



ORDINARY MEETING AGENDA

Tuesday 28 October 2025
commencing at 9.30am
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

21 October 2025

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Tuesday 28 October 2025**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Tuesday 28 October 2025**, commencing at **9.30am**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 28 October 2025
Quilpie Shire Council Boardroom
50 Broilga Street, Quilpie

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6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 16 SEPTEMBER 2025

IX: 268176

Author: Callie Dabovich, Executive Officer

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Minutes of the Council Meeting held on 16 September 2025

RECOMMENDATION

That the Minutes of the Council Meeting held on 16 September 2025 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Tuesday 16 September 2025

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 16 SEPTEMBER 2025 AT 9.30**

1 OPENING OF MEETING

The Mayor declared the meeting open at 1:00 pm.

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community), Mr Eng Lim (Director Infrastructure Services), and Ms Callie Dabovich (Secretariat).

3 APOLOGIES

Nil

4 CONDOLENCES

Nil

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

| Information required | Legislation | Declaration |
|---|---|---|
| Agenda item number | s254C (for notice of meetings and agendas for councillors and committee members). | 12.1 |
| Agenda item description | <i>Local Government Regulation 2012</i> | COMMUNITY ASSISTANCE APPLICATION - ST FINBARR'S SCHOOL |
| Declaring councillor | Chapter 5B (Councillors' conflicts of interest) <i>Local Government Act 2009</i> | Cr Ben Hall |
| Person with the interest <i>Close associate</i> | s150EJ (for Prescribed conflict of interest) <i>Local Government Act 2009</i> | |
| <i>Related party</i> | s150EP (for Declarable conflict of interest) <i>Local Government Act 2009</i> | |
| <i>Other relationship</i> | s150EN (Declarable conflict of interest) <i>Local Government Act 2009</i> | |
| Particulars of interest | s150EL (for Prescribed conflict of interest) s150EQ (for Declarable conflict of interest) - <i>Related party (s150EQ (4)(b))</i> - <i>Gift or loan (s150EQ (4)(c))</i> - <i>Other (s150EQ (4)(a))</i> <i>Local Government Act 2009</i> | A declarable conflict of interest is recorded pursuant to section 150EQ(4)(a) of the <i>Local Government Act 2009</i> (another interest). The interest is characterised by Cr Ben Hall's familial relationship with his mother, Lorraine Hall, who is listed as a contributing financial donor on the grant application from Saint Finbarr's and is an advocate for its success. |

| Information required | Legislation | Declaration |
|-------------------------|---|--|
| Type of conflict | Part 2 – s150EG, s150EH and s150EI (for Prescribed conflict of interest) Particular gifts or loans (s150EG) Sponsored travel or hospitality benefits (s150EH) Other (s150EI) Part 3 – s150EN (for Declarable conflict of interest) Local Government Act 2009 | Declarable conflict of interest |
| Action | s150EM (2) (for Prescribed conflict of interest) - Must leave s150ES (2) (for Declarable conflict of interest) – Voluntarily leave Or s150ES (1)-(6), excluding (2) – Council decision Local Government Act 2009 | Cr Benjamin Hall declared a declarable conflict of interest in this matter. Pursuant to section 150ES of the <i>Local Government Act 2009</i> , Cr Hall elected to leave the meeting during its consideration. Cr Hall departed the meeting at 2:48 PM and was absent for the discussion and vote on RESOLUTION NO: QSC210-09-25. He returned to the meeting at 2:51 PM following the decision on the item. |

| Information required | Legislation | Declaration |
|---|---|---|
| Agenda item number | s254C (for notice of meetings and agendas for councillors and committee members). <i>Local Government Regulation 2012</i> | 12.1 |
| Agenda item description | | COMMUNITY ASSISTANCE APPLICATION - ST FINBARR'S SCHOOL |
| Declaring councillor | Chapter 5B (Councillors' conflicts of interest) <i>Local Government Act 2009</i> | Cr Milan Milosevic |
| Person with the interest <i>Close associate</i> | s150EJ (for Prescribed conflict of interest) <i>Local Government Act 2009</i> | |
| <i>Related party</i> | s150EP (for Declarable conflict of interest) <i>Local Government Act 2009</i> | |
| <i>Other relationship</i> | s150EN (Declarable conflict of interest) <i>Local Government Act 2009</i> | |
| Particulars of interest | s150EL (for Prescribed conflict of interest) s150EQ (for Declarable conflict of interest) - <i>Related party (s150EQ (4)(b))</i> - <i>Gift or loan (s150EQ (4)(c))</i> - <i>Other (s150EQ (4)(a))</i> <i>Local Government Act 2009</i> | A declarable conflict of interest is recorded pursuant to section 150EQ(4)(a) of the <i>Local Government Act 2009</i> (another interest). The interest is characterised by Cr Milan Milosevic's capacity as a financial donor to Saint Finbarr's, the organisation submitting the grant application under consideration. |
| Type of conflict | Part 2 – s150EG, s150EH and s150EI (for Prescribed conflict of interest) Particular gifts or loans (s150EG) Sponsored travel or hospitality benefits (s150EH) Other (s150EI) Part 3 – s150EN (for Declarable conflict of interest) Local Government Act 2009 | Declarable conflict of interest |

| Information required | Legislation | Declaration |
|----------------------|--|---|
| Action | s150EM (2) (for Prescribed conflict of interest) - Must leave s150ES (2) (for Declarable conflict of interest) – Voluntarily leave Or s150ES (1)-(6), excluding (2) – Council decision Local Government Act 2009 | Cr Milan Milosevic declared a declarable conflict of interest in this matter. Pursuant to section 150ES of the <i>Local Government Act 2009</i> , Cr Hall elected to leave the meeting during its consideration. Cr Milosevic departed the meeting at 2:48 PM and was absent for the discussion and vote on RESOLUTION NO: QSC210-09-25. He returned to the meeting at 2:51 PM following the decision on the item. |

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON THURSDAY 28 AUGUST 2025

RESOLUTION NO: (QSC201-09-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That the Minutes of the Council Meeting held on 28 August 2025 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

September 2025 meetings and official attendances

Place the number 1 to record your attendance

| Details | Date | Location | Hall | Volz | Barnes | Lander | Milosevic |
|---|-------------------|-------------|------|------|--------|--------|-----------|
| Ordinary Meeting of Council (deferred to the 28th August) | 27 August 2025 | Boardroom | 1 | 1 | 1 | 1 | 1 |
| Ordinary Meeting of Council | 28 August 2025 | Boardroom | 1 | 1 | 1 | 1 | 1 |
| Councillor Briefing Session | 2 September 2025 | Boardroom | 1 | 1 | 1 | 1 | 1 |
| Andrew Chesterman update phone call | 3 September 2025 | Chambers | 1 | | | | |
| SWQROC EDAC meeting | 4 September 2025 | Zoom | 1 | | | | |
| Deputy Director Candidate: Financial Review and Q&A | 5 September 2025 | Boardroom | 1 | | | | |
| Meeting with SWQROC & Office of Minister Watt | 10 September 2025 | Zoom | 1 | | | | |
| Insurance in Rural and Regional Queensland Roundtable | 11 September 2025 | Charleville | 1 | 1 | | | |
| Quilpie District Show Opening | 13 September 2025 | Quilpie | 1 | 1 | 1 | | |

9 COUNCILLOR PORTFOLIO REPORTS

Nil

10 OPERATIONAL STATUS REPORTS**10.1 INFRASTRUCTURE SERVICES STATUS REPORTS****10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT****EXECUTIVE SUMMARY**

This report provides an overview of the key activities and achievements of the Infrastructure Services Directorate during August 2025. It highlights routine maintenance operations, the progress of ongoing infrastructure projects across the Shire, and the continued delivery of flood-damage restoration works.

RESOLUTION NO: (QSC202-09-25)

Moved: Cr Lyn Barnes
Seconded: Cr Tony Lander

5/0

Justin Hancock left the meeting 1:32 PM
Justin Hancock left the meeting 1:32 PM

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT STATUS REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

RESOLUTION NO: (QSC203-09-25)

Moved: Cr Milan Milosevic
Seconded: Cr Tony Lander

5/0

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report outlines key activities and outcomes for the Corporate and Community Services portfolio in August/September 2025. Highlights include strong participation in health and wellbeing programs, proactive management of a critical NDIS service gap, and progress on major initiatives like the Thriving Kids program and Exclusion Fence Recovery. Key challenges being managed include the ongoing community recovery from flooding, particularly around insurance and contractor availability.

RESOLUTION NO: (QSC204-09-25)

Moved: Deputy Mayor Roger Volz
Seconded: Cr Lyn Barnes

5/0

10.2.3 TOURISM STATUS REPORT

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an update on the activities and initiatives of the Visitor Information Centre (VIC) and Tourism operations during the period of January to March 2025.

RESOLUTION NO: (QSC205-09-25)

Moved: Cr Tony Lander
Seconded: Cr Lyn Barnes

5/0

Lisa Hamlyn left the meeting 2:08 PM
Lisa Hamlyn returned to the meeting 2:11 PM

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCE SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial and administration services for the month of August 2025.

RESOLUTION NO: (QSC206-09-25)

Moved: Cr Lyn Barnes
Seconded: Deputy Mayor Roger Volz

5/0

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RESOLUTION NO: (QSC207-09-25)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

5/0

10.4.2 HUMAN RESOURCES STATUS REPORT

EXECUTIVE SUMMARY

This report provides a summary of key Human Resources achievements and ongoing initiatives for the reporting period. Significant progress has been made on the implementation of the ELMO software system, the Employer Branding Project, and the annual wage increase process. Key focus areas for the next quarter include the completion of system implementation, the launch of new branding assets, and the delivery of scheduled leadership and technical training.

RESOLUTION NO: (QSC208-09-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

5/0

11 INFRASTRUCTURE SERVICES

11.1 RFQL11 25-26 BITUMEN RESEALS

EXECUTIVE SUMMARY

This report recommends that Council award the contract for RFQL11 25-26 Bitumen Reseals. The program completes outstanding resealing works from the 2024–25 financial year, which were postponed due to major flooding events.

The works will be conducted at multiple sites across the shire to improve road durability, increase safety for motorists, and prolong the service life of road infrastructure.

RESOLUTION NO: (QSC209-09-25)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 11 25-26 Bitumen Reseals to Austek Spray Seal Pty Ltd for an amount of \$391,557.05 including GST (\$355,960.95 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

At 2:48 pm, Mayor Ben Hall left the meeting.

At 2:48 pm, Cr Milan Milosevic left the meeting.

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE APPLICATION - ST FINBARR'S SCHOOL

EXECUTIVE SUMMARY

St Finbarr's School has applied for a \$2,000 Community Assistance grant. The school will combine this with \$2,000 of its own funds to purchase a \$4,000 piano.

The piano will be a permanent asset for the school, supporting the Performing Arts Program. It will provide all students with access to a quality instrument and create an opportunity for students in years 4 to 6 to take piano lessons.

RESOLUTION NO: (QSC210-09-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council:

1. Approves the Community Assistance Grant application received from St Finbarr's School for \$2,000 toward the purchase of a piano for the Performing Arts Program.

3/0

At 2:51 pm, Cr Milan Milosevic returned to the meeting.

At 2:51 pm, Mayor Ben Hall returned to the meeting.

13 FINANCE

13.1 FINANCIAL SERVICES REPORT MONTH ENDED 31 AUGUST 2025

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* (Qld) for the period ended 31 August 2025.

RESOLUTION NO: (QSC211-09-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council receive and note the Monthly Finance Report for the period ending 31 August 2025.

5/0

14 GOVERNANCE

Nil

15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS**17 GENERAL BUSINESS**

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr Lyn Barnes queried the progress as to the street scape works, in particular the bougainvillea in front of the pool. DIS Eng Lim provided an update.

Cr Lyn Barnes queried the progress of a planned State Parliament Visit in early 2026. CEO Justin Hancock advised that a councillor briefing is scheduled for October to progress the planning.

Cr Lyn Barnes queried the progress as to the installation of additional Australian flags along Brolga Street, a suggestion originally proposed by former Councillor Paulsen during the General Business segment of the 19 September 2023 Ordinary Meeting and modelled on displays seen in Moab, USA. DIS Eng Lim consulted with TMR and Ergon Energy about the installation of flag poles in median strip or on footpath and awaiting a formal response.

Cr Lyn Barnes put forward that Council fly the Australian flag during all events at Bulloo Park.

Cr Roger Volz queried if Telstra has been in contact in regards to the power and subsequent communications outage on 6 September 2025. CEO Justin Hancock advised that a meeting is scheduled for 7 October 2025.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 28 October 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30 am.

There being no further business the Mayor declared the meeting closed at 3:05 pm.

These Minutes are to be confirmed at the next Ordinary Meeting. In Accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday 28 October 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 7 OCTOBER 2025

IX: 268177

Author: Callie Dabovich, Executive Officer

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Minutes of the Special Council Meeting held on 7 October 2025

RECOMMENDATION

That the Minutes of the Special Council Meeting held on 7 October 2025 be received and the recommendations therein be adopted.



Special Meeting of Council

MINUTES

Tuesday 7 October 2025

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 7 OCTOBER 2025 AT 10:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:31 AM.

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander and Cr Milan Milosevic.

In Attendance: Mr Justin Hancock (Chief Executive Officer), Mrs Lisa Hamlyn (Director of Community and Business Development), Mr Eng Lim (Director of Engineering Infrastructure Services), Mrs Sharon Frank (Director of Corporate Services), and Miss Callie Dabovich (Secretariat).

3 APOLOGIES

Nil

4 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the next Council meeting.

5 INFRASTRUCTURE SERVICES

5.1 BOB YOUNG MEMORIAL PARK - REVISED LANDSCAPE DESIGN

EXECUTIVE SUMMARY

Council endorsed a landscape concept for Bob Young Memorial Park in June 2025. We then consulted the community from 4 July to 1 August, receiving feedback from 72 people through written submissions, on-site meetings, and social media. The feedback strongly supported the upgrade and led to specific design refinements. This report presents the resulting final Landscape Design (Attachment 1) for Council's endorsement to proceed with implementation.

RESOLUTION NO: (QSC212-10-25)

Moved: Cr Milan Milosevic

Seconded: Deputy Mayor Roger Volz

1. That Council endorse the revised Landscape Design for Bob Young Memorial Park, located on 21 Brolga Street for implementation, as detailed in Attachment 1.

5/0

5.2 RFQL10 25-26 SUPPLY & DELIVERY OF ONE 2025 ARTICULATED MOTOR GRADER**EXECUTIVE SUMMARY**

This report recommends awarding a contract for the supply and delivery of one 2025 articulated motor grader under Council's 2025/26 Fleet Replacement Program. The procurement was conducted to replace a grader written off in the March 2025 flood event. Following a competitive evaluation, the panel recommends awarding the contract to Hastings Deering for \$549,230.00 (including GST).

RESOLUTION NO: (QSC213-10-25)

Moved: Cr Tony Lander

Seconded: Cr Lyn Barnes

That Council:

1. Award RFQL 10 25-26 Supply and Delivery of 2025 Articulated Motor Grader to Hastings Deering for \$549,230.00 including GST (\$499,230.00 excluding GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy.

5/0

5.3 RFQL 12 SUPPLY AND DELIVERY OF ONE 2025 ARTICULATED GRADER (WITH OR WITHOUT TRADE)**EXECUTIVE SUMMARY**

This report recommends awarding a contract for the supply and delivery of one 2025 articulated motor grader under Council's 2025/26 Fleet Replacement Program. The procurement was conducted as a "with or without trade" option. Following evaluation, the panel recommends awarding the contract to Hastings Deering and disposing of the existing grader via public auction to achieve the best financial return for Council.

RESOLUTION NO: (QSC214-10-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That Council

1. Award **RFQL 12 25-26 – Supply and Delivery of one 2025 Articulated Motor Grader to Hastings Deering for a total of \$549,230.00 (including GST)** (\$499,230.00 excluding GST);
2. Delegate authority to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy; and

3. Approve the disposal of Unit 3002 (Komatsu GD655-5) via public auction.

5/0

5.4 RFQL13 25-26 SUPPLY & DELIVERY OF 1 (ONE) 2025 4.6 – 5.5 M3 FRONT END LOADER

EXECUTIVE SUMMARY

This report recommends awarding a contract for the supply and delivery of one 2025 4.6-5.5m³ Front-End Loader under Council's 2025/26 Fleet Replacement Program. The loader will replace a unit written off in the March 2025 flood event. Following a competitive evaluation, the panel recommends awarding the contract to Komatsu for \$609,180.00 (including GST).

RESOLUTION NO: (QSC215-10-25)

Moved: Cr Tony Lander

Seconded: Cr Milan Milosevic

That Council:

1. Award RFQL13 25-26 Supply and Delivery of 2025 4.6-5.5m³ Front-End Loader to Komatsu for \$609,180.00 including GST (\$553,800.00 excluding GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy.

5/0

5.5 RFQM03 25-26 SUPPLY AND DELIVERY OF ONE 1.8T RUBBER TRACK MINI EXCAVATOR

EXECUTIVE SUMMARY

This report recommends awarding a contract for the supply and delivery of one 1.8T rubber track mini excavator under Council's 2025/26 Fleet Replacement Program. The procurement was conducted through the Local Buy prequalified supplier panel. From four conforming submissions, Hastings Deering submitted the most advantageous offer, achieving the highest overall score and presenting the best value for money.

RESOLUTION NO: (QSC216-10-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Award tender RFQM03 25-26 – Supply and Delivery of one 2025 1.8T Rubber Track Mini Excavator to Hastings Deering (Australia) Ltd for a total of \$45,100.00 (including GST) (\$41,000.00 excluding GST); and
2. Delegate power to the Chief Executive Officer, pursuant to s.257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated with or in

relation to this project and contract including without limitation any options and/or variations as per Council's procurement.

5/0

5.6 RFQL15 SUPPLY AND DELIVERY OF ONE STEEL DRUM VIBRATING ROLLER

EXECUTIVE SUMMARY

This report recommends awarding a contract for the supply and delivery of one 2025 steel drum vibrating roller under Council's 2025/26 Fleet Replacement Program. The new plant item will replace unit 3201, which was written off following the March 2025 flood event. Following a request for quote process, the panel recommends awarding the contract to Hastings Deering for \$284,295.00 (GST inclusive).

RESOLUTION NO: (QSC217-10-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council:

1. Award RFQL15 25-26 Supply and Delivery of 2025 Steel Drum Vibrating Roller to Hastings Deering for the amount of \$284,295.00 including GST (\$258,450.00 excluding GST); and
2. Delegate power to the Chief Executive Officer, pursuant to s. 257 of the *Local Government Act 2009* (Qld), to negotiate, finalise, and execute all matters related to this contract, including any options or variations, in accordance with Council's procurement policy.

5/0

6 GOVERNANCE

6.1 OPERATIONAL PLAN 2025 / 2026 ADOPTION

EXECUTIVE SUMMARY

This report recommends that Council adopt the Quilpie Shire Council Operational Plan 2025/2026. The plan, required by the *Local Government Regulation 2012*, details the services, projects, and activities that will guide Council's operations and expenditure for the remainder of the financial year. Adoption authorises the planned expenditure and provides the framework for the legally required quarterly progress reporting.

RESOLUTION NO: (QSC218-10-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

1. That Council:

- (a) adopt the Quilpie Shire Council Operational Plan 2025/2026; and
- (b) delegate authority under Section 257(1)(b) of the *Local Government Act 2009* to the Chief Executive Officer to finalise any minor amendments to the plan.

5/0

6.2 ADAVALE OPTIONS DISCUSSION PAPER

EXECUTIVE SUMMARY

This report presents the *Adavale Options Discussion Paper*, which outlines potential long-term futures for the Adavale township following the March 2025 floods. The paper analyses four options but does not make a single recommendation, as further community consultation and technical studies are required. We recommend that Council accept the paper and release it for public consultation to gather essential community feedback and guide next steps.

RESOLUTION NO: (QSC219-10-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

1. That Council:
 - (a) accept the *Adavale Options Discussion Paper*,
 - (b) release the paper for public consultation, with feedback open until Friday 28 November 2025;
 - (c) seek funding for a comprehensive flood study of the Bulloo River system, including Adavale and Quilpie; and
 - (d) explore existing funding packages and advocate for new ones that support resilience, recovery, and betterment of Council and residential infrastructure.

5/0

7 LATE ITEMS

There being no further business the Mayor declared the meeting closed at 11:22 AM.

These Minutes are to be confirmed at the next Ordinary Meeting. In Accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday 28 October 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

6.3 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON WEDNESDAY 15 OCTOBER 2025

IX: 268179

Author: Callie Dabovich, Executive Officer

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Minutes of the Special Council Meeting held on 15 October 2025

RECOMMENDATION

That the Minutes of the Special Council Meeting held on 15 October 2025 be received and the recommendations therein be adopted.



Special Meeting of Council

MINUTES

Wednesday 15 October 2025

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON WEDNESDAY, 15 OCTOBER 2025 AT 8:00 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 8:31am.

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander & Cr Milan Milosevic.

In Attendance: Mr Justin Hancock (Chief Executive Officer), Brian Weeks (Deputy Director Infrastructure Services) & Lisa Hamlyn (Director Community & Business Development).

3 APOLOGIES

Nil

4 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the next Council meeting.

5 INFRASTRUCTURE SERVICES

5.1 PURCHASE OF DEMONSTRATOR TANDEM AXLE HOOK TRUCK

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to purchase a Demonstrator model Isuzu Twin Steer Hook Truck as part of the 2025/26 fleet replacement program.

RESOLUTION NO: (QSC220-10-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council:

1. purchase a Demonstrator model Isuzu Twin Steer Hook Truck complete with Options from Allquip Tank Trucks Pty Ltd for \$365,035.00 including GST (\$331,850.00 excluding GST) in accordance with the Local Government Regulation 2012 S235(e);
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement; and
3. Dispose of unit 2003 via auction.

5/0

6 GOVERNANCE

6.1 GROWING REGIONS PROGRAM - ROUND 2 MAJOR VARIATION

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider supporting a major variation to the Growing Regions Program - Round 2 successful application that would result in The Outback Gondwana Foundation Limited becoming the funding recipient, while Council would become the project partner and continue to provide a third-party contribution.

RESOLUTION NO: (QSC221-10-25)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

1. That Council:
 - (a) Seeks a major variation to the Growing Regions Program - Round 2 successful application, to endorse The Outback Gondwana Foundation Limited becoming the funding recipient, while Council would become the project partner; and
 - (b) Confirm a cash contribution of up to \$3,000,000 towards Stage 3 to support the successful application which will include six galleries, featuring a state-of-the-art Grand Dinosaur Gallery and associated amenities, all designed with a versatile, multi-purpose approach.

5/0

7 LATE ITEMS

There being no further business the Mayor declared the meeting closed at 8:45 AM

These Minutes are to be confirmed at the next Ordinary Meeting. In Accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday 28 October 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Nil

9 COUNCILLOR PORTFOLIO REPORTS

Nil

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

IX: 267644

Author: Eng Lim, Director Infrastructure Services

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Proterra Monthly Project Report - October 2025

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides an overview of the key activities and achievements of the Infrastructure Services Directorate during September 2025. It highlights routine maintenance operations, the progress of ongoing infrastructure projects across the Shire, and the continued delivery of flood-damage restoration works.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

Council crews have largely resumed standard operations. Road crews continue to provide support for emergent works on Department of Transport and Main Roads (TMR) networks.

Roads

- **New Lockabie Road** – After the completion of vegetation clearing, the road reserve is now clear for road construction. Discussion on water sources was initiated with the adjacent landowner. Road formation work has commenced and expected to be completed by end of November while concrete floodway works will commence in late October to improve resilience. Affected residents have been kept informed of progress and will continue to receive updates as the project advances.
- **Regular Facebook update** – These provide timely information on the status of all Shire roads and the progress of emergent works. The key updates in the past two months have been on the continuation of road closure at the eastern end of Adavale Charleville Road due to the ongoing flooding at Chainage 75.83 (Ambathalla Lake crossing). The updates have been well-received by the wider community, with many residents actively sharing Council posts within their own networks, helping to keep everyone informed.

RMPC

- **Shoulder Maintenance** – While one road crew is undertaking shoulder maintenance along the remaining sections of the Quilpie–Windorah Road, another road crew is doing patching work on Quilpie-Charleville Road.

Flood Damage Works

- **Council Roads** - A detailed report for the works undertaken in September 2025 is attached for reference.
- **TMR Roads** – TMR has submitted applications to the QRA, and once these are approved, Council will have the opportunity to submit quotes for the REPA works.

Concrete and Structures

- **Quilpie Town** – The crew is involved in general maintenance, fixing fencing, pavements and footpaths around town.
- **Adavale Black Road Floodways** – All three concrete floodways as per this financial year's Operational Plan are now completed.

Council Buildings and Facilities

- **3 Boobook Street and 61 Dukamurra Street (3BR)** – Landscaping works completed. Front fencing and garage roller door are near completion, and expected to be completed by end of October 2025.
- **66 Galah Street, 11 and 20 Boobook Street (3BR Oly Homes)** – unfortunately landscaping works have been delayed by contractor to commence in January 2026 instead of October 2025. Options are currently being explored to expedite this work.

Water and Sewerage

The key focus for the crew is the progression to preventative maintenance program in order to repair/replace assets before failure. This is working well at the moment and will continue to achieve positive results as we move forward.

- **Quilpie:**
 - Preventative maintenance checks on all plumbing related assets
 - Routine cleaning of all sewerage pump stations
 - General maintenance and painting of Fire Hydrants, valves and property stop cocks. This will be an ongoing program.
 - Repairs to water service isolation valves on two (2) properties.
 - Service location for Somerfield Street Capital Works cut ins.
- **Adavale**
 - Air in water supply mains and services. This appears is ongoing however appears to be under control for now and have ordered new air valves to be installed to assist in removal of air.
 - Monitoring of water bore and bore drain – including secure of the gates at the bore head.
 - Preventative maintenance checks on all plumbing related assets

- **Toompine**
 - Preventative maintenance checks on all plumbing related assets
 - Replacement of float and pipework at the dam.
- **Eromanga**
 - Connection of pipework to new steel reservoir.
 - Removal of all unused septic tanks and pump wells at the Eromanga rodeo grounds
 - Monitoring Common Effluent Drainage system pump station and clean out/desludging of station.
 - Maintenance of facilities at rest area.
- **Cheepie**
 - Preventative maintenance checks on all plumbing related assets
- **Jump up Rest Areas**
 - Preventative maintenance checks on all plumbing related assets

Town Services

In addition to routine maintenance activities including watering, mowing, whipper-snipping, cleaning of public amenities, and ongoing waste management operations, the crew supported the following activities.

- **Town Hall for Motherland event (150 people)**
- **Cricket match and South-West Rugby League in John Waugh Park**
- **Council event in Bulloo Park**
- **Delivery for wedding at the Lake**
- **Motorcycling event at Quilpie Golf Club**
- **Comedy festival at Town Hall**
- **Supper room set up for livestream funeral**
- **Native Aboriginal Corp in Eromanga (skip bins , tables and chairs delivery/collection)**

CONSULTATION (Internal/External)

Not applicable.

LEGAL IMPLICATIONS

Nil.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council budget.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy and Risk Framework.



**MONTHLY PROJECT REPORT
SEPTEMBER 2025**

**QUILPIE SHIRE COUNCIL
DRFA – FLOOD RESTORATION PROJECTS**

September 2022 Event-Completed

June 2023 Event - Completed

March 2025 event-Emergent Works Completed

March 2025-REPA Construction phase started



QSC – DFRA MONTHLY PROJECT REPORT

September 2025

AMENDMENT, DISTRIBUTION and APPROVAL

| ISSUE | AUTHOR | REVIEWER | APPROVED FOR ISSUE | | |
|-------|---------------|------------|--------------------|-----------|---------|
| | | | NAME | SIGNATURE | DATE |
| 1 | Cameron Mocke | David Bell | Cameron Mocke | | 7/10/25 |
| | | | | | |
| | | | | | |

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QSC – DFRA MONTHLY PROJECT REPORT

September 2025

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QSC – DFRA MONTHLY PROJECT REPORT

September 2025

CONTRACT SUMMARY

| | |
|---|-----------------------------|
| Contract Number | RFQL13 24-25 |
| Principal Representative's Delegate | PROTERRA GROUP |
| Project Manager | Cameron Mocke/Peter Polizzi |
| Target Date for Practical Completion of March 2025 event works | 30 June 2027 |
| Target Date for Practical Completion of 23/24 event works | 30 June 2026 |

FINANCIAL STATEMENT

| Description | Status | Percentage Completed |
|---|-----------|----------------------|
| 2022-September event works Submissions | | |
| QSC.0042.2223C, | Approved | 100% |
| QSC.0043.2223C, QSC.0047.2223C. | Approved | 100% |
| QSC.0046/QSC.0048/QSC.0049.2223C. | Approved | 100% |
| 2023-June event works Submissions | | |
| QSC.0051.2223C, | Approved | 100% |
| QSC.0052.2223C, | Approved | 100% |
| QSC.0053.2223C. | Approved | 100% |
| 2024-January event works Submissions | | |
| QSC.0056.2324X, | Approved | 100% |
| QSC.0057.2324X/58/59&60, Submission rolled over due to extensive damage caused during March 2025 event. | Approved | 100% |
| QSC.0061.2324X. | Approved | 100% |
| 2024-November event works Submissions | | |
| QSC.0062.2425 Emergent Works-, | Completed | 100% |
| 2025-March event works Submissions | | |
| Emergent Works- Wait for Ambathalla crossing | Completed | 100% |
| QSC. 71;72;73;74;75;76;77;78;79;80; and QSC.0081.2425 | Approved | 2% |
| QSC.82,83,84,85,86,87,88.2425, | Approved | 1% |
| Approximately 3 more to be lodged | | |



QSC – DFRA MONTHLY PROJECT REPORT

September 2025

| Event date | Percent Complete | Estimated Final Cost |
|-------------------|------------------|----------------------|
| 26-February-2020 | 100% | \$16,720,732.34 |
| 31-March-2021 | 100% | \$11,782,366.74 |
| 04-February-2022 | 100% | \$9,364,425.29 |
| 15-September-2022 | 100% | \$11,438,714.84 |
| 16-June 2023 | 100% | \$4,978,674.05 |
| 4 January 2024 | 74% | \$12,852,077.00 |
| March 2025 | 2% | \$74,230,039.32 |

**QSC – DFRA MONTHLY PROJECT REPORT****September 2025****FINANCIAL DISCUSSION**

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC.

For the November 2024 event, several roads were rolled over and reassessed, with the work being completed under current contracts. This was as agreed with QRA. Costs to date on those submissions are being claimed in full from QRA.

VARIATIONS / SCOPE CHANGES

Changes of scope have been conducted on 3 contracts that have been issued prior to the March 2025 event. All three contracts have reached Practical Completion.

Screening contract awarded previously have been changed to suit new submissions.

PROGRAM

Following the March 2025 weather event, Proterra Group has progressed well with assessments across the network. The Ambathalla Road area remains inaccessible due to ongoing flooding.

Construction has started on several roads reconstructing damaged sections. Proterra Group office staff are preparing further documentation for lodging as roads become available for final assessments.

This data will inform the development of funding submissions to be lodged with the Queensland Reconstruction Authority (QRA) for approval, where submission building is estimated at 99% complete.

PROCUREMENT**6.1 UPCOMING TENDERS**

- RFQL01 25-26 which covers REPA on Old Charleville Rd has been tendered out.
- RFQL02 25-26 which covers REPA on Kyabra Rd has been tendered.
- RFQL03 25-26 which covers REPA on most sealed roads has been tendered.
- RFQL05 25-26 which covers REPA on Patricia Park Rd has been tendered out.
- RFQL06 25-26 which covers preparation of material on Tobermory Rd area is being prepared.



QSC – DFRA MONTHLY PROJECT REPORT

September 2025

6.2 TENDERS/QUOTES AWARDED- June 2023 through to March 2025 event Works

| Tender | Contractor | Value | GST | Total | Status |
|---|--------------------------------|----------------|--------------|----------------|--------------------------------|
| RFQL 05 24-25 Flood Damage 2024 -Big Creek Rd Pkg ** | Travers | \$1,791,204.95 | \$498,878.76 | \$2,303,939.71 | Completed |
| RFQL 06 24-25 Flood Damage 2024 - Screening Pkg | APV Contracting | \$394,457.70 | \$39,445.77 | \$433,903.47 | Completed |
| RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Rd Pkg ** | APV Contracting | \$882,432.36 | \$88,243.24 | \$970,675.60 | Completed |
| RFQL 10 24-25 Flood Damage 2024 Humeburn Rd Pkg | APV Contracting | \$1,308,553.28 | \$130,855.33 | \$1,439,408.61 | Completed |
| RFQL01 25-26 Flood Damage Adavale Black Road Pkg | Travers | \$4,210,119.66 | \$463,113.16 | \$4,631,131.63 | Commenced |
| RFQL04 25-26 Flood damage-Screening tender | Tolbra Earthmoving and haulage | \$500,392.72 | \$55,039.27 | \$550,431.99 | Commenced on 18 August 2025. |
| RFQL05 25-26 Flood Damage Patricia Park Rd Pkg | APV Contracting | \$688,129.00 | \$68,812.90 | \$756,941.90 | Commenced on 16 September 2025 |

Note: ** denotes variations approved at 15 July Council Meeting

6.3 GRAVEL SCREENING

RFQL04 was awarded to Tolbra Earthmoving and haulage, with the scope being the preparation of material for works around Old Charleville Road and Canaway Downs Road, contract is still running.

6.4 WATER ISSUES

Programme in place to sign post water sources that have agreements with local landowners and QSC.



QSC – DFRA MONTHLY PROJECT REPORT

September 2025

6.5 QRA

QRA staff have visited Quilpie several times since the March 2025 event, and will help with fast tracking assessments and future financing of damage caused during March 2025 event.



QSC – DFRA MONTHLY PROJECT REPORT

September 2025

PHOTOS

Hauling of prepared material for Patricia Park Road, APV Contracting.





QSC – DFRA MONTHLY PROJECT REPORT

September 2025



Photo above shows constant addition of water during the construction phase.



Photo above shows water source opened up to allow for further major construction works in the area.



QSC – DFRA MONTHLY PROJECT REPORT

September 2025

APPENDIX A – MAP.



10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 LIBRARY SERVICES STATUS REPORT

IX: 267783

Author: Annie-Jo Vogler, Librarian

Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

Key Outcome: 1. Great Place to Live

Key Initiative: 1.3 Lifelong learning spaces

1.5 Supported and engaged youth

1.6 Celebration of the arts, culture, and local and natural history

1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

This report provides an overview of Quilpie Library's services, programs, and performance for the first quarter of the 2025-2026 financial year (July to September). The quarter saw a **14% increase in visitation** and the successful delivery of core programs and community partnerships. The library has also secured participation in two significant national initiatives—the LitUp program and the Community Cohesion Programs—which will deliver enhanced author visits and community-building activities in 2026.

ACTION ITEMS

Nil

OPERATIONAL REPORT

1. Performance Overview

Library visitation increased by 14% this quarter compared with the same period last year. We recorded 1,453 visitors in Q1 2025, up from 1,272 visitors in Q1 2024.

Year-to-date attendance totals 3,770 visitors.

A total of 480 items were loaned during the quarter.

2. Program Delivery

We delivered the following key programs this quarter.

Table 1 Program Delivery

| Program | Total Sessions | Average Attendees |
|------------------|----------------|-------------------|
| First 5 Forever | 10 | 19 |
| BeConnected | 2 | 3 |
| School Holidays* | 9 | 7 |
| Book Club | 3 | 6 |

* School Holiday Activities 30th June to 11th July

3. Community partnerships and special events

Partnership with Mulga Mates Early Learning Centre

Our First 5 Forever partnership with Mulga Mates Early Learning Centre continued in Term 3.

- Librarian Annie-Jo Vogler facilitated three sessions at the centre.
- The kindergarten class visited the library twice for story time and craft activities.
- These visits allowed the students to explore the library space with their teacher and parent volunteers.

Special Events

- **Storytime with Humphrey B. Bear (23 August):** This event, organised by the Community Services Team, was attended by approximately 20 people. It included an interactive story-time session and songs. Attendees could take photos with Humphrey B. Bear.
- **Services Australia Visit (26 August):** The Services Australia Team assisted 13 community members with inquiries.
- **Women's Health Week Morning Tea (3 September):** We collaborated with Health Promotions Officer Michelle Donohue and the Community Services team to host this event. Information on women's health and wellbeing was provided. Library staff created a display of related books.

4. Staff development

State Library of Queensland Visit (28 August)

Staff from the Public Libraries team at the State Library of Queensland visited Quilpie Library. They met with the Director of Corporate and Community Services, the Librarian, and the Library Assistant. The visit included:

- Updates on future funding and service level agreements.
- A tour of the library, during which they commented on how well-designed it is as a community space.

Training Attendance

Library staff attended the following training sessions facilitated by the State Library of Queensland:

- 16 July: Borrowbox Refresh Training
- 30 July: Library and Information Week Webinar - 'To Read or Not to Read'
- 13 August: Rural & Small Libraries Teams Catchup
- 20 August: Developing Library Programs for Adults
- 17 September: Supporting Library Staff Wellbeing

5. Successful funding applications

LitUp Program

Quilpie Library has been selected as one of 27 organisations across Queensland and New South Wales to participate in Australia Reads' LitUp program. LitUp is a new live literature initiative that will fund author or illustrator visits to communities in 2026.

- We are currently developing ideas, timeframes and budgets.
- We have invited input from Quilpie State College, St Finbarr's School and Eromanga State School, as the program focuses on primary school-aged readers.
- Further information: <https://australiareads.org.au/litup/>

Community Cohesion Programs in Libraries

Quilpie Library was successful in its expression of interest for the Australia-wide Community Cohesion Programs in Libraries initiative. This program is coordinated by the Australian Library and Information Association in partnership with the federal Office of Social Cohesion.

- Participating libraries will host programs that build, grow and protect community cohesion.
- Programs must take place before April 2026.
- We are currently in the planning stage.
- More information: <https://alia.org.au/Web/Web/Partnerships/Community-Cohesion.aspx>

CONSULTATION (Internal/External)

Consultation has occurred with the State Library of Queensland, the Director of Corporate and Community Services, Quilpie Shire Council staff, and the Quilpie Shire community.

LEGAL IMPLICATIONS

Nil

FINANCIAL AND REVENUE IMPLICATIONS

All activities reported are in accordance with the Quilpie Shire Council 2024-2025 Operational Budget.

RISK MANAGEMENT IMPLICATIONS

Low

10.2.2 PEST AND LIVESTOCK MANAGEMENT REPORT

IX: 267962
Author: Damien McNair, Pest & Livestock Management Coordinator
Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator’s portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Table 1 Wild Dog Scalps Presented to Council 01-07-2025 to 30-09-2025

| Property | No of Scalps | | | Amount of Payment |
|--------------|--------------|--------|------|-------------------|
| | Male | Female | Pups | |
| Plevna Downs | 3 | 3 | - | 300.00 |

Table 2 Wild Dog Scalps – Comparative Data Table

| | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |
|---------------|-----------|-----------|------------|-----------|-----------|-----------|
| Male | 51 | 42 | 82 | 12 | 27 | 3 |
| Female | 44 | 17 | 39 | 7 | 16 | 3 |
| Pups | 4 | 8 | 8 | - | 20 | 0 |
| Total | 99 | 67 | 129 | 19 | 63 | 6 |

Table 3 Commons and Reserves

| Reserve | Condition | Notes |
|-----------------|-----------|--------------------------|
| Quilpie Common | Good | |
| Eromanga Common | Good | |
| Adavale Common | Good | |
| Warrabin Lane | Good | |
| Dillon’s Well | Good | Agisted stock on reserve |

Wild Dog Control Program

Table 4 Submitted FeralScan Control Records

| Month | Number of Control Records Submitted to FeralScan |
|----------------|--|
| Prior entries | 7 |
| December 2024 | 2 |
| January 2025 | 12 |
| February 2025 | 48 |
| March 2025 | 3 |
| April 2025 | 2 |
| May 2025 | 3 |
| June 2025 | 8 |
| July 2025 | 7 |
| August 2025 | 0 |
| September 2025 | 9 |
| Total | 101 |

Table 5 Hotspot Baiting and Trapping

| Hotspot Baiting | Trapping |
|-----------------|----------|
| Nerrigundah | Nil |
| North Comongin | |

Pest Weed Management

The following areas with identified pest weeds have been treated and monitoring will continue, particularly as the weather starts to warm.

- Wellclose (Parthenium)
- Mother of Millions (Armoobilla)
- Coral Cactus (Golf Club to River)
- Mexican Poppy (scattered – railway, The Lake, Whynot)

Local Laws

Table 6 Local Laws

| Local Law | Action / Notes |
|------------------------------|--------------------------------------|
| LL2 (Animal Management) 2021 | Goats removed from Eromanga township |
| | Barking dog complaint resolved |

Quilpie Stock Routes Bore Audit

The Pest and Livestock Management Coordinator audited four (4) bores on stock routes within the Shire during September and submitted the results to Stock Route Management team:

- W0198 Kyabra
- W2464 Dillon's Well
- W2184 Eromanga
- W1763 Tarbot

Fencing

- Completed flood repairs to the Eromanga Town Common Fence.
- Filled in washouts along the fence line.



Figure 1 Eromanga Town Common Fence

General Update

Common Management:

- The Quilpie Common Muster has been postponed.
- The Quilpie Common User Group Meeting is scheduled for 29 October 2025.
- The Eromanga Common was mustered in September after cattle from a neighbouring property entered due to flood-damaged fencing.
- Two Common permit applications were received from Adavale residents.

Pest Management:

- Continuing to monitor for signs of locust activity following recent flooding.
- The Baiting Program 2025/26 No. 1 (Partially Subsidised Bait) is scheduled for 8 October – 28 November 2025. A public notice has been issued.

CONSULTATION (Internal/External)

Consultation for this program has involved:

- **Internal:** Director Corporate and Community Services, Deputy Director Infrastructure Services, and relevant Council staff.

- **External:** Landholders and community members who are animal owners.

LEGAL IMPLICATIONS

The program has no identified legal implications.

FINANCIAL AND REVENUE IMPLICATIONS

The program is funded within the approved Quilpie Shire Council 2025-26 Operational Budget. It has no additional financial impact.

RISK MANAGEMENT IMPLICATIONS

The program is managed in accordance with the Quilpie Shire Council Risk Management Policy and Framework. All associated risks are being managed within this framework.

10.2.3 CORPORATE AND COMMUNITY SERVICES STATUS REPORT

IX: 268205
Author: Lisa Hamlyn, Director Corporate and Community Services
Authorisers: Justin Hancock, Chief Executive Officer
 Lisa Hamlyn, Director Corporate and Community Services
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report outlines key activities and outcomes within the Corporate and Community Services portfolio for September and October 2025. Notable highlights include strong community engagement across Health and Wellbeing programs, as well as the identification of several key service gaps within the community, with investigations underway to address them. Council's continued collaboration with key stakeholders reflects its commitment to disaster recovery and resilience planning, particularly through progress on the Exclusion Fence Restitution Program and support for communities facing ongoing challenges such as limited access to trades and essential services during rebuild efforts.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Health and Wellbeing Programs

Community participation in health promotion programs continues to be strong. The most attended activities in September were the After School Craft and Youth Group programs.

Women's Health Week Morning Tea also drew high attendance engaging 20 community members, reflecting the community's continued interest in social connection, health and wellbeing.

Table 1 Western Queensland Primary Health Network / QSC Health Promotions and Wellbeing Program Participation - August 2025

| Programs | Participation |
|---|---------------|
| After School Craft Activities | 39 |
| Youth Group | 28 |
| Catch Up Cuppa | 5 |
| Wheelie Wiggle Walk | 11 |
| Footcare | 14 |
| Balance Exercises / Tai Chi | 4 |
| Craft & Chat Sessions | 18 |
| Sausage Sizzle / National Ice Cream Day | 14 |

| Programs | Participation |
|---------------------------------|---------------|
| Healthy Minds RU OK Day | 20 |
| Women's Health Week Morning Tea | 20 |
| Men's Group | 8 |
| Doctors Welcome Pack | 2 |

Quilpie Primary Care Collective Program

Summary of activities for September / October:

- Access to Early Intervention for Children with Developmental / Cognitive Differences
- Australian Early Development Census (AEDC) Workshop
- Patient Travel Support Subsidy (PTSS) Education Sessions (with CWAATSICH)
- Quilpie Health Expo (Planning Stage)
- Quilpie Shire Council Wellness Week (support)
- Quilpie Shire Community Health Survey 2025
- Cook & Connect (with Healthy Communities, TRACC & Lifeline)
- Walking Group (with TRACC)
- Psychologist Outreach (EOI)
- Health Provider / Visiting Services Updates
- Vital Health (sleep studies)
- Audiologist (provider for Quilpie)
- Dental Provider (dental services for Quilpie)

Community Assistance Grants – Minor

Table 2 Community Assistance Grants (Minor)

| Date | Organisation | Approved Request | Value |
|----------------|--------------------------------------|--|----------|
| September 2025 | St Finbarr's School Fete | Hire of generator 40 tables 90 chairs 8 bay bain marie 14 wheelie bins | \$211.00 |
| September 2025 | Adavale Community Christmas Event | 1 portable toilet | \$176 |
| October 2025 | 2025 Bulloo Bush Ball | Hall Hire Bus Hire Table Linen Decorations | \$292.00 |
| October 2025 | Eromanga Rodeo | 12m ² skip bin (delivered) | \$689 |

| Date | Organisation | Approved Request | Value |
|--------------|--|------------------|---------|
| October 2025 | Mulga Mates ELC – Visit Gyrica Gardens | Bus Hire | \$44.00 |

Disaster Management / Community Recovery

Key Community Recovery engagement activities during September / October:

- QRA Liaison Officer – Local Resilience Action Plan
- QRA – Adavale Reconstruction Monitoring
- QRA – Get Ready Qld Week – “Big Map” Workshop
- Exclusion Fence Restitution Program -various meetings with Yellow Co, RAPAD & DPI
- Interviews – Exclusion Fence Restitution Program / Field Officers
- Adavale residents – various discussions regarding issues attracting trades people to undertake rebuild works
- Adavale residents – Adavale Options Discussion Paper
- Community Recovery – Meeting CRRO / CRRSO Funding Programs
- Acting Police Inspector – Discussion, defibrillator Adavale
- Gary Binding – Assistance to Adavale Community

Community Engagement

Public Notices:

- Quilpie Swimming Pool – Delayed Opening
- Wild Dog Baiting Program
- Quilpie Swimming Pool – Update
- Quilpie Common User Group Meeting
- Quilpie & Eromanga Swimming Pools – Season Opening Dates

Social Media:

- Opera Qld – All Together now
- Women’s Health Week
- Qld Reconstruction Monitoring Visit – Adavale
- Sunshine Coast Comedy Festival – Western Touring Circuit Performance
- Quilpie Library School Holiday Activities
- Quilpie Medical Practice – Doctor’s Schedule
- Motherland, Quilpie
- R U OK? Day
- EOI – Community Representatives, Alliance for Healthy Ageing
- Quilpie Library – Printmaking Workshop
- QRIDA - \$5m Disaster Assistance Loans
- Get Ready Qld Week – Big Map Workshop
- Wriggle & Rhyme – Bubble Day

- Exclusion Fence Restitution Program Update
- Get Online Week – Digital Skills Workshop
- 2025 Mental Health Week
- Quilpie Library – Adavale Outreach Visit
- Visit Quilpie Shire – Your Outback Adventure (various)
- Seniors Month
- Early Support for Children in the Quilpie Shire
- EOI – Community Walking Group
- Funny Mummies – Western Touring Circuit Performance
- EOI – Christmas in the Gallery

Western Queensland Primary Health Network

Preliminary advice has been received that the Western Queensland Primary Health Network will not be funding Healthy Ageing Programs after 30 June 2026. It is anticipated that following the introduction of the Aged Care Act in November there may be other funding opportunities that can be explored to fund this program.

Citizenship Ceremony

A Citizenship Ceremony has been scheduled to take place during the Ordinary Council Meeting being held 19 November 2025.

Table 3 Meetings and Events – September

| Date | Type | Title | Location |
|-----------------|-----------|--|-------------|
| 2 September | Meeting | Quilpie Shire Council Briefing Session | Boardroom |
| 3 September | Event | Women's Health Week Morning Tea | Quilpie |
| 3 September | Meeting | Kick Off Meeting – EFRP / Yellow Co | TEAMS |
| 3 September | Event | Opera Queensland – Eromanga Natural History Museum | ENHM |
| 4 September | Meeting | Reporting DPI – EFRP | TEAMS |
| 8 September | Meeting | SW Primary Care Collective Program Catch Up | Office |
| 8 September | Interview | ERRP Project / Field Officers | TEAMS |
| 9 September | Meeting | QRA – Adavale Reconstruction Monitoring | Adavale |
| 10 September | Meeting | EFRP – Producer Profiles (DPI) | TEAMS |
| 12 September | Meeting | EFRG – Taskforce (DPI) | TEAMS |
| 12/13 September | Event | Quilpie Show & Rodeo | Bulloo Park |
| 15 September | Meeting | EFRG – PLG Catch Up (Yellow Co) | TEAMS |
| 16 September | Meeting | Ordinary Council Meeting | Boardroom |
| 16 September | Meeting | Barcoo Shire Council – Collaborative Opportunities | TEAMS |
| 18 September | Meeting | Eromanga Resident – Power connection issues | Office |
| 19 September | Meeting | EFRP – Project Control Group | TEAMS |
| 19 September | Meeting | Quilpie Military History | Office |
| 22 September | Meeting | PLG Catch Up (Yellow Co) | TEAMS |

| Date | Type | Title | Location |
|---|---------|---|-------------------|
| 22 September | Meeting | HR | Boardroom |
| 23 September | Meeting | EFRG – (Yellow Co) | TEAMS |
| 24 September | Meeting | Tourism & Events Queensland | Boardroom |
| 24 September | Meeting | Adavale Veterans Retreat | Boardroom |
| 24 September | Event | SW Rugby League Clinic – Cunnamulla Deadly Choices | JW Park |
| 25 September | Meeting | North to East – Australia Pipeline Project (update) | Boardroom |
| 27&28 September | Event | Quilpie Motorbike Gymkhana & Enduro | Quilpie Golf Club |
| 29 September | Event | Sunshine Coast Comedy Festival | Quilpie Hall |
| 29 September | Meeting | PLG Catch Up (Yellow Co) | TEAMS |
| <i>Table 2 Upcoming Meetings and Events - October</i> | | | |
| 1 October | Meeting | Town Services | Bulloo Park |
| 1 October | Meeting | Qld Government -Bird Flu Update for Local Government | TEAMS |
| 2 October | Meeting | WQPHN Consumer Advisory Committee | TEAMS |
| 2 October | Meeting | EFRP – Producer Profiles (DPI) | TEAMS |
| 2 October | Meeting | Community Recovery – CRRO/CRRSO Positions | TEAMS |
| 2 October | Meeting | Shop Local Christmas Campaign | Office |
| 3 October | Meeting | EFRP – Project Control Group | TEAMS |
| 3 October | Meeting | Quilpie LRAP / QRA | TEAMS |
| 7 October | Meeting | Councillor Briefing Session | Boardroom |
| 8 October | Meeting | D/Director Community / Business Development Candidate 1 | Boardroom |
| 9 October | Meeting | D/Director Community / Business Development Candidate 2 | Boardroom |
| 10 October | Event | Get Ready Qld – Big Map Workshop | Bulloo Park |
| 11 October | Event | Motherland Forum | Quilpie Hall |
| 13 October | Meeting | PLG Catch Up (Yellow Co) | TEAMS |
| 13 October | Meeting | ELT | Boardroom |
| 14 October | Meeting | Adavale – Adavale Options Discussion Paper | Adavale |
| 14 October | Meeting | Community Recovery – SAG | Training Room |
| 14 October | Meeting | RADF Committee | Boardroom |
| 15 October | Meeting | Special Council Meeting | Boardroom |
| 15 October | Meeting | LRAP Internal Planning | TEAMS |
| 15 October | Meeting | First 5 Forever – A Decade of Impact | TEAMS |
| 15 October | Webinar | 2025-2026 Higher Risk Weather Season (BOM) | TEAMS |
| 17 October | Meeting | EFRP – Project Control Group | TEAMS |

| Date | Type | Title | Location |
|------------|---------|--|-----------|
| 17 October | Meeting | Dept LG – Client Services | Boardroom |
| 20 October | Meeting | D/Director Community & Business Panel Discussion | TEAMS |
| 21 October | Meeting | DTMR / Council / Thylungra – Grid Removal | Boardroom |
| 22 October | Meeting | Healthy Ageing – Community of Practice (WQPHN) | TEAMS |
| 23 October | Meeting | Charleville Area Fire Group Meeting | TEAMS |

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Council Staff

Community

Program Stakeholders

Local, State and Commonwealth Governments

LEGAL IMPLICATIONS

No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

Programs operate in accordance with Council's Budget 2025-2026.

RISK MANAGEMENT IMPLICATIONS

Programs operate in accordance with Council's Risk Management Policy and Framework.

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 RATES STATUS REPORT - OCTOBER 2025

IX: 267818
Author: Alisha Moody, Rates Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report is to provide Council with an update on overdue rates and charges prior to Levy 2 rates issue.

ACTION ITEMS

For information only.

OPERATIONAL UPDATE

The outstanding rates and charges balance on 3 October 2025 was \$ 9,876,373.65.

Council issued Levy 1 for 2025/26 on 19 August 2025, with a due date of 18 September 2025.

The largest proportion of the overdue rates and charges relate to five petroleum leases totalling \$8,811,960.09. Council has budgeted for a provision for the expected credit loss in relation to these overdue rates and charges. The next largest category of overdue rates is Category 11 – Rural – Grazing & AG < 100 ha.

First overdue reminders for outstanding rates and charges were issued 9 October 2025, the outstanding rates and charges balance on 20 October 2025 was \$ 9,787,933.78

Prepaid rates total \$ 35,114.15 (as of 20 October 2025).

Table 1 Outstanding Rates on 3 October 2025 – Value by year

| Time | Amount | # Ass. |
|---------------------------|------------------------|---------------|
| Levy 1 | \$ 1,337,501.90 | 148 |
| Supplementary Levy | \$ 12,051.97 | 4 |
| 1 - 2 Years | \$ 2,255,327.41 | 73 |
| 2 - 3 Years | \$ 1,795,647.74 | 38 |
| 3 - 4 Years | \$ 2,933,803.46 | 26 |
| 4 - 5 Years | \$ 153,906.13 | 13 |
| 5+ Years | \$ 29,595.83 | 9 |
| Interest | \$ 1,347,278.87 | |
| Total | \$ 9,876,373.65 | |

Table 2 Outstanding Rates and Charges by Rating Category and Years

| Category | Levy 1 | Supp Levy | 1 Year | 2 Years | 3+ Years | Interest | Total |
|--------------------------------------|---------------------|------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Cat 1 - Town Quilpie - Res <1ha | \$ 45,343 | \$ 366 | \$ 31,168 | \$ 18,572 | \$ 57,854 | \$ 36,126 | \$189,428 |
| Cat 2 - Town of Quilpie - Res 1-10ha | \$ 799 | \$ - | \$ 1,641 | \$ 235 | \$ 2,773 | \$ 2,084 | \$ 7,533 |
| Cat 3 - Town of Quilpie Commercial | \$ 16,722 | \$ 10,900 | \$ 4,396 | \$ 3,968 | \$ 473 | \$ 4,564 | \$ 41,023 |
| Cat 4 - Town of Quilpie Industrial | \$ 4,929 | \$ - | \$ - | \$ - | \$ - | \$ 40 | \$ 4,969 |
| Cat 5 - Township of Eromanga | \$ 11,540 | \$ - | \$ 7,270 | \$ 1,258 | \$ 1,064 | \$ 1,363 | \$ 22,495 |
| Cat 6 - Other Rural Towns | \$ 12,573 | \$ - | \$ 40,274 | \$ 4,895 | \$ 8,283 | \$ 7,787 | \$ 73,812 |
| Cat 7 - Opal Mines | \$ 5,644 | \$ - | \$ 3,063 | \$ 1,466 | \$ 1,658 | \$ 1,042 | \$ 12,874 |
| Cat 8 - Other | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Cat 9 - Rural - Pumps and Bore Sites | \$ 203 | \$ - | \$ - | \$ - | \$ - | \$ 1 | \$ 204 |
| Cat 10 - Rural and Res Land 10-100ha | \$ 2,113 | \$ - | \$ 623 | \$ 472 | \$ 16 | \$ 156 | \$ 3,379 |
| Cat 11 - Rural - Grazing & Ag <100ha | \$ 98,206 | \$ 11,686 | \$ 107,092 | \$ 55,690 | \$ 27,226 | \$ 46,352 | \$ 346,252 |
| Cat 12 - Rural - Carbon Credits | \$ 2,150 | \$ - | \$ - | \$ - | \$ - | \$ 85 | \$ 2,234 |
| Cat 13 - Transformer | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Cat 14 - Mining and Oil Prod | \$ 1,137,280 | \$ - | \$ 2,053,296 | \$ 1,708,663 | \$ 3,025,250 | \$ 1,247,680 | \$ 9,172,169 |
| Cat 15 - Oil Distillation/Refining | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTAL | \$ 1,337,502 | \$ 22,952 | \$ 2,248,823 | \$ 1,795,220 | \$ 3,124,597 | \$ 1,347,279 | \$ 9,876,374 |

CONSULTATION (Internal/External)

Manager Finance and Administration

LEGAL IMPLICATIONS

Part 12 of the *Local Government Regulation 2012* outlines Council's options for overdue rates and charges. Debt recovery action will be separate report/s to Council.

FINANCIAL AND REVENUE IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

This report is for information purposes only.

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 268204
Author: Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report updates Council on key activities within the Chief Executive Officer’s portfolio, including the approved Ministerial Exemption for a staff housing sale, community distribution of the Adavale Options Discussion Paper, and the submission of a variation request for the Growing Regions Program.

ACTION ITEMS

- **Ministerial Exemption:** The request for a Ministerial Exemption to sell a house to a staff member, resolved in the August Council Meeting, has been approved. The contract is now being drafted.
- **Adavale Options Discussion Paper:** We have uploaded the paper to Council’s website and distributed physical copies to the Adavale community during a visit on Tuesday 14 October.
- **Growing Regions Program:** We have submitted a letter requesting a major variation to Round 2 of the program to the State Government, which has been forwarded to the Federal Government.

OPERATIONAL UPDATE

Monthly Meetings

Table 1 Monthly Meetings

| Date | Event | Location |
|-----------------|---|-------------|
| 2 September | Councillor Briefing Session | Quilpie |
| 4 September | SWQROC EDAC Meeting | Online |
| 9-11 September | LGMA Annual Conference | Brisbane |
| 10 September | SWQROC & Minister Watt Office Meeting | Online |
| 10 September | Depreciation Taskforce Meeting | Brisbane |
| 11-12 September | Insurance in Rural and Regional Queensland Roundtable | Charleville |
| 12 September | Exclusion Fencing Taskforce | Online |
| 16 September | Ordinary Council Meeting | Quilpie |
| 17 September | SES 50 Year Celebration | Quilpie |

| Date | Event | Location |
|--------------|---|----------|
| 24 September | TEQ Introduction Meeting | Quilpie |
| 26 September | Exclusion Fencing Taskforce | Online |
| 26 September | Boonthamurra Native Title Aboriginal Corporation Invitation to the 10 Year Determination Anniversary Celebrations | Eromanga |
| 29 September | SWQ RRTG and WSA Meeting | Online |
| 30 September | SWQROC Meeting | Online |
| 30 September | Child Safe Organisations Act: Introduction for Councils | Online |

Key Operational Outcomes

- **Grant Success:** Council was successful in two grant applications under the Regional Airport Upgrade Program and the Local Battery Collection Program.
- **Successful Audit:** Council has completed another successful audit. We thank the entire Quilpie Shire Council team for their work in delivering another exceptional year.

Upcoming Meetings

Table 2 Upcoming Meetings

| Date | Event | Location |
|---------------|--|-------------|
| 2 October | SWQROC Regional Transition Strategy | Online |
| 7 October | QSC Audit Committee Meeting | Quilpie |
| 7 October | Councillor Briefing Session | Quilpie |
| 9 October | Visit from Minister for Transport and Main Roads Brent Mickelberg MP | Quilpie |
| 13 October | Santos Meeting | Quilpie |
| 14 October | Adavale Meeting – Discussion Paper Distribution | Adavale |
| 15 October | Special Meeting | Quilpie |
| 15 October | LRAP Planning | Quilpie |
| 17 October | DLGWV Client Brief Meeting | Quilpie |
| 20 October | SWQROC AGM | Gold Coast |
| 20-22 October | LGAQ Annual Conference | Gold Coast |
| 28 October | Ordinary Council Meeting | Quilpie |
| 30 October | LDMG Meeting | Quilpie |
| 5 November | DDMG Meeting | Charleville |

| Date | Event | Location |
|----------------|---|-------------|
| 7 November | DPI regional workshop - emergency fodder | Online |
| 7 November | SWQROC Mayors & CEOs Meeting re Weather Radar | Online |
| 10/11 November | SWQROC Meeting | Cunnamulla |
| 14 November | Councillor Briefing Session | Quilpie |
| 18 November | Ordinary Council Meeting | Quilpie |
| 24 November | Charleville DDMG Meeting | Charleville |
| 27 November | LGMA CEO Forum & Board Meeting | Brisbane |
| 1 December | SWQROC Meeting | Zoom |
| 2 December | Councillor Briefing Session | Quilpie |
| 4 December | DDSW EDO Forum | Online |
| 16 December | Ordinary Council Meeting | Quilpie |

The 2026 meeting schedule will be considered in the October 2025 ordinary meeting.

OPERATIONAL UPDATES

Nil.

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

Nil.

FINANCIAL AND REVENUE IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

Low Risk – within standard operations.

11 INFRASTRUCTURE SERVICES

11.1 RFQL 17 25-26 FLOOD DAMAGE QUILPIE SCREENING -PART 1

IX: 267269

Author: Kasey-Lee Davie, Procurement Officer

Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 17 25-26 Flood Damage Quilpie Screening – Part 1 for the material preparation for various maintenance on the shire road network

RECOMMENDATION

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 17 25-26 Flood Damage Quilpie Screening – Part 1 to Tolbra Earthmovers & Haulage Pty Ltd for an amount of \$1,752,341.02 including GST (\$1,593,037.29 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

BACKGROUND

Council is undertaking restoration of the sealed and unsealed road networks throughout the shire that sustained damage following the activated event named-Western Queensland Surface Trough and Associated Rainfall and flooding 21 March-19 May 2025. Once this material has been screened, and the infrastructure has been reconstructed, the road users will have safe travel across this section of the network. Additional packages will be prepared for material in other areas.

REPORT

Work Scope

The works involve material preparation in multiple locations, prepped and stockpiled for the maintenance and reconstruction of damaged roads in the area. Locations included in this RFQ:

- Cheepie Access Rd
- Cheepie Adavale Rd
- Gilmore Rd
- Milo Rd
- Hell Hole Gorge Rd
- Gooyea Rd
- Balby Top Extension Rd
- Larkins Rd
- Rosella Rd
- Tebin Rd
- Trinidad Rd
- Keeroongooloo Rd
- Regleigh Rd
- Springfield Rd

Schedule Of Work

A Project Plan for RFQL 17 25-26 works has been developed and is scheduled.

Table 1 RFQL 17 25-26 Project Plan Works

| Mobilisation | Start of Works | Duration | Practical Completion |
|---|-----------------------|-----------------|---|
| 30/10/2025 (<i>subject to contract execution</i>) | 31/10/2025 | 100 days | Program of Works completion ~ February 2026 |

Procurement Process

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited three (3) prequalified suppliers from T02 24-25 Panel of Prequalified Suppliers of Road & Civil Construction.

Table 2 Procurement Process

| Description | Details |
|--------------------|--------------------------------|
| Advertising | Vendor Panel Portal |
| RFQ Open | Monday 22 September 2025 |
| RFQ Close | 2:00PM Thursday 2 October 2025 |

Table 3 Prequalified Suppliers and Responses Received

| Suppliers Invited | Responses |
|--------------------------|------------------|
|--------------------------|------------------|

| | | |
|--------------------------------------|----------------|-------------------|
| APV Contracting Pty Ltd | RFQ Opened | Response Received |
| SA Travers & SL Travers | RFQ Not Opened | No Response |
| Tolbra Earthmovers & Haulage Pty Ltd | RFQ Opened | Response Received |

At the close of the request process on 2 October 2025, Council received two (2) conforming submissions from APV Contracting Pty Ltd and Tolbra Earthmovers & Haulage Pty Ltd. The request was assessed in accordance with the evaluation criteria below.

Table 4 Assessment Evaluation Criteria

| Criteria | Weighting |
|---|-----------|
| Price | 40% |
| Experience (Proven Performance) | 30% |
| Quality/Environmental/Safety and Management processes | 30% |

Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty.

The final assessment and evaluation scores for the two responses have been collated, and a summary of the evaluation is provided in the table below.

Table 5 Final Assessment and Evaluation Scores

| Suppliers | | | APV Contracting PTY LTD | Tolbra Earthmovers & Haulage Pty Ltd |
|----------------------|---|-----|-------------------------|--------------------------------------|
| Price including GST | | | \$2,214,884.43 | \$1,752,341.02 |
| Price excluding GST | | | \$2,013,531.30 | \$1,593,037.29 |
| Evaluation Criteria | Price | 40% | 31.6 | 40 |
| | Experience (Proven Performance) | 30% | 27 | 27 |
| | Quality/Environmental/Safety and other management processes | 30% | 27 | 24 |
| Overall Score | | | 85.6 | 91 |

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing

OPTIONSOption 1 (Recommended)

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 17 25-26 Flood Damage Quilpie Screening – Part 1 to Tolbra Earthmovers & Haulage Pty Ltd for an amount of \$1,752,341.02 including GST (\$1,593,037.29 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 17 25-26 Flood Damage Quilpie Screening – Part 1 to APV Contracting Pty Ltd for an amount of \$2,214,884.43 including GST (\$2,013,531.30 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council:

1. Resolve not to award RFQL 17 25-26 Flood Damage Quilpie Screening – Part 1.

If Council's decision is inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Deputy Director Infrastructure Services

Technical Officer

Procurement Officer

Proterra Group

INTERESTED PARTIES

APV Contracting Pty Ltd

Tolbra Earthmovers & Haulage Pty Ltd

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
- (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
- (i) *\$200,000 exclusive of GST;*
 - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
- (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

Examples of decisions to which this section might apply—

- *the grant of a licence, permit or approval, however named, under an Act or local law*
 - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
 - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
- (3) *In this section—*
- advisor**, *of a local government, means a person—*
- (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
 - (b) *whose duties include giving a recommendation or advice.*

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

These works are fully funded by Queensland Reconstruction Authority, DRFA.

The below Screening contracts have been previously awarded from T02 24-25 Panel of Prequalified Suppliers of Road & Civil Construction.

Table 6 Previously Awarded Screening T02-24-25 Contracts

| RFT/RFQ# | Project Details | Contractor Awarded | Value (\$) excl. GST | No. of Conforming Submissions | Comments |
|------------------|---|-------------------------|----------------------|-------------------------------|-----------------|
| RFQL 06 24-25 | Screening of Material for 2024 Flood Damage | APV Contracting Pty Ltd | \$394,457.70 | 1 | Works completed |
| RFQL16 24-25 | Screening of Material- Pkg 1 | APV Contracting Pty Ltd | \$855,310.00 | 1 | Works completed |

| RFT/RFQ# | Project Details | Contractor Awarded | Value (\$) excl. GST | No. of Conforming Submissions | Comments |
|-----------------|---|--------------------------------------|----------------------|-------------------------------|-----------------|
| RFQL04 25-26 | Screening Material- Old Charleville Rd Area | Tolbra Earthmovers & Haulage Pty Ltd | \$550,392.72 | 2 | Works commenced |

ASSET MANAGEMENT IMPLICATIONS

Commitment to asset inspection and condition

Life cycle planning supporting improved infrastructure and road networks.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

| RISK CALCULATOR | | | | | |
|--|--|--|--|--|-------------------------------------|
| Likelihood | Consequence | | | | |
| | Insignificant No injury, no-low \$ cost | Minor First aid treatment, low-medium \$ cost | Moderate Medical treatment, medium-high \$ cost | Major Serious injuries, major \$ cost | Catastrophic Death, huge \$ cost |
| Almost Certain Expected to occur at most times | H | H | E | E | E |
| Likely Will probably occur at most times | M | H | H | E | E |
| Possible Might occur at some time | L | M | H | E | E |
| Unlikely Could occur at some time | L | L | M | H | E |
| Rare May occur in rare conditions | L | L | M | H | E |

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|--|---|-------------------|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>Refer to risk calculator provided below for measures</i> | | | | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Limited access to information, No record keeping | Records management procedure, allocated location for project | Approval delays, stakeholder objectives do not align, miss communication | Possible | Minor | Medium | Allocating a staff member who registers all relevant documentation to allocated folder , regular communication between stakeholders |
| No response to the request | Alternative options identified | Time delays | Possible | Minor | Medium | If no response received, reissue to wider field. |
| Lack of availability of suppliers | Alternative options identified | Time delays, increased risk if PQ can not be used | Unlikely | Minor | Medium | If no response received, reissue to wider field. |
| Conflict of interest | COI processes followed | Financial , legal, process review | Possible | Minor | Medium | Everybody involved must sign a COI form |
| Variations to work | Principle Representative to sign for all variations on Variation forms | Financial, however in Pre-start meetings held with contractors it is clearly stated in the minutes that no verbal variations, and that all variations will come | Possible | Minor | Medium | All variations signed of by QSC Principle Representative |

| | | | | | | |
|--|---|--|----------|----------------|----------------|--|
| | | from this office signed by PR | | | | |
| Not completing works on time | Contract clearly states deadlines | Contract expires after 90 days | Possible | Moderate | Moderate | Practical Completion dates are set out in contract. |
| Contractor terminating after award | QSC policy to only pay for work completed. | Time delay, however this is manageable with EOT. | Possible | Moderate | Moderate | Applications for EOT to funding bodies are successful. |
| Additional work added due to new damage caused by new events | Scope change allowed for by funding agency | No impacts except that road users must use damaged infrastructure longer. | Possible | Minor | Medium | Apply for EOT timeously |
| Unroadworthy vehicles | All vehicles are checked against QLD government road worthy sites before starting on site. | Vehicles are uninsured, plus damage caused by these vehicles would not be covered under their respective insurances. | Possible | Moderate | Moderate | Order vehicle to be removed from construction site immediately |
| Accidents | Legislation, WHS management plans-SWMS, safety briefings | Financial, legal, life threatening | Possible | Moderate/Major | Moderate/Major | Due to several layers of legislation, WHS plans and vigilance by all, risks are minimised |
| Approved processes not being followed | All work is checked against guidelines provided by funding agency, and signed off plus photographic evidence recorded | Non reimbursable from funding agency | Possible | Minor | Medium | Several lines of systematic checking by several levels of personnel ensure that work is recorded, signed for by both contractor as well as inspector, plus final comparison by Contract Administrator. |
| Material not to standard | These are existing pits, that have provided suitable material | Change pits | Unlikely | Minor | Medium | It is possible that suitable material runs out on a specific pit, QSC will then increase quantities at closest pit with no additional cost. |
| Cultural Heritage issues | All existing pits have been cleared by Cultural Heritage officers | If any Cultural Heritage items are found, work will be stopped immediately. | Possible | Moderate/Major | Moderate/Major | If work is stopped, additional machines will be brought in to complete works at nearest pit. |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act*

2019 are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
6. Freedom of thought, conscience, religion and belief;
7. Freedom of expression;
8. Peaceful assembly and freedom of association;
9. Taking part in public life;
10. Property rights;
11. Privacy and reputation;
12. Protection of families and children;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;
18. Rights in criminal proceedings;
19. Children in the criminal process;
20. Right not to be tried or punished more than once;
21. Retrospective criminal laws;
22. Right to education;
23. Right to health services.

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

11.2 RFQL14 25-26 FLOOD DAMAGE OLD CHARLEVILLE ROAD PKG

IX: 267347

Author: Kasey-Lee Davie, Procurement Officer

Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 14 25-26 Flood Damage Old Charleville Road Pkg.

RECOMMENDATION

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 14 25-26 Flood Damage Old Charleville Road Pkg to SA Travers & SL Travers for an amount of \$2,806,443.68 including GST (\$2,551,312.44 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Council is undertaking restoration works across the sealed and unsealed road networks throughout the Shire that sustained damage following the West Queensland Surface Trough and associated rainfall and flooding between 21 March and 19 May 2025. Completion of these REPA works will help ensure safer and more reliable travel across the network.

This request relates specifically to works on Old Charleville Road.

REPORT**Work Scope**

The works involve maintenance and reconstruction works for the flood damaged roads in the area. Locations included in this RFQ:

-
- Old Charleville Road

Schedule Of Work

A Project Plan for RFQL 14 25-26 works has been developed and is scheduled.

Table 1 RFQL 14 25-26 Project Plan Works

| Mobilisation | Start of Works | Duration | Practical Completion |
|---|----------------|----------|--|
| 15/01/2026 (TBC, subject to contract execution) | 16/01/2026 | 90 days | Program of Works completion ~ April 2026 |

Procurement Process

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited three (3) prequalified suppliers from T02 24-25 Panel of Prequalified Suppliers of Road & Civil Construction.

Table 2 Procurement Process

| Description | Details |
|-------------|--------------------------------|
| Advertising | Vendor Panel Portal |
| RFQ Open | Wednesday 17 September 2025 |
| RFQ Close | 2:00PM Thursday 2 October 2025 |

Table 3 Prequalified Suppliers and Responses Received

| Suppliers Invited | Responses | |
|--------------------------------------|----------------|----------------------|
| APV Contracting Pty Ltd | RFQ Opened | Response Received |
| SA Travers & SL Travers | RFQ Opened | Response Received |
| Tolbra Earthmovers & Haulage Pty Ltd | RFQ Opened | Response Received |
| K.G Bowen & S.C Bowen | RFQ Not Opened | No Response Received |

At the close of the request process on 2 October 2025, Council received two (2) conforming submissions from APV Contracting Pty Ltd, SA Travers & SL Travers and one (1) non-conforming submission from Tolbra Earthmovers & Haulage Pty Ltd.

The non-conformance has been applied to one submission due to the proposed methodology contravening specific conditions outlined in the RFQL14 25–26 request. While the procurement processes conditions permit the submission of a non-conforming proposal, it is encouraged such a submission be clearly marked 'ALTERNATIVE RESPONSE' and accompanied by a conforming response. In this instance, no conforming submission was provided alongside the non-conforming proposal.

As a result, the Evaluation Panel has determined that the submission is non-compliant with the requirements of the request and, accordingly, no score has been applied.

The request was assessed in accordance with the evaluation criteria below.

Table 4 Assessment Evaluation Criteria

| Criteria | Weighting |
|---|-----------|
| Price | 40% |
| Experience (Proven Performance) | 30% |
| Quality/Environmental/Safety and Management processes | 30% |

Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty.

The final assessment and evaluation scores for the two conforming responses have been collated, and a summary of the evaluation is provided in the table below.

Table 5 Final Assessment and Evaluation Scores

| Suppliers | | | APV Contracting PTY LTD | SA Travers & SL Travers |
|---------------------|---|-----|-------------------------|-------------------------|
| Price including GST | | | \$3,048,609.17 | \$2,806,443.68 |
| Price excluding GST | | | \$2,771,462.88 | \$2,551,312.44 |
| Evaluation Criteria | Price | 40% | 36.8 | 40 |
| | Experience (Proven Performance) | 30% | 27 | 27 |
| | Quality/Environmental/Safety and other management processes | 30% | 27 | 27 |
| Overall Score | | | 90.8 | 94 |

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing

OPTIONSOption 1 (Recommended)

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 14 25-26 Flood Damage Old Charleville Road Pkg to SA Travers & SL Travers for an amount of \$2,806,443.68 including GST (\$2,551,312.44 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 14 25-26 Flood Damage Old Charleville Road Pkg to APV Contracting Pty Ltd for an amount of \$3,048,609.17 including GST (\$2,771,462.88 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council:

1. Resolve not to award RFQL 14 25-26 Flood Damage Old Charleville Road Pkg

If Council's decision is inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

Chief Executive Officer

Deputy Director Infrastructure Services

Director Infrastructure Services

Technical Officer

Procurement Officer

Proterra Group

INTERESTED PARTIES

APV Contracting Pty Ltd

SA Travers & SL Travers

Tolbra Earthmovers & Haulage Pty Ltd

Residence & Landowners on Old Charleville Road

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
- (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
- (i) *\$200,000 exclusive of GST;*
 - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
- (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

Examples of decisions to which this section might apply—

- *the grant of a licence, permit or approval, however named, under an Act or local law*
 - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
 - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
- (3) *In this section—*
- advisor**, *of a local government, means a person—*
- (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
 - (b) *whose duties include giving a recommendation or advice.*

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

The project is fully funded by the Queensland Reconstruction Authority (QRA) through the Disaster Relief Funding Arrangement (DRFA). Materials have been supplied by Council through a previously awarded contract.

Table 6 Previously Awarded Flood Damage Projects (via T02 24-25 list)

| RFT/RFQ# | Project Details | Contractor Awarded | Value (\$) excl. GST | Number of Conforming Submissions | Comments |
|---------------|---|-------------------------|----------------------|----------------------------------|-----------------|
| RFQL 07 24-25 | Flood Damage 2024 Ambathalla Road Pkg | SA Travers & SL Travers | \$1,109,572.72 | 2 | Works Completed |
| RFQL 08 24-25 | Flood Damage Cheepie Adavale 2024 | APV Contracting Pty Ltd | \$1,010,737.54 | 2 | Works Completed |
| RFQL05 24-25 | Flood Damage 2024 Big Creek Road Pkg | SA Travers & SL Travers | \$1,628,368.13 | 2 | Works Completed |
| RFQL09 24-25 | Flood Damage 2024 Adavale Charleville Road Pkg | APV Contracting Pty Ltd | \$882,432.36 | 2 | Works Completed |
| RFQL10 24-25 | Flood Damage-Humeburn Road Pkg | APV Contracting Pty Ltd | \$1,308,553.28 | 2 | Works Completed |
| RFQL09 24-25 | Flood Damage 2024 Adavale Charleville Road Pkg- Variation 1 | APV Contracting Pty Ltd | \$1,060.721.73 | - | Works Completed |
| RFQL05 24-25 | Flood Damage 2024 Big Creek Road Pkg- Variation 1 | SA Travers & SL Travers | \$453,526.15 | - | Works Completed |
| RFQL10 24-25 | Flood Damage-Humeburn Road Pkg- Variation 1 | APV Contracting Pty Ltd | \$495,559.55 | - | Works Completed |
| RFQL01 25-26 | Flood Damage Adavale Black Rd | SA Travers & SL Travers | \$4,210,119.66 | 3 | Works Commenced |
| RFQL05 25-26 | Flood Damage Patrica Park Road Pkg | APV Contracting Pty Ltd | \$688,129.00 | 3 | Works Commenced |

ASSET MANAGEMENT IMPLICATIONS

These works will restore Old Charleville Road to pre-disaster road conditions.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

| RISK CALCULATOR | | | | | |
|---|---|---|---|---|--|
| Likelihood | Consequence | | | | |
| | Insignificant <small>No injury, no-low \$ cost</small> | Minor <small>First aid treatment, low-medium \$ cost</small> | Moderate <small>Medical treatment, medium-high \$ cost</small> | Major <small>Serious injuries, major \$ cost</small> | Catastrophic <small>Death, huge \$ cost</small> |
| Almost Certain <small>Expected to occur at most times</small> | H | H | E | E | E |
| Likely <small>Will probably occur at most times</small> | M | H | H | E | E |
| Possible <small>Might occur at some time</small> | L | M | H | E | E |
| Unlikely <small>Could occur at some time</small> | L | L | M | H | E |
| Rare <small>May occur in rare conditions</small> | L | L | M | H | E |

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|---|--|-------------------|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Limited access to information, No record keeping | Records management procedure, allocated location for project | Approval delays, stakeholder objectives do not align, miss communication | Possible | Minor | Medium | Allocating a staff member who registers all relevant documentation to allocated folder , regular communication between stakeholders |
| No response to the request | Review plan, amend, repost | Delay in contract completion, funding become unavailable | Unlikely | Minor | Medium | Ensuring planning of the request is adequate to promote attractiveness of the tender |
| Lack of availability of suppliers | Evaluation Criteria set to determine the ability of suppliers | Delays in meeting project deadlines | Unlikely | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability to deliver WUC to Council |
| Conflict of interest | Conflict of interest checks/declaration in place requesting officer and evaluation team | Reputational risk, failure to act in the best interest of the entity and public sector, poor governance. | Possible | Moderate | High | Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept |
| Weather | Possibility for deadline variation | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring the documentation to allow variation in project timeline is available |
| Contractor delays (machinery break downs/injury) | Possibility for deadline variation, contract allows appointment of additional contractors | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring there is the documentation to allow variation in project timeline . assigning additional contractors |

| | | | | | | |
|--------------------------|--|--|----------|-------|--------|--|
| Response Non-conformance | Competitive process allowing multiple suppliers from Councils pre-qualified list to respond. Clear response criteria | No suitable supplier, different procurement approach, additional administrative cost | Possible | Minor | Medium | Ensuring the documentation is clear and the response schedule meets the request criteria |
|--------------------------|--|--|----------|-------|--------|--|

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- 1. Recognition and equality before the law;
- 2. Right to life;
- 3. Protection from torture and cruel, inhuman or degrading treatment;
- 4. Freedom from forced work;
- 5. Freedom of movement;
- 6. Freedom of thought, conscience, religion and belief;
- 7. Freedom of expression;
- 8. Peaceful assembly and freedom of association;
- 9. Taking part in public life;
- 10. Property rights;
- 11. Privacy and reputation;
- 12. Protection of families and children;
- 13. Cultural rights—generally;
- 14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
- 15. Right to liberty and security of person;
- 16. Humane treatment when deprived of liberty;
- 17. Fair hearing;
- 18. Rights in criminal proceedings;
- 19. Children in the criminal process;
- 20. Right not to be tried or punished more than once;
- 21. Retrospective criminal laws;
- 22. Right to education;
- 23. Right to health services.

Consideration of the 23 human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

11.3 RESOURCE RECOVERY BOOST FUND (ROUND 1)

IX: 267348

Author: Eng Lim, Director Infrastructure Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 3. Environmental Sustainability

Key Initiative: 3.4 Reduce the impact of waste on the environment

Key Outcome: 4. Strong Governance

Key Initiative: 4.6 Inclusive community engagement and decision-making
4.2 Be responsive to change and digitisation

EXECUTIVE SUMMARY

This report recommends that Council submit a grant application to the Queensland Government's Resource Recovery Boost Fund (Round 1). The proposed project will establish a green waste processing facility to divert 380 tonnes of waste from landfill annually—a 38% reduction in our municipal waste footprint. The project requires a Council co-contribution of up to \$200,000 against an estimated total project cost of \$800,000, with the State funding 90%. This initiative delivers strong value for money, addresses a critical local and regional need, and aligns with Queensland's waste reduction targets.

RECOMMENDATION

That Council endorse an application under the Resource Recovery Boost Fund (Round 1) – Stream 1 with a council co-contribution up to a maximum of \$ 200,000.

BACKGROUND

The Round 1 of the Resource Recovery Boost Fund (hereinafter the 'RRBF Program') is a \$60 million Queensland Government funding initiative to provide competitive grant opportunities for eligible Queensland councils to enhance resource recovery infrastructure and practices, create new industries to drive economic growth, support meaningful employment across the State, and reduce the impact of waste on the environment

The Department of Environment, Tourism, Science and Innovation (DETSI) will administer this Program.

The objectives of the RRBF Program (Round 1) are to:

- address local, regional and/or statewide waste management and resource recovery priorities, with a focus on initiatives that establish or enhance key recycling infrastructure

- contribute to Queensland's waste and resource recovery targets including diverting municipal solid waste from landfill and boosting recycling rates.

Round 1 of this Program has two distinct streams:

- Stream 1: Small projects – \$20 million (excl GST) to support smaller-scale initiatives that provide waste management and/or resource recovery benefits at the local or regional scale
- Stream 2: Major projects – \$40 million (excl GST) to support more substantial undertakings that offer resource recovery solutions and economic benefits on a regional or statewide scale.

The focus of the RRBF Program is on the development of key infrastructure, however limited funding may be available for business cases to assist councils to make progress towards a longer-term project that would provide significant benefits in diverting waste from landfill and recovering valuable materials.

Process and Timelines

Project nominations must be submitted via the online SmartyGrants portal, by 3pm Thursday 11 December 2025.

For projects funded under Stream 1, projects must be completed within 18 months of contract execution, while those under Stream 2 are given three (3) years completion timeframe.

Priority consideration will be given to projects that are ready to commence within six months of execution of a funding agreement. Additionally, priority consideration will also be given to projects that benefit multiple councils or are delivered by a group of councils or by council/s in partnership with the private sector.

Project and Cost Eligibility

To be eligible, applicants must meet one of the following criteria:

- a single council established under the Local Government Act 2009 or the City of Brisbane Act 2010
- a group of councils that constitutes a legal entity, such as a Regional Organisation of Councils (ROC)
- a Representative entity that has been established with the purpose of representing the interests of councils.

Eligible projects must meet the following requirements:

- have not commenced prior to the announcement of the RRBF on 1 May 2025, however consideration may be given to expanding the scope of existing projects where this meets program objectives
- constitute a clearly defined project that will produce measurable waste reduction and recycling outcomes that align directly with the program objectives
- demonstrate a clear pathway for target materials through the value chain, e.g. consideration of recycling, reprocessing and/or offtake markets
- demonstrate measurable and evidence-based waste management and/or resource recovery outcomes
- be undertaken in Queensland.

Stream 1: Small projects (up to \$2 million excl GST)

Example activities include but are not limited to:

- purchase and installation of recycling and resource recovery infrastructure for sorting, handling, baling, compacting, crushing or shredding that can be either mobile or fixed plant

- implementation of new, or upgrades to existing resource recovery services and/or facilities that deliver enhanced resource recovery outcomes, consistent with Queensland's waste reduction and resource recovery targets
- installation or enhancement of permanent and/or relocatable infrastructure to support better resource recovery practices, such as resource recovery areas, waste transfer stations or mobile material collection infrastructure
- implementation of one or more stages of a multistage project, where it must:
 - deliver resource recovery outcomes in its own right
 - have a discrete start and end point that demarcates it from other project stages
 - have a defined pathway to future project stages.

Stream 2: Major projects (over \$2 million excl GST)

Example activities include but are not limited to:

- capital projects and supporting activities that establish new, or enhance the use of, material recovery facilities, organics processing plants, bulking stations, transfer stations, energy from waste facilities or another facility that undertakes recycling, resource recovery or remanufacturing. Project activities may include:
 - construction of a new facility
 - expansion of an existing facility
 - expansion to the scope of an existing project that will increase capacity to process additional volumes or divert additional waste from landfill
 - incorporation of equipment or technology into an existing facility
 - another activity that supports increases in regional recycling and/or resource recovery
- implementation of one or more stages of a multistage project (similar to Stream 1).

Eligible expenses include, but are not limited to:

- capital expenditure related to construction, equipment and infrastructure essential to project execution, including:
 - purchase and integration of new equipment or technology to support improved collection, treatment, sorting or processing of recovered materials
 - non-passenger vehicles or plant to support loading or moving of recovered material
 - construction of slabs or sheds to support material collection, bulking, sorting, processing or storage
- specific transport related costs:
 - freight costs related to the transport of new infrastructure to the project site or the movement of new mobile infrastructure between sites where it is being used to achieve the objectives of the RRBF
 - up to five per cent of approved funding may be used for freight costs related to transporting materials to or from a newly established facility or service supported under the RRBF, where the transport activity is necessary to support or sustain that infrastructure or service.

Project Co-Contribution

Successful applicants are required to provide a direct financial and/or in-kind contribution to the project. Table 1 below outlines the minimum contribution to project costs required under different applicant structures.

Table 1 Minimum required applicant contribution

| Applicant structure | Stream 1 Small Projects | Stream 2 Major Projects |
|---|---|---|
| Single remote council | 10% | 15% |
| Single non-remote council | 40% | 50% |
| Single council representing a group of councils | 40% | 50% |
| ROC/representative entity | 40% | 50% |
| Public private partnership | 1:1:1 ratio between RRB / Council / Private Partner | 1:1:1 ratio between RRB / Council / Private Partner |

It is necessary to obtain Council approval for the project, including any financial and co-contribution elements. Strategically, besides financial co-contributions, it is worth showing some in-kind co-contributions involving staff resources as project management costs and other costs related to community awareness campaign to support this Program.

Project selection

Quilpie Shire Council, serving a small and remote population, currently operates a single-bin waste collection system. This system results in approximately 600 tonnes of general waste being sent to landfill annually. While a detailed waste composition audit has not been conducted, operational data and visual estimates indicate that green waste from resident self-haul and drop-offs at the Quilpie landfill and three satellite transfer stations constitutes 380 tonnes per year (approximately 38% of the total landfilled waste). This represents a substantial and readily addressable stream of material that could be diverted, recovering a valuable resource and significantly extending the lifespan of our landfill.

Furthermore, neighbouring remote councils in the South West region (including Murweh, Paroo, and Bulloo Shires) face identical challenges in managing green waste, but lack the critical mass and capital to justify investing in large-scale processing equipment individually.

In strong alignment with the Program's objectives and eligible criteria, the officer recommendation is to establish a dedicated green waste processing facility under Stream 1 (Small Projects). This will be achieved through the following integrated components:

- **Procurement of a Mobile Horizontal Grinder:** This core piece of infrastructure will process bulky green waste, wood, and construction timber into a consistent, high-quality mulch. Its mobile nature is crucial, allowing for potential relocation to other sites within Quilpie especially for disaster recovery efforts or to support other neighbouring shires. This activity is an eligible expense under "purchase and installation of recycling and resource recovery infrastructure for... shredding" (Section 5.1) as well as under "purchase and installation of recycling and resource recovery infrastructure for... shredding that can be either mobile or fixed plant" (Section 3.2).
- **Procurement of a Material Handling Attachment (Rotating Grab/Grapple Bucket):** To ensure safe, efficient, and productive operation, a dedicated attachment for an existing Council excavator or loader is essential. This enables the effective loading of unprocessed green waste into the grinder's feeder and is an eligible cost as "plant to support loading or moving of recovered material" (Section 5.1 of the RRB guidelines).
- **Construction of a Concrete Processing Bay:** A purpose-built, hardened surface will be constructed within the Quilpie landfill site. This bay will provide a defined, safe, and operational area for sorting, staging, and processing green waste, and falls under "construction of slabs... to support material collection, bulking, sorting, processing or storage" (Section 5.1 of the RRB guidelines).
- **Operator Training and Capacity Building:** To ensure operational safety, efficiency, and the long-term viability of the facility, two staff members will be formally trained in the operation of the new equipment. This is a critical investment in our workforce and is an eligible expense as

"specific training is required to ensure success of the project" (Section 5.2 of the RRBF guidelines).

There is also the potential to create a Memorandum of Understanding (MOU) for Equipment Sharing Agreement where Council can formalise with Murweh, Paroo, and Bulloo Shires for the scheduled use and/or rental of the horizontal grinder, creating a sustainable operational model in the long term.

Strategic Alignment and Expected Project Benefits

This project will deliver environmental benefits by providing a safe, accessible, and well-managed solution for the disposal and the resource recovery of green waste. By separating green waste from the general waste stream, it enables diversion from landfill and, the project will help protect soil and groundwater in the project area, while also reducing greenhouse gas emissions associated with improper disposal.

Through our partnership with the community and industry, all collected materials are expected to be processed onshore, supporting circular economy initiatives and contributing to material recovery targets. Ultimately, this project will contribute to a more sustainable environment for both current and future generations.

This integrated project will transform a costly waste stream into a community asset. The primary outcome will be the diversion of approximately 380 tonnes of waste from landfill annually, achieving an immediate 38% reduction in our municipal waste footprint.

The produced mulch will be utilised in two key ways, creating a circular economy at a local level:

- **Council Use:** For mulching garden beds and open spaces, improving water retention, reducing weed growth, and enhancing the shire's aesthetics.
- **Community Distribution:** Provided free of charge to residents for their gardens, fostering community engagement in resource recovery and providing a tangible benefit from Council's environmental initiatives.

This project directly establishes the key infrastructure required to advance Quilpie Shire Council's resource recovery capabilities, delivering against the program's core objectives of waste diversion and boosting recycling rates.

Assessment Criteria

This nominated project is strategically designed to maximise impact and align with multiple weighting assessment criteria mentioned in the funding guidelines and described in detail, as follows:

1. Meets the Objectives of the Program (Weighting: 40%)

This project directly and substantially addresses the core objectives of the Resource Recovery Boost Fund (RRBF) by establishing new, critical recycling infrastructure to divert a significant waste stream from landfill.

- **Addresses Local and Regional Priorities:** Quilpie Shire Council currently operates a single-bin system, with no formal resource recovery for an estimated 380 tonnes per year of green waste. This project establishes the foundational infrastructure for a new resource recovery stream, directly addressing a critical local waste management gap. The initiative aligns with the guidelines' focus on "initiatives that establish or enhance key recycling infrastructure" (Section 2), moving Council from a purely disposal-based model to a resource recovery model.
- **Contributes to Statewide Targets:** By diverting 380 tonnes of green waste annually, this project will achieve an immediate and measurable 38% reduction in total waste to landfill for the Quilpie Shire. This makes a direct and significant contribution to "Queensland's waste and resource recovery targets including diverting municipal solid waste from landfill and boosting recycling rates" (Section 2).
- **Project Readiness:** The project involves the procurement of off-the-shelf equipment (horizontal grinder) and the construction of a concrete processing bay.
 - With Council's experience in managing capital works, this project is positioned to commence within six months of funding agreement execution, a key factor for "priority consideration"

(Section 4) by starting immediately with the procurement process of the Horizontal Grinder and the design of the Concrete Processing Bay.

- **Priority Consideration - Benefits Multiple Councils:** This is a key strength. The project can benefit a group of councils, a factor that receives "priority consideration" (Section 1 and Section 7.1). It is a tangible example of regional cooperation.

2. Represents Value for Money (Weighting: 25%)

The project delivers high impact for a relatively modest investment, leveraging existing Council operations and creating valuable products from waste.

- **Scale and Impact vs. Funding Sought:** The funding sought will establish a permanent, operational resource recovery facility. The primary output in the form of high-quality mulch is a valuable commodity. Council will utilise this mulch in its own public spaces (gardens, parks) and provide it to the community for free, creating significant in-kind value, reducing Council's need to purchase mulch, and enhancing community amenity.
- **Clear Cost Specification:** All costs will be clearly specified in the application budget, aligning with the eligible expenses outlined in Section 5.1 of the guidelines:
 - Capital Expenditure: The horizontal grinder and its integration.
 - Construction: The concrete processing bay is a "slab... to support material collection, bulking, sorting, processing or storage."
 - Freight: Eligible "freight costs related to the transport of new infrastructure to the project site."
- **Supporting Documentation:** As required by Section 6.2, a minimum of two valid quotes will be provided for the horizontal grinder and major construction works exceeding \$25,000.
- **Organisational Support:** As a Single Remote Council (listed in Appendix 2 of the funding guidelines), Quilpie Shire Council is required to provide a minimum 10% co-contribution for Stream 1 (Section 5.3). Council is prepared to meet this requirement through a combination of direct financial contribution and in-kind support, such as project management, site preparation, and community engagement.
- **Maximised Asset Utilisation:** The regional sharing approach via MOUs enables the high-cost asset (the grinder) to be used more intensively, delivering value across multiple LGAs and providing a much higher return on the state's investment.
- **Sustainable Revenue Model:** The rental fees from partner councils, while modest, will contribute to a sinking fund for long-term maintenance, replacement, and operational costs, ensuring the project's longevity and reducing future financial burdens on Council.
- **Economies of Scale:** The project leverages a single capital investment to solve a common problem for four remote shires, representing exceptional value for money for the project.

3. Regional and Community Weighting (Weighting: 25%)

This project is specifically tailored to the challenges and opportunities of a remote community, delivering multifaceted local benefits.

- **Benefits to Remote Queensland:** The project is implemented within and for the direct benefit of Quilpie Shire, a recognised remote council. It provides a scalable, practical solution to a universal remote challenge: managing green waste cost-effectively.
- **Local Resource Recovery and Job Creation:** The project creates a genuine local resource recovery solution. While the primary market for the mulch is internal and community-based, it builds local capacity for potential future commercial opportunities.
 - It requires the training and upskilling of two staff member (an eligible expense as "specific training... required to ensure success of the project" per Section 5.2), enhancing local

employment and capability. This aligns with the criterion to "support local resource recovery solutions, job creation, [and] capacity building."

- **Demonstrable Community Benefit:** The community benefits are direct and tangible:
 - **Free Mulch:** Residents will have access to free mulch for their gardens.
 - **Enhanced Public Spaces:** Improved aesthetics and water retention in Council-managed gardens and open spaces, while minimising the use of the bore water from the Great Artesian Basin
 - **Environmental Education:** The facility serves as a visible demonstration of Council's commitment to recycling and environmental sustainability.

4. Demonstrates a Sound Project Management Approach and Governance Arrangements (Weighting: 10%)

Council will employ a rigorous project management framework to ensure successful delivery, as required by Section 7.1.

- **Objectives and KPIs:** The primary objective is to divert 380 tonnes of landfilled waste annually. Key Performance Indicators (KPIs) could include tonnes of green waste processed, cubic metres of mulch produced, and community uptake.
- **Project Activities and Schedule:** A clear implementation schedule will be provided, detailing:
 - Procurement and delivery of the horizontal grinder.
 - Construction of the concrete processing bay.
 - Staff training on equipment operation and safety.
 - Project commissioning where it will be structured for completion within the 18-month timeframe for Stream 1 projects (Section 4).
- **Organisational Capability:** Quilpie Shire Council has a proven track record of delivering infrastructure projects and managing waste facilities. The Directorate of Infrastructure Services possesses the requisite engineering and operational expertise to manage this project successfully.
- **Governance and Risk Management:** The project will be governed under Council's standard project management office framework. A detailed Risk Management Plan will be developed, identifying risks such as equipment downtime (mitigated by selecting a reliable supplier and training) and market fluctuations (mitigated by the primary use of mulch being internal and community-based).
- **Stakeholder Engagement:** A Communications and Engagement Plan will be developed to inform the community about the new facility when funded,

Council officers will actively promote the green waste recycling through a variety of communication channels, including rates notices, newsletters, community noticeboards, and social media, ensuring widespread community awareness to encourage more environmentally responsible behaviours across the Shire.

To ensure strong community awareness, we will implement a multi-channel promotion strategy leveraging Council's established communication platforms. This includes:

- Inserts in rates notices
- Articles in Council's quarterly newsletter
- Promotional updates via Council's website and social media channels, particularly the Quilpie Shire Council Facebook page
- Community noticeboards across the Shire's townships and facilities

This combined approach will help ensure residents are well-informed about the environmental importance of proper waste separation.

- **Long-Term Asset Sustainability:**

Council is fully committed to maintaining the facility beyond the project life, with operational costs incorporated into its future year budget.

The likely rental fees from neighbouring councils will contribute a portion of the budget for long-term maintenance, replacement, and operational costs, ensuring the asset's longer-term sustainability. Quilpie Shire Council should position this project as a flagship example of collaboration and innovation in remote resource recovery and increase its competitiveness for funding.

Project Cost Estimates

Table 2 Project Cost Estimates

| Proposed items | Cost estimates |
|--|-----------------------|
| Mobile Horizontal Grinder | \$ 400,000 |
| Material Handling Attachment (one Rotating Grab and one Grapple Bucket) | \$ 38,000 |
| Design and Construction of a Concrete Green Waste Processing Bay | \$ 200,000 |
| Operator training and capacity building | \$ 10,000 |
| Project management costs, organising community awareness and education campaign, printing costs. | \$ 20,000 |
| Total project cost without contingency | \$ 668,000 |
| Total project cost with contingency (approx. 20%) | \$ 800,000 |
| Program funding by State Government (90%) - estimated | \$ 720,000 |
| Council co-contribution - estimated | \$ 80,000 |

Upon Council's decision, detailed costs for the procurement of various items listed will be obtained through format quotes from reputed suppliers in Queensland and a more accurate cost estimate will be submitted for funding.

Since Stream 1 has a maximum value of \$2,000,000, the maximum Council co-contribution is capped at \$200,000 being a remote council (10% co-contribution).

OPTIONS

Option 1 (Recommended)

That Council:

1. Supports an application under the Resource Recovery Boost Fund, with a council co-contribution up to a maximum of \$ 200,000.

Option 2

That Council:

1. Does not support an application under the Resource Recovery Boost Fund.

CONSULTATION (Internal/External)

Chief Executive Officer

Council officers within the Infrastructure Services directorate

INTERESTED PARTIES

Interested parties can include all residents and businesses within the Shire.

Note: The identification of interested parties has been provided by Council Officers on a best endeavours basis and may not be comprehensive.

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

The application must work within the Resource Recovery Boost Fund guidelines as established by Queensland Government.

FINANCIAL AND RESOURCE IMPLICATIONS

If successful, the State Government will fund 90% of the project amount up to a maximum of \$1.8 million. Funding will be provided over 18 months.

As a remote Council, our co-contribution is 10% up to a maximum of \$200,000. Community awareness and education campaign will be part of this co-contribution to strengthen the funding application and demonstrate Council's commitment to the project.

From a resource planning and training perspective, partnering with strong industry players supports the program intent and provides flexibility to minimize the impact on Council staff while ensuring efficient project delivery.

ASSET MANAGEMENT IMPLICATIONS

The key implication relates to the horizontal grinder. Once it is procured through this funding, the total Lifecycle Costing and Whole-of-Life Planning should be incorporated as part of the overall fleet management regime, similar to the considerations for other plant and equipment. Besides its capital expenditure (CAPEX), all future operational expenditures (OPEX) should be taken into account in future year budgeting.

When the MOUs are in place with neighbouring Councils, then it is worth creating a Sinking Fund: contributed to by Quilpie Shire and partner councils through rental fees, to cover predictable future costs. Key costs include:

- Wear Parts: Regular replacement high-consumption items
- Major Servicing or Overhauls: as per manufacturer specifications (defined intervals)
- Unexpected Repairs: Contingency for breakdowns.
- Lifecycle Forecasting: Develop a 10-to-15-year lifecycle plan outlining the asset's depreciation, major service events, and potential replacement timeframe.

RISK MANAGEMENT IMPLICATIONS

Risk has been assessed in accordance with Council's G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework.

Council's Risk Matrix

This matrix is used to determine the overall risk rating, as per Council's framework.

Table 3 Risk Calculator

| RISK CALCULATOR | | | | | |
|---|---|---|---|--|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no-low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Table 4 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|--|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided below for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Variation and costs not funded by the Program | Eligible costs checked against funding guidelines. | Expenditure not budgeted for | Unlikely | Minor | Low | Sufficient contingencies allowed in the costings. Project management costs as in-kind co-contribution from Council. |
| Variation non-compliance | Monitor costs and future claims against guidelines | Financial impact | Unlikely | Minor | Low | Funding from the Program will be fixed after the funding agreement. Council will cover any cost over-run. |
| Conflict of interest | Declaration of Conflicts of Interest | Inappropriate handling of conflicts of interest can cause reputational, financial, legal and loss of public trust. | Unlikely | Minor | Low | Any parties involved in the decision making or discussion leading into the decision making where a conflict exists should declare their interest. |

Risk evaluation and conclusion

The project carries manageable risks. The primary risks of cost variation and asset management are mitigated through contingency planning, a robust procurement process, and a long-term financial strategy. The overall risk is acceptable.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 5 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

This decision **promotes** human rights by contributing to a healthier environment, which supports the **right to life (s2)** and the **right to health services (s23)**. The project does not unlawfully limit any human rights.

11.4 RFQL19 25-26 BLACKALL ADAVALE SEAL

IX: 267456

Author: Kasey-Lee Davie, Procurement Officer

Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL19 25-26 Blackall Adavale Seal.

RECOMMENDATION

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 19 25-26 Blackall Adavale Seal to RPQ Spray Seal Pty Ltd for an amount of \$548,690.36 including GST (\$498,809.42 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

BACKGROUND

Council sought contractors to deliver full-service bitumen sealing works for the upgrade of the Blackall-Adavale Road. This program aims to enhance the long-term serviceability and accessibility of the State-road network and aligns with the council's, TMR's and the Regional Road and Transport Group (RRTG) long term goals.

This works will be the first in a series of projects over a few financial years that aim to fully seal the route between Adavale and Blackall under the Transport Infrastructure Development Scheme (TIDS) funding program.

REPORT**Work Scope**

The works involve the sealing of:

- Blackall Adavale Road- Ch206.15-209.94, Ch0, Ch211, Ch203.35-206.15

Schedule Of Work

A Project Plan for RFQL19 25-26 works has been developed and is scheduled.

Table 1 RFQL 19 25-26 Project Plan

| Mobilisation | Start of Works | Duration | Practical Completion |
|--------------|----------------|----------|---|
| November | November | 30 | Program of Works completion ~ December 2025 |

Procurement Process

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited six (6) prequalified suppliers from LocalBuy Prequalified arrangement LB313 Road & Civil Construction.

Table 2 Procurement Process

| Description | Details |
|-------------|--------------------------------|
| Advertising | VendorPanel Portal |
| RFQ Open | Friday 26 September 2025 |
| RFQ Close | 2:00 PM Friday 10 October 2025 |

Table 3 Prequalified Suppliers and Responses Received

| Suppliers Invited | Responses |
|--|---|
| Austek Spray Seal Pty Ltd | RFQ Opened Response Received |
| Boral Resources (QLD) Pty Ltd | RFQ Opened No Response |
| Colas Queensland Pty Ltd | RFQ Opened Response Received |
| RPQ Spray Seal Pty. Ltd. | RFQ Opened Response Received |
| APV Contracting Pty Ltd | RFQ Opened No Response |
| Stabilised Pavements of Australia PTY Limited. | RFQ Not Opened No Response |

At the close of the request process on 10 October 2025, Council received three (3) conforming submissions. The request was assessed in accordance with the evaluation criteria below.

Table 4 Assessment Evaluation Criteria

| Criteria | Weighting |
|------------------------|-----------|
| Price | 40% |
| Availability | 30% |
| Safety | 20% |
| Performance/Experience | 10% |

Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty.

The final assessment and evaluation scores of the three responses have been collated, and a summary of the evaluation is provided in the table below.

Table 5 Final Assessment and Evaluation Scores

| Suppliers | | | Austek Spray Seal Pty Ltd | Colas Queensland Pty Ltd | RPQ Spray Seal Pty Ltd |
|----------------------|-------------------------|-----|---------------------------|--------------------------|------------------------|
| Price including GST | | | \$576,686.00 | \$673,741.20 | \$548,690.36 |
| Price excluding GST | | | \$524,260.00 | \$612,492.00 | \$498,809.42 |
| Evaluation Criteria | Price | 40% | 38.1 | 32.6 | 40 |
| | Availability | 30% | 27 | 27 | 27 |
| | Safety | 20% | 18 | 18 | 18 |
| | Performance/ Experience | 10% | 8 | 8 | 8 |
| Overall Score | | | 91.1 | 85.6 | 93 |

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- value for money; and
- open and effective competition; and
- the development of competitive local business and industry; and
- environmental protection; and
- ethical behaviour and fair dealing.

OPTIONS

Option 1 (Recommended)

That Council:

- Subject to successful negotiation on the final terms and conditions, award RFQL 19 25-26 Blackall Adavale Seal to RPQ Spray Seal Pty Ltd for an amount of \$548,690.36 including GST (\$498,809.42 excluding GST); and
- Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

- Subject to successful negotiation on the final terms and conditions, award RFQL 19 25-26 Blackall Adavale Seal to Austek Spray Seal Pty Ltd for an amount of \$576,686.00 including GST (\$524,260.00 excluding GST) and

2. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 19 25-26 Blackall Adavale Seal to Colas Queensland Pty Ltd for an amount of \$673,741.20 including GST (\$612,492.00 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 4

That Council:

1. Resolve not to award RFQL 19 25-26 Blackall Adavale Seal.

If Council makes a decision inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

- Chief Executive Officer
- Director Infrastructure Services
- Concrete and Structures Supervisor
- Technical Officer
- Procurement Officer

INTERESTED PARTIES

- APV Contracting Pty Ltd
- Austek Spray Seal Pty Ltd
- Boral Resources (QLD) Pty Limited
- Colas Queensland Pty Ltd
- RPQ Spray Seal Pty Ltd
- Stabilised Pavements of Australia Pty Limited.
- Residents, land owners & road users of Blackall Adavale road

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012 (Qld)*.

254H Recording of reasons for particular decisions

- (1) This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—
- (a) the decision is about entering into a contract the total value of which is more than the greater of the following—
 - (i) \$200,000 exclusive of GST;
 - (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;
 - (b) the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.

Examples of decisions to which this section might apply—

- the grant of a licence, permit or approval, however named, under an Act or local law
 - the grant of a concession, rebate or waiver in relation to an amount owed to the local government
 - the disposal of land or a non-current asset
- (2) The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.
- (3) In this section—
- advisor**, of a local government, means a person—
- (a) who is an employee of the local government or is otherwise engaged to provide services to the local government; and
 - (b) whose duties include giving a recommendation or advice.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Funded under the Transport Infrastructure Development Scheme (TIDS), \$1,070,063 has been allocated towards sealing chainage 203.35 – 209.94.

Table 6 Previously Awarded Sealing Projects

| RFT/RFQ# | Project Details | Contractor Awarded | Value (\$) excl. GST | Number of Conforming Submissions | Comments |
|----------------|----------------------------------|---------------------------------|----------------------|----------------------------------|--------------------|
| RFQL05 22-23 | Full-Service Bitumen Resurfacing | RPQ Spray Seal Pty Ltd | \$654,142.34 | 4 | All work completed |
| RFQ 05 22-23 | Various Bitumen Sealing works | Austek Asphalt Services Pty Ltd | \$551,330.95 | 3 | All work completed |
| RFQL 22-23 93B | Widening Seal Works | Austek Spray Seal Pty Ltd | \$399,503.44 | 4 | All work completed |

| RFT/RFQ# | Project Details | Contractor Awarded | Value (\$) excl. GST | Number of Conforming Submissions | Comments |
|--------------|-------------------------------------|---------------------------|----------------------|----------------------------------|----------------------------------|
| RFQL01 23-24 | Mt Margaret and Kyabra Road Sealing | RPQ Spray Seal Pty Ltd | \$471,693.38 | 4 | All work completed |
| RFQL03 23-24 | Full Services Bitumen Reseals | Austek Spray Seal Pty Ltd | \$339,031.91 | 4 | All work completed |
| RFQL11 23-24 | Full-Service Bitumen Reseals | Austek Spray Seal Pty Ltd | \$652,613.62 | 1 | All work completed |
| RFQL17 23-24 | Eulo-Toompine Road Seals | Austek Spray Seal Pty Ltd | \$620,956.96 | 4 | All work completed |
| RFQL04 24-25 | Various Bitumen Reseals | Austek Spray Seal Pty Ltd | \$776,898.00 | 2 | All works completed |
| RFQL14 24-25 | Bitumen Reseals | Austek Spray Seal Pty Ltd | \$912,641.70 | 3 | Additional works to be completed |
| RFQL11 25-26 | Bitumen Reseals | Austek Spray Seal Pty Ltd | \$355,960.95 | 3 | Not yet Commenced |

ASSET MANAGEMENT IMPLICATIONS

Implementing proactive and sustainable road management strategies to improve the durability, functionality, and cost-efficiency of Council roads over their full lifecycle, while ensuring safe and reliable access for the community.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

| RISK CALCULATOR | | | | | |
|--|--|--|--|--|-------------------------------------|
| Likelihood | Consequence | | | | |
| | Insignificant No injury, no-low \$ cost | Minor First aid treatment, low-medium \$ cost | Moderate Medical treatment, medium-high \$ cost | Major Serious injuries, major \$ cost | Catastrophic Death, huge \$ cost |
| Almost Certain Expected to occur at most times | H | H | E | E | E |
| Likely Will probably occur at most times | M | H | H | E | E |
| Possible Might occur at some time | L | M | H | E | E |
| Unlikely Could occur at some time | L | L | M | H | E |
| Rare May occur in rare conditions | L | L | M | H | E |

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|--|---|-------------------|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>Refer to risk calculator provided below for measures</i> | | | | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Insufficient funding | None R2R/Council Budget funding | Delays to purchasing | Unlikely | Major | High | Ensure funding approvals obtained at start of project |
| Limited access to information, | Records management procedure, | Approval delays, stakeholder objectives do not | Possible | Minor | Medium | Allocating a staff member who registers all |

| | | | | | | |
|-----------------------------------|-------------------------------------|--|------|----------|--------|--|
| No record keeping | allocated location for project | align, miss communication | | | | relevant documentation to allocated folder, regular communication between stakeholders |
| No response to the request | Multiple Suppliers invited | Contract is unable to be completed | Rare | Moderate | Medium | If no suppliers respond Tender will have to be readvertised |
| Lack of availability of suppliers | Construction methods can be altered | Sealing works to be completed later than planned | Rare | Moderate | Medium | Frequent communication with supplier and forward planning |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
6. Freedom of thought, conscience, religion and belief;
7. Freedom of expression;
8. Peaceful assembly and freedom of association;
9. Taking part in public life;
10. Property rights;
11. Privacy and reputation;
12. Protection of families and children;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;
18. Rights in criminal proceedings;
19. Children in the criminal process;
20. Right not to be tried or punished more than once;
21. Retrospective criminal laws;
22. Right to education;
23. Right to health services.

Consideration of the 23 human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

11.5 RFQL 18 25-26 FLOOD DAMAGE QUILPIE SCREENING- PART 2

IX: 267507

Author: Kasey-Lee Davie, Procurement Officer

**Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 18 25-26 Flood Damage Quilpie Screening – Part 2 for the material preparation for various maintenance on the shire road network.

RECOMMENDATION

That Council

1. Subject to successful negotiation on the final terms and conditions, award RFQL 18 25-26 Flood Damage Quilpie Screening – Part 2 to APV Contracting for an amount of \$2,721,289.49 including GST (\$2,473,899.54 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

BACKGROUND

Council is undertaking restoration of the sealed and unsealed road networks throughout the shire that sustained damage following the activated event named-Western Queensland Surface Trough and Associated Rainfall and flooding 21 March-19 May 2025. Once this material has been screened, and the infrastructure has been reconstructed, the road users will have safe travel across this section of the network. Additional packages will be prepared for material in other areas.

REPORT**Work Scope**

The works involve material preparation in multiple locations, prepped and stockpiled for the maintenance and reconstruction of damaged roads in the area. Locations included in this RFQ:

-
- Belmore Road
- Boondook Road
- Congie Road
- Eromanga Airport Road
- Mt Margaret Road
- Raymore Road
- Telephone Bore Road
- Ray Road
- Boran Road
- Giberoo Road
- Kiandra Road
- Old Thargomindah Road
- Pinkenetta Road
- Beltram Park Road
- Cooma Road

Schedule Of Work

A Project Plan for RFQL 18 25-26 works has been developed and is scheduled.

Table 1 RFQL 18 25-26 Project Plan Works

| Mobilisation | Start of Works | Duration | Practical Completion |
|---|-----------------------|-----------------|---|
| 30/10/2025 (<i>subject to contract execution</i>) | 31/10/2025 | 100 days | Program of Works completion ~ February 2026 |

Procurement Process

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited three (3) prequalified suppliers from T02 24-25 Panel of Prequalified Suppliers of Road & Civil Construction.

Table 2 Procurement Process

| Description | Details |
|--------------------|--------------------------------|
| Advertising | Vendor Panel Portal |
| RFQ Open | Thursday 25 September 2025 |
| RFQ Close | 2:00PM Thursday 9 October 2025 |

Table 3 Prequalified Suppliers and Responses Received

| Suppliers Invited | Responses | |
|--------------------------------------|----------------|-------------------|
| APV Contracting Pty Ltd | RFQ Opened | Response Received |
| SA Travers & SL Travers | RFQ Not Opened | No Response |
| Tolbra Earthmovers & Haulage Pty Ltd | RFQ Opened | Response Received |

At the close of the request process on 9 October 2025, Council received two (2) conforming submissions from APV Contracting Pty Ltd and Tolbra Earthmovers & Haulage Pty Ltd. The request was assessed in accordance with the evaluation criteria below.

Table 4 Assessment Evaluation Criteria

| Criteria | Weighting |
|---|-----------|
| Price | 40% |
| Experience (Proven Performance) | 30% |
| Quality/Environmental/Safety and Management processes | 30% |

Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty.

The final assessment and evaluation scores for the two responses have been collated, and a summary of the evaluation is provided in the table below.

Table 5 Final Assessment and Evaluation Scores

| Suppliers | | | APV Contracting PTY LTD | Tolbra Earthmovers & Haulage Pty Ltd |
|----------------------|---|-----|-------------------------|--------------------------------------|
| Price including GST | | | \$2,721,289.49 | \$2,445,548.03 |
| Price excluding GST | | | \$2,473,899.54 | \$2,223,225.48 |
| Evaluation Criteria | Price | 40% | 35.9 | 40 |
| | Experience (Proven Performance) | 30% | 27 | 12 |
| | Quality/Environmental/Safety and other management processes | 30% | 27 | 27 |
| Overall Score | | | 89.9 | 79.0 |

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing

OPTIONSOption 1 (Recommended)

That Council:

1. Subject successful negotiation on the final terms and conditions, award RFQL 18 25-26 Flood Damage Quilpie Screening – Part 2 to APV Contracting for an amount of \$2,721,289.49 including GST (\$2,473,899.54 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 18 25-26 Flood Damage Quilpie Screening – Part 2 to Tolbra Earthmovers & Haulage Pty Ltd for an amount of \$2,445,548.03 including GST (\$2,223,225.48 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council:

1. Resolve not to award RFQL 18 25-26 Flood Damage Quilpie Screening – Part 2.

If Council's decision is inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

Chief Executive Officer

Deputy Director Infrastructure Services

Director Infrastructure Services

Technical Officer

Procurement Officer

Protterra Group

INTERESTED PARTIES

APV Contracting Pty Ltd

Tolbra Earthmovers & Haulage Pty Ltd

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
- (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
- (i) *\$200,000 exclusive of GST;*
- (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
- (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

Examples of decisions to which this section might apply—

- *the grant of a licence, permit or approval, however named, under an Act or local law*
 - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
 - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
- (3) *In this section—*
- advisor**, *of a local government, means a person—*
- (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
- (b) *whose duties include giving a recommendation or advice.*

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

These works are fully funded by Queensland Reconstruction Authority, DRFA.

The below Screening contracts have been previously awarded from T02 24-25 Panel of Prequalified Suppliers of Road & Civil Construction.

Table 6 Previously Awarded T02-24-25 Contracts

| RFT/RFQ# | Project Details | Contractor Awarded | Value (\$) excl. GST | No. of Conforming Submissions | Comments |
|------------------|---|---------------------------|-----------------------------|--------------------------------------|-----------------|
| RFQL 06 24-25 | Screening of Material for 2024 Flood Damage | APV Contracting Pty Ltd | \$394,457.70 | 1 | Works completed |

| RFT/RFQ# | Project Details | Contractor Awarded | Value (\$) excl. GST | No. of Conforming Submissions | Comments |
|-----------------|---|--------------------------------------|----------------------|-------------------------------|-----------------|
| RFQL16 24-25 | Screening of Material- Pkg 1 | APV Contracting Pty Ltd | \$855,310.00 | 1 | Works completed |
| RFQL04 25-26 | Screening Material- Old Charleville Rd Area | Tolbra Earthmovers & Haulage Pty Ltd | \$550,392.72 | 2 | Works commenced |

ASSET MANAGEMENT IMPLICATIONS

Commitment to asset inspection and condition

Life cycle planning supporting improved infrastructure and road networks.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;

- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

| RISK CALCULATOR | | | | | |
|--|--|--|--|--|-------------------------------------|
| Likelihood | Consequence | | | | |
| | Insignificant No injury, no-low \$ cost | Minor First aid treatment, low-medium \$ cost | Moderate Medical treatment, medium-high \$ cost | Major Serious injuries, major \$ cost | Catastrophic Death, huge \$ cost |
| Almost Certain Expected to occur at most times | H | H | E | E | E |
| Likely Will probably occur at most times | M | H | H | E | E |
| Possible Might occur at some time | L | M | H | E | E |
| Unlikely Could occur at some time | L | L | M | H | E |
| Rare May occur in rare conditions | L | L | M | H | E |

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|--|--|-------------------|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>Refer to risk calculator provided below for measures</i> | | | | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Limited access to information, No record keeping | Records management procedure, allocated location for project | Approval delays, stakeholder objectives do not align, miss communication | Possible | Minor | Medium | Allocating a staff member who registers all relevant documentation to allocated folder , regular communication between stakeholders |
| No response to the request | Alternative options identified | Time delays | Possible | Minor | Medium | If no response received, reissue to wider field. |
| Lack of availability of suppliers | Alternative options identified | Time delays, increased risk if PQ can not be used | Unlikely | Minor | Medium | If no response received, reissue to wider field. |
| Conflict of interest | COI processes followed | Financial , legal, process review | Possible | Minor | Medium | Everybody involved must sign a COI form |
| Variations to work | Principle Representative | Financial, however in Pre-start | Possible | Minor | Medium | All variations signed of by QSC |

| | | | | | | |
|--|---|---|----------|----------------|----------------|--|
| | to sign for all variations on Variation forms | meetings held with contractors it is clearly stated in the minutes that no verbal variations, and that all variations will come from this office signed by PR | | | | Principle Representative |
| Not completing works on time | Contract clearly states deadlines | Contract expires after 90 days | Possible | Moderate | Moderate | Practical Completion dates are set out in contract. |
| Contractor terminating after award | QSC policy to only pay for work completed. | Time delay, however this is manageable with EOT. | Possible | Moderate | Moderate | Applications for EOT to funding bodies are successful. |
| Additional work added due to new damage caused by new events | Scope change allowed for by funding agency | No impacts except that road users must use damaged infrastructure longer. | Possible | Minor | Medium | Apply for EOT timeously |
| Unroadworthy vehicles | All vehicles are checked against QLD government road worthy sites before starting on site. | Vehicles are uninsured, plus damage caused by these vehicles would not be covered under their respective insurances. | Possible | Moderate | Moderate | Order vehicle to be removed from construction site immediately |
| Accidents | Legislation, WHS management plans-SWMS, safety briefings | Financial, legal, life threatening | Possible | Moderate/Major | Moderate/Major | Due to several layers of legislation, WHS plans and vigilance by all, risks are minimised |
| Approved processes not being followed | All work is checked against guidelines provided by funding agency, and signed off plus photographic evidence recorded | Non reimbursable from funding agency | Possible | Minor | Medium | Several lines of systematic checking by several levels of personnel ensure that work is recorded, signed for by both contractor as well as inspector, plus final comparison by Contract Administrator. |
| Material not to standard | These are existing pits, that have provided suitable material | Change pits | Unlikely | Minor | Medium | It is possible that suitable material runs out on a specific pit, QSC will then increase quantities at closest pit with no additional cost. |
| Cultural Heritage issues | All existing pits have been cleared by Cultural Heritage officers | If any Cultural Heritage items are found, work will be stopped immediately. | Possible | Moderate/Major | Moderate/Major | If work is stopped, additional machines will be brought in to complete works at nearest pit. |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
6. Freedom of thought, conscience, religion and belief;
7. Freedom of expression;
8. Peaceful assembly and freedom of association;
9. Taking part in public life;
10. Property rights;
11. Privacy and reputation;
12. Protection of families and children;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;
18. Rights in criminal proceedings;
19. Children in the criminal process;
20. Right not to be tried or punished more than once;
21. Retrospective criminal laws;
22. Right to education;
23. Right to health services.

Consideration of the 23 human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

**11.6 RFQL 02 25-26 FLOOD DAMAGE SEALED ROAD RECONSTRUCTION- KYABRA RD
PKG**

IX: 267527

Author: Kasey-Lee Davie, Procurement Officer

**Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to provide council with a recommendation to award RFQL 02 25-26 Flood Damage Sealed Road Reconstruction- Kyabra Rd Pkg.

RECOMMENDATION

That Council:

1. Negotiate with successful supplier of RFQL20 25-26 Reconstruction of Sealed Roads Pkg 1, XX to complete RFQL02 25-26 scope of works as a variation to the RFQL20 25-26 contract under LocalBuy Prequalified arrangement LB313 Road & Civil Construction; and
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract, including without limitation, any options and/or variations as per Council's procurement policy.

BACKGROUND

Council is undertaking restoration works across the sealed and unsealed road networks throughout the Shire that sustained damage following the West Queensland Surface Trough and associated rainfall and flooding between 21 March and 19 May 2025. Completion of these REPA works will help ensure safer and more reliable travel across the network.

This request relates specifically to works on Kyabra Road. The project scope has been designed for the optimum amount of work over the shortest period, however still be manageable in scale,

encouraging participation from contractors of varying capacities. Given project timelines and delivery requirements, all suitably qualified and resourced contractors are invited to submit a quotation.

REPORT

Work Scope

The works involve the reconstruction of:

- Kyabra Road

Schedule Of Work

A Project Plan for RFQL 02 25-26 works has been developed and is scheduled.

Table 1 RFQL02 25-26 Project Plan

| Mobilisation | Start of Works | Duration | Practical Completion |
|--------------|----------------|----------|--|
| November | November | 60 | Program of Works completion ~ Jan/Feb 2026 |

Procurement Process

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited nine (9) prequalified suppliers from LocalBuy Prequalified arrangement LB313 Road & Civil Construction.

Table 2 Procurement Process

| Description | Details |
|-------------------|--------------------------------|
| Advertising | Vendor Panel Portal |
| RFQ Open | Monday 22 September 2025 |
| Mandatory Meeting | 1 October 2025 |
| RFQ Close | 2:00 PM Friday 10 October 2025 |

Table 3 Prequalified Suppliers and Responses Received

| Suppliers Invited | Responses | Mandatory Meeting Attendance |
|--|----------------------|------------------------------|
| Austek Spray Seal Pty Ltd | No Response Received | NO |
| Boral Resources (QLD) Pty Ltd | No Response Received | NO |
| Colas Queensland Pty Ltd | No Response Received | NO |
| RPQ Spray Seal Pty. Ltd. | No Response Received | YES |
| APV Contracting Pty Ltd | No Response Received | YES |
| Stabilised Pavements of Australia PTY Limited. | No Response Received | YES |
| Stabilcorp Pty Ltd | No Response Received | YES |
| Brown Contractors | No Response Received | NO |
| Hiway Aus Pty Ltd | No Response Received | NO |

At the close of the request process on 10 October 2025, Council received no response to the request.

Evaluation Process

The Requesting Officer and relevant stakeholders were advised that no responses were received for RFQL02 25-26 Sealed Road Reconstruction- Kyabra Pkg.

Upon review, it was noted that the two requests—RFQL02 25-26 Sealed Road Reconstruction- Kyabra Pkg and RFQL20 25-26 Sealed Road Reconstruction- Pkg 1—were issued to the same group of suppliers and contained similar scopes of work.

Given that the successful supplier of RFQL20 25-26 possesses the capability to undertake the works outlined in RFQL02 25-26, and taking into account the project timelines, the Requesting Officer and stakeholders determined that it would be most advantageous to enter into negotiations with the successful respondent of RFQL20 25-26 Sealed Road Reconstruction – Pkg 1.

The intent is to complete the additional works under a variation to the existing RFQL20 25-26 contract, subject to agreement on final terms and conditions.

OPTIONS

Option 1 (Recommended)

That Council:

1. Negotiate with successful supplier of RFQL20 25-26 Reconstruction of Sealed Roads Pkg 1, to complete RFQL02 25-26 Scope of works as a variation to the RFQL20 25-26 contract.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract, including without limitation, any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Resolve to re-issue RFQL02 25-26 Sealed Road Reconstruction – Kyabra Rd works request and carry out new procurement process.

If Council makes a decision inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

- Chief Executive Officer
- Director Infrastructure Services
- Concrete and Structures Supervisor
- Technical Officer
- Procurement Officer
- Proterra Group

INTERESTED PARTIES

- Residents, land owners & road users of Kyabra Road

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—
 - (a) the decision is about entering into a contract the total value of which is more than the greater of the following—
 - (i) \$200,000 exclusive of GST;
 - (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;
 - (b) the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.

Examples of decisions to which this section might apply—

- the grant of a licence, permit or approval, however named, under an Act or local law
 - the grant of a concession, rebate or waiver in relation to an amount owed to the local government
 - the disposal of land or a non-current asset
- (2) The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.
 - (3) In this section—

advisor, of a local government, means a person—

 - (a) who is an employee of the local government or is otherwise engaged to provide services to the local government; and
 - (b) whose duties include giving a recommendation or advice.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

These works are fully funded by Queensland Reconstruction Authority through DRFA.

ASSET MANAGEMENT IMPLICATIONS

Implementing sound asset management practices by ensuring works are delivered to appropriate standards.

Facilitates the restoration of road assets to pre-disaster condition or better, enhances asset resilience to future events, extends asset life, and helps reduce long-term maintenance and renewal costs.

Aligns with Council's commitment to maintaining safe, functional, and accessible infrastructure for the community.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

| RISK CALCULATOR | | | | | |
|--|---|---|---|---|--|
| Likelihood | Consequence | | | | |
| | Insignificant <small>No injury, no-low \$ cost</small> | Minor <small>First aid treatment, low-medium \$ cost</small> | Moderate <small>Medical treatment, medium-high \$ cost</small> | Major <small>Serious injuries, major \$ cost</small> | Catastrophic <small>Death, huge \$ cost</small> |
| Almost Certain <small>Expected to occur at most times</small> | H | H | E | E | E |
| Likely <small>Will probably occur at most times</small> | M | H | H | E | E |
| Possible <small>Might occur at some time</small> | L | M | H | E | E |
| Unlikely <small>Could occur at some time</small> | L | L | M | H | E |
| Rare | L | L | M | H | E |

| | | | | | |
|------------------------------|--|--|--|--|--|
| May occur in rare conditions | | | | | |
|------------------------------|--|--|--|--|--|

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|--|--|-------------------|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>Example: Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| No response to the request | Review plan, amend, repost | Delay in contract completion, funding becomes unavailable | Unlikely | Minor | Medium | Ensuring planning of the request is adequate to promote attractiveness of the tender |
| Lack of availability of suppliers | Evaluation Criteria set to determine the ability of suppliers | Delays in meeting project deadlines | Unlikely | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability to deliver WUC to Council |
| Conflict of interest | Conflict of interest checks/declaration in place requesting officer and evaluation team | Reputational risk, failure to act in the best interest of the entity and public sector, poor governance. | Possible | Moderate | High | Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept |
| Weather | Possibility for deadline variation | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring the documentation to allow variation in project timeline is available |
| Contractor delays (machinery break downs/ injury) | Possibility for deadline variation, contract allows appointment of additional contractors | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring there is the documentation to allow variation in project timeline . assigning additional contractors |
| Response Non-conformance | Competitive process allowing multiple suppliers from Localbuy pre-qualified list to respond. Clear response criteria | No suitable supplier, different procurement approach, additional administrative cost | Possible | Minor | Medium | Ensuring the documentation is clear and the response schedule meets the request criteria |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit

human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
6. Freedom of thought, conscience, religion and belief;
7. Freedom of expression;
8. Peaceful assembly and freedom of association;
9. Taking part in public life;
10. Property rights;
11. Privacy and reputation;
12. Protection of families and children;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;
18. Rights in criminal proceedings;
19. Children in the criminal process;
20. Right not to be tried or punished more than once;
21. Retrospective criminal laws;
22. Right to education;
23. Right to health services.

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

11.7 RFQL 20 25-26 FLOOD DAMAGE SEALED ROAD RECONSTRUCTION- PKG 1

IX: 267533

Author: Kasey-Lee Davie, Procurement Officer

**Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to provide council with a recommendation to award RFQL 20 25-26 Flood Damage Sealed Road Reconstruction- Pkg 1.

RECOMMENDATION

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 20 25-26 Flood Damage Sealed Road Reconstruction-Pkg 1 to Stabilcorp Pty Ltd for an amount of \$2,222,414.31 including GST (\$2,020,376.64 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

BACKGROUND

Council is undertaking restoration works across the sealed and unsealed road networks throughout the Shire that sustained damage following the West Queensland Surface Trough and associated rainfall and flooding between 21 March and 19 May 2025. Completion of these REPA works will help ensure safer and more reliable travel across the network.

This request relates specifically to works on several sealed sections of roads throughout the shire. The project scope has been designed for the optimum amount of work over the shortest period, however, still be manageable in scale, encouraging participation from contractors of varying capacities.

REPORT**Work Scope**

The works involve the reconstruction of sites located:

-
- Adavale Black Road
- Adavale Link Road
- Adavale Charleville Road
- Blackwater Street, Adavale
- Cheepie- Adavale Road
- Coonaberry Creek Road
- Eulo Road
- Ingeberry Road
- Mickinlay Street, Adavale
- Milo Road
- Mt Margaret Road
- Mumberry Street, Adavale
- Old Charleville Road
- Onion Creek Road
- Patricia Park Road
- Ray Road
- Rosella Road
- Shepard Steet , Adavale

Schedule Of Work

A Project Plan for RFQL 20 25-26 works has been developed and is scheduled.

Table 1 RFQL 20 25-26 Project Plan

| Mobilisation | Start of Works | Duration | Practical Completion |
|--------------|----------------|----------|--|
| November | November | 90 | Program of Works completion ~ Feb 2026 |

Procurement Process

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited nine (9) prequalified suppliers from LocalBuy Prequalified arrangement LB313 Road & Civil Construction.

Table 2 Procurement Process

| Description | Details |
|-------------------|--------------------------------|
| Advertising | Vendor Panel Portal |
| RFQ Open | Monday 22 September 2025 |
| Mandatory Meeting | 1 October 2025 |
| RFQ Close | 2:00 PM Friday 10 October 2025 |

Table 3 Prequalified Suppliers and Responses Received

| Suppliers Invited | Responses | Mandatory Meeting Attendance |
|--|--------------------------------|------------------------------|
| Austek Spray Seal Pty Ltd | Read- No Response Received | NO |
| Boral Resources (QLD) Pty Ltd | Read- No Response Received | NO |
| Colas Queensland Pty Ltd | Read- No Response Received | NO |
| RPQ Spray Seal Pty. Ltd. | Read- No Response Received | YES |
| APV Contracting Pty Ltd | Read- No Response Received | YES |
| Stabilised Pavements of Australia PTY Limited. | Read- Response Received | YES |
| Stabilcorp Pty Ltd | Read- Response Received | YES |
| Brown Contractors | Read- No Response Received | NO |
| Hiway Aus Pty Ltd | Not Read- No Response Received | NO |

At the close of the request process on 28 August 2025, Council received two (2) conforming submissions. The request was assessed in accordance with the evaluation criteria below.

Table 4 Assessment Evaluation Criteria

| Criteria | Weighting |
|---|-----------|
| Price | 40% |
| Experience (Proven Performance) | 30% |
| Quality/Environmental/Safety Management Processes | 30% |

Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty.

The final assessment and evaluation scores of the two responses have been collated, and a summary of the evaluation is provided in the table below.

Table 5 Final Assessment and Evaluation Scores

| Suppliers | | | Stabilcorp Pty Ltd | Stabilised Pavements of Australia Pty Limited |
|----------------------------|--|-----|--------------------|---|
| Price including GST | | | \$2,222,414.31 | \$4,548,553.61 |
| Price excluding GST | | | \$2,020,376.64 | \$4,135,048.74 |
| Evaluation Criteria | Price | 40% | 40 | 19.5 |
| | Experience (Proven Performance) | 30% | 27 | 24 |
| | Quality/Environmental/Safety Processes | 30% | 27 | 24 |
| Overall Score | | | 94 | 67.5 |

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

OPTIONS

Option 1 (Recommended)

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 20 25-26 Flood Damage Sealed Road Reconstruction-Pkg 1 to Stabilcorp Pty Ltd for an amount of \$2,222,414.31 including GST (\$2,020,376.64 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 20 25-26 Flood Damage Sealed Road Reconstruction- Pkg 1 to Stabilised Pavements of Australia Pty Limited for an amount of \$4,548,553.61 including GST (\$4,135,048.74 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council:

1. Resolve not to award RFQL 20 25-26 Flood Damage Sealed Road Reconstruction- Pkg 1.

If Council makes a decision inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

- Chief Executive Officer
- Director Infrastructure Services
- Deputy Director Infrastructure Services
- Technical Officer
- Procurement Officer
- Proterra Group

INTERESTED PARTIES

- Residents, land owners & road users of listed Roads
- Stabilcorp Pty Ltd
- Stabilised Pavements of Australia Pty Limited

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—
 - (a) the decision is about entering into a contract the total value of which is more than the greater of the following—
 - (i) \$200,000 exclusive of GST;
 - (ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;
 - (b) the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.

Examples of decisions to which this section might apply—

- the grant of a licence, permit or approval, however named, under an Act or local law
 - the grant of a concession, rebate or waiver in relation to an amount owed to the local government
 - the disposal of land or a non-current asset
- (2) The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.
 - (3) In this section—

advisor, of a local government, means a person—

 - (a) who is an employee of the local government or is otherwise engaged to provide services to the local government; and
 - (b) whose duties include giving a recommendation or advice.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

These works are fully funded by Queensland Reconstruction Authority (QRA), Disaster Recovery Funding Arrangement (DRFA).

ASSET MANAGEMENT IMPLICATIONS

Implementing sound asset management practices by ensuring works are delivered to appropriate standards.

Facilitates the restoration of road assets to pre-disaster condition or better, enhances asset resilience to future events, extends asset life, and helps reduce long-term maintenance and renewal costs.

Aligns with Council’s commitment to maintaining safe, functional, and accessible infrastructure for the community.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils’ business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils’ risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

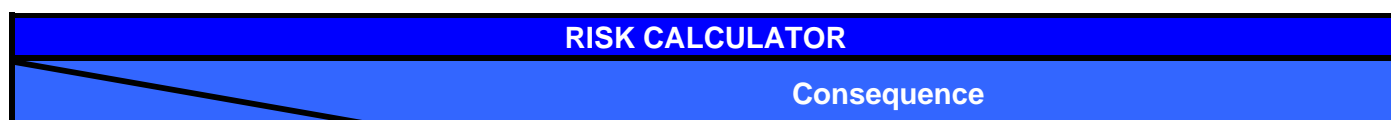
Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.



| Likelihood | Insignificant No injury, no-low \$ cost | Minor First aid treatment, low-medium \$ cost | Moderate Medical treatment, medium-high \$ cost | Major Serious injuries, major \$ cost | Catastrophic Death, huge \$ cost |
|--|--|--|--|--|-------------------------------------|
| Almost Certain Expected to occur at most times | H | H | E | E | E |
| Likely Will probably occur at most times | M | H | H | E | E |
| Possible Might occur at some time | L | M | H | E | E |
| Unlikely Could occur at some time | L | L | M | H | E |
| Rare May occur in rare conditions | L | L | M | H | E |

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|---|--|-------------------|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>Refer to risk calculator provided below for measures</i> | | | | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| No response to the request | Review plan, amend, repost | Delay in contract completion, funding becomes unavailable | Unlikely | Minor | Medium | Ensuring planning of the request is adequate to promote attractiveness of the tender |
| Lack of availability of suppliers | Evaluation Criteria set to determine the ability of suppliers | Delays in meeting project deadlines | Unlikely | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability to deliver WUC to Council |
| Conflict of interest | Conflict of interest checks/declaration in place requesting officer and evaluation team | Reputational risk, failure to act in the best interest of the entity and public sector, poor governance. | Possible | Moderate | High | Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept |
| Weather | Possibility for deadline variation | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring the documentation to allow variation in project timeline is available |
| Contractor delays (machinery break downs/ injury) | Possibility for deadline variation, contract allows appointment of additional contractors | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring there is the documentation to allow variation in project timeline . assigning additional contractors |

| | | | | | | |
|--------------------------|--|--|----------|-------|--------|--|
| Response Non-conformance | Competitive process allowing multiple suppliers from Localbuy pre-qualified list to respond. Clear response criteria | No suitable supplier, different procurement approach, additional administrative cost | Possible | Minor | Medium | Ensuring the documentation is clear and the response schedule meets the request criteria |
|--------------------------|--|--|----------|-------|--------|--|

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- 1. Recognition and equality before the law;
- 2. Right to life;
- 3. Protection from torture and cruel, inhuman or degrading treatment;
- 4. Freedom from forced work;
- 5. Freedom of movement;
- 6. Freedom of thought, conscience, religion and belief;
- 7. Freedom of expression;
- 8. Peaceful assembly and freedom of association;
- 9. Taking part in public life;
- 10. Property rights;
- 11. Privacy and reputation;
- 12. Protection of families and children;
- 13. Cultural rights—generally;
- 14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
- 15. Right to liberty and security of person;
- 16. Humane treatment when deprived of liberty;
- 17. Fair hearing;
- 18. Rights in criminal proceedings;
- 19. Children in the criminal process;
- 20. Right not to be tried or punished more than once;
- 21. Retrospective criminal laws;
- 22. Right to education;
- 23. Right to health services.

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

11.8 T06 25-26 QSC- CONCRETE FLOODWAY PROJECT 2025

IX: 267539

Author: Kasey-Lee Davie, Procurement Officer

**Authorisers: Eng Lim, Director Infrastructure Services
Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award T06 25-26 QSC- Concrete Floodway Project 2025.

RECOMMENDATION

That Council

1. Resolve not to award T06 25-26 QSC - Concrete Floodway Project 2025; and
2. Explore alternative options.

BACKGROUND

The Local Roads and Community Infrastructure Program (LRCIP) is a key Australian Government initiative designed to stimulate additional infrastructure construction activity in local communities across Australia. Its primary objectives include supporting local councils to deliver priority road and community infrastructure projects, boosting local economies through job creation, enhancing resilience against challenges like natural disasters, and improving the productivity and safety of regional networks.

For Quilpie Shire Council, the LRCIP provides vital funding to address critical infrastructure needs in a remote, flood-prone region, enabling investments that not only restore essential assets but also create local employment opportunities and build long-term community resilience.

Under this program, specific sections of Ray Road, Wallyah Road and Humeburn Road have been nominated for funding. The proposed works will focus on restoring damaged concrete floodways, which have been adversely affected over time by wear and tear and exacerbated by flooding. These

sites will be reconstructed to improve road safety, strengthen resilience against potential future flood damage, and ensure reliable access for residents, industries, and emergency services—directly aligning with LRCIP's goals of enhancing regional productivity and economic recovery.

Therefore, Council invited tenders from suitably qualified principal contractors to conduct the scope of works required for the Quilpie Shire Council (QSC) - Concrete Floodway Replacement tender, subject to the funding approval.

REPORT

WORK SCOPE

The floodways included in the QSC Concrete Floodway Replacement works for this request for tender are located at the following locations:

| | | |
|-------------------------------------|-----------|-----------|
| Ray Road | Ch 12.881 | Ch 12.820 |
| Wallyah Rd | Ch 2.057 | |
| Humburn Rd (Provisional) | Ch 33.390 | |

SCHEDULE OF WORK

A Project Plan for T06 25-26 works has been developed and is scheduled.

Table 1 Project Plan for T06 25-26

| Mobilisation | Start of Works | Duration | Practical Completion |
|---------------------|-----------------------|-----------------|--|
| 3/11/2025 | 10/11/2025 | 45 days | Program of Works completion ~ 15 December 2025 |

PROCUREMENT PROCESS

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited public tenders via VendorPanel platform, advertised for a minimum of 21 days.

Table 2 Procurement Process

| Description | Details |
|--------------------|-------------------------------|
| Advertising | VendorPanel Portal |
| RFT Open | Thursday 25 September 2025 |
| Mandatory Meeting | 02 October 2025 |
| RFT Close | 2:00PM Friday 17 October 2025 |

Number of suppliers who read the tender: **146**

| Responses | Mandatory Meeting Attendance |
|---------------------------------|-------------------------------------|
| Culvertworks Pty Ltd | YES |
| Harcrete Contracting & Concrete | YES |

At the close of the request process on 17 October 2025, Council received two (2) conforming submissions from:

- Culvertworks Pty Ltd
- Harcrete Contracting & Concrete

The request was assessed in accordance with the evaluation criteria described in Table 3.

Table 3 Evaluation Criteria

| Criteria | Weighting |
|---|-----------|
| Price | 50% |
| Experience (Proven Performance) | 30% |
| Quality/Environmental/Safety and Management processes | 20% |

Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty.

The initial assessment determined that the prices submitted by both respondents exceeded the approved funding allocation. As a result, the panel resolved to re-evaluate the scope of works and delivery methodology to ensure alignment with the established funding guidelines.

The final assessment and evaluation scores for the two responses have been collated, and a summary of the evaluation is provided below:

Table 4 Evaluation Assessment and Scores

| Suppliers | | | Culvertworks Pty Ltd | Harcrete Contracting & Concrete |
|---------------------|---|-----|----------------------|---------------------------------|
| Price including GST | | | \$415,000.000 | \$360,388.00 |
| Price excluding GST | | | \$377,272.73 | \$327,625.45 |
| Evaluation Criteria | Price (automated) | 50% | 0 | 0 |
| | Experience (Proven Performance) | 30% | 27 | 24 |
| | Quality/ Environmental /Safety and other management processes | 20% | 18 | 18 |
| Overall Score | | | 45 | 42 |

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- value for money; and
- open and effective competition; and
- the development of competitive local business and industry; and
- environmental protection; and
- ethical behaviour and fair dealing.

OPTIONSOption 1 (Recommended)

That Council:

1. Resolve not to award T06 25-26 QSC - Concrete Floodway Project 2025; and
2. Explore alternative options.

If Council's decision is inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Concrete and Structures Supervisor

Technical Officer

Procurement Officer

Proterra Group

INTERESTED PARTIES

Culvertworks Pty Ltd

Hartcrete Contracting & Concrete

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
 - (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
 - (i) *\$200,000 exclusive of GST;*
 - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
 - (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

Examples of decisions to which this section might apply—

- *the grant of a licence, permit or approval, however named, under an Act or local law*

- *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
 - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
- (3) *In this section—*
advisor, *of a local government, means a person—*
- (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
 - (b) *whose duties include giving a recommendation or advice.*

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

The project has been nominated and approved for funding under the Local Road and Community Infrastructure Program (LRCIP) (\$215,000). Works are subject to funding approval

Table 5 Previously Awarded Concrete Floodway Projects

| RFT/RFQ# | Project Details | Contractor Awarded | Value (\$) excl. GST | Number of Conforming Submissions | Comments |
|-----------|--|----------------------|----------------------|----------------------------------|-----------------|
| T04 24-25 | QSC Concrete Floodway Replacement 2025 | Culvertworks Pty Ltd | \$750,254.54 | 5 | Works Completed |

ASSET MANAGEMENT IMPLICATIONS

Early contractor engagement, which can improve project planning and cost estimation.

Test the market to investigate all options available.

Demonstrates strategic foresight in aligning project readiness with funding cycles, potentially improving access to grants or external funding sources.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

| RISK CALCULATOR | | | | | |
|--|--|--|--|--|-------------------------------------|
| Likelihood | Consequence | | | | |
| | Insignificant No injury, no-low \$ cost | Minor First aid treatment, low-medium \$ cost | Moderate Medical treatment, medium-high \$ cost | Major Serious injuries, major \$ cost | Catastrophic Death, huge \$ cost |
| Almost Certain Expected to occur at most times | H | H | E | E | E |
| Likely Will probably occur at most times | M | H | H | E | E |
| Possible Might occur at some time | L | M | H | E | E |
| Unlikely Could occur at some time | L | L | M | H | E |
| Rare May occur in rare conditions | L | L | M | H | E |

| Risk Name & Description | Current Controls | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional</i> |
|-------------------------|------------------|---|-----------------|-------------|-------------|--|
| | | | Likelihood | Consequence | Risk Rating | |

| What could happen and why? | Are there current controls for the risk | | Refer to risk calculator provided below for measures | | | controls / mitigation strategy to be implemented (to reduce risk rating) |
|---|--|--|--|----------|--------|---|
| Insufficient funding | Works awarded subject to funding | Delays to purchasing | Possible | Major | High | Ensure funding approvals obtained prior to start of works |
| Limited access to information, No record keeping | Records management procedure, allocated location for project | Approval delays, stakeholder objectives do not align, miss communication | Possible | Minor | Medium | Allocating a staff member who registers all relevant documentation to allocated folder , regular communication between stakeholders |
| No response to the request | Review plan, amend, repost | Delay in contract completion, funding becomes unavailable | Unlikely | Minor | Medium | Ensuring planning of the request is adequate to promote attractiveness of the tender |
| Lack of availability of suppliers | Evaluation Criteria set to determine the ability of suppliers | Delays in meeting project deadlines | Unlikely | Minor | Medium | Conduct evaluation and market research ensuring suppliers availability to deliver WUC to Council |
| Conflict of interest | Conflict of interest checks/declaration in place requesting officer and evaluation team | Reputational risk, failure to act in the best interest of the entity and public sector, poor governance. | Possible | Moderate | High | Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept |
| Weather | Possibility for deadline variation | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring the documentation to allow variation in project timeline is available |
| Contractor delays (machinery break downs/ injury) | Possibility for deadline variation, contract allows appointment of additional contractors | Delays in meeting project deadlines | Possible | Minor | Medium | Ensuring there is the documentation to allow variation in project timeline . assigning additional contractors |
| Response Non-conformance | Competitive process allowing multiple suppliers from Councils pre-qualified list to respond. Clear response criteria | No suitable supplier, different procurement approach, additional administrative cost | Possible | Minor | Medium | Ensuring the documentation is clear and the response schedule meets the request criteria |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit

human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

11.9 PROJECT MANAGEMENT 2025-2026 CAPITAL WORKS PROGRAM - UPDATE

IX: 268030

Author: Eng Lim, Director Infrastructure Services

**Authorisers: Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

EXECUTIVE SUMMARY

The purpose of this report is to provide council with an update and recommendation on Project Management 2025-2026 Capital Works Program.

RECOMMENDATION

That Council:

1. Award the Project Management 2025-2026 Capital Works Program to Hartecs Group Pty Ltd for an amount up to \$374,000 including GST (\$340,000.00 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

In July 2025, Council invited nine (9) prequalified suppliers from Local Buy list - *Project Management Services (Civil Infra.) LB279 list*, for the RFQL08 25-26 Project Management 2025-2026 Capital Works Program request. The intent then was to establish a schedule of rates consultancy contract, with suitably qualified Project Management firms for specialist support in the planning, coordination, and delivery of a range of infrastructure projects included in the proposed 2025/26 Capital Works Program.

The rationale for undertaking this quotation process was to secure additional project management capacity and technical expertise to assist in delivery Council's extensive 2025-2026 Capital Works Program. The aim is to strengthen planning, execution and risk management practices, and ensure projects are completed on time, within budget and to the required quality standards.

At that time, the key projects identified within this scope included:

- Development of a rural residential estate
- Refurbishment of Units 3 and 4 at Gyrica Gardens
- Construction of a 2-bedroom house on Chipu Street
- Design of a new child care centre
- Redesign of council depot office spaces
- Reconstruction of runway pavement at Quilpie Aerodrome
- Industrial estate expansion
- Contaminated land rehabilitation

At the close of the RFQL process on 8 August 2025, Council received two (2) conforming submissions: Hartecs Group Pty Ltd and Phronis Pty Ltd. Both submissions demonstrated strong capability; however, while Hartecs Group achieved a higher evaluation score, the proposed fees from both submissions exceeded Council's budget allocation for this engagement.

Accordingly, at the 28 August Council Meeting (QSC229-08-25), Council:

1. *Resolve not to award RFQL 08 25-26 Project Management 2025-2026 Capital Works Program and,*
2. *Explore options to support the delivery of the 2025-2026 Capital Works Program.*

REPORT

Following Council's decision not to award RFQL 08 25-26, officers reviewed alternative approaches to optimise project management expenditure. A decision was made to remove the Quilpie Aerodrome runway project from the list of capital projects in the PM scope of works. A focus toward the development of the Rural Residential Estate, Industrial Estate, alongside other smaller projects which carry a lighter project management demand during the initial phase.

To manage the project management costs, a phased and more flexible project management model was proposed, as described below:

- Project management resources would then be allocated dynamically based on project readiness and need, assessing each project's status, risks, and priorities while avoiding idle time and unnecessary costs.
- Engagement would occur on a Schedule of Rates basis, with invoicing tied to actual hours worked and supported by fortnightly reporting on progress, resource requirements, and risks.
- Site visits would be planned efficiently when required, to maximise productivity and minimise travel costs.
- Remote work would be billed only for actual time spent, ensuring transparency and cost efficiency. This enables the nominated Project Manager to allocate remote (non-site) working hours to other clients, where appropriate.

This revised, flexible approach enables Council to maintain effective oversight and delivery momentum across its 2025–2026 Capital Works Program while significantly reducing overall project management costs compared to a full-time engagement model.

This revised project management model was explored with both Hartecs Group and Phronis, who were the tenderers for the previous procurement process. These discussions produced a positive outcome, with both firms confirming their ability to work within this flexible project management framework.

Council officers received unsolicited offers from two additional companies under the pre-qualified Local Buy arrangement LB279 – Project Management Services (Civil Infrastructure), namely PVE and Proterra. Although both firms expressed interest and provided indicative information on their project management capabilities, they were not part of the original RFQL 08 25-26 invitation process issued in July 2025. While their submissions provided useful context and helped broaden Council's understanding of the available market capacity, these offers were not evaluated in the subsequent formal assessment.

Key considerations

A comparison of the proposed fee structures showed that Hartecs Group's Project Manager hourly rate is approximately 25% lower than Phronis's, representing a significant budget consideration.

In addition to the cost advantage, Hartecs Group offers a multidisciplinary resourcing model comprising dedicated subject matter experts (SMEs) across civil engineering, building works, contract management, environmental management, and statutory planning. This structure directly supports the breadth of Council's 2025–2026 Capital Works Program — encompassing residential estates, individual housing and refurbishment projects, industrial expansion, and contaminated land rehabilitation. The Hartecs proposal also includes backup support from two senior company leaders, who will provide oversight during the initial project phase at the same hourly rate as the Project Manager. This ensures experienced leadership and continuity at no additional cost.

This team-based approach from Hartecs Group enables specialised technical input and reduces reliance on a single project manager, improving delivery assurance and risk management. In contrast, while Phronis offered a pool of four Project Managers for Council's selection, their model does not include integrated SMEs across diverse disciplines, which may limit technical depth and quality assurance for projects with varied scopes.

Please refer to the table below on the assessment of the revised project management model from both suppliers.

Table 1 Assessment Scores

| Suppliers | | | Hartecs Group Pty Ltd | Phronis Pty Ltd |
|---------------------|--|-----|-----------------------|-----------------|
| Evaluation Criteria | Hourly rate (price) | 30% | 30 | 24 |
| | Technical capability and support team | 30% | 27 | 24 |
| | Relevant experience of project manager | 20% | 18 | 18 |
| | Availability and capacity to meet project requirements | 20% | 20 | 20 |
| Overall Score | | | 95 | 86 |

Evaluation Outcome

The evaluation panel's assessment, detailed in Table 1, scored Hartecs Group Pty Ltd highest overall (95/100). Their submission also presented a significant cost advantage, with a Project Manager hourly rate approximately 25% lower than Phronis Pty Ltd.

Therefore, the panel recommends awarding the contract to Hartecs Group Pty Ltd. This recommendation is based on their submission being the most advantageous, offering the highest score and superior value for money. This aligns with the sound contracting principles in section 104(3) of the *Local Government Act 2009*, particularly:

- **Value for money** - demonstrated through the combination of lowest cost and highest technical capability score

- **Open and effective competition** - achieved through the RFQL process to prequalified suppliers
- **Ethical behaviour and fair dealing** - maintained through consistent application of evaluation criteria to all tenderers

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing

OPTIONS

Option 1 (Recommended)

That Council:

1. Award the Project Management 2025-2026 Capital Works Program to Hartecs Group Pty Ltd for an amount up to \$374,000 including GST (\$340,000.00 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Award the Project Management 2025-2026 Capital Works Program to Phronis Pty Ltd. for an amount up to \$374,000.00 including GST (\$340,000.00 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

If Council makes a decision inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the *Local Government Regulation 2012* (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes.

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Director of Corporate and Community Services

Procurement Officer

INTERESTED PARTIES

Phronis Pty Ltd

Hartecs Group Pty Ltd

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Council's decision to award this contract must comply with the procurement principles in section 104 of the *Local Government Act 2009* (Qld), which require the decision to represent value for money and be the outcome of open and effective competition.

If Council makes a decision inconsistent with this recommendation, section 254H of the *Local Government Regulation 2012* (Qld) requires that the reasons be recorded in the minutes. This is triggered as the contract value exceeds the greater of \$200,000 or 1% of Council's net rate and utility charges.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Engaging an external project management supplier for Council's 2025/26 capital works program represents a significant financial commitment and requires careful consideration of value and deliverables.

In terms of financial implications, the revised proposal by Hartecs Group is within the officers' expectation and allocated budgets.

ASSET MANAGEMENT IMPLICATIONS

The delivery of Council's 2025–2026 capital works program carries significant asset management implications throughout the asset lifecycle—from project inception through to handover and ongoing operations.

The inclusion of a qualified Project Manager (PM) to oversee end-to-end components will be critical for ensuring:

- **Whole-of-Life Considerations:** Each project (estate development, refurbishments, construction, design, pavement works, etc.) will generate or alter Council assets needing integration into asset registers and ongoing maintenance planning. Accurate project scoping, specification, and cost estimation is vital to avoid future operational or financial burdens.
- **Sustainable Asset Handover:** As new and renewed infrastructure assets are constructed, clear processes must be established for commissioning, defect rectification, data capture (as-builts/GIS), and asset handover.
- **Long-Term Budget and Resourcing:** Asset creation and upgrades will increase long-term maintenance, renewal, and depreciation liabilities.
- **Risk Management:** Effective risk management (as included in the PM's responsibilities) will help mitigate design, construction, and operational risks that could undermine asset performance or escalate lifecycle costs. This is especially critical for complex and high-risk assets, such as contaminated land and aerodrome infrastructure.

- **Data and Documentation:** Robust documentation (as-built plans, warranties, compliance certificates, operations and maintenance manuals) should be delivered for all projects to support future asset management, compliance, and renewal planning.
- **Stakeholder Engagement:** Thorough liaison with both internal stakeholders (e.g., maintenance and finance) and external parties will help ensure assets are fit-for-purpose and meet community and regulatory expectations over their full lifespan.

In summary, integrating asset management principles and proactive stakeholder engagement across the capital works program minimises future risk, ensures sustainable service levels, and manages long-term Council liabilities.

Strong coordination between the Project Manager and Council’s infrastructure and finance teams will be fundamental to maximising the long-term value and performance of these capital investment.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with its Enterprise Risk Management Policy (G.11) and Framework (G.11-A). The key risks for this project are documented in Table 3.

Table 2 Risk Calculator

| RISK CALCULATOR | | | | | |
|---|---|---|---|--|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no-low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Table 3 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|---|---|--|-------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Limited access to information, No record keeping | Records management procedure, allocated location for project | Approval delays, stakeholder objectives do not align, miss communication | Possible | Minor | Medium | Allocating a staff member who registers all relevant documentation to allocated folder , regular communication between stakeholders |
| Conflict of interest | Conflict of interest checks/declaration in place requesting officer and evaluation team | Reputational risk, failure to act in the best interest of the entity and public sector, poor governance. | Possible | Moderate | High | Conduct all possible conflict of interest processes and procedures with documentation and sufficient records kept |
| Poor Stakeholder engagement | Program guidelines and scope | Reputational risk, failure to act in the best interest of the entity and public sector, poor governance, miscommunication | Possible | Moderate | High | Clear handling of inform processes and specific roles and responsibilities |

Risk Evaluation and Conclusion

The project carries identifiable risks, which are being effectively managed. The initial risk assessment identified two high-rated risks (Conflict of Interest and Poor Stakeholder Engagement). For both, specific and actionable treatment plans have been developed, including documented conflict of interest processes and clear communication protocols.

With these robust mitigations in place, the *residual risk*—the risk remaining after controls—is reduced to a level acceptable to proceed. The overall risk posture of the project is manageable, and the recommendation to award the contract is supported by this risk evaluation.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 4 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

The decision to appoint a project manager for the Capital Works Program **promotes** several human rights. The construction of housing, a childcare centre, and refurbished aged care units actively promotes the **right to life (s2)** and the **protection of families and children (s12)** by improving living conditions and community infrastructure.

Officers have considered the 23 protected rights and determined that this decision advances human rights and does not unlawfully limit any right.

12 CORPORATE AND COMMUNITY SERVICES

12.1 2025 CHRISTMAS LIGHTS DISPLAY COMPETITION

IX: 267589
Author: Toni Bonsey, Corporate and Community Administration Officer
Authorisers: Lisa Hamlyn, Director Corporate and Community Services
 Justin Hancock, Chief Executive Officer
Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live
Key Initiative: 1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

This report seeks Council’s endorsement for the 2025 Quilpie Shire Christmas Lights Display Competition, proposing to continue the successful 2024 categories and prize pool of \$4,050.00. The report recommends a judging schedule from 8 December 2025, with winners announced at the Combined Business Community Christmas Party on 12 December 2025.

RECOMMENDATION

That Council:

1. Endorse the proposed categories and prize allocations, totalling \$4,050.00, for the 2025 Quilpie Shire Christmas Lights Display Competition.

| Category | Prize Money |
|---|-------------|
| Open to Entire Shire | |
| Christmas Wonderland | \$1,200.00 |
| Open to Quilpie Residents | |
| Best Lights Display | \$500.00 |
| Spectacular Seniors Award | \$250.00 |
| Festive Fence | \$250.00 |
| Best Decorated Business Award | \$350.00 |
| Open to Eromanga and Adavale Residents | |
| Best Christmas Lights Display - Eromanga | \$500.00 |
| Best Christmas Lights Display - Adavale | \$500.00 |
| Open to Rural Residents | |
| Outback Christmas Display | \$500.00 |

| Category | Prize Money |
|----------|------------------------------------|
| | Total prize pool \$4,050.00 |

- Approves the proposed competition schedule, with judging to commence Monday, 8 December 2025, and winners announced at the Combined Business Community Christmas Party on Friday, 12 December 2025.

BACKGROUND

Council conducts the annual Christmas Lights Display Competition to celebrate the festive season and encourage community participation across the Shire. This report seeks confirmation of the competition structure for 2025.

The 2024 competition framework, which is proposed to continue unchanged for 2025, is outlined below.

REPORT

Proposed 2025 Competition Categories and Prizes

Community Services recommends continuing the established categories and prize pool to provide consistency and clarity for participants. The total prize pool is **\$4,050.00**.

Table 1 Proposed 2025 Competition Categories and Prizes

| Category | Prize Money |
|---|------------------------------------|
| Open to Entire Shire | |
| Christmas Wonderland | \$1,200.00 |
| Open to Quilpie Residents | |
| Best Lights Display | \$500.00 |
| Spectacular Seniors Award | \$250.00 |
| Festive Fence | \$250.00 |
| Best Decorated Business Award | \$350.00 |
| Open to Eromanga and Adavale Residents | |
| Best Christmas Lights Display - Eromanga | \$500.00 |
| Best Christmas Lights Display - Adavale | \$500.00 |
| Open to Rural Residents | |
| Outback Christmas Display | \$500.00 |
| | Total prize pool \$4,050.00 |

Proposed 2025 Competition Schedule

- Judging Commences:** Monday, 8 December 2025
- Winners Announced:** Friday, 12 December 2025 at the Combined Business Community Christmas Party, Mural Park, Quilpie.
- Results Published:** Via Council's Facebook page and Public Notice.

Community Services recommends that Council endorses the continuation of the existing categories and prizes for 2025 and approves the proposed judging schedule and presentation arrangements.

OPTIONS

Option 1 (Recommended)

That Council:

1. Endorse the proposed categories and prize allocations, totalling \$4,050.00, for the 2025 Quilpie Shire Christmas Lights Display Competition.

| Category | Prize Money |
|---|------------------------------------|
| Open to Entire Shire | |
| Christmas Wonderland | \$1,200.00 |
| Open to Quilpie Residents | |
| Best Lights Display | \$500.00 |
| Spectacular Seniors Award | \$250.00 |
| Festive Fence | \$250.00 |
| Best Decorated Business Award | \$350.00 |
| Open to Eromanga and Adavale Residents | |
| Best Christmas Lights Display - Eromanga | \$500.00 |
| Best Christmas Lights Display - Adavale | \$500.00 |
| Open to Rural Residents | |
| Outback Christmas Display | \$500.00 |
| | Total prize pool \$4,050.00 |

2. Approves the proposed competition schedule, with judging to commence Monday, 8 December 2025, and winners announced at the Combined Business Community Christmas Party on Friday, 12 December 2025.

Option 2

That Council does not endorse the proposed categories and prizes and requests Officers prepare an alternative proposal.

CONSULTATION (Internal/External)

Nil

LEGISLATION / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

The total prize pool of \$4,050.00 is allocated within the 2024/2025 Community Celebrations budget.

RISK MANAGEMENT IMPLICATIONS

This initiative has been assessed in accordance with Council's G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. The primary risks are assessed as low to medium and are considered manageable within the event planning process.

Council's Risk Matrix

This matrix is used to determine the overall risk rating, as per Council's framework.

Table 2 Risk Matrix

| RISK CALCULATOR | | | | | |
|---|---|---|---|--|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Summary of Campaign Risks

The primary risks identified and managed during this tender are summarised in Table 3.

Table 3 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Adverse weather conditions may affect judging or presentation event. | None | Judging / event cancellation | Possible | Insignificant | Low | Change date of judging. Alternative location for event. |

Risk Evaluation and Conclusion

The risks associated with this initiative are rated **Low** and align with Council's risk appetite.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 4 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

An assessment of the decision to endorse the 2025 Christmas Lights Display Competition confirms its compatibility with the *Human Rights Act 2019*.

The competition promotes the **right to take part in public life** (s 23) and the **right to freedom of thought, conscience, religion and belief** (s 20) by creating an inclusive, celebratory community activity that fosters a shared festive spirit.

The decision does not engage or limit any other human rights protected under the Act.

12.2 2025 26 RADF (REGIONAL ARTS DEVELOPMENT FUND) APPLICATIONS

IX: 267889

Author: Toni Bonsey, Corporate and Community Administration Officer

**Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.6 Celebration of the arts, culture, and local and natural history

EXECUTIVE SUMMARY

This report seeks Council’s consideration and approval of the 2025/26 Regional Arts Development Fund (RADF) funding applications. The total RADF budget for 2025/26 is \$31,250.00, comprising a \$26,250.00 contribution from RADF and a \$5,000.00 contribution from Council. The applications recommended for approval by the RADF Committee fully allocate the available budget of \$31,250.00.

RECOMMENDATION

That Council:

- Endorses the recommendation of the Regional Arts Development Fund (RADF) Committee to approve the following 2025/26 funding applications, totalling \$31,250.00.

| Organisation | Amount |
|--|---------|
| Quilpie and District Show and Rodeo | |
| D’Aguilar Wildlife | \$3,243 |
| Eyes Up Event | \$3,159 |
| Quilpie Cultural Society | |
| Brian Rutledge – Wrought Iron | \$2,836 |
| Fran Bulmer Springtime Quilting | \$2,454 |
| Maxine Thompson Pastel Skills | \$1,268 |
| Michelle De Groot Textile Painting | \$2,600 |
| Stacy Keane Silversmithing Workshop1 | \$1,377 |
| Stacy Keane Silversmithing Workshop 2 | \$1,377 |
| Lyn Barnes Seniors Pastels W1 | \$1,135 |
| Lyn Barnes Seniors Pastels W2 | \$1,135 |
| Lyn Barnes Junior Pastels Workshop | \$567 |

| Organisation | Amount |
|---|-----------------------|
| Dean Tims Furniture Restoration | \$3,231 |
| Quilpie Shire Council Human Resources Department | |
| Senoritas Art Workshop | \$3,087 |
| Quilpie Shire Council Western Touring Circuit | |
| WTC Performance | \$3,781 |
| | Total \$31,250 |

BACKGROUND

Quilpie Shire Council applies annually to the Queensland Government for funding through the Regional Arts Development Fund (RADF). For the 2025–26 financial year, Quilpie Shire is eligible for a grant of up to \$26,250, based on its population tier. Council's mandatory contribution to the program is a minimum of 10%, and Quilpie Shire Council has committed \$5,000, creating a total project budget of \$31,250.

The RADF program aims to:

1. Contribute value to local communities.
2. Engage local communities.
3. Deliver local priorities.
4. Support Queensland Government priorities, including fostering safe and inclusive communities, building regional capacity, stimulating economic growth and innovation, and increasing workforce participation.

Quilpie Shire Council distributes this funding through its RADF Grants Program. Eligible applicants include:

- Individual professional or emerging artists, arts workers, cultural workers, or project coordinators who:
 - Reside within the Council area, or if based outside, can demonstrate how their project will directly benefit arts and culture in the Shire.
 - Are permanent residents or Australian citizens.
 - Meet the criteria outlined in the 'Eligibility Checklist for Professional / Emerging Professional Artists'.
 - Hold an ABN or are sponsored by an incorporated organisation with an ABN.
- Community groups and organisations based in the Council area with an ABN or sponsored by an incorporated organisation with an ABN.
- Groups or organisations located outside the Council area that hold an ABN (or have a sponsor) and can demonstrate how their project will directly benefit arts and culture within the Shire.

REPORT

The RADF Committee met on Tuesday, 14 October 2025, to assess the 2025/26 funding applications against the program's aims and eligibility criteria. The Committee's recommendations, detailed in Table 1, fully allocate the available \$31,250 budget. The diverse range of approved projects—including workshops in silversmithing, pastels, quilting, and regional performances—will provide significant skills development and cultural engagement opportunities across the Shire.

Table 1 Recommended 2025/26 RADF Funding Allocations

| Organisation | Amount |
|---|-----------------------|
| Quilpie and District Show and Rodeo | |
| D'Aguilar Wildlife | \$3,243 |
| Eyes Up Event | \$3,159 |
| Quilpie Cultural Society | |
| Brian Rutledge – Wrought Iron | \$2,836 |
| Fran Bulmer Springtime Quilting | \$2,454 |
| Maxine Thompson Pastel Skills | \$1,268 |
| Michelle De Groot Textile Painting | \$2,600 |
| Stacy Keane Silversmithing Workshop1 | \$1,377 |
| Stacy Keane Silversmithing Workshop 2 | \$1,377 |
| Lyn Barnes Seniors Pastels W1 | \$1,135 |
| Lyn Barnes Seniors Pastels W2 | \$1,135 |
| Lyn Barnes Junior Pastels Workshop | \$567 |
| Dean Tims Furniture Restoration | \$3,231 |
| Quilpie Shire Council Human Resources Department | |
| Senoritas Art Workshop | \$3,087 |
| Quilpie Shire Council Western Touring Circuit | |
| WTC Performance | \$3,781 |
| | Total \$31,250 |

OPTIONS

Option 1: (recommended)

That Council:

- Endorses the recommendation of the Regional Arts Development Fund (RADF) Committee to approve the following 2025/26 funding applications, totalling \$31,250.00.

| Organisation | Amount |
|--|---------|
| Quilpie and District Show and Rodeo | |
| D'Aguilar Wildlife | \$3,243 |
| Eyes Up Event | \$3,159 |
| Quilpie Cultural Society | |
| Brian Rutledge – Wrought Iron | \$2,836 |
| Fran Bulmer Springtime Quilting | \$2,454 |
| Maxine Thompson Pastel Skills | \$1,268 |
| Michelle De Groot Textile Painting | \$2,600 |
| Stacy Keane Silversmithing Workshop1 | \$1,377 |
| Stacy Keane Silversmithing Workshop 2 | \$1,377 |
| Lyn Barnes Seniors Pastels W1 | \$1,135 |
| Lyn Barnes Seniors Pastels W2 | \$1,135 |

| Organisation | Amount |
|---|-----------------------|
| Lyn Barnes Junior Pastels Workshop | \$567 |
| Dean Tims Furniture Restoration | \$3,231 |
| Quilpie Shire Council Human Resources Department | |
| Senoritas Art Workshop | \$3,087 |
| Quilpie Shire Council Western Touring Circuit | |
| WTC Performance | \$3,781 |
| | Total \$31,250 |

Option 2

That Council does not endorse the Committee's recommendations and provides an alternative direction for the allocation of the 2025/26 RADF budget.

CONSULTATION (Internal/External)

Consultation has been undertaken with the Quilpie RADF Committee, Quilpie Shire Council Community Services, and Quilpie community groups and organisations.

INTERESTED PARTIES

Quilpie RADF Committee

Quilpie Shire Council Community Services

Quilpie Community Groups & Organisations

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

This decision is made in accordance with:

- C.02 Art and Cultural Development Policy
- Regional Arts Development Funding Guidelines

FINANCIAL AND RESOURCE IMPLICATIONS

The total project cost of \$31,250.00 is funded as follows:

- RADF Grant: \$26,250.00
- Council Contribution: \$5,000.00

The approved applications fully expend the available budget.

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

This program has been assessed in accordance with Council's G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. The primary risks are assessed as low to medium and are considered manageable within the event planning process.

Council’s Risk Matrix

This matrix is used to determine the overall risk rating, as per Council's framework.

Table 2 Risk Matrix

| RISK CALCULATOR | | | | | |
|---|---|---|---|--|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Summary of Campaign Risks

The primary risks identified and managed during this tender are summarised in Table 3.

Table 3 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | None | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Workshops cancelled due to presenter being unavailable | None | Grant funds to be returned or seek alternative date / presenter | Unlikely | Minor | Low | Ensure bookings are confirmed with presenter |

Risk Evaluation and Conclusion

The residual risk for this initiative is rated **Low** and aligns with Council’s risk appetite.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 4 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

An assessment confirms that the decision to approve these RADF grants is compatible with the *Human Rights Act 2019*.

This decision promotes the **right to take part in public life** (s 23) and the **cultural rights** (s 27) of the community by supporting participation in and access to a diverse range of arts and cultural activities within the Quilpie Shire.

The decision does not engage or limit any other human rights protected under the Act.

12.3 2026 AUSTRALIA DAY CELEBRATIONS

IX: 268028

Author: Toni Bonsey, Corporate and Community Administration Officer

**Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

This report seeks Council's endorsement for the proposed 2026 Quilpie Australia Day Awards categories and celebration events.

The proposal is informed by a successful \$10,000 grant from the National Australia Day Council. Key recommendations include streamlining the award categories to three—Citizen of the Year, Community Group of the Year, and a Certificate of Appreciation—in response to declining nominations. The event schedule features a community celebration at Bulloo Park on Friday, 23 January 2026, to accommodate families, and a family-friendly pool party on Australia Day itself.

RECOMMENDATION

That Council:

1. Endorse the following categories for the 2026 Quilpie Australia Day Awards:
 - (a) Citizen of the Year
 - (b) Community Group of the Year
 - (c) Certificate of Appreciation

2. Endorse the following dates and times for 2026 Quilpie Australia Day Celebrations:
 - (a) **Friday, 23 January 2026:** Australia Day Connect & Celebrate Community Event at Bulloo Park, from 6:00 pm.
 - (b) **Monday, 26 January 2026:** Great Aussie Pool Party at the Quilpie Swimming Pool, from 11:00 am to 4:00 pm.

BACKGROUND

The Quilpie Australia Day Awards and Celebrations are an annual tradition that recognises community contribution. This report outlines the proposed plan for the 2026 events, which is supported by a successful grant application to the National Australia Day Council.

REPORT

The Quilpie Australia Day Awards and Celebrations are an annual tradition that recognises outstanding community contribution and fosters local spirit.

Each year, Council invites the community to nominate individuals and groups who have made significant contributions to the Shire throughout the previous year. These awards are presented at the Connect and Celebrate Community Event, which is traditionally held at Bulloo Park. The event is designed to bring the community together to celebrate and to warmly welcome new citizens and residents.

Planning for the 2026 events is underway, supported by a confirmed \$10,000 grant from the National Australia Day Council's Community Events Grant Program.

2026 Australia Day Award Categories

The award categories for the 2025 Quilpie Australia Day Awards were:

- Citizen of the Year
- Young Citizen of the Year
- Community Group of the Year
- Certificate of Appreciation
- Quilpie Shire Business Award

In response to a consistent reduction in nomination numbers across recent years, Community Services recommends consolidating the award categories for 2026. This focused approach aims to reinvigorate community participation and ensure the awards remain meaningful and competitive.

The proposed categories for the 2026 Quilpie Australia Day Awards are:

- Citizen of the Year
- Community Group of the Year
- Certificate of Appreciation

2026 Australia Day Celebrations

The proposed event schedule is designed to maximise community attendance.

The **Australia Day Connect and Celebrate Community Event** will be held at Bulloo Park on the evening of **Friday, 23 January 2026**. This timing accommodates families, particularly those with children returning to boarding school.

The event program will include:

- Welcome to Country
- Australia Day Award presentations
- Welcome to our Community new residents / "Quilpieites"
- Citizenship Ceremony
- Community dinner, live music, and a fireworks display

The **Great Aussie Pool Party** will be held on **Monday, 26 January 2026** at the Quilpie Swimming Pool from 11:00 am to 4:00 pm. In partnership with All About Aquatics, this family-friendly day will feature Australia Day-themed competitions, activities, a barbecue, and prizes.

OPTIONSOption 1 (Recommended)

That Council:

1. Endorse the following categories for the 2026 Quilpie Australia Day Awards:
 - (a) Citizen of the Year
 - (b) Community Group of the Year
 - (c) Certificate of Appreciation
2. Endorse the following dates and times for 2026 Quilpie Australia Day Celebrations:
 - (a) **Friday, 23 January 2026:** Australia Day Connect & Celebrate Community Event at Bulloo Park, from 6:00 pm.
 - (b) **Monday, 26 January 2026:** Great Aussie Pool Party at the Quilpie Swimming Pool, from 11:00 am to 4:00 pm.

Option 2

That Council:

1. Retain the 2025 award categories for the 2026 Quilpie Australia Day Awards.
2. Approve the 2026 Quilpie Australia Day Celebrations to be held on the recommended dates.

CONSULTATION (Internal/External)

Consultation has occurred with the National Australia Day Council and All About Aquatics.

INTERESTED PARTIES

Quilpie Shire Council

All About Aquatics

National Australia Day Council

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

The event is supported by the following confirmed funding:

- National Australia Day Council 2025 Community Events Grant Funding: \$10,000
- Council Contribution (Budgeted Community Events): \$7,420

ASSET MANAGEMENT IMPLICATIONS

None noted

RISK MANAGEMENT IMPLICATIONS

This initiative has been assessed in accordance with Council's G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. The primary risks are assessed as low to medium and are considered manageable within the event planning process.

Council’s Risk Matrix

This matrix is used to determine the overall risk rating, as per Council's framework.

Table 1 Risk Matrix

| RISK CALCULATOR | | | | | |
|---|---|---|---|--|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Summary of Campaign Risks

The primary risks identified and managed during this tender are summarised in Table 2.

Table 2 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Adverse weather conditions | None | Cancellation of event | Possible | Minor | Medium | Plan alternative date and / or location |

Risk Evaluation and Conclusion

The event's structure, using established venues and community partners, inherently manages several logistical risks. The primary treatment for the identified risks is proactive budgeting, promotion, and contingency planning.

As demonstrated in the risk register, the residual risks for this initiative are rated **Low - Medium**. The recommended events represent a manageable risk outcome that aligns with Council’s risk appetite and provides significant community value.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 3 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

An assessment of the decision to endorse the 2026 Quilpie Australia Day Awards and Celebrations confirms its compatibility with the *Human Rights Act 2019*.

The events promote the **right to take part in public life** (s 23) and the **right to peaceful assembly and freedom of association** (s 22) by creating official, inclusive occasions for the community to gather, celebrate, and recognise civic contributions.

The decision does not engage or limit any other human rights protected under the Act.

12.4 2025 SHOP LOCAL CAMPAIGN

IX: 268029

Author: Toni Bonsey, Corporate and Community Administration Officer

**Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.4 Enhance and support our agricultural industry, resource sector and all businesses

EXECUTIVE SUMMARY

This report seeks Council's endorsement for the 2025 Quilpie Buy Local Campaign. The campaign aims to stimulate the local economy by encouraging residents and visitors to shop at Quilpie Shire businesses in the lead-up to Christmas.

Following a one-year hiatus in 2024 due to logistical delays, the proposed 2025 campaign will run from 3 November to 10 December, featuring a \$5,000 prize pool funded by Council. The campaign is aligned with the 2025/2026 Economic Development budget and has been developed in consultation with local businesses.

RECOMMENDATION

That Council endorse the 2025 Quilpie Buy Local Campaign, with a total prize pool of \$5,000 in Shop Local gift cards to be provided by Quilpie Shire Council.

BACKGROUND

The Quilpie Buy Local Campaign is an annual initiative that encourages residents to support local businesses in the lead-up to Christmas. Running successfully for several years, the campaign has seen growing participation from local businesses and strong engagement from the community.

The campaign aims to stimulate the local economy, strengthen community connections, and showcase the diversity of goods and services available within the Shire. By promoting local spending, it highlights the direct positive impact on business sustainability, employment, and overall economic resilience.

The 2024 campaign was postponed due to delays in the procurement of Shop Local gift cards, which prevented a launch at the Quilpie Combined Business Community Christmas Party. Following this hiatus and a challenging period for the Shire, the proposed 2025 campaign is planned to return with renewed focus and enhanced community engagement.

REPORT

Quilpie Buy Local Campaign Overview

- **Local Business Engagement:** October 2025
- **Campaign Launch:** Monday 3 November 2025
- **Closes:** Wednesday 10 December 2025 (midnight)
- **Winners Announced:** Friday 12 December 2025

Prizes

The prize pool consists of Shop Local gift cards:

- **6 x \$500 cards**
- **6 x \$200 cards**
- **8 x \$100 cards**

Proterra Group has generously donated 5 x \$100 vouchers for selected local businesses.

Eligibility and Conditions of Entry

The competition is free and open to residents and visitors of the Quilpie Shire.

To enter, participants must:

- Spend \$20 or more in a single transaction at a participating business during the campaign period.
- Write their first name, last name, and contact details on the receipt.
- Submit the receipt:
 - in an entry box at a participating business, Council's Administration Office, or the Visitor Information Centre; or
 - online via the Council website by uploading an image of the receipt and completing the required details.

Entries without clear details are ineligible.

Shop Local cards:

- are valid only at participating Quilpie Shire businesses;
- must be used by the expiry date;
- must be presented at time of use;
- cannot be exchanged for cash; and
- do not receive credit or change for any unused value.

OPTIONS

Option 1 (recommended)

That Council endorse the 2025 Quilpie Buy Local Campaign, with a total prize pool of \$5,000 in Shop Local gift cards to be provided by Quilpie Shire Council.

Option 2

That Council does not proceed with the 2025 Quilpie Buy Local Campaign.

CONSULTATION (Internal/External)

Consultation has occurred with Quilpie Shire businesses and relevant Quilpie Shire Council officers.

INTERESTED PARTIES

Quilpie Shire Business

Quilpie Shire Council

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

This campaign will operate in accordance with Council's 2025/2026 budget allocation for Economic Development.

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

This initiative has been assessed in accordance with Council's G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. The campaign design and planned mitigations have resulted in a low-risk outcome for Council.

Council's Risk Matrix

This matrix is used to determine the overall risk rating, as per Council's framework.

Table 1 Risk Matrix

| RISK CALCULATOR | | | | | |
|---|--|--|---|---|---|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no low \$ cost | 2. Minor First aid treatment, low- medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Summary of Campaign Risks

The primary risks identified and managed during this tender are summarised in Table 2.

Table 2 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Low participation from residents or businesses | None | Limited entries in competition | Unlikely | Minor | Low | Collaboration with local businesses. Early / wide promotion |

Risk Evaluation and Conclusion

The campaign's structure, using established Shop Local cards and a simple entry mechanism, inherently manages several financial and operational risks. The primary treatment for the identified participation and perception risks is proactive communication and transparent processes.

As demonstrated in the risk register, the residual risks for this initiative are rated **Low**. The recommended campaign represents a low-risk outcome that aligns with Council's risk appetite and provides a valuable stimulus to the local economy.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 3 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | |
|---|--------------------------|
| 23. | Right to health services |

An assessment of the decision to endorse the 2025 Quilpie Buy Local Campaign confirms its compatibility with the *Human Rights Act 2019*.

The campaign promotes the **right to take part in public life** (s 18) by actively encouraging and facilitating community participation in the economic life of the Shire. It strengthens the local economy and empowers residents to directly influence community prosperity through their spending choices.

The decision does not engage or limit any other human rights protected under the Act.

12.5 REQUEST TO JOIN THE COUNTRY EDUCATION FOUNDATION OF SW QUEENSLAND 2026

IX: 268134

Author: Toni Bonsey, Corporate and Community Administration Officer

**Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer**

Attachments: 1. CEF of SWQ Letter 2025 - Quilpie Shire CEO

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.3 Lifelong learning spaces

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider a proposal from the Country Education Foundation of Paroo Inc. (CEF of Paroo) to form a new regional entity, the Country Education Foundation of South West Queensland (CEF of SWQ)—in collaboration with Bulloo, Murweh, and Paroo Shires.

RECOMMENDATION

That Council:

1. Receives and notes the correspondence from the Country Education Foundation of Paroo Inc. regarding the proposal to establish a Country Education Foundation of South West Queensland;
2. Supports, in principle, the concept of a regional collaboration to expand educational support opportunities for South West Queensland students;
3. Defers making a financial contribution to CEF of SWQ until the CEFA Matched Giving Campaign in September/October 2026 (up to an amount determined by Council).
4. Requests further information from the Country Education Foundation of Paroo Inc. on governance, expected community commitment, and Council's potential role before confirming formal participation.

BACKGROUND

Council has received correspondence from the Country Education Foundation of Paroo Inc. (CEF of Paroo) proposing that Quilpie Shire collaborates with Bulloo Shire, Murweh Shire and Paroo Shire to establish a new regional entity - the Country Education Foundation of South West Queensland (CEF of SWQ) - to be operational from 2026.

The objective is to broaden the reach and sustainability of the existing Paroo Foundation through a larger regional footprint, enhanced collaboration, and improved access to national funding via Country Education Foundation Australia (CEFA).

The Country Education Foundation of Paroo was established in 2006 by Cunnamulla community members and was the first foundation of its kind in Queensland. Since inception, it has provided significant educational support through:

- More than 140 individual grants awarded
- Over \$160,000 in total funding distributed
- Support for local students pursuing education, training and career development

The foundation operates with applications closing on 31 October annually, with grants awarded at the end of the school year. All grants are provided as payments directly to approved goods or service providers, or through reimbursement for pre-approved education expenses - no cash grants are provided directly to students.

The proposed expansion to a South West Queensland entity aims to:

- Broaden geographical reach across the region
- Enhance sustainability through shared resources
- Increase impact through joint fundraising
- Improve access to national funding opportunities via Country Education Foundation Australia (CEFA)

A significant opportunity identified is the CEFA Matched Giving Campaign during September-October, where donations are matched dollar-for-dollar up to \$5,000. This presents an optimal fundraising period to establish the new regional foundation.

REPORT

Proposed Structure and Requirements

The establishment of the Country Education Foundation of South West Queensland (CEF of SWQ) is proposed as a community-led initiative. Its formation requires:

- Commitment and involvement from each participating Shire community.
- Formation of a new regional committee.
- Collaboration with Country Education Foundation Australia (CEFA) to ensure alignment with national governance and operational standards. Success depends on recruiting local volunteers from each Shire to contribute to governance and fundraising.

Key Benefits of Regional Collaboration

The proposed regional foundation would deliver significant benefits by:

- Strengthening community collaboration across the South West Queensland region.
- Broadening the reach of financial and mentoring support to young people pursuing post-school education or training.
- Enhancing access to national funding programs and matching grants through CEFA.
- Improving long-term sustainability through shared administrative resources and fundraising capacity.

Financial Implications and Council's Potential Role

At this stage, there is no request for an immediate annual financial contribution from Council.

Future involvement could include:

- In-kind support.
- Promotion and participation in local fundraising initiatives or;

- A potential annual Community Assistance Grant of \$2,000 to \$3,000.

A significant opportunity exists through the CEFA Matched Giving Campaign. If a Community Assistance Grant application is submitted and approved by Council in September or October, CEFA will match the contribution dollar-for-dollar up to \$5,000, effectively doubling the impact of Council's investment in the foundation's establishment.

OPTIONS

Option 1 (recommended)

That Council:

1. Receives and notes the correspondence from the Country Education Foundation of Paroo Inc. regarding the proposal to establish a Country Education Foundation of South West Queensland;
2. Supports in principle the concept of regional collaboration to expand educational support opportunities for South West Queensland students;
3. Defers making a financial contribution to CEF of SWQ until the CEFA Matched Giving Campaign in September, October 2026 (up to an amount determined by Council).
4. Requests further information from the Country Education Foundation of Paroo Inc. on governance, expected community commitment, and Council's potential role before confirming formal participation.

Option 2

That Council:

1. Supports in principle the concept of regional collaboration;
2. Defers any decision on financial contribution pending receipt of further information from CEF of Paroo regarding governance structure, community representation, and future commitments.

Option 3

That Council does not support participation in the proposed Country Education Foundation of South West Queensland.

CONSULTATION (Internal/External)

Consultation has occurred with the Country Education Foundation of Paroo.

INTERESTED PARTIES

Quilpie Shire Council

Country Education Foundation of Paroo

Residents and students of the Quilpie Shire

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Nil.

POLICY IMPLICATIONS

Ni.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no immediate financial implications. A future financial contribution would be subject to a separate Council resolution and budget allocation.

ASSET MANAGEMENT IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

This proposal has been assessed in accordance with Council’s G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework. The identified risks are rated as low to medium and align with Council’s risk appetite.

Council’s Risk Matrix

This matrix is used to determine the overall risk rating, as per Council’s framework.

Table 1 Risk Matrix

| RISK CALCULATOR | | | | | |
|---|---|---|---|--|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Summary of Campaign Risks

The primary risks identified and managed during this proposal are summarised in Table 2.

Table 2 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|---|--|---|--|---------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Unclear Governance Structure – Governance and decision-making processes for the new regional foundation are not yet defined, creating uncertainty around accountability and Council’s role. | Council yet to commit; awaiting formal proposal and structure from CEF of Paroo. | Confusion about Council’s role; possible reputational damage if governance issues arise; inability to influence decision-making; potential exposure to perceived liability. | Rare | Insignificant | L | Request and review formal governance documentation before committing; ensure Council’s role is defined as advisory/supportive only. |
| Ongoing Financial Expectation – Initial financial support could create ongoing expectations for future contributions or in-kind support. | Council’s annual budget approval process provides control over discretionary funding | Unplanned financial commitments; pressure on community development budgets; difficulty declining future funding requests once precedent is set. | Rare | Insignificant | L | Define contribution as one-off establishment support; require formal requests for any future funding; review participation annually. |
| Volunteer Capacity Risk – Insufficient number of volunteers from smaller Shires could reduce the effectiveness or sustainability of the new foundation. | Reliance on community volunteers; local networks support recruitment. | Program delays or limited regional representation; potential collapse of local committees; inability to deliver grants effectively. | Possible | Minor | M | Promote volunteering opportunities through Council channels; encourage shared responsibility across participating Shires. |
| Community Perception Risk – Misunderstanding of Council’s involvement could lead to false expectations that Council controls or funds the program. | General information provided by CEF of Paroo. | Community confusion: reputational damage if foundation decisions are unpopular; increased enquiries or complaints to Council. | Possible | Minor | M | Communicate Council’s supportive but independent role clearly in all public statements; coordinate consistent messaging with CEF representatives. |

Risk Evaluation and Conclusion

The residual risks for this initiative are rated **Low to Medium** and are considered manageable within normal operational processes.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act*

2019 are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 3 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

An assessment confirms that supporting the proposed Country Education Foundation of South West Queensland is compatible with the *Human Rights Act 2019*.

This decision engages and promotes the **right to education** (s 36) by working to improve access to financial support for students pursuing further education and training. It also supports the **right to take part in public life** (s 23) by fostering community-led initiatives and regional collaboration.

The decision does not limit any human rights protected under the Act.

COUNTRY EDUCATION FOUNDATION OF PAROO INC.**INVEST IN OUR FUTURE - THE YOUNG PEOPLE OF THE PAROO**

<http://www.countryeducationfoundation.org.au>

Gamarren Station, 6202 Gamarren Road
CUNNAMULLA, QLD 4490
Ph: 0419656941 E: trishmckenzie1@bigpond.com
24th September 2025

Mr Justin Hancock
Chief Executive Officer
Quilpie Shire Council
QUILPIE, QLD 4480

Dear Mr Hancock,

As the President of the Country Education Foundation of Paroo (CEF of Paroo) I would like to put a proposal to Quilpie, Bulloo, Murweh and Paroo Shires to form a Country Education Foundation of South West Queensland (CEF of SWQ).

After discussions with our local CEF of Paroo committee and Country Education Foundation of Australia (CEFA) we as a committee have agreed to a proposal to enlarge our area to South West Queensland footprint by inviting the Bulloo, Murweh & Quilpie Shires to join. The aim of this is to assist all our shires to embrace our students, encourage them to achieve their dreams and improve our available qualified employees in the west.

This will be a community led organisation requiring a commitment and volunteers from each shires community to form a new committee and work in partnership with CEFA improving sustainability, impact and funding opportunities for our CEF of SWQ and in turn our SWQ students. Scholarships/grants are awarded to 16 to 25 year olds doing any further education or training ie TAFE courses, Apprenticeships, Universities etc.

In 2006 a group of Cunnamulla community members established the first Country Education Foundation in Queensland, the Country Education Foundation of Paroo.

The parent body, the Country Education Foundation of Australia is the result of one rural community's vision to provide practical support to deal with the social and geographical issues impacting on young school leavers. There are now 49 Education Foundation throughout Australia each doing similar work within their local communities.

In response to a similar need identified in the Paroo Shire, the Country Education Foundation of Paroo Inc. was set up to assist the young people from the Shire to move from school into the career direction to which they aspire, through the committed efforts and financial support of the local community and corporate sponsorship.

As the Country Education Foundation of South West Queensland Inc. we can broaden our support to financially assist our south west Qld applicants commencing or continuing their education and training in their chosen area of work.

The successful applicants would obtain financial support contributing towards some of the many costs of education and training including travel, tuition fees, books and accommodation expenses.

The Country Education Foundation of SWQ Inc. would be funded through the support of sponsors, local fundraising efforts and the ongoing support of the Country Education Foundation of Australia.

It is well documented that rural youth often require greater encouragement and financial support than their urban counterparts to pursue further education or career opportunities. Our students do not have opportunities comparable to those available in urban areas; hence this initiative helps to provide the means to access, for our local youth.

Since inception in 2005 and once incorporated, the committee began fundraising, seeking support and sponsorship prior to calling for applicants for its first round of scholarships in October 2006 and we have continued these efforts as the Country Education Foundation of Paroo Inc. and to date we have awarded over \$160,000 via 140+ grants to our local students.

With your support and the support of CEFA the aim of this group is to apply to the Office of Fair Trading for a name change to The Country Education Foundation of South West Queensland, change our Constitution to cover the larger area including our four shires and form a new committee with representatives from each of the shires.

I am envisaging a celebration of 20 years of CEF of Paroo which is expanding to have a greater impact in the south west by becoming the Country Education Foundation of South West Queensland.

Each year CEFA along with the local foundations call for applications which close on the 31st October with grants being awarded at the end of the school year.

In September and October is CEFA Matched Giving Campaign time – any funds raised CEFA will match with equal amount up to \$5000/committee and so it is a great time to fundraise for the new CEF of SWQ and so your financial support would be a great start to our expanded foundation ready for 2026.

I look forward to receiving your support for this proposal and if you have any further questions please contact me via telephone or email.

Kind regards,

Trish

Trish McKenzie (President)
CEF of Paroo

13 FINANCE**13.1 T05 25-26 SALE & REMOVAL OF HOUSE – 49 BOONKAI STEET, QUILPIE QLD 4480****IX:** 267268**Author:** Kasey-Lee Davie, Procurement Officer**Authorisers:** Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer**Attachments:** 1. Email Confirmation (under separate cover)
2. Lennard Kenny - Response (under separate cover)**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

4.5 Optimal asset management practices

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation for the T05 25-26 Sale & Removal of house – 49 Boonkai Street, Quilpie, QLD 4880.

RECOMMENDATION

1. That Council:

- (a) Award T05 25-26 Sale & Removal of 49 Boonkai Street, Quilpie QLD 4880 to Lenard Kenny, accepting tendered offer of \$85,000.00.

BACKGROUND

As per section 227 of the *Local Government Regulation 2012*, Council conducted a public tender process to dispose of a valuable non-current asset. Council posted a public tender for the sale and removal of the house located at 49 Boonkai Street, Quilpie in May 2025, however this attempt was unsuccessful due to no response or tenders received. Council went back out to public tender with a slightly different approach to enable ease of access for the general public in August 2025.

REPORT**Procurement Process**

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited Tenders from the public for the T05 25-26 Sale & Removal of House- 49 Boonkai Street, Quilpie QLD 4480.

Table 1 Procurement Process

| Description | Details |
|-------------|-------------------------------------|
| Advertising | VendorPanel Portal, Council Website |
| RFT Open | Thursday 28 August 2025 |
| RFT Close | 2:00PM Friday 26 September 2025 |

At the close of the request process on 26 September 2025, Council received one (1) submission from Lenard Kenny. The request was assessed in accordance with the evaluation criteria below:

Table 2 Assessment Evaluation Criteria

| Criteria | Weighting |
|------------------------|-----------|
| Price | 70% |
| Methodology & Timeline | 30% |

The response received was assessed by an evaluation panel member.

| Suppliers | | | Lenard Kenny |
|---------------------|------------------------|-----|--------------|
| Price | | | \$85,000.00 |
| Evaluation Criteria | Price | 70% | 70 |
| | Methodology & Timeline | 30% | 10 |
| Overall Score | | | 80 |

OPTIONS

Option 1 – (Recommended)

- That Council:

Award T05 25-26 Sale & Removal of House- 49 Boonkai Street, Quilpie QLD 4480 to Lenard Kenny, accepting tendered offer of \$85,000.00.

Option 2

- That Council:

Resolve not to award T05 25-26 Sale & Removal of House- 49 Boonkai Street, Quilpie QLD 4480.

If Council's decision is inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

Chief Executive Officer

Manager of Finance and Administration

Procurement Officer

INTERESTED PARTIES

Lenard Kenny

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
- (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
- (i) *\$200,000 exclusive of GST;*
 - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
- (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

Examples of decisions to which this section might apply—

- *the grant of a licence, permit or approval, however named, under an Act or local law*
 - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
 - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
- (3) *In this section—*
advisor, *of a local government, means a person—*
- (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
 - (b) *whose duties include giving a recommendation or advice.*

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Financial inflow and resource allocation to fund other project or to fund other projects or initiative.

Reducing maintenance and operational cost of obsolete asset

ASSET MANAGEMENT IMPLICATIONS

Generating revenue by the sale of the valuable non-current asset.

Aligns with Councils long-term asset management plans and objective, ensuring optimal use of resources.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils’ business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils’ risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

| RISK CALCULATOR | | | | | |
|---|--|--|--|--|-------------------------------------|
| Likelihood | Consequence | | | | |
| | Insignificant No injury, no-low \$ cost | Minor First aid treatment, low-medium \$ cost | Moderate Medical treatment, medium-high \$ cost | Major Serious injuries, major \$ cost | Catastrophic Death, huge \$ cost |
| Almost Certain Expected to occur at most times | H | H | E | E | E |

| | | | | | |
|--|---|---|---|---|---|
| Likely Will probably occur at most times | M | H | H | E | E |
| Possible Might occur at some time | L | M | H | E | E |
| Unlikely Could occur at some time | L | L | M | H | E |
| Rare May occur in rare conditions | L | L | M | H | E |

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|---|--|-------------------|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>Refer to risk calculator provided below for measures</i> | | | | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Low Sale Price | No benchmark applied | No price, would be a cost to council to remove. | Possible | Minor | Low | Public Tender Process |
| Regulatory compliance | Policy and procedures for the disposal of valuable non-current assets | Penalties, or legal challenges | Unlikely | Moderate | Medium | Council policy and procedures governed by qualified personnel |
| Reputation | Policy and procedures for the disposal of valuable non-current assets | Damaged reputation with community and stakeholders | Unlikely | Moderate | Medium | Council policy and procedures governed by qualified personnel |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;

- | | |
|---|---|
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

13.2 FINANCIAL SERVICES REPORT MONTH ENDED 30 SEPTEMBER 2025**IX: 267474****Author: Sharon Frank, Manager Finance & Administration****Authorisers: Justin Hancock, Chief Executive Officer****Attachments: 1. Monthly Finance Report September 2025.pdf****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* (Qld) for the period ended 30 September 2025.

RECOMMENDATION

That Council receive and note the Monthly Finance Report for the period ending 30 September 2025.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* (Qld) requires a financial report to be presented at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

REPORT**Operating Result**

The month of September 2025 constitutes 25% of the 2025/26 financial year.

The operating position at 30 September 2025 is an operating surplus of \$3,847,773.

Operating Revenue

Operating revenue of \$13,480,590 has been received to the end of September 2025 which is 12.4% of the adopted budget:

- Net rates and utility charges is at \$4,513,563 (Levy 1 issued in August).
- Fees and charges income of \$37,314 is at 23%.
- Rental income is \$168,013 which is slightly under budget at 21%.
- Interest received includes bank interest and interest received from overdue rates and utility charges. Total interest received is at 31% of the budget:
 - Queensland Treasury Corporation investment interest received to September is \$201,468;

- Term deposit investments with NAB, AMP, Defence and Judo Banks have slightly higher interest rates returning \$238,275 (interest received and accrued) to date; and
- General interest income to the end of September was \$4,517; and
- Interest received from overdue rates and utility charges is slightly ahead of budget due to the overall amount outstanding.
- Other income totalling \$565,086 is ahead of budget estimates at 65% due to insurance claims received.
- Recoverable works revenue includes sales revenue, contract works for the Department of Transport and Main Roads and other private works. Revenue for contract works (RMPC and Contracts) may be impacted by the timing of claims. The revenue to September is at 29% of the Recoverable works budget.
- Operating grants and subsidies are at 7% of the budget.

Operating Expenses

Operating expenses of \$9,653,999 million has been expended to the end of September 2025 which is 6% of the budget:

- Corporate governance is on budget at 21%, with \$395,315 expended.
- Administration costs are slightly behind budget estimates at 11%. This is because the expected credit loss expense will not be expensed (journalled) until 30 June 2026.
- Community service expenses are below the budget at 2%. The main contributing factor this is the Exclusion Fencing grant expenses budget totalling \$30M. This project is now underway.
- Utilities costs are the expenses associated with providing water, sewerage and waste services. These costs to 30 September total \$446,053 which is 34% of the budget.
- Recoverable works and flood damage expenses are at 11% of budget estimates. Flood damage expense budgets are based on the total of all QRA approved submissions.
- Environmental health expenses include pest management, stock routes, reserves, animal control. Expenditure to September totalled \$68,928 which was 8% of the budget.
- Net plant operations are at (\$132,095) which represents 8% of the budget.
- Tourism and economic development expenditure is at \$216,882 and slightly behind the budget at 19%.
- Infrastructure maintenance costs are slightly behind of the overall budget at 21%, totalling \$662,373 in expenditure.
- Finance costs are administration costs associated with the at call investment with Queensland Treasury Corporation which is below budget at 21%.
- Depreciation expense – the financial statements for 2024/25 have been finalised. There will be some final system and asset module checks before rolling the asset module over to 2025/26. Depreciation will then be run.

Capital Revenue

Capital revenue includes both grants and subsidies where the funding has been confirmed and where funding is yet to be approved. Capital grant revenue is revenue recognised based on actual expenditure and the funding agreement terms.

Capital grant revenue recognised to July is nil.

Table 1 Capital Grant Revenue

| Capital Grant | Actual YTD | Budget |
|---|------------|---------------------|
| SES Support Grant | - | 39,316 |
| LRCIP Programme Round 4 Part A | - | 627,528 |
| LRCIP Programme Round 4 Part B | - | 116,146 |
| ENHM Stage 3 (External funding confirmed) | - | 7,400,000 |
| Energy Funding | - | 45,966 |
| RAUP Toompine Aerodrome (Subject to external funding approval) | - | 102,250 |
| R2R Revenue | - | 1,426,656 |
| LGGSP - Quilpie Airport Upgrade Design | - | 72,115 |
| W4Q 24-27 (External funding and projects approved) | - | 1,385,998 |
| Quilpie Sewerage Treatment Plant (Subject to external funding application and approval) | - | 4,500,000 |
| Residential Activation Fund | - | 1,313,902 |
| Quilpie Airport Upgrade | - | 11,607,375 |
| Disaster Ready Fund | - | 900,000 |
| Country Roads Connect (advised unsuccessful) | - | 3,625,000 |
| Contributions - Infrastructure | - | 295,500 |
| TOTAL | - | \$33,457,752 |

Capital Expenditure

Payments for property plant and equipment to 30 September is \$1,202,817.

The capital budget for 2025/26 is \$47,095,234, however some of this budget is subject to external funding applications/approvals e.g. (Quilpie Sewerage Treatment Plant Upgrade, Country Roads Connect projects and RAUP funding for the Toompine Aerodrome).

Cash and Investments

Council's cash and investments at 30 September 2025 totalled \$48,274,162 consisting of the following:

- Cash/General Fund \$418,898 and Queensland Treasury Corporation Call Cash Fund – \$26,344,941 (including accrued interest)
- NAB – Term Deposit (6 months at 4%) - \$5,000,000
- AMP Bank Ltd – Term Deposit (5 months at 4.5%) - \$5,000,000
- AMP Bank Ltd – Term Deposit (5 months at 4.25%) - \$2,000,000
- Defence Bank – Term Deposit (12 months at 4.25%) - \$3,000,000
- Judo Bank – Term Deposit (6 months at 4.5%) - \$3,000,000
- National Australia Bank Ltd – Term Deposit (194 days at 4.10%) – \$5,000,000

Council's restricted cash at the end of September was \$27,545,310 (unspent grant receipts).

Council's unrestricted cash at the end of September was \$22,294,002.

Unrestricted Cash Expense Cover Ratio

| | |
|---------------------------|--|
| Type | Liquidity |
| | <i>Total Cash and Equivalents add Current Investments add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash</i> |
| Calculation | <hr/> <i>Total Operating Expenditure less Depreciation and Amortisation less Finance Costs</i> |
| | x 12 |
| Description | The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses. |
| Target | Tier 7 – greater than 4 months |
| Actual Current Yr. | 2.7 months |

Council is below the target for a Tier 7 council being greater than 4 months. This is because of the unusually high (budgeted) operating expenses due to expenses associated with the March 2025 Restoration Works and the Exclusion Fencing Restitution Program.

Externally Restricted Cash

Contract Liabilities total \$27,545,310. Contract liabilities are advance payments for e.g. grants received by Council, however in accordance with Accounting Standards, this revenue is not recognised until the works have been completed.

Table 2 Grant / Contract Liabilities on 30 September 2025

| Grant / Contract | Contract Liability |
|-----------------------------------|---------------------------|
| Sundry Apprentice Incentive Funds | \$1,099 |
| DRFA 2024 Restoration Works | \$265,401 |
| DRFA Mar 2025 Restoration Works | \$20,977,968 |
| DRFA Airport Upgrade | \$3,482,212 |
| Residential Activation Fund | \$2,102,244 |
| Works for Queensland - 24-26 | \$560,447 |
| LRCIP Phase 3 | \$57,241 |
| LRCIP Phase 4A | \$98,698 |
| Total | \$27,545,310 |

Grant/Contract Assets

Contract Assets total \$3,107,430. Contract assets are grant/contract money yet to be received where revenue is recognised based on actual expenditure associated with grants /contracts.

Table 3 Grant / Contract Assets on 30 September 2025.

| Grant / Contract | Contract Asset |
|---|--------------------|
| DRFA Sept 2022 Restoration Works | \$15,463 |
| DRFA 2023 Restoration Works | \$498,506 |
| LRCIP Phase 4B | \$125,480 |
| DRFA Nov 2024 Emergent Works | \$31 |
| DRFA Mar 2025 Immediate Restoration Works | \$949,086 |
| DRFA Mar 2025 Emergent Works | \$1,518,864 |
| Total | \$3,107,430 |

OPTIONS

Option 1 (Recommended)

That Council:

1. Receive and note the Monthly Finance Report for the period ending 30 September 2025.

Option 2

That Council:

1. Does not accept the Monthly Finance Report for the period ending 30 September 2025.

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Finance and Administration Team

INTERESTED PARTIES

External Audit (Queensland Audit Office / RSM Australia)

Department Local Government, Volunteers & Water

Community

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Local Government Regulation 2012 (Qld)

Section 204 Financial report

- (1) *The local government must prepare a financial report.*
- (2) *The chief executive officer must present the financial report —*
 - (a) *if the local government meets less frequently than monthly — at each meeting of the local government; or*
 - (b) *otherwise — at a meeting of the local government once a month.*
- (3) *The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

POLICY IMPLICATIONS

N/A

FINANCIAL AND RESOURCE IMPLICATIONS

As outlined in this report and the attachments.

ASSET MANAGEMENT IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise Risk Management (ERM) Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance to ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity to ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality to ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the Overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do nothing further
- Consider risk treatment options
- Undertake further analysis to better understand the risk
- Maintain existing controls
- Reconsider objectives

Table 4 Risk Calculator

| RISK CALCULATOR | | | | | |
|---|--|--|---|---|---|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no-low \$ cost | 2. Minor First aid treatment, low- medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Table 5 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Financial report not monthly | Standard agenda item | Non-compliance with legislative requirements | Rare | Minor | Low | Ensure that more than 1 staff member can prepare monthly finance report |
| Financial report does not state progress in relation to budget | Template for monthly finance report includes required format | Non-compliance with legislative requirements Financial information presented to Council not in required format | Rare | Minor | Low | N/A |

HUMAN RIGHTS CONSIDERATION

In compliance with section 4(b) of the *Human Rights Act 2019 (Qld)*, Council is obligated to ensure that its decisions are consistent with human rights and to consider any human rights relevant to the decision-making process.

The 23 human rights outlined in the *Human Rights Act 2019 (Qld)* have been thoroughly reviewed in relation to this decision. It has been concluded that there are no human rights implications associated with Council's decision on this matter.

Table 6 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

Income Statement

For the month ending 30 September 2025

Year Elapsed 25%

| | Actual September | Actual YTD | Adopted Budget | % |
|--|---------------------|-------------------|--------------------|--------------|
| REVENUE | | | | |
| Operating Revenue | | | | |
| Rates, Levies and Charges | (2,131) | 4,513,563 | 9,021,932 | 50% |
| Fees and Charges | (4,016) | 37,314 | 159,525 | 23% |
| Rental Income | 55,294 | 168,016 | 784,500 | 21% |
| Interest Received | 159,531 | 581,259 | 1,881,775 | 31% |
| Other Income | 444,498 | 565,086 | 872,500 | 65% |
| Recoverable Works Revenue | 947,691 | 1,162,405 | 4,025,237 | 29% |
| Grants and Subsidies | 2,035,458 | 6,452,947 | 92,137,544 | 7.0% |
| Total Operating Revenue | 3,636,326 | 13,480,590 | 108,883,013 | 12.4% |
| EXPENSES | | | | |
| Operating Expenses | | | | |
| Corporate Governance | 95,575 | 395,315 | 1,911,222 | 21% |
| Administration Costs | 59,500 | 526,188 | 4,576,170 | 11% |
| Community Service Expenses | 502,193 | 1,280,939 | 34,534,224 | 4% |
| Utilities Costs | 177,903 | 446,053 | 1,296,895 | 34% |
| Recoverable Works / Flood Damage | 2,204,468 | 6,183,631 | 54,637,914 | 11% |
| Environmental Health Expenses | 29,204 | 68,928 | 854,690 | 8% |
| Net Plant Operations | 36,766 | (132,095) | (1,703,850) | 8% |
| Tourism and Economic Development | 85,153 | 216,882 | 1,121,900 | 19% |
| Infrastructure Maintenance | 235,392 | 662,373 | 3,143,332 | 21% |
| Finance Costs | 2,323 | 5,785 | 28,000 | 21% |
| Depreciation and Amortisation | - | - | 7,372,087 | 0% |
| Total Operating Expenses | 3,428,477 | 9,653,999 | 107,772,584 | 9% |
| NET OPERATING SURPLUS / (DEFICIT) | 207,849 | 3,826,591 | 1,110,429 | 345% |
| Capital Revenue | | | | |
| Grants and Subsidies | - | - | 33,457,752 | 0% |
| Gain / (Loss) on Disposal of PPE | 1,182 | 21,182 | - | |
| Total Capital Revenue | 1,182 | 21,182 | 33,457,752 | 0% |
| NET RESULT | 209,031 | 3,847,773 | 34,568,181 | 11% |

Statement of Financial Position

For the month ending 30 September 2025

| | Actual YTD | Adopted Budget | % |
|--------------------------------------|--------------------|--------------------|--------------|
| Current Assets | | | |
| Cash and Equivalents | 49,839,312 | 20,791,408 | 240% |
| Trade Receivables | 4,306,301 | 453,656 | 949% |
| Rate Receivables | 2,165,525 | 746,584 | 290% |
| Inventories | 972,162 | 884,979 | 110% |
| Total Current Assets | 57,283,300 | 22,876,627 | 250% |
| Non-Current Assets | | | |
| Trade and Other Receivables | 33,177 | 30,130 | 110% |
| Property, Plant and Equipment | 310,362,405 | 285,426,001 | 109% |
| Capital Works in Progress | 9,442,738 | 64,566,412 | 15% |
| Total Non-Current Assets | 319,838,320 | 350,022,543 | 91% |
| TOTAL ASSETS | 377,121,621 | 372,899,170 | 101% |
| Current Liabilities | | | |
| Trade and Other Payables | 28,254,929 | 344,491 | 8202% |
| Employee Leave Provisions | 1,258,461 | 1,075,280 | 117% |
| Total Current Liabilities | 29,513,389 | 1,419,771 | 2079% |
| Non-Current Liabilities | | | |
| Employee Leave Provisions | 75,469 | 272,848 | 28% |
| Total Non-Current Liabilities | 75,469 | 272,848 | 28% |
| TOTAL LIABILITIES | 29,588,858 | 1,692,619 | 1748% |
| NET COMMUNITY ASSETS | 347,532,763 | 371,206,551 | 94% |
| Community Equity | | | |
| Shire Capital Account | 88,402,906 | 121,860,158 | 73% |
| Asset Revaluation Reserve | 230,770,860 | 222,041,771 | 104% |
| Current Year Surplus | 3,847,773 | 34,568,181 | 11% |
| Accumulated Surplus (B/Fwd) | 24,511,224 | - 7,263,559 | -337% |
| TOTAL COMMUNITY EQUITY | 347,532,763 | 371,206,551 | 94% |

Cash Flow Statement

For the month ending 30 September 2025

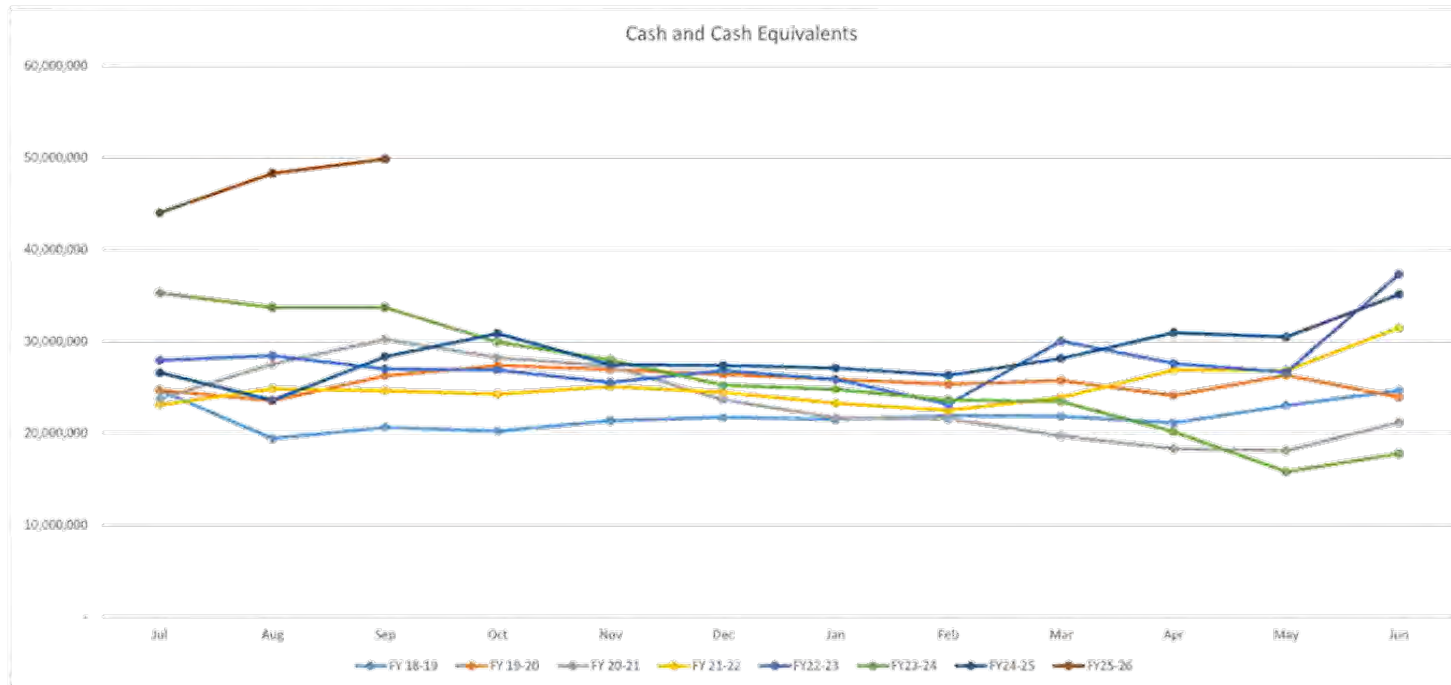
Year Elapsed 25%

| | Actual YTD | Adopted Budget | % |
|--|--------------------|---------------------|--------------|
| Cash Flows from Operating Activities | | | |
| Receipts from customers | 20,438,064 | 17,946,782 | 114% |
| Payment to suppliers and employees | (10,892,786) | (115,168,822) | 9% |
| | 9,545,277 | (97,222,040) | -10% |
| Interest received | 457,420 | 1,881,775 | 24% |
| Rental income | 168,016 | 784,500 | 21% |
| Income from investments | - | - | |
| Operating grants and subsidies | 5,742,355 | 92,137,544 | 6% |
| Net Cash Inflow (Outflow) from Operating Activities | 15,913,068 | (2,418,221) | -658% |
| Cash Flows from Investing Activities | | | |
| Payments for property, plant and equipment | (1,202,817) | (47,095,234) | 3% |
| Net movement on loans and advances | - | 3,750 | 0% |
| Proceeds from sale of assets | 20,000 | 1,734,300 | 1% |
| Capital grants and subsidies | - | 33,457,752 | 0% |
| Net Cash Inflow (Outflow) from Investing Activities | (1,182,817) | (11,899,432) | 10% |
| Cash Flows from Financing Activities | | | |
| Repayments of loans | - | - | 0% |
| Net Cash Inflow (Outflow) from Financing Activities | - | - | 0% |
| Net Increase (Decrease) in Cash Held | 14,730,251 | (14,317,653) | |
| Cash at beginning of reporting period | 35,109,061 | 35,109,061 | |
| Cash at End of Reporting Period | 49,839,312 | 20,791,408 | |

Financial Data

Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 6+ years



| Month | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| FY 18-19 | 24,645,339 | 19,416,468 | 20,658,115 | 20,218,396 | 21,367,850 | 21,712,663 | 21,496,078 | 21,904,409 | 21,840,431 | 21,121,655 | 23,013,177 | 24,645,339 |
| FY 19-20 | 24,671,551 | 23,535,958 | 26,256,800 | 27,367,857 | 26,953,500 | 26,393,586 | 25,865,667 | 25,326,981 | 25,726,670 | 24,102,136 | 26,312,322 | 23,927,800 |
| FY 20-21 | 23,726,766 | 27,543,742 | 30,208,159 | 28,241,316 | 27,312,776 | 23,654,673 | 21,675,829 | 21,585,261 | 19,715,656 | 18,319,491 | 18,093,239 | 21,191,653 |
| FY 21-22 | 23,086,462 | 24,832,275 | 24,642,707 | 24,261,564 | 25,072,828 | 24,452,004 | 23,258,895 | 22,491,538 | 23,871,859 | 26,878,307 | 26,817,458 | 31,457,677 |
| FY 22-23 | 27,939,994 | 28,445,824 | 26,999,467 | 26,892,016 | 25,530,823 | 26,841,302 | 25,836,843 | 23,147,162 | 30,022,835 | 27,590,275 | 26,616,525 | 37,291,120 |
| FY 23-24 | 35,261,406 | 33,667,778 | 33,667,880 | 29,928,198 | 27,974,197 | 25,216,741 | 24,783,957 | 23,619,505 | 23,440,639 | 20,157,423 | 15,793,453 | 17,776,932 |
| FY 24-25 | 26,585,358 | 23,589,316 | 28,332,175 | 30,832,212 | 27,442,532 | 27,367,285 | 27,083,502 | 26,317,857 | 28,133,022 | 30,936,088 | 30,470,103 | 35,109,061 |
| FY 25-26 | 43,998,462 | 48,274,162 | 49,839,312 | | | | | | | | | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|-----------------------|---|------------|----------------------|----|----------------|----------------------|--------------------------|----------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 1000-0001 | CORPORATE GOVERNANCE | | | | | | | |
| 1000-0002 | EXECUTIVE SERVICES | | | | | | | |
| 1000-2000-0000 | Executive Services Salaries and Oncosts | CEO | | | 130,488 | 520,057 | 25% | |
| 1000-2020-0000 | Executive Services Expenses | CEO | | | 5,754 | 239,000 | 2% | |
| 1000-2025-0000 | Subscriptions | CEO | | | 115,242 | 129,780 | 89% | |
| 1000-0002 | EXECUTIVE SERVICES | | - | 0% | 251,484 | 888,837 | 28% | |
| | | | | | | | Annual subscriptions | |
| 1100-0002 | COUNCILLORS EXPENSES | | | | | | | |
| 1100-2000-0000 | Councillor Wages | CEO | | | 79,223 | 316,893 | 25% | |
| 1100-2001-0000 | Councillor Remuneration - Meetings | CEO | | | 15,371 | 61,486 | 25% | |
| 1100-2020-0000 | Councillors Allowances & Expenditure | CEO | | | 2,850 | 4,500 | 63% | |
| 1100-2025-0000 | Councillor Superannuation | CEO | | | 11,351 | 45,406 | 25% | |
| 1100-2026-0000 | Councillor Advocacy | CEO | | | - | 30,000 | 0% | |
| 1100-2027-0000 | Councillor Community Engagement | CEO | | | - | 5,000 | 0% | |
| 1100-2030-0000 | Councillor Professional Dev Training | CEO | | | - | 5,000 | 0% | |
| 1100-2040-0000 | Councillors Conferences & Deputation | CEO | | | 5,284 | 25,000 | 21% | |
| 1100-2050-0000 | Election Expenses | CEO | | | - | - | 0% | |
| 1100-2060-0000 | Meeting Expenses | CEO | | | 840 | 12,600 | 7% | |
| 1100-0002 | COUNCILLORS EXPENSES | | - | 0% | 114,920 | 505,885 | 23% | |
| 1200-0002 | GOVERNANCE EXPENSES | | | | | | | |
| 1200-2200-0000 | Governance Operating Expenses | MGC | | | 28,911 | 378,500 | 8% | |
| 1200-0002 | GOVERNANCE EXPENSES | | - | 0% | 28,911 | 378,500 | 8% | |
| 1300-0003 | MEDIA & COMMUNICATIONS | | | | | | | |
| 1300-2200-0000 | Media & Comms Operating Expenses | | | | - | 95,000 | 0% | |
| 1300-0003 | MEDIA & COMMUNICATIONS | | - | 0% | - | 95,000 | 0% | |
| 1000-0001 | CORPORATE GOVERNANCE | | - | 0% | 395,315 | 1,868,222 | 21% | |
| 2100-0002 | ADMINISTRATION & FINANCE | | | | | | | |
| 2100-2220-0000 | Shire Office Operating Expenses | MFA | | | 26,521 | 202,000 | 13% | |
| 2100-2020-0000 | Consultants | MFA | | | 3,209 | - | 0% | |
| 2100-2230-0000 | Insurance | MFA | | | 18,798 | 89,250 | 21% | |
| 2100-2280-0000 | Postage | MFA | | | 4,125 | 5,000 | 83% | |
| 2100-2290-0000 | Printing & Stationery | MFA | | | 3,194 | 30,000 | 11% | |
| 2100-2330-0000 | Shire Office Repairs & Maintenance | MFA | | | 6,126 | 10,500 | 58% | |
| 2100-2600-0000 | Deprn General Admin | MFA | | | - | 65,635 | 0% | |
| 2100-0002 | ADMINISTRATION & FINANCE | | - | 0% | 61,974 | 402,385 | 15% | |
| | | | | | | | Annual | |
| | | | | | | | Replace boardroom aircon | |
| 2105-0002-0000 | FINANCIAL SERVICES | | | | | | | |
| 2105-2120-0000 | Audit Fees | MFA | | | - | 113,000 | 0% | |
| 2105-2130-0000 | Bank Charges | MFA | | | 2,551 | 7,000 | 36% | |
| 2105-2135-0000 | Dishonoured Cheques | MFA | | | - | - | 0% | |
| 2105-2185-0000 | Fringe Benefits Tax | MFA | | | 2,360 | 13,000 | 18% | |
| 2105-2220-0000 | Financial Services Operating Expenses | MFA | | | 108,111 | 584,000 | 19% | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|-----------------------|---|------------|----------------------|----------------|------------|----------------------|------------------|------------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 2105-2260-0000 | Bad Debts Expense | MFA | - | - | - | 2,397,116 | 100% | |
| 2105-2500-0000 | Valuation of Assets | MFA | 828 | - | 828 | 40,000 | 2% | |
| 2105-2510-0000 | Asset Management Expenses | MFA | 1,663 | - | 1,663 | 10,000 | 1% | |
| 2105-2991-0000 | Odd Cents Rounding Expense | MFA | - | - | - | - | 0% | |
| 2105-0002-0000 | FINANCIAL SERVICES | | - | - | 0% | 115,513 | 3,164,116 | 4% |
| 2110-0002 | STORES | | | | | | | |
| 2110-1550-0000 | Auction Sales | MFA | - | - | 0% | - | - | |
| 2110-2220-0000 | Stores and Procurement Operating Expenses | MFA | - | - | 0% | 65,377 | 271,000 | 24% |
| 2110-2225-0000 | Stores Write-Offs | MFA | - | - | 0% | - | - | 0% |
| 2110-2250-0000 | Auction Expenses | MFA | - | - | 0% | - | - | 0% |
| 2110-2815-0000 | Stores Oncosts Recoveries | MFA | - | - | 0% | (29,488) | (122,000) | 2% |
| 2110-0002 | STORES | | - | - | 0% | 35,889 | 149,000 | 24% |
| 2120-0002 | INFORMATION TECHNOLOGY | | | | | | | |
| 2120-2220-0000 | IT Operating Expenses | MFA | - | - | 0% | 136,071 | 491,000 | 28% |
| 2120-0002 | INFORMATION TECHNOLOGY | | - | - | 0% | 136,071 | 491,000 | 28% |
| 2130-0002 | RECORDS MANAGEMENT | | | | | | | |
| 2130-2220-0000 | Records Management Operating Expenses | MFA | - | - | 0% | 32,263 | 121,364 | 27% |
| 2130-0002 | RECORDS MANAGEMENT | | - | - | 0% | 32,263 | 121,364 | 27% |
| 2140-0002 | CUSTOMER SERVICE | | | | | | | |
| 2140-2220-0000 | Customer Service Operating Expenses | MFA | - | - | 0% | 23,188 | 87,000 | 0% |
| 2140-0002 | CUSTOMER SERVICE | | - | - | 0% | 23,188 | 87,000 | 0% |
| 2200-0002 | RATES & CHARGES | | | | | | | |
| 2210-0003 | General Rates - Residential Categories | | | | | | | |
| 2210-1000-0000 | Rates - Residential | MFA | 98,967 | 195,248 | 51% | - | - | |
| 2210-1005-0000 | Interest on Rates | MFA | 895 | 3,000 | 30% | - | - | |
| 2210-1080-0000 | Discount - Residential | MFA | (60) | - | 0% | - | - | |
| 2210-1085-0000 | Pensioner Rebates | MFA | (3,970) | (6,000) | 66% | - | - | |
| 2210-1090-0000 | Writeoffs and Refunds | MFA | (225) | (1,000) | 22% | - | - | |
| 2210-1095-0000 | Charge on Land | MFA | 491 | - | 0% | - | - | |
| 2210-0003 | General Rates - Residential Categories | | 96,099 | 191,248 | 50% | - | - | 0% |
| 2220-0003 | General Rates - Commercial | | | | | | | |
| 2220-1000-0000 | Rates - Commercial | MFA | 37,248 | 74,490 | 50% | - | - | |
| 2220-1080-0000 | Discount - Commercial | MFA | - | - | 0% | - | - | |
| 2220-1090-0000 | Write Off & Refund - Commercial | MFA | - | (500) | 0% | - | - | |
| 2220-1105-0000 | Interest on Rates - Commercial | MFA | 79 | 500 | 16% | - | - | |
| 2220-0003 | General Rates - Commercial | | 37,327 | 74,490 | 50% | - | - | 0% |
| 2230-0003 | General Rates - Rural Categories | | | | | | | |
| 2230-1000-0000 | Rates - Rural Categories | MFA | 969,999 | 1,945,615 | 50% | - | - | |
| 2230-1005-0000 | Interest on Rates - Rural | MFA | 5,133 | 13,000 | 39% | - | - | |
| 2230-1080-0000 | Discount - Rural Categories | MFA | - | - | 0% | - | - | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|----------------|---|---------------|----------------------|-----|------------|----------------------|-----|----------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 2230-0003 | General Rates - Rural Categories | 975,131 | 1,958,615 | 50% | - | - | 0% | |
| 2236-0003 | General Rates - Oil and Gas Activity | | | | | | | |
| 2236-1000-0000 | Rates - Oil and Gas Activities | MFA 2,813,381 | 5,626,320 | 50% | | | | |
| 2236-1001-0000 | Adjustment - Rates Oil & Gas Activit | MFA - | - | 0% | | | | |
| 2236-1005-0000 | Interest on Rates - Oil and Gas | MFA 128,109 | 540,000 | 24% | | | | |
| 2236-1080-0000 | Discount - Oil and Gas Activities | MFA - | - | 0% | | | | |
| 2236-1090-0000 | Write-offs and Refunds - Oil and Gas | MFA (7) | (3,000) | 0% | | | | |
| 2236-0003 | General Rates - Oil and Gas Activity | 2,941,483 | 6,163,320 | 48% | - | - | 0% | |
| 2240-0003 | Rates & Charges Administration | | | | | | | |
| 2240-2000-0000 | Rates & Charges Operating Expense | MFA - | - | 0% | 24,153 | 146,000 | 17% | |
| 2240-0003 | Rates & Charges Administration | - | - | 0% | 24,153 | 146,000 | 17% | |
| 2200-0002 | RATES & CHARGES | 4,050,041 | 8,387,673 | 48% | 24,153 | 146,000 | 17% | |
| 2295-0002 | GRANTS | | | | | | | |
| 2295-1100-0000 | FA Grant - General Component | MFA 921,955 | 7,455,036 | 13% | | | | |
| 2295-1130-0000 | FA Grant - Identified Road Component | MFA 257,493 | 2,070,678 | 12% | | | | |
| 2296-1100-0000 | Grant - Roads to Recovery | DES - | - | 0% | | | | |
| 2296-1120-0000 | Grant - Scheme Supply Fund | CEO 30,000 | 100,000 | 0% | | | | |
| 2296-1110-0000 | Grant - Housing Support Program | CEO - | - | 0% | | | | |
| 2297-1000-0000 | SWQ Water and Sewerage Alliance Revenue | DES - | - | 0% | | | | |
| 2297-2000-0000 | SWQ Water and Sewerage Alliance Costs | DES - | - | 0% | - | - | 0% | |
| 2298-1200-0000 | Capital Grant - SES Donation | MFA - | 39,316 | 0% | | | | |
| 2298-1204-0000 | Capital Grant - SES Support Grant | MFA - | - | 0% | | | | |
| 2298-1205-0000 | Cap Grant - LRCIP Programme Round 3 | MFA - | - | 0% | | | | |
| 2298-1206-0000 | Capital Grant - LRCIP Programme Round 4 Part A | MFA - | 627,528 | 0% | | | | |
| 2298-1207-0000 | Capital Grant - LRCIP Programme Round 4 Part B | MFA - | 116,146 | 0% | | | | |
| 2298-1208-0000 | Capital Grant - ENHM Stage 3 | MFA - | 7,400,000 | 0% | | | | |
| 2298-1209-0000 | Capital Grant - Energy Funding | - | 45,966 | 0% | | | | |
| 2298-1210-0000 | Capital Grant - RAUP Toompine | MFA - | 102,250 | 0% | | | | |
| 2298-1220-0000 | Capital Grant - LGGSP - Townhouses | MFA - | - | 0% | | | | |
| 2298-1270-0000 | Cap Grant - R2R Revenue | MFA - | 1,426,656 | 0% | | | | |
| 2298-1275-0000 | Capital Grant - BOR Quilpie STP Design | MFA - | - | 0% | | | | |
| 2298-1280-0000 | Cap Grant - LGGSP - Quilpie Airport Upgrade Design | MFA - | 72,115 | 0% | | | | |
| 2298-1288-0000 | Cap Grant - W4Q 24-27 | MFA - | 1,385,998 | 0% | | | | |
| 2298-1289-0000 | Capital Grant - LGGSP - Quilpie Sewerage Treatment Plant (Subject to funding) | MFA - | 4,500,000 | 0% | | | | |
| 2298-1292-0000 | Capital Grant - Res Activation Fund | MFA - | 1,313,902 | 0% | | | | |
| 2298-1293-0000 | Capital Grant - Quilpie Airport Upgra | MFA - | 11,607,375 | 0% | | | | |
| 2298-1294-0000 | Capital Grant - Disaster Ready Fund | MFA - | 900,000 | 0% | | | | |
| 2298-1296-0000 | Capital Grant - Country Roads Connect | MFA - | 3,625,000 | 0% | | | | |
| 2295-0002 | GRANTS | 1,209,448 | 42,787,966 | 3% | - | - | 0% | |
| 2300-0002 | OTHER REVENUE | | | | | | | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|--|------------|----------------------|-------------------|------------|----------------------|------------------|------------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 2300-1500-0000 | Administration Fees (GST Applies) | MFA | 1,116 | 5,000 | 22% | | | |
| 2300-1510-0000 | Admin Fees (GST Exempt) | MFA | 1,392 | 5,000 | 28% | | | |
| 2300-1601-0000 | Fire Levy Commission | MFA | - | 4,000 | 0% | | | |
| 2300-1800-0000 | Bank Interest Received | MFA | 4,517 | 15,000 | 30% | | | |
| 2300-1810-0000 | Investment Interest | MFA | 439,742 | 1,300,000 | 34% | | | |
| 2300-1990-0000 | Miscellaneous Income | MFA | 60 | 2,000 | 3% | | | |
| 2300-1995-0000 | Misc Income GST Free | MFA | - | 2,000 | 0% | | | |
| 2300-2130-0000 | Investment Admin Fees | MFA | | | 0% | 5,785 | 28,000 | 21% |
| 2310-1300-0000 | Quilpie Club Rent | MFA | - | 500 | 0% | | | |
| 2310-2300-0000 | Quilpie Club Expenses | MFA | | | | - | 500 | 10% |
| 2300-0002 | OTHER REVENUE | | 446,827 | 1,333,500 | 34% | 5,785 | 28,500 | 20% |
| 2400-0002 | EMPLOYEE ONCOSTS | | | | | | | |
| 2400-2010-0000 | Expense Annual Leave | MFA | | | | 175,347 | 640,000 | 27% |
| 2400-2011-0000 | Expense Long Service Leave | MFA | | | | 29,563 | 143,000 | 21% |
| 2400-2012-0000 | Expense Sick Leave | MFA | | | | 47,879 | 220,000 | 22% |
| 2400-2013-0000 | Expense Public Holiday | MFA | | | | 20,631 | 210,000 | 10% |
| 2400-2015-0000 | Expense Bereavement Leave | MFA | | | | 2,877 | 4,000 | 72% |
| 2400-2016-0000 | Expense Domestic Violence Leave | MFA | | | | - | 2,000 | 0% |
| 2400-2020-0000 | Expense Maternity Leave | MFA | | | | 1,874 | 7,000 | 27% |
| 2400-2025-0000 | Expense - Phone Allowance | MFA | | | | 5,003 | - | 0% |
| 2400-2065-0000 | Expense Super Contributions | MFA | | | | 167,591 | 680,000 | 25% |
| 2400-2230-0000 | Expense Workers Compensation | MFA | | | | 91,263 | 100,000 | 91% |
| 2400-2315-0000 | Expense Employee Relocation | MFA | | | | - | 10,000 | 0% |
| 2400-2410-0000 | Expense WH&S | MFA | | | | 44,429 | 293,500 | 15% |
| 2400-2821-0000 | Recovery Annual Leave | MFA | | | | (145,762) | (640,000) | 23% |
| 2400-2822-0000 | Recovery Sick Leave | MFA | | | | (37,802) | (220,000) | 17% |
| 2400-2823-0000 | Recovery LSL | MFA | | | | (32,399) | (143,000) | 23% |
| 2400-2824-0000 | Recovery Public Holidays | MFA | | | | (49,633) | (210,000) | 24% |
| 2400-2825-0000 | Recovery Superannuation | MFA | | | | (155,082) | (680,000) | 23% |
| 2400-2826-0000 | Recovery Workers Comp | MFA | | | | (22,770) | (100,000) | 23% |
| 2400-2827-0000 | Recovery Training | MFA | | | | (53,979) | (238,000) | 23% |
| 2400-2828-0000 | Recovery WH&S | MFA | | | | (68,010) | (300,000) | 23% |
| 2400-2829-0000 | Recovery Contractors | MFA | | | | (84,225) | (240,000) | 35% |
| 2400-2830-0000 | Recovery Office Equipment | MFA | | | | (16,986) | (80,000) | 21% |
| 2400-2831-0000 | Recovery Administration | MFA | | | | (31,004) | (100,000) | 31% |
| 2400-0002 | EMPLOYEE ONCOSTS | | - | - | 0% | (111,196) | (641,500) | 17% |
| 2000-0001 | ADMINISTRATION AND FINANCE | | 5,706,318 | 52,509,139 | 11% | 323,641 | 3,947,865 | 8% |
| 3000-0001 | INFRASTRUCTURE | | | | | | | |
| 3000-0002 | ENGINEERING ADMIN & SUPERVISION | | | | | | | |
| 3000-1100-0000 | Apprentice Incentive Payments | DIS | - | - | 0% | | | |
| 3000-1101-0000 | Grant - R2R | DIS | - | - | 0% | | | |
| 3000-1500-0000 | Contributions - Infrastructure | DIS | | 295,500 | | | | |
| 3000-2029-0000 | Engineering O/C Recover Supervision | DIS | | | | (66,022) | (230,000) | 29% |
| 3000-2030-0000 | Engineering O/C Recover Plant | DIS | | | | (5,361) | (20,000) | 27% |
| 3000-2040-0000 | Engineering O/C Recover FP & LT | DIS | | | | (15,108) | (50,000) | 30% |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|--|------------|----------------------|----------------|----------------|----------------------|----------------|------------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 3000-2050-0000 | Engineering O/C Recover Wet Weather | | | | (9,585) | (30,000) | 32% | |
| 3000-2060-0000 | Wet Weather Wages Expense | | | | - | 30,000 | 0% | |
| 3000-2080-0000 | Floating Plant / Loose Tools | | | | 17,492 | - | 100% | |
| 3000-2220-0000 | Engineering Management Expenses | | | | 37,467 | 199,000 | 19% | |
| 3000-2420-0000 | Quality Assurance Expenses | | | | 15,647 | 67,000 | 23% | |
| 3000-2985-0000 | Engineering Consultants | | | | 8,162 | 10,000 | 82% | |
| 3000-2990-0000 | Works Supervision | | | | 210,834 | 991,482 | 21% | |
| 3000-0002 | ENGINEERING ADMIN & SUPERVISION | - | 295,500 | 0% | 193,525 | 967,482 | 20% | |
| 3100-0002 | WATER | | | | | | | |
| 3100-0003 | WATER - QUILPIE | | | | | | | |
| 3100-1000-0000 | Quilpie Water Charges | MFA | 168,862 | 332,280 | 51% | | | |
| 3100-1005-0000 | Quilpie Water Charges Interest | MFA | 713 | 2,575 | 28% | | | |
| 3100-1020-0000 | Quilpie Other Water Revenue | MFA | - | - | 0% | | | |
| 3100-1080-0000 | Quilpie Water Discount | MFA | - | - | 0% | | | |
| 3100-1085-0000 | Quilpie Water Pensioner Rebate | MFA | (2,626) | (4,750) | 55% | | | |
| 3100-1090-0000 | Quilpie Water Writeoff and Refund | MFA | - | (500) | 0% | | | |
| 3100-1500-0000 | Quilpie Water Connections | DIS | - | 525 | 0% | | | |
| 3100-2200-0000 | Drinking Water Quality Plan | DIS | | | - | - | 0% | |
| 3100-2230-0000 | Quilpie Water Operations | DIS | | | 71,657 | 300,000 | 24% | |
| 3100-2600-0000 | Depn Quilpie Water | DIS | | | - | 109,426 | 0% | |
| 3100-0003 | WATER - QUILPIE | | 166,948 | 330,130 | 51% | 71,657 | 409,426 | 18% |
| 3110-0003 | WATER - EROMANGA | | | | | | | |
| 3110-1000-0000 | Eromanga Water Charges | MFA | 17,595 | 35,920 | 49% | | | |
| 3110-1005-0000 | Eromanga Water Charges Interest | MFA | 48 | 500 | 10% | | | |
| 3110-1020-0000 | Eromanga Other Water Revenue | MFA | - | - | 0% | | | |
| 3110-1080-0000 | Eromanga Water Discount | MFA | - | - | 0% | | | |
| 3110-1085-0000 | Eromanga Water Pensioner Rebate | MFA | (312) | (1,250) | 25% | | | |
| 3110-1090-0000 | Eromanga Water Writeoff and Refund | MFA | - | - | 0% | | | |
| 3110-2220-0000 | Eromanga Water Operations-Wages | DIS | | | 14,610 | 48,000 | 30% | |
| 3110-2230-0000 | Eromanga Water Operations-Expenses | DIS | | | 77,153 | 157,000 | 49% | |
| 3110-2600-0000 | Depn Eromanga Water | DIS | | | - | 172,291 | 0% | |
| 3110-0003 | WATER - EROMANGA | | 17,331 | 35,170 | 49% | 91,762 | 377,291 | 24% |
| 3120-0003 | WATER - ADAVALE | | | | | | | |
| 3120-1000-0000 | Adavale Water Charges | MFA | 11,928 | 24,688 | 48% | | | |
| 3120-1005-0000 | Adavale Water Charges Interest | MFA | 109 | 500 | 22% | | | |
| 3120-1080-0000 | Adavale Water Discount | MFA | (27) | - | 0% | | | |
| 3120-1085-0000 | Adavale Water Pensioner Remissions | MFA | (700) | (1,300) | 54% | | | |
| 3120-1090-0000 | Adavale Water Chgs Writeoff & Refund | MFA | (3) | - | 0% | | | |
| 3120-2220-0000 | Adavale Water Operations | DIS | | | 14,358 | 70,000 | 21% | |
| 3120-2600-0000 | Depn Adavale Water | DIS | | | - | 18,795 | 0% | |
| 3120-0003 | WATER - ADAVALE | | 11,306 | 23,888 | 47% | 14,358 | 88,795 | 16% |
| 3130-0003 | WATER - CHEEPIE | | | | | | | |
| 3130-2220-0000 | Cheepie Water Operations | DIS | | | 861 | 1,000 | 86% | |
| 3130-2600-0000 | Depn Cheepie Water | DIS | | | - | 258 | 0% | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|--|----------------|----------------------|------------|----------------|----------------------|------------|--------------------------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 3130-0003 | WATER - CHEEPIE | - | - | 0% | 861 | 1,258 | 68% | |
| 3140-0003 | WATER - TOOMPINE | | | | | | | |
| 3140-1000-0000 | Toompine Water Charges | | - | | | | | |
| 3140-1005-0000 | Toompine Water Charges Interest | | - | | | | | |
| 3140-1080-0000 | Toompine Water Discount | | - | | | | | |
| 3140-2220-0000 | Toompine Water Operations-Wages | | | | 700 | 5,000 | 14% | |
| 3140-2230-0000 | Toompine Water Operations | | | | 3,743 | 15,000 | 25% | |
| 3140-2600-0000 | Water Depreciation-Toompine | | | | - | 19,982 | 0% | |
| 3140-0003 | WATER - TOOMPINE | - | - | 0% | 4,443 | 39,982 | 11% | |
| 3100-0002 | WATER | 195,584 | 389,188 | 50% | 183,081 | 916,752 | 20% | |
| 3200-0002 | SEWERAGE | | | | | | | |
| 3200-0003 | SEWERAGE QUILPIE | | | | | | | |
| 3200-1000-0000 | Quilpie Sewerage Charges | 126,555 | 253,110 | 50% | | | | |
| 3200-1005-0000 | Quilpie Sewerage Interest | 684 | 2,000 | 34% | | | | |
| 3200-1080-0000 | Quilpie Sewerage Discount | - | - | 0% | | | | |
| 3200-1085-0000 | Quilpie Sewerage Pensioner Remission | (678) | (700) | 97% | | | | |
| 3200-1090-0000 | Quilpie Sewerage Writeoff & Refunds | - | (100) | 0% | | | | |
| 3200-1500-0000 | Quilpie Sewerage Waste Charge | - | - | 0% | | | | |
| 3200-1510-0000 | Quilpie Sewerage Connection | - | 1,000 | 0% | | | | |
| 3200-2230-0000 | Quilpie Sewerage Operations | | | | 107,466 | 280,000 | 38% | Desludging of pond \$49k |
| 3200-2600-0000 | Depn Quilpie Sewerage | | | | - | 77,415 | 0% | |
| 3200-0003 | SEWERAGE QUILPIE | 126,561 | 255,310 | 50% | 107,466 | 337,415 | 32% | |
| 3210-0003 | SEWERAGE EROMANGA | | | | | | | |
| 3210-1000-0000 | Eromanga Sewerage Charges | 12,192 | 24,385 | 50% | | | | |
| 3210-1005-0000 | Eromanga Sewerage Charges Interest | 79 | 500 | 16% | | | | |
| 3210-1080-0000 | Eromanga Sewerage Discount | - | - | 0% | | | | |
| 3210-1085-0000 | Eromanga Sewerage Pensioner Remissions | (38) | (100) | 38% | | | | |
| 3210-1090-0000 | Eromanga Sewerage Writeoff & Refunds | - | - | 0% | | | | |
| 3210-2230-0000 | Eromanga Sewerage Operations | | | | 19,267 | 17,000 | 113% | |
| 3210-2600-0000 | Depn Eromanga Sewer | | | | - | 37,710 | 0% | |
| 3210-0003 | SEWERAGE EROMANGA | 12,233 | 24,785 | 49% | 19,267 | 54,710 | 35% | |
| 3212-0003 | SEWERAGE ADAVALE | | | | | | | |
| 3212-2600-0000 | Depn Adavale Septic System | | | | - | 73 | 0% | |
| 3212-0003 | SEWERAGE ADAVALE | - | - | 0% | - | 73 | 0% | |
| 3214-0003 | SEWERAGE TOOMPINE | | | | | | | |
| 3214-2600-0000 | Depn Toompine Hall Septic System | | | | - | 204 | 0% | |
| 3214-0003 | SEWERAGE TOOMPINE | - | - | 0% | - | 204 | 0% | |
| 3200-0002 | SEWERAGE | 138,794 | 280,095 | 50% | 126,734 | 392,402 | 32% | |
| 3300-0002 | INFRASTRUCTURE MAINTENANCE | | | | | | | |
| 3300-0003 | SHIRE ROADS MAINTENANCE | | | | | | | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|---|------------------|----------------------|------------|------------------|----------------------|------------|----------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 3300-2220-0000 | Shire Roads & Drainage - Wages | | | | 12,213 | 297,675 | 4% | |
| 3300-2230-0000 | Shire Roads & Drainage Expenses | | | | 158,955 | 551,250 | 29% | |
| 3300-2600-0000 | Depn Roads & Streets | | | | - | 3,829,121 | 0% | |
| 3300-0003 | SHIRE ROADS MAINTENANCE | | | | 171,168 | 4,778,046 | 4% | |
| 3305-0003 | SHIRE ROADS - FLOOD DAMAGE 2021 | | | | | | | |
| 3305-1140-0000 | Qld Resilience & Risk Reduction Fund | | | 0% | | | | |
| 3305-1250-0000 | FD 2021 Restoration Works | | | 0% | | | | |
| 3305-2300-0000 | FD 2021 Restoration | | | | | | 0% | |
| 3305-0003 | SHIRE ROADS - FLOOD DAMAGE 2021 | | | 0% | | | 0% | |
| 3306-0003 | SHIRE ROADS - FLOOD DAMAGE 2022 | | | | | | | |
| 3306-1150-0000 | FD 2022 Emergent Works | | | 0% | | | | |
| 3306-1250-0000 | FD 2022 Restoration Works | | | 0% | | | | |
| 3306-2200-0000 | FD 2022 Emergent Works | | | | | | 0% | |
| 3306-2300-0000 | FD 2022 Restoration Works | | | | | | | |
| 3306-0003 | SHIRE ROADS - FLOOD DAMAGE 2022 | | | 0% | | | 0% | |
| 3307-0003 | SHIRE ROADS - FLOOD DAMAGE SEPT 2022 | | | | | | | |
| 3307-1150-0000 | FD SEPT 2022 Emergent Works | | | 0% | | | | |
| 3307-1160-0000 | FD Sept 2022 IRW | | | 0% | | | | |
| 3307-1170-0000 | FD Sept 2022 Restoration Works | | | 0% | | | | |
| 3307-2200-0000 | FD SEPT 2022 Emergent Works | | | | | | 0% | |
| 3307-2300-0000 | FD SEPT 2022 Restoration Works | | | | | | 0% | |
| 3307-2400-0000 | FD Sept 2022 Restoration Works | | | | | | 0% | |
| | | | | 0% | | | 0% | |
| 3308-0003 | SHIRE ROADS - FLOOD DAMAGE 2024 | | | | | | | |
| 3308-1150-0000 | FD 2024 Emergent Works | | | 0% | | | | |
| 3308-1170-0000 | FD 2024 Restoration Works | 2,149,802 | 11,000,000 | 20% | | | | |
| 3308-2200-0000 | FD 2024 Emergent Works | | | | | | 0% | |
| 3308-2400-0000 | FD 2024 Restoration Works | | | | 2,149,802 | 11,000,000 | 20% | |
| | | 2,149,802 | 11,000,000 | 20% | 2,149,802 | 11,000,000 | 20% | |
| 3309-0003 | SHIRE ROADS - FLOOD DAMAGE 2023 | | | | | | | |
| 3309-1170-0000 | FD 2023 Restoration Works | 976,849 | | 0% | | | | |
| 3309-2400-0000 | FD 2023 Restoration Works | | | | 976,849 | | | |
| | | 976,849 | | 0% | 976,849 | | 20% | |
| 3301-0003 | SHIRE ROADS - FLOOD DAMAGE NOV 2024 | | | | | | | |
| 3301-1150-0000 | FD Nov 2024 Restoration Works | | | 0% | | | | |
| 3301-2200-0000 | FD Nov 2024 Restoration Works | | | | | | 0% | |
| | | | | 0% | | | 0% | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| Resp. Off | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|---|----------------------|----------------|------------------|----------------------|----------|------------|
| | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 3302-0003 | SHIRE ROADS - FLOOD DAMAGE MAR 2025 | | | | | | |
| 3302-1150-0000 | FD Mar 2025 - Emergent Works | | | | | | |
| DIS | 264,258 | - | 0% | | | | |
| 3302-1160-0000 | FD MAR 2025 - Restoration Works | | | | | | |
| DIS | 744,321 | - | 0% | | | | |
| 3302-1170-0000 | FD MAR 2025 - Immediate Restoration Works | | | | | | |
| DIS | 949,086 | - | 0% | | | | |
| 3302-2200-0000 | FD MAR 2025 - Emergent Works | | | 264,258 | | - | 0% |
| 3302-2220-0000 | FD MAR 2025 - Restore Sewerage Serv | | | - | | - | 0% |
| 3302-2230-0000 | FD MAR 2025 - Restore Water Services | | | - | | - | 0% |
| 3302-2240-0000 | FD MAR 2025 - Restoration Works | | | 744,321 | | - | 0% |
| 3302-2250-0000 | FD MAR 2025 - Immediate Restoration Works | | | 949,086 | | - | 0% |
| | | 1,957,665 | - | 1,957,665 | | - | 0% |
| 3310-0003 | TOWN STREET & DRAINAGE MAINTENANCE | | | | | | |
| 3310-2220-0000 | Town Street & Drainage Maintenance | | | 104,312 | 700,000 | - | 15% |
| 3310-2230-0000 | Street Lighting | | | 5,105 | 37,500 | - | 18% |
| 3310-2240-0000 | Street Cleaning Operations | | | 153 | 5,000 | - | 3% |
| 3310-0003 | TOWN STREET & DRAINAGE MAINTENANCE | | | | | | |
| | | - | - | 109,570 | 742,500 | | 15% |
| 3330-0003 | DEPOTS & CAMPS | | | | | | |
| 3330-1510-0000 | Camp Accommodation Rent | | | | | | |
| DIS | - | 10,000 | 0% | | | | |
| 3330-2220-0000 | Camps Operations | | | 12,602 | 54,075 | - | 23% |
| 3330-2330-0000 | Depots Operations | | | 86,281 | 227,850 | - | 18% |
| 3330-2600-0000 | Depn Depot & Camp | | | - | 201,156 | - | 0% |
| 3330-0003 | DEPOTS & CAMPS | | | | | | |
| | | - | 10,000 | 98,883 | 483,081 | | 20% |
| 3340-0003 | WORKSHOP | | | | | | |
| 3340-2220-0000 | Workshop Operations | | | 50,816 | 10,500 | - | 484% |
| 3340-2230-0000 | Workshop Maintenance & Repairs | | | 28,228 | 283,500 | - | 10% |
| 3340-0003 | WORKSHOP | | | | | | |
| | | - | - | 79,044 | 294,000 | | 27% |
| 3350-0003 | PLANT & MACHINERY | | | | | | |
| 3350-1500-0000 | Insurance Claims | 531,201 | 795,000 | | | | |
| 3350-1510-0000 | Gain/Loss on Sale/Disposal of Plant | 20,000 | - | | | | 0% |
| 3350-1570-0000 | Diesel Rebate - ATO | 19,615 | 200,000 | | | | -0% |
| 3350-2145-0000 | Small Plant Repairs | | | 2,803 | 7,500 | - | 17% |
| 3350-2225-0000 | Small Plant Purchases | | | 1,899 | 20,000 | - | 9% |
| 3350-2229-0000 | Plant Operations | | | 178,175 | 770,650 | - | 23% |
| 3350-2330-0000 | Plant Repairs & Maintenance | | | 265,022 | 684,000 | - | 39% |
| 3350-2331-0000 | Plant Registration and Insurance | | | 176,491 | 150,000 | - | 118% |
| 3350-2585-0000 | Plant Recoveries | | | (835,529) | (3,600,000) | - | 13% |
| 3350-2600-0000 | Depn Plant | | | - | 1,006,014 | - | 0% |
| 3350-0003 | PLANT & MACHINERY | | | | | | |
| | | 570,816 | 995,000 | (211,139) | (961,836) | | 22% |
| 3355-0003 | BATCHING PLANT OPERATIONS | | | | | | |
| 3355-2200-0000 | Batching Plant Operations | | | - | 300,000 | - | 0% |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| Resp. Off | REVENUE | | | EXPENSE | | | COMMENTS | |
|------------------|--------------------------------------|----------------------|---------------|----------------|----------------------|----------------|---|-----------|
| | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | | |
| 3355-2585-0000 | Batching Plant Recoveries | | | - | (330,000) | 0% | | |
| 3355-2600-0000 | Deprn - Batching Plant | | | - | 16,000 | 0% | | |
| 3355-0003 | BATCHING PLANT OPERATIONS | - | - | - | (14,000) | - | | |
| 3360-0003 | AERODROME | | | | | | | |
| 3360-1200-0000 | Quilpie Aerodrome Fees | DDIS | - | 20,000 | | | | |
| 3360-2325-0000 | Quilpie Aerodrome Operations | DDIS | | 15,260 | 40,000 | 38% | Annual Property Insurance | |
| 3360-2330-0000 | Quilpie Aerodrome Repairs & Maint | DDIS | | 31,375 | 84,000 | 37% | Aerodrom Manual Validation, survey, | |
| 3360-2340-0000 | Eromanga Aerodrome Repairs & Maint | DDIS | | 10,043 | 10,000 | 100% | Aerodrom Manual Validation | |
| 3360-2350-0000 | Adavale Aerodrome Repairs & Maint | DDIS | | 4,268 | 2,000 | 213% | | |
| 3360-2360-0000 | Toompine Aerodrome Repairs & Maint | DDIS | | 141 | 2,100 | 7% | | |
| 3360-2370-0000 | Cheepie Aerodrome Repairs & Maint | DDIS | | - | 2,100 | 0% | | |
| 3360-2600-0000 | Deprn - Quilpie Aerodrome | DDIS | | - | 218,966 | 0% | | |
| 3361-2600-0000 | Deprn - Adavale Aerodrome | DDIS | | - | 29,004 | 0% | | |
| 3362-2600-0000 | Deprn - Toompine Aerodrome | DDIS | | - | 10,907 | 0% | | |
| 3363-2600-0000 | Deprn - Cheepie Aerodrome | DDIS | | - | 64 | 0% | | |
| 3365-2600-0000 | Deprn - Eromanga Aerodrome | DDIS | | - | 83,218 | 0% | | |
| 3360-0003 | AERODROME | | 20,000 | 0% | 61,087 | 482,359 | 13% | |
| 3366-0003 | QUILPIE REFUELLING FACILITY | | | | | | | |
| 3366-1310-0000 | Quilpie Refuelling Revenue | DDIS | 80,987 | 350,000 | 23% | | | |
| 3366-2310-0000 | Quilpie Refuelling Operation and R&M | DDIS | | 74,095 | 330,000 | 22% | | |
| 3366-2600-0000 | Deprn - Quilpie Refuelling Facility | DDIS | | - | 19,516 | 0% | | |
| 3366-0003 | QUILPIE REFUELLING FACILITY | | 80,987 | 350,000 | 23% | 74,095 | 349,516 | 0% |
| 3370-0003 | BULLOO PARK | | | | | | | |
| 3370-1500-0000 | Bulloo Park Fees | DCCS | 759 | 2,000 | 38% | | | |
| 3370-2220-0000 | Bulloo Park Operations | DCCS | | 63,412 | 122,000 | 52% | Rates, Insurance and Electrical Repairs | |
| 3370-2600-0000 | Deprn Bulloo Park | DCCS | | - | 70,006 | 0% | | |
| 3370-0003 | BULLOO PARK | | 759 | 2,000 | 192,006 | 33% | | |
| 3371-0003 | BULLOO RIVER WALKWAY | | | | | | | |
| 3371-2220-0000 | Bulloo River Walkway Operations | MED | | (0) | 2,000 | 0% | | |
| 3371-0003 | BULLOO RIVER WALKWAY | | - | 0% | (0) | 2,000 | 0% | |
| 3374-0003 | TOOMPINE PLAY AREA | | | | | | | |
| 3374-2220-0000 | Toompine Play Area Operations | | | 424 | 2,000 | 21% | | |
| 3374-0003 | TOOMPINE PLAY AREA | | | 424 | 2,000 | 0 | | |
| 3375-0003 | JOHN WAUGH PARK | | | | | | | |
| 3375-1500-0000 | John Waugh Park Fees | DCCS | | | | 0% | | |
| 3375-2220-0000 | John Waugh Park Operations | DCCS | | 36,162 | 190,000 | 19% | | |
| 3375-2600-0000 | Deprn John Waugh Park | DCCS | | - | 39,056 | 0% | | |
| 3375-0003 | JOHN WAUGH PARK | | - | 0% | 36,162 | 229,056 | 16% | |
| 3376-0003 | BICENTENNIAL PARK | | | | | | | |
| 3376-2220-0000 | Bicentennial Park Operations | DCCS | | 8,580 | 26,000 | 33% | Property Insurance | |
| 3376-2600-0000 | Deprn Bicentennial Park | DCCS | | - | 35,807 | 0% | | |
| 3376-0003 | BICENTENNIAL PARK | | - | 0% | 8,580 | 61,807 | 14% | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|--|------------------|----------------------|------------|------------------|----------------------|------------------|----------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 3377-0003 | BALDY TOP RECREATION AREA | | | | | | | |
| 3377-2220-0000 | Baldy Top Operations | | | | 601 | 5,250 | 11% | |
| 3377-0003 | BALDY TOP RECREATION AREA | - | - | 0% | 601 | 5,250 | 11% | |
| 3378-0003 | OPALOPOLIS PARK | | | | | | | |
| 3378-2220-0000 | Opalopolis Park Operations | | | | - | 5,250 | 0% | |
| 3378-0003 | OPALOPOLIS PARK | - | - | 0% | - | 5,250 | 0% | |
| 3379-0003 | KNOT-O-SAURUS PARK | | | | | | | |
| 3379-2220-0000 | Knot-o-saurus Park Operations | | | | 882 | 5,250 | 17% | |
| 3379-0003 | KNOT-O-SAURUS PARK | - | - | 0% | 882 | 5,250 | 17% | |
| 3380-0003 | COUNCIL LAND & BUILDINGS | | | | | | | |
| 3380-1500-0000 | Gain / Loss on Land & Buildings for Resale | | | 0% | | | | |
| 3380-1501-0000 | Profit / (Loss) on Sale of Assets | 1,182 | | 0% | | | | |
| 3380-2100-0000 | Land Sale Costs | | | | - | 2,000 | | |
| 3380-2330-0000 | Council Properties Operating Exp | | | | 14,808 | 32,550 | 46% | |
| 3380-2600-0000 | Depn Council Buildings Other | | | | - | 34,810 | | |
| 3380-0003 | COUNCIL LAND & BUILDINGS | 1,182 | - | 0% | 14,808 | 69,360 | 21% | |
| 3385-0003 | PARKS & GARDENS | | | | | | | |
| 3385-2220-0000 | Parks & Gardens Operating Expenses | | | | 38,229 | 170,000 | 22% | |
| 3385-2420-0000 | Street Tree Program | | | | - | - | | |
| 3385-2600-0000 | Depn Parks Building | | | | - | 14,530 | 10% | |
| 3385-0003 | PARKS & GARDENS | - | - | 0% | 38,229 | 184,530 | 21% | |
| 3390-0003 | PUBLIC TOILETS | | | | | | | |
| 3390-2220-0000 | Public Toilets Operations | | | | 12,040 | 52,500 | 23% | |
| 3390-0003 | PUBLIC TOILETS | - | - | 0% | 12,040 | 52,500 | 23% | |
| 3300-0002 | INFRASTRUCTURE MAINTENANCE | 5,738,060 | 12,377,000 | 46% | 5,642,160 | 17,962,675 | 31% | |
| 3400-0002 | BUSINESS OPPORTUNITIES | | | | | | | |
| 3400-0003 | DMR WORKS | | | | | | | |
| 3402-1258-0000 | RMPC Contract | 839,111 | 2,583,174 | 32% | | | Timing of claims | |
| 3402-1260-0000 | RMPC Contract Variations | - | - | 0% | | | | |
| 3402-2230-0000 | RMPC Contract | | | | 837,771 | 2,324,857 | 36% | |
| 3403-1275-0000 | Quilpie-Adavale Red Rd (TIDS) Revenue | | 1,070,063 | 0% | | | | |
| 3403-2200-0000 | Quilpie-Adavale Red Road (TIDS) Exps | | | | - | 963,057 | 0% | |
| 3404-1280-0000 | TIDS Adavale Blackall Rd Revenue | | | 0% | | | | |
| 3404-2200-0000 | TIDS Adavale Blackall Rd Expenses | | | | 163,634 | - | | |
| 3405-1300-0000 | CN-15666 Diamantina Drainage Revenue | | | 0% | | | | |
| 3405-2300-0000 | CN-15666 Diamantina Drainage Costs | | | | | | | |
| 3406-1200-0000 | DMR WORKS - Others (Revenue) | | | 0% | | | | |
| 3406-2200-0000 | DMR WORKS - Others (Expenses) | | | | | | | |
| 3407-1280-0000 | CN19645 Diamantina Development Road | | | 0% | | | | |
| 3407-2300-0000 | CN19645 Diamantina Development Road | | | | | | | |
| 3408-1280-0000 | CN 19645 Stage 2 Diamantina Developm | | | 0% | | | | |
| 3408-2300-0000 | CN19645 Stage 2 Diamantina Developme | | | | | | | |
| 3409-1280-0000 | CN 22452 DRFA Works 23B | | | 0% | | | | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|--|------------------|----------------------|--------------|------------------|----------------------|-------------|---|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 3409-2300-0000 | CN 22452 DRFA Works 23B | | | | | | | |
| 3400-0003 | DMR WORKS | 839,111 | 3,653,237 | 23% | 1,001,404 | 3,287,914 | 30% | |
| 3410-0003 | PRIVATE WORKS | | | | | | | |
| 3410-1280-0000 | MAR 2025 Event - TMR Works | 238,494 | - | 0% | | | | |
| 3410-1550-0000 | Private Works Revenue | 3,813 | 22,000 | 17% | | | | |
| 3410-2230-0000 | Private Works Expenditure | | | | 10,341 | 20,000 | 52% | Annual allocation, Works to be invoiced |
| 3410-2300-0000 | MAR 2025 Event - TMR Works | | | | 13,475 | | | |
| 3411-1280-0000 | CN23526 Grid Removals | - | - | 0% | | | | |
| 3411-2300-0000 | CN23526 Grid Removals | | | | | | | |
| 3410-0003 | PRIVATE WORKS | 242,307 | 22,000 | 1101% | 23,816 | 20,000 | 119% | |
| 3400-0002 | BUSINESS OPPORTUNITIES | 1,081,418 | 3,675,237 | 29% | 1,025,220 | 3,307,914 | 31% | |
| 3000-0001 | INFRASTRUCTURE | 7,153,856 | 17,017,020 | 42% | 7,170,710 | 23,547,225 | 30% | |
| 4000-0001 | ENVIRONMENT & HEALTH | | | | | | | |
| 4100-0002 | PLANNING & DEVELOPMENT | | | | | | | |
| 4100-0003 | TOWN PLANNING - LAND USE & SURVEY | | | | | | | |
| 4100-1500-0000 | Town Planning Fees | - | 5,000 | 0% | | | | |
| 4100-2220-0000 | Town Planning Expenses | | | | 6,296 | 10,000 | 63% | Planning consultancy |
| 4100-0003 | TOWN PLANNING - LAND USE & SURVEY | - | 5,000 | 0% | 6,296 | 10,000 | 63% | |
| 4150-0003 | BUILDING CONTROLS | | | | | | | |
| 4150-1500-0000 | Building Fees No GST | - | 1,000 | 0% | | | | |
| 4150-1501-0000 | Building Fees - GST Applies | 9,759 | 30,000 | 33% | | | | |
| 4150-2220-0000 | Building Expenses | | | | 16,700 | 60,000 | 28% | Certification services |
| 4151-1505-0000 | Swimming Pool Inspection Fees | | | | - | - | 0% | |
| 4151-2225-0000 | Swimming Pool Inspection Costs | | | | - | - | 0% | |
| 4150-0003 | BUILDING CONTROLS | 9,759 | 31,000 | 31% | 16,700 | 60,000 | 28% | |
| 4100-0002 | PLANNING & DEVELOPMENT | 9,759 | 36,000 | 27% | 22,996 | 70,000 | 33% | |
| 4200-0002 | WASTE MANAGEMENT | | | | | | | |
| 4200-0003 | GARBAGE COLLECTION | | | | | | | |
| 4200-1000-0000 | Garbage Charges | 212,292 | 423,761 | 50% | | | | |
| 4200-1005-0000 | Garbage Charges - Interest | 1,151 | 4,200 | 27% | | | | |
| 4200-1080-0000 | Garbage Charges Discount | (15) | - | 0% | | | | |
| 4200-1085-0000 | Garbage Pensioner Remission | (121) | - | 0% | | | | |
| 4200-1090-0000 | Garbage Charges Writeoff and Refund | (2) | (100) | 2% | | | | |
| 4200-2220-0000 | Garbage Operations | | | | 49,447 | 140,595 | 35% | |
| 4220-2225-0000 | Annual Kerbside Collection | | | | 1,833 | 10,300 | 18% | |
| 4200-0003 | GARBAGE COLLECTION | 213,305 | 427,861 | 50% | 51,280 | 150,895 | 34% | |
| 4250-0003 | LANDFILL OPERATIONS | | | | | | | |
| 4250-1500-0000 | Landfill Fees Revenue | 455 | 1,000 | 45% | | | | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|---|----------------|----------------------|-------------|----------------|----------------------|------------|----------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 4250-2235-0000 | Landfill Operations | | | | 84,958 | 273,000 | -31% | |
| 4250-2600-0000 | Deprn Landfill | | | | - | 16,944 | 0% | |
| 4250-0003 | LANDFILL OPERATIONS | 455 | 1,000 | -45% | 84,958 | 289,944 | 29% | |
| 4200-0002 | WASTE MANAGEMENT | 213,759 | 428,861 | 50% | 136,238 | 440,839 | 31% | |
| 4300-0002 | PEST MANAGEMENT & ANIMAL CONTROL | | | | | | | |
| 4300-0003 | PLANT PEST CONTROL | | | | | | | |
| 4300-2250-0000 | Com. Combating Drought-Pest Weed Exp | | | | - | - | 0% | |
| 4300-2290-0000 | Plant Pest Control Expenses | | | | 1,727 | 30,000 | 6% | |
| 4300-0003 | PLANT PEST CONTROL | - | - | 0% | 1,727 | 30,000 | 6% | |
| 4310-0003 | ANIMAL PEST CONTROL | | | | | | | |
| 4310-1000-0000 | Wild Dog Special Levy | 52,838 | 105,415 | 50% | | | | |
| 4310-2235-0000 | Wild Dog Coordinator Expenditure | | | | 44,683 | 183,225 | 24% | |
| 4310-2250-0000 | Wild Dog Bonus Payments | | | | 300 | 5,000 | 6% | |
| 4310-2280-0000 | DNR Precept - Barrier Fence | | | | - | 137,365 | 0% | |
| 4312-1000-0000 | Baiting Fee Reimbursements | 12,129 | 72,500 | 17% | | | | |
| 4312-2260-0000 | Syndicate Baiting Expense | | | | - | 380,100 | 0% | |
| 4313-1170-0000 | Grant - QLD Feral Pest Initiative | | | | - | - | 0% | |
| 4313-2250-0000 | QLD Feral Pest Initiative | | | | - | - | 0% | |
| 4313-2290-0000 | 2022 Council Exclusion Fence Subsidy | | | | - | - | 0% | |
| 4313-2300-0000 | 2023 Council Exclusion Fence Subsidy | | | | - | - | 0% | |
| 4310-0003 | ANIMAL PEST CONTROL | 64,968 | 177,915 | 37% | 44,983 | 705,690 | 6% | |
| 4320-0003 | STOCK ROUTES & RESERVES MANAGEMENT | | | | | | | |
| 4320-1500-0000 | Common Application Fees | | 2,000 | 0% | | | | |
| 4320-1600-0000 | Mustering / Supplement Fees | | - | 0% | | | | |
| 4320-1800-0000 | Reserve Fees | | - | 0% | | | | |
| 4320-2200-0000 | Common Fence Repairs & Firebreaks | | | | 6,819 | 12,000 | 57% | |
| 4320-2220-0000 | Stock Routes & Reserves Expenses | | | | 7,434 | 15,000 | 50% | |
| 4320-0003 | STOCK ROUTES & RESERVES MANAGEMENT | - | 2,000 | 0% | 14,253 | 27,000 | 53% | |
| 4330-0003 | DOMESTIC ANIMAL CONTROL | | | | | | | |
| 4330-1300-0000 | Animal Write-Off | | - | 0% | | | | |
| 4330-1400-0000 | Animal Discounts | | - | 0% | | | | |
| 4330-1500-0000 | Animal Control Fees | 2,663 | 15,000 | 18% | | | | |
| 4330-1700-0000 | Animal Control Fines & Penalties | | 1,000 | 0% | | | | |
| 4330-2220-0000 | Animal Control Expenses | | | | 453 | 25,000 | 2% | |
| 4330-0003 | DOMESTIC ANIMAL CONTROL | 2,663 | 16,000 | 17% | 453 | 25,000 | 2% | |
| 4300-0002 | PEST MANAGEMENT & ANIMAL CONTROL | 67,631 | 195,915 | 35% | 61,417 | 787,690 | 8% | |
| 4500-0002 | ENVIRONMENT & HEALTH | | | | | | | |
| 4510-0003 | ENVIRONMENTAL PROTECTION | | | | | | | |
| 4510-2220-0000 | Environmental Protection Expenses | | | | - | 28,000 | 0% | |
| 4510-0003 | ENVIRONMENTAL PROTECTION | - | - | 0% | - | 28,000 | 0% | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|---|------------|----------------------|----------------|------------|----------------------|------------------|------------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 4520-0003 | HEALTH AUDITING & INSPECTION | | | | | | | |
| 4520-1400-0000 | Health Licenses & Permits Revenue | CEO | 3,371 | 3,500 | 96% | - | - | 0% |
| 4520-2230 | Health Operations | | 3,371 | 3,500 | 96% | - | - | 0% |
| 4500-0002 | ENVIRONMENT & HEALTH | | 3,371 | 3,500 | 96% | - | 28,000 | 0% |
| 4000-0001 | ENVIRONMENT & HEALTH | | 294,520 | 664,276 | 44% | 220,651 | 1,326,528 | 17% |
| 5000-0001 | COMMUNITY SERVICES | | | | | | | |
| 5100-0002 | COMMUNITY DEVELOPMENT | | | | | | | |
| 5120-0003 | COMMUNITY FACILITIES SWIMMING POOLS | | | | | | | |
| 5120-2220-0000 | Quilpie Swimming Pool Operations | DCCS | - | - | 0% | 132,612 | 417,514 | 32% |
| 5120-2330-0000 | Quilpie Swimming Pool Repairs & Mtc | DCCS | - | - | 0% | 3,684 | 50,000 | 7% |
| 5120-2600-0000 | Depn Swimming Pool Structures | DCCS | - | - | 0% | - | 48,641 | 0% |
| 5125-2220-0000 | Eromanga Swimming Pool Opt & Maint | DCCS | - | - | 0% | 5,228 | - | 0% |
| 5125-2230-0000 | Eromanga Swimming Pool Repairs & Mtc | DCCS | - | - | 0% | 49,102 | 140,330 | 35% |
| 5125-2600-0000 | Depn Eromanga Swimming Pool | DCCS | - | - | 0% | - | 5,064 | 0% |
| 5120-0003 | COMMUNITY FACILITIES SWIMMING POOLS | | - | - | 0% | 190,626 | 661,549 | 29% |
| 5150-0003 | COMMUNITY FACILITIES - SHIRE HALLS | | | | | | | |
| 5150-1500-0000 | Shire Halls - Revenue | DCCS | 725 | 3,000 | 24% | - | - | - |
| 5150-2220-0000 | Shire Hall Operations | DCCS | - | - | 0% | 35,124 | 66,125 | 53% |
| 5150-2330-0000 | Shire Halls Repairs & Maintenance | DCCS | - | - | 0% | 26,667 | 133,350 | 20% |
| 5150-2600-0000 | Depn Shire Halls | DCCS | - | - | 0% | - | 94,153 | 0% |
| 5150-0003 | COMMUNITY FACILITIES - SHIRE HALLS | | 725 | 3,000 | 24% | 61,791 | 293,628 | 21% |
| 5170-0003 | RECREATION FACILITIES | | | | | | | |
| 5170-2220-0000 | Recreational Facilities Operating Expenses | DCCS | - | - | 0% | 5,810 | 15,000 | 39% |
| 5170-2230-0000 | Recreational Facilities Repairs & Maintenance | DCCS | - | - | 0% | - | 2,500 | 0% |
| 5170-2250-0000 | All Sports Building | DCCS | - | - | 0% | 2,683 | 4,000 | 67% |
| 5170-2330-0000 | Adavale Sport & Rec Grounds | DCCS | - | - | 0% | 9,570 | 15,000 | 64% |
| 5170-2340-0000 | Eromanga Rodeo & Race Grounds | DCCS | - | - | 0% | 14,914 | 25,000 | 60% |
| 5170-2350-0000 | Toompine Shooting Facility | DCCS | - | - | 0% | 1,932 | 3,000 | 64% |
| 5170-2600-0000 | Depn Recreational Facilities | DCCS | - | - | 0% | - | 201,372 | 0% |
| 5170-0003 | RECREATION FACILITIES | | - | - | 0% | 34,908 | 265,872 | 13% |
| 5180-0003 | TOWN DEVELOPMENT | | | | | | | |
| 5180-2820-0000 | Town Development - Eromanga | CEO | - | - | 0% | - | 5,000 | 0% |
| 5180-2830-0000 | Town Development - Adavale | CEO | - | - | 0% | - | 5,000 | 0% |
| 5180-2840-0000 | Town Development - Toompine | CEO | - | - | 0% | - | 5,000 | 0% |
| 5180-0003 | TOWN DEVELOPMENT | | - | - | 0% | - | 15,000 | 0% |
| 5190-0003 | COMMUNITY DEVELOPMENT | | | | | | | |
| 5190-1140-0000 | Sundry Income | DCCS | - | - | 0% | - | - | - |
| 5190-1150-0000 | Community Bus Income | DCCS | - | 7,500 | 0% | - | - | - |
| 5190-1160-0000 | Community Event - Ticket Sales | DCCS | - | - | 0% | - | - | - |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|------------------|---|------------|----------------------|----------------|------------|----------------------|------------------|------------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 5190-1210-0000 | Grants - National Australia Day Council | DCCS | - | 15,000 | 0% | | | |
| 5190-1220-0000 | Grant - NAIDOC Week | DCCS | - | 10,000 | 0% | | | |
| 5190-1221-0000 | NAIDOC Week Contribution | DCCS | - | - | 0% | | | |
| 5190-1230-0000 | Grant - Celebrating Multicultural Qld | DCCS | - | - | 0% | | | |
| 5190-2100-0000 | Community Support Activities & Event | DCCS | | | | 7,031 | 56,500 | 11% |
| 5190-2150-0000 | Buses - Community Support | DCCS | | | | - | - | 0% |
| 5190-2320-0000 | Community Celebrations | DCCS | | | | - | 60,000 | 0% |
| 5190-2500-0000 | Council Community Grants | DCCS | | | | 19,136 | 53,000 | 10% |
| 5190-2840-0000 | Quilpie Street Development | DCCS | | | | - | 5,000 | 0% |
| 5190-0003 | COMMUNITY DEVELOPMENT | | - | 32,500 | 0% | 26,167 | 174,500 | 15% |
| 5100-0002 | COMMUNITY DEVELOPMENT | | 725 | 35,500 | 2% | 313,493 | 1,410,549 | 22% |
| 5200-0002 | AGED SERVICES | | | | | | | |
| 5220-1200-0000 | Aged Peoples Accommodation Rent | DCCS | 25,799 | 125,000 | 21% | | | |
| 5220-2220-0000 | Aged Peoples Accommodation O&M | DCCS | | | | 71,264 | 121,500 | 59% |
| 5220-2240-0000 | Gynica Gardens Rec-Centre - O&M | DCCS | | | | 5,712 | 18,500 | 31% |
| 5220-2600-0000 | Deprn Aged Accom Building | DCCS | | | | - | 66,081 | 0% |
| 5200-0002 | AGED SERVICES | | 25,799 | 125,000 | 21% | 76,976 | 206,081 | 37% |
| 5225-0002 | HOUSING | | | | | | | |
| 5225-1200-0000 | Rent - Housing | DCCS | 142,218 | 649,000 | 22% | | | |
| 5225-2220-0000 | Housing Operating Expenses | DCCS | | | | 8,291 | 35,000 | 24% |
| 5225-2230-0000 | Housing - Repairs & Maintenance | DCCS | | | | 233,681 | 551,000 | 47% |
| 5225-2600-0000 | Deprn Housing | DCCS | | | | - | 393,450 | 0% |
| 5225-0002 | HOUSING | | 137,471 | 649,000 | 21% | 241,973 | 979,450 | 25% |
| 5200-0002 | AGED SERVICES & HOUSING | | 163,270 | 774,000 | 21% | 318,949 | 1,185,531 | 27% |
| 5300-0003 | COMMUNITY HEALTH PROMOTIONS | | | | | | | |
| 5300-1100-0000 | Health Promotions Officer Grant Rev | DCCS | 37,500 | 150,000 | 25% | | | |
| 5300-1102-0000 | Grant - LG Leadership for Sun Safety | DCCS | - | - | 0% | | | |
| 5300-1105-0000 | Checkup Aust QMHW Grant | DCCS | - | - | 0% | | | |
| 5300-1110-0000 | Comedy Night Grant | DCCS | - | - | 0% | | | |
| 5300-1101-0000 | Grant - Ageing Queensland | DCCS | - | - | 0% | | | |
| 5300-1115-0000 | Qld Mental Health Comm Sponsorship | DCCS | - | - | 0% | | | |
| 5300-1150-0000 | SW Primary Care Pilot Funding | DCCS | 67,356 | 50,000 | 135% | | | |
| 5300-2000-0000 | Health Promotions Officer Wages | DCCS | | | | - | - | 0% |
| 5300-2020-0000 | National Dis. Ins. Scheme Officer | DCCS | | | | 26,110 | 108,000 | 24% |
| 5300-2200-0000 | Heart of Australia Bus Visit | DCCS | | | | - | 30,000 | 0% |
| 5300-2240-0000 | Health Promotions Officer Activities | DCCS | | | | 43,949 | 218,875 | 10% |
| 5300-2700-0000 | TRAIC Grant | DCCS | | | | - | - | 0% |
| 5300-2800-0000 | SW Primary Health Care Pilot Expenses | DCCS | | | | 17,633 | 50,000 | 35% |
| 5310-1100-0000 | Grant - Localised Mental Health | DCCS | - | - | 0% | | | |
| 5310-2000-0000 | Localised Mental Health Grant Costs | DCCS | | | 0% | | | |
| 5320-1100-0000 | Grant - TRAIC | DCCS | - | - | 0% | | | |
| 5320-2000-0000 | TRAIC Grant Costs | DCCS | | | | - | - | 0% |
| 5300-0003 | COMMUNITY HEALTH PROMOTIONS | | 104,856 | 200,000 | 52% | 87,692 | 406,875 | 22% |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|-----------------------|---|----------------|----------------------|-------------|---------------|----------------------|------------|--------------------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 5300-0003 | COMMUNITY HEALTH | 104,856 | 200,000 | 52% | 87,892 | 406,875 | 22% | |
| 5400-0003 | COMMUNITY SERVICES ADMINISTRATION | | | | | | | |
| 5400-2220-0000 | Community Services Admin Operating Expenses | | | | 92,504 | 513,000 | 18% | |
| 5400-0003 | COMMUNITY SERVICES ADMINISTRATION | - | - | 0% | 92,504 | 513,000 | 18% | |
| 5400-0003 | COMMUNITY SERVICES SUPPORT | - | - | 0% | 92,504 | 513,000 | 18% | |
| 5600-0002 | ARTS & CULTURE | | | | | | | |
| 5610-0003 | MUSEUMS | | | | | | | |
| 5610-2220-0000 | Eromanga Living History Centre O&M | | | | 2,851 | 13,000 | 22% | |
| 5610-2230-0000 | Museum Operations & Maintenance | | | | 1,100 | 5,000 | 22% | |
| 5610-2240-0000 | Powerhouse Museum Operations | | | | 3,004 | 4,500 | 67% | |
| 5610-2250-0000 | Railway / Local History | | | | 1,869 | 25,000 | 8% | |
| 5610-2260-0000 | Eromanga Natural Hist. Museum | | | | 49,796 | 80,000 | 62% | |
| 5610-2290-0000 | ENHM COVID-19 Operating Support | | | | - | - | 0% | Property Insurance |
| 5610-2600-0000 | Deprn Museum | | | | - | 243,375 | 0% | |
| 5610-0003 | MUSEUMS | - | - | 0% | 58,620 | 370,875 | 16% | |
| 5630-0003 | REGIONAL ARTS DEVELOPMENT FUNDING | | | | | | | |
| 5630-1100-0000 | RADF Grant Revenue | 26,250 | 26,250 | 100% | | | | |
| 5630-1400-0000 | RADF Earnback and Refunds | 305 | - | 0% | | | | |
| 5630-2190-0000 | RADF Grant Expenditure | | | | 1,950 | 30,000 | 7% | |
| 5630-5000-0000 | REGIONAL ARTS DEVELOPMENT FUNDING | 26,555 | 26,250 | 101% | 1,950 | 30,000 | 7% | |
| 5600-0002 | ARTS & CULTURE | 26,555 | 26,250 | 101% | 80,570 | 400,875 | 15% | |
| 5700-0002 | LIBRARY SERVICES | | | | | | | |
| 5710-1100-0000 | Libraries Operating Grant Revenue | | 3,000 | 0% | | | | |
| 5710-1110-0000 | Strategic Priorities Grant | | - | 0% | | | | |
| 5710-1120-0000 | First Five Grant - Library | | 3,000 | 0% | | | | |
| 5710-1130-0000 | Grant - Library Resourcing | | 20,000 | 0% | | | | |
| 5710-1140-0000 | Grant - Empowering Rural Australia | | - | 0% | | | | |
| 5710-1600-0000 | Library Fees & Charges Revenue | 377 | 500 | 75% | | | | |
| 5710-2110-0000 | Strategic Priorities Grant Expenditure | | | | 132 | - | 0% | |
| 5710-2120-0000 | First Five Grant - Library Exp | | | | 1,100 | 3,000 | 37% | |
| 5710-2220-0000 | Library Operating Expenses | | | | 45,898 | 147,750 | 31% | |
| 5710-2330-0000 | Library Repairs & Maintenance Expens | | | | 129 | 6,000 | 2% | |
| 5710-2600-0000 | Deprn Library | | | | - | 20,028 | 0% | |
| 5711-1130-0000 | Grant Centrelink Access Point | 2,360 | 7,800 | 30% | | | | |
| 5700-0002 | LIBRARY SERVICES | 2,737 | 34,300 | 8% | 47,259 | 176,778 | 27% | |
| 5750-0002 | DISASTER MANAGEMENT SERVICES | | | | | | | |
| 5750-1100-0000 | Grant - Get Ready Queensland | 6,102 | 6,780 | 90% | | | | |
| 5750-1120-0000 | CDO Category A - QRA Funding | - | - | 0% | | | | |
| 5750-1130-0000 | CDO Category B - QRA Funding | - | - | 0% | | | | |
| 5750-1135-0000 | Category C - Community Recovery Fund | - | 1,000,000 | 0% | | | | |
| 5750-1140-0000 | Coordinated Emergency Fodder Support | - | - | 0% | | | | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|-----------------------|--|------------|----------------------|-------------------|-------------|----------------------|-------------------|------------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 5750-1150-0000 | Emerg Fencing Restitution Program | MFA | - | 30,000,000 | 0% | | | |
| 5750-2020-0000 | Get Ready Qld Exp | DCCS | | | | 6,780 | 0% | |
| 5750-2220-0000 | Disaster Management Operations | CEO | | | 23,455 | 35,000 | 67% | |
| 5750-2300-0000 | CDO Cat A Emergency Assistance Individuals | CEO | | | 31,003 | - | - | |
| 5750-2400-0000 | CDO Cat B Protection of General Public | CEO | | | 171,271 | - | - | |
| 5750-2450-0000 | Cat C - Community Relief Fund Exp | CEO | | | 13,604 | 1,000,000 | 1% | |
| 5750-2500-0000 | Coordinated Emergency Fodder Support | CEO | | | 8,772 | - | - | |
| 5750-2550-0000 | Emerg Fencing Restitution Program | CEO | | | | 30,000,000 | 0% | |
| 5761-1500-0000 | Program Administration Reimbursement | CEO | - | - | | | | |
| 5761-2300-0000 | Program Administration Expenses | CEO | | | 745 | - | - | |
| 5750-0002 | DISASTER MANAGEMENT SERVICES | | 6,102 | 31,006,780 | 0% | 248,849 | 31,041,780 | 1% |
| 5800-0002 | PUBLIC SERVICES | | | | | | | |
| 5810-0003 | STATE EMERGENCY SERVICES | | | | | | | |
| 5810-1140-0000 | QLD Emergency Services Grant Revenue | WHS | - | 20,000 | 0% | | | |
| 5810-2220-0000 | Emergency Services Operations | WHS | | | | 7,389 | 20,000 | 37% |
| 5810-2600-0000 | Deprn S.E.S | WHS | | | | - | 11,224 | 0% |
| 5810-0003 | STATE EMERGENCY SERVICES | | - | 20,000 | 0% | 7,389 | 31,224 | 24% |
| 5820-0003 | TELEVISION | | | | | | | |
| 5820-2230-0000 | TV Maintenance & Repairs | DCCS | | | | 3,550 | 25,000 | 14% |
| 5820-2600-0000 | Deprn Satellite TV | DCCS | | | | - | 2,822 | 0% |
| 5820-0003 | TELEVISION | | - | - | 0% | 3,550 | 27,822 | 13% |
| 5830-0003 | CEMETERIES | | | | | | | |
| 5830-1500-0000 | Burial Fees | DCCS | 4,567 | 2,000 | 228% | | | |
| 5830-1510-0000 | Grave Reservation Fee | DCCS | - | - | 0% | | | |
| 5830-2220-0000 | Cemeteries Operations | DCCS | | | | 7,511 | 36,000 | 21% |
| 5830-2230-0000 | Cemeteries Maintenance | DCCS | | | | - | 3,000 | 0% |
| 5830-2600-0000 | Deprn Cemeteries Building | DCCS | | | | - | 1,306 | 0% |
| 5830-0003 | CEMETERIES | | 4,567 | 2,000 | 228% | 7,511 | 40,306 | 19% |
| 5840-0003 | EROMANGA STATE SCHOOL FACILITY | | | | | | | |
| 5840-2500-0000 | Eromanga State School Operating Expe | DCCS | | | | - | - | 0% |
| 5840-2600-0000 | Deprn - Eromanga State School Facility | MFA | | | | - | 26,462 | 0% |
| 5840-0003 | EROMANGA STATE SCHOOL FACILITY | | - | - | 0% | - | 26,462 | 0% |
| 5800-0002 | PUBLIC SERVICES | | 13,407 | 31,063,080 | 0% | 314,560 | 31,344,372 | 1% |
| 5000-0001 | COMMUNITY SERVICES | | 300,812 | 32,040,830 | 1% | 1,187,767 | 35,281,203 | 3% |
| 6000-0001 | HUMAN RESOURCES | | | | | | | |
| 6100-0002-0000 | PAYROLL SERVICES | | | | | | | |
| 6100-2200-0000 | Payroll Operating Expenses | HR | | | | 45,048 | 102,000 | 44% |
| 6100-0002-0000 | PAYROLL SERVICES | | - | - | 0% | 45,048 | 102,000 | 44% |

Wages not associated with payroll to be journalled.

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|-----------------------|---|------------|----------------------|------|------------|----------------------|------|----------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 6200-0002-0000 | HUMAN RESOURCES | | | | | | | |
| 6200-1100-0000 | Staff Deductions - Wellbeing Checks | - | 3,000 | 0% | | | | |
| 6200-1200-0000 | Staff Deductions - Staff Functions | - | 500 | | | | | |
| 6200-2040-0000 | Human Resource Expenses | | | | 138,524 | 613,340 | -21% | |
| 6200-2090-0000 | Council Gym Membership Program - 20% | | | | - | 7,600 | 0% | |
| 6200-0002-0000 | HUMAN RESOURCES | - | 3,500 | 0% | 138,524 | 620,940 | 22% | |
| 6300-0002-0000 | TRAINING & DEVELOPMENT | | | | | | | |
| 6300-2000-0000 | Staff Training & Development Wages | | | | 20,872 | - | 0% | |
| 6300-2070-0000 | Staff Training & Development | | | | 16,196 | 142,000 | -11% | |
| 6300-2300-0000 | Training & Development Operating Costs | | | | - | 46,500 | 0% | |
| 6300-0002-0000 | TRAINING & DEVELOPMENT | - | - | 0% | 37,068 | 188,500 | 20% | |
| 6000-0001 | HUMAN RESOURCES | - | 3,500 | 0% | 220,640 | 911,440 | 24% | |
| 7100-0001 | ECONOMIC DEVELOPMENT & TOURISM | | | | | | | |
| 7100-0002 | ECONOMIC DEVELOPMENT & PROMOTION | | | | | | | |
| 7100-2100-0000 | Economic Development | | | | - | 199,000 | 0% | |
| 7100-2120-0000 | Economic Dev Training and Conferences | | | | - | 5,000 | 0% | |
| 7100-2130-0000 | Opal Fossicking Area | | | | 174 | 5,000 | 1% | |
| 7100-2140-0000 | Subscriptions and Memberships | | | | 15,589 | 15,000 | 104% | |
| 7100-2150-0000 | SWRED-Tourism Development | | | | 6,044 | 50,000 | 12% | |
| 7100-0002 | ECONOMIC DEVELOPMENT & PROMOTION | - | - | 0% | 21,807 | 274,000 | 8% | |
| 7200-0002 | VISITOR INFORMATION CENTRE | | | | | | | |
| 7200-1100-0000 | Grant - Accessible Tourism Elevate F | | | 0% | | | | |
| 7200-1150-0000 | Grant - Building Bush Tourism | | | 0% | | | | |
| 7200-1500-0000 | Visitors Info Centre Sales | 21,454 | 32,000 | 67% | | | | |
| 7200-1505-0000 | VIC - Quilpeta Sales | 11,689 | 26,000 | 45% | | | | |
| 7200-1510-0000 | VIC Gallery Sales (GST Free) | 1,647 | 10,000 | 16% | | | | |
| 7200-1515-0000 | VIC Gallery Sales (GST) | 272 | 1,500 | 18% | | | | |
| 7200-1530-0000 | Bus Tour Fees | 3,136 | 2,000 | 157% | | | | |
| 7200-2000-0000 | VIC - Wages | | | | 68,869 | 246,500 | 28% | |
| 7200-2110-0000 | VIC - Exhibitions and Events | | | | 398 | 10,000 | 4% | |
| 7200-2120-0000 | VIC - Tourism Promotion | | | | 48 | 60,000 | 0% | |
| 7200-2130-0000 | VIC - Bus Tour | | | | - | - | 0% | |
| 7200-2220-0000 | VIC Operating Expenses | | | | 26,786 | 81,500 | 33% | |
| 7200-2230-0000 | VIC - Repairs & Maintenance | | | | 11,953 | 47,250 | 25% | |
| 7200-2510-0000 | Artist Payments - Sales (GST Excl) | | | | 2,557 | 8,000 | 32% | |
| 7200-2515-0000 | Artist Payments - Sales (GST Incl) | | | | 15 | 2,000 | 0% | |
| 7200-2600-0000 | Deprn - VIC | | | | - | 31,201 | 0% | |
| 7200-2710-0000 | Grant - Accessible Tourism Elevate Fund Exp | | | | - | - | 0% | |
| 7200-2720-0000 | Grant - Building Bush Tourism Expenses | | | | - | - | 0% | |
| 7201-1500-0000 | VIC Outback Mates to NP Camping Perm | 68 | 100 | | - | - | 0% | |
| 7200-0002 | VISITOR INFORMATION CENTRE | 38,267 | 71,600 | 53% | 110,626 | 486,451 | 23% | |
| 7300-0002 | TOURISM EVENTS & ATTRACTIONS | | | | | | | |

Revenue and Expenditure Report

For the month ending 30 September 2025
Year Elapsed 25%

| | | REVENUE | | | EXPENSE | | | COMMENTS |
|--------------------------------------|---|-------------------|----------------------|------------|------------------|----------------------|------------|----------|
| Resp. Off | | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | ACTUAL YTD | ADOPTED BUDGET 25/26 | % | |
| 7300-1200-0000 | Event Revenue | - | - | 0% | - | - | | |
| 7300-2100-0000 | EVENT - Major Events Promotion | - | - | | 118 | 15,000 | -1% | |
| 7300-2150-0000 | Tourism Development | - | - | | - | 59,000 | | |
| 7300-2200-0000 | EVENTS - Tourism Events | - | - | | 2,714 | 99,250 | -1% | |
| 7300-0002 | TOURISM EVENTS & ATTRACTIONS | - | - | 0% | 2,832 | 173,250 | 2% | |
| 7100-0001 | ECONOMIC DEVELOPMENT & TOURISM | 38,287 | 71,600 | 53% | 135,265 | 933,701 | 14% | |
| TOTAL REVENUE AND EXPENDITURE | | 13,501,772 | 102,344,365 | 13% | 9,653,999 | 67,796,184 | 14% | |
| | | ACTUAL | BUDGET | | | | | |
| PROFIT / (LOSS) | | 3,847,773 | 34,568,181 | 11% | | | | |

CAPITAL EXPENDITURE REPORT For the month ending 30 September 2025

| PROJECT DETAILS | | | | | | | | | | | |
|---|------|-------------|---------------------|-----------------------|--------------------------|--------------------|-------------------|------------------------|------------------------|------------------------|----------------------|
| Project Description | Type | RQ | WIP at 30 June 2025 | Current Year (Actual) | Current Year (Committed) | Total Year to Date | TotM Project Cost | Project Budget 2025/26 | Project Budget 2026/27 | Project Budget 2027/28 | Total Project Budget |
| Land | | | | | | | | | | | |
| Residential Estate | N | CEO | 0 | 0 | | | | 2,173,902 | 2,173,903 | | 4,347,805 |
| | | | \$ - | | | | | \$ 2,173,902 | \$ 2,173,903 | \$ - | \$ 4,347,805 |
| Buildings & Structures | | | | | | | | | | | |
| Eromanga Natural History Museum (ENHM) - Stage 3A (Carry-over project) | N | CEO | 690 | - | - | - | 690 | 8,900,000 | 8,900,000 | - | 17,800,000 |
| Council Housing Refurbishments | R | DIS | 41,817 | 22,288 | 1,782 | 24,070 | 65,887 | 250,000 | | | 250,000 |
| Gyrica Housing Refurbishments | R | DIS | 19,203 | 31,433 | 11,619 | 43,052 | 62,254 | 100,000 | | | 100,000 |
| Gyrica Housing Refurbishment Unit 3 (Carry-over project) | R | DIS | 1,578 | - | - | - | 1,578 | 125,000 | | | 125,000 |
| Gyrica Housing Refurbishment Unit 4 (Carry-over project) | R | DIS | - | - | - | - | - | 125,000 | | | 125,000 |
| Garage, carport & fencing - 14 Donald Street, Eromanga (Carry-over project) | N | DIS | 3,023 | 16,501 | - | 16,501 | 19,524 | 50,000 | | | 50,000 |
| Garage, carport & fencing - 16 Donald Street, Eromanga (Carry-over project) | N | DIS | - | - | - | - | - | 50,000 | | | 50,000 |
| 2 Bedroom House - 2 Boobook (Carry-over project) | N | DIS | 331,257 | 44,806 | 3,825 | 48,631 | 379,887 | 20,547 | | | 350,000 |
| 3 Bedroom House - 74 Galah (Carry-over project) | N | DIS | 612,711 | 10,645 | 400 | 11,045 | 623,756 | | | | |
| 3 Bedroom House - 70 Galah (Carry-over project) | N | DIS | 529,445 | 10,946 | 400 | 11,346 | 540,791 | | | | |
| 3 Bedroom House - 61 Dukamurra (Carry-over project) | N | DIS | 534,700 | 51,908 | 15,560 | 67,468 | 602,169 | 45,300 | | | 580,000 |
| 3 Bedroom House - 3 Boobook (Carry-over project) | N | DIS | 518,425 | 61,247 | 10,875 | 72,122 | 590,547 | 61,575 | | | 580,000 |
| 3 Bedroom House - 72 Galah (Carry-over project) | N | DIS | 506,746 | 11,029 | 15,657 | 26,686 | 533,432 | 73,254 | | | 580,000 |
| 3 Bedroom House - 66 Galah (Carry-over project) | N | DIS | 554,195 | 15,517 | 6,157 | 21,674 | 575,870 | 25,805 | | | 580,000 |
| 3 Bedroom House - 11 Boobook (Carry-over project) | N | DIS | 569,006 | 14,871 | 400 | 15,271 | 584,277 | 16,294 | | | 580,000 |
| 3 Bedroom House - 20 Boobook (Carry-over project) | N | DIS | 544,781 | 19,433 | 2,765 | 22,198 | 566,979 | 35,219 | | | 580,000 |
| 2 Bedroom House - 48 Chipu Street | N | CEO | - | 1,023 | 600 | 1,623 | 1,623 | 400,000 | | | 400,000 |
| Child Care Centre | N | CEO | - | - | - | - | - | 150,000 | 1,000,000 | 2,000,000 | 3,150,000 |
| Toilet at Cemetery | N | DDIS | - | - | - | - | - | 30,000 | | | 30,000 |
| Community Services Storage | U | DDIS & DDCS | - | - | - | - | - | 40,000 | | | 40,000 |
| Redesign Depot Office Spaces | U | MWHS & DIS | - | - | - | - | - | | | | - |
| Redesign Administration Building | U | DIS | - | - | - | - | - | | | | - |
| Quilpie Community Energy Upgrade Project | N | CEO | - | - | - | - | - | 91,934 | 62,229 | | 154,163 |
| Powerhouse Estate Development (Carry-over project) | N | CEO | 1,645,376 | 122,738 | 24,480 | 147,218 | 1,792,594 | 129,000 | | | 129,000 |
| | | | \$ 6,412,953 | \$ 434,385 | \$ 94,520 | \$ 528,904 | \$ 6,941,857 | \$ 10,718,928 | \$ 9,962,229 | \$ 2,000,000 | \$ 26,233,163 |
| Other Infrastructure | | | | | | | | | | | |
| Entrance to Bulloo Park (Carry-over project) | N | DIS | - | - | - | - | - | 30,000 | | | 30,000 |
| Opalopolis Park Upgrade (Carry-over project) | R | DDIS | 29,866 | 30,096 | 3,900 | 33,996 | 63,862 | 65,139 | | | 275,000 |
| Walking Path to Baldy Top | N | DDIS | 2,538 | 1,255 | - | 1,255 | 3,792 | 297,462 | | | 300,000 |
| Eromanga Pool Refurbishment | R | DDIS | 269,934 | 5,964 | - | 5,964 | 275,898 | 330,066 | | | 600,000 |

CAPITAL EXPENDITURE REPORT For the month ending 30 September 2025

| PROJECT DETAILS | | | | | | | | | | | |
|---|------|-------------|---------------------|-----------------------|--------------------------|--------------------|--------------------|------------------------|------------------------|------------------------|----------------------|
| Project Description | Type | RC | WIP at 30 June 2025 | Current Year (Actual) | Current Year (Committed) | Total Year to Date | Total Project Cost | Project Budget 2025/26 | Project Budget 2026/27 | Project Budget 2027/28 | Total Project Budget |
| Administration Building - External Paint (Carry-over project) | R | DIS | - | - | 36,320 | 36,320 | 36,320 | 25,000 | | | 25,000 |
| Administration Building - Stage 2 - Front Office Garden | R | DIS | 9,860 | - | - | - | 9,860 | 75,000 | | | 75,000 |
| Quilpie Pool Filtration System Changeover (Carry-over project) | R | DIS | 40,194 | 290,067 | 4,860 | 294,927 | 335,120 | 285,282 | | | 325,476 |
| Bob Young Memorial Park Upgrade (Carry-over project) | U | CEO | 14,741 | 13 | 10,245 | 10,258 | 24,999 | 438,259 | | | 450,000 |
| Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing (Carry-over project) | N | DIS | - | - | - | - | - | 184,500 | | | 184,500 |
| Knot-a-Saurus Park footpath | N | DIS | - | - | - | - | - | 12,000 | | | 12,000 |
| Electronic Key System | N | MWHS & DDIS | - | - | - | - | - | 200,000 | | | 200,000 |
| Install Automatic Watering Systems - Various Locations | N | DDIS | - | - | - | - | - | 65,000 | | | 65,000 |
| Powerhouse Station Improvements | N | DDIS | - | - | - | - | - | 7,000 | | | 7,000 |
| Quilpie Cemetery Improvements | N | DDIS | - | - | - | - | - | 60,000 | 50,000 | | 110,000 |
| Install playground at Adavale | N | DIS | - | - | - | - | - | 30,000 | | | 30,000 |
| Upgrade Quilpie Loading Ramp | U | DDIS | - | - | - | - | - | 10,000 | | | 10,000 |
| Quilpie Pool Rehabilitation | R | DIS | - | 796 | - | 796 | 796 | 700,000 | | | 700,000 |
| Sealing wash bay approach and install silt trap | N | DDIS | - | - | - | - | - | 50,000 | | | 50,000 |
| Relocate water filling point at cold water dam to northern end, install pump and seal area. | N | DDIS | - | - | - | - | - | 80,000 | | | 80,000 |
| Upgrade depot internal lighting to LED | N | DDIS | - | - | - | - | - | 25,000 | | | 25,000 |
| Sound System - Bulloo Park | R | DCCS | - | - | - | - | - | 120,000 | | | 120,000 |
| | | | \$ 367,133 | \$ 328,190 | \$ 55,325 | \$ 383,515 | \$ 750,648 | \$ 3,089,708 | \$ 50,000 | \$ - | \$ 3,673,976 |
| Plant & Equipment | | | | | | | | | | | |
| Replace Unit 5003 Bus - Carry-over | PR | DDIS | | 111,740 | 1,384 | 113,124 | 113,124 | 105,500 | | | 105,500 |
| Replace Unit 1117 Ute | PR | DDIS | | - | - | - | - | 70,000 | | | 70,000 |
| Replace Unit 1118 Ute | PR | DDIS | | - | - | - | - | 70,000 | | | 70,000 |
| Replace Unit 1119 Toyota Hilux Ute - Dual Cab | PR | DDIS | | - | - | - | - | 70,000 | | | 70,000 |
| Replace Unit 1120 Toyota Hilux Ute - Dual Cab | PR | DDIS | | - | - | - | - | 70,000 | | | 70,000 |
| Replace Unit 1121 Toyota Hilux Ute - Dual Cab | PR | DDIS | | - | - | - | - | 70,000 | | | 70,000 |
| Replace Unit 1113 Toyota Prado GX Wagon - Hire Unit | PR | DDIS | | - | - | - | - | 90,000 | | | 90,000 |
| Replace Unit 1116 Toyota Prado GX Wagon - Hire Unit | PR | DDIS | | - | - | - | - | 90,000 | | | 90,000 |
| Replace Unit 1122 Toyota Prado | PR | DDIS | | - | - | - | - | 90,000 | | | 90,000 |
| Replace Unit 1141 Nissan Xtrail Wagon (second-hand) | PR | DDIS | | - | - | - | - | 60,000 | | | 60,000 |
| Replace Unit 2002 Tri-Tipper - Carry-over | PR | DDIS | | - | 74,354 | 74,354 | 74,354 | 73,000 | | | 73,000 |
| Replace Unit 2003 Isuzu NPR Crew Cab Medium Truck | PR | DDIS | | - | - | - | - | 350,000 | | | 350,000 |
| Replace Unit 3002 Komatsu Grader | PR | DDIS | | - | - | - | - | 550,000 | | | 550,000 |
| Replace Unit 3004 Caterpillar 12M Grader | PR | DDIS | | - | - | - | - | 550,000 | | | 550,000 |
| Replace Unit 3403 Komatsu 480 Loader | PR | DDIS | | - | - | - | - | 450,000 | | | 450,000 |
| Replace Unit 3201 Dypnac CA4600 Roller | PR | DDIS | | - | - | - | - | 265,000 | | | 265,000 |

CAPITAL EXPENDITURE REPORT For the month ending 30 September 2025

| PROJECT DETAILS | | | | | | | | | | | |
|--|------|------|---------------------|-----------------------|--------------------------|--------------------|--------------------|------------------------|------------------------|------------------------|----------------------|
| Project Description | Type | RC | WIP at 30 June 2025 | Current Year (Actual) | Current Year (Committed) | Total Year to Date | Total Project Cost | Project Budget 2025/26 | Project Budget 2026/27 | Project Budget 2027/28 | Total Project Budget |
| Replace Unit 116 Komatsu Backhoe WB97R (move to Eromanga) | PR | DDIS | - | - | - | - | - | 300,000 | | | 300,000 |
| Replace Unit 5012 JCB 1.8T mini Excavator | PR | DDIS | - | - | - | - | - | 50,000 | | | 50,000 |
| Replace Unit 251 Kubota Generator | PR | DDIS | - | - | - | - | - | 15,000 | | | 15,000 |
| Replace Unit 252 Kubota Generator | PR | DDIS | - | - | - | - | - | 15,000 | | | 15,000 |
| Replace Unit 254 Profiler/Stabiliser Attachment | PR | DDIS | - | - | - | - | - | 45,000 | | | 45,000 |
| Replace Unit 256 Sweeper Broom | PR | DDIS | - | - | - | - | - | 20,000 | | | 20,000 |
| Replace Unit 4170 #1 Sewer Pump Station Generator | PR | DDIS | - | - | - | - | - | 80,000 | | | 80,000 |
| Replace Unit 4401 Water Pump | PR | DDIS | - | - | - | - | - | 20,000 | | | 20,000 |
| Replace Unit 4402 Water Pump | PR | DDIS | - | - | - | - | - | 20,000 | | | 20,000 |
| Replace Unit 4403 Water Pump | PR | DDIS | - | - | - | - | - | 20,000 | | | 20,000 |
| Replace Trailers - General | PR | DDIS | - | - | - | - | - | 10,000 | | | 10,000 |
| Small Plant | PR | DDIS | - | - | - | - | - | 10,000 | | | 10,000 |
| NEW: Pressure Cleaner | PR | DDIS | - | - | - | - | - | 8,000 | | | 8,000 |
| NEW: ATV & Trailer Combination | PN | DDIS | - | - | - | - | - | 39,316 | | | 39,316 |
| | | | \$ - | \$ 111,740 | \$ 75,738 | \$ 187,478 | \$ 187,478 | \$ 3,675,816 | \$ - | \$ - | \$ 3,675,816 |
| Road Infrastructure | | | | | | | | | | | |
| Quilpie Aerodrome Pavement Reconstruction | R | DIS | 522,679 | - | - | - | 522,679 | 11,607,375 | | | 12,000,179 |
| Design - Quilpie Aerodrome Pavement Reconstruction | R | DIS | - | 83,348 | 110,781 | 194,129 | 194,129 | 120,192 | | | 250,000 |
| CARRY-OVER: Eromanga Kerb | N | DIS | - | - | - | - | - | | | | - |
| CARRY-OVER: Brolga Street - reseal carparking lanes | R | DIS | 320 | - | - | - | 320 | 235,950 | | | 235,950 |
| Keeroongooloo Road Seal | N | DIS | - | - | - | - | - | 1,182,000 | | | 1,182,000 |
| Keeroongooloo Road - Heavy Formation Grade | R | DIS | - | - | - | - | - | 386,250 | | | 386,250 |
| Establishment of new road | N | DIS | - | 47,170 | 5,373 | 52,542 | 52,542 | 1,000,000 | | | 1,000,000 |
| Napoleon Road and Old Charleville Road – Sealing of low-lying sections | N | DIS | - | - | - | - | - | 1,000,000 | | | 1,000,000 |
| Sealing of Napoleon and Old Charleville Roads - 50 km (Multi year program - 2025/26 and 2026/27) Country Roads Connect | N | DIS | - | - | - | - | - | 3,750,000 | 7,500,000 | 3,750,000 | 15,000,000 |
| Dukamurra St - Widen eastern side | R | DIS | - | 4,894 | - | 4,894 | 4,894 | 20,000 | | | 20,000 |
| Quarrion Street - spoon drain | N | DIS | - | - | - | - | - | 50,000 | | | 50,000 |
| Mt Margaret Road Reseal | R | DDIS | - | - | - | - | - | 108,020 | | | 108,020 |
| Kyabra Road Reseal | R | DDIS | - | - | - | - | - | 429,928 | | | 429,928 |
| Sommerfield Road turnout Reseal | R | DDIS | - | - | - | - | - | 5,852 | | | 5,852 |
| King Street Reseal | R | DDIS | - | - | - | - | - | 16,786 | | | 16,786 |
| Donald Street Reseal | R | DDIS | - | - | - | - | - | 32,955 | | | 32,955 |
| Chipu Street Reseal | R | DDIS | - | - | - | - | - | 52,866 | | | 52,866 |
| Burt Street Reseal | R | DDIS | - | - | - | - | - | 16,709 | | | 16,709 |
| Concrete Floodways - Adavale Black Road Council | R | DIS | - | 134,736 | 6,654 | 141,390 | 141,390 | 240,000 | | | 240,000 |
| Footpaths - remaining stage 1 at the caravan park, including upgrade to caravan park driveway | N | DIS | - | - | - | - | - | 70,000 | | | 70,000 |
| Footpath - missing section in Chufungra Street (from the State School crossing to Quarrion Street) | N | DIS | - | - | - | - | - | 35,000 | | | 35,000 |

CAPITAL EXPENDITURE REPORT
For the month ending 30 September 2025

| PROJECT DETAILS | | | | | | | | | | | |
|--|------|------|---------------------|-----------------------|--------------------------|--------------------|--------------------|------------------------|------------------------|------------------------|----------------------|
| Project Description | Type | RQ | WIP at 30 June 2025 | Current Year (Actual) | Current Year (Committed) | Total Year to Date | Total Project Cost | Project Budget 2025/26 | Project Budget 2026/27 | Project Budget 2027/28 | Total Project Budget |
| Footpath - Stage 2 Gyrica Street | N | DIS | - | - | - | - | - | 60,000 | | | 60,000 |
| Footpath - St Finbarrs | R | DIS | - | - | - | - | - | 40,000 | | | 40,000 |
| Adavale Charleville Road Sealing | N | DIS | 193,78 | - | - | - | 194 | 244,845 | | | 245,040 |
| Adavale Black Road Sealing (Ch 28,902 to 30,090) | N | DIS | - | - | - | - | - | 235,000 | | | 235,000 |
| Big Creek Road Floodway Ch38,312 | N | DIS | - | 42,568 | 42,568 | 85,137 | 85,137 | | | | |
| R2R Unallocated | R | DIS | - | - | - | - | - | 318,540 | | | 318,540 |
| | | | \$ 523,192 | \$ 312,715 | \$ 165,377 | \$ 478,092 | \$ 1,001,284 | \$ 21,258,268 | \$ 7,500,000 | \$ 3,750,000 | \$ 33,031,075 |
| Water Infrastructure | | | | | | | | | | | |
| Sommerfield Road Water Main Upgrade (Carry-over Project) | U | DDIS | 110,043 | 5,988 | 23,572 | 29,560 | 139,603 | 249,957 | | | 360,000 |
| Adavale Water Main Replacement (Carry-over Project) | R | DDIS | 78,886 | 7,156 | - | 7,156 | 86,042 | 181,114 | | | 260,000 |
| Chipu Street (150 mm) – 1000 l/m | R | DDIS | - | - | - | - | - | 180,000 | | | 180,000 |
| Boonkai Steet (100 mm) – 950 l/m | R | DDIS | - | - | - | - | - | 120,000 | | | 120,000 |
| | | | \$ 188,928 | \$ 13,145 | \$ 23,572 | \$ 36,716 | \$ 225,645 | \$ 731,071 | \$ - | \$ - | \$ 920,000 |
| | | | | | | | | | | 0 | |
| Sewerage Infrastructure | | | | | | | | | | | |
| Quilpie Sewerage Treatment Plant Design | R | DIS | 738,173 | - | - | - | 738,173 | 5,000,000 | 5,000,000 | | 10,740,922 |
| Quilpie Sewerage Treatment Plant Construction | | DIS | 3,854 | - | - | - | 3,854 | | | | |
| Sewer Pump Station at Quarrion Street, Quilpie (SPS002) (Carry-over Project) | R | DIS | 5,689 | - | 2,395 | 2,395 | 8,084 | 297,541 | | | 300,000 |
| Eromanga Sewerage | R | DDIS | - | 2,644 | - | 2,644 | 2,644 | 100,000 | | | 100,000 |
| Onsite Sewerage Upgrade - Eromanga Recreation Reserve | R | DDIS | - | - | - | - | - | 50,000 | | | 50,000 |
| | | | \$ 747,716 | \$ 2,644 | \$ 2,395 | \$ 5,039 | \$ 752,754 | \$ 5,447,541 | \$ 5,000,000 | \$ - | \$ 11,190,922 |
| TOTAL | | | \$ 8,239,922 | \$ 1,202,817 | \$ 416,927 | \$ 1,619,744 | \$ 9,859,666 | \$ 47,095,234 | \$ 24,686,132 | \$ 5,750,000 | \$ 83,072,757 |

13.3 FINANCIAL STATEMENTS 2024/25**IX: 267866****Author: Sharon Frank, Manager Finance & Administration****Authorisers: Justin Hancock, Chief Executive Officer****Attachments: 1. Financial Statements 2024/25 - Certified by QAO.pdf****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance
4.4 Long-term financial sustainability underpinned by sound financial planning and accountability**EXECUTIVE SUMMARY**

The Financial Statements for the year ended 30 June 2025, including the General-Purpose Financial Statements and Current-Year Financial Sustainability Statement, were certified by the Queensland Audit Office on 8 October 2025, with an unmodified audit opinion for the financial statements. An unmodified audit opinion means the financial statements are reliable.

RECOMMENDATION

That Council receive and note the audited and certified Financial Statements for 2024/25.

BACKGROUND

Council is required to prepare General Purpose Financial Statements and current year Financial Sustainability Statements for 2024/25 which must be given to the Auditor-General for auditing in accordance with section 212 of the *Local Government Regulation 2012*.

REPORT

The External Auditors were onsite for their final visit from 4 August to 15 August 2025, and continued their audit off-site until the financial statements were certified.

The Financial Statements were reviewed by the Audit Committee at their meeting on 7 October 2025.

The Mayor and Chief Executive Officer (CEO) signed the certificates on 7 October 2025 and the CEO and Manager Finance & Administration signed the Management Representation letter that same day. The annual Financial Statements and Management Representation letter were then forwarded to the Auditor-General's office.

Final sign-off from the Auditor-General was on 8 October 2025.

The audit opinion certified by the Auditor-General was in the form of an unmodified audit opinion for both the General-Purpose Financial Statements and the Current-Year Financial Sustainability Statement.

An unmodified opinion means Council's financial statements are reliable for the financial year reported.

The net result for the 2024/25 financial year was a surplus of \$3,262,859. There were two main factors that impacted this result:

1. A 50% prepayment of the 2025/26 Financial Assistance Grants by the Australian Government to local governments across Australia – a total of \$4.76 million of the 2025/26 allocation was paid to Council prior to 30 June 2025.

By way of background, the Financial Assistance Grants (General Purpose and Road components) are provided by the Australian Government to Local government annually. For Queensland Councils, the Australian Government forwards the funds to the Queensland Government who then distributes the grant funding to Councils based on the recommendations of the Queensland Local Government Grants Commission. An early payment of the grant to local governments has generally been the practice since 2009 with early payment percentages varying between 50 and 100% over this time. In 2023/24, no prepayment was made to Queensland local governments.

2. A capital expense of \$3.483 million due to the write-off of assets impacted by the Western Queensland Surface Trough and Associated Rainfall and Flooding 21 March - 19 May 2025 event. The event was the largest flooding event to impact our local government area on record. Council’s Road Infrastructure was the asset class with the most damage and was widespread throughout the shire. Some plant and equipment, buildings and other assets in Adavale were also impacted.

The write off for road infrastructure reflected the portion of the damage that was considered a major impairment which impacted the condition of the asset, making it materially different to the condition at balance date in the previous year and requiring reconstruction works which are considered capital in nature. (This is different to the significant volume of typical flood damage and reconstruction works that will be required from this event, which will be considered an operating expense when completed).

The following table outlines Council’s audited financial sustainability measures for 2024/25 compared with the targets determined by the Queensland Government:

Table 1 Council's audited financial sustainability measures against state targets (2024/25)

| Type | Measure | Target (Tier 7) | Actual Current Year | 5-Year Average | Council Narrative |
|-----------------------|---------------------------------------|-----------------------|---------------------|----------------|--|
| Audited ratios | | | | | |
| Liquidity | Unrestricted Cash Expense Cover Ratio | Greater than 4 months | 10.14 | N/A | Exceeds target |
| Operating Performance | Operating Surplus Ratio | N/A | 8.69% | -3.02% | The early payment of the half the 2025/26 Financial Assistance Grant resulted in an operating surplus and affected the 5-year average. |
| | Operating Cash Ratio | Greater than 0% | 28.17% | 15.63% | Exceeds target |
| Asset Management | Asset Sustainability Ratio | Greater than 90% | 15.68% | 40.20% | Council's forecasting has major renewal projects that will improve this ratio. |
| | Asset Consumption Ratio | Greater than 60% | 76.81% | 78.16% | Exceeds target |

OPTIONS

Option 1 (Recommended)

That Council receive and note the audited and certified Financial Statements for 2024/25.

Option 2

That Council not receive and note the audited and certified Financial Statements for 2024/25.

CONSULTATION (Internal/External)

The financial statements were reviewed by the Audit Committee at the meeting on 7 October 2025.

INTERESTED PARTIES

Queensland Audit Office (QAO)

RSM Australia (QAO contract auditor)

Department of Local Government, Volunteers and Water

Community members

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS***Local Government Regulation 2012******Division 1 Financial statements and report******176 Preparation of financial statements***

*For each financial year, a local government must prepare each of the following (the **financial statements**)—*

- (a) a general purpose financial statement;*
- (b) a current-year financial sustainability statement;*
- (c) a long-term financial sustainability statement.*

212 Auditing of financial statements by auditor-general

(1) A local government's general purpose financial statement and current-year financial sustainability statement for a financial year must be given to the auditor-general for auditing.

(2) Also, a local government's long-term financial sustainability statement for the financial year must be given to the auditor-general for information.

(3) The financial statements mentioned in subsections (1) and (2) must be given to the auditor-general by a date agreed between the chief executive officer and the auditor-general.

(4) The date agreed under subsection (3) must allow the audit of the financial statements, and the auditor-general's audit report about the statements, to be completed no later than 4 months after the end of the financial year to which the statements relate.

(5) The financial statements given to the auditor-general must be accompanied by a certificate in the approved form given by the mayor and chief executive officer, certifying whether, in their opinion—

(a) in relation to the general purpose financial statement—

(i) any requirements prescribed under the [Act](#) or another Act for establishing and keeping the local government's accounts have been complied with in all material respects; and

(ii) the statement presents a true and fair view, in compliance with the prescribed accounting standards, of the local government's transactions for the financial year and financial position at the end of the year; and

(b) in relation to the current-year financial sustainability statement and the long-term financial sustainability statement—the statements have been accurately calculated.

(6) Subsection (7) applies if the Minister considers there are extraordinary circumstances that make it impractical for a local government to give the auditor-general its financial statements by a date that would allow the audit and report to be completed within the time stated in subsection (4).

(7) The Minister may, by notice to the local government, decide later dates by which the statements must be given and the audit and report must be completed.

POLICY IMPLICATIONS

Nil.

FINANCIAL AND RESOURCE IMPLICATIONS

Total audit fees quoted by the Queensland Audit Office relating to the 2024/25 financial statements are \$113,000 (2024: \$106,500). There may be a variation due to the extra work associated with the impairment of assets on the flooding event.

ASSET MANAGEMENT IMPLICATIONS

As part of the comprehensive valuations of the buildings and other asset classes there was additional work undertaken to inform our asset management planning including a defect survey, criticality ratings and corrective cost estimates. A review and update of the asset management plans for these two asset classes will be undertaken in the 2025/26 financial year.

RISK MANAGEMENT IMPLICATIONS

Council manages its financial reporting risks in accordance with the Enterprise Risk Management Policy (G.11) and Framework (G.11-A).

Council’s Risk Matrix

This matrix is used to determine the overall risk rating, as per Council's framework.

Table 2 Risk Calculator

| RISK CALCULATOR | | | | | |
|---|---|---|---|--|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no-low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Table 3 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|---|--|--|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Financial Statements not audited and certified by the Queensland Audit Office (QAO) by the statutory deadline of 31 October | Yes External audit plan agreed between CEO and auditor. Financial statement preparation timetable. | Non-compliance with legislative obligations. QAO QAO would include Quilpie as non-compliant the report they provide to the Queensland parliament on their audits of Local Government each year. Reputational. | Unlikely (could occur at some time) | Minor | Low | Current controls in place. |

Risk evaluation and conclusion

The risk of not having the financial statements audited and certified by the statutory deadline has been successfully mitigated. The Queensland Audit Office provided an unmodified audit opinion on 8 October 2025, well before the 31 October deadline. This confirms that the financial controls and processes in place for the 2024/25 financial year were effective, and the associated risks were managed within Council's tolerance.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 4 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|----------------------------------|-----|--|
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

Human rights analysis

The decision to receive the audited Financial Statements is an administrative function that supports good governance and transparency. This action **promotes** the human rights of the community by ensuring the proper and accountable use of public resources, which underpins the delivery of services that support the **right to life (s2)**, the **protection of families and children (s12)**, and the **right to health services (s23)**.

This decision does not limit any human rights protected under the Act.



Quilpie Shire Council
GENERAL PURPOSE FINANCIAL STATEMENTS
For the year ended 30 June 2025

Quilpie Shire Council

General Purpose Financial Statements

For the year ended 30 June 2025

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Quilpie Shire Council
Statement of Comprehensive Income
For the year ended 30 June 2025

| | Note | 2025 \$ | 2024 \$ |
|--|-------|---------------------|---------------------|
| Income | | | |
| Revenue | | | |
| Recurrent revenue | | | |
| Rates, levies and charges | 3(a) | 5,960,670 | 7,552,836 |
| Fees and charges | 3(b) | 97,483 | 144,486 |
| Sales revenue | 3(c) | 5,673,259 | 6,204,360 |
| Grants, subsidies, contributions and donations | 4(i) | 22,883,290 | 17,685,951 |
| Total recurrent revenue | | <u>34,614,702</u> | <u>31,587,633</u> |
| Rental income | 15 | 560,166 | 488,144 |
| Other income | | 499,134 | 331,756 |
| Interest received | 5 | 1,871,488 | 1,689,403 |
| Total operating revenue | | <u>37,545,490</u> | <u>34,096,936</u> |
| Capital income | | | |
| Grants, subsidies, contributions and donations | 4(ii) | 3,310,188 | 4,136,940 |
| Total capital income | | <u>3,310,188</u> | <u>4,136,940</u> |
| Total income | | <u>40,855,678</u> | <u>38,233,876</u> |
| Expenses | | | |
| Recurrent expenses | | | |
| Employee benefits and councillor costs | 7 | (6,815,497) | (7,024,356) |
| Materials and services | 8 | (20,120,278) | (26,527,755) |
| Finance costs | 9 | (33,574) | (4,767,568) |
| Depreciation and amortisation | 13 | (7,313,282) | (6,699,927) |
| Total expenses | | <u>(34,282,631)</u> | <u>(45,019,606)</u> |
| Capital expenses | | | |
| | 6 | (3,464,158) | (496,328) |
| Total expenses | | <u>(37,746,789)</u> | <u>(45,515,934)</u> |
| Net result | | <u>3,108,889</u> | <u>(7,282,058)</u> |
| Net operating result | | 3,262,859 | (10,922,670) |
| Other comprehensive income | | | |
| Items that will not be reclassified to net result | | | |
| Increase / (decrease) in asset revaluation surplus | 18 | 15,374,740 | 10,405,379 |
| Total comprehensive income for the year | | <u>18,483,629</u> | <u>3,123,321</u> |

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

**Quilpie Shire Council
Statement of Financial Position
as at 30 June 2025**

| | Note | 2025 \$ | 2024 \$ |
|--------------------------------------|------|--------------------|--------------------|
| Current assets | | | |
| Cash and cash equivalents | 10 | 35,109,061 | 17,772,637 |
| Receivables | 11 | 2,047,582 | 1,887,254 |
| Inventories | 12 | 925,579 | 830,232 |
| Contract assets | 14 | 2,349,878 | 4,949,397 |
| Total current assets | | <u>40,432,100</u> | <u>25,439,520</u> |
| Non-current assets | | | |
| Receivables | 11 | 33,879 | 38,740 |
| Property, plant and equipment | 13 | 318,602,326 | 304,436,850 |
| Total non-current assets | | <u>318,636,205</u> | <u>304,475,590</u> |
| Total assets | | <u>359,068,305</u> | <u>329,915,110</u> |
| Current liabilities | | | |
| Payables | 16 | 1,907,688 | 1,720,484 |
| Contract liabilities | 14 | 12,246,841 | 1,697,969 |
| Provisions | 17 | 1,153,318 | 1,022,449 |
| Total current liabilities | | <u>15,307,847</u> | <u>4,440,902</u> |
| Non-current liabilities | | | |
| Provisions | 17 | 75,469 | 272,848 |
| Total non-current liabilities | | <u>75,469</u> | <u>272,848</u> |
| Total liabilities | | <u>15,383,316</u> | <u>4,713,750</u> |
| Net community assets | | <u>343,684,989</u> | <u>325,201,360</u> |
| Community equity | | | |
| Asset revaluation surplus | 18 | 230,770,860 | 215,396,120 |
| Retained surplus | | 112,914,129 | 109,805,240 |
| Total community equity | | <u>343,684,989</u> | <u>325,201,360</u> |

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

**Quilpie Shire Council
Statement of Changes in Equity
For the year ended 30 June 2025**

| | | Asset revaluation surplus | Retained surplus | Total |
|--|------|------------------------------|---------------------------|---------------------------|
| | Note | \$ | \$ | \$ |
| Balance as at 1 July 2024 | | 215,396,120 | 109,805,240 | 325,201,360 |
| Net result | | - | 3,108,889 | 3,108,889 |
| Other comprehensive income for the year | | | | |
| Increase / (decrease) in asset revaluation surplus | 18 | 15,374,740 | - | 15,374,740 |
| Total comprehensive income for the year | | <u>15,374,740</u> | <u>3,108,889</u> | <u>18,483,629</u> |
| Balance as at 30 June 2025 | | <u><u>230,770,860</u></u> | <u><u>112,914,129</u></u> | <u><u>343,684,989</u></u> |
| | | | | |
| Balance as at 1 July 2023 | | 204,990,741 | 117,087,298 | 322,078,039 |
| Net result | | - | (7,282,058) | (7,282,058) |
| Other comprehensive income for the year | | | | |
| Increase / (decrease) in asset revaluation surplus | 18 | 10,405,379 | - | 10,405,379 |
| Total comprehensive income for the year | | <u>10,405,379</u> | <u>(7,282,058)</u> | <u>3,123,321</u> |
| Balance as at 30 June 2024 | | <u><u>215,396,120</u></u> | <u><u>109,805,240</u></u> | <u><u>325,201,360</u></u> |

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

**Quilpie Shire Council
Statement of Cash Flows
For the year ended 30 June 2025**

| | Note | 2025 \$ | 2024 \$ |
|---|------|--------------------------|--------------------------|
| Cash flows from operating activities | | | |
| Receipts from customers | | 24,454,057 | 8,839,855 |
| Payments to suppliers and employees | | (26,528,990) | (37,974,102) |
| | | (2,074,933) | (29,134,247) |
| Interest received | | 1,742,251 | 1,685,910 |
| Rent received | | 560,166 | 488,144 |
| Operating grants, subsidies and contributions | | 23,317,721 | 17,685,951 |
| Income from investments | | 45,456 | 63,876 |
| Net cash inflow (outflow) from operating activities | 22 | <u>23,590,661</u> | <u>(9,210,366)</u> |
| Cash flows from investing activities | | | |
| Payments for property, plant and equipment | 13 | (10,349,663) | (15,063,407) |
| Net movement in loans and advances | | 3,750 | 3,750 |
| Proceeds from sale of property, plant and equipment | 6 | 781,487 | 549,459 |
| Capital grants, subsidies and contributions | | 3,310,188 | 4,136,940 |
| Net cash inflow (outflow) from investing activities | | <u>(6,254,238)</u> | <u>(10,373,258)</u> |
| Net increase/(decrease) in cash and cash equivalents held | | <u>17,336,423</u> | <u>(19,583,624)</u> |
| Cash and cash equivalents at the beginning of the financial year | | 17,772,637 | 37,356,261 |
| Cash and cash equivalents at end of the financial year | 10 | <u><u>35,109,061</u></u> | <u><u>17,772,637</u></u> |

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

1 Information about these financial statements

(a) Basis of preparation

Quilpie Shire Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2024 to 30 June 2025. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with the Australian Accounting Standards and Interpretations as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment.

(b) New and revised Accounting Standards adopted during the year

Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2024. None of the standards had a material impact on reported position, performance and cash flows.

(c) Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not mandatorily effective at 30 June 2025. These Standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the Standard is expected to have a material impact for Council then further information has been provided in this note.

Council has assessed all the standards / interpretations currently issued which are not yet effective and have determined that there is no expected material impact on the reported financial position or performance.

(d) Estimates and judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

| | |
|---|---------|
| Revenue recognition | Note 3 |
| Allowance for expected credit losses | Note 11 |
| Valuation and depreciation of property, plant and equipment | Note 13 |
| Provisions | Note 17 |
| Contingent liabilities | Note 20 |

(e) Rounding and comparatives

The financial statements have been rounded to the nearest \$1. Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard.

(f) Volunteer services

Volunteer services are services received by Council from individuals or other entities without charge or for consideration significantly less than the fair value of those services. They are not recognised in the Statement of Comprehensive Income as they are not material, would not be purchased if not donated and cannot be reliably measured.

(g) Taxation

Council is exempt from income tax, however is subject to Fringe Benefits Tax and Goods and Services Tax ('GST') and payroll tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

2 Analysis of Results by Function

(a) Components of council functions

The activities relating to the Council's components reported on in Note 2(b) are as follows:

Corporate governance

The objective of corporate governance is for Council to be open, accountable, transparent and deliver value for money community outcomes. This function includes strategic and operational planning, risk management, legal and administrative support. The Mayor, Councillors and Chief Executive Officer are included in corporate governance.

Finance and information

Finance and information provides professional finance and information services across all of Council. This function includes internal audit, budget support, financial accounting, taxation and information technology services. The goal of this function is to provide accurate, timely and appropriate information to support sound decision making and meet statutory requirements.

Community services

The goal of community services is to ensure Quilpie Shire is a healthy, vibrant, contemporary and connected community. Community services provides well managed and maintained community facilities, and ensures the effective delivery of cultural, health, welfare, environmental and recreational services. This function includes:

- Libraries
- Entertainment venues
- Public health services
- Sporting venues
- Planning and development

Environmental health services

The objective of Environmental Health Services is to ensure that the community's environment is protected and maintained to acceptable levels.

Engineering and works

The objective of the engineering and works program is to ensure the community is serviced by a high quality, appropriate and effective road network. The function provides and maintains transport infrastructure, including the maintenance and provision of the drainage network.

Waste management

The objective of this function is to protect and support the community and natural environment by sustainably managing refuse. The function provides refuse collection and disposal services.

Water infrastructure

The objective of this program is to support a healthy, safe community through sustainable water services. This function includes all activities relating to water reticulation, treatment and plumbing.

Sewerage infrastructure

This function's objective is to protect and support the health of the community by sustainably managing sewerage infrastructure.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

- 2 Analysis of results by function
b) Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2025

| Functions | Gross program income | | | | Total income | Gross program expenses | | Total expenses | Net result from recurrent operations | Net result | Assets |
|-------------------------------|----------------------|-------------------|------------------|----------|-------------------|------------------------|------------------|-------------------|--------------------------------------|------------------|--------------------|
| | Recurrent | | Capital | | | Recurrent | Capital | | | | |
| | Grants | Other | Grants | Other | | | | | | | |
| | \$ | \$ | \$ | \$ | | \$ | \$ | | | | |
| Corporate governance | 158,216 | (93,033) | - | - | 65,183 | 2,279,310 | - | 2,279,310 | (2,214,127) | (2,214,127) | 83,627 |
| Finance and information | 13,847,529 | 6,939,312 | - | - | 20,786,841 | 2,039,327 | (5,188) | 2,034,139 | 18,747,514 | 18,752,702 | 112,088,979 |
| Community services | 340,269 | 1,088,345 | 1,627,564 | - | 3,056,178 | 7,554,259 | - | 7,554,259 | (6,125,645) | (4,498,081) | 18,549,070 |
| Environmental health services | - | 141,355 | - | - | 141,355 | 850,986 | - | 850,986 | (709,631) | (709,631) | - |
| Engineering and works | 8,537,276 | 5,583,608 | 1,490,133 | - | 15,611,017 | 19,569,689 | 3,469,346 | 23,039,035 | (5,448,805) | (7,428,018) | 213,187,074 |
| Waste management | - | 389,755 | - | - | 389,755 | 491,742 | - | 491,742 | (101,987) | (101,987) | 1,642,860 |
| Water infrastructure | - | 356,258 | 72,505 | - | 428,763 | 1,067,975 | - | 1,067,975 | (711,717) | (639,212) | 9,478,375 |
| Sewerage infrastructure | - | 256,600 | 119,986 | - | 376,586 | 429,343 | - | 429,343 | (172,743) | (52,757) | 9,317,721 |
| TOTAL | 22,883,290 | 14,662,200 | 3,310,188 | - | 40,855,678 | 34,282,631 | 3,464,158 | 37,746,789 | 3,262,859 | 3,108,889 | 364,347,706 |

Year ended 30 June 2024

| Functions | Gross program income | | | | Total income | Gross program expenses | | Total expenses | Net result from recurrent operations | Net result | Assets |
|-------------------------------|----------------------|-------------------|------------------|----------|-------------------|------------------------|----------------|-------------------|--------------------------------------|--------------------|--------------------|
| | Recurrent | | Capital | | | Recurrent | Capital | | | | |
| | Grants | Other | Grants | Other | | | | | | | |
| | \$ | \$ | \$ | \$ | | \$ | \$ | | | | |
| Corporate governance | 955,451 | 86,410 | - | - | 1,041,861 | 2,818,657 | - | 2,818,657 | (1,776,796) | (1,776,795) | 97,564 |
| Finance and information | 296,075 | 8,351,633 | - | - | 8,647,708 | 5,632,806 | (4,291) | 5,628,515 | 3,014,902 | 3,019,193 | 82,968,382 |
| Community services | 380,130 | 1,025,279 | 2,456,092 | - | 3,861,501 | 6,759,330 | - | 6,759,330 | (5,353,921) | (2,897,830) | 17,794,831 |
| Environmental health services | 12,214 | 194,308 | - | - | 206,522 | 823,146 | - | 823,146 | (616,624) | (616,624) | - |
| Engineering and works | 16,042,081 | 5,857,532 | 943,397 | - | 22,843,010 | 27,511,324 | 500,619 | 28,011,943 | (5,611,711) | (5,168,933) | 210,012,884 |
| Waste management | - | 352,334 | - | - | 352,334 | 431,450 | - | 431,450 | (79,116) | (79,116) | 467,403 |
| Water infrastructure | - | 316,241 | 617,465 | - | 933,706 | 701,056 | - | 701,056 | (384,815) | 232,650 | 9,281,858 |
| Sewerage infrastructure | - | 227,248 | 119,986 | - | 347,234 | 341,837 | - | 341,837 | (114,589) | 5,397 | 9,225,658 |
| TOTAL | 17,685,951 | 16,410,985 | 4,136,940 | - | 38,233,876 | 45,019,606 | 496,328 | 45,515,934 | (10,922,670) | (7,282,058) | 329,848,580 |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

3 Revenue

(a) Rates, levies and charges

Rates, levies and charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

| | Note | 2025 \$ | 2024 \$ |
|--|------|------------------|------------------|
| General rates | | 5,414,293 | 7,095,741 |
| Water | | 392,142 | 349,620 |
| Sewerage | | 277,236 | 247,534 |
| Waste management | | 419,408 | 378,489 |
| Special rates and charges | | 105,410 | 94,901 |
| Total rates and utility charge revenue | | 6,608,489 | 8,166,285 |
| Less: discounts | | (632,779) | (600,777) |
| Less: pensioner remissions | | (15,040) | (12,672) |
| | | <u>5,960,670</u> | <u>7,552,836</u> |

(b) Fees and charges

Revenue arising from fees and charges are recognised at the point in time when the performance obligation is completed and the customer received the benefit of the services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence. Revenue from infringements is recognised on issue of infringement notice after applying the expected credit loss model relating to impairment of receivables for initial recognition of statutory receivables.

| | | |
|-------------------------------|---------------|----------------|
| User fees and charges | 28,633 | 93,572 |
| Other fees and charges | 8,209 | 7,576 |
| Animal registrations | 12,471 | 16,272 |
| Building and development fees | 37,065 | 14,264 |
| Licences and registrations | 3,792 | 4,066 |
| Town planning fees | 4,956 | 4,387 |
| Cemetery fees | 2,035 | 4,349 |
| Infringements | 322 | - |
| Total fees and charges | <u>97,483</u> | <u>144,486</u> |

(c) Sales revenue

Sale of goods revenue is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. The contract work carried out is not subject to retentions.

Rendering of services

| | | |
|---|------------------|------------------|
| Contract works for Department of Transport and Main Roads | 5,138,740 | 5,264,547 |
| Other private works | 534,519 | 939,813 |
| | <u>5,673,259</u> | <u>6,204,360</u> |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

4 Grants, subsidies, contributions and donations

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligations is satisfied.

Performance obligations vary based on each agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.

Grant income under AASB 1058

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time that the asset is received.

Capital grants

Where Council receives funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Donations and contributions

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by Council. Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

| | Note | 2025 \$ | 2024 \$ | | |
|---|------|--|------------------------------------|--|------------------------------------|
| (i) Operating | | | | | |
| General purpose grants | | 13,847,529 | 298,875 | | |
| State government subsidies and grants | | 479,424 | 1,270,310 | | |
| Commonwealth government subsidies and grants | | 208,694 | 1,090,848 | | |
| Flood damage restoration grants | | 8,347,642 | 15,025,418 | | |
| Contributions | | - | 500 | | |
| | | <u>22,883,290</u> | <u>17,685,951</u> | | |
| (ii) Capital | | | | | |
| Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and / or investment in new assets. | | | | | |
| State government subsidies and grants | | 1,400,402 | 2,089,076 | | |
| Commonwealth government subsidies and grants | | 1,909,786 | 2,047,864 | | |
| | | <u>3,310,188</u> | <u>4,136,940</u> | | |
| (iii) Timing of revenue recognition for grants, subsidies, contributions and donations | | | | | |
| | | 2025 | 2025 | 2024 | 2024 |
| | | Revenue recognised at a Point in Time | Revenue Recognised Over Time | Revenue recognised at a point in time | Revenue recognised over time |
| | | \$ | \$ | \$ | \$ |
| Grants and subsidies | | 15,926,696 | 10,266,782 | 2,811,319 | 19,011,072 |
| Contributions | | - | - | 500 | - |
| | | <u>15,926,696</u> | <u>10,266,782</u> | <u>2,811,819</u> | <u>19,011,072</u> |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

| | Note | 2025 \$ | 2024 \$ |
|--|------|--------------------|------------------|
| 5 Interest received | | | |
| Interest received from term deposits | | 1,315,361 | 1,322,870 |
| Interest received from overdue rates and utility charges | | 556,127 | 366,533 |
| | | <u>1,871,488</u> | <u>1,689,403</u> |
| 6 Capital income / expenses | | | |
| Gain / loss on disposal of non-current assets | | | |
| Proceeds from the disposal of property, plant and equipment | | 744,501 | 543,168 |
| Less: carrying value of disposed property, plant and equipment | 13 | (730,455) | (1,043,787) |
| Less: write off of assets | 13 | (3,483,392) | - |
| | | <u>(3,469,346)</u> | <u>(500,619)</u> |
| Proceeds from sale of land and improvements | | 36,988 | 6,291 |
| Less: carrying value of disposed land and improvements | 13 | (31,800) | (2,000) |
| | | <u>5,188</u> | <u>4,291</u> |
| | | <u>(3,464,158)</u> | <u>(496,328)</u> |
| 7 Employee benefits | | | |
| Staff wages and salaries | | 4,965,302 | 5,076,878 |
| Councillors' remuneration | | 367,351 | 353,232 |
| Annual, sick and long service leave entitlements | | 894,139 | 928,359 |
| Superannuation | 21 | 652,512 | 662,484 |
| | | <u>6,879,304</u> | <u>7,020,953</u> |
| Other employee related expenses | | 296,735 | 377,680 |
| | | <u>7,176,039</u> | <u>7,398,633</u> |
| Less: capitalised employee expenses | | (360,542) | (374,277) |
| | | <u>6,815,497</u> | <u>7,024,356</u> |

Councillor remuneration represents salary and other allowances paid in respect of carrying out their duties.

| | 2025 Number | 2024 Number |
|--|----------------|----------------|
| Total Council employees at the reporting date: | | |
| Elected members | 5 | 5 |
| Administration staff | 20 | 22 |
| Depot and outdoors staff | 39 | 46 |
| Total full time equivalent employees | <u>64</u> | <u>73</u> |

| | Note | 2025 \$ | 2024 \$ |
|---|------|-------------------|-------------------|
| 8 Materials and services | | | |
| Administration supplies and consumables | | 1,662,467 | 1,059,462 |
| Audit fees* | | 107,615 | 104,685 |
| Communications and IT | | 309,449 | 279,051 |
| Community and recreational services | | 2,775,306 | 2,615,061 |
| Consultants / contractors | | 3,208 | - |
| Rental operating expenses | | 622,646 | 461,147 |
| Recoverable works | | 10,810,424 | 18,747,648 |
| Road repair and reinstatement | | 1,767,133 | 1,673,705 |
| Rural services | | 738,024 | 683,366 |
| Sewerage treatment | | 165,140 | 180,571 |
| Town planning | | 121,323 | 61,593 |
| Waste management | | 365,661 | 317,045 |
| Water supply | | 671,881 | 344,421 |
| | | <u>20,120,278</u> | <u>26,527,755</u> |

*Total audit fees quoted by the Queensland Audit Office relating to the 2024-25 financial statements are \$113,000 (2024:\$106,500).

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

| | Note | 2025 \$ | 2024 \$ |
|-------------------------------------|------|-------------------|-------------------|
| 9 Finance costs | | | |
| Bank charges | | 29,313 | 25,824 |
| Impairment of receivables | | 4,261 | 4,741,744 |
| | | <u>33,574</u> | <u>4,767,568</u> |
| 10 Cash and cash equivalents | | | |
| Cash at bank and on hand | | 1,911,129 | 7,601,184 |
| Deposits at call | | 12,197,931 | 5,171,453 |
| Term deposits | | 21,000,000 | 5,000,000 |
| | | <u>35,109,061</u> | <u>17,772,637</u> |

Council is exposed to credit risk through its investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", the likelihood of the counterparty not having capacity to meet its financial commitments is low.

Unrestricted cash

| | | |
|---|---------------------|--------------------|
| Cash and cash equivalents | 35,109,061 | 17,772,637 |
| Less: externally imposed restrictions on cash | <u>(12,314,324)</u> | <u>(1,749,671)</u> |
| Unrestricted cash | <u>22,794,737</u> | <u>16,022,966</u> |

Council's cash and equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include:

External imposed expenditure restrictions at the reporting date relate to the following cash assets:

| | | |
|---|-------------------|------------------|
| Unspent government grants and subsidies | 12,246,841 | 1,696,969 |
| Rates and housing rental received in advance | 67,483 | 52,702 |
| Total externally imposed restrictions on cash assets | <u>12,314,324</u> | <u>1,749,671</u> |

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages). The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.

Trust funds held for outside parties

| | | |
|---|----------------|---------------|
| Monies collected or held on behalf of other entities yet to be paid out | 302,278 | 37,472 |
| Security deposits | 426 | 42,937 |
| | <u>302,704</u> | <u>80,409</u> |

There was no funds belonging to Council held in the trust funds of third parties.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

11 Receivables

Settlement of receivables is required within 30 days after the invoice is issued.

Terms for loans and advances are usually a maximum of five years with interest charged at non-commercial rates. Security is not normally obtained.

Receivables are measured at amortised cost which approximates fair value at reporting date.

| | Note | 2025 \$ | 2024 \$ |
|---|------|--------------------|--------------------|
| Current | | | |
| Rateable revenue and utility charges | | 8,434,959 | 5,727,231 |
| Other debtors | | 724,766 | 411,626 |
| GST receivable | | 233,655 | 66,531 |
| Accrued revenue | | 281,470 | 909,145 |
| Less: loss allowance | | <u>(7,627,268)</u> | <u>(5,227,279)</u> |
| | | <u>2,047,582</u> | <u>1,887,254</u> |
| Non-current | | | |
| Loans and advances to community organisations | | <u>33,879</u> | <u>38,740</u> |
| | | <u>33,879</u> | <u>38,740</u> |

Council applies normal business credit protection procedures prior to providing goods or services to minimise credit risk.

There is a geographical concentration of risk in the Council's jurisdiction, and since the area is largely agricultural and gas extraction, there is also a business concentration in those sectors.

The Council does not require collateral in respect of trade and other receivables.

| | Note | 2025 \$ | 2024 \$ |
|--|------|------------------|------------------|
| Movement in accumulated impairment losses is as follows: | | | |
| Opening Balance at 1 July | | 5,227,279 | 485,535 |
| Add: increase / (decrease) in the allowance for expected credit loss | | 2,401,871 | 4,741,744 |
| Less: impaired receivable written-off during year | | <u>(1,883)</u> | - |
| Closing balance at 30 June | | <u>7,627,267</u> | <u>5,227,279</u> |

Council does not require collateral in respect of trade and other receivables.

Accounting Policy - Grouping

When Council has no reasonable expectation of recovering an amount owed by a debtor, and has ceased enforcement activity, the debt is written-off by directly reducing the receivable against the loss allowance. If the amount of debt written off exceeds the loss allowance, the excess is recognised as an impairment loss.

Council has identified 4 distinctive groupings of its receivables: Rates & Charges, Statutory Charges, Grants, Other Debtors and relevant judgements in relation to expected credit loss has been made for each group.

Council distinguishes between disputed invoices and impaired debts. If a customer is disputing the validity of an invoice, Council assesses whether the invoice was correctly raised. If the receivable was incorrectly raised, this is not an impairment, the amount is reversed against the original revenue account, rather than through impairment. If Council believes the invoice is correct, the receivable is included in the impairment calculations.

Rates and Charges: Council is empowered under the provision of the *Local Government Act 2009* to sell an owner's property to recover outstanding rate debts and therefore the expected credit loss is immaterial. Impairment of rates and charges will occur only if arrears are deemed to be greater than the proceeds Council would receive from the sale of the respective property.

Rates and Charges - Petroleum Leases: Petroleum leases are granted for the right to explore, test for production and produce petroleum. As the tenure of these properties is leasehold, Council is unable to sell the property to recover outstanding rates debt. Council assessed the outstanding balance of the rates and charges - petroleum leases was owed by one customer and ascertained the probability of recovering the amounts based on individual circumstances which affected the amount of the expected loss.

Statutory charges: In some limited circumstances Council may write off impaired statutory charges, on this basis Council calculated the expected credit loss for Statutory Charges (non-rates and utility charges). Although not material, disclosure is being made for the purposes of public interest and transparency.

Grants: payable by State and Commonwealth governments and their agencies. A credit enhancement exists as these payments are effectively government guaranteed and both the State and Commonwealth governments have high credit ratings, accordingly Council determines the level of credit risk exposure to be immaterial and therefore does not record an expected credit loss for these counterparties.

Other Debtors: Council identifies other debtors as receivables which are not rates and charges, statutory charges or grants. Council has applied the simplified approach for trade receivables and the loss allowance is measured at an amount equal to lifetime expected credit losses.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

11 Receivables continued

The exposure to credit risk for receivables by type of counterparty was as follows:

| | 2025 | 2024 |
|--|------------------|------------------|
| | \$ | \$ |
| Rates and utility charges | 822,418 | 507,652 |
| Rates and utility charges - petroleum leases | 7,612,541 | 5,219,579 |
| State Government | 402,151 | 993,657 |
| Other debtors | 50,228 | 327,114 |
| Community organisations | - | 38,740 |
| | <u>8,887,338</u> | <u>7,086,742</u> |

Movement in accumulated impairment losses is as follows:

| | Other Debtors | Rates and Utility Charges | Rates and Utility Charges - Petroleum Leases |
|---|---------------|---------------------------|--|
| | \$ | \$ | \$ |
| 2025 | | | |
| Opening balance at 1 July | 4,968 | 7,380 | 5,214,931 |
| Less: Debts written off during the year | (930) | (953) | - |
| Additional impairments recognised | 1,080 | 7,219 | 2,397,610 |
| Less: Impairments reversed | (4,038) | - | - |
| Closing balance at 30 June | <u>1,080</u> | <u>13,646</u> | <u>7,612,541</u> |
| 2024 | | | |
| Opening balance at 1 July | 4,648 | - | 480,887 |
| Less: Debts written off during the year | - | - | - |
| Additional impairments recognised | 320 | 7,380 | 4,734,044 |
| Less: Impairments reversed | - | - | - |
| Closing balance at 30 June | <u>4,968</u> | <u>7,380</u> | <u>5,214,931</u> |

12 Inventories

Stores and raw materials are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost except for land where the costs are allocated to the relevant parcel.

Land acquired by Council with the intention of reselling it (with or without further development) is classified as inventory. This land is valued at the lower of cost or net realisable value. Proceeds from the sale of this land will be recognised as sales revenue on the signing of a valid unconditional contract of sale.

| Note | 2025 | 2024 |
|------------------------------------|----------------|----------------|
| | \$ | \$ |
| Inventories held for consumption | 841,952 | 732,668 |
| Land held for development and sale | <u>83,627</u> | <u>97,564</u> |
| | <u>925,579</u> | <u>830,232</u> |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

13 Property, plant and equipment

30-Jun-25

Basis of measurement

Fair value category

Asset values

Opening gross value as at 1 July 2024

Additions

Disposals

Writeoffs

Revaluation adjustment to asset revaluation

Transfers between classes

Closing gross value as at 30 June 2025

Accumulated depreciation and impairment

Opening balance as at 1 July 2024

Depreciation expense

Depreciation on disposals

Depreciation on writeoffs

Revaluation adjustment to asset revaluation

Transfers between classes

Accumulated depreciation as at 30 June 2025

Total written down value as at 30 June 2025

Range of estimated useful lives in years

Work in progress

Opening balance 1 July 2024

Transfers between classes

Expenditure in year

Brought forward balance expensed

Transferred to asset register

Closing work in progress balance at 30 June 2025

Total property, plant and equipment

Additions comprise:

Renewals

Other additions

Total additions

| Note | Furniture and fittings | Buildings and other structures | Plant and equipment | Road infrastructure | Sewerage | Water | Land | Other assets | Airport assets | TOTAL |
|------|------------------------|--------------------------------|---------------------|---------------------|-------------------|-------------------|------------------|-------------------|----------------|--------------------|
| | Cost | Fair Value | Cost | Fair Value | Fair Value | Fair Value | Fair Value | Fair Value | Fair Value | |
| | | Levels 2 & 3 | | Level 3 | Level 3 | Level 3 | Levels 2 & 3 | Level 3 | Level 3 | |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | 489,537 | 72,162,760 | 13,008,907 | 227,132,141 | 11,777,993 | 14,900,021 | 1,936,197 | 22,669,799 | 14,441,549 | 378,518,904 |
| | - | 5,991,084 | 1,858,193 | 3,454,790 | - | 29,375 | - | 315,326 | - | 11,648,768 |
| 6 | - | (501,241) | (611,360) | - | - | - | (31,800) | - | - | (1,144,401) |
| | (127,109) | - | (1,201,734) | (2,548,581) | - | - | - | - | - | (3,877,424) |
| 18 | - | 7,028,462 | - | 7,804,128 | 276,784 | 347,170 | 590,003 | 3,401,556 | 648,052 | 20,096,155 |
| | - | (1,388,082) | - | 15,982,126 | - | - | - | 495,557 | (15,089,601) | - |
| | 362,428 | 83,292,983 | 13,054,006 | 251,824,604 | 12,054,777 | 15,276,566 | 2,494,400 | 26,882,238 | - | 405,242,002 |
| | 221,436 | 23,902,708 | 4,012,887 | 36,716,932 | 3,210,612 | 5,618,163 | - | 7,542,166 | 2,396,174 | 83,621,078 |
| | 15,031 | 1,154,017 | 1,060,011 | 3,967,653 | 193,802 | 232,660 | - | 483,078 | 207,030 | 7,313,282 |
| 6 | - | (43,915) | (338,231) | - | - | - | - | - | - | (382,146) |
| | (110,819) | - | (283,213) | - | - | - | - | - | - | (394,032) |
| 18 | - | 2,708,680 | - | 1,424,881 | 80,357 | 136,297 | - | 189,715 | 181,485 | 4,721,415 |
| | - | (819,425) | - | 3,406,463 | - | - | - | 197,651 | (2,784,689) | - |
| | 125,649 | 26,902,065 | 4,451,454 | 45,515,929 | 3,484,771 | 5,987,120 | - | 8,412,610 | - | 94,879,598 |
| | 236,780 | 56,390,918 | 8,602,552 | 206,308,675 | 8,570,005 | 9,289,446 | 2,494,400 | 18,469,628 | - | 310,362,405 |
| | 2 - 20 | 10 - 75 | 2 - 20 | 5 - Unlimited | 20 - 100 | 25 - 110 | Not depreciated | 2 - 50 | 5 - Unlimited | |
| | - | 8,044,027 | - | 397,247 | 658,277 | - | - | 439,475 | - | 9,539,025 |
| | - | 122,521 | - | 245,697 | - | - | - | (368,218) | - | - |
| | - | 4,507,423 | 1,858,193 | 3,335,039 | 89,439 | 218,303 | - | 344,404 | - | 10,352,801 |
| | - | - | - | - | - | - | - | (3,137) | - | (3,137) |
| | - | (5,991,084) | (1,858,193) | (3,454,790) | - | (29,375) | - | (315,326) | - | (11,648,768) |
| | - | 6,682,887 | - | 523,193 | 747,716 | 188,928 | - | 97,198 | - | 8,239,921 |
| | 236,780 | 63,073,805 | 8,602,552 | 206,831,868 | 9,317,721 | 9,478,374 | 2,494,400 | 18,566,826 | - | 318,602,326 |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | - | - | 1,415,236 | 906,153 | - | 29,375 | - | 42,859 | - | 2,393,623 |
| | - | 5,991,084 | 442,957 | 2,548,637 | - | - | - | 272,467 | - | 9,255,145 |
| | - | 5,991,084 | 1,858,193 | 3,454,790 | - | 29,375 | - | 315,326 | - | 11,648,768 |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

13 Property, plant and equipment

30-Jun-24

Basis of measurement

Fair value category

Asset values

Opening gross value as at 1 July 2023

Additions

Disposals

Revaluation adjustment to asset revaluation

Transfers between classes

Closing gross value as at 30 June 2024

Accumulated depreciation and impairment

Opening balance as at 1 July 2023

Depreciation expense

Depreciation on disposals

Revaluation adjustment to asset revaluation

Transfers between classes

Accumulated depreciation as at 30 June 2024

Total written down value as at 30 June 2024

Range of estimated useful lives in years

Work in progress

Opening balance 1 July 2023

Transfers between classes

Expenditure in year

Brought forward balance expensed

Transferred to asset register

Closing work in progress balance at 30 June 2024

Total property, plant and equipment

Additions comprise:

Renewals

Other additions

Total additions

| Note | Furniture and fittings | Buildings and other structures | Plant and equipment | Road infrastructure | Sewerage | Water | Land | Other assets | Airport assets | TOTAL |
|------|------------------------|--------------------------------|---------------------|---------------------|-------------------|-------------------|------------------|-------------------|-------------------|--------------------|
| | Cost | Fair Value | Cost | Fair Value | Fair Value | Fair Value | Fair Value | Fair Value | Fair Value | |
| | | Levels 2 & 3 | | Level 3 | Level 3 | Level 3 | Levels 2 & 3 | Level 3 | Level 3 | |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | 489,537 | 66,304,594 | 13,823,913 | 216,478,195 | 11,315,197 | 13,005,535 | 1,938,197 | 21,846,317 | 13,924,713 | 359,126,198 |
| | - | 3,245,765 | 1,870,469 | 2,244,019 | - | 1,349,554 | - | - | - | 8,709,807 |
| 6 | - | - | (2,685,475) | - | - | - | (2,000) | (32,478) | - | (2,719,953) |
| 18 | - | 2,612,401 | - | 8,409,927 | 462,796 | 544,932 | - | 855,960 | 516,836 | 13,402,852 |
| | - | - | - | - | - | - | - | - | - | - |
| | 489,537 | 72,162,760 | 13,008,907 | 227,132,141 | 11,777,993 | 14,900,021 | 1,936,197 | 22,669,799 | 14,441,549 | 378,518,904 |
| | 205,720 | 21,912,556 | 4,564,047 | 31,971,985 | 2,982,527 | 5,117,281 | - | 6,801,368 | 2,042,361 | 75,597,845 |
| | 15,717 | 1,084,286 | 1,090,528 | 3,372,522 | 101,930 | 275,018 | - | 488,244 | 271,682 | 6,699,927 |
| 6 | - | - | (1,641,687) | - | - | - | - | (32,478) | - | (1,674,165) |
| 18 | - | 905,866 | - | 1,372,425 | 126,155 | 225,864 | - | 285,032 | 82,131 | 2,997,473 |
| | - | - | - | - | - | - | - | - | - | - |
| | 221,437 | 23,902,708 | 4,012,887 | 36,716,932 | 3,210,612 | 5,618,163 | - | 7,542,166 | 2,396,174 | 83,621,079 |
| | 268,100 | 48,260,052 | 8,996,020 | 190,415,209 | 8,567,381 | 9,281,858 | 1,936,197 | 15,127,633 | 12,045,375 | 294,897,825 |
| | 2 - 20 | 10 - 75 | 2 - 20 | 5 - Unlimited | 20 - 100 | 25 - 110 | Not depreciated | 2 - 50 | 5 - Unlimited | |
| | - | 2,426,498 | 49,481 | 299,292 | 38,499 | 238,640 | - | 133,015 | - | 3,185,425 |
| | - | 111,872 | 23,544 | - | - | - | - | (135,416) | - | - |
| | - | 8,805,996 | 1,797,444 | 2,341,974 | 619,778 | 1,110,914 | - | 442,882 | - | 15,118,987 |
| | - | (54,574) | - | - | - | - | - | (1,006) | - | (55,580) |
| | - | (3,245,765) | (1,870,469) | (2,244,019) | - | (1,349,554) | - | - | - | (8,709,807) |
| | - | 8,044,027 | - | 397,247 | 658,277 | - | - | 439,475 | - | 9,539,025 |
| | 268,100 | 56,304,079 | 8,996,020 | 190,812,456 | 9,225,658 | 9,281,858 | 1,936,197 | 15,567,108 | 12,045,375 | 304,436,850 |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | - | 263,861 | 1,761,194 | 1,506,227 | - | 1,349,554 | - | - | - | 4,880,836 |
| | - | 2,981,904 | 109,275 | 737,792 | - | - | - | - | - | 3,828,971 |
| | - | 3,245,765 | 1,870,469 | 2,244,019 | - | 1,349,554 | - | - | - | 8,709,807 |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

13 Property, plant and equipment continued

(ii) Valuation techniques used to derive fair values

| Asset class and fair value hierarchy | Valuation approach | Last comprehensive valuation date | Valuer engaged | Key assumptions and estimates (related data sources) | Index applied (change in index recognised this year) | Other interim revaluation adjustment |
|--|--|-----------------------------------|--------------------------------|--|---|--------------------------------------|
| Land (Level 2 and Level 3) | Market value | 30-Jun-25 | Australis Asset Advisory Group | Level 2 - Sales prices of comparable land in its close proximity are adjusted for key attributes such as property size. The most significant input into this valuation approach is price per square metre. Level 3 - Current zoning rules. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant inputs into this valuation approach is price per square metre. | | Nil |
| Buildings and Other Structures (Levels 2 and 3) | Market value and current replacement costs | 30-Jun-25 | Australis Asset Advisory Group | Market Value: Sales prices per square metre (database of recent sales) of comparable properties, adjusted for differences in key attributes such as condition) Current Replacement Cost: Unit rates based on square metres using market evidence. Other inputs are estimates of useful life, pattern of consumption and asset condition. | | Nil |
| Other Assets (Level 3) | Market value and current replacement costs | 30-Jun-25 | Australis Asset Advisory Group | Current Replacement Cost: Unit rates based on square metres using market evidence. Other inputs are estimates of useful life, pattern of consumption and asset condition. | | Nil |
| Roads, Drainage and Bridge Networks (Level 3) | Current replacement costs | 30-Jun-23 | Shepherd Services | Existing supply contract rates for raw materials appropriate for the asset based on age, size location and condition Labour rates based on Council's Certified Agreement Average cost of outsourced projects Remaining life of assets including existing conditions | A desktop valuation was performed by Shepherd Services with an index of 3.89% applied. | Nil |
| Airport Assets (Level 3) | Current replacement costs | 30-Jun-23 | Shepherd Services | Existing supply contract rates for raw materials appropriate for the asset based on age, size location and condition Labour rates based on Council's Certified Agreement Average cost of outsourced projects Remaining life of assets including existing conditions | A desktop valuation was performed by Shepherd Services with an index of 3.89% applied to airport runway infrastructure. | Nil |
| Water and Sewerage Assets (Level 3) | Current replacement costs | 30-Jun-23 | Australis Asset Advisory Group | Development, soil and depth factors taking into account current condition Gross replacement cost per m2 based on appropriate materials, remaining useful lives and physical obsolescence. | A desktop valuation was performed by Australis Asset Advisory Group for water assets with an index of 2.33% applied and sewerage assets with an index of 2.35% applied. | Nil |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

13 Property, plant and equipment continued

(a) Recognition

The asset capitalisation threshold for Council is:

| | |
|-------------------------|----------|
| - Land | \$1 |
| - Plant and equipment | \$5,000 |
| - Infrastructure assets | \$10,000 |

Land under roads and reserve land under the *Land Act 1994* or *Land Title Act 1994* is controlled by the Queensland State Government and not recognised in the Council financial statements.

(b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

(c) Depreciation

Land is not depreciated as it has an unlimited useful life. Depreciation on other property, plant and equipment assets is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value, progressively over its estimated useful life to the Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and commissioned ready for use.

Where assets have separately significant identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset.

Key judgements and estimates

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical or physical obsolescence that may change the utility of infrastructure assets.

(d) Impairment

An impairment loss is recognised as an expense in the Statement of Comprehensive Income, unless the asset is carried at a revalued amount. When the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation surplus of the relevant class to the extent available.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income unless the asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation surplus increase.

During the year, a severe weather event occurred during November 2024 and a second larger event in March 2025 which caused significant damage to Council's road network. Council performed a detailed assessment of the road network in assessing its funding claim under the Queensland Disaster Recovery Funding Arrangements. This assessment included an examination of the road network condition. It also included quantification of planned repair work and an estimate of the capital component or loss in service potential of the road network from the weather event.

Council's assessment indicates that the majority of the work to be performed is operational and repair work in nature. This includes repair of road surfaces, pot holes, grading and other remedial works that are considered to be expenditure items. However, there was damage to certain road network components that would be capital in nature to reconstruct. These works were considered material and an impairment loss of \$2,548,581 was recognised as a capital expense.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

13 Property, plant and equipment continued

(e) Valuation

(i) Valuation

Council compares the carrying amount of its property, plant and equipment on an annual basis to current fair value and makes adjustment where these are materially different. Every 3-5 years, Council performs a full comprehensive revaluation by engaging an externally professionally qualified valuer.

In the intervening years, Council undertakes:

- a management valuation using internal engineers and asset managers to assess the condition and cost assumptions associated with all infrastructure assets and an appropriate cost index for the region.
- a desktop valuation for land and improvements, buildings and major asset classes which involves management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

Further details in relation to valuers, the methods of valuation and key assumptions used are disclosed in Note 13 (ii).

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Fair values are classified into three levels as follow:

Level 1 - Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities

Level 2 - Fair value based on Inputs that are directly or indirectly observable, such as prices for similar assets, for the asset or liability

Level 3 - Fair value based on unobservable inputs for the asset or liability.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value an asset are observable the asset is included in level 2. If one or more of the significant inputs is not based on observable market data the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs.

The tables presents the Council's assets and liabilities measured and recognised at fair value as at 30 June 2025.

| | Level 2 | Level 3 | TOTAL |
|---|----------------|----------------|--------------|
| Recurring Fair Value Measurements 2025 | | | |
| Land | 783,900 | 1,710,500 | 2,494,400 |
| Buildings and other structures | 3,076,500 | 53,314,420 | 56,390,920 |
| Other Assets | - | 18,469,628 | 18,469,628 |
| Road infrastructure | - | 206,308,675 | 206,308,675 |
| Water | - | 9,289,444 | 9,289,444 |
| Sewerage | - | 8,570,006 | 8,570,006 |
| Airports | - | - | - |

Transfers between asset classes totalled \$16.47 million for the year.

| | Level 2 | Level 3 | TOTAL |
|---|----------------|----------------|--------------|
| Recurring Fair Value Measurements 2024 | | | |
| Land | 502,200 | 1,433,997 | 1,936,197 |
| Buildings and other structures | 3,714,853 | 44,545,201 | 48,260,054 |
| Other Assets | - | 15,127,633 | 15,127,633 |
| Road infrastructure | - | 190,415,209 | 190,415,209 |
| Water | - | 9,281,858 | 9,281,858 |
| Sewerage | - | 8,567,318 | 8,567,318 |
| Airports | - | 12,045,375 | 12,045,375 |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

14 Contract balances

| | Note | 2025 \$ | 2024 \$ |
|---|------|-------------------|------------------|
| a Contract assets | | | |
| Contracts with customers | | - | 388,852 |
| Contracts to construct Council's own assets | | 2,349,878 | 4,560,545 |
| | | <u>2,349,878</u> | <u>4,949,397</u> |
| The contract assets have been prepared on the basis that they are all current. | | | |
| b Contract liabilities | | | |
| Funds to construct Council controlled assets | | 12,246,841 | 1,696,969 |
| Non capital performance obligations not yet satisfied | | - | 1,000 |
| | | <u>12,246,841</u> | <u>1,697,969</u> |
| Revenue recognised that was included in the contract liability balance at the beginning of the year | | | |
| Funds received upfront to construct Council controlled assets | | 1,696,969 | 6,019,014 |
| | | <u>1,696,969</u> | <u>6,019,014</u> |

Satisfaction of contract liabilities

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next year.

c Significant changes in contract balances

The increase in contract liability balances is Disaster Recovery Funding Arrangements (DRFA) funding received in the 2024/25 financial year, with the works due to be completed during the 2025/26 financial year.

15 Leases

Council as a lessee

Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as a single component.

Any right of-use asset is measured using the cost model and is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with Accounting Standard requirements.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Terms and conditions of leases

Building: Council leases one building which is used as a youth activity centre. The lease was for two years and contained a two year renewal option which has expired. The lease is now on a periodic arrangement on the same terms.

Equipment: Council leases a number of equipment assets that are considered low value and short term leases and are therefore not subject to lease accounting.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

15 Leases continued

Council as a lessor

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease. If the lease contains lease and non lease components the non-lease components are accounted for in accordance with *AASB 15 Revenue from Contracts with Customers*. The lease income is recognised on a straight-line basis over the lease term.

Leases at significantly below market value - concessionary / peppercorn leases

Council has a number of leases at significantly below market for land and building which are used for a youth activity centre. The leases are generally between 2 and 50 years and require payments between \$0 and \$10,000 per annum. The use of the right-to-use asset is restricted by the lessors to specified community services which Council must provide, these services are detailed in the leases. Council does not believe that any of the leases in place are individually material.

16 Payables

Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.

| | Note | 2025 \$ | 2024 \$ |
|----------------------------|------|------------------|------------------|
| Current | | | |
| Creditors | | 374,055 | 541,397 |
| Prepaid rates | | 67,483 | 52,702 |
| Accrued expenses | | 1,450,859 | 989,017 |
| Accrued wages and salaries | | 15,291 | 137,368 |
| | | <u>1,907,688</u> | <u>1,720,484</u> |

17 Provisions

Long Service Leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The provision is discounted using the Commonwealth Bond yield rates.

Current

| | | | |
|--------------------|--|------------------|------------------|
| Annual leave | | 476,942 | 487,605 |
| Long service leave | | 676,376 | 534,844 |
| | | <u>1,153,318</u> | <u>1,022,449</u> |

Non-current

| | | | |
|--------------------|--|---------------|----------------|
| Long service leave | | 75,469 | 272,848 |
| | | <u>75,469</u> | <u>272,848</u> |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

18 Asset revaluation surplus

The asset revaluation surplus comprises revaluation movements on property, plant and equipment.

| | Note | 2025 \$ | 2024 \$ |
|--|------|--------------------|--------------------|
| Movements in the asset revaluation surplus were as follows: | | | |
| Balance at beginning of financial year | | 215,396,120 | 204,990,741 |
| Net adjustment to non-current assets at end of period to reflect a change in current fair value: | 13 | | |
| Land | | 590,003 | - |
| Buildings and other structures | | 4,319,784 | 1,706,535 |
| Other assets | | 3,211,841 | 570,928 |
| Road infrastructure | | 6,379,247 | 7,037,502 |
| Airport assets | | 466,567 | 434,705 |
| Water | | 210,871 | 319,068 |
| Sewerage | | 196,427 | 336,641 |
| Balance at end of financial year | | <u>230,770,860</u> | <u>215,396,120</u> |

Asset revaluation surplus analysis

The closing balance of the revaluation surplus comprises the following asset categories:

| | | |
|--------------------------------|--------------------|--------------------|
| Land | 964,410 | 374,407 |
| Buildings and other structures | 27,702,537 | 23,382,753 |
| Other assets | 14,181,587 | 10,969,746 |
| Road infrastructure | 179,444,153 | 170,555,255 |
| Airport assets | - | 2,043,085 |
| Water | 3,965,925 | 3,755,054 |
| Sewerage | 4,512,248 | 4,315,820 |
| | <u>230,770,860</u> | <u>215,396,120</u> |

19 Commitments for expenditure

Contractual commitments

Contractual commitments at end of financial year but not recognised in the financial statements are as follows:

| | | |
|-----------------------------------|------------------|------------------|
| Quilpie Swimming Pool Management | 595,448 | 879,782 |
| Eromanga Swimming Pool Management | 264,618 | 390,368 |
| NBN - Quilpie | - | 86,009 |
| Flood Damage | 5,441,617 | 1,064,881 |
| Recoverable Works | 374,472 | 28,307 |
| | <u>6,676,155</u> | <u>2,449,347</u> |

Capital commitments

Commitment for the construction of the following assets contracted for at the reporting date but not recognised as liabilities:

Property, Plant and Equipment

| | | |
|--------------------------------|------------------|------------------|
| Buildings and other structures | 288,320 | 4,012,580 |
| Other assets | 465,664 | 12,080 |
| Plant and equipment | 178,436 | 81,215 |
| Road infrastructure | 631,325 | 88,965 |
| Water | 9,111 | - |
| Sewerage | 1,961 | 375,597 |
| | <u>1,574,817</u> | <u>4,570,437</u> |

These expenditures are payable as follows:

| | | |
|----------------------|------------------|------------------|
| Within the next year | <u>1,574,817</u> | <u>4,570,437</u> |
| | <u>1,574,817</u> | <u>4,570,437</u> |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

20 Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises. As at 30 June 2024 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Workcare

The Council is a member of the Queensland local government workers compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$124,147.

21 Superannuation - regional defined benefit fund

Council contributes to the Brighter Super Regional Defined Benefits Fund (the scheme), at the rate of 12% for each standard permanent employee who is a defined benefit member. This rate is set in accordance with the Brighter Super trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*. The scheme is managed by the Brighter Super trustee.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the Council level. Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the Council.

Council may be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the Brighter Super trust deed changes to Council's obligations will only be made on the advice of an actuary.

The last completed triennial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2024. The actuary indicated that "At the valuation date of 1 July 2024, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions. The next triennial actuarial review is not due until 1 July 2027.

The most significant risks that may result in Brighter Super increasing the contribution rate, on the advice of the actuary are:

- Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.
- Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

| | Note | 2025 | 2024 |
|---|-------------|----------------|----------------|
| | | \$ | \$ |
| Superannuation contributions made to the Regional Defined Benefits Fund | | 17,052 | 16,346 |
| Other superannuation contributions for employees | | 635,460 | 646,138 |
| Total superannuation contributions paid by Council for employees: | 7 | <u>652,512</u> | <u>662,484</u> |

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

22 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

| Note | 2025 \$ | 2024 \$ |
|---|--------------------|--------------------|
| Net result | 3,108,889 | (7,282,058) |
| Non-cash items: | | |
| Depreciation and amortisation | 7,313,282 | 6,699,927 |
| Asset Write Offs | 2,548,581 | - |
| | <u>9,861,863</u> | <u>6,699,927</u> |
| Investing and development activities: | | |
| Net (profit) / loss on disposal of non-current assets | 915,577 | 496,328 |
| Capital grants, subsidies and contributions | (3,310,188) | (4,136,940) |
| | <u>(2,394,611)</u> | <u>(3,640,612)</u> |
| Changes in operating assets and liabilities: | | |
| (Increase) / decrease in receivables | (225,749) | 1,135,916 |
| (Increase) / decrease in inventories | (95,347) | 121,884 |
| (Increase) / decrease in contract assets | 2,599,519 | (2,910,390) |
| Increase / (decrease) in payables | 253,735 | 963,054 |
| Increase / (decrease) in provisions | (66,510) | 22,958 |
| Increase / (decrease) in contract liabilities | 10,548,872 | (4,321,045) |
| | <u>13,014,520</u> | <u>(4,987,623)</u> |
| Net cash inflow / (outflow) from operating activities | <u>23,590,661</u> | <u>(9,210,366)</u> |

23 Events after the reporting period

There has not been any event that occurred after the end of the reporting period that has significantly affected, or may significantly affect, the current or future financial results of the Council.

24 Financial instruments and financial risk management

(a) Financial assets and financial liabilities

Council has the following financial assets / liabilities

- cash
- receivables
- payables

The associated risks from these instruments are disclosed in the note, specific information required by AASB 7 is included in the relevant note where appropriate, e.g. credit risk is included within the receivables note.

Council has exposure to the following risks arising from financial instruments:

- credit risk
- liquidity risk
- market risk

Risk management framework

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's audit committee oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk managements framework in relation to the risks faced by the Council. The Council audit committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the audit committee.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

24 Financial instruments and financial risk management continued

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables.

Of the rateable revenue and utility charges receivable balance at the end of the year (note 11), \$7,612,541 (representing 90%) is concentrated into customers in general rate Category 14 Oil and Gas (2024: \$5,219,579, representing 91%). Of this amount, 90% (2024: 91%) is owed by one customer. Apart from this, Council does not have single credit risk exposure to any single counterparty or any group of counterparties having similar characteristics.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State / Commonwealth bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No collateral is held as security relating to the financial assets held by Council.

The carrying amount of financial assets at the end of the reporting represent the maximum exposure to credit risk.

Liquidity risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

Exposure to Liquidity Risk

Council is exposed to liquidity risk through its normal course of business. Council manages its exposure to liquidity risk by maintaining sufficient cash deposits to cater for unexpected volatility in cash flows.

The following table sets out the liquidity risk in relation to financial liabilities held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

| | 0 to 1 year | 1 to 5 years | Total contractual cash flows | Carrying amount |
|--------------------------|------------------|--------------|------------------------------|------------------|
| | \$ | \$ | \$ | \$ |
| 2025 | | | | |
| Trade and other payables | 1,907,688 | - | 1,907,688 | 1,907,688 |
| | <u>1,907,688</u> | <u>-</u> | <u>1,907,688</u> | <u>1,907,688</u> |
| 2024 | | | | |
| Trade and other payables | 1,720,484 | - | 1,720,484 | 1,720,484 |
| | <u>1,720,484</u> | <u>-</u> | <u>1,720,484</u> | <u>1,720,484</u> |

Outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

Market risk

Market risk is the risk that changes in market indices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest Rate Risk

Council is exposed to interest rate risk through investments with QTC and other financial institutions.

Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Sensitivity

Council does not account for any fixed-rate financial assets or financial liabilities at fair value through profit or loss, therefore a change in interest rates at the reporting date would not affect profit or loss.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2025

25 Transactions with related parties

(a) Transactions with key management personnel (KMP)

KMP include the Mayor, Councillors, Chief Executive Officer, Director Infrastructure Services and Director Corporate & Community Services.

The compensation paid to KMP comprises:

| | 2025 | 2024 |
|------------------------------|------------------|------------------|
| | \$ | \$ |
| Short-term employee benefits | 937,074 | 875,976 |
| Post-employment benefits | 108,376 | 101,908 |
| Long-term benefits | 130,316 | 146,348 |
| Termination benefits | - | - |
| Total | 1,175,766 | 1,124,232 |

Detailed remuneration disclosures are provided in the annual report.

(b) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

Details of transactions between Council and other related parties are disclosed below:

| Details of transaction | Additional Information | 2025 | 2024 |
|--|------------------------|----------------|----------------|
| | | \$ | \$ |
| Employee expenses for close family members of key management personnel | 25(b)(i) | 184,627 | 90,252 |
| Purchase of materials and services from entities controlled by key management personnel | 25(b)(ii) | 31,931 | 32,367 |
| Payments to non-profit associations a key management personnel is a controlling committee member | 25(b)(iii) | 4,322 | 36,990 |
| Grant and community assistance payments to entities controlled by key management personnel | 25(b)(iv) | 2,193 | - |
| Total | | 223,073 | 159,609 |

(i) All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform. Council employs 64 (2024: 73) staff and elected representatives of which only 2 (2024: 1) are close family members of key management personnel.

(ii) Council purchased ice, furniture, home appliances and engraving services from entities controlled by key management personnel. All purchases were at arm's length and were in the normal course of council operations.

(iii) Community assistance payments were made to non-profit community organisations of which key management personnel are committee (controlling) members.

(iv) Grant and community assistance payments to entities controlled by key management personnel were through an arm's length process and in the normal course of council operations. One entity controlled by a KMP was the recipient of a Business Growth Grant from council. One key management personnel received sponsorship to support fundraising efforts toward participation in the 2025 Variety Club Charity Bash.

(c) Outstanding balances

There are no outstanding balances to/from related parties at the end of the financial year.

(d) Loans and guarantees to/from related parties

Council does not make loans to or receive loans from related parties. No guarantees have been given.

(e) Commitments to/from other related parties

Council has neither made nor received any commitments with key management personnel or related parties.

(f) Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of Council live and operate within the Quilpie Shire. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates
- Dog registration
- Borrowing books from the library

Council has not included these types of transactions in its disclosure where they are made on the same terms and conditions available to the general public.

**Quilpie Shire Council
Financial Statements
For the year ended 30 June 2025**

**Management Certificate
For the year ended 30 June 2025**

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 28 present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



Mayor
Ben Hall

Date: 7 October 2025



Chief Executive Officer
Justin Hancock

Date: 7 October 2025



INDEPENDENT AUDITOR'S REPORT

To the councillors of Quilpie Shire Council

Report on the audit of the financial report

Opinion

I have audited the financial report of Quilpie Shire Council.

The financial report comprises the statement of financial position as at 30 June 2025, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information and the certificate given by the Mayor and Chief Executive Officer.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2025, and of its financial performance for the year then ended; and
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2025, but does not include the financial report and our auditor's report thereon.

At the date of this auditor's report, the available other information in Quilpie Shire Council's annual report for the year ended 30 June 2025 was the current year financial sustainability statement, current year financial sustainability statement - contextual ratios (unaudited) and unaudited long-term financial sustainability statement.



My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at:

https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of my auditor's report.

Report on other legal and regulatory requirements

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2025:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

Megan Manuel

8 October 2025

Megan Manuel
as delegate of the Auditor-General

Queensland Audit Office
Brisbane

Quilpie Shire Council
Current-year Financial Sustainability Statement
For the year ended 30 June 2025

| Type | Measure | Target (Tier 7) | Actual Current Year | 5-Year Average | Council Narrative |
|-----------------------|---------------------------------------|-----------------------|---------------------|----------------|--|
| Audited ratios | | | | | |
| Liquidity | Unrestricted Cash Expense Cover Ratio | Greater than 4 months | 10.14 | N/A | Exceeds target |
| Operating Performance | Operating Surplus Ratio | N/A | 8.69% | -3.02% | The early payment of the half the 2025/26 Financial Assistance Grant resulted in an operating surplus and affected the 5-year average. |
| | Operating Cash Ratio | Greater than 0% | 28.17% | 15.63% | Exceeds target |
| Asset Management | Asset Sustainability Ratio | Greater than 90% | 15.68% | 40.20% | Council's forecasting has major renewal projects that will improve this ratio. |
| | Asset Consumption Ratio | Greater than 60% | 76.81% | 78.16% | Exceeds target |

The current year financial sustainability statement is prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management (Sustainability) Guideline 2024*. The amounts used to calculate the 2025 reported measures are prepared on an accrual basis (Note 1 - Basis of Preparation) and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2025.

Certificate of Accuracy
For the year ended 30 June 2025

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability statement has been accurately calculated.

| | |
|---|--|
| <p>Mayor Ben Hall</p>  <p>Date: 7 October 2025</p> |  <p>Chief Executive Officer Justin Hancock</p> <p>Date: 7 October 2025</p> |
|---|--|



INDEPENDENT AUDITOR'S REPORT

To the Councillors of Quilpie Shire Council

Report on the Current-Year Financial Sustainability Statement

Opinion

I have audited the accompanying current year financial sustainability statement of Quilpie Shire Council for the year ended 30 June 2025, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Quilpie Shire Council for the year ended 30 June 2025 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to the basis of accounting described in the note to the current year financial sustainability statement. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2024 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2025, but does not include the financial sustainability statement and our auditor's report thereon.

At the date of this auditor's report, the available other information in Quilpie Shire Council's annual report for the year ended 30 June 2025 was the general-purpose financial statements, current-year financial sustainability statement - contextual ratios (unaudited), and the unaudited long-term financial sustainability statement.



My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general-purpose financial report.

In connection with my audit of the financial sustainability statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial sustainability statement and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Megan Manuel

8 October 2025

Megan Manuel
as delegate of the Auditor-General

Queensland Audit Office
Brisbane

Quilpie Shire Council
Current-year Financial Sustainability Statement - Contextual Ratios (unaudited)
For the year ended 30 June 2025

| Type | Measure | Target (Tier 7) | Actual Current Year | 5-Year Average | Council Narrative |
|--------------------------|----------------------------|-----------------|---------------------|----------------|--|
| Contextual ratios | | | | | |
| Financial Capacity | Council-Controlled Revenue | N/A | 16.14% | 19.23% | Council has implemented a long term strategy of full cost recovery and increasing own source revenue with a small rate base that remains consistent with total revenue. |
| | Population Growth | N/A | 0.85% | -1.67% | Council believes the ABS statistics do not clearly reflect the population growth experienced in the shire which is demonstrated by the growth in the housing market and no rental vacancies. Unprecedented housing construction of 17 new homes since 2021 with a further 9 currently under construction supports this view. |

The current year financial sustainability statement - Contextual Ratios is prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management (Sustainability) Guideline 2024*. The amounts used to calculate the 2025 reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2025.

Certificate of Accuracy
For the year ended 30 June 2025

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability statement has been accurately calculated.

| | |
|--|--|
| <p>Mayor Ben Hall</p>  <p>Date: 7 October 2025</p> | <p> Chief Executive Officer Justin Hancock</p> <p>Date: 7 October 2025</p> |
|--|--|

Quilpie Shire Council
Unaudited Long-Term Financial Sustainability Statement
Prepared as at 30 June 2025



| Type | Measure | Target (Tier 7) | Actuals as at 30 June 2025 | 30 June 2026 | 30 June 2027 | 30 June 2028 | 30 June 2029 | 30 June 2030 | 30 June 2031 | 30 June 2032 | 30 June 2033 | 30 June 2034 |
|-----------------------|---------------------------------------|-----------------------|----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Financial Capacity | Council-Controlled Revenue | N/A | 16.14% | 8.43% | 10.43% | 29.55% | 29.65% | 29.65% | 29.64% | 29.61% | 29.58% | 29.55% |
| | Population Growth | N/A | 0.85% | 0.85% | 0.85% | 0.85% | 0.85% | 0.85% | 0.85% | 0.85% | 0.85% | 0.85% |
| Operating Performance | Operating Surplus Ratio | N/A | 8.69% | 1.02% | 0.80% | 1.99% | 1.85% | 215.00% | 2.48% | 2.84% | 3.23% | 3.66% |
| | Operating Cash Ratio | Greater than 0% | 28.17% | 7.82% | 9.13% | 25.35% | 25.07% | 25.26% | 25.47% | 25.70% | 25.96% | 26.24% |
| Liquidity | Unrestricted Cash Expense Cover Ratio | Greater than 4 months | 10.14 | 2.49 | 2.99 | 11.43 | 12.12 | 12.93 | 13.75 | 14.59 | 15.26 | 16.37 |
| Asset Management | Asset Sustainability Ratio | Greater than 90% | 15.68% | 343% | 342% | 144% | 91% | 91% | 92% | 92% | 93% | 93% |
| | Asset Consumption Ratio | Greater than 60% | 76.81% | 78.87% | 78.82% | 77.95% | 76.86% | 75.83% | 74.80% | 73.79% | 72.80% | 71.83% |

Council's Long Term Financial Management Strategy
 Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

Certificate of Accuracy
For the long-term financial sustainability statement prepared as at 30 June 2025

This long-term financial sustainability statement has been prepared pursuant to the requirements of section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.

| | |
|---|--|
|  _____ Mayor Ben Hall Date: 7 October 2025 |  _____ Chief Executive Officer Justin Hancock Date: 7 October 2025 |
|---|--|

13.4 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES**IX:** 268148**Author:** Hannah Tully, Finance Officer**Authorisers:** Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer**Attachments:** Nil**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to present a new Register of Cost-Recovery Fees and Commercial Charges to be effective from 1 November 2025. Changes are proposed to Commercial Charges - Use of Roads/Streets and Planning Assessment Fees.

RECOMMENDATION

That Council:

1. Receive and note the report.
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 1 November 2025.
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
4. Delegate authority to the Chief Executive Officer to amend commercial charges to which section 262 (3)(c) of the *Local Government Act 2009* applies.

BACKGROUND

Council is required to keep a register of its cost-recovery fees. Fees and changes can be changed by Council resolution at any time.

Cost-recovery fees are progressively reviewed throughout the year. Currently under review have been the fees associated with mobile food van operations and the fees associated with planning assessment.

REPORT

Councils Records, Building & Planning Officer has been working on a Mobile Food Vending policy and during this process the associated fees were reviewed.

While no change is proposed to the weekly permit, a daily permit fee has been introduced at \$24.86 (which is 1/7 of the weekly permit fee).

The Annual Permit fee is proposed to be reset at \$600.78 (aligning with commercial minimum rates).

| Quilpie Shire Council Community Services Commercial Charges – Use of Roads/Streets | | |
|---|------------------------|----------|
| Daily Permit | Per application/permit | \$24.86 |
| Weekly Permit | Per application/permit | \$174.00 |
| Annual Permit | Per application/permit | \$600.78 |

During a recent development application process, it was found that the fee listed for a Request to Change an Existing Approval was not effectively covering the costs associated with the assessment performed by our town planner.

The attached draft register of cost-recovery fees and commercial charges incorporates the following proposed changes.

| Quilpie Shire Council Governance Planning Assessment | | |
|---|-----------------|----------|
| Request to Change an Existing Approval | Per application | \$400.00 |

OPTIONSOption 1 (Recommended)

That Council:

1. Receive and note the report.
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 30 January 2025.
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
4. Delegate authority to the Chief Executive Officer to amend commercial charges to which section 262 (3)(c) of the *Local Government Act 2009* applies.

Option 2

That Council resolves to not adopt the new Register of Cost-Recovery Fees and Commercial Charges.

CONSULTATION (Internal/External)

Manager Finance and Administration

Records, Building & Planning Officer

Councils Town Planner from Maranoa Regional Council

INTERESTED PARTIES

Community

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

This decision is made under the *Local Government Act 2009*. Adopting the proposed fees and register ensures Council complies with its legislative obligations.

Key legislative requirements

- **Section 97** empowers Council to fix a cost-recovery fee by resolution. A cost-recovery fee must not be more than the cost to Council of providing the service.
- **Section 98** requires Council to keep a public register of all cost-recovery fees.

Compliance statement

The recommended actions achieve compliance by:

1. Using a Council resolution to fix the fees, as per section 97(1).
2. Ensuring all fees are set at or below the cost of providing the service, satisfying section 97(4).
3. Maintaining and adopting the updated register of fees, fulfilling the section 98 requirement.

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Fees and charges revenue form part of the proposed budget for 2025/26 and the long-term financial forecasts.

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Council manages risks in accordance with its Enterprise Risk Management Policy (G.11) and Framework (G.11-A).

Council’s Risk Matrix

This matrix is used to determine the overall risk rating, as per Council's framework.

Table 1 Risk Calculator

| RISK CALCULATOR | | | | | |
|---|---|---|---|---|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no-low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4. Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Table 2 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | None | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Council accepts the proposed changes | None | Increased revenue as planning assessment fees and commercial usage fees will be recovered correctly. | C Possible | 2 Minor | Medium | |
| Council doesn't accept the proposed changes | None | Building fees and commercial usage fees aren't recovered at cost correctly. Planning assessment fees aren't recovered at cost correctly. | C Possible | 2 Minor | Medium | |

Risk evaluation and conclusion

The proposed fee changes present a low-risk profile. Adopting the changes ensures Council recovers the cost of its services, supporting long-term financial sustainability. Not adopting the changes carries a minor financial risk through continued cost under-recovery. The overall risk associated with this decision is low.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 3 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|----------------------------------|-----|--|
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

Human rights analysis

The setting of cost-recovery fees is a standard administrative function. The recommended fees are directly tied to the cost of providing a specific service or assessment, as required by the *Local Government Act 2009*. This practice ensures the equitable allocation of costs to those who directly benefit from Council's services.

This decision does not limit any human rights. Setting fees at a cost-recovery level is a reasonable and justified approach to funding public services.

14 GOVERNANCE**14.1 RFQM05 25-26 AMENDMENT TO QUILPIE SHIRE PLANNING SCHEME****IX:** 267621**Author:** Kasey-Lee Davie, Procurement Officer**Authorisers:** Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer**Attachments:** Nil**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance

4.5 Optimal asset management practices

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQM 05 25-26 Amendment to Quilpie Shire Planning Scheme.

RECOMMENDATION

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQM 05 25-26 Amendment to Quilpie Shire Planning Scheme to SWEP Con Pty Ltd for an amount of \$74,992.50 including GST (\$66,356.82 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Council was successful in obtaining funding through Pathway 1 of the State Government's Scheme Supply Fund. This funding will facilitate a regional housing needs assessment, which will then be used to inform amendments to the Planning Scheme. Aiming at progressing key initiatives outlined in Council's Local Housing Action Plan and resolving issues identified in the current scheme to enhance overall effectiveness.

The current version of the Quilpie Shire Planning Scheme was adopted on 13 April 2018. In that time, the region has undergone changes and experienced declared events. As of late, Council has been the largest developer in the region, constructing multiple dwellings and proposing rural residential and residential subdivisions to promote additional growth.

The planning scheme applies to the planning scheme area of Quilpie Shire Council including all premises, roads and waterways.

Council invited quotations from suitably qualified providers. The successful provider will:

- Undertake regional housing needs assessment (HNA),
- Provide a comprehensive review of the 'planning scheme' to identify opportunities to streamline delivery of additional housing supply (all relevant types)
- Prepare planning scheme amendment package
- Co-ordination of all community consultation
- Lodgement of the draft planning scheme amendment package with State for formal review

REPORT

Procurement Process

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited three (3) prequalified suppliers from Localbuy arrangement LB335 Planning, Surveying, Design & Architecture.

Table 1 Procurement Process

| Description | Details |
|-------------|----------------------------------|
| Advertising | Vendor Panel Portal |
| RFQ Open | Wednesday 8 October 2025 |
| RFQ Close | 2:00PM Wednesday 22 October 2025 |

Table 2 Prequalified Suppliers and Responses Received

| Suppliers Invited | Responses | |
|------------------------------|----------------|----------------------|
| Hartecs Group Pty Ltd | RFQ Opened | No Response Received |
| Plan A Town Planning Pty Ltd | RFQ Not Opened | No Response |
| Swep Consulting | RFQ Opened | Response Received |

At the close of the request process on 22 October 2025, Council received one (1) conforming submission from SWEP Con Pty Ltd.

The request was assessed in accordance with the evaluation criteria below.

Table 3 Assessment Evaluation Criteria

| Criteria | Weighting |
|--|-----------|
| Relevant Qualifications and Experience | 30% |
| Availability and Capacity | 20% |
| Methodology | 20% |
| Price | 30% |

Evaluation Process

Evaluation Panel (two officers) were invited to evaluate responses via VendorPanel Multiparty.

The final assessment and evaluation scores for the response have been collated, and a summary of the evaluation is provided in the table below.

Table 4 Final Assessment and Evaluation Scores

| Suppliers | | | SWEP Con Pty Ltd |
|---------------------|--|-----|------------------|
| Price including GST | | | \$74,992.50 |
| Price excluding GST | | | \$66,356.82 |
| Evaluation Criteria | Relevant Qualifications and Experience | 30% | 30 |
| | Availability and Capacity | 20% | 18 |
| | Methodology | 20% | 18 |
| | Price | 30% | 27 |
| Overall Score | | | 93 |

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing

OPTIONS

Option 1 (Recommended)

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQM 05 25-26 Amendment to Quilpie Shire Planning Scheme SWEP Con Pty Ltd for an amount of \$74,992.50 including GST (\$66,356.82 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Resolve not to award RFQM 05 25-26 Amendment to Quilpie Shire Planning Scheme

If Council's decision is inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes

CONSULTATION (Internal/External)

Chief Executive Officer

Manager Finance & Administration

Records Officer

Procurement Officer

INTERESTED PARTIES

Swep Consulting

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Local Government Act 2009

Local Government Regulations 2012

Planning Act 2016

Procurement Policy

POLICY IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
 - (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
 - (i) *\$200,000 exclusive of GST;*
 - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
 - (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

Examples of decisions to which this section might apply—

- *the grant of a licence, permit or approval, however named, under an Act or local law*
 - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
 - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
 - (3) *In this section—*

advisor, of a local government, means a person—

 - (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
 - (b) *whose duties include giving a recommendation or advice.*

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

FINANCIAL AND RESOURCE IMPLICATIONS

This project is funded through Pathway 1 of the State Government's Scheme Supply Fund.

ASSET MANAGEMENT IMPLICATIONS

Planning scheme update to align with broader community and infrastructure strategies

Alignment with asset demand and assisting in streamlining future growth

Optimising lifecycle planning

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;

- reconsider objectives.

| RISK CALCULATOR | | | | | |
|--|--|--|--|--|-------------------------------------|
| Likelihood | Consequence | | | | |
| | Insignificant No injury, no-low \$ cost | Minor First aid treatment, low-medium \$ cost | Moderate Medical treatment, medium-high \$ cost | Major Serious injuries, major \$ cost | Catastrophic Death, huge \$ cost |
| Almost Certain Expected to occur at most times | H | H | E | E | E |
| Likely Will probably occur at most times | M | H | H | E | E |
| Possible Might occur at some time | L | M | H | E | E |
| Unlikely Could occur at some time | L | L | M | H | E |
| Rare May occur in rare conditions | L | L | M | H | E |

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|--|--|-----------------|-------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>Refer to risk calculator provided below for measures</i> | | | | | | |
| Insufficient funding | None | Delays to purchasing | C Possible | 4 Major | High | Ensure funding approvals obtained at start of project |
| Misalignment of overall goal | Clear scope of works and legislation requirements | Will not meet timeline requirements, loss of fundings | Possible | Moderate | Medium | Frequent project updates and checks |
| No response to request | Pre-Qualified suppliers have been invited to quote. Suitably qualified | New procurement process, administration cost, shorter timeline | Unlikely | Minor | Low | A range of suitably qualified suppliers available to quote |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;

- | | |
|---|---|
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

14.2 AUDIT COMMITTEE REPORT**IX: 267870****Author: Sharon Frank, Manager Finance & Administration****Authorisers: Justin Hancock, Chief Executive Officer****Attachments: Nil****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is for the Chief Executive Officer to present a report of the Audit Committee Meeting held on 7 October 2025 on the matters reviewed at the meeting and the committee's recommendations about the matters, in accordance with section 211(4) of the *Local Government Regulation 2012*.

RECOMMENDATION

That Council receive and note the report and recommendations from the Audit Committee Meeting held on 7 October 2025.

BACKGROUND

Council has established an Audit Committee in accordance with section 105 of the *Local Government Act 2009*.

As a committee of Council, the Audit Committee is independent of management and does not have any executive powers, delegated responsibility or authority to implement action. The Audit Committee has authority to review and make recommendations to Council on any matters within its scope of responsibility. In doing so the Audit Committee has the authority to seek information it requires and has full right of access to all levels of management through the Chief Executive Officer.

The main purpose of the Committee is to provide an oversight function to Council in the effective performance of its responsibilities related to draft financial statements, internal audit and risk management as prescribed under the *Local Government Act 2009*, the *Local Government Regulation 2012* and other relevant legislation, standards and requirements.

REPORT**Written report and recommendations from the Audit Committee Meeting held 7 October 2025 (Local Government Regulation 2012 - Section 211 (1)(c))**

The Audit Committee considered the following agenda items:

- Previous minutes - Audit Committee Meeting of Quilpie Shire Council held on Tuesday 10 September 2024
- Financial Statements for the year ended 30 June 2025 (including Management Representation Letter)

- 2025 Position Paper – Expected Credit Loss
- 2025 Position Paper – Impairment
- Queensland Audit Office – Briefing Paper – 2025
- External Audit Plan 2025
- Queensland Audit Office – Closing Report 2025
- Queensland Audit Office – Interim Report 2025
- Internal Audit Report – Risk Management Framework

The recommendations from the meeting were as follows:

1. That the Minutes of the Audit Committee Meeting held on 10 September 2024 be received and the recommendations therein be adopted.
2. That in accordance with section 211(1)(b)(iii) of the *Local Government Regulation 2012*, the Audit Committee note their review of the Financial Statements for the year ended 30 June 2025.
3. That the Audit Committee receive and note the Position Paper – Expected Credit Losses, as presented.
4. That the Audit Committee receive and note the Position Paper - Impairment, as presented.
5. That the Audit Committee receive and note the Queensland Audit Office Briefing Paper for 2025.
6. That the Audit Committee receive and note the 2025 External Audit Plan as presented by the Queensland Audit Office and RSM.
7. That the audit committee receive and note the QAO Closing Report on the Financial Statements for Quilpie Shire Council for the financial year ended 30 June 2025.
8. That the audit committee receive and note the Queensland Audit Office Interim Report for the 2025 audit.
9. That the Audit Committee receive and note the Internal Audit Report on the Risk Management Framework.

OPTIONS

Option 1 (Recommended)

That Council receive and note the report and recommendations from the Audit Committee Meeting held on 7 October 2025.

Option 2

That Council not receive and note the report and recommendations from the Audit Committee Meeting held on 7 October 2025.

CONSULTATION (Internal/External)

N/a

INTERESTED PARTIES

Audit Committee / members

Queensland Audit Office

RSM Australia – External (Contract) Auditors

O'Connor Marsden – Internal Auditors

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

The *Local Government Regulation 2012* outlines specific responsibilities of Council's Audit Committee, as follows:

Local Government Regulation 2012

211 Audit committee meetings

(1) *The audit committee of a local government must—*

(a) *meet at least twice each financial year; and*

(b) *review each of the following matters—*

(i) *the internal audit plan for the internal audit for the current financial year;*

(ii) *the internal audit progress report for the internal audit for the preceding financial year including the recommendations in the report and the actions to which the recommendations relate;*

(iii) *a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212;*

(iv) *the auditor-general's audit report and auditor-general's observation report about the local government's financial statements for the preceding financial year; and*

(c) *as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.*

(2) *At a meeting of the audit committee—*

(a) *a quorum is at least half the number of members of the committee; and*

Examples—

1 If the committee consists of 4 members, a quorum is 2.

2 If the committee consists of 5 members, a quorum is 3.

(b) *either—*

(i) *the chairperson presides; or*

(ii) *if the chairperson is absent, the member chosen by the members present as chairperson for the meeting presides.*

(3) *The audit committee may, for performing its functions under subsection (1)(b), seek information or advice from the person who has carried out the internal audit.*

(4) *The chief executive officer must present the report mentioned in subsection (1)(c) at the next meeting of the local government.*

POLICY IMPLICATIONS

Audit Committee Charter was adopted by Council on 28 May 2024 - Resolution Number QSC 078-05-24.

FINANCIAL AND RESOURCE IMPLICATIONS

The audit committee provides an oversight function to Council.

ASSET MANAGEMENT IMPLICATIONS

N/a

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

| Likelihood | Consequence | | | | |
|--|--|--|--|--|-------------------------------------|
| | Insignificant No injury, no-low \$ cost | Minor First aid treatment, low-medium \$ cost | Moderate Medical treatment, medium-high \$ cost | Major Serious injuries, major \$ cost | Catastrophic Death, huge \$ cost |
| Almost Certain Expected to occur at most times | H | H | E | E | E |
| Likely Will probably occur at most times | M | H | H | E | E |
| Possible Might occur at some time | L | M | H | E | E |
| Unlikely Could occur at some time | L | L | M | H | E |
| Rare May occur in rare conditions | L | L | M | H | E |

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i> |
|--|--|---|-------------------|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| <i>Refer to risk calculator provided below for measures</i> | | | | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project</i> |
| Not holding audit committee meetings as per Council policy | Yes, biannual meeting are scheduled generally for Feb/March and September/October each year. | Oversight function | Rare | Insignificant | Low | Reschedule |

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

1. Recognition and equality before the law;
2. Right to life;
3. Protection from torture and cruel, inhuman or degrading treatment;
4. Freedom from forced work;
5. Freedom of movement;
13. Cultural rights—generally;
14. Cultural rights—Aboriginal peoples and Torres Strait Islander Peoples;
15. Right to liberty and security of person;
16. Humane treatment when deprived of liberty;
17. Fair hearing;

- | | |
|---|---|
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

Consideration of the 23 human rights protected under the Human Rights Act 2019 has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

14.3 PROPOSED ORDINARY COUNCIL MEETING DATES 2026

IX: 267874
Author: Justin Hancock, Chief Executive Officer
Authorisers: Justin Hancock, Chief Executive Officer
Attachments: 1. 2026 Calendar

KEY OUTCOME

Key Outcome: 4. Strong Governance
Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report seeks Council's adoption of the Ordinary Meeting schedule for 2026, in accordance with Section 254B of the *Local Government Regulation 2012 (Qld)*.

RECOMMENDATION

That Council confirm the following dates and times for its Ordinary Meetings in 2026, in accordance with Section 254B of the *Local Government Regulation 2012 (Qld)*.

| Month | Day | Date | Time |
|-----------|---------|------|--------|
| January | Tuesday | 27 | 9.30am |
| February | Tuesday | 17 | 9.30am |
| March | Tuesday | 17 | 9.30am |
| April | Tuesday | 21 | 9.30am |
| May | Tuesday | 19 | 9.30am |
| June | Tuesday | 16 | 9.30am |
| July | Tuesday | 21 | 9.30am |
| August | Tuesday | 18 | 9.30am |
| September | Tuesday | 15 | 9.30am |
| October | Tuesday | 27 | 9.30am |
| November | Tuesday | 17 | 9.30am |
| December | Tuesday | 15 | 9.30am |

BACKGROUND

Section 254B of the *Local Government Regulation 2012* requires Council to publish a notice of its ordinary meeting days and times at least once each year. This schedule fulfils that statutory obligation.

REPORT

Council meetings are typically scheduled for the third Tuesday of each month. This pattern is maintained for the following operational reasons:

- It allows deputations attending the meeting to align with return flights to Charleville, Toowoomba, and Brisbane.
- It avoids clashes with other regionally significant meetings, such as those for the South West Queensland Regional Organisation of Councils (SWQROC), which typically meets in the second week of the month.
- It provides sufficient time for statutory reporting, including the finalisation of bank statements needed to prepare accurate Financial Statements.

The proposed 2026 schedule includes two specific realignments from this pattern:

- **January:** The meeting is scheduled for Tuesday, 27 January (the last Tuesday) to account for the Christmas-New Year office shutdown period.
- **October:** The meeting is scheduled for Tuesday, 27 October (the fourth Tuesday) to avoid a scheduling conflict with the LGAQ Annual Conference, which is historically held during the third week of October.

Table 1 Proposed 2025 Ordinary Council Meeting Schedule

| Month | Day | Date | Time |
|-----------|---------|------|--------|
| January | Tuesday | 27 | 9.30am |
| February | Tuesday | 17 | 9.30am |
| March | Tuesday | 17 | 9.30am |
| April | Tuesday | 21 | 9.30am |
| May | Tuesday | 19 | 9.30am |
| June | Tuesday | 16 | 9.30am |
| July | Tuesday | 21 | 9.30am |
| August | Tuesday | 18 | 9.30am |
| September | Tuesday | 15 | 9.30am |
| October | Tuesday | 27 | 9.30am |
| November | Tuesday | 17 | 9.30am |
| December | Tuesday | 15 | 9.30am |

OPTIONS**Option 1 (Recommended)**

That Council confirm the following dates and times for its Ordinary Meetings in 2026, in accordance with Section 254B of the *Local Government Regulation 2012 (Qld)*.

| Month | Day | Date | Time |
|----------|---------|------|--------|
| January | Tuesday | 27 | 9.30am |
| February | Tuesday | 17 | 9.30am |
| March | Tuesday | 17 | 9.30am |
| April | Tuesday | 21 | 9.30am |
| May | Tuesday | 19 | 9.30am |
| June | Tuesday | 16 | 9.30am |

| | | | |
|-----------|---------|----|--------|
| July | Tuesday | 21 | 9.30am |
| August | Tuesday | 18 | 9.30am |
| September | Tuesday | 15 | 9.30am |
| October | Tuesday | 27 | 9.30am |
| November | Tuesday | 17 | 9.30am |
| December | Tuesday | 15 | 9.30am |

Option 2

That Council confirm the following dates and times for its Ordinary Meetings in 2026, in accordance with Section 254B of the *Local Government Regulation 2012* (Qld).

| Month | Day | Date | Time |
|-----------|-----|------|--------|
| January | | | 9.30am |
| February | | | 9.30am |
| March | | | 9.30am |
| April | | | 9.30am |
| May | | | 9.30am |
| June | | | 9.30am |
| July | | | 9.30am |
| August | | | 9.30am |
| September | | | 9.30am |
| October | | | 9.30am |
| November | | | 9.30am |
| December | | | 9.30am |

CONSULTATION (Internal/External)

Councillors

Executive Leadership Team

INTERESTED PARTIES

Nil.

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

This decision is made under Section 254B of the *Local Government Regulation 2012*. Adopting this schedule ensures Council complies with its obligation to publicly notify its meeting times. Council must also continue to meet its obligation under Section 257 to hold at least one meeting per month.

POLICY IMPLICATIONS

Nil.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

ASSET MANAGEMENT IMPLICATIONS

Nil.

RISK MANAGEMENT IMPLICATIONS

Risks are managed in accordance with Council's Enterprise Risk Management Policy (G.11) and Framework (G.11-A).

Council's Risk Matrix

This matrix is used to determine the overall risk rating, as per Council's framework.

Table 2 Risk Matrix

| RISK CALCULATOR | | | | | |
|---|---|---|---|--|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Summary of Risks

The primary risks identified and managed during this tender are summarised in Table 6.

Table 3 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Insufficient meetings could result in not addressing critical Council business in a timely manner. | Adopting a meeting schedule | Lack of response to emerging issues or compliance requirements. | Moderate | Possible | High | Ensure Council meet on a regular basis. |

Risk Evaluation and Conclusion

The primary risk of failing to address critical business in a timely manner is mitigated by this schedule, which ensures regular decision-making forums. The risk is considered low.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

Table 4 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

Setting a public meeting schedule **promotes** human rights by ensuring transparent and accessible governance. It directly supports the right to **take part in public life (s9)** and facilitates the **freedom of expression (s7)** and **peaceful assembly (s8)** for community members who wish to engage with Council.

This decision does not limit any human rights.

| Date | Event | Location |
|---------------|---|----------------------|
| 1 January | New Year's Day | |
| 26 January | Australia Day | |
| 27 January | Ordinary Council Meeting | Quilpie |
| 3 February | Councillor Briefing Session/ Budget Workshop/ Audit Committee Meeting | Quilpie |
| 5/6 February | Darling Downs and South West Queensland Council of Mayors | ? |
| 9/13 February | Staff Wellbeing Week | Quilpie |
| 17 February | Ordinary Council Meeting | Quilpie |
| ??? March | Civic Leaders Summit | ?? |
| 3 March | Councillor Briefing Session/ Budget Workshop | Quilpie |
| 10 March | Community Budget Meeting | Toompine/ Adavale |
| 11 March | Community Budget Meeting | Eromanga/ Quilpie |
| 17 March | Ordinary Council Meeting | Quilpie |
| 3 April | Good Friday | |
| 6 April | Easter Monday | |
| 7 April | Councillor Briefing Session | Quilpie |
| 14 April | Budget Workshop | Quilpie |
| 21 April | Ordinary Council Meeting | Quilpie |
| 25 April | Anzac Day (Saturday) | |
| 4 May | Labour Day | |
| 5 May | Councillor Briefing Session | Quilpie |
| 12 May | Budget Workshop | Quilpie |
| 19 May | Ordinary Council Meeting | Quilpie |
| 26/28 May | Bush Councils Convention | Longreach |
| 2 June | Councillor Briefing Session | Quilpie |

| Date | Event | Location |
|----------------|---|------------|
| 9 June | Budget Workshop | Quilpie |
| 16 June | Special Council Meeting – 2025/26 Budget | Quilpie |
| 16 June | Ordinary Council Meeting | Quilpie |
| 16 June | LGAQ Workplace Health and Safety Conference | Brisbane |
| 7 July | Councillor Briefing Session | Quilpie |
| 21 July | Ordinary Council Meeting | Quilpie |
| 30/31 July | Darling Downs and South West Queensland Council of Mayors | ?? |
| 4 August | Councillor Briefing Session | Quilpie |
| 18 August | Ordinary Council Meeting | Quilpie |
| 1 September | Councillor Briefing Session | Quilpie |
| 8 September | Audit Committee TBC | Quilpie |
| 8-10 September | LGMA Annual Conference | Gold Coast |
| 11 September | Quilpie Show – Public Holiday | |
| 15 September | Ordinary Council Meeting | Quilpie |
| 5 October | King's Birthday | |
| 6 October | Councillor Briefing Session | Quilpie |
| 19-21 October | LGAQ Annual Conference | Cairns |
| 27 October | Ordinary Council Meeting | Quilpie |
| 3 November | Councillor Briefing Session | Quilpie |
| 17 November | Ordinary Council Meeting | Quilpie |
| 1 December | Councillor Briefing Session | Quilpie |
| 15 December | Ordinary Council Meeting | Quilpie |

14.4 MOBILE FOOD VENDING POLICY**IX: 268155****Author: Dominique Wells, Records Officer****Authorisers: Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer****Attachments: 1. G.123 Mobile Food Vending Policy.pdf****KEY OUTCOME****Key Outcome:** 1. Great Place to Live**Key Initiative:** 1.1 Well-planned and highly liveable communities**Key Outcome:** 2. Flourishing Economy**Key Initiative:** 2.5 Facilitate and support innovation, ideas-building and new industry**EXECUTIVE SUMMARY**

This report is to provide for the adoption of the new Mobile Food Vending Policy.

RECOMMENDATION

That Council resolve to adopt the new Mobile Food Vending Policy.

BACKGROUND

This policy ensures that mobile food vans have designated spaces within their communities for selling food.

REPORT

Quilpie Shire Council acknowledges the important role local mobile food vans play in driving economic growth and enriching the community with a diverse range of dining options. The policy outlines the criteria for obtaining a market stall/ mobile food van permit and the conditions that all stallholders/ business owners must abide by when conducting a stall, selling food from a mobile food van or busking in the Shire's towns.

By adhering to this policy and the guidelines, Council can evaluate and fairly assess permit applications, ensuring that in its provision of Mobile Food Vending Permits, all holders comply with the requirements of Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2018.

This policy aims to regulate the conduct and placement of Mobile Food Vans to prevent obstruction and disturbance of within the community. It ensures clear pedestrian pathways and prohibits unwanted solicitation by stallholders, thereby mitigating potential disturbance and obstruction. To manage liability risks, all Mobile Food Van operators must affirm and maintain adequate public

liability insurance and licences in order to hold a valid permit. Clear guidelines for stall setups enforce safe operations and compliance with local laws and food standards, mitigating public health risks. This policy prioritises community safety, fairness, and regulatory adherence, aiming to minimize associated risks during these events.

OPTIONS

Option 1 (recommended)

That Council resolve to adopt the new Mobile Food Vending Policy.

Option 2

That Council not adopt the Mobile Food Vending Policy as presented.

CONSULTATION (Internal/External)

Contract Service Provider for Environmental Services - Balonne Shire Council

Manager Finance and Administration

INTERESTED PARTIES

- Quilpie Shire Council
- Mobile Food Vendors

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

- Food Act 2006
- Local Law No.4 (Commercial Use of Local Government Controlled Areas and Roads) 2018.
- Subordinate Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2012.
- Australia / New Zealand Food Standards Code

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Inclusion of proposed works to an operation site in the budget.

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Risk has been assessed in accordance with Council's G.11 Enterprise Risk Management Policy and the G.11-A Risk Management Framework.

Council's Risk Matrix

This matrix is used to determine the overall risk rating, as per Council's framework.

Table 1 Risk Matrix

| RISK CALCULATOR | | | | | |
|---|---|---|---|--|--|
| Likelihood | Consequence | | | | |
| | 1. Insignificant No injury, no low \$ cost | 2. Minor First aid treatment, low-medium \$ cost | 3. Moderate Medical treatment, medium-high \$ cost | 4 Major Serious injuries, major \$ cost | 5. Catastrophic Death, huge \$ cost |
| A. Almost Certain Expected to occur at most times | H | H | E | E | E |
| B. Likely Will probably occur at most times | M | H | H | E | E |
| C. Possible Might occur at some time | L | M | H | E | E |
| D. Unlikely Could occur at some time | L | L | M | H | E |
| E. Rare May occur in rare conditions | L | L | M | H | E |

Summary of Risks

The primary risks identified are summarised in Table 2.

Table 2 Risk Register

| Risk Name & Description <i>What could happen and why?</i> | Current Controls <i>Are there current controls for the risk</i> | Impacts <i>Impact if the risk eventuates</i> | Risk Assessment | | | Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i> |
|--|--|---|--|----------------|-------------|---|
| | | | Likelihood | Consequence | Risk Rating | |
| | | | <i>Risk calculator provided for measures</i> | | | |
| Example: <i>Insufficient funding</i> | <i>None</i> | <i>Delays to purchasing</i> | <i>C Possible</i> | <i>4 Major</i> | <i>High</i> | <i>Ensure funding approvals obtained at start of project.</i> |
| Unlawful Mobile Food Vendor set up. | Local Law No.4 (Commercial Use of Local Government Controlled Areas and Roads) 2018. | Determent of Local and non-local Food Vans | Possible | Insignificant | Low | Designated sites within the Quilpie Shire for Food Vans to operate. |

Risk Conclusion

The risk assessment identifies a **Low** level of risk associated with the unlawful setup of a mobile food vendor.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 3 Human Rights

| Human Rights protected under the <i>Human Rights Act 2019</i> (Qld) | | | |
|---|---|-----|---|
| 1. | Recognition and equality before the law | 2. | Right to life |
| 3. | Protection from torture and cruel, inhuman or degrading treatment | 4. | Freedom from forced work |
| 5. | Freedom of movement | 6. | Freedom of thought, conscience, religion and belief |
| 7. | Freedom of expression | 8. | Peaceful assembly and freedom of association |
| 9. | Taking part in public life; | 10. | Property rights |
| 11. | Privacy and reputation; | 12. | Protection of families and children |
| 13. | Cultural rights - generally | 14. | Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples |
| 15. | Right to liberty and security of person | 16. | Humane treatment when deprived of liberty |
| 17. | Fair hearing | 18. | Rights in criminal proceedings |
| 19. | Children in the criminal process | 20. | Right not to be tried or punished more than once |
| 21. | Retrospective criminal laws | 22. | Right to education |
| 23. | Right to health services | | |

An assessment of the decision to establish designated sites for mobile food vendors under Local Law No.4 confirms its compatibility with the *Human Rights Act 2019* (Qld).

The policy engages and promotes the right to **freedom of expression** (s 7) by enabling vendors to conduct their business and communicate with the public. It also supports the **right to take part in public life** (s 9) by facilitating access to public spaces for commercial activity.

The policy places reasonable and justified limits on the right to **freedom of movement** (s 5) by restricting vending to designated sites. This limitation is prescribed by law (Local Law No.4) and is reasonable and demonstrably justifiable to ensure public safety, orderly use of public spaces, and fair access for all vendors. The limitation is proportionate, as it does not prevent the activity altogether but reasonably regulates its location.

The decision does not limit any other human rights protected under the Act.



G.123 MOBILE FOOD VENDING POLICY

- 1 OBJECTIVE..... 1
- 2 SCOPE..... 1
- 3 STATEMENT 1
 - 3.1 Assessment Criteria 1
 - 3.2 Conditions of Approval 2
 - 3.3 Cancellation of Approval 2
 - 3.4 Fees & Charges 3
- 4 HUMAN RIGHTS COMPATIBILITY STATEMENT..... 4
- 5 DEFINITIONS..... 4
- 6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS 4
- 7 VERSION CONTROL..... 5

DRAFT

Responsible Officer: Manager Finance and Administration
 Document Owner: Chief Executive Officer
 Policy No: G.123 Version 1
 Council Resolution Number: QSC000-00-
 Effective Date: Xxxx 2025

UNCONTROLLED DOCUMENT WHEN PRINTED
 Review Due: Xxx 2027
 IX:



RESPECT | COMMUNICATION | FLEXIBILITY | INNOVATION | INTEGRITY | TRUST | TEAMWORK



G.123 MOBILE FOOD VENDING POLICY

1 OBJECTIVE

This policy ensures that mobile food vans have designated spaces within their communities for selling food.

Quilpie Shire Council acknowledges the important role local mobile food vans play in driving economic growth and enriching the community with a diverse range of dining options. The policy outlines the criteria for obtaining a market stall/ mobile food van permit and the conditions that all stallholders/ business owners must abide by when conducting a stall, selling food from a mobile food van or busking in the Shire's towns.

By adhering to this policy and the guidelines, Council can evaluate and fairly assess permit applications, ensuring that in its provision of Mobile Food Vending Permits, all holders comply with the requirements of Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2018.

This policy aims to regulate the conduct and placement of Mobile Food Vans to prevent obstruction and disturbance of within the community. It ensures clear pedestrian pathways and prohibits unwanted solicitation by stallholders, thereby mitigating potential disturbance and obstruction. To manage liability risks, all Mobile Food Van operators must affirm and maintain adequate public liability insurance and licences in order to hold a valid permit. Clear guidelines for stall setups enforce safe operations and compliance with local laws and food standards, mitigating public health risks. This policy prioritises community safety, fairness, and regulatory adherence, aiming to minimize associated risks during these events.

2 SCOPE

This policy applies to all businesses operating mobile food vans within the Quilpie Shire.

3 STATEMENT**3.1 ASSESSMENT CRITERIA**

3.1.1. Requests for Mobile Food Vending Permits will only be accepted if a completed application is received.

3.1.2. Applications must be submitted either in person at the front counter of the Quilpie Shire Council Admin Building, located at 50 Brolga Street, Quilpie QLD 4480, or via email to Council, at least seven (7) working days prior to the proposed start date.

3.1.3. Approval of Mobile Food Vending Permits will only be provided for fixed location. Roaming / walking permits will not be approved.

3.1.4. Each applicant may receive a maximum of two (2) approved sites per day if applicable.

3.1.5. Council reserves the right to restrict the number of permits / sites per day.

3.1.6. A copy of the business or individual's public liability insurance certificate of currency must be sighted by Council and be current for the period of the activity. The insurance policy must provide indemnity in an amount not less than \$10,000,000.

3.1.7. If an application received from a private business / individual competes against a local business, it will be rejected.



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3.1.8 In the instance that the applicant wishes to also trade at a local community event including but not limited to Polocrosse carnivals, Junior Rugby League, Bowls carnivals, Golf, Cricket, Sporting Clays, Motorbike Gymkhana/Enduro and Horse Racing carnivals, Council will require written consent from the community organization.

3.2 CONDITIONS OF APPROVAL

3.2.1. A clear, unobstructed pedestrian corridor of 1.5m must be maintained between the mobile food van and adjacent car parks; however, a larger distance may be required where pedestrian traffic density is assessed by Council as requiring an increased area for pathway.

3.2.2. Advertising devices/signage shall not be placed on the footpath.

3.2.3. A person who conducts a mobile food van shall not accost or solicit passers-by to encourage the purchase of their goods or services.

3.2.4. The footpath area must always be kept within a clean and orderly condition at all times.

3.2.5. All mobile food van applicants you may need to apply for a food licence at least 7 days prior to the event (See table below). Food for sale shall be prepared, manufactured, packed, and labelled in accordance with the provisions of the *Food Act 2006* and the *Australia / New Zealand Food Standards Code* and any relevant Council Policy, prior to being offered for sale at the stall.

3.2.6. Council will specify approval for a mobile food vending permit within specific locations.

3.2.7. Trading times for all specified locations will be 6am – 8pm.

3.2.8. Permit holders must remove their food van at the end of each trading day, except when the van belongs to a non-local business and has been issued a temporary permit.

3.2.9. The permit holder is required to hold a hard copy of the permit in their possession for the duration of the activity.

3.2.10. Parking spaces will not be provided as part of an approved permit.

3.2.11. Council reserves the right to cancel or amend the permit and / or conditions at any time.

3.2.12. The Permit is subject to the provisions of the Council's Local Laws and is only issued in respect of the approved times and locations.

3.3 CANCELLATION OF APPROVAL

3.3.1. Should Council receive any complaints from businesses or members of the public regarding the operation of the stall, including obstructing traffic or the harassment of the general public; or should the stallholder fail to comply with any of the conditions outlined above Council reserves the right to immediately revoke the permit.

3.3.2. If a permit is revoked, Council reserves the right to employ a suspension period and may refuse to issue future permits.


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3.4 FEES & CHARGES

3.4.1. Commercial businesses operating throughout the year, the following fees are applicable as per Quilpie Shire Council's Register of Cost Recovery Fees & Commercial Charges as of 15 July 2025.

3.5 FOOD LICENCE

| No Licence Required | A Licence is Required |
|---|---|
| Selling whole fruit only | Cutting fruit or vegetables |
| Handling of packaged food only | Fruit or vegetable juice processed at the place of sale |
| Selling unpackaged non-potentially hazardous croissants, friands, doughnuts, muffins, churros, biscuits, or cakes | Cakes or biscuits with dairy fillings |
| Selling unpackaged non potentially hazardous carob, chocolates, confectionary or muesli bars | Unpackaged food including pizza, pasta, hamburgers, kebabs, hot dogs, curry, chips, yoghurt, or ice cream |
| Selling unpackaged non potentially hazardous dried vegetable chips, corn chips, potato chips, popcorn, crackers, or nuts | Manufacturing any food product (including products listed opposite) and selling at a place other than where the product is manufactured e.g. For wholesale distribution or for retail from a market stall |
| Selling unpackaged non potentially hazardous pretzels, puffed rice, soy chips or toasted corn chips | Sausage Sizzle (excluding Not for Profit / Charity Groups) |
| Selling unpackaged non potentially hazardous meat jerky, dried or glazed fruit | |
| Selling unpackaged non potentially hazardous whole, crushed, toasted nuts, grains and seeds | |
| Selling unpackaged non potentially hazardous quinoa, spices, dried herbs, tea leaves, coffee beans, cereals or cocoa. | |
| Selling unpackaged non potentially hazardous coconut, couscous, edible oil, flour, legumes, lentils, noodles, oats or pasta. | |
| Selling unpackaged non potentially hazardous preparations for spreading on bread such as honey, peanut butter, hazelnut spread, vegemite, marmalade, and jam. | |
| Selling unpackaged non potentially hazardous sugar and syrups such as golden syrup, maple syrup, rice syrup, malt syrup glucose syrup and coconut syrup. | |

G.123 MOBILE FOOD VENDING POLICY

| | |
|--|--|
| Grinding of coffee beans | |
| Selling drinks only (other than fruit or vegetable juice processed at the place of sale), including tea, coffee, soft drinks or alcoholic drinks. | |
| Primary produce such as seafood not sold by retail; meat and dairy produced under an accreditation granted under the <i>Food Production (Safety) Act 2000, part 5.</i> | |
| Selling ice or flavoured ice | |
| Sausage Sizzle (if for Not for Profit / Charity Group) | |

4 HUMAN RIGHTS COMPATIBILITY STATEMENT

This Policy has been assessed as compatible with the Human Rights protected under the Human Rights Act 2019.

5 DEFINITIONS

Mobile Food Vending Local Law Permit allows an individual or business to operate a mobile stall/service within a defined area, gaining permission from surrounding shop owners.

Private Business / Individual activity of making, buying, or selling goods or providing services in exchange for money.

The Annual Food Vending Permit allows individuals or businesses to operate periodically at an authorised location. However, the permit will expire on the date when the public insurance expires.

6 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

- *Food Act 2006*
- Local Law No.4 (Commercial Use of Local Government Controlled Areas and Roads) 2018.



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- Subordinate Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2012.
- Australia / New Zealand Food Standards Code
- Attachment 1 – Site Locations
- Attachment 2 – Flow Chart
- Minimum Standards for the Operation of a Temporary Food Stall – Australian Government
- Portable Gas Bottles in Mobile Food Vending

| IX # | Details |
|------|---------|
| | |

7 VERSION CONTROL

| | | |
|----|-----------|---------------------------|
| V1 | 23-Sep-25 | Developed and distributed |
|----|-----------|---------------------------|

DRAFT

Attachment 1. – Site Locations

Quilpie Location 1.

Carpark next to Mural Park Broлга Street



*Quilpie Location 2.
Footpath Bicentennial Park*



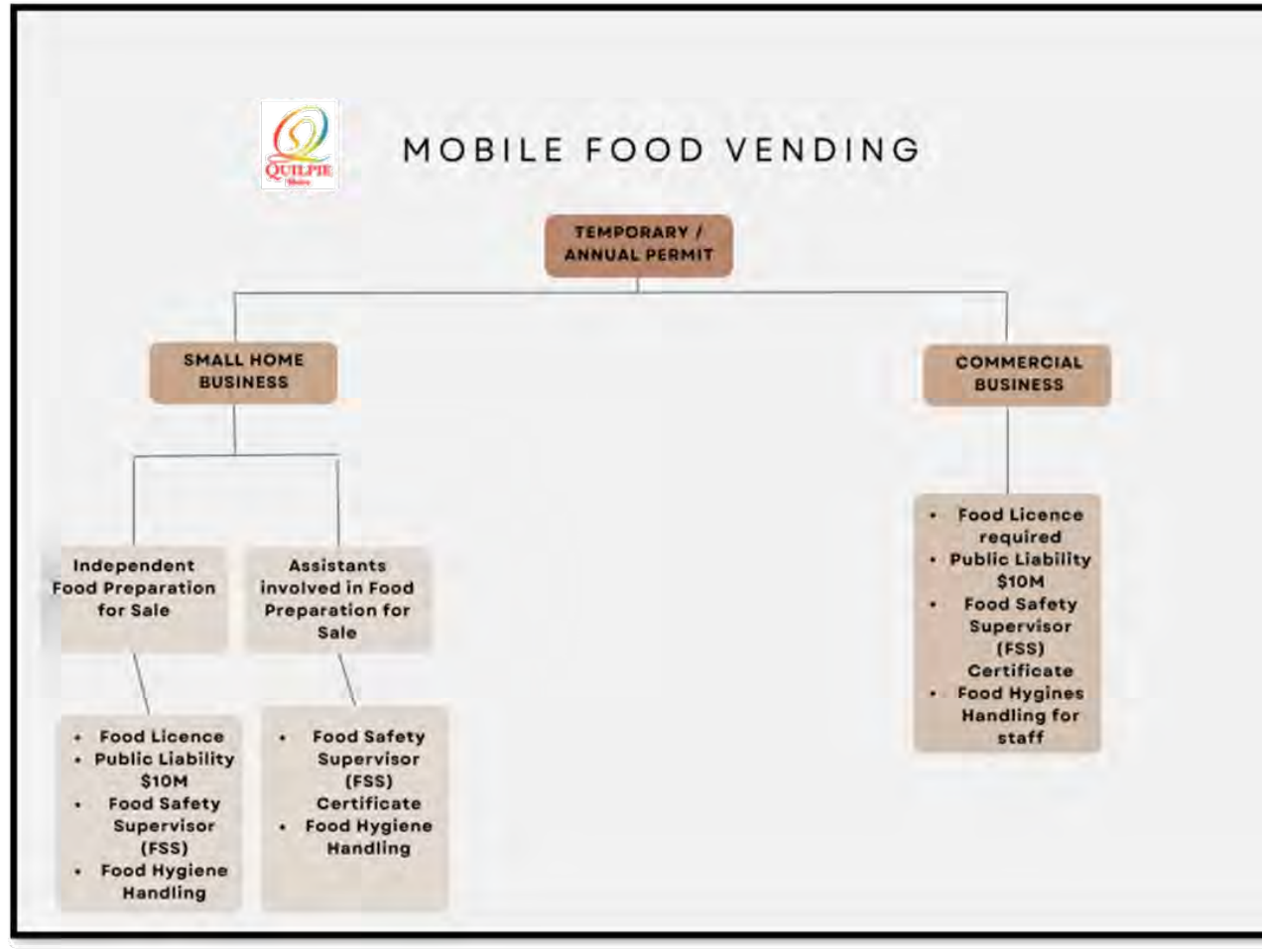
*Adavale Location 1.
(In front of flagpoles)*



*Eromanga Location 1.
(Eromanga Town Hall)*



Attachment 2. Flow Chart



15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

| Agenda Item | Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>) | Overview |
|---|---|---|
| 15.1 Request for rates to be written off surrendered permit to occupy assessment 00605-00000-000. | (d.) rating concessions | This report examines the outstanding rates for Assessment 00605-00000-000, linked to a Permit to Occupy lease that was surrendered with a date of effect 30 June 2023. It provides Council with actionable options to resolve the matter. |
| 15.2 Non-compliance under the Planning Act 2016 | (g.) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act | <p>This report presents a draft non-compliance letter, in relation to non-compliances with the <i>Planning Act 2016</i> (Qld) and the <i>Building Act 1975</i> (Qld).</p> <p>This report presents a draft non-compliance letter and recommends that Council issue it for Lot 3 on SP159206. The letter addresses two key breaches:</p> <ul style="list-style-type: none"> • Operation of an unapproved food and drink outlet. • Construction of an unapproved shed structure. |

| | | |
|--|---|--|
| | | <p>Council officers have attempted to resolve these matters with the property owners since May 2024. As the required development applications have not been submitted, formal enforcement action is now the recommended next step to ensure compliance with the <i>Planning Act 2016</i> (Qld) and the <i>Building Act 1975</i> (Qld).</p> |
| <p>15.3 Application for Permit to Occupy over Lot 4 on Plan NK38</p> | <p>(h.) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage</p> | <p>The Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development seeks Council's views on an Application for Permit to Occupy over Lot 4 on Plan NK38 being for grazing purposes.</p> |

- 16 LATE ITEMS**
- 17 GENERAL BUSINESS**
- 18 MEETING DATES**