



ORDINARY MEETING AGENDA

Wednesday 12 February 2025
commencing at 9.30am

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

5 February 2025

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Wednesday 12 February 2025**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Wednesday 12 February 2025**, commencing at **9.30am**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Wednesday 12 February 2025
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 CONDOLENCES**
- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON THURSDAY 30 JANUARY 2025

IX: 259713

Author: Callie Dabovich, Executive Assistant

Attachments: 1. Minutes of the Council Meeting held on 30 January 2025

RECOMMENDATION

That the Minutes of the Council Meeting held on 30 January 2025 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Thursday 30 January 2025

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON THURSDAY, 30 JANUARY 2025 AT 9:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 09:55 AM

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Milan Milosevic, Cr Tony Lander

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Brian Weeks (Acting Director Engineering Services), Mr Eng Lim (Director Engineering Services) via Zoom.

3 APOLOGIES

Nil

4 CONDOLENCES

John Woods, Robert (Bob) Brown, and Harold (Harry) Brown.

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 17 DECEMBER 2024**

RESOLUTION NO: (QSC001-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That the Minutes of the Council Meeting held on 17 December 2024 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Details	Date	Location	Hall	Volz	Barnes	Lander	Milosevic
SWHHS	18.12.25	Teams	1	1	1	1	1
Young Guns	07.01.25	Boardroom	1	1	1	1	1
Destination 2045 - Tourism Consultation	16.01.25	Longreach	1	1			
Cemetery Public Consultation	22.01.25	Cemetery	1	1			
Australia Day Celebrations	24.01.25	Bulloo Park	1	1		1	1
CEO Review	30.01.25	Boardroom	1	1	1	1	1
General meeting	30.01.25	Boardroom	1	1	1	1	1

9 COUNCILLOR PORTFOLIO REPORTS

Reported in General Business.

10 OPERATIONAL STATUS REPORTS**10.1 INFRASTRUCTURE SERVICES STATUS REPORTS****10.1.1 MONTHLY STATUS REPORT FOR INFRASTRUCTURE SERVICES DECEMBER 2024****EXECUTIVE SUMMARY**

This report is about works conducted by Infrastructure Services during December 2024

RESOLUTION NO: (QSC002-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council receive the report.

5/0

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

RESOLUTION NO: (QSC003-01-25)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council receive the report.

5/0

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

RESOLUTION NO: (QSC004-01-25)

Moved: Cr Lyn Barnes
Seconded: Cr Milan Milosevic

That Council receive the report.

5/0

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - DECEMBER 2024****EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial services for the month of December 2024.

RESOLUTION NO: (QSC005-01-25)

Moved: Cr Lyn Barnes
Seconded: Cr Roger Volz

That Council receive the report.

5/0

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 GOVERNANCE & COMPLIANCE MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to provide an update of the Governance and Compliance area for the period from 1 July 2024 to 31 December 2024.

RESOLUTION NO: (QSC006-01-25)

Moved: Cr Milan Milosevic
Seconded: Cr Tony Lander

That Council receive the report.

5/0

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RESOLUTION NO: (QSC007-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council receive the report.

5/0

10.4.3 HUMAN RESOURCES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides Council with updates and information on various activities carried out by the Human Resources (HR) function.

RESOLUTION NO: (QSC008-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council receive the report.

5/0

11 INFRASTRUCTURE SERVICES**11.1 TMR GRID REMOVAL ON ARTERIAL ROADS****EXECUTIVE SUMMARY**

This report is to seek Council feedback and direction regarding correspondence received from the Department of Transport and Main Roads ("the TMR") regarding the immediate replacement of Grid 3 on 93B and Grid 6 on 79A with stock run throughs.

RESOLUTION NO: (QSC009-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council

1. Requests that the TMR conduct community consultation with the Quilpie community, with support from Council officers to provide a venue for public meetings and a list of impacted

residents, prior to proceeding with the removal of Grid 3 on Route 93B (Quilpie-Windorah Road) and Grid 6 on Route 79A (Quilpie-Bundeena Road).

5/0

11.2 EXPRESSION OF INTEREST TO UPGRADE QUILPIE SWIMMING POOL CHLORINATION SYSTEM

EXECUTIVE SUMMARY

This report seeks resolution of Council in accordance with section 228 of the *Local Government Regulation 2012* (Qld) ("LGR") to invite Expressions of Interests to appoint between three and five Contractors to price the upgrade of the Quilpie Swimming Pool chlorination system.

RESOLUTION NO: (QSC010-01-25)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council

1. Undertake an Expression of Interest to shortlist between three to five suitable Contractors in accordance with s. 228 of the *Local Government Regulation 2012* (Qld); and
2. Invite written tenders for the upgrade of the Quilpie Swimming Pool chlorination system, based on the outcome of the Expression of Interest ("EOI").

5/0

11.3 RFQL08 24-25 FLOOD DAMAGE 2024 CHEEPIE ADAVALE ROAD

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road for the Reconstruction of Essential Public Asset Works on Cheepie Adavale Road.

RESOLUTION NO: (QSC011-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council

1. Subject to successful negotiation on the final terms and conditions, award RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road to APV Contracting Pty Ltd for an amount of \$1,010,737.54 excluding GST (\$1,111,811.29 including GST); and
2. Pursuant to section 257 of the Local Government Act 2009 (Qld), delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

At 11:32 DCEO Lisa Hamlyn left the meeting.

At 11:34 DCEO Lisa Hamlyn returned to the meeting.

11.4 SUPPLY AND DELIVERY OF ONE (1) 3 POINT LINKAGE AERATOR

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award the Supply and Delivery of 3 Point Linkage Aerator Attachment as part of 2024-2025 fleet replacement program.

RESOLUTION NO: (QSC012-01-25)

Moved: Cr Tony Lander

Seconded: Cr Lyn Barnes

That Council

1. Award the contract for the supply and delivery of the Aerator Attachment (UA60 Aera-Vator Frame/Rake and Roller) to Nuturf and Equipment Solutions for \$24,000.00 (excluding GST);
2. Dispose of the Toro Aerator unit via public Tender; and
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) ("LGA") to negotiate, finalise and execute all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

11.5 REPA PROJECT MANAGEMENT SERVICES - CONTRACT VARIATION REQUEST

EXECUTIVE SUMMARY

The purpose of this report is to provide information to Council for a decision on a variation request on the three current REPA Project Management Services Contracts.

RESOLUTION NO: (QSC013-01-25)

Moved: Cr Tony Lander

Seconded: Cr Roger Volz

1. That Council:

resolve to approve and apply the changes as per the variation request received from Proterra Group on 21 January 2025 to change the current '\$rate/day/person' accommodation charges and replace with 'actual cost+10%' accommodation charge on the following contracts:

- RFQL06 22-23 South West Queensland Trough Flooding event 7 September – 15 September 2022 Project Management: Awarded to Proterra Group (RESOLUTION# QSC117-11-22)
- RFQL09 23-24 Southwest Queensland Flooding, 4 June- 7 July 2023 Project Management -Awarded to Proterra Group (RESOLUTION- QSC189-10-23)
- T10 23-24 South West Queensland Flooding, 6-23 January 2024 REPA Project Management Services – Awarded to Proterra Group (RESOLUTION- QSC068-04-24)

5/0

At 11:46 AM Justin Hancock, CEO, left the meeting.

At 11:48 AM Justin Hancock, CEO, returned to the meeting.

At 11:49 AM Sharon Frank, Manager of Finance and Administration, joined the meeting.

12 CORPORATE AND COMMUNITY SERVICES

12.1 ANGLICAN CHURCH, SOUTHERN QUEENSLAND - DONATION OF ITEMS FROM ST MATTHEWS CHURCH

EXECUTIVE SUMMARY

The purpose of this report is to seek confirmation from Council regarding its' interest in acquiring items from St Matthew's Church to display and preserve for local history purposes.

RESOLUTION NO: (QSC014-01-25)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

1. That Council accepts the gift of offer by the Corporation of the Synod of the Diocese of Brisbane and agrees to undertake removal of and accept ownership of the bell tower, time capsule, plaque & Icon, lamp, and font (subject to donating families' consent) to be preserved and displayed within Council facilities for community display.

5/0

13 FINANCE

13.1 AMENDMENT TO COUNCIL'S CREDIT CARD LIMIT AND PURCHASING CARD LIMITS

EXECUTIVE SUMMARY

This report is to request Council's authorisation to amend Council's Credit Card limit and the purchasing limits for some cards; and note updated position titles.

RESOLUTION NO: (QSC015-01-25)

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

That Council:

1. Amend Council's Credit Card threshold to \$85,000.
2. Approve the change to the following purchasing card limits

• Community Service Officer	\$3,000
• Health Promotions Officer	\$1,500
• Librarian	\$2,000
• Payroll/HR Officer	\$2,500
• Senior Tourism Services Officer	\$3,000
3. Authorise the Chief Executive Officer to update the Register of Delegations and Sub-Delegations with the following purchasing cards (position titles and purchasing limits).

Position	Purchasing Card Limit
Chief Executive Officer	\$8,000.00
Community Services Officer	\$3,000.00
Customer Services Officer - Administration	\$1,000.00
Customer Services Officer - Depot	\$1,000.00
Diesel Fitter	\$1,500.00
Director of Corporate and Community Services	\$3,000.00
Director of Infrastructure Services	\$3,000.00
Executive Assistant/ Grants Officer	\$3,000.00
Building Tradesperson	\$5,000.00
Finance Support Officer - Receivables	\$2,000.00
Fleet and Workshop Supervisor	\$3,000.00
Health Promotions Officer	\$1,500.00
Librarian	\$2,000.00
Mobile Plant Technician	\$1,500.00
Manager Economic Development	\$3,000.00
Manager Finance & Administration Services	\$3,000.00
Manager Governance & Compliance	\$3,000.00
Manager Human Resources	\$3,000.00
Manager Work Health Safety /QA	\$2,000.00
Deputy Director of Infrastructure Services	\$3,000.00
Mayor	\$1,000.00
Pest & Livestock Management Coordinator	\$2,000.00
Payroll / HR Officer	\$2,500.00
Plumber	\$2,000.00
Concrete and Structures Supervisor	\$5,000.00
Senior Stores Officer	\$3,000.00
Senior Tourism Services Officer	\$3,000.00
Town Services Supervisor	\$3,000.00
Water & Sewerage Supervisor	\$5,000.00
Unallocated	\$3,000.00
Total	\$85,000.00

13.2 SOLE SUPPLIER ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to present a review of the current Sole Supplier Arrangement and seek Council's approval for the amended sole supplier arrangements in accordance with sections 235(a) and 235(b) of the Local Government Regulation 2012 (Qld).

RESOLUTION NO: (QSC016-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council leave the Report lay on the table until the next Ordinary Meeting of Council.

5/0

13.3 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to present a new Register of Cost-Recovery Fees and Commercial Charges to be effective from 30 January 2025. Minor changes are proposed to Weekly rents of Council Properties, Visitor Information Centre/Gallery Fees & Swimming Pool Fees.

RESOLUTION NO: (QSC017-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council

1. Receive and note the report.
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 30 January 2025.
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

5/0

13.4 FINANCIAL SERVICES REPORT MONTH ENDING 31 DECEMBER 2024**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 December 2024.

RESOLUTION NO: (QSC018-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council receive and note the Monthly Finance Report for the period ending 31 December 2024.

5/0

14 GOVERNANCE**14.1 OFFER TO PURCHASE LAND - ADAVALE****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with information regarding an offer to purchase land owned by Council in Adavale.

RESOLUTION NO: (QSC019-01-25)

Moved: Cr Milan Milosevic

Seconded: Cr Roger Volz

That Council

1. Accept the offer received from David Bell, Proterra Group to purchase one lot of land owned by Council in Adavale – Lot 35 / A2453 amounting to \$2,000.00 (GST incl.).
2. Delegate power to the Chief Executive Officer pursuant to Section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any, and all, matters associated with or in relation to this land sale.

5/0

14.2 2024/25 OPERATIONAL PLAN SEPTEMBER 2024 QUARTER UPDATE**EXECUTIVE SUMMARY**

This report will present the second quarter update of the 2024/25 Operational Plan to Council.

RESOLUTION NO: (QSC020-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council adopt the second quarter update for the 2024/25 Operational Plan.

5/0

At 12:24 PM Council adjourned for lunch and resumed at 1:09 PM.

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Lease - Eromanga School

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.2 Acquisition of Lands for Overdue Rates

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

MOVE INTO CLOSED SESSION

MOTION

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council moves into closed session at 1: 09 PM

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC021-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council moves out of closed session and resumes the Ordinary Meeting at 1:15 PM.

5/0

15.1 LEASE - EROMANGA SCHOOL

EXECUTIVE SUMMARY

The purpose of this report is to recommend the grant of Lease H on SP344760 in Lot 302 on Crown Plan E3051 at Eromanga School, to the State of Queensland (represented by the Department of Education) for a period of 10 years, subject to complying with Council's procurement obligations.

RESOLUTION NO: (QSC022-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council

1. Pursuant to section 236(1)(b)(i) and 236(2) of the *Local Government Regulation 2012* (Qld), resolves to apply the exception for disposal of a valuable non-current asset, other than by tender or auction, by granting a lease of Lease H on SP344760 in Lot 302 on Crown Plan E3051 at Eromanga School, to the State of Queensland (Represented by the Department of Education) ("the Lease"); and
2. Pursuant to section 257(1)(b) of the *Local Government Act 2009* (Qld), delegates to the Chief Executive Officer the power to negotiate and finalise all matters relating to the grant of the Lease, including to negotiate and finalise the terms of the Lease and execute the Lease on behalf of Council.

5/0

15.2 ACQUISITION OF LANDS FOR OVERDUE RATES

EXECUTIVE SUMMARY

This report is presented to Council to consider whether to resolve to acquire the lands located at Klugh Street, Adavale (described as Lot 603 on CP A2451; Assessment number: 00088-00000-000) and Shepherd Street, Adavale (described as Lots 71 and 80 on CP A2456; Assessment number: 00059-00000-000) for overdue rates or charges.

The lands meet the requirements of section 148 of the *Local Government Regulation 2012* ("the Regulation") which relates to acquiring land for overdue rates or charges.

RESOLUTION NO: (QSC023-01-25)

Moved: Cr Milan Milosevic

Seconded: Cr Roger Volz

That Council

1. Acquire the lands located at Shepherd Street, Adavale (described as Lots 71 and 80 on CP A2456; Assessment number: 00059-00000-000) and Klugh Street, Adavale (described as Lot 603 on CP A2451; Assessment number: 00088-00000-000) ("the lands") for overdue rates or charges pursuant to section 149(1) of the *Local Government Regulation 2012*; and
2. Delegate to the Chief Executive Officer its powers to give a Notice of Intention to Acquire the lands to all interested parties, and power to take all further steps required under

sections 149, 150 and 151 of the *Local Government Regulation 2012* to effect the acquisition of the lands.

5/0

16 LATE ITEMS

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr. Barnes raised concerns around the medium strip on the eastern entrance to town. CEO advised that due to a watering malfunction, this section was not being watered for a period of time. A/DIS advised that works to improve the medium strip will be undertaken prior to April 2025.

Cr. Barnes requested an update on the Bulloo Park master plan. DCCS advised that a further Bulloo Park user group meeting was required, a budget allocation has been made to upgrade the entrance into the facility and plans to be undertaken after April 2025.

Cr. Barnes requested an update on the Bob Young Memorial Park. DIS to commence reviewing a scope of works for this project, update to be provided in February 2025.

Cr. Barnes suggested promoting the ability for Quilpie's business community to host wedding packages. Council to review the prior information package develop for a potential wedding destination and look to hold a business meeting with interested parties to gauge the interest in a wedding planner to arrange destination weddings in the Shire.

Cr. Volz suggested removing tourist signs that are aged and unreadable. A/DIS to arrange the removal.

Cr. Volz suggested securing the stands that house the wheelie bins secured again. A/DIS to arrange the works order.

18 MEETING DATES

There being no further business the Mayor declared the meeting closed at 2:04 PM.

These minutes are to be confirmed at the next Ordinary Meeting of Council. In accordance with the public notice of meetings published by Council, the next Ordinary meeting will be held on Wednesday 12 February 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

9 COUNCILLOR PORTFOLIO REPORTS

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 MONTHLY STATUS REPORT FOR INFRASTRUCTURE SERVICES JANUARY 2025

IX: 259714

Author: Brian Weeks, Deputy Director Infrastructure Services

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report is about works conducted by Infrastructure Services during January 2025

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

Crews have now returned from Christmas leave. However, we are currently managing a significant number of vacancies due to recent retirements and staff resignations.

Roads

Council Roads have been inspected by both Council staff and Proterra to assess and document any damages caused by recent rain events.

In January, Council crews focused on minor maintenance, primarily addressing scouring and floodways to ensure road safety and functionality.

RMPC

Grader crew have been undertaking shoulder maintenance works along the Quilpie – Charleville Road.

Other TMR Works

Construction crews have completed works on Quilpie – Adavale Road, Works sealed with minor tidy up works including removal of side track left to complete.

Flood Damage Works TMR

Stu Bowen was initially scheduled to commence work on the Quilpie – Thargomindah Road in late January. However, this has been postponed and is now expected to begin in mid-February 2025.

Flood Damage Works Shire Roads

Due to the Christmas break and ongoing wet weather conditions, Proterra was unable to provide a report for January.

Concrete and Structures

The concrete footpath works on Jabiru Street, Quilpie are ongoing and progressing as planned. The Eromanga Transfer Station work has been completed.

Council Buildings and Facilities

Council's tradesman has completed the refurbishment of 7 Boobook Place, Quilpie. Refurbishing Unit 9, Gyrica Gardens is ongoing.

Water and Sewerage

Crews have been actively addressing water-related issues across the region, including:

- Responding to water breaks in Quilpie, Adavale, and Eromanga.
- Conducting works on the Bulloo Park irrigation pump.
- Replacing filters at the Eromanga Treatment Plant.
- Carrying out repairs on the water tanks at Toompine Hall.

Plant and Workshops

General Preventative maintenance of Plant Fleet.
New Light Vehicle Mechanic has commenced with Council.

Town Services

Crews have been busy with setting up for recent events.
Parks crews and Concrete and Structure Crews worked together to clean up after the storm event on Australia Day.
Crews have been diligently watering park areas and tree lines have struggled with intense, prolonged heat.

CONSULTATION (Internal/External)

N/A

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council budget.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy and Risk Framework.

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT

IX: 259653

Author: Damien McNair, Pest & Livestock Management Coordinator

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Table 1 Wild Dog Scalps Presented to Council 01-07-2024 to 31-01-2025

Property	No of Scalps			Amount of Payment
	Male	Female	Pups	
Greenmulla	2	-	-	\$100.00
Monler	3	4	-	\$350.00
Wellclose	-	-	20	\$1,000.00
Total	5	4	20	\$,1450.00

Table 2 Wild Dog Scalps – Comparative Data Table

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Male	200	51	42	82	12	5
Female	106	44	17	39	7	4
Pups	47	4	8	8	-	20
Total	353	99	67	129	19	29

Table 3 Commons & Reserves

Reserve	Condition	Notes
Quilpie Common	Good	There is little feed on the Adavale Common, plenty of water.
Eromanga Common	Good	

Reserve	Condition	Notes
Adavale Common	Fair	
Warrabin Lane	Fair	
Dillon's Well	Fair	

Wild Dog Control Program

There has been a significant number of entries into Feralscan during January.

Pest Weed Management

During the month, spraying of scattered pest weed infestations, along with inspections and monitoring, has been carried out.

Local Laws

The dog pound sustained significant damage during the Australia Day storm. Efforts are now underway to identify an alternative, more durable design for its replacement.

One (1) dog re-homed.

The Approved Inspection Program has been advertised and is scheduled to take place throughout February.

Exclusion Fencing

Correspondence will be sent to all recipients of the Quilpie Shire Exclusion Fence Subsidy Program – Round 7, reminding them that all fencing projects must be completed by **31 March 2025**.

Adavale Common Cattle Muster

A muster of the Adavale Common cattle took place on 1st and 2nd February 2025, with approximately 250 cattle being yarded.

- 79 cattle sold
- 32 marked
- 123 cows returned to Common

Note: there were a number of cattle mustered belonging to neighbouring properties.

Letters will be sent to all Adavale Common cattle owners and permit holders regarding Council's Depasturage Policy and the conditions of common permits. A follow-up muster will be scheduled within three months to ensure that all permit holders are compliant with Council Policy

General

Quilpie will host the Shire *Rural Lands Officer's Meeting* on 19th-20th March 2025. As of now, 42 registrations have been received, including 7 presenters.

CONSULTATION (Internal/External)

Director Corporate & Community Services

Council Staff

Landholders

Community Members / Animal Owners

LEGAL IMPLICATIONS

No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

The program operates in line with the Quilpie Shire Council 2024/2025 Budget.

RISK MANAGEMENT IMPLICATIONS

The program operates in line with the Quilpie Shire Council Risk Management Policy and Framework.

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT

IX: 259689

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Condolence Cards

Nil

NDIS Program

Activities Undertaken in the NDIS Program – January Summary

- Plan Coordination and Implementation:
 - Coordinated and implemented 4 new plans.
 - Assisted participants in understanding and signing service agreements.
 - Arranged necessary services.
- Stakeholder Engagement:
 - Conducted regular meetings with participants, their families, carers, and service providers to ensure services were delivered effectively and aligned with participants' goals.
 - Facilitated collaboration to maintain a timely and positive progression toward achieving individual objectives.
- Appointment Coordination:
 - Facilitated virtual appointments (via Teams) for older children and adults, including Psychology, Dietitian, and Occupational Therapy sessions.
- Compliance and Liaison:
 - Liaised with the NDIS Remote Planning Team to ensure service providers adhered to the NDIS Price Guide and complied with relevant guidelines.

Western Queensland Primary Health Network / Quilpie Shire Council Health Promotions & Wellbeing Program

- After School Activities Program Promotion:
 - Posters for the After School Activities Program (Youth Centre & Craft) were promoted to the community through Council's media channels.
 - The programs successfully re-commenced on **3 February**.

- Seniors Program Advertisement:
 - The February schedule for the Seniors Program was finalised, advertised, and distributed to the community to ensure widespread awareness and participation.
- Support for St Finbarr's "Snack Attack" Program:
 - Throughout **Term 1**, fruit platters are being provided to St Finbarr's to support their "Snack Attack" program, promoting healthy eating among students.

Australia Day Awards

The Quilpie Australia Day Awards and Celebrations took place at Bulloo Park on Friday, 24 January 2025, with approximately 110 attendees joining in the festivities. The event was officiated by Mayor Cr Ben Hall and Deputy Mayor Cr Roger Volz, who presented awards to Michelle Donohue for *2025 Australia Day Citizen of the Year*, and the *2025 Australia Day Certificate of Appreciation* to Robin Cherry.

Australia Day Celebrations – Event Highlights

The Quilpie Australia Day celebrations were a resounding success, featuring a variety of entertainment and community activities.

- Entertainment and Activities:
 - Memphis Moovers and the Quilpie Singing Group provided lively entertainment for the crowd.
 - Memphis Moovers also delighted children with balloon artistry, adding a fun and interactive element to the celebrations.
- Acknowledgements:
 - Sincere thanks are extended to the following individuals and groups for their hard work and support in ensuring the success of the event, Toni Bonsey, Kerrie Bennett, Brian Weeks, Quilpie Sporting Clays Club, Toompine Polocrosse Club, Town Services staff.
- Australia Day Pool Party:
 - On 26 January, All About Aquatics hosted the Australia Day Pool Party, which attracted 60 attendees. Guests enjoyed a range of activities, games, and a free sausage sizzle, creating a festive and enjoyable atmosphere for all.
- Media Coverage:
 - Quilpie received excellent publicity, with a fantastic photo and article highlighting the town's Australia Day celebrations published in the Courier Mail.
- Funding and Support:
 - All Australia Day events were made possible through collaborative funding and support from Council and the Australia Day Community Events Grant Program, delivered by the Department of the Prime Minister and Cabinet.
 - The celebrations showcased the strong community spirit and collaboration that make Quilpie a vibrant and welcoming place.

School Holiday Fun Program

Memphis Moovers were engaged to deliver a School Holiday Program on 22 and 23 January, offering a range of engaging activities for all ages. The program featured Fun Uke, Drum Workz, Musical Instrument Craft, Moovin Ballooin, and Music Mentoring for Children, attracting 24 registered participants across the two sessions.

In addition to the children's program, an Adults 16+ Music and Vocals Mentoring Session was held on 23 January from 6:00 PM to 8:00 PM. This session was attended by 6 participants, providing an opportunity for older community members to develop their musical skills and creativity.

The program was a resounding success, fostering creativity, learning, and community engagement across all age groups.

Quilpie Cemetery – Community Meeting

A Community Meeting was held at the Quilpie Cemetery on 22 January 2025 to discuss various issues and future plans for the Quilpie Cemetery. The meeting was attended by 15 people and items of discussion included:

- Removal of excess earth on top of graves
- Irrigation & drainage
- Utilisation of new section of the Cemetery
- Difficulty accessing some grave sites for burial preparation
- Pre-cast grave kerbing (in the absence of a monumental mason visiting Quilpie)
- Investigation into an online Cemetery Program
- Quilpie Cemetery History Project
- Cemetery Volunteer Group

There were several suggestions made by those in attendance that were noted. Some suggestions are being actioned and others are being considered for inclusion in future plans to enhance the Cemetery.

A summary of the meeting will be provided in the next Council newsletter.

South West Hospital and Health – Wellness My Way Program

Wellness My Way is a newly launched health program by the South West Hospital and Health Service (SWHHS), expanding across South West Queensland following a successful pilot in Maranoa. The program aims to empower communities by proactively identifying individuals living with modifiable risk factors for chronic diseases and improving access to evidence-based prevention programs and preventative care.

An online introduction to the program was held on 29 January with South West Healthy Communities, attended by the Nurse Practitioner and the Director of Corporate and Community Services. Additionally, Helen Wassman, SWHHS Executive Director of Allied Health, visited Quilpie on 3 February to meet with the Director of Corporate and Community Services, Mayor, and Chief Executive Officer. Discussions focused on the program's objectives and strategies to promote it throughout the Quilpie Shire community, ensuring widespread engagement and participation. This initiative represents a significant step toward enhancing health outcomes and fostering a proactive approach to wellness in the region.

South West Primary Health Care Collective Program

Unfortunately, the Community Services Coordinator has resigned from her position. However, she has kindly offered to continue supporting the program remotely to maintain momentum and ensure continued progress until a replacement is recruited.

Opera Queensland

Opera Queensland has requested a meeting to discuss the development of a Regional Strategy for the next four years, aimed at continuing to bring the magic of opera and music to the Quilpie Shire community. A meeting has been scheduled for 13 February to explore the Regional Strategy and their 2025 regional tour, which will take place in September and October 2025. This initiative underscores their commitment to enriching regional communities through the arts.

NBN

As part of their ongoing efforts to engage with the Quilpie community and help residents maximise the benefits of the recent NBN Fibre to the Premises upgrade, the NBN Team will visit Quilpie on 11 February. From 4:00 PM to 5:00 PM, they will host a Scam Awareness Session at the Quilpie Library, providing valuable tips on identifying and avoiding online scams. Following this, from 5:00 PM to 7:00 PM, NBN representatives will be available to meet with community members to discuss

transitioning to NBN services and address any related questions or concerns. Additionally, Telstra representatives will be on hand to offer further assistance. This is a great opportunity for residents to enhance their digital literacy and receive personalised support.

Meetings / Events

Table 1 Meetings and Events

Date	Type	Title	Location
16 Dec-2- Jan	Event	Corners of Fun Library Program	Library
7 January	Meeting	Young Guns	Quilpie
8 January	Meeting	Capital Catch Up	Quilpie
16 January	Meeting	LG/DDPHU EH	Online
17 January	Meeting	Cultural Society Building Inspection	Cultural Society
21 January	Brief	DDMG – LDMG Arrangements	Phone
22 January	Meeting	Cemetery – Community Meeting	Quilpie Cemetery
22-23 January	Event	Memphis Moovers School Holiday Program	Quilpie Shire Hall
23 January	Event	Memphis Moovers Music / Vocal Mentor Session	Quilpie Shire Hal
24 January	Event	Australia Day Awards & Celebrations	Bulloo Park
29 January	Meeting	SW Digital Inclusion Program – Planning session	Library
29 January	Meeting	SW Healthy Communities – Wellness My Way	Online
30 January	Meeting	Council Ordinary Meeting	Quilpie
31 January	Meeting	Quilpie Bushfire Risk & Mitigation	Quilpie
31 January	Meeting	Senior Exec Connect	Online
31 January	Meeting	SQ Landscapes & Mardigan	Quilpie

Upcoming Meetings / Events

Table 2 Upcoming Meetings and Events

Date	Type	Title	Location
3-6 February	Event	Staff Wellness Week	Quilpie
3 February	Meeting	SWHHS Executive Director – Allied Health Services	Quilpie
4 February	Event	Town House Opening	Quilpie
5 February	Event	Official Opening Red Road	Adavale Road
5 February	Meeting	SW Care Collective Pilot Program	Online
10 February	Meeting	Manager Governance	Quilpie
11 February	Meeting	NBN Community Engagement	Library
11 February	Meeting	Budget Workshop	Quilpie
12 February	Meeting	Council Ordinary Meeting	Quilpie
13 February	Meeting	Opera Queensland	Online
14 February	Meeting	Quilpie Digital Inclusion Program – Planning	Library
17 February	Meeting	Quilpie MPHS CAN Meeting	Quilpie MPHS
17 February	Meeting	SW Mental Health Consumer Group	Online

Date	Type	Title	Location
19 February	Meeting	SQ Local Government Advisory Committee	Online
19 February	Meeting	Quilpie Local Governance Group Meeting	Online
20 February	Meeting	LG/DDPHU EH	Online
24 February	Meeting	SWHHS Board / CAN Meeting	Online
25 February	Training	QRA Training – Module 1 & 2	Quilpie
25 February	Training	Local Government Sun Safety Community of Practice	Online
26 February	Meeting	Charleville Area Fire Management Group Meeting	Charleville

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Council Staff

Community

Program Stakeholders

Local, State and Commonwealth Governments

LEGAL IMPLICATIONS

No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

Programs operate in accordance with Council's Budget 2024-2025.

RISK MANAGEMENT IMPLICATIONS

Programs operate in accordance with Council's Risk Management Policy and Framework.

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCIAL SERVICES STATUS REPORT - JANUARY 2025

IX: 259256

Author: Sharon Frank, Manager Finance & Administration

Attachments: Nil

KEY OUTCOME

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial and administration services for the month of January 2025.

ACTION ITEMS

For information only.

OPERATIONAL UPDATE

Procurement of Goods and Services

Expenditure by Area Reporting below – monthly and year to date reporting.

Procurement Officer attended LocalBuy webinar regarding the new suit of Construction Contracts and arrangements available.

Notice of Contractual Arrangements over \$200,000 excluding GST and Contracts Awarded over \$200,000 excluding GST was prepared for the period 1 July 2024 to 5 February 2025 (for the 2024/25 financial year). This is available on Council's website or at the Council Administration Office.

Table 1 Tenders and Requests for Quotes

Tenders and Requests	Action
RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road	Request awarded to APV Contracting Pty Ltd, correspondence sent to suppliers
T04 24-25 QSC Concrete Floodway Replacement	Closed and has entered evaluation
RFQM 13 24-25 Supply and Delivery of one 4WD Wagon	Closed and has entered evaluation
RFQL 12 24-25 Supply & Delivery of one 2024/25 Vacuum Suction Truck	Closed and has entered evaluation
RFQM 14 24-25 Asset Valuation Services - Buildings and Other Structures, Other Assets and Land Assets	Posted and has entered evaluation
RFQL 05 24-25 Flood Damage 2024 Big Creek Road Pkg	Posted, closed, evaluated, report submitted
RFQL 13 24-25 South West Queensland Flooding, REPA Project Management Services	Posted, closed and has entered evaluation
RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Road Pkg	Posted, closed and has entered evaluation

Number of purchase orders – **88**

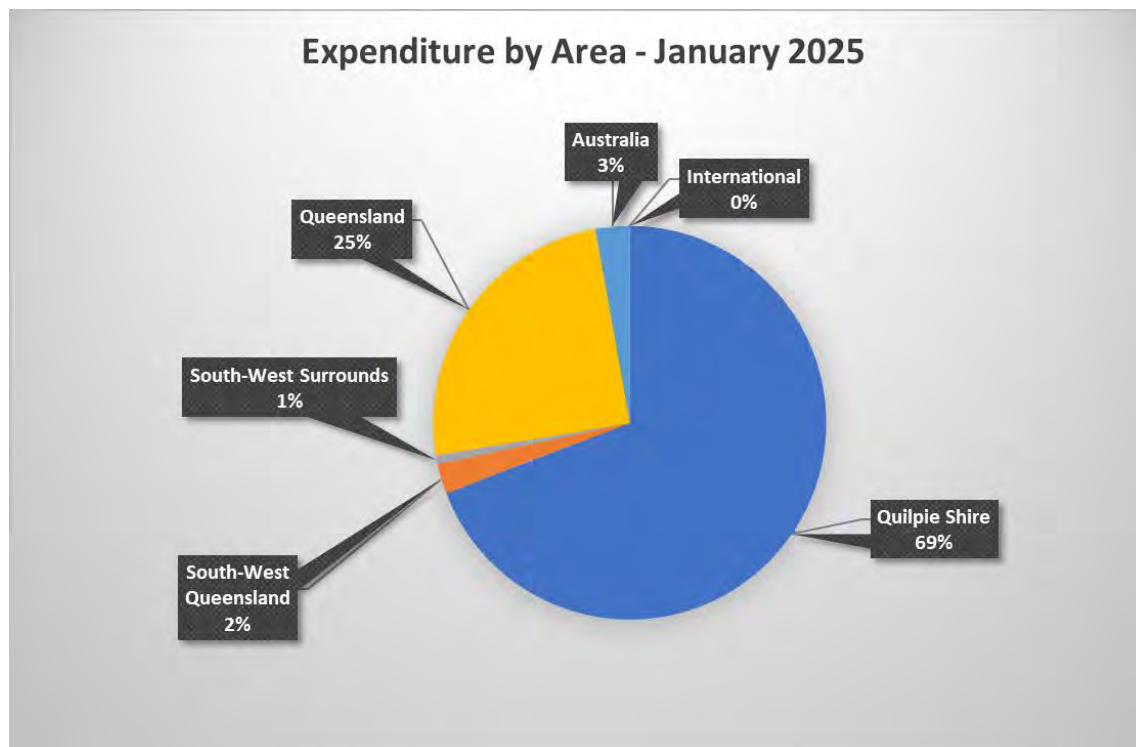
Estimated Value - **\$1,951,528.4**

Expenditure by Area Reporting

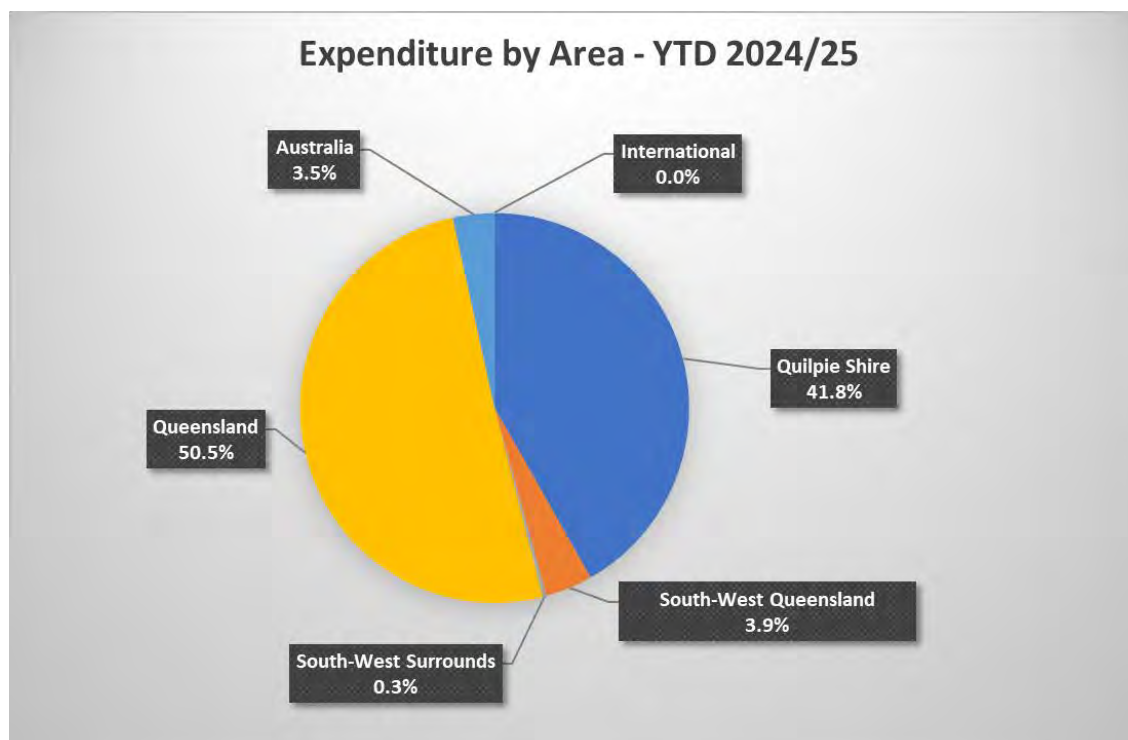
The table and graphs below provide an overview of Council's expenditure on goods and services, categorised by the locations where the businesses operate. Expenditure within the Quilpie Shire encompasses all businesses within the region, highlighting the importance of every business to our community and local economy.

Table 2 Procurement of Goods and Services 2024-25

Procurement of Goods and Services 2024-25														
Expenditure By Area														
Area	July	%	August	%	September	%	October	%	November	%	December	%	January	%
Quilpie Shire	1,150,975	49%	1,422,442	34%	962,028	31%	896,535	39%	1,952,917	51%	680,551	35%	860,248	69%
South-West Queensland	262,208	11%	87,156	2%	111,025	4%	92,685	4%	111,235	3%	47,394	2%	30,344	2%
South-West Surrounds	24,729	1%	10,040	0%	2,860	0%	8,480	0%	7,293	0%	-	0%	9,152	1%
Queensland	822,616	35%	2,501,908	60%	1,973,781	63%	1,270,588	55%	1,535,577	40%	1,163,415	59%	309,278	25%
Australia	98,930	4%	125,700	3%	65,152	2%	54,613	2%	211,568	6%	66,145	3%	34,742	3%
International	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%
TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA	2,359,457	100%	4,147,247	100%	3,114,847	100%	2,322,901	100%	3,818,591	100%	1,957,505	100%	1,243,764	
TOTAL PAYMENTS	18,464,724		4,848,404		8,224,201		2,872,808		7,085,572		2,221,821		2,375,890	
Less:														
Government Agency	19,703		1,694		204,577		79,941		18,855		39,505		927,486	
Tax Payments	96,648		155,486		116,161		332,734		133,030		87,571		107,340	
Internal Adjustments - Quilpie Shire Council	-		200		-		-		-		-		-	
Investment Movements	15,825,000		-		4,708,000		-		3,000,000		-		-	
NAB Purchase Card	29,637		40,809		-		30,191		24,999		27,993		20,535	
Superannuation	78,601		79,634		80,616		107,041		72,722		109,135		76,698	
Local Government Arrangement	55,678		423,333		-		-		17,374		111		66	
	16,105,267		701,157		5,109,354		549,907		3,266,981		264,316		1,132,126	
NET CREDITOR PAYMENTS	2,359,457		4,147,247		3,114,847		2,322,901		3,818,591		1,957,505		1,243,764	



Graph 1 Expenditure by Area – January 2025



Graph 2 Expenditure by Area - Year to Date 2024-2025

Table 3 Expenditure by Area - Definitions

Expenditure by Area - Definitions	
Area	Area Definition
Quilpie Shire	Procurement of good and/services from suppliers operating within the Quilpie Shire.
SWQ	Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh.
Southwest Surrounds	Procurement of good and/services from suppliers operating in local government areas that surround South West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs.
Queensland	Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from QS, SWQ and SWS areas).
Australia	Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania.
International	Procurement of good and/services from international suppliers i.e. from outside Australia.
Exclusions:	
Government Agency	Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State.
Australian Taxation Office	Taxation Obligations - PAYG, GST, FBT
Internal Adjustments - Quilpie Shire Council	Example between QSC General and Trust Accounts
Investment Movements	Queensland Treasury Corporation and Term Deposits
National Australia Bank Purchase Card Payment	NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase.
Superannuation	Includes Council and individual contributions
Local Government Arrangement	LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare

Rates and Charges

Planning for advanced debt recovery will proceed for assessments with outstanding rates over three years and vacant land over 12 months; with Council approval – future meeting report.

Progressing with rates debt recovery – sale of land procedures and option to acquire.

Change of ownership and property data updated as per DDX files from Department of Resources. Supplementary notices issued as required.

Processing of new or changed service charges as required.

Preparing to issue Levy 2 for Rates and Charges.

Information Technology

Mobile Device Management rolled out to appropriately manage all Council owned devices and keep corporate data secure.

Cyber security program is progressing.

Records Management

Records Officer has developed the first draft of a Quilpie Magiq User Guide which is being reviewed and tested internally.

Progressing the implementation of Secured Signing.

Internal training on Business Classification Scheme ongoing.

Record disposals in accordance with Retention and Disposal schedules ongoing.

Grant funding Progress Reports and Acquittals

Quarterly Progress Report (Oct-Dec 2024) for the Townhouse Residential Estate - Stage 1 project under the Local Government Grant and Subsidy Program was prepared and submitted by the due

date of 17 January 2025. This included a separate Progress Report in the new template provided by the Department.

Quarterly Progress Report (Oct-Dec 2024) for the Quilpie Airport Upgrade Design project under the Local Government Grant and Subsidy Program (Planning) was prepared and submitted by the due date of 17 January 2025. This also included the development of a detailed Project Plan in the new template provided by the Department.

Quarterly Progress Reports (Oct-Dec 2024) for the Works for Queensland 2024-27 funding program were prepared and submitted by the due date of 17 January 2025. This also included the development of detailed Project Plans for all five projects in the new template provided by the Department:

- Adavale Water Main Replacement
- Bob Young Memorial Park Upgrade
- Quilpie Pool Filtration System Changeover
- Sewer Pump Station in Quarrion Street, Quilpie
- Sommerfield Road Water Main Upgrade

A Completion Report was prepared and submitted for the Townhouse Residential Estate - Stage 1 project under the Local Government Grant and Subsidy Program. The report has been approved by the Department.

Applications for Grants and Subsidies

Table 4 Competitive Grant Funding Application Submissions

Funding Program	Funded By	Project	Subsidy Request	Status
Accessible Tourism Elevate Fund – Access Project Grants	Queensland Government	Quilpie Visitor Information Centre Accessibility Master Plan – Stage 2	\$69,500	Funding Approved
Building Bush Tourism Fund	Queensland Government - Department of Tourism and Sport	Quilpie Visitor Information Centre, Museum and Gallery to construct undercover entertainment area and museum entry improvements for visitors with mobility concerns	\$56,109	Funding Approved
Energy Funding			Funding request - \$122,500 Total project cost: \$250,000 Council contribution - \$122,500	Application Submitted

Funding Program	Funded By	Project	Subsidy Request	Status
Growing Future Tourism Program Round 2	Queensland Government - Department of Tourism and Sport	Eromanga Natural History Museum – Stage 3 Final Design (for construction)	Funding request: \$1,500,000 Total project cost: \$3,000,000 Co-contribution from Council of \$1,500,000	Application Unsuccessful
Housing Support Program – Community Enabling Infrastructure Stream Grant Application	Australian Government - Department of Infrastructure, Transport, Regional Development, Communications and the Arts	Quilpie Town – 30 Lot Residential Estate Construction of infrastructure to produce a 30 lot subdivision, includes upgrade of existing roads (1.3km), new roads (1.4km), stormwater drainage, and water reticulation, power and telecommunications to the estate.	Funding request: \$3,080,000 Total project cost: \$3,580,000 Council contribution - \$292,000 Council in-kind support valued at \$208,000	Application Unsuccessful
Local Government Grant and Subsidies Program 2024-28 (Planning – Detailed Design)	Queensland Government	Quilpie Airport Upgrade Design	Funding request: \$150,000 Total project cost: \$250,000 Council contribution - \$100,000	Funding Approved
Local Government Grant and Subsidies Program 2024-28 (Infrastructure – Replace Existing)	Queensland Government	Quilpie Sewerage Treatment Plant	Funding request: \$7,990,542.25 Total project cost: \$9,988,177.81 Council contribution - \$1,997,635.56	Application Unsuccessful
Safer Local Road and Infrastructure Program (SLRIP)	Australian Government	Flood proofing of Napoleon Road Multiyear project: 2024-25 2025-26 2026-27	Funding request: \$2,973,760 Total project cost: \$3,723,760 Council contribution - \$750,000	Application Submitted 30/9/2024 Application unsuccessful.
Growing Regions Round 2	Australian Government	Eromanga Natural History Museum – Stage 3 Design & Construct	Funding request: \$14,800,000 Total project cost: \$18,000,000 Council contribution - \$3,000,000 OGF Contribution (Building Bush Tourism Fund) - \$200,000	Application Successful

Funding Program	Funded By	Project	Subsidy Request	Status
Active Women and Girls Round 1	Queensland Government	Motorcyclist Gymkhana and endurance introduction and coaching weekend for Women and Girls for the age of 4 years.	\$25,000	Application Unsuccessful
RADF (Regional Arts Development Fund)	Queensland Government (Arts Queensland)	Local Arts and cultural priorities	\$26,250	Application Successful
Australia Day Community Events Program	National Australia Day Council	2025 Australia Day Awards & Celebrations	\$15,000	Application Successful
NAB Foundation Community Grant	National Australia Bank	Disaster Management – Generator Bulloo Park	\$44,406	Application Unsuccessful
SES Support Grant 2025-26	Queensland Government (SES Queensland)	ATV & Trailer Combination	\$39,315.78	Application Submitted
Remote Airstrip Upgrade Program – Round 11	Australian Government	Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing	Funding request: \$102,250 Total project cost: \$204,500 Council contribution - \$82,250 Council in-kind support valued at \$20,000	Application Submitted 11/12/2024
Active Transport Fund	Australian Government	Connecting Quilpie: Design and Construct Missing Footpath Link from Town Centre to Airport and Baldy Top	Funding Request: \$135,000 Total project cost: \$270,000 Council contribution - \$135,000	Application Submitted 19/12/2024

Finance

Prepared the monthly Finance Report – for the prior month.

Undertook the grant and contract assessment – monthly review with revenue recognition and adjustments for contract assets and contract liabilities as required. Reconciliation to general ledger.

Reconciled the Work in Progress and capital expenditure.

Processed monthly journals.

Evaluation of submissions for the RFQ for the Comprehensive Valuation of Council's Buildings and Other Structures, Other Assets and Land.

Asset module has been rolled over to the 2024/25 Financial Year.

Planning for upcoming Budget workshops.

Cascade quarterly reporting completed.

Review and update of some fees and charges – VIC, pool, some housing rents – report to Council.
 Report to Council regarding Credit Card Limit increase and individual purchase limit increases.
 Investigating NAB FlexiPurchase (expense management software) to manage and report on Purchasing / Corporate Cards.

Meetings

Table 5 Meetings

Date	Meeting
8 January	Capital Catchup meeting
14 January	Teams meeting with the Auditors to plan this year's key financial audit milestones including their interim testing visit and final year end visit dates.
20 January	Teams meeting to discuss presentation content for Departments Finance Officer Network meeting in March
22 January	Capital Catch-up meeting
23 January	Finance & Administration Team Meeting
30 January	Ordinary Meeting of Council – as required
31 January	Monthly Post Ordinary Meeting of Council Staff Meeting

CONSULTATION (Internal/External)

Chief Executive Officer
 Finance & Administration Team

LEGAL IMPLICATIONS

None noted.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget.

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 259288

Author: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

ACTION ITEMS

Update of actions below, those actions arising in the January Council meeting that are not listed have been actioned.

OPERATIONAL UPDATE

Monthly Meetings

Table 1 Monthly Meetings

Date	Event	Location
7 January	Young Guns Presentation	Quilpie
15 January	SW Digital Inclusion Reference Group	Online
20 January	LGAQ Federal Election Campaign Briefing	Online
21 January	Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development Meeting	Brisbane
21 January	Department of Local Government, Water and Volunteers	Brisbane
22 January	Department of Transport and Main Roads Meeting	Brisbane
30 January	Ordinary Council Meeting	Quilpie
31 January	QSC Bushfire risk and mitigation planning meeting	Quilpie

The Australian Government announced the successful application for the Eromanga Natural History Museum Stage 3 under the Growing Regions Program.

Meeting held with Balonne Shire Council to progress the Car Hire initiative. Once the leasing documents have been reviewed, they will be sent to TTG for review.

A certified agreement meeting was held on 29 January 2025, Council to consult one-on-one with 5 staff members prior to the next meeting.

Council's Manager Governance and Compliance resigned; an acting Manager will commence on 10 February 2025.

Planning for the Town House/ Red Road Openings, QSC Deputation to Parliament & SWQROC Deputation/ Civic Leaders forum was undertaken. Advocacy documents have been updated.

Upcoming Meetings

Table 2 Upcoming Meetings

Date	Event	Location
7 January	Young Guns Presentation	Quilpie
20-24 January	CEO – DG Deputation	Brisbane
30 January	Ordinary Council Meeting	Quilpie
31 January	QSC Bushfire risk and mitigation planning meeting	Quilpie
4-5 February	Red Road and Town House Opening	Quilpie
6 February	Southern Region Disaster Management Leadership Team	Online
11 February	Budget Meeting	Quilpie
12 February	Ordinary Council Meeting	Quilpie
16-17 February	SWQROC Meeting - Tentative	St George
17-19 February	State Government Deputation	Brisbane
21 February	Destination 2045 Workshop	Roma
24-28 February	AICD Course	Brisbane
26 February	Southern Region Disaster Management Leadership Team	Charleville
4 March	Councillor Briefing Session	Quilpie
5 March	Audit Committee	Quilpie
6 March	ENHM Stage 3 Project Inception Meeting	Eromanga
10-11 March	SWQROC State Delegation	Brisbane
12-13 March	LGAQ Civic Leaders Summit	Brisbane
18 March	Ordinary Council Meeting	Quilpie
19 March	Budget Workshop	Quilpie
25 March	Federal Budget	
27 March	LGMA CEO Forum	Brisbane

Date	Event	Location
1 April	Councillor Briefing Session	Quilpie
9 April	Community Budget Meeting	Toompine/ Adavale
10 April	Community Budget Meeting	Eromanga/ Quilpie
11 April	Budget Workshop	Quilpie
29 April	Ordinary Council Meeting	Quilpie
6 May	Councillor Briefing Session	Quilpie
13 May	Budget Workshop	Quilpie
15-16 May	Darling Downs and South West Queensland Council of Mayors	Roma
20 May	Ordinary Council Meeting	Quilpie
22 May	LGMA Awards for Excellence	Brisbane
27-29 May	2025 LGAQ Disaster Management Conference	Brisbane
3 June	Councillor Briefing Session	Quilpie
10 June	Budget Workshop	Quilpie
11-12 June	LGMA Inspire Conference	Brisbane
16-18 June	LGW Workplace Health and Safety Conference	Brisbane
17 June	Special Council Meeting – 2025/26 Budget	Quilpie
17 June	Ordinary Council Meeting	Quilpie
24-27 June	ALGA Conference	Canberra
30 June	SWQROC Meeting	Online
1 July	Councillor Briefing Session	Quilpie
2-4 July	SWQROC - Quilpie/ Thargo/ Cunnamulla Roadshow	
15 July	Ordinary Council Meeting	Quilpie
31 July – 1 Aug	DDSWQCOM Meeting	Dalby
19-21 August	WQAC Conference	St George
26 August	Ordinary Council Meeting	Quilpie
2 September	Councillor Briefing Session	Quilpie

Date	Event	Location
8 September	Audit Committee TBC	Quilpie
9-11 September	LGMA Annual Conference	Brisbane
16 September	Ordinary Council Meeting	Quilpie
30 Sept – 3 Oct	SWQROC - Charleville/ Roma/ St George Roadshow	
7 October	Councillor Briefing Session	Quilpie
20-22 October	LGAQ Annual Conference	Gold Coast
28 October	Ordinary Council Meeting	Quilpie
4-5 November	SWQROC Federal Delegation	Canberra
11 November	Councillor Briefing Session	Quilpie
18 November	Ordinary Council Meeting	Quilpie
27 November	LGMA CEO Forum	Brisbane
2 December	SWQROC Meeting	Zoom
2 December	Councillor Briefing Session	Quilpie
16 December	Ordinary Council Meeting	Quilpie

OPERATIONAL UPDATES

Nil

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Low Risk – within standard operations.

11 INFRASTRUCTURE SERVICES

11.1 DISASTER READY FUND - ROUND THREE (2025 - 2026)

IX: 259266

Author: Eng Lim, Director Infrastructure Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

The purpose of this report is for Quilpie Shire Council ("Council") to consider submitting a grant application under the Disaster Ready Fund (DRF) Round 3 (2025–2026).

RECOMMENDATION

That Council

1. Supports an application under the DRF Round 3 (2025–2026), on the condition that Council allocates \$99,750 in the FY25/26 budget, should the application be successful.

BACKGROUND

The DRF is the Australian Government's flagship initiative for disaster risk reduction, designed to fund a range of projects in partnership with states and territories. It aims to deliver medium and long-term national outcomes, with an investment of up to \$1 billion over five years, starting from 1 July 2023.

Round 3 will provide up to \$200 million in 2025-26.

Of the total amount, \$138 million of this is notionally allocated for infrastructure investment (infrastructure funding stream) encompassing the following primary project activity types:

- investment in grey infrastructure (traditional engineered systems)
- investment in green-blue infrastructure (nature-based solutions such as urban parks, wetlands and rain gardens),
- investment in social infrastructure (community facilities), and

- investment in natural hazard monitoring infrastructure (e.g. early warning systems).

\$59 million of this notionally allocated for other eligible project types, and \$3 million of this notionally allocated for administrative support for Lead Agencies.

The National Emergency Management Agency (NEMA) administers this funding program, which was established in 2022 to develop, lead, and coordinate the Commonwealth's approach to emergency management. This includes supporting activities related to preparedness, response, relief, recovery, reconstruction, risk reduction, and resilience for all-hazard emergencies and disasters.

To ensure that only the most competitive applications are considered by the Australian Government's Assessment Panel, the number of applications each jurisdiction may submit to NEMA has been capped for Round 3.

For Queensland, the maximum number of applications that can be submitted through QRA to NEMA is 60. Given that there are 77 local government areas in Queensland eligible to apply, this creates a highly competitive environment.

Process and Timelines

Councils in Queensland must submit an online application form to the Queensland Reconstruction Authority (QRA) as the Lead Agency, no later than 5 pm on Wednesday, 2 April 2025, to be considered for funding.

As the Lead Agency for Queensland, QRA will review all project proposals against the eligibility criteria and submit up to 60 applications to NEMA by 5 pm on Friday, 30 May 2025. Please note that Councils are not permitted to submit applications directly to NEMA.

NEMA is expected to announce the outcomes in September 2025, with schedules and funding agreements issued in late 2025. Projects are then anticipated to formally commence in early 2026.

Project Eligibility

To be eligible projects must:

1. Have the primary purpose of increasing understanding of disaster impacts, building resilience to future disasters and/or reducing disaster risk, in line with the DRF's objectives.
2. Be risk informed, aligned with plans and priority targeted, in accordance with the DRF's Investment Principles.
3. Target one or more eligible natural hazard types.
4. Involve one or more eligible activity types in the built, social, natural and/or economic domains.
5. Deliver 'enduring benefits' for a community or communities at risk of being affected by future disaster.

Large-scale infrastructure that will deliver enduring disaster risk mitigation, resilience and safety benefits for communities is a key focus for Round 3.

As mentioned in the funding guidelines, this includes projects such as the construction of flood levees, sea walls and drainage basins that seek to significantly reduce disaster risk, impacts and costs (including insurance costs) for communities in the long-term.

Project Co-contribution

As Quilpie Shire Council is classified under the Australian Bureau of Statistics' Remoteness Structure as being in 'very remote' and 'remote' areas, successful nominated projects will be eligible for up to 90% funding of eligible project costs, with a 10% co-contribution required from the Council.

The Council's co-contribution may include both financial (cash) contributions and in-kind support, such as wages directly attributed to the project's delivery, as well as supplies, materials, and specific equipment needed for the project's execution.

Project Selection

In accordance with the funding guidelines for disaster risk reduction and enhancing regional connectivity through flood resilience, officers are recommending the nomination of a grey infrastructure project to seal key low-lying sections of Old Charleville Road and Napoleon Road.

This project aims to establish a flood-resilient alternative detour to the Quilpie-Thargomindah Road (ID 7003), which is a crucial transport route for regional connectivity across the Quilpie, Bulloo, Barcoo, Paroo, and Diamantina Shires.

While the Quilpie-Thargomindah Road is essential for the movement of goods, services, and people across the region, its South Comongin Crossing over the Bulloo River is often closed or restricted due to flooding, with an average annual submergence of 53 days. In 2024 alone, the crossing was closed for 59 days, significantly disrupting regional transport and access to essential supplies.

Though Council continues to advocate for a permanent solution to the South Comongin Crossing issue, it is acknowledged that such a solution will require significant time and investment. In the interim, sealing the key low-lying sections of Old Charleville Road and Napoleon Road provides a practical and cost-effective opportunity to enhance flood resilience and ensure reliable connectivity.

This project would deliver immediate and tangible benefits, including:

1. **Improved Flood Resilience:** Sealing these sections would reduce the route's vulnerability to damage from flooding and heavy vehicle traffic, ensuring it remains operational during wet conditions.
2. **Enhanced Regional Connectivity:** This project would provide a dependable alternative route for transporting essential goods, especially under the State Government's Remote Communities Freight Assistance Scheme, when the South Comongin Crossing is closed due to flooding.
3. **Economic and Social Benefits:** By maintaining access to critical services and supply chains, the project would support local communities, businesses, and industries during flood events, while also improving emergency response capabilities and enhancing community safety.

This project aligns with the Queensland Government's priorities for regional development, disaster resilience, and infrastructure investment. By addressing a critical gap in the region's transport network, it would provide substantial benefits to the Quilpie, Bulloo, Barcoo, Paroo, and Diamantina Shires, while also contributing to the broader state economy.

Table 1 Project Cost Estimates

Proposed nominated project	Cost estimates
Bitumen sealing of key low-lying sections of Old Charleville Road and Napoleon Road (17 locations)	\$875,000
Remote camera monitoring systems (3 locations)	\$35,000
Project management (10% construction cost)	\$87,500
Total project cost	\$997,500
Disaster Ready Fund contribution (90%)	\$897,750
Council contribution (10%)	\$99,750

The key locations proposed for sealing on Old Charleville Road and Napoleon Road are shown in Figure 1. Additionally, three remote flood monitoring camera systems will be installed at strategic locations.

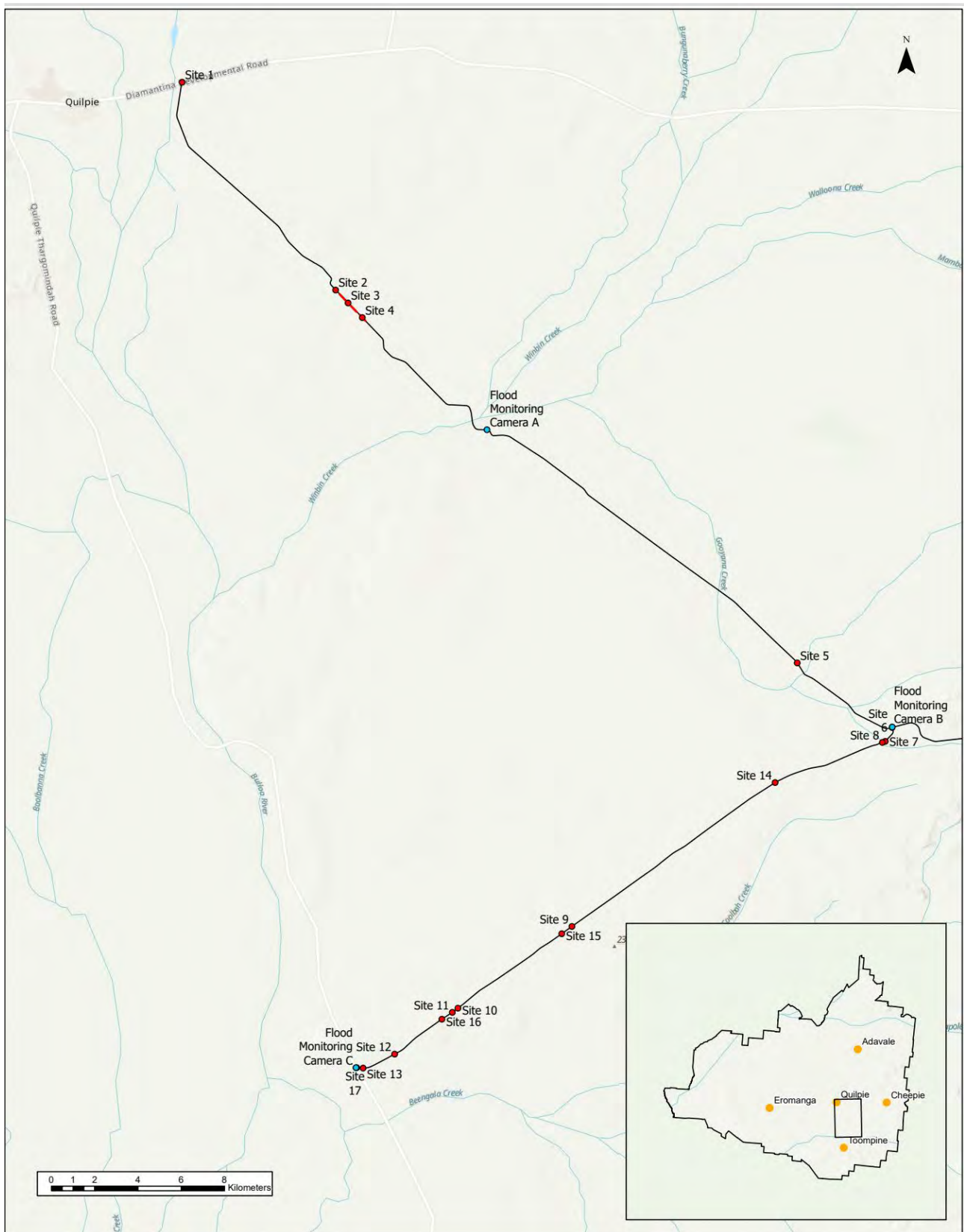


Figure 1 Project map showing locations of sealed sections and the supporting remote camera monitoring systems on Old Charleville Road and Napoleon Road

OPTIONSOption 1 (Recommended)

That Council

1. Supports an application under the DRF Round 3 (2025–2026), on the condition that Council allocates \$99,750 in the FY25/26 budget, should the application be successful.

Option 2

That Council

1. Does not support an application under the DRF Round 3 (2025–2026).

CONSULTATION (Internal/External)

Chief Executive Officer

Council officers within the Infrastructure Services directorate

Proterra Project Manager for Flood Damage

INTERESTED PARTIES

Interested parties will include property owners adjacent to Old Charleville Road and Napoleon Road.

Note: The identification of interested parties has been provided by Council Officers on a best endeavours basis and may not be comprehensive.

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

The application must work within the DRF guidelines, listed on QRA and NEMA websites.

FINANCIAL AND RESOURCE IMPLICATIONS

Based on similar previous projects, the total cost of this project is estimated to be \$997,500. If successful, the Disaster Ready Fund will contribute 90% of this amount, as Quilpie Shire Council is classified as a local council in 'very remote' and 'remote' areas. The remaining 10%, or \$99,750, will be covered by Council.

The outcome of the funding application is expected to be announced by NEMA in September 2025, with successful projects formally commencing in early 2026. If approved, Council will need to allocate \$99,750 in its FY25/26 budget to meet the cash contribution requirement.

The funding program allows a maximum project timeline of five years for infrastructure stream projects, with all projects required to be completed both physically and financially within this period. For all other projects, the timeline is three years. Projects should not begin until written approval of the relevant Implementation Plan has been received from NEMA.

The five-year delivery timeframe provides flexibility, allowing the workload to be spread over an extended period and minimizing the resource impact on Council staff.

ASSET MANAGEMENT IMPLICATIONS

Sealing the sections of Old Charleville Road and Napoleon Road will increase the longevity of the road asset by enhancing its durability and reducing wear and tear from flooding and heavy vehicle usage. This will extend the asset's lifecycle, lowering the frequency and costs of maintenance and rehabilitation. The sealed sections will also offer a more reliable and consistent surface, improving performance in both dry and wet conditions.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise Risk Management (ERM) Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance to ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity to ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality to ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In assessing the likelihood of each risk, the following ratings and definitions have been applied. It's important to consider that some events may occur only once in a lifetime, while others could happen almost daily. Judgement is required to evaluate both the probability and frequency with which a specific risk is likely to occur.

Determining Consequence

In assessing the consequences of each risk, the following ratings and definitions have been applied. Five levels are used to determine the potential impact, and it is important to consider both financial and non-financial factors when evaluating how risks may affect the organisation.

Determining the overall Risk Rating

Once the consequence and likelihood ratings have been determined, they are combined in a matrix to establish the overall risk rating for each risk. The severity of both the consequences and the likelihood will be assessed using a scale of Low, Moderate, High, and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do nothing further
- Consider risk treatment options
- Undertake further analysis to better understand the risk
- Maintain existing controls
- Reconsider objectives

Table 2 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment
			Likelihood	Consequence	Risk Rating	<i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Risk calculator provided below for measures			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Variation and costs not funded by NEMA / QRA	Eligible costs checked against funding guidelines. Construction costs are based on current rates. Ineligible expenditure may be undertaken but not funded by NEMA/QRA	Expenditure not budgeted for	Possible	Minor	Medium	Ensure funding by Council to cover additional expenditure. Project management applied correctly to funding submission.
Variation non-compliance	Monitor funding submission and future claims against guidelines	Financial impact	Unlikely	Minor	Low	Funding from NEMA /QRA is fixed. Council will cover any over-run.
Conflict of interest	Declaration of Conflicts of Interest	The inappropriate handling of conflicts of interest can cause reputational, financial, legal and loss of public trust.	Unlikely	Minor	Low	Any parties involved in the decision making or discussion leading into the decision making where a conflict exists should declare their interest.

HUMAN RIGHTS CONSIDERATION

In compliance with the *Human Rights Act 2019 (Qld)*, Council is obligated to ensure that its decisions are consistent with human rights and to consider any human rights relevant to the decision-making process.

The 23 human rights outlined in the *Human Rights Act 2019 (Qld)* have been thoroughly reviewed in relation to this decision. It has been concluded that there are no human rights implications associated with Council's decision on this matter.

11.2 COLLABORATION BETWEEN RMIT UNIVERSITY AND QUILPIE SHIRE COUNCIL

IX: 259553

Author: Eng Lim, Director Infrastructure Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 3. Environmental Sustainability

Key Initiative: 3.4 Reduce the impact of waste on the environment

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

EXECUTIVE SUMMARY

The purpose of this report is to seek Quilpie Shire Council's ("Council") consideration to become a joint collaborator with Royal Melbourne Institute of Technology (RMIT) University in their grant application under the Australian Research Council (ARC) Linkage Project.

RECOMMENDATION

That Council

1. Agrees to act as a joint collaborator with RMIT University in their grant application under the ARC Linkage Project, on the condition that Council allocates \$10,000 per year in the upcoming financial year (FY25/26) and the following two financial years, should the application be successful.

BACKGROUND

Australia produces approximately 75,000 tonnes of ground coffee waste each year, contributing to the 6.87 million tonnes of organic waste that end up in landfills. This organic waste is responsible for 3% of the nation's greenhouse gas emissions, highlighting a pressing need for innovative solutions to tackle this environmental issue.

In response, RMIT University's engineering research team has developed a groundbreaking, low-energy thermochemical process that converts spent coffee grounds into coffee biochar. This biochar is then used as an additive to increase the strength of concrete by 30%, offering a sustainable alternative to traditional materials.

This pioneering research was brought to life through a collaboration with local government. The Director of Infrastructure Services, during his previous role as Manager of Engineering and Resource Recovery at Macedon Ranges Shire Council (MRSC) in Victoria, partnered with RMIT to facilitate the world's first field trial of coffee biochar. Together, they successfully integrated the biochar into a concrete footpath, marking a significant milestone in sustainable infrastructure (refer to Figure 1 and Figure 2).

The project has gained international recognition for its innovation and environmental benefits, showcasing how cutting-edge laboratory research can be translated into real-world applications through effective collaboration between universities and local governments. It serves as a powerful example of how partnerships can drive sustainable solutions that benefit both communities and the environment.

This groundbreaking research and its subsequent field trial have garnered widespread global attention, being featured in over 2,400 media outlets across 82 countries. Prominent coverage includes international platforms such as [Reuters](#), [CNN](#), and the [Washington Post](#), as well as Australian TV news networks like *ABC*, *SBS*, *Nine*, and *10*. The reach has been extraordinary, with an estimated audience of 2.5 billion people and an equivalent advertising value of \$57.7 million. This remarkable exposure underscores the global significance and impact of the project.

In addition, the RMIT research team has been recognised as one of 15 [finalists](#) (out of 101 submissions) for the prestigious *Shaping Australia Awards* in the *Problem Solver* category. This achievement highlights the team's innovative approach and their significant contribution to addressing critical challenges through sustainable solutions.



Figure 1 Perspective view of the section of Howey Street, Gisborne with the field trial in April 2024



Figure 2 QSC Director Infrastructure Services & RMIT research team, Howey Street, Gisborne coffee concrete pour

This groundbreaking research tackles pressing waste management challenges while advancing Australia's Net Zero 2050 goal. By repurposing spent coffee grounds into a sustainable construction material, this innovation not only reduces the cement industry's substantial 7-8% contribution to global CO₂ emissions but also cuts down on landfill-related emissions, marking a significant stride toward a more sustainable future.

The coffee-infused concrete has already achieved impressive milestones, gaining recognition both locally and internationally. It is being actively incorporated into Victoria's Big Build infrastructure projects and has been showcased at Germany's renowned Futurium Museum as a trailblazing material for sustainable construction.

The success of this initiative is rooted in a powerful collaboration between RMIT University and local government. Following the world-first trial of coffee biochar concrete footpaths with the MRSC, the technology has rapidly gained momentum within the industry. A notable example is its integration into the \$415.7 million Pakenham Roads Upgrade Project, fully funded by the Australian Government. In this project, 5 tonnes of spent coffee grounds - equivalent to 140,000 cups of coffee - were transformed into 2 tonnes of biochar, which was then used to construct a 30-cubic-metre footpath. This achievement underscores the practical potential and scalability of the innovation.

REPORT

Building a Sustainable Future Through Collaboration with RMIT

RMIT has initiated discussions with Council to explore opportunities for establishing a long-term, impactful partnership centred on sustainability, waste recycling, and the circular economy. This collaboration seeks to develop innovative solutions that deliver both environmental and community benefits, fostering a more sustainable future.

The RMIT research team brings a proven track record in sustainable materials research, with expertise in transforming diverse waste streams—such as medical organic waste, tyres, glass, construction and demolition waste, PPE waste, and plastics—into high-value by-products. Their groundbreaking innovations have not only resulted in multiple patents but have also attracted significant venture capital investment and international acclaim, showcasing both technical excellence and commercial viability. The team's market-ready solutions are well-aligned with emerging environmental regulations and create new revenue streams through waste valorisation.

To further advance this pioneering research, the RMIT team is preparing to apply for an ARC Linkage Project grant. This project will integrate cutting-edge technologies, including biochar production, per- and polyfluoroalkyl substance (PFAS) immobilisation, and waterproofing, to develop high-durability, low-carbon concrete applications. A key element of the study will involve a field trial, demonstrating the real-world potential and scalability of this innovative approach.

The proposed project focuses on converting all forms of biodegradable organic waste into high-value by-products, such as biochar, for use in construction. This approach delivers multiple strategic benefits: carbon sequestration through biochar production, reduction in landfill-generated greenhouse gases, and the creation of sustainable construction materials that address the global sand shortage crisis. While the research is initially focused on these areas, RMIT is open to tailoring its efforts to address Quilpie Shire Council's specific priorities and challenges, particularly those related to concrete applications. This flexibility ensures the partnership is both collaborative and responsive to local needs.

As part of supporting this ARC application, RMIT is also partnering with two construction industry partners and one Indigenous partner. Notably, their team includes Dr. Shannon Kilmartin-Lynch, the first Indigenous PhD graduate from RMIT's School of Engineering, who has been recognised among the top 41 Aboriginal and Torres Strait Islander Science, Technology, Engineering and Mathematics (STEM) leaders in Australia and awarded the 2025 Aboriginal and Torres Strait Islander Scientist Award by the Australian Academy of Science. His strong connections with the Indigenous community in Queensland will ensure meaningful engagement and inclusivity through this project.

For the proposed ARC linkage project, RMIT will provide a Research Stipend Scholarship of \$35,886 per year for three and a half years plus a tuition fee scholarship of \$40,320 per year for the same duration for a PhD and in-kind support of around \$100,000 per year. The two industry partners have agreed to make a cash contribution. The ARC funding will provide 60%-70% cash for the project if the grant application is successful.

This initiative is not only transformative in terms of environmental, economic, and social impact but also places a strong emphasis on Indigenous engagement, making it a truly inclusive and forward-

thinking endeavour. Building on the widespread success and media attention of RMIT's previous research, this project is poised to achieve even greater recognition and impact.

If the ARC funding is secured, RMIT will share the outcomes of this project with Quilpie Shire Council and implement some of the research findings in one of the Council's projects as part of the field trial.

To support this collaboration, RMIT is seeking a modest cash contribution of \$10,000 per year over three years from Council (a total of \$30,000).

Significant Environmental, Economic and Social Opportunities

From Council's perspective, partnering with RMIT presents a valuable opportunity to drive progress toward our community's environmental, economic, and social objectives. This collaboration enables us to leverage cutting-edge research and innovation to achieve sustainable outcomes, benefiting Quilpie and its residents while positioning our region as a leader in forward-thinking initiatives. The key benefits of this partnership include:

Demonstrating Environmental Leadership

By supporting this initiative, Council has the opportunity to demonstrate its leadership and commitment to sustainability and recycling, positioning Quilpie as a pioneer in innovative environmental practices. This partnership aligns seamlessly with the Council's broader goals of waste reduction and the promotion of circular economy principles, further solidifying our dedication to building a sustainable and greener future.

The research outcomes hold significant potential to convert diverse waste streams into high-value by-products for a wide range of industrial applications. This innovative approach not only minimises waste disposal costs but also unlocks new revenue streams through the commercialisation of processed materials, creating both economic and environmental benefits.

National and Global Recognition

Partnering with RMIT will elevate Quilpie's reputation as a forward-thinking council at the forefront of sustainability, innovation, research translation, and Indigenous engagement. This collaboration has the potential to generate substantial media attention through government announcements and secure recognition at both national and international levels, positioning Quilpie as a leader in pioneering environmental solutions.

Additionally, it will reinforce Quilpie's status as an early adopter of innovative waste management practices in South West Queensland, establishing a benchmark for other regional councils to follow. This proactive approach will also enable the community to stay ahead of upcoming waste reduction targets and evolving environmental regulations, ensuring long-term resilience and sustainability.

Cost-Effective Investment with Long-Term Benefits and Funding Opportunities

The \$10,000 annual contribution over three years represents a modest yet strategic investment with the potential for significant long-term benefits. By gaining access to cutting-edge research, advanced technologies, and expertise in waste management, Council can explore innovative solutions that may reduce future infrastructure costs while delivering sustainable, high-quality outcomes for the community.

This partnership will also facilitate knowledge transfer and capacity building, equipping Council staff with valuable insights to enhance asset management practices and improve material selection for future projects.

Furthermore, it will position Quilpie Shire as a trailblazer in sustainable waste management among regional councils, bolstering its reputation as an environmentally progressive leader. This enhanced standing will strengthen the Shire's competitiveness for future grant funding opportunities from both the Queensland and Federal Governments, ensuring continued progress and innovation.

Practical Applications for Community Projects

Partnering with RMIT will enable the integration of recycled materials into funded projects, such as the Eromanga Natural History Museum (ENHM) Stage 3 development, while fostering meaningful engagement with Indigenous communities and industries. With the expertise of Dr. Shannon

Kilmartin-Lynch, this initiative can address challenges faced by Indigenous communities related to waste management and environmental sustainability, creating tailored solutions that align with their needs and values.

Council can explore and implement these innovative practices through project committees or control groups, ensuring sustainability is a core component of our community's growth and development. By collaborating with RMIT, Council will gain access to world-class research and innovation, delivering tangible benefits for Quilpie Shire while solidifying our position as a leader in sustainability and environmental stewardship. This partnership represents a transformative opportunity to drive meaningful change and leave a lasting legacy for future generations.

OPTIONS

Option 1 (Recommended)

That Council

1. Agrees to act as a joint collaborator with RMIT University in their grant application under the Australian Research Council (ARC) Linkage Project, on the condition that Council allocates \$10,000 per year in the upcoming financial year (FY25/26) and the following two financial years, should the application be successful.

Option 2

That Council

1. Does not agree to act as a joint collaborator with RMIT University in their grant application under the Australian Research Council (ARC) Linkage Project.

CONSULTATION (Internal/External)

Chief Executive Officer

RMIT University - School of Engineering

INTERESTED PARTIES

Nil at this stage

Note: The identification of interested parties has been provided by Council Officers on a best endeavours basis and may not be comprehensive.

LEGISLATION / LEGAL IMPLICATIONS

Environmental Protection Act 1994 (Qld)

Environment Protection and Biodiversity Conservation Act 1999 (Cth)

Climate Change Act 2022 (Cth)

POLICY AND LEGISLATION

Queensland Waste Management and Resource Recovery Strategy (2019–2025)

Queensland Resource Recovery Industry Development Plan (2020)

Queensland's Circular Economy Policy (2023)

Climate Action Plan (2030)

National Waste Action Plan (2019)

National Circular Economy Roadmap (2021)

National Environmental Sustainability Strategy (2021)

Net Zero by 2050 Plan

ASSET MANAGEMENT IMPLICATIONS

Council partnering with RMIT University in this research project can bring positive asset management implications including:

1. **Lifecycle Cost Considerations** – Should the research result in more durable engineering solutions, future asset maintenance and renewal expenses could be significantly reduced, thanks to enhanced longevity and slower degradation rates
2. **Risk Management** – Incorporating biochar, PFAS immobilisation, and waterproofing technologies has the potential to reduce environmental and structural risks, which could positively impact Council's asset management strategies and enhance regulatory compliance.
3. **Sustainability & Compliance** – By investing in low-carbon concrete, Council supports sustainability goals and may align with future regulatory requirements for reducing embodied carbon in infrastructure projects.
4. **Field Trial Integration** – The trial site selection and monitoring may require coordination with Council's asset management plans to ensure integration with existing infrastructure and long-term performance evaluation.
5. **Knowledge Transfer & Capacity Building** – Council staff may gain valuable insights from the research, improving asset management practices and material selection for future projects.
6. **Potential Funding Opportunities** – The research outcomes can lead to cost-effective, high-performance materials which in turn can attract additional funding for sustainable infrastructure.
7. **Data-Driven Decision Making** – The research may generate performance data that could inform future procurement and asset renewal strategies, ensuring evidence-based decision-making in infrastructure investments.

FINANCIAL AND RESOURCE IMPLICATIONS

The partnership between Quilpie Shire Council and RMIT University, facilitated through the ARC Linkage Project grant, offers a unique opportunity to engage in cutting-edge research and innovation.

The ARC Linkage Project grant decision is expected to be announced by October or November 2025. If successful, the Council will contribute \$10,000 annually for three years to support this collaboration.

At this stage, the resource implications for the Council are minimal. The primary involvement will be led by the Director of Infrastructure Services, who will work closely with RMIT to explore how research outcomes can be practically applied to real-world projects within the Quilpie Shire. This collaboration ensures the partnership will bring tangible benefits to the community while aligning with the Council's strategic objectives.

RISK MANAGEMENT IMPLICATIONS

Council will manage risks in accordance with G.11 Enterprise Risk Management (ERM) Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance to ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity to ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality to ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

Determining Likelihood

In assessing the likelihood of each risk, the following ratings and definitions have been applied. It's important to consider that some events may occur only once in a lifetime, while others could happen almost daily. Judgement is required to evaluate both the probability and frequency with which a specific risk is likely to occur.

Determining Consequence

In assessing the consequences of each risk, the following ratings and definitions have been applied. Five levels are used to determine the potential impact, and it is important to consider both financial and non-financial factors when evaluating how risks may affect the organisation.

Determining the overall Risk Rating

Once the consequence and likelihood ratings have been determined, they are combined in a matrix to establish the overall risk rating for each risk. The severity of both the consequences and the likelihood will be assessed using a scale of Low, Moderate, High, and Extreme.

Evaluate Risks

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do nothing further
- Consider risk treatment options
- Undertake further analysis to better understand the risk
- Maintain existing controls
- Reconsider objectives

Table 1 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment
			Likelihood	Consequence	Risk Rating	<i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			<i>Risk calculator provided below for measures</i>			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Financial risk	Council's commitment limited to \$10,000 per year for three years	If the application for ARC Linkage Project is successful, then Council contribution will progress. Otherwise, there is no financial impact on Council.	Unlikely	Insignificant	Low	Ensure funding approval obtained at start of project
Technical risk	RMIT research team is managing any research and technical risk through laboratory tests.	Regular update for Council regarding progress and/or challenges faced through this research process and discuss contingency plans.	Possible	Insignificant	Low	May require reporting/update at Council meetings, when deemed necessary.
Reputation risk	Public perception on council involvement.	Transparency through reporting at Council meetings.	Possible	Insignificant	Low	When implementing field trials, officers will proactively communicate the project's goals, benefits, and safeguards to the community through public engagement.

HUMAN RIGHTS CONSIDERATION

In compliance with the *Human Rights Act 2019 (Qld)*, Council is obligated to ensure that its decisions are consistent with human rights and to consider any human rights relevant to the decision-making process.

The 23 human rights outlined in the *Human Rights Act 2019 (Qld)* have been thoroughly reviewed in relation to this decision. It has been concluded that there are no human rights implications associated with Council's decision on this matter.

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE APPLICATION - QUILPIE CULTURAL SOCIETY

IX: 259655

Author: Toni Bonsey, Corporate and Community Administration Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.6 Celebration of the arts, culture, and local and natural history

EXECUTIVE SUMMARY

The Quilpie Cultural Society has submitted a Community Assistance Grant application seeking \$3,000 in financial support to sustain the employment of an Arts Development Officer. This role is crucial for securing funding, preparing and submitting grant applications through the Quilpie Shire Regional Arts Development Fund, managing acquittals, overseeing advertising and social media efforts, and ensuring accurate reporting.

RECOMMENDATION

That Council

1. Acknowledges the application from the Quilpie Cultural Society; and
2. Approves the Community Assistance Grant request for \$3,000 financial assistance to support the continued employment of an Arts Development Officer.

BACKGROUND

The Quilpie Cultural Society (QCS) is driven by a dedicated group of volunteers who coordinate tutors, organise workshops, and showcase the local region to visiting instructors, actively promoting the Shire. The Society offers a diverse range of workshops, including silversmithing, sewing, furniture restoration, and painting, among others. The high calibre of tutors and workshops has established Quilpie as a hub of artistic excellence. Participants attending these workshops come not only from the Quilpie Shire but also from neighbouring regions such as Paroo, Murweh, and even outback New South Wales.

The employment of an Arts Development Officer has been made possible through the success of Community Assistance Grant Program applications. Without this vital support, the Quilpie Cultural Society would lack the financial capacity to deliver its exceptional and varied workshops to the community.

Despite the rising costs of tutors, workshops, travel, and accommodation, the Quilpie Cultural Society has chosen not to increase fees this year. This decision reflects their commitment to ensuring workshops remain affordable and encouraging continued community participation whilst maintaining strong attendance numbers.

Table 1 Community Assistance Grant funding previously awarded to the Quilpie Cultural Society to support the employment of an Arts Development Officer.

PREVIOUSLY AWARDED COMMUNITY ASSISTANCE GRANT FUNDING				
2019 - 2020	2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024
\$2,800.00	\$2,800.00	\$3,000.00	\$3,000.00	\$3,000.00

OPTIONS

Option 1 (Recommended)

That Council

1. Acknowledges the application from the Quilpie Cultural Society and approves the Community Assistance Grant request for \$3,000 financial assistance to support the continued employment of an Arts Development Officer.

Option 2

That Council

1. Approves the Community Assistance Grant Application submitted by Quilpie Cultural Society to continue employing an Arts Development Officer and offers an alternative amount of financial assistance.

Option 3

That Council

1. Does not approve the Community Assistance Grant request for \$3,000 financial assistance to support the continued employment of an Arts Development Officer.

CONSULTATION (Internal/External)

Quilpie Shire Council

Quilpie Cultural Society

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Local Government Regulation 2012 (Qld)

Part 5 Community grants

Section 194 Grants to community organisations

A local government may give a grant to a community organisation only—

(a) *if the local government is satisfied—*

- (i) *the grant will be used for a purpose that is in the public interest; and*
- (ii) *the community organisation meets the criteria stated in the local government's community grants policy; and*

(b) *in a way that is consistent with the local government's community grants policy.*

Section 195 Community Grants Policy

*A local government must prepare and adopt a policy about local government grants to community organisations (a **community grants policy**), which includes the criteria for a community organisation to be eligible for a grant from the local government.*

Council Policy

C.01 Community Assistance Program Policy

This policy covers any request from the community or community organisations outside of established works programs and Council operations. The scope includes financial assistance to community organisations, assistance to businesses and sponsorship requests. Requests for funding will be considered on a “merit based” approach.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities.
- To enhance existing events or programs to increase the benefits to the community.
- To enhance economic development and skills base in the Shire.
- To develop open spaces and sport and recreation facilities within the Shire.
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc.
- To promote local procurement.

FINANCIAL AND RESOURCE IMPLICATIONS

Table 2 2024 / 2025 Community Assistance Approved Applications

2024 / 2025 COMMUNITY ASSISTANCE APPROVED APPLICATIONS				
Month	Organisation / Event	Cash Contribution	In-Kind Contribution	In-Kind Value
July	Quilpie Golf Club Outback Masters		Bus hire (1 day) 1 skip bin 10 wheelie bins 37 tables 220 chairs 1 generator 2 grandstands 12 witches' hats Sand for Baldy Top	\$4,000.00
July	Quilpie Golf Club Open	\$2,000.00	10 wheelie bins 1 skip bin	\$1,300.00
July	Quilpie Sporting Clays Club	\$1,000.00	10 tables 40 chairs 1 Bain Marie 1 generator 1 skip bin ATV Bus hire (1 day)	\$3,000.00
July	QCWA Sponsorship	\$500.00		
August	Quilpie Golf Club Open Golf Weekend		Bus hire and chair hire fee waiver	\$155.00

2024 / 2025 COMMUNITY ASSISTANCE APPROVED APPLICATIONS				
Month	Organisation / Event	Cash Contribution	In-Kind Contribution	In-Kind Value
August	Quilpie Show		Portable lighting 20 wheelie bins 12 m ² skip bin 1 generator	\$547.00
August	Quilpie Show		Quilpie Shire Hall Bulloo Park hire fee waiver	\$413.00
August	Kangaranga Do		Council stage float	\$200.00
August	Quilpie Motorbike Gymkhana & Enduro	\$2,000.00	15 wheelie bins 12m ² Skip bin 2 pop-up tents 100 chairs 10 tables large generator 1 x 8 bay Bain Marie	\$2,500.00
August	St Finbarr's P&F Sponsorship	\$500.00		
August	Eromanga Rodeo & Campdraft		12m ² skip bin	\$347.00
August	Giving Kids Memories Charity		Provide venue in-kind and community free sausage sizzle at event	\$2,163.00
September				
October	Care Outreach Bush Bash Christmas		Eromanga Hall and Bulloo Park hire fee waiver	\$245.00
October	Quilpie State College		Hire fee waiver Tablecloths	\$70.00
October	St Finbarr's P&F		Use of generator, Bain Maree, tables, chairs, and wheelie bins for annual fete	\$211.00
December	Tim Stewart Hearing and Noise at Work (Wellbeing Week Hearing Tests)		Bulloo Park fee waiver	\$111.00
Total		\$6,000.00		\$15,262.00
Combined Total			\$21,262.00	

RISK MANAGEMENT IMPLICATIONS

Table 3 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment
			Likelihood	Consequence	Risk Rating	<i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			<i>Risk calculator provided below for measures</i>			
Project objectives differ from community expectation	None	Reduced support for program	Rare	Minor	Low	Community / member consultation
<i>Failure to secure adequate funding to deliver program</i>	None	Program will require review / amendment	Possible	Moderate	Medium	Program scope review – reduce number of workshops to meet budget

13 FINANCE**13.1 FINANCIAL SERVICES REPORT MONTH ENDING 31 JANUARY 2024****IX: 259640****Author: Sharon Frank, Manager Finance & Administration****Attachments: 1. Monthly Finance Report January 2025.pdf [↓](#)****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 January 2025.

RECOMMENDATION

That Council receive and note the Monthly Finance Report for the period ending 31 January 2025.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* (Qld) requires a financial report to be presented at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

REPORT**Operating Result**

The months of July to January constitute 58% of the 2024/25 financial year.

Council adopted an Amended Budget for 2024/25 on 17 December 2024. The amended budget has been updated in this financial report and attachments. When reporting the progress in relation to Council's budget, it is referring to the adopted Amended Budget.

The operating position on 31 January 2025 is a \$3,558,770 surplus, compared to a budgeted surplus of \$2,579,875.

The Operating Surplus is exceeding the budget due to:

1. The FA Grants revenue (one of Council's major revenue stream) is at 93% of the budgeted revenue (due to the bring forward amount paid in July) and
2. The expected credit loss expense estimated at \$2,162,182 will be processed at end of year.

The amended budget surplus is being impacted by the inclusion of grant funding of \$3,080,000 based on an application made with the Housing Support Program which was classified as an operating grant as the funding would fund Land Held for Resale (an inventory item). Council has recently been advised that the application was not successful. The budget will be updated at the next budget review.

Operating Revenue

Operating revenue of \$19.726 million has been received to the end of January 2025 which is 41% of the amended budget:

- Net rates and utility charges is on budget at \$4,222,303. Levy 2 will be issued in February/March 2025. Revenue is expected to remain on budget for the rest of this year.
- Fees and charges income of \$99,045 is ahead of budget at 63% mainly due to building fees exceeding budget estimates for half the year.
- Rental income is slightly behind budget by 2%.
- Interest received includes bank interest and interest received from overdue rates and utility charges. Total interest received is ahead of budget by 25% due to:
 - Queensland Treasury Corporation investment interest received is \$573,951 year to date;
 - Term deposit investments with NAB and AMP have slightly higher interest rates returning \$176,614 (interest accrued) to date; and
 - General interest income of \$19,569 is well ahead of budget estimates of \$10,000 due to more cash held in the general account for short periods i.e. large grant funds received; and
 - Interest received from overdue rates and utility charges is slightly ahead of budget due to the overall amount outstanding.
- Other income totalling \$327,653 far exceeds the budget estimate of \$76,500 due to insurance claims being finalised and received.
- Recoverable works revenue includes sales revenue, contract works for the Department of Transport and Main Roads and other private works. QRA for flood restoration works revenue is recognised based on expenditure. Revenue for contract works (RMPC and Contracts) may be impacted by the timing of claims. The revenue to January is at 39% of the Recoverable works budget.
- Operating grants and subsidies are at 36% of the budget, noting there are grants budgeted that are subject to external funding approval.

Operating Expenses

Operating expenses of \$16,167 million has been expended to the end of January 2025 which is 35% of the budget:

- Corporate governance is ahead of budget at 82%.
- Administration costs are below budget estimates at 15%. This is because the expected credit loss expense of \$2.162 million (which is 68.9% of the budget) will not be expensed until 30 June.
- Community service expenses are slightly ahead of budget at 60% due to Shire Hall Repairs and Maintenance and Housing Repairs and Maintenance costs.

- Utilities costs are the expenses associated with providing water, sewerage and waste services. These costs to 31 January total \$869,655 compared with a budget of \$1,190,645 (73%). This increase is predominately due to labour hire costs and repairs required for items such as water main breaks and maintenance on the Eromanga Water Treatment Plant.
- Recoverable works and flood damage expenses are at 22% of budget estimates. Flood damage expense budgets are based on the total of all QRA approved submissions.
- Environmental health expenses include pest management, stock routes, reserves, animal control. While expenditure to 31 January totalled \$429,181 and was 41% of the budget, it is expected the budget will be fully utilised by the end of the financial year.
- Net plant operations are currently at (\$688,812) which represents 46% of the budget.
- Tourism and economic development expenditure (35%) is at \$440,624 compared with a budget of \$1,264,749. It is expected the budget will be fully utilised by the end of the financial year.
- Infrastructure maintenance costs are slightly behind the overall budget by 2%, totalling \$1,596,501.
- Finance costs are administration costs associated with the at call investment with Queensland Treasury Corporation which is below budget at 49%.
- Depreciation expense is generally in line with budget.

Capital Revenue

Capital revenue includes both grants and subsidies where the funding has been confirmed and where funding is yet to be approved. Capital grant revenue is revenue recognised based on actual expenditure and the funding agreement terms.

Capital revenue recognised to 31 January 2025 is \$1,712,520 which is 5% of the budget, although some capital grants and subsidies budgeted for are yet to be confirmed.

Table 1 Capital Grant Revenue

Capital Grant	Actual YTD	Budget
SES Support Grant	39,635	10,635
LRCIP Programme Round 4 Part A	257,965	891,657
LRCIP Programme Round 4 Part B	331,211	514,327
ENHM Stage 3 (External funding confirmed)	-	15,000,000
Energy Funding (Subject to external funding approval)	-	122,500
RAUP Toompine Aerodrome (Subject to external funding approval)	-	102,250
LGGSP – Townhouses (Project completed)	918,723	1,011,623
R2R Revenue	-	1,569,321
BOR Quilpie STP Design (Project completed)	119,986	119,986
LGGSP - Quilpie Airport Upgrade Design (funding approved – to be included in the next budget review)	45,000	150,000
W4Q 24-27 (External funding and projects approved)	-	1,620,000

Capital Grant	Actual YTD	Budget
Quilpie Sewerage Treatment Plant (External funding application unsuccessful)	-	9,000,000
Active Transport Fund (Subject to external funding approval)	-	129,000
SLRIP – Napoleon Road (External funding application unsuccessful)	-	2,973,760
TOTAL	\$1,712,520	\$33,215,059

Capital Expenditure

Capital expenditure to 31 January is \$5,875,492.

The capital budget for 2024/25 is \$48,502,120, however \$12,327,510 is subject to external funding to proceed (Quilpie Sewerage Treatment Plant Upgrade, SLRIP – Napoleon Road, Active Transport Fund funding, RAUP funding for the Toompine Aerodrome, and Energy Funding).

The funded capital projects total \$36,174,610. Based on the funded program of works, **16.24%** is expended. The main impact on this percentage is that Council has had external funding approved for the ENHM Stage 3 – total project budget \$18,000,000. The ENHM Stage 3 will be a multi-year capital project.

Cash and Investments

Council's cash and investments at 31 January totalled \$27,083,502 consisting of the following:

- Cash/General Fund \$640,318 and Queensland Treasury Corporation Call Cash Fund – \$18,443,184
- National Australia Bank Ltd – Term Deposit (6 months at 5.10%) – \$5,000,000
- AMP Bank Ltd - Term Deposit (9 months at 5.10%) – \$3,000,000

Unrestricted Cash Expense Cover Ratio

Type	Liquidity
	<i>Total Cash and Equivalents add Current Investments add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash</i>
Calculation	<i>Total Operating Expenditure less Depreciation and Amortisation less Finance Costs</i>
	<i>x 12</i>
Description	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.
Target	Tier 7 – greater than 4 months
Actual Current Yr.	8.1 months

Council exceeds the target for a Tier 7 council being greater than 4 months.

Externally Restricted Cash

Contract Liabilities total \$6,219,353. Contract liabilities are advance payments for e.g. grants received by Council, however in accordance with Accounting Standards, this revenue is not recognised until the works have been completed.

Table 2 Grant / Contract Liabilities on 31 January 2025

Grant / Contract	Contract Liability
DRFA 2023 Restoration Works	\$1,115,433
DRFA 2024 Restoration Works	\$3,477,066
Works for Queensland - 24-26 Bob Young Memorial Park Upgrade	\$225,000
Works for Queensland - 24-26 Quilpie Filtration Changeover	\$125,000
Works for Queensland - 24-26 Adavale Water Main Replacement	\$130,000
Works for Queensland - 24-26 Sommerfield Road Water Main Upgrade	\$180,000
Works for Queensland - 24-26 Sewer Pump Station at Quarrion Street, Q	\$150,000
LRCIP Phase 3 Eulo Road	\$218,929
LRCIP Phase 4A	\$98,698
Roads to Recovery 2024-29	\$300,500
QRA - QSC.0054.2425	\$6,102
Total	\$6,219,353

Grant/Contract Assets

Contract Assets total \$2,154,873. Contract assets are grant/contract money yet to be received where revenue is recognised based on actual expenditure associated with grants /contracts.

Table 3 Grant / Contract Assets on 31 January 2025.

Grant / Contract	Contract Asset
BoR R6 Planning 0008 – South-West Queensland Water and Sewerage Alliance - Water and Sewerage Infrastructure Strategy	\$609,040
DRFA 2022 Restoration Works	\$50,535
DRFA Sept 2022 Restoration Works	\$1,072,606
LGGSP - 22-24 Infrastructure - Townhouse Estate Development	\$219,208
LRCIP Phase 2	
LRCIP Phase 4B	\$125,480
DRFA Nov 2024 Emergent Works	\$78,004
Total	\$2,154,873

OPTIONSOption 1 (Recommended)

That Council

1. Receive and note the Monthly Finance Report for the period ending 31 January 2025.

Option 2

That Council

- Does not accept the Monthly Finance Report for the period ending 31 January 2025.

CONSULTATION (Internal/External)

Not Applicable

LEGAL IMPLICATIONS

The presentation of monthly financial statements is a legislative requirement under the *Local Government Regulation 2012* (Qld).

POLICY AND LEGISLATION

Local Government Regulation 2012 (Qld)

Section 204 Financial report

- The local government must prepare a financial report.*
- The chief executive officer must present the financial report —*
 - if the local government meets less frequently than monthly — at each meeting of the local government; or*
 - otherwise — at a meeting of the local government once a month.*
- The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

FINANCIAL AND RESOURCE IMPLICATIONS

As per attached finance report.

RISK MANAGEMENT IMPLICATIONS

Table 4 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment
			Likelihood	Consequence	Risk Rating	<i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			<i>Risk calculator provided below for measures</i>			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Legislative non-compliance – financial report not presented at monthly meeting	Yes – monthly financial report a mandatory agenda item	Delay in presenting monthly finance report	Rare	Insignificant	Low	
Lack of staff resources with skills/knowledge impacting completion of the monthly finance report (e.g. sickness, leave of Manager)	Yes – the monthly finance report would be prepared when Manager returns and presented to next meeting	Delay in presenting monthly finance report	Rare	Insignificant	Low	Develop manual and provide in-house training for additional staff resources with knowledge to complete.

Income Statement

For the month ending 31 January 2025

Year Elapsed 58%

	Actual January	Actual YTD	Amended Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	28,753	4,222,303	8,396,237	50%
Fees and Charges	9,310	99,045	158,000	63%
Rental Income	44,445	279,895	495,500	56%
Interest Received	160,873	1,025,322	1,235,500	83%
Other Income	-	327,653	76,500	428%
Recoverable Works Revenue	254,226	2,040,458	5,208,785	39%
Grants and Subsidies	266,954	11,731,595	32,564,564	36%
Total Operating Revenue	764,561	19,726,272	48,135,086	41%
EXPENSES				
Operating Expenses				
Corporate Governance	111,993	1,676,176	2,051,704	82%
Administration Costs	138,431	742,385	4,029,034	18%
Community Service Expenses	156,391	1,957,330	3,259,817	60%
Utilities Costs	61,613	869,655	1,190,645	73%
Recoverable Works / Flood Damage	421,918	5,396,114	24,920,138	22%
Environmental Health Expenses	31,002	429,181	1,053,449	41%
Net Plant Operations	(49,673)	(688,812)	(1,513,350)	46%
Tourism and Economic Development	19,718	440,624	1,264,749	35%
Infrastructure Maintenance	84,654	1,596,501	2,842,258	56%
Finance Costs	1,853	13,671	28,000	49%
Depreciation and Amortisation	533,525	3,734,678	6,428,767	58%
Total Operating Expenses	1,511,427	16,167,503	45,555,211	35%
NET OPERATING SURPLUS / (DEFICIT)	(746,866)	3,558,770	2,579,875	138%
Capital Revenue				
Grants and Subsidies	138,011	1,712,520	33,215,059	5%
Gain / (Loss) on Disposal of PPE	-	439,201	-	
Total Capital Revenue	138,011	2,151,721	33,215,059	6%
NET RESULT	(608,855)	5,710,491	35,794,934	16%

Statement of Financial Position

For the month ending 31 January 2025

	Actual YTD	Amended Budget	%
Current Assets			
Cash and Equivalents	27,083,502	12,777,039	212%
Trade Receivables	2,680,748	259,865	1032%
Rate Receivables	1,621,915	305,611	531%
Inventories	1,079,745	4,344,841	25%
Total Current Assets	32,465,911	17,687,356	184%
Non-Current Assets			
Trade and Other Receivables	38,415	38,741	99%
Property, Plant and Equipment	290,998,596	287,016,057	101%
Capital Works in Progress	15,414,516	58,041,145	27%
Total Non-Current Assets	306,451,527	345,095,943	89%
TOTAL ASSETS	338,917,438	362,783,299	93%
Current Liabilities			
Trade and Other Payables	6,799,378	475,865	1429%
Employee Leave Provisions	933,200	1,038,290	90%
Total Current Liabilities	7,732,579	1,514,155	511%
Non-Current Liabilities			
Employee Leave Provisions	272,848	272,848	100%
Total Non-Current Liabilities	272,848	272,848	100%
TOTAL LIABILITIES	8,005,427	1,787,003	448%
NET COMMUNITY ASSETS	330,912,011	360,996,296	92%
Community Equity			
Shire Capital Account	88,402,906	121,617,967	73%
Asset Revaluation Reserve	215,396,120	215,396,120	100%
Current Year Surplus	5,710,651	35,794,934	16%
Accumulated Surplus (B/Fwd)	21,402,334	- 11,812,725	-181%
TOTAL COMMUNITY EQUITY	330,912,011	360,996,296	92%

Cash Flow Statement

For the month ending 31 January 2025

Year Elapsed 58%

	Actual YTD	Amended Budget	%
Cash Flows from Operating Activities			
Receipts from customers	13,752,480	15,923,003	86%
Payment to suppliers and employees	(13,572,497)	(41,387,899)	33%
	179,982	(25,464,896)	-1%
Interest received	848,709	1,235,500	69%
Rental income	279,895	495,000	57%
Income from investments	-	-	
Operating grants and subsidies	11,576,935	32,564,564	36%
Net Cash Inflow (Outflow) from Operating Activities	12,885,521	8,830,168	146%
Cash Flows from Investing Activities			
Payments for property, plant and equipment	(5,875,492)	(48,502,120)	12%
Net movement on loans and advances	-	4,000	0%
Proceeds from sale of assets	588,316	1,453,000	40%
Capital grants and subsidies	1,712,520	33,215,059	5%
Net Cash Inflow (Outflow) from Investing Activities	(3,574,656)	(13,830,061)	26%
Cash Flows from Financing Activities			
Repayments of loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	9,310,865	(4,999,893)	
Cash at beginning of reporting period	17,772,637	17,776,932	
Cash at End of Reporting Period	27,083,502	12,777,039	

Revenue and Expenditure Report

For the month ending 31 January 2025

Year Elapsed 58%

		Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
1000-0001	CORPORATE GOVERNANCE								
1000-0002	EXECUTIVE SERVICES								
1000-2000-0000	Executive Services Salaries and Oncosts	CEO				299,547	457,000	66%	
1000-2020-0000	Executive Services Expenses	CEO				264,178	330,000	80%	NBN - Balance paid.
1000-2025-0000	Subscriptions	CEO				114,029	126,000	90%	Annual Subscription paid in July
1000-0002	EXECUTIVE SERVICES		-	-	0%	677,754	913,000	74%	
1100-0002	COUNCILLORS EXPENSES								
1100-2000-0000	Councillor Wages	CEO				153,832	307,663	50%	
1100-2001-0000	Councillor Remuneration - Meetings	CEO				29,844	56,448	53%	
1100-2020-0000	Councillors Allowances & Expenditure	CEO				13,511	15,000	90%	Travel and other expenses
1100-2025-0000	Councillor Superannuation	CEO				22,355	43,693	51%	
1100-2030-0000	Councillor Professional Dev Training	CEO				-	5,000	0%	
1100-2040-0000	Councillors Conferences & Deputation	CEO				28,166	22,000	128%	
1100-2050-0000	Election Expenses	CEO				-	-	0%	
1100-2060-0000	Meeting Expenses	CEO				1,779	12,600	14%	
1100-0002	COUNCILLORS EXPENSES		-	-	0%	249,486	462,404	54%	
1200-0002	GOVERNANCE EXPENSES								
1200-2200-0000	Governance Operating Expenses	MGC				253,321	472,300	54%	
1200-0002	GOVERNANCE EXPENSES		-	-	0%	253,321	472,300	54%	
1300-0003	MEDIA & COMMUNICATIONS								
1300-2200-0000	Media & Comms Operating Expenses					22,909	204,000	11%	
1300-0003	MEDIA & COMMUNICATIONS		-	-	0%	22,909	204,000	11%	
1000-0001	CORPORATE GOVERNANCE		-	-	0%	1,203,469	2,051,704	59%	
2100-0002	ADMINISTRATION & FINANCE								
2100-2220-0000	Shire Office Operating Expenses	MFA				66,488	123,638	54%	
2100-2230-0000	Insurance	MFA				83,997	21,000	400%	Public Liability Insurance and Buildings - will require budget adjustment.
2100-2280-0000	Postage	MFA				2,114	5,000	42%	
2100-2290-0000	Printing & Stationery	MFA				18,070	30,000	60%	
2100-2330-0000	Shire Office Repairs & Maintenance	MFA				2,358	15,750	15%	
2100-2600-0000	Depn General Admin	MFA				37,404	64,121	58%	
2100-0002	ADMINISTRATION & FINANCE		-	-	0%	210,430	259,509	81%	
2105-0002-0000	FINANCIAL SERVICES								
2105-2120-0000	Audit Fees	MFA				70,393	106,500	66%	
2105-2130-0000	Bank Charges	MFA				4,202	7,000	60%	
2105-2135-0000	Dishonoured Cheques	MFA				-	-	0%	
2105-2185-0000	Fringe Benefits Tax	MFA				7,788	13,000	60%	
2105-2220-0000	Financial Services Operating Expenses	MFA				203,994	367,000	56%	
2105-2260-0000	Bad Debts Expense	MFA				-	2,162,182	0%	Will be processed at end of financial year
2105-2500-0000	Valuation of Assets	MFA				-	50,000	0%	
2105-2510-0000	Asset Management Expenses	MFA				-	50,000	0%	

Revenue and Expenditure Report

For the month ending 31 January 2025

Year Elapsed 58%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2105-2991-0000 Odd Cents Rounding Expense	MFA				(0)	-	0%	
2105-0002-0000 FINANCIAL SERVICES		-	-	0%	286,377	2,755,682	10%	
2110-0002 STORES								
2110-1550-0000 Auction Sales	MFA	-	-	0%				
2110-2220-0000 Stores and Procurement Operating Expenses	MFA				138,819	252,000	55%	
2110-2225-0000 Stores Write-Offs	MFA				48	-	0%	
2110-2250-0000 Auction Expenses	MFA				-	5,000	0%	
2110-2815-0000 Stores Oncosts Recoveries	MFA				(70,137)	(122,000)	57%	
2110-0002 STORES		-	-	0%	68,731	135,000	51%	
2120-0002 INFORMATION TECHNOLOGY								
2120-2220-0000 IT Operating Expenses	MFA				240,475	412,000	58%	
2120-0002 INFORMATION TECHNOLOGY		-	-	0%	240,475	412,000	58%	
2130-0002 RECORDS MANAGEMENT								
2130-2220-0000 Records Management Operating Expenses	MFA				62,893	121,464	52%	
2130-0002 RECORDS MANAGEMENT		-	-	0%	62,893	121,464	52%	
2140-0002 CUSTOMER SERVICE								
2140-2220-0000 Customer Service Operating Expenses	MFA				42,086	83,000	0%	
2140-0002 CUSTOMER SERVICE		-	-	0%	42,086	83,000	0%	
2200-0002 RATES & CHARGES								
2210-0003 General Rates - Residential Categories								
2210-1000-0000 Rates - Residential	MFA	102,309	207,290	49%				Levy 2 to be issued Feb/Mar
2210-1005-0000 Interest on Rates	MFA	1,912	3,000	64%				
2210-1080-0000 Discount - Residential	MFA	(7,605)	(16,500)	46%				
2210-1085-0000 Pensioner Rebates	MFA	(3,620)	(6,000)	60%				
2210-1090-0000 Writeoffs and Refunds	MFA	(465)	(1,000)	47%				
2210-1095-0000 Charge on Land	MFA	28,790	-	0%				
2210-0003 General Rates - Residential Categories		121,322	186,790	65%	-	-	0%	
2220-0003 General Rates - Commercial								
2220-1000-0000 Rates - Commercial	MFA	33,871	62,487	54%				Levy 2 to be issued Feb/Mar
2220-1080-0000 Discount - Commercial	MFA	(2,487)	(5,500)	45%				
2220-1090-0000 Write Off & Refund - Commercial	MFA	(5)	(500)	1%				
2220-1105-0000 Interest on Rates - Commercial	MFA	194	500	39%				
2220-0003 General Rates - Commercial		31,573	56,987	55%				
2230-0003 General Rates - Rural Categories								
2230-1000-0000 Rates - Rural Categories	MFA	938,397	1,876,794	50%				Levy 2 to be issued Feb/Mar Due to outstanding rates balance
2230-1005-0000 Interest on Rates - Rural	MFA	12,798	13,000	98%				
2230-1080-0000 Discount - Rural Categories	MFA	(78,080)	(154,000)	51%				
2230-0003 General Rates - Rural Categories		873,116	1,735,794	50%	-	-	0%	
2236-0003 General Rates - Oil and Gas Activity								
2236-1000-0000 Rates - Oil and Gas Activities	MFA	2,856,079	5,712,110	50%				Levy 2 to be issued Feb/Mar

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Year Elapsed 58%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2236-1001-0000	Adjustment - Rates Oil & Gas Activit	MFA	-	-	0%			
2236-1005-0000	Interest on Rates - Oil and Gas	MFA	234,397	300,000	78%			Due to outstanding rates balance
2236-1080-0000	Discount - Oil and Gas Activities	MFA	(191,803)	(385,000)	50%			
2236-1090-0000	Write-offs and Refunds - Oil and Gas	MFA	(9)	(3,000)	0%			
2236-0003	General Rates - Oil and Gas Activity		2,898,665	5,624,110	52%	-	-	0%
2240-0003	Rates & Charges Administration							
2240-2000-0000	Rates & Charges Operating Expense	MFA			61,247	141,000	0%	
2240-0003	Rates & Charges Administration		-	-	0%	61,247	141,000	43%
2200-0002	RATES & CHARGES		3,924,675	7,603,681	52%	61,247	141,000	43%
2295-0002	GRANTS							
2295-1100-0000	FA Grant - General Component	MFA	6,563,361	7,106,055	92%			
2295-1130-0000	FA Grant - Identified Road Component	MFA	1,826,228	1,978,617	92%			
2296-1100-0000	Grant - Roads to Recovery	DES	-	-	0%			
2296-1110-0000	Grant - Housing Support Program	CEO	-	3,080,000	0%			Funding application unsuccessful.
2297-1000-0000	SWQ Water and Sewerage Alliance Revenue	DES	220,189	220,066	100%			
2297-2000-0000	SWQ Water and Sewerage Alliance Costs	DES	-	-	0%	332,182	220,066	0%
2298-1200-0000	Capital Grant - SES Donation	MFA	-	-	0%			
2298-1204-0000	Capital Grant - SES Support Grant	MFA	39,635	10,635	373%			Grant funding acquittal finalised
2298-1205-0000	Cap Grant - LRCIP Programme Round 3	MFA	-	-	0%			
2298-1206-0000	Capital Grant - LRCIP Programme Round 4 Part A	MFA	257,965	891,657	29%			Revenue recognised based on expenditure
2298-1207-0000	Capital Grant - LRCIP Programme Round 4 Part B	MFA	331,211	514,327	64%			Revenue recognised based on expenditure
2298-1208-0000	Capital Grant - ENHM Stage 3	MFA	-	15,000,000	0%			External Funding confirmed.
2298-1209-0000	Capital Grant - Energy Funding		-	122,500	0%			Subject to funding approval
2298-1210-0000	Capital Grant - RAUP Toompine	MFA	-	102,250	0%			Subject to funding approval
2298-1220-0000	Capital Grant - LGGSP - Townhouses	MFA	918,723	1,011,623	91%			
2298-1230-0000	Capital Grant - BOR Toompine Bore	MFA	-	-	0%			
2298-1235-0000	Capital Grant - Toompine Bore Contributions	MFA	-	-	0%			
2298-1240-0000	Cap Grant - Driver Reviver Upgrade	MFA	-	-	0%			
2298-1245-0000	Cap Grant - Early Warn Flood Cameras	MFA	-	-	0%			
2298-1250-0000	Cap Grant - ENHM - BOR	MFA	-	-	0%			
2298-1260-0000	Cap Grant - ENHM - BBRF	MFA	-	-	0%			
2298-1265-0000	Cap Grant - BBRF - Gyrica Gardens	MFA	-	-	0%			
2298-1270-0000	Cap Grant - R2R Revenue	MFA	-	1,569,321	0%			
2298-1275-0000	Capital Grant - BOR Quilpie STP Design	MFA	119,986	119,986	100%			Final grant amount
2298-1280-0000	Cap Grant - LGGSP - Quilpie Airport Upgrade Design	MFA	-	150,000	0%			External Funding confirmed.
2298-1285-0000	Cap Grant - W4Q 21-24	MFA	-	-	0%			
2298-1290-0000	Cap Grant - Active Transport Fund	MF	-	129,000	0%			Subject to funding approval
2298-1288-0000	Cap Grant - W4Q 24-27	MFA	-	1,620,000	0%			External funding and projects confirmed.
2298-1289-0000	Capital Grant - LGGSP - Quilpie Sewerage Treatment Plant (Subject to funding)	MFA	45,000	9,000,000	1%			Funding application unsuccessful. Consider future funding opportunities.
2298-1291-0000	Cap Grant - SLRIP	DIS	-	2,973,760	0%			Funding application unsuccessful.
2298-1295-0000	Cap Grant - W4Q Covid	MF	-	-	0%			
2295-0002	GRANTS		10,322,298	45,599,797	23%	332,182	220,066	151%
2300-0002	OTHER REVENUE							

Revenue and Expenditure Report

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Year Elapsed 58%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2300-1500-0000	Administration Fees (GST Applies)	MF	1,944	5,000	39%			
2300-1510-0000	Admin Fees (GST Exempt)	MF	2,725	5,000	55%			
2300-1601-0000	Fire Levy Commission	MF	-	4,000	0%			
2300-1800-0000	Bank Interest Received	MF	19,569	10,000	196%			
2300-1810-0000	Investment Interest	MF	750,565	900,000	83%			Interest earned above budget estimate predominately due to cash balance and interest rates
2300-1990-0000	Miscellaneous Income	MF	331	2,000	17%			
2300-1995-0000	Misc Income GST Free	MF	226	2,000	11%			
2300-2130-0000	Investment Admin Fees	MF			0%	13,671	28,000	49%
2310-1300-0000	Quilpie Club Rent	MF	-	500	0%			
2310-2300-0000	Quilpie Club Expenses	MF				285	500	57%
2300-0002	OTHER REVENUE		775,360	928,500	84%	13,956	28,500	49%
2400-0002	EMPLOYEE ONCOSTS							
2400-2010-0000	Expense Annual Leave	MF			398,677	700,000	57%	
2400-2011-0000	Expense Long Service Leave	MF			63,595	130,000	49%	
2400-2012-0000	Expense Sick Leave	MF			136,419	165,000	83%	
2400-2013-0000	Expense Public Holiday	MF			100,833	215,000	47%	
2400-2015-0000	Expense Bereavement Leave	MF			2,414	4,000	60%	
2400-2016-0000	Expense Domestic Violence Leave	MF			4,512	2,000	226%	
2400-2020-0000	Expense Maternity Leave	MF			-	7,000	0%	
2400-2065-0000	Expense Super Contributions	MF			364,795	630,000	58%	
2400-2230-0000	Expense Workers Compensation	MF			88,586	80,000	111%	Annual renewal
2400-2315-0000	Expense Employee Relocation	MF			-	10,000	0%	
2400-2410-0000	Expense WH&S	MF			122,013	300,400	41%	
2400-2821-0000	Recovery Annual Leave	MF			(301,506)	(700,000)	43%	
2400-2822-0000	Recovery Sick Leave	MF			(78,180)	(165,000)	47%	
2400-2823-0000	Recovery LSL	MF			(67,008)	(130,000)	52%	
2400-2824-0000	Recovery Public Holidays	MF			(102,701)	(215,000)	48%	
2400-2825-0000	Recovery Superannuation	MF			(320,951)	(630,000)	51%	
2400-2826-0000	Recovery Workers Comp	MF			(47,191)	(80,000)	59%	
2400-2827-0000	Recovery Training	MF			(111,686)	(175,000)	64%	
2400-2828-0000	Recovery WH&S	MF			(140,719)	(300,400)	47%	
2400-2829-0000	Recovery Contractors	MF			(158,302)	(240,000)	66%	
2400-2830-0000	Recovery Office Equipment	MF			(35,006)	(60,000)	58%	
2400-2831-0000	Recovery Administration	MF			(61,018)	(120,000)	51%	
2400-0002	EMPLOYEE ONCOSTS		-	-	0%	(142,425)	(572,000)	25%
2000-0001	ADMINISTRATION AND FINANCE		15,022,333	54,131,978	28%	1,175,952	3,584,221	33%
3000-0001	INFRASTRUCTURE							
3000-0002	ENGINEERING ADMIN & SUPERVISION							
3000-1100-0000	Apprentice Incentive Payments	DES	-	-	0%			
3000-1101-0000	Grant - R2R	DES	-	-	0%			
3000-2029-0000	Engineering O/C Recover Supervision	DES			(138,784)	(306,667)	45%	
3000-2030-0000	Engineering O/C Recover Plant	DES			(10,474)	(37,500)	28%	
3000-2040-0000	Engineering O/C Recover FP & LT	DES			(29,633)	(50,000)	59%	
3000-2050-0000	Engineering O/C Recover Wet Weather	DES			(20,623)	(30,000)	69%	

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Year Elapsed 58%

		REVENUE				EXPENSE				
		Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	COMMENTS	
3000-2060-0000	Wet Weather Wages Expense	DES				3,058	30,000	10%		
3000-2080-0000	Floating Plant / Loose Tools	DES				5,218	-	0%		
3000-2220-0000	Engineering Management Expenses	DES				111,794	180,000	62%	Includes Road Network Survey	
3000-2420-0000	Quality Assurance Expenses	DES				18,308	63,600	29%		
3000-2985-0000	Engineering Consultants	DES				43	10,000	0%		
3000-2990-0000	Works Supervision	DES				366,039	867,000	42%		
3000-0002	ENGINEERING ADMIN & SUPERVISION		-	-	0%	304,946	726,433	42%		
3100-0002	WATER									
3100-0003	WATER - QUILPIE									
3100-1000-0000	Quilpie Water Charges	DES	166,140	332,280	50%				Levy 2 to be issued Feb/Mar	
3100-1005-0000	Quilpie Water Charges Interest	DES	1,467	2,500	59%					
3100-1020-0000	Quilpie Other Water Revenue	DES	-	-	0%					
3100-1080-0000	Quilpie Water Discount	DES	(14,047)	(28,000)	50%					
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	(2,267)	(4,500)	50%					
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	(7)	(500)	1%					
3100-1500-0000	Quilpie Water Connections	DES	1,146	-	0%					
3100-2200-0000	Drinking Water Quality Plan	DES				-	-	0%		
3100-2230-0000	Quilpie Water Operations	DES				246,942	300,000	82%	Plumbing supplies and labour hire. Water main breaks.	
3100-2600-0000	Depn Quilpie Water	DES				44,560	76,389	58%		
3100-0003	WATER - QUILPIE		152,433	301,780	51%	291,502	376,389	77%		
3110-0003	WATER - EROMANGA									
3110-1000-0000	Eromanga Water Charges	DES	17,960	35,920	50%				Levy 2 to be issued Feb/Mar	
3110-1005-0000	Eromanga Water Charges Interest	DES	141	500	28%					
3110-1020-0000	Eromanga Other Water Revenue	DES	-	-	0%					
3110-1080-0000	Eromanga Water Discount	DES	(1,465)	(3,000)	49%					
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	(469)	(1,250)	38%					
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	(2)	-	0%					
3110-2220-0000	Eromanga Water Operations-Wages	DES				32,585	40,000	81%	Labour hire and audit of Water Treatment Plant	
3110-2230-0000	Eromanga Water Operations-Expenses	DES				107,031	100,000	107%	Due to issues with Water Treatment Plant	
3110-2600-0000	Depn Eromanga Water	DES				100,503	172,291	58%		
3110-0003	WATER - EROMANGA		16,165	32,170	50%	240,119	312,291	77%		
3120-0003	WATER - ADAVALE									
3120-1000-0000	Adavale Water Charges	DES	11,928	24,000	50%				Levy 2 to be issued Feb/Mar	
3120-1005-0000	Adavale Water Charges Interest	DES	236	500	47%					
3120-1080-0000	Adavale Water Discount	DES	(992)	(2,000)	50%					
3120-1085-0000	Adavale Water Pensioner Remissions	DES	(686)	(1,300)	53%					
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	DES	-	-	0%					
3120-2220-0000	Adavale Water Operations	DES				56,162	70,000	80%	Predominately water main breaks	
3120-2600-0000	Depn Adavale Water	DES				11,887	16,916	70%		
3120-0003	WATER - ADAVALE		10,486	21,200	49%	68,050	86,916	78%		
3130-0003	WATER - CHEEPIE									
3130-2220-0000	Cheepie Water Operations	DES				-	2,100	0%		
3130-2600-0000	Depn Cheepie Water	DES				139	238	58%		
3130-0003	WATER - CHEEPIE		-	-	0%	139	2,338	6%		

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		REVENUE				EXPENSE				COMMENTS
Resp. Off		ACTUAL YTD	AMENDED BUDGET 24/25	%		ACTUAL YTD	AMENDED BUDGET 24/25	%		
3140-0003	WATER - TOOMPINE									
3140-1000-0000	Toompine Water Charges	MFA	18,280							
3140-1005-0000	Toompine Water Charges Interest	MFA	-							
3140-1080-0000	Toompine Water Discount	MFA	(1,828)							
3140-2220-0000	Toompine Water Operations-Wages	DES				7,033	10,000	70%		
3140-2230-0000	Toompine Water Operations	DES				30,061	35,000	86%		Sundry costs associated with new bore implementation
3140-2600-0000	Water Depreciation-Toompine	DES				987	1,692	58%		
3140-0003	WATER - TOOMPINE		-	16,452	0%	38,081	46,692	82%		
3100-0002	WATER		179,084	371,602	48%	637,890	824,626	77%		
3200-0002	SEWERAGE									
3200-0003	SEWERAGE QUILPIE									
3200-1000-0000	Quilpie Sewerage Charges	DES	126,325	252,650	50%					Levy 2 to be issued Feb/Mar
3200-1005-0000	Quilpie Sewerage Interest	DES	1,406	2,000	70%					
3200-1080-0000	Quilpie Sewerage Discount	DES	(10,797)	(21,500)	50%					
3200-1085-0000	Quilpie Sewerage Pensioner Remission	DES	(331)	(700)	47%					
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	DES	(3)	(500)	1%					
3200-1500-0000	Quilpie Sewerage Waste Charge	DES	-	-	0%					
3200-1510-0000	Quilpie Sewerage Connection	DES	578	1,000	58%					
3200-2230-0000	Quilpie Sewerage Operations	DES				112,964	200,000	56%		
3200-2600-0000	Depn Quilpie Sewerage	DES				45,159	77,415	58%		
3200-0003	SEWERAGE QUILPIE		117,177	232,950	50%	158,122	277,415	57%		
3210-0003	SEWERAGE EROMANGA									
3210-1000-0000	Eromanga Sewerage Charges	DES	12,192	24,385	50%					Levy 2 to be issued Feb/Mar
3210-1005-0000	Eromanga Sewerage Charges Interest	DES	196	500	39%					
3210-1080-0000	Eromanga Sewerage Discount	DES	(835)	(2,000)	42%					
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	DES	(29)	(100)	29%					
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	DES	(4)	-	0%					
3210-2230-0000	Eromanga Sewerage Operations	DES				6,186	20,000	31%		
3210-2600-0000	Depn Eromanga Sewer	DES				12,119	24,237	50%		
3210-0003	SEWERAGE EROMANGA		11,521	22,785	51%	18,304	44,237	41%		
3212-0003	SEWERAGE ADAVALE									
3212-2600-0000	Depn Adavale Septic System	DES				54	93	58%		
3212-0003	SEWERAGE ADAVALE		-	-	0%	54	93	58%		
3214-0003	SEWERAGE TOOMPINE									
3214-2600-0000	Depn Toompine Hall Septic System	DES				109	186	58%		
3214-0003	SEWERAGE TOOMPINE		-	-	0%	109	186	58%		
3200-0002	SEWERAGE		128,698	255,735	50%	176,589	321,931	55%		
3300-0002	INFRASTRUCTURE MAINTENANCE									
3300-0003	SHIRE ROADS MAINTENANCE									
3300-2220-0000	Shire Roads & Drainage - Wages	DES				78,227	283,500	28%		

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Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3300-2230-0000	Shire Roads & Drainage Expenses	DES		462,595	525,000	88%	Grid cleaning, bridge inspection, maintenance, annual licenses. DDIS & MF reviewing Eulo Road works/costs for capitalisation/journal (approx \$217K). Widening of floodway.
3300-2600-0000	Depn Roads & Streets	DES		1,836,821	3,148,836	58%	
3300-0003	SHIRE ROADS MAINTENANCE		- - 0%	2,377,643	3,957,336	60%	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021						
3305-1140-0000	Qld Resilience & Risk Reduction Fund	DES	- 0%				
3305-1250-0000	FD 2021 Restoration Works	DES	- 0%				
3305-2300-0000	FD 2021 Restoration	DES	- 0%	-	-	0%	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021		- - 0%	-	-	0%	
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022						
3306-1150-0000	FD 2022 Emergent Works	DES	- - 0%				
3306-1250-0000	FD 2022 Restoration Works	DES	- - 0%				
3306-2200-0000	FD 2022 Emergent Works	DES	- 0%	-	-	0%	
3306-2300-0000	FD 2022 Restoration Works	DES	- 0%	-	-	0%	
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022		- - 0%	-	-	0%	
3307-0003	SHIRE ROADS - FLOOD DAMAGE SEPT 2022						
3307-1150-0000	FD SEPT 2022 Emergent Works	DES	- - 0%				
3307-1160-0000	FD Sept 2022 IRW	DES	- 0%				
3307-1170-0000	FD Sept 2022 Restoration Works	DES	1,233,004 2,373,797 52%				Revenue recognised is based on expenditure.
3307-2200-0000	FD SEPT 2022 Emergent Works	DES	- 0%	-	-	0%	
3307-2300-0000	FD SEPT 2022 Restoration Works	DES	- 0%	-	-	0%	
3307-2400-0000	FD Sept 2022 Restoration Works	DES	1,233,004 2,373,797 52%	1,233,004	2,373,797	52%	
			1,233,004 2,373,797 52%	1,233,004	2,373,797	52%	
3308-0003	SHIRE ROADS - FLOOD DAMAGE 2024						
3308-1150-0000	FD 2024 Emergent Works	DES	- - 0%				
3308-1170-0000	FD 2024 Restoration Works	DES	374,051 11,438,993 3%				Revenue recognised is based on expenditure.
3308-2200-0000	FD 2024 Emergent Works	DES	- 0%	-	-	0%	
3308-2400-0000	FD 2024 Restoration Works	DES	374,051 11,438,993 3%	374,051	11,438,993	3%	
			374,051 11,438,993 3%	374,051	11,438,993	0%	
3309-0003	SHIRE ROADS - FLOOD DAMAGE 2023						
3309-1170-0000	FD 2023 Restoration Works	DES	1,050,797 5,729,597 18%				Revenue recognised is based on expenditure.
3309-2400-0000	FD 2023 Restoration Works	DES	1,050,797 5,729,597 18%	1,050,797	5,729,597	18%	
			1,050,797 5,729,597 18%	1,050,797	5,729,597	0%	
3301-0003	SHIRE ROADS - FLOOD DAMAGE NOV 2024						
3301-1150-0000	FD Nov 2024 Restoration Works	DES	78,004 -				Revenue recognised is based on expenditure.
3301-2200-0000	FD Nov 2024 Restoration Works	DES	76,656 -	76,656	-		
			78,004 -	76,656	-		New DRFA Event
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE						
3310-2220-0000	Town Street & Drainage Maintenance	DES		504,347	682,500	74%	Repairs to kerbing and footpaths throughout Quilpie town streets.

Revenue and Expenditure Report

For the month ending 31 January 2025

Year Elapsed 58%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3310-2230-0000 Street Lighting	DES			14,140	39,375	36%	
3310-2240-0000 Street Cleaning Operations	DES			-	5,250	0%	
3310-0003 TOWN STREET & DRAINAGE MAINTENANCE	-	-	0%	518,488	727,125	71%	
3330-0003 DEPOTS & CAMPS							
3330-1510-0000 Camp Accommodation Rent	DES	2,600	10,000 26%				
3330-2220-0000 Camps Operations	DES			19,015	65,100	29%	
3330-2330-0000 Depots Operations	DES			140,554	185,850	76%	Includes cleaning, maintenance and annual insurance, electrical works
3330-2600-0000 Depn Depot & Camp	DES			114,330	195,995	58%	
3330-0003 DEPOTS & CAMPS	2,600	10,000	26%	273,900	446,945	61%	
3340-0003 WORKSHOP							
3340-2220-0000 Workshop Operations	DES			15,332	23,100	66%	
3340-2230-0000 Workshop Maintenance & Repairs	DES			176,055	309,250	57%	
3340-0003 WORKSHOP	-	-	0%	191,388	332,350	58%	
3350-0003 PLANT & MACHINERY							
3350-1500-0000 Insurance Claims	DES	326,873					
3350-1510-0000 Gain/Loss on Sale/Disposal of Plant	DES	439,201	- 0%				
3350-1570-0000 Diesel Rebate - ATO	DES	91,008	200,000 46%				
3350-2145-0000 Small Plant Repairs	DES			3,771	24,150	16%	
3350-2225-0000 Small Plant Purchases	DES			10,603	21,000	50%	
3350-2229-0000 Plant Operations	DES			443,330	669,900	66%	
3350-2330-0000 Plant Repairs & Maintenance	DES			357,466	792,250	45%	
3350-2331-0000 Plant Registration and Insurance	DES			135,592	147,000	92%	Annual insurance and registrations paid
3350-2585-0000 Plant Recoveries	DES			(1,830,962)	(3,600,000)	51%	
3350-2600-0000 Depn Plant	DES			616,375	1,056,642	58%	
3350-0003 PLANT & MACHINERY	857,082	200,000	429%	(263,825)	(889,058)	30%	
3355-0003 BATCHING PLANT OPERATIONS							
3355-2200-0000 Batching Plant Operations				-	(900,000)	0%	
3355-2585-0000 Batching Plant Recoveries				-	1,000,000	0%	
3355-2600-0000 Depn - Batching Plant				9,156	15,696	58%	
3355-0003 BATCHING PLANT OPERATIONS	-	-	-	9,156	115,696	1	
3360-0003 AERODROME							
3360-2325-0000 Quilpie Aerodrome Operations	DES			32,803	31,500	104%	Insurance, survey, membership
3360-2330-0000 Quilpie Aerodrome Repairs & Maint	DES			31,985	105,000	30%	
3360-2340-0000 Eromanga Aerodrome Repairs & Maint	DES			12,031	10,500	115%	
3360-2350-0000 Adavale Aerodrome Repairs & Maint	DES			788	5,250	15%	
3360-2360-0000 Toompine Aerodrome Repairs & Maint	DES			-	2,100	0%	
3360-2370-0000 Cheepie Aerodrome Repairs & Maint	DES			222	2,100	11%	
3360-2600-0000 Depn - Quilpie Aerodrome	DES			131,427	225,303	58%	
3361-2600-0000 Depn - Adavale Aerodrome	DES			16,844	28,876		
3362-2600-0000 Depn - Toompine Aerodrome	DES			6,183	10,599		
3363-2600-0000 Depn - Cheepie Aerodrome	DES			38	65		
3365-2600-0000 Depn - Eromanga Aerodrome	DES			81,842	140,300		
3360-0003 AERODROME	-	-	0%	314,163	561,593	56%	

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Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3366-0003	QUILPIE REFUELLING FACILITY						
3366-1310-0000	Quilpie Refuelling Revenue	350,000	51%				
3366-2310-0000	Quilpie Refuelling Operation and R&M			195,485	330,000	59%	
3366-2600-0000	Depn - Quilpie Refuelling Facility			11,377	19,504	0%	
3365-0003	QUILPIE REFUELLING FACILITY	179,391	51%	206,862	349,504	0%	
3370-0003	BULLOO PARK						
3370-1500-0000	Bulloo Park Fees	2,000	59%				
3370-2220-0000	Bulloo Park Operations			78,572	127,050	62%	
3370-2600-0000	Depn Bulloo Park			39,859	68,329	58%	
3370-0003	BULLOO PARK	1,175	59%	118,431	195,379	61%	
3371-0003	BULLOO RIVER WALKWAY						
3371-2220-0000	Bulloo River Walkway Operations			1,719	2,000	86%	Grader - walkway
3371-0003	BULLOO RIVER WALKWAY	-	0%	1,719	2,000	86%	
3374-0003	TOOMPINE PLAY AREA						
3374-2220-0000	Toompine Play Area Operations			18,828	-	0%	
3374-0003	TOOMPINE PLAY AREA			18,828	-	-	
3375-0003	JOHN WAUGH PARK						
3375-1500-0000	John Waugh Park Fees		0%				
3375-2220-0000	John Waugh Park Operations			133,908	147,000	91%	Annual rejuvenation completed and some irrigation issues.
3375-2600-0000	Depn John Waugh Park			22,086	37,862	58%	
3375-0003	JOHN WAUGH PARK	-	0%	155,994	184,862	84%	
3376-0003	BICENTENNIAL PARK						
3376-2220-0000	Bicentennial Park Operations			23,921	26,250	91%	Insurance
3376-2600-0000	Depn Bicentennial Park			20,535	35,202	58%	
3376-0003	BICENTENNIAL PARK	-	0%	44,455	61,452	72%	
3377-0003	BALDY TOP RECREATION AREA						
3377-2220-0000	Baldy Top Operations			(42)	5,250	-1%	
3377-0003	BALDY TOP RECREATION AREA	-	0%	(42)	5,250	-1%	
3378-0003	OPALOPOLIS PARK						
3378-2220-0000	Opalopolis Park Operations			-	5,250	0%	
3378-0003	OPALOPOLIS PARK	-	0%	-	5,250	0%	
3379-0003	KNOT-O-SAURUS PARK						
3379-2220-0000	Knot-o-saurus Park Operations			849	5,250	0%	
3379-0003	KNOT-O-SAURUS PARK	-	0%	849	5,250	0%	
3380-0003	COUNCIL LAND & BUILDINGS						
3380-1500-0000	Gain / Loss on Land & Buildings for Resale		0%				
3380-1501-0000	Profit / (Loss) on Sale of Assets		0%				
3380-2100-0000	Land Sale Costs			-	10,000	0%	
3380-2330-0000	Council Properties Operating Exp			23,091	32,550	71%	
3380-2600-0000	Depn Council Buildings Other			19,459	33,359	58%	
3380-0003	COUNCIL LAND & BUILDINGS	-	0%	42,550	75,909	56%	

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Year Elapsed 58%

		REVENUE				EXPENSE				
		Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	COMMENTS	
3385-0003	PARKS & GARDENS									
3385-2220-0000	Parks & Gardens Operating Expenses	DES				115,518	139,650	83%		
3385-2420-0000	Street Tree Program	DES				-	-	0%		
3385-2600-0000	Depn Parks Building	DES				8,451	14,487	58%		
3385-0003	PARKS & GARDENS		-	-	0%	123,969	154,137	80%		
3390-0003	PUBLIC TOILETS									
3390-2220-0000	Public Toilets Operations	DES				25,225	77,700	32%		
3390-0003	PUBLIC TOILETS		-	-	0%	25,225	77,700	32%		
3300-0002	INFRASTRUCTURE MAINTENANCE		3,776,103	20,104,387	19%	6,894,260	25,911,067	27%		
3400-0002	BUSINESS OPPORTUNITIES									
3400-0003	DMR WORKS									
3402-1258-0000	RMPC Contract	DES	407,238	2,043,310	20%					
3402-1260-0000	RMPC Contract Variations	DES	-	460,688	0%					
3402-2230-0000	RMPC Contract	DES				534,153	1,803,598	30%		
3403-1275-0000	Quilpie-Adavale Red Rd (TIDS) Revenu	DES	491,738	1,047,500	47%					
3403-2200-0000	Quilpie-Adavale Red Road (TIDS) Exps	DES				830,310	1,762,800	47%		
3405-1300-0000	CN-15666 Diamantina Drainage Revenue	DES	-			-				
3405-2300-0000	CN-15666 Diamantina Drainage Costs	DES				-				
3406-1200-0000	DMR WORKS - Others (Revenue)	DES	-	-	0%					
3406-2200-0000	DMR WORKS - Others (Expenses)	DES				513	-	0%		
3407-1280-0000	CN19645 Diamantina Development Road	DES	875,793	-	0%					
3407-2300-0000	CN19645 Diamantina Development Road	DES				17,771	-	0%	Journal to stage 2	
3408-1280-0000	CN 19645 Stage 2 Diamantina Developm	DES	-	700,000	0%					
3408-2300-0000	CN19645 Stage 2 Diamantina Developme	DES				635,109	660,000	96%	Recoverable works	
3409-1280-0000	CN 22452 DRFA Works 23B		-							
3409-2300-0000	CN 22452 DRFA Works 23B					11,957	581,287	2%		
3400-0003	DMR WORKS		1,774,769	4,251,498	42%	2,029,813	4,226,398	48%		
3410-0003	PRIVATE WORKS									
3410-1550-0000	Private Works Revenue	DES	86,028	26,000	331%					
3410-2230-0000	Private Works Expenditure	DES				104,126	20,000	521%	Budget was an estimate only	
3410-0003	PRIVATE WORKS		86,298	26,000	332%	104,126	20,000	521%		
3400-0002	BUSINESS OPPORTUNITIES		1,861,067	4,277,498	44%	2,133,939	4,246,398	50%		
3000-0001	INFRASTRUCTURE		5,944,953	25,009,222	24%	10,147,625	32,030,455	32%		
4000-0001	ENVIRONMENT & HEALTH									
4100-0002	PLANNING & DEVELOPMENT									
4100-0003	TOWN PLANNING - LAND USE & SURVEY									
4100-1500-0000	Town Planning Fees	CEO	3,403	1,000	340%					
4100-2220-0000	Town Planning Expenses	CEO				5,120	25,000	20%		
4100-0003	TOWN PLANNING - LAND USE & SURVEY		3,403	1,000	340%	5,120	25,000	20%		

Revenue and Expenditure Report

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Year Elapsed 58%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
4150-0003	BUILDING CONTROLS							
4150-1500-0000	Building Fees No GST	CEO	762	-	0%			Certification services
4150-1501-0000	Building Fees - GST Applies	CEO	26,453	30,000	88%			
4150-2220-0000	Building Expenses	CEO			59,973	40,000	150%	
4151-1505-0000	Swimming Pool Inspection Fees	CEO			-	-	0%	
4151-2225-0000	Swimming Pool Inspection Costs	CEO			-	-	0%	
4150-0003	BUILDING CONTROLS		27,215	30,000	91%	59,973	40,000	150%
4100-0002	PLANNING & DEVELOPMENT		30,617	31,000	99%	65,092	65,000	100%
4200-0002	WASTE MANAGEMENT							
4200-0003	GARBAGE COLLECTION							
4200-1000-0000	Garbage Charges	DES	208,980	418,406	50%			Levy 2 to be issued Feb/Mar
4200-1005-0000	Garbage Charges - Interest	DES	2,440	3,000	81%			
4200-1080-0000	Garbage Charges Discount	DES	(17,309)	(34,078)	51%			
4200-1085-0000	Garbage Pensioner Remission	DES	-	-	0%			
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	(26)	-	0%			
4200-2220-0000	Garbage Operations	DES			82,363	140,595	59%	
4220-2225-0000	Annual Kerbside Collection	DES			-	10,300	0%	
4200-0003	GARBAGE COLLECTION		194,085	387,328	50%	82,363	150,895	55%
4250-0003	LANDFILL OPERATIONS							
4250-1500-0000	Landfill Fees Revenue	DES	827	-	0%			Mulching of green waste and pallets (mulch now for use by Parks and Gardens Team)
4250-2235-0000	Landfill Operations	DES			188,329	262,650	72%	
4250-2600-0000	Depn Landfill	DES			9,757	16,727	58%	
4250-0003	LANDFILL OPERATIONS		827	-	0%	198,087	279,377	71%
4200-0002	WASTE MANAGEMENT		194,913	387,328	50%	280,449	430,272	65%
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL							
4300-0003	PLANT PEST CONTROL							
4300-2250-0000	Com. Combating Drought-Pest Weed Exp	DCCS			-	-	0%	
4300-2290-0000	Plant Pest Control Expenses	DCCS			1,879	30,000	6%	
4300-0003	PLANT PEST CONTROL		-	-	0%	1,879	30,000	6%
4310-0003	ANIMAL PEST CONTROL							
4310-1000-0000	Wild Dog Special Levy	DCCS	52,673	104,391	50%			Annual amount by two installments
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS			71,129	168,525	42%	
4310-2250-0000	Wild Dog Bonus Payments	DCCS			1,450	10,000	15%	
4310-2280-0000	DNR Precept - Barrier Fence	DCCS			65,412	130,824	50%	
4312-1000-0000	Baiting Fee Reimbursements	DCCS	-	72,500	0%			
4312-2260-0000	Syndicate Baiting Expense	DCCS			178,284	380,100	47%	
4313-1170-0000	Grant - QLD Feral Pest Initiative	DCCS	-	-	0%			
4313-2250-0000	QLD Feral Pest Initiative	DCCS			-	-	0%	
4313-2290-0000	2022 Council Exclusion Fence Subsidy	DCCS			-	-	0%	

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Year Elapsed 58%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
4313-2300-0000 2023 Council Exclusion Fence Subsidy					59,700	166,500	36%	
4310-0003 ANIMAL PEST CONTROL		52,673	176,891	30%	375,975	855,949	44%	
4320-0003 STOCK ROUTES & RESERVES MANAGEMENT								
4320-1500-0000 Common Application Fees	DCCS	1,890	2,000	95%				
4320-1600-0000 Mustering / Supplement Fees	DCCS	-	1,000	0%				
4320-1800-0000 Reserve Fees	DCCS	-	3,000	0%				
4320-2200-0000 Common Fence Repairs & Firebreaks	DCCS				6,563	12,000	55%	
4320-2220-0000 Stock Routes & Reserves Expenses	DCCS				7,508	25,000	30%	
4320-0003 STOCK ROUTES & RESERVES MANAGEMENT		2,671	6,000	45%	14,071	37,000	38%	
4330-0003 DOMESTIC ANIMAL CONTROL								
4330-1300-0000 Animal Write-Off	DCCS	-	-	0%				
4330-1400-0000 Animal Discounts	DCCS	-	-	0%				
4330-1500-0000 Animal Control Fees	DCCS	8,063	15,000	54%				
4330-1700-0000 Animal Control Fines & Penalties	DCCS	322	1,000	32%				
4330-2220-0000 Animal Control Expenses	DCCS				3,568	25,000	14%	
4330-0003 DOMESTIC ANIMAL CONTROL		8,385	16,000	52%	3,568	25,000	14%	
4300-0002 PEST MANAGEMENT & ANIMAL CONTROL		63,728	198,891	32%	395,493	947,949	42%	
4500-0002 ENVIRONMENT & HEALTH								
4510-0003 ENVIRONMENTAL PROTECTION								
4510-2220-0000 Environmental Protection Expenses	DCCS				16,107	28,000	58%	
4510-0003 ENVIRONMENTAL PROTECTION		-	-	0%	16,107	28,000	58%	
4520-0003 HEALTH AUDITING & INSPECTION								
4520-1400-0000 Health Licenses & Permits Revenue	CEO	3,224	3,500	92%				
4520-2230 Health Operations		3,224	3,500	92%	-	-	0%	
4500-0002 ENVIRONMENT & HEALTH		3,224	3,500	92%	16,107	28,000	58%	
4000-0001 ENVIRONMENT & HEALTH		292,482	620,719	47%	757,141	1,471,221	51%	
5000-0001 COMMUNITY SERVICES								
5100-0002 COMMUNITY DEVELOPMENT								
5120-0003 COMMUNITY FACILITIES SWIMMING POOLS								
5120-2220-0000 Quilpie Swimming Pool Operations	DCCS				264,570	447,100	59%	Management fees, electricity, insurance
5120-2330-0000 Quilpie Swimming Pool Repairs & Mtc	DCCS				35,950	50,000	72%	Removal of slide from splash pool and repairs/resurfacing
5120-2600-0000 Depn Swimming Pool Structures	DCCS				28,243	48,417	58%	
5125-2220-0000 Eromanga Swimming Pool Opt & Maint	DCCS				5,270	5,000	105%	Annual insurance
5125-2230-0000 Eromanga Swimming Pool Repairs & Mtc	DCCS				59,164	152,000	39%	
5125-2600-0000 Depn Eromanga Swimming Pool	DCCS				2,916	4,999	58%	
5120-0003 COMMUNITY FACILITIES SWIMMING POOLS		-	-	0%	396,113	707,516	56%	
5150-0003 COMMUNITY FACILITIES - SHIRE HALLS								

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		Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
5150-1500-0000	Shire Halls - Revenue	DCCS	1,060	3,000	35%				
5150-2220-0000	Shire Hall Operations	DCCS				37,613	60,000	63%	
5150-2330-0000	Shire Halls Repairs & Maintenance	DCCS				127,780	115,500	111%	Various including cleaning costs
5150-2600-0000	Depn Shire Halls	DCCS				54,203	92,919	58%	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS		1,060	3,000	35%	219,595	268,419	82%	
5170-0003	RECREATION FACILITIES								
5170-2220-0000	Recreational Facilities Operating Expenses	DCCS				9,329	5,000	187%	Electricity, insurance, rates
5170-2230-0000	Recreational Facilities Repairs & Maintenance	DCCS				391	11,000	4%	
5170-2250-0000	All Sports Building	DCCS				5,344	4,000	134%	Insurance and maintenance
5170-2330-0000	Adavale Sport & Rec Grounds	DCCS				7,742	15,000	52%	Electricity, insurance, rates
5170-2340-0000	Eromanga Rodeo & Race Grounds	DCCS				18,483	25,000	74%	Electricity, insurance, rates
5170-2350-0000	Toompine Shooting Facility	DCCS				1,946	-	0%	
5170-2600-0000	Depn Recreational Facilities	DCCS				112,673	193,153	58%	
5170-0003	RECREATION FACILITIES		-	-	0%	155,908	253,153	62%	
5180-0003	TOWN DEVELOPMENT								
5180-2820-0000	Town Development - Eromanga	CEO				7,704	5,000	154%	
5180-2830-0000	Town Development - Adavale	CEO				-	5,000	0%	
5180-2840-0000	Town Development - Toompine	CEO				-	5,000	0%	
5180-0003	TOWN DEVELOPMENT		-	-	0%	7,704	15,000	51%	
5190-0003	COMMUNITY DEVELOPMENT								
5190-1140-0000	Sundry Income	DCCS	-	-	0%				
5190-1150-0000	Community Bus Income	DCCS	-	7,500	0%				
5190-1160-0000	Community Event - Ticket Sales	DCCS	-	-	0%				
5190-1210-0000	Grants - National Australia Day Council	DCCS	12,000	15,000	80%				
5190-1220-0000	Grant - NAIDOC Week	DCCS	-	10,000	0%				
5190-1221-0000	NAIDOC Week Contribution	DCCS	-	-	0%				
5190-1230-0000	Grant - Celebrating Multicultural Qld	DCCS	-	-	0%				
5190-2100-0000	Community Support Activities & Event	DCCS				28,398	46,500	61%	
5190-2150-0000	Buses - Community Support	DCCS				-	-	0%	
5190-2320-0000	Community Celebrations	DCCS				27,648	50,000	55%	
5190-2500-0000	Council Community Grants	DCCS				14,769	253,000	6%	
5190-2840-0000	Quilpie Street Development	DCCS				-	5,000	0%	
5190-0003	COMMUNITY DEVELOPMENT		12,000	32,500	37%	70,815	354,500	20%	
5100-0002	COMMUNITY DEVELOPMENT		13,060	35,500	37%	850,134	1,598,588	53%	
5200-0002	AGED SERVICES								
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS	65,292	125,000	52%				
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS				66,065	80,325	82%	Insurance, rates
5220-2240-0000	Gyrica Gardens Rec-Centre - O&M	DCCS				7,209	73,500	10%	
5220-2600-0000	Depn Aged Accom Building	DCCS				36,452	62,489	58%	
5200-0002	AGED SERVICES		65,292	125,000	52%	109,726	216,314	51%	
5225-0002	HOUSING								
5225-1200-0000	Rent - Housing	DCCS	212,003	360,000	59%				
5225-2220-0000	Housing Operating Expenses	DCCS				27,363	35,000	78%	

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		REVENUE				EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
5225-2230-0000	Housing - Repairs & Maintenance	DCCS			283,233	274,837	103%	Annual insurance and pest control, rates, furniture, irrigation system installations	
5225-2600-0000	Depn Housing	DCCS			127,018	217,745	58%		
5225-0002	HOUSING		212,003	360,000	59%	437,614	527,582		83%
5200-0002	AGED SERVICES & HOUSING		277,295	485,000	57%	547,340	743,896	74%	
5300-0003	COMMUNITY HEALTH PROMOTIONS								
5300-1100-0000	Health Promotions Officer Grant Rev	DCCS	112,500	150,000	75%				
5300-1102-0000	Grant - LG Leadership for Sun Safety	DCCS	3,500	-	0%				
5300-1105-0000	Checkup Aust QMHW Grant	DCCS	-	-	0%				
5300-1110-0000	Comedy Night Grant	DCCS	-	-	0%				
5300-1101-0000	Grant - Ageing Queensland	DCCS	-	-	0%				
5300-1115-0000	Qld Mental Health Comm Sponsorship	DCCS	-	-	0%				
5300-1150-0000	SW Primary Care Pilot Funding	DCCS	4,178	50,000	8%				
5300-2000-0000	Health Promotions Officer Wages	DCCS			-	-	0%		
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS			53,349	96,000	56%		
5300-2200-0000	Heart of Australia Bus Visit	DCCS			-	30,000	0%		
5300-2240-0000	Health Promotions Officer Activities	DCCS			85,192	205,875	41%		
5300-2700-0000	TRAIC Grant	DCCS			-	-	0%		
5300-2800-0000	SW Primary Heath Care Pilot Expenses	DCCS			31,598	50,000			
5310-1100-0000	Grant - Localised Mental Health	DCCS	-	-					
5310-2000-0000	Localised Mental Health Grant Costs	DCCS			-	-			
5320-1100-0000	Grant - TRAIC	DCCS	-	-	0%				
5320-2000-0000	TRAIC Grant Costs	DCCS				-	0%		
5300-0003	COMMUNITY HEALTH PROMOTIONS		120,178	200,000	60%	170,139	381,875	45%	
5300-0003	COMMUNITY HEALTH		120,178	200,000	60%	170,139	381,875	45%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION								
5400-2220-0000	Community Services Admin Operating Expenses	DCCS			179,850	382,000	47%		
5400-0003	COMMUNITY SERVICES ADMINISTRATION		-	-	0%	179,850	382,000	47%	
5400-0003	COMMUNITY SERVICES SUPPORT		-	-	0%	179,850	382,000	47%	
5600-0002	ARTS & CULTURE								
5610-0003	MUSEUMS								
5610-2220-0000	Eromanga Living History Centre O&M	CEO			4,126	13,000	32%	Rates and maintenance	
5610-2230-0000	Museum Operations & Maintenance	MED			1,164	5,000	23%		
5610-2240-0000	Powerhouse Museum Operations	MED			1,971	4,500	44%		
5610-2250-0000	Railway / Local History	MED			1,537	25,000	6%	Insurance and annual contribution	
5610-2260-0000	Eromanga Natural Hist. Museum	CEO			50,221	80,000	63%		
5610-2290-0000	ENHM COVID-19 Operating Support	CEO			-	-	0%		
5610-2600-0000	Depn Museum	MED			138,988	238,265	58%		
5610-0003	MUSEUMS		-	-	0%	198,006	365,765	54%	
5630-0003	REGIONAL ARTS DEVELOPMENT FUNDING								
5630-1100-0000	RADF Grant Revenue	DCCS	26,250	26,250	100%				
5630-1110-0000	RADF Revenue 22/23	DCCS	-	-					

Revenue and Expenditure Report

For the month ending 31 January 2025

Year Elapsed 58%

		Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
5630-1400-0000	RADF Earnback and Refunds	DCCS	-	-	0%	-	N/A	0%	
5630-2180-0000	RADF Grant Expenditure	DCCS	-	-	0%	-	N/A	0%	
5630-2190-0000	RADF Grant Expenditure 22/23	DCCS	-	-	0%	23,593	30,000	79%	
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING		26,250	26,250	100%	23,593	30,000	79%	
5600-0002	ARTS & CULTURE		26,250	26,250	100%	221,599	395,765	56%	
5700-0002	LIBRARY SERVICES								
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	23,000	3,000	767%				
5710-1110-0000	Strategic Priorities Grant	DCCS	-	-	0%				
5710-1120-0000	First Five Grant - Library	DCCS	3,000	3,000	100%				
5710-1130-0000	Grant - Library Resourcing	DCCS	-	20,000	0%				
5710-1140-0000	Grant - Empowering Rural Australia	DCCS	-	-	0%				
5710-1600-0000	Library Fees & Charges Revenue	DCCS	608	500	122%				
5710-2110-0000	Strategic Priorities Grant Expenditure	DCCS				9,704	-	0%	
5710-2120-0000	First Five Grant - Library Exp	DCCS				301	3,000	10%	
5710-2220-0000	Library Operating Expenses	DCCS				84,015	171,750	49%	
5710-2330-0000	Library Repairs & Maintenance Expens	DCCS				4,924	6,000	82%	Painting
5710-2600-0000	Depn Library	DCCS				11,498	19,711	58%	
5711-1130-0000	Grant Centrelink Access Point	DCCS	5,347	7,800	69%				
5700-0002	LIBRARY SERVICES		31,955	34,300	93%	110,442	200,461	55%	
5750-0002	DISASTER MANAGEMENT SERVICES								
5750-1100-0000	Grant - Get Ready Queensland	DCCS	-	6,780	0%				
5750-2020-0000	Get Ready Qld Exp	DCCS				7,134	6,780	105%	
5750-2220-0000	Disaster Management Operations	CEO				1,139	35,000	3%	
5750-0002	DISASTER MANAGEMENT SERVICES		-	6,780	0%	8,272	41,780	20%	
5800-0002	PUBLIC SERVICES								
5810-0003	STATE EMERGENCY SERVICES								
5810-1140-0000	QLD Emergency Services Grant Revenue	WHS	19,453	20,000	97%				
5810-2220-0000	Emergency Services Operations	WHS				19,000	20,000	95%	Insurance, electricity
5810-2600-0000	Depn S.E.S	WHS				6,453	11,063	58%	
5810-0003	STATE EMERGENCY SERVICES		19,453	20,000	97%	25,453	31,063	82%	
5820-0003	TELEVISION								
5820-2230-0000	TV Maintenance & Repairs	DCCS				12,987	25,000	52%	Maintenance
5820-2600-0000	Depn Satellite TV	DCCS				1,583	2,713	58%	
5820-0003	TELEVISION		-	-	0%	14,570	27,713	53%	
5830-0003	CEMETERIES								
5830-1500-0000	Burial Fees	DCCS	-	2,000	0%				
5830-1510-0000	Grave Reservation Fee	DCCS	-	-	0%				
5830-2220-0000	Cemeteries Operations	DCCS				16,443	36,000	46%	
5830-2230-0000	Cemeteries Maintenance	DCCS				-	3,000	0%	
5830-2600-0000	Depn Cemeteries Building	DCCS				754	1,292	58%	
5830-0003	CEMETERIES		-	2,000	0%	17,197	40,292	43%	

Revenue and Expenditure Report

For the month ending 31 January 2025

Year Elapsed 58%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
5840-0003	EROMANGA STATE SCHOOL FACILITY							
5840-2500-0000	Eromanga State School Operating Expe				3,156	3,500		
5840-2600-0000	Depn - Eromanga State School Facility				15,436	26,462	58%	
5840-0003	EROMANGA STATE SCHOOL FACILITY	-	-	0%	18,592	26,462	70%	
5800-0002	PUBLIC SERVICES	51,408	63,080	81%	194,526	371,271	52%	
5000-0001	COMMUNITY SERVICES	488,191	809,830	60%	2,163,588	3,873,395	56%	
6000-0001	HUMAN RESOURCES							
6100-0002-0000	PAYROLL SERVICES							
6100-2200-0000	Payroll Operating Expenses				55,999	87,000	64%	
6100-0002-0000	PAYROLL SERVICES	-	-	0%	55,999	87,000	64%	
6200-0002-0000	HUMAN RESOURCES							
6200-1100-0000	Staff Deductions - Wellbeing Checks	2,375	-	0%				
6200-2040-0000	Human Resource Expenses				253,082	657,500	38%	
6200-2090-0000	Council Gym Membership Program - 20%				522	6,000	9%	
6200-0002-0000	HUMAN RESOURCES	2,375	-	0%	253,604	663,500	38%	
6300-0002-0000	TRAINING & DEVELOPMENT							
6300-2000-0000	Staff Training & Development Wages				48,387	-	0%	
6300-2070-0000	Staff Training & Development				36,489	142,000	26%	
6300-0002-0000	TRAINING & DEVELOPMENT	-	-	0%	84,876	142,000	60%	
6000-0001	HUMAN RESOURCES	2,375	-	0%	394,480	892,500	44%	
7100-0001	ECONOMIC DEVELOPMENT & TOURISM							
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION							
7100-2100-0000	Economic Development				27,820	165,415	17%	
7100-2120-0000	Economic Dev Training and Conferences				-	5,000	0%	
7100-2130-0000	Opal Fossicking Area				617	5,000	12%	
7100-2140-0000	Subscriptions and Memberships				15,419	15,000	103%	Annual cost
7100-2150-0000	SWRED-Tourism Development				35,776	-	0%	
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION	-	-	0%	79,632	190,415	42%	
7200-0002	VISITOR INFORMATION CENTRE							
7200-1100-0000	Grant - Accessible Tourism Elevate F	52,125	69,500	75%				
7200-1150-0000	Grant - Building Bush Tourism	33,600	56,109	60%				
7200-1500-0000	Visitors Info Centre Sales	20,652	32,000	65%				
7200-1505-0000	VIC - Quilpeta Sales	9,351	26,000	36%				
7200-1510-0000	VIC Gallery Sales (GST Free)	7,368	10,000	74%				
7200-1515-0000	VIC Gallery Sales (GST)	2,657	1,500	177%				
7200-1530-0000	Bus Tour Fees	1,896	2,000	95%				
7200-2000-0000	VIC - Wages				114,131	274,000	42%	
7200-2110-0000	VIC - Exhibitions and Events				1,030	10,000	10%	

For the month ending 31 January 2025
Year Elapsed 58%

Item 13.1 - Attachment 1

CAPITAL EXPENDITURE REPORT

For the month ending 31 January 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0210-4500	Land										
Total				0				0		0	
0220-4500	Buildings & Structures										
0220-2306	CARRY-OVER: Quilpie Hall Shower Block	N	DIS	12,944	2,749			7,056	7,056	20,000	
0220-2307	CARRY-OVER: Adavale Town Hall - Grounds Upgrade	U	DIS	8,225		-	-	41,775	41,775	50,000	Upgrade to include drop point, additional camping spots, BBQ etc.
0220-2405	CARRY-OVER: 2 Bedroom House - 2 Boobook	N	CEO	279,316	10,604	19,796	30,400	20,684	70,684	350,000	
0220-2406	CARRY-OVER: 3 Bedroom House - 1 - 74 Galah	N	CEO	406,093	139,238	6,503	145,741	95,823	145,823	550,000	
0220-2407	CARRY-OVER: 3 Bedroom House - 2 - 70 Galah	N	CEO	403,388	82,226	10,502	92,728	98,528	148,528	550,000	
0220-2408	CARRY-OVER: 3 Bedroom House - 3 - 61 Dukamurra	N	CEO	350,182	146,994	19,007	166,001	150,268	200,268	550,000	
0220-2409	CARRY-OVER: 3 Bedroom House - 4 - 3 Boobook	N	CEO	345,163	135,244	19,281	154,525	155,377	205,377	550,000	
0220-2410	CARRY-OVER: 3 Bedroom House - 5 - 72 Galah	N	CEO	408,243	86,368	18,653	105,021	92,297	142,297	550,000	
0220-2411	CARRY-OVER: 3 Bedroom House - 6 - 66 Galah	N	CEO	407,543	137,153	4,441	141,593	94,464	144,464	550,000	
0220-2412	CARRY-OVER: 3 Bedroom House - 7 - 11 Boobook	N	CEO	400,599	120,169	17,797	137,965	99,941	149,941	550,000	
0220-2413	CARRY-OVER: 3 Bedroom House - 8 - 20 Boobook	N	CEO	394,010	114,532	16,394	130,927	106,530	156,530	550,000	
0220-2208	CARRY-OVER: Townhouse Estate Development	N	CEO	4,619,230	2,754,020	22,853	2,776,873	3,669,774	3,669,774	7,952,000	Project completed.
0220-2401	CARRY-OVER: ENHM - Stage 3A	N	CEO	-	-	-	-	18,000,000	18,000,000	18,000,000	External funding approved.
220-2502	NEW: Council Housing Refurbishments	R	DIS	-	9,858		9,858	250,000	250,000	250,000	Annual figure - works to be completed when properties vacated.
220-2503	NEW: Gyrica Housing Refurbishment	R	DIS	-	-	-	-	100,000	100,000	100,000	Annual figure - works to be completed when properties vacated.
0220-2402-0010	CARRY-OVER: Gyrica Housing Refurbishment Unit 3	R	DIS	-	-	-	-	125,000	125,000	125,000	Renovation to improve access
0220-2402-0020	CARRY-OVER: Gyrica Housing Refurbishment Unit 4	R	DIS	-	-	-	-	125,000	125,000	125,000	Renovation to improve access
220-2501	NEW: Eromanga Pool Refurbishment	R	DIS		264,305		264,305	600,000	600,000	600,000	Pool Refurbishment, New Shade Shelter, Amenities, Fencing, Landscaping
0220-2403	CARRY-OVER: Quilpie SES Shed Extension	N	DIS	9,091	4,542		4,542	14,180	14,180	14,180	Project completed.
	NEW: Garage, carport & fencing - 14 Donald Street, Eromanga	N	DIS						50,000	50,000	
	NEW: Garage, carport & fencing - 16 Donald Street, Eromanga	N	DIS						50,000	50,000	
Total				8,044,027	4,008,000	155,227	4,160,478	23,846,698	24,396,698	32,086,180	
0230-4500	Other Assets										
0230-2213	CARRY-OVER: Adavale Museum	R	DIS	-	-	-	-	20,000	20,000	20,000	
0230-2217	CARRY-OVER: Toompine Transfer Station	N	DIS	23,475	154,682	73,003	227,685	11,525	11,525	35,000	Road / seal portion to be transferred to Road Infrastructure capital.
0230-2306	CARRY-OVER: Eromanga Transfer Station	N	DIS	94,161	206,421	7,331	213,753	100,050	7,050	110,000	
0230-2307	CARRY-OVER: Adavale Transfer Station	N	DIS	131,703	8,908		8,908	18,297	18,297	150,000	
0230-2220	CARRY-OVER: Aerodrome Fuel Relocation	R	DIS	-	-	-	-			-	Project under review including funding options
0230-2302	CARRY-OVER: Opalopolis Park Upgrade	R	DIS	186,669	23,017	196	23,213	88,331	88,331	275,000	
0230-2402	CARRY-OVER: Entrance to Bulloo Park	N	DIS	-	-	-	-	30,000	30,000	30,000	

CAPITAL EXPENDITURE REPORT

For the month ending 31 January 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0230-2403	CARRY-OVER: Quilpie Footpath - Missing Link - Jabiru Street	N	DIS	-	58,811	26,317	85,129	50,000	50,000	50,000	
0230-2405	CARRY-OVER: Walking Path to Baldy Top	N	DIS	329	-	-	-	300,000	300,000	300,000	
0230-2406	CARRY-OVER: VIC Fencing	N	DIS	3,137	-	-	-	10,863	10,863	14,000	
0230-2505	NEW: Administration Building - External Paint	R	DIS	-	-	-	-	25,000	25,000	25,000	
0230-2501	NEW: Administration Building - Renew Footpath	R	DIS	-	76,676	9,860	86,536	75,000	75,000	75,000	
0230-2502	NEW: Quilpie Pool Filtration System Changeover	R	DIS	-	-	-	-	250,000	250,000	250,000	
0230-2503	NEW: Solar Projects	N	CEO	-	-	-	-	245,000	245,000	245,000	
0230-2504	NEW: Bob Young Memorial Park Upgrade (Stage 1 of the Brolga Street Masterplan)	N	CEO	-	-	-	-	450,000	450,000	450,000	
	NEW: Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing	N	DIS						184,500	184,500	Subject to external funding approval.
Total				439,474	528,516	116,708	645,224	1,674,066	1,765,566	2,213,500	
0240-4500	Plant & Equipment										
0240-2500-0001	Admin Printer	R	MFA		11,592		11,592				Delivered.
0240-2500-1145	Replace Unit 1105: Replace Toyota Hilux (with base model Tri Tipper Ute)	R	DDIS			44,530	44,530	55,000	55,000	55,000	Ordered.
0240-2500-1144	Replace Unit 1122 - Toyota Prado GXL Wagon	R	DDIS				-	90,000	90,000	90,000	
0240-2500-1003	Replace Unit 5003 - Ford Transit Bus	R	DDIS				-	90,000	90,000	90,000	
0240-2500-2011	Replace Unit 2001 - Mitsubishi Fuso Canter Light Truck	R	DDIS				-	70,000	70,000	70,000	
0240-2500-2012	Replace Unit 2002 - Mitsubishi Fuso Canter Light Truck	R	DDIS				-	70,000	70,000	70,000	
0240-2500-2013	Replace Unit 2005 - Hino FG Series / Sweeper Medium Truck	R	DDIS		414,000		414,000	450,000	450,000	450,000	Delivered
0240-2500-2014	New: Hook Truck/Vac Truck 3000L (Medium Truck)	N	DDIS				-	300,000	300,000	300,000	
0240-2500-2206	Replace Unit 2202 Kenworth T659	R	DDIS			389,000	389,000	400,000	400,000	400,000	Ordered.
0240-2500-5012	Replace Unit 5002 - Bobcat F17 Excavator	R	DDIS			49,545	49,545	45,000	45,000	45,000	Ordered.
0240-2500-5013	Replace Unit 75 - Caterpillar Forklift DP45N	R	DDIS				-	60,000	60,000	60,000	
0240-2500-4008	Replace Unit 4001 - Toro Zero Turn Mower	R	DDIS			86,192	86,192	75,000	75,000	75,000	Ordered.
0240-2500-4009	Replace Unit 5001 - Toro Procore Aerator	R	DDIS			23,636	23,636	40,000	40,000	40,000	Ordered.
0240-2500-2609	Replace Unit 2604 - Mick Murray Water Tanker	R	DDIS			141,181	141,181	155,000	155,000	155,000	Ordered.
0240-2500-4510	Replace Unit 4505 - Can-am Defender Side by Side	R	DDIS				-	25,000	25,000	25,000	
0240-2500-4111	Replace Unit 4170 - Generator - Sewer Pump Station	R	DDIS				-	120,000	120,000	120,000	
0240-2500-2418	Replace Unit 2402 - Mini Excavator Trailer	R	DDIS				-	8,000	8,000	8,000	
0240-2500-4112	Replace Unit 251 - Kubota Generator	R	DDIS				-	15,000	15,000	15,000	
0240-2500-4113	Replace Unit 252 - Kubota Generator	R	DDIS				-	15,000	15,000	15,000	
0240-2500-4010	Replace Unit 270 - Howard Slasher	R	DDIS			19,333	19,333	15,000	15,000	15,000	Ordered.
0240-2500-2419	New: Variable Message Sign Trailer	N	DDIS		25,676		25,676	25,000	25,000	25,000	Delivered.
0240-2500-2420	New: Variable Message Sign Trailer	N	DDIS		25,676		25,676	25,000	25,000	25,000	Delivered.
	Replace Small Trailers (various)	N	DDIS				-	20,000	20,000	20,000	
	Floating Plant	N	DDIS				-	25,000	25,000	25,000	
	Pressure Washer	N	DDIS		13,678		13,678	20,000	20,000	20,000	Delivered.
	Hydraulic Jacks and Stands for Workshop	N	DDIS		33,799		33,799	36,000	36,000	36,000	Delivered.
	Hoist for Workshop	N	DDIS				-	58,000	58,000	58,000	Wireless Column Lift and Axle Support stands
	Parts Washer	N	DDIS				-	30,000	30,000	30,000	
0240-2223-4007	CARRY-OVER: Replace Unit 4002 Zero Turn Mower	R	DDIS	-		81,215	81,215	76,000	76,000	76,000	Ordered.
	Sale Unit 1108: Ford Ranger		DDIS				-				
	Sale Unit 1110: Ford Ranger		DDIS				-				
	Sale Unit 1115: Toyota Hilux (SES)		DDIS				-				

CAPITAL EXPENDITURE REPORT

For the month ending 31 January 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
	Sale Unit 2000 - Mitsubishi Fuso Canter Light Truck		DDIS				-				
	Sale Unit 111 - Sumitomo SH60B - 2 Excavator		DDIS				-				
	Sale Unit 38 - Honda Hustle Super 2 Mower		DDIS				-				
	Sale Unit 69 - Husqvarna Mower PZ 290 Zero		DDIS				-				
	Sale Unit 4504 - Can-am Defender Side by Side		DDIS				-				
Total				-	524,421	834,633	1,347,462	2,413,000	2,413,000	2,413,000	
0260-4500	Roads										
	CARRY-OVER: Quilpie Aerodrome Pavement Reconstruction	R	DIS	392,804			-	-		392,804	Project under review including funding options
0260-2209	CARRY-OVER: Eromanga Kerb	N	DIS	-			-	120,000	120,000	120,000	
0260-2408	CARRY-OVER: Brolga Street - reseal carparking lanes	R	DIS	-	320		320	140,000	140,000	140,000	To coincide with Department of Main Roads resealing of Brolga Street
0260-2414	Eulo Road Widening		DIS		9,077						Prior year project to be expensed
0260-2501	NEW: Boonkai Street Reseal	R	DIS				-	27,000	27,000	27,000	Chainage 0.24 to 0.474
0260-2502	NEW: Kyabra Road Reseal	R	DIS				-	280,500	280,500	280,500	Chainage 32.29 to 38.45
0260-2503	NEW: Buln Buln Street Reseal	R	DIS				-	38,000	38,000	38,000	Chainage 0.144 to 0.669
0260-2504	NEW: Cheepie Access Road Reseal	R	DIS				-	45,000	45,000	45,000	Chainage 0.0 to 0.761
0260-2505	NEW: Baldy Top Road Reseal	R	DIS				-	162,500	162,500	162,500	Chainage 0.0 to 2.90
	NEW: Renewal Works - to be allocated	R	DIS				-	640,000			
0260-2507	NEW: Beltram Park Road - Upgrade to concrete floodway - Ch 30.394 – Ch 30.407	U	DIS				-	94,000	94,000	94,000	Construct a 50m long floodway c/w cut off walls.
0260-2508	NEW: Adavale Black Road - Upgrade to concrete floodway - Ch 18.895 – Ch 18.935	U	DIS		9,486		9,486	70,000	70,000	70,000	Construct a low-level concrete floodway - 40m long by 6m wide.
0260-2509	NEW: Kiandra Road - Existing concrete floodway renewal - Ch 1.420	R	DIS				-	80,000	80,000	80,000	45m long, 4m wide
0260-2510-0010	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 930	R	DIS			5,000	5,000	60,000	60,000	60,000	30m long, 6m wide
0260-2510-0020	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 25.690	R	DIS				-	60,000	60,000	60,000	40m long, 6m wide
0260-2510-0030	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 6.079	U	DIS				-	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.
0260-2510-0040	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 11.410	U	DIS				-	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 30m by 6m wide.
0260-2510-0050	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 15.320 – Ch 15.360	U	DIS				-	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.
0260-2510-0060	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 54.435 – Ch 54.447	U	DIS				-	50,000	50,000	50,000	Extend the existing floodway a further 20m between the two concrete margins. (20m long by 6m wide)
0260-2511-0010	NEW: Ray Road - Upgrade to concrete floodway - Ch 41,900 – Ch 41,960	U	DIS				-	140,000	140,000	140,000	60m long by 6m wide
0260-2511-0020	NEW: Ray Road - Upgrade to concrete floodway - Ch 42,020 – Ch 42,100	U	DIS				-	150,000	150,000	150,000	80m long by 6m wide

CAPITAL EXPENDITURE REPORT

For the month ending 31 January 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0260-2512	NEW: Coonaberry Creek Road Inverts Upgrade	U	DIS		15,320	1,830	17,150	680,000	680,000	680,000	Stabilize and seal 9 floodways, connecting 3 of them into a 270m long sealed section, therefore forming 7 different weather resistant crossings. Ch 24.100, Ch 33.050, Ch 34.590, Ch 34860 – Ch 35.310, Ch 35.530, 7 Ch 35.610, and Ch 36.310.
0260-2513	NEW: Adavale Airport Road - Invert upgrade to concrete floodway	U	DIS			10,230	10,230	220,360	220,360	220,360	160m long floodway c/w cut off walls
0260-2510-0070	NEW: Tobermory Road - Extend the existing concrete floodway - Ch 54.530	N	DIS				-	80,000	80,000	80,000	Extend the existing floodway a further 20m between the two concrete margins
0260-2514	NEW: Adavale Charleville Road - Seal the 1070m long section from Ch 47,030 - Ch 48,100	N	DIS				-	245,040	245,040	245,040	Marinalla Park Cap Rock Seal Works - to width of 6m
0260-2514	NEW: Canaway Downs Road	U	DIS			30,364	30,364	150,000	150,000	150,000	Chainage 12 000 to 12 500 - install drainage control and sealed to 6m wide with a 500mm wider section at the 3 overland flow areas at CH12370, CH12240 and CH12 140 (estimated cost \$150,000).
0260-2516	NEW: Seco Crossing	R	DIS		90,989		90,989	80,000	80,000	80,000	Capping existing floodway surface
	CARRY-OVER: Adavale - Sealing road to waste facility and ancillary works	N	DIS	4,443	235,805		235,805	250,000	250,000	250,000	
0260-2506	NEW: Sealing Adavale Black Road	N	DIS		333,655	17,014	350,670	514,327	514,327	514,327	Stabilisation and seal
	NEW: Sealing Eromanga Dump Road	N	DIS						160,000	160,000	
	NEW: Sealing Toompine Bore Road	N	DIS						150,000	150,000	
	NEW: Quilpie Airport Upgrade Design	R	DIS		6,900	229,989			250,000	250,000	Funded by LGGSP - confirmed.
	NEW: Extension of Mulga Walk to connect Quilpie Airport with the Town Centre	N	DIS						258,000	258,000	Subject to external funding approval.
	NEW: Flood proofing of Napoleon Road Phase 1, 2 & 3	U	DIS						3,723,760	3,723,760	External funding unsuccessful.
Total				397,247	701,553	294,427	750,013	4,586,727	8,488,487	8,881,291	
0270-4500	Water Infrastructure										
0270-2401	CARRY-OVER: Sommerfield Road Water Main Upgrade	R	DIS	-				360,000	360,000	360,000	Funded by W4Q Program - Sommerfield Road Water Main Upgrade - Stage 1
0270-2302	CARRY-OVER: Toompine Bore Replacement	R	DIS				-			-	
	NEW: Eromanga Water Treatment Plant Pump Replacements	R	DIS		29,253						
0270-2501	NEW: Adavale Water Main Replacement	R	DIS			1,268		260,000	260,000	260,000	Funded by W4Q Program - Shephard Street and a section near Nelson Street.
Total				-	29,253	1,268	-	620,000	620,000	620,000	
0280-4500	Sewerage Infrastructure										
0280-2301	CARRY-OVER: Quilpie Sewerage Treatment Plant - DISign	R	DIS	658,277	79,896	13,950		518,369	518,369	1,000,000	Including resolution QSC032-04-23 and QSC007-01-24

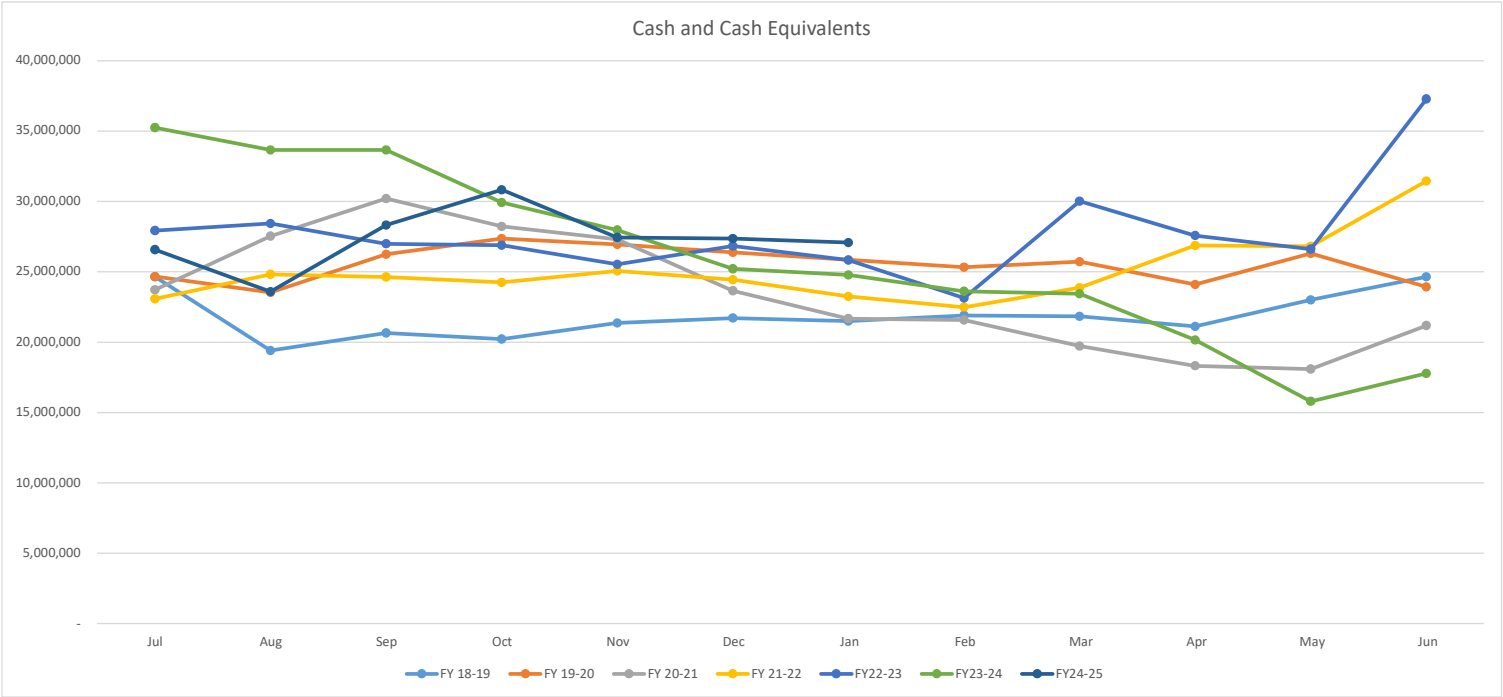
CAPITAL EXPENDITURE REPORT
For the month ending 31 January 2025

Job Code	Asset DiScription	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0280-2501	NEW: Quilpie Sewerage Treatment Plant Upgrade	R	DIS		3,854			5,000,000	10,000,000	10,000,000	External funding application unsuccessful.
0280-2502	NEW: Sewer Pump Station at Quarrion Street, Quilpie (SPS002)	R	DIS			84		300,000	300,000	300,000	The sewer pump station at Quarrion Street, Quilpie has significant functional defects and is failing. The renewal project will include replacing the pumps and the electrical switchboard (including sealing and protective coating of the structure).
Total				658,277	83,750	14,034	-	5,818,369	10,818,369	11,300,000	
				9,539,024	5,875,492	1,416,296	6,903,177	38,958,860	48,502,120	57,513,971	

Financial Data

Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 6+ years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	31,457,677
FY 22-23	27,939,994	28,445,824	26,999,467	26,892,016	25,530,823	26,841,302	25,836,843	23,147,162	30,022,835	27,590,275	26,616,525	37,291,120
FY 23-24	35,261,406	33,667,778	33,667,880	29,928,198	27,974,197	25,216,741	24,783,957	23,619,505	23,440,639	20,157,423	15,793,453	17,776,932
FY 24-25	26,585,358	23,589,316	28,332,175	30,832,212	27,442,532	27,367,285	27,083,502					

Cash Analysis

For the month ending 31 January 2025

Cash at Bank	640,319
Investments	26,443,184
	27,083,502
<i>less: Long Service Provisions (50%)</i>	(412,233)
<i>less: Annual Leave Provisions</i>	(454,063)
<i>less: Unspent Grant Receipts (Contract Liabilities)</i>	(6,219,353)
<i>less: Prepaid Rates at 30 June 2024</i>	(49,445)
<i>less: Fire Levy Payable</i>	(84,409)
<i>less: Accumulated Surplus</i>	(21,402,334)
<i>less: Working Capital Cash</i>	(3,000,000)
<i>add: Contract Assets</i>	2,154,873
NET CASH SURPLUS (DEFICIT)	(2,383,463)

Unrestricted Cash Expense Cover Ratio*

The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses. Council's unrestricted cash expense cover ratio at 31 January was 8.1 months.

*This sustainability measure is based on the Financial Management (Sustainability) Guideline (2024 - version 1) published by the State of Queensland (Department of Housing, Local Government, Planning and Public Works).

13.2 SOLE SUPPLIER ARRANGEMENTS**IX: 259715****Author: Kasey-Lee Davie, Procurement Officer****Attachments: Nil****KEY OUTCOME**

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to present a review of the current Sole Supplier Arrangement and seek Council's approval for the amended sole supplier arrangements in accordance with sections 235(a) and 235(b) of the Local Government Regulation 2012 (Qld).

RECOMMENDATION

That Council:

1. Approve the following entities as sole suppliers within the scope listed below, pursuant to sections 235(a) and 235(b) of the Local Government Regulation 2012 (Qld), as Council is satisfied that there is only one (1) supplier reasonably available to provide the goods/services listed or because of the specialised or confidential nature of the services sought.
2. Authorise appropriately delegated staff to form contractual arrangements with the listed entities if Council's requirements are consistent with the scope of the sole supplier arrangement(s) listed.
3. Undertake a review of the sole supplier arrangements on an annual basis with a report provided to Council.

Supplier Name	Scope of Sole Supplier Arrangement	Exception
Ergon Energy	Sole supplier of electricity to Council	Section 235(a) - one (1) supplier reasonably available
Telstra Corporation Limited	Provision of telecommunication services to Council including service and repairs to telecommunications infrastructure.	Section 235(a) - one (1) supplier reasonably available
Changing Ways Psychology	The only supplier who will personally deliver EAP services exclusively to Council staff, including two on-site visits p.a..	Section 235(b) – specialised goods and/or services
Roma Sands	Concrete blend supplier - aggregates, sands including a specific concrete mix design approved by TMR.	Section 235(b) – specialised goods and/or services

Supplier Name	Scope of Sole Supplier Arrangement	Exception
QLD Local Government Workcare	QLD Local Government supplier for Workers Compensation Insurance	Section 235(b) – specialised goods and/or services
QLD Local Government Mutual	QLD Local Government supplier of Public Liability Insurance	Section 235(b) – specialised goods and/or services
Microsoft Corporation	Annual licence for Microsoft 365 Software	Section 235(b) – specialised goods and/or services
Department of Resources	Expenditure related to annual water licence and property valuation services	Section 235(a) - one (1) supplier reasonably available
Local Government Association Queensland	LGAQ is the peak body for local government Queensland. Expenditure related to membership fees and specific LG training	Section 235(a) - one (1) supplier reasonably available
Electoral Commission of Queensland	Independent statutory authority responsible for the impartial conduct of local government elections in Queensland	Section 235(a) - one (1) supplier reasonably available
Queensland Audit Office	Expenditure related to external audit of Council's annual financial statements and other audit services	Section 235(a) - one (1) supplier reasonably available
Invasive Plant & Animal Services	Invasive Plant & Animal Services – Invasive Plant & Animal Services are the sole supplier of 1080 concentrate in Queensland	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service
Compac Integrated Refuelling Solutions	<i>Refuelling</i> technologies and systems for Quilpie Airport fuel data	Section 235(b) – specialised goods and/or services
Department of Primary Industries	Precept payment – barrier fence	Section 235(a) - one (1) supplier reasonably available
N-Com Pty Ltd	Specialised satellite television services	Section 235(b) – specialised goods and/or service
Jasko	Specialised airport goods, services, and support	Section 235(b) – specialised goods and/or service
NQ Game Meats	Only supplier available to deliver pig meat baits meeting the requirements of Council for 1080 Baiting Program	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service
Aussie Game Meats	Only supplier available to deliver dog meat baits meeting the requirements of Council for 1080 Baiting Program	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service

BACKGROUND

The sole supplier arrangements have been updated to comply with Council's requirements. Changes include:

1. Suppliers removed due to alternative exemptions available i.e. Localbuy pre-qualified arrangements.
2. Suppliers added to meet Council procurement requirements and the nature of procurement activity.

Council may enter a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quoted or tenders if Council resolves that there is:

- Only one (1) supplier who is reasonable available, or
- Because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

Several suppliers are sole providers to the Council or offer specialised goods and services, as outlined in the table above.

This resolution complies with Council legislative obligations to make these exceptions by Council resolution.

OPTIONSOption 1- Recommended

That Council:

1. Approve the following entities as sole suppliers within the scope listed below, pursuant to sections 235(a) and 235(b) of the Local Government Regulation 2012 (Qld), as Council is satisfied that there is only one (1) supplier reasonably available to provide the goods/services listed or because of the specialised or confidential nature of the services sought.
2. Authorise appropriately delegated staff to form contractual arrangements with the listed entities if Council requirements are consistent with the scope of the sole supplier arrangement(s) listed.
3. Undertake a review of the sole supplier arrangements initially on an annual basis with a report provided to Council.

Supplier Name	Scope of Sole Supplier Arrangement	Exception
Ergon Energy	Sole supplier of electricity to Council	Section 235(a) - one (1) supplier reasonably available
Telstra Corporation Limited	Provision of telecommunications and internet services to Council including service and repairs to telecommunications infrastructure.	Section 235(a) - one (1) supplier reasonably available
Changing Ways Psychology	The only supplier who will personally deliver EAP services exclusively to Council staff, including two on-site visits p.a..	Section 235(b) – specialised goods and/or services
Roma Sands	Concrete blend supplier - aggregates, sands including a specific concrete mix design approved by TMR.	Section 235(b) – specialised goods and/or services
QLD Local Government Workcare	QLD Local Government supplier for Workers Compensation Insurance	Section 235(b) – specialised goods and/or services

Supplier Name	Scope of Sole Supplier Arrangement	Exception
QLD Local Government Mutual	QLD Local Government supplier of Public Liability Insurance	Section 235(b) – specialised goods and/or services
Microsoft Corporation	Annual licence for Microsoft 365 Software	Section 235(b) – specialised goods and/or services
Department of Resources	Expenditure related to annual water licence and property valuation services	Section 235(a) - one (1) supplier reasonably available
Local Government Association Queensland	LGAQ is the peak body for local government Queensland. Expenditure related to membership fees and specific LG training	Section 235(a) - one (1) supplier reasonably available
Electoral Commission of Queensland	Independent statutory authority responsible for the impartial conduct of local government elections in Queensland	Section 235(a) - one (1) supplier reasonably available
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Invasive Plant & Animal Services	Invasive Plant & Animal Services – Invasive Plant & Animal Services are the sole supplier of 1080 concentrate in Queensland	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service
Compac Integrated Refuelling Solutions	<i>Refuelling</i> technologies and systems for Quilpie Airport fuel data	Section 235(b) – specialised goods and/or services
Department of Agriculture & Fisheries	Precept payment – barrier fence	Section 235(a) - one (1) supplier reasonably available
N-Com Pty Ltd	Specialised satellite television services	Section 235(b) – specialised goods and/or service
Jasko	Specialised airport goods, services, and support	Section 235(b) – specialised goods and/or service
NQ Game Meats	Only supplier available to deliver pig meat baits meeting the requirements of Council for 1080 Baiting Program	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service
Aussie Game Meats	Only supplier available to deliver dog meat baits meeting the requirements of Council for 1080 Baiting Program	Section 235(a) - one (1) supplier reasonably available Section 235(b) – specialised goods and/or service

Option 2 -

That Council:

1. Resolve not to approve the sole supplier arrangements.

CONSULTATION (Internal/External)

Manager Finance and Administration
 Director of Corporate and Community Services
 Deputy Director Infrastructure Services

LEGAL IMPLICATIONS

Contracting exemptions for sole suppliers / specialised goods and services, must be made by Council resolution.

Local Government Regulation 2012 – Reg 235

Other exceptions

235 Other exceptions

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if -

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Procurement Policy (RESOLUTION NO: QSC026-02-24)

FINANCIAL AND RESOURCE IMPLICATIONS

NIL

RISK MANAGEMENT IMPLICATIONS

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment
			Likelihood	Consequence	Risk Rating	<i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			<i>Risk calculator provided below for measures</i>			
Example: <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Increased Vulnerability of supply.	Forecasting demand and supply	Delays in project completions	Possible	Moderate	High	Procurement planning allows sufficient time to allow for delays
Non-compliance to requested goods/service	Procurement process including product specifications	Increased cost, delays, availability.	Unlikely	Minor	Low	Sole supplier arrangement due to specifications required.
Supplier Financial/cashflow problem	Alternative Procurement options	Costs due to sourcing outside of requirements.	Possible	Moderate	High	Supplier relations, communication requirements

14 GOVERNANCE**14.1 NOTICE OF MINING LEASE APPLICATION****IX:** 259313**Author:** Justin Hancock, Chief Executive Officer

Attachments:

1. Notice for Mining Lease ML 400048 Mt Margaret (under separate cover)
2. mra-20-objection-form-mining-lease (under separate cover)
3. application-ml-400048 (under separate cover)
4. area-map-ml-400048 (under separate cover)

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.4 Enhance and support our agricultural industry, resource sector and all businesses

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider any concerns/ objections in regard to Mining Lease No. 400048.

RECOMMENDATION

That Council

1. Does not object to Mining Lease Notice No. 400048.

BACKGROUND

Council has received correspondence dated 22 December 2024 from Peter Gray of Worldmin Pty Ltd regarding the mining lease application ML400048. The proposed mining lease is located 46 kilometres west of Eromanga on Mt Margaret Station and is intended for an opal mine, including living quarters and a camp.

Under the *Mineral Resources Act 1989 (Qld)* (the MRA), the chief executive is required to issue a Mining Lease Notice (MLN) to Council as an affected party once the applicant has met the eligibility criteria and complied with the requirements of the MRA. Council is identified as an affected party due to its dual role as the relevant local government authority and the owner of land necessary for access to the proposed mining area.

The MLN must include specific details about the application, such as:

- The proposed mining lease number (ML400048);
- The date and time of lodgement;
- Instructions for accessing documents submitted with the application; and
- The deadline for lodging objections.

Attached for Council's review are additional documents, including a copy of the application and an area map. The application seeks approval for a 10-year opal mining operation 46 kilometres west of Eromanga.

If Council objects to the granting of the mining lease, a written objection must be submitted to the chief executive using the attached *MRA Form 20*. The objection must clearly outline the grounds for objection and be lodged with an assessment hub by **4:30 PM (AEST) on 17 February 2025**.

Should Council have concerns regarding the proposed lease, an objection may be considered on valid grounds. Alternatively, if Council has no issues with the application, no further action is required at this time.

OPTIONS

Option 1 (Recommended)

That Council

1. Does not object to Mining Lease Notice No. 400048.

Option 2

That Council

1. Objects to Mining Lease Notice No. 400048 on the grounds....

CONSULTATION (Internal/External)

Preston Law

LEGAL IMPLICATIONS

Mineral Resources Act 1989 (Qld)

POLICY AND LEGISLATION

Mineral Resources Act 1989 (Qld)

FINANCIAL AND RESOURCE IMPLICATIONS

The approval of Mining Lease Notice No. 400048 may result in Council receiving additional General Rates Revenue.

RISK MANAGEMENT IMPLICATIONS

No Risks Identified.

14.2 LAND ACCESS REQUEST

IX: 259716

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: 1. Map 71SP277803 [↓](#)
2. EP.01 Depasturage Policy [↓](#)

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

This report is to provide advice to Council on the request from Skye Loveday for the lease or access to land behind L85/SP153664, Sommerfield Road which is Common Reserve.

RECOMMENDATION

1. That Council does not approve the request from Skye Loveday to lease or access land which forms part of the Quilpie Common (L71/SP277803) as the intended use is not consistent with the purpose for which the land was dedicated - Reserve for Camping or Water purposes or Council's Depasturage Policy.

BACKGROUND

Skye Loveday submitted an email to Council on 28 November 2024 requesting to lease or access the land situated on the Common Reserve behind L85/SP153664 Sommerfield Road Quilpie to graze horses. Ms Loveday stated that there was no intention of building on or disturbing the landscape.

As this land forms part of the Quilpie Common, legal opinion was sought from Preston Law to provide Council with information to make an informed decision in regard to this matter.

"In regard to the request received, there are 3 options for Council to consider:

1. Council grants a trustee lease, which is generally a more secure form of tenure and can be for a longer period, of up to 30 years, but can't contain an option to renew the lease; or
2. Council grants a trustee permit, which is intended to be more temporary in nature. Under section 60 of the *Land Act 1994* ("the Act"), a trustee permit must not be for a term of more than 3 years (and if it is for a term of more than 1 year, it must be registered). A trustee permit also needs to comply with the conditions in section 5(2) of the *Land Regulation 2020*, which includes a requirement not to allow any construction of improvements on the permit land (except for fencing); or
3. Council requests the State to undertake the issuing of a lease/permit (although usually the State's preference is for Council to issue the required permit/lease and would require a justification/reason from Council as to why it can't manage the arrangement).

The Trust Land is also considered to be a Stock Route Reserve and Council could consider an application for a stock route agistment permit, pursuant to section 116 of the *Stock Route Management Act 2002* (“SRMA”), however, we don’t recommend this as an option as:

- the term of the permit is limited to either 7 or 28 days under the SRMA and this doesn’t appear to be consistent with the request from Ms Loveday; and
- the trustee leasing of or issuing of a trustee permit for camping reserves and water reserves adjacent to stock routes won’t be allowed if the local government stock route network management plan precludes such leasing or issuing of a trustee permit.

Council is not required to have a SRM Plan, and therefore the additional requirements under the SRMA won’t apply.

Legislative requirements

An initial issue that requires consideration is the purpose of the Trust Land and whether the use will be considered inconsistent (or not inconsistent) with the proposed use of the reserve for grazing purposes.

Section 52 of the Act relevantly provides:

- (1) *The trustee of trust land may take all action necessary for the maintenance and management of the land.*
- (2) *However, the action must be consistent with—*
 - (a) *the purpose for which the reserve was dedicated or the land was granted in trust;*

For trustee leases and trustee permits specifically, the Act provides:

- that a trustee lease **must be consistent** with the purpose for which the trust land was reserved, otherwise Council is required to have a Land Management Plan for the land in compliance with *section 52AB* prior to granting the lease; and
- that a trustee permit **must not be inconsistent** with the purpose of the trust land (*section 60(2)*).

Council should be aware that the language used here is a slightly different: trustee leases must be **consistent** with the purpose, whereas trustee permits must **not be inconsistent**. This makes trustee permits a little easier to grant for purposes that may be inconsistent with the reserve purpose. If a lease is inconsistent with the purpose of the Trust Land, Council can still proceed with the action, provided it has a Land Management Plan in place.

Advice

In our view, the proposed use of the Trust Land for grazing could be considered a purpose that “**is not inconsistent**” with the purpose for which the Trust Land was dedicated, being for Camping and Water, on the basis that the grazing may assist Council, as trustee, with the maintenance of the reserve.

For this reason, our recommendation is that Council should consider granting a Trustee Permit for grazing purposes as opposed to a trustee lease (or permit under the SRMA), as the appropriate Agreement here. However, this is only feasible if:

- the proposed term is 3 years or less;
- Council will not allow any improvements on the area to be occupied (other than fencing); and
- the grazing purpose does not interfere with any existing uses of the reserve for Camping or Water purposes.

The use of the land for grazing purposes is a secondary use, but one that can be characterised as essentially a land management tool.

Council can include an ability in the trustee permit to cancel the permit on short notice (eg. 30 days), to manage its risk in the event that DOR raises a concern about the inconsistent use.

If Council had a strong preference for granting a trustee lease (for example, to facilitate the installation of infrastructure, or to grant longer term tenure), then Council will need to first draft a Land Management Plan for the Trust Land consistently with section 52AB of the Act.”

Council should also take into account consistency with the Depasturage Policy (EP.01) when reviewing this request.

OPTIONS

Option 1

That:

Council does not approve the request from Skye Loveday to lease or access land which forms part of the Quilpie Common (L71/SP277803) as the intended use is not consistent with the purpose for which the land was dedicated - Reserve for Camping or Water purposes or Council's Depasturage Policy.

Option 2

That:

Council grants a Trustee Permit to Skye Loveday for grazing purposes, subject to conditions provided in legal advice received from Preston Law.

Option 3

That:

Council drafts a Land Management Plan for the land - in compliance with *Section 52AB* of the *Land Act 1994* prior to granting a Trustee Lease to Skye Loveday.

CONSULTATION (Internal/External)

Chief Executive Officer

Manager of Governance and Compliance

Preston Law

LEGAL IMPLICATIONS

NA

POLICY AND LEGISLATION

Land Act 1994

Stock Route Management Act

Quilpie Shire Council Depasturage Policy

FINANCIAL AND RESOURCE IMPLICATIONS

NA

RISK MANAGEMENT IMPLICATIONS

Low Risk



We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

EP.01 Depasturage Policy

1	OBJECTIVE	1
2	SCOPE	1
3	STATEMENT.....	1
4	DEFINITIONS.....	2
5	RELATED POLICIES LEGISLATION OTHER DOCUMENTS.....	2

Date Adopted by Council	10 June 2016	Council Resolution No.	15-06-19
Effective Date	10 June 2016	Review Date	June 2021
Policy Owner	Council	Responsible Officer	CEO
Policy Number	EP.01	IX Reference	91040
Version Number	V1	16-Nov-10	Developed and adopted
	V2	10-Dec-13	Reviewed and adopted
	V3	10-Jun-16	Reviewed and adopted
	V4	22-Dec-16	Quilpie common permit limit set at 8 cows
	V5	13-Apr-18	Reviewed – no changes
	V6	17-May-19	Reviewed – no changes

CEO Chief Executive Officer
MCCS Manager Corporate & Community Services
MES Manager Engineering Services
MFS Manager Financial Services

EP.01 Depasturage Policy

1 OBJECTIVE

The objective of this policy is to provide a framework for the operation and management of stock being depastured on town common reserves.

2 SCOPE

This policy governs the depasturage and movement of horses and cattle on the Quilpie, Eromanga and Adavale Reserves.

3 STATEMENT

Only residents who have resided in the town for a period of three (3) continuous months may apply for a permit to depasture stock on a town reserve. The permit will only remain valid for the period that the permit holder continues to reside in the town.

A permit to depasture stock on a town reserve will not be granted to a person who is residing in a household which already contains a person who holds a permit to depasture stock.

All horses and cattle for which depasturage is sought must be:

- The bona-fide property of the applicant;
- In the case of cattle – be clearly branded with a brand registered in the applicant’s name and ear tagged with the owner’s name and/or brand clearly visible;
- In the case of horses – be clearly branded and the brand recorded on the application form.

Stallions and rigs are not permitted.

Bulls shall be stud stock of a naturally quiet nature.

Council shall determine the maximum number of horses and cattle that may be depastured by each household from time to time.

The maximum stocking rates are:

- | | |
|---------------------------------|--|
| - Cattle (Quilpie) | 8 (plus progeny up to the age of 12 months) |
| - Cattle (Eromanga and Adavale) | 10 (plus progeny up to the age of 12 months) |
| - Horses | 3 |

Up to a maximum of:

- | | |
|-------------------|--------------------------------|
| - Quilpie Common | 200 cows and their progeny; |
| - Eromanga Common | 50 cows and their progeny; and |
| - Adavale Common | 80 cows and their progeny. |

If a permit is not used (nil stock) for a period of two years or more the permit shall be cancelled.

When and if the abovementioned lands suffer from overgrazing, drought or any condition prejudicial to the continued well-being of the animals depastured thereon, Council acting on its own appraisal shall issue de-stocking notices to all permit holders to reduce numbers to a level determined acceptable by Council.

Horses and cattle shall not be placed on the abovementioned lands without the permission of Council or before a permit in the prescribed form has been approved.

In the case of cattle, each animal shall be ear tagged with an official tag by an authorised Council Officer prior to being put on the Reserve. The ear tags to be numbered Quilpie Shire Council ear tags.

NLIS tags are to be inserted at time of branding and before sale or removal of any cattle off the town commons.

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Each animal shall have the official ear tag (not the NLIS tag) removed by an authorised Officer when they are removed from a Reserve to another property. Council tags will not be removed when stock are sold.

All bull calves are to be castrated.

An annual fee will be charged to all permit holders in accordance with Council's fees and charges schedule.

Horse and cattle owners wishing to muster on the abovementioned lands for any reason what-so-ever must have the permission of Council beforehand.

Applications for a permit and fees for depasturage will not be accepted once a Council sponsored muster has commenced and non-acceptance will continue until such time as the muster is finalised.

Cattle and horses shall become eligible for a permit upon reaching the age of twelve (12) months. The Rural Lands Officer or a representative appointed by the Chief Executive Officer will be the sole judge in this instance and their determination of the ages will be final.

All pound fees together with depasturage fees shall be payable in respect to horses and cattle seized on the abovementioned lands.

Permits authorised and signed by the Chief Executive Officer will be the only recognised form of authority to depasture horses and cattle on the abovementioned lands.

It is an express condition of the permit that all stock being mustered must be mustered to the railway trucking yards in Quilpie and the rodeo yards in Eromanga or another suitable place to be determined by Council.

By notice in writing, Council reserves the right to refuse an application for a permit or cancel any current permit.

Musters shall be at the discretion of Council taking into consideration the prevailing weather and stock conditions and the adherence by horse and cattle owners to the conditions contained in the permit.

All stock owners must assist with musters and or branding. Stock owners not actively participating will be charged a mustering fee which will be set by Council each year in Council's fees and charges schedule. The Rural Lands Officer shall keep a record of owners participating in musters and/or branding. Fees owing will be charged as required. Failure to pay the fee where charged shall result in all stock being removed from the common and sold and the depasturage permit being cancelled.

Failure to observe all conditions contained in the permit shall result in immediate cancellation of any approval previously granted.

No stock are permitted within the town fence unless specifically authorised by Council.

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Nil

IX #	Details

15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS

17 GENERAL BUSINESS

18 MEETING DATES