



ORDINARY MEETING AGENDA

Tuesday 16 June 2026
commencing at 9:30 AM

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

9 June 2026

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Tuesday 16 June 2026**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Tuesday 16 June 2026**, commencing at **9:30 AM**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 16 June 2026
Quilpie Shire Council Boardroom
50 Broilga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 CONDOLENCES**
- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 19 MAY 2026

IX: 276356

Author: Callie Dabovich, Executive Officer

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Minutes of the Council Meeting held on 19 May 2026

RECOMMENDATION

That the Minutes of the Council Meeting held on 19 May 2026 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Tuesday 19 May 2026

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 19 MAY 2026 AT 9:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:58 am.

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Mr Corey Richards (Acting Director Community and Business Development), Mr Eng Lim (Director Infrastructure Services), Ms Sharon Frank (Director Corporate Services) (via Teams), and Ms Callie Dabovich (Secretariat).

3 APOLOGIES

Nil

4 CONDOLENCES

Formal condolences from Council were forwarded to the families of Pauline McCarthy and Reggie Fraser.

5 DECLARATIONS OF INTEREST

Chapter 5B of the *Local Government Act 2009* (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Nil.

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 5 MAY 2026

RESOLUTION NO: (QSC132-05-26)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Lyn Barnes

That the Minutes of the Special Council Meeting held on 5 May 2026 be received and the recommendations therein be adopted.

5/0

6.2 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 21 APRIL 2026

RESOLUTION NO: (QSC133-05-26)

Moved: Cr Tony Lander

Seconded: Deputy Mayor Roger Volz

That the Minutes of the Council Meeting held on 21 April 2026 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

| Details / Meeting | Date | Location | Hall | Volz | Barnes | Lander | Milosevic |
|--|----------|------------|------|------|--------|--------|-----------|
| Ordinary Meeting of Council | 21.04.26 | Boardroom | 1 | 1 | 1 | 1 | 1 |
| Twilight ANZAC Service | 24.04.26 | Quilpie | 1 | 1 | 1 | | 1 |
| Drought resilience plan workshop | 24.04.26 | Quilpie | 1 | | | | |
| ANZAC Dawn Service | 25.04.26 | Quilpie | 1 | 1 | 1 | 1 | 1 |
| ANZAC Community Service | 25.04.26 | Quilpie | 1 | 1 | 1 | 1 | 1 |
| David Littleproud visit | 27.04.26 | Quilpie | | 1 | 1 | | 1 |
| DPI Rural Economic Development visit | 28.04.26 | Boardroom | 1 | 1 | 1 | | |
| SWQROC | 29.04.26 | St George | 1 | | | | |
| Insurance in rural / regional QLD roundtable | 28.04.26 | St George | 1 | | | | |
| Wild Dog Barrier Fence review | 01.05.26 | Online | 1 | | | | |
| Special Meeting of Council | 05.05.26 | Boardroom | 1 | 1 | 1 | 1 | |
| Councillor briefing session | 05.05.26 | Boardroom | 1 | 1 | 1 | 1 | |
| DDMG meeting and exercise | 06.05.26 | Cunnamulla | 1 | | | | |
| Biosecurity Queensland | 07.05.26 | Quilpie | 1 | | | | |
| Gallery Exhibition opening | 08.05.26 | Quilpie | 1 | | 1 | | |
| Social impact of drought - SW QLD FRRR | 08.05.26 | Online | 1 | | | | |
| Kids Patrol Childcare opening event | 11.05.26 | Quilpie | 1 | 1 | | | 1 |
| Budget workshop | 12.05.26 | Boardroom | 1 | 1 | 1 | 1 | 1 |

Mayor Hall spoke to his attendance at the Foundation for Rural and Regional Renewal (FRRR) meeting, highlighting funding opportunities available to local organisations, and noted that further promotion would be undertaken to raise awareness of these opportunities across the Shire.

Mayor Hall also spoke to Council's ongoing advocacy for the reinstatement of a dedicated biosecurity officer in Quilpie Shire, following a meeting with Biosecurity Queensland.

The Mayor and Councillors extended congratulations to all staff and volunteers involved in the delivery of ANZAC Day events held across the Shire.

They also extended congratulations to the committee, staff, and volunteers of the Quilpie Diggers Race Club on the highly successful Quilpie Cup held on 8 May 2026. The event marked the Club's 70th anniversary celebration, drew an attendance of over 500 people, and was acknowledged as a significant milestone for the Club and the broader Quilpie community. Council expressed its appreciation for the dedication and effort of all those involved.

9 COUNCILLOR PORTFOLIO REPORTS

Nil

At 10:20 am, Deputy Mayor Roger Volz left the meeting.

MINUTES

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report outlines the key activities and achievements of the Infrastructure Services Directorate for April 2026. It summarises the progress of major infrastructure projects, routine maintenance across the Shire, and the continuing delivery of flood-damage restoration works from the March 2025 rain event. Council operations have largely returned to business-as-usual, noting some delays of roadworks impacted by the more recent February 2026 rain event.

RESOLUTION NO: (QSC134-05-26)

Moved: Cr Milan Milosevic
Seconded: Cr Tony Lander

4/0

10.2 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORTS

10.2.1 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORT

EXECUTIVE SUMMARY

Updates on the Community and Business Development Directorate activities for April. Throughout this month, various meetings on Drought and agricultural planning were held in the Council Chambers. Projects are on track, including the Car Hire Lease being negotiated and the Destination Management and Economic Development Plans having the successful tenderer appointed. NBN held impromptu events in Quilpie to engage with potential users and raise awareness of NBN fibre to the premises.

Community Health and Wellbeing Programs remain well-engaged, but service attraction remains a challenge. Preparations are being made for the 30th of May Health Expo at Baldy Top.

RESOLUTION NO: (QSC135-05-26)

Moved: Cr Lyn Barnes
Seconded: Cr Milan Milosevic

4/0

At 10:34 am, Deputy Mayor Roger Volz returned to the meeting.

10.2.2 PEST AND LIVESTOCK MANAGEMENT STATUS REPORTS

EXECUTIVE SUMMARY

This report outlines pest, livestock, and animal management activities undertaken during the reporting period, including wild dog and feral pig control, monitoring of commons and reserves, and enforcement activities under animal management legislation. Baiting programs were primarily focused on feral pigs, with targeted action also undertaken in response to reported wild dog activity. Commons and reserves remain in good condition, pest weed management and compliance inspections progressed as planned, and support continued for the Exclusion Fence Restitution Program and regional feral pig management planning. All activities were delivered within existing budgets, with no legal, financial, or material risk issues identified.

RESOLUTION NO: (QSC136-05-26)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

5/0

At 10:36 am, Ms Mwewa Chisenga (Deputy Director Corporate Services) and Ms Alisha Moody (Rates Officer) joined the meeting.

10.3 CORPORATE SERVICES STATUS REPORTS

10.3.1 RATES STATUS REPORT - MAY 2026

EXECUTIVE SUMMARY

This report provides Council with an update on overdue rates and charges following the issue of the second rates levy for the 2025–26 financial year. The outstanding rates and charges balance as at 5 May 2026 was \$11,629,818.55.

The largest proportion of overdue rates is from Rate Category 14 — Mining and Oil Production, totalling \$10,982,700.08 across 7 assessments.

This report is presented for information only. No decision is required.

RESOLUTION NO: (QSC137-05-26)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

5/0

At 10:50 am, Ms Alisha Moody (Rates Officer) left the meeting.

10.3.2 CORPORATE SERVICE STATUS REPORT - APRIL 2026

EXECUTIVE SUMMARY

This report provides Council with an update on Corporate Services activities and operational matters for the month of April 2026. Key areas covered include procurement of goods and services, rates and charges, information technology, stores and compliance administration, grant funding progress and applications, finance activities, preparations for the 2025/26 financial statements, governance matters, and meetings attended by Corporate Services.

RESOLUTION NO: (QSC138-05-26)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

5/0

At 10:56 am, Mwewa Chisenga (Deputy Director Corporate Services) left the meeting.

10.4 OFFICE OF THE CEO STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report updates Council on key activities within the Chief Executive Officer's portfolio for the month of March 2026.

RESOLUTION NO: (QSC139-05-26)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

5/0

11 INFRASTRUCTURE SERVICES

Nil

12 COMMUNITY AND BUSINESS DEVELOPMENT

12.1 TELEVISION TRANSITION VAST REDEEMABLE GRANT GUIDELINES

EXECUTIVE SUMMARY

This report presents the proposed Television Transition (VAST) Redeemable Grant Program documentation for Council's consideration and adoption. The program has been developed to support residents and eligible premises in Quilpie and Eromanga to transition from Council-operated free-to-air television re-transmission services to satellite-based alternatives ahead of the scheduled service shutdown on 4 December 2026.

The report includes the Redeemable Grant Guidelines, Application Form, Acquittal and Reimbursement Form, and Frequently Asked Questions document, which together establish the framework, processes, and communication materials required to deliver the program effectively.

Adoption of these documents will enable Council to implement a structured and equitable reimbursement program, ensuring continued access to free-to-air television services for the community while reducing Council's exposure to the ongoing costs and risks associated with maintaining legacy infrastructure.

RESOLUTION NO: (QSC140-05-26)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council:

1. Adopt the Redeemable Grant Guidelines – Television Transition (VAST);
2. Adopt the associated Application Form, Acquittal and Reimbursement Form, and Frequently Asked Questions document; and
3. Delegate authority to the Chief Executive Officer to:
 - a) administer the program;
 - b) approve eligible applications within the adopted budget; and
 - c) make minor administrative amendments to the documents as required to support effective program delivery.

5/0

12.2 ADOPTION OF SOUTH WEST QUEENSLAND REGIONAL TRANSITION STRATEGY

EXECUTIVE SUMMARY

This report seeks Council endorsement of the South West Queensland Regional Transition Strategy, a regionally coordinated framework developed by South West Queensland Regional Organisation of Councils (SWQROC) and The Next Economy to guide economic transition, strengthen resilience, and support sustainable growth while positioning Quilpie Shire to protect its resource base, improve service delivery, and pursue practical diversification opportunities aligned to local realities.

RESOLUTION NO: (QSC141-05-26)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Milan Milosevic

1. That Council receive the South West Queensland Regional Transition Strategy, with minor amendments.

5/0

12.3 RFQL 36 25-26 EROMANGA NATURAL HISTORY MUSEUM – STAGE 3 DESIGN & PROJECT MANAGE CONSTRUCTION

EXECUTIVE SUMMARY

This report recommends awarding RFQL 36 25-26 Eromanga Natural History Museum- Stage 3 Design and Project Manage Construction request to Architectus Australia Pty Ltd.

Council received 2 conforming submissions for the RFQL 36 25-26 large request process. The submissions were evaluated against published criteria - Price (25%), Work procedures and methodology (25%), Key Personnel, Subcontractors, Suppliers and Consultants (20%), Experience and Technical Capacity (20%) and Organisations Profile and capability statement, Local Economic Development (10%).

Architectus Australia Pty Ltd achieved the highest weighted score of 91.1/100 and demonstrates value for money having regard to price, overall project understanding and capacity.

RESOLUTION NO: (QSC142-05-26)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council:

1. Award RFQL 36 25-26 Eromanga Natural History Museum- Stage 3 Design & Project Manage Construction to Architectus Australia Pty Ltd for an amount of \$1,972,476.00 including GST (\$1,793,160.00 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

12.4 LOCAL BUSINESS INNOVATION FUND (LBIF) GRANT GUIDELINES

EXECUTIVE SUMMARY

The Local Business Innovation Fund (LBIF) has been developed to support business growth, innovation and economic activity across the Quilpie Shire through a \$100,000 grant program over two years. This report presents the program guidelines, application form, FAQ and acquittal documentation for Council's consideration. The program targets key priorities, including accessibility improvements, technology adoption, shopfront upgrades, and grant-writing support.

Council endorsement is sought to enable the formal launch and implementation of the LBIF program.

RESOLUTION NO: (QSC143-05-26)

MINUTES

Moved: Cr Tony Lander
Seconded: Deputy Mayor Roger Volz

That Council:

1. Adopt the Local Business Innovation Fund (LBIF) Grant Guidelines;
2. Adopt the associated Application Form, Acquittal and Reimbursement Form, and Frequently Asked Questions document; and
3. Delegate authority to the Chief Executive Officer to:
 - a) administer the program; and
 - b) make minor administrative amendments to the documents as required to support effective program delivery.

5/0

Mr Corey Richards (Acting Director Community and Economic Development) left the meeting at 11:27 am and returned at 11:29 am.

At 11:29 am, Ms Mwewa Chisenga (Deputy Director Corporate Services) joined the meeting.

13 CORPORATE SERVICES

13.1 DELEGATION UPDATES - COUNCIL TO CEO

EXECUTIVE SUMMARY

The purpose of this report is to formally consider and adopt delegations from Council to the Chief Executive Officer. These are due to updates, changes or new delegable powers and duties across various State legislation applicable to local government.

RESOLUTION NO: (QSC144-05-26)

Moved: Cr Lyn Barnes
Seconded: Cr Tony Lander

That:

1. Pursuant to section 257 of the *Local Government Act 2009*, all powers referred to in the 'Delegations - Export of Provisions Waiting for Approval - Council to Chief Executive Officer' as shown in attachments 1 - 29, are delegated by Council to the Chief Executive Officer;
2. The Chief Executive Officer may sub-delegate powers to an appropriately qualified employee or contractor;
3. The Delegations Register be updated; and
4. Note that Council can modify the delegations, and at all times exercise any of the delegated powers or duties in its own right.

5/0

13.2 FINANCIAL SERVICES REPORT MONTH ENDED 30 APRIL 2026

EXECUTIVE SUMMARY

The purpose of this report is to present the Monthly Finance Report for the period ending 30 April 2026, in accordance with section 204 of the *Local Government Regulation 2012* (Qld).

The report provides a summary of Council's financial performance against the adopted budget, including operating results, revenue and expenditure, capital activity, and cash and investment positions.

It is recommended that Council receive and note the Monthly Finance Report for the period ending 30 April 2026.

RESOLUTION NO: (QSC145-05-26)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council receive and note the Monthly Finance Report for the period ending 30 April 2026.

5/0

14 OFFICE OF THE CEO

Nil

15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at 11:42 am to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

| Agenda Item | Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>) | Overview |
|---|---|--|
| 15.1 Sale of Land for Overdue Rates and Charges | (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government; (f) matters that may directly affect the health and safety of an individual or a group of individuals; | This report is presented to Council to consider whether to sell the land listed in the below Schedule for overdue rates or charges under Chapter 4, Part 12, Division 3 of the <i>Local Government Regulation 2012</i> . |

MINUTES

| | | |
|--|--|--|
| <p>15.2 Quilpie Airport - Valuation of Hangar Lease Lots and Draft Lease Agreement</p> | <p>(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;</p> | <p>The purpose of this report is to inform Council of the independent desktop rental assessment undertaken for the proposed aircraft hangar lease lots at the Quilpie Airport and to present the draft trustee lease agreement prepared for prospective lessees.</p> <p>This report also seeks preliminary feedback from Council on both documents prior to broader community consultation being undertaken. Following consideration of any feedback received from Councillors, the proposed rental rate for the hangar lease lots and the draft Trustee Lease Agreement will then be released for community consultation.</p> <p>A further report will subsequently be presented to Council outlining the outcomes of the consultation process and any recommended amendments prior to any final decisions being made regarding the implementation of the proposed leasing framework.</p> |
| <p>15.3 Car Hire Lease Agreement</p> | <p>(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;</p> | <p>This report seeks Council endorsement of a Vehicle Hire Agreement between Quilpie Shire Council and Outback Car Hire Pty Ltd to enable the lease of four Council-owned vehicles for the operation of a commercial car hire service, supporting tourism growth and generating revenue while retaining Council ownership of the assets.</p> |

MOVE INTO CLOSED SESSION

RESOLUTION NO: (QSC146-05-26)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Lyn Barnes

That Council moves into closed session at 11:42 am.

5/0

Ms Mwewa Chisenga (Deputy Director Corporate Services) left the meeting at 11:43 am and returned at 11:44 am.

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC147-05-26)

Moved: Cr Lyn Barnes
Seconded: Cr Tony Lander

That Council moves out of closed session and resumes the Ordinary Meeting at 11.59 am.

5/0

15.1 SALE OF LAND FOR OVERDUE RATES AND CHARGES

EXECUTIVE SUMMARY

This report is presented to Council to consider whether to sell the land listed in the below Schedule for overdue rates or charges under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012*.

RESOLUTION NO: (QSC148-05-26)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Lyn Barnes

That Council resolves to:

- (a) sell the land listed in the below Schedule for overdue rates or charges pursuant to section 140(2) of the *Local Government Regulation 2012*; and
- (b) delegate to the Chief Executive Officer its power to:
 - i. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the *Local Government Regulation 2012*; and
 - ii. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the *Local Government Regulation 2012* to effect the sale of the land.

SCHEDULE

| Assessment number | Lot on plan description |
|--------------------------|--|
| 00225-00000-000 | Lot 708 on CP Q6802 |
| 00392-00000-000 | Lot 7 on CP904522 |
| 00834-50000-000 | Lot 1 on CJ10 and Lot 3 on CP854971 |

5/0

15.2 QUILPIE AIRPORT - VALUATION OF HANGAR LEASE LOTS AND DRAFT LEASE AGREEMENT

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of the independent desktop rental assessment undertaken for the proposed aircraft hangar lease lots at the Quilpie Airport and to present the draft trustee lease agreement prepared for prospective lessees.

This report also seeks preliminary feedback from Council on both documents prior to broader community consultation being undertaken. Following consideration of any feedback received from Councillors, the proposed rental rate for the hangar lease lots and the draft Trustee Lease Agreement will then be released for community consultation.

A further report will subsequently be presented to Council outlining the outcomes of the consultation process and any recommended amendments prior to any final decisions being made regarding the implementation of the proposed leasing framework.

RESOLUTION NO: (QSC149-05-26)

MINUTES

Moved: Cr Tony Lander

Seconded: Deputy Mayor Roger Volz

That Council:

1. Note the Herron Todd White Desktop Rental Assessment Report dated 16 June 2025 relating to proposed hangar lease sites at the Quilpie Airport;
2. Adopt the rental rate of \$0.68 per square metre per annum for the proposed hangar lease sites (excluding GST) for the purposes of subsequent community consultation;
3. Note the draft Trustee Lease Agreement prepared by Preston Law for the proposed airport hangar lease sites;
4. Authorise the Chief Executive Officer to undertake community engagement to seek feedback on the proposed rental rate and the draft Trustee Lease Agreement for the proposed hangar lease sites; and
5. Receive a further report at a later stage, outlining the outcome of the community engagement and any recommended amendments, noting the proposed hangar lease sites and lease agreement remain subject to all required statutory approvals and compliance requirements.

5/0

15.3 CAR HIRE LEASE AGREEMENT

EXECUTIVE SUMMARY

This report seeks Council endorsement of a Vehicle Hire Agreement between Quilpie Shire Council and Outback Car Hire Pty Ltd to enable the lease of four Council-owned vehicles for the operation of a commercial car hire service, supporting tourism growth and generating revenue while retaining Council ownership of the assets.

RESOLUTION NO: (QSC150-05-26)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

That Council:

1. Endorse the Vehicle Hire Agreement with Outback Car Hire Pty Ltd; and
2. Authorises the Chief Executive Officer to execute the agreement and, if required, make minor administrative amendments to the contract.

5/0

The meeting adjourned for lunch at 12:00 pm and resumed at 1:35 pm.

16 LATE ITEMS

16.1 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to present the proposed register of cost recovery fees and commercial charges for consideration and adoption by Council to commence 1 July 2026.

RESOLUTION NO: (QSC151-05-26)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council:

1. Receive and note the report;
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial charges effective 1 July 2026;
3. Resolve that, in relation to those cost recovery fees to which section 97 of the *Local Government Act 2009* applies;
 - (a) The applicant is the person liable to pay these fees; and
 - (b) The fee must be paid at or before the time the application is lodged; and
4. Delegate to the Chief Executive Officer the authority to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

5/0

16.2 T07 25-26 BOB YOUNG MEMORIAL PARK UPGRADE AND ADMINISTRATIVE BUILDING LANDSCAPING

EXECUTIVE SUMMARY

This report recommends awarding T07 25-26 Bob Young Memorial Park Upgrade Project to The Trustee For Enprocon Unit Trust.

Council received 1 conforming submission for the T07 25-26 public tender process. The submission was evaluated against published criteria - Price (40%), Qualifications & Experience (20%), Compliance to specification & proposed methodology (20%), Innovation (10%) and Availability (10%).

The Trustee For Enprocon Unit Trust achieved the highest weighted score of 94/100 and demonstrates value for money having regard to price, overall project understanding and capacity.

RESOLUTION NO: (QSC152-05-26)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council:

1. Award T07 25-26 Bob Young Memorial Park Upgrade Project to The Trustee For Enprocon Unit Trust for an amount of \$635,342.07 including GST (\$557,583.70 excluding GST); and
2. Submit a variation request to the Department of Local Government, Water & Volunteers to reallocate \$260,000 of Works for Queensland (W4Q) Program 2024-27 funding towards the Bob Young Memorial Park Upgrade project, to a total funding \$710,000; and

- Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Deputy Mayor Volz raised the matter of the retractable running rail fencing at the Quilpie Racing Complex. The Chief Executive Officer advised that a letter would be sent to the Quilpie Diggers Race Club requesting that the running rail on the removable fence be retracted following each event, with responsibility for opening gates to rest with whoever hires the facility.

Cr Barnes enquired as to the status of responses to the ministerial meeting requests submitted in advance of the ALGA National General Assembly in Canberra. The Chief Executive Officer advised that no responses had been received to date, noting that historically confirmations are received approximately two weeks prior to the conference.

Director Infrastructure Services Eng Lim sought confirmation from Councillors of the preferred colour scheme for the Administration Building renovation. Councillors confirmed the preferred colours as Surf Mist, Woodland Grey and Hammer Grey.

Director Infrastructure Services Eng Lim also sought confirmation that the bougainvilleas shared via email were consistent with the intended concept for the median strip upgrade. Councillors confirmed they were correct.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 16 June 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

There being no further business the Mayor declared the meeting closed at 2:02 pm.

These Minutes are to be confirmed at the next Ordinary Meeting. In Accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday 16 June 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Nil

9 COUNCILLOR PORTFOLIO REPORTS

Nil

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

IX: 276252

Author: Eng Lim, Director Infrastructure Services

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Proterra Group Monthly Progress Report - May 2026

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report outlines the key activities and achievements of the Infrastructure Services Directorate for May 2026. It summarises the progress of major infrastructure projects, routine maintenance across the Shire, and the continuing delivery of flood-damage restoration works from the March 2025 rain event. Council operations have largely returned to business-as-usual, noting some delays of roadworks impacted by the more recent February 2026 rain event.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

Council crews have resumed normal operations following recent rain disruptions. Road crews continue to provide assistance to Transport and Main Roads (TMR) on state-controlled road networks as required.

Roads

- **New Lockabie Road:** All major works have been completed, with the exception of the third concrete floodway, which will be delivered in the new financial year. A Road Closure application for the Old Lockabie Road section was submitted to the Department of Natural Resources and Mines (DNRM). The recent update from DNRM on 1 June indicated that the application is currently being reviewed by a Senior Lands Officer and should be finalised soon. Council officers will continue to follow-up with DNRM on this matter.
- **Baldy Top Walking Path:** The design work now is almost finalised. Once this is signed off, the bridge installation will likely commence in July.
- **Arranfield Road:** Flood damage restoration works were completed by a local contractor. Two floodways have been sealed in May 2026.

RMPC and TIDS works

- **RMPC:** One road crew is progressing shoulder works on Quilpie-Thargomindah until end of this financial year.

- **New RMPC contract for FY26/27 and FY27.28:** A final offer has been submitted to TMR on 5 June, with details of the new certificate of currency issued to Council. TMR has acknowledged receipt on 8 June, where they will be progressing the review for contract sign-off by both parties.
- **Adavale–Blackall Road (TIDS):** Council road crew is planning the works on next year's TIDS section, progressing north from the Milo Road intersection, in coordination with the TMR flood damage works also performed by Council road crews.

Flood Damage Works

- **Council roads:** A detailed progress report for May 2026 is attached.
- **TMR roads:** Site works commenced in April and progressing well on site. Material testing on the first few gravel pits have been completed and are being reviewed by TMR. New gravel locations and water sourcing with landowners are ongoing.

Concrete and Structures

- **Concrete footpaths in Quilpie:** A local contractor is progressing works on the new footpath on Quarrion St north of St Finbarr's School. Once this is completed, they will continue along Buln Buln Street and Chulungra Street.
- **Knot-a-Saurus footpath in Eromanga:** Due to the extensive damage caused by last year's flood event, which resulted in the loss of much of the surrounding landscape, the installation of the footpath is put on hold until a broader consultation as part of Eromanga Masterplan is organised.
- **Eromanga pool:** The installation of the shed by a local contractor is now expected to be completed by end of July.
- **Quilpie Loading Bay:** Reconstruction is now fully completed with the jet patching works.

Council Buildings and Facilities

- **66 and 72 Galah Street:** All landscaping and turfing works are now completed, including some fencing works.
- **Renovation works:**
 - Kitchen, floor and laundry work for unit 17 Gyrica Garden have been completed while waiting for tiles for the bathroom and toilet. Painting work will commence in mid-June.
 - Concrete footpath, shed and fencing works are now completed on 14 and 16 Donald Street in Eromanga with driveway works expected to be undertaken by end of June, while most works on 6 Neal St in Eromanga are completed with painting works remaining.

Water and Sewerage

- **Sommerfield Road water main upgrade in Quilpie**
 - Additional resources including engaging local plumbing contractor will ensure practical completion of this project before end of this financial year.
- **Drinking Water Quality Management Plan (DWQMP)**
 - The draft DWQMP submitted to the regulator in January 2026 received a formal response via an Information Requirement Notice (IRN) on 30 March 2026, following a meeting on 4 March to discuss challenges associated with testing for PFAS and *Naegleria fowleri*.
 - Council is granted until 30 September 2026 to provide additional information requested under the IRN. Discussions occurred in April and May between Council officers with the regulator as well as between officers and the consultants in order to address this matter.

Town Services

In addition to routine activities such as mowing, watering, whipper-snipping, waste management, and cleaning of public amenities, the crew were heavily engaged supporting a high volume of community events and functions. Activities included venue setup and pack-down, cleaning, delivery of tables, chairs and bins.

The team supported several events and operations in May and early June, including:

- Delivery and collection of tables, chairs, cutlery, and other equipment for a wedding at Lake Carawatha Park
- Event support for the Quilpie Races, including venue preparation, cleaning, and equipment set-up
- Provision of tables and chairs for the St Finbarr's Mother's Day event
- Clearing and maintenance of the River Walk and Mulga Walk areas
- Delivery and set-up of barbeque facilities for the Mulga Mates event
- Set-up of the Town Hall for the "Fractured Fairy Tales" performance
- Venue preparation and support for meetings and events held in the Supper Room, including:
 - Quilpie Community Church gatherings
 - Disaster Management Workshop
 - Queensland Police Service (QPS) Conference
 - Planning Community Consultation sessions, and
 - South West Hospital and Health Service (SWHHS) Board Meeting.
- Preparation and servicing of facilities at John Waugh Park for Junior Rugby League activities, including toilets, kiosk, and change rooms
- Delivery of tables and chairs for Golf Club events and functions
- Event support for the Health Expo at Baldy Top
- Coordination of multiple venue bookings, equipment deliveries, and event set-ups across Quilpie, Adavale, and Eromanga.

Aerodromes

- **Quilpie**
 - The closing date for the Open Tender for the runway upgrade works is 22 June 2026. To date, at least seven contractors have visited Quilpie to understand local conditions with another three planning to visit in mid-June.
- **Toompine**
 - The fencing installation under Remote Airports Upgrade Program (RAUP) Round 11 have been completed in March 2026, ahead of schedule. The Department of Industry, Science and Resources have released the second progress payment on 28 April. The final payment is due by late August in the new financial year.

CONSULTATION (Internal/External)

Not applicable.

LEGAL IMPLICATIONS

Nil.

FINANCIAL AND REVENUE IMPLICATIONS

All activities are being delivered within Council's approved budget.

RISK MANAGEMENT IMPLICATIONS

Risks are being managed in accordance with Council's Risk Management Policy and Framework.



MONTHLY PROJECT REPORT
MAY 2026

QUILPIE SHIRE COUNCIL
DRFA – FLOOD RESTORATION PROJECTS

March 2025 Event - Emergent Works Completed

March 2025 Event - REPA Construction phase progressing


February 2026 Event - Emergent Work



QSC – DFRA MONTHLY PROJECT REPORT

May 2026

AMENDMENT, DISTRIBUTION and APPROVAL

| ISSUE | AUTHOR | REVIEWER | APPROVED FOR ISSUE | | |
|-------|---------------|------------|--------------------|---|---------|
| | | | NAME | SIGNATURE | DATE |
| 1 | Peter Polizzi | David Bell | Peter Polizzi |  | 4/06/26 |
| | | | | | |
| | | | | | |

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Disclaimer

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QSC – DFRA MONTHLY PROJECT REPORT

May 2026

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QSC – DFRA MONTHLY PROJECT REPORT

May 2026

CONTRACT SUMMARY

| | |
|---|------------------|
| Contract Number | RFQL13 24-25 |
| Principal Representative's Delegate | PROTERRA GROUP |
| Project Manager | Peter Polizzi |
| Target Date for Practical Completion of March 2025 event works | 30 June 2027 |
| Target Date for Practical Completion of 23/24 event works | 30 December 2026 |

FINANCIAL STATEMENT

| Description | Status | Percentage Completed |
|--|---------------|----------------------|
| 2026-February event works Submissions | | |
| Emergent Works | Works started | 100% |

| Description | Status | Percentage Completed |
|--|----------------------|----------------------|
| 2025-March event works Submissions | | |
| Emergent Works | Completed | 100% |
| Completed submissions Sub 90,76 | Completed | 100% |
| QSC.0071;72;73;74;75;76;77;78;79;80;81;82;83;84;85;86;88 and QSC.0090.0106,103 2425 QSC. | Approved | 44% |
| QSC.0102, | Waiting for approval | 95% |

| Event date | Percent Complete | Estimated Final Cost |
|----------------|------------------|----------------------|
| 4 January 2024 | 79% | \$12,852,077.00 |
| March 2025 | 44% | \$80,000,000.00 |

**QSC – DFRA MONTHLY PROJECT REPORT****May 2026****FINANCIAL DISCUSSION**

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC.

For the November 2024 event, several roads were rolled over and reassessed, with the work being completed under current contracts as agreed with QRA. Costs to date on those submissions are being claimed in full from QRA.

VARIATIONS / SCOPE CHANGES

Stabilcorp Variations as per Council resolution (Flood Damage FD V1,V2,V4,V7; Council-funded Var V5 V6) are summarised in table below under section 6.2

PROGRAM

Following the March 2025 weather event, Proterra Group has progressed well with assessments across the network, and this section of the work is now complete. All known damages have been claimed under the QRA guidelines, except for the section on Adavale Charleville Rd Ch75.000 that remains inaccessible due to ongoing flooding. A separate submission for this work is to be submitted to repair the damaged and isolated sections.

Notably Adavale Black Road, gravel works around Adavale and Napoleon Road are completed while construction has started on several roads, reconstructing damaged sections, including Old Charleville Road.

Several screening packages have also been issued under contract for the preparation of material for all the works. As this material becomes available, physical works will commence after a tender process.

EMERGENT WORK - February 2026 Rain Event

Following the Feb 2026 weather event the affected areas are currently being rectified to be made safe for public access. There have been multiple locations affected and we are progressing well to repair.

PROCUREMENT**6.1 UPCOMING TENDERS**

- RFQL39 25-26 Flood Damage Old Thargomindah Road Pkg – tender release on the 22nd of May 2026 with closing date on the 8th of June 2026.
- RFQL29 25-26 Flood Damage Keeroongooloo Road Gravel Pkg – tender release on the 12th of June 2026 with closing date on the 17th of July 2026.



QSC – DFRA MONTHLY PROJECT REPORT

May 2026

March 2025 Event Completed Road List

| Road Completed | Start Chainage | End Chainage | Sealed Road Gravel Road | Completion Date |
|----------------------------|----------------|--------------|----------------------------|-------------------|
| Adavale Black Road | Ch 0.0 | Ch 96.092 | Seal and gravel Road | Nov 25 – March-26 |
| Adavale Link Road | Ch 0.0 | Ch 15.119 | Gravel Road | October 2025 |
| Adavale Airport Road | Ch 0.0 | Ch 3.854 | Gravel Road | October 2025 |
| Adavale-Charleville Road | Ch 0.0 | Ch 81.200 | Seal and gravel Road | December 2025 |
| Arranfield Road | Ch 0.0 | Ch 4.300 | Gravel Road | March 2026 |
| Big Creek Road | Ch 0.0 | Ch 61.400 | Gravel Road | July 2025 |
| Black Water Street Adavale | Ch 0.0 | Ch 522 | Seal and gravel Road | December 2025 |
| Canaway Downs Road | Ch 0.0 | Ch 36.400 | Gravel Road | March 2026 |
| Duck Creek Road | Ch 0.0 | Ch 26.400 | Gravel Road | July 2025 |
| Humeburn Road | Ch 0.0 | Ch 61.00 | Gravel Road | July 2025 |
| Mickinlay Street Adavale | Ch 0.0 | Ch 1.44 | Seal and gravel Road | October 2025 |
| Mumberry Street | Ch 0.0 | Ch .3 | Seal and gravel Road | December 2025 |
| Napoleon Road | Ch 0.0 | Ch 27.500 | Seal and gravel Road | December 2025 |
| Nelson Street | Ch 0.0 | Ch 1.1 | Gravel Road | October 2025 |
| Nickavilla Road | Ch 0.0 | Ch 4.3 | Gravel Road | October 2025 |
| Nimboy Road | Ch 0.0 | Ch 21.00 | Gravel Road | November 2025 |
| Old Charleville Road | Ch 0.0 | Ch 96.000 | Gravel Road | April 2026 |
| Onion Creek Road | Ch 0.0 | Ch 19.300 | Gravel Road | April 2026 |
| Patrica Park Road | Ch 0.0 | Ch 10.600 | Gravel Road | December 2025 |



QSC – DFRA MONTHLY PROJECT REPORT

May 2026

| Road Completed | Start Chainage | End Chainage | Sealed Road Gravel Road | Completion Date |
|-------------------------------|----------------|--------------|----------------------------|-----------------|
| Rosella Road | Ch 0.0 | Ch .700 | Seal and gravel Road | December 2025 |
| Shepherd Street | Ch 0.0 | Ch.3 | Seal and gravel Road | December 2025 |
| Trinidad Road | Ch 0.0 | Ch 93.700 | Gravel Road | April 2026 |
| Wareo Road | Ch 0.0 | Ch 35.400 | Gravel Road | December 2025 |
| Ambathalla Road | Ch 0.0 | Ch 47.100 | Gravel Road | May 2026 |
| Patrica Park Service Road | Ch 0.0 | Ch 0.135 | Seal Road | May 2026 |
| Eromanga Dump Road | Ch 0.0 | Ch 0.275 | Seal Road | May 2026 |
| Adavale Bore Road | Ch 0.0 | Ch 0.033 | Seal Road | May 2026 |
| Adavale Link Road | Ch 1.700 | Ch 1.800 | Seal Road | May 2026 |
| Coonaberry Creek Road | Ch 10.000 | Ch 20.000 | Seal Road | May 2026 |
| Eulo Road | Ch 3.400 | Ch 3.500 | Seal Road | May 2026 |
| Mt Margaret Road | Ch 6.000 | Ch 21,932 | Seal Road | May 2026 |
| Ray Road | Ch 20,073 | Ch 20,100 | Seal Road | May 2026 |
| Kyabra Road Various locations | Ch 1.700 | Ch 84.000 | Seal Road | May 2026 |
| Boondoan Road | Ch 0.0 | Ch 17.800 | Gravel Road | May 2026 |
| Cane Grass Road | Ch 0.0 | Ch 6.500 | Gravel Road | May 2026 |



QSC – DFRA MONTHLY PROJECT REPORT

May 2026

6.2 TENDERS/QUOTES AWARDED- March 2025 Event Works

| Tender | Contractor | Total (incl GST) & Variation | Status | Award Date |
|--|--------------------------------|--|--------------|------------------|
| RFQL01 25-26 FD Adavale Black Road Pkg | Travers | \$4,631,131.63 | Completed | 28 August 2025 |
| RFQL04 25-26 FD Screening Tender – Old Charleville Rd Area | Tolbra Earthmoving and haulage | \$550,431.99 | Completed | 15 July 2025 |
| RFQL05 25-26 FD Patricia Park Rd Pkg | APV Contracting | \$756,941.90 | Completed | 28 August 2025 |
| RFQL14 25-26 FD Old Charleville Rd Pkg | SA Travers & SL Travers | \$2,806,443.68 | Completed | 28 October 2025 |
| RFQL16 25-26 FD Napoleon Rd Pkg | APV Contracting | \$688,176.62 | Completed | 28 October 2025 |
| RFQL17 25-26 FD Quilpie Screening -Part 1 | Tolbra Earthmoving and haulage | \$1,752,341.02 | 20% complete | 28 October 2025 |
| RFQL20 25-26 FD Sealed Road Reconstruction - Pkg 1 | Stabilcorp Pty Ltd | \$2,222,414.31 | Completed | 28 October 2025 |
| RFQL21 25-26 FD Quilpie Screening-Part 3 | APV Contracting | \$2,204,367.41 | 59% complete | 19 November 2025 |
| RFQL22 25-26 FD Quilpie Screening-Part 4 | APV Contracting | \$1,813,047.56 | 25% complete | 19 November 2025 |
| RFQL22 25-26 FD Quilpie Screening-Part 4 Variation 01 | APV Contracting | Original contract value \$1,813,047.56 V1 \$202,898.12 New Contract value \$2,015,945.67 | 40% complete | 30 April 2026 |
| RFQL06 25-26 Flood Damage Tobermory Area Screening | APV Contracting | \$1,666,108.62 | Completed | 17 December 2025 |



QSC – DFRA MONTHLY PROJECT REPORT

May 2026

| Tender | Contractor | Total (incl GST) & Variation | Status | Award Date |
|---|----------------------------|--|----------------------------|------------------|
| RFQL25 25-26 Flood Damage | APV Contracting | \$930,316.20 | Completed | 17 December 2025 |
| RFQL27 25-26 Flood Damage Trinidad Road | APV Contracting | \$3,311,064.25 | Completed | 29 January 2026 |
| RFQL20 25-26 Variations 1 & 2 | Stabilcorp Pty Ltd | \$561,488.73 | Completed | 29 January 2026 |
| RFQL20 25-26 - Various Variations | Stabilcorp Pty Ltd | Original: \$2,222,414.3 V04– \$61,821.08 V05– \$119,664.00 V06 – \$15,308.00 V07– \$180,443.20 V08 - \$105,079.28 New Contract: \$3,148,196.43 | Completed | 29 January 2026 |
| RFQL23 25-26 Ambathalla Road Pkg | SA Travers & SL Travers | \$2,883,040.18 | Completed | 17 February 2026 |
| NVP-01 Kyabra Road Drainage Pkg | Stu Bowen | \$923,421.25 | Work has commenced. | 10 March 2026 |
| Arranfield Road Pkg | Stu Bowen | \$131,360.00 | Completed | Quote |
| RFQL30-25-26 Tobermory Gravel Pkg | APV Contracting | \$7,357,623.90 | Work has commenced. | 18 March 2026 |
| RFQL37-25-26 Pinknetta Road Pkg | SA Travers & SL Travers | \$1,225,215.72 | Work has not commenced. | 5 May 2026 |
| | | | | |

**QSC – DFRA MONTHLY PROJECT REPORT****May 2026****6.3 GRAVEL SCREENING**

RFQL17 has also been awarded to Tolbra Earthmoving and Haulage, where works have commenced on Trinidad Road and is ongoing currently.

RFQL21 was awarded to APV Contracting, and work has started near Toompine.

RFQL22 was awarded to APV Contracting. Work commenced Jan 2026.

RFQL06 was awarded to APV Contracting. Work commenced Jan 2026. Completed.

6.4 ROAD PACKAGES

RFQL23 25-26 Flood Damage Ambathalla Road Package awarded to SA Travers & SL Travers. Completed May 2026.

RFQL20 25-26 Contract with Stabilcorp. Completed May 2026.

RFQL27 25-26 Trinidad Road package was awarded to APV Contracting. Completed May 2026.

Arranfield Road Pkg awarded to Stu Bowen. Works completed in March 2026.

NPV-01 Kyabra Drainage Pkg was awarded to Stu Bowen work has commenced.

RFQL30 25-26 Tobermory gravel package was awarded to APV Contracting. Work has commenced.

RFQL37 25-26 Pinkenetta Road package was awarded to SA Travers & SL Travers.

Work has not commenced.

6.5 WATER ISSUES

Recent rain falls from the February rain event (18/2/26) will help with this issue.

A program is in place to signpost approved water sources that are subject to agreements between local landowners and Quilpie Shire Council (QSC).

The current works program for March 2025 will be tendered to secure access to water resources until sufficient rainfall occurs. Where water sources are unavailable, water cartage will be required as the only viable option to support the works program.

QRA LIAISON

Since the March 2025 event, officers from the Queensland Reconstruction Authority (QRA) have visited Quilpie on several occasions to assist Council in fast-tracking damage assessments and progressing funding approvals associated with that event.

The latest meeting was held online on 14th May 2026 between Regional Liaison Officer RLO, Jai Green with Justin Hancock (CEO), Eng Lim (Director Infrastructure Services) and Peter Polizzi (Project Manager, Proterra Group) to review progress and discuss outstanding submissions. Discussion including putting a bore at Mt Howitt to relieve water issues. The March 2025 program is currently progressing well.

**QSC – DFRA MONTHLY PROJECT REPORT****May 2026**

A follow-up meeting has been scheduled for 11th June 2026 at 2:00pm with Jai Green.

Council has also kept QRA informed of the recent February 2026 rainfall event and its impacts, ensuring early visibility of potential damage and funding implications.

EMERGENT WORK - February 2026 Rain Event completed.

On 11 February 2026, Quilpie Shire experienced a significant rainfall event, with some locations recording more than 180mm overnight. Storms and heavy rainfall impacted multiple areas across the Shire and surrounding regions.

Since Quilpie Shire does not have a local weather radar, it has been challenging to accurately determine the precise locations and intensity of rainfall across the network. The event resulted in temporary road closures, with access to Adavale, Quilpie, and Thargomindah cut off due to flooding.

Council crews have been working closely with Proterra to inspect, document, and prioritise damage across the affected road network. Engagement is ongoing with impacted landholders to identify the most severely affected areas and ensure works are undertaken to rectify hazards and restore safe access as quickly as practicable.

Council continues to provide regular updates to the community regarding affected roads and locations via the Council dashboard, social media platforms, and direct phone communication.

The Emergent work for Feb 2026 has now been completed. We are now assessing the volume of REPA works to repair the damaged to the assets.



QSC – DFRA MONTHLY PROJECT REPORT

May 2026

PHOTOS

RFQL21 25-26 - Gravel Screening Pkg by APV Old Thargomindah Road
Photos below.





QSC – DFRA MONTHLY PROJECT REPORT

May 2026

RFQL06 25-26 - Gravel Screening Pkg APV Ingeberry Road Ch 42
Photos below.



RFQL06 25-26 – Start of Gravel Screening Pkg APV Ingeberry Road Ch 14
14 Photos below.





QSC – DFRA MONTHLY PROJECT REPORT

May 2026

RFQL 17 25-26 Tolbra - Screening Works

Photos below show Tolbra screening on Adavale-Charleville Road Ch 7.



Photos below show Tolbra gravel pushing at Beltram Park





QSC – DFRA MONTHLY PROJECT REPORT

May 2026

RFQL20 25-26 Stabilcorp Seal Package

Photos below show Stabilcorp seal works on Coonaberry Creek Road.





QSC – DFRA MONTHLY PROJECT REPORT

May 2026

NPV01 25-26 Kyabra Drainage package

Photos below show Stu Bowen Drainage works on Kyabra Road.





QSC – DFRA MONTHLY PROJECT REPORT

May 2026

RFQL30 25-26 Tobermory Road package.

Photos below show APV working on Tobermory Road.





QSC – DFRA MONTHLY PROJECT REPORT

May 2026

Photo Below of Blackwater Cr 1km east of Adavale - Rain event 18th Feb 2026.



Photo above of Ambathalla Lakes Crossing.



QSC – DFRA MONTHLY PROJECT REPORT

May 2026

Photo below of flight over Adavale near Milo Road.



Photo below of Gooyea Road excess silt.





QSC – DFRA MONTHLY PROJECT REPORT

May 2026

Photo below is the Bulloo River in Quilpie 18/2/26.



Photo below Gumbardo Creek.





QSC – DFRA MONTHLY PROJECT REPORT

May 2026

Emergent work Required Feb 2026



Photo above Telephone Bore Road Ch 25,590



Photo above Telephone Bore Road Ch 25,590



QSC – DFRA MONTHLY PROJECT REPORT

May 2026

Emergent work Required Feb 2026 Photos below of Cooma Road.



Photo below of Kyabra Road.



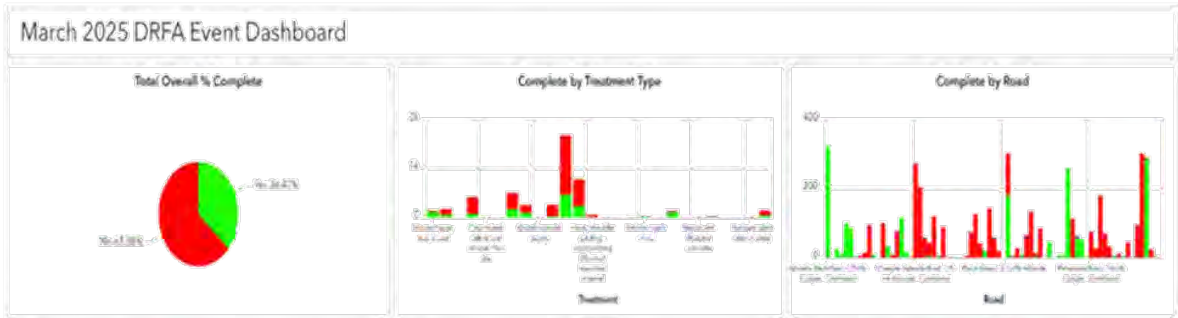


QSC – DFRA MONTHLY PROJECT REPORT

May 2026

Link to View below

<https://proterrapg.maps.arcgis.com/apps/dashboards/691f6bb3309545ee95f9d5177b299597>



APPENDIX A – MAP



10.2 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORTS

10.2.1 DEPUTY DIRECTOR COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORT

IX: 276125

Author: Corey Richards, Deputy Director of Community and Business Development

**Authorisers: Lisa Hamlyn, Director Community and Business Development
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

For the month of May, there was positive progress across business development, strategic planning, and community wellbeing. Key outcomes included the successful Quilpie Health Expo, which strengthened community engagement and service awareness, and the execution of the Outback Car Hire lease, with services commencing 1 July 2026 and early demand evident.

Work has commenced on the Destination Management and Economic Development Plans, with consultation scheduled for August. Engagement with Volunteering Queensland has also provided opportunities to strengthen disaster response capability.

NDIS services continue to support 27 participants, with improved access to allied health services expected in the coming months, despite ongoing workforce challenges and sector reforms.

Overall, the period reflects steady progress against Council priorities, with strong community outcomes and advancing economic initiatives.

ACTION ITEMS

There are no outstanding action items arising from previous Council resolutions in relation to this report.

OPERATIONAL UPDATE

Business Development

[Volunteering Queensland Meeting](#)

On 21 May 2026, Lisa Hamlyn, Director Community and Business Development and Corey Richards, D. Director Community and Business Development, met with representatives from Volunteering Queensland and RACQ Foundation to discuss volunteering during and post-disaster events and their newly developed initiative, Emergency Volunteering (EV) Crew. Where volunteers are registered and the platform functions as a connecting volunteer with events whilst scheduling, ensuring and managing their safety and wellbeing. Officers are investigating the application for Quilpie Shire, as trials were conducted during the Music in the Mulga event in Bulloo Shire. RACQ Foundation advised potential grant opportunities for community organisations and facilities in the new financial year.

[Outback Car Hire Initiative](#)

The lease agreement between QSC and Outback Car Hire Pty Ltd was signed and executed on 21 May 2026. With the formal commencement of car hire services in Quilpie from 01 July 2026. Council will commence negotiations for licensing agreements for kiosk and commercial vehicle parking at the airport. Preliminary feedback from Outback Car Hire has advised that corporate travel agents and future visitors to the region have commenced enquiries. The booking platform is projected to go live in mid-June for bookings after 01 July 2026. A press release will be drafted to promote the new initiative within the shire.

Destination Management and Economic Development Plan

The Destination Management and Economic Development Plans have commenced with an inception meeting between the project leaders, Jess Tully, Senior Tourism Officer, and Corey Richards, D. Director of Community and Business Development, and Sparrowly Group. The project will be managed with fortnightly project update meetings and is on track to be completed by the end of Quarter 2, 2026/27 FY. It is programmed that in-region consultation with Councillors and the community will occur in late August 2026. Officers are providing data to Sparrowly to commence the Literature review and understand Quilpie Shire's current level of innovation in economic development and tourism.

Health and Wellbeing Programs

Quilpie Health Expo

The Quilpie Health Expo was successfully delivered on 30 May 2026. The event brought together a broad range of health, community and support service providers to increase the awareness of available services, improve access to health information and strengthen connections between providers and residents. Approximately 130 people attended the event throughout the morning, including community members, service providers, volunteers, and event staff. Community members engaged with service providers, collected information and participated in health checks and activities. A free community breakfast, children's activities and live entertainment helped create a welcoming environment and brought people together from across the community.

Feedback from participating organisations was overwhelmingly positive. Providers valued the opportunity to engage directly with community members, raise awareness of their service and build relationships with other organisations operating across the region. The event facilitated networking between providers, helping strengthen local service connections and referral pathways.

An observed theme on the day was engagement from several residents who had recently moved to Quilpie, who valued the opportunity to learn more about local services and supports available in the community.

The Health Expo achieved its primary objectives of:

- Increasing community access to health and wellbeing information.
- Improving awareness of available health and support services.
- Creating opportunities for residents to connect directly with providers.
- Strengthening relationships and collaboration between service organisations.
- Supporting a coordinated approach to community health and wellbeing.

Overall, the event was considered a success, with strong provider participation, positive community engagement, and valuable opportunities for both residents and services to connect. The positive feedback suggests there is ongoing value in community-based events that bring together health and support services in an accessible, informal setting.

NDIS Program

- 27 Participants in the Quilpie Shire
- Physiotherapy and Social work have been working well in the community. Occupational Therapy and Speech Pathology have been difficult to attract; however, Western Physio based

in Longreach, has managed to secure an Occupational Therapist who started in May. A Speech Pathologist will start in September. Both services will be visiting Quilpie Shire fortnightly.

- New rules for NDIS will start to roll out in the second half of this year and it will be at least 18 months before all the changes are implemented. Some changes will be positive; most will not be. The biggest change will be the youngest participants around Global Developmental Delay and Autism, where the burden will fall to QLD Health and ED Qld. There has been success for these children on the NDIS.

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Director Community and Business Development

Council Staff

Community

Program Stakeholders

Local, State and Commonwealth Governments

LEGAL IMPLICATIONS

No legal impacts are noted that are relevant to this report.

FINANCIAL AND REVENUE IMPLICATIONS

Programs within this directive operate within the 2025-2026 Quilpie Shire Council budget.

RISK MANAGEMENT IMPLICATIONS

Programs are delivered in accordance with Council's Enterprise Risk Management Policy (G.11) and Framework (G.11-A).

10.2.2 TOURISM STATUS REPORT

IX: 276211
Author: Jessica Tully, Tourism Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

The Quilpie Visitor Information Centre (VIC) continues to perform strongly in key areas during the reporting period. Quilpie has been named a finalist in the 2026 Queensland Top Tourism Town Awards, with the award announcement scheduled for 15 June 2026. Work has commenced with Sparrowly Group on the Destination Management Plan, with completion targeted before the Christmas holiday shutdown. Tour group bookings for 2026 represent an increase of 10% on 2025 and 266% on 2023, reflecting sustained growth in structured visitation. The Quilpie Shire Gallery has delivered two exhibitions for 2026 with a full program confirmed for the remainder of the calendar year.

Visitor numbers for January to May 2026 total 1,253, a 1.6% increase on the same period in 2025 and a significant improvement on the trend decline observed in prior years. Website active users and social media engagement show a mixed picture, with Facebook reaching 71,642 viewers in May 2026.

This report is presented to Council for noting. No decision is required.

OPERATIONAL UPDATE

Queensland Top Tourism Town Awards 2026

Quilpie is a finalist in the 2026 Queensland Top Tourism Town Awards. Key milestones are set out below:

| Milestone | Detail |
|-----------------------------|--|
| Winner announcement | This year's awards presentation will be delivered via a special online announcement event , with the Hon. Andrew Powell MP, Minister for the Environment and Tourism and Minister for Science and Innovation, announcing all Gold, Silver and Bronze placegetters live online. This event will be held on Monday, 15 June, from 5:00pm. |
| Promotional activity | Council will be hosting a small event at the VIC from 4:30pm-7:00pm on Monday, 15 June, screening the award nominations. An open invitation to the community to attend has been advertised. |

Destination Management Plan

Work has commenced with Sparrowly Group on the Destination Management Plan, with an initial inception meeting held on 26 May 2026 and fortnightly meetings scheduled until completion. It is proposed that the final Plan will be delivered before the Christmas holiday shutdown. The project timeline is set out below:

| Milestone | Detail |
|----------------------------------|----------------------------|
| Literature review | Now - 19 June. |
| Economic & Tourism Analysis | 19 June - 24 July. |
| Stakeholder engagement | 31 July – 11 September |
| Synthesis and report development | 18 September – 18 December |

2026 Tour groups

Tour group bookings remain strong despite lower overall visitor numbers to Quilpie Shire in the year to date. Eight tour groups have been hosted for town tours during the reporting period, with 14 more booked for the remainder of 2026. These bookings represent an increase of 266% on 2023, 144% on 2024, and 10% on 2025.

2026 Gallery Exhibition Program

The Quilpie Shire Gallery has delivered two (2) exhibitions in 2026 with a full program confirmed for the remainder of the calendar year. The 'One Year on: Flood anniversary exhibition' opening was a smaller event, but all who visited the exhibition whilst it was on display enjoyed it. The 'Corey Richard's Exhibition' opening was held on the Friday evening prior to the races and was very well attended, with 86 people joining the festivities.

| Dates | Exhibition / Event | Notes |
|---------------------------------|------------------------------|------------------------|
| 26 June – 2 August 2026 | Blackall Brushes | Local Blackall artists |
| 7 August – 27 September 2026 | Local Photography Exhibition | Title to be confirmed |
| 7 October – 8 November 2026 | Combined Schools Exhibition | — |
| 21 November 2026 – January 2027 | Christmas in the Gallery | — |

Statistics

The Quilpie Shire Gallery has completed 2 of their exhibitions for 2026, with a full program of exhibitions scheduled:

Table 1 Quilpie Visitor Information Centre - 2026 Instagram (until June 8, 2026)

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|----------------|------|------|------|-----|------|-----|-----|-----|-----|-----|-----|-----|
| Views | 4806 | 1355 | 2056 | 427 | 2147 | 69 | | | | | | |
| Profile Visits | 42 | 34 | 43 | 19 | 39 | 15 | | | | | | |
| New Followers | 14 | 16 | 10 | 10 | 13 | 1 | | | | | | |

Table 2 Quilpie Visitor Information Centre - 2026 Facebook (until June 8, 2026)

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|----------------|-------|-------|-------|-------|-------|-------|-----|-----|-----|-----|-----|-----|
| Viewers | 32471 | 33587 | 37505 | 35917 | 71642 | 15172 | | | | | | |
| Profile Visits | 608 | 765 | 641 | 636 | 1074 | 198 | | | | | | |
| New Followers | 26 | 36 | 44 | 51 | 69 | 16 | | | | | | |

Table 3 Quilpie Visitor Information Centre - Website Active users – Changed to Active Users from 1 July 2025 with new website

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------|------|------|------|------|------|------|------|-----|-----|-----|-----|-----|
| 2025 | 1677 | 1612 | 2570 | 8796 | 2836 | 1037 | 1173 | 908 | 592 | 733 | 847 | 712 |
| 2026 | 862 | 961 | 989 | 795 | 725 | | | | | | | |

Table 4 Quilpie Visitor Information Centre - Visitation Numbers (until June 8, 2026)

| Quilpie Visitor Information Centre - Visitation Numbers | | | | | | | | | | | | | |
|---|-----|-----|-----|------|------|------|------|------|------|------|-----|-----|---------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
| 2019 | 89 | 52 | 194 | 443 | 1130 | 1712 | 2725 | 1440 | 1450 | 548 | 241 | 97 | 10,121 |
| 2020 | 8 | 42 | 53 | 0 | 0 | 446 | 1688 | 1458 | 2172 | 1111 | 350 | 146 | 7,474 |
| 2021 | 64 | 59 | 295 | 894 | 2154 | 2657 | 2950 | 967 | 1515 | 842 | 290 | 108 | 12,795 |
| 2022 | 66 | 65 | 314 | 1191 | 1329 | 1573 | 2650 | 1546 | 1142 | 552 | 265 | 155 | 10,848 |
| 2023 | 80 | 66 | 279 | 758 | 1337 | 2372 | 2299 | 1848 | 1300 | 496 | 174 | 111 | 11,120 |
| 2024 | 121 | 50 | 144 | 683 | 1272 | 2476 | 2418 | 1919 | 1401 | 352 | 212 | 82 | 11,130 |
| 2025 | 37 | 44 | 126 | 224 | 960 | 1179 | 2739 | 1902 | 1300 | 642 | 258 | 128 | 9,539 |
| 2026 | 79 | 59 | 115 | 254 | 1011 | 250 | | | | | | | 1,768 |



Table 5 Quilpie Visitor Information Centre - Visitation Numbers (Queensland only)

| Quilpie Visitor Information Centre - Visitation Numbers (Queensland only) | | | | | | | | | | | | | |
|---|-----|-----|-----|-----|------|------|------|------|------|-----|-----|-----|-------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | TOTAL |
| 2019 | 2 | 5 | 3 | 196 | 479 | 530 | 943 | 480 | 614 | 234 | 52 | 35 | 3573 |
| 2020 | 5 | 23 | 39 | 0 | 0 | 419 | 1189 | 1518 | 1743 | 784 | 170 | 53 | 5943 |
| 2021 | 37 | 50 | 154 | 651 | 1157 | 1248 | 1327 | 823 | 1247 | 558 | 168 | 59 | 7420 |
| 2022 | 47 | 51 | 217 | 876 | 846 | 717 | 1197 | 654 | 558 | 275 | 130 | 43 | 5611 |
| 2023 | 53 | 49 | 159 | 506 | 631 | 1041 | 904 | 752 | 597 | 256 | 38 | 29 | 5015 |
| 2024 | 69 | 28 | 91 | 417 | 630 | 862 | 745 | 645 | 589 | 164 | 51 | 15 | 4306 |
| 2025 | 14 | 18 | 84 | 156 | 483 | 760 | 1095 | 654 | 630 | 307 | 65 | 32 | 4298 |
| 2026 | 29 | 26 | 70 | 137 | 417 | 104 | | | | | | | 783 |

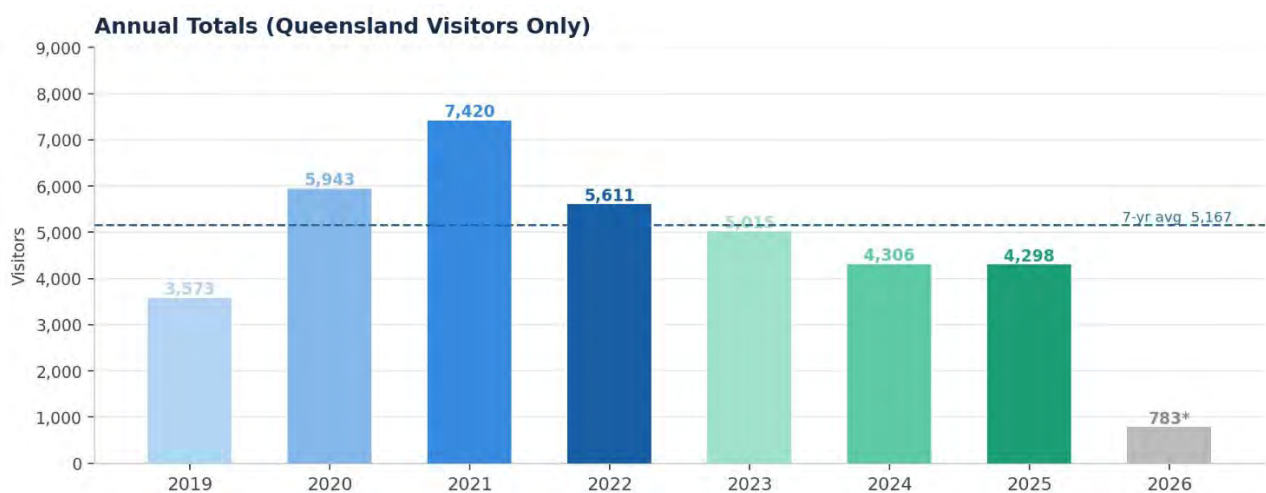
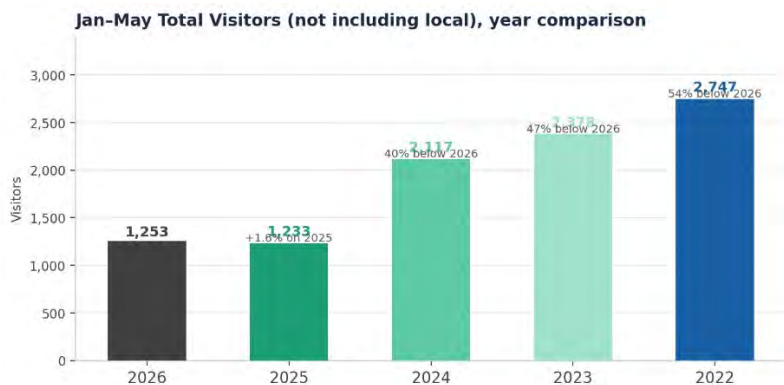


Table 6 Quilpie Visitor Information Centre – Jan–May visitation comparison, 2022–2026

| | Visitors | vs 2026 | Change on 2026 | Trend |
|-------------|----------|---------|----------------|-------|
| 2026 | 1253 | – | – | – |
| 2025 | 1233 | +1.6% | +20 | ↑ |
| 2024 | 2117 | –40% | –864 | ↓ |
| 2023 | 2378 | –47% | –1,125 | ↓ |
| 2022 | 2747 | –54% | –1,494 | ↓ |



CONSULTATION (Internal/External)

Internal: Director Community and Business Development, Deputy Director Community and Business Development, Council staff

External: Tourism Stakeholders, Local Businesses, Community

LEGAL IMPLICATIONS

No legal implications have been identified for activities outlined in this report.

FINANCIAL AND REVENUE IMPLICATIONS

Program activities are funded within the adopted *Operational Budget 2025–26* and do not result in additional financial impacts to Council.

RISK MANAGEMENT IMPLICATIONS

Operational risks associated with Tourism and Visitor Information Centre activities are managed under Council’s Enterprise Risk Management Policy (G.11) and Framework (G.11-A). No material or emerging risks requiring Council intervention have been identified during the reporting period.

OPERATIONAL STATUS REPORTS
PEST AND LIVESTOCK MANAGEMENT STATUS REPORT

ORDINARY COUNCIL MEETING AGENDA

16 JUNE 2026

10.2.3 PEST AND LIVESTOCK MANAGEMENT STATUS REPORT

IX: 276255

Author: Damien McNair, Pest and Livestock Management Coordinator

**Authorisers: Lisa Hamlyn, Director Community and Business Development
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

During the reporting period, presentation of wild dog scalp presentation remained low, continuing a declining trend. Commons and reserves across the Shire are generally in fair to good condition, with routine land management ongoing. The Shire Wild Dog Baiting Program commenced but is temporarily paused due to weather conditions, with increasing focus on feral pig control. Weed management, local law activities, and support for landholder programs continued as part of regular operations.

ACTION ITEMS

There were no action items undertaken during the month.

OPERATIONAL UPDATE

Table 1 Wild dog scalps presented to Council 1 July 2025 to 31 May 2026

| Property | No of Scalps | | | Amount of Payment |
|---------------|--------------|----------|----------|-------------------|
| | Male | Female | Pups | |
| Plevna Downs | 3 | 3 | - | 300.00 |
| Moble Springs | 2 | 4 | - | 300.00 |
| Gumbardo | 1 | - | - | 50.00 |
| Boondook | 2 | - | - | 100.00 |
| Wakes Lagoon | 1 | - | - | 50.00 |
| Mt Margaret | 1 | 1 | | 100.00 |
| Total | 10 | 8 | - | 900.00 |

Table 2 Wild Dog Scalps – Comparative Data Table

| | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |
|---------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Male | 51 | 42 | 82 | 12 | 27 | 10 |
| Female | 44 | 17 | 39 | 7 | 16 | 8 |
| Pups | 4 | 8 | 8 | - | 20 | 0 |

| | | | | | | |
|--------------|-----------|-----------|------------|-----------|-----------|-----------|
| Total | 99 | 67 | 129 | 19 | 63 | 18 |
|--------------|-----------|-----------|------------|-----------|-----------|-----------|

Table 3 Commons and Reserves

| Reserve | Condition | Notes |
|------------------------|-------------|--|
| Quilpie Common | Fair | Fair condition |
| Eromanga Common | Good | Maintaining good condition |
| Adavale Common | Fair / Good | Fair / good condition |
| Warrabin Lane | Good | Maintaining good condition |
| Dillon's Well | Fair / Good | Agisted stock were removed from Reserve during the month |

Wild Dog Baiting Program

The fully funded Shire Baiting Program commenced 8 June 2026. Due to impending rain, the program will pause until the week commencing 15 June 2026.

Baiting programs continue to be primarily focused on feral pigs rather than wild dogs, in response to increasing evidence of feral pig activity across properties within the Quilpie Shire.

Hot Spot Baiting

Hot spot baiting activities undertaken during the reporting period are summarised in Table 4, with meat bait quantities distributed across identified properties for the control of feral pigs.

Table 4 Hot Spot Baiting Information

| Property | Dog | Pig | Meat Quantity |
|------------|-----|-----|---------------|
| Nil | | | |

A total of 121 control records for wild dogs have been submitted to FeralScan to date, five were entered during the current reporting period (see Table 5).

Table 5 Submitted FeralScan Control Records

| Month | Control Records Submitted to FeralScan |
|---------------|--|
| Prior entries | 7 |
| December 2024 | 2 |
| January 2025 | 12 |
| February 2025 | 48 |
| March 2025 | 3 |
| April 2025 | 2 |
| May 2025 | 3 |
| June 2025 | 8 |
| July 2025 | 7 |
| August 2025 | 0 |

| Month | Control Records Submitted to FeralScan |
|----------------|--|
| September 2025 | 9 |
| October 2025 | 1 |
| November 2025 | 0 |
| December 2025 | 1 |
| January 2026 | 0 |
| February 2026 | 0 |
| March 2026 | 5 |
| April 2026 | 8 |
| May 2026 | 5 |
| Total | 121 |

Pest Weed Management

Pest weed treatment activities undertaken during the reporting period are summarised in Table 6. Regular monitoring of weeds will continue as we enter the cooler months.

Table 6 - Pest Weed Management

| Species | Location | Treatment |
|--------------|-----------|---|
| Parthenium | Wellclose | Ongoing management of pest weed in conjunction with landholder. |
| Coral Cactus | Adavale | Reported infestations in and around township to be treated during the month (pending weather) |

Local Laws

Animal Complaints

Two dog complaints were actioned during the month.

Several cat traps have been distributed to community members and businesses.

Stock Routes – Watering Facility Audits

There were no watering facility audits undertaken on Stock Routes within Quilpie Shire during this reporting period.

General

Exclusion Fence Restitution Program

The Pest and Livestock Management Coordinator continued to support the Exclusion Fence Restitution Program throughout this reporting period, working alongside the EFRP Team and Project Officer to promote the program to landholders within the Quilpie Shire.

CONSULTATION (Internal/External)

Internal: Director Community and Business Development, D/Director Community and Business Development, Deputy Director Infrastructure Services, and relevant Council staff.

External: Landholders and community members who are animal owners

LEGAL IMPLICATIONS

No legal implications have been identified for activities outlined in this report.

FINANCIAL AND REVENUE IMPLICATIONS

Program activities are funded within the adopted *Operational Budget 2025–26* and do not result in additional financial impacts to Council.

RISK MANAGEMENT IMPLICATIONS

Operational risks associated with pest and livestock management activities are managed under Council's Enterprise Risk Management Policy (G.11) and Framework (G.11-A). No material or emerging risks requiring Council intervention have been identified during the reporting period.

10.2.4 COMMUNITY AND BUSINESS DEVELOPMENT STATUS REPORT

IX: 276355
Author: Lisa Hamlyn, Director Community and Business Development
Authorisers: Justin Hancock, Chief Executive Officer
Lisa Hamlyn, Director Community and Business Development
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report highlights key operational updates, including community engagement on local health services, positive feedback on MPHS care and visiting services, and identified priorities such as aged care infrastructure, housing, and service communication. Community wellbeing initiatives continued, advocacy was undertaken regarding mail service delays, and the Exclusion Fence Restitution Program progressed with 51 EOIs received and 10 applications completed.

ACTION ITEMS

There are no outstanding action items arising from previous Council resolutions in relation to this report.

OPERATIONAL UPDATE

Condolences

Formal condolences from Council were forwarded to the family of Vincent (Vin) Richardson.

Quilpie Community Advisory Committee (CAN) Meeting

A meeting of the Quilpie Community Advisory Committee was held on 18 May 2026, with discussions focusing on a range of local health service updates and initiatives.

The Committee noted that work has commenced on the Hospital Auxiliary Sensory Garden, with completion anticipated by the end of May 2026.

Positive feedback was received from visiting medical officers, who expressed their appreciation for the Council-provided welcome hampers, noting this initiative as a point of difference for Quilpie compared to other communities.

An update was provided on bed availability at the Quilpie Multi-Purpose Health Service (MPHS), with one bed currently available and community members on the waiting list being contacted.

The Committee was advised of the regular visiting health services delivered in Quilpie, including weekly overnight visits by a Child and Youth Mental Health worker, and monthly visits from a Speech Therapist, Occupational Therapist, Dietician, Podiatrist, Mobile Women's Health Nurse, Child Health Nurse and Midwife. It was noted that some appointments are occasionally delivered via telehealth. Physiotherapy services are provided on a fortnightly basis.

The MPHS continues to support residents to maintain independence in their care, with an increased focus on activities and the implementation of updated aged care requirements.

The availability of a wheelchair-accessible vehicle was also noted, providing transport support for both residents and community clients.

South West Hospital & Health Service Board - Quilpie

The South West Hospital and Health Service (SWHHS) Board and Executive Officer visited Quilpie on 25 May and conducted a community engagement session, attended by eight local residents / health staff. The session provided a valuable opportunity to discuss the performance of the local health system, including areas of strength and opportunities for improvement.

Attendees expressed strong support for several aspects of local health service delivery, including the regular rotation of medical practitioners, the effective collaboration between health programs within the community, and the high standard of care provided by the Director of Nursing and staff at the Quilpie Multi-Purpose Health Service (MPHS).

A number of key concerns were also raised with Board members and the Executive Officer. These included the urgent need for investment to upgrade and expand residential aged care facilities at the Quilpie MPHS, and the broader remodelling of the facility to meet contemporary standards and better service community needs. The ongoing shortage of housing in Quilpie was also identified as a significant issue impacting service delivery and workforce attraction and retention. In addition, there was a call for improved communication regarding the availability and scheduling of dental services provided through SWHHS.

Community Health & Wellbeing BBQ

A Community Health and Wellbeing BBQ was held at the Quilpie Club on Friday 8 May. Despite cold weather conditions, approximately 60 community members attended and enjoyed refreshments and social interaction. Events of this nature play an important role in fostering community connection and strengthening social wellbeing.

Advocacy for Review of Mail Service

Correspondence has been forwarded to Australia Post Head Office, Brisbane requesting a review of the Cheepie mail service, which is currently delivered by a contractor based in a neighbouring shire. Concerns have been raised by local residents regarding the consistent delays in mail delivery and the potential impacts of these delays.

The engagement of a locally based mail contractor would provide additional benefits, enabling residents in the area to support local businesses through direct purchasing and delivery to their properties, thereby strengthening the local economy.

Exclusion Fence Restitution Program

With the 30 June Expression of Interest (EOI) closing date approaching, EFRP staff are focusing on supporting eligible landholders who have submitted EOIs to progress their applications.

A total of 51 EOIs have been received, of which 14 have not proceeded for various reasons. To date, 10 applications have been completed, representing a total of 357.4 kilometres of damaged fencing.

Table 1 Meeting and Events – May / June

| Date | Type | Title | Location |
|--------|----------|---|----------------|
| 18 May | Meeting | Quilpie CAN | Quilpie MPHS |
| 20 May | Meeting | Post Ordinary Meeting of Council and Corporate Plan | Office |
| 20 May | Workshop | QPS Disaster Management Stakeholder Engagement Workshop | Supper Room |
| 21 May | Meeting | Volunteering Queensland | Office |
| 22 May | Event | Rural Residential Estate | On site |
| 25 May | Meeting | Community Health Support Discussion | Office |
| 25 May | Meeting | Strategic Management Team Weekly Meeting | TEAMS |
| 27 May | Meeting | Community & Business Development Team Catch Up | Gyrica Gardens |
| 27 May | Meeting | Yellow Co – EFRP | TEAMS |

| Date | Type | Title | Location |
|---------|----------|---|--------------|
| 29 May | Meeting | Corporate Services – Budget Review | Office |
| 30 May | Event | Quilpie Health Expo | Baldy Top |
| 1 June | Training | AI – Session 1 | Boardroom |
| 1 June | Meeting | Kid Patrol | Library |
| 2 June | Meeting | Council Briefing Session | Boardroom |
| 3 June | Training | Procurement Processes | Depot |
| 3 June | Meeting | New website | Boardroom |
| 3 June | Meeting | Gyrica Gardens – Completion of Defects | TEAMS |
| 3 June | Meeting | Strategic Management Team Weekly Catch Up | TEAMS |
| 3 June | Meeting | Healthy Ageing Community Of Practice – PHN | TEAMS |
| 3 June | Meeting | Department Sport & Recreation | Office |
| 3 June | Meeting | Community Meeting – Corporate Plan | Supper Room |
| 4 June | Meeting | Quilpie Swimming Pool Management | Office/TEAMS |
| 4 June | Meeting | SQ Landscapes – Soil Testing | TEAMS |
| 4 June | Meeting | Capital Catch Up | Boardroom |
| 4 June | Meeting | Rotary | TEAMS |
| 4 June | Meeting | Department Local Government Water & Volunteers - Update | Boardroom |
| 5 June | Meeting | Department Local Government Water & Volunteers - Update | Boardroom |
| 5 June | Event | Community Health & Wellbeing BBQ | Quilpie Club |
| 8 June | Meeting | EFRP – PLG | TEAMS |
| 8 June | Meeting | Strategic Management Team Weekly Catch Up | TEAMS |
| 9 June | Workshop | Council Budget | Boardroom |
| 10 June | Meeting | QRA – Proposed Development Adavale Hardstanding Emergency Exit Routes | TEAMS |

Table 2 Upcoming Meetings and Events – June

| Date | Type | Title | Location |
|---------|---------|--|-------------------|
| 11 June | Meeting | NAIDOC Week 2026 | Boardroom |
| 11 June | Meeting | Sport & Rec Strategic Plan Review – Bulloo Park User Group | Boardroom / TEAMS |
| 12 June | Meeting | DPI – Exclusion Fencing Taskforce | TEAMS |
| 15 June | Meeting | EFRP – PLG | TEAMS |
| 15 June | Meeting | Strategic Management Team Weekly Catch Up | TEAMS |
| 16 June | Meeting | Ordinary Council Meeting | Boardroom |
| 18 June | Meeting | Gyrica Gardens Tenant Meeting | Gyrica Gardens |
| 19 June | Event | Camerata Orchestra | Quilpie Hall |
| 20 June | Event | WTC – Pram Kicker | Quilpie Hall |
| 22 June | Meeting | EFRP – PLG | TEAMS |
| 22 June | Meeting | Strategic Management Team Weekly Catch Up | TEAMS |
| 22 June | Meeting | SWHHS Board / CAN Link Up | TEAMS |
| 24 June | Meeting | Capital Catch Up | Boardroom |

| Date | Type | Title | Location |
|---------|---------|--|---------------------|
| 25 June | Meeting | WHS Consultation & Improvement Group Meeting | Depot Training Room |
| 29 June | Meeting | EFRP – PLG | TEAMS |
| 29 June | Meeting | Strategic Management Team Weekly Catch Up | TEAMS |

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Deputy Director Community and Business Development

Council Staff

Community

Program Stakeholders

Local, State and Commonwealth Government representatives

LEGAL IMPLICATIONS

No legal impacts are noted that are relevant to this report.

FINANCIAL AND REVENUE IMPLICATIONS

Programs within this directive operate within the 2025-2026 Quilpie Shire Council budget.

RISK MANAGEMENT IMPLICATIONS

Programs are delivered in accordance with Council's Enterprise Risk Management Policy (G.11) and Framework (G.11-A).

10.3 CORPORATE SERVICES STATUS REPORTS

10.3.1 CORPORATE SERVICE STATUS REPORT - MAY 2026

IX: 275614
Author: Mwewa Chisenga, Deputy Director of Corporate Services
Authorisers: Sharon Frank, Director Corporate Services
 Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

- Key Outcome:** 4. Strong Governance
- Key Initiative:** 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report provides Council with an update on Corporate Services activities and operational matters for the month of May 2026. Key areas covered include procurement of goods and services, rates and charges, information technology, stores and compliance administration, grant funding progress and applications, finance activities, preparations for the 2025/26 financial statements, governance matters, and meetings attended by Corporate Services.

ACTION ITEMS

For information only.

OPERATIONAL UPDATE

Procurement of Goods and Services

- Prepared expenditure by area reporting and Quilpie area spend analysis – monthly and year to date reporting.
- Prepared the notice of contractual arrangements over \$200,000 excluding GST (for the 2025/26 financial year, that is, 1 July 2025 to 2 June 2026).

Table 1 Tenders and requests for large quotes

| Tenders and Requests | Status |
|---|---|
| T10 25-26 QSC 25/26 Housing Project | Request in Evaluation and/or scheduled for Council resolution |
| T12 25-26 Management & Operation of Quilpie Swimming Pool | Request in Evaluation and/or scheduled for Council resolution |
| T13 25-26 Quilpie Airport Upgrade Project | Request in Evaluation and/or scheduled for Council resolution |
| RFQM 13 25-26 Online Auction | Request in Evaluation and/or scheduled for Council resolution |

| Tenders and Requests | Status |
|---|---|
| RFQM 14 25-26 Supply & Delivery 1 2026 Mid size SUV Wagon | Request in Evaluation and/or scheduled for Council resolution |
| RFQM 15 25-26 Supply & Delivery 1 2026 Wagon | Request in Evaluation and/or scheduled for Council resolution |
| RFQL39 25-26 Flood Damage Thargomindah Road Pkg | Prepared & Request posted |
| T14 25-26 Rural Residential Estate Project | Preparing |

Number of purchase orders: 100

Estimated Value: \$2,773,064.12

[Expenditure by area reporting](#)

The table and graphs below provide an overview of Council’s expenditure on goods and services, categorised by the locations where the businesses operate. Expenditure within the Quilpie Shire encompasses all businesses within the region, highlighting the importance of every business to our community and local economy.

Graph 1 Expenditure by area – year to date 2025/26

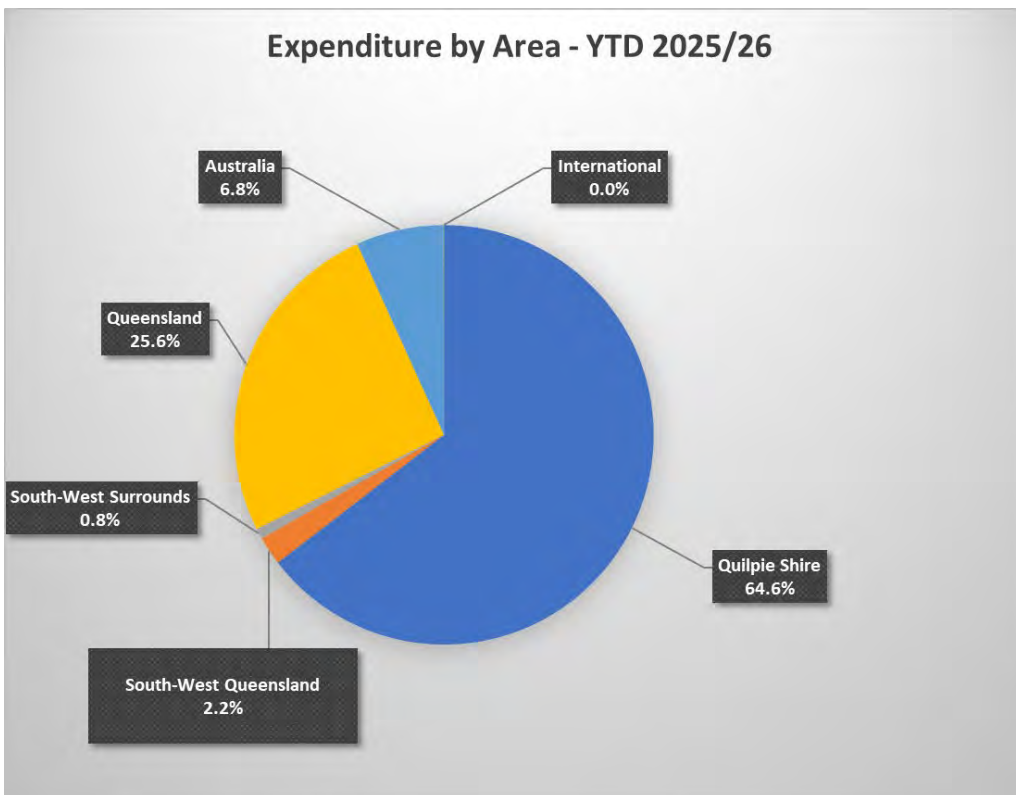


Table 2 Procurement of goods and services 2025/26

July to Oct 2025**Expenditure By Area**

| Area | July | % | August | % | September | % | October |
|--|---------------------|-------------|------------------|-------------|------------------|-------------|------------------|
| Quilpie Shire | 1,077,102 | 40.7% | 3,647,247 | 65% | 2,895,156 | 80% | 4,267,511 |
| South-West Queensland | 159,136 | 6.0% | 321,670 | 6% | 27,513 | 1% | 107,723 |
| South-West Surrounds | 8,217 | 0.3% | 156,616 | 3% | 5,270 | 0% | 2,401 |
| Queensland | 1,246,779 | 47.1% | 1,296,633 | 23% | 608,133 | 17% | 1,721,552 |
| Australia | 156,361 | 5.9% | 185,007 | 3% | 90,378 | 2% | 46,962 |
| International | - | 0.0% | - | 0% | - | 0% | - |
| TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA | \$ 2,647,595 | 100% | 5,607,172 | 100% | 3,615,910 | 100% | 6,146,148 |

| | July | August | September | October |
|---|---------------------|--------------------|-------------------|-------------------|
| TOTAL PAYMENTS | 13,875,418 | 9,891,882 | 12,552,693 | 16,443,889 |
| Less: | | | | |
| Government Agency | 20,671 | 17,600 | 118,482 | 168,470 |
| Tax Payments | 113,254 | 804,321 | 461,413 | 125,920 |
| Internal Adjustments - Quilpie Shire Council | - | - | - | - |
| Investment Movements | 10,930,000 | 2,875,000 | 8,224,000 | 9,900,000 |
| NAB Purchase Card | 32,168 | 55,331 | 26,898 | 29,794 |
| Superannuation | 69,853 | 73,217 | 105,990 | 73,556 |
| Local Government Arrangement | 61,878 | 459,240 | - | - |
| | <u>11,227,823</u> | <u>4,284,710</u> | <u>8,936,783</u> | <u>10,297,741</u> |
| NET CREDITOR PAYMENTS | \$ 2,647,595 | \$5,607,172 | 3,615,910 | 6,146,148 |

Nov 2025 to Jan 2026**Expenditure By Area**

| Area | November | % | December | % | January | % |
|--|------------------|-------------|------------------|-------------|------------------|-------------|
| Quilpie Shire | 1,689,443 | 61% | 4,917,362 | 60% | 650,822 | 18% |
| South-West Queensland | 173,960 | 6% | 99,685 | 1% | 74,542 | 2% |
| South-West Surrounds | 20,864 | 1% | 21,335 | 0% | 8,514 | 0% |
| Queensland | 793,969 | 29% | 1,222,022 | 15% | 2,544,799 | 71% |
| Australia | 82,445 | 3% | 1,949,941 | 24% | 308,444 | 9% |
| International | - | 0% | 5,775 | 0% | - | 0% |
| TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA | 2,760,682 | 100% | 8,216,118 | 100% | 3,587,121 | 100% |

| | November | December | January |
|---|------------------|------------------|------------------|
| TOTAL PAYMENTS | 5,052,200 | 8,456,698 | 3,875,352 |
| Less: | | | |
| Government Agency | 90,017 | 29,871 | 72,593 |
| Tax Payments | 95,981 | 100,347 | 108,353 |
| Internal Adjustments - Quilpie Shire Council | - | - | - |
| Investment Movements | 2,000,000 | - | - |
| NAB Purchase Card | 34,235 | 29,694 | 19,341 |
| Superannuation | 71,285 | 74,458 | 87,943 |
| Local Government Arrangement | - | 6,210 | - |
| | <u>2,291,518</u> | <u>240,580</u> | <u>288,230</u> |
| NET CREDITOR PAYMENTS | 2,760,682 | 8,216,118 | 3,587,121 |

Feb to May 2026

Expenditure By Area

| Area | February | % | March | % | April | % | May | % | 2025/26 YTD Total | YTD % |
|--|------------------|-------------|------------------|-------------|------------------|-------------|-------------------|-------------|----------------------|-------------|
| Quilpie Shire | 3,677,394 | 75% | 1,646,611 | 41% | 2,983,546 | 76% | 9,199,400 | 81.50% | 36,654,014.30 | 64.6% |
| South-West Queensland | 79,488 | 2% | 49,330 | 1% | 56,878 | 1% | 103,391 | 0.92% | 1,253,315.24 | 2.2% |
| South-West Surrounds | 9,126 | 0% | 215,901 | 5% | 21,989 | 1% | - | 0.00% | 459,692.26 | 0.8% |
| Queensland | 524,452 | 11% | 1,930,433 | 48% | 712,423 | 18% | 1,956,589 | 17.33% | 14,539,280.78 | 25.6% |
| Australia | 636,248 | 13% | 217,911 | 5% | 139,770 | 4% | 24,160 | 0.21% | 3,835,927.77 | 6.8% |
| International | - | 0% | - | 0% | - | 0.0% | 3,575 | 0.03% | 21,477.50 | 0.04% |
| TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA | 4,926,708 | 100% | 4,060,188 | 100% | 3,914,606 | 100% | 11,287,115 | 100% | 56,763,707.85 | 100% |

| | February | March | April | MAY | YTD |
|--|-------------------|-------------------|-------------------|-------------------|-----------------------|
| TOTAL PAYMENTS | 12,273,451 | 10,236,089 | 12,543,111 | 15,022,768 | 120,223,551.17 |
| Less: | | | | | |
| Government Agency | 10,118 | 17,441 | 93,232 | 7,169 | 645,662.68 |
| Tax Payments | 266,637 | 163,827 | 105,988 | 106,233 | 2,452,277.92 |
| Internal Adjustments - Quilpie Shire Council | - | - | - | - | - |
| Investment Movements | 6,967,000 | 5,800,000 | 8,190,000 | 3,500,000 | 58,386,000.00 |
| NAB Purchase Card | 26,354 | 53,462 | 153,902 | 39,785 | 499,974.42 |
| Superannuation | 76,633 | 114,929 | 80,823 | 82,466 | 917,798.78 |
| Local Government Arrangement | - | 26,242 | 4,560 | - | 558,129.52 |
| | 7,346,742 | 6,175,902 | 8,628,504 | 3,735,653 | 63,459,843.32 |
| NET CREDITOR PAYMENTS | 4,926,708 | 4,060,188 | 3,914,606 | 11,287,115 | 56,763,707.85 |

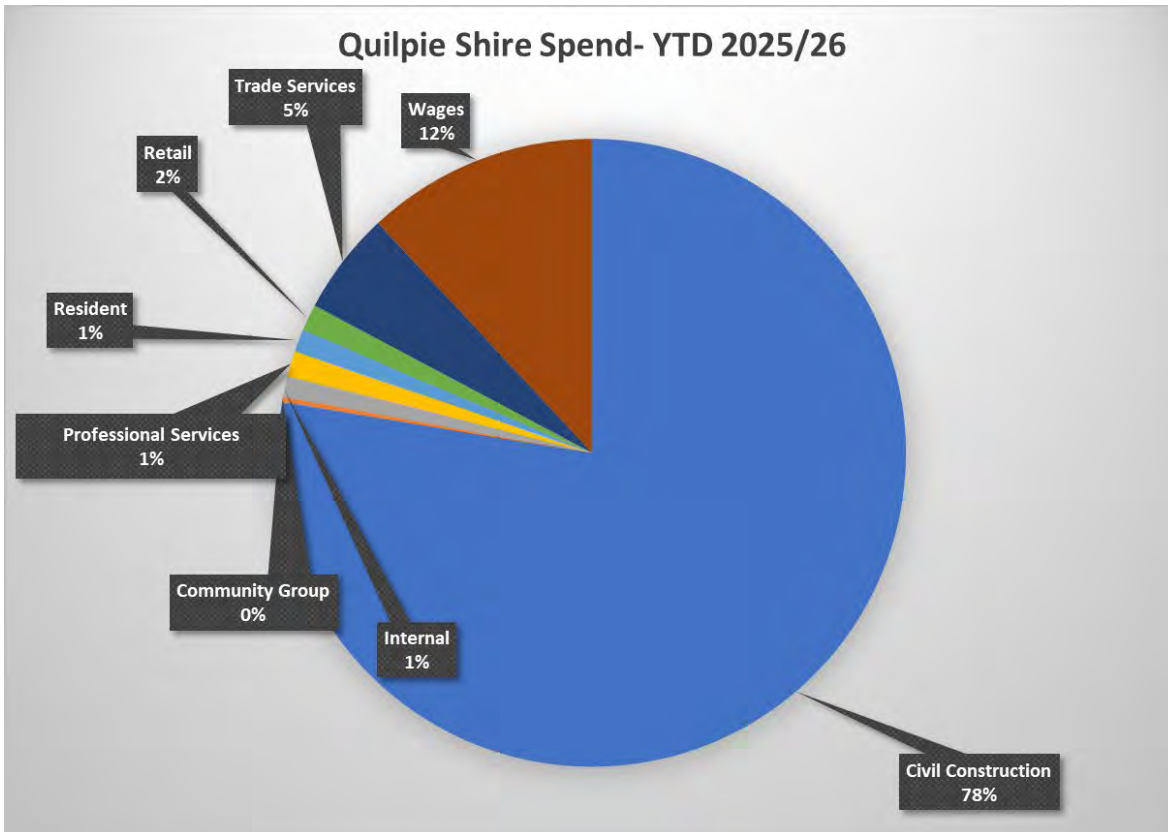
Table 3 Expenditure by area - definitions

| Expenditure by Area - Definitions | |
|---|--|
| Area | Area Definition |
| Quilpie Shire | Procurement of good and/services from suppliers operating within the Quilpie Shire. |
| South-West Queensland | Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh. |
| South-West Surrounds | Procurement of good and/services from suppliers operating in local government areas that surround South West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs. |
| Queensland | Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from Quilpie Shire, South-West Queensland and South-West Surrounds areas). |
| Australia | Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania. |
| International | Procurement of good and/services from international suppliers i.e. from outside Australia. |
| Exclusions: | |
| Government Agency | Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State. |
| Australian Taxation Office | Taxation Obligations - PAYG, GST, FBT |
| Internal Adjustments - Quilpie Shire Council | Example between QSC General and Trust Accounts |
| Investment Movements | Queensland Treasury Corporation and Term Deposits |
| National Australia Bank Purchase Card Payment | NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase. |
| Superannuation | Includes Council and individual contributions |
| Local Government Arrangement | LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare |

Quilpie Shire spend analysis reporting

The tables below provide a *general spend analysis of the purchase of goods and services from within the shire (e.g. civil construction, trade services, retail, professional services, community groups, wages and salaries, residents).*

Graph 2 Quilpie Shire spend analysis – year to date 2025/26



Rates and charges

- Second reminder notices sent out on 11 May 2026
- Processing of new or changed service charges as required.
- Issued Notices of Intention to Sell Land for Rates and Charges overdue for more than 3 years.

Information technology

- Review of Cyber security, AI and CCTV Policies
- Review and finalisation of IT ticketing system.
- Rollout of replacement laptops continuing
- Continuing with onboarding of outdoor staff to the network and training in Outlook and Phriendly Phishing.

Stores

- Preparation for advertising of stores officer role
- Maintaining store stock levels and issuing store items ongoing

Compliance administration

- Liaison with Town Planner and Building certifier on enquiries
- Completion of the April Building Approvals Report to ABS
- Building and Planning application compliance correspondence
- Building and Planning application assistance and liaison with applicants
- General records duties and advice
- Website updates

Customer Service

- Managing Council’s social media platforms
- Attended presentation on AI use to Council
- General customer service duties
- Received updates on managing Community and Staff newsletters

Applications for grants and subsidies

Table 4 Competitive grant funding application submissions 2025/26

| Funding Program | Funded By | Project | Subsidy Request | Status |
|--|--|--|---|--|
| Local Government Battery Collection | Queensland Government: Department of the Environment, Tourism, Science and Innovation | The project will install permanent fireproof battery collection boxes at four waste facilities to safely manage problem batteries and includes community awareness activities about the new collection points. | Funding request: \$80,000 Total project cost: \$100,000 Council in-kind support valued at \$20,000 | Application Successful |
| Resource Recovery Boost Fund (Stream 1 – Small) | Queensland Government: Department of the Environment, Tourism, Science and Innovation | The project will procure a mobile horizontal grinder and material handling attachment (rotating grab / grapple bucket) for existing council loader or excavator and the construction of a concrete waste processing bay. | Funding request: \$654,000 Total project cost: \$730,000 Council in-kind support valued at \$20,000 | Application progressed to assessment panel |
| Regional Tech Hub | Regional Tech Hub Grant | Quilpie Connectivity Catch-ups – Quilpie, Eromanga | Funding requested: \$1,000 | Application successful Planning in progress |

| Funding Program | Funded By | Project | Subsidy Request | Status |
|--|---|---|--|---|
| Lit Up | Australia Reads | Literacy Program being delivered in collaboration with schools | Funding Requested | Application successful Costing in progress |
| 2026 Australia Day Community Events Grants Program | National Australia Day Council | Australia Day Awards and Community Connect Events being held Friday 23 January 2026 and Monday 26 January 2026 | Funding Request: \$10,000.00 Total Project cost: \$17,740.00 Council contribution: \$7,740.00 | Application successful |
| Cat C - Community Health and Wellbeing Package (CRO) (CRRSO) | Department of Families, Seniors, Disability Services and Child Safety | Employment of Community Recovery and Resilience Officer Employment of Community Recovery Rebuild Support Officer Associated activities | Funding Request: \$927,000.00 CRRO - \$669,000 CRRSO -\$258,000 | Application Successful |
| Early Intervention Aged Care (EIAC) Program | WQPHN Western Qld Primary Health Network | Employment and activities relating to Health and Wellbeing for Seniors | Funding Request: \$150,000.00 | Application Successful |
| Arts Queensland | Regional Arts Development Fund (RADF) | Funding to boost local arts and cultural activities | Funding Request: \$26,250.00 (25-26) *multi-year funded Council in kind contribution: \$5,000.00 | Application Successful |
| Care Collective South-West Primary Care Pilot Program | Queensland Health | Employment of Community Services Coordinator (PT) | Funding Request: \$95,040.00 | Application Successful |
| Active Transport Grant Program 2026/27 | Queensland Government Department of Transport and Main Roads | Application 1: Planning Project category – preparation of Walking Network Plan (WNP) Application 2: Design & Construct – Footpath sections on Gyrica Street and Chulungra Street | Funding Request: \$37,500 Council contribution: \$12,500 Total project cost: \$50,000 Funding Request: \$232,500 Council Contribution: \$77,500 Total project cost: \$310,000 | Application Submitted |

| Funding Program | Funded By | Project | Subsidy Request | Status |
|---|---|--|---|------------------------|
| Safer Local Roads & Infrastructure Program (SLRIP) | Federal Government Department of Infrastructure, Transport, Regional Development Communications and the Arts (DITRDCA) | Construction of a new rest area on the Diamantina Development Road (93B) next to the intersection with Kyabra Road | Funding request: \$1,840,000 Council contribution: \$230,000(26/27) and \$230,000 (27/28) Total project cost:\$2.3m | Application submitted |
| Residential Activation Fund (RAF) – Round 2 | Queensland Government Department of State Development, Infrastructure, and Planning | Quilpie Sewage Treatment Plant | Total project cost: \$13,173,197 Funding request: \$11,861,191 Council Contribution: \$1,312,006 | Application submitted |
| Residential Activation Fund (RAF) – Round 2 | Queensland Government Department of State Development, Infrastructure, and Planning | Powerhouse Residential Estate - Stage 2 (Trunk Infrastructure) | Total project cost: \$6,387,944 Funding request: \$6,002,455 Council Contribution: \$385,489 | Application submitted |
| Disability Standards Upgrade Program (DSUP) | Queensland Government Department of Transport and Main Roads | Retrofitting accessibility requirements for Quilpie Airport terminal building | Total project cost: \$153,750 Funding request: \$78,750 Council Contribution: \$75,000 | Application Successful |

Table 5 Competitive grant funding applications made in 2024/25

| Funding Program | Funded By | Project | Subsidy Request | Status |
|--|-----------------------|--|--|------------------------|
| Remote Airstrip Upgrade Program – Round 11 | Australian Government | Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing | Funding request: \$102,250 Total project cost: \$204,500 Council contribution - \$82,250 Council in-kind support valued at \$20,000 | Application Successful |
| Scheme Supply Fund 2024-2026 – Pathway 1 - Allocation | Queensland Government | Quilpie Shire Council Planning Scheme Update | Funding request: \$100,000 Total project cost: \$100,000 | Application Successful |

| Funding Program | Funded By | Project | Subsidy Request | Status |
|---|-----------------------|---|---|--------------------------|
| Country Roads Connect (CRC) Program | Queensland Government | Sealing of Old Charleville Road and Napoleon Road | Funding Request: \$14,500,000 Total project cost: \$15,000,000 Council contribution - \$500,000 | Application Unsuccessful |
| Disaster Ready Fund | Queensland Government | Napoleon Road and Old Charleville Road – Sealing of low-lying sections | Funding request: \$900,000 Total project cost: \$1,000,000 Council contribution - \$100,000 | Application Unsuccessful |
| Residential Activation Fund | Queensland Government | Quilpie Town Rural Residential Estate Infrastructure | Funding Request: \$2,576,250 Total project cost: \$4,400,000 Council contribution - \$1,720,000 | Application Successful |
| Community Energy Upgrades Fund Round 2 | Australian Government | Quilpie Community Energy Upgrade Project (Solar panel power generation systems – 3 x Council Buildings) | Total project cost: \$154,163 Funding request - \$77,082 Council contribution - \$77,083 | Application Successful |

Finance

- Prepared the monthly Finance Report – for the prior month.
- Undertook the grant and contract assessment – monthly review with revenue recognition and adjustments for contract assets and contract liabilities as required. Some new grants that have been approved and received are still being assessed for the correct accounting treatment under the accounting standards.
- Reconciled the work in progress and capital expenditure.
- Processed monthly journals.
- NAB FlexiPurchase (expense management software) to manage and report on Purchasing / Corporate Cards rolled out.
- Manage investments as required.
- Preparation of draft budget for 2026/27
- Held budget workshop for Councillors
- Attended Finance Officers Network workshop in Toowoomba

Preparations for financial statements 2025/26

- Finalised interim audit queries.
- Prepared and submitted proforma Financial Statements for the year ended 30 June 2026 for review by QAO

- Held catchup meeting with water and sewerage assets valuer.
- Compiling information requested by water and sewerage assets valuer.
- Identified capital projects advised as complete for capitalisation
- Reviewed financial statements plan for 2025/26
- Preparation and planning for year end including rollover of PCS

Governance

- Review and updating policy register

Meetings

Table 6 Meetings

| Date | Meeting |
|---------|---|
| 6-7 May | Attended Finance Officers Network workshop |
| 12 May | Budget workshop |
| 14 May | Water and Sewerage draft findings meeting |
| 18 May | Discussion with Supplier on Audio Visual proposal for Council Boardroom |
| 19 May | Ordinary Council Meeting |
| 22 May | Attended Rural Residential Estate sod turning |

CONSULTATION (Internal/External)

- Chief Executive Officer
- Corporate Services Team
- Directors

LEGAL IMPLICATIONS

None noted.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's adopted 2025/26 budget.

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy.

10.4 OFFICE OF THE CEO STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 276265
Author: Justin Hancock, Chief Executive Officer
Authorisers: Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report updates Council on key activities within the Chief Executive Officer’s portfolio for the month of May 2026.

ACTION ITEMS

- **Sale of council housing:** Advised Minister Leahy 3 February 2026; an eight-week cooling-off period applies under the *Local Government Regulation 2012 (Qld)*. Cooling-off period ended on 31 March 2026; this property settled on 27 May 2026.
- **Child Care Centre: Kids Patrol – Quilpie Academy officially opened on 11 May 2026.**

OPERATIONAL UPDATE

- **Monthly meetings:** Key meetings held in May 2026 are listed in Table 1.
- **Planned meetings:** Strategic, governance, and community engagement meetings are scheduled from June to December 2026. See Table 2 for the full schedule.

Table 1 Monthly meetings

| Date | Event | Location |
|--------|---|------------|
| 1 May | WDBF – Department Review | Online |
| 1 May | Quilpie Access to Early Childhood Education and Care | Online |
| 5 May | Councillor Briefing Session | Quilpie |
| 5 May | Quilpie Shire Council - Hon. Meaghan Scanlon MP Meeting | Online |
| 5 May | Quilpie Shire Council – Meeting with Mr Tom Smith MP | Online |
| 6 May | DDMG Meeting | Cunnamulla |
| 7 May | Biosecurity Queensland | Quilpie |
| 8 May | DPI Exclusion Fencing Taskforce | Online |
| 11 May | Kids Patrol – Quilpie Academy Opening | Quilpie |
| 12 May | Budget Workshop | Quilpie |

| Date | Event | Location |
|-----------|--------------------------------------|-----------|
| 13 May | TMR Meeting | Online |
| 14 May | QRA Monthly Meeting | Online |
| 19 May | Ordinary Council Meeting | Quilpie |
| 20 May | QPS Disaster Management Workshop | Quilpie |
| 21 May | Volunteering Queensland Meeting | Quilpie |
| 22 May | Rural Residential Estate Sod Turning | Quilpie |
| 26-28 May | Bush Councils Convention | Longreach |
| 30 May | Quilpie Health Expo | Quilpie |

Table 2 Planned meetings: May – December 2026

| Date | Event | Location |
|----------|---|----------|
| 1-2 June | AI Training for Councillors | Quilpie |
| 2 June | Councillor Briefing Session | Quilpie |
| 2 June | APA Bulloo Interlink Pipeline Meeting | Online |
| 2 June | BOM - Flood Warning Infrastructure Network (FWIN) Program Discussion | Online |
| 3 June | TMR Operational Planning Meeting | Quilpie |
| 3 June | Disaster Ready Fund (DRF) Round 4 Online Information Session | Online |
| 4 June | TMR Meeting | Quilpie |
| 4 June | Information session proposal for Local Government (Empowering Councils) and Other Legislation Amendment Bill 2026 (Quilpie) | Quilpie |
| 5 June | Client Service Meeting (DLGWV) | Quilpie |
| 9 June | Audit Committee | Quilpie |
| 9 June | Budget Workshop | Quilpie |
| 10 June | LGMA Inspire Conference | Brisbane |
| 11 June | Parliamentary Inquiry Hearing — Local Government Funding and Fiscal Sustainability | Online |
| 11 June | QRA Monthly Meeting | Online |
| 11 June | TMR Monthly Meeting | Online |
| 12 June | DPI Exclusion Fencing Taskforce | Online |
| 12 June | Queensland Housing Code Discussion | Online |
| 16 June | Ordinary Council Meeting | Quilpie |

| Date | Event | Location |
|----------------|---|-------------|
| 19 June | LGMA Budget Meeting | Online |
| 22-25 June | ALGA National General Assembly | Canberra |
| 29 June | SWQROC EOFY Meeting | Online |
| 7 July | Councillor Briefing Session | Quilpie |
| 7 July | Aspire AI Presentation | Quilpie |
| 9 July | QRA Monthly Meeting | Online |
| 9 July | TMR Monthly Meeting | Online |
| 10 July | DPI Exclusion Fencing Taskforce | Online |
| 21 July | LGAQ new Legislative Compliance Register Demonstration | Online |
| 27 July | National Emergency Text Message – 2PM | Online |
| 28 July | Ordinary Council Meeting | Quilpie |
| 30-31 July | Darling Downs and South West Queensland Council of Mayors | Goondiwindi |
| 4 August | Councillor Briefing Session | Quilpie |
| 6 August | QRA Monthly Meeting | Online |
| 14 August | LGMA Board Meeting | Brisbane |
| 18 August | Ordinary Council Meeting | Quilpie |
| 24 August | SWQROC F2F (including meeting of the SWQRWC) | Brisbane |
| 25-26 August | Western Queensland Alliance of Councils Assembly | Brisbane |
| 1 September | Councillor Briefing Session | Quilpie |
| 3 September | QRA Monthly Meeting | Online |
| 8 September | Audit Committee | Quilpie |
| 8-10 September | LGMA Annual Conference | Gold Coast |
| 11 September | Quilpie Show – Public Holiday | |
| 15 September | Ordinary Council Meeting | Quilpie |
| 1 October | QRA Monthly Meeting | Online |
| 5 October | King's Birthday | |
| 6 October | Councillor Briefing Session | Quilpie |
| 19 October | SWQROC AGM | Cairns |
| 19-21 October | LGAQ Annual Conference | Cairns |
| 26-27 October | John Oberhardt Training | Quilpie |

| Date | Event | Location |
|----------------|--|--------------|
| 27 October | Ordinary Council Meeting | Quilpie |
| 29 October | QRA Monthly Meeting | Online |
| 3 November | Councillor Briefing Session | Quilpie |
| 17 November | Ordinary Council Meeting | Quilpie |
| 23-24 November | SWQROC F2F (including mtg of the SWQRWC) | Thargomindah |
| 26 November | QRA Monthly Meeting | Online |
| 26 November | LGMA CEO Meeting | Brisbane |
| 26 November | LGMA Board Meeting | Brisbane |
| 1 December | Councillor Briefing Session | Quilpie |
| 14 December | SWQROC (including meetings of the SWRRTG and SWQWSA) | Online |
| 15 December | Ordinary Council Meeting | Quilpie |

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

FINANCIAL AND REVENUE IMPLICATIONS

There are no financial or revenue implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

11 INFRASTRUCTURE SERVICES

11.1 RFQM 14 25-26 SUPPLY & DELIVERY OF ONE 2026 MID-SIZE SUV- WITH OR WITHOUT TRADE

IX: 276258

Author: Kasey-Lee Davie, Procurement Officer

Authorisers: Brian Weeks, Deputy Director Infrastructure Services
Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report recommends awarding RFQM 14 25-26 Supply & Delivery of one 2026 Mid-Size SUV- With Trade to Sedilli Pty Ltd T/A Southwest Ford, for the replacement of a current vehicle, as part of Council 25/26 Plant Replacement.

The procurement was conducted through VendorPanel Marketplace. Sedelli Pty Ltd T/A Southwest Ford achieved the highest weighted score of 86/100 and demonstrates value for money having regard to specification compliance.

RECOMMENDATION

That Council:

1. Award RFQM 14 25-26 Supply & Delivery of one 2026 Mid-Size SUV to Sedilli Pty Ltd T/A Southwest Ford for an amount of \$41,789.00 including GST (\$37,990.00 excluding GST); and
2. Accept the trade offer tendered in RFQM 14 25-26 Supply & Delivery of one 2026 Mid-Size SUV from Sedilli Pty Ltd T/A Southwest Ford for an amount of \$10,000.00 including GST (\$9,090.91 excluding GST); and
3. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to delegate, negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Council's 2025/26 budget, adopted on 6 July 2025, allocated \$3.676 million for plant replacement as part of Council's ongoing commitment to maintaining a reliable, efficient, and fit-for-purpose fleet.

This investment supports the delivery of essential infrastructure and maintenance services across the Shire, particularly in remote and challenging operating environments.

Within this allocation, provision was made for the replacement of the current mid-size SUV utilised by administration. These vehicles are critical support assets, enabling operators to safely access worksites, transport personnel, tools, and equipment, and respond to operational requirements across the road network.

The replacement program specifically targets unit 1141, which has reached the end of their economic service life. Continued operation of the ageing asset presents increased risks in terms of reliability, maintenance costs, and downtime, which can directly impact service delivery and productivity.

The procurement of a new mid-size SUV will ensure improved safety, reliability, and operational efficiency for the end user. Newer vehicles are expected to deliver reduced whole-of-life costs, improved fuel efficiency, and enhanced compliance with current safety and environmental standards, ultimately supporting Council's objective of delivering high-quality and cost-effective services to the community.

REPORT

The RFQM 14 25–26 procurement activity was undertaken for the supply and delivery of one 2026 mid-size SUV, with or without trade.

Following evaluation, Council is recommending the submission from Sedilli Pty Ltd T/as Southwest Ford for the supply and delivery of the vehicle, on the basis that it represents the best value for money and fit for purpose. A trade was offered or accepted as part of Sedilli Pty Ltd T/as Southwest Ford response, which Council evaluated as a sufficient trade value.

Procurement method

In accordance with Part 3 Division 2 of the *Local Government Regulation 2012* (Qld) and Council's Procurement Policy, Council invited quotes from 3 suppliers via VendorPanel Marketplace.

| Description | Details |
|-------------------------------|---|
| Advertising platform | VendorPanel Portal |
| RFQ / Tender open | Thursday 14 May 2026 |
| RFQ / Tender close | 2:00 PM Friday 29 May 2026 |
| Suppliers invited | 3 Suppliers - Public Market Place- Vehicles |
| Conforming responses received | 2 |

| Suppliers | Response |
|------------------------------------|----------------------|
| Black Toyota | Response Received |
| Sedilli Pty Ltd T/A Southwest Ford | Response Received |
| Tait Motors Pty Ltd | No Response Received |

Evaluation

The evaluation applied the following published criteria to all conforming submissions: Price (30%), Compliance with Specifications (20%), Warranty (20%), Service & Spare Parts (15%), and Delivery

Time (15%). The evaluation was conducted through VendorPanel Multiparty. The evaluation was conducted in accordance with the published criteria and weightings.

| Supplier | Tendered Price: | Price 30% | Compliance with Specifications 20% | Warranty 20% | Service & Spare Parts 15% | Delivery Time 15% | Overall score |
|------------------------------------|----------------------|-----------|------------------------------------|--------------|---------------------------|-------------------|---------------|
| Black Toyota- | \$55,077.62 GST Inc. | 22.8 | 14 | 4 | 0 | 10.5 | 51.3/100 |
| | \$50,070.56 GST Exc. | | | | | | |
| Sedilli Pty Ltd T/A Southwest Ford | \$41,789.00 GST Inc. | 30 | 14 | 18 | 12 | 12 | 86 / 100 |
| | \$37,990.00 GST Exc. | | | | | | |

| Suppliers | Tendered Vehicle |
|------------------------------------|---|
| Black Toyota | Toyota, RAV 4, GX, 2 Wheel Drive |
| Sedilli Pty Ltd T/A Southwest Ford | Nissan X-Trail ST 4x2 2.5 E.F.I Automatic Wagon |

The panel's assessment, as detailed in Table 5, scored Sedilli Pty Ltd T/A Southwest Ford highest overall (86).

Therefore, the panel considers Sedilli Pty Ltd T/A Southwest Ford submission has met all requirements and is most advantageous outcome overall.

The table below outlines the trade offers for Unit 1141, 2016 Nissan X-Trail.

| Supplier | Trade Offer for Unit 1141: |
|------------------------------------|----------------------------|
| Black Toyota | \$9,000.00 GST Inc. |
| | \$8,181.82 GST Exc. |
| Sedilli Pty Ltd T/A Southwest Ford | \$10,000.00 GST Inc. |
| | \$9,090.91 GST Exc. |

The panel assessment concluded to recommendation of accepting the trade offer from Sedili Pty Ltd T/A Southwest Ford.

Council may decide not to accept any of the responses it receives. If Council accepts a response, it must select the option that is most advantageous, noting that the lowest price and/or highest weighted score may not necessarily represent the most beneficial outcome.

This assessment aligns with the sound contracting principles in *section 104(3) of the Local Government Act 2009 (Qld)*, particularly:

- value for money
- open and effective competition
- the development of competitive local business and industry
- environmental protection
- ethical behaviour and fair dealing

Value for money

Council is satisfied that Sedilli Pty Ltd has met all required specifications and has demonstrated the capability and resources to deliver the required vehicle as per response submitted. Council is satisfied that the recommended award to Sedilli Pty Ltd T/A Southwest Ford represents best value for money for the purposes of section 104 of the *Local Government Act 2009 (Qld)* and section 228 of the *Local Government Regulation 2012 (Qld)*.

Probity

This procurement process was conducted in accordance with Council's Procurement Policy and processes.

OPTIONS

Option 1 – Recommended

That Council:

1. Award RFQM 14 25-26 Supply & Delivery of one 2026 Mid-Size SUV to Sedilli Pty Ltd T/A Southwest Ford for an amount of \$41,789.00 including GST (\$37,990.00 excluding GST); and
2. Accept the trade offer tendered in RFQM 14 25-26 Supply & Delivery of one 2026 Mid-Size SUV from Sedilli Pty Ltd T/A Southwest Ford for an amount of \$10,000.00 including GST (\$9,090.91 excluding GST); and
3. Pursuant to section 257 of the *Local Government Act 2009 (Qld)*, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Award RFQM 14 25-26 Supply & Delivery of one 2026 Mid-Size SUV to Black Toyota for an amount of \$55,077.62 including GST (\$50,070.56 excluding GST); and
2. Accept the trade offer tendered in RFQM 14 25-26 Supply & Delivery of one 2026 Mid-Size SUV from Black Toyota for an amount of \$9,000.00 including GST (\$8,181.82 excluding GST); and
3. Pursuant to section 257 of the *Local Government Act 2009 (Qld)*, delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council:

1. Resolve not to award RFQM 14 25-26 Supply & Delivery of one 2026 Mid-Size SUV

If Council's decision is inconsistent with the recommendation, Council is required to provide reasons for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of reasons must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Deputy Infrastructure Services

Fleet & Workshop Manager

Light Vehicle Mechanic

Procurement Officer

INTERESTED PARTIES

Sedilli Pty Ltd T/AS Southwest Ford

Black Toyota

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Under section 254H of the *Local Government Regulation 2012* (Qld), if Council makes a decision inconsistent with the officer recommendation, and the decision is about entering into a contract the total value of which is more than the greater of the following:

- (i) \$200,000 exclusive of GST;
- (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;

the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

This procurement activity is funded by Councils 25-26 Plant Replacement Budget.

ASSET MANAGEMENT IMPLICATIONS

The replacement of unit 1141, is a direct investment in the operational capacity and long-term sustainability of Council's asset portfolio.

- **Reduced Lifecycle Costs:** Introducing a new, reliable assets into the fleet will lower maintenance and repair expenditures compared to the aging units it replaces, while also improving fuel efficiency and operational availability.

- **Enhanced Service Delivery:** Modern and reliable vehicles ensures that Council's administration teams can perform essential tasks efficiently and without unexpected downtime, directly supporting consistent service delivery to the community.
- **Fleet Optimisation:** The purchase is a strategic action under Council's Fleet Management Plan, ensuring the fleet remains modern, fit-for-purpose, and reduces the risk of major operational failures.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council's approved risk appetite.

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|---|--|---|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Refer to risk calculator provided below for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Lack of availability of suppliers | Evaluation Criteria set to determine the ability of suppliers | Delays in meeting Delivery deadlines | Unlikely | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability. |
| Conflict of interest | Conflict of interest checks/declaration in place requesting officer and evaluation team | Reputational risk, failure to act in the best interest of the entity and public sector, poor governance. | Possible | Moderate | High | Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept |
| Response Non-conformance | Competitive process allowing multiple suppliers from Local Buy list to respond. Clear response criteria | No suitable supplier, different procurement approach, additional administrative cost | Possible | Minor | Medium | Ensuring the documentation is clear and the response schedule meets the request criteria |
| No suitable vehicles available | Multiple options and suppliers available | Extended use of existing fleet | Possible | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability |

HUMAN RIGHTS CONSIDERATION

In accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that awarding RFQM 14 25-26 Supply & Delivery of 1 (one) 2026 Wagon to Sedilli Pty Ltd T/A Southwest Ford does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council's lawful objectives, including the restoration of safe and reliable road access for residents, industry, and emergency services.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council's decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable manner.

11.2 RFQM 15 25-26 SUPPLY & DELIVERY OF ONE 2026 4WD WAGON- WITH OR WITH OUT TRADE

IX: 276260

Author: Kasey-Lee Davie, Procurement Officer

Authorisers: Brian Weeks, Deputy Director Infrastructure Services

Sharon Frank, Director Corporate Services

Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report recommends awarding RFQM 15 25-26 Supply & Delivery of one 2026 Wagon- With Trade to Sedilli Pty Ltd T/AS Southwest Ford, for the replacement of a current vehicle, as part of Council 25/26 Plant Replacement.

The procurement was conducted through VendorPanel Marketplace. Sedelli Pty Ltd T/AS Southwest Ford achieved the highest weighted score of 68.5/100 and demonstrates value for money having regard to specification compliance.

RECOMMENDATION

That Council:

1. Award RFQM 15 25-26 Supply & Delivery of one 2026 Wagon to Sedilli Pty Ltd T/A Southwest Ford for an amount of \$85,001.00 including GST (\$77,273.63 excluding GST); and
2. Accept the trade offer tendered in RFQM 15 25-26 Supply & Delivery of one 2026 Wagon from Sedilli Pty Ltd T/A Southwest Ford for an amount of \$30,000.00 including GST (\$27,272.73 excluding GST); and
3. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to delegate, negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

BACKGROUND

Council's 2025/26 budget, adopted on 6 July 2025, allocated \$3.676 million for plant replacement as part of Council's ongoing commitment to maintaining a reliable, efficient, and fit-for-purpose fleet. This investment supports the delivery of essential infrastructure and maintenance services across the Shire, particularly in remote and challenging operating environments.

Within this allocation, provision was made for the replacement of the current Wagon utilised by administration. These vehicles are critical support assets, enabling operators to safely access worksites, transport personnel, tools, and equipment, and respond to operational requirements across the road network.

The replacement program specifically targets unit 1134, which has reached the end of their economic service life. Continued operation of the ageing asset presents increased risks in terms of reliability, maintenance costs, and downtime, which can directly impact service delivery and productivity.

The procurement of a new Wagon will ensure improved safety, reliability, and operational efficiency for the end user. Newer vehicles are expected to deliver reduced whole-of-life costs, improved fuel efficiency, and enhanced compliance with current safety and environmental standards, ultimately supporting Council's objective of delivering high-quality and cost-effective services to the community.

REPORT

The RFQM 15 25–26 procurement activity was undertaken for the supply and delivery of one 2026 Wagon, with or without trade. Tenderers were asked to provide an additional price for All-terrain tyres and Stedi TYPE-X EVO 8.5" Driving lights as optional extras.

Following evaluation, Council is recommending the submission from Sedilli Pty Ltd T/A Southwest Ford for the supply and delivery of the vehicle + extras, on the basis that it represents the best value for money and fit for purpose. A trade was offered as part of Sedilli Pty Ltd T/A Southwest Ford response, which Council evaluated as a sufficient trade value.

Procurement method

In accordance with Part 3 Division 2 of the *Local Government Regulation 2012* (Qld) and Council's Procurement Policy, Council invited quotes from 3 suppliers via VendorPanel Marketplace.

| Description | Details |
|-------------------------------|--|
| Advertising platform | VendorPanel Portal |
| RFQ / Tender open | Thursday 14 May 2026 |
| RFQ / Tender close | 2:00 PM Friday 29 May 2026 |
| Suppliers invited | 3 Suppliers- Public Market Place- Vehicles |
| Conforming responses received | 2 |

| Suppliers | Response |
|------------------------------------|----------------------|
| Black Toyota | Response Received |
| Sedilli Pty Ltd T/A Southwest Ford | Response Received |
| Tait Motors Pty Ltd | No Response Received |

Evaluation

The evaluation applied the following published criteria to all conforming submissions: Price (30%), Compliance with Specifications (20%), Warranty (20%), Service & Spare Parts (15%), and Delivery

Time (15%). The evaluation was conducted through VendorPanel Multiparty. The evaluation was conducted in accordance with the published criteria and weightings.

| Supplier | Tendered Price: | Price 30% | Compliance with Specifications 20% | Warranty 20% | Service & Spare Parts 15% | Delivery Time 15% | Overall score |
|------------------------------------|--|-----------|------------------------------------|--------------|---------------------------|-------------------|---------------|
| Black Toyota- | \$101,659.94 GST Inc. (extras included) \$92,418.13 GST Exc. | 25.1 | 16 | 0 | 0 | 7.5 | 48.6/100 |
| Sedilli Pty Ltd T/A Southwest Ford | \$85,001.00 GST Inc. (extras included) \$77,273.64 GST Exc. | 30 | 16 | 0 | 12 | 10.5 | 68.5 / 100 |

| Suppliers | Tendered Vehicle |
|------------------------------------|---|
| Black Toyota | Toyota, Prado GX, Automatic 4x4 Wagon |
| Sedilli Pty Ltd T/A Southwest Ford | Ford Everest Active V6 Turbo Diesel Automatic 4x4 Wagon |

The panel’s assessment, as detailed in Table 5, scored Sedilli Pty Ltd T/A Southwest Ford highest overall (68.5).

Therefore, the panel considers Sedilli Pty Ltd T/A Southwest Ford submission has met all requirements and is most advantageous outcome overall.

The table below outlines the trade offers for Unit 1134, 2021 Ford Everest Trend.

| Supplier | Trade Offer for Unit 1134: |
|------------------------------------|----------------------------|
| Black Toyota | \$24,000.00 GST Inc. |
| | \$21,818.18 GST Exc. |
| Sedilli Pty Ltd T/A Southwest Ford | \$30,000.00 GST Inc. |
| | \$27,272.73 GST Exc. |

The panel assessment concluded to recommendation of accepting the trade offer from Sedili Pty Ltd T/A Southwest Ford.

Council may decide not to accept any of the responses it receives. If Council accepts a response, it must select the option that is most advantageous, noting that the lowest price and/or highest weighted score may not necessarily represent the most beneficial outcome.

This assessment aligns with the sound contracting principles in *section 104(3) of the Local Government Act 2009 (Qld)*, particularly:

- value for money
- open and effective competition
- the development of competitive local business and industry
- environmental protection
- ethical behaviour and fair dealing

Value for money

Council is satisfied that Sedilli Pty Ltd has met all required specifications and has demonstrated the capability and resources to deliver the required vehicle as per response submitted. Council is satisfied that the recommended award to Sedilli Pty Ltd T/A Southwest Ford represents best value for money for the purposes of section 104 of the *Local Government Act 2009 (Qld)* and section 228 of the *Local Government Regulation 2012 (Qld)*.

Probity

This procurement process was conducted in accordance with Council's Procurement Policy and processes

OPTIONS

Option 1 – Recommended

That Council:

1. Award RFQM 15 25-26 Supply & Delivery of one 2026 Wagon to Sedilli Pty Ltd T/A Southwest Ford for an amount of \$85,001.00 including GST (\$77,273.63 excluding GST); and
2. Accept the trade offer tendered in RFQM 15 25-26 Supply & Delivery of one 2026 Wagon from Sedilli Pty Ltd T/A Southwest Ford for an amount of \$30,000.00 including GST (\$27,272.73 excluding GST); and
3. Pursuant to section 257 of the *Local Government Act 2009 (Qld)*, delegate to the Chief Executive Officer the authority to delegate, negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Award RFQM 15 25-26 Supply & Delivery of one 2026 Wagon to Black Toyota for an amount of \$101,659.94 including GST (\$92,418.13 excluding GST); and
2. Accept the trade offer tendered in RFQM 15 25-26 Supply & Delivery of one 2026 Wagon from Black Toyota for an amount of \$24,000.00 including GST (\$21,818.18 excluding GST); and
3. Pursuant to section 257 of the *Local Government Act 2009 (Qld)*, delegate to the Chief Executive Officer the authority to delegate, negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council:

1. Resolve not to award RFQM 15 25-26 Supply & Delivery of one 2026 Wagon

If Council's decision is inconsistent with the recommendation, Council is required to provide reasons for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of reasons must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Deputy Infrastructure Services

Fleet & Workshop Manager

Light Vehicle Mechanic

Procurement Officer

INTERESTED PARTIES

Sedilli Pty Ltd T/AS Southwest Ford

Black Toyota

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Under section 254H of the *Local Government Regulation 2012* (Qld), if Council makes a decision inconsistent with the officer recommendation, and the decision is about entering into a contract the total value of which is more than the greater of the following:

- (i) \$200,000 exclusive of GST;
- (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;

the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

This procurement activity is funded by Councils 25-26 Plant Replacement Budget.

ASSET MANAGEMENT IMPLICATIONS

The replacement of unit 1134, is a direct investment in the operational capacity and long-term sustainability of Council's asset portfolio.

- **Reduced Lifecycle Costs:** Introducing a new, reliable assets into the fleet will lower maintenance and repair expenditures compared to the aging units it replaces, while also improving fuel efficiency and operational availability.

- **Enhanced Service Delivery:** Modern and reliable vehicles ensures that Council's administration teams can perform essential tasks efficiently and without unexpected downtime, directly supporting consistent service delivery to the community.
- **Fleet Optimisation:** The purchase is a strategic action under Council's Fleet Management Plan, ensuring the fleet remains modern, fit-for-purpose, and reduces the risk of major operational failures.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council's approved risk appetite.

| Risk Name & Description | Current Controls | Impacts | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|---|--|---|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>What could happen and why?</i> | <i>Are there current controls for the risk</i> | <i>Impact if the risk eventuates</i> | <i>Refer to risk calculator provided below for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Lack of availability of suppliers | Evaluation Criteria set to determine the ability of suppliers | Delays in meeting Delivery deadlines | Unlikely | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability. |
| Conflict of interest | Conflict of interest checks/declaration in place requesting officer and evaluation team | Reputational risk, failure to act in the best interest of the entity and public sector, poor governance. | Possible | Moderate | High | Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept |
| Response Non-conformance | Competitive process allowing multiple suppliers from Local Buy list to respond. Clear response criteria | No suitable supplier, different procurement approach, additional administrative cost | Possible | Minor | Medium | Ensuring the documentation is clear and the response schedule meets the request criteria |
| No suitable vehicles available | Multiple options and suppliers available | Extended use of existing fleet | Possible | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability |

HUMAN RIGHTS CONSIDERATION

In accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that awarding RFQM 15 25-26 Supply & Delivery of one 2026 Wagon to Sedilli Pty Ltd T/A Southwest Ford does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council's lawful objectives, including the restoration of safe and reliable road access for residents, industry, and emergency services.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council's decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable manner.

11.3 RFQL39 25-26 FLOOD DAMAGE OLD THARGOMINDAH & KIANDRA ROAD PKG

IX: 276354

Author: Kasey-Lee Davie, Procurement Officer

**Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report recommends awarding RFQL 39 25-26 Flood Damage Old Thargomindah & Kiandra Road Pkg to S.A Travers & S.L Travers, for the restoration of flood damaged areas of Old Thargomindah and Kiandra Roads as outlined in this request.

The procurement was conducted through VendorPanel. S.A Travers & S.L Travers achieved the highest weighted score of 94/100 and demonstrates value for money having regard to price and proven experience.

RECOMMENDATION

That Council:

1. Award RFQL 39 25-26 Flood Damage Old Thargomindah & Kiandra Road Pkg to S.A Travers & S.L Travers for an amount of \$1,923,723.00 including GST (\$1,748,839.09 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Council is undertaking road restoration works, following damage sustained during the West Queensland Surface Trough and associated flooding between March and May 2025.

These REPA works are funded under the Disaster Relief Funding Arrangements (DRFA) and are essential to restoring safe, reliable access for residents, industry, and emergency services.

This request relates specifically to works on Old Thargomindah Road & Kiandra Road. The project scope is designed to deliver the optimum amount of work over the shortest period, while remaining a manageable scale to encourage participation from contractors of varying capacities.

Given project timelines and delivery requirements, all suitably qualified and resourced contractors were invited to submit a quote.

REPORT

The Procurement process allows Council to seek quotes from suitably qualified contractors registered on Councils register of Pre-qualified Suppliers of Road & Civil Construction.

Schedule of works

A project plan for RFQL 39 25-26 was developed and scheduled accordingly.

| Mobilisation | Start of Works | Duration | Practical Completion |
|---|----------------|----------|----------------------|
| Late June (subject to contract execution) | Late June 2026 | 120 days | September 2026 |

Procurement method

In accordance with Part 3 Division 2 of the *Local Government Regulation 2012* (Qld) and Council's Procurement Policy, Council invited quotes from three suppliers via VendorPanel Marketplace.

| Description | Details |
|-------------------------------|---|
| Advertising platform | VendorPanel Portal |
| RFQ / Tender open | Friday 22 May 2026 |
| RFQ / Tender close | 2:00 PM Friday 5 June 2026 |
| Suppliers invited | 4 Suppliers- T02 25-26 Register Of Pre-Qualified Suppliers of Road & Civil Construction |
| Conforming responses received | 3 |

| Suppliers | Response |
|--------------------------------------|----------------------|
| APV Contracting Pty Ltd | Response Received |
| K.G Bowen & S.C Bowen | Response Received |
| S.A Travers & S.L Travers | Response Received |
| Tolbra Earthmovers & Haulage Pty Ltd | No Response Received |

Evaluation

The evaluation applied the following published criteria to all conforming submissions: Price (40%), Experience (proven performance) 30%, and Quality/Environmental/Safety Management (30%). The

evaluation was conducted through VendorPanel Multiparty and in accordance with the published criteria and weightings.

| Supplier | Tendered Price: | Price 40% | Experience (proven performance) 30% | Quality/Environmental/ Safety Management Processes 30% | Overall score |
|-------------------------------|----------------------------|--------------|--|--|---------------|
| S.A Travers & S.L Travers | \$1,923,723.00 GST Inc. | 40 | 27 | 27 | 94/100 |
| | \$1,748,839.09 GST Exc. | | | | |
| APV Contracting Pty Ltd | \$2,181,589.50 GST Inc | 35.3 | 27 | 27 | 89.3/100 |
| | \$1,983,263.18 GST Exc. | | | | |
| K.G Bowen & S.C Bowen | \$2,186,370.50 GST Inc | 35.2 | 21 | 18 | 74.2/100 |
| | \$1,987,609.55 GST Exc. | | | | |

The panel's assessment, as detailed in Table 5, scored S.A Travers & S.L Travers highest overall (94). Therefore, the panel considers S.A Travers & S.L Travers submission is the most advantageous outcome overall.

Council may decide not to accept any of the responses it receives. If Council accepts a response, it must select the option that is most advantageous, noting that the lowest price and/or highest weighted score may not necessarily represent the most beneficial outcome.

This assessment aligns with the sound contracting principles in *section 104(3) of the Local Government Act 2009 (Qld)*, particularly:

- value for money
- open and effective competition
- the development of competitive local business and industry
- environmental protection
- ethical behaviour and fair dealing

Value for money

Council is satisfied that S.A Travers & SL Travers has met all required specifications and has demonstrated the capability and resources to deliver project successfully with regard to experience and capacity to meet timelines.

Council is satisfied that the recommended award to S.A Travers & S.L Travers represents best value for money for the purposes of section 104 of the *Local Government Act 2009 (Qld)* and section 228 of the *Local Government Regulation 2012 (Qld)*.

Probity

The procurement process for RFQL 39 25-26 was conducted as per Procurement Policy and processes, ensuring fair and transparent process followed.

OPTIONSOption 1- Recommended

1. That Council:
 - (a) Award RFQL 39 25-26 Flood Damage Old Thargomindah & Kiandra Road Pkg to S.A Travers & S.L Travers for an amount of \$1,923,723.00 including GST (\$1,748,839.09 excluding GST); and
 - (b) Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

1. That Council:
 - (a) Award RFQL 39 25-26 Flood Damage Old Thargomindah & Kiandra Road Pkg to APV Contracting Pty Ltd for an amount of \$2,181,589.50 including GST (\$1,983,263.18 excluding GST); and
 - (b) Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

1. That Council:
 - (a) Award RFQL 39 25-26 Flood Damage Old Thargomindah & Kiandra Road Pkg to K.G Bowen & S.C Bowen for an amount of \$2,186,370.50 including GST (\$1,987,609.55 excluding GST); and
 - (b) Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 4

1. That Council:
 - (a) Resolve not to award RFQL 39 25-26 Flood Damage Old Thargomindah & Kiandra Road Pkg

If Council's decision is inconsistent with the recommendation, Council is required to provide reasons for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of reasons must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Deputy Director Infrastructure Services

Technical Officer

Proterra Group

Procurement Officer

INTERESTED PARTIES

APV Contracting Pty Ltd

S.A Travers & S.L Travers

K.G Bowen & S.C Bowen

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Under section 254H of the *Local Government Regulation 2012* (Qld), if Council makes a decision inconsistent with the officer recommendation, and the decision is about entering into a contract the total value of which is more than the greater of the following:

- (i) \$200,000 exclusive of GST;
- (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;

the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

These works are funded under Disaster Recovery Funding Arrangement.

Previously Awarded Flood Damage Road Works Projects (Via T02 25-26 list)

| RFT/RFQ# | Project Details | Contractor Awarded | Value (\$) excl. GST | Number of Conforming Submissions | Comments |
|---------------|--|---------------------------|----------------------|----------------------------------|----------------|
| RFQL 25 25-26 | Flood Damage Canaway Downs Rd Pkg | APV Contracting Pty Ltd | \$845,742.00 | 2 | Works complete |
| RFQL 27 25-26 | Flood Damage Trinidad Road Pkg | APV Contracting Pty Ltd | \$3,010,058.41 | 2 | Works Complete |
| RFQL 23 25-26 | Flood Damage Ambathalla Rd Pkg | S.A Travers & S.L Travers | \$2,883,040.18 | 2 | Works Complete |
| NPV 01 - | Kyabra Road Drainage Works 2025 Flood Damage | K.G Bowen & S.C Bowen | \$839,473.86 | 3 | Works Complete |
| RFQL 37 25-26 | Flood Damage Pinkenetta Road | S.A Travers & S.L Travers | \$1,113,832.47 | 1 | Commenced |

ASSET MANAGEMENT IMPLICATIONS

The works will restore sections of Old Thargomindah Road & Kiandra Road to pre-disaster condition, improving network resilience and serviceability.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed, and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council's approved risk appetite.

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|---|--|---|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Refer to risk calculator provided below for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Limited access to information, no record keeping. | Records management procedure, allocated location for project | Approval delays, stakeholder objectives do not align, miss communication | Possible | Minor | Medium | Allocating a staff member who registers all relevant documentation to allocated folder, regular communication between stakeholders |
| No response to the request | Review plan, amend, repost | Delay in contract completion, funding becomes unavailable | Unlikely | Minor | Medium | Ensuring planning of the request is adequate to promote attractiveness of the tender |
| Lack of availability of suppliers | Evaluation Criteria set to determine the ability of suppliers | Delays in meeting project deadlines | Unlikely | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability to deliver WUC to Council |
| Conflict of interest | Conflict of interest checks/declaration in place requesting officer and evaluation team | Reputational risk, failure to act in the best interest of the entity and public sector, poor governance. | Possible | Moderate | High | Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept |
| Weather | Possibility for deadline variation | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring the documentation to allow variation in project timeline is available |
| Contractor delays (machinery) | Possibility for deadline variation, contract allows appointment of | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring there is the documentation to allow variation in project timeline . |

| | | | | | | |
|------------------------------|---|---|----------|-------|--------|---|
| break downs/ injury) | additional contractors | | | | | assigning additional contractors |
| Response Non- conformance | Competitive process allowing multiple suppliers from Councils pre- qualified list to respond. Clear response criteria | No suitable supplier, different procurement approach, additional administrative cost | Possible | Minor | Medium | Ensuring the documentation is clear and the response schedule meets the request criteria |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible In accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that RFQL 39 25-26 Flood Damage Old Thargomindah & Kiandra Road Pkg to S.A Travers & S.L Travers does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council’s lawful objectives, including the restoration of safe and reliable road access for residents, industry, and emergency services.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council’s decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable.

12 COMMUNITY AND BUSINESS DEVELOPMENT

12.1 COMMUNITY ASSISTANCE GRANT APPLICATION - QUILPIE GOLF CLUB INC

IX: 276154

Author: Hannah Tully, Community and Business Development Officer

Authorisers: Corey Richards, Deputy Director of Community and Business Development

Lisa Hamlyn, Director Community and Business Development

Justin Hancock, Chief Executive Officer

Attachments: 1. Application Quilpie Golf Club - Quilpie Open Golf Weekend (under separate cover)

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

The Quilpie Golf Club Inc has submitted a Community Assistance Grant application for the 2026 Quilpie Open Golf Weekend, scheduled to take place on 14, 15 and 16 August 2026. The event is an established annual fixture that attracted over 180 nominations in 2025 and is coordinated entirely by volunteers. Council has provided grant support to the club in each of the past four financial years. The club's current discretionary funds are committed to a significant volunteer capital works program. The application requests a cash contribution of \$5,000.00 (inc. GST) and in-kind support comprising of a skip bin, eight wheelie bins, a small bus hire waiver, 10 tables, 100 chairs and a generator. It is recommended that Council approve the application in full.

RECOMMENDATION

1. That Council:
 - (a) Acknowledges the Community Assistance Grant application received from Quilpie Golf Club; and
 - (b) Approves a direct cash contribution of \$5,000.00 (inc. GST); and
 - (c) Approves in-kind support of:
 - (i) 1 skip bin;
 - (ii) 8 wheelie bins;
 - (iii) waiver of small bus hire;
 - (iv) 10 tables;
 - (v) 100 chairs; and
 - (vi) generator hire.

BACKGROUND

The Quilpie Open Golf weekend is the Quilpie Golf Club's annual 3-day event held in August.

The Quilpie Golf Club has applied for Community Assistance Grant support from Council in each of the past four financial years, including the current financial year. In 2024/2025, a cash contribution of \$2,000.00 was approved by Council, along with in-kind support of a fee waiver for equipment hire.

In July 2025, a Community Assistance Grant was submitted and approved for a cash contribution of \$4,000.00 plus in-kind support of a fee waiver for equipment hire. This grant application was for their event held in August 2025 and was paid from the current 2025/2026 financial year allocation of the Community Assistance Grant budget.

Table 1 Community Assistance Grant funding previously awarded to the Quilpie Golf Club

| Support component | 2021–22 | 2022–23 | 2023–24 | 2024–25 |
|-------------------|---|---------|---------|------------|
| Cash contribution | - | - | - | \$2,000.00 |
| In-kind support | 8 wheelie bins, 1 skip bin, 40 chairs, bus hire (consistent across all years) | | | |

REPORT

The Quilpie Open Golf weekend is an extravagant event that sees competitors and spectators travel far and wide to attend. This year's event is scheduled to be held on 14, 15 and 16 August 2026. Last year's event was a significant success, with over 180 nominations and numerous spectators across the two-day tournament. The entire event was coordinated and run by dedicated volunteers, showcasing the strong community support for this important local sporting occasion.

Assistance has been requested to help with the cost associated with organising and running the event. Whilst the Quilpie Golf Club is sitting well financially, the majority of these funds are being used to fund their current works program.

The Quilpie Golf Club is currently working through a large volunteer works program to upgrade various aspects of the Club's facilities, including installing a new solar system with battery storage, installing its first-ever driving range distance markers, and sealing the car park area at the front of the clubhouse.

The Quilpie Golf Club is an extremely active organisation in the Quilpie community. To maintain operations and fund improvements, the club undertakes various fundraising initiatives throughout the year. These include weekly raffles, footy doubles competitions, hosting private functions, their popular Melbourne Cup Calcutta and auction, regular bar sales, and securing sponsorships. The club has a clear focus on achieving long-term financial sustainability while continuing to enhance facilities for the benefit of both members and the wider community.

OPTIONS

Option 1 (recommended)

1. That Council:
 - (a) Acknowledges the Community Assistance Grant application received from Quilpie Golf Club; and
 - (b) Approves a direct cash contribution of \$5,000.00 (inc. GST); and
 - (c) Approves in-kind support of:
 - (i) 1 skip bin;
 - (ii) 8 wheelie bins;
 - (iii) waiver of small bus hire;
 - (iv) 10 tables;

- (v) 100 chairs; and
- (vi) generator hire.

Option 2

That Council:

- (a) Acknowledges the Community Assistance Grant application received from Quilpie Golf Club; and
- (b) Approves a direct cash contribution of \$5,000.00 (inc. GST); and
- (c) Approves in-kind support of: (i) 1 skip bin; (ii) 8 wheelie bins; (iii) waiver of small bus hire; (iv) 10 tables; (v) 100 chairs; and (vi) generator hire; and
- (d) Notes that the approved cash and in-kind contributions will be funded from the 2026–2027 Community Assistance Grant budget allocation.

Option 3

That Council:

1. Acknowledges the Community Assistance Grant application received from Quilpie Golf Club and does not approve the application.

CONSULTATION (Internal/External)

Quilpie Shire Council

Quilpie Golf Club

INTERESTED PARTIES

Quilpie Golf Club

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Council exercises its discretion to provide grants under *Local Government Regulation 2012, Part 5 – Community Grants*. Council ensures compliance by:

- Granting support only if it serves the public interest.
- Confirming Quilpie Golf Club meets eligibility criteria under Council's *Community Assistance Program Policy C.01*.
- Following policy procedures to approve, monitor, and record in-kind support.

Council applies these legal provisions to ensure transparency, accountability, and consistent use of public resources.

POLICY IMPLICATIONS

Council applies *Policy C.01 – Community Assistance Program* by:

- Reviewing applications against priority criteria, including community benefit, event enhancement, and economic development.
- Ensuring grant approvals follow merit-based assessment.
- Monitoring facility use and compliance with conditions, such as maintaining cleanliness and hygiene.

This approach aligns policy intent with operational delivery.

FINANCIAL AND RESOURCE IMPLICATIONS

Table 2 2025 / 26 Community assistance approved applications

| | |
|--|-------------|
| Budget | \$53,000.00 |
| Direct Cash Contributions to date | \$41,771.70 |
| In-kind Contributions to date (approx.) | \$19,668.00 |

Table 3 Community assistance application (current) - Financial implications

| | |
|---------------------------------------|------------|
| Direct Cash Contribution | \$5,000.00 |
| In-kind Contribution (approx.) | \$1,400.00 |

ASSET MANAGEMENT IMPLICATIONS

The in-kind support items approved under this resolution — skip bin, wheelie bins, tables, chairs, small bus and generator — are existing Council assets that will be returned to Council following the event. No new assets are created, acquired or disposed of as a result of this decision. Normal asset maintenance and management obligations apply during the period of use.

RISK MANAGEMENT IMPLICATIONS

Table 4 Risk Assessment

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|-------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided below for measures</i> | | | |
| Project objectives differ from community expectation | None | Reduced support for program Increased costs for organisation Review delivery scope of event | Rare | Minor | Low | Quilpie Shire Council Community Assistance Grant Policy – C.01 Secure adequate Sponsorship |

HUMAN RIGHTS CONSIDERATION

Section 58 of the *Human Rights Act 2019* (Qld) requires public entities to act and make decisions in a way compatible with human rights. In accordance with that obligation, the 23 human rights protected under the *Human Rights Act 2019* (Qld) have been considered as part of this decision.

The following rights are most relevant to this decision:

- Taking part in public life (s 23) — the event supports community participation in sporting and recreational activity, which aligns with the right of every person to take part in the conduct of public affairs and to have access to the public service.
- Cultural rights generally (s 27) — the event contributes to the cultural and recreational life of the Quilpie community, supporting the right of persons belonging to a community to enjoy their culture and take part in cultural activities.
- Recognition and equality before the law (s 15) — Council's merit-based assessment process under Policy C.01 ensures that all Community Assistance Grant applicants are assessed equitably and without discrimination.

Approving this application supports rather than limits these rights. It has been determined that this decision does not limit any of the 23 human rights protected under the *Human Rights Act 2019* (Qld).

12.2 T12 25-26 QUILPIE SWIMMING POOL MANAGEMENT

IX: 276357

Author: Lisa Hamlyn, Director Community and Business Development

Authorisers: Mwewa Chisenga, Deputy Director of Corporate Services
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

This report recommends awarding T12 25-26 Quilpie Swimming Pool Management to LeisureSafe for the management of the Quilpie Swimming Pool for four (4) years.

Council received three conforming submissions for the T12 25-26 tender process. Submissions were evaluated against published criteria - Tender Price (40%), Relevant Experience and Capability (20%), Key Personnel, Skills, Communication and Community Relations (20%) and Resources and Management Systems (20%)

LeisureSafe was assessed as providing the most advantageous offer, demonstrating value for money, a professional approach to service delivery and extensive aquatic industry expertise.

RECOMMENDATION

1. That Council:
 - (a) Award T12 25-26 Quilpie Swimming Pool Management to LeisureSafe for a four (4) year period for an amount of \$1,400,058.00 including GST (\$1,272,780.00 excluding GST); and
 - (b) Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Council is responsible for the provision, management and operation of the Quilpie Swimming Pool, an important community facility that supports recreation, health and wellbeing, and tourism within the region.

The previous lease arrangement for the management and operation of the facility concluded earlier than scheduled due to mitigating circumstances experienced by the lessee. This necessitated interim operational arrangements and prompted Council to commence a new procurement process to

secure a suitably qualified operator to ensure the continued safe and effective delivery of services to the community.

Council subsequently called for tenders for the management and operation of the Quilpie Swimming Pool for a four (4) year term. The objective of the tender process was to engage an experienced and capable contractor to deliver high-quality pool operations, ensure compliance with all relevant health and safety standards, and provide a positive user experience for residents and visitors.

The tender process was conducted in accordance with Council's procurement policies and legislative requirements, with submissions evaluated against a range of criteria including demonstrated experience, operational capability, service delivery approach, and value for money.

REPORT

The procurement was undertaken under Tender No. T12 25-26 via VendorPanel, in accordance with Council's Procurement Process Conditions. Tender documentation clearly outlined the scope, objectives, deliverables, timeframe and evaluation criteria. Submissions closed on Monday 11 May 2026 and have been assessed against weighted criteria to ensure value for money and engagement of contractors with demonstrated experience and expertise in the Aquatic Industry in rural / regional areas.

Procurement method

In accordance with Part 3 Division 2 of the *Local Government Regulation 2012* (Qld) and Council's Procurement Policy, Council invited tenders from the public via Public tender process. The invitation was established through an open tender process, providing all eligible suppliers the opportunity to respond.

The tender was also advertised on social media platforms and Australasian Leisure Management Magazine (digital publication to the aquatic and leisure industry across Australian and Asia)

| Description | Details |
|-------------------------------|-----------------------------|
| Advertising platform | VendorPanel Portal |
| RFQ / Tender open | Friday 17 April 2026 |
| RFQ / Tender close | 12:00 PM Monday 11 May 2026 |
| Suppliers invited | 4 - Public Market Place |
| Conforming responses received | 3 |

| Suppliers | Response |
|---------------------------|----------------------------------|
| Evermore Cottage Services | Conforming Response Received |
| LeisureSafe | Conforming Response Received |
| St George Aquatics | Conforming Response Received |
| IVG Global Pty Ltd | Non-Conforming Response Received |

Evaluation

The evaluation applied the following published criteria to all conforming submissions: - Tender Price (40%), Relevant Experience and Capability (20%), Key Personnel, Skills, Communication and Community Relations (20%) and Resources and Management Systems (20%). The evaluation was conducted through the VendorPanel Multiparty evaluation module and in accordance with the

published criteria and weightings. Three submissions were assessed as conforming, and one assessed as non-conforming. The non-conforming submission was not included in the results below.

| Supplier | Tendered Price: Excluding GST. Including GST. | Tender Price (40%) | Relevant Experience and Capability (20%) | Key Personnel, Skills, Communication and Community Relations (20%) | Resources and Management Systems (20%) | Overall score (100%) |
|---------------------------|---|-----------------------|---|---|---|-------------------------|
| St George Aquatics | \$1,290,344.00 Inc GST. | 40 | 14 | 14 | 14 | 82/100 |
| | \$1,173,040.00 Excl GST. | | | | | |
| LeisureSafe | \$1,400,058.00 Inc GST. | 36.8 | 18 | 16 | 18 | 88.8/100 |
| | \$1,272,780.00 Excl GST. | | | | | |
| Evermore Cottage Services | \$1,848,000.00 Inc. GST | 27.9 | 12 | 14 | 12 | 65.9/100 |
| | \$1,680,000.00 Excl GST. | | | | | |

The panel's assessment, as detailed in Table 5, scored LeisureSafe highest overall (88.8). Notwithstanding the tender price, the panel considered that LeisureSafe demonstrated the highest quality tender, significant relevant experience and capability to manage and operate the Quilpie Swimming Pool in accordance with the required aquatic industry standards and requirements outlined in the tender documentation.

Council may decide not to accept any of the responses it receives. If Council accepts a response, it must select the option that is most advantageous, noting that the lowest price and/or highest weighted score may not necessarily represent the most beneficial outcome.

This assessment aligns with the sound contracting principles in section 104(3) of the *Local Government Act 2009* (Qld), particularly:

- value for money
- open and effective competition
- the development of competitive local business and industry
- environmental protection
- ethical behaviour and fair dealing

Value for money

LeisureSafe submitted a price of \$1,272,780.00 excluding GST. This is not the lowest priced submitted however evaluated as having higher demonstrated experience and capability and management systems. The procurement has been structured to ensure value for money through a competitive Tender process, with submissions assessed against weighted evaluation criteria including cost effectiveness. The panel is satisfied that the recommended award to LeisureSafe represents best value for money for the purposes of section 104 of the *Local Government Act 2009* (Qld) and section 228 of the *Local Government Regulation 2012* (Qld).

Probity

The procurement process for T12 25-26 was conducted as per Procurement Policy and processes, ensuring fair and transparent process followed.

OPTIONSOption 1 – recommended

1. That Council:
 - (a) Award T12 25-26 Quilpie Swimming Pool Management to LeisureSafe for a four (4) year period for an amount of \$1,400,058.00 including GST (\$1,272,780.00 excluding GST); and;
 - (b) Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

1. That Council:
 - (a) Award T12 25-26 Quilpie Swimming Pool Management to St George Aquatics for a four (4) year period for an amount of \$1,290,344.00 including GST (\$1,173,040.00 excluding GST); and;
 - (b) Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the authority to negotiate, finalise and execute any and all matters associated with or in relation to this contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council resolves not to award T12 25-26 Quilpie Swimming Pool Management.

If Council's decision is inconsistent with the recommendation, Council is required to provide reasons for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of reasons must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Deputy Director Community and Business Development

Director Corporate Services

National Manager – Industry Safety, Royal Life Saving Society – Australia

Procurement Officer

INTERESTED PARTIES

St George Aquatics

LeisureSafe

Evermore Cottage Services

IVG Global Pty Ltd

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Under section 254H of the *Local Government Regulation 2012* (Qld), if Council makes a decision inconsistent with the officer recommendation, and the decision is about entering into a contract the total value of which is more than the greater of the following:

1. \$200,000 exclusive of GST;
2. 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;

the minutes must include a statement of reasons.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2024/25 adopted Annual Report is \$59,606.70 (net rates, levies, and charges - \$5,960,670 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

The awarding of a tender for the management of the Quilpie Swimming Pool will have minimal financial and resource implications, as it will be funded within existing budget allocations. The arrangement represents a continuation of operational expenditure rather than the introduction of new or unplanned costs, with no requirement for additional capital investment at the time of contract award. Responsibility for day-to-day operations will shift to the contractor, allowing Council resources to be reallocated while retaining oversight and strategic control of the asset. There will be no immediate impact on the valuation, condition, or lifecycle management of the pool infrastructure, and existing maintenance expectations will remain aligned with current asset management and budget frameworks.

ASSET MANAGEMENT IMPLICATIONS

The awarding of a tender for the management of the Quilpie Swimming Pool will not result in any immediate asset management implications, as ownership, control, and strategic oversight of the facility will remain with Council. The contractor's role is limited to the operational management of the pool and does not extend to altering the asset itself or its lifecycle planning. Existing assets will continue to be maintained in accordance with established asset management plans, with no change to their current condition, valuation, or depreciation schedules at the point of contract award. Any maintenance obligations undertaken by the contractor will be consistent with preserving the asset in its current state, ensuring continuity of service without impacting long-term asset performance or renewal requirements.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks associated with this project in accordance with the G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. Key risks have been identified, assessed and documented, with existing controls applied to reduce the likelihood and impact of adverse outcomes. Risk management activities will continue throughout the procurement and delivery phases to ensure risks remain within Council's approved risk appetite.

Table 1 Risk register

| Risk Name and Description | Current Controls | Impacts | Risk Assessment | | | Risk Treatment |
|---|--|--|-----------------|-------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| Limited access to information, no record keeping | Records management procedure, allocated location for the project | Approval delays, stakeholder objectives do not align, miss miscommunication | Possible | Minor | Medium | Allocating a staff member who registers all relevant documentation to allocated folder , and regular communication between stakeholders |
| No response to the request | Review plan, amend, repost | Delay in contract completion, funding becomes unavailable | Unlikely | Minor | Medium | Ensuring planning of the request is adequate to promote the attractiveness of the tender |
| Lack of availability of suppliers | Evaluation Criteria set to determine the ability of suppliers | Delays in meeting project deadlines | Unlikely | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability to deliver WUC to Council |
| Conflict of interest | Conflict of interest checks/declaration in place, requesting officer and evaluation team | Reputational risk, failure to act in the best interest of the entity and the public sector, and poor governance. | Possible | Moderate | High | Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept |
| Response Non-conformance | Competitive process allowing multiple suppliers from Councils pre-qualified list to respond. Clear response criteria | No suitable supplier, different procurement approach, additional administrative cost | Possible | Minor | Medium | Ensuring the documentation is clear and the response schedule meets the request criteria |

HUMAN RIGHTS CONSIDERATION

In accordance with section 4(b) of the *Human Rights Act 2019* (Qld), Council has considered the human rights protected under the Act in making this decision. These rights include, but are not limited to, the right to recognition and equality before the law, the right to life, freedom of movement, property rights, and cultural rights of Aboriginal and Torres Strait Islander peoples.

The assessment confirms that awarding T12 25-26 Quilpie Swimming Pool Management to LeisureSafe does not limit any protected human rights. The decision is reasonable, proportionate, and consistent with Council's lawful objectives, including the restoration of safe and reliable road access for residents, industry, and emergency services.

By ensuring open and competitive procurement, adherence to established governance frameworks, and effective risk management, Council's decision supports equitable treatment of suppliers and the broader community. This approach demonstrates compatibility with human rights obligations while delivering essential infrastructure in a safe, timely, and accountable manner.

13 CORPORATE SERVICES

13.1 END OF FINANCIAL YEAR - STORES STOCK ADJUSTMENT

IX: 275286
Author: Sharon Frank, Director Corporate Services
Authorisers: Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance
Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

Council has undertaken continuous inventory monitoring and reconciliation procedures (smaller regular stocktakes) over the last few months and identified stock adjustments required by the end of the financial year. This report is seeking approval for the adjustments to ensure the finance system reconciles to the actual stock on hand.

RECOMMENDATION

1. That Council approve the store stock adjustments totalling \$56,038.00 for the items and quantities outlined in the report.

BACKGROUND

Over the last few months, smaller regular stocktakes have been undertaken to enhance monitoring and reconciliation of the store stock on hand.

A number of store items have stock counts on hand lower than the quantities in the Council's financial system.

REPORT

There has been significant review of requisitions, projects (that would likely use these items) and recounts to identify possible errors, however no explanation can be provided other than human error at some point in time.

The store items requiring adjustment are listed below:

| QTY | UNIT | Store Code | Description | Cost |
|-------|-------|------------|----------------------------|-------------|
| 92.17 | TONNE | AGG20M | AGGREGATE CLEAN 20MM | \$9,334.06 |
| 25 | TONNE | COLDMIX | COLDMIX (1 m3 = 2.4 tonne) | \$8,750.00 |
| 243.4 | TONNE | CONSAND | Concreting Sand | \$20,129.18 |
| 23.34 | TONNE | SOILTOP | TOP SOIL | \$2,917.50 |

| | | | | |
|--------------|--------|----------------|-----------------------------------|--------------------|
| 243 | LENGTH | BARREO | Reo Bar - 12mm x 6.0m - Deform | \$3,543.65 |
| 7 | ROLL | CONPLAC | CONCRETING BLACK PLASTIC | \$1,002.40 |
| 2 | EACH | CULV12X375 | CULVERT CROWN 1200 X 375 X 2.4 | \$2,700.00 |
| 10 | EACH | DISC14CUT | 14" CUT-OFF DISC - HIGH SPEED | \$208.94 |
| 10 | EACH | DISC16CUT | 16" CUT-OFF DISC - HIGH SPEED | \$324.24 |
| 10 | LENGTH | EDGBOA42 | FORMWORK EDGE BORD 300X42MMX6M | \$900.00 |
| 6 | EACH | GR8600C | PIPE 600MM X 2.765M BLACKMAX | \$2,404.56 |
| 9 | EACH | GRIWIN | GRID-WINGS | \$2,350.53 |
| 1 | EACH | MESH82 | SL82 WELDMESH | \$89.85 |
| 8 | LENGTH | MGP10 | MGP10 STRUCTURAL PINE | \$148.09 |
| 19 | LENGTH | SMARTFORM95634 | Smart Form 95 x 63 x 4.2 (63P) | \$1,235.00 |
| Total | | | | \$56,038.00 |

This will be a system adjustment in PCS to Stock on Hand (reduce) and expense the stores adjustment to Stores Write Offs – 2110-2225-0000.

Initiatives being introduced to improve internal controls and management of store items include:

- Conducting stocktakes and inventory reconciliations through a program of continuous inventory monitoring
- Barcode scanner (wireless Bluetooth and programmable) and printer set up to assist stores function and stock management

An End of Year Stocktake is being undertaken from 23 – 25 June 2026 (3 days) and will draw on additional staff resources to complete. This stocktake may result in a further stores adjustment, however these are expected to be low in number and minor in nature.

OPTIONS

Option 1 (Recommended)

1. That Council approve the store stock adjustments totalling \$56,038.00 for the items and quantities outlined in the report. *This recommendation will contribute to ensuring the accuracy of the Stock on Hand as we approach the end of the financial year.*

Option 2

1. That Council resolve not to approve the store adjustments for 2025/26. This option is not recommended as the Stock on Hand balance at the end of the financial year must be accurate and align with the stock counts.

CONSULTATION (Internal/External)

- Procurement Officer
- Deputy Director Infrastructure Services
- Concrete and Structures Supervisor

INTERESTED PARTIES

Queensland Audit Office/External Audit

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Local Government Act 2009

104 Financial Management Systems

(5) *The system of financial management established by a local government must include—*

. . .

(b) *the following financial accountability documents prepared for the local government—*

(i) **general purpose financial statements;**

(ii) *asset registers;*

(iii) *an annual report;*

(iv) *a report on the results of an annual review of the implementation of the annual operational plan;*
and

POLICY IMPLICATIONS

Store items are classed as current assets therefore section 224 of the *Local Government Regulation 2012* does not apply to their write off. However, approval is being sought from Council for the stores adjustment and subsequent write off as a good governance practice.

FINANCIAL AND RESOURCE IMPLICATIONS

The total value of the stock is \$56,038.00 which will be recorded as stores adjustment as part of the end of year stores stocktake adjustment – 2110-2225-0000 Stores Write Off.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

| RISK CALCULATOR | | | | | |
|--|--|--|--|--|-------------------------------------|
| Likelihood | Consequence | | | | |
| | Insignificant No injury, no-low \$ cost | Minor First aid treatment, low-medium \$ cost | Moderate Medical treatment, medium-high \$ cost | Major Serious injuries, major \$ cost | Catastrophic Death, huge \$ cost |
| Almost Certain Expected to occur at most times | H | H | E | E | E |
| Likely Will probably occur at most times | M | H | H | E | E |
| Possible Might occur at some time | L | M | H | E | E |
| Unlikely Could occur at some time | L | L | M | H | E |
| Rare May occur in rare conditions | L | L | M | H | E |

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|--|---|-------------------|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>Refer to risk calculator provided below for measures</i> | | | | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Inventory possibly not costed to projects or maintenance works | Stocktakes and inventory reconciliations | Misstatement of inventory balance in financial statements | | | | Continuous inventory monitoring Approved stores adjustments to ensure stock |

| | | | | | | |
|--|-------------|--|--|--|--|---|
| | | | | | | quantities reconcile to finance system |
| Internal controls and procedures over inventory management | Stock takes | Conduct stocktakes and inventory reconciliations through a program of continuous inventory monitoring; | | | | Continuous inventory monitoring Annual Stocktake |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
6. Freedom of thought, conscience, religion and belief;
7. Freedom of expression;
8. Peaceful assembly and freedom of association;
9. Taking part in public life;
10. Property rights;
11. Privacy and reputation;
12. Protection of families and children;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;
18. Rights in criminal proceedings;
19. Children in the criminal process;
20. Right not to be tried or punished more than once;
21. Retrospective criminal laws;
22. Right to education;
23. Right to health services.

Consideration of the 23 human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

13.2 FINANCIAL SERVICES REPORT MONTH ENDED 31 MAY 2026

IX: 275615

Author: Mwewa Chisenga, Deputy Director of Corporate Services

**Authorisers: Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer**

Attachments: 1. Monthly Finance Report - May 2026.pdf

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to present the Monthly Finance Report for the period ending 31 May 2026, in accordance with section 204 of the *Local Government Regulation 2012* (Qld).

The report provides a summary of Council's financial performance against the adopted budget, including operating results, revenue and expenditure, capital activity, and cash and investment positions.

It is recommended that Council receive and note the Monthly Finance Report for the period ending 31 May 2026.

RECOMMENDATION

That Council receive and note the Monthly Finance Report for the period ending 31 May 2026.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* (Qld) requires a financial report to be presented at a meeting of Council each month. The report must provide an update on Council's progress against the adopted budget for the financial year, covering a period as close as practicable to the end of the preceding month. This ensures that Councillors receive timely and accurate financial information to support informed oversight and decision-making.

The Monthly Finance Report is prepared to provide Council with accurate, timely, and transparent financial information to support informed oversight, decision-making, and accountability. It includes:

- Operating results, revenue, and expenditure;
- Capital revenue and expenditure;
- Cash, investment, and liquidity positions;
- Budget variances and explanations; and
- Progress against key financial ratios and performance indicators.

REPORT

Operating Result

The month of May 2026 constitutes 92% of the 2025/26 financial year.

The operating position as at 31 May 2026 is an operating surplus of \$941,017

Operating Revenue

Operating revenue recognised to the end of May 2026 is \$54.155 million, which is 76.8% of the amended budget:

- Net rates and utility charges is at \$9,028,743 following the 2nd half rates issued in February.
- Fees and charges income of \$138,420 is at 72%.
- Rental income is \$647,061 which is slightly under budget at 82%.
- Interest received includes bank interest and interest received from overdue rates and utility charges. Total interest received is at 113% of the budget:
 - Queensland Treasury Corporation investment interest received to May is \$702,433
 - Term deposit investments with NAB, AMP, Defence and Judo Banks have slightly higher interest rates returning \$1,250,877 (interest received and accrued) to date; and
 - General interest income to the end of May was \$11,798; and
 - Interest received from overdue rates and utility charges is slightly ahead of budget due to the overall amount outstanding.
- Other income totalling \$575,659 is slightly below budget estimates at 66% due to insurance claims yet to be received.
- Recoverable works revenue includes sales revenue; contract works for the Department of Transport and Main Roads and other private works. Revenue for contract works (RMPC and Contracts) may be impacted by the timing of claims. The revenue to May is at 85% of the Recoverable works budget.
- Operating grants and subsidies are at 70.2% of the budget. This is expected to increase in the June as more projects are completed.

Operating Expenses

Operating expenses of \$53.214 million have been expended to the end of May 2026 which is 75% of the budget:

- Corporate governance is slightly behind budget at 75%, with \$1.440 million expended.
- Administration costs are behind budget estimates at 35%. This is because the expected credit loss expense will not be expensed (journalled) until 30 June 2026.
- Community service expenses are below the budget at 49%, an improvement from the previous months, following the deferral of a large portion of the project to 2026/27.
- Utilities costs are the expenses associated with providing water, sewerage and waste services. These costs to 31 May 2026 total \$1,503,368 which is 88% of the budget.
- Recoverable works and flood damage expenses are at 82% of budget estimates. Flood damage expense budgets are based on the total of all QRA approved submissions.
- Environmental health expenses include pest management, stock routes, reserves, animal control. Expenditure to May totalled \$536,280 is 62% of the budget.
- Net plant operations are at (\$689,706) which represents 52% of the budget.

- Tourism and economic development expenditure is at \$716,122 and slightly behind the budget at 67%.
- Infrastructure maintenance costs are slightly behind of the budget at 68%, totalling \$2.077 million in expenditure.
- Finance costs are administration costs associated with the at call investment with Queensland Treasury Corporation which is below budget at 70%.
- Depreciation expense at the end of May is \$7,987,511. This is 91% of the budget.

Capital Revenue

Capital revenue includes both grants and subsidies where the funding has been confirmed and where funding is yet to be approved. Capital grant revenue is revenue recognised based on actual expenditure and the funding agreement terms.

Capital grant revenue recognised to May is \$2,411,392

Table 1 Capital revenue

| Capital Grant | Actual YTD | Budget |
|--|--------------------|--------------------|
| SES Support Grant | - | 39,316 |
| LRCIP Programme Round 3 | 235,572 | 235,572 |
| LRCIP Programme Round 4 Part A | 633,692 | 633,692 |
| LRCIP Programme Round 4 Part B | 183,116 | 183,116 |
| ENHM Stage 3 (External funding confirmed) | - | 831,461 |
| Energy Funding | - | 45,966 |
| RAUP Toompine Aerodrome | 57,810 | 102,250 |
| R2R Revenue | 313,588 | 1,084,903 |
| LGGSP - Quilpie Airport Upgrade Design | - | 72,115 |
| W4Q 24-27 (External funding and projects approved) | 987,614 | 1,385,998 |
| Residential Activation Fund | - | 1,313,902 |
| Contributions - Infrastructure | - | 295,500 |
| Battery Collection Project | - | 80,000 |
| TOTAL | \$2,411,392 | \$6,303,791 |

Capital Expenditure

Payments for property plant and equipment to 31 May 2026 is \$8.018 million.

The amended capital budget for 2025/26 is \$19,346,101, with a few large projects initially included but not likely to commence this year deferred to 2026/27. These include the Quilpie Sewerage Treatment Plant Upgrade and Quilpie Aerodrome reconstruction.

Cash and Investments

As at 31 May 2026, Council's total cash and investments amounted to \$48,412,310 with the detailed breakdown provided in Table 2.

Table 2 Cash and investments

| Description | Balance |
|---|---------------|
| National Australia Bank (NAB) Ltd - Cash/General Fund | \$1,223,346 * |

| Description | Balance |
|---|---------------------|
| Queensland Treasury Corporation Call Cash Fund | \$11,499,381 * |
| National Australia Bank (NAB) Ltd EFRP – Corporate account | \$15,689,583 |
| National Australia Bank (NAB) Ltd – Term Deposit (6 months at 4%) | \$5,000,000 |
| National Australia Bank (NAB) Ltd – Term Deposit (6 months at 5.1%) | \$2,000,000 |
| Defence Bank – Term Deposit (12 months at 4.25%) | \$3,000,000 |
| Defence Bank – Term Deposit (9 months at 4.8%) | \$5,000,000 |
| Judo Bank – Term Deposit (6 months at 4.65%) | \$3,000,000 |
| Bank of Queensland – Term Deposit (7 months at 4.35%) | \$2,000,000 |
| TOTAL | \$48,412,310 |

* including accrued interest

Council's restricted cash at the end of May was \$28,349,687 (unspent grant receipts).

Council's unrestricted cash at the end of May was \$20,062,624

Unrestricted Cash Expense Cover Ratio

| | |
|---------------------------|--|
| Type | Liquidity |
| | <i>Total Cash and Equivalents add Current Investments add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash</i> |
| Calculation | <hr/> <i>Total Operating Expenditure less Depreciation and Amortisation less Finance Costs x 12</i> |
| Description | The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses. |
| Target | Tier 7 – greater than 4 months |
| Actual Current Yr. | 3.9 months |

Council is slightly below the target for a Tier 7 council being 3.9 months. This is expected to be higher than 4 months as more grant payments are received in June 2026.

Externally Restricted Cash

As at 31 May 2026, Council's total contract liabilities amounted to \$28,349,687, representing advance payments for grants and other funding received. In accordance with Accounting Standards, this revenue is not recognised until the associated works have been completed. A detailed breakdown of contract liabilities is provided in Table 3.

Table 3 Grant / Contract Liabilities on 31 May 2026

| Grant / Contract | Contract Liability |
|-----------------------------------|--------------------|
| Sundry Apprentice Incentive Funds | \$1,099 |
| Community Energy upgrade | \$23,125 |
| DRFA Mar 2025 Restoration Works | \$6,711,753 |
| Battery Collection Project | \$45,164 |
| DRFA Airport Upgrade | \$3,482,212 |

| Grant / Contract | Contract Liability |
|------------------------------|---------------------|
| Residential Activation Fund | \$2,102,244 |
| Works for Queensland - 24-26 | \$161,924 |
| Toompine Aerodrome Upgrade | \$3,540 |
| Road to Recovery | \$204,032 |
| EFRP Program Administration | \$813,168 |
| EFRP Grant Delivery | \$14,801,425 |
| Total | \$28,349,687 |

Grant/Contract Assets

As at 31 May 2026, Council's total contract assets amounted to \$3,581,114. These represent grant and contract funds yet to be received, where revenue is recognised based on actual expenditure incurred in accordance with the relevant funding agreements. A detailed breakdown of contract assets is provided in Table 4.

Table 4 Grant / Contract Assets on 31 May 2026

| Grant / Contract | Contract Asset |
|---|--------------------|
| DRFA Sept 2022 Restoration Works | \$15,463 |
| DRFA 2023 Restoration Works | \$355,298 |
| LRCIP Phase 4 | \$843,590 |
| LRCIP Phase 3 | \$178,331 |
| DRFA Nov 2024 Emergent Works | \$31 |
| DRFA Mar 2025 Immediate Restoration Works | \$1,349,755 |
| DRFA 24 Restoration | \$517,591 |
| DRFA Mar 2025 Emergent Works | \$7,467 |
| R2R Program | \$313,588 |
| Total | \$3,581,114 |

OPTIONS

Option 1 (Recommended)

That Council:

1. Receive and note the Monthly Finance Report for the period ending 31 May 2026.

Option 2

That Council:

1. Does not accept the Monthly Finance Report for the period ending 31 May 2026.

CONSULTATION (Internal/External)

- Chief Executive Officer
- Executive Leadership Team
- Finance and Administration Team

LEGAL IMPLICATIONS

The Monthly Finance Report has been prepared and presented in compliance with section 204 of the *Local Government Regulation 2012* (Qld).

Specifically, the report:

- Has been prepared for the relevant reporting period and presented to Council within the required monthly timeframe;
- Reports on Council's financial performance against the adopted budget for the financial year to date, using information current to a date as near as practicable to the end of the preceding month; and
- Presents financial information in a form that enables Council to assess operating results, revenue and expenditure trends, capital performance, liquidity, and financial position.

The content, structure, and timing of the report ensure Council meets its statutory obligation to monitor and oversee financial performance on an ongoing basis. Internal financial controls, reconciliation processes, and review by senior management support the accuracy and reliability of the information presented.

Accordingly, receipt and noting of this report satisfies Council's legislative reporting obligations and does not give rise to any non-compliance, enforcement, or legal risk.

POLICY IMPLICATIONS

Not applicable

FINANCIAL AND REVENUE IMPLICATIONS

As outlined in this report and the attachments.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

RISK MANAGEMENT IMPLICATIONS

The risks associated with the Monthly Finance Report have been assessed in accordance with Council's Enterprise Risk Management Policy (G.11) and Risk Management Framework (G.11-A).

The preparation and presentation of the report utilise established financial systems, internal controls, reconciliations, and management review processes that are embedded in Council's monthly financial reporting cycle. These controls mitigate risks relating to financial misstatement, incomplete reporting, non-compliance with statutory timeframes, and decision-making based on inaccurate or untimely information.

Table 5 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|-------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Financial report not monthly | Standard agenda item | Non-compliance with legislative requirements | Rare | Minor | Low | Ensure that more than 1 staff member can prepare monthly finance report |
| Financial report does not state progress in relation to budget | Template for monthly finance report includes required format | Non-compliance with legislative requirements Financial information presented to Council not in required format | Rare | Minor | Low | Not applicable |

Following assessment, the residual risk associated with receiving and noting the report is assessed as **low**. On this basis, the risks associated with the report are considered acceptable and appropriately managed within Council's existing governance and financial management frameworks.

HUMAN RIGHTS CONSIDERATION

In preparing and presenting the Monthly Finance Report for the period ending 30 April 2026, Council has considered its obligations under section 4(b) of the *Human Rights Act 2019 (Qld)* to act and make decisions in a way that is compatible with human rights.

The decision before Council is administrative and financial in nature and relates solely to receiving and noting information on Council's financial performance against the adopted budget.

The human rights relating to equality before the law, participation in public life, privacy and reputation, and access to information are engaged through the transparent reporting of Council's financial position in an open Council meeting, consistent with statutory reporting requirements. These rights are supported by providing Councillors and the community with accurate, timely, and accessible financial information to enable informed oversight and accountability.

No human rights are limited by the preparation or consideration of this report. The reporting process supports good governance, transparency, and accountability, and is therefore compatible with all human rights protected under the *Human Rights Act 2019 (Qld)*.

Income Statement

For the month ending 31 May 2026
Year Elapsed 92%

| | Actual May | Actual YTD | Amended Budget | % |
|--|-------------------|-------------------|-------------------|--------------|
| REVENUE | | | | |
| Operating Revenue | | | | |
| Rates, Levies and Charges | (2,622) | 9,028,743 | 8,971,932 | 101% |
| Fees and Charges | 2,749 | 138,420 | 192,800 | 72% |
| Rental Income | 71,361 | 647,061 | 784,500 | 82% |
| Interest Received | 140,616 | 2,927,272 | 2,587,684 | 113% |
| Other Income | (176) | 575,482 | 871,500 | 66% |
| Recoverable Works Revenue | 919,183 | 4,307,957 | 5,090,444 | 85% |
| Grants and Subsidies | 9,398,290 | 36,530,278 | 52,030,581 | 70.2% |
| Total Operating Revenue | 10,529,400 | 54,155,214 | 70,529,441 | 76.8% |
| EXPENSES | | | | |
| Operating Expenses | | | | |
| Corporate Governance | 103,234 | 1,440,327 | 1,914,722 | 75% |
| Administration Costs | 130,240 | 1,840,081 | 5,184,903 | 35% |
| Community Service Expenses | 299,650 | 4,168,773 | 8,497,290 | 49% |
| Utilities Costs | 95,200 | 1,503,368 | 1,708,129 | 88% |
| Recoverable Works / Flood Damage | 8,978,157 | 33,614,826 | 40,771,422 | 82% |
| Environmental Health Expenses | 15,944 | 536,280 | 865,198 | 62% |
| Net Plant Operations | (81,304) | (689,706) | (1,323,838) | 52% |
| Tourism and Economic Development | 47,301 | 716,122 | 1,072,000 | 67% |
| Infrastructure Maintenance | 144,112 | 2,076,976 | 3,072,868 | 68% |
| Finance Costs | 1,516 | 19,639 | 28,000 | 70% |
| Depreciation and Amortisation | 744,279 | 7,987,511 | 8,739,006 | 91% |
| Total Operating Expenses | 10,478,331 | 53,214,197 | 70,529,700 | 75% |
| NET OPERATING SURPLUS / (DEFICIT) | 51,069 | 941,017 | (259) | |
| Capital Revenue | | | | |
| Grants and Subsidies | 1,110,190 | 2,411,392 | 6,303,791 | 38% |
| Gain / (Loss) on Disposal of PPE | 254,436 | 668,345 | - | |
| Total Capital Revenue | 1,364,626 | 3,079,737 | 6,303,791 | 49% |
| NET RESULT | 1,415,696 | 4,020,754 | 6,303,532 | 64% |

Statement of Financial Position

For the month ending 31 May 2026

| | Actual May | Amended Budget | % |
|--------------------------------------|--------------------|--------------------|--------------|
| Current Assets | | | |
| Cash and Equivalents | 48,412,310 | 21,763,661 | 222% |
| Trade Receivables | 5,377,605 | 453,656 | 1185% |
| Rate Receivables | 3,939,405 | 746,584 | 528% |
| Inventories | 1,267,357 | 884,979 | 143% |
| Total Current Assets | 58,996,677 | 23,848,880 | 247% |
| Non-Current Assets | | | |
| Trade and Other Receivables | 30,280 | 30,130 | 100% |
| Property, Plant and Equipment | 304,370,375 | 283,938,235 | 107% |
| Capital Works in Progress | 13,731,234 | 36,817,279 | 37% |
| Total Non-Current Assets | 318,131,890 | 320,785,644 | 99% |
| TOTAL ASSETS | 377,128,567 | 344,634,524 | 109% |
| Current Liabilities | | | |
| Trade and Other Payables | 28,120,366 | 344,491 | 8163% |
| Employee Leave Provisions | 1,321,545 | 1,075,280 | 123% |
| Total Current Liabilities | 29,441,911 | 1,419,771 | 2074% |
| Non-Current Liabilities | | | |
| Employee Leave Provisions | 75,469 | 272,848 | 28% |
| Total Non-Current Liabilities | 75,469 | 272,848 | 28% |
| TOTAL LIABILITIES | 29,517,380 | 1,692,619 | 1744% |
| NET COMMUNITY ASSETS | 347,611,188 | 342,941,905 | 101% |
| Community Equity | | | |
| Shire Capital Account | 88,402,906 | 94,706,697 | 93% |
| Asset Revaluation Reserve | 230,766,104 | 222,041,771 | 104% |
| Current Year Surplus | 3,930,954 | 6,303,532 | 62% |
| Accumulated Surplus (B/Fwd) | 24,511,224 | 19,889,905 | 123% |
| TOTAL COMMUNITY EQUITY | 347,611,188 | 342,941,905 | 101% |

Cash Flow Statement

For the month ending 31 May 2026

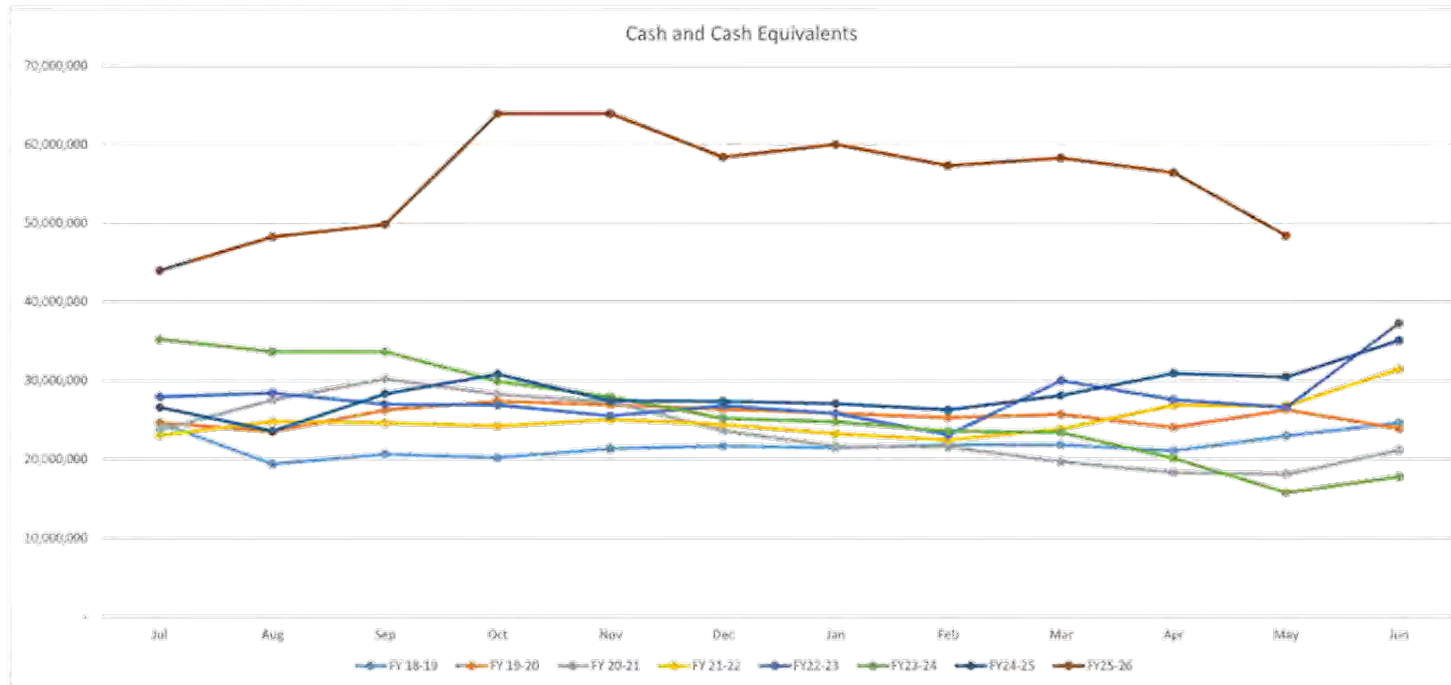
Year Elapsed 92%

| | Actual May | Amended Budget | % |
|--|---------------------|---------------------|--------------|
| Cash Flows from Operating Activities | | | |
| Receipts from customers | 29,155,006 | 19,023,087 | 153% |
| Payment to suppliers and employees | (48,091,013) | (76,546,992) | 63% |
| | (18,936,008) | (57,523,905) | 33% |
| Interest received | 2,346,482 | 2,587,684 | 91% |
| Rental income | 646,767 | 784,500 | 82% |
| Operating grants and subsidies | 35,385,197 | 52,030,581 | 68% |
| Net Cash Inflow (Outflow) from Operating Activities | 19,442,438 | (2,121,140) | -917% |
| Cash Flows from Investing Activities | | | |
| Payments for property, plant and equipment | (8,017,506) | (19,346,101) | 41% |
| Payments for Intangible Assets | 4,756 | 0 | |
| Net movement on loans and advances | 3,750 | 3,750 | 100% |
| Proceeds from sale of assets | 510,800 | 1,814,300 | 28% |
| Capital grants and subsidies | 1,359,011 | 6,303,791 | 22% |
| Net Cash Inflow (Outflow) from Investing Activities | (6,139,189) | (11,224,260) | 55% |
| Cash Flows from Financing Activities | | | |
| Repayments of loans | - | - | 0% |
| Net Cash Inflow (Outflow) from Financing Activities | - | - | 0% |
| Net Increase (Decrease) in Cash Held | 13,303,249 | (13,345,400) | |
| Cash at beginning of reporting period | 35,109,061 | 35,109,061 | |
| Cash at End of Reporting Period | 48,412,310 | 21,763,661 | |

Financial Data

For the month ending 31 May 2026
Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 6+ years



| Month | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| FY 18-19 | 24,645,339 | 19,416,468 | 20,658,115 | 20,218,396 | 21,367,850 | 21,712,663 | 21,496,078 | 21,904,409 | 21,840,431 | 21,121,655 | 23,013,177 | 24,645,339 |
| FY 19-20 | 24,671,551 | 23,535,958 | 26,256,800 | 27,367,857 | 26,953,500 | 26,393,586 | 25,865,667 | 25,326,981 | 25,726,670 | 24,102,136 | 26,312,322 | 23,927,800 |
| FY 20-21 | 23,726,766 | 27,543,742 | 30,208,159 | 28,241,316 | 27,312,776 | 23,654,673 | 21,675,829 | 21,585,261 | 19,715,656 | 18,319,491 | 18,093,239 | 21,191,653 |
| FY 21-22 | 23,086,462 | 24,832,275 | 24,642,707 | 24,261,564 | 25,072,828 | 24,452,004 | 23,258,895 | 22,491,538 | 23,871,859 | 26,878,307 | 26,817,458 | 31,457,677 |
| FY 22-23 | 27,939,994 | 28,445,824 | 26,999,467 | 26,892,016 | 25,530,823 | 26,841,302 | 25,836,843 | 23,147,162 | 30,022,835 | 27,590,275 | 26,616,525 | 37,291,120 |
| FY 23-24 | 35,261,406 | 33,667,778 | 33,667,880 | 29,928,198 | 27,974,197 | 25,216,741 | 24,783,957 | 23,619,505 | 23,440,639 | 20,157,423 | 15,793,453 | 17,776,932 |
| FY 24-25 | 26,585,358 | 23,589,316 | 28,332,175 | 30,832,212 | 27,442,532 | 27,367,285 | 27,083,502 | 26,317,857 | 28,133,022 | 30,936,088 | 30,470,103 | 35,109,061 |
| FY 25-26 | 43,998,462 | 48,274,162 | 49,839,312 | 63,909,037 | 63,896,597 | 58,380,341 | 60,008,997 | 57,324,199 | 58,289,043 | 56,411,887 | 48,412,310 | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| 1000-0001 | CORPORATE GOVERNANCE | Resp. Off | Actual | | | EXPENSE | | | COMMENTS |
|----------------|---|-----------|------------|----------------------|----|------------|----------------------|------|--|
| | | | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 1000-0002 | EXECUTIVE SERVICES | | | | | | | | |
| 1000-2000-0000 | Executive Services Salaries and Oncosts | CEO | | | | 577,025 | 520,057 | 111% | |
| 1000-2020-0000 | Executive Services Expenses | CEO | | | | 48,420 | 239,000 | 7% | |
| 1000-2025-0000 | Subscriptions | CEO | | | | 120,779 | 129,760 | 93% | Annual subscriptions |
| 1000-0002 | EXECUTIVE SERVICES | | - | - | 0% | 746,224 | 888,837 | 84% | |
| 1100-0002 | COUNCILLORS EXPENSES | | | | | | | | |
| 1100-2000-0000 | Councillor Wages | CEO | | | | 290,485 | 316,893 | 92% | |
| 1100-2001-0000 | Councillor Remuneration - Meetings | CEO | | | | 56,545 | 61,486 | 92% | |
| 1100-2020-0000 | Councillors Allowances & Expenditure | CEO | | | | 23,115 | 4,500 | 514% | |
| 1100-2025-0000 | Councillor Superannuation | CEO | | | | 41,622 | 45,406 | 92% | |
| 1100-2026-0000 | Councillor Advocacy | CEO | | | | 11,479 | 30,000 | 38% | |
| 1100-2027-0000 | Councillor Community Engagement | CEO | | | | - | 5,000 | 0% | |
| 1100-2030-0000 | Councillor Professional Dev Training | CEO | | | | - | 5,000 | 0% | |
| 1100-2040-0000 | Councillors Conferences & Deputation | CEO | | | | 24,514 | 25,000 | 98% | |
| 1100-2050-0000 | Election Expenses | CEO | | | | - | - | 0% | |
| 1100-2060-0000 | Meeting Expenses | CEO | | | | 8,770 | 12,600 | 70% | |
| 1100-0002 | COUNCILLORS EXPENSES | | - | - | 0% | 456,530 | 505,885 | 90% | |
| 1200-0002 | GOVERNANCE EXPENSES | | | | | | | | |
| 1200-2200-0000 | Governance Operating Expenses | MGC | | | | 203,128 | 378,500 | 54% | |
| 1200-0002 | GOVERNANCE EXPENSES | | - | - | 0% | 203,128 | 378,500 | 54% | |
| 1300-0003 | MEDIA & COMMUNICATIONS | | | | | | | | |
| 1300-2200-0000 | Media & Comms Operating Expenses | | | | | 17,030 | 95,000 | 18% | |
| 1300-0003 | MEDIA & COMMUNICATIONS | | - | - | 0% | 17,030 | 95,000 | 18% | |
| 1000-0001 | CORPORATE GOVERNANCE | | - | - | 0% | 1,422,812 | 1,668,222 | 70% | |
| 2100-0002 | ADMINISTRATION & FINANCE | | | | | | | | |
| 2100-2220-0000 | Shire Office Operating Expenses | MFA | | | | 81,277 | 202,000 | 40% | |
| 2100-2020-0000 | Consultants | MFA | | | | 11,489 | - | 0% | |
| 2100-2230-0000 | Insurance | MFA | | | | 89,886 | 89,250 | 101% | |
| 2100-2280-0000 | Postage | MFA | | | | 4,481 | 5,000 | 90% | |
| 2100-2290-0000 | Printing & Stationery | MFA | | | | 21,520 | 30,000 | 72% | |
| 2100-2330-0000 | Shire Office Repairs & Maintenance | MFA | | | | 19,823 | 25,349 | 78% | |
| 2100-2600-0000 | Depn General Admin | MFA | | | | 102,569 | 112,673 | 91% | |
| 2100-0002 | ADMINISTRATION & FINANCE | | - | - | 0% | 331,045 | 464,272 | 71% | |
| 2105-0002-0000 | FINANCIAL SERVICES | | | | | | | | |
| 2105-2120-0000 | Audit Fees | MFA | | | | 105,863 | 113,000 | 94% | |
| 2105-2130-0000 | Bank Charges | MFA | | | | 6,195 | 7,000 | 89% | |
| 2105-2135-0000 | Dishonoured Cheques | MFA | | | | - | - | 0% | |
| 2105-2185-0000 | Fringe Benefits Tax | MFA | | | | 9,676 | 13,000 | 74% | |
| 2105-2220-0000 | Financial Services Operating Expenses | MFA | | | | 502,053 | 584,000 | 86% | |
| 2105-2260-0000 | Bad Debts Expense | MFA | | | | - | 3,000,000 | 0% | |
| 2105-2500-0000 | Valuation of Assets | MFA | | | | - | 40,000 | 0% | valuation of water and sewer assets underway |
| 2105-2510-0000 | Asset Management Expenses | MFA | | | | 4,698 | 10,000 | 47% | |
| 2105-2991-0000 | Odd Cents Rounding Expense | MFA | | | | - | - | 0% | |
| 2105-0002-0000 | FINANCIAL SERVICES | | - | - | 0% | 628,484 | 3,767,000 | 17% | |
| 2110-0002 | STORES | | | | | | | | |
| 2110-1550-0000 | Auction Sales | MFA | - | - | 0% | | | | |
| 2110-2220-0000 | Stores and Procurement Operating Expenses | MFA | | | | 200,581 | 271,000 | 74% | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| 2110-2225-0000 | Stores Write-Offs | MFA | Actual | | | EXPENSE | | | COMMENTS |
|------------------|---|-----|------------------|----------------------|-------------|----------------|----------------------|------------|-----------------------------------|
| | | | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 2110-2250-0000 | Auction Expenses | MFA | | | | (48) | - | 11% | |
| 2110-2815-0000 | Stores Oncosts Recoveries | MFA | | | | - | - | 11% | |
| 2110-0002 | STORES | | - | - | 0% | (109,445) | (122,000) | 9% | |
| | | | | | | 91,088 | 149,000 | 61% | |
| 2120-0002 | INFORMATION TECHNOLOGY | | | | | | | | |
| 2120-2220-0000 | IT Operating Expenses | MFA | | | | 399,556 | 491,000 | 81% | |
| 2120-0002 | INFORMATION TECHNOLOGY | | - | - | 0% | 399,556 | 491,000 | 81% | |
| 2130-0002 | RECORDS MANAGEMENT | | | | | | | | |
| 2130-2220-0000 | Records Management Operating Expenses | MFA | | | | 94,022 | 121,364 | 77% | |
| 2130-0002 | RECORDS MANAGEMENT | | - | - | 0% | 94,022 | 121,364 | 77% | |
| 2140-0002 | CUSTOMER SERVICE | | | | | | | | |
| 2140-2220-0000 | Customer Service Operating Expenses | MFA | | | | 80,786 | 87,000 | 93% | |
| 2140-0002 | CUSTOMER SERVICE | | - | - | 0% | 80,786 | 87,000 | 93% | |
| 2200-0002 | RATES & CHARGES | | | | | | | | |
| 2210-0003 | General Rates - Residential Categories | | | | | | | | |
| 2210-1000-0000 | Rates - Residential | MFA | 197,475 | 195,248 | 101% | | | | |
| 2210-1005-0000 | Interest on Rates | MFA | 5,924 | 3,000 | 197% | | | | |
| 2210-1080-0000 | Discount - Residential | MFA | (62) | - | 0% | | | | |
| 2210-1085-0000 | Pensioner Rebates | MFA | (8,158) | (6,000) | 136% | | | | |
| 2210-1090-0000 | Writeoffs and Refunds | MFA | (1,933) | (51,000) | 2% | | | | |
| 2210-1095-0000 | Charge on Land | MFA | 3,115 | - | 0% | | | | |
| 2210-0003 | General Rates - Residential Categories | | 196,361 | 141,248 | 139% | - | - | 0% | |
| 2220-0003 | General Rates - Commercial | | | | | | | | |
| 2220-1000-0000 | Rates - Commercial | MFA | 74,348 | 74,490 | 100% | | | | |
| 2220-1080-0000 | Discount - Commercial | MFA | - | - | 0% | | | | |
| 2220-1090-0000 | Write Off & Refund - Commercial | MFA | (12) | (500) | 2% | | | | |
| 2220-1105-0000 | Interest on Rates - Commercial | MFA | 435 | 500 | 87% | | | | |
| 2220-0003 | General Rates - Commercial | | 74,771 | 74,490 | 100% | | | | |
| 2230-0003 | General Rates - Rural Categories | | | | | | | | |
| 2230-1000-0000 | Rates - Rural Categories | MFA | 1,936,873 | 1,945,615 | 100% | | | | |
| 2230-1005-0000 | Interest on Rates - Rural | MFA | 28,995 | 13,000 | 223% | | | | |
| 2230-1080-0000 | Discount - Rural Categories | MFA | 3 | - | 0% | | | | |
| 2230-0003 | General Rates - Rural Categories | | 1,965,870 | 1,958,615 | 100% | - | - | 0% | |
| 2236-0003 | General Rates - Oil and Gas Activity | | | | | | | | |
| 2236-1000-0000 | Rates - Oil and Gas Activities | MFA | 5,626,723 | 5,626,320 | 100% | | | | |
| 2236-1001-0000 | Adjustment - Rates Oil & Gas Activit | MFA | - | - | 0% | | | | |
| 2236-1005-0000 | Interest on Rates - Oil and Gas | MFA | 909,273 | 540,000 | 168% | | | | |
| 2236-1080-0000 | Discount - Oil and Gas Activities | MFA | - | - | 0% | | | | |
| 2236-1090-0000 | Write-offs and Refunds - Oil and Gas | MFA | (14) | (3,000) | 1% | | | | |
| 2236-0003 | General Rates - Oil and Gas Activity | | 6,535,982 | 6,163,320 | 106% | - | - | 0% | |
| 2240-0003 | Rates & Charges Administration | | | | | | | | |
| 2240-2000-0000 | Rates & Charges Operating Expense | MFA | | | | 101,716 | 146,000 | 70% | |
| 2240-0003 | Rates & Charges Administration | | - | - | 0% | 101,716 | 146,000 | 70% | |
| 2200-0002 | RATES & CHARGES | | 8,772,984 | 8,337,673 | 105% | 101,716 | 146,000 | 70% | |
| 2295-0002 | GRANTS | | | | | | | | |
| 2295-1100-0000 | FA Grant - General Component | MFA | 3,687,821 | 7,455,036 | 49% | | | | Majority is expected in June 2026 |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| | Actual | EXPENSE | | COMMENTS | | |
|------------------|---|------------|----------------------|-------------------|------------|-----------------------------------|
| | | ACTUAL YTD | AMENDED BUDGET 25/26 | | % | |
| 2295-1130-0000 | FA Grant - Identified Road Component | MFA | 1,029,971 | 2,070,678 | 0% | Majority is expected in June 2026 |
| 2296-1100-0000 | Grant - Roads to Recovery | DES | - | - | 0% | |
| 2296-1120-0000 | Grant - Scheme Supply Fund | CEO | 30,000 | 100,000 | 0% | |
| 2296-1110-0000 | Grant - Housing Support Program | CEO | - | - | 0% | |
| 2297-1000-0000 | SWG Water and Sewerage Alliance Revenue | DES | - | - | 0% | |
| 2297-2000-0000 | SWG Water and Sewerage Alliance Costs | DES | - | - | 0% | |
| 2298-1200-0000 | Capital Grant - SES Donation | MFA | - | 39,318 | 0% | |
| 2298-1204-0000 | Capital Grant - SES Support Grant | MFA | - | - | 0% | |
| 2298-1205-0000 | Cap Grant - LRCIP Programme Round 3 | MFA | 235,572 | 235,572 | 100% | |
| 2298-1206-0000 | Capital Grant - LRCIP Programme Round 4 Part A | MFA | 633,692 | 633,692 | 100% | |
| 2298-1207-0000 | Capital Grant - LRCIP Programme Round 4 Part B | MFA | 183,116 | 183,116 | 100% | |
| 2298-1208-0000 | Capital Grant - ENHM Stage 3 | MFA | - | 831,461 | 0% | |
| 2298-1209-0000 | Capital Grant - Energy Funding | MFA | - | 45,966 | 0% | |
| 2298-1210-0000 | Capital Grant - RAUP Toompine | MFA | 57,810 | 102,250 | 3.7% | |
| 2298-1220-0000 | Capital Grant - LGGSP - Townhouses | MFA | - | - | 0% | |
| 2298-1270-0000 | Cap Grant - R2R Revenue | MFA | 313,588 | 1,084,903 | 2.9% | |
| 2298-1275-0000 | Capital Grant - BOR Quilpie STP Design | MFA | - | - | 0% | |
| 2298-1280-0000 | Cap Grant - LGGSP - Quilpie Airport Upgrade Design | MFA | - | 72,115 | 0% | |
| 2298-1288-0000 | Cap Grant - WAQ 24-27 | MFA | 987,614 | 1,385,998 | 7.1% | |
| 2298-1289-0000 | Capital Grant - LGGSP - Quilpie Sewerage Treatment Plant (Subject to funding) | MFA | - | - | 0% | |
| 2298-1292-0000 | Capital Grant - Res Activation Fund | MFA | - | 1,313,902 | 0% | |
| 2298-1293-0000 | Capital Grant - Quilpie Airport Upgra | MFA | - | - | 0% | |
| 2298-1294-0000 | Capital Grant - Disaster Ready Fund | MFA | - | - | 0% | |
| 2298-1296-0000 | Capital Grant - Country Roads Connec | MFA | - | - | 0% | |
| 2298-1298-0000 | Capital Grant - Battery Collection Project | DIS | - | 80,000 | 0% | |
| 2295-0002 | GRANTS | | 7,159,184 | 15,634,005 | 46% | |
| 2300-0002 | OTHER REVENUE | | | | | |
| 2300-1500-0000 | Administration Fees (GST Applies) | MFA | 1,720 | 5,000 | 34% | |
| 2300-1510-0000 | Admin Fees (GST Exempt) | MFA | 4,400 | 5,000 | 88% | |
| 2300-1601-0000 | Fire Levy Commission | MFA | 1,945 | 4,000 | 49% | |
| 2300-1800-0000 | Bank Interest Received | MFA | 11,798 | 15,000 | 79% | |
| 2300-1810-0000 | Investment Interest | MFA | 1,953,559 | 2,005,909 | 97% | |
| 2300-1960-0000 | Miscellaneous Income | MFA | 5,380 | 3,081 | 175% | |
| 2300-1965-0000 | Misc. Income GST Free | MFA | - | 2,000 | 0% | |
| 2300-2130-0000 | Investment Admin Fees | MFA | - | - | 0% | |
| 2310-1300-0000 | Quilpie Club Rent | MFA | 294 | 500 | 59% | |
| 2310-2300-0000 | Quilpie Club Expenses | MFA | - | - | 0% | |
| 2300-0002 | OTHER REVENUE | | 1,979,107 | 2,040,490 | 97% | |
| 2400-0002 | EMPLOYEE ONCOSTS | | | | | |
| 2400-2010-0000 | Expense Annual Leave | MFA | 650,637 | 640,000 | 102% | |
| 2400-2011-0000 | Expense Long Service Leave | MFA | 101,061 | 143,000 | 71% | |
| 2400-2012-0000 | Expense Sick Leave | MFA | 146,177 | 220,000 | 67% | |
| 2400-2013-0000 | Expense Public Holiday | MFA | 199,834 | 210,000 | 95% | |
| 2400-2015-0000 | Expense Bereavement Leave | MFA | 10,251 | 10,000 | 103% | |
| 2400-2016-0000 | Expense Domestic Violence Leave | MFA | - | 2,000 | 0% | |
| 2400-2020-0000 | Expense Maternity Leave | MFA | 4,434 | 7,000 | 63% | |
| 2400-2025-0000 | Expense - Phone Allowance | MFA | 8,807 | 15,000 | 59% | |
| 2400-2065-0000 | Expense Super Contributions | MFA | 605,381 | 680,000 | 89% | |
| 2400-2230-0000 | Expense Workers Compensation | MFA | 85,545 | 100,000 | 86% | Annual Cover |
| 2400-2315-0000 | Expense Employee Relocation | MFA | - | 10,000 | 0% | |
| 2400-2410-0000 | Expense WH&S | MFA | 219,335 | 293,500 | 75% | |
| 2400-2821-0000 | Recovery Annual Leave | MFA | (530,755) | (640,000) | 83% | |
| 2400-2822-0000 | Recovery Sick Leave | MFA | (137,646) | (220,000) | 63% | |
| 2400-2823-0000 | Recovery LSL | MFA | (117,975) | (143,000) | 83% | |
| 2400-2824-0000 | Recovery Public Holidays | MFA | (180,724) | (210,000) | 86% | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | Actual | | % | EXPENSE | | | COMMENTS |
|------------------|--|------------|----------------------|----------------|------------------|----------------------|----------------|--|
| | | ACTUAL YTD | AMENDED BUDGET 25/26 | | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 2400-2825-0000 | Recovery Superannuation | MFA | | | (564,627) | (680,000) | 83% | |
| 2400-2826-0000 | Recovery Workers Comp | MFA | | | (82,887) | (100,000) | 83% | |
| 2400-2827-0000 | Recovery Training | MFA | | | (196,603) | (238,000) | 83% | |
| 2400-2828-0000 | Recovery WH&S | MFA | | | (247,709) | (300,000) | 83% | |
| 2400-2829-0000 | Recovery Contractors | MFA | | | (282,065) | (240,000) | 118% | Due to higher level of contractor work |
| 2400-2830-0000 | Recovery Office Equipment | MFA | | | (62,866) | (80,000) | 78% | |
| 2400-2831-0000 | Recovery Administration | MFA | | | (110,339) | (100,000) | 110% | |
| 2400-0002 | EMPLOYEE ONCOSTS | | | 0% | (482,537) | (620,500) | 78% | |
| 2300-0001 | ADMINISTRATION AND FINANCE | | | 69% | 1,264,091 | 4,633,536 | 27% | |
| 3000-0001 | INFRASTRUCTURE | | | | | | | |
| 3000-0002 | ENGINEERING ADMIN & SUPERVISION | | | | | | | |
| 3000-1100-0000 | Apprentice Incentive Payments | DIS | 15,000 | - | | | | |
| 3000-1101-0000 | Grant - R2R | DIS | - | - | | | | |
| 3000-1500-0000 | Contributions - Infrastructure | DIS | | 295,500 | | | | |
| 3000-2029-0000 | Engineering O/C Recover Supervision | DIS | | | (223,706) | (230,000) | 97% | |
| 3000-2030-0000 | Engineering O/C Recover Plant | DIS | | | (18,197) | (20,000) | 91% | |
| 3000-2040-0000 | Engineering O/C Recover FP & LT | DIS | | | (51,127) | (50,000) | 102% | |
| 3000-2050-0000 | Engineering O/C Recover Wet Weather | DIS | | | (32,786) | (30,000) | 109% | |
| 3000-2060-0000 | Wet Weather Wages Expense | DIS | | | - | 30,000 | 0% | |
| 3000-2060-0000 | Floating Plant / Loose Tools | DIS | 24,250 | | | | | |
| 3000-2220-0000 | Engineering Management Expenses | DIS | 97,098 | | | 99,000 | 98% | |
| 3000-2420-0000 | Quality Assurance Expenses | DIS | 66,890 | | | 67,000 | 100% | |
| 3000-2985-0000 | Engineering Consultants | DIS | 23,652 | | | 10,000 | 237% | Some costs to be Journalled |
| 3000-2990-0000 | Works Supervision | DIS | 733,622 | | | 991,482 | 74% | |
| 3000-0002 | ENGINEERING ADMIN & SUPERVISION | | 15,000 | 295,500 | 5% | 619,696 | 867,482 | 71% |
| 3100-0002 | WATER | | | | | | | |
| 3100-0003 | WATER - QUILPIE | | | | | | | |
| 3100-1000-0000 | Quilpie Water Charges | MFA | 341,726 | 332,280 | 103% | | | |
| 3100-1005-0000 | Quilpie Water Charges Interest | MFA | 4,529 | 2,575 | 176% | | | |
| 3100-1020-0000 | Quilpie Other Water Revenue | MFA | - | - | 0% | | | |
| 3100-1080-0000 | Quilpie Water Discount | MFA | 5 | - | 0% | | | |
| 3100-1085-0000 | Quilpie Water Pensioner Rebate | MFA | (5,432) | (4,750) | 114% | | | |
| 3100-1090-0000 | Quilpie Water Writeoff and Refund | MFA | (635) | (500) | 127% | | | |
| 3100-1500-0000 | Quilpie Water Connections | DIS | - | 525 | 0% | | | |
| 3100-2200-0000 | Drinking Water Quality Plan | DIS | | | 3,243 | 6,485 | 50% | |
| 3100-2230-0000 | Quilpie Water Operations | DIS | | | 298,547 | 365,918 | 82% | |
| 3100-2600-0000 | Depn Quilpie Water | DIS | | | 102,675 | 112,789 | 91% | |
| 3100-0003 | WATER - QUILPIE | | 340,192 | 330,130 | 103% | 404,465 | 485,192 | 83% |
| 3110-0003 | WATER - EROMANGA | | | | | | | |
| 3110-1000-0000 | Eromanga Water Charges | MFA | 35,189 | 35,920 | 98% | | | |
| 3110-1005-0000 | Eromanga Water Charges Interest | MFA | 173 | 500 | 34% | | | |
| 3110-1020-0000 | Eromanga Other Water Revenue | MFA | - | - | 0% | | | |
| 3110-1080-0000 | Eromanga Water Discount | MFA | - | - | 0% | | | |
| 3110-1085-0000 | Eromanga Water Pensioner Rebate | MFA | (625) | (1,250) | 50% | | | |
| 3110-1090-0000 | Eromanga Water Writeoff and Refund | MFA | (6) | - | 0% | | | |
| 3110-2220-0000 | Eromanga Water Operations-Wages | DIS | | | 58,448 | 82,461 | 71% | |
| 3110-2230-0000 | Eromanga Water Operations-Expenses | DIS | | | 236,685 | 289,165 | 82% | |
| 3110-2600-0000 | Depn Eromanga Water | DIS | | | 205,626 | 270,280 | 76% | |
| 3110-0003 | WATER - EROMANGA | | 34,731 | 35,170 | 99% | 500,758 | 641,906 | 78% |
| 3120-0003 | WATER - ADAVALE | | | | | | | |
| 3120-1000-0000 | Adavale Water Charges | MFA | 24,322 | 24,688 | 98% | | | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| 3120-1005-0000 | Adavale Water Charges Interest | MFA | Actual | | | EXPENSE | | | COMMENTS |
|------------------|--|-----|----------------|----------------------|-------------|----------------|----------------------|-------------|--|
| | | | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 3120-1080-0000 | Adavale Water Discount | MFA | 757 | 500 | 151% | | | | |
| 3120-1085-0000 | Adavale Water Pensioner Remissions | MFA | (41) | - | 0% | | | | |
| 3120-1090-0000 | Adavale Water Chgs Writeoff & Refund | MFA | (1,401) | (1,300) | 109% | | | | |
| 3120-2220-0000 | Adavale Water Operations | DIS | (9) | - | 0% | 34,097 | 70,000 | 49% | |
| 3120-2600-0000 | Depn Adavale Water | DIS | | | | 17,618 | 18,795 | 94% | |
| 3120-0003 | WATER - ADAVALE | | 23,627 | 23,888 | 99% | 51,715 | 88,795 | 58% | |
| 3130-0003 | WATER - CHEEPIE | | | | | | | | |
| 3130-2220-0000 | Cheepie Water Operations | DIS | | | | 1,141 | 1,000 | 114% | Labour hire costs to cover staff vacancies |
| 3130-2600-0000 | Depn Cheepie Water | DIS | | | | 243 | 258 | 94% | |
| 3130-0003 | WATER - CHEEPIE | | - | - | 0% | 1,383 | 1,258 | 110% | |
| 3140-0003 | WATER - TOOMPINE | | | | | | | | |
| 3140-1000-0000 | Toompine Water Charges | MFA | | | | | | | |
| 3140-1005-0000 | Toompine Water Charges Interest | MFA | | | | | | | |
| 3140-1080-0000 | Toompine Water Discount | MFA | | | | | | | |
| 3140-2220-0000 | Toompine Water Operations-Wages | DIS | | | | 1,492 | 5,000 | 30% | |
| 3140-2230-0000 | Toompine Water Operations | DIS | | | | 10,912 | 15,000 | 73% | |
| 3140-2600-0000 | Water Depreciation-Toompine | DIS | | | | 18,803 | 19,982 | 94% | |
| 3140-0003 | WATER - TOOMPINE | | - | - | 0% | 31,207 | 39,982 | 78% | |
| 3100-0002 | WATER | | 398,550 | 389,188 | 102% | 989,528 | 1,257,133 | 79% | |
| 3200-0002 | SEWERAGE | | | | | | | | |
| 3200-0003 | SEWERAGE QUILPIE | | | | | | | | |
| 3200-1000-0000 | Quilpie Sewerage Charges | MFA | 254,727 | 253,110 | 101% | | | | |
| 3200-1005-0000 | Quilpie Sewerage Interest | MFA | 4,282 | 2,000 | 214% | | | | |
| 3200-1080-0000 | Quilpie Sewerage Discount | MFA | 4 | - | 0% | | | | |
| 3200-1085-0000 | Quilpie Sewerage Pensioner Remission | MFA | (1,228) | (700) | 175% | | | | |
| 3200-1090-0000 | Quilpie Sewerage Writeoff & Refunds | MFA | (631) | (100) | 631% | | | | |
| 3200-1500-0000 | Quilpie Sewerage Waste Charge | MFA | - | - | 0% | | | | |
| 3200-1510-0000 | Quilpie Sewerage Connection | DIS | 158 | 1,000 | 16% | | | | |
| 3200-2230-0000 | Quilpie Sewerage Operations | DIS | | | | 197,014 | 290,000 | 68% | |
| 3200-2600-0000 | Depn Quilpie Sewerage | DIS | | | | 167,142 | 183,584 | 91% | |
| 3200-0003 | SEWERAGE QUILPIE | | 257,313 | 255,310 | 101% | 364,155 | 443,584 | 82% | |
| 3210-0003 | SEWERAGE EROMANGA | | | | | | | | |
| 3210-1000-0000 | Eromanga Sewerage Charges | MFA | 24,385 | 24,385 | 100% | | | | |
| 3210-1005-0000 | Eromanga Sewerage Charges Interest | MFA | 330 | 500 | 66% | | | | |
| 3210-1080-0000 | Eromanga Sewerage Discount | MFA | - | - | 0% | | | | |
| 3210-1085-0000 | Eromanga Sewerage Pensioner Remissions | MFA | (77) | (100) | 77% | | | | |
| 3210-1090-0000 | Eromanga Sewerage Writeoff & Refunds | MFA | (8) | - | 0% | | | | |
| 3210-2230-0000 | Eromanga Sewerage Operations | DIS | | | | 46,826 | 44,205 | 106% | |
| 3210-2600-0000 | Depn Eromanga Sewer | DIS | | | | 34,611 | 38,020 | 91% | |
| 3210-0003 | SEWERAGE EROMANGA | | 24,630 | 24,785 | 99% | 81,436 | 82,225 | 99% | |
| 3212-0003 | SEWERAGE ADAVALE | | | | | | | | |
| 3212-2600-0000 | Depn Adavale Septic System | DIS | | | | 67 | 73 | 92% | |
| 3212-0003 | SEWERAGE ADAVALE | | - | - | 0% | 67 | 73 | 91% | |
| 3214-0003 | SEWERAGE TOOMPINE | | | | | | | | |
| 3214-2600-0000 | Depn Toompine Hall Septic System | DIS | | | | 187 | 204 | 92% | |
| 3214-0003 | SEWERAGE TOOMPINE | | - | - | 0% | 187 | 204 | 92% | |
| 3200-0002 | SEWERAGE | | 281,943 | 280,095 | 101% | 445,846 | 526,086 | 85% | |
| 3300-0002 | INFRASTRUCTURE MAINTENANCE | | | | | | | | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | | | EXPENSE | | | COMMENTS |
|------------------|---|----------------------|------|------------|----------------------|------------|----------|
| | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 3300-0003 | SHIRE ROADS MAINTENANCE | | | | | | |
| 3300-2220-0000 | Shire Roads & Drainage - Wages | | | DIS | 78,359 | 297,675 | 27% |
| 3300-2230-0000 | Shire Roads & Drainage Expenses | | | DIS | 378,927 | 551,250 | 69% |
| 3300-2600-0000 | Depn Roads & Streets | | | DIS | 3,815,815 | 4,188,953 | 91% |
| 3300-0003 | SHIRE ROADS MAINTENANCE | | | | | | |
| | | | 0% | | 4,273,101 | 5,037,878 | 85% |
| 3305-0003 | SHIRE ROADS - FLOOD DAMAGE 2021 | | | | | | |
| 3305-1140-0000 | Old Resilience & Risk Reduction Fund | | 0% | | | | |
| 3305-1250-0000 | FD 2021 Restoration Works | | 0% | | | | |
| 3305-2300-0000 | FD 2021 Restoration | | | DIS | | | 0% |
| 3305-0003 | SHIRE ROADS - FLOOD DAMAGE 2021 | | | | | | |
| | | | 0% | | | | 0% |
| 3306-0003 | SHIRE ROADS - FLOOD DAMAGE 2022 | | | | | | |
| 3306-1150-0000 | FD 2022 Emergent Works | | 0% | | | | |
| 3306-1250-0000 | FD 2022 Restoration Works | | 0% | | | | |
| 3306-2200-0000 | FD 2022 Emergent Works | | | DIS | | | 100% |
| 3306-2300-0000 | FD 2022 Restoration Works | | | DIS | | | 100% |
| 3306-0003 | SHIRE ROADS - FLOOD DAMAGE 2022 | | | | | | |
| | | | 0% | | | | 0% |
| 3307-0003 | SHIRE ROADS - FLOOD DAMAGE SEPT 2022 | | | | | | |
| 3307-1150-0000 | FD SEPT 2022 Emergent Works | | 0% | | | | |
| 3307-1160-0000 | FD Sept 2022 IRW | | 0% | | | | |
| 3307-1170-0000 | FD Sept 2022 Restoration Works | | 0% | | | | |
| 3307-2200-0000 | FD SEPT 2022 Emergent Works | | | DIS | | | 100% |
| 3307-2300-0000 | FD SEPT 2022 Restoration Works | | | DIS | | | 100% |
| 3307-2400-0000 | FD Sept 2022 Restoration Works | | | DIS | | | 100% |
| | | | 0% | | | | 0% |
| 3308-0003 | SHIRE ROADS - FLOOD DAMAGE 2024 | | | | | | |
| 3308-1150-0000 | FD 2024 Emergent Works | | 0% | | | | |
| 3308-1170-0000 | FD 2024 Restoration Works | 2,932,794 | 100% | | | | |
| 3308-2200-0000 | FD 2024 Emergent Works | | | DIS | | | 100% |
| 3308-2400-0000 | FD 2024 Restoration Works | | | DIS | 2,932,794 | 2,932,794 | 100% |
| | | 2,932,794 | 100% | | 2,932,794 | 2,932,794 | 100% |
| 3309-0003 | SHIRE ROADS - FLOOD DAMAGE 2023 | | | | | | |
| 3309-1170-0000 | FD 2023 Restoration Works | 1,520,833 | 100% | | | | |
| 3309-2400-0000 | FD 2023 Restoration Works | | | DIS | 1,520,833 | 1,520,833 | 100% |
| | | 1,520,833 | 100% | | 1,520,833 | 1,520,833 | 200% |
| 3301-0003 | SHIRE ROADS - FLOOD DAMAGE NOV 2024 | | | | | | |
| 3301-1150-0000 | FD Nov 2024 Restoration Works | | 0% | | | | |
| 3301-2200-0000 | FD Nov 2024 Restoration Works | | | DIS | | | 100% |
| | | | 0% | | | | 0% |
| 3302-0003 | SHIRE ROADS - FLOOD DAMAGE MAR 2025 | | | | | | |
| 3302-1150-0000 | FD Mar 2025 - Emergent Works | 271,615 | 100% | | | | |
| 3302-1160-0000 | FD MAR 2025 - Restoration Works | 23,353,887 | 100% | | | | |
| 3302-1170-0000 | FD MAR 2025 - Immediate Restoration Works | 1,349,755 | 100% | | | | |
| 3302-2200-0000 | FD MAR 2025 - Emergent Works | | | DIS | 271,615 | 271,615 | 100% |
| 3302-2220-0000 | FD MAR 2025 - Restore Sewerage Serv | | | DIS | | | 100% |
| 3302-2230-0000 | FD MAR 2025 - Restore Water Services | | | DIS | | | 100% |
| 3302-2240-0000 | FD MAR 2025 - Restoration Works | | | DIS | 23,353,887 | 30,000,000 | 78% |
| 3302-2250-0000 | FD MAR 2025 - Immediate Restoration Works | | | DIS | 1,349,755 | 1,349,755 | 100% |
| | | 24,975,257 | 278% | | 24,975,257 | 31,621,370 | 100% |
| 3310-0003 | TOWN STREET & DRAINAGE MAINTENANCE | | | | | | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | | | EXPENSE | | | COMMENTS |
|------------------|---|----------------------|----------------|----------------|----------------------|------------|---------------------------------------|
| | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 3310-2220-0000 | Town Street & Drainage Maintenance | DIS | | 499,904 | 700,000 | 71% | |
| 3310-2230-0000 | Street Lighting | DIS | | 22,613 | 37,500 | 60% | |
| 3310-2240-0000 | Street Cleaning Operations | DIS | | 847 | 5,000 | 17% | |
| 3310-0003 | TOWN STREET & DRAINAGE MAINTENANCE | | - | 523,463 | 742,500 | 71% | |
| 3330-0003 | DEPOTS & CAMPS | | | | | | |
| 3330-1510-0000 | Camp Accommodation Rent | DIS | - | 10,000 | 10,000 | 100% | |
| 3330-2220-0000 | Camps Operations | DIS | | 32,501 | 54,075 | 60% | |
| 3330-2330-0000 | Depots Operations | DIS | | 205,337 | 227,850 | 90% | |
| 3330-2600-0000 | Depn Depot & Camp | DIS | | 255,070 | 280,166 | 91% | |
| 3330-0003 | DEPOTS & CAMPS | | - | 492,908 | 562,121 | 88% | |
| 3340-0003 | WORKSHOP | | | | | | |
| 3340-2220-0000 | Workshop Operations | DDIS | | 19,658 | 10,500 | 186% | |
| 3340-2230-0000 | Workshop Maintenance & Repairs | DDIS | | 208,270 | 283,500 | 73% | |
| 3340-0003 | WORKSHOP | | - | 227,928 | 294,000 | 78% | |
| 3350-0003 | PLANT & MACHINERY | | | | | | |
| 3350-1500-0000 | Insurance Claims | DDIS | 534,623 | 795,000 | 67% | | |
| 3350-1510-0000 | Gain/Loss on Sale/Disposal of Plant | DDIS | (10,399) | - | 0% | | |
| 3350-1570-0000 | Diesel Rebate - ATO | DDIS | 132,017 | 200,000 | 66% | | |
| 3350-2145-0000 | Small Plant Repairs | DDIS | | 12,928 | 16,677 | 78% | |
| 3350-2225-0000 | Small Plant Purchases | DDIS | | 16,673 | 20,000 | 83% | |
| 3350-2229-0000 | Plant Operations | DDIS | | 703,339 | 912,400 | 77% | |
| 3350-2330-0000 | Plant Repairs & Maintenance | DDIS | | 891,047 | 884,000 | 101% | Parts, including hire grader & loader |
| 3350-2331-0000 | Plant Registration and Insurance | DDIS | | 188,819 | 179,085 | 105% | Annual Motor Vehicle Insurance |
| 3350-2585-0000 | Plant Recoveries | DDIS | | (2,730,469) | (3,600,000) | 76% | |
| 3350-2600-0000 | Depn Plant | DDIS | | 1,023,252 | 1,018,242 | 101% | |
| 3350-0003 | PLANT & MACHINERY | | 656,241 | 995,000 | 66% | | |
| 3355-0003 | BATCHING PLANT OPERATIONS | | | | | | |
| 3355-2200-0000 | Batching Plant Operations | | | - | 300,000 | 0% | |
| 3355-2585-0000 | Batching Plant Recoveries | | | - | (330,000) | 0% | |
| 3355-2600-0000 | Depn - Batching Plant | | | - | 16,000 | 0% | |
| 3355-0003 | BATCHING PLANT OPERATIONS | | - | - | (14,000) | | |
| 3360-0003 | AERODROME | | | | | | |
| 3360-1200-0000 | Quilpie Aerodrome Fees | DDIS | - | 20,000 | 20,000 | 100% | |
| 3360-2325-0000 | Quilpie Aerodrome Operations | DDIS | | 44,098 | 40,000 | 110% | |
| 3360-2330-0000 | Quilpie Aerodrome Repairs & Maint | DDIS | | 76,369 | 84,000 | 91% | Aerodrom Manual Validation, survey, |
| 3360-2340-0000 | Eromanga Aerodrome Repairs & Maint | DDIS | | 12,160 | 15,000 | 81% | Aerodrom Manual Validation |
| 3360-2350-0000 | Adavale Aerodrome Repairs & Maint | DDIS | | 8,925 | 6,536 | 137% | |
| 3360-2360-0000 | Toompine Aerodrome Repairs & Maint | DDIS | | 1,360 | 2,100 | 65% | |
| 3360-2370-0000 | Cheepie Aerodrome Repairs & Maint | DDIS | | - | 2,100 | 0% | |
| 3360-2600-0000 | Depn - Quilpie Aerodrome | DDIS | | 238,403 | 261,120 | 91% | |
| 3361-2600-0000 | Depn - Adavale Aerodrome | DDIS | | 32,313 | 35,496 | 91% | |
| 3362-2600-0000 | Depn - Toompine Aerodrome | DDIS | | 14,872 | 16,337 | 91% | |
| 3363-2600-0000 | Depn - Cheepie Aerodrome | DDIS | | - | 64 | 0% | |
| 3365-2600-0000 | Depn - Eromanga Aerodrome | DDIS | | 127,339 | 139,765 | 91% | |
| 3360-0003 | AERODROME | | - | 20,000 | 0% | | |
| 3366-0003 | QUILPIE REFUELLING FACILITY | | | | | | |
| 3366-1310-0000 | Quilpie Refuelling Revenue | DDIS | 266,505 | 350,000 | 76% | | |
| 3366-2310-0000 | Quilpie Refuelling Operation and R&M | DDIS | | 256,938 | 330,000 | 78% | |
| 3366-2600-0000 | Depn - Quilpie Refuelling Facility | DDIS | | 19,089 | 19,516 | 98% | |
| 3365-0003 | QUILPIE REFUELLING FACILITY | | 266,505 | 350,000 | 76% | | |
| 3370-0003 | BULLOO PARK | | | | | | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | | | EXPENSE | | | COMMENTS |
|------------------|--|----------------------|-------------------|------------|----------------------|-------------------|------------------|
| | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 3370-1500-0000 | Bulloo Park Fees | | | | | | |
| 3370-2220-0000 | Bulloo Park Operations | | | | | | |
| 3370-2600-0000 | Depn Bulloo Park | | | | | | |
| 3370-0003 | BULLOO PARK | 1,933 | 2,000 | 97% | 237,803 | 192,006 | 124% |
| 3371-0003 | BULLOO RIVER WALKWAY | | | | | | |
| 3371-2220-0000 | Bulloo River Walkway Operations | | | | | | |
| 3371-0003 | BULLOO RIVER WALKWAY | - | - | 0% | 235 | 2,000 | 12% |
| 3374-0003 | TOOMPINE PLAY AREA | | | | | | |
| 3374-2220-0000 | Toompine Play Area Operations | | | | | | |
| 3374-0003 | TOOMPINE PLAY AREA | - | - | 0% | 424 | 2,000 | 21% |
| 3375-0003 | JOHN WAUGH PARK | | | | | | |
| 3375-1500-0000 | John Waugh Park Fees | | | | | | |
| 3375-2220-0000 | John Waugh Park Operations | | | | | | |
| 3375-2600-0000 | Depn John Waugh Park | | | | | | |
| 3375-0003 | JOHN WAUGH PARK | - | - | 0% | 166,705 | 236,181 | 71% |
| 3376-0003 | BICENTENNIAL PARK | | | | | | |
| 3376-2220-0000 | Bicentennial Park Operations | | | | | | |
| 3376-2600-0000 | Depn Bicentennial Park | | | | | | |
| 3376-0003 | BICENTENNIAL PARK | - | - | 0% | 67,233 | 82,006 | 82% |
| 3377-0003 | BALDY TOP RECREATION AREA | | | | | | |
| 3377-2220-0000 | Baldy Top Operations | | | | | | |
| 3377-0003 | BALDY TOP RECREATION AREA | - | - | 0% | 2,925 | 5,250 | 56% |
| 3378-0003 | OPALOPOLIS PARK | | | | | | |
| 3378-2220-0000 | Opalopolis Park Operations | | | | | | |
| 3378-0003 | OPALOPOLIS PARK | | | | | | |
| 3378-0003 | OPALOPOLIS PARK | - | - | 0% | 1,450 | 5,250 | 0% |
| 3379-0003 | KNOT-O-SAURUS PARK | | | | | | |
| 3379-2220-0000 | Knot-o-saurus Park Operations | | | | | | |
| 3379-0003 | KNOT-O-SAURUS PARK | | | | | | |
| 3379-0003 | KNOT-O-SAURUS PARK | - | - | 0% | 882 | 5,250 | 0% |
| 3380-0003 | COUNCIL LAND & BUILDINGS | | | | | | |
| 3380-1500-0000 | Gain / Loss on Land & Buildings for Resale | | | | | | |
| 3380-1501-0000 | Profit / (Loss) on Sale of Assets | | | | | | |
| 3380-2100-0000 | Land Sale Costs | | | | | | |
| 3380-2330-0000 | Council Properties Operating Exp | | | | | | |
| 3380-2600-0000 | Depn Council Buildings Other | | | | | | |
| 3380-0003 | COUNCIL LAND & BUILDINGS | 678,744 | - | 0% | 125,667 | 135,199 | 93% |
| 3385-0003 | PARKS & GARDENS | | | | | | |
| 3385-2220-0000 | Parks & Gardens Operating Expenses | | | | | | |
| 3385-2420-0000 | Street Tree Program | | | | | | |
| 3385-2600-0000 | Depn Parks Building | | | | | | |
| 3385-0003 | PARKS & GARDENS | - | - | 0% | 185,022 | 208,460 | 89% |
| 3390-0003 | PUBLIC TOILETS | | | | | | |
| 3390-2220-0000 | Public Toilets Operations | | | | | | |
| 3390-0003 | PUBLIC TOILETS | - | - | 0% | 44,566 | 52,500 | 85% |
| 3300-0002 | INFRASTRUCTURE MAINTENANCE | 31,032,307 | 37,451,997 | 83% | 36,716,680 | 44,006,057 | 83% |
| 3400-0002 | BUSINESS OPPORTUNITIES | | | | | | |
| 3400-0003 | DMR WORKS | | | | | | |
| 3402-1258-0000 | RMPC Contract | | | | | | |
| | | | | | | | Timing of claims |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | | Actual | | | EXPENSE | | | COMMENTS |
|------------------|--|------------|----------------------|-------------------|-------------|----------------------|-------------------|---|
| | | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 3402-1260-0000 | RMPC Contract Variations | DIS | - | - | 0% | | | |
| 3402-2230-0000 | RMPC Contract | DIS | - | - | 0% | 2,098,423 | 2,324,857 | |
| 3403-1275-0000 | Quilpie-Adavale Red Rd (TIDS) Revenu | DIS | - | - | 0% | | | |
| 3403-2200-0000 | Quilpie-Adavale Red Road (TIDS) Exps | DIS | - | - | 0% | 13,411 | - | |
| 3403-1276-0000 | Adavale-Blackall Rd (TIDS) | DIS | - | 530,863 | | | 530,863 | |
| 3403-2201-0000 | Adavale-Blackall Rd (TIDS) | DIS | - | - | 0% | | - | |
| 3404-1280-0000 | TIDS Adavale Blackall Rd Revenue | DIS | 1,055,051 | 1,061,726 | 100% | | | |
| 3404-2200-0000 | TIDS Adavale Blackall Rd Expenses | DIS | - | - | 0% | 1,089,639 | 955,553 | |
| 3405-1300-0000 | CN-15666 Diamantina Drainage Revenue | DIS | - | - | 0% | | | |
| 3405-2300-0000 | CN-15666 Diamantina Drainage Costs | DIS | - | - | 0% | | | |
| 3406-1200-0000 | DMR WORKS - Others (Revenue) | DIS | - | - | 0% | | | |
| 3406-2200-0000 | DMR WORKS - Others (Expenses) | DIS | - | - | 0% | | | |
| 3407-1280-0000 | CN19645 Diamantina Development Road | DIS | - | - | 0% | | | |
| 3407-2300-0000 | CN19645 Diamantina Development Road | DIS | - | - | 0% | | | |
| 3408-1280-0000 | CN 19645 Stage 2 Diamantina Developm | DIS | - | - | 0% | | | |
| 3408-2300-0000 | CN19645 Stage 2 Diamantina Developme | DIS | - | - | 0% | | | |
| 3409-1280-0000 | CN 22452 DRFA Works 23B | DIS | - | - | 0% | | | |
| 3409-2300-0000 | CN 22452 DRFA Works 23B | DIS | - | - | 0% | | | |
| 3409-1281-0000 | CN25602 250 Event DRFA Recon Program | DIS | 381,152 | 469,397 | 81% | 62 | - | |
| 3409-2301-0000 | CN25602 250 Event DRFA Recon Program | DIS | - | - | 0% | 602,175 | 469,367 | More work done, included in budget review |
| 3400-0003 | DMR WORKS | | 3,676,443 | 4,645,163 | 79% | 3,803,709 | 4,280,670 | 89% |
| 3410-0003 | PRIVATE WORKS | | | | | | | |
| 3410-1280-0000 | MAR 2025 Event - TMR Works | DIS | - | - | 0% | | | |
| 3410-1550-0000 | Private Works Revenue | DIS | 96,992 | 95,284 | 107% | | | |
| 3410-2230-0000 | Private Works Expenditure | DIS | - | - | 0% | 50,822 | 85,755 | |
| 3410-2300-0000 | MAR 2025 Event - TMR Works | DIS | - | - | 0% | 13,475 | - | |
| 3411-1280-0000 | CN23526 Grid Removals | DIS | 267,991 | - | 0% | | | |
| 3411-2300-0000 | CN23526 Grid Removals | DIS | - | - | 0% | 60,997 | - | |
| 3410-0003 | PRIVATE WORKS | | 365,009 | 95,284 | 383% | 125,294 | 85,755 | 146% |
| 3400-0002 | BUSINESS OPPORTUNITIES | | 4,041,452 | 4,740,447 | 85% | 3,929,003 | 4,366,425 | 90% |
| 3000-0001 | INFRASTRUCTURE | | 16,769,252 | 43,157,427 | 81% | 42,700,793 | 51,023,183 | 84% |
| 4000-0001 | ENVIRONMENT & HEALTH | | | | | | | |
| 4100-0002 | PLANNING & DEVELOPMENT | | | | | | | |
| 4100-0003 | TOWN PLANNING - LAND USE & SURVEY | | | | | | | |
| 4100-1500-0000 | Town Planning Fees | CEO | 5,987 | 5,000 | 120% | | | |
| 4100-2220-0000 | Town Planning Expenses | CEO | - | - | 0% | 13,008 | 10,000 | Planning consultancy |
| 4100-0003 | TOWN PLANNING - LAND USE & SURVEY | | 5,987 | 5,000 | 120% | 13,008 | 10,000 | 130% |
| 4150-0003 | BUILDING CONTROLS | | | | | | | |
| 4150-1500-0000 | Building Fees No GST | CEO | 1,803 | 1,000 | 180% | | | |
| 4150-1501-0000 | Building Fees - GST Applies | CEO | 30,413 | 30,000 | 101% | | | |
| 4150-2220-0000 | Building Expenses | CEO | - | - | 0% | 81,246 | 60,000 | Certification services |
| 4151-1505-0000 | Swimming Pool Inspection Fees | CEO | - | - | 0% | | | |
| 4151-2225-0000 | Swimming Pool Inspection Costs | CEO | - | - | 0% | | | |
| 4150-0003 | BUILDING CONTROLS | | 32,216 | 31,000 | 104% | 81,246 | 60,000 | 135% |
| 4100-0002 | PLANNING & DEVELOPMENT | | 38,202 | 36,000 | 106% | 94,253 | 70,000 | 135% |
| 4200-0002 | WASTE MANAGEMENT | | | | | | | |
| 4200-0003 | GARBAGE COLLECTION | | | | | | | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | | | EXPENSE | | | COMMENTS | |
|------------------|---|----------------------|----------------|----------------|----------------------|----------------|----------------|-------------|
| | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | | |
| 4200-1000-0000 | Garbage Charges | DES | 424,311 | 423,761 | 100% | | | |
| 4200-1005-0000 | Garbage Charges - Interest | DES | 7,217 | 4,200 | 177% | | | |
| 4200-1060-0000 | Garbage Charges Discount | DES | (6) | - | 0% | | | |
| 4200-1065-0000 | Garbage Pensioner Remission | DES | (121) | - | 0% | | | |
| 4200-1060-0000 | Garbage Charges Writeoff and Refund | DES | (864) | (100) | 100% | | | |
| 4200-2220-0000 | Garbage Operations | DES | | | | 163,597 | 140,595 | 116% |
| 4220-2225-0000 | Annual Kerbside Collection | DES | | | | 5,873 | 10,300 | 57% |
| 4200-0003 | GARBAGE COLLECTION | | 430,538 | 427,861 | 101% | 169,470 | 150,895 | 112% |
| 4250-0003 | LANDFILL OPERATIONS | | | | | | | |
| 4250-1500-0000 | Landfill Fees Revenue | DES | 700 | 1,000 | 70% | | | |
| 4250-2235-0000 | Landfill Operations | DES | | | | 445,495 | 418,000 | 107% |
| 4250-2600-0000 | Depn Landfill | DES | | | | 48,590 | 53,376 | 91% |
| 4250-0003 | LANDFILL OPERATIONS | | 700 | 1,000 | 70% | 494,085 | 471,376 | 105% |
| 4200-0002 | WASTE MANAGEMENT | | 431,238 | 428,861 | 101% | 663,555 | 622,271 | 107% |
| 4300-0002 | PEST MANAGEMENT & ANIMAL CONTROL | | | | | | | |
| 4300-0003 | PLANT PEST CONTROL | | | | | | | |
| 4300-2250-0000 | Com. Combating Drought-Pest Weed Exp | DCCS | | | | - | - | 100% |
| 4300-2290-0000 | Plant Pest Control Expenses | DCCS | | | | 1,774 | 30,000 | 6% |
| 4300-0003 | PLANT PEST CONTROL | | - | - | 0% | 1,774 | 30,000 | 6% |
| 4310-0003 | ANIMAL PEST CONTROL | | | | | | | |
| 4310-1000-0000 | Wild Dog Special Levy | DCCS | 106,800 | 105,415 | 101% | | | |
| 4310-2235-0000 | Wild Dog Coordinator Expenditure | DCCS | | | | 167,460 | 183,225 | 91% |
| 4310-2250-0000 | Wild Dog Bonus Payments | DCCS | | | | 800 | 5,000 | 16% |
| 4310-2260-0000 | DNR Precept - Barrier Fence | DCCS | | | | 134,356 | 137,365 | 98% |
| 4312-1000-0000 | Baiting Fee Reimbursements | DCCS | 55,976 | 72,500 | 77% | | | |
| 4312-2260-0000 | Syndicate Baiting Expense | DCCS | | | | 163,653 | 380,100 | 43% |
| 4313-1170-0000 | Grant - QLD Feral Pest Initiative | DCCS | (9,196) | - | 0% | | | |
| 4313-2250-0000 | QLD Feral Pest Initiative | DCCS | | | | - | - | 0% |
| 4313-2290-0000 | 2022 Council Exclusion Fence Subsidy | DCCS | | | | - | - | 0% |
| 4313-2300-0000 | 2023 Council Exclusion Fence Subsidy | DCCS | | | | - | - | 0% |
| 4310-0003 | ANIMAL PEST CONTROL | | 157,578 | 177,915 | 89% | 466,269 | 705,690 | 66% |
| 4320-0003 | STOCK ROUTES & RESERVES MANAGEMENT | | | | | | | |
| 4320-1500-0000 | Common Application Fees | DCCS | 1,853 | 2,000 | 93% | | | |
| 4320-1600-0000 | Mustering / Supplement Fees | DCCS | 2,419 | 2,500 | 97% | | | |
| 4320-1800-0000 | Reserve Fees | DCCS | - | - | 0% | | | |
| 4320-2200-0000 | Common Fence Repairs & Firebreaks | DCCS | | | | 10,833 | 16,508 | 65% |
| 4320-2220-0000 | Stock Routes & Reserves Expenses | DCCS | | | | 17,232 | 21,000 | 82% |
| 4320-0003 | STOCK ROUTES & RESERVES MANAGEMENT | | 5,430 | 4,500 | 121% | 28,065 | 37,508 | 75% |
| 4330-0003 | DOMESTIC ANIMAL CONTROL | | | | | | | |
| 4330-1300-0000 | Animal Write-Off | DCCS | - | - | 0% | | | |
| 4330-1400-0000 | Animal Discounts | DCCS | - | - | 0% | | | |
| 4330-1500-0000 | Animal Control Fees | DCCS | 9,747 | 15,000 | 65% | | | |
| 4330-1700-0000 | Animal Control Fines & Penalties | DCCS | - | 1,000 | 0% | | | |
| 4330-2220-0000 | Animal Control Expenses | DCCS | | | | 3,669 | 25,000 | 15% |
| 4330-0003 | DOMESTIC ANIMAL CONTROL | | 9,747 | 16,000 | 61% | 3,669 | 25,000 | 15% |
| 4300-0002 | PEST MANAGEMENT & ANIMAL CONTROL | | 172,756 | 198,415 | 87% | 499,777 | 798,198 | 63% |
| 4500-0002 | ENVIRONMENT & HEALTH | | | | | | | |
| 4510-0003 | ENVIRONMENTAL PROTECTION | | | | | | | |
| 4510-2220-0000 | Environmental Protection Expenses | DCCS | | | | 17,607 | 28,000 | 63% |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | | | EXPENSE | | | COMMENTS | |
|----------------|---|----------------------|---------|------------|----------------------|-----------|----------|--------------------|
| | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | | |
| 4510-0003 | ENVIRONMENTAL PROTECTION | - | - | 0% | 17,607 | 28,000 | 63% | |
| 4520-0003 | HEALTH AUDITING & INSPECTION | | | | | | | |
| 4520-1400-0000 | Health Licenses & Permits Revenue | 3,794 | 3,500 | 108% | - | - | 0% | |
| 4520-2230 | Health Operations | 3,794 | 3,500 | 108% | - | - | 0% | |
| 4500-0002 | ENVIRONMENT & HEALTH | 3,794 | 3,500 | 108% | 17,607 | 28,000 | 63% | |
| 4500-0001 | ENVIRONMENT & HEALTH | 445,990 | 668,776 | 97% | 1,275,182 | 1,518,468 | 84% | |
| 5000-0001 | COMMUNITY SERVICES | | | | | | | |
| 5100-0002 | COMMUNITY DEVELOPMENT | | | | | | | |
| 5120-0003 | COMMUNITY FACILITIES SWIMMING POOLS | | | | | | | |
| 5120-2220-0000 | Ouilpie Swimming Pool Operations | | | | 357,085 | 417,514 | 85% | |
| 5120-2330-0000 | Ouilpie Swimming Pool Repairs & Mtc | | | | 49,706 | 85,218 | 58% | |
| 5120-2600-0000 | Depn Swimming Pool Structures | | | | 87,475 | 96,082 | 91% | |
| 5125-2220-0000 | Eromanga Swimming Pool Opt & Maint | | | | 7,092 | - | 0% | |
| 5125-2230-0000 | Eromanga Swimming Pool Repairs & Mtc | | | | 131,963 | 164,640 | 80% | |
| 5125-2600-0000 | Depn Eromanga Swimming Pool | | | | 23,879 | 26,231 | 91% | |
| 5120-0003 | COMMUNITY FACILITIES SWIMMING POOLS | - | - | 0% | 657,199 | 789,695 | 83% | |
| 5150-0003 | COMMUNITY FACILITIES - SHIRE HALLS | | | | | | | |
| 5150-1500-0000 | Shire Halls - Revenue | 3,252 | 3,000 | 108% | - | - | 0% | |
| 5150-2220-0000 | Shire Hall Operations | | | | 51,345 | 66,125 | 78% | Property Insurance |
| 5150-2330-0000 | Shire Halls Repairs & Maintenance | | | | 122,477 | 133,350 | 92% | |
| 5150-2600-0000 | Depn Shire Halls | | | | 209,620 | 230,269 | 91% | |
| 5150-0003 | COMMUNITY FACILITIES - SHIRE HALLS | 3,252 | 3,000 | 108% | 383,442 | 429,744 | 89% | |
| 5170-0003 | RECREATION FACILITIES | | | | | | | |
| 5170-2220-0000 | Recreational Facilities Operating Expenses | | | | 13,083 | 15,000 | 87% | |
| 5170-2230-0000 | Recreational Facilities Repairs & Maintenance | | | | 450 | 2,500 | 18% | |
| 5170-2250-0000 | All Sports Building | | | | 3,754 | 4,000 | 94% | |
| 5170-2330-0000 | Adavale Sport & Rec Grounds | | | | 23,059 | 20,000 | 115% | Insurance & Rates |
| 5170-2340-0000 | Eromanga Rodeo & Race Grounds | | | | 29,528 | 25,000 | 118% | |
| 5170-2350-0000 | Toompine Shooting Facility | | | | 2,974 | 4,404 | 68% | |
| 5170-2600-0000 | Depn Recreational Facilities | | | | 236,575 | 259,879 | 91% | |
| 5170-0003 | RECREATION FACILITIES | - | - | 0% | 309,421 | 330,783 | 94% | |
| 5180-0003 | TOWN DEVELOPMENT | | | | | | | |
| 5180-2820-0000 | Town Development - Eromanga | | | | - | 5,000 | 0% | |
| 5180-2830-0000 | Town Development - Adavale | | | | - | 5,000 | 0% | |
| 5180-2840-0000 | Town Development - Toompine | | | | - | 5,000 | 0% | |
| 5180-0003 | TOWN DEVELOPMENT | - | - | 0% | - | 15,000 | 0% | |
| 5190-0003 | COMMUNITY DEVELOPMENT | | | | | | | |
| 5190-1140-0000 | Sundry Income | - | - | 0% | | | | |
| 5190-1150-0000 | Community Bus Income | 6,605 | 7,500 | 88% | | | | |
| 5190-1160-0000 | Community Event - Ticket Sales | - | - | 0% | | | | |
| 5190-1210-0000 | Grants - National Australia Day Council | 10,000 | 10,000 | 100% | | | | |
| 5190-1220-0000 | Grant - NAIDOC Week | - | 10,000 | 0% | | | | |
| 5190-1221-0000 | NAIDOC Week Contribution | - | - | 0% | | | | |
| 5190-1230-0000 | Grant - Celebrating Multicultural Old | - | - | 0% | | | | |
| 5190-2100-0000 | Community Support Activities & Event | | | | 41,296 | 56,500 | 73% | |
| 5190-2150-0000 | Buses - Community Support | | | | - | - | 0% | |
| 5190-2320-0000 | Community Celebrations | | | | 26,346 | 60,000 | 44% | |
| 5190-2500-0000 | Council Community Grants | | | | 53,695 | 53,000 | 101% | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | | | EXPENSE | | | COMMENTS | |
|----------------|---|----------------------|---------|------------|----------------------|-----------|-----------|------|
| | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | | |
| 5190-2840-0000 | Culpie Street Development | | | | | | | |
| 5190-0003 | COMMUNITY DEVELOPMENT | | | | | | | |
| | | 16,605 | 27,500 | 60% | 121,336 | 174,500 | 70% | |
| 5100-0002 | COMMUNITY DEVELOPMENT | 19,858 | 30,500 | 65% | 1,471,398 | 1,739,722 | 85% | |
| 5200-0002 | AGED SERVICES | | | | | | | |
| 5220-1200-0000 | Aged Peoples Accommodation Rent | DCCS | 98,619 | 125,000 | -9% | 202,372 | 130,594 | 155% |
| 5220-2220-0000 | Aged Peoples Accommodation O&M | DCCS | | | | 10,236 | 18,500 | 55% |
| 5220-2240-0000 | Gyrnica Gardens Rec-Centre - O&M | DCCS | | | | 139,861 | 153,638 | 91% |
| 5220-2600-0000 | Depn Aged Accom Building | DCCS | | | | | | |
| 5200-0002 | AGED SERVICES | | 98,619 | 125,000 | 79% | 352,469 | 302,732 | 116% |
| 5225-0002 | HOUSING | | | | | | | |
| 5225-1200-0000 | Rent - Housing | DCCS | 548,148 | 649,000 | 84% | 48,101 | 35,000 | 137% |
| 5225-2220-0000 | Housing Operating Expenses | DCCS | | | | 530,374 | 551,000 | 96% |
| 5225-2230-0000 | Housing - Repairs & Maintenance | DCCS | | | | 364,015 | 444,628 | 82% |
| 5225-2600-0000 | Depn Housing | DCCS | | | | | | |
| 5225-0002 | HOUSING | | 523,819 | 649,000 | 81% | 942,490 | 1,030,628 | 91% |
| 5200-0002 | AGED SERVICES & HOUSING | | 622,438 | 774,000 | 80% | 1,294,959 | 1,333,360 | 97% |
| 5300-0003 | COMMUNITY HEALTH PROMOTIONS | | | | | | | |
| 5300-1100-0000 | Health Promotions Officer Grant Rev | DCCS | 150,000 | 150,000 | -10% | | | |
| 5300-1102-0000 | Grant - LG Leadership for Sun Safety | DCCS | 1,500 | - | 0% | | | |
| 5300-1105-0000 | Checkup Aust QMHW Grant | DCCS | - | - | 0% | | | |
| 5300-1110-0000 | Comedy Night Grant | DCCS | - | - | 0% | | | |
| 5300-1101-0000 | Grant - Ageing Queensland | DCCS | - | - | 0% | | | |
| 5300-1115-0000 | Old Mental Health Comm Sponsorship | DCCS | (9,601) | - | 0% | | | |
| 5300-1150-0000 | SW Primary Care Pilot Funding | DCCS | 95,049 | 95,040 | 101% | | | |
| 5300-2000-0000 | Health Promotions Officer Wages | DCCS | | | | - | - | |
| 5300-2020-0000 | National Dis. Ins. Scheme Officer | DCCS | | | | 91,642 | 108,000 | 85% |
| 5300-2200-0000 | Heart of Australia Bus Visit | DCCS | | | | 10,000 | 30,000 | 33% |
| 5300-2240-0000 | Health Promotions Officer Activities | DCCS | | | | 142,563 | 218,875 | 65% |
| 5300-2700-0000 | TRAIC Grant | DCCS | | | | | | |
| 5300-2800-0000 | SW Primary Health Care Pilot Expenses | DCCS | | | | 58,211 | 95,040 | 61% |
| 5310-1100-0000 | Grant - Localised Mental Health | DCCS | - | - | 0% | | | |
| 5310-2000-0000 | Localised Mental Health Grant Costs | DCCS | - | - | 0% | | | |
| 5320-1100-0000 | Grant - TRAIC | DCCS | - | - | 0% | | | |
| 5320-2000-0000 | TRAIC Grant Costs | DCCS | | | | | | |
| 5300-0003 | COMMUNITY HEALTH PROMOTIONS | | 237,848 | 245,040 | 97% | 302,418 | 451,915 | 67% |
| 5300-0003 | COMMUNITY HEALTH | | 237,848 | 245,040 | 97% | 302,418 | 451,915 | 67% |
| 5400-0003 | COMMUNITY SERVICES ADMINISTRATION | | | | | | | |
| 5400-2220-0000 | Community Services Admin Operating Expenses | DCCS | | | | 374,807 | 478,000 | 78% |
| 5400-0003 | COMMUNITY SERVICES ADMINISTRATION | | - | - | 0% | 374,807 | 478,000 | 78% |
| 5400-0003 | COMMUNITY SERVICES SUPPORT | | - | - | 0% | 374,807 | 478,000 | 78% |
| 5600-0002 | ARTS & CULTURE | | | | | | | |
| 5610-0003 | MUSEUMS | | | | | | | |
| 5610-2220-0000 | Eromanga Living History Centre O&M | CEO | | | | 6,645 | 13,000 | 51% |
| 5610-2230-0000 | Museum Operations & Maintenance | MED | | | | 2,492 | 5,000 | 50% |
| 5610-2240-0000 | Powerhouse Museum Operations | MED | | | | 5,351 | 4,500 | 119% |
| 5610-2250-0000 | Railway / Local History | MED | | | | 5,888 | 25,000 | 24% |
| 5610-2260-0000 | Eromanga Natural Hist. Museum | CEO | | | | 50,815 | 80,000 | 64% |
| 5610-2290-0000 | ENHM COVID-19 Operating Support | CEO | | | | - | - | 0% |
| 5610-2800-0000 | Depn Museum | MED | | | | 278,919 | 306,395 | 91% |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | Actual | | % | EXPENSE | | | COMMENTS |
|----------------|--|------------|----------------------|-----------|------------|----------------------|-----------|--------------|
| | | ACTUAL YTD | AMENDED BUDGET 25/26 | | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 5610-0003 | MUSEUMS | - | - | 0% | 349,911 | 433,895 | 81% | |
| 5630-0003 | REGIONAL ARTS DEVELOPMENT FUNDING | | | | | | | |
| 5630-1100-0000 | RADF Grant Revenue | DCCS | 26,250 | 26,250 | 100% | | | |
| 5630-1400-0000 | RADF Earnback and Refunds | DCCS | 305 | - | 0% | | | |
| 5630-2190-0000 | RADF Grant Expenditure | DCCS | | | | 35,121 | 30,000 | -11% |
| 5630-5000-0000 | REGIONAL ARTS DEVELOPMENT FUNDING | | 26,555 | 26,250 | 101% | 35,121 | 30,000 | 117% |
| 5600-0002 | ARTS & CULTURE | | 26,555 | 26,250 | 101% | 385,032 | 463,895 | 83% |
| 5700-0002 | LIBRARY SERVICES | | | | | | | |
| 5710-1100-0000 | Libraries Operating Grant Revenue | DCCS | 3,000 | 3,000 | 100% | | | Wage subsidy |
| 5710-1110-0000 | Strategic Priorities Grant | DCCS | - | - | 0% | | | |
| 5710-1120-0000 | First Five Grant - Library | DCCS | 3,000 | 3,000 | 100% | | | |
| 5710-1130-0000 | Grant - Library Resourcing | DCCS | 20,000 | 20,000 | 100% | | | |
| 5710-1140-0000 | Grant - Empowering Rural Australia | DCCS | - | - | 0% | | | |
| 5710-1150-0000 | Grant - Community Cohesion Program | DCCS | 5,000 | 5,000 | 100% | | | |
| 5710-1160-0000 | Grant - SLQ Library Champions Bursary | | 2,708 | - | 0% | | | |
| 5710-1170-0000 | Grant - LitUp program | | 4,462 | - | 0% | | | |
| 5710-1600-0000 | Library Fees & Charges Revenue | DCCS | 448 | 500 | 90% | | | |
| 5710-2110-0000 | Strategic Priorities Grant Expenditure | DCCS | | | | 226 | - | 0% |
| 5710-2120-0000 | First Five Grant - Library Exp | DCCS | | | | 1,894 | 3,000 | -37% |
| 5710-2220-0000 | Library Operating Expenses | DCCS | | | | 170,894 | 147,750 | 116% |
| 5710-2330-0000 | Library Repairs & Maintenance Expens | DCCS | | | | 1,459 | 6,000 | -76% |
| 5710-2600-0000 | Depn Library | DCCS | | | | 20,518 | 20,028 | 103% |
| 5711-1130-0000 | Grant Centrelink Access Point | DCCS | 8,545 | 7,800 | 110% | | | |
| 5711-1131-0000 | Grant - Regional Tech Hub | DCCS | - | 1,000 | | | | |
| 5711-2115-0000 | Grant - Regional Tech Hub expenses | DCCS | | | | | 1,000 | 0% |
| 5700-0002 | LIBRARY SERVICES | | 47,163 | 40,300 | 117% | 194,991 | 177,778 | 110% |
| 5750-0002 | DISASTER MANAGEMENT SERVICES | | | | | | | |
| 5750-1100-0000 | Grant - Get Ready Queensland | DCCS | 7,268 | 6,780 | 107% | | | |
| 5750-1120-0000 | CDO Category A - QRA Funding | MFA | 1,072,933 | 895,000 | 120% | | | |
| 5750-1130-0000 | CDO Category B - QRA Funding | MFA | 157,445 | - | 0% | | | |
| 5750-1135-0000 | Category C - Community Recovery Fund | MFA | - | 1,000,000 | 0% | | | |
| 5750-1136-0000 | Cat C - Community Health & Wellbeing Package | CEO | 231,750 | 927,000 | | | | |
| 5750-1140-0000 | Coordinated Emergency Fodder Support | MFA | - | - | 0% | | | |
| 5750-1150-0000 | Emerg Fencing Restitution Program | MFA | - | 2,200,000 | 0% | | | |
| 5750-2020-0000 | Get Ready Qld Exp | DCCS | | | | 6,798 | 6,780 | 100% |
| 5750-2220-0000 | Disaster Management Operations | CEO | | | | 40,393 | 35,000 | 115% |
| 5750-2300-0000 | CDO Cat A Emergency Assistance Individuals | CEO | | | | 31,830 | - | 0% |
| 5750-2400-0000 | CDO Cat B Protection of General Public | CEO | | | | 551,532 | - | 0% |
| 5750-2450-0000 | Cat C - Community Relief Fund Exp | CEO | | | | 37,749 | 1,000,000 | -6% |
| 5750-2451-0000 | Cat C - Community Health & Wellbeing Package | CEO | | | | 30,923 | 927,000 | -3% |
| 5750-2500-0000 | Coordinated Emergency Fodder Support | CEO | | | | 8,772 | - | 0% |
| 5750-2550-0000 | Emerg Fencing Restitution Program | CEO | | | | - | 2,200,000 | 0% |
| 5761-1500-0000 | Program Administration Reimbursement | CEO | 358,437 | 750,000 | | | | |
| 5761-2300-0000 | Program Administration Expenses | CEO | | | | 383,802 | 750,000 | -49% |
| 5750-0002 | DISASTER MANAGEMENT SERVICES | | 1,827,833 | 5,778,780 | 32% | 1,091,800 | 4,918,780 | 22% |
| 5800-0002 | PUBLIC SERVICES | | | | | | | |
| 5810-0003 | STATE EMERGENCY SERVICES | | | | | | | |
| 5810-1140-0000 | QLD Emergency Services Grant Revenue | WHS | 19,453 | 20,000 | 97% | | | |
| 5810-2220-0000 | Emergency Services Operations | WHS | | | | 13,400 | 20,000 | -33% |
| 5810-2600-0000 | Depn S.E.S | WHS | | | | 17,562 | 19,292 | -9% |
| 5810-0003 | STATE EMERGENCY SERVICES | | 19,453 | 20,000 | 97% | 30,962 | 39,292 | 79% |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | | | EXPENSE | | | COMMENTS |
|---|------------------|----------------------|-------------|------------------|----------------------|-------------|--------------------|
| | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | |
| 5820-0003 TELEVISION | | | | | | | |
| 5820-2230-0000 TV Maintenance & Repairs | | | | 7,066 | 25,000 | 28% | |
| 5820-2600-0000 Depn Satellite TV | | | | 2,815 | 3,092 | 91% | |
| 5820-0003 TELEVISION | - | - | 0% | 9,881 | 28,092 | 35% | |
| 5830-0003 CEMETERIES | | | | | | | |
| 5830-1500-0000 Burial Fees | 7,100 | 5,958 | 119% | | | | |
| 5830-1510-0000 Grave Reservation Fee | - | - | 0% | | | | |
| 5830-2220-0000 Cemeteries Operations | | | | 18,696 | 36,000 | 52% | |
| 5830-2230-0000 Cemeteries Maintenance | | | | - | 3,000 | 0% | |
| 5830-2600-0000 Depn Cemeteries Building | | | | 2,513 | 2,761 | 91% | |
| 5830-0003 CEMETERIES | 7,100 | 5,958 | 119% | 21,410 | 41,761 | 51% | |
| 5840-0003 EROMANGA STATE SCHOOL FACILITY | | | | | | | |
| 5840-2500-0000 Eromanga State School Operating Expe | | | | - | - | 0% | |
| 5840-2600-0000 Depn - Eromanga State School Facility | | | | | 26,462 | 0% | |
| 5840-0003 EROMANGA STATE SCHOOL FACILITY | - | - | 0% | - | 26,462 | 0% | |
| 5800-0002 PUBLIC SERVICES | 1,901,549 | 5,845,038 | 33% | 1,349,043 | 5,232,165 | 26% | |
| 6000-0001 COMMUNITY SERVICES | 2,808,248 | 8,020,628 | 41% | 5,177,655 | 12,699,657 | 53% | |
| 6000-0001 HUMAN RESOURCES | | | | | | | |
| 6100-0002-0000 PAYROLL SERVICES | | | | | | | |
| 6100-2200-0000 Payroll Operating Expenses | | | | 88,493 | 102,000 | 87% | |
| 6100-0002-0000 PAYROLL SERVICES | - | - | 0% | 88,493 | 102,000 | 87% | |
| 6200-0002-0000 HUMAN RESOURCES | | | | | | | |
| 6200-1100-0000 Staff Deductions - Wellbeing Checks | 1,027 | 3,000 | 34% | | | | |
| 6200-1200-0000 Staff Deductions - Staff Functions | - | 500 | | | | | |
| 6200-2040-0000 Human Resource Expenses | | | | 488,672 | 583,340 | 84% | |
| 6200-2090-0000 Council Gym Membership Program - 20% | | | | 738 | 7,600 | 10% | |
| 6200-0002-0000 HUMAN RESOURCES | 1,027 | 3,500 | 29% | 489,410 | 590,940 | 83% | |
| 6300-0002-0000 TRAINING & DEVELOPMENT | | | | | | | |
| 6300-2000-0000 Staff Training & Development Wages | | | | 88,320 | - | 0% | |
| 6300-2070-0000 Staff Training & Development | | | | 94,982 | 142,000 | 67% | |
| 6300-2300-0000 Training & Development Operating Costs | | | | 16,387 | 46,500 | 35% | |
| 6300-0002-0000 TRAINING & DEVELOPMENT | - | - | 0% | 199,689 | 188,500 | 106% | |
| 6000-0001 HUMAN RESOURCES | 1,027 | 3,500 | 29% | 777,592 | 881,440 | 88% | |
| 7100-0001 ECONOMIC DEVELOPMENT & TOURISM | | | | | | | |
| 7100-0002 ECONOMIC DEVELOPMENT & PROMOTION | | | | | | | |
| 7100-2100-0000 Economic Development | | | | 21,996 | 149,000 | 15% | |
| 7100-2120-0000 Economic Dev Training and Conferences | | | | 3,496 | 5,000 | 70% | |
| 7100-2130-0000 Opal Fossicking Area | | | | 314 | 5,000 | 6% | |
| 7100-2140-0000 Subscriptions and Memberships | | | | 15,942 | 15,000 | 106% | |
| 7100-2150-0000 SWRED-Tourism Development | | | | 35,180 | 50,000 | 70% | Outback QM Tourism |
| 7100-0002 ECONOMIC DEVELOPMENT & PROMOTION | - | - | 0% | 76,928 | 224,000 | 34% | |
| 7200-0002 VISITOR INFORMATION CENTRE | | | | | | | |
| 7200-1100-0000 Grant - Accessible Tourism Elevate F | 16,455 | - | 0% | | | | |
| 7200-1150-0000 Grant - Building Bush Tourism | 17,627 | - | 0% | | | | |

Revenue and Expenditure Report

For the month ending 31 May 2026
Year Elapsed 92%

| Resp. Off | Actual | | | EXPENSE | | | COMMENTS | |
|--------------------------------------|---|----------------------|-------------------|----------------------|----------------------|-------------------|----------------------|-------------|
| | ACTUAL YTD | AMENDED BUDGET 25/26 | % | ACTUAL YTD | AMENDED BUDGET 25/26 | % | | |
| 7200-1500-0000 | Visitors Info Centre Sales | MED | 38,589 | 32,000 | 121% | | | |
| 7200-1505-0000 | VIC - Quilpeta Sales | MED | 12,689 | 26,000 | 49% | | | |
| 7200-1510-0000 | VIC Gallery Sales (GST Free) | MED | 9,965 | 10,000 | 100% | | | |
| 7200-1515-0000 | VIC Gallery Sales (GST) | MED | 1,238 | 1,500 | 83% | | | |
| 7200-1530-0000 | Bus Tour Fees | MED | 3,555 | 3,136 | 113% | | | |
| 7200-2000-0000 | VIC - Wages | MED | | | | 234,510 | 246,500 | 95% |
| 7200-2110-0000 | VIC - Exhibitions and Events | MED | | | | 2,718 | 10,000 | 27% |
| 7200-2120-0000 | VIC - Tourism Promotion | MED | | | | 20,239 | 60,000 | 34% |
| 7200-2130-0000 | VIC - Bus Tour | MED | | | | - | - | 0% |
| 7200-2220-0000 | VIC Operating Expenses | MED | | | | 80,253 | 81,500 | 98% |
| 7200-2230-0000 | VIC - Repairs & Maintenance | MED | | | | 47,912 | 47,250 | 101% |
| 7200-2510-0000 | Artist Payments - Sales (GST Excl) | MED | | | | 10,110 | 8,000 | 126% |
| 7200-2515-0000 | Artist Payments - Sales (GST Incl) | MED | | | | 1,263 | 2,000 | 63% |
| 7200-2600-0000 | Deprn - VIC | MED | | | | 48,423 | 53,193 | 91% |
| 7200-2710-0000 | Grant - Accessible Tourism Elevate Fund Exp | MED | | | | 32,153 | - | 0% |
| 7200-2720-0000 | Grant - Building Bush Tourism Expenses | MED | | | | 28,780 | - | 0% |
| 7201-1500-0000 | VIC Outback Mates to NP Camping Perm | MED | 68 | 100 | 68% | | | |
| 7200-0002 | VISITOR INFORMATION CENTRE | | 100,185 | 72,736 | 138% | 506,362 | 508,443 | 100% |
| 7300-0002 | TOURISM EVENTS & ATTRACTIONS | | | | | | | |
| 7300-1200-0000 | Event Revenue | MED | - | - | 0% | | | |
| 7300-2100-0000 | EVENT - Major Events Promotion | MED | | | | 3,559 | 15,000 | 24% |
| 7300-2150-0000 | Tourism Development | MED | | | | - | 59,000 | 0% |
| 7300-2200-0000 | EVENTS - Tourism Events | MED | | | | 8,124 | 99,250 | 8% |
| 7300-0002 | TOURISM EVENTS & ATTRACTIONS | | - | - | 0% | 11,684 | 173,250 | 7% |
| 7200-0001 | ECONOMIC DEVELOPMENT & TOURISM | | 100,185 | 72,736 | 138% | 518,046 | 681,693 | 76% |
| TOTAL REVENUE AND EXPENDITURE | | | 57,235,978 | 76,833,204.07 | 74% | 53,215,234 | 70,529,700.00 | 75% |
| PROFIT / (LOSS) | | | ACTUAL | BUDGET | | | | |
| PROFIT / (LOSS) | | | 4,020,754 | 6,303,534 | 64% | | | |

CAPITAL EXPENDITURE REPORT

For the month ending 31 May 2026

| PROJECT DETAILS | | | | | | | | | | | |
|---|------|-------------|---------------------|-----------------------|--------------------------|--------------------|--------------------|------------------------|------------------------|------------------------|----------------------|
| Project Description | Type | RD | WIP at 30 June 2025 | Current Year [Actual] | Current Year [Committed] | Total Year to Date | Total Project Cost | Project Budget 2025/26 | Project Budget 2026/27 | Project Budget 2027/28 | Total Project Budget |
| Land | | | | | | | | | | | |
| Residential Estate | N | CEO | 0 | 143,204 | 19,536 | 162,740 | 162,740 | 2,173,902 | 2,173,903 | | 4,347,805 |
| Strategic Land Purchases | N | CEO | | 25,731 | - | 25,731 | 25,731 | 200,000 | | | 200,000 |
| | | | \$ - | \$ 168,934 | \$ 19,536 | \$ 188,471 | \$ 188,471 | \$ 2,373,902 | \$ 2,173,903 | \$ - | \$ 4,547,805 |
| Buildings & Structures | | | | | | | | | | | |
| Powerhouse Estate Development (Carry-over project) | N | CEO | 1,645,376 | 159,403 | 8,698 | 168,101 | 1,813,477 | 129,000 | | | 129,000 |
| Adavale Hall Grounds Upgrade | N | DDIS | | 8,606 | - | 8,606 | 8,606 | | | | |
| Eromanga Natural History Museum (ENHM) - Stage 3A (Carry-over project) | N | CEO | 690 | 1,000 | - | 1,000 | 1,690 | 1,000,000 | 16,800,000 | - | 17,800,000 |
| Gyrica Housing Refurbishment Unit 3 (Carry-over project) | R | DIS | 1,578 | - | - | - | 1,578 | 125,000 | | | 125,000 |
| Gyrica Housing Refurbishment Unit 4 (Carry-over project) | R | DIS | - | - | - | - | - | 125,000 | | | 125,000 |
| 2 Bedroom House - 2 Boobook (Carry-over project) | N | DIS | 331,257 | 50,233 | - | 50,233 | 381,490 | 20,547 | | | 20,547 |
| 3 Bedroom House - 74 Galah (Carry-over project) | N | DIS | 612,711 | 19,164 | - | 19,164 | 631,875 | | | | - |
| 3 Bedroom House - 70 Galah (Carry-over project) | N | DIS | 529,445 | 21,239 | - | 21,239 | 550,684 | | | | - |
| 3 Bedroom House - 61 Dukamura (Carry-over project) | N | DIS | 534,700 | 73,648 | - | 73,648 | 608,349 | 45,300 | | | 45,300 |
| 3 Bedroom House - 3 Boobook (Carry-over project) | N | DIS | 518,425 | 77,606 | - | 77,606 | 596,030 | 61,575 | | | 61,575 |
| 3 Bedroom House - 72 Galah (Carry-over project) | N | DIS | 506,746 | 72,601 | 270 | 72,871 | 579,618 | 73,254 | | | 73,254 |
| 3 Bedroom House - 66 Galah (Carry-over project) | N | DIS | 554,195 | 82,676 | 9,780 | 92,456 | 646,652 | 25,805 | | | 25,805 |
| 3 Bedroom House - 11 Boobook (Carry-over project) | N | DIS | 569,006 | 87,633 | 11,900 | 99,533 | 668,539 | 16,294 | | | 16,294 |
| 3 Bedroom House - 20 Boobook (Carry-over project) | N | DIS | 544,781 | 92,058 | 11,900 | 103,958 | 648,740 | 35,219 | | | 35,219 |
| Eromanga Pool Refurbishment | R | DDIS | 269,934 | 21,553 | 23,000 | 44,553 | 314,486 | 330,066 | | | 330,066 |
| Council Housing Refurbishments | R | DIS | 41,817 | 123,033 | 33,421 | 156,454 | 198,271 | 250,000 | | | 250,000 |
| Gyrica Housing Refurbishments | R | DIS | 19,203 | 104,114 | 4,103 | 108,216 | 127,419 | 100,000 | | | 100,000 |
| Garage, carport & fencing - 14 Donald Street, Eromanga (Carry-over project) | N | DIS | 3,023 | 40,989 | - | 40,989 | 44,012 | 50,000 | | | 50,000 |
| Garage, carport & fencing - 16 Donald Street, Eromanga (Carry-over project) | N | DIS | - | 543 | - | 543 | 543 | 50,000 | | | 50,000 |
| 2 Bedroom House - 48 Chipu Street | N | CEO | - | 3,323 | - | 3,323 | 3,323 | 400,000 | | | 400,000 |
| Child Care Centre | N | CEO | - | - | - | - | - | 150,000 | 1,000,000 | 2,000,000 | 3,150,000 |
| Toilet at Cemetery | N | DDIS | - | - | - | - | - | 30,000 | | | 30,000 |
| Community Services Storage | U | DDIS & DDCS | - | - | 9,079 | 9,079 | 9,079 | 40,000 | | | 40,000 |
| Redesign Depot Office Spaces | U | MWHS & DIS | - | 161 | - | 161 | 161 | | | | - |
| Redesign Administration Building | U | DIS | - | 1,915 | - | 1,915 | 1,915 | | | | - |
| Quilpie Community Energy Upgrade Project | N | CEO | - | - | 8,100 | 8,100 | 8,100 | 91,934 | 62,229 | | 154,163 |
| 1 x 2 Bedroom House - Chipu Street | N | CEO | - | - | - | - | - | 400,000 | | | 400,000 |
| 1 x 2 Bedroom House - Chipu Street | N | CEO | - | - | - | - | - | | | | - |
| Housing Project 5 x 2-bedroom dwellings | N | CEO | - | - | - | - | - | 100,000 | 2,000,000 | 300,000 | 2,400,000 |
| | | | \$ 6,682,887 | \$ 1,041,500 | \$ 120,251 | \$ 1,161,752 | \$ 7,844,638 | \$ 3,648,994 | \$ 19,862,229 | \$ 2,300,000 | \$ 25,811,223 |

CAPITAL EXPENDITURE REPORT

For the month ending 31 May 2026

| PROJECT DETAILS | | | | | | | | | | | |
|---|------|-------------|---------------------|-----------------------|--------------------------|--------------------|--------------------|------------------------|------------------------|------------------------|----------------------|
| Project Description | Type | RD | WIP at 30 June 2025 | Current Year [Actual] | Current Year [Committed] | Total Year to Date | Total Project Cost | Project Budget 2025/26 | Project Budget 2026/27 | Project Budget 2027/28 | Total Project Budget |
| Other Infrastructure | | | | | | | | | | | |
| Opalopolis Park Upgrade (Carry-over project) | R | DDIS | 29,866 | 68,967 | - | 68,967 | 98,833 | 65,139 | | | 65,139 |
| Goopine Airstrip – Secure and Safer Runway with Perimeter Fencing (Carry-over project) | N | DIS | - | 177,739 | - | 177,739 | 177,739 | 184,500 | | | 184,500 |
| Entrance to Bulloo Park (Carry-over project) | N | DIS | - | - | - | - | - | 30,000 | | | 30,000 |
| Walking Path to Baldy Top | N | DDIS | 2,538 | 375,577 | - | 375,577 | 378,115 | 297,462 | | | 297,462 |
| Quilpie Pool Filtration System Changeover (Carry-over project) | R | DIS | 40,194 | 290,067 | - | 290,067 | 330,260 | 285,282 | | | 285,282 |
| Bob Young Memorial Park Upgrade (Carry-over project) | U | CEO | 14,741 | 15,297 | 578,784 | 594,080 | 608,822 | 438,259 | | | 438,259 |
| Administration Building - External Paint (Carry-over project) | R | DIS | - | 6,000 | 20,680 | 26,680 | 26,680 | 25,000 | | | 25,000 |
| Administration Building - Stage 2 - Front Office Garden | R | DIS | 9,860 | - | - | - | 9,860 | 75,000 | | | 75,000 |
| Knot-a-Saurus Park footpath | N | DIS | - | - | - | - | - | 12,000 | | | 12,000 |
| Electronic Key System | N | MWHS & DDIS | - | - | - | - | - | 200,000 | | | 200,000 |
| Install Automatic Watering Systems - Various Locations | N | DDIS | - | - | - | - | - | 65,000 | | | 65,000 |
| Quilpie Cemetery Improvements | N | DDIS | - | - | - | - | - | 60,000 | 50,000 | | 110,000 |
| Install playground at Adavale | N | DIS | - | - | - | - | - | 30,000 | | | 30,000 |
| Upgrade Quilpie Loading Ramp | U | DDIS | - | 45,208 | - | 45,208 | 45,208 | 10,000 | | | 10,000 |
| Quilpie Pool Rehabilitation | R | DIS | - | 1,121 | 699,875 | 700,996 | 700,996 | 700,000 | | | 700,000 |
| Sealing wash bay approach and install silt trap | N | DDIS | - | - | - | - | - | 50,000 | | | 50,000 |
| Relocate water filling point at cold water dam to northern end, install pump and seal area. | N | DDIS | - | - | - | - | - | 80,000 | | | 80,000 |
| Install fireproof battery collection boxes | N | DIS | - | - | - | - | - | 100,000 | | | 100,000 |
| | | | \$ 97,199 | \$ 979,975 | \$ 1,497,293 | \$ 3,814,399 | \$ 10,928,461 | \$ 2,707,642 | \$ 22,974,458 | \$ 4,600,000 | \$ 35,923,094 |
| Plant & Equipment | | | | | | | | | | | |
| Replace Unit 5003 Bus - Carry-over | PR | DDIS | | 111,740 | - | 111,740 | 111,740 | 105,500 | | | 105,500 |
| Replace Unit 1122 Toyota Prado | PR | DDIS | | - | - | - | - | 90,000 | | | 90,000 |
| Replace Unit 2002 Tri-Tipper - Carry-over | PR | DDIS | | 73,164 | - | 73,164 | 73,164 | 73,000 | | | 73,000 |
| Replace Unit 4170 #1 Sewer Pump Station Generator | PR | DDIS | | 20,031 | - | 20,031 | 20,031 | 80,000 | | | 80,000 |
| Replace Unit 251 Kubota Generator | PR | DDIS | | 6,146 | - | 6,146 | 6,146 | 15,000 | | | 15,000 |
| Replace Unit 252 Kubota Generator | PR | DDIS | | - | - | - | - | 15,000 | | | 15,000 |
| Replace Unit 1117 Ute | PR | DDIS | | - | 93,479 | 93,479 | 93,479 | 70,000 | | | 70,000 |
| Replace Unit 1118 Ute | PR | DDIS | | - | 93,479 | 93,479 | 93,479 | 70,000 | | | 70,000 |
| Replace Unit 1119 Toyota Hilux Ute - Dual Cab | PR | DDIS | | - | 67,142 | 67,142 | 67,142 | 70,000 | | | 70,000 |
| Replace Unit 1120 Toyota Hilux Ute - Dual Cab | PR | DDIS | | - | 67,142 | 67,142 | 67,142 | 70,000 | | | 70,000 |
| Replace Unit 1121 Toyota Hilux Ute - Dual Cab | PR | DDIS | | - | 67,142 | 67,142 | 67,142 | 70,000 | | | 70,000 |
| Replace Unit 1113 Toyota Prado GX Wagon - Hire Unit | PR | DDIS | | - | - | - | - | 90,000 | | | 90,000 |
| Replace Unit 1116 Toyota Prado GX Wagon - Hire Unit | PR | DDIS | | - | 175,618 | 175,618 | 175,618 | 90,000 | | | 90,000 |
| Replace Unit 1141 Nissan Xtrail Wagon (second-hand) | PR | DDIS | | - | - | - | - | 60,000 | | | 60,000 |

CAPITAL EXPENDITURE REPORT

For the month ending 31 May 2026

| PROJECT DETAILS | | | | | | | | | | | |
|--|------|------|---------------------|-----------------------|--------------------------|--------------------|--------------------|------------------------|------------------------|------------------------|----------------------|
| Project Description | Type | RD | WIP at 30 June 2025 | Current Year [Actual] | Current Year [Committed] | Total Year to Date | Total Project Cost | Project Budget 2025/26 | Project Budget 2026/27 | Project Budget 2027/28 | Total Project Budget |
| NEW: Triton 4x4 Extracab Trayback 2019 | PN | DDIS | | 28,646 | | 28,646 | 28,646 | 30,000 | | | 30,000 |
| NEW: Triton 4x2 Tray inc. New Bullbar 2021 | PN | DDIS | | 28,646 | | 28,646 | 28,646 | 30,000 | | | 30,000 |
| NEW: Ranger 4x4 Extracab 2021 | PN | DDIS | | 35,997 | | 35,997 | 35,997 | 36,500 | | | 36,500 |
| NEW: Triton 4x4 Extracab Styleside 2018 inc. New Bullbar | PN | DDIS | | 28,646 | | 28,646 | 28,646 | 30,000 | | | 30,000 |
| Replace Unit 2003 Isuzu NPR Crew Cab Medium Truck | PR | DDIS | | 331,850 | - | 331,850 | 331,850 | 350,000 | | | 350,000 |
| Replace Unit 3002 Komatsu Grader | PR | DDIS | | 499,032 | - | 499,032 | 499,032 | 550,000 | | | 550,000 |
| Replace Unit 3004 Caterpillar 12M Grader | PR | DDIS | | 499,032 | - | 499,032 | 499,032 | 550,000 | | | 550,000 |
| Replace Unit 3403 Komatsu 480 Loader | PR | DDIS | | 553,800 | - | 553,800 | 553,800 | 450,000 | | | 450,000 |
| Replace Unit 3201 Dynpac CA4600 Roller | PR | DDIS | | 258,450 | - | 258,450 | 258,450 | 265,000 | | | 265,000 |
| Replace Unit 116 Komatsu Backhoe WB97R (move to Eromanga) | PR | DDIS | | 312,545 | 14,300 | 326,845 | 326,845 | 300,000 | | | 300,000 |
| Replace Unit 5012 JCB 1.8T mini Excavator | PR | DDIS | | 41,000 | - | 41,000 | 41,000 | 41,000 | | | 41,000 |
| Replace Unit 254 | PR | DDIS | | 20,031 | - | 20,031 | 20,031 | | | | |
| Replace Unit 256 Sweeper Broom | PR | DDIS | | - | - | - | - | 20,000 | | | 20,000 |
| Replace Unit 4401 Water Pump | PR | DDIS | | - | - | - | - | 20,000 | | | 20,000 |
| Replace Unit 4402 Water Pump | PR | DDIS | | 5,153 | - | 5,153 | 5,153 | 20,000 | | | 20,000 |
| Replace Unit 4403 Water Pump | PR | DDIS | | 5,153 | - | 5,153 | 5,153 | 20,000 | | | 20,000 |
| NEW: ATV & Trailer Combination | PN | DDIS | | 32,267 | 2,391 | 34,658 | 34,658 | 39,316 | | | 39,316 |
| Replace Unit 254 Profiler/Stabiliser Attachment | PR | DDIS | | - | - | - | - | 45,000 | | | 45,000 |
| Replace Trailers - General | PR | DDIS | | - | - | - | - | 10,000 | | | 10,000 |
| Small Plant | PR | DDIS | | - | - | - | - | 10,000 | | | 10,000 |
| NEW: Pressure Cleaner | PR | DDIS | | 7,409 | - | 7,409 | 7,409 | 7,000 | | | 7,000 |
| NEW: 2x 2 Bed Sleeper with ensuite, 1x Driller Kitchen /crib/Bathroom/Laundry unit and 1x Crib/Bathroom/Office | PN | DDIS | | | - | - | - | 500,000 | | | 500,000 |
| Accessible Portaloo Unit | PN | DDIS | | 9,182 | - | 9,182 | 9,182 | 10,000 | | | 10,000 |
| | | | \$ - | \$ 2,907,919 | \$ 580,692 | \$ 3,488,612 | \$ 3,488,612 | \$ 4,302,316 | \$ - | \$ - | \$ 4,302,316 |
| Road Infrastructure | | | | | | | | | | | |
| CARRY-OVER: Eromanga Kerb | N | DIS | - | - | - | - | - | | | | - |
| Quilpie Aerodrome Pavement Reconstruction | R | DIS | 392,871 | - | - | - | 392,871 | - | 11,607,375 | | 11,607,375 |
| Design - Quilpie Aerodrome Pavement Reconstruction | R | DIS | 129,808 | 226,370 | - | 226,370 | 356,178 | 220,192 | | | 220,192 |
| CARRY-OVER: Brolga Street - reseal carparking lanes | R | DIS | 320 | - | - | - | 320 | 235,950 | | | 235,950 |
| Coonaberry Creek Rd Floodways | R | DIS | | 300,000 | - | 300,000 | 300,000 | | | | |
| Big Creek Road Floodway Ch38,312 | N | DIS | - | 42,568 | - | 42,568 | 42,568 | 42,568 | | | 42,568 |
| Dukamurra St - Widen eastern side | R | DIS | - | 4,894 | - | 4,894 | 4,894 | 20,000 | | | 20,000 |
| Quarrion Street - spoon drain | N | DIS | - | - | - | - | - | 50,000 | | | 50,000 |
| Mt Margaret Road Reseal | R | DDIS | - | - | 20,400 | 20,400 | 20,400 | 108,020 | | | 108,020 |
| Cyabra Road Reseal | R | DDIS | - | - | 267,155 | 267,155 | 267,155 | 429,928 | | | 429,928 |
| Sommerfield Road turnout Reseal | R | DDIS | - | 6,059 | - | 6,059 | 6,059 | 5,852 | | | 5,852 |
| King Street Reseal | R | DDIS | - | 13,358 | - | 13,358 | 13,358 | 16,786 | | | 16,786 |
| Donald Street Reseal | R | DDIS | - | 22,292 | - | 22,292 | 22,292 | 32,955 | | | 32,955 |
| Chipu Street Reseal | R | DDIS | - | 32,258 | - | 32,258 | 32,258 | 52,866 | | | 52,866 |
| Burt Street Reseal | R | DDIS | - | 12,278 | - | 12,278 | 12,278 | 16,709 | | | 16,709 |

CAPITAL EXPENDITURE REPORT

For the month ending 31 May 2026

| PROJECT DETAILS | | | | | | | | | | | |
|--|------|------|---------------------|-----------------------|--------------------------|--------------------|--------------------|------------------------|------------------------|------------------------|----------------------|
| Project Description | Type | RD | WIP at 30 June 2025 | Current Year [Actual] | Current Year [Committed] | Total Year to Date | Total Project Cost | Project Budget 2025/26 | Project Budget 2026/27 | Project Budget 2027/28 | Total Project Budget |
| Concrete Floodways - Adavale Black Road Council | R | DIS | - | 239,485 | - | 239,485 | 239,485 | 240,000 | | | 240,000 |
| Footpaths - remaining stage 1 at the caravan park, including upgrade to caravan park driveway | N | DIS | - | - | 28,980 | 28,980 | 28,980 | 70,000 | | | 70,000 |
| Footpath - missing section in Chulungra Street (from the State School crossing to Quarrion Street) | N | DIS | - | - | 23,654 | 23,654 | 23,654 | 35,000 | | | 35,000 |
| Footpath - Stage 2 Gyrica Street | N | DIS | - | - | 78,845 | 78,845 | 78,845 | 60,000 | | | 60,000 |
| Footpath - St Finbarrs | R | DIS | - | - | 39,423 | 39,423 | 39,423 | 40,000 | | | 40,000 |
| Adavale Charleville Road Sealing | N | DIS | 194 | | | | | | | | |
| Adavale Black Road Sealing (Ch 28,902 to 30,090) | N | DIS | - | 132,659 | - | 132,659 | 132,659 | 235,000 | | | 235,000 |
| Keeroongooloo Road Seal | N | DIS | - | - | - | - | - | 1,182,000 | | | 1,182,000 |
| Keeroongooloo Road - Heavy Formation Grade | R | DIS | - | 2,575 | 1,425 | 4,000 | 4,000 | 386,250 | | | 386,250 |
| Establishment of new road | N | DIS | - | 567,800 | - | 567,800 | 567,800 | 460,000 | | | 460,000 |
| Napoleon Road and Old Charleville Road – Sealing of low-lying sections | N | DIS | - | - | - | - | - | - | | | - |
| Sealing of Napoleon and Old Charleville Roads - 50 km (Multi year program - 2025/26 and 2026/27)) Country Roads Connect (Project funding application unsuccessful) | N | DIS | - | - | - | - | - | | | | - |
| Kyabra Rd Drainage Improvement | R | DIS | - | 55,617 | - | 55,617 | 55,617 | 61,402 | | | 61,402 |
| Ray Rd Drainage Improvements | R | DIS | 0 | 49,885 | - | 49,885 | 49,885 | 49,209 | | | 49,209 |
| Wallyah Rd Drainage 2.057-2.097 | R | DIS | - | 41,497 | - | 41,497 | 41,497 | 36,665 | | | 36,665 |
| Humburn Rd Drainage 33.39-33.4 | R | DIS | - | 37,776 | - | 37,776 | 37,776 | 34,149 | | | 34,149 |
| RCIP Project prior year adjustment | R | DIS | - | - | - | - | - | 73,134 | | | 73,134 |
| Sealing Napoleon Road | N | DIS | | 127,489 | - | 127,489 | 127,489 | 140,000 | | | 140,000 |
| Sealing Adavale - Black Road (Part 2) Ch7.600 - Ch 11.100 | N | DIS | | 431,634 | - | 431,634 | 431,634 | 235,000 | | | 235,000 |
| New Lockabie Road - 3rd concrete floodway | N | DIS | | - | - | - | - | 55,000 | | | 55,000 |
| Ray Road (Ch 8300 and Ch 12860) | R | DIS | | - | 31,221 | 31,221 | 31,221 | 75,000 | | | 75,000 |
| Orangeberry Road (Ch 53.76, Ch24.68, Ch55.8, Ch57.55, Ch60.22) | R | DIS | | - | 29,187 | 29,187 | 29,187 | 125,000 | | | 125,000 |
| Gobermory Road (Ch18.66, Ch18.7, Ch18.76, Ch47.19, Ch76.79) | R | DIS | | - | 36,391 | 36,391 | 36,391 | 150,000 | | | 150,000 |
| Congie Road (Ch27.96, Ch54.68, Ch23.42) | R | DIS | | - | 33,358 | 33,358 | 33,358 | 110,000 | | | 110,000 |
| Arranfield Rd floodway improvement - Ch 2460 to 2490 and Ch 3880 to Ch 3930 | R | DIS | | 29,000 | 7,555 | 36,555 | 36,555 | 50,000 | | | 50,000 |
| | | | \$ 523,193 | \$ 2,375,493 | \$ 597,594 | \$ 2,973,087 | \$ 3,496,085 | \$ 5,134,635 | \$ 11,607,375 | \$ - | \$ 16,742,010 |
| Water Infrastructure | | | | | | | | | | | |
| Sommerfield Road Water Main Upgrade (Carry-over Project) | U | DDIS | 110,043 | 210,468 | 4,840 | 215,308 | 325,351 | 249,957 | | | 249,957 |
| Adavale Water Main Replacement (Carry-over Project) | R | DDIS | 78,886 | 7,156 | - | 7,156 | 86,042 | 181,114 | | | 181,114 |
| Chipu Street (150 mm) – 1000 l/m | R | DDIS | - | - | - | - | - | - | | | - |
| Boonkai Steet (100 mm) – 950 l/m | R | DDIS | - | - | - | - | - | - | | | - |

CAPITAL EXPENDITURE REPORT

For the month ending 31 May 2026

| PROJECT DETAILS | | | | | | | | | | | |
|--|------|------|---------------------|-----------------------|--------------------------|--------------------|--------------------|------------------------|------------------------|------------------------|----------------------|
| Project Description | Type | RD | WIP at 30 June 2025 | Current Year [Actual] | Current Year [Committed] | Total Year to Date | Total Project Cost | Project Budget 2025/26 | Project Budget 2026/27 | Project Budget 2027/28 | Total Project Budget |
| Gyrica Street Water Main Replacement | R | DDIS | | - | - | | | 180,000 | | | 180,000 |
| Winchu Street Water Main Replacement | R | DDIS | | - | - | | | 120,000 | | | 120,000 |
| | | | \$ 188,929 | \$ 217,625 | \$ 4,840 | \$ 222,465 | \$ 411,394 | \$ 731,071 | \$ - | \$ - | \$ 731,071 |
| | | | | | | | | | | 0 | |
| Sewerage Infrastructure | | | | | | | | | | | |
| Quilpie Sewerage Treatment Plant Design | R | DIS | 738,173 | - | - | - | 738,173 | - | 10,000,000 | | 10,000,000 |
| Quilpie Sewerage Treatment Plant Construction | | DIS | 3,854 | - | 6,288 | 6,288 | 10,142 | | | | - |
| Sewer Pump Station at Quarrion Street, Quilpie (SPS002) (Carry-over Project) | R | DIS | 5,689 | 302,780 | - | 302,780 | 308,469 | 297,541 | | | 297,541 |
| Eromanga Sewerage | R | DDIS | - | 6,280 | - | 6,280 | 6,280 | 100,000 | | | 100,000 |
| Onsite Sewerage Upgrade - Eromanga Recreation Reserve | R | DDIS | - | 17,000 | - | 17,000 | 17,000 | 50,000 | | | 50,000 |
| | | | \$ 747,716 | \$ 326,060 | \$ 6,288 | \$ 332,348 | \$ 1,080,063 | \$ 447,541 | \$ 10,000,000 | \$ - | \$ 10,447,541 |
| TOTAL | | | \$ 8,239,923 | \$ 8,017,507 | \$ 2,826,494 | \$ 12,181,132 | \$ 27,437,724 | \$ 19,346,101 | \$ 66,617,965 | \$ 6,900,000 | \$ 98,505,060 |

13.3 CONSULTATION - SPLITTING OF LEASEHOLD LAND PPH 10/5513 - LOT 17 CP 900517 AND LOT 1 WLA15

IX: 275800

Author: Sharon Frank, Director Corporate Services

Authorisers: Justin Hancock, Chief Executive Officer

Attachments:

- 1. Email Matter 20260134 - Consent to Split Leasehold Lots - P Murray.pdf**
- 2. P MURRAY QLD Title Search - Title reference - 17665040 (003).pdf**

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The Applicant is consulting with Council about its views on an application for splitting of Leasehold Land PPH 10/5513 – Lot 17 CP900517 and Lot 1 WLA15 to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development (the ‘Department’).

Council Officers have reviewed the application and identified no grounds to object. Council is asked to advise the Department accordingly.

RECOMMENDATION

That Council advise the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development that it has no objection to the proposed subdivision of leasehold Land PPH 10/5513 - Lot 17 CP 900517 and Lot 1 WLA15.

BACKGROUND

Council has received correspondence from Clifford Gouldson Lawyers to seek Council’s views on an application splitting of Leasehold Land PPH 10/5513 – Lot 17 CP900517 and Lot 1 WLA15.

They act for Patrick Augustin Murray who wants to split the leasehold lots on the title, so they can be sold separately. For context, Mr Murray proposes to sell Lot 1 and retain Lot 17.

REPORT

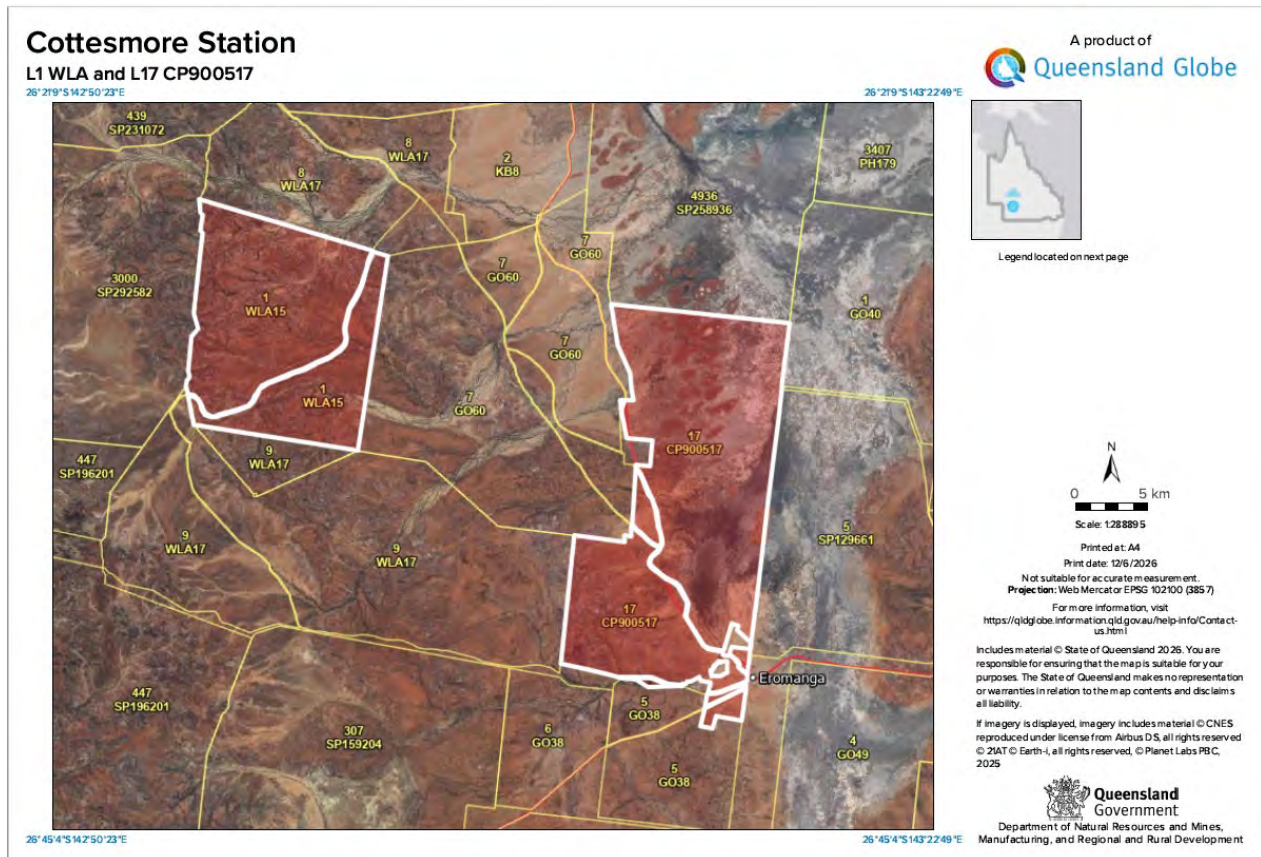
Table 1 sets out the tenure details and lease term for the subject land.

Table 1 Lot 3 on Plan NK38, tenure details and lease term

| | |
|-------------------------|-------------------------|
| Applicant | Patrick Augustin Murray |
| Tenure reference | PPH 10/5513 |
| Lease type | Rolling Term Lease |

| | |
|----------------|-----------------------------------|
| Purpose | Pastoral |
| Area | 37,000.000000 Ha. (About) |
| Term | 49 years commencing on 01/01/1988 |
| Expiry | 31/12/2036 |

The map below shows the subject land and the surrounding locality.



One of the application requirements when splitting leasehold lots (as per the Department’s website) is a statement by the relevant local government of its views on the proposed subdivision. The applicant request’s Council’s views as the local government for this area to assist with their application and the Department’s assessment under section 176B of the *Land Act 1994* (Qld).

OPTIONS

Option 1 (Recommended)

That Council advise the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development that it has no objection to the proposed subdivision of leasehold Land PPH 10/5513 - Lot 17 CP 900517 and Lot 1 WLA15.

Option 2

That Council advise the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development that it does object to the proposed subdivision of leasehold Land PPH 10/5513 - Lot 17 CP 900517 and Lot 1 WLA15. If Council objects, reasons must be provided to the Department.

CONSULTATION (Internal/External)

Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development

INTERESTED PARTIES

Patrick Augustin Murray

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS***Land Act 1994******176B Criteria for deciding application***

In deciding the matters under [section 176A](#) the chief executive must consider—

(a) whether the proposed subdivision—

(i) is appropriate, taking into account State, regional and local planning strategies and the objects of this Act; and

(ii) will require dedication of part of the lease land as a road for access to the subdivided land; and

(b) the matters mentioned in [section 159\(1\)](#) to the extent they are relevant to the proposed subdivision and the term of any new leases to be offered.

POLICY IMPLICATIONS

Not applicable

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial implications, however, Council will be responsible for providing a response to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

RISK MANAGEMENT IMPLICATIONS

Council is not the decision maker in relation to this application. The Department is the determining authority under the *Land Act 1994* (Qld). Council Officers have reviewed the application against the requirements of Policy G.11 Enterprise Risk Management and Procedure G.11-A Risk Management Framework. No grounds to object have been identified and no risks to Council's operations arise from providing a view of no objection. No risk treatment is required.

HUMAN RIGHTS CONSIDERATION

The report has been assessed against the requirements of the Human Rights Act 2019, including the obligation under section 4(b) for public entities to act and make decisions in a way that is compatible with human rights. In undertaking this assessment, Council considered all 23 protected human rights, recognising that while these rights are fundamental, they are not absolute and may be balanced against the rights of others and broader public policy considerations. Following this assessment, it has been determined that this decision does not limit human rights.

Sharon Frank

From: Quilpie Shire Council
Sent: Monday, 18 May 2026 2:44 PM
To: Dominique Wells
Subject: FW: Matter: 20260134 - Consent to Split Leasehold Lots
Attachments: P MURRAY QLD Title Search - Title reference - 17665040.pdf



Georgia Radnedge
 Customer Service Officer
www.quilpie.qld.gov.au

GeorgiaR@quilpie.qld.gov.au
 07 4656 0500
 PO Box 57, Quilpie QLD 4480
 50 Broilga St, Quilpie QLD 4480

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

From: Holly Hindle | Clifford Gouldson <Holly.Hindle@cglaw.com.au>
Sent: Monday, 18 May 2026 10:58 AM
To: Quilpie Shire Council <adminmail@quilpie.qld.gov.au>
Cc: Amanda Tolson | Clifford Gouldson <Amanda@cglaw.com.au>
Subject: Matter: 20260134 - Consent to Split Leasehold Lots

You don't often get email from holly.hindle@cglaw.com.au. [Learn why this is important](#)

Good afternoon

We act for Patrick Murray and hold instructions to apply to the State Government to request the splitting of the leasehold lots on the title **attached**, so both lots have separate titles and can be sold separately. For context, this is our client's land and he proposes to sell Lot 1 and retain Lot 17.

We note that one of the application requirements when splitting leasehold lots (as per the Department [website](#)) is a statement by the relevant local government of its views on the proposed subdivision. We understand Quilpie Shire Council is the local government for this area and we would be grateful if you could please assist by providing this.

Please get in touch if you have any queries in relation to the above.

Kind regards

Holly Hindle | Lawyer

P +61 7 4688 2143
E Holly.Hindle@cglaw.com.au
W www.cglaw.com.au



CAUTION: BANK ACCOUNT TRANSFERS

Law firm bank accounts continue to be targeted by fraudsters. You should **ALWAYS** contact our office and verbal account details before transferring funds to us by calling a known phone number obtained from our website or p with you.



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Liability limited by a scheme approved under professional standards legislation.



Current State Tenure Search

Queensland Titles Registry Pty Ltd
ABN 23 648 568 101

Title Reference: 17665040

Search Date: 16/01/2026 11:43

Date State Tenure Created: 21/10/1995

Request No: 54731901

Creating Dealing:

DESCRIPTION OF LAND

Tenure Reference: PPH 10/5513
Lease Type: ROLLING TERM LEASE
LOT 17 CROWN PLAN 900517
Local Government: QUILPIE
LOT 1 CROWN PLAN WLA15
Local Government: QUILPIE
Area: 37000.000000 Ha. (ABOUT)
No Land Description
No Forestry Entitlement Area
Purpose for which granted:
NO PURPOSE DEFINED

REGISTERED LESSEE

Dealing No: 723328529 14/06/2024
PATRICK AUGUSTIN MURRAY

TERM OF LEASE

Term and day of beginning of lease
Term: 49 years commencing on 01/01/1988
Expiring on 31/12/2036

CONDITIONS

M76 The lessee shall during the whole term of the lease maintain all improvements on the lease existing at the commencement thereof in a good and substantial state of repair.

ENCUMBRANCES AND INTERESTS

- Rights and interests reserved to the Crown by
Lease No. 17665040
- MORTGAGE No 718024517 16/05/2017 at 13:29
SUNCORP-METWAY LTD A.B.N. 66 010 831 722
- MORTGAGE No 718039140 23/05/2017 at 13:37
QRAA

ADMINISTRATIVE ADVICES

| Dealing | Type | Lodgement Date | Status |
|-----------|---|------------------|---------|
| 713973575 | VEG NOTICE VEGETATION MANAGEMENT ACT 1999 | 22/07/2011 11:39 | CURRENT |
| 717969647 | CON COM AGMT MINERAL AND ENERGY RESOURCES (COMMON PROVISIONS) ACT 2014 | 19/04/2017 14:01 | CURRENT |
| 718033092 | NT DETERM NATIVE TITLE ACT 1993 (CTH) | 19/05/2017 12:02 | CURRENT |

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Requested by: D-ENQ INFOTRACK PTY LIMITED

www.titlesqld.com.au

Page 1/2



Current State Tenure Search

Queensland Titles Registry Pty Ltd
ABN 23 648 568 101

Title Reference: 17665040

ADMINISTRATIVE ADVICES (Continued)

| Dealing | Type | Lodgement Date | Status |
|-----------|--|------------------|---------|
| 719767646 | EXEMPT CONS SEC 322AA LAND ACT 1994 | 02/12/2019 08:28 | CURRENT |

UNREGISTERED DEALINGS

NIL

Caution - Charges do not necessarily appear in order of priority

** End of Current State Tenure Search **

Information provided under section 34 Land Title Act (1994) or section 281 Land Act (1994)

13.4 POLICY REVIEW - G.12 PERSONAL INFORMATION PRIVACY POLICY

IX: 276106

Author: Dominique Wells, Records Officer

Authorisers: Mwewa Chisenga, Deputy Director of Corporate Services
Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer

Attachments: 1. G.12 Personal information privacy policy 2026.pdf

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

4.1 Excellence in customer service

4.2 Be responsive to change and digitisation

EXECUTIVE SUMMARY

Council's G.12 Personal Information Privacy Policy (the Policy) has been reviewed and updated to reflect the commencement of the *Information Privacy and Other Legislation Amendment Act 2023* (Qld) (IPOLA) on 1 July 2025, which amended the *Information Privacy Act 2009* (Qld) (the IP Act). The key change introduced by IPOLA is the replacement of the Information Privacy Principles (IPPs) with a single set of Queensland Privacy Principles (QPPs). IPOLA also introduced a mandatory data breach notification scheme under Chapter 3A of the IP Act, with local government obligations taking effect from 1 July 2026.

The updated Policy reflects these legislative changes and expands coverage to address data breach notification, the handling of sensitive information, cross-border disclosure obligations, and the right to deal with Council anonymously or pseudonymously. The Policy also aligns with Council's obligations under the *Right to Information Act 2009* (Qld) and the *Public Records Act 2023* (Qld).

Council is recommended to adopt the updated Policy and rescind Version 5.

RECOMMENDATION

1. That Council
 - (a) Receives and notes the review of the G.12 Personal Information Privacy Policy as set out in this report.
 - (b) Adopts the updated G.12 Personal Information Privacy Policy — Version 6 (2026), as attached, in compliance with the *Information Privacy Act 2009* (Qld) as amended by the *Information Privacy and Other Legislation Amendment Act 2023* (Qld).
 - (c) Rescinds G.12 Personal Information Privacy Policy — Version 5 (2024), effective from the date of this resolution.

BACKGROUND

Council collects and manages personal information in the course of performing its functions, activities, and duties. The *Information Privacy Act 2009* (Qld) (the IP Act) governs how Council manages that personal information. Council's G.12 Personal Information Privacy Policy has been in place since January 2016.

On 29 November 2023, the Queensland Parliament passed the *Information Privacy and Other Legislation Amendment Act 2023* (Qld) (IPOLA). IPOLA commenced on 1 July 2025. It amended the IP Act to replace the IPPs with a single set of 13 QPPs. IPOLA also introduced a mandatory data breach notification scheme under Chapter 3A of the IP Act. Local government obligations under that scheme take effect from 1 July 2026.

The Policy has been reviewed to reflect these legislative changes. The updated Policy is presented to Council for adoption.

REPORT

What has changed — Version 5 to Version 6

The updated Policy reflects the following material changes from Version 5.

- The IPPs have been replaced by the 13 QPPs, consistent with the amended IP Act. The QPPs are modelled on the Australian Privacy Principles under the *Privacy Act 1988* (Cth) and provide a more comprehensive framework for managing personal information.
- The scope of the Policy has been expanded to apply explicitly to personal information held in hard copy or electronic form, information collected via Council websites, social media platforms, and customer service channels, and to third-party service providers engaged by Council.
- New provisions address the mandatory data breach notification scheme under Chapter 3A of the IP Act. Local government obligations under this scheme take effect from 1 July 2026.
- The Policy now addresses the collection and handling of sensitive information, including health information, biometric information, and information about racial or ethnic origin, political opinions, and other sensitive attributes.
- New provisions address cross-border disclosure obligations under QPP 8, including the use of overseas survey platforms and social media services.
- The right to deal with Council anonymously or pseudonymously is explicitly addressed, consistent with QPP 2.
- The complaints process has been updated to reflect the right to escalate an unresolved privacy complaint to the Office of the Information Commissioner, with contact details provided.
- The related legislation table has been updated to include the *Public Records Act 2023* (Qld).

What has not changed

The Policy's objectives, scope of application to Council activities, and commitment to protecting personal information remain unchanged. The definitions of Access, Collection, Council Officer, and Personal Information are retained from Version 5 with minor updates to reflect the amended IP Act.

OPTIONS

Option 1 — Adopt the updated Policy (recommended)

Council adopts the updated G.12 Personal Information Privacy Policy — Version 6 (2026) and rescinds Version 5. This option gives effect to Council's obligations under the *Information Privacy Act 2009* (Qld) as amended by IPOLA, ensures the Policy reflects the current legislative framework, and supports best practice information privacy governance. This is the recommended option.

Option 2 — Defer adoption

Council defers adoption of the updated Policy. This option leaves Version 5 in place, which references the IPPs rather than the QPPs and does not address mandatory data breach notification or other expanded obligations under IPOLA. From 1 July 2025, Version 5 is inconsistent with the amended IP Act. This option is not recommended.

Option 3 — No change

Council retains Version 5 without amendment. For the same reasons as Option 2, this option is inconsistent with Council's current legislative obligations and is not recommended.

CONSULTATION (Internal/External)

The Policy was reviewed by the Records Officer and the Deputy Director Corporate Services. The Director Corporate Services and the Chief Executive Officer were consulted in the preparation of this report.

No external consultation is required. The Policy gives effect to obligations under the IP Act that apply to Council as a Queensland government agency.

INTERESTED PARTIES

The following parties have an interest in the adoption of the updated Policy:

- All Council employees and contractors - the Policy applies to all persons who manage personal information on behalf of Council
- Members of the public - the Policy governs how Council manages their personal information
- Office of the Information Commissioner (Queensland) - the regulatory body responsible for oversight of the IP Act.

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Council is a Queensland government agency for the purposes of the *Information Privacy Act 2009* (Qld). Council is required to comply with the QPPs established under the IP Act as amended by IPOLA. The updated Policy gives direct effect to that obligation.

IPOLA commenced on 1 July 2025. It replaced the IPPs with 13 QPPs imposing obligations on Council regarding open and transparent management (QPP 1), anonymity and pseudonymity (QPP 2), collection of solicited personal information (QPP 3), handling of unsolicited personal information (QPP 4), notification of collection (QPP 5), use and disclosure (QPP 6), direct marketing (QPP 7), cross-border disclosure (QPP 8), government-related identifiers (QPP 9), quality (QPP 10), security (QPP 11), access (QPP 12), and correction (QPP 13). Failure to comply with any QPP may constitute an interference with privacy under the IP Act.

Chapter 3A of the IP Act, introduced by IPOLA, establishes a mandatory data breach notification scheme. Council's obligations under this scheme take effect from 1 July 2026. The updated Policy acknowledges this obligation and establishes a framework for responding to data breaches consistent with Chapter 3A.

s 4 of the *Local Government Act 2009* (Qld) establishes the local government principles, including good governance and transparent and accountable management. Adopting an up-to-date privacy policy that reflects current legislative obligations gives direct effect to these principles.

s 12 of the *Local Government Act 2009* (Qld) requires Councillors to make decisions in the interest of the local government and the community. Adopting the updated Policy reflects Council's responsibility to protect the personal information of community members and employees.

The *Right to Information Act 2009* (Qld) was also amended by IPOLA. Access and amendment applications for personal information, previously made under the IP Act, are now made under the

RTI Act. There is no application fee for amendment applications or for access applications limited to documents containing the applicant's personal information.

The *Public Records Act 2023* (Qld) governs the creation, management, and disposal of public records. The updated Policy references the Public Records Act in the context of Council's obligation to destroy or de-identify personal information that is no longer required, where permitted under that Act.

POLICY IMPLICATIONS

The updated Policy replaces Version 5 in full. No other Council policies are directly affected. The Policy operates alongside the Administrative Action Complaints Policy, which governs administrative action complaints distinct from privacy complaints.

The updated Policy introduces an explicit process for privacy complaints under the IP Act. Privacy complaints are directed to Council in the first instance and may be escalated to the Office of the Information Commissioner if unresolved within 45 business days.

FINANCIAL AND RESOURCE IMPLICATIONS

Adopting the updated Policy does not require a budget amendment. Implementation of the mandatory data breach notification obligations under Chapter 3A of the IP Act, which take effect for local government from 1 July 2026 and staff training will be provided by existing resources.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications arising from this report.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework.

Table 1 Risk register

| Risk and description | Current controls | Impacts | Likelihood | Consequence | Rating | Treatment |
|---|---|--|----------------|-------------|----------------|--|
| Legislative non-compliance. Council continues to operate under Version 5, which references IPPs rather than QPPs, following IPOLA commencement on 1 July 2025. | Updated Policy presented to Council for adoption at this meeting. Version 5 to be rescinded on adoption of Version 6. | Council is exposed to complaints to the Office of the Information Commissioner and reputational damage arising from operating under a policy that does not reflect current law. | Almost Certain | Moderate | Extreme | Adopt the updated Policy at this meeting. Rescind Version 5. |
| Data breach notification non-compliance. Council not prepared to meet mandatory data breach notification obligations under Chapter 3A of the IP Act from 1 July 2026. | Updated Policy acknowledges the obligation. Implementation planning to be undertaken before 1 July 2026. | Council may fail to notify affected individuals and the Information Commissioner of eligible data breaches within required timeframes, resulting in regulatory action and reputational damage. | Likely | Moderate | High | Data breach response plan and staff training programme before 1 July 2026. Costs to be included in 2026–27 budget. |

| Risk and description | Current controls | Impacts | Likelihood | Consequence | Rating | Treatment |
|---|--|---|------------|-------------|------------|---|
| Privacy complaint — failure to respond within required timeframe. Council does not respond to a privacy complaint within 45 business days, enabling escalation to the Office of the Information Commissioner. | Updated Policy sets out the complaints process and timeframe. Records Officer responsible for managing privacy complaints. | Escalation to the Office of the Information Commissioner and potential adverse finding against Council. | Unlikely | Minor | Low | Complaints register and tracking process consistent with the updated Policy. |
| Cross-border disclosure — third-party platforms. Personal information collected via Council-used platforms is stored on overseas servers without adequate disclosure to individuals. | Updated Policy discloses this practice and confirms it is consistent with QPP 8 obligations. | Potential interference with privacy under the IP Act and loss of community trust. | Unlikely | Minor | Low | Review third-party platform agreements annually to confirm QPP 8 compliance. Updated Policy to be published on Council's website. |

Risk evaluation

Two risks require Council's attention before voting on this recommendation.

The Extreme-rated legislative non-compliance risk is the primary reason this report is before Council. From 1 July 2025, Version 5 references a legislative framework that no longer exists. If a privacy complaint were lodged today and referred to the Office of the Information Commissioner, Council would be assessed against the QPP; not the IPPs referenced in Version 5. Adopting the updated Policy at this meeting resolves that risk immediately.

The High-rated data breach notification risk arises from the 1 July 2026 commencement of local government obligations under Chapter 3A of the IP Act. The updated Policy acknowledges the obligation. Implementation — systems, processes, and staff training — requires planning before that date. The risk treatment directs the Director Corporate Services to prepare a response plan and include costs in the 2026–27 budget.

The two Low-rated risks are operational in nature and are addressed by the updated Policy and the internal processes it establishes. Neither requires Council action at this meeting beyond adoption of the Policy.

HUMAN RIGHTS CONSIDERATION

Under s 58 of the *Human Rights Act 2019* (Qld), Council, as a public entity, must act and make decisions in a way compatible with human rights and must give proper consideration to human rights that are, or may be, relevant to the decision. Where a human right is limited, s 13 requires that the limitation be reasonable and demonstrably justified in a free and democratic society based on human dignity, equality, and freedom. All 23 protected rights have been considered as part of this decision.

Rights engaged

s 25 — Privacy and reputation. The decision to adopt an updated privacy policy directly engages and gives effect to the right to privacy. The updated Policy strengthens Council's privacy obligations

by replacing the IPPs with the more comprehensive QPPs. The adoption of this Policy supports, rather than limits, the right to privacy.

s 15 — Recognition and equality before the law. The Policy applies consistently to all persons whose personal information is collected and managed by Council, regardless of their identity or background. Council will apply the QPPs without discrimination.

s 21 — Freedom of expression. The Policy's provisions for anonymous and pseudonymous dealings with Council, consistent with QPP 2, support individuals' ability to interact with Council without necessarily identifying themselves. This gives effect to, rather than limits, the right to freedom of expression.

Compatibility conclusion

This decision is compatible with the *Human Rights Act 2019* (Qld). The updated Policy gives effect to, rather than limits, the human rights identified above. It strengthens the privacy protections available to all persons whose personal information is managed by Council, consistent with Council's obligations under s 58 of the Act.

G.12 Personal Information Privacy Policy

| | | |
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Responsible Officer: Chief Executive Officer
 Policy Owner: Council
 Policy No: G.12 Version: 5
 Council Resolution Number: QSC 095-6-24
 Effective Date: 11 June 2024

UNCONTROLLED DOCUMENT WHEN PRINTED
 Review Due: June 2027
 IX: 241159

G.12 Personal Information Privacy Policy

1 OBJECTIVE

Quilpie Shire Council (Council) collects and manages personal information in the course of performing its activities, functions and duties. Council respects the privacy of the personal information that it holds.

The way in which Council manages the personal information that it holds is governed by the *Information Privacy Act 2009 (Qld)* (The IP Act) as amended by the *Information Privacy and Other Legislation Amendment Act 2023 (IPOLA)*.

This policy provides an overview of the Council's approach in managing personal information in accordance with the requirements of the IP Act.

2 SCOPE

The policy sets out the Council's approach to dealing with the personal information that it holds, in accordance with the Queensland Privacy Principles (QPP's) and directives outlined in IPOLA

This policy applies to personal information held by Council whether in hard copy or electronic form, and includes information collected via Council websites, social media platforms, and customer service channels. It also applies to third-party service providers engaged by Council.

Council will establish processes for responding to data breaches, privacy complaints and requests for amendment or access of personal information.

This policy applies to all Quilpie Shire Council activities that involve the management of personal information by Councillors, employees and contractors to Council.

3 STATEMENT

3.1 POLICY COMMITMENT

Council is committed to protecting the personal information that it holds in accordance with the requirements of the IP Act. The QPPs set the framework for how agencies are to deal with personal information.

| QPP | Name of Principle | Details |
|-----|---|---|
| 1 | Open and transparent management of personal information | Agencies manage personal information in an open and transparent way. |
| 2 | Anonymity or Pseudonymity | Individuals must have the option to remain anonymous or use a pseudonym where lawful and practicable. |
| 3 | Collection of solicited personal information | Personal information is to be collected for necessary |

Responsible Officer: Chief Executive Officer
 Policy Owner: Council
 Policy No: G.12 Version: 5
 Council Resolution Number: QSC 095-6-24
 Effective Date: 11 June 2024

UNCONTROLLED DOCUMENT WHEN PRINTED
 Review Due: June 2027
 IX: 241159

G.12 Personal Information Privacy Policy

| | | |
|----|---|--|
| | | agency functions, lawfully and fairly. |
| 4 | Dealing with unsolicited personal information | Agencies must access unsolicited personal information and if required destroy or de-identify. |
| 5 | Notification of the collection of personal information | Agencies must ensure individuals understand why their personal information is being collected and how it will be used. |
| 6 | Use or disclosure of personal information | Agencies can only use or disclose personal information for the reason it was collected. |
| 7 | Direct Marketing | Agencies must not use personal information for direct marketing unless specific conditions are met. |
| 8 | Cross-border disclosure of personal information | Agencies must ensure that personal information sent outside Australia is protected by similar privacy standards. |
| 9 | Adoption, use or disclosure of government related identifiers | Agencies must not adopt a government-related identifier of an individual as its own identifier of the individual unless by law. |
| 10 | Quality of personal information | Agencies must take reasonable steps to ensure that the personal information that the entity collects is accurate, up-to-date and complete. |
| 11 | Security of personal information | Agencies must take reasonable steps to protect personal information from misuse, interference, loss and unauthorised access or disclosure. |
| 12 | Access to personal information | Agencies must, on request by the individual, give the |

Responsible Officer: Chief Executive Officer
 Policy Owner: Council
 Policy No: G.12 Version: 5
 Council Resolution Number: QSC 095-6-24
 Effective Date: 11 June 2024

UNCONTROLLED DOCUMENT WHEN PRINTED
 Review Due: June 2027
 IX: 241159

G.12 Personal Information Privacy Policy

| | | |
|----|------------------------------------|---|
| | | individual access to their information |
| 13 | Correction of personal information | Agencies must correct personal information if it is inaccurate, out of date, incomplete, irrelevant, or misleading. |

3.2 PERSONAL INFORMATION

Council collects personal information so that it can properly carry out its functions, powers and operations. Council may collect personal information verbally or in writing. We collect personal information directly from individuals who access our services and indirectly from third parties as part of carrying out our business functions. The kind of personal information Council collects from individuals directly includes names, contact details and details of the subject or concern. Examples can include lodgement of applications, complaints or business transactions such as animal registration and renewal or change of property ownership records.

3.2.1 Sensitive Information

Council may also collect sensitive information as defined in this document. Generally, we only collect sensitive information directly from the individual it relates to, either with their consent or as otherwise permitted under the IP Act.

The types of personal information, including sensitive information—that we collect and hold are outlined in the table below.

| Council business function | Personal Information purpose and use |
|--|--|
| Applications and Customer Requests (any) | Council collects personal information on any application form from multiple sources including physical documents lodged with Council or via Councils admin email. Examples include applications for approval to undertake a regulated activity such as the keeping of animals (registrations), a building or development approval or Council bus hire. |
| Complaint management and investigations | Council collects personal information from and about persons who lodge complaints about Council services. This includes names, contact details, details about a complaint or expression of dissatisfaction, investigation into the complaint and the outcome of the complaint. |

Responsible Officer: Chief Executive Officer
 Policy Owner: Council
 Policy No: G.12 Version: 5
 Council Resolution Number: QSC 095-6-24
 Effective Date: 11 June 2024

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G.12 Personal Information Privacy Policy

| | |
|---|--|
| Surveys | Council may collect personal information when inviting participation in voluntary surveys for the purpose of gauging satisfaction with our services. |
| Social media platforms | Council uses social media platforms to communicate with the public about its work and to raise awareness on matters affecting residents. When individuals communicate with Council via these social media platforms, we collect any personal information persons provide when communicating with Council. |
| Multi-governmental communications | Council collects personal information during routine communication exchanges with other Local and State government departments. Examples include consultations on development-related matters or land valuations resulting from changes in property ownership. |
| Public Event Participation and Attendance | Council collects personal information from people who attend or participate in Council events (e.g. registration for an annual Christmas light competition event or participation in a public event during which images of persons may be captured). |
| Recruitment and Contractors | Council collects and holds personal information about people who apply to work at Council. This includes names, contact details, application documentation, identification information, assessments for suitability, referees and references. |
| Information collected through Council's website | Council collects personal information through our website where it is provided by individuals who use an online form (e.g., application to eRates). |
| Regulatory functions and asset protection | Council collects personal information via image capture through video devices located at Council facilities (e.g., a CCTV device located at a Council controlled Visitor Information Centre) or images captured through a body worn camera device worn by a Council officer during the undertaking of regulatory duties. |

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G.12 Personal Information Privacy Policy

3.3 USE AND DISCLOSURE OF PERSONAL INFORMATION

Council uses and discloses personal information for the purposes for which it was originally collected. This includes:

- Exercising our powers and performing our statutory functions and duties as a regulatory authority and community service provider. This may involve assessing and processing application forms, managing complaints, or responding to general enquiries.
- Managing related business operations, such as recruitment activities and human resources administration.

Council may also use or disclose personal information with the individual's express consent, or where authorised or required by Australian law. This can include disclosures to courts or tribunals, such as matters referred to the Queensland Civil and Administrative Tribunal or the Crime and Corruption Commission.

3.4 DISCLOSURE OUTSIDE AUSTRALIA

Council will generally only disclose personal information overseas when it is necessary to manage a complaint or application in accordance with our statutory functions and obligations—for example, where the complainant or applicant is located overseas.

When you interact with Council through social media platforms, the platform provider and its partners may collect and store your personal information on servers located outside Australia. Council also uses Survey Monkey from time to time to conduct voluntary surveys, which may involve the collection and secure overseas storage of participants' personal information.

Where Council discloses personal information overseas, this will typically occur with the individual's agreement, where authorised or required by law, or otherwise in a manner consistent with our obligations under the IP Act.

3.5 DEALING WITH COUNCIL ANONYMOUSLY AND PSEUDONYMOUSLY

Enquiries can be made to Council on our website anonymously or pseudonymously. Anonymous or pseudonymous interactions are not possible for certain Council functions, such as applying for an internal review of a Council decision, lodging a privacy complaint, or dealing with specific regulatory matters. In these situations, we are required to collect information such as your name, contact details, and details of the issue so that we can manage the matter effectively and meet our statutory obligations.

Complaints to Council may be made anonymously or under a pseudonym; however, depending on the nature of the complaint, Council may be unable to act or provide a response without knowing the complainant's identity.

3.6 SECURITY OF PERSONAL INFORMATION

Council securely stores personal information and takes reasonable steps to protect it from misuse, interference, loss, and unauthorised access, modification, or disclosure. Security measures are

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in place to ensure personal information is safeguarded and accessed only by authorised Council employees.

Where permitted under the Public Records Act 2023 (Qld), Council will take reasonable steps to destroy or de-identify unsolicited personal information, or personal information that is no longer required for its functions, in line with the QPPs and where lawful.

3.7 ACCESS AND CORRECTION OF PERSONAL INFORMATION

Rights to access and correct personal information are provided under the *Right to Information Act 2009 (Qld)*. Individuals may apply directly to Council to access or amend their own personal information.

3.8 PRIVACY COMPLAINTS

If a member of the public is not satisfied with the manner in which Council has dealt with their personal information or handled their request for access / amendment to their personal information under the *Information Privacy Act 2009*, they may lodge a privacy complaint.

To make a privacy complaint about Council, the complaint must be made to Council in writing (where possible) and include:

- (a) an address for Council to respond (for example, an email address).
- (b) details about the matter or issues being complained about (what did Council do or not do with your personal information that you believe breached the *Queensland Privacy Principles* and the *Information Privacy Act 2009*); and
- (c) evidence of authority, if relevant.

The complaint must be made to Council within twelve (12) months of becoming aware of the act or practice believed to constitute a breach of the *Information Privacy Act 2009*. The contact address for privacy complaints is:

Email: admin@quilpie.qld.gov.au

Post: Quilpie Shire Council

PO Box 57

QUILPIE QLD 4480

Council has forty-five (45) business days to respond to the privacy complaint. If this does not occur or a complainant remains dissatisfied, they can escalate their complaint to the Office of the Information Commissioner:

Email: complaints@oic.qld.gov.au

Post: Office of the Information Commission

PO Box 10142 Adelaide Street

BRISBANE QLD 4001

4 DEFINITIONS

Responsible Officer: Chief Executive Officer

Policy Owner: Council

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| | |
|------------------------------|--|
| <u>Access</u> | Access means providing an individual with personal information about himself or herself that is held by the Council. This may include allowing that individual to inspect personal information or to obtain a copy of the personal information. |
| <u>Collection</u> | Gathering, acquiring or obtaining personal information from any source and by any means, including information that the Council has come across by accident or has not asked for. |
| <u>CEO</u> | Chief Executive Officer of the Council. |
| <u>Council</u> | Quilpie Shire Council. |
| <u>Council Officer</u> | A permanent, temporary or casual employee or contractor engaged by Council. |
| <u>Personal Information</u> | Information or an opinion, including information or an opinion forming part of a database, whether true or not, and whether recorded in a material form or not, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion. (a) whether the information or opinion is true or not; and (b) whether the information or opinion is recorded in a material form or not |
| <u>Disclosure</u> | means where an entity (first entity) discloses personal information to another entity (second entity) if: (a) the second entity does not know the personal information, and is not in a position to be able to find it out; and (b) the first entity gives the second entity the personal information, or places it in a position to be able to find it out; and (c) the first entity ceases to have control over the second entity in relation to who will know the personal information in the future |
| <u>Sensitive Information</u> | means the following: (a) information or an opinion about an individual's: <ul style="list-style-type: none"> (i) racial or ethnic origin; or (ii) political opinions; or (iii) membership of a political association; or (iv) religious beliefs or affiliations; or (v) philosophical beliefs; or (vi) membership of a professional or trade association; or (vii) membership of a trade union; or |

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- (viii) sexual orientation or practices; or
- (ix) criminal record;
- (b) health information about an individual; or
- (c) genetic information about an individual that is not otherwise health information; or
- (d) biometric information that is to be used for the purpose of automated biometric verification or biometric identification; or
- (e) biometric templates

5 HUMAN RIGHTS COMPATIBILITY STATEMENT

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

- Information Privacy Act 2009 (Qld)*
- Right to Information Act 2009 (Qld)*
- Public Records Act 2023*

| IX # | Details |
|------|---------|
| | |

7 VERSION CONTROL

| | | |
|----|-----------|-----------------------|
| V1 | 12-Jan-16 | Developed and adopted |
| V2 | 10-Jun-16 | Reviewed and adopted |
| V3 | 13-Apr-18 | Reviewed – no changes |
| V4 | 11-Sep-20 | Reviewed and adopted |
| V5 | 11-Jun-24 | Reviewed and adopted |

Responsible Officer: Chief Executive Officer
 Policy Owner: Council
 Policy No: G.12 Version: 5
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13.5 ANNUAL REVIEW - F.05 PROCUREMENT POLICY

IX: 276109

Author: Sharon Frank, Director Corporate Services

Authorisers: Justin Hancock, Chief Executive Officer

Attachments:

1. Draft F.05 Procurement Policy - Reviewed June 2026.pdf
2. Draft F.05 Procurement Policy - Reviewed June 2026 - Marked up copy.pdf

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The *Local Government Legislation (Empowering Councils) Amendment Regulation 2025* (Amendment Regulation) commenced on 12 December 2025 and included amendments to increase the thresholds in the contracting provisions of the *Local Government Regulation 2012*.

The Procurement Policy has been updated to reflect these increases to contracting thresholds for medium-sized contractual arrangements, large-sized contractual arrangements and valuable non-current assets.

The purpose of this report is to present a revised Procurement Policy for Council's consideration and adoption.

RECOMMENDATION

That Council adopt the Procurement Policy.

BACKGROUND

Council must prepare and adopt a Procurement Policy, and review annually.

REPORT

The *Local Government Legislation (Empowering Councils) Amendment Regulation 2025* (Amendment Regulation) commenced on 12 December 2025 and included amendments to increase the thresholds in the contracting provisions of the *Local Government Regulation 2012*.

From 1 July 2026, the threshold amounts are to be adjusted on 1 July each year. The amounts are adjusted according to the Consumer Price Index (CPI) increase from the March quarter in the previous year to the March quarter in that year.

The Department of Local Government, Water and Volunteers has advised of the new thresholds set out below:

Medium-sized contractual arrangement

Prior to 1 July 2026: \$21,000

From 1 July 2026: \$21,900 (rounded from \$21,873)

Large-sized contractual arrangement

| | |
|-----------------------|------------------------------------|
| Prior to 1 July 2026: | \$280,000 |
| From 1 July 2026: | \$292,000 (rounded from \$291,646) |

Valuable non-current assetsPrior to 1 July 2026

| | |
|----------------------|----------|
| Plant and equipment: | \$7,000 |
| Other: | \$14,000 |

From 1 July 2026

| | |
|----------------------|----------------------------------|
| Plant and equipment: | \$7,300 (rounded from \$7,291) |
| Other: | \$14,600 (rounded from \$14,582) |

The Procurement Policy has been updated to reflect these changes in legislation.

A new subsection has been added under the Procurement Contract Thresholds for the *Purchase of Genuine Manufacturer Parts and Authorised Dealer Servicing*. The purpose of this exemption is to enable the direct procurement of genuine manufacturer parts and authorised dealer servicing where competition is not practicable or where the use of alternative suppliers may compromise asset performance, safety, warranty conditions, regulatory compliance, or whole-of-life costs.

Purchase of Genuine Manufacturer Parts and Authorised Dealer Servicing.

Council may enter into contractual arrangements without first inviting multiple written quotes or tenders for the Purchase of Genuine Manufacturer Parts and Authorised Dealer Servicing for current fleet if;

- Obtained a quotation directly from the authorised supplier or dealer.
- Assess the proposed pricing for reasonableness using one or more of the following:
 - Previous purchases.
 - Published pricing schedules.
 - Manufacturer pricing.
- Obtain approval from the relevant delegated officer in accordance with Council's Procurement Policy and Delegations Register
- Note the exemption on purchase requisition in accordance with Council's procurement reporting requirements

OPTIONS**Option 1 – Adopt the updated Policy (Recommended)**

Council adopts the updated F.05 Procurement Policy — Version 13 (2026) effective from 1 July 2026 and rescinds Version 13. This option gives effect to new contract thresholds under the *Local Government Regulation 2012*. This is the recommended option.

Option 2 — Defer adoption

Council defers adoption of the updated Policy. This option leaves Version 13 in place, which refers to the outdated contract thresholds and does not reflect the new indexed thresholds. This option is not recommended.

Option 3 — No change

Council retains Version 13 without amendment. For the same reasons as Option 2, this option is inconsistent with Council's current legislated thresholds and is not recommended.

No other option is put forward as the updates are based on legislative changes.

CONSULTATION (Internal/External)

Chief Executive Officer

Directors

Procurement Officer

Deputy Director Corporate Services

INTERESTED PARTIES

Community

Suppliers / Business / Industry

Department of Local Government, Water and Volunteers

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS***Local Government Regulation 2012******198 Procurement policy***

- (1) A local government must prepare and adopt a policy about procurement (a **procurement policy**).*
- (2) The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply in the financial year for purchasing goods and services.*
- (3) A local government must review its procurement policy annually.*

104 Financial management systems

(1) *To ensure it is financially sustainable, a local government must establish a system of financial management that—*

(a) *ensures regard is had to the sound contracting principles when entering into a contract for—*

(i) *the supply of goods or services; or*

(ii) *the disposal of assets; and*

(b) *complies with subsections (5) to (7).*

(2) *A local government is financially sustainable if the local government is able to maintain its financial capital and infrastructure capital over the long term.*

(3) *The sound contracting principles are—*

(a) *value for money; and*

(b) *open and effective competition; and*

(c) *the development of competitive local business and industry; and*

(d) *environmental protection; and*

(e) *ethical behaviour and fair dealing.*

(4) *A contract for the supply of goods or services includes a contract about carrying out work.*

223B Medium-sized contractual arrangement

(1) A **medium-sized contractual arrangement** is a contractual arrangement between a local government and a supplier that—

(a) the local government expects will cost the local government, exclusive of GST, at least the minimum amount for an arrangement of that type under subsection (2) over the term of the arrangement; and

(b) is not a large-sized contractual arrangement.

(2) The minimum amount for a medium-sized contractual arrangement is—

(a) for an arrangement entered into before 1 July 2026—\$21,000; or

(b) for an arrangement entered into on or after 1 July 2026—the minimum amount for the arrangement as adjusted and rounded under [section 223E](#).

Note—

See [section 223E\(5\)](#) in relation to publication on the department's website of the minimum amount for a contractual arrangement.

s 223B ins [2025 SL No. 161 s 22](#)

223C Large-sized contractual arrangements

(1) A **large-sized contractual arrangement** is a contractual arrangement between a local government and a supplier that the local government expects will cost the local government, exclusive of GST, at least the minimum amount for an arrangement of that type under subsection (2) over the term of the arrangement.

(2) The minimum amount for a large-sized contractual arrangement is—

(a) for an arrangement entered into before 1 July 2026—\$280,000; or

(b) for an arrangement entered into on or after 1 July 2026—the minimum amount for the arrangement as adjusted and rounded under [section 223E](#).

Note—

See [section 223E](#)(5) in relation to publication on the department's website of the minimum amount for a contractual arrangement.

s 223C ins [2025 SL No. 161 s 22](#)

223D Valuable non-current assets

(1) A **valuable non-current asset** is—

(a) land; or

(b) another non-current asset that has an apparent value of at least the limit set for the asset by a local government.

(2) The limit set by a local government under subsection (1)(b) for a non-current asset must not be more than the maximum amount for the asset under subsection (3).

(3) The maximum amount for a non-current asset is—

(a) for a non-current asset disposed of before 1 July 2026—

(i) for plant or equipment—\$7,000, exclusive of GST; or

(ii) for another type of non-current asset—\$14,000, exclusive of GST; or

(b) for a non-current asset disposed of on or after 1 July 2026—the maximum amount for the asset as adjusted and rounded under [section 223E](#).

Note—

See [section 223E](#)(5) in relation to publication on the department's website of the maximum amount for valuable non-current assets.

223E Adjustment and rounding of particular amounts

(1) This section applies in relation to each of the following amounts under this part—

(a) the minimum amount for a medium-sized contractual arrangement;

(b) the minimum amount for a large-sized contractual arrangement;

(c) the maximum amount for a valuable non-current asset.

(2) On 1 July in each year—

(a) the amount is adjusted under subsection (3); and

(b) the adjusted amount is rounded to—

(i) for the minimum amount for a large-sized contractual arrangement—the nearest multiple of \$1,000; or

(ii) for another amount—the nearest multiple of \$100.

(3) The amount is adjusted using the following formula—

$$AA = \frac{A \times B}{C}$$

where—

AA means the adjusted amount.

A means the amount as it was in effect immediately before 1 July in the year.

B means the CPI for the March quarter in the year.

C means the CPI for the March quarter in the previous year.

(4) However, if the adjustment or rounding of the amount under this section would reduce the amount so it is lower than the amount that was in effect immediately before 1 July in the year (the **former amount**), the adjusted and rounded amount is taken to be the former amount.

(5) The chief executive must publish on the department’s website each of the amounts, as adjusted and rounded under this section, while the amount is in effect.

(6) In this section—

CPI means the index number for Brisbane stated in the all groups consumer price index numbers and percentage changes published by the Australian Bureau of Statistics.

March quarter, in a year, means the quarter in the year starting on 1 January and ending on 31 March.

POLICY IMPLICATIONS

The Procurement Policy was last reviewed and adopted on 29 January 2026 – Resolution No (QSC011-01-26).

FINANCIAL AND RESOURCE IMPLICATIONS

The procurement policy is the framework for procurement and contracting activities based on the sound contracting principles to ensure it is financially sustainable under section 104 of the *Local Government Act 2009*.

ASSET MANAGEMENT IMPLICATIONS

N/a

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework.

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Non-compliance with legislative requirements for policy requirements | Yes – annual agenda/report schedule | Non-compliance | Rare | Minor | Low | Nil |

HUMAN RIGHTS CONSIDERATION

The report has been assessed against the requirements of the Human Rights Act 2019, including the obligation under section 4(b) for public entities to act and make decisions in a way that is compatible with human rights. In undertaking this assessment, Council considered all 23 protected human rights, recognising that while these rights are fundamental, they are not absolute and may be balanced against the rights of others and broader public policy considerations. Following this assessment, it has been determined that this decision does not limit human rights.



F.05 Procurement Policy


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RESPECT | COMMUNICATION | FUN & HUMOUR | PRIDE | TRUST | TEAMWORK



F.05 Procurement Policy

1 OBJECTIVE

This procurement policy outlines the principles and procurement framework that Council will adopt and apply when conducting procurement activities, which include contracts for the procurement of goods and services and the disposal of assets.

Council's desired policy outcomes are to:

- a) provide a framework for undertaking procurement activities, within an effective governance and sound probity environment;
- b) encourage strategic procurement and sound decision-making;
- c) encourage sustainable procurement practices;
- d) facilitate efficient and timely contracting for Council's capital works, operational activities, and the disposal of assets;
- e) deliver value for money;
- f) encourage an open, effective and competitive market place;
- g) encourage the development of competitive local business and industry;
- h) manage Council's risk exposure; and
- i) comply with all applicable laws including the *Local Government Act 2009* (Qld) (LGA 2009) and *Local Government Regulation 2012* (Qld) (LGR 2012).

2 SCOPE

This procurement policy applies to Council officers and Councillors who undertake any part of a procurement activity on behalf of Council. A procurement activity includes but is not limited to purchasing, ordering, quotations, tendering, contracting and disposals.

3 LEGISLATIVE REQUIREMENTS

Council must prepare and adopt a Procurement Policy pursuant to section 198 of the *Local Government Regulation 2012*. The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply.

Part 3 of the *Local Government Regulation 2012* outlines the default contracting procedures that a local government must comply with before entering into a contract, unless the local government decides to apply Part 2 – Strategic Contracting procedures. Council has not decided to apply the strategic approach to Councils procurement activities.

Council will operate under the *Default Contracting Procedures of Chapter 6, Part 3 of the Local Government Regulation 2012* which sets out the prescribed requirements for medium sized contractual arrangements, large sized contractual arrangements, valuable non-current asset contracts and the process for tenders.

In accordance with section 104 of the *Local Government Act 2009*, Council will ensure it is financially sustainable by establishing a financial management system that has regard to the sound contracting principles when contracting for the supply of goods or services (including the carrying out of works) and the disposal of assets.


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F.05 Procurement Policy
Sound Contracting Principles

The sound contracting principles are:

- a) value for money; and
- b) open and effective competition; and
- c) the development of competitive local business and industry; and
- d) environmental protection; and
- e) ethical behaviour and fair dealing.

The sound contracting principles do not require equal consideration to be given to each of them.

4 STATEMENT

4.1 PRINCIPLES

Council will conduct its procurement activities in a manner that ensures it is financially sustainable by establishing a financial management system with regard to the sound contracting principles and other adopted principles when contracting for the supply of goods or services (including carrying out of works) and the disposal of assets. (*Local Government Act 2009, section 104*)

Council's procurement activities are based on the following principles.

Principle 1: Value for Money

(*Local Government Act 2009, section 104(3)(a)*)

The concept of value for money is not restricted to price alone. Council will consider a number of factors when assessing value for money, including:

- contribution to the achievement of Council's policies and priorities;
- fitness for purpose, quality, services, and support;
- whole-of-life costs including costs of acquisition, use, maintenance, and disposal;
- availability of goods and services to meet operational needs;
- internal administration costs;
- technical compliance costs;
- risk exposure; and
- the value of any associated environmental benefits.

Principle 2: Open and Effective Competition

(*Local Government Act 2009, section 104(3)(b)*)

Procurement activities will be undertaken by Council using an open and effective process unless a specific exemption applies. Open and effective competition will be achieved by:


- procedures and processes for contracting are visible to Council, suppliers and the community;
- prospective suppliers are given fair and equitable consideration; and
- evaluation of offers is undertaken pursuant to legislation, procedures and the evaluation criteria applicable to the purchasing activity.

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Principle 3: The Development of Competitive Local Business and Industry

(Local Government Act 2009, section 104(3)(c))

Council encourages the development of competitive local business and will endeavour to promote and support local business and industry while conducting procurement activities.

In addition to price, performance, quality, suitability and other evaluation criteria, the following areas may also be considered in evaluating offers:

- retention of existing and creation of local employment opportunities;
- readily available servicing support and supply chain capability;
- economic growth within the local area; and
- the benefit to Council of contracting with local suppliers and the associated local commercial transactions that flow from these engagements.

Local preference is Councils commitment to the development of competitive local business and industry. Council aims to use the procurement activity conducted by Council to encourage and support local suppliers, where it is efficient and cost effective to do so, whilst satisfying Councils obligation to ensure value for money. Local supplier means a business or industry that operates predominantly in the Council region.

Council acknowledges and fully supports the Queensland Government's *Queensland Charter for Local Content (Local Industry Policy: Opening opportunities for industry)*.

Principle 4: Environmental Protection

(Local Government Act 2009, section 104(3)(d))

Council will seek to complement its broader environmental commitments and initiatives when conducting procurement activities. While conducting those activities, Council will have regard to a range of environmental factors including:

- the procurement of environmentally responsible goods and services that satisfy the value for money criteria;
- fostering the development of products and processes of low environmental impact; and
- providing an example to business, industry, and the community by promoting the use of environmentally responsible goods and services.

Principle 5: Ethical Behaviour and Fair Dealing

(Local Government Act 2009, section 104(3)(e))

Council will conduct procurement activities with impartiality, fairness, independence, openness, integrity and professionalism to ensure probity, transparency and accountability for outcomes.

Council will promote ethical behaviour and fair dealings by:

- ensuring legislative and policy compliance in purchasing/contracting activities;
- ensuring compliance with Employee and Councillor Codes of Conduct;
- creating and maintaining a robust and effective procurement process that operates in a mature probity environment;

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F.05 Procurement Policy

- identifying and managing possible, real or perceived conflicts of interest between Council, Council Officers, Councillors and prospective or existing contractors;
- ensuring equal and impartial treatment of all prospective and existing suppliers.

Principle 6: Work Health & Safety

(Work Health & Safety Act 2011, Work Health & Safety Regulation 2011, applicable Australian Standards)

Council will seek to complement its broader work health and safety commitments through its procurement activities by:

- developing specifications that comply with relevant WHS legislation or standards;
- identifying foreseeable risks associated with potential goods and/or services;
- ensuring procurement documentation requests sufficient and appropriate WHS systems to ensure that risks are controlled to a level that is acceptable;
- ensuring suppliers provide documentary evidence that they or the product they supply complies with relevant legislation, codes of practice and/or Australian standards; and
- ensuring Council's operational obligations with regards to WHS contract performance monitoring and management are actioned under the contract.

4.1.1 APPLICATION OF PROCUREMENT PRINCIPLES

The Chief Executive Officer will implement policies, procedures, guidelines and other processes to achieve the above six procurement principles.

4.1.2 RESPONSIBILITIES

Council officers responsible for purchasing goods and services are to comply with this policy. It is the responsibility of Council employees involved in the procurement process to understand the policies and procedures as well as their meaning and intent, to ensure implementation.

All Councils procurement activities are governed by the Procurement Process Conditions (PPC) unless stated otherwise. Councils PPC can be found on the following website <https://quillpie.qld.gov.au/tender-and-quotes/> or can be provided on request.

4.2 PROCUREMENT CONTRACT THRESHOLDS

The following financial thresholds and requirements apply to all purchases of goods and services.

Table 1: Procurement Contract Thresholds

| Purchase/Contract Value | Requirements |
|-----------------------------------|--|
| Under \$50 GST exclusive | Purchases may be made out of petty cash or using a purchase card except as defined otherwise by the Chief Executive Officer. |
| \$50 to <\$2,000 GST exclusive | At least one verbal offer must be obtained with the details recorded. |

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| <p>\$2,000 to <\$5,000 GST exclusive</p> | <p>At least one written quote must be obtained and attached to the invoice.</p> |
| <p>\$5,000 to < \$21,900 GST exclusive</p> | <p>Two or more written quotes must be obtained.</p> <ul style="list-style-type: none"> ▪ If not possible to obtain a second quote, a record of suppliers approached must be kept and attached to the Council copy of the purchase order as well as any quotes obtained. ▪ For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies. |
| <p>\$21,900 to < \$292,000 GST exclusive</p> | <p>A medium-sized contract is a contract worth \$21,900 (GST exclusive) or more but less than \$292,000 (GST exclusive).</p> <p>Council cannot enter into a medium sized contract unless it first invites written quotes for the contract.</p> <ul style="list-style-type: none"> ▪ The invitation must be to at least three suppliers who Council considers can meet its requirements at competitive prices. Copies must be attached to the Council copy of the purchase order. ▪ For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies. ▪ Council may decide not to accept any quotes it receives. ▪ If Council decides to accept a quote, Council must accept the quote most advantageous to it having regard to the principles outlined above. ▪ There are limited exceptions to this requirement and they are listed below in section 4.3 titled Exceptions relating to procurement processes. <p>Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.</p> <p><i>(Local Government Regulation 2012, section 223B & 225)</i></p> |
| <p>\$292,000 and above GST exclusive</p> | <p>A large-sized contract is a contract worth \$292,000 (GST exclusive) or more which can extend beyond one financial year.</p> <p>Council cannot enter into a large-sized contract unless Council first invites written tenders for the contract in accordance with the requirements of Section 228 <i>Local Government Regulation 2012</i>.</p> <ul style="list-style-type: none"> ▪ Council must either invite written tenders or invite expressions of interest before considering whether to invite written tenders. |

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| | <ul style="list-style-type: none"> ▪ There are limited exceptions to this requirement and they are listed below in section 4.3 titled Exceptions relating to procurement processes. <p>Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.</p> <p><i>(Local Government Regulation 2012, section 223C & 226)</i></p> |
|--|--|

When an employee believes, or reasonably should believe, a quote does not represent fair value, at least one additional quote must be obtained.

Before a purchase is authorised, an authoriser must ensure there are sufficient funds available in an approved budget or be satisfied the purchase is for a genuine emergency.

There is no requirement to accept the lowest quotation, however where a staff member chooses a quotation other than the lowest quotation, they must provide a brief written justification which must be kept with the order.

Purchase orders – official purchase orders are to be issued for all of Council's purchasing requirements with the exception of categories of purchases listed below not requiring a purchase order.

Council purchase orders will be raised and issued from properly completed requisitions, which have been authorised by officers with appropriate financial levels of delegated authority before goods or services are procured and not at the time an invoice is received. In **emergency situations** the officer should generate the requisition and purchase order as soon as practical after the purchase.

Relevant documentation, including details of quotes/tenders received, evaluations undertaken and proposed contracts, is to be included with Council's official requisitions for goods and services where necessary.

The issue of an official purchase order evidences the establishment of a contract between Council and a supplier.


Purchases not requiring a Purchase Order – purchases not requiring a purchase order include:

- Goods or services valued less than \$2000 excluding GST that have been successfully received and an invoice has been produced
- Corporate Card and Fuel Card purchases
- Ongoing accounts (fixed and mobile telephone, internet, utilities, subscriptions and vehicle registrations)
- Grants, subsidies and donations provided by Council (e.g. to community organisations)
- Without prejudice payments
- Insurances and workcover payments
- Insurance excess fees
- Fire & Emergency Services Levy, other government taxes and services
- Employee reimbursements
- Bond refunds
- Petty cash

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All thresholds are cumulative - when seeking quotations, officers should consider the likelihood of exceeding the value thresholds listed above in a financial year (excluding GST) or over multiple years or the proposed term of any contractual arrangement with a supplier for goods and services of a similar type.

If there is a risk that these limits will be exceeded, then the appropriate number of quotes or a public tender is required.

Prohibition on splitting orders or contracting activities - Council officers are prohibited from splitting orders for the purposes of acquiring goods or services above their delegated amounts or to avoid the necessity to obtain quotes or call for tenders.

Variations – a variation is an agreed amendment (addition to, or omission from the scope of work that was originally agreed) to a contract that changes the original terms, conditions, or scope of the contract.

Key reasons why variations may be needed include:

- Specification revisions and/or adjustments
- Technology changes or improvements
- Changes in legislation that impact on the contract and specification
- Demand fluctuations
- Requests for additional goods and services outside of the original contract scope
- Latent conditions (a physical condition on or near the site that could not reasonably have been anticipated by a competent contractor at the time of tendering)

For a medium-sized contractual arrangement (expected to be worth, exclusive of GST, \$21,900 or more but less than \$292,000 in a financial year, or over the proposed term of the contractual arrangement), contract variations are to be approved in line with Council's Financial Delegations Register.

For a large-sized contractual arrangement (expected to be worth, exclusive of GST, \$292,000 or more in a financial year, or over the proposed term of the contractual arrangement), contract variations are to be approved by the Chief Executive Officer in line with Council's Financial Delegations Register.

Any contract variations over the Chief Executive Officer's financial delegation should be approved by Council unless specifically pre-approved by Council resolution.

Officers must ensure that all contract variations are supported by adequate documentation describing the nature and reasons for the variations including the associated cost, time, and scope implications.

The cumulative impact of variations on a contract should be reviewed and an assessment made of whether a separate procurement process should be undertaken.

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Corporate Purchase Cards (including Fuel Cards) – Council encourages the use of its corporate purchase cards for the following reasons:

- Simplified purchasing and payment procedures;
- Improved payment performance to suppliers;
- Provision of support to local suppliers;
- More effective cash management; and
- Enhances service delivery to customers.

Corporate Purchase Cards are issued and used subject to Council's Procurement (Purchase Card) Procedure.

Purchase of Genuine Manufacturer Parts and Authorised Dealer Servicing

Council may enter into contractual arrangements without first inviting multiple written quotes or tenders for the Purchase of Genuine Manufacturer Parts and Authorised Dealer Servicing for current fleet if;

- Obtained a quotation directly from the authorised supplier or dealer.
- Assess the proposed pricing for reasonableness using one or more of the following:
 - Previous purchases.
 - Published pricing schedules.
 - Manufacturer pricing.
- Obtain approval from the relevant delegated officer in accordance with Council's Procurement Policy and Delegations Register
- Note the exemption on purchase requisition in accordance with Council's procurement reporting requirements

4.3 EXCEPTIONS RELATING TO PROCUREMENT PROCESSES

Under sections 230 to 235 of the *Local Government Regulation 2012*, there are exceptions to the requirement for quotes and tenders for medium-sized and large-sized contractual arrangements as follows:

Table 2: Exceptions relating to procurement processes

| Exception | Process for establishing and/or exercising an exception |
|---|---|
| <p>Tender/Quote Consideration Plan/s</p> | <p>Council may enter into contractual arrangements without first inviting written quotes or tenders if Council resolves to prepare a quote or tender consideration plan and then prepares and adopts the plan. The quote or tender consideration plan is a document stating:</p> <ul style="list-style-type: none"> a) the objectives of the plan; b) how the objectives are to be achieved; c) how the achievement of the objectives will be measured; d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; |

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| | <p>e) the proposed terms of the contract for the goods or services; and f) a risk analysis of the market from which the goods or services are to be obtained.</p> <p><i>(Local Government Regulation 2012, section 230)</i></p> |
| <p>Approved Contractor List (ACL)</p> | <p>An 'approved contractor list' is a list of persons Council considers to be appropriately qualified to provide services for medium or large sized contracts.</p> <p>Council may establish an approved contractor list by:</p> <ul style="list-style-type: none"> a) publishing an invitation for expressions of interest from suitably qualified persons for at least 21 days on the local government's website; b) taking all reasonable steps to publish the invitation in another way to notify the public about the making of the approved contractor list (e.g. publishing an invitation in an industry publication or on the QTENDERS website); c) allowing written expressions of interest to be given to the Council while the invitation is published on the website; and d) choosing persons for the approved contractor list on the basis of the sound contracting principles. <p><i>(Local Government Regulation 2012, section 231)</i></p> |
| <p>Register of Pre-qualified Suppliers (ROPS)</p> | <p>A pre-qualified supplier is a supplier who has been assessed by Council as having the technical, financial, and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.</p> <p>Council may establish a register of pre-qualified suppliers for the purchase of goods, services or the carrying out of works, only if—</p> <ul style="list-style-type: none"> a) the preparation and evaluation of invitations every time the goods or services are needed would be costly; or b) the capability or financial capacity of the supplier of the goods or services is critical; or c) the supply of the goods or services involves significant security considerations; or d) a precondition of an offer to contract for the goods or services is compliance with particular standards or conditions set by the local government; or e) the ability of local business to supply the goods or services needs to be discovered or developed Suppliers must submit a conforming tender response and if successful following the evaluation process, suppliers are appointed to the ROPS. <p>Once the ROPS is established, quotes from selected suppliers are invited to achieve value for money.</p> |

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| | <i>(Local Government Regulation 2012, section 232)</i> |
| Preferred Supplier Arrangement (PSA) | <p>Council may establish a preferred supplier arrangement if Council:</p> <ul style="list-style-type: none"> a) needs the goods or services: <ul style="list-style-type: none"> I. in large volumes; or II. frequently; and b) is able to obtain better value for money by accumulating the demand for the goods or services; and c) is able to describe the goods or services in terms that would be well understood in the relevant industry. <p>Council must invite public tenders and evaluate submissions from suppliers in order for suppliers to be successfully appointed to the PSA.</p> <p><i>(Local Government Regulation 2012, section 233)</i></p> |
| LGA arrangement, e.g. LGAQ (Local Buy) | <p>Council may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.</p> <p>An LGA arrangement is an arrangement that -</p> <ul style="list-style-type: none"> (a) has been entered into by— <ul style="list-style-type: none"> (i) LGAQ Ltd.; or (ii) a company (the associated company) registered under the Corporations Act, if LGAQ Ltd. is its only shareholder; and (b) if LGAQ Ltd. or the associated company were a local government, would be either— <ul style="list-style-type: none"> (i) a contract with an independent supplier entered into under section 232 by LGAQ Ltd or the associated company; or (ii) a contract with an independent supplier entered into under a preferred supplier arrangement under section 233. <p>(3) An independent supplier is an entity other than a subsidiary (a relevant subsidiary) of LGAQ Ltd. or the associated company under the Corporations Act.</p> <p><i>(Local Government Regulation 2012, section 2234)</i></p> |
| Sole Supplier | <p>Council may resolve that it is satisfied that there is only one (1) supplier who is reasonably available.</p> <p><i>(Local Government Regulation 2012, section 235(a))</i></p> |
| Specialised Supplier | <p>Council may resolve that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders.</p> |

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| | (Local Government Regulation 2012, section 235(b)) |
| Genuine Emergency | A genuine emergency exists. (Local Government Regulation 2012, section 235(c)) |
| Auction Purchase | The contract is for the purchase of goods and is made by auction. (Local Government Regulation 2012, section 235(d)) |
| Second-hand Goods | The contract is for the purchase of second-hand goods. (Local Government Regulation 2012, section 235(e)) |
| Government Agency Arrangement | The contract is for goods or services with another government agency. These agencies include: <ul style="list-style-type: none"> - the State, a government entity, a corporatised business entity or another local government; or - another Australian government or an entity of another Australian government; or - a local government of another State. (Local Government Regulation 2012, section 235(f)) |

Note: Use of any of the above exceptions is limited to those with the delegated authority to conduct purchasing activities, and within authorised expenditure limits.

4.4 APPLICATION TO DISPOSAL PROCESSES

Council will conduct disposal contracting activities having regard to the adopted thresholds for Valuable Non-Current Assets.

Thresholds for Valuable Non-Current Assets (VNCA)

The *Local Government Regulation 2012* provides that a VNCA is:

- land; or
- another non-current asset that has an apparent value that is equal to or more than a limit set by Council.

Council sets the value for VNCAs, other than land, for the following amounts:

- for plant and equipment - \$7,300;
- for another type of non-current asset - \$14,600.

For clarity, items with an estimated value greater than or equal to the above values are VNCAs. Those items with an estimated value below the values above are considered surplus assets.

Table 3: Disposal Contract Thresholds

| Contract Value | Disposal Process |
|----------------|------------------|
|----------------|------------------|

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|---|---|
| Plant, equipment and any other VNCA worth more than \$7,300 (other than land) | <ul style="list-style-type: none"> • Auction • EOI • Tender • Available exception under section 236 of the <i>Local Government Regulation 2012</i> |
| Surplus Assets worth less than \$14,600 | <ul style="list-style-type: none"> • Auction • EOI • Tender • Recycle • Waste facility disposal • Trade in • Donating to government agency or community organisation |

The Chief Executive Officer will consider and apply the most appropriate disposal process to realise the best value for Council from the disposal.

Requirement for the Disposal of Land and Exceptions

Council will dispose of land, or any interest in land in a manner consistent with the *Local Government Regulation 2012*, Chapter 6 Contracting, Part 3 Default Contracting Procedures. These procedures require that, unless an exception applies, Council will dispose of land, or an interest in land by:

- EOI
- Tender
- Auction

There are a number of exceptions detailed in the LGR which may be exercised instead of undertaking an EOI, Tender or Auction and these are detailed in section 236(1). Exercise of the exceptions is subject to the following qualifications:

- For exceptions mentioned in subsections 236(1)(a) to (e), before the disposal, Council decides by resolution that the exception may apply to that particular disposal.
- For exceptions relating to disposal of land or an interest in land, the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in the land including the market value of any improvements. A written report about the market value from a valuer registered under the Valuers Registration Act 1992 will be sufficient evidence of the market value.
- Point (b) immediately above does not apply to disposal of land or an interest in land which is disposed of under section 236(1)(b), (1)(c)(ii) or (1)(f).

4.5 JOINT PURCHASING ARRANGEMENTS


Council may choose to engage in joint purchasing arrangements with other councils or groups of Councils such as the South-West Queensland Regional Organisation of Councils.

4.6 OTHER OBLIGATIONS

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Outlined below are further obligations that must be met or maintained.

4.6.1 Powers to delegate

(LGA 2009, ss257, 259 & LGA 2012, s238)

Council may delegate by resolution, a power under the LGA 2009 or another Act to the Chief Executive Officer (CEO). Any delegation to the CEO will be reviewed annually. The Council must not delegate a power that an Act states must be exercised by resolution. Council may delegate a power with conditions or limitations.

Council has delegated powers to the CEO relating to contracting activities. The CEO has in turn delegated these powers onto appropriately qualified Council officers. These delegations are recorded in the delegations register maintained by the CEO.

Persons engaged by Council in contracts for service (e.g. consultants, project managers and labour hire organisations) are not permitted to commence a purchasing activity or award a contract on behalf of Council unless they have been formally given Instrument of Delegation approved by the Chief Executive.

For clarity, some persons engaged in contracts for service may participate in or manage the contracting activity through its various phases and provide, for example, technical advice during the evaluation of tenders. However, they are not permitted to undertake any action or make any decision that results in them commencing a procurement process or forming a contract on behalf of Council, or expending, or agreeing to expend money on behalf of Council unless they have been formally given Instrument of Delegation approved by the Chief Executive.

4.6.2 Requirement to keep record of particular matters

(LGR 2012, s164)

Council will keep a written record stating the risks Council's operations are exposed to, to the extent they are relevant to financial management and the control measure adopted to manage the risks.

4.6.3 Unauthorised spending

(LGR 2012, s174)

Council will only spend money in a financial year if it is adopted in the budget for the financial year; or before adopting its budget for the financial year, if it then provides for the spending in the budget for that financial year.

Council may spend money not authorised in the budget for genuine emergency or hardship. In this instance Council must make a resolution about spending the money; either before, or as soon as practicable after, the money is spent. The resolution will state how the spending is to be funded.

4.6.4 Other contents – Annual Report – changes to tenders

(LGR 2012, s190)

Council will include the number of invitations to change tenders under the LGR 2012, section 228(7) during that financial year in its annual report for the financial year.


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4.6.5 Procurement Policy – annual review

(LGR 2012, s198)

Council will prepare and adopt a Procurement Policy that will be reviewed annually. The Procurement Policy will include details of the principles, including the sound contracting principles that Council will apply to purchasing goods and services and undertaking disposal activities.

4.6.6 Public access to relevant financial and planning documents

(LGR2012, s199)

Council will allow the public to inspect this Procurement Policy by making it available:

- a) on its website <http://www.quilpie.qld.gov.au>; and
- b) at Council's public office.

Council will also make a copy of the Procurement Policy available for purchase at a cost of no more than it costs Council to make it available.

4.6.7 Publishing details of contractual arrangements worth \$200,000 or more

(LGR 2012, s237)

In accordance with Section 237 of the *Local Government Regulation 2012*, Council must publish details of contractual arrangements worth \$200,000 or more (exclusive of GST).

These details will be published as:

- a) **Notice of Contracts Awarded worth \$200,000 or more (exclusive of GST)** - for the purpose of this notice a 'contractual arrangement' is the total expected value of a (single) contract awarded to a supplier for a financial year or over the proposed term of the contractual arrangement.
- b) **Notice of Contractual Arrangements worth \$200,000 or more (exclusive of GST)** – for the purposed of this notice a 'contractual arrangement' is the aggregation of all contracts entered into with a given supplier during a financial year or another period stated in the relevant arrangement, for goods and services of a similar type.

(Refer to section 224 (4) of the *Local Government Regulation 2012*).

Council will, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (GST exclusive), publish the relevant details of the contractual arrangement:

- a) on its website <http://www.quilpie.qld.gov.au>; and
- b) in a conspicuous place in Council's public office.

Relevant details of a contract means:

- c) the person with whom Council has entered into the contractual arrangement;
- d) the value of the contractual arrangement;
- e) the purpose of the contractual arrangement

4.6.8 Caretaker Period

(LGA 2009, Part 5 and Schedule 4)

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Council must not make a major policy decision during the caretaker period prior to an election unless exceptional circumstances exist. This includes entering into any contract, the value of which is greater than \$200,000.00 exclusive of GST or 1% of the Council's net rate and utility charges as stated in the financial statements of its most recently adopted annual report, whichever is the greater.

If Council does enter into a Contract that exceeds these amounts and the transaction does not constitute exceptional circumstances they may be liable for legal proceedings and / or compensation to the other party of the contract who has acted in good faith. The Contract would be considered to be an invalid policy decision.

4.6.9 Records Management

Purchasing and contracting records must be maintained in accordance with the *Public Records Act 2002*. This includes request for quotes for medium sized contractual arrangements, large contractual arrangements, tenders and disposal arrangements.

Proper records must be kept of verbal and written quotes. Verbal quotes **must** be noted in appropriate diaries or registers and evidence of the quote attached to the requisition and / or the office copy of orders.

Written quotes **must** be attached to requisitions and / or the hard copy of orders or be scanned and uploaded to Council's Record Management System (for electronic requisitions or orders).

All documentation associated with purchasing and contracting shall be held for the period specified in the Queensland State Archives – General Retention and Disposal Schedule for Administrative Records.

4.6.10 Release of Information

Communications with potential suppliers in regard to an open tender need to be in writing and viewable by all tenderers (on VendorPanel).

All quotation and tender documents are governed by Councils Procurement Process Conditions (PPC) unless stated otherwise. Section 3 of the PPC includes advice regarding protocols for contact with staff and Councillors during contracting processes. Section 12 of the PPC states the definition of improper conduct in relation to a procurement processes as:


'Improper Conduct' means:

- (i) *engaging in any activity or obtaining any interest which results in or is likely to result in any actual, potential or perceived conflict between the interests of the Respondent and the Respondent's obligations to the Principal in connection with the Procurement Process;*
- (ii) *engaging in misleading or deceptive conduct in connection with the Procurement Process;*
- (iii) *engaging in any collusive tendering, anticompetitive conduct, or any other unlawful or unethical conduct with any other Respondent, or any other person in connection with the Procurement Process;*
- (iv) *canvassing, attempting to improperly influence, offering any inducement to or accepting or inviting improper assistance from any Councillor or other Personnel (or former Personnel) of the Principal in connection with the Procurement Process;*
- (v) *using any information improperly obtained, or obtained in breach of any obligation of confidentiality in preparing the Respondent's Response;*

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- (vi) *breaching any law in connection with the Procurement Process;*
- (vii) *engaging in aggressive, threatening, abusive, offensive or other inappropriate behaviour or committing a criminal offence; or*
- (viii) *engaging in conduct contrary to sections 199 and 200 of the Local Government Act 2009 (Qld);'*

Any improper conduct during the contracting process will automatically disqualify the tenderer / quoter from the contracting process.

Once tenders or quotations have been received, Council Officers undertaking evaluations should avoid contact with officers of the tendering/quoting entity, except when seeking clarification of tender issues. Clarification should be requested in writing to the suppliers. No information shall be given to any tendering/quoting entity unless the same information is given equally to all during the procurement process.

Post offer feedback must be provided to unsuccessful entities upon request. This feedback shall not provide any confidential, or in confidence, information about the successful supplier.

The feedback may include:

- the name of the successful tendering/quoting entity;
- the total price offered;

and any general information that may assist with enhancing the competitiveness of any future bid.

4.6.11 Conflict of interest

A Conflict of Interest is when an employee's private interests interfere, or appear to interfere, with their duty to act impartially and in the public interest.

A conflict of interest arises if there is a conflict between the performance of a public duty and a private or personal interest. Personal interests may be pecuniary or non-pecuniary:

- A pecuniary interest refers to an actual or potential financial gain or loss for the person, their family, friends, or close associates.
- A non-pecuniary interest refers to an interest that is not financial or monetary but arises from such things as personal relationships, beliefs, or involvement in social, cultural, religious, or sporting activities.

There are three (3) types of conflicts of interest:

- a) **Actual conflict of interest:** An actual conflict of interest involves a direct conflict between an employee's current duties and responsibilities and their existing private interests.
- b) **Perceived (or apparent) conflict of interest:** A perceived conflict of interest occurs where it could be perceived by others that a public officials' private interests could improperly influence the performance of their public duties, whether or not this is the case.
- c) **Potential conflict of interest:** A potential conflict of interest will arise when an employee has a private interest that could conflict with their official duties and responsibilities in the future.

Conflicts of interest may also occur when an employee's interest in a particular subject may lead to actions, activities or relationships which undermine or place Council at a disadvantage.

A conflict of interest may affect a person's judgement as to what is in the public interest or may lead to a bias in their decision making.

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It is not always possible to avoid a conflict of interest and a conflict of interest is not necessarily unethical or wrong.

However, it is important that any actual, perceived, or potential conflict of interest is identified, disclosed, and effectively managed. Management of conflicts of interest must be fair, transparent, accountable and free from bias.

4.6.12 Expenditure by Area Reporting

Council will report of expenditure by area; that is reporting expenditure on goods and services based on where a supplier / business operates from. Expenditure on goods and services within the Quilpie Shire includes all businesses operating in the shire, recognising that every business is important to our community and local economy. General spend analysis within the shire will also be reported (e.g civil construction, trade services, retail, professional services, community groups, wages and salaries, residents).

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Expenditure by Area Definitions

| Area | Area Definition |
|-------------------------|--|
| Quilpie Shire | Procurement of good and/services from suppliers operating within the Quilpie Shire. |
| South - West Queensland | Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh. |
| South - West Surrounds | Procurement of good and/services from suppliers operating in local government areas that surround South-West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs. |
| Queensland | Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from QS, SWQ and SWS areas). |
| Australia | Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania. |
| International | Procurement of good and/services from international suppliers i.e. from outside Australia. |

Payment exclusions:

| Category of payment | Details/example |
|--|--|
| Government Agency | Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State. |
| Australian Taxation Office | Taxation Obligations - PAYG, GST, FBT |
| Internal Adjustments - Quilpie Shire Council | Payments between QSC General and Trust Accounts |
| Investment Movements | Queensland Treasury Corporation and other bank Term Deposits |

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|---|---|
| National Australia Bank Purchase Card Payment | NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase. |
| Superannuation | Includes Council and individual contributions |
| Local Government Arrangement | LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare |

5 HUMAN RIGHTS COMPATIBILITY STATEMENT

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

- Local Government Act 2009*
- Local Government Regulation 2012*
- Public Sector Ethics Act 1994*
- Statutory Bodies Financial Arrangements Act 1982*
- Disaster Management Act 20023*
- Corporate Plan 2022-2027*
- Employee Code of Conduct*
- Code of Conduct for Councillors*
- Councillors Acceptable Request Guidelines*
- Delegations Register*

| IX # | Details |
|-------|---|
| 86421 | F.05-A Procurement (Purchase Card) Procedure |
| 91123 | F.05-B Procurement (Tenders and Quotes) Procedure |

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7 VERSION CONTROL

| | | |
|-----|-----------|-------------------------|
| V1 | 22-Jan-13 | Developed and adopted |
| V2 | 08-Apr-14 | Reviewed and adopted |
| V3 | 16-Jun-15 | Reviewed and adopted |
| V4 | 08-Jul-16 | Reviewed and adopted |
| V5 | 09-Mar-18 | Reviewed and adopted |
| V6 | 12-Apr-19 | Reviewed and adopted |
| V7 | 17-Apr-20 | Reviewed and adopted |
| V8 | 16-Dec-20 | Reviewed and adopted |
| V9 | 12 Mar 21 | Reviewed and adopted |
| V10 | 18-Feb-22 | Reviewed and adopted |
| V11 | 20-Feb-24 | New format and reviewed |
| V12 | 17-Jun-25 | Reviewed and adopted |
| V13 | 29-Jan-26 | Reviewed and adopted |
| V14 | 19-Jun-26 | Reviewed |

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Policy Owner: Council
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MEMBERS | Trustees | Staff | Public | Partners | Suppliers | Other

F.05 Procurement Policy

1 OBJECTIVE

This procurement policy outlines the principles and procurement framework that Council will adopt and apply when conducting procurement activities, which include contracts for the procurement of goods and services and the disposal of assets.

Council's desired policy outcomes are to:

- a) provide a framework for undertaking procurement activities, within an effective governance and sound probity environment;
- b) encourage strategic procurement and sound decision-making;
- c) encourage sustainable procurement practices;
- d) facilitate efficient and timely contracting for Council's capital works, operational activities, and the disposal of assets;
- e) deliver value for money;
- f) encourage an open, effective and competitive market place;
- g) encourage the development of competitive local business and industry;
- h) manage Council's risk exposure; and
- i) comply with all applicable laws including the *Local Government Act 2009 (Qld)* (LGA 2009) and *Local Government Regulation 2012 (Qld)* (LGR 2012).

2 SCOPE

This procurement policy applies to Council officers and Councillors who undertake any part of a procurement activity on behalf of Council. A procurement activity includes but is not limited to purchasing, ordering, quotations, tendering, contracting and disposals.

3 LEGISLATIVE REQUIREMENTS

Council must prepare and adopt a Procurement Policy pursuant to section 198 of the *Local Government Regulation 2012*. The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply.

Part 3 of the *Local Government Regulation 2012* outlines the default contracting procedures that a local government must comply with before entering into a contract, unless the local government decides to apply Part 2 – Strategic Contracting procedures. Council has not decided to apply the strategic approach to Council's procurement activities.

Council will operate under the *Default Contracting Procedures of Chapter 6, Part 3 of the Local Government Regulation 2012* which sets out the prescribed requirements for medium sized contractual arrangements, large sized contractual arrangements, valuable non-current asset contracts and the process for tenders.

In accordance with section 104 of the *Local Government Act 2009*, Council will ensure it is financially sustainable by establishing a financial management system that has regard to the sound contracting principles when contracting for the supply of goods or services (including the carrying out of works) and the disposal of assets.

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F.05 Procurement Policy

Sound Contracting Principles

The sound contracting principles are:

- a) value for money; and
- b) open and effective competition; and
- c) the development of competitive local business and industry; and
- d) environmental protection; and
- e) ethical behaviour and fair dealing.

The sound contracting principles do not require equal consideration to be given to each of them.

4 STATEMENT**4.1 PRINCIPLES**

Council will conduct its procurement activities in a manner that ensures it is financially sustainable by establishing a financial management system with regard to the sound contracting principles and other adopted principles when contracting for the supply of goods or services (including carrying out of works) and the disposal of assets. (*Local Government Act 2009, section 104*)

Council's procurement activities are based on the following principles.

Principle 1: Value for Money

(*Local Government Act 2009, section 104(3)(a)*)

The concept of value for money is not restricted to price alone. Council will consider a number of factors when assessing value for money, including:

- contribution to the achievement of Council's policies and priorities;
- fitness for purpose, quality, services, and support;
- whole-of-life costs including costs of acquisition, use, maintenance, and disposal;
- availability of goods and services to meet operational needs;
- internal administration costs;
- technical compliance costs;
- risk exposure; and
- the value of any associated environmental benefits.

Principle 2: Open and Effective Competition

(*Local Government Act 2009, section 104(3)(b)*)

Procurement activities will be undertaken by Council using an open and effective process unless a specific exemption applies. Open and effective competition will be achieved by:

- procedures and processes for contracting are visible to Council, suppliers and the community;
- prospective suppliers are given fair and equitable consideration; and
- evaluation of offers is undertaken pursuant to legislation, procedures and the evaluation criteria applicable to the purchasing activity.

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Principle 3: The Development of Competitive Local Business and Industry

(Local Government Act 2009, section 104(3)(c))

Council encourages the development of competitive local business and will endeavour to promote and support local business and industry while conducting procurement activities.

In addition to price, performance, quality, suitability and other evaluation criteria, the following areas may also be considered in evaluating offers:

- retention of existing and creation of local employment opportunities;
- readily available servicing support and supply chain capability;
- economic growth within the local area; and
- the benefit to Council of contracting with local suppliers and the associated local commercial transactions that flow from these engagements.

Local preference is Councils commitment to the development of competitive local business and industry. Council aims to use the procurement activity conducted by Council to encourage and support local suppliers, where it is efficient and cost effective to do so, whilst satisfying Councils obligation to ensure value for money. Local supplier means a business or industry that operates predominantly in the Council region.

Council acknowledges and fully supports the Queensland Government's *Queensland Charter for Local Content (Local Industry Policy: Opening opportunities for industry)*.

Principle 4: Environmental Protection

(Local Government Act 2009, section 104(3)(d))

Council will seek to complement its broader environmental commitments and initiatives when conducting procurement activities. While conducting those activities, Council will have regard to a range of environmental factors including:

- the procurement of environmentally responsible goods and services that satisfy the value for money criteria;
- fostering the development of products and processes of low environmental impact; and
- providing an example to business, industry, and the community by promoting the use of environmentally responsible goods and services.

Principle 5: Ethical Behaviour and Fair Dealing

(Local Government Act 2009, section 104(3)(e))

Council will conduct procurement activities with impartiality, fairness, independence, openness, integrity and professionalism to ensure probity, transparency and accountability for outcomes.

Council will promote ethical behaviour and fair dealings by:

- ensuring legislative and policy compliance in purchasing/contracting activities;
- ensuring compliance with Employee and Councillor Codes of Conduct;
- creating and maintaining a robust and effective procurement process that operates in a mature probity environment;

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- identifying and managing possible, real or perceived conflicts of interest between Council, Council Officers, Councillors and prospective or existing contractors;
- ensuring equal and impartial treatment of all prospective and existing suppliers.

Principle 6: Work Health & Safety

(Work Health & Safety Act 2011, Work Health & Safety Regulation 2011, applicable Australian Standards)

Council will seek to complement its broader work health and safety commitments through its procurement activities by:

- developing specifications that comply with relevant WHS legislation or standards;
- identifying foreseeable risks associated with potential goods and/or services;
- ensuring procurement documentation requests sufficient and appropriate WHS systems to ensure that risks are controlled to a level that is acceptable;
- ensuring suppliers provide documentary evidence that they or the product they supply complies with relevant legislation, codes of practice and/or Australian standards; and
- ensuring Council's operational obligations with regards to WHS contract performance monitoring and management are actioned under the contract.

4.1.1 APPLICATION OF PROCUREMENT PRINCIPLES

The Chief Executive Officer will implement policies, procedures, guidelines and other processes to achieve the above six procurement principles.

4.1.2 RESPONSIBILITIES

Council officers responsible for purchasing goods and services are to comply with this policy. It is the responsibility of Council employees involved in the procurement process to understand the policies and procedures as well as their meaning and intent, to ensure implementation.

All Councils procurement activities are governed by the Procurement Process Conditions (PPC) unless stated otherwise. Councils PPC can be found on the following website <https://gullpie.qld.gov.au/tender-and-quotes> or can be provided on request.

Field Code Changed

4.2 PROCUREMENT CONTRACT THRESHOLDS

The following financial thresholds and requirements apply to all purchases of goods and services.

Table 1: Procurement Contract Thresholds

| Purchase/Contract Value | Requirements |
|-----------------------------------|--|
| Under \$50 GST exclusive | Purchases may be made out of petty cash or using a purchase card except as defined otherwise by the Chief Executive Officer. |
| \$50 to <\$2,000 GST exclusive | At least one verbal offer must be obtained with the details recorded. |

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| \$2,000 to <\$5,000 GST exclusive | At least one written quote must be obtained and attached to the invoice. |
| \$5,000 to < \$2021,000-900 GST exclusive | Two or more written quotes must be obtained. <ul style="list-style-type: none"> If not possible to obtain a second quote, a record of suppliers approached must be kept and attached to the Council copy of the purchase order as well as any quotes obtained. For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies. |
| \$2021,000-900 to < \$280292,000-000 GST exclusive | A medium-sized contract is a contract worth \$210,900 (GST exclusive) or more but less than \$280292,000-000 (GST exclusive). Council cannot enter into a medium sized contract unless it first invites written quotes for the contract. <ul style="list-style-type: none"> The invitation must be to at least three suppliers who Council considers can meet its requirements at competitive prices. Copies must be attached to the Council copy of the purchase order. For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies. Council may decide not to accept any quotes it receives. If Council decides to accept a quote, Council must accept the quote most advantageous to it having regard to the principles outlined above. There are limited exceptions to this requirement and they are listed below in section 4.3 titled Exceptions relating to procurement processes. <p>Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.</p> <p>(Local Government Regulation 2012, section 223B & 225)</p> |
| \$280292,000 and above GST exclusive | A large-sized contract is a contract worth \$280292,000 (GST exclusive) or more which can extend beyond one financial year. Council cannot enter into a large-sized contract unless Council first invites written tenders for the contract in accordance with the requirements of Section 228 Local Government Regulation 2012. <ul style="list-style-type: none"> Council must either invite written tenders or invite expressions of interest before considering whether to invite written tenders. |

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| | <ul style="list-style-type: none"> There are limited exceptions to this requirement and they are listed below in section 4.3 titled Exceptions relating to procurement processes. <p>Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.</p> <p>(Local Government Regulation 2012, section 223C & 226)</p> |
|--|---|

When an employee believes, or reasonably should believe, a quote does not represent fair value, at least one additional quote must be obtained.

Before a purchase is authorised, an authoriser must ensure there are sufficient funds available in an approved budget or be satisfied the purchase is for a genuine emergency.

There is no requirement to accept the lowest quotation, however where a staff member chooses a quotation other than the lowest quotation, they must provide a brief written justification which must be kept with the order.

Purchase orders – official purchase orders are to be issued for all of Council's purchasing requirements with the exception of categories of purchases listed below not requiring a purchase order.

Council purchase orders will be raised and issued from properly completed requisitions, which have been authorised by officers with appropriate financial levels of delegated authority before goods or services are procured and not at the time an invoice is received. In **emergency situations** the officer should generate the requisition and purchase order as soon as practical after the purchase.

Relevant documentation, including details of quotes/tenders received, evaluations undertaken and proposed contracts, is to be included with Council's official requisitions for goods and services where necessary.

The issue of an official purchase order evidences the establishment of a contract between Council and a supplier.

Purchases not requiring a Purchase Order – purchases not requiring a purchase order include:

- Goods or services valued less than \$2000 excluding GST that have been successfully received and an invoice has been produced
- Corporate Card and Fuel Card purchases
- Ongoing accounts (fixed and mobile telephone, internet, utilities, subscriptions and vehicle registrations
- Grants, subsidies and donations provided by Council (e.g. to community organisations)
- Without prejudice payments
- Insurances and workcover payments
- Insurance excess fees
- Fire & Emergency Services Levy, other government taxes and services
- Employee reimbursements
- Bond refunds
- Petty cash

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All thresholds are cumulative - when seeking quotations, officers should consider the likelihood of exceeding the value thresholds listed above in a financial year (excluding GST) or over multiple years or the proposed term of any contractual arrangement with a supplier for goods and services of a similar type.

If there is a risk that these limits will be exceeded, then the appropriate number of quotes or a public tender is required.

Prohibition on splitting orders or contracting activities - Council officers are prohibited from splitting orders for the purposes of acquiring goods or services above their delegated amounts or to avoid the necessity to obtain quotes or call for tenders.

Variations – a variation is an agreed amendment (addition to, or omission from the scope of work that was originally agreed) to a contract that changes the original terms, conditions, or scope of the contract.

Key reasons why variations may be needed include:

- Specification revisions and/or adjustments
- Technology changes or improvements
- Changes in legislation that impact on the contract and specification
- Demand fluctuations
- Requests for additional goods and services outside of the original contract scope
- Latent conditions (a physical condition on or near the site that could not reasonably have been anticipated by a competent contractor at the time of tendering)

For a medium-sized contractual arrangement (expected to be worth, exclusive of GST, ~~\$2021,900,000~~ or more but less than ~~\$280292,000,000~~ in a financial year, or over the proposed term of the contractual arrangement), contract variations are to be approved in line with Council's Financial Delegations Register.

For a large-sized contractual arrangement (expected to be worth, exclusive of GST, ~~\$280292,000~~ or more in a financial year, or over the proposed term of the contractual arrangement), contract variations are to be approved by the Chief Executive Officer in line with Council's Financial Delegations Register.

Any contract variations over the Chief Executive Officer's financial delegation should be approved by Council unless specifically pre-approved by Council resolution.

Officers must ensure that all contract variations are supported by adequate documentation describing the nature and reasons for the variations including the associated cost, time, and scope implications.

The cumulative impact of variations on a contract should be reviewed and an assessment made of whether a separate procurement process should be undertaken.

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Corporate Purchase Cards (including Fuel Cards) – Council encourages the use of its corporate purchase cards for the following reasons:

- Simplified purchasing and payment procedures;
- Improved payment performance to suppliers;
- Provision of support to local suppliers;
- More effective cash management; and
- Enhances service delivery to customers.

Corporate Purchase Cards are issued and used subject to Council's Procurement (Purchase Card) Procedure.

Purchase of Genuine Manufacturer Parts and Authorised Dealer Servicing

Council may enter into contractual arrangements without first inviting multiple written quotes or tenders for the Purchase of Genuine Manufacturer Parts and Authorised Dealer Servicing for current fleet if:

- Obtained a quotation directly from the authorised supplier or dealer;
- Assess the proposed pricing for reasonableness using one or more of the following:
 - Previous purchases;
 - Published pricing schedules;
 - Manufacturer pricing;
- Obtain approval from the relevant delegated officer in accordance with Council's Procurement Policy and Delegations Register
- Note the exemption on purchase requisition in accordance with Council's procurement reporting requirements

Commented [KD1]: The purpose of this exemption is to enable the direct procurement of genuine manufacturer parts and authorised dealer servicing where competition is not practicable where the use of alternative suppliers may compromise asset performance, safety, warranty conditions, regulatory compliance whole-of-life costs.

4.3 EXCEPTIONS RELATING TO PROCUREMENT PROCESSES

Under sections 230 to 235 of the *Local Government Regulation 2012*, there are exceptions to the requirement for quotes and tenders for medium-sized and large-sized contractual arrangements as follows:

Table 2: Exceptions relating to procurement processes

| Exception | Process for establishing and/or exercising an exception |
|--|---|
| Tender/Quote Consideration Plan/s | <p>Council may enter into contractual arrangements without first inviting written quotes or tenders if Council resolves to prepare a quote or tender consideration plan and then prepares and adopts the plan. The quote or tender consideration plan is a document stating:</p> <ol style="list-style-type: none"> a) the objectives of the plan; b) how the objectives are to be achieved; c) how the achievement of the objectives will be measured; d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; |

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| | <p>e) the proposed terms of the contract for the goods or services; and f) a risk analysis of the market from which the goods or services are to be obtained.</p> <p><i>(Local Government Regulation 2012, section 230)</i></p> |
| <p>Approved Contractor List (ACL)</p> | <p>An 'approved contractor list' is a list of persons Council considers to be appropriately qualified to provide services for medium or large sized contracts.</p> <p>Council may establish an approved contractor list by:</p> <ul style="list-style-type: none"> a) publishing an invitation for expressions of interest from suitably qualified persons for at least 21 days on the local government's website; b) taking all reasonable steps to publish the invitation in another way to notify the public about the making of the approved contractor list (e.g. publishing an invitation in an industry publication or on the QTENDERS website); c) allowing written expressions of interest to be given to the Council while the invitation is published on the website; and d) choosing persons for the approved contractor list on the basis of the sound contracting principles. <p><i>(Local Government Regulation 2012, section 231)</i></p> |
| <p>Register of Pre-qualified Suppliers (ROPS)</p> | <p>A pre-qualified supplier is a supplier who has been assessed by Council as having the technical, financial, and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.</p> <p>Council may establish a register of pre-qualified suppliers for the purchase of goods, services or the carrying out of works, only if—</p> <ul style="list-style-type: none"> a) the preparation and evaluation of invitations every time the goods or services are needed would be costly; or b) the capability or financial capacity of the supplier of the goods or services is critical; or c) the supply of the goods or services involves significant security considerations; or d) a precondition of an offer to contract for the goods or services is compliance with particular standards or conditions set by the local government; or e) the ability of local business to supply the goods or services needs to be discovered or developed <p>Suppliers must submit a conforming tender response and if successful following the evaluation process, suppliers are appointed to the ROPS.</p> <p>Once the ROPS is established, quotes from selected suppliers are invited to achieve value for money.</p> |

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| | <i>(Local Government Regulation 2012, section 232)</i> |
| Preferred Supplier Arrangement (PSA) | <p>Council may establish a preferred supplier arrangement if Council:</p> <ul style="list-style-type: none"> a) needs the goods or services: <ul style="list-style-type: none"> I. in large volumes; or II. frequently; and b) is able to obtain better value for money by accumulating the demand for the goods or services; and c) is able to describe the goods or services in terms that would be well understood in the relevant industry. <p>Council must invite public tenders and evaluate submissions from suppliers in order for suppliers to be successfully appointed to the PSA.</p> <p><i>(Local Government Regulation 2012, section 233)</i></p> |
| LGA arrangement, e.g. LGAQ (Local Buy) | <p>Council may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.</p> <p>An LGA arrangement is an arrangement that -</p> <ul style="list-style-type: none"> (a) has been entered into by— <ul style="list-style-type: none"> (i) LGAQ Ltd.; or (ii) a company (the associated company) registered under the Corporations Act, if LGAQ Ltd. is its only shareholder; and (b) if LGAQ Ltd. or the associated company were a local government, would be either— <ul style="list-style-type: none"> (i) a contract with an independent supplier entered into under section 232 by LGAQ Ltd or the associated company; or (ii) a contract with an independent supplier entered into under a preferred supplier arrangement under section 233. <p>(3) An independent supplier is an entity other than a subsidiary (a relevant subsidiary) of LGAQ Ltd. or the associated company under the Corporations Act.</p> <p><i>(Local Government Regulation 2012, section 2234)</i></p> |
| Sole Supplier | <p>Council may resolve that it is satisfied that there is only one (1) supplier who is reasonably available.</p> <p><i>(Local Government Regulation 2012, section 235(a))</i></p> |
| Specialised Supplier | <p>Council may resolve that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders.</p> |

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| | |
|--------------------------------------|---|
| | (Local Government Regulation 2012, section 235(b)) |
| Genuine Emergency | A genuine emergency exists. (Local Government Regulation 2012, section 235(c)) |
| Auction Purchase | The contract is for the purchase of goods and is made by auction. (Local Government Regulation 2012, section 235(d)) |
| Second-hand Goods | The contract is for the purchase of second-hand goods. (Local Government Regulation 2012, section 235(e)) |
| Government Agency Arrangement | The contract is for goods or services with another government agency. These agencies include: <ul style="list-style-type: none"> - the State, a government entity, a corporatised business entity or another local government; or - another Australian government or an entity of another Australian government; or - a local government of another State. (Local Government Regulation 2012, section 235(f)) |

Note: Use of any of the above exceptions is limited to those with the delegated authority to conduct purchasing activities, and within authorised expenditure limits.

4.4 APPLICATION TO DISPOSAL PROCESSES

Council will conduct disposal contracting activities having regard to the adopted thresholds for Valuable Non-Current Assets.

Thresholds for Valuable Non-Current Assets (VNCA)

The *Local Government Regulation 2012* provides that a VNCA is:

- land; or
- another non-current asset that has an apparent value that is equal to or more than a limit set by Council.

Council sets the value for VNCAs, other than land, for the following amounts:

- for plant and equipment - \$7,3000;
- for another type of non-current asset - \$14,6000.

For clarity, items with an estimated value greater than or equal to the above values are VNCAs. Those items with an estimated value below the values above are considered surplus assets.

Table 3: Disposal Contract Thresholds

| Contract Value | Disposal Process |
|----------------|------------------|
|----------------|------------------|

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 Policy Owner: Council
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| | |
|--|---|
| Plant, equipment and any other VNCA worth more than \$7,3000 (other than land) | <ul style="list-style-type: none"> • Auction • EOI • Tender • Available exception under section 236 of the <i>Local Government Regulation 2012</i> |
| Surplus Assets worth less than \$14,6000 | <ul style="list-style-type: none"> • Auction • EOI • Tender • Recycle • Waste facility disposal • Trade in • Donating to government agency or community organisation |

The Chief Executive Officer will consider and apply the most appropriate disposal process to realise the best value for Council from the disposal.

Requirement for the Disposal of Land and Exceptions

Council will dispose of land, or any interest in land in a manner consistent with the *Local Government Regulation 2012*, Chapter 6 Contracting, Part 3 Default Contracting Procedures. These procedures require that, unless an exception applies, Council will dispose of land, or an interest in land by:

- EOI
- Tender
- Auction

There are a number of exceptions detailed in the LGR which may be exercised instead of undertaking an EOI, Tender or Auction and these are detailed in section 236(1). Exercise of the exceptions is subject to the following qualifications:

- For exceptions mentioned in subsections 236(1)(a) to (e), before the disposal, Council decides by resolution that the exception may apply to that particular disposal.
- For exceptions relating to disposal of land or an interest in land, the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in the land including the market value of any improvements. A written report about the market value from a valuer registered under the Valuers Registration Act 1992 will be sufficient evidence of the market value.
- Point (b) immediately above does not apply to disposal of land or an interest in land which is disposed of under section 236(1)(b), (1)(c)(ii) or (1)(f).

4.5 JOINT PURCHASING ARRANGEMENTS

Council may choose to engage in joint purchasing arrangements with other councils or groups of Councils such as the South-West Queensland Regional Organisation of Councils.

4.6 OTHER OBLIGATIONS

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Outlined below are further obligations that must be met or maintained.

4.6.1 Powers to delegate

(LGA 2009, ss257, 259 & LGA 2012, s238)

Council may delegate by resolution, a power under the LGA 2009 or another Act to the Chief Executive Officer (CEO). Any delegation to the CEO will be reviewed annually. The Council must not delegate a power that an Act states must be exercised by resolution. Council may delegate a power with conditions or limitations.

Council has delegated powers to the CEO relating to contracting activities. The CEO has in turn delegated these powers onto appropriately qualified Council officers. These delegations are recorded in the delegations register maintained by the CEO.

Persons engaged by Council in contracts for service (e.g. consultants, project managers and labour hire organisations) are not permitted to commence a purchasing activity or award a contract on behalf of Council unless they have been formally given Instrument of Delegation approved by the Chief Executive.

For clarity, some persons engaged in contracts for service may participate in or manage the contracting activity through its various phases and provide, for example, technical advice during the evaluation of tenders. However, they are not permitted to undertake any action or make any decision that results in them commencing a procurement process or forming a contract on behalf of Council, or expending, or agreeing to expend money on behalf of Council unless they have been formally given Instrument of Delegation approved by the Chief Executive.

4.6.2 Requirement to keep record of particular matters

(LGR 2012, s164)

Council will keep a written record stating the risks Council's operations are exposed to, to the extent they are relevant to financial management and the control measure adopted to manage the risks.

4.6.3 Unauthorised spending

(LGR 2012, s174)

Council will only spend money in a financial year if it is adopted in the budget for the financial year; or before adopting its budget for the financial year, if it then provides for the spending in the budget for that financial year.

Council may spend money not authorised in the budget for genuine emergency or hardship. In this instance Council must make a resolution about spending the money; either before, or as soon as practicable after, the money is spent. The resolution will state how the spending is to be funded.

4.6.4 Other contents – Annual Report – changes to tenders

(LGR 2012, s190)

Council will include the number of invitations to change tenders under the LGR 2012, section 228(7) during that financial year in its annual report for the financial year.

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4.6.5 Procurement Policy – annual review

(LGR 2012, s198)

Council will prepare and adopt a Procurement Policy that will be reviewed annually. The Procurement Policy will include details of the principles, including the sound contracting principles that Council will apply to purchasing goods and services and undertaking disposal activities.

4.6.6 Public access to relevant financial and planning documents

(LGR2012, s199)

Council will allow the public to inspect this Procurement Policy by making it available:

- a) on its website <http://www.quilpie.qld.gov.au>; and
- b) at Council’s public office.

Council will also make a copy of the Procurement Policy available for purchase at a cost of no more than it costs Council to make it available.

4.6.7 Publishing details of contractual arrangements worth \$200,000 or more

(LGR 2012, s237)

In accordance with Section 237 of the *Local Government Regulation 2012*, Council must publish details of contractual arrangements worth \$200,000 or more (exclusive of GST).

These details will be published as:

- a) **Notice of Contracts Awarded worth \$200,000 or more (exclusive of GST)** - for the purpose of this notice a 'contractual arrangement' is the total expected value of a (single) contract awarded to a supplier for a financial year or over the proposed term of the contractual arrangement.
- b) **Notice of Contractual Arrangements worth \$200,000 or more (exclusive of GST)** – for the purpose of this notice a 'contractual arrangement' is the aggregation of all contracts entered into with a given supplier during a financial year or another period stated in the relevant arrangement, for goods and services of a similar type.

(Refer to section 224 (4) of the *Local Government Regulation 2012*).

Council will, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (GST exclusive), publish the relevant details of the contractual arrangement:

- a) on its website <http://www.quilpie.qld.gov.au>; and
- b) in a conspicuous place in Council’s public office.

Relevant details of a contract means:

- c) the person with whom Council has entered into the contractual arrangement;
- d) the value of the contractual arrangement;
- e) the purpose of the contractual arrangement

4.6.8 Caretaker Period

(LGA 2009, Part 5 and Schedule 4)

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Field Code Changed

Field Code Changed

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Council must not make a major policy decision during the caretaker period prior to an election unless exceptional circumstances exist. This includes entering into any contract, the value of which is greater than \$200,000.00 exclusive of GST or 1% of the Council's net rate and utility charges as stated in the financial statements of its most recently adopted annual report, whichever is the greater.

If Council does enter into a Contract that exceeds these amounts and the transaction does not constitute exceptional circumstances they may be liable for legal proceedings and / or compensation to the other party of the contract who has acted in good faith. The Contract would be considered to be an invalid policy decision.

4.6.9 Records Management

Purchasing and contracting records must be maintained in accordance with the *Public Records Act 2002*. This includes request for quotes for medium sized contractual arrangements, large contractual arrangements, tenders and disposal arrangements.

Proper records must be kept of verbal and written quotes. Verbal quotes **must** be noted in appropriate diaries or registers and evidence of the quote attached to the requisition and / or the office copy of orders.

Written quotes **must** be attached to requisitions and / or the hard copy of orders or be scanned and uploaded to Council's Record Management System (for electronic requisitions or orders).

All documentation associated with purchasing and contracting shall be held for the period specified in the Queensland State Archives – General Retention and Disposal Schedule for Administrative Records.

4.6.10 Release of Information

Communications with potential suppliers in regard to an open tender need to be in writing and viewable by all tenderers (on VendorPanel).

All quotation and tender documents are governed by Councils Procurement Process Conditions (PPC) unless stated otherwise. Section 3 of the PPC includes advice regarding protocols for contact with staff and Councillors during contracting processes. Section 12 of the PPC states the definition of improper conduct in relation to a procurement processes as:

'Improper Conduct' means:

- (i) engaging in any activity or obtaining any interest which results in or is likely to result in any actual, potential or perceived conflict between the interests of the Respondent and the Respondent's obligations to the Principal in connection with the Procurement Process;
- (ii) engaging in misleading or deceptive conduct in connection with the Procurement Process;
- (iii) engaging in any collusive tendering, anticompetitive conduct, or any other unlawful or unethical conduct with any other Respondent, or any other person in connection with the Procurement Process;
- (iv) canvassing, attempting to improperly influence, offering any inducement to or accepting or inviting improper assistance from any Councillor or other Personnel (or former Personnel) of the Principal in connection with the Procurement Process;
- (v) using any information improperly obtained, or obtained in breach of any obligation of confidentiality in preparing the Respondent's Response;

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- (vi) breaching any law in connection with the Procurement Process;
- (vii) engaging in aggressive, threatening, abusive, offensive or other inappropriate behaviour or committing a criminal offence; or
- (viii) engaging in conduct contrary to sections 199 and 200 of the Local Government Act 2009 (Qld);'

Any improper conduct during the contracting process will automatically disqualify the tenderer / quoter from the contracting process.

Once tenders or quotations have been received, Council Officers undertaking evaluations should avoid contact with officers of the tendering/quoting entity, except when seeking clarification of tender issues. Clarification should be requested in writing to the suppliers. No information shall be given to any tendering/quoting entity unless the same information is given equally to all during the procurement process.

Post offer feedback must be provided to unsuccessful entities upon request. This feedback shall not provide any confidential, or in confidence, information about the successful supplier.

The feedback may include:

- the name of the successful tendering/quoting entity;
- the total price offered;

and any general information that may assist with enhancing the competitiveness of any future bid.

4.6.11 Conflict of interest

A Conflict of Interest is when an employee's private interests interfere, or appear to interfere, with their duty to act impartially and in the public interest.

A conflict of interest arises if there is a conflict between the performance of a public duty and a private or personal interest. Personal interests may be pecuniary or non-pecuniary:

- A pecuniary interest refers to an actual or potential financial gain or loss for the person, their family, friends, or close associates.
- A non-pecuniary interest refers to an interest that is not financial or monetary but arises from such things as personal relationships, beliefs, or involvement in social, cultural, religious, or sporting activities.

There are three (3) types of conflicts of interest:

- a) Actual conflict of interest: An actual conflict of interest involves a direct conflict between an employee's current duties and responsibilities and their existing private interests.
- b) Perceived (or apparent) conflict of interest: A perceived conflict of interest occurs where it could be perceived by others that a public officials' private interests could improperly influence the performance of their public duties, whether or not this is the case.
- c) Potential conflict of interest: A potential conflict of interest will arise when an employee has a private interest that could conflict with their official duties and responsibilities in the future.

Conflicts of interest may also occur when an employee's interest in a particular subject may lead to actions, activities or relationships which undermine or place Council at a disadvantage.

A conflict of interest may affect a person's judgement as to what is in the public interest or may lead to a bias in their decision making.

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It is not always possible to avoid a conflict of interest and a conflict of interest is not necessarily unethical or wrong.

However, it is important that any actual, perceived, or potential conflict of interest is identified, disclosed, and effectively managed. Management of conflicts of interest must be fair, transparent, accountable and free from bias.

4.6.12 Expenditure by Area Reporting

Council will report of expenditure by area; that is reporting expenditure on goods and services based on where a supplier / business operates from. Expenditure on goods and services within the Quilpie Shire includes all businesses operating in the shire, recognising that every business is important to our community and local economy. General spend analysis within the shire will also be reported (e.g civil construction, trade services, retail, professional services, community groups, wages and salaries, residents).

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Expenditure by Area Definitions

| Area | Area Definition |
|-------------------------|--|
| Quilpie Shire | Procurement of good and/services from suppliers operating within the Quilpie Shire. |
| South - West Queensland | Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh. |
| South - West Surrounds | Procurement of good and/services from suppliers operating in local government areas that surround South-West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs. |
| Queensland | Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from QS, SWQ and SWS areas). |
| Australia | Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania. |
| International | Procurement of good and/services from international suppliers i.e. from outside Australia. |

Payment exclusions:

| Category of payment | Details/example |
|--|--|
| Government Agency | Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State. |
| Australian Taxation Office | Taxation Obligations - PAYG, GST, FBT |
| Internal Adjustments - Quilpie Shire Council | Payments between QSC General and Trust Accounts |
| Investment Movements | Queensland Treasury Corporation and other bank Term Deposits |

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|---|---|
| National Australia Bank Purchase Card Payment | NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase. |
| Superannuation | Includes Council and individual contributions |
| Local Government Arrangement | LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare |

5 HUMAN RIGHTS COMPATIBILITY STATEMENT

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

- Local Government Act 2009*
- Local Government Regulation 2012*
- Public Sector Ethics Act 1994*
- Statutory Bodies Financial Arrangements Act 1982*
- Disaster Management Act 2002/3*
- Corporate Plan 2022-2027*
- Employee Code of Conduct*
- Code of Conduct for Councillors*
- Councillors Acceptable Request Guidelines*
- Delegations Register*

| IX # | Details |
|-------|---|
| 86421 | F.05-A Procurement (Purchase Card) Procedure |
| 91123 | F.05-B Procurement (Tenders and Quotes) Procedure |

Responsible Officer: Director Corporate Services
 Policy Owner: Council
 Policy No: F.05 Version: 1.33
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7 VERSION CONTROL

| | | |
|------------|------------------|-------------------------|
| V1 | 22-Jan-13 | Developed and adopted |
| V2 | 08-Apr-14 | Reviewed and adopted |
| V3 | 16-Jun-15 | Reviewed and adopted |
| V4 | 08-Jul-16 | Reviewed and adopted |
| V5 | 09-Mar-18 | Reviewed and adopted |
| V6 | 12-Apr-19 | Reviewed and adopted |
| V7 | 17-Apr-20 | Reviewed and adopted |
| V8 | 16-Dec-20 | Reviewed and adopted |
| V9 | 12 Mar 21 | Reviewed and adopted |
| V10 | 18-Feb-22 | Reviewed and adopted |
| V11 | 20-Feb-24 | New format and reviewed |
| V12 | 17-Jun-25 | Reviewed and adopted |
| V13 | 29-Jan-26 | Reviewed and adopted |
| <u>V14</u> | <u>19-Jun-26</u> | <u>Reviewed</u> |

DRAFT

Responsible Officer: Director Corporate Services
 Policy Owner: Council
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13.6 POLICY REVIEW - G.124 DATA BREACH POLICY

IX: 276133

Author: Dominique Wells, Records Officer

Authorisers: Mwewa Chisenga, Deputy Director of Corporate Services
Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer

Attachments: 1. G.124 Data Breach Policy 2026_6.pdf

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.1 Excellence in customer service
4.2 Be responsive to change and digitisation
4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

Chapter 3A of the *Information Privacy Act 2009* (Qld) (the IP Act), introduced by the *Information Privacy and Other Legislation Amendment Act 2023* (Qld) (IPOLA), establishes a Mandatory Notification of Data Breach (MNDB) scheme. The MNDB scheme commenced on 1 July 2025 for all Queensland government agencies other than local government. Local government obligations under Chapter 3A take effect from 1 July 2026.

Chapter 3A imposes five specific obligations on Council from 1 July 2026:

- (1) immediately contain and mitigate any suspected eligible data breach under section 48;
- (2) assess within 30 days whether a suspected breach is an eligible data breach under section 48(3);
- (3) notify the Information Commissioner by statement under section 51;
- (4) notify affected individuals under section 53; and
- (5) keep an internal register of eligible data breaches under section 72 and publish a Data Breach Policy under section 73 of the IP Act.

To meet these obligations, a G.124 Data Breach Policy has been developed and presented for adoption.

RECOMMENDATION

1. That Council:
 - (a) Receives and notes the legislative basis for the G.124 Data Breach Policy as set out in this report, including the obligations imposed on Council from 1 July 2026 under *Information Privacy Act 2009* (Qld) as amended by IPOLA.
 - (b) Adopts the G.124 Data Breach Policy — Version 1 (2026), as attached, in compliance with section 73 of the *Information Privacy Act 2009* (Qld).

BACKGROUND

IPOLA was passed by the Queensland Parliament on 29 November 2023 and commenced on 1 July 2025. It amended the IP Act to introduce Chapter 3A, which establishes the MNDB scheme for Queensland government agencies.

The MNDB scheme commenced on 1 July 2025 for all agencies other than local government. The Office of the Information Commissioner (OIC) Queensland has confirmed that local government obligations under Chapter 3A take effect from 1 July 2026. Until that date, local government agencies are directed by the OIC to refer to the Privacy breach management and notification for local government guidance rather than the mandatory MNDB scheme.

Council has no existing policy governing data breach response. The G.124 Data Breach Policy has been developed to ensure Council has the framework required to meet its Chapter 3A obligations from 1 July 2026.

This report is related to, and should be read alongside, the report to Council on the adoption of the updated G.12 Personal Information Privacy Policy — Version 6 (2026), which appears as a separate agenda item at the Ordinary Meeting of Council on 16 June 2026.

REPORT

Legislative obligations from 1 July 2026

Chapter 3A of the IP Act imposes the following obligations on Council as a local government agency from 1 July 2026.

- *s 48 — Contain, mitigate and assess.* If Council knows or reasonably suspects that a data breach is an eligible data breach, it must immediately take, and continue to take, all reasonable steps to contain and mitigate the breach. If Council does not know whether the breach is an eligible data breach, it must assess whether there are reasonable grounds to believe the breach meets the eligible data breach threshold. That assessment must be completed within 30 days. Under s 49, the OIC may extend this period.
- *s 51 — Notify the Information Commissioner.* If Council knows or reasonably believes a data breach is an eligible data breach, it must prepare a statement containing the information required by s 51(2) and give that statement to the Information Commissioner as soon as practicable.
- *s 53 — Notify affected individuals.* Council must notify affected individuals of an eligible data breach as soon as practicable, including the information required by section 53(2).
- *s 72 — Data breach register.* Council must keep an internal register of eligible data breaches.
- *s 73 — Data Breach Policy.* Council must prepare and publish a Data Breach Policy on an accessible agency website, setting out how it will respond to data breaches including suspected eligible data breaches.

G.124 Data Breach Policy

The Data Breach Policy gives effect to Council's obligations under sections 72 and 73 of the IP Act. It establishes Council's commitment to safeguarding personal information and sets out the framework for responding to data breaches. It covers:

- the distinction between a data breach and an eligible data breach under s 47 of the IP Act
- the roles and responsibilities of all staff, the ICT Officer, the Director and Deputy Director Corporate Services, and the CEO
- the five-stage response process — identification, containment, assessment, notification, and review and remediation
- Council's obligation to maintain the data breach register under section 72 (IX: 275076) and to publish the Data Breach Policy under section 73

- Council's training obligations for all staff, contractors, and volunteers
- the privacy complaints process, consistent with the updated G.12 Personal Information Privacy Policy

On adoption, staff training programmes on data breach identification and response obligations will be developed and implemented. A review and update of third-party contractor agreements to be undertaken to include data breach notification clauses, prior to 1 July 2026.

OPTIONS

Option 1 — Adopt the Data Breach Policy (recommended)

Council adopts the G.124 Data Breach Policy. This option gives Council the framework required to meet its obligations under section 48, 51, 53, 72, and 73 of the IP Act from 1 July 2026. It is consistent with section 4 and section 12 of the *Local Government Act 2009* (Qld) and supports best practice information governance. This is the recommended option.

Option 2 — Defer adoption

Council defers adoption. From 1 July 2026, Council will be subject to mandatory obligations under Chapter 3A of the IP Act. Operating without an adopted policy and response plan on that date exposes Council to non-compliance with legislative obligations. This option is not recommended.

Option 3 — No action

Council does not adopt the policy. This option is inconsistent with Council's obligations under section 73 of the IP Act from 1 July 2026 and is not recommended.

CONSULTATION (Internal/External)

The Data Breach Policy was developed by the Records Officer in consultation with the ICT Officer, the Deputy Director Corporate Services, and the Director Corporate Services.

The CEO was consulted in the preparation of this report. No external consultation is required. The policy gives effect to obligations under the IP Act that apply to Council as a Queensland government agency.

INTERESTED PARTIES

The following parties have an interest in the adoption of these instruments:

- All Council employees, contractors, and volunteers; the policy applies to all persons who manage personal information on behalf of Council
- Members of the public; the policy governs how Council responds when their personal information is compromised
- Office of the Information Commissioner (Queensland); the regulatory body responsible for oversight of mandatory data breach notification obligations under Chapter 3A of the IP Act
- Third-party service providers engaged by Council; required to notify Council of any data breach within 24 hours

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Chapter 3A of the *Information Privacy Act 2009* (Qld) establishes the MNDB scheme. Local government obligations under Chapter 3A take effect from 1 July 2026. The following provisions of Chapter 3A are directly engaged by the policy.

Section 47 defines an eligible data breach as a data breach that is likely to result in serious harm to any affected individual. Not every data breach will meet this threshold. The policy establishes the assessment framework Council will apply to make that determination.

Section 48 requires Council, if it knows or reasonably suspects a data breach is an eligible data breach, to immediately take all reasonable steps to contain it and mitigate harm. Where Council does not know whether the breach is eligible, it must complete an assessment within 30 days of forming the suspicion. s 49 provides that the OIC may extend this period.

Section 51 requires Council to give a statement to the Information Commissioner as soon as practicable once it knows or reasonably believes a data breach is an eligible data breach. The statement must contain the information required by s 51(2).

Section 53 requires Council to notify affected individuals of an eligible data breach as soon as practicable, including the information required by s 53(2).

Section 72 requires Council to keep an internal register of eligible data breaches. The Data Breach Policy gives effect to this obligation.

Section 73 requires Council to prepare and publish a Data Breach Policy on an accessible agency website. The G.124 Data Breach Policy gives effect to this obligation. Council must publish the Policy on its website once adopted.

Section 4 of the *Local Government Act 2009* (Qld) establishes the local government principles of good governance and transparent and accountable management. Adopting a data breach policy and response plan that reflects Council's legal obligations gives direct effect to these principles.

Section 12 of the *Local Government Act 2009* (Qld) requires Councillors to make decisions in the interest of the local government and the community. Adopting these instruments protects the personal information of community members and demonstrates Council's commitment to accountable information governance.

The *Public Records Act 2023* (Qld) governs the management and disposal of public records. The Data Breach Policy requires all data breach records to be managed in compliance with the Public Records Act, consistent with s 72 of the IP Act.

POLICY IMPLICATIONS

The G.124 Data Breach Policy is new with no previous versions. This policy will operate alongside the updated G.12 Personal Information Privacy Policy — Version 6 (2026), which cross-references the Data Breach Policy for data breach response.

The Data Breach Policy applies to Councillors, employees, contractors, and volunteers. Council's contracts with third-party service providers must be reviewed and updated to include clauses requiring compliance with this policy and the requirement that contractors notify Council of a data breach within 24 hours.

Once adopted, the G.124 Data Breach Policy must be published on Council's website in compliance with section 73 of the IP Act. Publication is an ongoing obligation — the Policy must remain accessible on Council's website.

FINANCIAL AND RESOURCE IMPLICATIONS

Adopting this policy does not require a budget amendment at this time. The following implementation costs are anticipated before 1 July 2026 and will be included in the 2026–27 budget process:

- staff training programme on data breach identification and response obligations
- review and update of third-party contractor agreements to include data breach compliance clauses
- website publication of the G.124 Data Breach Policy in compliance with section 73 of the IP Act
- establishment and ongoing maintenance of the Data Breach Register

- potential legal advice costs arising from the assessment and notification of eligible data breaches.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications arising from this report.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework.

Table 1 Risk register

| Risk and description | Current controls | Impacts | Likelihood | Consequence | Rating | Treatment |
|--|--|---|----------------|-------------|----------------|---|
| Chapter 3A non-compliance. Council has no adopted policy or response plan when MNDB obligations take effect on 1 July 2026, breaching section 72 and 73 of the IP Act. | Policy presented to Council for adoption at this meeting. Staff training and website publication to be completed < 1 July 2026. | Regulatory action by the OIC. Potential adverse findings and reputational damage to Council. Inability to respond lawfully to an eligible data breach. | Almost Certain | Major | Extreme | Adopt the policy at this meeting. Director Corporate Services to publish the Data Breach Policy on Council's website and deliver staff training before 1 July 2026. |
| Failure to identify or report a suspected eligible data breach. Staff do not recognise a data breach or do not report it, resulting in failure to meet the 30-day assessment obligation under s 48(3) of the IP Act. | Data Breach Response Plan requires all staff to report suspected breaches immediately using the Data Breach Incident Report Form. Training to be delivered before 1 July 2026. | Failure to complete an assessment within 30 days - section 48(3). Missed notification obligations to the OIC under section 51 and to affected individuals under section 53. Regulatory exposure and harm to affected individuals. | Possible | Moderate | High | Staff training to include breach identification and reporting obligations. |
| Third-party contractor breach. A contractor or service provider experiences a data breach involving personal information (held on behalf of Council) and does not notify Council within 24 hours. | Data Breach Response Plan requires contractors to notify Council within 24 hours. When entering into new or reviewing existing contractor agreements consider these obligations and seek amendment or modification where appropriate. | Council unable to meet its section 48(3) assessment and sections 51 and 53 notification obligations due to delayed notification from a contractor. Regulatory exposure. | Possible | Moderate | High | Review and update third-party contractor agreements (who hold personal information) to include data breach notification. Monitor reported breaches. |
| Notification delay. Council fails to notify the Information | Response Plan prescribes notification steps and | Breach of sections 51 and 53 of the IP Act. Regulatory action | Unlikely | Moderate | Medium | Data Breach Register and notification templates to be |

| Risk and description | Current controls | Impacts | Likelihood | Consequence | Rating | Treatment |
|--|---|---|------------|-------------|------------|---|
| Commissioner under section 51 or affected individuals under section 53 of the IP Act as soon as practicable following an eligible data breach. | requires CEO approval before any notification is made. Director or Deputy Director Corporate Services to coordinate notification. | by the OIC, reputational damage, and harm to affected individuals who cannot take steps to protect themselves. | | | | operational before 1 July 2026. Staff training to include breach identification and reporting obligations. |
| Failure to maintain the data breach register under section 72 of the IP Act. | Sections 72 obligations acknowledged in the Data Breach Policy. Register established. | Non-compliance with sections 72 and 73 of the IP Act. Inability to report accurately to the OIC. Potential adverse finding. | Unlikely | Minor | Low | Establish Data Breach Register before 1 July 2026 and review annually. |
| Failure to publish the Data Breach Policy under section 73 of the IP Act. | Policy to be published on Council's website on adoption. | Non-compliance with sections 73 of the IP Act. | Unlikely | Minor | Low | Confirmation that the policy is published on Council's website after adoption. |

Risk conclusion

Adoption of the policy at this meeting is necessary but not sufficient to meet Council's obligations under Chapter 3A of the *Information Privacy Act 2009* (Qld) from 1 July 2026.

The Extreme-rated non-compliance risk is resolved by today's resolution. The two High-rated risks are not. They require active implementation — staff who cannot identify a data breach cannot trigger the section 48(3) assessment obligation, and contractors who are not contractually bound cannot meet the 24-hour notification requirement.

The residual risk after full implementation is within Council's risk appetite.

HUMAN RIGHTS CONSIDERATION

Under section 58 of the *Human Rights Act 2019* (Qld), Council, as a public entity, must act and make decisions in a way compatible with human rights and must give proper consideration to human rights that are, or may be, relevant to the decision. Where a human right is limited, section 13 requires that the limitation be reasonable and demonstrably justified in a free and democratic society based on human dignity, equality, and freedom. All 23 protected rights have been considered as part of this decision.

Rights engaged

Section 25 — Privacy and reputation. The Data Breach Policy directly protect the right to privacy by establishing a framework to minimise harm to individuals when their personal information is compromised. The mandatory notification obligations under Chapter 3A of the IP Act give affected individuals the information they need to protect themselves. The policy supports, rather than limits, the right to privacy.

Section 15 — Recognition and equality before the law. The policy applies to all persons whose personal information is managed by Council without distinction. The notification obligations under Chapter 3A apply equally regardless of the identity or background of affected individuals.

Section 23 — Right to health services. A data breach involving health information held by Council — for example, information collected in connection with Council events or regulatory functions — may affect an individual's access to or confidence in health services. The Data Breach Policy

(together with a Response Plan) established a framework to respond to such breaches promptly and to notify affected individuals, giving effect to this right.

Compatibility conclusion

This decision is compatible with the *Human Rights Act 2019* (Qld). Both instruments give effect to, rather than limit, the human rights identified above. They establish a framework that protects the personal information of all persons whose information is managed by Council and ensures affected individuals are notified promptly when that information is compromised.



G.124 DATA BREACH POLICY

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DRAFT

Responsible Officer: Manager Governance & Compliance
 Document Owner: Chief Executive Officer
 Policy No: X.01 Version 1
 Council Resolution Number: QSC000-00-24
 Effective Date: Xxxx 2024

UNCONTROLLED DOCUMENT WHEN PRINTED
 Review Due: Xxx 2027
 IX: 241142



RESPECT | COMMUNICATION | FIDELITY & HUMOUR | BRIDE | TRUST | TEAMWORK

G.124 DATA BREACH POLICY

1 OBJECTIVE

Quilpie Shire Council is committed to safeguarding the personal information it holds and ensuring compliance with the *Information Privacy Act 2009 (Qld)* and *Information Privacy and Other Legislation Amendment Act 2023 (IPOLA)*. This Data Breach Policy outlines the steps Council will take in responding to a data breach, including any suspected or confirmed eligible data breaches.

2 SCOPE

This policy applies to all Quilpie Shire Council Councillors, employees, contractors, and volunteers who handle personal information.

3 STATEMENT

3.1 OVERVIEW

A data breach can occur in many ways — through malicious third-party activity, internal human error, or failures in information handling or security systems. However, not every data breach will meet the threshold of an Eligible Data Breach. Only breaches that satisfy the criteria for an Eligible Data Breach will trigger the Mandatory Notification of Data Breach (MNDB) requirements.

An eligible data breach occurs when there is unauthorised access to, or disclosure of, personal information, or loss of information in circumstances where unauthorised access or disclosure is likely, and the breach is likely to result in serious harm.

Council will respond to any data breach promptly and effectively to minimise harm, meet legal obligations, and strengthen its systems and processes. Council will maintain a Data Breach Response Plan and maintain a register of eligible data breaches and ensure all staff understand their responsibilities under this policy.

3.2 KEY ROLES AND RESPONSIBILITIES

- All Staff
 - Read the Data Breach Policy and Data Response Plan and understand what is expected of them.
 - Comply with the *Information Privacy Act (Qld) 2009* and *Information Privacy and Other Legislation Amendment Act 2023 (IPOLA)*
 - Required to report suspected breaches immediately.
 - Respond to requests for information from and cooperate with the Data Breach Response Team.
 - Comply with record keeping obligations.
- ICT Officer
 - Assists with technical containment and investigation of all breaches.
- Director and Deputy Director Corporate Services
 - Coordinates breach assessment, containment, and notification.

Responsible Officer: Manager Governance & Compliance
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G.124 DATA BREACH POLICY

- Notify the Information Commissioner, affected persons and others where required. This includes publishing, monitoring and reviewing the currency of public notifications of a data breach published to the agency website under section 53(1)(c) of the *Information Privacy Act (Qld) 2009*.
- Maintains the Register of Eligible Data Breaches
- Maintains and updates this policy.
- Chief Executive Officer (CEO)
 - Oversee all breach responses and approve notifications.

3.3 DATA BREACH RESPONSE PROCESS

Council has developed a Data Breach Response Plan that outlines its response process. This plan is reviewed on a regular basis to ensure relevancy and efficiency.

3.1.1 Identification

All suspected and eligible data breaches are reported as a matter of priority to the Director/ Deputy Director of Corporate Services.

3.1.2 Containment

Depending on the nature of the data breach the relevant officers will work to contain the incident by restricting access, recovering records, and reinforcing system security.

3.1.3 Assessment

Assess the types of personal information involved in the data breach including the extent, sensitivity and the nature and seriousness of any harm to any affected individuals involved.

3.1.4 Notification

If the data breach is deemed to be eligible, notification is required to the Information Commissioner, affected individuals and other agencies or organisations, including any relevant exemptions.

3.1.5 Review and Remediation

Review the data breach incident, which includes:

- Recording the incident in Council's Data Breach Register
- Review effectiveness and response
- Update systems, processes and procedures as necessary
- If necessary, provide training for staff

3.4 RECORDKEEPING

In accordance with section 72 of the *IP Act*, Council will maintain a register of eligible data breaches. This register and all records related to data breaches will be managed in compliance with the *Public Records Act 2023*.

Responsible Officer: Manager Governance & Compliance
 Document Owner: Chief Executive Officer
 Policy No: X.01 Version 1
 Council Resolution Number: QSC000-00-24
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3.5 TRAINING

Council will provide all staff with training on data breach identification. Updates and changes to legislation will be provided to all necessary staff as well as updates to the Data Breach Policy and this procedure.

3.6 PRIVACY COMPLAINTS

If a member of the public is not satisfied with the manner in which Council has dealt with their personal information or handled their request for access / amendment to their personal information under the *Information Privacy Act 2009*, they may lodge a privacy complaint. The privacy complaints process can be found under Council's Personal Information Privacy Policy on Council's website.

4 HUMAN RIGHTS COMPATIBILITY STATEMENT

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

5 DEFINITIONS

| | |
|----------------------|--|
| Data Breach | When personal information is lost, accessed or disclosed without authorisation |
| Eligible Data Breach | A data breach likely to cause serious harm and requires mandatory notification |
| Personal Information | Information or an opinion, including information or an opinion forming part of a database, whether true or not, and whether recorded in a material form or not, about an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion. (a) whether the information or opinion is true or not; and (b) whether the information or opinion is recorded in a material form or not |

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

- *Information Privacy and other Legislation Amendment Act 2023*
- *Information Privacy Act 2009*
- *Public Records Act 2023*
- *Privacy Act 1988 (Cth)*
- *Right to Information Act 2023*
- *Australian Privacy Principles*

IX # Details

Responsible Officer: Manager Governance & Compliance
Document Owner: Chief Executive Officer
Policy No: X.01 **Version 1**
Council Resolution Number: QSC000-00-24
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G.124 DATA BREACH POLICY

| | |
|--------|--|
| 274177 | G.124 Data Breach Response Plan |
| 274387 | G.12 Personal information privacy policy |

7 VERSION CONTROL

| | | |
|----|-----------|---------------------------|
| V1 | 24-Feb-24 | Developed and distributed |
|----|-----------|---------------------------|

DRAFT

Responsible Officer: Manager Governance & Compliance
Document Owner: Chief Executive Officer
Policy No: X.01 Version 1
Council Resolution Number: QSC000-00-24
Effective Date: Xxx 2024

UNCONTROLLED DOCUMENT WHEN PRINTED
Review Due: Xxxx 2027
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13.7 DEVELOPMENT APPLICATION DA07 25-26 RECONFIGURING A LOT TO SUBDIVIDE ONE (1) LOT INTO TWO (2) LOTS AT LOT 1 ON RP177507

IX: 276245
Author: Dominique Wells, Records Officer
Authorisers: Mwewa Chisenga, Deputy Director of Corporate Services
Sharon Frank, Director Corporate Services
Justin Hancock, Chief Executive Officer
Attachments: 1. ROL Proposal Plan - DA07 25-26.pdf

SUMMARY

Applicant: Martin and Rosina Bony
Owner: Martin and Rosina Bony
Proposal: Reconfiguring a Lot to subdivide one (1) lot into two (2) lots
Location: Lot 1 on RP177507

KEY OUTCOME

Key Outcome: 1. Great Place to Live
Key Initiative: 1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

Council is asked to decide a development application to reconfigure one lot into two lots at 17 Buln Buln Street, Quilpie (Lot 1 on RP177507). The applicant is Martin and Rosina Bony, owners of the subject land.

The application is subject to code assessment and must be assessed against the assessment benchmarks specified in s 45 of the *Planning Act 2016* (Qld), to the extent relevant, and any matter prescribed by regulation. The Development Assessment Rules set out the procedural requirements Council must follow in the development assessment process. Under s 60(3) of the *Planning Act 2016* (Qld), Council must decide whether to approve the application in full or in part, with or without conditions, or to refuse it.

The proposal is generally consistent with the relevant assessment benchmarks in the Quilpie Shire Planning Scheme. Approval is recommended, subject to conditions addressing servicing, engineering standards, and amenity protection.

The decision is compatible with the *Human Rights Act 2019* (Qld). No unmanaged legal risks arise from this report.

RECOMMENDATION

1. That Council:
 - (a) receive this report; and

- (b) pursuant to s.60 of the Planning Act 2016 (Qld), the development application for Reconfiguring a Lot – Subdivision (One (1) lot into Two (2) lots) on land situated at 17 Buln Buln Street, Quilpie, formally described as Lot 1 on RP177507, subject to the listed conditions and general advice.

Conditions

Table 1 Approved conditions

| | Category | Condition | | | | | | |
|-------------|---|---|-------------|-----------|------|---------|---|------|
| 1 | General | The approved development is a Reconfiguring a Lot – Subdivision (One (1) lot into Two (2) lots) as shown on the approved plans. | | | | | | |
| 2 | General | Complete and maintain the approved development as follows: <ul style="list-style-type: none"> a. in accordance with development approval documents; and b. strictly in accordance with those parts of the approved development that have been specified in detail by the Council unless the Council agrees in writing that those parts will be adequately complied with by amended specifications. | | | | | | |
| 3 | Compliance | Unless otherwise stated, all conditions must be complied with prior to the Council endorsing the relevant Survey Plan | | | | | | |
| 4 | Approved Plans | All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence. <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Plan Number</th> <th>Plan Name</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Plan 01</td> <td>Proposed Subdivision Plan – 17 Buln Buln Street</td> <td>n.d.</td> </tr> </tbody> </table> | Plan Number | Plan Name | Date | Plan 01 | Proposed Subdivision Plan – 17 Buln Buln Street | n.d. |
| Plan Number | Plan Name | Date | | | | | | |
| Plan 01 | Proposed Subdivision Plan – 17 Buln Buln Street | n.d. | | | | | | |
| 5 | Existing buildings and structures | Existing buildings, structures, infrastructure and services located on the development site are not to encroach on the proposed allotment boundaries. | | | | | | |
| 6 | Existing buildings and structures | All drainage (including sewer house connection and stormwater drainage) and services (including water, electricity and telephone) associated with the existing buildings on the site are to be relocated so that they are wholly contained within proposed lot it serves. A plan, drawn by a suitably qualified person, showing all drainage and services associated with the existing buildings is to be submitted to Council to demonstrate compliance with this requirement. | | | | | | |
| 7 | Services Provision | Each approved lot must be connected to Council’s reticulated water supply system in accordance with the applicable Water Services Association of Australia (WSAA) publication, at no cost to Council. | | | | | | |
| 8 | Services Provision | Each approved lot must be connected to Council’s reticulated sewerage disposal system in accordance with the applicable Water Services Association of Australia (WSAA) publication at no cost to Council. | | | | | | |
| 9 | Services Provision | Any connection to or works associated with Council’s sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council sewerage infrastructure without first obtaining the express permission of Council. | | | | | | |
| 10 | Services Provision | An electricity supply must be made available to each lot. This supply must be in accordance with the relevant standards of the electricity distributor. | | | | | | |

| | Category | Condition |
|----|-------------------------------------|--|
| | | Note: Confirmation that an electricity supply is available and network connections can be made to all new lots from the electrical provider will be required prior to endorsement of the plan of survey. |
| 11 | Services Provision | Where it is necessary for existing reticulated infrastructure networks to be extended to provide the required service connections to the approved lots, such works will require development approval for Operational Works or must otherwise be completed by private works agreement with Council. |
| 12 | Services Provision | Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes. |
| 13 | Stormwater Drainage | Stormwater runoff from the site must not adversely impact on flooding or drainage of properties or roads that are upstream, downstream or adjacent to the site as a result of the development. |
| 14 | Stormwater Drainage | Discharge of stormwater runoff from the development shall drain freely in all cases, and no nuisance of ponding is to be created as a result of the development. |
| 15 | Access and roads | The landowner is responsible for the construction and maintenance of crossovers from the road carriageway to the property boundary and all internal vehicle access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards. |
| 16 | Access and roads | Suitable access must be designed and constructed from the road carriageway to the property boundary for each lot. The developer is responsible for obtaining any approvals that may be required and for complying with the applicable designs and standards. |
| 17 | Access and roads | Vehicle crossovers must be located a minimum distance of one (1) metre from any power poles, road signage or other Council assets and six (6) metres from an intersection, unless otherwise specified in the applicable development standards and specifications. |
| 18 | Protection of Infrastructure | The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets. Any damage to existing infrastructure (road pavement, existing underground assets, etc.) attributable to the development, shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s) and at no cost to Council. |
| 19 | No cost to Council | All costs associated with the approved development are to be met by the developer, including costs of survey, registration, document lodgement, easement documentation preparation and plan sealing unless there is specific agreement by other parties, including the Council, to meeting those costs. |

Table 2 General Advice

| No. | Category | Condition |
|-----|---------------------------------|---|
| (a) | Relevant Planning Scheme | The relevant planning scheme for this development is the Quilpie Shire Planning Scheme. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme. |
| (b) | Future Permits | A development permit for a Material Change of Use will be required for any activity or development on the approved lot(s) that does not comply with the accepted development criteria in the Quilpie Shire Planning Scheme. |

| No. | Category | Condition |
|-----|---------------------------|--|
| (c) | Duty of Care | All Aboriginal Cultural Heritage in Queensland is protected under the Aboriginal Cultural Heritage Act 2003 and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity. |
| (d) | Currency Period | This approval lapses if a plan for the reconfiguration is not given to the Council within four (4) years of the approval taking effect. |
| (e) | Currency Period | The plan for the reconfiguration must be duly signed by the registered proprietor of the land and the surveyor and submitted to Council for approval in a form acceptable to Council within the relevant period. |
| (f) | Environmental harm | The Environmental Protection Act 1994 states that a person must not conduct any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises. |
| (g) | Necessary Permits | It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use. |
| (h) | Future changes | In completing an assessment of the proposed development, council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended that the applicant contact council for advice in the event of any potential change in circumstances. |

BACKGROUND

On 25 May 2026, Council received a properly made development application to reconfigure land at 17 Buln Buln Street, Quilpie (Lot 1 on RP177507) by subdividing one lot into two lots. The applicant and landowners are Martin and Rosina Bony.

This report assesses the application against the applicable assessment benchmarks of the Quilpie Shire Planning Scheme and recommends approval subject to conditions.

REPORT

The site contains St Matthew's Church, Hall and Rectory House. St Matthew's Church of England is listed on Council's Local Heritage Register. The site is located within the Township Zone (Residential Precinct) under the Quilpie Shire Planning Scheme.

The site has frontages to Buln Buln Street on the eastern boundary and Quarrion Street on the southern boundary. Figure 1 below shows the site and surrounding lots.



Figure 1 - Locality Plan

Proposal

The proposed development application seeks to subdivide the site into two allotments. The proposal will separate the rectory house from the church and hall buildings on the site. The proposal relates to a separate application made to Council to convert the existing church and hall into a Dwelling House. The proposed site layout is shown below in Figure 2.

Both lots comply with the minimum lot size (800m²) and frontage (20m) requirements for lots in the Township Zone (Residential Precinct).



Figure 2 - Overall Site Plan

Access to Proposed Lot 1 will be via the existing crossover servicing the Rectory House. Access to Proposed Lot 2 will be constructed from Quarrion Street.

Both lots will be connected to the reticulated water and sewerage network, via separate connections.

Assessment

The proposal constitutes Reconfiguring a Lot as defined under the *Planning Act 2016* being creating lots by subdividing another lot.

Under Table 5.6.1 of the Quilpie Shire Planning Scheme, Reconfiguring a Lot is subject to Code assessment. The proposed use requires a development permit to be issued by Council prior to the commencement of use. Pursuant to Section 45 of the *Planning Act 2016*, a Code Assessable application is an assessment that must be carried out only:

- (a) against the assessment benchmarks in a categorising instrument for the development; and
- (b) having regard to any matters prescribed by regulation for this paragraph.

The Assessment Benchmarks applicable to the development assessment are:

- the Regional Plan (i.e. South West Regional Plan);
- the State Planning Policy; and
- the Quilpie Shire Planning Scheme.

Regional Plan

The South West Regional Plan is a statutory instrument intended to assist in managing change and shaping the prospects of rural communities in the South West region. The regional plan sets out desired regional outcomes, which identify aspirations for the region.

The *Quilpie Shire Planning Scheme*, specifically the strategic framework, appropriately advances the *South West Regional Plan 2009* as it applies in the planning scheme area. No further assessment of the application against the regional plan is required.

State Planning Policy (SPP)

The Quilpie Shire Planning Scheme appropriately integrates all SPP matters relevant to the Quilpie Shire, therefore an independent assessment of the proposal against the SPP is not required.

Quilpie Shire Planning Scheme

The Quilpie Shire Planning Scheme is applicable to the assessment of the Development Application. The relevant sections of the planning scheme are:

- Part 7 Development Codes
 - Part 7.4.2 Reconfiguring a Lot Code

Part 7.4.2 Reconfiguring a Lot Code

The proposed development complies with the Purpose and Outcomes of the General Development Code because;

- The proposal creates safe and functional lots suitable for residential land use, consistent with the purpose of the zone;
- The proposal will not detract from the Shire's unique building design. The proposal does not adversely impact the local heritage values of the St Matthew's Church building;

- Both lots will be provided with residential crossovers and provided with an appropriate level of servicing infrastructure;
- The site is not mapped as containing any matters of state ecological significance.

The proposed development has also been assessed against the Performance and Acceptable Outcomes of the Reconfiguring a Lot Code. The proposed development complies with all relevant assessment benchmarks, with exceptions outlined below:

| Performance Outcome | Acceptable Outcome | Assessment and Response |
|--|---|--|
| PO2 The proposed lots have a legal point of access from local or state controlled road networks. | AO2 No acceptable outcome provided. | Condition to comply Proposed Lot 1 has an existing access to Buln Buln Street. Conditions will be applied for Proposed Lot 2 to have a new residential crossover constructed to Quarrion Street. |

On the basis of the assessment above, the proposal is generally consistent with the applicable assessment benchmarks of the Quilpie Shire Planning Scheme. Approval subject to conditions is the appropriate outcome.

OPTIONS

In accordance with section 60(3) of the *Planning Act 2016*, for an application involves development that requires impact assessment, after carrying out the assessment, Council must decide—

- (a) to approve all or part of the application; or
- (b) to approve all or part of the application, but impose development conditions on the approval; or
- (c) to refuse the application.

Option (a) — Not recommended. While the assessment demonstrates that the proposal is generally consistent with the applicable planning scheme benchmarks, conditions of approval ensure that the lots are serviced in accordance with the assessment benchmarks.

Option (b) — Recommended to approve the development in full, subject to conditions. The assessment demonstrates that the proposal is generally consistent with the applicable planning scheme benchmarks, subject to conditions. The recommended conditions address access and services. Approval subject to conditions is the appropriate decision.

Option (c) — Refusal. The assessment does not identify grounds for refusal. Refusal would not be consistent with the Planning Scheme assessment benchmarks and would expose Council to the risk of an appeal under s.229 of the *Planning Act 2016* (Qld).

CONSULTATION (Internal/External)

Table 3 Consultation

| Party | Nature of consultation | Outcome |
|---|---|--|
| Dominique Wells, Records Officer — Author | Preparation of this report. Assessment of the proposal against the Planning Scheme assessment benchmarks. | Report prepared and submitted for authorisation. |
| Sharon Frank, Director Corporate Services | Report authorisation. Review of assessment and recommendation. | Report reviewed and authorised. |
| Justin Hancock, Chief Executive Officer | Report authorisation. Confirmation of Council's role as Concurrence Agency and the assessment outcome. | Report authorised for tabling. |

| Party | Nature of consultation | Outcome |
|---|--|---|
| Kate Swepson, A/Senior Town Planner, Maranoa Regional Council | Undertake planning assessment and recommend conditions. Engaged to provide independent planning advice given Council's limited in-house planning capacity. | Planning assessment confirmed as consistent with the Quilpie Shire Planning Scheme. Conditions reviewed and endorsed. |
| Martin and Rosina Bony — Applicant | Receipt of application. | Application properly made 25 May 2026. |

INTERESTED PARTIES

Martin and Rosina Bony – owner of the subject land.

Note: The identification of interested parties is provided on a best endeavours basis by Council officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Assessability and Council's role

Under section 48 of the Planning Act 2016 (Qld) and Schedule 8 of the Planning Regulation 2017 (Qld), the local government is the assessment manager for development made assessable under a local categorising instrument. The application for Reconfiguring a Lot on this property is assessable development requiring a development approval.

Council's role as the assessment manager is to decide in accordance with s.60 of *the Planning Act 2016* (Qld), as set out in the Options section of this report.

Assessment benchmarks

Pursuant to section 45 of the *Planning Act 2016 (Qld)*, a code assessment must be carried out only:

- (a) *against the assessment benchmarks in a categorising instrument for the development; and*
- (b) *having regard to any matters prescribed by regulation for this paragraph.*

The applicable assessment benchmarks and Council's assessment against the benchmarks is outlined in the Report section of this report.

Appeal rights

Pursuant to s.229 of the *Planning Act 2016 (Qld)*, the applicant may appeal a decision of Council as Assessment Manager to the Planning and Environment Court. The assessment in this report demonstrates that the recommended approval with conditions is consistent with the applicable planning scheme assessment benchmarks. The risk of a successful appeal against the recommended decision is assessed as Low.

Conflict of Interest

The reporting officer declares no conflict of interest about any matter in this report. Councillors are reminded of their obligations under ss.150EB to 150FA of the *Local Government Act 2009* (Qld) to declare any prescribed or declarable conflict of interest before participating in any vote on related matters.

POLICY IMPLICATIONS

Quilpie Shire Planning Scheme

Council assessed the proposal against the relevant provisions of the Quilpie Shire Planning Scheme. Reconfiguring a Lot in all zones is assessable development.

The assessment demonstrates that the proposal is generally consistent with the assessment benchmarks. The proposed subdivision is consistent with community expectations for the site by complying with the minimum lot size requirements. Council imposes conditions to protect the amenity of the surrounding area and ensure the development is adequately serviced.

Planning Regulation 2017 (Qld)

The development is defined as reconfiguring a lot under Schedule 2 of the *Planning Act 2016* (Qld) and is made assessable development under the Quilpie Shire Planning Scheme. The assessment benchmarks applied are those specified in s.45 of the *Planning Act 2016* (Qld). Council conducted the assessment against those benchmarks. Council's decision has been made in accordance with s.60 of the *Planning Act 2016* (Qld).

FINANCIAL AND RESOURCE IMPLICATIONS

In general, recommended conditions of approval must be completed at no cost to Council.

Council may incur costs if its decision regarding the application is appealed to the Planning and Environment Court under s.229 of the *Planning Act 2016* (Qld). The assessment in this report demonstrates consistency with the applicable planning scheme benchmarks. The risk of a successful appeal against the recommended decision is Low, as noted in the Risk Management Implications section. Accordingly, the financial exposure arising from potential appeal proceedings is assessed as Low.

The engagement of Kate Swepson, A/Senior Town Planner at Maranoa Regional Council, for completing the planning assessment represents an internal government-to-government arrangement. Any cost associated with that engagement is within Council's existing operational budget for planning and development assessment.

ASSET MANAGEMENT IMPLICATIONS

This proposal has no asset management implications for Council.

RISK MANAGEMENT IMPLICATIONS

Table 2 Risk register

| Risk name and description | Current controls | Impacts if risk eventuates | Likelihood | Consequence | Rating | Risk treatment |
|---|---|---|------------|-------------|----------|---|
| Appeal — applicant or third party appeals Council's decision to the Planning and Environment Court. | Council assessed the application against applicable planning scheme benchmarks. An independent assessment was undertaken. Conditions are proportionate the development. | Council incurs legal costs defending its decision. Decision may be set aside or varied by the Court. | Unlikely | Minor | L | No additional treatment required. Maintain thorough assessment documentation. Residual risk: Low. |
| Condition non-compliance | The approval includes conditions that require action prior to commencement of use and also those that have ongoing obligations. | Future landowners are responsible for achieving compliance with conditions, including any costs associated. | Unlikely | Moderate | M | Council, as the responsible Planning Body, can refuse to authorise the survey plan registration until compliance with conditions is achieved. |

RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

s.15 — Recognition and equality before the law: The development assessment process has been conducted consistently with the applicable planning scheme benchmarks, applied equally and without discrimination to this application as to all others. This right is advanced by the assessment process. No right under s.15 is limited.

s.24 — Property rights: The right to not be deprived of property other than in accordance with law is engaged by this decision. The application is made with the consent of the owner of the property. The recommended approval advances this right by permitting the owner and/or applicant to make productive use of the property for the benefit of the community. No property right is limited by this decision.

s.28 — Cultural rights — Aboriginal peoples and Torres Strait Islander peoples: The Quilpie Shire is the ancestral home of the Mardigan, Boonthamurra, Bidjara, Wongkumara and Kullili peoples. This decision relates to a site with no identified connection to the cultural heritage of Aboriginal and Torres Strait Islander peoples. The decision does not engage or limit any right under s.28. Should any connection to cultural heritage be identified during the archival documentation process, Council will take appropriate steps in accordance with its obligations under s.28 and *the Aboriginal Cultural Heritage Act 2003* (Qld).

This report is compatible with *the Human Rights Act 2019* (Qld). The decision advances the rights identified above. No right is limited by this decision.



14 OFFICE OF THE CEO**14.1 APPOINTMENT OF DEPUTY CHAIRPERSON - AUDIT COMMITTEE****IX: 276360****Author: Callie Dabovich, Executive Officer****Authorisers: Justin Hancock, Chief Executive Officer****Attachments: Nil****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

The Audit Committee Charter (F.01A), adopted by Council on 17 February 2026 (Resolution QSC054-02-26), was amended to provide for the appointment of a Deputy Chairperson to preside over meetings in the absence of the Chair. This report seeks Council's appointment of Mr Ian Stacey to that position.

At the Audit Committee meeting held on 9 June 2026, nominations were called for the position of Deputy Chairperson. Ms Kerri Mooring nominated Mr Ian Stacey, and the motion was supported by the Committee (Resolution AC006-06-26), subject to appointment by Council at the 16 June 2026 Ordinary Meeting of Council.

Under section 210 of the *Local Government Regulation 2012* (Qld), the power of appointment vests in the local government. It is recommended that Council appoint Mr Ian Stacey as Deputy Chairperson of the Audit Committee for the remainder of the current term, expiring 31 July 2028.

RECOMMENDATION

1. That Council:

- (a) Appoint Mr Ian Stacey as Deputy Chairperson of the Audit Committee for the remainder of the current term, expiring 31 July 2028.

BACKGROUND**Establishment of the Audit Committee**

At the Ordinary Meeting of Council on 16 July 2024, Council resolved (Resolution QSC143-07-24) to appoint the members of the Audit Committee and to establish the process for the appointment of an independent Chair.

At the first Audit Committee meeting held on 10 September 2024, nominations were called for the position of independent Chair. Council subsequently appointed Mr James Gauvin as independent Chair at the Ordinary Meeting of Council on 17 September 2024 (Resolution QSC199-09-24).

Audit Committee Charter

The Audit Committee Charter was first adopted by Council on 28 May 2024 (Resolution QSC078-05-24). At the Audit Committee meeting held on 3 February 2026, the Committee resolved (Resolution AC003-02-26) to recommend to Council that the Charter be amended to provide for the appointment of a Deputy Chairperson and other minor amendments.

Council adopted the amended Audit Committee Charter (F.01A) at the Ordinary Meeting of Council on 17 February 2026 (Resolution QSC054-02-26). The amended Charter provides at clause 3.3.2 that the Chair presides over meetings, or the Deputy Chair if the Chair is absent.

Nomination of Deputy Chairperson

At the Audit Committee meeting held on 9 June 2026, nominations were called for the position of Deputy Chairperson. Ms Kerri Mooring nominated Mr Ian Stacey, and the motion was supported by the Committee (Resolution AC006-06-26) subject to appointment by Council at the 16 June 2026 Ordinary Meeting of Council.

REPORT

Mr Ian Stacey is an existing independent member of the Audit Committee, appointed by Council for the period 1 August 2024 to 31 July 2028. His appointment as Deputy Chairperson does not alter his term or status as an independent member.

The appointment of a Deputy Chairperson strengthens the governance framework of the Audit Committee by ensuring continuity of meeting leadership and reducing procedural risk in the event of the Chair's absence. This is consistent with the intent of the Charter amendment adopted by Council in February 2026.

Mr Stacey meets the eligibility requirements for the position as an existing independent member with the requisite skills and experience. His appointment is supported by the Audit Committee and is consistent with the requirements of section 210 of the *Local Government Regulation 2012* (Qld) and the Audit Committee Charter (F.01A).

OPTIONS

Option 1 (recommended)

1. That Council appoint Mr Ian Stacey as Deputy Chairperson of the Audit Committee for the remainder of the current term, expiring 31 July 2028.

Option 2

1. That Council decline to appoint a Deputy Chairperson at this time and note the Audit Committee's recommendation.

This option is not recommended. The Audit Committee Charter (F.01A) provides for a Deputy Chairperson and Council has already resolved to adopt that Charter. Leaving the position vacant would be inconsistent with Council's own governance framework and would leave a procedural gap in the event of the Chair's absence.

CONSULTATION (Internal/External)

- Audit Committee members
- Chief Executive Officer

INTERESTED PARTIES

- Audit Committee members
- Audit Committee Chair
- Queensland Audit Office

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Section 105 of the *Local Government Act 2009* (Qld) requires each large local government to establish an Audit Committee. Section 208 of the *Local Government Regulation 2012* (Qld) governs the application of audit committee requirements, and section 210 governs audit committee composition and requires the local government to appoint one of the members as chairperson. The power of appointment vests in Council, not the Audit Committee.

The appointment of Mr Stacey as Deputy Chairperson is consistent with the legislative framework, the Audit Committee Charter (F.01A), and Council's existing governance arrangements.

POLICY IMPLICATIONS

This decision is made in accordance with section 105 of the *Local Government Act 2009* (Qld) and sections 208 and 210 of the *Local Government Regulation 2012* (Qld). The Audit Committee Charter (F.01A), adopted by Council on 17 February 2026, provides the operational framework for the Audit Committee including the role and appointment of the Deputy Chairperson at clause 3.3.2. This appointment gives effect to the Charter as adopted.

FINANCIAL AND RESOURCE IMPLICATIONS

The appointment of Mr Stacey as Deputy Chairperson does not create any additional financial obligation to Council. Mr Stacey is an existing independent member of the Audit Committee, and any remuneration is already provided for within the existing Audit Committee budget. No additional expenditure arises from this appointment.

ASSET MANAGEMENT IMPLICATIONS

The appointment of a Deputy Chairperson of the Audit Committee does not involve the creation, acquisition, disposal or management of any Council asset. There are no asset management implications arising from this decision.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework.

Table 1 Risk register

| Risk name and description | Current controls | Impacts | Risk Assessment | | | Risk treatment |
|---|--|--|-----------------|-------------|-------------|--|
| | | | Likelihood | Consequence | Risk Rating | |
| Audit Committee operates without a formally appointed Deputy Chairperson, leaving a governance gap if the Chair is absent | Audit Committee Charter; nomination process conducted at 9 June 2026 committee meeting | Meetings unable to proceed in quorum if Chair is absent and no Deputy is appointed | Unlikely | Moderate | Low | Council appoints Deputy Chairperson by resolution at the 16 June 2026 Ordinary Meeting |

Risk evaluation and conclusion

The appointment of Mr Ian Stacey as Deputy Chairperson directly addresses the governance gap identified in the Audit Committee Charter review. The residual risk following appointment is low and remains within Council's risk appetite. The Audit Committee Charter's biannual review mechanism provides an ongoing control for any future vacancy in the position. No unmanaged or unacceptable risks arise from this decision.

HUMAN RIGHTS CONSIDERATION

Section 58 of the *Human Rights Act 2019* (Qld) requires public entities to act and make decisions in a way compatible with human rights. In accordance with that obligation, the 23 human rights protected under the *Human Rights Act 2019* (Qld) have been considered as part of this decision.

The appointment of a Deputy Chairperson of the Audit Committee is an internal governance decision that does not engage or limit any of the 23 protected human rights. The decision supports the right to recognition and equality before the law (s 15) by ensuring the Audit Committee operates in accordance with a lawful, transparent and accountable governance framework. It has been determined that this decision does not limit any protected human right.

14.2 FEDERAL DISASTER RECOVERY FUNDING ARRANGEMENTS — PROPOSED CHANGES AND ADVOCACY RESPONSE**IX: 276421****Author: Callie Dabovich, Executive Officer****Authorisers: Justin Hancock, Chief Executive Officer****Attachments: 1. Letter from the Hon. Ann Leahy MP to QLD Councils - stopping the proposed changes to the DRFA, 10 June 2026****KEY OUTCOME****Key Outcome:** 2. Flourishing Economy**Key Initiative:** 2.3 Maintain safe and efficient transport networks**Key Outcome:** 4. Strong Governance**Key Initiative:** 4.6 Inclusive community engagement and decision-making**Key Outcome:** 1. Great Place to Live**Key Initiative:** 1.1 Well-planned and highly liveable communities
4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

On 5 June 2026, the Australian Government announced a proposed overhaul of the Disaster Recovery Funding Arrangements (DRFA). The central change introduces a strict 50/50 cost-sharing model between the Commonwealth and states and territories, replacing an arrangement under which Queensland has historically received approximately 64 to 65 cents in every dollar of disaster recovery funding from the Commonwealth under Categories A and B.

Council received a letter dated 10 June 2026 from the Hon. Ann Leahy MP, Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers, advising of the proposed changes and requesting that councils take action during the two-month Commonwealth consultation period. The Minister's letter is attached to this report.

Quilpie Shire is a remote community with a documented history of significant disaster events, including the April 2025 flood disaster, and relies heavily on DRFA funding to restore essential infrastructure. The proposed changes to the DRFA would materially reduce the Commonwealth's contribution to recovery costs and increase the financial burden on Council and the State at the time communities are most vulnerable.

Council is asked to authorise correspondence to the Prime Minister and relevant Commonwealth ministers expressing concern about the proposed changes, and to promote the community petition

at listen2qld.com/disaster-funding to encourage community members to make their views known during the consultation period.

RECOMMENDATION

1. That Council:
 - (a) notes the proposed changes to the Disaster Recovery Funding Arrangements (DRFA) announced by the Australian Government on 5 June 2026 and the correspondence received from the Hon. Ann Leahy MP, Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers, dated 10 June 2026;
 - (b) formally opposes the proposed changes to the DRFA on the grounds that the shift to a 50/50 cost-sharing model is unsustainable for small and remote councils and would critically undermine Council's ability to recover essential infrastructure and services following a disaster event;
 - (c) authorises correspondence to the Prime Minister and relevant Commonwealth ministers and members expressing Council's opposition to the proposed changes and their disproportionate impact on remote and disaster-exposed communities;
 - (d) authorises a formal submission to the National Emergency Management Agency (NEMA) regarding the proposed changes for endorsement prior to lodgement; and
 - (e) promotes the community petition at listen2qld.com/disaster-funding through Council's communication channels and encourages community members to sign during the two-month Commonwealth consultation period.

BACKGROUND

On 5 June 2026, Minister for Emergency Management the Hon. Kristy McBain MP announced proposed reforms to the Disaster Recovery Funding Arrangements (DRFA) through a media release titled "Better disaster funding arrangements to support communities across Australia". The announcement followed recommendations from the Independent Review of Commonwealth Disaster Funding, led by Mr Andrew Colvin AO APM, which found that Australia's disaster management frameworks had not kept pace with the increasing frequency, scale and cost of disasters.

On 10 June 2026, Council received a letter from the Hon. Ann Leahy MP, Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers, providing information on the proposed changes and requesting that councils take action during the two-month consultation period. The Minister's letter is attached to this report at Attachment 1.

The Local Government Association of Queensland (LGAQ) has publicly opposed the proposed changes, noting that 74 of 77 Queensland local government areas were disaster-impacted during the 2026 summer season. The LGAQ has called on the Commonwealth to reverse course and maintain existing funding arrangements.

REPORT

Proposed changes to the DRFA

The key changes proposed by the Commonwealth are:

- a shift to a 50/50 cost-sharing model between the Commonwealth and states and territories, replacing the current arrangement under which Queensland has historically received approximately 64 to 65 cents in every dollar of DRFA funding from the Commonwealth
- the introduction of standardised packages of assistance to provide more consistent support to impacted communities
- a simpler threshold for accessing disaster funding, intended to deliver support sooner

- the removal of Category D Betterment funding and DRFA Efficiencies programs, which have enabled Queensland councils to build back better after disasters
- the introduction of a Resilient Infrastructure Scheme, with Commonwealth funding of up to 15 per cent cost-shared with jurisdictions, as a replacement for existing betterment programs
- a reduction in the Disaster Ready Fund from \$200 million to \$142.5 million in 2026–27.

Impact on Quilpie Shire Council

Quilpie Shire has a small rate base and limited revenue diversity. Council's financial capacity to fund works from its own resources is constrained by the realities of a remote, sparsely populated shire with a low rateable property base and high infrastructure costs.

The April 2025 flood disaster directly demonstrated the consequences of major disaster events for Council and the community. Recovery from that event placed significant demands on Council's financial and operational resources. The existing DRFA arrangements, under which Queensland received a higher proportion of Commonwealth funding, were essential to Council's ability to restore infrastructure and essential services following that event.

Under the proposed 50/50 model, Council and the State would bear a materially greater share of recovery costs. Unlike larger urban councils with diverse revenue bases and larger reserves, Quilpie Shire has no capacity to absorb this additional burden. If Council faces another significant disaster event under the proposed arrangements, the financial consequences are stark: Council would be forced to either draw down reserves to an unsustainable level or leave critical infrastructure unrestored. Neither outcome is acceptable for a community that depends on Council-maintained infrastructure and essential services for its economic survival and daily life.

The removal of Category D Betterment funding compounds this concern. Betterment funding has enabled Queensland councils to rebuild infrastructure to a higher standard after disasters, reducing vulnerability to future events. Its replacement with a capped 15 per cent Resilient Infrastructure Scheme represents a significant reduction in support for councils like Quilpie Shire, which have the greatest need and the least capacity to fund betterment works independently. Without betterment investment, the same infrastructure will continue to sustain the same damage in successive events, at increasing cost to Council and the State.

The proposed changes, taken together, would fundamentally undermine Council's ability to recover from disasters and to protect the long-term wellbeing of its community.

Consultation period

The Commonwealth has opened a two-month consultation period on the proposed framework. The National Emergency Management Agency (NEMA) is managing the consultation process. Submissions can be made directly to NEMA. The Minister for Local Government and Water has also established a community petition at listen2qld.com/disaster-funding which councils and communities can sign and promote to register opposition to the proposed changes.

OPTIONS

Option 1 — Recommended

Formally oppose the proposed changes, authorise correspondence to the Prime Minister and relevant Commonwealth ministers and members, authorise a formal submission to NEMA, promote the community petition through Council's communication channels, and authorise a media statement for distribution to local media markets.

This option gives full effect to the Queensland Minister's request, places Council's formal opposition on record with the Commonwealth during the consultation period and supports the broader Queensland local government advocacy effort led by the LGAQ. It is consistent with Council's obligations to advocate for the financial sustainability and disaster resilience of the Quilpie Shire community.

Option 2

Take no action. Council notes the proposed changes but does not formally oppose them, does not write to Commonwealth ministers, does not make a submission to NEMA, does not promote the petition and does not issue a media statement.

This option is not recommended. It would forgo Council's opportunity to have its position on record with the Commonwealth during the consultation period and would leave the community without Council's support in participating in the process.

CONSULTATION (Internal/External)

Internal: Chief Executive Officer; Director Infrastructure Services; Director Corporate Services.

External: Local Government Association of Queensland (LGAQ); Office of the Minister for Local Government and Water.

INTERESTED PARTIES

Queensland Government; Australian Government; Local Government Association of Queensland; Quilpie Shire community.

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Section 4 of the *Local Government Act 2009* (Qld) provides that a local government must pursue the well-being of the local government area and its present and future residents. Advocacy on matters that directly affect the financial sustainability and disaster resilience of Quilpie Shire is consistent with this obligation. Council has both the power and the responsibility to represent the interests of its community in relation to decisions made by other levels of government that affect that well-being.

The *Disaster Management Act 2003* (Qld) establishes the legislative framework for disaster management in Queensland. Section 4A(c) of the Act provides that local governments are primarily responsible for managing disaster events in their local government area. Section 30 sets out the functions of the Local Disaster Management Group, which include ensuring that disaster management and disaster operations in the area are consistent with the State's strategic policy framework and that the community is able to effectively prepare for, respond to and recover from disasters.

The proposed DRFA changes directly undermine Council's capacity to meet these legislative obligations. If Commonwealth funding for infrastructure restoration is materially reduced, Council's ability to lead recovery operations and restore the community to pre-disaster conditions is compromised. Advocating for the retention of adequate Commonwealth funding arrangements is consistent with Council's statutory role under the Act.

The *Queensland Reconstruction Authority Act 2011* (Qld) establishes the Queensland Reconstruction Authority as the lead agency for disaster recovery and resilience policy in Queensland. The DRFA is the primary funding mechanism through which the Authority administers infrastructure restoration works on behalf of impacted councils. A reduction in Commonwealth funding under the proposed 50/50 model would directly affect the quantum of funding available for Authority-administered works in Quilpie Shire following a declared disaster event.

No unmanaged legal risks arise from this report.

POLICY IMPLICATIONS

Council's Local Disaster Management Plan (LDMP) is the overarching policy framework governing Council's obligations to prepare for, respond to and recover from disaster events in the Quilpie Shire. The LDMP is supported by the Local Recovery and Resilience Plan and the Local Resilience Action Plan (LRAP), which identify specific projects and actions to build community resilience and facilitate recovery following disaster events.

The proposed changes to the DRFA directly threaten Council's capacity to deliver on the commitments contained in these plans. Projects identified in the LRAP that rely on DRFA-sourced

funding for infrastructure restoration and resilience works would be at risk if the Commonwealth's contribution is reduced under the proposed 50/50 model. Council cannot deliver on its own policy obligations to the community if the funding underpinning those obligations is materially cut.

The proposed removal of Category D Betterment funding further undermines the LRAP's intent. Betterment investment is central to building back better after disasters and reducing the community's vulnerability to future events — a core objective of both the Local Recovery and Resilience Plan and the LRAP. Without it, the cycle of damage and restoration continues at increasing cost and with diminishing return.

Advocacy to retain adequate Commonwealth disaster recovery funding arrangements is not only consistent with these plans — it is necessary to give them effect.

FINANCIAL AND RESOURCE IMPLICATIONS

The proposed changes to the DRFA, if implemented, would have significant financial implications for Council. Under the current arrangements, Queensland has historically received approximately 64 to 65 per cent of disaster recovery costs from the Commonwealth. A shift to 50/50 cost-sharing would materially increase the financial burden on Council and the State in the recovery phase following a declared disaster. Council is not in a financial position to absorb this additional burden without significant impact on its operational and capital programmes.

ASSET MANAGEMENT IMPLICATIONS

The proposed changes to the DRFA would directly affect Council's capacity to restore and improve infrastructure and essential services assets following disaster events. The removal of Category D Betterment funding in particular would reduce Council's ability to rebuild assets to a higher standard, increasing the risk of repeated damage in future events.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework.

The proposed changes to the DRFA represent a material and emerging risk to Council's financial sustainability and its capacity to fulfil its statutory disaster management obligations. The risk is external in origin and cannot be mitigated through Council's internal controls alone. The actions recommended in this report — formal opposition, correspondence to Commonwealth ministers, a NEMA submission, community petition promotion and a media statement — represent Council's available risk treatment within the consultation period.

If the proposed changes are implemented without amendment, the residual risk to Council is extreme. A council of Quilpie Shire's size and financial capacity cannot absorb an increased share of disaster recovery costs. The consequence of that risk eventuating is unrestored infrastructure, depleted reserves and a community unable to recover to pre-disaster conditions in a reasonable timeframe.

Table 1 Risk register

| Risk Name and Description | Current Controls | Impacts | Risk Assessment | | | Risk Treatment |
|--|---|--|-----------------|-------------|-------------|--|
| | | | Likelihood | Consequence | Risk Rating | |
| Reduced Commonwealth disaster recovery funding — proposed 50/50 DRFA cost-sharing model increases Council's financial exposure following a declared disaster event | Existing DRFA arrangements currently in place; LGAQ advocacy; Council participation in consultation process | Council unable to fully fund recovery of essential services following a disaster event; depletion of reserves to unsustainable levels; unrestored infrastructure with ongoing community impact | B - Likely | 4 - Major | E - Extreme | Authorise formal opposition and correspondence to ministers; lodge formal submission to NEMA; promote community petition; issue media statement; monitor consultation outcomes and advocate through LGAQ |
| Removal of betterment funding — cancellation of Category D Betterment and DRFA Efficiencies programs increases vulnerability of Council assets to repeated disaster damage | Nil — programs proposed for cancellation | Repeated damage to infrastructure in successive disaster events at increasing cost; LRAP projects reliant on betterment funding unable to proceed; reduced asset standard over time | B - Likely | 4 - Major | E - Extreme | Include retention of betterment programs as a specific ground of opposition in correspondence and NEMA submission; advocate through LGAQ |

HUMAN RIGHTS CONSIDERATION

Section 58 of the *Human Rights Act 2019* (Qld) requires Council to act compatibly with human rights and to give proper consideration to human rights in decision-making. The proposed changes to the DRFA directly engage the following rights under the Act:

- the right to recognition and equality before the law (s 15) — the proposed 50/50 cost-sharing model imposes a disproportionate burden on remote and regional communities with constrained financial capacity, raising equity concerns in the distribution of Commonwealth disaster recovery support
- the right to property (s 24) — the proposed changes reduce Council's capacity to restore infrastructure and assets following disaster events, with direct consequences for residents whose property, livelihoods and access to essential services depend on that infrastructure
- the right to take part in public life (s 23) — promoting the community petition and authorising a formal NEMA submission supports the right of Quilpie Shire residents to participate in decisions that directly affect their community.

The actions recommended in this report are compatible with human rights. No adverse human rights impacts arise.

Minister for Local Government
and Water and Minister for Fire,
Disaster Recovery and Volunteers

DELIVERING
FOR QUEENSLAND



Queensland
Government

Our ref: CTS 11263/26

10 June 2026

1 William Street Brisbane
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Queensland 4001 Australia
Telephone +61 7 3719 7420
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Website www.qld.gov.au

RE: STOP CANBERRA'S DISASTER RECOVERY CUTS

Dear Mayors, Councillors and CEOs,

I am writing to you to provide information on the proposed cuts by the Albanese Labor Government to the Disaster Recovery Funding Arrangements (DRFA) and to seek your Council's support in opposing them.

These changes were quietly announced on Friday 5th June 2026 in a 5pm media release. They will fundamentally alter the way disaster response and recovery is managed in Queensland.

In their current form, these changes have the potential to financially break Councils.

What the proposed changes mean for your Council:

- A shift to a flat 50/50 cost-sharing arrangement. Queensland currently receives up to 75 cents in every dollar from the Commonwealth. Under the proposed changes QLD communities stand to lose out on hundreds of millions of dollars of funding annually
- Betterment funding has been slashed. Access to programs such as Category D Betterment and DRFA Efficiencies which have been enormously successful in protecting Queenslanders is over
- The Disaster Ready Fund which the Commonwealth refers to as a replacement for these cancelled Betterment programs has been cut from \$200 to \$142.5 million in FY 2026/27.

The window to act is narrow. The Federal Government has opened a two-month consultation period. **I am asking your Council to do four things:**

- sign the petition at listen2qld.com/disaster-funding and promote it within your communities
- make a formal submission to NEMA regarding the proposed DRFA changes
- pass a council motion opposing the changes and share this with your local media markets
- write to your Federal MP and Senator calling on them to oppose these changes.

Every natural disaster that has hit your community has been previously met by a fair and effective framework that brought all three levels of government together. The Albanese Government wants to walk away from that deal. I ask you to join me as we fight to keep it.

If we lose our world class disaster response and recovery framework now, it will be Queensland communities who suffer.

Yours sincerely

ANN LEAHY MP
Minister for Local Government and Water
Minister for Fire, Disaster Recovery and Volunteers

15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at **insert time** to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

| Agenda Item | Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>) | Overview |
|--|---|--|
| 15.1 Amended 2025/26 Budget - 16 June 2026 | | This report presents an Amended Budget for 2025/26 for Council’s consideration and adoption. |

16 LATE ITEMS

17 GENERAL BUSINESS**17.1 NOTICE OF RESCISSION - RESOLUTION QSC234-10-25****IX: 276288****Attachments: 1. 2026 06 IX276128 Outstanding Debtor Account Demand – Kene Excavations**

I, Councillor Ben Hall, give notice that at the next Ordinary Meeting of Council to be held on 16 June 2026, I intend to move the following rescission motion:

MOTION

1. That Council:
 - (a) Rescind Resolution QSC234-10-25, made at the Ordinary Meeting of Council on 28 October 2025, which awarded T05 25-26 Sale and Removal of House – 49 Boonkai Street, Quilpie QLD 4480 to Lennard Kenny (Kene Excavations), accepting a tendered offer of \$85,000.00, on the grounds that the tenderer has failed to pay the purchase price and has not responded to Council's formal demand;
 - (b) Authorise the cancellation of the invoice of sale and removal issued to Kene Excavations; and
 - (c) Authorise the Chief Executive Officer to take all necessary steps to dispose of the property at 49 Boonkai Street, Quilpie QLD 4480 in accordance with the procurement requirements of the *Local Government Regulation 2012* (Qld).

RATIONALE**Background**

At the Ordinary Meeting of Council on 28 October 2025, Council resolved (Resolution QSC234-10-25) to award T05 25-26 Sale and Removal of House – 49 Boonkai Street, Quilpie QLD 4480 to Lennard Kenny (trading as Kene Excavations), accepting a tendered offer of \$85,000.00. On 5 November 2025, Council issued a notice of successful tender to Lennard Kenny confirming acceptance of the offer of \$85,000.00 and advising that an invoice would follow, payable prior to removal of the property.

Non-payment and formal demand

Despite the notice of successful tender, Mr Kenny has not paid the purchase price. Council officers made numerous attempts to contact Mr Kenny and received no response. A formal demand letter was issued to Kene Excavations on 2 June 2026 requiring payment within seven days. That demand expired on 9 June 2026 without payment or response.

Eligibility for rescission

Section 262 of the *Local Government Regulation 2012* (Qld) provides for the repeal or amendment of a resolution of a local government. A resolution may be rescinded provided it has not been acted upon. No contract has been executed, no transfer of the asset has occurred, and no consideration has been received by Council. Resolution QSC234-10-25 has not been acted upon and is eligible for rescission.

Risk to Council

Allowing the resolution to remain in force without any prospect of performance creates ongoing uncertainty over the status of the asset and Council's ability to deal with it. Rescission allows Council

to take lawful steps to re-advertise the tender or otherwise dispose of the asset in accordance with the *Local Government Act 2009* (Qld) and the *Local Government Regulation 2012* (Qld).

I commend this Notice of Rescission to Council.



Quilpie Shire Council
P: 07 4656 0500
E: admin@quilpie.qld.gov.au
A: 50 Broilga Street, Quilpie Q 4480
P: PO Box 57, Quilpie QLD 4480
W: quilpie.qld.gov.au
ABN 53 680 434 639

Our Reference: 276128 : Mwewa Chisenga

2 June 2026

Kene Excavations
19 Somerwil Crescent
BELLBIRD PARK
BRISBANE QLD 4300

Email: lennykenny246@gmail.com

Dear Sir/Madam

RE: OUTSTANDING DEBTOR ACCOUNT - DEMAND

I refer to the above and the amount of \$ 93,500 on invoice 115064 being outstanding debtor charges and note that payment has not been received.

The amount outstanding is 120 days overdue. Despite numerous reminders, no action has been taken by you regarding paying your account. Accordingly, we advise that if full payment of \$93,500 is not received by this office within 7 days of the date of this letter, the matter will be referred to the next meeting of Council for instructions for further debt recovery action.

Should you have any queries about your account or wish to discuss making a payment agreement, please do not hesitate to contact Hannah Tully, Community and Business Development Officer (Acting) on (07) 4656 0500 to discuss this matter further.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Mwewa Chisenga'.

Mwewa Chisenga
DEPUTY DIRECTOR CORPORATE SERVICES

Enc: Account Statement



Street Address 50 Broлга Street, Quilpie
Phone (07) 4656 0500 **Facsimile** (07) 4656 1441
Email admin@quilpie.qld.gov.au **Web** www.quilpie.qld.gov.au
All correspondence to be addressed to:
 Chief Executive Officer. PO Box 57, Quilpie QLD 4480
ABN 53 680 434 639

Kene Excavations
 19 Somerwil Crescent
 BELLBIRD PARK
 BRISBANE QLD 4300

Postal Address:
 QUILPIE SHIRE COUNCIL
 PO BOX 57
 QUILPIE QLD 4480

ABN 53680434639

STATEMENT

| DATE | ACCOUNT REFERENCE |
|------------|-------------------|
| 02-06-2026 | KENNYLEN |

| DETAILS | DEBIT | CREDIT | BALANCE |
|---|-----------|--------|--------------------|
| 05-11-2025 Invoice: T05 25-26 Sale & 115064 | 93,500.00 | | 93,500.00 |
| BALANCE DUE | | | \$93,500.00 |



Biller Code: 504407
Ref: 30020853

If receipt required mark X in this square.

REMITTANCE ADVICE

Please return with payment.
Please advise if these details are incorrect.

Name Kene Excavations
 19 Somerwil Crescent
 BELLBIRD PARK
 BRISBANE QLD 4300

QUILPIE SHIRE COUNCIL
 PO BOX 57
 QUILPIE QLD 4480

ACCOUNT REFERENCE KENNYLEN

DATE 02-06-2026

BALANCE DUE

93,500.00



Street Address 50 Broлга Street, Quilpie
Phone (07) 4656 0500 **Facsimile** (07) 4656 1441
Email admin@quilpie.qld.gov.au **Web** www.quilpie.qld.gov.au
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 PO BOX 57
 QUILPIE QLD 4480

ABN 53680434639

TAX INVOICE REPRINT

| DATE | INVOICE NUMBER |
|------------|----------------|
| 05-11-2025 | 115064 |

| DETAILS | DEBIT | CREDIT | BALANCE |
|--|-----------|------------|--------------------------------|
| * T05 25-26 Sale & Removal 49 Boonkai St | 93,500.00 | | 93,500.00 |
| DUE DATE | | 05-11-2025 | BALANCE DUE \$93,500.00 |

* indicates Taxable Supply
 This invoice includes \$8,500.00 GST



Biller Code: 504407
Ref: 30020853

If receipt required mark X in this square.

REMITTANCE ADVICE

Please return with payment
 Please advise if these details are incorrect.

Kene Excavations
 19 Somerwil Crescent
 BELLBIRD PARK
 BRISBANE QLD 4300

Postal Address: QUILPIE SHIRE COUNCIL
 PO BOX 57
 QUILPIE QLD 4480

ABN 53680434639

| | | | | | | |
|-------------------|----------|--------|------|------------|-------------|-----------|
| ACCOUNT REFERENCE | KENNYLEN | 115064 | DATE | 05-11-2025 | BALANCE DUE | 93,500.00 |
|-------------------|----------|--------|------|------------|-------------|-----------|

18 MEETING DATES