



ORDINARY MEETING AGENDA

Thursday 30 January 2025
commencing at 9:30 AM

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

23 January 2025

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Thursday 30 January 2025**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Thursday 30 January 2025**, commencing at **9:30 AM**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Thursday 30 January 2025
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 CONDOLENCES**
- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 17 DECEMBER 2024

IX: 258974

Author: Callie Dabovich, Executive Assistant

Attachments: 1. Minutes of the Council Meeting held on 17 December 2024

RECOMMENDATION

That the Minutes of the Council Meeting held on 17 December 2024 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Tuesday 17 December 2024

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 17 DECEMBER 2024 AT 9:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.50am.

2 ATTENDANCE

Mayor Ben Hall, Cr Roger Volz (Deputy Mayor), Cr Lyn Barnes, Cr Milan Milosevic, Cr Tony Lander

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Eng Lim (Director Infrastructure Services), Ms Lorraine Mathieson (Secretariat), Ms Callie Dabovich (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Nil

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON WEDNESDAY 27 NOVEMBER 2024

RESOLUTION NO: (QSC268-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That the Minutes of the Council Meeting held on 27 November 2024 be received and the recommendations therein be adopted.

5/0

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON THURSDAY 5 DECEMBER 2024**RESOLUTION NO: (QSC269-12-24)**

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That the Minutes of the Special Council Meeting held on 5 December 2024 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Details	Date	Location	Hall	Volz	Barnes	Lander	Milosevic
Mulga Mates Awards Night	26.11.24	Quilpie	1				
Quilpie State College Awards Night	27.11.24	Quilpie	1	1	1		1
St Finbarr's Awards Night	28.11.24	Quilpie	1	1	1		
St Matthews Church Deconsecration	01.12.24	Quilpie	1	1	1		
Special Meeting	05.12.24	Boardroom	1	1	1	1	1
Councillor Workshop	05.12.24	Boardroom	1	1	1	1	1
Giving Kids Memories - welcome	07.12.24	Quilpie		1			
MPHS-CANN meeting	07.12.24	Quilpie	1				
Seniors Christmas Luncheon	12.12.24	Quilpie	1	1			
Council Staff breakup and presentations	13.12.24	Quilpie	1	1	1	1	1
Eromanga Christmas lights judging	14.12.24	Eromanga	1				1
Ordinary Council Meeting	17.12.24	Boardroom	1	1	1	1	1

9 COUNCILLOR PORTFOLIO REPORTS

Reported in General Business

10 OPERATIONAL STATUS REPORTS**10.1 INFRASTRUCTURE SERVICES STATUS REPORTS****10.1.1 MONTHLY STATUS REPORT FOR INFRASTRUCTURE SERVICES NOVEMBER 2024****EXECUTIVE SUMMARY**

This report is about works conducted by Infrastructure Services during November 2024.

RESOLUTION NO: (QSC270-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council receive the report.

5/0

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

RESOLUTION NO: (QSC271-12-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council receive the report.

5/0

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

RESOLUTION NO: (QSC272-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council receive the report.

5/0

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - NOVEMBER 2024****EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial services for the month of November 2024.

RESOLUTION NO: (QSC273-12-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council receive the report.

5/0

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RESOLUTION NO: (QSC274-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council receive the report.

5/0

11 INFRASTRUCTURE SERVICES

11.1 RFQL 07 24-25 FLOOD DAMAGE 2024 AMBATHALLA ROAD PKG

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 07 24-25 Flood Damage 2024 Ambathalla Road Package for the reconstruction of Essential Public Asset Works on Ambathalla Road, Boondoon Road and Cane Grass Road.

RESOLUTION NO: (QSC275-12-24)

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

1. That Council:

- a. Subject to successful negotiation on the final terms and conditions, award RFQL 07 24-25 Flood Damage 2024 Ambathalla Road Package to S.A Travers & S.L Travers for an amount of \$1,109,572.72 excluding GST; and
- b. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

11.2 PRIORITISATION FRAMEWORK FOR INFRASTRUCTURE PROJECTS

EXECUTIVE SUMMARY

This report is to seek Council feedback and support for the draft Prioritisation Framework that can be used for future road improvement projects across the shire.

RESOLUTION NO: (QSC276-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council support the draft Prioritisation Framework approach and request Council officers to report back on a detailed Prioritisation Strategy using this framework to evaluate road improvement projects in a future Council meeting in 2025.

5/0

11.3 QUILPIE AIRPORT UPGRADE - EARLY CONTRACTOR INVOLVEMENT UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award Quilpie Airport Upgrade Design project works.

RESOLUTION NO: (QSC277-12-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council:

- a) Select Fulton Hogan Industries Pty Ltd as the recommended supplier for the Quilpie Airport Upgrade Design project under Local Buy contract LB313 – Road and Civil Construction for an amount of \$252,987.90 including GST (\$229,989.00 excluding GST); and
- b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

11.4 ACTIVE TRANSPORT FUND - GRANT APPLICATION

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider a grant application under the Active Transport Fund.

RESOLUTION NO: (QSC278-12-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council support an application under the Active Transport Fund Program on the provision that Council budgets for \$129,000 in the next financial year FY25/26 if the application is successful.

5/0

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE APPLICATION - QUILPIE COMMUNITY CHURCH

EXECUTIVE SUMMARY

The Quilpie Community Church Group representative Sandra Mocke has submitted an application requesting support from Council by providing use of the Quilpie Shire Hall Supper Room and kitchen at no cost on the third Sunday of each month to conduct Church Services. The services will be open to all spiritual religious denominations.

The period of time requested for Council's support is the third Sunday of each month from 2:00pm to 5:30pm, commencing 19th January 2025 and concluding 21st December 2025.

RESOLUTION NO: (QSC279-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council notes the application received from Sandra Mocke, representative of the Quilpie Community Church Group and approves the request for use of the Quilpie Shire Hall Supper Room and kitchen at no cost on the third Sunday of each month from 19 January 2025 to 21 December 2025 for the purpose of conducting church services on the condition that the Supper Room and kitchen are left clean and tidy after each service.

5/0

13 FINANCE**13.1 FINANCIAL SERVICES REPORT MONTH ENDING 30 NOVEMBER 2024****EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 30 November 2024.

RESOLUTION NO: (QSC280-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council receive and note the Monthly Finance Report for the period ending 30 November 2024.

5/0

13.2 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES**EXECUTIVE SUMMARY**

The purpose of this report is to present a new Register of Cost-Recovery Fees and Commercial Charges to be effective from 17 December 2024. Minor changes are proposed to some housing fees (weekly rents).

RESOLUTION NO: (QSC281-12-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council:

1. Receive and note the report;
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 17 December 2024;
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

5/0

14 GOVERNANCE**14.1 POLICY REVIEW****EXECUTIVE SUMMARY**

This report is for Council to adopt the recently reviewed policies: Confidential Information Policy and Public Interest Disclosure Policy.

RESOLUTION NO: (QSC282-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That council

1. Adopt the recently revised Policies as follows:-
 - (a) Confidential Information Policy
 - (b) Public Interest Disclosure Policy

5/0

14.2 AMEND PROPOSED ORDINARY COUNCIL MEETING DATES 2025**EXECUTIVE SUMMARY**

Council to consider a change of meeting dates for February, March and August 2025 Ordinary Council Meetings.

RESOLUTION NO: (QSC283-12-24)

Moved: Cr Tony Lander

Seconded: Cr Milan Milosevic

That Council confirm the date and times of Ordinary Meetings of Council for February, March and August 2025 as amended, and advertises accordingly.

Month	Day	Date	Time
January	Thursday	30	9.30am
February	Wednesday	12	9.30am
March	Tuesday	18	9.30am
April	Tuesday	29	9.30am
May	Tuesday	20	9.30am
June	Tuesday	17	9.30am
July	Tuesday	15	9.30am
August	Tuesday	26	9.30am

September	Tuesday	16	9.30am
October	Tuesday	28	9.30am
November	Tuesday	18	9.30am
December	Tuesday	16	9.30am

5/0

14.3 COUNCILLOR REMUNERATION 2025/26

EXECUTIVE SUMMARY

On 29 November 2024, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for Mayors, Deputy Mayors and Councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the Local Government Act 2009 and Chapter 8, Division 1 of the *Local Government Regulation 2012*. This determination is to apply from 1 July 2025.

RESOLUTION NO: (QSC284-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

1. That Council endorse the recommendation of the Local Government Remuneration Commission to apply from 1 July 2025 as follows:
 - (a) Mayor - \$122,975
 - (b) Deputy Mayor - \$70,946
 - (c) Councillor - \$61,486 (a base payment of \$40,990.67 and a meeting fee of \$1,707.94 per calendar month from July 2025 to May 2026 and \$1,707.99 in June 2026.)

5/0

14.4 MONTHLY RISK REVIEW

EXECUTIVE SUMMARY

To adopt the changes to the Risk Register following a monthly risk review of one risk.

RESOLUTION NO: (QSC285-12-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council adopted the changes to the enterprise risk register for "Disaster Event" during the December 2024 review.

5/0

14.5 SCHEME SUPPLY FUND

EXECUTIVE SUMMARY

To provide Council with information regarding the Scheme Supply Fund grant opportunity.

RESOLUTION NO: (QSC286-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

1. That Council resolve to:
 - (a) Apply up to \$100,000 from the Scheme Supply Fund to update the Council's planning scheme and local laws; and
 - (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this funding application.

5/0

14.6 CHANGE TO DEVELOPMENT PERMIT ON LOT 85 SP153664 ON SOMMERFIELD ROAD

EXECUTIVE SUMMARY

The purpose of this report is for Council to decide the Minor Change application to an existing Development Permit for "Commercial Stockyards" on land situated at Sommerfield Road, Quilpie, formally described as Lot 85 on SP153664.

RESOLUTION NO: (QSC287-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council

1. receive this report; and
2. Council issue a change decision notice to the applicant approving the Minor Change to an existing Development Permit for "Commercial Stockyards" on land situated at Sommerfield Road, Quilpie, formally described as Lot 85 on SP153664, reflecting the following changes:
 - (a) Condition 1 is amended to read:
 1. *The development shall be generally in accordance with supporting information supplied by the applicant with the development application and in accordance with the following:*
 - *Eight (8) stockyards including loading ramp;*
 - *A maximum of ~~two~~ **three** hundred (200**300**) head of cattle to be on-site at any time; and*
 - *A maximum period of agistment to be 48 hours for each stock movement.*

5/0

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.4 Budget Review 2024/25

This matter is considered to be confidential under Section 254J(3) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

15.1 Microgrid Concept Feasibility Study Power Hub, EROMANGA

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.2 UPDATE OF NOTICE OF INTENT TO RESUME PART OF LOT 5 ON NK66

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

15.3 Avdata Landing Fees data collection

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.5 Chief Executive Officer - Contract of Employment

This matter is considered to be confidential under Section 254J(3) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, discipline or dismissal of the chief executive officer.

MOVE INTO CLOSED SESSION

MOVE INTO CLOSED SESSION

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council move into closed session at 11.00am.

At 11.15am Justin Hancock CEO, Lisa Hamlyn Director Corporate and Community Services, Eng Lim Director Infrastructure Services, Lorraine Mathieson and Callie Dabovich secretariat, left the meeting.

At 11.47am Justin Hancock CEO, Lisa Hamlyn Director Corporate and Community Services, Eng Lim Director Infrastructure Services, Lorraine Mathieson and Callie Dabovich secretariat, returned to the meeting.

MOVE OUT OF CLOSED SESSION

RMOVE OUT OF CLOSED SESSION

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council move into Open Session at 11.48am.

5/0

15.1 MICROGRID CONCEPT FEASIBILITY STUDY POWER HUB, EROMANGA**EXECUTIVE SUMMARY**

Developers have requested a Letter of Support from Council to develop a feasibility study to provide a microgrid to Eromanga to increase the resilience and robustness of the power supply.

RESOLUTION NO: (QSC288-12-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council resolve to provide a Letter of Support to developers of the feasibility study to provide a microgrid to Eromanga to increase the resilience and robustness of the power supply.

5/0

15.2 UPDATE OF NOTICE OF INTENT TO RESUME PART OF LOT 5 ON NK66**EXECUTIVE SUMMARY**

The purpose of this Report is to consider next steps in relation to Council's proposed acquisition of land to formalise Lockabie Road.

RESOLUTION NO: (QSC289-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

1. That Council

(a) Note this report; and

(b) Delegate to the Chief Executive Officer the power to resolve the proposed resumption of part of Lot 5 on Crown Plan NK 66 on the terms considered by Council at the closed session of this meeting.

5/0

15.3 AVDATA LANDING FEES DATA COLLECTION**EXECUTIVE SUMMARY**

To provide a report to Council regarding the potential to charge airport landing fees at Quilpie Airport.

RESOLUTION NO: (QSC290-12-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council considers including Airport Landing Fees for Quilpie Airport in the 2025/26 Fees and Charges.

5/0

15.4 BUDGET REVIEW 2024/25**EXECUTIVE SUMMARY**

In accordance with section 170 (3) of the *Local Government Regulation 2012*, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

RESOLUTION NO: (QSC291-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council:

1. Note that the budget has been prepared on an accrual basis and is consistent with Council's adopted Corporate Plan 2022-2027 and Operational Plan 2024/25.
2. Approve the 2024/25 budget amendments (operational and capital) which are outlined in the report.
3. Approve the revised financial statements for the 2024/25 budget amendments and the following report attachments:
 - (a) Revised Budget Financial Statements (Financial Position, Cash Flow, Income and Expenditure and Changes in Equity) - 2024/25 and the next two years
 - (b) Revised Long Term Financial Forecast - 2024/25 and the next nine (9) financial years
 - (c) Revised Measures of Financial Sustainability for 2024/25 and the next nine (9) financial years (Ratios)
 - (d) Revenue Policy 2024/25
 - (e) Revenue Statement 2024/25
 - (f) Revised Total Value of Change in Rates and Charges.
4. Include the Amended Budget 2024/25 document on Council's website.

5/0

At 11.49am Justin Hancock CEO left the meeting.

15.5 CHIEF EXECUTIVE OFFICER - CONTRACT OF EMPLOYMENT**EXECUTIVE SUMMARY**

The purpose of this report is to consider the request from Chief Executive Officer, Mr Justin Hancock to seek to enter into a new contract of employment with Council for a further term of employment.

RESOLUTION NO: (QSC292-12-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

In accordance with Section 194 of the *Local Government Act 2009* Council resolves:

1. To appoint Mr Justin Hancock as Chief Executive Officer for a further period of four (4) years commencing on 18 January 2025; and
2. To delegate authority to the Mayor to finalise and execute the contract of employment for the Chief Executive Officer.

5/0

At 11.50am Justin Hancock CEO returned to the meeting.

16 LATE ITEMS**16.1 2024 ASSET MANAGEMENT PLANS****EXECUTIVE SUMMARY**

To formally consider and adopt the Asset Management Plans.

RESOLUTION NO: (QSC293-12-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council adopt the updated Asset Management Plans as follows:-

- a) Asset Management Strategy
- b) Asset Management Plan – Transport Services (Roads)
- c) Asset Management Plan – Water Infrastructure
- d) Asset Management Plan – Sewerage Infrastructure
- e) Asset management Plan – Building & Other Structures
- f) Asset Management Plan – Plant & Equipment
- g) Asset Management Plan – Other Infrastructure

5/0

16.2 STAFF HOUSING TENDER 41-43 PEGLER

EXECUTIVE SUMMARY

To advise council of the outcome of the Section 326 Exemption for the disposal of 41 Pegler Street to staff.

RESOLUTION NO: (QSC294-12-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That the Council re-tender 41 Pegler Street to staff with the other properties once they become available.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr Barnes raised a query mentioned by a member of the public in regards to Council hosting a major festival or event with a big name artists, similar to the Big Red Bash etc. It was noted that a number of bigger music based festivals had either been postponed or cancelled future events due to rising costs. Council previously organised a private music event, Mirusia, which resulted in a financial loss for Council. Queensland Music Trails is currently planning another event in 2025 and Council continues to support traveling musical events like this. It was noted that upon the recruitment of an Economic and Business Development Specialist, it can be investigated in regards to attracting a private enterprise to develop a concept or an event.

Cr Barnes requested an update on the Murana Road development application lodged by Council. CEO advised that the development application had been approved but no further discussions have taken place in the current term of Council as to how this may progress. CEO to table this for discussion in January.

Mayor Hall questioned about the need to undertake a community survey in regards to grids on the Shire road network to identify those that may no longer be required or in use. The intent will be to identify what grids are 'active' as part of the maintenance program and what grids could possibly be removed from the network.

Council will be closed as of 12 midday Friday 20 December 2024 to enable staff to finalise tasks and clean up for end of year closure.

18 MEETING DATES

There being no further business the Mayor declared the meeting closed at 12.15pm.

These minutes are to be confirmed at the next Ordinary Meeting of Council. In accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Thursday 30 January 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30 am.

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

9 COUNCILLOR PORTFOLIO REPORTS

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 MONTHLY STATUS REPORT FOR INFRASTRUCTURE SERVICES DECEMBER 2024

IX: 258677

Author: Brian Weeks, Deputy Director Infrastructure Services

Attachments: 1. Flood Damage Report January 2025 [↓](#)

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report is about works conducted by Infrastructure Services during December 2024

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

All items from Auction have been collected.

Roads

Wet weather during late November to early December impacted on works program.

Damage sustained on various roads by wet weather have been captured in Recover, emergent works has been continuing to make roads trafficable.

RMPC

Grader crew have been undertaking shoulder maintenance works along the Quilpie – Charleville Road. Crew shut down due to wet weather in early December.

Other TMR Works

Construction crew hauled gravel and shaped formation on the last section of the Quilpie – Adavale Road in preparation for wet mixing and sealing in January.

Council have been issued a contract to replace a culvert on the Quilpie – Thargomindah Road at approximately Chainage 14. Works should commence in mid-April, subject to TMR supplying design, gaining cultural clearances, and sourcing culverts.

Flood Damage Works TMR

Construction crew carried out emergent works on far end of Adavale – Blackall Road.

Stu Bowen has been scheduled to begin work on the Quilpie – Thargomindah Road in late January.

Flood Damage Works Shire Roads

Please find attached Report from Proterra Group.

Concrete and Structures

Carried out pavement repairs in Quilpie.

Carried out repairs to kerbing in Quilpie.

New concrete footpath works on Jabiru Street, Quilpie

Council Buildings and Facilities

Council's tradesman has carried out refurbishment at 7 Boobook Place, Quilpie.

Water and Sewerage

Crews have been busy dealing with water breaks in Quilpie and Eromanga.

Crews have been busy with issues at the Eromanga RO Plant.

Plant and Workshops

General Preventative maintenance of Plant Fleet.

Workshop apprentice has finished up with Council.

Town Services

Crews are continuing tree line irrigation and upgrade.

Crews are working on irrigation system irrigation on vacant council houses prior to new tenants moving in.

Crews have been busy watering, park areas and tree lines have struggled with intense, prolonged heat.

CONSULTATION (Internal/External)

N/A

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council budget.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy and Risk Framework.



MONTHLY PROJECT REPORT JANUARY 2025

QUILPIE SHIRE COUNCIL DRFA – FLOOD RESTORATION PROJECTS

SEPTEMBER 2022 Event

June 2023 Event

Emergent Works January 2024 Event-Complete

COOMA ROAD BETTERMENT PROJECT-Complete

Renewal of existing concrete floodways-Capital funding

January 2024 Event-All submissions approved


December 2025 Event-Emergent Works nearing completion



QSC – DFRA MONTHLY PROJECT REPORT

January 2025

AMENDMENT, DISTRIBUTION and APPROVAL

ISSUE	AUTHOR	REVIEWER	APPROVED FOR ISSUE		
			NAME	SIGNATURE	DATE
1	Cameron Mocke	David Bell	Cameron Mocke		14/01/2025

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QSC – DFRA MONTHLY PROJECT REPORT

January 2025

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QSC – DFRA MONTHLY PROJECT REPORT

January 2025

CONTRACT SUMMARY

Contract Number	RFQL06 22-23
Principal Representative's Delegate	PROTERRA GROUP
Project Manager	Cameron Mocke
Target Date for Practical Completion of 2024 January event works	20 February 2026

FINANCIAL STATEMENT

Description	Status	Percentage Completed
2022 event works Submissions		
QSC.0036.2122F, QSC.0040.2122F,	Completed	100%
QSC.0039.2122F and QSC.0037.2122F.	Completed	100%
Betterment Works- Old Charleville Road	Completed	100%
2022-September event works Submissions		
QSC.0042.2223C,	Approved	100%
QSC.0043.2223C, QSC.0047.2223C.	Approved	100%
QSC.0046/QSC.0048/QSC.0049.2223C.	Approved	63%
2023-June event works Submissions		
QSC.0051.2223C,	Approved	100%
QSC.0052.2223C,	Approved	3%
QSC.0053.2223C.	Approved	4%
2024-January event works Submissions		
QSC.0057.2324X,	Approved	1%
QSC.0058.2324X,	Approved	2%
QSC.0059.2324X.	Approved	1%
QSC.0060.2324X.	Approved	1%
QSC.0061.2324X-Kyabra Rd-Possible Betterment Application	Waiting for approval	1%



QSC – DFRA MONTHLY PROJECT REPORT

January 2025

Event date	Percent Complete	Estimated Final Cost
26-February-2020	100%	\$16,720,732.34
31-March-2021	100%	\$11,782,366.74
04-February-2022	100%	\$9,364,425.29
15-September-2022	89%	\$14,992,143.00
16-June 2023	35%	\$5,055,400.00
4 January 2024	1%	\$12,000,000.00



QSC – DFRA MONTHLY PROJECT REPORT

January 2025

FINANCIAL DISCUSSION

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC, except for 2024 Jan event -Kyabra Rd works, which we are still waiting for approval for. December 2024 event REPA works will go out for tender soon, Emergent works are progressing well.

VARIATIONS / SCOPE CHANGES

2022 REPA Works

Var.01 issued for sealing of additional areas on Tobermory Road, work completed.

Var01-04 issued for additional works around Adavale, funded by maintenance.

PROGRAM

Proterra Group have been awarded the delivery of the January 2024 works, Benchmark Rates have been finalized, building of submissions have been completed, with six submissions submitted to date, still waiting for approval on Kyabra Road.

APV Contracting have completed works around Adavale and are still preparing material around the shire for the Southeast Quadrant works.

SL & SA Travers have completed work on Pinkenetta Road, have now started on Milo Road.

PROCUREMENT

6.1 UPCOMING TENDERS

- A Quote is currently out on Vendor Panel for the Big Creek Pkg, as well as Adavale Charleville Rd Pkg. Several others are also being prepared for issuing.

6.2 TENDERS/QUOTES AWARDED-2022, 2022 September and January 2023 WORKS

Tender	Contractor	Value	GST	Total
RFQ 02 22-23 Flood Restoration Works Pkg A- (Keeroongooloo, Regleigh and Springfield Roads)	APV Contracting	\$750,271.91	\$75,027.19	\$825,299.10



QSC – DFRA MONTHLY PROJECT REPORT

January 2025

RFQ 06 22-23 Flood Restoration Works Pkg B- (Pinkenetta and Giberoo Roads)	APV Contracting	\$345,807.47	\$34,580.75	\$380,388.22
RFQ 016 22-23 Flood Restoration Works 2022 Pkg C- (Cheepie Adavale Road)	Tolbra Earthmovers and Haulage	\$1,057,496.87	\$105,749.59	\$1,163,245.46
RFQL 08 22 - 23 Flood Restoration Works 2022 Package F- (Wareo, Duck Creek and Napoleon Roads)	Tolbra Earthmovers and Haulage	\$320,939.55	\$32,093.96	\$353,033.51
RFQL 04 22-23 Flood Restoration Works 2022 Pkg D- (Old Charleville Road)	SA & SL Travers	\$1,110,981.28	\$111,098.13	\$1,222,079.41
RFQ 07 22-23 Flood Restoration Works 2022 Pkg E- (Big Creek Road)	APV Contracting	\$626,170.00	\$62,617.00	\$688,787.00
RFQL 09 Flood Restoration Works 2022 Pkg G- (Old Thargo and Kiandra Roads)	SC & KG Bowen	\$797,189.14	\$79,718.91	\$876,908.05
RFQL 016 22 - 23 Flood Restoration Works 2022 Package --(Tobermory Road Package)- Screening	APV Contracting	\$494,310.00	49,310.00	\$543,741.00
RFQL 015 22-23 Screening-Eromanga Pkg	APV Contracting	\$461,769.60	\$46,176.96	\$507,946.56
RFQL 017 22 - 23 Flood Restoration Works 2022 Trinidad Road Package	APV Contracting	\$1,615,500.85	\$161,550.09	\$1,777,050.94



QSC – DFRA MONTHLY PROJECT REPORT

January 2025

RFQL 018 22 - 23 Flood Restoration Works 2022 Old Thargo Road Package	SA & SL Travers	\$1,577,063.38	\$157,706.34	\$1,734,769.72
RFQL 01 23 - 24 Mt Margaret and Kyabra Road sealing	RPQ Spray Seal Pty Ltd	\$471,693.38	\$47,169.34	\$518,862.72
RFQL05 23-24 Flood Restoration Works 2022 Congie Road	SA & SL Travers	\$821,568.67	\$82,156.87	\$903,725.54
RFQL06 23-24 Flood Restoration Works 2022 Ray Road	APV Contracting	\$375,241.96	\$37,524.20	\$412,766.16
RFQL07 23-24 Flood Restoration Works 2022 Beltram Park Road	SA & SL Travers	\$903,264.67	\$90,326.47	\$993,591.14
RFQL10 23-24 Flood Restoration Works 2022 Corowa Road	APV Contracting	\$382,065.44	\$38,206.54	\$420,271.98
RFQL13 23-24 Flood Restoration Works 2022 South West Quadrant	APV Contracting	\$1,566,963.41	\$156,696.34	\$1,723,659.51
RFQL 12 23-24 Screening around Adavale Milo Rd area	APV Contracting	\$144,537.60	\$14,453.76	\$158,991.36
RFQL 16 23-24 Screening in South Easter quadrant	APV Contracting	\$71,923.44	\$7,192.34	\$79,115.78
RFQL 18 23-24 Sept 2022- Flood Damage-Adavale Pkg	APV Contracting	\$614,733.36	\$61,473.34	\$676,206.70
TCP01 24-25 Pinkenetta Road	SA & SL Travers	\$166,996.37	\$16,699.64	\$183,696.00
TCP02 24-25 Milo Road Pkg	SA & SL Travers	\$946,042.50	\$94,604.25	\$1,040,646.75



QSC – DFRA MONTHLY PROJECT REPORT

January 2025

RFQL 07 24-25 Flood Damage 2024 Ambathalla Rd Pkg	SA & SL Travers	\$1,184,377.53	\$118,437.75	\$1,302,815.93
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6.3 GRAVEL SCREENING

Two more packages of screening have been awarded to APV Contracting, with work already commenced. One more tender for screening around Tobermory Road area is being prepared.

WATER ISSUES

Construction water holes have been prepared around Milo Road area, programme in place to sign post water sources that have agreements with local landowners and QSC.

QRA

Proterra Group team have had a Teams meeting with QRA team to discuss moving forward on the floodway on Kyabra Road at Ch 33,521. QSC waiting for Betterment option to be released from QRA.



QSC – DFRA MONTHLY PROJECT REPORT

January 2025

PHOTOS



Photo taken on Kyabra Road-Road was closed at both ends.



QSC – DFRA MONTHLY PROJECT REPORT

January 2025



Emergent Works (Make Safe) being conducted on Congie Road by local contractors.



QSC – DFRA MONTHLY PROJECT REPORT

January 2025



Emergent Works (Make Safe) being conducted on Congie Road by local contractors.



QSC – DFRA MONTHLY PROJECT REPORT

January 2025



One of many road closures throughout shire-These closures are to protect road users as well as the road surface.



QSC – DFRA MONTHLY PROJECT REPORT

January 2025



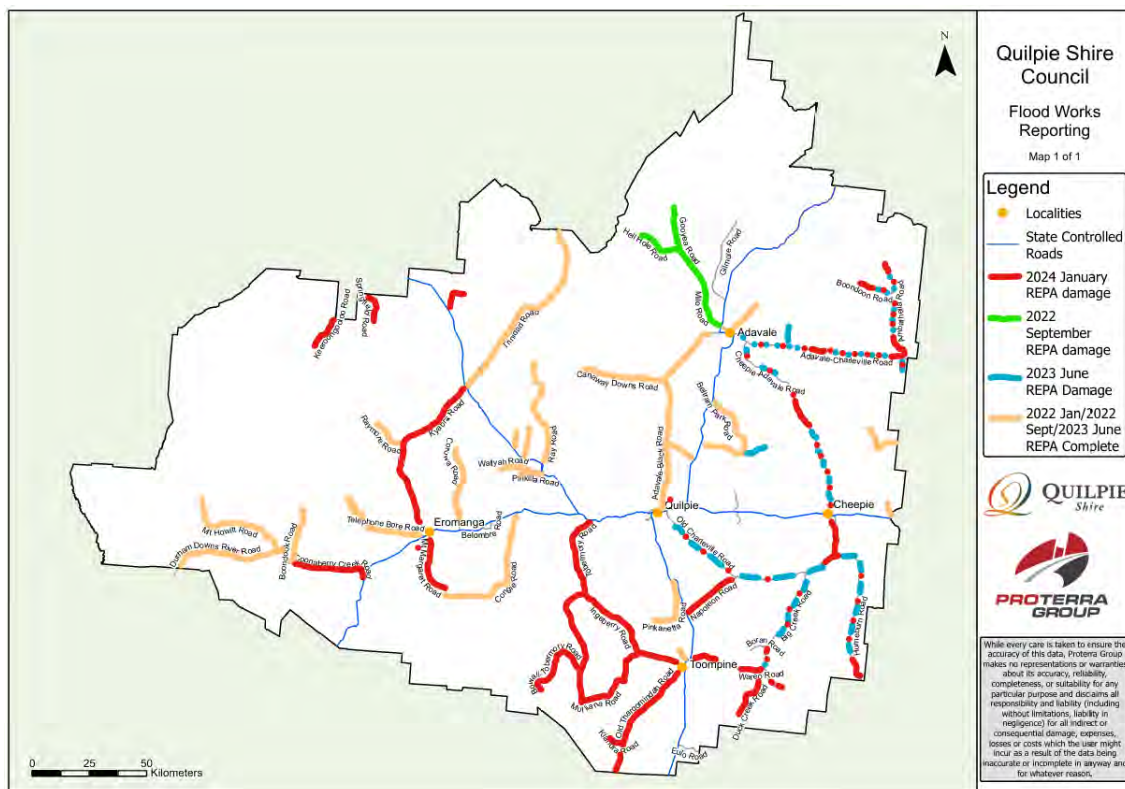
Truck unable to pass through flooded water on Kyabra Road.



QSC – DFRA MONTHLY PROJECT REPORT

January 2025

APPENDIX A –2022 SEPTEMBER/2023 JULY/2024 JANUARY REPA WORKS MAP



10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS
10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT
IX: 258799

Author: Damien McNair, Pest & Livestock Management Coordinator

Attachments: Nil

KEY OUTCOME

Key Outcome: 3. Environmental Sustainability

Key Initiative: 3.1 Protect and enhance waterways and landscape biodiversity

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Wild Dog Scalps Presented to Council 01-07-2024 to 31-12-2024.

Property	No of Scalps			Amount of Payment
	Male	Female	Pups	
Greenmulla	2	-	-	\$100.00
Monler	3	4	-	\$350.00
Total	5	4		\$450.00

Wild Dog Scalps – Comparative Data Table

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Male	200	51	42	82	12	5
Female	106	44	17	39	7	4
Pups	47	4	8	8	-	-
Total	353	99	67	129	19	9

Commons and Reserves

Reserve	Condition	Notes
Quilpie Common	Good	Consistent hot weather is taking its toll on the condition of all commons.
Eromanga Common	Good	
Adavale Common	Good	
Warrabin Lane	Fair	
Dillon's Well	Good	

Wild Dog Control Program

Hand baiting at Raymore, Kyabra, & Waverly.

Traps set at North Comongin.

Pest Weed Management

Coral Cactus - Cochineal was sent to Tinderry Station to aid in the control of their infestation.

Local Laws

One dog found wandering was impounded.

Exclusion Fencing

Nil

Common Cattle Muster

Nil

General

Quilpie will host the Shire Rural Lands Officer's Meeting 19-20 March 2025.

CONSULTATION (Internal/External)

Director Corporate & Community Services

Council Staff

Landholders

Community Members / Animal Owners

LEGAL IMPLICATIONS

No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

Program operates in accordance with Council's 2024/2025 Budget.

RISK MANAGEMENT IMPLICATIONS

Program operates in accordance with Quilpie Shire Council Risk Management Policy and Framework.

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT

IX: 258919

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Condolences

Condolence cards have been forwarded to the families of John Woods (Woodsy), Bob Brown and Harold (Harry) Brown.

Quilpie Library

The Library closed for the Christmas / New Year break on 20 December 2024 and re-opened on 6 January 2025.

Library staff have been actively engaged in delivering their School Holiday Activities Program, "Corners of Fun." The program has included a variety of activities such as egg carton creations, picture framing, stained glass art, VR gaming, sewing, badge making, and board games. Attendance has been high at all sessions, reflecting the program's popularity.

Western Queensland Primary Health Network / Quilpie Shire Council Health Promotions & Wellbeing Program

Following a breakup party for Youth Programs and the Seniors Christmas lunch which was attended by 43 people, programs ceased in December or the Christmas / New Year period and will recommence after Australia Day.

Quilpie Visitor Information Centre

The Senior Tourism Officer is continuing to update the Tourism Website and New Visitor Guide.

The Senior Tourism Officer will attend the Australian Tourism Awards in Adelaide Friday 21 March 2025.

Combined Business Community Christmas Party

The Combined Business Community Christmas Party was held on Friday 20 December 2024 and was well attended by the community. Thanks to Sarah Slaughter and her team for organising the event and the businesses who contributed.

The 2024 Christmas Lights Competition Awards and winners of the Get Ready Qld Calendar photography competition were announced at the Christmas party.

2024 Christmas Lights Competition Award Winners

Category	Winner
Christmas Wonderland	Geoff & Philippa Ware
Outback Christmas Display	Coolbinga, Stevenson family
Best Christmas Display - Quilpie	Vallins Family
Best Christmas Display – Adavale	Narelle Mandusiak
Simply Unique Christmas Display	Michael & Melanie Crack
Spectacular Seniors Award	Ronnie Bartosch
Festive Fence Award	Chris & Danielle Seng

2025 Get Ready Qld Calendar – Photography Winners

Category	Winner
2025 Get Ready Queensland Calendar	Bee Rollason
	Donna Hodgson
	Logan Drury
	Alisha Moody
	Melanie Seebacher
	Heidi Mackenzie
	Tahlia Derry

RAAF – Outback Christmas Hop

The RAAF Outback Christmas Hop gifts for the community were distributed on Saturday, 28 December 2024, from the Quilpie Supper Room. Special thanks go to Patricia and the 35SQN for their generous contributions, as well as to Hayley and Marilyn McKellar for their assistance.

Approved Selection Inspection Program

An approved Selection Inspection Program to monitor compliance with the provisions of the *Animal Management (Cats and Dogs) Act 2008* and *Local Law No. 2 (Animal Management) 2021* regarding dog registrations has been advertised and is set to commence on 1 February 2025. The program will run for a period of up to six months.

Quilpie Cemetery

A Community Meeting will be held at the Quilpie Cemetery on Wednesday, 22 January 2025, to discuss various issues and future plans for the site. A Public Notice has been published on Council's Facebook page and posted around Quilpie.

Quilpie Swimming Pool



Australia Day

Australia Day Celebrations and Awards will be held at Bulloo Park on Friday 24 January 2025.

Australia Day Celebrations will be held at the Quilpie Swimming Pool on Sunday 26 January 2025.

Memphis Moovers and the Quilpie Singing Group / Open Mic are the entertainment. Food & Bar will be provided by local community groups.

Holiday Music Program

Memphis Moovers will also be holding a Holiday Program at the Shire Hall 22 & 23 January 2025 providing various fun activities for children.

- UKE for kids / Drum Workz / Musical Instrument Craft / Moovin Balloonin / Music Mentoring
- Adults 16+ are welcome Wednesday 22 January 6.00pm to 8.00pm for Music & Vocals Mentoring

Meetings / Events Attended

Date	Type	Title	Location
2 December	Meeting	QS Council / South West Hospital & Health Service	Online
2 December	Meeting	Stan Stavros	Online
4 December	Training	Secured Signing	Online
5 December	Meeting	Councillor Briefing Session	Office
6 December	Meeting	Nurse Practitioner – Anthony Wollaston	Office
6 December	Meeting	NEMA - National Warnings Webinar (2)	Online
7 December	Event	Giving Kids Memories	Bulloo Park
9 December	Meeting	Quilpie Community Advisory Network (CAN)	Quilpie MPHS
10 December	Meeting	WQPHN Community Advisory Group	Online
10 December	Meeting	Department of Sport, Racing and Olympic and Paralympic Games	Office
10 December	Meeting	Executive Leadership Team	Office
17 December	Meeting	Ordinary Council Meeting	Office
18 December	Meeting	Staff Meeting	Office
20 December	Event	Combined Business Community Christmas Party	Quilpie
28 December	Event	RAAF – Outback Christmas Hop	Supper Room

Upcoming Meetings / Events

Date	Type	Title	Location
Dec/Jan	Event	Corners of Fun Library Program	Library
7 January	Meeting	Young Guns	Office
8 January	Meeting	Capital Catch Up	Office
17 January	Meeting	Quilpie Cultural Society – Building Inspection	Cultural Society
22 January	Meeting	Quilpie Cemetery Community Meeting	Cemetery
24 January	Event	Australia Day Celebrations & Awards	Bulloo Park
29 January	Meeting	Last Aid Event Planning	Online
30 January	Meeting	Ordinary Council Meeting	Office
31 January	Meeting	Quilpie SC Bushfire Risk & Mitigation Planning	Office

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Council Staff

Community

Program Stakeholders

Local, State & Commonwealth Governments

LEGAL IMPLICATIONS

No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

Programs operate in accordance with Council's Budget 2024-2025.

RISK MANAGEMENT IMPLICATIONS

Programs operate in accordance with Council's Risk Management Policy and Framework.

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCIAL SERVICES STATUS REPORT - DECEMBER 2024

IX: 258104

Author: Sharon Frank, Manager Finance & Administration

Attachments: Nil

KEY OUTCOME

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial services for the month of December 2024.

ACTION ITEMS

For information only.

OPERATIONAL UPDATE

Procurement of Goods and Services

Expenditure by Area Reporting below – monthly and year to date reporting.

Prepared the Notice of Contractual Arrangements over \$200,000 excluding GST to 6 January 2025 (for the 2024/25 financial year).

Tenders and Requests for Quotes

Tenders and Requests	Action
RFQL 07 24-25 Flood Damage 2024 Ambathalla Road Pkg	Request awarded to S.A Travers & S.L Travers, correspondence sent to supplier
T04 24-25 QSC Concrete Floodway Replacement	Open tender, closed 17/01/2025
RFQM 13 24-25 Supply and Delivery of one 4WD Wagon	Request posted, closed 14 Jan 2025
RFQL 12 24-25 Supply & Delivery of one 2024/25 Vacuum Suction Truck	Request posted, closes 21 Jan 2025
RFQM 14 24-25 Asset Valuation Services - Buildings and Other Structures, Other Assets and Land Assets	request posted, closed 17 January 2025
RFQL08 24-25 Flood Damage 2024 Cheepie Adavale Road	Closed, evaluated, and a report of recommendation to go to January Council meeting.
Quilpie Airport Upgrade - Early Contractor Involvement Update	Awarded to Fulton Hogan Industries, correspondence sent to supplier.

Number of purchase orders – 88

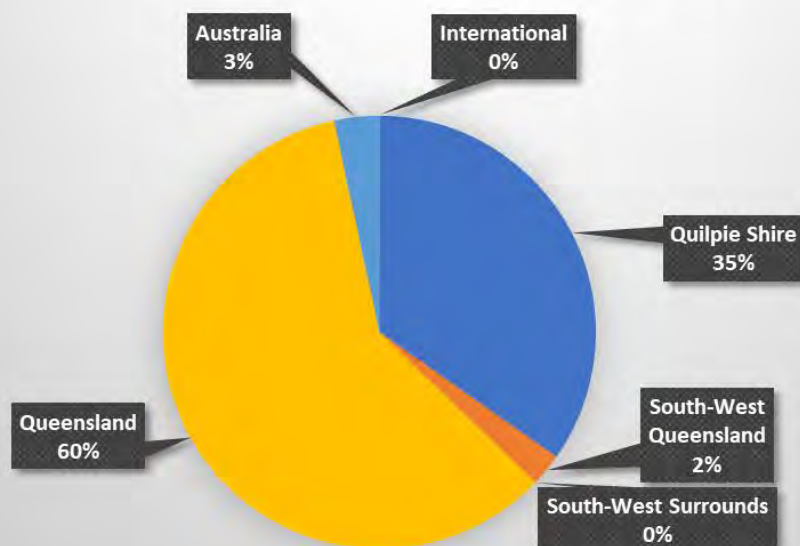
Estimated Value - \$802,042.00

Expenditure by Area Reporting:

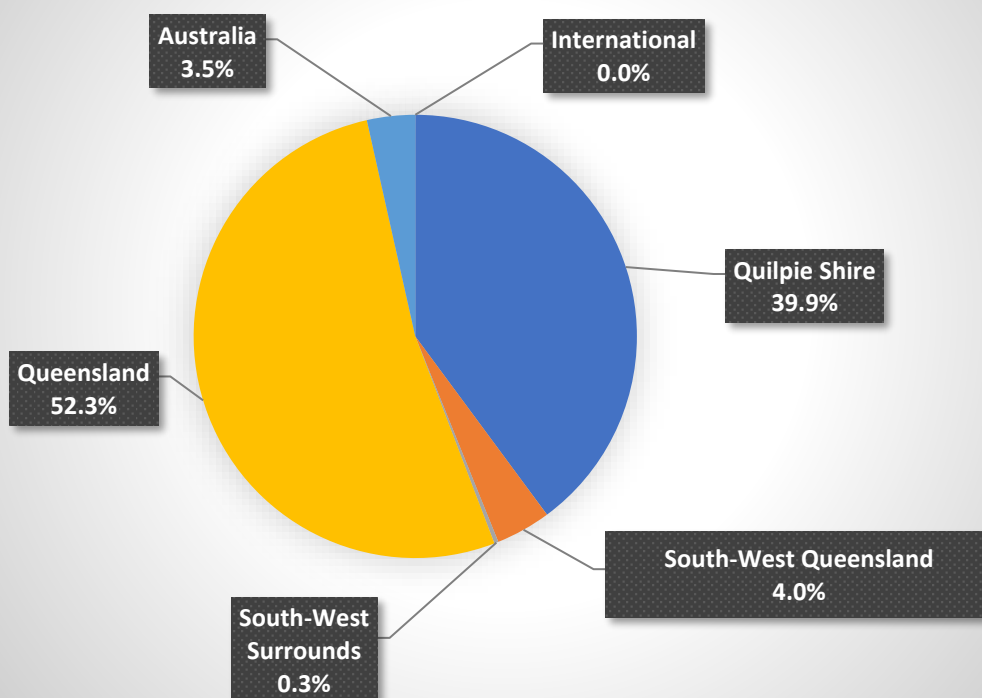
The following table and graphs outline Council's expenditure on goods and services based on where the business operates from. Expenditure on goods and services within the Quilpie Shire includes all businesses operating in the shire recognising that every business is important to our community and local economy.

Procurement of Goods and Services 2024-25

Expenditure By Area														
Area	July	%	August	%	September	%	October	%	November	%	December	%	YTD Total	Percentage
Quilpie Shire	1,150,975	49%	1,422,442	34%	962,028	31%	896,535	39%	1,952,917	51%	680,551	35%	7,065,448	39.9%
South-West Queensland	262,208	11%	87,156	2%	111,025	4%	92,685	4%	111,235	3%	47,394	2%	711,704	4.0%
South-West Surrounds	24,729	1%	10,040	0%	2,860	0%	8,480	0%	7,293	0%	-	0%	53,402	0.3%
Queensland	822,616	35%	2,501,908	60%	1,973,781	63%	1,270,588	55%	1,535,577	40%	1,163,415	59%	9,267,885	52.3%
Australia	98,930	4%	125,700	3%	65,152	2%	54,613	2%	211,568	6%	66,145	3%	622,108	3.5%
International	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0.0%
TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA	2,359,457	100%	4,147,247	100%	3,114,847	100%	2,322,901	100%	3,818,591	100%	1,957,505	100%	17,720,547	100%
TOTAL PAYMENTS	18,464,724		4,848,404		8,224,201		2,872,808		7,085,572		2,221,821		43,717,529	
Less:														
Government Agency	19,703		1,694		204,577		79,941		18,855		39,505		364,274	
Tax Payments	96,648		155,486		116,161		332,734		133,030		87,571		921,633	
Internal Adjustments - Quilpie Shire Council	-		200		-		-		-		-		200	
Investment Movements	15,825,000		-		4,708,000		-		3,000,000		-		23,533,000	
NAB Purchase Card	29,637		40,809		-		30,191		24,999		27,993		153,629	
Superannuation	78,601		79,634		80,616		107,041		72,722		109,135		527,749	
Local Government Arrangement	55,678		423,333		-		-		17,374		111		496,496	
	16,105,267		701,157		5,109,354		549,907		3,266,981		264,316		25,996,981	
NET CREDITOR PAYMENTS	2,359,457		4,147,247		3,114,847		2,322,901		3,818,591		1,957,505		17,720,547	

Expenditure by Area - December 2024

Expenditure by Area - YTD 2024/25



Expenditure by Area - Definitions

Area	Area Definition
Quilpie Shire	Procurement of good and/services from suppliers operating within the Quilpie Shire.
SWQ	Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh.
Southwest Surrounds	Procurement of good and/services from suppliers operating in local government areas that surround South West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs.
Queensland	Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from QS, SWQ and SWS areas).
Australia	Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania.
International	Procurement of good and/services from international suppliers i.e. from outside Australia.
Exclusions:	
Government Agency	Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State.
Australian Taxation Office	Taxation Obligations - PAYG, GST, FBT
Internal Adjustments - Quilpie Shire Council	Example between QSC General and Trust Accounts
Investment Movements	Queensland Treasury Corporation and Term Deposits
National Australia Bank Purchase Card Payment	NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase.
Superannuation	Includes Council and individual contributions
Local Government Arrangement	LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare

Rates and Charges

Planning for advanced debt recovery will proceed for assessments with outstanding rates over three years and vacant land over 12 months; with Council approval – future meeting report.

Maintenance / updates of valuations on advice from the Department of Resources, as required, up to date to end of December.

Processing of new or changed service charges as required.

Calculating and issuing of supplementary rate notices as required.

Information Technology

The team will be progressively rolling out Mobile Device Management to appropriately manage all Council owned devices and keep corporate data secure.

Cyber security program has commenced and is progressing.

Records Management

Development of an Internal Magiq User Guide is underway.

Progressing the implementation of Secured Signing.

Internal training on Business Classification Scheme ongoing.

Record disposals in accordance with Retention and Disposal schedules ongoing.

Grant funding progress reports and acquittals

Funding acquittal prepared and submitted for the SES Support Grant 222310 project *Replacement Vehicle for Quilpie SES*. (Grant funds have now been received).

Applications for Grants and Subsidies

The following table is a list of applications Council has submitted for competitive grant funding opportunities and the status of each application.

Funding Program	Funded By	Project	Subsidy Request	Status
Accessible Tourism Elevate Fund – Access Project Grants	Queensland Government	Quilpie Visitor Information Centre Accessibility Master Plan – Stage 2	\$69,500	Funding Approved
Building Bush Tourism Fund	Queensland Government - Department of Tourism and Sport	Quilpie Visitor Information Centre, Museum and Gallery to construct a new undercover entertainment area and improvements to the museum's entry for visitors with mobility concerns	\$56,109	Funding Approved
Energy Funding			Funding request - \$122,500 Total project cost: \$250,000 Council contribution - \$122,500	Application Submitted

Funding Program	Funded By	Project	Subsidy Request	Status
Growing Future Tourism Program Round 2	Queensland Government - Department of Tourism and Sport	Eromanga Natural History Museum – Stage 3 Final Design (for construction)	Funding request: \$1,500,000 Total project cost: \$3,000,000 Co-contribution from Council of \$1,500,000	Application Unsuccessful
Housing Support Program – Community Enabling Infrastructure Stream Grant Application	Australian Government - Department of Infrastructure, Transport, Regional Development, Communications and the Arts	Quilpie Town – 30 Lot Residential Estate Construction of infrastructure to produce a 30 lot subdivision, includes upgrade of existing roads (1.3km), new roads (1.4km), stormwater drainage, and water reticulation, power and telecommunications to the estate.	Funding request: \$3,080,000 Total project cost: \$3,580,000 Council contribution - \$292,000 Council in-kind support valued at \$208,000	Application Unsuccessful
Local Government Grant and Subsidies Program 2024-28 (Planning – Detailed Design)	Queensland Government	Quilpie Airport Upgrade Design	Funding request: \$150,000 Total project cost: \$250,000 Council contribution - \$100,000	Funding Approved
Local Government Grant and Subsidies Program 2024-28 (Infrastructure – Replace Existing)	Queensland Government	Quilpie Sewerage Treatment Plant	Funding request: \$7,990,542.25 Total project cost: \$9,988,177.81 Council contribution - \$1,997,635.56	Application Unsuccessful
Safer Local Road and Infrastructure Program (SLRIP)	Australian Government	Flood proofing of Napoleon Road Multiyear project: 2024-25 2025-26 2026-27	Funding request: \$2,973,760 Total project cost: \$3,723,760 Council contribution - \$750,000	Application Submitted 30/9/2024
Growing Regions Round 2	Australian Government	Eromanga Natural History Museum – Stage 3 Design & Construct	Funding request: \$14,800,000 Total project cost: \$18,000,000 Council contribution - \$3,000,000 OGF Contribution (Building Bush Tourism Fund) - \$200,000	Application Successful

Funding Program	Funded By	Project	Subsidy Request	Status
Active Women and Girls Round 1	Queensland Government	Motorcyclist Gymkhana and endurance introduction and coaching weekend for Women and Girls for the age of 4 years.	\$25,000	Application Unsuccessful
RADF (Regional Arts Development Fund)	Queensland Government (Arts Queensland)	Local Arts and cultural priorities	\$26,250	Application Successful
Australia Day Community Events Program	National Australia Day Council	2025 Australia Day Awards & Celebrations	\$15,000	Application Successful
NAB Foundation Community Grant	National Australia Bank	Disaster Management – Generator Bulloo Park	\$44,406	Application Unsuccessful
SES Support Grant 2025-26	Queensland Government (SES Queensland)	ATV & Trailer Combination	\$39,315.78	Application Submitted
Remote Airstrip Upgrade Program – Round 11	Australian Government	Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing	Funding request: \$102,250 Total project cost: \$204,500 Council contribution - \$82,250 Council in-kind support valued at \$20,000	Application Submitted 11/12/2024
Active Transport Fund	Australian Government	Connecting Quilpie: Design and Construct Missing Footpath Link from Town Centre to Airport and Baldy Top	Funding Request: \$135,000 Total project cost: \$270,000 Council contribution - \$135,000	Application Submitted 19/12/2024

Finance

Prepared the monthly Finance Report – for the prior month (November).

Undertook the grant and contract assessment – monthly review with revenue recognition and adjustments for contract assets and contract liabilities as required. Reconciliation to general ledger.

Reconciled the Work in Progress and capital expenditure.

Processed monthly journals.

Review of housing portfolio revenue and expenses and rental yields ongoing.

A scope of works finalised for the RFQ for the Comprehensive Valuation of Council's Buildings and Other Structures, Other Assets and Land.

Finalising asset system for rollover to 24/25FY, ensuring appropriate documentation is attached to each new plant and equipment asset.

Meetings

Date	Meeting
3 December	2025 Tropical FN Discussion – Department of Local Government Representatives (Teams meeting)
4 December	Secured Signing User Training
5 December (as required)	Councillor Briefing Session
10 December	Executive Leadership Team meeting
11 December	Capital Catch-up meeting
17 December (as required)	Ordinary Meeting of Council

CONSULTATION (Internal/External)

Chief Executive Officer

LEGAL IMPLICATIONS

None noted.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget.

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 GOVERNANCE & COMPLIANCE MONTHLY STATUS REPORT

IX: 258313

Author: Janelle Menzies, Manager Governance and Compliance

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to provide an update of the Governance and Compliance area for the period from 1 July 2024 to 31 December 2024.

OPERATIONAL UPDATE

Corporate Governance

Operational Plan 2024/25

The Operational Plan for 2023/24 was adopted in July 2024.

The December 2024 quarterly review is being presented to this meeting.

Internal Audit

The internal audits planned for 2024/25 were adopted at the Audit Committee meeting on 10 September 2024. The two internal audits are Risk Management Framework and Community Asset Costing Framework – Service levels.

The Risk Management Framework internal audit was undertaken on site in Quilpie for two days on 6 October 2024.

Audit Committee

The Audit Committee meeting was held on 10 September 2024, during which James Gauvin was appointed as the independent chair

Audit Action Register

An audit action register has been developed, uploaded into Cascade, and presented at the Audit Committee meeting in February 2024.

Work is continuing to identify operational risks and an Operational Risk Register will be developed.

Policy Review

Since 1 July 2024, Council has reviewed and adopted seven policies.

Council has adopted one new policy since 1 July 2024.

Five administrative policies have been reviewed since 1 July 2024 and are now ready for adoption by the Chief Executive Officer (CEO).

Delegations Review

The annual review of the delegation from Council to the CEO has been completed, and the updated Council to CEO delegations are being tabled at this Council meeting.

Risk Registers

The annual review of the Risk Register was conducted by the Executive Leadership Team in July 2024. The reviewed Risk Register is being adopted by Council at this meeting. A workshop was held with Council to identify the top three strategic risks, which have been recorded as follows:

1. Insufficient Personnel – How do we attract and retain qualified/professional staff.
2. Constrained Revenue – Reduction of resource rates and population decreases / increases.
3. Constrained Revenue – Reduction of flood damage restoration and drought.

Lack of suitable Housing and Childcare were also identified because of population increases.

Each month an identified risk is reviewed and Council and is updated. The following risks have been reviewed by Councillors:-

1. November 2024 *Failing to meet Community expectations*
2. December 2024 *Disaster Event*

Building and Planning Services

Since 1 July 2024 there has been 25 building applications and 4 development applications.

The Airport Master Plan is currently being developed.

Environmental Health Services

Balonne Shire Council has been appointed to conduct our food licence inspections, which are scheduled for April 2025. One compliance notice has been issued to date.

Administrative Action Complaints

No Administrative Action Complaints have been received since 1 July 2024.

Legal Matters

Leases and Land Matters

The Eromanga School lease has now been finalised and is waiting for execution.

The CWA lease is currently under review.

One Water Agreement has been prepared for the Toompine Bore.

The Twatty Bore agreement has been signed.

Outback Car Hire

The Outback Car Hire agreement is currently being prepared and the car hire business should be up and running in 2025.

Roads Off Alignment

Council have adopted the recommendations of a report presented to Council on 17 December 2024 and an offer has been issued to the landowner.

New Council Website

The Council's website is approaching the end of its lifecycle, and quotes are being obtained for a new site. LGAQ is the preferred supplier; however, they have changed providers. While LGAQ finalises the contract, Five by Five has been issued a purchase order to proceed.

Land Sales

Three land sales in Adavale have been settled since 30 June 2024.

Two blocks of land at Curlew Estate in Quilpie are currently under contract

Local Laws/Compliance

One dog bite incident has been investigated and finalised.

Emails have been issued to a couple of owners of overgrown allotments.

SPECIAL PROJECTS**Avdata Machine**

We are trialling an Avdata Machine which records all the aircraft movement at the airport for three months. Three months on data has been analysed and we are waiting for pricing comparisons. A report has been issued to council regarding possible charging of landing fees at Quilpie airport.

Asset Management Plans

Asset Management Plans for 2024/25 have been adopted by Council.

IT Software

Delegation Software has been implemented.

Gift Register

Since July 2024, nine supplier gifts have been declared.

Welcome to Quilpie Booklet

The *Welcome to Quilpie* booklet is currently being proofread and it is anticipated that it will be launched on Australia Day 2025.

Branding, Style and Communication Guide

A Branding, Style and Communication Guide is being developed.

CONSULTATION (Internal/External)

N/A

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

N/A

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 258641

Author: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

ACTION ITEMS

Update of actions below, those actions arising in the December Council meeting that are not listed have been actioned.

OPERATIONAL UPDATE

Monthly Meetings

Date	Event	Location
2 December	Stan Stavros Meeting	Online
3 December	LGGSP Application Feedback Session	Online
5 December	SWQROC Meeting	Online
5 December	Councillor Briefing Session	Quilpie
6 December	Quarterly Discussion with the Office of the Independent Assessor	Online
9 December	QSC Certified Agreement Meeting	Quilpie
10 December	ELT Meeting	Quilpie
10 December	TMR Meeting	Online
12 December	SWQROC EDAC Meeting	Online
12 December	TMR Catch Up Meeting	Online
17 December	Ordinary Council Meeting	Quilpie

Upcoming Meetings

Date	Event	Location
7 January	Young Guns Presentation	Quilpie
20-24 January	CEO – DG Deputation	Brisbane
30 January	Ordinary Council Meeting	Quilpie
31 January	QSC Bushfire risk and mitigation planning meeting	Quilpie
4-5 February	Red Road and Town House Opening	Quilpie
6 February	Southern Region Disaster Management Leadership Team	Online
11 February	Budget Meeting	Quilpie
12 February	Ordinary Council Meeting	Quilpie
13-14 February	SWQROC Meeting - Tentative	St George
17-19 February	State Government Deputation	Brisbane
24-28 February	AICD Course	Brisbane
26 February	Southern Region Disaster Management Leadership Team	Charleville
4 March	Councillor Briefing Session	Quilpie
5 March	Audit Committee	Quilpie
6 March	ENHM Stage 3 Project Inception Meeting	Eromanga
10-11 March	SWQROC State Delegation	Brisbane
12-13 March	LGAQ Civic Leaders Summit	Brisbane
18 March	Ordinary Council Meeting	Quilpie
19 March	Budget Workshop	Quilpie
25 March	Federal Budget	
27 March	LGMA CEO Forum	Brisbane
1 April	Councillor Briefing Session	Quilpie
9 April	Community Budget Meeting	Toompine/ Adavale
10 April	Community Budget Meeting	Eromanga/ Quilpie
11 April	Budget Workshop	Quilpie

Date	Event	Location
29 April	Ordinary Council Meeting	Quilpie
6 May	Councillor Briefing Session	Quilpie
13 May	Budget Workshop	Quilpie
15-16 May	Darling Downs and South West Queensland Council of Mayors	Roma
20 May	Ordinary Council Meeting	Quilpie
22 May	LGMA Awards for Excellence	Brisbane
27-29 May	2025 LGAQ Disaster Management Conference	Brisbane
3 June	Councillor Briefing Session	Quilpie
10 June	Budget Workshop	Quilpie
11-12 June	LGMA Inspire Conference	Brisbane
16-18 June	LGW Workplace Health and Safety Conference	Brisbane
17 June	Special Council Meeting – 2025/26 Budget	Quilpie
17 June	Ordinary Council Meeting	Quilpie
24-27 June	ALGA Conference	Canberra
30 June	SWQROC Meeting	Online
1 July	Councillor Briefing Session	Quilpie
2-4 July	SWQROC - Quilpie/ Thargo/ Cunnamulla Roadshow	
15 July	Ordinary Council Meeting	Quilpie
31 July – 1 Aug	DDSWQCOM Meeting	Dalby
19-21 August	WQAC Conference	St George
26 August	Ordinary Council Meeting	Quilpie
2 September	Councillor Briefing Session	Quilpie
8 September	Audit Committee TBC	Quilpie
9-11 September	LGMA Annual Conference	Brisbane
16 September	Ordinary Council Meeting	Quilpie
30 Sept – 3 Oct	SWQROC - Charleville/ Roma/ St George Roadshow	

Date	Event	Location
7 October	Councillor Briefing Session	Quilpie
20-22 October	LGAQ Annual Conference	Gold Coast
28 October	Ordinary Council Meeting	Quilpie
4-5 November	SWQROC Federal Delegation	Canberra
11 November	Councillor Briefing Session	Quilpie
18 November	Ordinary Council Meeting	Quilpie
27 November	LGMA CEO Forum	Brisbane
2 December	SWQROC Meeting	Zoom
2 December	Councillor Briefing Session	Quilpie
16 December	Ordinary Council Meeting	Quilpie

OPERATIONAL UPDATES

Nil

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Low Risk – within standard operations.

10.4.3 HUMAN RESOURCES STATUS REPORT

IX: 258915

Author: Maree Radnedge, HR Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.7 Staff upskilling, leadership training and wellbeing support
4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

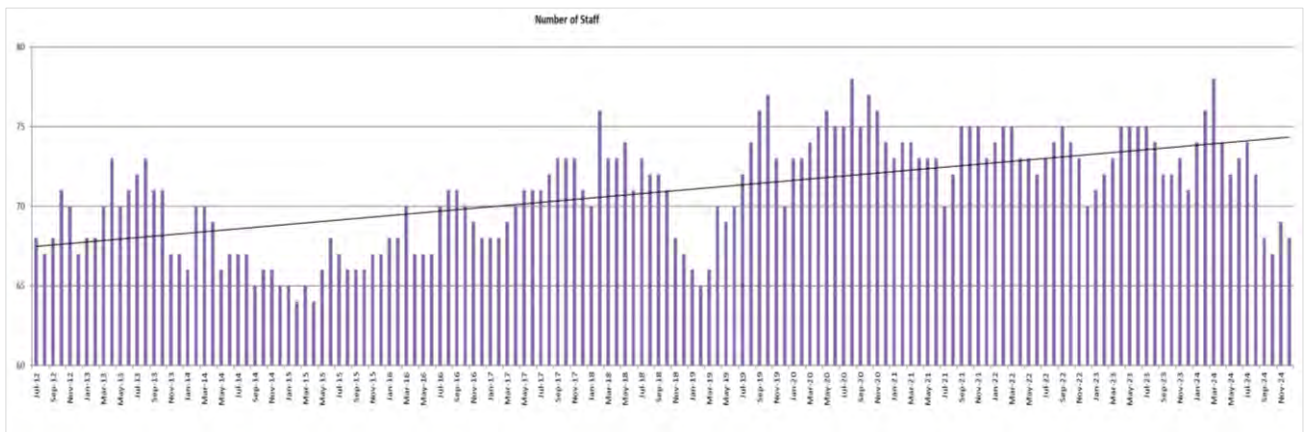
This report provides Council with updates and information on various activities carried out by the Human Resources (HR) function.

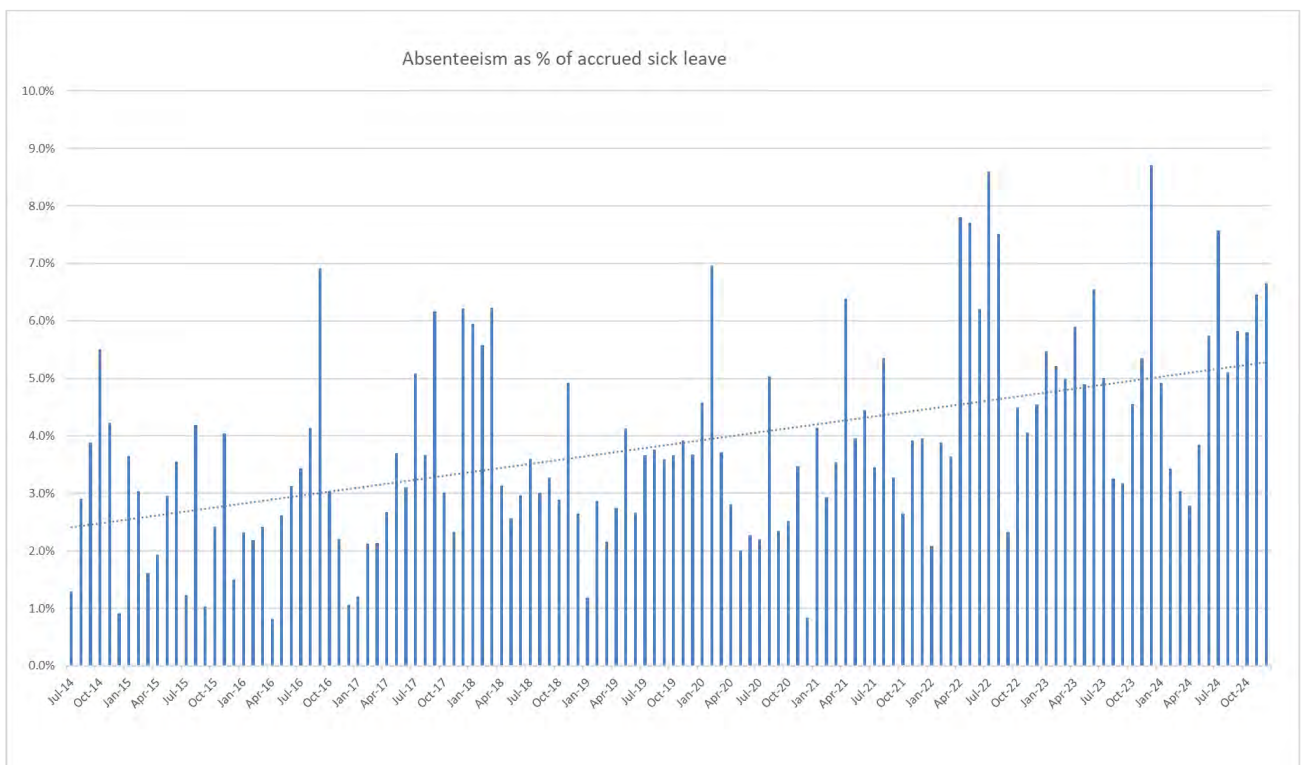
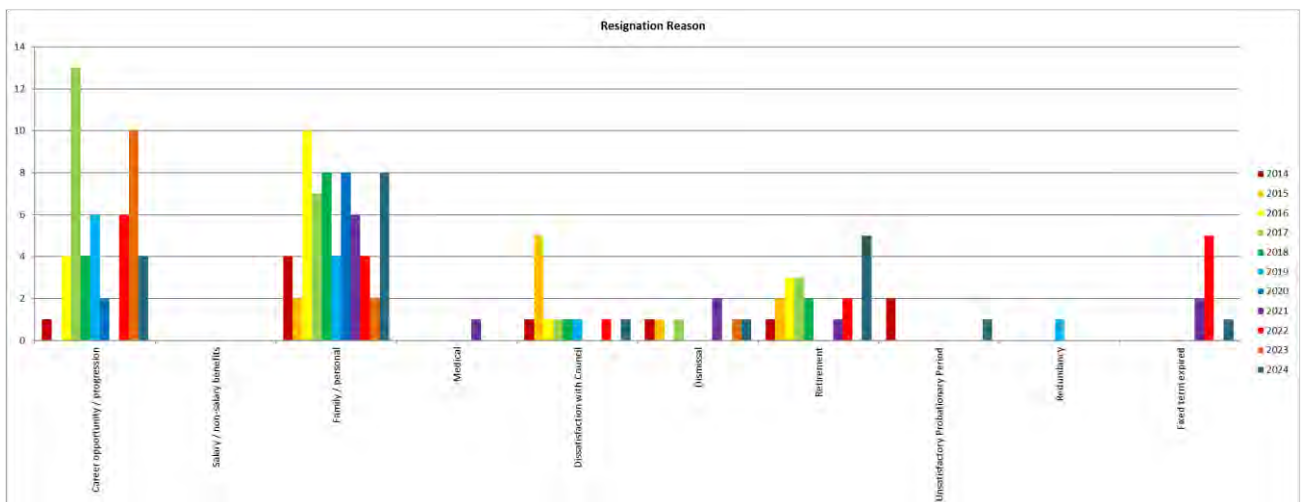
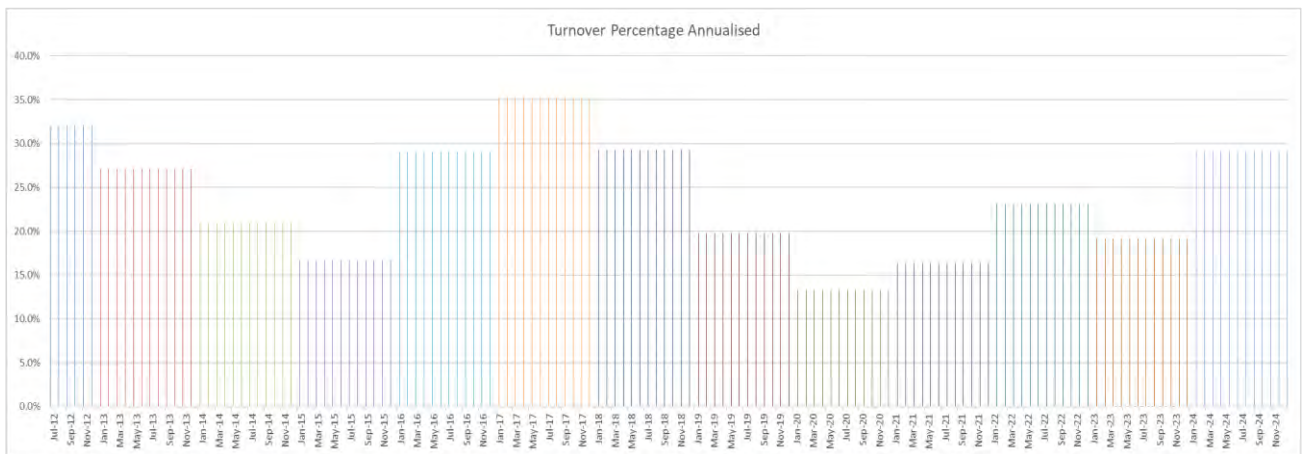
ACTION ITEMS

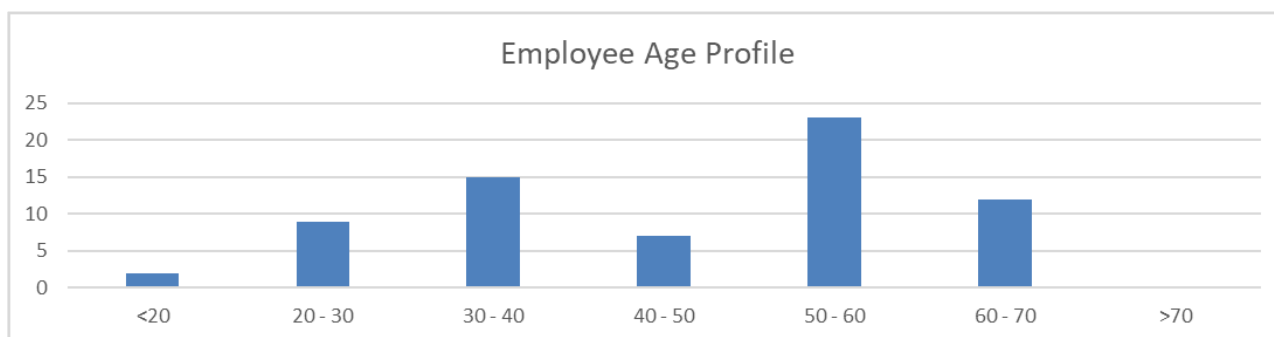
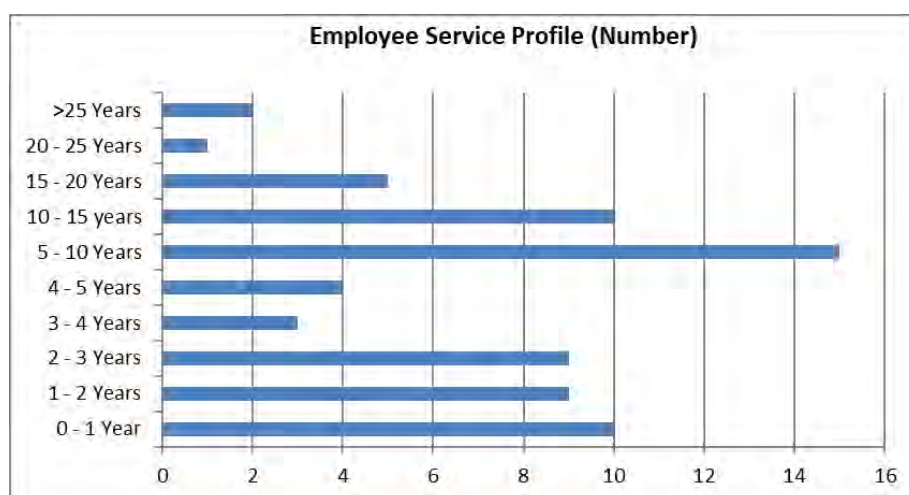
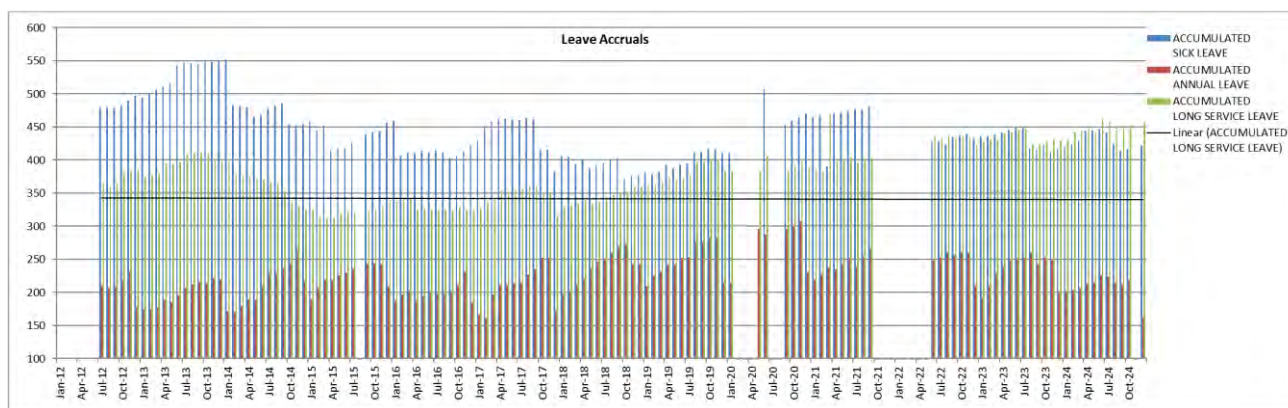
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OPERATIONAL UPDATE

The following graphs present updates on Council's HR Metrics.







Employee Wellbeing Program Delivery

Building on the success of the MindRazr 'Spring Wellbeing' Program from last year, the MindRazr App 'Habit Hero' Program will launch in February. Patrick Deehan, Director of MindRazr, will be delivering a virtual presentation at the upcoming whole-of-staff meeting during Staff Wellbeing Week to further promote the MindRazr App and the Habit Hero Program.

Final arrangements are being made for Staff Wellbeing Week commencing Monday 3 February. Below is a summary of the health checks and initiatives available, along with the scheduled participation rates.

Health Check/Initiative	No. of Employees	% Participation Rate
Blood Pressure & Blood Glucose	36	53%
EAP, Dr Lisa Consultations	9	13%
Group Session re Improving Sleep	14	20%
Group Session re Quitting Smoking	7	10%

Health Check/Initiative	No. of Employees	% Participation Rate
Planning for Retirement Workshop	13	19%
Podiatrist Consultations	25	37%
Aqua Exercise &/or Aqua Pole Come & Try Sessions	14	20%
Brighter Super Health Check Consultations	17	25%
Salary Packaging Australia Consultations	7	10%
Sporting Clays Tour	20	29%
Hearing Checks	40	59%
Complete Fitness Workout with John Miller at the Quilpie Gym	All Staff	

A whole-of-staff meeting is scheduled for Tuesday, 4 February, featuring guest speakers including EAP Provider Dr. Lisa Patterson-Kane, members of the Quilpie Cultural Society, Brighter Super, MindRazr, Alina Graham from All About Aquatics, and the recipient of Council's 2025 Staff Fundraising Initiative. Unfortunately, guest speakers from the Melanoma Institute of Australia and the Australian Red Cross Lifeblood have had to cancel.

During Staff Wellbeing Week, Council will also announce the expansion of the Wellbeing Program to include subsidised aquatic programs and the 10,000 Steps Challenge. Additionally, Quilpie Shire Council has registered as an Australian Red Cross Lifeblood donor team, allowing staff to donate blood year-round on behalf of our team at donation stations across Australia.

Custom Quilpie Shire Council Trademutt Shirts

The custom Quilpie Shire Council Trademutt shirts have arrived and are currently being collated to be distributed to staff in preparation for our Staff Wellbeing Week. These shirts will be debuted at the whole-of-staff meeting on Tuesday 4 February.

Whole of Staff Events

A Staff Social BBQ has been tentatively scheduled for Friday 21 March. It is hoped that the event will include lawn bowls at the Quilpie Club.

Position Description (PD) Review Project

The PD review project has been paused pending the proposed organisational restructure and review of position KPI's.

Electronic HR Software System

ELMO HR & LMS software system implementation is progressing as outlined in the below table.

Module	Progress
HR Core	Pilot testing has been finalised, minor alterations are being made and then the HR Core will be launched to staff in stages
Leave Management	Pilot testing has been finalised, minor alterations are being made and then the module will be launched to staff in stages alongside the HR Core
Recruitment	Implementation is in the final stages, with pilot testing to be undertaken soon
Onboarding	Yet to be commenced
Performance Management	Yet to be commenced
Surveys	This module is ready to use
Learning Management	Yet to be commenced

Training and Professional Development

Council is continuing to deliver training and professional development throughout the organisation.

Completed Training	Future Training
Working in Proximity to Traffic	Rates User Group meeting
Traffic Management Implementation	LGMA People and Culture Forum
	S.O.S Training (fluid analysis & using Oil Commander) with Hastings Deering
	Asset Management Fundamentals
	Australian Institute of Company Directors Course
	LGAQ HR/IR Practitioner Course

Certified Agreement Negotiation Process

Negotiations for a replacement Quilpie Shire Council Certified Agreement are ongoing. The next meeting is scheduled for Wednesday 29 January.

CONSULTATION (Internal/External)

Nil

LEGAL IMPLICATIONS

Nil

FINANCIAL AND REVENUE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

11 INFRASTRUCTURE SERVICES

11.1 TMR GRID REMOVAL ON ARTERIAL ROADS

IX: 258389

Author: Eng Lim, Director Infrastructure Services

Attachments: 1. Attachment 1 - SWD 005 - TMR Stock Run Through drawings [↓](#)
2. Attachment 2 - Road Corridor Permit (example) [↓](#)

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

4.6 Inclusive community engagement and decision-making

EXECUTIVE SUMMARY

This report is to seek Council feedback and direction regarding correspondence received from the Department of Transport and Main Roads ("the TMR") regarding the immediate replacement of Grid 3 on 93B and Grid 6 on 79A with stock run throughs.

RECOMMENDATION

That Council

1. Requests that the TMR conduct community consultation with the Quilpie community, with support from Council officers to provide a venue for public meetings and a list of impacted residents, prior to proceeding with the removal of Grid 3 on Route 93B (Quilpie-Windorah Road) and Grid 6 on Route 79A (Quilpie-Bundeena Road).

BACKGROUND

Cattle grids (or simply grids) are on-road structures designed to allow vehicular traffic to pass while preventing livestock, such as sheep, cattle, or horses, from crossing the boundary fences of a property.

A typical cattle grid consists of a depression in the road covered by a transverse grid of metal bars or tubes, firmly fixed on either side of the depression. The gaps between the bars are wide enough to prevent animals' feet from entering but narrow enough to allow the passage of wheeled vehicles or pedestrians. This design effectively keeps animals out without obstructing vehicles.

The TMR is responsible for maintaining grids on arterial roads under its management, ensuring they meet safety and service standards.

TMR conducts annual inspections of all its cattle grids to assess their structural integrity. When deficiencies are found, TMR undertakes remediation works to repair or rehabilitate the grids, ensuring they remain safe (to prevent injury or harm) and functional (e.g., free from silt or debris). This process is crucial for reducing the overall risk and liability associated with claims for compensation, injuries, or fatalities.

Within Quilpie Shire, TMR manages a total of 78 stock grids on their roads.

Since 2022, TMR has been implementing a grid removal program, focusing on those that are no longer required, have reached the end of their operational life, or have been assessed as having high-risk scores.

To date, 23 stock grids have been successfully removed across the South-West District through proactive engagement with adjacent landowners. TMR has also contracted the removal of another 8 stock grids, scheduled to be completed by 30 June 2025.

On 10 October 2024, TMR wrote to the Council's Chief Executive Officer (CEO) to raise safety concerns regarding Grid 3, located on Quilpie – Windorah Road (Route 93B), Chainage 24.52 km.

TMR provided three potential solutions:

- 1) Remove the grid and construct a stock run-through at no cost to Council
- 2) Remove the grid and fence out the road reserve (subsidies may be available)
- 3) Replace the grid at Council's expense

The CEO responded on 26 November 2024, stating that officers had carefully considered the impact of removing Grid 3, given its location within the Stock Route Reserve (Stock Route ID507QUIL), an area that serves as Quilpie Common for residents. Council's feedback included:

- Currently, 23 permit holders with approximately 183 cattle rely on the reserve to graze their small-scale livestock.
- The removal of Grid 3, or alternatively, the fencing of the road reserve, presents significant administrative and social challenges for Council.
- This issue is particularly sensitive due to the critical role the Common plays in supporting the livelihoods of these residents.

TMR responded in a letter dated 18 December 2024, acknowledging the unique benefit of using stock reserves as a town common. However, TMR's stock-grid management approach is primarily driven by road safety concerns. Stock grids and cattle on the road pose a significant hazard to motorists, particularly those on vacation.

TMR proposed the immediate replacement of Grid 3 on Diamantina Development Road (Quilpie-Windorah, Route 93B) and the damaged Grid 6 on Cooper Development Road (Quilpie-Bundeena Road, Route 79A) with stock run-throughs (referencing drawing SWD_005, Attachment 1). The removal of the existing grids, reinstatement of the pavement, and installation of the stock run-throughs (including animal sirens) would be fully funded by TMR.

Please note that Grid 6 on Route 79A lies on the border between Tallyabra (a fully fenced property) and a Stock Reserve. Quilpie Shire Council currently has a contract with TMR to remove Grids 7 and 8 on the same Route 79A, both of which are located on Tallyabra.

TMR suggests a six-month trial period for the stock run-throughs. If the trial reveals that the run-throughs are not effective, Quilpie Shire Council may choose to install a new stock grid. However, TMR will not fund any costs associated with this work.

If Council assumes responsibility for Grid 3 on Route 93B and Grid 6 on Route 79A, the new grids will require a road corridor permit (RCP) – see Attachment 2 for an example in Quilpie. TMR has no objections, as Quilpie Shire Council would be the owner of the new grids.

During the six-month trial, TMR will also explore alternative treatments to their standard run-throughs, such as painted grid lines and camera monitoring, to assess the effectiveness of the run-throughs.

OPTIONSOption 1 (Recommended)

That Council

1. Requests that TMR conduct community consultation with the Quilpie community, with support from Council officers to provide a venue for public meetings and a list of impacted residents, prior to proceeding with the removal of Grid 3 on Route 93B (Quilpie-Windorah Road) and Grid 6 on Route 79A (Quilpie-Bundeena Road).

Option 2

That Council

1. Assumes responsibility and install new grids at the current location of Grid 3 on Route 93B (Quilpie-Windorah Road) and Grid 6 on Route 79A (Quilpie – Bundeena Road) at Council costs after applying to TMR for road corridor permits and acknowledging that Council will also be maintaining these two grids moving forward. This requires budget review of future financial years to include additional capital expenditure and increase in yearly operating costs.

CONSULTATION (Internal/External)

Councillors

Chief Executive Officer

Director Infrastructure Services

Director Corporate and Community Services

Department of Transport and Main Roads (TMR)

LEGAL IMPLICATIONS

Any safety hazard not addressed can expose TMR and Council to liability to claims for compensation or worse, injuries and deaths.

POLICY AND LEGISLATION

Queensland Road Safety Strategy 2022 to 2031

Local Government Act 2009 (Qld)

Council's Corporate Plan

Council's Community Engagement Policy

Council's Asset Management Plans

FINANCIAL AND RESOURCE IMPLICATIONS

The financial and resource implications of the two options for Council are assessed below.

Option 1 TMR to remove Grid 3 on Route 93B (Quilpie-Windorah Road) and Grid 6 on Route 79A (Quilpie – Bundeena Road).

This option has no direct financial impact on Council, as the two grids on TMR arterial roads will be removed, the pavement material reinstated, and stock run-throughs (including animal sirens), with all costs covered by TMR.

Regarding resource implications, TMR may request Council's assistance with the works, which would be carried out under a quoted arrangement.

Option 2 Council assumes responsibility of Grid 3 on Route 93B (Quilpie-Windorah Road) and Grid 6 on Route 79A (Quilpie – Bundeena Road).

Should Council assume responsibility for the installation and ongoing maintenance of grids on TMR roads, TMR will issue road corridor permits (RCP) – refer Attachment 2 showing an example in Quilpie.

The financial impact to Council will be the associated costs estimated as follows:

- **Capital Expenditure:** Approximately \$150,000 per location, encompassing the value of the grid asset, installation, and other related costs as advised by TMR.
- **Maintenance Costs:** Cost may vary significantly depending on the resultant wear and tear due to traffic volumes. Actual cost of repair for Grid 3 was around \$14,000 over the past five years.

The extra workload will place increased resource demands on the road and concreting crews.

Conversely, the primary benefit of Council taking over the TMR grids, where relevant and applicable, would be to support shire residents by facilitating their access to the Common for livestock purposes.

However, it is important to acknowledge that the Quilpie Common typically has between 20 to 25 permit holders at any given time. As a result, the revenue generated from its use over the past five years has remained relatively modest.

Year	Revenue
2023/2024	\$1,953
2022/2023	\$1,920
2021/2022	\$1,300
2020/2021	\$1,800
2019/2020	\$1,288
Total in 5 years	\$8,261

Therefore, over a 20-year lifecycle, under Option 2, the total cost to Council per grid on a TMR arterial road is estimated at \$220,000. In comparison, the likely revenue is projected at \$41,305, resulting in a Benefit-Cost Ratio (BCR) of 0.188, which is significantly below the break-even point of 1.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise Risk Management (ERM) Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance to ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity to ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality to ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In assessing the likelihood of each risk, the following ratings and definitions have been applied. It's important to consider that some events may occur only once in a lifetime, while others could happen almost daily. Judgement is required to evaluate both the probability and frequency with which a specific risk is likely to occur.

Determining Consequence

In assessing the consequences of each risk, the following ratings and definitions have been applied. Five levels are used to determine the potential impact, and it is important to consider both financial and non-financial factors when evaluating how risks may affect the organisation.

Determining the overall Risk Rating

Once the consequence and likelihood ratings have been determined, they are combined in a matrix to establish the overall risk rating for each risk. The severity of both the consequences and the likelihood will be assessed using a scale of Low, Moderate, High, and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do nothing further
- Consider risk treatment options
- Undertake further analysis to better understand the risk
- Maintain existing controls
- Reconsider objectives

In addition to evaluating the financial and resource implications detailed in the preceding section, this assessment considers the reputational risk to Council. Specifically, it examines how the chosen option may influence public perception and directly impact residents' trust and confidence in Council's ability to address their needs.

Option for Decision	Likelihood	Consequence	Overall Risk Rating	Risk Control Measure
Option 1 – TMR continue to remove the two grids and reinstate road pavement at their costs				
Financial risk to Council	Rare	Insignificant	Low	Nil
Resource risk to Council	Unlikely	Minor	Low	Nil
Reputation risk to Council	Likely	Minor	Medium	TMR undertake consultation
Option 2 – Council assumes responsibility of these two grids				
Financial risk to Council	Likely	Moderate	High	Transfer risk to TMR
Resource risk to Council	Likely	Minor	Medium	Control risk by higher budget
Reputation risk to Council	Unlikely	Minor	Low	Nil

Likelihood	Rating	Consequence				
		1	2	3	4	5
		Insignificant	Minor	Moderate	Major	Catastrophic
Almost certain	5	M	H	H	E	E
Likely	4	M	M	H	H	E
Possible	3	L	M	H	H	H

Likelihood	Rating	Consequence				
		1	2	3	4	5
		Insignificant	Minor	Moderate	Major	Catastrophic
Unlikely	2	L	L	M	M	H
Rare	1	L	L	M	M	H

NOTES

1. Circular hollow sections (CHS) are to be grade C350, or as instructed by the Administrator.

2. CHS stays shall remain inline with fencing wire regardless of angle of change in horizontal alignment.

3. Concrete to be in accordance with MRTS70, to concrete grade N25/20.

4. Where high tensile fencing wire is used, every second 'Y' section post may be replaced with a galvanized steel dropper.

5. Galvanized fencing wire to AS 2423.

6. Field gate hinges to manufacturer's specifications.

7. Bolts, nuts and washers to be hot-dip galvanized to AS 1214.

8. All steel work and fittings to be hot-dip galvanized to AS/NZS 4680.

9. Wire Configuration (wire type, number and spacing) may be varied as detailed in the agreement.

10. * Width markers are to be installed in accordance with the Manual of Uniform Traffic Control Devices (MUTCD). When required, markers are to be mounted on the 'Return Fence' end posts with appropriate fittings.

11. At existing grid locations, grid structures are to be removed complete (unless otherwise instructed by the Administrator). The resulting trench area is to be filled in with appropriate Select Fill material and sealed, and livestock grid painted road markings (TC2056_1) are to be implemented at the location, if directed.

12. Animal activated sirens are to be installed as required.

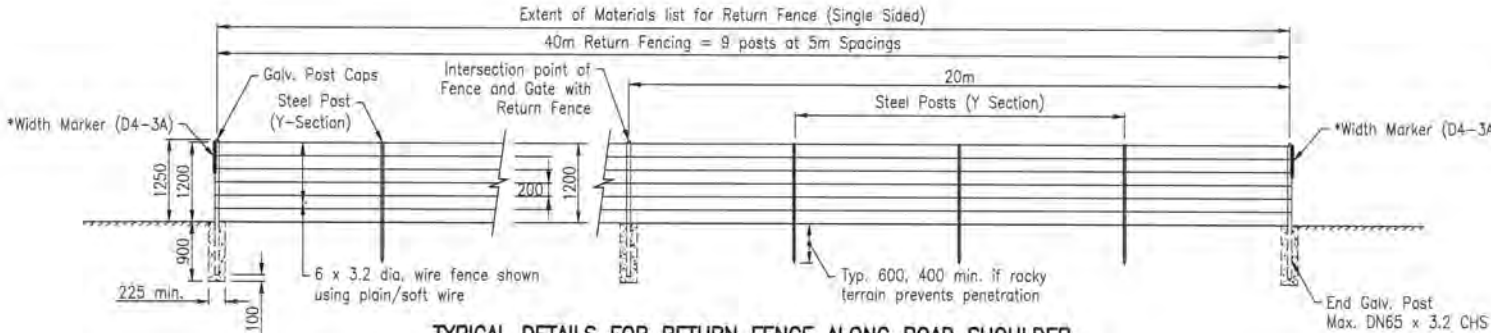
13. This 'General Layout' drawing is based off 120km/h design speed on a straight rural road, and should only be used as a general guide, with a site specific assessment of the locations geometric, hydraulic, AADT and speed environment requirements to be conducted prior to implementation (unless otherwise instructed by the Administrator).

14. Associated Standard Drawing No. SD1601and SWD-004.

15. Dimensions are in millimetres unless shown otherwise.

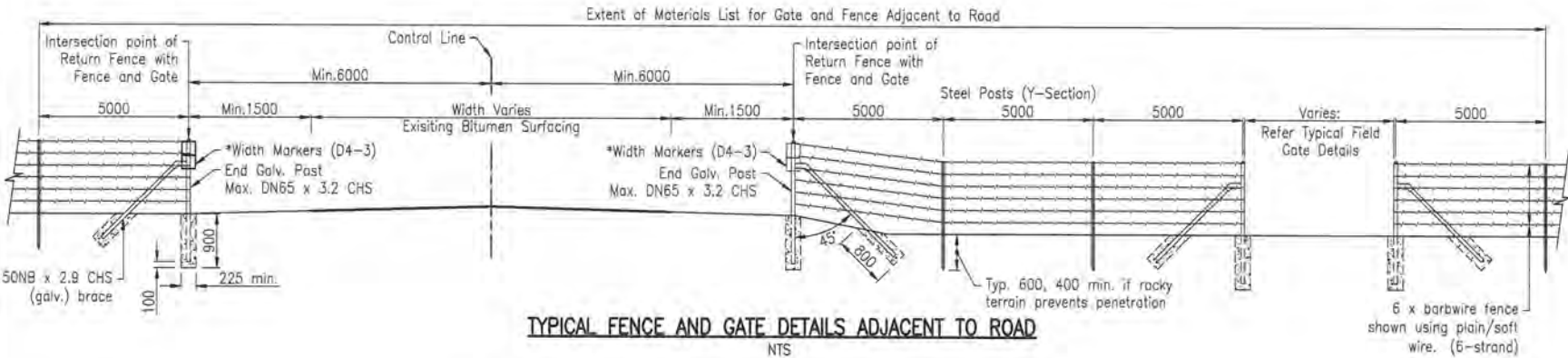
INTERIM DRAWING

Drawing is to be re-evaluated after 12 months.



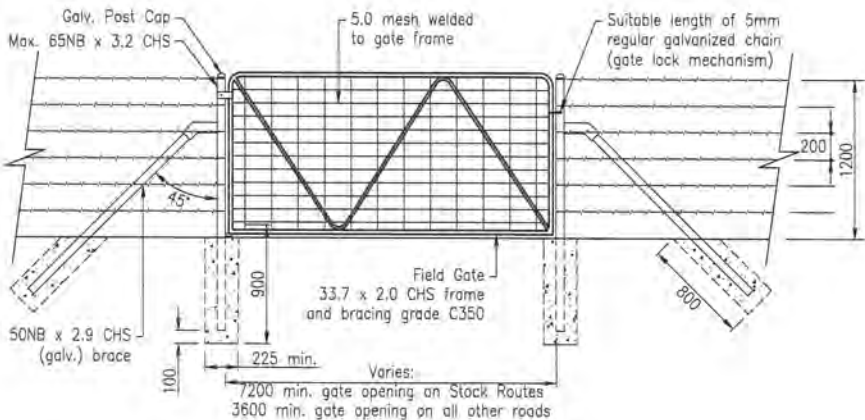
TYPICAL DETAILS FOR RETURN FENCE ALONG ROAD SHOULDER

NTS



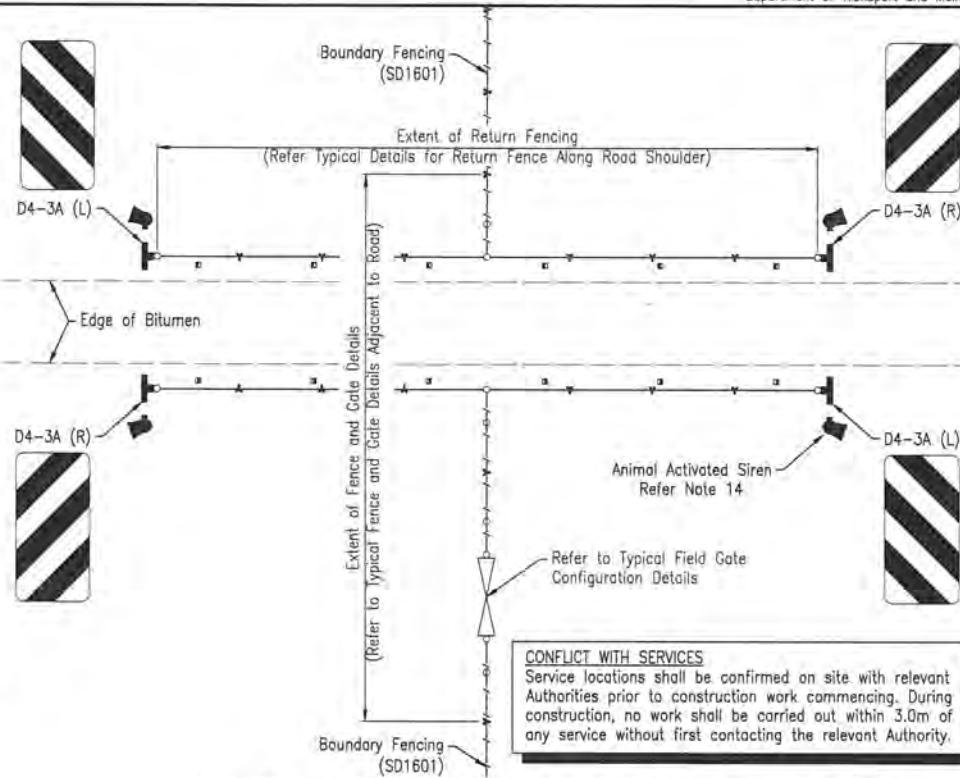
TYPICAL FENCE AND GATE DETAILS ADJACENT TO ROAD

NTS



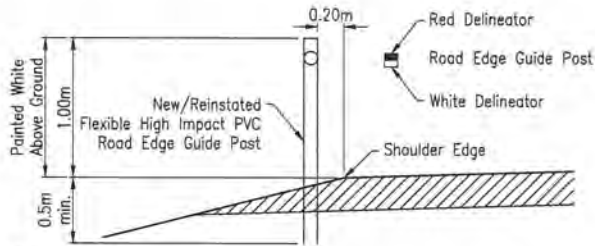
TYPICAL FIELD GATE DETAILS

NTS



GENERAL ARRANGEMENT OF STOCK RUN THROUGH FENCING AT ROAD

NTS



REGP NOTES

1. This detail shows the Flexible High Impact PVC Road Edge Guide Posts (REGP) location in relation to the shoulder point only. For additional information, refer Std. Dwg. No. 1356 and Manual of Uniform Traffic Control Devices.

2. Longitudinal spacing along the road shall be in accordance with Manual of Uniform Traffic Control Devices (MUTCD) Part 2 - Section 4.2.4.4

ROAD EDGE GUIDEPOST DETAIL

NTS

Materials List - Return Fence (Single Side)

Fence Posts	DN65 x 3.2 Including Caps	No.	2
Concrete	DN65 x 3.2 Post Footings	m³	0.09
Wire	Plain Wire 2.5 dia. (6-strand)	m	162.0
	Galvanised Tie Wire 1.6 dia.	m	7.0
Signage	Width Marker (D4-3)	No.	2
	Guide Posts	No.	6

Materials List - Gate and Fence Adjacent to Road

Fence Posts	Galv. DN65 x 3.2 CHS Inc. Caps	No.	4
	Angled Galv. Brace 50NB x 2.9 CHS including Galv. Fittings	No.	4
Concrete	65NB x 3.2 Post Footings	m³	0.35
Wire	Barbwire (for 6-strand)	m	104.0
	Galvanised Tie Wire 1.6 dia.	m	6.0

G		SOUTH WEST DISTRICT				Queensland Government	
F		STOCK RUN THROUGH FENCING GENERAL LAYOUT				Size A3	
E		ENGINEERING CERTIFICATION (RPEQ)				Drawing No. SWD-005	
D		ENG. AREA	NAME	SIGNATURE	NO.	DATE	Scale as Shown
C Reduction in Minimum Widths		Civil	STEVEN DART	<i>Steven Dart</i>	20098	24/10/23	1:100
B Removal Of Bush Gate & Locking Device		20/02/2023					
A Issued For Construction							
Revisions/Descriptions		Date					



Road Corridor Permit

(for ancillary works and encroachments under section 50 of the *Transport Infrastructure Act 1994*)

Permit holder details

Permit holder	
Quilpie Shire Council	
Permit holder's postal address	
PO BOX 57	
Quilpie, Queensland	Postcode 4480
Contact person	Phone number
Brian Weeks	0491718957
Email address	
Brianw@quilpie.qld.gov.au	
Emergency Site Contact	Mobile Phone
Brian Weeks	0491718957

Permit approval details

Permit number	Commencement date	Expiry date
RCP2022-19357-A1	24/10/2022	24/10/2029
Work Project Number		
Structure or activity		
Other Activity or Structure Type - Flood Monitoring Camera Quilpie - Thargomindah Rd (South Comongin) (-26.8799007, 144.3281154) AND Thargomindah Rd 7003 (Toompine) (-27.223193, 144.368136)		
Approved location		
Flood Monitoring Camera #6 - Quilpie - Thargomindah Rd (South Comongin) - 7003 Quilpie - Thargomindah Road Ch32.06k, AND Thargomindah Rd 7003 (Toompine) approx Ch 74.76 km (-27.223193, 144.368136)		
Important information: <p>This permit is only valid for the purpose stated. It cannot be transferred to another person or organisation. If the ownership or responsibility for the structure or activity changes, the permit holder must advise the Department of Transport and Main Roads (TMR) in writing of the date on which the permit holder's interest in the structure or activity will cease. You must also inform the new owner of their responsibility to obtain a new Road Corridor Permit.</p> <p>During any activity on site (include maintenance), a copy of this permit (either in hard copy or electronic) and attached conditions must be produced upon request by a departmental officer. The attached conditions must be complied with throughout the duration of the permit. Failure to do so may result in the permit being cancelled and/or maximum fine of 200 penalty units. The relevant TMR Regional Director or their representation may vary the conditions for operational or safety purposes.</p> <p>The conditions attached to this approval are set out below.</p>		

Road Corridor Permit ... continued Page 2 of 4

Authorising officer

Delegate's name

Brendan Morgan

Position

Manager (PPCM)

Date Works Agreement Authorised

15/04/2024

TMR office

Roma Office, 30 McDowall Street, Roma, Qld 4455

TMR office phone number

(07) 4622 9511

Conditions applying to this permit

Works proposal documents – attached

Conditions applying to all works (including standard conditions)

A1	It is the permit holder's responsibility to ensure compliance with all relevant local, state and federal legislation and requirements. This permit allows the permit holder to use the road corridor provided certain conditions are met, and does not imply permission or approval for the structure being undertaken. It is up to the permit holder to obtain the relevant approvals from other agencies.
A2	The permit holder must notify the Department of Transport and Main Roads (TMR) within 10 business days if their address and/or contact details change.
A3	The permit holder is to ensure details of the emergency site contact is current.
A4	The permit holder must not under any circumstances enter into any arrangements to sublet or transfer the Road Corridor Permit.
A5	The permit holder must meet all costs associated with the planning, coordination, traffic management, operation, maintenance and clean-up of the activity. Note, TMR will bear no costs relating to the structure or activity.
A6	TMR shall not be held liable for any delay, associated or consequential cost due, but not limited, to any approval, notification, opinion or decision in relation to a change or clarification in respect of the structure or activity.
A7	Any damage to the existing road infrastructure caused by the structure or activity is to be reported to TMR within twenty-four (24) hours and rectified/repared at no cost to TMR. If the permit holder fails to respond to a written request from TMR to rectify or repair any damage caused, TMR may have the site rectified/repared to an acceptable level and recover the cost of so doing from the permit holder.
A8	TMR does not accept any liability for damage to: <ul style="list-style-type: none"> the structure by TMR or any third party any utility services as part of undertaking the structure, and/or third parties (personal or property) as part of undertaking the structure.
A9	The permit holder must, at all times during the currency of the permit, allow TMR free and unrestricted access to, from and across the permit area. This includes, but is not limited to, TMR personnel and public utilities.

Road Corridor Permit ... continued Page 3 of 4

A10	If TMR considers any structure associated with this permit impacts on or threatens to impact on the safety or efficiency of a state-controlled road, TMR may take immediate action to remove the structure or activity.
A11	TMR may require the permit holder to relocate, make safe the structure or activity for: <ul style="list-style-type: none"> • safety • efficiency of the road network, and/or • operational reasons such as works carried out along the relevant section of road. The required action must be undertaken within the specified period notified by TMR in writing.
A12	The permit holder must maintain the road corridor in a clean and tidy condition, and restore disturbed areas on request from TMR. All waste material is to be removed unless agreed to in writing. If the permit holder fails to respond to a written request from TMR to remove materials or restore the area, TMR may recover the cost from the permit holder. Anything not removed from the permit area will become the property of the state and may be disposed of or otherwise dealt with as TMR determines. The permit holder has no right to compensation or any claim against the state in respect of the loss.
A13	The permit holder is responsible for traffic safety and management during any circumstance or event associated with the structure or activity (for example, installation, access, removal, and so on). Traffic safety and management includes identifying and taking steps to limit: <ul style="list-style-type: none"> • disruption to the flow of traffic, and • the risk of injury to road users (including pedestrians). <p>Prior to any road closure or disruption of traffic (including pedestrian) a Traffic Control Permit must be obtained.</p>
A14	The permit holder must notify TMR: <ul style="list-style-type: none"> • a minimum of 10 business days before undertaking any activity on site, and • within 5 business days of ceasing the activity.
A15	The permit holder must use approved intersections or property accesses to gain access to the site where the structure or activity is sited.
A16	Permit holder to keep copy of permit and other approvals on site at all times.
A17	The permit holder will be required to maintain evidence of insurance to TMR in the form of a Certificate of Currency (CoC) from a reputable insurer. A compliant certificate will include the following: <ul style="list-style-type: none"> • Limit of liability of \$20 million; • The Department of Transport & Main Roads (TMR) to be a Named Party or Interest Noted (not for private individual applicants); and • Period of insurance; to cover dates when the permit holder will be constructing / maintaining the structure or activity. <p>TMR requires provision of the CoC and will keep a record of same to rely upon if required. Insurance is required to be maintained by the applicant for the full contract/approved period. If the permit contract/approved period extends beyond the expiry date of the submitted CoC, the permit holder will be required to submit a new CoC every 12 months via the department's online system "Permits for Access to Road and Corridor" or email to the relevant local Transport Office quoting the permit number.</p>
A18	Upon expiry of the Road Corridor Permit, the permit holder must remove all evidence of the structure. Anything not removed from the permit area will become the property of the state and may be disposed of or otherwise dealt with as TMR determines. TMR may recover any costs for

Road Corridor Permit ... continued Page 4 of 4

	rectification and disposal from the permit holder. The permit holder has no right to compensation or any claim against the state in respect of the loss.
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Schedule applying to these Works

Start date	End date	Start time	End time	Days of the week
Other Activity or Structure Type - Flood Monitoring Camera Quilpie - Thargomindah Rd (South Comongin) (-26.8799007, 144.3281154)				
24/10/2022	25/10/2022			

Enquiries:

Position title: South West District - Road Corridor Team

District name: South West District

Contact email: SouthWest.office@tmr.qld.gov.au

Telephone number: (07) 4622 9511

11.2 EXPRESSION OF INTEREST TO UPGRADE QUILPIE SWIMMING POOL
CHLORINATION SYSTEM

IX: 258454

Author: Eng Lim, Director Infrastructure Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

EXECUTIVE SUMMARY

This report seeks resolution of Council in accordance with section 228 of the *Local Government Regulation 2012* (Qld) ("LGR") to invite Expressions of Interests to appoint between three and five Contractors to price the upgrade of the Quilpie Swimming Pool chlorination system.

RECOMMENDATION

That Council

1. Undertake an Expression of Interest to shortlist between three to five suitable Contractors in accordance with s. 228 of the *Local Government Regulation 2012* (Qld); and
2. Invite written tenders for the upgrade of the Quilpie Swimming Pool chlorination system, based on the outcome of the Expression of Interest ("EOI").

BACKGROUND

The Quilpie Swimming Pool complex, located on Brolga Street, is a well-loved community hub. Built in 1967, it is currently operated by All About Aquatics under a lease agreement with Quilpie Shire Council, providing a valuable service for both locals and visitors. The pool is open 40 hours per week, except during its shutdown period from 25 April to 31 August, with free entry for all users.

The complex features three pools: a six-lane, 25-metre main pool with partial shade cover, a smaller heated learn-to-swim (LTS) pool, and a children's leisure/splash pool with interactive play features, including fountains. A water slide at the leisure pool has been removed for safety reasons. A Disability Hoist is also available.

Aquatic programs offered include Learn to Swim, SwimStart (for children up to 4 years old), Stroke Clinic, Squad Training, Aqua-fitness, Senior Aqua, and First Aid, CPR, and Pool Lifeguard courses. The pool also hosts various community events, such as the Quilpie and District Swimming Carnival,

activities for St Finbarr's School and Quilpie State College, as well as the Australia Day Pool Party, Easter Movie Night, Halloween Disco, and Christmas Scavenger Hunt.



Figure 1 Quilpie Swimming Pool Complex (rear view)

Existing Treatment Facility

Each pool is equipped with a filtration system, with the size of the filters reflecting the size of the pool. Each pool is also equipped with an individual chlorine dosing and maintenance system, currently configured to use Chlorine Gas. Each system is equipped with an individual chlorine sensor, dosing equipment and control system.

The dosing equipment, controllers and pumps are installed in a plant room measuring 6 metres by 5 metres that shares an area with the pool balance tank. Chlorine gas is stored in a separate room, which is equipped with a gas sensor and alarm.

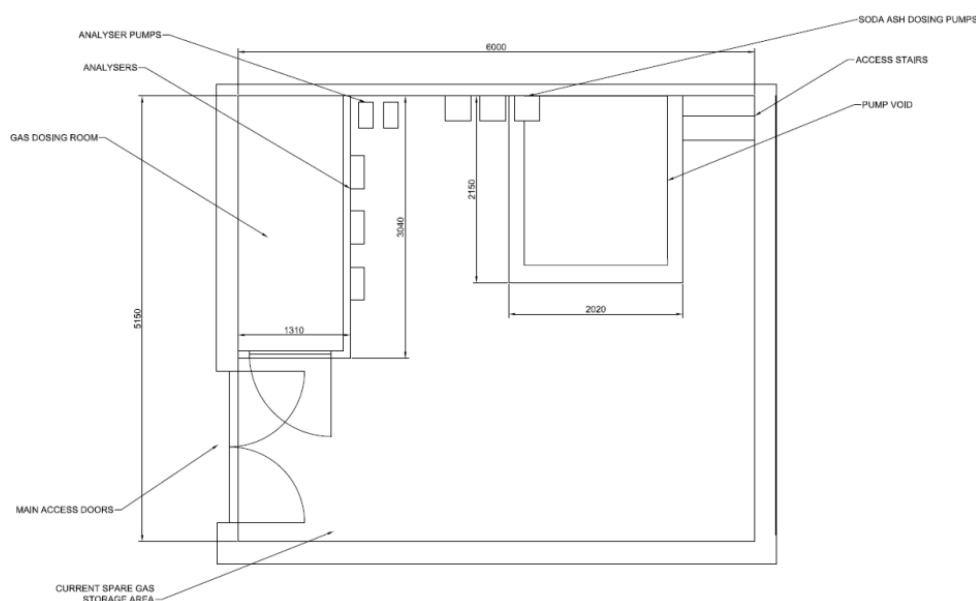


Figure 2 Quilpie Swimming Pool Complex existing plant room layout and storage area

Risk of Current Chlorination Treatment

Chlorine gas is an effective method for treating water in public swimming pools, offering the advantage of stability. However, it poses significant risks due to its highly toxic and reactive nature. Exposure to chlorine gas can cause severe respiratory issues, skin burns, and eye irritation, making it a serious health hazard.

There have been incidents involving pool staff, and because chlorine gas is heavier than air, it can accumulate in low-lying areas, potentially impacting residents near the facility. Adverse weather conditions, such as wind, can further disperse the gas, enlarging the affected area. In the event of a

significant gas leak, the rapid evacuation of nearby residents would be necessary to mitigate health risks.

Alternative Chlorination Options

A consultant, Simmonds and Bristow, has been engaged to explore alternative chlorination options and provide detailed drawings, including process flow design (PFD), equipment list and sizing, and the general layout for fitting the equipment into the existing plant room.

In addition to chlorine gas, the consultant recommends two viable alternatives: sodium hypochlorite (liquid chlorine) and calcium hypochlorite (a solid form typically available in tablets or granules).

Other options, such as electro chlorination (salt-water chlorinator) and chlorine dioxide, are considered unlikely to be viable. The dosing of a chlorine compound is typically used for large municipal pool systems.

Both sodium hypochlorite and calcium hypochlorite have their pros and cons, and both are classified as Class 8 corrosive substances. The table presents a key comparison between these two options.

Options	Pros	Cons	Cost estimates
Sodium hypochlorite (Class 8 corrosive liquid)	<p>Simpler to dose since it is liquid and readily soluble</p> <p>Its liquid form enables faster acting hence response time is better to adjust to correct Cl levels.</p> <p>Simple pumping arrangements</p> <p>Less acid usage</p> <p>Lower capital costs</p> <p>Less handling (lower risks) for aquatics staff</p> <p>The water treatment plant at Eromanga currently uses sodium hypochlorite for disinfection. As a result, Council already maintains a supply of the chemical, offering greater flexibility in stock management, and is familiar with its usage and handling</p>	<p>Lower concentration so requires larger storage</p> <p>Chemical loading challenges</p> <p>Chemical decay at elevated temperatures</p> <p>Acid dosing will need to be located external to plant room due to separation requirements</p> <p>Higher running costs</p>	<p>Capital cost * \$210,000</p> <p>Running cost ** \$115 to \$215/day</p>
Calcium hypochlorite (Class 8 corrosive solid)	<p>Simpler chemical loading requirements</p> <p>Lower chemical usage rate due to higher concentration</p> <p>Acid dosing can be in the plant room (modifications to walls will be necessary) while achieving separation requirements</p> <p>Lower running costs</p> <p>Chemical is more stable in storage but needs to be stored in a cool dry environment and kept away from moisture and heat.</p>	<p>More frequent loading required</p> <p>Higher handling risks for aquatics staff (higher concentration)</p> <p>Slightly higher acid usage</p> <p>Being in solid form, it is less soluble, so it requires slightly more complicated system</p> <p>Its solid form creates additional risk of dust inhalation and potential ignition issues</p> <p>Likely to leave residue due to presence of calcium in the material which will increase pool maintenance</p> <p>Higher capital cost</p>	<p>Capital cost * \$240,000</p> <p>Running cost ** \$82 to \$125/day</p>

Note * - Includes modifications to plant room, storage area but excludes replacement of filtration media.

** - Running cost is a rough estimate with a broad range since chlorine usage is quite dependent on the pool size, bather load and weather conditions as to the rate of use of chlorine.

Key Practical Considerations

Recognising both pros and cons of using either chlorination options, it is worth noting the following key considerations when implementing the upgrade.

Use of acid

The current use of chlorine gas lowers the pH of pool water when dissolved, making it more acidic. To maintain a balanced pool, operators routinely test the water to ensure it stays within the ideal pH range of 7.2 to 7.8. At present, sodium carbonate (soda ash) is used to counteract this pH decrease.

Both recommended chlorination options will result in an increase in pH (alkalinity) of the pool water. As a result, acid dosing will be required to maintain balance. This will involve the use of hydrochloric acid (a Class 8 corrosive chemical) to neutralize the pH increase and manage alkalinity buildup.

Additionally, cyanuric acid should be added to the pool for chlorine stabilization. Since there is no existing automated system for this, any addition is likely to be manual—a common practice for smaller municipal pools. Regular water quality testing should guide the manual top-up of cyanuric acid.

To ensure staff safety, the following measures must be implemented:

- All chemical containers and storage areas must be properly labelled and display appropriate hazard warnings.
- Clear operating protocols must be established to prevent the simultaneous handling of acids and hypochlorite chemicals.
- Emergency response procedures must be defined and communicated to staff to address accidental chemical mixing.

Storage requirements and plant room modification

Storage of acid needs to be in a cool dry environment that does not exceed 37.8°Celsius and should be stored away from sunlight. Similarly, both hypochlorite chemicals should be stored in a cool dry environment and kept away from moisture and heat. Their chemical behaviour varies:

- Sodium hypochlorite loses strength when exposed to heat and sunlight, and it will degrade in the conditions at Quilpie. At temperatures around 37.8°C, approximately 0.3% of the strength of a 12.5% solution is lost each day. After one week, the solution would be closer to 10%, and after two months, it would be around 7%. While the solution can still be used at this strength, it will require higher dosing, leading to increased costs and greater acid usage. Test kits are available to measure chlorine content in bulk storage, which can help adjust dosing rates to accommodate for degraded supplies.
- Calcium hypochlorite degrades through a different process, where moisture reacts with the chemical to release chlorine and oxygen. The rate of this reaction increases with temperature, and it is generally recommended to store it below 50°C. The granular form of the chemical used in the design is less prone to decomposition due to its lower surface area, which reduces moisture absorption.

Figure 3 shows the average monthly temperatures in Quilpie over a typical year. Notably, the Bureau of Meteorology recorded a peak summer temperature of 45.1°C on 6 November 2024, with several days in December also exceeding 40°C.

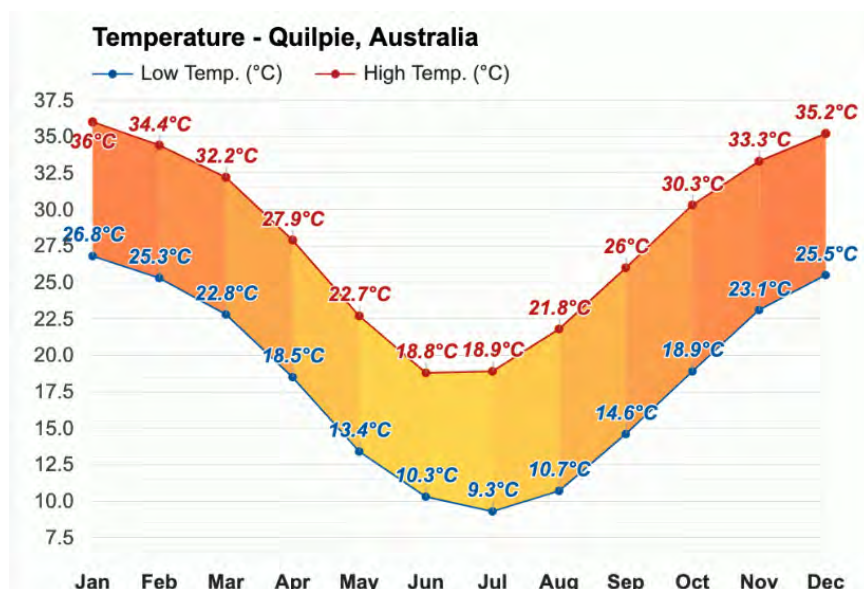


Figure 3 Average annual temperature in Quilpie

Source: www.weather-atlas.com/en/australia/quilpie-climate

The plant room and storage area will require modifications, including the installation of a false ceiling, improved ventilation, and additional temperature control measures. Currently, the steel roof contributes to excessive heat buildup, which accelerates chemical degradation during the warmer months from October to February.

Separation distance

Uncontrolled contact between hydrochloric acid and either chlorine option can release chlorine gas, posing significant hazards, including the potential for autoignition. To mitigate this risk, a segregation distance of their storage areas is essential.

AS3780: *The Storage and Handling of Corrosive Substances* ("AS3780") outlines required separation distances, ensuring that accidental leaks, spills, or vapours do not lead to unintended chemical reactions.

Both chlorine chemicals as well as hydrochloric acid are corrosive substances, where:

- Sodium Hypochlorite is a class 8 corrosive liquid, with its packing group identified as PG III
- Calcium Hypochlorite is a Class 8 corrosive solid. In powder form, it is unstable and can be prone to self-ignition. Storage in tablet or granules reduces this risk, where the packing group for granular calcium hypochlorite is either PG II or III
- Hydrochloric Acid is a class 8 corrosive liquid. The packing group for a 30% hydrochloric acid solution is PGII

Depending on the quantity of chemicals stored onsite, the plant room and storage area may not meet the criteria for 'minor storage' and is likely to be classified as 'bulk storage' as defined by AS3780.

Based on the recommended size of the storage tanks, the consultant suggests the following setback and separation distances.

Parameter	Distance (m)
Chlorine (both chemicals) to Hydrochloric Acid – separation distance	5 m
Sodium hypochlorite (3,000 to 10,000 litres) to boundary setback distance	5 m
Calcium hypochlorite (less than 3,000 kg) to boundary setback distance	3 m
Hydrochloric Acid to boundary setback distance	3 m

Ideally a storage room away from plant room would assist with separation of chemical. If space constraints make it difficult to maintain the required separation distance, physical barriers such as brick walls that are fire-resistant can be installed.

Under the sodium hypochlorite option, the acid system would need to be located elsewhere. Another possibility would be to replace the existing garden shed at the rear with appropriate storage shed for acid or calcium hypochlorite (granular).

Chlorination system and design

Chlorination systems often differ in terms of their proprietary equipment and system designs, depending on the manufacturer, the specific method of chlorination, and the intended application. While the basic function of introducing chlorine to water for disinfection is the same, each system can vary significantly in design, operation, and maintenance requirements.

Filtration media

Discussions with the pool operator indicate that the filtration media has not been replaced since their first lease in 2017. It is recommended that the media be replaced as part of the planned upgrade works. However, please note that the cost of this replacement has not been assessed, as it falls outside the scope of the consultant's engagement.

Pool shutdown period

Given that the pool is typically closed from 25 April to 31 August, this shutdown period offers an ideal window for the upgrade works. To minimise disruption to pool operations, the works should begin in May 2025. This timeline provides sufficient time in the first four months of 2025 to complete the tender process and award the project to the successful contractor.

Considering the key factors outlined above and based on the consultant's advice that both chlorination options are generally viable, it is recommended that an Expression of Interest (EOI) process be conducted first.

The EOI process aims to achieve the following objectives:

- Identify suitable contractors/vendors at the pre-tender phase
- Encourage contractors to propose alternative options and innovative solutions for integrating their proprietary systems and chemical requirements within the existing plant room and storage area
- Minimise risk associated with creating a generalised design by addressing the specific requirements of various proprietary equipment and system designs available in the market

It is proposed to shortlist at least three but no more than five prequalified contractors through the EOI process.

The selected contractors will then be invited to submit final pricing on a competitive basis, which will include an option to replace the filtration media.

Both the EOI shortlist of prequalified contractors and the final tender pricing for the works will be submitted to Council for review and approval.

It is recommended that Council support the proposed EOI process to shortlist no more than five suitable contractors.

OPTIONS

Option 1 (Recommended)

That Council:

1. Approves an Expression of Interest tender to shortlist between three to five suitable contractors to undertake upgrade of Quilpie Swimming Pool's chlorination system.

Option 2

That Council:

2. Follows a tender process at a later stage when a full design of the upgraded Quilpie Swimming Pool's chlorination system is developed.

CONSULTATION (Internal/External)

Councillors

All About Aquatics (Quilpie and Eromanga swimming pools Operator)

LEGAL IMPLICATIONS

S228 (5) – LGR 2012 - The invitation for tenders must—

- (a) be published on the local government's website for at least 21 days; and*
- (b) allow written tenders to be given to the local government while the invitation is published on the website.*

S228 (7) – LGR 2012 - If the local government invites expressions of interest under subsection (5) or (6), the local government may—

- (a) prepare a short list from the persons who respond to the invitation for expressions of interest; and*
- (b) invite written tenders from those persons*

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Work Health and Safety Act 2011 (Qld)

Queensland Building and Construction Commission Act 1991 (Qld)

FINANCIAL AND RESOURCE IMPLICATIONS

Council is likely to receive a better outcome with the EOI process with qualified pool treatment specialist contractors.

Council's 2024/25 Budget includes an allocation of \$250,000 excluding GST towards the Quilpie Pool Filtration System Changeover Project. This project is fully funded through the Queensland Government's 2024-27 Works for Queensland (W4Q) Program.

RISK MANAGEMENT IMPLICATIONS

The use of an EOI tender to shortlist suitable contractors should reduce the risk of this project as it will allow for innovation, enable minimal changes to existing facility and ensure timeliness of delivery within the shutdown period of the Quilpie Swimming Pool.

11.3 RFQL08 24-25 FLOOD DAMAGE 2024 CHEEPIE ADAVALE ROAD

IX: 258471

Author: Kasey-Lee Davie, Procurement Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road for the Reconstruction of Essential Public Asset Works on Cheepie Adavale Road.

RECOMMENDATION

That Council

1. Subject to successful negotiation on the final terms and conditions, award RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road to APV Contracting Pty Ltd for an amount of \$1,010,737.54 excluding GST (\$1,111,811.29 including GST); and
2. Pursuant to section 257 of the Local Government Act 2009 (Qld), delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Council is undertaking restoration of the sealed and unsealed road networks throughout the shire that sustained damage following the South-West Queensland Flooding 6 - 23 January 2024.

Council has successfully secured funding from the Queensland Reconstruction Authority (QRA) to repair essential public assets. The approved sites will be reconstructed to enhance safety and resilience against future flood damage. Council has engaged Proterra Group to provide Project Management Services for the emergent and restoration works related to the South-West Trough and Flooding event of 6-23 January 2024.

WORK SCOPE

The works involve the Reconstruction of Essential Public Assets (REPA), focusing on local roads being restored to their original condition prior to storm damage. The roads included in the REPA works for this RFQ includes the Cheepie Adavale Road.

SCHEDULE OF WORK

A Project Plan for RFQL 08 24-25 works has been developed and is scheduled.

Mobilisation	Start of Works	Duration	Practical Completion
13/01/2025	14/01/2025	90 days	Program of Works completion ~ April 2025

PROCUREMENT PROCESS

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited four (4) prequalified suppliers from T02 24-25 Panel of Prequalified Suppliers of Road & Civil Construction.

Description	Details
Advertising	Vendor Panel Portal
RFQ Open	Friday 29 November 2024
RFQ Close	2:00PM Friday 13 December 2024

Suppliers Invited	Responses
APV Contracting Pty Ltd	RFQ Opened Response Received
K.G Bowen & S.C Bowen	RFQ Not Opened No Response
SA Travers & S.L Travers	RFQ Opened Response Received
Tolbra Earthmovers & Haulage Pty Ltd	RFQ Opened No Response

At the close of the request process on 13 December 2024, Council received two (2) conforming submissions from APV Contracting Pty Ltd and S.A Travers & S.L Travers. The request was assessed in accordance with the evaluation criteria below.

Criteria	Weighting
Price	40%
Experience (Proven Performance)	30%
Quality/Environmental/Safety and Management processes	30%

Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty. The final assessment and evaluation scores for the two responses have been collated, and a summary of the evaluation is provided in the table below.

Suppliers	APV Contracting PTY LTD	SA Travers & SL Travers
Price including GST	\$1,111,811.29	\$1,249,379.50
Price excluding GST	\$1,010,737.54	\$1,135,799.55
Price	40%	35.6

Suppliers			APV Contracting PTY LTD	SA Travers & SL Travers
Evaluation Criteria	Experience (Proven Performance)	30%	24	24
	Quality/Environmental/Safety and other management processes	30%	21	24
Overall Score			85	83.6

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

OPTIONS

Option 1 (Recommended)

That Council

- Subject to successful negotiation on the final terms and conditions, award RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road to APV Contracting Pty Ltd for an amount of \$1,111,811.29 including GST (\$1,010,737.54 excluding GST); and
- Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council

- Subject to successful negotiation on the final terms and conditions, award RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road to S.A Travers & S.L Travers for an amount of \$1,135,799.55 excluding GST; and
- Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council

- Resolve not to award RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road.

1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

CONSULTATION (Internal/External)

Chief Executive Officer

Deputy Director Infrastructure Services

Manager WHS/QA

Technical Officer

Procurement Officer

Proterra Group

LEGAL IMPLICATIONS

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

254H Recording of reasons for particular decisions

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
- (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
- (i) *\$200,000 exclusive of GST;*
- (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
- (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

Examples of decisions to which this section might apply—

- *the grant of a licence, permit or approval, however named, under an Act or local law*
 - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
 - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
- (3) *In this section—*
- advisor**, *of a local government, means a person—*
- (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
- (b) *whose duties include giving a recommendation or advice.*

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

The project is fully funded by the Queensland Reconstruction Authority (QRA) through the Disaster Relief Funding Arrangement (DRFA). Materials have been supplied by Council through a previously awarded contract.

Previously awarded flood damage projects via the T02 24-25 list –

RFT/RFQ#	Project Details	Contractor Awarded	Value (\$) excl. GST	Number of Conforming Submissions	Comments
RFQL 07 24-25	Flood Damage 2024 Ambathalla Road Pkg	SA Travers & SL Travers	\$1,109,572.72	2	Works commenced

RISK MANAGEMENT IMPLICATIONS

Low Risk. The works are clearly scoped out on approved works from the QRA.

Risk register was conducted during the procurement planning, see table below.

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment
			Likelihood	Consequence	Risk Rating	<i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			<i>Risk calculator provided below for measures</i>			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Limited access to information, No record keeping	Records management procedure, allocated location for project.	Approval delays, stakeholder objectives do not align, miss communication.	Possible	Minor	Medium	Allocating a staff member to register all relevant documentation to allocated folder, regular communication between stakeholders.
No response to the request	Alternative options identified.	Time delays.	Possible	Minor	Medium	If no response received, reissue to wider field.
Lack of availability of suppliers	Alternative options identified.	Time delays, increased risk if PQ cannot be used.	Unlikely	Minor	Medium	If no response received, reissue to wider field.
Conflict of interest	COI processes followed.	Financial, legal, process review.	Possible	Minor	Medium	Everybody involved must sign a COI form.
Variations to work	Principle Representative to sign for all variations on Variation forms	Financial, however in Pre-start meetings held with contractors it is clearly stated in the minutes that no verbal variations, and that all variations will come from this office signed by PR.	Possible	Minor	Medium	All variations signed off by QSC Principal Representative.
Not completing works on time	Contract clearly states deadlines	Contract expires after 90 days.	Possible	Moderate	Moderate	Practical Completion dates are set out in contract.
Contractor terminating after award	QSC policy to only pay for work completed.	Time delay, however, this is manageable with EOT.	Possible	Moderate	Moderate	Applications for EOT to funding bodies are successful.
Additional work added due to new damage caused by new events	Scope change allowed for by funding agency	No impacts except that road users must use damaged infrastructure longer.	Possible	Minor	Medium	Apply for EOT timeously
Unroadworthy vehicles	All vehicles are checked against QLD govt road worthy sites before starting on site.	Vehicles are uninsured, plus damage caused by these vehicles would not be covered under their respective insurances.	Possible	Moderate	Moderate	Order vehicle to be removed from construction site immediately.
Accidents	Legislation, WHS management plans-SWMS, safety briefings	Financial, legal, life threatening.	Possible	Moderate/Major	Moderate/Major	Due to several layers of legislation, WHS plans and vigilance by all, risks are minimised.
Approved processes not being followed	All work is checked against guidelines provided by funding agency, and signed off plus photographic evidence recorded.	Non reimbursable from funding agency.	Possible	Minor	Medium	Several lines of systematic checking by several levels of personnel ensure that work is recorded, signed for by both contractor and inspector, plus final comparison by Contract Administrator.

11.4 SUPPLY AND DELIVERY OF ONE (1) 3 POINT LINKAGE AERATOR

IX: 259199

Author: Brian Weeks, Deputy Director Infrastructure Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award the Supply and Delivery of 3 Point Linkage Aerator Attachment as part of 2024-2025 fleet replacement program.

RECOMMENDATION

That Council

1. Award the contract for the supply and delivery of the Aerator Attachment (UA60 Aera-Vator Frame/Rake and Roller) to Nuturf and Equipment Solutions for \$24,000.00 (excluding GST);
2. Dispose of the Toro Aerator unit via public Tender; and
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) ("LGA") to negotiate, finalise and execute all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

The Quilpie Shire Council ("Council") adopted the original Council budget for the 2024/2025 Financial Period on 16 July 2024. This budget included a total plant replacement budget of \$2.413m.

Plant 5001 – Toro Procore 648 Aerator was scheduled for replacement under this budget allocation.

PROCUREMENT PROCESS

In accordance with Council's Procurement Policy, pricing was requested from 3 suppliers via email.

- Black Truck and Ag
- Nuturf and Equipment Solutions
- Greenway Turf Solutions

Black Truck and Ag declined to quote.

In accordance with S104 (3) of the LGA, Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and

- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

A comparison of the price of responses received.

	Budget	Nuturf and Equipment Solutions	Greenway Turf Solutions
Make / Model	AERATOR	FIRST PRODUCTS UA60	MAREDO MT200 VERTICUTTER
Purchase Price (ex GST)	\$40,000.00	\$24,000.00	\$51,060.00
Final Price (ex GST) Council Contribution		\$21,348.50	\$51,060.00

OPTIONS

Option 1 (Recommended)

That Council

1. Award the Supply and Delivery of the Aerator attachment to Nuturf and Equipment Solutions, for the sum of \$24,000.00, (excluding GST).
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the LGA to negotiate, finalise and execute all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council

1. Award the Supply and Delivery of the Aerator attachment to Greenway Turf Solutions for the sum of \$51,060.00, (excluding GST).
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the LGA to negotiate, finalise and execute all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council

1. Not accept any quotes for Supply and Delivery of Aerator attachment in accordance with S225 (3) of the LGA.

CONSULTATION (Internal/External)

David Menzies (Operator)

Erica Heinemann Acting Supervisor Town Services

LEGAL IMPLICATIONS

Local Government Regulation 2012

225 Medium-sized contractual arrangement—quotes needed first

- (1) *A local government can not enter into a medium-sized contractual arrangement unless the local government first invites written quotes for the contract.*
- (2) *The invitation must be given to at least 3 persons who the local government considers can meet the local government's requirements at competitive prices.*
- (3) *The local government may decide not to accept any of the quotes it receives.*

- (4) *However, if the local government does decide to accept a quote, the local government must accept the quote most advantageous to it having regard to the sound contracting principles.*
- (5) *This section is subject to division 3.*

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

FINANCIAL AND RESOURCE IMPLICATIONS

Council's total budget for plant replacement in the 2024-2025 Financial Year is \$2.413m. At the date of writing this report, a total of \$479,029.80 had been expended and an additional \$870,995.74 had been committed towards plant replacement.

Plant Program Replacement	Budget	Expended to date	Committed Costs
J/C 0240-2223-0000 2022-24 Plant Replacement Program (one plant item remains to be delivered from the previous year's program)	\$76,000	\$0	\$81,214.59
J/C 0240-2500-0000 2024-25 Plant Replacement Program	\$2,337,000	\$479,029.80	\$729,781.15
Total	\$2,413,000	\$479,029.80	\$810,995.74

Council adopted the amended budget for the 2024/2025 financial year on 17 December 2024. This budget included a total plant replacement budget of \$2.413m. The budgeted amount for this plant replacement was \$40,000 (excluding GST).

RISK MANAGEMENT IMPLICATIONS

Low Risk - within Council's standard operations.

11.5 REPA PROJECT MANAGEMENT SERVICES - CONTRACT VARIATION REQUEST

IX: 259262

Author: Kasey-Lee Davie, Procurement Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to provide information to Council for a decision on a variation request on the three current REPA Project Management Services Contracts.

RECOMMENDATION

1. That Council:

resolve to approve and apply the changes as per the variation request received from Proterra Group on 21 January 2025 to change the current '\$rate/day/person' accommodation charges and replace with 'actual cost+10%' accommodation charge on the following contracts:

- RFQL06 22-23 South West Queensland Trough Flooding event 7 September – 15 September 2022 Project Management: Awarded to Proterra Group (RESOLUTION# QSC117-11-22)
- RFQL09 23-24 Southwest Queensland Flooding, 4 June- 7 July 2023 Project Management -Awarded to Proterra Group (RESOLUTION- QSC189-10-23)
- T10 23-24 South West Queensland Flooding, 6-23 January 2024 REPA Project Management Services – Awarded to Proterra Group (RESOLUTION- QSC068-04-24)

BACKGROUND

There are currently three active REPA Project Management Contracts-

- RFQL06 22-23 South West Queensland Trough Flooding event 7 September – 15 September 2022 Project Management: Awarded to Proterra Group (RESOLUTION# QSC117-11-22)
- RFQL09 23-24 Southwest Queensland Flooding, 4 June- 7 July 2023 Project Management - Awarded to Proterra Group (RESOLUTION- QSC189-10-23)

- T10 23-24 South West Queensland Flooding, 6-23 January 2024 REPA Project Management Services – Awarded to Proterra Group (RESOLUTION- QSC068-04-24)

On 21 January 2025, Council received a variation request Proterra Group Regional Projects manager, requesting for Variation on Current DRFA and PM Contracts.

Proterra Group Project Manager has recently moved from existing accommodation provided by Council, into alternative accommodation provided by Council.

The current arrangement included a \$rate/day/person charges. The variation request, following the recent move calls for the arrangement to be amended to – ‘actual cost+10% charge’ for the accommodation rental and ancillary services charge.

The requested arrangement for accommodation charges aligns with the current schedule of rates included in the REPA Project Management Services open tender.

OPTIONS

Option 1: Recommended

That Council resolve:

to approve and apply changes as per the variation request received from Proterra Group on 21 January 2025 to change the current ‘\$rate/day/person’ accommodation charges and replace with ‘actual cost+10%’ accommodation charge on the following contracts:

- RFQL06 22-23 South West Queensland Trough Flooding event 7 September – 15 September 2022 Project Management: Awarded to Proterra Group (RESOLUTION# QSC117-11-22)
- RFQL09 23-24 Southwest Queensland Flooding, 4 June- 7 July 2023 Project Management -Awarded to Proterra Group (RESOLUTION- QSC189-10-23)
- T10 23-24 South West Queensland Flooding, 6-23 January 2024 REPA Project Management Services – Awarded to Proterra Group (RESOLUTION- QSC068-04-24)

Option 2

Council resolves to not to approve or apply changes as per the variation request received from Proterra Group on 21 January 2025.

CONSULTATION (Internal/External)

Chief Executive Officer

Manager Finance & Administration

Procurement Officer

LEGAL IMPLICATIONS

NIL

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulations 2012

QSC Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Activation of the DRFA allows for eligible expenditure to be reimbursed by QRA to activated state agencies and local governments, and for loans to be disbursed to eligible individuals, not-for-profit organisations, primary producers, and small businesses. The proposed amended is captured within project management expenses and covered under QRA Funding Agreements.

RISK MANAGEMENT IMPLICATIONS

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			Refer to risk calculator provided below for measures			
Feasibility – Variation costs not funded by QRA	Ineligible expenditure maybe undertaken but not funded by QRA	Additional Expenditure not budgeted for	Possible	Minor	Medium	Ensure funding for additional expenditure. Project management applied correctly to funding submissions
Variation non-compliance	Monitor funding submissions and claims	Financial implications due to no alignment	Possible	Insignificant	Low	Funding from QRA is based on expenditure on the program.
Conflicts of Interest	Declarations of Conflicts of Interest	The inappropriate handling of conflicts of interest can cause reputational, financial, legal and loss of public trust.	Possible	Minor	Medium	Any parties involved in the decision making or discussion leading into the decision making where a conflict exists should declare their interest.

12 CORPORATE AND COMMUNITY SERVICES

12.1 ANGLICAN CHURCH, SOUTHERN QUEENSLAND - DONATION OF ITEMS FROM ST MATTHEWS CHURCH

IX: 258912

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.6 Celebration of the arts, culture, and local and natural history

EXECUTIVE SUMMARY

The purpose of this report is to seek confirmation from Council regarding its' interest in acquiring items from St Matthew's Church to display and preserve for local history purposes.

RECOMMENDATION

1. That Council accepts the gift of offer by the Corporation of the Synod of the Diocese of Brisbane and agrees to undertake removal of and accept ownership of the bell tower, time capsule, plaque & Icon, lamp, and font (subject to donating families' consent) to be preserved and displayed within Council facilities for community display.

BACKGROUND

Correspondence from the Senior Property Officer, Anglican Church – Southern Queensland, was received by Council via email dated 13 January 2025. The email requests Council's approval to remove and assume ownership of the bell tower, time capsule, plaque and Icon, lamp, and font (subject to the consent of the donating families) from St. Matthew's Anglican Church. These items are to be preserved and displayed within Council's Museum facility and the community. The correspondence also notes that Council currently holds possession of the Icon.

The removal of these liturgical items will be at Council's expense and will be curated within the Council's Museum facilities and the community. These items will be gifted to Quilpie Shire Council by the Corporation of the Synod of the Diocese of Brisbane.

Due to the pending sale of the property, the removal of items is required by 28 February 2025.

OPTIONSOption 1 (Recommended)

That Council accepts the offer of a gift from the Corporation of the Synod of the Diocese of Brisbane and agrees to remove and assume ownership of the bell tower, time capsule, plaque and icon, lamp, and font (subject to the consent of the donating families). These items will be preserved and displayed within Council facilities for community viewing.

Option 2

That Council declines the offer of a gift from the Corporation of the Synod of the Diocese of Brisbane but agrees to remove and assume ownership of the bell tower, time capsule, plaque and icon, lamp, and font (subject to the consent of the donating family). These items will be preserved and displayed within Council's Museum facility and for community viewing.

CONSULTATION (Internal/External)

Mayor

Councillors

Chief Executive Officer

Anglican Church, Southern Queensland

LEGAL IMPLICATIONS

NA

POLICY AND LEGISLATION

NA

FINANCIAL AND RESOURCE IMPLICATIONS

Potential cost of preserving gifted items.

RISK MANAGEMENT IMPLICATIONS

NA

13 FINANCE**13.1 AMENDMENT TO COUNCIL'S CREDIT CARD LIMIT AND PURCHASING CARD LIMITS****IX:** 258680**Author:** Hannah Tully, Finance Officer**Attachments:** Nil**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.4 Long-term financial sustainability underpinned by sound financial planning and accountability**EXECUTIVE SUMMARY**

This report is to request Council's authorisation to amend Council's Credit Card limit and the purchasing limits for some cards; and note updated position titles.

RECOMMENDATION

1. That Council:

1. Amend Council's Credit Card threshold to \$85,000.

2. Approve the change to the following purchasing card limits

- Community Service Officer \$3,000
- Health Promotions Officer \$1,500
- Librarian \$2,000
- Payroll/HR Officer \$2,500
- Senior Tourism Services Officer \$3,000

3. Authorise the Chief Executive Officer to update the Register of Delegations and Sub-Delegations with the following purchasing cards (position titles and purchasing limits).

2.

Position	Purchasing Card Limit
Chief Executive Officer	\$8,000.00
Community Services Officer	\$3,000.00
Customer Services Officer - Administration	\$1,000.00
Customer Services Officer - Depot	\$1,000.00
Diesel Fitter	\$1,500.00
Director of Corporate and Community Services	\$3,000.00
Director of Infrastructure Services	\$3,000.00
Executive Assistant/ Grants Officer	\$3,000.00
Building Tradesperson	\$5,000.00
Finance Support Officer - Receivables	\$2,000.00
Fleet and Workshop Supervisor	\$3,000.00

Position	Purchasing Card Limit
Health Promotions Officer	\$1,500.00
Librarian	\$2,000.00
Mobile Plant Technician	\$1,500.00
Manager Economic Development	\$3,000.00
Manager Finance & Administration Services	\$3,000.00
Manager Governance & Compliance	\$3,000.00
Manager Human Resources	\$3,000.00
Manager Work Health Safety /QA	\$2,000.00
Deputy Director of Infrastructure Services	\$3,000.00
Mayor	\$1,000.00
Pest & Livestock Management Coordinator	\$2,000.00
Payroll / HR Officer	\$2,500.00
Plumber	\$2,000.00
Concrete and Structures Supervisor	\$5,000.00
Senior Stores Officer	\$3,000.00
Senior Tourism Services Officer	\$3,000.00
Town Services Supervisor	\$3,000.00
Water & Sewerage Supervisor	\$5,000.00
Unallocated	\$3,000.00
Total	\$85,000.00

3.

BACKGROUND

Currently, Council has a credit card threshold of \$80,000, consisting of the following purchasing cards:

Position	Purchasing Card Limit
Chief Executive Officer	\$8,000.00
Community Services Officer	\$1,500.00
Customer Services Officer - Administration	\$1,000.00
Customer Services Officer - Depot	\$1,000.00
Diesel Fitter	\$1,500.00
Director of Corporate and Community Services	\$3,000.00
Director of Infrastructure Services (title updated from Director of Engineering Services)	\$3,000.00
Executive Assistant/ Grants Officer	\$3,000.00
Building Tradesperson (title updated from Facilities Officer)	\$5,000.00
Finance Support Officer - Receivables	\$2,000.00
Fleet and Workshop Supervisor	\$3,000.00
Health Promotions Officer	\$1,000.00
Librarian	\$1,500.00
Mobile Plant Technician (title updated from Light Vehicle Mechanic)	\$1,500.00
Manager Economic Development	\$3,000.00
Manager Finance & Administration Services	\$3,000.00

Position	Purchasing Card Limit
Manager Governance & Compliance	\$3,000.00
Manager Human Resources	\$3,000.00
Manager Work Health Safety /QA	\$2,000.00
Deputy Director of Infrastructure Services (title updated from Manager Works)	\$3,000.00
Mayor	\$1,000.00
Pest & Livestock Management Coordinator	\$2,000.00
Payroll / HR Officer	\$1,000.00
Plumber	\$2,000.00
Concrete and Structures Supervisor (title updated from Senior Road Construction, Maintenance and Structures Supervisor)	\$5,000.00
Senior Stores Officer	\$3,000.00
Senior Tourism Services Officer (title updated from Senior Tourism Officer)	\$2,000.00
Town Services Supervisor	\$3,000.00
Water & Sewerage Supervisor	\$5,000.00
Unallocated	\$3,000.00
Total	\$80,000.00

Over the last few years there had been an increase of on-line procurement e.g. booking flights, accommodation, conference registration, spare parts, IT items etc., where Council was unable to (supplier only accepts payment by credit card) or it was not cost effective to raise a Purchase Order and make payment through the Creditors System. For these reasons Council has been expanding the use of Purchasing Cards for everyday transactions to streamline processes and reduce the number of transactions going through the Creditors system.

Since expanding the use of purchase cards across the organisation, the purchasing card limits for some officers have proved to be inadequate and the following minor increases are proposed:

- Community Services Officer – increase by \$1,500
- Health Promotions Officer – increase by \$ 500
- Librarian – increase by \$ 500
- Payroll/HR Officer – increase by \$1,500
- Senior Tourism Services Officer – increase by \$1,000

Amendments to existing and proposed new purchasing card limits need to be approved by Council resolution as this is a requirement that must be met before the bank will approve issuing the cards.

Details of purchasing card authorisations and limit amounts will be incorporated into the Register of Delegations and Sub-Delegations.

OPTIONS

Option 1: Recommended

That Council:

1. Amend Council's Credit Card threshold to \$85,000.
2. Approve the change to the following purchasing card limits
 - Community Service Officer \$3,000
 - Health Promotions Officer \$1,500
 - Librarian \$2,000

- Payroll/HR Officer \$2,500
 - Senior Tourism Services Officer \$3,000
3. Authorise the Chief Executive Officer to update the Register of Delegations and Sub-Delegations with the following purchasing cards (position titles and purchasing limits).

Option 2:

That Council resolves to not amend Council's Credit Card limit.

CONSULTATION (Internal/External)

Manager Finance and Administration Services

Director of Corporate and Community Services

Chief Executive Officer

Procurement Officer

LEGAL IMPLICATIONS

NIL

POLICY AND LEGISLATION

F13. Financial Delegations

FINANCIAL AND RESOURCE IMPLICATIONS

The financial implications are an increase of \$5,000 to Council's Credit Card Limit (from \$80,000 to \$85,000).

Individual changes to Purchasing Card limits:

- Community Services Officer – increase by \$1,500 (from \$1,500 to \$3,000 limit)
- Health Promotions Officer – increase by \$ 500 (from \$1,000 to \$1,500 limit)
- Librarian – increase by \$ 500 (from \$1,500 to \$2,000 limit)
- Payroll/HR Officer – increase by \$1,500 (from \$1,000 to \$2,500 limit)
- Senior Tourism Services Officer – increase by \$1,000 (from \$2,000 to \$3,000 limit)

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy.

13.2 SOLE SUPPLIER ARRANGEMENTS**IX: 259075****Author: Kasey-Lee Davie, Procurement Officer****Attachments: Nil****KEY OUTCOME**

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to present a review of the current Sole Supplier Arrangement and seek Council's approval for the amended sole supplier arrangements in accordance with sections 235(a) and 235(b) of the Local Government Regulation 2012 (Qld).

RECOMMENDATION

That Council:

1. Approve the following entities as sole suppliers within the scope listed below, pursuant to sections 235(a) and 235(b) of the Local Government Regulation 2012 (Qld), as Council is satisfied that there is only one (1) supplier reasonably available to provide the goods/services listed or because of the specialised or confidential nature of the services sought.
2. Authorise appropriately delegated staff to form contractual arrangements with the listed entities if Council's requirements are consistent with the scope of the sole supplier arrangement(s) listed.
3. Undertake a review of the sole supplier arrangements on an annual basis with a report provided to Council.

Supplier Name	Scope of Sole Supplier Arrangement	Exception
Ergon Energy	Sole supplier of electricity to Council	Section 235(a) - one (1) supplier reasonably available
Telstra Corporation Limited	Provision of telecommunications and internet services to Council including service and repairs to telecommunications infrastructure.	Section 235(a) - one (1) supplier reasonably available
Changing Ways Psychology	The only supplier who will personally deliver EAP services exclusively to Council staff, including two on-site visits p.a..	Section 235(b) – specialised goods and/or services
Roma Sands	Concrete blend supplier - aggregates, sands including a specific concrete mix design approved by TMR.	Section 235(b) – specialised goods and/or services

Supplier Name	Scope of Sole Supplier Arrangement	Exception
QLD Local Government Workcare	QLD Local Government supplier for Workers Compensation Insurance	Section 235(b) – specialised goods and/or services
QLD Local Government Mutual	QLD Local Government supplier of Public Liability Insurance	Section 235(b) – specialised goods and/or services
Microsoft Corporation	Annual licence for Microsoft 365 Software	Section 235(b) – specialised goods and/or services
Department of Resources	Expenditure related to annual water licence and property valuation services	Section 235(a) - one (1) supplier reasonably available
Local Government Association Queensland	LGAQ is the peak body for local government Queensland. Expenditure related to membership fees and specific LG training	Section 235(a) - one (1) supplier reasonably available
Electoral Commission of Queensland	Independent statutory authority responsible for the impartial conduct of local government elections in Queensland	Section 235(a) - one (1) supplier reasonably available
Queensland Audit Office	Expenditure related to external audit of Council's annual financial statements and other audit services	Section 235(a) - one (1) supplier reasonably available
Invasive Plant & Animal Services	Invasive Plant & Animal Services – Invasive Plant & Animal Services are the sole supplier of 1080 concentrate in Queensland	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service
Compac Integrated Refuelling Solutions	<i>Refuelling</i> technologies and systems for Quilpie Airport fuel data	Section 235(b) – specialised goods and/or services
Department of Agriculture & Fisheries	Precept payment – barrier fence	Section 235(a) - one (1) supplier reasonably available
N-Com Pty Ltd	Specialised satellite television services	Section 235(b) – specialised goods and/or service
Jasko	Specialised airport goods, services, and support	Section 235(b) – specialised goods and/or service
NQ Game Meats	Only supplier available to deliver pig meat baits meeting the requirements of Council for 1080 Baiting Program	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service
Aussie Game Meats	Only supplier available to deliver dog meat baits meeting the requirements of Council for 1080 Baiting Program	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service

BACKGROUND

The sole supplier arrangements have been updated to comply with Council's requirements. Changes include:

1. Suppliers removed due to alternative exemptions available i.e. Localbuy pre-qualified arrangements.
2. Suppliers added to meet Council procurement requirements and the nature of procurement activity.

Council may enter a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quoted or tenders if Council resolves that there is:

- Only one (1) supplier who is reasonable available, or
- Because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

Several suppliers are sole providers to the Council or offer specialised goods and services, as outlined in the table above.

This resolution complies with Council legislative obligations to make these exceptions by Council resolution.

OPTIONS

Option 1- Recommended

That Council:

1. Approve the following entities as sole suppliers within the scope listed below, pursuant to sections 235(a) and 235(b) of the Local Government Regulation 2012 (Qld), as Council is satisfied that there is only one (1) supplier reasonably available to provide the goods/services listed or because of the specialised or confidential nature of the services sought.
2. Authorise appropriately delegated staff to form contractual arrangements with the listed entities if Council requirements are consistent with the scope of the sole supplier arrangement(s) listed.
3. Undertake a review of the sole supplier arrangements initially on an annual basis with a report provided to Council.

Supplier Name	Scope of Sole Supplier Arrangement	Exception
Ergon Energy	Sole supplier of electricity to Council	Section 235(a) - one (1) supplier reasonably available
Telstra Corporation Limited	Provision of telecommunications and internet services to Council including service and repairs to telecommunications infrastructure.	Section 235(a) - one (1) supplier reasonably available
Changing Ways Psychology	The only supplier who will personally deliver EAP services exclusively to Council staff, including two on-site visits p.a..	Section 235(b) – specialised goods and/or services
Roma Sands	Concrete blend supplier - aggregates, sands including a specific concrete mix design approved by TMR.	Section 235(b) – specialised goods and/or services
QLD Local Government Workcare	QLD Local Government supplier for Workers Compensation Insurance	Section 235(b) – specialised goods and/or services

Supplier Name	Scope of Sole Supplier Arrangement	Exception
QLD Local Government Mutual	QLD Local Government supplier of Public Liability Insurance	Section 235(b) – specialised goods and/or services
Microsoft Corporation	Annual licence for Microsoft 365 Software	Section 235(b) – specialised goods and/or services
Department of Resources	Expenditure related to annual water licence and property valuation services	Section 235(a) - one (1) supplier reasonably available
Local Government Association Queensland	LGAQ is the peak body for local government Queensland. Expenditure related to membership fees and specific LG training	Section 235(a) - one (1) supplier reasonably available
Electoral Commission of Queensland	Independent statutory authority responsible for the impartial conduct of local government elections in Queensland	Section 235(a) - one (1) supplier reasonably available
Queensland Audit Office	Expenditure related to external audit of Council's annual financial statements and other audit services	Section 235(a) - one (1) supplier reasonably available
Invasive Plant & Animal Services	Invasive Plant & Animal Services – Invasive Plant & Animal Services are the sole supplier of 1080 concentrate in Queensland	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service
Compac Integrated Refuelling Solutions	<i>Refuelling</i> technologies and systems for Quilpie Airport fuel data	Section 235(b) – specialised goods and/or services
Department of Agriculture & Fisheries	Precept payment – barrier fence	Section 235(a) - one (1) supplier reasonably available
N-Com Pty Ltd	Specialised satellite television services	Section 235(b) – specialised goods and/or service
Jasko	Specialised airport goods, services, and support	Section 235(b) – specialised goods and/or service
NQ Game Meats	Only supplier available to deliver pig meat baits meeting the requirements of Council for 1080 Baiting Program	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service
Aussie Game Meats	Only supplier available to deliver dog meat baits meeting the requirements of Council for 1080 Baiting Program	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service

Option 2 -

That Council:

1. Resolve not to approve the sole supplier arrangements.

CONSULTATION (Internal/External)

Manager Finance and Administration

Director of Corporate and Community Services

Deputy Director Infrastructure Services

LEGAL IMPLICATIONS

Contracting exemptions for sole suppliers / specialised goods and services, must be made by Council resolution.

Local Government Regulation 2012 – Reg 235

Other exceptions

235 Other exceptions

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if -

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Procurement Policy (RESOLUTION NO: QSC026-02-24)

FINANCIAL AND RESOURCE IMPLICATIONS

NIL

RISK MANAGEMENT IMPLICATIONS

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment
			Likelihood	Consequence	Risk Rating	<i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			<i>Risk calculator provided below for measures</i>			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Increased Vulnerability of supply.	Forecasting demand and supply	Delays in project completions	Possible	Moderate	High	Procurement planning allows sufficient time to allow for delays
Non-compliance to requested goods/service	Procurement process including product specifications	Increased cost, delays, availability.	Unlikely	Minor	Low	Sole supplier arrangement due to specifications required.
Supplier Financial/cashflow problem	Alternative Procurement options	Costs due to sourcing outside of requirements.	Possible	Moderate	High	Supplier relations, communication requirements

13.3 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES**IX: 259095****Author: Hannah Tully, Finance Officer****Attachments: 1. Draft Register of Cost Recovery Fees & Commerical Charges** [↓](#)**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

The purpose of this report is to present a new Register of Cost-Recovery Fees and Commercial Charges to be effective from 30 January 2025. Minor changes are proposed to Weekly rents of Council Properties, Visitor Information Centre/Gallery Fees & Swimming Pool Fees.

RECOMMENDATION

That Council

1. Receive and note the report.
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 30 January 2025.
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

BACKGROUND

Council is required to keep a register of its cost-recovery fees. Fees and changes can be changed by Council resolution at any time. Cost-recovery fees will be progressively reviewed throughout the year.

A review of the following fees and charges has been undertaken:

- Housing (new or currently vacant houses only)
- Visitor Information Centre/Gallery
- Swimming Pools

The attached draft register of cost-recovery fees and commercial charges incorporates the following proposed changes.

QUILPIE SHIRE COUNCIL | CORPORATE | VISITOR INFORMATION CENTRE / GALLERY

QUILPIE NIGHT SHOW EXPERIENCE		
Day	Ticket	Cost
Monday - Friday	Adult (13 yrs.+)	\$30.00
Monday - Friday	Child (4-12 yrs.)	\$10.00
Monday - Friday	Child (0-3 yrs.)	\$0.00
Monday - Friday	Family - Adult (x 2) Child (x 2)	\$70.00
Monday - Friday	Family - Adult (x 2) Child (x 3)	\$80.00
Monday - Friday	Adult (13 yrs.+) – Local Resident	\$27.00
Monday - Friday	Child (4-12 yrs.) – Local Resident	\$10.00
Monday - Friday	Child (0-3 yrs.) – Local Resident	\$0.00
Monday - Friday	Family - Adult (x 2) Child (x 2) – Local Resident	\$64.00
Monday - Friday	Family - Adult (x 2) Child (x 3) – Local Resident	\$74.00
Saturday	Request / coach group bookings only	\$34.00 pp
Sunday	Request / coach group bookings only	\$38.00 pp

QUILPIE TOWN TOUR		
Day	Ticket	Cost
Monday – Friday	Request / coach group bookings only	\$10.00 pp
Saturday before 1 pm	Request / coach group bookings only	\$10.00 pp
Saturday after 1 pm	Request / coach group bookings only	\$18.00 pp
Sunday	Request / coach group bookings only	\$24.00 pp

QUILPIE TOWN TOUR & MORNING TEA		
Day	Ticket	Cost
Monday – Friday	Request / coach group bookings only	\$22.00 pp
Saturday before 1 pm	Request / coach group bookings only	\$22.00 pp
Saturday after 1 pm	Request / coach group bookings only	\$30.00 pp
Sunday	Request / coach group bookings only	\$36.00 pp

QUILPIE TOWN TOUR & LUNCH		
Day	Ticket	Cost
Monday – Friday	Request / coach group bookings only	\$30.00 pp

OTHER	
	Cost
Gallery – commission on all gallery sales	15% per item
Yabby Trap - Bond (refundable upon return)	\$25.00 per trap
Yabby Bait Bags	\$5.00 per item

QUILPIE SHIRE COUNCIL | COMMUNITY SERVICES | SWIMMING POOLS

QUILPIE SHIRE COUNCIL COMMUNITY SERVICES SWIMMING POOLS	
	Cost
Full Day Hire – Quilpie (9 AM to 5 PM)	Fee set by Pool Lessee – enquire within Quilpie Pool
After Hours Hire - Quilpie	Fee set by Pool Lessee – enquire within Quilpie Pool
Full Day Hire – Eromanga (9 AM to 5 PM)	Fee set by Pool Lessee – enquire within Eromanga Pool
After Hours Hire - Eromanga	Fee set by Pool Lessee – enquire within Eromanga Pool
Quilpie Swimming Club	Fee set by Pool Lessee – contact Pool Lessee
School swimming lessons	Fee set by Pool Lessee – contact Pool Lessee

QUILPIE SHIRE COUNCIL | CORPORATE | RENTAL ACCOMMODATION | QUILPIE HOUSES

QUILPIE SHIRE COUNCIL CORPORATE RENTAL ACCOMMODATION QUILPIE HOUSES	
House	Proposed Rent (weekly)
57 Galah Street, Quilpie (3 bedroom)	\$440.00
74 Pegler Street, Quilpie (4 bedroom)	\$585.00

Note: Council and OGF employees' rent will be 50% of fee.

QUILPIE SHIRE COUNCIL | CORPORATE | RENTAL ACCOMMODATION | UNITS/DUPLEXES

QUILPIE SHIRE COUNCIL CORPORATE RENTAL ACCOMMODATION QUILPIE UNITS	
Unit / Duplex	Proposed Rent (weekly)
1/88 Quarrion Street, Quilpie (2 bedroom)	\$376.00
1/2 Boobook Place (North) (2 bedroom)	\$423.00
2/2 Boobook Place (West) (2 bedroom)	\$423.00

Note: Council and OGF employees' rent will be 50% of fee.

OPTIONSOption 1 (Recommended)

That Council

1. Receive and note the report.
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 30 January 2025.
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

Option 2

That Council resolves to not adopt the new Register of Cost-Recovery Fees and Commercial Charges.

CONSULTATION (Internal/External)

Council – confidential briefings

Senior Tourism Officer

Director of Corporate and Community Services

Manager Finance and Administration

LEGAL IMPLICATIONS

Council is required to keep a register of Cost-Recovery Fees – section 98 of the *Local Government Act 2009* (Qld).

POLICY AND LEGISLATION***Local Government Act 2009*****97 Cost-recovery fees**

- (1) A local government may, under a local law or a resolution, fix a cost-recovery fee.
- (2) A **cost-recovery fee** is a fee for—
 - (a) an application for the issue or renewal of a licence, permit, registration or other approval under a Local Government Act (an **application fee**); or
 - (b) recording a change of ownership of land; or
 - (c) giving information kept under a Local Government Act; or
 - (d) seizing property or animals under a Local Government Act; or
 - (e) the performance of another responsibility imposed on the local government under the [Building Act](#) or the [Plumbing and Drainage Act](#).
- (3) A local law or resolution for subsection (2)(d) or (e) must state—
 - (a) the person liable to pay the cost-recovery fee; and
 - (b) the time within which the fee must be paid.
- (4) A cost-recovery fee must not be more than the cost to the local government of taking the action for which the fee is charged.

- (5) *However, an application fee may also include a tax—*
 - (a) *in the circumstances and for a purpose prescribed under a regulation; and*
 - (b) *if the local government decides, by resolution, that the purpose of the tax benefits its local government area.*
- (6) *The local law or resolution that fixes an application fee that includes a tax must state the amount, and the purpose, of the tax.*
- (7) *If an application fee that includes a tax is payable in relation to land, the tax applies only in relation to land that is rateable land.*
- (8) *A local government may fix a cost-recovery fee by resolution even if the fee had previously been fixed by a local law.*

98 Register of cost-recovery fees

- (1) *A local government must keep a register of its cost-recovery fees.*
- (2) *The register must state the paragraph of [section 97](#)(2) under which the cost-recovery fee is fixed.*
- (3) *Also, the register must state—*
 - (a) *for a cost-recovery fee under [section 97](#)(2)(a)—the provision of the Local Government Act under which the licence, permit, registration or other approval is issued or renewed; or*
 - (b) *for a cost-recovery fee under [section 97](#)(2)(c)—the provision of the Local Government Act under which the information is kept; or*
 - (c) *for a cost-recovery fee under [section 97](#)(2)(d)—the provision of the Local Government Act under which the property or animals are seized; or*
 - (d) *for a cost-recovery fee under [section 97](#)(2)(e)—the provision of the [Building Act](#) or the [Plumbing and Drainage Act](#) under which the responsibility is imposed.*
- (4) *The public may inspect the register at the local government's public office.*

FINANCIAL AND RESOURCE IMPLICATIONS

Fees and charges revenue form part of the proposed budget for 2024/25 and the long-term financial forecasts.

RISK MANAGEMENT IMPLICATIONS

Nil – Council currently maintains a register of fees and charges. A review of the cost-recovery and commercial fees has been undertaken. This report presents an updated register for adoption, which if adopted, will be effective from 30 January 2025.

Name	Unit	Leg	Fee	GST
			(incl. GST)	
QUILPIE SHIRE COUNCIL GOVERNANCE PLANNING ASSESSMENT				
Reconfiguring a Lot	Per application	Planning Act 2016	\$ 690.00	N
Material change of use – Code assessable	Per application	Planning Act 2016	\$ 690.00	N
Material change of use – Impact assessable	Per application	Planning Act 2016	\$ 1,208.00	N
Planning Search	Per application	Planning Act 2016	\$ 174.00	N
Exemption Certificate (Where council deems development doesn't require approval)	Per application	Planning Act 2016	\$ 174.00	N
Request to Change an Existing Approval	Per application	Planning Act 2016	50% of original application fee	N
Request to Extend an Approval	Per application	Planning Act 2016	\$ 450.00	N
Operational Works (Dams etc)	Per application	Planning Act 2016	Price Quoted on Application	N
Copy of Survey Plans/Plans	Per application	Planning Act 2016	\$ 174.00	N
QUILPIE SHIRE COUNCIL GOVERNANCE BUILDING				
Building Records Search	Per application	Planning Act 2016	\$ 174.00	N
Certificate of Classification Pre 1998 Class 2-9 buildings	Per application	Planning Act 2016	Price Quoted on Application	N
Assessment Approval post Construction	Per application	Planning Act 2016	Application fee plus 50%	Y
Private Certification Document Archival Lodgement Fee	Per application	Planning Act 2016	\$ 240.00	N
Amendment to Building Application	Per application	Planning Act 2016	50% of original application fee	Y
QUILPIE SHIRE COUNCIL GOVERNANCE NEW CONSTRUCTIONS CLASS 1 – DWELLINGS				
< 300m² GFA – Registered Builder	Per application	Planning Act 2016	\$840.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
< 300m² GFA – Owner builder	Per application	Planning Act 2016	\$840.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 300m² GFA – Registered builder	Per application	Planning Act 2016	\$960.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 300m² GFA – Owner builder	Per application	Planning Act 2016	\$960.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
QUILPIE SHIRE COUNCIL GOVERNANCE NEW CONSTRUCTIONS CLASS 2 & 3 – FLATS, MOTELS, ACCOMMODATION UNITS				
< 300m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
< 300m² GFA – Owner builder	Per application	Planning Act 2016	Price Quoted on Application	Y
> 300m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
QUILPIE SHIRE COUNCIL GOVERNANCE NEW CONSTRUCTIONS CLASS 4 – 9 – COMMERCIAL & INDUSTRIAL BUILDING				
< 300m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
300m² – 500m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
500m² – 800m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
> 800m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
QUILPIE SHIRE COUNCIL GOVERNANCE NEW CONSTRUCTIONS CLASS 10 – GARDEN SHEDS, UNROOFED PERGOLAS & DECKS ETC				
If >300m² GFA – it will be Class 7 & 8 not 10				
10m² – 120m² GFA – Registered builder	Per application	Planning Act 2016	\$720.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
10m² – 120m² GFA – Owner builder	Per application	Planning Act 2016	\$720.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
120m² – 300m² GFA – Registered builder	Per application	Planning Act 2016	\$840.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
120m² – 300m² GFA – Owner builder	Per application	Planning Act 2016	\$840.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
300m² + GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
QUILPIE SHIRE COUNCIL GOVERNANCE NEW CONSTRUCTIONS CLASS 10 – SWIMMING POOL & FENCING				
Registered builder	Per application	Planning Act 2016	\$720.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y

Owner builder	Per application	Planning Act 2016	\$720.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
Swimming Pool Compliance (including certificate & one inspection) – Registered builder	Per application	Planning Act 2016	\$600.00	Y
Swimming Pool Compliance (including certificate & one inspection) – Owner builder	Per application	Planning Act 2016	\$600.00	Y
QUILPIE SHIRE COUNCIL GOVERNANCE NEW CONSTRUCTIONS AWNINGS & ADVERTISING SIGNS				
Owner or Registered Builder	Per application	Planning Act 2016	\$600.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
QUILPIE SHIRE COUNCIL GOVERNANCE NEW CONSTRUCTIONS UNCLASSIFIED BUILDINGS				
Owner or Registered Builder	Per application	Planning Act 2016	Price Quoted on Application	Y
QUILPIE SHIRE COUNCIL GOVERNANCE RELOCATIONS CLASS 1 - DWELLINGS				
< 300m² GFA – Owner builder	Per application	Planning Act 2016	\$840.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
< 300m² GFA – Registered builder	Per application	Planning Act 2016	\$840.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 300m² GFA – Owner builder	Per application	Planning Act 2016	\$960.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 300m² GFA – Registered builder	Per application	Planning Act 2016	\$960.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
QUILPIE SHIRE COUNCIL GOVERNANCE EXTENSIONS & RENOVATIONS CLASS 1 – DWELLINGS				
< 150m² GFA – Registered builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
< 150m² GFA – Owner builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 150m² addition – Registered builder	Per application	Planning Act 2016	\$840.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 150m² addition – Owner builder	Per application	Planning Act 2016	\$840.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
QUILPIE SHIRE COUNCIL GOVERNANCE EXTENSIONS & RENOVATIONS CLASS 2 & 3 – FLATS, MOTELS, ACCOMMODATION UNITS				
< 150m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
> 150m² addition – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
QUILPIE SHIRE COUNCIL GOVERNANCE EXTENSIONS & RENOVATIONS CLASS 4 – 9 – COMMERCIAL & INDUSTRIAL BUILDING				
< 300m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
300m² – 500m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
> 500m² GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
QUILPIE SHIRE COUNCIL GOVERNANCE EXTENSIONS & RENOVATIONS CLASS 10 – GARDEN SHEDS, UNROOFED PERGOLAS & DECKS ETC				
If >300m² GFA – it will be Class 7 & 8 not 10				
10m² – 120m² GFA – Registered builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
10m² – 120m² GFA – Owner builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 120m² GFA – Registered builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 120m² GFA – Owner builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
QUILPIE SHIRE COUNCIL GOVERNANCE EXTENSIONS & RENOVATIONS CLASS 10 – SWIMMING POOL & FENCING				
Registered builder	Per application	Planning Act 2016	\$600.00	Y
Owner builder	Per application	Planning Act 2016	\$600.00	Y
QUILPIE SHIRE COUNCIL GOVERNANCE EXTENSIONS & RENOVATIONS AWNINGS & ADVERTISING SIGNS				
Registered builder	Per application	Planning Act 2016	\$600.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y

Owner builder	Per application	Planning Act 2016	\$600.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
QUILPIE SHIRE COUNCIL GOVERNANCE EXTENSIONS & RENOVATIONS UNCLASSIFIED BUILDINGS				
Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
Owner builder	Per application	Planning Act 2016	Price Quoted on Application	Y
QUILPIE SHIRE COUNCIL GOVERNANCE EXTENSIONS & RENOVATIONS DEMOLITION, REMOVAL OR MISCELLANEOUS				
Registered builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
Owner builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
Class 1 - Underpinning/Restumping	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y

QUILPIE SHIRE COUNCIL GOVERNANCE ANIMAL CONTROL ANIMAL REGISTRATION				
Animal Registration Period (Dogs) – 1st October to 30th September				
Where a dog is currently registered with another Australian local government and satisfactory proof of registration is presented, no fee will be charged until such time as that registration expires or in the case of “lifetime” registration, the following Quilpie Shire Council registration period.				
Any out of hours Animal/Local Law call out deemed non urgent by CEO or delegated officer will be at charged at full cost recovery.				
Puppy (under 6 months – evidence required)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ 32.00	N
Entire dog	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ 116.00	N
Entire dog – Aged pensioners (entitlement card required)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ 58.00	N
Desexed dog (evidence required)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ 42.00	N
Desexed dog – Aged Pensioners (entitlement card required)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ 21.00	N
Dangerous Dog (Declared Regulated Dog as per the Animal Management (Cats & Dogs) Act 2008)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ 289.00	N
Menacing dog (Declared Menacing Dog as per the Animal Management (Cats & Dogs) Act 2008)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ 179.00	N
Working dog (an application with supporting evidence must be submitted to Council)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ -	N
Definition of a working dog –				
(a) means a dog usually kept or proposed to be kept				
(i) on rural land; and				
(ii) by an owner who is a primary producer, or a person engaged or employed by a primary producer; and				
(iii) primarily for the purpose of				
(A) droving, protecting, tending, or working, stock; or				
(B) being trained in droving, protecting, tending or working stock; and				
(b) does not include a class of dog prescribed under a regulation.				
Guide dog and assistance dog – no registration fee applies (must still submit an animal registration form and provide a copy of the appropriate handlers’ identification card)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ -	N
Kennel permit (per year – by application to Council) (up to 6 dogs/puppies) (includes registration component)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$ 331.00	N
Replacement registration tag	Per tag	Local Government Act 2009 S 262 (3)(c)	\$ 6.00	Y
Boarding fee (eg emergency accommodation)	Per animal/day	Local Government Act 2009 S 262 (3)(c)	\$ 33.00	Y
Cat trap bond (dependent on availability)	Per trap	Local Government Act 2009 S 262 (3)(c)	\$ 33.00	N
If not returned, replacement cost less deposit to be invoiced.				
Barking collar bond (dependent on availability)	Per collar	Local Government Act 2009 S 262 (3)(c)	\$ 55.00	N
If not returned, replacement cost less deposit to be invoiced.				
QUILPIE SHIRE COUNCIL GOVERNANCE ANIMAL CONTROL IMPOUNDMENT				
1st impoundment (dog & cat)	Per animal	Local Government Act 2009 S 97 (2) (d)	\$ 121.00	N
2nd impoundment (dog & cat)	Per animal	Local Government Act 2009 S 97 (2) (d)	\$ 184.00	N

3rd impoundment (dog & cat)	Per animal	Local Government Act 2009 S 97 (2) (d)	\$	242.00	N
Micro-chipping fee for all impounded animals not micro-chipped (dog & cat)	Per animal	Local Government Act 2009 S 262 (3)(c)	\$	121.00	N
Sustenance fee – per day or part thereof for detained animals (dog & cat)	Per animal/day	Local Government Act 2009 S 97	\$	28.00	N
Entire bull	Per animal	Local Government Act 2009 S 97 (2) (d)	\$	121.00	N
Entire stallion	Per animal	Local Government Act 2009 S 97 (2) (d)	\$	300.00	N
All other horses and cattle	Per animal	Local Government Act 2009 S 97 (2) (d)	\$	121.00	N
Sheep	Per animal	Local Government Act 2009 S 97 (2) (d)	\$	11.00	N
Goats	Per animal	Local Government Act 2009 S 97 (2) (d)	\$	121.00	N
Sustenance fee – all other animals (except sheep)	Per animal/day	Local Government Act 2009 S 97	\$	33.00	N
Sustenance fee – sheep	Per animal/day	Local Government Act 2009 S 97	\$	11.00	N
Driving fees for leading, transporting etc. to pound	Per animal	Local Government Act 2009 S 262 (3)(c)		At cost	N
QUILPIE SHIRE COUNCIL GOVERNANCE ANIMAL CONTROL COMMON PERMIT					
Quilpie, Eromanga & Adavale - Subject to Council Approval					
Application fee	Per annum	Local Government Act 2009 S 97 (2) (a)	\$	63.00	N
Annual fee (renewal)	Per annum	Local Government Act 2009 S 97 (2) (a)	\$	63.00	N
Mustering fee	Per event	Local Government Act 2009 S 262 (3)(c)		At cost	N
Out of hours call outs deemed non-urgent by the CEO or delegated officer	Per event	Local Government Act 2009 S 262 (3)(c)		At cost	N
QUILPIE SHIRE COUNCIL GOVERNANCE ANIMAL CONTROL RESERVES AGISTMENT					
Subject to Council Approval					
Warrabin Lane (upon approved application to Council)	Per head/week	Local Government Act 2009 S 97 (2) (a)	\$	4.00	Y
Minimum fee \$255.00 per month					
Dillon's Well (upon approved application to Council)	Per head/week	Local Government Act 2009 S 97 (2) (a)	\$	4.00	Y
Minimum fee \$255.00 per month					
Gunnadorah Reserve	Per annum	Local Government Act 2009 S 97 (2) (a)	\$	3,060.00	Y
QUILPIE SHIRE COUNCIL GOVERNANCE ANIMAL CONTROL PORTABLE FENCING PANELS					
Bond per panel	Per panel	Local Government Act 2009 S 262 (3)(c)	\$	216.00	N
Fee per panel/per week	Pre panel/week	Local Government Act 2009 S 262 (3)(c)	\$	6.00	Y
QUILPIE SHIRE COUNCIL GOVERNANCE LICENCE FEES FOOD LICENCE FEES					
Food licence application (new food premises) (includes annual fee)	Per premise	Food Act 2006 S 31	\$	284.00	N
Food premise licence renewal fee (annual)	Per annum	Food Act 2006 S 31	\$	147.00	N
Amendment (change address/minor)	Per premise	Food Act 2006 S 31	\$	61.00	N
Amendment to premises (major)	Per premise	Food Act 2006 S 31		At cost	N
Copy/replacement of licence	Per premise	Food Act 2006 S 31	\$	11.00	N
Additional inspection (per hour)	Per premise	Food Act 2006 S 31	\$	132.00	N
Volunteer group (eg sporting/school)	Per group	Food Act 2006 S 31	\$	11.00	N
Home based catering service	Per premise	Food Act 2006 S 31	\$	33.00	N
Accrediting a food safety program	Per premise	Food Act 2006 S 31	\$	121.00	N
Auditing a food safety program	Per premise	Food Act 2006 S 31		At cost	N
Amending a food safety program	Per premise	Food Act 2006 S 31	\$	61.00	N
Environmental Health Search only	Per premise	Food Act 2006 S 31	\$	121.00	N
Apiary Site Application Fee	Per application	Food Act 2006 S 31	\$	294.00	N
Apiary site yearly fee	Per site	Food Act 2006 S 31	\$	121.00	N
QUILPIE SHIRE COUNCIL GOVERNANCE LICENCE FEES BEAUTY THERAPY					
Beauty therapy licence application (new)	Per premise	Public Health (Infection Control for Personal Appearance Services) Act 2003	\$	153.00	N
Beauty therapy licence application (renewal)	Per premise	Public Health (Infection Control for Personal Appearance Services) Act 2003	\$	121.00	N
QUILPIE SHIRE COUNCIL GOVERNANCE LICENCE FEES ENVIRONMENTALLY RELEVANT ACTIVITIES					
All other ERA's	Per annum		\$	352.00	N
Registration of motor vehicle workshop	Per annum		\$	352.00	N
QUILPIE SHIRE COUNCIL GOVERNANCE LICENCE FEES HEALTH COMPLIANCE INSPECTIONS					
Inspection fee	Per inspection	Public Health (Infection Control for Personal Appearance Services) Act 2003	\$	153.00	N
*Plus travel costs if applicable					

QUILPIE SHIRE COUNCIL GOVERNANCE LICENCE FEES REGULATED WASTE FEES					
Application for Trade Waste Licence discharge – Category 1 (Schedule 9 of the EP Regulation)	Per application	Local Government Act 2009 S 97	\$	410.00	N
Application for Trade Waste Licence discharge – Category 2 (Schedule 9 of the EP Regulation)	Per application	Local Government Act 2009 S 97	\$	410.00	N
Burial of trade asbestos/CCA treated timber or other waste greater than 10m2	Per hour	Local Government Act 2009 S 97	\$	331.00	Y
Asbestos 10m2 or less (MUST CONTACT COUNCIL PRIOR)	Per hour	Local Government Act 2009 S 97	\$	216.00	Y
Contaminated soil (low level)	Per tonne	Local Government Act 2009 S 97	\$	45.00	Y
Contaminated soil (High level)	Per tonne	Local Government Act 2009 S 97	POA		Y
Disposal of septic or grey water waste (any quantity)	Per litre	Local Government Act 2009 S 97	\$	0.10	N
QUILPIE SHIRE COUNCIL GOVERNANCE LICENCE FEES UNREGULATED WASTE FEES					
Commercial/industrial and demolition waste fee per tonne	Per tonne	Local Government Act 2009 S 97	\$	55.00	Y
Commercial/industrial and demolition waste fee per m3	Per m3	Local Government Act 2009 S 97	\$	18.00	Y
QUILPIE SHIRE COUNCIL CORPORATE COPIES OF DOCUMENTS					
Annual Report	Per copy	Local Government Act 2009 S 97	\$	13.00	N
Budget & Revenue Statement	Per copy	Local Government Act 2009 S 97	\$	13.00	N
Corporate Plan	Per copy	Local Government Act 2009 S 97	\$	13.00	N
Operational Plan	Per copy	Local Government Act 2009 S 97	\$	13.00	N
Minutes – monthly	Per copy	Local Government Act 2009 S 97	\$	13.00	N
Local Laws	Per copy	Local Government Act 2009 S 97	\$	13.00	N
Archive fee	Per document	Local Government Act 2009 S 97	\$	13.00	N
Planning Scheme – complete hard copy	Per document	Local Government Act 2009 S 97	\$	13.00	N
Planning Scheme – complete electronic copy	Per document	Local Government Act 2009 S 97	\$	13.00	N
Planning Scheme – sections (hardcopy/electronic)	Per section	Local Government Act 2009 S 97	\$	13.00	N
QUILPIE SHIRE COUNCIL CORPORATE RIGHT TO INFORMATION					
Fees and charges for Right to Information documentation are set by State Regulation. http://www.rti.qld.gov.au/fees-and-charges					
Right to Information Access Application Fee	Per application	Right to Information Regulation 2009 S 4		As per regulation	N
Processing fee where total processing is 5 hours or less	Per application	Right to Information Regulation 2009 S 5 (1) (a)		As per regulation	N
Processing fee for each 15 minutes or part thereof where the processing is greater than 5 hours (note charge is for total time including first 5 hours)	Per 15 minutes	Right to Information Regulation 2009 S 5 (1) (b)		As per regulation	N
Access charge for each black and white copy of an A4 document	Per page	Right to Information Regulation 2009 S 6 (1) (b)		As per regulation	N
QUILPIE SHIRE COUNCIL CORPORATE PHOTOCOPYING					
*Please note: Photocopying of funeral booklets will be charged at the standard photocopy rates.					
A4 single sided page – black & white	Per copy	Local Government Act 2009 S 262 (3)(c)	\$	0.70	Y
A4 single sided page – colour	Per copy	Local Government Act 2009 S 262 (3)(c)	\$	1.20	Y
A4 double sided page – black & white	Per copy	Local Government Act 2009 S 262 (3)(c)	\$	0.90	Y
A4 double sided page – colour	Per copy	Local Government Act 2009 S 262 (3)(c)	\$	2.20	Y
A3 single sided page – black & white	Per copy	Local Government Act 2009 S 262 (3)(c)	\$	0.90	Y
A3 single sided page – colour	Per copy	Local Government Act 2009 S 262 (3)(c)	\$	1.30	Y
A3 double sided page – black & white	Per copy	Local Government Act 2009 S 262 (3)(c)	\$	1.10	Y
A3 double sided page – colour	Per copy	Local Government Act 2009 S 262 (3)(c)	\$	1.60	Y
QUILPIE SHIRE COUNCIL CORPORATE LAMINATING					
A4 laminating	Per page	Local Government Act 2009 S 262 (3)(c)	\$	4.00	Y
A3 laminating	Per page	Local Government Act 2009 S 262 (3)(c)	\$	6.00	Y
QUILPIE SHIRE COUNCIL CORPORATE BINDING					

All sizes	Per binder	Local Government Act 2009 S 262 (3)(c)	\$ 4.00	Y
QUILPIE SHIRE COUNCIL CORPORATE RATE / PROPERTY SEARCHES				
Property Search – full rate search	Per assessment	Local Government Act 2009 S 97	\$ 174.00	N
Property Search – full rate search (24 hour reply)	Per assessment	Local Government Act 2009 S 97	\$ 289.00	N
QUILPIE SHIRE COUNCIL CORPORATE VISITOR INFORMATION CENTRE / GALLERY				
Quilpie Night Show Experience (Mon - Fri) – Adult (13 yrs+)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 30.00	Y
Quilpie Night Show Experience (Mon - Fri) – Child (4 - 12yrs)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 10.00	Y
Quilpie Night Show Experience (Mon - Fri) – Child (0 - 3yrs)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ -	Y
Quilpie Night Show Experience (Mon - Fri) – Family 2x Adult & 2x Child	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 70.00	Y
Quilpie Night Show Experience (Mon - Fri) – Family 2x Adult & 3x Child	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 80.00	Y
Quilpie Night Show Experience (Mon - Fri) – Adult (13 yrs+) – Local Resident	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 27.00	Y
Quilpie Night Show Experience (Mon - Fri) – Child (4 - 12yrs) – Local Resident	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 10.00	Y
Quilpie Night Show Experience (Mon - Fri) – Child (0 - 3yrs) – Local Resident	Per person	Local Government Act 2009 S 262 (3)(c)	\$ -	Y
Quilpie Night Show Experience (Mon - Fri) – Family 2x Adult & 2x Child – Local Resident	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 64.00	Y
Quilpie Night Show Experience (Mon - Fri) – Family 2x Adult & 3x Child – Local Resident	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 74.00	Y
Quilpie Night Show Experience (Sat) - request/coach group bookings only)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 34.00	Y
Quilpie Night Show Experience (Sun) - request/coach group bookings only)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 38.00	Y
Quilpie Town Tour (Mon – Fri + Sat before 1pm) (request/coach group bookings only)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 10.00	Y
Quilpie Town Tour (Sat after 1pm) (request/coach group bookings only)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 18.00	Y
Quilpie Town Tour (Sun) (request/coach group bookings only)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 24.00	Y
Quilpie Town Tour & Morning Tea (Mon – Fri + Sat before 1pm) (request/coach group bookings only)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 22.00	Y
Quilpie Town Tour & Morning Tea (Sat after 1pm) (request/coach group bookings only)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 30.00	Y
Quilpie Town Tour & Morning Tea (Sun) (request/coach group bookings only)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 36.00	Y
Quilpie Town Tour & Lunch (Mon – Fri) (request/coach group bookings only)	Per person	Local Government Act 2009 S 262 (3)(c)	\$ 30.00	Y
Gallery – commission on all gallery sales	Per item	Local Government Act 2009 S 262 (3)(c)	15% per item	Y
Yabby Trap – Bond *Refundable upon return	Per Trap	Local Government Act 2009 S 262 (3)(c)	\$ 25.00	N
Yabby Bait Bags	Per Item	Local Government Act 2009 S 262 (3)(c)	\$ 5.00	Y
QUILPIE SHIRE COUNCIL CORPORATE RENTAL ACCOMMODATION QUILPIE HOUSES				
All properties furnished by the Council will incur an additional charge per week on top of the base rental charges as follows:				
2 Bedrooms - \$30.00 per week				
3 Bedrooms - \$40.00 per week				
4 Bedrooms - \$50.00 per week				
5 Bedrooms - \$55.00 per week				
OGF refers to Outback Gondwana Foundation Ltd.				

QUILPIE SHIRE COUNCIL CORPORATE RENTAL ACCOMMODATION QUILPIE HOUSES					
2 Boobook Street, Quilpie (house – modular) – 2 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	470.00	N
3 Boobook Street, Quilpie (house – modular) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	550.00	N
8 Boobook Street, Quilpie (house – timber) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per week	Local Government Act 2009 S 262 (3)(c)	\$	585.00	N
9 Boobook Street, Quilpie (house – modular) – 4 bedroom	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	330.00	N
11 Boobook Street, Quilpie (house – modular) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	550.00	N
18 Boobook Street, Quilpie (house – modular) – 5 bedroom	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	350.00	N
20 Boobook Street, Quilpie (house – modular) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	550.00	N
30 Boonkai Street, Quilpie (house – brick) – 3 bedroom (Lease Agreement – Catholic Education)	Per week	Local Government Act 2009 S 262 (3)(c)	\$	190.00	N
36 Buln Buln Street, Quilpie (townhouse) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	982.00	N
38 Buln Buln Street, Quilpie (townhouse) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	982.00	N
40 Buln Buln Street, Quilpie (townhouse) – 2 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	948.00	N
42 Buln Buln Street, Quilpie (townhouse) – 2 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	948.00	N
44 Buln Buln Street, Quilpie (townhouse) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	982.00	N
46 Buln Buln Street, Quilpie (townhouse) – 2 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	948.00	N
27 Dukamurra Street, Quilpie (house – modular) – 4 bedroom	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	330.00	N
51 Dukamurra Street, Quilpie (house – timber) – 4 bedroom (Employment Contract)	Per week	Local Government Act 2009 S 262 (3)(c)	\$	350.00	N
61 Dukamurra Street Quilpie (house – modular) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$	550.00	N
41 Galah Street, Quilpie (house – brick) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per week	Local Government Act 2009 S 262 (3)(c)	\$	550.00	N
53 Galah Street, Quilpie (house – brick) – 3 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$	190.00	N
57 Galah Street, Quilpie (house – brick) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per week	Local Government Act 2009 S 262 (3)(c)	\$	440.00	N
62 Galah Street, Quilpie (house – modular) – 4 bedroom (Employment Contract)	Per week	Local Government Act 2009 S 262 (3)(c)	\$	330.00	N
65-67 Galah Street, Quilpie (house – timber) – 4 bedroom (Lease Agreement – Queensland Health)	Per week	Local Government Act 2009 S 262 (3)(c)	\$	520.00	N

66 Galah Street, Quilpie (house – modular) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$ 550.00	N
70 Galah Street, Quilpie (house – modular) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$ 550.00	N
72 Galah Street, Quilpie (house – modular) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$ 550.00	N
74 Galah Street, Quilpie (house – modular) – 3 bedroom (All Council & OGF employees rent will be 50% of fee)	Per Week	Local Government Act 2009 S 262 (3)(c)	\$ 550.00	N
57 Jabiru Street, Quilpie (house – timber) – 3 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 190.00	N
62 Jabiru Street, Quilpie (house – modular) – 5 bedroom	Per Week	Local Government Act 2009 S 262 (3)(c)	\$ 350.00	N
7 Kookaburra Street, Quilpie (house – timber) – 3 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 190.00	N
41 Pegler Street, Quilpie (house – timber) – 3 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 190.00	N
64 Pegler Street, Quilpie (house – timber) – 3 bedroom (Employment Contract)	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 190.00	N
66 Pegler Street, Quilpie (house – timber) – 3 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 190.00	N
74 Pegler Street, Quilpie (house – brick) – 4 Bedroom (All Council & OGF employees rent will be 50% of fee)	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 585.00	N
QUILPIE SHIRE COUNCIL CORPORATE RENTAL ACCOMMODATION EROMANGA HOUSES				
16 Donald Street, Eromanga (house – modular) – 3 bedroom	Per Week	Local Government Act 2009 S 262 (3)(c)	\$ 170.00	N
7 Neal Street, Eromanga (house – timber) – 3 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 160.00	N
5 Neal Street, Eromanga (house – timber) – 3 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 160.00	N
14 Donald Street, Eromanga (house – modular) – 3 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 170.00	N
QUILPIE SHIRE COUNCIL CORPORATE RENTAL ACCOMMODATION UNITS/DUPLEXES				
1 Boobook Street, Quilpie (Duplex 1) Timber – 2 bedroom (All Council & OGF employees rent will be 50% of fee)	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 423.00	N
5 Boobook Street, Quilpie (Duplex 1) Brick – 2 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 235.00	N
5 Boobook Street, Quilpie (Duplex 2) Brick – 2 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 235.00	N
67 Boonkai Street, Quilpie – Unit 1 – 2 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 170.00	N
67 Boonkai Street, Quilpie – Unit 2 – 2 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 170.00	N
54 Chipu Street, Quilpie (Duplex 2) Timber – 2 bedroom (All Council & OGF employees rent will be 50% of fee)	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 423.00	N
43 Galah Street, Quilpie – Unit 1 – 2 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 170.00	N
43 Galah Street, Quilpie – Unit 2 – 2 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 170.00	N
60 Pegler Street, Quilpie – Unit 1 – 2 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 170.00	N
60 Pegler Street, Quilpie – Unit 2 – 2 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 170.00	N
88 Quarrion Street, Quilpie – Unit 1 – 2 bedroom (All Council & OGF employees rent will be 50% of fee)	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 376.00	N
88 Quarrion Street, Quilpie – Unit 2 – 2 bedroom	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 170.00	N
QUILPIE SHIRE COUNCIL CORPORATE RENTAL ACCOMMODATION AGED PERSON HOUSING				
1-17 Gyrica Gardens, Quilpie (unit – brick) 2 bedroom – Non Pensioner	Per week	Local Government Act 2009 S 262 (3)(c)	\$ 160.00	N

1-17 Gyrica Gardens, Quilpie (unit – brick) 2 bedroom - Pensioner Rate (Evidence required)	Per week	Local Government Act 2009 S 262 (3)(c)	\$	150.00	N
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES COMMERCIAL CHARGES USE OF ROADS / STREETS					
Permit – per week	Per week	Local Government Act 2009 S 97	\$	174.00	N
Permit – per year	Per year	Local Government Act 2009 S 97	\$	373.00	N
Business activities – sale of good – traders/itinerant vendors	Per application	Local Government Act 2009 S 97	\$	714.00	Y
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE					
A deposit is required for each booking of a facility.					
Where a deposit does not cover the value of the breakage or cleaning, the hirer will be charged at cost price for service or replacement.					
Hirers are responsible for leaving the facility, plant or equipment in a clean, acceptable condition, including refuelling, filling gas cylinders etc.					
Applications for any waiver of deposits/fees must be submitted in writing to the Chief Executive Officer					
All lost/damaged locks or keys to Shire Facilities or damage to equipment will be charged to the hirer at replacement cost					
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE TOWN HALLS QUILPIE HALL & SUPPER ROOM					
Hall only – Hire fee	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	82.00	Y
Hall only – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	163.00	N
Supper room only – Hire fee	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	82.00	Y
Supper room only – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	163.00	N
Hall & supper room – Hire fee	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	137.00	Y
Hall & supper room – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	216.00	N
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE TOWN HALLS ADAVALE, EROMANGA & TOOMPINE HALL					
Hall – Hire fee	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	82.00	Y
Hall – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	163.00	N
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE PARKS BULLOO PARK					
Stabling & Camping fee (horses only – pre approval needed)	Per horse/Per night	Local Government Act 2009 S 262 (3)(c)	\$	20.00	Y
Complex only (Kitchen, Bar, Kiosk, Toilets & Furniture) – Hire fee	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	163.00	Y
Complex only (Kitchen, Bar, Kiosk, Toilets & Furniture) – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	111.00	N
Complete facility (all inclusive) – Hire fee	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	331.00	Y
Complete facility (all inclusive) – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	216.00	N
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE PARKS JOHN WAUGH PARK					
Complete Complex – Hire fee	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	111.00	Y
Complete Complex – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	163.00	N
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE EQUIPMENT TABLE & CHAIRS					
Events Trailer (2415) will include 150 Chairs & 24 Tables.					
This will be delivered to the Hiree.					
Additional Tables & Chairs available upon request.					
Tables & Chairs - Hire fee	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	111.00	Y
Tables & Chairs - Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$	150.00	N
Set up and/or Pack up	Per hire			Price quoted upon hire	Y
Price quoted upon hire – Max \$200. Additional fees will apply if outside regular operating hours					
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE EQUIPMENT TABLECLOTHS & CHAIR COVERS					
Tablecloths (round or rectangular) each	Per item	Local Government Act 2009 S 262 (3)(c)	\$	7.00	Y
Chair covers each	Per item	Local Government Act 2009 S 262 (3)(c)	\$	2.10	Y
Maximum Charge of \$111.00					
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE EQUIPMENT CROCKERY & CUTLERY					

Crockery & cutlery – Hire fee	Per hire	Local Government Act 2009 S 262 (3)(c)	\$ 111.00	Y
Crockery & cutlery – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$ 111.00	N
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE EQUIPMENT PORTABLE TOILETS				
Portable toilet (single unit) – hire fee (per day/weekend/event (maximum of 3 days))	Per unit	Local Government Act 2009 S 262 (3)(c)	\$ 176.00	Y
Portable toilet (single unit) – hire fee (per week)	Per unit	Local Government Act 2009 S 262 (3)(c)	\$ 204.00	Y
Portable toilets (single unit) – Bond	Per unit	Local Government Act 2009 S 262 (3)(c)	\$ 242.00	N
Portable toilets (twin unit) – hire fees (per day/weekend/event (maximum of 3 days))	Per unit	Local Government Act 2009 S 262 (3)(c)	\$ 337.00	Y
Portable toilets (twin unit) – hire fees (per week)	Per unit	Local Government Act 2009 S 262 (3)(c)	\$ 389.00	Y
Portable toilets (twin unit) – Bond	Per unit	Local Government Act 2009 S 262 (3)(c)	\$ 447.00	N
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE EQUIPMENT OTHER EQUIPMENT				
Outdoor Theatre Screen – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$ 150.00	N
Projector & Screen – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$ 150.00	N
PA System – Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$ 150.00	N
Generator on Trailer (unit 5006) - Hire Fee	Per day	Local Government Act 2009 S 262 (3)(c)	\$ 100.00	Y
Generator on Trailer (unit 5006) - Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$ 150.00	N
Enclosed Trailer (for use with Community Buses only) (Unit 2411) - Hire Fee	Per day	Local Government Act 2009 S 262 (3)(c)	\$ 50.00	Y
Enclosed Trailer (for use with Community Buses only) (Unit 2411) - Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$ 150.00	N
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES FACILITY & EQUIPMENT HIRE EQUIPMENT COMMUNITY BUS				
Usage fee – Commercial use & non-Quilpie Shire community groups	Per Km	Local Government Act 2009 S 262 (3)(c)	\$ 1.70	Y
Usage fee – Quilpie Shire community non-profit use	Per Km	Local Government Act 2009 S 262 (3)(c)	\$ 0.50	Y
Cleaning fee	At cost	Local Government Act 2009 S 262 (3)(c)	\$ 66.00	Y
Bond	Per hire	Local Government Act 2009 S 262 (3)(c)	\$ 66.00	N
Minimum Daily Charge \$44.00				
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES SWIMMING POOLS				
Entry Fee – Quilpie Pool		Local Government Act 2009 S 262 (3)(c)	\$ -	Y
Entry Fee – Eromanga Pool		Local Government Act 2009 S 262 (3)(c)	\$ -	Y
Full Day Hire - Quilpie (9.00am to 5.00pm)		Local Government Act 2009 S 262 (3)(c)	Fee set by Pool Lessee – enquire with Quilpie Pool.	Y
After Hours Hire - Quilpie		Local Government Act 2009 S 262 (3)(c)	Fee set by Pool Lessee – enquire with Quilpie Pool.	Y
Full Day Hire - Eromanga (9.00am to 5.00pm)		Local Government Act 2009 S 262 (3)(c)	Fee set by Pool Lessee – enquire with Eromanga Pool.	Y
After Hours Hire - Eromanga		Local Government Act 2009 S 262 (3)(c)	Fee set by Pool Lessee – enquire with Eromanga Pool.	Y
Quilpie Swimming Club		Local Government Act 2009 S 262 (3)(c)	Fees set by Pool Lessee – contact Pool Lessee.	Y
School swimming sessions		Local Government Act 2009 S 262 (3)(c)	Fees set by Pool Lessee – contact Pool Lessee.	Y
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES LIBRARY SERVICES				
Library membership	Per Person	Local Government Act 2009 S 262 (3)(c)	\$ -	N
Internet usage – ½ hour maximum usage at any one time	Per Person	Local Government Act 2009 S 262 (3)(c)	\$ -	Y
Wifi/Ipads/BOYD (Bring your own device)	Per Person	Local Government Act 2009 S 262 (3)(c)	\$ -	Y
QUILPIE SHIRE COUNCIL COMMUNITY SERVICES CEMETERIES				
Grave digging fee Quilpie (Monday – Friday)	Per site	Local Government Act 2009 S 262 (3)(c)	\$ 1,119.00	Y

Grave digging fee Quilpie (weekends and public holidays)	Per Site	Local Government Act 2009 S 262 (3)(c)	\$	2,237.00	Y
Grave digging fee Toompine, Eromanga and Adavale	Per Site	Local Government Act 2009 S 262 (3)(c)		At cost	Y
Grave site reservation fee	Per site	Local Government Act 2009 S 262 (3)(c)	\$	137.00	Y
Columbarium niche fee	Per site	Local Government Act 2009 S 262 (3)(c)	\$	168.00	Y
Columbarium reservation fee	Per site	Local Government Act 2009 S 262 (3)(c)	\$	137.00	Y
Columbarium plaque fixing fee	Per site	Local Government Act 2009 S 262 (3)(c)	\$	137.00	Y
Ashes to be interred into grave (32.5cm long x 20cm wide x 17.5cm deep)	Per site	Local Government Act 2009 S 262 (3)(c)	\$	284.00	Y

QUILPIE SHIRE COUNCIL | ENGINEERING | WATER & SEWERAGE

*Please refer also Regulated Waste Charges

*Bulk water supply charge comprises both an annual access fee in addition to per litre consumption charge.

Water – connection charge	Per connection	Water Act 2002	\$	573.00	N
Water – disconnection charge	Per connection	Water Act 2002		Quote	N
Bulk water supply – access fee*	Per annum	Water Act 2002	\$	1,150.00	N
Bulk water supply – consumption*	Per litre	Water Act 2002	\$	0.10	N
Sewerage – connection charge	Per connection	Water Act 2002	\$	578.00	N
Sewerage – disconnection charge	Per connection	Water Act 2002		Quote	N
Plumbing Inspection Fee	Per inspection	Local Government Act 2009 S 97 (2) (e)	\$	158.00	N

QUILPIE SHIRE COUNCIL | ENGINEERING | QUILPIE AERODROME

Aerodrome operations (out of ordinary working hours)		Local Government Act 2009 S 262 (3)(c)		At cost + 40%	Y
Quilpie Airport refuelling card including replacement card	Per card	Local Government Act 2009 S 262 (3)(c)	\$	28.00	Y
AvGas fuel		Local Government Act 2009 S 262 (3)(c)		At cost + 10%	Y
Jet A1 fuel		Local Government Act 2009 S 262 (3)(c)		At cost + 10%	Y

QUILPIE SHIRE COUNCIL | ENGINEERING | PRIVATE WORKS

Labour (at cost including oncosts)		Local Government Act 2009 S 262 (3)(c)		At cost + 30%	Y
Plant hire		Local Government Act 2009 S 262 (3)(c)		At cost + 30%	Y
Parts and materials (at cost including oncosts)		Local Government Act 2009 S 262 (3)(c)		At cost + 30%	Y

QUILPIE SHIRE COUNCIL | ENGINEERING | ACCOMMODATION

Adavale permanent camp (per room per day)	Per room/day	Local Government Act 2009 S 262 (3)(c)	\$	65.00	Y
Cheepie permanent camp (per room per day)	Per room/day	Local Government Act 2009 S 262 (3)(c)	\$	65.00	Y
Eromanga permanent camp (per room per day)	Per room/day	Local Government Act 2009 S 262 (3)(c)	\$	65.00	Y
Own facilities using Council camp (all camps) per day	Per day	Local Government Act 2009 S 262 (3)(c)	\$	14.00	Y

QUILPIE SHIRE COUNCIL | ENGINEERING | WASTE

Bulk refuse bin hire – 12m ² bin	Per week (or part thereof)	Local Government Act 2009 S 262 (3)(c)	\$	347.00	Y
Bulk refuse bin hire – 18m ² bin	Per week (or part thereof)	Local Government Act 2009 S 262 (3)(c)	\$	520.00	Y
Internal delivery charge (incl final collection) 12m ² bin within township of Quilpie	Per bin	Local Government Act 2009 S 262 (3)(c)	\$	342.00	Y
Internal delivery charge (incl final collection) 18m ² bin within township of Quilpie	Per bin	Local Government Act 2009 S 262 (3)(c)	\$	441.00	Y
Internal delivery charges (incl final collection) all other areas	Per bin	Local Government Act 2009 S 262 (3)(c)		At cost + 30%	Y
Additional bin collection (per collection) 12m ² bin within township of Quilpie	Per bin	Local Government Act 2009 S 262 (3)(c)	\$	273.00	Y
Additional bin collection (per collection) 18m ² bin within township of Quilpie	Per bin	Local Government Act 2009 S 262 (3)(c)	\$	373.00	Y
Additional bin collection (per collection) all other areas	Per bin	Local Government Act 2009 S 262 (3)(c)		At cost + 30%	Y
Lost or damaged bins	Per bin	Local Government Act 2009 S 262 (3)(c)		At cost + 30%	Y

13.4 FINANCIAL SERVICES REPORT MONTH ENDING 31 DECEMBER 2024**IX:** 258105**Author:** Sharon Frank, Manager Finance & Administration**Attachments:** 1. Monthly Finance Report December 2024.pdf [↓](#)**KEY OUTCOME**

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 December 2024.

RECOMMENDATION

That Council receive and note the Monthly Finance Report for the period ending 31 December 2024.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* (Qld) requires a financial report to be presented at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

REPORT**Operating Result**

The months of July to December constitute 50% of the 2024/25 financial year.

Council adopted an Amended Budget for 2024/25 on 17 December 2024. The amended budget has been updated in this financial report and attachments. When reporting the progress in relation to Council's budget, it is the Amended Budget.

The operating position on 31 December 2024 is a \$4,305,636 surplus, compared to a budgeted surplus of \$2,579,875.

The Operating Surplus is exceeding the budget due to:

1. The FA Grants revenue (one of Council's major revenue stream) is at 93% of the budgeted revenue (due to the bring forward amount paid in July) and
2. The expected credit loss expense estimated at \$2,162,182 will be processed at end of year.

The amended budget surplus is being impacted by the inclusion of grant funding of \$3,080,000 based on an application made with the Housing Support Program which was classified as an operating grant as the funding would fund Land Held for Resale (an inventory item). Council has

recently been advised that the application was not successful. The budget will be updated at the next budget review.

Operating Revenue

Operating revenue of \$18.961 million has been received to the end of December 2024 which is 39% of the amended budget:

- Net rates and utility charges is on budget at \$4,193,550. Levy 2 will be issued in February/March 2025. Revenue is expected to remain on budget for the rest of this year.
- Fees and charges income of \$89,735 is ahead of budget at 57% mainly due to building fees exceeding budget estimates for half the year.
- Rental income is slightly behind budget by 2%.
- Interest received includes bank interest and interest received from overdue rates and utility charges. Total interest received is ahead of budget by 20% due to:
 - Queensland Treasury Corporation investment interest received is \$495,657 year to date;
 - Term deposit investments with NAB and AMP have slightly higher interest rates returning \$141,961 to date; and
 - General interest income of \$17,746 is well ahead of budget estimates of \$10,000 due to more cash held in the general account for short periods i.e. large grant funds received; and
 - Interest received from overdue rates and utility charges is slightly ahead of budget due to the overall amount outstanding.
- Other income totalling \$327,653 far exceeds the budget estimate of \$76,500 due to insurance claims being finalised and paid.
- Recoverable works revenue includes sales revenue, contract works for the Department of Transport and Main Roads and other private works. Revenue is recognised based on expenditure and timing of claims. The revenue to December is at 34% of the Recoverable works budget.
- Operating grants and subsidies are at 35% of the budget, noting there are grants budgeted that are subject to external funding approval.

Operating Expenses

Operating expenses of \$14.656 million has been expended to the end of December 2024 which is 32% of the budget:

- Corporate governance is ahead of budget at 76%.
- Administration costs are below budget estimates at 15%. This is because the expected credit loss expense of \$2.162 million (which is 68.9% of the budget) will not be expensed until 30 June.
- Community service expenses are slightly ahead of budget at 55% due to Shire Hall Repairs and Maintenance and Housing Repairs and Maintenance costs.
- Utilities costs are the expenses associated with providing water, sewerage and waste services. These costs to 31 December total \$808,042 compared with a budget of \$1,190,645 (67.8%). This increase is predominately due to labour hire costs and repairs.

- Recoverable works and flood damage expenses are at 20% of budget estimates. Flood damage expenses are based on the total of all QRA approved submissions.
- Environmental health expenses include pest management, stock routes, reserves, animal control. While expenditure to 31 December totalled \$398,179 and was 38% of the budget, it is expected the budget will be fully utilised by the end of the financial year.
- Net plant operations are currently at (\$639,139) which represents 42% of the budget.
- Tourism and economic development expenditure (33%) is at \$420,906 compared with a budget of \$1,264,749. It is expected the budget will be fully utilised by the end of the financial year.
- Infrastructure maintenance costs are slightly ahead of the overall budget by 3%, totalling \$1,511,846. This is due to a combination of expenses which over their budget to December (town street and drainage maintenance, depot operations).
- Finance costs are administration costs associated with the at call investment with Queensland Treasury Corporation which is below budget at 42%.
- Depreciation expense is generally in line with budget.

Capital Revenue

Capital revenue includes both grants and subsidies where the funding has been confirmed and where funding is yet to be approved. Capital grant revenue is revenue recognised based on actual expenditure and the funding agreement terms.

Capital revenue recognised to 30 November is \$1,545,509 which is 6% of the budget, although some capital grants and subsidies budgeted for are yet to be confirmed.

Capital Grant	Actual YTD	Budget
SES Support Grant	39,635	10,635
LRCIP Programme Round 4 Part A	257,965	891,657
LRCIP Programme Round 4 Part B	331,211	514,327
ENHM Stage 3 (subject to external funding)	-	15,000,000
Energy Funding (subject to external funding)	-	122,500
RAUP Toompine Aerodrome	-	102,250
LGGSP - Townhouses	780,712	1,011,623
R2R Revenue	-	1,569,321
BOR Quilpie STP Design	119,986	119,986
LGGSP - Quilpie Airport Upgrade Design (funding approved – to be included in the next budget review)	45,000	150,000
W4Q 24-27	-	1,620,000
Quilpie Sewerage Treatment Plant (subject to external funding)	-	9,000,000
Active Transport Fund (subject to external funding approval)	-	129,000
SLRIP – Napoleon Road (subject to external funding approval)	-	2,973,760
TOTAL	\$1,574,509	\$33,215,059

Capital Expenditure

Capital expenditure to 31 December is \$5,619,386.

The capital budget for 2024/25 is \$48,502,120, however \$12,327,510 is subject to external funding to proceed (Quilpie Sewerage Treatment Plant Upgrade, SLRIP – Napoleon Road, Active Transport Fund funding, RAUP funding for the Toompine Aerodrome, and Energy Funding).

The funded capital projects total \$36,174,610. Based on the funded program of works, **15.5%** is expended. The main impact on this percentage is that Council has recently has external funding approved for the ENHM Stage 3 – total project budget \$18,000,000.

Cash and Investments

Council's cash and investments at 31 December totalled \$27,367,285, consisting of the following:

- Cash/General Fund \$1,548,993 and Queensland Treasury Corporation Call Cash Fund – \$18,366,742
- National Australia Bank Ltd – Term Deposit (6 months at 5.10%) – \$5,000,000
- AMP Bank Ltd - Term Deposit (9 months at 5.10%) – \$3,000,000

Unrestricted Cash Expense Cover Ratio

Type	Liquidity
	<i>Total Cash and Equivalents add Current Investments add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash</i>
Calculation	<hr/> <i>Total Operating Expenditure less Depreciation and Amortisation less Finance Costs</i>
	x 12
Description	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.
Target	Tier 7 – greater than 4 months
Actual Current Yr.	8.3 months

Council exceeds the target for a Tier 7 council being greater than 4 months.

Externally Restricted Cash

Contract Liabilities total \$5,945,969. Contract liabilities are advance payments for e.g. grants received by Council, however in accordance with Accounting Standards, this revenue is not recognised until the works have been completed.

The following table outlines the grant/contract liabilities on 31 December 2024.

Grant / Contract	Contract Liability
DRFA 2023 Restoration Works	\$925,125
DRFA 2024 Restoration Works	\$3,586,615
Works for Queensland - 24-26 Bob Young Memorial Park Upgrade	\$225,000
Works for Queensland - 24-26 Quilpie Filtration Changeover	\$125,000
Works for Queensland - 24-26 Adavale Water Main Replacement	\$130,000
Works for Queensland - 24-26 Sommerfield Road Water Main Upgrade	\$180,000
Works for Queensland - 24-26 Sewer Pump Station at Quarrion Street, Q	\$150,000
LRCIP Phase 3 Eulo Road	\$218,929
LRCIP Phase 4A	\$98,698
Roads to Recovery 2024-29	\$300,500
QRA - QSC.0054.2425	\$6,102
Total	\$5,945,969

Grant/Contract Assets

Contract Assets total \$1,997,445. Contract assets are grant/contract money yet to be received where revenue is recognised based on actual expenditure associated with grants /contracts.

The following table outlines the grant/contract assets on 31 December 2024.

Grant / Contract	Contract Asset
BoR R6 Planning 0008 – South-West Queensland Water and Sewerage Alliance - Water and Sewerage Infrastructure Strategy	\$609,040
DRFA 2022 Restoration Works	\$50,535
DRFA Sept 2022 Restoration Works	\$1,069,704
LGGSP - 22-24 Infrastructure - Townhouse Estate Development	\$81,197
LRCIP Phase 2	\$61,489
LRCIP Phase 4B	\$125,480
Total	\$1,997,445

OPTIONSOption 1 (Recommended)

That Council receive and note the Monthly Finance Report for the period ending 31 December 2024.

Option 2

That Council does not accept the Monthly Finance Report for the period ending 31 December 2024.

CONSULTATION (Internal/External)

Not applicable

LEGAL IMPLICATIONS

The presentation of monthly financial statements is a legislative requirement under the *Local Government Regulation 2012* (Qld).

204 Financial report

- (1) *The local government must prepare a financial report.*
- (2) *The chief executive officer must present the financial report —*
 - (a) *if the local government meets less frequently than monthly — at each meeting of the local government; or*
 - (b) *otherwise — at a meeting of the local government once a month.*
- (3) *The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

POLICY AND LEGISLATION

Local Government Regulation 2012 (Qld)

FINANCIAL AND RESOURCE IMPLICATIONS

As per attached documentation.

RISK MANAGEMENT IMPLICATIONS

Low in accordance with Council's Risk Management Policy

Income Statement

For the month ending 31 December 2024

Year Elapsed 50%

	Actual November	Actual YTD	Amended Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	(79)	4,193,550	8,396,237	50%
Fees and Charges	8,224	89,735	158,000	57%
Rental Income	31,871	235,450	495,500	48%
Interest Received	160,927	864,449	1,235,500	70%
Other Income	-	327,653	76,500	428%
Recoverable Works Revenue	469,446	1,786,232	5,208,785	34%
Grants and Subsidies	285,758	11,464,642	32,564,564	35%
Total Operating Revenue	956,148	18,961,712	48,135,086	39%
EXPENSES				
Operating Expenses				
Corporate Governance	285,322	1,564,182	2,051,704	76%
Administration Costs	55,996	603,954	4,029,034	15%
Community Service Expenses	282,215	1,800,939	3,259,817	55%
Utilities Costs	187,375	808,042	1,190,645	68%
Recoverable Works / Flood Damage	654,625	4,974,196	24,920,138	20%
Environmental Health Expenses	49,090	398,179	1,053,449	38%
Net Plant Operations	(49,278)	(639,139)	(1,513,350)	42%
Tourism and Economic Development	56,262	420,906	1,264,749	33%
Infrastructure Maintenance	182,420	1,511,846	2,842,258	53%
Finance Costs	1,847	11,818	28,000	42%
Depreciation and Amortisation	533,525	3,201,153	6,428,767	50%
Total Operating Expenses	2,239,401	14,656,076	45,555,211	32%
NET OPERATING SURPLUS / (DEFICIT)	(1,283,253)	4,305,636	2,579,875	167%
Capital Revenue				
Grants and Subsidies	29,000	1,574,509	33,215,059	5%
Gain / (Loss) on Disposal of PPE	429,200	439,201	-	
Total Capital Revenue	458,200	2,013,710	33,215,059	6%
NET RESULT	(825,053)	6,319,346	35,794,934	18%

Statement of Financial Position

For the month ending 31 December 2024

	Actual YTD	Amended Budget	%
Current Assets			
Cash and Equivalents	27,367,285	12,777,039	214%
Trade Receivables ¹	2,645,576	259,865	1018%
Rate Receivables	1,575,598	305,611	516%
Inventories	1,072,975	4,344,841	25%
Total Current Assets	32,661,433	17,687,356	185%
Non-Current Assets			
Trade and Other Receivables	38,916	38,741	100%
Property, Plant and Equipment	291,534,327	287,016,057	102%
Capital Works in Progress	15,158,411	58,041,145	26%
Total Non-Current Assets	306,731,654	345,095,943	89%
TOTAL ASSETS	339,393,087	362,783,299	94%
Current Liabilities			
Trade and Other Payables ²	6,485,852	475,865	1363%
Employee Leave Provisions	1,113,681	1,038,290	107%
Total Current Liabilities	7,599,532	1,514,155	502%
Non-Current Liabilities			
Employee Leave Provisions	272,848	272,848	100%
Total Non-Current Liabilities	272,848	272,848	100%
TOTAL LIABILITIES	7,872,381	1,787,003	441%
NET COMMUNITY ASSETS	331,520,706	360,996,296	92%
Community Equity			
Shire Capital Account	88,402,906	121,617,967	73%
Asset Revaluation Reserve	215,396,120	215,396,120	100%
Current Year Surplus	6,319,346	35,794,934	18%
Accumulated Surplus (B/Fwd)	21,402,334	- 11,812,725	-181%
TOTAL COMMUNITY EQUITY	331,520,706	360,996,296	92%

Cash Flow Statement

For the month ending 31 December 2024

Year Elapsed 50%

	Actual YTD	Amended Budget	%
Cash Flows from Operating Activities			
Receipts from customers	13,154,462	15,923,003	83%
Payment to suppliers and employees	(12,475,614)	(41,387,899)	30%
	678,847	(25,464,896)	-3%
Interest received	722,488	1,235,500	58%
Rental income	235,450	495,000	48%
Income from investments	-	-	
Operating grants and subsidies	11,414,425	32,564,564	35%
Net Cash Inflow (Outflow) from Operating Activities	13,051,210	8,830,168	148%
Cash Flows from Investing Activities			
Payments for property, plant and equipment	(5,619,386)	(48,502,120)	12%
Net movement on loans and advances	-	4,000	0%
Proceeds from sale of assets	588,316	1,453,000	40%
Capital grants and subsidies	1,574,509	33,215,059	5%
Net Cash Inflow (Outflow) from Investing Activities	(3,456,562)	(13,830,061)	25%
Cash Flows from Financing Activities			
Repayments of loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	9,594,648	(4,999,893)	
Cash at beginning of reporting period	17,772,637	17,776,932	
Cash at End of Reporting Period	27,367,285	12,777,039	

Revenue and Expenditure Report

For the month ending 31 December 2024

Year Elapsed 50%

		Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
1000-0001	CORPORATE GOVERNANCE								
1000-0002	EXECUTIVE SERVICES								
1000-2000-0000	Executive Services Salaries and Oncosts	CEO				259,517	457,000	57%	
1000-2020-0000	Executive Services Expenses	CEO				253,826	330,000	77%	
1000-2025-0000	Subscriptions	CEO				114,014	126,000	90%	Annual Subscription paid in July
1000-0002	EXECUTIVE SERVICES		-	-	0%	627,357	913,000	69%	
1100-0002	COUNCILLORS EXPENSES								
1100-2000-0000	Councillor Wages	CEO				153,832	307,663	50%	
1100-2001-0000	Councillor Remuneration - Meetings	CEO				29,844	56,448	53%	
1100-2020-0000	Councillors Allowances & Expenditure	CEO				11,832	15,000	79%	Travel and other expenses
1100-2025-0000	Councillor Superannuation	CEO				18,834	43,693	43%	
1100-2030-0000	Councillor Professional Dev Training	CEO				-	5,000	0%	
1100-2040-0000	Councillors Conferences & Deputation	CEO				28,154	22,000	128%	
1100-2050-0000	Election Expenses	CEO				-	-	0%	
1100-2060-0000	Meeting Expenses	CEO				1,779	12,600	14%	
1100-0002	COUNCILLORS EXPENSES		-	-	0%	244,274	462,404	53%	
1200-0002	GOVERNANCE EXPENSES								
1200-2200-0000	Governance Operating Expenses	MGC				236,918	472,300	50%	
1200-0002	GOVERNANCE EXPENSES		-	-	0%	236,918	472,300	50%	
1300-0003	MEDIA & COMMUNICATIONS								
1300-2200-0000	Media & Comms Operating Expenses					17,015	204,000	8%	
1300-0003	MEDIA & COMMUNICATIONS		-	-	0%	17,015	204,000	8%	
1000-0001	CORPORATE GOVERNANCE		-	-	0%	1,125,565	2,051,704	55%	
2100-0002	ADMINISTRATION & FINANCE								
2100-2220-0000	Shire Office Operating Expenses	MFA				64,057	123,638	52%	
2100-2230-0000	Insurance	MFA				83,997	21,000	400%	Public Liability Insurance and Buildings - will require budget adjustment.
2100-2280-0000	Postage	MFA				1,812	5,000	36%	
2100-2290-0000	Printing & Stationery	MFA				15,682	30,000	52%	
2100-2330-0000	Shire Office Repairs & Maintenance	MFA				2,358	15,750	15%	
2100-2600-0000	Depn General Admin	MFA				32,061	64,121	50%	
2100-0002	ADMINISTRATION & FINANCE		-	-	0%	199,967	259,509	77%	
2105-0002-0000	FINANCIAL SERVICES								
2105-2120-0000	Audit Fees	MFA				70,393	106,500	66%	
2105-2130-0000	Bank Charges	MFA				3,761	7,000	54%	
2105-2135-0000	Dishonoured Cheques	MFA				-	-	0%	
2105-2185-0000	Fringe Benefits Tax	MFA				5,192	13,000	40%	
2105-2220-0000	Financial Services Operating Expenses	MFA				187,230	367,000	51%	
2105-2260-0000	Bad Debts Expense	MFA				-	2,162,182	0%	Will be processed at end of financial year
2105-2500-0000	Valuation of Assets	MFA				-	50,000	0%	
2105-2510-0000	Asset Management Expenses	MFA				-	50,000	0%	

Revenue and Expenditure Report

For the month ending 31 December 2024

Year Elapsed 50%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2105-2991-0000 Odd Cents Rounding Expense							
2105-0002-0000 FINANCIAL SERVICES							
	-	-	0%	266,576	2,755,682	10%	
2110-0002 STORES							
2110-1550-0000 Auction Sales	-	-	0%				
2110-2220-0000 Stores and Procurement Operating Expenses				134,540	252,000	53%	
2110-2225-0000 Stores Write-Offs				48	-	0%	
2110-2250-0000 Auction Expenses				-	5,000	0%	
2110-2815-0000 Stores Oncosts Recoveries				(67,399)	(122,000)	55%	
2110-0002 STORES	-	-	0%	67,190	135,000	50%	
2120-0002 INFORMATION TECHNOLOGY							
2120-2220-0000 IT Operating Expenses				223,044	412,000	54%	
2120-0002 INFORMATION TECHNOLOGY	-	-	0%	223,044	412,000	54%	
2130-0002 RECORDS MANAGEMENT							
2130-2220-0000 Records Management Operating Expenses				58,123	121,464	48%	
2130-0002 RECORDS MANAGEMENT	-	-	0%	58,123	121,464	48%	
2140-0002 CUSTOMER SERVICE							
2140-2220-0000 Customer Service Operating Expenses				37,915	83,000	0%	
2140-0002 CUSTOMER SERVICE	-	-	0%	37,915	83,000	0%	
2200-0002 RATES & CHARGES							
2210-0003 General Rates - Residential Categories							
2210-1000-0000 Rates - Residential	102,376	207,290	49%				
2210-1005-0000 Interest on Rates	1,579	3,000	53%				
2210-1080-0000 Discount - Residential	(7,621)	(16,500)	46%				
2210-1085-0000 Pensioner Rebates	(3,620)	(6,000)	60%				
2210-1090-0000 Writeoffs and Refunds	(463)	(1,000)	46%				
2210-1095-0000 Charge on Land	-	-	0%				
2210-0003 General Rates - Residential Categories	92,252	186,790	49%	-	-	0%	
2220-0003 General Rates - Commercial							
2220-1000-0000 Rates - Commercial	33,871	62,487	54%				
2220-1080-0000 Discount - Commercial	(2,487)	(5,500)	45%				
2220-1090-0000 Write Off & Refund - Commercial	(5)	(500)	1%				
2220-1105-0000 Interest on Rates - Commercial	157	500	31%				
2220-0003 General Rates - Commercial	31,536	56,987	55%				
2230-0003 General Rates - Rural Categories							
2230-1000-0000 Rates - Rural Categories	938,397	1,876,794	50%				
2230-1005-0000 Interest on Rates - Rural	11,065	13,000	85%				
2230-1080-0000 Discount - Rural Categories	(78,080)	(154,000)	51%				
2230-0003 General Rates - Rural Categories	871,382	1,735,794	50%	-	-	0%	
2236-0003 General Rates - Oil and Gas Activity							
2236-1000-0000 Rates - Oil and Gas Activities	2,856,079	5,712,110	50%				
2236-1001-0000 Adjustment - Rates Oil & Gas Activit	-	-	0%				

Revenue and Expenditure Report

For the month ending 31 December 2024

Year Elapsed 50%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2236-1005-0000	Interest on Rates - Oil and Gas	MFA	191,434	300,000	64%			
2236-1080-0000	Discount - Oil and Gas Activities	MFA	(191,803)	(385,000)	50%			
2236-1090-0000	Write-offs and Refunds - Oil and Gas	MFA	(9)	(3,000)	0%			
2236-0003	General Rates - Oil and Gas Activity		2,855,701	5,624,110	51%	-	-	0%
2240-0003	Rates & Charges Administration							
2240-2000-0000	Rates & Charges Operating Expense	MFA			58,733	141,000	0%	
2240-0003	Rates & Charges Administration		-	-	58,733	141,000	42%	
2200-0002	RATES & CHARGES		3,850,871	7,603,681	51%	58,733	141,000	42%
2295-0002	GRANTS							
2295-1100-0000	FA Grant - General Component	MFA	6,563,361	7,106,055	92%			
2295-1130-0000	FA Grant - Identified Road Component	MFA	1,826,228	1,978,617	92%			
2296-1100-0000	Grant - Roads to Recovery	DES	-	-	0%			
2296-1110-0000	Grant - Housing Support Program	CEO	-	3,080,000	0%			Funding application unsuccessful.
2297-1000-0000	SWQ Water and Sewerage Alliance Revenue	DES	220,189	220,066	100%			
2297-2000-0000	SWQ Water and Sewerage Alliance Costs	DES			311,922	220,066	0%	
2298-1200-0000	Capital Grant - SES Donation	MFA	-	-				
2298-1204-0000	Capital Grant - SES Support Grant	MFA	39,635	10,635	373%			Grant funding acquittal finalised
2298-1205-0000	Cap Grant - LRCIP Programme Round 3	MFA	-	-				
2298-1206-0000	Capital Grant - LRCIP Programme Round 4 Part A	MFA	257,965	891,657	29%			Revenue recognised based on expenditure
2298-1207-0000	Capital Grant - LRCIP Programme Round 4 Part B	MFA	331,211	514,327	64%			Revenue recognised based on expenditure
2298-1208-0000	Capital Grant - ENHM Stage 3	MFA	-	15,000,000	0%			External Funding confirmed.
2298-1209-0000	Capital Grant - Energy Funding		-	122,500	0%			
2298-1210-0000	Capital Grant - RAUP Toompine	MFA	-	102,250	0%			
2298-1220-0000	Capital Grant - LGGSP - Townhouses	MFA	780,712	1,011,623	77%			Revenue recognised based on expenditure
2298-1230-0000	Capital Grant - BOR Toompine Bore	MFA	-	-	0%			
2298-1235-0000	Capital Grant - Toompine Bore Contributions	MFA	-	-	0%			
2298-1240-0000	Cap Grant - Driver Reviver Upgrade	MFA	-	-	0%			
2298-1245-0000	Cap Grant - Early Warn Flood Cameras	MFA	-	-	0%			
2298-1250-0000	Cap Grant - ENHM - BOR	MFA	-	-	0%			
2298-1260-0000	Cap Grant - ENHM - BBRF	MFA	-	-	0%			
2298-1265-0000	Cap Grant - BBRF - Gyrica Gardens	MFA	-	-	0%			
2298-1270-0000	Cap Grant - R2R Revenue	MFA	-	1,569,321	0%			
2298-1275-0000	Capital Grant - BOR Quilpie STP Design	MFA	119,986	119,986	100%			Final grant amount
2298-1280-0000	Cap Grant - LGGSP - Quilpie Airport Upgrade Design	MFA	45,000	150,000	30%			
2298-1285-0000	Cap Grant - W4Q 21-24	MFA	-	-	0%			
2298-1290-0000	Cap Grant - Active Transport Fund	MF	-	129,000	0%			
2298-1288-0000	Cap Grant - W4Q 24-27	MFA	-	1,620,000	0%			
2298-1289-0000	Capital Grant - LGGSP - Quilpie Sewerage Treatment Plant (Subject to funding)	MFA	-	9,000,000	0%			Pending grant application and approval.
2298-1291-0000	Cap Grant - SLRIP	DIS	-	2,973,760	0%			Application submitted.
2298-1295-0000	Cap Grant - W4Q Covid	MF	-	-	0%			
2295-0002	GRANTS		10,184,287	45,599,797	22%	311,922	220,066	142%
2300-0002	OTHER REVENUE							
2300-1500-0000	Administration Fees (GST Applies)	MF	457	5,000	9%			

Revenue and Expenditure Report

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Year Elapsed 50%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2300-1510-0000 Admin Fees (GST Exempt)	MF	2,377	5,000	48%				
2300-1601-0000 Fire Levy Commission	MF	-	4,000	0%				
2300-1800-0000 Bank Interest Received	MF	17,746	10,000	177%				
2300-1810-0000 Investment Interest	MF	637,618	900,000	71%				Interest earned above budget estimate due to cash balance and interest rates
2300-1990-0000 Miscellaneous Income	MF	20	2,000	1%				
2300-1995-0000 Misc Income GST Free	MF	226	2,000	11%				
2300-2130-0000 Investment Admin Fees	MF			0%	11,818	28,000	42%	
2310-1300-0000 Quilpie Club Rent	MF	-	500	0%				
2310-2300-0000 Quilpie Club Expenses	MF				285	500	57%	
2300-0002 OTHER REVENUE		658,444	928,500	71%	12,103	28,500	42%	
2400-0002 EMPLOYEE ONCOSTS								
2400-2010-0000 Expense Annual Leave	MF				347,781	700,000	50%	
2400-2011-0000 Expense Long Service Leave	MF				55,011	130,000	42%	
2400-2012-0000 Expense Sick Leave	MF				126,662	165,000	77%	
2400-2013-0000 Expense Public Holiday	MF				44,190	215,000	21%	
2400-2015-0000 Expense Bereavement Leave	MF				2,414	4,000	60%	
2400-2016-0000 Expense Domestic Violence Leave	MF				4,512	2,000	226%	
2400-2020-0000 Expense Maternity Leave	MF				-	7,000	0%	
2400-2065-0000 Expense Super Contributions	MF				316,482	630,000	50%	
2400-2230-0000 Expense Workers Compensation	MF				83,575	80,000	104%	Annual renewal
2400-2315-0000 Expense Employee Relocation	MF				-	10,000	0%	
2400-2410-0000 Expense WH&S	MF				114,308	300,400	38%	
2400-2821-0000 Recovery Annual Leave	MF				(278,039)	(700,000)	40%	
2400-2822-0000 Recovery Sick Leave	MF				(72,096)	(165,000)	44%	
2400-2823-0000 Recovery LSL	MF				(61,793)	(130,000)	48%	
2400-2824-0000 Recovery Public Holidays	MF				(94,705)	(215,000)	44%	
2400-2825-0000 Recovery Superannuation	MF				(295,950)	(630,000)	47%	
2400-2826-0000 Recovery Workers Comp	MF				(43,509)	(80,000)	54%	
2400-2827-0000 Recovery Training	MF				(102,994)	(175,000)	59%	
2400-2828-0000 Recovery WH&S	MF				(129,768)	(300,400)	43%	
2400-2829-0000 Recovery Contractors	MF				(150,566)	(240,000)	63%	
2400-2830-0000 Recovery Office Equipment	MF				(32,450)	(60,000)	54%	
2400-2831-0000 Recovery Administration	MF				(56,868)	(120,000)	47%	
2400-0002 EMPLOYEE ONCOSTS		-	-	0%	(223,804)	(572,000)	39%	
2000-0001 ADMINISTRATION AND FINANCE		14,693,602	54,131,978	27%	1,011,769	3,584,221	28%	
3000-0001 INFRASTRUCTURE								
3000-0002 ENGINEERING ADMIN & SUPERVISION								
3000-1100-0000 Apprentice Incentive Payments	DES	-	-	0%				
3000-1101-0000 Grant - R2R	DES	-	-	0%				
3000-2029-0000 Engineering O/C Recover Supervision	DES				(127,631)	(306,667)	42%	
3000-2030-0000 Engineering O/C Recover Plant	DES				(9,626)	(37,500)	26%	
3000-2040-0000 Engineering O/C Recover FP & LT	DES				(27,183)	(50,000)	54%	
3000-2050-0000 Engineering O/C Recover Wet Weather	DES				(18,902)	(30,000)	63%	
3000-2060-0000 Wet Weather Wages Expense	DES				3,058	30,000	10%	
3000-2080-0000 Floating Plant / Loose Tools	DES				3,864	-	0%	

Revenue and Expenditure Report

For the month ending 31 December 2024

Year Elapsed 50%

		REVENUE				EXPENSE				
		Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	COMMENTS	
3000-2220-0000	Engineering Management Expenses	DES				108,464	180,000	60%	Includes Road Network Survey	
3000-2420-0000	Quality Assurance Expenses	DES				15,496	63,600	24%		
3000-2985-0000	Engineering Consultants	DES				43	10,000	0%		
3000-2990-0000	Works Supervision	DES				328,591	867,000	38%		
3000-0002	ENGINEERING ADMIN & SUPERVISION		-	-	0%	276,174	726,433	38%		
3100-0002	WATER									
3100-0003	WATER - QUILPIE									
3100-1000-0000	Quilpie Water Charges	DES	166,140	332,280	50%				Plumbing supplies and labour hire	
3100-1005-0000	Quilpie Water Charges Interest	DES	1,205	2,500	48%					
3100-1020-0000	Quilpie Other Water Revenue	DES	-	-	0%					
3100-1080-0000	Quilpie Water Discount	DES	(14,047)	(28,000)	50%					
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	(2,267)	(4,500)	50%					
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	(7)	(500)	1%					
3100-1500-0000	Quilpie Water Connections	DES	1,146	-	0%					
3100-2200-0000	Drinking Water Quality Plan	DES				-	-	0%		
3100-2230-0000	Quilpie Water Operations	DES				223,371	300,000	74%		
3100-2600-0000	Depn Quilpie Water	DES				38,195	76,389	50%		
3100-0003	WATER - QUILPIE		152,171	301,780	50%	261,565	376,389	69%		
3110-0003	WATER - EROMANGA									
3110-1000-0000	Eromanga Water Charges	DES	17,960	35,920	50%				Labour hire and audit of Water Treatment Plant	
3110-1005-0000	Eromanga Water Charges Interest	DES	116	500	23%					
3110-1020-0000	Eromanga Other Water Revenue	DES	-	-	0%					
3110-1080-0000	Eromanga Water Discount	DES	(1,465)	(3,000)	49%					
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	(469)	(1,250)	38%					
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	(2)	-	0%					
3110-2220-0000	Eromanga Water Operations-Wages	DES				31,841	40,000	80%		
3110-2230-0000	Eromanga Water Operations-Expenses	DES				114,717	100,000	115%		
3110-2600-0000	Depn Eromanga Water	DES				86,145	172,291	50%		
3110-0003	WATER - EROMANGA		16,140	32,170	50%	232,704	312,291	75%		
3120-0003	WATER - ADAVALE									
3120-1000-0000	Adavale Water Charges	DES	11,928	24,000	50%				Water main breaks	
3120-1005-0000	Adavale Water Charges Interest	DES	194	500	39%					
3120-1080-0000	Adavale Water Discount	DES	(992)	(2,000)	50%					
3120-1085-0000	Adavale Water Pensioner Remissions	DES	(686)	(1,300)	53%					
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	DES	-	-	0%					
3120-2220-0000	Adavale Water Operations	DES				55,524	70,000	79%		
3120-2600-0000	Depn Adavale Water	DES				10,478	16,916	62%		
3120-0003	WATER - ADAVALE		10,444	21,200	49%	66,002	86,916	76%		
3130-0003	WATER - CHEEPIE									
3130-2220-0000	Cheepie Water Operations	DES				-	2,100	0%		
3130-2600-0000	Depn Cheepie Water	DES				119	238	50%		
3130-0003	WATER - CHEEPIE		-	-	0%	119	2,338	5%		
3140-0003	WATER - TOOMPINE									

Revenue and Expenditure Report

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Year Elapsed 50%

		REVENUE				EXPENSE				
		Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	COMMENTS	
3140-1000-0000	Toompine Water Charges	MFA		18,280						
3140-1005-0000	Toompine Water Charges Interest	MFA		-						
3140-1080-0000	Toompine Water Discount	MFA		(1,828)						
3140-2220-0000	Toompine Water Operations-Wages	DES				7,033	10,000	70%		
3140-2230-0000	Toompine Water Operations	DES				30,061	35,000	86%		
3140-2600-0000	Water Depreciation-Toompine	DES				846	1,692	50%		
3140-0003	WATER - TOOMPINE		-	16,452	0%	37,940	46,692	81%	Sundry costs associated with new bore implementation	
3100-0002	WATER		178,755	371,602	48%	598,330	824,626	73%		
3200-0002	SEWERAGE									
3200-0003	SEWERAGE QUILPIE									
3200-1000-0000	Quilpie Sewerage Charges	DES	126,325	252,650	50%					
3200-1005-0000	Quilpie Sewerage Interest	DES	1,160	2,000	58%					
3200-1080-0000	Quilpie Sewerage Discount	DES	(10,797)	(21,500)	50%					
3200-1085-0000	Quilpie Sewerage Pensioner Remission	DES	(331)	(700)	47%					
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	DES	(3)	(500)	1%					
3200-1500-0000	Quilpie Sewerage Waste Charge	DES	-	-	0%					
3200-1510-0000	Quilpie Sewerage Connection	DES	578	1,000	58%					
3200-2230-0000	Quilpie Sewerage Operations	DES				101,974	200,000	51%		
3200-2600-0000	Depn Quilpie Sewerage	DES				38,708	77,415	50%		
3200-0003	SEWERAGE QUILPIE		116,931	232,950	50%	140,682	277,415	51%		
3210-0003	SEWERAGE EROMANGA									
3210-1000-0000	Eromanga Sewerage Charges	DES	12,192	24,385	50%					
3210-1005-0000	Eromanga Sewerage Charges Interest	DES	162	500	32%					
3210-1080-0000	Eromanga Sewerage Discount	DES	(835)	(2,000)	42%					
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	DES	(29)	(100)	29%					
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	DES	(4)	-	0%					
3210-2230-0000	Eromanga Sewerage Operations	DES				4,918	20,000	25%		
3210-2600-0000	Depn Eromanga Sewer	DES				10,099	24,237	42%		
3210-0003	SEWERAGE EROMANGA		11,487	22,785	50%	15,017	44,237	34%		
3212-0003	SEWERAGE ADAVALE									
3212-2600-0000	Depn Adavale Septic System	DES				47	93	50%		
3212-0003	SEWERAGE ADAVALE		-	-	0%	47	93	50%		
3214-0003	SEWERAGE TOOMPINE									
3214-2600-0000	Depn Toompine Hall Septic System	DES				93	186	50%		
3214-0003	SEWERAGE TOOMPINE		-	-	0%	93	186	50%		
3200-0002	SEWERAGE		128,418	255,735	50%	155,838	321,931	48%		
3300-0002	INFRASTRUCTURE MAINTENANCE									
3300-0003	SHIRE ROADS MAINTENANCE									
3300-2220-0000	Shire Roads & Drainage - Wages	DES				78,227	283,500	28%		
3300-2230-0000	Shire Roads & Drainage Expenses	DES				460,890	525,000	88%	Grid cleaning, bridge inspection, maintenance	

Revenue and Expenditure Report

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3300-2600-0000	Depn Roads & Streets	Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3300-0003	SHIRE ROADS MAINTENANCE	DES	-	-	0%	1,574,418	3,148,836	50%	
			-	-	0%	2,113,535	3,957,336	53%	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021								
3305-1140-0000	Qld Resilience & Risk Reduction Fund	DES	-	-	0%				
3305-1250-0000	FD 2021 Restoration Works	DES	-	-	0%				
3305-2300-0000	FD 2021 Restoration	DES	-	-	0%	-	-	0%	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021		-	-	0%	-	-	0%	
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022								
3306-1150-0000	FD 2022 Emergent Works	DES	-	-	0%				
3306-1250-0000	FD 2022 Restoration Works	DES	-	-	0%				
3306-2200-0000	FD 2022 Emergent Works	DES	-	-	0%	-	-	0%	
3306-2300-0000	FD 2022 Restoration Works	DES	-	-	0%	-	-	0%	
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022		-	-	0%	-	-	0%	
3307-0003	SHIRE ROADS - FLOOD DAMAGE SEPT 2022								
3307-1150-0000	FD SEPT 2022 Emergent Works	DES	-	-	0%				
3307-1160-0000	FD Sept 2022 IRW	DES	-	-	0%				
3307-1170-0000	FD Sept 2022 Restoration Works	DES	1,230,102	2,373,797	52%				
3307-2200-0000	FD SEPT 2022 Emergent Works	DES	-	-	0%	-	-	0%	
3307-2300-0000	FD SEPT 2022 Restoration Works	DES	-	-	0%	-	-	0%	
3307-2400-0000	FD Sept 2022 Restoration Works	DES	-	-	0%	1,230,102	2,373,797	52%	
			1,230,102	2,373,797	52%	1,230,102	2,373,797	52%	
3308-0003	SHIRE ROADS - FLOOD DAMAGE 2024								
3308-1150-0000	FD 2024 Emergent Works	DES	-	-	0%				
3308-1170-0000	FD 2024 Restoration Works	DES	264,501	11,438,993	2%				
3308-2200-0000	FD 2024 Emergent Works	DES	-	-	0%	-	-	0%	
3308-2400-0000	FD 2024 Restoration Works	DES	-	-	0%	264,501	11,438,993	2%	
			264,501	11,438,993	2%	264,501	11,438,993	0%	
3309-0003	SHIRE ROADS - FLOOD DAMAGE 2023								
3309-1170-0000	FD 2023 Restoration Works	DES	1,016,741	5,729,597	-				
3309-2400-0000	FD 2023 Restoration Works	DES	-	-	0%	1,016,741	5,729,597	18%	
			1,016,741	5,729,597	0%	1,016,741	5,729,597	0%	
3301-0003	SHIRE ROADS - FLOOD DAMAGE NOV 2024								
3301-2200-0000	FD Nov 2024 Restoration Works	DES	-	-	-	50,216	-		New DRFA Event
			-	-	-	50,216	-		
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE								
3310-2220-0000	Town Street & Drainage Maintenance	DES	-	-	0%	465,745	682,500	68%	
3310-2230-0000	Street Lighting	DES	-	-	0%	12,468	39,375	32%	
3310-2240-0000	Street Cleaning Operations	DES	-	-	0%	-	5,250	0%	
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE		-	-	0%	478,214	727,125	66%	
3330-0003	DEPOTS & CAMPS								
3330-1510-0000	Camp Accommodation Rent	DES	2,600	10,000	26%				

Revenue and Expenditure Report

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Year Elapsed 50%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3330-2220-0000	Camps Operations				18,309	65,100	28%	
3330-2330-0000	Depots Operations				135,684	185,850	73%	Includes cleaning, maintenance and annual insurance
3330-2600-0000	Depn Depot & Camp				97,998	195,995	50%	
3330-0003	DEPOTS & CAMPS	2,600	10,000	26%	251,991	446,945	56%	
3340-0003	WORKSHOP							
3340-2220-0000	Workshop Operations				13,501	23,100	58%	
3340-2230-0000	Workshop Maintenance & Repairs				161,985	309,250	52%	
3340-0003	WORKSHOP	-	-	0%	175,486	332,350	53%	
3350-0003	PLANT & MACHINERY							
3350-1500-0000	Insurance Claims	326,873						
3350-1510-0000	Gain/Loss on Sale/Disposal of Plant	439,201	-	0%				
3350-1570-0000	Diesel Rebate - ATO	91,008	200,000	46%				
3350-2145-0000	Small Plant Repairs				3,756	24,150	16%	
3350-2225-0000	Small Plant Purchases				10,603	21,000	50%	
3350-2229-0000	Plant Operations				386,019	669,900	58%	
3350-2330-0000	Plant Repairs & Maintenance				323,474	792,250	41%	
3350-2331-0000	Plant Registration and Insurance				135,475	147,000	92%	Annual insurance and registrations paid
3350-2585-0000	Plant Recoveries				(1,673,952)	(3,600,000)	46%	
3350-2600-0000	Depn Plant				528,321	1,056,642	50%	
3350-0003	PLANT & MACHINERY	857,082	200,000	429%	(286,304)	(889,058)	32%	
3355-0003	BATCHING PLANT OPERATIONS							
3355-2200-0000	Batching Plant Operations				-	(900,000)	0%	
3355-2585-0000	Batching Plant Recoveries				-	1,000,000	0%	
3355-2600-0000	Depn - Batching Plant				7,848	15,696	50%	
3355-0003	BATCHING PLANT OPERATIONS	-	-	-	7,848	115,696	1	
3360-0003	AERODROME							
3360-2325-0000	Quilpie Aerodrome Operations				32,488	31,500	103%	Insurance, survey, membership
3360-2330-0000	Quilpie Aerodrome Repairs & Maint				30,931	105,000	29%	
3360-2340-0000	Eromanga Aerodrome Repairs & Maint				12,031	10,500	115%	Insurance
3360-2350-0000	Adavale Aerodrome Repairs & Maint				788	5,250	15%	
3360-2360-0000	Toompine Aerodrome Repairs & Maint				-	2,100	0%	
3360-2370-0000	Cheepie Aerodrome Repairs & Maint				222	2,100	11%	
3360-2600-0000	Depn - Quilpie Aerodrome				112,652	225,303	50%	
3361-2600-0000	Depn - Adavale Aerodrome				14,438	28,876		
3362-2600-0000	Depn - Toompine Aerodrome				5,300	10,599		
3363-2600-0000	Depn - Cheepie Aerodrome				33	65		
3365-2600-0000	Depn - Eromanga Aerodrome				70,150	140,300		
3360-0003	AERODROME	-	-	0%	279,033	561,593	50%	
3366-0003	QUILPIE REFUELLING FACILITY							
3366-1310-0000	Quilpie Refuelling Revenue	165,155	350,000	47%				
3366-2310-0000	Quilpie Refuelling Operation and R&M				178,230	330,000	0%	
3366-2600-0000	Depn - Quilpie Refuelling Facility				9,752	19,504	0%	
3365-0003	QUILPIE REFUELLING FACILITY	165,155	350,000	47%	187,982	349,504	0%	

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Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3370-0003 BULLOO PARK							
3370-1500-0000 Bulloo Park Fees	1,175	2,000	59%				
3370-2220-0000 Bulloo Park Operations				72,797	127,050	57%	
3370-2600-0000 Depn Bulloo Park				34,164	68,329	50%	
3370-0003 BULLOO PARK	1,175	2,000	59%	106,962	195,379	55%	
3371-0003 BULLOO RIVER WALKWAY							
3371-2220-0000 Bulloo River Walkway Operations				1,719	2,000	86%	Grader - walkway
3371-0003 BULLOO RIVER WALKWAY	-	-	0%	1,719	2,000	86%	
3374-0003 TOOMPINE PLAY AREA							
3374-2220-0000 Toompine Play Area Operations				18,828	-	0%	
3374-0003 TOOMPINE PLAY AREA				18,828	-	-	
3375-0003 JOHN WAUGH PARK							
3375-1500-0000 John Waugh Park Fees			0%				
3375-2220-0000 John Waugh Park Operations				107,790	147,000	73%	
3375-2600-0000 Depn John Waugh Park				18,931	37,862	50%	
3375-0003 JOHN WAUGH PARK	-	-	0%	126,721	184,862	69%	
3376-0003 BICENTENNIAL PARK							
3376-2220-0000 Bicentennial Park Operations				22,683	26,250	86%	Insurance
3376-2600-0000 Depn Bicentennial Park				17,601	35,202	50%	
3376-0003 BICENTENNIAL PARK	-	-	0%	40,284	61,452	66%	
3377-0003 BALDY TOP RECREATION AREA							
3377-2220-0000 Baldy Top Operations				(11)	5,250	0%	
3377-0003 BALDY TOP RECREATION AREA	-	-	0%	(11)	5,250	0%	
3378-0003 OPALOPOLIS PARK							
3378-2220-0000 Opalopolis Park Operations				-	5,250	0%	
3378-0003 OPALOPOLIS PARK	-	-	0%	-	5,250	0%	
3379-0003 KNOT-O-SAURUS PARK							
3379-2220-0000 Knot-o-saurus Park Operations				849	5,250	0%	
3379-0003 KNOT-O-SAURUS PARK	-	-	0%	849	5,250	0%	
3380-0003 COUNCIL LAND & BUILDINGS							
3380-1500-0000 Gain / Loss on Land & Buildings for Resale	-	-	0%				
3380-1501-0000 Profit / (Loss) on Sale of Assets	-		0%				
3380-2100-0000 Land Sale Costs				-	10,000	0%	
3380-2330-0000 Council Properties Operating Exp				14,396	32,550	44%	
3380-2600-0000 Depn Council Buildings Other				16,680	33,359	50%	
3380-0003 COUNCIL LAND & BUILDINGS	-	-	0%	31,075	75,909	41%	
3385-0003 PARKS & GARDENS							
3385-2220-0000 Parks & Gardens Operating Expenses				102,403	139,650	73%	
3385-2420-0000 Street Tree Program				-	-	0%	
3385-2600-0000 Depn Parks Building				7,244	14,487	50%	
3385-0003 PARKS & GARDENS	-	-	0%	109,647	154,137	71%	
3390-0003 PUBLIC TOILETS							

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Year Elapsed 50%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3390-2220-0000 Public Toilets Operations	DES				22,596	77,700	29%	
3390-0003 PUBLIC TOILETS		-	-	0%	22,596	77,700	29%	
3300-0002 INFRASTRUCTURE MAINTENANCE		3,537,356	20,104,387	18%	6,228,014	25,911,067	24%	
3400-0002 BUSINESS OPPORTUNITIES								
3400-0003 DMR WORKS								
3402-1258-0000 RMPC Contract	DES	329,760	2,043,310	16%				
3402-1260-0000 RMPC Contract Variations	DES	-	460,688	0%				
3402-2230-0000 RMPC Contract	DES				515,598	1,803,598	29%	
3403-1275-0000 Quilpie-Adavale Red Rd (TIDS) Revenu	DES	491,738	1,047,500	47%				
3403-2200-0000 Quilpie-Adavale Red Road (TIDS) Exps	DES				637,938	1,762,800	36%	
3405-1300-0000 CN-15666 Diamantina Drainage Revenue	DES	-			-			
3405-2300-0000 CN-15666 Diamantina Drainage Costs	DES				-			
3406-1200-0000 DMR WORKS - Others (Revenue)	DES	-	-	0%				
3406-2200-0000 DMR WORKS - Others (Expenses)	DES				513	-	0%	
3407-1280-0000 CN19645 Diamantina Development Road	DES	697,602	-	0%				
3407-2300-0000 CN19645 Diamantina Development Road	DES				17,771	-	0%	Journal to stage 2
3408-1280-0000 CN 19645 Stage 2 Diamantina Developm	DES	-	700,000	0%				
3408-2300-0000 CN19645 Stage 2 Diamantina Developme	DES				635,109	660,000	96%	Recoverable works
3409-1280-0000 CN 22452 DRFA Works 23B		-						
3409-2300-0000 CN 22452 DRFA Works 23B					11,957	581,287	2%	
3400-0003 DMR WORKS		1,519,100	4,251,498	36%	1,818,886	4,226,398	43%	
3410-0003 PRIVATE WORKS								
3410-1550-0000 Private Works Revenue	DES	101,707	26,000	391%				
3410-2230-0000 Private Works Expenditure	DES				103,598	20,000	518%	Budget was an estimate only
3410-0003 PRIVATE WORKS		101,977	26,000	392%	103,598	20,000	518%	
3400-0002 BUSINESS OPPORTUNITIES		1,621,077	4,277,498	38%	1,922,483	4,246,398	45%	
3000-0001 INFRASTRUCTURE		5,465,606	25,009,222	22%	9,180,840	32,030,455	29%	
4000-0001 ENVIRONMENT & HEALTH								
4100-0002 PLANNING & DEVELOPMENT								
4100-0003 TOWN PLANNING - LAND USE & SURVEY								
4100-1500-0000 Town Planning Fees	CEO	815	1,000	81%				
4100-2220-0000 Town Planning Expenses	CEO				4,732	25,000	19%	
4100-0003 TOWN PLANNING - LAND USE & SURVEY		815	1,000	81%	4,732	25,000	19%	
4150-0003 BUILDING CONTROLS								
4150-1500-0000 Building Fees No GST	CEO	762	-	0%				
4150-1501-0000 Building Fees - GST Applies	CEO	23,507	30,000	78%				
4150-2220-0000 Building Expenses	CEO				56,748	40,000	142%	Certification services
4151-1505-0000 Swimming Pool Inspection Fees	CEO				-	-	0%	
4151-2225-0000 Swimming Pool Inspection Costs	CEO				-	-	0%	

Revenue and Expenditure Report

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Year Elapsed 50%

		Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
4150-0003	BUILDING CONTROLS		24,269	30,000	81%	56,748	40,000	142%	
4100-0002	PLANNING & DEVELOPMENT		25,084	31,000	81%	61,480	65,000	95%	
4200-0002	WASTE MANAGEMENT								
4200-0003	GARBAGE COLLECTION								
4200-1000-0000	Garbage Charges	DES	209,083	418,406	50%				
4200-1005-0000	Garbage Charges - Interest	DES	2,013	3,000	67%				
4200-1080-0000	Garbage Charges Discount	DES	(17,320)	(34,078)	51%				
4200-1085-0000	Garbage Pensioner Remission	DES	-	-	0%				
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	(25)	-	0%				
4200-2220-0000	Garbage Operations	DES				67,553	140,595	48%	
4220-2225-0000	Annual Kerbside Collection	DES				-	10,300	0%	
4200-0003	GARBAGE COLLECTION		193,751	387,328	50%	67,553	150,895	45%	
4250-0003	LANDFILL OPERATIONS								
4250-1500-0000	Landfill Fees Revenue	DES	827	-	0%				
4250-2235-0000	Landfill Operations	DES				171,050	262,650	65%	Mulching of green waste and pallets (mulch now for use by Parks and Gardens Team)
4250-2600-0000	Depn Landfill	DES				8,364	16,727	50%	
4250-0003	LANDFILL OPERATIONS		827	-	0%	179,413	279,377	64%	
4200-0002	WASTE MANAGEMENT		194,578	387,328	50%	246,966	430,272	57%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL								
4300-0003	PLANT PEST CONTROL								
4300-2250-0000	Com. Combating Drought-Pest Weed Exp	DCCS				-	-	0%	
4300-2290-0000	Plant Pest Control Expenses	DCCS				1,842	30,000	6%	
4300-0003	PLANT PEST CONTROL		-	-	0%	1,842	30,000	6%	
4310-0003	ANIMAL PEST CONTROL								
4310-1000-0000	Wild Dog Special Levy	DCCS	52,564	104,391	50%				
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS				65,977	168,525	39%	
4310-2250-0000	Wild Dog Bonus Payments	DCCS				450	10,000	5%	
4310-2280-0000	DNR Precept - Barrier Fence	DCCS				65,412	130,824	50%	Annual amount by two installments
4312-1000-0000	Baiting Fee Reimbursements	DCCS	-	72,500	0%				
4312-2260-0000	Syndicate Baiting Expense	DCCS				178,284	380,100	47%	
4313-1170-0000	Grant - QLD Feral Pest Initiative	DCCS	-	-	0%				
4313-2250-0000	QLD Feral Pest Initiative	DCCS					-	0%	
4313-2290-0000	2022 Council Exclusion Fence Subsidy	DCCS				-	-	0%	
4313-2300-0000	2023 Council Exclusion Fence Subsidy	DCCS				59,700	166,500	36%	
4310-0003	ANIMAL PEST CONTROL		52,564	176,891	30%	369,823	855,949	43%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT								
4320-1500-0000	Common Application Fees	DCCS	1,890	2,000	95%				
4320-1600-0000	Mustering / Supplement Fees	DCCS	-	1,000	0%				
4320-1800-0000	Reserve Fees	DCCS	-	3,000	0%				
4320-2200-0000	Common Fence Repairs & Firebreaks	DCCS				5,107	12,000	43%	

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Resp. Off		REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
4320-2220-0000	Stock Routes & Reserves Expenses				7,159	25,000	29%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT	2,671	6,000	45%	12,267	37,000	33%	
4330-0003	DOMESTIC ANIMAL CONTROL							
4330-1300-0000	Animal Write-Off	-	-	0%				
4330-1400-0000	Animal Discounts	-	-	0%				
4330-1500-0000	Animal Control Fees	7,167	15,000	48%				
4330-1700-0000	Animal Control Fines & Penalties	322	1,000	32%				
4330-2220-0000	Animal Control Expenses				3,316	25,000	13%	
4330-0003	DOMESTIC ANIMAL CONTROL	7,489	16,000	47%	3,316	25,000	13%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL	62,724	198,891	32%	387,247	947,949	41%	
4500-0002	ENVIRONMENT & HEALTH							
4510-0003	ENVIRONMENTAL PROTECTION							
4510-2220-0000	Environmental Protection Expenses				-	28,000	0%	
4510-0003	ENVIRONMENTAL PROTECTION	-	-	0%	-	28,000	0%	
4520-0003	HEALTH AUDITING & INSPECTION							
4520-1400-0000	Health Licenses & Permits Revenue	3,224	3,500	92%				
4520-2230	Health Operations	3,224	3,500	92%	-	-	0%	
4500-0002	ENVIRONMENT & HEALTH	3,224	3,500	92%	-	28,000	0%	
4000-0001	ENVIRONMENT & HEALTH	285,610	620,719	46%	695,693	1,471,221	47%	
5000-0001	COMMUNITY SERVICES							
5100-0002	COMMUNITY DEVELOPMENT							
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS							
5120-2220-0000	Quilpie Swimming Pool Operations				253,464	447,100	57%	Management fees, electricity, insurance
5120-2330-0000	Quilpie Swimming Pool Repairs & Mtc				34,174	50,000	68%	Removal of slide from splash pool and repairs/resurfacing
5120-2600-0000	Depn Swimming Pool Structures				24,209	48,417	50%	
5125-2220-0000	Eromanga Swimming Pool Opt & Maint				5,270	5,000	105%	Annual insurance
5125-2230-0000	Eromanga Swimming Pool Repairs & Mtc				59,164	152,000	39%	
5125-2600-0000	Depn Eromanga Swimming Pool				2,499	4,999	50%	
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS	-	-	0%	378,780	707,516	54%	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS							
5150-1500-0000	Shire Halls - Revenue	985	3,000	33%				
5150-2220-0000	Shire Hall Operations				36,631	60,000	61%	
5150-2330-0000	Shire Halls Repairs & Maintenance				120,412	115,500	104%	Various including cleaning costs
5150-2600-0000	Depn Shire Halls				46,460	92,919	50%	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS	985	3,000	33%	203,503	268,419	76%	
5170-0003	RECREATION FACILITIES							
5170-2220-0000	Recreational Facilities Operating Expenses				8,803	5,000	176%	Electricity, insurance, rates
5170-2230-0000	Recreational Facilities Repairs & Maintenance				391	11,000	4%	

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Year Elapsed 50%

		REVENUE			EXPENSE			COMMENTS
		Actual YTD	Amended Budget 24/25	%	Actual YTD	Amended Budget 24/25	%	
5170-2250-0000	All Sports Building				5,344	4,000	134%	Insurance and maintenance
5170-2330-0000	Adavale Sport & Rec Grounds				7,742	15,000	52%	Electricity, insurance, rates
5170-2340-0000	Eromanga Rodeo & Race Grounds				18,284	25,000	73%	Electricity, insurance, rates
5170-2350-0000	Toompine Shooting Facility				1,946	-	0%	
5170-2600-0000	Depn Recreational Facilities				96,576	193,153	50%	
5170-0003	RECREATION FACILITIES	-	-	0%	139,086	253,153	55%	
5180-0003	TOWN DEVELOPMENT							
5180-2820-0000	Town Development - Eromanga				7,704	5,000	154%	
5180-2830-0000	Town Development - Adavale				-	5,000	0%	
5180-2840-0000	Town Development - Toompine				-	5,000	0%	
5180-0003	TOWN DEVELOPMENT	-	-	0%	7,704	15,000	51%	
5190-0003	COMMUNITY DEVELOPMENT							
5190-1140-0000	Sundry Income	-	-	0%				
5190-1150-0000	Community Bus Income	-	7,500	0%				
5190-1160-0000	Community Event - Ticket Sales	-	-	0%				
5190-1210-0000	Grants - National Australia Day Council	12,000	15,000	80%				
5190-1220-0000	Grant - NAIDOC Week	-	10,000	0%				
5190-1221-0000	NAIDOC Week Contribution	-	-	0%				
5190-1230-0000	Grant - Celebrating Multicultural Qld	-	-	0%				
5190-2100-0000	Community Support Activities & Event				27,688	46,500	60%	
5190-2150-0000	Buses - Community Support				-	-	0%	
5190-2320-0000	Community Celebrations				13,182	50,000	26%	
5190-2500-0000	Council Community Grants				13,272	253,000	5%	
5190-2840-0000	Quilpie Street Development				-	5,000	0%	
5190-0003	COMMUNITY DEVELOPMENT	12,000	32,500	37%	54,142	354,500	15%	
5100-0002	COMMUNITY DEVELOPMENT	12,985	35,500	37%	783,215	1,598,588	49%	
5200-0002	AGED SERVICES							
5220-1200-0000	Aged Peoples Accommodation Rent	56,812	125,000	45%				
5220-2220-0000	Aged Peoples Accommodation O&M				61,755	80,325	77%	Insurance, rates
5220-2240-0000	Gyrica Gardens Rec-Centre - O&M				6,382	73,500	9%	
5220-2600-0000	Depn Aged Accom Building				31,245	62,489	50%	
5200-0002	AGED SERVICES	56,812	125,000	45%	99,382	216,314	46%	
5225-0002	HOUSING							
5225-1200-0000	Rent - Housing	176,038	360,000	49%				
5225-2220-0000	Housing Operating Expenses				21,390	35,000	61%	
5225-2230-0000	Housing - Repairs & Maintenance				259,703	274,837	94%	Annual insurance and pest control, rates, furniture, irrigation system installations
5225-2600-0000	Depn Housing				108,873	217,745	50%	
5225-0002	HOUSING	176,038	360,000	49%	389,965	527,582	74%	
5200-0002	AGED SERVICES & HOUSING	232,850	485,000	48%	489,347	743,896	66%	
5300-0003	COMMUNITY HEALTH PROMOTIONS							
5300-1100-0000	Health Promotions Officer Grant Rev	75,000	150,000	50%				
5300-1102-0000	Grant - LG Leadership for Sun Safety	3,500	-	0%				

Revenue and Expenditure Report

For the month ending 31 December 2024

Year Elapsed 50%

		REVENUE				EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
5300-1105-0000	Checkup Aust QMHW Grant	DCCS	-	-	0%				
5300-1110-0000	Comedy Night Grant	DCCS	-	-	0%				
5300-1101-0000	Grant - Ageing Queensland	DCCS	-	-	0%				
5300-1115-0000	Qld Mental Health Comm Sponsorship	DCCS	-	-	0%				
5300-1150-0000	SW Primary Care Pilot Funding	DCCS	-	50,000	0%				
5300-2000-0000	Health Promotions Officer Wages	DCCS				-	-	0%	
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS				53,311	96,000	56%	
5300-2200-0000	Heart of Australia Bus Visit	DCCS				-	30,000	0%	
5300-2240-0000	Health Promotions Officer Activities	DCCS				83,047	205,875	40%	
5300-2700-0000	TRAIC Grant	DCCS				-	-	0%	
5300-2800-0000	SW Primary Heath Care Pilot Expenses	DCCS				29,960	50,000		
5310-1100-0000	Grant - Localised Mental Health	DCCS	-	-					
5310-2000-0000	Localised Mental Health Grant Costs	DCCS			0%	-	-		
5320-1100-0000	Grant - TRAIC	DCCS	-	-	0%				
5320-2000-0000	TRAIC Grant Costs	DCCS				-	-	0%	
5300-0003	COMMUNITY HEALTH PROMOTIONS		78,500	200,000	39%	166,317	381,875	44%	
5300-0003	COMMUNITY HEALTH		78,500	200,000	39%	166,317	381,875	44%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION								
5400-2220-0000	Community Services Admin Operating Expenses	DCCS				163,435	382,000	43%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION		-	-	0%	163,435	382,000	43%	
5400-0003	COMMUNITY SERVICES SUPPORT		-	-	0%	163,435	382,000	43%	
5600-0002	ARTS & CULTURE								
5610-0003	MUSEUMS								
5610-2220-0000	Eromanga Living History Centre O&M	CEO				3,898	13,000	30%	Rates and maintenance
5610-2230-0000	Museum Operations & Maintenance	MED				1,164	5,000	23%	
5610-2240-0000	Powerhouse Museum Operations	MED				1,934	4,500	43%	
5610-2250-0000	Railway / Local History	MED				1,606	25,000	6%	Insurance and annual contribution
5610-2260-0000	Eromanga Natural Hist. Museum	CEO				50,221	80,000	63%	
5610-2290-0000	ENHM COVID-19 Operating Support	CEO				-	-	0%	
5610-2600-0000	Depn Museum	MED				119,133	238,265	50%	
5610-0003	MUSEUMS		-	-	0%	177,955	365,765	49%	
5630-0003	REGIONAL ARTS DEVELOPMENT FUNDING								
5630-1100-0000	RADF Grant Revenue	DCCS	26,250	26,250	100%				
5630-1110-0000	RADF Revenue 22/23	DCCS	-	-					
5630-1400-0000	RADF Earnback and Refunds	DCCS	-	-	0%				
5630-2180-0000	RADF Grant Expenditure	DCCS				-	N/A	0%	
5630-2190-0000	RADF Grant Expenditure 22/23	DCCS				23,593	30,000	79%	
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING		26,250	26,250	100%	23,593	30,000	79%	
5600-0002	ARTS & CULTURE		26,250	26,250	100%	201,548	395,765	51%	
5700-0002	LIBRARY SERVICES								
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	23,000	3,000	767%				

Revenue and Expenditure Report

For the month ending 31 December 2024

Year Elapsed 50%

		REVENUE			EXPENSE			COMMENTS
		Actual YTD	Amended Budget 24/25	%	Actual YTD	Amended Budget 24/25	%	
5710-1110-0000	Strategic Priorities Grant	-	-	0%				
5710-1120-0000	First Five Grant - Library	3,000	3,000	100%				
5710-1130-0000	Grant - Library Resourcing	-	20,000	0%				
5710-1140-0000	Grant - Empowering Rural Australia	-	-	0%				
5710-1600-0000	Library Fees & Charges Revenue	404	500	81%				
5710-2110-0000	Strategic Priorities Grant Expenditure				8,591	-	0%	
5710-2120-0000	First Five Grant - Library Exp				301	3,000	10%	
5710-2220-0000	Library Operating Expenses				76,819	171,750	45%	
5710-2330-0000	Library Repairs & Maintenance Expens				4,924	6,000	82%	Painting
5710-2600-0000	Depn Library				9,855	19,711	50%	
5711-1130-0000	Grant Centrelink Access Point	4,583	7,800	59%				
5700-0002	LIBRARY SERVICES	30,987	34,300	90%	100,490	200,461	50%	
5750-0002	DISASTER MANAGEMENT SERVICES							
5750-1100-0000	Grant - Get Ready Queensland	-	6,780	0%				
5750-2020-0000	Get Ready Qld Exp				5,908	6,780	87%	
5750-2220-0000	Disaster Management Operations				1,139	35,000	3%	
5750-0002	DISASTER MANAGEMENT SERVICES	-	6,780	0%	7,047	41,780	17%	
5800-0002	PUBLIC SERVICES							
5810-0003	STATE EMERGENCY SERVICES							
5810-1140-0000	QLD Emergency Services Grant Revenue	19,453	20,000	97%				
5810-2220-0000	Emergency Services Operations				17,197	20,000	86%	Insurance, electricity
5810-2600-0000	Depn S.E.S				5,532	11,063	50%	
5810-0003	STATE EMERGENCY SERVICES	19,453	20,000	97%	22,729	31,063	73%	
5820-0003	TELEVISION							
5820-2230-0000	TV Maintenance & Repairs				12,519	25,000	50%	Maintenance
5820-2600-0000	Depn Satellite TV				1,356	2,713	50%	
5820-0003	TELEVISION	-	-	0%	13,875	27,713	50%	
5830-0003	CEMETERIES							
5830-1500-0000	Burial Fees	-	2,000	0%				
5830-1510-0000	Grave Reservation Fee	-	-	0%				
5830-2220-0000	Cemeteries Operations				9,793	36,000	27%	
5830-2230-0000	Cemeteries Maintenance				-	3,000	0%	
5830-2600-0000	Depn Cemeteries Building				646	1,292	50%	
5830-0003	CEMETERIES	-	2,000	0%	10,439	40,292	26%	
5840-0003	EROMANGA STATE SCHOOL FACILITY							
5840-2500-0000	Eromanga State School Operating Expe				3,156	3,500		
5840-2600-0000	Depn - Eromanga State School Facility				13,231	26,462	50%	
5840-0003	EROMANGA STATE SCHOOL FACILITY	-	-	0%	16,387	26,462	62%	
5800-0002	PUBLIC SERVICES	50,440	63,080	80%	170,967	371,271	46%	
5000-0001	COMMUNITY SERVICES	401,025	809,830	50%	1,974,829	3,873,395	51%	

Revenue and Expenditure Report

For the month ending 31 December 2024

Year Elapsed 50%

		REVENUE				EXPENSE				
		Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	COMMENTS	
6000-0001	HUMAN RESOURCES									
6100-0002-0000	PAYROLL SERVICES									
6100-2200-0000	Payroll Operating Expenses	HR				53,569	87,000	62%		
6100-0002-0000	PAYROLL SERVICES		-	-	0%	53,569	87,000	62%		
6200-0002-0000	HUMAN RESOURCES									
6200-1100-0000	Staff Deductions - Wellbeing Checks	HR	2,375	-	0%					
6200-2040-0000	Human Resource Expenses	HR				224,468	657,500	34%		
6200-2090-0000	Council Gym Membership Program - 20%	HR				522	6,000	9%		
6200-0002-0000	HUMAN RESOURCES		2,375	-	0%	224,990	663,500	34%		
6300-0002-0000	TRAINING & DEVELOPMENT									
6300-2000-0000	Staff Training & Development Wages	HR				47,334	-	0%		
6300-2070-0000	Staff Training & Development	HR				34,498	142,000	24%		
6300-0002-0000	TRAINING & DEVELOPMENT		-	-	0%	81,832	142,000	58%		
6000-0001	HUMAN RESOURCES		2,375	-	0%	360,391	892,500	40%		
7100-0001	ECONOMIC DEVELOPMENT & TOURISM									
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION									
7100-2100-0000	Economic Development	MED				27,820	165,415	17%		
7100-2120-0000	Economic Dev Training and Conferences	MED				-	5,000	0%		
7100-2130-0000	Opal Fossicking Area	MED				617	5,000	12%		
7100-2140-0000	Subscriptions and Memberships	MED				15,405	15,000	103%	Annual cost	
7100-2150-0000	SWRED-Tourism Development	MED				33,713	-	0%		
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION		-	-	0%	77,555	190,415	41%		
7200-0002	VISITOR INFORMATION CENTRE									
7200-1100-0000	Grant - Accessible Tourism Elevate F	MED	52,125	69,500	75%					
7200-1150-0000	Grant - Building Bush Tourism	MED	33,600	56,109	60%					
7200-1500-0000	Visitors Info Centre Sales	MED	20,373	32,000	64%					
7200-1505-0000	VIC - Quilpeta Sales	MED	9,296	26,000	36%					
7200-1510-0000	VIC Gallery Sales (GST Free)	MED	7,259	10,000	73%					
7200-1515-0000	VIC Gallery Sales (GST)	MED	2,645	1,500	176%					
7200-1530-0000	Bus Tour Fees	MED	1,896	2,000	95%					
7200-2000-0000	VIC - Wages	MED				106,617	274,000	39%		
7200-2110-0000	VIC - Exhibitions and Events	MED				1,030	10,000	10%		
7200-2120-0000	VIC - Tourism Promotion	MED				9,649	60,000	16%		
7200-2130-0000	VIC - Bus Tour	MED				739	-	0%		
7200-2220-0000	VIC Operating Expenses	MED				41,044	156,975	26%		
7200-2230-0000	VIC - Repairs & Maintenance	MED				35,071	47,250	74%		
7200-2510-0000	Artist Payments - Sales (GST Excl)	MED				1,583	8,000	20%		
7200-2515-0000	Artist Payments - Sales (GST Incl)	MED				806	2,000	40%		
7200-2600-0000	Depn - VIC	MED				14,090	28,179	50%		
7200-2710-0000	Grant - Accessible Tourism Elevate Fund Exp					8,410	69,500			
7200-2720-0000	Grant - Building Bush Tourism Expenses					9,232	56,109			

Revenue and Expenditure Report

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Year Elapsed 50%

		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
7201-1500-0000	VIC Outback Mates to NP Camping Perm							
7200-0002	VISITOR INFORMATION CENTRE							
		9	-				0%	
		127,203	197,109	65%	228,272	712,013	32%	
7300-0002	TOURISM EVENTS & ATTRACTIONS							
7300-1200-0000	Event Revenue	-	-	0%				
7300-2100-0000	EVENT - Major Events Promotion				-	15,000	0%	
7300-2150-0000	Tourism Development				-	59,000		
7300-2200-0000	EVENTS - Tourism Events				1,163	94,000	1%	
7300-0002	TOURISM EVENTS & ATTRACTIONS	-	-	0%	1,163	168,000	1%	
7100-0001	ECONOMIC DEVELOPMENT & TOURISM	127,203	197,109	65%	306,990	1,070,428	29%	
	TOTAL REVENUE AND EXPENDITURE	20,975,422	80,768,858	26%	14,656,076	44,973,924	33%	
		ACTUAL	BUDGET					
	PROFIT / (LOSS)	6,319,346	35,794,934	18%				

CAPITAL EXPENDITURE REPORT

For the month ending 31 December 2024

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0210-4500	Land										
Total				0				0		0	
0220-4500	Buildings & Structures										
0220-2306	CARRY-OVER: Quilpie Hall Shower Block	N	DIS	12,944	2,087	600	2,687	7,056	7,056	20,000	
0220-2307	CARRY-OVER: Adavale Town Hall - Grounds Upgrade	U	DIS	8,225		-	-	41,775	41,775	50,000	Upgrade to include drop point, additional camping spots, BBQ etc.
0220-2405	CARRY-OVER: 2 Bedroom House - 2 Boobook	N	CEO	279,316	10,604	2,016	12,620	20,684	70,684	350,000	
0220-2406	CARRY-OVER: 3 Bedroom House - 1 - 74 Galah	N	CEO	406,093	136,498	18,048	154,546	95,823	145,823	550,000	
0220-2407	CARRY-OVER: 3 Bedroom House - 2 - 70 Galah	N	CEO	403,388	79,486	22,656	102,141	98,528	148,528	550,000	
0220-2408	CARRY-OVER: 3 Bedroom House - 3 - 61 Dukamurra	N	CEO	350,182	143,476	29,849	173,324	150,268	200,268	550,000	
0220-2409	CARRY-OVER: 3 Bedroom House - 4 - 3 Boobook	N	CEO	345,163	132,324	34,860	167,185	155,377	205,377	550,000	
0220-2410	CARRY-OVER: 3 Bedroom House - 5 - 72 Galah	N	CEO	408,243	83,448	36,306	119,754	92,297	142,297	550,000	
0220-2411	CARRY-OVER: 3 Bedroom House - 6 - 66 Galah	N	CEO	407,543	136,973	28,694	165,666	94,464	144,464	550,000	
0220-2412	CARRY-OVER: 3 Bedroom House - 7 - 11 Boobook	N	CEO	400,599	117,323	37,750	155,073	99,941	149,941	550,000	
0220-2413	CARRY-OVER: 3 Bedroom House - 8 - 20 Boobook	N	CEO	394,010	111,612	36,427	148,039	106,530	156,530	550,000	
0220-2208	CARRY-OVER: Townhouse Estate Development	N	CEO	4,619,230	2,730,786	417,582	3,148,368	3,669,774	3,669,774	7,952,000	
0220-2401	CARRY-OVER: ENHM - Stage 3A	N	CEO	-	-	-	-	18,000,000	18,000,000	18,000,000	Funding approved
220-2502	NEW: Council Housing Refurbishments	R	DIS	-	6,855	-	6,855	250,000	250,000	250,000	Annual figure - works to be completed when properties vacated.
220-2503	NEW: Gyrica Housing Refurbishment	R	DIS	-	-	-	-	100,000	100,000	100,000	Annual figure - works to be completed when properties vacated.
0220-2402-0010	CARRY-OVER: Gyrica Housing Refurbishment Unit 3	R	DIS	-	-	-	-	125,000	125,000	125,000	Renovation to improve access
0220-2402-0020	CARRY-OVER: Gyrica Housing Refurbishment Unit 4	R	DIS	-	-	-	-	125,000	125,000	125,000	Renovation to improve access
220-2501	NEW: Eromanga Pool Refurbishment	R	DIS		260,379	600	260,979	600,000	600,000	600,000	Pool Refurbishment, New Shade Shelter, Amenities, Fencing, Landscaping
0220-2403	CARRY-OVER: Quilpie SES Shed Extension	N	DIS	9,091	4,542		4,542	14,180	14,180	14,180	
	NEW: Garage, carport & fencing - 14 Donald Street, Eromanga	N	DIS						50,000	50,000	
	NEW: Garage, carport & fencing - 16 Donald Street, Eromanga	N	DIS						50,000	50,000	
Total				8,044,027	3,956,392	665,387	4,621,779	23,846,698	24,396,698	32,086,180	
0230-4500	Other Assets										
0230-2213	CARRY-OVER: Adavale Museum	R	DIS	-	-	-	-	20,000	20,000	20,000	
0230-2217	CARRY-OVER: Toompine Transfer Station	N	DIS	23,475	154,682	73,003	227,685	11,525	11,525	35,000	Road / seal portion to be transferred to Road Infrastructure capital.
0230-2306	CARRY-OVER: Eromanga Transfer Station	N	DIS	94,161	156,229	4,875	161,104	100,050	7,050	110,000	
0230-2307	CARRY-OVER: Adavale Transfer Station	N	DIS	131,703	8,908		8,908	18,297	18,297	150,000	

CAPITAL EXPENDITURE REPORT

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Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0230-2220	CARRY-OVER: Aerodrome Fuel Relocation	R	DIS	-	-	-	-			-	Project under review including funding options
0230-2302	CARRY-OVER: Opalopolis Park Upgrade	R	DIS	186,669	23,017	6,388	29,406	88,331	88,331	275,000	
0230-2402	CARRY-OVER: Entrance to Bulloo Park	N	DIS	-	-	-	-	30,000	30,000	30,000	
0230-2403	CARRY-OVER: Quilpie Footpath - Missing Link - Jabiru Street	N	DIS	-	-	-	-	50,000	50,000	50,000	
0230-2405	CARRY-OVER: Walking Path to Baldy Top	N	DIS	329	-	-	-	300,000	300,000	300,000	
0230-2406	CARRY-OVER: VIC Fencing	N	DIS	3,137	-	-	-	10,863	10,863	14,000	
0230-2505	NEW: Administration Building - External Paint	R	DIS	-	-	-	-	25,000	25,000	25,000	
0230-2501	NEW: Administration Building - Renew Footpath	R	DIS	-	76,676	-	76,676	75,000	75,000	75,000	
0230-2502	NEW: Quilpie Pool Filtration System Changeover	R	DIS	-	-	-	-	250,000	250,000	250,000	
0230-2503	NEW: Solar Projects	N	CEO	-	-	-	-	245,000	245,000	245,000	Subject to funding approval
0230-2504	NEW: Bob Young Memorial Park Upgrade (Stage 1 of the Brolga Street Masterplan)	N	CEO	-	-	-	-	450,000	450,000	450,000	
	NEW: Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing	N	DIS						184,500	184,500	Subject to funding approval
Total				439,474	419,512	84,267	503,779	1,674,066	1,765,566	2,213,500	
0240-4500	Plant & Equipment										
0240-2500-1145	Replace Unit 1105: Replace Toyota Hilux (with base model Tri Tipper Ute)	R	DDIS			44,530	44,530	55,000	55,000	55,000	
0240-2500-1144	Replace Unit 1122 - Toyota Prado GXL Wagon	R	DDIS				-	90,000	90,000	90,000	
0240-2500-1003	Replace Unit 5003 - Ford Transit Bus	R	DDIS				-	90,000	90,000	90,000	
0240-2500-2011	Replace Unit 2001 - Mitsubishi Fuso Canter Light Truck	R	DDIS				-	70,000	70,000	70,000	
0240-2500-2012	Replace Unit 2002 - Mitsubishi Fuso Canter Light Truck	R	DDIS				-	70,000	70,000	70,000	
0240-2500-2013	Replace Unit 2005 - Hino FG Series / Sweeper Medium Truck	R	DDIS		479,030		479,030	450,000	450,000	450,000	
0240-2500-2014	New: Hook Truck/Vac Truck 3000L (Medium Truck)	N	DDIS				-	300,000	300,000	300,000	
0240-2500-2206	Replace Unit 2202 Kenworth T659	R	DDIS			389,000	389,000	400,000	400,000	400,000	
0240-2500-5012	Replace Unit 5002 - Bobcat F17 Excavator	R	DDIS			49,545	49,545	45,000	45,000	45,000	
0240-2500-5013	Replace Unit 75 - Caterpillar Forklift DP45N	R	DDIS				-	60,000	60,000	60,000	
0240-2500-4008	Replace Unit 4001 - Toro Zero Turn Mower	R	DDIS			86,192	86,192	75,000	75,000	75,000	
0240-2500-4009	Replace Unit 5001 - Toro Procore Aerator	R	DDIS				-	40,000	40,000	40,000	
0240-2500-2609	Replace Unit 2604 - Mick Murray Water Tanker	R	DDIS			141,181	141,181	155,000	155,000	155,000	
0240-2500-4510	Replace Unit 4505 - Can-am Defender Side by Side	R	DDIS				-	25,000	25,000	25,000	
0240-2500-4111	Replace Unit 4170 - Generator - Sewer Pump Station	R	DDIS				-	120,000	120,000	120,000	
0240-2500-2418	Replace Unit 2402 - Mini Excavator Trailer	R	DDIS				-	8,000	8,000	8,000	
0240-2500-4112	Replace Unit 251 - Kubota Generator	R	DDIS				-	15,000	15,000	15,000	
0240-2500-4113	Replace Unit 252 - Kubota Generator	R	DDIS				-	15,000	15,000	15,000	
0240-2500-4010	Replace Unit 270 - Howard Slasher	R	DDIS			19,333	19,333	15,000	15,000	15,000	
0240-2500-2419	New: Variable Message Sign Trailer	N	DDIS			25,676	25,676	25,000	25,000	25,000	
0240-2500-2420	New: Variable Message Sign Trailer	N	DDIS			25,676	25,676	25,000	25,000	25,000	
	Replace Small Trailers (various)	N	DDIS				-	20,000	20,000	20,000	
	Floating Plant	N	DDIS				-	25,000	25,000	25,000	
	Pressure Washer	N	DDIS			13,678	13,678	20,000	20,000	20,000	
	Hydraulic Jacks and Stands for Workshop	N	DDIS				-	36,000	36,000	36,000	

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Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
	Hoist for Workshop	N	DDIS				-	58,000	58,000	58,000	Wireless Column Lift and Axle Support stands
	Parts Washer	N	DDIS				-	30,000	30,000	30,000	
0240-2223-4007	CARRY-OVER: Replace Unit 4002 Zero Turn Mower	R	DDIS	-		81,215	81,215	76,000	76,000	76,000	
	Sale Unit 1108: Ford Ranger		DDIS				-				
	Sale Unit 1110: Ford Ranger		DDIS				-				
	Sale Unit 1115: Toyota Hilux (SES)		DDIS				-				
	Sale Unit 2000 - Mitsubishi Fuso Canter Light Truck		DDIS				-				
	Sale Unit 111 - Sumitomo SH60B - 2 Excavator		DDIS				-				
	Sale Unit 38 - Honda Hustle Super 2 Mower		DDIS				-				
	Sale Unit 69 - Husqvarna Mower PZ 290 Zero		DDIS				-				
	Sale Unit 4504 - Can-am Defender Side by Side		DDIS				-				
Total				-	479,030	876,026	1,355,056	2,413,000	2,413,000	2,413,000	
0260-4500	Roads										
	CARRY-OVER: Quilpie Aerodrome Pavement Reconstruction	R	DIS	392,804			-	-		392,804	Project under review including funding options
0260-2209	CARRY-OVER: Eromanga Kerb	N	DIS	-			-	120,000	120,000	120,000	
0260-2408	CARRY-OVER: Brolga Street - reseal carparking lanes	R	DIS	-	320		320	140,000	140,000	140,000	To coincide with Department of Main Roads resealing of Brolga Street
0260-2414	Eulo Road Widening		DIS		9,077						Prior year project to be expensed
0260-2501	NEW: Boonkai Street Reseal	R	DIS				-	27,000	27,000	27,000	Chainage 0.24 to 0.474
0260-2502	NEW: Kyabra Road Reseal	R	DIS				-	280,500	280,500	280,500	Chainage 32.29 to 38.45
0260-2503	NEW: Buln Buln Street Reseal	R	DIS				-	38,000	38,000	38,000	Chainage 0.144 to 0.669
0260-2504	NEW: Cheepie Access Road Reseal	R	DIS				-	45,000	45,000	45,000	Chainage 0.0 to 0.761
0260-2505	NEW: Baldy Top Road Reseal	R	DIS				-	162,500	162,500	162,500	Chainage 0.0 to 2.90
	NEW: Renewal Works - to be allocated	R	DIS				-	640,000			
0260-2507	NEW: Beltram Park Road - Upgrade to concrete floodway - Ch 30.394 – Ch 30.407	U	DIS				-	94,000	94,000	94,000	Construct a 50m long floodway c/w cut off walls.
0260-2508	NEW: Adavale Black Road - Upgrade to concrete floodway - Ch 18.895 – Ch 18.935	U	DIS		9,486		9,486	70,000	70,000	70,000	Construct a low-level concrete floodway - 40m long by 6m wide.
0260-2509	NEW: Kiandra Road - Existing concrete floodway renewal - Ch 1.420	R	DIS				-	80,000	80,000	80,000	45m long, 4m wide
0260-2510-0010	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 930	R	DIS				-	60,000	60,000	60,000	30m long, 6m wide
0260-2510-0020	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 25.690	R	DIS				-	60,000	60,000	60,000	40m long, 6m wide
0260-2510-0030	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 6.079	U	DIS				-	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.
0260-2510-0040	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 11.410	U	DIS				-	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 30m by 6m wide.
0260-2510-0050	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 15.320 – Ch 15.360	U	DIS				-	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.

CAPITAL EXPENDITURE REPORT

For the month ending 31 December 2024

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0260-2510-0060	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 54.435 – Ch 54.447	U	DIS				-	50,000	50,000	50,000	Extend the existing floodway a further 20m between the two concrete margins. (20m long by 6m wide)
0260-2511-0010	NEW: Ray Road - Upgrade to concrete floodway - Ch 41,900 – Ch 41,960	U	DIS				-	140,000	140,000	140,000	60m long by 6m wide
0260-2511-0020	NEW: Ray Road - Upgrade to concrete floodway - Ch 42,020– Ch 42,100	U	DIS				-	150,000	150,000	150,000	80m long by 6m wide
0260-2512	NEW: Coonaberry Creek Road Inverts Upgrade	U	DIS		15,320	1,830	17,150	680,000	680,000	680,000	Stabilize and seal 9 floodways, connecting 3 of them into a 270m long sealed section, therefore forming 7 different weather resistant crossings. Ch 24.100, Ch 33.050, Ch 34.590, Ch 34860 – Ch 35.310. Ch 35.530. 7 Ch
0260-2513	NEW: Adavale Airport Road - Invert upgrade to concrete floodway	U	DIS			10,320	10,320	220,360	220,360	220,360	160m long floodway c/w cut off walls
0260-2510-0070	NEW: Tobermory Road - Extend the existing concrete floodway - Ch 54.530	N	DIS				-	80,000	80,000	80,000	Extend the existing floodway a further 20m between the two concrete margins
0260-2514	NEW: Adavale Charleville Road - Seal the 1070m long section from Ch 47,030 - Ch 48,100	N	DIS				-	245,040	245,040	245,040	Marinalla Park Cap Rock Seal Works - to width of 6m
0260-2514	NEW: Canaway Downs Road	U	DIS			30,364	30,364	150,000	150,000	150,000	Chainage 12 000 to 12 500 - install drainage control and sealed to 6m wide with a 500mm wider section at the 3 overland flow areas at CH12370, CH12240 and CH12 140 (estimated cost \$150,000).
0260-2516	NEW: Seco Crossing	R	DIS		90,989		90,989	80,000	80,000	80,000	Capping existing floodway surface
	CARRY-OVER: Adavale - Sealing road to waste facility and ancillary works	N	DIS	4,443	235,805	72,600	308,405	250,000	514,327	514,327	
0260-2506	NEW: Sealing Adavale Black Road	N	DIS		333,655	17,014	350,670	514,327	250,000	250,000	Stabilisation and seal
	NEW: Sealing Eromanga Dump Road	N	DIS						160,000	160,000	
	NEW: Sealing Toompine Bore Road	N	DIS						150,000	150,000	
	NEW: Quilpie Airport Upgrade Design	R	DIS						250,000	250,000	
	NEW: Extension of Mulga Walk to connect Quilpie Airport with the Town Centre	N	DIS						258,000	258,000	
	NEW: Flood proofing of Napoleon Road Phase 1, 2 & 3	U	DIS						3,723,760	3,723,760	Subject to external funding approval
Total				397,247	694,653	132,128	817,703	4,586,727	8,488,487	8,881,291	
0270-4500	Water Infrastructure										
0270-2401	CARRY-OVER: Sommerfield Road Water Main Upgrade	R	DIS	-				360,000	360,000	360,000	Annual program allocation. Sommerfield Road Water Main Upgrade - Stage 1
0270-2302	CARRY-OVER: Toompine Bore Replacement	R	DIS				-			-	
0270-2501	NEW: Adavale Water Main Replacement	R	DIS			1,268		260,000	260,000	260,000	Shephard Street and a section near Nelson Street.

CAPITAL EXPENDITURE REPORT

For the month ending 31 December 2024

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
Total				-	-	1,268	-	620,000	620,000	620,000	
0280-4500	Sewerage Infrastructure										
0280-2301	CARRY-OVER: Quilpie Sewerage Treatment Plant - DISign	R	DIS	658,277	65,946	299,826	365,772	518,369	518,369	1,000,000	Including resolution QSC032-04-23 and QSC007-01-24
0280-2501	NEW: Quilpie Sewerage Treatment Plant Upgrade	R	DIS		3,854			5,000,000	10,000,000	10,000,000	Subject to funding
0280-2502	NEW: Sewer Pump Station at Quarrior Street, Quilpie (SPS002)	R	DIS					300,000	300,000	300,000	Significant functional defects and is failing. The project will include replacing the pumps and the electrical switchboard (including sealing and protective coating of the structure).
Total				658,277	69,800	299,826	365,772	5,818,369	10,818,369	11,300,000	
				9,539,024	5,619,386	2,058,902	7,664,089	38,958,860	48,502,120	57,513,971	

Cash Analysis

For the month ending 31 December 2024

Cash at Bank	1,548,993
Investments	25,818,292
	27,367,285
<i>less: Long Service Provisions (50%)</i>	(416,297)
<i>less: Annual Leave Provisions</i>	(540,328)
<i>less: Unspent Grant Receipts (Contract Liabilities)</i>	(5,945,969)
<i>less: Prepaid Rates at 30 June 2024</i>	(49,445)
<i>less: Fire Levy Payable</i>	(83,891)
<i>less: Accumulated Surplus</i>	(21,402,334)
<i>less: Working Capital Cash</i>	(3,000,000)
<i>add: Contract Assets</i>	1,997,445
NET CASH SURPLUS (DEFICIT)	(2,073,534)

Unrestricted Cash Expense Cover Ratio*

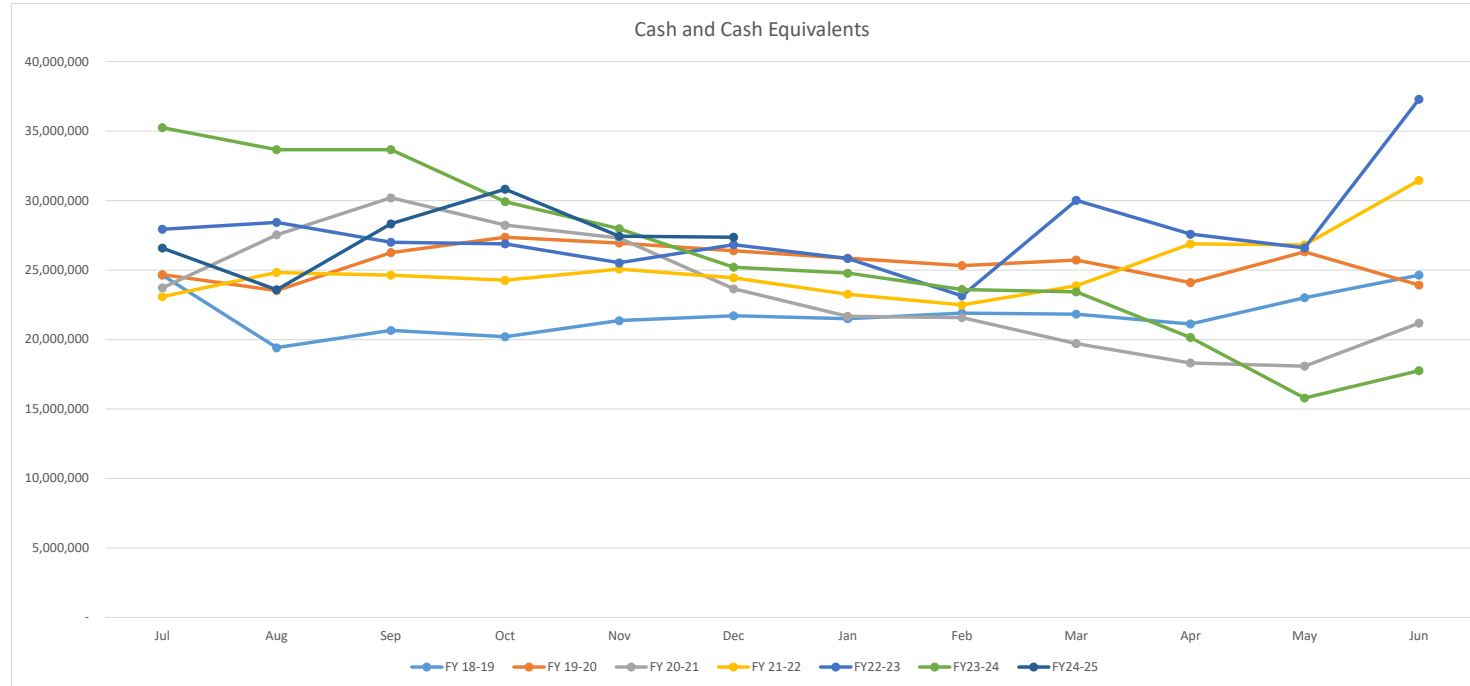
The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses. Council's unrestricted cash expense cover ratio at 31 December was 8.3 months.

*This sustainability measure is based on the Financial Management (Sustainability) Guideline (2024 - version 1) published by the State of Queensland (Department of Housing, Local Government, Planning and Public Works).

Financial Data

Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 6 years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	31,457,677
FY 22-23	27,939,994	28,445,824	26,999,467	26,892,016	25,530,823	26,841,302	25,836,843	23,147,162	30,022,835	27,590,275	26,616,525	37,291,120
FY 23-24	35,261,406	33,667,778	33,667,880	29,928,198	27,974,197	25,216,741	24,783,957	23,619,505	23,440,639	20,157,423	15,793,453	17,776,932
FY 24-25	26,585,358	23,589,316	28,332,175	30,832,212	27,442,532	27,367,285						

14 GOVERNANCE**14.1 OFFER TO PURCHASE LAND - ADAVALE****IX:** 258916**Author:** Lisa Hamlyn, Director Corporate and Community Services**Attachments:** Nil**KEY OUTCOME****Key Outcome:** 2. Flourishing Economy**Key Initiative:** 2.1 Reach the Q1000 population target**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with information regarding an offer to purchase land owned by Council in Adavale.

RECOMMENDATION

That Council

1. Accept the offer received from David Bell, Proterra Group to purchase one lot of land owned by Council in Adavale – Lot 35 / A2453 amounting to \$2,000.00 (GST incl.).
2. Delegate power to the Chief Executive Officer pursuant to Section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any, and all, matters associated with or in relation to this land sale.

BACKGROUND

Correspondence was received from David Bell, Manager Proterra Group on 20 January 2025 offering to purchase a block of land owned by Council in Adavale, namely Lot 35 / A2453 for \$2,000.00 (GST incl.).

Council advertised a Tender for Sale of thirty (30) allotments in Adavale in October 2023.

As part of this tender, an offer was submitted for Lot 35 / A2453 for \$500.00 which was accepted by Council at the Ordinary Council Meeting held 12 December 2023 (Resolution No: QSC241-12-23).

The offer was withdrawn by the successful tenderer in March 2024.

OPTIONSOption 1 (Recommended)

1. Accept the offer received from David Bell, Proterra Group to purchase one lot of land owned by Council in Adavale – Lot 35 / A2453 amounting to \$2,000.00 (GST incl.).

Option 2

1. Not accept the offer received from David Bell, Proterra Group to purchase one lot of land owned by Council in Adavale – Lot 35 / A2453 amounting to \$2,000.00 (GST incl.).

CONSULTATION (Internal/External)

David Bell, Proterra Group

Chief Executive Officer

Manager Governance and Compliance

LEGAL IMPLICATIONS***LGR 2012 S236 Exceptions for valuable non-current asset contracts***

(1) Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—

(a) the valuable non-current asset—

(i) was previously offered for sale by tender or auction but was not sold; and

(ii) is sold for more than the highest tender or auction bid that was received; or

(b) the valuable non-current asset is disposed of to—

(i) a government agency; or

(ii) a community organisation; or

(c) for the disposal of land or an interest in land—

(i) the land will not be rateable land after the disposal; or

(ii) the land is disposed of to a person whose restored enjoyment of the land is consistent with Aboriginal tradition or Island custom; or

(iii) the disposal is for the purpose of renewing the lease of land to the existing tenant of the land; or

(iv) the land is disposed of to a person who owns adjoining land if—

(A) the land is not suitable to be offered for disposal by tender or auction for a particular reason, including, for example, the size of the land or the existence of particular infrastructure on the land; and

(B) there is not another person who owns other adjoining land who wishes to acquire the land; and

(C) it is in the public interest to dispose of the land without a tender or auction; and

(D) the disposal is otherwise in accordance with sound contracting principles; or

(v) all or some of the consideration for the disposal is consideration other than money, for example, other land given in exchange for the disposal, if—

(A) it is in the public interest to dispose of the land without a tender or auction; and

(B) the disposal is otherwise in accordance with sound contracting principles; or

(vi) the disposal is for the purpose of a lease for a telecommunication tower; or

(vii) the disposal is of an interest in land that is used as an airport or for related purposes if—

(A) it is in the public interest to dispose of the interest in land without a tender or auction; and

(B) the disposal is otherwise in accordance with sound contracting principles; or

(d) for the disposal of a valuable non-current asset, other than land, by way of a trade-in for the supply of goods or services to the local government—

(i) the supply is, or is to be, made under this part; and

(ii) the disposal is, or is to be, part of the contract for the supply; or

(e) for the disposal of a valuable non-current asset by the grant of a lease—the grant of the lease has been previously offered by tender or auction, but a lease has not been entered into; or

(f) the Minister exempts the local government from complying with section 227.

(2) An exception mentioned in subsection (1)(a) to (e) applies to a local government disposing of a valuable non-current asset only if, before the disposal, the local government has decided, by resolution, that the exception may apply to the local government on the disposal of a valuable non-current asset other than by tender or auction.

(3) A local government may only dispose of land or an interest in land under this section if the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in land, including the market value of any improvements on the land.

(4) However, subsection (3) does not apply if the land or interest in land is disposed of under subsection (1)(b), (1)(c)(ii) or (1)(f).

(5) For subsection (3), a written report about the market value of land or an interest in land from a valuer registered under the Valuers Registration Act 1992 who is not an employee of the local government is evidence of the market value of the land or the interest in land.

(6) An exemption under subsection (1)(f) may be given subject to conditions.

LG Act 2009 257 Delegation of local government powers

(1) A local government may, by resolution, delegate a power under this Act or another Act to—
(a) the mayor; or

(b) the chief executive officer; or

(c) a standing committee, or joint standing committee, of the local government; or

(d) the chairperson of a standing committee, or joint standing committee, of the local government; or

(e) another local government, for the purposes of a joint government activity.

(2) However, a local government may only delegate a power to make a decision about an investigation or a councillor's conduct under [section 150AEA](#) or [150AG](#) to—

(a) the mayor; or

(b) a standing committee of the local government.

(3) Also, a local government must not delegate a power that an Act states must be exercised by resolution.

(4) A **joint standing committee**, of the local government, is a committee consisting of councillors of the local government and councillors of 1 or more other local governments.

(5) A delegation to the chief executive officer under subsection (1) must be reviewed annually by the local government.

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

No additional financial and resource implications.

RISK MANAGEMENT IMPLICATIONS

Low Risk

14.2 2024/25 OPERATIONAL PLAN SEPTEMBER 2024 QUARTER UPDATE**IX: 258304****Author: Janelle Menzies, Manager Governance and Compliance****Attachments: 1. Operational Plan December 2024 Quarterly Update** [↓](#)**KEY OUTCOME**

Key Outcome: 4. Strong Governance

EXECUTIVE SUMMARY

This report will present the second quarter update of the 2024/25 Operational Plan to Council.

RECOMMENDATION

That Council adopt the second quarter update for the 2024/25 Operational Plan.

BACKGROUND

Council's Operational Plan ("the Plan") is a comprehensive business and organisational document that underpins the annual budget. It translates the community's needs, expectations, and aspirations into actionable steps. The Plan is continuously monitored to ensure Council is meeting its objectives for the financial year.

Section 174 of the *Local Government Regulation 2012* (Qld) requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing the Plan annually at meetings of the local government held at regular intervals of no more than three months.

The September quarter assessment of the 2024/25 Operational Plan is provided as **Attachment 1**.

CONSULTATION (Internal/External)

The assessment was completed in consultation with the Executive Leadership Team.

LEGAL IMPLICATIONS

As per *Local Government Regulation 2012* (Qld) s. 127 (noted in the report).

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Quilpie Shire Council Corporate Plan 2022 – 2027

FINANCIAL AND RESOURCE IMPLICATIONS

As detailed in the Council's budget for the financial year FY24. The budgets for items listed in the Operational Plan can only be amended through the formal budget process.

RISK MANAGEMENT IMPLICATIONS

The update does not identify any matters of significant risk or operational concern requiring immediate or urgent remedy.



QUILPIE SHIRE COUNCIL - OPERATIONAL REPORT 2024/25

21/01/2025

● Draft ● Not started ● Behind ● On Track ● Overdue ● Complete → Direct Alignment ----> Indirect Alignment

QUILPIE OPERATIONAL 2024/25 PLAN

1. GREAT PLACE TO LIVE (2024/25)

Goal	Goal Template	Budget	Comment	Owner	Current ...
1.1 Well-planned and highly liveable communities	Objective	No value		Placeholder Role	On Track
→ 1.1.P1 Finalise installation of NBN project to Quilpie	Special Projects	\$86.01k	NEW NBN FTTP project was commissioned in September 2024 with community event held in October 2024. 25/11/2024	Chief Executive Officer	Complete
→ 1.1.P10 Deliver Quilpie Pool Filtration System Changeover	Special Projects	\$250k	NEW A revised consultant report was received by council officers on 13 December 2024. This report will be reviewed by officers after the Christmas shutdown in order to finalise its recommendations. 18/12/2024	Director of Infrastructure Services	On Track
→ 1.1.P11 Delivery renovations to the Eromanga Pool	Special Projects	\$600k	NEW Pool renovations are completed, works included removal of fill material, straightening of pool wall, repairs to plumbing and installation of drainage material. Two sides of pool surround have been reinstated to new design width. Designs for a new change room are currently being undertaken. Installation of new is programmed for April 2025 30/09/2024	Deputy Director Infrastructure Services	On Track
→ 1.1.P12 Removal of the Slide at the Quilpie Pool	Special Projects	\$30k	NEW Pool slide removal is complete. Reconfiguration of the fountain was also required. 30/09/2024	Director of Infrastructure Services	Complete
→ 1.1.P2 Finalise & implement airport hangar Masterplan and establish leases at Quilpie Aerodrome	Special Projects	\$60k	NEW The 1st draft is complete and awaiting for them to move where the fuel is to be relocated. 17/12/2024	Manager of Governance and Compliance	On Track
→ 1.1.P3 Consult with the community about a project for Quilpie Cemetery Beautification Works	Special Projects	0	NEW Community consultation scheduled for 15 January 2025 16/12/2024	Director of Corporate & Community Services	On Track

Goal	Goal Template	Budget	Comment	Owner	Current ...
→ 1.1.P4 Progress the Quilpie Masterplan: Develop a John Waugh Park Sub-plan	Special Projects	\$15k	NEW Two options have been provided to Council for consideration. Council have decided to progress with Option B with some alterations. 17/10/2024	Chief Executive Officer	On Track
→ 1.1.P5 Progress the Quilpie Masterplan: Undertake a Quilpie Main Street Disability Access audit	Special Projects	\$15k	NEW This project has not started yet. 28/10/2024	Manager Workplace Health & Safety	Not started
→ 1.1.P6 Finalise the Accommodation Strategy: Finalise - the New Housing Projects in Quilpie and Eromanga	Special Projects	\$913.91k	NEW Major service connections (water and sewerage) have been connected to all 9 dwellings, awaiting ergon connection to a further 5 dwellings. Currently forecasting that the first dwelling will be available for tenants in April 2025. 17/12/2024	Chief Executive Officer	On Track
→ 1.1.P7 Finalise the Accommodation Strategy: Deliver - Quilpie Town House Estate construction	Special Projects	\$3.67m	NEW Practical Completion of the Town Houses occurred on 21 October 2025, the contractor is now completing the defects identified as part of the final inspection. Landscaping maintenance period - 12 weeks from PC date – 13 January 2025. Council has until the end of January 2025 to undertake the project completion report and submit to the Department to finalise the 2022–24 Local Government Grants and Subsidies Program. 17/12/2024	Chief Executive Officer	On Track
→ 1.1.P8 Seek funding for the Quilpie Public Wi-Fi / CCTV Project	Special Projects	0	NEW The LNP announced as part of the State Government election the Secure Communities Partnership Program, which will fund safety measures to deter crime on small businesses. Grants can fund CCTV, safety lighting or alarm systems to prevent crime and minimise compounding costs of crime. This will be a two-year program with four \$10 million grants rounds. It is unclear if Local Government will be available. Other funding opportunities will be explored as they are announced. 17/12/2024	Chief Executive Officer	Not started
→ 1.1.P9 Carryout Extension to Quilpie SES Shed	Special Projects	\$14.18k	NEW New extensions were completed on time. 30/09/2024	Director of Infrastructure Services	Complete
1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes	Objective	No value		Placeholder Role	On Track
→ 1.2.P1 Deliver Bob Young Memorial Park Upgrade (Stage 1 of the Brolga Street Masterplan)	Special Projects	\$0	NEW Reviewed Quilpie Main Street Masterplan prepared by CUSP and arranging for a scope of work for the design of this memorial park. 18/12/2024	Director of Infrastructure Services	On Track
→ 1.2.P10 Undertake repairs at the Adavale Museum	Special Projects	\$18k	NEW This project is programmed for early 2025. 28/10/2024	Deputy Director Infrastructure Services	Not started

Goal	Goal Template	Budget	Comment	Owner	Current ...
→ 1.2.P11 Develop a Walking Track from Brolga Street to Baldy Top	Special Projects	\$0	NEW The design for this project has been undertaken. 28/10/2024	Deputy Director Infrastructure Services	On Track
→ 1.2.P12 Complete Bicentennial Park Electrical	Special Projects	\$12.9m	NEW The majority of the electrical works have been completed. Waiting on new property pole to be installed by Ergon Energy. 07/10/2024	Director of Infrastructure Services	On Track
→ 1.2.P13 Deliver Visitor Information Fencing Upgrade	Special Projects	\$2.3m	NEW The fence has been delivered. Installation has been scheduled in the works schedule. 07/10/2024	Deputy Director Infrastructure Services	On Track
→ 1.2.P14 Complete Opalopolis Park Upgrade	Special Projects	\$1.57m	NEW The playground installation has been completed. The new shed has been ordered. 07/10/2024	Deputy Director Infrastructure Services	On Track
→ 1.2.P2 Undertake community engagement on the Quilpie Town Hall – future use and upgrades	Special Projects	\$15k	NEW Email sent to Councillors to confirm priority works prior to community engagement 17/12/2024	Director of Corporate & Community Services	On Track
→ 1.2.P3 Undertake Quilpie Hall Shower Block Upgrade	Special Projects	\$0	NEW The shower block has been refurbished and installed. The path to the hall has been completed. The old cooling tank has been removed. 07/10/2024	Director of Infrastructure Services	On Track
→ 1.2.P4 Finalise the Quilpie Master Plan: Bulloo River - Quilpie Foreshore Sub-plan	Special Projects	\$0	NEW This project has not started yet due to the Manager Economic Development position being vacant. 28/10/2024	Manager Economic Development	Not started
→ 1.2.P5 Removal of the slide from splash pool and repair/resurface	Special Projects	\$25.68k	NEW The slide has been removed and the area resurfaced. An adjustment was required to the fountain pump and has been completed. 07/10/2024	Director of Infrastructure Services	Complete
→ 1.2.P6 Develop an Adavale Hall Master Plan	Special Projects	\$47.04k	NEW Consultation with Councillors has taken place regarding the camping area. 28/10/2024	Director of Corporate & Community Services	On Track
→ 1.2.P7 Undertake upgrade to the Adavale Town Hall grounds identified in the Masterplan, once developed	Special Projects	\$0	NEW Finalise concept design at Councillor workshop 07/10/2024	Deputy Director Infrastructure Services	Not started
→ 1.2.P8 Upgrade Entrance of Bulloo Park	Special Projects	\$0	NEW Not to commence until post race 20/12/2024	Deputy Director Infrastructure Services	Not started

Goal	Goal Template	Budget	Comment	Owner	Current ...
↳ 1.2.P9 Develop the Eromanga Rodeo Grounds Masterplan	Special Projects	\$0	NEW Onsite meeting to be scheduled with Eromanga Rodeo / Campdraft Committee and community to incorporate new ablution block (funded) into masterplan. 10/10/2024	Director of Corporate & Community Services	On Track
1.3 Lifelong learning spaces	Objective	No value		Placeholder Role	On Track
↳ 1.3.P1 Undertake community engagement and future needs analysis for a new childcare centre	Special Projects	\$380.1k	NEW Meeting scheduled with FPG Chief Operating Officer to discuss future operations. 17/12/2024	Director of Corporate & Community Services	On Track
↳ 1.3.P2 Upgrade the Library including reception, furniture, and shelving	Special Projects	\$0	NEW This project has been completed. 10/10/2024	Director of Corporate & Community Services	Complete
1.4 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes	Objective	No value		Placeholder Role	On Track
↳ 1.4.P1 Facilitate volunteer training and succession planning workshops (including grants)	Special Projects	\$0	NEW This project has not commenced. 28/10/2024	Chief Executive Officer	Not started

2. FLOURISHING ECONOMY (2024/25)

Goal	Goal Template	Budget	Comment	Owner	Current ...
2.1 Reach the Q1000 population target	Objective	No value		Placeholder Role	On Track
↳ 2.1.P1 Website refresh: jobs listing, 'Invest in Quilpie', 'Live in Quilpie'	Special Projects	\$0	NEW Grant funding has been received and quotes have been obtained for this project. 28/10/2024	Director of Corporate & Community Services	On Track
2.2 Build digital capacity for townships and end-users	Objective	No value		Placeholder Role	On Track
↳ 2.2.P1 Develop and deliver a business digital strategy	Special Projects	\$0	NEW This project has not started yet due to the Manager Economic Development position being vacant. 28/10/2024	Manager Economic Development	Not started
2.3 Maintain safe and efficient transport networks	Objective	No value		Placeholder Role	On Track

Goal	Goal Template	Budget	Comment	Owner	Current ...
→ 2.3.P1 Source funding and deliver reconstruction of the Quilpie Airport Main Runway and taxiway.	Special Projects	\$0	NEW Funding of \$150,000 was received from Queensland Government under the 2024-28 LGGSP Program Guidelines. In 17 December 2024 Council Meeting, it resolved that Fulton Hogan will be appointed as the recommended supplier for the Quilpie Airport Upgrade Design project as an Early Contractor Involvement under Local Buy contract LB313 – Road and Civil Construction for an amount of \$252,987.90 including GST (\$229,989.00 excluding GST). 18/12/2024	Director of Infrastructure Services	On Track
→ 2.3.P2 Relocate fuel tank at Quilpie Aerodrome with Aerodrome redevelopment project	Special Projects	\$0	NEW Preliminary discussion commenced with project manager Peter V. This is a separate project from the Quilpie Airport runway design works. Janelle has been working with consultants doing the masterplan, they are looking at the fuel as part of the scope 18/12/2024	Director of Infrastructure Services	On Track
→ 2.3.P3 Construct Quilpie footpaths missing link - Jabiru Street	Special Projects	\$0	NEW Investigation work has commenced. Actual footpath works will commence in January 2025 and will be completed in 3 weeks. 18/12/2024	Director of Infrastructure Services	On Track
→ 2.3.P4 Release an EOI for the Murana Road Site Development Project	Special Projects	\$0	NEW This project will commence in 2025. 28/10/2024	Manager of Governance and Compliance	Not started
→ 2.3.P5 Seeking funding for the Toompine Aerodrome Upgrade for Fencing	Special Projects	\$0	NEW A grant application has been submitted on 11 December 2024 under the Remote Airstrip Upgrade Program (Round 11). Council has supported its application in the 22 November 2024 Council Meeting. 18/12/2024	Director of Infrastructure Services	On Track
→ 2.3.P6 Deliver Road sealing to Adavale transfer station and ancillary works	Special Projects	\$0	NEW The sealing of the road to the transfer station is now completed. 18/12/2024	Director of Infrastructure Services	Complete
2.4 Enhance and support our agricultural industry, resource sector and all businesses	Objective	No value		Placeholder Role	On Track
→ 2.4.P1 Develop a Business Needs Strategy	Special Projects	\$7.75k	NEW Project unable to be started as the Manager Economic Development position is vacant. 19/12/2024	Manager Economic Development	Not started

Goal	Goal Template	Budget	Comment	Owner	Current ...
→ 2.4.P2 Develop a Jobs & Skill Strategy	Special Projects	\$0	NEW Project unable to be started as the Manager Economic Development position is vacant. 19/12/2024	Manager Economic Development	Not started
→ 2.4.P3 Establish a regional Car Hire Business	Special Projects	\$0	NEW Agreement has been sent to Paroo & Balonne Shire Council's. Paroo have a couple of queries that have been sent off to McCullough & Robertson. 19/12/2024	Manager of Governance and Compliance	On Track
→ 2.4.P4 Improvement of Medical Services including attracting practitioners to the Shire	Special Projects	\$0	NEW This process is ongoing, working in accordance with the QSC / SWHHS Medical Action Plan 17/12/2024	Director of Corporate & Community Services	On Track
→ 2.4.P5 Seek Funding for the extension to the Eromanga Natural History Museum	Special Projects	\$0	NEW Application for funding lodged under Growing Regions Program Round 2 on 10 October 2024, currently awaiting outcome of funding application. Delegation to Canberra held on 19 November 2024 to raise awareness in regard to the ENHM Stage 3 project and funding requirements. 25/11/2024	Chief Executive Officer	On Track
→ 2.4.P6 Implement Buy Local Program	Special Projects	\$0	NEW The Buy Local cards have arrived and Council have used the staff awards to test them out. 17/12/2024	Manager of Governance and Compliance	On Track
2.6 Capture opportunities for the 2032 Olympics	Objective	No value		Placeholder Role	On Track
→ 2.6.P1 Collaborate with partners/stakeholders to build 2032 Olympic Games opportunities	Special Projects	\$0	NEW Project unable to be started as the Manager Economic Development position is vacant. 19/12/2024	Manager Economic Development	Not started
2.7 Provide a sought-after visitor experience and build experiential tourism	Objective	No value		Placeholder Role	On Track
→ 2.7.P1 Commission new photos for tourism and promotion (update and refresh the photos database)	Special Projects	\$0	NEW A photo shot has been undertaken for a collection of photos. 30/09/2024	Director of Corporate & Community Services	On Track
→ 2.7.P2 Capture/locate visitor data at remote locations (such as Hell Hole Gorge, Baldy Top)	Special Projects	\$0	NEW Project unable to be started as the Manager Economic Development position is vacant. 19/12/2024	Manager Economic Development	Not started
→ 2.7.P3 Undertake a Tourism Signage Audit	Special Projects	\$0	NEW Project unable to be started as the Manager Economic Development position is vacant. 19/12/2024	Manager Economic Development	Not started

Goal	Goal Template	Budget	Comment	Owner	Current ...
→ 2.7.P4 Build experiences to tie into the visitor influx for the Rugby World Cup 2027	Special Projects	\$0	NEW Project unable to be started as the Manager Economic Development position is vacant. 19/12/2024	Manager Economic Development	Not started
→ 2.7.P5 Deliver Accessible Tourism elevate Funding including website upgrade, disability accessibility	Special Projects	\$2.41m	NEW Ongoing. Senior Tourism Officer working with contractors to deliver funded building works and designing / updating tourism website 17/12/2024	Director of Corporate & Community Services	On Track
→ 2.7.P6 Investigate tourism opportunities for the opal industry	Special Projects	\$350k	NEW Project unable to be started as the Manager Economic Development position is vacant. 19/12/2024	Manager Economic Development	Not started
2.8 Build partnerships and grow opportunity with traditional owners	Objective	No value		Placeholder Role	On Track
→ 2.8.P1 Work with traditional owners' groups on Welcome to Country signage	Special Projects	\$250k	NEW This project has not yet commenced. 28/10/2024	Chief Executive Officer	Not started

3. ENVIRONMENTAL SUSTAINABILITY (2024/25)

Goal	Goal Template	Budget	Comment	Owner	Current ...
3.1 Protect and enhance waterways and landscape biodiversity	Objective	No value		Placeholder Role	On Track
→ 3.1.P1 Provide an exclusion fence subsidy scheme funded by Council and award by 30 September	Special Projects	\$0	NEW Program extended to 31 March 2025. 17/12/2024	Director of Corporate & Community Services	On Track
→ 3.1.P2 Review and update Council's Biosecurity Plan regarding weed and pest animal management	Special Projects	\$6k	NEW This project has not yet commenced. 28/10/2024	Director of Corporate & Community Services	Not started
→ 3.1.P3 Deliver a community education programme to promote and encourage responsible pet ownership in partnership with schools	Special Projects	\$40k	NEW Suite of responsible pet ownership fact sheets / advertisements developed for regular publication in the Community Newsletter 17/12/2024	Director of Corporate & Community Services	On Track
3.2 Research and implement renewable energy options	Objective	No value		Placeholder Role	On Track
→ 3.2.P1 Deliver Solar Projects as recommended in Energy Audit	Special Projects	\$245k	NEW A funding application was submitted and we are waiting to hear a response. 30/09/2024	Manager of Governance and Compliance	On Track
3.3 Set short term and long-term carbon goals	Objective	No value		Placeholder Role	On Track

Goal	Goal Template	Budget	Comment	Owner	Current ...
↳ 3.3.P1 Undertake assessment of Council emissions and build strategies around the results	Special Projects	\$30k	NEW This project has not yet commenced. Parts of this project is being coordinated with the SWQROC. 28/10/2024	Manager of Governance and Compliance	Not started
3.4 Reduce the impact of waste on the environment	Objective	No value		Placeholder Role	On Track
↳ 3.4.P1 Complete CCTV inspections of the Waste Water System as part of the SWQWSA Project	Special Projects	0	NEW Works are completed. We are waiting on final report. 07/10/2024	Director of Infrastructure Services	On Track
3.5 Reduce the impact of waste on the environment	Objective	No value		Placeholder Role	On Track
↳ 3.5.P1 Connect water customers to the Toompine Water Bore	Special Projects	0	NEW Water Agreement sent to Tony Kerr. He will need to get approval from Ergon has his pipeline will cross over the Ergon Easement. Still waiting for him to return to agreement. Once agreement is sign and Ergon approval has been granted council can connect the pipeline to the bore once the pipeline is layed. 19/12/2024	Manager of Governance and Compliance	On Track

4. STRONG GOVERNANCE (2024/25)

Goal	Goal Template	Budget	Comment	Owner	Current ...
4.1 Excellence in customer service	Objective	No value		Placeholder Role	On Track
↳ 4.1.P1 Develop and implement formalised SOPs for administrative and customer service activities to improve service and compliance levels	Special Projects	0	NEW New Customer Service Officer has commenced preparing a Manual. The first SOP's prepared are Receipting Procedures and Banking Procedures. 30/09/2024	Manager Finance & Administration	On Track
↳ 4.1.P2 Review the Customer Service Policy	Special Projects	0	NEW This project has commenced. 28/10/2024	Manager Finance & Administration	On Track
↳ 4.1.P3 Improve accessibility to the Quilpie Cemetery Records through an online access facility on Council's website	Special Projects	\$5k	NEW Currently seeking suitable online Cemetery program 17/12/2024	Director of Corporate & Community Services	On Track
4.2 Be responsive to change and digitisation	Objective	No value		Placeholder Role	On Track
↳ 4.2.P1 Installation of Delegation Software	Special Projects	\$10k	NEW Delegation software has been purchased and currently being implemented 30/09/2024	Manager of Governance and Compliance	Complete

Goal	Goal Template	Budget	Comment	Owner	Current ...
→ 4.2.P2 Review Council's main website structure and contents	Special Projects	\$45k	NEW LGAQ is our preferred supplier for a new website. They are still negotiating their agreement with Gratius. An order for Five by Five has been issued so that they can upgrade the platform of our current website until LGAQ are ready to commence. The new website will be created in 2025/26. 19/12/2024	Manager of Governance and Compliance	On Track
→ 4.2.P3 Purchase of Drone & Media Resources	Special Projects	\$13k	NEW Project unable to be started as the Media Officer position is vacant. 19/12/2024	Media Officer	Not started
4.3 Maintain good corporate governance	Objective	No value		Placeholder Role	On Track
→ 4.3.P1 Review expired leases and establish a lease register	Special Projects	0	NEW The lease for the Eromanga State School has been finalised and waiting for them to sign. We were unable to do a lease for the CWA due to it being a 'Reserve' for health purposes. We are now preparing a Licence Agreement which is currently being prepared by Preston Law. 17/12/2024	Manager of Governance and Compliance	On Track
→ 4.3.P10 Undertake Review of Human Resources Policies	Special Projects	\$10k	NEW Ongoing. 08/01/2025	Manager of Human Resources	On Track
→ 4.3.P11 Undertake Values Signage Project	Special Projects	\$5k	NEW The Values signage will be developed in conjunction with the Employer Branding Project. Manager Human Resources is currently enrolled and completing a Workforce Planning for Business course with the University of Sunshine Coast so it is recommended that the Employer Branding Project be deferred until a Workforce Plan has been developed. 08/01/2025	Manager of Human Resources	On Track
→ 4.3.P12 Undertake Certified Agreement Review Process	Special Projects	\$35k	NEW Certified Agreement negotiations are well underway. 08/01/2025	Manager of Human Resources	On Track
→ 4.3.P13 Undertake 360 HR Review Project	Special Projects	\$35.1k	NEW Council is currently conducting the first 360 degree review. Additional reviews to be undertaken in 2025 as they fall due. 08/01/2025	Manager of Human Resources	On Track
→ 4.3.P2 Review commons and reserves & Update Depastorisation Policy	Special Projects	0	NEW This project has commenced. 28/10/2024	Director of Corporate & Community Services	Not started
→ 4.3.P3 Review processes for management of general agreements and leases	Special Projects	0	NEW A register of leases is being prepared. 17/12/2024	Manager of Governance and Compliance	On Track

Goal	Goal Template	Budget	Comment	Owner	Current ...
→ 4.3.P4 Undertake Annual Food Safety Audit and follow up on any non-compliances	Special Projects	\$18k	NEW Balonne Shire Council has confirmed that the food licence inspection should take place in May 2025. 17/12/2024	Manager of Governance and Compliance	On Track
→ 4.3.P5 Undertaken Employer Branding Project	Special Projects	\$35k	NEW It is recommended that this project is deferred until a Workforce Plan has been developed. 08/01/2025	Manager of Human Resources	On Track
→ 4.3.P6 Undertake Design Project for Employer Branded Trademutt Shirts	Special Projects	\$20k	NEW Custom QSC design has been named 'Colour Me Quilpie!'. Shirts are due to arrive in early 2025. 08/01/2025	Manager of Human Resources	On Track
→ 4.3.P7 Undertake Position Description Project	Special Projects	\$14.4k	NEW Project has been paused pending special project being undertaken to review PD template, accountabilities and KPI's. 08/01/2025	Manager of Human Resources	On Track
→ 4.3.P8 Undertake Pyschosocial Welfare Project	Special Projects	\$10k	NEW Project planned to be commenced in 2025. 30/09/2024	Manager of Human Resources	Not started
→ 4.3.P9 Undertake Human Rights Review for Policy Review and Decision Making Framework	Special Projects	\$5k	NEW A human rights checklist has been developed for the review of council internal policies. 17/10/2024	Manager of Human Resources	On Track
4.4 Long-term financial stability underpinned by sound financial planning and accountability	Objective	No value		Placeholder Role	On Track
→ 4.4.P1 Document service levels and monitor changes to ensure service levels are affordable	Special Projects	0	NEW This will be undertaken as part of an internal audit. 17/10/2024	Manager Finance & Administration	On Track
4.5 Optimal asset management	Objective	No value		Placeholder Role	On Track
→ 4.5.P1 Review existing Asset Management Plans for Roads, Buildings, Other Structures, Water, and Sewerage asset classes; develop 10 year programs, and carry out ongoing annual reviews thereafter	Special Projects	\$50k	NEW In the 17 December 2024 Council Meeting, Council adopted the updated Asset Management Plans as follows: <ul style="list-style-type: none"> Asset Management Strategy AMP - Transport services (roads) AMP - Water infrastructure AMP - Sewerage infrastructure AMP - Building and Other Structures AMP - Water infrastructure AMP - Plant & Equipment AMP - Other infrastructure 18/12/2024	Director of Infrastructure Services	On Track

Goal	Goal Template	Budget	Comment	Owner	Current ...
→ 4.5.P10 Complete Adavale Transfer Station Upgrade	Special Projects	\$18.3k	NEW This work is now completed. 18/12/2024	Director of Infrastructure Services	Complete
→ 4.5.P11 Carry out External Paint of Administration Building	Special Projects	\$25k	NEW Waiting on pricing from contractors 08/10/2024	Deputy Director Infrastructure Services	Not started
→ 4.5.P12 Deliver a new footpath at the Council Administration Office	Special Projects	\$75k	NEW This project is 90% complete. Landscaping of the administration office is currently underway. 28/10/2024	Director of Infrastructure Services	On Track
→ 4.5.P7 Deliver Quilpie Water Main - Sommerfield Road Upgrade	Special Projects	\$360k	NEW This project is programmed for late 2024 or early 2025. 28/10/2024	Deputy Director Infrastructure Services	Not started
→ 4.5.P8 Complete Toompine Transfer Station Upgrade	Special Projects	\$11.53k	NEW The sealing of the road to the transfer station is now completed. 18/12/2024	Director of Infrastructure Services	Complete
→ 4.5.P9 Complete Eromanga Transfer Station Upgrade	Special Projects	\$100.05k	NEW Only the sealing of the road remains. This has been scheduled for late January 2025 at the same time as sealing of the last section of Adavale Red Road. 18/12/2024	Director of Infrastructure Services	On Track
4.6 Inclusive community engagement and decision making	Objective	No value		Placeholder Role	On Track
→ 4.6.P1 Investigate an online community engagement platform with development of new Website	Special Projects	0	NEW I have been discussing with LGAQ as they have partnered with our selected provider. 30/09/2024	Manager of Governance and Compliance	On Track
4.7 Staff upskilling, leadership training and wellbeing support	Objective	No value		Placeholder Role	On Track
→ 4.7.P1 Explore capacity for electronic HR system with integration with Practical - Implement HR Software Module	Special Projects	\$35k	NEW Implementation project ongoing. 08/01/2025	Manager of Human Resources	On Track
→ 4.7.P2 Explore options for the Undergraduates/ Graduates Professionals (eg Bush Program or Country University Centres)	Special Projects	0	NEW This project has not started yet due to the Manager Economic Development position being vacant. 28/10/2024	Manager Economic Development	Not started
→ 4.7.P3 Review staff induction process	Special Projects	0	NEW Ongoing. Minor improvements made, additional improvements to be made with onboarding through ELMO HR Software system. 30/09/2024	Manager of Human Resources	On Track

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Lease - Eromanga School

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.2 Acquisition of Lands for Overdue Rates

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

- 16 LATE ITEMS**
- 17 GENERAL BUSINESS**
- 18 MEETING DATES**