



Ordinary Meeting of Council

MINUTES

Wednesday 19 November 2025

Quilpie Shire Council Boardroom
50 Broilga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON WEDNESDAY, 19 NOVEMBER 2025 AT 9.30**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:40 AM

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director of Community and Business Development), Eng Lim (Director of Infrastructure Services), and Ms Callie Dabovich (Secretariat).

3 APOLOGIES

Nil

4 CONDOLENCES

Council has formally expressed its condolences to the family of Cameron Holland.

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 28 OCTOBER 2025**

RESOLUTION NO: (QSC230-11-25)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Lyn Barnes

That the Minutes of the Council Meeting held on 28 October 2025 be received and the recommendations therein be adopted with amendments to general business wording.

5/0

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON WEDNESDAY 5 NOVEMBER 2025

RESOLUTION NO: (QSC231-11-25)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That the Minutes of the Special Council Meeting held on 5 November 2025 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Details	Date	Location	Hall	Volz	Barnes	Lander	Milosevic
Adavale Options survey visit	04.11.25	Adavale	1		1		
Special Meeting of Council	05.11.25	Boardroom	1	1	1	1	1
DPI Emergency Fodder Workshop	7.11.25	Zoom	1				
Bureau of Meterology Radar SWQROC	7.11.25	Zoom	1				
SWQROC Meeting	10-11.11.25	Cunnamulla	1				
Remembrance Day	11.11.25	Quilpie		1	1		1
Roma/Charleville District HSRR Group meeting	12.11.25	Zoom	1				
Adavale Options survey visit	13.11.25	Adavale		1			
LGAQ Dinner	13.11.25	Quilpie	1	1			
LGAQ Advocacy training	14.11.25	Boardroom	1	1		1	
Councillor Workshop	14.11.25	Boardroom	1	1		1	

9 COUNCILLOR PORTFOLIO REPORTS

Nil

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report outlines the key activities and achievements of the **Infrastructure Services Directorate** for **October 2025**. It summarises the progress of major infrastructure projects, routine maintenance across the Shire, and the continuing delivery of flood-damage restoration works. Council operations have largely returned to standard levels, with additional support provided for emergent works on Department of Transport and Main Roads (TMR) networks.

RESOLUTION NO: (QSC232-11-25)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

5/0

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

RESOLUTION NO: (QSC233-11-25)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

5/0

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides an overview of key activities delivered across the Corporate and Community Services portfolio in October 2025. Community programs, health initiatives, tourism activities, disaster management and community engagement all progressed strongly during the period.

NDIS plan reviews were completed in partnership with regional coordinators, and visiting specialists delivered therapy sessions. The Quilpie Primary Care Collective advanced several health initiatives, coordinated festive workshops and continued planning for the Health Expo.

Gyrca Gardens advanced new tenancy arrangements, and Council secured funding for Australia Day activities. Flood Recovery funding was also confirmed to support affected local sporting organisations.

Tourism activity focused on the Shop Local Christmas Campaign and accessibility improvements at the Visitor Information Centre. Disaster management work continued through resilience planning and ongoing recovery initiatives. Community engagement remained strong across events, social media communications and health promotion activities.

RESOLUTION NO: (QSC234-11-25)

Moved: Cr Tony Lander

Seconded: Cr Lyn Barnes

5/0

10.3 FINANCE SERVICES STATUS REPORTS

Nil

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report updates Council on key activities within the Chief Executive Officer's portfolio, including the approved Ministerial Exemption for a staff housing sale, community distribution of the Adavale Options Discussion Paper, and the submission of a variation request for the Growing Regions Program.

RESOLUTION NO: (QSC235-11-25)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

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The meeting paused for a fire evacuation drill at 11:36 AM.

The meeting commenced again at 11:48 AM.

11 INFRASTRUCTURE SERVICES

11.1 REGISTER OF ROAD POLICY - UPDATE

EXECUTIVE SUMMARY

This report informs Council that six recently designated roads have been incorporated into the state's Digital Road Network (DRN). It now recommends that Council formally adopt the updated road register within its E.02 Register of Roads Policy.

Four roads were named by Council in October 2024. Two further roads, Murana Road and Murana Road Access, were identified as missing following flood events in early 2025. Including these roads in the formal register is a statutory requirement and ensures they are recognised as essential public assets, making them eligible for disaster recovery funding.

RESOLUTION NO: (QSC236-11-25)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

That Council:

1. Adopt the updated Road Register within the E.02 Register of Roads Policy.
2. Publish the updated policy on Council's website.

5/0

11.2 RFQL11 25-26 BITUMEN RESEALS - VARIATION**EXECUTIVE SUMMARY**

This report updates Council on the completed bitumen reseal works delivered by Austek Pty Ltd and outlines opportunities arising from the Local Roads and Community Infrastructure Program (LRCIP) Phases 3 and 4. The report seeks Council approval for contract variations that will enable additional sealing works on Kyabra Road and Adavale Black Road using available LRCIP funding and budget savings from Council's concrete floodway project.

Using Austek's existing mobilisation will allow Council to complete the works before the LRCIP funding deadline of 31 December 2025 and mitigate flood risks.

RESOLUTION NO: (QSC237-11-25)

Moved: Cr Tony Lander

Seconded: Cr Milan Milosevic

That Council approve a contract variation of \$153,831.60 excluding GST with Austek Pty Ltd to:

1. undertake sealing works on Kyabra Road and Adavale Black Road funded by LRCIP3 and LRCIP4
2. seal the 10-metre approaches on either side of the three concrete floodways on Adavale Black Road using savings from the 2025–26 Operational Plan floodway project budget.

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12 CORPORATE AND COMMUNITY SERVICES

Nil

13 FINANCE**13.1 T02 25-26 REGISTER OF PRE-QUALIFIED SUPPLIERS OF ROAD & CIVIL CONSTRUCTION- AMENDMENT****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to approve an amendment to the T02 25-26 Register of Pre-Qualified Suppliers of Road & Civil Construction.

RESOLUTION NO: (QSC238-11-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Approve the addition of Blackform Contracting Pty Ltd as a 'pre-qualified supplier' for the T02 25-26 Register of Pre-qualified Suppliers of Road and Civil Construction;
2. Approve the selection of the suppliers listed in Table 1 as 'pre-qualified suppliers' for the T02 25-26 Register of Pre-qualified Suppliers of Road and Civil Construction;

3. Approve the issue of Notices of Successful Tender to Blackform Contracting Pty Ltd in respect of T02 25-26 Register of Prequalified Suppliers of Road and Civil Construction; and
4. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to contracts with the suppliers listed in Table 1 pursuant to T02 25-26 Register of Prequalified Suppliers of Road and Civil Construction, including without limitation, any options and/or variations as per Council's procurement policy.

Table 1- Approved Suppliers of Road & Civil Construction

No	Legal Entity	Business/Trading Name	ABN
1	Richmond Roads Group Pty Ltd	Richmond Roads Group Pty Ltd	90 677 556 357
2	Summacon Group Pty Ltd	Summacon Group Pty Ltd	83 681 409 852
3	Hamil Enterprise PTY LTD	Hamil Contracting	32 670 769 927
4	Indiji Enterprises Pty Ltd	Indiji Civil	19 672 511 661
5	Purcell Civil and Construction Pty Ltd	Purcell Civil and Construction	84 646 009 163
6	Gulf Civil Pty Ltd	Gulf Civil Pty Ltd	30 636 014 714
7	RPQ Spray Seal Pty Ltd	RPQ Spray Seal Pty Ltd	30 113 612 098
8	Durack Civil PTY LTD	Durack Civil PTY LTD	35 633 665 380
9	Quantum Crushing Pty Ltd	Quantum Crushing	34 674 849 917
10	APV Contracting Pty Ltd	APV Contracting Pty Ltd	29 169 579 104
11	SL & SA TRAVERS	SL & SA TRAVERS	52 818 767 498
12	PVE Civil Solutions Pty Ltd	PVE Civil Solutions Pty Ltd	13 619 283 742
13	Tolbra Earthmovers and Haulage	Tolbra Earthmovers and Haulage	96 606 706 898
14	K.G BOWEN & S.C BOWEN	SC & KG Bowen	43 846 443 873
15	Blackform Contracting Pty Ltd	Blackform Contracting Pty Ltd	62 635 408 605

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13.2 FINANCIAL SERVICES REPORT MONTH ENDED 31 OCTOBER 2025**EXECUTIVE SUMMARY**

This report fulfils the statutory obligation under section 204 of the *Local Government Regulation 2012* (Qld) by presenting the Monthly Financial Report for the period ending 31 October 2025. The attached report details Council's financial performance and position relative to the adopted budget for the year to date.

RESOLUTION NO: (QSC239-11-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Milan Milosevic

That Council receive and note the Monthly Finance Report for the period ending 31 October 2025.

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14 GOVERNANCE

Nil

15 CONFIDENTIAL ITEMS**RECOMMENDATION**

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at 11:56 AM to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

Agenda Item	Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
15.1 Ministerial Exemption - Sale of Housing to Council Employees	(h.) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage	<p>This report seeks a new Ministerial Exemption under Section 236(1)(f) of the <i>Local Government Regulation 2012</i> (Qld) to dispose of a Council-owned property at 57 Jabiru Street, Quilpie to a staff member and their de facto partner.</p> <p>A previous exemption was granted for the sale to the staff member alone. Formal advice received by Council on 6 November 2025 confirmed that a new exemption is legally required to include the spouse on the title.</p> <p>The report recommends the disposal at no less than the independent market valuation, ensuring compliance with the legislation and supporting Council's objectives for staff retention and strategic asset management.</p>
15.2 EOI03 25-26 Sale of 66 Pegler Street, Quilpie (Lot 4 on SP114859)	(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government	This report recommends that Council accept the sole Expression of Interest (EOI) received for the property at 66 Pegler Street, Quilpie, (Lot 4 on SP114859) submitted in accordance with the Ministerial Exemption under section 236(1)(f) of the <i>Local Government Regulation 2012</i> (Qld). The offer of \$230,000 matches the independent market valuation.
15.3 Budget 2025/26 Amendment	(c) the local government's budget	This report presents an Amended Budget for 2025/26 for Council's consideration and adoption.

MOVE INTO CLOSED SESSION

RESOLUTION NO: (QSC240-11-25)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Lyn Barnes

That Council moves into closed session at 11:56 AM.

5/0

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC241-11-25)

Moved: Cr Lyn Barnes
Seconded: Deputy Mayor Roger Volz

That Council moves out of closed session and resumes the Ordinary Meeting at 12:00 PM.

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15.1 MINISTERIAL EXEMPTION - SALE OF HOUSING TO COUNCIL EMPLOYEES**EXECUTIVE SUMMARY**

This report seeks a new Ministerial Exemption under Section 236(1)(f) of the *Local Government Regulation 2012* (Qld) to dispose of a Council-owned property at 57 Jabiru Street, Quilpie to a staff member and their spouse.

A previous exemption was granted for the sale to the staff member alone. **Formal advice received by Council on 6 November 2025** confirmed that a new exemption is legally required to include the spouse on the title.

The report recommends the disposal at no less than the independent market valuation, ensuring compliance with the legislation and supporting Council's objectives for staff retention and strategic asset management.

RESOLUTION NO: (QSC242-11-25)

Moved: Cr Tony Lander
Seconded: Cr Milan Milosevic

That Council resolve to seek a Ministerial Exemption under s. 236(1)(f) of the *Local Government Regulation 2012* (Qld) for the disposal of 57 Jabiru Street, Quilpie (519 Q6801) to Mr Adam Rea (employee) and Ms Kaitlin Maree Thomas (spouse) offered for no less than an independent valuation of the property.

5/0

15.2 EOI03 25-26 SALE OF 66 PEGLER STREET, QUILPIE (LOT 4 ON SP114859)**EXECUTIVE SUMMARY**

This report recommends that Council accept the sole Expression of Interest (EOI) received for the property at 66 Pegler Street, Quilpie, (Lot 4 on SP114859) submitted in accordance with the Ministerial Exemption under section 236(1)(f) of the *Local Government Regulation 2012* (Qld). The offer of \$230,000 matches the independent market valuation.

RESOLUTION NO: (QSC243-11-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Accept the offer from Georgia Radnedge for the sale of 66 Pegler Street, Quilpie (Lot 4 on SP114859) in accordance with section 236(1)(f) of the *Local Government Regulation 2012* (Qld) for \$230,000.00; and
2. Delegate authority to the Chief Executive Officer pursuant to Section 257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any, and all, matters associated with or in relation to this property sale.

5/0

15.3 BUDGET 2025/26 AMENDMENT**EXECUTIVE SUMMARY**

This report presents an Amended Budget for 2025/26 for Council's consideration and adoption.

RESOLUTION NO: (QSC244-11-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Milan Milosevic

That Council:

1. Note that the budget has been prepared on an accrual basis and is consistent with Council's adopted Corporate Plan 2022-2027 and Operational Plan 2025/26.
2. Approve the 2025/26 budget amendments (operational and capital) which are outlined in the report.
3. Approve the revised financial statements for the 2025/26 budget amendments and the following report attachments:
 - (a) Revised Budget Financial Statements (Financial Position, Cash Flow, Income and Expenditure and Changes in Equity) - 2025/26 and the next two years
 - (b) Revised Long Term Financial Forecast - 2025/26 and the next nine (9) financial years
 - (c) Revised Measures of Financial Sustainability for 2025/26 and the next nine (9) financial years (Ratios)
 - (d) Revenue Policy 2025/26

- (e) Revenue Statement 2025/26
- (f) Revised Total Value of Change in Rates and Charges.

4. Include the Amended Budget 2025/26 document on Council's website.

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16 LATE ITEMS

16.1 RFQL 21 25-26 FLOOD DAMAGE QUILPIE SCREENING - PART 3

EXECUTIVE SUMMARY

This report recommends awarding RFQL 21 25-26 – Flood Damage Quilpie Screening – Part 3. The screening package involves material preparation at multiple pit locations across the Quilpie Shire to support the reconstruction of flood-damaged road networks.

Two conforming submissions were received from prequalified suppliers. Following evaluation, APV Contracting Pty Ltd achieved the highest weighted score and submitted the most advantageous offer to Council, demonstrating value for money and proven capability.

RESOLUTION NO: (QSC245-11-25)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

That Council:

1. Award RFQL 21 25-26 Flood Damage Quilpie Screening – Part 3 to APV Contracting Pty Ltd for an amount of \$2,204,367.41 including GST (\$2,003,970.37 excluding GST).
2. Delegate authority to the Chief Executive Officer, pursuant to s. 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy.

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16.2 RFQL 22 25-26 FLOOD DAMAGE QUILPIE SCREENING- PART 4

EXECUTIVE SUMMARY

This report recommends awarding RFQL 22 25-26 – Flood Damage Quilpie Screening – Part 4. The screening package involves material preparation at multiple pit locations across the Quilpie Shire to support the reconstruction of flood-damaged road networks.

Two conforming submissions were received from prequalified suppliers. Following evaluation, APV Contracting Pty Ltd achieved the highest weighted score and submitted the most advantageous offer to Council, demonstrating value for money and proven capability.

RESOLUTION NO: (QSC246-11-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Award RFQL 22 25-26 Flood Damage Quilpie Screening – Part 4 to APV Contracting Pty Ltd for an amount of \$1,813,047.56 including GST (\$1,648,225.05 excluding GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to s. 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy.

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16.3 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES

EXECUTIVE SUMMARY

This report recommends adopting a new Register of Cost-Recovery Fees and Commercial Charges, effective 24 November 2025. The update addresses a gap in cost recovery for plumbing services by introducing new application fees and increasing the inspection fee. These changes ensure Council recovers the full cost of providing these services and maintains compliance with the *Local Government Act 2009* (Qld).

RESOLUTION NO: (QSC247-11-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council:

1. Receive and note the report.
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 24 November 2025.
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* (Qld) applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
4. Delegate authority to the Chief Executive Officer to amend commercial charges to which section 262 (3)(c) of the *Local Government Act 2009* (Qld) applies.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Councillor Lyn Barnes raised concerns regarding recent media coverage of the Quilpie Pool's operations. Cr Barnes suggested a common-sense approach to resolve the matter, including investigating a competency-based assessment for children under the age of ten. CEO Justin Hancock advised that this suggestion had been investigated. He clarified that the Royal Life Saving Society Australia's *Guidelines for Safe Pool Operations* do not permit competency-based assessments for this age group.

Separately, Councillor Barnes raised concerns about recent media reports on the \$36 million cost estimate for the new Aquatic Facility. Cr Barnes stated that the article had missed the mark and needed to focus more on the fact that regional councils are receiving exorbitant quotes for all types of projects, resulting in communities missing out.

Councillor Roger Volz highlighted several significant achievements in local tourism at the Queensland Tourism Industry Council Awards.

He first acknowledged the Quilpie Shire Visitor Information Centre for its sustained commitment to excellence, evidenced by winning a bronze award in the Visitor Information Services category. This marks the Centre's third consecutive year ranking among the state's top tourism providers, following previous gold and silver wins—a significant achievement against statewide competition.

Councillor Volz also celebrated local participation, noting that Toogunna Plains Farmstay attended the awards ceremony and was nominated in the New Tourism Business category.

Finally, he provided regional context, noting that this year's gold award in the category went to the St George Region Explore Centre (Balonne Shire). He emphasised that having two award-winning centres from South West Queensland showcases the strength and high quality of the tourism sector across the region.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Wednesday 17 December 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 12:48 PM.

These Minutes are to be confirmed at the next Ordinary Meeting. In Accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Wednesday 17 December 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.