie Shire Council (Winner) - Outstanding Rural and Remote Council



© Commonwealth of Australia

## Service leaders:

- Chief Executive Officer
- Director Infrastructure Services

## Annual goals

### Projects & Programs

- Undertake budgeted Capital projects – Land to proactively meet future demand (i.e. not reactive to growth).<sup>1.1 (a)</sup>
- Undertake budgeted Capital projects – Housing (New housing stock) to increase availability of quality new homes.<sup>1.1 (b)</sup>
- Undertake budgeted Capital projects – Housing (Existing housing stock) to enhance liveability for current and future tenants.<sup>1.1 (c)</sup>

### Partnerships

- Comply with Council's responsibilities under funding programs (e.g. Residential Activation Fund agreement).<sup>1.1 (d)</sup>

## Projects 2026/27

| Capital projects - Land |                                               |                                                 |
|-------------------------|-----------------------------------------------|-------------------------------------------------|
| 0210-2601               | Rural residential estate                      | Multi-year project                              |
| 0210-2602               | Strategic land purchases                      | Carry-over project                              |
| 0210-2701               | Industrial land subdivision                   | –                                               |
| 0220-2701               | Powerhouse house development – Stages 2 and 3 | Multi-year project, subject to external funding |

| Capital projects - Housing |                                |                                                                                                     |
|----------------------------|--------------------------------|-----------------------------------------------------------------------------------------------------|
| 0220-2502                  | Council housing refurbishments | Annual allocation to cover improvements to any Council house or unit – as required or when vacated. |



# 1.2



## Housing management, administration and sales

### About housing management, administration and sales

#### Our objective

Make Quilpie Shire a welcoming home by administering quality housing that supports Council's operational needs, tenant welfare, and community service delivery.

#### What is included?

Accommodation planning

Administration

Appointed agent liaison and management

Asset management sub-plan (housing)

Policy

Preventative maintenance - housing

Reactive maintenance - housing

Rental accommodation

Sale of housing

Tenant induction and departure processes, tenancy surveys, inspections and notices (where applicable).



### Quick facts – Housing management, administration and sales

|                              | 2025/26                                                                                                                                                                                                                                                                                                                                        |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Number of properties managed | 43 properties (excluding Gyrica Gardens)                                                                                                                                                                                                                                                                                                       |
| Number of property sales     | Resolution to sell 1 house to date.                                                                                                                                                                                                                                                                                                            |
| Rental                       | <p>Published each year in Council's Fees and Charges.</p> <p>Subsidised rental arrangements in Quilpie and Eromanga for use by Council employees and Outback Gondwana Foundation Ltd (OGF) to facilitate service delivery and economic development. Also subsidised (100%) for Kids Patrol (operating the childcare centre) for 12 months.</p> |

## Service leaders

Individual goals are allocated to:

- Chief Executive Officer
- Director Infrastructure Services
- Executive Manager – People and Safety

## Annual goals

### Plans

- Contribute to reviews of the asset management sub-plan for buildings and other structures (housing).<sup>1,2 (a)</sup>
- Integrate accommodation considerations into a combined workforce and accommodation plan for Council employees.<sup>1,2 (b)</sup>

### People

- Undertake tenancy lifecycle management, including tenant inductions, departures and tenancy surveys (annual and post tenancy).<sup>1,2 (c)</sup>

### Partnerships

- Monitor effectiveness and compliance of Council's appointed agent.<sup>1,2 (d)</sup>

## Policies & Processes

- Develop, maintain and periodically review a housing policy, with inclusion in the policy calendar and on the website.<sup>1,2 (e)</sup>
- Finalise and implement a framework for management of Council housing with the appointed agent.<sup>1,2 (f)</sup>

## Projects & Programs

- Provide Quilpie rental accommodation with a mix of units, townhouses, duplexes and 2, 3, 4 and 5 bedroom houses (timber, modular and brick homes).<sup>1,2 (g)</sup>
- Provide 3-bedroom Eromanga rental accommodation (timber or modular construction).<sup>1,2 (h)</sup>
- Develop and implement a preventative maintenance schedule (who, what, when, why) and coordinate delivery (e.g. air-conditioner servicing, smoke alarms).<sup>1,2 (i)</sup>
- Schedule and facilitate reactive maintenance as required, within the allocated budget.<sup>1,2 (j)</sup>
- Undertake Council approved housing sales to support residents' home ownership and promote long-term population growth.<sup>1,2 (k)</sup>
- Undertake industrial land sales to support economic growth within the Shire.<sup>1,2 (l)</sup>
- Maintain furniture and equipment supplied in furnished premises.<sup>1,2 (m)</sup>
- Conduct housing inspections (target 3 per year) including issuing of applicable notices.<sup>1,2 (n)</sup>

## Estimated Sales 2026/27

- Housing - \$150,000
- Industrial Land - \$100,000



# 1.3



## Gyrica Gardens units and aged persons housing

### About Gyrica Gardens units and aged persons housing

#### Our objective

Provide independent living units at Gyrica Gardens Retirement Village and other property that enable residents to downsize while maintaining connection with family, friends and community.



#### What is included?

Activities (For seniors through the Health Promotions Program)

Inspections (Building and safety) and follow-up actions

Planning for additional units

Preventative maintenance

Policy – Gyrica Gardens

Reactive maintenance

Refurbishments according to the Liveable Housing Design Standard

### Quick facts – Gyrica Gardens units and aged persons housing

|                                         | 2025/26                                                |
|-----------------------------------------|--------------------------------------------------------|
| Gyrica Gardens                          | 17                                                     |
| Number of units managed (Gyrica Street) |                                                        |
| Bedrooms                                | 2                                                      |
| Construction                            | Brick                                                  |
| Facilities                              | Multipurpose and activities room<br>Available for hire |
| Program support                         | Health Promotions Program - Seniors                    |
| Rental                                  | Pensioner and non-pensioner rates available            |
| Other aged housing                      | 1                                                      |
| Number of units managed (Pegler Street) |                                                        |
| Bedrooms                                | 2                                                      |
| Construction                            | Brick                                                  |

## Service leaders

Individual goals are allocated to:

- Director Community and Business Development
- Deputy Director Community and Business Development
- Deputy Director Infrastructure Services

## Annual goals

### Persistence

- Seek funding towards the detailed design and expansion of Gyrica Gardens to cater for an increased number of residents.<sup>1.3 (a)</sup>

### Progress (Compliance)

- Conduct building and safety inspections in accordance with Council policy, document findings and follow-up outcomes.<sup>1.3 (b)</sup>

## People

- Provide a primary contact for tenant contact and back-up, and record the status and actioning of tenant issues, concerns or feedback.<sup>1.3 (c)</sup>

## Projects & Programs

- Undertake hire booking administration for the Gyrica Gardens Multipurpose Centre.<sup>1.3 (d)</sup>
- Undertake approved capital projects – Gyrica Gardens.<sup>1.3 (e)</sup>
- Develop and implement a preventative maintenance schedule (who, what, when, why) and coordinate delivery (e.g. air-conditioner servicing, smoke alarms).<sup>1.3 (f)</sup>
- Schedule and facilitate reactive maintenance as required, within the allocated budget.<sup>1.3 (g)</sup>

## Policies & Processes

- Develop and periodically review a Gyrica Gardens policy with inclusion in the policy calendar and on the website.<sup>1.3 (h)</sup>
- Document the inspection process to provide for continuity of the service in the event of employee changes.<sup>1.3 (i)</sup>

## Projects 2026/27

| Capital projects – Gyrica Gardens |                                       |                                                                                                             |
|-----------------------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 0220-2503                         | Gyrica Gardens housing refurbishments | Annual allocation to cover improvements to any Gyrica Gardens unit - as required or when vacated (17 units) |
| 0220-2702                         | Gyrica Gardens extension              | Detailed design and construction - Subject to external funding.                                             |
| 0220-2402-0010                    | Gyrica housing refurbishment Unit 3   | Carry-over project<br>Refurbishment (when vacated) to be disability accessible.                             |
| 0220-2402-0020                    | Gyrica housing refurbishment Unit 4   | Carry-over project<br>Refurbishment (when vacated) to be disability accessible.                             |





'The Q1000 initiative aims to grow the population of Quilpie Shire through targeted housing, workforce, and community development strategies. The project responds to demographic shifts and regional workforce shortages impacting housing availability.

Council has invested in new housing, introduced financial incentives, and created pathways to home ownership for essential workers and residents. These measures support long-term community sustainability and regional economic growth.'

### **2026 National Awards for Local Government**

**Quilpie Shire Council (Winner)** - Outstanding Rural and Remote Council

**Quilpie Shire Council (Honourable Mention)** - Q1000 (Population and housing strategy)



© Commonwealth of Australia





Adavale | Cheepie | Eromanga | Quilpie | Toompine



## STRATEGIC PRIORITY 2

# Essential infrastructure and regulated services

Provide ESSENTIAL INFRASTRUCTURE and REGULATED SERVICES that are well planned and managed, with capacity to meet current and projected demand.



Adavale | Cheepie | Eromanga | Quilpie | Toompine



WARNING  
DO NOT  
ENTER  
THE  
WORKING  
AREA

STAND CLEAR  
BIN LIFT  
GREASE BIN  
AND BLADE

DANGER  
RESTRICTED SPACE  
HAZARDOUS  
ATMOSPHERE  
ELECTRIC SHOCK  
OR OTHER INJURY  
IF YOU ENTER

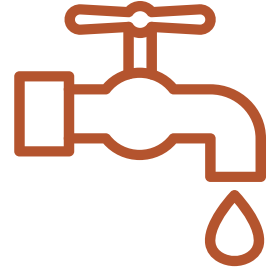
WARNING  
BLADE  
RETRACTS  
AUTOMATICALLY

PUSS MINI

# Services

- |            |                                                                                                                                             |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2.1</b> | Water (Supply and reticulation)                                                                                                             |
| <b>2.2</b> | Sewerage (Reticulation, treatment and disposal)<br>Including participation in South West Queensland<br>Water and Sewerage Alliance (SWQWSA) |
| <b>2.3</b> | Waste (Collection and disposal)                                                                                                             |

# 2.1



## Water (Supply and reticulation)

### About Water

#### Our objective

Provide a safe, reliable and compliant drinking water service to Quilpie and Eromanga, and contribute water infrastructure at Adavale, Toompine and Cheepie.



#### What is included?

Advocacy (Eromanga Bore)

Asset management planning, data (including capitalisation) and ratios

Collaboration – councils, regional and industry bodies

Complaints register, investigation and response

Customer Service Standards

Drinking Water Quality Management Plan (Annual reports, applications for amendments, audits, independent reviews of progress, plan reviews, compliance, information requests, fluoride fact sheet)

Drinking Water Quality monitoring programs – Operational (inhouse) and Verification (independent)

Non-potable (non-drinkable) supply for Adavale and Toompine, and some reticulation infrastructure at Cheepie.

Preventative and reactive maintenance of water infrastructure

Public access to documents

Regulator information

Risk management improvement plan

Service information for utility charges

Statewide Water Information Management (SWIM) software and data collection

Water service (potable) to Quilpie and Eromanga within the water service area

## Quick facts – Water

|                                                      | 2025/26   |
|------------------------------------------------------|-----------|
| Total length of water mains                          | 29.18 kms |
| • Adavale                                            | 3.10 kms  |
| • Cheepie (Council main / private bore)              | 0.37 kms  |
| • Eromanga                                           | 6.05 kms  |
| • Toompine                                           | 0.94 kms  |
| • Quilpie                                            | 18.72 kms |
| Total properties with water available for connection | 589       |
| Connected properties                                 | 465       |
| Vacant properties                                    | 124       |

### Water charges

Council has estimated each ratepayer's likely water usage by determining the average amount of water used for each different land use - i.e. Water is not measured by a water meter (Section 99 and Section 101 (2) *Local Government Regulation 2012*).

The calculation is: Water Charging Units (applicable to land use category) x Charge per unit (adopted at the annual budget meeting).

### Capital projects

There are broadly 3 types of projects – 'Renewal works' replace damaged, failing or ageing infrastructure to provide the original level of service. 'Upgrading works' increase the service level provided through increased capacity (e.g. size of main). 'New works' relates to the installation of infrastructure that did not exist before.

### Why does the distinction matters?

Irrespective of the type of infrastructure, it will not last forever. Infrastructure declines / ages over time, and if not renewed, Council's investment will go backwards in real terms. With underground water assets the decline may not be visible, but issues will start to arise like main breaks and water supply interruptions. Renewal works help ensure that the service can continue to be provided without interruption. Upgrading and new works will increase service levels or provide for growth. However, decisions to invest in upgrades or new works are considered carefully as they add to overall costs over time (e.g. additional repairs and replacement).

## Service leaders

Individual goals are allocated to:

- Director Infrastructure Services
- Deputy Director Infrastructure Services



## Annual goals

### Plans

- Plan for the affordable management of water infrastructure over the longer term (asset management plan integrated with long-term forecast).<sup>2.1 (a)</sup>
- Develop, implement and routinely update a Risk Management Improvement Plan (RMIP) – Water (regulator and audit matter).<sup>2.1 (b)</sup>
- Undertake a Drinking Water Quality Management Plan (DWQMP) review at the Queensland Government required intervals to ensure it remains relevant and appropriate to managing likely hazards [1 December 2025 review ongoing with the regulator - next due 1 December 2027].<sup>2.1 (c)</sup>
- Make application to the regulator for proposed amendments to the Drinking Water Quality Management Plan (if required) [Within 30 days of review].<sup>2.1 (d)</sup>

## Progress (Compliance)

- Prepare and lodge the annual report for the Drinking Water Quality Management Plan [Due annually 17 December] and include on website.<sup>2.1 (e)</sup>
- Facilitate independent audits of Quilpie's Drinking Water Quality Management Plan at the Queensland Government required intervals to verify data accuracy and assess compliance and relevance to the Quilpie and Eromanga water service [Not due this plan – next due for completion by 1 July 2029].<sup>2.1 (f)</sup>
- Periodically undertake the Customer Service Standards review for water [Not due this plan – next due December 2030] and include on website.<sup>2.1 (g)</sup>
- Annually distribute the fluoride fact sheet to residents via rate notices, website and community information boards, as required by the regulator.<sup>2.1 (h)</sup>
- Deliver, review and report on the Operational Monitoring Program (OMP) for Quilpie and Eromanga (inhouse fortnightly and weekly tests required by the regulator) – progress reporting to Council and mandatory notifications to the regulator.<sup>2.1 (i)</sup>
- Deliver, review and report on the Verification Monitoring Program (VMP) for Quilpie and Eromanga (independent annual, quarterly and half-yearly tests required by the regulator) – progress reporting to Council and mandatory notifications to the regulator.<sup>2.1 (j)</sup>
- As required, coordinate, prepare and submit information to the Queensland Government water regulator.<sup>2.1 (k)</sup>
- Submit accurate Statewide Water Information Management (SWIM) [Due annually 1 October] and publish the report on the website.<sup>2.1 (l)</sup>
- Undertake a review of the service provider registration details within 30 business days after 30 June each year [Due annually – 11 August].<sup>2.1 (m)</sup>
- Within 10 business days of the review completion, use the correct form to give the regulator notice of the outcome of the review even if there are no changes [Due annually – No later than 26 August].<sup>2.1 (n)</sup>
- Keep a map of the declared service area (limits and infrastructure location) and update the map at least annually. Council may, by resolution, amend a service area declaration. A notice of the service area declaration or amendment must be published on the website and made available for inspection and purchase.<sup>2.1 (o)</sup>

## Progress (Digital transformation)

- Administer and maintain SWIMlocal software to facilitate data collection to government agencies.<sup>2.1 (p)</sup>

## Progress (Audit)

- Facilitate an annual independent review (voluntary target) of annual progress for audit recommendations.<sup>2.1 (q)</sup>

## People

- Register, investigate and respond to water complaints (e.g. water main breaks or unplanned water interruptions, water quality, accounts/billing) within Customer Service Standard targets.<sup>2.1 (r)</sup>
- Provide the legislatively required public access to documents (e.g. inspection, purchase, website).<sup>2.1 (s)</sup>

## Persistence

- Advocate for funding from the Queensland Government for the Eromanga Bore.<sup>2.1 (t)</sup>

## Partnerships

- Comply with Council's responsibilities under water funding agreements (if / when applicable).<sup>2.1 (u)</sup>
- Collaborate with other councils and regional / industry bodies to advance Quilpie Shire's water service.<sup>2.1 (v)</sup>

## Projects & Programs

- Develop and deliver a documented preventative maintenance schedule.<sup>2.1 (w)</sup>
- Undertake reactive (as required) maintenance (e.g. due to water main breaks, unplanned water interruptions, water quality complaints).<sup>2.1 (x)</sup>
- Operate and maintain a non-potable (non-drinkable) water supply for Adavale and Toompine and maintain the Council reticulation infrastructure at Cheepie (the latter is connected to a private bore).<sup>2.1 (y)</sup>
- Deliver the budgeted Capital projects – Water (Renewal works).<sup>2.1 (z)</sup>
- Deliver the budgeted Capital projects – Water (Upgrade works).<sup>2.1 (za)</sup>
- Deliver the budgeted Capital projects – Water (New works).<sup>2.1 (zb)</sup>

## Property and Plant

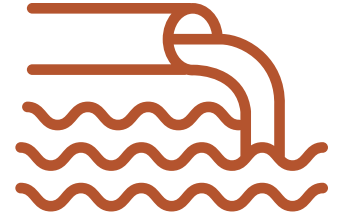
- Calculate and report the asset sustainability ratio (target > 90% average over 5 years) and asset renewal funding ratio for water.<sup>2.1 (zc)</sup>

## Projects 2026/27

| Capital projects - Water (Renewal works) |                                              |                                                       |
|------------------------------------------|----------------------------------------------|-------------------------------------------------------|
| 270-2603                                 | Quilpie - Gyrica Street (Carry-over project) | Water main replacement.                               |
| 270-2604                                 | Quilpie - Winchu Street (Carry-over project) | Water main replacement.                               |
| 270-2602                                 | Quilpie - Winchu Street                      | Water main replacement.                               |
| Capital projects - Water (Upgrade works) |                                              |                                                       |
| 270-2701                                 | Quilpie - Town bore upgrade                  | Upgrade to 150mm magnetic flow and valve replacement. |
| Capital projects - Water (New works)     |                                              |                                                       |
| 270-2702                                 | Eromanga - New bore                          | Subject to external funding application approval.     |



# 2.2



## Sewerage (Reticulation, treatment and disposal)

### About sewerage

#### Our objective

Plan and deliver a sewerage service for Quilpie and Eromanga in accordance with the Queensland Government's Environmental Authority and Council's Customer Service Standard.



#### What is included?

##### Advocacy

Asset management planning, data (including capitalisation) and ratios

Collaboration – councils, regional and industry bodies

Complaints register, investigation and response

- operations and maintenance
- treatment plant

Customer service standards

Environmental performance annual review

Plant and measures' operation, maintenance and testing, and back-up power supply – Eromanga sewage treatment plant

Preventative and reactive maintenance of sewerage infrastructure

Projects – Capital and special (if applicable)

Quarterly monitoring, sampling and measuring

Regulator notification requirements and correspondence

Service information for utility charges

Site based management plans for Eromanga sewage treatment plant

Statewide water information management (SWIM) software and data collection

Supervisory control and data acquisition (SCADA) systems

Written procedures

## Quick facts – Sewerage

|                                                                                                                                                                                                                                                                                                                                                                       | 2025/26 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Properties (lands) receiving a sewerage service or to which the service is deemed to be available                                                                                                                                                                                                                                                                     | 475     |
| Connected                                                                                                                                                                                                                                                                                                                                                             | 384     |
| Vacant properties                                                                                                                                                                                                                                                                                                                                                     | 91      |
| <b>Sewerage charges</b><br>At Quilpie Shire, sewerage, a type of utility charge, is levied based on land use (Sections 92 and 94 <i>Local Government Act 2009</i> , and Section 99 <i>Local Government Regulation 2012</i> ). The calculation is: Sewerage Charging Units (applicable to land use category) x Charge per unit (adopted at the annual budget meeting). |         |

## Service leaders

Individual goals are allocated to:

- Director Infrastructure Services
- Deputy Director Infrastructure Services

## Annual goals

### Plans

- Plan for the affordable management of sewerage infrastructure over the longer term (asset management plan integrated with long-term forecast).<sup>2.2 (a)</sup>
- Periodically review the site based management plan (SBMP) for the Eromanga Sewage Treatment Plant – the plan is required as a condition of the Environmental Authority (EPPR00904813).<sup>2.2 (b)</sup>

### Progress (Compliance)

- Periodically undertake the Customer Service Standards review for sewerage [Not due this plan – next due December 2030 as it is done in conjunction with the required water review].<sup>2.2 (c)</sup>
- As required, coordinate, prepare and submit notifications to, and correspondence with, the Queensland Government's environmental regulator (Department of Environment, Tourism, Science and Innovation - DETSI), and include in progress reporting – noting specific reporting requirements and timelines for the Eromanga sewage treatment plant.<sup>2.2 (d)</sup>
- Submit accurate Statewide Water Information Management (SWIM) data by the due dates [Due annually - 1 October].<sup>2.2 (e)</sup>

- Maintain a complaints logbook (regarding releases of contaminants) with the required information (Condition S1) for Quilpie sewage treatment plant.<sup>2.2 (f)</sup>
- Operate, maintain and monitor quarterly with determinations and records of the quality and characteristics of the contaminants at the specified sampling and measuring location (pH and Faecal Coliforms) (S2, S3) for Quilpie sewage treatment plant:
  - in accordance with the Department of Environment's Monitoring and Sampling Manual (S4)
  - by a person with the appropriate experience and qualifications to perform the required measurements (S5).<sup>2.2 (g)</sup>
- Ensure a copy of environmental authority is kept in a location readily accessible to personnel carrying out the activity and all daily and weekly records and documents are kept and available for inspection for 5 years (summaries suffice after 3 years) (G3, G4, G5) – Quilpie sewage treatment plant.<sup>2.2 (h)</sup>
- Annually review environmental performance for Quilpie s sewage treatment plant (G8 of Quilpie environmental authority). Note: Review, but no timeframe specified, for Eromanga in G8.<sup>2.2 (i)</sup>
- Operate and maintain effectively all treatment plant measures, plant and equipment related to the Eromanga sewage treatment plant and keep records of the maintenance as required (G4 of the environmental approval).<sup>2.2 (j)</sup>
- Maintain and test the back-up power supply to ensure any electronic equipment, such as alarms, control panels and monitoring equipment continues to operate as required (G3 of the environmental approval for Eromanga sewage treatment plant).<sup>2.2 (k)</sup>

### Progress (Digital transformation)

- Administer and maintain SWIMlocal software to facilitate data collection to government agencies [Due annually - 1 October].<sup>2.2 (l)</sup>
- Implement, operate and maintain the new supervisory control and data acquisition (SCADA) systems for Quilpie and Eromanga pump stations enabling trained operators to remotely monitor and control processes.<sup>2.2 (m)</sup>

### People

- Register, investigate and respond to sewerage complaints (e.g. sewer main breaks and chokes, accounts/billing) within Customer Service Standard targets.<sup>2.2 (n)</sup>

## Persistence

- Advocate for funding from the Queensland Government for the Quilpie sewage treatment plant.<sup>2.2 (o)</sup>

## Partnerships

- Comply with Council's responsibilities under sewerage funding agreements (if / when applicable).<sup>2.2 (p)</sup>
- Collaborate with other councils and regional/industry bodies to advance Quilpie Shire's sewerage service - e.g. South West Queensland Water and Sewerage Alliance (SWQWSA).<sup>2.2 (q)</sup>

## Policies & Processes

- Finalise, maintain and implement written procedures (G8) approved by the regulator.<sup>2.2 (r)</sup>

## Projects & Programs

- Develop and deliver a documented preventative maintenance schedule.<sup>2.2 (s)</sup>
- Undertake reactive (as required) maintenance (e.g. due to sewer main breaks and chokes).<sup>2.2 (t)</sup>
- Deliver the budgeted Capital projects – Sewerage (Renewal works).<sup>2.2 (u)</sup>
- Deliver the budgeted Capital projects – Sewerage (Upgrade works).<sup>2.2 (v)</sup>
- Deliver the budgeted Capital projects – Sewerage (New works).<sup>2.2 (w)</sup>
- Deliver the budgeted Special projects - Sewerage.<sup>2.2 (x)</sup>

## Property and Plant

- Calculate and report the asset sustainability ratio (>90% average over 5 years) and asset renewal funding ratio for sewerage.<sup>2.2 (y)</sup>

## Projects 2026/27

| Capital projects - Sewerage (Renewal works) |                                                                    |                                                                                                                                    |
|---------------------------------------------|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| 280-2601                                    | Eromanga - Sewerage (Carry-over project)                           | Minor renewal works - valves, pump, workplace health and safety initiatives.                                                       |
| 280-2704                                    | Eromanga - Supervisory control and data acquisition (SCADA) system | Installation of SCADA and magnetic flow meter and common effluent disposal (CED) pump station bypass.                              |
| 280-2705                                    | Quilpie - Bulloo Park pump station                                 | Upgrade area, switchboard and general security of compound.                                                                        |
| 280-2701                                    | Quilpie - Rising main                                              | Condition investigation.                                                                                                           |
| 280-2501                                    | Quilpie – Sewage treatment plant                                   | Construction of a replacement sewage treatment plant for the township of Quilpie. Subject to external funding. Multi-year project. |
| 280-2702                                    | Quilpie - Sewerage pump station No. 3 (Curlew Estate)              | Retaining wall / slab and fence.                                                                                                   |
| 280-2703                                    | Quilpie - Sewerage pump station No. 3 (Curlew Estate)              | Cut in by-pass system.                                                                                                             |
| Special projects - Sewerage                 |                                                                    |                                                                                                                                    |
| 0480-0146-0000                              | Sewerage pump station (SPS) review and redesign                    | Includes assessment of catchment for all 4 pump stations, rationalisation of sewer connections, and testing of sewer lines.        |



# 2.3



## Waste (Collection and disposal)



### About waste

#### Our objective

Plan and deliver a waste collection service in Quilpie and Eromanga, and disposal facilities in Quilpie (including landfill), Adavale, Eromanga and Toompine, operated in accordance with the Queensland Government's Environmental Authority.

#### What is included?

Advocacy (if applicable)

Collaboration – councils, regional and industry bodies

Complaints register, investigation and response

Environmental authority – compliance

Funding administration

Plant and measures' operation, maintenance and testing

Projects – Capital and special (if applicable)

Regulator notification requirements

Site based management plan and implementation for Quilpie landfill

Written procedures

## Quick facts – Waste

| 2025/26                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                       |                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------------------------------------------------|
| Lifts / collections per week                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Number of assessments | Additional bin                                                |
| 1 day per week                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 415                   | 124                                                           |
| 2 days per week                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 8                     | 27                                                            |
| 3 days per week                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 10                    | 17                                                            |
| <p>Council levies Refuse Removal and Disposal Service Charges to fund the removal and disposal of kerbside refuse (approved waste that can be disposed in a 240L Council supplied bin). Council's base kerbside waste collection service consists of one 240L general waste bin collected once per week. An owner of rateable land in or around the township of Quilpie may request up to three collections (generally Monday, Wednesday &amp; Friday) per week as approved by the Chief Executive Officer. Each additional collection attracts an additional charge. An owner of rateable land in or around the township of Eromanga may request one collection (generally Tuesday) per week.</p>                                                                                                                                                                                         |                       |                                                               |
| <p><b>Disposal locations (Transfer stations or landfill)</b></p> <ul style="list-style-type: none"> <li>• Adavale – New application required (not currently included in Environmental Authority).</li> <li>• Eromanga – Neal Street - The lot and plan being used by Council is Lot 6 on SP301979. The environmental authority record is to be updated in consultation with the regulator.</li> <li>• Quilpie – Cemetery Road – Lot 4 Plan SP292581 (Quilpie landfill site and transfer station) and Lot 74 Plan SP292581 (Part of Quilpie dump site – south of main landfill - animal carcasses, old dump).</li> <li>• Toompine – Current waste management activities are being undertaken on Lot 8 on SP301979, with former landfilling conducted on a portion of Lot 10 on SP301986. The environmental authority record is to be updated in consultation with the regulator.</li> </ul> |                       |                                                               |
| <p><b>Other waste charges</b></p> <ul style="list-style-type: none"> <li>• A flat amount per rateable assessment ("Waste Management Levy") is charged on all rateable land in the Shire that is not charged a Refuse Removal and Disposal Service Charge.</li> <li>• The levy is implemented to fund: <ul style="list-style-type: none"> <li>(a) the residual cost of waste facilities and services which are not met from the Refuse Removal and Disposal Service Charge and other related fees and charges collected on a user pays basis; and</li> <li>(b) meeting public expectations in matters of disposal of refuse that affect public health and the visual amenity of the area.</li> </ul> </li> </ul>                                                                                                                                                                            |                       | <p><b>2025/26</b></p> <p>Number of assessments</p> <p>139</p> |



## Service leaders

Individual goals are allocated to:

- Director Infrastructure Services
- Deputy Director Infrastructure Services

## Annual goals

### Plans

- Periodically review the site based management plan (SBMP) (required as a condition of the Environmental Authority EPPR00904813) for Quilpie landfill providing for operation, rehabilitation and:
  - (a) burial of exposed waste;
  - (b) fencing of the sites;
  - (c) definition of access roads;
  - (d) identification of tipping sites; and
  - (e) future land use provisions.<sup>2.3 (a)</sup>

### Progress (Compliance)

- Ensure a copy of environmental authority is kept in a location readily accessible to personnel carrying out the activity and all daily and weekly records and documents are kept and available for inspection for 5 years (summaries suffice after 3 years) (G3, G4, G5).<sup>2.3 (b)</sup>
- As required, coordinate, prepare, submit and respond to Queensland Government environmental regulator notifications and correspondence (Department of Environment, Tourism, Science and Innovation - DETSI), and include in progress reporting.<sup>2.3 (c)</sup>
- Undertake and document a review of environmental performance at least annually in accordance with the Environmental Authority - G8 (f).<sup>2.3 (d)</sup>
- Monitor and keep records where regulated waste is removed from site.<sup>2.3 (e)</sup>

## Partnerships

- Comply with Council's responsibilities under waste funding agreements (if / when applicable) – e.g. Local Government Battery Collection Program.<sup>2.3 (f)</sup>
- Collaborate with other councils and regional/industry bodies to advance Quilpie Shire's waste service.<sup>2.3 (g)</sup>

## Policies & Processes

- Finalise, maintain and implement written procedures (G8) approved by the regulator that:
  - (a) identify potential risks to the environment from the activity during routine operations, closure and an emergency;
  - (b) establish and maintain control measures that minimise the potential for environmental harm;
  - (c) ensure plant, equipment and measures are maintained in a proper and effective condition;
  - (d) ensure plant, equipment and measures are operated in a proper and effective manner;
  - (e) ensure that staff are trained and aware of their obligations under the *Environmental Protection Act 1994*; and
  - (f) ensure that reviews of environmental performance are undertaken at least annually.<sup>2.3 (h)</sup>

## Projects & Programs

- Deliver the budgeted Capital projects – Waste (Renewal works) – not required this year.<sup>2.3 (i)</sup>
- Deliver the budgeted Capital projects – Waste (Upgrade works) – not required this year.<sup>2.3 (j)</sup>
- Deliver the budgeted Capital projects – Waste (New works).<sup>2.3 (k)</sup>

## Projects 2026/27

| Capital projects - Waste (New works) |                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|--------------------------------------|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0230-2614<br>0230-2615               | Fireproof battery collection boxes (Carry-over project) | <p>The total project (in progress on 30 June) includes installation of permanent fireproof battery collection boxes at four waste facilities (Adavale, Eromanga, Quilpie, Toompine) to safely manage problem batteries and includes community awareness activities about the new collection points.</p> <p><i>The Local Government Battery Collection Program project is proudly funded by the Queensland Government and Quilpie Shire Council and delivered by Quilpie Shire Council.</i></p> <p>Note: Quarterly progress/milestone reports required.</p> <p>All projects must be completed within 12 months of contract execution.</p> <p>Final report and acquittal within 4 weeks of completion.</p> |





Adavale | Cheepie | Eromanga | Quilpie | Toompine



## STRATEGIC PRIORITY 3

# Transport

Plan and deliver safe and resilient  
TRANSPORT networks that maintain and  
strengthen Shire connections.



Adavale | Cheepie | Eromanga | Quilpie | Toompine



# Services

**3.1** Airport and airstrips

---

**3.2** Disaster response and recovery (for road assets)

---

**3.3** Footpaths

---

Roads and drainage

Including:

**3.4** Road maintenance performance contract (RMPC) -  
State Roads and sole invitee projects

Technical committee

South West Regional Roads and Transport Group  
(SWRRTG)

---

**3.5** Gravel and water

---



# Airport and airstrips

## About the airport and airstrips

### Our objective

Facilitate air travel through the provision of safe and efficient infrastructure, maintaining Shire connections for business, education, medical, disaster response, social and recreational purposes.



### What is included?

Advocacy – Regulated route

Airport infrastructure (budgeted maintenance, renewal and upgrades)

Airport operations (Quilpie)

Airstrips maintenance

Asset management

Civil Aviation Safety Authority (CASA) communications and audits

Funding programs and agreements

Hangar lease agreements

Operating manual

Projects – Capital and Special (where applicable)

Refuelling facilities

Regulated route progress updates

Safety compliance

Staff training and back-up (Aviation refuelling and Aerodrome Reporting Officers)

Stakeholder engagement

Terminal operations and maintenance

## Quick facts – Airport and airstrips

| Airstrip  | Airport code (IATA / ICAO) | Runway / airstrip | Animal exclusion fencing | Sealed | Runway length (metres) | Elevation (Above sea level) |
|-----------|----------------------------|-------------------|--------------------------|--------|------------------------|-----------------------------|
| Adavale   | - / YADA                   | 4/22, 10/28       | Yes                      | No     | 1,366 (Longest)        | 258                         |
| Cheepie   | - / YCPI                   | 2/20              | Yes                      | No     | 1,442                  | 265                         |
| Eromanga  | ERG / YEMG                 | 18/36             | Yes                      | Yes    | 1,206                  | 51                          |
| Quilpie * | ULP / YQLP                 | 09/27, 18/36      | Yes                      | Yes    | 1,493, 1,070           | 200                         |
| Toompine  | - / YTMPN                  | 34, 16, 22, 04    | Yes                      | No     | 1,055                  | 183                         |

\* Passenger terminal opened May 2018. \*\* Recently fenced through the Australian Government's Remote Airstrip Upgrade Program (Round 11) announced on 8 October 2025. Not currently a licensed airstrip. International Air Transport Association (IATA). International Civil Aviation Organisation (ICAO).

| Average passenger numbers for 2025 per flight | Disembarking Quilpie | Embarking Quilpie |
|-----------------------------------------------|----------------------|-------------------|
| From / to eastern ports                       | 6                    | 6                 |
| From / to western ports                       | 1                    | 1                 |

## Regulated route

Flights to and from Quilpie are part of a regulated route. This means that it would not be commercially viable to continue operations without intervention by the Queensland Government (which includes limiting competition). Current contracts commenced on 1 January 2022.

Quilpie Shire is part of the Western 2 route which comprises: Brisbane–Toowoomba–Charleville–Quilpie–Windorah–Birdsville–Bedourie–Boulia–Mount Isa.

The regulated route is a strategic issue for Council and the community. At the time of this plan's preparation, the Queensland Department of Transport and Main Roads (TMR) was preparing for the next contract. Shire participation included:

- 11 November 2025 – Briefing of Mayor and CEO at the South West Regional Organisation of Council (SWROC) – all Councils supported the introduction of Saturday flights to Charleville.
- 25 November 2025 – TMR representatives attended Quilpie Shire providing the opportunity for input.

## Service leaders

- Director Infrastructure Services
- Deputy Director Infrastructure Services

## Annual goals

### Plans

- Plan for the affordable management of airport and airstrips infrastructure over the longer term (asset management plan integrated with long-term forecast).<sup>3.1 (a)</sup>

### Progress (Compliance)

- Contribute to the safety and efficiency of the airport through compliance with the operating manual including:
  - regular inspections
  - maintenance and repairs (pavement and perimeter fencing to minimise the risk of animal strikes)
  - emergency response
  - adequate lighting
  - compliance with regulatory requirements.<sup>3.1 (b)</sup>
- As required, liaise with the regulator, maintain oversight of issue resolution and include updates in progress reporting.<sup>3.1 (c)</sup>

### Progress (Audit)

- Address findings from the Civil Aviation Safety Authority (CASA) audits within the required timeframes (e.g. runway holding position, aircraft designator markings, pavement maintenance – in conjunction with the renewal works).<sup>3.1 (d)</sup>

## Persistence

- Advocate for matters relating to the Regulated Route, including briefing councillors on related correspondence from the Department of Transport and Main Roads.<sup>3.1 (e)</sup>
- Monitor funding rounds and prepare funding applications where the programs align with Council needs (for example: Remote Airstrip Upgrade Program (RAUP) and Crucial Access Links Program).<sup>3.1 (f)</sup>

## Partnerships

- Comply with Council's responsibilities under funding agreements:
  - Disaster Recovery Funding Arrangements for Quilpie airport pavement reconstruction
  - Disability Standards Upgrade Program (DSUP) funding.<sup>3.1 (g)</sup>

## People

- Develop and implement hangar lease agreements.<sup>3.1 (h)</sup>
- Undertake a skills audit and arrange training for identified primary and back-up Aerodrome Reporting Officer (ARO) roles to ensure business continuity for this critical community asset. Further, maintain suitably trained staff in aviation refuelling facilities.<sup>3.1 (i)</sup>
- Engage with key stakeholders as required including but not limited to:
  - Operator relations – communication and issue resolution.
  - Pilots – e.g. site works where these may impact operations.
  - Aviation industry<sup>3.1 (j)</sup>

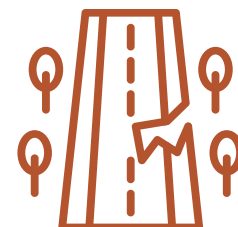
## Policies & Processes

- Review safety compliance documents and processes, signed off by the Director and Chief Executive Officer:
  - Operating manual
  - Emergency planning
  - Safety management system
  - Pavement, surface, lighting assessments
  - Ground operations.<sup>3.1 (k)</sup>

## Projects & Programs

- Operate and maintain the refuelling facilities (Avgas and Jet A-1), including administration of fuel cards.<sup>3.1 (l)</sup>
- Provide comfortable, clean, presentable and welcoming terminal departure and arrival areas creating a positive travel experience for residents and visitors.<sup>3.1 (m)</sup>
- Undertake budgeted Capital projects – Airport and airstrips (Renewal works).<sup>3.1 (n)</sup>
- Undertake budgeted Capital projects – Airport and airstrips (Upgrade works).<sup>3.1 (o)</sup>
- Undertake budgeted Capital projects – Airport and airstrips (New works).<sup>3.1 (p)</sup>

# 3.2



## Disaster response and recovery (for road assets)

### About disaster response and recovery

#### Our objective

Request activation of Disaster Recovery Funding Arrangements (DRFA) where eligibility criteria has been met for financial assistance to Quilpie Shire Council, administer funding and coordinate works to respond and reconstruct assets.

#### What is included?

Contract administration

Counter disaster operations

Emergency works for essential public assets

Immediate reconstruction works for essential public assets

Procurement administration

Reconstruction of essential public assets

### Quick facts – Disaster response and recovery

|                                                                                                                                                  | Disaster Recovery Funding Arrangements (DRFA)*                                                            | Total estimated program | Percentage (%) projects completed | Target date for practical completion |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|-------------------------|-----------------------------------|--------------------------------------|
| March 2025 event                                                                                                                                 | Reconstruction of Essential Public Assets (REPA)                                                          | \$80,000,000            | 44% (at end of May 2026)          | 30 June 2027                         |
| 4 January 2024 event<br>Note: Several roads for the November 2024 were rolled over, reassessed and are being completed as part of current works. | Reconstruction of Essential Public Assets (REPA)                                                          | \$12,852,077            | 79% (at end of May 2026)          | 30 December 2026                     |
| February 2026 rain event                                                                                                                         | Emergency works completed<br><br>Assessment underway for Reconstruction of Essential Public Assets (REPA) | TBA                     | TBA                               | TBA                                  |

Notes: Trigger point for Quilpie Shire Council 2025/26 - \$49,298 <https://www.qra.qld.gov.au/funding/drfa/local-government-trigger-points>

Information has been extracted from guidelines prepared by the State of Queensland (Queensland Reconstruction Authority) as examples. [https://www.qra.qld.gov.au/sites/default/files/2024-12/WEB\\_QDFG\\_V3\\_December\\_2024.pdf](https://www.qra.qld.gov.au/sites/default/files/2024-12/WEB_QDFG_V3_December_2024.pdf). Work will be undertaken in accordance with any updated guidelines that may be issued by the State from time to time.

## Service leaders

- Director Infrastructure Services
- Deputy Director Infrastructure Services

## Annual goals

### Persistence

- Consistent with the Corporate Plan 2026-2031, where opportunities arise, continue to advocate for cutting disaster recovery red tape and accelerating funding delivery.<sup>3.2 (a)</sup>

### Progress (Compliance)

- Undertake mandatory monthly progress reporting, lodged through the 'MARS' portal detailing the required information.

For example, at the time of the plan's preparation, the Guidelines from the State of Queensland (Queensland Reconstruction Authority) - Page 45 included:

- actual expenditure reported against the Recommended Value by asset
- percentage of scope of works completed at asset level and at site level
- project start and finish dates
- reasons for any variances in scope, cost or time
- details of complementary works.<sup>3.2 (b)</sup>
- Process claims for expenditure with a progress report, a general ledger / transaction report (actual expenditure versus recommended value) of the approved scope of works (Page 45 of current guidelines).<sup>3.2 (c)</sup>

## Projects 2026/27 – Tendered works to date

| Works in progress                                       |                                                          |
|---------------------------------------------------------|----------------------------------------------------------|
| RFQL 17 25-26 FD Quilpie Screening – Part 1             | Awarded 28 October 2025 (Tolbra Earthmoving and Haulage) |
| RFQL21 25-26 FD Quilpie Screening – Part 3              | Awarded 19 November 2025 (APV Contracting)               |
| RFQL22 25-26 FD Quilpie Screening – Part 4              | Awarded 19 November 2025 (APV Contracting)               |
| RFQL22 25-26 FD Quilpie Screening – Part 4 Variation 01 | Awarded 30 April 2026 (APV Contracting)                  |
| NVP-01 Kyabra Road Drainage Package                     | Awarded 10 March 2026 (Stu Bowen)                        |
| RFQL30-25-26 Tobermory Gravel Package                   | Awarded 18 March 2026 (APV Contracting)                  |
| To be commenced                                         |                                                          |
| RFQL37-25-26 Pinkenetta Road Package                    | Awarded 5 May 2026 (SA Travers & SL Travers)             |
| RFQL 39 25-26 Old Thargomindah & Kiandra Road Package   | Awarded 16 June 2026 (SA Travers & SL Travers)           |

- Prepare acquittal for completed work in accordance with the guidelines.

Broadly, the current Guidelines from the State of Queensland (Queensland Reconstruction Authority) include:

- final progress report, lodged through the 'MARS' portal and any changes in scope or quantities and reasons for each line
- final actual cost vs approved estimated expenditure
- detailed general ledger or transaction reports
- required information for sampling
- photo evidence, Global Positioning System (GPS) coordinates, time/date, treatment, project and asset level.<sup>3.2 (d)</sup>

### Partnerships

- Engage with Queensland Reconstruction Authority representatives to facilitate the optimal outcomes for the Shire.<sup>3.2 (e)</sup>

### Projects & Programs

- Coordinate procurement and manage contracts associated with the March 2025 event (incorporating November 2024 event roads).<sup>3.2 (f)</sup>
- Coordinate procurement and manage contracts associated with the January 2024 event.<sup>3.2 (g)</sup>
- Upon approval, coordinate procurement and manage contracts associated with the February 2026 rain event.<sup>3.2 (h)</sup>

### Policies & Processes

- Initiate the activation and subsequent processes for any additional events during the life of the plan.<sup>3.2 (i)</sup>



# 3.3

## Footpaths



### About footpaths

#### Our objective

Provide a safe, connected network of off-road pathways that supports health and wellbeing through active transport, and connects to key destinations including schools, health services, business precincts and community facilities.

#### What is included?

Advocacy for footpath funding

Annual footpath program

Footpath inspection program

Footpath master plan

Insurance annual return

Projects (New, renewal or upgrade based on annual budget)

### Quick facts – Footpaths

|                                              | 2025/26       |
|----------------------------------------------|---------------|
| Number of pathways                           | 85            |
| Total length                                 | 3738 metres   |
| Estimated service life of concrete footpaths | 40 - 50 years |

### Service leaders

Individual goals are allocated to:

- Director Infrastructure Services

## Annual goals

### Plans

- Maintain a footpath master plan to support a transparent, prioritised, and financially sustainable long-term delivery program that guides investment and serves as an input to funding submissions.<sup>3.3 (a)</sup>

### Persistence

- Advocate for funding from the Queensland Government for footpath projects (e.g. Works for Queensland Program and Active Transport Grants Program via Department of Transport and Main Roads).<sup>3.3 (b)</sup>

## Projects & Programs

- Deliver the budgeted Capital projects – Footpaths (Renewal works).<sup>3.3 (c)</sup>
- Deliver the budgeted Capital projects – Footpaths (Upgrade works).<sup>3.3 (d)</sup>
- Deliver the budgeted Capital projects – Footpaths (New works).<sup>3.3 (e)</sup>
- Undertake and document a periodic footpath inspection program to identify and manage physical and environmental risks.<sup>3.3 (f)</sup>

## Policies & Processes

- Contribute to the annual return for the insurance policy – Footpaths.<sup>3.3 (g)</sup>

## Projects 2026/27

| Capital projects - Footpaths (Renewal works) |                                                                                                                     |                                                                                                         |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| 0260-2723                                    | Quilpie - Brolga Street (North) footpath - Bob Memorial Park to Chulungra Street 71 metres                          | Replacement footpath                                                                                    |
| 0260-2724                                    | Quilpie - Winchu Street (South) corner footpath (40 metres) and new pram crossing in front of Quilpie hardware shop | Replacement footpath                                                                                    |
| Capital projects - Footpaths (New works)     |                                                                                                                     |                                                                                                         |
| 0230-2602                                    | Eromanga – Knot-a-Saurus footpath                                                                                   | New footpath / pathway                                                                                  |
| 0260-2720                                    | Quilpie - Boonkai Street (North) footpath - Chipu Street to Dukamurra Street 230 metres                             | New footpath                                                                                            |
| 0260-2721                                    | Quilpie - Boonkai Street (North) footpath - Dukamurra Street to Buln Buln Street 230 metres                         | New footpath                                                                                            |
| 0260-2719                                    | Quilpie - Buln Buln Street (East) footpath - Boonkai Street to Quarrion Street 120 metres                           | New footpath                                                                                            |
| 0260-2722                                    | Quilpie - Buln Buln Street (East) footpath - Quarrion Street to Jabiru Street 71 metres                             | New footpath                                                                                            |
| 0260-2611                                    | Quilpie - Caravan Park footpath                                                                                     | Remaining stage 1 at the caravan park, including upgrade to caravan park driveway. (Carry-over project) |
| 0260-2717                                    | Quilpie - Chulungra Street (East) footpath - Jabiru Street to Winchu Street 120 metres                              | New footpath                                                                                            |
| 0260-2718                                    | Quilpie - Chulungra Street (West) footpath - Winchu Street to Bulloo Park 150 metres                                | New footpath                                                                                            |
| 0260-2716                                    | Quilpie - Gyrica Street (West) footpath - Boonkai Street to Quarrion Street 120 metres                              | New footpath                                                                                            |
| 0260-2715                                    | Quilpie - Gyrica Street (West) footpath - Brolga Street to Boonkai Street 120 metres                                | New footpath                                                                                            |

# 3.4

## Roads and drainage



### About the roads and drainage

#### Our objective

Maintain the urban and rural roads (transport) network and renew and upgrade infrastructure drawing on Council's asset management plan and prioritisation framework.

#### What is included?

Advocacy

Asset management planning and financial ratios

Engagement with rural road residents prior to works

Funding applications and progress reporting

Facebook updates on road maintenance and projects.

Innovation in road management

Insurance annual return

Prioritisation - Framework and programming

Projects – Capital and special (where applicable)

Regional partnerships

Road Maintenance Performance Contract (RMPC) – 2-year contract in place for 2026/27 and 2027/28

Road maintenance plan and delivery for Shire roads

Sole invitee contracts for State roads

South West Regional Roads and Transport Group (SWRTG) – Technical committee

### Quick facts – Roads and drainage

| Road lengths        | 30 June 2025<br>(Most recent annual report)            |
|---------------------|--------------------------------------------------------|
| Rural roads         | 2,028 kms                                              |
| Urban roads         | 33 kms                                                 |
| Road related assets | 2023<br>(Last valuation)                               |
| Bridges             | 3                                                      |
| Floodways           | 158                                                    |
| Minor culverts      | 152                                                    |
| Grids               | 334                                                    |
| Kerb and channel    | 142<br>(Total of individual lengths – 20.364 kms)      |
| Sealed roads        | 472<br>(Total of individual lengths – 191.075 kms)     |
| Unsealed roads      | 2,840<br>(Total of individual lengths – 1,854.278 kms) |

### Service leaders

- Director Infrastructure Services
- Deputy Director Infrastructure Services

### Annual goals

#### Plans

- Plan for the affordable management of roads and drainage infrastructure over the longer term (asset management plan integrated with long-term forecast).<sup>3.4 (a)</sup>
- Develop a road maintenance plan to guide annual maintenance activities.<sup>3.4 (b)</sup>

## Progress (Digital transformation)

- Investigate and implement innovations in road management, subject to budget, that would enhance service delivery (e.g. Artificial intelligence road tools).<sup>3.4 (c)</sup>

## Persistence

- Advocate for funding programs that benefit South West local government areas – e.g. Transport Infrastructure Development Scheme (TIDS), Local Roads and Community Infrastructure Program (LRCIP) and Queensland Transport and Roads Investment Program (QTRIP).<sup>3.4 (d)</sup>
- Monitor funding rounds and prepare funding applications where the programs align with Council needs.<sup>3.4 (e)</sup>

## Partnerships

- Where possible, prioritise externally funded works in the works programming to ensure Council's responsibilities are met, further building Council's reputation for delivery.<sup>3.4 (f)</sup>
- Provide engineering services, negotiation and oversight for the Department of Transport and Main Roads' Road Maintenance Performance Contract (RMPC) including:
  - pre-agreement process (April – June)
  - agreement prior to 30 June
  - approval of reporting to the Department for 4 progress periods within 2 weeks of end of quarter (July-September, October-December, January-March, April-June)
  - updates to Council via progress reporting.<sup>3.4 (g)</sup>
- Deliver Council's responsibilities under the Road Maintenance Performance Contract (RMPC).<sup>3.4 (h)</sup>
- Deliver sole invitee projects for the Department of Transport and Main Roads, subject to prior consideration by Council and advice on scheduling implications for Council's capital works program.<sup>3.4 (i)</sup>
- Provide Council representation on the technical committee of the South West Regional Roads and Transport Group (SWRRTG) and provide advice to Council on project planning and submission (ordinarily 4 meetings per year).<sup>3.4 (j)</sup>
- Lead Council's Roads to Recovery funding, engineering and compliance.<sup>3.4 (k)</sup>
- Champion regional partnerships to gain efficiencies including but not limited to shared resources, joint procurement, agreements and collaborations. For instance, parties could include neighbouring councils, South West Regional Organisation of Councils, Department of Transport and Main Roads, Queensland Reconstruction Authority.<sup>3.4 (l)</sup>

## People

- Progressively embed rural resident engagement (e.g. notifications, updates, opportunities for information sharing and feedback) ahead of rural road maintenance and upgrades.<sup>3.4 (m)</sup>
- Prepare and publish on Council's Facebook a photo and a short update on completed road works (maintenance, inspections of contractor works and capital projects) balancing human, technical and community interest.<sup>3.4 (n)</sup>



## Projects & Programs

- Deliver the annual road maintenance program, reporting progress against the plan once developed.<sup>3.4 (o)</sup>
- Undertake budgeted Capital projects – Roads and drainage (Renewal works).<sup>3.4 (p)</sup>
- Undertake budgeted Capital projects – Roads and drainage (Upgrade works).<sup>3.4 (q)</sup>
- Undertake budgeted Capital projects – Roads and drainage (New works).<sup>3.4 (r)</sup>
- Maintain and implement a prioritisation framework to assist Council in project evaluation.<sup>3.4 (s)</sup>

## Policies & Processes

- Contribute to the annual return for the insurance policy - Roads.<sup>3.4 (t)</sup>

## Property and Plant

- Calculate and report the asset sustainability ratio (>90% average over 5 years) and asset renewal funding ratio for roads and drainage.<sup>3.4 (u)</sup>

## Projects 2026/27 – Roads and drainage

| Capital projects - Roads and drainage (Renewal works) |                                                                                                     |                                                                                                 |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| 0260-2735                                             | Adavale rural - Adavale Black Road - Concrete floodway replacement - Location 1                     | Ch 62.640 to 62.680                                                                             |
| 0260-2736                                             | Adavale rural - Adavale Black Road - Concrete floodway replacement – Location 2                     | Ch 63.050 to 63.080                                                                             |
| 0260-2737                                             | Adavale rural - Adavale Black Road - Concrete floodway replacement – Location 3                     | Ch 64.110 to 64.130                                                                             |
| 0260-2705                                             | Arronfield Road – Concrete ratwalls – 2 locations                                                   | Ch 24.60 to 24.90 and Ch 38.80 to 39.25                                                         |
| 0260-2707                                             | Adavale rural - Cheepie Adavale Road – Concrete ratwalls, stabilisation and sealing – 3 locations   | Ch 53.11 to 53.14; Ch 53.32 to 53.35 and Ch 53.56 to 53.59                                      |
| 0260-2704                                             | Eromanga rural - Congie Road – Concrete ratwalls – 3 locations                                      | Ch 23.420 to 23.455; Ch 27.96 to 28.00 and Ch 32.58 to 32.62                                    |
| 0260-2709                                             | Eromanga rural - Coonaberry Creek Road - Concrete ratwalls, stabilisation and sealing – 3 locations | Locations to be confirmed                                                                       |
| 0260-2618                                             | Eromanga rural - Keeroongooloo Road - Heavy formation grade                                         | Heavy formation grade - 15.7 kms and top up for sealing works                                   |
| 0260-2713                                             | Eromanga rural - Trinidad Road - Concrete ratwalls and stabilisation only – 2 locations             | Locations to be confirmed                                                                       |
| 0260-2408                                             | Quilpie - Brolga Street - carparking lanes (carry-over project)                                     | Reseal                                                                                          |
| 0260-2601                                             | Quilpie - Dukamurra Street - Widen eastern side                                                     | At intersection with Galah Street                                                               |
| 0260-2780                                             | Quilpie rural - Big Creek Road -Concrete ratwalls, stabilisation and sealing – 3 locations          | Ch 5.82 to 5.94; Ch 26.85 to 26.87 and Ch 26.92 to 26.94                                        |
| 0260-2738                                             | Quilpie rural – Humeburn Road – Concrete floodway replacement – Location 1                          | Ch 10.160 to 10.185                                                                             |
| 0260-2739                                             | Quilpie rural – Humeburn Road – Concrete floodway replacement – Location 2                          | Ch 37.589 to 37.614                                                                             |
| 0260-2740                                             | Quilpie rural – Humeburn Road – Concrete floodway replacement – Location 3                          | Ch 46.570 to 46.610                                                                             |
| 0260-2701                                             | Quilpie rural - Ingeberry Road ratwalls – 4 locations                                               | Ch 53.76 to 53.78; Ch 54.68 to 53.70; Ch 55.80 to 55.82; Ch 54.39 to 54.41                      |
| 0260-2710                                             | Quilpie rural - Mulianna Road – Concrete ratwalls, stabilisation and sealing – 3 locations          | Locations to be confirmed                                                                       |
| 0260-2711                                             | Quilpie rural - Napoleon Road – Concrete ratwalls – 1 location                                      | Ch 8.60 to 8.63                                                                                 |
| 0260-2712                                             | Quilpie rural - Old Thargomindah Road – Concrete ratwalls and stabilisation only – 4 locations      | Ch 8.58 to 8.60; Ch 13.565 to 13.600; Ch 16.82 to 16.84 and Ch 43.80 to 44.00                   |
| 0260-2706                                             | Quilpie rural - Ray Road – Concrete ratwalls – 4 locations                                          | Ch 8.03 to 8.04; Ch 8.05 to 8.06; Ch 12.86 to 12.89; Ch 12.89 to 12.95                          |
| 0260-2702                                             | Quilpie rural - Tobermory Road -Concrete ratwalls – 5 locations                                     | Ch 18.66 to 18.68; Ch 18.70 to 18.72; Ch 18.760 to 18.785; Ch 44.16 to 47.18; Ch 44.50 to 44.52 |
| 0260-2703                                             | Quilpie rural - Tobermory Road – Concrete floodway - 1 location                                     | Ch 76.81 on Bowalli Creek                                                                       |
| 0260-2714                                             | Quilpie rural - Wareo Road - Concrete ratwalls, stabilisation and sealing – 2 locations             | Ch 0.47 to 0.50; Ch 11.260 to 11.285                                                            |
| 0260-2725                                             | 26/27 Road reseal program - Eromanga rural - Kyabra Road reseal                                     | 26/27 Road reseal program                                                                       |
| 0260-2726                                             | 26/27 Road reseal program -Eromanga rural - Mt Margaret road reseal                                 | 26/27 Road reseal program                                                                       |
| 0260-2729                                             | 26/27 Road reseal program - Quilpie - Anzac Drive reseal                                            | 26/27 Road reseal program                                                                       |
| 0260-2731                                             | 26/27 Road reseal program - Quilpie - Brolga Street reseal                                          | 26/27 Road reseal program                                                                       |
| 0260-2732                                             | 26/27 Road reseal program - Quilpie - Bulloo Park reseal                                            | 26/27 Road reseal program                                                                       |
| 0260-2727                                             | 26/27 Road reseal program - Quilpie - Chipu Street reseal                                           | 26/27 Road reseal program                                                                       |
| 0260-2728                                             | 26/27 Road reseal program - Quilpie - Galah Street reseal                                           | 26/27 Road reseal program                                                                       |
| 0260-2730                                             | 26/27 Road reseal program - Quilpie - Kookaburra Street reseal                                      | 26/27 Road reseal program                                                                       |
| 0260-2733                                             | Adavale rural - Adavale-Charleville Road                                                            | Preliminary estimates - To be finalised                                                         |

## Projects 2026/27 – Roads and drainage

| Capital projects - Roads and drainage (New works)                |                                                                                                                                      |                                                                                                                                                   |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 0260-2602                                                        | Quilpie - Quarrion Street - Spoon drain (carry-over project)                                                                         | Drainage improvements                                                                                                                             |
| 0260-2615                                                        | Adavale rural - Adavale Charleville Road sealing (Deferred from 2025/26)                                                             | Seal the 1,070 metre long section from Chainage 47.030 - 48.100 (Marinalla Park cap rock seal works - to width of 6 metres) - deferred to 2026/27 |
| 0260-2617                                                        | Eromanga rural - Keeroongooloo Road seal (carry-over project)                                                                        | Seal 18.7 kms, 4 metre width                                                                                                                      |
| State roadworks - Sole invitee (at the time of plan preparation) |                                                                                                                                      |                                                                                                                                                   |
|                                                                  | CN-25602 Flood damage on two State (Department of Transport and Main Roads) roads: Adavale- Blackall Road and Quilpie- Adavale Road) |                                                                                                                                                   |
| Capital projects - Other infrastructure (New works)              |                                                                                                                                      |                                                                                                                                                   |
| 0230-2701                                                        | Diamantina Development Road rest area                                                                                                | Multi-year project                                                                                                                                |

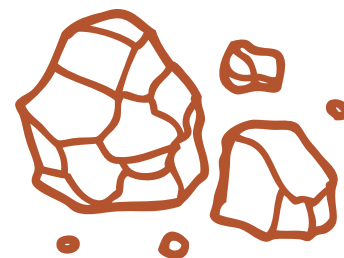
## Projects 2026/27 – Airport and airstrips

| Capital projects - Airport and airstrips (Renewal works) |                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0260-2306                                                | Quilpie Airport pavement                             | Reconstruction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Capital projects - Airport and airstrips (New works)     |                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 0260-2734                                                | Quilpie Airport accessibility and compliance project | <p>Council secured funding to upgrade accessibility at the Quilpie Airport terminal under the Disability Standards Upgrade Program, managed by the Department of Transport and Main Roads (TMR).</p> <p>A consultant has been recently appointed to assist in identifying achievable, cost-effective upgrades that make a real difference, including:</p> <ul style="list-style-type: none"> <li>• Delivering compliance improvements where practical without major structural rebuilds.</li> <li>• Making the most of the existing terminal layout to enhance accessibility.</li> <li>• Designing solutions that are fit-for-purpose in a regional context.</li> </ul> |



Photo by: Chris Olszewski (CC-BY-SA-4.0)

# 3.5



## Gravel and water

### About gravel and water

#### Our objective

Support Council's roads and drainage function through the operation of quarry pits that are compliant with Queensland Government environmental authorities and permits.

#### What is included?

Environmental authority - screening

Environmental authority - extraction

Returns

Sales permits from Department of Primary Industries (Forestry)

Water agreements

Procurement

### Quick facts – Gravel (quarry) pits and water

Individual quarry pits are permitted to operate under an environmental authority issued by Queensland Government's Department of the Environment, Tourism, Science and Innovation (administering authority). Up until May 2026, pits were recorded under 3 environmental authorities, but approval was received on 14 May 2026 to amalgamate them (EPPR00904813) resulting in a single anniversary date of 2 March for the annual return, licence fee and payment date.

At the date of approval 127 sites were included under the environmental authority.

| Environmental Authority<br>EPPR00904813<br>14 May 2026    | Department of the Environment, Tourism, Science and Innovation (administering authority) - Environmentally Relevant Activity (ERA)  | Number of sites                                                                                                                                                                                                                   |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Schedule 3 - Extraction and Screening - Site Specific     | ERA 16-(2a) Extractive >5000 tonnes but <100,000 tonnes per year<br>ERA 16-(3a) Screening >5000 tonnes but <100,000 tonnes per year | 8 sites<br>1 x Cooper-Development Road and<br>7 x Diamantina Development Road                                                                                                                                                     |
| Schedule 4 - Extraction and Screening - Code Compliant    | ERA 16-(2a) Extractive >5000 tonnes but <100,000 tonnes per year<br>ERA 16-(3a) Screening >5000 tonnes but <100,000 tonnes per year | 12 sites<br>1 x Diamantina Development Road<br>4 x Quilpie – Thargomindah Road<br>2 x Adavale – Blackall Road<br>2 x Quilpie – Adavale Road<br>1 x Lake Development Road<br>1 x Thargomindah Road<br>1 x Development Road Quilpie |
| Schedule 5 - Extraction – standard conditions – version 1 | ERA 16-(2a) Extractive >5000 tonnes but <100,000 tonnes per year                                                                    | 50 sites                                                                                                                                                                                                                          |
| Schedule 6 - Extraction – standard conditions – version 2 | ERA 16-(2a) Extractive >5000 tonnes but <100,000 tonnes per year                                                                    | 57 sites                                                                                                                                                                                                                          |

| Sales Permit Expires 30 June 2028 | Department of Primary Industries                                                                   | Number of sites |
|-----------------------------------|----------------------------------------------------------------------------------------------------|-----------------|
| Endorsed quarry areas             | Subject to Department's Interim agreement with Boonthamurra Aboriginal Corporation until 31/12/26. | 17 sites        |
|                                   | Subject to a non-claimant application                                                              | 4 sites         |
|                                   | Authorised to remove existing stockpiles only.                                                     |                 |
|                                   | Future consent not required.                                                                       | 48 sites        |

## Service leaders

Individual goals are allocated to:

- Director Infrastructure Services
- Deputy Director Infrastructure Services (and Technical Officer).

## Annual goals

### Plans

- Prepare and annually review Site Based Management Plans (SBMPs) for 8 sites in accordance with the conditions of the Environmental Authority (EPPR00904813).<sup>3.5 (a)</sup>
- Prepare and annually review the Activity Based Management Plans (ABMPs) for 12 sites other than for minor borrow pits defined as excavation less than 0.2 hectares in area and 2 metres in depth used for the extraction of quarry materials.<sup>3.5 (b)</sup>
- Prepare and annually review the Quarry Management Plan (QMP) (written procedures) for 107 sites (50+57).<sup>3.5 (c)</sup>

### Progress (Compliance)

- Conduct gravel extraction and screening activities as required - 20 sites approved subject to conditions of the Environmental Authority (EPPR00904813) including 8 Site-Based Management Plans (SBMPs) (Schedule 3) and 12 Activity-Based Management Plans (Schedule 4).<sup>3.5 (d)</sup>
- Conduct gravel extraction activities as required - 107 sites approved subject to conditions of the Environmental Authority (EPPR00904813) and written procedures (Schedule 5 or 6 as applicable for each site).<sup>3.5 (e)</sup>
- In relation to 12 sites, maintain a register of activities including:
  - a. the GPS (Global Positioning System) coordinates of each activity site (GDA94 datum);
  - b. the date(s) on which it was accessed;
  - c. the amount of material removed; and
  - d. where land has been significantly disturbed, the date(s) each activity site was inspected for assessment, remediation or rehabilitation.<sup>3.5 (f)</sup>

- Contact the regulator by telephone and written notice if any contaminants are released (not in accordance with the approval conditions).<sup>3.5 (g)</sup>
- Ensure a competent person(s) is appointed to conduct any monitoring required by the approval.<sup>3.5 (h)</sup>
- Maintain a complaint register with the required details.<sup>3.5 (i)</sup>

## Projects & Programs

- Develop a forward program of gravel supply for Council's roadworks program to minimise haulage cost and time required.<sup>3.5 (j)</sup>

## Partnerships

- Progressively develop agreements with landowners for water sources to assist with the delivery of Council's roadworks program.<sup>3.5 (k)</sup>
- Continue to liaise with the Department to explore options and minimise interruption to the roads service delivery.<sup>3.5 (l)</sup>

## Property & Plant

- Ensure all instruments, equipment and measuring devices used for measuring or monitoring are calibrated, and appropriately operated and maintained.<sup>3.5 (m)</sup>
- Ensure land is rehabilitated in accordance with the conditions of approval.<sup>3.5 (n)</sup>



Adavale | Cheepie | Eromanga | Quilpie | Toompine



## STRATEGIC PRIORITY 4

# Development

Guide DEVELOPMENT, support liveability and contribute to a flourishing economy through planned towns and compliant building works, ensuring growth is managed.





# Services

**4.1** Planning and building

---

**4.2** Local laws and other regulatory services

---

# 4.1



## Planning and building

### About planning and building

#### Our objective

Ensure that building works (new or altered) are structurally safe, located appropriately and comply with the Queensland Government's *Building Act 1975* and relevant regulations and guidelines.

Further that new developments are well planned, compatible with surrounding land uses and respond appropriately to site constraints, that any impacts can be managed, and their infrastructure requirements can be met as required by the Queensland Government's *Planning Act 2016*.

#### What is included?

Building approvals and compliance

Development applications

Planning scheme



2026 National Awards for Local Government  
Quilpie Shire Council (Winner) - Outstanding Rural and Remote Council  
Quilpie Shire Council (Honourable Mention) - Regional Growth



© Commonwealth of Australia

### Quick facts – Planning and building

| Financial year | Applications |          |
|----------------|--------------|----------|
|                | Planning     | Building |
| 2019/20        | -            | 7        |
| 2020/21        | -            | 12       |
| 2021/22        | -            | 17       |
| 2022/23        | 5            | 15       |
| 2023/24        | -            | 25       |
| 2024/25        | 7            | 43       |
| 2025/26        | 9            | 30       |

### Types of development (Town planning)

- Material Change of Use (MCU)
- Operational Works
- Reconfiguring a Lot

### Applications are necessary for the following building activities:

- Swimming pools and spas
- New dwellings or commercial buildings
- Alterations or additions to existing buildings
- Restumping
- Building removal and relocation
- Demolitions
- Carports and sheds 10m<sup>2</sup> or larger
- Gazebos, pergolas and shade sails over 10m<sup>2</sup>
- Fences over 2 metres height above the natural ground level
- Building works more than 2.4 metres high.

# Annual goals

## Plan

- Review and update the planning scheme in accordance with the *Planning Act 2016*.<sup>4.1 (a)</sup>  
*Proudly funded by the Queensland Government’s Scheme Supply Fund.\**

## Progress (Compliance)

- Report building approvals to the Australian Bureau of Statistics (ABS) monthly.<sup>4.1 (b)</sup>

## Partnerships

- Administer the service agreement with Maranoa Regional Council for planning services.<sup>4.1 (c)</sup>
- Coordinate building certification services through Council’s supplier (GBA Consulting Engineers).<sup>4.1 (d)</sup>
- Administer the funding agreement for the Scheme Supply Fund.<sup>4.1 (e)</sup>

# Projects & Programs

- Coordinate local delivery of planning and building services, including liaison with the appointed planner.<sup>4.1 (f)</sup>

## Projects – 2026/27

| Special projects – Planning and building |                         |
|------------------------------------------|-------------------------|
| 0210-0001-0070                           | Planning scheme review* |



# 4.2



## Local laws and other regulatory services

### About local laws and other regulatory services

#### Our objective

To ensure that resident actions do not impact the safety and amenity of our towns for other residents.

#### What is included?

Animal inspections

Food safety and licensing

Local laws – Complaints and compliance

Local laws review



### Service leaders

Individual goals are allocated to:

- Director Corporate Services
- Deputy Director Corporate Services
- Director Community and Business Development

### Annual goals

#### Partnerships

- Administer the service agreement with Balonne Shire Council for food licensing.<sup>4.2 (a)</sup>
- Administer the resource sharing agreement with Balonne Shire Council for animal inspections.<sup>4.2 (b)</sup>

#### Projects & Programs

- Coordinate and administer the food safety and licensing program.<sup>4.2 (c)</sup>
- Coordinate and administer the annual animal inspection program.<sup>4.2 (d)</sup>
- Investigate and manage community complaints and compliance.<sup>4.2 (e)</sup>
- Undertake budgeted **Special projects – Local laws**.<sup>4.2 (f)</sup>

## Quick facts – Local laws

|                                                                                                        | Number |                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Local laws                                                                                             | 5      | <ul style="list-style-type: none"> <li>• Animal management (keeping of animals, numbers)</li> <li>• Community and environmental management (standards for allotments i.e. overgrown, unsightly)</li> <li>• Commercial use of local government controlled areas</li> <li>• Installation of advertising devices</li> <li>• Aerodromes</li> <li>• Local government controlled areas, facilities and roads</li> </ul> |
| Subordinate local laws                                                                                 | 19     |                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Council's Local Laws were last reviewed in 2011 and the current suite of local laws were made in 2012. |        |                                                                                                                                                                                                                                                                                                                                                                                                                   |

## Projects & Programs

| Special projects – Local laws |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0210-0001-0075                | <p><b>Local laws review</b></p> <p>A review of local laws broadly includes the following steps:</p> <ul style="list-style-type: none"> <li>• Initial assessment – of existing local laws to determine relevance, effectiveness and compliance with current legislation. This includes any laws that may be outdated or require amendment.</li> <li>• Community consultation – usually for a minimum of six weeks during which community members can express their view on the local laws being reviewed.</li> <li>• Consideration of submissions – after the consultation period, Council must review all submissions received. They may choose to make amendments based on community feedback, ensuring that the final local law reflects the needs and concerns of the community.</li> <li>• Compliance with legislation – the proposed local law must comply with relevant state legislation (a state interest check is undertaken with Queensland government departments).</li> <li>• Approval and publication – once finalised, it must be approved by Council and published in the Government Gazette. A signed copy is provided to the relevant Minister.</li> <li>• Post-review evaluation – after implementation of the local law, we must monitor its effectiveness and ensure it remains relevant to the communities' needs.</li> </ul> |



Adavale | Cheepie | Eromanga | Quilpie | Toompine



## STRATEGIC PRIORITY 5

# Strategic partnerships

Build STRATEGIC PARTNERSHIPS to attract  
the funding and investment needed for  
strong and growing communities.



Adavale | Cheepie | Eromanga | Quilpie | Toompine



# Services

**5.1** Economic and business development

---

**5.2** Tourism

---

**5.3** Industry partnerships (Agriculture and Resources)

---

# 5.1



## Economic and business development

### About economic and business development

#### Our objective

##### What is included?

Advocacy (e.g. to remove or reduce barriers and promote growth)

Business meetings and collaboration

Buy local campaign

Car hire services – Lease and licensing

Economic development officer contact for Queensland and Australian Government departments

Economic development plan and actions (through Special projects where approved in the budget)

Economic and business performance indicators (Strategic)

Industry partners' engagement

Local Business Innovation Fund (LBIF)

New businesses – Owner introductions to the Shire, and business opportunities prospectus

Queensland Travel and Transport Precinct (QTPP)

Shire's economic contribution

Shire marketing and economic and business promotion

Skill development

Technology and innovation

Traditional owner partnerships

### Quick facts – Economic and business development

| Economic statistics                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Gross regional product                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$0.11 billion (NIEIR 2024)             |
| Local jobs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 351 (NIEIR 2024)                        |
| Employed residents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 376 (NIEIR 2024)                        |
| Population                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 720 (ABS Estimated Resident Population) |
| Local Businesses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 226 (ABS 2025)                          |
| Key initiatives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |
| <ul style="list-style-type: none"><li>• <b>Local Business Innovation Fund (LBIF)</b> - a two-year competitive grant program that aims to strengthen the local economy by supporting projects that:<ul style="list-style-type: none"><li>• improve business and customer accessibility</li><li>• enhance the use of technology and digital capability</li><li>• stimulate local activity through shopfront and premises improvements</li><li>• complementary grant writing support through Peak Services.</li></ul></li><li>• <b>Quilpie Shire Business Collective (name pending endorsement)</b> - the new collective follows a Council initiated, combined business meeting in the Supper Room on Thursday, 9 April 2026. Fourteen (14) businesses attended. With Quilpie Shire previously having no Chamber of Commerce or formal working group, interest was sought from businesses on potential establishment of the committee. Terms of Reference (ToR) have been developed and are undergoing adoption and endorsement by community businesses and Council.</li><li>• Progression of the <b>Quilpie Travel and Transport Precinct (QTPP)</b> to enhance existing freight and livestock transport operations and position the Shire as a key logistics hub for Queensland and interstate supply chains. The Expression of Interest (EOI) went to market on Monday 6 July 2026.</li></ul> |                                         |

# Annual goals

## Plans

- Lead the development (target end of quarter 2), implementation, management and review of Quilpie Shire's Economic Development Plan in conjunction with the Destination Management Plan including but not limited to:
  - project update meetings
  - in-region consultation with Councillors and the community
  - provision and review of data, information on current services and innovation and draft plans.

*(Priorities for Council include employment creation, skill development and identification of business needs).<sup>5.1(a)</sup>*

## Persistence

- Work with business, industry and government to identify barriers to businesses' ability to grow, adapt and diversify, and collaborate on advocacy initiatives to remove or reduce barriers and promote growth.<sup>5.1(b)</sup>
- Monitor Queensland and Australian Government funding rounds, prepare applications where they align with Council plans, and maintain a record of the value and number of funding applications (for Council priorities) to share with the community.<sup>5.1(c)</sup>

## Partnerships

- Undertake industry partners' engagement (businesses, government agencies, South West Regional Organisation of Councils, other development bodies and stakeholders), work collaboratively and communicate effectively to identify and implement Council-agreed priorities and projects.<sup>5.1(d)</sup>
- Administer the lease between Council and Outback Car Hire Pty Ltd, with the formal commencement of car hire services in Quilpie from 1 July 2026.<sup>5.1(e)</sup>
- Undertake negotiations and implement licensing agreements for the kiosk and commercial vehicle parking at the airport.<sup>5.1(f)</sup>
- Explore opportunities to grow economic opportunities with traditional owners.<sup>5.1(g)</sup>

## People

- Foster a business led initiative for a Quilpie Shire Business Collective (currently plans to meet quarterly).<sup>5.1(h)</sup>
- Facilitate external business engagement with residents.<sup>5.1(i)</sup>
- Introduce, engage and facilitate new and prospective business owners to the shire.<sup>5.1(j)</sup>

## Progress (Digital transformation)

- Identify and present to Council opportunities for the Shire to embrace technological advancements and innovation.<sup>5.1(k)</sup>

# Projects & Programs

- Progress proposed development of a Quilpie Travel and Transport Precinct (QTTP) to enhance existing freight and livestock transport operations and position the Shire as a key logistics hub for Queensland and interstate supply chains.<sup>5.1(l)</sup>
- Undertake cost effective shire marketing and economic and business promotion including development, management and evaluation of:
  - Economic and business development campaigns, including cross-collaboration with the tourism officers, and post-implementation analysis.
  - Engaging communications, media, publicity and advertising platforms including digital platforms and social media that enhance the profile of the shire.<sup>5.1(m)</sup>
- Facilitate skill development for local businesses and industry (e.g. 4 x Small Business Development workshops per year).<sup>5.1(n)</sup>
- Continue to administer the shire's Buy Local campaign and identify enhancement and promotion opportunities.<sup>5.1(o)</sup>
- Research, collate, promote and maintain a business opportunities' prospectus, based on unmet needs (drawing on Council expenditure and other research). This could ultimately include cross section collaboration by identifying, costing and investigating opportunities (e.g. school and hospital) to jointly promote service needs and highlight small business opportunities.<sup>5.1(p)</sup>
- Develop, monitor, report and publish progress with strategic economic and business performance indicators.<sup>5.1(q)</sup>
- Collate and publish data on Quilpie Shire's contribution to the economy - local, regional, Queensland, Australia.<sup>5.1(r)</sup>
- Undertake approved special projects – Economic and business development (where applicable).<sup>5.1(s)</sup>

## Population

- Actively promote the importance of resident participation in the 2026 census to improve the quality of population and other data collated and published by the Australian Bureau of Statistics.

*(All levels of government rely on the data to inform planning and funding decisions).<sup>5.1(t)</sup>*

# Projects 2026/27

| Special projects – Economic development |                                       |                                                                                                                   |
|-----------------------------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| 0210-0000-0320                          | Grant support service                 | Assist in the preparation of grant applications and attraction of funds for business and community organisations. |
| 0210-0007-0120                          | Local Business Innovation Fund (LBIF) | Multi-year project (will be delivered over 2026/27 and 2027/28)                                                   |
| 0210-0007-0130                          | TV Retransmission shutdown project    | Council resolution                                                                                                |

# 5.2

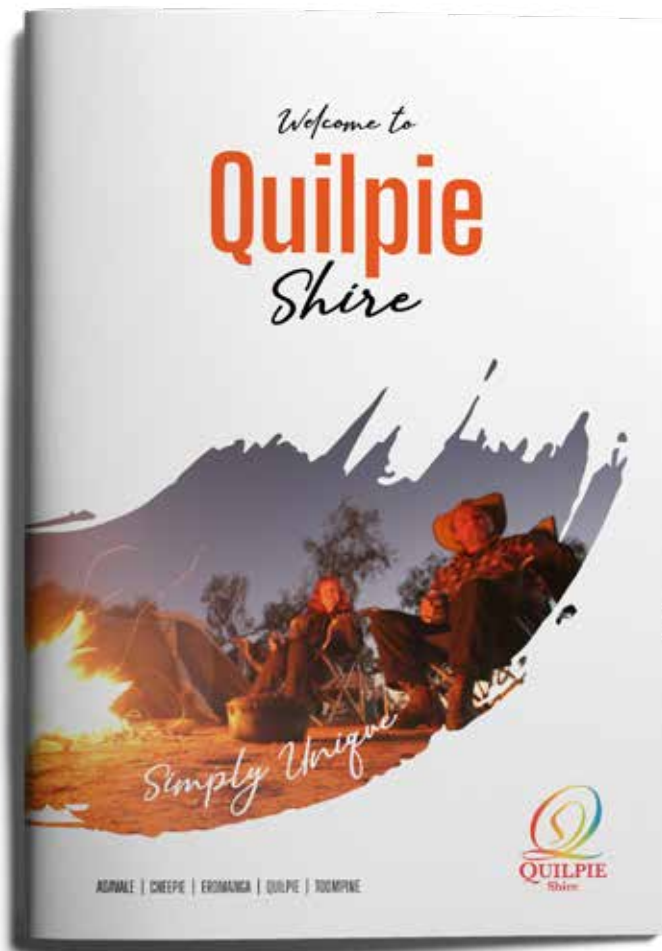
## Tourism



### About tourism

#### Our objective

Promote the Shire's attractions to residents and visitors, connect Quilpie's tourism businesses and provide visitor information services that encourage travellers to come, stay longer and return to the Shire.



#### What is included?

Advocacy

Destination Management Plan

Events, initiatives and projects, including local opportunities around major national and state events

Gallery exhibitions

Home-grown tourism brand

National park tourism opportunities

Projects – Capital, special

Quilpie Visitor Guide

Regional tourism bodies

Tourism funding

Tourism opportunities with traditional owners

Tourism performance indicators

Visitor Information Centre

## Quick facts – Tourism

| Tourism statistics (Calendar years) |                              |       |        |        |        |        |       |                 |
|-------------------------------------|------------------------------|-------|--------|--------|--------|--------|-------|-----------------|
|                                     | 2019                         | 2020  | 2021   | 2022   | 2023   | 2024   | 2025  | 2026<br>30 June |
| Visitation numbers                  |                              |       |        |        |        |        |       |                 |
| Total                               | 10,121                       | 7,474 | 12,795 | 10,848 | 11,120 | 11,130 | 9,539 | 1,668           |
| Queensland only                     | 3,573                        | 5,943 | 7,420  | 5,611  | 5,015  | 4,306  | 4,298 | ns              |
| Visitor numbers – January to May    | ns                           | ns    | ns     | 2,747  | 2,378  | 2,117  | 1,233 | 1,253           |
| Website active users                | New measure from 1 July 2025 |       |        |        |        |        | 712   | 899             |
| Tour groups                         |                              |       |        |        |        |        |       |                 |
| - Tours booked                      | ns                           | 2     | 9      | 14     | 11     | 11     | 27    | 30              |
| - Tours cancelled                   | ns                           | 0     | 1      | 4      | 5      | 2      | 7     | 8               |
| - Completed                         | ns                           | 2     | 8      | 10     | 6      | 9      | 20    | 10              |

\* ns – No statistics

### 2026 Instagram

|                | Jan   | Feb   | Mar   | Apr | May   | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|----------------|-------|-------|-------|-----|-------|-----|-----|-----|-----|-----|-----|-----|
| Views          | 4,806 | 1,355 | 2,056 | 427 | 2,147 | 869 |     |     |     |     |     |     |
| Profile visits | 42    | 34    | 43    | 19  | 39    | 32  |     |     |     |     |     |     |
| New followers  | 14    | 16    | 10    | 10  | 13    | 9   |     |     |     |     |     |     |

### 2026 Facebook

|                | Jan    | Feb    | Mar    | Apr    | May    | 30 Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|----------------|--------|--------|--------|--------|--------|--------|-----|-----|-----|-----|-----|-----|
| Viewers        | 32,471 | 33,587 | 37,505 | 35,917 | 71,642 | 64,517 |     |     |     |     |     |     |
| Profile visits | 608    | 765    | 641    | 636    | 1,074  | 1,192  |     |     |     |     |     |     |
| New followers  | 26     | 36     | 44     | 51     | 69     | 67     |     |     |     |     |     |     |



## Service leaders

- Deputy Community and Business Development (with Tourism Officer)

## Annual goals

### Plans

- Lead the development (target end of quarter 2), implementation, management and review of Quilpie Shire's Destination Management Plan in conjunction with the Economic Development Plan including but not limited to:
  - project update meetings
  - in-region consultation with Councillors and the community
  - provision and review of data, information on current services and innovation and draft plans.<sup>5.2 (a)</sup>

### Persistence

- Pursue tourism funding opportunities for Council identified needs, ensuring any co-contributions are first considered by Council (e.g. Building Bush Tourism and Accessible Tourism programs).<sup>5.2 (b)</sup>
- Identify opportunities to progress Council's priority advocacy areas for tourism:
  - enhancing accessibility and visitor experiences through improved accommodation, amenities, and farm-stay offerings
  - enabling private-sector investment in transport infrastructure to ensure all-weather access to key tourism sites
  - expanding dinosaur-themed tourism and increasing awareness of Queensland's unique palaeontological assets
  - supporting the development of dark-sky tourism experiences that leverage the region's exceptional natural environment.<sup>5.2 (c)</sup>

### Partnerships

- Collaborate with regional tourism bodies to promote Quilpie Shire within and outside the region and State (Outback Queensland Tourism Association, SWQROC Tourism Groups' attendance at caravan and camping shows).<sup>5.2 (d)</sup>
- Continue to build relationships with the Queensland Government on developing national park tourism opportunities (e.g. a Hell Hole Gorge Walking Trail).<sup>5.2 (e)</sup>
- Expand the 'Home-grown tourism' brand, connecting local tourism operators and facilitate cross promotion encouraging visitors to stay longer in the Shire.<sup>5.2 (f)</sup>
- Collaborate with partners/stakeholders to create local opportunities around major national and state events (e.g. Olympics, Rugby World Cup 2027).<sup>5.2 (g)</sup>
- Explore tourism opportunities with traditional owners.<sup>5.2 (h)</sup>

## Projects & Programs

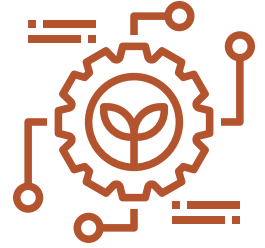
- Operate the Visitor Information Centre including night show, gallery/exhibitions and tour groups, with progress reporting to include monthly, annual year to date and comparative data for previous years (where available) on:
  - Quilpie Visitor Information Centre – Visitation numbers (All and Queensland only)
  - Quilpie Visitor Information Centre – Website active users
  - Quilpie Visitor Information Centre – January to May comparative data
  - social media views, followers and new followers for Instagram and Facebook
  - tour groups and upcoming bookings
  - gallery/exhibitions held and attendees, and upcoming program.<sup>5.2 (i)</sup>
- Deliver tourism events, initiatives and projects including collaboration with major attractions within the Shire, such as Eromanga Natural History Museum. Current priorities for Council include:
  - periodically refreshing professional photographs for tourism and promotion
  - capturing visitor data at remote locations (such as Hell Hole Gorge, Baldy Top)
  - auditing tourism signage
  - investigating tourism opportunities for the opal industry.<sup>5.2 (j)</sup>
- Collate and publish the annual Quilpie Visitor Guide and promotional material.<sup>5.2 (k)</sup>
- Identify, monitor, report and publish strategic tourism performance indicators.<sup>5.2 (l)</sup>
- Undertake approved special projects – Tourism (where applicable).<sup>5.2 (m)</sup>
- Undertake approved capital projects – Tourism.<sup>5.2 (n)</sup>

## Projects 2026/27

| Special projects - Tourism             |                                                  |                    |
|----------------------------------------|--------------------------------------------------|--------------------|
| 0210-0007-0140                         | Powerhouse engine and collection rehousing       | Council resolution |
| Capital projects - Tourism (New works) |                                                  |                    |
| 0220-2401-0000                         | Eromanga Natural History Museum (ENHM) - Stage 3 | Multi-year project |



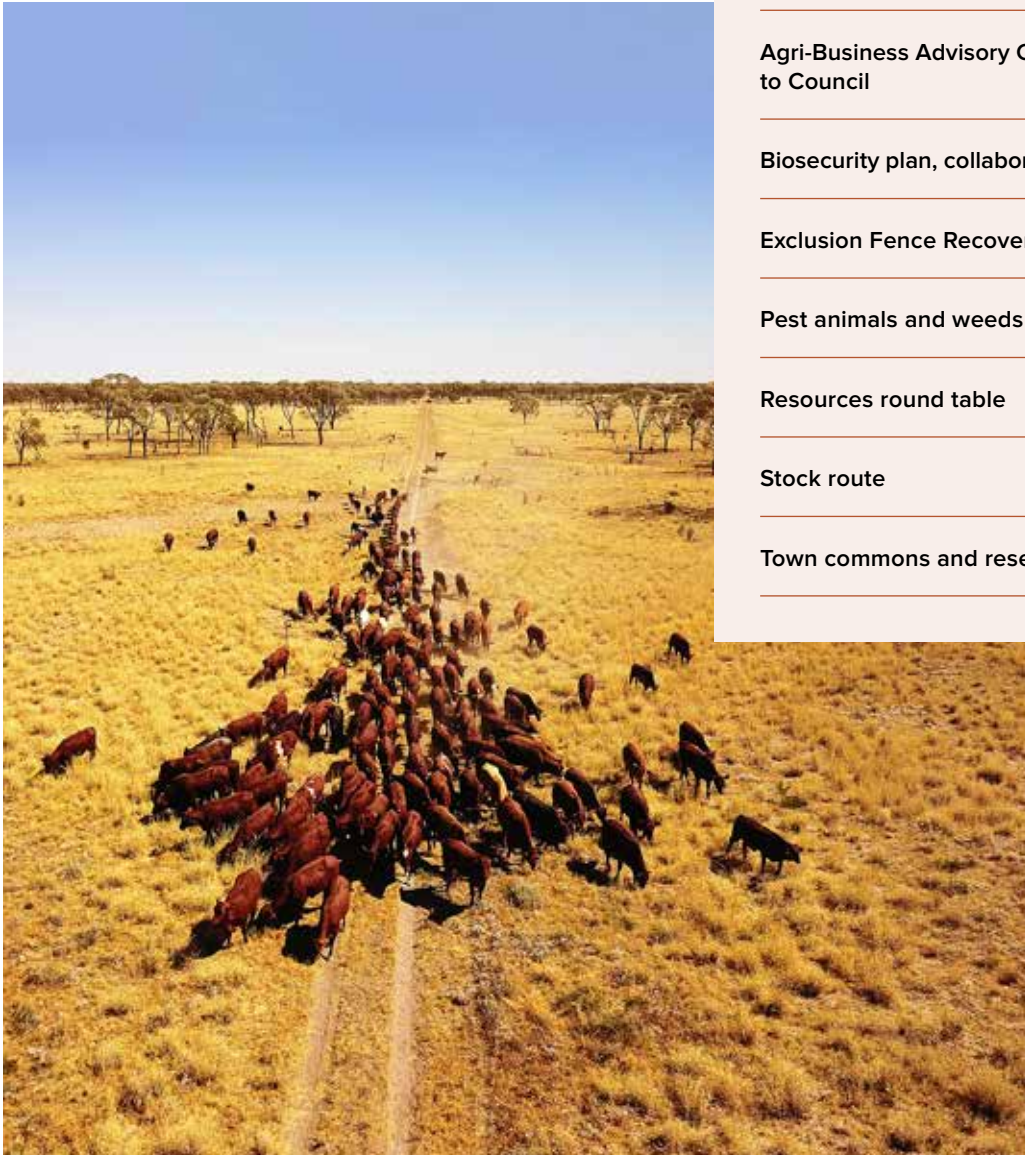
# 5.3



## Industry partnerships (Agriculture and Resources)

### About industry partnerships

Advocate for, and collaborate with major industries, providing an environment where both industry and the Shire prosper.



### What is included?

Advocacy – Agriculture, Resources

Agri-Business Advisory Committee and reporting to Council

Biosecurity plan, collaboration and implementation

Exclusion Fence Recovery Grants Program

Pest animals and weeds control

Resources round table

Stock route

Town commons and reserves – Policy review

# Quick facts – Industry partnerships

## Exclusion Fence Recovery Grants Program

The \$105 million Exclusion Fence Recovery Grants program provides grants up to \$500,000 to eligible primary producers to rebuild damaged or destroyed fencing and help contain and protect surviving livestock following the Western Queensland Surface Trough and Associated Rainfall and Flooding, which occurred between 21 March – 19 May 2025.

Assistance is available to eligible landowners in Quilpie, Balonne, Bulloo, Murweh and Paroo through the Exclusion Fencing Recovery Grant program (EFRG). EFRG is being delivered in these areas by Quilpie Shire Council.

This program is jointly funded by the Australian and Queensland Governments under the joint Commonwealth-state Disaster Recovery Funding Arrangements (DRFA) to support Queensland communities in their recovery from the Western Queensland Surface Trough and Associated Rainfall and Flooding event, commencing 21 March – 19 May 2025.

### Key dates

- 31 July 2026 – Closing date for all applicants who have completed the Expression of Interest phase and have applications and workplans under development.
- 31 March 2027 – Maximum timeframe for completion of works.
- 30 April 2027 – Acquittal deadline.

|                       | 2019/20 (including % of total) | 2024/25 (including % of total) |
|-----------------------|--------------------------------|--------------------------------|
| Agricultural industry |                                |                                |
| Output                | \$104.3 million (57.2%)        | \$130.9 million (60.6%)        |
| Local sales           | \$11.8 million (18.2%)         | \$17 million (\$22.9%)         |
| Value added           | \$43.3 million (55.7%)         | \$59.8 million (66.8%)         |
| Exports               | \$92.6 million (78.7%)         | \$113.9 million (80.4%)        |
| Resources industry    |                                |                                |
| Output                | \$13.28 million                | \$19.1 million                 |
| Local sales           | \$0.48 million                 | \$0.33 million                 |
| Value added           | \$4.51 million                 | \$1.85 million                 |
| Exports               | \$12.8 million                 | \$18.73 million                |



# Annual goals

## Plan

- Undertake a major review of the biosecurity plan (for invasive biosecurity matter for Council's area) in accordance with section 53 of the *Biosecurity Act 2014* and provide public access in accordance with section 54 of the *Biosecurity Act 2014*.<sup>5.3 (a)</sup>

## Persistence

- Identify opportunities to progress Council's priority advocacy areas for agriculture:
  - Reinstatement of a frontline biosecurity officer in Quilpie to strengthen biosecurity response in the Channel Country.
  - Capital funding to support expansion of critical infrastructure such as exclusion fencing.<sup>5.3 (b)</sup>
- Identify opportunities to progress Council's priority advocacy areas for resources:
  - a long-term commitment from the Queensland Government to develop a comprehensive resources roadmap that clearly outlines the State's commitment to existing operations and future exploration and production opportunities within the Shire.
  - certainty regarding whether the *Regional Planning Interests (Lake Eyre Basin) Amendment Regulation 2024* will be reviewed before October 2028, enabling industry and the community to plan with confidence.
  - the establishment of a tripartite partnership (State–Council–Industry) to deliver legacy infrastructure, such as a new artesian water bore for Eromanga, securing community resilience for generations.<sup>5.3 (c)</sup>

## Partnerships

- Administer the Exclusion Fence Recovery Grants Program on behalf of Quilpie, Balonne, Bulloo, Murweh and Paroo Shires, and in accordance with the program guidelines for the Disaster Recovery Funding Arrangements (DRFA).<sup>5.3 (d)</sup>
- Collaborate with Queensland Government agencies (e.g. Biosecurity Queensland) on activities that will strengthen the Shire's biosecurity and that of the broader region (e.g. feral pig management).<sup>5.3 (e)</sup>
- Use the town commons within Quilpie Shire to run cattle in support of the Cattle for the Community Program, with profit generated to be directed towards supporting the Community Grant Program.<sup>5.3 (f)</sup>
- Implement an agri-business advisory committee and Terms of Reference (TOR) to provide input into Council's advocacy and decision making on:
  - Biosecurity planning
  - Stock management
  - Wild dog program implementation (processes, communication)
  - Exclusion fencing
  - Funding programs
  - Industry advocacy and innovation opportunities
  - Agritourism.<sup>5.3 (g)</sup>

- Provide reporting of the agri-business advisory committee meeting outcomes to Council to facilitate consideration, decision-making and implementation.<sup>5.3 (h)</sup>

## People

- Seek expressions of interest for the agri-business advisory committee or subsequent vacancies, submit to Council and facilitate appointment.<sup>5.3 (i)</sup>

## Policies & Processes

- Develop, present to Council for consideration and periodically review a Town Commons Policy (QSC084-03-26).<sup>5.3 (j)</sup>

## Projects & Programs

- Deliver the pest animal and weed control program, reporting progress against the scheduled works.<sup>5.3 (k)</sup>
- Coordinate the destocking of the town commons and reserves by 30 November 2026 and transition to a Council operated stock model (initially Quilpie, and then a consistent approach for Eromanga and Adavale). Manage the areas in the interim.<sup>5.3 (l)</sup>
- Undertake assessment of the stock route as required by the Department of Primary Industries, including audits and rectification works for water facilities and review of local management practices (noting removal of the need for a Stock Route Management Plan for Quilpie Shire).<sup>5.3 (m)</sup>









Adavale | Cheepie | Eromanga | Quilpie | Toompine



## STRATEGIC PRIORITY 6

# Healthcare

Advocate for, and promote, the HEALTHCARE needs of our communities across residents' lifespan, from the very young to those later in life.



Adavale | Cheepie | Eromanga | Quilpie | Toompine



Qulpie Hospital

# Services

**6.1** Consultative forums and advocacy

---

**6.2** Community health and wellbeing

---

# 6.1



## Consultative forums and advocacy

### About consultative forums and advocacy

#### Our objective

Advocate for Shire health services and infrastructure, supported by quality data on resident needs.

#### What is included?

Advocacy (including Multipurpose Health Service (MPHS) expansion and Shire residents' healthcare needs)

Ongoing commitment to welcome hampers for locum doctors

Quilpie Multipurpose Health Service (MPHS)  
Community Advisory Network (CAN)

### Quick facts – Consultative forums and advocacy

| Multipurpose Health Service (MPHS) |                                                                                                                                                                             |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Location                           | Quilpie                                                                                                                                                                     |
| Year built                         | 1987                                                                                                                                                                        |
| Operated by                        | South West Hospital and Health Service (SWHHS)                                                                                                                              |
| Significance                       | Only residential aged care provider within a 200-kilometre radius.                                                                                                          |
| Current capacity                   | 10 overnight beds, including 6 aged care beds located in shared rooms.                                                                                                      |
| Current issues                     | No longer meets contemporary standards for privacy, infection control or person-centred care                                                                                |
| Proposed expansion                 | <ul style="list-style-type: none"><li>• Convert shared rooms into private ensuited rooms</li><li>• Add two aged care beds</li><li>• Create modern communal areas.</li></ul> |



## Statistics from 2025 Quilpie Health Survey

Prepared by: Community Services Coordinator

Care Collective – South West Primary Health Care Pilot

| Questions                                                                                               | Response categories                                                                                           | 2025 |
|---------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|------|
| Age of participants                                                                                     | 65 + years                                                                                                    | 24%  |
|                                                                                                         | 45-64 years                                                                                                   | 49%  |
|                                                                                                         | 25-44 years                                                                                                   | 23%  |
|                                                                                                         | 18-24 years                                                                                                   | 4%   |
| Almost half were aged between 45 and 64, with another quarter aged over 65.                             |                                                                                                               |      |
| Length of residency                                                                                     | >10 years                                                                                                     | 70%  |
|                                                                                                         | 6-10 years                                                                                                    | 7%   |
|                                                                                                         | 1-5 years                                                                                                     | 20%  |
|                                                                                                         | < 1 years                                                                                                     | 3%   |
| Around 7 in 10 have lived in Quilpie for more than 10 years showing strong connection to the community. |                                                                                                               |      |
| Employment status                                                                                       | Full time                                                                                                     | 46%  |
|                                                                                                         | Part time                                                                                                     | 23%  |
|                                                                                                         | Retired                                                                                                       | 14%  |
|                                                                                                         | Self-employed                                                                                                 | 14%  |
|                                                                                                         | Unemployed / other                                                                                            | 3%   |
| Most are working, while others are retired, giving a balanced mix of perspectives.                      |                                                                                                               |      |
| Access to healthcare                                                                                    | <ul style="list-style-type: none"> <li>Had to travel outside of Quilpie to access a health service</li> </ul> | 80%  |
|                                                                                                         | Access in Quilpie:                                                                                            |      |
|                                                                                                         | <ul style="list-style-type: none"> <li>Always</li> </ul>                                                      | 11%  |
|                                                                                                         | <ul style="list-style-type: none"> <li>Most of the time / sometimes</li> </ul>                                | 67%  |
|                                                                                                         | <ul style="list-style-type: none"> <li>Not really / never</li> </ul>                                          | 16%  |

| Survey questions                | Response categories                  | 2025 | Survey questions                             | Response categories           | 2025 |
|---------------------------------|--------------------------------------|------|----------------------------------------------|-------------------------------|------|
| Top 5 household health concerns | • Dental                             | 15%  | How do you hear about visiting providers     | • Facebook                    | 22%  |
|                                 | • Vision                             | 10%  |                                              | • Posters/flyers              | 20%  |
|                                 | • Healthy eating / physical activity | 10%  |                                              | • Word of mouth               | 17%  |
|                                 | • Women's health                     | 9%   |                                              | • Health staff referrals      | 11%  |
|                                 | • Mental health                      |      |                                              | • Council website             | 10%  |
|                                 |                                      |      |                                              | • Health Services Directory   | 5%   |
| Top 5 services travelled for    | • Dental                             | 20%  |                                              | • Internet / online directory | 3%   |
|                                 | • Specialist                         | 18%  |                                              | • Information from provider   | 2%   |
|                                 | • Diagnostic tests                   | 16%  | Is it easy to find available health services | Very easy                     | 13%  |
|                                 | • Optometry                          | 15%  |                                              | Somewhat easy                 | 62%  |
|                                 | • Women's health                     | 7%   |                                              | Not very easy                 | 22%  |
|                                 |                                      |      |                                              |                               |      |
| Overall health rating           | • Excellent                          | 10%  |                                              |                               |      |
|                                 | • Good                               | 65%  |                                              |                               |      |
|                                 | • Fair                               | 23%  |                                              |                               |      |
|                                 | • Poor                               | 1%   |                                              |                               |      |
|                                 | • Very poor                          | 1%   |                                              |                               |      |
|                                 |                                      |      |                                              |                               |      |

## Service leaders

- Deputy Director Community and Business Development

## Annual goals

### Persistence

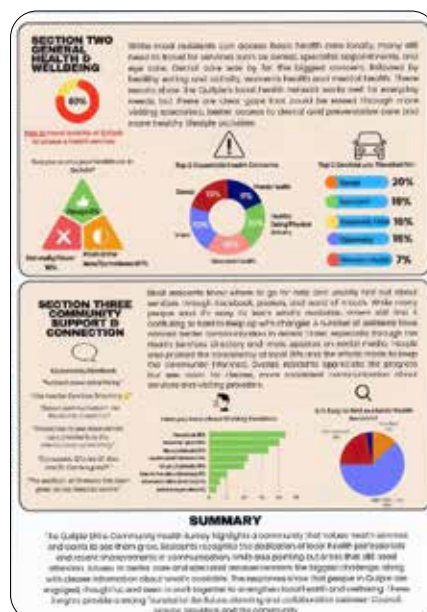
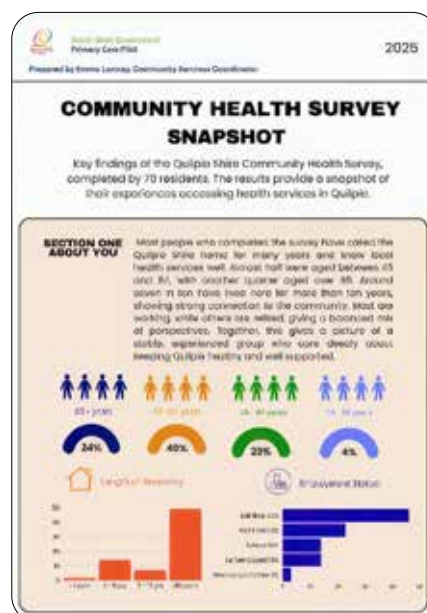
- Provide Council representation (Mayor) to the Community Advisory Network (CAN) for the Multipurpose Health Service (MPHS) and arrange reporting to the elected Council on discussions and outcomes.<sup>6.1(a)</sup>
- As opportunities arise, engage with the South West Hospital & Health Service Board (SWHHS) and government representatives to advocate for community health service needs.<sup>6.1(b)</sup>

## Partnerships

- Work with the Care Collective South West Primary Care Program to collate information on community needs to support Council's advocacy.<sup>6.1(c)</sup>
- Continue the Medical Services Action Plan, a partnership between Council and the South West Hospital and Health Service, that has helped establish a reliable rotation of returning doctors to the Shire. This includes contributions to welcome hampers to show the Shire's appreciation to visiting professionals.<sup>6.1(e)</sup>

## People

- Identify and implement promotional activities to encourage private providers to service the Shire (e.g. Dental).<sup>6.1(f)</sup>





“Noticed more advertising”

“Would like to see more dental care available to the mainstream community”

“Consistent GPs like Dr Ben and Dr Cox are great!”

“Better communication via Facebook or notices”

“The addition of Anthony has been great at the medical centre”

“The Health Services Directory”

# 6.2



## Community health and wellbeing

### About Community health and wellbeing programs

#### Our objective

Build connections to improve the health and wellbeing of our residents.

#### What is included?

Care Collective South West Primary Care Program

Cross-program collaborations

Events - Connecting residents with healthcare providers (e.g. Quilpie Health Expo)

Events – Connecting residents with each other to foster community connection and social wellbeing

National Disability Insurance Scheme (NDIS) support

Western Queensland Primary Health Network (WQPHN) and Quilpie Shire Council Health promotion program



## Quick facts – Community health and wellbeing

|                                                                | 2025/26 |     |                   |     |                                                  |
|----------------------------------------------------------------|---------|-----|-------------------|-----|--------------------------------------------------|
|                                                                | Q1      | Q2  | Q3                | Q4  | Total for 2025/26                                |
| <b>After school craft activities</b>                           |         |     |                   |     |                                                  |
| • Sessions                                                     | 9       | 8   | 9                 | 5   | 26                                               |
| • Attendances                                                  | 86      | 102 | 107               | 55  | 295                                              |
| <b>Child health initiatives</b>                                |         |     | February to March |     |                                                  |
| Snack Attack Child Health Initiative - St Finbarr's School     |         |     |                   |     |                                                  |
| • 0 – 5 years                                                  |         |     | 72                | Nil | 72                                               |
| • 6 – 9 years                                                  |         |     | 162               | Nil | 162                                              |
| • 10 – 16 years                                                |         |     | 18                | Nil | 18                                               |
| • Total                                                        |         |     | 252               | Nil | 252                                              |
| Breakfast Club Child Health Initiative - Quilpie State College |         |     |                   |     |                                                  |
| • 0 – 5 years                                                  |         |     | 11                | Nil | 11                                               |
| • 6 – 9 years                                                  |         |     | 72                | Nil | 72                                               |
| • 10 – 16 years                                                |         |     | 69                | Nil | 69                                               |
| • Total                                                        |         |     | 152               | Nil | 152                                              |
| <b>Youth group</b>                                             |         |     |                   |     |                                                  |
| • Sessions                                                     | 9       | 9   | 7                 | 9   | 25                                               |
| • Attendances                                                  | 93      | 69  | 56                | 35  | 218                                              |
| <b>Seniors</b>                                                 |         |     |                   |     |                                                  |
| • Sessions                                                     | 51      | 51  | 49                | 63  | 151                                              |
| • Attendances                                                  | 370     | 372 | 253               | 311 | 995                                              |
| <b>National Disability Insurance Scheme (NDIS) support</b>     |         |     |                   |     |                                                  |
| • Children                                                     |         |     |                   | 15  | Q4 was the first quarter for the new statistics. |
| • Adults                                                       |         |     |                   | 10  |                                                  |
| • With physical disability                                     |         |     |                   | 4   |                                                  |
| • Other disability                                             |         |     |                   | 11  |                                                  |
| • Engagements with service providers                           |         |     |                   | 96  |                                                  |
| • Plan reviews attended                                        |         |     |                   | 4   |                                                  |
| • Assisted with NDIS activities / support coordination         |         |     |                   | 270 |                                                  |



## Service leaders

- Deputy Director Community and Business Development (with Community Services Coordinator and Health Promotions Officer)

## Annual goals

### Partnerships

- Participate in the Care Collective South West Primary Care Program (Quilpie, Charleville, Cunnamulla, Thargomindah) and administer the funding agreement between South West Hospital and Health Service and Quilpie Shire Council for 2026/27.

Initiatives include:

- Community Health Survey
- Community engagement and service coordination
- Regional collaboration and stakeholder engagement
- Quilpie Health Services Directory
- Quilpie Health Expo
- Health information and service promotion
- Cook + Connect
- Parent group
- Physical activity initiatives
- Patient Travel Subsidy Scheme (PTSS) information
- Dental services advocacy and service development
- Sleep study advocacy
- Speech pathology and early childhood advocacy
- Allied health and service development
- Community education and wellbeing initiatives
- Visiting health service coordination
- Workforce support.<sup>6.2 (a)</sup>
- Comply with Council's reporting responsibilities under funding agreements with South West Hospital and Health Service (SWHHS) and Western Queensland Primary Health Network (WQPHN).<sup>6.2 (b)</sup>

## People

- Host a Community Service Coordinator (Fixed Term) through the Care Collective South West Primary Care Program to provide administrative support for the coordination of health and wellbeing services within the Shire.<sup>6.2 (c)</sup>
- Fund a Health Promotions Officer and part-time Community Activities Assistant to deliver the programs.<sup>6.2 (d)</sup>
- Provide in-kind support to the health and wellbeing programs, particularly through the Community and Business Development and Corporate Services team.<sup>6.2 (e)</sup>

### Projects & Programs

- Provide Council's National Disability Insurance Scheme (NDIS) community assistance initiative, with an officer to help community members access the services they need. This includes providing guidance to Council and community members during the NDIS changes from 1 July 2026, such as the Thriving Kids program.<sup>6.2 (f)</sup>
- Through the Care Collective South West Primary Care Program, maintain the Health Service Directory for Quilpie Shire, and publish on Council's website.

The directory details the local and visiting health services that provide outreach care in the Quilpie Shire Council region including:

- Primary health care services
- Specialist services
- Allied health and nursing services
- National Disability Insurance Scheme (NDIS) services
- Mental health services
- Other health services.<sup>6.2 (g)</sup>
- Prepare Council meeting agenda reports for any changes to funding arrangements.<sup>6.2 (h)</sup>





Adavale | Cheepie | Eromanga | Quilpie | Toompine

## STRATEGIC PRIORITY 7

# Community services and facilities

Provide and advocate for **COMMUNITY SERVICES** and **FACILITIES** that build and retain connections, enhance liveability, support lifelong learning and meet priority needs.







# Services

**7.1** Community services

---

**7.2** Community facilities

---

# 7.1



## Community services

### About community services

#### Our objectives

Enhance liveability through a range of services and experiences focussed on leisure, lifelong learning and social connection.

Grow Quilpie Library as a community hub for all ages by reducing barriers to access, investing in programs, resources and services that align with the community's interests, and effectively promoting the library to the community.

#### What is included?

Arts and culture including indigenous culture

Community grants

Country University Centre feasibility analysis

Events

Library

#### Service leaders

Individual goals are allocated to:

- Director Community and Business Development
- Deputy Director Community and Business Development
- Deputy Director Infrastructure Services



## Quick facts – Arts and culture

| Year                                                              | Details           | Quarter (Q) |
|-------------------------------------------------------------------|-------------------|-------------|
| <b>Regional Arts Development Fund – 2025/26</b>                   |                   |             |
| Round 1 opening date                                              | 11 August 2025    |             |
| Round 1 closing date                                              | 22 September 2025 |             |
| <b>Recipient</b>                                                  |                   |             |
| Quilpie Cultural Society (Note 1)                                 | \$17,980          | Q1          |
| Quilpie and District Show and Rodeo (Note 2)                      | \$6,726           | Q1          |
| Wellbeing Week (Quilpie Shire Council – Human Resources) (Note 3) | \$1,573           | Q1          |
| Western Touring Circuit (Quilpie Shire Council)                   | \$4,971           | Q1          |
| <b>Resolution</b>                                                 |                   |             |
| Council meeting 28 October, 2025                                  | QSC230-10-25      |             |

|                                                         |          |
|---------------------------------------------------------|----------|
| <b>Note (1) Quilpie Cultural Society</b>                |          |
| Brian Rutledge – Wrought iron                           | \$2,836  |
| Fran Bulmer – Springtime quilting                       | \$2,454  |
| Maxine Thompson – Pastel skills                         | \$1,268  |
| Michelle De Groot – Textile painting                    | \$2,600  |
| Stacy Keane – Silversmithing workshop 1                 | \$1,377  |
| Stacy Keane – Silversmithing workshop 2                 | \$1,377  |
| Lyn Barnes – Seniors’ pastels workshop 1                | \$1,135  |
| Lyn Barnes – Seniors’ pastels workshop 2                | \$1,135  |
| Lyn Barnes – Junior pastels workshop                    | \$567    |
| Dean Tims – Furniture restoration                       | \$3,231  |
| <b>Note (2) Quilpie and District Show and Rodeo</b>     |          |
| D’Aguilar Wildlife                                      | \$3,567  |
| Eyes Up Event                                           | \$3,159  |
| <b>Note (3) Quilpie Shire Council - Human Resources</b> |          |
| Senoritas Art Workshop                                  | \$1,563* |

\*Note: Original allocation was \$3,087 - underspend allocated to Western Touring Circuit.



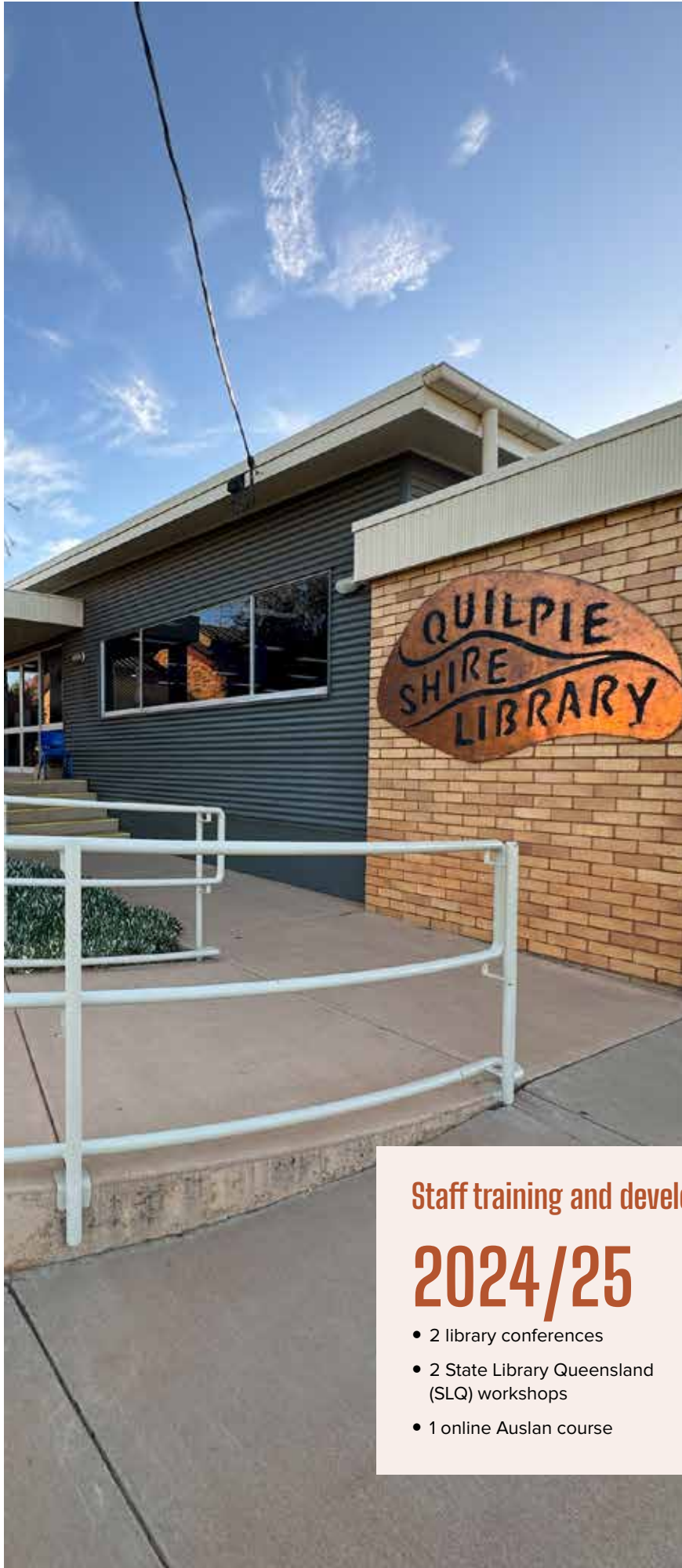



## The Regional Arts Development Fund (RADF)

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Quilpie Shire Council to support local arts and culture in regional Queensland

## Quick facts – Library

|                                               | 2024/25      | 2025/26      | 2026/27 |    |    |    |       |
|-----------------------------------------------|--------------|--------------|---------|----|----|----|-------|
|                                               |              |              | Q1      | Q2 | Q3 | Q4 | Total |
| Library visitation                            | 4,549        | 4,916        |         |    |    |    |       |
| Home library services                         | 2            | 2            |         |    |    |    |       |
| Book club                                     | 1            | 1            |         |    |    |    |       |
| Loans during the quarter                      | 1,802        | 2,007        |         |    |    |    |       |
| Staff training and development undertaken     | 5            | 2            |         |    |    |    |       |
| <b>Library programs</b>                       |              |              |         |    |    |    |       |
| <b>First five forever</b>                     |              |              |         |    |    |    |       |
| Session numbers                               | 45           | 43           |         |    |    |    |       |
| Attendance numbers                            | 745          | 940          |         |    |    |    |       |
| <b>LitUp</b>                                  |              |              |         |    |    |    |       |
| Session numbers                               |              | 4            |         |    |    |    |       |
| Attendance numbers                            |              | 90           |         |    |    |    |       |
| <b>Literacy and lifelong learning</b>         |              |              |         |    |    |    |       |
| Session numbers                               | 45           | 43           |         |    |    |    |       |
| Attendance numbers                            | 745          | 940          |         |    |    |    |       |
| <b>Informed and connected citizens</b>        |              |              |         |    |    |    |       |
| Session numbers                               | 0            | 0            |         |    |    |    |       |
| Attendance numbers                            | 0            | 0            |         |    |    |    |       |
| <b>Digital inclusion</b>                      |              |              |         |    |    |    |       |
| Session numbers                               | 16           | 11           |         |    |    |    |       |
| Attendance numbers                            | 55           | 37           |         |    |    |    |       |
| <b>Personal development and wellbeing</b>     |              |              |         |    |    |    |       |
| Session numbers                               | 53           | 64           |         |    |    |    |       |
| Attendance numbers                            | 412          | 475          |         |    |    |    |       |
| <b>Stronger and more creative communities</b> |              |              |         |    |    |    |       |
| Session numbers                               | 2            | 3            |         |    |    |    |       |
| Attendance numbers                            | 3            | 17           |         |    |    |    |       |
| <b>Program session locations</b>              |              |              |         |    |    |    |       |
| <b>Onsite</b>                                 |              |              |         |    |    |    |       |
| Session numbers                               | 106          | 123          |         |    |    |    |       |
| Attendance numbers                            | 1,075        | 1,388        |         |    |    |    |       |
| <b>Offsite</b>                                |              |              |         |    |    |    |       |
| Session numbers                               | 11           | 7            |         |    |    |    |       |
| Attendance numbers                            | 145          | 107          |         |    |    |    |       |
| <b>Demographic information for programs</b>   |              |              |         |    |    |    |       |
| Early childhood 0-5                           | 737          | 885          |         |    |    |    |       |
| Children                                      | 376          | 466          |         |    |    |    |       |
| Young adult                                   | -            | -            |         |    |    |    |       |
| Adult                                         | 56           | 100          |         |    |    |    |       |
| Seniors                                       | 36           | 23           |         |    |    |    |       |
| All ages                                      | 15           | 21           |         |    |    |    |       |
| <b>Total</b>                                  | <b>1,220</b> | <b>1,495</b> |         |    |    |    |       |



First 5 Forever is an initiative of the Queensland Government, coordinated by State Library of Queensland and delivered in partnership with local government. Further information: <https://www.slq.qld.gov.au/first5forever>



LitUp is a live literature initiative from Australia Reads, providing opportunities for more Australian schools and communities to host events with authors and illustrators. LitUp has been made possible with the support of the Copyright Agency Cultural Fund, Creative Australia, and Create NSW.

### Staff training and development undertaken

## 2024/25

- 2 library conferences
- 2 State Library Queensland (SLQ) workshops
- 1 online Auslan course

## 2025/26

- 1 library conference
- 1 online Australian Library and Information Association (ALIA) course

## Quick facts – Community grants

| Community grants – 2025/26                                                            | Council meeting details (where applicable)                                                                                                                                                                                  | Cash (\$) | In Kind (\$) | Resolution or Chief Executive Officer (CEO) approval (if applicable) | Quarter (Q) |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------|----------------------------------------------------------------------|-------------|
| Quilpie Golf Club Incorporated (Inc.)                                                 | Cash donation and in-kind support of 80 chairs, skip bin, and 8 wheelie bins.                                                                                                                                               | 4,000.00  | 458.00       | QSC187-07-25 (Council meeting 15 July 2025)                          | Q1          |
| Motherland Australia and the Quilpie Motherland subcommittee                          | Purchase of Silver sponsorship and a fee waiver for the Quilpie Shire Hall venue for the 2025 Quilpie Motherland Event.                                                                                                     | 500.00    | 216.00       | QSC186-07-25 (Council meeting 15 July 2025)                          | Q1          |
| Quilpie & District Sports Committee                                                   | Assistance towards the 2025 Quilpie & District Athletics Carnival on 21 July 2025.                                                                                                                                          |           | 1,800.00     | QSC188-07-25 (Council meeting 15 July 2025)                          | Q1          |
| Quilpie Polocrosse Club Incorporated (Inc.)                                           | Contribution to the cost of providing an ambulance and paramedic services at the Annual Quilpie Polocrosse Carnival held on 21–22 June 2025.                                                                                | 3,000.00  |              | QSC214-08-25 (Council meeting 28 August 2025)                        | Q1          |
| Little Athletics                                                                      | -                                                                                                                                                                                                                           |           | 1,000.00     | Minor grant - CEO approved                                           | Q1          |
| Quilpie & District Show & Rodeo                                                       | -                                                                                                                                                                                                                           |           | 889.00       | Minor grant - CEO approved                                           | Q1          |
| Quilpie Motorcycling Association Incorporated (Inc.)                                  | Cash contribution to the Annual Quilpie Motorbike Gymkhana and Enduro on 27 & 28 September 2025, and in-kind assistance of 2 pop up tents, 10 wheelie bins, 100 chairs, 10 tables, 1 x 12m2 skip bin and a large generator. | 2,500.00  | 658.00       | QSC216-08-25 (Council meeting 28 August 2025)                        | Q1          |
| St Finbarr's School                                                                   | Contribution toward the purchase of a piano for the Performing Arts Program.                                                                                                                                                | 2,000.00  |              | QSC210-09-25 (Council meeting 16 September 2025)                     | Q1          |
| St Finbarr's School                                                                   | -                                                                                                                                                                                                                           |           | 211.00       | Minor grant - CEO approved                                           | Q1          |
| Adavale community                                                                     | -                                                                                                                                                                                                                           |           | 176.00       | Minor grant - CEO approved                                           | Q1          |
| Mulga Mates Centre Incorporated (Inc.)                                                | -                                                                                                                                                                                                                           |           | 44.00        | Minor grant - CEO approved                                           | Q2          |
| Eromanga Rodeo Committee                                                              | -                                                                                                                                                                                                                           |           | 689.00       | Minor grant - CEO approved                                           | Q2          |
| Bulloo Bush Ball                                                                      | -                                                                                                                                                                                                                           |           | 292.00       | Minor grant - CEO approved                                           | Q2          |
| Quilpie Junior Rugby League                                                           | -                                                                                                                                                                                                                           |           | 111.00       | Minor grant - CEO approved                                           | Q2          |
| Tackling Regional Adversity through Connected Communities (TRACC) Healthy Communities | -                                                                                                                                                                                                                           |           | 520.00       | Minor grant - CEO approved                                           | Q2          |
| Care Outreach                                                                         | -                                                                                                                                                                                                                           |           | 82.00        | Minor grant - CEO approved                                           | Q2          |
| Quilpie Church Group                                                                  | -                                                                                                                                                                                                                           |           | 1,968.00     | Minor grant - CEO approved                                           | Q2          |
| Quilpie State College                                                                 | -                                                                                                                                                                                                                           |           | 98.00        | Minor grant - CEO approved                                           | Q2          |

| Community grants – 2025/26                                                                                               | Council meeting details (where applicable)                                                                                                                        | Cash (\$)          | In Kind (\$)       | Resolution or Chief Executive Officer (CEO) approval (if applicable) | Quarter (Q) |
|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|----------------------------------------------------------------------|-------------|
| Tackling Regional Adversity through Connected Communities (TRACC) Healthy Communities                                    | -                                                                                                                                                                 |                    | 822.00             | Minor grant - CEO approved                                           | Q2          |
| Eromanga District Rodeo Association (EDRA) Incorporated (Inc.)                                                           | Swimming lessons for local pastoral children in Term 1, 2026.                                                                                                     | 2,471.70           |                    | QSC055-02-26                                                         | Q3          |
| Quilpie Sport & Recreation Incorporated                                                                                  | -                                                                                                                                                                 |                    | 1,208.00           | Minor grant - CEO approved                                           | Q3          |
| Quilpie Diggers Race Club                                                                                                | -                                                                                                                                                                 |                    | 207.00             | Minor grant - CEO approved                                           | Q3          |
| Tackling Regional Adversity through Connected Communities (TRACC) Healthy Communities                                    | -                                                                                                                                                                 |                    | 110.00             | Minor grant - CEO approved                                           | Q3          |
| The Global Water Safety and Drowning Prevention organisation, in partnership with the Rotary Club and All About Aquatics | Water safety and swimming camp held from 3–5 January 2026 and SWIM squad development course held on 6 January 2026.                                               | 5,000.00           |                    | QSC019-01-26 (Council meeting 29 January)                            | Q3          |
| Eromanga District Rodeo Association (EDRA) Incorporated (Inc.)                                                           | Assistance with the cost of insurance and Queensland ambulance, and in-kind support for grounds maintenance and water/plumbing and electrical inspections.        | 4,300.00           | 3,000.00           | QSC081-03-26 (Council meeting 18 March)                              | Q3          |
| Quilpie Cultural Society                                                                                                 | Financial support for continued employment of an Arts Development Officer                                                                                         | 3,000.00           |                    | QSC080-03-26 (Council meeting 18 March)                              | Q3          |
| Toompine Progress Association                                                                                            | Cash grant and in-kind assistance for generator hire, 6 wheelie bins and skip bin hire.                                                                           | 2,000.00           | 1,500.00           | QSC085-03-26 (Council meeting 18 March)                              | Q3          |
| Channel Country Ladies Day                                                                                               | Gold sponsorship package, and capped in-kind support including waiving the fees for the hire of Bulloo Park and assisting with standard event setup and clean-up. | 5,500.00           | 3,000.00           | QSC082-03-26 (Council meeting 18 March)                              | Q3          |
| Care Collective – Last Care                                                                                              | -                                                                                                                                                                 |                    | 163.00             | Minor grant - CEO approved                                           | Q3          |
| Quilpie Junior Rugby League                                                                                              | -                                                                                                                                                                 |                    | 222.00             | Minor grant - CEO approved                                           | Q3          |
| Quilpie Diggers Race Club                                                                                                | Contribution to 2026 Quilpie Cup held on 9 May 2026.                                                                                                              | 3,000.00           |                    | QSC097-04-26 (Council meeting 21 April)                              | Q4          |
| Adavale Sport & Recreation Association                                                                                   | 2026 Adavale's Muster in The Mulga - Campdraft, Rodeo, Gymkhana & Bikekhana.                                                                                      | 5,000.00           |                    | QSC096-04-26 (Council meeting 21 April)                              | Q4          |
| Mulga Mates Centre Incorporated (Inc.)                                                                                   | -                                                                                                                                                                 |                    | 224.00             | Minor grant - CEO approved                                           | Q4          |
|                                                                                                                          |                                                                                                                                                                   | <b>\$42,271.70</b> | <b>\$19,668.00</b> |                                                                      |             |

## Quick facts – Events

| Year                     | Q1                                                                                                                                                                                                                                                          | Q2                                                                                                                                                       | Q3                                                                       | Q4                                                                                                                                                                                                         | Total year to date |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| 2025/26<br>Event support | <ul style="list-style-type: none"> <li>Elders – BBQ, Boots &amp; Backing the West</li> <li>Quilpie Golf Open</li> <li>Quilpie Sporting Clays Annual Gun Shoot</li> <li>Quilpie Motorbike Gymkhana &amp; Enduro</li> <li>NAIDOC Week Celebrations</li> </ul> | <ul style="list-style-type: none"> <li>Eromanga Twilight Rodeo</li> <li>Bulloo Bush Ball</li> <li>Combined Business Community Christmas Party</li> </ul> | <ul style="list-style-type: none"> <li>Water Safety Swim Camp</li> </ul> | <ul style="list-style-type: none"> <li>Eromanga Rodeo &amp; Campdraft</li> <li>Quilpie Diggers Race Club – Quilpie Cup</li> <li>Toompine Easter Gun Shoot</li> <li>South West Basketball Clinic</li> </ul> | 10                 |
| 2026/27<br>Event support |                                                                                                                                                                                                                                                             |                                                                                                                                                          |                                                                          |                                                                                                                                                                                                            |                    |



*Camerata – Queensland's Chamber Orchestra – Quilpie June 2026*

# Annual goals

## Plan

- Progressively develop and continually improve a suite of event management plans for regular and major event types held at key locations across the Shire (updated with learnings from each event).<sup>71 (a)</sup>
- Undertake community service planning in conjunction with the lead officers.<sup>71 (b)</sup>

## Progress (Compliance)

- Administer legislatively compliant community grants including progressively collating the statutory information for the annual report.<sup>71 (c)</sup>

## Progress (Digital transformation)

- Capture key data in real-time for reporting the status of community grants (Community grants dashboard).<sup>71 (d)</sup>

## Persistence

- Pursue funding opportunities to provide additional programs and events for the community subject to Council's consideration of any co-contributions.<sup>71 (e)</sup>

## Partnerships

- Comply with Council's responsibilities under library funding programs including:
  - State Library Service Level Agreement / Rural Libraries Service Level Agreement
  - First 5 Forever
  - Services Australia – Self-help Centrelink kiosk<sup>71 (f)</sup>
- Collaborate with schools to develop and review programs that:
  - Are tailored to the interests of youth, supporting physical and mental health, and healthy lifestyles.
  - Investigate / develop local youth, career development opportunities.<sup>71 (g)</sup>
- Identify, engage early and collaborate with traditional owners and Infrastructure Services on:
  - The engagement approach for projects and other initiatives (as an input to Council policy/procedure).
  - Council's capital works program, facilitating actions and approvals well ahead of planned commencement (potentially holistically).<sup>71 (h)</sup>
- Administer the Regional Arts Development Fund (RADF) annual partnership between the Queensland Government and Quilpie Shire Council (including agreement and quarterly meeting attendance) to promote the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions.<sup>71 (i)</sup>

- Contribute (as Council's representative) to the RedRidgeInterior Qld - Western Queensland Touring Circuit (WTC), including quarterly meeting participation.<sup>71 (j)</sup>
- Contribute (as Council's representative) to the South Queensland Regional Arts Services Network (SQRASN), including monthly meeting participation.<sup>71 (k)</sup>

## Policies & Processes

- Periodically review the Community Grants Policy (with updated title, C.01) in accordance with the policy calendar.<sup>71 (l)</sup>
- Periodically review the Internet Public Use Policy (C.101) and Procedure (C.101-A) in accordance with the policy calendar.<sup>71 (m)</sup>
- Periodically review the Museum Collection Policy (C.102) in accordance with the policy calendar.<sup>71 (n)</sup>
- Periodically review the Art and Cultural Development Policy (C.02) in accordance with the policy calendar.<sup>71 (o)</sup>

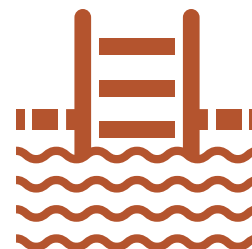
## Projects & Programs

- Oversee the delivery of after-school arts and crafts programs.<sup>71 (p)</sup>
- Undertake day-to-day management and delivery of library services, programs and outreach services.<sup>71 (q)</sup>
- Provide event support through set up, take down and traffic management services.<sup>71 (r)</sup>
- Investigate the feasibility of hosting a Country University Centre (CUC) within the Shire, including Council reporting for consideration.<sup>71 (s)</sup>
- Facilitate hire/use of equipment, plant hire and roads/streets through Customer Service and Council's fees and charges.<sup>71 (t)</sup>
- Undertake budgeted Special projects – Community services.<sup>71 (u)</sup>
- Undertake budgeted Capital projects – Community services.<sup>71 (v)</sup>

## Projects 2026/27

| Special projects – Community services |                                 |
|---------------------------------------|---------------------------------|
| Purchase of fireworks                 | Events                          |
| Capital projects – Community services |                                 |
| Community services storage            | Carry-over project from 2025/26 |

# 7.2



## Community facilities

### About community facilities

Maintain and progressively enhance public places and spaces in our towns and surrounding areas for the benefit of residents and visitors.

#### What is included?

##### Childcare

##### Equipment hire

e.g. Tables and chairs, tablecloths and chair covers, crockery and cutlery, portable toilets and other equipment

##### Halls

##### Pools

##### Sport and recreation

##### Towns, parks and open spaces

##### Use of roads / streets

e.g. for ANZAC Day, Community Christmas Party, Kangaranga Do

##### Cemeteries

### Quick facts – Community facilities

|                              | Location                                                                                                                                                                                                                                                                                                                          |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Childcare centre             | <ul style="list-style-type: none"> <li>• Quilpie</li> </ul>                                                                                                                                                                                                                                                                       |
| Halls                        | <ul style="list-style-type: none"> <li>• Adavale Hall</li> <li>• Eromanga Hall</li> <li>• Toompine Hall</li> <li>• Quilpie Hall, CWA Hall (Quilpie)</li> </ul>                                                                                                                                                                    |
| Pools                        | <ul style="list-style-type: none"> <li>• Brolga Street, Quilpie, Qld. 4480</li> <li>• Donald Street, Eromanga, Qld. 4480</li> </ul>                                                                                                                                                                                               |
| Sport and recreation         | <ul style="list-style-type: none"> <li>• Adavale Sport and Recreation Association</li> <li>• Bulloo Park Complex</li> <li>• Eromanga Campdraft and Rodeo</li> <li>• Quilpie - John Waugh Park</li> <li>• Baldy Top lookout and walking path</li> </ul>                                                                            |
| Towns, parks and open spaces | <ul style="list-style-type: none"> <li>• Quilpie - Bicentennial Park</li> <li>• Eromanga - Knot-a-Saurus Park</li> <li>• Eromanga - Opolopolis Park</li> </ul>                                                                                                                                                                    |
| Cemeteries                   | <ul style="list-style-type: none"> <li>• Adavale Cemetery</li> <li>• Eromanga Cemetery</li> <li>• Quilpie Cemetery</li> <li>• There is also a small cemetery located near the Toompine Hotel.</li> <li>• Cemetery records for genealogical and research purposes may be obtained from Council's Administration Office.</li> </ul> |



John Waugh Park - Quilpie

## Service leaders

Individual goals are allocated to:

- Director Community and Business Development
- Director Infrastructure Services
- Deputy Director Infrastructure Services

## Annual goals

### Plans

- Contribute as required to reviews of the asset management sub-plan for community facilities (Buildings and Structures).<sup>7.2 (a)</sup>
- Project manage masterplans for community facilities. This includes engagement with, and documentation of, Infrastructure Services' needs in relation to future operations and maintenance, with input sought from the Deputy Director on any current operational challenges.<sup>7.2 (b)</sup>
- Progressively develop and maintain a monthly service plan / checklist for towns, parks and open spaces to assist with progress reporting, shared expectations and resourcing considerations.<sup>7.2 (c)</sup>

### Persistence

- Advocate and prepare applications (as opportunities arise) for funding to construct a childcare centre.<sup>7.2 (d)</sup>

### People

- Administer requests for cemetery services, providing a central point of contact for families and issue resolution.<sup>7.2 (e)</sup>

### Progress (Compliance)

- Oversee the lessee's delivery of safe pool operations.<sup>7.2 (f)</sup>
- Lead coordination and delivery of Council's responsibilities for facility maintenance and lessee training (including refreshers) for pool plant and equipment (working closely with Infrastructure Services and People and Safety).<sup>7.2 (g)</sup>

### Partnerships

- Administer the lease agreement for the Shire pools.<sup>7.2 (h)</sup>
- Administer the lease agreement with Kids Patrol for the early learning centre.<sup>7.2 (i)</sup>
- In conjunction with the development of Sport and Recreation Strategic Plans, implement, administer and review user agreements for Council's community facilities including:
  - Bulloo Park
  - John Waugh Park
  - Adavale Sport and Recreation Facility
  - Eromanga Rodeo Grounds
  - Toompine Polocrosse / Toompine Progress Association.<sup>7.2 (j)</sup>

## Policies & Processes

- Periodically review the Cemetery Management Policy (C.04) in accordance with the policy calendar.<sup>7.2 (k)</sup>

## Projects & Programs

- Undertake grounds maintenance and operations for cemeteries.<sup>7.2 (l)</sup>
- Provide building and grounds maintenance for community facilities and public spaces.<sup>7.2 (m)</sup>
- Provide for cross-Directorate engagement and oversight (Community and Business Development / Infrastructure Services) for community facilities projects.<sup>7.2 (n)</sup>
- Undertake budgeted Capital projects – Pools.<sup>7.2 (o)</sup>
- Undertake budgeted Capital projects – Sport and recreation.<sup>7.2 (p)</sup>
- Undertake budgeted Capital projects – Towns, parks and open spaces.<sup>7.2 (q)</sup>
- Undertake budgeted Capital projects – Cemeteries.<sup>7.2 (r)</sup>
- Undertake budgeted Special projects – Cemeteries.<sup>7.2 (s)</sup>

## Projects 2026/27

| Masterplans – Community facilities      |                                                   |
|-----------------------------------------|---------------------------------------------------|
| Bulloo Park                             | Deferred from 2025/26                             |
| Eromanga Rodeo Grounds                  | Deferred from 2025/26                             |
| Quilpie Hall                            | Deferred from 2025/26                             |
| Special projects - Cemeteries           |                                                   |
| 0210-0006-0060                          | Quilpie Cemetery plaque project (Unmarked graves) |
| Capital projects - Community facilities |                                                   |
| Childcare centre                        | Detailed design                                   |



Opolopolis Park - Eromanga

## Projects 2026/27

### Capital projects – Community facilities – Pools

|           |                      |                            |               |
|-----------|----------------------|----------------------------|---------------|
| 0220-2501 | Eromanga - Pool      | Refurbishment              | Renewal works |
| 0220-2703 | Quilpie - Pool shade | Replacement of shade cover | Renewal works |
| 0220-2705 | Quilpie - Pool roof  | Replacement of roof        | Renewal works |

### Capital projects – Community facilities – Sport and recreation

|           |                                |                                                                        |               |
|-----------|--------------------------------|------------------------------------------------------------------------|---------------|
| 0220-2704 | Quilpie - Cricket pitch        | Replacement of cover                                                   | Renewal works |
| 0230-2402 | Quilpie - Bulloo Park entrance | Carry-over project                                                     | New works     |
| 0230-2405 | Baldy Top walking path         | Footings for bridges and installation of pathways (carry-over project) | New works     |



### Capital projects – Community facilities – Towns, parks and open spaces

|           |                                                                  |                                                                                                                                                                                                                 |               |
|-----------|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 0230-2504 | Quilpie - Bob Young Memorial Park                                | Stage 1 of the Brolga Street Masterplan (carry-over project)                                                                                                                                                    | Upgrade works |
| 0230-2602 | Eromanga - Knot-a-Saurus Park footpath                           | Eromanga Service Request - concrete path (maybe curved) to link from bridge area to the semi-circular pathway (carry-over project)                                                                              | New works     |
| 0230-2604 | Quilpie - Install automatic watering systems - various locations | Gyrca Gardens, Between Visitor Information Centre and CWAATSICH (Charleville and Western Areas Aboriginal and Torres Strait Islander Community Health Ltd), Median Strips Buln Buln Street (carry-over project) | New works     |
| 0230-2607 | Adavale - Install playground                                     | Install previous Mulga Mates Playground at Adavale Sport & Recreation Grounds including loose fill softfall (carry-over project)                                                                                | New works     |

### Capital projects – Community facilities – Cemeteries

|           |                                 |                                                                                                         |           |
|-----------|---------------------------------|---------------------------------------------------------------------------------------------------------|-----------|
| 0220-2603 | Quilpie - Toilet                | Install donated structure, install septic tank and ancillary works (carry-over project)                 | New works |
| 0230-2606 | Quilpie - Cemetery improvements | Sign, automatic watering system, new fence, upgrade gardens, fix all around graves (carry-over project) | New works |



Baldy Top - Quilpie



Adavale | Cheepie | Eromanga | Quilpie | Toompine



## STRATEGIC PRIORITY 8

# Teamwork

Through strong TEAMWORK, provide a safe, healthy, positive and productive workplace where our people can confidently fulfil responsibilities, continue to improve and flourish.



Adavale | Cheepie | Eromanga | Quilpie | Toompine



# Services

- |            |                                              |
|------------|----------------------------------------------|
| <b>8.1</b> | Customer service and responsiveness          |
| <b>8.2</b> | Team effectiveness and good governance       |
| <b>8.3</b> | Training and development                     |
| <b>8.4</b> | Workforce planning, attraction and retention |
| <b>8.5</b> | Workplace health, safety and wellbeing       |

# 8.1



## Customer service and responsiveness

### About Customer service

#### Our objective

Pursue excellence through:

- ease of contact
- professional, respectful and responsive service
- timely, clear and accurate communications.

#### What is included?

Administrative action complaints policy and procedure

Corporate services leadership, support and back-up

Customer service - person/counter, phone or e-mail

Customer service policy and charter

Customer request and complaint recording and actioning

Customer request and complaint system

Internal customer feedback

### Quick facts – Customer service and responsiveness

|                                                                                                              | 2024/25 | 2025/26* |
|--------------------------------------------------------------------------------------------------------------|---------|----------|
| Number of administrative action complaints made                                                              | Nil     |          |
| Number of administrative action complaints resolved by Council (under the complaints management process)     | Nil     |          |
| Number of administrative action complaints not resolved by Council (under the complaints management process) | Nil     |          |
| Number of administrative action complaints not resolved by Council that were made in the previous year       | Nil     |          |

\* To be inserted following end of year.



## Annual goals

### Progress (Compliance)

- Respond to customer requests and complaints (escalation once update to policies and processes is actioned):
  - Level 1 - Deputy
  - Level 2 - Director
  - Level 3 - CEO / Council. <sup>8.1 (a)</sup>

### Progress (Digital transformation)

- Implement a customer request and complaint system that facilitates status updates and compliance reporting against policy and charter timeframes. <sup>8.1 (b)</sup>

## People

- Provide customer service in person/counter, phone or e-mail. <sup>8.1 (c)</sup>
- Develop and implement internal customer feedback opportunities. <sup>8.1 (d)</sup>
- Provide leadership, support and back-up for Corporate Services. <sup>8.1 (e)</sup>

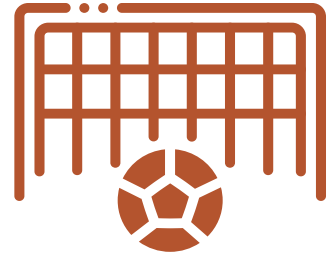
## Policies & Processes

- Review the Customer Service Policy (CS.02) and Customer Service Charter (CS.02-B) in accordance with the policy calendar or earlier if required. <sup>8.1 (f)</sup>
- Review the Administrative Action Complaints Policy (G.03) and Administrative Action Complaints Procedure (G.03-A) to reflect the new organisational structure (e.g. Level 1, 2, 3), and then in accordance with the policy calendar. <sup>8.1 (g)</sup>
- Standardise the customer request and complaint recording processes so that the leadership team can monitor compliance and oversee actioning. <sup>8.1 (h)</sup>

## Projects & Programs

- Undertake cash receipting and explore additional options. <sup>8.1 (i)</sup>

# 8.2



## Team effectiveness and good governance

### About team effectiveness and good governance

#### Our objective

Do the right things well ("Kicking goals"). This includes:

- Ensuring that all team members ultimately have clarity on:
  - their contribution to the team (role)
  - what needs to be done (goals) to achieve Council's plans, policies and priorities
  - how the 'rules' applicable to local governments relate to their work.
- Define and measure success.
- Transparently report our progress and results.

#### What is included?

Business continuity planning (Quilpie Shire)

Service agreement with Murweh Shire Council  
(Reciprocal business continuity initiative)

Certified agreement

Employee code of conduct

Employee engagement

Human resource processes / workflows  
documentation and executive sign-off

Policies

CEO directives (All employees)

Team role descriptions

Organisational structure (compliance)

Payroll service

Team effectiveness

(Goal setting, progress reporting, alignment – plans, goals, work)



## Service leaders

- Executive Manager People & Safety
- Leadership team (Goals, success measures, progress updates)

## Annual goals

### Plans

- Develop, document, implement and test a Business Continuity Plan to provide for payroll continuity under diverse circumstances.<sup>8.2 (a)</sup>
- Contribute to budgets and monitoring for employee costs, with a focus on financial planning for the certified agreement and advice on payroll.<sup>8.2 (b)</sup>

### Progress (Compliance)

- Progressively update the compliance schedule as new due dates are identified.<sup>8.2 (c)</sup>
- Provide a timely, accurate and compliant payroll service for Quilpie Shire Council.<sup>8.2 (d)</sup>
- Ensure work alignment with corporate and operational plans (propose amendments if needed).<sup>8.2 (e)</sup>
- Prepare status (progress) updates for performance indicators. This includes key statistical information in a consistent format.<sup>8.2 (f)</sup>
- Develop, maintain and administer a streamlined, low cost (administrative burden) delegation and authorised persons process based on position/persons' needs and administer (legislative, administrative, financial).<sup>8.2 (g)</sup>
- Monitor changes in legislation and update the compliance information embedded within the planning and performance system and associated tasks as required. A newly available local government industry service will also assist with this process.<sup>8.2 (h)</sup>

### Progress (Digital transformation)

- Develop (including employee engagement) and input team members' goals, progress and performance indicators in Council's planning and performance software (in Cascade) to facilitate organisation-wide reporting.<sup>8.2 (i)</sup>

### People

- Facilitate/develop a local training module for delegations and authorised persons.<sup>8.2 (j)</sup>
- Establish team members' goals and performance indicators, with a clear line of sight to Council's plans (i.e. what we are aiming for).<sup>8.2 (k)</sup>
- Provide coordinated and complementary goal setting within and across Directorates.<sup>8.2 (l)</sup>
- Maintain and update leadership / governance position descriptions for team roles that cross all Directorates.<sup>8.2 (m)</sup>

- Undertake engagement and communication (e.g. for goal setting and workplace problem-solving, decisions that affect individuals).<sup>8.2 (n)</sup>

## Partnerships

- Lead and deliver the service agreement with Murweh Shire Council to contribute to business continuity within the region.<sup>8.2 (o)</sup>

## Policies & Processes

- Act as custodian and publisher of the adopted organisational structure.<sup>8.2 (p)</sup>
- Act as custodian of the employee code of conduct under the *Public Sector Ethics Act 1994* – including review coordination and training content development.<sup>8.2 (q)</sup>
- Lead development and maintain a master set of documents showing the Executive Leadership Team's approved flowcharts for human resource processes – e.g. recruitment, disciplinary processes.<sup>8.2 (r)</sup>
- Review the Human Rights Policy (G.23) in accordance with the policy calendar or earlier if required.<sup>8.2 (s)</sup>
- Review the Corporate Uniform Policy (G.102) in accordance with the policy calendar or earlier if required.<sup>8.2 (t)</sup>
- Develop new policies as opportunities are identified to reduce the number of individual decisions required and to standardise the approach for employee matters.<sup>8.2 (u)</sup>
- Act as the custodian and quality controller of the governance framework.<sup>8.2 (v)</sup>
- Develop a policy review calendar and administer reviews and publishing.<sup>8.2 (w)</sup>

## Projects 2026/27

| Special projects - Team effectiveness and good governance |                              |
|-----------------------------------------------------------|------------------------------|
| 0210-0035-0030                                            | Position description project |
| 0210-0035-0080                                            | Values signage               |

# 8.3



## Training and development



### What is included?

Annual training and development plan coordination

Continual improvement program (framework and implementation)

Human resource software implementation and administration

Feedback (360-degree)

Innovation in learning and development

Reform management support (if required)

Training needs assessment (Individuals and teams)

Training delivery (Online and in person)

Training program engagement / feedback

### About training and development

#### Our objective

Connect to share knowledge and grow. This includes:

- Investing in development of our workforce's capacity to meet current and predicted service delivery needs.
- Seeking to maximise each employee's contribution to their position, team and organisation.
- Fostering a multi-faceted approach to learning that:
  - embraces different learning styles
  - minimises the short-term impact on current service delivery
  - delivers organisational and employee outcomes that are cost-effective and enduring.
- Seeking regular employee feedback on how we can continue to improve.
- Focusing on both organisational and individual professional development.



## Quick facts – Training and development

|                                               | 2025/26             | Number coordinated by: |           |                                      |             |
|-----------------------------------------------|---------------------|------------------------|-----------|--------------------------------------|-------------|
| Continual improvement program (check-ins)     | Participant numbers | CEO                    | Directors | Deputy Director or Executive Manager | Supervisors |
| Community & Business Development              | 19                  | 2                      | 6         | 9                                    | 2           |
| Corporate Services                            | 15                  | 2                      | 2         | 11                                   | -           |
| Infrastructure Services                       | 35                  | 2                      | 11        | 9                                    | 13          |
| Office of the CEO (including People & Safety) | 12                  | 3                      | -         | 8                                    | 1           |

### Service leaders

- Executive Manager People & Safety
- Leadership team (Goals, success measures, progress updates)

### Progress (Digital transformation)

- Streamline human resources processes, enhance employee communications, and provide a platform for training and development (Through ELMO software).<sup>8.3 (d)</sup>

## Annual goals

### Plans

- Develop the annual training and development plan.<sup>8.3 (a)</sup>

### Progress (Compliance)

- Identify and facilitate delivery of mandatory compliance training.<sup>8.3 (b)</sup>
- Provide reform support (if required) to the rollout of new compliance requirements, including change coordination and training.<sup>8.3 (c)</sup>

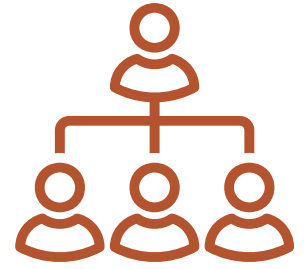
### People

- Implement a continual improvement program that reshapes the annual professional development review process to provide for shorter, more frequent conversations (check-ins) between each person and their supervisor (or member of the management team).<sup>8.3 (e)</sup>
- Implement and report on delivery of approved training and professional development.<sup>8.3 (f)</sup>

### Projects & Programs

- As procedures are developed within the various Directorates, prepare in-house training modules (collaborating with the subject matter expert) and launch on Council's on-line learning platform.<sup>8.3 (g)</sup>
- Undertake budget approved special projects.<sup>8.3 (h)</sup>

# 8.4



## Workforce planning, attraction and retention



### About Workforce planning, attraction and retention

#### Our objective

Prepare for, and respond to, workforce and labour needs.

#### What is included?

Attrition strategies

Employee attraction

Employee retention

Funding submissions

Offboarding processes (e.g. retirement, resignation or termination of employment)

Onboarding processes (e.g. new and seconded employees)

Recruitment service

Schools, community, youth engagement

Skills audit and gap analysis

Workforce and accommodation plan

## Quick facts – Workforce planning, attraction and retention

|                                  | 2025/26<br>Approved positions                   | 30 June 2026<br>Vacancies |
|----------------------------------|-------------------------------------------------|---------------------------|
| Community & Business Development | 17                                              | 3 (2 advertised)          |
| Corporate Services               | 10                                              | 2 (1 advertised)          |
| Infrastructure Services          | 49<br>(10 individual roles,<br>39 within teams) | 9 (5 advertised)          |
| Office of the CEO                | 6                                               |                           |
| • People & Safety                | 1                                               |                           |
| • Chief Executive Officer        | 1                                               |                           |
| • Executive Officer              | 1                                               |                           |
| Total                            | 84                                              | 14                        |

### Service leader

- Executive Manager People & Safety

### Annual goals

#### Plans

- Develop and implement a workforce and accommodation plan.<sup>8.4 (a)</sup>

#### Partnerships

- Collaborate with schools, community and youth on potential career paths, work experience and cadetships to provide local employment opportunities.<sup>8.4 (b)</sup>

### Policies & Processes

- Review the Student Cadet Policy (G.14) in accordance with the policy calendar or earlier if required.<sup>8.4 (c)</sup>
- Document and coordinate the processes associated with onboarding (for new or seconded employees) and offboarding (for retirements, resignations or termination of employment).<sup>8.4 (d)</sup>

### Persistence

- Prepare, administer and report on funding submissions for new or emerging resourcing needs (e.g. apprentices, trainees).<sup>8.4 (e)</sup>

### Projects & Programs

- Work with each Directorate to undertake and continue to refine a skills audit and gap analysis.<sup>8.4 (f)</sup>
- Undertake budget approved special projects.<sup>8.4 (g)</sup>
- Lead ongoing refinement of Council's Employee Value Proposition (EVP).<sup>8.4 (h)</sup>
- Provide an internal recruitment service to the Chief Executive Officer (appointer) and Directors (accountable for the Directorate's overall results).<sup>8.4 (i)</sup>
- Coordinate employee attraction initiatives aligned with Council's Employer Branding initiative, and broader initiatives to build a positive organisational reputation.<sup>8.4 (j)</sup>
- Research, identify and implement employee retention initiatives to defer or reduce the operational and financial impost of recruitment, retraining and indeterminate disruption to service delivery.<sup>8.4 (k)</sup>
- Develop attrition strategies for critical positions so that Council is prepared for short-term or longer-term vacancies.<sup>8.4 (l)</sup>

### Projects 2026/27

| Special projects - Workforce planning, attraction and retention |                                              |
|-----------------------------------------------------------------|----------------------------------------------|
| 0210-0035-0010                                                  | Employer branding project                    |
| 0210-0035-0110                                                  | Photography and video for corporate purposes |

# 8.5



## Workplace health, safety and wellbeing



### About Workplace health, safety and wellbeing

#### Our objective

Care for each person in our workplace. This includes:

- Protecting employees (and others in our workplace) from physical and/or psychological harm (psychosocial).
- Implementing initiatives that promote and support enhanced wellbeing.

#### What is included?

Annual workplace health and safety (WH & S plan)

Belonging and connection (Social events)

Corporate calendar (in conjunction with workload management)

Employee assistance program

Employee health and wellbeing initiatives

Recognition initiatives

Rehabilitation

Wellbeing events

## Quick facts – Lag indicators (Workplace health and safety)

| Lag indicators (Reactive)                                                                                                                                                                                                                                             | 2025/26                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Incidents                                                                                                                                                                                                                                                             |                             |
| Notifiable incidents                                                                                                                                                                                                                                                  | 0                           |
| Other incidents involving people                                                                                                                                                                                                                                      | 32                          |
| Total                                                                                                                                                                                                                                                                 | 32                          |
| Lost time injury days                                                                                                                                                                                                                                                 | 0                           |
| Lost time injury frequency rate                                                                                                                                                                                                                                       | 0                           |
| Injury type                                                                                                                                                                                                                                                           |                             |
| Strain / sprain / musculoskeletal                                                                                                                                                                                                                                     | 10                          |
| Slip / trip / fall                                                                                                                                                                                                                                                    | 3                           |
| Vehicle / road incident                                                                                                                                                                                                                                               | 3                           |
| Eye injury                                                                                                                                                                                                                                                            | 2                           |
| Cut / abrasion / laceration                                                                                                                                                                                                                                           | 1                           |
| Other / unspecified (41%)                                                                                                                                                                                                                                             | 13                          |
| Total                                                                                                                                                                                                                                                                 | 32                          |
| Recommendations / input to year’s planning                                                                                                                                                                                                                            |                             |
| Manual handling and musculoskeletal injury prevention                                                                                                                                                                                                                 |                             |
| Musculoskeletal injuries account for 31% of personal injuries. Review manual handling procedures, provide refresher training, and assess plant/equipment ergonomics for high-risk tasks.                                                                              |                             |
| Personal protective equipment (PPE)                                                                                                                                                                                                                                   |                             |
| Eye injuries (3 personal injury records) and PPE non-compliance hazards (2 hazard reports) (reported below) highlight a gap in protective equipment use. Conduct a PPE compliance audit and reinforce requirements, particularly for eye protection and face shields. |                             |
| Severity of injuries                                                                                                                                                                                                                                                  |                             |
| Report only                                                                                                                                                                                                                                                           | 15                          |
| First aid - Ice packs, wound dressings, elevation                                                                                                                                                                                                                     | 7                           |
| Medical treatment - 1 hospital visit (eye flush) and 1 GP visit recorded                                                                                                                                                                                              | 2                           |
| No details provided (25%)                                                                                                                                                                                                                                             | 8                           |
| Total                                                                                                                                                                                                                                                                 | 32                          |
| Recommendations / input to year’s planning                                                                                                                                                                                                                            |                             |
| Incident reporting                                                                                                                                                                                                                                                    |                             |
| 41% of personal injury records are ‘Other/Unspecified’ due to incomplete descriptions. 8 records have no first aid answer. Enforce minimum reporting standards — description, location, and corrective action must be completed for every record.                     |                             |
| Work area (injuries)                                                                                                                                                                                                                                                  |                             |
| Community and Business Development                                                                                                                                                                                                                                    | Data currently not recorded |
| Corporate Services                                                                                                                                                                                                                                                    |                             |
| Infrastructure Services                                                                                                                                                                                                                                               |                             |
| Office of the CEO (including People and Safety)                                                                                                                                                                                                                       |                             |
| Recommendations / input to year’s planning                                                                                                                                                                                                                            |                             |
| Incident reporting                                                                                                                                                                                                                                                    |                             |
| Add work team, supervisor and Directorate to minimum standard reporting.                                                                                                                                                                                              |                             |
| Workers’ compensation                                                                                                                                                                                                                                                 |                             |
| Year to date number of claims                                                                                                                                                                                                                                         | 0                           |
| Year to date value of finalised claims                                                                                                                                                                                                                                | 0                           |

## Quick facts – Lead indicators (Workplace health and safety)

| Lead indicators (Proactive)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 2025/26                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| <b>Audits</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                             |
| Internal audits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 2                                                           |
| Audit 1 date:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 5 November 2025                                             |
| Number of findings / outstanding items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 108 / 0                                                     |
| Audit 2 date:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 8 May 2026                                                  |
| Number of findings / outstanding items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 15 / 0                                                      |
| External (Number of findings / outstanding items)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | No external audit this year                                 |
| Emergency response drills                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | New measure                                                 |
| Safety training (Extract from Training and Development)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Training type, dates, and number of attendees (New measure) |
| <b>Hazards</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                             |
| Investigated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 100%                                                        |
| Controls implemented                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 9                                                           |
| <b>Hazard types</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                             |
| Hazardous materials / storage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 3                                                           |
| Personal protective equipment (PPE) non-compliance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 2                                                           |
| Unsecured load                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 2                                                           |
| Vehicle / plant hazard                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 2                                                           |
| Damaged / defective equipment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1                                                           |
| Incorrect storage / housekeeping                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1                                                           |
| Plant / equipment safety                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1                                                           |
| Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 1                                                           |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>13</b>                                                   |
| <b>Recommendations / input to year's planning</b><br><p>The following figures suggest the need for retraining on hazards, what they are, the importance of identifying them, how to record hazards in the software and the follow-up that will occur. Going forward, it would be helpful to include the reporting officer to highlight how the culture is evolving.</p> <ul style="list-style-type: none"> <li>• March 2026 had 5 reports — the highest single month.</li> <li>• PPE non-compliance recorded twice for the same worker in Mar/Apr 2026.</li> <li>• No hazard reports recorded in October, November, December 2025 or February 2026 — possible under-reporting.</li> </ul> |                                                             |
| <b>Near hit / near miss</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                             |
| Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                             |
| Resolved                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 5                                                           |
| Open (Occurred June 2026)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 1                                                           |
| Investigating (March 2026)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 2                                                           |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>8</b>                                                    |
| <b>Recommendations / input to year's planning</b><br><p>All near misses and several incidents involve vehicles. Conduct a dedicated vehicle safety review, implement intersection risk controls at Anzac Dr/Diamantina Developmental Rd, and reinforce road rules through toolbox talks. Review driver records for repeat individuals. Close out investigation for March.</p>                                                                                                                                                                                                                                                                                                             |                                                             |

## Quick facts – Lead indicators

| Lead indicators (Proactive)                                                                                                                                                                                              | 2025/26   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>Work health and safety committee meetings</b>                                                                                                                                                                         |           |
| Number                                                                                                                                                                                                                   | 2         |
| Dates                                                                                                                                                                                                                    |           |
| Attendees                                                                                                                                                                                                                |           |
| Topics                                                                                                                                                                                                                   |           |
| <b>Drug and alcohol tests</b>                                                                                                                                                                                            |           |
| Total number of internal tests                                                                                                                                                                                           | 125       |
| Negative                                                                                                                                                                                                                 | 124       |
| Non-negative                                                                                                                                                                                                             | 1         |
| <b>Communication and culture</b>                                                                                                                                                                                         |           |
| <b>Heads up communications</b>                                                                                                                                                                                           |           |
| Number published                                                                                                                                                                                                         | 16        |
| Average view rate                                                                                                                                                                                                        | 52%       |
| Average acknowledgement rate                                                                                                                                                                                             | 50%       |
| H5 Bird Flu; WHS Consultation & Improvement Group; SDS Manager; Consultation Group Members; Updated Issues Categories; Issue Reporting Update; WHS Management Procedures; Operational Procedures WHS Consultation Group. |           |
| <b>Recommendations / input to year's planning</b>                                                                                                                                                                        |           |
| Average view rate of 52% means half the workforce is not reading safety communications. Investigate the 20+ staff with 0% engagement — they may be inactive, have app access issues, or require support.                 |           |
| <b>Toolbox talks</b>                                                                                                                                                                                                     |           |
| Toolbox conversation                                                                                                                                                                                                     | 8         |
| Toolbox conversation – Daily pre-start                                                                                                                                                                                   | 3         |
| Toolbox discussion                                                                                                                                                                                                       | 2         |
| <b>Total</b>                                                                                                                                                                                                             | <b>13</b> |
| <b>Recommendations / input to year's planning</b>                                                                                                                                                                        |           |
| Only 2 of 13 toolbox talks are formally completed (15%). Establish a process for supervisors to close out records after each session and set a minimum frequency (e.g. monthly).                                         |           |
| No sessions recorded in September, October 2025 or April 2026. 3 sessions on 26 March 2026 all titled 'Depot Quilpie' — possible duplicates. 3 records have no title recorded.                                           |           |



## Service leader

- Executive Manager People & Safety

## Annual goals

### Plans

- Develop an annual Workplace health and safety plan including a month-by-month calendar of tasks (who, what, when, why).<sup>8.5 (a)</sup>

### Progress (Compliance)

- Report notifiable incidents in accordance with the legislation.<sup>8.5 (b)</sup>
- Provide monthly reporting for progress and compliance with the Workplace Health and Safety Management Plan and annual calendar.<sup>8.5 (c)</sup>
- Provide monthly reporting on required actions from all sources (investigations, inspections, audits and hazards), progress and outstanding items.<sup>8.5 (d)</sup>
- Conduct drug and alcohol testing for compliance with Council's policy.<sup>8.5 (e)</sup>
- Facilitate operations of the Workplace health and safety committee.<sup>8.5 (f)</sup>
- Appoint and instruct a Workplace health and safety officer.<sup>8.5 (g)</sup>
- Fulfil Council's obligations to Workplace health and safety representatives including facilitation of elections.<sup>8.5 (h)</sup>
- Fulfil the powers and functions of Workplace health and safety representatives.<sup>8.5 (i)</sup>
- Undertake consultation with employees in relation to workplace health and safety matters.<sup>8.5 (j)</sup>
- Coordinate rehabilitation and return to work.<sup>8.5 (k)</sup>
- Undertake other legislative responsibilities where delegated, including regulator notifications.<sup>8.5 (l)</sup>

### Progress (Digital transformation)

- Facilitate the viewing of Safety Culture actions within Cascade to increase visibility of individuals' responsibilities and progress.<sup>8.5 (m)</sup>

### People

- Identify, collaboratively develop (with the leadership team) and each implement recognition initiatives (as a wellbeing initiative) that are integrated into day-to-day operations – valuing each person as an individual, and our teams as the heart of our organisation.<sup>8.5 (n)</sup>
- Plan and deliver wellbeing events per year with the program and final timing determined in conjunction with the Executive team.<sup>8.5 (o)</sup>

- Provide an employee assistance program that delivers:
  - confidential and professional counselling and support for personal and professional challenges
  - a professional development tool/support/mentoring service.<sup>8.5 (p)</sup>
- Coordinate events and initiatives that build connection, a sense of belonging and productive work relationships.<sup>8.5 (q)</sup>
- Provide monthly incident reporting (where involving people) to the executive and councillors together with trend information (annual, monthly).<sup>8.5 (r)</sup>

### Policies & Processes

- Review the Drug and Alcohol Policy (G.19) in accordance with the policy calendar or earlier if required.<sup>8.5 (s)</sup>
- Embed workplace health and safety process development and reviews within the annual plan and calendar including consultation with workers.<sup>8.5 (t)</sup>
- Leverage the communication, consultation and other processes in place for work health and safety to integrate health and wellbeing considerations.<sup>8.5 (u)</sup>

### Projects & Programs

- Undertake budget approved special projects.<sup>8.5 (v)</sup>
- Conduct periodic internal audits.<sup>8.5 (w)</sup>
- Facilitate periodic external audits.<sup>8.5 (x)</sup>
- Conduct inspections to provide monitoring and support to teams in the field.<sup>8.5 (y)</sup>
- Prepare and distribute content for regular toolbox talks across the workforce.<sup>8.5 (z)</sup>









Adavale | Cheepie | Eromanga | Quilpie | Toompine



## STRATEGIC PRIORITY 9

# Finances and Council resources

Manage our **FINANCES** and **COUNCIL RESOURCES** responsibly, continuing to build capacity to meet the needs of Shire communities now and in the future.



Adavale | Cheepie | Eromanga | Quilpie | Toompine



A vertical strip on the left side of the page shows a man in an orange high-visibility shirt, blue jeans, and a white hat walking.

# Services

**9.1** Audit, audit committee and risk management

---

**9.2** Council facilities

---

**9.3** Financial planning

---

**9.4** Financial accountability

---

**9.5** Financial policies and processes

---

**9.6** Information and technology

---

**9.7** Integrity initiatives

---

**9.8** Fleet and workshop

---

# 9.1



## Audit, audit committee and risk management

### Our objective

To facilitate independent oversight of our financial systems, controls and reporting, enhancing accountability, transparency and compliance (Audit).

Further to identify and proactively manage uncertainties related to our operations so that goals can be achieved and potentially harmful or adverse impacts can be avoided or minimised (Risk management).

### What is included?

Audit – External (financial statements)

Audit – Internal (financial systems and internal controls) and policy

Audit committee charter

Audit committee operations

Audit committee reporting

Enterprise risk management including policy

Insurance policies

Operational risks (for operational plan and internal audit)

### Quick facts – Audit, audit committee and risk management

- Quilpie Shire Council has voluntarily opted to implement an Audit Committee in the interest of good governance (It is only mandatory under the *Local Government Act 2009* for large Councils).
- Quilpie Shire Council's Audit Committee includes an independent Chair and three independent members.

#### Members

Chair – James Gauvin

Independent committee member – Mel Jacobs

Independent committee member – Kerri Mooring

Independent committee member – Ian Stacey (Deputy Chair)

#### Council

Cr Ben Hall (Mayor)

Cr Roger Volz (Deputy Mayor)

#### Observers

Chief Executive Officer – Justin Hancock

Director Corporate Services – Sharon Frank

Deputy Director Corporate Services – Mwewa Chisenga

- The role of audit committees is to monitor and review the internal audit function, the internal auditors' objectivity and effectiveness, the financial statements' integrity and make recommendations to Council on actions or improvements.
- Council's financial statements and internal financial controls are independently audited (External and Internal Auditors respectively). At the time of plan adoption, current auditors were:

#### Internal

O'Connor Marsden & Associates Pty Ltd (OCM)

#### External

RSM Australia

If any observations or suggestions from the external audit are considered significant by the auditor-general, they must also advise the relevant Queensland Minister and Treasurer (Section 54 (5) *Auditor-General Act 2009*).

# Annual goals

## Plans

- Coordinate development of the internal audit plan for the current year including funding and presentation to the audit committee.<sup>9.1 (a)</sup>
- Annually review the operational risks contained within the annual operational plan and internal audit plan, and how they will be managed.<sup>9.1 (b)</sup>

## Progress (Compliance)

- Coordinate the external audit contract, including dates, milestones, information requests and Council's position on matters arising from the audit.<sup>9.1 (c)</sup>
- Facilitate presentation by the mayor of the auditor-general's observation report to Council.<sup>9.1 (d)</sup>
- Coordinate the internal audit contract including dates, milestones, information requests and Council's position on matters arising from the audit.<sup>9.1 (e)</sup>
- Facilitate the audit committee outcomes report (matters reviewed and the committee's recommendations).<sup>9.1 (f)</sup>
- Present (by Chief Executive Officer) the audit committee's written report to the next meeting of Council.<sup>9.1 (g)</sup>

## Progress (Audit)

- Review, respond, allocate and implement external audit actions (e.g. observations, suggestions) and monitor completion.<sup>9.1 (h)</sup>
- Review, respond, allocate and implement internal audit actions (e.g. recommendations and opportunities for improvement) and monitor completion.<sup>9.1 (i)</sup>

## Partnerships

- Prepare agenda reports pertaining to external audit for the audit committee (e.g. draft financial statements, audit report and observation report) and attend meetings.<sup>9.1 (j)</sup>
- Prepare agenda reports pertaining to internal audit for the audit committee (e.g. presentation of the internal audit plan and internal audit progress report including recommendations and actions) and attend meetings.<sup>9.1 (k)</sup>
- Facilitate meetings of the audit committee (minimum 2 per year).<sup>9.1 (l)</sup>

## People

- As required, seek expressions of interest for Audit Committee members (e.g. should a vacancy arise or term conclude) and facilitate appointment at a Council meeting.<sup>9.1 (m)</sup>

## Policies & Processes

- Coordinate periodic reviews of the Audit Committee Charter (F.01A).<sup>9.1 (n)</sup>
- Review the Internal Audit Policy (F.02) according to the policy calendar.<sup>9.1 (o)</sup>
- Review the Enterprise Risk Management Policy (G.11) according to the policy calendar.<sup>9.1 (p)</sup>
- Continue to strengthen the enterprise risk system, policy and processes, working with the Executive Leadership Team and Deputies, to ensure that risks are identified and documented, control measures are in place (or planned/ budgeted for) and are reviewed on a regular basis.<sup>9.1 (q)</sup>
- Administer Council's insurance policies, within the parameters set by legislation and Council.<sup>9.1 (r)</sup>



# 9.2

## Council facilities



### About Council facilities

#### Our objective

Maintain, refurbish and upgrade buildings and structures to support Council service delivery.

#### What is included?

Administration Office including customer service

Asset management planning – Buildings and Structures (Council facilities)

Boardroom (Council meeting room)

Works Depot building and structures

### Annual goals

#### Plans

- Periodically review the Buildings and Structures Asset Management Plan, including Council facilities.<sup>9.2 (a)</sup>

#### Projects & Programs

- Deliver special projects within the approved time, scope and budget.<sup>9.2 (b)</sup>
- Deliver capital projects within the approved time, scope and budget.<sup>9.2 (c)</sup>
- Undertake programmed maintenance in accordance with a developed schedule and budget.<sup>9.2 (d)</sup>
- Undertake reactive maintenance in accordance with the budget.<sup>9.2 (e)</sup>
- Process and monitor operating costs for the Administration Office building.<sup>9.2 (f)</sup>
- Process and monitor operating costs for the Works Depot – Buildings and structures.<sup>9.2 (g)</sup>

### Quick facts – Council facilities

Council facilities that support our operations:

#### Quilpie Shire Council Administration Office

50 Brolga Street, Quilpie, Qld. 4480

#### Quilpie Shire Council Works Depot

Anzac Drive, Quilpie, Qld. 4480

### Service leaders

Individual goals are allocated to:

- Director Infrastructure Services (Asset management plan)
- Deputy Director Infrastructure Services (Works Depot and other buildings and structures)
- Deputy Director Corporate Services (Administration Office)

## Projects 2026/27

| Capital projects – Council facilities (Renewal works) |                                                         |                                                                                                                 |
|-------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 0230-2505                                             | Administration building - External paint                | External painting of Administration Building to refresh and modernise exterior (carry-over project).            |
| 0230-2601                                             | Administration building – Stage 2 - Front office garden | Complete garden areas in front of the Administration Building based on an approved design (carry-over project). |

| Capital projects – Council facilities (New works) |                                                 |                                                                                                                                                                                                                                                  |
|---------------------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 0220-2607                                         | Quilpie community energy upgrade project        | Solar panel power generation systems for 3 Council buildings (carry-over project).                                                                                                                                                               |
| 0230-2610                                         | Sealing wash bay approach and install silt trap | Concrete a sloped section with flat/curved bottom (for cleaning purposes) to allow vehicles (body trucks and utilities) to reverse onto enough to allow better drainage of water and debris when washing trays of vehicles (carry-over project). |
| 0230-2702                                         | Standpipe at wash bay                           | –                                                                                                                                                                                                                                                |



# 9.3

## Financial planning



### About financial planning

#### Our objective

Plan our finances for the short, medium and longer term, ensuring that today's decisions leave a positive legacy for current and future generations.

#### What is included?

Annual operational plan, status updates and written assessment of progress

Annual budget and public access

Budget policies, monitoring, reviews and costing

Business cases and whole of life costing

Corporate plan, related community engagement and public access

Long-term financial forecast

National competition policy

Rates and charges strategy

Revenue policy

Revenue statement and rating resolutions

### Quick facts – Financial planning

|                          | 2025/26<br>Original<br>(\$ millions) | 2026/27<br>Original<br>(\$ millions) |
|--------------------------|--------------------------------------|--------------------------------------|
| Total budget             | \$154.8                              | \$184.5                              |
| Operating revenue        | \$108.8                              | \$109.77                             |
| Operating expenditure    | \$107.7                              | \$110.7                              |
| Capital expenditure      | \$47                                 | \$73.77                              |
| Capital grants / funding | \$33.45                              | \$56.89                              |

### Service leaders

Individual goals are allocated to:

- Chief Executive Officer
- Director Corporate Services
- Deputy Director Corporate Services

## Annual goals

### Plans

- Coordinate preparation of the annual operational plan and amendments if required, ensuring alignment with the corporate plan and annual budget, and present for adoption.<sup>9.3 (a)</sup>
- Coordinate preparation of the annual budget and amendments if required, ensuring alignment with the corporate plan and operational plan, and present for adoption.<sup>9.3 (b)</sup>
- Coordinate business cases and conduct whole of life costing (modelling) for major projects.<sup>9.3 (c)</sup>
- Coordinate preparation of the corporate plan and amendments if required, coordinate engagement (community and employees) and present for adoption.<sup>9.3 (d)</sup>
- Coordinate preparation of the long-term financial forecast and amendments if required, ensuring alignment with the asset management plan/s and budget.<sup>9.3 (e)</sup>
- Develop and maintain a rates and charges strategy including review of forecasts, assessment of risks and benchmarking.<sup>9.3 (f)</sup>
- Provide public access to the corporate plan and annual budget (inspection, website and purchase).<sup>9.3 (g)</sup>

### Progress (Compliance)

- Monitor budget progress, coordinate amendments as required and present for adoption.<sup>9.3 (h)</sup>
- Prepare reports to the annual budget meeting for matters related to national competition policy (i.e. Significant activities and Code of Competitive Conduct).<sup>9.3 (i)</sup>

## Progress (Digital transformation)

- Provide for integrated organisational planning (corporate, operational), goal setting, progress tracking and reporting of results.<sup>9.3 (j)</sup>

### People

- Prepare financial information for community budget meetings (annual updates) for Adavale, Eromanga, Quilpie and Toompine.<sup>9.3 (k)</sup>

### Policies

- Annually review the Debt Policy (F.06).<sup>9.3 (l)</sup>
- Annually review the Rates and Utility Charges – Pensioner Rebate and Concession Policy (F.11).<sup>9.3 (m)</sup>
- Annually review the Recovery of Overdue Rates and Charges Policy (F.10).<sup>9.3 (n)</sup>
- Review the Revenue Policy (F.03) and present for adoption in advance of the budget adoption, ensuring consistency with the budget.<sup>9.3 (o)</sup>
- Prepare and review the Revenue Statement (F.04) and present for adoption at the Special Budget Meeting, including preparation of associated rating resolutions.<sup>9.3 (p)</sup>



# 9.4

## Financial accountability



### About financial accountability

#### Our objective

Strive for best practice accountability through the accurate, timely and comprehensive reporting of our operational and financial results.

#### What is included?

Accounting records and reconciliations

Annual report

Annual review of the implementation of the annual operational plan

Asset registers

Community financial report

Current year financial sustainability statement

General purpose financial statements

Government and statistical returns

Long term financial sustainability statement

Monthly financial report

### Quick facts – Financial accountability

|                                                                    | 2024/25<br>(Last audited)                 | 2025/26<br>(Will be updated<br>post audit) |
|--------------------------------------------------------------------|-------------------------------------------|--------------------------------------------|
| Audit opinion                                                      | Unmodified                                |                                            |
| Net operating result<br>(surplus)                                  | \$3.26 million                            |                                            |
| Overall result<br>(surplus)                                        | \$3.108 million                           |                                            |
| Annual report<br>recognition<br>(Australasian<br>Reporting Awards) | Silver Award<br>Melbourne 30<br>May 2025* |                                            |

\* Council also received a Silver Award for the 2023/24 annual report.

### Service leaders

Individual goals are allocated to:

- Chief Executive Officer
- Directors
- Director Corporate Services
- Deputy Director Corporate Services

# Annual goals

## Plans

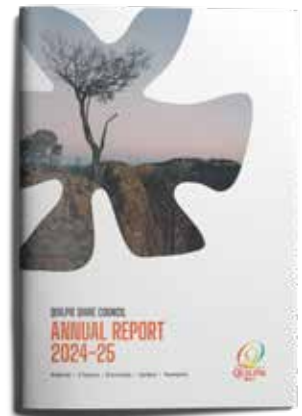
- Conduct an annual review of the implementation of the annual operational plan.<sup>9.4 (a)</sup>

## Progress (Compliance)

- Maintain accounting records for Council's operations and trust fund, and prepare, review and authorise end-of-month reconciliations for the trial balance and financial modules.<sup>9.4 (b)</sup>
- Lead design, content coordination and production of the annual report for Council, community and stakeholders and table for adoption.<sup>9.4 (c)</sup>
- Prepare the monthly financial report to Council including Quilpie Shire specific reporting.<sup>9.4 (d)</sup>
- Prepare the annual general purpose financial statements.<sup>9.4 (e)</sup>
- Prepare the financial sustainability statements (current year and long term).<sup>9.4 (f)</sup>
- Prepare the community financial report including the Tier 7 Council financial sustainability measures.<sup>9.4 (g)</sup>
- Prepare and present 3-monthly assessments of progress on the implementation of the annual operational plan.<sup>9.4 (h)</sup>
- Provide public access to the general purpose financial statement, community financial report and annual report (inspection, website and purchase).<sup>9.4 (i)</sup>

## Property & Plant

- Maintain Council's asset registers.<sup>9.4 (j)</sup>
- Prepare, review and complete scheduled comprehensive and desktop asset valuations.<sup>9.4 (k)</sup>
- Review and process fixed asset acquisitions and disposals.<sup>9.4 (l)</sup>
- Implement standard progress stages to efficiently communicate project status to Councillors, the accounting team and the executive. In this way, capitalisation can be undertaken on a progressive basis during the year (target within 60 days of practical completion).<sup>9.4 (m)</sup>
- Review and process project capitalisations from work in progress.<sup>9.4 (n)</sup>



# 9.5



## Financial policies and processes

### About financial policies and processes

#### Our objective

Contribute to community and infrastructure service and project delivery through:

- legislatively compliant policies that are reflective of the elected Council's position.
- administration of efficient financial processes that manage risks.

#### What is included?

Borrowings (if applicable)

Inventory / stores

Rates and charges levy and collection

Categorisation of rateable land and objections

Investments and cashflow management

Sale (or acquisition) of land for overdue rates or charges

Contracts award information

Loss of money or property notifications

Spend analysis

Financial policies

Payments for goods and services

Fraud and corruption prevention

Procurement

### Quick facts – Financial policies and processes

|                                                            | 2024/25<br>(Last audited)                     | 2025/26<br>(Will be updated post audit) |
|------------------------------------------------------------|-----------------------------------------------|-----------------------------------------|
| Cash and cash equivalents managed by the team              | \$35.1 million<br>(\$12.3 million restricted) |                                         |
| Quilpie Shire Council debt                                 | Quilpie Shire Council is debt free            |                                         |
| Net rates and charges                                      | \$5.96 million                                |                                         |
| Infrastructure and other assets managed for the community  | \$310.36 million                              |                                         |
| Number of invoices processed                               | 3,802                                         |                                         |
| Payments processed via cheque or electronic funds transfer | 2,217                                         |                                         |
| Total value of payments                                    | \$49.819 million                              |                                         |

## Service leaders

Individual goals are allocated to:

- Chief Executive Officer
- Director Corporate Services
- Deputy Director Corporate Services

## Annual goals

### Policies & Processes

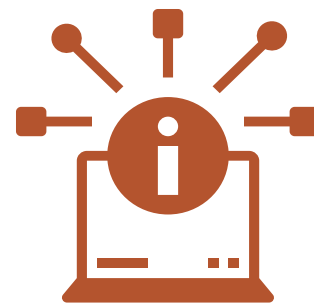
- Coordinate annual review of the Advertising Spending Policy (G.10).<sup>9.5 (a)</sup>
- Coordinate review the Asset Management Policy according to the policy calendar (G.01).<sup>9.5 (b)</sup>
- Coordinate annual review of the Entertainment and Hospitality Policy (G.09).<sup>9.5 (c)</sup>
- Annually review the Investment Policy (F.08).<sup>9.5 (d)</sup>
- Review the Private Works Policy according to the policy calendar (F.09).<sup>9.5 (e)</sup>
- Annually review the Procurement Policy (F.05).<sup>9.5 (f)</sup>
- Make applications for borrowing (if resolved by Council) and manage loan interest and repayments in accordance with the annual budget and loan commitments [not applicable for 2026/27].<sup>9.5 (g)</sup>
- Undertake the categorisation of rateable land.<sup>9.5 (h)</sup>

- Administer objections relating to rating categories.<sup>9.5 (i)</sup>
- Review and publish details of contracts awarded with a value of \$200,000 or more (exclusive of GST) both on the website and in the Administration Office.<sup>9.5 (j)</sup>
- Manage the secure storage, stocktake and issue of inventory items at the Depot, to ensure the economical and timely provision of parts and other supplies.<sup>9.5 (k)</sup>
- Administer Council's investments, including maintenance of an investment register, and manage cashflow to ensure timely payment of Council's commitments for payroll and creditors.<sup>9.5 (l)</sup>
- Manage the timely and accurate levy and collection of rates, charges and other revenue / accounts receivable.<sup>9.5 (m)</sup>
- Facilitate mandatory notification processes for loss of money or property (if money > \$500, other assets > \$1,000).<sup>9.5 (n)</sup>
- Analyse Council's overall spend on regular goods and services.<sup>9.5 (o)</sup>
- Administer the sale or acquisition of land for overdue rates or charges.<sup>9.5 (p)</sup>
- Coordinate payments for the supply of goods and services.<sup>9.5 (q)</sup>
- Coordinate procurement processes on behalf of the organisation including implementation and maintenance of electronic orders and improvements that strengthen probity and efficiency (e.g. additional panels).<sup>9.5 (r)</sup>



# 9.6

## Information and technology



### About information and technology

#### Our objective

Coordinate data and information services that support current and future service delivery, are responsive to advances in technology and manage risks and opportunities.

#### What is included?

Business classification scheme (Records management structure)

Electronic document management / records coordination

Interface / integration advice, facilitation and support

Internal Information And Communications Technology (ICT) service provision

Mandatory notification of data breach (MNDB) scheme

Network and data security

Records coordination

Software

Specialist Information Technology (IT) service providers

Video conferencing

### Quick facts – Information and technology

|                                        | 2024/25 | 2025/26 |
|----------------------------------------|---------|---------|
| Documents registered organisation-wide | 8,977   | 10,193  |
| Outwards correspondence registered     | 1,295   | 1,659   |
| Inwards correspondence registered      | 3,646   | 4,146   |
| Documents signed using secured signing | 149     | 959     |
| Desktop computers supported / log-ons  | NS      | 56      |
| Software packages supported            | 20      | 26      |

### Service leaders

Individual goals are allocated to:

- Director Corporate Services
- Deputy Director Corporate Services

### Annual goals

#### Plans

- Continue to improve the incident response plan that outlines the procedures to be followed in the event of a security incident.<sup>9.6 (a)</sup>

## Progress (Compliance)

- Conduct external penetration testing for the IT network.<sup>9.6 (b)</sup>
- Comply with the Mandatory Notification of Data Breach (MNDB) scheme under the *Information Privacy Act 2009*, effective 1 July 2026, including:
  - immediately contain and mitigate any suspected eligible data breach under section 48;
  - assess within 30 days whether a suspected breach is an eligible data breach under section 48(3); (3) notify the Information Commissioner by statement under section 51;
  - notify affected individuals under section 53; and
  - keep an internal register of eligible data breaches under section 72 and publish a Data Breach Policy under section 73 of the IP Act.<sup>9.6 (c)</sup>
- Administer Council's document management system, providing for capture, storage, management and use of Council documents, contributing to corporate knowledge retention and compliance with our legislative requirements.<sup>9.6 (d)</sup>
- Review and authorise records disposal where beyond retention periods.<sup>9.6 (e)</sup>

## Progress (Digital transformation)

- Review and continue to improve the business classification system to reflect Quilpie Shire Council services and operations and required retention schedules.<sup>9.6 (f)</sup>
- Provide for secure electronic signing of legal documents.<sup>9.6 (g)</sup>
- Develop and maintain a viewable document link between Council's planning and performance software and document management software.<sup>9.6 (h)</sup>
- Maintain video conferencing for the Boardroom and Depot.<sup>9.6 (i)</sup>

## People

- Develop cybersecurity awareness training (on Council's training platform) to be periodically undertaken by all employees with system access (including identifying phishing attacks, secure password practices, social engineering, safe internet browsing habits and updating to address emerging threats and technologies).<sup>9.6 (j)</sup>
- Progressively build internal (IT) capacity to meet the organisation's technology needs (Operation, management and support).<sup>9.6 (k)</sup>
- Progressively develop and maintain a network of module owners, identify training needs, and coordinate ongoing development of troubleshooting guides to facilitate local support where possible.<sup>9.6 (l)</sup>

## Partnerships

- Manage software, hardware and service contracts in consultation with key stakeholders.<sup>9.6 (m)</sup>

## Policies

- Review the Information & Cyber Security Policy (CS.104) in accordance with the policy calendar.<sup>9.6 (n)</sup>
- Review the Personal Information Privacy (G.12) in accordance with the policy calendar.<sup>9.6 (o)</sup>
- Review the Confidential Information Policy (G.16) in accordance with the policy calendar.<sup>9.6 (p)</sup>
- Review the Data Breach Policy (G.124) in accordance with the policy calendar.<sup>9.6 (q)</sup>



# 9.7



## Integrity initiatives

### About integrity initiatives

#### Our objective

Administer statutory functions (including associated policies and processes) to support, maintain and demonstrate the legal and ethical conduct on behalf of councillors and employees.

#### What is included?

Conflict of interest declarations

Councillor complaints

Fraud and corruption prevention, detection and response

Fraud risk assessment / questionnaire

Information requests and processing

Policies

Registers of interest – councillors and related persons

Registers of interest – senior executive employees and related persons

Related parties' disclosures

Statutory complaints

### Quick facts – Integrity initiatives

Registers of interest are required for:

- 5 councillors
- 4 senior executive employees

### Service leaders

Individual goals are allocated to:

- Chief Executive Officer
- Director Corporate Services

### Annual goals

#### Plans

- Prevent, detect and respond quickly to potential fraud or other forms of corruption, including regular review and maintenance of a comprehensive Fraud and Corruption Control Plan.<sup>9.7 (a)</sup>
- Undertake periodic review of the Public Interest Disclosure Management Plan (G.18-A) including proposed amendments at a Council meeting.<sup>9.7 (b)</sup>

## Progress (Compliance)

- Maintain the register of interests relating to councillors.<sup>9.7 (c)</sup>
- Declare, record and manage councillors' conflicts of interest during Council meetings.<sup>9.7 (d)</sup>
- Maintain the register of interests relating to senior executive employees.<sup>9.7 (e)</sup>
- Prepare a note to the general purpose financial statements detailing transactions with related parties.<sup>9.7 (f)</sup>
- Identify, prepare and manage conflict of interest declarations for employees involved in procurement.<sup>9.7 (g)</sup>

## People

- Develop and maintain a system to regularly capture, document and update each employee's personal interests where they may intersect with Council operations.<sup>9.7 (h)</sup>

## Policies & Processes

- Review the Fraud and Corruption Control Policy according to the policy calendar (F.07).<sup>9.7 (i)</sup>
- Prepare a fraud risk assessment / questionnaire for the external auditors.<sup>9.7 (j)</sup>
- If required, coordinate integrity functions received directly to Council or from Queensland Government agencies (e.g. internal enquiries).<sup>9.7 (k)</sup>
- If required, manage applications for right to information, information privacy, public interest disclosures.<sup>9.7 (l)</sup>



# 9.8



## Fleet and workshop

### About fleet and workshop

#### Our objective

Maintain Council's plant, equipment and workshop while:

- minimising disruption to work teams and impact to the environment
- maximising safety of operators and the workshop team.

#### What is included?

Environmental management of workshop space

Fuel administration and monitoring

Plant maintenance and repairs

Plant purchases

Plant disposals – Trade or auction

Safety of workshop team and operators

Service scheduling

Workshop equipment maintenance / calibration

### Quick facts – Fleet and workshop

|                                              | 2024/25        | 2025/26<br>(To be inserted<br>after audit) |
|----------------------------------------------|----------------|--------------------------------------------|
| Gross value – Plant and equipment at 30 June | \$13,054,006   |                                            |
| Accumulated depreciation at 30 June          | \$4,451,454    |                                            |
| Written down value at 30 June                | \$8,602,552    |                                            |
| Range of estimated useful lives              | 2-20 years     |                                            |
| Expenditure during year                      | \$1,858,193    |                                            |
| Renewals                                     | \$1,415,236    |                                            |
| Other additions                              | \$442,957      |                                            |
| Plant categories / type                      | To be inserted |                                            |

### Service leaders

Individual goals are allocated to:

- Deputy Director Infrastructure Services (with Fleet and Workshop Supervisor)
- Deputy Director Corporate Services (with Procurement Supervisor)



# Annual goals

## Plans

- Prepare budget submissions for the purchase of new and replacement plant and disposal of old plant.<sup>9.8 (a)</sup>
- Prepare a 10 year plant program, with results included in the long term financial forecast.<sup>9.8 (b)</sup>

## Progress (Compliance)

- Complete allocated tasks from the Work Health and Safety plan on schedule.<sup>9.8 (c)</sup>
- Provide up to date information to the payroll officer regarding plant specifications for new plant, as these impact pay rates of employees operating plant and equipment.<sup>9.8 (d)</sup>

## Property and Plant

- Coordinate and undertake plant purchases including:
  - Preparation of specifications.
  - Sourcing quotes / tenders.
  - Evaluation and decision (preparing the agenda report to Council).
  - Notification to suppliers (successful / unsuccessful).
  - Delivery (acceptance).
  - Recording in asset and plant registers following delivery.
  - Pre-ordering of service-kits (Stores).<sup>9.8 (e)</sup>
- Undertake plant disposals by trade or auction, recording the disposal in the asset and plant registers.<sup>9.8 (f)</sup>
- In consultation with supervisors, develop and implement a rolling 3-month service schedule for Council's fleet based on manufacturers' guidelines, allowing a buffer for emergency repairs.<sup>9.8 (g)</sup>
- Maintain accurate costing of plant maintenance and repair costs.<sup>9.8 (h)</sup>
- Administer the Depot's fuel supplies including reporting on variances.<sup>9.8 (i)</sup>
- Develop, maintain and implement a schedule of workshop equipment calibration and servicing.<sup>9.8 (j)</sup>
- Implement initiatives to manage the workshop space in a clean and tidy manner, to maintain safety and minimise environmental impacts.<sup>9.8 (k)</sup>

## People

- Provide plant inductions for operators of new plant and maintain records.<sup>9.8 (l)</sup>
- Conduct all inspections, storage, operation, cleaning, maintenance or repair of plant without risk to the health and safety of team members.<sup>9.8 (m)</sup>

| 0240-4500     | Plant and equipment                                                                                                                        |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 240-2500-1144 | Carry-over project - Replace unit 1122 - Toyota Prado                                                                                      |
| 240-2600-1151 | Carry-over project - Replace unit 1113 - Toyota Prado GX Wagon                                                                             |
| 240-2600-1152 | Carry-over project - Replace unit 1116 - Toyota Prado GX Wagon                                                                             |
| 240-2600-1153 | Carry-over project - Replace unit 1141 - Nissan Xtrail Wagon (second-hand)                                                                 |
| 240-2600-0990 | Carry-over project - 2 x 2 bed sleeper with ensuite, 1 x driller kitchen / crib / bathroom / laundry unit and 1 x crib / bathroom / office |
| 240-2700-1158 | Replace plant 1127 - Toyota Hilux                                                                                                          |
| 240-2700-1159 | Replace plant 1128 - Toyota Hilux - Xtra Cab utility                                                                                       |
| 240-2700-1160 | Replace plant 1136 - Ford Ranger - Dual Cab utility                                                                                        |
| 240-2700-1161 | Replace plant 1139 - Ford Ranger - Dual Cab utility                                                                                        |
| 240-2700-1162 | Replace plant 1155 - Triton 2wd Single cab (Second Hand)                                                                                   |
| 240-2700-1163 | New – Workplace Health and Safety / Stores utility                                                                                         |
| 240-2700-1164 | Replace plant 1122 - Toyota Prado GXL wagon                                                                                                |
| 240-2700-1165 | Replace plant 1131 - Ford Everest Trend wagon                                                                                              |
| 240-2700-1166 | Replace plant 1132 - Ford Everest Trend wagon                                                                                              |
| 240-2700-1167 | Replace plant 1138 - Toyota Prado GXL wagon                                                                                                |
| 240-2700-2208 | Replace plant 2200 - Mack agitator                                                                                                         |
| 240-2700-3407 | Replace plant 3402 - Komatsu WA320PZ loader                                                                                                |
| 240-2700-3805 | Replace plant 3804 - Caterpillar 301.5 excavator                                                                                           |
| 240-2700-4011 | Replace plant 4005 - EGO Electric Zero turn mower                                                                                          |
| 240-2700-5014 | Replace plant 181 - Bitumen sprayer tank                                                                                                   |
| 240-2700-2423 | New - Trailers                                                                                                                             |
| 240-2700-7020 | Replace plant 316 - Profiler (Hydropower)                                                                                                  |
| 240-2700-7021 | Hook truck tipper body                                                                                                                     |
| 240-2700-2610 | Water tank for hook truck                                                                                                                  |
|               | Sundry plant                                                                                                                               |
|               | Sale of plant                                                                                                                              |



Adavale | Cheepie | Eromanga | Quilpie | Toompine



## STRATEGIC PRIORITY 10

# Leadership

Provide effective LEADERSHIP through inclusive community consultation, informed decision-making and open, clear and timely communication.



Adavale | Cheepie | Eromanga | Quilpie | Toompine



# Services

- |             |                                                           |
|-------------|-----------------------------------------------------------|
| <b>10.1</b> | Advocacy                                                  |
| <b>10.2</b> | Council meetings, briefings and workshops                 |
| <b>10.3</b> | Community engagement and leadership                       |
| <b>10.4</b> | Disaster planning, risk management, response and recovery |
| <b>10.5</b> | Cross council and other collaboration                     |

# 10.1

## Advocacy



### About advocacy

#### Our objective

Clearly communicate our well-researched needs and persist in our search for funding and legislative change that supports growth of our communities.

#### What is included?

Advocacy brochures – summarising priorities for our communities.

Advocacy plan

Engagement events

Liaison with Queensland and Australian Government at political and officer level

Travel arrangements

Town commons and reserves – Policy review

#### Service leaders

Individual goals are allocated to:

- Mayor and councillors
- Chief Executive Officer
- Executive Officer

### Quick facts – Advocacy (Political engagements)

- Minister for Primary Industries - Hon. Anthony (Tony) Perrett MP and Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers - Hon. Ann Leahy MP – Toompine (2 July, 2025).
- Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers - Hon. Ann Leahy MP - Adavale (3 July, 2025).
- Minister for Transport and Main Roads - Hon. Brent Mickelberg MP and Assistant Minister Sean Dillon - Quilpie (9 October, 2025).
- Premier Crisafulli and Hon. Ann Leahy MP Visit - Quilpie (22 January, 2026).
- Quilpie Shire Deputation to the State Government - 24 engagements with Ministers, Assistant Ministers, Shadow Ministers and senior government officials - Brisbane (3-5 March, 2026).
- David Littleproud - Quilpie (27 April, 2026).
- Shadow Attorney-General, Minister for Justice, Minister for Housing, Homelessness and Home Ownership - Hon. Meaghan Scanlon MP - Online (5 May, 2026).
- Member, Primary Industries and Resources Committee, Shadow Minister for Primary Industries and Rural Development, Shadow Minister for Manufacturing, Tom Smith (MP) (5 May, 2026).
- Parliamentary Inquiry Hearing — Local Government Funding and Fiscal Sustainability – Online (11 June, 2026).

Refer also to 10.4 for political engagements on Disaster Recovery Funding Framework changes.



# Our advocacy priorities this year ('Persistence' to do list)

## 1. Land and housing



**Pursue** actions by the Queensland Government. Several serviced State-owned lots remain undeveloped despite the current housing challenges. A coordinated, long-term Queensland Government plan is required to activate these assets, expand government employees' housing, increase affordable and social housing, and address the absence of crisis accommodation, which currently forces vulnerable residents to travel more than 200 kilometres to access this service.



**Pursue** funding to extend Gyrica Gardens (additional 4-5 units). Land has been gifted to Council, but funding is needed for construction costs.

## 2. Essential infrastructure and regulated services



**Pursue** funding for the Quilpie Sewage Treatment Plant - The current plant poses environmental, financial and operational challenges, including high upkeep costs, the need for 7-day operator attendance, and safety enhancements.



**Pursue** funding for the Eromanga Bore - Funding is needed to construct a new deep artesian bore to secure a long-term potable water supply (drinking water) for the Eromanga community.

## 3. Transport



**Deliver** – We will show we can follow through on the successful previous advocacy for the airport pavement reconstruction.



**Highlight** regional feedback on the Regulated Route (Airport). The Department of Transport and Main Roads. Sought feedback in 2025. There is regional interest in a Saturday flight to Charleville. We will follow-up on next steps.



**Highlight** the importance of the Western Freight Route, road funding and the need for certainty on the future of the rail infrastructure.

## 4. Development



**Deliver** – We will show we can follow through on the successful previous advocacy for review of the **Planning Scheme**.

## 5. Strategic partnerships



**Deliver** – We will show we can follow through on the successful previous advocacy for the Eromanga Natural History Museum – Stage 3.



**Deliver** – We will show we can follow through on the successful previous advocacy for the Exclusion Fencing Recovery Program.



**Highlight** the need for reinstatement of a frontline biosecurity officer in Quilpie to strengthen biosecurity response in the Channel Country.



**Pursue** certainty regarding whether the *Regional Planning Interests (Lake Eyre Basin) Amendment Regulation 2024* will be reviewed before October 2028, enabling industry and the community to plan with confidence.

## 6. Healthcare



**Support** extension of the Multipurpose Health Service. The South West Hospital and Health Service is planning an expansion to convert shared rooms into private en-suite rooms, add two additional aged care beds, and modern communal areas. Council's support will be provided at every opportunity to advance the works.



**Highlight** the Shire residents' healthcare priorities (from the 2025 survey).

## 7. Community services and facilities

---



**Pursue** funding for construction of a new Childcare centre. We will be finished the detailed design by the end of 2026.

## 10. Leadership

---



**Support** local governments' calls to cut disaster recovery red tape and accelerate funding delivery.



**Pursue** funding to build resilience and reduce risk from major flooding events.

## Annual goals

### Plan

- Document Council's advocacy priorities for the year for inclusion in the operational plan, with preliminary discussions on optimal times (ensuring alignment with the current corporate plan).<sup>10.1 (a)</sup>

### Persistence

- As required, prepare for and attend advocacy events and engagements to assist the Mayor and Councillors in their advocacy.<sup>10.1 (b)</sup>
- Coordinate advocacy events and engagements hosted by the Mayor, Councillors and/or Chief Executive Officer.<sup>10.1 (c)</sup>
- Coordinate the end-to-end travel arrangements for the Mayor, Councillors and/or Chief Executive Officer to maximise engagement opportunities.<sup>10.1 (d)</sup>
- Undertake research (e.g. where delegated by the Chief Executive Officer) for advocacy (e.g. meeting reports and submissions).<sup>10.1 (e)</sup>
- Work with the graphic design on advocacy brochures with content developed and approved by the CEO & Director.<sup>10.1 (f)</sup>

# 10.2



## Council meetings, briefings and workshops

### About Council meetings, briefings and workshops

#### Our objective

Ensure the provision and coordination of key governance, compliance and service delivery functions associated with the elected Council's policy development and decision making.

#### What is included?

Action items distribution

Agenda compilation and publishing

Briefings / workshops

Council meeting preparation and minutes – Ordinary and Special

Minutes preparation

- Draft
- Reviewed

Notice of meetings (including annual and meeting notices)

Resolution status reporting integrated with planning and performance software

Set up of meeting room, technology testing and refreshments/catering

Systems administrator for meeting and agenda software (currently InfoCouncil)

### Quick facts – Council meetings, briefings and workshops

| Councillor          | Ordinary meetings | Special meetings | Briefings / workshops |
|---------------------|-------------------|------------------|-----------------------|
| Cr Ben Hall (Mayor) | 12                | 12               | 12                    |
| Cr Roger Volz       | 12                | 12               | 12                    |
| Cr Lyn Barnes       | 12                | 12               | 12                    |
| Cr Tony Lander      | 12                | 12               | 12                    |
| Cr Milan Milosevic  | 12                | 10               | 12                    |
|                     | 60                | 58               | 60                    |

*Note: Meeting attendance data is required to be published each year in Council's annual report under section 186 (1)(c) Local Government Regulation 2012.*

### Service leaders

Individual goals are allocated to:

- Chief Executive Officer
- Executive Officer
- Customer Service Officer

# Annual goals

## Progress (Compliance)

- Prepare the annual agenda report (Section 254B (1), (4) LGR 2012) to enable Council to consider the days and times when Ordinary meetings will be held, and as required by the CEO when a change is required. 10.2 (a)
- Prepare the notice of meetings and collate authorised reports into the meeting agendas for councillors, committee members and the public including the following steps (noting that this should occur at least 2 days before the day of the meeting, unless it is impracticable to give the notice before that time):
  - Update website content and the public noticeboard in the Administration Centre (Section 254B (2), (3) LGR 2012) with the initial and revised meeting schedules.
  - Prepare the notice of meetings and compile agendas (Section 254C LGR 2012) making these available in LG Hub, e-mail, print where required and website.
  - Collate and publish supplementary (Late) agendas if approved by the CEO. 10.2 (b)
- Prepare timely, accurate and legislatively compliant draft minutes for approval by the CEO and early distribution to councillors (before actions are generated in the system). During the meeting and minutes preparation, note the key compliance requirements:
  - Ensure the previous Ordinary meeting minutes (Section 254F (4), (5), LGR 2012) are confirmed.
  - Record names of Councillors' present (Section 254F (2)(a), LGR 2012) - If they were not present for all proceedings, then who left the meeting and when, i.e. at what stage of the meeting).
  - Record specific details in the minutes if a Councillor has a material personal or perceived conflict of interest (Section 150EI, LGA 2009) or other real or perceived conflict of interest (Section 150EJ, LGA 2009).
  - Record required information within the resolution moving into closed session (Section 254J (4), LGR 2012).
  - Reasons for particular contract decisions or where contrary to an existing Council policy or approach (what is ordinarily done) (Section 254H, LGR 2012):
    - for large contracts (>\$200,000 excl. GST) or 1% of net rate and utility charges from most recent adopted annual report.
    - contrary to an adopted policy or approach ordinarily followed by Council.
  - Reasons for calling Expressions of Interest (EOI) prior to tender (Section 228 (3), LGR 2012). After the meeting, print a back-up copy of the minutes prior to leaving the Chambers (operational risk management). 10.2 (c)
- In relation to Council meetings ensure:
  - that minutes of each Council meeting are taken under the supervision of the person presiding at the meeting (e.g. Chairperson) – (Section 254F (1), LGR 2012).
  - a statement of the reasons is included in the minutes where council has not adopted a recommendation or advice – (Section 254H, LGR 2012).
  - the safe custody of all records about proceedings – (Section 13 (3) (e), LGA 2009).
  - the public availability of minutes by 5p.m. on the tenth day after the meeting is held, unless the minutes are sooner confirmed – (Section 254F (6) LGR 2012).<sup>10.2 (d)</sup>

## Policies & Processes

- Prepare, periodically review and test (with a minimum of 2 back-up officers) a Standard Operating Procedure for the agenda and minutes process.<sup>10.2 (e)</sup>
- Undertake meeting preparations including the following steps:
  - Prepare the minutes file ahead of the meeting to allow time for troubleshooting.
  - Set up the meeting room, undertake technology testing (audio link / audio visual link) so as not to delay the start of the meeting and pre-order / set out refreshments/catering.<sup>10.2 (f)</sup>



# 10.3



## Community engagement and leadership

### About community engagement and leadership

#### Our objective

Provide administrative support and information to assist councillors in providing high quality leadership to Quilpie Shire Council and the community, and for Council to meaningfully engage with the community.

#### What is included?

Administrative support to the Office of the Mayor, councillors and CEO

Councillor requests for information or advice

Community engagement plan / framework

Customer Service – Office of the Mayor, Councillors and CEO

Expense reconciliation and facilities records

Newsletters (Community and employees)

Quilpie contacts

Remuneration processing

Research / compilation of information for projects and activities through the Office of the CEO

Social media

Website

### Service leaders

Individual goals are allocated to:

- Mayor and Councillors
- Chief Executive Officer
- Director Community and Business Development
- Executive Officer

### Quick facts – Community engagement and leadership

| Councillor          | Events |
|---------------------|--------|
| Cr Ben Hall (Mayor) | 116    |
| Cr Roger Volz       | 89     |
| Cr Lyn Barnes       | 58     |
| Cr Tony Lander      | 21     |
| Cr Milan Milosevic  | 21     |
|                     | 365    |

Additional notes will be progressively included:

(a) for each councillor, the total remuneration, including superannuation contributions, paid to the councillor during the financial year; and

(b) the expenses incurred by, and the facilities provided to, each councillor during the financial year under the local government's expenses reimbursement policy.

# Annual goals

## Plans

- Work closely with the elected Council, Chief Executive Officer and Directors to develop and implement a community engagement plan / framework – aiming to support strategic growth through the application of best practice systems, policies and processes [IAP2].<sup>10.3 (a)</sup>
- This includes collaborating to identify and implement Councillors' community engagement expectations and Directorate needs for all operational plan and budget-approved Council projects (matrix).<sup>10.3 (b)</sup>

## Progress (Compliance)

- Prepare responses to Councillors' request for information or advice (Section 170A, LGA 2009).<sup>10.3 (c)</sup>
- Maintain accurate and timely reconciliation and progress reporting of expenses incurred by, and the facilities provided to, each councillor during the financial year under the local government's expenses reimbursement policy.<sup>10.3 (d)</sup>
- Process compliant councillor remuneration and superannuation arrangements.<sup>10.3 (e)</sup>
- Compile and present through progress reporting and the annual report (for each councillor), the total remuneration, including superannuation contributions, paid to the councillor during the financial year.<sup>10.3 (f)</sup>

## People

- Develop and maintain an electronic mailing list for current user groups, stakeholders and interested parties for planned projects ('Quilpie Contacts') to facilitate early engagement and fit for purpose outcomes. Input will help inform business cases, project specifications, progress updates, purchase / construction and final delivery / hand-over processes.<sup>10.3 (g)</sup>
- Provide 'front-of-house' services (to both internal and external customers) for the Office of the Mayor and CEO, exemplifying professional, empathetic and efficient customer service and complaint management.<sup>10.3 (h)</sup>

- Assist the Mayor and Councillors with the provision of administrative support (in accordance with CEO guidelines where applicable) and coordinating vehicle access for Council business.<sup>10.3 (i)</sup>

## Projects & Programs

- Prepare newsletters / e-newsletters on Council decisions and activities for residents and stakeholders.<sup>10.3 (j)</sup>
- Maintain an active presence on social media across all directorates.<sup>10.3 (k)</sup>
- Identify and embed content owners for the new website in roles and responsibilities.<sup>10.3 (l)</sup>
- Develop capital project updates (from a community and business development perspective).<sup>10.3 (m)</sup>
- Drawing on human, technical and community interest to prepare and publish a photo and short updates on Infrastructure Services prioritising roads maintenance, parks and gardens/open spaces, inspections of contractor works, roads capital works, water, sewerage, waste, airport/airstrips.<sup>10.3 (n)</sup>
- Embed engagement (e.g. notifications, updates, opportunities for information sharing and feedback) ahead of rural road maintenance and upgrades.<sup>10.3 (o)</sup>
- Undertake research (as delegated by the CEO) for projects and activities through the Office of the CEO.<sup>10.3 (p)</sup>
- Undertake special projects – Community engagement and leadership.<sup>10.3 (q)</sup>

## Projects - 2026/27

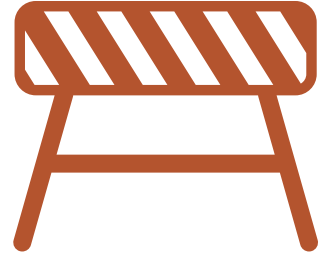
### Special projects – Community engagement and leadership

0210-0002-0020

Corporate website



# 10.4



## Disaster planning, risk management, response and recovery

### About disaster planning, risk management, response and recovery

#### Our objective

Prepare for, mitigate, respond and recover from disaster events impacting part or all of the Shire.

### Service leaders

Individual goals are allocated to:

- Mayor - Chair of the Local Disaster Management Group (LDMG)
- Deputy Mayor - Deputy Chair of the Local Disaster Management Group (LDMG)
- Chief Executive Officer – Local Disaster Coordinator
- Director Community and Business Development – Secretariat and Deputy Local Disaster Coordinator

### What is included?

Advocacy

Area Bushfire Management Committee

District Disaster Management Group (DDMG)

Funding agreement administration

Local Disaster Management Group (LDMG)

Resilience and risk reduction

State agencies' liaison



## Quick facts – Disaster planning, risk management, response and recovery

Being the first full year after the March 2025 flood event, a significant amount of activity is highlighted below.

|                   |                                                                                                         | Cr Hall<br>(Mayor and<br>Chair) | Cr Volz<br>(Deputy<br>Mayor /<br>Deputy<br>Chair) | Local Disaster<br>Coordinator<br>(LDC) and<br>Deputy LDC<br><br>(CEO and/or<br>Director) | Cr<br>Barnes | Cr<br>Lander | Cr<br>Milosevic |
|-------------------|---------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------------|------------------------------------------------------------------------------------------|--------------|--------------|-----------------|
| 1 July 2025       | Flood event and recovery<br>staff appreciation BBQ                                                      | ✓                               | ✓                                                 |                                                                                          | ✓            | ✓            | ✓               |
| 8 July 2025       | Local Disaster<br>Management Group -<br>Flood Debrief Session                                           | ✓                               | ✓                                                 | ✓                                                                                        |              |              |                 |
| 15 July 2025      | National Emergency<br>Management Australia<br>(NEMA)                                                    | ✓                               | ✓                                                 |                                                                                          |              |              |                 |
| 5 August 2025     | Charleville District Disaster<br>Management Group –<br>Debrief March/April 2025<br>Weather Event        | ✓                               |                                                   | ✓<br>(CEO &<br>Director)                                                                 |              |              |                 |
| 6 August 2026     | Southern Region Disaster<br>Management Leadership<br>Team Meeting                                       |                                 |                                                   | ✓                                                                                        |              |              |                 |
| 10 August 2025    | Department of<br>Communities - Adavale                                                                  |                                 |                                                   | ✓<br>(Director)                                                                          |              |              |                 |
| 11 August 2025    | Disaster Management<br>Stakeholder Engagement<br>Workshop (Round Two) -<br>Cunnamulla                   | ✓                               |                                                   |                                                                                          |              |              |                 |
| 12 August 2025    | Inspector-General of<br>Emergency Management<br>(IGEM) 2025 Disaster<br>Events Review                   | ✓                               |                                                   | ✓<br>(CEO &<br>Director)                                                                 |              |              |                 |
| 12 August 2025    | Office of the Inspector<br>General Emergency<br>Management (IGEM)<br>Quilpie community forum            | ✓                               | ✓                                                 |                                                                                          |              |              |                 |
| 26 August 2025    | SWQROC Western<br>Queensland Flood<br>recovery meeting with<br>Director and Deputy<br>Director Generals | ✓                               |                                                   |                                                                                          |              |              |                 |
| 11 September 2025 | Insurance in rural and<br>regional Queensland<br>roundtable                                             | ✓                               | ✓                                                 | ✓<br>CEO                                                                                 |              |              |                 |
| 10 October 2025   | Queensland<br>Reconstruction Authority<br>(QRA) Big Map Day                                             | ✓                               | ✓                                                 | ✓<br>(Director)                                                                          | ✓            |              |                 |

Note: Additional commitments during the year related to exclusion fencing restoration.

## Quick facts – Disaster planning, risk management, response and recovery

Being the first full year after the March 2025 flood event, a significant amount of activity is highlighted below.

|                  |                                                                                                               | Cr Hall<br>(Mayor and<br>Chair) | Cr Volz<br>(Deputy<br>Mayor /<br>Deputy<br>Chair) | Local Disaster<br>Coordinator<br>(LDC) and<br>Deputy LDC<br>(CEO and/or<br>Director) | Cr<br>Barnes | Cr<br>Lander | Cr<br>Milosevic |
|------------------|---------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------------|--------------------------------------------------------------------------------------|--------------|--------------|-----------------|
| 14 October 2025  | Adavale - Handout options<br>discussion paper visit                                                           | ✓                               | ✓                                                 | ✓<br>(CEO &<br>Director)                                                             |              |              |                 |
| 15 October 2025  | Local Resilience Action<br>Plan (LRAP)                                                                        |                                 |                                                   | ✓<br>(CEO &<br>Director)                                                             |              |              |                 |
| 15 October 2025  | 2025-2026 Higher Risk<br>Weather Season (BOM)                                                                 |                                 |                                                   | ✓                                                                                    |              |              |                 |
| 30 October 2025  | Local Disaster<br>Management Group<br>(LDMG)                                                                  |                                 |                                                   | ✓<br>(CEO &<br>Director)                                                             |              |              |                 |
| 4 November 2025  | Adavale options survey<br>visit                                                                               | ✓                               |                                                   | ✓<br>(CEO &<br>Director)                                                             | ✓            |              |                 |
| 5 November 2025  | Disaster Disaster<br>Management Group<br>(DDMG)                                                               |                                 |                                                   | ✓                                                                                    |              |              |                 |
| 7 November 2025  | Department of Primary<br>Industries emergency<br>fodder workshop                                              | ✓                               |                                                   |                                                                                      |              |              |                 |
| 7 November 2025  | Bureau of Meterology<br>(BOM) radar South West<br>Queensland Regional<br>Organisation of Councils<br>(SWQROC) | ✓                               |                                                   | ✓                                                                                    |              |              |                 |
| 13 November 2025 | Adavale options survey visit                                                                                  |                                 | ✓                                                 |                                                                                      |              |              |                 |
| 24 November 2025 | Disaster Disaster<br>Management Group<br>(DDMG)                                                               |                                 |                                                   | ✓                                                                                    |              |              |                 |
| 12 December 2025 | Telecommunications<br>resilience review                                                                       | ✓                               |                                                   | ✓                                                                                    |              |              |                 |
| 23 January 2026  | Executive Officer District<br>Disaster Management<br>Group (DDMG)                                             |                                 |                                                   | ✓                                                                                    |              |              |                 |
| 11 February 2026 | Area Fire Management<br>Group Meeting                                                                         | ✓                               | ✓                                                 |                                                                                      |              |              |                 |

## Quick facts – Disaster planning, risk management, response and recovery

Being the first full year after the March 2025 flood event, a significant amount of activity is highlighted below.

|                  |                                                                                                                  | Cr Hall<br>(Mayor and<br>Chair) | Cr Volz<br>(Deputy<br>Mayor /<br>Deputy<br>Chair) | Local Disaster<br>Coordinator<br>(LDC) and<br>Deputy LDC<br>(CEO and/or<br>Director) | Cr<br>Barnes | Cr<br>Lander | Cr<br>Milosevic |
|------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------------|--------------------------------------------------------------------------------------|--------------|--------------|-----------------|
| 3 March 2026     | Area Bushfire Management Committee                                                                               |                                 |                                                   | ✓<br>(Director)                                                                      |              |              |                 |
| 10 March 2026    | Regional Director State Emergency Service (SES) visit                                                            | ✓                               | ✓                                                 |                                                                                      | ✓            |              |                 |
| 28 March 2026    | 2025 flood event commemoration (Exhibition also on 2 April 2026)                                                 | ✓                               | ✓                                                 |                                                                                      | ✓            | ✓            | ✓               |
| 9 April 2026     | Disaster dashboard meeting                                                                                       |                                 | ✓                                                 |                                                                                      |              |              |                 |
| 15 April 2026    | Queensland Resilience and Risk Reduction Program                                                                 |                                 |                                                   | ✓                                                                                    |              |              |                 |
| 16 April 2026    | Local Disaster Management Group (LDMG) Meeting                                                                   | ✓                               | ✓                                                 | ✓                                                                                    |              |              |                 |
| 24 April 2026    | Drought resilience plan workshop                                                                                 | ✓                               |                                                   |                                                                                      |              |              |                 |
| 28-30 April 2026 | Insurance in rural / regional Queensland roundtable                                                              | ✓                               |                                                   | ✓<br>(CEO)                                                                           |              |              |                 |
| 6 May 2026       | District Disaster Management Group (DDMG) meeting and exercise                                                   | ✓                               |                                                   | ✓                                                                                    |              |              |                 |
| 8 May 2026       | Social impact of drought – South West Queensland Foundation for Rural and Regional Renewal                       | ✓                               |                                                   |                                                                                      |              |              |                 |
| 20 May 2026      | Queensland Police Service Disaster Management workshops                                                          | ✓                               | ✓                                                 | ✓                                                                                    |              |              |                 |
| 10 June 2026     | Disaster recovery funding changes – Hon Ann Leahy MP (Local Government Association of Queensland (LGAQ) Webinar) | ✓                               |                                                   |                                                                                      |              |              |                 |
| 10 June 2026     | Disaster recovery funding changes – Kristy McBain MP (Local Government Association of Queensland (LGAQ) Webinar) | ✓                               |                                                   |                                                                                      |              |              |                 |

# Annual goals

## Plans

- Develop, review and renew the Local Disaster Management Plan and make the plan available for inspection in accordance with Sections 57, 58, 59 and 60 of the *Disaster Management Act 2003* and the guidelines referred to under Section 63.

Note: Review required of the effectiveness of the plan at least once a year (Section 59 (2) *Disaster Management Act 2003*).<sup>10.4 (a)</sup>

## Progress (Compliance)

- Perform the role of Chairperson and deputy chairperson in accordance with Section 34 and 34A *Disaster Management Act 2003* including written appointment of the local disaster coordinator, leadership of the Local Disaster Management Group and regular reporting to the district group and police commissioner.<sup>10.4 (b)</sup>
- Perform the role of Local Disaster Coordinator, with written appointment by the Chairperson and in accordance with Section 35 and 36 of the *Disaster Management Act 2003*.<sup>10.4 (c)</sup>
- Provide secretariat services to the Local Disaster Management Group, in particular administrative business duties and official records management on behalf of the group in accordance with the Queensland Government's current (interim) Disaster Management Guideline.<sup>10.4 (d)</sup>
- Facilitate operations of the Local Disaster Management Group (LDMG) ensuring establishment and functioning in accordance with Section 29 and 39 of the *Disaster Management Act 2003*, and meeting 6 monthly in accordance with the Queensland Government's current (interim) Disaster Management Guideline.<sup>10.4 (e)</sup>

- Provide the annual notice of the local disaster management group (LDMG) membership to the police commissioner and chairperson of the district group in accordance with Section 37 of the *Disaster Management Act 2003*.<sup>10.4 (f)</sup>
- Perform the functions of local government under Section 80 of the *Disaster Management Act 2003* ensuring disaster response capability, plan approval, information to the district disaster coordinator, other legislative responsibilities and compliance with the Queensland Government's (interim) Disaster Management Guideline.<sup>10.4 (g)</sup>
- Make arrangements for the Local Disaster Coordination Centre consistent with the Queensland Government's current (Interim) Disaster Management Guideline.<sup>10.4 (h)</sup>
- Complete the annual status report at the end of each financial year and provide to the District Disaster Coordinator (DDC) in accordance with the current (interim) Disaster Management Guideline.<sup>10.4 (i)</sup>

## Persistence

- Support local governments' calls to cut disaster recovery red tape and accelerate funding delivery.<sup>10.4 (j)</sup>

## Partnerships

- Meet regularly with the Queensland Reconstruction Authority (QRA) at an officer level to ensure the smooth delivery of programs (Target - monthly).<sup>10.4 (k)</sup>
- Subject to successful funding application and approval, undertake projects as part of the Queensland Resilience and Risk Reduction Program (QRRRP).<sup>10.4 (l)</sup>

*Announced by the Queensland Government as part of its 2025-26 Budget, the \$450 million Queensland Resilience and Risk Reduction Program (QRRRP) will be delivered over five years and includes a Queensland Government commitment of \$40 million per year towards the Queensland Betterment Fund to deliver high priority betterment infrastructure projects across the state.*

## Applications

|                                      | Adavale                                                                   | Eromanga | Quilpie                                                                                           |
|--------------------------------------|---------------------------------------------------------------------------|----------|---------------------------------------------------------------------------------------------------|
| Flood study                          | Y                                                                         | Y        | Y                                                                                                 |
| Flood Risk Management Study and Plan | Y                                                                         | Y        | Y                                                                                                 |
|                                      | Design evacuation infrastructure from Adavale township to Adavale airport |          | Update design of the Quilpie Town Hall evacuation centre and associated disaster management plans |
| Shire                                | Update LDMG plan and sub-plans                                            |          |                                                                                                   |
|                                      | Disaster dashboard upgrade                                                |          |                                                                                                   |
|                                      | Project management                                                        |          |                                                                                                   |



- Participate in the Area Bushfire Management Committee.<sup>10.4 (m)</sup>
  - Provide input into the South West Queensland Regional Drought Resilience Plan implementation planning (translating priority actions into fundable projects). The lead organisations are Regional Development Australia Darling Downs and South West (RDADDSW) and the University of Southern Queensland (UNISQ).<sup>10.4 (n)</sup>
  - If activated, complete immediate reconstruction works on essential public assets (**IRW**) within 3 months of the event (unless inaccessible). Submit and provide evidence of expenditure within 3 months of the end of the applicable year (i.e. 30 September). Note: Evidence of accessibility to be provided.<sup>10.4 (q)</sup>
  - If activated, complete reconstruction of essential public assets (**REPA**) and meet the timeframes for:
    - Post event damage assessments and geo tagged photo evidence
    - Pre-disaster asset condition evidence
    - Lodgement due date
    - Completion timeframe
    - Acquittal due date.<sup>10.4 (r)</sup>
- Projects & Programs**
- If activated, complete counter disaster operations (**CDO**) immediately before, during or immediately after the event). Submit and provide evidence of expenditure eligible under Counter Disaster Operations funding within 3 months of the end of the applicable year (i.e. 30 September), including reporting on the anticipated number and value of CDO submissions to be lodged as required.<sup>10.4 (o)</sup>
  - If activated, complete emergency works on essential public assets (**EWKS**) within 3 months of the event (unless inaccessible). Submit and provide evidence of expenditure within 3 months of the end of the applicable year (i.e. 30 September). Note: Evidence of accessibility to be provided.<sup>10.4 (p)</sup>

# 10.5

## Cross council and other collaboration



### About cross council and other collaboration

#### Our objective

Join with other councils to progress the interests of Quilpie Shire, both directly and indirectly.

#### What is included?

Advocacy

Collaboration with other councils

Collaboration with universities

#### Service leaders

Individual goals are allocated to:

- Mayor
- Councillors
- Chief Executive Officer
- Director Infrastructure Services
- Executive Officer



## Quick facts – Cross council collaboration

| Participation       | South West Regional Organisation of Councils (SWROC)                                                                              | Western Queensland Alliance of Councils (WQAC) | Darling Downs South West Queensland Council of Mayors (DDSWQCoM) | Local Government Association of Queensland (LGAQ) | South West Regional Roads and Transport Group (SWRRTG) |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|------------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------|
| Cr Ben Hall (Mayor) | 12 August 2025<br>10 September 2025<br>20 October 2025<br>10-11 November 2025<br>18 December 2025<br>29 April 2026<br>8 June 2026 | 19 August 2025                                 | 31 July / 1 August 2025 with CEO<br>5 February 2026              | 20-22 October 2025<br>25-26 March 2026            | 12 August 2025                                         |
| Cr Roger Volz       |                                                                                                                                   | 19 August 2025                                 |                                                                  | 20-22 October 2025<br>25-26 March 2026            |                                                        |
| Cr Barnes           |                                                                                                                                   |                                                |                                                                  | 20-22 October 2025<br>25-26 March 2026            |                                                        |
| Cr Lander           |                                                                                                                                   |                                                |                                                                  | 20-22 October 2025                                |                                                        |
| Cr Milosevic        |                                                                                                                                   |                                                |                                                                  | N/A                                               |                                                        |

## Annual goals

### Partnerships

- Participate, collaborate and advocate within the South West Queensland Regional Organisation of Councils (SWQROC).<sup>10.5 (a)</sup>
- Participate, collaborate and advocate within the Western Queensland Alliance of Councils (WQAC).<sup>10.5 (b)</sup>
- Participate, collaborate and advocate within the Darling Downs South West Queensland Council of Mayors (DDSWQCoM).<sup>10.5 (c)</sup>
- Participate, collaborate and advocate within the Australian Local Government Association (ALGA) and Local Government Association of Queensland (LGAQ).<sup>10.5 (d)</sup>
- Participate, collaborate and advocate within the South West Regional Roads and Transport Group (SWRRTG).<sup>10.5 (e)</sup>
- Participate, collaborate and advocate within Civic Leaders and Bush Council forums.<sup>10.5 (f)</sup>
- Provide for officer participation in the Local Government Managers' Association (LGMA).<sup>10.5 (g)</sup>

## Projects & Programs

- Contribute to special projects – Cross council and other collaboration. 10.5 (h)

### Projects - 2026/27

| Special projects – Cross council collaboration |                                                                              |
|------------------------------------------------|------------------------------------------------------------------------------|
| 0480-0145-0000                                 | Graduate Engineer Program - SWROC                                            |
| 0480-0147-0000                                 | Research linkage project with Royal Melbourne Institute of Technology (RMIT) |

*Note: Council also has a service agreement with Murweh Shire Council to contribute to business continuity within the region (Refer Teamwork).*



Adavale | Cheepie | Eromanga | Quilpie | Toompine