



ORDINARY MEETING LATE ITEMS AGENDA

Tuesday 21 April 2026
commencing at 9:30 AM

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

20 April 2026

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Reference is hereby made to the Ordinary Meeting of the Quilpie Shire Council scheduled to be held at the Council Chambers, on **Tuesday 21 April 2026**, commencing at **9:30 AM**.

An agenda for the Ordinary Meeting was forwarded to all Members on 14 April 2026. In addition to the agenda, please find attached a summary of "Late Items".

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 21 April 2026
Quilpie Shire Council Boardroom
50 Broлга Street, Quilpie

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16 LATE ITEMS**16.1 RFQL 35 25-26 QUILPIE SWIMMING POOL RESURFACING****IX: 274457****Author: Kasey-Lee Davie, Procurement Officer****Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer****Attachments: Nil****KEY OUTCOME****Key Outcome:** 1. Great Place to Live**Key Initiative:** 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes**Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

This report recommends awarding RFQL 35 25-Quilpie Swimming Pool Resurfacing to Fibreglaze Products Pty Ltd.

The project involves the resurfacing of the 10-meter hydro pool, the 25-meter swimming pool and the kiddies splash area at the Quilpie Aquatic Centre.

One conforming submission was received from a pre-qualified supplier. Following evaluation and negotiation, Fibreglaze Products Pty Ltd achieved the highest weighted score and submitted the most advantageous offer to Council, demonstrating value for money and proven capability.

RECOMMENDATION

That Council:

1. Award RFQL 35 25-26 Quilpie Swimming Pool Resurfacing to Fibreglaze Products Pty Ltd for an amount of \$769,862.50 including GST (\$699,875.00 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) section 257, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

In 2024, Council engaged Fibreglaze to undertake a comprehensive engineering inspection of the Quilpie Pool to assess its structural condition and identify any maintenance or remediation requirements. The inspection considered the anticipated remaining service life of the facility and the

works necessary to support its continued operation. It was identified that the pool requires a full resurfacing to ensure ongoing serviceability, as several joints within the pool structure and associated drainage channels were showing signs of failure. Some of these joints failed in late 2024, resulting in the temporary closure of the pool. Temporary repairs have since been completed to restore operation, with full resurfacing works planned to be undertaken during the pool's off-season.

Council 25-26 budget inclusion allows the procurement activity to proceed for the resurfacing of the Quilpie Swimming Pools.

REPORT

RFQL 35 25-26 involves the restoration 3 parts of the Quilpie Swimming Pool.

Part A involves the resurfacing of the 10-meter hydro pool to restore its structural integrity, enhance safety, and improve aesthetics. The existing pool surface will be carefully prepared and replaced with a durable, water-resistant material.

Part B involves the complete internal resurfacing of the 25-meter swimming pool using high-quality fiberglass. The process includes preparing the existing pool surface, repairing any cracks or imperfections, and applying a durable, smooth, and water-resistant fiberglass layer.

Part C involves the complete resurfacing of the kiddies splash area to enhance safety, durability, and overall aesthetic appeal. The existing surface will be removed, repaired as needed, and replaced with a high-quality, slip-resistant, water-safe material suitable for children. This upgrade aims to create a vibrant, fun, and safe environment where children can play and interact with water features without risk of injury.

Schedule Of Work

The schedule of works for RFQL 35 25-26 works has been developed and is scheduled.

Table 1 RFQL 35 25-26 Schedule of Works

Mobilisation	Start of Works	Duration	Practical Completion
April	May	120 Days	September

Procurement Process

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited three prequalified suppliers from Council Prequalified arrangement:

T03 25-26 Register of Pre-qualified Suppliers of Trades & Professional Services

Table 2 Procurement Process

Description	Details
Advertising	VendorPanel Portal
RFQ Open	Wednesday 11 March 2026
RFQ Close	2:00PM Tuesday 24 March 2026

Table 3 Prequalified Suppliers and Responses Received

Suppliers Invited	Responses
A & W de Boer	RFQ Not Opened No Response Received
Fibreglaze Products Pty Ltd	RFQ Opened Response Received
Santelec Australia Pty Ltd	RFQ Not Opened No Response Received

One conforming submission received and evaluated using the published criteria.

Table 4 Assessment Evaluation Criteria

Criteria	Weighting
Price	40%
Experience & Technical Capability	20%
Methodology & Delivery Program	15%
Warranty Period & Coverage	15%
Past Performance & Referees	10%

Evaluation Process

Upon initial evaluation it was identified that the original lump sum price exceeded the allocated budget. Director of Infrastructure Services commenced negotiations with Fibreglaze Products Pty Ltd.

Two officers completed the evaluation manually and provided via email post negotiation. Final scores are summarised below.

Table 5 Final Assessment and Evaluation Scores

Supplier			Fibreglaze Products Pty Ltd
<i>Original - Price including GST</i>			\$813,780.00
<i>Original- Price excluding GST</i>			\$739,800.00
Final- Price including GST			\$769,862.50
Final- Price excluding GST			\$699,875.00
Evaluation Criteria	Price	40%	40
	Experience & Technical Capability	20%	19
	Methodology & Delivery Program	15%	14
	Warranty Period & Coverage	15%	13
	Past Performance & Referees	10%	9
Overall Score			95

Evaluation Outcome

The panel's assessment, as detailed in Table 5, scored Fibreglaze Products Pty Ltd highest overall (95).

Therefore, the panel considers Fibreglaze Products Pty Ltd submission is the most advantageous outcome overall.

Council may decide not to accept any of the responses it receives. If Council accepts a response, it must select the option that is most advantageous, noting that the lowest price and/or highest weighted score may not necessarily represent the most beneficial outcome.

This assessment aligns with the sound contracting principles in *section 104(3) of the Local Government Act 2009 (Qld)*, particularly:

- value for money
- open and effective competition

- the development of competitive local business and industry
- environmental protection
- ethical behaviour and fair dealing

OPTIONS

Option 1 – Recommended

That Council:

1. Award RFQL 35 25-26 Quilpie Swimming Pool Resurfacing to Fibreglaze Products Pty Ltd for an amount of \$769,862.50 including GST (\$699,875.00 excluding GST); and
2. Pursuant to the Local Government Act 2009 (Qld) s.257, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

Option 2

That Council:

1. Resolve not to award RFQL 35 25-26 Quilpie Swimming Pool Resurfacing

If Council's decision is inconsistent with the recommendation, Council is required to provide reasons for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of reasons must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Deputy Director Infrastructure Services

Intern Technical Officer

Procurement Officer

INTERESTED PARTIES

Fibreglaze Products Pty Ltd

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Under section 254H of the Local Government Regulation 2012 (Qld), if Council makes a decision inconsistent with the officer recommendation, and the contract value exceeds \$200,000 or 1% of Council's net rate and utility charges, the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

This procurement activity is funded by Councils 25-26 Capital Budget.

ASSET MANAGEMENT IMPLICATIONS

Restoration of Council asset to extend the asset life, improve safety, hygiene and compliance with relevant Australian standards and health regulations.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council’s approved risk appetite.

Risk Name & Description	Current Controls	Impacts	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
<i>What could happen and why?</i>	<i>Are there current controls for the risk</i>	<i>Impact if the risk eventuates</i>	<i>Refer to risk calculator provided below for measures</i>			
Adverse weather conditions (rain, extreme heat, wind) may impact fiberglass curing and surface quality.	Contract allows variation of time; scheduling considered during planning	Delays to completion; compromised finish; additional cost.	Possible	Moderate	High	Weather contingency plan; program float; monitor forecasts; staged application planning
Surface failure or defective workmanship due to inadequate preparation or incorrect fiberglass application.	Evaluation of experience & technical capability; minimum 5-year warranty required	Premature deterioration; rectification costs; reputational impact.	Unlikely	Major	High	QA hold points; inspection before refill; enforce warranty; require manufacturer compliance certification.
WHS incident (chemical exposure, slips, confined space hazards).	Pre-qualified suppliers assessed; WHS plans required in RFQ response.	Injury; regulatory investigation; site shutdown; reputational damage.	Possible	Major	High	Site-specific WHS Management Plan; SWMS review; exclusion zones; WHS monitoring and pre-start meetings.
Structural issues identified once pool is drained (hidden cracks or substrate failure)	Initial visual inspection undertaken.	Scope increase; cost variation; project delay.	Possible	Moderate	High	Contingency allowance; provisional sums; detailed inspection upon draining prior to resurfacing.
Budget overrun due to unforeseen variations.	Funding allocated in 2025–26 Capital Works Budget	Reduced project scope; funding pressure; reputational impact.	Unlikely	Major	High	Strict variation approval process; contingency allocation; milestone-based payments.

Delay in supply of materials (resins, coatings, specialist products).	Contractor responsible for procurement and scheduling.	Extended pool closure; delay to completion.	Possible	Moderate	High	Require confirmation of material lead times; monitor procurement program; include delivery milestones.
Conflict of interest in evaluation or contract management.	COI declarations required from evaluation panel and officers of influence.	Governance breach; reputational damage; procurement challenge.	Possible	Moderate	High	Maintain COI register; remove conflicted individuals; ensure documentation of all decisions.
Environmental contamination from resin waste or improper drainage control.	Environmental Management Plan required from contractor.	Regulatory breach; fines; environmental harm.	Unlikely	Major	High	Waste disposal compliance checks; spill kits onsite; drainage protection measures; site inspections.

HUMAN RIGHTS CONSIDERATION

In accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that awarding RFQL 35 25–26 Quilpie Swimming Pool Resurfacing to Fibreglaze Pty Ltd does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council's lawful objectives, including the restoration of safe and reliable road access for residents, industry, and emergency services.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council's decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable manner.

16.2 RFQM 10 25-26 OUTBACK CAR HIRE**IX: 274460****Author: Kasey-Lee Davie, Procurement Officer****Authorisers: Corey Richards, Deputy Director of Community and Business Development****Sharon Frank, Director Corporate Services****Justin Hancock, Chief Executive Officer****Attachments: Nil****KEY OUTCOME****Key Outcome:** 1. Great Place to Live**Key Initiative:** 1.1 Well-planned and highly liveable communities**Key Outcome:** 2. Flourishing Economy**Key Initiative:** 2.3 Maintain safe and efficient transport networks**Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

This report recommends awarding RFQM 10 25-26 Outback Car Hire to Outback Car Hire Pty Ltd.

The project involves developing a car hire business in Quilpie, with access to Council-owned vehicles from its fleet for dry hire.

Two conforming submissions were received from the invited tenderers. Following the evaluation, Outback Car Hire Pty Ltd achieved the highest weighted score and submitted the most advantageous offer to the Council, demonstrating high-level business understanding and proven capability.

RECOMMENDATION

That Council:

1. Select Outback Car Hire Pty Ltd as the successful supplier for RFQM 10 25-26 Outback Car Hire; and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or

in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

In 2022, the South West Queensland Regional Organisation of Councils (SWQROC) identified a need to expand or introduce car hire services in South West Queensland. There are not many car hire options in many outback towns of Western Queensland. Currently, car hire businesses in the South West operate out of Roma Airport in the Maranoa Shire Council and Charleville Airport in the Murweh Shire Council.

Quilpie Shire Council has expressed an interest in supporting the development of a car hire business in Quilpie by providing excess Council-owned vehicles from its fleet for dry hire to support a new initiative.

At the ordinary meeting of Council held on 19 September 2023, Council resolved to proceed with an expression of interest procurement process to test the market and gauge the interest publicly, resolution number QSC171-09-23.

Council received two conforming expressions of interest at the close of the EOI process, 23 February 2026, from IVG Global Pty Ltd and Outback Car Hire Pty Ltd. Both tenderers were invited to stage 2, the request for quote process, RFQM 10 25-26.

REPORT

The successful respondent of RFQM 10 25-26 will be responsible for operating and correctly executing the Rental Agreement (RA) upon arrival and conducting the condition check of the vehicle upon return. They will also work closely with the appointed Council Manager responsible for the maintenance of the vehicles.

Council will maintain the insurance, registration and ownership of the vehicles for the duration of the Leasing period. The successful company will ensure compliance with vehicle reporting requirements under the Dry Hire Lease Agreement. The successful company will develop a booking system to enable direct vehicle bookings. This platform and booking system will have functionality to allow date range selection for vehicles, to a lesser extent, and vehicle selection, including pickup and drop-off locations.

While initially it will be Business Travellers/Consultants who will most likely utilise this service, one of the major aims of this project is the ability to provide short term travel packages for travellers keen to see the Outback who are potentially time poor or who would like to experience more elements of our region without having to backtrack to return a hire vehicle to the original location.

The successful company will be required to conform to the following terms and conditions:

1. Vehicles are to be leased from Quilpie Shire on a dry hire basis for the purpose of an Outback Car Hire scheme.
2. Council is to retain ownership of the vehicles for the duration of the arrangement and will be responsible for the vehicle registration and insurance costs;
3. The successful company will be responsible for the maintenance and upkeep of the vehicle (approved by Council), insurance to perform a car hire business, arranging the safe storage of vehicles and engaging a contact officer within the Shire.
4. The service must allow for the pickup and drop off of vehicles in Quilpie.
5. Collaboratively work with Council to establish tourism packages for fly-in, fly-out tourism utilising the car hire scheme to support the development of tourism.

Once a successful respondent is selected, the initial contract, including the lease of dry-hired council fleet, will be for a duration of two (2) years (length negotiable). Consideration regarding the mobilisation of the business will also inform contract duration.

Procurement Process

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited the two successful suppliers from the expression of interest process-EOI 04 25-26 via VendorPanel Marketplace.

Table 2 Procurement Process

Description	Details
Advertising	VendorPanel Portal
RFQ Open	Friday 27 March 2026
RFQ Close	2:00PM Friday 10 April 2026

Table 2 Suppliers and Responses Received

Suppliers Invited	Responses
Ivg Global Pty Ltd	RFQ Opened Response Received
Outback Car Hire Pty Ltd	RFQ Opened Response Received

Two conforming submissions received and evaluated using the published criteria.

Table 4 Assessment Evaluation Criteria

Criteria	Weighting
Availability	20%
Qualifications, Experience & Capability	30%
Compliance with Specifications & Proposed Methodologies & Business Planning	25%
Innovation & Stakeholder Engagement	15%
Safety, Risk Management & Operational Governance	10%

Evaluation Process

Three officers completed the evaluation via VendorPanel multi-party evaluation. Final scores are summarised below.

Table 5 Final Assessment and Evaluation Scores

Supplier			Ivg Global Pty Ltd	Outback Care Hire Pty Ltd
Evaluation Criteria	Availability	20%	18	20
	Qualifications, Experience & Capability	30%	30	27
	Compliance with Specifications & Proposed Methodologies & Business Planning	25%	17.5	22.5
	Innovation & Stakeholder Engagement	15%	13.5	15
	Safety, Risk Management & Operational Governance	10%	8	9
Overall Score			87	93.5

Evaluation Outcome

The panel's assessment, detailed in Table 5, scored Outback Car Hire Pty Ltd highest overall (93.5). Therefore, the panel considers Outback Car Hire Pty Ltd submission is the most advantageous outcome overall.

Council may decide not to accept any of the responses it receives. If Council accepts a response, it must select the option that is most advantageous, noting that the lowest price and/or highest weighted score may not necessarily represent the most beneficial outcome.

This assessment aligns with the sound contracting principles in *section 104(3) of the Local Government Act 2009 (Qld)*, particularly:

- value for money
- open and effective competition
- the development of competitive local business and industry
- environmental protection
- ethical behaviour and fair dealing

OPTIONS

Option 1 – Recommended

That Council:

1. Select Outback Car Hire Pty Ltd as the successful supplier for RFQM 10 25-26 Outback Car Hire; and
2. Pursuant to the *Local Government Act 2009 (Qld) s.257*, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract, including, without limitation, any options and/or variations as per Council's procurement policy

Option 2

That Council:

1. Select Ivg Global Pty Ltd as the successful supplier for RFQM 10 25-26 Outback Car Hire; and
2. Pursuant to the *Local Government Act 2009 (Qld) s.257*, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract, including, without limitation, any options and/or variations as per Council's procurement policy

Option 3

That Council:

1. Resolve not to award RFQM 10 25-26 Outback Car Hire.

If Council's decision is inconsistent with the recommendation, Council is required to provide reasons for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of reasons must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Director Community & Business Development

Deputy Director Community & Business Development

Senior Tourism Officer

INTERESTED PARTIES

IVG Global Pty Ltd

Outback Car Hire Pty Ltd

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Under section 254H of the Local Government Regulation 2012 (Qld), if Council makes a decision inconsistent with the officer recommendation, and the contract value exceeds \$200,000 or 1% of Council’s net rate and utility charges, the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council’s net rate and utility charges as stated in Council’s audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Minimal financial implications with provision for legal costs, finalise contract and execute signing process, including final revisions and amendments to the Dry Hire Lease Agreement.

ASSET MANAGEMENT IMPLICATIONS

Four (4) of the council’s fleet already provisioned will be made available for the purpose of the dry hire. Consultation with the Deputy Director of Infrastructure is underway to ensure minimal impact, and the vehicles are available and standardised by 31 May 2026.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council’s approved risk appetite

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Refer to risk calculator provided below for measures</i>			
Limited access to information, no record keeping	Records management procedure, allocated location for the project	Approval delays, stakeholder objectives do not align, miss miscommunication	Possible	Minor	Medium	Allocating a staff member who registers all relevant documentation to allocated folder , and regular communication

						between stakeholders
No response to the request	Review plan, amend, repost	Delay in contract completion, funding becomes unavailable	Unlikely	Minor	Medium	Ensuring planning of the request is adequate to promote the attractiveness of the tender
Lack of availability of suppliers	Evaluation Criteria set to determine the ability of suppliers	Delays in meeting project deadlines	Unlikely	Minor	Medium	Conduct evaluation and market research ensuring suppliers availability to deliver WUC to Council
Conflict of interest	Conflict of interest checks/declaration in place, requesting officer and evaluation team	Reputational risk, failure to act in the best interest of the entity and the public sector, and poor governance.	Possible	Moderate	High	Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept
Response Non-conformance	Competitive process allowing multiple suppliers from Councils pre-qualified list to respond. Clear response criteria	No suitable supplier, different procurement approach, additional administrative cost	Possible	Minor	Medium	Ensuring the documentation is clear and the response schedule meets the request criteria

HUMAN RIGHTS CONSIDERATION

In accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that awarding RFQM 10 25–26 Outback Car Hire to Outback Car Pty Ltd does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council's lawful objectives, including the restoration of safe and reliable road access for residents, industry, and emergency services.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council's decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable manner.