



SPECIAL MEETING AGENDA

Tuesday 1 September 2026
commencing at 8:30 AM

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Special Meeting of Council

25 August 2026

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is also hereby given that the Special Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Tuesday 1 September 2026**, commencing at **8:30 AM**.

The agenda for the special meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





SPECIAL MEETING OF COUNCIL AGENDA

Tuesday 1 September 2026
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 DECLARATIONS OF INTEREST**

5 INFRASTRUCTURE SERVICES

5.1 RFQL03 26-27 FLOOD DAMAGE CHEEPIE ADAVALE ROAD PACKAGE

IX: 278988

Author: Kasey-Lee Davie, Procurement Officer

Authorisers: Eng Lim, Director Infrastructure Services
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 3. Transport

Key Initiative: 3.2 Disaster response and recovery (for road assets)
3.4 Roads and drainage

EXECUTIVE SUMMARY

This report recommends awarding RFQL 03 26-27 Flood Damage Cheepie Adavale Road Pkg to The Trustee for the Mascott Earthmoving Trust, for the restoration of flood damaged areas of Cheepie Adavale Roads outlined in this request.

The procurement was conducted through VendorPanel. The Trustee for the Mascott Earthmoving Trust achieved the highest weighted score of 94/100 and demonstrates value for money having regard to price and proven experience.

RECOMMENDATION

1. That Council:

- (a) Award RFQL 03 26-27 Flood Damage Cheepie Adavale Road Pkg to The Trustee for the Mascott Earthmoving Trust for an amount of \$2,573,987.46 including GST (\$2,339,988.60 excluding GST); and
- (b) Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Queensland Surface Trough and associated flooding between March and May 2025.

These REPA works are funded under the Disaster Relief Funding Arrangements (DRFA) and are essential to restoring safe, reliable access for residents, industry, and emergency services.

This request relates specifically to works on Cheepie Adavale Road. The project scope has been designed to deliver the optimum amount of work over the shortest period, while remaining a manageable scale to encourage participation from contractors of varying capacities.

Given project timelines and delivery requirements, all suitably qualified and resourced contractors are invited to submit a quote.

REPORT

The Procurement process allows Council to seek quotes from suitably qualified contractors registered on Council's register of Pre-qualified Suppliers of Road & Civil Construction.

Schedule of works

A project plan for RFQL 03 26-27 has been developed and is scheduled.

Mobilisation	Start of Works	Duration	Practical Completion
September 2026 (subject to contract execution)	September 2026	120 days	January 2027

Procurement method

In accordance with Part 3 Division 2 of the *Local Government Regulation 2012* (Qld) and Council's Procurement Policy, Council invited quotes from three suppliers via VendorPanel Marketplace.

Description	Details
Advertising platform	VendorPanel Portal
RFQ / Tender open	Friday 31 July 2026
RFQ / Tender close	2:00 PM Friday 14 August 2026
Suppliers invited	4 Suppliers- T02 25-26 Register Of Pre-Qualified Suppliers of Road & Civil Construction
Conforming responses received	3

Suppliers	Response
APV Contracting Pty Ltd	Response Received
K.G Bowen & S.C Bowen	No Response Received
The Trustee for the Mascott Earthmoving Trust	Response Received
Tolbra Earthmovers & Haulage Pty Ltd	Response Received

Evaluation

The evaluation applied the following published criteria to all conforming submissions: Price (40%), Experience (proven performance) 40%, and Quality/Environmental/Safety Management (20%). The evaluation was conducted through VendorPanel Multiparty. The evaluation was conducted in accordance with the published criteria and weightings.

Supplier	Tendered Price:	Price 40%	Experience (proven performance) 40%	Quality/Environmental/ Safety Management Processes 20%	Overall score
The Trustee for the Mascott Earthmoving Trust	\$2,573,987.46 GST Inc.	40	36	18	94/100
	\$2,339,988.60 GST Exc.				
APV Contracting Pty Ltd	\$3,019,857.15 GST Inc.	34.1	36	18	88.1/100
	\$2,745,324.68 GST Exc.				
Tolbra Earthmovers & Haulage Pty Ltd	\$2,718,284.09 GST Inc.	37.9	32	18	87.9/100
	\$2,471,167.35 GST Exc.				

The panel's assessment, as detailed in Table 5, scored The Trustee for the Mascott Earthmoving Trust highest overall (94).

Therefore, the panel considers The Trustee for the Mascott Earthmoving Trust submission is the most advantageous outcome overall.

Council may decide not to accept any of the responses it receives. If Council accepts a response, it must select the option that is most advantageous, noting that the lowest price and/or highest weighted score may not necessarily represent the most beneficial outcome.

This assessment aligns with the sound contracting principles in *section 104(3) of the Local Government Act 2009 (Qld)*, particularly:

- value for money
- open and effective competition
- the development of competitive local business and industry
- environmental protection
- ethical behaviour and fair dealing

Council is satisfied that The Trustee for the Mascott Earthmoving has met all required specifications and has demonstrated the capability and resources to deliver project successfully with regard to experience and capacity to meet timelines. Council is satisfied that the recommended award to The Trustee for the Mascott Earthmoving Trust represents best value for money for the purposes of section 104 of the *Local Government Act 2009 (Qld)* and section 228 of the *Local Government Regulation 2012 (Qld)*.

Probity

The procurement process for RFQL 03 26-27 was conducted as per Procurement Policy and processes, ensuring fair and transparent process followed.

OPTIONSOption 1- Recommended

That Council:

1. Award RFQL 03 26-27 Flood Damage Cheepie Adavale Pkg to The Trustee for the Mascott Earthmoving Trust for an amount of \$2,573,987.46 including GST (\$2,339,988.60 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Award RFQL 03 26-27 Flood Damage Cheepie Adavale Pkg to APV Contracting Pty Ltd for an amount of \$3,019,857.15 including GST (\$2,745,324.68 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council:

1. Award RFQL 03 26-27 Flood Damage Cheepie Adavale Pkg to Tolbra Earthmovers & Haulage Pty Ltd for an amount of \$2,718,284.09 including GST (\$2,471,167.35 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 4

That Council:

1. Resolve not to award RFQL 03 26-27 Flood Damage Cheepie Adavale Pkg

If Council's decision is inconsistent with the recommendation, Council is required to provide reasons for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of reasons must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Deputy Director Infrastructure Services

Technical Officer

Proterra Group

Procurement Supervisor

INTERESTED PARTIES

APV Contracting Pty Ltd

The Trustee for the Mascott Earthmoving Trust

Tolbra Earthmovers & Haulage Pty Ltd

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Under section 254H of the *Local Government Regulation 2012* (Qld), if Council makes a decision inconsistent with the officer recommendation, and the contract value exceeds \$200,000 or 1% of Council's net rate and utility charges, the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

These works are funded under Disaster Recovery Funding Arrangement.

Previously Awarded Flood Damage Projects (Via T02 25-26 list)

RFT/RFQ#	Project Details	Contractor Awarded	Value (\$) excl. GST	Number of Conforming Submissions	Comments
RFQL 25 25-26	Flood Damage Canaway Downs Rd Pkg	APV Contracting Pty Ltd	\$845,742.00	2	Works complete
RFQL 27 25-26	Flood Damage Trinidad Road Pkg	APV Contracting Pty Ltd	\$3,010,058.41	2	Works Complete
RFQL 23 25-26	Flood Damage Ambathalla Rd Pkg	The Trustee for the Mascott Earthmoving Trust	\$2,883,040.18	2	Works Complete
NPV 01 -	Kyabra Road Drainage Works 2025 Flood Damage	K.G Bowen & S.C Bowen	\$839,473.86	3	Works Complete
RFQL 30 25-26	Flood Damage Tobermory Road	APV Contracting Pty Ltd	\$6,688,748.99	2	Commenced
RFQL 37 25-26	Flood Damage Pinkenetta Road	The Trustee for the Mascott Earthmoving Trust	\$1,113,832.47	1	Commenced
RFQL 39 25-26	Flood Damage Old Thargomindah &	The Trustee for the Mascott	\$1,748,839.10	3	Commenced

RFT/RFQ#	Project Details	Contractor Awarded	Value (\$) excl. GST	Number of Conforming Submissions	Comments
	Kiandra Road Pkg	Earthmoving Trust			
RFQL 02 26-27	Flood Damage Blackall - Adavale Road	K.G Bowen & S.C Bowen	\$622,155.45	4	Commenced

ASSET MANAGEMENT IMPLICATIONS

The works will restore sections of Cheepie Adavale Road to pre-disaster condition, improving network resilience and serviceability.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed, and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council's approved risk appetite.

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Refer to risk calculator provided below for measures			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Limited access to information, no record keeping	Records management procedure, allocated location for project	Approval delays, stakeholder objectives do not align, miss communication	Possible	Minor	Medium	Allocating a staff member who registers all relevant documentation to allocated folder, regular communication between stakeholders
No response to the request	Review plan, amend, repost	Delay in contract completion, funding becomes unavailable	Unlikely	Minor	Medium	Ensuring planning of the request is adequate to promote attractiveness of the tender
Lack of availability of suppliers	Evaluation Criteria set to determine the ability of suppliers	Delays in meeting project deadlines	Unlikely	Minor	Medium	Conduct evaluation and market research ensuring suppliers availability to

						deliver WUC to Council
Conflict of interest	Conflict of interest checks/declaration in place requesting officer and evaluation team	Reputational risk, failure to act in the best interest of the entity and public sector, poor governance.	Possible	Moderate	High	Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept
Weather	Possibility for deadline variation	Delays in meeting project deadlines	Possible	Minor	Medium	Ensuring the documentation to allow variation in project timeline is available
Contractor delays (machinery break downs/injury)	Possibility for deadline variation, contract allows appointment of additional contractors	Delays in meeting project deadlines	Possible	Minor	Medium	Ensuring there is the documentation to allow variation in project timeline . assigning additional contractors
Response Non-conformance	Competitive process allowing multiple suppliers from Councils pre-qualified list to respond. Clear response criteria	No suitable supplier, different procurement approach, additional administrative cost	Possible	Minor	Medium	Ensuring the documentation is clear and the response schedule meets the request criteria

HUMAN RIGHTS CONSIDERATION

In accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that RFQL 03 26-27 Flood Damage Cheepie Adavale Pkg to The Trustee for the Mascott Earthmoving Trust does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council's lawful objectives, including the restoration of safe and reliable road access for residents, industry, and emergency services.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council's decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable manner.

5.2 RFQL29 25-26 FLOOD DAMAGE KEEROONGOOLOO RD PKG

IX: 279118

Author: Kasey-Lee Davie, Procurement Officer

Authorisers: Kasey-Lee Davie, Procurement Officer
Eng Lim, Director Infrastructure Services
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 3. Transport

Key Initiative: 3.2 Disaster response and recovery (for road assets)
3.4 Roads and drainage

EXECUTIVE SUMMARY

This report recommends awarding RFQL29 25-26 Flood Damage Keeroongooloo Rd Pkg to The Trustee for the Mascott Earthmoving Trust, for the restoration of flood damaged areas of Springfield Road and Ray Road outlined in this request.

The procurement was conducted through VendorPanel. The Trustee for the Mascott Earthmoving Trust achieved the highest weighted score of 95/100 and demonstrates value for money having regard to price and proven experience

RECOMMENDATION

1. That Council:
 - (a) Award RFQL29 25-26 Flood Damage Keeroongooloo Rd Pkg to The Trustee for the Mascott Earthmoving Trust for an amount of \$805,640.52 including GST (\$732,400.47 excluding GST); and
 - (b) Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Queensland Surface Trough and associated flooding between March and May 2025.

These REPA works are funded under the Disaster Relief Funding Arrangements (DRFA) and are essential to restoring safe, reliable access for residents, industry, and emergency services.

This request relates specifically to works on Springfield Road and Ray Road. The project scope has been designed to deliver the optimum amount of work over the shortest period, while remaining a manageable scale to encourage participation from contractors of varying capacities.

Given project timelines and delivery requirements, all suitably qualified and resourced contractors are invited to submit a quote.

REPORT

The Procurement process allows Council to seek quotes from suitably qualified contractors registered on Councils register of Pre-qualified Suppliers of Road & Civil Construction.

Schedule of works

A project plan for RFQL29 25-26 has been developed and is scheduled.

Mobilisation	Start of Works	Duration	Practical Completion
September 2026 (subject to contract execution)	September 2026 (subject to contract execution)	90 days	December 2026

Procurement method

In accordance with Part 3 Division 2 of the *Local Government Regulation 2012* (Qld) and Council's Procurement Policy, Council invited quotes from three suppliers via VendorPanel Marketplace.

Description	Details
Advertising platform	VendorPanel Portal
RFQ / Tender open	Thursday 25 June 2026
RFQ / Tender close	2:00 PM Friday 17 July 2026
Suppliers invited	4 Suppliers- T02 25-26 Register Of Pre-Qualified Suppliers of Road & Civil Construction
Conforming responses received	3

Suppliers	Response
APV Contracting Pty Ltd	Response Received
K.G Bowen & S.C Bowen	No Response Received
The Trustee for the Mascott Earthmoving Trust	Response Received
Tolbra Earthmovers & Haulage Pty Ltd	Response Received

Evaluation

The evaluation applied the following published criteria to all conforming submissions: Price (50%), Experience (proven performance) 30%, and Quality/Environmental/Safety Management (20%). The evaluation was conducted through VendorPanel Multiparty. The evaluation was conducted in accordance with the published criteria and weightings.

It was identified that the Keeroongooloo Road portion included in the scope of works exceeded the allocated budget set to complete these works, therefore it was requested this portion be removed from this contracts scope. A confirmation email was sent to all tenderers to confirm they were happy to proceed with the reduction in scope. With a confirmation email response received from all tenderers, the evaluation was conducted on the reduced scope of works.

Supplier	Tendered Price:	Price 50%	Experience (proven performance) 30%	Quality/Environmental/ Safety Management Processes 20%	Overall score
The Trustee for the Mascott Earthmoving Trust	\$805,640.52 GST Inc.	50	27	18	95/100
	\$732,400.47 GST Exc.				
APV Contracting Pty Ltd	\$850,861.00 GST Inc.	47.4	21	18	86.4/100
	\$773,510.00 GST Exc.				
Tolbra Earthmovers & Haulage Pty Ltd	\$1,432,235.26 GST Inc.	28.1	21	16	65.1/100
	\$1,302,032.05 GST Exc.				

The panel's assessment, as detailed in Table 5, scored The Trustee for the Mascott Earthmoving Trust highest overall (95).

Therefore, the panel considers The Trustee for the Mascott Earthmoving Trust submission is the most advantageous outcome overall.

Council may decide not to accept any of the responses it receives. If Council accepts a response, it must select the option that is most advantageous, noting that the lowest price and/or highest weighted score may not necessarily represent the most beneficial outcome.

This assessment aligns with the sound contracting principles in *section 104(3) of the Local Government Act 2009 (Qld)*, particularly:

- value for money
- open and effective competition
- the development of competitive local business and industry
- environmental protection
- ethical behaviour and fair dealing

Probity

The procurement process for RFQL29 25-26 was conducted as per Procurement Policy and processes, ensuring fair and transparent process followed.

OPTIONS

Option 1- Recommended

That Council:

1. Award RFQL29 25-26 Flood Damage Keeroongooloo Rd Pkg to The Trustee for the Mascott Earthmoving Trust for an amount of \$805,640.52 including GST (\$732,400.47 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Award RFQL29 25-26 Flood Damage Keeroongooloo Rd Pkg to APV Contracting Pty Ltd for an amount of \$850,861.00 including GST (\$773,510.00 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

1. Award RFQL29 25-26 Flood Damage Keeroongooloo Rd Pkg to Tolbra Earthmovers & Haulage Pty Ltd for an amount of \$1,432,235.26 including GST (\$1,302,032.05 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

That Council:

1. Resolve not to award RFQL29 25-26 Flood Damage Keeroongooloo Rd Pkg

If Council's decision is inconsistent with the recommendation, Council is required to provide reasons for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of reasons must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Deputy Director Infrastructure Services

Technical Officer

Proterra Group

Procurement Supervisor

INTERESTED PARTIES

APV Contracting Pty Ltd

The Trustee for the Mascott Earthmoving Trust

Tolbra Earthmovers & Haulage Pty Ltd

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Under section 254H of the *Local Government Regulation 2012* (Qld), if Council makes a decision inconsistent with the officer recommendation, and the contract value exceeds \$200,000 or 1% of Council's net rate and utility charges, the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

These works are funded under Disaster Recovery Funding Arrangement.

Previously Awarded Flood Damage Projects (Via T02 25-26 list)

RFT/RFQ#	Project Details	Contractor Awarded	Value (\$) excl. GST	Number of Conforming Submissions	Comments
RFQL 25 25-26	Flood Damage Canaway Downs Rd Pkg	APV Contracting Pty Ltd	\$845,742.00	2	Works complete
RFQL 27 25-26	Flood Damage Trinidad Road Pkg	APV Contracting Pty Ltd	\$3,010,058.41	2	Works Complete
RFQL 23 25-26	Flood Damage Ambathalla Rd Pkg	The Trustee for the Mascott Earthmoving Trust	\$2,883,040.18	2	Works Complete
NPV 01 -	Kyabra Road Drainage Works 2025 Flood Damage	K.G Bowen & S.C Bowen	\$839,473.86	3	Works Complete
RFQL 30 25-26	Flood Damage Tobermory Road	APV Contracting Pty Ltd	\$6,688,748.99	2	Commenced
RFQL 37 25-26	Flood Damage Pinkenetta Road	The Trustee for the Mascott Earthmoving Trust	\$1,113,832.47	1	Commenced
RFQL 39 25-26	Flood Damage Old Thargomindah & Kiandra Road Pkg	The Trustee for the Mascott Earthmoving Trust	\$1,748,839.10	3	Commenced

RFT/RFQ#	Project Details	Contractor Awarded	Value (\$) excl. GST	Number of Conforming Submissions	Comments
RFQL 02 26-27	Flood Damage Blackall - Adavale Road	K.G Bowen & S.C Bowen	\$622,155.45	4	Commenced

ASSET MANAGEMENT IMPLICATIONS

he works will restore sections of Springfield Road and Ray Road to pre-disaster condition, improving network resilience and serviceability.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed, and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council's approved risk appetite.

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Refer to risk calculator provided below for measures</i>			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Limited access to information, no record keeping	Records management procedure, allocated location for project	Approval delays, stakeholder objectives do not align, miss communication	Possible	Minor	Medium	Allocating a staff member who registers all relevant documentation to allocated folder, regular communication between stakeholders
No response to the request	Review plan, amend, repost	Delay in contract completion, funding becomes unavailable	Unlikely	Minor	Medium	Ensuring planning of the request is adequate to promote attractiveness of the tender
Lack of availability of suppliers	Evaluation Criteria set to determine the ability of suppliers	Delays in meeting project deadlines	Unlikely	Minor	Medium	Conduct evaluation and market research ensuring suppliers availability to deliver WUC to Council
Conflict of interest	Conflict of interest checks/declaration	Reputational risk, failure to act in the	Possible	Moderate	High	Conduct all possible conflict of

	in place requesting officer and evaluation team	best interest of the entity and public sector, poor governance.				interest processes and procedures with documentation and sufficient records kept
Weather	Possibility for deadline variation	Delays in meeting project deadlines	Possible	Minor	Medium	Ensuring the documentation to allow variation in project timeline is available
Contractor delays (machinery break downs/injury)	Possibility for deadline variation, contract allows appointment of additional contractors	Delays in meeting project deadlines	Possible	Minor	Medium	Ensuring there is the documentation to allow variation in project timeline . assigning additional contractors
Response Non-conformance	Competitive process allowing multiple suppliers from Councils pre-qualified list to respond. Clear response criteria	No suitable supplier, different procurement approach, additional administrative cost	Possible	Minor	Medium	Ensuring the documentation is clear and the response schedule meets the request criteria

HUMAN RIGHTS CONSIDERATION

In accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that RFQL29 25-26 Flood Damage Keeroongooloo Rd Pkg to The Trustee for the Mascott Earthmoving Trust does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council's lawful objectives, including the restoration of safe and reliable road access for residents, industry, and emergency services.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council's decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable manner.

5.3 RFQL 01 26-27 QUILPIE AIRPORT UPGRADE MATERIAL SCREENING

IX: 279146

Author: Kasey-Lee Davie, Procurement Officer

Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 3. Transport

Key Initiative: 3.1 Airport and airstrips
3.5 Gravel and water

EXECUTIVE SUMMARY

This report recommends not awarding RFQL01 26-27 Quilpie Airport Upgrade Material Screening request.

The procurement was conducted through VendorPanel with one non-conforming response received.

RECOMMENDATION

1. That council resolve not to award RFQL01 26-27 Quilpie Airport Upgrade Material Screening.

BACKGROUND

Council awarded a contract for the reconstruction and surfacing of the Quilpie Airport Main Runway, Taxiway and Apron, together with other ancillary works, including the construction of a new refuelling area within the aerodrome. The project scope requires the supply and incorporation of additional materials that must satisfy the specified quality, performance and compliance requirements outlined within the Airport upgrade contract and associated tender documentation.

As part of the project delivery process, Council separately sought quotations for the screening and processing of the additional material required for the works. This procurement approach was undertaken to ensure that Council could identify and secure the best value-for-money outcome for the supply, processing and delivery of the required material, while also maintaining the required quality standards for an airport infrastructure project.

The decision to not award RFQL 01 26-27 and to move forward with the inclusion in the Airport Upgrade tender provides an opportunity to reduce project delivery risks identified through the airport tender requirements. In particular, sourcing material externally from suitably experienced and capable suppliers allows the material to be subject to established quality-control processes prior to delivery to the project site. Quality-checked material can be sourced, screened and verified against the required specifications, reducing the likelihood of unsuitable, contaminated or non-conforming material being incorporated into the runway, taxiway, apron or associated works.

This approach provides Council with greater confidence that the materials being supplied will meet the required technical and quality standards before they are incorporated into the works. It also reduces the potential for material-related delays, rework, additional testing, rejected material or other construction issues that could adversely affect the project programme and overall cost.

The separate quotation process therefore supports a more robust procurement and risk-management approach by allowing Council to compare available supply options, assess pricing and delivery requirements, and select an appropriate source of quality-assured material. By externally sourcing material that has been appropriately screened and quality checked, Council can reduce the risks associated with material availability and compliance while maintaining greater certainty around the quality, consistency and suitability of the material required for the airport upgrade.

Overall, the procurement strategy is intended to achieve the best value-for-money outcome while ensuring that the additional materials required for the project are fit for purpose, quality assured and consistent with the technical requirements of the Airport upgrade contract. This approach provides an additional level of quality assurance and risk mitigation for Council and supports the successful delivery of the project in accordance with the required standards, programme and budget.

REPORT

The Procurement process allows Council to seek quotes from suitably qualified contractors registered on Councils register of Pre-qualified Suppliers of Road & Civil Construction.

Schedule of works

A project plan for RFQL 01 26-27 was developed and scheduled accordingly.

Mobilisation	Start of Works	Duration	Practical Completion
Early September 2026 (<i>subject to contract execution</i>)	Early September 2026	60 days	December 2026

Procurement method

In accordance with Part 3 Division 2 of the *Local Government Regulation 2012* (Qld) and Council's Procurement Policy, Council invited quotes from five suppliers via VendorPanel.

Description	Details
Advertising platform	VendorPanel Portal
RFQ / Tender open	Wednesday 08 July 2026
RFQ / Tender close	2:00 PM Friday 31 July 2026
Suppliers invited	5 Suppliers- T02 25-26 Register Of Pre-Qualified Suppliers of Road & Civil Construction
Conforming responses received	0

Suppliers	Response
APV Contracting Pty Ltd	Response Received

A mandatory meeting requirement was set as part of the requirements for this contract. There was no attendance by any tenderer to the mandatory meeting, therefore the one response received was non-conforming.

OPTIONSOption 1

That council resolve not to award RFQL01 26-27 Quilpie Airport Upgrade Material Screening

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Deputy Director Infrastructure Services

Procurement Supervisor

Project Manager- PVE Civil Solutions Pty Ltd

INTERESTED PARTIES

APV Contracting Pty Ltd

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Under section 254H of the *Local Government Regulation 2012* (Qld), if Council makes a decision inconsistent with the officer recommendation, and the decision is about entering into a contract the total value of which is more than the greater of the following:

- (i) \$200,000 exclusive of GST;
- (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;

the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

There is no significant adverse resource implications anticipated from not awarding the RFQ.

Selecting the alternative option also reduces potential financial and operational exposure associated with the risks identified through the RFQ assessment. This includes reducing the likelihood of cost escalation, delays, performance issues or additional resource requirements during implementation.

Overall, the decision not to award the RFQ is expected to minimise organisational risk and ensure resources are directed towards the option that provides the strongest overall value for money.

ASSET MANAGEMENT IMPLICATIONS

Reduce the risk related to the quality of the material, premature asset failure, unplanned maintenance, service disruption and additional lifecycle costs.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed, and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes of the procurement process. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council's approved risk appetite

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Refer to risk calculator provided below for measures			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Limited access to information, No record keeping	Records management procedure, allocated location for project	Approval delays, stakeholder objectives do not align, miss communication	Possible	Minor	Medium	Allocating a staff member who registers all relevant documentation to allocated folder , regular communication between stakeholders
No response to the request	Review plan, amend, repost	Delay in contract completion, funding become unavailable	Unlikely	Minor	Medium	Ensuring planning of the request is adequate to promote attractiveness of the tender
Lack of availability of suppliers	Evaluation Criteria set to determine the ability of suppliers	Delays in meeting project deadlines	Unlikely	Minor	Medium	Conduct evaluation and market research ensuring suppliers availability to deliver WUC to Council
Conflict of interest	Conflict of interest checks/declaration in place requesting officer and evaluation team	Reputational risk, failure to act in the best interest of the entity and public sector, poor governance.	Possible	Moderate	High	Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept
Weather	Possibility for deadline variation	Delays in meeting project deadlines	Possible	Minor	Medium	Ensuring the documentation to allow variation in project timeline is available
Contractor delays (machinery	Possibility for deadline variation, contract allows appointment of	Delays in meeting project deadlines	Possible	Minor	Medium	Ensuring there is the documentation to allow variation in project timeline

break downs/ injury)	additional contractors					assigning additional contractors
Response Non- conformance	Competitive process allowing multiple suppliers from Councils pre- qualified list to respond. Clear response criteria	No suitable supplier, different procurement approach, additional administrative cost	Possible	Minor	Medium	Ensuring the documentation is clear and the response schedule meets the request criteria

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible in accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that not awarding RFQL 01 26-27 does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council's lawful objective.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council's decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable.

6 LATE ITEMS