



ORDINARY MEETING AGENDA

Thursday 29 January 2026
commencing at 9:30 AM

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

22 January 2026

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Thursday 29 January 2026**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Thursday 29 January 2026**, commencing at **9:30 AM**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Thursday 29 January 2026
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 CONDOLENCES**
- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON WEDNESDAY 17 DECEMBER 2025

IX: 271729

Author: Callie Dabovich, Executive Officer

Authorisors: Justin Hancock, Chief Executive Officer

Attachments: 1. Minutes of the Council Meeting held on 17 December 2025

RECOMMENDATION

That the Minutes of the Council Meeting held on 17 December 2025 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Wednesday 17 December 2025

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON WEDNESDAY, 17 DECEMBER 2025 AT 9.30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 11:06 am.

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Community and Business Development), Eng Lim (Director Infrastructure Services), Ms Sharon Frank (Director Corporate Services) and Callie Dabovich (Secretariat).

3 APOLOGIES

Nil

4 CONDOLENCES

On behalf of Council, formal condolences were extended to the family of the late Michael O'Brien.

During the meeting, Council noted the passing of Heather Myles and expressed the intention to send formal condolences to her family.

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON WEDNESDAY 19 NOVEMBER 2025

RESOLUTION NO: (QSC250-12-25)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That the Minutes of the Council Meeting held on 19 November 2025 be received and the recommendations therein be adopted.

5/0

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON FRIDAY 5 DECEMBER 2025

RESOLUTION NO: (QSC251-12-25)

Moved: Deputy Mayor Roger Volz
 Seconded: Cr Tony Lander

That the Minutes of the Special Council Meeting held on 5 December 2025 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Details	Date	Location	Hall	Volz	Barnes	Lander	Milosevic
Ordinary Meeting	19.11.25	Boardroom	1	1	1	1	1
Water Community Session - Eromanga	20.11.25	Eromanga	1	1	1		
Christmas in the Gallery Opening- VIC	22.11.25	Quilpie		1	1		
Year 10 Graduation dinner - Quilpie State College	27.11.25	Quilpie	1	1	1		
Quilpie Swimming Carnival	28.11.25	Quilpie	1	1	1		
Eromanga State School - awards	02.12.25	Eromanga	1	1	1		
St Finbarr's School - awards	03.12.25	Quilpie	1	1	1		1
LGAQ Webinar	04.12.25	Teams		1	1		
Quilpie State College - awards	04.12.25	Quilpie	1	1	1		1
Special Meeting	05.12.25	Boardroom	1	1	1	1	
Councillor Briefing Session	05.12.25	Boardroom	1	1	1	1	
2025 Staff Christmas Party	05.12.25	Quilpie	1	1	1	1	
Seniors' Christmas Lunch	12.12.25	Quilpie	1				
Telecommunication Resilience Review	12.12.25	Quilpie	1				
Town Xmas Party - Local buy voucher draw	12.12.25	Quilpie	1	1			
Telstra Briefing	16.12.25	Online		1			

9 COUNCILLOR PORTFOLIO REPORTS

Council acknowledged the opening of Christmas in the Gallery and the incredible display designed by the Visitor Information staff.

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report outlines the key activities and achievements of the Infrastructure Services Directorate for November 2025. It summarises the progress of major infrastructure projects, routine maintenance across the Shire, and the continuing delivery of flood-damage restoration works. Council operations have largely returned to standard levels, with additional support provided for emergent works on Department of Transport and Main Roads (TMR) networks.

RESOLUTION NO: (QSC252-12-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Milan Milosevic

5/0

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 PEST AND LIVESTOCK MANAGEMENT REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

RESOLUTION NO: (QSC253-12-25)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

5/0

10.2.2 TOURISM STATUS REPORT

EXECUTIVE SUMMARY

This report provides Council with an update on Visitor Information Centre (VIC) operations and tourism activities in Quilpie Shire for the period October to December 2025.

Key highlights include:

- The Bronze Award at the 2025 Queensland Tourism Awards.
- Significant progress in tourism product development, including new itineraries, packages, and reservation systems.
- Positive engagement and visitation outcomes across VIC, social media, and local exhibitions despite early-year flooding impacts.

RESOLUTION NO: (QSC254-12-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

5/0

10.2.3 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

November saw strong community engagement across health and wellbeing initiatives, with popular programs such as After School Craft, Youth Group, and Aqua Exercise attracting solid participation. Planning progressed for the Quilpie Health Expo 2026 and the launch of Cook + Connect, while TRACC's Christmas Wreath Workshops drew high interest region-wide. Key NDIS updates included the upcoming rollout of computer-generated plans and continued uncertainty around Thriving Kids funding. The Community Health Survey highlighted the need for medical transport services, prompting discussions with Goondiwindi Regional Council on their successful Meditrans model. Cultural and library programs were well attended, including the Cinderella Spinderella performance and First 5 Forever Christmas Party, alongside digital literacy workshops and school holiday preparations.

RESOLUTION NO: (QSC255-12-25)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

5/0

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 CORPORATE SERVICES STATUS REPORT****EXECUTIVE SUMMARY**

This report is to provide Council with an update on Corporate Services for the month of November 2025.

RESOLUTION NO: (QSC256-12-25)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

5/0

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

This report updates Council on key activities within the Chief Executive Officer's portfolio, including the approved Ministerial Exemption for a staff housing sale, community distribution of the Adavale Options Discussion Paper, and the submission of a variation request for the Growing Regions Program.

RESOLUTION NO: (QSC257-12-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

5/0

Council observed a minute of silence for the victims of the Bondi Beach tragedy.

Following a lunch adjournment from 12:31 PM to 1:17 PM, the meeting resumed.

11 INFRASTRUCTURE SERVICES

Nil

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE GRANT APPLICATION - QUILPIE COMMUNITY CHURCH

EXECUTIVE SUMMARY

Quilpie Community Church holds non-denominational services at the Quilpie Shire Hall Supper Room. Council previously approved an in-kind community assistance grant for the first Sunday of each month until 21 December 2025.

The Church, represented by Sandra Mocke, submitted a new application requesting in-kind use of the Supper Room and kitchen on the 1st and 3rd Sunday of each month from 4 January to 20 December 2026. Approving this request allows the Church to continue holding services while maintaining Council oversight.

RESOLUTION NO: (QSC258-12-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council

1. Acknowledges receipt of the Community Assistance Grant application submitted by Quilpie Community Church; and
2. Approves the Church's request for in-kind use of the Quilpie Shire Hall Supper Room and kitchen on the 1st and 3rd Sunday of each month from 4 January to 20 December 2026, on the condition that the Supper Room and kitchen remain clean and tidy after each service.

5/0

12.2 ANIMAL REGISTRATION INSPECTION PROGRAM**EXECUTIVE SUMMARY**

The *Animal Management (Cats and Dogs) Act 2008* requires all dogs in Queensland to be registered once they are over 12 weeks old. Exceptions include dogs kept by a pound or shelter, government entity dogs, working dogs (as defined in the Act), or other classes of dogs prescribed under regulation.

This report seeks Council approval for a systematic Approved Inspection Program in the Quilpie and Eromanga townships to ensure compliance with dog registration requirements. Approval authorises Council officers and appointed staff from Balonne Shire Council to conduct inspections.

The program is scheduled to commence 1 March 2026 and will run for up to six months, consistent with the Act. A communications campaign will inform residents of the program.

RESOLUTION NO: (QSC259-12-25)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council

1. Approves a systematic Approved Inspection Program in the Quilpie and Eromanga townships, commencing 1 March 2026, for up to six months, to ensure compliance with dog registration requirements under the *Animal Management (Cats and Dogs) Act 2008*.

5/0

Deputy Director Corporate Services, Mwewa Chisenga, entered the meeting at 1:20pm

13 FINANCE**13.1 FINANCIAL SERVICES REPORT MONTH ENDED 30 NOVEMBER 2025****EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* (Qld) for the period ended 30 November 2025.

RESOLUTION NO: (QSC260-12-25)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council receive and note the Monthly Finance Report for the period ending 30 November 2025.

5/0

14 GOVERNANCE

14.1 QUEENSLAND AUDIT OFFICE - FINAL MANAGEMENT REPORT 2024/25

EXECUTIVE SUMMARY

This report presents the Queensland Audit Office (QAO) Final Management Report for the financial year 2024/25. The report confirms the audit outcome for the year. The Mayor will present the Final Management Report to Council in compliance with legislative requirements.

RESOLUTION NO: (QSC261-12-25)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Tony Lander

That Council receive and note the Queensland Audit Office Final Management Report for 2024/25, as presented by the Mayor, in accordance with Section 213(3) of the *Local Government Regulation 2012*.

5/0

15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

Agenda Item	Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
15.1 Request for Sealing - Keeroongooloo Road (Update)	(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	This report provides an update on the progress of discussions and cost estimates and seeks Council endorsement to execute a Roadwork Agreement with GPC. The agreement formalises the sealing of 18.7 km of Keeroongooloo Road, enabling coordination with QRA-funded flood

		reinstatement works to minimise mobilisation costs, ensure timely delivery, and achieve cost efficiencies.
15.2 RFQL 02 25-26 Flood Damage Sealed Road Reconstruction Kyabra Rd Pkg and RFQL20 25-26 Reconstruction of Sealed Roads Pkg - Update	(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	The report outlines the recommended contractual variations, associated costs, and delivery options for both projects, and now seeks Council's approval to progress the works in accordance with the options presented.
15.3 Recovery of Rate Arrears - Advanced Debt Recovery Action	(f.) starting or defending legal proceedings involving the local government (h.) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage	Debt recovery activity was temporarily paused due to the flood event. With recovery operations now stabilised, Council is resuming advanced debt recovery actions in accordance with the <i>Local Government Regulation 2012</i> and Council's Recovery of Overdue Rates and Charges Policy (F.10). The report outlines: <ul style="list-style-type: none"> properties where Council has completed the debt recovery process and acquired land for unpaid rates and charges assessments with significant arrears being progressed or where debt recovery was on hold due to flood event new assessments now three years or more overdue petroleum leases with overdue rates recommended next steps, including issuing letters of demand and progressing legal recovery where appropriate.

MOVE INTO CLOSED SESSION

RESOLUTION NO: (QSC262-12-25)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Lyn Barnes

That Council moves into closed session at 1:30 PM

5/0

1:53 PM: Rates Officer Alisha Moody entered the meeting.

2:16 PM: Rates Officer Alisha Moody exited the meeting.

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC263-12-25)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Milan Milosevic

That Council moves out of closed session and resumes the Ordinary Meeting at 2:16 PM.

5/0

15.1 REQUEST FOR SEALING - KEEROONGOOLOO ROAD (UPDATE)

EXECUTIVE SUMMARY

In 2022, Georgina Pastoral Company Pty Ltd (Keeroongooloo Station) requested that Council consider sealing Keeroongooloo Road at their cost. At the Ordinary Council Meeting on 21 March 2023, Council resolved (QSC048-03-23) to support the sealing of the road with all maintenance, preparation, sealing, and bitumen costs incurred by Georgina Pastoral Company Pty Ltd on a cost-recovery basis.

This report provides an update on the progress of discussions and cost estimates and seeks Council endorsement to execute a Roadwork Agreement with Georgina Pastoral Company Pty Ltd. The agreement formalises the sealing of 18.7 km of Keeroongooloo Road, enabling coordination with QRA-funded flood reinstatement works to minimise mobilisation costs, ensure timely delivery, and achieve cost efficiencies.

RESOLUTION NO: (QSC264-12-25)

Moved: Cr Tony Lander
Seconded: Deputy Mayor Roger Volz

That Council:

1. Endorse execution of the *Roadwork Agreement (Reinstatement and Upgrade)* with Georgina Pastoral Company Pty Ltd for sealing 18.7 km of Keeroongooloo Road, as detailed in Attachment 1.
2. Authorise the Chief Executive Officer to finalise and execute the agreement as a deed under delegated authority in accordance with section 236 of the *Local Government Act 2009* (Qld).
3. Acknowledge that Georgina Pastoral Company Pty Ltd will fully fund the upgrade (two-coat bitumen seal, 4 metres wide), including an initial advance payment of \$295,500 and the remaining balance via equal half-yearly instalments aligned with Council rate notices over the next three financial years.

4. Note that the agreement enables the upgrade works to be coordinated efficiently with QRA-funded flood reinstatement works, minimising mobilisation costs and improving project delivery outcomes.
5. Approve the use of a special charge mechanism to secure payment of the remaining balance in accordance with section 94 of the *Local Government Act 2009* (Qld) and Chapter 4 Part 6 of the *Local Government Regulation 2012* (Qld).

5/0

15.2 RFQL 02 25-26 FLOOD DAMAGE SEALED ROAD RECONSTRUCTION KYABRA RD PKG AND RFQL20 25-26 RECONSTRUCTION OF SEALED ROADS PKG - UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an update on the progress of negotiations undertaken by Council officers in relation to RFQL 02 25–26 – Flood Damage Sealed Road Reconstruction: Kyabra Road Package, as well as proposed variations associated with the already awarded RFQL 20 25–26 – Flood Damage Sealed Road Reconstruction: Package 1.

The report outlines the recommended contractual variations, associated costs, and delivery options for both projects, and now seeks Council's approval to progress the works in accordance with the options presented.

RESOLUTION NO: (QSC265-12-25)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

That Council:

1. Accept Variation 01, valued at \$230,855.14 including GST (\$209,868.31 excluding GST), under the current RFQL20 25–26 contract with Stabilcorp Pty Ltd;
2. Approve Variation 02, valued at \$330,633.59 including GST (\$300,575.99 excluding GST), for the stabilisation and bitumen sealing components of the Kyabra Road works (RFQL02 25–26) to be delivered by Stabilcorp Pty Ltd under the existing contract rates;
3. Engage contractors through Council's Register of Pre-Qualified Suppliers of Road and Civil Construction to undertake the remaining Kyabra Road works listed under NPV 01 (RFQL02 25–26), provided the total cost is within budget; and
4. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract, including without limitation, any options and/or variations as per Council's procurement policy.

5/0

15.3 RECOVERY OF RATE ARREARS - ADVANCED DEBT RECOVERY ACTION

EXECUTIVE SUMMARY

This report provides Councillors with an update on the status of rate arrears subject to advanced debt recovery action, including properties already acquired by Council for overdue rates and charges, and assessments where further recovery action is proposed.

Debt recovery activity was temporarily paused due to the flood event. With recovery operations now stabilised, Council is resuming advanced debt recovery actions in accordance with the *Local Government Regulation 2012* and Council's Recovery of Overdue Rates and Charges Policy (F.10).

The report outlines:

- properties where Council has completed the debt recovery process and acquired land for unpaid rates and charges
- assessments with significant arrears being progressed or where debt recovery was on hold due to flood event
- new assessments now three years or more overdue
- petroleum leases with overdue rates
- recommended next steps, including issuing letters of demand and progressing legal recovery where appropriate.

RESOLUTION NO: (QSC266-12-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Notes the status of rate arrears subject to advanced debt recovery action as outlined in this report; and
2. Endorses the continuation of advanced debt recovery actions, including the issue of letters of demand and progression to legal recovery where required, in accordance with the *Local Government Regulation 2012* and Council's Recovery of Overdue Rates and Charges Policy.

5/0

16 LATE ITEMS**16.1 AGISTMENT EXTENSION FOR DILLON'S WELL - SCOTT EDWARDS****EXECUTIVE SUMMARY**

At the June 2025 Ordinary Meeting, Council approved an application from Scott and Mel Edwards to agist 40–50 heifers on Dillon's Well Reserve for a three-month period. This approval expired on 5 December 2025.

Scott and Mel Edwards have since requested an extension of the agistment agreement until 31 March 2026. They have advised they have secured alternative agistment from that date.

The Pest and Livestock Management Coordinator has confirmed that Dillon's Well Reserve remains in suitable condition to support the stock for the proposed extension period.

RESOLUTION NO: (QSC267-12-25)

Moved: Cr Tony Lander

Seconded: Cr Milan Milosevic

That Council:

1. Acknowledges receipt of the request from Scott and Mel Edwards to extend the agistment of 40–50 heifers on Dillon's Well Reserve until 31 March 2026; and
2. Approves the extension in accordance with Council's Schedule of Fees and Charges.

5/0

16.2 RFQL06 25-26 FLOOD DAMAGE TOBERMORY AREA SCREENING**EXECUTIVE SUMMARY**

This report recommends awarding RFQL 06 25-26 – Flood Damage Tobermory Area Screening. The screening package involves material preparation at multiple pit locations across the Quilpie Shire to support the reconstruction of flood-damaged road networks.

Two conforming submissions were received from prequalified suppliers. Following evaluation, APV Contracting Pty Ltd achieved the highest weighted score and submitted the most advantageous offer to Council, demonstrating value for money and proven capability.

RESOLUTION NO: (QSC268-12-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Award RFQL 06 25-26 Flood Damage Tobermory Area Screening to APV Contracting Pty Ltd for an amount of \$1,666,108.62 including GST (\$1,514,644.20 excluding GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to s. 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy.

5/0

16.3 PURCHASE OF PEDESTRIAN BRIDGES FOR BALDY TOP WALKWAY PROJECT**EXECUTIVE SUMMARY**

This report seeks Council's approval to purchase three composite fibre pedestrian bridges from Wagners CFT Manufacturing Pty Ltd for the Baldy Top Walkway Project.

Following route changes required after the March 2025 flood event, Council must construct three pedestrian bridges to comply with legislative and regulatory requirements.

The bridges are time-critical to meet funding conditions under the *Local Roads and Community Infrastructure Program Phase 4*. Officers investigated available suppliers and concluded that Wagners CFT Manufacturing Pty Ltd is the only supplier reasonably able to deliver the bridges within the required timeframe.

The procurement is recommended under the sole-supplier exemption in section 235(a) of the *Local Government Regulation 2012 (Qld)*.

RESOLUTION NO: (QSC269-12-25)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

That Council:

1. Resolve, pursuant to section 235(a) of the *Local Government Regulation 2012 (Qld)*, that there is only one (1) supplier reasonably available to provide the composite fibre pedestrian bridges by the required date and:
 - (a) Award the purchase of three composite fibre pedestrian bridges to Wagners CFT Manufacturing Pty Ltd for \$243,721.50 including GST (\$221,565.00 Ex GST); and
 - (b) Delegate authority to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009 (Qld)* to negotiate, finalise and execute all matters relating to this project and contract, including options and variations in accordance with Council's procurement policy.

5/0

16.4 RFQL 25 25-26 FLOOD DAMAGE CANAWAY DOWNS RD PKG**EXECUTIVE SUMMARY**

This report recommends awarding RFQL 25/25–26 – Flood Damage Canaway Downs Road Package to APV Contracting Pty Ltd.

The project involves reconstruction works to sections of Canaway Downs Road damaged during the West Queensland Surface Trough event and associated rainfall and flooding between 21 March and 19 May 2025.

Two conforming submissions were received from prequalified suppliers. Following evaluation, APV Contracting Pty Ltd achieved the highest weighted score and submitted the most advantageous offer to Council, demonstrating value for money and proven capability.

RESOLUTION NO: (QSC270-12-25)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council:

1. Award RFQL 25 25-26 Flood Damage Canaway Downs Pkg to APV Contracting Pty Ltd for an amount of \$930,316.20 including GST (\$845,742.00 excluding GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to s. 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy.

5/0

16.5 AMENDMENT TO COUNCILS PURCHASING CARD LIMITS

EXECUTIVE SUMMARY

This report seeks Council's authorisation to increase the total purchasing card threshold from \$85,000 to \$120,000 and to update individual card limits. The changes align with a shift to a new corporate purchasing card system and reflect a review of actual spending patterns.

RESOLUTION NO: (QSC271-12-25)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council:

1. Amend Council's purchasing card threshold to \$120,000.00;
2. Approve the changes to the individual purchasing card limits; and
3. Authorise the Chief Executive Officer to update the Register of Delegations and Sub-Delegations with the following purchasing cards (position titles and purchasing limits).

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Councillor Lyn Barnes inquired about the completion and installation plans for the street arbours. The Director of Infrastructure Services will recirculate the arbour designs and the layout plan for the first median strip.

Councillor Lyn Barnes queried the progress on a Bureau of Meteorology (BOM) weather radar. Mayor Ben Hall advised that mayors from the South West Queensland Regional Organisation of Councils (SWQROC) met with BOM last month. Planning for a new radar will commence in 2026, with an estimated delivery timeframe of at least 3 years.

Councillor Lyn Barnes asked about releasing additional industrial land following recent enquiries. Chief Executive Officer Justin Hancock advised that planning is underway to develop more land for industrial purposes, likely for release in mid-2026.

Councillor Lyn Barnes inquired about the development and release of rural residential land. The Chief Executive Officer advised that a project manager has been engaged and has commenced final plans for the estate. The subdivision is currently forecast for completion and sale in 2027.

Councillor Lyn Barnes queried the expected timeframe for upgrades to the Bulloo Park entrance. The Director of Infrastructure Services, Eng Lim, advised the project is budgeted for, but due to staff constraints, completion is unlikely before June 2026. Director of Community and Business Development, Lisa Hamlyn, noted that the masterplan for the complex was adopted in 2015. While reviews and strategies have been discussed, it may be beneficial to plan for a full masterplan review in the 2026–27 period.

Councillor Lyn Barnes asked if anyone attended a recent community meeting at The Lake. Mayor Ben Hall advised he attended in a private capacity and provided a summary of the discussion.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Thursday 29 January 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

There being no further business the Mayor declared the meeting closed at 3:10 PM.

These Minutes are to be confirmed at the next Ordinary Meeting. In Accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Thursday 29 January 2026 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Nil

9 COUNCILLOR PORTFOLIO REPORTS

Nil

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

IX: 271597

Author: Eng Lim, Director Infrastructure Services

Authorisors: Justin Hancock, Chief Executive Officer

Attachments: 1. Proterra Group Monthly Project Report - December 2025

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report outlines the key activities and achievements of the Infrastructure Services Directorate for December 2025. It summarises the progress of major infrastructure projects, routine maintenance across the Shire, and the continuing delivery of flood-damage restoration works. Council operations have largely returned to business-as-usual.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

Council crews have resumed standard operations. Road crews continue to assist with works on TMR networks as required.

Roads

- Sealing works:** The appointed contractor completed sealing works on Adavale Black Road in early December and sections on Kyabra Road as part of the variation approved by Council at the 19 November Council Meeting.
- New Lockabie Road:** A local contractor has completed the formation of this road alignment under budget. Concrete floodway works have been completed by council staff at two locations to improve flood resilience, with a third one planned in later months.
- Community updates:** Council issued Facebook notification on the tender release for the Bob Young Memorial Park upgrade and Administration Building Landscaping projects in mid-December and another post regarding the arrival of two new articulated graders, one steel drum and a mini excavator to the depot in early January. These updates were well received and widely shared within the community, improving local awareness.

RMPC and TIDS works

- Road crews continued the maintenance works of State controlled roads under RMPC.
- The first 3 km of TIDS-related works on Adavale–Blackall Road has been sealed in mid-December 2025. One road crew is working on the remaining 3.5 km for sealing works scheduled in early March 2026.

Flood Damage Works

- **Council roads:** A detailed progress report for December 2025 is attached.
- **TMR roads:** Council has submitted a quotation to TMR on 8 December to undertake **REPA works** on Adavale–Blackall Road. Decision to award is expected soon.

Concrete and Structures

- **New Lockabie Road floodways:** Two concrete floodways have been completed, and the concrete crew is looking at the construction of a 3rd concrete floodway in later months of 2026.
- **Concrete footpaths in Quilpie:** A request for quote is being prepared to outsource the construction of several new footpaths along Buln Buln Street, Quarrion Street and Chulungra Street.
- **Opalopolis and Knot-a-Saurus footpaths in Eromanga:** Works commenced and will continue through January and February 2026.
- **Eromanga pool:** Shed is being installed by local contractor and is expected to be completed in early February.

Council Buildings and Facilities

- **3 Boobook Street and 61 Dukamurra Street (3BR):** Landscaping and installation of the garage roller doors have been completed. Parts for the front fencing works are on the way to Quilpie and upon arrival, it is anticipated that these works will be completed in early February.
- **66 Galah Street, 11 and 20 Boobook Street (3BR Oly Homes):** The appointed contractor from Longreach is gearing up to commence landscaping works in early February and it is expected to complete by March 2026.

Water and Sewerage

The team continues to implement a preventative maintenance program to repair or replace assets before failure. This proactive approach is delivering positive results.

- **Sommerfield Road water main upgrade in Quilpie**
 - Approximately 300 metres of 150 mm ductile iron water main has been installed along the western side of Sommerfield Road between Brolga Street and Quarrion Street.
 - A further 100 metres of 100 mm ductile iron water main has been installed along the eastern side of Sommerfield Road from Brolga Street, connecting into the existing water network.
 - Works have commenced on the installation of a new water main along Winchu Street between Chipu Street and Sommerfield Road.
 - Practical completion of the project is anticipated in March 2026.
- **Sewer Pumping Station 2 (Quarrion Street) in Quilpie**
 - Works commenced in December 2025, with rerouted plumbing, pump installation, associated pipework, and the installation of new manhole covers now completed.
 - Remaining works include installation of the electrical switchboard, construction of new Colourbond security fencing and commissioning.
 - Completion is anticipated in early February 2026.
- **Drinking Water Quality Management Plan (DWQMP)**
 - Further to the DWQMP Review submission to the regulator via email on 1 December 2025, the draft version of the full DWQMP was submitted to the regulator on 15 January 2026 for their review.

- The regulator is expected to review and provide feedback by late February, where they may request a few additional changes to be. This process could take another few months before the new DWQMP can be formally approved.

Town Services

In addition to routine activities such as mowing, watering, whipper-snipping, waste management, and cleaning of public amenities, the crew were heavily engaged during the Christmas period supporting a high volume of community events and functions.

Activities included venue setup and pack-down, cleaning, delivery of tables, chairs, bins, stages and BBQs, as well as facilitating one road closure. Supported several events and operations:

- **Community Events (Christmas Period)**
 - CWAATISICH Community Christmas Party
 - Library Christmas Party
 - Community Christmas Party
 - Quilpie Shire Christmas Party
- **St Finbarr**
 - End-of-year speech and associated event support
- **Quilpie State School / Town Hall**
 - End-of-year school event
- **Christmas Workshops**
 - Quilpie
 - Eromanga
 - Adavale
- **Funeral Services**
 - Support activities as required
- **Supper Room / Church Facilities**
 - Church event support

Aerodromes

- **Quilpie**
 - The Department of Transport and Main Roads (TMR) provided a 2022 Accessibility Audit Report to the Director on 17 December 2025, identifying several non-compliances within the terminal building constructed in 2018. TMR noted the availability of 50% funding through the Disability Standards Upgrade Program due on 31 March 2026.
 - A site inspection was undertaken on 13 January 2026 by the Director and the Concrete/Structures Supervisor to undertake a preliminary assessment of potential retrofit works.
 - Further discussions were held with Regional Express (REX) staff on 16 January 2026 to better understand current airline operational procedures for passengers with accessibility requirements.
- **Toompine**
 - A local contractor has been appointed to undertake the fencing works in accordance with the Remote Airports Upgrade Program (RAUP) Round 11 funding requirements.

- Materials for the works have been ordered, and construction will commence upon delivery. The works are anticipated to be completed by early March 2026.

CONSULTATION (Internal/External)

Not applicable.

LEGAL IMPLICATIONS

Nil.

FINANCIAL AND REVENUE IMPLICATIONS

All activities are being delivered within Council's approved budget.

RISK MANAGEMENT IMPLICATIONS

Risks are being managed in accordance with Council's Risk Management Policy and Framework.



**MONTHLY PROJECT REPORT
DECEMBER 2025**

**QUILPIE SHIRE COUNCIL
DRFA – FLOOD RESTORATION PROJECTS**

March 2025 event-Emergent Works Completed

March 2025-REPA Construction phase progressing



QSC – DFRA MONTHLY PROJECT REPORT

DECEMBER 2025

AMENDMENT, DISTRIBUTION and APPROVAL

ISSUE	AUTHOR	REVIEWER	APPROVED FOR ISSUE		
			NAME	SIGNATURE	DATE
1	Peter Polizzi	David Bell	Peter Polizzi		19/01/26

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QSC – DFRA MONTHLY PROJECT REPORT

DECEMBER 2025

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QSC – DFRA MONTHLY PROJECT REPORT

DECEMBER 2025

CONTRACT SUMMARY

Contract Number	RFQL13 24-25
Principal Representative's Delegate	PROTERRA GROUP
Project Manager	Peter Polizzi
Target Date for Practical Completion of March 2025 event works	30 June 2027
Target Date for Practical Completion of 23/24 event works	30 December 2026

FINANCIAL STATEMENT

Description	Status	Percentage Completed
2025-March event works Submissions		
Emergent Works	Completed	100%
Completed submissions	Completed	100%
QSC.0071;72;73;74;75;76;77;78;79;80;81;82;83;84;85;86;88 and QSC.0090.2425	Approved	14%
QSC.0102,0103, and QSC.0106	Waiting for approval	50%

Event date	Percent Complete	Estimated Final Cost
4 January 2024	74%	\$12,852,077.00
March 2025	14%	\$80,000,000.00



QSC – DFRA MONTHLY PROJECT REPORT

DECEMBER 2025

FINANCIAL DISCUSSION

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC.

For the November 2024 event, several roads were rolled over and reassessed, with the work being completed under current contracts as agreed with QRA. Costs to date on those submissions are being claimed in full from QRA.

VARIATIONS / SCOPE CHANGES

PROGRAM

Following the March 2025 weather event, Proterra Group has progressed well with assessments across the network, and this section of the work is now complete. All known damages have been claimed under the QRA guidelines, except for the section on Adavale Charleville Rd Ch75.000 that remains inaccessible due to ongoing flooding. Plans are in progress to get testing conducted to ascertain damage and the way forward.

Notably Adavale Black Road, gravel works around Adavale and Napoleon Road are completed while construction has started on several roads, reconstructing damaged sections, including Old Charleville Road.

Several screening packages have also been issued under contract for the preparation of material for all the works. As this material becomes available, physical works will commence after a tender process.

PROCUREMENT

6.1 UPCOMING TENDERS

- RFQL27 25-26 Flood Damage Trinidad Road Pkg is closed 15th Dec 2025 awaiting decision.
- RFQL23 25-26 Flood Damage Ambathala Road Pkg is out to tender and closes 16th Jan 2026.



QSC – DFRA MONTHLY PROJECT REPORT

DECEMBER 2025

6.2 TENDERS/QUOTES AWARDED- March 2025 event Works

Tender	Contractor	Value	GST	Total	Status
RFQL01 25-26 Flood Damage Adavale Black Road Pkg	Travers	\$4,210,119.66	\$463,113.16	\$4,631,131.63	Completed
RFQL04 25-26 Flood damage-Screening tender	Tolbra Earthmoving and haulage	\$500,392.72	55,039.27	550,431.99	Completed
RFQL05 25-26 Flood Damage Patricia Park Rd Pkg	APV Contracting	\$688,129.00	\$68,812.90	\$756,941.90	Completed
RFQL14 25-26 Flood damage Old Charleville Rd Pkg	SA Travers & SL Travers	\$2,551,312.44	\$255,131.24	\$2,806,443.68	Work has commenced and ongoing
RFQL16 25-26 Flood damage Napoleon Rd Pkg	APV Contracting	\$625,615.11	\$62,561.51	\$688,176.62	Completed
RFQL17 25-26 Flood damage Quilpie Screening-Part 1	Tolbra Earthmoving and haulage	\$1,593,037.99	\$159,303.80	\$1,752,341.02	Work has commenced and ongoing
RFQL20 25-26 Flood damage Sealed Road reconstruction-Pkg 1	Stabilcorp Pty Ltd	\$2,020,376.64	\$202,037.66	\$2,222,414.31	Work commenced 2/12/2025
RFQL21 25-26 Flood Damage Quilpie Screening-Part 3	APV Contracting	\$2,003,970.37	\$200,397.04	\$2,204,367.41	Work has commenced and ongoing
RFQL22 25-26 Flood Damage Quilpie Screening-Part 4	APV Contracting	\$1,648,225.05	\$164,822.51	\$1,813,047.56	Work has commenced and ongoing
RFQL06 25-26 Flood Damage Tobermory Area Screening	APV Contracting	\$1,514,644.20	\$151,464.42	\$1,666,108.62	Work has not commenced yet
RFQL25 25-26 Flood Damage Canaway Downs Rd Pkg	APV Contracting	\$845,742.00	\$84,574.20	\$930,316.20	Work has not commenced yet
RFQL20 25-26 Variations 1 & 2	Stabilcorp Pty Ltd	\$510,444.30 (contract total \$2,530,820.94)	\$51,044.43	\$561,488.73	Work has not commenced yet

**QSC – DFRA MONTHLY PROJECT REPORT****DECEMBER 2025**

Note:

denotes tenders approved on the 28 October Council Meeting,

denotes tender approved at the 5 November Council Meeting and

denotes tenders approved on 19 November Council Meeting.

denotes tenders approved on 17 December Council Meeting

6.3 GRAVEL SCREENING

RFQL17 has also been awarded to Tolbra Earthmoving and Haulage, where works have commenced on Trinidad Road and is ongoing currently.

RFQL21 was awarded to APV Contracting, and work has started near Toompine.

RFQL22 was awarded to APV Contracting. Work will start within two weeks.

RFQL06 was awarded to APV Contracting on 17 Dec 2025. Work will start TBA.

RFQL25 was awarded to APV Contracting on 17 Dec 2025. Work will start TBA.

6.4 Road Packages

RFQL16 Napoleon Rd was awarded to APV Contracting. Works was completed in late December 2025.

RFQL14 Old Charleville Rd was awarded to SA Travers & SL Travers. Work has commenced and is still ongoing.

RFQL25 Canaway Downs Rd was awarded to APV Contracting. Work has yet to commence.

6.5 WATER ISSUES

A program is in place to signpost approved water sources that are subject to agreements between local landowners and Quilpie Shire Council (QSC).

Due to prolonged extreme heat and high evaporation rates, most package areas currently have limited to no available water.

The current works program for March 2025 will be tendered to secure access to water resources until sufficient rainfall occurs. Where water sources are unavailable, water cartage will be required as the only viable option to support the works program.

**QSC – DFRA MONTHLY PROJECT REPORT****DECEMBER 2025****QRA LIAISON**

QRA staff have visited Quilpie several times since the March 2025 event and assisted with fast-tracking assessments and future financing of damage caused during that event.

There has been a change in their Regional Liaison Officer (RLO) in October 2025. Alan Kelly came to Quilpie on 3 December 2025 and met the CEO (online) and the Director Infrastructure Services and Proterra Group in person.

There is a scheduled meeting for the 22nd January to discuss progress.



QSC – DFRA MONTHLY PROJECT REPORT

DECEMBER 2025

Road seal package RFQL 20 25-26 Stabilcorp

Photos below show completed seal works on Onion Creek Rd from Stabilcorp.





QSC – DFRA MONTHLY PROJECT REPORT

DECEMBER 2025

Screening Works RFQL 17 25-26 Tolbra

Photos below show Tolbra screening on Trinidad Road, Ch 80



Photos below show Tolbra screening on Trinidad Road Ch 40

21.908

QSC – DFRA Monthly Project Report

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DECEMBER 2025





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DECEMBER 2025

RFQL14 25-26 Gravel Road Pkg Old Charleville Mascott SL/SA Travers





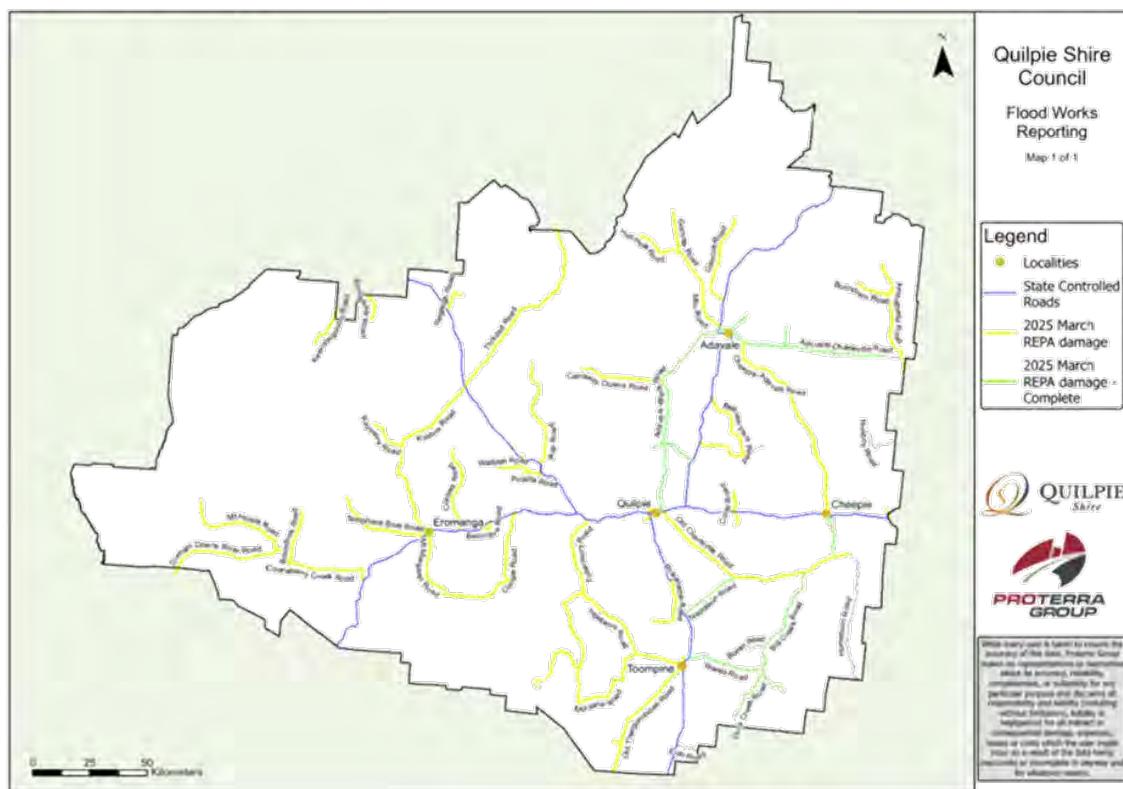
QSC – DFRA MONTHLY PROJECT REPORT

DECEMBER 2025

RFQL06 25-26 Screening Pkg APV Tobermory Ch 11



APPENDIX A – MAP



10.2 CORPORATE AND BUSINESS DEVELOPMENT STATUS REPORTS

Nil

10.3 CORPORATE SERVICES STATUS REPORTS

10.3.1 CORPORATE SERVICE STATUS REPORT - DECEMBER 2025

IX: **271661**

Author: **Mwewa Chisenga, Deputy Director of Corporate Services**

Authorisors: **Justin Hancock, Chief Executive Officer**

Sharon Frank, Director Corporate Services

Attachments: **Nil**

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report is to provide Council with an update on Corporate Services for the month of December 2025.

ACTION ITEMS

For information only.

OPERATIONAL UPDATE

Procurement of Goods and Services

- Expenditure by Area Reporting and Quilpie Area Spend Analysis prepared – monthly and year to date reporting
- Prepared the Notice of Contractual Arrangements over \$200,000 excluding GST (for the 2025/26 financial year i.e. 1 July 2025 to 6 January 2026).
- Prepared the Notice of Contracts Awarded over \$200,000 excluding GST (for the 2024/25 financial year i.e. 1 July 2025 to 31 December 2025).
- Credit Card reconciliation

Table 1 Tenders and Requests for Large Quotes

Tenders and Requests	Status
RFQL06 25-26 Flood Damage Tobermory Area Screening	Awarded
T03.1 25-26 Register of Pre-Qualified Supplier of Trades & Professional Services (Refresh)	Closed and evaluating
RFQL26 25-26 Supply & Delivery of one 2025 AWD Large Wheeled Backhoe with/without trade.	Evaluated

Tenders and Requests	Status
T07 25-26 Bob Young Memorial Park Upgrade & Administration Building Landscaping	Public tender Open
RFQL 19 25-26 Blackall Adavale Seal	Awarded
RFQL 27 25-26 Flood Damage Trinidad Road Pkg	Report submitted
RFQM08 25-26 Asset Valuation Service – Water and Sewerage	RFQ Open

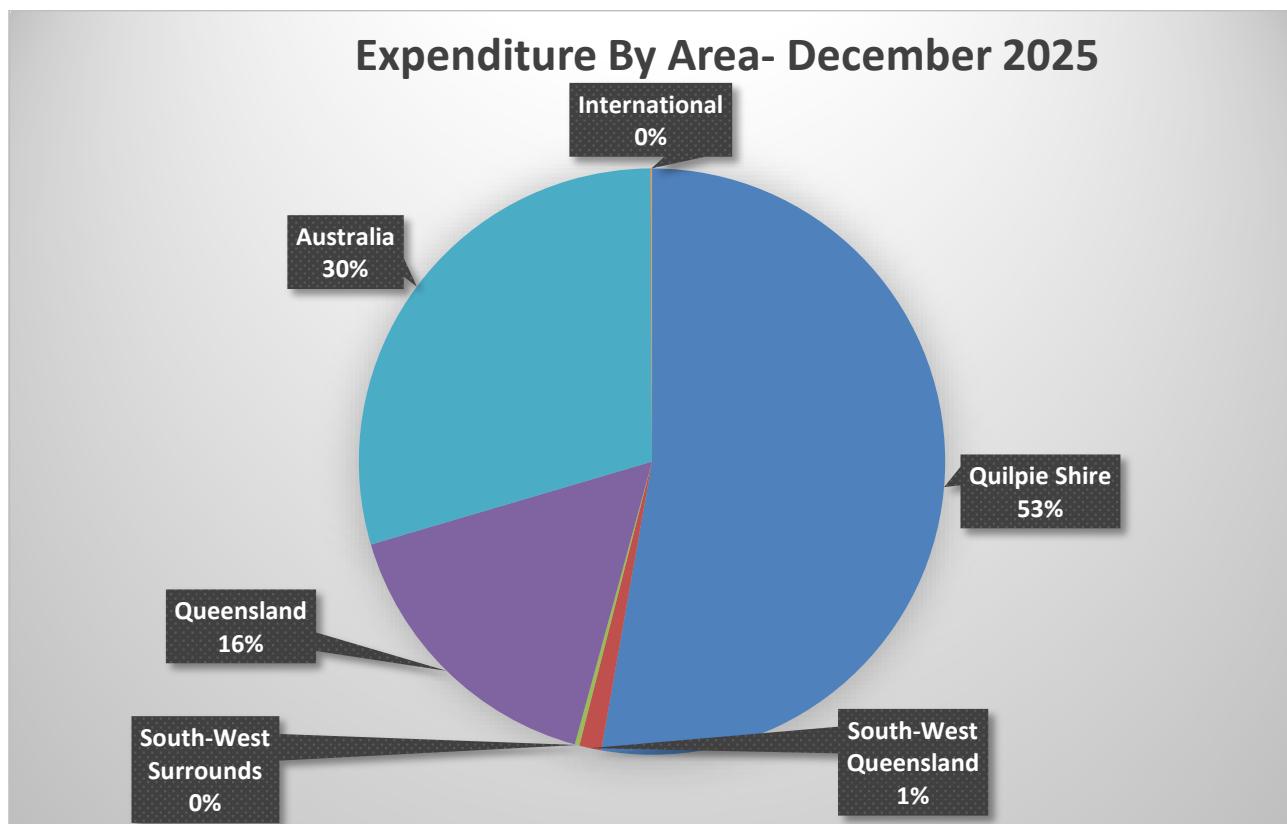
Number of purchase orders – 90

Estimated Value - \$5,363,432

Expenditure by Area Reporting

The table and graphs below provide an overview of Council's expenditure on goods and services, categorised by the locations where the businesses operate. Expenditure within the Quilpie Shire encompasses all businesses within the region, highlighting the importance of every business to our community and local economy.

Graph 1 Expenditure by Area – December 2025



Graph 2 Expenditure by Area – Year to Date 2025/26

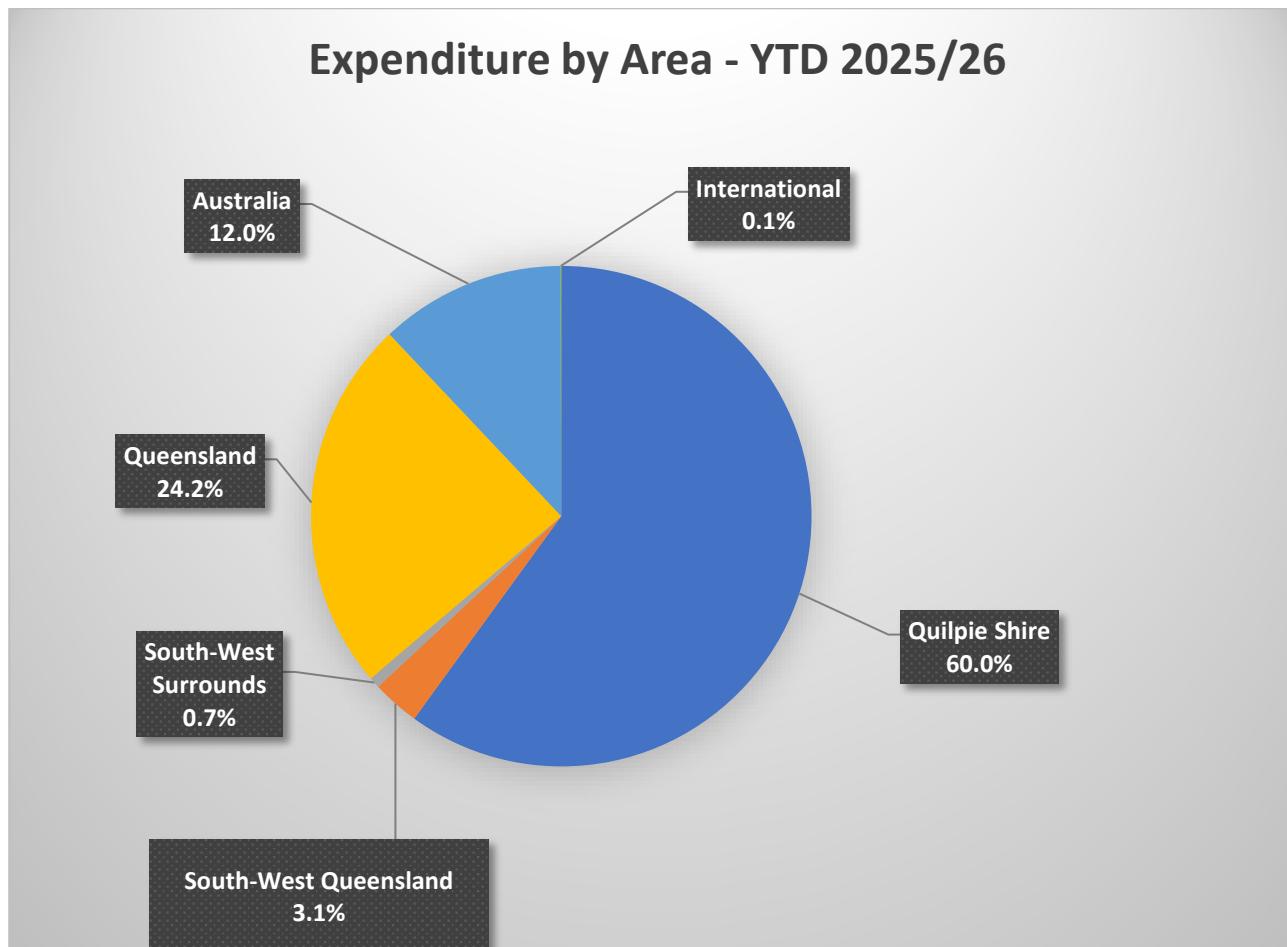


Table 2 Procurement of Goods and Services 2025/26

Procurement of Goods and Services 2025-26

Expenditure By Area

Area	July	%	August	%	September	%	October	%	November	%	December	%	YTD Total	YTD %
Quilpie Shire	1,051,032	39.7%	3,647,247	65%	2,787,026	77%	4,017,548	65%	1,557,104	56%	4,336,306	53%	17,396,264	60.0%
South-West Queensland	159,136	6.0%	321,670	6%	27,513	1%	107,723	2%	173,960	6%	99,522	1%	889,523	3.1%
South-West Surrounds	8,217	0.3%	156,616	3%	-	-	5,270	0%	2,401	0%	20,864	1%	21,335	0%
Queensland	1,272,849	48.1%	1,284,506	23%	608,133	17%	1,721,552	28%	793,969	29%	1,329,954	16%	7,010,964	24.2%
Australia	156,361	5.9%	185,007	3%	198,508	5%	296,925	5%	214,784	8%	2,423,226	29%	3,474,811	12.0%
International	-	0.0%	12,128	0%	-	0%	-	0%	-	0%	5,775	0%	17,903	0.06%
TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA	\$ 2,647,595	100%	5,607,172	100%	3,615,910	100%	6,146,148	100%	2,760,682	100%	8,216,118	100%	\$ 28,993,626	100%
TOTAL PAYMENTS	13,875,418		9,891,882		12,552,693		16,443,889		5,052,200		8,456,698		66,272,781	
Less:														
Government Agency	20,671		17,600		118,482		168,470		90,017		29,871		445,110	
Tax Payments	113,254		804,321		461,413		125,920		95,981		100,347		1,701,238	
Internal Adjustments - Quilpie Shire Council	-		-		-		-		-		-		-	
Investment Movements	10,930,000		2,875,000		8,224,000		9,900,000		2,000,000		-		33,929,000	
NAB Purchase Card	32,168		55,331		26,898		29,794		34,235		29,694		208,121	
Superannuation	69,853		73,217		105,990		73,556		71,285		74,458		468,359	
Local Government Arrangement	61,878		459,240		-		-		-		6,210		527,328	
	<u>11,227,823</u>		<u>4,284,710</u>		<u>8,936,783</u>		<u>10,297,741</u>		<u>2,291,518</u>		<u>240,580</u>		<u>37,279,155</u>	
NET CREDITOR PAYMENTS	<u>\$ 2,647,595</u>		<u>\$ 5,607,172</u>		<u>3,615,910</u>		<u>6,146,148</u>		<u>2,760,682</u>		<u>8,216,118</u>		<u>\$ 28,993,626</u>	

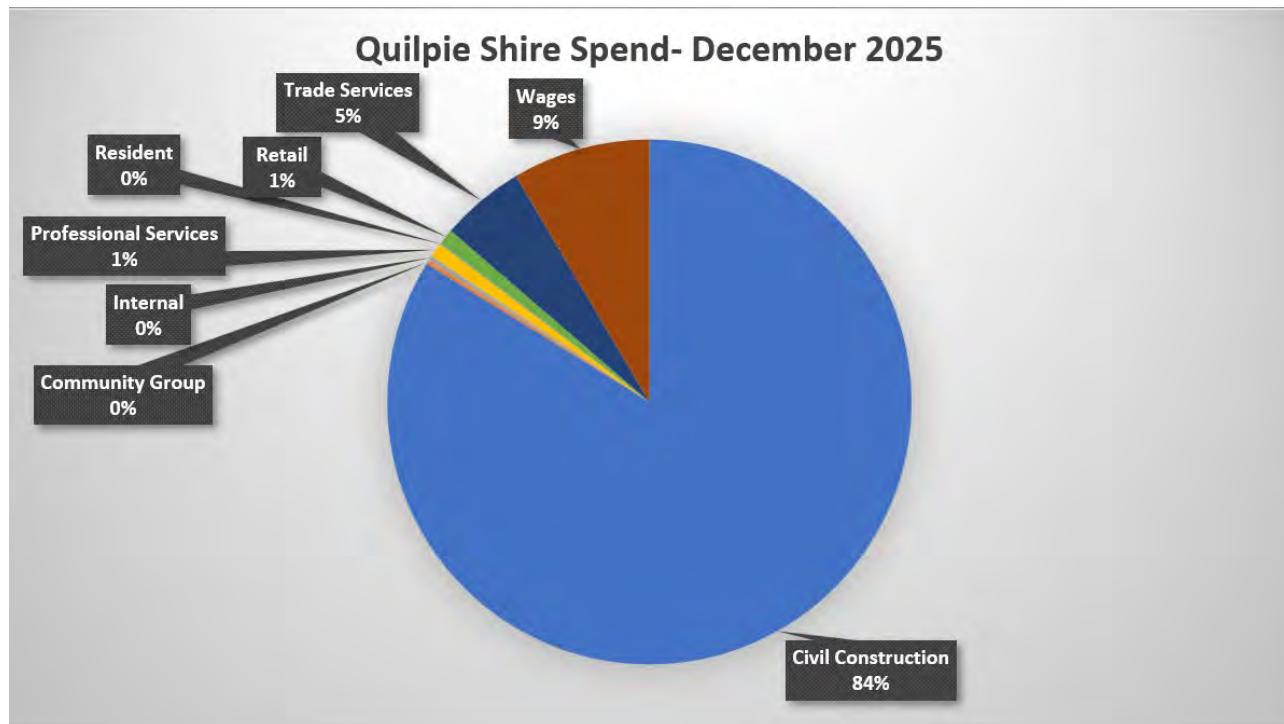
Table 3 Expenditure by Area - Definitions

Expenditure by Area - Definitions	
Area	Area Definition
Quilpie Shire	Procurement of good and/services from suppliers operating within the Quilpie Shire.
South-West Queensland	Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh.
South-West Surrounds	Procurement of good and/services from suppliers operating in local government areas that surround South West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs.
Queensland	Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from Quilpie Shire, South-West Queensland and South-West Surrounds areas).
Australia	Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania.
International	Procurement of good and/services from international suppliers i.e. from outside Australia.
Exclusions:	
Government Agency	Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State.
Australian Taxation Office	Taxation Obligations - PAYG, GST, FBT
Internal Adjustments - Quilpie Shire Council	Example between QSC General and Trust Accounts
Investment Movements	Queensland Treasury Corporation and Term Deposits
National Australia Bank Purchase Card Payment	NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase.
Superannuation	Includes Council and individual contributions
Local Government Arrangement	LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare

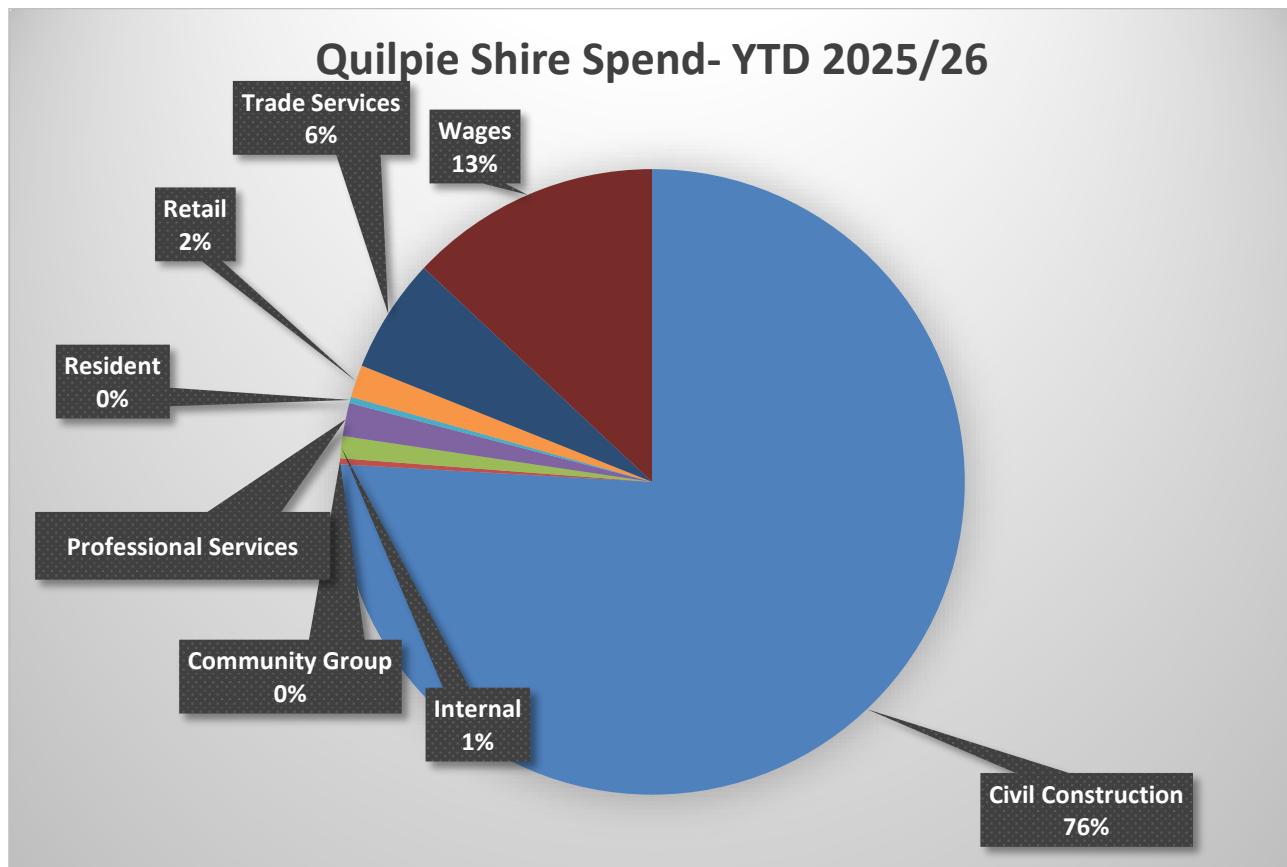
Quilpie Shire Spend Analysis Reporting

The tables below provide a general spend analysis of the purchase of goods and services from within the shire (e.g. civil construction, trade services, retail, professional services, community groups, wages and salaries, residents).

Graph 3 Quilpie Shire Spend Analysis – December 2025



Graph 4 Quilpie Shire Spend Analysis – Year to Date 2025/26



Rates and Charges

- All Change of ownership and property data updated as per DDX files from Department of Resources have been updated. Supplementary notices issued as required.
- Processing of new or changed service charges as required.
- Rates searches completed and issued.
- Preparing to issue letters of demand for Rates and charges overdue for more than 3 years.

Information Technology

- Roll out of replacement laptops continuing.
- Continuing with onboarding of outdoor staff to the network and training in Outlook and Phriendly Phishing.
- Review of PCS access completed.
- NBN now connected to VIC, Library, Office and Hall. ADSL to be terminated.
- Public access network to be set up at the hall to ensure it is only accessed by authorised people.
- NBN for MPH C is underway, working through issues with location.

Store

- Maintaining store stock levels and issuing store items ongoing

Compliance Administration

- Liaison with Town Planner on planning matters and enquiries
- Building application advice and assisted with application paperwork
- Correspondence issued on non - compliance issues (building and planning)
- Issue of food recalls – Local Businesses
- Working with Council's Project Manager sourcing information and planning application status (Council projects)

Grant funding Progress Reports and Acquittals

- Road to Recovery Program - The Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts new grant portal went live in December 2025 and we have reviewed our current projects to ensure they are compliant in the system.
- LRCI Program 4 – a variation was submitted to utilise the remaining funds under this program and to request an extension of time to 28 February 2026.
- LRCI Program 3 – a variation was submitted to utilise the remaining funds under this program. The final project was approved and delivered by 31 December 2025.

Applications for Grants and Subsidies

Table 4 Competitive Grant Funding Application Submissions 2025/26

Funding Program	Funded By	Project	Subsidy Request	Status
Local Government Battery Collection	Queensland Government: Department of the Environment, Tourism, Science and Innovation	The project will install permanent fireproof battery collection boxes at four waste facilities to safely manage problem batteries and includes community awareness activities about the new collection points.	Funding request: \$80,000 Total project cost: \$100,000 Council in-kind support valued at \$20,000	Application Successful
Resource Recovery Boost Fund (Stream 1 – Small)	Queensland Government: Department of the Environment, Tourism, Science and Innovation	The project will procure a mobile horizontal grinder and material handling attachment (rotating grab / grapple bucket) for existing council loader or excavator and the construction of a concrete waste processing bay.	Funding request: \$654,000 Total project cost: \$730,000 Council in-kind support valued at \$20,000	Application submitted on 8 December 2025
Regional Tech Hub	Regional Tech Hub Grant	Quilpie Connectivity Catch-ups – Quilpie, Eromanga	Funding Requested: \$1,000	Application Successful Planning in progress

Funding Program	Funded By	Project	Subsidy Request	Status
Lit Up	Australia Reads	Literacy Program being delivered in collaboration with schools	Funding Requested	Application Successful Costing in progress
2026 Australia Day Community Events Grants Program	National Australia Day Council	Australia Day Awards & Community Connect Events being held Friday 23 January 2026 & Monday 26 January 2026	Funding Request: \$10,000.00 Total Project cost: \$17,740.00 Council contribution: \$7,740.00	Application Successful
Cat C - Community Health & Wellbeing Package (CRO) (CRRSO)	Department of Families, Seniors, Disability Services & Child Safety	Employment of Community Recovery & Resilience Officer Employment of Community Recovery Rebuild Support Officer Associated activities	Funding Request: \$927,000.00 CRRO - \$669,000 CRRSO -\$258,000	Application Successful
Early Intervention Aged Care (EIAC) Program	WQPHN Western Qld Primary Health Network	Employment and activities relating to Health & Wellbeing for Seniors	Funding Request: \$150,000.00	Application Successful
Arts Queensland	Regional Arts Development Fund (RADF)	Funding to boost local arts and cultural activities	Funding Request: \$26,250.00 (25-26) *multi-year funded Council in kind contribution: \$5,000.00	Application Successful
Care Collective South-West Primary Care Pilot Program	Queensland Health	Employment of Community Services Coordinator (PT)	Funding Request: \$95,040.00	Application Successful

Table 5 Competitive Grant Funding Applications made in 2024/25

Funding Program	Funded By	Project	Subsidy Request	Status
Remote Airstrip Upgrade Program – Round 11	Australian Government	Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing	Funding request: \$102,250 Total project cost: \$204,500 Council contribution - \$82,250 Council in-kind support valued at \$20,000	Application Successful
Scheme Supply Fund 2024-2026 – Pathway 1 - Allocation	Queensland Government	Quilpie Shire Council Planning Scheme Update	Funding request: \$100,000 Total project cost: \$100,000	Application Successful

Funding Program	Funded By	Project	Subsidy Request	Status
Country Roads Connect (CRC) Program	Queensland Government	Sealing of Old Charleville Road and Napoleon Road	Funding Request: \$14,500,000 Total project cost: \$15,000,000 Council contribution - \$500,000	Application Unsuccessful
Disaster Ready Fund	Queensland Government	Napoleon Road and Old Charleville Road – Sealing of low-lying sections	Funding request: \$900,000 Total project cost: \$1,000,000 Council contribution - \$100,000	Application Unsuccessful
Residential Activation Fund	Queensland Government	Quilpie Town Rural Residential Estate Infrastructure	Funding Request: \$2,576,250 Total project cost: \$4,400,000 Council contribution - \$1,720,000	Application Successful
Community Energy Upgrades Fund Round 2	Australian Government	Quilpie Community Energy Upgrade Project (Solar panel power generation systems – 3 x Council Buildings)	Total project cost: \$154,163 Funding request - \$77,082 Council contribution - \$77,083	Application Successful

Finance

- Prepared the monthly Finance Report – for the prior month.
- Undertook the grant and contract assessment – monthly review with revenue recognition and adjustments for contract assets and contract liabilities as required. Some new grants that have been approved and received are still being assessed for the correct accounting treatment under the accounting standards.
- Reconciled the work in progress and capital expenditure.
- Processed monthly journals.
- Final stages of implementation of the NAB FlexiPurchase (expense management software) to manage and report on Purchasing / Corporate Cards.
- Manage investments as required.

Preparations for Financial Statements 2025/26

- Project Plan in draft.
- Tentative dates have been made for the interim and final onsite audit work.
- Request for quote documents for the Comprehensive Valuation of Water and Sewerage Assets was issued in December 2025 and closed 16 January 2026.

Governance

- Procurement policy currently under review
- Next Audit Committee meeting is planned for 2 February 2026.

Administration

- Assisting other departments with administration support
- Facebook updates

Meetings

Table 6 Meetings

Date	Meeting
5 December	Special Council Meeting
17 December	Council Meeting

CONSULTATION (Internal/External)

- Chief Executive Officer
- Corporate Services Team
- Directors

LEGAL IMPLICATIONS

None noted.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's adopted Budget 2025/26.

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy.

OPERATIONAL STATUS REPORTS
CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

ORDINARY COUNCIL MEETING AGENDA

29 JANUARY 2026

10.4 OFFICE OF THE CEO STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 271714

Author: Justin Hancock, Chief Executive Officer

Authorisors: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report updates Council on key activities within the Chief Executive Officer's portfolio for the month of December 2025.

ACTION ITEMS

- Ministerial Exemption:** The request for a Ministerial Exemption to sell a house to a staff member, resolved in the November Council Meeting, has been issued to the department. Council was notified on 19 January 2026, that due to changes to the Local Government Regulation 2012 coming into effect on 12 December 2025, the new arrangements must be used. A report will be tabled to Council on 20 January 2026 to utilise the new arrangements.
- Adavale Options Discussion Paper:** Council are working with residents to complete the community survey. Some residents have been unable to complete the survey prior to 28 November, therefore the survey has been extended 4 weeks to capture those that have made contact and wish to participate. The collation of responses will be undertaken in January and presented to Council once completed. The results of this survey will be tabled to Council on 29 January 2026.
- Growing Regions Program:** All documentation has been forwarded to the Federal Government and sits with the program delegate for a decision. In late December 2025, Council was notified verbally that this request was denied, a report will be tabled to Council in January 2026 on options to proceed.

OPERATIONAL UPDATE

Monthly Meetings

Table 1 Monthly Meetings

Date	Event	Location
1 December	SWQROC Meeting	Online
3 December	QSC & QRA Monthly Meeting	Online
5 December	Councillor Briefing Session	Quilpie
8 December	LGAQ Webinar Local Government (Empowering Councils) and Other Legislation Amendment Bill 2025	Online
8 December	TMR Meeting	Quilpie

Date	Event	Location
9 December	Eromanga Water Supply Meeting Department of Local Government, Water and Volunteers (DLGWV) and Quilpie Shire Council (QSC)	Online
10 December	SWQROC CRO Project Update	Online
10 December	Department of Families, Seniors, Disability Services and Child Safety – CRRO & CRSO Meeting	Online
17 December	Ordinary Council Meeting	Quilpie
18 December	Quilpie Transition Roadmap	Online

- Mulga Mates Closure** – With the announcement of the service provider ceasing operations on 31 December 2025, Council have been working with the Department of Education and alternative providers in regards to establishing a new service in 2026. This includes weekly, sometimes multiple, meeting with the Department and daily conversations with providers. National media resulted in a large response

Upcoming Meetings

Table 2 Upcoming Meetings

Date	Event	Location
9 January	Quilpie Access to Early Childhood Education	Online
9 January	DPI Exclusion Fencing Taskforce	Online
12 January	Eromanga Water Supply Meeting Department of Local Government, Water and Volunteers (DLGWV) and Quilpie Shire Council (QSC)	Eromanga
22 January	QRA/Quilpie Monthly Meeting	Online
29 January	Ordinary Council Meeting	Quilpie
3 February	Councillor Briefing Session/ Budget Workshop/ Audit Committee Meeting	Quilpie
5 February	CEO Insights on the Power of Purpose (Presenter)	Online
5/6 February	Darling Downs and South West Queensland Council of Mayors	Toowoomba
5/6 February	DDSW EDO F2F Forum	Toowoomba
6 February	LGMA Business Planning Meeting	Brisbane
9/13 February	Staff Wellbeing Week	Quilpie
11 February	Pre AFMG meeting	Quilpie
17 February	Ordinary Council Meeting	Quilpie
24 February	Councillor Briefing Session/ Budget Workshop	Quilpie
2/6 March	Quilpie Shire State Deputation	Brisbane
10 March	Community Budget Meeting	Toompine/ Adavale
11 March	Community Budget Meeting	Eromanga/ Quilpie

Date	Event	Location
18 March	Ordinary Council Meeting	Quilpie
25/26 March	Civic Leaders Summit	Brisbane
3 April	Good Friday	
6 April	Easter Monday	
7 April	Councillor Briefing Session	Quilpie
14 April	Budget Workshop	Quilpie
16 April	LDMG Meeting	Quilpie
21 April	Ordinary Council Meeting	Quilpie
23 April	LGMA Board Meeting	Quilpie
25 April	Anzac Day (Saturday)	
29/30 April	Insurance in Rural and Regional Queensland Roundtable	St George
4 May	Labour Day	
5 May	Councillor Briefing Session	Quilpie
12 May	Budget Workshop	Quilpie
19 May	Ordinary Council Meeting	Quilpie
26/28 May	Bush Councils Convention	Longreach
2 June	Councillor Briefing Session	Quilpie
9 June	Budget Workshop	Quilpie
10/11 June	LGMA Inspire Conference	Brisbane
16 June	Special Council Meeting – 2025/26 Budget	Quilpie
16 June	Ordinary Council Meeting	Quilpie
16 June	LGAQ Workplace Health and Safety Conference	Brisbane
19 June	LGMA Budget Meeting	Online
22/25 June	ALGA National General Assembly	Canberra
7 July	Councillor Briefing Session	Quilpie
21 July	Ordinary Council Meeting	Quilpie
30/31 July	Darling Downs and South West Queensland Council of Mayors	??
4 August	Councillor Briefing Session	Quilpie
14 August	LGMA Board Meeting	Brisbane
18 August	Ordinary Council Meeting	Quilpie
1 September	Councillor Briefing Session	Quilpie
8 September	Audit Committee TBC	Quilpie
8/10 September	LGMA Annual Conference	Gold Coast
11 September	Quilpie Show – Public Holiday	

Date	Event	Location
15 September	Ordinary Council Meeting	Quilpie
5 October	King's Birthday	
6 October	Councillor Briefing Session	Quilpie
19/21 October	LGAQ Annual Conference	Cairns
27 October	Ordinary Council Meeting	Quilpie
3 November	Councillor Briefing Session	Quilpie
17 November	Ordinary Council Meeting	Quilpie
26 November	LGMA Board Meeting	Brisbane
1 December	Councillor Briefing Session	Quilpie
15 December	Ordinary Council Meeting	Quilpie

10 and 11 March – Are Council available to move community session back to these dates?

16 April – Are Councillors available for LDMG Meeting?

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

N/A

11 INFRASTRUCTURE SERVICES**11.1 RFQL 26 25-25 SUPPLY AND DELIVERY OF ONE 2025 AWD LARGE WHEELS BACKHOE****IX: 271219****Author: Brian Weeks, Deputy Director Infrastructure Services****Authorisors: Eng Lim, Director Infrastructure Services****Justin Hancock, Chief Executive Officer****Attachments:**
1. Construction Equipment Aust. JCB (under separate cover)
2. Hastings Deering Cat (under separate cover)
3. Komatsu (under separate cover)**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.5 Optimal asset management practices**EXECUTIVE SUMMARY**

This report recommends awarding a contract for the supply and delivery of one 2025 AWD, Large Wheeled Backhoe under Council's 2025/26 Fleet Replacement Program. The procurement was conducted through the Local Buy prequalified supplier panel. From three conforming submissions, Construction Equipment Australia submitted the most advantageous offer, achieving the highest overall score and presenting the best value for money.

RECOMMENDATION

That Council:

1. Award tender RFQL 26 25-26 – Supply and Delivery of one 2025 AWD Large Wheeled Backhoe including Auto Grease System to Construction Equipment Australia for a total of \$343,800.00 including GST (\$312,545.45 excluding GST);
2. Delegate authority to the Chief Executive Officer, under section 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise and execute all matters associated with the project and contract, including any approved options or variations in accordance with Council's procurement requirements.
3. Dispose of unit 116 via auction.

BACKGROUND

Council adopted the 2025–26 budget on 6 July 2025, allocating \$3.676 million for plant replacement. This allocation included funding for the replacement of unit 116 (Komatsu backhoe) with a new AWD backhoe.

REPORT

Procurement Process

Council conducted this procurement in compliance with its Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld). Three suppliers from the Local Buy prequalified arrangement (NPN 2.15-2: Heavy Plant & Machinery Equipment) were invited to submit quotes.

Table 1 Procurement Timeline

Description	Details
Advertising	Vendor Panel Portal
RFQ Open	Wednesday 12 November 2025
RFQ Close	2:00PM Thursday 27 November 2025

All three invited suppliers submitted conforming responses by the closing date.

Table 2 Suppliers Invited and Responses

Suppliers Invited	Response Status
Construction Equipment Australia	Conforming response received
Hastings Deering (Australia) Limited	Conforming response received
Komatsu Australia Pty Ltd	Conforming response received

Submissions were evaluated by a panel of three officers using Vendor Panel Multiparty, against the following criteria:

Table 3 Evaluation Criteria

Criteria	Weighting
Price	30%
Compliance with specification	25%
Warranty, service and spare parts	20%
Delivery time	25%

Evaluation Process

The evaluation panel assessed the three conforming submissions. The final scores are summarised below.

Table 4 Final Evaluation Scores

Suppliers	Construction Equipment Australia	Hastings Deering	Komatsu Australia
Price including GST	\$329,500.00	\$326,700.00	\$329,175.00
Price excluding GST	\$299,545.45	\$297,000.00	\$299,250.00
Auto Grease System	\$14,300.00	\$13,739.00	\$20,570.00
Total Price including Options	\$343,800.00	\$340,439.00	\$349,745.00
Overall Score 100 (Max)	90.7	76.0	83.9

Pricing submitted was very close, demonstrating a competitive market.

Construction Equipment Australia achieved the highest overall score. The evaluation panel determined its submission to be the most advantageous to Council.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), the panel confirms that this recommendation aligns with sound contracting principles, including value for money, open competition, and ethical behaviour.

OPTIONS

Option 1 (Recommended)

That Council:

1. Award tender RFQL 26 25-26 – Supply and Delivery of one 2025 AWD Large Wheeled Backhoe including Auto Grease System to Construction Equipment Australia for a total of \$343,800.00 including GST (\$312,545.45 excluding GST);
2. Delegate authority to the Chief Executive Officer, under section 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise and execute all matters associated with the project and contract, including any approved options or variations in accordance with Council's procurement requirements.
3. Dispose of unit 116 via auction.

Option 2

That Council:

1. Award tender RFQL 26 25-26 – Supply and Delivery of one 2025 AWD Large Wheeled Backhoe to Hastings Deering (Australia) Ltd for a total of \$326,700.00 (including GST) (\$297,000.00 excluding GST); and
2. Delegate authority to the Chief Executive Officer, under section 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise and execute all matters associated with the project and contract, including any approved options or variations in accordance with Council's procurement requirements.
3. Dispose of unit 116 via auction

Option 3

That Council:

1. Award tender RFQL 26 25-26 – Supply and Delivery of one 2025 AWD Large Wheeled Backhoe to Komatsu Australia for a total of \$329,175.00 (including GST) (\$299,250.00 excluding GST); and
2. Delegate authority to the Chief Executive Officer, under section 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise and execute all matters associated with the project and contract, including any approved options or variations in accordance with Council's procurement requirements.
3. Dispose of unit 116 via auction

Option 4

That Council

1. That Council, pursuant to section 225(3) of the *Local Government Regulation 2012* (Qld), exercises its discretion to decline the acceptance of any tender submitted for RFQL 26 25-26 – Supply and Delivery of one 2025 AWD Large Wheeled Backhoe

CONSULTATION (Internal/External)

Acting Workshop Supervisor

Road Construction and Maintenance Supervisor

Concrete and Structures Supervisor

Acting Water and Sewage Supervisor

Plant Operators

INTERESTED PARTIES

NA

LEGISLATION / LEGAL IMPLICATIONS

This procurement process was conducted in full compliance with the *Local Government Regulation 2012*. The request for quote was executed under a lawful exception to the standard tender process, utilising a prequalified supplier panel known as an LGA arrangement.

Relevant Legislation:

Local Government Regulation 2012, Section 234 – Exception for LGA arrangement.

Application to this Procurement:

Section 234 permits a local government to enter into a contract without publicly inviting tenders if it uses a prequalified panel established by LGAQ Ltd. (or its associated entities). This report concerns the supply and delivery of a 1.8T mini excavator, which was procured through the Local Buy panel (NPN 2.15-2), a recognised LGA arrangement.

By using this compliant procurement pathway, Council has ensured:

- adherence to statutory requirements for medium-sized contractual arrangements.
- access to a competitive field of pre-qualified suppliers.
- an efficient and legally sound procurement process.

POLICY IMPLICATIONS

This procurement action is consistent with and fulfils the requirements of Council's strategic and operational policies.

- **Procurement Policy:** The process adhered to Council's Procurement Policy by utilising a prequalified supplier panel (Local Buy) to ensure open and effective competition, achieving value for money.
- **Financial Sustainability Policy:** The purchase aligns with the policy's objective of maintaining essential infrastructure and assets by replacing a written-off item with a modern, reliable unit, thereby reducing future repair costs and downtime.
- **Fleet Management Plan:** This acquisition is a scheduled action under Council's Fleet Replacement Program, ensuring the continued efficiency and reliability of Council's plant equipment.
- The decision is authorised by the *Local Government Act 2009* and was conducted in accordance with the procurement procedures stipulated in the *Local Government Regulation 2012* (Qld).

FINANCIAL AND RESOURCE IMPLICATIONS

The financial implications for this procurement are contained within the approved 2025/26 operational budget.

- **Funding Source:** The total cost of **\$329,500.00 (including GST)** is funded from the 2025/26 Plant Replacement budget, which has a total allocation of \$3.676 million.
- **Budget Impact:** This expenditure is a planned allocation within this budget. The following table indicates plant expenditure to date

Plant Description	Resolution #	Supplier	Actual Dollars GST Ex	Actual Dollars Inc. GST
9 Seater Bus with W/Chair access	QSC067-03-25	Black Toyota	\$ 111,739.52	\$ 122,913.47
6 T Tipper	QSC063-03-25	Central Isuzu	\$ 72,966.70	\$ 80,263.37
Hook Truck	QSC220-10-25	AllQuip	\$ 331,850.00	\$ 365,035.00
Grader	QSC213-10-25	Hastings Deerin	\$ 499,300.00	\$ 549,230.00
Grader	QSC214-10-25	Hastings Deerin	\$ 499,300.00	\$ 549,230.00
Roller	QSC217-10-25	Hastings Deerin	\$ 258,450.00	\$ 284,295.00
Loader 4.5m3	QSC215-10-25	Komatsu	\$ 553,800.00	\$ 609,180.00
Mini Excavator	QSC216-10-25	Hastings Deerin	\$ 41,000.00	\$ 45,100.00
Pressure Washer		Tas Mini	7240	7964
Total			\$ 2,375,646.22	\$ 2,613,210.84

- Resource Implications:** No additional staff resources are required for this purchase. The integration of the new asset into Council's fleet will be managed within existing operational resources.

ASSET MANAGEMENT IMPLICATIONS

The acquisition of this excavator is a direct investment in the operational capacity and long-term sustainability of Council's asset portfolio.

- Replacement of Failed Asset:** This purchase directly replaces Unit 5012, which was written off after the March 2025 flood event, restoring a critical operational capability.
- Reduced Lifecycle Costs:** Introducing a new, reliable asset into the fleet will lower maintenance and repair expenditures compared to the aging unit it replaces, while also improving fuel efficiency and operational availability.
- Enhanced Service Delivery:** A modern and reliable mini excavator ensures that Council's works teams can perform essential tasks efficiently and without unexpected downtime, directly supporting consistent service delivery to the community.
- Fleet Optimisation:** The purchase is a strategic action under Council's Fleet Management Plan, ensuring the fleet remains modern, fit-for-purpose, and reduces the risk of major operational failures.

RISK MANAGEMENT IMPLICATIONS

This procurement has been assessed in accordance with Council's G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. The process was designed to mitigate key procurement risks, resulting in a low-risk outcome for Council.

The primary risks identified and managed during this tender are summarised in Table 5.

Table 5 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Risk calculator provided for measures			
	Review plan, amend, repost	Delay in contract completion.	Unlikely	Minor	Medium	Ensuring planning of the request is adequate to promote attractiveness of the tender
Lack of availability of suppliers	Evaluation Criteria set to determine the ability of suppliers	Delays in meeting Delivery deadlines	Unlikely	Minor	Medium	Conduct evaluation and market research ensuring suppliers availability.
Conflict of interest	Conflict of interest checks/declaration in place requesting officer and evaluation team	Reputational risk, failure to act in the best interest of the entity and public sector, poor governance.	Possible	Moderate	High	Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept
Contractor delays (machinery break downs/ injury)	Possibility for deadline variation, contract allows appointment of additional contractors	Delays in meeting project deadlines	Possible	Minor	Medium	Ensuring there is the documentation to allow variation in project timeline . assigning additional contractors
Response Non-conformance	Competitive process allowing multiple suppliers from Local Buy list to respond. Clear response criteria	No suitable supplier, different procurement approach, additional administrative cost	Possible	Minor	Medium	Ensuring the documentation is clear and the response schedule meets the request criteria

Risk Evaluation and Conclusion

The evaluation process itself served as the primary risk treatment. By using a prequalified panel and clear criteria, the likelihood and consequence of the main procurement risks—including conflict of interest, response non-conformance, and lack of supplier availability—were successfully minimised.

As demonstrated in the risk matrix and register, the residual risks for this procurement are rated **Low**. The recommended award to Construction Equipment Australia represents a low-risk outcome that provides value for money and aligns with Council's risk appetite.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

Table 6 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

11.2 COLLABORATION BETWEEN RMIT UNIVERSITY AND QUILPIE SHIRE COUNCIL - UPDATE**IX: 271602****Author: Eng Lim, Director Infrastructure Services****Attachments: Nil****KEY OUTCOME****Key Outcome:** 3. Environmental Sustainability**Key Initiative:** 3.4 Reduce the impact of waste on the environment**Key Outcome:** 4. Strong Governance**Key Initiative:** 4.5 Optimal asset management practices**EXECUTIVE SUMMARY**

The purpose of this report is to seek Quilpie Shire Council's ("Council") consideration to become a joint collaborator with Royal Melbourne Institute of Technology (RMIT) University in their grant resubmission under the Australian Research Council (ARC) Linkage Project.

RECOMMENDATION

That Council:

1. Agrees to act as a joint collaborator with RMIT University in their grant application under the Australian Research Council (ARC) Linkage Project by providing a letter of support for RMIT University's resubmission of the ARC Linkage Project grant application in March 2026 and that Council allocates \$10,000 per year in the upcoming financial year (FY26/27) and the following two financial years, should the application be successful.

BACKGROUND

The RMIT University's engineering research team research team brings a proven track record in sustainable materials research, with expertise in transforming diverse waste streams such as medical organic waste, tyres, glass, construction and demolition waste, PPE waste, and plastics into high-value by-products.

The team developed a groundbreaking, low-energy thermochemical process that converts spent coffee grounds into coffee biochar. This biochar is then used as an additive to increase the strength of concrete by 30%, offering a sustainable alternative to traditional materials. The Director of Infrastructure Services, during his previous role as Manager of Engineering and Resource Recovery at Macedon Ranges Shire Council (MRSC) in Victoria, partnered with RMIT to facilitate the world's first field trial of coffee biochar. Together, they successfully integrated the biochar into a concrete footpath, marking a significant milestone in sustainable infrastructure

The project has gained international recognition for its innovation and environmental benefits, showcasing how cutting-edge laboratory research can be translated into real-world applications through effective collaboration between universities and local governments. It serves as a powerful example of how partnerships can drive sustainable solutions that benefit both communities and the environment.

In early 2025, RMIT Council contacted the Director of Infrastructure Services to explore opportunities for establishing a long-term, impactful partnership centred on sustainability, waste recycling, and the circular economy. This collaboration sought to develop innovative solutions that deliver both environmental and community benefits, fostering a more sustainable future.

To further advance this pioneering research, the RMIT team applied for an Australian Research Council (ARC) Linkage Project grant. This project will integrate cutting-edge technologies, including biochar production, per- and polyfluoroalkyl substance (PFAS) immobilisation, and waterproofing, to develop high-durability, low-carbon concrete applications. A key element of the study will involve a field trial, demonstrating the real-world potential and scalability of this innovative approach.

The proposed project focuses on converting all forms of biodegradable organic waste into high-value by-products, such as biochar, for use in construction. This approach delivers multiple strategic benefits: carbon sequestration through biochar production, reduction in landfill-generated greenhouse gases, and the creation of sustainable construction materials that address the global sand shortage crisis.

RMIT will provide a Research Stipend Scholarship of \$35,886 per year for three and a half years plus a tuition fee scholarship of \$40,320 per year for the same duration for a PhD and in-kind support of around \$100,000 per year. The two industry partners have agreed to make a cash contribution. The ARC funding will provide 60%-70% cash for the project if the grant application is successful.

While the research is initially focused on these areas, RMIT is open to tailoring its efforts to address Quilpie Shire Council's specific priorities and challenges, particularly those related to concrete applications. This flexibility ensures the partnership is both collaborative and responsive to local needs.

When the ARC funding is secured, RMIT will share the outcomes of this project with Quilpie Shire Council and implement some of the research findings in one of the Council's projects as part of the field trial. This initiative is not only transformative in terms of environmental, economic, and social impact but also places a strong emphasis on Indigenous engagement, making it a truly inclusive and forward-thinking endeavour. Building on the widespread success and media attention of RMIT's previous research, this project was poised to achieve even greater recognition and impact.

To support this collaboration, RMIT sought a modest cash contribution of \$10,000 per year over three years from Council (a total of \$30,000) last year.

At the 12 February 2025 Council Meeting, a report recommending the collaboration between RMIT and Council was presented. It was resolved (QSC031-02-25):

That Council:

Agrees to act as a joint collaborator with RMIT University in their grant application under the ARC Linkage Project, on the condition that Council allocates \$10,000 per year in the upcoming financial year (FY25/26) and the following two financial years, should the application be successful

REPORT

Update on ARC Linkage Grant Application

On 13 January 2026, an email was received from RMIT providing an update on the ARC Linkage Grant application submitted in 2025. The application was unfortunately unsuccessful. However, it ranked among the top 10–25% of submissions, indicating strong merit and potential.

The RMIT team is actively refining the proposal to address feedback and strengthen key elements, with plans to resubmit in March 2026. They expressed confidence that the revised application will be even more competitive and reiterated RMIT's enthusiasm for continuing the collaboration with

Quilpie Shire Council on this project. This update will reiterate the project's viability and the value of ongoing partnership, aligning with the Council's commitment to sustainability and innovation.

From Council's perspective, partnering with RMIT presents a valuable opportunity to drive progress toward our community's environmental, economic, and social objectives. This collaboration enables us to leverage cutting-edge research and innovation to achieve sustainable outcomes, benefiting Quilpie and its residents while positioning our region as a leader in forward-thinking initiatives. The key benefits of this partnership include:

Demonstrating Environmental Leadership

By supporting this initiative, Council has the opportunity to demonstrate its leadership and commitment to sustainability and recycling, positioning Quilpie as a pioneer in innovative environmental practices. This partnership aligns seamlessly with the Council's broader goals of waste reduction and the promotion of circular economy principles, further solidifying our dedication to building a sustainable and greener future.

The research outcomes hold significant potential to convert diverse waste streams into high-value by-products for a wide range of industrial applications. This innovative approach not only minimises waste disposal costs but also unlocks new revenue streams through the commercialisation of processed materials, creating both economic and environmental benefits.

National and Global Recognition

As part of supporting this ARC application, RMIT is also partnering with two construction industry partners and one Indigenous partner. Notably, their team includes Dr. Shannon Kilmartin-Lynch, the first Indigenous PhD graduate from RMIT's School of Engineering, who has been recognised among the top 41 Aboriginal and Torres Strait Islander Science, Technology, Engineering and Mathematics (STEM) leaders in Australia and awarded the 2025 Aboriginal and Torres Strait Islander Scientist Award by the Australian Academy of Science. His strong connections with the Indigenous community in Queensland will ensure meaningful engagement and inclusivity through this project.

Partnering with RMIT will elevate Quilpie's reputation as a forward-thinking council at the forefront of sustainability, innovation, research translation, and Indigenous engagement. This collaboration has the potential to generate substantial media attention through government announcements and secure recognition at both national and international levels, positioning Quilpie as a leader in pioneering environmental solutions.

Additionally, it will reinforce Quilpie's status as an early adopter of innovative waste management practices in South West Queensland, establishing a benchmark for other regional councils to follow. This proactive approach will also enable the community to stay ahead of upcoming waste reduction targets and evolving environmental regulations, ensuring long-term resilience and sustainability.

Cost-Effective Investment with Long-Term Benefits and Funding Opportunities

The \$10,000 annual contribution over three years represents a modest yet strategic investment with the potential for significant long-term benefits. By gaining access to cutting-edge research, advanced technologies, and expertise in waste management, Council can explore innovative solutions that may reduce future infrastructure costs while delivering sustainable, high-quality outcomes for the community.

This partnership will also facilitate knowledge transfer and capacity building, equipping Council staff with valuable insights to enhance asset management practices and improve material selection for future projects.

Furthermore, it will position Quilpie Shire as a trailblazer in sustainable waste management among regional councils, bolstering its reputation as an environmentally progressive leader. This enhanced standing will strengthen the Shire's competitiveness for future grant funding opportunities from both the Queensland and Federal Governments, ensuring continued progress and innovation.

Practical Applications for Community Projects

Partnering with RMIT will enable the integration of recycled materials into funded projects, while fostering meaningful engagement with Indigenous communities and industries. With the expertise of

Dr. Shannon Kilmartin-Lynch, this initiative can address challenges faced by Indigenous communities related to waste management and environmental sustainability, creating tailored solutions that align with their needs and values.

Council can explore and implement these innovative practices through project committees or control groups, ensuring sustainability is a core component of our community's growth and development. By collaborating with RMIT, Council will gain access to world-class research and innovation, delivering tangible benefits for Quilpie Shire while solidifying our position as a leader in sustainability and environmental stewardship. This partnership represents a transformative opportunity to drive meaningful change and leave a lasting legacy for future generations.

Recommendation

Hence It is recommended that Council provide a letter of support for RMIT University's resubmission of the ARC Linkage Project grant application in March 2026.

This letter would reaffirm Quilpie Shire Council's commitment to the collaboration, highlighting the strategic alignment with local priorities in waste management, circular economy initiatives, and sustainable infrastructure. This support would not only bolster the application's strength but also position the Council to benefit from shared research outcomes, including potential field trials in Quilpie Shire projects.

OPTIONS

Option 1 (Recommended)

That Council

1. Agrees to act as a joint collaborator with RMIT University in their grant application under the Australian Research Council (ARC) Linkage Project by providing a letter of support for RMIT University's resubmission of the ARC Linkage Project grant application in March 2026 and that Council allocates \$10,000 per year in the upcoming financial year (FY26/27) and the following two financial years, should the application be successful.

Option 2

That Council

1. Does not agree to act as a joint collaborator with RMIT University in their grant application under the Australian Research Council (ARC) Linkage Project.

CONSULTATION (Internal/External)

Chief Executive Officer

RMIT University - School of Engineering

INTERESTED PARTIES

Nil at this stage

Note: The identification of interested parties has been provided by Council Officers on a best endeavours basis and may not be comprehensive.

LEGISLATION / LEGAL IMPLICATIONS

Environmental Protection Act 1994 (Qld)

Environment Protection and Biodiversity Conservation Act 1999 (Cth)

Climate Change Act 2022 (Cth)

POLICY AND LEGISLATION

Queensland Waste Management and Resource Recovery Strategy (2019–2025)

Queensland Resource Recovery Industry Development Plan (2020)

Queensland's Circular Economy Policy (2023)

Climate Action Plan (2030)

National Waste Action Plan (2019)

National Circular Economy Roadmap (2021)

National Environmental Sustainability Strategy (2021)

Net Zero by 2050 Plan

ASSET MANAGEMENT IMPLICATIONS

Council partnering with RMIT University in this research project can bring positive asset management implications including:

1. **Lifecycle Cost Considerations** – Should the research result in more durable engineering solutions, future asset maintenance and renewal expenses could be significantly reduced, thanks to enhanced longevity and slower degradation rates
2. **Risk Management** – Incorporating biochar, PFAS immobilisation, and waterproofing technologies has the potential to reduce environmental and structural risks, which could positively impact Council's asset management strategies and enhance regulatory compliance.
3. **Sustainability & Compliance** – By investing in low-carbon concrete, Council supports sustainability goals and may align with future regulatory requirements for reducing embodied carbon in infrastructure projects.
4. **Field Trial Integration** – The trial site selection and monitoring may require coordination with Council's asset management plans to ensure integration with existing infrastructure and long-term performance evaluation.
5. **Knowledge Transfer & Capacity Building** – Council staff may gain valuable insights from the research, improving asset management practices and material selection for future projects.
6. **Potential Funding Opportunities** – The research outcomes can lead to cost-effective, high-performance materials which in turn can attract additional funding for sustainable infrastructure.
7. **Data-Driven Decision Making** – The research may generate performance data that could inform future procurement and asset renewal strategies, ensuring evidence-based decision-making in infrastructure investments.

FINANCIAL AND RESOURCE IMPLICATIONS

The partnership between Quilpie Shire Council and RMIT University, facilitated through the ARC Linkage Project grant, offers a unique opportunity to engage in cutting-edge research and innovation.

The ARC Linkage Project grant decision is expected to be announced by October or November 2025. If successful, the Council will contribute \$10,000 annually for three years to support this collaboration.

At this stage, the resource implications for the Council are minimal. The primary involvement will be led by the Director of Infrastructure Services, who will work closely with RMIT to explore how research outcomes can be practically applied to real-world projects within the Quilpie Shire. This collaboration ensures the partnership will bring tangible benefits to the community while aligning with the Council's strategic objectives.

RISK MANAGEMENT IMPLICATIONS

Council has assessed the risks associated with the letter of support for RMIT University in accordance with Council's Enterprise Risk Management Policy (G.11) and Risk Management Framework (G.11-A).

Table 1 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
Example: <i>Insufficient funding</i>	None	<i>Delays to purchasing</i>	C Possible	4 Major	High	<i>Ensure funding approvals obtained at start of project</i>
Financial risk	Council's commitment limited to \$10,000 per year for three years	If the application for ARC Linkage Project is successful, then Council contribution will progress. Otherwise, there is no financial impact on Council.	Unlikely	Insignificant	Low	<i>Ensure funding approval obtained at start of project</i>
Technical risk	RMIT research team is managing any research and technical risk through laboratory tests.	Regular update for Council regarding progress and/or challenges faced through this research process and discuss contingency plans.	Possible	Insignificant	Low	<i>May require reporting/update at Council meetings, when deemed necessary.</i>
Reputation risk	Public perception on council involvement.	Transparency through reporting at Council meetings.	Possible	Insignificant	Low	<i>When implementing field trials, officers will proactively communicate the project's goals, benefits, and safeguards to the community through public engagement.</i>

Risk Evaluation and Conclusion

Entering into a letter of support for RMIT University is well within Council's acceptable risk appetite, with residual rating of Low with potential upsides. The recommended course of action therefore represents a low-risk pathway for Council.

HUMAN RIGHTS CONSIDERATION

In compliance with the *Human Rights Act 2019 (Qld)*, Council is obligated to ensure that its decisions are consistent with human rights and to consider any human rights relevant to the decision-making process.

The 23 human rights outlined in the *Human Rights Act 2019 (Qld)* have been thoroughly reviewed in relation to this decision. It has been concluded that there are no human rights implications associated with Council's decision on this matter.

11.3 PRIORITYISATION STRATEGY FOR IMPROVEMENT PROJECTS ON HIGHER ORDER RURAL ROADS - UPDATE**IX: 270675****Author: Eng Lim, Director Infrastructure Services****Attachments: Nil****KEY OUTCOME**

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance
4.6 Inclusive community engagement and decision-making
4.5 Optimal asset management practices
4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

This report provides an update on the community consultation and technical assessment undertaken on several higher-order rural roads, following the August 2025 Council report. It presents the outcomes of the application of a prioritisation framework designed to provide a consistent, evidence-based, and replicable methodology for assessing and ranking road improvement projects across the shire.

The framework combines technical assessment, cost analysis, and targeted engagement with residents and stakeholders located along the identified routes, ensuring local knowledge and concerns inform decision-making. Using this methodology, preliminary priority rankings have been established for multiple roads, including Kyabra Road, Ingeberry Road, Congie Road, Tobermory Road, Cheepie Adavale Road, Big Creek Road, Wareo Road, and Old Charleville Road. Two prioritised locations on Kyabra Road have already been completed.

Council is requested to endorse the proposed priority list for future works, note that a second and final round of engagement will be undertaken with property owners along certain roads, and direct the Chief Executive Officer to apply the same prioritisation framework to other Council roads, reporting back in a future Council meeting.

This approach ensures transparent, equitable, and strategic allocation of resources while enhancing the resilience, safety, and functionality of the rural road network.

RECOMMENDATION

That Council:

1. Note the completion of two prioritised locations on Kyabra Road;
2. Note the overall priority list for various locations on Ingeberry Road, Congie Road and Tobermory Road;

3. Endorse the undertaking of a second and final round of engagement with property owners adjacent to Old Charleville Road, Cheepie Adavale Road, Big Creek Road and Wareo Road; and
4. Endorse the application of the same prioritisation framework to other Council roads and request that officers report the outcomes to Council at a future Council Meeting.

BACKGROUND

The *Local Government Act 2009 (Qld)* requires councils to demonstrate transparent and effective decision-making that balances the public interest, democratic representation, social inclusion, and meaningful community engagement.

Consistent with these statutory obligations and Council's Asset Management Plans, infrastructure planning must adopt a life cycle approach to:

- develop cost-effective, long-term management strategies;
- deliver appropriate service levels; and
- mitigate risks through continuous improvement in asset management practices.

To operationalise these principles, and in alignment with Council's governance processes and *Community Engagement Policy (G15)*, a draft Prioritisation Framework was tabled at the 17 December 2024 Council meeting. The final Prioritisation Strategy was subsequently adopted at the 15 July 2025 Council Meeting.

The Framework establishes a standardised methodology for prioritising infrastructure projects across the shire, with an initial focus on road improvements due to their high level of community use and visibility.

Figure 1 shows Council resolution QSC209-08-25 from the August 2025 Ordinary Meeting. The resolution noted the draft prioritisation for six higher-order rural roads and requested that officers undertake community consultation with residents along those roads, incorporate local feedback, and report back to Council.

RESOLUTION NO: (QSC209-08-25)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Tony Lander

That Council:

1. Note the draft prioritisation for the six higher order rural roads across the shire; and
2. Direct the Chief Executive Officer to undertake community consultation with the residents on those roads to incorporate local feedback and report back to Council in a future Council Meeting.

5/0

Figure 1 Extract from Council Meeting Minutes - Resolution QSC209-08-25 (August 2025)

REPORT

Community Engagement Overview

In accordance with the August 2025 Council resolution, officers undertook community engagement during October 2025. Letters or emails were issued to all property owners on the roads listed below to seek feedback. Each correspondence included an invitation for owners to contact the Director, Infrastructure Services, should they wish to discuss the matter further.

The roads included in the engagement were:

- **Road Class 3:** Kyabra Road and Old Charleville Road
- **Road Class 4A:** Cheepie Adavale Road
- **Road Class 4B:** Big Creek Road, Ingeberry Road and Wareo Road

In addition, in early December 2025, residents on Congie Road (Road Class 5A) raised concerns regarding road conditions and floodways. Six (6) locations were identified, and these matters were discussed during an on-site inspection conducted on 2 December 2025.

By 16 January 2026, officers had received feedback from five (5) property owners. This feedback provided important information that informed and refined the road prioritisation process.

Table 1 summarises the roads consulted, the number of locations identified, and the feedback received.

Table 1 Summary of the locations consulted with property owners along these roads for prioritisation

Road Name	Road Class	Number of Locations Identified	Number of Feedback received
Kyabra Road	3	2	1
Old Charleville Road	3	7	1
Cheepie Adavale Road	4A	26	0
Big Creek Road	4B	16	0
Ingeberry Road	4B	8	2
Wareo Road	4B	17	0
Congie Road	5A	6	1
Total number of locations		82	5

Prioritisation Framework and Assessment Methodology

Standard framework key evaluation criteria

The prioritisation framework applies a weighted scoring system across four key evaluation criteria to ensure a structured, transparent, and consistent approach to ranking road improvement projects.

1. Technical Considerations (30%)

- Traffic volume, road safety risks, and accessibility and connectivity priorities
- Project urgency, including safety hazards and asset deterioration
- Feasibility, including environmental and constructability considerations
- Compliance with adopted technical standards

2. Financial Costs (30%)

- Initial scoring based on *Do Minimum* costs to support fiscal sustainability
- *Do Preferred* options are reviewed post-ranking, with potential funding explored through Queensland Reconstruction Authority (QRA) Betterment grants or State and Federal infrastructure programs

3. Alignment with Council Goals and Broader Objectives (10%)

- Contribution to Council's Corporate Plan, Operational Plan, and relevant strategies or policies
- Advancement of sustainability or innovation objectives
- Benefits to broader regional infrastructure networks
- Regulatory or legislative requirements
- Social equity considerations, including equitable access for disadvantaged groups

4. Community Feedback and Support (30%)

- Community input gathered through surveys, consultations, site meetings, or reported concerns, reflecting the relative importance of each project from the perspective of residents and the local community

The total priority score for each location is calculated using the following formula:

Total Priority Score = (Community Score × 0.3) + (Technical Score × 0.3) + (Financial Score × 0.3) + (Alignment Score × 0.1)

Road-by-road assessment outcomes

Kyabra Road

Two priority locations were identified on Kyabra Road. Proposed treatment options and associated cost estimates are outlined in Table 2.

Table 2 Details of the locations on Kyabra Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Stabilisation & Seal Treatment	Option B Cost Floodways Treatment
KYA-A	Ch 13.34	40	Not applicable	\$ 35,000	Not applicable
KYA-B	Ch 14.73	40	Not applicable	\$ 35,000	Not applicable
Range of costs		\$ 70,000			

Note: Option A1 refers to only Ratwalls i.e. concrete margins constructed on the edge of the road, 300 mm wide and 500 mm deep, while Option A2 provides stabilisation of the road material before a 2-coat bitumen seal. Option B is the more expensive option via concrete floodways 150 mm thick constructed on top of the gravel road.

Table 3 presents the evaluation results for each location, assessed against all four weighted criteria.

Table 3 Summary of the scoring for each location on Kyabra Road and their priority ranking

Location Reference	Chainage (Km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
KYA-A	Ch 13.34	30	17	23.4	8	78.4	KYA-1*
KYA-B	Ch 14.73	30	17	23.4	8	78.4	KYA-2*

Note: Both locations were completed due to LRCIP3 funding.

Both locations were completed using funding available under the Local Roads and Community Infrastructure Program (LRCIP) Phase 3, which required expenditure by the end of December 2025. Council officers successfully nominated these two locations for funding and construction, with works completed in the first week of December 2025.

Old Charleville Road (south of Napoleon Road)

Seven proposed improvement locations were identified on the section of Old Charleville Road south of Napoleon Road, as previously presented to Council in August 2025. Treatment options and cost estimates are detailed in Table 4.

Table 4 Details of the locations on Old Charleville Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Ratwalls with Stabilisation & Seal Treatment	Option B Cost Floodways Treatment
OCV-A	Ch 45.180	15	\$ 3,000	\$ 18,000	\$ 30,000
OCV-B	Ch 45.730	15	\$ 3,000	\$ 18,000	\$ 30,000
OCV-C	Ch 45.780	40	\$ 8,000	\$ 48,000	\$ 80,000
OCV-D	Ch 46.800	15	\$ 3,000	\$ 18,000	\$ 30,000
OCV-E	Ch 48.360	20	\$ 4,000	\$ 24,000	\$ 40,000
OCV-F	Ch 59.790	40	\$ 8,000	\$ 48,000	\$ 80,000
OCV-G	Ch 67.470	50	\$10,000	\$ 60,000	\$ 100,000
Range of costs			\$ 39,000 to \$ 390,000		

Note: Option A1 refers to only Ratwalls i.e. concrete margins constructed on road edge, 300 mm wide and 500 mm deep, while Option A2 includes stabilisation of the road material before a 2-coat bitumen seal in addition to ratwalls. Option B is the more expensive option via concrete floodways 150 mm thick constructed on top of the gravel road.

Council officers received feedback from one property owner. An on-site meeting was held on 12 December 2025. Three locations were identified as being impacted by recent rainfall events and may be addressed through minor drainage improvements and flood damage REPA works.

The section of Old Charleville Road north of Napoleon Road was previously excluded due to two active funding applications under the Disaster Ready Fund (Round 3) and the Country Roads Connect program. Both applications were unsuccessful. The South Comongin crossing, located on the preferred alternative route along the Quilpie–Thargomindah Road, has since secured funding and will be delivered by TMR.

Officers will now reassess the full length of Old Charleville Road and prepare a consolidated list of recommended improvement locations for future Council consideration.

Table 5 summarises the preliminary scoring. Community scores are yet to be finalised.

Table 5 Summary of the scoring for each location on Old Charleville Road and their priority ranking

Location Reference	Chainage (Km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
OCV-A	Ch 45.180	tbc	17	29.4	8	54.4	tbc
OCV-B	Ch 45.730	tbc	17	29.4	8	54.4	tbc
OCV-C	Ch 45.780	tbc	17	28.5	8	53.5	tbc
OCV-D	Ch 46.800	tbc	17	29.4	8	54.4	tbc
OCV-E	Ch 48.360	tbc	17	29.3	8	54.3	tbc
OCV-F	Ch 59.790	tbc	17	28.5	8	53.5	tbc
OCV-G	Ch 67.470	tbc	17	28.1	8	53.1	tbc

Note: tbc denotes further work by Council officers to reassess the entire length of Old Charleville Road and seek input from property owners along the road.

Cheepie Adavale Road

Table 6 sets out the proposed improvement locations on Cheepie Adavale Road, including treatment options and estimated costs.

Table 6 Details of the locations on Cheepie Adavale Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Cap rock area –Gravel & Seal Treatment	Option B Floodways Treatment Costs
CHP-A	Ch 0.12	20	Not applicable	\$ 20,000	Not applicable
CHP-B	Ch 4.61	10	Not applicable	\$ 10,000	Not applicable
CHP-C	Ch 6.10	15	Not applicable	\$ 15,000	Not applicable
CHP-D	Ch 14.70	25	Not applicable	\$ 20,000	Not applicable
CHP-E	Ch 25.50	20	Not applicable	\$ 10,000	Not applicable
CHP-F	Ch 28.13	15	Not applicable	\$ 15,000	Not applicable
CHP-G	Ch 28.96	15	Not applicable	\$ 20,000	Not applicable
CHP-H	Ch 30.83	15	Not applicable	\$ 10,000	Not applicable
CHP-I	Ch 31.31	10	Not applicable	\$ 15,000	Not applicable
CHP-J	Ch 34.62	25	Not applicable	\$ 20,000	Not applicable
CHP-K	Ch 34.90	10	Not applicable	\$ 10,000	Not applicable
CHP-L	Ch 35.16	20	Not applicable	\$ 15,000	Not applicable
CHP-M	Ch 35.23	40	Not applicable	\$ 20,000	Not applicable
CHP-N	Ch 36.30	10	Not applicable	\$ 10,000	Not applicable
CHP-O	Ch 39.02	20	Not applicable	\$ 15,000	Not applicable
CHP-P	Ch 41.94	10	Not applicable	\$ 20,000	Not applicable
CHP-Q	Ch 42.11	15	Not applicable	\$ 10,000	Not applicable
CHP-R	Ch 48.81	20	Not applicable	\$ 15,000	Not applicable
CHP-S	Ch 49.42	10	Not applicable	\$ 20,000	Not applicable
CHP-T	Ch 50.78	20	Not applicable	\$ 10,000	Not applicable
CHP-U	Ch 53.11	20	Not applicable	\$ 15,000	Not applicable
CHP-V	Ch 53.32	15	Not applicable	\$ 20,000	Not applicable
CHP-W	Ch 53.56	10	Not applicable	\$ 10,000	Not applicable
CHP-X	Ch 53.69	15	Not applicable	\$ 15,000	Not applicable
CHP-Y	Ch 55.55	70	Not applicable	\$ 70,000	Not applicable
CHP-Z	Ch 55.69	70	Not applicable	\$ 70,000	Not applicable
Range of costs			\$ 545,000		

Note: Due to its cap rock environment, the only applicable treatment is to place gravel and seal.

No feedback has been received from property owners on Cheepie Adavale Road to date. Officers will undertake a second and final engagement with affected property owners and report back to Council.

Table 7 presents the preliminary priority ranking for each location. Community scores have not yet been finalised and are shown as *tbc*.

Table 7 Summary of the scoring for each location on Cheepie Adavale Road and their priority ranking

Location Reference	Chainage (Km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
CHP-A	Ch 0.12	tbc	15	26.3	5	46.3	tbc
CHP-B	Ch 4.61	tbc	15	28.1	5	48.1	tbc
CHP-C	Ch 6.10	tbc	15	27.2	5	47.2	tbc
CHP-D	Ch 14.70	tbc	15	25.3	5	45.3	tbc
CHP-E	Ch 25.50	tbc	15	26.3	5	46.3	tbc
CHP-F	Ch 28.13	tbc	15	27.2	5	47.2	tbc
CHP-G	Ch 28.96	tbc	15	27.2	5	47.2	tbc
CHP-H	Ch 30.83	tbc	15	27.2	5	47.2	tbc
CHP-I	Ch 31.31	tbc	15	28.1	5	48.1	tbc
CHP-J	Ch 34.62	tbc	15	25.3	5	45.3	tbc
CHP-K	Ch 34.90	tbc	15	28.1	5	48.1	tbc
CHP-L	Ch 35.16	tbc	15	26.3	5	46.3	tbc
CHP-M	Ch 35.23	tbc	15	22.5	5	42.5	tbc
CHP-N	Ch 36.30	tbc	15	28.1	5	48.1	tbc
CHP-O	Ch 39.02	tbc	15	26.3	5	46.3	tbc
CHP-P	Ch 41.94	tbc	15	28.1	5	48.1	tbc
CHP-Q	Ch 42.11	tbc	15	27.2	5	47.2	tbc
CHP-R	Ch 48.81	tbc	15	26.3	5	46.3	tbc
CHP-S	Ch 49.42	tbc	15	28.1	5	48.1	tbc
CHP-T	Ch 50.78	tbc	15	26.3	5	46.3	tbc
CHP-U	Ch 53.11	tbc	15	26.3	5	46.3	tbc
CHP-V	Ch 53.32	tbc	15	27.2	5	47.2	tbc
CHP-W	Ch 53.56	tbc	15	28.1	5	48.1	tbc
CHP-X	Ch 53.69	tbc	15	27.2	5	47.2	tbc
CHP-Y	Ch 55.55	tbc	15	16.9	5	36.9	tbc
CHP-Z	Ch 55.69	tbc	15	16.9	5	36.9	tbc

Note: *tbc* denotes further work by Council officers to re-engage property owners along the road a second and final time and seek input from them.

Big Creek Road

Table 8 summarises the identified locations on Big Creek Road, including treatment options and cost estimates. Table 9 presents the priority ranking for each location using the *Do-Minimum* cost data.

Table 8 Details of the locations on Big Creek Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Ratwalls with Stabilisation & Seal Treatment	Option B Cost Floodways Treatment
BIG-A	Ch 3.62	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-B	Ch 3.97	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-C	Ch 5.32	15	\$ 3,000	\$ 18,000	Not applicable
BIG-D	Ch 5.82	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-E	Ch 17.92	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-F	Ch 20.47	50	\$ 10,000	\$ 60,000	\$ 120,000
BIG-G	Ch 21.35	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-H	Ch 21.45	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-I	Ch 23.94	60	Not applicable	\$ 60,000	\$ 120,000
BIG-J	Ch 26.85	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-K	Ch 26.92	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-L	Ch 27.03	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-M	Ch 27.27	20	\$ 4,000	\$ 24,000	\$ 40,000
BIG-N	Ch 28.61	15	\$ 3,000	\$ 18,000	Not applicable
BIG-O	Ch 29.73	25	\$ 5,000	\$ 30,000	\$ 50,000
BIG-P	Ch 38.31	25	Not applicable	\$ 25,000	\$ 50,000
Range of costs				\$ 146,000 to \$ 756,000	

Note: Option A1 refers to only Ratwalls i.e. concrete margins constructed on the edge of the road, 300 mm wide and 500 mm deep, while Option A2 includes stabilisation of the road material before a 2-coat bitumen seal in addition to ratwalls. Option B is the more expensive option via concrete floodways 150 mm thick constructed on top of the gravel road.

No feedback has been received from property owners on Big Creek Road to date. Officers will undertake a second and final engagement with affected property owners and report back to Council.

Table 9 presents the preliminary priority ranking for each location. Community scores are yet to be finalised.

Table 9 Summary of the scoring for each location on Big Creek Road and their priority ranking

Location Reference	Chainage (Km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
BIG-A	Ch 3.62	tbc	13	29.3	5	47.3	tbc
BIG-B	Ch 3.97	tbc	13	29.3	5	47.3	tbc
BIG-C	Ch 5.32	tbc	13	29.4	5	47.4	tbc
BIG-D	Ch 5.82	tbc	13	29.3	5	47.3	tbc
BIG-E	Ch 17.92	tbc	13	29.3	5	47.3	tbc
BIG-F	Ch 20.47	tbc	13	28.1	5	46.1	tbc
BIG-G	Ch 21.35	tbc	13	29.3	5	47.3	tbc
BIG-H	Ch 21.45	tbc	13	29.3	5	47.3	tbc
BIG-I	Ch 23.94	tbc	14	18.8	5	37.8	tbc
BIG-J	Ch 26.85	tbc	13	29.3	5	47.3	tbc
BIG-K	Ch 26.92	tbc	13	29.3	5	47.3	tbc
BIG-L	Ch 27.03	tbc	13	29.3	5	47.3	tbc
BIG-M	Ch 27.27	tbc	13	29.3	5	47.3	tbc
BIG-N	Ch 28.61	tbc	13	29.4	5	47.4	tbc
BIG-O	Ch 29.73	tbc	13	29.1	5	47.1	tbc
BIG-P	Ch 38.31	tbc	15	25.3	5	44.3	tbc

Note: tbc denotes further work by Council officers to re-engage property owners along the road a second and final time and seek input from them

Ingeberry Road

Table 10 summarises the final improvement locations on Ingeberry Road. These locations are supported by feedback from two community members and include two additional sites (ING-I and ING-J).

Table 10 Details of the locations on Ingeberry Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Ratwalls with Stabilisation & Seal Treatment	Option B Cost Floodways Treatment
ING-A	Ch 40.49	20	\$ 4,000	\$ 24,000	\$ 40,000
ING-B	Ch 53.76	20	\$ 4,000	\$ 24,000	\$ 40,000
ING-C	Ch 54.39	25	\$ 5,000	\$ 30,000	\$ 50,000
ING-D	Ch 54.68	20	\$ 4,000	\$ 24,000	\$ 40,000
ING-I **	Ch 55.80	20	\$ 4,000	\$ 24,000	\$ 40,000
ING-E	Ch 57.55	20	\$ 4,000	\$ 24,000	\$ 40,000
ING-F	Ch 57.91	25	\$ 5,000	\$ 60,000	\$ 50,000

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Ratwalls with Stabilisation & Seal Treatment	Option B Cost Floodways Treatment
ING-G	Ch 59.42	15	\$ 3,000	\$ 30,000	Not applicable
ING-J **	Ch 60.22	20	\$ 4,000	\$ 24,000	\$ 40,000
ING-H	Ch 61.01	20	\$ 4,000	\$ 24,000	\$ 40,000
Range of costs			\$ 41,000 to \$ 398,000		

Note: ** denotes new locations suggested by community members

Table 11 presents the priority ranking for each location using the final scoring across all criteria.

Table 11 Summary of the scoring for each location on Ingeberry Road and their priority ranking

Location Reference	Chainage (km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
ING-A	Ch 40.49	12	14	29.3	5	60.3	ING-7
ING-B	Ch 53.76	30	14	29.3	5	78.3	ING-1
ING-C	Ch 54.39	0	14	29.1	5	48.1	ING-9
ING-D	Ch 54.68	27	14	29.3	5	75.3	ING-2
ING-I **	Ch 55.80	24	14	29.3	5	72.3	ING-3
ING-E	Ch 57.55	21	14	29.3	5	69.3	ING-4
ING-F	Ch 57.91	0	14	29.1	5	48.1	ING-9
ING-G	Ch 59.42	0	14	29.4	5	48.4	ING-8
ING-J **	Ch 60.22	18	14	29.3	5	66.3	ING-5
ING-H	Ch 61.01	15	14	29.3	5	63.3	ING-6

Wareo Road

Table 12 sets out the proposed improvement locations on Wareo Road, including treatment options and associated costs.

Table 12 Details of the locations on Wareo Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Ratwalls with Stabilisation & Seal Treatment	Option B Cost Floodways Treatment
WAR-A	Ch 0.47	30	\$ 6,000	\$ 36,000	\$ 60,000
WAR-B	Ch 2.74	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-C	Ch 2.80	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-D	Ch 4.54	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-E	Ch 4.80	30	\$ 6,000	\$ 36,000	\$ 60,000
WAR-F	Ch 4.88	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-G	Ch 5.63	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-H	Ch 8.36	160	Not applicable	\$ 160,000	Not applicable
WAR-I	Ch 8.48	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-J	Ch 10.10	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-K	Ch 10.43	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-L	Ch 10.49	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-M	Ch 10.58	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-N	Ch 10.62	20	\$ 4,000	\$ 24,000	\$ 40,000
WAR-O	Ch 11.05	70	Not applicable	\$ 70,000	Not applicable
WAR-P	Ch 11.26	25	\$ 5,000	\$ 30,000	\$ 50,000
WAR-Q	Ch 11.84	15	\$ 3,000	\$ 18,000	Not applicable
Range of costs		\$ 294,000 to \$ 858,000			

Note: Option A1 refers to only Ratwalls i.e. concrete margins constructed on the edge of the road, 300 mm wide and 500 mm deep, while Option A2 includes stabilisation of the road material before a 2-coat bitumen seal in addition to ratwalls. Option B is the more expensive option via concrete floodways 150 mm thick constructed on top of the gravel road.

No feedback has been received from property owners on Wareo Road to date. Officers will undertake a second and final engagement with affected property owners and report back to Council.

Table 13 presents the preliminary priority ranking for each location. Community scores are yet to be finalised.

Table 13 Summary of the scoring for each location on Wareo Creek Road and their priority ranking

Location Reference	Chainage (Km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
WAR-A	Ch 0.47	tbc	10	28.9	5	43.9	tbc
WAR-B	Ch 2.74	tbc	10	29.3	5	44.3	tbc
WAR-C	Ch 2.80	tbc	10	29.3	5	44.3	tbc
WAR-D	Ch 4.54	tbc	10	29.3	5	44.3	tbc
WAR-E	Ch 4.80	tbc	10	28.9	5	43.9	tbc
WAR-F	Ch 4.88	tbc	10	29.3	5	44.3	tbc
WAR-G	Ch 5.63	tbc	10	29.3	5	44.3	tbc
WAR-H	Ch 8.36	tbc	11	10.0	5	26.0	tbc
WAR-I	Ch 8.48	tbc	10	29.3	5	44.3	tbc
WAR-J	Ch 10.10	tbc	10	29.3	5	44.3	tbc
WAR-K	Ch 10.43	tbc	10	28.9	5	44.3	tbc
WAR-L	Ch 10.49	tbc	10	29.3	5	44.3	tbc
WAR-M	Ch 10.58	tbc	10	29.3	5	44.3	tbc
WAR-N	Ch 10.62	tbc	10	29.3	5	44.3	tbc
WAR-O	Ch 11.05	tbc	11	16.9	5	32.9	tbc
WAR-P	Ch 11.26	tbc	10	29.1	5	44.1	tbc
WAR-Q	Ch 11.84	tbc	10	29.4	5	44.4	tbc

Note: tbc denotes further work by Council officers to re-engage property owners along the road a second and final time and seek input from them

Congie Road

Table 14 summarises the proposed improvement locations on Congie Road. These locations are supported by community feedback.

Table 14 Details of the locations on Congie Road, proposed treatment options and cost estimates

Location Reference	Chainage (km)	Length (m)	Option A1 Cost Ratwalls treatment only	Option A2 cost Ratwalls with Stabilisation & Seal Treatment	Option B Cost Floodways Treatment
CNG-A	Ch 4.879	55	\$ 11,000	\$ 66,000	\$ 110,000
CNG-B	Ch 8.918	50	\$ 10,000	\$ 60,000	\$ 100,000
CNG-C	Ch 19.025	40	\$ 8,000	\$ 48,000	\$ 80,000
CNG-D	Ch 23.425	35	\$ 7,000	\$ 24,000	\$ 70,000
CNG-E	Ch 27.964	40	\$ 8,000	\$ 24,000	\$ 80,000
CNG-F	Ch 28.495	40	\$ 8,000	\$ 60,000	\$ 80,000
Range of costs			\$ 52,000 to \$ 520,000		

Table 15 presents the priority ranking for each location using the final scoring across all criteria.

Table 15 Summary of the scoring for each location on Congie Road and their priority ranking

Location Reference	Chainage (km)	Score for Each Criterion				Total Priority Score	New Reference
		Community (30%)	Technical (30%)	Financial (10%)	Alignment (10%)		
CNG-A	Ch 4.879	21	10	26.7	5	62.7	CNG-4
CNG-B	Ch 8.918	18	10	27.0	5	60.0	CNG-5
CNG-C	Ch 19.025	15	10	27.6	5	57.6	CNG-6
CNG-D	Ch 23.425	24	10	27.9	5	66.9	CNG-3
CNG-E	Ch 27.964	30	10	27.6	5	72.6	CNG-1
CNG-F	Ch 28.495	27	10	27.6	5	69.6	CNG-2

Summary of Prioritised Roads

Table 16 lists prioritised locations for roads assessed to date, including Tobermory Road (as presented at the 15 July 2025 Council Meeting). These priorities incorporate community input where available.

The prioritised list will inform the strategic allocation of Council's supplementary funding and maximise the benefits of Queensland Reconstruction Authority disaster recovery funding. The approach supports improved network resilience, reduced ongoing maintenance requirements, and faster post-disaster recovery.

Table 16 List of Prioritised Locations on Roads that have been fully assessed with community input

No.	Road Name	Location Reference	Chainage (km)	Option A1 cost Ratwalls treatment only	Option A1 cost Ratwalls with Stabilisation & Seal Treatment	Option B cost Concrete Floodways Treatment	Overall Score
1	Ingeberry Rd	ING-1	Ch 53.76	\$4,000	\$24,000	\$40,000	78.3
2	Ingeberry Rd	ING-2	Ch 54.68	\$4,000	\$24,000	\$40,000	75.3
3	Tobermory Rd	TOB-1	Ch 18.66	\$12,500	\$22,500	N.A.	74.3
4	Congie Rd	CNG-1	Ch 27.964	\$8,000	\$24,000	\$80,000	72.6
5	Ingeberry Rd	ING-3	Ch 55.80	\$4,000	\$24,000	\$40,000	72.3
6	Tobermory Rd	TOB-2	Ch 18.70	\$10,000	\$20,000	N.A.	72.0
7	Tobermory Rd	TOB-3	Ch 76.79	\$13,500	\$33,500	N.A.	71.3
8	Congie Rd	CNG-2	Ch 28.495	\$8,000	\$60,000	\$80,000	69.6
9	Ingeberry Rd	ING-4	Ch 57.55	\$4,000	\$24,000	\$40,000	69.3
10	Tobermory Rd	TOB-4	Ch 18.76	\$7,875	\$37,875	\$60,000	68.4
11	Tobermory Rd	TOB-5	Ch 47.19	\$38,324	\$53,324	N.A.	67.3
12	Tobermory Rd	TOB-6	Ch 51.00	\$9,450	\$45,450	N.A.	67.1
13	Congie Rd	CNG-3	Ch 23.425	\$7,000	\$24,000	\$70,000	66.9
14	Tobermory Rd	TOB-7	Ch 20.77	\$3,150	\$15,150	\$24,000	66.4
15	Ingeberry Rd	ING-5	Ch 60.22	\$4,000	\$24,000	\$40,000	66.3
16	Tobermory Rd	TOB-8	Ch 48.96	\$52,500	\$112,500	N.A.	65.5
17	Tobermory Rd	TOB-9	Ch 54.13	\$5,250	\$25,250	\$40,000	65.0
18	Ingeberry Rd	ING-6	Ch 61.01	\$4,000	\$24,000	\$40,000	63.3
19	Tobermory Rd	TOB-10	Ch 59.09	\$5,250	\$25,250	\$40,000	63.0
20	Congie Rd	CNG-4	Ch 4.879	\$11,000	\$66,000	\$110,000	62.7
21	Tobermory Rd	TOB-11	Ch 15.96	\$14,500	\$44,500	N.A.	62.1
22	Ingeberry Rd	ING-7	Ch 40.49	\$4,000	\$24,000	\$40,000	60.3
23	Congie Rd	CNG-5	Ch 8.918	\$10,000	\$60,000	\$100,000	60.0
24	Tobermory Rd	TOB-12	Ch 64.28	\$7,875	\$37,875	\$60,000	59.4
25	Congie Rd	CNG-6	Ch 19.025	\$8,000	\$48,000	\$80,000	57.6
26	Ingeberry Rd	ING-8	Ch 59.42	\$3,000	\$30,000	N.A.	48.4
27	Ingeberry Rd	ING-9	Ch 54.39	\$5,000	\$30,000	\$50,000	48.1
28	Tobermory Rd	TOB-13	Ch 31.30	N.A.	N.A.	\$150,000	48.1
Range of costs				\$418,174 to \$1,585,774			

Note: N.A denotes not applicable

OPTIONS**Option 1 (Recommended)**

That Council:

1. note the completion of two prioritised locations on Kyabra Road;
2. note the overall priority list for various locations on Ingeberry Road, Congie Road and Tobermory Road;
3. endorse a second and final engagement with property owners adjacent to Old Charleville Road, Cheepie Adavale Road, Big Creek Road and Wareo Road
4. direct the Chief Executive Officer to undertake a similar prioritisation exercise on other Council roads using the same framework and report back to Council at a future meeting.

Option 2

That Council does not support the proposed prioritisation for the seven rural roads and requests officers to develop an alternative prioritisation approach for Council consideration.

CONSULTATION (Internal/External)

Infrastructure Services directorate

INTERESTED PARTIES

Interested parties include property owners adjacent to Kyabra Road, Old Charleville Road, Cheepie Adavale Road, Big Creek Road, Ingeberry Road, Wareo Road, Congie Road and Tobermory Road.

Note: The identification of interested parties has been provided by Council Officers on a best endeavours basis and may not be comprehensive.

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Council's Corporate Plan

Council's Community Engagement Policy

Council's Asset Management Plan (Transport)

FINANCIAL AND RESOURCE IMPLICATIONS

This prioritisation strategy is developed using internal staff resources.

ASSET MANAGEMENT IMPLICATIONS

The phased implementation of this prioritisation strategy represents a significant advancement in Council's approach to road asset management. By establishing a structured and transparent framework for evaluating road improvement projects, the strategy enables evidence-based decision-making that is scalable and responsive to community needs. It provides clear, objective criteria to guide investment decisions while maintaining alignment with Council's long-term strategic objectives as outlined in the Asset Management Plan.

A key aspect of this approach is the strategic combination of Council funding with Queensland Reconstruction Authority (QRA) disaster recovery grants. This integrated funding model goes beyond conventional like-for-like repairs, facilitating more durable and flood-resilient road treatments. Benefits include:

- Improved network resilience to extreme weather events
- Reduced frequency of maintenance interventions

- Faster restoration of access after flood events

Embedding this framework within Council's broader asset planning processes supports more sustainable infrastructure investment through a whole-of-life cycle perspective. The methodology considers immediate project needs, long-term performance, maintenance requirements, and climate adaptation. Over time, this approach will enhance the reliability and service quality of the local road network while ensuring optimal use of available resources. Ultimately, the strategy represents a proactive shift towards more resilient infrastructure that meets both current and future community needs.

RISK MANAGEMENT IMPLICATIONS

Council has assessed the risks associated with the project prioritisation strategy in accordance with Council's *Enterprise Risk Management Policy* (G.11) and *Risk Management Framework* (G.11-A).

An adopted prioritisation strategy reduces strategic risk to Council and ensure transparency of decision-making through a more structured approach, meeting the following objectives:

- **Equity:** Ensures all community voices are considered
- **Transparency:** Provides clear rationale for why certain projects are prioritised over others
- **Strategic Alignment:** Balances short-term needs with long-term Council goals.

Adopting this strategy demonstrates Council's commitment to fairness, transparency, and responsible stewardship of public assets as well as financial resources.

HUMAN RIGHTS CONSIDERATION

In accordance with the Human Rights Act 2019 (Qld), Council has considered the potential impact of the proposed prioritisation strategy on relevant human rights. The strategy primarily affects the rights of residents and property owners adjacent to the roads under assessment, including the right to freedom of movement, the right to take part in public life, and property rights.

The proposed road improvements enhance freedom of movement by maintaining and improving access to communities, particularly in rural areas affected by flooding. Community members have been, and will continue to be, engaged in the prioritisation process, supporting their right to take part in public life through meaningful consultation. Property rights are respected, as any works affecting land adjacent to roads are undertaken with notification and consultation, and no compulsory acquisition or infringement is proposed.

No other human rights under the Act are impacted by this decision. The strategy is consistent with the principles of equity, transparency, and community safety, and supports the delivery of essential infrastructure without limiting the human rights of any individual.

**STRATEGIC DECISION REPORT
CORPORATE AND BUSINESS DEVELOPMENT**

ORDINARY COUNCIL MEETING AGENDA

29 JANUARY 2026

12 CORPORATE AND BUSINESS DEVELOPMENT

Nil

13 CORPORATE SERVICES

13.1 FINANCIAL SERVICES REPORT MONTH ENDED 31 DECEMBER 2025

IX: 271507

Author: Mwewa Chisenga, Deputy Director of Corporate Services

Authorisors: Sharon Frank, Director Corporate Services

Justin Hancock, Chief Executive Officer

Attachments:

1. Income Statement 31 December 2025
2. Statement of Financial Position 31 December 2025
3. Cashflow Statement 31 December 2025
4. Cash Graph 31 December 2025
5. Revenue & Expenditure Report 31 December 2025
6. Capital Expenditure Report 31 December 2025

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* (Qld) for the period ended 31 December 2025.

RECOMMENDATION

That Council receive and note the Monthly Finance Report for the period ending 31 December 2025.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* (Qld) requires a financial report to be presented at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

REPORT

Operating Result

The month of December 2025 constitutes 50% of the 2025/26 financial year.

The operating position at 31 December 2025 is an operating surplus of \$14,639,656.

Operating Revenue

Operating revenue of \$43,162,703 has been received to the end of December 2025 which is 39.6% of the adopted budget:

- Net rates and utility charges is at \$4,513,934 (Levy 1 issued in August).

- Fees and charges income of \$124,117 is at 78%.
- Rental income is \$335,932 which is slightly under budget at 43%.
- Interest received includes bank interest and interest received from overdue rates and utility charges. Total interest received is at 73% of the budget:
 - Queensland Treasury Corporation investment interest received to December is \$422,815
 - Term deposit investments with NAB, AMP, Defence and Judo Banks have slightly higher interest rates returning \$580,139 (interest received and accrued) to date; and
 - General interest income to the end of December was \$7,032; and
 - Interest received from overdue rates and utility charges is slightly ahead of budget due to the overall amount outstanding.
- Other income totalling \$567,457 is ahead of budget estimates at 65% due to insurance claims received.
- Recoverable works revenue includes sales revenue, contract works for the Department of Transport and Main Roads and other private works. Revenue for contract works (RMPC and Contracts) may be impacted by the timing of claims. The revenue to December is at 51% of the Recoverable works budget.
- Operating grants and subsidies are at 37.1% of the budget.

Operating Expenses

Operating expenses of \$27.748 million has been expended to the end of December 2025 which is 27% of the budget:

- Corporate governance is slightly behind budget at 41%, with \$774,822 expended.
- Administration costs are behind budget estimates at 20%. This is because the expected credit loss expense will not be expensed (journalized) until 30 June 2026.
- Community service expenses are below the budget at 7%. The main contributing factor is the Exclusion Fencing grant expenses budget totalling \$30M. This project is now underway.
- Utilities costs are the expenses associated with providing water, sewerage and waste services. These costs to 31 December 2025 total \$800,263 which is 62% of the budget.
- Recoverable works and flood damage expenses are at 32% of budget estimates. Flood damage expense budgets are based on the total of all QRA approved submissions.
- Environmental health expenses include pest management, stock routes, reserves, animal control. Expenditure to December totalled \$348,858 which is 41% of the budget.
- Net plant operations are at (\$293,739) which represents 17% of the budget.
- Tourism and economic development expenditure is at \$420,528 and slightly behind the budget at 37%.
- Infrastructure maintenance costs are slightly behind of the budget at 37%, totalling \$1,161,332 in expenditure.
- Finance costs are administration costs associated with the at call investment with Queensland Treasury Corporation which is below budget at 43%.
- Depreciation expense at the end of December is \$4,356,593. This is 59% of the budget.

Capital Revenue

Capital revenue includes both grants and subsidies where the funding has been confirmed and where funding is yet to be approved. Capital grant revenue is revenue recognised based on actual expenditure and the funding agreement terms.

Capital grant revenue recognised to December is nil.

Table 1 Capital Revenue

Capital Grant	Actual YTD	Budget
SES Support Grant	-	39,316
LRCIP Programme Round 4 Part A	-	627,528
LRCIP Programme Round 4 Part B	-	116,146
ENHM Stage 3 (External funding confirmed)	-	7,400,000
Energy Funding	-	45,966
RAUP Toompine Aerodrome (Subject to external funding approval)	-	102,250
R2R Revenue	-	1,426,656
LGGSP - Quilpie Airport Upgrade Design	-	72,115
W4Q 24-27 (External funding and projects approved)	-	1,385,998
Quilpie Sewerage Treatment Plant (subject to external funding application and approval)	-	4,500,000
Residential Activation Fund	-	1,313,902
Quilpie Airport Upgrade	-	11,607,375
Disaster Ready Fund (advised unsuccessful)	-	900,000
Country Roads Connect (advised unsuccessful)	-	3,625,000
Contributions - Infrastructure	-	295,500
TOTAL	-	\$33,457,752

Capital Expenditure

Payments for property plant and equipment to 31 December 2025 is \$2,758,247.

The capital budget for 2025/26 is \$47,095,234, however some of this budget is subject to external funding applications/approvals e.g. (Quilpie Sewerage Treatment Plant Upgrade). Since budget adoption, Council has been advised that the funding application for the Country Roads Connect Program and Disaster Ready Fund was unsuccessful. The capital budget for 2025/26 will therefore be reduced accordingly at the next quarterly budget review in January 2026.

Cash and Investments

Council's cash and investments at 31 December 2025 totalled \$58,380,341 consisting of the following:

- Cash/General Fund (NAB) \$1,262,553 and Queensland Treasury Corporation Call Cash Fund – \$16,205,271 (including accrued interest)
- National Australia Bank (NAB) Ltd EFRP – Corporate account - \$15,912,517
- National Australia Bank (NAB) Ltd – Term Deposit (6 months at 4%) - \$5,000,000
- National Australia Bank (NAB) Ltd – Term Deposit (194 days at 4.10%) – \$5,000,000
- AMP Bank Ltd – Term Deposit (5 months at 4.5%) - \$5,000,000
- Defence Bank – Term Deposit (12 months at 4.25%) - \$3,000,000
- Judo Bank – Term Deposit (6 months at 4.5%) - \$3,000,000
- Auswide Bank Limited – Term deposit (6 months at 4.2%) - \$2,000,000

- Bank of Queensland – Term Deposit (7 months at 4.35%)- \$2,000,000

Council's restricted cash at the end of December was \$23,056,897 (unspent grant receipts).

Council's unrestricted cash at the end of December was \$35,323,445.

Please note: There is \$15,750,000 in grant funding under the Exclusion Fencing Restitution Program that has been recognised as revenue. These grant funds are yet to be assessed under the accounting standards for the appropriate accounting treatment. Therefore, having taken this into consideration, adjusted unrestricted cash is \$19,573,445.

Unrestricted Cash Expense Cover Ratio

Type	Liquidity	<i>Total Cash and Equivalents add Current Investments add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash</i>
Calculation		<i>Total Operating Expenditure less Depreciation and Amortisation less Finance Costs</i>
		<i>x 12</i>
Description		The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.
Target	Tier 7 – greater than 4 months	
Actual Current Yr.	4.2 months	

Council is above the target for a Tier 7 council being greater than 4 months.

Please note that this ratio is being impacted by the Exclusion Fencing Restitution Program grant funds that have been recognised as revenue. These grant funds are yet to be assessed under the accounting standards for the appropriate accounting treatment. Without these grant funds recognised as revenue, the adjusted ratio would be 2.3 months.

Externally Restricted Cash

Contract Liabilities total \$23,056,897. Contract liabilities are advance payments for e.g. grants received by Council, however in accordance with Accounting Standards, this revenue is not recognised until the works have been completed.

Table 2 Grant / Contract Liabilities on 31 December 2025

Grant / Contract	Contract Liability
Sundry Apprentice Incentive Funds	\$1,099
DRFA Mar 2025 Restoration Works	\$16,477,531
DRFA Airport Upgrade	\$3,512,887
Residential Activation Fund	\$2,102,244
Works for Queensland - 24-26	\$560,447
LRCIP Phase 3	\$57,241
Community Recovery Support	\$231,750
First Start Program	\$15,000
LRCIP Phase 4A	\$98,698
Total	\$23,056,897

Grant/Contract Assets

Contract Assets total \$3,889,838. Contract assets are grant/contract money yet to be received where revenue is recognised based on actual expenditure associated with grants /contracts.

Table 3 Grant / Contract Assets on 31 December 2025.

Grant / Contract	Contract Asset
DRFA Sept 2022 Restoration Works	\$15,463
DRFA 2023 Restoration Works	\$355,298
LCIP Phase 4B	\$125,480
DRFA Nov 2024 Emergent Works	\$31
DRFA Mar 2025 Immediate Restoration Works	\$1,349,755
DRFA 24 Restoration	\$517,591
DRFA Mar 2025 Emergent Works	\$1,526,220
Total	\$3,889,838

OPTIONS

Option 1 (Recommended)

That Council:

Receive and note the Monthly Finance Report for the period ending 31 December 2025.

Option 2

That Council:

1. Does not accept the Monthly Finance Report for the period ending 31 December 2025.

CONSULTATION (Internal/External)

- Chief Executive Officer
- Executive Leadership Team
- Finance and Administration Team

LEGAL IMPLICATIONS

Local Government Regulation 2012 (Qld)

Section 204 Financial report

- (1) *The local government must prepare a financial report.*
- (2) *The chief executive officer must present the financial report —*
 - (a) *if the local government meets less frequently than monthly — at each meeting of the local government; or*
 - (b) *otherwise — at a meeting of the local government once a month.*
- (3) *The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

POLICY IMPLICATIONS

Not applicable

FINANCIAL AND REVENUE IMPLICATIONS

As outlined in this report and the attachments.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

RISK MANAGEMENT IMPLICATIONS

Council manages risks in accordance with G.11 Enterprise Risk Management (ERM) Policy and G.11-A Risk Management Framework.

Table 4 Risk Calculator

RISK CALCULATOR		Consequence				
Likelihood		1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low-medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
A. Almost Certain Expected to occur at most times	H	H	H	E	E	E
B. Likely Will probably occur at most times	M	H	H	H	E	E
C. Possible Might occur at some time	L	M	H	H	E	E
D. Unlikely Could occur at some time	L	L	M	H	H	E
E. Rare May occur in rare conditions	L	L	M	H	H	E

Table 5 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Risk calculator provided for measures			
Example: <i>Insufficient funding</i>	None	<i>Delays to purchasing</i>	C Possible	4 Major	High	<i>Ensure funding approvals obtained at start of project.</i>
Financial report not monthly	Standard agenda item	Non-compliance with legislative requirements	Rare	Minor	Low	Ensure that more than 1 staff member can prepare monthly finance report
Financial report does not state progress in relation to budget	Template for monthly finance report includes required format	Non-compliance with legislative requirements Financial information presented to Council not in required format	Rare	Minor	Low	N/A

HUMAN RIGHTS CONSIDERATION

In compliance with section 4(b) of the *Human Rights Act 2019 (Qld)*, Council is obligated to ensure that its decisions are consistent with human rights and to consider any human rights relevant to the decision-making process.

The 23 human rights outlined in the *Human Rights Act 2019 (Qld)* have been thoroughly reviewed in relation to this decision. It has been concluded that there are no human rights implications associated with Council's decision on this matter.

Income Statement

For the month ending 31 December 2025

Year Elapsed 50%

	Actual December	Actual YTD	Adopted Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	(54)	4,513,880	9,021,932	50%
Fees and Charges	6,452	124,117	159,525	78%
Rental Income	54,048	335,932	784,500	43%
Interest Received	156,333	1,366,467	1,881,775	73%
Other Income	379	567,837	872,500	65%
Recoverable Works Revenue	299,745	2,067,340	4,025,237	51%
Grants and Subsidies	5,601,026	34,187,131	92,137,544	37.1%
Total Operating Revenue	6,117,930	43,162,703	108,883,013	39.6%
EXPENSES				
Operating Expenses				
Corporate Governance	169,632	774,822	1,911,222	41%
Administration Costs	98,586	910,398	4,576,170	20%
Community Service Expenses	491,166	2,514,194	34,534,224	7%
Utilities Costs	115,802	800,263	1,296,895	62%
Recoverable Works / Flood Damage	5,914,694	17,742,501	54,637,914	32%
Environmental Health Expenses	22,171	348,858	854,690	41%
Net Plant Operations	(19,324)	(293,739)	(1,703,850)	17%
Tourism and Economic Development	60,352	420,528	1,121,900	37%
Infrastructure Maintenance	149,389	1,161,332	3,143,332	37%
Finance Costs	1,903	12,131	28,000	43%
Depreciation and Amortisation	731,110	4,356,593	7,372,087	59%
Total Operating Expenses	7,735,482	28,747,882	107,772,584	27%
NET OPERATING SURPLUS / (DEFICIT)	(1,617,552)	14,414,821	1,110,429	1298%
Capital Revenue				
Grants and Subsidies	-	-	33,457,752	0%
Gain / (Loss) on Disposal of PPE	(166,583)	224,835	-	-
Total Capital Revenue	(166,583)	224,835	33,457,752	1%
NET RESULT	(1,784,136)	14,639,656	34,568,181	42%

Statement of Financial Position

For the month ending 31 December 2025

	Actual December	Adopted Budget	%
Current Assets			
Cash and Equivalents	58,380,342	20,791,408	281%
Trade Receivables	4,807,123	453,656	1060%
Rate Receivables	2,218,521	746,584	297%
Inventories	1,033,187	884,979	117%
Total Current Assets	66,439,173	22,876,627	290%
Non-Current Assets			
Trade and Other Receivables	33,903	30,130	113%
Property, Plant and Equipment	305,484,192	285,426,001	107%
Capital Works in Progress	10,989,077	64,566,412	17%
Total Non-Current Assets	316,507,172	350,022,543	90%
TOTAL ASSETS	382,946,345	372,899,170	103%
Current Liabilities			
Trade and Other Payables	23,192,101	344,491	6732%
Employee Leave Provisions	1,357,740	1,075,280	126%
Total Current Liabilities	24,549,841	1,419,771	1729%
Non-Current Liabilities			
Employee Leave Provisions	75,469	272,848	28%
Total Non-Current Liabilities	75,469	272,848	28%
TOTAL LIABILITIES	24,625,310	1,692,619	1455%
NET COMMUNITY ASSETS	358,321,035	371,206,551	97%
Community Equity			
Shire Capital Account	88,402,906	121,860,158	73%
Asset Revaluation Reserve	230,766,104	222,041,771	104%
Current Year Surplus	14,640,801	34,568,181	42%
Accumulated Surplus (B/Fwd)	24,511,224	- 7,263,559	-337%
TOTAL COMMUNITY EQUITY	358,321,035	371,206,551	97%

Cash Flow Statement

For the month ending 31 December 2025
Year Elapsed 50%

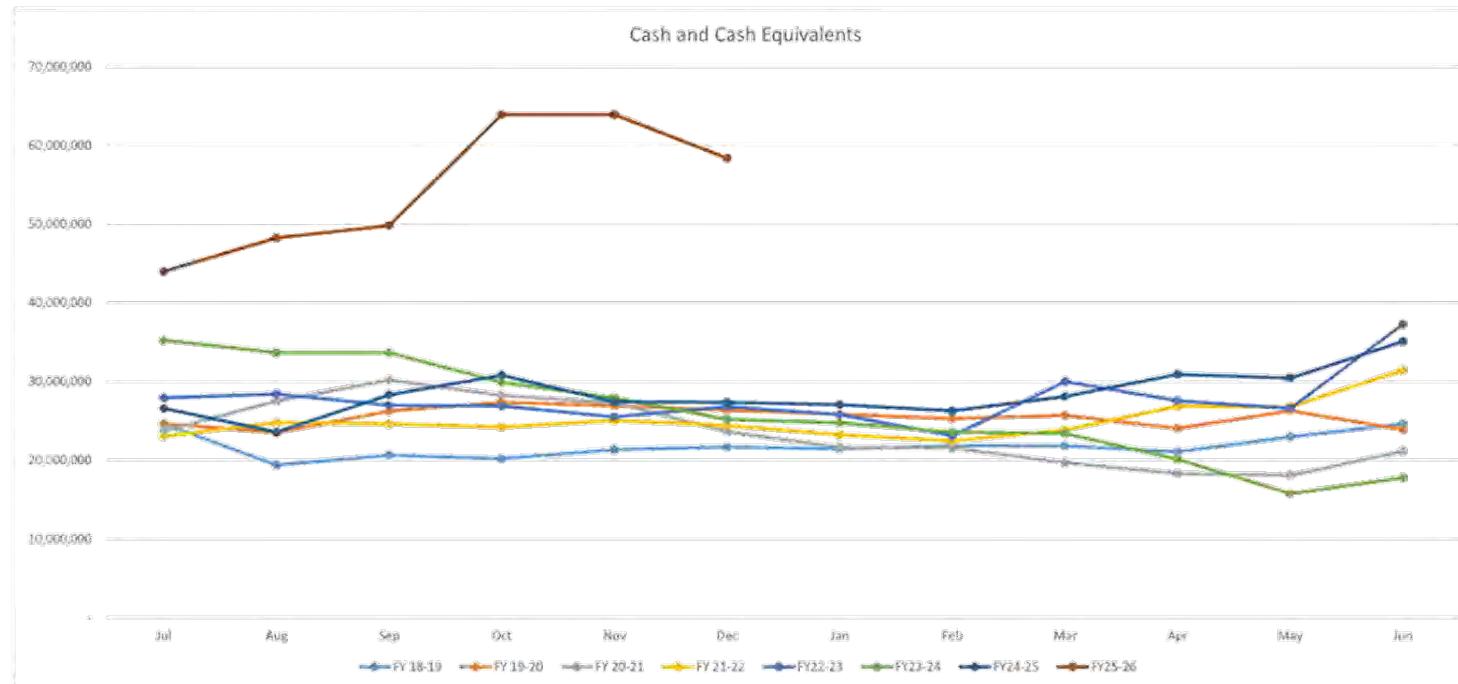
	Actual December	Adopted Budget	%
Cash Flows from Operating Activities			
Receipts from customers	17,734,305	17,946,782	99%
Payment to suppliers and employees	(26,070,451)	(115,168,822)	23%
	<u>(8,336,147)</u>	<u>(97,222,040)</u>	<u>9%</u>
Interest received	1,193,317	1,881,775	63%
Rental income	335,932	784,500	43%
Income from investments		-	
Operating grants and subsidies	32,320,870	92,137,544	35%
Net Cash Inflow (Outflow) from Operating Activities	25,513,971	(2,418,221)	-1055%
Cash Flows from Investing Activities			
Payments for property, plant and equipment	(2,758,247)	(47,095,234)	6%
Payments for Intangible Assets	4,756		
Net movement on loans and advances	-	3,750	0%
Proceeds from sale of assets	510,800	1,734,300	29%
Capital grants and subsidies	-	33,457,752	0%
Net Cash Inflow (Outflow) from Investing Activities	(2,242,691)	(11,899,432)	19%
Cash Flows from Financing Activities			
Repayments of loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	23,271,280	(14,317,653)	
Cash at beginning of reporting period	35,109,061	35,109,061	
Cash at End of Reporting Period	58,380,341	20,791,408	

Financial Data

For the month ending 31 December 2025

Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 6+ years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	31,457,677
FY22-23	27,939,994	28,445,824	26,999,467	26,892,016	25,530,823	26,841,302	25,836,843	23,147,162	30,022,835	27,590,275	26,616,525	37,291,120
FY23-24	35,261,406	33,667,778	33,667,880	29,928,198	27,974,197	25,216,741	24,783,957	23,619,505	23,440,639	20,157,423	15,793,453	17,776,932
FY24-25	26,585,358	23,589,316	28,332,175	30,832,212	27,442,532	27,367,285	27,083,502	26,317,857	28,133,022	30,936,088	30,470,103	35,109,061
FY25-26	43,998,462	48,274,162	49,839,312	63,909,037	63,896,597	58,380,341						

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

		Actual	EXPENSE			COMMENTS	
			Resp. Off	ACTUAL YTD	ADOPTED BUDGET 25/26	%	
1000-0001	CORPORATE GOVERNANCE						
1000-0002	EXECUTIVE SERVICES						
1000-2000-0000	Executive Services Salaries and Oncosts	CEO		299,593	520,057	58%	
1000-2020-0000	Executive Services Expenses	CEO		18,605	239,000	8%	
1000-2025-0000	Subscriptions	CEO		120,310	129,780	93%	Annual subscriptions
1000-0002	EXECUTIVE SERVICES			-	438,508	888,837	49%
1100-0002	COUNCILLORS EXPENSES						
1100-2000-0000	Councillor Wages	CEO		158,447	316,893	50%	
1100-2001-0000	Councillor Remuneration - Meetings	CEO		30,743	61,486	2%	
1100-2020-0000	Councillors Allowances & Expenditure	CEO		10,956	4,500	15%	
1100-2025-0000	Councillor Superannuation	CEO		22,703	45,406	50%	
1100-2026-0000	Councillor Advocacy	CEO		-	30,000	0%	
1100-2027-0000	Councillor Community Engagement	CEO		-	5,000	0%	
1100-2030-0000	Councillor Professional Dev Training	CEO		-	5,000	0%	
1100-2040-0000	Councillors Conferences & Deputation	CEO		9,374	25,000	37%	
1100-2050-0000	Election Expenses	CEO		-	-	0%	
1100-2060-0000	Meeting Expenses	CEO		2,982	12,600	24%	
1100-0002	COUNCILLORS EXPENSES			-	235,205	505,885	46%
1200-0002	GOVERNANCE EXPENSES						
1200-2200-0000	Governance Operating Expenses	MGC		97,133	378,500	26%	
1200-0002	GOVERNANCE EXPENSES			-	97,133	378,500	26%
1300-0003	MEDIA & COMMUNICATIONS						
1300-2200-0000	Media & Comms Operating Expenses			2,950	95,000	3%	
1300-0003	MEDIA & COMMUNICATIONS			-	2,950	95,000	3%
1000-0001	CORPORATE GOVERNANCE			-	773,795	1,668,222	41%
2100-0002	ADMINISTRATION & FINANCE						
2100-2220-0000	Shire Office Operating Expenses	MFA		40,291	202,000	20%	
2100-2020-0000	Consultants	MFA		3,209	-	0%	
2100-2230-0000	Insurance	MFA		18,798	89,250	21%	
2100-2280-0000	Postage	MFA		2,344	5,000	47%	
2100-2290-0000	Printing & Stationery	MFA		10,461	30,000	35%	
2100-2330-0000	Shire Office Repairs & Maintenance	MFA		12,675	10,500	11%	
2100-2600-0000	Deptn General Admin	MFA		56,336	65,635	86%	
2100-0002	ADMINISTRATION & FINANCE			-	144,113	402,385	36%
2105-0002-0000	FINANCIAL SERVICES						
2105-2120-0000	Audit Fees	MFA		59,001	113,000	52%	
2105-2130-0000	Bank Charges	MFA		2,786	7,000	40%	
2105-2135-0000	Dishonoured Cheques	MFA		-	-	0%	
2105-2185-0000	Fringe Benefits Tax	MFA		4,956	13,000	38%	
2105-2220-0000	Financial Services Operating Expenses	MFA		222,544	584,000	38%	

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

		Actual			EXPENSE			COMMENTS
		Resp. Off	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	
2105-2260-0000	Bad Debts Expense	MFA	-	-	-	2,397,116	2,397,116	
2105-2500-0000	Valuation of Assets	MFA	-	-	-	40,000	40,000	
2105-2510-0000	Asset Management Expenses	MFA	-	-	-	1,663	10,000	
2105-2991-0000	Odd Cents Rounding Expense	MFA	-	-	-	-	-	
2105-0002-0000	FINANCIAL SERVICES					290,950	3,164,116	9%
2110-0002	STORES							
2110-1550-0000	Auction Sales	MFA	-	-	0%	132,655	271,000	48%
2110-2220-0000	Stores and Procurement Operating Expenses	MFA	-	-	-	(48)	-	0%
2110-2225-0000	Stores Write-Offs	MFA	-	-	-	-	-	0%
2110-2250-0000	Auction Expenses	MFA	-	-	-	-	-	0%
2110-2815-0000	Stores Oncosts Recoveries	MFA	-	-	-	(59,887)	(122,000)	49%
2110-0002	STORES					72,720	149,000	49%
2120-0002	INFORMATION TECHNOLOGY							
2120-2220-0000	IT Operating Expenses	MFA	-	-	-	222,963	491,000	45%
2120-0002	INFORMATION TECHNOLOGY					222,963	491,000	45%
2130-0002	RECORDS MANAGEMENT							
2130-2220-0000	Records Management Operating Expenses	MFA	-	-	-	58,573	121,364	48%
2130-0002	RECORDS MANAGEMENT					58,573	121,364	48%
2140-0002	CUSTOMER SERVICE							
2140-2220-0000	Customer Service Operating Expenses	MFA	-	-	-	44,537	87,000	50%
2140-0002	CUSTOMER SERVICE					44,537	87,000	50%
2200-0002	RATES & CHARGES							
2210-0003	General Rates - Residential Categories							
2210-1000-0000	Rates - Residential	MFA	98,967	195,248	51%			
2210-1005-0000	Interest on Rates	MFA	2,354	3,000	78%			
2210-1080-0000	Discount - Residential	MFA	(60)	-	0%			
2210-1085-0000	Pensioner Rebates	MFA	(3,970)	(6,000)	66%			
2210-1090-0000	Writeoffs and Refunds	MFA	(1,366)	(1,000)	137%			
2210-1095-0000	Charge on Land	MFA	1,223	-	0%			
2210-0003	General Rates - Residential Categories					97,149	191,248	51%
2220-0003	General Rates - Commercial							
2220-1000-0000	Rates - Commercial	MFA	37,248	74,490	50%			
2220-1080-0000	Discount - Commercial	MFA	-	-	0%			
2220-1090-0000	Write Off & Refund - Commercial	MFA	(1)	(500)	0%			
2220-1105-0000	Interest on Rates - Commercial	MFA	218	500	44%			
2220-0003	General Rates - Commercial					37,465	74,490	50%
2230-0003	General Rates - Rural Categories							
2230-1000-0000	Rates - Rural Categories	MFA	969,999	1,945,615	50%			
2230-1005-0000	Interest on Rates - Rural	MFA	12,062	13,000	92%			
2230-1080-0000	Discount - Rural Categories	MFA	-	-	0%			

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

		Actual				EXPENSE			COMMENTS
		Resp. Off	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	%	
2230-0003	General Rates - Rural Categories		982,060	1,958,615	50%	-	-	0%	
2236-0003	General Rates - Oil and Gas Activity								
2236-1000-0000	Rates - Oil and Gas Activities	MFA	2,813,381	5,626,320	50%				
2236-1001-0000	Adjustment - Rates Oil & Gas Activit	MFA	-	-	0%				
2236-1005-0000	Interest on Rates - Oil and Gas	MFA	334,642	540,000	62%				
2236-1080-0000	Discount - Oil and Gas Activities	MFA	-	-	0%				
2236-1090-0000	Write-offs and Refunds - Oil and Gas	MFA	(14)	(3,000)	0%				
2236-0003	General Rates - Oil and Gas Activity		3,148,008	6,163,320	51%	-	-	0%	
2240-0003	Rates & Charges Administration								
2240-2000-0000	Rates & Charges Operating Expense	MFA		42,159	146,000	29%			
2240-0003	Rates & Charges Administration		-	-	0%	42,159	146,000	29%	
2200-0002	RATES & CHARGES		4,264,682	8,387,673	51%	42,159	146,000	29%	
2295-0002	GRANTS								
2295-1100-0000	FA Grant - General Component	MFA	1,843,911	7,455,036	25%				Majority is expected in June 2026
2295-1130-0000	FA Grant - Identified Road Component	MFA	514,986	2,070,678	25%				Majority is expected in June 2026
2296-1100-0000	Grant - Roads to Recovery	DES	-	-	0%				
2296-1120-0000	Grant - Scheme Supply Fund	CEO	30,000	100,000	30%				
2296-1110-0000	Grant - Housing Support Program	CEO	-	-	0%				
2297-1000-0000	SWQ Water and Sewerage Alliance Revenue	DES	-	-	0%				
2297-2000-0000	SWQ Water and Sewerage Alliance Costs	DES	-	-	0%				
2298-1200-0000	Capital Grant - SES Donation	MFA	-	39,316	0%				
2298-1204-0000	Capital Grant - SES Support Grant	MFA	-	-	0%				
2298-1205-0000	Cap Grant - LRCIP Programme Round 3	MFA	-	-	0%				
2298-1206-0000	Capital Grant - LRCIP Programme Round 4 Part A	MFA	-	627,528	0%				
2298-1207-0000	Capital Grant - LRCIP Programme Round 4 Part B	MFA	-	116,146	0%				
2298-1208-0000	Capital Grant - ENHM Stage 3	MFA	-	7,400,000	0%				
2298-1209-0000	Capital Grant - Energy Funding	MFA	-	45,966	0%				
2298-1210-0000	Capital Grant - RAUP Toompine	MFA	-	102,250	0%				
2298-1220-0000	Capital Grant - LGGSP - Townhouses	MFA	-	-	0%				
2298-1270-0000	Cap Grant - R2R Revenue	MFA	-	1,426,658	0%				
2298-1275-0000	Capital Grant - BOR Quilpie STP Design	MFA	-	-	0%				
2298-1280-0000	Cap Grant - LGGSP - Quilpie Airport Upgrade Design	MFA	-	72,115	0%				
2298-1288-0000	Cap Grant - W4Q 24-27	MFA	-	1,385,998	0%				
2298-1289-0000	Capital Grant - LGGSP - Quilpie Sewerage Treatment Plant (Subject to funding)	MFA	-	4,500,000	0%				
2298-1292-0000	Capital Grant - Res Activation Fund	MFA	-	1,313,902	0%				
2298-1293-0000	Capital Grant - Quilpie Airport Upgra	MFA	-	11,607,375	0%				
2298-1294-0000	Capital Grant - Disaster Ready Fund	MFA	-	900,000	0%				
2298-1296-0000	Capital Grant - Country Roads Connec	MFA	-	3,625,000	0%				
2295-0002	GRANTS		2,388,896	42,787,966	6%	-	-	0%	
2300-0002	OTHER REVENUE								

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

RESPONSIBILITY	ACTUAL YTD	ACTUAL			EXPENSE			COMMENTS
		ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	%		
2300-1500-0000 Administration Fees (GST Applies)	MFA 1,213	5,000	24%					
2300-1510-0000 Admin Fees (GST Exempt)	MFA 2,725	5,000	55%					
2300-1601-0000 Fire Levy Commission	MFA 1,945	4,000	49%					
2300-1800-0000 Bank Interest Received	MFA 7,032	15,000	47%					
2300-1810-0000 Investment Interest	MFA 1,002,954	1,300,000	77%					
2300-1990-0000 Miscellaneous Income	MFA 3,081	2,000	154%					
2300-1995-0000 Miss Income GST Free	MFA -	2,000	0%					
2300-2130-0000 Investment Admin Fees	MFA -	0%		12,131	28,000	43%		
2310-1300-0000 Quilpie Club Rent	MFA -	500	0%					
2310-2300-0000 Quilpie Club Expenses	MFA -	294	500					
2300-0002 OTHER REVENUE	1,018,951	1,333,500	76%	12,424	28,500	44%		
2400-0002 EMPLOYEE ONCOSTS								
2400-2010-0000 Expense Annual Leave	MFA	350,220	640,000	55%				
2400-2011-0000 Expense Long Service Leave	MFA	54,676	143,000	38%				
2400-2012-0000 Expense Sick Leave	MFA	82,644	220,000	37%				
2400-2013-0000 Expense Public Holiday	MFA	41,516	210,000	19%				
2400-2015-0000 Expense Bereavement Leave	MFA	4,020	4,000	100%				
2400-2016-0000 Expense Domestic Violence Leave	MFA	-	2,000	0%				
2400-2020-0000 Expense Maternity Leave	MFA	4,434	7,000	63%				
2400-2025-0000 Expense - Phone Allowance	MFA	7,706	-	0%				
2400-2065-0000 Expense Super Contributions	MFA	311,382	680,000	46%				
2400-2230-0000 Expense Workers Compensation	MFA	102,045	100,000	102%				Annual Cover
2400-2315-0000 Expense Employee Relocation	MFA	-	10,000	0%				
2400-2410-0000 Expense WH&S	MFA	96,328	293,500	33%				
2400-2821-0000 Recovery Annual Leave	MFA	(284,253)	(640,000)	44%				
2400-2822-0000 Recovery Sick Leave	MFA	(73,721)	(220,000)	33%				
2400-2823-0000 Recovery LSL	MFA	(63,186)	(143,000)	44%				
2400-2824-0000 Recovery Public Holidays	MFA	(96,779)	(210,000)	46%				
2400-2825-0000 Recovery Superannuation	MFA	(302,342)	(680,000)	45%				
2400-2826-0000 Recovery Workers Comp	MFA	(44,365)	(100,000)	44%				
2400-2827-0000 Recovery Training	MFA	(105,292)	(238,000)	44%				
2400-2828-0000 Recovery WH&S	MFA	(132,662)	(300,000)	44%				
2400-2829-0000 Recovery Contractors	MFA	(149,784)	(240,000)	62%				Due to higher level of contractor work
2400-2830-0000 Recovery Office Equipment	MFA	(33,145)	(80,000)	41%				
2400-2831-0000 Recovery Administration	MFA	(59,583)	(100,000)	59%				
2400-0002 EMPLOYEE ONCOSTS	-	-	0%	(290,141)	(641,500)	45%		
2600-0001 ADMINISTRATION AND FINANCE	7,672,529	52,509,139	15%	588,298	3,947,865	15%		
3000-0001 INFRASTRUCTURE								
3000-0002 ENGINEERING ADMIN & SUPERVISION								
3000-1100-0000 Apprentice Incentive Payments	DIS	-	-	0%				
3000-1101-0000 Grant - R2R	DIS	-	-	0%				
3000-1500-0000 Contributions - Infrastructure	DIS	295,500						
3000-2029-0000 Engineering O/C Recover Supervision	DIS		(125,396)	(230,000)	54%			
3000-2030-0000 Engineering O/C Recover Plant	DIS		(10,177)	(20,000)	51%			
3000-2040-0000 Engineering O/C Recover FP & LT	DIS		(28,680)	(50,000)	57%			

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

		Actual				EXPENSE				COMMENTS
		Resp. Off	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	%		
3000-2050-0000	Engineering O/C Recover Wet Weather	DIS				(18,319)	(30,000)	-51%		
3000-2060-0000	Wet Weather Wages Expense	DIS				-	30,000	0%		
3000-2080-0000	Floating Plant / Loose Tools	DIS				21,521	-	0%		
3000-2220-0000	Engineering Management Expenses	DIS				59,352	199,000	30%		
3000-2420-0000	Quality Assurance Expenses	DIS				33,600	67,000	50%		
3000-2985-0000	Engineering Consultants	DIS				23,652	10,000	237%		
3000-2990-0000	Works Supervision	DIS				409,939	991,482	41%		
3000-0002	ENGINEERING ADMIN & SUPERVISION					365,491	967,482	38%		Some costs to be Journalised
3100-0002	WATER									
3100-0003	WATER - QUILPIE									
3100-1000-0000	Quilpie Water Charges	MFA	169,346	332,280	51%					
3100-1005-0000	Quilpie Water Charges Interest	MFA	1,852	2,575	72%					
3100-1020-0000	Quilpie Other Water Revenue	MFA	-	-	0%					
3100-1080-0000	Quilpie Water Discount	MFA	-	-	0%					
3100-1085-0000	Quilpie Water Pensioner Rebate	MFA	(2,626)	(4,750)	55%					
3100-1090-0000	Quilpie Water Writeoff and Refund	MFA	(4)	(500)	1%					
3100-1500-0000	Quilpie Water Connections	DIS	-	525	0%					
3100-2200-0000	Drinking Water Quality Plan	DIS				3,243	-	0%		
3100-2230-0000	Quilpie Water Operations	DIS				182,959	300,000	61%		
3100-2600-0000	Depn Quilpie Water	DIS				56,395	109,426	51%		
3100-0003	WATER - QUILPIE					168,568	330,130	51%		Higher water testing costs
3110-0003	WATER - EROMANGA									
3110-1000-0000	Eromanga Water Charges	MFA	17,595	35,920	49%					
3110-1005-0000	Eromanga Water Charges Interest	MFA	113	500	23%					
3110-1020-0000	Eromanga Other Water Revenue	MFA	-	-	0%					
3110-1080-0000	Eromanga Water Discount	MFA	-	-	0%					
3110-1085-0000	Eromanga Water Pensioner Rebate	MFA	(312)	(1,250)	25%					
3110-1090-0000	Eromanga Water Writeoff and Refund	MFA	(6)	-	0%					
3110-2220-0000	Eromanga Water Operations-Wages	DIS				41,230	48,000	86%		
3110-2230-0000	Eromanga Water Operations-Expenses	DIS				144,583	157,000	93%		
3110-2600-0000	Depn Eromanga Water	DIS				135,140	172,291	78%		
3110-0003	WATER - EROMANGA					17,390	35,170	49%		Higher water testing costs Labour hire costs to cover staff vacancies
3120-0003	WATER - ADAVALE									
3120-1000-0000	Adavale Water Charges	MFA	11,928	24,688	48%					
3120-1005-0000	Adavale Water Charges Interest	MFA	292	500	58%					
3120-1060-0000	Adavale Water Discount	MFA	(27)	-	0%					
3120-1085-0000	Adavale Water Pensioner Remissions	MFA	(700)	(1,300)	54%					
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	MFA	(5)	-	0%					
3120-2220-0000	Adavale Water Operations	DIS				25,608	70,000	36%		
3120-2600-0000	Depn Adavale Water	DIS				9,677	18,795	51%		
3120-0003	WATER - ADAVALE					11,486	23,888	48%		
3130-0003	WATER - CHEEPIE									
3130-2220-0000	Cheepie Water Operations	DIS				861	1,000	86%		
3130-2600-0000	Depn Cheepie Water	DIS				133	258	51%		
										Labour hire costs to cover staff vacancies

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Year Elapsed 50%

		Actual	EXPENSE			COMMENTS	
			Resp. Off	ACTUAL YTD	ADOPTED BUDGET 25/26	%	
3130-0003	WATER - CHEEPIE			-	- 0%		
3140-0003	WATER - TOOMPINE						
3140-1000-0000	Toompine Water Charges	MFA		-	-		
3140-1005-0000	Toompine Water Charges Interest	MFA		-	-		
3140-1080-0000	Toompine Water Discount	MFA		-	-		
3140-2220-0000	Toompine Water Operations-Wages	DIS		1,157	5,000 	23%	
3140-2230-0000	Toompine Water Operations	DIS		7,257	15,000 	48%	
3140-2600-0000	Water Depreciation-Toompine	DIS		10,328	19,982 	52%	
3140-0003	WATER - TOOMPINE			-	- 0%		
3100-0002	WATER			197,444	339,188 51%		
3200-0002	SEWERAGE						
3200-0003	SEWERAGE QUILPIE						
3200-1000-0000	Quilpie Sewerage Charges	MFA	126,555	253,110 	50%		
3200-1005-0000	Quilpie Sewerage Interest	MFA	1,739	2,000 	87%		
3200-1080-0000	Quilpie Sewerage Discount	MFA	-	-	0%		
3200-1085-0000	Quilpie Sewerage Pensioner Remission	MFA	(678)	(700) 	9%		
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	MFA	(4)	(100) 	4%		
3200-1500-0000	Quilpie Sewerage Waste Charge	MFA	-	-	0%		
3200-1510-0000	Quilpie Sewerage Connection	DIS	158	1,000 	10%		
3200-2230-0000	Quilpie Sewerage Operations	DIS		126,006	260,000 	48%	
3200-2600-0000	Depn Quilpie Sewerage	DIS		91,792	77,415 	119%	
3200-0003	SEWERAGE QUILPIE			127,771	255,310 50%		
3210-0003	SEWERAGE EROMANGA						
3210-1000-0000	Eromanga Sewerage Charges	MFA	12,192	24,385 	50%		
3210-1005-0000	Eromanga Sewerage Charges Interest	MFA	191	500 	38%		
3210-1080-0000	Eromanga Sewerage Discount	MFA	-	-	0%		
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	MFA	(38)	(100) 	38%		
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	MFA	(8)	-	0%		
3210-2230-0000	Eromanga Sewerage Operations	DIS		22,102	17,000 	130%	
3210-2600-0000	Depn Eromanga Sewerage	DIS		19,010	37,710 	50%	
3210-0003	SEWERAGE EROMANGA			12,337	24,785 50%		
3212-0003	SEWERAGE ADAVALE						
3212-2600-0000	Depn Adavale Septic System	DIS			37	73 	50%
3212-0003	SEWERAGE ADAVALE			-	- 0%		
3214-0003	SEWERAGE TOOMPINE						
3214-2600-0000	Depn Toompine Hall Septic System	DIS			103	204 	50%
3214-0003	SEWERAGE TOOMPINE			-	- 0%		
3200-0002	SEWERAGE			140,108	280,095 50%		
3300-0002	INFRASTRUCTURE MAINTENANCE						
3300-0003	SHIRE ROADS MAINTENANCE						

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Year Elapsed 50%

		Actual			EXPENSE			COMMENTS	
		RESP. OFF	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	%	
3300-2220-0000	Shire Roads & Drainage - Wages	DIS				14,592	297,675	-5%	
3300-2230-0000	Shire Roads & Drainage Expenses	DIS				196,580	551,250	-45%	
3300-2600-0000	Depn Roads & Streets	DIS				2,094,477	3,929,121	-50%	
3300-0003	SHIRE ROADS MAINTENANCE	DIS	-	-	0%	2,305,649	4,778,046	48%	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021	DIS							
3305-1140-0000	Qld Resilience & Risk Reduction Fund	DIS	-	-	0%				
3305-1250-0000	FD 2021 Restoration Works	DIS	-	-	0%				
3305-2300-0000	FD 2021 Restoration	DIS	-	-	0%				
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021	DIS	-	-	0%				
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022	DIS	-	-	0%				
3306-1150-0000	FD 2022 Emergent Works	DIS	-	-	0%				
3306-1250-0000	FD 2022 Restoration Works	DIS	-	-	0%				
3306-2200-0000	FD 2022 Emergent Works	DIS	-	-	0%				
3306-2300-0000	FD 2022 Restoration Works	DIS	-	-	0%				
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022	DIS	-	-	0%				
3307-0003	SHIRE ROADS - FLOOD DAMAGE SEPT 2022	DIS	-	-	0%				
3307-1150-0000	FD SEPT 2022 Emergent Works	DIS	-	-	0%				
3307-1160-0000	FD Sept 2022 IRW	DIS	-	-	0%				
3307-1170-0000	FD Sept 2022 Restoration Works	DIS	-	-	0%				
3307-2200-0000	FD SEPT 2022 Emergent Works	DIS	-	-	0%				
3307-2300-0000	FD SEPT 2022 Restoration Works	DIS	-	-	0%				
3307-2400-0000	FD Sept 2022 Restoration Works	DIS	-	-	0%				
3308-0003	SHIRE ROADS - FLOOD DAMAGE 2024	DIS	-	-	0%				
3308-1150-0000	FD 2024 Emergent Works	DIS	-	-	0%				
3308-1170-0000	FD 2024 Restoration Works	DIS	2,932,794	11,000,000	27%				
3308-2200-0000	FD 2024 Emergent Works	DIS							
3308-2400-0000	FD 2024 Restoration Works	DIS							
3308-0003	SHIRE ROADS - FLOOD DAMAGE 2024	DIS	2,932,794	11,000,000	27%	2,932,794	11,000,000	27%	
3309-0003	SHIRE ROADS - FLOOD DAMAGE 2023	DIS	1,520,833	-	0%				
3309-1170-0000	FD 2023 Restoration Works	DIS				1,520,833	-		
3309-2400-0000	FD 2023 Restoration Works	DIS	1,520,833	-	0%	1,520,833	-	27%	
3301-0003	SHIRE ROADS - FLOOD DAMAGE NOV 2024	DIS	-	-	0%				
3301-1150-0000	FD Nov 2024 Restoration Works	DIS	-	-	0%				
3301-2200-0000	FD Nov 2024 Restoration Works	DIS	-	-	0%				

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		Actual			EXPENSE			COMMENTS
		Resp. Off	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	
3302-0003	SHIRE ROADS - FLOOD DAMAGE MAR 2025							
3302-1150-0000	FD Mar 2025 - Emergent Works	DIS	271,615	-	0%			
3302-1160-0000	FD MAR 2025 - Restoration Works	DIS	9,599,488	-	0%			
3302-1170-0000	FD MAR 2025 - Immediate Restoration Works	DIS	1,349,755	-	0%			
3302-2200-0000	FD MAR 2025 - Emergent Works	DIS		271,615				
3302-2220-0000	FD MAR 2025 - Restore Sewerage Serv	DIS		*				
3302-2230-0000	FD MAR 2025 - Restore Water Services	DIS		*				
3302-2240-0000	FD MAR 2025 - Restoration Works	DIS		9,599,488				
3302-2250-0000	FD MAR 2025 - Immediate Restoration Works	DIS		1,349,755				
			11,220,858	-	0%	11,220,858	-	0%
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE							
3310-2220-0000	Town Street & Drainage Maintenance	DIS		292,853	700,000	42%		
3310-2230-0000	Street Lighting	DIS		9,623	37,500	25%		
3310-2240-0000	Street Cleaning Operations	DIS		633	5,000	13%		
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE			303,109	742,500	41%		
3330-0003	DEPOTS & CAMPS							
3330-1510-0000	Camp Accommodation Rent	DIS	-	10,000	0%			
3330-2220-0000	Camps Operations	DIS		18,770	54,075	34%		
3330-2330-0000	Depots Operations	DIS		118,114	227,850	52%		
3330-2600-0000	Depn Depot & Camp	DIS		140,098	201,156	69%		
3330-0003	DEPOTS & CAMPS			276,982	463,081	57%		
3340-0003	WORKSHOP							
3340-2220-0000	Workshop Operations	DDIS			93,056	10,500	88%	
3340-2230-0000	Workshop Maintenance & Repairs	DDIS			48,502	283,500	17%	
3340-0003	WORKSHOP			-	0%	141,558	294,000	48%
3350-0003	PLANT & MACHINERY							
3350-1500-0000	Insurance Claims	DDIS	534,623	795,000				
3350-1510-0000	Gain/Loss on Sale/Disposal of Plant	DDIS	(10,399)	-	0%			
3350-1570-0000	Diesel Rebate - ATO	DDIS	94,847	200,000	47%			
3350-2145-0000	Small Plant Repairs	DDIS		8,339	7,500	111%		
3350-2225-0000	Small Plant Purchases	DDIS		5,314	20,000	27%		
3350-2229-0000	Plant Operations	DDIS		370,765	770,650	48%		
3350-2330-0000	Plant Repairs & Maintenance	DDIS		582,034	684,000	88%		
3350-2331-0000	Plant Registration and Insurance	DDIS		179,085	150,000	119%		
3350-2585-0000	Plant Recoveries	DDIS		(1,580,833)	(3,600,000)	43%		
3350-2600-0000	Depn Plant	DDIS		509,121	1,006,014	51%		
3350-0003	PLANT & MACHINERY			619,071	995,000	62%	73,824	(961,836)
								-8%
3355-0003	BATCHING PLANT OPERATIONS							
3355-2200-0000	Batching Plant Operations							300,000

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Resp. Off	Actual			EXPENSE			COMMENTS
	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	%	
3355-2585-0000	Batching Plant Recoveries				(330,000)	0%	
3355-2600-0000	Depn - Batching Plant				16,000	0%	
3355-0003	BATCHING PLANT OPERATIONS				(14,000)	-	
3360-0003	AERODROME						
3360-1200-0000	Quilpie Aerodrome Fees	DDIS	20,000		23,726	40,000 59%	
3360-2325-0000	Quilpie Aerodrome Operations	DDIS			51,599	84,000 61%	
3360-2330-0000	Quilpie Aerodrome Repairs & Maint	DDIS			10,043	10,000 100%	
3360-2340-0000	Eromanga Aerodrome Repairs & Maint	DDIS			4,268	2,000 71%	
3360-2350-0000	Adavale Aerodrome Repairs & Maint	DDIS			141	2,100 6%	
3360-2360-0000	Toompine Aerodrome Repairs & Maint	DDIS				2,100 0%	
3360-2370-0000	Cheepie Aerodrome Repairs & Maint	DDIS					
3360-2600-0000	Depn - Quilpie Aerodrome	DDIS			130,560	218,966 50%	
3361-2600-0000	Depn - Adavale Aerodrome	DDIS			17,748	29,004 60%	
3362-2600-0000	Depn - Toompine Aerodrome	DDIS			8,169	10,907 73%	
3363-2600-0000	Depn - Cheepie Aerodrome	DDIS				64 0%	
3365-2600-0000	Depn - Eromanga Aerodrome	DDIS			69,883	83,218 8%	
3360-0003	AERODROME				316,137	482,359 66%	
3366-0003	QUILPIE REFUELLING FACILITY						
3366-1310-0000	Quilpie Refuelling Revenue	DDIS	20,000	0%	139,011	350,000 40%	
3366-2310-0000	Quilpie Refuelling Operation and R&M	DDIS				138,299	330,000 41%
3366-2600-0000	Depn - Quilpie Refuelling Facility	DDIS				10,484	19,516 53%
3365-0003	QUILPIE REFUELLING FACILITY				139,011	350,000 40%	148,784 349,516 0%
3370-0003	BULLOO PARK						
3370-1500-0000	Bulloo Park Fees	DCCS	1,311	2,000 65%		82,074	122,000 57%
3370-2220-0000	Bulloo Park Operations	DCCS				61,175	70,006 50%
3370-2600-0000	Depn Bulloo Park	DCCS					
3370-0003	BULLOO PARK				1,311	2,000 50%	143,248 192,006 75%
3371-0003	BULLOO RIVER WALKWAY						
3371-2220-0000	Bulloo River Walkway Operations	MED				(0)	2,000 0%
3371-0003	BULLOO RIVER WALKWAY					(0)	2,000 0%
3374-0003	TOOMPINE PLAY AREA						
3374-2220-0000	Toompine Play Area Operations					424	2,000 21%
3374-0003	TOOMPINE PLAY AREA					424	2,000 0%
3375-0003	JOHN WAUGH PARK						
3375-1500-0000	John Waugh Park Fees	DCCS		0%		66,759	190,000 35%
3375-2220-0000	John Waugh Park Operations	DCCS				23,091	39,056 59%
3375-2600-0000	Depn John Waugh Park	DCCS					
3375-0003	JOHN WAUGH PARK				89,850	229,056 39%	
3376-0003	BICENTENNIAL PARK						
3376-2220-0000	Bicentennial Park Operations	DCCS				11,991	26,000 45%
3376-2600-0000	Depn Bicentennial Park	DCCS				28,003	35,807 18%
3376-0003	BICENTENNIAL PARK				39,994	61,807 55%	Property Insurance

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Resp. Off	ACTUAL YTD	EXPENSE			COMMENTS			
		ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26			
3377-0003	BALDY TOP RECREATION AREA			1,315	5,250			
3377-2220-0000	Baldy Top Operations			1,315	5,250	25%		
3377-0003	BALDY TOP RECREATION AREA							
3378-0003	OPALOPOLIS PARK							
3378-2220-0000	Opalopolis Park Operations							
3378-0003	OPALOPOLIS PARK							
3379-0003	KNOT-O-SAURUS PARK							
3379-2220-0000	Knot-o-saurus Park Operations							
3379-0003	KNOT-O-SAURUS PARK							
3380-0003	COUNCIL LAND & BUILDINGS							
3380-1500-0000	Gain / Loss on Land & Buildings for Resale							
3380-1501-0000	Profit / (Loss) on Sale of Assets							
3380-2100-0000	Land Sale Costs							
3380-2330-0000	Council Properties Operating Exp							
3380-2600-0000	Depn Council Buildings Other							
3380-0003	COUNCIL LAND & BUILDINGS							
3385-0003	PARKS & GARDENS							
3385-2220-0000	Parks & Gardens Operating Expenses							
3385-2420-0000	Street Tree Program							
3385-2600-0000	Depn Parks Building							
3385-0003	PARKS & GARDENS							
3390-0003	PUBLIC TOILETS							
3390-2220-0000	Public Toilets Operations							
3390-0003	PUBLIC TOILETS							
3300-0002	INFRASTRUCTURE MAINTENANCE	16,669,112	12,377,000	135%	19,700,044	17,962,675	110%	
3400-0002	BUSINESS OPPORTUNITIES							
3400-0003	DMR WORKS							
3402-1258-0000	RMPC Contract	DIS	1,222,251	2,583,174	47%			
3402-1260-0000	RMPC Contract Variations	DIS	-	-	0%			
3402-2230-0000	RMPC Contract	DIS				1,447,906	2,324,857	62%
3403-1275-0000	Quipie-Adavale Red Rd (TIDS) Revenue	DIS	-	1,070,063	0%			
3403-2200-0000	Quipie-Adavale Red Road (TIDS) Exps	DIS				-	963,057	0%
3404-1280-0000	TIDS Adavale Blackall Rd Revenue	DIS	262,217	-	0%			
3404-2200-0000	TIDS Adavale Blackall Rd Expenses	DIS				407,186	-	
3405-1300-0000	CN-15666 Diamantina Drainage Revenue	DIS	-	-	0%			
3405-2300-0000	CN-15666 Diamantina Drainage Costs	DIS				-		
3406-1200-0000	DMR WORKS - Others (Revenue)	DIS	-	-	0%			
3406-2200-0000	DMR WORKS - Others (Expenses)	DIS				-	-	100%
3407-1280-0000	CN19645 Diamantina Development Road	DIS	-	-	0%			
3407-2300-0000	CN19645 Diamantina Development Road	DIS				-	-	0%
3408-1280-0000	CN 19645 Stage 2 Diamantina Developm	DIS	-	-	0%			
3408-2300-0000	CN19645 Stage 2 Diamantina Developme	DIS				-	-	0%
3409-1280-0000	CN 22452 DRFA Works 23B	DIS	-	-	0%			

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		Actual	EXPENSE			COMMENTS	
			Resp. Off	ACTUAL YTD	ADOPTED BUDGET 25/26	%	
3409-2300-0000	CN 22452 DRFA Works 23B		DIS		62	-	
3400-0003	DMR WORKS			1,484,468	3,653,237	41%	
3410-0003	PRIVATE WORKS			238,494	-	0%	
3410-1280-0000	MAR 2025 Event - TMR Works		DIS	95,284	22,000	438%	
3410-1550-0000	Private Works Revenue						
3410-2230-0000	Private Works Expenditure		DIS		47,216	20,000	236%
3410-2300-0000	MAR 2025 Event - TMR Works		DIS		13,475	-	
3411-1280-0000	CN23526 Grid Removals		DIS	110,084	-	0%	
3411-2300-0000	CN23526 Grid Removals		DIS		13,872	-	0%
3410-0003	PRIVATE WORKS			443,861	22,000	2018%	
3400-0002	BUSINESS OPPORTUNITIES			1,928,329	3,675,237	52%	
3000-0001	INFRASTRUCTURE			16,934,993	17,017,020	101%	
4000-0001	ENVIRONMENT & HEALTH						
4100-0002	PLANNING & DEVELOPMENT						
4100-0003	TOWN PLANNING - LAND USE & SURVEY						
4100-1500-0000	Town Planning Fees		CEO	293	5,000	0%	
4100-2220-0000	Town Planning Expenses		CEO		11,207	10,000	112%
4100-0003	TOWN PLANNING - LAND USE & SURVEY			293	5,000	0%	
4100-0003	BUILDING CONTROLS						
4150-1500-0000	Building Fees No GST		CEO	752	1,000	75%	
4150-1501-0000	Building Fees - GST Applies		CEO	18,599	30,000	62%	
4150-2220-0000	Building Expenses		CEO		53,963	60,000	89%
4151-1505-0000	Swimming Pool Inspection Fees		CEO		-	-	
4151-2225-0000	Swimming Pool Inspection Costs		CEO		-	-	
4150-0003	BUILDING CONTROLS			19,351	31,000	62%	
4100-0002	PLANNING & DEVELOPMENT			19,644	36,000	55%	
4200-0002	WASTE MANAGEMENT						
4200-0003	GARBAGE COLLECTION						
4200-1000-0000	Garbage Charges		DES	212,292	423,761	50%	
4200-1005-0000	Garbage Charges - Interest		DES	3,017	4,200	71%	
4200-1080-0000	Garbage Charges Discount		DES	(15)	-	0%	
4200-1085-0000	Garbage Pensioner Remission		DES	(121)	-	0%	
4200-1090-0000	Garbage Charges Writeoff and Refund		DES	(29)	(100)	29%	
4200-2220-0000	Garbage Operations		DES		89,197	140,595	63%
4220-2225-0000	Annual Kerbside Collection		DES		3,293	10,300	32%
4200-0003	GARBAGE COLLECTION			215,144	427,861	50%	
					92,490	150,895	61%

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		Actual			EXPENSE			COMMENTS
		Resp. Off	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	
4250-0003	LANDFILL OPERATIONS							
4250-1500-0000	Landfill Fees Revenue	DES	455	1,000	45%			
4250-2235-0000	Landfill Operations	DES				152,766	273,000	56%
4250-2600-0000	Depn Landfill	DES				26,688	16,944	160%
4250-0003	LANDFILL OPERATIONS					179,454	289,944	62%
4200-0002	WASTE MANAGEMENT					215,598	428,861	50%
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL					271,944	440,839	62%
4300-0003	PLANT PEST CONTROL							
4300-2250-0000	Com. Combating Drought-Pest Weed Exp	DCCS						
4300-2290-0000	Plant Pest Control Expenses	DCCS				1,769	30,000	5%
4300-0003	PLANT PEST CONTROL					1,769	30,000	6%
4310-0003	ANIMAL PEST CONTROL							
4310-1000-0000	Wild Dog Special Levy	DCCS	53,140	105,415	50%			
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS				95,241	183,225	57%
4310-2250-0000	Wild Dog Bonus Payments	DCCS				650	5,000	13%
4310-2280-0000	DNR Precept - Barrier Fence	DCCS				67,178	137,365	49%
4312-1000-0000	Baiting Fee Reimbursements	DCCS	68,106	72,500	94%			
4312-2260-0000	Syndicate Baiting Expense	DCCS				152,932	380,100	40%
4313-1170-0000	Grant - QLD Feral Pest Initiative	DCCS	(5,198)		0%			
4313-2250-0000	QLD Feral Pest Initiative	DCCS						
4313-2290-0000	2022 Council Exclusion Fence Subsidy	DCCS						
4313-2300-0000	2023 Council Exclusion Fence Subsidy	DCCS						
4310-0003	ANIMAL PEST CONTROL					116,048	177,915	65%
4310-0003	ANIMAL PEST CONTROL					316,001	705,690	45%
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT							
4320-1500-0000	Common Application Fees	DCCS	1,890	2,000	95%			
4320-1600-0000	Mustering / Supplement Fees	DCCS	2,419		0%			
4320-1800-0000	Reserve Fees	DCCS			0%			
4320-2200-0000	Common Fence Repairs & Firebreaks	DCCS				8,254	12,000	68%
4320-2220-0000	Stock Routes & Reserves Expenses	DCCS				10,500	15,000	70%
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT					4,309	2,000	215%
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT					18,754	27,000	69%
4330-0003	DOMESTIC ANIMAL CONTROL							
4330-1300-0000	Animal Write-Off	DCCS	-	-	0%			
4330-1400-0000	Animal Discounts	DCCS	-	-	0%			
4330-1500-0000	Animal Control Fees	DCCS	7,891	15,000	53%			
4330-1700-0000	Animal Control Fines & Penalties	DCCS	-	1,000	0%			
4330-2220-0000	Animal Control Expenses	DCCS				662	25,000	3%
4330-0003	DOMESTIC ANIMAL CONTROL					7,891	16,000	49%
4330-0003	DOMESTIC ANIMAL CONTROL					662	25,000	3%
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL					128,248	195,915	65%
4500-0002	ENVIRONMENT & HEALTH					337,187	787,690	43%
4510-0003	ENVIRONMENTAL PROTECTION							

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

		Actual			EXPENSE			COMMENTS
		RESP. OFF	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	
4510-2220-0000	Environmental Protection Expenses	DCCS	-	-	0%	-	28,000	
4510-0003	ENVIRONMENTAL PROTECTION					-	28,000	0%
4520-0003	HEALTH AUDITING & INSPECTION	CEO	3,361	3,500	96%			
4520-1400-0000	Health Licenses & Permits Revenue		3,361	3,500	96%	-	-	0%
4520-2230	Health Operations							
4500-0002	ENVIRONMENT & HEALTH		3,361	3,500	96%	-	28,000	0%
4000-0001	ENVIRONMENT & HEALTH		366,851	684,278	54%	674,301	1,328,529	51%
5000-0001	COMMUNITY SERVICES							
5100-0002	COMMUNITY DEVELOPMENT							
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS							
5120-2220-0000	Quilpie Swimming Pool Operations	DCCS				216,810	417,514	52%
5120-2330-0000	Quilpie Swimming Pool Repairs & Mtc	DCCS				42,809	50,000	85%
5120-2600-0000	Depn Swimming Pool Structures	DCCS				48,046	48,641	100%
5125-2220-0000	Eromanga Swimming Pool Opt & Maint	DCCS				5,644	-	
5125-2230-0000	Eromanga Swimming Pool Repairs & Mtc	DCCS				82,320	140,330	59%
5125-2600-0000	Depn Eromanga Swimming Pool	DCCS				13,116	5,064	260%
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS		-	-	0%	408,544	661,549	62%
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS							
5150-1500-0000	Shire Halls - Revenue	DCCS	2,319	3,000	77%			
5150-2220-0000	Shire Hall Operations	DCCS				40,095	66,125	51%
5150-2330-0000	Shire Halls Repairs & Maintenance	DCCS				60,696	133,350	45%
5150-2600-0000	Depn Shire Halls	DCCS				115,135	94,153	122%
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS		2,319	3,000	77%	215,925	293,628	74%
5170-0003	RECREATION FACILITIES							
5170-2220-0000	Recreational Facilities Operating Expenses	DCCS				8,758	15,000	58%
5170-2230-0000	Recreational Facilities Repairs & Maintenance	DCCS				-	2,500	0%
5170-2250-0000	All Sports Building	DCCS				2,975	4,000	74%
5170-2330-0000	Adavale Sport & Rec Grounds	DCCS				17,102	15,000	114%
5170-2340-0000	Eromanga Rodeo & Race Grounds	DCCS				18,441	25,000	74%
5170-2350-0000	Toompine Shooting Facility	DCCS				2,202	3,000	73%
5170-2600-0000	Depn Recreational Facilities	DCCS				129,940	201,372	63%
5170-0003	RECREATION FACILITIES		-	-	0%	179,417	265,872	67%
5180-0003	TOWN DEVELOPMENT							
5180-2820-0000	Town Development - Eromanga	CEO				-	5,000	0%
5180-2830-0000	Town Development - Adavale	CEO				-	5,000	0%
5180-2840-0000	Town Development - Toompine	CEO				-	5,000	0%
5180-0003	TOWN DEVELOPMENT		-	-	0%	-	15,000	0%
5190-0003	COMMUNITY DEVELOPMENT							
5190-1140-0000	Sundry Income	DCCS	-	-	0%			

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

Resp. Off	Actual			EXPENSE			COMMENTS
	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	%	
5190-1150-0000	Community Bus Income	DCCS	6,220	7,500	69%		
5190-1160-0000	Community Event - Ticket Sales	DCCS	-	-	0%		
5190-1210-0000	Grants - National Australia Day Council	DCCS	8,000	15,000	53%		
5190-1220-0000	Grant - NAIDOC Week	DCCS	-	10,000	0%		
5190-1221-0000	NAIDOC Week Contribution	DCCS	-	-	0%		
5190-1230-0000	Grant - Celebrating Multicultural Qld	DCCS	-	-	0%		
5190-2100-0000	Community Support Activities & Event	DCCS				18,758	56,500 33%
5190-2150-0000	Buses - Community Support	DCCS					60,000 100%
5190-2320-0000	Community Celebrations	DCCS				7,143	60,000 11%
5190-2500-0000	Council Community Grants	DCCS				23,718	53,000 45%
5190-2840-0000	Quilpie Street Development	DCCS				5,000	0%
5190-0003	COMMUNITY DEVELOPMENT		14,220	32,500	44%	49,619	174,500 28%
5100-0002	COMMUNITY DEVELOPMENT		16,539	35,500	47%	853,506	1,410,549 61%
5200-0002	AGED SERVICES						
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS	54,519	125,000	44%		
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS				130,594	121,500 100%
5220-2240-0000	Gyrica Gardens Rec-Centre - O&M	DCCS				8,713	18,500 47%
5220-2600-0000	Depn Aged. Accm Building	DCCS				76,819	66,081 110%
5200-0002	AGED SERVICES		54,519	125,000	44%	216,127	206,081 105%
5225-0002	HOUSING						
5225-1200-0000	Rent - Housing	DCCS	281,412	649,000	44%		
5225-2220-0000	Housing Operating Expenses	DCCS				21,791	35,000 61%
5225-2230-0000	Housing - Repairs & Maintenance	DCCS				305,675	551,000 55%
5225-2600-0000	Depn Housing	DCCS				201,891	393,450 51%
5225-0002	HOUSING		265,578	649,000	41%	529,357	979,450 54%
5200-0002	AGED SERVICES & HOUSING		320,097	774,000	41%	745,483	1,185,531 63%
5300-0003	COMMUNITY HEALTH PROMOTIONS						
5300-1100-0000	Health Promotions Officer Grant Rev	DCCS	112,500	150,000	75%		
5300-1102-0000	Grant - LG Leadership for Sun Safety	DCCS	-	-	0%		
5300-1105-0000	Checkup Aust QMHW Grant	DCCS	-	-	0%		
5300-1110-0000	Comedy Night Grant	DCCS	-	-	0%		
5300-1101-0000	Grant - Ageing Queensland	DCCS	-	-	0%		
5300-1115-0000	Qld Mental Health Comm Sponsorship	DCCS	(9,601)	-	0%		
5300-1150-0000	SW Primary Care Pilot Funding	DCCS	95,040	50,000	190%		
5300-2000-0000	Health Promotions Officer Wages	DCCS					
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS				51,361	108,000 48%
5300-2200-0000	Heart of Australia Bus Visit	DCCS				10,000	30,000 33%
5300-2240-0000	Health Promotions Officer Activities	DCCS				86,449	218,875 40%
5300-2700-0000	TRAIC Grant	DCCS					
5300-2800-0000	SW Primary Health Care Pilot Expenses	DCCS				34,106	50,000 68%
5310-1100-0000	Grant - Localised Mental Health	DCCS	-	-	0%		
5310-2000-0000	Localised Mental Health Grant Costs	DCCS					
5320-1100-0000	Grant - TRAIC	DCCS	-	-	0%		
5320-2000-0000	TRAIC Grant Costs	DCCS					

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

		Resp. Off	Actual			EXPENSE			COMMENTS
			ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	%	
5300-0003	COMMUNITY HEALTH PROMOTIONS		197,939	200,000	99%	181,916	406,875	45%	
5300-0003	COMMUNITY HEALTH		197,939	200,000	99%	181,916	406,875	45%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION								
5400-2220-0000	Community Services Admin Operating Expenses	DCCS				185,074	513,000	36%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION		-	-	0%	185,074	513,000	36%	
5400-0003	COMMUNITY SERVICES SUPPORT		-	-	0%	185,074	513,000	36%	
5600-0002	ARTS & CULTURE								
5610-0003	MUSEUMS								
5610-2220-0000	Eromanga Living History Centre O&M	CEO				4,119	13,000	31%	
5610-2230-0000	Museum Operations & Maintenance	MED				1,530	5,000	31%	
5610-2240-0000	Powerhouse Museum Operations	MED				3,004	4,500	67%	
5610-2250-0000	Railway / Local History	MED				2,511	25,000	10%	
5610-2260-0000	Eromanga Natural Hist. Museum	CEO				49,796	80,000	62%	
5610-2290-0000	ENHM COVID-19 Operating Support	CEO				-	-	-	
5610-2600-0000	Depn Museum	MED				153,198	243,375	63%	
5610-0003	MUSEUMS		-	-	0%	214,158	370,875	58%	
5630-0003	REGIONAL ARTS DEVELOPMENT FUNDING								
5630-1100-0000	RADF Grant Revenue	DCCS	26,250	26,250	100%				
5630-1400-0000	RADF Earmark and Refunds	DCCS	305	-	0%				
5630-2190-0000	RADF Grant Expenditure	DCCS				30,525	30,000	102%	
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING		26,555	26,250	101%	30,525	30,000	102%	
5600-0002	ARTS & CULTURE		26,555	26,250	101%	244,683	400,875	61%	
5700-0002	LIBRARY SERVICES								
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	23,000	3,000	767%				
5710-1110-0000	Strategic Priorities Grant	DCCS	-	-	0%				
5710-1120-0000	First Five Grant - Library	DCCS	3,000	3,000	100%				
5710-1130-0000	Grant - Library Resourcing	DCCS	-	20,000	0%				
5710-1140-0000	Grant - Empowering Rural Australia	DCCS	-	-	0%				
5710-1150-0000	Grant - Community Cohesion Program	DCCS	5,000						
5710-1600-0000	Library Fees & Charges Revenue	DCCS	448	500	90%				
5710-2110-0000	Strategic Priorities Grant Expenditure	DCCS				226	-		
5710-2120-0000	First Five Grant - Library Exp	DCCS				1,333	3,000	44%	
5710-2220-0000	Library Operating Expenses	DCCS				92,486	147,750	61%	
5710-2330-0000	Library Repairs & Maintenance Expenses	DCCS				510	6,000	8%	
5710-2600-0000	Depn Library	DCCS				11,270	20,028	56%	
5711-1130-0000	Grant Centrelink Access Point	DCCS	4,721	7,800	61%				
5700-0002	LIBRARY SERVICES		36,168	34,300	105%	105,824	176,778	60%	
5750-0002	DISASTER MANAGEMENT SERVICES								
5750-1100-0000	Grant - Get Ready Queensland	DCCS	6,590	6,780	97%				
5750-1120-0000	CDO Category A - QRA Funding	MFA	-	-	0%				

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

		Actual			EXPENSE			COMMENTS
		RESP. OFF	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	
5750-1130-0000	CDO Category B - QRA Funding	MFA	-	-	0%			
5750-1135-0000	Category C - Community Recovery Fund	MFA	-	1,000,000	0%			
5750-1140-0000	Coordinated Emergency Fodder Support	MFA	-	-	0%			
5750-1150-0000	Emerg Fencing Restitution Program	MFA	15,000,000	30,000,000	50%			
5750-2020-0000	Get Ready Qld Exp	DCCS				6,798	6,780	
5750-2220-0000	Disaster Management Operations	CEO				30,784	35,000	
5750-2300-0000	CDO Cat A Emergency Assistance Individuals	CEO				31,830	-	
5750-2400-0000	CDO Cat B Protection of General Public	CEO				343,590	-	
5750-2450-0000	Cat C - Community Relief Fund Exp	CEO				33,464	1,000,000	
5750-2500-0000	Coordinated Emergency Fodder Support	CEO				8,772	-	
5750-2550-0000	Emerg Fencing Restitution Program	CEO				-	30,000,000	
5761-1500-0000	Program Administration Reimbursement	CEO	750,000	-		278,054	-	
5761-2300-0000	Program Administration Expenses	CEO						
5750-0002	DISASTER MANAGEMENT SERVICES		15,756,590	31,006,780	51%	733,892	31,041,780	2%
5800-0002	PUBLIC SERVICES							
5810-0003	STATE EMERGENCY SERVICES							
5810-1140-0000	QLD Emergency Services Grant Revenue	WHS	-	20,000	0%			
5810-2220-0000	Emergency Services Operations	WHS				9,835	20,000	49%
5810-2600-0000	Depn S.E.S	WHS				9,646	11,224	86%
5810-0003	STATE EMERGENCY SERVICES		-	20,000	0%	19,481	31,224	62%
5820-0003	TELEVISION							
5820-2230-0000	TV Maintenance & Repairs	DCCS				4,889	25,000	19%
5820-2600-0000	Depn Satellite TV	DCCS				1,546	2,822	55%
5820-0003	TELEVISION		-	-	0%	6,435	27,822	23%
5830-0003	CEMETERIES							
5830-1500-0000	Burial Fees	DCCS	5,958	2,000	298%			
5830-1510-0000	Grave Reservation Fee	DCCS	-	-	0%			
5830-2220-0000	Cemeteries Operations	DCCS				11,672	36,000	32%
5830-2230-0000	Cemeteries Maintenance	DCCS				-	3,000	
5830-2600-0000	Depn Cemeteries Building	DCCS				1,380	1,306	100%
5830-0003	CEMETERIES		5,958	2,000	298%	13,052	40,306	32%
5840-0003	EROMANGA STATE SCHOOL FACILITY							
5840-2500-0000	Eromanga State School Operating Expe	DCCS				-	-	
5840-2600-0000	Depn - Eromanga State School Facility	MFA				-	26,462	0%
5840-0003	EROMANGA STATE SCHOOL FACILITY		-	-	0%	-	26,462	0%
5800-0002	PUBLIC SERVICES		15,798,716	31,063,080	51%	878,685	31,344,372	3%
5000-0001	COMMUNITY SERVICES		16,269,347	32,098,830	51%	3,089,347	35,261,202	9%
6000-0001	HUMAN RESOURCES							
6100-0002-0000	PAYROLL SERVICES							

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

		Actual			EXPENSE			COMMENTS
		RESP.	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	
6100-2200-0000	Payroll Operating Expenses	HR				50,942	102,000	50%
6100-0002-0000	PAYROLL SERVICES		-	-	0%	50,942	102,000	50%
6200-0002-0000	HUMAN RESOURCES							
6200-1100-0000	Staff Deductions - Wellbeing Checks	HR	1,027	3,000	34%			
6200-1200-0000	Staff Deductions - Staff Functions	HR	-	500				
6200-2040-0000	Human Resource Expenses	HR				270,234	613,340	44%
6200-2050-0000	Council Gym Membership Program - 20%	HR				349	7,600	4%
6200-0002-0000	HUMAN RESOURCES		1,027	3,500	29%	270,583	620,940	44%
6300-0002-0000	TRAINING & DEVELOPMENT							
6300-2000-0000	Staff Training & Development Wages	HR				29,602	-	0%
6300-2070-0000	Staff Training & Development	HR				66,120	142,000	47%
6300-2300-0000	Training & Development Operating Costs	HR				-	46,500	0%
6300-0002-0000	TRAINING & DEVELOPMENT		-	-	0%	95,721	188,500	51%
6060-0001	HUMAN RESOURCES		1,027	3,500	29%	417,246	911,440	46%
7100-0001	ECONOMIC DEVELOPMENT & TOURISM							
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION							
7100-2100-0000	Economic Development	MED				7,080	199,000	3%
7100-2120-0000	Economic Dev Training and Conferences	MED				-	5,000	0%
7100-2130-0000	Opal Fossicking Area	MED				174	5,000	3%
7100-2140-0000	Subscriptions and Memberships	MED				15,806	15,000	100%
7100-2150-0000	SWRED-Tourism Development	MED				13,409	50,000	27%
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION		-	-	0%	36,469	274,000	13%
7200-0002	VISITOR INFORMATION CENTRE							
7200-1100-0000	Grant - Accessible Tourism Elevate F	MED	-	-	0%			
7200-1150-0000	Grant - Building Bush Tourism	MED	-	-	0%			
7200-1500-0000	Visitors Info Centre Sales	MED	29,054	32,000	91%			
7200-1505-0000	VIC - Quilpeta Sales	MED	11,807	26,000	45%			
7200-1510-0000	VIC Gallery Sales (GST Free)	MED	8,015	10,000	80%			
7200-1515-0000	VIC Gallery Sales (GST)	MED	1,238	1,500	82%			
7200-1530-0000	Bus Tour Fees	MED	3,136	2,000	157%			
7200-2000-0000	VIC - Wages	MED				134,151	246,500	54%
7200-2110-0000	VIC - Exhibitions and Events	MED				628	10,000	0%
7200-2120-0000	VIC - Tourism Promotion	MED				102	60,000	0%
7200-2130-0000	VIC - Bus Tour	MED				-		
7200-2220-0000	VIC Operating Expenses	MED				54,732	81,500	67%
7200-2230-0000	VIC - Repairs & Maintenance	MED				20,443	47,250	43%
7200-2510-0000	Artist Payments - Sales (GST Excl)	MED				3,196	8,000	40%
7200-2515-0000	Artist Payments - Sales (GST Incl)	MED				884	2,000	44%
7200-2600-0000	Depn - VIC	MED				26,597	31,201	85%
7200-2710-0000	Grant - Accessible Tourism Elevate Fund Exp	MED				5,175	-	0%
7200-2720-0000	Grant - Building Bush Tourism Expenses	MED				28,780	-	

Revenue and Expenditure Report

For the month ending 31 December 2025

Year Elapsed 50%

			Actual			EXPENSE			COMMENTS
			Resp. Off	ACTUAL YTD	ADOPTED BUDGET 25/26	%	ACTUAL YTD	ADOPTED BUDGET 25/26	
7201-1500-0000	VIC Outback Mates to NP Camping Perm		MED	68	100				
7200-0002	VISITOR INFORMATION CENTRE			53,319	71,600	74%	274,688	486,451	56%
7300-0002	TOURISM EVENTS & ATTRACTIONS		MED	-	-	0%			
7300-1200-0000	Event Revenue		MED	-	-	0%	1,712	15,000	11%
7300-2100-0000	EVENT - Major Events Promotion		MED	-	-	0%	59,000		
7300-2150-0000	Tourism Development		MED	-	-	0%	8,124	99,250	8%
7300-2200-0000	EVENTS - Tourism Events		MED	-	-	0%	9,836	173,250	6%
7300-0002	TOURISM EVENTS & ATTRACTIONS								
7100-0001	ECONOMIC DEVELOPMENT & TOURISM			53,319	71,600	74%	320,994	933,701	34%
TOTAL REVENUE AND EXPENDITURE				43,388,565	102,364,365	42%	28,748,909	67,796,184	42%
PROFIT / (LOSS)				14,639,656	34,568,181	42%			

CAPITAL EXPENDITURE REPORT

For the month ending 31 December 2025

PROJECT DETAILS		Type	HQ	WIP at 30 June 2025	Current Year (Actual)	Current Year (Forecasted)	Total Year to Date	Total Project Cost	Project Budget 2025/26	Project Budget 2026/27	Project Budget 2027/28	Total Project Budget	
Actual December													
Land													
Residential Estate	N	CEO		0	602	351,900	352,502	352,502	2,173,902	2,173,903		4,347,805	
Strategic Land Purchases	N	CEO			\$ -	\$ 602	\$ 351,900	\$ 352,502	\$ 352,502	\$ 2,373,902	\$ 2,173,903	\$ -	200,000
												\$ 4,547,805	
Buildings & Structures													
Adavale Hall Grounds Upgrade	N	DDIS			1,108	16,060	17,168	17,168	-			-	
Eromanga Natural History Museum (ENHM) - Stage 3A (Carry-over project)	N	CEO		690	-	-	-	690	8,900,000	8,900,000		17,800,000	
Eromanga Pool Refurbishment	R	DDIS		269,934	14,975	4,880	19,855	289,789	330,066			600,000	
Council Housing Refurbishments	R	DIS		41,817	59,094	1,782	60,876	102,693	250,000			250,000	
Gyrica Housing Refurbishments	R	DIS		19,203	62,369	515	62,884	82,087	100,000			100,000	
Gyrica Housing Refurbishment Unit 3 (Carry-over project)	R	DIS		1,578	-	-	-	1,578	125,000			125,000	
Gyrica Housing Refurbishment Unit 4 (Carry-over project)	R	DIS		-	-	-	-	-	125,000			125,000	
Garage, carport & fencing - 14 Donald Street, Eromanga (Carry-over project)	N	DIS		3,023	16,961	-	16,961	19,984	50,000			50,000	
Garage, carport & fencing - 16 Donald Street, Eromanga (Carry-over project)	N	DIS		-	-	-	-	-	50,000			50,000	
2 Bedroom House - 2 Boobook (Carry-over project)	N	DIS		331,257	50,233		50,233	381,490	20,547			350,000	
3 Bedroom House - 74 Galah (Carry-over project)	N	DIS		612,711	12,068	350	12,418	625,129					
3 Bedroom House - 70 Galah (Carry-over project)	N	DIS		529,445	13,763	350	14,113	543,558					
3 Bedroom House - 61 Dukamurra (Carry-over project)	N	DIS		534,700	71,031	-	71,031	605,732	45,300			580,000	
3 Bedroom House - 3 Boobook (Carry-over project)	N	DIS		518,425	74,247		74,247	592,671	61,575			580,000	
3 Bedroom House - 72 Galah (Carry-over project)	N	DIS		506,746	11,831	9,500	21,331	528,078	73,254			580,000	
3 Bedroom House - 66 Galah (Carry-over project)	N	DIS		554,195	16,284	9,510	25,794	579,989	25,805			580,000	
3 Bedroom House - 11 Boobook (Carry-over project)	N	DIS		569,006	14,900	11,900	26,800	595,806	16,294			580,000	
3 Bedroom House - 20 Boobook (Carry-over project)	N	DIS		544,781	22,064	11,900	33,964	578,745	35,219			580,000	
2 Bedroom House - 48 Chipp Street	N	CEO		-	1,785	600	2,385	2,385	400,000			400,000	
Child Care Centre	N	CEO		-	-	-	-	-	150,000	1,000,000	2,000,000	3,150,000	
Toilet at Cemetery	N	DDIS		-	-	-	-	-	30,000			30,000	
Community Services Storage	U	DDIS & DDCS		-	-	-	-	-	40,000			40,000	
Redesign Depot Office Spaces	U	MWHS & DIS		-	-	-	-	-				-	
Redesign Administration Building	U	DIS		-	930	-	930	930					
Quilpie Community Energy Upgrade Project	N	CEO		-	-	-	-	-	91,934	62,229		154,163	
Powerhouse Estate Development (Carry-over project)	N	CEO		1,645,376	142,540	2,410	144,950	1,790,326	129,000			129,000	

CAPITAL EXPENDITURE REPORT

For the month ending 31 December 2025

PROJECT DETAILS		Type	RD	WIP at 30 June 2025	Current Year (Actual)	Current Year (Estimated)	Total Year To Date	Full Project Cost	Project Budget 2025/26	Project Budget 2026/27	Project Budget 2027/28	Total Project Budget
Actual December												
2 x 2 Bedroom House - Chipp Street	N	CEO		\$ 6,682,887	\$ 586,184	\$ 69,757	\$ 655,940	\$ 7,338,827	\$ 11,848,994	\$ 9,962,229	\$ 2,000,000	\$ 27,633,163
Other Infrastructure												
Entrance to Bulloo Park (Carry-over project)	N	DIS		-	-	-	-	-	30,000		30,000	
Opalopolis Park Upgrade (Carry-over project)	R	DDIS		29,866	30,096	-	30,096	59,962	65,139		275,000	
Walking Path to Baldy Top	N	DDIS		2,538	80,921	227,463	308,383	310,921	297,462		300,000	
Administration Building - External Paint (Carry-over project)	R	DIS		-	-	36,320	36,320	36,320	25,000		25,000	
Administration Building - Stage 2 - Front Office Garden	R	DIS		9,860	-	-	-	9,860	75,000		75,000	
Quilpie Pool Filtration System Changeover (Carry-over project)	R	DIS		40,194	290,067	-	290,067	330,260	285,282		325,476	
Bob Young Memorial Park Upgrade (Carry-over project)	U	CEO		14,741	13,318	5,745	19,063	33,804	438,259		450,000	
Toompine Airstrip - Secure and Safer Runway with Perimeter Fencing (Carry-over project)	N	DIS		-	1,107	193,000	194,107	194,107	184,500		184,500	
Knot-a-Saurus Park footpath	N	DIS		-	-	-	-	-	12,000		12,000	
Electronic Key System	N	MWHS & DDIS		-	-	-	-	-	200,000		200,000	
Install Automatic Watering Systems - Various Locations	N	DDIS		-	-	-	-	-	65,000		65,000	
Powerhouse Station Improvements	N	DDIS		-	-	-	-	-	7,000		7,000	
Quilpie Cemetery Improvements	N	DDIS		-	-	-	-	-	60,000	50,000	110,000	
Install playground at Adavale	N	DIS		-	-	-	-	-	30,000		30,000	
Upgrade Quilpie Loading Ramp	U	DDIS		-	-	-	-	-	10,000		10,000	
Quilpie Pool Rehabilitation	R	DIS		-	796	-	796	796	700,000		700,000	
Sealing wash bay approach and install silt trap	N	DDIS		-	-	-	-	-	50,000		50,000	
Relocate water filling point at cold water dam to northern end, install pump and seal area.	N	DDIS		-	-	-	-	-	80,000		80,000	
Upgrade depot internal lighting to LED	N	DDIS		-	-	-	-	-	25,000		25,000	
				\$ 97,199	\$ 416,303	\$ 462,528	\$ 878,832	\$ 976,031	\$ 3,089,708	\$ 50,000	\$ -	\$ 2,953,976
Plant & Equipment												
Replace Unit 5003 Bus - Carry-over	PR	DDIS		-	111,740	1,384	113,124	113,124	105,500		105,500	
Replace Unit 1117 Ute	PR	DDIS		-	-	-	-	-	70,000		70,000	
Replace Unit 1118 Ute	PR	DDIS		-	-	-	-	-	70,000		70,000	
Replace Unit 1119 Toyota Hilux Ute - Dual Cab	PR	DDIS		-	-	-	-	-	70,000		70,000	
Replace Unit 1120 Toyota Hilux Ute - Dual Cab	PR	DDIS		-	-	-	-	-	70,000		70,000	
Replace Unit 1121 Toyota Hilux Ute - Dual Cab	PR	DDIS		-	-	-	-	-	70,000		70,000	
Replace Unit 1113 Toyota Prado GX Wagon - Hire Unit	PR	DDIS		-	-	-	-	-	90,000		90,000	
Replace Unit 1116 Toyota Prado GX Wagon - Hire Unit	PR	DDIS		-	-	-	-	-	90,000		90,000	
Replace Unit 1122 Toyota Prado	PR	DDIS		-	-	-	-	-	90,000		90,000	

CAPITAL EXPENDITURE REPORT

For the month ending 31 December 2025

PROJECT DETAILS											
Project Description	Type	HQ	WIP at 30 June 2025	Current Year (Actual)	Current Year (Estimated)	Total Year to Date	FY11 Project Cost	Project Budget 2025/26	Project Budget 2026/27	Project Budget 2027/28	Total Project Budget
Actual December											
Replace Unit 1141 Nissan Xtrail Wagon (second-hand)	PR	DDIS			-	-	-	60,000			60,000
Replace Unit 2002 Tri-Tipper - Carry-over	PR	DDIS		73,164	74,354	147,518	147,518	73,000			73,000
Replace Unit 2003 Isuzu NPR Crew Cab Medium Truck	PR	DDIS		-	-	-	-	350,000			350,000
Replace Unit 3002 Komatsu Grader	PR	DDIS		-	-	-	-	550,000			550,000
Replace Unit 3004 Caterpillar 12M Grader	PR	DDIS		-	-	-	-	550,000			550,000
Replace Unit 3403 Komatsu 480 Loader	PR	DDIS		-	-	-	-	450,000			450,000
Replace Unit 3201 Dynpac CA4600 Roller	PR	DDIS		-	-	-	-	265,000			265,000
Replace Unit 116 Komatsu Backhoe WB97R (move to Eromanga)	PR	DDIS		-	-	-	-	300,000			300,000
Replace Unit 5012 JCB 1.8T mini Excavator	PR	DDIS		-	-	-	-	50,000			50,000
Replace Unit 251 Kubota Generator	PR	DDIS		-	-	-	-	15,000			15,000
Replace Unit 252 Kubota Generator	PR	DDIS		-	-	-	-	15,000			15,000
Replace Unit 254 Profiler/Stabiliser Attachment	PR	DDIS		-	-	-	-	45,000			45,000
Replace Unit 256 Sweeper Broom	PR	DDIS		-	-	-	-	20,000			20,000
Replace Unit 4170 #1 Sewer Pump Station Generator	PR	DDIS		-	-	-	-	80,000			80,000
Replace Unit 4401 Water Pump	PR	DDIS		-	-	-	-	20,000			20,000
Replace Unit 4402 Water Pump	PR	DDIS		-	-	-	-	20,000			20,000
Replace Unit 4403 Water Pump	PR	DDIS		-	-	-	-	20,000			20,000
Replace Trailers - General	PR	DDIS		-	-	-	-	10,000			10,000
Small Plant	PR	DDIS		-	-	-	-	10,000			10,000
NEW: Pressure Cleaner	PR	DDIS		-	-	-	-	8,000			8,000
NEW: ATV & Trailer Combination	PN	DDIS		-	-	-	-	39,316			39,316
			\$ -	\$ 184,904	\$ 75,738	\$ 260,642	\$ 260,642	\$ 3,675,816	\$ -	\$ -	\$ 3,675,816
Road Infrastructure											
Quilpie Aerodrome Pavement Reconstruction	R	DIS	392,871		-	-	392,871	11,607,375			12,000,179
Design - Quilpie Aerodrome Pavement Reconstruction	R	DIS	129,808	211,225	65,152	276,376	406,184	220,192			350,000
CARRY-OVER: Eromanga Kerb	N	DIS	-	-	-	-	-	-			-
CARRY-OVER: Broga Street - reseal carparking lanes	R	DIS	320	-	-	-	320	235,950			235,950
Keeroongooloo Road Seal	N	DIS	-	-	-	-	-	1,182,000			1,182,000
Keeroongooloo Road - Heavy Formation Grade	R	DIS	-	-	-	-	-	386,250			386,250
Establishment of new road	N	DIS	-	392,710	63,352	456,062	456,062	1,000,000			1,000,000
Napoleon Road and Old Charleville Road - Sealing of low-lying sections	N	DIS	-	-	-	-	-	1,000,000			1,000,000
Sealing of Napoleon and Old Charleville Roads - 50 km (Multi year program - 2025/26 and 2026/27) Country Roads Connect (Project funding application unsuccessful)	N	DIS	-	-	-	-	-	-			-
Dukamurra St - Widen eastern side	R	DIS	-	4,894	-	4,894	4,894	20,000			20,000
Quarrion Street - spoon drain	N	DIS	-	-	-	-	-	50,000			50,000
Mt Margaret Road Reseal	R	DDIS	-	-	31,739	31,739	31,739	108,020			108,020
Kyabra Road Reseal	R	DDIS	-	-	227,014	227,014	227,014	429,928			429,928

CAPITAL EXPENDITURE REPORT

For the month ending 31 December 2025

PROJECT DETAILS											
Project Description	Type	HQ	Withd. in Year 2025	Expend. Year (Actual)	Current Year (Forecast)	Total Year to Date	Total Project Cost	Project Budget 2025/26	Project Budget 2026/27	Project Budget 2027/28	Total Project Budget
Actual Decem- ber											
Sommerfield Road turnout Reseal	R	DDIS	-	6,059	-	6,059	6,059	5,852			5,852
King Street Reseal	R	DDIS	-	13,358	-	13,358	13,358	16,786			16,786
Donald Street Reseal	R	DDIS	-	22,292	-	22,292	22,292	32,955			32,955
Chipp Street Reseal	R	DDIS	-	31,763	-	31,763	31,763	52,866			52,866
Burt Street Reseal	R	DDIS	-	12,278	-	12,278	12,278	16,709			16,709
Concrete Floodways - Adavale Black Road Council	R	DIS	-	227,839	-	227,839	227,839	240,000			240,000
Footpaths - remaining stage 1 at the caravan park, including upgrade to caravan park driveway	N	DIS	-	-	-	-	-	70,000			70,000
Footpath - missing section in Chulungra Street (from the State School crossing to Quarriorn Street)	N	DIS	-	-	-	-	-	35,000			35,000
Footpath - Stage 2 Gyrica Street	N	DIS	-	-	-	-	-	60,000			60,000
Footpath - St Finbarrs	R	DIS	-	-	-	-	-	40,000			40,000
Adavale Charleville Road Sealing	N	DIS	194	-	-	-	-	194	244,845		245,039
Adavale Black Road Sealing (Ch 28,902 to 30,090)	N	DIS	-	127,659	-	127,659	127,659	235,000			235,000
Big Creek Road Floodway Ch38,312	N	DIS	-	42,568	-	42,568	42,568	42,568			42,568
Kyabra Rd Drainage Improvement	R	DIS	-	55,617	-	55,617	55,617	70,000			70,000
Ray Rd Drainage Improvements	R	DIS	0	58,059	647	58,706	58,706	100,000			100,000
Wallyah Rd Drainage2.057-2.097	R	DIS	-	56,000	-	56,000	56,000	60,000			60,000
Humeburn Rd Drainage33.39-33.4	R	DIS	-	30,267	19,789	50,056	50,056	55,000			55,000
R2R Unallocated	R	DIS	-	-	-	-	-	318,540			318,540
			\$ 523,192	\$ 1,292,587	\$ 407,692	\$ 1,700,279	\$ 2,223,471	\$ 17,935,836	\$ -	\$ -	\$ 18,458,642
Water Infrastructure											
Sommerfield Road Water Main Upgrade (Carry-over Project)	U	DDIS	110,043	109,011	33,045	142,056	252,099	249,957			360,000
Adavale Water Main Replacement (Carry-over Project)	R	DDIS	78,886	7,156	-	7,156	86,042	181,114			260,000
Chipp Street (150 mm) - 1000 l/m	R	DDIS	-	-	-	-	-	-			-
Boonkai Street (100 mm) - 950 l/m	R	DDIS	-	-	-	-	-	-			-
Gyrica Street Water Main Replacement	R	DDIS	-	-	-	-	-	180,000			180,000
Winchu Street Water Main Replacement	R	DDIS	-	-	-	-	-	120,000			120,000
			\$ 188,929	\$ 116,167	\$ 33,045	\$ 149,212	\$ 338,141	\$ 731,071	\$ -	\$ -	\$ 920,000
											0
Sewerage Infrastructure											
Quilpie Sewerage Treatment Plant Design	R	DIS	738,173	-	-	-	738,173	5,000,000	5,000,000		10,740,922
Quilpie Sewerage Treatment Plant Construction	R	DIS	3,854	-	-	-	3,854				
Sewer Pump Station at Quarriorn Street, Quilpie (SPS002) (Carry-over Project)	R	DIS	5,689	149,763	152,158	301,921	307,610	297,541			300,000
Eromanga Sewerage	R	DDIS	-	2,644	-	2,644	2,644	100,000			100,000
Onsite Sewerage Upgrade - Eromanga Recreation Reserve	R	DDIS	-	-	-	-	-	50,000			50,000
			\$ 747,716	\$ 152,407	\$ 152,158	\$ 304,565	\$ 1,052,280	\$ 5,447,541	\$ 5,000,000	\$ -	\$ 11,190,922
TOTAL			\$ 8,239,923	\$ 2,749,154	\$ 1,552,818	\$ 4,301,972	\$ 12,541,894	\$ 45,102,868	\$ 17,186,132	\$ 2,000,000	\$ 69,380,324

13.2 REQUEST TO PURCHASE A PORTION OF COUNCIL OWNED LAND - LOT 3 SP258470**IX:** 271624**Author:** Sharon Frank, Director Corporate Services**Authorisors:** Justin Hancock, Chief Executive Officer**Attachments:** 1. 2026 01 Emily Landsberg - Expression of Interest Council Land West of Lot 2 Murana Road, Quilpie.pdf**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**Key Outcome:** 1. Great Place to Live**Key Initiative:** 1.1 Well-planned and highly liveable communities**EXECUTIVE SUMMARY**

Council has received a request from **Emily Landsberg**, owner of Lot 2 Murana Road, to purchase a portion of vacant Council-owned land (Lot 3 SP258470) to secure long-term access to her property and support potential development.

Two options were proposed by the applicant:

- **Alternative 1:** Approximately five (5) acres, flexible in size and shape.
- **Alternative 2:** Approximately one (1) acre, mirroring the size and shape of the applicant's existing lot.

Lot 3 SP258470 is in the final design stage for a truck stop and retains space for future development. To minimise impact on Council's planning objectives, it is recommended that **Council dispose of the smaller portion (Alternative 2, 1 acre)**.

The disposal would occur at **market value**, with costs associated with survey, valuation, and conveyancing to be borne by the applicant.

RECOMMENDATION

1. That in accordance with section 236(1)(c)(iv) of the *Local Government Regulation 2012*, Council resolves to dispose of a portion of Lot 3 on SP258470 at market value to the applicant noting there is not another person who owns other adjoining land (approximately 1 acre / alternative 2);
2. The market value be determined by a valuer registered under the Valuers Registration Act 1992; and
3. The applicant must pay Council for all associated costs including:
 - (a) Survey costs;

- (b) Market valuation; and
- (c) Council's conveyancing/legal costs for the sale.

BACKGROUND

The applicant, Emily Landsberg, owns, resides, and operates a business at Lot 2 Murana Road. She has provided the following statement regarding her request to purchase a portion of Council-owned land (Lot 3 SP258470). This statement is included verbatim to accurately reflect her concerns and proposal:

"Lot 2 Murana Road is a very narrow parcel of land. With the upcoming fencing-off of the spelling yards and the uncertainty surrounding the future use of the adjoining council land to the west, we have growing concerns regarding ongoing access—particularly for larger trucks and machinery—as well as limitations on constructing a large shed at the rear of our block due to its proximity to the airport.

At present, we rely on access across the vacant land to the west and/or permission from our eastern neighbours (the Bonseys) to access the rear of our property with trucks and machinery. This arrangement is not ideal and is unlikely to be sustainable in the long term.

We understand that Council has previously considered a range of options for the vacant land in question, including potential development such as a roadhouse. The total area of the unused council land to the west is approximately 40 acres.

We would like to formally express our interest in purchasing a small portion of this land—approximately five (5) acres, or alternatively a long, narrow parcel of around one (1) acre—to secure the long-term value and usability of our property. We are very flexible regarding the size and configuration of the land and would be willing to cover all surveying and associated costs.

Our intention is to work collaboratively with Council and to align with its future plans for the area, in the hope of identifying a mutually beneficial solution."

The above statement has been considered in assessing the applicant's request and evaluating the implications for the future development of Lot 3 SP258470.

REPORT

The applicant's options are illustrated in the attached diagrams:

- **Alternative 1:** Approximately 5 acres
- **Alternative 2:** Approximately 1 acre, matching the existing property shape

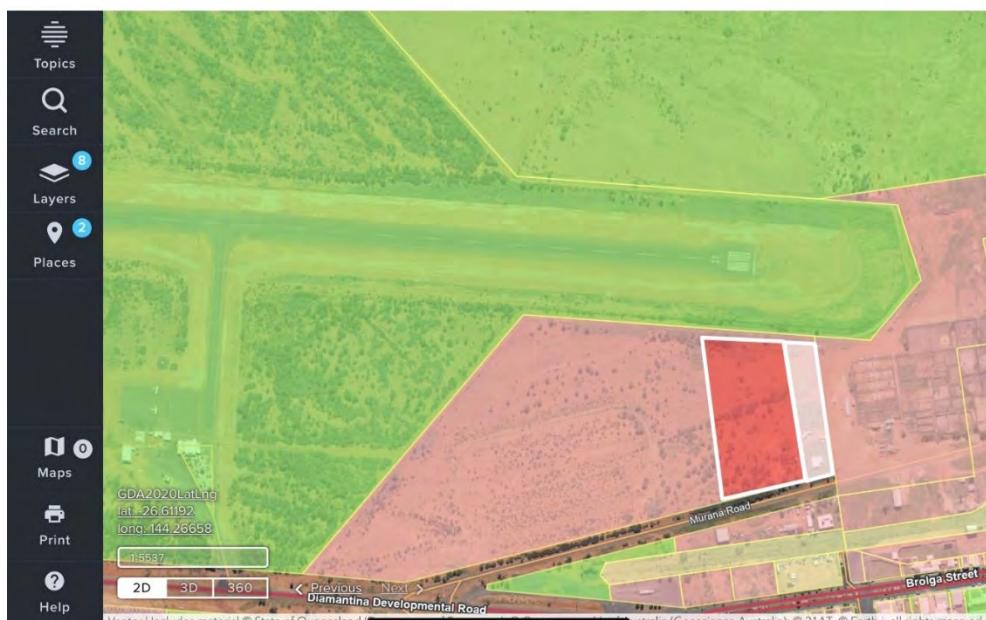


Figure 1 Alternative 1 – Lot 2 Murana Road outlined in white and proposed 5-acre purchase area shown in dark red



Figure 2 Alternative 2 – smaller land parcel shown in dark red, mirroring the size and shape of Lot 2 Murana Road

Indicative diagram showing the applicant's proposed use of the land and potential resolution of access issues, noting the house front entrance faces west toward the vacant land.



Figure 3 Indicative diagram showing how the applicant proposes to use the land and address access issues

Implications for current proposed development of Lot 3 on SP258470

Lot 3 is in the final stage of truck stop design and retains space for additional uses. To avoid limiting development potential, the **smaller portion (1 acre, Alternative 2)** is recommended.

OPTIONS

Option 1 (Recommended)

1. That in accordance with section 236(1)(c)(iv) of the *Local Government Regulation 2012*, Council resolves to dispose of a portion of Lot 3 on SP258470 at market value to the applicant

noting there is not another person who owns other adjoining land (approximately 1 acre / alternative 2);

2. The market value be determined by a valuer registered under the Valuers Registration Act 1992; and
3. The applicant must pay Council for all associated costs including:
 - (a) Survey costs;
 - (b) Market valuation; and
 - (c) Council's conveyancing/legal costs for the sale.

Option 2

1. That in accordance with section 236(1)(c)(iv) of the *Local Government Regulation 2012*, Council resolves to dispose of a portion of Lot 3 on SP258470 at market value to the applicant noting there is not another person who owns other adjoining land (approximately 1 acre / alternative 2);
2. The market value be determined by a valuer registered under the Valuers Registration Act 1992; and
3. The applicant must pay Council for all associated costs including:
 - (a) Survey costs;
 - (b) Market valuation; and
 - (c) Council's conveyancing/legal costs for the sale.

Option 3

Council resolves to advise the applicant that the request to purchase a portion of Lot 3 on SP258470 is declined.

CONSULTATION (Internal/External)

Chief Executive Officer

Deputy Director Community and Business Development

INTERESTED PARTIES

Community

Department of Local Government, Volunteers and Water

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

The applicant's request to purchase a portion of Lot 3 on SP258470 has been assessed under the *Local Government Regulation 2012*, specifically sections 227 and 236.

- Section 227 generally requires that valuable non-current assets be sold by tender or auction. In this case, the exception under section 236(1)(c)(iv) applies because the applicant owns adjoining land (Lot 2 Murana Road) and no other adjoining owner wishes to acquire the land. Council has considered and confirmed this exception, enabling disposal without a tender or auction.

- Section 236(4) requires that the land be sold at or above market value. The market value will be determined by a valuer registered under the *Valuers Registration Act 1992*, ensuring the sale complies with legislative requirements and protects Council's financial interests.

In summary, the proposed disposal aligns with the relevant provisions of the *Local Government Regulation 2012*. The exception criteria have been satisfied, and the sale will be conducted at market value, demonstrating compliance with the law and proper stewardship of Council assets.

POLICY IMPLICATIONS

There are no Council policies directly applicable to this disposal.

FINANCIAL AND RESOURCE IMPLICATIONS

The applicant will bear all costs associated with the sale, including survey, market valuation, and conveyancing/legal costs. Council's financial exposure is therefore minimal. The disposal will also be conducted at or above market value, ensuring the financial interests of Council are protected.

ASSET MANAGEMENT IMPLICATIONS

There are no direct asset management implications arising from this disposal.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with the G.11 Enterprise risk management policy and G.11-A Risk Management Framework. This assessment applies the framework to the proposed disposal of a portion of Lot 3 SP258470, evaluating risks specific to the site, the proposed sale, and Council's operational and financial interests.

Table 1 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
Example: Insufficient funding	None	Delays to purchasing	C Possible	4 Major	High	Ensure funding approvals obtained at start of project.
Sale of portion that impacts development potential of L3 on SP258470	None	Reduced scope of future development of that space	Possible	Moderate	High	Consideration be given to the desired future industry and business for the site.

The risks associated with the disposal are manageable. Limiting the sale to the smaller 1-acre parcel mitigates potential development impacts, and financial exposure is minimal due to the independent valuation and cost recovery from the applicant. Council officers are satisfied that risks are addressed in accordance with Council's risk management framework.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

Table 2 Human Rights

Human Rights protected under the <i>Human Rights Act 2019 (Qld)</i>			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

Sharon Frank

Subject: FW: Attn: Dominique Wells - Expression of Interest Council Land West of Lot 2 Murana Road, Quilpie



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We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

From: elandscontracting@outlook.com <elandscontracting@outlook.com>
Sent: Thursday, 18 December 2025 10:46 AM
To: Quilpie Shire Council <adminmail@quilpie.qld.gov.au>
Subject: Attn: Dominique Wells - Expression of Interest Council Land West of Lot 2 Murana Road, Quilpie

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Subject: Expression of Interest – Council Land West of Lot 2 Murana Road, Quilpie

Good morning Justin,

As per my discussions with Dominique Wells last week, I am writing in relation to the vacant council-owned land located immediately west of our property at **Lot 2 Murana Road, Quilpie**.

My partner and I own and reside at Lot 2 Murana Road and also operate our business from this location. We are committed to continuing to make Quilpie our long-term home and business base, and to further improving our property, including (subject to approvals) the future construction of machinery sheds.

Lot 2 Murana Road is a very narrow parcel of land. With the upcoming fencing-off of the spelling yards and the uncertainty surrounding the future use of the adjoining council land to the west, we have growing concerns regarding ongoing access—particularly for larger trucks and machinery—as well as limitations on constructing a large shed at the rear of our block due to its proximity to the airport.

At present, we rely on access across the vacant land to the west and/or permission from our eastern neighbours (the Bonseys) to access the rear of our property with trucks and machinery. This arrangement is not ideal and is unlikely to be sustainable in the long term.

We understand that Council has previously considered a range of options for the vacant land in question, including potential development such as a roadhouse. The total area of the unused council land to the west is approximately 40 acres.

We would like to formally express our interest in purchasing a small portion of this land—approximately five (5) acres, or alternatively a long, narrow parcel of around one (1) acre—to secure

the long-term value and usability of our property. We are very flexible regarding the size and configuration of the land and would be willing to cover all surveying and associated costs.

Our intention is to work collaboratively with Council and to align with its future plans for the area, in the hope of identifying a mutually beneficial solution.

For reference, the attached images include:

- Lot 2 Murana Road (outlined in white) and the approximate area of 5 acres proposed for purchase (shown in dark red);



- An alternative option (in dark red) showing a smaller land parcel mirroring the size and shape of our existing block



- A rough diagram illustrating how the space could potentially be used if our proposal were accepted, and how it may resolve existing access issues (noting that the front entrance of the house faces west towards the vacant land).



Thank you for taking the time to consider our request. We would welcome the opportunity to discuss this further at Council's convenience.

Kind regards,
Emily Landsberg
0447 141 403
elandscontracting@outlook.com

13.3 PLANNING SCHEME AMENDMENT - COMMENCEMENT OF THE PROCESS**IX:** **271641****Author:** **Sharon Frank, Director Corporate Services****Authorisors:** **Justin Hancock, Chief Executive Officer****Attachments:** **Nil****KEY OUTCOME****Key Outcome:** 1. Great Place to Live**Key Initiative:** 1.1 Well-planned and highly liveable communities**Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is for Council to commence the process of amending the Quilpie Shire Planning Scheme 2018 in accordance with funding obtained under Pathway 1 of the State Government's Scheme Supply Fund.

RECOMMENDATION

That Council resolve to undertake an amendment to the Quilpie Shire Planning Scheme 2018.

BACKGROUND

Council was successful in obtaining funding through Pathway 1 of the State Government's Scheme Supply Fund to amend the Quilpie Shire Planning Scheme 2018. At its meeting on 28 October 2025, Council resolved to award RFQM 05 25-26 to Swep Consulting. This included preparation of a Regional Housing Needs Assessment and completing a comprehensive review of the Planning Scheme, leading to an amendment to the Scheme.

To be eligible for funding under the Scheme Supply Fund, Council must submit the planning scheme amendment in accordance with Section 18 of the *Planning Act 2016*. Section 18 provides a streamlined process for the completion of Planning Scheme amendments.

REPORT

Under Section 18 (1) of the *Planning Act 2016*, Council must first decide to amend the Planning Scheme.

Following this decision, Council can commence the review and undertake engagement with relevant internal and external stakeholders to scope the extent of the Scheme review.

Following this process, Swep Consulting, as the appointed consultant, will prepare all necessary documentation for Council to write to the Chief Executive of the Department of State Development,

Infrastructure and Planning, requesting the Chief Executive issue a notice under Section 18 (3) of the *Planning Act 2016*.

OPTIONS

Option 1 (Recommended):

That Council resolve to undertake an amendment to the Quilpie Shire Planning Scheme 2018.

If Council's decision is inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

As part of the Planning Scheme amendment process, consultation will be undertaken with both internal and external parties to ensure the Planning Scheme addresses all mandatory requirements, State Planning Interests and also responds to community expectations and needs.

INTERESTED PARTIES

The Chief Executive of the Department of State Development, Infrastructure and Planning must issue the notice under Section 18 of the Planning Act 2016, agreeing to Council's proposed streamlined amendment process.

Key interested parties to the Planning Scheme amendment process will be identified and engaged with as part of the amendment scoping process.

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Planning Act 2016

POLICY IMPLICATIONS

This process will result in an amendment to Council's adopted Planning Scheme and associated Planning Scheme policies.

FINANCIAL AND RESOURCE IMPLICATIONS

This project is funded through Pathway 1 of the State Government's Scheme Supply Fund.

ASSET MANAGEMENT IMPLICATIONS

Planning scheme update to align with broader community and infrastructure strategies,

Alignment with asset demand and assisting in streamlining future growth.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

RISK CALCULATOR					
Likelihood	Consequence				
	Insignificant No injury, no-low \$ cost	Minor First aid treatment, low-medium \$ cost	Moderate Medical treatment, medium-high \$ cost	Major Serious injuries, major \$ cost	Catastrophic Death, huge \$ cost
Almost Certain Expected to occur at most times	H	H	E	E	E
Likely Will probably occur at most times	M	H	H	E	E
Possible Might occur at some time	L	M	H	E	E
Unlikely Could occur at some time	L	L	M	H	E
Rare May occur in rare conditions	L	L	M	H	E

Risk Name & Description	Current Controls	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional</i>
			Likelihood	Consequence	Risk Rating	

What could happen and why?	Are there current controls for the risk		Refer to risk calculator provided below for measures			controls / mitigation strategy to be implemented (to reduce risk rating)
Example: Insufficient funding	None	Delays to purchasing	C Possible	4 Major	High	Ensure funding approvals obtained at start of project
Insufficient funding	Budget contingency	Utilise contingency	Unlikely	Minor	Low	Ensure funding approvals obtained at start of project. Monitor expenditure.
Misalignment of overall goal	Clear scope of works and legislation requirements	Will not meet timeline requirements, loss of fundings	Possible	Moderate	Medium	Frequent project updates and checks

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
6. Freedom of thought, conscience, religion and belief;
7. Freedom of expression;
8. Peaceful assembly and freedom of association;
9. Taking part in public life;
10. Property rights;
11. Privacy and reputation;
12. Protection of families and children;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;
18. Rights in criminal proceedings;
19. Children in the criminal process;
20. Right not to be tried or punished more than once;
21. Retrospective criminal laws;
22. Right to education;
23. Right to health services.

Consideration of the 23 human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

13.4 ANNUAL REVIEW - F.05 PROCUREMENT POLICY**IX:** 271671**Author:** Sharon Frank, Director Corporate Services**Authorisors:** Justin Hancock, Chief Executive Officer**Attachments:** 1. Draft F.05 Procurement Policy - January 2026 Review - marked up copy.pdf
2. Draft F.05 Procurement Policy - January 2026 Review.pdf**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

A review of the Procurement Policy has been undertaken. The purpose of this report is to present a revised Procurement Policy for Council's consideration and adoption.

RECOMMENDATION

That Council adopt the Procurement Policy.

BACKGROUND

Council must prepare and adopt a Procurement Policy, and review annually.

REPORT

On 12 December 2025, the Local Government Legislation (Empowering Councils) Amendment Regulation 2025 (Amendment Regulation) came into force.

The Amendment Regulation amends the *Local Government Regulation 2012* to empower local governments by:

- giving local governments the autonomy to decide whether to dispose of valuable non-current assets other than by tender or auction by resolution, without requiring intervention from the state
- increasing the thresholds for requiring tenders and quotes
 - for medium-sized contractual arrangements from \$15,000 to \$21,000,
 - for large-sized contractual arrangements from \$200,000 to \$280,000,
 - for valuable non-current asset contracts which are not for the disposal of land
 - plant and equipment from \$5,000 to \$7,000
 - another type of non-current asset from \$10,000 to \$14,000

The Procurement Policy has been updated to reflect these changes in legislation.

OPTIONS**OPTION 1**

That Council adopt the Procurement Policy.

OPTION 2

That Council not adopt the Procurement Policy as presented and the current policy remain in place.

CONSULTATION (Internal/External)

Chief Executive Officer

Directors

Procurement Officer

INTERESTED PARTIES

Community

Suppliers / Business / Industry

Department of Local Government, Water and Volunteers

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS***Local Government Regulation 2012******198 Procurement policy***

- (1) *A local government must prepare and adopt a policy about procurement (a **procurement policy**).*
- (2) *The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply in the financial year for purchasing goods and services.*
- (3) *A local government must review its procurement policy annually.*

104 Financial management systems

(1) To ensure it is financially sustainable, a local government must establish a system of financial management that—

- (a) ensures regard is had to the sound contracting principles when entering into a contract for—
 - (i) the supply of goods or services; or
 - (ii) the disposal of assets; and
- (b) complies with subsections (5) to (7).

(2) A local government is financially sustainable if the local government is able to maintain its financial capital and infrastructure capital over the long term.

(3) The sound contracting principles are—

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

(4) A contract for the supply of goods or services includes a contract about carrying out work.

...

POLICY IMPLICATIONS

The Procurement Policy was last reviewed and adopted on 15 July 2025 – Resolution No (QSC200-07-25).

FINANCIAL AND RESOURCE IMPLICATIONS

The procurement policy is the framework for procurement and contracting activities based on the sound contracting principles to ensure it is financially sustainable under section 104 of the *Local Government Act 2009*.

ASSET MANAGEMENT IMPLICATIONS

N/a

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework.

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
Example: Insufficient funding	None	Delays to purchasing	C Possible	4 Major	High	Ensure funding approvals obtained at start of project.
Non-compliance with legislative requirements for policy requirements	Yes – annual agenda/report schedule	Non-compliance	Rare	Minor	Low	Nil

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

Consideration of the 23 human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.



F.05 Procurement Policy

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Responsible Officer: Manager-Finance &
Administration/Director Corporate Services
Policy Owner: Council
Policy No: F.05 Version: 132
Council Resolution Number:
Effective Date: 15-29 July 2026

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F.05 Procurement Policy**1 OBJECTIVE**

This procurement policy outlines the principles and procurement framework that Council will adopt and apply when conducting procurement activities, which include contracts for the procurement of goods and services and the disposal of assets.

Council's desired policy outcomes are to:

- a) provide a framework for undertaking procurement activities, within an effective governance and sound probity environment;
- b) encourage strategic procurement and sound decision-making;
- c) encourage sustainable procurement practices;
- d) facilitate efficient and timely contracting for Council's capital works, operational activities, and the disposal of assets;
- e) deliver value for money;
- f) encourage an open, effective and competitive market place;
- g) encourage the development of competitive local business and industry;
- h) manage Council's risk exposure; and
- i) comply with all applicable laws including the *Local Government Act 2009* (Qld) (LGA 2009) and *Local Government Regulation 2012* (Qld) (LGR 2012).

2 SCOPE

This procurement policy applies to Council officers and Councillors who undertake any part of a procurement activity on behalf of Council. A procurement activity includes but is not limited to purchasing, ordering, quotations, tendering, contracting and disposals.

3 LEGISLATIVE REQUIREMENTS

Council must prepare and adopt a Procurement Policy pursuant to section 198 of the *Local Government Regulation 2012*. The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply.

Part 3 of the *Local Government Regulation 2012* outlines the default contracting procedures that a local government must comply with before entering into a contract, unless the local government decides to apply Part 2 – Strategic Contracting procedures. Council has not decided to apply the strategic approach to Council's procurement activities.

Council will operate under the *Default Contracting Procedures of Chapter 6, Part 3 of the Local Government Regulation 2012* which sets out the prescribed requirements for medium sized contractual arrangements, large sized contractual arrangements, valuable non-current asset contracts and the process for tenders.

In accordance with section 104 of the *Local Government Act 2009*, Council will ensure it is financially sustainable by establishing a financial management system that has regard to the sound contracting principles when contracting for the supply of goods or services (including the carrying out of works) and the disposal of assets.

Responsible Officer: Manager Finance & Administration/Director Corporate Services
Policy Owner: Council
Policy No: F.05 Version: 1.2
Council Resolution Number: QSC
Effective Date: 29th July - January 2022

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F.05 Procurement Policy**Sound Contracting Principles**

The sound contracting principles are:

- a) value for money; and
- b) open and effective competition; and
- c) the development of competitive local business and industry; and
- d) environmental protection; and
- e) ethical behaviour and fair dealing.

The sound contracting principles do not require equal consideration to be given to each of them.

4 STATEMENT**4.1 PRINCIPLES**

Council will conduct its procurement activities in a manner that ensures it is financially sustainable by establishing a financial management system with regard to the sound contracting principles and other adopted principles when contracting for the supply of goods or services (including carrying out of works) and the disposal of assets. (*Local Government Act 2009, section 104*)

Council's procurement activities are based on the following principles.

Principle 1: Value for Money

(*Local Government Act 2009, section 104(3)(a)*)

The concept of value for money is not restricted to price alone. Council will consider a number of factors when assessing value for money, including:

- contribution to the achievement of Council's policies and priorities;
- fitness for purpose, quality, services, and support;
- whole-of-life costs including costs of acquisition, use, maintenance, and disposal;
- availability of goods and services to meet operational needs;
- internal administration costs;
- technical compliance costs;
- risk exposure; and
- the value of any associated environmental benefits.

Principle 2: Open and Effective Competition

(*Local Government Act 2009, section 104(3)(b)*)

Procurement activities will be undertaken by Council using an open and effective process unless a specific exemption applies. Open and effective competition will be achieved by:

- procedures and processes for contracting are visible to Council, suppliers and the community;
- prospective suppliers are given fair and equitable consideration; and
- evaluation of offers is undertaken pursuant to legislation, procedures and the evaluation criteria applicable to the purchasing activity.

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F.05 Procurement Policy**Principle 3: The Development of Competitive Local Business and Industry***(Local Government Act 2009, section 104(3)(c))*

Council encourages the development of competitive local business and will endeavour to promote and support local business and industry while conducting procurement activities.

In addition to price, performance, quality, suitability and other evaluation criteria, the following areas may also be considered in evaluating offers:

- retention of existing and creation of local employment opportunities;
- readily available servicing support and supply chain capability;
- economic growth within the local area; and
- the benefit to Council of contracting with local suppliers and the associated local commercial transactions that flow from these engagements.

Local preference is Council's commitment to the development of competitive local business and industry. Council aims to use the procurement activity conducted by Council to encourage and support local suppliers, where it is efficient and cost effective to do so, whilst satisfying Council's obligation to ensure value for money. Local supplier means a business or industry that operates predominantly in the Council region.

Council acknowledges and fully supports the Queensland Government's *Queensland Charter for Local Content (Local Industry Policy: Opening opportunities for industry)*.

Principle 4: Environmental Protection*(Local Government Act 2009, section 104(3)(d))*

Council will seek to complement its broader environmental commitments and initiatives when conducting procurement activities. While conducting those activities, Council will have regard to a range of environmental factors including:

- the procurement of environmentally responsible goods and services that satisfy the value for money criteria;
- fostering the development of products and processes of low environmental impact; and
- providing an example to business, industry, and the community by promoting the use of environmentally responsible goods and services.

Principle 5: Ethical Behaviour and Fair Dealing*(Local Government Act 2009, section 104(3)(e))*

Council will conduct procurement activities with impartiality, fairness, independence, openness, integrity and professionalism to ensure probity, transparency and accountability for outcomes.

Council will promote ethical behaviour and fair dealings by:

- ensuring legislative and policy compliance in purchasing/contracting activities;
- ensuring compliance with Employee and Councillor Codes of Conduct;

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- creating and maintaining a robust and effective procurement process that operates in a mature probity environment;
- identifying and managing possible, real or perceived conflicts of interest between Council, Council Officers, Councillors and prospective or existing contractors;
- ensuring equal and impartial treatment of all prospective and existing suppliers.

Principle 6: Work Health & Safety

(Work Health & Safety Act 2011, Work Health & Safety Regulation 2011, applicable Australian Standards)

Council will seek to complement its broader work health and safety commitments through its procurement activities by:

- developing specifications that comply with relevant WHS legislation or standards;
- identifying foreseeable risks associated with potential goods and/or services;
- ensuring procurement documentation requests sufficient and appropriate WHS systems to ensure that risks are controlled to a level that is acceptable;
- ensuring suppliers provide documentary evidence that they or the product they supply complies with relevant legislation, codes of practice and/or Australian standards; and
- ensuring Council's operational obligations with regards to WHS contract performance monitoring and management are actioned under the contract.

4.1.1 APPLICATION OF PROCUREMENT PRINCIPLES

The Chief Executive Officer will implement policies, procedures, guidelines and other processes to achieve the above six procurement principles.

4.1.2 RESPONSIBILITIES

Council officers responsible for purchasing goods and services are to comply with this policy. It is the responsibility of Council employees involved in the procurement process to understand the policies and procedures as well as their meaning and intent, to ensure implementation.

All Councils procurement activities are governed by the Procurement Process Conditions (PPC) unless stated otherwise. Councils PPC can be found on the following website <https://quipple.qld.gov.au/tender-and-quotes/> or can be provided on request.

4.2 PROCUREMENT CONTRACT THRESHOLDS

The following financial thresholds and requirements apply to all purchases of goods and services.

Table 1: Procurement Contract Thresholds

Purchase/Contract Value	Requirements
Under \$50 GST exclusive	Purchases may be made out of petty cash or using a purchase card except as defined otherwise by the Chief Executive Officer.
\$50 to <\$2,000	At least one verbal offer must be obtained with the details recorded.

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GST exclusive	
\$2,000 to <\$5,000 GST exclusive	At least one written quote must be obtained and attached to the invoice.
\$5,000 to < \$2045,000 GST exclusive	<p>Two or more written quotes must be obtained.</p> <ul style="list-style-type: none"> If not possible to obtain a second quote, a record of suppliers approached must be kept and attached to the Council copy of the purchase order as well as any quotes obtained. For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies.
\$2045,000 to < \$2800,000 GST exclusive	<p>A medium-sized contract is a contract worth \$2045,000 (GST exclusive) or more but less than \$2800,000 (GST exclusive).</p> <p>Council cannot enter into a medium sized contract unless it first invites written quotes for the contract.</p> <ul style="list-style-type: none"> The invitation must be to at least three suppliers who Council considers can meet its requirements at competitive prices. Copies must be attached to the Council copy of the purchase order. For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies. Council may decide not to accept any quotes it receives. If Council decides to accept a quote, Council must accept the quote most advantageous to it having regard to the principles outlined above. There are limited exceptions to this requirement and they are listed below in section 4.3 titled Exceptions relating to procurement processes. <p>Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.</p> <p>(Local Government Regulation 2012, section 223B & 225)</p>
\$2800,000 and above GST exclusive	<p>A large-sized contract is a contract worth \$2800,000 (GST exclusive) or more which can extend beyond one financial year.</p> <p>Council cannot enter into a large-sized contract unless Council first invites written tenders for the contract in accordance with the requirements of Section 228 Local Government Regulation 2012.</p> <ul style="list-style-type: none"> Council must either invite written tenders or invite expressions of interest before considering whether to invite written tenders.

Responsible Officer: Manager Finance & Administration/Director Corporate Services
 Policy Owner: Council
 Policy No: F.05 Version: 132
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- There are limited exceptions to this requirement and they are listed below in section 4.3 titled **Exceptions relating to procurement processes**.

Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.

(Local Government Regulation 2012, section 223C & 226)

When an employee believes, or reasonably should believe, a quote does not represent fair value, at least one additional quote must be obtained.

Before a purchase is authorised, an authoriser must ensure there are sufficient funds available in an approved budget or be satisfied the purchase is for a genuine emergency.

There is no requirement to accept the lowest quotation, however where a staff member chooses a quotation other than the lowest quotation, they must provide a brief written justification which must be kept with the order.

Purchase orders – official purchase orders are to be issued for all of Council's purchasing requirements with the exception of categories of purchases listed below not requiring a purchase order.

Council purchase orders will be raised and issued from properly completed requisitions, which have been authorised by officers with appropriate financial levels of delegated authority before goods or services are procured and not at the time an invoice is received. **In emergency situations** the officer should generate the requisition and purchase order as soon as practical after the purchase.

Relevant documentation, including details of quotes/tenders received, evaluations undertaken and proposed contracts, is to be included with Council's official requisitions for goods and services where necessary.

The issue of an official purchase order evidences the establishment of a contract between Council and a supplier.

Purchases not requiring a Purchase Order – purchases not requiring a purchase order include:

- Goods or services valued less than \$2000 excluding GST that have been successfully received and an invoice has been produced
- Corporate Card and Fuel Card purchases
- Ongoing accounts (fixed and mobile telephone, internet, utilities, subscriptions and vehicle registrations)
- Grants, subsidies and donations provided by Council (e.g. to community organisations)
- Without prejudice payments
- Insurances and workcover payments
- Insurance excess fees
- Fire & Emergency Services Levy, other government taxes and services
- Employee reimbursements
- Bond refunds

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- Petty cash

All thresholds are cumulative - when seeking quotations, officers should consider the likelihood of exceeding the value thresholds listed above in a financial year (excluding GST) or over multiple years or the proposed term of any contractual arrangement with a supplier for goods and services of a similar type.

If there is a risk that these limits will be exceeded, then the appropriate number of quotes or a public tender is required.

Prohibition on splitting orders or contracting activities - Council officers are prohibited from splitting orders for the purposes of acquiring goods or services above their delegated amounts or to avoid the necessity to obtain quotes or call for tenders.

Variations – a variation is an agreed amendment (addition to, or omission from the scope of work that was originally agreed) to a contract that changes the original terms, conditions, or scope of the contract.

Key reasons why variations may be needed include:

- Specification revisions and/or adjustments
- Technology changes or improvements
- Changes in legislation that impact on the contract and specification
- Demand fluctuations
- Requests for additional goods and services outside of the original contract scope
- Latent conditions (a physical condition on or near the site that could not reasonably have been anticipated by a competent contractor at the time of tendering)

For a medium-sized contractual arrangement (expected to be worth, exclusive of GST, \$2015,000 or more but less than \$2800,000 in a financial year, or over the proposed term of the contractual arrangement), contract variations are to be approved in line with Council's Financial Delegations Register.

For a large-sized contractual arrangement (expected to be worth, exclusive of GST, \$2800,000 or more in a financial year, or over the proposed term of the contractual arrangement), contract variations are to be approved by the Chief Executive Officer in line with Council's Financial Delegations Register.

Any contract variations over the Chief Executive Officer's financial delegation should be approved by Council unless specifically pre-approved by Council resolution.

Officers must ensure that all contract variations are supported by adequate documentation describing the nature and reasons for the variations including the associated cost, time, and scope implications.

The cumulative impact of variations on a contract should be reviewed and an assessment made of whether a separate procurement process should be undertaken.

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Corporate Purchase Cards (including Fuel Cards) – Council encourages the use of its corporate purchase cards for the following reasons:

- Simplified purchasing and payment procedures;
- Improved payment performance to suppliers;
- Provision of support to local suppliers;
- More effective cash management; and
- Enhances service delivery to customers.

Corporate Purchase Cards are issued and used subject to Council's Procurement (Purchase Card) Procedure.

4.3 EXCEPTIONS RELATING TO PROCUREMENT PROCESSES

Under sections 230 to 235 of the *Local Government Regulation 2012*, there are exceptions to the requirement for quotes and tenders for medium-sized and large-sized contractual arrangements as follows:

Table 2: Exceptions relating to procurement processes

Exception	Process for establishing and/or exercising an exception
Tender/Quote Consideration Plan/s	<p>Council may enter into contractual arrangements without first inviting written quotes or tenders if Council resolves to prepare a quote or tender consideration plan and then prepares and adopts the plan. The quote or tender consideration plan is a document stating:</p> <ol style="list-style-type: none"> a) the objectives of the plan; b) how the objectives are to be achieved; c) how the achievement of the objectives will be measured; d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; e) the proposed terms of the contract for the goods or services; and f) a risk analysis of the market from which the goods or services are to be obtained. <p><i>(Local Government Regulation 2012, section 230)</i></p>
Approved Contractor List (ACL)	<p>An 'approved contractor list' is a list of persons Council considers to be appropriately qualified to provide services for medium or large sized contracts.</p> <p>Council may establish an approved contractor list by:</p> <ol style="list-style-type: none"> a) publishing an invitation for expressions of interest from suitably qualified persons for at least 21 days on the local government's website; b) taking all reasonable steps to publish the invitation in another way to notify the public about the making of the approved

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	<p>contractor list (e.g. publishing an invitation in an industry publication or on the QTENDERS website);</p> <p>c) allowing written expressions of interest to be given to the Council while the invitation is published on the website; and</p> <p>d) choosing persons for the approved contractor list on the basis of the sound contracting principles.</p> <p><i>(Local Government Regulation 2012, section 231)</i></p>
Register of Pre-qualified Suppliers (ROPS)	<p>A pre-qualified supplier is a supplier who has been assessed by Council as having the technical, financial, and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.</p> <p>Council may establish a register of pre-qualified suppliers for the purchase of goods, services or the carrying out of works, only if—</p> <ul style="list-style-type: none"> a) the preparation and evaluation of invitations every time the goods or services are needed would be costly; or b) the capability or financial capacity of the supplier of the goods or services is critical; or c) the supply of the goods or services involves significant security considerations; or d) a precondition of an offer to contract for the goods or services is compliance with particular standards or conditions set by the local government; or e) the ability of local business to supply the goods or services needs to be discovered or developed Suppliers must submit a conforming tender response and if successful following the evaluation process, suppliers are appointed to the ROPS. <p>Once the ROPS is established, quotes from selected suppliers are invited to achieve value for money.</p> <p><i>(Local Government Regulation 2012, section 232)</i></p>
Preferred Supplier Arrangement (PSA)	<p>Council may establish a preferred supplier arrangement if Council:</p> <ul style="list-style-type: none"> a) needs the goods or services: <ul style="list-style-type: none"> i. in large volumes; or ii. frequently; and b) is able to obtain better value for money by accumulating the demand for the goods or services; and c) is able to describe the goods or services in terms that would be well understood in the relevant industry. <p>Council must invite public tenders and evaluate submissions from suppliers in order for suppliers to be successfully appointed to the PSA.</p> <p><i>(Local Government Regulation 2012, section 233)</i></p>

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LGA arrangement, e.g. LGAQ (Local Buy)	<p>Council may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.</p> <p>An LGA arrangement is an arrangement that –</p> <p>(a) has been entered into by—</p> <ul style="list-style-type: none"> (i) LGAQ Ltd.; or (ii) a company (the associated company) registered under the Corporations Act, if LGAQ Ltd. is its only shareholder; and <p>(b) if LGAQ Ltd. or the associated company were a local government, would be either—</p> <ul style="list-style-type: none"> (i) a contract with an independent supplier entered into under section 232 by LGAQ Ltd or the associated company; or (ii) a contract with an independent supplier entered into under a preferred supplier arrangement under section 233. <p>(3) An independent supplier is an entity other than a subsidiary (a relevant subsidiary) of LGAQ Ltd. or the associated company under the Corporations Act.</p> <p><i>(Local Government Regulation 2012, section 2234)</i></p>
Sole Supplier	<p>Council may resolve that it is satisfied that there is only one (1) supplier who is reasonably available.</p> <p><i>(Local Government Regulation 2012, section 235(a))</i></p>
Specialised Supplier	<p>Council may resolve that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders.</p> <p><i>(Local Government Regulation 2012, section 235(b))</i></p>
Genuine Emergency	<p>A genuine emergency exists.</p> <p><i>(Local Government Regulation 2012, section 235(c))</i></p>
Auction Purchase	<p>The contract is for the purchase of goods and is made by auction.</p> <p><i>(Local Government Regulation 2012, section 235(d))</i></p>
Second-hand Goods	<p>The contract is for the purchase of second-hand goods.</p> <p><i>(Local Government Regulation 2012, section 235(e))</i></p>
Government Agency Arrangement	<p>The contract is for goods or services with another government agency. These agencies include:</p>

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	<ul style="list-style-type: none"> - the State, a government entity, a corporatised business entity or another local government; or - another Australian government or an entity of another Australian government; or - a local government of another State.
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(Local Government Regulation 2012, section 235(f))

Note: Use of any of the above exceptions is limited to those with the delegated authority to conduct purchasing activities, and within authorised expenditure limits.

4.4 APPLICATION TO DISPOSAL PROCESSES

Council will conduct disposal contracting activities having regard to the adopted thresholds for Valuable Non-Current Assets.

Thresholds for Valuable Non-Current Assets (VNCA)

The *Local Government Regulation 2012* provides that a VNCA is:

- land; or
- another non-current asset that has an apparent value that is equal to or more than a limit set by Council.

Council sets the value for VNCA, other than land, for the following amounts:

- for plant and equipment - \$75,000;
- for another type of non-current asset - \$140,000.

For clarity, items with an estimated value greater than or equal to the above values are VNCA. Those items with an estimated value below the values above are considered surplus assets.

Table 3: Disposal Contract Thresholds

Contract Value	Disposal Process
Plant, equipment and any other VNCA worth more than \$75,000 (other than land)	<ul style="list-style-type: none"> • Auction • EOI • Tender • Available exception under section 236 of the <i>Local Government Regulation 2012</i>
Surplus Assets worth less than \$140,000	<ul style="list-style-type: none"> • Auction • EOI • Tender • Recycle • Waste facility disposal • Trade in • Donating to government agency or community organisation

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The Chief Executive Officer will consider and apply the most appropriate disposal process to realise the best value for Council from the disposal.

Requirement for the Disposal of Land and Exceptions

Council will dispose of land, or any interest in land in a manner consistent with the *Local Government Regulation 2012*, Chapter 6 Contracting, Part 3 Default Contracting Procedures. These procedures require that, unless an exception applies, Council will dispose of land, or an interest in land by:

- EOI
- Tender
- Auction

There are a number of exceptions detailed in the LGR which may be exercised instead of undertaking an EOI, Tender or Auction and these are detailed in section 236(1). Exercise of the exceptions is subject to the following qualifications:

- a) For exceptions mentioned in subsections 236(1)(a) to (e), before the disposal, Council decides by resolution that the exception may apply to that particular disposal.
- b) For exceptions relating to disposal of land or an interest in land, the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in the land including the market value of any improvements. A written report about the market value from a valuer registered under the Valuers Registration Act 1992 will be sufficient evidence of the market value.
- c) Point (b) immediately above does not apply to disposal of land or an interest in land which is disposed of under section 236(1)(b), (1)(c)(ii) or (1)(f).

4.5 JOINT PURCHASING ARRANGEMENTS

Council may choose to engage in joint purchasing arrangements with other councils or groups of Councils such as the South-West Queensland Regional Organisation of Councils.

4.6 OTHER OBLIGATIONS

Outlined below are further obligations that must be met or maintained.

4.6.1 Powers to delegate

(LGA 2009, ss257, 259 & LGA 2012, s238)

Council may delegate by resolution, a power under the LGA 2009 or another Act to the Chief Executive Officer (CEO). Any delegation to the CEO will be reviewed annually. The Council must not delegate a power that an Act states must be exercised by resolution. Council may delegate a power with conditions or limitations.

Council has delegated powers to the CEO relating to contracting activities. The CEO has in turn delegated these powers onto appropriately qualified Council officers. These delegations are recorded in the delegations register maintained by the CEO.

Persons engaged by Council in contracts for service (e.g. consultants, project managers and labour hire organisations) are not permitted to commence a purchasing activity or award a

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contract on behalf of Council unless they have been formally given Instrument of Delegation approved by the Chief Executive.

For clarity, some persons engaged in contracts for service may participate in or manage the contracting activity through its various phases and provide, for example, technical advice during the evaluation of tenders. However, they are not permitted to undertake any action or make any decision that results in them commencing a procurement process or forming a contract on behalf of Council, or expending, or agreeing to expend money on behalf of Council unless they have been formally given Instrument of Delegation approved by the Chief Executive.

4.6.2 Requirement to keep record of particular matters

(LGR 2012, s164)

Council will keep a written record stating the risks Council's operations are exposed to, to the extent they are relevant to financial management and the control measure adopted to manage the risks.

4.6.3 Unauthorised spending

(LGR 2012, s174)

Council will only spend money in a financial year if it is adopted in the budget for the financial year; or before adopting its budget for the financial year, if it then provides for the spending in the budget for that financial year.

Council may spend money not authorised in the budget for genuine emergency or hardship. In this instance Council must make a resolution about spending the money; either before, or as soon as practicable after, the money is spent. The resolution will state how the spending is to be funded.

4.6.4 Other contents – Annual Report – changes to tenders

(LGR 2012, s190)

Council will include the number of invitations to change tenders under the LGR 2012, section 228(7) during that financial year in its annual report for the financial year.

4.6.5 Procurement Policy – annual review

(LGR 2012, s198)

Council will prepare and adopt a Procurement Policy that will be reviewed annually. The Procurement Policy will include details of the principles, including the sound contracting principles that Council will apply to purchasing goods and services and undertaking disposal activities.

4.6.6 Public access to relevant financial and planning documents

(LGR 2012, s199)

Council will allow the public to inspect this Procurement Policy by making it available:

- a) on its website <http://www.queensland.gov.au>; and
- b) at Council's public office.

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Council will also make a copy of the Procurement Policy available for purchase at a cost of no more than it costs Council to make it available.

4.6.7 Publishing details of contractual arrangements worth \$200,000 or more

(LGR 2012, s237)

In accordance with Section 237 of the *Local Government Regulation 2012*, Council must publish details of contractual arrangements worth \$200,000 or more (exclusive of GST).

These details will be published as:

- a) **Notice of Contracts Awarded worth \$200,000 or more (exclusive of GST)** - for the purpose of this notice a 'contractual arrangement' is the total expected value of a (single) contract awarded to a supplier for a financial year or over the proposed term of the contractual arrangement.
- b) **Notice of Contractual Arrangements worth \$200,000 or more (exclusive of GST)** – for the purposes of this notice a 'contractual arrangement' is the aggregation of all contracts entered into with a given supplier during a financial year or another period stated in the relevant arrangement, for goods and services of a similar type.

(Refer to section 224 (4) of the *Local Government Regulation 2012*).

Council will, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (GST exclusive), publish the relevant details of the contractual arrangement:

- a) on its website <http://www.queensland.gov.au>; and
- b) in a conspicuous place in Council's public office.

Relevant details of a contract means:

- c) the person with whom Council has entered into the contractual arrangement;
- d) the value of the contractual arrangement;
- e) the purpose of the contractual arrangement

4.6.8 Caretaker Period

(LGA 2009, Part 5 and Schedule 4)

Council must not make a major policy decision during the caretaker period prior to an election unless exceptional circumstances exist. This includes entering into any contract, the value of which is greater than \$200,000.00 exclusive of GST or 1% of the Council's net rate and utility charges as stated in the financial statements of its most recently adopted annual report, whichever is the greater.

If Council does enter into a Contract that exceeds these amounts and the transaction does not constitute exceptional circumstances they may be liable for legal proceedings and / or compensation to the other party of the contract who has acted in good faith. The Contract would be considered to be an invalid policy decision.

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F.05 Procurement Policy**4.6.9 Records Management**

Purchasing and contracting records must be maintained in accordance with the *Public Records Act 2002*. This includes request for quotes for medium sized contractual arrangements, large contractual arrangements, tenders and disposal arrangements.

Proper records must be kept of verbal and written quotes. Verbal quotes **must** be noted in appropriate diaries or registers and evidence of the quote attached to the requisition and / or the office copy of orders.

Written quotes **must** be attached to requisitions and / or the hard copy of orders or be scanned and uploaded to Council's Record Management System (for electronic requisitions or orders).

All documentation associated with purchasing and contracting shall be held for the period specified in the Queensland State Archives – General Retention and Disposal Schedule for Administrative Records.

4.6.10 Release of Information

Communications with potential suppliers in regard to an open tender need to be in writing and viewable by all tenderers (on VendorPanel).

All quotation and tender documents are governed by Council's Procurement Process Conditions (PPC) unless stated otherwise. Section 3 of the PPC includes advice regarding protocols for contact with staff and Councillors during contracting processes. Section 12 of the PPC states the definition of improper conduct in relation to a procurement processes as:

'Improper Conduct' means:

- (i) *engaging in any activity or obtaining any interest which results in or is likely to result in any actual, potential or perceived conflict between the interests of the Respondent and the Respondent's obligations to the Principal in connection with the Procurement Process;*
- (ii) *engaging in misleading or deceptive conduct in connection with the Procurement Process;*
- (iii) *engaging in any collusive tendering, anticompetitive conduct, or any other unlawful or unethical conduct with any other Respondent, or any other person in connection with the Procurement Process;*
- (iv) *canvassing, attempting to improperly influence, offering any inducement to or accepting or inviting improper assistance from any Councillor or other Personnel (or former Personnel) of the Principal in connection with the Procurement Process;*
- (v) *using any information improperly obtained, or obtained in breach of any obligation of confidentiality in preparing the Respondent's Response;*
- (vi) *breaching any law in connection with the Procurement Process;*
- (vii) *engaging in aggressive, threatening, abusive, offensive or other inappropriate behaviour or committing a criminal offence; or*
- (viii) *engaging in conduct contrary to sections 199 and 200 of the Local Government Act 2009 (Qld).'*

Any improper conduct during the contracting process will automatically disqualify the tenderer / quoter from the contracting process.

Once tenders or quotations have been received, Council Officers undertaking evaluations should avoid contact with officers of the tendering/quoting entity, except when seeking clarification of

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tender issues. Clarification should be requested in writing to the suppliers. No information shall be given to any tendering/quoting entity unless the same information is given equally to all during the procurement process.

Post offer feedback must be provided to unsuccessful entities upon request. This feedback shall not provide any confidential, or in confidence, information about the successful supplier.

The feedback may include:

- the name of the successful tendering/quoting entity;
- the total price offered;

and any general information that may assist with enhancing the competitiveness of any future bid.

4.6.11 Conflict of interest

A Conflict of Interest is when an employee's private interests interfere, or appear to interfere, with their duty to act impartially and in the public interest.

A conflict of interest arises if there is a conflict between the performance of a public duty and a private or personal interest. Personal interests may be pecuniary or non-pecuniary:

- A pecuniary interest refers to an actual or potential financial gain or loss for the person, their family, friends, or close associates.
- A non-pecuniary interest refers to an interest that is not financial or monetary but arises from such things as personal relationships, beliefs, or involvement in social, cultural, religious, or sporting activities.

There are three (3) types of conflicts of interest:

- a) Actual conflict of interest: An actual conflict of interest involves a direct conflict between an employee's current duties and responsibilities and their existing private interests.
- b) Perceived (or apparent) conflict of interest: A perceived conflict of interest occurs where it could be perceived by others that a public officials' private interests could improperly influence the performance of their public duties, whether or not this is the case.
- c) Potential conflict of interest: A potential conflict of interest will arise when an employee has a private interest that could conflict with their official duties and responsibilities in the future.

Conflicts of interest may also occur when an employee's interest in a particular subject may lead to actions, activities or relationships which undermine or place Council at a disadvantage.

A conflict of interest may affect a person's judgement as to what is in the public interest or may lead to a bias in their decision making.

It is not always possible to avoid a conflict of interest and a conflict of interest is not necessarily unethical or wrong.

However, it is important that any actual, perceived, or potential conflict of interest is identified, disclosed, and effectively managed. Management of conflicts of interest must be fair, transparent, accountable and free from bias.

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4.6.12 Expenditure by Area Reporting

Council will report of expenditure by area; that is reporting expenditure on goods and services based on where a supplier / business operates from. Expenditure on goods and services within the Quilpie Shire includes all businesses operating in the shire, recognising that every business is important to our community and local economy. General spend analysis within the shire will also be reported (e.g civil construction, trade services, retail, professional services, community groups, wages and salaries, residents).

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F.05 Procurement Policy**Expenditure by Area Definitions**

Area	Area Definition
Quilpie Shire	Procurement of good and/services from suppliers operating within the Quilpie Shire.
South - West Queensland	Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh.
South - West Surrounds	Procurement of good and/services from suppliers operating in local government areas that surround South-West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs.
Queensland	Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from QS, SWQ and SWS areas).
Australia	Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania.
International	Procurement of good and/services from international suppliers i.e. from outside Australia.

Payment exclusions:

Category of payment	Details/example
Government Agency	Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State.
Australian Taxation Office	Taxation Obligations - PAYG, GST, FBT
Internal Adjustments - Quilpie Shire Council	Payments between QSC General and Trust Accounts
Investment Movements	Queensland Treasury Corporation and other bank Term Deposits

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National Australia Bank Purchase Card Payment	NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase.
Superannuation	Includes Council and individual contributions
Local Government Arrangement	LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare

5 HUMAN RIGHTS COMPATIBILITY STATEMENT

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009
Local Government Regulation 2012
Public Sector Ethics Act 1994
Statutory Bodies Financial Arrangements Act 1982
Disaster Management Act 2002
Corporate Plan 2022-2027
Employee Code of Conduct
Code of Conduct for Councillors
Councillors Acceptable Request Guidelines
Delegations Register

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86421	F.05-A Procurement (Purchase Card) Procedure
91123	F.05-B Procurement (Tenders and Quotes) Procedure

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**F.05 Procurement Policy****7 VERSION CONTROL**

V1	22-Jan-13	Developed and adopted
V2	08-Apr-14	Reviewed and adopted
V3	16-Jun-15	Reviewed and adopted
V4	08-Jul-16	Reviewed and adopted
V5	09-Mar-18	Reviewed and adopted
V6	12-Apr-19	Reviewed and adopted
V7	17-Apr-20	Reviewed and adopted
V8	16-Dec-20	Reviewed and adopted
V9	12 Mar 21	Reviewed and adopted
V10	18-Feb-22	Reviewed and adopted
V11	20-Feb-24	New format and reviewed
V12	17-Jun-25	Reviewed and adopted
V13	29-Jan-26	Reviewed

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F.05 Procurement Policy**1 OBJECTIVE**

This procurement policy outlines the principles and procurement framework that Council will adopt and apply when conducting procurement activities, which include contracts for the procurement of goods and services and the disposal of assets.

Council's desired policy outcomes are to:

- a) provide a framework for undertaking procurement activities, within an effective governance and sound probity environment;
- b) encourage strategic procurement and sound decision-making;
- c) encourage sustainable procurement practices;
- d) facilitate efficient and timely contracting for Council's capital works, operational activities, and the disposal of assets;
- e) deliver value for money;
- f) encourage an open, effective and competitive market place;
- g) encourage the development of competitive local business and industry;
- h) manage Council's risk exposure; and
- i) comply with all applicable laws including the *Local Government Act 2009* (Qld) (LGA 2009) and *Local Government Regulation 2012* (Qld) (LGR 2012).

2 SCOPE

This procurement policy applies to Council officers and Councillors who undertake any part of a procurement activity on behalf of Council. A procurement activity includes but is not limited to purchasing, ordering, quotations, tendering, contracting and disposals.

3 LEGISLATIVE REQUIREMENTS

Council must prepare and adopt a Procurement Policy pursuant to section 198 of the *Local Government Regulation 2012*. The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply.

Part 3 of the *Local Government Regulation 2012* outlines the default contracting procedures that a local government must comply with before entering into a contract, unless the local government decides to apply Part 2 – Strategic Contracting procedures. Council has not decided to apply the strategic approach to Council's procurement activities.

Council will operate under the *Default Contracting Procedures of Chapter 6, Part 3 of the Local Government Regulation 2012* which sets out the prescribed requirements for medium sized contractual arrangements, large sized contractual arrangements, valuable non-current asset contracts and the process for tenders.

In accordance with section 104 of the *Local Government Act 2009*, Council will ensure it is financially sustainable by establishing a financial management system that has regard to the sound contracting principles when contracting for the supply of goods or services (including the carrying out of works) and the disposal of assets.

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F.05 Procurement Policy**Sound Contracting Principles**

The sound contracting principles are:

- a) value for money; and
- b) open and effective competition; and
- c) the development of competitive local business and industry; and
- d) environmental protection; and
- e) ethical behaviour and fair dealing.

The sound contracting principles do not require equal consideration to be given to each of them.

4 STATEMENT**4.1 PRINCIPLES**

Council will conduct its procurement activities in a manner that ensures it is financially sustainable by establishing a financial management system with regard to the sound contracting principles and other adopted principles when contracting for the supply of goods or services (including carrying out of works) and the disposal of assets. (*Local Government Act 2009, section 104*)

Council's procurement activities are based on the following principles.

Principle 1: Value for Money

(*Local Government Act 2009, section 104(3)(a)*)

The concept of value for money is not restricted to price alone. Council will consider a number of factors when assessing value for money, including:

- contribution to the achievement of Council's policies and priorities;
- fitness for purpose, quality, services, and support;
- whole-of-life costs including costs of acquisition, use, maintenance, and disposal;
- availability of goods and services to meet operational needs;
- internal administration costs;
- technical compliance costs;
- risk exposure; and
- the value of any associated environmental benefits.

Principle 2: Open and Effective Competition

(*Local Government Act 2009, section 104(3)(b)*)

Procurement activities will be undertaken by Council using an open and effective process unless a specific exemption applies. Open and effective competition will be achieved by:

- procedures and processes for contracting are visible to Council, suppliers and the community;
- prospective suppliers are given fair and equitable consideration; and
- evaluation of offers is undertaken pursuant to legislation, procedures and the evaluation criteria applicable to the purchasing activity.

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F.05 Procurement Policy**Principle 3: The Development of Competitive Local Business and Industry***(Local Government Act 2009, section 104(3)(c))*

Council encourages the development of competitive local business and will endeavour to promote and support local business and industry while conducting procurement activities.

In addition to price, performance, quality, suitability and other evaluation criteria, the following areas may also be considered in evaluating offers:

- retention of existing and creation of local employment opportunities;
- readily available servicing support and supply chain capability;
- economic growth within the local area; and
- the benefit to Council of contracting with local suppliers and the associated local commercial transactions that flow from these engagements.

Local preference is Councils commitment to the development of competitive local business and industry. Council aims to use the procurement activity conducted by Council to encourage and support local suppliers, where it is efficient and cost effective to do so, whilst satisfying Councils obligation to ensure value for money. Local supplier means a business or industry that operates predominantly in the Council region.

Council acknowledges and fully supports the Queensland Government's *Queensland Charter for Local Content (Local Industry Policy: Opening opportunities for industry)*.

Principle 4: Environmental Protection*(Local Government Act 2009, section 104(3)(d))*

Council will seek to complement its broader environmental commitments and initiatives when conducting procurement activities. While conducting those activities, Council will have regard to a range of environmental factors including:

- the procurement of environmentally responsible goods and services that satisfy the value for money criteria;
- fostering the development of products and processes of low environmental impact; and
- providing an example to business, industry, and the community by promoting the use of environmentally responsible goods and services.

Principle 5: Ethical Behaviour and Fair Dealing*(Local Government Act 2009, section 104(3)(e))*

Council will conduct procurement activities with impartiality, fairness, independence, openness, integrity and professionalism to ensure probity, transparency and accountability for outcomes.

Council will promote ethical behaviour and fair dealings by:

- ensuring legislative and policy compliance in purchasing/contracting activities;
- ensuring compliance with Employee and Councillor Codes of Conduct;
- creating and maintaining a robust and effective procurement process that operates in a mature probity environment;

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- identifying and managing possible, real or perceived conflicts of interest between Council, Council Officers, Councillors and prospective or existing contractors;
- ensuring equal and impartial treatment of all prospective and existing suppliers.

Principle 6: Work Health & Safety

(Work Health & Safety Act 2011, Work Health & Safety Regulation 2011, applicable Australian Standards)

Council will seek to complement its broader work health and safety commitments through its procurement activities by:

- developing specifications that comply with relevant WHS legislation or standards;
- identifying foreseeable risks associated with potential goods and/or services;
- ensuring procurement documentation requests sufficient and appropriate WHS systems to ensure that risks are controlled to a level that is acceptable;
- ensuring suppliers provide documentary evidence that they or the product they supply complies with relevant legislation, codes of practice and/or Australian standards; and
- ensuring Council's operational obligations with regards to WHS contract performance monitoring and management are actioned under the contract.

4.1.1 APPLICATION OF PROCUREMENT PRINCIPLES

The Chief Executive Officer will implement policies, procedures, guidelines and other processes to achieve the above six procurement principles.

4.1.2 RESPONSIBILITIES

Council officers responsible for purchasing goods and services are to comply with this policy. It is the responsibility of Council employees involved in the procurement process to understand the policies and procedures as well as their meaning and intent, to ensure implementation.

All Councils procurement activities are governed by the Procurement Process Conditions (PPC) unless stated otherwise. Councils PPC can be found on the following website <https://quilpie.qld.gov.au/tender-and-quotes/> or can be provided on request.

4.2 PROCUREMENT CONTRACT THRESHOLDS

The following financial thresholds and requirements apply to all purchases of goods and services.

Table 1: Procurement Contract Thresholds

Purchase/Contract Value	Requirements
Under \$50 GST exclusive	Purchases may be made out of petty cash or using a purchase card except as defined otherwise by the Chief Executive Officer.
\$50 to <\$2,000 GST exclusive	At least one verbal offer must be obtained with the details recorded.

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\$2,000 to <\$5,000 GST exclusive	At least one written quote must be obtained and attached to the invoice.
\$5,000 to < \$20,000 GST exclusive	<p>Two or more written quotes must be obtained.</p> <ul style="list-style-type: none"> ▪ If not possible to obtain a second quote, a record of suppliers approached must be kept and attached to the Council copy of the purchase order as well as any quotes obtained. ▪ For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies.
\$20,000 to < \$280,000 GST exclusive	<p>A medium-sized contract is a contract worth \$20,000 (GST exclusive) or more but less than \$280,000 (GST exclusive).</p> <p>Council cannot enter into a medium sized contract unless it first invites written quotes for the contract.</p> <ul style="list-style-type: none"> ▪ The invitation must be to at least three suppliers who Council considers can meet its requirements at competitive prices. Copies must be attached to the Council copy of the purchase order. ▪ For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies. ▪ Council may decide not to accept any quotes it receives. ▪ If Council decides to accept a quote, Council must accept the quote most advantageous to it having regard to the principles outlined above. ▪ There are limited exceptions to this requirement and they are listed below in section 4.3 titled Exceptions relating to procurement processes. <p>Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.</p> <p>(Local Government Regulation 2012, section 223B & 225)</p>
\$280,000 and above GST exclusive	<p>A large-sized contract is a contract worth \$280,000 (GST exclusive) or more which can extend beyond one financial year.</p> <p>Council cannot enter into a large-sized contract unless Council first invites written tenders for the contract in accordance with the requirements of Section 228 Local Government Regulation 2012.</p> <ul style="list-style-type: none"> ▪ Council must either invite written tenders or invite expressions of interest before considering whether to invite written tenders.

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	<ul style="list-style-type: none"> ▪ There are limited exceptions to this requirement and they are listed below in section 4.3 titled Exceptions relating to procurement processes. <p>Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.</p> <p><i>(Local Government Regulation 2012, section 223C & 226)</i></p>
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When an employee believes, or reasonably should believe, a quote does not represent fair value, at least one additional quote must be obtained.

Before a purchase is authorised, an authoriser must ensure there are sufficient funds available in an approved budget or be satisfied the purchase is for a genuine emergency.

There is no requirement to accept the lowest quotation, however where a staff member chooses a quotation other than the lowest quotation, they must provide a brief written justification which must be kept with the order.

Purchase orders – official purchase orders are to be issued for all of Council's purchasing requirements with the exception of categories of purchases listed below not requiring a purchase order.

Council purchase orders will be raised and issued from properly completed requisitions, which have been authorised by officers with appropriate financial levels of delegated authority before goods or services are procured and not at the time an invoice is received. In **emergency situations** the officer should generate the requisition and purchase order as soon as practical after the purchase.

Relevant documentation, including details of quotes/tenders received, evaluations undertaken and proposed contracts, is to be included with Council's official requisitions for goods and services where necessary.

The issue of an official purchase order evidences the establishment of a contract between Council and a supplier.

Purchases not requiring a Purchase Order – purchases not requiring a purchase order include:

- Goods or services valued less than \$2000 excluding GST that have been successfully received and an invoice has been produced
- Corporate Card and Fuel Card purchases
- Ongoing accounts (fixed and mobile telephone, internet, utilities, subscriptions and vehicle registrations)
- Grants, subsidies and donations provided by Council (e.g. to community organisations)
- Without prejudice payments
- Insurances and workcover payments
- Insurance excess fees
- Fire & Emergency Services Levy, other government taxes and services
- Employee reimbursements
- Bond refunds
- Petty cash

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All thresholds are cumulative - when seeking quotations, officers should consider the likelihood of exceeding the value thresholds listed above in a financial year (excluding GST) or over multiple years or the proposed term of any contractual arrangement with a supplier for goods and services of a similar type.

If there is a risk that these limits will be exceeded, then the appropriate number of quotes or a public tender is required.

Prohibition on splitting orders or contracting activities - Council officers are prohibited from splitting orders for the purposes of acquiring goods or services above their delegated amounts or to avoid the necessity to obtain quotes or call for tenders.

Variations – a variation is an agreed amendment (addition to, or omission from the scope of work that was originally agreed) to a contract that changes the original terms, conditions, or scope of the contract.

Key reasons why variations may be needed include:

- Specification revisions and/or adjustments
- Technology changes or improvements
- Changes in legislation that impact on the contract and specification
- Demand fluctuations
- Requests for additional goods and services outside of the original contract scope
- Latent conditions (a physical condition on or near the site that could not reasonably have been anticipated by a competent contractor at the time of tendering)

For a medium-sized contractual arrangement (expected to be worth, exclusive of GST, \$20,000 or more but less than \$280,000 in a financial year, or over the proposed term of the contractual arrangement), contract variations are to be approved in line with Council's Financial Delegations Register.

For a large-sized contractual arrangement (expected to be worth, exclusive of GST, \$280,000 or more in a financial year, or over the proposed term of the contractual arrangement), contract variations are to be approved by the Chief Executive Officer in line with Council's Financial Delegations Register.

Any contract variations over the Chief Executive Officer's financial delegation should be approved by Council unless specifically pre-approved by Council resolution.

Officers must ensure that all contract variations are supported by adequate documentation describing the nature and reasons for the variations including the associated cost, time, and scope implications.

The cumulative impact of variations on a contract should be reviewed and an assessment made of whether a separate procurement process should be undertaken.

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Corporate Purchase Cards (including Fuel Cards) – Council encourages the use of its corporate purchase cards for the following reasons:

- Simplified purchasing and payment procedures;
- Improved payment performance to suppliers;
- Provision of support to local suppliers;
- More effective cash management; and
- Enhances service delivery to customers.

Corporate Purchase Cards are issued and used subject to Council's Procurement (Purchase Card) Procedure.

4.3 EXCEPTIONS RELATING TO PROCUREMENT PROCESSES

Under sections 230 to 235 of the *Local Government Regulation 2012*, there are exceptions to the requirement for quotes and tenders for medium-sized and large-sized contractual arrangements as follows:

Table 2: Exceptions relating to procurement processes

Exception	Process for establishing and/or exercising an exception
Tender/Quote Consideration Plan/s	<p>Council may enter into contractual arrangements without first inviting written quotes or tenders if Council resolves to prepare a quote or tender consideration plan and then prepares and adopts the plan. The quote or tender consideration plan is a document stating:</p> <ul style="list-style-type: none"> a) the objectives of the plan; b) how the objectives are to be achieved; c) how the achievement of the objectives will be measured; d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; e) the proposed terms of the contract for the goods or services; and f) a risk analysis of the market from which the goods or services are to be obtained. <p><i>(Local Government Regulation 2012, section 230)</i></p>
Approved Contractor List (ACL)	<p>An ‘approved contractor list’ is a list of persons Council considers to be appropriately qualified to provide services for medium or large sized contracts.</p> <p>Council may establish an approved contractor list by:</p> <ul style="list-style-type: none"> a) publishing an invitation for expressions of interest from suitably qualified persons for at least 21 days on the local government’s website; b) taking all reasonable steps to publish the invitation in another way to notify the public about the making of the approved contractor list (e.g. publishing an invitation in an industry publication or on the QTENDERS website);

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	<p>c) allowing written expressions of interest to be given to the Council while the invitation is published on the website; and</p> <p>d) choosing persons for the approved contractor list on the basis of the sound contracting principles.</p> <p><i>(Local Government Regulation 2012, section 231)</i></p>
Register of Pre-qualified Suppliers (ROPS)	<p>A pre-qualified supplier is a supplier who has been assessed by Council as having the technical, financial, and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.</p> <p>Council may establish a register of pre-qualified suppliers for the purchase of goods, services or the carrying out of works, only if—</p> <ul style="list-style-type: none"> a) the preparation and evaluation of invitations every time the goods or services are needed would be costly; or b) the capability or financial capacity of the supplier of the goods or services is critical; or c) the supply of the goods or services involves significant security considerations; or d) a precondition of an offer to contract for the goods or services is compliance with particular standards or conditions set by the local government; or e) the ability of local business to supply the goods or services needs to be discovered or developed Suppliers must submit a conforming tender response and if successful following the evaluation process, suppliers are appointed to the ROPS. <p>Once the ROPS is established, quotes from selected suppliers are invited to achieve value for money.</p> <p><i>(Local Government Regulation 2012, section 232)</i></p>
Preferred Supplier Arrangement (PSA)	<p>Council may establish a preferred supplier arrangement if Council:</p> <ul style="list-style-type: none"> a) needs the goods or services: <ul style="list-style-type: none"> I. in large volumes; or II. frequently; and b) is able to obtain better value for money by accumulating the demand for the goods or services; and c) is able to describe the goods or services in terms that would be well understood in the relevant industry. <p>Council must invite public tenders and evaluate submissions from suppliers in order for suppliers to be successfully appointed to the PSA.</p> <p><i>(Local Government Regulation 2012, section 233)</i></p>

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LGA arrangement, e.g. LGAQ (Local Buy)	<p>Council may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.</p> <p>An LGA arrangement is an arrangement that -</p> <p>(a) has been entered into by—</p> <ul style="list-style-type: none"> (i) LGAQ Ltd.; or (ii) a company (the associated company) registered under the Corporations Act, if LGAQ Ltd. is its only shareholder; and <p>(b) if LGAQ Ltd. or the associated company were a local government, would be either—</p> <ul style="list-style-type: none"> (i) a contract with an independent supplier entered into under section 232 by LGAQ Ltd or the associated company; or (ii) a contract with an independent supplier entered into under a preferred supplier arrangement under section 233. <p>(3) An independent supplier is an entity other than a subsidiary (a relevant subsidiary) of LGAQ Ltd. or the associated company under the Corporations Act.</p> <p>(<i>Local Government Regulation 2012, section 2234</i>)</p>
Sole Supplier	<p>Council may resolve that it is satisfied that there is only one (1) supplier who is reasonably available.</p> <p>(<i>Local Government Regulation 2012, section 235(a)</i>)</p>
Specialised Supplier	<p>Council may resolve that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders.</p> <p>(<i>Local Government Regulation 2012, section 235(b)</i>)</p>
Genuine Emergency	<p>A genuine emergency exists.</p> <p>(<i>Local Government Regulation 2012, section 235(c)</i>)</p>
Auction Purchase	<p>The contract is for the purchase of goods and is made by auction.</p> <p>(<i>Local Government Regulation 2012, section 235(d)</i>)</p>
Second-hand Goods	<p>The contract is for the purchase of second-hand goods.</p> <p>(<i>Local Government Regulation 2012, section 235(e)</i>)</p>
Government Agency Arrangement	<p>The contract is for goods or services with another government agency.</p> <p>These agencies include:</p>

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	<ul style="list-style-type: none"> - the State, a government entity, a corporatised business entity or another local government; or - another Australian government or an entity of another Australian government; or - a local government of another State. <p><i>(Local Government Regulation 2012, section 235(f))</i></p>
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Note: Use of any of the above exceptions is limited to those with the delegated authority to conduct purchasing activities, and within authorised expenditure limits.

4.4 APPLICATION TO DISPOSAL PROCESSES

Council will conduct disposal contracting activities having regard to the adopted thresholds for Valuable Non-Current Assets.

Thresholds for Valuable Non-Current Assets (VNCA)

The *Local Government Regulation 2012* provides that a VNCA is:

- land; or
- another non-current asset that has an apparent value that is equal to or more than a limit set by Council.

Council sets the value for VNCA, other than land, for the following amounts:

- for plant and equipment - \$7,000;
- for another type of non-current asset - \$14,000.

For clarity, items with an estimated value greater than or equal to the above values are VNCA. Those items with an estimated value below the values above are considered surplus assets.

Table 3: Disposal Contract Thresholds

Contract Value	Disposal Process
Plant, equipment and any other VNCA worth more than \$7,000 (other than land)	<ul style="list-style-type: none"> • Auction • EOI • Tender • Available exception under section 236 of the <i>Local Government Regulation 2012</i>
Surplus Assets worth less than \$14,000	<ul style="list-style-type: none"> • Auction • EOI • Tender • Recycle • Waste facility disposal • Trade in • Donating to government agency or community organisation

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The Chief Executive Officer will consider and apply the most appropriate disposal process to realise the best value for Council from the disposal.

Requirement for the Disposal of Land and Exceptions

Council will dispose of land, or any interest in land in a manner consistent with the *Local Government Regulation 2012*, Chapter 6 Contracting, Part 3 Default Contracting Procedures. These procedures require that, unless an exception applies, Council will dispose of land, or an interest in land by:

- EOI
- Tender
- Auction

There are a number of exceptions detailed in the LGR which may be exercised instead of undertaking an EOI, Tender or Auction and these are detailed in section 236(1). Exercise of the exceptions is subject to the following qualifications:

- a) For exceptions mentioned in subsections 236(1)(a) to (e), before the disposal, Council decides by resolution that the exception may apply to that particular disposal.
- b) For exceptions relating to disposal of land or an interest in land, the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in the land including the market value of any improvements. A written report about the market value from a valuer registered under the Valuers Registration Act 1992 will be sufficient evidence of the market value.
- c) Point (b) immediately above does not apply to disposal of land or an interest in land which is disposed of under section 236(1)(b), (1)(c)(ii) or (1)(f).

4.5 JOINT PURCHASING ARRANGEMENTS

Council may choose to engage in joint purchasing arrangements with other councils or groups of Councils such as the South-West Queensland Regional Organisation of Councils.

4.6 OTHER OBLIGATIONS

Outlined below are further obligations that must be met or maintained.

4.6.1 Powers to delegate

(LGA 2009, ss257, 259 & LGA 2012, s238)

Council may delegate by resolution, a power under the *LGA 2009* or another Act to the Chief Executive Officer (CEO). Any delegation to the CEO will be reviewed annually. The Council must not delegate a power that an Act states must be exercised by resolution. Council may delegate a power with conditions or limitations.

Council has delegated powers to the CEO relating to contracting activities. The CEO has in turn delegated these powers onto appropriately qualified Council officers. These delegations are recorded in the delegations register maintained by the CEO.

Persons engaged by Council in contracts for service (e.g. consultants, project managers and labour hire organisations) are not permitted to commence a purchasing activity or award a

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contract on behalf of Council unless they have been formally given Instrument of Delegation approved by the Chief Executive.

For clarity, some persons engaged in contracts for service may participate in or manage the contracting activity through its various phases and provide, for example, technical advice during the evaluation of tenders. However, they are not permitted to undertake any action or make any decision that results in them commencing a procurement process or forming a contract on behalf of Council, or expending, or agreeing to expend money on behalf of Council unless they have been formally given Instrument of Delegation approved by the Chief Executive.

4.6.2 Requirement to keep record of particular matters

(LGR 2012, s164)

Council will keep a written record stating the risks Council's operations are exposed to, to the extent they are relevant to financial management and the control measure adopted to manage the risks.

4.6.3 Unauthorised spending

(LGR 2012, s174)

Council will only spend money in a financial year if it is adopted in the budget for the financial year; or before adopting its budget for the financial year, if it then provides for the spending in the budget for that financial year.

Council may spend money not authorised in the budget for genuine emergency or hardship. In this instance Council must make a resolution about spending the money; either before, or as soon as practicable after, the money is spent. The resolution will state how the spending is to be funded.

4.6.4 Other contents – Annual Report – changes to tenders

(LGR 2012, s190)

Council will include the number of invitations to change tenders under the LGR 2012, section 228(7) during that financial year in its annual report for the financial year.

4.6.5 Procurement Policy – annual review

(LGR 2012, s198)

Council will prepare and adopt a Procurement Policy that will be reviewed annually. The Procurement Policy will include details of the principles, including the sound contracting principles that Council will apply to purchasing goods and services and undertaking disposal activities.

4.6.6 Public access to relevant financial and planning documents

(LGR 2012, s199)

Council will allow the public to inspect this Procurement Policy by making it available:

- a) on its website <http://www.quilpie.qld.gov.au>; and
- b) at Council's public office.

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Council will also make a copy of the Procurement Policy available for purchase at a cost of no more than it costs Council to make it available.

4.6.7 Publishing details of contractual arrangements worth \$200,000 or more

(LGR 2012, s237)

In accordance with Section 237 of the *Local Government Regulation 2012*, Council must publish details of contractual arrangements worth \$200,000 or more (exclusive of GST).

These details will be published as:

- a) **Notice of Contracts Awarded worth \$200,000 or more (exclusive of GST)** - for the purpose of this notice a 'contractual arrangement' is the total expected value of a (single) contract awarded to a supplier for a financial year or over the proposed term of the contractual arrangement.
- b) **Notice of Contractual Arrangements worth \$200,000 or more (exclusive of GST)** – for the purposes of this notice a 'contractual arrangement' is the aggregation of all contracts entered into with a given supplier during a financial year or another period stated in the relevant arrangement, for goods and services of a similar type.

(Refer to section 224 (4) of the *Local Government Regulation 2012*).

Council will, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (GST exclusive), publish the relevant details of the contractual arrangement:

- a) on its website <http://www.quilpie.qld.gov.au>; and
- b) in a conspicuous place in Council's public office.

Relevant details of a contract means:

- c) the person with whom Council has entered into the contractual arrangement;
- d) the value of the contractual arrangement;
- e) the purpose of the contractual arrangement

4.6.8 Caretaker Period

(LGA 2009, Part 5 and Schedule 4)

Council must not make a major policy decision during the caretaker period prior to an election unless exceptional circumstances exist. This includes entering into any contract, the value of which is greater than \$200,000.00 exclusive of GST or 1% of the Council's net rate and utility charges as stated in the financial statements of its most recently adopted annual report, whichever is the greater.

If Council does enter into a Contract that exceeds these amounts and the transaction does not constitute exceptional circumstances they may be liable for legal proceedings and / or compensation to the other party of the contract who has acted in good faith. The Contract would be considered to be an invalid policy decision.

4.6.9 Records Management

Purchasing and contracting records must be maintained in accordance with the *Public Records Act 2002*. This includes request for quotes for medium sized contractual arrangements, large contractual arrangements, tenders and disposal arrangements.

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Proper records must be kept of verbal and written quotes. Verbal quotes **must** be noted in appropriate diaries or registers and evidence of the quote attached to the requisition and / or the office copy of orders.

Written quotes **must** be attached to requisitions and / or the hard copy of orders or be scanned and uploaded to Council's Record Management System (for electronic requisitions or orders).

All documentation associated with purchasing and contracting shall be held for the period specified in the Queensland State Archives – General Retention and Disposal Schedule for Administrative Records.

4.6.10 Release of Information

Communications with potential suppliers in regard to an open tender need to be in writing and viewable by all tenderers (on VendorPanel).

All quotation and tender documents are governed by Councils Procurement Process Conditions (PPC) unless stated otherwise. Section 3 of the PPC includes advice regarding protocols for contact with staff and Councillors during contracting processes. Section 12 of the PPC states the definition of improper conduct in relation to a procurement processes as:

'Improper Conduct' means:

- (i) *engaging in any activity or obtaining any interest which results in or is likely to result in any actual, potential or perceived conflict between the interests of the Respondent and the Respondent's obligations to the Principal in connection with the Procurement Process;*
- (ii) *engaging in misleading or deceptive conduct in connection with the Procurement Process;*
- (iii) *engaging in any collusive tendering, anticompetitive conduct, or any other unlawful or unethical conduct with any other Respondent, or any other person in connection with the Procurement Process;*
- (iv) *canvassing, attempting to improperly influence, offering any inducement to or accepting or inviting improper assistance from any Councillor or other Personnel (or former Personnel) of the Principal in connection with the Procurement Process;*
- (v) *using any information improperly obtained, or obtained in breach of any obligation of confidentiality in preparing the Respondent's Response;*
- (vi) *breaching any law in connection with the Procurement Process;*
- (vii) *engaging in aggressive, threatening, abusive, offensive or other inappropriate behaviour or committing a criminal offence; or*
- (viii) *engaging in conduct contrary to sections 199 and 200 of the Local Government Act 2009 (Qld);'*

Any improper conduct during the contracting process will automatically disqualify the tenderer / quoter from the contracting process.

Once tenders or quotations have been received, Council Officers undertaking evaluations should avoid contact with officers of the tendering/quoting entity, except when seeking clarification of tender issues. Clarification should be requested in writing to the suppliers. No information shall be given to any tendering/quoting entity unless the same information is given equally to all during the procurement process.

Post offer feedback must be provided to unsuccessful entities upon request. This feedback shall not provide any confidential, or in confidence, information about the successful supplier.

Responsible Officer: Director Corporate Services
Policy Owner: Council
Policy No: F.05 Version: 13
Council Resolution Number: QSC
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F.05 Procurement Policy

The feedback may include:

- the name of the successful tendering/quoting entity;
- the total price offered;

and any general information that may assist with enhancing the competitiveness of any future bid.

4.6.11 Conflict of interest

A Conflict of Interest is when an employee's private interests interfere, or appear to interfere, with their duty to act impartially and in the public interest.

A conflict of interest arises if there is a conflict between the performance of a public duty and a private or personal interest. Personal interests may be pecuniary or non-pecuniary:

- A pecuniary interest refers to an actual or potential financial gain or loss for the person, their family, friends, or close associates.
- A non-pecuniary interest refers to an interest that is not financial or monetary but arises from such things as personal relationships, beliefs, or involvement in social, cultural, religious, or sporting activities.

There are three (3) types of conflicts of interest:

- a) Actual conflict of interest: An actual conflict of interest involves a direct conflict between an employee's current duties and responsibilities and their existing private interests.
- b) Perceived (or apparent) conflict of interest: A perceived conflict of interest occurs where it could be perceived by others that a public officials' private interests could improperly influence the performance of their public duties, whether or not this is the case.
- c) Potential conflict of interest: A potential conflict of interest will arise when an employee has a private interest that could conflict with their official duties and responsibilities in the future.

Conflicts of interest may also occur when an employee's interest in a particular subject may lead to actions, activities or relationships which undermine or place Council at a disadvantage.

A conflict of interest may affect a person's judgement as to what is in the public interest or may lead to a bias in their decision making.

It is not always possible to avoid a conflict of interest and a conflict of interest is not necessarily unethical or wrong.

However, it is important that any actual, perceived, or potential conflict of interest is identified, disclosed, and effectively managed. Management of conflicts of interest must be fair, transparent, accountable and free from bias.

4.6.12 Expenditure by Area Reporting

Council will report of expenditure by area; that is reporting expenditure on goods and services based on where a supplier / business operates from. Expenditure on goods and services within the Quilpie Shire includes all businesses operating in the shire, recognising that every business is important to our community and local economy. General spend analysis within the shire will also be reported (e.g civil construction, trade services, retail, professional services, community groups, wages and salaries, residents).

Responsible Officer: Director Corporate Services
Policy Owner: Council
Policy No: F.05 Version: 13
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F.05 Procurement Policy**Expenditure by Area Definitions**

Area	Area Definition
Quilpie Shire	Procurement of good and/services from suppliers operating within the Quilpie Shire.
South - West Queensland	Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh.
South - West Surrounds	Procurement of good and/services from suppliers operating in local government areas that surround South-West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs.
Queensland	Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from QS, SWQ and SWS areas).
Australia	Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania.
International	Procurement of good and/services from international suppliers i.e. from outside Australia.

Payment exclusions:

Category of payment	Details/example
Government Agency	Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State.
Australian Taxation Office	Taxation Obligations - PAYG, GST, FBT
Internal Adjustments - Quilpie Shire Council	Payments between QSC General and Trust Accounts
Investment Movements	Queensland Treasury Corporation and other bank Term Deposits

F.05 Procurement Policy

National Australia Bank Purchase Card Payment	NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase.
Superannuation	Includes Council and individual contributions
Local Government Arrangement	LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare

5 HUMAN RIGHTS COMPATIBILITY STATEMENT

This Policy has been assessed as compatible with the Human Rights protected under the *Human Rights Act 2019*.

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

Public Sector Ethics Act 1994

Statutory Bodies Financial Arrangements Act 1982

Disaster Management Act 20023

Corporate Plan 2022-2027

Employee Code of Conduct

Code of Conduct for Councillors

Councillors Acceptable Request Guidelines

Delegations Register

IX #	Details
86421	F.05-A Procurement (Purchase Card) Procedure
91123	F.05-B Procurement (Tenders and Quotes) Procedure

Responsible Officer: Director Corporate Services
Policy Owner: Council
Policy No: F.05 **Version:** 13
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F.05 Procurement Policy

7 VERSION CONTROL

V1	22-Jan-13	Developed and adopted
V2	08-Apr-14	Reviewed and adopted
V3	16-Jun-15	Reviewed and adopted
V4	08-Jul-16	Reviewed and adopted
V5	09-Mar-18	Reviewed and adopted
V6	12-Apr-19	Reviewed and adopted
V7	17-Apr-20	Reviewed and adopted
V8	16-Dec-20	Reviewed and adopted
V9	12 Mar 21	Reviewed and adopted
V10	18-Feb-22	Reviewed and adopted
V11	20-Feb-24	New format and reviewed
V12	17-Jun-25	Reviewed and adopted
V13	29-Jan-26	Reviewed

Responsible Officer: Director Corporate Services
Policy Owner: Council
Policy No: F.05 **Version:** 13
Council Resolution Number: QSC
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14 OFFICE OF THE CEO**14.1 COUNCILLOR REMUNERATION 2026/27****IX: 271690****Author: Justin Hancock, Chief Executive Officer****Authorisors: Justin Hancock, Chief Executive Officer****Attachments: 1. lg-remuneration-commission-annual-report-2025****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

This report is for Council to consider the Local Government Remuneration Commission determination of the levels of remuneration for the Mayor, Deputy Mayor and Councillor of Queensland local governments to apply from 1 July 2026.

RECOMMENDATION

1. Endorse the recommendation of the Local Government Remuneration Commission to apply from 1 July 2026 as follows:
 - (a) Mayor - \$128,509
 - (b) Deputy Mayor - \$74,139
 - (c) Councillor - \$64,253.

BACKGROUND

On 28 November 2025, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for Mayors, Deputy Mayors and Councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the Local Government Act 2009 and Chapter 8, Division 1 of the Local Government Regulation 2012. This determination is to apply from 1 July 2026.

REPORT

The Commission has decided to increase the maximum remuneration levels for mayors, deputy mayors and councillors as follows:

- Council Categories A1, A2, A3 and B1 Increase by 4.5% from 1 July 2026
- Council Categories B2, B3, C1, C2, C3, D2, D3, E2 and F2 Increase by 3.25% from 1 July 2026

The Act requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election. Following a comprehensive review during 2023,

a new set of council remuneration categories has been developed for implementation from 1 July 2024. Quilpie Shire Council was move from 1 to a Category A2.

Quilpie Shire Council is a Category A2 Council, the Remuneration schedule to apply from 1 July 2026 is as follows:

- (a) Mayor - \$128,509
- (b) Deputy Mayor - \$74,139
- (c) Councillor - \$64,253.

OPTIONS

Option 1 – Recommended

That Council:

1. Endorse the recommendation of the Local Government Remuneration Commission to apply from 1 July 2026 as follows:
 - (a) Mayor - \$128,509
 - (b) Deputy Mayor - \$74,139
 - (c) Councillor - \$64,253.

Option 2

That Council resolve to adopt a remuneration amount other than the amount recommended by the Local Government Remuneration Commission in accordance with S247 of *the Local Government Regulation 2012*.

CONSULTATION (Internal/External)

Local Government Remuneration Commission

INTERESTED PARTIES

Councillors

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Local Government Regulation 2012

POLICY IMPLICATIONS

Not applicable

FINANCIAL AND RESOURCE IMPLICATIONS

The 2026/27 budget will need to include:

- (a) Mayor - \$128,509
- (b) Deputy Mayor - \$74,139
- (c) Councillor - \$64,253.

ASSET MANAGEMENT IMPLICATIONS

Not applicable.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework.

Table 1 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
Insufficient Funds	Adopt the appropriate budget.	Insufficient budget could create inaccurate financial forecasting.	Possible	Minor	Medium	Include the appropriate budget allocation in the 2026/27 budget.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

Table 2 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

Consideration of the 23 human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.



Local Government
Remuneration Commission
ANNUAL REPORT 2025

Acknowledgement of Country

The Department of Local Government, Water and Volunteers respectfully acknowledges the Traditional Custodians of Country. We recognise the ongoing spiritual and cultural connection Aboriginal Peoples and Torres Strait Islander Peoples have with land, water, sea and sky. We pay our deep respects to their Elders past and present, support future leaders and acknowledge First Nations People's right to self-determination.

This publication has been compiled by the Secretariat of the Queensland Local Government Remuneration Commission, within the Department of Local Government, Water and Volunteers.

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12 December 2025

The Honourable Ann Leahy MP
Minister for Local Government and Water and
Minister for Fire, Disaster Recovery and Volunteers
1 William Street
Brisbane QLD 4000

Dear Minister

On 28 November 2025, the Local Government Remuneration Commission (the Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the *Local Government Act 2009* and Chapter 8, Division 1 of the *Local Government Regulation 2012* (the Regulation).

Our determinations on these matters, together with the Remuneration Schedule to apply from 1 July 2026 are included in the enclosed Report, which we commend to you.

Yours sincerely



Robert (Bob) Abbot OAM
Chairperson



Andrea Ranson
Commissioner



Reimen Hii
Commissioner



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1. 2025 Report key determinations

Determination of maximum remuneration levels

The Commission has decided to increase the maximum remuneration levels for mayors, deputy mayors and councillors as follows:

Council Categories A1, A2, A3 and B1	Increase by 4.5% from 1 July 2026
Council Categories B2, B3, C1, C2, C3, D2, D3, E2 and F2	Increase by 3.25% from 1 July 2026

In making its determination of maximum remuneration levels applicable for 2025-26, the Commission considered the following:

- The outcomes of the Commission's 2023 remuneration category methodology.
- Remuneration and wages indexation applied for other public sector entities.
- The importance of maintaining financially sustainable and fiscally responsible wage growth, taking into consideration:
 - the recently challenging and unstable inflationary environment and measures taken by other government authorities to manage the impacts of inflation.
 - the challenges faced by local governments and their communities in relation to climate change and environmental, social and corporate governance (ESG) reporting, and the additional resources required in relation to sustainability and resilience strategies.
 - the realistic affordability and sustainability impacts for councils and their communities of wage increases for elected members.
 - the potential differential impact of Consumer Price Impact (CPI) changes across various parts of Queensland, including rural and remote regions.
 - the appropriateness or otherwise of CPI as a potential measure in significant inflationary periods of time and the relative volatility of annual CPI since the COVID-19 pandemic.
 - existing remuneration disparity in dollar terms between the remuneration paid to mayors and councillors in smaller, rural, regional and remote parts of Queensland when compared to mayors and councillors in larger, metropolitan locations.
 - anecdotal evidence of the desire to attract and retain high quality candidates to these roles, particularly in regional and remote areas.
 - the continuing significant disparity in remuneration between Mayors and Councillors from smaller rural, regional, and remote communities compared to those in larger metropolitan areas, as highlighted in written and oral deputations to the Commission over the last five years.
 - the gap in real wage terms between Mayors and Councillors in Categories A1 to B1 and those in Categories B2 to F2, despite the equally important work undertaken by local governments in all categories.
 - the Commission remains committed to addressing this gap through its annual remuneration schedule and category reviews and has applied a higher percentage increase for A1, A2, A3 and B1 councils.

The Commission further took into consideration the following data:

Increase in CPI¹:

	Dec Qtr 2024	Mar Qtr 2025	June Qtr 2025	Sep Qtr 2025
All Groups CPI inflation change (quarter)				
Brisbane	0.6%	1.9%	0.8%	1.3%
Australia*	0.2%	0.9%	0.7%	1.3%
All Groups CPI inflation change (annual)				
Brisbane	1.8%	2.7%	2.5%	4.7%
Australia	2.4%	2.4%	2.1%	3.2%

* Australia' refers to weighted average of eight capital cities

Increases in the Wage Price Index (WPI)²:

For the financial year ended 30 June 2025 as compared to the financial year ending 30 June 2024¹:

Total hourly rates of pay excluding bonuses		Quarterly change (%)	Annual change (%)
		Mar 2025 to Jun 2025	Jun 2024 to Jun 2025
Seasonally Adjusted	Australia	0.8	3.4
	Private sector	0.8	3.4
	Public sector	1.0	3.7
Original	Australia	0.6	3.4
	Private sector	0.6	3.3
	Public sector	0.8	3.7

**Total hourly rates of pay excluding bonuses (original)
Annual and quarterly movement - states and territories**

	Annual Change (%)	Quarterly Change (%)
NSW	3.2	0.5
VIC	3.4	0.6
QLD	3.6	0.6
SA	3.4	0.5
WA	3.7	0.8
TAS	3.1	0.6
NT	3.3	0.3
ACT	3.6	1.2
Australia	3.4	0.6

¹ Australian Bureau of Statistics

<https://www.abs.gov.au/statistics/economy/price-indexes-and-inflation/consumer-price-index-australia/latest-release>

² Australian Bureau of Statistics

<https://www.abs.gov.au/statistics/economy/price-indexes-and-inflation/wage-price-index-australia/jun-2025>

Brisbane City Council's Independent Councillor Remuneration Tribunal (ICRT)³:

- The Commission has considered the Brisbane City Council's Independent Councillor Remuneration Tribunal (ICRT) determination as a potentially relevant factor.
- The Tribunal has determined that the base rate for a BCC Councillor should be increased by 2.5% on 1 June 2022 with effect on and from 1 September 2022.
- Note: Councillors remuneration is reviewed every 4 years.

The Office of Industrial Relations (OIR):

The State Government Entities Certified Agreement 2023 (2023 Core Agreement) wage increase arrangements:

- 4% effective 1 July 2023 + COLA⁴ payment of max 3% base wages
- 4% effective 1 July 2024 + max 3% COLA if applicable
- 3% effective 1 July 2025 + max 3% COLA if applicable.

New South Wales⁵

The New South Wales Local Government Remuneration Tribunal has determined an increase of 3.0% to mayoral and councillor fees for the 2025-26 financial year, with effect from 1 July 2025, circulated on 21 May 2025.

Victoria⁶

On 30 June 2025, the Victorian Independent Remuneration Tribunal (VIRT) made the allowance payable to mayors, deputy mayors, and councillors (Victoria) Annual Adjustment Determination 2025.

The VIRT determined a 3.0% increase to the values of the base allowances payable to mayors, deputy mayors, and councillors, effective from 1 July 2025. A 3.0% increase has also been applied to the base allowance values which take effect on 18 December 2025.

³ Brisbane City Council's Independent Councillor Remuneration Tribunal
<https://www.brisbane.qld.gov.au/about-council/governance-and-strategy/councillors-and-wards>

⁴ COLA refers to the Cost-of-Living Adjustment paid if CPI is higher than the base wage increases e.g. in a year where base increase is 4% and CPI is 7% the COLA paid will be 3%. If base increase is 4% and CPI is 6%, the COLA paid will be 2%
<https://www.girc.qld.gov.au/agreements/public-service-agreements>

⁵ <https://www.olg.nsw.gov.au/https-www-olg-nsw-gov-au-category-https-www-olg-nsw-gov-au-category-council-circulars/governance/council-circular-2025-26-determination-of-the-local-government-remuneration-tribunal/>

⁶ <https://www.remunerationtribunal.vic.gov.au/allowances-mayors-deputy-mayors-and-councillors-annual-adjustment>

Western Australia⁷

- In a determination published on 4 April 2025, the Western Australian Salaries and Allowances Tribunal, resolved that attendance fees and annual allowance ranges for Elected Members would be increased by 3.5%, with the adjustment to taking effect from 1 July 2025.
- In Western Australia a local government or regional local government can elect to pay council members an attendance or an annual fee to all council members who attend council, committee, or prescribed meetings. There is also provision for reimbursement of expenses.

Tasmania⁸

In Tasmania, the remuneration for local government councillors is automatically increased under the provisions of the Local Government (General) Regulations 2015.

Allowances are adjusted from 1 November each year by multiplying the allowances for the previous year by the inflationary factor for the current year.

Individual allowances payable to elected members from 1 November 2025 will be rounded to the nearest dollar using the inflationary factor, which is 3.09% for 2025-26.

Northern Territory⁹

The Northern Territory Remuneration Tribunal has increased all base allowances paid to Mayors and Councillors on 10 December 2024 by 4% in recognition of movements in earnings within Australia as well as the Territory, effective from 1 July 2025.

Determination of remuneration policy for A1, A2 and A3 Councils

The Commission resolved to discontinue the meeting-based remuneration requirement for councillors in A1, A2, and A3 category councils, effective from the 2026–2027 determination period.

Prior to making this determination, the Commission consulted with councils from these categories, as well as more broadly across the sector, to ascertain industry support for removing the meeting-based remuneration model. Overwhelming positive support was received during consultations, with many councils expressing favour in ensuring there is parity in the remuneration policies for all councillors in Queensland and in taking steps to remove unnecessary administrative burden on category A1, A2 and A3 councils.

This amendment to the remuneration policy seeks to:

⁷ <https://www.wa.gov.au/government/publications/local-government-chief-executive-officers-and-elected-council-members-determination-no-1-of-2025#determination-of-the-salaries-and-allowances-tribunal-for-local-government-chief-executive-officers-and-elected-council-members>

⁸ https://www.dpac.tas.gov.au/divisions/local_government/councillor_resources/councillor_allowances

⁹ <https://cmc.nt.gov.au/supporting-government/boards-and-committees/reports-determinations>

1. **Promote Equity:** Ensure that all councillors across Queensland's 77 local governments remuneration process is administered on a similar basis, reflecting the value of their contributions irrespective of council size or classification.
2. **Reduce Administrative Burden:** Simplify remuneration processes by eliminating the need for monthly certification, consistent with the Queensland Government's commitment to reducing red tape for local governments.
3. **Support Financial Sustainability:** Enable councils to allocate their operating budgets with greater consistency and predictability

Councillor advisors

The Commission was not approached to make recommendations relating to councillor advisors in the period between 1 December 2024 to 30 November 2025.

2. The Commission

Formation and composition

The Local Government Remuneration Commission (the Commission) is an independent entity established under the *Local Government Act 2009* (the Act). On 1 October 2019, the Governor in Council, approved the current Commission for a term of four years.

The Chair and Commissioners were reappointed by the Governor in Council for a second four-year term on 1 October 2023.

This is the seventh report of the Commission, and the 19th report about Queensland councillor remuneration, including the reports of the former Local Government Remuneration and Discipline Tribunal and the Local Government Remuneration Tribunal.

The Chair and Commissioners of the Commission are:

Mr Robert (Bob) Abbot OAM

Chairperson

Mr Abbot has extensive experience in the local government sector with 32 years as an elected councillor and mayor. Mr Abbot has experience working at state and national local government organisations and has held board and panel positions, including Deputy Chair of the South-East Queensland Council of Mayors, Director of the Local Government Association of Queensland (LGAQ), and Director of the Australian Local Government Association. Mr Abbot has been a mentor for newly elected mayors on behalf of the LGAQ, with a particular focus on mentoring Queensland Indigenous mayors.

In the 2021 Australia Day Honours List, Mr Abbot was the recipient of an Order of Australia (OAM) for his service to local government and to the communities of Noosa and the Sunshine Coast.

Ms Andrea Ranson

Commissioner

Ms Ranson is a practising commercial and dispute resolution lawyer with experience in both public and private sectors of business and governance. She holds a Master of Laws (LLM), Bachelor of Laws (Hons) and Bachelor of Arts from Monash University, Victoria. She is additionally a Graduate of the Australian Institute of Directors (AICD) and a Fellow of the Governance Institute of Australia (FGIA).

Ms Ranson was a director appointed to North Queensland Bulk Ports Corporation, a government owned corporation, holding the role of Chair of the Corporate Governance and Planning Committee, and the role of Member of the Audit & Financial Risk Management Committee of that Board from 2018 to 2025. Ms Ranson was appointed on 1 October 2024, as a Member of the Mackay Health & Hospital Service, a board upon which she currently serves, and is a Member of the Finance Committee, a Member of the Quality, Safety and Health Committee and a Member of the Sustainability and Capital Works Committee of that Board. Her experience includes business and commercial law, employment and industrial relations, diversity, justice, and ethics. Ms Ranson lives regionally and is passionate about regional development. Ms Ranson is a Nationally Accredited Mediator presently working with QCAT, the QSBC, and is a member of the QLD Department of Justice & Attorney-General Dispute Resolution Panel.

Mr Reimen Hii

Commissioner

Mr Hii is a barrister and Nationally Accredited Mediator. He holds the degrees of Bachelor of Laws and Bachelor of Arts. He is a practicing lawyer with extensive knowledge in public administration and community affairs, and a particular interest in civil and commercial law. Mr Hii is experienced in professional discipline matters, including investigations, public administration, corporate and public governance, public sector ethics and finance.

Mr Hii has a culturally and linguistically diverse background and experience collaborating with diverse communities. Mr Hii has previously been recognised as Australian Young Lawyer of the Year by the Law Council of Australia, in recognition of his significant contribution to access to justice and diversity advocacy. Mr Hii provides a deep understanding of diversity and brings well respected analytic skill, together with legal and business acumen to the role.

Commission Responsibilities

Chapter 6, Part 3 of the *Local Government Act 2009* (the Act) established the Local Government Remuneration Commission to assume the remuneration functions of the former Local Government Remuneration and Discipline Tribunal which ceased to exist on 3 December 2018.

Section 177 of the Act provides the functions of the Commission are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and
- to decide the maximum amount of remuneration payable to the councillors in each of the categories, and
- to consider and make recommendations to the Minister about the following matters relating to councillor advisors—
 - (i) whether or not to prescribe a local government under section 197D(1)(a)
 - (ii) the number of councillor advisors each councillor of a local government may appoint
 - (iii) the number of councillor advisors a councillor of the council under the City of Brisbane Act 2010 may appoint; and
- another function related to the remuneration of councillors if directed, in writing, by the Minister.

Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012* (Regulation) sets out the processes of the Commission in deciding the remuneration that is payable to mayors and councillors.

The Regulation requires the Commission to review the categories of local governments once every four years, to determine whether the categories and the assignment of local governments to those categories require amendment.

After determining the categories of local governments, the Regulation also requires the Commission to decide annually, before 1 December each year, the maximum amount of remuneration to be paid to mayors, deputy mayors, and councillors in each category from 1 July of the following year.

In addition, section 248 of the Regulation allows a local government to make a submission to the Commission to vary the remuneration for a councillor, or councillors, where the local government considers there are exceptional circumstance and seeks payment of an amount *higher than the maximum amount* stated in the Remuneration schedule. The Commission may, but is not required to, consider any such submission. If the Commission is satisfied that exceptional circumstances exist, the Commission may approve payment of an amount higher than the maximum amount of remuneration scheduled.

Section 248 of the Regulation does not address whether a council can pay a councillor whilst temporarily acting in higher duties, such as moving from Councillor to Deputy Mayor or from Deputy Mayor to Mayor. The determination to compensate for higher duties during any relieving period—provided the payment amount does not exceed the maximum established by the commission for the respective role—resides exclusively with each individual council. The Commission strongly encourages all councils to establish thorough human resources policies that guide decision-making protocols concerning the assignment of higher duties, minimum relieving periods (eg. 4 weeks), the disbursement of allowances, superannuation payments, and any other related procedures.

3. Remuneration determination

Remuneration determination for councillors

As required by section 246 of the Regulation the Commission has prepared a Remuneration Schedule (the Schedule) for the 2026-27 financial year, applicable from 1 July 2026, which appears below.

Arrangements have been made to publish the Schedule in the Queensland Government Gazette and for this report to be presented to the Minister for Local Government.

Methodology

The Commission had regard to the matters in section 244 and 247 (2) and (5) of the Regulation in determining the Schedule. The Commission also noted and had regard to the matters listed throughout this report to determine the appropriate maximum remuneration in each category of local government.

Pro rata payment

Should an elected representative hold a councillor position for only part of a financial year, they are only entitled to remuneration to reflect the portion of the year served. It is out of the scope of the Commission's powers to determine otherwise.

Remuneration schedule to apply from 1 July 2026

Remuneration determined from 1 July 2026 (\$ per annum; see Note 1)

Category	Local Governments assigned to categories	Mayor	Deputy Mayor	Councillor
A1 *Note 1	Barcaldine Regional Council	\$128,509	\$74,139	\$64,253
	Barcoo Shire Council			
	Bulloo Shire Council			
	Croydon Shire Council			
	Doomadgee Aboriginal Shire Council			
	Kowanyama Aboriginal Shire Council			
	Mapoon Aboriginal Shire Council			
	McKinlay Shire Council			
	Richmond Shire Council			
	Torres Shire Council			
A2 *Note 1	Woorabinda Aboriginal Shire Council	\$128,509	\$74,139	\$64,253
	Wujal Wujal Aboriginal Shire Council			
	Aurukun Shire Council			
	Blackall-Tambo Regional Council			
	Boulia Shire Council			
	Burke Shire Council			
	Cherbourg Aboriginal Shire Council			
	Cloncurry Shire Council			
	Diamantina Shire Council			
	Etheridge Shire Council			
	Hinchinbrook Shire Council			
	Hope Vale Aboriginal Shire Council			
	Lockhart River Aboriginal Shire Council			
	Mornington Shire Council			
	Murweh Shire Council			
	Napranum Aboriginal Shire Council			
	North Burnett Regional Council			
	Palm Island Aboriginal Shire Council			
	Paroo Shire Council			

Category	Local Governments assigned to categories	Mayor	Deputy Mayor	Councillor
	Pormpuraaw Aboriginal Shire Council			
	Quilpie Shire Council			
	Winton Shire Council			
	Yarrabah Aboriginal Shire Council			
A3 * Note 1	Longreach Regional Council	\$129,744	\$74,852	\$64,872
	Balonne Shire Council			
	Douglas Shire Council			
	Flinders Shire Council			
	Goondiwindi Regional Council			
	Northern Peninsula Area Regional Council			
B1	Banana Shire Council	\$129,744	\$74,852	\$64,872
	Carpentaria Shire Council			
	Burdekin Shire Council			
	Cook Shire Council			
	Torres Strait Island Regional Council			
B2	Maranoa Regional Council	\$154,767	\$96,729	\$82,218
	Cassowary Coast Regional Council			
	Charters Towers Regional Council			
	Gympie Regional Council			
	Livingstone Shire Council			
	Mareeba Shire Council			
	Mount Isa City Council			
	Scenic Rim Regional Council			
	Somerset Regional Council			
	South Burnett Regional Council			
	Southern Downs Regional Council			
	Tablelands Regional Council			
B3	Isaac Regional Council	\$155,141	\$96,963	\$82,417
	Noosa Shire Council			
	Whitsunday Regional Council			

Category	Local Governments assigned to categories	Mayor	Deputy Mayor	Councillor
	Lockyer Valley Regional Council			
C1	Central Highlands Regional Council	\$157,010	\$98,130	\$83,409
	Western Downs Regional Council			
C2	Gladstone Regional Council	\$181,137	\$119,170	\$104,868
	Rockhampton Regional Council			
C3	Bundaberg Regional Council	\$182,895	\$120,327	\$105,886
	Fraser Coast Regional Council			
D2	Cairns Regional Council	\$209,739	\$143,002	\$123,938
	Mackay Regional Council			
	Redland City Council			
	Toowoomba Regional Council			
D3	Townsville City Council	\$238,338	\$162,076	\$143,002
	Ipswich City Council			
E2	Logan City Council	\$266,942	\$184,952	\$162,072
	Moreton Bay City Council			
	Sunshine Coast Regional Council			
F2	Gold Coast City Council	\$295,542	\$208,148	\$176,371

Notes to the Remuneration schedule

The 2014 annual report by the former Local Government Remuneration and Discipline Tribunal explained the rationale behind the adoption of a system of remuneration which comprised a base payment (of two thirds of the annual remuneration) and a monthly payment based upon attendance at, and participation in, the 12 mandated council meetings.

The monetary amounts shown are the per annum figures to apply from 1 July 2026. If an elected representative only serves for part of a full financial year (that is, 1 July to 30 June) they are only entitled to a pro rata payment to reflect the portion of the year served.

**Note 1: The meeting-based remuneration requirement for A1, A2 and A3 Councils has been removed in 2026-27.*

Previously, councillors in A1, A2, and A3 category councils were remunerated through a hybrid model comprising a base payment (constituting two-thirds of the annual remuneration) and a meeting attendance payment (constituting one-third of the annual remuneration). This meeting attendance payment was contingent upon certification by the mayor or chief executive officer of the council. In contrast, mayors and deputy mayors in these categories received their total annual remuneration without this attendance-based condition.

The Commission resolved to discontinue the meeting-based remuneration requirement for councillors in A1, A2, and A3 category councils, effective from the 2026–2027 determination period.

4. Matters raised with the Commission

Meetings and deputations

Local governments were invited to engage with the Commission during the Annual Conference of the Local Government Association of Queensland (LGAQ), held in Brisbane from 20 to 23 October 2025. As part of this engagement, the Commission conducted face-to-face deputations with representatives from eight councils, including:

- Barcoo Shire Council
- Cassowary Coast Regional Council
- Cherbourg Aboriginal Shire Council
- Gladstone Regional Council
- Isaac Regional Council
- Redlands City Council
- Townsville City Council
- Whitsunday Regional Council

In addition to oral deputations, local governments were also encouraged to provide written submissions to the Commission. A total of seven written submissions were received and carefully considered.

Overall, the submissions highlighted the need for increased remuneration to better reflect the growing complexities and demands faced by mayors and councillors in modern local government. Several councils also proposed changes to their individual categorisation. However, the Commission has decided to defer any decisions regarding category changes until the next scheduled review.

In reaching its maximum determination decision for 2026-27, the Commission considered the submissions received, as well as the broader notions outlined in this report.

Key themes raised during the 2025 deputations, and the previous twelve-month review period reflected issues/topics consistently highlighted by councils in previous years as accounting for increasing the complexity and workload for elected members. These included:

- **Remuneration and Talent:** The need for competitive salaries to attract diverse and skilled candidates, particularly in regional areas, and to retain high-quality elected representatives.
- **Innovation Recognition:** Suggestions to explore mechanisms for incentivising and rewarding innovative council initiatives that foster community growth, resourcefulness, and development.
- **Inflationary Impact:** Concerns about the disproportionate effects of rising inflation and cost escalation on local governments and their communities, especially those with lower-income populations and in rural areas.
- **Community Sustainability:** A greater emphasis on ensuring the long-term viability and prosperity of communities, particularly in the context of the global transition to renewable energy and the associated need for significant infrastructure changes.
- **Leadership in Crisis and Recovery:** Acknowledging the heightened responsibilities, physical and emotional burden faced by councillors during natural disasters and other

significant events, including leading their communities through immediate response efforts and long-term recovery processes.

This feedback will continue to inform the Commission's future deliberations and decisions.

A summary table of written submissions made to the Commission during the previous 12 months is provided below:

Table – Summary of 2025 written submissions

1. Date received	10 October 2025
Received from	Gladstone Regional Council Mayor, Cr Matt Burnett
Summary of submission	Gladstone Regional Council proposed the introduction of a transition allowance for councillors who are not re-elected. This allowance would recognize the long-term service of elected officials and support their reintegration into the workforce, aligning local government entitlements with those of other public and private sector roles. The proposal suggests a base of 12 weeks' salary, with an additional two weeks for each consecutive term served.
Determination	The Commission acknowledges the submission and the significance of this proposal and will consider it during the next category review.
2. Date received	24 September 2025
Received from	Hope Vale Aboriginal Shire Council CEO, Lew Rojahn
Summary of submission	Hope Vale Aboriginal Shire Council advocated for a 20% increase in councillor salaries for remote Queensland communities, particularly for category A2 councils. The submission highlighted the unique demands placed on councillors in small communities, including their deep involvement in daily community life and responsibilities that extend beyond formal duties (e.g. attend funerals, resolve disputes, respond to emergencies within community). Key factors cited include cost of living differentials, workload intensity, recruitment and retention challenges, and the need for equity with urban counterparts.
Determination	The Commission acknowledges the submission. Given the nature of the issue seeking a substantial increase to base councillor remuneration rates, the Commission will consider this proposal at the next category review.
3. Date received	4 November 2025
Received from	Northern Peninsula Area Regional Council CEO, Dalassa Yorkston
Summary of submission	The Northern Peninsula Area Regional Council requested that the Commission take into account the unique cultural and community challenges faced by councillors in their region as part of the 2028

<p>council categorisation review. Councils' submission provided a comprehensive statistical overview, comparing the Northern Peninsula Area to Queensland averages on several key indicators, including the proportion of Indigenous residents, population mobility, homelessness rates, developmental vulnerability in children, educational attainment, and socio-economic disadvantage. The Council emphasised that these factors significantly increase the complexity and demands of the councillor role in their community. Additionally, the submission proposed the introduction of new classifications to distinguish between divisional and regional councils, reflecting the distinct governance and service delivery challenges in remote areas. Council has sought that its proposal and issues are considered as part of the next category review. The proposal and issues will be taken into consideration in the next category review.</p>	
Determination	The Commission acknowledges Councils submission and the importance of these issues and confirms that they will be considered in the next category review.
4. Date received	7 November 2025
Received from	Winton Shire Council Mayor, Cr Cathy White
Summary of submission	Winton Shire Council expressed support for the current framework in which remuneration levels are independently set by the Local Government Remuneration Commission. In its submission, the Council has requested the removal of the requirement for council resolution to formally accept or not the Commission's maximum remuneration determination. Council is seeking that once the Commission makes the determination that it should automatically apply to all councils within the relevant category. Council has also proposed that remuneration levels be set for the full four-year term, incorporating an annual adjustment applying indexation by the Consumer Price Index.
Determination	The Commission acknowledges Winton Shire Council's submission and confirms that, once the Commission makes its annual maximum remuneration determination, it is automatically applied to all councils within the relevant category for the forthcoming financial year. A council resolution is only required if a council resolution is only required if a council wishes to provide a lesser remuneration amount. The Commission will consider the suggestion to implement fixed four-year remuneration terms with annual CPI indexation as part of its next category review.
5. Date received	6 November 2025
Received from	Toowoomba Regional Council CEO, Sal Petroccitto OAM
Summary of submission	Toowoomba Regional Council requested a reclassification from category D2 to D3 to ensure parity with comparable councils. The submission provided comparative statistical and financial data, as well as details of significant capital infrastructure projects required to address regional growth.

Determination	The Commission noted that the new methodology allows for category review based on factors such as population and will consider this request in the next review cycle.
6. Date received	10 October 2025
Received from	Isaac Regional Council Councillor Jane Pickels CEO, Cale Dendle
Summary of submission	Isaac Regional Council has formally requested a reclassification of its remuneration category from B3 to C1 for 2026. The submission highlights that the Council's 2025/26 budget operating revenue is \$154 million, aligning the Council to category C1 based on the primary criterion under the new categorisation framework which the Commissioners have previously advised is the principal determinant applied. Council concludes its alignment to the C1 classification is further justified when service population, geography, forecast growth, and SEIFA indices are considered. The submission also noted that Isaac has long advocated for reclassification alongside Central Highlands and Western Downs Councils, which were recently reclassified to C1. While the financial difference in remuneration is minimal, the Council seeks recognition of its councillors' roles in comparison to similar resource and agriculture-based councils.
Determination	The Commission acknowledges the submission from Isaac Regional Council and will review the request in 2026, taking into account the Council's audited financial statement and other relevant data.
7. Date received	20 October 2025
Received from	Western Downs Regional Council CEO, Jodie Taylor
Summary of submission	Council has requested consideration of a category change from C1 to C2. Council has identified previous submissions made to the Commission that identify factors in the Western Downs Regional Council Area impacting upon councillors' time, workload and responsibilities. In this new submission the Council also refers to the increasingly high level of activity in the clean energy sector in the region.
Determination	The Commission notes the submission and will consider category change as part of the next category review.

5. Other activities

Exceptional circumstances submissions (matters raised under Local Government Regulation 2012, section 248):

Nil.

6. Future priorities

The Commission will continue to consider enhancements to the framework for council remuneration categorisation including an equitable method to consider industry impacts on councils and matters relating to transitioning communities and improving sustainability.

The Commission will continue to invite submissions from all Councils as part of its general review of categories and maximum determination of remuneration, as well as make themselves available for deputations at the annual LGAQ conference.

The Commission intends to travel during 2026 to engage with local governments.

Further information about the Commission can be located at

<https://www.localgovernment.qld.gov.au/for-councils/governance/local-government-remuneration-commission>

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15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

Agenda Item	Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
15.1 Sale of Housing to Council Employees	(h.) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage	<p>This report seeks a under Section 236(1)(f) of the <i>Local Government Regulation 2012</i> (Qld) to dispose of a valuable non-current asset other than by tender or auction to a staff member and their spouse as it is in the public interest and in accordance with the sound contracting principles.</p> <p>A previous exemption was granted for the sale to the staff member alone. Formal advice received by Council on 6 November 2025 confirmed that a new exemption is legally required to include the spouse on the title. A new resolution was adopted on 19 November 2025 and correspondence submitted to the Department on 20 November 2025, however changes to the Local Government Regulation 2012 (Qld) took effect on 12 December 2012 which resulted in the request becoming invalid.</p>

ORDER OF PROCEEDINGS

ORDINARY COUNCIL MEETING AGENDA

29 JANUARY 2026

		<p>The report recommends the disposal at no less than the independent market valuation, ensuring compliance with the legislation and supporting Council's objectives for staff retention and strategic asset management.</p>
15.2 Adavale Options Discussion Paper Consultation Results	(e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government	This report presents the results of the public consultation undertaken on the Adavale Options Discussion Paper and associated research.
15.3 Acquisition of land for overdue rates and charges	(h.) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage	The process for the acquisition of land for overdue rates and charges on Lots 71 and 80 on CP A2456 and L603 on A2451 has resulted in the land being acquired and transferred to Council. This report is to discharge the overdue rates on these properties in accordance with Section 151 2(a) of the <i>Local Government Regulation 2012</i> .

16 LATE ITEMS

17 GENERAL BUSINESS

18 MEETING DATES