



Ordinary Meeting of Council

MINUTES

Tuesday 18 August 2026

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF KILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE KILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, KILPIE
ON TUESDAY, 18 AUGUST 2026 AT 9:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:56am.

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Community and Business Development), Mr Eng Lim (Director Infrastructure Services), Ms Sharon Frank (Director Corporate Services) (via Teams), Ms Mwewa Chisenga (Deputy Director Corporate Services), and Mr Brian Weeks (Deputy Director Infrastructure Services).

3 APOLOGIES

Nil

4 CONDOLENCES

Council expressed its condolences to the family of the late Leonard 'Wakka' Williams.

5 DECLARATIONS OF INTEREST

Chapter 5B of the *Local Government Act 2009* (the Act) requires councillors to declare any material personal interest (MPI) or conflict of interest (COI). Councillors must submit the Declaration in writing to the Chief Executive Officer before the Ordinary Meeting of Council.

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 SPECIAL MEETING OF KILPIE SHIRE COUNCIL HELD ON TUESDAY 28 JULY 2026**

RESOLUTION NO: (QSC210-08-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That the Minutes of the Special Council Meeting held on 28 July 2026 be received and the recommendations therein be adopted.

5/0

6.2 ORDINARY MEETING OF KILPIE SHIRE COUNCIL HELD ON TUESDAY 28 JULY 2026

RESOLUTION NO: (QSC211-08-26)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That the Minutes of the Council Meeting held on 28 July 2026 be received and the recommendations therein be adopted.

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6.3 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 4 AUGUST 2026**RESOLUTION NO: (QSC212-08-26)**

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That the Minutes of the Special Council Meeting held on 4 August 2026 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Details / Meeting	Date	Location	Hall	Volz	Barnes	Lander	Milosevic
Special Meeting of Council	28/07/2026	Quilpie	1	1	1	1	1
Ordinary Meeting of Council	28/07/2026	Quilpie	1	1	1	1	1
DDSWQCOM	29-31/07/26	Goondiwindi	1				
Mr David Littleproud MP visit	30/07/2026	Quilpie		1	1		
Special Meeting of Council	4/08/2026	Quilpie	1	1	1	1	1
Councillor Briefing Session	4/08/2026	Quilpie	1	1	1	1	1
Mr Trevor Watts MP visit	4/08/2026	Quilpie	1	1	1	1	1
Out our back door - photography exhibition	14/08/2026	Quilpie	1				

Mayor Hall representation at the DDSWQCOM spoke to Dominique Lamb, Director of Community Affairs Brisbane 2032, around short term accommodation legacy projects to see infrastructure flow into the regions post Brisbane 2032.

9 COUNCILLOR PORTFOLIO REPORTS

Cr Roger Volz visited the Quilpie Sporting Clays annual 2-day event. Competitor numbers were up on previous events.

Cr Roger Volz also acknowledged Council's support of the Quilpie Golf Open which was a huge success for the Shire.

Cr Lyn Barnes spoke on the visit on David Littleproud and the ability to raise major advocacy items like the Western Enabling Network and Childcare. David Littleproud's office will respond to items raised.

Cr Tony Lander thanked the Shire Staff with the help at Wakka's funeral.

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report outlines the key activities and achievements of the Infrastructure Services Directorate for June 2026. It summarises the progress of major infrastructure projects, routine maintenance across the Shire, and the continuing delivery of flood-damage restoration works from the March 2025 rain event. Council operations have largely returned to business-as-usual, noting some delays of works impacted by the more recent February and June 2026 rain events.

RESOLUTION NO: (QSC213-08-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council note the report.

5/0

10.2 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORTS

10.2.1 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORT

EXECUTIVE SUMMARY

The Community and Business Development Directorate continued to progress several key recovery, resilience and community development initiatives during the reporting period. Significant effort has been directed towards advancing Exclusion Fence Restitution Program applications, supporting flood recovery activities through the commencement of dedicated recovery officers, and participating in the 2026 IGEM Disaster Management Plan Assessment. Opportunities are also being explored with Southern Queensland Landscapes to support catchment rehabilitation and pest weed management, while discussions with TMR regarding future stock grid management have resumed. In addition, preparations for the 2026-2027 swimming pool season in both Quilpie and Eromanga are well underway, with a strong focus on community engagement and service delivery.

RESOLUTION NO: (QSC214-08-26)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council note the report.

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10.2.2 PEST AND LIVESTOCK MANAGEMENT STATUS REPORT**EXECUTIVE SUMMARY**

During this reporting period, Council continued its biosecurity and local laws programs, with no wild dog scalps presented under the Wild Dog Bonus Program. A total of 16,400 kg of bait meat was distributed through the Wild Dog and Feral Pig Baiting Program, commons and reserves remained in good condition following recent rainfall and pest weed management activities included treatment of Coral Cactus and Parthenium infestations. Three additional wild dog control records were submitted to FeralScan, while local laws activities included the surrender of dogs with one to potentially be rehomed and ongoing distribution of cat traps to residents and businesses.

RESOLUTION NO: (QSC215-08-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council note the report.

5/0

10.2.3 DEPUTY DIRECTOR COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORT**EXECUTIVE SUMMARY**

For the month of July 2026, business development activities continued to focus on strengthening community partnerships through attending the Darling Downs South West Economic Development Forum and progressing funded initiatives such as the Quilpie Travel and Transport Precinct EOI. The Local Business Innovation Fund launched in early July. Further, identifying new wellbeing and service opportunities, enhancing access to information and support services, and coordinating community events that contribute to a connected and healthy Quilpie Shire.

RESOLUTION NO: (QSC216-08-26)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council note the report.

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10.3 CORPORATE SERVICES STATUS REPORTS**10.3.1 CORPORATE SERVICES STATUS REPORT - JULY 2026**

EXECUTIVE SUMMARY

Corporate Services activities in July 2026 spanned procurement of goods and services, rates and charges, information technology, stores and compliance administration, applications for grants and subsidies, finance operations, preparations for the 2025/26 financial statements, governance matters, and meetings attended by Corporate Services staff.

This report is provided for Council's information. No decision or resolution is required.

RESOLUTION NO: (QSC217-08-26)

Moved: Cr Tony Lander

Seconded: Cr Milan Milosevic

That Council note the report.

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10.4 OFFICE OF THE CEO STATUS REPORTS**10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

This report updates Council on key activities within the Chief Executive Officer's portfolio for the month of July 2026.

RESOLUTION NO: (QSC218-08-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council note the report.

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The meeting was adjourned for lunch at 11:55am and resumed at 1:39pm.

11 INFRASTRUCTURE SERVICES**11.1 ACTIVE TRANSPORT FUND (TRANCHE 2) - GRANT APPLICATION**

EXECUTIVE SUMMARY

An application under the Active Transport Fund (Tranche 2) Program is presented to Council for support, to design and construct a footpath connecting the Quilpie Town Centre, the proposed Travel and Transport Precinct, Quilpie Airport and Baldy Top attraction.

The Active Transport Fund is an ongoing Australian Government program that funds bicycle and walking pathways addressing road safety, transport emissions or liveable communities. The program provides up to \$5 million per eligible project and requires a 50% co-contribution from Council, although officers will seek a higher Australian Government contribution given Quilpie's regional circumstances.

The proposed footpath supports Council's Corporate Plan objectives for community connection and a flourishing economy, aligns with the Quilpie Main Street Masterplan and the 2026 Quilpie Footpath Masterplan, and improves safety, tourism access and liveability. The total estimated project cost is \$540,000, with Council's co-contribution estimated at \$270,000 if the application is successful.

Applications close on 30 September 2026, with a funding outcome expected June 2027. If successful, Council will need to allocate up to \$270,000 in the 2027–28 budget to meet its co-contribution.

RESOLUTION NO: (QSC219-08-26)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

1. That Council supports an application under the Active Transport Fund (Tranche 2) Program, subject to Council budgeting up to \$270,000 in the 2027–28 financial year if the application is successful.

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12 COMMUNITY AND BUSINESS DEVELOPMENT**12.1 COMMUNITY ASSISTANCE GRANT - QUILPIE SHOW AND RODEO****EXECUTIVE SUMMARY**

The Quilpie Show Society (Quilpie Show and Rodeo) has submitted a Community Assistance Grant application to Council for the 2026 Quilpie Show, Rodeo and Tech and Ag Field Day scheduled to take place on 11 and 12 September 2026. This is the group's annual event, which attracts a large number of attendees and visitors to the Shire and is coordinated entirely by volunteers. The applicant has requested in-kind support comprising Bulloo Park fee waiver, one (1) skip bin, a generator, twenty (20) wheelie bins, portable lighting (if any available) and a Saturday morning rubbish collection. It is recommended that Council approve the application in full.

RESOLUTION NO: (QSC220-08-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Milan Milosevic

1. That Council:

- (a) acknowledges the Community Assistance Grant application received from Quilpie Show Society; and
- (b) approves in-kind support of:
 - (i) Bulloo Park fee waiver;
 - (ii) one (1) skip bin;
 - (iii) a generator;
 - (iv) twenty (20) wheelie bins;
 - (v) portable lighting (if any available); and
 - (vi) a Saturday morning rubbish collection.

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12.2 REQUEST FOR ASSISTANCE - QUILPIE SHOW AND RODEO OFFICE REPAIRS AND RELOCATION

EXECUTIVE SUMMARY

The Quilpie Show Society (Quilpie Show and Rodeo) have submitted a letter to Council seeking assistance to repair and relocate the Quilpie Show and Rodeo Office located at Bulloo Park. The applicant has received a quote for the works and is requesting Council provide in-kind assistance by covering the labour component of the repair works totalling \$2,600.00. It is recommended that Council approve this request.

RESOLUTION NO: (QSC221-08-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Milan Milosevic

1. That Council:
 - (a) acknowledges the request received from Quilpie Show Society (Quilpie Show and Rodeo); and
 - (b) approves the request to cover the labour costs of repairs to the rodeo office totalling \$2,600.00.

5/0

12.3 VALUE OF VISITOR INFORMATION CENTRE'S RESEARCH PROJECT

EXECUTIVE SUMMARY

This report presents a request from The Tourism Group for Quilpie Shire Council to support a University of Queensland research project examining the value and future role of Accredited Visitor Information Centres (AVICs) in Queensland.

Research undertaken in Western Australia and Victoria demonstrates that Visitor Information Centres contribute to visitor satisfaction, influence visitor expenditure, and support regional tourism outcomes. The proposed Queensland study, led by Professor Gabby Walters from the University of Queensland, seeks to quantify the economic and strategic value of AVICs and identify opportunities for Visitor Information Centres to remain relevant and effective in an increasingly digital tourism environment.

Council is requested to consider providing financial support of \$5,000 towards the research project and a letter of support. Participation in the study may provide evidence to support future tourism planning, visitor servicing, funding advocacy and strategic decision-making for Quilpie Shire Council and the wider Queensland Visitor Information Centre network.

RESOLUTION NO: (QSC222-08-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

1. That Council:

- (a) note the request from The Tourism Group
- (b) agree to financially support the research to the value of \$5,000; and
- (c) provide a letter of support to The Tourism Group.

5/0

Mwewa Chisenga entered the meeting at 1:51pm.

13 CORPORATE SERVICES**13.1 FINANCIAL SERVICES REPORT MONTH ENDED 31 JULY 2026.****EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the Local Government Regulation 2012 (Qld) for the period ended 31 July 2026.

RESOLUTION NO: (QSC223-08-26)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

1. That Council:

- (a) receive and note the Monthly Finance Report for the period ending 31 July 2026.

5/0

14 OFFICE OF THE CEO**14.1 APPLICATION FOR A FULL POSTAL BALLOT - 2028 LOCAL GOVERNMENT QUADRENNIAL ELECTION****EXECUTIVE SUMMARY**

Council must decide, ahead of the 2028 local government quadrennial election on 25 March 2028, whether to apply for the election to be conducted by full postal ballot. Quilpie Shire Council has been approved for a full postal ballot at every quadrennial election since 2012, most recently in 2024.

The application process changed on 1 July 2026, when amendments made by the *Local Government (Empowering Councils) and Other Legislation Amendment Act 2026* (Qld) commenced. Council now applies directly to the electoral commissioner for a written recommendation, rather than applying to the Minister for Local Government and Water in the first instance. The electoral commissioner assesses the application against criteria set out in the *Local Government Electoral Act 2011* (Qld) and refers a recommendation to the Minister, who makes the final decision.

This report recommends Council resolve to apply to the electoral commissioner for the 2028 election to be conducted by full postal ballot, and delegate authority to the Chief Executive Officer to lodge the application and respond to any further information request from the electoral commissioner, before the statutory deadline of 1 May 2027.

RESOLUTION NO: (QSC224-08-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

1. That Council:

- (a) resolve to apply to the electoral commissioner, under section 45AA of the *Local Government Electoral Act 2011* (Qld), for a recommendation that the 2028 quadrennial election for Quilpie Shire Council be conducted by full postal ballot; and
- (b) delegate authority to the Chief Executive Officer to lodge the application and provide any further information the electoral commissioner reasonably requires under section 45AB(2), before the statutory deadline of 1 May 2027.

5/0

14.2 2026 CHRISTMAS SHUTDOWN PERIOD**EXECUTIVE SUMMARY**

This report recommends Council implement a two-week organisation-wide shutdown, excluding essential and critical services, from close of business Friday, 18 December 2026, with normal operations resuming on Monday, 4 January 2027. This report also presents two alternative shutdown options for Council's consideration.

RESOLUTION NO: (QSC225-08-26)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

1. That Council implement an organisation-wide shutdown (excluding essential critical services) from close of business Friday, 18 December 2026, with normal operations resuming on Monday, 4 January 2027.

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14.3 BUSINESS CONTINUITY PLAN - PAYROLL

EXECUTIVE SUMMARY

The Payroll Business Continuity Plan (BCP) is presented to Council for adoption, to ensure payroll continues during disruptions such as system failures, communication outages, cyber incidents, power outages, loss of facilities and personnel unavailability.

Payroll is a critical business function that must continue under all circumstances to ensure employees and Councillors receive accurate and timely pay. Disruptions to payroll can affect staff wellbeing, statutory obligations, financial governance and Council's reputation.

The plan applies the Prevention, Preparedness, Response and Recovery (PPRR) framework, incorporates lessons learned from previous disruptive events and supports the ongoing maturity of Council's broader business continuity arrangements. It establishes governance arrangements, recovery time objectives, activation triggers, scenario-based response actions and emergency payment procedures to ensure employees continue to receive income when normal payroll processing cannot occur. The plan also formalises backup payroll support arrangements with Murweh Shire Council and introduces controls for the temporary establishment of emergency cash reserves during elevated-risk periods.

The BCP strengthens Council's organisational resilience and supports implementation of improvement actions arising from the Queensland Audit Office's 2025 Closing Report, which identified limited evidence of business continuity plan testing. Adoption of the plan will provide a documented and testable framework for managing payroll disruptions while supporting Council's governance, audit and compliance obligations.

RESOLUTION NO: (QSC226-08-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

1. That Council:
 - (a) adopts the Payroll Business Continuity Plan as presented; and
 - (b) authorises the Chief Executive Officer to make minor administrative amendments to the plan that do not materially alter its intent or operation.

5/0

14.4 SUBMISSION TO THE NATIONAL EMERGENCY MANAGEMENT AGENCY ON THE DISASTER MANAGEMENT REFORM DISCUSSION PAPER

EXECUTIVE SUMMARY

Council is asked to endorse the submission at Attachment 1 to the National Emergency Management Agency (NEMA) on the Disaster Management Reform Discussion Paper, and to authorise the Chief Executive Officer to lodge it by the 19 August 2026 deadline.

The submission applies the proposed 50:50 Commonwealth cost-sharing model to Council's actual disaster recovery history since 2018-19. It would have cost Council and the State \$21,396,748 more, or 22 per cent. In 2024-25 alone, the shortfall exceeded Council's entire annual rates revenue. By the end of the ten-year period, the cumulative shortfall equalled 2.67 years of that revenue.

The submission also identifies that the proposed 15 per cent betterment cap would have covered only \$13,218 of the \$734,534 Council actually required on its last two betterment projects, a 98 per cent shortfall, and that the eligibility of \$1,255,161 in Counter Disaster Operations funding remains unresolved under the proposed reforms. Without adequate betterment funding, Council's unsealed road network, comprising over 90 per cent of its approximately 2,054 kilometre road asset, remains exposed to repeated damage at increasing cost over time.

Council resolved on 16 June 2026, under resolution QSC118-06-26, to oppose the proposed changes to the Disaster Recovery Funding Arrangements (DRFA) and authorise preparation of this submission for endorsement prior to lodgement.

RESOLUTION NO: (QSC227-08-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

1. That Council:

- (a) notes the submission prepared in response to Council resolution QSC118-06-26;
- (b) endorses the submission to the National Emergency Management Agency on the Disaster Management Reform Discussion Paper, as set out in Attachment 1; and
- (c) authorises the Chief Executive Officer to lodge the submission with the National Emergency Management Agency by 19 August 2026, including any minor administrative amendments required prior to lodgement.

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15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS**16.1 RFQL 02 26-27 FLOOD DAMAGE BLACKALL - ADAVALE ROAD PKG**

EXECUTIVE SUMMARY

This report recommends awarding RFQL 02 26-27 Flood Damage Blackall - Adavale Road Pkg to K.G Bowen & S.C Bowen, to support Council in the restoration of flood damaged areas of State-controlled Blackall - Adavale Road as outlined in this request.

The procurement was conducted through VendorPanel. K.G Bowen & S.C Bowen achieved the highest weighted score of 93/100 and demonstrates value for money having regard to price and proven experience.

RESOLUTION NO: (QSC228-08-26)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council:

1. Award RFQL 02 26-27 Flood Damage Blackall - Adavale Road Pkg to K.G Bowen & S.C Bowen for an amount of \$684,371.00 including GST (\$622,155.45 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr Lyn Barnes raised around the current Bulloo River Water Plan review. The CEO advised that a consultant will be engaged through the SWQROC to provide a response for Council and a SWQROC response with a submission planned for 18 September 2026.

Cr Lyn Barnes queried the progress of The Lake Access Road private arrangement. The CEO advised that Council met with the owners Monday 17 August 2026 and progressing discussions.

Cr Lyn Barnes queried when the mandatory training for elected members was due. It was agreed that Councillors would undertake the training at the Briefing Session held on 1 September 2026.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 15 September 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

There being no further business the Mayor declared the meeting closed at 2:23pm.

These Minutes are to be confirmed at the next Ordinary Meeting. In Accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday 15 September 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.