ORDINARY MEETING
LATE ITEMS AGENDA

Tuesday 15 September 2026
commencing at 9:30 AM

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

14 September 2026

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Reference is hereby made to the Ordinary Meeting of the Quilpie Shire Council scheduled to be held at the Council Chambers, on **Tuesday 15 September 2026,** commencing at ***9:30 AM.***

An agenda for the Ordinary Meeting was forwarded to all Members on 8 September 2026. In addition to the agenda, please find attached a summary of “Late Items”.

Yours faithfully

Justin Hancock

Chief Executive Officer

QUILPIE Shire

ORDINARY MEETING OF COUNCIL

AGENDA

Tuesday 15 September 2026
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

TABLE OF CONTENTS

15 CONFIDENTIAL ITEMS **1**

15.2 T02 26-27 QUILPIE RURAL RESIDENTIAL AND INDUSTRIAL SUBDIVISION CIVIL WORKS 1

16 LATE ITEMS **2**

16.1 PURCHASE OF FAREWELL GIFT FOR OUTGOING CHIEF EXECUTIVE OFFICER 2

15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

(a) the matter that is to be discussed; and

(b) an overview of what is to be discussed while the meeting is closed.

Agenda Item	**Reasons Matters to be discussed (to close the meeting under the *Local Government Regulation 2012*)**	**Overview**
15.2 T02 26-27 Quilpie Rural Residential and Industrial Subdivision Civil Works	(c) the local government's budget; (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;	T02 26-27 Quilpie Rural Residential and Industrial Subdivision Civil Works involves the delivery of civil infrastructure required to support the development of both rural residential and industrial subdivisions, including roadworks, associated civil works and water reticulation works as well as the installation of NBN pits and pipes.

16 LATE ITEMS

16.1 PURCHASE OF FAREWELL GIFT FOR OUTGOING CHIEF EXECUTIVE OFFICER

IX: **279762**

Author: **Callie Dabovich, Executive Officer**

Authorisors: **Sharon Frank, Director Corporate Services**
Eng Lim, Acting Chief Executive Officer

Attachments: **Nil**

KEY OUTCOME

Key Outcome:	8.	Teamwork
Key Initiative:	8.2	Team effectiveness and good governance

EXECUTIVE SUMMARY

Informal discussion has occurred in relation to a farewell gift from Quilpie Shire Council for Council's outgoing Chief Executive Officer. It is timely to consider and arrange the gift while the Chief Executive Officer is on pre-arranged leave.

A suggestion put forward is that Council adopt a similar approach to the previous Chief Executive Officer; that being an original painting. The gift is intended to be a memento of Mr Hancock's time in Western Queensland and in appreciation of his contribution to:

- Council well beyond the expectations of the role; and
- the Quilpie Shire Council team during his time with Council.

The Mayor has identified a painting at Lyn Barnes Gallery which he feels would make for an ideal farewell gift, as it features local landscape.

The proposed gift is tabled for other Councillors' consideration noting that:

- the Chief Executive Officer worked closely with all Councillors and the report provides for endorsement of the Mayor's suggestion.
- Lyn Barnes is a sitting Councillor, and the matter relates to her business.
- a new legislative framework came into effect from 1 July 2026 (Chapter 5B of the *Local Government Act 2009*) which outlines the transparent process to be taken for this type of decision.

The tabled information complies with Council's adopted Procurement Policy which states that at least one written quote must be obtained, and it will be attached to the invoice should Council proceed.

RECOMMENDATION

1. That Council:

    (a) approve the purchase of the artwork identified by the Mayor, from Councillor Lyn Barnes to the value of $2,700 (excluding GST), as a farewell gift for the outgoing Chief Executive Officer; and

    (b) delegate authority to the Mayor, under section 257 (1) (a) of the *Local Government Act 2009* (Qld), to finalise the purchase and arrange presentation of the gift.

BACKGROUND

Mr Hancock is Council's outgoing Chief Executive Officer.

Council wishes to recognise Mr Hancock's service with a farewell gift. A piece of artwork has been identified by Mayor Hall at Lyn Barnes Gallery - a local business.

REPORT

Council must ensure the purchase has regard to the sound contracting principles under section 104(3) of the *Local Government Act 2009* (Qld). As recorded in section 104 (8) the Act does not require equal consideration to be given to each of the sound contracting principles. Relevant principles for this purchase include:

- development of competitive local business and industry; as the purchase supports a local business;
- ethical behaviour and fair dealing; and
- value for money; as
    - the price is comparable with similar artwork on the business's online gallery.
    - the proposed purchase is tabled for Council's consideration allowing for transparent decision making and ethical behaviour.
    - the purchase is also consistent with the following category of the Procurement Policy, a written quote has been obtained and will be attached to the invoice if Council proceeds.

F.05 Procurement Policy

$2,000 to <$5,000 GST exclusive	At least one written quote must be obtained and attached to the invoice.

OPTIONS

Council has the following options in relation to this matter:

1. Proceed with purchase of the gift as identified by the Mayor.
2. Make an alternative suggestion.

CONSULTATION (Internal/External)

Internal: Eng Lim, Acting Chief Executive Officer. Executive Officer, Callie Dabovich.

External: Lyn Barnes, in her capacity as the artist providing the gift.

INTERESTED PARTIES

Lyn Barnes, as the proposed supplier of the gift.

Councillors and Council staff, all of whom have worked with Mr Hancock.

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

This matter engages the following legislation:

Chapter 5B (Dealing with personal interests of councillors), sections 150EE to 150EJ, of the *Local Government Act 2009* (Qld);

Section 104(3) and section 104(3),(8) of the *Local Government Act 2009* (Qld) (sound contracting principles);

Section 257 (1) (a) of the *Local Government Act 2009* (Qld) (delegation of local government powers).

Council's material personal interest and conflict of interest framework, using those terms, took effect on 1 July 2026 under Chapter 5B of the *Local Government Act 2009* (Qld), replacing the former prescribed conflict of interest and declarable conflict of interest framework. This report applies the framework currently in force.

Councillor Barnes stands to gain a financial benefit depending on the outcome of Council's decision on this matter. This meets the definition of a material personal interest in section 150EE of the *Local Government Act 2009* (Qld). Councillor Barnes must inform the meeting of her interest and then leave the place of the meeting, including any area set aside for the public, and stay away while Council discusses and votes on the matter, in accordance with section 150EI of the *Local Government Act 2009* (Qld).

Councillor Barnes must also ensure her register of interests reflects this transaction, consistent with her obligations under section 201B of the *Local Government Act 2009* (Qld).

However, because the supplier is a sitting Councillor, Council must document its value for money and probity considerations for this purchase regardless of value, to ensure the decision is transparent and defensible.

Probity

As this is a decision made by Councillors, rather than a purchase evaluated and recommended by officers, the probity safeguard is the resolution process itself, including Councillor Barnes' material personal interest managed in accordance with Council's standard meeting procedures, and her absence from the discussion and vote on this item.

Mr Hancock, as the intended recipient of the gift, is not involved in authorising, evaluating or approving this purchase. This report has been authorised independently of Mr Hancock to avoid any actual or perceived conflict of interest.

POLICY IMPLICATIONS

This matter is subject to Council’s Procurement Policy and the Councillor Code of Conduct. Council’s Gift Register does not apply to this matter, as Council is providing a gift rather than receiving one.

FINANCIAL AND RESOURCE IMPLICATIONS

The proposed purchase totals $2,700 (excluding GST) and will be fully funded by Council from the Governance operating budget (job cost reference: 0210-0110-0000).

ASSET MANAGEMENT IMPLICATIONS

This matter does not create an ongoing Council asset and has no asset management implications.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework.

Risk Name and Description	Current Controls	Impacts	Risk Assessment			Risk Treatment
			Likelihood	Consequence	Risk Rating	
Purchase from a sitting Councillor is perceived as lacking probity or value for money.	Probity record to be maintained; any MPI or COI managed in accordance with Council's standard meeting procedures and the *Local Government Act 2009*.	Potential impact (e.g. reputation, public trust) are mitigated by compliance with responsibilities under the *Local Government Act 2009*.	Possible	Moderate	Medium	Maintain a probity record of the resolution process, including any material personal interest managed in accordance with Council's standard meeting procedures.
Purchase proceeds without adequate documentation of value for money or probity.	Probity record maintained, documenting the resolution process and any MPI or COI managed in accordance with Council's standard meeting procedures *Local Government Act 2009*.	Council decision open to challenge or complaint for lack of demonstrable value for money or probity.	Unlikely	Moderate	Medium	Complete and retain a probity record before the purchase is finalised, with all supporting documentation retained with this report.

HUMAN RIGHTS CONSIDERATION

Section 58 of the *Human Rights Act 2019* (Qld) requires public entities to act and make decisions in a way compatible with human rights.

This decision does not affect any person's access to a service, property, liberty, privacy or other interest protected under the *Human Rights Act 2019* (Qld).