



ORDINARY MEETING AGENDA

Wednesday 18 March 2026
commencing at 9:30 AM
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

11 March 2026

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Wednesday 18 March 2026**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Wednesday 18 March 2026**, commencing at **9:30 AM**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Wednesday 18 March 2026
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
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- 3 APOLOGIES**
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- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 17 FEBRUARY 2026

IX: 273618

Author: Callie Dabovich, Executive Officer

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Minutes of the Council Meeting held on 17 February 2026

RECOMMENDATION

That the Minutes of the Council Meeting held on 17 February 2026 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Tuesday 17 February 2026

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 17 FEBRUARY 2026 AT 9:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:32 AM

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Ms Sharon Frank (Director Corporate Services) (via Teams), Mr Brian Weeks (Deputy Director Infrastructure Services), and Ms Callie Dabovich (Secretariat).

3 APOLOGIES

Nil

4 CONDOLENCES

Nil

5 DECLARATIONS OF INTEREST

Chapter 5B of the *Local Government Act 2009* (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Information required	Legislation	Declaration
Agenda item number	s254C (for notice of meetings and agendas for councillors and committee members).	12.2
Agenda item description	<i>Local Government Regulation 2012</i>	QUILPIE AND EROMANGA TOWNSHIP TELEVISION RE-TRANSMISSION
Declaring councillor	Chapter 5B (Councillors' conflicts of interest) <i>Local Government Act 2009</i>	Councillor Ben Hall
Particulars of interest	s150EL (for Prescribed) s150EQ (for Declarable)) - <i>Related party (s150EQ (4)(b))</i> - <i>Gift or loan (s150EQ (4)(c))</i> - <i>Other (s150EQ (4)(a))</i> <i>Local Government Act 2009</i>	A declarable conflict of interest is recorded pursuant to section 150EQ(4)(a) of the <i>Local Government Act 2009</i> (another interest). The interest arises from Cr Ben Hall's ownership of Quilpie Home Appliances, being the only local retailer of the television equipment required to transition the community from the current television transmission system.

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Information required	Legislation	Declaration
Type of conflict	Part 2 – s150EG, s150EH and s150EI (for Prescribed conflict of interest) Particular gifts or loans (s150EG) Sponsored travel or hospitality benefits (s150EH) Other (s150EI) Part 3 – s150EN (for Declarable conflict of interest) <i>Local Government Act 2009</i>	Declarable conflict of interest
Action	s150EM (2) (for Prescribed conflict of interest) - Must leave s150ES (2) (for Declarable conflict of interest) – Voluntarily leave Or s150ES (1)-(6), excluding (2) – Council decision <i>Local Government Act 2009</i>	Cr Hall declared a declarable conflict of interest. Pursuant to section 150ES of the <i>Local Government Act 2009</i> , Cr Hall elected to leave the meeting and appoint the Deputy to Chair to reside over the meeting for this motion. Cr Hall departed the meeting at 11:07 am and was absent for the discussion and vote on Resolution QSC040-02-26. He returned to the meeting at 11:19 am following the decision.

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON THURSDAY 29 JANUARY 2026

RESOLUTION NO: (QSC030-02-26)

Moved: Cr Milan Milosevic
Seconded: Cr Tony Lander

That the Minutes of the Council Meeting held on 29 January 2026 be received and the recommendations therein be adopted, with a minor amendment.

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7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

Justin Hancock, Chief Executive Officer, left the meeting at 9:46 am and returned at 9:58 am.

8 MAYORAL REPORT

Details	Date	Location	Hall	Volz	Barnes	Lander	Milosevic
Ordinary Meeting of Council	29/01/2026	Boardroom	1	1	1	1	1
Audit Committee Meeting	03/02/2026	Boardroom	1	1	1		
Budget Workshop	03/02/2026	Boardroom	1	1	1	1	1
Briefing Session	03/02/2026	Boardroom	1	1	1	1	1
Darling Downs SWQ Council of Mayors	05/02/2026	Toowoomba	1				
Area Fire Management Group Meeting	11/02/2026	Boardroom	1	1			
Quilpie State College Leadership Induction	16/02/2026	Quilpie	1	1			

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9 COUNCILLOR PORTFOLIO REPORTS

Nil

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report outlines the key activities and achievements of the Infrastructure Services Directorate for January 2026. It summarises the progress of major infrastructure projects, routine maintenance across the Shire, and the continuing delivery of flood-damage restoration works. Council operations have largely returned to business-as-usual.

RESOLUTION NO: (QSC031-02-26)

Moved: Cr Lyn Barnes
Seconded: Cr Milan Milosevic

5/0

Corey Richards, Deputy Director, Community and Business Development, entered the meeting at 10:10 am.

10.2 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORTS

10.2.1 DEPUTY DIRECTOR COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORT

EXECUTIVE SUMMARY

Economic development activity in January centred on regional collaboration, strategic planning, and market engagement. Attendance at the Darling Downs South West (DDSW) Economic Development Forum provided valuable insights into state and regional priorities, small-business support initiatives, and export opportunities, while also highlighting shared regional challenges, such as workforce shortages and digital connectivity. Quilpie's recent housing success generated notable interest from neighbouring councils.

Council-led business development initiatives included releasing the Expression of Interest (EOI) for car hire services and seeking market submissions for the Economic Development Plan and Destination Management Plan.

At a high level, other community and business operational areas reported steady activity, including strong participation in community health programs, ongoing National Disability Insurance Scheme (NDIS) service coordination despite provider recruitment challenges, structured planning for the Quilpie Health Expo, community engagement on the Power House Museum, and continued advocacy on local service gaps.

RESOLUTION NO: (QSC032-02-26)

Moved: Deputy Mayor Roger Volz

MINUTES

Seconded: Cr Lyn Barnes

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Corey Richards, Deputy Director, Community and Business Development, left the meeting at 10:29 am.

Justin Hancock, Chief Executive Officer, left the meeting at 10:35 am and returned at 10:37 am.

10.2.2 PEST AND LIVESTOCK MANAGEMENT STATUS REPORTS

EXECUTIVE SUMMARY

This report provides Council with an operational update on activities delivered under the Pest and Livestock Management Coordinator portfolio for the reporting period.

RESOLUTION NO: (QSC033-02-26)

Moved: Cr Tony Lander

Seconded: Deputy Mayor Roger Volz

5/0

10.2.3 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORT

EXECUTIVE SUMMARY

Disaster Management and Community Recovery activities continue to progress across several key areas within the Quilpie Shire. Planning for the Quilpie Flood Anniversary Commemoration on 28 March 2026 is ongoing, with promotional activities underway while embargoes delay the announcement of the headline act.

Recruitment for Community Recovery and Resilience positions is advancing, with shortlisting underway and interviews scheduled in the coming week. The Exclusion Fence Restitution Program continues to gain momentum, supported by DPI resources, weekly coordination with Yellow Company, and ongoing engagement with landholders.

A Quilpie Pre-Area Fire Management Group meeting held on 11 February 2026 identified no imminent threats within the Shire. The recent Quilpie Swimming Pool Audit conducted by Royal Lifesaving Australia is under review, with corrective actions being implemented to improve the facility's safety score.

Grant activity continues, including an application by Adavale Sport and Recreation for infrastructure improvements following the March 2025 flood event. Additionally, an information session on the proposed expansion of the Country Education Foundation into Bulloo, Murweh, and Quilpie Shires is scheduled for 26 February 2026.

Challenges encountered during the reporting period, such as delays to infrastructure upgrades at Gyrica Gardens due to contractor timelines and commitments have been identified and are being actively managed in line with Council policy.

Overall, February's activities demonstrate ongoing progress in achieving Council's strategic objectives for community wellbeing, business growth, and regional engagement, while ensuring compliance with relevant policies, statutory requirements, and risk management practices.

RESOLUTION NO: (QSC034-02-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

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10.3 CORPORATE SERVICES STATUS REPORTS

Nil

10.4 OFFICE OF THE CEO STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report updates Council on key activities within the Chief Executive Officer's portfolio for the month of January 2026.

RESOLUTION NO: (QSC035-02-26)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

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11 INFRASTRUCTURE SERVICES

11.1 QUILPIE FOOTPATH MASTERPLAN - UPDATE

EXECUTIVE SUMMARY

This report updates Council on the progress of revising the Quilpie Footpath Masterplan (last adopted November 2021) to reflect recent construction and support a transparent, prioritised, and financially sustainable long-term delivery program.

The revised Masterplan ensures:

- Recent and planned footpath construction is integrated into the network.
- Connections to key destinations, including schools, health services, business precincts, and community facilities, are prioritised.
- Existing assets are distinguished from proposed expansions to support evidence-based decision-making.
- The Masterplan provides a framework to leverage grants and maintain financial sustainability.

The proposed amendments support staged delivery over 15–30 years, allowing flexibility for Council funding, grant opportunities, and prioritisation of high-need locations.

RESOLUTION NO: (QSC036-02-26)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council:

1. Adopt the February 2026 amended Quilpie Footpath Masterplan (attached) to guide future footpath planning, prioritisation and delivery, including for grant applications; and
2. Request the Chief Executive Officer provide annual updates on implementation and present revisions of the Masterplan as required at future Council Meetings.

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11.2 ACTIVE TRANSPORT GRANT PROGRAM FY2026/27 - PROPOSED APPLICATIONS

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider a grant application under the Active Transport Grant Program FY2026-2027 administered by the Department of Transport and Main Roads (TMR) on behalf of Queensland Government.

This report seeks Council's consideration to submit two applications under the Active Transport Grant Program FY2026–2027, administered by the Department of Transport and Main Roads (TMR). The program provides grant funding to support the planning, design, and construction of safe and high-quality walking and cycling infrastructure, particularly in remote areas such as Quilpie.

It is recommended that Council submit applications for:

1. A Planning Project to develop an endorsed Walking Network Plan (WNP) for Quilpie, building on the 2021 Footpath Masterplan, the draft 2026 Masterplan, and the Quilpie Main Street Masterplan. This will enable a staged, 15–30 year implementation program prioritising pedestrian connectivity to key destinations.
2. A Design and Construct Project to deliver priority footpaths on Gyrica Street (Brolga Street to Quarrion Street) and Chulungra Street (Jabiru Street to Bulloo Park), improving safety and access for pedestrians.

The total estimated project cost is \$360,000, with Council's 25% co-contribution of \$90,000 required in FY2026/2027 if the applications are successful.

These projects address existing gaps in footpath infrastructure, reduce risks to pedestrians, and provide long-term strategic benefits, including:

- Improved safety and reduced liability;
- Enhanced community connectivity and accessibility;
- Alignment with Council's long-term asset management and financial planning;
- Eligibility for future State funding; and
- Positive economic, tourism, and social outcomes.

The recommended course of action represents a low-risk, high-value investment in Quilpie's active transport network, supporting public safety, community health, and sustainable infrastructure development.

RESOLUTION NO: (QSC037-02-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council:

1. Support the submission of two applications under the Active Transport Grant Program FY2026–2027 in the Planning Project and Design and Construct categories; and
2. Allocate \$90,000 in the 2026/27 financial year if the applications are successful.

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11.3 RFQL23 25-26 FLOOD DAMAGE AMBATHALLA RD PKG

EXECUTIVE SUMMARY

This report recommends awarding RFQL 23 25-26 Flood Damage Ambathalla Road Package to S.A Travers & S.L Travers.

The project involves reconstruction works to sections of Ambathalla Road damaged during the West Queensland Surface Trough event and associated rainfall and flooding between 21 March and 19 May 2025.

Two conforming submissions were received from prequalified suppliers. Following evaluation, S.A Travers & S.L Travers achieved the highest weighted score and submitted the most advantageous offer to Council, demonstrating value for money and proven capability

RESOLUTION NO: (QSC038-02-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Award RFQL 23 25-26 Flood Damage Ambathalla Rd Pkg to S.A Travers & S.L Travers for an amount of \$2,883,040.18 including GST (\$2,620,945.62 excluding GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to s. 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy

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At 11:02 am, Corey Richards, Deputy Director, Community and Business Development, entered the meeting.

12 COMMUNITY AND BUSINESS DEVELOPMENT

12.1 POWER HOUSE MUSEUM COMMUNITY CONSULTATION OUTCOMES

EXECUTIVE SUMMARY

The Quilpie Power House Museum has operated as public tourism and cultural facility since 1988, when Quilpie Shire was switched to the Coastal Grid in December 1987. Now, after 39 years and the Council Depot no longer being located adjacent to the Power House, the facility has fallen into a state of disrepair with significant termite and structural damage. Community consultation was undertaken from the 16 January to the 6 February 2026 to gather community feedback on the future of the Power House Museum in the wake of developments to the previously used Council depot lot. This report seeks determination from Council for the future of the Power House Museum through informed insight from community survey feedback (attached).

RESOLUTION NO: (QSC039-02-26)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council:

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1. Acknowledge the report and note that the community consultation process has been completed, consider the attached survey feedback, and recognise that the facility has been closed due to termite damage; and
2. Approve the demolition of the Power House Museum facility, and the investigation into a solution for the preservation of the engine and collection items.

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At 11:07 am, Mayor Ben Hall left the meeting due to a declared conflict of interest in Agenda Item 12.2.

Deputy Mayor Roger Volz assumed the Chair for consideration of the item.

At 11:10 am Justin Hancock left the meeting, and returned at 11:12 am.

12.2 QUILPIE AND EROMANGA TOWNSHIP TELEVISION RE-TRANSMISSION

EXECUTIVE SUMMARY

Quilpie Shire Council currently provides retransmission of free-to-air television services to Quilpie and Eromanga communities under various legacy arrangements. Rising operational costs and ageing infrastructure have prompted an investigation into a more sustainable long-term solution.

VAST (Viewer Access Satellite Television) provides a free-to-air digital satellite service suitable for remote communities and is consistent with solutions adopted by other Western Queensland councils.

RESOLUTION NO: (QSC040-02-26)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council:

1. Acknowledge the existing free-to-air service in Quilpie and Eromanga is a legacy service, and a solutions-based outcome is required; and
2. Undertake a preliminary assessment of Council-owned assets, and allocate funds in a future budget for Council to offer a redeemable grant, supported by guidelines, through which residents may engage a contractor and apply for reimbursement of changeover costs via an acquittal process.

4/0

At 11:19 am, Mayor Ben Hall returned to the meeting and assumed the chair.

At 11:19 am, Corey Richards, Deputy Director, Community and Business Development, left the meeting.

At 11:20 am Councillors Lyn Barnes and Tony Lander left the meeting.

At 11:21 am Councillor Tony Lander returned to the meeting.

At 11:21am Councillor Milan Milosevic left the meeting.

At 11:23 am Councillor Lyn Barnes and Milan Milosevic returned to the meeting.

13 CORPORATE SERVICES

Nil

14 OFFICE OF THE CEO

14.1 ORDINARY COUNCIL MEETING DATES 2026 - REVISED

EXECUTIVE SUMMARY

This report requests Council’s approval to amend the previously adopted Ordinary Meeting schedule for 2026, in accordance with Section 254B of the *Local Government Regulation 2012* (Qld). The amendment is necessary to accommodate changes in regional meeting dates, conferences, and operational requirements while ensuring compliance with statutory obligations.

The proposed schedule ensures:

- Council meets its statutory obligation under Section 254B to publicly notify the dates and times of its ordinary meetings at least once per year.
- Council meets its ongoing requirement under Section 257 to hold at least one ordinary meeting per month.
- Operational efficiency, including alignment with flight availability for deputations to Charleville, Toowoomba, and Brisbane.
- Avoidance of conflicts with other regional meetings, including the South West Queensland Regional Organisation of Councils (SWQROC), which typically meets in the second week of each month.
- Sufficient time to complete statutory reporting, including bank reconciliations necessary for monthly Financial Statements.

The proposed amendments involve minor changes to March and August meeting dates, which are reflected in the amended schedule. Adoption of this schedule ensures Council’s decision-making is timely, transparent, and compliant with legislative obligations, while minimising operational conflicts.

RESOLUTION NO: (QSC041-02-26)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

That Council confirm the amended schedule the following dates and times for its Ordinary Meetings in 2026, in accordance with Section 254B of the *Local Government Regulation 2012* (Qld).

Month	Day	Date	Time
January	Tuesday	29	9.30am
February	Tuesday	17	9.30am
March	Wednesday	18	9.30am
April	Tuesday	21	9.30am
May	Tuesday	19	9.30am
June	Tuesday	16	9.30am
July	Tuesday	21	9.30am
August	Wednesday	12	9.30am
September	Tuesday	15	9.30am
October	Tuesday	27	9.30am
November	Tuesday	17	9.30am
December	Tuesday	15	9.30am

14.2 ORGANISATIONAL STRUCTURE - ANNUAL REVIEW

EXECUTIVE SUMMARY

This report seeks Council's endorsement of proposed revisions and minor amendments to the organisational structure adopted in February 2025. The amendments ensure ongoing compliance with the *Local Government Act 2009 (Qld)* and have been assessed against legislative requirements, workforce efficiency, and operational capability. Minor structural adjustments are proposed to embed new roles, clarify reporting lines, and strengthen organisational performance. Endorsement of the February 2026 organisational structure will demonstrate Council's commitment to sound governance, legislative compliance, and effective service delivery.

RESOLUTION NO: (QSC042-02-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

That Council adopt the February 2026 Organisational Structure as presented.

In Favour: Councillors Ben Hall, Roger Volz, Tony Lander and Milan Milosevic

Against: Cr Lyn Barnes

4/1

14.3 ALGA NATIONAL GENERAL ASSEMBLY 2026 - MOTION REQUEST

EXECUTIVE SUMMARY

The Australian Local Government Association (ALGA) invites submissions of motions for consideration at its 32nd National General Assembly (NGA) of Local Government, to be held in Canberra from 23–25 June 2026. All motions must be submitted via the online portal by Friday 27 February 2026. Motions should address matters of national significance to local government, including financial sustainability, infrastructure and roads, housing and planning, climate resilience, workforce challenges, and community wellbeing.

RESOLUTION NO: (QSC043-02-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council:

1. Endorse the following motions for the Australian Local Government Association 32nd National General Assembly:
 - (a) This National General Assembly calls on the Australian Government to substantially increase and sustain funding for flood warning infrastructure across Australia, and to immediately resolve governance and ownership arrangements for this infrastructure in partnership with states, territories and local government. Reliable flood warning systems are vital to community safety and disaster resilience, yet fragmented ownership and inconsistent governance arrangements continue to undermine its effectiveness. An improved nationally coordinated and timely response to resolving these issues will

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enhance performance, data access and ensure systems meet local needs, particularly in high-risk flood-prone regions; and

- (b) This National General Assembly calls on the Australian Government to, in partnership with State and Territory governments, urgently cut red tape and expedite the announcement of disaster relief and recovery funding packages, including the rapid establishment of program guidelines and opening of applications. This must include streamlined, risk-based and trust-centred assessment processes, reduced duplication, and timely upfront payments that enable councils, primary producers and local businesses to commence recovery immediately following disaster events, particularly in remote, regional and disaster-prone communities.

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15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at 11:32 am to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
(b) an overview of what is to be discussed while the meeting is closed.

Agenda Item	Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
15.1 Debt Recovery - Assessments 886-500, 886-610, 886-620, 886-630 and 886-640	(d) rating concessions; (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;	Council has received correspondence from the ratepayer regarding the overdue amounts.
15.2 Amended 2025/26 Budget - February 2026		This report presents an Amended Budget for 2025/26 for Council's consideration and adoption.
15.3 Child Care Centre Update		This report considers granting a licence agreement to an operator for the child care centre at 68 Winchu Street, Quilpie, and applying an exception to the procurement requirements in the <i>Local</i>

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		<i>Government Regulation 2012 (Qld).</i>
15.4 Sale of Land for Overdue Rates and Charges	(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government; (f) matters that may directly affect the health and safety of an individual or a group of individuals;	This report is presented to Council to consider whether to sell the land listed in the below Schedule for overdue rates or charges under Chapter 4, Part 12, Division 3 of the <i>Local Government Regulation 2012</i> .

MOVE INTO CLOSED SESSION

RESOLUTION NO: (QSC044-02-26)

Moved: Cr Lyn Barnes
Seconded: Cr Tony Lander

That Council moves into closed session at 11.32 am.

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MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC045-02-26)

Moved: Cr Lyn Barnes
Seconded: Deputy Mayor Roger Volz

That Council moves out of closed session and resumes the Ordinary Meeting at 12:08 pm.

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15.1 DEBT RECOVERY - ASSESSMENTS 886-500, 886-610, 886-620, 886-630 AND 886-640

EXECUTIVE SUMMARY

Council has received correspondence from the ratepayer regarding the overdue amounts.

RESOLUTION NO: (QSC046-02-26)

Moved: Cr Lyn Barnes
Seconded: Cr Milan Milosevic

That Council note the correspondence received and delegate to the Chief Executive Officer to respond.

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15.2 AMENDED 2025/26 BUDGET - FEBRUARY 2026

EXECUTIVE SUMMARY

This report presents an Amended Budget for 2025/26 for Council's consideration and adoption.

RESOLUTION NO: (QSC047-02-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Note that the budget has been prepared on an accrual basis and is consistent with Council's adopted Corporate Plan 2022-2027 and Operational Plan 2025/26.
2. Approve the 2025/26 budget amendments (operational and capital) which are outlined in the report.
3. Approve the revised financial statements for the 2025/26 budget amendments and the following report attachments:
 - (a) Revised Budget Financial Statements (Financial Position, Cash Flow, Income and Expenditure and Changes in Equity) - 2025/26 and the next two years
 - (b) Revised Long Term Financial Forecast - 2025/26 and the next nine (9) financial years
 - (c) Revised Measures of Financial Sustainability for 2025/26 and the next nine (9) financial years (Ratios)
 - (d) Revenue Policy 2025/26
 - (e) Revenue Statement 2025/26
 - (f) Revised Total Value of Change in Rates and Charges.
4. Include the Amended Budget 2025/26 document on Council's website.

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15.3 CHILD CARE CENTRE UPDATE

EXECUTIVE SUMMARY

This report considers granting a licence agreement to an operator for the child care centre at 68 Winchu Street, Quilpie, and applying an exception to the procurement requirements in the *Local Government Regulation 2012 (Qld)*.

RESOLUTION NO: (QSC048-02-26)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council:

1. notes that Quilpie Shire Council and Kids Patrol Pty Ltd (**the Operator**) have been engaged in discussions about:

- (a) the proposed grant by Council of a Licence Agreement to the Operator to operate the Child Care Centre (**the Centre**), located at 68 Winchu Street, Quilpie (**the Premises**); and
- (b) the proposed use by the Operator of two Council-owned residential dwellings for purposes associated with the operation of the Centre, for a period of 12 months at nil cost,

(the Centre Arrangements);

2. resolves, to the extent the grant of the Centre Arrangements is a disposal of a valuable non-current asset, that the exception mentioned in section 236(1)(f) of the *Local Government Regulation 2012 (LG Reg)* may apply to the disposal;
3. notes, pursuant to section 236(3) of the LG Reg, that:
 - (a) Council considers that the grant of the Centre Arrangements other than by tender or auction is in the public interest because:
 - (i) Council has carried out a targeted public process to attempt to determine interest in the operation of the Centre, and the Operator was the only respondent who has engaged with Council on terms suitable to Council;
 - (ii) the Centre offers an essential community service that is of critical regional economic importance, and the need to appoint an operator to the Centre is urgent to ensure continuity of this service to the Quilpie Shire;
 - (b) Council considers the grant of the Centre Arrangements is otherwise in accordance with the sound contracting principles because:
 - (i) the Centre Arrangements are proposed to be on commercial terms that Council regards as suitable, noting the community service being provided from the Premises;
 - (ii) Council has tested the market in a way that Council considers was effective in order to determine the level of interest in the operation of the Centre and ensure no prejudice arises to the principles of open and effective competition or ethical behaviour and fair dealing;
 - (iii) securing the continued operation of the Centre has significant positive effects on the development of competitive local business and industry by ensuring continuity of service of a facility that allows a significant section of the Quilpie workforce, including essential workers, to continue operating in an uninterrupted way;
4. resolves to grant the Centre Arrangements, including the Licence Agreement and any residential tenancy agreements for Council-owned residential dwellings, to the Operator;
5. delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Centre Arrangements on behalf of Council.

5/0

15.4 SALE OF LAND FOR OVERDUE RATES AND CHARGES

EXECUTIVE SUMMARY

This report is presented to Council to consider whether to sell the land listed in the below Schedule for overdue rates or charges under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012*.

RESOLUTION NO: (QSC049-02-26)

Moved: Cr Milan Milosevic
Seconded: Deputy Mayor Roger Volz

That Council resolves to:

- (a) sell the land listed in the below Schedule for overdue rates or charges pursuant to section 140(2) of the *Local Government Regulation 2012*; and
- (b) delegate to the Chief Executive Officer its authority to:
 - i. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the *Local Government Regulation 2012*; and
 - ii. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the *Local Government Regulation 2012* to effect the sale of the land.

SCHEDULE

Assessment number	Lot on plan description
00225-00000-000	Lot 708 on CP Q6802
00179-00000-000	Lot 5 on RP99366
00834-50000-000	Lot 1 on CJ10 and Lot 3 on CP854971
00392-00000-000	Lot 7 on CP904522

5/0

The meeting adjourned for lunch at 12:10 pm and resumed at 1:12 pm.

16 LATE ITEMS

16.1 2025/26 OPERATIONAL PLAN - QUARTER 2 PROGRESS REPORT UPDATE

EXECUTIVE SUMMARY

This report presents Council with an update to the Quarter 2 Progress Report for Infrastructure Services in a new format to report on the implementation of the 2025–26 Operational Plan. The Operational Plan outlines the one-year actions required to deliver the strategic goals set in the Corporate Plan 2022–2027.

The report provides a summary of activities, performance indicators, and achievements for the first half of the financial year, highlighting progress against planned actions. No significant issues or deviations from the approved Operational Plan have been identified.

Council's consideration of this report ensures statutory compliance with the *Local Government Regulation 2012* (Qld), section 174(3), which requires quarterly reporting on the implementation of the Operational Plan.

RESOLUTION NO: (QSC050-02-26)

MINUTES

Moved: Cr Milan Milosevic
Seconded: Deputy Mayor Roger Volz

That Council receive the update to the Quarter 2 Progress Report Infrastructure Services on the implementation of the 2025/26 Operational Plan.

5/0

16.2 T03.1 25-26 REGISTER OF PRE-QUALIFIED SUPPLIERS OF TRADES & PROFESSIONAL SERVICES- REFRESH

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to include new suppliers on the T03 25-26 Register of Pre-Qualified Suppliers of Trades and Professional Services that were assessed as having technical, financial and managerial capability in the T03.5 25-26 refresh process.

RESOLUTION NO: (QSC051-02-26)

Moved: Cr Tony Lander
Seconded: Deputy Mayor Roger Volz

That Council:

1. Approve the suppliers listed in Table 1 as 'pre-qualified suppliers' for inclusion on the T03 25-26 Register of Pre-qualified Suppliers (ROPS) of Trades & Professional Services;
2. Approve the issuance of Notices of Successful Tender to the suppliers listed in Table 1 in respect of T03 25-26 Register of Pre-qualified Suppliers (ROPS) of Trades & Professional Services;
3. Delegate authority to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to contracts with the suppliers listed in Table 1 pursuant to T03 25-26 Register of Pre-qualified Suppliers (ROPS) of Trades and Professional Services, including, without limitation, any options and/or variations as per Council's procurement policy.

Table 1 Approved suppliers of trades and professional services

No	Legal Entity	Business/Trading Name	ABN
1	A & W DE BOER	Pacific Water Treatment Services	16 009 062 010
2	Anita Clark Tourism Services	Anita Clark Tourism	30 611 966 488
3	The trustee for Aquatic Elements Unit Trust	Aquatic Elements	30 879 687 112
4	Cardinal Spin Communications Pty Ltd	Cardinal Spin Communications	53 613 545 412
5	Channel Country Refrigeration Pty Ltd	Channel Country Refrigeration Pty Ltd	70 685 753 851
6	Cloud9 Research	Cloud9 Research	84 753 499 711
7	CNC QLD Pty Ltd	CNC Maintenance	40 614 851 964
8	Diddy Built Pty Ltd	Diddy Built Pty Ltd	36 665 279 701
9	Done Wright Co Pty Ltd	Done Wright Co	21 664 529 195
10	DURACK CIVIL PTY LTD	DURACK CIVIL PTY LTD	35 633 665 380

MINUTES

11	Efficiency Works Pty Ltd	Efficiency Works	93 122 522 365
12	Fibreglaze Products Pty Ltd	Fibreglaze	84 086 366 841
13	Future Lane Communications Pty Ltd	Future Lane Communications	18 682 511 986
14	Ganden Pty Ltd	GANDEN Engineers and Project Managers	52 128 434 846
15	Scott S Young Pty Ltd	Great Western Electrical	43 630 040 121
16	HYDRO TECH SOLUTIONS PTY LTD	Hydro Tech Solutions	51 678 205 359
17	Jeffrey Ernest Thomson	Jetson Engineering	63 315 212 024
18	Local Government Managers Australia (Queensland) Inc	LGMA	97 968 931 841
19	OCWEN ENERGY PTY LTD	LOWES PETROLEUM SERVICE	44 605 178 578
20	N-Com Pty Ltd	N-Com Pty Ltd	62 110 579 229
21	Reboot Mindset Training	Reboot Mindset Training	30 533 920 159
22	Regional Business HQ Limited	Regional Business HQ	65 798 573 917
23	SL & SA Travers	SL & SA Travers	52 818 767 498
24	Saintelex Australia Pty Ltd	Saintelex Australia Pty Ltd	95 662 088 155
25	SMK QLD PTY LTD	SMK QLD PTY LTD	22 640 707 008
26	SpecTraining Pty Ltd	SpecTraining	92 131 596 882
27	Swep Con Pty Ltd ATF Swepson Family Trust	Swep Consulting	74 997 813 346
28	SWQ Training PTY LTD	SWQ Training	76 121 146 978
29	TAFE Queensland	TAFE Queensland	72 898 805 093
30	TerraLoca Pty Ltd	TerraLoca Pty Ltd	18 632 824 518
31	The Gallup Organization Pty Ltd	The Gallup Organization Pty Ltd	49 088 891 481
32	The Trustee for Ardent Unit Trust	Converge Heritage + Community	71 366 525 725
33	Cross Country Fusion	Cross Country Fusion	18 668 005 583
34	TICKELL GRAZING PTY LTD ATF THE TICKELL FAMILY TRUST	Lesdale Quarry	96 504 934 983
35	Thrive & Lead Consulting Pty Ltd	Thrive & Lead Consulting Pty Ltd	96 684 090 195
36	True North Content Pty Ltd	True North Content	67 628 722 083
37	WSD PTY LTD	QUILPIE POST OFFICE	93 675 721 203

5/0

16.3 CORPORATE SERVICE STATUS REPORT - JANUARY 2026

EXECUTIVE SUMMARY

This report provides Council with an update on Corporate Services activities and operational matters for the month of January 2026. Key areas covered include procurement of goods and services, rates and charges, information technology, stores and compliance administration, grant funding progress and applications, finance activities, preparations for the 2025/26 financial statements, governance matters, and meetings attended by Corporate Services.

RESOLUTION NO: (QSC052-02-26)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

5/0

16.4 FINANCIAL SERVICES REPORT MONTH ENDED 31 JANUARY 2026

EXECUTIVE SUMMARY

The purpose of this report is to present the Monthly Finance Report for the period ending 31 January 2026, in accordance with section 204 of the *Local Government Regulation 2012* (Qld).

The report provides a summary of Council's financial performance against the adopted budget, including operating results, revenue and expenditure, capital activity, and cash and investment positions.

It is recommended that Council receive and note the Monthly Finance Report for the period ending 31 January 2026.

RESOLUTION NO: (QSC053-02-26)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council:

1. Receive and note the Monthly Finance Report for the period ending 31 January 2026.

5/0

16.5 AUDIT COMMITTEE CHARTER

EXECUTIVE SUMMARY

The purpose of this report is to present the Audit Committee Charter for adoption.

RESOLUTION NO: (QSC054-02-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Milan Milosevic

MINUTES

That the Audit Committee Charter be adopted as presented.

5/0

16.6 COMMUNITY ASSISTANCE GRANT APPLICATION - EROMANGA DISTRICT RODEO ASSOCIATION

EXECUTIVE SUMMARY

The Eromanga District Rodeo Association Inc. has submitted a Community Grant Application seeking support to provide swimming lessons for pastoral children living in and around Eromanga in 2026. This request follows recent changes to local swimming arrangements that have impacted access to essential water safety education.

RESOLUTION NO: (QSC055-02-26)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council:

1. Note the Community Assistance Grant application received from the Eromanga District Rodeo Association on behalf of pastoral families requesting financial support for the delivery of Eromanga community swimming lessons; and
2. Support the Community Grant Application submitted by the Eromanga District Rodeo Association Inc. (EDRA) for financial assistance of \$2471.70 (excluding GST) towards travel to support the delivery of swimming lessons for local pastoral children in Term 1, 2026.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Deputy Mayor Roger Volz requested an update on the replacement of the electronic speed sign at the western entrance to Quilpie. The Acting Director Infrastructure Services advised that attempts have been made locally to rectify the issue. The next step is to send the sign away for repair.

Councillor Lyn Barnes raised that the electronic sign outside the Quilpie Shire Hall is not operational. The Acting Director Infrastructure Services will follow up.

Deputy Mayor Roger Volz raised the need to clear stormwater drainage to ensure water flows away from the town. The Acting Director Infrastructure Services will follow up.

Deputy Mayor Roger Volz raised concerns about limited public awareness of the planned switch-off of the existing copper network on 10 April. He noted that recent letterbox drops were minimal and that further community engagement is required. The Chief Executive Officer will follow up with NBN Co regarding planned awareness activities.

Councillor Milan Milosevic noted that road signs on rural roads should be audited and removed when no longer required. The Acting Director Infrastructure Services advised that the positions responsible for this work have recently been filled and that this is an area of focus.

Councillor Lyn Barnes raised the need to promote the upcoming Country Education Meeting. The Director Community and Business Development advised that the meeting has been promoted on Facebook and that targeted promotion through schools and local businesses will follow.

MINUTES

Councillor Lyn Barnes queried progress on identifying flood-free land options around Adavale. The Chief Executive Officer advised that, in accordance with Resolution QSC024-01-26 adopted on 29 January 2026, correspondence has been sent to the State Government.

Mayor Ben Hall noted missing river and crossing height signs on bridges and floodways. The Acting Director Infrastructure Services advised that the positions responsible for this work have recently been filled and that this is an area of focus. Transport and Main Roads has also approved the replacement of flood signs on state-controlled roads impacted by the March 2025 floods.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Wednesday 18 March 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

There being no further business the Mayor declared the meeting closed at 2.24 pm.

These Minutes are to be confirmed at the next Ordinary Meeting. In accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Wednesday 18 March 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 am.

Unconfirmed

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 24 FEBRUARY 2026

IX: 273619

Author: Callie Dabovich, Executive Officer

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Minutes of the Special Council Meeting held on 24 February 2026

RECOMMENDATION

That the Minutes of the Special Council Meeting held on 24 February 2026 be received and the recommendations therein be adopted.



Special Meeting of Council

MINUTES

Tuesday 24 February 2026

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 24 FEBRUARY 2026 AT 8:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 8:36 am

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Community and Business Development), Ms Sharon Frank (Director Corporate Services), Mr Brian Weeks (Deputy Director Infrastructure Services), and Callie Dabovich (Secretariat).

3 APOLOGIES

Cr Tony Lander

4 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the next Council meeting.

Nil

5 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at 8:38 am to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

Agenda Item	Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview

MINUTES

5.1 Application for Permit to Occupy over Lot A on Plan CP BL0838209	(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;	The Applicant is seeking Council's views on an Application for Permit to Occupy over Lot A on Plan CP BL0838209 being for grazing purposes.
5.2 Amended 2025/26 Budget - 24 February 2026	(c) the local government's budget.	This report presents an Amended Budget for 2025/26 for Council's consideration and adoption.

MOVE INTO CLOSED SESSION

RESOLUTION NO: (QSC056-02-26)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Lyn Barnes

That Council moves into closed session at 8:38 am.

4/0

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC057-02-26)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Milan Milosevic

That Council moves out of closed session and resumes the Special Meeting at 8:54 am.

4/0

5.1 APPLICATION FOR PERMIT TO OCCUPY OVER LOT A ON PLAN CP BL0838209

EXECUTIVE SUMMARY

The Applicant is seeking Council's views on an Application for Permit to Occupy over Lot A on Plan CP BL0838209 being for grazing purposes.

RESOLUTION NO: (QSC058-02-26)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Milan Milosevic

1. That Council advise the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development that it supports the application for a Permit to Occupy over Lot A on Plan BL0838209 (being a reserve) for grazing purposes.

4/0

5.2 AMENDED 2025/26 BUDGET - 24 FEBRUARY 2026

EXECUTIVE SUMMARY

This report presents an Amended Budget for 2025/26 for Council's consideration and adoption.

RESOLUTION NO: (QSC059-02-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council:

1. Note that the budget has been prepared on an accrual basis and is consistent with Council's adopted Corporate Plan 2022-2027 and Operational Plan 2025/26.
2. Approve the 2025/26 budget amendments (operational and capital) which are outlined in the report.
3. Approve the revised financial statements for the 2025/26 budget amendments and the following report attachments:
 - (a) Revised Budget Financial Statements (Financial Position, Cash Flow, Income and Expenditure and Changes in Equity) - 2025/26 and the next two years
 - (b) Revised Long Term Financial Forecast - 2025/26 and the next nine (9) financial years
 - (c) Revised Measures of Financial Sustainability for 2025/26 and the next nine (9) financial years (Ratios)
 - (d) Revenue Policy 2025/26
 - (e) Revenue Statement 2025/26
 - (f) Revised Total Value of Change in Rates and Charges.
4. Include the Amended Budget 2025/26 document on Council's website.

4/0

6 LATE ITEMS

7 GENERAL BUSINESS

There being no further business the Mayor declared the meeting closed at 8:55 am.

These Minutes are to be confirmed at the next Ordinary Meeting. In accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Wednesday 18 March 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

6.3 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 10 MARCH 2026

IX: 273620

Author: Callie Dabovich, Executive Officer

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Minutes of the Special Council Meeting held on 10 March 2026

RECOMMENDATION

That the Minutes of the Special Council Meeting held on 10 March 2026 be received and the recommendations therein be adopted.



Special Meeting of Council

MINUTES

Tuesday 10 March 2026

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 10 MARCH 2026 AT 8:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 08:29 am.

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Community and Business Development), Eng Lim (Director Infrastructure Services), Ms Sharon Frank (Director Corporate Services), Mr Corey Richards (Deputy Director Community and Business Development), and Ms Callie Dabovich (Secretariat).

3 APOLOGIES

Nil

4 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the next Council meeting.

5 INFRASTRUCTURE SERVICES

5.1 RFQL 28 25-26 KEEROONGOOLOO SEAL

EXECUTIVE SUMMARY

This report recommends awarding RFQL 28 25-26 Keeroongooloo Seal to Austek Spray Seal Pty Ltd.

The project involves the sealing of 18.7 km of Keeroongooloo Road, in accordance with a Roadwork Agreement with Georgina Pastoral Company Pty Ltd. Enabling coordination with QRA-funded flood reinstatement works to minimise mobilisation costs, ensure timely delivery, and achieve cost efficiencies.

Four conforming submissions were received from prequalified suppliers. Following evaluation, Austek Spray Seal achieved the highest weighted score and submitted the most advantageous offer to Council, demonstrating value for money and proven capability.

RESOLUTION NO: (QSC060-03-26)

Moved: Cr Milan Milosevic
Seconded: Cr Tony Lander

MINUTES

That Council:

1. Award RFQL 28 25-26 Keeroongooloo Seal to Austek Spray Seal Pty Ltd for an amount of \$916,757.60 including GST (\$833,416.00 excluding GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy.

5/0

5.2 NPV 01 - KYABRA ROAD DRAINAGE WORKS 2025 FLOOD DAMAGE

EXECUTIVE SUMMARY

This report recommends awarding NPV 01- Kyabra Road Drainage Works 2025 Flood Damage to K.G Bowen & S.C Bowen.

The project involves the completion of the remaining Kyabra drainage Works listed under NPV 01.

Three conforming submissions were received from prequalified suppliers. Following evaluation, K.G Bowen & S.C Bowen submitted the most advantageous offer to Council, demonstrating value for money and proven capability.

RESOLUTION NO: (QSC061-03-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Award NPV 01 - Kyabra Road Drainage Works 2025 Flood Damage to K.G Bowen & S.C Bowen for an amount of \$923,421.25 including GST (\$839,473.86 excluding GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy.

5/0

6 COMMUNITY AND BUSINESS DEVELOPMENT

6.1 QUILPIE SHOW SOCIETY - SUPPORT FOR GAMES ON! GRANT FUNDING APPLICATION

EXECUTIVE SUMMARY

Correspondence has been received from Quilpie Show Society requesting the Council's in-principle co-contribution support of their grant funding application in the Department of Sport, Racing and Olympic and Paralympic Games fund *Games On! Grass Root Infrastructure Fund*.

RESOLUTION NO: (QSC062-03-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

MINUTES

That Council:

1. Supports Quilpie Show Society's grant funding application to the Department of Sport, Racing and Olympic and Paralympic Games; Games On! Grass Root Infrastructure program by providing a letter of support including confirmation of land tenure; and
2. Provides an in-principal co-contribution of \$20,000 (excluding GST) to support the association's efforts in achieving funding.

5/0

6.2 EROMANGA DISTRICT RODEO ASSOCIATION - SUPPORT FOR GAMES ON! GRANT FUNDING APPLICATION

EXECUTIVE SUMMARY

Correspondence has been received from Eromanga District Rodeo Association requesting the Council's in-principle co-contribution support of their grant funding application in the Department of Sport, Racing and Olympic and Paralympic Games fund *Games On! Grass Root Infrastructure Fund*.

RESOLUTION NO: (QSC063-03-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Supports Eromanga District Rodeo Association's grant funding application to the Department of Sport, Racing and Olympic and Paralympic Games; *Games On! Grass Root Infrastructure* program by providing a letter of support including confirmation of land tenure; and
2. Provides an in-principal co-contribution of \$56,000 (excluding GST) to support the association's efforts in achieving funding.

5/0

8:51 am Sharon Frank left the meeting.

8:54 am Sharon Frank returned to the meeting.

6.3 SECURE COMMUNITIES GRANT PROGRAM FY2026/2027 - PROPOSED APPLICATION

EXECUTIVE SUMMARY

The purpose of this report is for the Council to consider a grant application under the Secure Communities Partnership Program Round 2 Grant Program administered by the Department of Local Government, Water and Volunteers (DLGWV). The proposed application is to fund a CCTV and public WIFI solution for Quilpie Main Street and publicly accessible council facilities. The application will also include tailored solutions for the townships of Adavale and Eromanga to provide safety all year round and during periods of disasters.

RESOLUTION NO: (QSC064-03-26)

Moved: Cr Milan Milosevic

MINUTES

Seconded: Deputy Mayor Roger Volz

That Council support the submission of one (1) application for the Secure Communities Partnership Program for CCTV and WIFI solutions within the Shire Communities of Adavale, Eromanga and Quilpie.

5/0

7 LATE ITEMS

8 GENERAL BUSINESS

There being no further business the Mayor declared the meeting closed at 09:09 am.

These minutes are to be confirmed at the next Ordinary Meeting. In Accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Wednesday 18 March 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Nil

9 COUNCILLOR PORTFOLIO REPORTS

Nil

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

IX: 273157

Author: Eng Lim, Director Infrastructure Services

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report outlines the key activities and achievements of the Infrastructure Services Directorate for February 2026. It summarises the progress of major infrastructure projects, routine maintenance across the Shire, and the continuing delivery of flood-damage restoration works from the March 2025 rain event. Council operations have largely returned to business-as-usual, noting some delays of roadworks impacted by the more recent February rain event.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

Council crews have resumed normal operations following recent rain disruptions. Road crews continue to provide assistance to Transport and Main Roads (TMR) on state-controlled road networks as required.

Roads

- **Adavale–Black Road (Ch 7.6 km to 11.1 km):** Additional construction works are currently underway on this section. The originally programmed sealing works, scheduled for late February, were delayed due to rainfall and are now anticipated to occur in the second week of March 2026.
- **New Lockabie Road:** All major works have been completed, with the exception of the third concrete floodway, which will be delivered at a later date. A Road Closure application for the Old Lockabie Road section was submitted to the Department of Natural Resources and Mines (DNRM). One feedback was received from Ergon Energy regarding its 19.1kV overhead electrical asset located along the old road alignment. Ergon has since withdrawn its objection after the affected property owner entered into a Consent to Works (CTW) Agreement, formally recognising the existing infrastructure located within the property boundary.
- **Baldy Top Walking Path:** Approximately 90% of works on the Baldy Top Walking Path have now been completed. The prefabricated footbridges were delivered on 25 February, and installation is currently underway. All remaining works, including bridge installation, are expected to be completed by end of April, barring any further weather disruption.

RMPC and TIDS works

- Road crews continued the maintenance works of State controlled roads under RMPC.
- Construction crews are back constructing the next 3.5 km of TIDS-related works on Adavale–Blackall Road with sealing works reprogrammed for mid-March due to recent rain disruption.

Flood Damage Works

- **Council roads:** A detailed progress report for February 2026 is attached.
- **TMR roads:** The quotation submitted by Council to TMR on 8 December to undertake REPA works on Adavale–Blackall Road has been successful. A letter of acceptance from TMR was received on 13 February. Site works is expected to commence by the same road crews after the completion of the TIDS-related work on the same road in mid-March.

Concrete and Structures

- **Concrete footpaths in Quilpie:** A request for quote to outsource the construction of several new footpaths along Buln Buln Street, Quarrion Street and Chulungra Street is out for Pricing.
- **Opalopolis and Knot-a-Saurus footpaths in Eromanga:** Works commenced in February and is completed.
- **Eromanga pool:** The shed is being installed by local contractor and is expected to be completed in mid-March.
- **Eromanga Housing:** 2 sheds are completed in Donald Street.
- **Quilpie Loading Bay:** Reconstruction is 75% completed.
- **Other works:** Crew assisted with RMPC works removing silt and debris from recent rain event on various roads and carried out pavement repairs in Depot.

Council Buildings and Facilities

- **3 Boobook Street and 61 Dukamurra Street (3BR):** front fencing works have all been completed.
- **66 Galah Street, 11 and 20 Boobook Street (3BR Oly Homes):** The appointed contractor from Longreach commenced landscaping works in February, Turf were laid on 5 and 10 March. Other works are expected to complete by end of March 2026.
- **Renovation works:**
 - Crews have been busy undertaking refurbishment on units at Gyrica Gardens, 1/88 Quarrion Street and Galah St in Quilpie as well as on 6 Neal St in Eromanga.
 - Main entry stairs have been replaced at Eromanga Hall
 - Contract Painter is currently working on repainting steps on Council housing.

Water and Sewerage

The team continues to implement a preventative maintenance program to repair or replace assets before failure. This proactive approach is delivering positive results.

- **Sommerfield Road water main upgrade in Quilpie**
 - The installation of a new water main along Winchu Street between Chipu Street and Sommerfield Road commenced late last year and “cutting in” to existing mains are progressing.
 - Practical completion of the project is anticipated by the end of March 2026.
- **Sewer Pumping Station 2 (Quarrion Street) in Quilpie**
 - Works commenced in December 2025 and was completed in late February 2026.

- **Drinking Water Quality Management Plan (DWQMP)**
 - The draft version of the full DWQMP was submitted to the regulator on 15 January 2026 for their review. The regulator provided preliminary feedback in February.
 - An online meeting was held on 4 March to discuss challenges of testing for PFAS and Naegleria Fowleri. This process could take another few months before the new DWQMP can be formally approved.

Town Services

In addition to routine activities such as mowing, watering, whipper-snipping, waste management, and cleaning of public amenities, the crew were heavily engaged supporting a high volume of community events and functions. Activities included venue setup and pack-down, cleaning, delivery of tables, chairs and bins.

The team supported several events and operations:

- ARO assisted QFRS Swift Water Rescue with Access to Quilpie Aerodrome
- Setup Shire Hall for “Honkey Tonk Queens” Music Event
- Health and Wellbeing week at Various Council Facilities
- Supper for Rainbow Gateway
- Additional Cleaning at Bulloo Park Toilet for Heart Bus

Aerodromes

- **Quilpie**
 - Detailed design for the runway upgrade is expected to be finalised by end of March
 - A focus group meeting with external stakeholders such as Rex, Flying Doctors (RFDS), TMR, Translink and other emergency services has been organised for 24 March to discuss logistics during runway construction and temporary runway for emergency services.
- **Toompine**
 - A local contractor has been appointed to undertake the fencing works in accordance with the Remote Airports Upgrade Program (RAUP) Round 11 funding requirements.
 - Fencing construction commenced. The works are anticipated to be completed by the third week of March 2026.

CONSULTATION (Internal/External)

Not applicable.

LEGAL IMPLICATIONS

Nil.

FINANCIAL AND REVENUE IMPLICATIONS

All activities are being delivered within Council’s approved budget.

RISK MANAGEMENT IMPLICATIONS

Risks are being managed in accordance with Council's Risk Management Policy and Framework.



**MONTHLY PROJECT REPORT
FEBRUARY 2026**

**QUILPIE SHIRE COUNCIL
DRFA – FLOOD RESTORATION PROJECTS**

March 2025 event-Emergent Works Completed
March 2025-REPA Construction phase progressing
February-2026 Emergent Work



QSC – DFRA MONTHLY PROJECT REPORT

February 2026

AMENDMENT, DISTRIBUTION and APPROVAL

ISSUE	AUTHOR	REVIEWER	APPROVED FOR ISSUE		
			NAME	SIGNATURE	DATE
1	Peter Polizzi	David Bell	Peter Polizzi		3/03/26

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CONTRACT SUMMARY

Contract Number	RFQL13 24-25
Principal Representative's Delegate	PROTERRA GROUP
Project Manager	Peter Polizzi
Target Date for Practical Completion of March 2025 event works	30 June 2027
Target Date for Practical Completion of 23/24 event works	30 December 2026

FINANCIAL STATEMENT

Description	Status	Percentage Completed
2026-February event works Submissions		
Emergent Works	Works started	2%

Description	Status	Percentage Completed
2025-March event works Submissions		
Emergent Works	Completed	100%
Completed submissions Sub 90,76	Completed	100%
QSC.0071;72;73;74;75;76;77;78;79;80;81;82;83;84;85;86;88 and QSC.0090. 0106 2425 QSC.	Approved	16%
QSC.0102,0103,	Waiting for approval	50%

Event date	Percent Complete	Estimated Final Cost
4 January 2024	74%	\$12,852,077.00
March 2025	16%	\$80,000,000.00



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FINANCIAL DISCUSSION

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC.

For the November 2024 event, several roads were rolled over and reassessed, with the work being completed under current contracts as agreed with QRA. Costs to date on those submissions are being claimed in full from QRA.

VARIATIONS / SCOPE CHANGES

Stabilcorp Variations as per Council resolution (Flood Damage FD V1,V2,V4,V7; Council-funded Var V5 V6) are summarised in table below under section 6.2

PROGRAM

Following the March 2025 weather event, Proterra Group has progressed well with assessments across the network, and this section of the work is now complete. All known damages have been claimed under the QRA guidelines, except for the section on Adavale Charleville Rd Ch75.000 that remains inaccessible due to ongoing flooding. Plans are in progress to get testing conducted to ascertain damage and the way forward.

Notably Adavale Black Road, gravel works around Adavale and Napoleon Road are completed while construction has started on several roads, reconstructing damaged sections, including Old Charleville Road.

Several screening packages have also been issued under contract for the preparation of material for all the works. As this material becomes available, physical works will commence after a tender process.

PROCUREMENT

6.1 UPCOMING TENDERS

- RFQL30 25-26 Flood Damage Tobermory Road pkg.
- Kyabra Drainage package to be awarded the 17th of March 2026.



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6.2 TENDERS/QUOTES AWARDED- March 2025 event Works

Tender	Contractor	Value	GST	Total	Status
RFQL01 25-26 Flood Damage Adavale Black Road Pkg	Travers	\$4,210,119.66	\$463,113.16	\$4,631,131.63	Completed
RFQL04 25-26 Flood Damage-Screening tender	Tolbra Earthmoving and haulage	\$500,392.72	55,039.27	550,431.99	Completed
RFQL05 25-26 Flood Damage Patricia Park Rd Pkg	APV Contracting	\$688,129.00	\$68,812.90	\$756,941.90	Completed
RFQL14 25-26 Flood damage Old Charleville Rd Pkg	SA Travers & SL Travers	\$2,551,312.44	\$255,131.24	\$2,806,443.68	Work commenced Completed 85%
RFQL16 25-26 Flood damage Napoleon Rd Pkg	APV Contracting	\$625,615.11	\$62,561.51	\$688,176.62	Completed
RFQL17 25-26 Flood damage Quilpie Screening-Part 1	Tolbra Earthmoving and haulage	\$1,593,037.99	\$159,303.80	\$1,752,341.02	Work commenced Completed 15%
RFQL20 25-26 Flood damage Sealed Road reconstruction-Pkg 1	Stabilcorp Pty Ltd	\$2,020,376.64	\$202,037.66	\$2,222,414.31	Work commenced Completed 86%
RFQL21 25-26 Flood Damage Quilpie Screening-Part 3	APV Contracting	\$2,003,970.37	\$200,397.04	\$2,204,367.41	Work commenced Completed 11%
RFQL22 25-26 Flood Damage Quilpie Screening-Part 4	APV Contracting	\$1,648,225.05	\$164,822.51	\$1,813,047.56	Work commenced Completed 34%
RFQL06 25-26 Flood Damage Tobermory Area Screening	APV Contracting	\$1,514,644.20	\$151,464.42	\$1,666,108.62	Work commenced Completed 33%
RFQL25 25-26 Flood Damage Canaway Downs Rd Pkg	APV Contracting	\$845,742.00	\$84,574.20	\$930,316.20	Work commenced Completed 91%
RFQL27 25-26 Flood Damage Trinidad Road	APV Contracting	\$3,010,058.41	\$301,005.84	\$3,311,064.25	Work commenced Completed 4%
RFQL20 25-26 Variations 1 & 2	Stabilcorp Pty Ltd	\$510,444.30 (contract total \$2,530,820.94)	\$51,044.43	\$561,488.73	Work has not commenced yet



QSC – DFRA MONTHLY PROJECT REPORT

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TENDERS/QUOTES AWARDED- March 2025 event Works

Tender	Contractor	Value	GST	Total	Status
RFQL20 25-26 Variations	Stabilcorp Pty Ltd	V04 - \$56,200.98 FD V05 \$108,785.45QSC V06 \$13,916.36QSC V07 \$164,039.27 V08 \$ 95,526.62 Original \$2,020,376.64 New Contract \$2,861,996.85	\$286,199.68	\$3,148,196.43	Work has not commenced yet
RFQL23 25-26	SA Travers & SL Travers	\$2,620,945.62	\$262,094.56	\$2,883,040.18	TBA

denotes tenders approved on the 28 October Council Meeting,

denotes tenders approved on 19 November Council Meeting,

denotes tenders approved on 17 December Council Meeting

denotes tenders approved on 29 January Council Meeting

denotes tenders approved on 17 February Council Meeting

6.3 GRAVEL SCREENING

RFQL17 has also been awarded to Tolbra Earthmoving and Haulage, where works have commenced on Trinidad Road and is ongoing currently.

RFQL21 was awarded to APV Contracting, and work has started near Toompine.

RFQL22 was awarded to APV Contracting. Work commenced Jan 2026.

RFQL06 was awarded to APV Contracting on work commenced Jan 2026.

6.4 Road Packages

RFQL14 Old Charleville Rd was awarded to SA Travers & SL Travers. Work has commenced and is still ongoing.

RFQL25 Canaway Downs Rd was awarded to APV Contracting. Work has commenced.

RFQL27 25-26 Flood Damage Trinidad Road awarded to APV Contracting. Work has not yet commenced.

RFQL20 25-26 Contract with Stabilcorp. Works commenced last year.

RFQL27 25-26 was awarded to APV Contracting Trinidad Road package Work has commenced.



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6.5 WATER ISSUES

Recent Rain falls from the February rain event (18/2/26) will help with this issue. Some areas may dry quickly and Limit water resources.

A program is in place to signpost approved water sources that are subject to agreements between local landowners and Quilpie Shire Council (QSC).

Due to prolonged extreme heat and high evaporation rates, most package areas currently have limited to no available water.

The current works program for March 2025 will be tendered to secure access to water resources until sufficient rainfall occurs. Where water sources are unavailable, water cartage will be required as the only viable option to support the works program.

QRA LIAISON

Since the March 2025 event, officers from the Queensland Reconstruction Authority (QRA) have visited Quilpie on several occasions to assist Council in fast-tracking damage assessments and progressing funding approvals associated with that event.

The latest meeting was held online on 19 February 2026 between Regional Liaison Officer (RLO) Alan Kelly with Justin Hancock (CEO), Brian Weeks (Deputy Director Infrastructure Services) and Peter Polizzi (Proterra Group) to review progress and discuss outstanding submissions. Alan has provided valuable support in expediting assessment outcomes and facilitating timely feedback on submitted documentation.

A follow-up meeting has been scheduled for 11 March 2026 at 10:00am.

Council has also kept QRA informed of the recent February 2026 rainfall event and its impacts, ensuring early visibility of potential damage and funding implications.

NEW EMERGENT WORK - February 2026 Rain Event

On 11 February 2026, Quilpie Shire experienced a significant rainfall event, with some locations recording in excess of 180mm overnight. Storms and heavy rainfall impacted multiple areas across the Shire and surrounding regions.

Since Quilpie Shire does not have a local weather radar, it has been challenging to accurately determine the precise locations and intensity of rainfall across the network. The event resulted in temporary road closures, with access to Adavale, Quilpie, and Thargomindah cut off due to flooding.

Council crews have been working closely with Proterra to inspect, document, and prioritise damage across the affected road network. Engagement is ongoing with impacted landholders to identify the most severely affected areas and ensure works are undertaken to rectify hazards and restore safe access as quickly as practicable.

Council continues to provide regular updates to the community regarding affected roads and locations via the Council dashboard, social media platforms, and direct phone communication.



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RFQL06 25-26 - Gravel Screening Pkg APV Bowallie-Tobermory Road
Ch 12 Progress. Photos below.





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RFQL14 25-26 - Gravel Road Pkg Old Charleville Mascott SL/SA Travers





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RFQL 17 25-26 Tolbra - Screening Works

Photos below show Tolbra screening on Trinidad Road, Ch 80.





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RFQL25 25-26 Canaway Downs Road Package Photos below





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Photo Below of Blackwater Cr 1km east of Adavale -Rain event 18th Feb 2026.



Photo above of Ambathalla Lakes Crossing.



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Photo below of flight over Adavale near Milo Road.



Photo below of Congie Road excess silt removed from crossing.





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Photo below is the Bulloo River in Quilpie 18/2/26.



Photo below Gumbardo Creek.





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Emergent work Required Feb 2026



Photo above Congie Road Ch 27,930



Photo above Cooma Road Ch 11,420



QSC – DFRA MONTHLY PROJECT REPORT

February 2026

Photos below of Congie Road





QSC – DFRA MONTHLY PROJECT REPORT

February 2026



Link to View below

<https---www.arcgis.com-apps-dashboards-691f6bb3309545ee95f9d5177b299597>

10.2 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORTS

10.2.1 PEST AND LIVESTOCK MANAGEMENT STATUS REPORTS

IX: 273435
Author: Damien McNair, Pest and Livestock Management Coordinator
Authorisers: Lisa Hamlyn, Director Community and Business Development
Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides Council with an operational update on activities delivered under the Pest and Livestock Management Coordinator portfolio for the reporting period.

ACTION ITEMS

- One animal complaint is currently under investigation.

OPERATIONAL UPDATE

Table 1 Wild dog scalps presented to Council 1 July 2025 to 28 February 2026

Property	No of Scalps			Amount of Payment
	Male	Female	Pups	
Plevna Downs	3	3	-	300.00
Moble Springs	2	4	-	300.00
Gumbardo	1	-	-	50.00
Total	6	7	-	650.00

Table 2 Wild dog scalps – comparative data table

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Male	51	42	82	12	27	6
Female	44	17	39	7	16	7
Pups	4	8	8	-	20	0
Total	99	67	129	19	63	13

Table 3 Commons and reserves

Reserve	Condition	Notes
Quilpie Common	Good	Front and back common receiving isolated showers, maintaining good condition. A few cattle showing signs of 3 day sickness.

Reserve	Condition	Notes
Eromanga Common	Good	Maintaining good condition
Adavale Common	Good	Maintaining good condition
Warrabin Lane	Good	Recent rain has improved condition of the reserve.
Dillon's Well	Good	Stock on extended agistment to 31 March 2026. Condition holding.

Hot Spot Baiting

Hot spot baiting activities undertaken during the reporting period are summarised in Table 4, with meat bait quantities distributed across identified properties.

Table 4 Hot spot baiting information

Property	Dog	Pig	Meat Quantity
Gumbardo		✓	40kg
Cooma	✓		40kg

A total of 103 control records have been submitted to FeralScan during the reporting period (see Table 5).

Table 5 Submitted FeralScan control records

Month	Control Records Submitted to FeralScan
Prior entries	7
December 2024	2
January 2025	12
February 2025	48
March 2025	3
April 2025	2
May 2025	3
June 2025	8
July 2025	7
August 2025	0
September 2025	9
October 2025	1
November 2025	0
December 2025	1
January 2026	0
February 2026	0
Total	103

Pest Weed Management

Pest weed treatment activities undertaken during the reporting period are summarised in Table 6. Monitoring will continue, particularly as seasonal conditions become more favourable for weed growth.

Table 6 - Pest Weed Management

Species	Location	Treatment
Parthenium	Wellclose	Spray treatment ongoing. Inspection to occur during March
Mother of Millions	Armoobilla	Due to be inspected during March
Coral Cactus	Possamunga Tinderry Gunnadorah Quilpie Common	Cochineal bug released. All areas inspected regularly to ensure bug remains active.

Local Laws

No Local Law enforcement actions were undertaken during the reporting period.

Stock Routes – Watering Facility Audits

No Inspections undertaken during February.

General

Exclusion Fence Restitution Program

The Pest and Livestock Management Coordinator continued to support the Exclusion Fence Restitution Program throughout the month, working alongside the EFRP Team and Project Officer to provide information and assistance to landholders as required.

Shire Rural Lands Officer Group (SRLOG) Meeting

A meeting of the Shire Rural Lands Officer Group will be held in Surat from 9 –11 March 2026. Due to no available accommodation in Surat, the Pest & Livestock Management Coordinator will not be attending. The EFRP Officer will be attending and presenting at the meeting in regard to the Exclusion Fence Restitution Program.

Feral Pig Management Strategy

Queensland Government is currently seeking feedback on Queensland's draft Feral Pig Management Action Plan 2026–2031.

The Plan aligns with national objectives for feral pig control through the National Feral Pig Action Plan, while recognising the need for strategic regional management at a local level.

Feedback in relation to the plan is required to be submitted by 12 March 2026. close most effective way for Quilpie is targeted baiting programs. Trapping requires additional resources.

The most effective feral pig management method for Quilpie Shire continues to be targeted baiting programs, which have been implemented successfully over many years. While trapping can contribute to localised control, it requires significant additional resourcing to undertake effectively. Aerial shooting can also be an effective option; however, it is considerably more expensive.

CONSULTATION (Internal/External)

Internal: Director Community and Business Development, Deputy Director Infrastructure Services, and relevant Council staff.

External: Landholders and community members who are animal owners

LEGAL IMPLICATIONS

No legal implications have been identified for activities outlined in this report.

FINANCIAL AND REVENUE IMPLICATIONS

Program activities are funded within the adopted *Operational Budget 2025–26* and do not result in additional financial impacts to Council.

RISK MANAGEMENT IMPLICATIONS

Operational risks associated with pest and livestock management activities are managed under Council's Enterprise Risk Management Policy (G.11) and Framework (G.11-A). No material or emerging risks requiring Council intervention have been identified during the reporting period.

10.2.2 TOURISM STATUS REPORT

IX: 273437
Author: Jessica Tully, Tourism Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides Council with an update on the operations and activities of the Quilpie Visitor Information Centre (VIC) for the period January to March 2026. The report covers grant acquittal progress, awards nominations, promotional show attendance, publication of the 2026 Visitor Guide, and the planned exhibition program for the remainder of the calendar year.

Key outcomes for the period include:

- Grant acquittals: Final milestone reporting is underway for two successful 2024 grants — the Building Bush Tourism grant and the Accessible Tourism grant. Both grants have delivered tangible infrastructure and accessibility improvements to tourism assets in Quilpie Shire.
- Top Tourism Town Awards: Quilpie has been nominated in the 2026 Queensland Top Tourism Town Awards. The VIC is actively coordinating promotional support with local stakeholders to drive community voting.
- Promotional shows: Staff attended two major caravan and camping shows in February 2026 as part of the South West Queensland Regional Organisation of Councils (SWQROC) Tourism Group, recording a combined stand attendance of approximately 1,820 visitors.
- 2026 Visitor Guide: The 2026 Visitor Guide has been published and distribution to local businesses and visitor centres is underway.
- Gallery exhibitions: Six exhibitions are scheduled across the VIC gallery from April 2026 through to January 2027, spanning community, artistic, and seasonal themes.

No decisions are required. This report is presented for Council's information and noting.

OPERATIONAL UPDATE

Grants

The Senior Tourism Officer is finalising acquittal documentation for two grants awarded to the VIC in 2024. Final milestone reports for both grants are due in March 2026. The table below summarises the funded outcomes delivered under each grant.

Grant	Funded Outcomes Delivered
Building Bush Tourism	Undercover structure for the Night Show; accessibility ramp for the Military History Museum.
Accessible Tourism Grant	Lighting upgrades; water cooler installation; Rail Museum access ramp; new website; braille signage; hearing loop.

Queensland Top Tourism Town Awards 2026

The VIC has nominated Quilpie in the 2026 Queensland Top Tourism Town Awards. Key dates and actions are outlined below.

Milestone	Detail
Submission deadline	10 April 2026
Public voting opens	May 2026
Promotional activity	The Senior Tourism Officer has coordinated with the Quilpie Diggers Race Club to feature the Awards in their race booklets, encouraging attendees to vote for Quilpie.

Community engagement and promotion will be ongoing through to the close of public voting. Council and community members are encouraged to actively promote and vote for Quilpie during the voting period.

Caravan and Camping Shows

VIC staff attended two major caravan and camping shows in February 2026 as part of the SWQROC Tourism Group. These events provide a direct opportunity to engage with prospective visitors and promote Quilpie Shire as a travel destination.

Event	Location	Stand Visitors
Moreton Bay Caravan and Camping Expo	Moreton Bay, Queensland	919
Adelaide Caravan and Camping Show	Adelaide, South Australia	900+ (final figures pending)

Outcomes: Staff reported strong engagement with potential travellers at both events. Based on visitor numbers and the quality of interactions recorded, staff have recommended that Quilpie Shire continue to participate in these shows in future years. Final attendance figures for the Adelaide show are pending confirmation.

2026 Visitor Guide

The 2026 Quilpie Visitor Guide has been published. Distribution of printed copies to local businesses and Visitor Information Centres across the region is currently underway. The Guide is a key promotional tool for driving visitor awareness and supporting travel planning to Quilpie Shire.

2026 Gallery Exhibition Program

The VIC gallery has a full program of exhibitions scheduled from April 2026 through to January 2027. The program includes community, artistic, and seasonal exhibitions designed to attract repeat visitors and support local cultural expression.

Dates	Exhibition / Event	Notes
2 April – 26 April 2026	One Year On: Flood Anniversary Exhibition	Title to be confirmed
1 May – 14 June 2026	Corey Richards Exhibition	Title to be confirmed
19 June – 2 August 2026	Artist Exhibition	Artist and title to be confirmed

Dates	Exhibition / Event	Notes
7 August – 27 September 2026	Local Photography Exhibition	Title to be confirmed
7 October – 8 November 2026	Combined Schools Exhibition	—
21 November 2026 – January 2027	Christmas in the Gallery	—

Statistics

Table 1 Quilpie Visitor Information Centre - 2026 Instagram

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Views	4806	1355										
Profile Visits	42	34										
New Followers	14	16										

Table 2 Quilpie Visitor Information Centre - 2026 Facebook

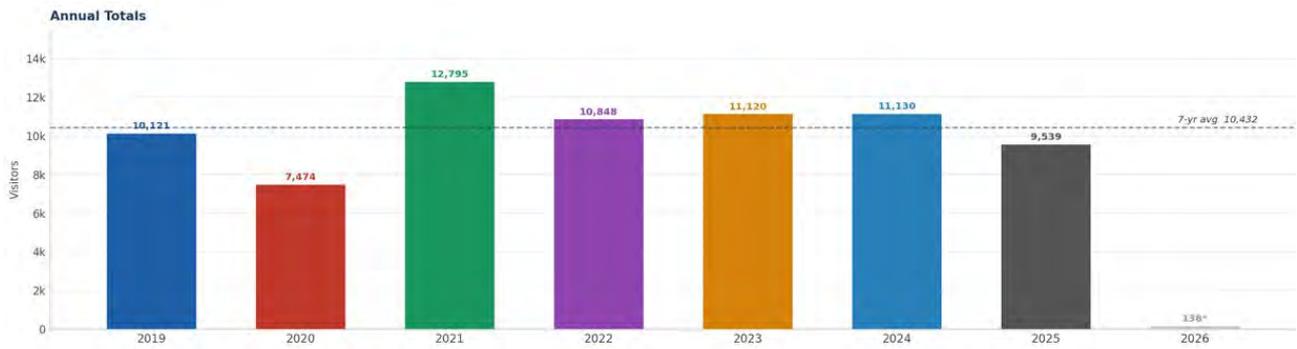
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Viewers	32471	33587										
Profile Visits	608	765										
New Followers	26	36										

Table 3 Quilpie Visitor Information Centre - Website Active users – Changed to Active Users from 1 July 2025 with new website

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2025	1677	1612	2570	8796	2836	1037	1173	908	592	733	847	712
2026	862	961										

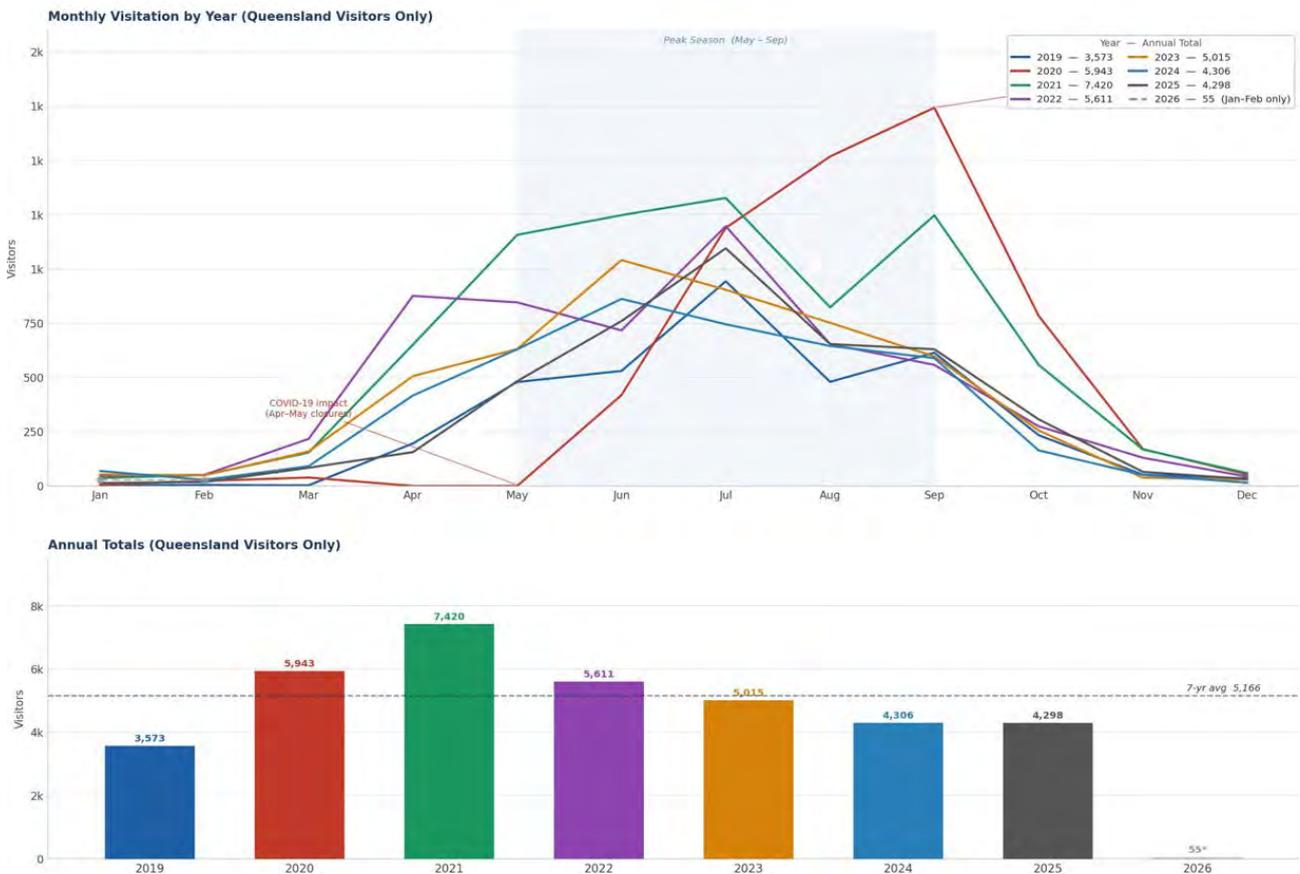
Table 4 Quilpie Visitor Information Centre - Visitation Numbers





Quilpie Visitor Information Centre - Visitation Numbers													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2019	89	52	194	443	1130	1712	2725	1440	1450	548	241	97	10,121
2020	8	42	53	0	0	446	1688	1458	2172	1111	350	146	7,474
2021	64	59	295	894	2154	2657	2950	967	1515	842	290	108	12,795
2022	66	65	314	1191	1329	1573	2650	1546	1142	552	265	155	10,848
2023	80	66	279	758	1337	2372	2299	1848	1300	496	174	111	11,120
2024	121	50	144	683	1272	2476	2418	1919	1401	352	212	82	11,130
2025	37	44	126	224	960	1179	2739	1902	1300	642	258	128	9539
2026	79	59											138

Table 5 Quilpie Visitor Information Centre - Visitation Numbers (Queensland only)



Quilpie Visitor Information Centre - Visitation Numbers (Queensland only)													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1743	784	170	53	5943
2021	37	50	154	651	1157	1248	1327	823	1247	558	168	59	7420
2022	47	51	217	876	846	717	1197	654	558	275	130	43	5611
2023	53	49	159	506	631	1041	904	752	597	256	38	29	5015
2024	69	28	91	417	630	862	745	645	589	164	51	15	4306
2025	14	18	84	156	483	760	1095	654	630	307	65	32	4298
2026	29	26											

CONSULTATION (Internal/External)

Internal: Director Community and Business Development, Deputy Director Community and Business Development, Council staff

External: Tourism Stakeholders, Local Businesses, Community

LEGAL IMPLICATIONS

No legal implications have been identified for activities outlined in this report.

FINANCIAL AND REVENUE IMPLICATIONS

Program activities are funded within the adopted *Operational Budget 2025–26* and do not result in additional financial impacts to Council.

RISK MANAGEMENT IMPLICATIONS

Operational risks associated with Tourism and Visitor Information Centre activities are managed under Council's Enterprise Risk Management Policy (G.11) and Framework (G.11-A). No material or emerging risks requiring Council intervention have been identified during the reporting period.

10.2.3 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORT

IX: 273440
Author: Lisa Hamlyn, Director Community and Business Development
Authorisers: Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

Final preparations for the Spirit of the Bush Flood Anniversary Event are progressing well, with strong registrations, media interest, and support from local businesses. Recruitment for disaster recovery roles continues, and Swift Water Rescue personnel are temporarily based in Quilpie to support regional readiness and community engagement. The Exclusion Fence Restitution Program remains active with 34 EOIs and an extended deadline, supported through ongoing collaboration with Yellow Company and DPI. Bushfire mitigation planning has advanced following the recent Area Bushfire Management Committee meeting. Strategic planning work with the Bulloo Park User Group is scheduled, and the recent Country Education Foundation information session showed strong support for regional expansion. Council is also exploring future uses of the Quilpie QCWA building, and the Quilpie Swimming Pool Lessee Reports note minor operational delays due to heat-related chemical imbalances.

ACTION ITEMS

Nil.

OPERATIONAL UPDATE

Condolences

Formal condolences from Council were forwarded to the family of Drew Bignell and Jeffery Scott.

Disaster Management and Community Recovery

[Quilpie Shire Flood Anniversary Event](#)

Final preparations for the Spirit of the Bush event, jointly supported by the Australian and Queensland Governments and headlined by Lee Kernaghan, are well underway with only a few weeks remaining. Lee Kernaghan will be supported by Luke Geiger, Robbie X and Jarrad Wrigley. To date, more than 160 registrations have been received. Several media outlets have confirmed their attendance. Well known comedian, Mandy Nolan will MC and perform at the event also.

Engagement has also been undertaken with local businesses regarding food provision for the evening, and the owners of *The Brick* continue to work collaboratively with Council to ensure the successful delivery of the event.

[Disaster Management & Western Qld Flooding – Community Recovery and Resilience](#)

Interviews for the Community Recovery and Resilience Officer position were conducted in February, and due diligence is currently underway for the preferred candidate. Unfortunately, the shortlisted applicant for the Community Recovery Rebuild Support Officer role has not responded to attempts to schedule an interview, and as a result, the recruitment process for this position is ongoing.

Swift Water Rescue personnel are temporarily based in Quilpie as a proactive readiness measure to support potential deployments to surrounding areas. During their time in the region, they are engaging with local community groups and schools to provide information and build community awareness.

Exclusion Fence Restitution Program

- Weekly program catch up meetings with Yellow Company continue to keep updated on the progress of the Exclusion Fence Restitution Program. At the time of writing this report, there are 34 active Expressions of Interest, 29 of which are in Quilpie Shire.
- The Disaster Operations Unit within the Department of Primary Industries has advised that the closing date for Expressions of Interest has been extended to 30 June 2026. This extension acknowledges that some producers have not yet commenced, or are still in the early stages of, the grant application process.
- Recruitment of an EFRP Support Officer has been unsuccessful. Alternative support will be provided through Yellow Company. The EFRP Program Officer and Department of Primary Industries, Industry Recovery and Resilience Officer continue to assist promoting the program and supporting landholders through the application process.
- Regular media campaigns continue to promote the program across the South West Queensland Regional Organisation of Councils (SWQROC) area. A program update was provided at the recent SWQROC meeting held during February.

Area Bushfire Management Committee

An Area Bushfire Management Committee Meeting was held on Tuesday 3 March 2026. The Meeting agenda included agency reports from Pre-Area Bushfire Management Committee Meetings. Mitigation Areas discussed within Quilpie Shire included:

- Quilpie Hospital – graded buffer zone behind the hospital
- Quilpie Airport – grading and stick-raking followed by a controlled burn
- Neighbourhood Safe Places (NSF) – Shire Hall, Bulloo Park
- Eromanga Natural History Museum – firebreak construction / grading
- Water points at the Eromanga Motel – tank fittings
- Eromanga general fuel load
- Adavale – local collections of flood rubbish
- River system – requires burning , potential HRB opportunity (to support Flood Mitigation Plan)
- Toompine – Rural Fire Brigade shed and appliance, further discussion / planning required.

Bulloo Park User Group

The Sport and Recreation Engagement Officer will visit Quilpie on 9 March 2026 to meet with the Bulloo Park User Group and review the Bulloo Park Strategic Plan. The visit aims to ensure that current facility priorities are accurately reflected, noting that the plan is a key supporting document for funding applications and future facility master planning. All User Group Strategic Plans will be reviewed over the coming months.

Country Education Foundation Information Session

An information session on the Country Education Foundation was held in Quilpie on Thursday, 26 February 2026. Trish McKenzie and Lisa Carrick provided a comprehensive overview of the foundation's establishment, purpose, and the support and opportunities it has delivered to recipients to date.

Fourteen people attended the session and provided positive feedback regarding the proposed expansion of the Paroo Country Education Foundation to include the Bulloo, Murweh and Quilpie Shires.

Following the session, Trish McKenzie contacted Council to express her appreciation for hosting the meeting and to convey the foundation's excitement about the strong interest and support shown. Once meetings have been completed across all shires and the necessary amendments to current arrangements have been finalised, further information will be provided for consideration regarding the formal establishment of the South West Country Education Foundation moving forward.

QCWA (Queensland Country Women's Association) Meeting

The Chief Executive Officer and the Director of Community and Business Development attended the Quilpie QCWA meeting on 21 February 2026. The purpose of the meeting was to discuss opportunities for the future use of the Quilpie QCWA building. Several potential uses for the facility were explored, and Council has been tasked with investigating a range of possible options. These will be further considered and discussed with the Committee at a later date.

Quilpie Swimming Pool

Minor delays in the pool's opening continue to occur due to chemical imbalances, which are largely the result of the absence of shade and high temperatures. These circumstances make it challenging to maintain stable water chemistry. Consultation with the chlorine system provider is ongoing to address and mitigate this issue. The community has been informed of these impacts through a public notice.

Table 1 Meeting and events - February

Date	Type	Title	Location
02 February	Meeting	PLG Meeting	TEAMS
02 February	Meeting	Quilpie Swimming Pool Audit Review	Boardroom
02 February	Meeting	Craig Turner – DPI	Phone
02 February	Meeting	Flood Anniversary Event	Zoom
03 February	Meeting	Audit Committee / Budget Workshop / Briefing	Boardroom
4-5 February	Training	Leading and Managing	Depot
06 February	Meeting	Landholder	Office
06 February	Meeting	Local Government Leadership in Sun Safety	TEAMS
09 February	Meeting	Community Member	Office
9-13 February	Event	Health and Wellbeing Week / Various activities	Quilpie
12 February	Meeting	Quilpie Swimming Pool	Boardroom
13 February	Meeting	PLG Meeting	TEAMS
13 February	Meeting	DPI Exclusion Fence Taskforce	TEAMS
13 February	Meeting	Quilpie Access to Early Childhood	TEAMS
16 February	Event	Quilpie State College Leadership Induction	QS College
16 February	Meeting	SWHHS Mental Health Consumer Advisory Committee	TEAMS
17 February	Meeting	Ordinary Meeting of Council	Boardroom
18 February	Meeting	Monthly Post Ordinary Meeting (staff)	Office

Date	Type	Title	Location
18 February	Meeting	Capital Catch Up	Boardroom
20 February	Interviews	Community Recovery	TEAMS
21 February	Meeting	PLG Meeting	TEAMS
21 February	Meeting	Quilpie CAN	Quilpie MPHS
21 February	Meeting	SWHHS Community Advisory Network	TEAMS
24 February	Meeting	Councillor Briefing Session / Budget Workshop	Boardroom
25 February	Webinar	Local Government Skills Audit	TEAMS
26 February	Meeting	Community and Business Development Team Meeting	VIC
26 February	Info Session	Country Education Foundation of Australia	Boardroom
27 February	Meeting	QRA Catch Up	Boardroom

Table 2 Upcoming meetings and events - March

Date	Type	Title	Location
02 March	Meeting	PLG Meeting	TEAMS
02 March	Meeting	Community & Business Development Team	VIC
02 March	Meeting	ELT Weekly Catch Up	TEAMS
03 March	Meeting	Area Bushfire Management Committee	TEAMS
04 March	Training	Leading & Managing Program	Depot
05 March	Training	Leading & Managing Program	Depot
06 March	Training	Chris Georgiadis - Hogan Assessment	TEAMS
09 March	Meeting	PLG Meeting	TEAMS
09 March	Meeting	ELT Session	Boardroom
09 March	Meeting	Engagement Officer - Department of Sport, Racing and Olympic and Paralympic Games	Office
09 March	Meeting	Bulloo Park User Group – Review Bulloo Park Strategic Plan	Boardroom
10 March	Meeting	Special Meeting of Council	Boardroom
10 March	Meeting	John Oberhardt Session	Boardroom
10 March	Engagement	Community Budget Meetings – Toompine / Quilpie	On site
11 March	Engagement	Community Budget Meetings – Adavale / Eromanga	On site
12 March	Training	Alcohol & Drug Awareness	Depot
12 March	Training	AI Community of Practice	TEAMS
12 March	Meeting	Quilpie Weather Radar	TEAMS
13 March	Meeting	DPI Exclusion Fence Taskforce	TEAMS
14 March	Meeting	Staff PD Review	Office
14 March	Training	AI in Regional Councils Community of Practice	TEAMS
16 March	Meeting	PLG Meeting	TEAMS
16 – 19 March	Program	Selective Animal Inspection Program	On site
16 March	Meeting	ELT Weekly Catch Up	TEAMS
17 March	Training	Authorised Persons Training	Depot
18 March	Meeting	Ordinary Meeting of Council	Boardroom
19 March	Meeting	Monthly Post Ordinary Meeting of Council	Office
19 March	Meeting	AI Community of Practice	TEAMS

Date	Type	Title	Location
20 March	Meeting	Community & Business Development Budget Preparation	Boardroom
23 March	Meeting	PLG Meeting	TEAMS
23 March	Meeting	ELT Weekly Catch Up	TEAMS
28 March	Event	Flood Anniversary Event / Spirit of the Bush	Quilpie
30 March	Meeting	PLG Meeting	TEAMS
31 March	Meeting	ANZAC Day Planning Meeting	Boardroom
31 March	Meeting	Quilpie Swimming Pool – Consultant Review	TEAMS

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Deputy Director Community and Business Development

Council Staff

Community

Program Stakeholders

Local, State and Commonwealth Governments

LEGAL IMPLICATIONS

No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

Programs operate within the 2025–2026 Council budget.

RISK MANAGEMENT IMPLICATIONS

Programs are delivered in accordance with Council's Enterprise Risk Management Policy (G.11) and Framework (G.11-A).

10.2.4 DEPUTY DIRECTOR COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORT

IX: 273452

Author: Corey Richards, Deputy Director of Community and Business Development

**Authorisers: Lisa Hamlyn, Director Community and Business Development
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

Business Development undertook a successful engagement visit to Eromanga, with a strong interest in forming a business collaboration group. The Car Hire EOI closed with two (2) submissions, and twenty-one (21) tenders were received for the Destination Management and Economic Development Plans. Work progressed on the Quilpie Intermodal Transport Precinct EOI, and the team supported regional education opportunities through participation in the Country Education Foundation session.

The team progressed key community wellbeing, health and development initiatives. Community Services advanced planning for the new Parenting Group, continued support for programs including Not Quite a Park Run, Cook + Connect, Home Medication Review promotion and the Defibrillator Map, and finalised major components of the upcoming Quilpie Health Expo. The Health Promotions Program recorded strong participation across seniors, youth and school-based activities, continued weekly health messaging, supported visiting doctors and attended key community meetings.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Business Development

[Eromanga Business and Tourism Visit](#)

The Deputy Director, Community and Business Development, and the Senior Tourism Officer undertook a business engagement trip to Eromanga on 19 February 2026. This trip was scheduled to engage with all businesses before the commencement of the tourist season and to gauge the business community in Eromanga. The meetings included:

- Eromanga Natural History Museum
- Eromanga Royal Hotel
- Eromanga Motel and Caravan Park
- Eromanga District Rodeo Association
- Toogunna Plains Farm stay (On-line)

Discussion points included a business lead initiative to meet in a format where combined ideas can be discussed and feed back to the Council and also provide a collective to disseminate information through the community in an effort to streamline community consultation. The appetite from the business community was strong, and the Communities team will continue to work collaboratively to

deliver a format. Communication has begun regarding the Destination Management and Economic Development Plans and encouraging the business community to participate through discussions and strategies for their community in preparation for consultation projects. Scheduling is underway for an additional trip to Adavale and Toompine, also.

Car Hire Expression of Interest

Car hire EOI has closed with two (2) submissions being received on 23 February 2026. The tender revision process has been completed and is pending Council resolution in a separate council agenda item to progress. Finalisation of the Dry Hire Lease and terms through McCullough Robertson Lawyers is underway. The project is on track to be delivered by 30 June.

Destination Management and Economic Development Plan

The tender for the Destination Management Plan (DMP) and Economic Development Plan (EDP) was released on the Vendor Panel on 10 February 2026 and closed on Friday, 04 March 2026. Council has received twenty-one (21) responses and will commence with the panel currently undertaking their evaluation. Community was advised at the Future of Quilpie community meetings on the 10 and 11 of March 2026, in Adavale, Eromanga, Quilpie and Toompine. This included encouraging community members about the upcoming plans and the consultation requirements for the plans.

Quilpie Intermodal Transport Precinct (QITP) EOI – Update

Peak Services has provided a proposal to assist with the development and management of the EOI for the Quilpie Intermodal Transport Precinct (QITP). The project scope is to enter and test the market. The intent is to gain interest from potential parties, followed by a formal tender process. The EOI will provide respondents with the entire development proposal and encourage them to engage with areas of interest. Further, communication has been made with CSIRO to commission a report using the TRANSit system for inclusion in the tender process.

Country Education Foundation (CEF)

The Community and Business Development team, along with Councillors and community members, attended the Country Education Foundation (CEF) session on 26 February to learn about regional student support opportunities. The purpose of this meeting was to gauge interest and appetite in the community to expand the CEF into a SWQLD-wide committee and program. Council is awaiting feedback from neighbouring shires on the appetite for expansion of the program. CEF provides matched funding bursaries/grants for regional and remote students to access tertiary education in any form.

Health and Wellbeing Programs

Program Participation and Activities

- Seniors Program participation totalled 96, with strong attendance across Craft, Chat and Cuppa, Footcare and Men's Group sessions.
- Deputy Director Community and Business Development attended the Men's Group to introduce his role and engage with participants.
- After-school Craft Activities attracted 65 children, with 22 attending Youth Group.

Health and Wellbeing Initiatives

- Provided weekly fruit platters for St Finbarr's "Snack Attack" Monday mornings (continuing until 30 March).
- Delivered Shop Local Vouchers as part of Welcome Hampers for visiting doctors, Dr Ben Vogelzang and Dr Geoff Cox; positive appreciation noted through SWHHS CAN.
- Attended SWHHS CAN meeting on 23 February to report on HPO program activities.

- Transported a Senior to the Honky Tonk Queens free community event; strong positive feedback from attendees.

Table 1 Western Queensland Primary Health Network / QSC Health Promotions and Wellbeing Program Participation – February 2026

Programs	Participation
Youth Group	22
After School Program	65
Healthy Minds; Tai Chi, Craft and Chat	96

Community Service Coordinator Program Update

Parenting Group Development (with Child Health Nurse)

- Planning commenced following community survey; group to begin **8 April 2026**, fortnightly at Quilpie Library (time TBC).
- Activity schedule drafted through June, including craft, child health education and parent-choice topics.
- Collaboration with Kids Patrol for kindy screening aligned with regional rollout.

Not Quite a Park Run – Support and Sustainability

- Explored Heart Foundation grant (not suitable for existing initiatives); seeking alternative funding.
- Completed volunteer list with availability and roster preferences; shared with organiser.

Just a Farmer Screening – Letter of Support

- Prepared and submitted the Council's formal support letter for the FRRR grant application.
- Screenings planned across multiple towns with guest Q&A.

Quilpie Dental Access

- Compiled a full summary of dental access efforts and shared with SWHHS executives.
- Discussed promotional campaign to attract private dental services.

Home Medication Review Promotion

- Developed and prepared a flyer for distribution to Quilpie, Eromanga, and Adavale.
- Messaging highlights the importance of community uptake.

Defibrillator Map – Community Safety

- Began collecting data on defibrillator locations and access details.

Cook + Connect

- FRRR grant secured to purchase equipment enabling ongoing local sessions.
- This results in the ability to purchase equipment; establish a regular schedule; promote sessions; and explore health-messaging opportunities.

Early Years Partnership (Department of Education)

- 16 March scheduled meeting will explore collaboration and alignment with local initiatives, including Health Expo.

Quilpie Health Expo 2026

- Secured \$1,000 for fundraising-group BBQ; budget supports supplies and entertainment.
- Bus hire grant approved; local entertainer confirmed; site visit completed for layout planning.

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Director Community and Business Development

Council Staff

Community

Program Stakeholders

Local, State and Commonwealth Governments

LEGAL IMPLICATIONS

No legal impacts noted

FINANCIAL AND REVENUE IMPLICATIONS

Programs operate within the 2025-2026 Council budget

RISK MANAGEMENT IMPLICATIONS

Programs are delivered in accordance with Council's Enterprise Risk Management Policy (G.11) and Framework (G.11-A).

10.3 CORPORATE SERVICES STATUS REPORTS

10.3.1 CORPORATE SERVICE STATUS REPORT - FEBRUARY 2026

IX: 272739
Author: Mwewa Chisenga, Deputy Director of Corporate Services
Authorisers: Sharon Frank, Director Corporate Services
 Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

- Key Outcome:** 4. Strong Governance
- Key Initiative:** 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report provides Council with an update on Corporate Services activities and operational matters for the month of February 2026. Key areas covered include procurement of goods and services, rates and charges, information technology, stores and compliance administration, grant funding progress and applications, finance activities, preparations for the 2025/26 financial statements, governance matters, and meetings attended by Corporate Services.

ACTION ITEMS

For information only.

OPERATIONAL UPDATE

Procurement of Goods and Services

- Prepared expenditure by area reporting and Quilpie area spend analysis - monthly and year to date reporting.
- Prepared the notice of contractual arrangements over \$200,000 excluding GST (for the 2025/26 financial year that is, 1 July 2025 to 2 March 2026).
- Credit card reconciliation

Table 1 Tenders and requests for large quotes

Tenders and Requests	Status
T03.1 25-26 Register of Pre-Qualified Supplier of Trades and Professional Services (Refresh)	Finalising procurement process
T07 25-26 Bob Young Memorial Park Upgrade and Administration Building Landscaping	Evaluation
RFQM08 25-26 Asset Valuation Service – Water and Sewerage	Evaluation
RFQL 23 25-26 Flood Damage Ambathalla Road Pkg	Finalising procurement process

Tenders and Requests	Status
RFQL 28 25-26 Keeroongooloo Seal Pkg	Finalising procurement process
RFQL 30 25-26 Flood Damage Tobermory Package	Prepared and request posted
RFQL 33 25-26 Blackall Adavale Design	Prepared and request posted
RFQL 34 25-26 Construction of Footpath	Prepared and request posted
RFQM10 25-26 Supply & Delivery of Two Extra Cab Utes	Prepared and request posted
RFQM11 25-26 Supply & Delivery of Two Dual Cab Utes	Prepared and request posted
RFQM 12 25-26 Supply & Delivery of Three 4X4 Wagons	Prepared and request posted
T09 25-26 Economic Development Plan & Destination Management Plan	Prepared and request posted
T10 25-26 QSC 25/26 Housing Project	Prepared and request posted
RFQL 35 25-26 Resurfacing of Quilpie Pool	Preparing
T11 25-26 Rural Residential Estate Project	Preparing
RFQL36 25-26 Design & Project Management of ENHM- Stage 3	Preparing

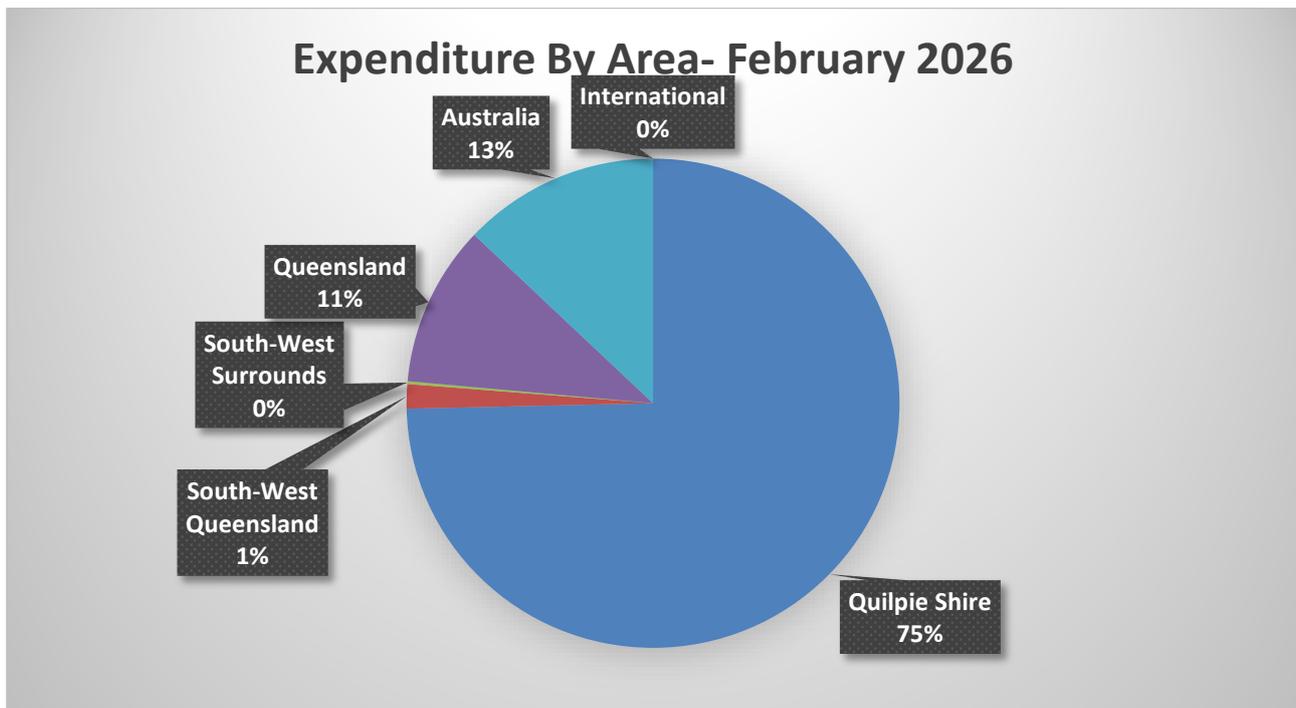
Number of purchase orders: 127

Estimated Value: \$4,609,314.94

[Expenditure by area reporting](#)

The table and graphs below provide an overview of Council's expenditure on goods and services, categorised by the locations where the businesses operate. Expenditure within the Quilpie Shire encompasses all businesses within the region, highlighting the importance of every business to our community and local economy.

Graph 1 Expenditure by area – February 2026



Graph 2 Expenditure by area – year to date 2025/26

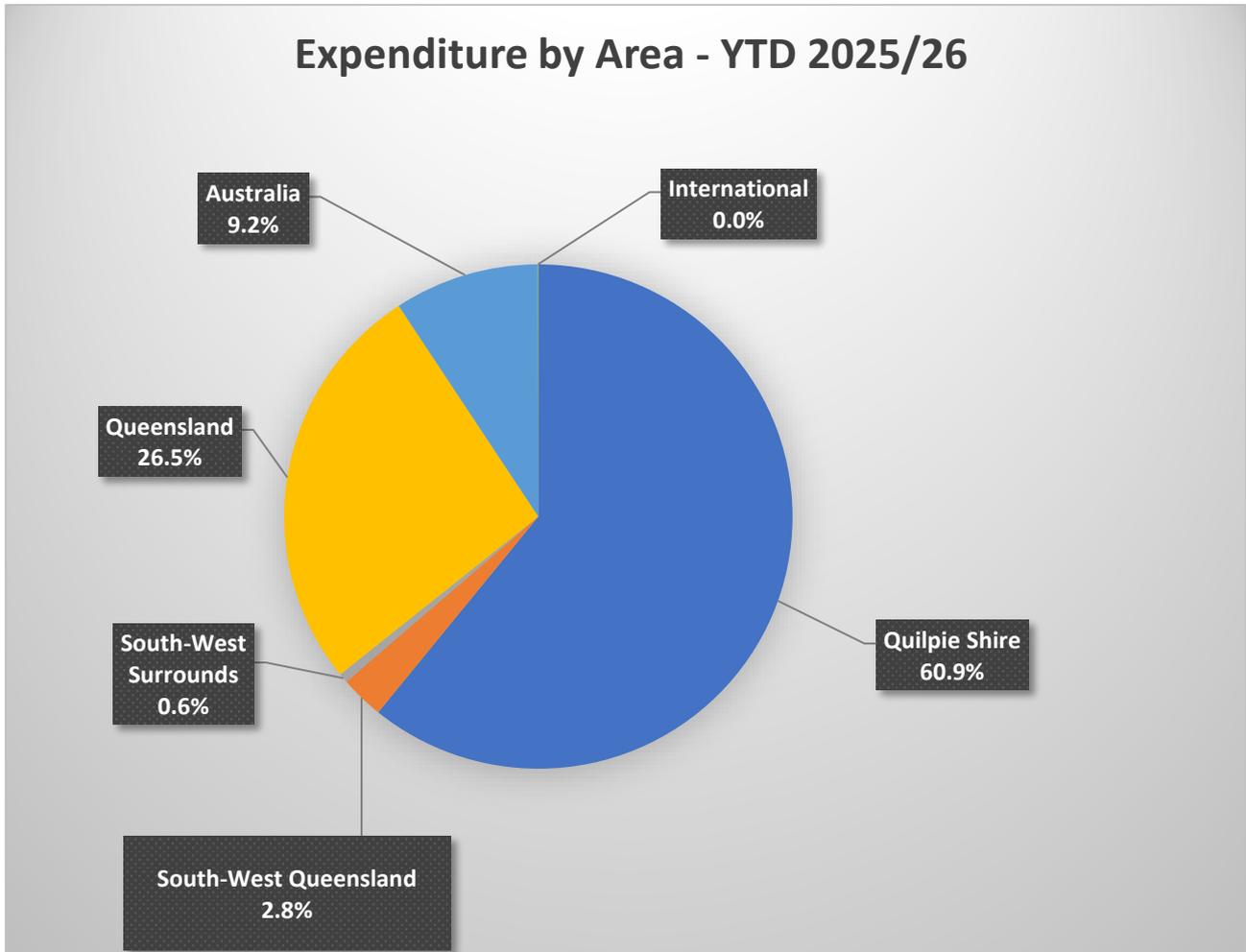


Table 2 Procurement of goods and services 2025/26

July to Oct 2025

Expenditure By Area

Area	July	%	August	%	September	%	October
Quilpie Shire	1,077,102	40.7%	3,647,247	65%	2,895,156	80%	4,267,511
South-West Queensland	159,136	6.0%	321,670	6%	27,513	1%	107,723
South-West Surrounds	8,217	0.3%	156,616	3%	5,270	0%	2,401
Queensland	1,246,779	47.1%	1,296,633	23%	608,133	17%	1,721,552
Australia	156,361	5.9%	185,007	3%	90,378	2%	46,962
International	-	0.0%	-	0%	-	0%	-
TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA	\$ 2,647,595	100%	5,607,172	100%	3,615,910	100%	6,146,148

	July	August	September	October
TOTAL PAYMENTS	13,875,418	9,891,882	12,552,693	16,443,889
Less:				
Government Agency	20,671	17,600	118,482	168,470
Tax Payments	113,254	804,321	461,413	125,920
Internal Adjustments - Quilpie Shire Council	-	-	-	-
Investment Movements	10,930,000	2,875,000	8,224,000	9,900,000
NAB Purchase Card	32,168	55,331	26,898	29,794
Superannuation	69,853	73,217	105,990	73,556
Local Government Arrangement	61,878	459,240	-	-
	<u>11,227,823</u>	<u>4,284,710</u>	<u>8,936,783</u>	<u>10,297,741</u>
NET CREDITOR PAYMENTS	\$ 2,647,595	\$5,607,172	3,615,910	6,146,148

Nov 2025 to Feb 2026

Expenditure By Area

Area	November	%	December	%	January	%	February	%	2025/26 YTD Total	YTD %
Quilpie Shire	1,689,443	61%	4,917,362	60%	650,822	18%	3,677,296	75%	22,824,359	60.9%
South-West Queensland	173,960	6%	99,685	1%	74,542	2%	79,488	2%	1,043,716	2.8%
South-West Surrounds	20,864	1%	21,335	0%	8,514	0%	9,126	0%	221,802	0.6%
Queensland	793,969	29%	1,222,022	15%	2,544,799	71%	524,452	11%	9,944,783	26.5%
Australia	82,445	3%	1,949,941	24%	308,444	9%	636,346	13%	3,455,883	9.2%
International	-	0%	5,775	0%	-	0%	-	0%	17,903	0.05%
TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA	2,760,682	100%	8,216,118	100%	3,587,121	100%	4,926,708	100%	\$ 37,508,445	100%

	November	December	January	February	YTD
TOTAL PAYMENTS	5,052,200	8,456,698	3,875,352	12,273,451	82,421,583
Less:					
Government Agency	90,017	29,871	72,593	10,118	527,821
Tax Payments	95,981	100,347	108,353	266,637	2,076,229
Internal Adjustments - Quilpie Shire Council	-	-	-	-	-
Investment Movements	2,000,000	-	-	6,967,000	40,896,000
NAB Purchase Card	34,235	29,694	19,341	26,354	252,826
Superannuation	71,285	74,458	87,943	76,633	632,935
Local Government Arrangement	-	6,210	-	-	527,328
	<u>2,291,518</u>	<u>240,580</u>	<u>288,230</u>	<u>7,346,742</u>	<u>44,913,138</u>
NET CREDITOR PAYMENTS	2,760,682	8,216,118	3,587,121	4,926,708	\$ 37,508,445

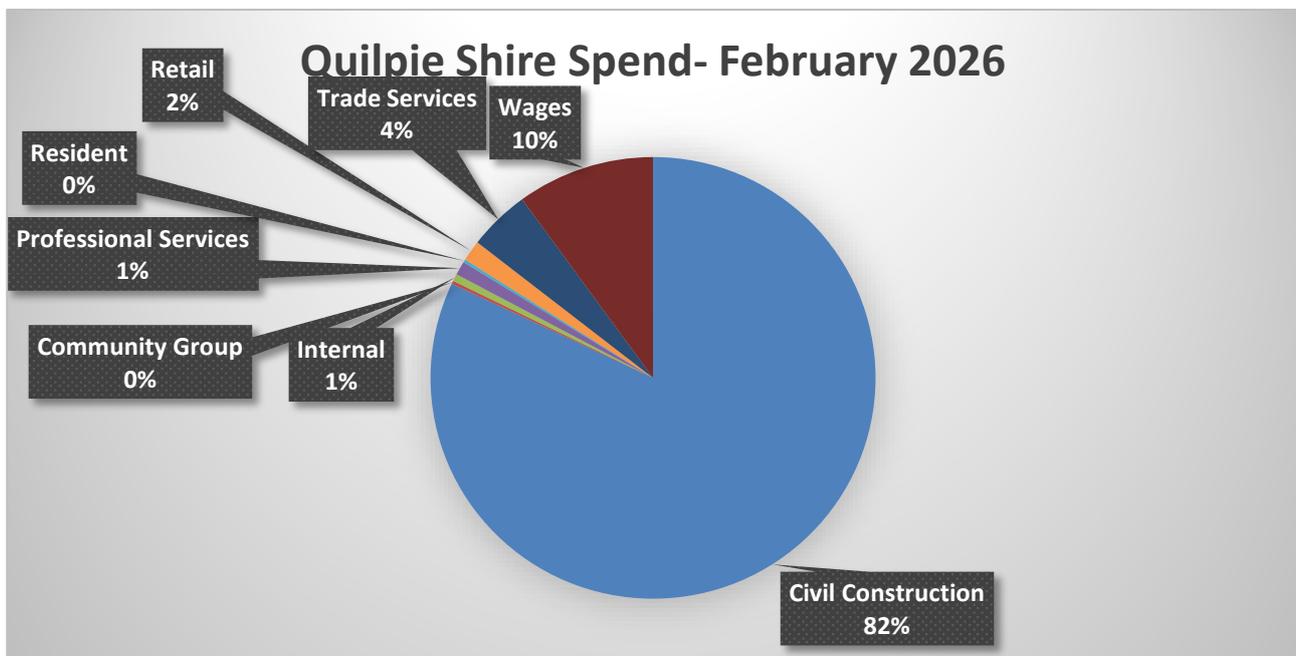
Table 3 Expenditure by area - definitions

Expenditure by Area - Definitions	
Area	Area Definition
Quilpie Shire	Procurement of good and/services from suppliers operating within the Quilpie Shire.
South-West Queensland	Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh.
South-West Surrounds	Procurement of good and/services from suppliers operating in local government areas that surround South West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs.
Queensland	Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from Quilpie Shire, South-West Queensland and South-West Surrounds areas).
Australia	Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania.
International	Procurement of good and/services from international suppliers i.e. from outside Australia.
Exclusions:	
Government Agency	Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State.
Australian Taxation Office	Taxation Obligations - PAYG, GST, FBT
Internal Adjustments - Quilpie Shire Council	Example between QSC General and Trust Accounts
Investment Movements	Queensland Treasury Corporation and Term Deposits
National Australia Bank Purchase Card Payment	NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase.
Superannuation	Includes Council and individual contributions
Local Government Arrangement	LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare

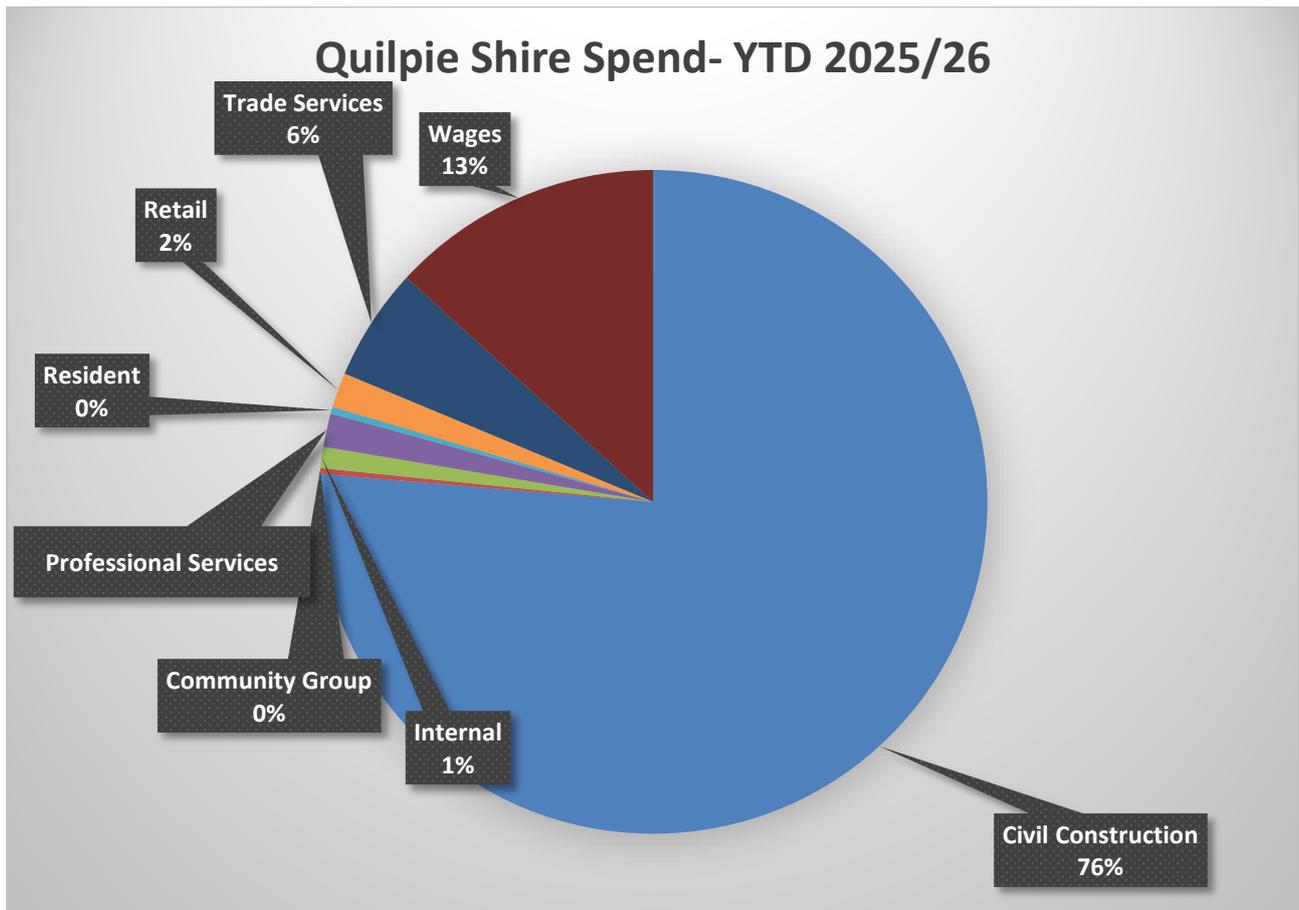
Quilpie Shire spend analysis reporting

The tables below provide a *general spend analysis of the purchase of goods and services from within the shire (e.g. civil construction, trade services, retail, professional services, community groups, wages and salaries, residents).*

Graph 3 Quilpie Shire spend analysis – February 2026



Graph 4 Quilpie Shire spend analysis – year to date 2025/26



Rates and charges

- Rates issued for 2nd period of the year
- Processing of new or changed service charges as required.
- Preparing to issue / issued Notices of Intention to Sell land for Rates and charges overdue for more than 3 years.

Information technology

- Roll out of replacement laptops continuing.
- Cybersecurity program commenced and progressing
- Continuing with onboarding of outdoor staff to the network and training in Outlook and Phriendly Phishing.

Store

- Maintaining store stock levels and issuing store items ongoing

Compliance administration

- Liaison with Town Planner and Building certifier
- Compliance follow-ups – planning and building
- Assistance with planning public notification process and coordination – Gym extension
- Training – customer service
- General records duties and advice

- Website updates
- Providing advice and support to customers in relation to building and planning enquiries and applications

Grant funding progress reports and acquittals

Progress reports for the quarter ended 31 December 2025 were submitted for:

- Road to Recovery

Applications for grants and subsidies

Table 4 Competitive grant funding application submissions 2025/26

Funding Program	Funded By	Project	Subsidy Request	Status
Local Government Battery Collection	Queensland Government: Department of the Environment, Tourism, Science and Innovation	The project will install permanent fireproof battery collection boxes at four waste facilities to safely manage problem batteries and includes community awareness activities about the new collection points.	Funding request: \$80,000 Total project cost: \$100,000 Council in-kind support valued at \$20,000	Application Successful
Resource Recovery Boost Fund (Stream 1 – Small)	Queensland Government: Department of the Environment, Tourism, Science and Innovation	The project will procure a mobile horizontal grinder and material handling attachment (rotating grab / grapple bucket) for existing council loader or excavator and the construction of a concrete waste processing bay.	Funding request: \$654,000 Total project cost: \$730,000 Council in-kind support valued at \$20,000	Application progressed to assessment panel
Regional Tech Hub	Regional Tech Hub Grant	Quilpie Connectivity Catch-ups – Quilpie, Eromanga	Funding requested: \$1,000	Application successful Planning in progress
Lit Up	Australia Reads	Literacy Program being delivered in collaboration with schools	Funding Requested	Application successful Costing in progress
2026 Australia Day Community Events Grants Program	National Australia Day Council	Australia Day Awards and Community Connect Events being held Friday 23 January 2026 and Monday 26 January 2026	Funding Request: \$10,000.00 Total Project cost: \$17,740.00 Council contribution: \$7,740.00	Application successful

Funding Program	Funded By	Project	Subsidy Request	Status
Cat C - Community Health and Wellbeing Package (CRO) (CRRSO)	Department of Families, Seniors, Disability Services and Child Safety	Employment of Community Recovery and Resilience Officer Employment of Community Recovery Rebuild Support Officer Associated activities	Funding Request: \$927,000.00 CRRO - \$669,000 CRRSO -\$258,000	Application Successful
Early Intervention Aged Care (EIAC) Program	WQPHN Western Qld Primary Health Network	Employment and activities relating to Health and Wellbeing for Seniors	Funding Request: \$150,000.00	Application Successful
Arts Queensland	Regional Arts Development Fund (RADF)	Funding to boost local arts and cultural activities	Funding Request: \$26,250.00 (25-26) *multi-year funded Council in kind contribution: \$5,000.00	Application Successful
Care Collective South-West Primary Care Pilot Program	Queensland Health	Employment of Community Services Coordinator (PT)	Funding Request: \$95,040.00	Application Successful

Table 5 Competitive grant funding applications made in 2024/25

Funding Program	Funded By	Project	Subsidy Request	Status
Remote Airstrip Upgrade Program – Round 11	Australian Government	Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing	Funding request: \$102,250 Total project cost: \$204,500 Council contribution - \$82,250 Council in-kind support valued at \$20,000	Application Successful
Scheme Supply Fund 2024-2026 – Pathway 1 - Allocation	Queensland Government	Quilpie Shire Council Planning Scheme Update	Funding request: \$100,000 Total project cost: \$100,000	Application Successful
Country Roads Connect (CRC) Program	Queensland Government	Sealing of Old Charleville Road and Napoleon Road	Funding Request: \$14,500,000 Total project cost: \$15,000,000 Council contribution - \$500,000	Application Unsuccessful

Funding Program	Funded By	Project	Subsidy Request	Status
Disaster Ready Fund	Queensland Government	Napoleon Road and Old Charleville Road – Sealing of low-lying sections	Funding request: \$900,000 Total project cost: \$1,000,000 Council contribution - \$100,000	Application Unsuccessful
Residential Activation Fund	Queensland Government	Quilpie Town Rural Residential Estate Infrastructure	Funding Request: \$2,576,250 Total project cost: \$4,400,000 Council contribution - \$1,720,000	Application Successful
Community Energy Upgrades Fund Round 2	Australian Government	Quilpie Community Energy Upgrade Project (Solar panel power generation systems – 3 x Council Buildings)	Total project cost: \$154,163 Funding request - \$77,082 Council contribution - \$77,083	Application Successful

Finance

- Held briefing sessions for 2026/27 Budget
- Prepared the monthly Finance Report – for the prior month.
- Undertook the grant and contract assessment – monthly review with revenue recognition and adjustments for contract assets and contract liabilities as required. Some new grants that have been approved and received are still being assessed for the correct accounting treatment under the accounting standards.
- Reconciled the work in progress and capital expenditure.
- Processed monthly journals.
- Final stages of implementation of the NAB FlexiPurchase (expense management software) to manage and report on Purchasing / Corporate Cards.
- Manage investments as required.

Preparations for financial statements 2025/26

- Project Plan in draft.
- Tentative dates have been made for the interim and final onsite audit work.
- Request for quote documents for the Comprehensive Valuation of Water and Sewerage Assets closed 16 January 2026 and are being evaluated.

Governance

- Internal Auditors onsite 23 to 27 February 2026
- Insurance review and renewal

Administration

- Assisting other departments with administration support

- Facebook updates

Meetings

Table 6 Meetings

Date	Meeting
17 February	Ordinary Meeting of Council
25 February	Internal Auditors
27 February	Internal Auditors

CONSULTATION (Internal/External)

- Chief Executive Officer
- Corporate Services Team
- Directors

LEGAL IMPLICATIONS

None noted.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's adopted 2025/26 budget.

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy.

10.4 OFFICE OF THE CEO STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 273441
Author: Justin Hancock, Chief Executive Officer
Authorisers: Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report updates Council on key activities within the Chief Executive Officer’s portfolio for the month of February 2026.

ACTION ITEMS

- **Sale of council housing:** Advised Minister Leahy 3 February 2026; an eight-week cooling-off period applies under the *Local Government Regulation 2012* (Qld). Cooling-off period ends on 31 March 2026; transfer of property can commence after this date.
- **Advale discussion paper:** Letters sent to Minister Leahy and Minister Camm on 3 February 2026; discussion paper uploaded to Council’s website the same day.
- **Growing Regions Program round 2 variation:** Variation request issued to the Department on 30 January 2026. Draft funding agreement received, and negotiations are ongoing.
- **Ordinary Meeting Dates 2026: Revised dates have been updated in calendars and public notice boards.**
- **Organisational Structure Review:** A copy of the revised structure has been emailed to all staff and updated on Councils website.
- **ALGA National General Assembly Motions:** Both motions adopted by Council have been submitted to ALGA.
- **Child Care Centre: A letter has been sent to Minister Leahy on 17 February 2026 advising of the exemption applied, with the eight-week cooling-off period extinguishing on 14 April 2026.**

OPERATIONAL UPDATE

- **Monthly meetings:** Key meetings held in February 2026 are listed in Table 1.
- **Planned meetings:** Strategic, governance, and community engagement meetings are scheduled from March to December 2026. See Table 2 for the full schedule.

Table 1 Monthly meetings

Date	Event	Location
3 February	Audit Committee/ Budget Workshop/ Briefing	Quilpie
5 February	CEO Insights on the Power of Purpose (Presenter)	Online

Date	Event	Location
5-6 February	Darling Downs and South West Queensland Council of Mayors	Toowoomba
5-6 February	DDSW EDO F2F Forum	Toowoomba
6 February	LGMA Business Planning Meeting	Brisbane
9-13 February	Staff Wellbeing Week	Quilpie
11 February	Pre AFMG meeting	Quilpie
13 February	Quilpie Access to Early Childhood Education	Online
13 February	DPI Exclusion Fencing Taskforce	Online
16 February	Quilpie State College Leadership Induction	Quilpie
17 February	Ordinary Council Meeting	Quilpie
19 February	QRA Funding Discussion	Online
20 February	SQ Landscapes - Western Qld Floods Environmental Recovery - Disaster Resilience Funding	Online
20 February	Quilpie Access to Early Childhood Education	Online
23 February	SWQROC (including meetings of the SWRRTG and SWQWSA)	Online
24 February	Councillor Briefing Session/ Budget Workshop	Quilpie
25 February	QRA Funding Discussion	Online
27 February	Quarterly Discussion (Office of the Independent Assessor)	Online

Table 2 Planned meetings: March – December 2026

Date	Event	Location
2 March	LDMG Weather Briefing	Online
2-6 March	Quilpie Shire State Deputation	Brisbane
9 March	John Oberhardt Senior Leadership Team Session	Quilpie
10 March	Special Council Meeting	Quilpie
10 March	John Oberhardt Councillor Session	Quilpie
10 March	SES - Regional Director Tour	Quilpie
10 March	Community Budget Meeting	Toompine/ Adavale
11 March	Community Budget Meeting	Eromanga/ Quilpie
11 March	Quarry Material Native Title Update	Online
12 March	Alcohol and Drug Awareness for Supervisors and Managers	Quilpie

Date	Event	Location
12 March	Bureau of Meteorology Meeting	Online
13 March	DPI Exclusion Fencing Taskforce	Online
17 March	Authorised Persons Training	Quilpie
18 March	Ordinary Council Meeting	Quilpie
23-24 March	SWQROC Canberra Deputation	Canberra
25-26 March	Civic Leaders Summit	Brisbane
27 March	LGMA CEO Meeting	Brisbane
28 March	Flood Anniversary Event	Quilpie
3 April	Good Friday	
6 April	Easter Monday	
7 April	Councillor Briefing Session	Quilpie
9 April	LGAQ Elected Members Update	Quilpie
10 April	DPI Exclusion Fencing Taskforce	Online
14 April	Budget Workshop	Quilpie
16 April	LDMG Meeting	Quilpie
16 April	QRA Monthly Meeting	Online
21 April	Ordinary Council Meeting	Quilpie
23 April	LGMA Board Meeting	Quilpie
25 April	Anzac Day (Saturday)	
28 April	SWQROC F2F (including meeting of the SWQRWC)	St George
29-30 April	Insurance in Rural and Regional Queensland Roundtable	St George
4 May	Labour Day	
5 May	Councillor Briefing Session	Quilpie
8 May	DPI Exclusion Fencing Taskforce	Online
12 May	Budget Workshop	Quilpie
14 May	QRA Monthly Meeting	Online
19 May	Ordinary Council Meeting	Quilpie
20 May	QPS Disaster Management Workshop	Quilpie
26-28 May	Bush Councils Convention	Longreach
30 May	Quilpie Health Expo	Quilpie

Date	Event	Location
2 June	Councillor Briefing Session	Quilpie
5 May	Client Service Meeting (DLGWV)	Quilpie
9 June	Audit Committee	Quilpie
9 June	Budget Workshop	Quilpie
10-11 June	LGMA Inspire Conference	Brisbane
11 June	QRA Monthly Meeting	Online
12 June	DPI Exclusion Fencing Taskforce	Online
16 June	Special Council Meeting – 2025/26 Budget	Quilpie
16 June	Ordinary Council Meeting	Quilpie
16 June	LGAQ Workplace Health and Safety Conference	Brisbane
19 June	LGMA Budget Meeting	Online
22-25 June	ALGA National General Assembly	Canberra
29 June	SWQROC EOFY Meeting	Online
7 July	Councillor Briefing Session	Quilpie
9 July	QRA Monthly Meeting	Online
9-10 July	SWQROC F2F (including mtg of the SWQRWC)	Thargomindah
10 July	DPI Exclusion Fencing Taskforce	Online
21 July	Ordinary Council Meeting	Quilpie
30-31 July	Darling Downs and South West Queensland Council of Mayors	??
4 August	Councillor Briefing Session	Quilpie
6 August	QRA Monthly Meeting	Online
12 August	Ordinary Council Meeting	Quilpie
14 August	LGMA Board Meeting	Brisbane
27 August	Councillor Briefing Session	Quilpie
31 August	WQROC F2F (including meeting of the SWQRWC)	Brisbane
1-2 September	Western Queensland Alliance of Councils Assembly	Brisbane
3 September	QRA Monthly Meeting	Online
8 September	Audit Committee	Quilpie
8-10 September	LGMA Annual Conference	Gold Coast
11 September	Quilpie Show – Public Holiday	

Date	Event	Location
15 September	Ordinary Council Meeting	Quilpie
1 October	QRA Monthly Meeting	Online
5 October	King's Birthday	
6 October	Councillor Briefing Session	Quilpie
19-21 October	LGAQ Annual Conference	Cairns
27 October	Ordinary Council Meeting	Quilpie
29 October	QRA Monthly Meeting	Online
3 November	Councillor Briefing Session	Quilpie
17 November	Ordinary Council Meeting	Quilpie
23-24 November	SWQROC F2F (including mtg of the SWQRWC)	Roma
26 November	QRA Monthly Meeting	Online
26 November	LGMA CEO Meeting	Brisbane
26 November	LGMA Board Meeting	Brisbane
1 December	Councillor Briefing Session	Quilpie
14 December	SWQROC (including meetings of the SWRRTG and SWQWSA)	Online
15 December	Ordinary Council Meeting	Quilpie

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

FINANCIAL AND REVENUE IMPLICATIONS

There are no financial or revenue implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

10.4.2 PEOPLE AND CULTURE STATUS REPORT

IX: 273519
Author: Maree Radnedge, Executive Manager People and Safety
Authorisers: Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance
4.7 Staff upskilling, leadership training and wellbeing support

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an update on key People and Safety activities and achievements for the reporting period. Significant progress has been made across WHS compliance, wellbeing and workforce development, supported by the valuable addition of a WHS Officer and the introduction of a Training and Housing Officer. Highlights include completion of the final 2022 WHS Audit action, delivery of a comprehensive Staff Wellbeing Week program, continued improvement of WHS systems and risk registers, and strong employer-brand visibility through enhanced recruitment activity and social media engagement. Collectively, these initiatives continue to build a safer, more capable and well-supported workforce.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Work Health, Safety (WHS) and Wellbeing

[WHS System and Compliance](#)

Council continues to strengthen its WHS Management System, with updates underway to ensure the annual WHS calendar remains relevant and aligned with organisational requirements. LGW's updated internal audit templates are being incorporated to support two internal audits per year and reinforce compliance.

The WHS Risk Register has been reviewed, and work continues on the Psychosocial Risk Register, including individual psychosocial risk assessments. Biannual fire safety inspections were completed in January.

The final outstanding Opportunity for Improvement from the 2022 WHS Audit has now been completed, following the resealing and line marking of the depot complex, including designated machinery parking, loading zones and protective barriers for emergency infrastructure.

[WHS Performance Indicators \(Financial YTD\)](#)

Lost Time Injuries: 3

Days Lost: 37

Safety Operations and Support

The introduction of a WHS Officer has strengthened Council's safety capability. Council's WHS Specialist has been providing ongoing training and support including assistance with planning site inspections, DAMP testing, contractor management and other duties aligned with the role.

Enhancements to the Safety Culture reporting platform continue, with the transition from Chemwatch to SDS (Safety Data Sheets) Manager improving access to SDS and streamlining reporting processes.

Operational safety data for the period is summarised below.

Table 1 Safety Culture Reporting (October to December 2025)

Total Inspections	130	Hazards	1
WHS Issues	21	Property Damage	7
Actions	7	Near Hit	2
Maintenance	0	Quality Issue	1
Minor Incident	0	Personal Injury Incident	1
Observations	1	Reportable Incidents	0

Table 2 Drug and Alcohol Testing (January – February 2026)

	Negative	Non-Negative	Staff	Other	Total
Testing Results	17	2	18	0	18

Health, Wellbeing and Safety Culture

Council continues to progress its Immunisation Program and has expanded the role of Health and Safety Representatives to include a stronger focus on improvement, communication and proactive safety engagement.

Staff Wellbeing Week again provided a comprehensive program supporting physical, psychological and financial wellbeing. Activities included financial literacy workshops, health checks, movement and cooking sessions, hearing tests, and one-on-one support from Council's EAP provider. Participation levels are outlined below, with a summary of staff feedback attached.

Table 3 Staff Wellbeing Week Expressions of Interest (EOI) and Participation Rates

Service/Activity	EOI's	Participation
Hearing Check	34%	31%
Blood Pressure & Blood Glucose Check (finger prick for Diabetes)	46%	43%
One-on-one session with Employee Assistance Program provider	8%	3%
One-on-one Consultation with Brighter Super (formerly LGIA Super)	20%	10%
Epic Retirement Workshop with Brighter Super (formerly LGIA Super)	15%	11%
New Employee Workshop with Brighter Super (formerly LGIA Super)	5%	2%
One-on-one Consultation with Salary Packaging Australia	13%	11%
MediBank	3%	3%
BUPA	7%	2%
Recharge Your Body at Work: Movement Session	15%	11%
Workshop re Financial Wellbeing for Council employees	10%	8%
Healthy Cooking	38%	31%

Paint and Sip	34%	18%
Charles Legal – Estate Planning	26%	23%

Continual Improvement Framework

Council is preparing to implement a continual improvement framework that strengthens professional development, workforce capability and organisational wellbeing. Key elements include more frequent employee–leader check-ins, re-establishment of an annual training plan, earlier identification of training and resourcing needs, coordinated cross-directorate prioritisation, and structured annual scheduling of approved training. The framework will leverage ELMO to improve visibility of development activities and supports Council’s legislative responsibilities for continual improvement and WHS.

Staff Social Functions

Planning is underway for a staff social bowls event to be held on Friday 10 April 2026 at the Quilpie Club.

Organisational Effectiveness and Good Governance

Business Continuity – Payroll

Development of a Payroll Business Continuity Plan is progressing and identified equipment or process shortfalls are being addressed. The Memorandum of Understanding with Murweh Shire Council for backup payroll support remains in place, with further joint training scheduled for March.

Certified Agreement

In accordance with the *Quilpie Shire Council Certified Agreement 2024*, eligible staff received a 3% wage increase effective 02 March 2025.

HR Software System

The Learning Management and Onboarding modules of ELMO are now fully operational. Pilot testing of the Performance module has been completed, with implementation scheduled in the coming weeks. This will finalise the system rollout, with ongoing enhancements to ensure continued efficiency and effectiveness.

Staff Attraction and Retention

Council’s Employer Branding project has been completed, with strong positive feedback. Recruitment activity has increased in both volume and quality of applicants, although some processes have not resulted in appointments due to external factors beyond Councils control. Several successful appointments have been made this year.

Table 4 Recruitment Status

Position	Status	Notes
Plumber (Plumber)	Open	Recruitment process progressing well
Community Recovery Resilience Officer	Open	Recruitment process progressing well
Fleet and Workshop Supervisor	Open	Recruitment process progressing well
Water and Sewerage Supervisor	Open	Applications closed. No appointment. Position to be re-advertised
Exclusion Fencing Recovery Program Officer	Open	Applications closed. No appointment. Position to be re-advertised
Multi-skilled Plant Operator (Water Truck)	Finalised	Applications closed. No appointment. Position to be re-advertised

Position	Status	Notes
Labourer (Structures and Concrete)	Open	One Appointment made. Open (applications assessed as received)
Labourer (Town Services)	Open	One Appointment made. Open (applications assessed as received)
Concreter	Open	Open (applications assessed as received)
Tourism Officer	Open	Open (applications assessed as received)
Community Recovery Rebuild Support Officer	Open	Applications closed. No appointment. Position to be re-advertised
Ganger Building Tradesperson	Internal	
MS Plant Operator (Water Truck)	Internal	
Technical Officer	Advertising to commence soon	
WHS Specialist	Defer	
Customer Service Officer (Finance and Administration)	Finalised	Appointment made/ Complete
Multi-skilled Plant Operator (Road Maintenance and Construction) Roller	Finalised	Appointment made/ Complete
Information & Communication Technology (ICT) Officer	Finalised	Appointment made/ Complete
Administration Officer (Community & Business Development)	Finalised	Appointment made/ Complete

Social Media – Employer Brand

Council's social media presence continues to strengthen its employer brand, showcasing a supportive, community-focused and values-driven workplace. Facebook remains a key platform for demonstrating organisational culture, particularly through Staff Wellbeing Week and Cook and Connect activities, which consistently attract positive engagement.

Operational updates such as Road Reports and community information also contribute to Council's reputation by demonstrating transparency and responsiveness. Posts relating to the Flood Anniversary Commemoration generated a mix of perspectives but highlighted Council's willingness to engage respectfully with community feedback. Advocacy-related posts, including Council's recent delegation to Queensland Parliament, attracted strong positive engagement and reinforced pride in Council's leadership.

LinkedIn continues to grow as a strategic employer branding platform, with Council's follower base increasing by approximately 18% since the start of 2026. Engagement has been particularly strong for posts highlighting workplace culture, mental health initiatives and Council's leadership presence at Parliament House, reflecting increasing external interest in Council as an employer of choice.

Training and Development

The introduction of a Housing and Training Officer has significantly strengthened Council's training coordination. Priority has been placed on planning upcoming training and fully utilising Rural and Remote Capacity Building funding. Completed and scheduled training is summarised below.

Table 5 Completed and Future Training and Development

Completed Training	Future Training
LGMA Leading and Managing (Days 1 – 4)	12 March: Drug and Alcohol Awareness for Supervisors/Managers
PlaySafely – Conduct Playground Safety Inspections	13 March: Rates User Group
Traffic Management Implementation	17 March: Authorised Persons and Dealing with Confrontational People
Social Media for Local Government	19 March: Public Interest Disclosures
Microsoft Outlook Refresher Training	23 March: Murweh/Quilpie Payroll Training – MOU
Adelaide Caravan and Camping Show	Australian Certified Economic Developer Training
Moreton Bay Caravan and Camping Show	AI for Councillors
Executive Leadership Training with John Oberhardt	Certificate III in Civil Construction
	Various Plant Operator Certificates of Competency
	First Aid and CPR

Development of the 2026–27 Workforce Training Plan will commence shortly, aligned with the first stage of the Continual Improvement Framework. The ELMO Learning Management System continues to support ongoing staff development.

Housing Management and Administration

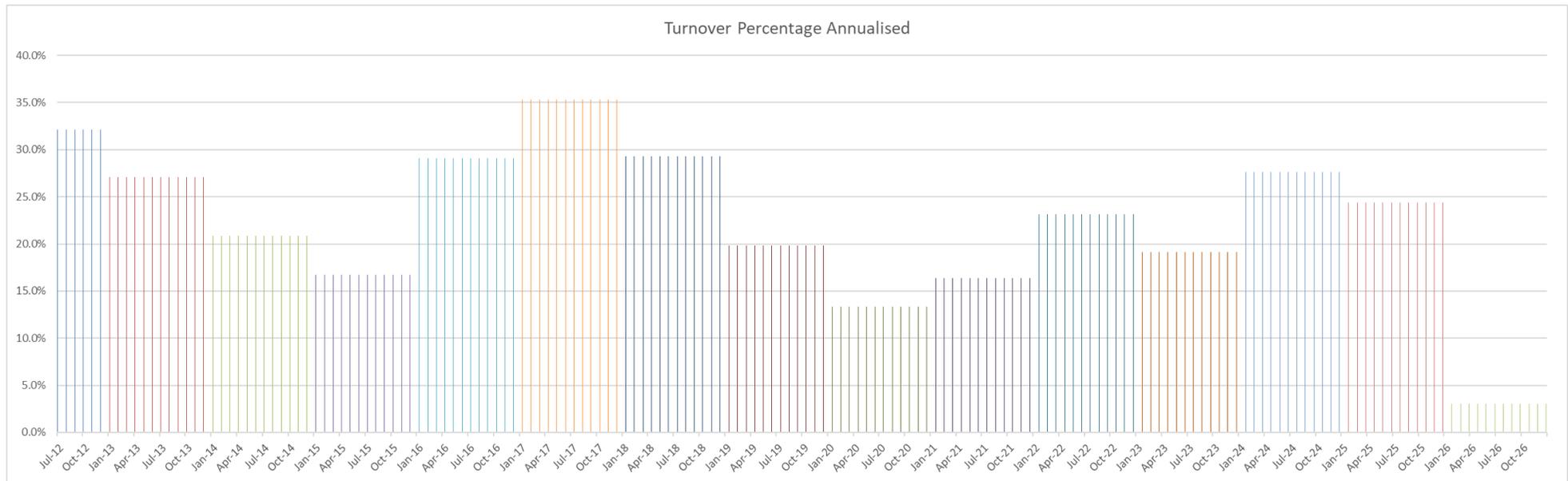
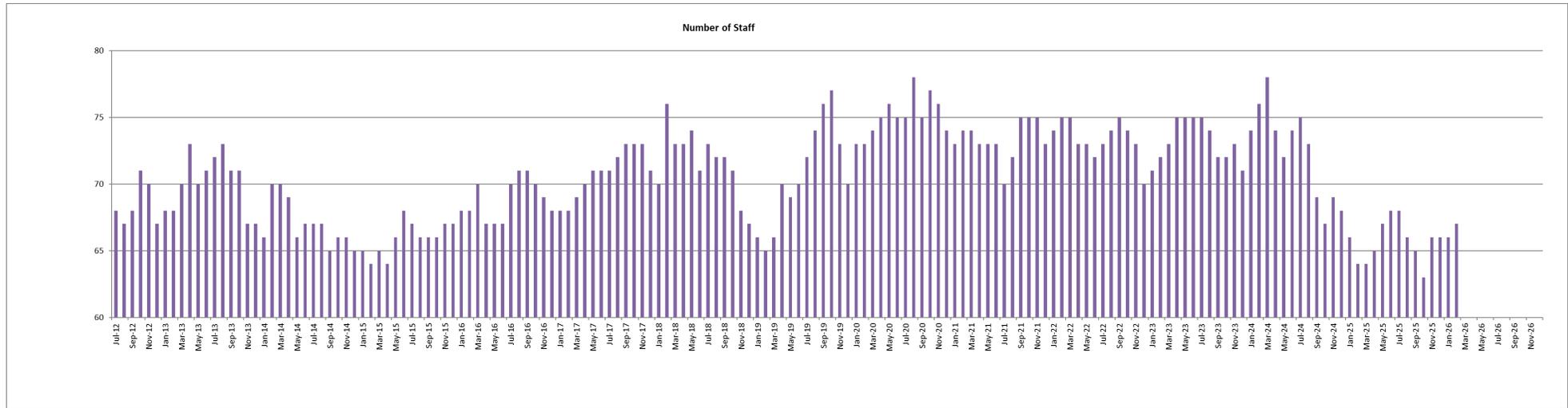
Significant progress has been made in auditing and improving tenancy and property management processes. Routine inspections were completed in February, with follow-up actions issued by Council's appointed agent. A letter has been issued to all tenants reinforcing yard and outdoor maintenance responsibilities.

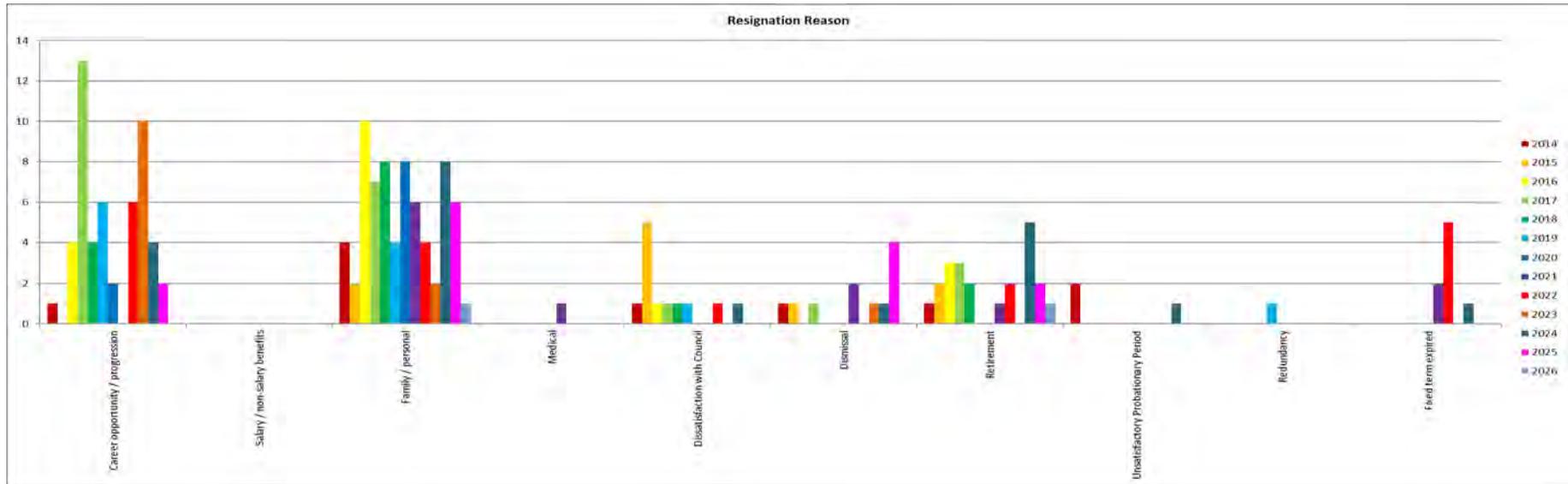
Council and the agent continue to collaborate to ensure legislative compliance and develop preventative maintenance schedules. A new Residential Tenancies and Property Management Policy has been drafted to replace the existing Housing Policy, clarifying the responsibilities of Council, the agent and tenants.

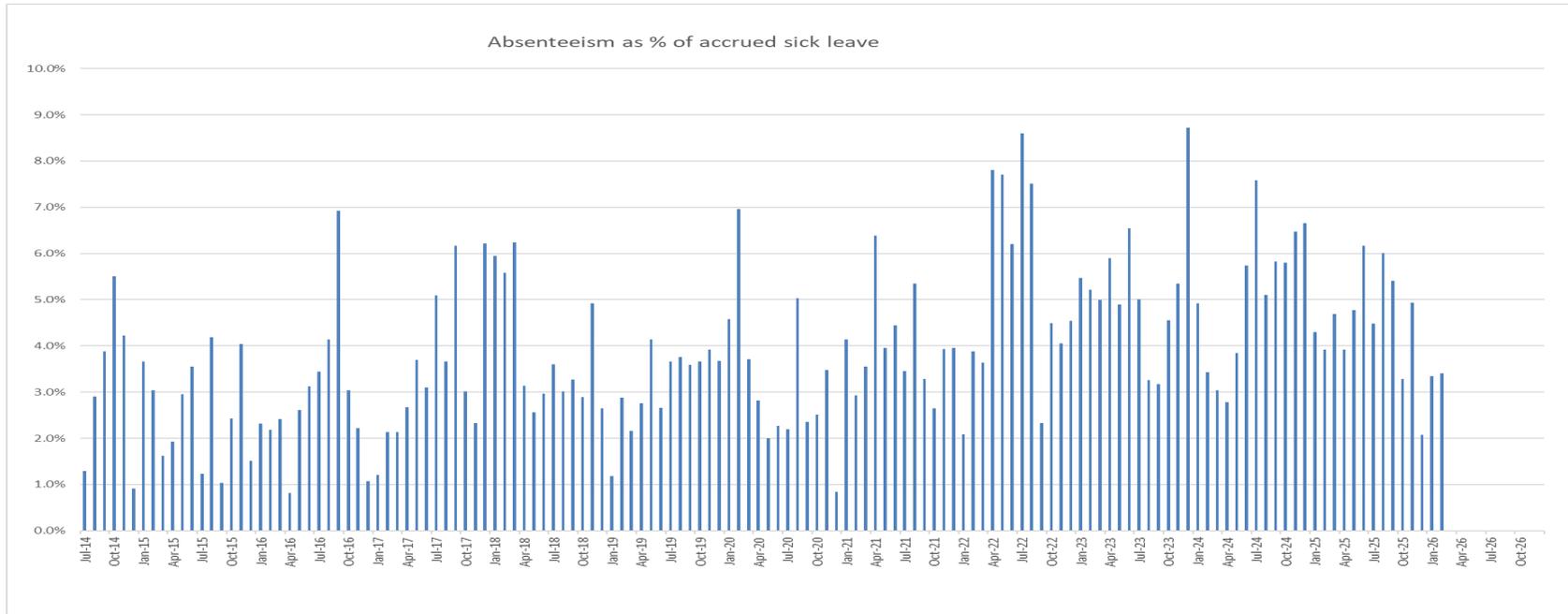
Landscaping works on new houses are progressing well. Three premises remain unallocated, noting that the number of vacant positions exceeds available housing.

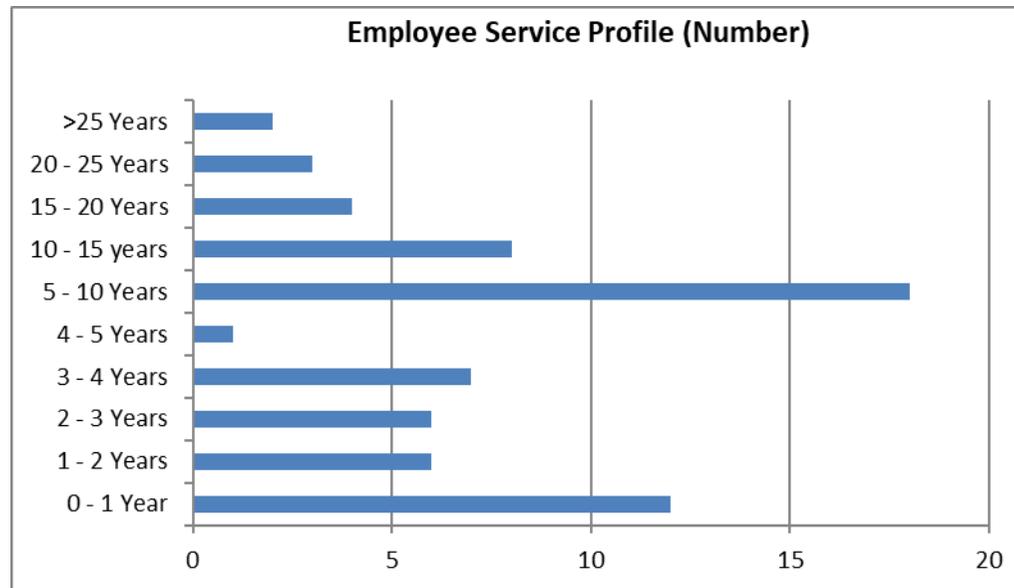
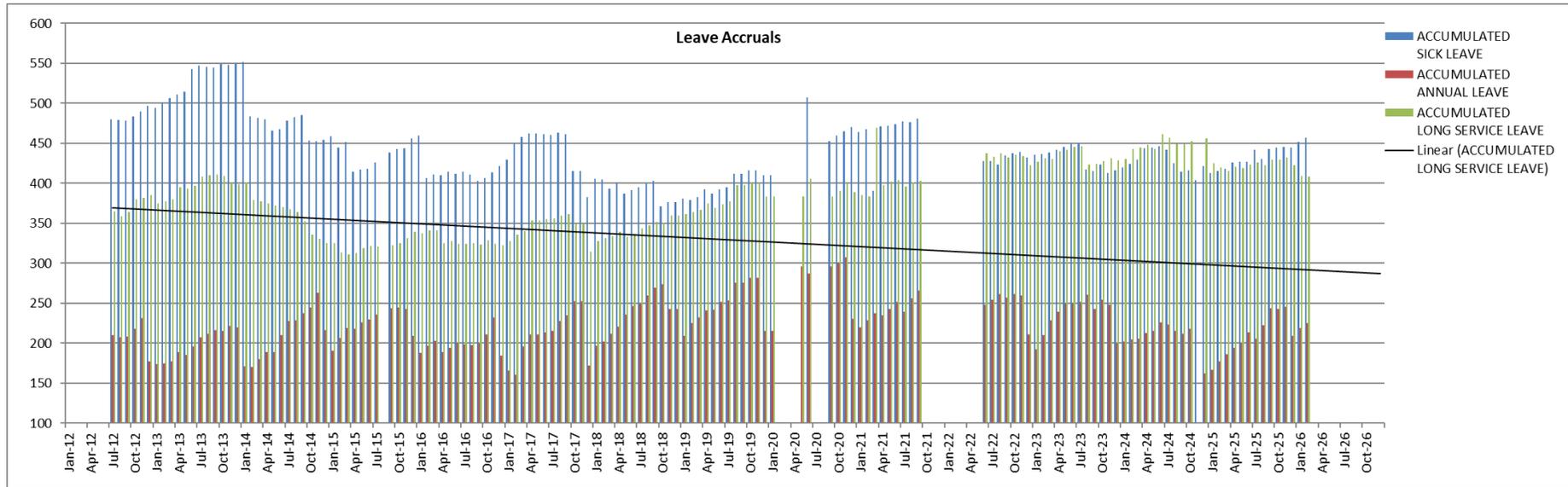
HR Metrics

Key HR metrics are attached for Council's review.











CONSULTATION (Internal/External)

Nil

LEGAL IMPLICATIONS

Nil

FINANCIAL AND REVENUE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

11 INFRASTRUCTURE SERVICES

11.1 RFQL 33 25-26 BLACKALL- ADAVALE DESIGN

IX: 273436

Author: Kasey-Lee Davie, Procurement Officer

**Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report recommends awarding RFQL 33 25-26 Blackall- Adavale Design to Proterra Group.

The project involves the design and surveying needs for the upgrade of 30km of the Blackall – Adavale Road in preparation for TIDS-funded works in future financial year.

Five conforming submissions were received from pre-qualified suppliers. Following evaluation, Proterra Group achieved the highest weighted score and submitted the most advantageous offer to Council, demonstrating value for money and proven capability.

RECOMMENDATION

That Council:

1. Award RFQL 33 25-26 Blackall-Adavale Design to Proterra Group for an amount of \$164,978.00 including GST (\$149,980.00 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) section 257, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Transport of Main Roads requires Council to supply Registered Professional Engineer of Queensland (RPEQ) approved “C issue” Drawings for the upgrade of the Blackall-Adavale Road as part of Transport Infrastructure Development Scheme (TIDS) funding.

This request is to supply ~30km of approved design drawings with Horizontal and Vertical alignment control, including all required survey needs. Rather than only producing drawing for the sections of work we plan on undertaking in the upcoming financial year, we are anticipating that we will be able to achieve large cost savings by utilising CN-25602 (TMR Flood Damage 7101 and 7103) as the basis for formation works and using TIDS for final trimming and sealing.

REPORT

RFQL 33 25-26 involves the survey and road design of 30km of the Blackall-Adavale road as part of Council’s commitment to the improvement of council road network.

Schedule Of Work

A Project Plan for RFQL 33 25-26 works has been developed and is scheduled.

Table 1 RFQL 33 25-26 Project Plan Works

Mobilisation	Start of Works	Duration	Practical Completion
March	April	107 Days	August

Procurement Process

In accordance with Council’s Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited five prequalified suppliers from LocalBuy Prequalified arrangements:

- Engineering & Environmental Consultancy Service LB312

Table 2 Procurement Process

Description	Details
Advertising	VendorPanel Portal
RFQ Open	Friday 13 February 2026
RFQ Close	2:00PM Wednesday 4 March 2026

Table 3 Prequalified Suppliers and Responses Received

Suppliers Invited	Responses	Response Number
Brandon & Associates Unit Trust	RFQ Opened Response Received	1
Dileigh Consulting Engineers Pty Ltd	RFQ Opened Response Received	2
GBA Consulting Engineers	RFQ Opened Response Received	3
Harrison Infrastructure Group Pty Ltd	RFQ Opened Response Received	4
Proterra Group	RFQ Opened Response Received	5

Five conforming submissions were received and evaluated using the published criteria.

Table 4 Assessment Evaluation Criteria

Criteria	Weighting
Price	50%
Availability	30%
Qualifications	20%

Evaluation Process

Two officers completed the evaluation through VendorPanel Multiparty. Final scores are summarised below.

Table 5 Final Assessment and Evaluation Scores

Response Number			1	2	3	4	5
Price including GST			\$180,510.00	\$227,634.00	\$171,868.73	\$273,208.00	\$164,978.00
Price excluding GST			\$164,100.00	\$206,940.00	\$156,244.30	\$248,370.91	\$149,980.00
Evaluation Criteria	Price	50%	45.7	36.2	48	30.2	50
	Availability	30%	27	27	24	24	27
	Qualifications	20%	18	16	16	18	18
Overall Score			90.7	79.2	88	72.2	95

Evaluation Outcome

The panel's assessment, detailed in Table 5, scored Proterra Group highest overall (95).

Therefore, the panel considers Proterra Group to provide the most advantageous outcome overall.

Council may decide not to accept any of the responses it receives. If Council accepts a response, it must select the option that is most advantageous, noting that the lowest price and/or highest weighted score may not necessarily represent the most beneficial outcome.

This assessment aligns with the sound contracting principles in *section 104(3) of the Local Government Act 2009 (Qld)*, particularly:

- value for money
- open and effective competition
- the development of competitive local business and industry
- environmental protection
- ethical behaviour and fair dealing

OPTIONS

Option 1 – Recommended

That Council:

1. Award RFQL 33 25-26 Blackall-Adavale Design to Proterra Group for an amount of \$164,978.00 including GST (\$149,980.00 excluding GST); and
2. Pursuant to the Local Government Act 2009 (Qld) s.257, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

Option 2-

That Council:

1. Award RFQL 33 25-26 Blackall-Adavale Design to Brandon & Associates Unit Trust for an amount of \$180,510.00 including GST (\$164,100.00 excluding GST); and
2. Pursuant to the Local Government Act 2009 (Qld) s.257, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

Option 3

That Council:

1. Award RFQL 33 25-26 Blackall-Adavale Design to GBA Consulting Engineers for an amount of \$171,868.73 including GST (\$156,244.30 excluding GST); and
2. Pursuant to the Local Government Act 2009 (Qld) s.257, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

Option 4

That Council:

1. Award RFQL 33 25-26 Blackall-Adavale Design to Dileigh Consulting Engineers Pty Ltd for an amount of \$227,634.00 including GST (\$206,940.00 excluding GST); and
2. Pursuant to the Local Government Act 2009 (Qld) s.257, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

Option 5

That Council:

1. Award RFQL 33 25-26 Blackall-Adavale Design to Harrison Infrastructure Group Pty Ltd for an amount of \$273,208.00 including GST (\$248,370.91 excluding GST); and
2. Pursuant to the Local Government Act 2009 (Qld) s.257, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

Option 6

That Council:

1. Resolve not to award RFQL 33 25-26 Blackall-Adavale Design

If Council's decision is inconsistent with the recommendation, Council is required to provide reasons for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of reasons must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Deputy Director Infrastructure Services

Technical Officer

Procurement Officer

INTERESTED PARTIES

Brandon & Associates Unit Trust

Dileigh Consulting Engineers Pty Ltd

GBA Consulting Engineers

Harrison Infrastructure Group Pty Ltd

Proterra Group

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Under Section 254H of the Local Government Regulation 2012 (Qld), if Council makes a decision inconsistent with the officer recommendation, and the contract value exceeds \$200,000 or 1% of Council's net rate and utility charges, the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

This tender is to be funded by cost savings that have been realised under this year's TIDS budget.

Goal is to achieve large cost savings by utilising CN-25602 (TMR Flood Damage 7101 and 7103) as the basis for formation works and using TIDS for final trimming and sealing.

ASSET MANAGEMENT IMPLICATIONS

Pro-active approach to improve lifecycle and cost optimisation planning, ensuring construction aligns precisely with design.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council's approved risk appetite.

Table 2 Risk register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
Insufficient funding	None R2R/Council Budget funding	Delays to purchasing	Unlikely	Major	High	Ensure funding approvals obtained at start of project
Limited access to information, no record keeping	Records management procedure, allocated location for project	Approval delays, stakeholder objectives do not align, miss communication	Possible	Minor	Medium	Assign a staff member to register all relevant documentation in the designated folder and maintain regular communication between stakeholder
No response to the request	Multiple Suppliers invited	Contract is unable to be completed	Rare	Catastrophic	Extreme	If no suppliers respond Tender will have to be readvertised
Lack of availability of suppliers	Construction methods can be altered	Design works to be completed later than planned	Rare	Moderate	Medium	Frequent communication with supplier and forward planning
Insufficient funding	None R2R/Council Budget funding	Delays to purchasing	Unlikely	Major	High	Ensure funding approvals obtained at start of project

HUMAN RIGHTS CONSIDERATION

In accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that awarding RFQL 33 25–26 Blackall-Adavale Design to Proterra Group does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council's lawful objectives, including the restoration of safe and reliable road access for residents, industry, and emergency services.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council's decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable manner.

11.2 PRIORITISATION STRATEGY FOR IMPROVEMENT PROJECTS ON HIGHER ORDER RURAL ROADS - UPDATE

IX: 273457

Author: Eng Lim, Director Infrastructure Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

4.6 Inclusive community engagement and decision-making

4.5 Optimal asset management practices

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

This report provides an update on the community consultation and technical assessment undertaken on several higher-order rural roads, with a recent update in January 2026 Council Meeting.

The prioritisation strategy applies a framework that combines technical assessment, cost analysis, and targeted engagement with residents and stakeholders located along the identified routes, ensuring local knowledge and concerns inform decision-making. This approach is designed to provide a consistent, evidence-based, and replicable methodology for assessing and ranking road improvement projects across the shire.

Council is requested to endorse the updated priority list for future works and direct the Chief Executive Officer to apply the same prioritisation framework to other Council roads, reporting back in a future Council meeting.

This approach ensures transparent, equitable, and strategic allocation of resources while enhancing the resilience, safety, and functionality of the rural road network.

RECOMMENDATION

That Council:

1. Note the outcome of the second and final round of engagement with property owners adjacent to Cheepie Adavale Road, Big Creek Road and Wareo Road;
2. Endorse the updated priority list for future works; and
3. Endorse the application of the same prioritisation framework to other Council roads and request that officers report the outcomes to Council at a future Council Meeting.

BACKGROUND

The *Local Government Act 2009 (Qld)* requires councils to demonstrate transparent and effective decision-making that balances the public interest, democratic representation, social inclusion, and meaningful community engagement.

Consistent with these statutory obligations and Council's Asset Management Plans, infrastructure planning must adopt a life cycle approach to:

- develop cost-effective, long-term management strategies;
- deliver appropriate service levels; and
- mitigate risks through continuous improvement in asset management practices.

To operationalise these principles, and in alignment with Council's governance processes and *Community Engagement Policy (G15)*, a draft Prioritisation Framework was tabled at the 17 December 2024 Council meeting. The final Prioritisation Strategy which establishes a standardised methodology for prioritising infrastructure projects across the shire, with an initial focus on road improvements due to their high level of community use and visibility was subsequently adopted at the 15 July 2025 Council Meeting.

In August 2025 Ordinary Council Meeting, a draft prioritisation for six higher-order rural roads (Kyabra Road, Old Charleville Road, Cheepie Adavale Road, Big Creek Road, Ingeberry Road and Wareo Road) was presented, with an update on the outcomes of the community consultation with residents along those roads reported back at the 29 January 2026 Council Meeting as per the resolution QSC007-01-26 (refer extract below).

RESOLUTION NO: (QSC007-01-26)

Moved: Cr Tony Lander

Seconded: Deputy Mayor Roger Volz

That Council:

1. Note the completion of two prioritised locations on Kyabra Road;
2. Note the overall priority list for various locations on Ingeberry Road, Congie Road and Tobermory Road;
3. Endorse the undertaking of a second and final round of engagement with property owners adjacent to Old Charleville Road, Cheepie Adavale Road, Big Creek Road and Wareo Road; and
4. Endorse the application of the same prioritisation framework to other Council roads and request that officers report the outcomes to Council at a future Council Meeting.

5/0

[Figure 1 Extract from Council Meeting Minutes - Resolution QSC007-01-26 \(January 2026\)](#)

REPORT

Community Engagement Overview

In accordance with the January 2026 Council resolution, officers undertook the second and final round of community engagement in February 2026. Letters or emails were re-issued to all property owners on the roads listed below to seek feedback. Each correspondence included an invitation for owners to contact the Director, Infrastructure Services, should they wish to discuss the matter further.

The roads included in the engagement were:

- **Road Class 4A:** Cheepie Adavale Road
- **Road Class 4B:** Big Creek Road and Wareo Road

By 9 March 2026, officers had received feedback from three (3) property owners. This feedback provided important information that informed and refined the road prioritisation process.

Table 1 summarises the roads consulted, the number of locations identified, and the feedback received.

Table 1 Summary of the locations consulted with property owners along these roads for prioritisation

Road Name	Road Class	Number of Locations Identified	Number of Feedback received
Cheepie Adavale Road	4A	26	1
Big Creek Road	4B	16	1
Wareo Road	4B	17	1
Total number of locations		59	3

Prioritisation Framework and Assessment Methodology

Standard framework key evaluation criteria

The prioritisation framework applies a weighted scoring system across four key evaluation criteria to ensure a structured, transparent, and consistent approach to ranking road improvement projects.

1. Technical Considerations (30%)

- Traffic volume, road safety risks, and accessibility and connectivity priorities
- Project urgency, including safety hazards and asset deterioration
- Feasibility, including environmental and constructability considerations
- Compliance with adopted technical standards

2. Financial Costs (30%)

- Initial scoring based on *Do Minimum* costs to support fiscal sustainability
- *Do Preferred* options are reviewed post-ranking, with potential funding explored through Queensland Reconstruction Authority (QRA) Betterment grants or State and Federal infrastructure programs

3. Alignment with Council Goals and Broader Objectives (10%)

- Contribution to Council's Corporate Plan, Operational Plan, and relevant strategies or policies
- Advancement of sustainability or innovation objectives
- Benefits to broader regional infrastructure networks
- Regulatory or legislative requirements
- Social equity considerations, including equitable access for disadvantaged groups

4. Community Feedback and Support (30%)

- Community input gathered through surveys, consultations, site meetings, or reported concerns, reflecting the relative importance of each project from the perspective of residents and the local community

The total priority score for each location is calculated using the following formula:

Total Priority Score = (Community Score × 0.3) + (Technical Score × 0.3) + (Financial Score × 0.3) + (Alignment Score × 0.1)

Road-by-road assessment outcomes

Cheepie Adavale Road

Table 2 sets out the proposed improvement locations on Cheepie Adavale Road, including treatment options and estimated costs.

Table 2 Details of the locations on Cheepie Adavale Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Cap rock area –Gravel & Seal Treatment	Option B Floodways Treatment Costs
CHP-A	Ch 0.12	20	Not applicable	\$ 20,000	Not applicable
CHP-B	Ch 4.61	10	Not applicable	\$ 10,000	Not applicable
CHP-C	Ch 6.10	15	Not applicable	\$ 15,000	Not applicable
CHP-D	Ch 14.70	25	Not applicable	\$ 20,000	Not applicable
CHP-E	Ch 25.50	20	Not applicable	\$ 10,000	Not applicable
CHP-F	Ch 28.13	15	Not applicable	\$ 15,000	Not applicable
CHP-G	Ch 28.96	15	Not applicable	\$ 20,000	Not applicable
CHP-H	Ch 30.83	15	Not applicable	\$ 10,000	Not applicable
CHP-I	Ch 31.31	10	Not applicable	\$ 15,000	Not applicable
CHP-J	Ch 34.62	25	Not applicable	\$ 20,000	Not applicable
CHP-K	Ch 34.90	10	Not applicable	\$ 10,000	Not applicable
CHP-L	Ch 35.16	20	Not applicable	\$ 15,000	Not applicable
CHP-M	Ch 35.23	40	Not applicable	\$ 20,000	Not applicable
CHP-N	Ch 36.30	10	Not applicable	\$ 10,000	Not applicable
CHP-O	Ch 39.02	20	Not applicable	\$ 15,000	Not applicable
CHP-P	Ch 41.94	10	Not applicable	\$ 20,000	Not applicable
CHP-Q	Ch 42.11	15	Not applicable	\$ 10,000	Not applicable
CHP-R	Ch 48.81	20	Not applicable	\$ 15,000	Not applicable
CHP-S	Ch 49.42	10	Not applicable	\$ 20,000	Not applicable
CHP-T	Ch 50.78	20	Not applicable	\$ 10,000	Not applicable
CHP-U	Ch 53.11	20	Not applicable	\$ 15,000	Not applicable
CHP-V	Ch 53.32	15	Not applicable	\$ 20,000	Not applicable
CHP-W	Ch 53.56	10	Not applicable	\$ 10,000	Not applicable
CHP-X	Ch 53.69	15	Not applicable	\$ 15,000	Not applicable
CHP-Y	Ch 55.55	70	Not applicable	\$ 70,000	Not applicable
CHP-Z	Ch 55.69	70	Not applicable	\$ 70,000	Not applicable
Range of costs			\$ 545,000		

Note: Due to its cap rock environment, the only applicable treatment is to place gravel and seal.

Table 3 presents the final priority ranking for each location on Cheepie-Adavale Road, including community scores.

Table 3 Summary of the scoring for each location on Cheepie Adavale Road and their priority ranking

Location Reference	Chainage (Km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
CHP-A	Ch 0.12	0	15	26.3	5	46.3	CHP-17
CHP-B	Ch 4.61	0	15	28.1	5	48.1	CHP-9
CHP-C	Ch 6.10	0	15	27.2	5	47.2	CHP-14
CHP-D	Ch 14.70	0	15	25.3	5	45.3	CHP-23
CHP-E	Ch 25.50	0	15	26.3	5	46.3	CHP-18
CHP-F	Ch 28.13	9	15	27.2	5	56.2	CHP-7
CHP-G	Ch 28.96	0	15	27.2	5	47.2	CHP-15
CHP-H	Ch 30.83	0	15	27.2	5	47.2	CHP-16
CHP-I	Ch 31.31	0	15	28.1	5	48.1	CHP-10
CHP-J	Ch 34.62	0	15	25.3	5	45.3	CHP-24
CHP-K	Ch 34.90	0	15	28.1	5	48.1	CHP-11
CHP-L	Ch 35.16	0	15	26.3	5	46.3	CHP-19
CHP-M	Ch 35.23	0	15	22.5	5	42.5	CHP-25
CHP-N	Ch 36.30	0	15	28.1	5	48.1	CHP-12
CHP-O	Ch 39.02	0	15	26.3	5	46.3	CHP-20
CHP-P	Ch 41.94	0	15	28.1	5	48.1	CHP-13
CHP-Q	Ch 42.11	15	15	27.2	5	62.2	CHP-5
CHP-R	Ch 48.81	0	15	26.3	5	46.3	CHP-21
CHP-S	Ch 49.42	12	15	28.1	5	60.1	CHP-6
CHP-T	Ch 50.78	0	15	26.3	5	46.3	CHP-22
CHP-U	Ch 53.11	30	15	26.3	5	76.3	CHP-1
CHP-V	Ch 53.32	27	15	27.2	5	74.2	CHP-2
CHP-W	Ch 53.56	24	15	28.1	5	72.1	CHP-3
CHP-X	Ch 53.69	21	15	27.2	5	68.2	CHP-4
CHP-Y	Ch 55.55	0	15	16.9	5	36.9	CHP-26
CHP-Z	Ch 55.69	18	15	16.9	5	54.9	CHP-8

Note: Due to its cap rock environment, the only applicable treatment is to place gravel and seal.

Big Creek Road

Table 4 summarises the identified locations on Big Creek Road, including treatment options and cost estimates.

Table 4 Details of the locations on Big Creek Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Ratwalls with Stabilisation & Seal Treatment	Option B Cost Floodways Treatment
BIG-A	Ch 3.62	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-B	Ch 3.97	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-C	Ch 5.32	15	\$ 3,000	\$ 18,000	Not applicable
BIG-D	Ch 5.82	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-E	Ch 17.92	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-F	Ch 20.47	50	\$ 10,000	\$ 60,000	\$ 120,000
BIG-G	Ch 21.35	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-H	Ch 21.45	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-I	Ch 23.94	60	Not applicable	\$ 60,000	\$ 120,000
BIG-J	Ch 26.85	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-K	Ch 26.92	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-L	Ch 27.03	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-M	Ch 27.27	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-N	Ch 28.61	15	\$ 3,000	\$ 18,000	Not applicable
BIG-O	Ch 29.73	25	\$ 5,000	\$ 30,000	\$ 50,000
BIG-P	Ch 38.31	25	Not applicable	\$ 25,000	\$ 50,000
Range of costs			\$ 146,000 to \$ 756,000		

Note: Option A1 refers to only Ratwalls i.e. concrete margins constructed on the edge of the road, 300 mm wide and 500 mm deep, while Option A2 includes stabilisation of the road material before a 2-coat bitumen seal in addition to ratwalls. Option B is the more expensive option via concrete floodways 150 mm thick constructed on top of the gravel road.

Table 5 presents the priority ranking for each location on Big Creek Road, including community scores.

Table 5 Summary of the scoring for each location on Big Creek Road and their priority ranking

Location Reference	Chainage (Km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
BIG-A	Ch 3.62	0	13	29.3	5	47.3	BIG-9
BIG-B	Ch 3.97	0	13	29.3	5	47.3	BIG-10
BIG-C	Ch 5.32	0	13	29.4	5	47.4	BIG-7
BIG-D	Ch 5.82	30	13	29.3	5	77.3	BIG-1
BIG-E	Ch 17.92	0	13	29.3	5	47.3	BIG-11
BIG-F	Ch 20.47	0	13	28.1	5	46.1	BIG-14
BIG-G	Ch 21.35	0	13	29.3	5	47.3	BIG-12
BIG-H	Ch 21.45	15	13	29.3	5	62.3	BIG-6
BIG-I	Ch 23.94	0	14	18.8	5	37.8	BIG-16
BIG-J	Ch 26.85	27	13	29.3	5	74.3	BIG-2
BIG-K	Ch 26.92	24	13	29.3	5	71.3	BIG-3
BIG-L	Ch 27.03	21	13	29.3	5	68.3	BIG-4
BIG-M	Ch 27.27	18	13	29.3	5	65.3	BIG-5
BIG-N	Ch 28.61	0	13	29.4	5	47.4	BIG-8
BIG-O	Ch 29.73	0	13	29.1	5	47.1	BIG-13
BIG-P	Ch 38.31	0	15	25.3	5	44.3	BIG-15

Wareo Road

Table 6 sets out the proposed improvement locations on Wareo Road, including treatment options and associated costs.

Table 6 Details of the locations on Wareo Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Ratwalls with Stabilisation & Seal Treatment	Option B Cost Floodways Treatment
WAR-A	Ch 0.47	30	\$ 6,000	\$ 36,000	\$ 60,000
WAR-B	Ch 2.74	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-C	Ch 2.80	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-D	Ch 4.54	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-E	Ch 4.80	30	\$ 6,000	\$ 36,000	\$ 60,000
WAR-F	Ch 4.88	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-G	Ch 5.63	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-H	Ch 8.36	160	Not applicable	\$ 160,000	Not applicable
WAR-I	Ch 8.48	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-J	Ch 10.10	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-K	Ch 10.43	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-L	Ch 10.49	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-M	Ch 10.58	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-N	Ch 10.62	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-O	Ch 11.05	70	Not applicable	\$ 70,000	Not applicable
WAR-P	Ch 11.26	25	\$ 5,000	\$ 30,000	\$ 50,000
WAR-Q	Ch 11.84	15	\$ 3,000	\$ 18,000	Not applicable
Range of costs			\$ 294,000 to \$ 858,000		

Note: Option A1 refers to only Ratwalls i.e. concrete margins constructed on the edge of the road, 300 mm wide and 500 mm deep, while Option A2 includes stabilisation of the road material before a 2-coat bitumen seal in addition to ratwalls. Option B is the more expensive option via concrete floodways 150 mm thick constructed on top of the gravel road.

Table 7 presents the priority ranking for each location on Wareo Road, including community scores.

Table 7 Summary of the scoring for each location on Wareo Creek Road and their priority ranking

Location Reference	Chainage (Km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
WAR-A	Ch 0.47	30	10	28.9	5	73.9	WAR-1
WAR-B	Ch 2.74	0	10	29.3	5	44.3	WAR-10
WAR-C	Ch 2.80	0	10	29.3	5	44.3	WAR-11
WAR-D	Ch 4.54	0	10	29.3	5	44.3	WAR-12
WAR-E	Ch 4.80	0	10	28.9	5	43.9	WAR-16
WAR-F	Ch 4.88	0	10	29.3	5	44.3	WAR-13
WAR-G	Ch 5.63	0	10	29.3	5	44.3	WAR-14
WAR-H	Ch 8.36	0	11	10.0	5	26.0	WAR-17
WAR-I	Ch 8.48	0	10	29.3	5	44.3	WAR-15
WAR-J	Ch 10.10	9	10	29.3	5	53.3	WAR-8
WAR-K	Ch 10.43	12	10	28.9	5	56.3	WAR-7
WAR-L	Ch 10.49	15	10	29.3	5	59.3	WAR-5
WAR-M	Ch 10.58	18	10	29.3	5	62.3	WAR-4
WAR-N	Ch 10.62	21	10	29.3	5	65.3	WAR-3
WAR-O	Ch 11.05	24	11	16.9	5	56.9	WAR-6
WAR-P	Ch 11.26	27	10	29.1	5	71.1	WAR-2
WAR-Q	Ch 11.84	0	10	29.4	5	44.4	WAR-9

Note: tbc denotes further work by Council officers to re-engage property owners along the road a second and final time and seek input from them

Summary of Prioritised Roads

The revised priority list shows a total of 87 locations on roads which have assessed to date where these priorities incorporate community input.

The prioritised list will inform the strategic allocation of Council's supplementary funding and maximise the benefits of Queensland Reconstruction Authority disaster recovery funding. The approach supports improved network resilience, reduced ongoing maintenance requirements, and faster post-disaster recovery.

Table 8 below summarises the list of the top 50 prioritised locations on roads that have been fully assessed with community input. As some of these locations are implemented, the list will be updated on a regular basis and be reported in future Council Meetings.

Table 8 List of the top 50 prioritised locations on roads that have been assessed with community input

No.	Road Name	Location Reference	Chainage (km)	Option A1 cost Ratwalls treatment only	Option A1 cost Ratwalls with Stabilisation & Seal Treatment	Option B cost Concrete Floodways Treatment	Overall Score
1	Ingeberry Rd	ING-1	Ch 53.76	\$4,000	\$24,000	\$40,000	78.3
2	Big Creek Rd	BIG-1	Ch 5.82	\$4,000	\$24,000	\$40,000	77.3
3	Cheepie-Adavale Rd	CHP-1	Ch 53.11	Not applicable	\$15,000	Not applicable	76.3
4	Ingeberry Rd	ING-2	Ch 54.68	\$4,000	\$24,000	\$40,000	75.3
5	Tobermory Rd	TOB-1	Ch 18.66	\$12,500	\$22,500	N.A	74.3
6	Big Creek Rd	BIG-2	Ch 26.85	\$4,000	\$24,000	\$40,000	74.3
7	Cheepie-Adavale Rd	CHP-2	Ch 53.32	Not applicable	\$20,000	Not applicable	74.2
8	Wareo Rd	WAR-1	Ch 0.47	\$6,000	\$36,000	\$60,000	73.9
9	Congie Rd	CNG-1	Ch 27.964	\$8,000	\$24,000	\$80,000	72.6
10	Ingeberry Rd	ING-3	Ch 55.80	\$4,000	\$24,000	\$40,000	72.3
11	Cheepie-Adavale Rd	CHP-3	Ch 53.56	Not applicable	\$10,000	Not applicable	72.1
12	Tobermory Rd	TOB-2	Ch 18.70	\$10,000	\$20,000	N.A.	72.0
13	Tobermory Rd	TOB-3	Ch 76.79	\$13,500	\$33,500	N.A.	71.3
14	Big Creek Rd	BIG-3	Ch 26.92	\$4,000	\$24,000	\$40,000	71.3
15	Wareo Rd	WAR-2	Ch 11.26	\$5,000	\$30,000	\$50,000	71.1
16	Congie Rd	CNG-2	Ch 28.495	\$8,000	\$60,000	\$80,000	69.6
17	Ingeberry Rd	ING-4	Ch 57.55	\$4,000	\$24,000	\$40,000	69.3
18	Tobermory Rd	TOB-4	Ch 18.76	\$7,875	\$37,875	\$60,000	68.4
19	Big Creek Rd	BIG-4	Ch 27.03	\$4,000	\$24,000	\$40,000	68.3

No.	Road Name	Location Reference	Chainage (km)	Option A1 cost Ratwalls treatment only	Option A1 cost Ratwalls with Stabilisation & Seal Treatment	Option B cost Concrete Floodways Treatment	Overall Score
20	Cheepie-Adavale Rd	CHP-4	Ch 53.69	Not applicable	\$15,000	Not applicable	68.2
21	Tobermory Rd	TOB-5	Ch 47.19	\$38,324	\$53,324	N.A.	67.3
22	Tobermory Rd	TOB-6	Ch 51.00	\$9,450	\$45,450	N.A.	67.1
23	Congie Rd	CNG-3	Ch 23.425	\$7,000	\$24,000	\$70,000	66.9
24	Tobermory Rd	TOB-7	Ch 20.77	\$3,150	\$15,150	\$24,000	66.4
25	Ingeberry Rd	ING-5	Ch 60.22	\$4,000	\$24,000	\$40,000	66.3
26	Tobermory Rd	TOB-8	Ch 48.96	\$52,500	\$112,500	N.A.	65.5
27	Big Creek Rd	BIG-5	Ch 27.27	\$4,000	\$24,000	\$40,000	65.3
28	Wareo Rd	WAR-3	Ch 10.62	\$4,000	\$24,000	\$40,000	65.3
29	Tobermory Rd	TOB-9	Ch 54.13	\$5,250	\$25,250	\$40,000	65.0
30	Ingeberry Rd	ING-6	Ch 61.01	\$4,000	\$24,000	\$40,000	63.3
31	Tobermory Rd	TOB-10	Ch 59.09	\$5,250	\$25,250	\$40,000	63.0
32	Congie Rd	CNG-4	Ch 4.879	\$11,000	\$66,000	\$110,000	62.7
33	Big Creek Rd	BIG-6	Ch 21.45	\$4,000	\$24,000	\$40,000	62.3
34	Wareo Rd	WAR-4	Ch 10.58	\$4,000	\$24,000	\$40,000	62.3
35	Cheepie-Adavale Rd	CHP-5	Ch 42.11	Not applicable	\$10,000	Not applicable	62.2
36	Tobermory Rd	TOB-11	Ch 15.96	\$14,500	\$44,500	N.A.	62.1
37	Ingeberry Rd	ING-7	Ch 40.49	\$4,000	\$24,000	\$40,000	60.3
38	Cheepie-Adavale Rd	CHP-6	Ch 19.025	Not applicable	\$20,000	Not applicable	60.1
39	Congie Rd	CNG-5	Ch 8.918	\$10,000	\$60,000	\$100,000	60.0
40	Tobermory Rd	TOB-12	Ch 64.28	\$7,875	\$37,875	\$60,000	59.4
41	Wareo Rd	WAR-5	Ch 10.49	\$4,000	\$24,000	\$40,000	59.3
42	Congie Rd	CNG-6	Ch 19.025	\$8,000	\$48,000	\$80,000	57.6
43	Wareo Rd	WAR-6	Ch 11.05	Not applicable	\$70,000	Not applicable	56.9
44	Wareo Rd	WAR-7	Ch 10.43	\$4,000	\$24,000	\$40,000	56.3
45	Cheepie-Adavale Rd	CHP-7	Ch 28.13	Not applicable	\$15,000	Not applicable	56.2
46	Cheepie-Adavale Rd	CHP-8	Ch 55.69	Not applicable	\$70,000	Not applicable	54.9
47	Wareo Rd	WAR-8	Ch 10.10	\$4,000	\$24,000	\$40,000	53.3

No.	Road Name	Location Reference	Chainage (km)	Option A1 cost Ratwalls treatment only	Option A1 cost Ratwalls with Stabilisation & Seal Treatment	Option B cost Concrete Floodways Treatment	Overall Score
48	Ingeberry Rd	ING-8	Ch 59.42	\$3,000	\$30,000	N.A.	48.4
49	Ingeberry Rd	ING-9	Ch 54.39	\$5,000	\$30,000	\$50,000	48.1
50	Tobermory Rd	TOB-13	Ch 31.30	N.A	N.A	\$150,000	48.1
Range of costs for top 50 locations				\$718,174 to \$2,380,774			

Note: **Green** denotes locations added to the earlier priority list presented at the January 2026 Council Meeting.

OPTIONS

Option 1 (Recommended)

That Council:

- Note the outcome of the second and final round of engagement with property owners adjacent to Cheepie Adavale Road, Big Creek Road and Wareo Road;
- Endorse the updated priority list for future works; and
- Endorse the application of the same prioritisation framework to other Council roads and request that officers report the outcomes to Council at a future Council.

Option 2

That Council does not support the proposed prioritisation for the three rural roads and requests officers to develop an alternative prioritisation approach for Council consideration.

CONSULTATION (Internal/External)

Infrastructure Services directorate

INTERESTED PARTIES

Interested parties include property owners adjacent to Cheepie Adavale Road, Big Creek Road, and Wareo Road.

Note: The identification of interested parties has been provided by Council Officers on a best endeavours basis and may not be comprehensive.

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Council's Corporate Plan

Council's Community Engagement Policy

Council's Asset Management Plan (Transport)

FINANCIAL AND RESOURCE IMPLICATIONS

This prioritisation strategy is developed using internal staff resources.

ASSET MANAGEMENT IMPLICATIONS

The phased implementation of this prioritisation strategy represents a significant advancement in Council's approach to road asset management. By establishing a structured and transparent framework for evaluating road improvement projects, the strategy enables evidence-based decision-making that is scalable and responsive to community needs. It provides clear, objective criteria to guide investment decisions while maintaining alignment with Council's long-term strategic objectives as outlined in the Asset Management Plan.

A key aspect of this approach is the strategic combination of Council funding with Queensland Reconstruction Authority (QRA) disaster recovery grants. This integrated funding model goes beyond conventional like-for-like repairs, facilitating more durable and flood-resilient road treatments. Benefits include:

- Improved network resilience to extreme weather events
- Reduced frequency of maintenance interventions
- Faster restoration of access after flood events

Embedding this framework within Council's broader asset planning processes supports more sustainable infrastructure investment through a whole-of-life cycle perspective. The methodology considers immediate project needs, long-term performance, maintenance requirements, and climate adaptation.

Over time, this approach will enhance the reliability and service quality of the local road network while ensuring optimal use of available resources. Ultimately, the strategy represents a proactive shift towards more resilient infrastructure that meets both current and future community needs.

RISK MANAGEMENT IMPLICATIONS

Council has assessed the risks associated with the project prioritisation strategy in accordance with Council's *Enterprise Risk Management Policy (G.11)* and *Risk Management Framework (G.11-A)*.

An adopted prioritisation strategy reduces strategic risk to Council and ensure transparency of decision-making through a more structured approach, meeting the following objectives:

- **Equity:** Ensures all community voices are considered
- **Transparency:** Provides clear rationale for why certain projects are prioritised over others
- **Strategic Alignment:** Balances short-term needs with long-term Council goals.

Adopting this strategy demonstrates Council's commitment to fairness, transparency, and responsible stewardship of public assets as well as financial resources.

HUMAN RIGHTS CONSIDERATION

In accordance with the *Human Rights Act 2019 (Qld)*, Council has considered the potential impact of the proposed prioritisation strategy on relevant human rights. The strategy primarily affects the rights of residents and property owners adjacent to the roads under assessment, including the right to freedom of movement, the right to take part in public life, and property rights.

The proposed road improvements enhance freedom of movement by maintaining and improving access to communities, particularly in rural areas affected by flooding. Community members have been, and will continue to be, engaged in the prioritisation process, supporting their right to take part in public life through meaningful consultation. Property rights are respected, as any works affecting land adjacent to roads are undertaken with notification and consultation, and no compulsory acquisition or infringement is proposed.

No other human rights under the Act are impacted by this decision. The strategy is consistent with the principles of equity, transparency, and community safety, and supports the delivery of essential infrastructure without limiting the human rights of any individual.

11.3 SAFER LOCAL ROADS AND INFRASTRUCTURE PROGRAM (SLRIP) - PROPOSED APPLICATION

IX: 273663

Author: Eng Lim, Director Infrastructure Services

Attachments: 1. Letter of Support from TMR

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider a grant application under the Safer Local Roads and Infrastructure Program (SLRIP) administered by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA) on behalf of the Australian Government.

This report seeks Council's support to submit one application under this program to construct a new rest area on the Diamantina Development Road (93B) next to the intersection with Kyabra Road.

The total estimated project cost is \$2.3 million, with Council's 20% co-contribution of \$230,000 per year for the next two financial years FY2026/2027 and FY2027/2028 if the application is successful.

RECOMMENDATION

That Council:

1. Support the submission of one (1) application to construct a rest area on the Diamantina Development Road (93B) next to the intersection with Kyabra Road under the Heavy Vehicle Rest Area (HVRA) initiative within the Safer Local Roads and Infrastructure Program; and
2. Allocate \$230,000 per year for the next two financial years FY2026/2027 and FY2027/2028 if the application is successful.

BACKGROUND

The Safer Local Roads and Infrastructure Program (SLRIP) forms part of the Australian Government's commitment to strengthen investment to support the delivery of safer and more productive roads across Australia. The Program is an application-based merit-assessed funding program administered by the Department of Infrastructure, Transport, Regional Development,

Communications and the Arts (DITRDCA) which is open to all state and territory governments and LGAs.

The focus areas in this Program are road safety, productivity, bridge renewal, road resilience, road sustainability and heavy vehicle rest area. This Program consolidates the previous Bridges Renewal Program (BRP) and Heavy Vehicle Safety and Productivity Program (HVSP) into a single program and includes a new Heavy Vehicle Rest Area (HVRA) initiative.

HVRA initiative

The HVRA initiative is a funding stream to support the construction of new and upgraded heavy vehicle rest areas, with its primary purpose of facilitating rest for heavy vehicle drivers at locations of need, through the construction or upgrade of heavy vehicle rest areas and amenities. This is in line with the forecasted growth in truck freight over the coming decades and aims to improve road safety for heavy vehicle drivers and other road users through addressing the shortage of heavy vehicle rest stops in locations of need. This initiative provides \$140 million of Australian Government funding over 10 years, to 2032-33.

The application round for HVRA initiative opened at the end of 2025 and is scheduled to close on 30 April 2026.

The Program will contribute up to a maximum of \$5 million in Australian Government funding for each eligible project. For projects submitted by LGAs, the Program will contribute up to 80% of the total project cost for projects located in regional and remote areas (applicable to Quilpie Shire), and 50% for urban areas.

REPORT

Since late last year, Council officers have held several rounds of discussions with the Queensland Department of Transport and Main Roads (TMR) technical team regarding the **Heavy Vehicle Rest Area (HVRA)** initiative. These discussions included site inspections and technical assessments, which ultimately resulted in agreement on a suitable location. Support for the proposed site has been confirmed in writing by the Regional Director, Southern Queensland (Attachment 1).

Accordingly, Council officers propose to submit an application to construct a new rest area at the intersection of Diamantina Development Road (93B), chainage 116.68, and Kyabra Road, near Thylungra (refer Figure 1 below). The proposed facility will complement the existing rest area located near the Eromanga turnoff at chainage 61.88 on Diamantina Development Road, improving rest opportunities for heavy vehicle drivers travelling through the region.



Figure 1 Location of proposed rest area at the intersection of Diamantina Development Road and Kyabra Road

If the funding application is successful, Council will appoint a suitably qualified design consultant to prepare the detailed design for the proposed rest area. The design will aim to provide safe and accessible facilities that support heavy vehicle driver fatigue management, improve road safety outcomes and enhance amenities for all road users.

The proposed design is expected to incorporate the following key features:

- Dedicated heavy vehicle parking to accommodate freight vehicles safely off the carriageway
- Light vehicle parking to support other road users travelling through the region
- Solar-powered lighting to improve safety, visibility, and energy efficiency
- A toilet facility to provide essential amenities for drivers and travellers (refer to the example shown below)



Figure 2 Toilet facility example

Project cost estimates

A high-level (order-of-magnitude) cost estimate for a remote heavy vehicle rest area in Quilpie Shire should account for the higher mobilisation, material transport and construction costs typical of western Queensland.

Remote rest areas delivered through programs associated with TMR or DITRDCA typically fall in the range of \$1.8 million to \$3 million depending on pavement size and amenities.

For this project, the high level cost estimate is based on the following:

- Sealed pavement designed to support B-double and road train parking typical of western Queensland freight routes and reduce maintenance
- 8 to 10 heavy vehicle bays and 6 to 8 light vehicle spaces
- Standalone solar power due to lack of grid connection, reduce operating costs and promote sustainability.
- Prefabricated toilet block with septic system.

At this stage, a high-level project costing is shown in Table 1 below.

Table 1 High-level project cost estimate

Item description	Activities	Cost estimate
Planning and Design	Survey, geotechnical investigation, concept and detailed design, approvals	\$ 120,000
Site preparation and earthworks	Clearing, stripping, bulk earthworks, compaction, drainage shaping	\$ 180,000
Pavement construction	Sealed heavy and light vehicle parking area, access roads	\$ 750,000
Drainage works	Culvert, table drains, stormwater	\$ 120,000
Toilet block	Prefabricated amenity block, table, bins	\$ 250,000
Solar lighting system	Independent off-grid solar lighting for safety and visibility	\$ 80,000
Signage and line marking	Directional and regulatory signage, pavement marking	\$ 40,000
Water supply and septic system	Tank, pump, septic system for toilet	\$ 180,000
Mobilisation and remote loading	Contractor mobilisation, freight, worker accommodation	\$200,000
Project management	Council staff, transport cost, community engagement	\$ 80,000
Sub-total		\$ 2,000,000
Contingency (15%)		\$ 300,000
Total project cost		\$ 2,300,000

Budget consideration for FY2026/2027

Council contribution for this application is expected to be 20% (\$460,000).

Given that the closing date for application is 30 April 2026, it is likely that the funding offer will be known in the new financial year FY2026/2027.

Hence if the application is successful and given the scale of this project involving planning, design and construction, the work is likely to be spread over two financial years, Council will need to budget for \$230,000 per year for the next two financial years FY2026/2027 and FY2027/2028.

OPTIONS

Option 1 – Recommended

That Council:

1. Support the submission of one application to construct a rest area on the Diamantina Development Road (93B) next to the intersection with Kyabra Road under the Heavy Vehicle Rest Area (HVRA) initiative within the Safer Local Roads and Infrastructure Program; and
2. Allocate \$230,000 per year for the next two financial years FY2026/2027 and FY2027/2028 if the application is successful.

Option 2

That Council do not support the submission of the application under the Heavy Vehicle Rest Area (HVRA) initiative within the Safer Local Roads and Infrastructure Program.

CONSULTATION (Internal/External)

Councillors

Chief Executive Officer

Council officers within the Infrastructure Services directorate

Department of Transport and Main Roads

LEGISLATION/ LEGAL IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

POLICY IMPLICATIONS

The application must work within the Safer Local Roads and Infrastructure Program guidelines.

FINANCIAL AND RESOURCE IMPLICATIONS

The Safer Local Roads and Infrastructure Program (SLRIP) will provide 80 per cent of funding towards the total estimated project cost of \$2,300,000, with the remaining 20 per cent (\$460,000) to be covered by Council.

The outcome of the funding application is expected to be announced by the end of the current financial year. If the application is successful, Council will need to include \$230,000 per year for the next two financial years FY2026/2027 and FY2027/2028 budgets to meet the co-contribution requirement.

The project delivery timeline allows for two years, which enables the workload to be spread over a longer period and reduces the resource impact on Council staff, particularly with support from a consultant.

ASSET MANAGEMENT IMPLICATIONS

If the project is successful, the new heavy vehicle rest area will become a Council asset and will be incorporated into Council's asset management system. This will include the pavement, drainage infrastructure, solar lighting, signage, toilet facility and associated water and septic systems.

Ongoing operational and maintenance activities will include periodic pavement inspections, cleaning and servicing of the toilet block, maintenance of the solar lighting system, and general upkeep of signage, bins and surrounding areas.

While these assets will create additional maintenance responsibilities for Council, the design will prioritise durable materials and low-maintenance infrastructure suitable for remote conditions to minimise long-term lifecycle costs. The asset will also be reflected in Council's Asset Management Plan for Transport and future long-term financial planning.

RISK MANAGEMENT IMPLICATIONS

Council has assessed the risks associated with this report in line with the Enterprise Risk Management Policy (G.11) and the Risk Management Framework (G.11-A).

Delivery of the proposed Heavy Vehicle Rest Area will be managed using Council's standard project risk management processes. Key project risks will be identified, assessed and monitored throughout the planning, design and construction phases to minimise potential impacts on project cost, timing and delivery outcomes.

At the planning stage, there is a risk that site conditions such as soil suitability, drainage requirements or environmental constraints could affect the final design and cost of the project. This risk will be mitigated through appropriate site investigations, including survey and geotechnical assessment, prior to finalising the detailed design.

During the design and procurement phases, there is a risk associated with the remote location of the project, including contractor availability, mobilisation costs and the supply of construction materials. Early market engagement with local prequalified contractors and external specialist suppliers will help ensure that contractors are aware of the project requirements and remote conditions.

Construction risks may include weather disruptions, access constraints, and unforeseen ground conditions which could affect the construction schedule. These risks will be managed through appropriate contract management, realistic project scheduling over two years and inclusion of a contingency allowance within the project budget.

Operational risks has been considered, including ongoing maintenance of the toilet facility, solar lighting system and pavement areas. The design will prioritise durable materials, prefabricated facilities and off-grid systems to reduce long-term operational costs and maintenance requirements.

Overall, these risks are considered manageable and typical for infrastructure projects in remote areas. With appropriate planning, design investigation and project management oversight, the project can be delivered successfully while providing significant road safety and driver welfare benefits for the region.

Overall risk position

Proceeding with the recommended approach represents a low-risk, high-value strategy. It reduces the overall project risks while delivering broader social and economic benefits of a new rest area.

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner compatible with human rights, balancing these rights against the rights of others and relevant public policy considerations.

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). The proposed action to proceed with the grant application supports human rights by improving public infrastructure, enhancing freedom of movement, and promoting public safety. The recommended actions are therefore compatible with all human rights under the *Human Rights Act 2019* (Qld) and do not impose any limitations.



Enquiries southwest.office@tmr.qld.gov.au

Department of
Transport and Main Roads

25 November 2025

Office of the CEO
Quilpie Shire Council
50 Brolga Street
Quilpie Qld 4480

Dear Justin

In-principle agreement for proposed rest area at the intersection of Kyabra Road and the Diamantina Developmental Road.

The Department of Transport and Main Roads (TMR) supports Quilpie Shire Council (QSC) making application for funding to install a new heavy vehicle rest area facility at the intersection of Kyabra Road and the Diamantina Developmental Road.

Should QSC be successful in securing funding, TMR will continue to work with the QSC team to assist in obtaining all necessary approvals/permits required for the work.

I wish you all the best in your funding application.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Bill Lansbury".

Bill Lansbury
Regional Director
Southern Qld

Telephone +61 7 4639 0762
Website www.tmr.qld.gov.au
Email southwest.office@tmr.qld.gov.a
ABN 39 407 690 291

12 COMMUNITY AND BUSINESS DEVELOPMENT

12.1 DONATION REQUEST - EROMANGA DISTRICT RODEO ASSOCIATION

IX: 272326

Author: Corey Richards, Deputy Director of Community and Business Development

Authorisers: Lisa Hamlyn, Director Community and Business Development
Justin Hancock, Chief Executive Officer

Attachments: 1. Eromanga Sports Complex Proposed Shade Location
2. Letter to Council Eromanga Pool Shade Request

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

1.4 Capacity building for leaders and volunteers

EXECUTIVE SUMMARY

Council is asked to authorise the disposal of the existing pool shade structure at 13 Donald Street, Eromanga (L302 E3051) to the Eromanga District Rodeo Association (EDRA) at no cost to Council.

The structure was installed as a temporary facility to provide shade at the Eromanga Swimming Pool while longer-term solutions were developed. A new purpose-built shade structure is now being installed, making the existing structure surplus to Council's operational requirements.

EDRA has formally requested the structure to provide shade for families, spectators, and volunteers at its annual rodeo event. The disposal is proposed under the community-organisation exception in section 236 of the *Local Government Regulation 2012* (Qld), which permits disposal of a non-current asset to a community organisation by Council resolution, without a public tender or auction.

All costs and responsibilities associated with removal, transport, permitting, and installation are to be borne by EDRA. The written-down asset value as at 31 January 2026 is \$46,065.27.

RECOMMENDATION

That Council:

1. In accordance with *section 236 of the Local Government Regulation 2012*, authorise the disposal of the pool shade structure located at 13 Donald Street (L302 E3051) to the Eromanga District Rodeo Association to provide adequate shade for families, spectators and volunteers;
2. All associated permits and costs associated with the removal of the shade structure are the responsibility of the Eromanga District Rodeo Association; and
3. Delegate authority to the Chief Executive Officer, pursuant to *section 257 of the Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project.

BACKGROUND

Council received correspondence (attached) from the EDRA on 13 February 2026, requesting consideration from Council to donate the current shade structure when replaced at the Eromanga swimming pool located at 13 Donald Street (L302 E3051) to the Eromanga District Rodeo Association for the purpose of adequate shade for families, spectators and volunteers when attending their annual event.

Council erected the temporary structure to ensure the pool was covered whilst longer-term solutions were established. As a new purpose-built shade structure is being installed, the existing shade shed is not required and not provisioned for any other use.

In accordance with *section 236 of the Local Government Regulation 2012*, Council may make a resolution to dispose of a Non-Current Asset to a community group, providing an exemption from the need to undertake a public tender or auction process.

An ABN look up undertaken on 17 February 2026 identified that the Eromanga District Rodeo Association (ABN 90 114 220 430) is an active and registered incorporated association.

OPTIONS

Option 1 – Recommended

That Council:

1. In accordance with *section 236 of the Local Government Regulation 2012*, authorise the disposal of the pool shade structure located at 13 Donald Street (L302 E3051) to the Eromanga District Rodeo Association to provide adequate shade for families, spectators and volunteers;
2. All associated permits and costs associated with the removal of the shade structure are the responsibility of the Eromanga District Rodeo Association; and
3. Delegate authority to the Chief Executive Officer, pursuant to *section 257 of the Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project.

Option 2

That Council decline the request from the Eromanga District Rodeo Association.

CONSULTATION (Internal/External)

Chief Executive Officer

Acting Director of Infrastructure

Director Community and Business Development

Director Corporate Services

Deputy Director Corporate Services

INTERESTED PARTIES

Eromanga District Rodeo Association

Eromanga State School

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGAL IMPLICATIONS

The proposed disposal of the pool shade structure constitutes the disposal of a valuable non-current asset under the *Local Government Regulation 2012* (Qld). The following provisions are directly applicable.

- s 236(1)(b)(ii)** Permits disposal of a valuable non-current asset to a community organisation without tender or auction. EDRA is a registered incorporated association and satisfies this criterion.
- s 236(2)** Requires Council to decide by resolution that the exception applies. This report and the proposed resolution satisfy this requirement.
- s 236(3)(4)** Relate to market value of land. Not applicable — the asset is a structure, not land.
- s 257 LGA 2009** Authorises delegation to the Chief Executive Officer to finalise administrative arrangements including removal, transport, and formal handover to EDRA.

Note: Sections 236(1)(d) (trade-in) and 236(1)(f) (Ministerial exemption) are not engaged. The disposal is a direct transfer without commercial consideration other than its community benefit.

POLICY IMPLICATIONS

G.01 Asset Management Policy - the disposal aligns with Council policy on managing non-current assets and surplus infrastructure.

FINANCIAL AND RESOURCE IMPLICATIONS

- Asset Code: BSREC121, Eromanga Pool Shade Shed/Shelter
- Written-down value as of 31 January 2026: \$46,065.27
- All removal, transport, and associated costs to be borne by EDRA.

ASSET MANAGEMENT IMPLICATIONS

Upon resolution, the asset (BSREC121 — Eromanga Pool Shade Shed/Shelter) is to be written off Council's asset register. No ongoing asset management obligations will remain with Council following formal handover to EDRA. The Chief Executive Officer is authorised to initiate necessary updates to Council's asset register in accordance with this resolution.

RISK MANAGEMENT IMPLICATIONS

Risks are managed in accordance with the Council's Enterprise Risk Management Policy (G.11) and Framework (G.11-A).

Table 1 Risk register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
Ensuring removal and disposal is in accordance with the correct procedure and laws	None	Potential risk of safety	<i>Possible</i>	<i>2 Minor</i>	<i>Medium</i>	Early engagement with the EDRA to ensure they have the correct planning provisions and controls in place.

Risk evaluation and conclusion

The primary risk identified relates to the safety during the removal and planning stages. Controls have been implemented through early engagement and ensuring that EDRA have the correct planning of extraction in place.

Overall, the risk assessment demonstrates that the proposed actions, including removal of the facility, can proceed safely and in compliance with Council policy. Adequate controls are in place to minimise impacts, ensuring decisions are lawful, transparent, and consistent with Council's governance and risk management standards.

HUMAN RIGHTS CONSIDERATION

Council has considered its obligations under the *Human Rights Act 2019 (Qld)*, including the requirement under *section 4(b)* to act compatibly with human rights in all of its functions and decisions. The proposed disposal of the shade structure to the Eromanga District Rodeo Association does not limit any protected human rights. In applying proper consideration to relevant rights, Council has assessed the decision against the right to participate in community life, by enabling safe, accessible amenities for families, spectators and volunteers attending community events, and the right to safe enjoyment of facilities, by ensuring the structure is used appropriately and responsibly. On this basis, the decision is fully compatible with the *Human Rights Act 2019 (Qld)* and demonstrates that Council has properly considered and acted compatibly with all relevant human rights.

Woomunga Sports Complex

Proposed "Shade" Location

39°47'S 143°14'5"E

26°39'47"S 143°14'58"E



39°52'S 143°14'51"E

26°39'52"S 143°14'58"E



Legend

Places: My Places

Proposed Location



Scale: 1:1000

Printed at: A4

Print date: 11/3/2026

Not suitable for accurate measurement.

Projection: Web Mercator EPSG 102100 (3857)

For more information, visit

<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>

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Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development

Woomunga Sports Complex

Proposed "Shade" Location

Legend

Places: My Places(1)

 My Place 1

Roads and tracks

 Motorway

 Highway

 Secondary

 Connector

 Local

 Restricted Access Road

 Mall

 Busway

 Bikeway

 Restricted Access Bikeway

 Walkway

 Restricted Access Walkway

 Walkway

 Non-vehicular Track

 Track

 Restricted Access Track

 Ferry

 Proposed Thoroughfare

 Green bridges



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Bridges



Tunnels



Railway stations



Railways



EROMANGA DISTRICT RODEO ASSOCIATION INCORPORATED
C/- "QUARTPOT STATION"
EROMANGA QLD 4480
EROMANGARODEO@GMAIL.COM



13 February 2026

Dear Justin,

I hope this letter finds you well.

The Eromanga District Rodeo Association Committee (EDRA) have recently become aware that the existing shade structure over the Eromanga Swimming Pool is expected to be replaced with a new shed structure in the near future.

On behalf of the committee, I would like to enquire whether Council would consider donating the existing structure for relocation to the Eromanga Sports Complex?

The Sports Complex is currently very limited in shaded areas, and with community events often running over several days, adequate shade for families, spectators and volunteers is a constant challenge and an ongoing discussion point for the committee. Providing additional shade would significantly improve comfort and safety for attendees and would be of great benefit to the broader community.

The committee would be happy to assist with, or coordinate, the relocation of the structure should this be considered feasible.

We thank Council for its continued support of community sport and infrastructure within the Shire and would welcome the opportunity to provide any further information required.

Kind Regards,



Sarah Molineux
Treasurer

12.2 COMMUNITY ASSISTANCE GRANT APPLICATION - QUILPIE CULTURAL SOCIETY

IX: 273385

Author: Hannah Tully, Finance Officer

Authorisers: Corey Richards, Deputy Director of Community and Business Development

Lisa Hamlyn, Director Community and Business Development

Justin Hancock, Chief Executive Officer

Attachments: 1. QUILPIE CULTURAL SOCIETY COMMUNITY ASSISTANCE APPLICATION

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.6 Celebration of the arts, culture, and local and natural history

EXECUTIVE SUMMARY

The Quilpie Cultural Society has submitted a Community Assistance Grant application seeking \$3,000 in financial support to sustain the employment of an Arts Development Officer. This role is crucial for securing funding, preparing and submitting grant applications through the Quilpie Shire Regional Arts Development Fund, managing acquittals, overseeing advertising and social media efforts, and ensuring accurate reporting.

RECOMMENDATION

That Council

1. Acknowledges the application from the Quilpie Cultural Society; and
2. Approves the Community Assistance Grant request for \$3,000 financial assistance to support the continued employment of an Arts Development Officer.

REPORT

The Quilpie Cultural Society (QCS) is driven by a dedicated group of volunteers who coordinate tutors, organise workshops, and showcase the local region to visiting instructors, actively promoting the Shire. The Society offers a diverse range of workshops, including silversmithing, sewing, furniture restoration, and painting, among others. The high calibre of tutors and workshops has established Quilpie as a hub of artistic excellence. Participants attending these workshops come not only from the Quilpie Shire but also from neighbouring regions such as Paroo, Murweh, and even outback New South Wales.

The employment of an Arts Development Officer has been made possible through the success of Community Assistance Grant Program applications. Without this vital support, the Quilpie Cultural Society would lack the financial capacity to deliver its exceptional and varied workshops to the community.

Despite the rising costs of tutors, workshops, travel, and accommodation, the Quilpie Cultural Society has chosen not to increase fees this year. This decision reflects their commitment to ensuring workshops remain affordable and encouraging continued community participation whilst maintaining strong attendance numbers.

Table 1 Community Assistance Grant funding previously awarded to the Quilpie Cultural Society to support the employment of an Arts Development Officer.

Previously awarded community assistance grant funding					
2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024	2024 – 2025
\$2,800.00	\$2,800.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00

OPTIONS

Option 1 (Recommended)

That Council:

1. Acknowledges the application from the Quilpie Cultural Society and;
2. Approves the Community Assistance Grant request for \$3,000 financial assistance to support the continued employment of an Arts Development Officer.

Option 2

That Council:

1. Approves the Community Assistance Grant Application submitted by Quilpie Cultural Society to continue employing an Arts Development Officer and offers an alternative amount of financial assistance.

Option 3

That Council:

1. Does not approve the Community Assistance Grant request for \$3,000 financial assistance to support the continued employment of an Arts Development Officer.

CONSULTATION (Internal/External)

Quilpie Shire Council

Quilpie Cultural Society

INTERESTED PARTIES

Quilpie Cultural Society

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Council exercises its discretion to provide grants under *Local Government Regulation 2012*, Part 5 – Community Grants. Council ensures compliance by:

- Granting support only if it serves the public interest.
- Confirming the Cultural Society meets eligibility criteria under Council's *Community Assistance Program Policy C.01*.
- Following policy procedures to approve, monitor, and record in-kind support.

Council applies these legal provisions to ensure transparency, accountability, and consistent use of public resources.

POLICY IMPLICATIONS

Council applies *Policy C.01 – Community Assistance Program* by:

- Reviewing applications against priority criteria, including community benefit, event enhancement, and economic development.
- Ensuring grant approvals follow merit-based assessment.
- Monitoring facility use and compliance with conditions, such as maintaining cleanliness and hygiene.

This approach aligns policy intent with operational delivery.

FINANCIAL AND RESOURCE IMPLICATIONS

Table 2 2025 / 26 Community assistance approved applications

Budget	\$53,000.00
Direct Cash Contributions to date	\$12,000.00
In-kind Contributions to date (approx.)	\$11,559.00

Table 3 Community assistance application (current) - Financial implications

Direct Cash Contribution	\$3,000.00
In-kind Contribution (approx.)	

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Council manages risks using Policy G.11 Enterprise Risk Management and Procedure G.11-A Risk Management Framework.

Table 4 Risk register

Risk Name and Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
Project objectives differ from community expectations.	None	Reduced support for program	Rare	Minor	Low	Community/member consultation
Failure to secure adequate funding to deliver the program	None	Program will require review / amendment	Possible	Moderate	Medium	Program scope review – reduce number of workshops to meet budget

Council assessed risks using historical outcomes, operational experience, and current procedures. Officers confirmed controls are effective, and residual risks are manageable under normal operations.

HUMAN RIGHTS CONSIDERATION

Council reviewed all 23 human rights under the *Human Rights Act 2019*. Council designed the grant approval and facility use process to comply with the Act and respect residents' rights. Council confirms that approving this request does not limit human rights.



COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

Type of Support

- "In Kind" support - generally means a provision of goods or services or a waiver of fees etc. and is not a direct cash contribution (for example plant or equipment hire, waiver of fees or charges and provision of materials such as loam or gravel).
- "Financial" support - means a direct cash donation to an organisation or person for a Council approved event, project or fundraising activity.

The following local organisations will be eligible for assistance under this policy:

- Charities, Not for Profit or Religious Organisations, Sporting or Hobby Groups / Bodies.

In determining the level of assistance required, Council shall:

- Establish the level of funding available in terms of its coming budget requirements;
- Apportion such funding across each application eligible for funding.

Council shall have sole discretion in determining the type and level of support to be provided to each applicant.

Notification of the assistance to be provided by Council will be in written format to the nominated contact person as detailed in the application.

Applications will be assessed against the following Program priorities:

Program Priorities

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and the skills base in the Shire;
- To develop open spaces, sport and recreation facilities within the Shire; and
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc.

1.1 Type of assistance being sought:	
<input checked="" type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input type="checkbox"/>	In-kind

1.2 Applicant details:	
Organisation / Individual Name:	Quilpie Cultural Society Inc
Contact Person for Project:	Helen Clifford
Postal Address:	PO Box 172 Quilpie Qld 4480
Email Address:	clifford.helen@gmail.com
Telephone No:	07 46564774

1.3 Brief description of the project / activity for which assistance is being requested:
See attached

(Please attach additional information if required)

1.4 Event Details	
Name of Event:	Quilpie Cultural Society Inc Arts Development Officer, Auditor
Date of Event:	

Amount of Funding Requested:	\$ 3000.00
Amount of Funding Provided by the Applicant	\$ 1740.00
Amount of Funding Provided by Others	\$
Total Estimated Cost of Project:	\$ 4740.00

Are you GST registered?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
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Note: Please ensure your figures include GST, as this will be the final figure paid

1.5 Project timeframe	
Project Start Date	01.01.2026
Project End Date	31.12.2026
Acquittal Report Due (8 weeks after end date)	28.02.2027

1.6 Details of other endeavours to raise funds:
See attached

1.7 Financial position of applicant as at the date of this application <u>including a copy of a recent bank statement</u> and supporting information on why funds are required:
Bank Statement attached

(Please attach additional information if required)

Community Assistance Application

1.8 Previous Assistance?			
Have you received previous Council Assistance?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Please list previous Council Assistance			
Have previous programs been acquitted?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No

1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:
See attached

1.10 Bank details			
Name:			
Bank		Branch:	
BSB:		Account Number:	

1.11 DECLARATION		
We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.		
Helen Clifford		
Name	Signature	Date
Committee Member / Authorised Persons:		
Name	Signature	Date
Louise Hall		

Note: The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.

Community Assistance Application

12.3 COMMUNITY ASSISTANCE GRANT APPLICATION - EROMANGA DISTRICT RODEO ASSOCIATION INC

IX: 273387

Author: Hannah Tully, Finance Officer

Authorisers: Corey Richards, Deputy Director of Community and Business Development

Lisa Hamlyn, Director Community and Business Development

Justin Hancock, Chief Executive Officer

Attachments: 1. EROMANGA DISTRICT RODEO ASSOCIATION COMMUNITY ASSISTANCE APPLICATION

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

The Eromanga District Rodeo Association (ERDA) Inc. has submitted a Community Assistance Grant application for the 2026 Eromanga Easter Rodeo and Campdraft Event.

The application has two components. The first is a cash contribution of \$4,300 to cover the cost of insurance and Queensland Ambulance Service. The second is in-kind support for preparation works at the Eromanga Rodeo Grounds.

The in-kind support requested includes whipper snipping and mowing the grounds, a water and plumbing inspection, and an electrical inspection of the facility.

Council is asked to acknowledge the application and approve both the cash contribution and the in-kind support.

RECOMMENDATION

That Council:

1. Acknowledge the Community Assistance Grant application received from Eromanga District Rodeo Association and approves:
 - (a) A direct cash contribution of \$4,300 to assist with the cost of insurance and Queensland ambulance; and
 - (b) In-kind support to:
 - (i) Whipper snip and mow the grounds in preparation for the event;
 - (ii) Conduct a water and plumbing inspection at the Eromanga Rodeo facility; and
 - (iii) Engage an electrician to conduct an electrical inspection at the Eromanga Rodeo facility.

BACKGROUND

The Eromanga Rodeo and Campdraft is an annual event. It is held over the Easter long weekend each year.

The ERDA has applied for Community Assistance Grant support from Council in each of the past four financial years. In 2025, the Association sought a cash contribution of \$4,300 to help cover the rising costs of ambulance services and insurance. The Association also requested in-kind support for whipper snipping and mowing the grounds, a water and plumbing inspection, and an electrical inspection of the Eromanga Rodeo facility. Council approved this application at the Ordinary Meeting of Council held on 18 March 2025.

Table 1 sets out the support Council approved in each of the past four financial years.

Table 1 — Community Assistance Grant funding previously awarded to the ERDA

Support Component	2021–22	2022–23	2023–24	2024–25
Cash contribution	\$4,300	\$4,300	\$4,300	\$4,300
Whipper snip and mow	—	✓	✓	✓
Water and plumbing inspection	—	✓	✓	✓
Electrical inspection	—	✓	✓	✓
Single-phase generator (loan)	✓	✓	✓	✓
Cable connection — generator to kitchen / switch install	—	✓	—	—
Skip bin	—	—	—	✓

Note: ✓ = approved and provided; — = not included in that year's application.

REPORT

The 2026 Eromanga Easter Rodeo and Campdraft Event is scheduled for 3 to 5 April 2026.

As outlined in the attached Community Assistance Grant application, the committee has requested the same cash contribution as the past four financial years of \$4,300. They have also requested in-kind support for whipper snipping, a water inspection, a plumbing inspection, and an electrical inspection.

OPTIONS

Option 1 (recommended)

That Council:

1. Acknowledges the Community Assistance Grant application received from Eromanga District Rodeo Association and approves:
 - (a) A direct cash contribution of \$4,300 to assist with the cost of insurance and Queensland ambulance; and
 - (b) In-kind support to:
 - (i) Whipper snip and mow the grounds in preparation for the event;
 - (ii) Conduct a water and plumbing inspection at the Eromanga Rodeo facility; and
 - (iii) Engage an electrician to conduct an electrical inspection at the Eromanga Rodeo facility.

Option 2

That Council:

1. Acknowledges the Community Assistance Grant application received from Eromanga District Rodeo Association and approves Option 1 in part.

Option 3

That Council:

1. Acknowledges the Community Assistance Grant application received from Eromanga District Rodeo Association and does not approve the application.

CONSULTATION (Internal/External)

Eromanga Rodeo Committee

Quilpie Shire Council

INTERESTED PARTIES

Eromanga Rodeo Committee

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Council exercises its discretion to provide grants under *Local Government Regulation 2012, Part 5 – Community Grants*. Council ensures compliance by:

- Granting support only if it serves the public interest.
- Confirming the Eromanga District Rodeo Association meets eligibility criteria under Council's *Community Assistance Program Policy C.01*.
- Following policy procedures to approve, monitor, and record in-kind support.

Council applies these legal provisions to ensure transparency, accountability, and consistent use of public resources.

POLICY IMPLICATIONS

Council applies *Policy C.01 – Community Assistance Program* by:

- Reviewing applications against priority criteria, including community benefit, event enhancement, and economic development.
- Ensuring grant approvals follow merit-based assessment.
- Monitoring facility use and compliance with conditions, such as maintaining cleanliness and hygiene.

This approach aligns policy intent with operational delivery.

FINANCIAL AND RESOURCE IMPLICATIONS

Table 2 sets out the 2025–26 Community Assistance Grant budget and contributions approved to date. Table 3 sets out the financial implications of the current application.

Table 1 2025 / 26 Community Assistance Approved Applications

Budget	\$53,000.00
Direct Cash Contributions to date	\$12,000.00
In-kind Contributions to date (approx.)	\$11,559.00

Table 2 Community Assistance Application (Current) - Financial Implications

Direct Cash Contribution	\$4,300.00
In-kind Contribution (approx.)	\$3,000.00

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Council manages risks using Policy G.11 Enterprise Risk Management and Procedure G.11-A Risk Management Framework.

Table 3 Risk Assessment

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
Project objectives differ from community expectation	None	Reduced support for program Increased costs for organisation Review delivery scope of event	Rare	Minor	Low	Quilpie Shire Council Community Assistance Grant Policy – C.01 Secure adequate Sponsorship

Council assessed risks using historical outcomes, operational experience, and current procedures. Officers confirmed controls are effective, and residual risks are manageable under normal operations.

HUMAN RIGHTS CONSIDERATION

Council reviewed all 23 human rights under the *Human Rights Act 2019*. Council designed the grant approval and facility use process to comply with the Act and respect residents' rights. Council confirms that approving this request does not limit human rights.



COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

Type of Support

- "In Kind" support - generally means a provision of goods or services or a waiver of fees etc. and is not a direct cash contribution (for example plant or equipment hire, waiver of fees or charges and provision of materials such as loam or gravel).
- "Financial" support - means a direct cash donation to an organisation or person for a Council approved event, project or fundraising activity.

The following local organisations will be eligible for assistance under this policy:

- Charities, Not for Profit or Religious Organisations, Sporting or Hobby Groups / Bodies.

In determining the level of assistance required, Council shall:

- Establish the level of funding available in terms of its coming budget requirements;
- Apportion such funding across each application eligible for funding.

Council shall have sole discretion in determining the type and level of support to be provided to each applicant.

Notification of the assistance to be provided by Council will be in written format to the nominated contact person as detailed in the application.

Applications will be assessed against the following Program priorities:

Program Priorities

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and the skills base in the Shire;
- To develop open spaces, sport and recreation facilities within the Shire; and
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc.

1.1 Type of assistance being sought:	
<input checked="" type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input checked="" type="checkbox"/>	In-kind could we please also request a mow/whipper snip of grounds and plumbing/electrical inspections

1.2 Applicant details:	
Organisation / Individual Name:	Eromanga District Rodeo Association Incorporated
Contact Person for Project:	Sarah Molineux
Postal Address:	"Quartpot Station" Eromanga QLD 4480
Email Address:	eromangarodeo@gmail.com
Telephone No:	0427 67 00 44 (Sarah)

1.3 Brief description of the project / activity for which assistance is being requested:	
"Easter in Eromanga" Rodeo & Campdraft (finalised poster not yet available – can forward once complete).	
Request a Direct Cash Contribution of \$4,300 to cover cost of Insurance and assist with cost of Qld Ambulance. Request additional In-kind support (closer to the event) to whipper snip/mow the grounds prior to event and conduct annual electrical and plumbing inspection. We are working towards the completion of the new abluion block so some plumbing/electrical inspections may happen as part of this connection.	
<i>(Please attach additional information if required)</i>	

1.4 Event Details	
Name of Event:	Easter in Eromanga
Date of Event:	3 rd , 4 th , 5 th April 2026

Amount of Funding Requested:	\$ 4,300 to help cover insurance & a portion of Qld Ambulance
Amount of Funding Provided by the Applicant	\$~51,000 (Prize Money, entertainment, bar, food, hay, freight, maintenance etc.)
Amount of Funding Provided by Others	\$~18,000 +/- Sponsorship
Total Estimated Cost of Project:	\$72,000

Are you GST registered?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<i>Note: Please ensure your figures include GST, as this will be the final figure paid</i>		

1.5 Project timeframe	
Project Start Date	Friday 3 rd April 2026
Project End Date	Sunday 5 th April 2026
Acquittal Report Due (8 weeks after end date)	Monday 1 st June 2026

1.6 Details of other endeavours to raise funds	
Sponsorship requests and donations of time, food & materials by committee members and community.	

Community Assistance Application

1.7 Financial position of applicant as at the date of this application including a copy of a recent bank statement and supporting information on why funds are required:

Current Balances as at 1st February 2026:
 Cheque: \$70,346.46
 Bus Max: \$72,397.38

\$49,280.11 of funds are unspent grant funds, along with \$20,000 of co-contribution funds pledged for said grants. We usually only make between \$4000 - \$8000 profit most years so remaining balance is required to cover running expenses.

(Please attach additional information if required) Bank balance attached.

1.8 Previous Assistance?

Have you received previous Council Assistance?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Please list previous Council Assistance	2024 \$4300 2025 \$4300	
Have previous programs been acquitted?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:

We aim to provide a sporting event for our Shire & those surrounding us especially those further west. We donate a large portion of our profits to the RFDS who are a lifeline to those in the west. This is our one large community event per year & we try to make it a fun entertaining weekend with a competitive event relevant to the area ie. campdrafting. Local Eromanga and Quilpie businesses benefit directly as our suppliers of things like food, alcohol & hay for livestock. Although we had some challenges last year with the floods in March we delivered a great event for the community only weeks after as well as adding Training Clinics and Twilight Rodeo to our schedule later in the year. We are looking forward to build on our events and with the upcoming completion of the new abluion block due we are looking forward to continue to improve our facilities.

1.10 Bank details

Name:	[REDACTED]		
Bank	[REDACTED]	Branch:	[REDACTED]
BSB:	[REDACTED]	Account Number:	[REDACTED]

1.11 DECLARATION

We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.

Sarah Molineux		01/02/2026
Name	Signature	Date
Committee Member / Authorised Persons:		
Name	Signature	Date

Community Assistance Application

Note: *The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.*

Community Assistance Application

12.4 COMMUNITY ASSISTANCE GRANT APPLICATION - CHANNEL COUNTRY LADIES DAY

IX: 273402

Author: Hannah Tully, Finance Officer

Authorisers: Corey Richards, Deputy Director of Community and Business Development

Lisa Hamlyn, Director Community and Business Development

Justin Hancock, Chief Executive Officer

**Attachments: 1. CHANNEL COUNTRY LADIES DAY EVENT SPONSORSHIP PACKAGES 2026
2. CHANNEL COUNTRY LADIES DAY COMMUNITY ASSISTANCE APPLICATION**

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

Channel Country Ladies Day has submitted a Community Assistance Grant application for their 2026 event in Quilpie.

The application has two components. First, Channel Country Ladies Day requests in-kind support. This includes a waiver of Bulloo Park hire fees and assistance with event setup and clean-up. Second, they have submitted sponsorship packages for Council's consideration.

Council is asked to acknowledge the application, approve the in-kind support, and resolve whether to purchase a sponsorship package.

RECOMMENDATION

That Council

1. Acknowledges the Community Assistance Grant application received from Channel Country Ladies Day; and
 - (a) Approves the Community Assistance Grant request for in-kind support to waive the fees to hire Bulloo Park and assist in the setup and clean-up of the event; and
 - (b) Sponsors the event by purchasing a Platinum/Gold/Silver/Bronze Event Sponsorship Package.

BACKGROUND

Channel Country Ladies Day is a biannual gathering. It supports women living and working in remote parts of Queensland's Channel Country. The event has been held since 2012.

The 2026 event will be held in Quilpie from 16 to 18 October at Bulloo Park. This is the second time the event has been hosted in Quilpie. It is the third time it has been hosted in the Quilpie Shire.

Channel Country Ladies Day has received Community Assistance Grant support from Council in five previous years. Table 1 sets out the support approved in each year.

Table 1 — Community Assistance Grant funding previously awarded to Channel Country Ladies Day

Support Component	2016–17	2017–18	2018–19	2021–22	2022–23
Cash contribution	\$1,000	\$1,000	\$1,000	\$12,000	\$1,000
In-kind support	—	—	—	\$4,000	—

Note: — = not included in that year's application.

REPORT

The 2026 Channel Country Ladies Day event is scheduled for 16 to 18 October at Bulloo Park, Quilpie.

The program focuses on three key areas: health and wellbeing, creative and performing arts, and business and personal development. The organisation is curating artists, guest speakers and workshop presenters. They are also securing service providers so participants can access allied health services and female doctors.

The event attracts more than 200 attendees. It also draws staff, volunteers and service providers. This generates economic activity in the Shire. The event increases demand for local accommodation, catering, fuel, transport, retail and community services.

The event relies on partner support to proceed. Channel Country Ladies Day wants to work with Council, so any contribution adds value to Council's business. The sponsorship packages are a guide only. Channel Country Ladies Day is open to collaboration with Council to find a mutually beneficial arrangement.

The application requests in-kind support comprising a waiver of Bulloo Park hire fees and assistance with event setup and clean-up. Sponsorship packages have also been submitted for Council's consideration and are attached to this report.

OPTIONS

Option 1 (recommended)

That Council

1. Acknowledges the Community Assistance Grant application received from Channel Country Ladies Day; and
 - (a) Approves the Community Assistance Grant request for in kind support to waive the fees to hire Bulloo Park and assist in the set up and clean-up of the event; and
 - (b) Becomes a sponsor of the event buy purchasing a Platinum/Gold/Silver/Bronze Event Sponsorship Package.

Option 2

That Council

1. Acknowledges the Community Assistance Grant application received from Channel Country Ladies Day; and
 - (a) Approves the Community Assistance Grant and approves Option 1 in part.

Option 3

That Council:

1. Acknowledges the Community Assistance Grant application received from Channel Country Ladies Day and does not approve the application.

CONSULTATION (Internal/External)

Channel Country Ladies Day Committee

Quilpie Shire Council

INTERESTED PARTIES

Channel Country Ladies Day Committee

Quilpie Shire Council

Quilpie Shire Community

Attendees to the Channel Country Ladies Day Event

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Council exercises its discretion to provide grants under *Local Government Regulation 2012, Part 5 – Community Grants*. Council ensures compliance by:

- Granting support only if it serves the public interest.
- Confirming the Channel Country Ladies Day meets eligibility criteria under Council's *Community Assistance Program Policy C.01*.
- Following policy procedures to approve, monitor, and record in-kind support.

Council applies these legal provisions to ensure transparency, accountability, and consistent use of public resources.

POLICY IMPLICATIONS

Council applies *Policy C.01 – Community Assistance Program* by:

- Reviewing applications against priority criteria, including community benefit, event enhancement, and economic development.
- Ensuring grant approvals follow merit-based assessment.
- Monitoring facility use and compliance with conditions, such as maintaining cleanliness and hygiene.

FINANCIAL AND RESOURCE IMPLICATIONS

Table 2 sets out the 2025–26 Community Assistance Grant budget and contributions approved to date. Table 3 sets out the financial implications of the current application.

Table 2 2025 / 26 Community Assistance Approved Applications

Budget	\$53,000.00
Direct Cash Contributions to date	\$12,000.00
In-kind Contributions to date (approx.)	\$11,559.00

Table 3 Community Assistance Application (Current) - Financial Implications

Direct Cash Contribution	Cost to be determined by Council resolution
In-kind Contribution (approx.)	Value to be determined by Council resolution

ASSET MANAGEMENT IMPLICATIONS

NIL

RISK MANAGEMENT IMPLICATIONS

Council manages risks using Policy G.11 Enterprise Risk Management and Procedure G.11-A Risk Management Framework.

Table 4 Risk Assessment

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
Project objectives differ from community expectation	None	Reduced support for program. Increased costs for organisation Review delivery scope of event.	Rare	Minor	Low	Quilpie Shire Council Community Assistance Grant Policy – C.01 Secure adequate Sponsorship

Council assessed risks using historical outcomes, operational experience, and current procedures. Officers confirmed controls are effective, and residual risks are manageable under normal operations.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities to act and make decisions in a way compatible with human rights. Council is a public entity under section 9(1)(d). Under section 58(1), Council must give proper consideration to human rights when making this decision.

Council considered all 23 human rights under the Act. Seven rights are relevant to this decision. Approving in-kind venue support promotes the right to peaceful assembly and freedom of association (s 22) by enabling more than 200 women to gather lawfully at Bulloo Park. It promotes freedom of expression (s 21) through the creative and performing arts program. It promotes freedom of movement (s 19) by making the event accessible to women travelling from remote parts of the Channel Country. The health and wellbeing program promotes the protection of families (s 26). The business and personal development program promotes the right to take part in public life (s 23). The grant process is open and non-discriminatory, consistent with recognition and equality before the law (s 15). The event supports women to enjoy their regional cultural identity, consistent with cultural rights (s 27).

The decision does not limit any human right. This decision is compatible with human rights under section 8(a) of the *Human Rights Act 2019* (Qld).



EVENT SPONSORSHIP PACKAGES 2026

Our event is only made possible by the support of our partners. We would like to work with you to ensure that your contribution is recognised in a way that will add value to your business and organisation. Whilst the following packages are presented as a guide, we love collaborating; if you have ideas about ways that you could add value to our event, or could leverage your input, we are keen to work with you to make it happen.

Principal Partner – P.O.A

Exclusive position as Principal Partner, including prominent branding leading up to and during the weekend event, with benefits as negotiated.

Platinum - \$15,000 and over or in-kind equivalent

- Prominent branding, including:
 - Recognition in pre-event media release and featured in Facebook posts
 - Logo in printed program, on website, on all email newsletters sent to our database
 - Banner on display at the event
 - Recognition in media release following event
- Two complimentary registrations for attendance at the event
- Inclusion of promotional material in Goodies Bag
- Opportunity to introduce the speaker or activity sponsored
- Collection of high-resolution digital photographs of partner's involvement following event
- Photobook with record of the event

Gold - \$10,000 and over or in-kind equivalent

- Branding, including:
 - Logo in printed program and on website
 - Feature in a newsletter article sent to email newsletter database and in Facebook posts
 - Banner on display at the event
 - Recognition in media release following the event
- One complimentary registration for attendance at the event
- Inclusion of promotional material in Goodies Bag
- Acknowledgement by the MC at the introduction of the speaker or activity sponsored
- Collection of high-resolution digital photographs of partner's involvement in the event
- Photobook with record of the event

Silver - \$5,000 and over or in-kind equivalent

- Logo in printed program, on website and featured in Facebook posts
- Inclusion of promotional material in Goodies Bag
- Acknowledgement by MC
- A high-resolution digital photograph of partner's involvement in the event
- Report on the event

Bronze - \$1,000 and over or in-kind equivalent

- Mention in printed program, on website and tagged in Facebook post.
- Report on the event

Event - Under \$1000 or in-kind equivalent

- Mention in printed program, on website and tagged in Facebook post.



COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

Type of Support

- "In Kind" support - generally means a provision of goods or services or a waiver of fees etc. and is not a direct cash contribution (for example plant or equipment hire, waiver of fees or charges and provision of materials such as loam or gravel).
- "Financial" support - means a direct cash donation to an organisation or person for a Council approved event, project or fundraising activity.

The following local organisations will be eligible for assistance under this policy:

- Charities, Not for Profit or Religious Organisations, Sporting or Hobby Groups / Bodies.

In determining the level of assistance required, Council shall:

- Establish the level of funding available in terms of its coming budget requirements;
- Apportion such funding across each application eligible for funding.

Council shall have sole discretion in determining the type and level of support to be provided to each applicant.

Notification of the assistance to be provided by Council will be in written format to the nominated contact person as detailed in the application.

Applications will be assessed against the following Program priorities:

Program Priorities

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and the skills base in the Shire;
- To develop open spaces, sport and recreation facilities within the Shire; and
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc.

1.1 Type of assistance being sought:	
<input checked="" type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input type="checkbox"/>	In-kind

1.2 Applicant details:	
Organisation / Individual Name:	Red Ridge Interior/ Channel Country Ladies Day
Contact Person for Project:	Diane Dowrick
Postal Address:	
Email Address:	president@channelcountryladiesday.com.au
Telephone No:	0429543551

1.3 Brief description of the project / activity for which assistance is being requested:	
Requesting assistance in set up and clean up and use of Quilpie Racecourse/Showgrounds to hold our 3 day event for the Women of the Quilpie and surrounding Shires.	
<i>(Please attach additional information if required) Poster attached</i>	

1.4 Event Details	
Name of Event:	Channel Country Ladies Day / Weekend
Date of Event:	16 th to 18 th October, 2026

Amount of Funding Requested:	\$ In Kind and grateful for any cash donation
Amount of Funding Provided by the Applicant	\$
Amount of Funding Provided by Others	\$
Total Estimated Cost of Project:	\$300,000 (Cost to deliver event)

Are you GST registered?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No X
<i>Note: Please ensure your figures include GST, as this will be the final figure paid</i>		

1.5 Project timeframe	
Project Start Date	15 th October, 2026
Project End Date	18 th October, 2026
Acquittal Report Due (8 weeks after end date)	Yes if required

1.6 Details of other endeavours to raise funds	
We are completely "Not for Profit" and rely on grants, sponsorship and cash donations. Our committee endeavours to access any grants applicable to our event.	

1.7 Financial position of applicant as at the date of this application including a copy of a recent bank statement and supporting information on why funds are required:	
Not available at present, have approximately half of what it will cost to hold the event.	

Community Assistance Application

(Please attach additional information if required)

1.8 Previous Assistance?			
Have you received previous Council Assistance?	<input checked="" type="checkbox"/>		<input type="checkbox"/> No
Please list previous Council Assistance	Channel Country Ladies Day event held in Quilpie I 2021		
Have previous programs been acquitted?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No

1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:
This event brings women together to connect. Event focuses on providing a supportive environment where women can engage in various creative and well-being activities enhancing their Mental Health. There will be access to local health providers and clinicians and the participants will be able to listen and have access to guest speakers who would usually only present to metropolitan settings.

1.10 Bank details			
Name:	[REDACTED]		
Bank		Branch:	
BSB:	[REDACTED]	Account Number:	[REDACTED]

1.11 DECLARATION		
We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.		
Diane Dowrick (President CCLD)	<i>Diane Dowrick</i>	21/01/2026
Name	Signature	Date
Committee Member / Authorised Persons:		
Mandy Travers (Finance and Sponsorship Coordinator CCLD)	<i>M Travers</i>	21/01/2026
Name	Signature	Date

Note: The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.

Community Assistance Application

12.5 2026 ANZAC DAY PROGRAM OF SERVICES

IX: 273444

Author: Lisa Hamlyn, Director Community and Business Development

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

EXECUTIVE SUMMARY

Council is asked to endorse the proposed 2026 ANZAC Day program and authorise staff to proceed with coordination and delivery.

The program comprises three events. A Twilight Service and community BBQ will be held at the Quilpie Cemetery on 24 April 2026. A Dawn Service will be held at Bob Young RSL Park on 25 April 2026. An ANZAC March through Quilpie will follow, concluding with a Community Service at the Quilpie Shire Hall.

The program is consistent with previous years. An application for Defence ceremonial participation has been submitted to JOSS SWQ and is awaiting confirmation. A road closure application has been submitted to the Department of Transport and Main Roads. Catering quotes are yet to be finalised, pending Council's endorsement. Based on 2025 costs, catering is expected to total approximately \$6,034.

RECOMMENDATION

That Council endorses the proposed program for the 2026 ANZAC Day services and authorises staff to proceed with the coordination of the program and delivery of the event as outlined in this report.

REPORT

ANZAC Day is one of Australia's most significant national commemorations, honouring the service and sacrifice of members of the Australian and New Zealand Defence Forces. ANZAC Day has evolved into a day of reflection, remembrance, and community connection, observed nationally and in local communities such as Quilpie for many decades.

The proposed program for the 2026 ANZAC Day commemorations in Quilpie Shire remains consistent with previous years, ensuring continuity of tradition and ongoing community participation. The program includes:

1. **ANZAC Eve (24 April 2026):** A Twilight Service at the Quilpie Cemetery, followed by a *free community BBQ* for those attending the service. This provides an informal opportunity for community members to gather in remembrance ahead of the formal ANZAC Day commemorations.
Quotes for the catering of the ANZAC Eve BBQ have not yet been obtained and will be finalised once Council confirms the program.
2. **ANZAC Day Dawn Service (25 April 2026):** The Dawn Service will be held at Bob Young RSL Park, maintaining the solemn and traditional early-morning observance in honour of past and present service personnel.

3. **ANZAC Day March and Community Service:** Following the Dawn Service, the annual ANZAC March will proceed through Quilpie mid-morning and conclude at the Quilpie Shire Hall, where the ANZAC Day Community Service will take place. *Quotes have not yet been obtained from the Quilpie QCWA for provision of morning tea following the service.*

To support the ceremonial aspects of the program, an application has been submitted to JOSS SWQ for Defence ceremonial participation. At the time of preparing this report, confirmation of their availability for the 2026 services has not been received. Should Defence personnel be unavailable, the program will continue with alternative arrangements to ensure the ceremony remains respectful and appropriately delivered.

A road closure application has been submitted to Department of Transport and Main Roads for the ANZAC Day march.

Overall, the 2026 ANZAC Day program aligns with established community expectations while continuing to honour long-standing traditions of remembrance within Quilpie Shire.

A meeting of the ANZAC Day Consultative Committee is scheduled to be held 31 March 2026.

OPTIONS

Option 1 (recommended)

That Council endorses the proposed program for the 2026 ANZAC Day services and authorises staff to proceed with the coordination of the program and delivery of the services as outlined in this report.

Option 2

That Council does not support the proposed program for the 2026 ANZAC Day services.

CONSULTATION (Internal/External)

JOSS SWQ

Deputy Director Community and Business Development

Community and Business Development Officer

Quilpie Club

Quilpie QCWA

INTERESTED PARTIES

JOSS SWQ

Deputy Director Community and Business Development

Community and Business Development Officer

ANZAC Day Consultative Committee

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL AND RESOURCE IMPLICATIONS

Whilst quotes are yet to be sourced for catering for the ANZAC Eve community BBQ and ANZAC Day morning tea, the below table indicates the cost of both catering services in prior years:

Table 1 2025 ANZAC Day catering costs

Event	Caterer	Cost 2025
ANZAC Eve BBQ	Quilpie Club Inc	\$3409.00
ANZAC Day Morning Tea	Quilpie QCWA	\$2625.00

Assistance will also be sought from Infrastructure Services for road closure and other activities to support the delivery of ANZAC Day Services.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

RISK MANAGEMENT IMPLICATIONS

Council manages risks using Policy G.11 Enterprise Risk Management and Procedure G.11-A Risk Management Framework

Table 2 Risk Assessment

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Refer to risk calculator provided below for measures</i>			
No Defence Force personnel available to support ANZAC services <i>Defence representatives may be unavailable due to operational commitments or staffing constraints, reducing ceremonial capacity.</i>	Application submitted to JOSS SWQ for ceremonial support • Established local service program that can proceed without military presence	Reduced ceremonial element • Community disappointment	Possible	Moderate	Medium	Seek alternative ceremonial representation (local veterans, emergency services, Police, SES) • Adjust ceremony to maintain formality without Defence personnel
Council not funding the ANZAC Eve community BBQ	Preliminary budget planning • Community groups available to assist where possible	Community disappointment • Reduced event attendance or engagement	Unlikely	Minor	Low	Gain prior Council support to fund the event

Risk evaluation and conclusion

The potential unavailability of Defence Force personnel is assessed as a Medium risk, with existing controls and alternative ceremonial representation (e.g. local veterans, emergency services, Police or SES) ensuring the service can proceed with appropriate formality. The risk associated with Council not funding the ANZAC Eve community BBQ is assessed as Low, with impacts limited to potential community disappointment or reduced attendance. Based on the current controls and

proposed treatments, the residual risks are considered acceptable and within Council's risk tolerance, and do not prevent the commemorative activities proceeding.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities to act and make decisions in a way compatible with human rights. Council is a public entity under section 9(1)(d). Under section 58(1), Council must give proper consideration to human rights when making this decision.

Council considered all 23 human rights under the Act. Four rights are engaged by this decision.

The 2026 ANZAC Day program involves lawful public gatherings at the Quilpie Cemetery, Bob Young RSL Park, and Quilpie Shire Hall. These gatherings promote the right to peaceful assembly and freedom of association (s 22) and the right to take part in public life (s 23) by providing the whole community equal opportunity to participate in a civic commemoration. The program supports freedom of expression (s 21) by enabling the community to publicly express remembrance and honour the service of past and present Defence Force personnel.

The road closure application submitted to the Department of Transport and Main Roads for the ANZAC Day march engages the right to freedom of movement (s 19). The closure temporarily limits movement on public roads. Council has considered this limitation against the test in section 13. The purpose of the limitation is to safely conduct a lawful and nationally significant public commemoration. The road closure is the minimum necessary to achieve that purpose. No less restrictive means are reasonably available. The limitation is temporary, confined to a single day, and proportionate to the importance of the event. The limitation is reasonable and demonstrably justifiable in a free and democratic society under section 13. The decision is compatible with human rights under section 8(b) of the *Human Rights Act 2019* (Qld).

12.6 MANAGEMENT OF TOWN COMMONS, QUILPIE SHIRE

IX: 273498

Author: Lisa Hamlyn, Director Community and Business Development

Authorisers: Justin Hancock, Chief Executive Officer

Lisa Hamlyn, Director Community and Business Development

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

This report provides Council with an update following the Quilpie Town Common muster conducted on 14 February 2026. The muster outcomes indicate a significant reduction in stock numbers and a declining number of active Common users. Several operational and compliance issues have been identified, including infrastructure limitations, reduced reporting from permit holders, and ongoing management considerations for equity, safety, and financial sustainability.

This report seeks Council direction on the long-term management of the Quilpie Town Common. Decisions made for Quilpie will also inform consistent management of Eromanga and Adavale Commons.

RECOMMENDATION

That Council:

1. Receives and notes the report on the Quilpie Town Common post muster outcomes; and
 - a) Council utilises the Town Commons within Quilpie Shire to run cattle in support of the Cattle for the Community Program, with profit generated to be directed towards supporting the Community Assistance Grant Program; and
 - b) Council provides written notice to all Permit Holders on Town Commons within the Quilpie Shire of Council's decision to destock the Commons and Reserves by 30 November 2026 and transition to a Council operated stock model; and
 - c) That the Director of Community and Business Development develops a policy reflecting the revised use of the Town Commons.

BACKGROUND

Quilpie Common Muster

The Quilpie Common Muster took place on 14 February 2026. Summary of outcomes:

- Total of 185 head of cattle (including 37 calves)
- 160 head sold

- 4 permit holders had not reported stock numbers at time of reporting
- 35 head did not come in during the muster; 15 head missing long-term (3–6 musters)
- 8 permit holders returned cattle; 1 returned cattle with small calves to be removed later
- 8 permit holders had cattle that did not come in (potentially 22 head)
- Stock belonging to 2 non-permit holders was mustered; they will be charged a portion of costs

The muster highlighted a decline in active Common users (from 23 to 8) and several operational constraints. The muster resulted in a significant reduction in stock numbers and the identification of a declining number of active Common users. The muster also highlighted several operational issues that require Council consideration when determining the future management model for the Common.

Additionally, management arrangements across the Eromanga and Adavale Commons must be consistent with Quilpie Common operations moving forward to ensure equity.

Unresolved Issues Relating to the Management of Stock / Common Reserves

Infrastructure constraints

- The Quilpie Town Common does not currently have functional yards or suitable handling infrastructure.
- The lack of yards increases operational complexity and risk for mustering, animal welfare, and compliance with current Depasturage Policy (EP.01) requirements.

Reduced user numbers

- Following the recent muster, the number of active users has decreased from 23 to 8.
- Reduced user numbers will result in increased per-user fees if community agistment continues under the existing cost-recovery model.

TMR requirements – grids and fencing

- Future requirements from the Department of Transport and Main Roads (TMR) relating to grid removal and road fencing may impact access, boundaries, and operational costs for the Town Common.

Community equity

- Not all community members have livestock or the means to utilise the Commons.
- Council should consider the principle of equitable access to Council-managed community assets.

Insurance

- Requirement for Permit Holders to hold appropriate insurance coverage to mitigate Council's risk associated with this high-risk activity.

REPORT

In consideration of the abovementioned issues, the following options are provided for Council consideration for the future management of the Town Commons within Quilpie Shire:

Option 1

Issue notice to Permit Holders to destock the Town Commons within Quilpie Shire and transition to Council – managed stock for revenue generation. Revenue generated from Council owned cattle would be directed toward Community Assistance Grants and town projects, ensuring shire-wide community benefit.

Advantages

- Creates a revenue stream benefiting the broader community.

- Reduces administrative, safety and compliance issues associated with external users.
- One brand required for stock. No insurance issues as it will be Council activity with Council staff managing operations (or contractors with relevant insurance if required)
- Allows Council full control of biosecurity, animal welfare, and operational decisions.
- Provides a clear, consistent management model across all Commons.

Challenges

- Potential community dissatisfaction from the withdrawal of long-standing agistment access.
- Upfront costs for infrastructure and stock acquisition.
- Need for dedicated operational capacity within Council (staff or contractors).

Option 2

Continue allowing community agistment with revised policy and governance structure. Community members continue to have access to the Common for livestock agistment. However, a significant policy and structural review would be undertaken to modernise and strengthen oversight and compliance to minimise Council's risk.

Advantages

- Maintains a long-standing community tradition and local benefit (for permit holders only).

Challenges

- Higher fees / costs for remaining users.
- Ongoing operational risks and administrative oversight required.
- Long-term uncertainty regarding TMR fencing/grid changes.
- Infrastructure improvements may require significant funding.

OPTIONS

Option 1 (recommended)

That Council:

1. Receives and notes the report on the Quilpie Town Common post muster outcomes; and
 - a) Council utilises the Town Commons within Quilpie Shire to run cattle in support of the Cattle for the Community Program, with profit generated to be directed towards supporting the Community Assistance Grant Program; and
 - b) Council provides written notice to all Permit Holders on Town Commons within the Quilpie Shire of Council's decision to destock the Commons and Reserves by 30 November 2026 and transition to a Council operated stock model; and
 - c) That the Director of Community and Business Development develops a policy reflecting the revised use of the Town Commons.

Option 2

That Council:

1. Receives and notes the report on the Quilpie Town Common post muster outcomes; and
 - a) Council resolves to continue allowing community agistment on Town Commons with revised policy and governance structure to modernise and strengthen oversight and compliance of the activity to minimise Council's risk.

CONSULTATION (Internal/External)

Councillors

Pest and Livestock Management Coordinator

INTERESTED PARTIES

Common Permit Holders

Community

Pest and Livestock Management Coordinator

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

No specific legal implications were identified beyond compliance with the *Human Rights Act 2019* (Qld).

POLICY IMPLICATIONS

Council will retire and replace the EP.01 Depasturage Policy to reflect the revised management arrangements for the Town Commons.

FINANCIAL AND RESOURCE IMPLICATIONS

Management of the Town Commons under the recommended Council-operated stock model will require investment in livestock, infrastructure such as fencing and watering points, and operational resourcing. Budget monitoring and phased stock acquisition will be required to manage costs.

ASSET MANAGEMENT IMPLICATIONS

New livestock will become Council assets, and infrastructure improvements will increase the asset base for the Town Commons.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework. The following risk register provides a structured approach to identify, assess, and mitigate potential risks associated with the management of the Town Commons.

Table 1 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
Community backlash	Councillor updates; informal comms to community; Customer enquiry / complaints process	Reputational damage to Council	Possible	Minor	Medium	Transparent communication; meetings, mail outs etc. Provide clear transition guidelines & decision rationale
Infrastructure failure / loss of stock	Routine maintenance	Fence / water failures may lead to welfare risks	Possible	Moderate	High	Regular condition assessments Preventative maintenance schedule
Inadequate resources for Common operations	Existing staff / Operational structure Budget allocations	Delayed maintenance / inspections Potential infrastructure breaches	Unlikely	Minor	Low	Robust policies / procedures Management Plan Procurement of contractors / extra staff

Risk assessment and conclusion

The risk assessment indicates that the transition and management of the Town Common can proceed safely and effectively, with all identified risks falling within Council's acceptable tolerance levels once treatments are applied.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities to make decisions in a way that is compatible with human rights and to give proper consideration to relevant human rights when making decisions.

In preparing this report, Council officers have assessed whether the proposed decision regarding the future management of the Town Commons within Quilpie Shire may engage or limit any of the human rights protected under the Act.

Property Rights – Section 24

Section 24 protects individuals from arbitrary deprivation of property. Current permit holders agist privately owned livestock on the Town Commons under Council-issued permits. These arrangements provide access to Council-managed land but do not confer ownership or ongoing entitlement to use the land.

The proposed decision to transition to a Council-operated livestock model would limit permit holders' access to the Commons for grazing purposes but **would not affect ownership of livestock or any other private property**. Permit holders would receive **written notice at least nine months prior** to implementation to remove their livestock.

Applying the proportionality test under section 13 of the Act:

- **Nature of the right** – protects access to property in a manner free from arbitrary deprivation.
- **Nature of the limitation** – restricts access to Council-managed land for agistment, not ownership of livestock.

- **Purpose of the limitation** – to implement a consistent management model, reduce operational and compliance risks, and enable revenue generation to benefit the broader community through initiatives such as the Community Assistance Grant Program.
- **Relationship between limitation and purpose** – the limitation directly enables Council to manage livestock operations safely and effectively, ensuring animal welfare, biosecurity, and operational efficiency.
- **Less restrictive alternatives** – continuing community agistment under revised governance and policy arrangements was considered but would not adequately mitigate operational and compliance risks or support broader community benefit.
- **Balancing the factors** – the limitation is proportionate, reasonable, and demonstrably justified. Permit holders' property rights are respected, and sufficient notice is provided to remove livestock.

Recognition and Equality Before the Law – Section 15

Section 15 guarantees all persons are equal before the law and entitled to equal protection without discrimination. The proposed decision applies equally to all permit holders and does not discriminate on the basis of any protected attribute. Revenue generated from Council-operated livestock would provide broader Shire-wide benefits, promoting equitable access to community resources.

Taking Part in Public Life – Section 23

Section 23 protects the right to participate in public affairs. Council's decision-making process occurs through the formal public governance process. Community members have opportunities to engage and make representations through established consultation mechanisms. The proposed decision does not limit this right.

Conclusion

After careful consideration of the relevant human rights, it is determined that the proposed decision is compatible with the *Human Rights Act 2019* (Qld). To the extent that access to the Commons for grazing may be limited, this limitation is reasonable, proportionate, and demonstrably justified under section 13 of the Act. The rights of permit holders and the broader community are appropriately balanced, and sufficient procedural safeguards, including written notice, are provided.

12.7 COMMUNITY ASSISTANCE GRANT APPLICATION - TOOMPINE PROGRESS ASSOCIATION

IX: 273515

Author: Hannah Tully, Community and Business Development Officer

Authorisers: Corey Richards, Deputy Director of Community and Business Development

Lisa Hamlyn, Director Community and Business Development

Justin Hancock, Chief Executive Officer

**Attachments: 1. Toompine Progress Association Community Assistance - Cash
2. Toompine Progress Association Community Assistance - Inkind**

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

Toompine Progress Association has submitted a Community Assistance Grant application for the 2026 Toompine Annual Easter Gunshoot, scheduled for 4 and 5 April 2026.

The application requests a cash contribution of \$2,000 and in-kind support comprising generator hire, six wheelie bins, and a skip bin.

Council is asked to acknowledge the application and approve the cash contribution and in-kind support.

RECOMMENDATION

That Council:

1. Acknowledge the Community Assistance Grant application received from Toompine Progress Association and approves:
 - (a) A direct cash contribution of \$2,000.00
 - (b) In-kind support of:
 - (i) Generator hire;
 - (ii) 6 wheelie bins; and
 - (iii) Skip bin hire

BACKGROUND

The Toompine Easter Gunshoot is an annual event held over the Easter long weekend by the Toompine Progress Association. The Association has applied for Community Assistance Grant support from Council in each of the past four financial years.

The 2026 event is scheduled for 4 and 5 April. Historical Council support is summarised below:

Table 1 Community Assistance Grant funding previously awarded to the Toompine Progress Association

Support Component	2021–22	2022–23	2023–24	2024–25
Cash contribution	—	—	\$5,000	\$2,000
Generator	—	✓	✓	✓
Wheelie bins	—	✓	—	✓
Skip bin	✓	—	—	✓

Note: ✓ = approved and provided; — = not included in that year's application.

In 2025, Council approved a direct cash contribution of \$2,000 and in-kind support for generator hire, four wheelie bins, and a skip bin at the Ordinary Meeting of Council held on 18 March 2025. This historical context supports the assessment of the 2026 application.

REPORT

The Toompine Progress Association has submitted a Community Assistance Grant application requesting:

- A cash contribution of \$2,000; and
- In-kind support comprising:
 - Generator hire
 - Six wheelie bins
 - Skip bin hire

Council is asked to consider the application against previous support and available resources.

OPTIONS

Option 1 (Recommendation)

That Council:

1. Acknowledge the Community Assistance Grant application received from Toompine Progress Association and approves:
 - (a) A direct cash contribution of \$2,000.00
 - (b) In-kind support of:
 - (i) Generator hire;
 - (ii) 6 wheelie bins; and
 - (iii) Skip bin hire

Option 2

That Council:

1. Acknowledges the Community Assistance Grant application received from Toompine Progress Association and approves Option 1 in part.

Option 3

That Council:

1. Acknowledges the Community Assistance Grant application received from Toompine Progress Association and does not approve the application.

CONSULTATION (Internal/External)

Toompine Progress Association

Quilpie Shire Council

INTERESTED PARTIES

Toompine Progress Association

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Council exercises its discretion to provide grants under *Local Government Regulation 2012, Part 5 – Community Grants*. Council ensures compliance by:

- Granting support only if it serves the public interest.
- Confirming the Toompine Progress Association meets eligibility criteria under Council's *Community Assistance Program Policy C.01*.
- Following policy procedures to approve, monitor, and record in-kind support.

Council applies these legal provisions to ensure transparency, accountability, and consistent use of public resources.

POLICY IMPLICATIONS

Council applies *Policy C.01 – Community Assistance Program* by:

- Reviewing applications against priority criteria, including community benefit, event enhancement, and economic development.
- Ensuring grant approvals follow merit-based assessment.
- Monitoring facility use and compliance with conditions, such as maintaining cleanliness and hygiene.

FINANCIAL AND RESOURCE IMPLICATIONS

Table 1 2025 / 26 Community Assistance Approved Applications

Budget	\$53,000.00
Direct Cash Contributions to date	\$12,000.00
In-kind Contributions to date (approx.)	\$11,559.00

Table 2 Community Assistance Application (Current) - Financial Implications

Direct Cash Contribution	\$2,000.00
In-kind Contribution (approx.)	\$1,500.00

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Council manages risks using Policy G.11 Enterprise Risk Management and Procedure G.11-A Risk Management Framework.

Table 3 Risk Assessment

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
Project objectives differ from community expectation	None	Reduced support for program Increased costs for organisation Review delivery scope of event	Rare	Minor	Low	Quilpie Shire Council Community Assistance Grant Policy – C.01 Secure adequate Sponsorship

Council assessed risks using historical outcomes, operational experience, and current procedures. Officers confirmed controls are effective, and residual risks are manageable under normal operations.

HUMAN RIGHTS CONSIDERATION

Council reviewed all 23 human rights under the *Human Rights Act 2019*. Council designed the grant approval and facility use process to comply with the Act and respect residents' rights. Council confirms that approving this request does not limit human rights.

1.1 Type of assistance being sought:	
<input checked="" type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input type="checkbox"/>	In-kind

1.2 Applicant details:	
Organisation / Individual Name:	TOOMPINE PROGRESS ASSOCIATION INC
Contact Person for Project:	PHILIPPA WARE
Postal Address:	BOX 162, QUILPIE. 4480
Email Address:	gpwquilpie@gmail.com
Telephone No:	0408 987 688

1.3 Brief description of the project / activity for which assistance is being requested:	
As per attached request.	
<i>(Please attach additional information if required)</i>	

1.4 Event Details	
Name of Event:	TOOMPINE ANNUAL EASTER GUNSHOOT
Date of Event:	4th & 5th April, 2026
Amount of Funding Requested:	\$ 2000.00
Amount of Funding Provided by the Applicant	\$ 10000.00
Amount of Funding Provided by Others:	\$ 5000.00
Total Estimated Cost of Project:	\$ 17000.00
Are you GST registered?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>Note: Please ensure your figures include GST, as this will be the final figure paid</i>	

1.5 Project timeframe	
Project Start Date	4th April 2026
Project End Date	5th April, 2026
Acquittal Report Due (8 weeks after end date)	30th May 2026

1.6 Details of other endeavours to raise funds	
We intend to hold a multi draw raffle, provide a canteen and bar.	

1.7 Financial position of applicant as at the date of this application including a copy of a recent bank statement and supporting information on why funds are required:	
<i>(Please attach additional information if required)</i>	

Community Assistance Application

1.8 Previous Assistance?			
Have you received previous Council Assistance?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Please list previous Council Assistance	Community Grant 2025		
Have previous programs been acquitted?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No

1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:
We wish to provide cash prizes to our competitors, to help with the travel expenses. Competitors in turn support the Toompine Community. Our funds are being used to update shade facilities for the comfort of both spectators and competitors.

1.10 Bank details			
Name:	Toompine Progress Association		
Bank	NAB	Branch:	Quilpie
BSB:	084 829	Account Number:	

1.11 DECLARATION		
We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.		
PHILIPPA WAGE	<i>Phyllis Wage</i>	9.3.26
Name	Signature	Date
Committee Member / Authorised Persons:		
Name	Signature	Date

Note: The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.

Community Assistance Application



Toompine Progress Assoc. Inc

Email: toompineprogress@gmail.com

5th March, 2026

Dear Sir/Madam,

On behalf of Toompine Progress Association Inc, I am writing to you, in regard to our Annual Easter Two Day Clay Target shoot, to be held on the 4th & 5th of April. Our Gunshoot is an Annual event that has been running for the last 50 + years, our long standing event has grown to be a two-day carnival.

We have shooters coming from all over Queensland and New South Wales. Our reputation for hosting a terrific fun and well run carnival is growing and we are very proud of what we have achieved. Monies raised from our Carnival are used to improve our facilities for the Community to use.

Due to the flooding over the Easter period last year, our event was postponed. However, we successfully hosted the rescheduled event on 18-19 October 2025. The weekend featured a six-event program and was a great success, attracting 32 shooters. A separate novelty event was also held in November, providing an additional opportunity for the participants to come together and enjoy the shoot.

We are requesting sponsorship in the way of money, so that we can offer a prize pool this year. With the price of fuel etc, this way we can make the "Carnival" more appealing to Shooters to attend.

If you are interested in sponsoring, could you please advise me as soon as possible, so that I may send an invoice for you.

Thank you for your time, and we await your favourable reply.

Regards

Peirce Edwards

Peirce Edwards
 President
 Toompine Progress Assoc. Inc.

President: Peirce Edwards – 0417 606 114 – possamunga@activ8.net.au
 Secretary: Kim Edwards – 0427 564 716 – edwardsair1@bigpond.com
 Treasurer: Milan Milosevic - 0419 796 956 – quilpie2@lowespetrol.com.au



Direct Deposit Details: NAB Quilpie

BSB: 084829

Account Number: 508865988

Account Name: Toompine Progress Assn Inc.

Please email a note through to Milan if direct depositing.

Thank You

1.1 Type of assistance being sought:	
<input type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input checked="" type="checkbox"/>	In-kind

1.2 Applicant details:	
Organisation / Individual Name:	TOOMPINE PROGRESS ASSN
Contact Person for Project:	PHILIPPA WARE
Postal Address:	PO BOX 162, QUILPIE 4480
Email Address:	gpwquilpie@gmail.com
Telephone No:	0408 987 688

1.3 Brief description of the project / activity for which assistance is being requested:	
<p>We request the use of a generator, 6 rubbish bins and a skip bin onsite. The Generator to aid in supplying power to our competitors camping site, which in turn saves power dropping out to the hall and other facilities. By having a skip bin onsite, it will save us filling up the "Tip", and double handling of rubbish.</p> <p><i>(Please attach additional information if required)</i></p>	

1.4 Event Details	
Name of Event:	TOOMPINE ANNUAL EASTER GUNSHOOT
Date of Event:	4th & 5th APRIL, 2026

Amount of Funding Requested:	\$ IN KIND
Amount of Funding Provided by the Applicant	\$
Amount of Funding Provided by Others	\$
Total Estimated Cost of Project:	\$

Are you GST registered?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Note: Please ensure your figures include GST, as this will be the final figure paid</i>		

1.5 Project timeframe	
Project Start Date	4th April 2026
Project End Date	5th April, 2026
Acquittal Report Due (8 weeks after end date)	30th May, 2026

1.6 Details of other endeavours to raise funds	

1.7 Financial position of applicant as at the date of this application including a copy of a recent bank statement and supporting information on why funds are required:	

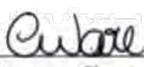
(Please attach additional information if required)

Community Assistance Application

1.8 Previous Assistance?			
Have you received previous Council Assistance?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Please list previous Council Assistance	Community Grant 2025		
Have previous programs been acquitted?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No

1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:

1.10 Bank details			
Name:			
Bank		Branch:	
BSB:		Account Number:	

1.11 DECLARATION		
We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.		
PHILIPPA WARE		9.3.26
Name	Signature	Date
Committee Member / Authorised Persons:		
Name	Signature	Date

Note: The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.

Community Assistance Application

13 CORPORATE SERVICES

13.1 POLICY REVIEW - F0.3 REVENUE POLICY

IX: 272740

Author: Mwewa Chisenga, Deputy Director of Corporate Services

Authorisers: Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer

Attachments: 1. Draft Revenue Policy 2026-27
2. Draft Revenue Policy 2026-27 - marked up copy of changes

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

The purpose of this report is to present a review of the current Revenue Policy and provide a draft Revenue Policy for consideration and adoption by Council for the 2026/27 financial year.

A Revenue Policy outlines the principles Council follows for:

- Levying rates and charges;
- Granting concessions for rates and charges;
- Recovering overdue rates and charges; and
- Cost recovery methods (fees).

The policy will also guide the preparation of Council's Revenue Statement for 2026/27.

RECOMMENDATION

That Council adopt the 2026-27 Revenue Policy in accordance with s.193 of *Local Government Regulation 2012*.

BACKGROUND

Section 193(3) of the *Local Government Regulation 2012* (the Regulation) requires local governments to review their Revenue Policy annually, ensuring the review occurs in sufficient time for the development and adoption of an annual budget consistent with the policy for the upcoming financial year.

REPORT

A review of Council's Revenue Policy has been completed and attached to this report is the draft Revenue Policy for adoption, along with a marked-up version highlighting the proposed changes.

It is proposed that the changes be minor in nature, primarily related to formatting, grammar, and version control references.

The adopted Revenue Policy for the 2026/27 financial year will also form part of the 2026/27 Budget, in accordance with section 169 of the Regulation.

OPTIONS

Option 1

That Council:

1. Adopt the Revenue Policy in accordance with s.193 of *Local Government Regulation 2012*.

Option 2

That Council not adopt the Revenue Policy as presented.

CONSULTATION (Internal/External)

Chief Executive Officer

INTERESTED PARTIES

- Department of Local Government, Volunteers and Water
- Queensland Audit Office
- Ratepayers
- Community

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

The 2026/27 Revenue Policy has been reviewed and updated in accordance with sections 169 and 193 of the *Local Government Regulation 2012* (Qld).

- In alignment with s.169(2)(c), the policy forms part of the budget documentation, supporting the statements of financial position, cash flow, income and expenditure, and changes in equity for 2026/27.
- Consistent with s.193(1), the policy specifies principles for levying rates and charges, granting concessions, recovering overdue amounts, and cost-recovery methods, including the purpose and scope of concessions where applicable.
- The policy provides guidance for the preparation of the Revenue Statement (s.193(2)) and has been reviewed in sufficient time to enable adoption of a budget consistent with the policy (s.193(3)).
- Minor updates for formatting, grammar, and version control have been applied without altering the statutory content or policy approach adopted in 2025/26.
- Internal verification processes, including cross-reference to budget documents and adherence to statutory review timing, ensure that each element of the policy is integrated with the budget in accordance with legislative requirements.

POLICY IMPLICATIONS

The 2025/26 Revenue Policy was adopted by Council on 20 May 2025 - Resolution No. (QSC111-05-25).

No change in policy approach is proposed.

FINANCIAL AND RESOURCE IMPLICATIONS

The review and adoption of a Revenue Policy is an essential prerequisite for the preparation of each annual budget.

ASSET MANAGEMENT IMPLICATIONS

Not applicable.

RISK MANAGEMENT IMPLICATIONS

Council manages risks in accordance with G.11 Enterprise Risk Management Policy and G.11-A Risk Management Framework.

Table 1 Risk assessment

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
Not meeting legislative requirement to review policy prior to budget	Meeting agenda framework – standard annual report.	Non-compliance with legislation	Possible	Low	Low	No additional controls proposed.

The review and adoption of the 2026/27 Revenue Policy addresses the key operational and statutory risks identified, including alignment with budgeted services and compliance with section 193 of the *Local Government Regulation 2012* (Qld). Existing controls—annual budget verification, CEO oversight, legal advice, and a structured review schedule—ensure that revenue processes remain accurate, consistent with statutory requirements, and resilient to funding or procedural risks. On this basis, the review confirms that risks are appropriately mitigated, and the Revenue Policy can be adopted without exposure to material financial, operational, or compliance issues.

HUMAN RIGHTS CONSIDERATION

Council has considered its obligations under the *Human Rights Act 2019* (Qld). In accordance with section 4(b), the 2026/27 Revenue Policy has been reviewed to ensure decisions are compatible with human rights. Specific consideration was given to recognition and equality before the law, property rights, privacy, and procedural fairness, as the Policy governs rates and charges, concessions, and the recovery of overdue amounts. The Policy applies these provisions consistently, within statutory limits, and with transparent processes for concessions and disputes, ensuring that no rights are limited or adversely affected.



F.03 Revenue Policy

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 Policy Owner: Council
 Policy No: F.03 Version: 13
 Council Resolution Number:
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RESPECT | COMPASSIONATION | FUN & ENJOYMENT | PROUD | TRUST | TEAMWORK


F.03 Revenue Policy
1 OBJECTIVE

The objective of this policy is to comply with the requirements of Chapter 4, Part 1 and Part 2 of the *Local Government Act 2009* and Section 169 (2) (c) and Section 193 of the *Local Government Regulation 2012* by setting out:

- (a) the principles which Council intends to apply for the 2026/27 financial year for:
 - levying rates and charges;
 - granting concessions for rates and charges;
 - recovering overdue rates and charges;
 - cost-recovery methods; and
- (b) the purpose of concessions for rates and charges; and
- (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

2 SCOPE

This policy applies to all rates and charges levied by Council. It applies to the making, levying, recovery and concessions for rates and utility charges and the setting of regulatory and commercial fees and charges.

3 STATEMENT
3.1 INTRODUCTION

In accordance with the provisions of the *Local Government Act 2009* and *Local Government Regulation 2012*, Council is required to prepare and adopt by resolution a Revenue Policy.

Council's Revenue Policy is based on the following principles:

- Transparency – by communicating the Council's charging processes and each ratepayer's responsibility under the rating system; and
- Efficiency – by having a rating regime that is cost effective to administer; and
- Fairness and equity - by ensuring the consistent application of lawful rating and charging principles, and taking into account all relevant considerations; and
- Flexibility – to take account of changes in the local economy, extraordinary circumstances and impacts that different industries may have on Council infrastructure and service delivery; and
- Sustainability – to support the strategic plans for the delivery of infrastructure and services identified in Council's short, medium and long-term planning.

Council will apply these principles when:

- Making rates and charges;
- Levying rates and charges;
- Recovering rates and charges;
- Granting and administering rating concessions;
- Charging for Council services and facilities;
- Funding Council infrastructure; and

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F.03 Revenue Policy

- Charging for business activities (subject to the National Competition Policy) where relevant.

3.2 MAKING AND LEVYING RATES AND CHARGES

3.2.1 General Rates

General Rates are set each financial year to assist Council in raising sufficient revenue to provide services and facilities to the community. Council recognises that different categories of land use will generate different needs and requirements for Council services and facilities. Council also recognises that it will incur a different level of expenditure to provide the necessary services and facilities and has therefore adopted a system of differential general rating to meet its needs.

3.2.2 Differential General Rates

Council considers that the use of differential general rates allows the following factors to be taken into account in determining how general rate revenue is to be raised, which would not be possible if only one general rate were adopted:

- the relative effects of various land uses on the requirements for, level of, and the cost of providing Council facilities and services'
- movements and variations in the Unimproved Capital Value (UCV) both within categories and between categories of land use which affect the level of rates and issues such as 'fairness and equity';
- location and access to services; and
- the amount of the Unimproved Capital Value (UCV) and the rate payable.

Property valuations are determined by the Department of Resources and can fluctuate from year to year. In setting rates, Council determines how much income is required to be generated from rates balanced against the principles outlined in section 3.1.

Council can use averaging and capping options if property valuations fluctuate severely.

To ensure that owners of land across all differential categories contribute equitably to the cost of common services, Council will apply a minimum rate to each differential rating category.

3.2.3 Utility Charges – Water, Sewerage and Waste Management Services

In general, Council will be guided by the principle of user pays in the making of charges that relate to the provision of water, sewerage and waste management services.

Wherever possible, those receiving the benefits of a utility service will pay for the service received through the relevant utility charges. Council will annually review its utility charges and other fees for service to ensure that revenues are meeting intended program goals and are keeping pace with the cost of providing the service.

3.2.4 Special and Separate Rates and Charges

Council may consider levying special and separate rates and charges when appropriate, to recover the costs associated with a particular service, project or facility that provides direct or additional benefit to the ratepayer or class of ratepayer.

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F.03 Revenue Policy
3.3 GRANTING OF REBATES AND CONCESSIONS**3.3.1 Guiding Principles**

In accordance with Chapter 4 Part 10 of the *Local Government Regulation 2012* Council may grant a concession for rates and charges. In exercising these concession powers Council will be guided by the principles of equity and transparency by:

- Applying the same treatment to ratepayers with similar circumstances;
- Making clear the requirements necessary to receive concessions;
- Communicating the concessions available and raising awareness with ratepayers and groups of ratepayers that may qualify for concessions; and
- Council may give consideration to granting a class concession in the event the State Government declares all or part of the local government area a natural disaster area.

3.3.2 Purpose of Concessions

In accordance with Section 120 (1) of the *Local Government Regulation 2012*, Council may grant a concession in 2022/23 for the owner of categories, or in some circumstances occupier categories, and properties used for the listed purposes.

- (a) **Pensioner Concession**
Eligible pensioners as defined in Schedule 8 of the *Local Government Regulation 2012* may be granted a concession on general rates and utility charges. The purpose of the concession for pensioners is to assist pensioner land owners to remain in their own home by reducing the financial impact of rates and charges.
- (b) **Hardship Concession**
Council may grant a concession where it can be demonstrated that the payment of the rates and charges will cause the owner hardship (see section 120 (1) (c) of the *Local Government Regulation 2012*).
- (c) **Waste Management Concessions**
Council may grant a concession on the basis that requiring the owner to pay the waste management levy, in circumstances where none of Council's waste transfer or landfill facilities are utilised by the land in question, will cause the owner hardship (see section 120(1)(c) of the *Local Government Regulation 2012*).
- (d) **Not for Profit Community Organisation Concession**
In accordance with Section 120 (1) (b) of the *Local Government Regulation 2012*, a concession may be granted if Council is satisfied that the land is used for community purposes and is operated on a not-for-profit basis.

The purpose of these concessions is to encourage and support not-for-profit and charitable organisations where the land use is considered to contribute to the health and well-being of the community and the social enrichment of residents.
- (e) **Other Concessions**
Council will receive and consider applications from ratepayers where Council is satisfied that the application meets the eligibility criteria as provided for in section 120 (1) of the *Local Government Regulation 2012*. Applications for concessions will be considered by Council on their individual merits having regard to sections 119 to 126 of the *Local Government Regulation 2012*.

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Policy Owner: Council
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F.03 Revenue Policy
3.4 RECOVERY OF OUTSTANDING RATES AND CHARGES

Council requires payment of rates and charges within the specified period and it is Council policy to pursue the collection of outstanding rates and charges diligently, but with due concern for the financial hardship faced by some members of the community.

Council will exercise its rate recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012* in order to reduce the overall rate burden on ratepayers, and will be guided by the principles of:

- Fairness and equity - by treating all ratepayers in similar circumstances in the same manner and by having regard to their capacity to pay;
- Transparency - by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations; and
- Flexibility – by providing ratepayers with a number of options to meet their rate obligations; and
- Efficiency – by making the process used to recover outstanding rates and charges clear, simple to administer and cost effective.

3.5 CHARGES FOR COUNCIL SERVICES AND FACILITIES

There are broadly two types of fees and charges:

1. Cost Recovery (regulatory) fees and charges; and
2. Other (commercial) fees and charges.

**3.5.1 Cost Recovery (Regulatory) Fees and Charges
(Section 97 of the *Local Government Regulation 2012*)**

These are fees under a local law or a resolution, which involve:

- (a) an application for the issue or renewal of a license, permit, registration or other approval under a Local Government Act (an application fee); or
- (b) recording a change of ownership of land; or
- (c) giving information kept under a Local Government Act.

A cost recovery fee must not be more than the cost to Council of taking the action for which the fee is charges.

Whilst Council notes that, pursuant to Section 97 of the *Local Government Act 2009*, it may introduce a tax component into a regulatory fee in order to achieve a social or other objective, it is not Council's intention to encompass a tax in any regulatory fee.

Accordingly, Council will not recover more than the cost of administering the regulatory regime.

3.5.2 Other Commercial Fees and Charges

Council will apply, as a minimum and as far as practicable, the principle of full cost recovery (including overheads) in setting charges for services and facilities. Council may consider granting concessions (fee waivers) for community or non-profit organisations.

Council may give consideration to charging at less than the full cost of the service or facility when it considers it appropriate to do so in order to achieve social, economic or environmental goals.

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 Policy Owner: Council
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F.03 Revenue Policy

Where the service or facility supplied is of a commercial nature, Council may give consideration to including a return on investment element in the charge. Such consideration will be made on a case by case basis.

3.6 FUNDING OF NEW DEVELOPMENT

Council requires developers to pay reasonable and relevant contributions towards the cost of infrastructure required to support the development. Specific charges are detailed in the policies and other material supporting Council's town planning scheme.

These policies are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Shire, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities are not adversely affected and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

Council may depart from applying this principle if it is determined by Council that it is in the community interest to do so.

4 HUMAN RIGHTS COMPATIBILITY STATEMENT

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

5 DEFINITIONS

Council	Quilpie Shire Council
Act	<i>Local Government Act 2009</i>
Regulation	<i>Local Government Regulation 2012</i>
Pensioner	Refer to Council's Rates and Utility Charges – Pensioner Rebate and Concession Policy

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

IX #	Details
265631	F.04 Revenue Statement
252084	F.10 Recovery of Overdue Rates and Charges Policy
265638	F.11 Rates and Utility Charges – Pensioner Rebate and Concession Policy
213353	Schedule of Fees and Charges

Responsible Officer: Deputy Director Corporate Services
Policy Owner: Council
Policy No: F.03 **Version:** 13
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Responsible Officer: Deputy Director Corporate Services
Policy Owner: Council
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RESPECT | COMMUNICATION | FLEXIBILITY | INTEGRITY | TRUST | TEAMWORK

F.03 Revenue Policy

7 VERSION CONTROL

Version 1	16-Jun-15	Developed and adopted
Version 2	08-Jul-16	Reviewed and adopted
Version 3	14-Jul-17	Reviewed and adopted
Version 4	22-Jun-18	Reviewed and adopted
Version 5	14-June-19	Reviewed and adopted
Version 6	12-June-20	Reviewed, updated and adopted
Version 7	09-Jul-21	Reviewed, updated and adopted
Version 8	21-Jun-22	Reviewed, updated and adopted
Version 9	18-Apr-23	Reviewed, updated and adopted
Version 10	18-Sep-23	Update to new format only
Version 11	15-Apr-24	Reviewed, updated and adopted
Version 12	18-Mar-25	Reviewed, updated and adopted

Responsible Officer: Deputy Director Corporate Services
 Policy Owner: Council
 Policy No: F.03 Version: 13
 Council Resolution Number:
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Responsible Officer: ~~Manager Finance & Administration~~ Deputy Director Corporate Services
 Policy Owner: Council
 Policy No: F.03 Version: 4213
 Council Resolution Number: ~~QSC111-05-25~~
 Effective Date: 01 July 2024~~2026~~

UNCONTROLLED DOCUMENT WHEN PRINTED
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 IX:263861

F.03 Revenue Policy

1 OBJECTIVE

The objective of this policy is to comply with the requirements of Chapter 4, Part 1 and Part 2 of the *Local Government Act 2009* and Section 169 (2) (c) and Section 193 of the *Local Government Regulation 2012* by setting out:

- (a) the principles which Council intends to apply for the ~~2025/2026~~26-27 financial year for:
 - levying rates and charges;
 - granting concessions for rates and charges;
 - recovering overdue rates and charges;
 - cost-recovery methods; and
- (b) the purpose of concessions for rates and charges; and
- (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

2 SCOPE

This policy applies to all rates and charges levied by Council. It applies to the making, levying, recovery and concessions for rates and utility charges and the setting of regulatory and commercial fees and charges.

3 STATEMENT

3.1 INTRODUCTION

In accordance with the provisions of the *Local Government Act 2009* and *Local Government Regulation 2012*, Council is required to prepare and adopt by resolution a Revenue Policy.

Council's Revenue Policy is based on the following principles:

- Transparency – by communicating the Council's charging processes and each ratepayer's responsibility under the rating system; and
- Efficiency – by having a rating regime that is cost effective to administer; and
- Fairness and equity - by ensuring the consistent application of lawful rating and charging principles, and taking into account all relevant considerations; and
- Flexibility – to take account of changes in the local economy, extraordinary circumstances and impacts that different industries may have on Council infrastructure and service delivery; and
- Sustainability – to support the strategic plans for the delivery of infrastructure and services identified in Council's short, medium and long-term planning.

Responsible Officer: ~~Manager: Finance & Administration~~
 Deputy Director Corporate Services
 Policy Owner: Council
 Policy No: F.03 Version: ~~4213~~
 Council Resolution Number:
 Effective Date: 1 July ~~2025/2026~~

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F.03 Revenue Policy

Council will apply these principles when:

- Making rates and charges;
- Levying rates and charges;
- Recovering rates and charges;
- Granting and administering rating concessions;
- Charging for Council services and facilities;
- Funding Council infrastructure; and
- Charging for business activities (subject to the National Competition Policy) where relevant.

3.2 MAKING AND LEVYING RATES AND CHARGES

3.2.1 General Rates

General Rates are set each financial year to assist Council in raising sufficient revenue to provide services and facilities to the community. Council recognises that different categories of land use will generate different needs and requirements for Council services and facilities. Council also recognises that it will incur a different level of expenditure to provide the necessary services and facilities and has therefore adopted a system of differential general rating to meet its needs.

3.2.2 Differential General Rates

Council considers that the use of differential general rates allows the following factors to be taken into account in determining how general rate revenue is to be raised, which would not be possible if only one general rate were adopted:

- (a) the relative effects of various land uses on the requirements for, level of, and the cost of providing Council facilities and services;
- (b) movements and variations in the Unimproved Capital Value (UCV) both within categories and between categories of land use which affect the level of rates and issues such as 'fairness and equity';
- (c) location and access to services; and
- (d) the amount of the Unimproved Capital Value (UCV) and the rate payable.

Property valuations are determined by the Department of Resources and can fluctuate from year to year. In setting rates, Council determines how much income is required to be generated from rates balanced against the principles outlined in section 3.1.

Council can use averaging and capping options if property valuations fluctuate severely.

To ensure that owners of land across all differential categories contribute equitably to the cost of common services, Council will apply a minimum rate to each differential rating category.

3.2.3 Utility Charges – Water, Sewerage and Waste Management Services

In general, Council will be guided by the principle of user pays in the making of charges that relate to the provision of water, sewerage and waste management services.

Wherever possible, those receiving the benefits of a utility service will pay for the service received through the relevant utility charges. Council will annually review its utility charges and other fees for service to ensure that revenues are meeting intended program goals and are keeping pace with the cost of providing the service.

Responsible Officer: *Manager: Finance & Administration/Deputy Director: Corporate Services*
 Policy Owner: Council
 Policy No: F.03 Version: 12.13
 Council Resolution Number:
 Effective Date: 1 July 2025/2026

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F.03 Revenue Policy

3.2.4 Special and Separate Rates and Charges

Council may consider levying special and separate rates and charges when appropriate, to recover the costs associated with a particular service, project or facility that provides direct or additional benefit to the ratepayer or class of ratepayer.

Responsible Officer: [Manager Finance & Administration/Deputy Director Corporate Services](#)
Policy Owner: Council
Policy No: F.03 Version: [12.13](#)
Council Resolution Number:
Effective Date: 1 July [2025/2026](#)

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F.03 Revenue Policy

3.3 GRANTING OF REBATES AND CONCESSIONS

3.3.1 Guiding Principles

In accordance with Chapter 4 Part 10 of the *Local Government Regulation 2012* Council may grant a concession for rates and charges. In exercising these concession powers Council will be guided by the principles of equity and transparency by:

- Applying the same treatment to ratepayers with similar circumstances;
- Making clear the requirements necessary to receive concessions;
- Communicating the concessions available and raising awareness with ratepayers and groups of ratepayers that may qualify for concessions; and
- Council may give consideration to granting a class concession in the event the State Government declares all or part of the local government area a natural disaster area.

3.3.2 Purpose of Concessions

In accordance with Section 120 (1) of the *Local Government Regulation 2012*, Council may grant a concession in 2022/23 for the owner of categories, or in some circumstances occupier categories, and properties used for the listed purposes.

- (a) Pensioner Concession
Eligible pensioners as defined in Schedule 8 of the *Local Government Regulation 2012* may be granted a concession on general rates and utility charges. The purpose of the concession for pensioners is to assist pensioner land owners to remain in their own home by reducing the financial impact of rates and charges.
- (b) Hardship Concession
Council may grant a concession where it can be demonstrated that the payment of the rates and charges will cause the owner hardship (see section 120 (1) (c) of the *Local Government Regulation 2012*).
- (c) Waste Management Concessions
Council may grant a concession on the basis that requiring the owner to pay the waste management levy, in circumstances where none of Council's waste transfer or landfill facilities are utilised by the land in question, will cause the owner hardship (see section 120(1)(c) of the *Local Government Regulation 2012*).
- (d) Not for Profit Community Organisation Concession
In accordance with Section 120 (1) (b) of the *Local Government Regulation 2012*, a concession may be granted if Council is satisfied that the land is used for community purposes and is operated on a not-for-profit basis.

The purpose of these concessions is to encourage and support not-for-profit and charitable organisations where the land use is considered to contribute to the health and well-being of the community and the social enrichment of residents.
- (e) Other Concessions
Council will receive and consider applications from ratepayers where Council is satisfied that the application meets the eligibility criteria as provided for in section 120 (1) of the *Local Government Regulation 2012*. Applications for concessions will be considered by Council on their individual merits having regard to sections 119 to 126 of the *Local Government Regulation 2012*.

Responsible Officer: Manager, Finance & Administration/Deputy Director, Corporate Services
 Policy Owner: Council
 Policy No: F.03 Version: 12/13
 Council Resolution Number:
 Effective Date: 1 July 2012/2013

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F.03 Revenue Policy

3.4 RECOVERY OF OUTSTANDING RATES AND CHARGES

Council requires payment of rates and charges within the specified period and it is Council policy to pursue the collection of outstanding rates and charges diligently, but with due concern for the financial hardship faced by some members of the community.

Council will exercise its rate recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012* in order to reduce the overall rate burden on ratepayers, and will be guided by the principles of:

- Fairness and equity - by treating all ratepayers in similar circumstances in the same manner and by having regard to their capacity to pay;
- Transparency - by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations; and
- Flexibility – by providing ratepayers with a number of options to meet their rate obligations; and
- Efficiency – by making the process used to recover outstanding rates and charges clear, simple to administer and cost effective.

3.5 CHARGES FOR COUNCIL SERVICES AND FACILITIES

There are broadly two types of fees and charges:

1. Cost Recovery (regulatory) fees and charges; and
2. Other (commercial) fees and charges.

3.5.1 Cost Recovery (Regulatory) Fees and Charges

(Section 97 of the *Local Government Regulation 2012*)

These are fees under a local law or a resolution, which involve:

- (a) an application for the issue or renewal of a license, permit, registration or other approval under a Local Government Act (an application fee); or
- (b) recording a change of ownership of land; or
- (c) giving information kept under a Local Government Act.

A cost recovery fee must not be more than the cost to Council of taking the action for which the fee is charges.

Whilst Council notes that, pursuant to Section 97 of the *Local Government Act 2009*, it may introduce a tax component into a regulatory fee in order to achieve a social or other objective, it is not Council's intention to encompass a tax in any regulatory fee.

Accordingly, Council will not recover more than the cost of administering the regulatory regime.

3.5.2 Other Commercial Fees and Charges

Council will apply, as a minimum and as far as practicable, the principle of full cost recovery (including overheads) in setting charges for services and facilities. Council may consider granting concessions (fee waivers) for community or non-profit organisations.

Council may give consideration to charging at less than the full cost of the service or facility when it considers it appropriate to do so in order to achieve social, economic or environmental goals.

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Where the service or facility supplied is of a commercial nature, Council may give consideration to including a return on investment element in the charge. Such consideration will be made on a case by case basis.

3.6 FUNDING OF NEW DEVELOPMENT

Council requires developers to pay reasonable and relevant contributions towards the cost of infrastructure required to support the development. Specific charges are detailed in the policies and other material supporting Council's town planning scheme.

These policies are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Shire, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities are not adversely affected and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

Council may depart from applying this principle if it is determined by Council that it is in the community interest to do so.

4 HUMAN RIGHTS COMPATIBILITY STATEMENT

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

5 DEFINITIONS

Council	Quilpie Shire Council
Act	<i>Local Government Act 2009</i>
Regulation	<i>Local Government Regulation 2012</i>
Pensioner	Refer to Council's Rates and Utility Charges – Pensioner Rebate and Concession Policy

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

IX #	Details
252068265631	F.04 Revenue Statement
252084	F.10 Recovery of Overdue Rates and Charges Policy
252069265638	F.11 Rates and Utility Charges – Pensioner Rebate and Concession Policy
213353	Schedule of Fees and Charges

Responsible Officer: [Manager Finance & Administration/Deputy Director Corporate Services](#)
 Policy Owner: Council
 Policy No: F.03 Version: [4213](#)
 Council Resolution Number:
 Effective Date: 1 July [2025/2026](#)

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Policy Owner: Council
Policy No: F.03 Version: [1213](#)
Council Resolution Number:
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7 VERSION CONTROL

Version 1	16-Jun-15	Developed and adopted
Version 2	08-Jul-16	Reviewed and adopted
Version 3	14-Jul-17	Reviewed and adopted
Version 4	22-Jun-18	Reviewed and adopted
Version 5	14-June-19	Reviewed and adopted
Version 6	12-June-20	Reviewed, updated and adopted
Version 7	09-Jul-21	Reviewed, updated and adopted
Version 8	21-Jun-22	Reviewed, updated and adopted
Version 9	18-Apr-23	Reviewed, updated and adopted
Version 10	18-Sep-23	Update to new format only
Version 11	15-Apr-24	Reviewed, updated and adopted
Version 12	18-Mar-25	Reviewed, updated and adopted
Version 13	18-Mar-26	Reviewed, updated and adopted

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Responsible Officer: ~~Manager Finance & Administration/Deputy Director Corporate Services~~
 Policy Owner: Council
 Policy No: F.03 Version: ~~13.13~~
 Council Resolution Number:
 Effective Date: 1 July ~~2026/2026~~

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13.2 FINANCIAL SERVICES REPORT MONTH ENDED 28 FEBRUARY 2026

IX: 272738

Author: Mwewa Chisenga, Deputy Director of Corporate Services

**Authorisers: Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer**

Attachments: 1. Monthly Finance Report - Feb 26.pdf

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to present the Monthly Finance Report for the period ending 28 February 2026, in accordance with section 204 of the *Local Government Regulation 2012* (Qld).

The report provides a summary of Council's financial performance against the adopted budget, including operating results, revenue and expenditure, capital activity, and cash and investment positions.

It is recommended that Council receive and note the Monthly Finance Report for the period ending 28 February 2026.

RECOMMENDATION

That Council receive and note the Monthly Finance Report for the period ending 28 February 2026.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* (Qld) requires a financial report to be presented at a meeting of Council each month. The report must provide an update on Council's progress against the adopted budget for the financial year, covering a period as close as practicable to the end of the preceding month. This ensures that Councillors receive timely and accurate financial information to support informed oversight and decision-making.

The Monthly Finance Report is prepared to provide Council with accurate, timely, and transparent financial information to support informed oversight, decision-making, and accountability. It includes:

- Operating results, revenue, and expenditure;
- Capital revenue and expenditure;
- Cash, investment, and liquidity positions;
- Budget variances and explanations; and
- Progress against key financial ratios and performance indicators.

REPORT

Operating Result

The month of February 2026 constitutes 67% of the 2025/26 financial year.

The operating position as at 28 February 2026 is an operating surplus of \$19,367,395

Operating Revenue

Operating revenue of \$55,152,599 has been received to the end of February 2026 which is 79.3% of the amended budget:

- Net rates and utility charges is at \$9,031,170 with the 2nd half rates issued in February.
- Fees and charges income of \$135,402 is at 70%.
- Rental income is \$452,679 which is slightly under budget at 58%.
- Interest received includes bank interest and interest received from overdue rates and utility charges. Total interest received is at 87% of the budget:
 - Queensland Treasury Corporation investment interest received to February is \$525,442
 - Term deposit investments with NAB, AMP, Defence and Judo Banks have slightly higher interest rates returning \$959,730 (interest received and accrued) to date; and
 - General interest income to the end of February was \$8,356; and
 - Interest received from overdue rates and utility charges is slightly ahead of budget due to the overall amount outstanding.
- Other income totalling \$578,727 is ahead of budget estimates at 65% due to insurance claims received.
- Recoverable works revenue includes sales revenue, contract works for the Department of Transport and Main Roads and other private works. Revenue for contract works (RMPC and Contracts) may be impacted by the timing of claims. The revenue to February is at 73% of the Recoverable works budget.
- Operating grants and subsidies are at 76.3% of the budget.

Operating Expenses

Operating expenses of \$35.785 million have been expended to the end of February 2026 which is 52% of the budget:

- Corporate governance is slightly behind budget at 51%, with \$968,199 expended.
- Administration costs are behind budget estimates at 27%. This is because the expected credit loss expense will not be expensed (journalled) until 30 June 2026.
- Community service expenses are below the budget at 38%, an improvement from the previous months, following the deferral of a large portion of the project to 2026/27.
- Utilities costs are the expenses associated with providing water, sewerage and waste services. These costs to 28 February 2026 total \$989,661 which is 63% of the budget.
- Recoverable works and flood damage expenses are at 54% of budget estimates. Flood damage expense budgets are based on the total of all QRA approved submissions.
- Environmental health expenses include pest management, stock routes, reserves, animal control. Expenditure to January totalled \$386,380 is 45% of the budget.
- Net plant operations are at (\$360,325) which represents 25% of the budget.

- Tourism and economic development expenditure is at \$523,366 and slightly behind the budget at 47%.
- Infrastructure maintenance costs are slightly behind of the budget at 46%, totalling \$1,443,745 in expenditure.
- Finance costs are administration costs associated with the at call investment with Queensland Treasury Corporation which is below budget at 54%.
- Depreciation expense at the end of February is \$5,773,933. This is 66% of the budget.

Capital Revenue

Capital revenue includes both grants and subsidies where the funding has been confirmed and where funding is yet to be approved. Capital grant revenue is revenue recognised based on actual expenditure and the funding agreement terms.

Capital grant revenue recognised to February is \$313,588

Table 1 Capital revenue

Capital Grant	Actual YTD	Budget
SES Support Grant	-	39,316
LRCIP Programme Round 3	-	235,572
LRCIP Programme Round 4 Part A	-	633,692
LRCIP Programme Round 4 Part B	-	183,116
ENHM Stage 3 (External funding confirmed)	-	831,461
Energy Funding	-	45,966
RAUP Toompine Aerodrome (Subject to external funding approval)	-	102,250
R2R Revenue	313,588	1,084,903
LGGSP - Quilpie Airport Upgrade Design	-	72,115
W4Q 24-27 (External funding and projects approved)	-	1,385,998
Residential Activation Fund	-	1,313,902
Contributions - Infrastructure	-	295,500
Battery Collection Project	-	80,000
TOTAL	\$313,588	\$6,303,791

Capital Expenditure

Payments for property plant and equipment to 28 February 2026 is \$5,426,742.

The amended capital budget for 2025/26 is \$19,072,946, with a few large projects initially included but not likely to commence this year deferred to 2026/27. These include the Quilpie Sewerage Treatment Plant Upgrade and Quilpie Aerodrome reconstruction.

Cash and Investments

As at 28 February 2026, Council's total cash and investments amounted to \$57,324,199 with the detailed breakdown provided in Table 2.

Table 2 Cash and investments

Description	Balance
National Australia Bank (NAB) Ltd - Cash/General Fund	\$1,765,713 *

Description	Balance
Queensland Treasury Corporation Call Cash Fund	\$14,546,941 *
National Australia Bank (NAB) Ltd EFRP – Corporate account	\$16,011,545
National Australia Bank (NAB) Ltd – Term Deposit (6 months at 4%)	\$5,000,000
National Australia Bank (NAB) Ltd – Term Deposit (194 days at 4.10%)	\$5,000,000
AMP Bank Ltd – Term Deposit (5 months at 4.5%)	\$5,000,000
Defence Bank – Term Deposit (12 months at 4.25%)	\$3,000,000
Judo Bank – Term Deposit (6 months at 4.5%)	\$3,000,000
Auswide Bank Limited – Term deposit (6 months at 4.2%)	\$2,000,000
Bank of Queensland – Term Deposit (7 months at 4.35%)	\$2,000,000
TOTAL	\$57,324,199

* including accrued interest

Council's restricted cash at the end of February was \$21,751,821 (unspent grant receipts).

Council's unrestricted cash at the end of February was \$35,572,379.

Please note: There is \$15,750,000 in grant funding under the Exclusion Fencing Restitution Program that has been recognised as revenue. These grant funds are yet to be assessed under the accounting standards for the appropriate accounting treatment. Therefore, having taken this into consideration, adjusted unrestricted cash is \$19,822,379.

Unrestricted Cash Expense Cover Ratio

Type	Liquidity
	<i>Total Cash and Equivalents add Current Investments add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash</i>
Calculation	<hr/> <i>Total Operating Expenditure less Depreciation and Amortisation less Finance Costs x 12</i>
Description	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.
Target	Tier 7 – greater than 4 months
Actual Current Yr.	7.1 months

Council is above the target for a Tier 7 council being greater than 4 months.

Please note that this ratio is being impacted by the Exclusion Fencing Restitution Program grant funds that have been recognised as revenue. These grant funds are yet to be assessed under the accounting standards for the appropriate accounting treatment. Without these grant funds recognised as revenue, the adjusted ratio would be 4.0 months.

Externally Restricted Cash

As at 28 February 2026, Council's total contract liabilities amounted to \$21,751,821, representing advance payments for grants and other funding received. In accordance with Accounting Standards, this revenue is not recognised until the associated works have been completed. A detailed breakdown of contract liabilities is provided in Table 3.

Table 3 Grant / Contract Liabilities on 28 February 2026

Grant / Contract	Contract Liability
Sundry Apprentice Incentive Funds	\$1,099
Community Energy upgrade	\$23,125
DRFA Mar 2025 Restoration Works	\$15,350,913
Battery Collection Project	\$45,164
DRFA Airport Upgrade	\$3,482,212
Residential Activation Fund	\$2,102,244
Works for Queensland - 24-26	\$560,447
LRCIP Phase 3	\$57,241
Toompine Aerodrome Upgrade	\$30,675
LRCIP Phase 4A	\$98,698
Total	\$21,751,821

Grant/Contract Assets

As at 28 February 2026, Council's total contract assets amounted to \$2,684,673. These represent grant and contract funds yet to be received, where revenue is recognised based on actual expenditure incurred in accordance with the relevant funding agreements. A detailed breakdown of contract assets is provided in Table 4.

Table 4 Grant / Contract Assets on 28 February 2026

Grant / Contract	Contract Asset
DRFA Sept 2022 Restoration Works	\$15,463
DRFA 2023 Restoration Works	\$355,298
LRCIP Phase 4B	\$125,480
DRFA Nov 2024 Emergent Works	\$31
DRFA Mar 2025 Immediate Restoration Works	\$1,349,755
DRFA 24 Restoration	\$517,591
R2R Program	\$313,588
Total	\$2,684,673

OPTIONS

Option 1 (Recommended)

That Council:

1. Receive and note the Monthly Finance Report for the period ending 28 February 2026.

Option 2

That Council:

1. Does not accept the Monthly Finance Report for the period ending 28 February 2026.

CONSULTATION (Internal/External)

- Chief Executive Officer
- Executive Leadership Team

- Finance and Administration Team

LEGAL IMPLICATIONS

The Monthly Finance Report has been prepared and presented in compliance with section 204 of the *Local Government Regulation 2012* (Qld).

Specifically, the report:

- Has been prepared for the relevant reporting period and presented to Council within the required monthly timeframe;
- Reports on Council's financial performance against the adopted budget for the financial year to date, using information current to a date as near as practicable to the end of the preceding month; and
- Presents financial information in a form that enables Council to assess operating results, revenue and expenditure trends, capital performance, liquidity, and financial position.

The content, structure, and timing of the report ensure Council meets its statutory obligation to monitor and oversee financial performance on an ongoing basis. Internal financial controls, reconciliation processes, and review by senior management support the accuracy and reliability of the information presented.

Accordingly, receipt and noting of this report satisfies Council's legislative reporting obligations and does not give rise to any non-compliance, enforcement, or legal risk.

POLICY IMPLICATIONS

Not applicable

FINANCIAL AND REVENUE IMPLICATIONS

As outlined in this report and the attachments.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

RISK MANAGEMENT IMPLICATIONS

The risks associated with the Monthly Finance Report have been assessed in accordance with Council's Enterprise Risk Management Policy (G.11) and Risk Management Framework (G.11-A).

The preparation and presentation of the report utilise established financial systems, internal controls, reconciliations, and management review processes that are embedded in Council's monthly financial reporting cycle. These controls mitigate risks relating to financial misstatement, incomplete reporting, non-compliance with statutory timeframes, and decision-making based on inaccurate or untimely information.

Table 5 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
Financial report not monthly	Standard agenda item	Non-compliance with legislative requirements	Rare	Minor	Low	Ensure that more than 1 staff member can prepare monthly finance report
Financial report does not state progress in relation to budget	Template for monthly finance report includes required format	Non-compliance with legislative requirements Financial information presented to Council not in required format	Rare	Minor	Low	Not applicable

Following assessment, the residual risk associated with receiving and noting the report is assessed as **low**. On this basis, the risks associated with the report are considered acceptable and appropriately managed within Council's existing governance and financial management frameworks.

HUMAN RIGHTS CONSIDERATION

In preparing and presenting the Monthly Finance Report for the period ending 31 January 2026, Council has considered its obligations under section 4(b) of the *Human Rights Act 2019 (Qld)* to act and make decisions in a way that is compatible with human rights.

The decision before Council is administrative and financial in nature and relates solely to receiving and noting information on Council's financial performance against the adopted budget.

The human rights relating to equality before the law, participation in public life, privacy and reputation, and access to information are engaged through the transparent reporting of Council's financial position in an open Council meeting, consistent with statutory reporting requirements. These rights are supported by providing Councillors and the community with accurate, timely, and accessible financial information to enable informed oversight and accountability.

No human rights are limited by the preparation or consideration of this report. The reporting process supports good governance, transparency, and accountability, and is therefore compatible with all human rights protected under the *Human Rights Act 2019 (Qld)*.

Income Statement

For the month ending 28 February 2026

Year Elapsed 67%

	Actual February	Actual YTD	Amended Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	4,518,834	9,031,170	8,971,932	101%
Fees and Charges	9,211	135,402	192,800	70%
Rental Income	65,260	452,679	784,500	58%
Interest Received	324,194	2,239,954	2,587,684	87%
Other Income	8,699	578,727	871,500	66%
Recoverable Works Revenue	283,484	2,989,707	4,090,184	73%
Grants and Subsidies	4,431,206	39,724,890	52,030,581	76.3%
Total Operating Revenue	9,640,887	55,152,529	69,529,181	79.3%
EXPENSES				
Operating Expenses				
Corporate Governance	98,921	968,199	1,914,722	51%
Administration Costs	119,579	1,254,745	4,582,019	27%
Community Service Expenses	281,066	3,212,150	8,532,290	38%
Utilities Costs	101,272	989,661	1,563,129	63%
Recoverable Works / Flood Damage	3,162,346	21,578,192	39,771,162	54%
Environmental Health Expenses	27,768	386,380	865,198	45%
Net Plant Operations	(47,209)	(360,325)	(1,465,588)	25%
Tourism and Economic Development	68,593	523,366	1,122,000	47%
Infrastructure Maintenance	175,281	1,443,745	3,172,868	46%
Finance Costs	1,306	15,087	28,000	54%
Depreciation and Amortisation	693,747	5,773,933	8,698,159	66%
Total Operating Expenses	4,682,670	35,785,134	68,783,959	52%
NET OPERATING SURPLUS / (DEFICIT)	4,958,217	19,367,395	745,222	2599%
Capital Revenue				
Grants and Subsidies	-	313,588	6,303,791	5%
Gain / (Loss) on Disposal of PPE	-	413,909	-	
Total Capital Revenue	-	727,497	6,303,791	12%
NET RESULT	4,958,217	20,094,892	7,049,013	285%

Statement of Financial Position

For the month ending 28 February 2026

	Actual February	Amended Budget	%
Current Assets			
Cash and Equivalents	57,324,199	22,700,603	253%
Trade Receivables	4,018,027	453,656	886%
Rate Receivables	7,183,731	746,584	962%
Inventories	1,106,245	884,979	125%
Total Current Assets	69,632,202	24,785,822	281%
Non-Current Assets			
Trade and Other Receivables	34,802	30,130	116%
Property, Plant and Equipment	305,938,412	284,019,929	108%
Capital Works in Progress	11,786,011	36,544,124	32%
Total Non-Current Assets	317,759,226	320,594,183	99%
TOTAL ASSETS	387,391,428	345,380,005	112%
Current Liabilities			
Trade and Other Payables	22,286,946	344,491	6470%
Employee Leave Provisions	1,251,833	1,075,280	116%
Total Current Liabilities	23,538,779	1,419,771	1658%
Non-Current Liabilities			
Employee Leave Provisions	75,469	272,848	28%
Total Non-Current Liabilities	75,469	272,848	28%
TOTAL LIABILITIES	23,614,248	1,692,619	1395%
NET COMMUNITY ASSETS	363,777,180	343,687,386	106%
Community Equity			
Shire Capital Account	88,402,906	94,706,697	93%
Asset Revaluation Reserve	230,766,104	222,041,771	104%
Current Year Surplus	20,096,946	7,049,013	285%
Accumulated Surplus (B/Fwd)	24,511,224	19,889,905	123%
TOTAL COMMUNITY EQUITY	363,777,180	343,687,386	106%

Cash Flow Statement

For the month ending 28 February 2026

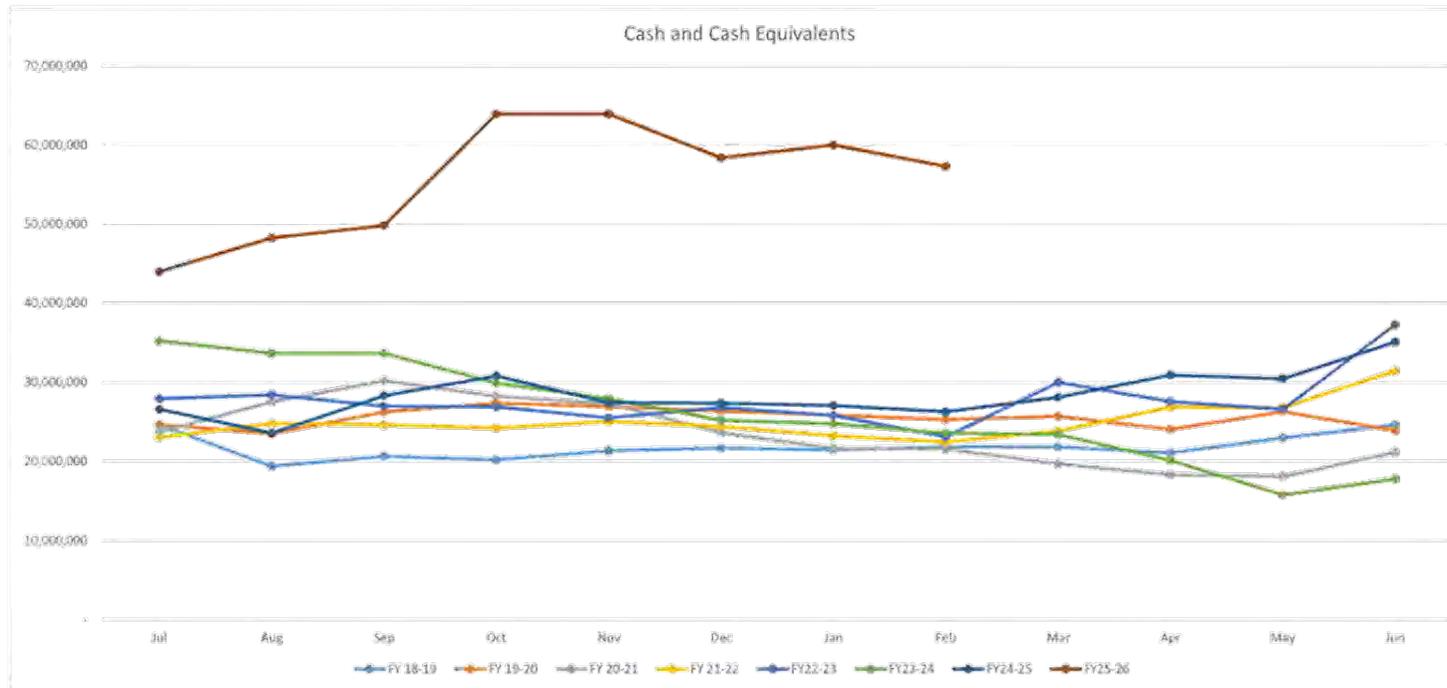
Year Elapsed 67%

	Actual February	Amended Budget	%
Cash Flows from Operating Activities			
Receipts from customers	18,442,885	19,771,874	93%
Payment to suppliers and employees	(31,837,596)	(76,631,992)	42%
	(13,394,712)	(56,860,118)	24%
Interest received	1,895,230	2,587,684	73%
Rental income	452,679	784,500	58%
Operating grants and subsidies	37,859,538	52,030,581	73%
Net Cash Inflow (Outflow) from Operating Activities	26,812,735	(1,457,353)	-1840%
Cash Flows from Investing Activities			
Payments for property, plant and equipment	(5,426,742)	(19,072,946)	28%
Payments for Intangible Assets	4,756	0	
Net movement on loans and advances	-	3,750	0%
Proceeds from sale of assets	510,800	1,814,300	28%
Capital grants and subsidies	313,588	6,303,791	5%
Net Cash Inflow (Outflow) from Investing Activities	(4,597,598)	(10,951,105)	42%
Cash Flows from Financing Activities			
Repayments of loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	22,215,138	(12,408,458)	
Cash at beginning of reporting period	35,109,061	35,109,061	
Cash at End of Reporting Period	57,324,199	22,700,603	

Financial Data

For the month ending 28 February 2026
Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 6+ years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	31,457,677
FY 22-23	27,939,994	28,445,824	26,999,467	26,892,016	25,530,823	26,841,302	25,836,843	23,147,162	30,022,835	27,590,275	26,616,525	37,291,120
FY 23-24	35,261,406	33,667,778	33,667,880	29,928,198	27,974,197	25,216,741	24,783,957	23,619,505	23,440,639	20,157,423	15,793,453	17,776,932
FY 24-25	26,585,358	23,589,316	28,332,175	30,832,212	27,442,532	27,367,285	27,083,502	26,317,857	28,133,022	30,936,088	30,470,103	35,109,061
FY 25-26	43,998,462	48,274,162	49,839,312	63,909,037	63,896,597	58,380,341	60,008,997	57,324,199				

Revenue and Expenditure Report

For the month ending 28 February 2026
Year Elapsed 67%

Resp. Off	Actual			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 25/26	%	ACTUAL YTD	AMENDED BUDGET 25/26	%	
1000-0001	CORPORATE GOVERNANCE						
1000-0002	EXECUTIVE SERVICES						
1000-2000-0000	Executive Services Salaries and Oncosts			406,023	520,057	78%	
1000-2020-0000	Executive Services Expenses			29,090	239,000	1%	
1000-2025-0000	Subscriptions			120,573	129,780	93%	Annual subscriptions
1000-0002	EXECUTIVE SERVICES	-	0%	555,686	888,837	63%	
1100-0002	COUNCILLORS EXPENSES						
1100-2000-0000	Councillor Wages			184,854	316,893	58%	
1100-2001-0000	Councillor Remuneration - Meetings			35,867	61,486	58%	
1100-2020-0000	Councillors Allowances & Expenditure			11,144	4,500	248%	
1100-2025-0000	Councillor Superannuation			30,270	45,406	67%	
1100-2026-0000	Councillor Advocacy			-	30,000	0%	
1100-2027-0000	Councillor Community Engagement			-	5,000	0%	
1100-2030-0000	Councillor Professional Dev Training			-	5,000	0%	
1100-2040-0000	Councillors Conferences & Deputation			13,023	25,000	52%	
1100-2050-0000	Election Expenses			-	-	0%	
1100-2060-0000	Meeting Expenses			4,563	12,600	36%	
1100-0002	COUNCILLORS EXPENSES	-	0%	279,722	505,885	55%	
1200-0002	GOVERNANCE EXPENSES						
1200-2200-0000	Governance Operating Expenses			122,158	378,500	32%	
1200-0002	GOVERNANCE EXPENSES	-	0%	122,158	378,500	32%	
1300-0003	MEDIA & COMMUNICATIONS						
1300-2200-0000	Media & Comms Operating Expenses			3,312	95,000	3%	
1300-0003	MEDIA & COMMUNICATIONS	-	0%	3,312	95,000	3%	
1000-0001	CORPORATE GOVERNANCE	-	0%	960,877	1,865,222	51%	
2100-0002	ADMINISTRATION & FINANCE						
2100-2220-0000	Shire Office Operating Expenses			49,924	202,000	25%	
2100-2020-0000	Consultants			3,209	-	0%	
2100-2230-0000	Insurance			18,798	89,250	21%	
2100-2280-0000	Postage			2,563	5,000	51%	
2100-2290-0000	Printing & Stationery			14,334	30,000	48%	
2100-2330-0000	Shire Office Repairs & Maintenance			17,240	25,349	68%	
2100-2600-0000	Depn General Admin			74,401	112,673	66%	
2100-0002	ADMINISTRATION & FINANCE	-	0%	180,469	464,272	39%	
2105-0002-0000	FINANCIAL SERVICES						
2105-2120-0000	Audit Fees			90,570	113,000	80%	
2105-2130-0000	Bank Charges			3,674	7,000	52%	
2105-2135-0000	Dishonoured Cheques			-	-	0%	
2105-2185-0000	Fringe Benefits Tax			7,316	13,000	56%	
2105-2220-0000	Financial Services Operating Expenses			298,823	584,000	51%	
2105-2260-0000	Bad Debts Expense			-	2,397,116	0%	

Revenue and Expenditure Report

For the month ending 28 February 2026
Year Elapsed 67%

	Actual			EXPENSE			COMMENTS
	Actual YTD	AMENDED BUDGET 25/26	%	Actual YTD	AMENDED BUDGET 25/26	%	
2105-2500-0000 Valuation of Assets	MFA			-	40,000	0%	work to be done in last half of the year
2105-2510-0000 Asset Management Expenses	MFA			1,663	10,000	17%	
2105-2991-0000 Odd Cents Rounding Expense	MFA			-	-	0%	
2105-0002-0000 FINANCIAL SERVICES		-	0%	402,046	3,164,116	13%	
2110-0002 STORES							
2110-1550-0000 Auction Sales	MFA	-	0%				
2110-2220-0000 Stores and Procurement Operating Expenses	MFA			148,740	271,000	55%	
2110-2225-0000 Stores Write-Offs	MFA			(48)	-	0%	
2110-2250-0000 Auction Expenses	MFA			-	-	0%	
2110-2815-0000 Stores Oncosts Recoveries	MFA			(72,666)	(122,000)	60%	
2110-0002 STORES		-	0%	76,027	149,000	51%	
2120-0002 INFORMATION TECHNOLOGY							
2120-2220-0000 IT Operating Expenses	MFA			263,374	491,000	54%	
2120-0002 INFORMATION TECHNOLOGY		-	0%	263,374	491,000	54%	
2130-0002 RECORDS MANAGEMENT							
2130-2220-0000 Records Management Operating Expenses	MFA			68,273	121,364	56%	
2130-0002 RECORDS MANAGEMENT		-	0%	68,273	121,364	56%	
2140-0002 CUSTOMER SERVICE							
2140-2220-0000 Customer Service Operating Expenses	MFA			58,131	87,000	67%	
2140-0002 CUSTOMER SERVICE		-	0%	58,131	87,000	67%	
2200-0002 RATES & CHARGES							
2210-0003 General Rates - Residential Categories							
2210-1000-0000 Rates - Residential	MFA	197,475	101%				
2210-1005-0000 Interest on Rates	MFA	4,642	153%				
2210-1080-0000 Discount - Residential	MFA	(62)	0%				
2210-1085-0000 Pensioner Rebates	MFA	(7,909)	132%				
2210-1090-0000 Writeoffs and Refunds	MFA	(1,366)	11%				
2210-1095-0000 Charge on Land	MFA	2,465	0%				
2210-0003 General Rates - Residential Categories		195,245	141,248	138%	-	-	0%
2220-0003 General Rates - Commercial							
2220-1000-0000 Rates - Commercial	MFA	74,348	100%				
2220-1080-0000 Discount - Commercial	MFA	-	0%				
2220-1080-0000 Write Off & Refund - Commercial	MFA	(5)	1%				
2220-1105-0000 Interest on Rates - Commercial	MFA	368	74%				
2220-0003 General Rates - Commercial		74,711	74,490	100%			
2230-0003 General Rates - Rural Categories							
2230-1000-0000 Rates - Rural Categories	MFA	1,936,873	100%				
2230-1005-0000 Interest on Rates - Rural	MFA	23,237	170%				
2230-1080-0000 Discount - Rural Categories	MFA	3	0%				
2230-0003 General Rates - Rural Categories		1,960,113	1,956,615	100%	-	-	0%

Revenue and Expenditure Report

For the month ending 28 February 2026

Year Elapsed 67%

Resp. Off	Actual			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 25/26	%	ACTUAL YTD	AMENDED BUDGET 25/26	%	
2236-0003	General Rates - Oil and Gas Activity						
2236-1000-0000	Rates - Oil and Gas Activities	MFA	5,626,723	5,626,320	100%		
2236-1001-0000	Adjustment - Rates Oil & Gas Activit	MFA	-	-	0%		
2236-1005-0000	Interest on Rates - Oil and Gas	MFA	704,432	540,000	140%		
2236-1080-0000	Discount - Oil and Gas Activities	MFA	-	-	0%		
2236-1090-0000	Write-offs and Refunds - Oil and Gas	MFA	(14)	(3,000)	1%		
2236-0003	General Rates - Oil and Gas Activity		6,331,141	6,163,320	103%		
2240-0003	Rates & Charges Administration						
2240-2000-0000	Rates & Charges Operating Expense	MFA	-	57,133	146,000	31%	
2240-0003	Rates & Charges Administration		-	57,133	146,000	39%	
2200-0002	RATES & CHARGES			8,561,209	8,337,673	103%	
2295-0002	GRANTS						
2295-1100-0000	FA Grant - General Component	MFA	2,765,866	7,455,036	17%		Majority is expected in June 2026
2295-1130-0000	FA Grant - Identified Road Component	MFA	772,478	2,070,578	17%		Majority is expected in June 2026
2296-1100-0000	Grant - Roads to Recovery	DES	-	-	0%		
2296-1120-0000	Grant - Scheme Supply Fund	CEO	30,000	100,000	0%		
2296-1110-0000	Grant - Housing Support Program	CEO	-	-	0%		
2297-1000-0000	SWQ Water and Sewerage Alliance Revenue	DES	-	-	0%		
2297-2000-0000	SWQ Water and Sewerage Alliance Costs	DES	-	-	0%		
2298-1200-0000	Capital Grant - SES Donation	MFA	-	39,316	0%		
2298-1204-0000	Capital Grant - SES Support Grant	MFA	-	-	0%		
2298-1205-0000	Cap Grant - LRCIP Programme Round 3	MFA	-	235,572	0%		
2298-1206-0000	Capital Grant - LRCIP Programme Round 4 Part A	MFA	-	633,692	0%		
2298-1207-0000	Capital Grant - LRCIP Programme Round 4 Part B	MFA	-	183,116	0%		
2298-1208-0000	Capital Grant - ENHM Stage 3	MFA	-	831,461	0%		
2298-1209-0000	Capital Grant - Energy Funding	MFA	-	45,966	0%		
2298-1210-0000	Capital Grant - RAUP Toompine	MFA	-	102,250	0%		
2298-1220-0000	Capital Grant - LGGSP - Townhouses	MFA	-	-	0%		
2298-1270-0000	Cap Grant - R2R Revenue	MFA	313,588	1,084,903	19%		
2298-1275-0000	Capital Grant - BOR Quilpie STP Design	MFA	-	-	0%		
2298-1280-0000	Cap Grant - LGGSP - Quilpie Airport Upgrade Design	MFA	-	72,115	0%		
2298-1288-0000	Cap Grant - W4Q 24-27	MFA	-	1,385,998	0%		
2298-1289-0000	Capital Grant - LGGSP - Quilpie Sewerage Treatment f	MFA	-	-	0%		
2298-1292-0000	Capital Grant - Res Activation Fund	MFA	-	1,313,902	0%		
2298-1293-0000	Capital Grant - Quilpie Airport Upgra	MFA	-	-	0%		
2298-1294-0000	Capital Grant - Disaster Ready Fund	MFA	-	-	0%		
2298-1296-0000	Capital Grant - Country Roads Connec	MFA	-	-	0%		
2298-1298-0000	Capital Grant - Battery Collection Project	DIS	-	80,000	0%		
2295-0002	GRANTS		3,881,932	15,634,005	25%		
2300-0002	OTHER REVENUE						
2300-1500-0000	Administration Fees (GST Applies)	MFA	1,411	5,000	7%		
2300-1510-0000	Admin Fees (GST Exempt)	MFA	3,421	5,000	68%		
2300-1601-0000	Fire Levy Commission	MFA	1,945	4,000	49%		
2300-1800-0000	Bank Interest Received	MFA	8,356	15,000	1%		
2300-1810-0000	Investment Interest	MFA	1,485,172	2,005,909	7%		

Revenue and Expenditure Report

For the month ending 28 February 2026
Year Elapsed 67%

	Resp. Off	Actual			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 25/26	%	ACTUAL YTD	AMENDED BUDGET 25/26	%	
2300-1990-0000	MFA	3,323	3,081	100%				
2300-1995-0000	MFA	-	2,000	0%				
2300-2130-0000	MFA			0%	15,087	28,000	54%	
2310-1300-0000	MFA	-	500	0%				
2310-2300-0000	MFA				294	500	59%	
2300-0002 OTHER REVENUE		1,503,628	2,040,490	74%	15,381	28,500	54%	
2400-0002 EMPLOYEE ONCOSTS								
2400-2010-0000	MFA				456,130	640,000	71%	
2400-2011-0000	MFA				71,308	143,000	50%	
2400-2012-0000	MFA				103,095	220,000	47%	
2400-2013-0000	MFA				129,014	210,000	61%	
2400-2015-0000	MFA				4,651	10,000	47%	
2400-2016-0000	MFA				-	2,000	0%	
2400-2020-0000	MFA				4,434	7,000	63%	
2400-2025-0000	MFA				8,096	15,000	54%	
2400-2065-0000	MFA				416,919	680,000	61%	
2400-2230-0000	MFA				105,341	100,000	105%	Annual Cover
2400-2315-0000	MFA				-	10,000	0%	
2400-2410-0000	MFA				132,651	293,500	45%	
2400-2821-0000	MFA				(361,445)	(640,000)	56%	
2400-2822-0000	MFA				(93,735)	(220,000)	43%	
2400-2823-0000	MFA				(80,340)	(143,000)	56%	
2400-2824-0000	MFA				(123,081)	(210,000)	59%	
2400-2825-0000	MFA				(384,504)	(680,000)	57%	
2400-2826-0000	MFA				(56,460)	(100,000)	56%	
2400-2827-0000	MFA				(133,872)	(238,000)	56%	
2400-2828-0000	MFA				(168,671)	(300,000)	56%	
2400-2829-0000	MFA				(191,754)	(240,000)	80%	Due to higher level of contractor work
2400-2830-0000	MFA				(42,446)	(80,000)	53%	
2400-2831-0000	MFA				(74,507)	(100,000)	75%	
2400-0002 EMPLOYEE ONCOSTS		-	-	0%	(279,176)	(620,500)	45%	
2000-0001 ADMINISTRATION AND FINANCE		11,946,769	26,012,168	46%	841,656	4,030,752	21%	
3000-0001 INFRASTRUCTURE								
3000-0002 ENGINEERING ADMIN & SUPERVISION								
3000-1100-0000	DIS	15,000	-	0%				
3000-1101-0000	DIS	-	-	0%				
3000-1500-0000	DIS		295,500					
3000-2029-0000	DIS				(154,485)	(230,000)	67%	
3000-2030-0000	DIS				(12,714)	(20,000)	64%	
3000-2040-0000	DIS				(35,779)	(50,000)	70%	
3000-2050-0000	DIS				(22,715)	(30,000)	76%	
3000-2060-0000	DIS				-	30,000	0%	
3000-2080-0000	DIS				23,040	-	100%	
3000-2220-0000	DIS				67,840	199,000	34%	
3000-2420-0000	DIS				43,073	67,000	64%	
3000-2985-0000	DIS				23,652	10,000	237%	Some costs to be Journalised

Revenue and Expenditure Report

For the month ending 28 February 2026
Year Elapsed 67%

	Actual	EXPENSE			COMMENTS		
		ACTUAL YTD	AMENDED BUDGET 25/26	%			
Resp. Off							
3000-2990-0000 Works Supervision	DIS						
3000-0002 ENGINEERING ADMIN & SUPERVISION		15,000	295,500	5%			
3100-0002 WATER							
3100-0003 WATER - QUILPIE							
3100-1000-0000 Quilpie Water Charges	MFA	341,726	332,280	103%			
3100-1005-0000 Quilpie Water Charges Interest	MFA	3,544	2,575	138%			
3100-1020-0000 Quilpie Other Water Revenue	MFA	-	-	0%			
3100-1080-0000 Quilpie Water Discount	MFA	5	-	0%			
3100-1085-0000 Quilpie Water Pensioner Rebate	MFA	(5,205)	(4,750)	110%			
3100-1090-0000 Quilpie Water Writeoff and Refund	MFA	(5)	(500)	1%			
3100-1500-0000 Quilpie Water Connections	DIS	-	525	0%			
3100-2200-0000 Drinking Water Quality Plan	DIS				3,243	6,485	50%
3100-2230-0000 Quilpie Water Operations	DIS				217,129	365,918	59%
3100-2600-0000 Depn Quilpie Water	DIS				74,478	112,789	66%
3100-0003 WATER - QUILPIE		340,064	330,130	103%			
3110-0003 WATER - EROMANGA							
3110-1000-0000 Eromanga Water Charges	MFA	35,189	35,920	98%			
3110-1005-0000 Eromanga Water Charges Interest	MFA	142	500	28%			
3110-1020-0000 Eromanga Other Water Revenue	MFA	-	-	0%			
3110-1080-0000 Eromanga Water Discount	MFA	-	-	0%			
3110-1085-0000 Eromanga Water Pensioner Rebate	MFA	(625)	(1,250)	50%			
3110-1090-0000 Eromanga Water Writeoff and Refund	MFA	(6)	-	0%			
3110-2220-0000 Eromanga Water Operations-Wages	DIS				45,409	82,461	55%
3110-2230-0000 Eromanga Water Operations-Expenses	DIS				206,470	289,165	71%
3110-2600-0000 Depn Eromanga Water	DIS				162,681	270,280	60%
3110-0003 WATER - EROMANGA		34,700	35,170	99%			
3120-0003 WATER - ADAVALE							
3120-1000-0000 Adavale Water Charges	MFA	24,322	24,688	99%			
3120-1005-0000 Adavale Water Charges Interest	MFA	587	500	117%			
3120-1080-0000 Adavale Water Discount	MFA	(41)	-	0%			
3120-1085-0000 Adavale Water Pensioner Remissions	MFA	(1,401)	(1,300)	108%			
3120-1090-0000 Adavale Water Chgs Writeoff & Refund	MFA	(5)	-	0%			
3120-2220-0000 Adavale Water Operations	DIS				30,012	70,000	43%
3120-2600-0000 Depn Adavale Water	DIS				12,780	18,795	68%
3120-0003 WATER - ADAVALE		23,462	23,888	98%			
3130-0003 WATER - CHEEPIE							
3130-2220-0000 Cheepie Water Operations	DIS				1,141	1,000	114%
3130-2600-0000 Depn Cheepie Water	DIS				176	258	68%
3130-0003 WATER - CHEEPIE		-	-	0%			
3140-0003 WATER - TOOMPINE							
3140-1000-0000 Toompine Water Charges	MFA		-				
3140-1005-0000 Toompine Water Charges Interest	MFA		-				
3140-1080-0000 Toompine Water Discount	MFA		-				
3140-2220-0000 Toompine Water Operations-Wages	DIS				1,157	5,000	23%

Labour hire costs to cover staff vacancies

Revenue and Expenditure Report

For the month ending 28 February 2026
Year Elapsed 67%

Resp. Off	Actual	EXPENSE		COMMENTS			
		ACTUAL YTD	AMENDED BUDGET 25/26		AMENDED BUDGET 25/26	%	
3140-2230-0000	Toompine Water Operations	DIS		7,893	15,000	53%	
3140-2600-0000	Water Depreciation-Toompine	DIS		13,639	19,982	68%	
3140-0003	WATER - TOOMPINE		-	22,689	39,982	57%	
3100-0002	WATER		398,227	389,188	102%		
3200-0002	SEWERAGE						
3200-0003	SEWERAGE QUILPIE						
3200-1000-0000	Quilpie Sewerage Charges	MFA	254,727	253,110	101%		
3200-1005-0000	Quilpie Sewerage Interest	MFA	3,382	2,000	169%		
3200-1080-0000	Quilpie Sewerage Discount	MFA	4	-	0%		
3200-1085-0000	Quilpie Sewerage Pensioner Remission	MFA	(1,190)	(700)	170%		
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	MFA	(4)	(100)	4%		
3200-1500-0000	Quilpie Sewerage Waste Charge	MFA	-	-	0%		
3200-1510-0000	Quilpie Sewerage Connection	DIS	158	1,000	16%		
3200-2230-0000	Quilpie Sewerage Operations	DIS		144,774	260,000	56%	
3200-2600-0000	Depn Quilpie Sewerage	DIS		121,234	183,584	66%	
3200-0003	SEWERAGE QUILPIE		257,077	255,310	101%		
3210-0003	SEWERAGE EROMANGA						
3210-1000-0000	Eromanga Sewerage Charges	MFA	24,385	24,385	100%		
3210-1005-0000	Eromanga Sewerage Charges Interest	MFA	276	500	55%		
3210-1080-0000	Eromanga Sewerage Discount	MFA	-	-	0%		
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	MFA	(77)	(100)	77%		
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	MFA	(8)	-	0%		
3210-2230-0000	Eromanga Sewerage Operations	DIS		25,284	44,205	57%	
3210-2600-0000	Depn Eromanga Sewer	DIS		25,106	38,020	66%	
3210-0003	SEWERAGE EROMANGA		24,575	24,785	99%		
3212-0003	SEWERAGE ADAVALE						
3212-2600-0000	Depn Adavale Septic System	DIS		48	73	66%	
3212-0003	SEWERAGE ADAVALE		-	48	73	66%	
3214-0003	SEWERAGE TOOMPINE						
3214-2600-0000	Depn Toompine Hall Septic System	DIS		136	204	67%	
3214-0003	SEWERAGE TOOMPINE		-	136	204	66%	
3200-0002	SEWERAGE		281,653	280,095	101%		
3300-0002	INFRASTRUCTURE MAINTENANCE						
3300-0003	SHIRE ROADS MAINTENANCE						
3300-2220-0000	Shire Roads & Drainage - Wages	DIS		36,883	297,675	13%	
3300-2230-0000	Shire Roads & Drainage Expenses	DIS		250,431	551,250	45%	
3300-2600-0000	Depn Roads & Streets	DIS		2,767,052	4,188,953	66%	
3300-0003	SHIRE ROADS MAINTENANCE	DIS	-	3,054,366	5,037,878	61%	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021	DIS					
3305-1140-0000	Old Resilience & Risk Reduction Fund	DIS	-	-	-	0%	
3305-1250-0000	FD 2021 Restoration Works	DIS	-	-	-	0%	

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	ACTUAL YTD	AMENDED BUDGET 25/26	%	ACTUAL YTD	AMENDED BUDGET 25/26	%	
3305-2300-0000	FD 2021 Restoration						
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021						
		-	0%	-	-	0%	
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022						
3306-1150-0000	FD 2022 Emergent Works		0%				
3306-1250-0000	FD 2022 Restoration Works		0%				
3306-2200-0000	FD 2022 Emergent Works					0%	
3306-2300-0000	FD 2022 Restoration Works					0%	
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022		0%			0%	
3307-0003	SHIRE ROADS - FLOOD DAMAGE SEPT 2022						
3307-1150-0000	FD SEPT 2022 Emergent Works		0%				
3307-1160-0000	FD SEPT 2022 IRW		0%				
3307-1170-0000	FD SEPT 2022 Restoration Works		0%				
3307-2200-0000	FD SEPT 2022 Emergent Works					0%	
3307-2300-0000	FD SEPT 2022 Restoration Works					0%	
3307-2400-0000	FD SEPT 2022 Restoration Works					0%	
		-	0%	-	-	0%	
3308-0003	SHIRE ROADS - FLOOD DAMAGE 2024						
3308-1150-0000	FD 2024 Emergent Works		0%				
3308-1170-0000	FD 2024 Restoration Works	2,932,794	100%				
3308-2200-0000	FD 2024 Emergent Works					0%	
3308-2400-0000	FD 2024 Restoration Works					0%	
		2,932,794	100%	2,932,794	2,932,794	100%	
3309-0003	SHIRE ROADS - FLOOD DAMAGE 2023						
3309-1170-0000	FD 2023 Restoration Works	1,520,833	100%				
3309-2400-0000	FD 2023 Restoration Works					100%	
		1,520,833	100%	1,520,833	1,520,833	200%	
3301-0003	SHIRE ROADS - FLOOD DAMAGE NOV 2024						
3301-1150-0000	FD Nov 2024 Restoration Works		0%				
3301-2200-0000	FD Nov 2024 Restoration Works					0%	
		-	0%	-	-	0%	
3302-0003	SHIRE ROADS - FLOOD DAMAGE MAR 2025						
3302-1150-0000	FD Mar 2025 - Emergent Works	271,615	100%				
3302-1160-0000	FD MAR 2025 - Restoration Works	12,790,101	45%				
3302-1170-0000	FD MAR 2025 - Immediate Restoration Works	1,349,755	100%				
3302-2200-0000	FD MAR 2025 - Emergent Works			271,615	271,615	100%	
3302-2220-0000	FD MAR 2025 - Restore Sewerage Serv					0%	
3302-2230-0000	FD MAR 2025 - Restore Water Services					0%	
3302-2240-0000	FD MAR 2025 - Restoration Works			12,790,101	30,000,000	43%	
3302-2250-0000	FD MAR 2025 - Immediate Restoration Works			1,349,755	1,349,755	100%	
		14,411,471	243%	14,411,471	31,621,370	100%	
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE						
3310-2220-0000	Town Street & Drainage Maintenance			348,616	700,000	50%	
3310-2230-0000	Street Lighting			11,344	37,500	30%	

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	ACTUAL YTD	AMENDED BUDGET 25/26	%	ACTUAL YTD	AMENDED BUDGET 25/26	%		
3310-2240-0000	Street Cleaning Operations			DIS	633	5,000	13%	
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE	-	0%		360,593	742,500	49%	
3330-0003	DEPOTS & CAMPS							
3330-1510-0000	Camp Accommodation Rent	-	10,000	DIS				
3330-2220-0000	Camps Operations			DIS	20,840	54,075	39%	
3330-2330-0000	Depots Operations			DIS	159,703	227,850	70%	
3330-2600-0000	Depn Depot & Camp			DIS	185,021	280,196	66%	
3330-0003	DEPOTS & CAMPS	-	10,000		365,564	562,121	65%	
3340-0003	WORKSHOP							
3340-2220-0000	Workshop Operations			DDIS	110,576	10,500	1053%	Includes supervisor wages - to be reviewed with DDIS for journaling to workshop maintenance.
3340-2230-0000	Workshop Maintenance & Repairs			DDIS	60,875	283,500	21%	
3340-0003	WORKSHOP	-	0%		171,451	294,000	58%	
3350-0003	PLANT & MACHINERY							
3350-1500-0000	Insurance Claims	534,623	795,000	DDIS				
3350-1510-0000	Gain/Loss on Sale/Disposal of Plant	(10,399)	-	DDIS				
3350-1570-0000	Diesel Rebate - ATO	122,869	200,000	DDIS				
3350-2145-0000	Small Plant Repairs			DDIS	10,509	16,677	63%	
3350-2225-0000	Small Plant Purchases			DDIS	7,583	20,000	38%	
3350-2229-0000	Plant Operations			DDIS	480,271	770,650	62%	
3350-2330-0000	Plant Repairs & Maintenance			DDIS	738,246	884,000	84%	Parts, including hire grader & loader
3350-2331-0000	Plant Registration and Insurance			DDIS	187,722	179,085	105%	Annual Motor Vehicle Insurance
3350-2585-0000	Plant Recoveries			DDIS	(1,956,108)	(3,600,000)	54%	
3350-2600-0000	Depn Plant			DDIS	708,644	1,018,242	70%	
3350-0003	PLANT & MACHINERY	647,093	995,000		176,868	(711,346)	-25%	
3355-0003	BATCHING PLANT OPERATIONS							
3355-2200-0000	Batching Plant Operations				-	300,000	0%	
3355-2585-0000	Batching Plant Recoveries				-	(330,000)	0%	
3355-2600-0000	Depn - Batching Plant				-	16,000	0%	
3355-0003	BATCHING PLANT OPERATIONS	-	-		-	(14,000)	-	
3360-0003	AERODROME							
3360-1200-0000	Quilpie Aerodrome Fees	-	20,000	DDIS				
3360-2325-0000	Quilpie Aerodrome Operations			DDIS	36,689	40,000	92%	
3360-2330-0000	Quilpie Aerodrome Repairs & Maint			DDIS	58,749	84,000	70%	
3360-2340-0000	Eromanga Aerodrome Repairs & Maint			DDIS	10,043	15,000	67%	Aerodrom Manual Validation, survey,
3360-2350-0000	Adavale Aerodrome Repairs & Maint			DDIS	4,268	6,536	65%	Aerodrom Manual Validation
3360-2360-0000	Toompine Aerodrome Repairs & Maint			DDIS	141	2,100	7%	
3360-2370-0000	Cheepie Aerodrome Repairs & Maint			DDIS	-	2,100	0%	
3360-2600-0000	Depn - Quilpie Aerodrome			DDIS	172,697	261,120	66%	
3361-2600-0000	Depn - Adavale Aerodrome			DDIS	23,439	35,496	66%	
3362-2600-0000	Depn - Toompine Aerodrome			DDIS	10,788	16,337	66%	
3363-2600-0000	Depn - Cheepie Aerodrome			DDIS	-	64	0%	
3365-2600-0000	Depn - Eromanga Aerodrome			DDIS	92,333	139,766	66%	
3360-0003	AERODROME	-	20,000		409,147	602,519	68%	

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	ACTUAL YTD	AMENDED BUDGET 25/26	%	ACTUAL YTD	AMENDED BUDGET 25/26	%			
3366-0003	QUILPIE REFUELLING FACILITY								
3366-1310-0000	Quilpie Refuelling Revenue	DDIS	169,433	350,000	48%	160,715	330,000	-50%	
3366-2310-0000	Quilpie Refuelling Operation and R&M	DDIS				13,846	19,516	0%	
3366-2600-0000	Depn - Quilpie Refuelling Facility	DDIS							
3365-0003	QUILPIE REFUELLING FACILITY								
			169,433	350,000	48%	174,562	349,516	0%	
3370-0003	BULLOO PARK								
3370-1500-0000	Bulloo Park Fees	DCCS	1,311	2,000	66%	89,185	122,000	71%	
3370-2220-0000	Bulloo Park Operations	DCCS				80,790	70,006	115%	Rates, Insurance and Electrical Repairs
3370-2600-0000	Depn Bulloo Park	DCCS							
3370-0003	BULLOO PARK								
			1,311	2,000	66%	169,975	192,006	89%	
3371-0003	BULLOO RIVER WALKWAY								
3371-2220-0000	Bulloo River Walkway Operations	MED				(0)	2,000	0%	
3371-0003	BULLOO RIVER WALKWAY								
			-	-	0%	(0)	2,000	0%	
3374-0003	TOOMPINE PLAY AREA								
3374-2220-0000	Toompine Play Area Operations					424	2,000	21%	
3374-0003	TOOMPINE PLAY AREA								
						424	2,000	0	
3375-0003	JOHN WAUGH PARK								
3375-1500-0000	John Waugh Park Fees	DCCS			0%				
3375-2220-0000	John Waugh Park Operations	DCCS				80,767	190,000	41%	
3375-2600-0000	Depn John Waugh Park	DCCS				30,495	46,181	66%	
3375-0003	JOHN WAUGH PARK								
			-	-	0%	111,262	236,181	47%	
3376-0003	BICENTENNIAL PARK								
3376-2220-0000	Bicentennial Park Operations	DCCS				13,100	26,000	50%	
3376-2600-0000	Depn Bicentennial Park	DCCS				36,982	56,006	66%	
3376-0003	BICENTENNIAL PARK								
			-	-	0%	50,082	82,006	61%	
3377-0003	BALDY TOP RECREATION AREA								
3377-2220-0000	Baldy Top Operations	DCCS				1,414	5,250	27%	
3377-0003	BALDY TOP RECREATION AREA								
			-	-	0%	1,414	5,250	27%	
3378-0003	OPALOPOLIS PARK								
3378-2220-0000	Opalopolis Park Operations	DCCS				-	5,250	0%	
3378-0003	OPALOPOLIS PARK								
			-	-	0%	-	5,250	0%	
3379-0003	KNOT-O-SAURUS PARK								
3379-2220-0000	Knot-o-saurus Park Operations	DCCS				882	5,250	0%	
3379-0003	KNOT-O-SAURUS PARK								
			-	-	0%	882	5,250	0%	
3380-0003	COUNCIL LAND & BUILDINGS								
3380-1500-0000	Gain / Loss on Land & Buildings for Resale	DCCS	-	-	0%				
3380-1501-0000	Profit / (Loss) on Sale of Assets	DCCS	424,307		0%				
3380-2100-0000	Land Sale Costs	DCCS				-	2,000	0%	
3380-2330-0000	Council Properties Operating Exp	DCCS				16,803	32,550	51%	
3380-2600-0000	Depn Council Buildings Other	DCCS				66,461	100,649	66%	
3380-0003	COUNCIL LAND & BUILDINGS								
			424,307	-	0%	83,264	135,199	62%	
3385-0003	PARKS & GARDENS								

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	ACTUAL YTD	AMENDED BUDGET 25/26	%	ACTUAL YTD	AMENDED BUDGET 25/26	%	
3385-2220-0000	Parks & Gardens Operating Expenses	DES		95,697	170,000	56%	
3385-2420-0000	Street Tree Program	DES		-	-	0%	
3385-2600-0000	Depn Parks Building	DES		25,409	38,480	66%	
3385-0003	PARKS & GARDENS		-	121,106	208,480	58%	
3390-0003	PUBLIC TOILETS						
3390-2220-0000	Public Toilets Operations	DES		29,136	52,500	55%	
3390-0003	PUBLIC TOILETS		-	29,136	52,500	55%	
3300-0002	INFRASTRUCTURE MAINTENANCE		20,107,242	37,451,997	54%		
3400-0002	BUSINESS OPPORTUNITIES						
3400-0003	DMR WORKS						
3402-1258-0000	RMPC Contract	DIS	1,661,962	2,583,174	64%		Timing of claims
3402-1260-0000	RMPC Contract Variations	DIS	-	-	0%		
3402-2230-0000	RMPC Contract	DIS		1,704,600	2,324,857	73%	
3403-1275-0000	Quilpie-Adavale Red Rd (TIDS) Revenue	DIS	-	-	0%		
3403-2200-0000	Quilpie-Adavale Red Road (TIDS) Exps	DIS	-	-	0%		
3404-1280-0000	TIDS Adavale Blackall Rd Revenue	DIS	714,451	1,061,726	67%		
3404-2200-0000	TIDS Adavale Blackall Rd Expenses	DIS		769,895	955,553	81%	
3405-1300-0000	CN-15666 Diamantina Drainage Revenue	DIS	-	-	0%		
3405-2300-0000	CN-15666 Diamantina Drainage Costs	DIS	-	-	0%		
3406-1200-0000	DMR WORKS - Others (Revenue)	DIS	-	-	0%		
3406-2200-0000	DMR WORKS - Others (Expenses)	DIS	-	-	0%		
3407-1280-0000	CN19645 Diamantina Development Road	DIS	-	-	0%		
3407-2300-0000	CN19645 Diamantina Development Road	DIS	-	-	0%		
3408-1280-0000	CN 19645 Stage 2 Diamantina Developm	DIS	-	-	0%		
3408-2300-0000	CN19645 Stage 2 Diamantina Developme	DIS	-	-	0%		
3409-1280-0000	CN 22452 DRFA Works 23B	DIS	-	-	0%		
3409-2300-0000	CN 22452 DRFA Works 23B	DIS		62	-	0%	
3400-0003	DMR WORKS		2,376,412	3,644,901	65%		
3410-0003	PRIVATE WORKS						
3410-1280-0000	MAR 2025 Event - TMR Works	DIS	238,494	-	0%		
3410-1550-0000	Private Works Revenue	DIS	95,284	95,284	100%		
3410-2230-0000	Private Works Expenditure	DIS		48,487	85,755	57%	
3410-2300-0000	MAR 2025 Event - TMR Works	DIS		13,475	-	0%	
3411-1280-0000	CN23526 Grid Removals	DIS	110,084	-	0%		
3411-2300-0000	CN23526 Grid Removals	DIS		15,859	-	0%	
3410-0003	PRIVATE WORKS		443,861	95,284	466%		
3400-0002	BUSINESS OPPORTUNITIES		2,820,274	3,740,185	75%		
3000-0001	INFRASTRUCTURE		23,622,335	42,156,865	56%		
4000-0001	ENVIRONMENT & HEALTH						
4100-0002	PLANNING & DEVELOPMENT						

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	ACTUAL YTD	AMENDED BUDGET 25/26	%	ACTUAL YTD	AMENDED BUDGET 25/26	%	
4100-0003	TOWN PLANNING - LAND USE & SURVEY						
4100-1500-0000	Town Planning Fees	CEO	4,089	5,000	82%		
4100-2220-0000	Town Planning Expenses	CEO				12,052	10,000 121%
4100-0003	TOWN PLANNING - LAND USE & SURVEY		4,089	5,000	82%	12,052	10,000 121%
4150-0003	BUILDING CONTROLS						
4150-1500-0000	Building Fees No GST	CEO	1,803	1,000	180%		
4150-1501-0000	Building Fees - GST Applies	CEO	22,109	30,000	74%		
4150-2220-0000	Building Expenses	CEO				62,689	60,000 104%
4151-1505-0000	Swimming Pool Inspection Fees	CEO				-	- 0%
4151-2225-0000	Swimming Pool Inspection Costs	CEO				-	- 0%
4150-0003	BUILDING CONTROLS		23,912	31,000	77%	62,689	60,000 104%
4100-0002	PLANNING & DEVELOPMENT		28,001	36,000	78%	74,741	70,000 107%
4200-0002	WASTE MANAGEMENT						
4200-0003	GARBAGE COLLECTION						
4200-1000-0000	Garbage Charges	DES	424,564	423,761	100%		
4200-1005-0000	Garbage Charges - Interest	DES	5,817	4,200	138%		
4200-1080-0000	Garbage Charges Discount	DES	(6)	-	0%		
4200-1085-0000	Garbage Pensioner Remission	DES	(121)	-	0%		
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	(33)	(100)	33%		
4200-2220-0000	Garbage Operations	DES				113,404	140,595 81%
4220-2225-0000	Annual Kerbside Collection	DES				3,812	10,300 37%
4200-0003	GARBAGE COLLECTION		430,220	427,861	101%	117,216	150,895 78%
4250-0003	LANDFILL OPERATIONS						
4250-1500-0000	Landfill Fees Revenue	DES	700	1,000	70%		
4250-2235-0000	Landfill Operations	DES				189,934	273,000 69%
4250-2600-0000	Depn Landfill	DES				35,246	53,376 66%
4250-0003	LANDFILL OPERATIONS		700	1,000	70%	225,180	326,376 69%
4200-0002	WASTE MANAGEMENT		430,920	428,861	100%	342,396	477,271 72%
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL						
4300-0003	PLANT PEST CONTROL						
4300-2250-0000	Com. Combating Drought-Pest Weed Exp	DCCS				-	- 0%
4300-2290-0000	Plant Pest Control Expenses	DCCS				1,769	30,000 6%
4300-0003	PLANT PEST CONTROL		-	-	0%	1,769	30,000 6%
4310-0003	ANIMAL PEST CONTROL						
4310-1000-0000	Wild Dog Special Levy	DCCS	106,445	105,415	101%		
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS				119,646	183,225 65%
4310-2250-0000	Wild Dog Bonus Payments	DCCS				650	5,000 13%
4310-2280-0000	DNR Precept - Barrier Fence	DCCS				67,178	137,365 49%
4312-1000-0000	Baiting Fee Reimbursements	DCCS	68,106	72,500	94%		
4312-2260-0000	Syndicate Baiting Expense	DCCS				163,653	380,100 43%
4313-1170-0000	Grant - QLD Feral Pest Initiative	DCCS	(5,198)	-	0%		

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		ACTUAL YTD	AMENDED BUDGET 25/26		ACTUAL YTD
4313-2250-0000 QLD Feral Pest Initiative	DCCS				
4313-2290-0000 2022 Council Exclusion Fence Subsidy	DCCS				
4313-2300-0000 2023 Council Exclusion Fence Subsidy	DCCS				
4310-0003 ANIMAL PEST CONTROL		169,353	177,915	95%	
4320-0003 STOCK ROUTES & RESERVES MANAGEMENT					
4320-1500-0000 Common Application Fees	DCCS	1,890	2,000	95%	
4320-1600-0000 Mustering / Supplement Fees	DCCS	2,419	2,500	97%	
4320-1800-0000 Reserve Fees	DCCS	-	-	0%	
4320-2200-0000 Common Fence Repairs & Firebreaks	DCCS				
4320-2220-0000 Stock Routes & Reserves Expenses	DCCS				
4320-0003 STOCK ROUTES & RESERVES MANAGEMENT		4,309	4,500	96%	
4330-0003 DOMESTIC ANIMAL CONTROL					
4330-1300-0000 Animal Write-Off	DCCS	-	-	0%	
4330-1400-0000 Animal Discounts	DCCS	-	-	0%	
4330-1500-0000 Animal Control Fees	DCCS	8,935	15,000	60%	
4330-1700-0000 Animal Control Fines & Penalties	DCCS	-	1,000	0%	
4330-2220-0000 Animal Control Expenses	DCCS				
4330-0003 DOMESTIC ANIMAL CONTROL		8,935	16,000	56%	
4300-0002 PEST MANAGEMENT & ANIMAL CONTROL		182,597	198,415	92%	
4500-0002 ENVIRONMENT & HEALTH					
4510-0003 ENVIRONMENTAL PROTECTION					
4510-2220-0000 Environmental Protection Expenses	DCCS				
4510-0003 ENVIRONMENTAL PROTECTION		-	-	0%	
4520-0003 HEALTH AUDITING & INSPECTION					
4520-1400-0000 Health Licenses & Permits Revenue	CEO	3,645	3,500	104%	
4520-2230 Health Operations		3,645	3,500	104%	
4500-0002 ENVIRONMENT & HEALTH		3,645	3,500	104%	
4000-0001 ENVIRONMENT & HEALTH		645,183	668,776	97%	
5000-0001 COMMUNITY SERVICES					
5100-0002 COMMUNITY DEVELOPMENT					
5120-0003 COMMUNITY FACILITIES SWIMMING POOLS					
5120-2220-0000 Quilpie Swimming Pool Operations	DCCS				
5120-2330-0000 Quilpie Swimming Pool Repairs & Mtc	DCCS				
5120-2600-0000 Depn Swimming Pool Structures	DCCS				
5125-2220-0000 Eromanga Swimming Pool Opt & Maint	DCCS				
5125-2230-0000 Eromanga Swimming Pool Repairs & Mic	DCCS				
5125-2600-0000 Depn Eromanga Swimming Pool	DCCS				
5120-0003 COMMUNITY FACILITIES SWIMMING POOLS		-	-	0%	
		279,483	417,514	67%	
		48,649	85,218	57%	
		63,452	96,092	66%	
		7,092	-	0%	
		100,950	164,640	61%	
		17,321	26,231	66%	
		516,947	789,695	65%	

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		ACTUAL YTD	AMENDED BUDGET 25/26	
Resp. Off	ACTUAL YTD	AMENDED BUDGET 25/26	%	
5150-0003 COMMUNITY FACILITIES - SHIRE HALLS				
5150-1500-0000 Shire Halls - Revenue	DCCS 2,394	3,000	79%	
5150-2220-0000 Shire Hall Operations	DCCS			Property Insurance
5150-2330-0000 Shire Halls Repairs & Maintenance	DCCS 77,194	133,350	58%	
5150-2600-0000 Depn Shire Halls	DCCS 152,053	230,269	66%	
5150-0003 COMMUNITY FACILITIES - SHIRE HALLS	2,394	3,000	80%	269,867 429,744 63%
5170-0003 RECREATION FACILITIES				
5170-2220-0000 Recreational Facilities Operating Expenses	DCCS			
5170-2230-0000 Recreational Facilities Repairs & Maintenance	DCCS 6	2,500	0%	
5170-2250-0000 All Sports Building	DCCS 3,301	4,000	83%	
5170-2330-0000 Adavale Sport & Rec Grounds	DCCS 17,102	20,000	86%	
5170-2340-0000 Eromanga Rodeo & Race Grounds	DCCS 19,452	25,000	78%	Insurance & Rates
5170-2350-0000 Toompine Shooting Facility	DCCS 2,202	4,404	50%	
5170-2600-0000 Depn Recreational Facilities	DCCS 171,605	259,879	66%	
5170-0003 RECREATION FACILITIES	-	-	0%	223,181 330,783 67%
5180-0003 TOWN DEVELOPMENT				
5180-2820-0000 Town Development - Eromanga	CEO			
5180-2830-0000 Town Development - Adavale	CEO			
5180-2840-0000 Town Development - Toompine	CEO			
5180-0003 TOWN DEVELOPMENT	-	-	0%	- 15,000 0%
5190-0003 COMMUNITY DEVELOPMENT				
5190-1140-0000 Sundry Income	DCCS -	-	0%	
5190-1150-0000 Community Bus Income	DCCS 6,605	7,500	88%	
5190-1160-0000 Community Event - Ticket Sales	DCCS -	-	0%	
5190-1210-0000 Grants - National Australia Day Council	DCCS 8,000	10,000	80%	
5190-1220-0000 Grant - NAIDOC Week	DCCS -	10,000	0%	
5190-1221-0000 NAIDOC Week Contribution	DCCS -	-	0%	
5190-1230-0000 Grant - Celebrating Multicultural Qld	DCCS -	-	0%	
5190-2100-0000 Community Support Activities & Event	DCCS			
5190-2150-0000 Buses - Community Support	DCCS			
5190-2320-0000 Community Celebrations	DCCS 19,253	60,000	32%	
5190-2500-0000 Council Community Grants	DCCS 25,834	53,000	49%	
5190-2840-0000 Quilpie Street Development	DCCS			
5190-0003 COMMUNITY DEVELOPMENT	14,605	27,500	53%	64,128 174,500 37%
5100-0002 COMMUNITY DEVELOPMENT	16,999	30,500	56%	1,074,123 1,739,722 62%
5200-0002 AGED SERVICES				
5220-1200-0000 Aged Peoples Accommodation Rent	DCCS 71,319	125,000	57%	
5220-2220-0000 Aged Peoples Accommodation O&M	DCCS			Insurance & Rates
5220-2240-0000 Gyrica Gardens Rec-Centre - O&M	DCCS 9,769	18,500	53%	
5220-2600-0000 Depn Aged Accom Building	DCCS 101,451	153,638	66%	
5200-0002 AGED SERVICES	71,319	125,000	57%	267,672 302,732 88%
5225-0002 HOUSING				
5225-1200-0000 Rent - Housing	DCCS 381,360	649,000	59%	

Revenue and Expenditure Report

For the month ending 28 February 2026
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	Actual	EXPENSE		COMMENTS		
		ACTUAL YTD	AMENDED BUDGET 25/26		%	
Resp. Off	ACTUAL YTD	AMENDED BUDGET 25/26	%			
5225-2220-0000 Housing Operating Expenses	DCCS		29,213	35,000	-31%	
5225-2230-0000 Housing - Repairs & Maintenance	DCCS		391,238	551,000	71%	
5225-2600-0000 Depn Housing	DCCS		265,237	403,781	66%	
5225-0002 HOUSING		373,732	649,000	58%		
5200-0002 AGED SERVICES & HOUSING		445,051	774,000	58%		
5300-0003 COMMUNITY HEALTH PROMOTIONS						
5300-1100-0000 Health Promotions Officer Grant Rev	DCCS	112,500	150,000	75%		
5300-1102-0000 Grant - LG Leadership for Sun Safety	DCCS	-	-	0%		
5300-1105-0000 Checkup Aust QMHW Grant	DCCS	-	-	0%		
5300-1110-0000 Comedy Night Grant	DCCS	-	-	0%		
5300-1101-0000 Grant - Ageing Queensland	DCCS	-	-	0%		
5300-1115-0000 Qld Mental Health Comm Sponsorship	DCCS	(9,601)	-	0%		
5300-1150-0000 SW Primary Care Pilot Funding	DCCS	95,949	95,040	101%		
5300-2000-0000 Health Promotions Officer Wages	DCCS	-	-	0%		
5300-2020-0000 National Dis. Ins. Scheme Officer	DCCS	-	60,750	108,000	-10%	
5300-2200-0000 Heart of Australia Bus Visit	DCCS	-	10,000	30,000	-13%	
5300-2240-0000 Health Promotions Officer Activities	DCCS	-	100,262	218,875	-48%	
5300-2700-0000 TRAIIC Grant	DCCS	-	-	-	0%	
5300-2800-0000 SW Primary Health Care Pilot Expenses	DCCS	-	41,843	95,040	-44%	
5310-1100-0000 Grant - Localised Mental Health	DCCS	-	-	-	0%	
5310-2000-0000 Localised Mental Health Grant Costs	DCCS	-	-	-	0%	
5320-1100-0000 Grant - TRAIIC	DCCS	-	-	-	0%	
5320-2000-0000 TRAIIC Grant Costs	DCCS	-	-	-	0%	
5300-0003 COMMUNITY HEALTH PROMOTIONS		198,848	245,040	81%		
5300-0003 COMMUNITY HEALTH		198,848	245,040	81%		
5400-0003 COMMUNITY SERVICES ADMINISTRATION						
5400-2220-0000 Community Services Admin Operating Expenses	DCCS	-	233,257	513,000	-45%	
5400-0003 COMMUNITY SERVICES ADMINISTRATION		-	233,257	513,000	45%	
5400-0003 COMMUNITY SERVICES SUPPORT		-	233,257	513,000	45%	
5600-0002 ARTS & CULTURE						
5610-0003 MUSEUMS						
5610-2220-0000 Eromanga Living History Centre O&M	CEO	-	4,714	13,000	-36%	
5610-2230-0000 Museum Operations & Maintenance	MED	-	1,671	5,000	-13%	
5610-2240-0000 Powerhouse Museum Operations	MED	-	3,340	4,500	-14%	Property Insurance
5610-2250-0000 Railway / Local History	MED	-	2,584	25,000	-11%	
5610-2260-0000 Eromanga Natural Hist. Museum	CEO	-	49,796	80,000	-07%	
5610-2290-0000 ENHM COVID-19 Operating Support	CEO	-	-	-	0%	
5610-2600-0000 Depn Museum	MED	-	202,321	306,395	-14%	
5610-0003 MUSEUMS		-	264,426	433,895	61%	
5630-0003 REGIONAL ARTS DEVELOPMENT FUNDING						
5630-1100-0000 RADF Grant Revenue	DCCS	26,250	26,250	100%		
5630-1400-0000 RADF Emback and Refunds	DCCS	305	-	0%		

Revenue and Expenditure Report

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Resp. Off	Actual	Actual		%	EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 25/26		ACTUAL YTD	AMENDED BUDGET 25/26	%	
5630-2190-0000	RADF Grant Expenditure							
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING							
		DCCS			30,525	30,000	102%	
			26,555	26,250	101%	30,525	30,000	102%
5600-0002	ARTS & CULTURE		26,555	26,250	101%	294,951	463,895	64%
5700-0002	LIBRARY SERVICES							
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	3,000	3,000	100%			Wage subsidy
5710-1110-0000	Strategic Priorities Grant	DCCS	-	-	0%			
5710-1120-0000	First Five Grant - Library	DCCS	3,000	3,000	100%			
5710-1130-0000	Grant - Library Resourcing	DCCS	20,000	20,000	100%			
5710-1140-0000	Grant - Empowering Rural Australia	DCCS	-	-	0%			
5710-1150-0000	Grant - Community Cohesion Program	DCCS	5,000	5,000	100%			
5710-1160-0000	Grant - SLQ Library Champions Bursary		2,708	-	0%			
5710-1170-0000	Grant - LitUp program		4,462	-	0%			
5710-1600-0000	Library Fees & Charges Revenue	DCCS	448	500	90%			
5710-2110-0000	Strategic Priorities Grant Expenditure	DCCS				226	-	0%
5710-2120-0000	First Five Grant - Library Exp	DCCS				1,333	3,000	44%
5710-2220-0000	Library Operating Expenses	DCCS				112,067	147,750	76%
5710-2330-0000	Library Repairs & Maintenance Expens	DCCS				510	6,000	8%
5710-2600-0000	Depn Library	DCCS				14,883	20,028	74%
5711-1130-0000	Grant Centrelink Access Point	DCCS	6,185	7,800	79%			
5711-1131-0000	Grant - Regional Tech Hub	DCCS	-	1,000				
5711-2115-0000	Grant - Regional Tech Hub expenses	DCCS				-	1,000	0%
5700-0002	LIBRARY SERVICES		44,803	40,300	111%	129,019	177,778	73%
5750-0002	DISASTER MANAGEMENT SERVICES							
5750-1100-0000	Grant - Get Ready Queensland	DCCS	6,590	6,780	97%			
5750-1120-0000	CDO Category A - QRA Funding	MFA	706,485	895,000	79%			
5750-1130-0000	CDO Category B - QRA Funding	MFA	157,445	-	0%			
5750-1135-0000	Category C - Community Recovery Fund	MFA	-	1,000,000	0%			
5750-1136-0000	Cat C - Community Health & Wellbeing Package	CEO	231,750	927,000				
5750-1140-0000	Coordinated Emergency Fodder Support	MFA	-	-	0%			
5750-1150-0000	Emerg Fencing Restitution Program	MFA	15,000,000	2,200,000	68%			
5750-2020-0000	Get Ready Qld Exp	DCCS				6,798	6,780	100%
5750-2220-0000	Disaster Management Operations	CEO				30,873	35,000	88%
5750-2300-0000	CDO Cat A Emergency Assistance Individuals	CEO				31,830	-	0%
5750-2400-0000	CDO Cat B Protection of General Public	CEO				551,532	-	0%
5750-2450-0000	Cat C - Community Relief Fund Exp	CEO				33,464	1,000,000	3%
5750-2451-0000	Cat C - Community Health & Wellbeing Package	CEO				2,500	927,000	0%
5750-2500-0000	Coordinated Emergency Fodder Support	CEO				8,772	-	0%
5750-2550-0000	Emerg Fencing Restitution Program	CEO				-	2,200,000	0%
5761-1500-0000	Program Administration Reimbursement	CEO	750,000	750,000				
5761-2300-0000	Program Administration Expenses	CEO				373,733	750,000	
5750-0002	DISASTER MANAGEMENT SERVICES		16,852,270	5,778,780	292%	1,039,502	4,918,780	21%
5800-0002	PUBLIC SERVICES							
5810-0003	STATE EMERGENCY SERVICES							
5810-1140-0000	QLD Emergency Services Grant Revenue	WHS	19,453	20,000	97%			

Revenue and Expenditure Report

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Resp. Off	Actual			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 25/26	%	ACTUAL YTD	AMENDED BUDGET 25/26	%	
5810-2220-0000	Emergency Services Operations			10,417	20,000	52%	
5810-2600-0000	Depn S.E.S			12,739	19,292	66%	
5810-0003	STATE EMERGENCY SERVICES	19,453	20,000	97%	23,155	39,292	59%
5820-0003	TELEVISION						
5820-2230-0000	TV Maintenance & Repairs			6,037	25,000	24%	
5820-2600-0000	Depn Satellite TV			2,042	3,092	66%	
5820-0003	TELEVISION	-	-	0%	8,079	28,092	29%
5830-0003	CEMETERIES						
5830-1500-0000	Burial Fees	5,958	5,958	100%			
5830-1510-0000	Grave Reservation Fee	-	-	0%			
5830-2220-0000	Cemeteries Operations			12,935	36,000	36%	
5830-2230-0000	Cemeteries Maintenance			-	3,000	0%	
5830-2600-0000	Depn Cemeteries Building			1,823	2,761	66%	
5830-0003	CEMETERIES	5,958	5,958	100%	14,758	41,761	35%
5840-0003	EROMANGA STATE SCHOOL FACILITY						
5840-2500-0000	Eromanga State School Operating Expe			-	-	0%	
5840-2600-0000	Depn - Eromanga State School Facility			-	26,462	0%	
5840-0003	EROMANGA STATE SCHOOL FACILITY	-	-	0%	-	26,462	0%
5800-0002	PUBLIC SERVICES	16,922,484	5,845,038	290%	1,214,513	5,232,165	23%
5000-0001	COMMUNITY SERVICES	17,609,937	6,920,628	254%	3,943,058	9,693,210	41%
6000-0001	HUMAN RESOURCES						
6100-0002-0000	PAYROLL SERVICES						
6100-2200-0000	Payroll Operating Expenses			62,508	102,000	61%	
6100-0002-0000	PAYROLL SERVICES	-	-	0%	62,508	102,000	61%
6200-0002-0000	HUMAN RESOURCES						
6200-1100-0000	Staff Deductions - Wellbeing Checks	1,027	3,000	34%			
6200-1200-0000	Staff Deductions - Staff Functions	-	500	0%			
6200-2040-0000	Human Resource Expenses			362,047	583,340	62%	
6200-2090-0000	Council Gym Membership Program - 20%			681	7,600	9%	
6200-0002-0000	HUMAN RESOURCES	1,027	3,500	29%	362,728	590,940	61%
6300-0002-0000	TRAINING & DEVELOPMENT						
6300-2000-0000	Staff Training & Development Wages			47,355	-	0%	
6300-2070-0000	Staff Training & Development			70,287	142,000	49%	
6300-2300-0000	Training & Development Operating Costs			6,294	46,500	14%	
6300-0002-0000	TRAINING & DEVELOPMENT	-	-	0%	123,936	188,500	66%
6000-0001	HUMAN RESOURCES	1,027	3,500	29%	549,172	881,440	62%
7100-0001	ECONOMIC DEVELOPMENT & TOURISM						

Revenue and Expenditure Report

For the month ending 28 February 2026
Year Elapsed 67%

	Actual	EXPENSE		COMMENTS	
		ACTUAL YTD	AMENDED BUDGET 25/26		%
Resp. Off	ACTUAL YTD	AMENDED BUDGET 25/26	%		
7100-0002 ECONOMIC DEVELOPMENT & PROMOTION					
7100-2100-0000 Economic Development	MED		9,167	199,000 5%	
7100-2120-0000 Economic Dev Training and Conferences	MED		2,435	5,000 49%	
7100-2130-0000 Opal Fossicking Area	MED		174	5,000 3%	
7100-2140-0000 Subscriptions and Memberships	MED		15,806	15,000 105%	Outback Qld Tourism
7100-2150-0000 SWRED-Tourism Development	MED		21,403	50,000 43%	
7100-0002 ECONOMIC DEVELOPMENT & PROMOTION		-	48,984	274,000 18%	
7200-0002 VISITOR INFORMATION CENTRE					
7200-1100-0000 Grant - Accessible Tourism Elevate F	MED	-	-	0%	
7200-1150-0000 Grant - Building Bush Tourism	MED	-	-	0%	
7200-1500-0000 Visitors Info Centre Sales	MED	31,288	32,000 98%		
7200-1505-0000 VIC - Quilpeta Sales	MED	11,871	26,000 46%		
7200-1510-0000 VIC Gallery Sales (GST Free)	MED	8,015	10,000 80%		
7200-1515-0000 VIC Gallery Sales (GST)	MED	1,238	1,500 83%		
7200-1530-0000 Bus Tour Fees	MED	3,282	3,136 105%		
7200-2000-0000 VIC - Wages	MED		163,687	246,500 67%	
7200-2110-0000 VIC - Exhibitions and Events	MED		628	10,000 6%	
7200-2120-0000 VIC - Tourism Promotion	MED		14,258	60,000 24%	
7200-2130-0000 VIC - Bus Tour	MED		-	-	0%
7200-2220-0000 VIC Operating Expenses	MED		61,052	81,500 75%	
7200-2230-0000 VIC - Repairs & Maintenance	MED		35,809	47,250 76%	
7200-2510-0000 Artist Payments - Sales (GST Excl)	MED		10,110	8,000 128%	
7200-2515-0000 Artist Payments - Sales (GST Incl)	MED		1,263	2,000 63%	
7200-2600-0000 Depn - VIC	MED		35,125	53,193 66%	
7200-2710-0000 Grant - Accessible Tourism Elevate Fund Exp	MED		11,652	-	0%
7200-2720-0000 Grant - Building Bush Tourism Expenses	MED		28,780	-	0%
7201-1500-0000 VIC Outback Mates to NP Camping Perm	MED	68	100	0%	
7200-0002 VISITOR INFORMATION CENTRE		55,761	72,736	77%	
7300-0002 TOURISM EVENTS & ATTRACTIONS					
7300-1200-0000 Event Revenue	MED	-	-	0%	
7300-2100-0000 EVENT - Major Events Promotion	MED		2,171	15,000 14%	
7300-2150-0000 Tourism Development	MED		-	59,000	
7300-2200-0000 EVENTS - Tourism Events	MED		8,124	99,250 8%	
7300-0002 TOURISM EVENTS & ATTRACTIONS		-	10,295	173,250 6%	
7100-0001 ECONOMIC DEVELOPMENT & TOURISM		55,761	72,736	77%	
TOTAL REVENUE AND EXPENDITURE		56,881,053	75,832,571.32	74%	
ACTUAL	BUDGET				
PROFIT / (LOSS)	20,094,892	7,049,013	285%		

CAPITAL EXPENDITURE REPORT

For the month ending 28 February 2026

PROJECT DETAILS												
Project Description	Type	ID	WIP at 30 June 2025	Current Year [Actual]	Current Year [Commitment]	Total Year to Date	Total Project Cost	Project Budget 2025/26	Project Budget 2026/27	Project Budget 2027/28	Total Project Budget	
Land												
Residential Estate	N	CEO	0	28,437	335,580	364,017	364,017	2,173,902	2,173,903		4,347,805	
Strategic Land Purchases	N	CEO		25,731				200,000			200,000	
			\$ -	\$ 54,167	\$ 335,580	\$ 364,017	\$ 364,017	\$ 2,373,902	\$ 2,173,903	\$ -	\$ 4,547,805	
Buildings & Structures												
Adavale Hall Grounds Upgrade	N	DDIS		1,108	16,060	17,168	17,168	-			-	
Eromanga Natural History Museum (ENHM) - Stage 3A (Carry-over project)	N	CEO	690	-	-	-	690	1,000,000	16,800,000	-	17,800,000	
Council Housing Refurbishments	R	DIS	41,817	90,948	24,741	115,688	157,505	250,000			250,000	
Gyrica Housing Refurbishments	R	DIS	19,203	66,150	2,576	68,725	87,928	100,000			100,000	
Gyrica Housing Refurbishment Unit 3 (Carry-over project)	R	DIS	1,578		-	-	1,578	125,000			125,000	
Gyrica Housing Refurbishment Unit 4 (Carry-over project)	R	DIS	-	-	-	-	-	125,000			125,000	
Garage, carport & fencing - 14 Donald Street, Eromanga (Carry-over project)	N	DIS	3,023	33,293	-	33,293	36,316	50,000			50,000	
Garage, carport & fencing - 16 Donald Street, Eromanga (Carry-over project)	N	DIS	-	-	-	-	-	50,000			50,000	
2 Bedroom House - 2 Boobook (Carry-over project)	N	DIS	331,257	50,233		50,233	381,490	20,547			20,547	
3 Bedroom House - 74 Galah (Carry-over project)	N	DIS	612,711	17,743	1,300	19,043	631,754				-	
3 Bedroom House - 70 Galah (Carry-over project)	N	DIS	529,445	19,556	1,300	20,856	550,301				-	
3 Bedroom House - 61 Dukamurra (Carry-over project)	N	DIS	534,700	69,717	3,930	73,647	608,348	45,300			45,300	
3 Bedroom House - 3 Boobook (Carry-over project)	N	DIS	518,425	76,275	1,300	77,575	596,000	61,575			61,575	
3 Bedroom House - 72 Galah (Carry-over project)	N	DIS	506,746	16,708	47,719	64,428	571,174	73,254			73,254	
3 Bedroom House - 66 Galah (Carry-over project)	N	DIS	554,195	20,823	47,719	68,543	622,738	25,805			25,805	
3 Bedroom House - 11 Boobook (Carry-over project)	N	DIS	569,006	20,355	57,889	78,244	647,249	16,294			16,294	
3 Bedroom House - 20 Boobook (Carry-over project)	N	DIS	544,781	26,250	58,177	84,427	629,209	35,219			35,219	
Eromanga Pool Refurbishment	R	DDIS	269,934	21,553	23,000	44,553	314,486	330,066			330,066	
2 Bedroom House - 48 Chipu Street	N	CEO	-	3,323	600	3,923	3,923	400,000			400,000	
Child Care Centre	N	CEO	-	-	-	-	-	150,000	1,000,000	2,000,000	3,150,000	
Toilet at Cemetery	N	DDIS	-	-	-	-	-	30,000			30,000	
Community Services Storage	U	DDIS & DDCS	-	-	-	-	-	40,000			40,000	
Redesign Depot Office Spaces	U	MWHS & DIS	-	-	-	-	-				-	
Redesign Administration Building	U	DIS	-	930	-	930	930				-	
Quilpie Community Energy Upgrade Project	N	CEO	-	-	-	-	-	91,934	62,229		154,163	
Powerhouse Estate Development (Carry-over project)	N	CEO	1,645,376	143,008	2,410	145,418	1,790,794	129,000			129,000	
1 x 2 Bedroom House - Chipu Street	N	CEO						400,000			400,000	
1 x 2 Bedroom House - Chipu Street	N	CEO									-	
Housing Project 5 x 2-bedroom dwellings	N	CEO						100,000	2,000,000	300,000	2,400,000	
			\$ 6,682,887	\$ 677,974	\$ 288,721	\$ 966,695	\$ 7,649,582	\$ 3,648,994	\$ 19,862,229	\$ 2,300,000	\$ 25,811,223	

CAPITAL EXPENDITURE REPORT

For the month ending 28 February 2026

PROJECT DETAILS											
Project Description	Type	ID	WIP at 30 June 2025	Current Year [Actual]	Current Year [Committed]	Total Year to Date	Total Project Cost	Project Budget 2025/26	Project Budget 2026/27	Project Budget 2027/28	Total Project Budget
Other Infrastructure											
Entrance to Bulloo Park (Carry-over project)	N	DIS	-	-	-	-	-	30,000			30,000
Opalopolis Park Upgrade (Carry-over project)	R	DDIS	29,866	62,375	-	62,375	92,241	65,139			65,139
Walking Path to Baldy Top	N	DDIS	2,538	335,841	19,666	355,508	358,045	297,462			297,462
Administration Building - External Paint (Carry-over project)	R	DIS	-	-	36,320	36,320	36,320	25,000			25,000
Administration Building - Stage 2 - Front Office Garden	R	DIS	9,860	-	-	-	9,860	75,000			75,000
Quilpie Pool Filtration System Changeover (Carry-over project)	R	DIS	40,194	290,067	-	290,067	330,260	285,282			285,282
Bob Young Memorial Park Upgrade (Carry-over project)	U	CEO	14,741	13,318	3,712	17,029	31,770	438,259			438,259
Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing (Carry-over project)	N	DIS	-	1,107	368,455	369,562	369,562	184,500			184,500
Knot-a-Saurus Park footpath	N	DIS	-	-	-	-	-	12,000			12,000
Electronic Key System	N	MWHS & DDIS	-	-	-	-	-	200,000			200,000
Install Automatic Watering Systems - Various Locations	N	DDIS	-	-	-	-	-	65,000			65,000
Powerhouse Station Improvements	N	DDIS	-	-	-	-	-	7,000			7,000
Quilpie Cemetery Improvements	N	DDIS	-	-	-	-	-	60,000	50,000		110,000
Install playground at Adavale	N	DIS	-	-	-	-	-	30,000			30,000
Upgrade Quilpie Loading Ramp	U	DDIS	-	-	30,507	30,507	30,507	10,000			10,000
Quilpie Pool Rehabilitation	R	DIS	-	796	-	796	796	700,000			700,000
Sealing wash bay approach and install silt trap	N	DDIS	-	-	-	-	-	50,000			50,000
Relocate water filling point at cold water dam to northern end, install pump and seal area.	N	DDIS	-	-	-	-	-	80,000			80,000
Upgrade depot internal lighting to LED	N	DDIS	-	-	-	-	-	25,000			25,000
Install fireproof battery collection boxes	N	DIS	-	-	-	-	-	100,000			100,000
			\$ 97,199	\$ 703,503	\$ 458,659	\$ 1,162,162	\$ 1,259,361	\$ 2,739,642	\$ 50,000	\$ -	\$ 2,789,642
Plant & Equipment											
Replace Unit 5003 Bus - Carry-over	PR	DDIS	-	111,740	1,384	113,124	113,124	105,500			105,500
Replace Unit 1117 Ute	PR	DDIS	-	-	-	-	-	70,000			70,000
Replace Unit 1118 Ute	PR	DDIS	-	-	-	-	-	70,000			70,000
Replace Unit 1119 Toyota Hilux Ute - Dual Cab	PR	DDIS	-	-	-	-	-	70,000			70,000
Replace Unit 1120 Toyota Hilux Ute - Dual Cab	PR	DDIS	-	-	-	-	-	70,000			70,000
Replace Unit 1121 Toyota Hilux Ute - Dual Cab	PR	DDIS	-	-	-	-	-	70,000			70,000
Replace Unit 1113 Toyota Prado GX Wagon - Hire Unit	PR	DDIS	-	-	-	-	-	90,000			90,000
Replace Unit 1116 Toyota Prado GX Wagon - Hire Unit	PR	DDIS	-	-	-	-	-	90,000			90,000
Replace Unit 1122 Toyota Prado	PR	DDIS	-	-	-	-	-	90,000			90,000
Replace Unit 1141 Nissan Xtrail Wagon (second-hand)	PR	DDIS	-	-	-	-	-	60,000			60,000
Replace Unit 2002 Tri-Tipper - Carry-over	PR	DDIS	-	73,164	74,354	147,518	147,518	73,000			73,000
Replace Unit 2003 Isuzu NPR Crew Cab Medium Truck	PR	DDIS	-	331,850	8,000	339,850	339,850	350,000			350,000

CAPITAL EXPENDITURE REPORT

For the month ending 28 February 2026

PROJECT DETAILS												
Project Description	PR	DDIS	WIP at 30 June 2025	Current Year [Actual]	Current Year [Committed]	Total Year to Date	Total Project Cost	Project Budget 2025/26	Project Budget 2026/27	Project Budget 2027/28	Total Project Budget	
Replace Unit 3002 Komatsu Grader	PR	DDIS		499,032	-	499,032	499,032	550,000			550,000	
Replace Unit 3004 Caterpillar 12M Grader	PR	DDIS		499,032	-	499,032	499,032	550,000			550,000	
Replace Unit 3403 Komatsu 480 Loader	PR	DDIS		-	-	-	-	450,000			450,000	
Replace Unit 3201 Dynpac CA4600 Roller	PR	DDIS		258,450	-	258,450	258,450	265,000			265,000	
Replace Unit 116 Komatsu Backhoe WB97R (move to Eromanga)	PR	DDIS		-	-	-	-	300,000			300,000	
Replace Unit 5012 JCB 1.8T mini Excavator	PR	DDIS		41,000	-	41,000	41,000	50,000			50,000	
Replace Unit 251 Kubota Generator	PR	DDIS		6,146	-	6,146	6,146	15,000			15,000	
Replace Unit 252 Kubota Generator	PR	DDIS		3,853	-	3,853	3,853	15,000			15,000	
Replace Unit 254 Profiler/Stabiliser Attachment	PR	DDIS		-	-	-	-	45,000			45,000	
Replace Unit 256 Sweeper Broom	PR	DDIS		-	-	-	-	20,000			20,000	
Replace Unit 4170 #1 Sewer Pump Station Generator	PR	DDIS		20,031	-	20,031	20,031	80,000			80,000	
Replace Unit 254	PR	DDIS		20,031	-	20,031	20,031					
Replace Unit 4401 Water Pump	PR	DDIS		2,850	-	2,850	2,850	20,000			20,000	
Replace Unit 4402 Water Pump	PR	DDIS		5,153	-	5,153	5,153	20,000			20,000	
Replace Unit 4403 Water Pump	PR	DDIS		5,153	-	5,153	5,153	20,000			20,000	
Replace Trailers - General	PR	DDIS		-	-	-	-	10,000			10,000	
Small Plant	PR	DDIS		-	-	-	-	10,000			10,000	
NEW: Pressure Cleaner	PR	DDIS		6,582	-	6,582	6,582	8,000			8,000	
NEW: ATV & Trailer Combination	PN	DDIS		-	-	-	-	39,316			39,316	
NEW: Triton 4x4 Extracab Trayback 2019	PN	DDIS		28,646	-	28,646	28,646	30,000			30,000	
NEW: Triton 4x2 Tray inc. New Bullbar 2021	PN	DDIS		28,646	-	28,646	28,646	30,000			30,000	
NEW: Ranger 4x4 Extracab 2021	PN	DDIS		35,997	-	35,997	35,997	36,500			36,500	
NEW: Triton 4x4 Extracab Styleside 2018 inc. New Bullb	PN	DDIS		28,646	-	28,646	28,646	30,000			30,000	
				\$ -	\$ 2,006,001	\$ 83,738	\$ 2,089,739	\$ 2,089,739	\$ 3,802,316	\$ -	\$ -	\$ 3,802,316
Road Infrastructure												
Quilpie Aerodrome Pavement Reconstruction	R	DIS	392,871		-	-	392,871		11,607,375		11,607,375	
Design - Quilpie Aerodrome Pavement Reconstruction	R	DIS	129,808	224,950	47,020	271,970	401,778	220,192			220,192	
CARRY-OVER: Eromanga Kerb	N	DIS	-	-	-	-	-				-	
CARRY-OVER: Brolga Street - reseal carparking lanes	R	DIS	320	-	-	-	320	235,950			235,950	
Keeroongooloo Road Seal	N	DIS	-	-	-	-	-	1,182,000			1,182,000	
Keeroongooloo Road - Heavy Formation Grade	R	DIS	-	-	-	-	-	386,250			386,250	
Establishment of new road	N	DIS	-	555,510	24,683	580,193	580,193	460,000			460,000	
Napoleon Road and Old Charleville Road – Sealing of low-lying sections	N	DIS	-	-	-	-	-				-	
Sealing of Napoleon and Old Charleville Roads - 50 km (Multi year program - 2025/26 and 2026/27)) Country Roads Connect (Project funding application unsuccessful)	N	DIS	-	-	-	-	-				-	
Dukamurra St - Widen eastern side	R	DIS	-	4,894	-	4,894	4,894	20,000			20,000	
Quarrion Street - spoon drain	N	DIS	-	-	-	-	-	50,000			50,000	
Mt Margaret Road Reseal	R	DDIS	-	-	31,739	31,739	31,739	108,020			108,020	
Kyabra Road Reseal	R	DDIS	-	-	227,014	227,014	227,014	429,928			429,928	
Sommerfield Road turnout Reseal	R	DDIS	-	6,059	-	6,059	6,059	5,852			5,852	

CAPITAL EXPENDITURE REPORT For the month ending 28 February 2026

PROJECT DETAILS												
Project Description	Type	ID	WIP at 30 June 2025	Current Year [Actual]	Current Year [Committed]	Total Year to Date	Total Project Cost	Project Budget 2025/26	Project Budget 2026/27	Project Budget 2027/28	Total Project Budget	
King Street Reseal	R	DDIS	-	13,358	-	13,358	13,358	16,786			16,786	
Donald Street Reseal	R	DDIS	-	22,292	-	22,292	22,292	32,955			32,955	
Chipu Street Reseal	R	DDIS	-	32,258	-	32,258	32,258	52,866			52,866	
Burt Street Reseal	R	DDIS	-	12,278	-	12,278	12,278	16,709			16,709	
Concrete Floodways - Adavale Black Road Council	R	DIS	-	227,839	-	227,839	227,839	240,000			240,000	
Footpaths - remaining stage 1 at the caravan park, including upgrade to caravan park driveway	N	DIS	-	-	-	-	-	70,000			70,000	
Footpath - missing section in Chulungra Street (from the State School crossing to Quarrion Street)	N	DIS	-	-	-	-	-	35,000			35,000	
Footpath - Stage 2 Gyrica Street	N	DIS	-	-	-	-	-	60,000			60,000	
Footpath - St Finbarrs	R	DIS	-	-	-	-	-	40,000			40,000	
Adavale Charleville Road Sealing	N	DIS	194	-	-	-	194	244,845			244,845	
Adavale Black Road Sealing (Ch 28,902 to 30,090)	N	DIS	-	132,659	-	132,659	132,659	235,000			235,000	
Big Creek Road Floodway Ch38.312	N	DIS	-	42,568	-	42,568	42,568	42,568			42,568	
Kyabra Rd Drainage Improvement	R	DIS	-	55,617	-	55,617	55,617	61,402			61,402	
Ray Rd Drainage Improvements	R	DIS	0	49,885	647	50,532	50,532	49,209			49,209	
Wallyah Rd Drainage 2.057-2.097	R	DIS	-	41,497	-	41,497	41,497	36,665			36,665	
Humeburn Rd Drainage 33.39-33.4	R	DIS	-	37,776	-	37,776	37,776	34,149			34,149	
LRCIP Project prior year adjustment	R	DIS	-	-	-	-	-	73,134			73,134	
Sealing Adavale - Black Road (Part 2) Ch7.600 - Ch 11.100	N	DIS	-	64,204	66,093			235,000			235,000	
Sealing Napoleon Road	N	DIS	-	127,489	-			140,000			140,000	
New Lockbie Road - 3rd concrete floodway	N	DIS	-	-	-			55,000			55,000	
Ray Road (Ch 8300 and Ch 12860)	R	DIS	-	-	-			75,000			75,000	
Ingeberrry Road (Ch 53.76, Ch24.68, Ch55.8, Ch57.55, Ch60.22)	R	DIS	-	-	-			125,000			125,000	
Tobermory Road (Ch18.66, Ch18.7, Ch18.76, Ch47.19, Ch76.79)	R	DIS	-	-	-			150,000			150,000	
Congie Road (Ch27.96, Ch54.68, Ch23.42)	R	DIS	-	-	-			110,000			110,000	
			\$ 523,192	\$ 1,651,132	\$ 397,195	\$ 1,790,541	\$ 2,313,733	\$ 5,329,480	\$ 11,607,375	\$ -	\$ 16,936,855	
Water Infrastructure												
Sommerfield Road Water Main Upgrade (Carry-over Project)	U	DDIS	110,043	171,148	59,312	230,460	340,503	249,957			249,957	
Adavale Water Main Replacement (Carry-over Project)	R	DDIS	78,886	7,156	-	7,156	86,042	181,114			181,114	
Chipu Street (150 mm) – 1000 l/m	R	DDIS	-	-	-	-	-	-			-	
Boonkai Steet (100 mm) – 950 l/m	R	DDIS	-	-	-	-	-	-			-	
Gyrica Street Water Main Replacement	R	DDIS	-	-	-			180,000			180,000	
Winchu Street Water Main Replacement	R	DDIS	-	-	-			120,000			120,000	
			\$ 188,929	\$ 178,304	\$ 59,312	\$ 237,616	\$ 426,545	\$ 731,071	\$ -	\$ -	\$ 731,071	
										0		
Sewerage Infrastructure												
Quilpie Sewerage Treatment Plant Design	R	DIS	738,173	-	-	-	738,173	-	10,000,000		10,000,000	
Quilpie Sewerage Treatment Plant Construction		DIS	3,854	-	-	-	3,854				-	
Sewer Pump Station at Quarrion Street, Quilpie (SPS002) (Carry-over Project)	R	DIS	5,689	153,017	152,158	305,175	310,864	297,541			297,541	
Eromanga Sewerage	R	DDIS	-	2,644	-	2,644	2,644	100,000			100,000	

CAPITAL EXPENDITURE REPORT

For the month ending 28 February 2026

PROJECT DETAILS											
Project Description	Type	RD	WIP at 30 June 2025	Current Year [Actual]	Current Year [Committed]	Total Year to Date	Total Project Cost	Project Budget 2025/26	Project Budget 2026/27	Project Budget 2027/28	Total Project Budget
Onsite Sewerage Upgrade - Eromanga Recreation Reserve	R	DDIS	-	-	-	-	-	50,000			50,000
			\$ 747,716	\$ 155,660	\$ 152,158	\$ 307,818	\$ 1,055,534	\$ 447,541	\$ 10,000,000	\$ -	\$ 10,447,541
		TOTAL	\$ 8,239,923	\$ 5,426,742	\$ 1,775,363	\$ 6,918,588	\$ 15,158,510	\$ 19,072,946	\$ 43,693,507	\$ 2,300,000	\$ 65,066,453

14 OFFICE OF THE CEO**14.1 RESIDENTIAL TENANCIES AND PROPERTY MANAGEMENT POLICY****IX: 273605****Author: Maree Radnedge, Executive Manager People and Safety****Authorisers: Justin Hancock, Chief Executive Officer****Attachments:**
1. **CS.01 Council Housing Policy**
2. **CS.01 Residential Tenancies and Property Management Policy****KEY OUTCOME****Key Outcome:** 1. Great Place to Live**Key Initiative:** 1.1 Well-planned and highly liveable communities**Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance
4.5 Optimal asset management practices**EXECUTIVE SUMMARY**

Council owns a significant portfolio of residential properties to support workforce attraction, service delivery, and community partnerships. The existing Housing Policy provides only high-level guidance and lacks sufficient detail, contemporary administrative processes, and alignment with the *Residential Tenancies and Rooming Accommodation Act 2008* (Qld) and its Regulations.

A new CS.01 Residential Tenancies and Property Management Policy has been drafted to replace the current version. The new policy introduces comprehensive governance, clearly articulates the roles and responsibilities of Council, the appointed property management agent, and tenants, and sets out modernised processes for tenancy allocation, maintenance management, inspections, financial management, compliance, and dispute resolution. It also embeds sustainability, asset life-cycle planning, and human rights considerations.

Council endorsement is now sought to adopt the new Policy.

RECOMMENDATION

That Council:

1. Repeals the existing CS.01 Council Housing Policy; and
2. Adopts the revised CS.01 Residential Tenancies and Property Management Policy as presented.

BACKGROUND

The current CS.01 Housing Policy provides a general framework for Council's management of residential housing, including categories of housing, bond and rent requirements, inspections, utilities, and transitional provisions. However, the document is minimal in scope and lacks adequate operational clarity, legislative detail, or alignment with the obligations placed upon lessors and managing agents under Queensland tenancy law.

Over the past two years, Council has expanded its residential housing portfolio and increased its use of an appointed property agent to manage tenancies. With the limited private rental market in the region, Council's houses play a critical role in attracting staff, supporting government partners, and accommodating essential contractors. This growth has highlighted the need for a more comprehensive, transparent, and contemporary policy framework.

In response, a fully revised Residential Tenancies and Property Management Policy has been drafted. The policy incorporates operational best practice, complies with the *Residential Tenancies and Rooming Accommodation Act 2008*, includes clearer processes for tenancy decisions, and strengthens asset and financial governance.

REPORT

What the existing policy lacks

The existing policy does not provide adequate guidance in the following areas:

- Tenancy agreement processes.
- Bond lodgement and rent payment requirements.
- Statutory forms and notice periods.
- Minimum housing standards.
- Compliance, inspections, and maintenance cycles.
- Tenant responsibilities and Council obligations.

These gaps expose Council to compliance risk, inconsistent decision-making, and potential dispute escalation.

What the new policy delivers

Table 1 compares the existing and new policy across nine areas.

Table 1 Policy comparison: existing versus new

	Existing policy	New policy
Scope	General framework only. Excludes operational detail.	Comprehensive governance for all Council-owned residential properties (except Gyrica Gardens).
Roles	Not clearly defined.	Clearly defined for Council, appointed agent, and tenants.
Housing categories	Basic categories only.	Expanded categories: contractual and non-contractual employee housing; long and short-term contractors; inter-governmental agencies; community organisations and service providers; emergency and crisis housing. Includes reallocation processes and incentives, including 12 weeks' free rent for required relocations.

	Existing policy	New policy
Tenancy processes	Minimal detail.	Full eligibility criteria, RTA forms, condition reports, bond management including payroll deductions, and prohibition on unauthorised subletting.
Maintenance standards	Not specified.	Minimum standards, response timeframes, urgent and non-urgent processes, responsibilities for furniture, equipment, yard care, and irrigation systems, and annual smoke alarm and pest management.
Inspections	Twice yearly.	Three times per year with required notice periods, documented findings, follow-up requirements, and escalation pathways for breaches.
Sustainability	Not included.	Energy and water efficiency; shade, insulation, and solar initiatives; strategic data-driven renewal planning; and capital works prioritisation. Absent from the prior policy.
Human rights	Not included.	Human Rights Compatibility Statement embedded.
Legislation	Limited reference.	Fully aligned: Residential Tenancies and Rooming Accommodation Act 2008; Residential Tenancies and Rooming Accommodation Regulation 2009; updated RTA policy and form requirements; Local Government Act 2009 and Regulation 2012; Privacy Act 1988 (Cth).

This alignment reduces Council's exposure to compliance breaches.

OPTIONS

Table 2 sets out the options available to Council.

Table 2 Options available to Council

Option	Description	Advantages	Disadvantages
Option 1 (Recommended)	Adopt the new CS.01 Residential Tenancies and Property Management Policy.	Legislative compliance. Clear operational guidance. Stronger accountability. Enhanced risk management. Supports workforce attraction. Embeds sustainability.	Staff and agent induction required. Some administrative workload during transition.
Option 2 (Not recommended)	Retain the existing policy.	No immediate change required.	Ongoing legislative non-alignment. Increased risk of disputes and inconsistent decisions. No clarity on responsibilities. Limits strategic asset management.
Option 3	Request further amendments before adoption.	Allows Council to refine the policy.	Delays improved governance. Existing compliance risks continue.

CONSULTATION (Internal/External)

Preparation of the revised policy involved reviewing the current policy and identifying gaps and risks in existing processes. The following parties were consulted:

- People and Safety.
- Property and asset management staff.
- Finance team.
- Executive leadership team.
- Council's appointed property management agent, whose operational requirements and legislative obligations are incorporated throughout the policy.

Applicable legislation was reviewed to confirm compliance. A human rights assessment was completed, consistent with the *Human Rights Act 2019* (Qld). Further consultation will occur during implementation to support staff capability, administrative transition, and communication with current tenants.

INTERESTED PARTIES

The following stakeholders have a direct interest in the adoption and implementation of the revised policy:

- Tenants (All Categories)
- Council's Appointed Property Management Agent
- Internal Council Departments
- Broader Community

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Adoption of this policy substantially reduces Council's legal risk exposure and ensures consistent, defensible decision-making.

The new policy significantly strengthens Council's compliance with Queensland residential tenancy legislation. The existing policy contained only high-level statements and limited procedural detail.

The revised policy directly embeds Council's obligations under:

- *Residential Tenancies and Rooming Accommodation Act 2008 (Qld).*
- *Residential Tenancies and Rooming Accommodation Regulation 2009.*
- *Local Government Act 2009 (Qld) and Local Government Regulation 2012 (Qld).*
- *Privacy Act 1988 (Cth).*

The following legislative improvements are embedded in the policy:

- All required RTA forms are prescribed, including Form 18a, Form 1a, Form 12, Form 11, and Form 16.
- Explicit guidance is provided on bond lodgement, rent collection, and statutory timeframes.
- Clear rules govern inspections, entry notices, and minimum housing standards.
- Defined pathways are established for dispute resolution, including referral to the RTA.
- A Human Rights Compatibility Statement is included, consistent with the Human Rights Act 2019 (Qld).

Adopting this policy substantially reduces Council’s legal risk exposure and ensures consistent, defensible decision-making.

POLICY IMPLICATIONS

The new policy replaces a document that is outdated and lacks operational clarity. Key policy implications are:

- A shift from a general guidance document to a comprehensive governance framework covering tenancy allocation, management, and compliance.
- Clearer articulation of responsibilities for Council, the appointed agent, and tenants.
- Updated housing categories, including contractual and non-contractual employee housing, crisis housing, government agency housing, and community provider housing.
- Integration of sustainability and asset renewal planning, which was absent from the previous policy.
- Retention of transitional arrangements, ensuring existing tenancy agreements remain valid.

The new policy will guide future tenancy decisions, increase transparency, and support equitable management of Council-owned residential properties.

FINANCIAL AND RESOURCE IMPLICATIONS

Adopting the new policy has financial and operational implications in five areas. Table 3 summarises each area, the implication, and its impact.

Table 3 Financial and resource implications

Area	Implication	Impact
Rental charges and subsidies	Charges set per Council’s Fees and Charges. Full market, subsidised, or nominal rent depending on eligibility. Staff tenancies retain 50% subsidy.	Ongoing — existing charge structures formalised.
Bond management	Bond requirements formalised. Payroll deduction available for staff commencing tenancy. Reduces risk of uncollected bonds.	Improved financial governance.
Maintenance and repairs	Properties must meet minimum housing standards within prescribed timeframes. May affect operational budgets for routine maintenance, smoke alarm and pest services, fixture replacement, and capital upgrades.	May increase operational budget requirements.
Asset renewal and long-term planning	Data-driven lifecycle management will support more accurate capital forecasting. May identify additional future renewal needs.	Improved capital budget accuracy.
Staff and agent training	Minor administrative costs for implementing updated processes and familiarising staff and agent with new requirements.	Minor one-off cost.

While the new policy introduces more structured processes, these enhance financial oversight and reduce long-term risk and maintenance costs through proactive asset planning.

ASSET MANAGEMENT IMPLICATIONS

The new policy incorporates significant improvements to Council’s approach to asset management.

Table 4 Asset management improvements

Improvement	Detail	Benefit
Lifecycle and condition-based planning	Mandatory regular inspections, documented condition assessments, and integration of findings into a rolling renewal and upgrade program.	Predictable asset planning. Reduced reactive maintenance costs.
Increased inspection frequency	Three routine inspections per year, up from twice yearly.	Earlier identification of issues. More strategic planning.
Sustainability enhancements	Water efficiency, energy efficiency, improved insulation, landscaping, and solar systems where feasible.	Long-term cost savings and improved asset longevity.
Division of responsibilities	Council and agent: structural, electrical, plumbing, and safety systems. Tenants: yard maintenance, cleanliness, and damage prevention.	Clear accountability. Reduced disputes.
Capital works forecasting	Systematic data collection supports accurate capital budget allocation and strengthens grant application justification.	Improved financial planning.

The policy significantly strengthens Council’s asset stewardship obligations. It ensures better long-term sustainability and compliance with minimum housing standards.

RISK MANAGEMENT IMPLICATIONS

Council assessed risks under Policy G.11 Enterprise Risk Management and Procedure G.11-A Risk Management Framework. Table 5 sets out the assessment.

Table 5 Risk assessment

Risk	Current controls	Impact if risk eventuates	Likelihood	Consequence	Rating	Treatment
Legislative non-compliance	RTA forms, process maps, and legislated standards embedded in new policy.	Financial penalties, legal disputes, reputational damage.	Possible	Major	Extremely High	Staff and agent training. Annual policy review. Internal auditing.
Property condition and delayed maintenance	Defined maintenance timeframes, inspection schedule, and emergency repair requirements.	Increased costs, safety risks, service disruption.	Possible	Moderate	High	Strengthen contractor management. Maintain asset register. Proactive renewal planning.
Inconsistent tenancy allocations	Clear housing categories, eligibility and reallocation processes.	Perceived unfairness, grievances, reputational damage.	Unlikely	Moderate	Moderate	Maintain allocation records. Periodic review of allocation decisions.

Risk	Current controls	Impact if risk eventuates	Likelihood	Consequence	Rating	Treatment
Financial risk — rent and bond mismanagement	Bond lodgement rules, rent payment obligations, arrears management processes.	Revenue loss, audit findings.	Possible	Moderate	High	Strengthen financial controls. Periodic reconciliation. Training for agent.
Dispute escalation and relationship strain	RTA dispute resolution process embedded in policy. Internal escalation pathways.	Increased workload, reputational impacts.	Possible	Minor	Moderate	Improved communication protocols. Staff and agent customer service training.

Legislative non-compliance is the critical risk, rated Extremely High. Adopting the new policy is the primary treatment — it directly replaces the uncontrolled exposure created by the existing policy. Not adopting the policy leaves this risk uncontrolled. All other risks are rated High or below, with effective controls in place. Residual risks are manageable under normal operations.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* (Qld) requires public entities to act and make decisions in a way compatible with human rights. Council is a public entity under section 9(1)(d). Under section 58(1), Council must give proper consideration to human rights when making this decision.

Council considered all 23 human rights under the Act. Seven rights are relevant to a residential tenancy and property management policy. The policy's transparent and non-discriminatory allocation processes are consistent with the right to recognition and equality before the law (s 15). Entry notice requirements and documented inspection processes protect the right to privacy and reputation (s 25). Bond management and security of tenure provisions protect the right to property (s 24). The right to choose where to live is supported by clear and fair allocation and exit processes, consistent with freedom of movement (s 19). Minimum housing standards and maintenance obligations support safe homes for families, consistent with the protection of families and children (s 26). Housing categories that include community organisations and service providers support the right to enjoy cultural life in community (s 27). The right to peaceful assembly and freedom of association (s 22) is supported by not placing unreasonable restrictions on tenants' use of their homes.

The decision does not limit any human right. This decision is compatible with human rights under section 8(a) of the *Human Rights Act 2019* (Qld).

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

CS.01 Council Housing Policy

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Date Adopted by Council	Oct 2022	Council Resolution No.	QSC169-10-22
Effective Date	Oct 2022	Review Date	October 2024
Policy Owner	Council	Responsible Officer	MGC
Policy Number	CS.01	IX Reference	230899
Version Number	V1	Developed and adopted	

CEO Chief Executive Officer
MGC Manager Governance and Compliance

1 OBJECTIVE

The purpose of this policy is to provide a framework for the property management of Quilpie Shire Council's residential properties which are utilised for housing council employees, council contractors, government agencies, community organisations etc.

Due to the extremely limited private rental market in the shire of Quilpie, this policy shall support the attraction and retention of persons with the required skills and qualifications as necessitated by service delivery and needs of the Council and the community.

2 SCOPE

This policy applies to all residential properties of the Quilpie Shire Council, including the Gyrica Gardens Housing Precinct.

3 STATEMENT

3.1 CATEGORIES OF HOUSING

Council residential properties shall be categorised as per below sections.

3.1.1 Employee Housing

Due to the difficulty in attracting employees to regional communities with specialised skills and knowledge, especially due to a lack of housing, it is important that Council is able to provide housing as part of their employment agreement. Factors considered when offering housing to an employee are whether the concerned position is:

- A leadership position
- A technical position, or
- An in-demand position (lack of applicants etc.).

Council shall terminate the periodic tenancy when an employee's role with Council ends.

It is at the CEO's discretion to allocate employee housing and negotiate the housing as per the relevant employment agreement.

3.1.2 Long-Term Contractor Housing

Long-term contractors are contractors that are in the community for a period of time to deliver services on behalf of the Council. These contractor arrangements usually are over a period of three months.

Provision of long-term contracted services shall include whether accommodation arrangements will be provided to the long-term contractor over the given period of the services.

3.1.3 Short-Term Contractor/Consultant Housing

Short-term contractors and/or Consultants shall be provided with housing where there is no appropriate short-term accommodation available in the community.

A bond is not required for short-term housing.

CS.01 Council Housing Policy**3.1.4 Inter-Governmental Housing**

Council has residential leasehold arrangements with multiple inter-governmental agencies due to various reasons.

Inter-governmental agencies are defined as per Local Government Regulation 2012 and are, but not limited to:

- Department of Health
- Department of Education
- Ergon Energy

Council is able to provide housing to inter-governmental agencies due to historical reasons or the supply in the market. However, these arrangements will only be for a period of one year, with the ability to be renewed.

As part of renewal of the leasehold arrangements, Council shall encourage the inter-governmental agencies to increase their own housing stock in the community.

3.1.5 Community Organisation Housing

Council has leasehold arrangements with multiple community organisations due to various reasons, mainly around financial constraints.

Community Organisations are defined as per Local Government Regulation 2012 and are, but not limited to:

- Country Woman's Association
- Outback Gondwana Foundation
- Corporation of the Roman Catholic Diocese of Toowoomba (St Finbarr's School).

Council is able to provide housing to community organisations due to historical reasons or the supply in the market. However, these arrangements will only be for a period of one year, with the ability to be renewed.

3.1.6 Short-Term Crisis Housing

In the event of an emergency, the CEO may allocate any available housing to persons in need for a maximum period of three months.

3.1.7 Independent Living Arrangements at Gyrica Gardens Housing Precinct

Council has independent living arrangements in the majority of the units in the Gyrica Gardens Precinct.

When a unit in Gyrica Gardens Precinct is considered surplus to Council's requirements (whether through vacating or other means), Council shall call expressions of interest (EOI) for the occupation of the concerned unit/s. Council shall ensure that the EOI process must factor in which of the applicants have the most need of the unit.

Note that this section does not limit any of the units in Gyrica Gardens Facility to be in an independent living arrangement or for Council to call an Expression of Interest when a unit becomes unoccupied. For example, Council may use units available for short-term contractors or for employees. Council may also use all of the units as independent living arrangements.

CS.01 Council Housing Policy**3.2 PAYMENT OF BOND**

All employees and tenants will be required to pay a four (4) week bond at the commencement of a tenancy, unless otherwise stated in employment conditions or for short-term contractors/consultants. Employees may arrange with the Payroll Officer for the bond to be deducted from their wages.

3.3 PAYMENT OF RENT

Payment of the rental amount must be in accordance with the cost listed in the Cost Recovery Fees and Commercial Charges, which must be consistent with the market value of the property.

The market value must be considered during any negotiations for the employment contract of an employee (i.e. subsidised rent for salaried staff) and during the procurement process for long-term contractors or short-term contractors/consultants.

3.4 INSPECTIONS

Inspections of all Council housing shall occur at least twice per year.

Results of the inspections will be collated and included in upgrade / maintenance schedules. If required, Council will forward the tenant a letter following the inspection outlining issues that require attention.

3.5 UTILITIES

Tenants are required to meet the full costs of electricity, telephone, gas and all yard maintenance services, unless otherwise stated in their employment conditions or if the allocation of the charges is not practical due to the circumstances of the relevant property.

3.6 PETS

Quilpie Shire Council recognises the role of pets in providing companionship and security, and in contributing to the health and well-being of Council staff and tenants. Where possible, Council shall support tenants keeping pets where the style of housing is suitable for the type of pet.

3.7 RUBBISH BINS

For residential properties, Council shall only provide 1 rubbish bin per property. Any cost related to additional rubbish bins shall be covered by the tenant.

3.8 RESERVE HOUSING

It is at the CEO's discretion whether and how much of the housing stock must be held in reserve. For example, a residential property may be held in reserve if it is needed for a leadership role.

4 TRANSITIONAL PROVISION

Council shall maintain its current housing arrangements when this policy is adopted, especially since the Council may be obligated due to contractual law. However, any new housing arrangement shall be in accordance with the adopted policy.

5 RELATIONSHIP WITH LOCAL GOVERNMENT LEGISLATION 2012 AND OTHER POLICIES

The operation of this policy shall be in accordance with the Local Government Act 2009 (Qld) and Local Government Regulation 2012 (Qld), along with Council's current procurement procedures.

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009;

Local Government Regulation 2012;

Residential Tenancies and Rooming Accommodation Act 2008;

Residential Tenancies and Rooming Accommodation Regulation 2009;

Industrial Relations Act 1999;

Privacy Act 1988;

This policy complements existing Certified Agreements and where it is silent on matters referred to the Certified Agreements such matters must be followed in accordance with current Certified Agreements or future Certified Agreements.

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CS.01 Residential Tenancies and Property Management Policy

1 OBJECTIVE

The objective of this policy is to provide a structured and transparent framework for the management of Council-owned residential properties. This includes ensuring properties are allocated fairly, maintained to a high standard, and managed in accordance with relevant legislation. The policy supports Council’s operational needs, tenant welfare, and community service delivery.

2 SCOPE

This policy applies to all residential properties owned by Council, including those managed on Council’s behalf by an appointed agent. This excludes the Gyrica Gardens Housing Precinct, which is governed separately.

Given the limited private rental market within the Quilpie Shire, Council recognises the strategic importance of providing and maintaining high-quality residential accommodation to support the recruitment and retention of employees, contractors, and service providers with critical skills; and enable the delivery of essential services to the community.

This policy applies to tenants including, but not limited to Council employees, contractors, government agencies, community organisations or service providers.

3 STATEMENT

3.1 POLICY STATEMENT

Council is committed to managing its housing assets in a manner that is equitable, efficient, and responsive to community and operational needs. This policy aims to ensure that housing provided by Council supports essential service delivery, aligns with community needs, and upholds legislative compliance and operational integrity.

3.2 GUIDING PRINCIPLES

The implementation of this policy will be guided by the following principles:

- Equity and Fairness: Council will allocate and manage housing in a non-discriminatory manner, ensuring all tenants are treated with dignity and respect.
- Transparency and Accountability: Decisions relating to tenancy and property management will be documented, consistent, and clearly communicated to all stakeholders.
- Sustainability and Responsibility: Council is committed to maintaining its housing stock in a safe, clean, and functional condition, while encouraging tenants to take pride in their residence and community.
- Responsiveness to Local Needs: Housing decisions will be guided by workforce demands, community priorities, and the strategic objective of attracting and retaining skilled personnel in the Shire.

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- Partnership and Collaboration: Council will work constructively with appointed agents, tenants, and community partners to support housing security and service continuity.

3.3 ROLES AND RESPONSIBILITIES

Council

- Oversee residential property management in accordance with this policy and legislation
- Allocate housing based on operational requirements
- Engage and monitor an appointed agent where applicable
- Ensure properties are maintained to comply with the prescribed minimum housing standards
- Support communication and coordination between Council, appointed agent, and tenants
- Address any escalated tenancy issues.

Appointed Agent

- Manage tenancy matters on Council's behalf in accordance with the *Residential Tenancies and Rooming Accommodation Act 2008* (Act) and subordinate legislation, including but not limited to:
 - o Bond lodgement and rent collection
 - o Ensure appropriate Residential Tenancies Authority (RTA) agreements and forms are accurately completed within the prescribed timeframes
 - o Manage and monitor conditions of occupancy
 - o Arrange inspections and Entry notices (RTA form 9)
 - o Engage contractors to carry out cleaning, routine maintenance and emergency repairs and provide regular updates to Council on progress or potential delays. Maintenance requests will be progressed in accordance with the below timeframes after a request has been raised by a tenant:

Step	Description	Timeframe for completion
1	Appointed agent raises work order or requests quote from contractor/s	48 hours
<i>If quote is not required, go to Step 6</i>		
2	Contractor to provide quote*	14 calendar days
3	Agent to seek approval from Council re quote if greater than \$1,000	3 calendar days
4	Council provide Agent with approval or otherwise re quote	3 calendar days
5	Agent instruct contractor to complete works	3 calendar days
6	Works to be completed by Contractor	30 calendar days

***Safety During Inspections**

If, during inspection, any part of the job is identified as unsafe for the tenant and cannot be immediately rectified, contractors must take appropriate steps to make the area safe until permanent repairs can be completed.

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- Maintain records and reports to Council
- Liaise between Council and tenants and resolve issues promptly and professionally.

Tenants

- Comply with tenancy agreements, this policy and applicable legislation
- Report damage or maintenance needs promptly
- Respect the property and neighbouring residents, this includes not interfering with the reasonable peace, comfort or privacy of a neighbour of the premises
- Allow reasonable access for inspections and repairs
- Must not use the premises for an illegal purpose
- Must not cause a nuisance by the use of the premises.

3.4 HOUSING CATEGORIES AND ALLOCATION TYPES

Council's residential housing portfolio is allocated across a range of categories, each designed to support local service delivery, partnerships, and community continuity. Allocation decisions are made at the discretion of the CEO or delegated officer, based on operational need, availability, and the following classifications:

Employee Housing – Contractual Entitlement

To support the recruitment and retention of executive and leadership roles, housing may be offered as part of individual employment contracts.

In such cases:

- Tenancy is established as a fixed-term Residential Tenancy Agreement for a period reflective of the employment contract
- No rental bond is required
- Housing terms are aligned with the employee's contract and legislative obligations under the Act.

Employee Housing – Non-Contractual

Council may offer housing to staff where workforce attraction is limited by housing or skill shortages. Factors considered include whether the role is a leadership position, a technical role and/or in high demand.

In such cases:

- Tenancy is typically established as a periodic Residential Tenancy Agreement and ends upon the termination of the employment contract
- Rental bond is required
- Housing terms are aligned with the Act.

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Long-Term Contractor Housing

Council may provide housing to long-term contractors (engaged for periods of three months or more) where accommodation is required to support essential service delivery. Housing terms are determined based on the contract scope and Council’s operational needs.

Short-Term Contractor or Consultant Housing

Council may allocate housing to short-term contractors or consultants on a temporary basis. In such cases:

- Tenancies are strictly short-term (less than three months)
- No bond is required
- Allocation is subject to property availability and project needs.

Inter-Governmental Housing

Council holds tenancy agreements with inter-governmental agencies where community or operational benefit is demonstrated. Agencies may include, but are not limited to the Department of Health, Department of Education or Ergon Energy.

Such arrangements:

- Are generally limited to a one-year term with potential for renewal
- Are subject to market supply and Council priorities
- Will include advocacy for agencies to invest in their own housing stock over time.

Community Organisations and Service Providers

Council may provide housing to approved community organisations and providers that deliver local services but face financial or market-based accommodation barriers. These may include but are not limited to:

- St Finbarr’s School (Roman Catholic Diocese of Toowoomba)
- Outback Gondwana Foundation (OGF)
- Council appointed Childcare Service provider

These agreements:

- Are covered by a residential tenancy agreement, and the organisation is responsible for paying the bond
- Are generally issued for 12 months with potential for renewal
- Are subject to supply availability and community value
- Must comply with relevant tenancy terms and policy provisions.

Short-Term Crisis or Emergency Housing

At the discretion of the CEO, any available Council property may be temporarily allocated to individuals or families experiencing emergency or crisis circumstances. In these situations:

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CS.01 Residential Tenancies and Property Management Policy

- Maximum initial allocation period of three months, with extensions requiring CEO approval
- Housing is offered based on urgency, vulnerability, and availability.

Existing Residential Tenants

This policy is not intended to terminate any existing tenancy agreements. Accordingly, any tenancy agreements entered into prior to adoption of this Policy and that do not fall into one of the above categories, will continue to be honoured by Council.

Housing Reallocation

Subject to availability, demand, and operational requirements, tenants may be requested or required to relocate if their current dwelling exceeds their household size. Tenants required to relocate will receive a *Notice to Leave* (RTA Form 12) with a minimum of four (4) weeks’ notice.

To support the relocation, Council will provide a relocation incentive equivalent to twelve (12) weeks’ free rent at the new premises from the commencement of the new tenancy agreement.

Bond payments can be transferred between rental properties using the *Change of Rental Property* form (RTA Form 3), whether completed manually or digitally. If the new property requires a higher bond, the tenant will be required to pay the additional amount once the existing bond has been transferred. If the required bond is lower, the RTA will refund the difference to the tenant.

3.5 ELIGIBILITY CRITERIA FOR TENANCY

Council residential housing is designed to support operational requirements and address housing scarcity within the Quilpie Shire. Eligibility for tenancy is assessed based on operational necessity, contractual agreements, and public benefit.

Council will prioritise allocation of residential premises to individuals and organisations that:

- Are employed by or contracted to Council and whose roles require them to be based within the Shire
- Deliver essential services under formal partnership or agreement with Council (e.g., health, education, infrastructure)
- Represent government agencies or community organisations with demonstrated need and alignment to Council priorities
- Have no feasible access to other suitable housing options within the Shire.

Each tenancy allocation will be considered on a case-by-case basis, with final determination made by the CEO or a delegated officer. Where demand exceeds supply, Council may apply a priority or waiting list system based on urgency and organisation or community impact. To join the waiting list, potential tenants must complete a *Rental application* (RTA Form 22) and submit to Council.

3.6 TENANCY AGREEMENT PROCESS

Once an applicant’s eligibility is confirmed, the following steps will be taken:

- A suitable property will be identified based on operational requirements, family composition, and specific housing needs (e.g., proximity to worksite, number of bedrooms, accessibility)

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- A *General Tenancy Agreement* (RTA Form 18a) will be executed, in accordance with the Act. This agreement will specify the term (fixed or periodic), rental amount, and conditions of occupancy
- An *Entry condition report – general tenancies* (RTA Form 1a) will be completed jointly by the tenant and Council (or its appointed agent), documenting the condition of the property at the start of the tenancy
- A rental bond, where applicable, will be collected and lodged with a *Bond lodgement* (RTA Form 2) to the RTA in compliance with legislative requirements.

Tenancy agreements are non-transferable and must not be sublet or reassigned without Council’s prior written approval. Allocation decisions and tenancy terms will be reviewed periodically, particularly when the tenant’s role or operational circumstances change.

3.7 TERMS OF OCCUPANCY

Carpets

It is a standard term of occupancy for all general tenancy agreements that the tenant is required to have the carpets professionally cleaned at the end of the tenancy.

Pets

Council recognises the role of pets in providing companionship and security, and in contributing to the health and wellbeing of staff and tenants. Where possible and in accordance with Section 184 of the Act, Council shall support tenants keeping pets where the style of housing is suitable for the type of pet.

Tenants must submit a *Request for approval to keep a pet in rental property* (RTA Form 21) to Council or the appointed agent. The CEO will consider all requests for approval to keep a pet/s at the premises, and within fourteen (14) days the tenant will receive written notification of approval or refusal of their request.

Council’s approval for a tenant to keep a pet at the premises will be subject to the following conditions:

- If the pet is allowed inside the premises, the tenant is to have the carpets professionally cleaned on an annual basis, and at the end of the tenancy
- If the pet is capable of carrying parasites that could infest the premises, the tenant is to have the premises professionally fumigated at the end of the tenancy.

For the purposes of this clause, the premises are professionally fumigated, and carpets are professionally cleaned, if the fumigation and cleaning are done to a standard ordinarily achieved by businesses selling those services.

Any costs associated with the fumigation or carpet cleaning is to be at the cost of the tenant. Alternatively, the tenant may elect for Council to arrange the fumigation and/or carpet cleaning, with the associated costs to be deducted from the bond being held for the property.

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CS.01 Residential Tenancies and Property Management Policy

Furniture and Equipment

In certain circumstances, employment entitlements may include the provision for premises to be fully furnished. In all other circumstances, furnished premises will be at the discretion of the CEO and will be provided in accordance with Council's Register of Cost Recovery Fees and Commercial Charges (Fees and Charges).

Typically, furnished premises will include:

Dishwasher	TV (approx. 55")	Beds & bedside tables
Microwave	Entertainment unit	Office chair (if required)
Fridge	Lounge suite	Filing cabinet (if required)
Dining table & chairs	Coffee table & Buffet	Clothes dryer
Bar stools (if required)	Outdoor setting	Washing machine

Where Council furniture is provided, tenants are required to ensure that furniture is maintained to ensure longevity, this may include but is not limited to:

- Cleaning upholstery and carpets to a professional standard on an annual basis
- Ensuring that electrical goods are well maintained by cleaning filters regularly.

Any damage or repairs to furniture or electrical items are to be promptly reported to Council or its appointed agent.

Replacement of furniture must be approved by the CEO or delegated officer.

Unfurnished residents will include a dishwasher if the property possesses a dishwasher cavity.

Smoke Alarms

Council or the appointed agent must:

- ensure rental premises meet all health and safety requirements, including the installation of smoke alarms
- test and clean smoke alarms within 30 days before the start of a tenancy. This also includes a renewed tenancy
- not remove a smoke alarm or a battery (other than to replace it), or do anything to reduce the effectiveness of an alarm e.g. paint it
- test and clean smoke alarms each year on the anniversary of the tenancy start date.

Tenants must:

- advise the property manager/owner if there is any issue with an alarm and allow Council or the appointed agent right of entry to install, test, clean or repair smoke alarms
- not remove a smoke alarm or do anything to reduce the effectiveness of an alarm e.g. paint or cover it.

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Air Conditioners

Council or the appointed agent must:

- arrange servicing of all air conditioners every two years
- ensure air conditioning is installed in all bedrooms and the living room of each premises.

Tenants must:

- regularly clean the air conditioner filters to prevent dust build-up and maintain efficient operation.

Yard Maintenance and Automatic Irrigation Systems

Council or the appointed agent must:

- Ensure the yard and outdoor areas are clean, tidy, and in good condition at the commencement of the tenancy.
- Provide tenants with clear instructions, demonstrations, or written guidance on how to operate, set, and modify watering cycles and spray patterns for any installed automatic irrigation systems.

Tenants must:

Tenants are responsible for maintaining the yard, lawn, and outdoor spaces to a high and consistent standard, including:

- Watering lawns and gardens regularly and adequately.
- Mowing lawns as required to maintain a neat appearance.
- Trimming edges using appropriate equipment
- Keeping garden beds free of weeds and maintaining plants in healthy condition.
- Monitoring lawn and plant health and addressing issues promptly, including pests such as lawn grubs.
- Checking sprinkler spray coverage and watering cycles regularly to ensure efficient and effective operation.
- Reporting any damage, malfunction, or water leaks in irrigation systems or outdoor fixtures to Council's appointed agent as soon as practicable.

3.8 RENTAL CHARGES AND FINANCIAL MANAGEMENT

Rental Charges

Rental charges are set in accordance with Council's Fees and Charges which determines the full market rental value of each property.

Depending on the tenant's eligibility and individual circumstances, the applicable rent may fall into one of the following categories:

- Full market rent: charged in line with the amount listed in the Fees and Charges, generally applicable to external organisations and standard tenancies

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- Subsidised rent: available to eligible Council employees and limited approved organisations
- Nominal rent: may be applied in exceptional situations (e.g. short-term emergency housing or demonstrated community hardship) at the discretion of the CEO.

Council employees and other limited approved organisations occupying a Council-owned residential property will typically receive a rental subsidy of 50% of the full market rent. If different, the level of subsidy will reflect the amount stated in the employee’s individual contract of employment or tenancy agreement

All tenants are required to:

- Pay rent as specified in their Residential Tenancy Agreement
- Maintain payments to be two weeks in advance, typically via payroll deduction, direct debit or another approved method
- Notify Council or its appointed agent if experiencing financial hardship.

Council (or its appointed agent) maintains comprehensive records of rental contributions. In the event of non-payment, Council or its appointed agent will issue formal notice and may initiate arrears recovery procedures. Persistent or unresolved arrears may result in formal action, including possible termination of tenancy in accordance with the Act.

Payment of Bond

All tenants will be required to pay bond equivalent to four (4) weeks rent at the commencement of a tenancy, unless otherwise stated in clause 3.4.

For employees who commence tenancy simultaneously with their employment start date, the rental bond may be deducted over a period of up to four (4) fortnightly pay periods via arrangement with Council’s Payroll Officer.

If tenancy begins prior to the commencement of employment, the tenant must make alternative arrangements to pay the full rental bond prior to commencing payroll deductions.

The bond will be lodged with the RTA in accordance with statutory requirements and refunded at the end of the tenancy, subject to inspection outcomes and account reconciliation.

Utilities and Property-Related Charges

Tenants are responsible for paying utility costs associated with their residence, including but not limited to electricity, gas, telephone/internet services, and yard and garden maintenance.

Exceptions may apply where utility metering is unavailable, or if alternate arrangements have been approved in writing as part of the tenancy agreement or employment conditions.

Where there is a delay in transitioning utility accounts into the tenant’s name, Council will invoice the tenant for utility consumption from the tenancy start date until the transition is completed. Charges will be based on actual costs incurred by Council.

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Rubbish Bins

Council provides one standard rubbish bin (wheelie bin) per residential property. Tenants requiring additional bins must arrange and pay for them directly. Bins must be maintained in good condition and placed out for collection in accordance with Council's waste management schedule.

Locks and Keys

Council will supply and maintain all locks to ensure residential premises are reasonably secure. If there is more than one tenant named on the tenancy agreement, each of the tenants named on the agreement will be supplied with a key for each lock required to access the premises.

3.9 MAINTENANCE AND REPAIRS

The ongoing safety, functionality, and presentation of Council-owned residential properties is a shared responsibility between Council (or its appointed agent) and the tenant.

Council (or its agent) is responsible for:

- Ensuring that all residential premises under a residential tenancy agreement meet the prescribed minimum housing standards
- Undertaking regular inspections to assess and identify maintenance needs
- Coordinating and funding repairs for structural components, electrical, plumbing systems, and general wear and tear
- Maintaining automatic watering systems (where installed)
- Scheduling planned maintenance such as carpet replacement, oiling of timber decks and stairs
- Undertaking planned maintenance to ensure long-term asset sustainability. This will include but is not limited to servicing smoke alarms and carrying out pest management on an annual basis.

Tenants are responsible for:

- Promptly reporting maintenance issues to the appointed agent, or Council's Training and Housing Officer
- Maintaining the property in a clean, sanitary, and tidy condition
- Taking reasonable care to prevent damage including supervising children and pets, and avoiding misuse of fixtures and fittings. The tenants obligations do not apply to the extent the obligations would have effect of requiring the tenant to repair, or compensate the lessor for, damage to the premises or inclusions caused by an act of domestic violence experienced by the tenant
- Covering the cost of damage caused by negligence, misuse, pets or unauthorised alterations
- Seeking prior written approval before making modifications, installing fixtures (e.g. hose reels, pet doors, wall mounts) or making alterations to gardens or structures. A *Request for approval to attach fixtures or make structural changes* (RTA Form 23) must be completed and submitted to Council for consideration and approval prior to any works being undertaken. Council's

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appointed agent will engage suitably qualified tradespeople to undertake any approved alterations or installation of fixtures

- Maintaining external areas such as lawns, fences, and outbuildings, unless otherwise specified in the tenancy agreement.

Urgent Maintenance

Urgent maintenance including water leaks, electrical hazards, and health or safety risks, will be prioritised and attended to as soon as practicable.

Non-urgent maintenance

Non-urgent maintenance will be addressed in line with operational priorities, budget constraints, and resource availability.

Council aims to ensure a timely response and clear communication for all maintenance requests and outcomes.

3.10 ASSET LIFECYCLE AND RENEWAL PLANNING

Council shall implement a strategic and data-informed approach to the management and renewal of residential tenancy assets to ensure long-term viability, safety, and alignment with regulatory and tenant needs. This includes:

Rolling Renewal & Upgrade Program

Findings from regular property condition assessments shall be integrated into a forward-planning schedule for asset renewal, upgrades, and maintenance. This rolling program will support proactive responses to deteriorating asset conditions and evolving housing standards.

Data-Driven Budgeting & Capital Works Prioritisation

Condition assessment data shall serve as the foundation for informed budget planning and decision-making, enabling the prioritisation of capital works based on urgency, risk, and strategic value. This data shall also be utilised to strengthen the case for grant applications, presenting evidence-based needs to funding bodies.

3.11 SUSTAINABILITY AND ENERGY EFFICIENCY

Council is committed to embedding long-term sustainability and energy efficiency into residential property management practices, contributing to sustainable leadership, operational cost reduction, and community wellbeing. This commitment shall be enacted through:

Resource Efficiency in Maintenance and Asset Renewal

Council shall promote water conservation and energy efficiency in all maintenance and asset renewal activities. Strategies may include, but are not limited to:

- Installing hot water systems that provide immediate access to hot water, reducing water waste
- Installing automated irrigation to prevent overwatering and reduce tenant burden

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- Installing energy efficient equipment and appliances where applicable
- Incorporating drought-tolerant landscaping
- Planting shade trees, particularly on western aspects, to reduce heat gain
- Installing effective insulation and selecting energy-efficient exterior colours
- Installing solar powered systems to reduce electricity consumption
- Fitting ceiling fans to reduce reliance on air conditioning during mild weather
- Replacing ducted air conditioning with individual reverse cycle units for zoned climate control
- Providing clotheslines appropriately sized for each dwelling, and located to maximise exposure to sunlight
- Where practicable, matching occupancy levels to the number of bedrooms to maintain comfort and sustainability

Integrated Planning Approach

Consideration will be given to sustainability within capital works planning, risk management, and funding applications. Where feasible, initiatives will be aligned with national and state-level environmental targets and green building programs to maximise impact and access to support schemes.

3.12 INSPECTIONS AND COMPLIANCE

To ensure that properties are maintained in good condition, are used appropriately, and are fit for purpose, Council or its appointed agent will conduct routine inspections throughout the tenancy period.

Routine inspection requirements:

- All Council housing is subject to inspections three times per year
- Council or its appointed agent will provide tenants with written notice in accordance with the Act
- Inspections will be scheduled at reasonable hours and will be conducted respectfully with minimal disruption to tenants.

Purpose and process of inspections:

- To assess property condition, identify required maintenance or repairs, and verify compliance with tenancy obligations
- Outcomes of inspections will be formally recorded and used to inform ongoing maintenance and upgrade scheduling
- Tenants may receive written correspondence highlighting any issues requiring rectification or follow-up.

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Where property concerns or compliance issues are identified, Council or its appointed agent will first attempt resolution through cooperative communication with the tenant. Ongoing non-compliance may be managed in accordance with the dispute resolution and breach procedures as detailed in clauses 3.16 and 3.17.

3.13 TERMINATION OF TENANCY

Termination of a tenancy may occur for various reasons, including but not limited to:

- Expiration of a fixed-term agreement without renewal
- Resignation, redeployment, or termination of the tenant's employment or contract with Council
- Material breach of the Residential Tenancy Agreement (e.g. rent arrears, damage, or unauthorised occupants)
- Mutual agreement between Council and the tenant
- Operational requirements (e.g., repurposing of the property).

The termination process will be managed in accordance with relevant Queensland tenancy legislation and will include the provision of correct notice periods. Where appropriate, tenants will be supported with information on alternative housing options.

Upon termination, tenants must:

- Take all of their belongings from the premises
- Leave the premises, as far as possible, in the same condition they were in at the start of the tenancy, fair wear and tear excepted
- Prepare and sign an *Exit condition report – general tenancies* (RTA Form 14a) for the premises and provide one copy to Council or its appointed agent
- Finalise all rent and utility obligations
- Return all keys for the premises.

3.14 RESERVE HOUSING

It is at the CEO's discretion whether and how much of the housing stock must be held in reserve. For example, a residential property may be held in reserve if it is needed for a leadership role or to be held for emergency situations or use during scheduled maintenance of other premises where tenants are required to relocate to allow the works to be undertaken.

3.15 TENANT SATISFACTION & FEEDBACK

Council will conduct an annual tenant satisfaction survey to capture insights into tenant experiences, service quality, and recommendations for improvement. This proactive engagement approach ensures tenant voices are central to continuous improvement and strategic asset management.

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Survey Scope

The survey will invite feedback on property condition, maintenance response times, communication effectiveness, safety and security, and overall liveability. Tenants will also be encouraged to provide suggestions for service enhancements.

Feedback-Driven Planning

Results from the annual survey shall be analysed to identify trends, highlight areas of excellence, and uncover opportunities for service improvement. Insights will inform asset renewal priorities, maintenance program refinement, and capital works planning - ensuring that resource allocation reflects tenant needs and lived experience.

3.16 DISPUTE RESOLUTION

Council is committed to resolving tenancy-related concerns in a timely, respectful, and fair manner.

If a tenant has a concern or dispute relating to:

- Property condition or maintenance
- Behaviour of Council staff, agents, or contractors
- Interpretation of tenancy obligations
- Rental amounts or tenancy termination

They should first raise the matter directly with the appointed agent and then, Council's Training and Housing Officer. In situations where internal resolution is not achievable, Council may refer the matter to the RTA for dispute resolution or mediation in line with the Act by lodging a *Dispute resolution request* (RTA Form 16).

3.17 POLICY BREACHES

A breach of this policy or an associated tenancy agreement occurs when a tenant, agent, or staff member fails to comply with the responsibilities outlined herein or in relevant legislation.

Examples of tenant breaches include:

- Failure to pay rent as agreed
- Damage to the premises
- Refused access for inspections or repairs
- Keeping pets without approval
- Making alterations or installing fixtures without approval
- Subletting without approval.

Upon identifying a breach, Council or its agent will provide a *Notice to remedy breach* (RTA Form 11) and request remedial action within a reasonable timeframe. Repeated or serious breaches may result in termination of tenancy or disciplinary action, depending on the party involved.

Examples of Council or appointed agent breaches include:

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- Failing to perform required maintenance
- Breaching tenant privacy during inspections
- Misuse of authority or inconsistent application of policy or associated legislation
- Non-adherence to this policy or applicable legislation.

Breaches by Council or its appointed agent should be directed to the RTA.

3.18 TRANSITIONAL PROVISION

Council shall maintain its current housing arrangements when this policy is adopted, especially since Council may be obligated due to contractual law. However, any new housing arrangement shall be in accordance with the adopted policy.

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4 HUMAN RIGHTS COMPATIBILITY STATEMENT

This policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019* in accordance with the below table:

Checklist – Human Rights Review Assessment Tool			
Department	People & Safety		
Title of Policy	Residential Tenancies & Property Management Policy		
Purpose of Policy	To provide a structured and transparent framework for the management of Council-owned residential properties. This includes ensuring properties are allocated fairly, maintained to a high standard, and managed in accordance with relevant legislation. The policy supports Council's operational needs, tenant welfare, and community service delivery.		
Relevant Law	Residential Tenancies & Rooming Accommodation Act 2008 Residential Tenancies & Rooming Accommodation Regulation 2009		
Identified Human Right?	Is the Human Right limited by the Policy, If so, how?	Is the limitation reasonable and justified? If so, how?	Does the Policy require amendment to ensure compatibility and adherence to the Human Right?
Recognition and equality before the law	No	-	-
Right to life	No	-	-
Protection from torture and cruel, inhuman, or degrading treatment.	No	-	-
Freedom from forced work	No	-	-
Freedom of movement	No	-	-
Freedom of thought, conscience, religion, or belief	No	-	-
Freedom of expression	Potentially	Yes. Requirement for tenants to respect the premises and neighbours, and not interfere with the reasonable peace, comfort or privacy of a neighbour to the premises	No
Peaceful assembly and freedom of association	No	-	-
Taking part in Public Life	No	-	-
Property Rights	No	-	-

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Identified Human Right?	Is the Human Right limited by the Policy, if so, how?	Is the limitation reasonable and justified? If so, how?	Does the Policy require amendment to ensure compatibility and adherence to the Human Right?
Privacy and Reputation	No. However, the applicable legislation may be limiting in relation to keeping of personal information collected during tenancy for the purpose of managing the premises. Legislation also provides requirements around rules of entry to the premises.	-	-
Protection of families and children	No	-	-
General cultural rights	No	-	-
Cultural rights of Aboriginal peoples and Torres Strait Islander peoples	No	-	-
Right to Liberty and security of person	No	-	-
Humane treatment when deprived of liberty	No	-	-
Fair Hearing	No	-	-
Rights in criminal proceedings	No	-	-
Children's rights in the criminal process	No	-	-
Right not to be punished more than once	No	-	-
Limitation on retrospective criminal laws	No	-	-
Right to education	No	-	-
Right to health services	No	-	-

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5 DEFINITIONS

<u>Residential Premises</u>	Any housing, dwelling, or accommodation owned, leased, or managed by Council (including through an appointed agent) for residential tenancy.
<u>Tenant</u>	A person, group, or organisation authorised under a residential tenancy agreement to occupy Council residential premises.
<u>Appointed Agent</u>	A property manager or other third-party individual or entity formally engaged by Council to manage its residential premises and tenancies.
<u>Tenancy</u>	The right to occupy residential premises under a formal agreement, including but not limited to periodic or fixed-term arrangements.
<u>Community organisation or service provider</u>	An incorporated or non-incorporated group or agency delivering services that contribute to the social, cultural, or economic wellbeing of the community.

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

- Residential Tenancies and Rooming Accommodation Act 2008*
- Residential Tenancies and Rooming Accommodation Regulation 2009*
- Residential Tenancies and Rooming Accommodation Amendment Regulation 2022*

7 VERSION CONTROL

Version	Date	Details
V1	Oct 2022	Housing Policy developed and adopted.
V2	July 2025	Housing Policy replaced with Residential Tenancies and Property Management Policy

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15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

Agenda Item	Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
15.1 Consultation - Application for Conversion to Freehold - L8 on SP246643	(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;	The Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development has sought Council's views on an application for conversion to freehold over Lot 8 on Plan SP246643. Council is asked to advise the Department that it has no objection to the application.
15.2 CONSULTATION - APPLICATION FOR CONVERSION - L3 on NK38	(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;	The Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development has sought Council's views on an application for conversion to freehold over Lot 3 on Plan NK38. Council is asked to advise the Department that it has no objection to the application.
15.3 Consultation - Application for Conversion - L6 on PO64 and L8 on PO27	(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;	The Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development has received two applications for conversion to freehold. The

		applications are for Lot 6 on Plan PO64 and Lot 8 on Plan PO27. Council is asked to advise the Department that it has no objection to either application.
15.4 Amended 2025/26 Budget - 18 March 2026	(c) the local government's budget.	This report presents an Amended Budget for 2025/26 for Council's consideration and adoption.
15.5 Outback Car Hire Result of Expression of Interest (EOI)	(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;	This report presents the outcomes from the recently advertised Expression of Interest (EOI) for the Quilpie Shire Council Outback Car Hire Project. The outcomes of the Vendor Panel Evaluation have been presented to two (2) respondents, and the Council is sought for resolution regarding the next stage of the procurement process.

- 16 LATE ITEMS**
- 17 GENERAL BUSINESS**
- 18 MEETING DATES**