



ORDINARY MEETING AGENDA

Tuesday 17 June 2025
commencing at 9.30am

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

10 June 2025

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Tuesday 17 June 2025**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Tuesday 17 June 2025**, commencing at **9.30am**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 17 June 2025
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 CONDOLENCES**
- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 20 MAY 2025****IX: 263081****Author: Callie Dabovich, Executive Assistant****Authorisers: Justin Hancock, Chief Executive Officer****Attachments: 1. Minutes of the Council Meeting held on 20 May 2025**

RECOMMENDATION

That the Minutes of the Council Meeting held on 20 May 2025 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Tuesday 20 May 2025

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



Unconfirmed

**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 20 MAY 2025 AT 8.00AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:00 AM

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Eng Lim (Director Infrastructure Services), and Callie Dabovich (Secretariat).

3 APOLOGIES

Nil

4 CONDOLENCES

Council has formally expressed its condolences to the families of Julianne Benjamin and John O'Shea.

5 DECLARATIONS OF INTEREST

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 29 APRIL 2025**

RESOLUTION NO: (QSC102-05-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That the Minutes of the Council Meeting held on 29 April 2025 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Details	Date	Location	Hall	Volz	Barnes	Lander	Milosevic
Ordinary Meeting of Council	30.04.2025	Boardroom	1	1	1	1	1
SWQROC Meeting	02.05.2025	Boardroom (Virtual)	1				
Councillor Briefing Session	06.05.2025	Boardroom	1	1	1	1	1
Quilpie Local Recovery Group Meeting	12.05.2025	Boardroom	1				
Budget Workshop	13.05.2025	Boardroom	1	1	1	1	1
DDSWQCoM	15-16.05.2025	Roma	1				
Images of the Outback Exhibition	16.05.2025	Quilpie		1	1		

Justin Hancock left the meeting at 9:03AM

Lisa Hamlyn left the meeting at 9:04AM

Justin Hancock returned to the meeting at 9:06AM

Lisa Hamlyn returned to the meeting at 9:07AM

9 COUNCILLOR PORTFOLIO REPORTS

Deputy Mayor Volz and Cr Barnes congratulated the Quilpie Diggers Race Club on a fantastic weekend of events. Over \$10,000.00 was raised for charities/ not-for-profit groups over the weekend and there was a positive atmosphere throughout town all weekend.

Justin Hancock left the meeting at 9:33AM

10 OPERATIONAL STATUS REPORTS**10.1 INFRASTRUCTURE SERVICES STATUS REPORTS****10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT****EXECUTIVE SUMMARY**

This report outlines key activities and achievements completed by the Infrastructure Services Directorate throughout April and early May 2025. It highlights maintenance operations, flood response efforts, and ongoing projects across the Shire, while addressing challenges posed by unprecedented weather conditions which occurred in late March and early April.

RESOLUTION NO: (QSC103-05-25)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

5/0

Justin Hancock returned to the meeting 9:44AM

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT**

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

RESOLUTION NO: (QSC104-05-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

5/0

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report presents a formal summary of operational activities, program deliverables, and strategic initiatives progressed under the Director of Corporate and Community Services portfolio.

RESOLUTION NO: (QSC105-05-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

5/0

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCE SERVICES STATUS REPORT - APRIL 2025****EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial and administration services for the month of April 2025.

RESOLUTION NO: (QSC106-05-25)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

5/0

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RESOLUTION NO: (QSC107-05-25)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

5/0

11 INFRASTRUCTURE SERVICES**11.1 RFQL 05 24-25 FLOOD DAMAGE 2024 BIG CREEK ROAD PKG - UPDATE****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on the revised value of flood damage restoration works related to a previous decision made at the February 2025 Council Meeting. At that meeting, Council awarded Contract RFQL 05 24-25 – *Flood Damage 2024: Big Creek Road Package* – for the Reconstruction of Essential Public Assets (REPA) on Duck Creek Road, Wareo Road, and Big Creek Road.

Following a subsequent flood event in March 2025, additional damage occurred along the same road sections. This report recommends a contract variation to account for those new works, to be delivered by the originally appointed contractor.

RESOLUTION NO: (QSC108-05-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Milan Milosevic

That Council:

1. Subject to successful negotiation on the final terms and conditions, award the additional REPA work to S.A Travers & S.L Travers as a variation to the RFQL 05 24-25 Flood Damage 2024 Big Creek Road Pkg for an added amount of \$498,878.76 including GST (\$453,526.15 excluding GST); and

Pursuant to section 257 of the Local Government Act 2009 (Qld), delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

12 CORPORATE AND COMMUNITY SERVICES**12.1 MATERIAL CHANGE OF USE CHILD CARE CENTRE**

EXECUTIVE SUMMARY

The purpose of this report is for Council to decide the Development Application for a Material Change of Use to establish a "Child Care Centre" on land situated at Buln Buln Street, Quilpie, formally described as Lot 1 on SP319651.

RESOLUTION NO: (QSC109-05-25)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council

1. Receive this report; and
2. Council issue a decision notice to the applicant approving the Development Application for a Material Change of Use "Child Care Centre" on land situated at Buln Buln Street, Quilpie, formally described as Lot 1 on SP319651 subject to the following conditions and general advice:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme.
- II. In the Planning Scheme:

Child care centre means "*premises used for minding, education and care, but not residence, of children.*"
- III. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- IV. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- V. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- VI. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. any change to the approved plans and documents may require a new or changed development approval. it is recommended that the applicant contact council for advice in the event of any potential change in circumstances.

Development Conditions

Use

1. The approved development is for a Material Change of Use “Child Care Centre” as shown on the approved plans.
2. A development permit for building works must be obtained prior to commencing construction of the use.

Compliance

3. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
4. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved Plans

5. The approved development is to be carried out generally in accordance with following approved plans and documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan Number:	Plan Name:	Date:
240501 SD0-01 A	Site Plan - Proposed	23/09/24
240501 SD1-01	Floor Plan	23/09/24
240501 SD3-01	Elevations	23/09/24
240501 SD3-02	Elevations	23/09/24
240501 SD6-01	Shed Plans	23/09/24
240501 SD6-02	Covered Parking Plans	23/09/24
240501 SD10-03	Perspective	23/09/24

Development works

6. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
8. All works on or near roadways shall be adequately signed in accordance with the “Manual for Uniform Traffic Control Devices – Part 3, Works on Roads”.

Applicable Standards

9. All works must comply with:

-
- a) the development approval conditions;
 - b) any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
 - c) Council's standard designs for such work where such designs exist;
 - d) any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs, a-d above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-d in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrence lawful requirements outside those stated above.

Stormwater drainage

10. Stormwater drainage is to be provided in accordance with:

- a) Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013;
- b) Pilgrim, DH, (ed)., Australian Rainfall & Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987; and

11. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed. The developer shall ensure that in all cases, discharge of stormwater runoff from the development drains freely to the legal point/s of discharge for the development.

12. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.

13. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Operating Hours

14. Unless otherwise approved in writing by Council, the approved use must only operate between the hours of 6am to 6pm, Monday to Friday.

Avoiding nuisance - General

15. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.

16. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.

17. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or roadways.

18. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

19. Noise emissions from the development shall not cause environmental harm or nuisance to nearby properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Noise) Policy 2008* (Qld).
20. Air emissions from the development shall not cause environmental harm or nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the *Environmental Protection (Air) Policy 2008*.

Fencing and Landscaping

21. The developer is to install solid screen fencing with a minimum height of 1.8 metres above ground level around all Outdoor Play Areas shown on the Approved Plans.
22. Fencing material shall be compatible with that used within the locality and maintained in good repair.
23. Landscaping is to be provided along the Buln Buln Street frontage of the site, exclusive of vehicular accesses, with a minimum width of 2 metres, generally in accordance with the approved Site Plan. Plantings within the landscaping areas shall include a mix of shrubs and ground covers which contribute to the amenity of the development and the street.
24. Prior to commencement of the use, submit to Council a landscaping plan showing all proposed landscaping areas and species.
25. All site landscaping is to be maintained throughout the duration of the approved use. Any dead and/or unhealthy plants are to be promptly removed and replaced.

Services provision

26. The development must be connected to Council's reticulated water supply system in accordance with the applicable Water Services Association of Australia (WSAA) publication, at no cost to Council.
27. The development must be connected to Council's reticulated sewerage disposal system in accordance with the applicable Water Services Association of Australia (WSAA) publication at no cost to Council.
28. Any connection to or works associated with Council's sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council sewerage infrastructure without first obtaining the express permission of Council.
29. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.
30. Where it is necessary for existing reticulated infrastructure networks to be extended to provide the required service connections to the approved lots, such works will require development approval for Operational Works.
31. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Access and roads

32. All access points, from the edge of the existing bitumen from Buln Buln Street to the property boundary, shall be constructed to a sealed commercial standard to the satisfaction of Council.
33. The landowner is responsible for the construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards. Should any damage be caused at the approved access locations, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
34. All vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movements onsite.
35. All vehicles entering and exiting the development site must be able to enter and leave in forward direction. Reversing out of the development site is not permitted. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.
36. A minimum of eighteen (18) car parking spaces are to be provided on the subject site, generally in accordance with the approved Site Plan.

Note: Persons with Disabilities (PWD) spaces are to be provided in accordance with the Building Code of Australia.

37. Car parking and manoeuvring areas are to be sealed with an impervious surface and designed in accordance with:
 - a) AS2890.1 – Parking Facilities;
 - b) Austroads AP-34/95 - Design Vehicles and Turning Path Templates; and
 - c) The 'Access to Premises Standard' (Vol 1 of the National Construction Code).
38. Vehicle crossovers must be located a minimum distance of one metre from any power poles, street signage, streetlights, manholes, stormwater gully pits or other Council assets, unless otherwise specified in the applicable development standards and specifications.

Waste Management

39. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
40. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

Refuse storage

41. Adequate refuse storage areas and facilities must be provided on the site to service the approved development. Refuse storage areas must be screened from public view refuse and enclosed on a minimum of three sides with a screen wall extending 0.2 metres above the height of all refuse containers.

Earthworks and Construction

42. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadways.

Protection of infrastructure

43. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets. Any damage to existing infrastructure (road pavement, existing underground assets, etc.) attributable to the development, shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s) and at no cost to Council.

5/0

13 FINANCE**13.1 FINANCIAL SERVICES REPORT MONTH ENDED 30 APRIL 2025****EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 30 April 2025.

RESOLUTION NO: (QSC110-05-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council receive and note the Monthly Finance Report for the period ending 30 April 2025.

5/0

13.2 POLICY REVIEW - F0.3 REVENUE POLICY**EXECUTIVE SUMMARY**

The purpose of this report is to present a review of the current Revenue Policy and provide a draft Revenue Policy for consideration and adoption by Council for the 2025/26 financial year.

A Revenue Policy outlines the principles Council follows for:

- Levying rates and charges;
- Granting concessions for rates and charges;
- Recovering overdue rates and charges; and
- Cost recovery methods (fees).

The policy will also guide the preparation of Council's Revenue Statement for 2025/26.

RESOLUTION NO: (QSC111-05-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Adopt the Revenue Policy in accordance with s.193 of *Local Government Regulation 2012*.

5/0

14 GOVERNANCE

14.1 TIMEFRAME EXTENSION SHIPPING CONTAINER PROGRAM FEE WAIVER

EXECUTIVE SUMMARY

Council is requested to consider extending the fee waiver for Class 10a shipping container and footing plan applications until 1 December 2025. This responds to ongoing community recovery needs following the March 2025 floods, while ensuring continued compliance with building regulations. The extension maintains support for affected residents and aligns with Council's commitment to post-disaster recovery.

RESOLUTION NO: (QSC112-05-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Extend the timeframe for the waiver of fees associated with the submission of a building application for Class 10a shipping containers and the Quilpie Shire Council footing plans until 01 December 2025 throughout the Quilpie Shire townships due to the March flood event.

5/0

15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at 10:45AM to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

(a) the matter that is to be discussed; and

(b) an overview of what is to be discussed while the meeting is closed.

Agenda Item	Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
15.1 Amended Budget 2024/25	(c) the local government's budget	This report presents an Amended Budget for 2024/25 for Council's consideration and adoption.

MOVE INTO CLOSED SESSION

MOTION

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council moves into closed session at 10:45AM.

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC113-05-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Tony Lander

That Council moves out of closed session and resumes the Ordinary Meeting at 10:53AM.

5/0

15.1 AMENDED BUDGET 2024/25**EXECUTIVE SUMMARY**

This report presents an Amended Budget for 2024/25 for Council's consideration and adoption.

RESOLUTION NO: (QSC114-05-25)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council:

1. Note that the budget has been prepared on an accrual basis and is consistent with Council's adopted Corporate Plan 2022-2027 and Operational Plan 2024/25.
2. Approve the 2024/25 budget amendments (operational and capital) which are outlined in the report.
3. Approve the revised financial statements for the 2024/25 budget amendments and the following report attachments:
 - (a) Revised Budget Financial Statements (Financial Position, Cash Flow, Income and Expenditure and Changes in Equity) - 2024/25 and the next two years
 - (b) Revised Long Term Financial Forecast - 2024/25 and the next nine (9) financial years
 - (c) Revised Measures of Financial Sustainability for 2024/25 and the next nine (9) financial years (Ratios)
 - (d) Revenue Policy 2024/25
 - (e) Revenue Statement 2024/25

(f) Revised Total Value of Change in Rates and Charges.

4. Include the Amended Budget 2024/25 document on Council's website.

5/0

16 LATE ITEMS

16.1 RESIDENTIAL ACTIVATION FUND - ROUND 1 APPLICATION

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider making application under the Residential Activation Fund – Round 1 due to close on 23 May 2025 for the construction of a new 30 lot residential estate.

RESOLUTION NO: (QSC115-05-25)

Moved: Deputy Mayor Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Endorse an application under the Residential Activation Fund – Round 1 with a council contribution up to \$1,720,000.

5/0

16.2 RFQL16 24-25 SCREENING OF MATERIAL- PKG 1

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 16 24-25 Screening of Material - Pkg 1. The prepared material will be stock piled and stored as inventory for the use during road maintenance of the shire road network.

RESOLUTION NO: (QSC116-05-25)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL16 24-25 Screening of Material for 2024 Flood Damage Work to APV Contracting Ltd Pty for an amount of \$940,841.00 including GST (\$855,310.00 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

16.3 COMMUNITY ASSISTANCE GRANT APPLICATION - TOOMPINE POLOCROSSE CLUB**EXECUTIVE SUMMARY**

The Toompine Polocrosse Club has submitted a Community Assistance Grant application seeking financial support from Council for their Annual Polocrosse Carnival, scheduled for 14–15 June 2025.

RESOLUTION NO: (QSC117-05-25)

Moved: Cr Lyn Barnes

Seconded: Deputy Mayor Roger Volz

That Council :

1. Acknowledges receipt of the Community Assistance Grant Application from the Toompine Polocrosse Club and approves: (a) a cash contribution of \$3,500.00; together with (b) in-kind support comprising plumbing inspections for the toilet and septic facilities, and the supply of additional wheelie bins for the carnival weekend.

5/0

17 GENERAL BUSINESS**17.1 TELSTRA PROPOSED REMOVAL OF PAYPHONE AT 9 DEACON STREET, EROMANGA****EXECUTIVE SUMMARY**

Telstra has notified Quilpie Shire Council of its proposal to remove the public payphone at 9 Deacon Street, Eromanga. This report summarises Telstra's rationale for the proposed removal and presents Council's available options for consideration.

RESOLUTION NO: (QSC118-05-25)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council:

1. Supports the removal of the public payphone at 13 Neal Street, Eromanga on the following conditions;
 - (a) That the public payphone at 9 Deacon Street Eromanga remain; and
 - (b) That a point of free Wi-Fi is made available in the township of Eromanga for the travelling public and emergency purposes.

5/0

Councillors were invited to raise any matters they wished to discuss.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 17 June 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 11:33AM.

These Minutes are to be confirmed at the next Ordinary Meeting. In Accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday 17 June 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

Unconfirmed

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Nil

9 COUNCILLOR PORTFOLIO REPORTS

Nil

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 INFRASTRUCTURE SERVICES STATUS REPORT

IX: 262595

Author: Eng Lim, Director Infrastructure Services

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. 2025 06 Proterra Group Monthly Project Report QSC

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report outlines key activities and achievements completed by the Infrastructure Services Directorate throughout May and early June 2025. It highlights the regular maintenance operations, flood response efforts, and ongoing projects across the Shire, while addressing challenges posed by unprecedented weather conditions which occurred in late March and early April.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

Council crews have largely returned to business-as-usual activities, while road crews continue to provide support for emergent works on Transport and Main Roads (TMR) -managed roads.

Roads

- **Goodyea Road** – A temporary side track across Milo Station has commenced in early June to enable access to Goodyea Station.
- **Regular Facebook update** – These provide timely information on the status of all Shire roads and the progress of emergent works. The updates have been well-received by the wider community, with many residents actively sharing Council posts within their own networks, helping to keep everyone informed.

RMPC

- **Shoulder Maintenance – Maintenance Grader Crew continued shoulder maintenance along the Quilpie-Windorah Road.**

Flood Damage Works

- **Council Roads** - A detailed report for the works undertaken in April 2025 is attached for reference.
- **TMR Roads** – Council road crew is nearing completion of the emergent works on the Cooper Developmental Road. Emergent works on other TMR roads, including the Quilpie–Charleville Road, Adavale–Blackall Road, and Quilpie–Windorah Road, were successfully completed in May.

Concrete and Structures

- **Tobermory Road Floodways** – Construction of five new concrete floodways has now been completed with two more anticipated for completed by the end of June 2025.
- **Ray Road Floodways** – Two concrete floodways funded by Roads to Recovery Program have been completed.
- **LRCIP-funded Floodways** – Monkey Coolah concrete floodway on Kyabra Road has been completed on 23 May by Council's concreting crew. A contractor has been engaged to work on one floodway on Onion Creek Road and two on Humeburn Road, with them anticipated to be completed by the end of June.

Council Buildings and Facilities

- 1/67 Boonkai Street – refurbishment close to completion (with only painting outstanding).
- 2 units on Galah Street (No. 72 and 74) – landscaping completed.
- Units on Chipu Street, Boobook Street and Dukamurra Street – landscaping works commenced.

Water and Sewerage

Crews have been actively resolving water-related issues in Adavale and removing waste from the septic tanks in Eromanga camp.

Town Services

- **Brolga Street Tree Works** – The project has now been completed. Pop-up sprinklers with Bluetooth connectivity have also been successfully installed.
- **Irrigation System Maintenance** – The garden crew has completed the installation of irrigation systems at Council housing properties and will now shift focus to works at Gyrica Garden. Additionally, the main watering line along Brolga Street has been completed.

Aerodromes

- **Quilpie Aerodrome** – General maintenance including slashing has been **completed**. In addition, town services team is auditing on solar lights which are required during night flights by Royal Flying Doctors Services.
- **Eromanga Aerodrome** – Ongoing auditing on solar lights which are required during night flights by Royal Flying Doctors Services.

CONSULTATION (Internal/External)

Not applicable.

LEGAL IMPLICATIONS

Nil.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council budget.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy and Risk Framework.



MONTHLY PROJECT REPORT
JUNE 2025

QUILPIE SHIRE COUNCIL
DRFA – FLOOD RESTORATION PROJECTS

September 2022 Event-Completed

June 2023 Event - ongoing

March 2025 event-Emergent Works continuing


March 2025-REPA pick up and assessment started



QSC – DFRA MONTHLY PROJECT REPORT

June 2025

AMENDMENT, DISTRIBUTION and APPROVAL

ISSUE	AUTHOR	REVIEWER	APPROVED FOR ISSUE		
			NAME	SIGNATURE	DATE
1	Cameron Mocke	David Bell	Cameron Mocke		9/06/2025

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QSC – DFRA MONTHLY PROJECT REPORT

June 2025

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**QSC – DFRA MONTHLY PROJECT REPORT****June 2025****CONTRACT SUMMARY**

Contract Number	RFQL13 24-25
Principal Representative's Delegate	PROTERRA GROUP
Project Manager	Cameron Mocke
Target Date for Practical Completion of March 2025 event works	30 June 2027
Target Date for Practical Completion of 23/24 event works	30 June 2026

FINANCIAL STATEMENT

Description	Status	Percentage Completed
2022-September event works Submissions		
QSC.0042.2223C,	Approved	100%
QSC.0043.2223C, QSC.0047.2223C.	Approved	100%
QSC.0046/QSC.0048/QSC.0049.2223C.	Approved	100%
2023-June event works Submissions		
QSC.0051.2223C,	Approved	100%
QSC.0052.2223C,	Approved	9%
QSC.0053.2223C.	Approved	70%
2024-January event works Submissions		
QSC.0056.2324X,	Approved	3%
QSC.0057.2324X/58/59&60, Submission rolled over due to extensive damage caused during March 2025 event.	Approved	100%
QSC.0061.2324X.	Approved	5%
2024-November event works Submissions		
QSC.0062.2425 Emergent Works-,	Completed	100%
2025-March event works Submissions		
Emergent Works-,	Still busy	95%
QSC. 71;72;73;74;75; and QSC.0076.2425	Lodged	
QSC.70.2425	Approved	1%

21.908

QSC – DFRA Monthly Project Report

Page 4 of 10

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**QSC – DFRA MONTHLY PROJECT REPORT****June 2025**

Approximately 8 more to be lodged

Event date	Percent Complete	Estimated Final Cost
26-February-2020	100%	\$16,720,732.34
31-March-2021	100%	\$11,782,366.74
04-February-2022	100%	\$9,364,425.29
15-September-2022	100%	\$11,438,714.84
16-June 2023	36%	\$2,512,619.52
4 January 2024	2%	\$12,852,077.00
March 2025	1%	\$65,000,000.00

**QSC – DFRA MONTHLY PROJECT REPORT****June 2025****FINANCIAL DISCUSSION**

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC.

For November 2024 event, several roads rolled over and are being re-assessed and will be submitted under new submissions. This was as agreed with QRA. Costs to date on those submissions will be paid in full by QRA.

VARIATIONS / SCOPE CHANGES

Change of scopes will be conducted on 3 contracts which have been issued prior to the March 2025 event. These contracts will only commence shortly.

Screening contract awarded will be changed to delivery of material for TMR works around Adavale-Blackall Road which will be undertaken in FY25/26 under TIDS funding.

PROGRAM

Following the March 2025 weather event, Proterra Group has commenced emergent works and road damage assessments across the network. Approximately 95% of the emergent works are now complete, with works on Old Thargomindah Road, Kiandra Road, and Adavale-Charleville Road still pending. The Ambathalla Road area remains inaccessible due to ongoing flooding.

At the same time, Proterra Group inspectors are conducting digital assessments of road damage. This data will inform the development of funding submissions to be lodged with the Queensland Reconstruction Authority (QRA) for approval.

The first round of submissions has already been lodged with several more nearing completion.

PROCUREMENT**6.1 UPCOMING TENDERS**

- Currently no tenders are out.
- Once emergent works have progressed, planning will commence on delivery of all works.

**QSC – DFRA MONTHLY PROJECT REPORT****June 2025****6.2 TENDERS/QUOTES AWARDED- June 2023 through to March 2025 event Works**

Tender	Contractor	Value	GST	Total	Status
RFQL 05 24-25 Flood Damage 2024 Big Creek Rd Pkg	Travers	\$1,892,631.16*	\$189,263.12	\$2,081,894.28*	Starting 13 June 2025
RFQL 06 24-25 Flood Damage 2024 - Screening Pkg	APV Contracting	\$394,457.70	\$39,445.77	\$433,903.47	Started on 12 th May
RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Rd Pkg	APV Contracting	\$882,432.36	\$88,243.24	\$970,675.60	Contract to start by end of June
RFQL 10 24-25 Flood Damage 2024 Humeburn Rd Pkg	APV Contracting	\$1,308,553.28	\$130,855.33	\$1,439,408.61	Contract to start by end of June

Note: * includes variations approved at May Council Meeting

6.3 GRAVEL SCREENING

RFQL 16 was awarded to APV Contracting, with the scope being the preparation of material near Adavale Black Rd.

WATER ISSUES

Programme in place to sign post water sources that have agreements with local landowners and QSC.

QRA

QRA staff have visited Quilpie several times since the March 2025 event, and will help with fast tracking assessment and future financing of damage caused during March 2025 event.

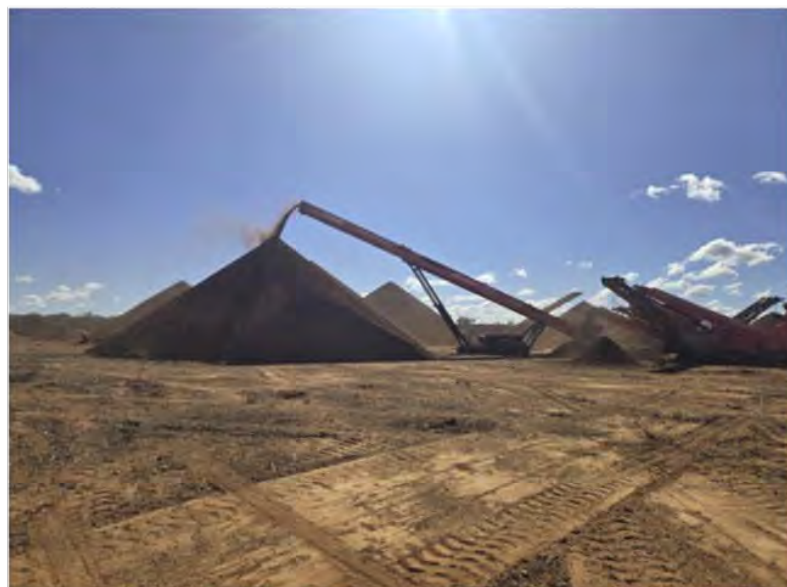
**QSC – DFRA MONTHLY PROJECT REPORT****June 2025****PHOTOS**

Emergent Works are progressing well.



Photos above shows damage caused at the end of Gooyea Road where the complete road has been washed away

The second photo shows the side track constructed by Tolbra Earthmoving.
This sidetrack will now become the main route.

**QSC – DFRA MONTHLY PROJECT REPORT****June 2025**

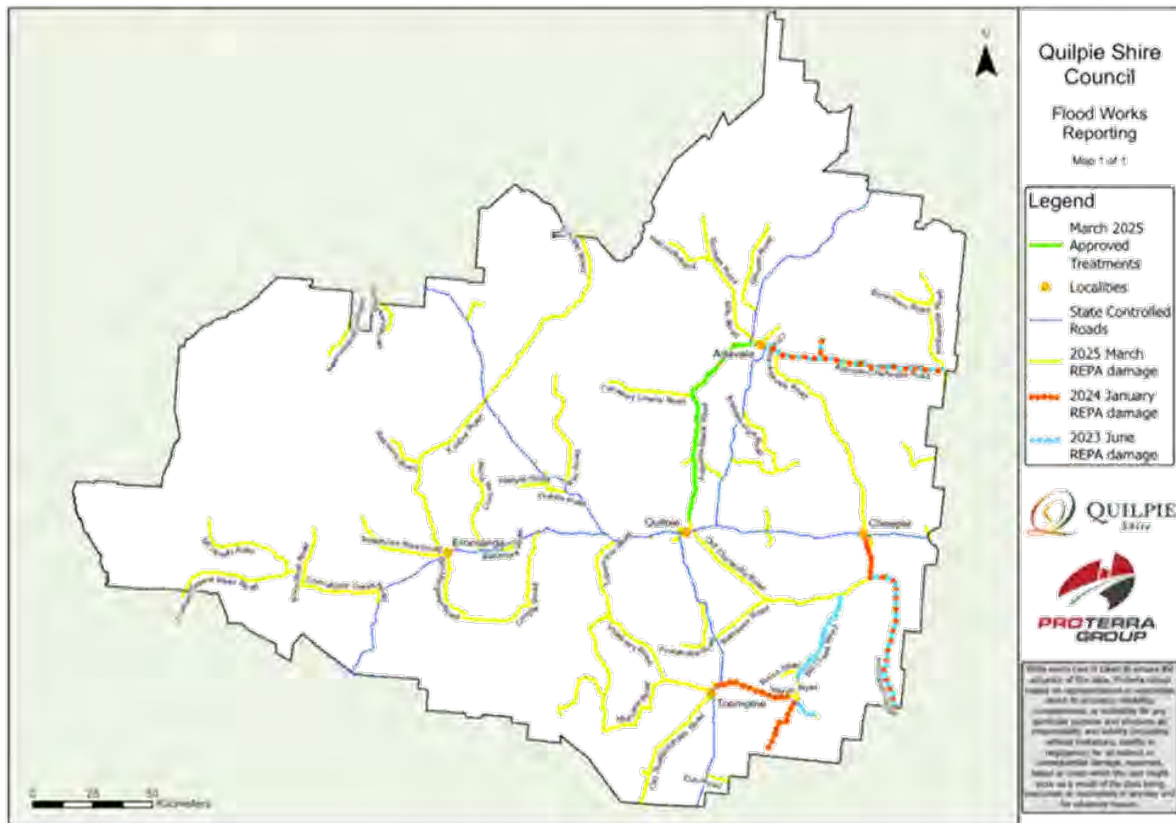
Stockpiles of material near Adavale Black Road and Nickavilla boundary.



QSC – DFRA MONTHLY PROJECT REPORT

June 2025

APPENDIX A –All current works are on hold until individual assessments have been conducted- MAP



10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 CORPORATE AND COMMUNITY SERVICES STATUS REPORT

IX: 262519

Author: Lisa Hamlyn, Director Corporate and Community Services

Authorisers: Justin Hancock, Chief Executive Officer

Lisa Hamlyn, Director Corporate and Community Services

Attachments:

1. Eromanga - AAA March Swimming Pool Report
2. Quilpie - AAA March Swimming Pool Report
3. Quilpie - AAA April Swimming Pool Report

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report presents a formal summary of operational activities, program deliverables, and strategic initiatives progressed under the Director of Corporate and Community Services portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Condolence Cards

Council has formally expressed its condolences to the families of Raymond “Rocky” Radford.

Western Queensland Primary Health Network / Quilpie Shire Council Health Promotions & Wellbeing Program Participation – May 2025

Youth		
Programs	Participation	Notes
After School Craft Activities	22	QCWA Hall
Youth Group	21	QCWA Hall
Breakfast Club	82 children 1 adult	Quilpie State College
Healthy Minds	13	Quilpie MPC
Footcare	13	Quilpie MPC
Wheelie Wiggle Walk	4	Quilpie MPC
Be Connected Program	2	Library
Chair Yoga	1	QCWA Hall
Craft & Chat Sessions	16	Quilpie MPC
Doctors Welcome Pack	1	Quilpie Medical Centre
Quilpie Community Advisory Network Meeting	26/05/25	Quilpie MPHS

All About Aquatics

The Quilpie Swimming Pool season concluded on 24 April 2025. The Swimming Pool Lessee has submitted monthly reports for March and April 2025 (attached for reference). An end-of-season meeting will be scheduled with the Lessee to review the past season and commence planning for the 2025–2026 season.

Community Support – May

Opera Queensland

A Presenter Agreement has been signed, confirming Opera Queensland's *All Together Now* performance at the Eromanga Natural History Museum on Wednesday, 3 September 2025. Regular planning meetings are being held with the ENHM General Manager of Operations to coordinate the delivery of the performance

Get Ready Queensland Week

Get Ready Queensland Week will be held 6 – 12 October 2025. QRA are planning their regional engagement for this week and have invited Council to partner with them to co-design local events and workshops that support community disaster preparedness, drawing on local knowledge and lived experience. Proposed activities include:

- QRA knowledge maps (reflecting changes from the recent flooding event)
- Emergency Contact Property / Station signage
- GRQ Timeline of Disaster Events in Quilpie, Paroo, and Bulloo regions

A TEAMS meeting will be held to progress the abovementioned proposal for Get Ready Queensland Week.

Outback Futures

As part of their annual retreat, Outback Futures is planning to bring their Board through Quilpie, with arrival scheduled for Thursday, 31 July. They have expressed interest in meeting over lunch or during the early afternoon with key stakeholders—including the Mayor, CEO, and other relevant representatives—to discuss the challenges and opportunities facing the Shire in relation to mental health, allied health services, and community wellbeing, particularly post flood event. Representatives from Bulloo Shire will also be invited to attend. As the Mayor and CEO have previous commitments, Deputy Mayor – Cr Volz and I will attend the meeting.

Disaster Recovery

Community Recovery Activities Undertaken During the Month:

- Coordination of support services for flood-affected residents, including referrals and follow-up assistance.
- Ongoing distribution of recovery information and resources via Council's website, social media, and community noticeboards.
- Delivery of mental health and wellbeing support sessions in collaboration with local service providers.
- Organisation of community engagement events to encourage social connection and emotional recovery – Elders Quilpie Community Day, BBQ Boots & Backing the West will be held at Bulloo Park on 3 July 2025.
- Property inspections and damage assessments completed in partnership with Forge Solutions. Meetings held with Adavale residents Thursday 12 June to discuss Building Assessment reports.
- Regular meetings held with local stakeholders and recovery partners to monitor progress and identify emerging needs.
- District and Local Recovery Meetings

- The final Charleville District FRRG Meeting was held on 15 May 2025 with focus shifting to local recovery operations.
- Local Recovery Group meetings continue to take place fortnightly
- Activities covered by CDO (Counter Disaster Operations) and CRF (Community Relief Fund) continue to be undertaken.

Table 1 Meetings and Events - May

Date	Type	Title	Location
1 May	Meeting	Monthly Post Ordinary Meeting of Council Staff Meeting	Quilpie
1 May	Meeting	Charleville District FRRG	TEAMS
7 May	Meeting	Robert da Fonseca - Yellowco	Quilpie
8 May	Meeting	DHSRG - WQ Flooding event	TEAMS
9 May	Meeting	Community Recovery – Quilpie Briefing	Quilpie
9 May	Meeting	Mark Crawley	TEAMS
10 May	Event	Quilpie Cup	Bulloo Park
12 May	Meeting	Quilpie Library – Staff	Library
12 May	Meeting	Quilpie Shire Local Recovery Group Meeting 002	TEAMS
13 May	W/Shop	Quilpie Shire Council Budget	Quilpie
14 May	Meeting	Capital Catch Up	Quilpie
14 May	Interview	HR Interview	Quilpie
14 May	Meeting	Opera Queensland / ENHM	TEAMS
15 May	Meeting	LG/DDPHU EH	TEAMS
15 May	Meeting	National Messaging System briefing	TEAMS
18-19 May	Event	Eromanga Rodeo & Campdraft	Eromanga
19 May	Meeting	Local Disaster Management Group	Quilpie
19 May	Meeting	SWHHS Mental Health Consumer Group	TEAMS
20 May	Meeting	Ordinary Council Meeting	Quilpie
22 May	Meeting	EDO / Tourism Budget G/L Review	Boardroom
26 May	Meeting	Quilpie MPHS CAN Meeting	Quilpie MPHS
26 May	Meeting	Quilpie Local Recovery Group Meeting 003	TEAMS
26 May	Meeting	Yellowco re Fencing Map / Survey	TEAMS
27 May	Meeting	Quilpie Health Ageing Program (WQPHN)	TEAMS
27 May	Event	WTC – George's Marvelous Medicines	Quilpie Hall
28 May	Meeting	SWHHS - Virtual Community Town Hall	TEAMS
28 May	Meeting	2025 NAIDOC Week Planning Meeting	Quilpie
29 May	Meeting	Primary Care Pilot – Reform Office / Quilpie CSC	TEAMS
29 May	Meeting	Tourism Disaster Network Meeting – Western QLD Flooding	TEAMS
30 May	Meeting	EFRG Fencing Project	TEAMS
30 May	Meeting	EBA & ELT Employer Branding Project Playback Session	Quilpie

Table 2 Upcoming Meetings and Events - June

Date	Type	Title	Location
2 June	Meeting	Quilpie LGA and SDCC Planning – CASP Discussion	TEAMS
2-3 June	Event	RFDS Car Rally	Quilpie
3 June	Meeting	Councillor Briefing Session	Boardroom
4 June	Meeting	Community Budget Meeting – Toompine / Adavale	Toom / Ada
5 June	Meeting	Community Budget Meeting – Eromanga / Quilpie	Ero / Quilpie
5 June	Meeting	Charleville District FRRG Meeting	TEAMS
5 June	Meeting	Client Service Meeting Quilpie Shire Council & Local Government Division (DLGWV)	Quilpie
5 June	Meeting	Structural Assistance Grants (SAG) - Grants (Grants Operations-Community Recovery & Quilpie Shire Council)	Quilpie
6 June	Meeting	Conflict of Interest Training	Boardroom
9 June	Meeting	SWHHS / Quilpie Shire Council	TEAMS
9 June	Meeting	Quilpie Local Recovery Group Meeting 004	TEAMS
10 June	Meeting	Budget Workshop	Boardroom
11 June	Meeting	Opera Queensland Planning Meeting	TEAMS
12 June	Event	WTC – Funny Mummies - <i>Rescheduled</i>	Quilpie Hall

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Council Staff

Community

Program Stakeholders

Local, State and Commonwealth Governments

LEGAL IMPLICATIONS

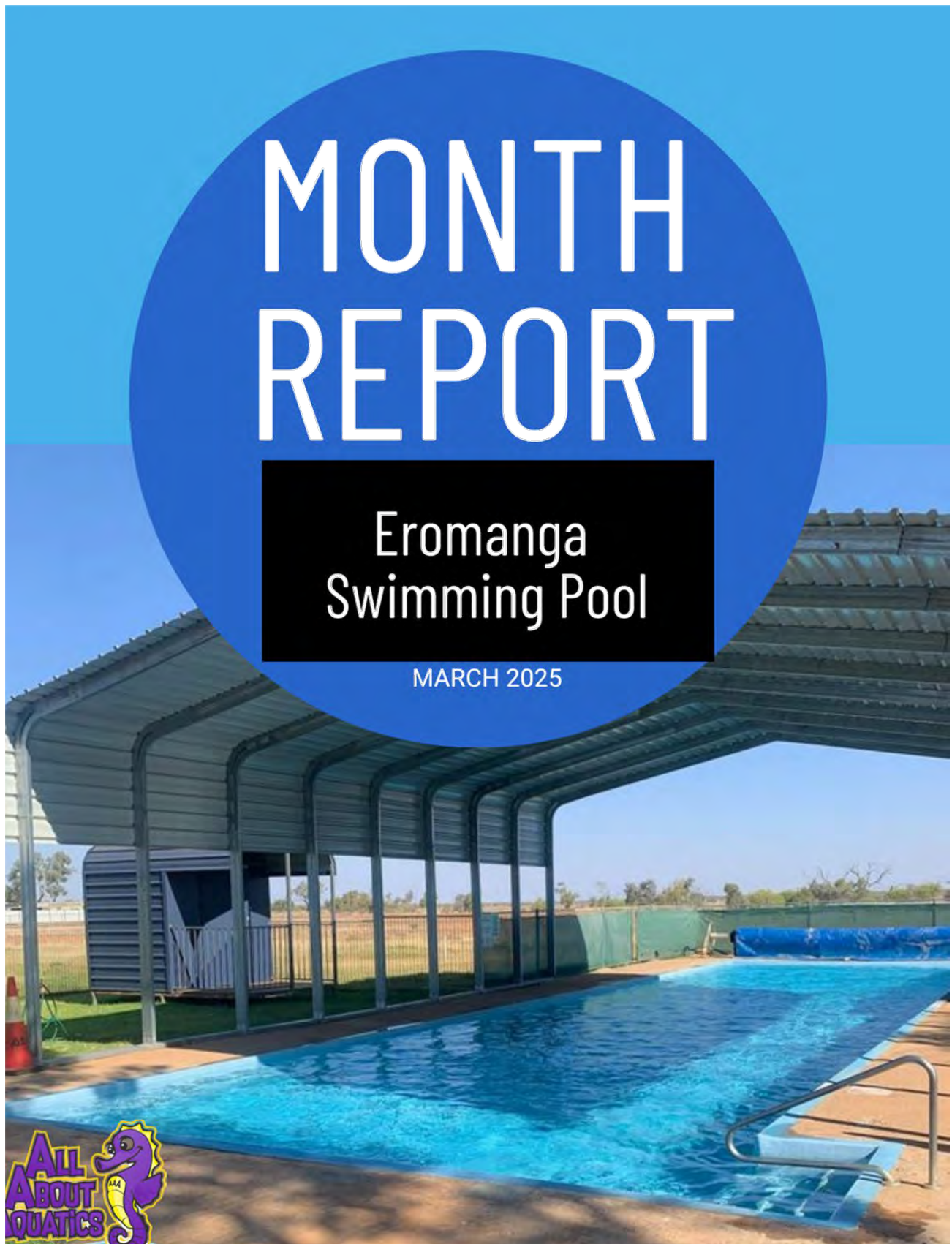
No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

Programs operate in accordance with Council's Budget 2024-2025.

RISK MANAGEMENT IMPLICATIONS

Programs operate in accordance with Council's Risk Management Policy and Framework.



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03	General Summary
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05	Entry Report
06	Operational Summary
07	Program and Events
08	Repairs and Maintenance

EROMANGA SWIMMING POOL

General Summary

Pool dates: 1st March until 31st March

Pool Hours: 10-14 hours per week

Total Entry March 2025: 89



Eromanga Swimming Pool
From 23rd September 2024
Pool Hours

Day	Morning	Afternoon
Monday	CLOSED	3:00pm-5:30pm
Tuesday	6:30am-8:00am	CLOSED
Wednesday	CLOSED	3:00pm-5:30pm
Thursday	6:30am-8:00am	CLOSED
Friday	CLOSED	3:00pm-5:30pm
Saturday	2:00pm – 4:00pm *Subject to staff availability	
Sunday	CLOSED	

Eromanga Swimming Pool Hours are subject to change pending staffing
Ph: 07 4656 1201 or 0413 201 534

Staffing

Eromanga Pool Manager - Alina Graham and Rebecca Andrade

Lifeguards - Laura Josey (rotation), Emma Wilson (relief), Liam Collins, Alina and Bec when required.

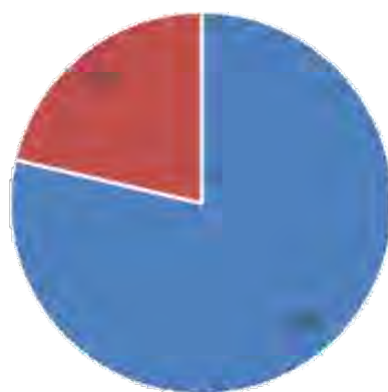
Pool Plant: All staff on shift will maintain

Entry Report

Daily Entry Summary

Date	Morning	Afternoon	Total	Public	Program	Total	Age Groups				Totals	Notes
							Adults	Teenagers 10-17 years	Child 4-9 years	Babies and Toddlers 4yrs		
01-Mar-25	0	3	3	3	0	3	2	0	1	0	3	Weekend Ad Hocs
02-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Sunday Closed
03-Mar-25	0	4	4	4	0	4	2	0	1	1	4	Open PM
04-Mar-25	18	0	18	6	12	18	5	2	7	4	18	Open AM - Swimming Lessons
05-Mar-25	0	6	6	6	0	6	4	0	2	0	6	Open PM
06-Mar-25	2	0	2	2	0	2	2	0	0	0	2	Open AM
07-Mar-25	0	5	5	5	0	5	1	0	3	1	5	Open PM
08-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Weekend Ad Hocs
09-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Sunday Closed
10-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Open PM - No Patrons
11-Mar-25	24	0	24	7	17	24	7	2	12	3	24	Open AM - Swimming Lessons
12-Mar-25	0	1	1	1	0	1	1	0	0	0	1	Open PM
13-Mar-25	2	0	2	2	0	2	2	0	0	0	2	Open AM
14-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Open PM - No Patrons
15-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Weekend Ad Hocs
16-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Sunday Closed
17-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Closed
18-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Closed
19-Mar-25	22	0	22	7	15	22	7	2	8	5	22	Open AM 6 PM - Swimming Lessons AM
20-Mar-25	2	0	2	2	0	2	2	0	0	0	2	Open AM
21-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Open PM - No Patrons. Raining
22-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Weekend Ad Hocs
23-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Sunday Closed
24-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Closed - Flooding
25-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Closed - Flooding
26-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Closed - Flooding
27-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Closed - Flooding
28-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Closed - Flooding
29-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Closed - Flooding
30-Mar-25	0	0	0	0	0	0	0	0	0	0	0	Closed - Flooding
31-Mar-25	0	0	0	0	0	0	0	0	0	0	0	End of Season - Flooding
	70	19	89	45	44	89	35	6	34	14	89	

Time of Day Usage



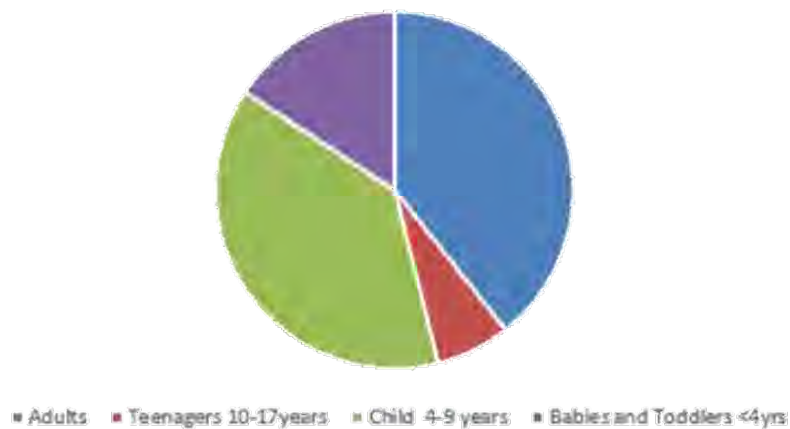
■ Morning ■ Afternoon

Entry Report

Program VS Public Swim



Patron Age Groups



Operational Summary

Total Days of Active Operation: 13 Days

Pool closures due to flooding saw a significant drop in patron numbers for the month of March.

Peak Attendance: March 11 had the highest attendance with 24 total entries.

No Attendance: March 10, 14, 21 saw the pool open but with no public attendance.

Programs: March 4, 11 and 19 both had 15+ program participants, corresponding with the highest attendance days indicating strong engagement with swimming lessons.

Closures: From March 24 to 31, the pool was closed due to flooding, marking an early end of season.

Impact: Over ¼ of the month was lost to environmental closures.

Summary Insights

- Public attendance slightly surpassed program use, though both were nearly equal.
- Adults made up the vast majority of participants.
- Attendance dropped significantly mid-month and ceased entirely after March 21.
- Early seasonal closure due to flooding significantly affected overall usage statistics



Programs & Events

Programs

- 4th March - AAA Swim Lesson Program

Courses

NIL

Courses

NIL

Repairs and Maintenance

Pool Repairs

NIL

Pool Orders

NIL

Incidents and Supervision Issues

Incident Reports

NIL

Supervision Issues

NIL





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07	Temperature Summary
08	Temperature Overview
09	Program and Events
10	Incidents and Supervision Issues
11	Repairs and Maintenance
12	Upcoming Month

QUILPIE SWIMMING POOL

General Summary

Pool dates: 1st March until 31st March

Pool Hours: 33.5 Hours

Total Pool Entries: 199

Note: Pool entry totals do not include numbers for School Swimming Lesson programs

Operational Overview

Pool Hours of Operation



The image shows a sign for Quilpie Swimming Pool. The sign is blue and white with yellow text. It lists the pool hours for the period from 30th September 2024 to 1st December 2024, and from 27th January 2025 to 30th March 2025. The sign also includes a table of pool hours for each day of the week. At the bottom, there is a purple banner with the phone number Ph: 07 4656 1201 or 0413 201 534. The background of the sign shows a swimming pool with a blue cover and a yellow ladder.

Day	Morning	Afternoon
Monday	6:00am-8:00am	3:00pm-6:00pm
Tuesday	5:30am-8:00am	3:00pm-7:00pm
Wednesday	6:00am-8:00am	3:00pm-5:00pm
Thursday	5:30am-8:00am	3:00pm-7:00pm
Friday	6:00am-8:00am	3:00pm-5:30pm
Saturday	2:00pm – 6:00pm	
Sunday	2:00pm-5:00pm	

Ph: 07 4656 1201 or 0413 201 534

Operational Summary



Total Days of Active Operation: 29 Days

Cancellations of swimming lessons and swim activities due to high pool temperatures saw a significant drop in patron numbers for the month of March.

Peak Attendance: March 20 had the highest attendance with 20 total entries, due to a swimming lesson program being held.

Staffing

Quilpie Pool Manager - Rebecca Andrade

Lifeguards - Tina Johnston, Liam Collins and Kaitlin Thomas

Kiosk Attendants - Cooper Hamlyn

Pool Closures

Unplanned

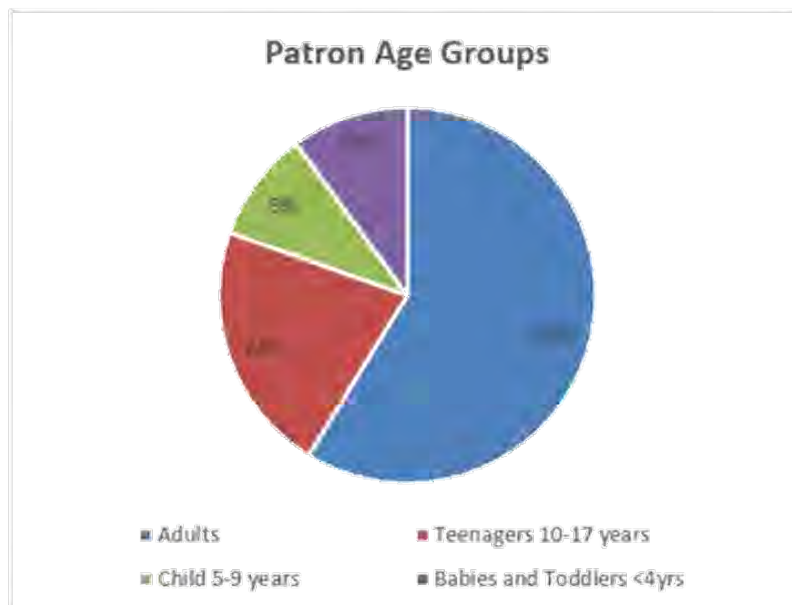
- 27th March - Pool Issues
- 28th March - Pool Issues

Entry Report

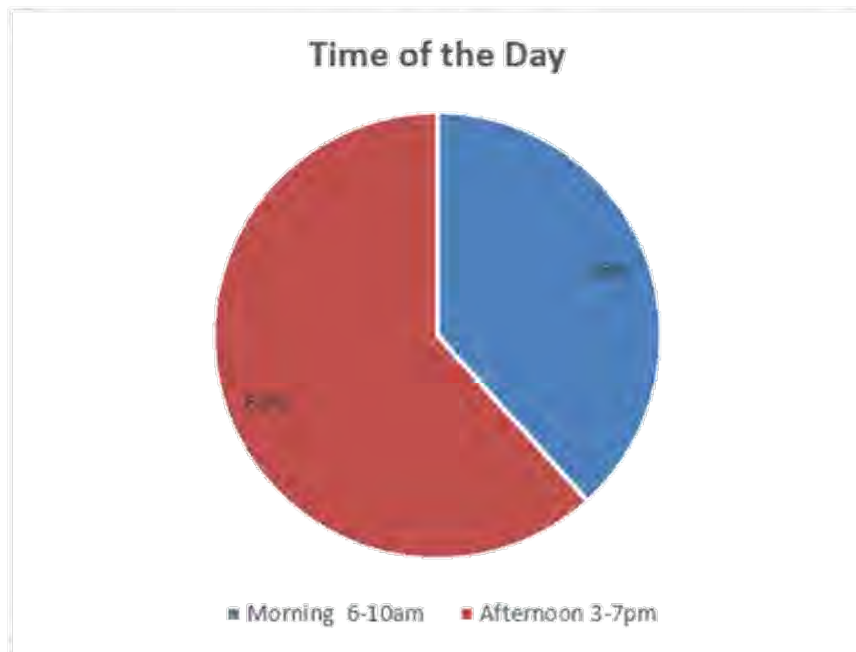
Daily Entry Summary

Date	Local	Visitors	Total	Age Groups					Total	Adults	Teenagers or 10-17 years	Child 5- 9 years	Babies and Toddlers under 5	Totals	Notes
				Morning 9-10am	Afternoon 10-12pm	Program									
1-Mar-25	6	0	6	0	6	0	6	2	2	1	1	0	0	6	Swim Lessons Cancelled
2-Mar-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	No Patrons
3-Mar-25	3	0	3	3	0	0	3	3	0	0	0	0	0	3	Seniors Aqua Cancelled, Swim Lessons Cancelled
4-Mar-25	10	0	10	7	3	0	10	7	1	2	0	0	0	10	Swim Lessons Cancelled
5-Mar-25	2	0	2	2	0	0	2	2	0	0	0	0	0	2	
6-Mar-25	16	0	16	9	2	5	16	12	0	2	2	0	0	16	Seniors & 6, Swim Lessons Cancelled
7-Mar-25	13	2	15	3	12	0	15	7	6	0	2	0	0	15	Swim Lessons Cancelled
8-Mar-25	2	3	5	0	5	0	5	4	1	0	0	0	0	5	Swim Lessons Cancelled
9-Mar-25	6	0	6	0	6	0	6	3	2	0	0	1	0	6	
10-Mar-25	11	1	12	2	10	0	12	5	4	2	1	0	0	12	Senior Aqua Cancelled
11-Mar-25	13	3	16	3	13	0	16	7	6	2	1	0	0	16	
12-Mar-25	2	0	2	2	0	0	2	2	0	0	0	0	0	2	Swim Lessons Cancelled
13-Mar-25	6	1	7	3	4	0	7	5	0	1	1	0	0	7	Swim Lessons Cancelled
14-Mar-25	4	1	5	5	0	0	5	5	0	0	0	0	0	5	Swim Lessons Cancelled
15-Mar-25	1	0	1	0	1	0	1	1	0	0	0	0	0	1	Swim Lessons Cancelled
16-Mar-25	5	0	5	0	5	0	5	3	0	1	1	0	0	5	
17-Mar-25	4	8	12	3	9	0	12	8	4	0	0	0	0	12	No senior aqua - cancelled by Michelle
18-Mar-25	8	8	16	3	13	0	16	8	7	0	1	0	0	16	Swim Lessons Cancelled
19-Mar-25	4	1	5	5	0	0	5	5	0	0	0	0	0	5	
20-Mar-25	19	1	20	10	0	10	20	8	7	3	2	0	0	20	
21-Mar-25	12	0	12	5	6	1	12	7	0	2	3	0	0	12	
22-Mar-25	13	0	13	0	5	8	13	5	3	2	3	0	0	13	Pool Closed 4.30pm - due to lightning
23-Mar-25	6	0	6	0	6	0	6	6	0	1	1	0	0	6	Rain
24-Mar-25	1	0	1	1	0	0	1	1	0	0	0	0	0	1	Rain
25-Mar-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Rain - No Patron Swim Lessons Cancelled
26-Mar-25	1	0	1	1	0	0	1	1	0	0	0	0	0	1	
27-Mar-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Closed - Pool Under
28-Mar-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Closed - Pool Under
29-Mar-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Misplaced Entry Attendance Sheets
30-Mar-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Misplaced Entry Attendance Sheets
31-Mar-25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Misplaced Entry Attendance Sheets
	170	29	199	67	108	24	199	117	43	19	20	0	0	199	

Note: Pool entry totals do not include numbers for School Swimming Lesson programs.



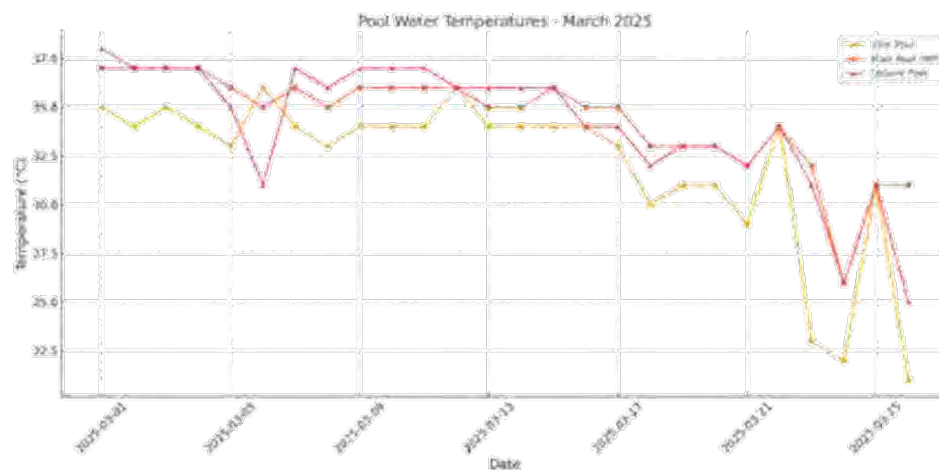
Entry Report - March 2025



Temperature Summary

Date	Morning				Afternoon				Notes
	Outside Temperature	Pool Water Temperature			Outside Temperature	Pool Water Temperature			
		25mtr	MP	Leisure		25mtr	MP	Leisure	
1/03/2025	-	-	-	-	40	35	37	38	Swim Lessons Cancelled
2/03/2025	-	-	-	-	41	34	37	37	No Patrons
3/03/2025	28	33	35	33	41	35	37	37	Seniors Aqua Cancelled, Swim Lessons Cancelled
4/03/2025	27	32	34	31	40	34	37	37	Swim Lessons Cancelled
5/03/2025	27	32	34	32	39	34	36	35	
6/03/2025	0	32	33	31	36	33	35	31	Seniors & 5, Swim Lessons Cancelled
7/03/2025	26	32	33	31	40	34	36	37	Swim Lessons Cancelled
8/03/2025	-	-	-	-	36	33	35	36	Swim Lessons Cancelled
9/03/2025	-	-	-	-	40	34	36	37	
10/03/2025	27	32	34	32	40	34	36	37	Senior Aqua Cancelled
11/03/2025	27	32	34	32	36	34	36	37	
12/03/2025	31	32	33	33	36	34	36	36	Swim Lessons Cancelled
13/03/2025	28	33	34	33	37	34	35	36	Swim Lessons Cancelled
14/03/2025	27	32	34	32	38	34	36	36	Swim Lessons Cancelled
15/03/2025	-	-	-	-	38	34	35	34	Swim Lessons Cancelled
16/03/2025	-	-	-	-	37	33	35	35	
17/03/2025	25	32	33	30	36	33	35	34	No senior aqua - cancelled by Michelle
18/03/2025	22	31	32	29	39	33	34	34	Swim Lessons Cancelled
19/03/2025	25	30	32	32	34	31	33	33	
20/03/2025	26	29	32	32	32	31	33	32	
21/03/2025	27	30	32	30	31	31	34	34	
22/03/2025	24	30	32	32	41	32	34	34	Pool Closed 4:30pm - due to lightning
23/03/2025	-	-	-	-	32	31	33	32	Rain
24/03/2025	21	32	32	27	21	32	31	26	Rain
25/03/2025	20	35	31	25	18	36	31	24	Rain - No Patrons, Swim Lessons Cancelled
26/03/2025	18	36	31	25	21	37	31	25	
27/03/2025	-	-	-	-	-	-	-	-	Closed - Pool Issues
28/03/2025	-	-	-	-	-	-	-	-	Closed - Pool Issues
29/03/2025	-	-	-	-	-	-	-	-	Replaced Entry Attendance Sheets
30/03/2025	-	-	-	-	-	-	-	-	Replaced Entry Attendance Sheets
31/03/2025	-	-	-	-	-	-	-	-	Replaced Entry Attendance Sheets

Temperature Trend



Temperature Overview

March presented several challenges for pool operations, including frequent swim lesson cancellations due to high water temperatures (loss of shade cover) and weather disruptions (lightning, flooding). Despite external factors, pool water temperatures were managed consistently across all pools, ensuring facility standards were maintained.

Hottest Days (Outside Temperature)

- 2/03/2025 and 4/03/2025 — both hit 41°C in the afternoon.
- Swim lessons were cancelled both days for safety reasons.

Cooler Days (Outside Temperature)

- 26/03/2025 — just 18°C in the morning and 20°C in the afternoon.
- Cooler temps around this time coincided with rain and less pool use.

Operational Impact

- 13 days were affected by cancellations due to weather conditions

Swimmer Guidelines

Due to high temperatures, Queensland Health - Water quality guidelines for public aquatic facilities December 2019 have been followed.

Recommendations for exposure in water for temperatures for spas - the average temperature for an outdoor spa is 36-37 degree Celsius with the following considerations:

- Adults - to be in water no longer than 20-30 minutes
- Children - limit exposure to 10-15 minutes
- Pregnant women - limit or avoid



Program & Events

Programs

- 4th March - AAA Swim Program (Tuesday, Thursday, Friday & Saturday)
- 3rd March - Senior Aqua (Monday and Thursday 9-10am)
- 4th March - Quilpie State College swimming
- 7th March - St Finbarrs swimming
- 4th March - AAA Aqua (Tuesday and Thursday 6pm-7pm)

Programs Cancellations

All programs outlined below were cancelled due to high water temperatures

Date	Program
01/03/25	AAA Swim Program
03/03/25	AAA Swim Program
04/03/24	AAA Swim Program
06/03/25	AAA Swim Program, AAA Aqua
07/03/25	AAA Swim Program, Senior Aqua
08/03/25	AAA Swim Program
10/03/25	Senior Aqua
12/03/25	AAA Swim Program
13/03/25	AAA Swim Program
14/03/25	AAA Swim Program
15/03/25	AAA Swim Program
18/03/25	AAA Swim Program

Courses

NIL

Incidents and Supervisions Issues

Incidents

Date	Decrition	Outcome
10/03/25	Bee Sting	Basic First Aid Administered

Supervision Issues

Parents/ Guardians

Description	Occasions Recorded	Outcome
Inadequate Supervision of Children under 10	1	Education on supervision - needing to be in arms reach

General

Description	Occasions Recorded	Outcome
Unsafe Pool Entries	2	Verbal Warning and education on safe entries.
Inappropriate behaviour	1	Education on pool rules



When your child is near the water,
you need to be near your child.

Repairs and Maintenance

Pool Repairs / Requests

NIL

Pool Maintenance

Chlorine Gas Cylinder change

Date	25m Pool	MP Pool	Leisure Pool
03/03/25		✓	
09/03/25	✓		
18/03/25	✓		
27/03/25	✓		

Pool Orders

All orders outlined below were placed with Quilpie Shire Council

Date Ordered	Description	Qty Ordered
12/03/25	25kg Bag Soda Ash	10

Upcoming Month

Programs

- 4th April - AAA Swim Program
- 1st April - Quilpie State College swimming
- 4th April - St Finbarrs swimming
- 1st April - AAA Aqua

Courses - AAOT

- 4th April - First Aid & CPR



MONTH REPORT

Quilpie Swimming Pool

APRIL 2025



CONTENTS

03	General Summary
04	Operational Summary
05	Entry Report
06	Entry Report
07	Temperature Summary
08	Temperature Overview
09	Program and Events
10	Incidents and Supervision Issues
11	Repairs and Maintenance

QUILPIE SWIMMING POOL

General Summary

Pool dates: 1st April until 30th April

Pool Hours: 20 Hours

Total Pool Entries: 172

Note: Pool entry totals do not include numbers for School Swimming Lesson programs

Operational Overview

Pool Hours of Operation



The image shows a sign for Quilpie Swimming Pool with a table of hours of operation. The sign is set against a background of a swimming pool with blue water and a blue sky. The table lists the days of the week and the corresponding morning and afternoon hours. Monday, Wednesday, and Friday are marked as closed. A purple banner at the bottom of the sign displays the phone number 07 4656 1201 or 0413 201 534. A depth marker of 0.9m is visible in the foreground.

Day	Morning	Afternoon
Monday	CLOSED	3:00pm-5:30pm
Tuesday	6:00am - 8:00am	3:00pm-5:30pm
Wednesday	CLOSED	CLOSED
Thursday	6:00am - 8:00am	3:00pm-5:30pm
Friday	CLOSED	3:00pm-5:30pm
Saturday	2:00pm – 5:00pm	
Sunday	2:00pm – 5:00pm	

Ph: 07 4656 1201 or 0413 201 534

Operational Summary



Total Days of Active Operation: 20 Days

Changes to operating hours nearing the close for the season saw

Peak Attendance: April 17 had the highest attendance with 28 total entries.

Staffing

Quilpie Pool Manager - Rebecca Andrade

Lifeguards - Tina Johnston, Liam Collins and Kaitlin Thomas

Kiosk Attendants - Cooper Hamlyn

Pool Closures

Unplanned

- NIL

Entry Report

Daily Entry Summary

Date	Local	Visitor	Total	Morning 8-10am	Afternoon 10-12pm	Program	Total	Age Groups				Totals	Notes
								Adults	Teenagers 13-17 years	Child 8-12 years	Babies and Toddlers under 8 years		
1-Apr-25	3	0	3	0	3	0	3	2	1	0	0	3	Reduced pool hours start
2-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	POOL CLOSED
3-Apr-25	15	0	15	7	8	11	15	10	0	3	2	15	Seniors x 6
4-Apr-25	1	0	1	0	1	0	1	1	0	0	0	1	CLOSED AM
5-Apr-25	11	0	11	0	11	0	11	8	0	2	3	11	
6-Apr-25	5	0	5	0	5	0	5	3	0	1	1	5	
7-Apr-25	6	0	6	6	0	4	6	6	0	0	0	6	CLOSED AM Seniors x 4
8-Apr-25	9	0	9	2	7	2	9	6	0	2	1	9	
9-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	POOL CLOSED
10-Apr-25	3	1	4	1	3	0	4	3	1	0	0	4	
11-Apr-25	6	0	6	0	6	0	6	2	3	1	0	6	CLOSED AM
12-Apr-25	7	1	8	0	8	0	8	1	7	0	0	8	
13-Apr-25	11	0	11	5	6	5	11	6	2	2	1	11	
14-Apr-25	13	0	13	5	8	5	13	7	4	1	1	13	CLOSED AM Seniors x 5
15-Apr-25	13	5	18	1	17	0	18	5	8	2	3	18	
16-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	POOL CLOSED
17-Apr-25	17	11	28	7	21	0	28	13	7	4	4	28	
18-Apr-25	11	0	11	0	11	0	11	4	3	3	1	11	CLOSED AM
19-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	
20-Apr-25	5	0	5	0	5	0	5	3	1	0	1	5	
21-Apr-25	8	2	8	0	8	0	8	3	3	2	0	8	CLOSED AM
22-Apr-25	4	0	4	1	3	0	4	2	0	1	1	4	
23-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	POOL CLOSED
24-Apr-25	5	1	6	0	6	0	6	3	3	0	0	6	Pool Last Day Open
25-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	SEASON END
26-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	
27-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	
28-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	
29-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	
30-Apr-25	0	0	0	0	0	0	0	0	0	0	0	0	
	151	21	172	35	137	27	172	86	43	24	19	172	

Note: Pool entry totals do not include numbers for School Swimming Lesson programs.

Daily Entry Overview

From April 1 to April 24, 2025, the pool recorded a total of 172 attendees, consisting of 151 local residents and 21 visitors from outside the area. Throughout this period:

- The majority of pool users were local adults, with strong representation from teenagers, likely due to school holidays.
- Senior Programs had consistent loyal attendance.
- Afternoon pool usage dominated, accounting for nearly 80% of entries.
- Despite a limited number of open days and reduced hours, the facility maintained a consistent presence in the community up to its seasonal closure.

Entry Report

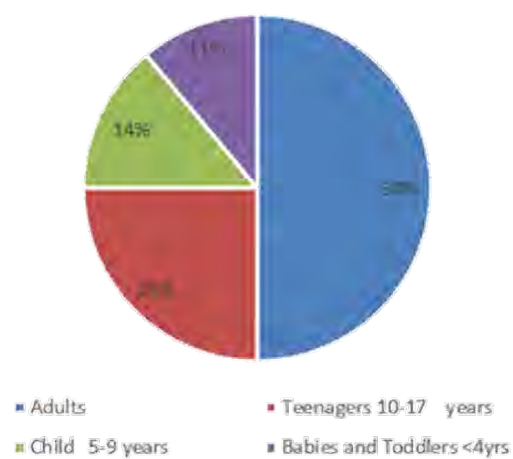
Time of the Day



Local vs Visitors



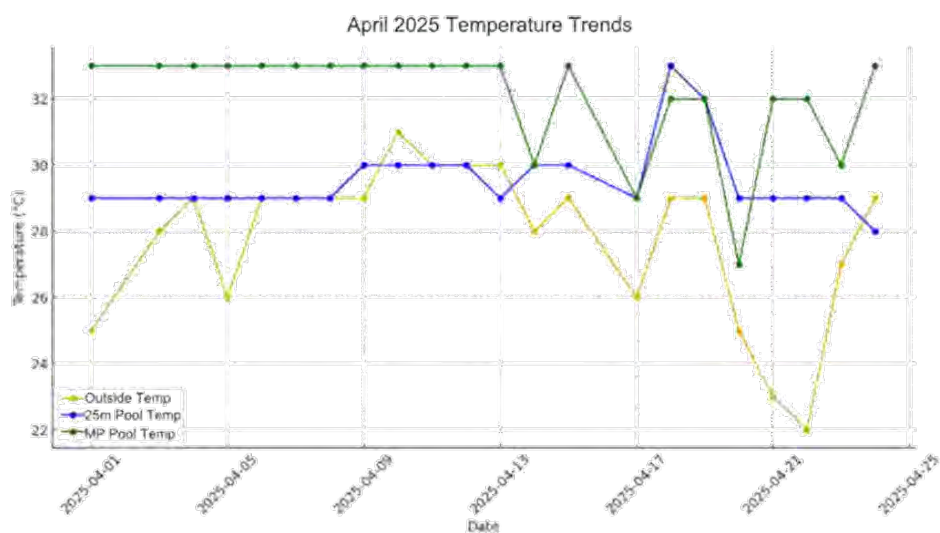
Patron Age Groups



Temperature Summary

Date	Outside	Pool Water Temperature			Notes
		25mtr	MP	Leisure	
1/04/2025	25	29	33	-	Reduced pool hours start
2/04/2025	-	-	-	-	POOL CLOSED
3/04/2025	28	29	33	-	Seniors x 6
4/04/2025	29	29	33	-	CLOSED AM
5/04/2025	26	29	33	-	
6/04/2025	26	29	33	-	
7/04/2025	28	29	33	-	CLOSED AM Seniors x 4
8/04/2025	29	29	33	-	
9/04/2025	-	-	-	-	POOL CLOSED
10/04/2025	31	30	33	-	
11/04/2025	29	30	33	-	CLOSED AM
12/04/2025	30	30	33	-	
13/04/2025	30	30	33	-	
14/04/2025	28	30	33	-	CLOSED AM Seniors x 5
15/04/2025	29	30	33	-	
16/04/2025	-	-	-	-	POOL CLOSED
17/04/2025	26	29	32	-	
18/04/2025	29	33	32	-	CLOSED AM
19/04/2025	29	29	32	-	
20/04/2025	32	29	32	-	
21/04/2025	23	29	32	-	CLOSED AM
22/04/2025	22	27	32	-	
23/04/2025	-	-	-	-	POOL CLOSED
24/04/2025	29	28	32	-	Pool Last Day Open
25/04/2025	-	-	-	-	SEASON END
26/04/2025	-	-	-	-	
27/04/2025	-	-	-	-	
28/04/2025	-	-	-	-	
29/04/2025	-	-	-	-	
30/04/2025	-	-	-	-	

Temperature Trend



Temperature Overview

April marked the final operational month of the pool season, with a noticeable decline in pool entries. Peaks in outside temperatures coincide with more program activity. Despite reduced operational hours and lowers daily pool entries, the pool environment remained stable and within ideal temperature ranges.

Hottest Days (Outside Temperature)

- 10/04/25 — reached 31°C.

Cooler Days (Outside Temperature)

- 26/03/2025 — reached 25°C.
- Cooler temps around this time coincided with seasonal changes.

Operational Impact

- Rising outdoor temperatures mid-month increased participant volume.
- Gradual reduction in hours aligned with seasonal closure strategy.



Program & Events

Programs

- 4th April - AAA Swim Program
- 3rd April - Senior Aqua (Monday and Thursday 9-10am)
- 1st April - Quilpie State College swimming

Events

- NIL

Courses

AAOT delivery of training courses outlined below:

- 4/4/25 First Aid and CPR - Quilpie Community
- 30/04/25 CPR - Quilpie State College (Year 9-10 Students, each week for 4 weeks)



Incidents and Supervisions Issues

Incidents

NIL

Supervision Issues

Parents/ Guardians

NIL

General

NIL



Repairs and Maintenance

Pool Repairs / Requests

Date	Description	Outcome
17/04/25	Leak in Plant Room	Plumber attended and repaired

Pool Maintenance

Chlorine Gas Cylinder change

Date	25m Pool	MP Pool	Leisure Pool
07/04/25	✓		
13/04/25		✓	
17/04/25	✓		

Pool Orders

All orders outlined below were placed with Quilpie Shire Council

Date Ordered	Description	Qty Ordered
01/04/25	Chlorine Gas Cylinders	6
30/04/25	25kg Aluminium Sulphate	1

OPERATIONAL STATUS REPORTS

PEST AND LIVESTOCK MANAGEMENT STATUS REPORT

ORDINARY COUNCIL MEETING AGENDA

17 JUNE 2025

10.2.2 PEST AND LIVESTOCK MANAGEMENT STATUS REPORT

IX: 262891

Author: Damien McNair, Pest & Livestock Management Coordinator

Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 3. Environmental Sustainability

Key Initiative: 3.1 Protect and enhance waterways and landscape biodiversity

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

ACTION ITEMS

Purchased 100 litres of sodium fluoroacetate (1080) for future pest management baiting operations.

OPERATIONAL UPDATE

Table 1 Wild Dog Scalps Presented to Council 01-07-2024 to 31-05-2025

Property	No of Scalps			Amount of Payment
	Male	Female	Pups	
Greenmulla	2	-	-	\$100.00
Monler	3	4	-	\$350.00
Wellclose	-	-	20	\$1,000.00
Moble Springs	5	4	-	\$450.00
Plevna Downs	4	1	-	\$250.00
Total	14	9	20	\$2150.00

Table 2 Wild Dog Scalps – Comparative Data Table

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Male	200	51	42	82	12	14
Female	106	44	17	39	7	9
Pups	47	4	8	8	-	20
Total	353	99	67	129	19	43

Table 3 Commons and Reserves

Reserve	Condition	Notes
Quilpie Common	Excellent	Boundary fencing repair required post flood
Eromanga Common	Excellent	Boundary fencing repair required post flood
Adavale Common	Excellent	Boundary fencing repair required post flood
Warrabin Lane	Excellent	
Dillon's Well	Excellent	Pending agistment application

Wild Dog Control Program*Table 4 Submitted FeralScan Control Records*

Month	Number of Control Records Submitted to FeralScan
December 2024	2
January 2025	12
February 2025	45
March 2025	1
April 2025	2
May 2025	3

Coordinated Wild Dog Baiting Program

Baiting completed at:

- Ray Airstrip
- Regleigh
- Whynot

Baiting commencing Sunday 8th June - Eromanga

- Boondoon
- Mulianna
- Congie
- Adavale
- Bulloo Lakes
- Raymore

Hotspot Baiting

- Possamunga
- Nerrigundah

Trapping

Nil

Pest Weed Management

- Areas with identified pest weeds continue to be monitored post flood to track potential spread
- Parthenium sprayed at Wellclose, continued monitoring required
- Mother of Millions south of Cheepie, currently being monitored

Local Laws*Table 3 Local Laws*

Local Law	Action / Notes
LL2 (Animal Management) 2021	Nil

Quilpie Common Cattle Muster

Nil

General

The new animal pound structure was erected at the Quilpie Shire Depot 6th June 2025.

CONSULTATION (Internal/External)

Director Corporate & Community Services

Deputy Director Infrastructure Services

Council Staff

Landholders

Community Members / Animal Owners

Queensland Government

LEGAL IMPLICATIONS

No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

The program operates in accordance with the Quilpie Shire Council 2024/2025 Budget

RISK MANAGEMENT IMPLICATIONS

The program operates in accordance with the Quilpie Shire Council Risk Management Policy and Framework.

10.2.3 TOURISM STATUS REPORT

IX: 263076

Author: Jessica Tully, Tourism Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.7 Provide a sought-after visitor experience and build experiential tourism

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an update on the activities and initiatives of the Visitor Information Centre (VIC) and Tourism operations during the period of January to March 2025.

OPERATIONAL UPDATE

Visitor Numbers

Visitor numbers for 2025 have been significantly lower due to the March flood event; however, this trend is not unique to the Quilpie Shire, as the entire Outback Queensland region has been affected.

There has been a noticeable increase in visitor numbers from the end of May into June and we are looking forward to a strong June/July school holiday period. Discussions with other regions in the South West suggest we may experience an extended season, with increased visitor numbers expected through September and October. The sold-out Quilpeta show on Tuesday 10 June was a positive sign of growing interest and enthusiasm.

Bus Tours

The year 2025 is set to see a significant increase in tour groups visiting the region, thanks to collaborative efforts with the South West Tourism Group and Anita Clark. The Quilpie Visitor Information Centre (VIC) has completed four town tours so far this season, with a further 14 booked. Six tours have been cancelled to date, as tour companies were unable to meet the minimum booking requirements. We anticipate further growth in 2026, with NEW tour operators already making enquiries.

Awards

The Senior Tourism Officer represented the Quilpie VIC at the Qantas Australian Tourism Awards in Adelaide on 21 March 2025, where the destination was awarded Silver. While the VIC had initially nominated Quilpie for the 2025 Top Tourism Town Awards, the submission period coincided with the flood event; Council successfully secured a refund of the nomination fee. Building on these achievements, the Quilpie VIC has now entered the Queensland Tourism Awards in the Visitor Information Services category, with submissions due in August 2025.

Funding Projects

Staff are currently progressing works funded through the *Accessible Tourism Elevate Fund* (\$69,500) and *Building Bush Tourism Fund* (\$56,109). While the March 2025 flood event

delayed scheduled construction, the Senior Tourism Services Officer successfully negotiated deadline extensions to accommodate both recovery efforts and peak tourist season demands. The *Accessible Tourism Elevate Fund* completion date was extended to 30 November 2025, and the *Building Bush Tourism Fund* deadline to February 2026, allowing critical works to resume post-season (after 30 September 2025).

'We're Back' Video

In response to flood-related disruptions to the tourism season, the Quilpie VIC initiated a 'We're Back' video campaign to signal the Shire's reopening. Produced by Pete Murray, the video also facilitated free TV advertising for Quilpie and two partner councils, with a condensed version created for broadcast. Since its 1 May 2025 launch on Facebook and Instagram, the campaign has driven increased engagement and follower growth, as detailed below.

Table 1 'We're Back' Video Campaign Performance Metrics (1 May 2025 – Present)

We're Back Video							
	Views	Reach	Likes	Saves	Comments	Shares	Clicks to website
Facebook	215,646	115,744	1048	29	67	331	166
Instagram	10,544	6921	253	8	2	NA	NA

Beyond the strong social media response, we've been particularly encouraged by the enthusiastic feedback from local residents and surrounding communities, demonstrating the video's success in rebuilding visitor confidence in our region.

Gallery

The Gallery has scheduled six exhibitions during 2025. The first exhibition, titled "**Timeless Threads**," was due to open on Friday 28th March, however due to the flood event the opening was postponed to Thursday 17th April. Attendance numbers were lower than expected and it was anticipated this was due to a lot of other events in the area at the time.

Images of the Outback exhibition – a collection of images from Outback and the Channel Country is currently on display in the Gallery.

Other exhibitions planned for the year include:

- **Red Dirt Dreaming** – Opening Saturday, 28th June
- **In Between Moments** – Opening Friday, 15th August
- **Combined Schools Exhibition** – Opening date to be confirmed
- **Christmas in the Gallery** – Opening Saturday, 15th November

Statistics

Table 2 Quilpie Visitor Information Centre - 2025 Instagram

Quilpie Visitor Information Centre – 2025 Social Media Instagram													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Reach	49	361	499	43	4626								
Visits	33	32	84	31	131								
New Followers	13	15	26	16	81								

Table 3 Quilpie Visitor Information Centre - 2025 Facebook

Quilpie Visitor Information Centre – 2025 Social Media Facebook													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Reach	3360	27666	18,511	11,411	69,951								
Visits	195	693	1577	812	1280								
New Followers	5	22	42	43	121								

Table 4 Quilpie Visitor Information Centre - Website Views

Quilpie Visitor Information Centre – Website Views													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2024	1776	1396	1525	1416	1761	1905	1855	1450	2108	798	797	610	17,397
2025	1677	1612	2570	8796	2836								

Table 5 Quilpie Visitor Information Centre - Visitation Numbers

Quilpie Visitor Information Centre - Visitation Numbers													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2019	89	52	194	443	1130	1712	2725	1440	1450	548	241	97	10,121
2020	8	42	53	0	0	446	1688	1458	2172	1111	350	146	7,474
2021	64	59	295	894	2154	2657	2950	967	1515	842	290	108	12,795
2022	66	65	314	1191	1329	1573	2650	1546	1142	552	265	155	10,848
2023	80	66	279	758	1337	2372	2299	1848	1300	496	174	111	11,120
2024	121	50	144	683	1272	2476	2418	1919	1401	352	212	82	11,130
2025	37	44	126	224	960								

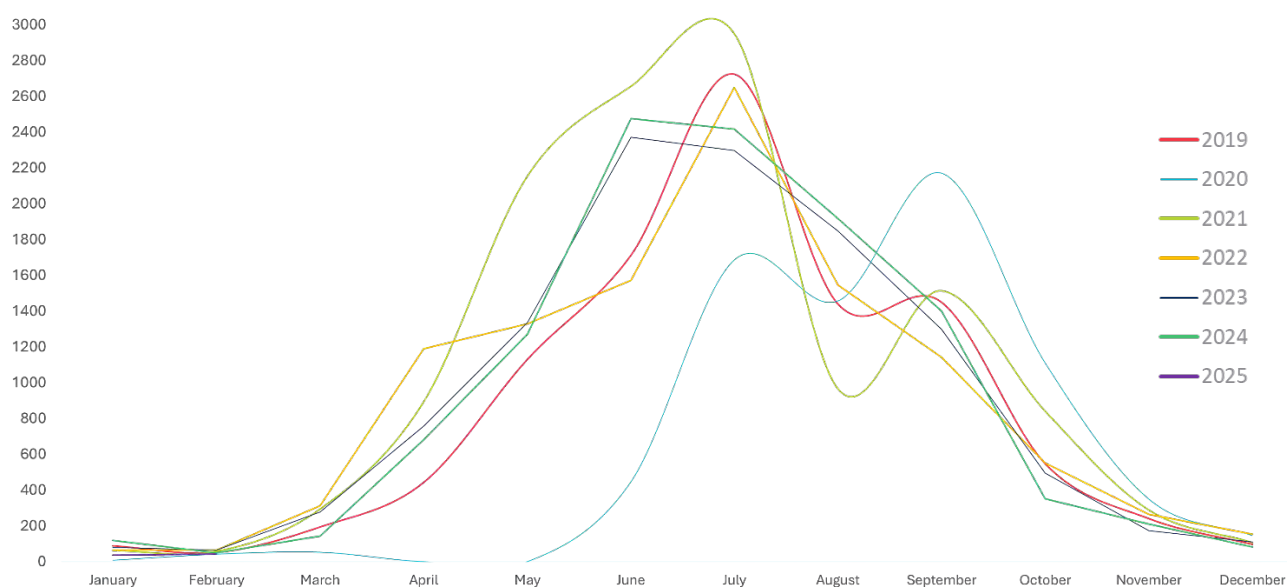


Figure 1 2019 - 2025 visitor numbers to Quilpie Visitor Information Centre

Table 5 Quilpie Visitor Information Centre - Quilpeta Numbers

Quilpie Visitor Information Centre - Visitation Numbers							
	May	June	July	Aug	Sep	Oct	TOTAL
2023	126	276	156	223	106	60	947
2024	98	177	153	172	74	-	674
2025	42	66*					

CONSULTATION (Internal/External)

Director Corporate and Community Services

Council Staff

Tourism Stakeholders

Local Business

Community

LEGAL IMPLICATIONS

No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

The program operates in accordance with Council's 2024/2025 Budget.

RISK MANAGEMENT IMPLICATIONS

The program operates in accordance with Quilpie Shire Council Risk Management Policy and Framework.

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCE SERVICES STATUS REPORT - MAY 2025

IX: 262301

Author: Sharon Frank, Manager Finance & Administration

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial and administration services for the month of May 2025.

ACTION ITEMS

For information only.

OPERATIONAL UPDATE

Procurement of Goods and Services

- Expenditure by Area Reporting Updated – monthly and year to date reporting
- Prepared the Notice of Contractual Arrangements over \$200,000 excluding GST to 2 June 2025 (for the 2024/25 financial year).
- Prepared the Notice of Contracts Awarded over \$200,000 excluding GST to 2 June 2025 (for the 2024/25 financial year).
- Credit Card reconciliation
- Quilpie Swimming Pool Chlorination upgrade site visit & negotiation agreement
- Variation to RFQL14 24-25 Bitumen Reseals
- Delivery of new Forklift

Table 1 Tenders and Requests for Quotes

Tenders and Requests	Action
RFQL16 24-25 Screening of Material - Pkg 1	Request issued, evaluated and awarded
T06 24-25 Sale & Removal of House – 49 Boonkai Steet, Quilpie QLD 4480	Public tender closes 19/06/2025
T05 24-25 Sale & Removal of Two (2) Toilet Blocks- Eromanga	Public tender closes 19/06/2025

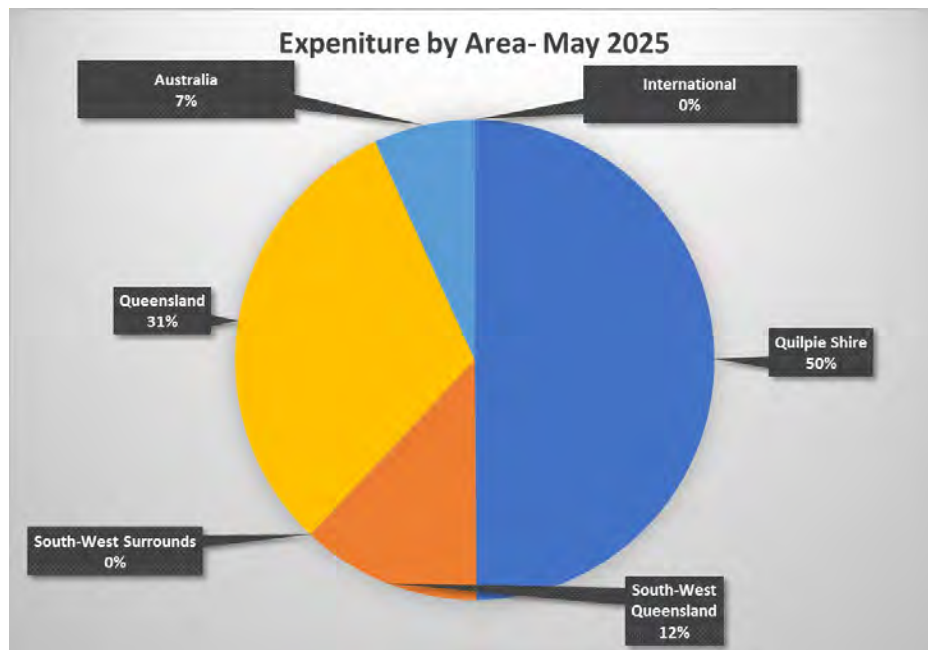
Number of purchase orders – **147**

Estimated Value - **\$1,696,320.58**

Expenditure by Area Reporting

The table and graphs below provide an overview of Council's expenditure on goods and services, categorised by the locations where the businesses operate. Expenditure within the Quilpie Shire encompasses all businesses within the region, highlighting the importance of every business to our community and local economy.

Graph 1 Expenditure by Area – May 2025



Graph 2 Expenditure by Area -Year to Date 2024-2025

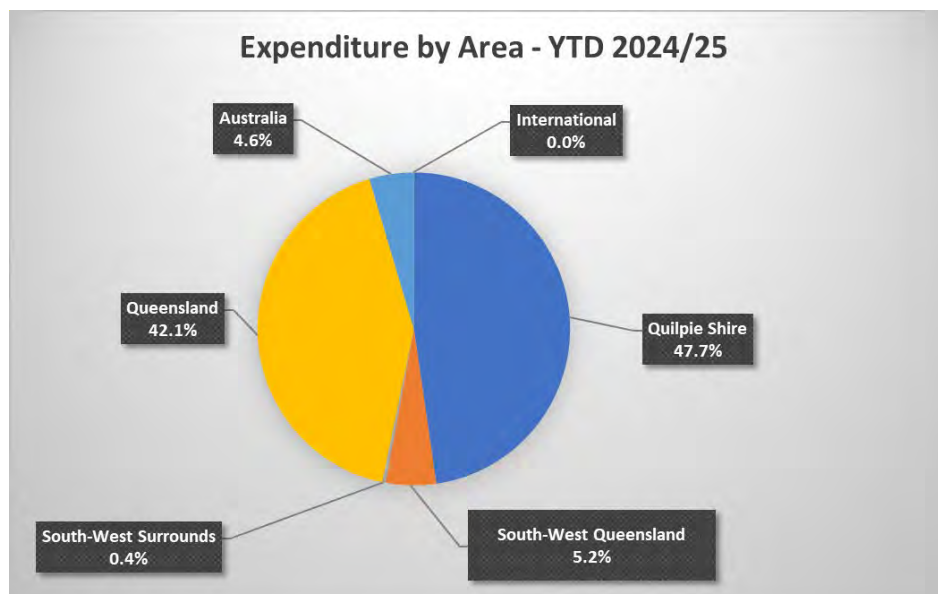


Table 2 Procurement of Goods and Services 2024-25

Procurement of Goods and Services 2024-25												
Expenditure By Area												
Area	July	%	August	%	September	%	October	%	November	%	December	%
Quilpie Shire	1,150,975	49%	1,422,642	34%	935,101	30%	896,535	39%	1,953,134	51%	680,863	35%
South-West Queensland	262,208	11%	87,156	2%	111,025	4%	92,685	4%	111,019	3%	68,415	3%
South-West Surrounds	24,729	1%	10,040	0%	2,860	0%	8,480	0%	7,293	0%	-	0%
Queensland	822,616	35%	2,501,908	60%	1,973,781	64%	1,270,588	55%	1,535,577	40%	1,129,958	58%
Australia	98,930	4%	125,700	3%	65,152	2%	54,613	2%	211,568	6%	78,711	4%
International	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%
TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA	2,359,457	100%	4,147,447	100%	3,087,920	100%	2,322,901	100%	3,818,591	100%	1,957,947	100%
TOTAL PAYMENTS	18,464,724		4,848,404		8,224,201		2,872,808		7,085,572		2,222,262	
Less:												
Government Agency	19,703		1,694		204,577		79,941		18,855		39,505	
Tax Payments	96,648		155,486		116,161		332,734		133,030		87,571	
Internal Adjustments - Quilpie Shire Council	-		-		-		-		-		-	
Investment Movements	15,825,000		-		4,708,000		-		3,000,000		-	
NAB Purchase Card	29,637		40,809		26,927		30,191		24,999		27,993	
Superannuation	78,601		79,634		80,616		107,041		72,722		109,135	
Local Government Arrangement	55,678		423,333		-		-		17,374		111	
	16,105,267		700,957		5,136,281		549,907		3,266,981		264,316	
NET CREDITOR PAYMENTS	2,359,457		4,147,447		3,087,920		2,322,901		3,818,591		1,957,947	

Procurement of Goods and Services 2024-25												
Expenditure By Area												
Area	January	%	February	%	March	%	April	%	May	%	YTD Total	YTD %
Quilpie Shire	860,248	70%	1,144,486	50%	1,514,217	64%	2,314,061	64%	2,381,823	49.88%	15,254,087	47.7%
South-West Queensland	45,435	4%	38,043	2%	119,101	5%	143,821	4%	580,366	12.15%	1,659,274	5.2%
South-West Surrounds	9,152	1%	3,713	0%	7,157	0%	47,637	1%	-	0.00%	121,061	0.4%
Queensland	302,545	24%	971,161	42%	662,740	28%	820,300	23%	1,486,972	31.14%	13,478,145	42.1%
Australia	19,651	2%	138,917	6%	66,451	3%	279,227	8%	325,486	6.82%	1,464,405	4.6%
International	-	0%	-	0%	-	0%	5,706	0.2%	300	0.01%	6,006	0.02%
TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA	1,237,031	100%	2,296,320	100%	2,369,665	100%	3,610,753	100%	4,774,947	100%	31,982,978	100%
TOTAL PAYMENTS	2,375,890		2,483,684		2,546,753		8,896,580		10,417,222		70,438,101	
Less:												
Government Agency	17,006		934		993		154,896		110,774		648,877	
Tax Payments	107,340		90,295		85,440		195,284		433,991		1,833,985	
Internal Adjustments - Quilpie Shire Council	-		-		-		-		-		-	
Investment Movements	910,000		-		-		4,790,000		5,000,000		34,233,000	
NAB Purchase Card	20,535		24,791		24,148		40,005		21,871		311,906	
Superannuation	76,698		69,805		66,507		99,942		75,639		916,340	
Local Government Arrangement	7,279		1,540		-		5,700		-		511,015	
	1,138,859		187,365		177,088		5,285,828		5,642,275		38,455,123	
NET CREDITOR PAYMENTS	1,237,031		2,296,320		2,369,665		3,610,753		4,774,947		31,982,978	

Table 3 Expenditure by Area - Definitions

Expenditure by Area - Definitions	
Area	Area Definition
Quilpie Shire	Procurement of good and/services from suppliers operating within the Quilpie Shire.
South-West Queensland	Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh.
South-West Surrounds	Procurement of good and/services from suppliers operating in local government areas that surround South West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs.
Queensland	Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from Quilpie Shire, South-West Queensland and South-West Surrounds areas).
Australia	Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania.
International	Procurement of good and/services from international suppliers i.e. from outside Australia.
Exclusions:	
Government Agency	Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State.
Australian Taxation Office	Taxation Obligations - PAYG, GST, FBT
Internal Adjustments - Quilpie Shire Council	Example between QSC General and Trust Accounts
Investment Movements	Queensland Treasury Corporation and Term Deposits
National Australia Bank Purchase Card Payment	NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase.
Superannuation	Includes Council and individual contributions
Local Government Arrangement	LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare

Rates and Charges

- Progressing with rates debt recovery – acquisition of land.
- Change of ownership and property data updated as per DDX files from Department of Resources. Supplementary notices issued as required.
- Processing of new or changed service charges as required.

Information Technology

- Cyber security program is progressing and rollout of Phish Reporter
- Continuing with onboarding of outdoor staff to the network and training in Outlook and Phriendly Phishing
- New printers for the Depot and Visitor Information Centre have been purchased and installed.

Records Management

- Attended the OIC Mandatory Notice of Data Breach training

Store

- Annual stores stock take

Compliance Administration

- Completed and submitted May Building return to ABS
- Planning applications received for May - 1 - DA08 24-25 (Material Change of Use – Office and Shed)
- Building applications received for May - 6 (estimated total value of building activity \$264,337.25)

Grant funding Progress Reports and Acquittals

- Roads to Recovery Program Quarter 3 Expenditure Reports submitted.
- Counter Disaster Operations Submission Claim 2 & 3 Prepared.
- LRCIP 4A & 4B extension submitted
- Preparing Adhoc Project Claim for the 2024-28 LGGSP (Planning) Quilpie Airport Upgrade Design.

*Applications for Grants and Subsidies**Table 4 Competitive Grant Funding Application Submissions*

Funding Program	Funded By	Project	Subsidy Request	Status
Accessible Tourism Elevate Fund – Access Project Grants	Queensland Government	Quilpie Visitor Information Centre Accessibility Master Plan – Stage 2	\$69,500	Funding Approved
Building Bush Tourism Fund	Queensland Government - Department of Tourism and Sport	Quilpie Visitor Information Centre, Museum and Gallery to construct undercover entertainment area and museum entry improvements for visitors with mobility concerns	\$56,109	Funding Approved
Energy Funding	Australian Government	Council Buildings	Funding request - \$122,500 Total project cost: \$250,000 Council contribution - \$122,500	Application Unsuccessful
Growing Future Tourism Program Round 2	Queensland Government - Department of Tourism and Sport	Eromanga Natural History Museum – Stage 3 Final Design (for construction)	Funding request: \$1,500,000 Total project cost: \$3,000,000 Co-contribution from Council of \$1,500,000	Application Unsuccessful
Housing Support Program – Community Enabling Infrastructure Stream Grant Application	Australian Government - Department of Infrastructure, Transport, Regional Development, Communications and the Arts	Quilpie Town – 30 Lot Residential Estate Construction of infrastructure to produce a 30 lot subdivision, includes upgrade of existing roads (1.3km), new roads (1.4km), stormwater drainage, and water reticulation, power and telecommunications to the estate.	Funding request: \$3,080,000 Total project cost: \$3,580,000 Council contribution - \$292,000 Council in-kind support valued at \$208,000	Application Unsuccessful

Funding Program	Funded By	Project	Subsidy Request	Status
Local Government Grant and Subsidies Program 2024-28 (Planning – Detailed Design)	Queensland Government	Quilpie Airport Upgrade Design	Funding request: \$150,000 Total project cost: \$250,000 Council contribution - \$100,000	Funding Approved
Local Government Grant and Subsidies Program 2024-28 (Infrastructure – Replace Existing)	Queensland Government	Quilpie Sewerage Treatment Plant	Funding request: \$7,990,542.25 Total project cost: \$9,988,177.81 Council contribution - \$1,997,635.56	Application Unsuccessful
Safer Local Road and Infrastructure Program (SLRIP)	Australian Government	Flood proofing of Napoleon Road Multiyear project: 2024-25 2025-26 2026-27	Funding request: \$2,973,760 Total project cost: \$3,723,760 Council contribution - \$750,000	Application Unsuccessful
Growing Regions Round 2	Australian Government	Eromanga Natural History Museum – Stage 3 Design & Construct	Funding request: \$14,800,000 Total project cost: \$18,000,000 Council contribution - \$3,000,000 OGF Contribution (Building Bush Tourism Fund) - \$200,000	Application Successful
Active Women and Girls Round 1	Queensland Government	Motorcyclist Gymkhana and endurance introduction and coaching weekend for Women and Girls for the age of 4 years.	\$25,000	Application Unsuccessful
RADF (Regional Arts Development Fund)	Queensland Government (Arts Queensland)	Local Arts and cultural priorities	\$26,250	Application Successful
Australia Day Community Events Program	National Australia Day Council	2025 Australia Day Awards & Celebrations	\$15,000	Application Successful
NAB Foundation Community Grant	National Australia Bank	Disaster Management – Generator Bulloo Park	\$44,406	Application Unsuccessful
SES Support Grant 2025-26	Queensland Government (SES Qld)	ATV & Trailer Combination	\$39,315.78	Application Successful

Funding Program	Funded By	Project	Subsidy Request	Status
Remote Airstrip Upgrade Program – Round 11	Australian Government	Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing	Funding request: \$102,250 Total project cost: \$204,500 Council contribution - \$82,250 Council in-kind support valued at \$20,000	Application Submitted 11/12/2024
Active Transport Fund	Australian Government	Connecting Quilpie: Design and Construct Missing Footpath Link from Town Centre to Airport and Baldy Top	Funding Request: \$135,000 Total project cost: \$270,000 Council contribution - \$135,000	Application Unsuccessful
Scheme Supply Fund 2024-2026 – Pathway 1 - Allocation	Queensland Government	Quilpie Shire Council Planning Scheme Update	Funding request: \$100,000 Total project cost: \$100,000	Application Submitted 19/12/2024
Country Roads Connect (CRC) Program	Queensland Government	Sealing of Old Charleville Road and Napoleon Road	Funding Request: \$14,500,000 Total project cost: \$15,000,000 Council contribution - \$500,000	Application Submitted 21/3/2025
Disaster Ready Fund	Queensland Government	Napoleon Road and Old Charleville Road – Sealing of low-lying sections	Funding request: \$900,000 Total project cost: \$1,000,000 Council contribution - \$100,000	Application submitted
LRCIP 3	Australian Government	Concrete Floodway - Monkey Coolah Floodway on Kyabra Rd Concrete Floodway - Onion Creek Ch 6,895 Concrete Floodway - Humeburn Road Ch 5,899 Concrete Floodway - Humeburn Road Ch 17,805	Funding request: \$397,000 Total project cost: \$420,000 Council contribution - \$23,000	Application submitted 30/4/2025 Application approved and grant agreement extension fully executed 8/5/2025

Funding Program	Funded By	Project	Subsidy Request	Status
Residential Activation Fund	Queensland Government	Quilpie Town Rural Residential Estate Infrastructure	Funding Request: \$2,576,250 Total project cost: \$4,400,000 Council contribution - \$1,720,000	Application Submitted
Community Energy Upgrades Fund Round 2	Australian Government	Quilpie Community Energy Upgrade Project (Solar panel power generation systems – 3 x Council Buildings)	Total project cost: \$154,163 Funding request - \$77,082 Council contribution - \$77,083	Application Submitted
QRA – Queensland Mitigation Fund (Infrastructure)	Queensland Government / Australian Government	Quilpie Airport Upgrade (Pavement)	Total project cost: \$11,607,374.86 Funding request: \$11,607,374.86	Application Successful

Finance

- Prepared the monthly Finance Report – for the prior month.
- Undertook the grant and contract assessment – monthly review with revenue recognition and adjustments for contract assets and contract liabilities as required. Reconciliation to general ledger.
- Reconciled the Work in Progress and capital expenditure.
- Processed monthly journals.
- Asset module has been rolled over to the 2024/25 Financial Year however some issues have been identified and we are progressing with a getting them resolved. No asset purchases or sales have been processed – pending asset module resolution.
- Proceeding with NAB FlexiPurchase (expense management software) to manage and report on Purchasing / Corporate Cards.
- Procurement Policy review in progress.
- Answering queries from Valuer in relation o Comprehensive Valuation of Building and Other Structures, Other Assets and Land
- Annual QAO Internal Control Assessment prepared for external auditors.
- LRCIP 4 A & B – application for extension of time submitted for projected that were impacted by disaster event and cannot be completed by 30 June 2025 – meeting to discussion extension.
- Preparation of information for Community Budget Meetings
- Preparations for end of financial year / financial close.

Governance

- Assisting with the set up the draft Operational Plan for 2025/26 in Cascade.

Meetings*Table 5 Meetings*

Date	Meeting
1 May	Monthly Post Ordinary Meeting of Council (Depot and Admin Office)
2 May	Catch-up meeting with Internal Auditors (Teams Meeting)
6 May	Council Briefing Session (as required)
7 May	Procurement Evaluation
7 May	Cascade / Operational Plan (Teams Meeting)
9 May	Meeting ELT & Mark Crawley
12 May	QWRAP Financial Status Review & Banking Transitions (Teams Meeting)
13 May	Budget Workshop
19 May	Finance Officer Network Meeting – Presenter Check-in (Teams Meeting)
20 May	Council Ordinary Meeting (as required)
22 May	Finance Officers Network Meeting including presentation by Manager on behalf of Quilpie (Teams Meeting)
27 May	Cascade Training & Development
28 May	Teams Meeting Civica Payble Platform
29 May	LRCI – Quilpie Phase 4 discussion
30 May	Employer Branding Australia and ELT Employer Branding Project Playback Session

CONSULTATION (Internal/External)

Chief Executive Officer

Finance and Administration Team

LEGAL IMPLICATIONS

None noted.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's adopted Budget 2024/25.

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 HUMAN RESOURCES STATUS REPORT

IX: 262682

Author: Maree Radnedge, HR Officer

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.7 Staff upskilling, leadership training and wellbeing support

4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report provides Council with updates and information on various activities carried out by the Human Resources (HR) function.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Please see below updates on the HR Special Projects that are contained within our current Operational Plan:

Employee Wellbeing Program Delivery

As a flow on from Staff Wellbeing Week in February, skin checks and excisions will be offered to all staff the week commencing Monday 09 June.

Council's Employee Assistance Program continues to provide support to staff, and Dr Lisa Patterson-Kane will next be on site in Quilpie in October.

Electronic HR Software System

The development and Implementation of ELMO is progressing well, as depicted in the below table:

Table 1 Electronic HR Software System Current Implementation Progress

Module	Progress
HR Core	Developed and implemented
Leave Management	Developed and implemented
Recruitment	Developed and implemented
Onboarding	Development is progressing well
Performance Management	Not yet commenced

Module	Progress
Surveys	Developed and implemented
Learning Management	Development is progressing well
Documents	Developed and implemented

Employer Branding Project

The discovery phase of the employer branding project has now been finalised. All employees were invited to participate in this phase, and a total of 40 staff participated in one-on-one interviews or group discovery sessions. In addition, a desk review was undertaken to review employee data and insights, and relevant documentation.

Consultation has been undertaken with the Executive Leadership Team regarding the draft Employee Value Proposition (EVP) Device and Framework, with consultation yet to be undertaken with all staff.

Once this phase is finalised, the project will move into Stage 2 to prepare and plan for strategy and amplification through content.

Whole of Staff Events

A whole of staff function was held at The Brick Hotel on Friday 11 April. Positive feedback was received from staff who attended and completed the feedback survey.

Training and Professional Development

Council is continuing to deliver training and professional development throughout the organisation.

In addition to the training detailed in table 2 below, the following training is being organised:

- Fire Extinguisher;
- Various plant operator certificates of competency;
- Certificate III in Civil Construction and Certificate IV in Civil Supervision;
- Aerodrome Reporting Officer;
- Justice of the Peace/Commissioner for Declarations; and
- Traffic Management Design.

Table 2 Completed and Future Training and Professional Development

Completed Training	Future Training
LGMA People and Culture Forum	Forklift
Introduction to Computers	Council Policies – Code of Conduct, Sexual Harassment etc
Auslan Training	Fire Extinguisher training
	Queensland Ombudsman Public Interest Disclosure
	Office of the Information Commissioner Information Privacy and Other Legislation Amendment Act Q & Q Session

Certified Agreement Negotiation Process

Negotiations for a replacement Quilpie Shire Council Certified Agreement were successful, and a ballot was successfully undertaken on Wednesday 02 and Thursday 03 April.

On 21 May 2025 the Queensland Industrial Relations Commission (QIRC) granted the application for the Quilpie Shire Council Certified Agreement 2021 (old Agreement) to be terminated, and the Quilpie Shire Council Certified Agreement 2024 (new Agreement) to be certified. The operative date of the new Agreement is 21 May 2025, and the payroll department has been processing subsequent increases to wages and entitlements.

HR Policy Review

The Code of Conduct has been comprehensively reviewed and is currently being printed.

After a comprehensive review, the following policies will soon be put into effect:

- Performance and Misconduct Policy;
- Drug and Alcohol Policy;
- Diversity, Inclusion and Equal Employment Opportunity Policy;
- Workplace Bullying, Sexual Harassment and Discrimination Policy; and
- Grievance Policy.

360° Reviews

Council is conducting 360° reviews for the Executive Leadership Team alongside their annual professional development reviews. The program is progressing well.

Other Updates

The HR department has also been involved in the following:

- Participated in the recent Internal Audit;
- All employee housing matters are now being managed by the HR department. Quarterly housing inspections are scheduled for June;
- Other HR operational functions such as recruitment, onboarding and offboarding, managing professional and performance reviews, and disciplinary matters;
- Expressions of interest have been called for staff to represent Council in the LGMA Rural Management Challenge;
- Council will be hosting a work experience student in June; and
- A staff BBQ lunch is being organised for 01 July.

HR Metrics

Please see the attached graphs which present updates on Council's HR Metrics.

CONSULTATION (Internal/External)

Nil

LEGAL IMPLICATIONS

Nil

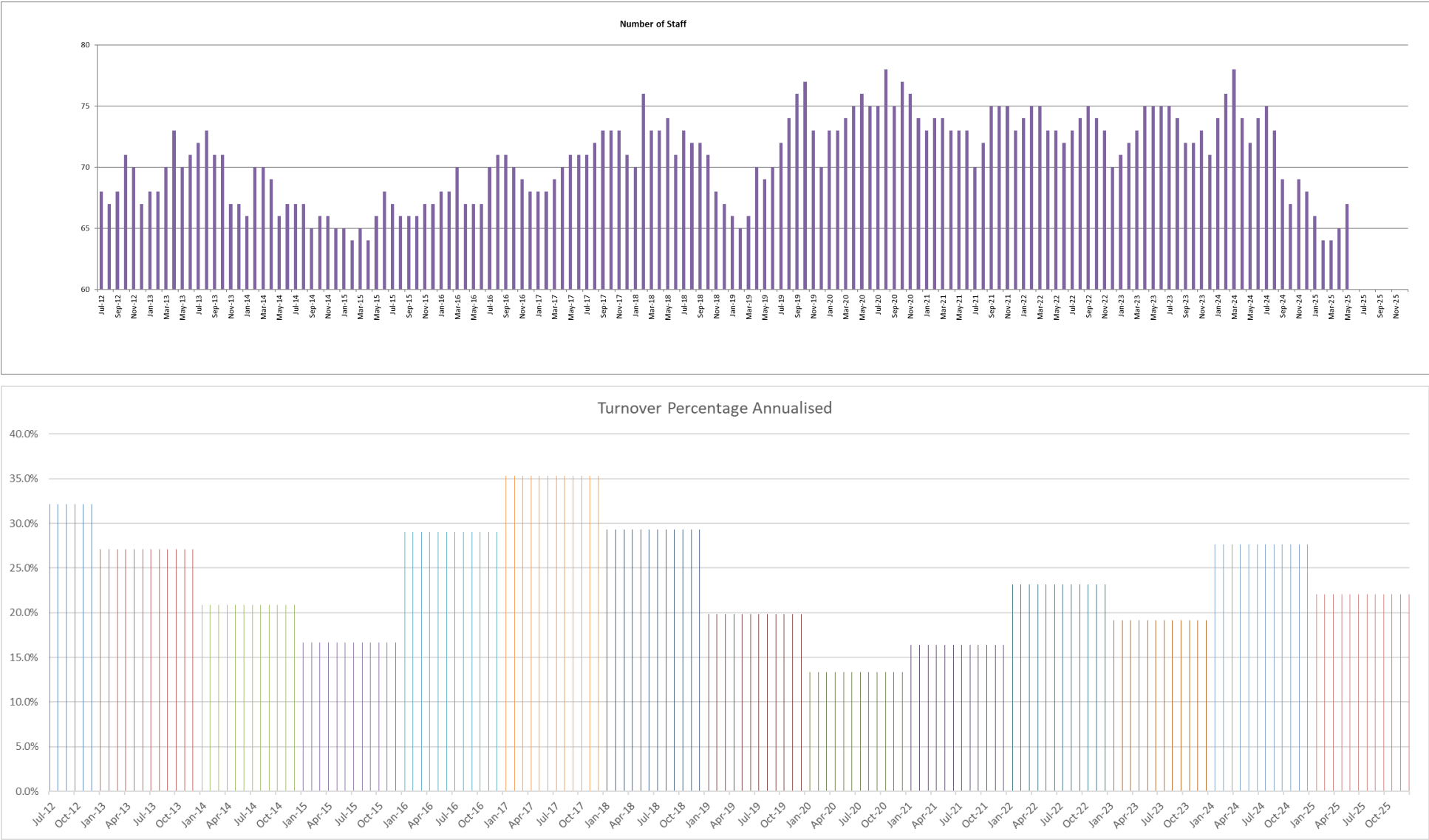
FINANCIAL AND REVENUE IMPLICATIONS

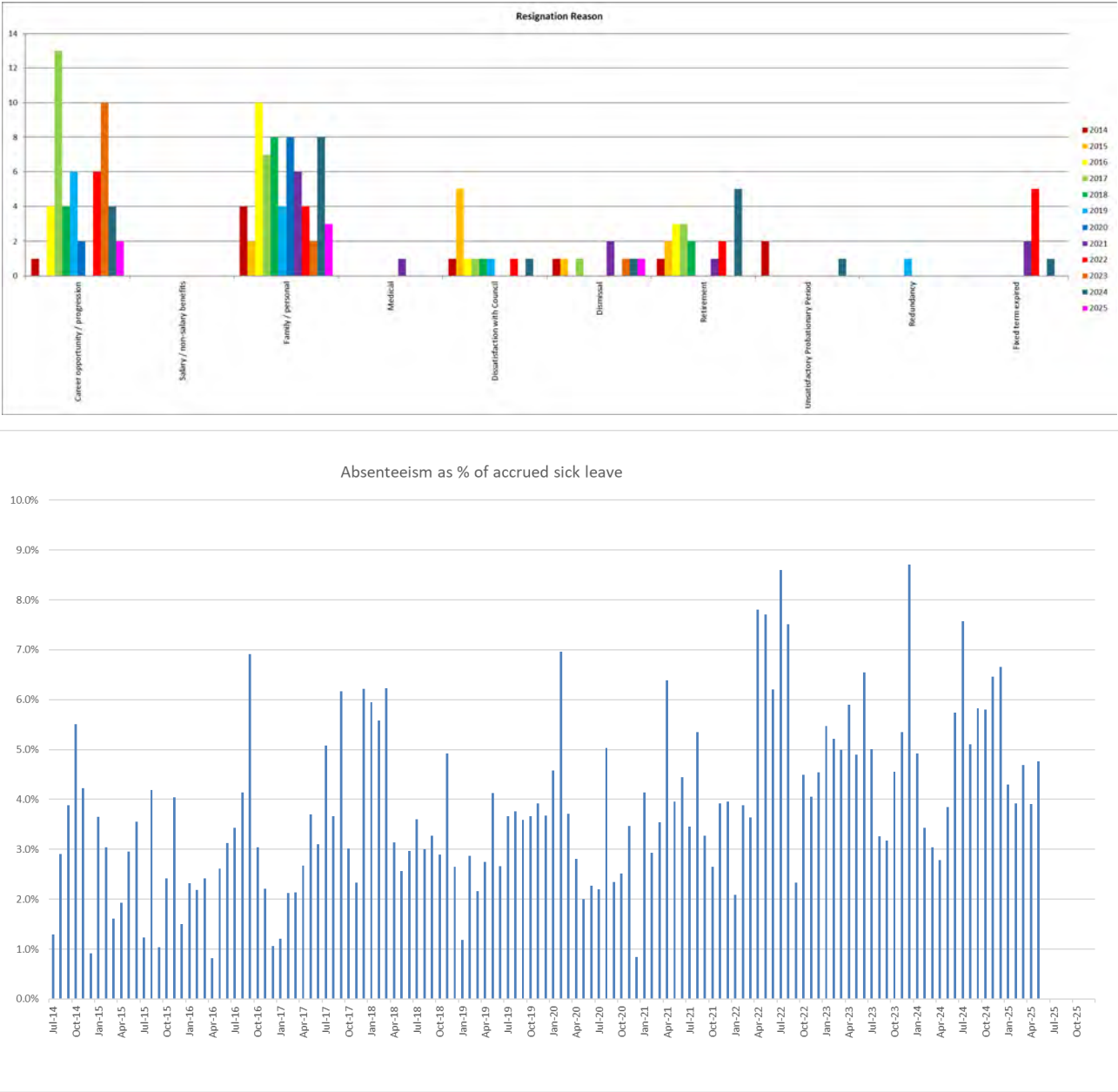
Nil

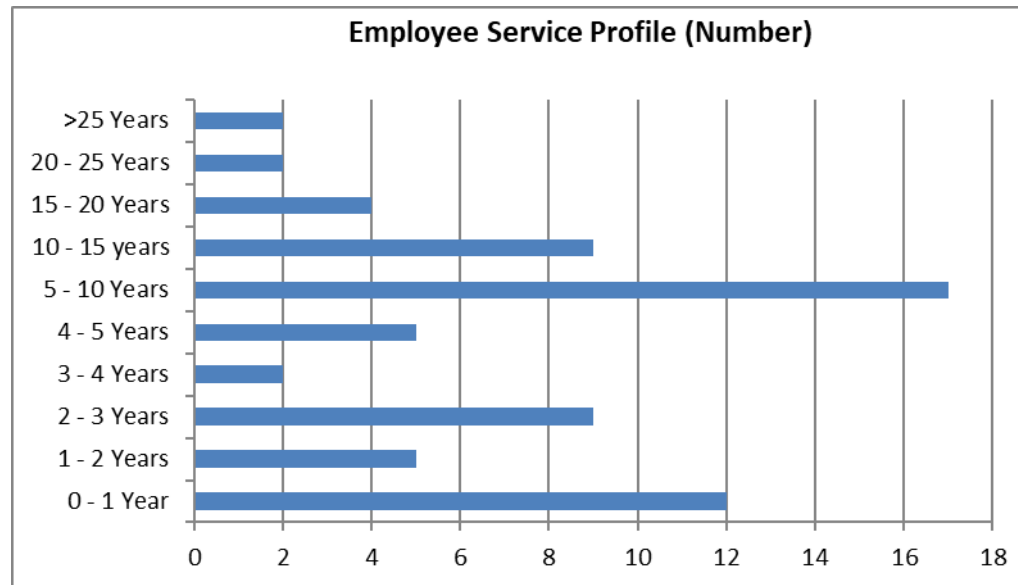
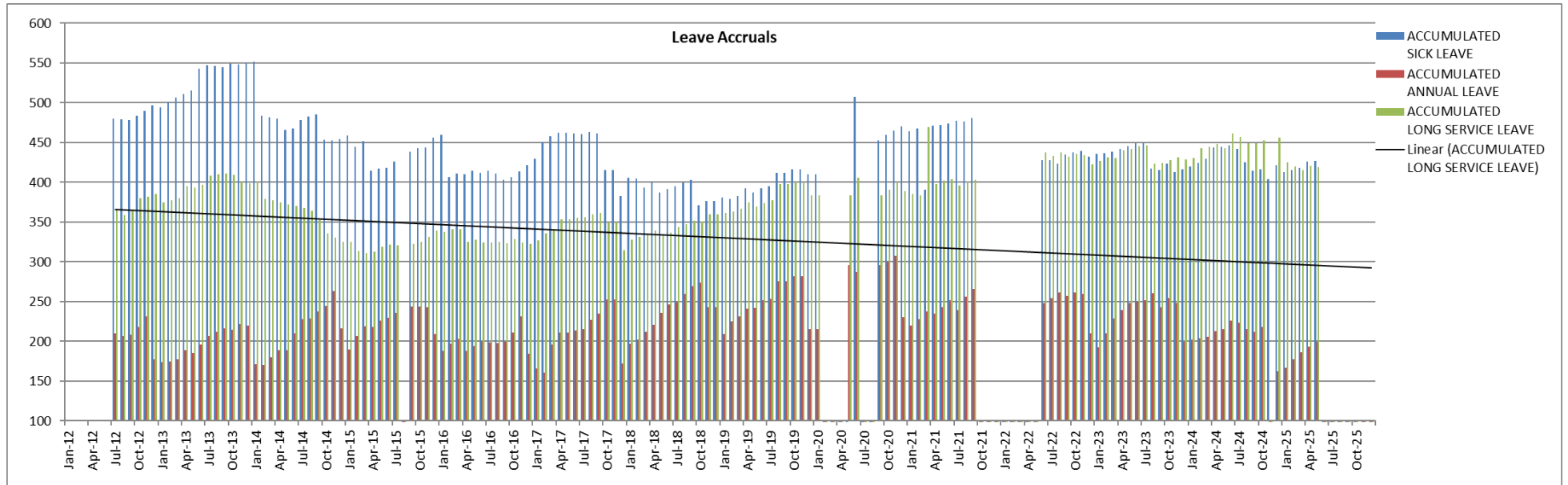
RISK MANAGEMENT IMPLICATIONS

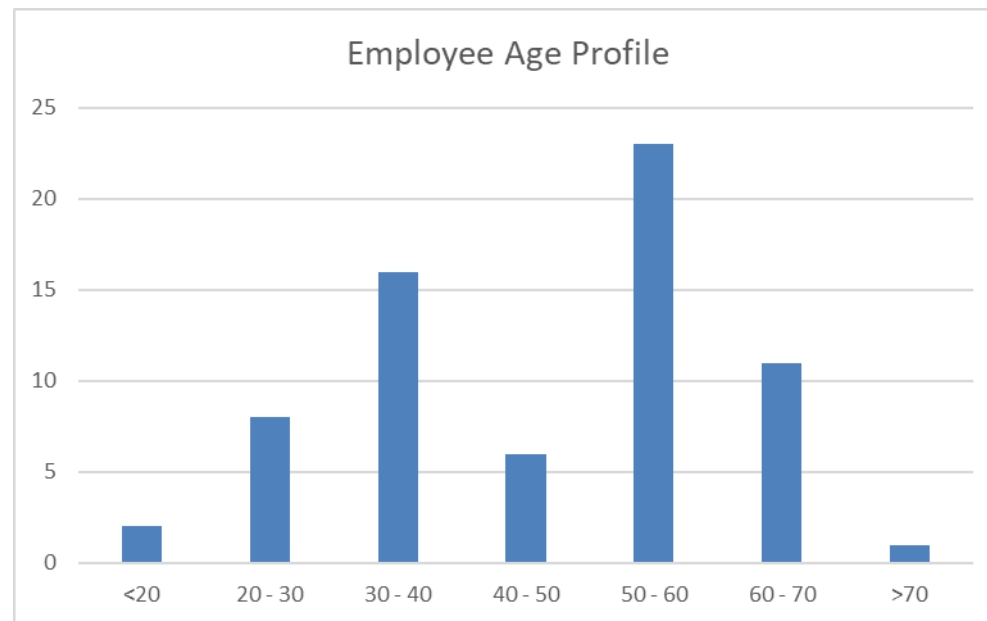
Nil

The following graphs present updates on Council’s HR Metrics.









OPERATIONAL STATUS REPORTS
CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

ORDINARY COUNCIL MEETING AGENDA

17 JUNE 2025

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 263074

Author: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

ACTION ITEMS

Update of actions below, those actions arising in the May Ordinary Meeting of Council that are not listed have been actioned.

OPERATIONAL UPDATE

Monthly Meetings

Table 1 Monthly Meetings

Date	Event	Location
1 May	Charleville District Disaster Recovery Committee	Online
2 May	SWQROC Meeting	Online
2 May	DPI Exclusion Fencing Taskforce	Online
6 May	Councillor Briefing Session	Quilpie
8 May	EDAC Meeting	Online
8 May	Exclusion Fencing Restitution Program	Online
8 May	TMR Catch Up	Online
8 May	Local Government Red Tape Reduction Taskforce - Play Back Webinar	Online
9 May	Quilpie shire - community recovery briefing	Quilpie
9 May	DPI Exclusion Fencing Taskforce	Online
12 May	Quilpie Local Recovery Group Meeting	Quilpie
13 May	Budget Workshop	Quilpie
14 May	Meeting Adavale Flood Remediation	Online
15/16 May	DDSWQCOM	Roma
16 May	DPI Exclusion Fencing Taskforce	Online
20 May	Ordinary Council Meeting	Quilpie
21 May	Admin Discussion - Exclusion Fence Package	Online

Date	Event	Location
22 May	LGMA Board Induction	Brisbane
22 May	LGMA Awards for Excellence	Brisbane
23 May	LGMA Board Meeting	Brisbane
23 May	DPI Exclusion Fencing Taskforce	Online
26 May	QRA Support Meeting	Online
26 May	Quilpie Local Recovery Group Meeting	Online
27 May	Meeting - QFD DCO and AC	Quilpie
28 May	Police Minister Visit	Quilpie
28 May	QRA Briefing	Online
29 May	LRCIP 4 Extension Meeting	Online
29 May	Tourism Disaster Network Meeting - Western Queensland Flooding	Online
30 May	EBA & ELT Employer Branding Project Playback Session	Online
30 May	Dept of Housing – Adavale Meeting	Online

1. Council's certified agreement was endorsed by the QIRC on 21 May 2025.
2. Funding applications submitted for Community Energy Upgrade Funding and Residential Activation Fund.
3. Council have been successful in receiving funding under the Planning Scheme Supply Fund.

Upcoming Meetings

Table 2 Upcoming Meetings

Date	Event	Location
3 June	Councillor Briefing Session	Quilpie
3 June	Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development Meeting	Quilpie
4-5 June	Community Budget Meeting	Toompine/ Adavale/ Eromanga/ Quilpie
4 June	Working Dinner with QRA and TMR	Quilpie
5 June	Charleville District FRRG Meeting	Online
5 June	Post-Incident Review-SW Flooding 2025-Quilpie MPHS	Online
5 June	Client Service Meeting Quilpie Shire Council & Local Government Division	Quilpie
5 June	Structural Assistance Grants (SAG) - Grants (Grants Operations-Community Recovery & Quilpie Shire Council)	Quilpie
5 June	Working Dinner – AM Watts, ASM Dillon & QRA	Quilpie
6 June	Quilpie Shire Council COI Training	Quilpie
6 June	DPI Exclusion Fencing Taskforce	Online

Date	Event	Location
6 June	Admin Discussion - Exclusion Fence Package	Online
9 June	SWHHS / Quilpie Shire Council	Online
9 June	Quilpie/ Forge - Adavale Resident Meeting Agenda	Online
9 June	Quilpie Local Recovery Group Meeting	Online
9 June	NRMMRRD & QSC - Adavale Discussions	Online
10 June	Budget Workshop	Quilpie
11-12 June	LGMA Inspire Conference	Brisbane
12 June	DSD – GRP Meeting	Brisbane
12 June	Employer Branding Australia - Employee Playback Session	Online
12 June	TMR/QSC catch up	Online
13 June	Admin Discussion - Exclusion Fence Package	Online
13 June	DPI Exclusion Fencing Taskforce	Online
13 June	Emergency Coverage Focus Group	Online
13 June	Car Hire Meeting - Insurance Discussion	Online
16-18 June	LGW Workplace Health and Safety Conference	Brisbane
17 June	Ordinary Council Meeting	Quilpie
24-27 June	ALGA Conference	Canberra
25 June	DPI Quarry Material Native Title Update Meeting #8	Online
30 June	SWQROC Meeting	Online
1 July	Councillor Briefing Session	Quilpie
8 July	IGEM LDMP Review	Quilpie
9 July	2025 LGAQ Elected Member Update	Quilpie
9 July	OQTA Meeting	Quilpie
15 July	Ordinary Council Meeting	Quilpie
31 July	SWQROC Meeting with ERAC	Charleville
31 July – 1 Aug	DDSWQCOM Meeting	Dalby
7 August	LGMA Board Meeting	Brisbane
19-20 August	WQAC Conference	St George
26 August	Ordinary Council Meeting	Quilpie
2 September	Councillor Briefing Session	Quilpie
8 September	Audit Committee TBC	Quilpie
9-11 September	LGMA Annual Conference	Brisbane
16 September	Ordinary Council Meeting	Quilpie
30 Sept – 3 Oct	SWQROC - Charleville/ Roma/ St George Roadshow	

Date	Event	Location
7 October	Councillor Briefing Session	Quilpie
20 October	SWQROC AGM	Gold Coast
20-22 October	LGAQ Annual Conference	Gold Coast
28 October	Ordinary Council Meeting	Quilpie
4-5 November	SWQROC Federal Delegation	Canberra
11 November	Councillor Briefing Session	Quilpie
18 November	Ordinary Council Meeting	Quilpie
27 November	LGMA CEO Forum	Brisbane
2 December	SWQROC Meeting	Zoom
2 December	Councillor Briefing Session	Quilpie
16 December	Ordinary Council Meeting	Quilpie

OPERATIONAL UPDATES

Nil

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Low Risk – within standard operations.

10.4.3 WORKPLACE HEALTH AND SAFETY / QUALITY ASSURANCE STATUS REPORT

IX: 262911

Author: Mike Castles, Manager WHS / QA

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

To provide a report on the projects and activities of the Workplace Health and Safety Office.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

The implementation of the new Work Health and Safety (WHS) Management System has progressed; incorporating updates to the annual WHS Plan and associated action calendar. The Safety Culture platform is being enhanced through the introduction of new modules for Actions, Documents and Lone Worker tracking, which will deliver significant improvements to organisational safety processes.

Key recent activities include:

- Completion of the LGW Mutual Risk Obligations WHS Review
- Collaboration with HR to develop and refine a new Training Catalogue for the ELMO Learning Management System (LMS)
- Annual inspection and replenishment of workplace and plant First Aid Kits
- Ongoing review of the Drug and Alcohol Policy and Code of Conduct with HR
- Coordination of First Aid and CPR training sessions

Audit Actions Update

Due to limited resources one Opportunity for Improvement (OFI) remains outstanding— Traffic Management Plan (TMP) and line and zone marking at the depot—to fully achieve audit compliance.

Quarterly Action plans (QAPs)

All current Quarterly Action Plans (QAPs) remain on track for completion by 30 June, with the exception of Test 'n' Tag activities. This delay is due to contractor preventing timely completion.

Key Performance Indicators (KPIs Recorded by Financial Year)

- Lost Time Injuries 3 YTD (Year to Date 1 and 1 carried over from previous year), Days Lost 37 YTD (Year to Date)
- One claim finalised and one outstanding which will impact on the number of lost days

Safety Culture Reporting (January – March 2025 Quarter)*Table 1 Safety Culture Reporting (January – March 2025 Quarter)*

Safety Culture Reporting	Number
WHS Issues	20
Maintenance	2
Minor Incident	8
Observations	3
Hazards	5
Property Damage	3
Near Hit	2
Quality Issue	0
WHS Actions	17
Personal Injury Incident	0
Reportable Incidents	0
Online Training Courses completed	33
Total Inspections - Scheduled	106
Total Inspections - Other	85

Drug and Alcohol Management Policy Testing*Table 2 Drug and Alcohol Management Policy Testing*

Number Tested		
Staff	Other	Total
1	0	1

CONSULTATION (Internal/External)

Local Government Workcare (LGW) consultant Hal Waddington to further develop our Critical Care Register.

LEGAL IMPLICATIONS

Nil

FINANCIAL AND REVENUE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

11 INFRASTRUCTURE SERVICES

11.1 RFQL 10 24-25 FLOOD DAMAGE 2024 HUMBURN ROAD PKG - UPDATE

IX: 262610

Author: Eng Lim, Director Infrastructure Services

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

The purpose of this report is to update Council on the revised value of flood damage restoration works related to a previous decision made at the March 2025 Council Meeting. At that meeting, Council awarded Contract RFQL 10 24-25 – *Flood Damage 2024: Humburn Road Package* – for the Reconstruction of Essential Public Assets (REPA) on Humburn Road, Onion Creek Road, Colac Road, Lanherne Road and Woolbuna Road.

Following a subsequent large flood event in March 2025, significant damage occurred along the same road sections. This report recommends a contract variation to account for those new works, to be delivered by the originally appointed contractor.

RECOMMENDATION

That Council:

1. Subject to successful negotiation on the final terms and conditions, award the additional REPA work to APV Contracting Pty Ltd as a variation to the RFQL 10 24-25 Flood Damage 2024 Humburn Road Pkg for an added amount of \$545,115.50 including GST (\$495,559.55 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

As an agenda item (Reference 11.1) at the Council Meeting held on 18 March 2025, Council resolved to award RFQL 10 24-25 – *Flood Damage 2024: Humeburn Road Package* – to APV Contracting Pty Ltd for the amount of \$1,439,408.61 (incl. GST), equivalent to \$ 1,308,553.61 excluding GST.

This package of works falls under the Reconstruction of Essential Public Assets (REPA) program and involves restoring five (5) local roads— Humeburn Road, Onion Creek Road, Colac Road, Lanherne Road and Woolbuna Road —to their pre-flood condition following damage sustained during flood events in June 2023 and January 2024.

However, an unprecedented flood event in late March 2025 caused additional damage to sections of these same roads.

To address this, a meeting was held on 9 April with the Regional Liaison Officer of Queensland Reconstruction Authority (QRA) to discuss the best approach for managing and incorporating the new damage into the existing REPA project.

He advised that, under QRA guidelines, REPA works already awarded must be delivered within two financial years of the declared events. To avoid delays, the recommended approach is to document the additional damage through new photographic evidence and obtain a quote from the contractor to estimate the cost of the additional work.

REPORT

In accordance with QRA advice, Council's Project Manager for Flood-Damage Works undertook an assessment of the additional damage caused by the March 2025 flood event. The damage was documented and itemised by road section across all five affected roads.

A detailed spreadsheet outlining these additional damage items was subsequently provided to the contractor to obtain specific cost estimates.

For context in terms of costs, it's worth noting that under the original scope awarded, 57 out of the 61 kilometres of Humeburn Road was affected by earlier two flood events in June 2023 and January 2024. In comparison, the March 2025 flood event had a more severe impact, with the following:

- 6.2 km of the previously damaged road suffered further deterioration
- 1 km of previously undamaged road section was now affected
- A requirement for an additional 3,652 m³ of screened material

Similarly, for Onion Creek Road:

- Approximately 16 of 19.3 km were affected by the prior two floods in the original award
- Following the March 2025 flood event, 6.8 kilometres has sustained further damage, including 50 metres of previously undamaged road
- The additional damage requires an additional 2,105 m³ of screened material.

Table 1 summarizes the quoted costs for additional REPA works due to the March 2025 flood

Table 1 Additional costs related to flood event of March 2025

No.	Road Name	Additional Costs (excl. GST)	Additional Costs (incl. GST)
1	Humeburn Road	\$ 322,478.18	\$ 354,726.00
2	Onion Creek Road	\$ 173,081.36	\$ 190,389.50
3	Colac Road	\$ 0	\$ 0
4	Lanherne Road	\$ 0	\$ 0
5	Woolbuna Road	\$ 0	\$ 0
Total		\$ 495,559.55	\$ 545,115.50

OPTIONS

Option 1 (Recommended)

That Council:

1. Subject to successful negotiation on the final terms and conditions, award the additional REPA work to APV Contracting Pty Ltd as a variation to the RFQL 10 24-25 Flood Damage 2024 Humeburn Road Pkg for an added amount of \$545,115.50 including GST (\$495,559.55 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council rescind its February 2025 decision of the previous award and proceed to re-tender the full scope of the REPA Works on Humeburn Road, Onion Creek Road, Colac Road, Lanherne Road and Woolbuna Road. The revised scope will now incorporate damage from June 2023, January 2024 and March 2025 flood events.

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Manager Finance & Administration

Procurement Officer

Proterra Group

Regional Liaison Officer of Queensland Reconstruction Authority (QRA)

INTERESTED PARTIES

Residents on Humeburn Road and Sherwood Road.

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
 - (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
 - (i) *\$200,000 exclusive of GST;*
 - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
 - (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

Examples of decisions to which this section might apply—

- *the grant of a licence, permit or approval, however named, under an Act or local law*
- *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*

- the disposal of land or a non-current asset
- (2) The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.
- (3) In this section—
advisor, of a local government, means a person—
 - (a) who is an employee of the local government or is otherwise engaged to provide services to the local government; and
 - (b) whose duties include giving a recommendation or advice.

POLICY IMPLICATIONS

Local Government Act 2010 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

The project is fully funded by the QRA through the Disaster Relief Funding Arrangement (DRFA). Council officers have consulted with the QRA Regional Liaison Officer and obtained advice regarding the appropriate process.

ASSET MANAGEMENT IMPLICATIONS

The key asset management implications related to this report are as follows:

1. **Full Restoration of Road Assets**
The proposed works are essential to restore Humeburn Road, Onion Creek Road, Colac Road, Lanherne Road and Woolbuna Road to their pre-disaster condition, ensuring continued serviceability and accessibility for local communities relying on these roads.
2. **Updated Asset Condition Data**
Incorporating the March 2025 flood damage into the REPA scope provides an opportunity to update Council's asset condition data. The documentation of additional damage will enhance the accuracy of the asset register and inform future lifecycle planning.
3. **Investment**
The additional investment of \$ 545,115.50 (incl. GST) will be fully funded by QRA under DRFA and will alleviate pressure on Council's own future capital works and maintenance budget while ensuring assets are maintained to a safe and usable standard.
4. **Impact on Asset Renewal Planning**
The REPA works are intended to restore the affected roads to their pre-flood condition, rather than to upgrade or improve them. the roads' resilience to future flood events. Council officers should consider undertaking follow-up assessments to evaluate whether additional, complementary works—potentially funded by Council—are warranted to enhance long-term flood resilience as part of or following the REPA works.
5. **Risk and Liability Reduction**
Prompt restoration of these roads reduces Council's risk exposure by addressing safety hazards and potential liability arising from poor road conditions post-flood events.
6. **Efficiency in Delivery**
Proceeding with the recommended variation avoids procurement delays and leverages on contractor's mobilisation already in place. This approach enables more efficient project delivery, reducing the risk of extended road closures and minimising disruption for the community that relies on these roads for essential access.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the Overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do nothing further;
- Consider risk treatment options;
- Undertake further analysis to better understand the risk;
- Maintain existing controls;
- Reconsider objectives.

Table 2 Risk Calculator

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low- medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
A. Almost Certain Expected to occur at most times	H	H	E	E	E
B. Likely Will probably occur at most times	M	H	H	E	E
C. Possible Might occur at some time	L	M	H	E	E
D. Unlikely Could occur at some time	L	L	M	H	E
E. Rare May occur in rare conditions	L	L	M	H	E

Table 3 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Risk calculator provided for measures			
Variations to work	Project manager to review and check all variations on Variation forms	Variations will be minimised and approved only when considered reasonable.	Possible	Minor	Medium	All variations to be signed off by QSC Principal Representative.
Not completing works on time	Regular project monitoring by Council	Delay to the full road restoration	Possible	Minor	Medium	Practical Completion dates are set out in contract. Apply for EOT.
New damage caused by future flood events	Scope change allowed for by QRA.	Cost increase must be documented.	Possible	Minor	Medium	Liaison with QRA to seek confirmation
Unroadworthy vehicles	All vehicles are verified for roadworthiness before commencing work on site.	Uninsured vehicles and damage caused would not be covered under their respective insurances.	Unlikely	Moderate	Medium	Order vehicle to be removed from construction site immediately.
Accidents	Legislation, WHS management plans-SWMS, safety briefings	Financial, legal, life threatening.	Unlikely	Moderate	Medium	Due to several layers of legislation, WHS plans and vigilance by all, risks are minimised.
Approved processes not being followed	All work checked against QRA guidelines and signed off plus photographic evidence recorded.	Non reimbursable from funding agency.	Unlikely	Moderate	Medium	Systematic checking ensure that work is recorded, signed for by both contractor and inspector, plus final comparison by Contract Administrator.

HUMAN RIGHTS CONSIDERATION

Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

Table 4 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

Consideration of the 23 human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

11.2 RFQL 09 24-25 FLOOD DAMAGE 2024 ADAVALE CHARLEVILLE ROAD PKG - UPDATE

IX: 262624

Author: Eng Lim, Director Infrastructure Services

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

The purpose of this report is to update Council on the revised value of flood damage restoration works related to a previous decision made at the March 2025 Council Meeting. At that meeting, Council awarded Contract RFQL 09 24-25 – *Flood Damage 2024: Adavale Charleville Road Package* – for the Reconstruction of Essential Public Assets (REPA) on Adavale Charleville Road and Sherwood Road.

Following a subsequent large flood event in March 2025, significant damage occurred along the same road sections as well as other sections of Adavale Charleville Road not damaged by the previous flood events. This report recommends a contract variation to account for those new works, to be delivered by the originally appointed contractor.

RECOMMENDATION

That Council:

1. Subject to successful negotiation on the final terms and conditions, award the additional REPA work to APV Contracting Pty Ltd as a variation to the RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Road Pkg for an added amount of \$ 1,060,721.73 including GST (\$964,292.48 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

As an agenda item (Reference 11.1) at the Council Meeting held on 18 March 2025, Council resolved to award RFQL 09 24-25 – *Flood Damage 2024: Adavale Charleville Road Package* – to APV Contracting Pty Ltd for the amount of \$ 970,675.60 (incl. GST), equivalent to \$ 882,432.36 excluding GST.

This package of works falls under the Reconstruction of Essential Public Assets (REPA) program and involves restoring two (2) local roads - Adavale Charleville Road and Sherwood Road - to their pre-flood condition following damage sustained during two flood events in July 2023 and January 2024.

However, an unprecedented flood event in late March 2025 caused additional damage to same road sections as well as other sections of Adavale Charleville Road not damaged by the previous flood events

To address this, a meeting was held on 9 April with the Regional Liaison Officer of Queensland Reconstruction Authority (QRA) to discuss the best approach for managing and incorporating the new damage into the existing REPA project.

He advised that, under QRA guidelines, REPA works already awarded must be delivered within two financial years of the declared events. To avoid delays, the recommended approach is to document the additional damage through new photographic evidence and obtain a quote from the contractor to estimate the cost of the additional work.

REPORT

In accordance with QRA advice, Council's Project Manager for Flood-Damage Works undertook an assessment of the additional damage caused by the March 2025 flood event. The damage was documented and itemised by road section across all two affected roads.

A detailed spreadsheet outlining these additional damage items was subsequently provided to the contractor to obtain specific cost estimates.

For context in terms of costs, it's important to note that under the original award, ~ 53 km of the 81 km Adavale–Charleville Road was impacted by the July 2023 and January 2024 flood events.

In contrast, the March 2025 flood event had been more severe, resulting in:

- Additional damage now affecting a total of 73 kilometres of the road
- 32.6 km of previously damaged road now showing further deterioration
- A requirement to screen a further 13,200 m³ of gravel

Given the expanded extent of damage and the scale of restoration needed, the proposed variation is understandably significant and reflects the increased scope of necessary works.

Table 1 summarises the quoted costs for additional REPA works due to the March 2025 flood

Table 1 Additional costs related to the flood event of March 2025

No.	Road Name	Additional Costs (ex. GST)	Additional Costs (incl. GST)
1	Adavale Charleville Rd	\$964,292.48	\$1,060,721.73
2	Sherwood Rd	\$ 0	\$ 0
Total		\$964,292.48	\$1,060,721.73

OPTIONS

Option 1 (Recommended)

That Council:

1. Subject to successful negotiation on the final terms and conditions, award the additional REPA work to APV Contracting Pty Ltd as a variation to the RFQL 09 24-25 Flood Damage 2024

Adavale Charleville Road Pkg for an added amount of \$1,060,721.73 including GST (\$964,292.48 excluding GST); and

2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council rescind its March 2025 decision of the previous award and proceed to re-tender the full scope of the REPA Works on Adavale Charleville Road and Sherwood Road. The revised scope will now incorporate damage from three flood events (July 2023, January 2024 and March 2025).

CONSULTATION (Internal/External)

Chief Executive Officer

Director Infrastructure Services

Manager Finance & Administration

Procurement Officer

Proterra Group

Regional Liaison Officer of Queensland Reconstruction Authority (QRA)

INTERESTED PARTIES

Residents on Adavale Charleville Road and Sherwood Road.

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
 - (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
 - (i) *\$200,000 exclusive of GST;*
 - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
 - (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

Examples of decisions to which this section might apply—

- *the grant of a licence, permit or approval, however named, under an Act or local law*
- *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
- *the disposal of land or a non-current asset*

- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*

- (3) *In this section—*
advisor, of a local government, means a person—

- (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
- (b) *whose duties include giving a recommendation or advice.*

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

The project is fully funded by the QRA through the Disaster Relief Funding Arrangement (DRFA). Council officers have consulted with the QRA Regional Liaison Officer and obtained advice regarding the appropriate process.

ASSET MANAGEMENT IMPLICATIONS

The key asset management implications related to this report are as follows:

1. **Full Restoration of Road Assets**
The proposed works are essential to restore Adavale Charleville Road and Sherwood Road to their pre-disaster condition, ensuring continued serviceability and accessibility for local communities relying on these roads.
2. **Updated Asset Condition Data**
Incorporating the March 2025 flood damage into the REPA scope provides an opportunity to update Council's asset condition data. The documentation of additional damage will enhance the accuracy of the asset register and inform future lifecycle planning.
3. **Investment**
The additional investment of \$1,060,721.73 (incl. GST) will be fully funded by QRA under DRFA and will alleviate pressure on Council's own future capital works and maintenance budget while ensuring assets are maintained to a safe and usable standard.
4. **Impact on Asset Renewal Planning**
The REPA works are intended to restore the affected roads to their pre-flood condition, rather than to upgrade or improve them. the roads' resilience to future flood events. Council officers should consider undertaking follow-up assessments to evaluate whether additional, complementary works—potentially funded by Council—are warranted to enhance long-term flood resilience as part of or following the REPA works.
5. **Risk and Liability Reduction**
Prompt restoration of these roads reduces Council's risk exposure by addressing safety hazards and potential liability arising from poor road conditions post-flood events.
6. **Efficiency in Delivery**
Proceeding with the recommended variation avoids procurement delays and leverages on contractor's mobilisation already in place. This approach enables more efficient project delivery, reducing the risk of extended road closures and minimising disruption for the community that relies on these roads for essential access.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise Risk Management Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. **Compliance** - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. **Right Quantity** - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.

3. **Right Quality** - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the Overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

Table 2 Risk Calculator

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low- medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
A. Almost Certain Expected to occur at most times	H	H	E	E	E
B. Likely Will probably occur at most times	M	H	H	E	E
C. Possible Might occur at some time	L	M	H	E	E
D. Unlikely Could occur at some time	L	L	M	H	E
E. Rare May occur in rare conditions	L	L	M	H	E

Table 3 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Risk calculator provided for measures			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project.</i>
Variations to work	Project manager to review and check all variations on Variation forms	Variations will be minimised and approved only when considered reasonable.	Possible	Minor	Medium	All variations to be signed off by QSC Principal Representative.
Not completing works on time	Regular project monitoring by Council	Delay to the full road restoration	Possible	Minor	Medium	Practical Completion dates are set out in contract. Apply for EOT.
New damage caused by future flood events	Scope change allowed for by QRA.	Cost increase must be documented.	Possible	Minor	Medium	Liaison with QRA to seek confirmation
Unroadworthy vehicles	All vehicles are verified for roadworthiness before commencing work on site.	Uninsured vehicles and damage caused would not be covered under their respective insurances.	Unlikely	Moderate	Medium	Order vehicle to be removed from construction site immediately.
Accidents	Legislation, WHS management plans-SWMS, safety briefings	Financial, legal, life threatening.	Unlikely	Moderate	Medium	Due to several layers of legislation, WHS plans and vigilance by all, risks are minimised.
Approved processes not being followed	All work checked against QRA guidelines and signed off plus photographic evidence recorded.	Non reimbursable from funding agency.	Unlikely	Moderate	Medium	Systematic checking ensure that work is recorded, signed for by both contractor and inspector, plus final comparison by Contract Administrator.

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

Table 4 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE GRANT PROGRAM - QUILPIE SPORTING CLAYS CLUB INC.

IX: 262311

Author: Toni Bonsey, Corporate and Community Administration Officer

Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

The Quilpie Sporting Clays Club Inc. has submitted a Community Assistance Grant application seeking \$1,000 in sponsorship, along with in-kind support in the form of 10 tables, 40 chairs, bain marie, generator, skip bin, and ATV for its 2025 2-Day Shoot event, scheduled for 9–10 August.

RECOMMENDATION

That Council

1. Acknowledges receipt of the Community Assistance Grant Application submitted by Quilpie Sporting Clays Club Inc. and approves the following for their annual two day shoot:
 - (a) cash sponsorship of \$1,000.00; and
 - (b) in-kind support comprising of 10 tables, 40 chairs, bain marie, generator with pods and leads, skip bin, and ATV for their 2025 2-Day Shoot.

BACKGROUND

Table 1 Previously Awarded Community Assistance Grant Funding – Quilpie Sporting Clays Club

Year	Cash Contribution	In-Kind Support
2024	\$1,000.00	10 tables, 40 chairs, Bain Marie, Generator, Skip Bin, ATV, Community Bus
2023	\$0	5 tables, 20 chairs, Bain Marie, Generator, BBQ, ATV
2022	\$250.00	Community Bus, 10 tables, 50 chairs, Bain Marie, Generator, Portaloo, Small Stage, BBQ
2021	\$5,000.00	

REPORT

The Quilpie Sporting Clays Club Inc. has submitted a Community Assistance Grant application to support their Annual Inaugural 2-Day Shoot, scheduled to be held 9 - 10 August 2025. The Club is requesting financial assistance in the form of \$1,000 cash sponsorship which will be allocated as prize money for the night novelty shoot taking place on Saturday evening.

In addition to financial support, the Club is requesting in-kind contributions to help facilitate the event. Items requested includes 10 tables, 40 chairs, bain marie for food service, generator with pod and leads, a skip bin for waste management and an all-terrain vehicle (ATV) for logistical support.

OPTIONSOption 1 (Recommended)

That Council:

1. Acknowledges receipt of the Community Assistance Grant Application submitted by Quilpie Sporting Clays Club Inc. and approves the following for their annual two day shoot:
 - (a) cash sponsorship of \$1,000.00; and
 - (b) in-kind support comprising of 10 tables, 40 chairs, bain marie, generator with pods and leads, skip bin, and ATV for their 2025 2-Day Shoot.

Option 2

That Council:

1. Acknowledges receipt of the Community Assistance Grant Application submitted by the Quilpie Sporting Clays Club seeking support for their 2025 annual Inaugural 2 Day Shoot and does not approve the financial contribution or in-kind assistance requested.

CONSULTATION (Internal/External)

Quilpie Sporting Clays Club Inc.

Deputy Director Infrastructure

Quilpie Shire Council

INTERESTED PARTIES

Quilpie Sporting Clays

Deputy Director Infrastructure

Quilpie Shire Council

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Local Government Regulation 2012

Part 5 Community grants

Section 194 Grants to community organisations

A local government may give a grant to a community organisation only —

- a) if the local government is satisfied —
 - i. the grant will be used for a purpose that is in the public interest; and
 - ii. the community organisation meets the criteria stated in the local government's community grants policy; and

- b) in a way that is consistent with the local government's community grants policy.

Section 195 Community grants policy

A local government must prepare and adopt a policy about local government grants to community organisations (a **community grants policy**), which includes the criteria for a community organisation to be eligible for a grant from the local government.

POLICY IMPLICATIONS

C.01 Community Assistance Program Policy

This policy applies to community and organisational requests outside Council's standard operations, including financial assistance, business support, and sponsorships. While funding is typically capped at \$2,000 per request, each application will be assessed on its merits.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and skills base in the Shire;
- To develop open spaces and sport and recreation facilities within the Shire;
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc; and
- To promote local procurement.

FINANCIAL AND RESOURCE IMPLICATIONS

Table 2 2024 / 25 Community Assistance Approved Application

Budget	\$253,000.00
Direct Cash Contributions to date	\$28,903
In-kind Contributions to date (approx.)	\$20,862.00

Table 3 Community Assistance Application (Current) - Financial Implications

Direct Cash Contribution	\$1,000.00
In-kind Contribution (approx.)	\$853.00

ASSET MANAGEMENT IMPLICATIONS

NA

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the Overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do Nothing Further;
- Consider Risk Treatment Options;
- Undertake Further Analysis To Better Understand The Risk;
- Maintain Existing Controls;
- Reconsider Objectives.

Table 4 Risk Calculator

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low- medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
A. Almost Certain Expected to occur at most times	H	H	E	E	E
B. Likely Will probably occur at most times	M	H	H	E	E
C. Possible Might occur at some time	L	M	H	E	E
D. Unlikely Could occur at some time	L	L	M	H	E
E. Rare May occur in rare conditions	L	L	M	H	E

Table 5 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Risk calculator provided for measures			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project.</i>
<i>Project objectives differ from community expectation</i>	<i>None</i>	<i>Reduced support for event</i> <i>Increased costs for community organisation</i>	<i>Rare</i>	<i>Minor</i>	<i>Low</i>	<i>Quilpie Shire Council Community Grants Assistance Policy – C.01</i> <i>Other sponsorship</i>

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

Table 6 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

12.2 APPLICATION FOR AGISTMENT ON DILLONS WELL RESERVE - SCOTT AND MEL EDWARDS

IX: 262323

Author: Toni Bonsey, Corporate and Community Administration Officer

Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 3. Environmental Sustainability

Key Initiative: 3.1 Protect and enhance waterways and landscape biodiversity

EXECUTIVE SUMMARY

Council has received an application from local residents, Scott and Mel Edwards, seeking approval to use Dillon's Well Reserve for the agistment of 40–50 heifers. Proposed commencement date for agistment is early September 2025.

RECOMMENDATION

That Council:

1. Acknowledges receipt of the Application received from Scott and Mel Edwards to agist 40-50 heifers on Dillon's Well Reserve; and
2. Approves the application for an initial 3-month period (with subsequent 3-monthly reviews), commencing early September 2025 in accordance with Council's Schedule of Fees and Charges.

BACKGROUND

Pest and Livestock Management Coordinator, Damien McNair, reports that Dillon's Well is currently in good condition to support 40-50 heifers for an initial three-month period, with the arrangement to be reviewed every three months thereafter.

REPORT

Council has received a letter from residents Scott and Mel Edwards requesting the use of Dillons Well to house 40 to 50 heifers from early September 2025.

Damien McNair, Pest and Livestock Management Coordinator reports that Dillions well is in good condition and can accommodate 40 to 50 heifers for an initial period of 3 months. In addition, the PLMC recommends a review of the Reserve condition is undertaken every 3 months thereafter.

OPTIONSOption 1 (Recommended)

That Council:

1. Acknowledges receipt of the Application received from Scott and Mel Edwards to agist 40-50 heifers on Dillon's Well Reserve and approves the application for an initial 3-month period (with subsequent 3-monthly reviews), commencing early September 2025 in accordance with Council's Schedule of Fees and Charges.

Option 2

That Council:

1. Acknowledges receipt of the Application received from Scott and Mel Edwards to agist 40-50 heifers on Dillon's Well Reserve commencing early September 2025; but determines not to approve the request.

CONSULTATION (Internal/External)

Scott and Mel Edwards

Director Community Services

Pest and Livestock Management Coordinator

Quilpie Shire Council

INTERESTED PARTIES

Scott and Mel Edwards

Director Community Services

Pest and Livestock Management Coordinator

Quilpie Shire Council

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

N/A

POLICY IMPLICATIONS*EP.01 Depasturage Policy*

Residents may apply for a permit to depasture stock on town reserves only after three (3) continuous months of residency, with permits remaining valid solely while the holder resides in town; this policy also applies to stock agisted on non-town reserves unless superseded by a written agreement with Quilpie Shire Council.

FINANCIAL AND RESOURCE IMPLICATIONS

In accordance with Quilpie Shire Council Schedule of Fees and Charges.

ASSET MANAGEMENT IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the Overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do Nothing Further;
- Consider Risk Treatment Options;
- Undertake Further Analysis To Better Understand The Risk;
- Maintain Existing Controls;
- Reconsider Objectives.

Table 1 Risk Calculator

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low- medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
A. Almost Certain Expected to occur at most times	H	H	E	E	E
B. Likely Will probably occur at most times	M	H	H	E	E
C. Possible Might occur at some time	L	M	H	E	E
D. Unlikely Could occur at some time	L	L	M	H	E
E. Rare May occur in rare conditions	L	L	M	H	E

Table 2 Risk Register

Risk Name and Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment
			Likelihood	Consequence	Risk Rating	<i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			<i>Risk calculator provided for measures</i>			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project.</i>
<i>Overgrazing</i>	<i>3 monthly reviews</i>	<i>Damage to land and potential future grazing.</i>	<i>Rare</i>	<i>Insignificant</i>	<i>Low</i>	<i>Quilpie Shire Council Depasturage Policy EP.01</i>

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

Table 3 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

12.3 COMMUNITY ASSISTANCE PROGRAM - M. MILOSEVIC, VARIETY CLUB CHARITY BASH FUNDRAISER

IX: 262895

Author: Toni Bonsey, Corporate and Community Administration Officer

Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer

Attachments: 1. Community Grant Application - Milan Milosevic
2. Letter - Request for Sponsorship

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

Milan Milosevic has submitted a Community Assistance Grant application seeking \$1,000 sponsorship to support fundraising efforts toward his participation in the 2025 Variety Club Charity Bash (3-13 August 2025). The funds would facilitate either a Community Bowls Day or the purchase of raffle prizes, depending on the availability of the Bowls Club to hold a fundraising event.

RECOMMENDATION

That Council:

1. Acknowledges receipt of the Community Assistance Grant Application submitted by Milan Milosevic and approves the allocation of \$1,000 sponsorship in support of his participation in the 2025 Variety Bash being held 3–13 August 2025; and

Approves the branding opportunity, allowing the Quilpie Shire Council logo to be displayed on the participant's vehicle for the duration of the event.

BACKGROUND

The Variety Club Charity Bash, established in 1985, is Australia's longest-running charity motoring event, raising critical funds to support children facing illness, disability, or disadvantage. Through individual and organizational grants, Variety Queensland delivers targeted assistance for educational resources, specialized equipment, and therapeutic support to children aged 0-17, addressing needs often unmet by other funding sources.

Milan Milosevic seeks to represent the Quilpie community in the 2025 event (3-13 August), with fundraising efforts directly supporting these initiatives. Council has previously demonstrated commitment to similar charitable causes, including a \$12,000 sponsorship for the 2021 Youngcare Simpson Desert Challenge. A \$1,000 sponsorship would support the delivery of either a Community Bowls Day or a Shire-wide raffle, with Council recognition through vehicle branding and promotion during fundraising efforts.

REPORT

A \$1,000 sponsorship would support Milan Milosevic's participation in the 2025 Variety Bash, providing clear benefits to the Quilpie Shire. The proposal offers two viable fundraising options (Community Bowls Day or Shire-wide raffle) to generate donations for Variety Queensland's children's programs, with guaranteed Council recognition through vehicle branding.

Key considerations include:

- Alignment with Council's history of supporting charitable initiatives (including the 2021 Youngcare sponsorship)
- Two viable options ensuring successful fundraising (regardless of venue availability)
- Measurable community representation through event participation

The participation of a local entrant could enhance Quilpie's profile with Variety Bash organisers, potentially making the Shire a stronger candidate for hosting future event stopovers - which would deliver significant economic and promotional benefits to the Shire and local businesses.

OPTIONS**Option 1 (Recommended)**

That Council:

1. Acknowledges receipt of the Community Assistance Grant Application submitted by Milan Milosevic and approves the allocation of \$1,000 in sponsorship in support of his participation in the 2025 Variety Bash being held 3–13 August 2025; and

Approves the branding opportunity, allowing the Quilpie Shire Council logo to be displayed on the participant's vehicle for the duration of the event.

Option 2

That Council:

1. Acknowledges receipt of the Community Assistance Grant Application submitted by Milan Milosevic and does not approve the request for \$1000 sponsorship in support of his participation in the 2025 Variety Bash being held 3-13 August 2025.

CONSULTATION (Internal/External)

Milan Milosevic

Quilpie Shire Council Community Services

INTERESTED PARTIES

Variety – The Children's Charity

Milan Milosevic

Quilpie Shire Council

Quilpie Community and Visitors

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

FINANCIAL AND RESOURCE IMPLICATIONS*Table 1 2024 / 25 Community Assistance Approved Application*

Budget	\$253,000.00
Direct Cash Contributions to date	\$20,800
In-kind Contributions to date	\$22,225.50

Table 2 Community Assistance Application (Current) - Financial Implications

Direct Cash Contribution	\$1,000
In-kind Contribution (approx.)	\$0.0

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise Risk Management Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. **Compliance** - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. **Right Quantity** - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. **Right Quality** - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the Overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;

- undertake further analysis to better understand the risk;
- maintain existing controls;
- reconsider objectives.

Table 1 Risk Calculator

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low- medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
A. Almost Certain Expected to occur at most times	H	H	E	E	E
B. Likely Will probably occur at most times	M	H	H	E	E
C. Possible Might occur at some time	L	M	H	E	E
D. Unlikely Could occur at some time	L	L	M	H	E
E. Rare May occur in rare conditions	L	L	M	H	E

Table 2 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Risk calculator provided for measures			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project.</i>
Insufficient sponsorship	None	Non Participation in event	Low	Rare	Rare	Quilpie Shire Council Community Grants Assistance Policy – C.01 Other sponsorship

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

Table 3 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.



COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

Type of Support

- "In Kind" support - generally means a provision of goods or services or a waiver of fees etc. and is not a direct cash contribution (for example plant or equipment hire, waiver of fees or charges and provision of materials such as loam or gravel).
- "Financial" support - means a direct cash donation to an organisation or person for a Council approved event, project or fundraising activity.

The following local organisations will be eligible for assistance under this policy:

- Charities, Not for Profit or Religious Organisations, Sporting or Hobby Groups / Bodies.

In determining the level of assistance required, Council shall:

- Establish the level of funding available in terms of its coming budget requirements;
- Apportion such funding across each application eligible for funding.

Council shall have sole discretion in determining the type and level of support to be provided to each applicant.

Notification of the assistance to be provided by Council will be in written format to the nominated contact person as detailed in the application.

Applications will be assessed against the following Program priorities:

Program Priorities

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and the skills base in the Shire;
- To develop open spaces, sport and recreation facilities within the Shire; and
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc.

1.1 Type of assistance being sought:

<input checked="" type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input type="checkbox"/>	In-kind

1.2 Applicant details:

Organisation / Individual Name:	Milan Milosevic
Contact Person for Project:	Milan Milosevic
Postal Address:	PO Box 116, Quilpie Qld 4480
Email Address:	quilpie2@lowespetrol.com.au
Telephone No:	0419 796 956

1.3 Brief description of the project / activity for which assistance is being requested:

I am writing to respectfully seek sponsorship from Quilpie Shire Council in the amount of \$1,000 to assist with hosting a *Community Bowls Fundraising Day* as part of my participation in the 2025 Variety Bash.

COPY OF REQUEST FOR SPONSORSHIP LETTER RECEIVED:

Milan Milosevic
 PO Box 116
 Quilpie QLD 4480
quilpie2@lowespetrol.com.au
 Date: 06/06/2025

Re: Sponsorship Request – 2025 Variety Bash Participation

I am writing to respectfully seek sponsorship from Quilpie Shire Council in the amount of \$1,000 to assist with hosting a *Community Bowls Fundraising Day* as part of my participation in the 2025 Variety Bash.

The 2025 Variety Bash will mark the 50th Anniversary of **Variety – the Children's Charity** in Australia. This iconic motoring event will take participants on an adventurous route from **St George to Port Macquarie via Adelaide**, from the 3rd to 13th August 2025, all while raising critical funds to support children who are sick, disadvantaged, or living with disability.

As a proud Quilpie Shire resident, I am eager to represent our community in this important charity initiative, and as a participant take the opportunity to highlight opportunities available to our community via Variety Queensland Individual and Organisation Grants. Available grants include Grants to Enhance Educational Access and Resources, Promoting Mobility and Community Participation, Supporting Health and Wellbeing and Fostering Talent and Personal Growth. Variety is committed to fill the gaps of genuine need not met by other funding sources.

To help raise the required funds for Variety, I am planning to host a Community Bowls Day locally. With Council's sponsorship of \$1,000, I will be able to cover key costs associated with the event, including catering, promotion, and prizes – all of which will directly contribute to our fundraising goal.

Council has previously supported similar charitable endeavours, such as the 2021 sponsorship of \$12,000 to Mr Michael Atkinson for the Youngcare Simpson Desert Challenge. I am hopeful that Council may consider this request in the same community-minded spirit.

Should this sponsorship request be successful, I will proudly display the **Quilpie Shire Council logo** on the rally car, ensuring that our Shire is represented and acknowledged throughout the journey. While the specific overnight stop locations are yet to be finalised, the participation of a local entrant may positively influence the possibility of hosting a future Variety Bash stopover in Quilpie – creating significant exposure and economic opportunity for local businesses and community groups.

Community Assistance Application

Thank you for considering this request. I would welcome the opportunity to speak further and provide any additional information as needed. Your support would mean a great deal, not only to me personally, but to the broader cause of helping Queensland children through Variety.

Warm regards,
Milan Milosevic

1.4 Event Details	
Name of Event:	Community Bowls Day or Purchase good to hold a raffle.
Date of Event:	3rd to 13 th August 2025

Amount of Funding Requested:	\$ 1,000
Amount of Funding Provided by the Applicant	\$
Amount of Funding Provided by Others	\$
Total Estimated Cost of Project:	\$

All funds raised through the Community Bowles Day will go directly to the 2025 Variety Bash.

Are you GST registered?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Note: Please ensure your figures include GST, as this will be the final figure paid		

1.5 Project timeframe	
Project Start Date	TBA
Project End Date	TBA
Acquittal Report Due (8 weeks after end date)	TBA

Date to be determined on approval of funding.

1.6 Details of other endeavours to raise funds
As a participant of the Variety Bash fund raising endeavours will be ongoing for the entirety of the bash starting from St George and traveling to Port Macquarie Via Adelaide. Each Bash car commits to raising \$8,500 but the average team raise \$15,000.

1.7 Financial position of applicant as at the date of this application including a copy of a recent bank statement and supporting information on why funds are required:
--

(Please attach additional information if required)

1.8 Previous Assistance?			
Have you received previous Council Assistance?	<input checked="" type="checkbox"/>		<input type="checkbox"/> No
Please list previous Council Assistance			
Have previous programs been acquitted?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No

1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:
--

Community Assistance Application

The aim is to represent our Shire in raising funds for Variety Queensland who plays a pivotal role in enhancing the lives of children facing challenges such as illness, disability, financial hardship or geographic isolation. Local Schools and Organisations supporting children 0-17 who are sick, disadvantaged or have a disability can access a variety of individual and organisational grants for educational resources, equipment, therapy items and more.

1.10 Bank details

Name:			
Bank		Branch:	
BSB:		Account Number:	

1.11 DECLARATION

We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.

Milan Milosevic

06/06/2025

Name	Signature	Date
Committee Member / Authorised Persons:		
Name	Signature	Date

Note: The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.

Community Assistance Application

Milan Milosevic
PO Box 116
Quilpie QLD 4480

quilpie2@lowespetrol.com.au

Date: 06/06/2025

Re: Sponsorship Request – 2025 Variety Bash Participation

I am writing to respectfully seek sponsorship from Quilpie Shire Council in the amount of \$1,000 to assist with hosting a *Community Bowls Fundraising Day* as part of my participation in the 2025 Variety Bash.

The 2025 Variety Bash will mark the 50th Anniversary of **Variety – the Children’s Charity** in Australia. This iconic motoring event will take participants on an adventurous route from **St George to Port Macquarie via Adelaide**, from the 3rd to 13th August 2025, all while raising critical funds to support children who are sick, disadvantaged, or living with disability.

As a proud Quilpie Shire resident, I am eager to represent our community in this important charity initiative, and as a participant take the opportunity to highlight opportunities available to our community via Variety Queensland Individual and Organisation Grants. Available grants include Grants to Enhance Educational Access and Resources, Promoting Mobility and Community Participation, Supporting Health and Wellbeing and Fostering Talent and Personal Growth. Variety is committed to fill the gaps of genuine need not met by other funding sources.

To help raise the required funds for Variety, I am planning to host a Community Bowls Day locally. With Council’s sponsorship of \$1,000, I will be able to cover key costs associated with the event, including catering, promotion, and prizes – all of which will directly contribute to our fundraising goal.

Council has previously supported similar charitable endeavours, such as the 2021 sponsorship of \$12,000 to Mr Michael Atkinson for the Youngcare Simpson Desert Challenge. I am hopeful that Council may consider this request in the same community-minded spirit.

Should this sponsorship request be successful, I will proudly display the **Quilpie Shire Council logo** on the rally car, ensuring that our Shire is represented and acknowledged throughout the journey. While the specific overnight stop locations are yet to be finalised, the participation of a local entrant may positively influence the possibility of hosting a future Variety Bash stopover in Quilpie – creating significant exposure and economic opportunity for local businesses and community groups.

Thank you for considering this request. I would welcome the opportunity to speak further and provide any additional information as needed. Your support would mean a great deal, not only to me personally, but to the broader cause of helping Australian children through Variety.

Warm regards,
Milan Milosevic

12.4 QUEENSLAND TOURISM AWARDS - NOMINATIONS FROM LOCAL BUSINESSES

IX: 263026

Author: Jessica Tully, Tourism Officer

Authorisers: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.5 Facilitate and support innovation, ideas-building and new industry

2.7 Provide a sought-after visitor experience and build experiential tourism

EXECUTIVE SUMMARY

This report seeks Council's decision on whether to support local tourism businesses / operators in entering the Queensland Tourism Awards. Providing this support aims to enhance business competitiveness while also raising the profile of Quilpie Shire as a tourism destination.

RECOMMENDATION

That Council:

1. Provide financial assistance of \$5,000.00 to eligible local tourism businesses / operators participating in the Queensland Tourism Awards, specifically for the engagement of a professional submission writer with funding released upon confirmation that a completed award submission has been lodged.

BACKGROUND

The Queensland Tourism Awards, managed by the Queensland Tourism Industry Council, celebrate excellence across the state's visitor economy. State winners progress to the Australian Tourism Awards, gaining valuable industry recognition and promotional opportunities.

This initiative builds on the success of the Quilpie Visitor Information Centre (VIC), which was recognised at the 2024 awards, highlighting the potential for local businesses to achieve success at a broader level.

REPORT

1. Initiative Rationale

Following the success of the Quilpie Visitor Information Centre, the Senior Tourism Services Officer identified an opportunity to encourage other Quilpie Shire businesses to participate. Recognition through the Queensland Tourism Awards not only elevates individual businesses but also highlights the broader appeal of the region's tourism offerings.

2. Business Engagement

An Expression of Interest (EOI) was distributed to local tourism operators. Two responses were received:

- *Toogunna Plains Farm Stay* has expressed interest in entering the 2025 Queensland Tourism Awards and has completed its nomination. However, the business requires financial assistance to engage a professional submission writer, as associated costs often exceed \$10,000.
- *The Lake* has expressed an intention to participate in future award programs.

3. Proposed Support

- The recommended \$5,000.00 grant helps reduce barriers to entry by covering approximately 50% of the typical cost of a professional award submission.
- Funding is outcome-dependent, with payment issued only after confirmation of a completed submission to ensure accountability.

4. Strategic Benefits

- Local Economy: Raises the profile of Quilpie as a tourism destination.
- Business Growth: Enhances credibility and marketing opportunities for award entrants.

OPTIONSOption 1 (Recommended)

That Council:

1. Provide financial assistance of \$5,000.00 to eligible local tourism businesses / operators participating in the Queensland Tourism Awards, specifically for the engagement of a professional submission writer with funding released upon confirmation that a completed award submission has been lodged.

Option 2

That Council:

1. Do not provide financial support to local tourism businesses / operators eligible to enter the Queensland Tourism Awards.

CONSULTATION (Internal/External)

Director of Corporate and Community Services

Local Tourism Businesses / Operators

INTERESTED PARTIES

Toogunna Plains Farm Stay

Local Tourism Businesses / Operators

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

NA

POLICY IMPLICATIONS

NA

FINANCIAL AND RESOURCE IMPLICATIONS

Tourism Development Budget - \$59,000.00

ASSET MANAGEMENT IMPLICATIONS

NA

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise risk management policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the Overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do Nothing Further;
- Consider Risk Treatment Options;
- Undertake Further Analysis To Better Understand The Risk;
- Maintain Existing Controls;
- Reconsider Objectives.

Table 1 Risk Calculator

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low- medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
A. Almost Certain Expected to occur at most times	H	H	E	E	E
B. Likely Will probably occur at most times	M	H	H	E	E
C. Possible Might occur at some time	L	M	H	E	E
D. Unlikely Could occur at some time	L	L	M	H	E
E. Rare May occur in rare conditions	L	L	M	H	E

Table 2 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Risk calculator provided for measures			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project.</i>
Local tourism business awards application not supported	None	Reduced participation by local business Missed promotional opportunities	Rare	Minor	Low	Communication Strategy Alternative support options

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

Table 3 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

12.5 COMMUNITY ASSISTANCE PROGRAM - G, BAGULEY, BAGULEY BUILD, VARIETY CLUB CHARITY BASH FUNDRAISER

IX: 263085

Author: Toni Bonsey, Corporate and Community Administration Officer

**Authorisers: Lisa Hamlyn, Director Corporate and Community Services
Justin Hancock, Chief Executive Officer**

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

Correspondence has been received from Geoff Baguley of Baguley Build requesting Council's consideration to purchase a sponsorship package in support of Team Sherriff and the Deputies, who are entering two vehicles in the 2025 Variety Bash. As part of their participation, the team is required to raise sponsorship funds for the Variety charity. For every \$500 sponsorship secured, the Quilpie Shire Council logo would be displayed on both vehicles using a 600 x 300mm sticker. A \$1,000 sponsorship would secure either two placements per vehicle or one larger placement per vehicle. The team has also indicated they would welcome support at any other level.

RECOMMENDATION

That Council:

1. Acknowledges receipt of the Community Assistance Grant Application submitted by Geoff Baguley and approves the allocation of:
 - (a) \$500 to purchase a 600 x 300mm Quilpie Shire Council Logo sticker on both team cars; or
 - (b) \$1000 to purchase 2 x 600 x 300mm Quilpie Shire Council Logo stickers on both team cars.

BACKGROUND

A request was submitted to Council from Geoff Baguley to sponsor Team Sherriff and the Deputies in the 2024 Variety Bash. At that time, Council resolved not to provide sponsorship support.

REPORT

The Baguley Build team 'Team Sherriff and the Deputies' will again be entering Fred's 84 Statesman Caprice (Car 1958) dressed up as an American Sherriff's car. Geoff will lead the Deputies in his 79 Series (AW 1958) paddy wagon to "keep the wheels on the old girl".

To participate in the Variety Bash, Team Sherriff and the Deputies are required to raise sponsorship funds in support of this worthy cause. All sponsorship contributions are 100% tax deductible, providing an opportunity for businesses to take advantage of this benefit before the end of June. For

each \$500 sponsorship, the team will display the sponsoring business's logo on both vehicles using a 600 x 300mm sticker.

It is also noted that a similar request has been received from Milan Milosevic for sponsorship to participate in the 2025 Variety Bash.

OPTIONS

Option 1 (Recommended)

That Council:

1. Acknowledges receipt of the Community Assistance Grant Application submitted by Geoff Baguley and approves the allocation of:
 - (a) \$500 to purchase a 600 x 300mm Quilpie Shire Council Logo sticker on both team cars; or
 - (b) \$1000 to purchase either two placements per vehicle or one larger placement per vehicle of the Quilpie Shire Logo.

Option 2

That Council:

1. Acknowledges receipt of the Community Assistance Application submitted by Geoff Baguley and donates an alternative sponsorship amount in support of Team Sheriff and the Deputies participation in the 2025 Variety Bash.

Option 3

That Council

1. Acknowledges receipt of the Community Assistance Application submitted by Geoff Baguley and does not approve the sponsorship request to support Team Sheriff and the Deputies' participation in the 2025 Variety Bash.

CONSULTATION (Internal/External)

Baguley Build

Quilpie Shire Council

INTERESTED PARTIES

Variety – The Children's Charity

Baguley Build

Quilpie Shire Council

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

N/A

POLICY IMPLICATIONS

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

FINANCIAL AND RESOURCE IMPLICATIONS

Table 1 2024 / 25 Community Assistance Approved Application

Budget	\$253,000.00
Direct Cash Contributions to date	\$20,800
In-kind Contributions to date	\$22,225.50

Table 2 Community Assistance Application (Current) - Financial Implications

Direct Cash Contribution	\$1,000
In-kind Contribution (approx.)	\$0.00

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise Risk Management Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. **Compliance** - To ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. **Right Quantity** - To ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. **Right Quality** - To ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the Overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- do nothing further;
- consider risk treatment options;
- undertake further analysis to better understand the risk;

- maintain existing controls;
- reconsider objectives.

Table 1 Risk Calculator

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low- medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
A. Almost Certain Expected to occur at most times	H	H	E	E	E
B. Likely Will probably occur at most times	M	H	H	E	E
C. Possible Might occur at some time	L	M	H	E	E
D. Unlikely Could occur at some time	L	L	M	H	E
E. Rare May occur in rare conditions	L	L	M	H	E

Table 2 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Risk calculator provided for measures			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project.</i>
Insufficient sponsorship	None	Non Participation in event	Low	Rare	Rare	Quilpie Shire Council Community Grants Assistance Policy – C.01 Other sponsorship

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

Table 3 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

13 FINANCE**13.1 FINANCIAL SERVICES REPORT MONTH ENDED 31 MAY 2025****IX: 262302****Author: Sharon Frank, Manager Finance & Administration****Authorisers: Justin Hancock, Chief Executive Officer****Attachments: 1. Monthly Finance Report May 2025.pdf****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 May 2025.

RECOMMENDATION

That Council receive and note the Monthly Finance Report for the period ending 31 May 2025.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* (Qld) requires a financial report to be presented at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

REPORT**Operating Result**

The months of July to May constitute 92% of the 2024/25 financial year.

Council adopted an Amended Budget for 2024/25 on 20 May 2025. When reporting the progress in relation to Council's budget, it is referring to this adopted Amended Budget.

The operating position on 31 May 2025 is a \$2,132,384 operating surplus.

The Operating Surplus is exceeding the budget predominately due to the expected credit loss expense estimated at \$2,397,116 will be processed until end of year.

Operating Revenue

Operating revenue of \$32,143,739 million has been received to the end of May 2025 which is 68% of the amended budget:

- Net rates and utility charges is slightly under the annual budget at \$8,358,424. Levy 2 was issued in February with the due date initially in March. Due to the recent flooding disaster, Council extended the rates discount period by resolution, with a new due date of 1 May 2025.

The negative rates, levies and charges amount of (\$1,705) is due to the discount granted for the month of May. Rates revenue is expected not to change for the rest of this year.

- Fees and charges income of \$127,852 is slightly behind budget at 81%.
- Rental income is ahead of budget by 4% due to new housing stock.
- Interest received includes bank interest and interest received from overdue rates and utility charges. Total interest received is at 88% of the budget:
 - Queensland Treasury Corporation investment interest received is \$856,728 year to date;
 - Term deposit investments with NAB and AMP have slightly higher interest rates returning \$321,846 (interest accrued) to date; and
 - General interest income of \$26,671 is well ahead of budget estimates of \$10,000 due to more cash held in the general account for short periods i.e. large grant funds received; and
 - Interest received from overdue rates and utility charges is slightly ahead of budget due to the overall amount outstanding.
- Other income totalling \$329,591 far exceeds the budget estimate of \$76,500 due to some insurance claims being finalised and received.
- Recoverable works revenue includes sales revenue, contract works for the Department of Transport and Main Roads and other private works. Revenue for contract works (RMPC and Contracts) may be impacted by the timing of claims. The revenue to May is at 73% of the Recoverable works budget.
- Operating grants and subsidies are at 57% of the budget, noting there are grants budgeted that are subject to external funding approval. QRA for flood restoration works revenue is recognised based on expenditure.

Operating Expenses

Operating expenses of \$30,044,355 million has been expended to the end of May 2025 which is 67% of the budget:

- Corporate governance is slightly behind the budget at 81%.
- Administration costs are below budget estimates at 31%. This is because the expected credit loss expense of \$2.397 million (which is 71% of the budget) will not be expensed until 30 June.
- Community service expenses are slightly ahead of budget at 98%. The main contributing factor is repairs and maintenance costs for parks, buildings and facilities exceeding budget (e.g. John Waugh Park, Bicentennial Park, Bulloo Park, Parks and Gardens, Shire Halls and Housing)
- Utilities costs are the expenses associated with providing water, sewerage and waste services. These costs to 31 May total \$1,367,847 compared with a budget of \$1,410,645 (98%). This increase is predominately due to labour hire costs and repairs required for items such as water main breaks and maintenance on the Eromanga Water Treatment Plant.
- Recoverable works and flood damage expenses are at 46% of budget estimates. Flood damage expense budgets are based on the total of all QRA approved submissions.
- Environmental health expenses include pest management, stock routes, reserves, animal control. While expenditure to 31 May totalled \$836,8238 and was 78% of the budget, it is expected the budget may not be fully utilised by the end of the financial year.
- Net plant operations are currently at (\$1,065,331) which represents 66% of the budget.
- Tourism and economic development expenditure (66%) is at \$671,347 compared with a budget of \$1,023,774. It is expected the budget will not be fully utilised by the end of the financial year with some special projects carrying forward to the next financial year.

- Infrastructure maintenance costs are slightly ahead of the overall budget at 94%, totalling \$2,405,311.
- Finance costs are administration costs associated with the at call investment with Queensland Treasury Corporation which is below budget at 74%.
- Depreciation expense is generally in line with budget. While the Asset Module has been rolled forward to 2024/25, officers are working through the system changes associated with the revaluation at 30 June 2024.

Capital Revenue

Capital revenue includes both grants and subsidies where the funding has been confirmed and where funding is yet to be approved. Capital grant revenue is revenue recognised based on actual expenditure and the funding agreement terms.

Capital revenue recognised to May is \$1,712,520 which is 6% of the budget, although some capital grants and subsidies budgeted for are yet to be confirmed or are for multi-year projects.

Table 1 Capital Grant Revenue

Capital Grant	Actual YTD	Budget
SES Support Grant	39,635	10,635
LRCIP Programme Round 3		397,000
LRCIP Programme Round 4 Part A	257,965	891,657
LRCIP Programme Round 4 Part B	331,211	514,327
ENHM Stage 3 (External funding confirmed)	-	14,800,000
Energy Funding (External funding application unsuccessful)	-	
RAUP Toompine Aerodrome (Subject to external funding approval)	-	102,250
LGGSP – Townhouses (Project completed)	918,723	918,723
R2R Revenue	-	1,569,321
BOR Quilpie STP Design (Project completed)	119,986	119,986
LGGSP - Quilpie Airport Upgrade Design (funding approved – to be included in the next budget review)	45,000	150,000
W4Q 24-27 (External funding and projects approved)	-	1,620,000
Quilpie Sewerage Treatment Plant (Subject to external funding application/approval)	-	9,000,000
Active Transport Fund (External funding application unsuccessful)	-	
SLRIP – Napoleon Road (External funding application unsuccessful)	-	
TOTAL	\$1,712,520	\$30,093,899

Capital Expenditure

Capital expenditure to 31 May is \$8,293,587.

The capital budget for 2024/25 is \$43,976,869, however \$10,184,500 is subject to external funding to proceed (Quilpie Sewerage Treatment Plant Upgrade and RAUP funding for the Toompine Aerodrome).

The funded capital projects total \$33,792,369. Based on the funded program of works, **21.19%** is expended. The main impact on this percentage is that Council has had external funding approved for the ENHM Stage 3 – total project budget \$18,000,000. The ENHM Stage 3 will be a multi-year capital project.

There is significant capital expenditure programmed for June for roads and water infrastructure.

Cash and Investments

Council's cash and investments on 31 May totalled \$30,470,103 consisting of the following:

- Cash/General Fund \$3,289,151 and Queensland Treasury Corporation Call Cash Fund – \$14,181,952
- National Australia Bank Ltd – Term Deposit (6 months at 5.10%) – \$5,000,000
- AMP Bank Ltd - Term Deposit (9 months at 5.10%) – \$3,000,000
- AMP Bank Ltd – Term Deposit (5 months at 4.5%) - \$5,000,000

Council's restricted cash at the end of May was \$12,553,865 (unspent grant receipts).

Unrestricted Cash Expense Cover Ratio

Type	Liquidity
	<i>Total Cash and Equivalents add Current Investments add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash</i>
Calculation	<hr/> <i>Total Operating Expenditure less Depreciation and Amortisation less Finance Costs</i> <div style="text-align: right;">x 12</div>
Description	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.
Target	Tier 7 – greater than 4 months
Actual Current Yr.	5.4 months

Council exceeds the target for a Tier 7 council being greater than 4 months.

Externally Restricted Cash

Contract Liabilities total \$12,553,865. Contract liabilities are advance payments for e.g. grants received by Council, however in accordance with Accounting Standards, this revenue is not recognised until the works have been completed.

Table 2 Grant / Contract Liabilities on 31 May 2025

Grant / Contract	Contract Liability
DRFA 2023 Restoration Works	-
DRFA 2024 Restoration Works	\$2,527,348
DRFA Mar 2025 GA005	5,000,000

Grant / Contract	Contract Liability
DRFA Airport Upgrade	3,482,212
Works for Queensland - 24-26 Bob Young Memorial Park Upgrade	\$225,000
Works for Queensland - 24-26 Quilpie Filtration Changeover	\$125,000
Works for Queensland - 24-26 Adavale Water Main Replacement	\$130,000
Works for Queensland - 24-26 Sommerfield Road Water Main Upgrade	\$180,000
Works for Queensland - 24-26 Sewer Pump Station at Quarrion Street, Q	\$150,000
LRCIP Phase 3	\$218,929
LRCIP Phase 4A	\$98,698
Roads to Recovery 2024-29	\$410,576
QRA - QSC.0054.2425	\$6,102
Total	\$12,553,865

Grant/Contract Assets

Contract Assets total \$3,318,823. Contract assets are grant/contract money yet to be received where revenue is recognised based on actual expenditure associated with grants /contracts.

Table 3 Grant / Contract Assets on 31 May 2025.

Grant / Contract	Contract Asset
BoR R6 Planning 0008 – South-West Queensland Water and Sewerage Alliance - Water and Sewerage Infrastructure Strategy	\$61,973
DRFA 2022 Restoration Works	\$50,535
DRFA Sept 2022 Restoration Works	\$1,352,119
DRFA 2023 Restoration Works	\$466,499
LRCIP Phase 4B	\$125,480
DRFA Nov 2024 Emergent Works	\$200,501
DRFA Mar 2025 Emergent Works	\$632,617
Counter Disaster Operations Cat A Mar 2025	\$384,795
Counter Disaster Operations Cat B Mar 2025	\$28,554
Coordinated Emergency Fodder Support	\$15,750
Total	\$3,318,823

OPTIONS

Option 1 (Recommended)

That Council:

1. Receive and note the Monthly Finance Report for the period ending 31 May 2025.

Option 2

That Council:

1. Does not accept the Monthly Finance Report for the period ending 31 May 2025.

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Finance and Administration Team

INTERESTED PARTIES

External Audit (Queensland Audit Office / RSM Australia)

Department Local Government, Volunteers & Water

Community

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive

LEGISLATION / LEGAL IMPLICATIONS

Local Government Regulation 2012 (Qld)

Section 204 Financial report

- (1) *The local government must prepare a financial report.*
- (2) *The chief executive officer must present the financial report —*
 - (a) *if the local government meets less frequently than monthly — at each meeting of the local government; or*
 - (b) *otherwise — at a meeting of the local government once a month.*
- (3) *The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

POLICY IMPLICATIONS

N/A

FINANCIAL AND RESOURCE IMPLICATIONS

As outlined in this report and the attachments.

ASSET MANAGEMENT IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise Risk Management (ERM) Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance to ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity to ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality to ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

Determining Consequence

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

Determining the Overall Risk Rating

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do nothing further
- Consider risk treatment options
- Undertake further analysis to better understand the risk
- Maintain existing controls
- Reconsider objectives

Table 4 Risk Calculator

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low- medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
A. Almost Certain Expected to occur at most times	H	H	E	E	E
B. Likely Will probably occur at most times	M	H	H	E	E
C. Possible Might occur at some time	L	M	H	E	E
D. Unlikely Could occur at some time	L	L	M	H	E
E. Rare May occur in rare conditions	L	L	M	H	E

Table 5 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Risk calculator provided for measures			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project.</i>
Financial report not monthly	Standard agenda item	Non-compliance with legislative requirements	Rare	Minor	Low	Ensure that more than 1 staff member can prepare monthly finance report
Financial report does not state progress in relation to budget	Template for monthly finance report includes required format	Non-compliance with legislative requirements Financial information presented to Council not in required format	Rare	Minor	Low	N/A

HUMAN RIGHTS CONSIDERATION

In compliance with section 4(b) of the *Human Rights Act 2019 (Qld)*, Council is obligated to ensure that its decisions are consistent with human rights and to consider any human rights relevant to the decision-making process.

The 23 human rights outlined in the *Human Rights Act 2019 (Qld)* have been thoroughly reviewed in relation to this decision. It has been concluded that there are no human rights implications associated with Council's decision on this matter.

Table 6 Human Rights

Human Rights protected under the <i>Human Rights Act 2019 (Qld)</i>			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

Income Statement

For the month ending 31 May 2025

Year Elapsed 92%

	Actual March	Actual YTD	Amended Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	(1,705)	8,358,424	8,396,237	100%
Fees and Charges	5,458	127,852	158,000	81%
Rental Income	19,644	478,077	495,500	96%
Interest Received	226,103	1,652,232	1,875,500	88%
Other Income	1,778	329,591	76,500	431%
Recoverable Works Revenue	188,240	3,908,478	5,384,578	73%
Grants and Subsidies	2,174,076	17,289,085	30,564,564	57%
Total Operating Revenue	2,613,595	32,143,739	46,950,879	68%
EXPENSES				
Operating Expenses				
Corporate Governance	244,123	2,575,133	3,168,704	81%
Administration Costs	159,636	1,057,900	3,371,468	31%
Community Service Expenses	349,859	3,639,054	3,712,779	98%
Utilities Costs	113,359	1,367,847	1,410,645	97%
Recoverable Works / Flood Damage	2,273,756	11,630,028	25,520,138	46%
Environmental Health Expenses	155,185	836,823	1,067,049	78%
Net Plant Operations	(23,263)	(1,065,331)	(1,713,350)	62%
Tourism and Economic Development	90,853	671,347	1,023,774	66%
Infrastructure Maintenance	136,246	2,405,311	2,558,758	94%
Finance Costs	1,826	20,679	28,000	74%
Depreciation and Amortisation	1,537,309	6,872,564	6,402,305	107%
Total Operating Expenses	5,038,888	30,011,355	46,550,270	64%
NET OPERATING SURPLUS / (DEFICIT)	(2,425,293)	2,132,384	400,609	532%
Capital Revenue				
Grants and Subsidies	325,340	2,037,860	30,093,899	7%
Gain / (Loss) on Disposal of PPE	-	439,201	-	
Total Capital Revenue	325,340	2,477,061	30,093,899	8%
NET RESULT	(2,099,953)	4,609,445	30,494,508	15%

Statement of Financial Position

For the month ending 31 May 2025

	Actual YTD	Amended Budget	%
Current Assets			
Cash and Equivalents	30,470,103	15,012,864	203%
Trade Receivables	3,865,934	259,865	1488%
Rate Receivables	3,084,051	505,611	610%
Inventories	1,076,696	972,841	111%
Total Current Assets	38,496,784	16,751,181	230%
Non-Current Assets			
Trade and Other Receivables	34,179	34,741	98%
Property, Plant and Equipment	287,609,009	287,181,057	100%
Capital Works in Progress	17,832,611	53,515,894	33%
Total Non-Current Assets	305,475,799	340,731,692	90%
TOTAL ASSETS	343,972,583	357,482,873	96%
Current Liabilities			
Trade and Other Payables	13,191,124	475,865	2772%
Employee Leave Provisions	1,033,396	1,038,290	100%
Total Current Liabilities	14,224,519	1,514,155	939%
Non-Current Liabilities			
Employee Leave Provisions	272,848	272,848	100%
Total Non-Current Liabilities	272,848	272,848	100%
TOTAL LIABILITIES	14,497,368	1,787,003	811%
NET COMMUNITY ASSETS	329,475,215	355,695,870	93%
Community Equity			
Shire Capital Account	88,402,906	118,496,807	75%
Asset Revaluation Reserve	215,385,869	215,396,120	100%
Current Year Surplus	4,284,105	30,494,508	14%
Accumulated Surplus (B/Fwd)	21,402,334	- 8,691,565	-246%
TOTAL COMMUNITY EQUITY	329,475,215	355,695,870	93%

Cash Flow Statement

For the month ending 31 May 2025

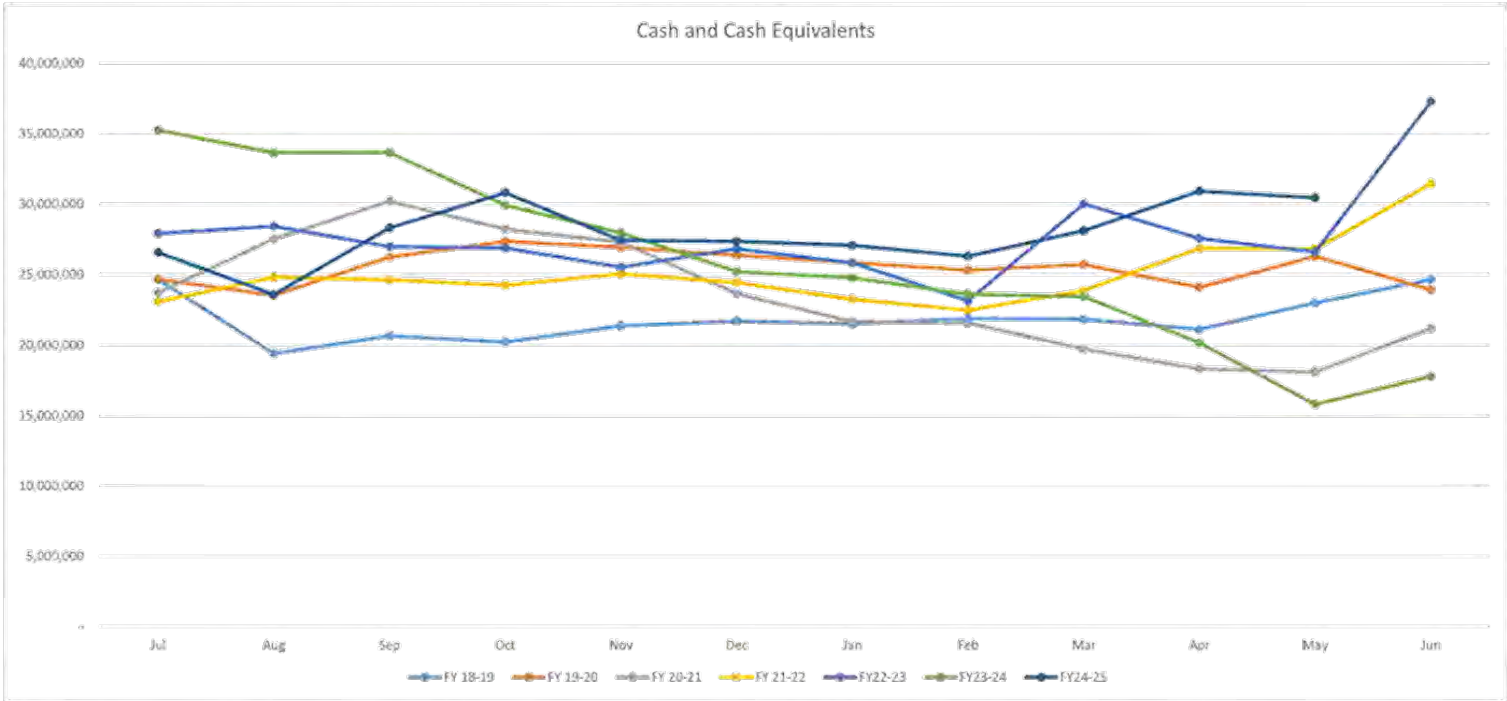
Year Elapsed 92%

	Actual YTD	Amended Budget	%
Cash Flows from Operating Activities			
Receipts from customers	23,763,401	18,124,687	131%
Payment to suppliers and employees	(24,030,081)	(41,232,048)	58%
	(266,681)	(23,107,361)	1%
Interest received	1,330,386	1,878,993	71%
Rental income	477,792	495,000	97%
Income from investments	-	-	
Operating grants and subsidies	16,888,083	30,564,564	55%
Net Cash Inflow (Outflow) from Operating Activities	18,429,579	9,831,196	187%
Cash Flows from Investing Activities			
Payments for property, plant and equipment	(8,293,587)	(43,976,869)	19%
Net movement on loans and advances	3,750	4,000	94%
Proceeds from sale of assets	845,203	1,288,000	66%
Capital grants and subsidies	1,712,520	30,093,899	6%
Net Cash Inflow (Outflow) from Investing Activities	(5,732,114)	(12,590,970)	46%
Cash Flows from Financing Activities			
Repayments of loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	12,697,465	(2,759,774)	
Cash at beginning of reporting period	17,772,638	17,772,638	
Cash at End of Reporting Period	30,470,103	15,012,864	

Financial Data

Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 6+ years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	31,457,677
FY22-23	27,939,994	28,445,824	26,999,467	26,892,016	25,530,823	26,841,302	25,836,843	23,147,162	30,022,835	27,590,275	26,616,525	37,291,120
FY23-24	35,261,406	33,667,778	33,667,880	29,928,198	27,974,197	25,216,741	24,783,957	23,619,505	23,440,639	20,157,423	15,793,453	17,776,932
FY24-25	26,585,358	23,589,316	28,332,175	30,832,212	27,442,532	27,367,285	27,083,502	26,317,857	28,133,022	30,936,088	30,470,103	

Revenue and Expenditure Report

For the month ending 31 May 2025

Year Elapsed 92%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
1000-0001	CORPORATE GOVERNANCE							
1000-0002	EXECUTIVE SERVICES							
1000-2000-0000	Executive Services Salaries and Oncosts	CEO			538,670	457,000	118%	
1000-2020-0000	Executive Services Expenses	CEO			388,172	330,000	118%	NBN - Balance paid.
1000-2025-0000	Subscriptions	CEO			114,128	126,000	91%	Annual Subscription paid in July
1000-0002	EXECUTIVE SERVICES		-	0%	1,040,969	913,000	114%	
1100-0002	COUNCILLORS EXPENSES							
1100-2000-0000	Councillor Wages	CEO			282,024	307,663	92%	April wages paid in May due to meeting on last day of the month.
1100-2001-0000	Councillor Remuneration - Meetings	CEO			54,714	56,448	97%	
1100-2020-0000	Councillors Allowances & Expenditure	CEO			24,778	15,000	165%	Travel and other expenses
1100-2025-0000	Councillor Superannuation	CEO			36,436	43,693	83%	
1100-2030-0000	Councillor Professional Dev Training	CEO			270	5,000	5%	
1100-2040-0000	Councillors Conferences & Deputation	CEO			35,383	22,000	161%	Including advocacy.
1100-2050-0000	Election Expenses	CEO			-	-	0%	
1100-2060-0000	Meeting Expenses	CEO			3,990	12,600	32%	
1100-0002	COUNCILLORS EXPENSES		-	0%	437,596	462,404	95%	
1200-0002	GOVERNANCE EXPENSES							
1200-2200-0000	Governance Operating Expenses	MGC			332,694	484,300	69%	
1200-0002	GOVERNANCE EXPENSES		-	0%	332,694	484,300	69%	
1300-0003	MEDIA & COMMUNICATIONS							
1300-2200-0000	Media & Comms Operating Expenses				37,807	63,000	60%	
1300-0003	MEDIA & COMMUNICATIONS		-	0%	37,807	63,000	60%	
1000-0001	CORPORATE GOVERNANCE		-	0%	1,849,066	1,922,704	96%	
2100-0002	ADMINISTRATION & FINANCE							
2100-2220-0000	Shire Office Operating Expenses	MFA			101,262	123,638	82%	
2100-2020-0000	Consultants	MFA			3,209	-	0%	
2100-2230-0000	Insurance	MFA			83,997	21,000	399%	Public Liability Insurance costed to this GL.
2100-2280-0000	Postage	MFA			3,921	5,000	78%	
2100-2290-0000	Printing & Stationery	MFA			29,919	30,000	100%	
2100-2330-0000	Shire Office Repairs & Maintenance	MFA			3,319	15,750	21%	
2100-2600-0000	Depn General Admin	MFA			60,240	64,121	94%	
2100-0002	ADMINISTRATION & FINANCE		-	0%	285,866	259,509	110%	
2105-0002-0000	FINANCIAL SERVICES							
2105-2120-0000	Audit Fees	MFA			107,615	106,500	101%	Interim audit completed.
2105-2130-0000	Bank Charges	MFA			6,768	7,000	97%	
2105-2135-0000	Dishonoured Cheques	MFA			-	-	0%	
2105-2185-0000	Fringe Benefits Tax	MFA			9,841	13,000	76%	
2105-2220-0000	Financial Services Operating Expenses	MFA			314,098	367,000	86%	
2105-2260-0000	Bad Debts Expense	MFA			-	2,397,116	0%	Will be processed at end of financial year
2105-2500-0000	Valuation of Assets	MFA			47,508	50,000	95%	

Revenue and Expenditure Report

For the month ending 31 May 2025

Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2105-2510-0000	Asset Management Expenses	MFA			-	50,000	0%	
2105-2991-0000	Odd Cents Rounding Expense	MFA			(0)	-		
2105-0002-0000	FINANCIAL SERVICES		-	-	0%	485,829	2,990,616	16%
2110-0002	STORES							
2110-1550-0000	Auction Sales	MFA	-	-	0%			
2110-2220-0000	Stores and Procurement Operating Expenses	MFA			231,013	252,000	92%	
2110-2225-0000	Stores Write-Offs	MFA			(3,723)	-	0%	
2110-2250-0000	Auction Expenses	MFA			-	5,000	0%	
2110-2815-0000	Stores Oncosts Recoveries	MFA			(124,290)	(122,000)	102%	
2110-0002	STORES		-	-	0%	103,000	135,000	76%
2120-0002	INFORMATION TECHNOLOGY							
2120-2220-0000	IT Operating Expenses	MFA			390,672	412,000	95%	
2120-0002	INFORMATION TECHNOLOGY		-	-	0%	390,672	412,000	95%
2130-0002	RECORDS MANAGEMENT							
2130-2220-0000	Records Management Operating Expenses	MFA			92,353	121,464	76%	
2130-0002	RECORDS MANAGEMENT		-	-	0%	92,353	121,464	76%
2140-0002	CUSTOMER SERVICE							
2140-2220-0000	Customer Service Operating Expenses	MFA			71,307	83,000	86%	
2140-0002	CUSTOMER SERVICE		-	-	0%	71,307	83,000	0%
2200-0002	RATES & CHARGES							
2210-0003	General Rates - Residential Categories							
2210-1000-0000	Rates - Residential	MFA	204,655	207,290	99%			
2210-1005-0000	Interest on Rates	MFA	3,262	3,000	109%			
2210-1080-0000	Discount - Residential	MFA	(15,855)	(16,500)	96%			
2210-1085-0000	Pensioner Rebates	MFA	(7,440)	(6,000)	124%			
2210-1090-0000	Writeoffs and Refunds	MFA	(815)	(1,000)	81%			
2210-1095-0000	Charge on Land	MFA	29,254	-	0%			
2210-0003	General Rates - Residential Categories		213,062	186,790	114%	-	-	0%
2220-0003	General Rates - Commercial							
2220-1000-0000	Rates - Commercial	MFA	67,284	62,487	108%			
2220-1080-0000	Discount - Commercial	MFA	(5,391)	(5,500)	98%			
2220-1090-0000	Write Off & Refund - Commercial	MFA	(11)	(500)	2%			
2220-1105-0000	Interest on Rates - Commercial	MFA	320	500	64%			
2220-0003	General Rates - Commercial		62,202	56,987	109%			
2230-0003	General Rates - Rural Categories							
2230-1000-0000	Rates - Rural Categories	MFA	1,865,366	1,876,794	99%			
2230-1005-0000	Interest on Rates - Rural	MFA	20,137	13,000	155%			Due to outstanding rates balance
2230-1080-0000	Discount - Rural Categories	MFA	(157,552)	(154,000)	102%			
2230-0003	General Rates - Rural Categories		1,727,952	1,735,794	100%	-	-	0%
2236-0003	General Rates - Oil and Gas Activity							

Revenue and Expenditure Report

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Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2236-1000-0000	Rates - Oil and Gas Activities	MFA	5,645,494	5,712,110	97%			
2236-1001-0000	Adjustment - Rates Oil & Gas Activit	MFA	-	-	0%			
2236-1005-0000	Interest on Rates - Oil and Gas	MFA	413,197	540,000	77%			
2236-1080-0000	Discount - Oil and Gas Activities	MFA	(359,194)	(385,000)	93%			Due to outstanding rates balance
2236-1090-0000	Write-offs and Refunds - Oil and Gas	MFA	(18)	(3,000)	1%			
2236-0003	General Rates - Oil and Gas Activity		5,699,479	5,864,110	97%	-	-	0%
2240-0003	Rates & Charges Administration							
2240-2000-0000	Rates & Charges Operating Expense	MFA			89,107	141,000	63%	
2240-0003	Rates & Charges Administration		-	-	0%	89,107	141,000	63%
2200-0002	RATES & CHARGES		7,702,695	7,843,681	98%	89,107	141,000	63%
2295-0002	GRANTS							
2295-1100-0000	FA Grant - General Component	MFA	7,106,055	7,106,055	100%			
2295-1130-0000	FA Grant - Identified Road Component	MFA	1,978,617	1,978,617	100%			
2296-1100-0000	Grant - Roads to Recovery	DES	-	-	0%			
2296-1120-0000	Grant - Scheme Supply Fund	CEO	-	100,000	-			
2296-1110-0000	Grant - Housing Support Program	CEO	-	-	0%			Funding application unsuccessful.
2297-1000-0000	SWQ Water and Sewerage Alliance Revenue	DES	220,189	220,066	100%			
2297-2000-0000	SWQ Water and Sewerage Alliance Costs	DES	-	-	0%	430,247	220,066	100%
2298-1200-0000	Capital Grant - SES Donation	MFA	-	-	0%			Finance Officer reviewing
2298-1204-0000	Capital Grant - SES Support Grant	MFA	39,635	10,635	373%			Grant funding acquittal finalised for SES Shed Extension and Vehicle Replacement
2298-1205-0000	Cap Grant - LRCIP Programme Round 3	MFA	-	397,000	0%			
2298-1206-0000	Capital Grant - LRCIP Programme Round 4 Part A	MFA	257,965	891,657	29%			
2298-1207-0000	Capital Grant - LRCIP Programme Round 4 Part B	MFA	331,211	514,327	64%			
2298-1208-0000	Capital Grant - ENHM Stage 3	MFA	-	14,800,000	0%			External Funding confirmed.
2298-1209-0000	Capital Grant - Energy Funding		-	-	0%			Funding application unsuccessful.
2298-1210-0000	Capital Grant - RAUP Toompine	MFA	-	102,250	0%			Subject to funding approval
2298-1220-0000	Capital Grant - LGGSP - Townhouses	MFA	918,723	918,723	100%			Finalised
2298-1230-0000	Capital Grant - BOR Toompine Bore	MFA	-	-	0%			
2298-1235-0000	Capital Grant - Toompine Bore Contributions	MFA	-	-	0%			
2298-1240-0000	Cap Grant - Driver Reviver Upgrade	MFA	-	-	0%			
2298-1245-0000	Cap Grant - Early Warn Flood Cameras	MFA	-	-	0%			
2298-1250-0000	Cap Grant - ENHM - BOR	MFA	-	-	0%			
2298-1260-0000	Cap Grant - ENHM - BBRF	MFA	-	-	0%			
2298-1265-0000	Cap Grant - BBRF - Gyrica Gardens	MFA	-	-	0%			
2298-1270-0000	Cap Grant - R2R Revenue	MFA	-	1,569,321	0%			Grant revenue will be recognised at 30 June
2298-1275-0000	Capital Grant - BOR Quilpie STP Design	MFA	119,986	119,986	100%			Final grant amount
2298-1280-0000	Cap Grant - LGGSP - Quilpie Airport Upgrade Design	MFA	45,000	150,000	30%			Claim 2 has been submitted,
2298-1285-0000	Cap Grant - W4Q 21-24	MFA	-	-	0%			
2298-1290-0000	Cap Grant - Active Transport Fund	MF	-	-	0%			Funding application unsuccessful.
2298-1288-0000	Cap Grant - W4Q 24-27	MFA	-	1,620,000	0%			Grant revenue will be recognised at 30 June
2298-1289-0000	Capital Grant - LGGSP - Quilpie Sewerage Treatment Plant (Subject to funding)	MFA	325,340	9,000,000	4%			Funding application unsuccessful. Consider future funding opportunities.
2298-1291-0000	Cap Grant - SLRIP	DIS	-	-	0%			Funding application unsuccessful.

Revenue and Expenditure Report

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Year Elapsed 92%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2298-1295-0000 Cap Grant - W4Q Covid	-	-	0%	-	-		
2295-0002 GRANTS	11,342,721	39,498,637	29%	430,247	220,066	196%	
2300-0002 OTHER REVENUE							
2300-1500-0000 Administration Fees (GST Applies)	MF 2,187	5,000	44%				
2300-1510-0000 Admin Fees (GST Exempt)	MF 4,465	5,000	89%				
2300-1601-0000 Fire Levy Commission	MF -	4,000	0%				
2300-1800-0000 Bank Interest Received	MF 26,671	10,000	267%				
2300-1810-0000 Investment Interest	MF 1,178,575	1,300,000	91%				
2300-1990-0000 Miscellaneous Income	MF 593	2,000	30%				
2300-1995-0000 Misc Income GST Free	MF 1,560	2,000	78%				
2300-2130-0000 Investment Admin Fees	MF -	0%		20,679	28,000	74%	
2310-1300-0000 Quilpie Club Rent	MF 285	500	57%				
2310-2300-0000 Quilpie Club Expenses	MF -			285	500	57%	
2300-0002 OTHER REVENUE	1,214,336	1,328,500	91%	20,964	28,500	74%	
2400-0002 EMPLOYEE ONCOSTS							
2400-2010-0000 Expense Annual Leave	MF -			617,457	700,000	88%	
2400-2011-0000 Expense Long Service Leave	MF -			100,822	130,000	78%	
2400-2012-0000 Expense Sick Leave	MF -			190,188	165,000	115%	
2400-2013-0000 Expense Public Holiday	MF -			201,572	215,000	94%	
2400-2015-0000 Expense Bereavement Leave	MF -			3,676	4,000	92%	
2400-2016-0000 Expense Domestic Violence Leave	MF -			4,512	2,000	226%	
2400-2020-0000 Expense Maternity Leave	MF -			-	7,000	0%	
2400-2065-0000 Expense Super Contributions	MF -			565,138	630,000	90%	
2400-2230-0000 Expense Workers Compensation	MF -			80,640	80,000	102%	
2400-2315-0000 Expense Employee Relocation	MF -			-	10,000	0%	
2400-2410-0000 Expense WH&S	MF -			188,375	300,400	63%	
2400-2821-0000 Recovery Annual Leave	MF -			(484,856)	(700,000)	69%	
2400-2822-0000 Recovery Sick Leave	MF -			(125,733)	(165,000)	76%	
2400-2823-0000 Recovery LSL	MF -			(107,766)	(130,000)	83%	
2400-2824-0000 Recovery Public Holidays	MF -			(165,119)	(215,000)	77%	
2400-2825-0000 Recovery Superannuation	MF -			(516,247)	(630,000)	82%	
2400-2826-0000 Recovery Workers Comp	MF -			(75,857)	(80,000)	95%	
2400-2827-0000 Recovery Training	MF -			(176,040)	(175,000)	101%	
2400-2828-0000 Recovery WH&S	MF -			(221,801)	(300,400)	74%	
2400-2829-0000 Recovery Contractors	MF -			(258,096)	(240,000)	108%	
2400-2830-0000 Recovery Office Equipment	MF -			(54,830)	(60,000)	91%	
2400-2831-0000 Recovery Administration	MF -			(96,453)	(120,000)	80%	
2400-0002 EMPLOYEE ONCOSTS	-	-	0%	(330,419)	(572,000)	58%	
2000-0001 ADMINISTRATION AND FINANCE	20,259,751	45,670,818	42%	1,638,925	3,819,155	43%	
3000-0001 INFRASTRUCTURE							
3000-0002 ENGINEERING ADMIN & SUPERVISION							
3000-1100-0000 Apprentice Incentive Payments	DES -	-	0%				
3000-1101-0000 Grant - R2R	DES -	-	0%				
3000-2029-0000 Engineering O/C Recover Supervision	DES -			(219,048)	(306,667)	72%	

Revenue and Expenditure Report

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Year Elapsed 92%

		REVENUE				EXPENSE				COMMENTS
Resp. Off		ACTUAL YTD	AMENDED BUDGET 24/25	%		ACTUAL YTD	AMENDED BUDGET 24/25	%		
3000-2030-0000	Engineering O/C Recover Plant	DES				(16,208)	(37,500)	43%		
3000-2040-0000	Engineering O/C Recover FP & LT	DES				(45,940)	(50,000)	92%		
3000-2050-0000	Engineering O/C Recover Wet Weather	DES				(32,504)	(30,000)	108%		
3000-2060-0000	Wet Weather Wages Expense	DES				10,753	30,000	36%		
3000-2080-0000	Floating Plant / Loose Tools	DES				9,496	-	-		
3000-2220-0000	Engineering Management Expenses	DES				145,042	180,000	81%		
3000-2420-0000	Quality Assurance Expenses	DES				42,535	63,600	67%		
3000-2985-0000	Engineering Consultants	DES				43	10,000	0%		
3000-2990-0000	Works Supervision	DES				641,847	867,000	74%		
3000-0002	ENGINEERING ADMIN & SUPERVISION		-	0%		536,016	726,433	74%		
3100-0002	WATER									
3100-0003	WATER - QUILPIE									
3100-1000-0000	Quilpie Water Charges	DES	332,397	332,280	100%					
3100-1005-0000	Quilpie Water Charges Interest	DES	2,510	2,500	100%					
3100-1020-0000	Quilpie Other Water Revenue	DES	-	-	0%					
3100-1080-0000	Quilpie Water Discount	DES	(29,069)	(28,000)	104%					
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	(4,736)	(4,500)	105%					
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	(13)	(500)	8%					
3100-1500-0000	Quilpie Water Connections	DES	1,146	-	0%					
3100-2200-0000	Drinking Water Quality Plan	DES				-	-	-		
3100-2230-0000	Quilpie Water Operations	DES				367,313	400,000	92%		
3100-2600-0000	Depn Quilpie Water	DES				100,432	76,389	131%		Plumbing supplies and labour hire. Water main breaks.
3100-0003	WATER - QUILPIE		302,236	301,780	100%	467,746	476,389	98%		
3110-0003	WATER - EROMANGA									
3110-1000-0000	Eromanga Water Charges	DES	35,920	35,920	100%					
3110-1005-0000	Eromanga Water Charges Interest	DES	230	500	46%					
3110-1020-0000	Eromanga Other Water Revenue	DES	-	-	0%					
3110-1080-0000	Eromanga Water Discount	DES	(2,978)	(3,000)	99%					
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	(772)	(1,250)	62%					
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	(2)	-	0%					
3110-2220-0000	Eromanga Water Operations-Wages	DES				43,889	40,000	110%		Labour hire and audit of Water Treatment Plant
3110-2230-0000	Eromanga Water Operations-Expenses	DES				206,230	200,000	103%		Due to issues with Water Treatment Plant
3110-2600-0000	Depn Eromanga Water	DES				78,047	172,291	45%		
3110-0003	WATER - EROMANGA		32,397	32,170	101%	328,166	412,291	80%		
3120-0003	WATER - ADAVALE									
3120-1000-0000	Adavale Water Charges	DES	23,855	24,000	99%					
3120-1005-0000	Adavale Water Charges Interest	DES	404	500	81%					
3120-1080-0000	Adavale Water Discount	DES	(2,034)	(2,000)	102%					
3120-1085-0000	Adavale Water Pensioner Remissions	DES	(1,371)	(1,300)	105%					
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	DES	(3)	-	0%					
3120-2220-0000	Adavale Water Operations	DES				87,468	90,000	97%		Predominately water main breaks
3120-2600-0000	Depn Adavale Water	DES				17,250	16,916	102%		
3120-0003	WATER - ADAVALE		20,852	21,200	98%	104,718	106,916	98%		
3130-0003	WATER - CHEEPIE									

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3130-2220-0000	Cheepie Water Operations				331	2,100	16%	
3130-2600-0000	Depn Cheepie Water				236	238	99%	
3130-0003	WATER - CHEEPIE	-	-	0%	567	2,338	24%	
3140-0003	WATER - TOOMPINE							
3140-1000-0000	Toompine Water Charges		18,280					
3140-1005-0000	Toompine Water Charges Interest		-					
3140-1080-0000	Toompine Water Discount		(1,828)					
3140-2220-0000	Toompine Water Operations-Wages				9,274	10,000	93%	
3140-2230-0000	Toompine Water Operations				30,529	35,000	87%	
3140-2600-0000	Water Depreciation-Toompine				18,340	1,692	1084%	Sundry costs associated with new bore implementation
3140-0003	WATER - TOOMPINE	-	16,452	0%	58,143	46,692	125%	
3100-0002	WATER	355,486	371,602	96%	959,340	1,044,626	92%	
3200-0002	SEWERAGE							
3200-0003	SEWERAGE QUILPIE							
3200-1000-0000	Quilpie Sewerage Charges	252,880	252,650	100%				
3200-1005-0000	Quilpie Sewerage Interest	2,420	2,000	121%				
3200-1080-0000	Quilpie Sewerage Discount	(22,172)	(21,500)	103%				
3200-1085-0000	Quilpie Sewerage Pensioner Remission	(663)	(700)	95%				
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	(10)	(500)	2%				
3200-1500-0000	Quilpie Sewerage Waste Charge	-	-	0%				
3200-1510-0000	Quilpie Sewerage Connection	578	1,000	58%				
3200-2230-0000	Quilpie Sewerage Operations				191,577	200,000	96%	
3200-2600-0000	Depn Quilpie Sewerage				155,371	77,415	201%	
3200-0003	SEWERAGE QUILPIE	233,033	232,950	100%	346,949	277,415	125%	
3210-0003	SEWERAGE EROMANGA							
3210-1000-0000	Eromanga Sewerage Charges	24,385	24,385	100%				
3210-1005-0000	Eromanga Sewerage Charges Interest	322	500	64%				
3210-1080-0000	Eromanga Sewerage Discount	(1,739)	(2,000)	87%				
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	(58)	(100)	58%				
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	(4)	-	0%				
3210-2230-0000	Eromanga Sewerage Operations				13,068	20,000	65%	
3210-2600-0000	Depn Eromanga Sewer				33,513	24,237	138%	
3210-0003	SEWERAGE EROMANGA	22,906	22,785	101%	46,581	44,237	105%	
3212-0003	SEWERAGE ADAVALE							
3212-2600-0000	Depn Adavale Septic System				65	93	70%	
3212-0003	SEWERAGE ADAVALE	-	-	0%	65	93	70%	
3214-0003	SEWERAGE TOOMPINE							
3214-2600-0000	Depn Toompine Hall Septic System				182	186	98%	
3214-0003	SEWERAGE TOOMPINE	-	-	0%	182	186	98%	
3200-0002	SEWERAGE	255,940	255,735	100%	393,777	321,931	122%	
3300-0002	INFRASTRUCTURE MAINTENANCE							

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Year Elapsed 92%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3300-0003 SHIRE ROADS MAINTENANCE							
3300-2220-0000 Shire Roads & Drainage - Wages	DES			80,258	283,500	28%	Grid cleaning, bridge inspection, maintenance, annual licenses. DDtS & MFA reviewing Eulo Road works/costs for capitalisation/journal (approx \$217K). Widening of floodway.
3300-2230-0000 Shire Roads & Drainage Expenses	DES			633,619	525,000	111%	
3300-2600-0000 Depn Roads & Streets	DES			3,707,374	3,148,836	118%	
3300-0003 SHIRE ROADS MAINTENANCE	-	-	0%	4,421,252	3,957,336	112%	
3305-0003 SHIRE ROADS - FLOOD DAMAGE 2021							
3305-1140-0000 Old Resilience & Risk Reduction Fund	DES	-	0%				
3305-1250-0000 FD 2021 Restoration Works	DES	-	0%				
3305-2300-0000 FD 2021 Restoration	DES			-	-	0%	
3305-0003 SHIRE ROADS - FLOOD DAMAGE 2021	-	-	0%	-	-	0%	
3306-0003 SHIRE ROADS - FLOOD DAMAGE 2022							
3306-1150-0000 FD 2022 Emergent Works	DES	-	0%				
3306-1250-0000 FD 2022 Restoration Works	DES	-	0%				
3306-2200-0000 FD 2022 Emergent Works	DES			-	-	0%	
3306-2300-0000 FD 2022 Restoration Works	DES			-	-	0%	
3306-0003 SHIRE ROADS - FLOOD DAMAGE 2022	-	-	0%	-	-	0%	
3307-0003 SHIRE ROADS - FLOOD DAMAGE SEPT 2022							
3307-1150-0000 FD SEPT 2022 Emergent Works	DES	-	0%				
3307-1160-0000 FD Sept 2022 IRW	DES	-	0%				
3307-1170-0000 FD Sept 2022 Restoration Works	DES	2,291,390	2,373,797 97%				Revenue recognised is based on expenditure.
3307-2200-0000 FD SEPT 2022 Emergent Works	DES			-	-	0%	
3307-2300-0000 FD SEPT 2022 Restoration Works	DES			-	-	0%	
3307-2400-0000 FD Sept 2022 Restoration Works	DES			2,291,390	2,373,797	97%	
	2,291,390	2,373,797	97%	2,291,390	2,373,797	97%	
3308-0003 SHIRE ROADS - FLOOD DAMAGE 2024							
3308-1150-0000 FD 2024 Emergent Works	DES	-	0%				
3308-1170-0000 FD 2024 Restoration Works	DES	1,323,769	11,438,993 11%				Revenue recognised is based on expenditure.
3308-2200-0000 FD 2024 Emergent Works	DES			-	-	0%	
3308-2400-0000 FD 2024 Restoration Works	DES			1,323,769	11,438,993	12%	
	1,323,769	11,438,993	12%	1,323,769	11,438,993	12%	
3309-0003 SHIRE ROADS - FLOOD DAMAGE 2023							
3309-1170-0000 FD 2023 Restoration Works	DES	2,632,730	5,729,597 46%				Revenue recognised is based on expenditure.
3309-2400-0000 FD 2023 Restoration Works	DES			2,632,730	5,729,597	58%	
	2,632,730	5,729,597	46%	2,632,730	5,729,597	58%	
3301-0003 SHIRE ROADS - FLOOD DAMAGE NOV 2024							
3301-1150-0000 FD Nov 2024 Restoration Works	DES	200,501	- 0%				Revenue recognised is based on expenditure.
3301-2200-0000 FD Nov 2024 Restoration Works	DES			200,501	-	0%	
	200,501	-	0%	200,501	-	0%	New DRFA Event

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Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3302-0003 SHIRE ROADS - FLOOD DAMAGE MAR 2025							
3302-1150-0000 FD Mar 2025 - Emergent Works	DIS	632,617	0%				
3302-2200-0000 FD MAR 2025 - Emergent Works	DIS			632,617		0%	
3302-2220-0000 FD MAR 2025 - Restore Sewerage Serv	DIS			6,510			
3302-2230-0000 FD MAR 2025 - Restore Water Services	DIS			8,810			
		632,617	- 0%	647,938	- 0%		
3310-0003 TOWN STREET & DRAINAGE MAINTENANCE							
3310-2220-0000 Town Street & Drainage Maintenance	DES			712,856	682,500	104%	Repairs to kerbing and footpaths throughout Quilpie town streets.
3310-2230-0000 Street Lighting	DES			31,804	39,375	81%	
3310-2240-0000 Street Cleaning Operations	DES			546	5,250	10%	
3310-0003 TOWN STREET & DRAINAGE MAINTENANCE		-	- 0%	745,206	727,125	102%	
3330-0003 DEPOTS & CAMPS							
3330-1510-0000 Camp Accommodation Rent	DES	7,800	10,000 78%				
3330-2220-0000 Camps Operations	DES			36,325	65,100	56%	
3330-2330-0000 Depots Operations	DES			216,618	185,850	117%	Includes cleaning, maintenance and annual insurance, electrical works
3330-2600-0000 Depn Depot & Camp	DES			184,623	195,995	94%	
3330-0003 DEPOTS & CAMPS		7,800	10,000 78%	437,565	446,945	98%	
3340-0003 WORKSHOP							
3340-2220-0000 Workshop Operations	DES			26,224	23,100	114%	
3340-2230-0000 Workshop Maintenance & Repairs	DES			256,786	309,250	83%	
3340-0003 WORKSHOP		-	- 0%	283,010	332,350	85%	
3350-0003 PLANT & MACHINERY							
3350-1500-0000 Insurance Claims	DES	326,873					
3350-1510-0000 Gain/Loss on Sale/Disposal of Plant	DES	439,201	- 0%				
3350-1570-0000 Diesel Rebate - ATO	DES	178,215	200,000 89%				
3350-2145-0000 Small Plant Repairs	DES			7,457	24,150	31%	
3350-2225-0000 Small Plant Purchases	DES			14,893	21,000	71%	
3350-2229-0000 Plant Operations	DES			706,406	669,900	105%	
3350-2330-0000 Plant Repairs & Maintenance	DES			588,655	792,250	74%	
3350-2331-0000 Plant Registration and Insurance	DES			135,679	147,000	92%	Annual insurance and registrations paid
3350-2585-0000 Plant Recoveries	DES			(2,801,431)	(3,600,000)	78%	
3350-2600-0000 Depn Plant	DES			965,125	1,056,642	91%	
3350-0003 PLANT & MACHINERY		944,289	200,000 472%	(363,216)	(889,058)	43%	
3355-0003 BATCHING PLANT OPERATIONS							
3355-2200-0000 Batching Plant Operations				-	900,000	0%	
3355-2585-0000 Batching Plant Recoveries				-	(1,000,000)	0%	
3355-2600-0000 Depn - Batching Plant				-	15,696	0%	
3355-0003 BATCHING PLANT OPERATIONS		-	-	-	(84,304)	-	
3360-0003 AERODROME							
3360-2325-0000 Quilpie Aerodrome Operations	DES			39,266	31,500	125%	Insurance, survey, membership

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		REVENUE			EXPENSE			COMMENTS	
Resp. Off		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
3360-2330-0000	Quilpie Aerodrome Repairs & Maint	DES			73,084	105,000	70%		
3360-2340-0000	Eromanga Aerodrome Repairs & Maint	DES			13,033	10,500	124%		
3360-2350-0000	Adavale Aerodrome Repairs & Maint	DES			788	5,250	13%		
3360-2360-0000	Toompine Aerodrome Repairs & Maint	DES			-	2,100	0%		
3360-2370-0000	Cheepie Aerodrome Repairs & Maint	DES			222	2,100	11%		
3360-2600-0000	Depn - Quilpie Aerodrome	DES			235,317	225,303	104%		
3361-2600-0000	Depn - Adavale Aerodrome	DES			26,620	28,876			
3362-2600-0000	Depn - Toompine Aerodrome	DES			10,010	10,589			
3363-2600-0000	Depn - Cheepie Aerodrome	DES			59	65			
3365-2600-0000	Depn - Eromanga Aerodrome	DES			138,623	140,300			
3360-0003	AERODROME		-	-	0%	537,022	561,593	96%	
3366-0003	QUILPIE REFUELLING FACILITY								
3366-1310-0000	Quilpie Refuelling Revenue	DES	372,178	350,000	106%				
3366-2310-0000	Quilpie Refuelling Operation and R&M	DES			372,935	330,000	113%		
3366-2600-0000	Depn - Quilpie Refuelling Facility	DES			17,912	19,504	92%		
3365-0003	QUILPIE REFUELLING FACILITY		372,178	350,000	106%	390,847	349,504	0%	
3370-0003	BULLOO PARK								
3370-1500-0000	Bulloo Park Fees	DCCS	1,699	2,000	85%				
3370-2220-0000	Bulloo Park Operations	DCCS			131,578	127,050	104%		
3370-2600-0000	Depn Bulloo Park	DCCS			64,252	68,329	94%		
3370-0003	BULLOO PARK		1,699	2,000	85%	195,831	195,379	100%	
3371-0003	BULLOO RIVER WALKWAY								
3371-2220-0000	Bulloo River Walkway Operations	MED			1,719	2,000	86%	Grader - walkway	
3371-0003	BULLOO RIVER WALKWAY		-	-	0%	1,719	2,000	86%	
3374-0003	TOOMPINE PLAY AREA								
3374-2220-0000	Toompine Play Area Operations				18,828	-	0%		
3374-0003	TOOMPINE PLAY AREA				18,828	-	-		
3375-0003	JOHN WAUGH PARK								
3375-1500-0000	John Waugh Park Fees			0%					
3375-2220-0000	John Waugh Park Operations	DCCS			198,861	190,000	105%	Annual rejuvenation completed and some irrigation issues.	
3375-2600-0000	Depn John Waugh Park	DCCS			35,846	37,862	95%		
3375-0003	JOHN WAUGH PARK		-	-	0%	234,707	227,862	103%	
3376-0003	BICENTENNIAL PARK								
3376-2220-0000	Bicentennial Park Operations	DCCS			36,397	26,250	140%	Insurance	
3376-2600-0000	Depn Bicentennial Park	DCCS			32,864	35,202	93%		
3376-0003	BICENTENNIAL PARK		-	-	0%	69,261	61,452	113%	
3377-0003	BALDY TOP RECREATION AREA								
3377-2220-0000	Baldy Top Operations	DCCS			131	5,250	2%		
3377-0003	BALDY TOP RECREATION AREA		-	-	0%	131	5,250	2%	
3378-0003	OPALOPOLIS PARK								
3378-2220-0000	Opalopolis Park Operations	DCCS			-	5,250	0%		
3378-0003	OPALOPOLIS PARK		-	-	0%	-	5,250	0%	

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		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3379-0003	KNOT-O-SAURUS PARK							
3379-2220-0000	Knot-o-saurus Park Operations	DCCS			849	5,250		
3379-0003	KNOT-O-SAURUS PARK		-	- 0%	849	5,250	0%	
3380-0003	COUNCIL LAND & BUILDINGS							
3380-1500-0000	Gain / Loss on Land & Buildings for Resale	DCCS	-	- 0%				
3380-1501-0000	Profit / (Loss) on Sale of Assets	DCCS		0%				
3380-2100-0000	Land Sale Costs	DCCS			-	10,000		
3380-2330-0000	Council Properties Operating Exp	DCCS			41,429	32,550	12%	
3380-2600-0000	Depn Council Buildings Other	DCCS			56,236	33,359	169%	
3380-0003	COUNCIL LAND & BUILDINGS		-	- 0%	97,664	75,909	129%	
3385-0003	PARKS & GARDENS							
3385-2220-0000	Parks & Gardens Operating Expenses	DES			179,620	139,650	129%	
3385-2420-0000	Street Tree Program	DES			915	-	0%	
3385-2600-0000	Depn Parks Building	DES			13,336	14,487	92%	
3385-0003	PARKS & GARDENS		-	- 0%	193,871	154,137	126%	
3390-0003	PUBLIC TOILETS							
3390-2220-0000	Public Toilets Operations	DES			41,398	77,700	53%	
3390-0003	PUBLIC TOILETS		-	- 0%	41,398	77,700	53%	
3300-0002	INFRASTRUCTURE MAINTENANCE		8,406,973	20,104,387 42%	14,382,274	25,754,067	56%	
3400-0002	BUSINESS OPPORTUNITIES							
3400-0003	DMR WORKS							
3402-1258-0000	RMP Contract	DIS	1,322,275	2,043,310 65%				
3402-1260-0000	RMP Contract Variations	DIS	-	460,688 0%				
3402-2230-0000	RMP Contract	DIS			1,204,938	1,803,598	67%	
3403-1275-0000	Quilpie-Adavale Red Rd (TIDS) Revenue	DIS	1,070,063	1,047,500 102%				
3403-2200-0000	Quilpie-Adavale Red Road (TIDS) Exps	DIS			1,264,556	1,762,800	72%	
3405-1300-0000	CN-15666 Diamantina Drainage Revenue	DIS	-		-			
3405-2300-0000	CN-15666 Diamantina Drainage Costs	DIS			-			
3406-1200-0000	DMR WORKS - Others (Revenue)	DIS	-	- 0%				
3406-2200-0000	DMR WORKS - Others (Expenses)	DIS			1,133	-	0%	
3407-1280-0000	CN19645 Diamantina Development Road	DIS	876,293	- 0%				Journal to stage 2
3407-2300-0000	CN19645 Diamantina Development Road	DIS			17,771	-	0%	
3408-1280-0000	CN 19645 Stage 2 Diamantina Developm	DIS	-	875,793 0%				
3408-2300-0000	CN19645 Stage 2 Diamantina Developme	DIS			638,340	660,000	97%	Recoverable works
3409-1280-0000	CN 22452 DRFA Works 23B	DIS	-	581,287				
3409-2300-0000	CN 22452 DRFA Works 23B	DIS			11,957	581,287	7%	
3400-0003	DMR WORKS		3,268,631	5,008,578 65%	3,138,695	4,807,685	65%	
3410-0003	PRIVATE WORKS							
3410-1550-0000	Private Works Revenue	DIS	116,979	26,000 159%				
3410-2230-0000	Private Works Expenditure	DIS			163,777	20,000	819%	Budget was an estimate only
3410-2300-0000	MAR 2025 Event - TMR Works	DIS			389,983			
3411-1280-0000	CN23526 Grid Removals	DIS	150,420	- 0%				
3411-2300-0000	CN23526 Grid Removals	DIS			38,063	-	0%	

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		REVENUE			EXPENSE			COMMENTS	
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
3410-0003	PRIVATE WORKS	267,669	26,000	1029%	591,823	20,000	2959%		
3400-0002	BUSINESS OPPORTUNITIES	3,536,300	5,034,578	70%	3,730,518	4,827,685	77%		
3000-0001	INFRASTRUCTURE	12,554,698	25,766,302	49%	20,001,925	32,674,742	61%		
4000-0001	ENVIRONMENT & HEALTH								
4100-0002	PLANNING & DEVELOPMENT								
4100-0003	TOWN PLANNING - LAND USE & SURVEY								
4100-1500-0000	Town Planning Fees	CEO	5,475	1,000	547%	14,414	25,000	58%	
4100-2220-0000	Town Planning Expenses	CEO							
4100-0003	TOWN PLANNING - LAND USE & SURVEY		5,475	1,000	547%	14,414	25,000	58%	
4150-0003	BUILDING CONTROLS								
4150-1500-0000	Building Fees No GST	CEO	1,524	-	0%				
4150-1501-0000	Building Fees - GST Applies	CEO	29,398	30,000	98%				
4150-2220-0000	Building Expenses	CEO				84,710	40,000	212%	Certification services
4151-1505-0000	Swimming Pool Inspection Fees	CEO				-	-	0%	
4151-2225-0000	Swimming Pool Inspection Costs	CEO				-	-	0%	
4150-0003	BUILDING CONTROLS		30,922	30,000	103%	84,710	40,000	212%	
4100-0002	PLANNING & DEVELOPMENT		36,397	31,000	117%	99,124	65,000	152%	
4200-0002	WASTE MANAGEMENT								
4200-0003	GARBAGE COLLECTION								
4200-1000-0000	Garbage Charges	DES	419,474	418,406	100%				
4200-1005-0000	Garbage Charges - Interest	DES	4,184	3,000	139%				
4200-1080-0000	Garbage Charges Discount	DES	(35,716)	(34,078)	105%				
4200-1085-0000	Garbage Pensioner Remission	DES	-	-	0%				
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	(47)	-	0%				
4200-2220-0000	Garbage Operations	DES				140,778	140,595	100%	
4220-2225-0000	Annual Kerbside Collection	DES				-	10,300	0%	
4200-0003	GARBAGE COLLECTION		387,896	387,328	100%	140,778	150,895	93%	
4250-0003	LANDFILL OPERATIONS								
4250-1500-0000	Landfill Fees Revenue	DES	827	-	0%				
4250-2235-0000	Landfill Operations	DES				277,389	262,650	106%	Mulching of green waste and pallets (mulch now for use by Parks and Gardens Team)
4250-2600-0000	Depn Landfill	DES				15,551	16,727	93%	
4250-0003	LANDFILL OPERATIONS		827	-	0%	292,940	279,377	105%	
4200-0002	WASTE MANAGEMENT		388,723	387,328	100%	433,719	430,272	101%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL								
4300-0003	PLANT PEST CONTROL								

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		REVENUE			EXPENSE			COMMENTS	
Resp. Off		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
4300-2250-0000	Com. Combating Drought-Pest Weed Exp	DCCS				-	-	0%	
4300-2290-0000	Plant Pest Control Expenses	DCCS				1,879	30,000	6%	
4300-0003	PLANT PEST CONTROL		-	-	0%	1,879	30,000	6%	
4310-0003	ANIMAL PEST CONTROL								
4310-1000-0000	Wild Dog Special Levy	DCCS	105,118	104,391	99%				
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS				117,247	168,525	70%	
4310-2250-0000	Wild Dog Bonus Payments	DCCS				2,150	10,000	21%	
4310-2280-0000	DNR Precept - Barrier Fence	DCCS				130,824	130,824	100%	Annual amount by two instalments
4312-1000-0000	Baiting Fee Reimbursements	DCCS		72,500	0%				
4312-2260-0000	Syndicate Baiting Expense	DCCS				311,096	380,100	82%	
4313-1170-0000	Grant - QLD Feral Pest Initiative	DCCS	-	-	0%				
4313-2250-0000	QLD Feral Pest Initiative	DCCS					-	-	0%
4313-2290-0000	2022 Council Exclusion Fence Subsidy	DCCS							
4313-2300-0000	2023 Council Exclusion Fence Subsidy	DCCS				173,700	183,600	95%	
4310-0003	ANIMAL PEST CONTROL		105,118	176,891	59%	741,385	873,049	85%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT								
4320-1500-0000	Common Application Fees	DCCS	1,890	2,000	95%				
4320-1600-0000	Mustering / Supplement Fees	DCCS	-	1,000	0%				
4320-1800-0000	Reserve Fees	DCCS	2,782	3,000	93%				
4320-2200-0000	Common Fence Repairs & Firebreaks	DCCS				9,982	12,000	83%	
4320-2220-0000	Stock Routes & Reserves Expenses	DCCS				27,038	25,000	108%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT		7,231	6,000	121%	37,019	37,000	100%	
4330-0003	DOMESTIC ANIMAL CONTROL								
4330-1300-0000	Animal Write-Off	DCCS	-	-	0%				
4330-1400-0000	Animal Discounts	DCCS	-	-	0%				
4330-1500-0000	Animal Control Fees	DCCS	12,471	15,000	83%				
4330-1700-0000	Animal Control Fines & Penalties	DCCS	322	1,000	31%				
4330-2220-0000	Animal Control Expenses	DCCS				6,983	25,000	28%	
4330-0003	DOMESTIC ANIMAL CONTROL		12,793	16,000	80%	6,983	25,000	28%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL		125,142	198,891	63%	787,266	965,049	82%	
4500-0002	ENVIRONMENT & HEALTH								
4510-0003	ENVIRONMENTAL PROTECTION								
4510-2220-0000	Environmental Protection Expenses	DCCS				16,670	28,000	60%	
4510-0003	ENVIRONMENTAL PROTECTION		-	-	0%	16,670	28,000	60%	
4520-0003	HEALTH AUDITING & INSPECTION								
4520-1400-0000	Health Licenses & Permits Revenue	CEO	3,792	3,500	108%				
4520-2230	Health Operations		3,792	3,500	108%	-	-	0%	
4500-0002	ENVIRONMENT & HEALTH		3,792	3,500	108%	16,670	28,000	60%	
4000-0001	ENVIRONMENT & HEALTH		554,054	620,719	89%	1,336,778	1,488,321	90%	
5000-0001	COMMUNITY SERVICES								

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		REVENUE			EXPENSE			COMMENTS	
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
5100-0002	COMMUNITY DEVELOPMENT								
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS								
5120-2220-0000	Quilpie Swimming Pool Operations	DCCS			386,211	447,100	<div><div></div></div>	Management fees, electricity, insurance	
5120-2330-0000	Quilpie Swimming Pool Repairs & Mtc	DCCS			39,093	50,000	<div><div></div></div>	Removal of slide from splash pool and repairs/resurfacing	
5120-2600-0000	Depn Swimming Pool Structures	DCCS			44,644	48,417	<div><div></div></div>		
5125-2220-0000	Eromanga Swimming Pool Opt & Maint	DCCS			7,761	5,000	<div><div></div></div>	Annual insurance	
5125-2230-0000	Eromanga Swimming Pool Repairs & Mtc	DCCS			94,560	152,000	<div><div></div></div>		
5125-2600-0000	Depn Eromanga Swimming Pool	DCCS			4,648	4,999	<div><div></div></div>		
5120-0003			-	0%	576,917	707,516	82%		
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS								
5150-1500-0000	Shire Halls - Revenue	DCCS	1,557	3,000			<div><div></div></div>		
5150-2220-0000	Shire Hall Operations	DCCS			49,038	60,000	<div><div></div></div>		
5150-2330-0000	Shire Halls Repairs & Maintenance	DCCS			162,570	115,500	<div><div></div></div>	Various including cleaning costs	
5150-2600-0000	Depn Shire Halls	DCCS			86,414	92,919	<div><div></div></div>		
5150-0003			1,557	3,000	52%	298,022	268,419	111%	
5170-0003	RECREATION FACILITIES								
5170-2220-0000	Recreational Facilities Operating Expenses	DCCS			13,139	5,000	<div><div></div></div>	Electricity, insurance, rates	
5170-2230-0000	Recreational Facilities Repairs & Maintenance	DCCS			447	11,000	<div><div></div></div>		
5170-2250-0000	All Sports Building	DCCS			8,134	4,000	<div><div></div></div>	Insurance and maintenance	
5170-2330-0000	Adavale Sport & Rec Grounds	DCCS			13,734	15,000	<div><div></div></div>	Electricity, insurance, rates	
5170-2340-0000	Eromanga Rodeo & Race Grounds	DCCS			27,682	25,000	<div><div></div></div>	Electricity, insurance, rates	
5170-2350-0000	Toompine Shooting Facility	DCCS			2,643	-	<div><div></div></div>		
5170-2600-0000	Depn Recreational Facilities	DCCS			184,821	193,153	<div><div></div></div>		
5170-0003			-	0%	250,601	253,153	99%		
5180-0003	TOWN DEVELOPMENT								
5180-2820-0000	Town Development - Eromanga	CEO			7,704	5,000	<div><div></div></div>		
5180-2830-0000	Town Development - Adavale	CEO			-	5,000	<div><div></div></div>		
5180-2840-0000	Town Development - Toompine	CEO			-	5,000	<div><div></div></div>		
5180-0003			-	0%	7,704	15,000	51%		
5190-0003	COMMUNITY DEVELOPMENT								
5190-1140-0000	Sundry Income	DCCS	-	0%					
5190-1150-0000	Community Bus Income	DCCS	-	7,500	0%				
5190-1160-0000	Community Event - Ticket Sales	DCCS	-	0%					
5190-1210-0000	Grants - National Australia Day Council	DCCS	10,000	15,000	67%				
5190-1220-0000	Grant - NAIDOC Week	DCCS	-	10,000	0%				
5190-1221-0000	NAIDOC Week Contribution	DCCS	-	0%					
5190-1230-0000	Grant - Celebrating Multicultural Qld	DCCS	-	0%					
5190-2100-0000	Community Support Activities & Event	DCCS			29,502	46,500	<div><div></div></div>		
5190-2150-0000	Buses - Community Support	DCCS			-	-	<div><div></div></div>		
5190-2320-0000	Community Celebrations	DCCS			47,515	50,000	<div><div></div></div>		
5190-2500-0000	Council Community Grants	DCCS			32,474	253,000	<div><div></div></div>		
5190-2840-0000	Quilpie Street Development	DCCS			-	5,000	<div><div></div></div>		

Revenue and Expenditure Report

For the month ending 31 May 2025

Year Elapsed 92%

Resp. Off		REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
5190-0003	COMMUNITY DEVELOPMENT	10,000	32,500	31%	109,491	354,500	31%	
5100-0002	COMMUNITY DEVELOPMENT	11,557	35,500	33%	1,242,734	1,598,588	78%	
5200-0002	AGED SERVICES							
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS	97,712	125,000	78%			
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS			132,751	80,325	165%	Insurance, rates
5220-2240-0000	Gynca Gardens Rec-Centre - O&M	DCCS			9,484	73,500	13%	
5220-2600-0000	Depn Aged Accom Building	DCCS			60,649	62,489	97%	
5200-0002	AGED SERVICES	97,712	125,000	78%	202,884	216,314	94%	
5225-0002	HOUSING							
5225-1200-0000	Rent - Housing	DCCS	372,280	360,000	103%			
5225-2220-0000	Housing Operating Expenses	DCCS			54,827	35,000	157%	Annual insurance and pest control, rates, furniture, irrigation system installations
5225-2230-0000	Housing - Repairs & Maintenance	DCCS			438,229	274,837	159%	
5225-2600-0000	Depn Housing	DCCS			239,483	217,745	110%	
5225-0002	HOUSING	372,280	360,000	103%	732,539	527,582	139%	
5200-0002	AGED SERVICES & HOUSING	469,992	485,000	97%	935,423	743,896	126%	
5300-0003	COMMUNITY HEALTH PROMOTIONS							
5300-1100-0000	Health Promotions Officer Grant Rev	DCCS	112,500	150,000	75%			
5300-1102-0000	Grant - LG Leadership for Sun Safety	DCCS	3,500	-	0%			
5300-1105-0000	Checkup Aust QMHW Grant	DCCS	-	-	0%			
5300-1110-0000	Comedy Night Grant	DCCS	-	-	0%			
5300-1101-0000	Grant - Ageing Queensland	DCCS	-	-	0%			
5300-1115-0000	Old Mental Health Comm Sponsorship	DCCS	-	-	0%			
5300-1150-0000	SW Primary Care Pilot Funding	DCCS	4,178	50,000	8%			
5300-2000-0000	Health Promotions Officer Wages	DCCS			-	-	0%	
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS			90,028	96,000	94%	
5300-2200-0000	Heart of Australia Bus Visit	DCCS			15,000	30,000	50%	
5300-2240-0000	Health Promotions Officer Activities	DCCS			146,291	205,875	71%	
5300-2700-0000	TRAIC Grant	DCCS			-	-	0%	
5300-2800-0000	SW Primary Health Care Pilot Expenses	DCCS			45,064	50,000	90%	
5310-1100-0000	Grant - Localised Mental Health	DCCS	-	-	-	-	0%	
5310-2000-0000	Localised Mental Health Grant Costs	DCCS	-	-	-	-	0%	
5320-1100-0000	Grant - TRAIC	DCCS	-	-	-	-	0%	
5320-2000-0000	TRAIC Grant Costs	DCCS	-	-	-	-	0%	
5300-0003	COMMUNITY HEALTH PROMOTIONS	120,178	200,000	60%	296,383	381,875	78%	
5300-0003	COMMUNITY HEALTH	120,178	200,000	60%	296,383	381,875	78%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION							
5400-2220-0000	Community Services Admin Operating Expenses	DCCS			268,187	382,000	70%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION	-	-	0%	268,187	382,000	70%	
5400-0003	COMMUNITY SERVICES SUPPORT	-	-	0%	268,187	382,000	70%	
5600-0002	ARTS & CULTURE							

Revenue and Expenditure Report

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Year Elapsed 92%

		REVENUE				EXPENSE				COMMENTS
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%			
5610-0003	MUSEUMS									
5610-2220-0000	Eromanga Living History Centre O&M	CEO			7,425	13,000	57%	Rates and maintenance		
5610-2230-0000	Museum Operations & Maintenance	MED			1,689	5,000	34%			
5610-2240-0000	Powerhouse Museum Operations	MED			3,574	4,500	79%			
5610-2250-0000	Railway / Local History	MED			2,078	25,000	8%			
5610-2260-0000	Eromanga Natural Hist. Museum	CEO			50,711	80,000	61%	Insurance and annual contribution		
5610-2290-0000	ENHM COVID-19 Operating Support	CEO			-	-	0%			
5610-2600-0000	Depn Museum	MED			223,372	238,265	94%			
5610-0003	MUSEUMS		-	-	0%	288,849	365,765	79%		
5630-0003	REGIONAL ARTS DEVELOPMENT FUNDING									
5630-1100-0000	RADF Grant Revenue	DCCS	26,250	26,250	100%					
5630-2190-0000	RADF Grant Expenditure	DCCS				23,593	30,000	79%		
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING		26,250	26,250	100%	23,593	30,000	79%		
5600-0002	ARTS & CULTURE		26,250	26,250	100%	312,442	395,765	79%		
5700-0002	LIBRARY SERVICES									
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	23,000	3,000	767%					
5710-1110-0000	Strategic Priorities Grant	DCCS	-	-	0%					
5710-1120-0000	First Five Grant - Library	DCCS	3,000	3,000	100%					
5710-1130-0000	Grant - Library Resourcing	DCCS	-	20,000	0%					
5710-1140-0000	Grant - Empowering Rural Australia	DCCS	-	-	0%					
5710-1600-0000	Library Fees & Charges Revenue	DCCS	827	500	165%					
5710-2110-0000	Strategic Priorities Grant Expenditure	DCCS				9,704	-	0%		
5710-2120-0000	First Five Grant - Library Exp	DCCS				1,601	3,000	51%		
5710-2220-0000	Library Operating Expenses	DCCS				142,981	171,750	84%	Painting	
5710-2330-0000	Library Repairs & Maintenance Expens	DCCS				6,559	6,000	109%		
5710-2600-0000	Depn Library	DCCS				18,382	19,711	91%		
5711-1130-0000	Grant Centrelink Access Point	DCCS	8,297	7,800	106%					
5700-0002	LIBRARY SERVICES		35,124	34,300	102%	179,227	200,461	89%		
5750-0002	DISASTER MANAGEMENT SERVICES									
5750-1100-0000	Grant - Get Ready Queensland	DCCS	-	6,780	0%					
5750-1120-0000	CDO Category A - QRA Funding	MFA	400,545	300,000						
5750-1130-0000	CDO Category B - QRA Funding	MFA	28,554	30,000						
5750-1140-0000	Coordinated Emergency Fodder Support	MFA	-	50,000						
5750-2020-0000	Get Ready Qld Exp	DCCS				7,134	6,780	105%		
5750-2220-0000	Disaster Management Operations	CEO				2,892	35,000	8%		
5750-2300-0000	CDO Cat A Emergency Assistance Individuals	CEO				490,555	300,000			
5750-2400-0000	CDO Cat B Protection of General Public	CEO				126,452	30,000			
5750-2450-0000	Cat C - Community Relief Fund Exp					5,000	-			
5750-2500-0000	Coordinated Emergency Fodder Support	CEO				17,537	50,000			
5750-0002	DISASTER MANAGEMENT SERVICES		429,099	386,780	111%	649,570	41,780	1555%		
5800-0002	PUBLIC SERVICES									
5810-0003	STATE EMERGENCY SERVICES									
5810-1140-0000	QLD Emergency Services Grant Revenue	WHS	19,453	20,000	97%					

Revenue and Expenditure Report

For the month ending 31 May 2025

Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
5810-2220-0000	Emergency Services Operations	WHS			29,972	20,000	150%	Insurance, electricity
5810-2600-0000	Depn S.E.S	WHS			10,301	11,063	93%	
5810-0003	STATE EMERGENCY SERVICES		19,453	20,000	97%	40,273	31,063	
5820-0003	TELEVISION							
5820-2230-0000	TV Maintenance & Repairs	DCCS			49,994	25,000	200%	Maintenance
5820-2600-0000	Depn Satellite TV	DCCS			2,591	2,713	96%	
5820-0003	TELEVISION		-	-	0%	52,585	27,713	
5830-0003	CEMETERIES							
5830-1500-0000	Burial Fees	DCCS	-	2,000	0%			
5830-1510-0000	Grave Reservation Fee	DCCS	-	-	0%			
5830-2220-0000	Cemeteries Operations	DCCS			29,994	36,000	83%	
5830-2230-0000	Cemeteries Maintenance	DCCS			-	3,000	0%	
5830-2600-0000	Depn Cemeteries Building	DCCS			1,199	1,292	93%	
5830-0003	CEMETERIES		-	2,000	0%	31,192	40,292	77%
5840-0003	EROMANGA STATE SCHOOL FACILITY							
5840-2500-0000	Eromanga State School Operating Expe	DCCS			3,156	3,500	90%	
5840-2600-0000	Depn - Eromanga State School Facility	MFA			-	26,462	0%	
5840-0003	EROMANGA STATE SCHOOL FACILITY		-	-	0%	3,156	26,462	12%
5800-0002	PUBLIC SERVICES		483,676	443,080	109%	956,004	751,271	127%
5000-0001	COMMUNITY SERVICES		1,111,653	1,189,830	93%	4,011,173	4,253,395	94%
6000-0001	HUMAN RESOURCES							
6100-0002-0000	PAYROLL SERVICES							
6100-2200-0000	Payroll Operating Expenses	HR			89,957	87,000	103%	
6100-0002-0000	PAYROLL SERVICES		-	-	0%	89,957	87,000	103%
6200-0002-0000	HUMAN RESOURCES							
6200-1100-0000	Staff Deductions - Wellbeing Checks	HR	2,375	-	0%			
6200-1200-0000	Staff Deductions - Staff Functions	HR	160					
6200-2040-0000	Human Resource Expenses	HR			440,874	747,500	59%	
6200-2090-0000	Council Gym Membership Program - 20%	HR			826	6,000	14%	
6200-0002-0000	HUMAN RESOURCES		2,535	-	0%	441,700	753,500	59%
6300-0002-0000	TRAINING & DEVELOPMENT							
6300-2000-0000	Staff Training & Development Wages	HR			59,951	-	0%	
6300-2070-0000	Staff Training & Development	HR			54,201	122,000	44%	
6300-0002-0000	TRAINING & DEVELOPMENT		-	-	0%	114,153	122,000	94%
6000-0001	HUMAN RESOURCES		2,535	-	0%	645,808	962,500	67%
7100-0001	ECONOMIC DEVELOPMENT & TOURISM							

Revenue and Expenditure Report

For the month ending 31 May 2025

Year Elapsed 92%

REVENUE					EXPENSE			COMMENTS
Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION							
7100-2100-0000	Economic Development	MED			34,073	81,415	42%	Annual cost
7100-2120-0000	Economic Dev Training and Conferences	MED			-	5,000	0%	
7100-2130-0000	Opal Fossicking Area	MED			679	5,000	14%	
7100-2140-0000	Subscriptions and Memberships	MED			15,471	15,000	100%	
7100-2150-0000	SWRED-Tourism Development	MED			53,295	-	0%	
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION		-	-	0%	103,518	106,415	97%
7200-0002	VISITOR INFORMATION CENTRE							
7200-1100-0000	Grant - Accessible Tourism Elevate F	MED	52,125	69,500	75%			
7200-1150-0000	Grant - Building Bush Tourism	MED	33,600	56,109	60%			
7200-1500-0000	Visitors Info Centre Sales	MED	28,969	32,000	91%			
7200-1505-0000	VIC - Quilpeta Sales	MED	11,002	26,000	42%			
7200-1510-0000	VIC Gallery Sales (GST Free)	MED	7,368	10,000	74%			
7200-1515-0000	VIC Gallery Sales (GST)	MED	2,657	1,500	177%			
7200-1530-0000	Bus Tour Fees	MED	2,378	2,000	119%			
7200-2000-0000	VIC - Wages	MED			200,276	190,000	105%	
7200-2110-0000	VIC - Exhibitions and Events	MED			1,606	10,000	16%	
7200-2120-0000	VIC - Tourism Promotion	MED			25,545	60,000	43%	
7200-2130-0000	VIC - Bus Tour	MED			739	-	0%	
7200-2220-0000	VIC Operating Expenses	MED			58,793	84,000	70%	
7200-2230-0000	VIC - Repairs & Maintenance	MED			43,004	47,250	91%	
7200-2510-0000	Artist Payments - Sales (GST Excl)	MED			6,561	8,000	83%	
7200-2515-0000	Artist Payments - Sales (GST Incl)	MED			3,468	2,000	173%	
7200-2600-0000	Depn - VIC	MED			28,636	28,179	102%	
7200-2710-0000	Grant - Accessible Tourism Elevate Fund Exp				30,256	69,500		
7200-2720-0000	Grant - Building Bush Tourism Expenses				15,423	56,109		
7201-1500-0000	VIC Outback Mates to NP Camping Perm	MED	9	-			0%	
7200-0002	VISITOR INFORMATION CENTRE		138,109	197,109	70%	414,305	555,038	75%
7300-0002	TOURISM EVENTS & ATTRACTIONS							
7300-1200-0000	Event Revenue	MED	-	-	0%			
7300-2100-0000	EVENT - Major Events Promotion	MED			8,692	15,000	58%	
7300-2150-0000	Tourism Development	MED			-	59,000		
7300-2200-0000	EVENTS - Tourism Events	MED			1,163	94,000	1%	
7300-0002	TOURISM EVENTS & ATTRACTIONS		-	-	0%	9,855	168,000	6%
7100-0001	ECONOMIC DEVELOPMENT & TOURISM		138,109	197,109	70%	527,678	820,453	64%
TOTAL REVENUE AND EXPENDITURE			34,620,800	76,444,770	45%	30,011,355	45,850,270	65%
			ACTUAL	BUDGET				
PROFIT / (LOSS)			4,609,445	30,494,508	15%			

CAPITAL EXPENDITURE REPORT

For the month ending 31 May 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0210-4500	Land										
Total				0				0		0	
0220-4500	Buildings & Structures										
0220-2306-0000	CARRY-OVER: Quilpie Hall Shower Block	N	DIS	12,944	2,749			7,056	2,751	15,695	
0220-2307-0000	CARRY-OVER: Adavale Town Hall - Grounds Upgrade	U	DIS	8,225	62,097	16,060	78,157	41,775	61,775	70,000	Upgrade to include additional camping spots, BBQ etc.
0220-2405-0000	CARRY-OVER: 2 Bedroom House - 2 Boobook	N	CEO	279,316	48,943	3,825	52,768	20,684	70,684	350,000	
0220-2406-0000	CARRY-OVER: 3 Bedroom House - 1 - 74 Galah	N	CEO	406,093	189,169	16,618	205,787	95,823	173,907	580,000	Landscaping in progress
0220-2407-0000	CARRY-OVER: 3 Bedroom House - 2 - 70 Galah	N	CEO	403,388	108,448	16,618	125,066	98,528	176,612	580,000	Landscaping in progress
0220-2408-0000	CARRY-OVER: 3 Bedroom House - 3 - 61 Dukamurra	N	CEO	350,182	184,490	42,384	226,874	150,268	229,818	580,000	Landscaping in progress
0220-2409-0000	CARRY-OVER: 3 Bedroom House - 4 - 3 Boobook	N	CEO	345,163	173,262	36,775	210,037	155,377	234,837	580,000	Landscaping in progress
0220-2410-0000	CARRY-OVER: 3 Bedroom House - 5 - 72 Galah	N	CEO	408,243	97,804	5,961	103,765	92,297	171,757	580,000	
0220-2411-0000	CARRY-OVER: 3 Bedroom House - 6 - 66 Galah	N	CEO	407,543	145,090	848	145,938	94,464	172,457	580,000	
0220-2412-0000	CARRY-OVER: 3 Bedroom House - 7 - 11 Boobook	N	CEO	400,599	162,407	11,250	173,657	99,941	179,401	580,000	
0220-2413-0000	CARRY-OVER: 3 Bedroom House - 8 - 20 Boobook	N	CEO	394,010	150,062	154	150,215	106,530	185,990	580,000	
0220-2208-0000	CARRY-OVER: Townhouse Estate Development	N	CEO	4,619,230	2,819,181	129,000	2,948,181	3,669,774	2,936,520	7,555,750	Project completed. Old Depot to be demolished.
0220-2401-0000	CARRY-OVER: ENHM - Stage 3A	N	CEO	-	690	-	690	18,000,000	17,800,000	17,800,000	External funding approved.
0220-2502-0000	NEW: Council Housing Refurbishments	R	DIS	-	68,628	12,136	80,763	250,000	250,000	250,000	Annual figure - works to be completed when properties vacated.
0220-2503-0000	NEW: Gyrica Housing Refurbishment	R	DIS	-	3,091	8,400	11,491	100,000	100,000	100,000	Annual figure - works to be completed when properties vacated.
0220-2402-0000	CARRY-OVER: Gyrica Housing Refurbishment Unit 3	R	DIS	-	214	-	214	125,000	125,000	125,000	Renovation to improve access
	CARRY-OVER: Gyrica Housing Refurbishment Unit 4	R	DIS	-	-	-	-	125,000	125,000	125,000	Renovation to improve access
0220-2501-0000	NEW: Eromanga Pool Refurbishment	R	DIS		269,934	5,964	275,898	600,000	600,000	600,000	Pool Refurbishment, New Shade Shelter, Amenities, Fencing, Landscaping
0220-2403-0000	CARRY-OVER: Quilpie SES Shed Extension	N	DIS	9,091	5,524		5,524	14,180	5,524	14,615	Project completed.
0220-2504-0000	NEW: Garage, carport & fencing - 14 Donald Street, Eromanga	N	DIS		3,023	12,093			50,000	50,000	Sheds ordered.
0220-2505-0000	NEW: Garage, carport & fencing - 16 Donald Street, Eromanga	N	DIS		-				50,000	50,000	
Total				8,044,027	4,494,805	318,085	4,795,025	23,846,698	23,702,033	31,746,060	
0230-4500	Other Assets										
0230-2213-0000	CARRY-OVER: Adavale Museum	R	DIS	-	-	-	-	20,000	20,000	20,000	
0230-2217-0000	CARRY-OVER: Toompine Transfer Station	N	DIS	23,475	154,682		154,682	11,525	11,525	35,000	Road / seal portion to be transferred to Road Infrastructure capital.
0230-2306-0000	CARRY-OVER: Eromanga Transfer Station	N	DIS	94,161	290,920		290,920	100,050	7,050	101,211	Completed
0230-2307-0000	CARRY-OVER: Adavale Transfer Station	N	DIS	131,703	8,908		8,908	18,297	18,297	150,000	Completed

CAPITAL EXPENDITURE REPORT

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Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0230-2220-0000	CARRY-OVER: Aerodrome Fuel Relocation	R	DIS	-	-	-	-	-	-	-	Project under review including funding options
0230-2302-0000	CARRY-OVER: Opalopolis Park Upgrade	R	DIS	186,669	23,017	23,576	46,593	88,331	88,331	275,000	Playground installed.
0230-2402-0000	CARRY-OVER: Entrance to Bulloo Park	N	DIS	-	-	-	-	30,000	30,000	30,000	Carry forward to 2025/26
0230-2403-0000	CARRY-OVER: Quilpie Footpath - Missing Link - Jabiru Street	N	DIS	-	169,021	-	169,021	50,000	170,000	170,000	Completed
0230-2405-0000	CARRY-OVER: Walking Path to Baldy Top	N	DIS	329	-	-	-	300,000	299,671	300,000	Carry forward to 2025/26
0230-2406-0000	CARRY-OVER: VIC Fencing	N	DIS	3,137	-	-	-	10,863	10,863	14,000	Completed
0230-2505-0000	NEW: Administration Building - External Paint	R	DIS	-	-	-	-	25,000	25,000	25,000	Carry forward to 2025/26
0230-2501-0000	NEW: Administration Building - Renew Footpath	R	DIS	-	84,756	1,780	86,536	75,000	75,000	75,000	Completed
0230-2502-0000	NEW: Quilpie Pool Filtration System Changeover	R	DIS	-	194	2,727	2,921	250,000	350,000	350,000	Contract awarded
0230-2503-0000	NEW: Solar Projects	N	CEO	-	-	-	-	245,000	-	-	External funding application unsuccessful.
0230-2504-0000	NEW: Bob Young Memorial Park Upgrade (Stage 1 of the Brolga Street Masterplan)	N	CEO	-	6,991	18,245	25,237	450,000	450,000	450,000	Underway
0230-2401-0000	NEW: Toompine Airstrip - Secure and Safer Runway with Perimeter Fencing	N	DIS	-	-	-	-	-	184,500	184,500	Subject to external funding approval.
Total				439,474	738,489	46,329	784,818	1,674,066	1,740,237	2,179,711	
0240-4500	Plant & Equipment										
0240-2500-0001	Admin Printer	R	MFA	-	11,592	-	11,592	-	11,592	11,592	Delivered.
0240-2500-1145	Replace Unit 1105: Replace Toyota Hilux (with base model Tri Tipper Ute)	R	DDIS	-	44,389	-	44,389	55,000	55,000	55,000	Delivered
0240-2500-1144	Replace Unit 1122 - Toyota Prado GXL Wagon	R	DDIS	-	-	-	-	90,000	90,000	90,000	
0240-2500-1003	Replace Unit 5003 - Ford Transit Bus	R	DDIS	-	-	105,465	105,465	90,000	90,000	90,000	Ordered
0240-2500-2011	Replace Unit 2001 - Mitsubishi Fuso Canter Light Truck	R	DDIS	-	-	72,967	72,967	70,000	70,000	70,000	Ordered
0240-2500-2012	Replace Unit 2002 - Mitsubishi Fuso Canter Light Truck	R	DDIS	-	-	72,970	72,970	70,000	70,000	70,000	Ordered
0240-2500-2013	Replace Unit 2005 - Hino FG Series / Sweeper Medium Truck	R	DDIS	-	414,000	-	414,000	450,000	450,000	450,000	Delivered
0240-2500-2014	New: Hook Truck/Vac Truck 3000L (Medium Truck)	N	DDIS	-	-	320,094	320,094	300,000	300,000	300,000	Ordered
0240-2500-2206	Replace Unit 2202 Kenworth T659	R	DDIS	-	390,946	-	390,946	400,000	400,000	400,000	Delivered
0240-2500-5012	Replace Unit 5002 - Bobcat F17 Excavator	R	DDIS	-	39,045	-	39,045	45,000	45,000	45,000	Delivered
0240-2500-5013	Replace Unit 75 - Caterpillar Forklift DP45N	R	DDIS	-	80,450	-	80,450	60,000	60,000	60,000	Delivered
0240-2500-4008	Replace Unit 4001 - Toro Zero Turn Mower	R	DDIS	-	-	86,192	86,192	75,000	75,000	75,000	Ordered
0240-2500-4009	Replace Unit 5001 - Toro Procore Aerator	R	DDIS	-	24,000	-	24,000	40,000	40,000	40,000	Delivered
0240-2500-2609	Replace Unit 2604 - Mick Murray Water Tanker	R	DDIS	-	142,115	-	142,115	155,000	155,000	155,000	Delivered
0240-2500-4510	Replace Unit 4505 - Can-am Defender Side by Side	R	DDIS	-	20,949	-	20,949	25,000	25,000	25,000	Delivered
0240-2500-4111	Replace Unit 4170 - Generator - Sewer Pump Station	R	DDIS	-	-	-	-	120,000	120,000	120,000	
0240-2500-2418	Replace Unit 2402 - Mini Excavator Trailer	R	DDIS	-	11,740	-	11,740	8,000	8,000	8,000	Delivered
0240-2500-4112	Replace Unit 251 - Kubota Generator	R	DDIS	-	-	-	-	15,000	15,000	15,000	
0240-2500-4113	Replace Unit 252 - Kubota Generator	R	DDIS	-	-	-	-	15,000	15,000	15,000	
0240-2500-4010	Replace Unit 270 - Howard Slasher	R	DDIS	-	19,333	-	19,333	15,000	15,000	15,000	Delivered
0240-2500-2419	New: Variable Message Sign Trailer	N	DDIS	-	25,676	-	25,676	25,000	25,000	25,000	Delivered
0240-2500-2420	New: Variable Message Sign Trailer	N	DDIS	-	25,676	-	25,676	25,000	25,000	25,000	Delivered
0240-2500-2421	Replace Small Trailers (various)	N	DDIS	-	7,465	-	-	20,000	20,000	20,000	Delivered
	Floating Plant	N	DDIS	-	-	-	-	25,000	25,000	25,000	
	Pressure Washer	N	DDIS	-	14,851	-	14,851	20,000	20,000	20,000	Delivered
	Hydraulic Jacks and Stands for Workshop	N	DDIS	-	33,799	-	33,799	36,000	36,000	36,000	Delivered

CAPITAL EXPENDITURE REPORT

For the month ending 31 May 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
	Holst for Workshop	N	DDIS				-	58,000	58,000	58,000	Wireless Column Lift and Axle Support stands
	Parts Washer	N	DDIS			21,225	21,225	30,000	30,000	30,000	Ordered
0240-2223-4007	CARRY-OVER: Replace Unit 4002 Zero Turn Mower	R	DDIS	-		81,215	81,215	76,000	76,000	76,000	Ordered.
	Sale Unit 1108: Ford Ranger		DDIS				-				
	Sale Unit 1110: Ford Ranger		DDIS				-				
	Sale Unit 1115: Toyota Hilux (SES)		DDIS				-				
	Sale Unit 2000 - Mitsubishi Fuso Canter Light Truck		DDIS				-				
	Sale Unit 111 - Sumitomo SH60B - 2 Excavator		DDIS				-				
	Sale Unit 38 - Honda Hustle Super 2 Mower		DDIS				-				
	Sale Unit 69 - Husqvarna Mower PZ 290 Zero		DDIS				-				
	Sale Unit 4504 - Can-am Defender Side by Side		DDIS				-				
Total				-	1,306,025	760,127	2,066,153	2,413,000	2,424,592	2,424,592	
0260-4500	Roads										
0260-2306-0000	CARRY-OVER: Quilpie Aerodrome Pavement Reconstruction	R	DIS	392,804			-	-		392,804	External funding secured.
0260-2209-0000	CARRY-OVER: Eromanga Kerb	N	DIS	-			-	120,000	120,000	120,000	
0260-2408-0000	CARRY-OVER: Brolga Street - reseal carparking lanes	R	DIS	-	320		320	140,000	140,000	140,000	To coincide with Department of Main Roads resealing of Brolga Street
0260-2414-0000	Eulo Road Widening		DIS		9,077						Prior year project to be expensed
0260-2501-0000	NEW: Boonkai Street Reseal	R	DIS		-	39,127	39,127	27,000	27,000	27,000	Chainage 0.24 to 0.474
0260-2502-0000	NEW: Kyabra Road Reseal	R	DIS		-	30,794	30,794	280,500	280,500	280,500	Chainage 32.29 to 38.45
0260-2503-0000	NEW: Buln Buln Street Reseal	R	DIS		-	57,488	57,488	38,000	60,000	60,000	Chainage 0.144 to 0.669
0260-2504-0000	NEW: Cheepie Access Road Reseal	R	DIS		-		-	45,000	45,000	45,000	Chainage 0.0 to 0.761
0260-2505-0000	NEW: Baldy Top Road Reseal	R	DIS		-	76,212	76,212	162,500	162,500	162,500	Chainage 0.0 to 2.90
	NEW: Renewal Works - to be allocated	R	DIS					640,000			
0260-2507-0000	NEW: Beltram Park Road - Upgrade to concrete floodway - Ch 30.394 – Ch 30.407	U	DIS		77,347	4,808	82,155	94,000	94,000	94,000	Construct a 50m long floodway c/w cut off walls.
0260-2508-0000	NEW: Adavale Black Road - Upgrade to concrete floodway - Ch 18.895 – Ch 18.935	U	DIS		70,218		70,218	70,000	70,000	70,000	Construct a low-level concrete floodway - 40m long by 6m wide.
0260-2509-0000	NEW: Kiandra Road - Existing concrete floodway renewal - Ch 1.420	R	DIS		21,091		21,091	80,000	80,000	80,000	45m long, 4m wide
0260-2510-0010	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 930	R	DIS		65,457	5,594	71,051	60,000	60,000	60,000	30m long, 6m wide
0260-2510-0020	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 25.690	R	DIS		128,000	1,164	129,164	60,000	60,000	60,000	40m long, 6m wide
0260-2510-0030	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 6.079	U	DIS		87,160	792	87,952	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.
0260-2510-0040	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 11.410	U	DIS		59,944		59,944	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 30m by 6m wide.
0260-2510-0050	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 15.320 – Ch 15.360	U	DIS		87,160	792	87,952	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.

CAPITAL EXPENDITURE REPORT

For the month ending 31 May 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0260-2510-0060	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 54.435 – Ch 54.447	U	DIS			39,618	39,618	50,000	50,000	50,000	Extend the existing floodway a further 20m between the two concrete margins. (20m long by 6m wide)
0260-2511-0010	NEW: Ray Road - Upgrade to concrete floodway - Ch 41,900 – Ch 41,960	U	DIS			118,855	118,855	140,000	140,000	140,000	60m long by 6m wide
0260-2511-0020	NEW: Ray Road - Upgrade to concrete floodway - Ch 42,020 – Ch 42,100	U	DIS			158,473	158,473	150,000	150,000	150,000	80m long by 6m wide
0260-2512-0000	NEW: Coonaberry Creek Road Inverts Upgrade	U	DIS		40,520	274,757	315,277	680,000	680,000	680,000	Stabilize and seal 9 floodways, connecting 3 of them into a 270m long sealed section, therefore forming 7 different weather resistant crossings. Ch 24.100, Ch 33.050, Ch 34.590, Ch 34860 – Ch 35.310, Ch 35.530, 7 Ch 35.610, and Ch 36.310.
0260-2513-0000	NEW: Adavale Airport Road - Invert upgrade to concrete floodway	U	DIS			13,709	13,709	220,360	220,360	220,360	160m long floodway c/w cut off walls
0260-2510-0070	NEW: Tobermory Road - Extend the existing concrete floodway - Ch 54.530	N	DIS		630	39,618	40,248	80,000	80,000	80,000	Extend the existing floodway a further 20m between the two concrete margins
0260-2514-0000	NEW: Adavale Charleville Road - Seal the 1070m long section from Ch 47,030 - Ch 48,100	N	DIS		194	90,071	90,265	245,040	245,040	245,040	Marinalla Park Cap Rock Seal Works - to width of 6m
0260-2515-0000	NEW: Canaway Downs Road	U	DIS		30,364		30,364	150,000	150,000	150,000	Chainage 12 000 to 12 500 - install drainage control and sealed to 6m wide with a 500mm wider section at the 3 overland flow areas at CH12370, CH12240 and CH12 140 (estimated cost \$150,000).
0260-2516-0000	NEW: Seco Crossing	R	DIS		90,989		90,989	80,000	80,000	80,000	Completed
0260-2517-0000	NEW: Depot Reseal	R				68,250			72,000	72,000	Contract awarded
0260-2518-0000	NEW: Old Charleville Road Reseal	R				17,752			25,000	25,000	Contract awarded
0260-2519-0000	NEW: Webber Street Reseal	R				78,003			65,000	65,000	Contract awarded
0260-2411-0000	CARRY-OVER: Adavale - Sealing road to waste facility and ancillary works	N	DIS	4,443	237,696		237,696	250,000	245,557	250,000	Completed
0260-2506-0000	NEW: Sealing Adavale Black Road	N	DIS		398,181	145,960	544,141	514,327	514,327	514,327	Stabilisation and seal
	NEW: Sealing Fromanga Dump Road	N	DIS						160,000	160,000	Completed
	NEW: Sealing Toompine Bore Road	N	DIS						150,000	150,000	Completed
	NEW: Quilpie Airport Upgrade Design	R	DIS		127,742	109,147			250,000	250,000	Contract awarded - project underway.
	WITHDRAWN: Extension of Mulga Walk to connect Quilpie Airport with the Town Centre	N	DIS								External funding unsuccessful.
	WITHDRAWN: Flood proofing of Napoleon Road Phase 1, 2 & 3	U	DIS								External funding unsuccessful.
0260-2520-0000	NEW: Concrete Floodway - Monkey Coolah Floodway on Kyabra Rd	R	DIS		17,734	82,350			180,000	180,000	New project - funded by LRCIP 3 - Completed
0260-2521-0000	NEW: Concrete Floodway - Onion Creek Ch 6,895	N	DIS						80,000	80,000	New project - funded by LRCIP 3 - commenced - must be completed by 30 June 2025

CAPITAL EXPENDITURE REPORT

For the month ending 31 May 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0260-2522-0000	NEW: Concrete Floodway - Humeburn Road Ch 5,899	N	DIS			53,550			80,000	80,000	New project - funded by LRCIP 3 - commenced - must be completed by 30 June 2025
0260-2523-0000	NEW: Concrete Floodway - Humeburn Road Ch 17,805	N	DIS			53,550			80,000	80,000	New project - funded by LRCIP 3 - commenced - must be completed by 30 June 2025
Total				397,247	1,532,089	1,370,984	2,493,102	4,586,727	5,106,284	5,503,531	
0270-4500- Water Infrastructure											
0270-2401-0000	CARRY-OVER: Sommerfield Road Water Main Upgrade	R	DIS	-	41,293	69,778		160,000	160,000	360,000	Funded by W4Q Program - Sommerfield Road Water Main Upgrade - Stage 1 Materials arrived.
0270-2502-0000	NEW: Eromanga Water Treatment Plant Pump Replacements	R	DIS		29,375						Completed.
0270-2501-0000	NEW: Adavale Water Main Replacement	R	DIS		65,302	13,584		260,000	260,000	260,000	Funded by W4Q Program - Shephard Street and a section near Nelson Street. Materials arrived.
Total				-	135,970	83,361	-	620,000	620,000	620,000	
0280-4500- Sewerage Infrastructure											
0280-2301-0000	CARRY-OVER: Quilpie Sewerage Treatment Plant - DISign	R	DIS	658,277	79,896			518,369	83,723	742,000	Completed.
0280-2501-0000	NEW: Quilpie Sewerage Treatment Plant Upgrade	R	DIS		3,854			5,000,000	10,000,000	10,000,000	External funding application unsuccessful.
0280-2502-0000	NEW: Sewer Pump Station at Quarrior Street, Quilpie (SPS002)	R	DIS		2,459	5,625		300,000	300,000	300,000	The sewer pump station at Quarrior Street, Quilpie has significant functional defects and is failing. The renewal project will include replacing the pumps and the electrical switchboard (including sealing and protective coating of the structure). Underway.
Total				658,277	86,209	5,625	-	5,818,369	10,383,723	11,042,000	
				9,539,024	8,293,587	2,584,511	10,139,097	38,958,860	43,976,869	53,515,894	

14 GOVERNANCE**14.1 DEVELOPMENT APPLICATION - MATERIAL CHANGE OF USE LOT 12 ON SP273738****IX:** 262907**Author:** Dominique Wells, Records Officer**Authorisers:** Sharon Frank, Manager Finance & Administration
Justin Hancock, Chief Executive Officer**Attachments:** 1. DA08 24-25 - Proposal Plans.pdf**KEY OUTCOME****Key Outcome:** 1. Great Place to Live**Key Initiative:** 1.1 Well-planned and highly liveable communities**EXECUTIVE SUMMARY**

The purpose of this report is for Council to decide the Development Application (DA08 24-25) for a Material Change of Use to establish a “Warehouse” and “Transport Depot” on land situated at 28 Anzac Drive, Quilpie, formally described as Lot 12 on SP273738.

RECOMMENDATION

That Council:

1. Receive this report; and
2. Council issue a decision notice to the applicant approving the Development Application for a Material Change of Use to establish a “Warehouse” and “Transport Depot” on land situated at 28 Anzac Drive, Quilpie, formally described as Lot 12 on SP273738, subject to the following conditions:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to this planning scheme.

- II. In the Planning Scheme:

Warehouse means “Premises used for the storage and distribution of goods, whether or not in a building, including self-storage facilities or storage yards.

The use may include sale of goods by wholesale where ancillary to storage.

The use does not include retail sales from the premises or industrial uses.”

Transport Depot means “Premises used for the storage, for commercial or public purposes, of more than one motor vehicle. The use includes premises for the storage of

taxis, buses, trucks, heavy machinery and uses of a like nature. The term may include the ancillary servicing, repair and cleaning of vehicles stored on the premises.”

- III. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- IV. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- V. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- VI. In completing an assessment of the proposed development, council has relied on the information submitted in support of the development application as true and correct. any change to the approved plans and documents may require a new or changed development approval. it is recommended that the applicant contact council for advice in the event of any potential change in circumstances.

Development Conditions

Use

1. The approved development is a Material Change of Use – “Warehouse” and “Transport Depot” as defined in the Planning Scheme and as shown on the approved plans.
2. A development permit for building works must be obtained prior to commencing construction of the use.

Compliance inspection

3. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
4. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved plans and documents

5. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.
- 6.

Plan/Document Number	Plan/Document Name	Date
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Plan 01	Site Plan (amended in red by Council)	n.d.
Project No. 9104, Sheet 1 of 3	Proposed 12.040 x 3.000 Rural Accommodation	n.d.
J4233-Donohue's Construction: Floor Plan	Floor Plan	15/01/2025
J4233-Donohue's Construction: Elevation	Front & Back Elevation	15/01/2025
J4233-Donohue's Construction: Elevation	Left & Right Elevation	15/01/2025

7. The proposed ancillary office is not permitted to be used for accommodation purposes without submitting a separate development application.

Development works

8. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
9. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
10. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

Applicable Standards

11. All works must comply with:
- a) the development approval conditions;
 - b) any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
 - c) Council's standard designs for such work where such designs exist;
 - d) any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-d above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-d in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrence lawful requirements outside those stated above.

Stormwater drainage

12. Stormwater drainage is to be provided in accordance with:
 - a) Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013;
 - b) Pilgrim, DH, (ed)., Australian Rainfall & Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987; and
13. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed. The developer shall ensure that in all cases, discharge of stormwater runoff from the development drains freely to the legal point/s of discharge for the development.
14. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
15. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Avoiding nuisance

16. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
17. Dust emanating as result of activities carried out onsite (both during construction and post construction) must be continually monitored and suppressed in order to prevent any dust drifting onto road networks and nearby properties and sensitive land uses.
18. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
19. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
20. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.
21. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the Environmental Protection (Noise) Policy 2008.
22. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the Environmental Protection (Air) Policy 2008.

Landscaping

23. A minimum of 10% of the development site shall be landscaped with a majority of the landscaping to be provided along the Anzac Drive road frontage. Landscape plantings shall include a mix of trees, shrubs and ground covers to enhance the visual appeal of the development and soften the appearance of the built form.
24. A Landscaping Plan is to be submitted to and approved by Council prior to the submission of a Building Application. The Landscaping Plan must include details of the location and species of plants and the irrigation system. Plants are to be drought hardy and must not include weed species. Root barriers are to be installed around trees that are located within 3 metres of any underground infrastructure. The site is to be landscaped and maintained in accordance with the approved Landscaping Plan.

Waste Management

25. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
26. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

Refuse storage

27. Adequate refuse storage areas and facilities must be provided on the site to service the approved development.
28. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and emptied, and the waste removed from the site on a regular basis. All waste containers are to be located in a convenient and unobtrusive position and shielded from the view of users of the premises, travelling public and neighbours, and accessible by the vehicles used by Council, its agents and/or others.
29. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the Waste Reduction & Recycling Act 2011.

Access and manoeuvring

30. All access points, from the edge of the existing bitumen from Anzac Drive to the property boundary, shall be constructed to a sealed industrial standard to the satisfaction of and at no cost to Council.
31. The landowner is responsible for the construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards. Should any damage be caused at the approved access locations, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
32. All vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movements onsite.
33. All vehicles entering and exiting the development site must be able to enter and leave in forward direction. Reversing out of the development site is not permitted. Vehicle

manoeuvres in this regard are to be totally contained within the development site boundaries.

34. Car parking and manoeuvring areas are to be designed in accordance with:
- a) AS2890.1 – Parking Facilities;
 - b) Austroads AP-34/95 - Design Vehicles and Turning Path Templates; and
 - c) The 'Access to Premises Standard' (Vol 1 of the National Construction Code).

Earthworks and Construction

35. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadways.

Provision of services

36. The development must be provided with an adequate supply of water in accordance with the applicable standards and policies.
37. Connect the development to an on-site effluent disposal system, in accordance with Schedule 1, Division 4: Standards for Sewerage Supply, Section 4.2; Standards for On-site Sewerage, AS1547 and the Queensland Plumbing and Waste Water Code. Make provision for adequate on-site disposal areas as required.
38. The development must be connected to an adequate electricity supply system in accordance with the relevant building standards, requirements and specifications (as relevant).
39. If the premises is connected to a telecommunications service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
40. All services installation connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such design exist, (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the development must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Advertising signage

41. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach on adjoining properties or roads.
42. Any free standing advertising signage or structure constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

No cost to Council

43. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

44. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

45. It is the developer's responsibility to ensure all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'.

Individuals or Organisations to which the report applies:

Council's decision regarding this matter is likely to affect the applicant and landowner of the premises and the adjacent properties.

Context:

Determination of development applications sits outside the scope of officer delegations and a decision is required to be made by Council resolution.

Proposal:

Characteristics of the Site

The site is currently vacant and forms part of the Industrial Estate on the western side of the Quilpie township. The site is located within the Township Zone (Industrial Precinct) under the Quilpie Shire Planning Scheme.

The site has frontage to Anzac Drive on the northern property boundary.

Figure 1 below shows the site and surrounding lots.



Figure 1 – Locality Plan

Proposed Development

The proposed development application seeks to establish a Warehouse and Transport Depot use on the site. The applicant proposes to use the site in conjunction with the Quilpie Post Office operations, and the site will be used for storage of freight and vehicles associated with rural mail runs.

The proposal will include a 30m x 15m (450m²) storage shed and a 12m x 3m (36m²) office building, that will provide office space, a kitchenette and bathroom facilities for staff working on the premises.

Access to the site be via two new gates to Anzac Drive. The proposed site layout is shown below in Figure 2.

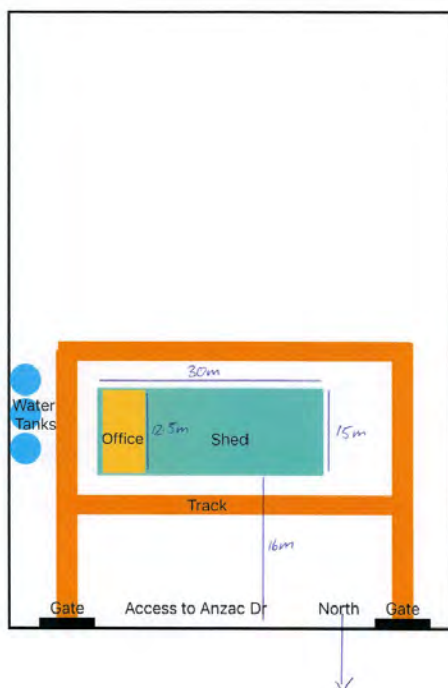


Figure 2 - Site Plan

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

The proposal constitutes a Material Change of Use as defined under the *Planning Act 2016* being the establishment of a new use of the premises. The proposed use is defined as Warehouse and Transport Depot in the Quilpie Shire Planning Scheme.

Warehouse means “Premises used for the storage and distribution of goods, whether or not in a building, including self-storage facilities or storage yards.

The use may include sale of goods by wholesale where ancillary to storage.

The use does not include retail sales from the premises or industrial uses.”

Transport Depot means “Premises used for the storage, for commercial or public purposes, of more than one motor vehicle. The use includes premises for the storage of taxis, buses, trucks, heavy machinery and uses of a like nature. The term may include the ancillary servicing, repair and cleaning of vehicles stored on the premises.”

Under Table 5.5.4 of the Quilpie Shire Planning Scheme, a Material Change of Use to establish a Warehouse and Transport Depot is subject to Code assessment in the Township Zone (Industrial Precinct). The proposed use requires a development permit to be issued by Council prior to the commencement of use.

Pursuant to Section 45 of the *Planning Act 2016*, a Code Assessable application is an assessment that must be carried out only -

- (a) *against the assessment benchmarks in a categorising instrument for the development;*
and
- (b) *having regard to any matters prescribed by regulation.*

The Assessment Benchmarks applicable to the development assessment are:

- the Regional Plan (i.e. *South West Regional Plan*);
- the *State Planning Policy*; and
- the *Quilpie Shire Planning Scheme*.

Regional Plan

The South West Regional Plan is a statutory instrument intended to assist in managing change and shaping the prospects of rural communities in the South West region. The regional plan sets out desired regional outcomes, which identify aspirations for the region.

The *Quilpie Shire Planning Scheme*, specifically the strategic framework, appropriately advances the *South West Regional Plan 2009* as they apply in the planning scheme area. No further assessment against the relevant regional plans is therefore required to be undertaken.

State Planning Policy (SPP)

The *Quilpie Shire Planning Scheme* appropriately integrates all SPP matters relevant to the Quilpie Shire, therefore an independent assessment of the proposal against the SPP is not required.

Council Policies or Asset Management Plans:

The Quilpie Shire Planning Scheme is applicable to the assessment of the Development Application. The relevant sections of the planning scheme are:

- Part 6 Zones
 - Part 6.2.4 Township Zone Code
- Part 7 Development Codes
 - Part 7.3.1 General Development Code

Part 6.2.4 Township Zone Code

The proposed development complies with the Purpose and Overall Outcomes of the Township zone because;

- The proposed development will support existing business activities in the Quilpie Shire that support the broader south west region.
- The proposal is compatible with the scale and character of the industrial precinct.
- The proposal is not located in close proximity to sensitive land uses;
- The proposal does not compromise the safety or efficiency of the road network;
- The proposal is serviced by QSC infrastructure or on-site infrastructure where reticulated infrastructure is not available.

The proposed development has also been assessed against the Performance and Acceptable Outcomes of the Township Zone Code. The proposed development complies with all relevant assessment benchmarks as:

- The proposal is for an Industrial use that is not expected to impact any sensitive land uses outside the industrial precinct.
- The proposed shed is generally consistent with other development approvals issued along Anzac Drive.
- The proposal is an industrial use that will not be impacted by the operation of the state-controlled road network.

Part 7.3.1 General Development Code

The proposed development complies with the Purpose and Outcomes of the General Development Code because;

- The proposed development will not adversely impact any areas of state environmental significance;
- The proposal has a safe and efficient site layout;
- The proposal will not detract from the Shire's unique building design;
- An appropriate level of servicing infrastructure will be provided to the development;
- No earthworks are proposed on site that would impact natural drainage paths; and
- The development does not conflict with the ongoing operation of the stock route network.

The proposed development has also been assessed against the Performance and Acceptable Outcomes of the General Development Code. The proposed development complies with all relevant assessment benchmarks, with exceptions outlined in Table 1.

Table 1 Proposed Development Assessment

Performance outcomes	Response
For assessable development	
PO2 Landscaping is provided to enhance the visual appeal of the development and soften the appearance of the built form. The majority of landscaping is to be undertaken on the principal street frontage of the development.	Condition to Comply The submitted site plans do not show any areas of landscaping on the premises. In accordance with the Acceptable Outcome, a condition is recommended that requires a minimum of 10% of the site to be landscaped.
AO10 Car parking is provided at rates as per table 7.3.1.2	Alternative Solution The submitted proposal plan does not show any area for formal car parking spaces. Table 7.3.1.2 requires 1 space per 50m ² of Gross Floor Area. Given the nature of the use, it is considered that there is sufficient area on the site for all vehicles associated with the use to enter and exit in a forward gear and load/unload without queuing onto Anzac Drive.

BACKGROUND

It is considered that the proposed development presents no significant conflict with the applicable assessment benchmarks. Development conditions have been recommended to ensure compliance to the greatest extent possible. Any residual inconsistency with the assessment benchmarks has been considered against the following relevant matters:

- the development is an industrial use within the industrial precinct of Quilpie;
- the proposal supports the role of Quilpie as a key south-western service centre;
- the development has been conditioned to ensure it does not generate noise, dust or any other environmental nuisance; and
- there is an absence of any significant impacts that result from the development.

OPTIONS

N/A

CONSULTATION (Internal/External)

Kate Swepson, Senior Town Planner (Acting), Maranoa Regional Council.

POLICY IMPLICATIONS

The Officer's recommendation has been informed by Council's resolution to approve similar developments in the region and an absence of adverse impacts.

FINANCIAL AND RESOURCE IMPLICATIONS

The costs of fulfilling and development approval obligations, financial or otherwise, remains the sole responsibility of the operators and landowner/s. There is potential for Council to incur costs only in the event that a decision regarding the application is appealed to the Court.

RISK MANAGEMENT IMPLICATIONS

Potential risks associated with the proposal can be addressed in the development assessment. Other matters outside of this, which are not called up in the *Planning Act 2016*, cannot be considered in decision making.

As with any planning decision reached by Council, there is a risk that the applicant can appeal any aspect of the decision to the Planning and Environment Court (the Court).

Note: The likelihood of an appeal by any party is not a valid planning consideration and must not be used to inform Council's decision on any planning matter.

HUMAN RIGHTS CONSIDERATION

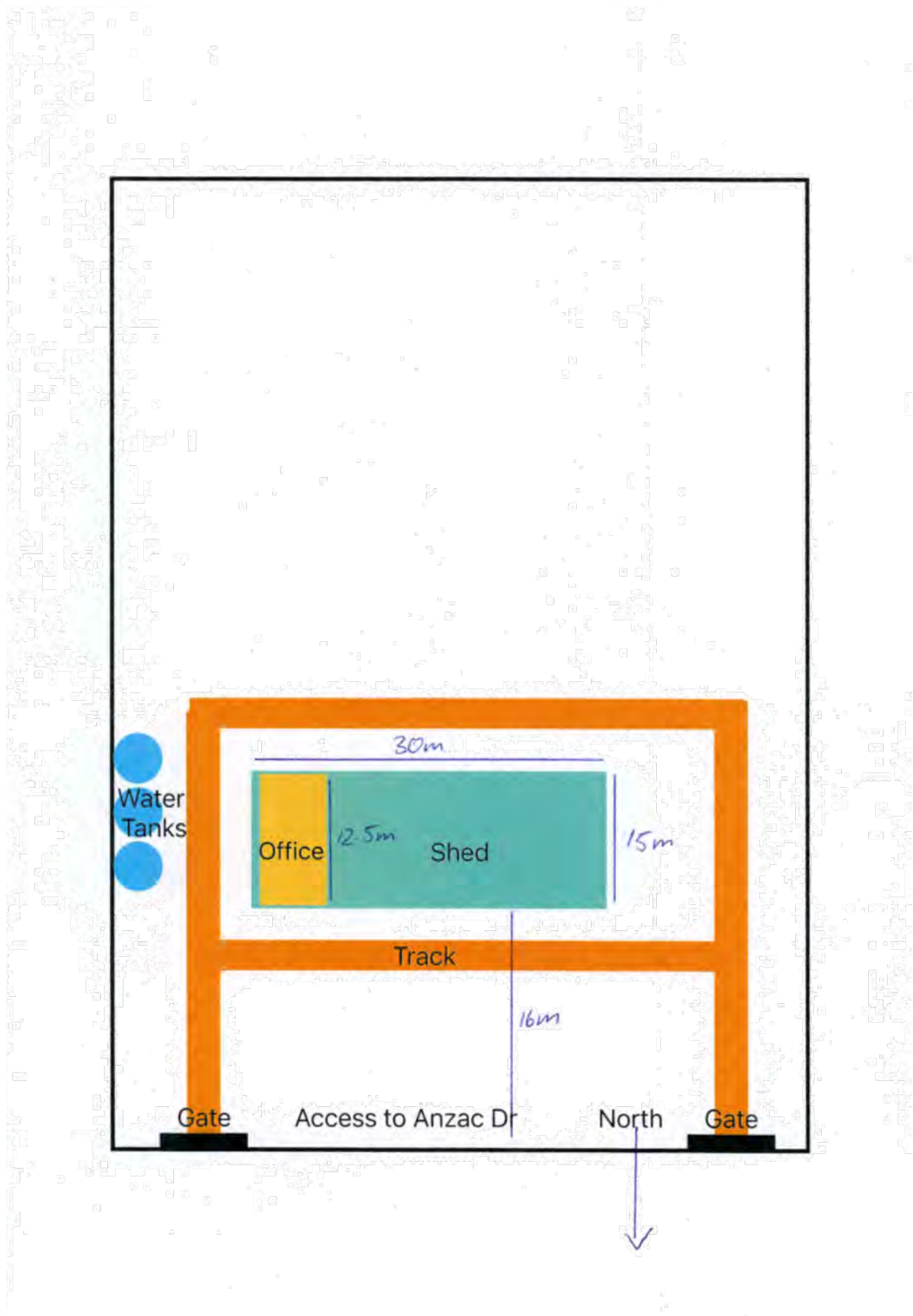
Section 4(b) of the *Human Rights Act 2019* requires public entities to act and make decisions in a way compatible with human rights. The *Human Rights Act 2019* requires public entities to only limit human rights in certain circumstances. The human rights protected under the *Human Rights Act 2019* are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

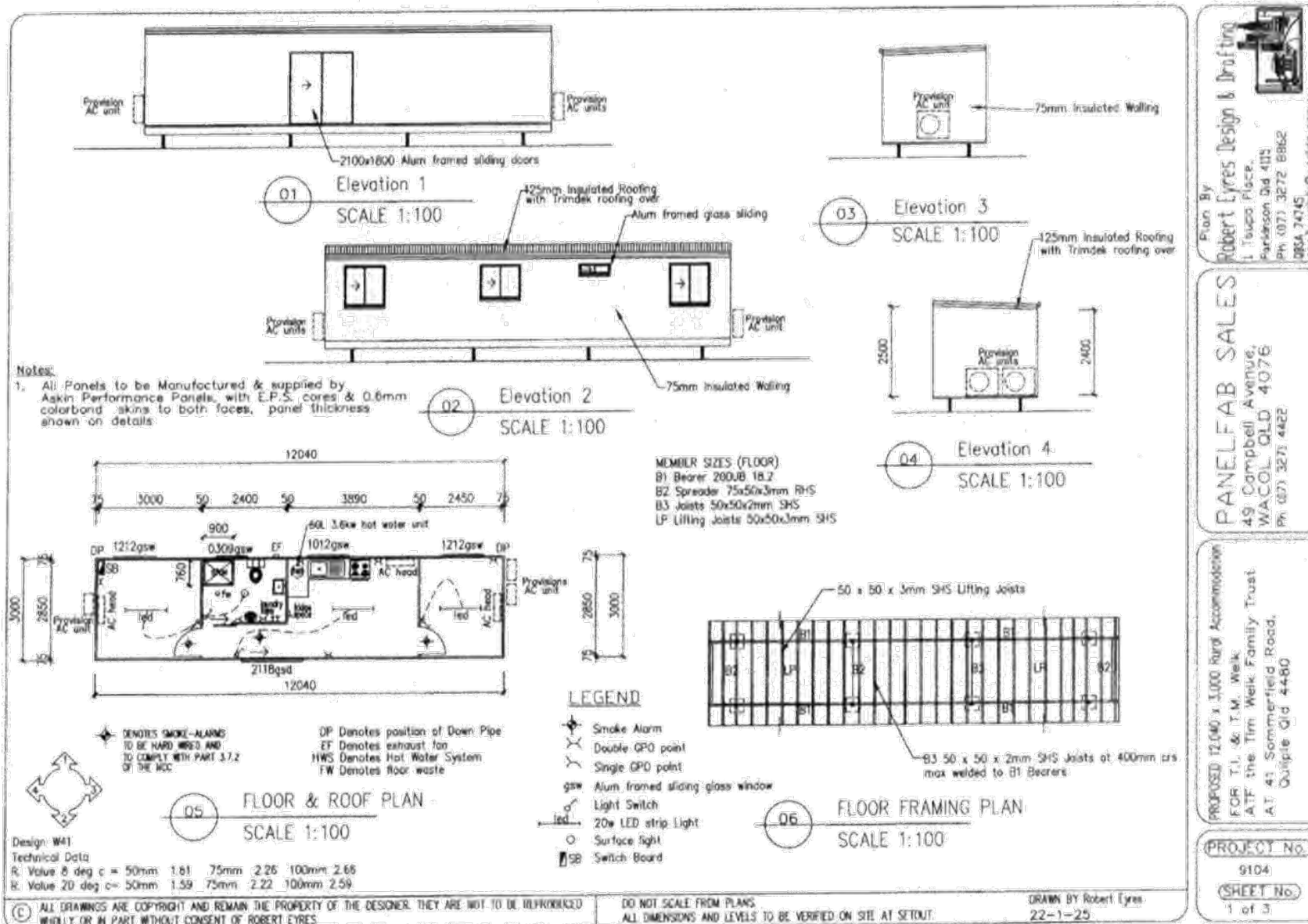
In the decision-making process, Council is to consider the 23 human rights:

Table 2 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

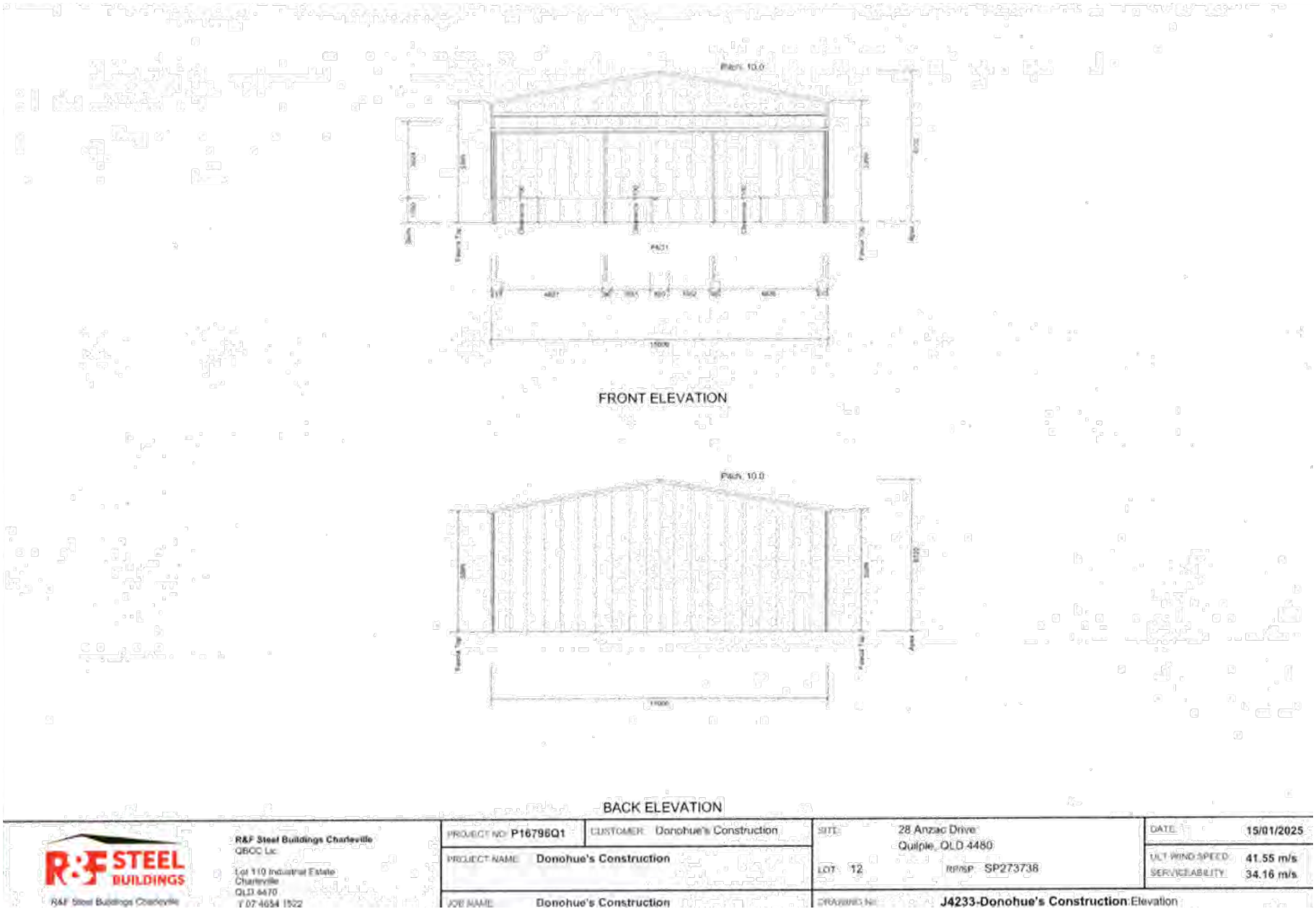
Consideration of the 23 human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

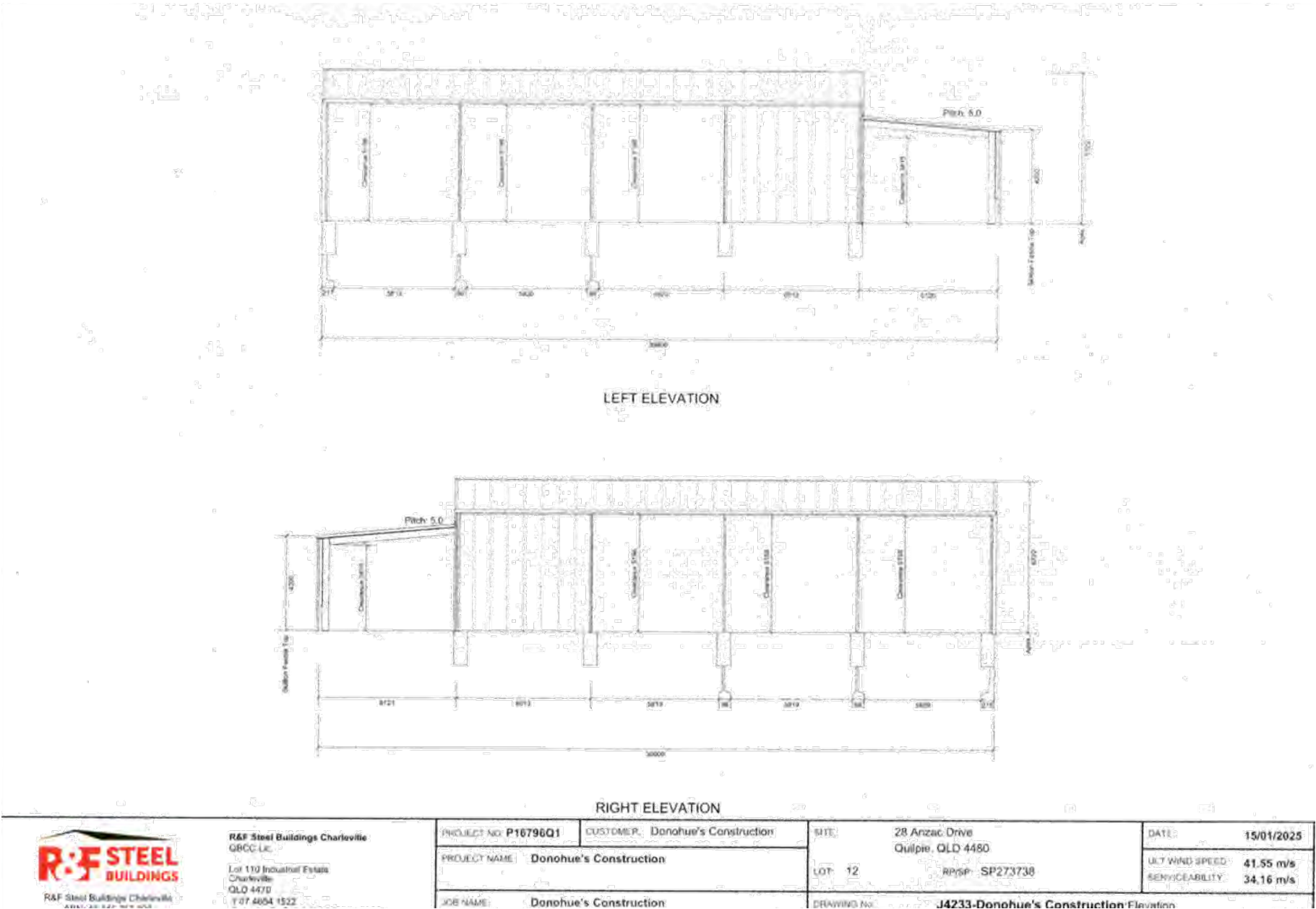






Item 14.1 - Attachment 1





15 CONFIDENTIAL ITEMS

RECOMMENDATION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(3) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

Agenda Item	Reasons Matters to be discussed (to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
15.1 Request for rates to be written off - non-current mining claim assessment 00764-41000-000	(d.) rating concessions	This report examines the outstanding rates for Assessment #00764-41000-000, linked to a mining lease that expired on 30 March 2021 and was not renewed. It provides Council with actionable options to resolve the matter.
15.2 Outstanding Debtor Account Recovery	(f.) starting or defending legal proceedings involving the local government	The purpose of this report is to outline Council's proposed plan of action for addressing outstanding debtor account balances.
15.3 Request to transfer land to Council Assessment 00045-10000-000	(e.) contracts proposed to be made by it	Council has received a request to transfer ownership of Lot 402 SP A2451, Shepherd Street, Adavale (Assessment No. 00045-10000-000) to Council. This report presents the owner's reasons, relevant property details, and considerations for Council's decision.

<p>15.4 Request for discount to be allowed and interest waived on assessment 00692-00000-000.</p>	<p>(d) rating concessions</p>	<p>This report presents a request to approve a discount and interest waiver for Assessment #00692-00000-000. The outstanding amount accrued due to the Finance System (Practical Plus) failing to generate an email with the electronic notice, resulting in the ratepayer not receiving their invoice.</p>
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16 LATE ITEMS

17 GENERAL BUSINESS

17.1 LOCUST OVERSIGHT GROUP – INVITATION TO NOMINATE A REPRESENTATIVE

IX: 262319

Author: Callie Dabovich, Executive Assistant

Authorisers: Justin Hancock, Chief Executive Officer

Attachments: 1. Locust Oversight Group Terms of Reference
2. Locust Oversight Group Nomination request

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance
4.8 Build cross-regional networks

EXECUTIVE SUMMARY

The Department of Primary Industries has approached South West QLD Regional Organisation of Councils (SWQROC) to nominate one representative to be a member of the State's Locust Oversight Group. This report summarises the Locust Oversight Group and presents Council's available options for consideration.

RECOMMENDATION

That Council consider the request from the Department of Primary Industries to either:

1. Nominate a representative to serve on the Locust Oversight Group on behalf SWQROC; or
2. Decline to provide a nomination,

In accordance with the terms of reference provided.

BACKGROUND

The Locust Oversight Group (LOG) was established in 2022 by the Queensland Department of Primary Industries (DPI) to coordinate locust management across federal, state, and local governments, as well as agricultural industries. Its creation aligns with the *Locust Surveillance and Control in Queensland Policy* and the *DPI Locust Response Standard Operating Procedure (SOP)*, which outline shared responsibilities for mitigating locust-related biosecurity risks.

Key Functions:

1. Information Dissemination:
 - Provides stakeholders (including local governments and landholders) with situational reports based on DPI and Australian Plague Locust Commission (APLC) surveillance.
2. Response Escalation:
 - Guides a four-stage response framework (Table 1, ToR v1.4), from routine monitoring (Stage 1) to disaster-level interventions (Stage 4, under the *Disaster Management Act 2003*).

3. Funding Oversight:
 - Advises on allocations from the Plague Pest Contingency Fund (PPCF), a co-funded reserve supported by 19 contributing local governments for strategic control operations.
4. Governance:
 - Comprises representatives from DPI, Australian Plague Locust Commission (APLC), and three regional local government nominees (North, Central, South). Chaired by a DPI Regional Director, with meetings activated during outbreaks.

Context for Quilpie Shire Council:

Quilpie's potential nominee would represent the SWQROC on the LOG, ensuring local interests inform decisions on PPCF allocations and control priorities.

OPTIONS

Option 1

That Council:

1. Accept the request from the Department of Industries to provide a nominee who will represent the South West Queensland Regional Organisation of Council on the Locust Oversight Group.

Option 2

That Council:

1. Decline the request from the Department of Industries to nominate a representative to the Locust Oversight Group.

CONSULTATION (Internal/External)

SWQROC

Quilpie Shire Council

INTERESTED PARTIES

SWQROC

Quilpie Shire Council

Note: The identification of interested parties is provided on a best endeavours basis by Council Officers and may not be exhaustive.

LEGISLATION / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

Table 1 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.



Terms of Reference

Locust Oversight Group

Version: 1.4

1 Purpose

The purpose of the Locust Oversight Group (LOG) is to provide information to invested internal and external stakeholders on the locust situation (based on sitreps) and support response escalation in accordance with the Policy - Locust surveillance and control in Queensland (the Policy) and the DPI Locust Response SOP (the SOP).

2 Definitions and acronyms

Term/acronym	Definition
APLC	Australian Plague Locust Commission
CBO	Chief Biosecurity Officer, member of DOG
DOG	DPI Oversight Group
DPI	Department of Primary Industries
LOG	Locust Oversight Group
The Policy	Locust Surveillance and Control in Queensland - Policy
PPCF	Plague Pest Contingency Fund
SDCG	State Disaster Coordination Group
SOP	Standard Operating Procedure
SPBO	Senior Principal Biosecurity Officer
TOR	Terms of Reference

3 Background and context

The Policy outlines the responsibilities of DPI, local government and the community regarding locust management.

DPI allocates state government resources for strategic control operations of low, medium and high-density locust swarms. Under current arrangements, a contribution to the PPCF may be collected from selected local governments until the fund has reached its target ceiling.

DPI's Policy and the establishment of the LOG aim to facilitate joint decision making between federal, state and local governments and industry with regards to managing the risks posed by locusts.

This TOR supports the effective governance of the LOG.

4 Function

This document should be read in conjunction with the Policy.

This document uses the Queensland Disaster Management Framework and terminology, and a scalable, standardised, four-stage DPI whole-of-Department response to an outbreak of locusts has been developed (refer SOP). Routine surveillance by Biosecurity Officers (and reports from owners and occupiers of land) will constitute Stage 1 of the formalised DPI response, which will then (through the reporting system and structure) ensure that owners and occupiers of land, local government, stakeholders, industry, LOG, DPI Oversight Group (DOG), other relevant government departments and the SDCG are provided with sufficient information and oversight to effectively manage the threat of locusts within Queensland.

Under this framework there are four stages of activation for the LOG (Table 1):

Table 1 – Locust response activation levels	
Stage 1	Initial level of activation based on localised surveillance or reporting of locust activity. Situation monitored by BQ staff and reports provided to LOG for dissemination to local government executive networks and other stakeholders. LOG to promote vigilance and early control intervention. Based on reports, LOG activation may remain at this level or escalate to heightened vigilance.
Stage 2	An operational state prior to Stage 3 characterised by a heightened level of situational awareness of locust activity (either current or impending) and a state of operational readiness. Directions to undertake control actions (under DPI Prevention & Control Program for locusts) could apply to owners and occupiers of land, with possible actions implemented for non-compliance. Biosecurity Queensland Senior Principal Biosecurity Officer (SPBO) will provide recommendations to LOG on proposed operational activities if densities reach specified threshold levels as defined in Table 2 and the Policy. The LOG will support the recommendation, authorise establishment of a formal LCC and submit a request to the Chief Biosecurity Officer (DOG) for allocation of funding from the PPCF for control operations if the situation reaches Stage 3. LOG will disseminate situation reports (sitreps) to local government executive networks and other stakeholders and continue to promote vigilance and early control intervention.
Stage 3	The operational stage where the LCC is formally established, LOG appoints a LCC Incident Controller, DPI resources are mobilised, and personnel are activated. The LCC has the primary responsibility for planning, conducting and supporting all operational activities consistent with the strategic direction provided by the LOG and DOG. An experienced DPI representative takes on the role of Incident Controller, and the SPBO takes on the Operations Manager functional role. DPI to conduct strategic aerial locust control activities on adult swarms, and Directions to undertake control actions (under DPI Prevention & Control Program for locusts) could apply to owners and occupiers of land, with possible actions implemented for non-compliance. The LOG will continue to provide information to local government executive networks and other stakeholders.
Stage 4	A State Disaster framework approach to locust control will be initiated if populations escalate beyond the capability of DPI to undertake effective control, and/or the impact of the locust plague is causing a necessity or reason to declare disaster powers to prevent and/or minimise loss of human life, illness or injury to humans, property loss or damage or damage to the environment. At this point a disaster event may be declared by the District Disaster Coordinator, with the approval of the Minister for Fire and Emergency Services, for a disaster district or part of a disaster district. The Minister and Premier may make a disaster declaration for the state, or part of the state. The circumstances in which declarations can be made and the arrangements for establishing them are specified in the <i>Disaster Management Act 2003</i> . Provisions regarding disaster management powers and how they may be exercised are also included in the <i>Disaster Management Act 2003</i> . LOG will continue to provide information to local government executive networks and other stakeholders.

The locust response activation levels in relation to locust density (and responsibility for control) are provided in Table 2.

TABLE 2: Locust Density Categories and Activities				
Nymphs	No./m ²	No./250m ²	Activity	DPI Locust response activation levels
Present	1-5	-	Normal population levels – owner or occupier of land to monitor locust activity	STAGE 1 - No Response
Numerous	6-30	-		STAGE 1 - Alert
Sub-band	31-80	-	Preventative control implemented - population levels increasing, owner or occupier of land to report and monitor locust activity and undertake control.	STAGE 2 - Lean Forward Direction given to undertake control actions under P&C Program, potential non-compliance actions
Band	81-500	-	Control required – owner or occupier of land to control bands under Prevention and Control Program (TBC)	STAGE 2 / 3 - Stand Up Direction given to undertake control actions under P&C Program, potential non-compliance actions
Dense Band	>500	-		
Adults	No./m ²	No./250m ²	Activity	DPI Locust response activation levels
Isolated	-	1-5	Normal population levels – owner or occupier of land to monitor locust activity	STAGE 1 - No Response
Scattered	-	6-25		
Low Numerous	-	26-50		STAGE 1 - Alert
High Numerous	-	51-125		
Concentration	0.5-3	126-750	Preventative control implemented - population levels increasing, owner or occupier of land to report and monitor locust activity and undertake control.	STAGE 2 - Lean Forward Direction given to undertake control actions under P&C Program, potential non-compliance actions
Low Density Swarm	4-10	-	Control required – DPI coordinate strategic aerial control operations	STAGE 3 - Stand Up
Medium Density Swarm	11-50	-		
High Density Swarm	>50	-		

5 Objectives

The objectives of the LOG are to:

- distribute information to local governments (executive management), agricultural industries and other stakeholders on the current locust situation.
- promote vigilance and early control intervention (general biosecurity obligation)
- assist with the coordination of the stakeholder and communication plan
- provide approval for prevention activities (in line with the Policy) for stages 1 and 2 (DPI LOG member with appropriate financial delegation)
- approve recommendation for escalation of response and request endorsement from DOG
- authorise establishment of the LCC and officially appoint Incident Controller
- request that the CBO (DOG) endorse funding allocation from the PPCF for Stage 3 control operations
- provide support for ongoing operational activities that require PPCF funding
- operate within the Terms of Reference for the LOG.

6 Key principles

The following eight principles will guide the decision making of the LOG:

- **Benefit** – Local governments benefit from co-investment into the PPCF
- **Governance** – All three tiers of government and the agricultural industries are involved in the decision making
- **Transparency** – All parties maintain open and honest dialogue
- **Outcomes** – Positive outcomes for local, cross regional and interstate pest management results
- **Commitment** – All parties commit to investment that delivers on identified, agreed priorities
- **Priority** – Reducing the biosecurity risks posed by locusts which are a priority for local, State and Federal governments, and agricultural industries
- **Partnership** – Locust management is recognised as a partnership across all levels government and agricultural industries
- **Financial Accountability** – In accordance with the DPI financial management practice manual, the financial accountability rests with DPI.

7 Membership, Chair and secretariat

Members of the LOG will include three (3) nominations from the local government areas that contribute to the PPCF (North, Central and South regions, Appendix 1), APLC and DPI. As the response moves into Stage 3, additional representatives from affected, or imminently affected local governments may also join the LOG.

LOG members should have appropriate authorisations to enable decisions to be made on behalf of the organisations they are representing.

Members may nominate a proxy if they are unable to participate in a meeting. Members may attend in person or by web/teleconference. All travel costs for participation in the group will be borne by the member's organisation.

The chair of the LOG will be the DPI Regional Director in the area where the biosecurity risk posed by locusts first occurs (Appendix 1). The secretariat position will be provided by Biosecurity Queensland.

Agricultural Industry observers will be invited to attend meetings as observers with the approval of the Chair to receive and support the dissemination of information to their industry.

Members of LOG and their responsibilities are outlined in Table 3:

Table 3 – Members of LOG and responsibilities of participants		
Organisation	Role	Member
Local Government - North Region	Advisor	Nomination from Cairns, Tablelands, Cassowary Coast, Hinchinbrook, Townsville City and Burdekin local governments
Local Government -Central Region	Advisor	Nomination from Whitsunday, Isaac, Central Highlands, Rockhampton and Banana local governments
Local Government - South Region	Advisor	Nomination from North Burnett, South Burnett, Maranoa, Western Downs, Toowoomba, Southern Downs, Goondiwindi and Balonne local governments
Agricultural Industry	Observer	Relevant agricultural industry representative
Australian Government (APLC)	Advisor	Operations Manager
Queensland Government (DPI)	Chair	Regional Director of relevant region (South, Central, North)
	Secretary	Biosecurity Queensland, Invasive Plants and Animals Officer
	SPBO / Response Incident Controller	Biosecurity Queensland, Invasive Plants and Animals SPBO (Stages 1 & 2) or DPI Incident Controller (Stage 3)
	Advisor	Biosecurity Queensland, Invasive Plants and Animals General Manager
	Advisor	Biosecurity Queensland, Invasive Plants and Animals Manager Operations

8 Governance

Regional local government representatives will be nominated and endorsed by the relevant Local Governments (Appendix 1).

Members of the LOG will be appointed by DPI.

A new nomination will be called to fill any position left vacant by an outgoing members.

Each member of the LOG will formally represent their relevant organisation/region in carrying out the purpose and objectives of the group. Members will contribute knowledge and experience to discussions, deliberations and decision-making and will undertake the role with respectful professionalism.

Decisions will be made by consensus. The Chair will provide this information to DOG.

Agricultural Industry Observers are invited to attend meetings as required with the approval of the Chair. The purpose of an observer is to receive and support the dissemination of information to their industry.

Minutes will be recorded at each meeting and operational updates will be circulated to all participants.

Meetings will be held as required to provide support for locust management and control activities, in line with the disaster management plan model.

Special/extraordinary meetings may be held, and out-of-session decisions may be made where appropriate.

Operational and financial documents will be provided to the LOG in a timely manner to allow for a sufficient consultation period with members.

9 Term of appointment

LOG members are appointed under continuous appointment. A member may be renominated for consecutive terms of appointment.

10 Reporting

The LOG will provide operational updates to DOG and PPCF-contributing Local Government Chief Executive Officers on the outcomes of any DPI locust response and consequent use of the PPCF.

11 Media

A locust stakeholder and communication plan has been developed and will be followed when dealing with media.

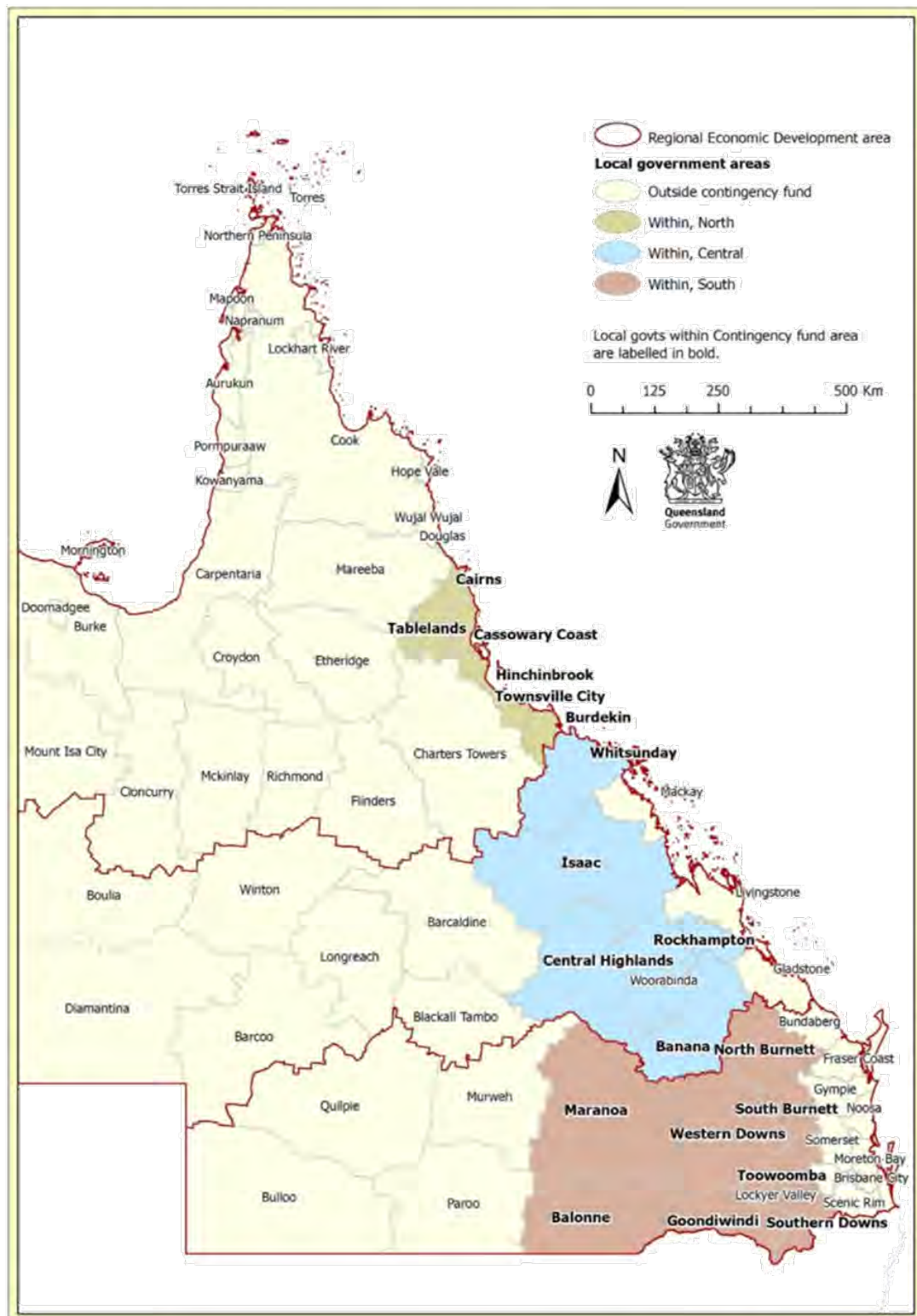
12 Review of the Terms of Reference

Any member of the LOG may request a review or suggest an amendment to these Terms of Reference.

13 Confidentiality

All members will be required to sign a confidentiality agreement in respect to financial records.

Appendix 1 – Regional Local Government member participation



Author	Name:	Craig Hunter
	Title:	Policy Officer
Contributing author/s	Name:	Michelle Smith
	Title:	Manager Operations
Endorsed by	Name:	Kathleen Robson
	Title:	Manager Policy and Engagement
Approved by	Name:	Enrico Perotti
	Title:	General Manager

Issue/approval date 6/05/2025

Revision history	Version no.	Approval date	Comments
	1.0	15 July 2021	
	1.1	8 September 2021	Revised due to Policy update
	1.2	24 November 2021	Revised due to Policy update
	1.3	17 December 2021	Revised due to Policy update
	1.4	7 May 2025	General update

Terms of Reference – Locust Oversight Group, Department of Agriculture and Fisheries, 2025

9



Department of
Primary Industries

Our ref: CTS 09684/25

12 May 2025

Ms Simone Talbot
Executive Officer
South West Queensland Regional Organisation of Councils Inc.
Simone.talbot@swqroc.com.au

Dear Ms Talbot

Invite to nominate a member to represent the Local Governments of South region on the Locust Oversight Group.

Several species of locusts cause significant economic impact in the agricultural areas of Queensland, principally on the cropping and grazing industries. The three most economically important species are the Australian plague locust (*Chortoicetes terminifera*), the migratory locust (*Locusta migratoria*) and the spur-throated locust (*Austracris guttulosa*).

The responsibility for locust control rests with owners of land as part of their general biosecurity obligation under the *Biosecurity Act 2014*. The Department of Primary Industries (the Department) allocates state government resources for control of these locusts impacting the strategic cropping lands of Queensland when population levels are beyond the capacity for landholders to control. Under current arrangements, to support these strategic operations, nineteen local governments also contribute to a fund called the Plague Pest Contingency Fund (PPCF).

In 2022 the Department established a Locust Oversight Group (LOG) to act as a conduit between DPI and landholders / stakeholders. The LOG provides advice and information on locust populations (based on DPI and Australian Plague Locust Commission [APLC] surveillance) and control options, and advises on the allocation of funding used by the Department from the PPCF.

In consideration of the local government elections held last year, the Department is seeking nominations for regional representation on the LOG. The previous South representative, Cr Rod Avery (Balonne Shire) has relinquished his position on the LOG.

275 George Street Brisbane
GPO Box 46 Brisbane
Queensland 4001 Australia
Business Centre 13 25 23
Website www.daf.qld.gov.au
ABN 66 934 348 189

A copy of the LOG Terms of Reference (ToR) is attached for your information. This document outlines the local governments involved in providing funds to the PPCF and the roles and responsibilities of the LOG members.

The Department would like to invite your organisation to nominate a person from a relevant South region local government to sit on the LOG as an Advisor. This member will contribute knowledge and experience to discussions, deliberations and is asked to undertake the role with respectful professionalism. LOG members are appointed for a continuous term.

I would also like to request that you confer with your neighbouring Goondiwindi, North Burnett, South Burnett, Southern Downs, Toowoomba and Western Downs Council's CEOs to ensure only one nomination is provided representing the South region.

LOG members will be called upon to meet in the event of an outbreak of locusts that activates a response as detailed in the ToR.

In addition to the South region member, the LOG membership for this term will be drawn from the following:

Table 1 – Members of LOG and responsibilities of participants		
Organisation	Role	Member
Local Government - North Region	Advisor	Nomination from Cairns, Tablelands, Cassowary Coast, Hinchinbrook, Townsville City and Burdekin local governments
Local Government - Central Region	Advisor	Nomination from Whitsunday, Isaac, Central Highlands, Rockhampton and Banana local governments
Local Government - South Region	Advisor	Nomination from North Burnett, South Burnett, Maranoa, Western Downs, Toowoomba, Southern Downs, Goondiwindi and Balonne local governments
Agricultural Industry	Observer	Relevant agricultural industry representative
Australian Government (APLC)	Advisor	Operations Manager
Queensland Government (DPI)	Chair	Regional Director of relevant region (South, Central, North)
Queensland Government (DPI)	Secretary	Biosecurity Queensland, Invasive Plants and Animals Officer
Queensland Government (DPI)	Advisor	Biosecurity Queensland, Invasive Plants and Animals SPBO
Queensland Government (DPI)	Advisor	Biosecurity Queensland, Invasive Plants and Animals General Manager
Queensland Government (DPI)	Advisor	Biosecurity Queensland, Invasive Plants and Animals Manager Operations

The Chair of the LOG will be one of the three Departmental Regional Directors representing the respective region of the locust outbreak. In the case of multiple regions experiencing an outbreak concurrently, the relevant Regional Directors will decide upon one person who will chair the LOG.

Remuneration for participation in LOG will be at the expense of the members organisation. However, most meetings will make use of Microsoft teams online meeting facilities.

It would be appreciated if your nomination for this position could be provided by 30 June 2025 via email to michelle.smith@daf.qld.gov.au.

If you require any further information, please contact Michelle Smith on telephone 0418 199 951 or at the email provided above.

Yours sincerely



**Dr Enrico Perotti
General Manager, Invasive Plants and Animals
Biosecurity Queensland
Department of Primary Industries**

Enc. Locust Oversight Group Terms of Reference

17.2 LOT 4 ON NK98 GRAZING HOMESTEAD PERPETUAL LEASE TO FREEHOLD TENURE CONVERSION

IX: 262914

Author: Callie Dabovich, Executive Assistant

Authorisers: Justin Hancock, Chief Executive Officer

Attachments:

1. 2025 06 DNRMMRRD 2024-002163 Application for Conversion Letter
2. 2025 06 Plan of Lot 4 NK98
3. 2025 06 Queensland Globe Lot 4 NK98
4. 2025 06 Standard Smart Map Number 7844-44224 Lot 4 NK98 LL 26000ha

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

Council is advised of an application received by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development (the 'Department') for the conversion of Lot 4 on NK98 from Grazing Homestead Perpetual Lease to freehold tenure. The Department seeks Council's views on local heritage values, road alignments, or other survey-related requirements by 12 June 2025. Failure to respond by this date will be interpreted as having no objections.

RECOMMENDATION

That Council formally advise the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development that it has no objections or requirements regarding the conversion of Lot 4 on NK98 from Grazing Homestead Perpetual Lease to freehold tenure.

BACKGROUND

1. Application Details:
 - The lease land (Lot 4 NK98) is currently used for grazing/agricultural purposes.
 - The Department has provided spatial data (Smartmap and Queensland Globe) for Council's review.
2. Council's Role:
 - Identify any non-indigenous cultural heritage values or road alignment issues within the lease area.
 - Advise on survey requirements for cadastral boundaries and roads, if conversion is approved.
3. Key Deadline:
 - Responses must be submitted by 12 June 2025, with extensions granted only in exceptional circumstances.

REPORT

1. Current Status:
 - The application is under preliminary assessment by the Department (Ref: 2024/002163).
2. Actions Required by Council:
 - Review provided maps to verify accuracy of road alignments and boundaries, and potential heritage or land-use conflicts.
 - Submit formal objections (if any) with detailed reasoning by the deadline.
3. Confidentiality & Process:
 - Information is confidential and must not be distributed without departmental permission.
 - Correspondence must reference the file number (Ref: 2024/002163) and be sent to LST1ENQ@resources.qld.gov.au (A3 size limit for attachments).

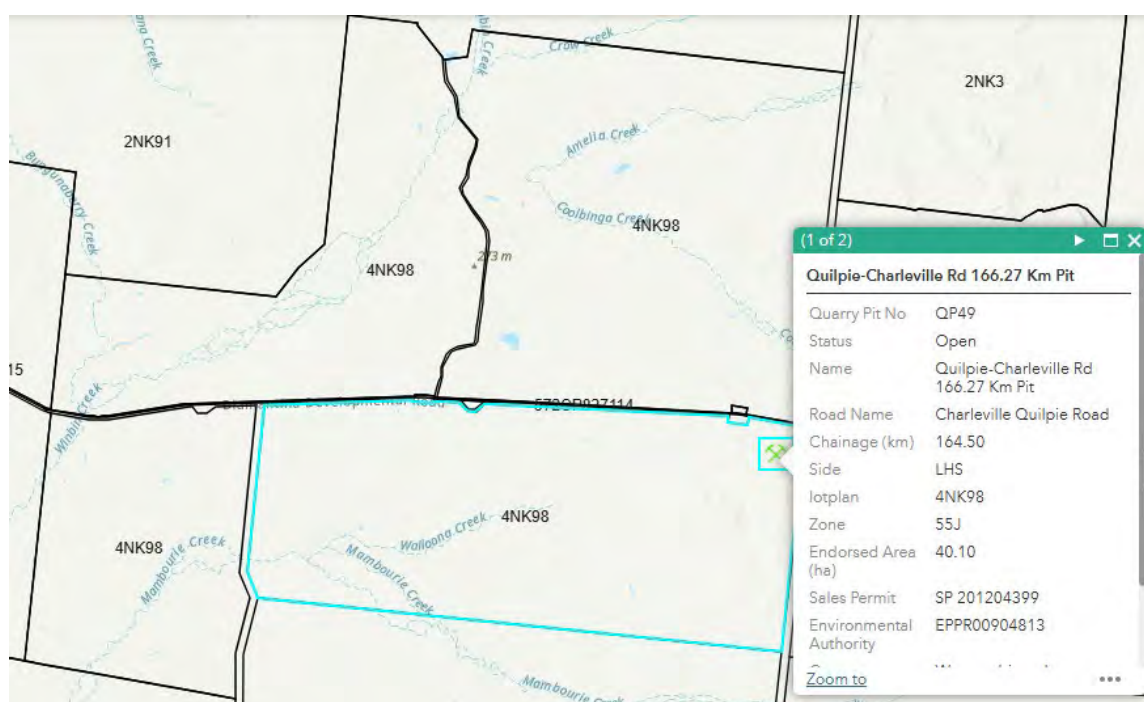


Figure 1 Quarry Pit on Lot 4 NK98

The conversion of Lot 4 NK98 from Grazing Homestead Perpetual Lease to freehold tenure presents a potential opportunity for Council gravel access, with one existing quarry pit identified on the property (see Figure 1).

OPTIONSOption 1 (recommended)

That Council formally advise the Department that it has no objections or requirements regarding the conversion of Lot 4 on NK98 from Grazing Homestead Perpetual Lease to freehold tenure.

Option 2

That Council formally object to the conversion of Lot 4 on NK98 from Grazing Homestead Perpetual Lease to freehold tenure and that Council authorises the Chief Executive Officer to prepare and submit detailed documentation of these objections to the Department by 12 June 2025.

CONSULTATION (Internal/External)

Nil

LEGISLATION / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

Table 1 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

Author: Natasha Bauld
File / Ref number: 2024/002163
Directorate / Unit: Land and Surveying Services
Phone: (07) 3087 8872



Department of
Natural Resources and Mine
Manufacturing and Regional
and Rural Development

01 May 2025

Chief Executive Officer
Quilpie Shire Council
PO Box 57
QUILPIE Qld 4880

eMail: admin@quilpie.qld.gov.au

Dear Chief Executive Officer

APPLICATION FOR CONVERSION

The department has received an application for conversion of Grazing Homestead Perpetual Lease over Lot 4 on NK98. The current use of the lease land is Grazing or Agricultural.

The enclosed Smartmap and Qld Globe map shows the subject land and the surrounding locality is provided for Council's information.

Please advise the department of Council's views or requirements, including any local non-indigenous cultural heritage values that the department should consider when assessing this application.

When a property is converted to freehold the survey plan must show the correct boundaries, as well as define any/all roads on their correct alignment. Council may be aware of roads off alignment within the subject lease area, or other issues, so Council's response should address these and give guidance on any issues a licenced cadastral surveyor would need to address, were they engaged by the lessee to satisfy requirements of an approved conversion.

Council's views, requirements or objections to the application must be received by this Office by close of business on **12 June 2025**. Should Council offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If Council wishes to provide a response but is unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

Postal Address:
DNRMMRRD
PO Box 5318
Townsville 4810 Qld

Telephone: (07) 4222 5427

If a response is not received by the due date and no alternative arrangements have been made, it will be considered there are no objections or requirements in relation to this matter and it will proceed without further input from Council.

This information has been provided to Council in confidence for the purpose of seeking its views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department.

If you wish to discuss this matter please contact Natasha Bauld on (07) 3087 8872.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to LST1ENQ@resources.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2024/002163 in any future correspondence.

Yours sincerely



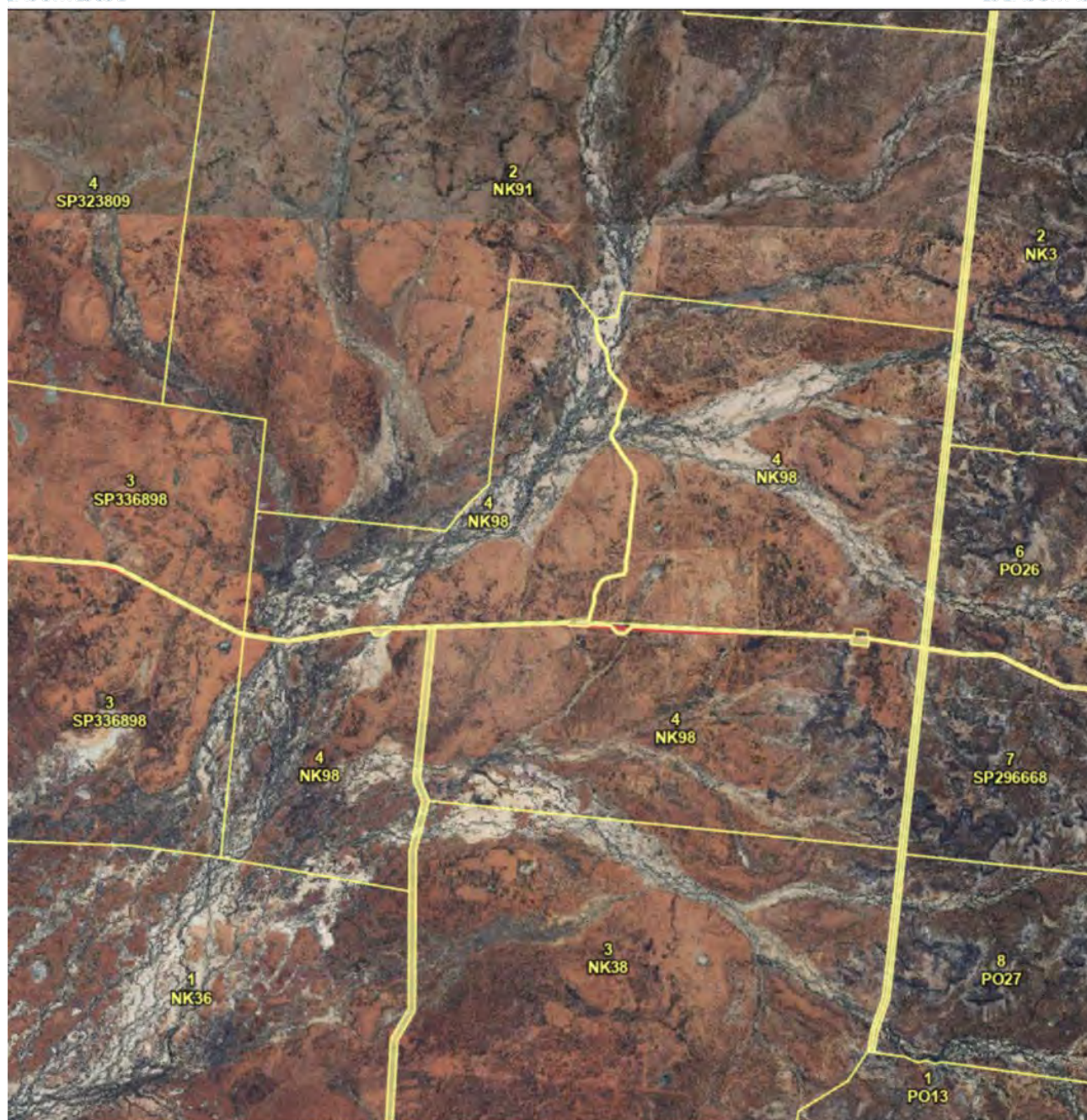
Natasha Bauld
Land Officer



OL 4 NK98

27°15'S 144°25'55"E

26°27'15"S 144°45'



44°43'S 144°25'55"E

26°44'43"S 144°45'



A product of

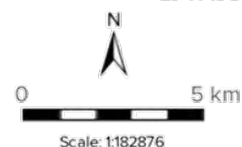
Queensland Globe



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Legend located on next page



Printed at: A4

Print date: 30/4/2025

Not suitable for accurate measurement.

Projection: Web Mercator EPSG 102100 (3857)

For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



**Queensland
Government**

Department of Natural Resources and Mines,

014 INK98

Legend

Road parcel



Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Green bridges



Bridges



Tunnels



Railway stations



Roads and tracks



Motorway



Highway



Secondary



Connector



Local



Restricted Access Road



Mail



Busway



Bikeway



Restricted Access



Bikeway



Walkway



Restricted Access



Walkway



Non-vehicular Track



Track



Restricted Access Track



Ferry



Proposed Thoroughfare

Railways



Attribution

Earthstar Geographics

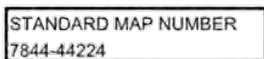
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SmartMap



 NATIONAL SOCIETY FOR THE STUDY OF THE AMERICAN REVOLUTION

DCOB	
Lot/Plan	No Lot/Plan Selected
Area/Volume	No Lot/Plan Selected
Texture	No Lot/Plan Selected
Local Government	No Lot/Plan Selected
Locality	No Lot/Plan Selected
Segment/Parcel	No Lot/Plan Selected

PRINTED 30/04/2025
For additional information regarding this SmartMap see page 2.
Shading Rules have been applied.

DCDB 25/04/2025 (Lots with an area less than 8,000ha are not shown)

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17.3 LOT 1 ON GN12 GRAZING LEASE TO FREEHOLD TENURE CONVERSION

IX: 263000

Author: Callie Dabovich, Executive Assistant

Authorisers: Justin Hancock, Chief Executive Officer

Attachments:

1. 2025 06 DNRMMRRD 2023-002232 Lot 1 GN12 Application for Conversion Letter
2. 2025 06 Plan of Lot 1 GN12
3. 2025 06 Standard Smart Map Number 7947-31333 Lot 1 GN12

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

Council is advised of an application received by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development (the 'Department') for the conversion of Tenure Number GHPL 3/5992 Lot 1 on GN12 from Grazing / Agricultural Lease to freehold tenure. The Department seeks Council's views on local heritage values, road alignments, or other survey-related requirements by 16 July 2025. Failure to respond by this date will be interpreted as having no objections.

RECOMMENDATION

That Council formally advise the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development that it has no objections or requirements regarding the conversion of Tenure Number GHPL 3/5992 Lot 1 on GN12 from Grazing / Agricultural Lease to freehold tenure.

BACKGROUND

1. Application Details:
 - The lease land (Lot 1 GN12) is currently used for grazing/agricultural purposes.
 - The Department has provided spatial data (Smartmap and Queensland Globe) for Council's review.
2. Council's Role:
 - Identify any non-indigenous cultural heritage values or road alignment issues within the lease area.
 - Advise on survey requirements for cadastral boundaries and roads, if conversion is approved.
3. Key Deadline:
 - Responses must be submitted by 16 July 2025, with extensions granted only in exceptional circumstances.

REPORT

1. Current Status:
 - The application is under preliminary assessment by the Department (Ref: 2023/002232).
2. Actions Required by Council:
 - Review provided maps to verify accuracy of road alignments and boundaries, and potential heritage or land-use conflicts.
 - Submit formal objections (if any) with detailed reasoning by the deadline.
3. Confidentiality & Process:
 - Information is confidential and must not be distributed without departmental permission.
 - Correspondence must reference the file number (Ref: 2023/002232) and be sent to LST1ENQ@resources.qld.gov.au (A3 size limit for attachments).

OPTIONSOption 1 (recommended)

That Council formally advise the Department that it has no objections or requirements regarding the conversion of Tenure Number GHPL 3/5992 Lot 1 on GN12 from Grazing / Agricultural Lease to freehold tenure.

Option 2

That Council formally object to the conversion of Tenure Number GHPL 3/5992 Lot 1 on GN12 from Grazing / Agricultural Lease to freehold tenure and that Council authorises the Chief Executive Officer to prepare and submit detailed documentation of these objections to the Department by 16 July 2025.

CONSULTATION (Internal/External)

Nil

INTERESTED PARTIES

Nil

LEGISLATION / LEGAL IMPLICATIONS

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under

the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

Table 1 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
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5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

Author: Julie Sim
File / Ref number: 2023/002232
Directorate / Unit: Land and Surveying Services
Phone: (07) 4222 5427



Department of
Natural Resources and Mines,
Manufacturing and Regional
and Rural Development

4 June 2025

Chief Executive Officer
Quilpie Shire Council
PO Box 57
Quilpie QLD 4480

eMail: admin@quilpie.qld.gov.au

Dear Chief Executive Officer

APPLICATION FOR CONVERSION

The department has received an application for conversion of:

Tenure Number	Lot and Plan	Current Use	Case Ref:
GHPL 3/5992	Lot 1 GN12	Grazing or Agricultural	2023/002232

The enclosed Smartmap and Qld Globe map shows the subject land and the surrounding locality is provided for Council's information.

Please advise the department of Council's views or requirements, including any local non-indigenous cultural heritage values that the department should consider when assessing this application.

When a property is converted to freehold the survey plan must show the correct boundaries, as well as define any/all roads on their correct alignment. Council may be aware of roads off alignment within the subject lease area, or other issues, so Council's response should address these and give guidance on any issues a licenced cadastral surveyor would need to address, were they engaged by the lessee to satisfy requirements of an approved conversion.

Council's views, requirements or objections to the application must be received by this Office by close of business on **Wednesday 16 July 2025**. Should Council offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If Council wishes to provide a response but is unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

Postal Address:
DNRMMRRD
PO Box 5318
Townsville 4810 Qld

Telephone: (07) 4222 5427

If a response is not received by the due date and no alternative arrangements have been made, it will be considered there are no objections or requirements in relation to this matter and it will proceed without further input from Council.

This information has been provided to Council in confidence for the purpose of seeking its views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department.

If you wish to discuss this matter please contact the Department on (07) 4222 5427.

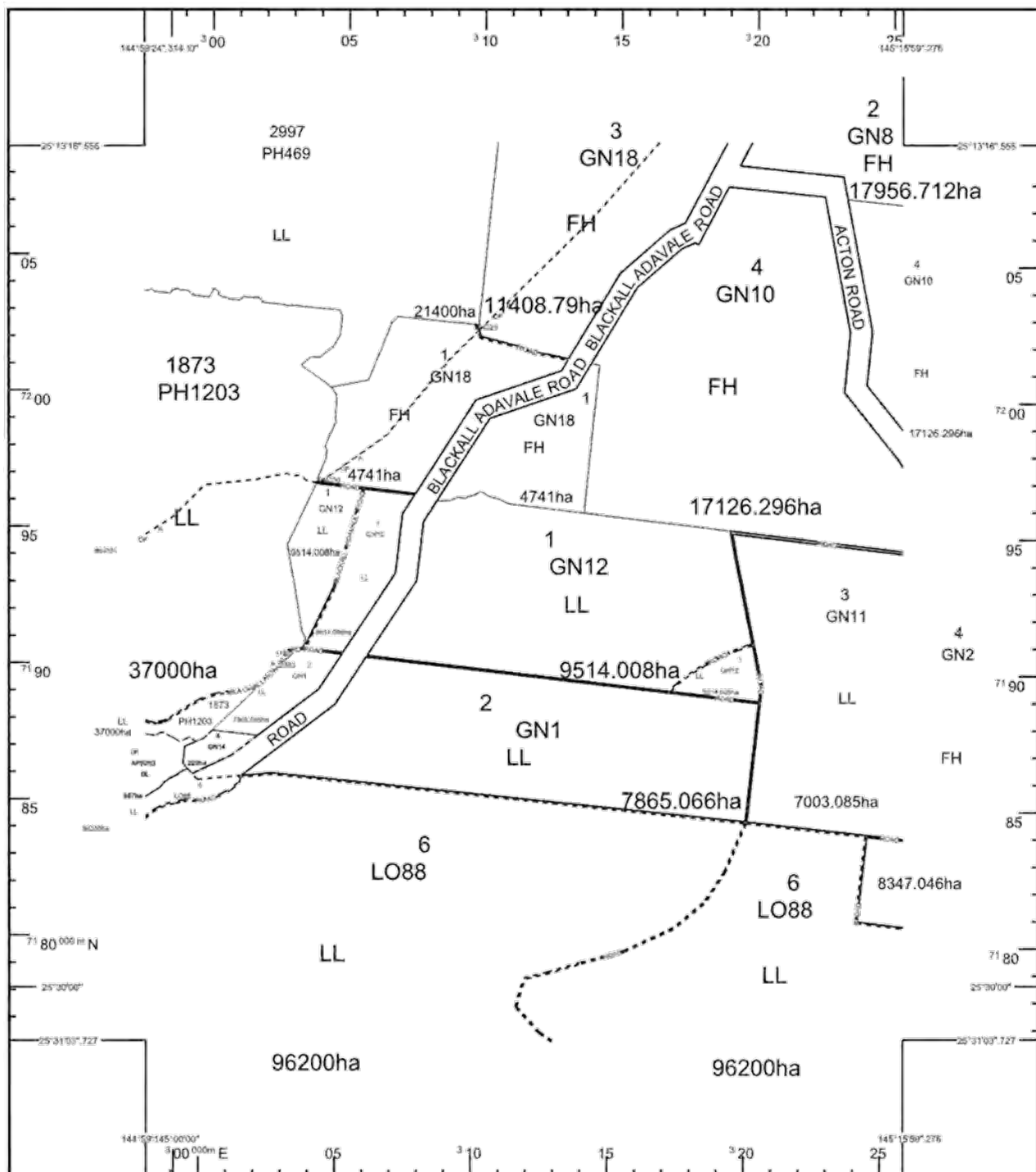
All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to LST1ENQ@resources.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number in the above table in any future correspondence.

Yours sincerely

Julie Sim
Land Officer

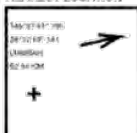




STANDARD MAP NUMBER
7947-31333

0 4.0 8.0 12.0 16.0 20.0 km
HORIZONTAL DATUM: GDA94 ZONE: 55 SCALE 1 : 20000

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB
Lot/Plan 1/GN12
Area/Volume 9514.008ha
Tenure LAND'S LEASE
Local Government QUILLIP SHIRE
Locality ADAVALE
Segment/Parcel 45152/2

CLIENT SERVICE STANDARDS

PRINTED 04/06/2025

DCDB 01/06/2025 (Lots with an area less than 5.000ha are not shown)

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SmartMap

An External Product of
SmartMap Information Services
Based upon an extraction from the
Digital Cadastral Data Base



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(Department of Resources) 2025.

17.4 REQUEST FOR SPECIAL HOLIDAYS 2026 – SUBMISSION AND COUNCIL DECISION**IX: 263007****Author: Callie Dabovich, Executive Assistant****Authorisers: Justin Hancock, Chief Executive Officer****Attachments: 1. 2025 06 DSI Special Holidays Request Letter 2026****KEY OUTCOME**

Key Outcome: 1. Great Place to Live

Key Initiative: 1.6 Celebration of the arts, culture, and local and natural history

EXECUTIVE SUMMARY

Council must decide by 25 July 2025 whether to nominate a 2026 special holiday under the *Holidays Act 1983 (Qld)*, noting such holidays may be designated as public or bank holidays.

RECOMMENDATION

That Council:

1. Nominate Friday 11 September 2026 as Public Holiday; and
2. Endorse the Chief Executive Officer to:
 - a) Submit the completed nomination form to the Office of Industrial Relations (OIR) by 25 July 2025; and
 - b) Upon OIR approval, coordinate gazettal in the Queensland Government Gazette and notify local businesses.

BACKGROUND

The *Holidays Act 1983 (Qld)* enables local governments, including Quilpie Shire Council, to request special holidays for their area. These holidays are categorized as:

- Public holidays: For agricultural, horticultural, or industrial shows (e.g., the Quilpie Show), which trigger entitlements under the *Fair Work Act 2009 (Cth)*, such as penalty rates for employees.
- Bank holidays: For other purposes, applicable only to banks, insurers, and public service employees under the *Trading (Allowable Hours) Act 1990 (Qld)*.

Quilpie's Current Practice

- The Quilpie Show, held annually on the second Saturday of September, has been accompanied by a public holiday on the preceding Friday since 2021.
- Prior to this, Quilpie observed Melbourne Cup Day as a bank holiday.
- In 2023, local businesses were formally notified that the Quilpie Show Holiday is a gazetted public holiday, requiring compliance with federal workplace laws.

The Office of Industrial Relations (OIR) administers the nomination process, with approved holidays published in the *Queensland Government Gazette*.

REPORT

Submission Process & Requirements

A Chief Executive Officer (CEO) endorsed nomination form must be completed and submitted to info@oir.qld.gov.au by 25 July 2025. If Council declines to request a holiday, formal notification must be sent to OIR.

Holiday Designations

Public Holiday:

- Applies to agricultural shows (e.g., Quilpie Show).
- Triggers entitlements under the *Fair Work Act 2009 (Cth)*, including penalty rates for employees who work and the right to refuse work in reasonable circumstances.

Bank Holiday:

- Only applies to banks, insurers, and public service employees under the *Trading (Allowable Hours) Act 1990 (Qld)*.

Quilpie-Specific Context

Since 2021, the Quilpie Show public holiday has been observed on the Friday preceding the second Saturday of September. Approved holidays are published in the *Queensland Government Gazette*, with the OIR providing formal confirmation of approval via email to the CEO.

Next Steps

Subject to Council's resolution in the Options section, the following actions will be taken: If the nomination is approved, Administration will submit the CEO-endorsed form to the Office of Industrial Relations by 25 July 2025 and coordinate the gazettal process. Should Council decline to proceed, the Chief Executive Officer will formally advise OIR of this decision prior to the submission deadline.

OPTIONS

Option 1

That Council:

1. Nominate Friday 11 September 2026 as Public Holiday; and
2. Endorse the Chief Executive Officer to:
 - a) Submit the completed nomination form to the Office of Industrial Relations (OIR) by 25 July 2025; and
 - b) Upon OIR approval, coordinate gazettal in the *Queensland Government Gazette* and notify local businesses.

Option 2

That Council:

1. Nominate alternative date for either a public holiday (full workplace entitlements) or bank holiday (banks/public service only); and
2. Endorse the Chief Executive Officer to:
 - a) Submit the completed nomination form to the Office of Industrial Relations (OIR) by 25 July 2025; and
 - b) Upon OIR approval, coordinate gazettal in the *Queensland Government Gazette* and tailored stakeholder notifications based on holiday type.

Option 3

That Council:

1. Decline to nominate any special holiday; and
2. Endorse the Chief Executive Officer to:
 - a) Formally advise the OIR of Council's decision not to proceed by 25 July 2025.

CONSULTATION (Internal/External)

Quilpie Show Society

POLICY AND LEGISLATION

The declaration and observance of special holidays, including associated employment entitlements, are governed by the following legislation:

1. *Holidays Act 1983 (Qld)*
 - Provides the framework for local governments to request special holidays (e.g., show days) for their districts.
 - Distinguishes between:
 - Public holidays (for agricultural, horticultural, or industrial shows), and
 - Bank holidays (recognized only for banks, insurance offices, and public service employees under the *Trading (Allowable Hours) Act 1990 (Qld)*).
2. *Fair Work Act 2009 (Cth)*
 - Regulates employment conditions for public holidays under s 114 and s 116:
 - s 114: Entitles employees to be absent from work on a public holiday without loss of pay, unless a reasonable request to work is refused unreasonably.
 - s 116: Guarantees penalty rates (or substitute leave) for employees who work on a public holiday, as per their award, agreement, or contract.

While the *Holidays Act 1983 (Qld)* enables the declaration of special holidays, the *Fair Work Act 2009 (Cth)* determines workplace entitlements for public holidays.

FINANCIAL AND RESOURCE IMPLICATIONS

Under federal industrial relations legislation (*Fair Work Act 2009 (Cth)*, s 114), employees are entitled to be absent from work on a public holiday without loss of pay unless refusal is unreasonable. Those who work are entitled to penalty rates under s 116 or their applicable award/agreement

ASSET MANAGEMENT IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019 (Qld)*, public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019 (Qld)* are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

Table 1 Human Rights

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.



Office of
Industrial Relations

Department of State
Development and
Infrastructure

10 June 2025

Dear Chief Executive Officer,

As you may be aware, each year in accordance with the *Holidays Act 1983*, local governments are invited to request special holidays to be observed during the following year for districts in their area.

If you wish to request special holidays to be observed during 2026 for districts in your local government area, please complete the attached request form and submit via email to info@oir.qld.gov.au by no later than **Friday, 25 July 2025**.

A local council requested special holiday is a public holiday only if it is in respect of an agricultural, horticultural or industrial show. Under federal industrial relations legislation, employees are entitled to be absent from work or may refuse to work in reasonable circumstances on a public holiday, without loss of ordinary pay. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

A special holiday for any other reason is not a public holiday but a bank holiday. The *Trading (Allowable Hours) Act 1990*, provides that a bank holiday is only a holiday for banks and insurance offices. Under a directive of the *Public Sector Act 2022*, a special holiday is a holiday for public service employees unless otherwise determined by a chief executive.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette. Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

Should you require further information regarding this process, please contact Patricia Faulkner, Office of Industrial Relations on (07) 3406 9845 or email patricia.faulkner@oir.qld.gov.au.

I also wish to advise a review of the administrative processes for the appointment of special holidays is currently underway. The review will investigate options for a more streamlined process for future special holiday appointments.

Yours sincerely

A handwritten signature in black ink, appearing to read "Shane Donovan".

Shane Donovan
A/Executive Director, Industrial Relations
Office of Industrial Relations

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18 MEETING DATES