



Ordinary Meeting of Council

MINUTES

Thursday 30 January 2025

Quilpie Shire Council Boardroom
50 Broлга Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON THURSDAY, 30 JANUARY 2025 AT 9:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 09:55 AM

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Milan Milosevic, Cr Tony Lander

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Brian Weeks (Acting Director Engineering Services), Mr Eng Lim (Director Engineering Services) via Zoom, and Callie Dabovich (Secretariat).

3 APOLOGIES

Nil

4 CONDOLENCES

John Woods, Robert (Bob) Brown, and Harold (Harry) Brown.

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 17 DECEMBER 2024**

RESOLUTION NO: (QSC001-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That the Minutes of the Council Meeting held on 17 December 2024 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Details	Date	Location	Hall	Volz	Barnes	Lander	Milosevic
SWHHS	18.12.25	Teams	1	1	1	1	1
Young Guns	07.01.25	Boardroom	1	1	1	1	1
Destination 2045 - Tourism Consultation	16.01.25	Longreach	1	1			
Cemetery Public Consultation	22.01.25	Cemetery	1	1			
Australia Day Celebrations	24.01.25	Bulloo Park	1	1		1	1
CEO Review	30.01.25	Boardroom	1	1	1	1	1
General meeting	30.01.25	Boardroom	1	1	1	1	1

9 COUNCILLOR PORTFOLIO REPORTS

Reported in General Business.

10 OPERATIONAL STATUS REPORTS**10.1 INFRASTRUCTURE SERVICES STATUS REPORTS****10.1.1 MONTHLY STATUS REPORT FOR INFRASTRUCTURE SERVICES DECEMBER 2024****EXECUTIVE SUMMARY**

This report is about works conducted by Infrastructure Services during December 2024

RESOLUTION NO: (QSC002-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council receive the report.

5/0

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

RESOLUTION NO: (QSC003-01-25)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council receive the report.

5/0

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

RESOLUTION NO: (QSC004-01-25)

Moved: Cr Lyn Barnes
Seconded: Cr Milan Milosevic

That Council receive the report.

5/0

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCIAL SERVICES STATUS REPORT - DECEMBER 2024

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial services for the month of December 2024.

RESOLUTION NO: (QSC005-01-25)

Moved: Cr Lyn Barnes
Seconded: Cr Roger Volz

That Council receive the report.

5/0

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 GOVERNANCE & COMPLIANCE MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

The purpose of this report is to provide an update of the Governance and Compliance area for the period from 1 July 2024 to 31 December 2024.

RESOLUTION NO: (QSC006-01-25)

Moved: Cr Milan Milosevic
Seconded: Cr Tony Lander

That Council receive the report.

5/0

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RESOLUTION NO: (QSC007-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council receive the report.

5/0

10.4.3 HUMAN RESOURCES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides Council with updates and information on various activities carried out by the Human Resources (HR) function.

RESOLUTION NO: (QSC008-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council receive the report.

5/0

11 INFRASTRUCTURE SERVICES**11.1 TMR GRID REMOVAL ON ARTERIAL ROADS****EXECUTIVE SUMMARY**

This report is to seek Council feedback and direction regarding correspondence received from the Department of Transport and Main Roads ("the TMR") regarding the immediate replacement of Grid 3 on 93B and Grid 6 on 79A with stock run throughs.

RESOLUTION NO: (QSC009-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council

1. Requests that the TMR conduct community consultation with the Quilpie community, with support from Council officers to provide a venue for public meetings and a list of impacted
-

residents, prior to proceeding with the removal of Grid 3 on Route 93B (Quilpie-Windorah Road) and Grid 6 on Route 79A (Quilpie-Bundeena Road).

5/0

11.2 EXPRESSION OF INTEREST TO UPGRADE QUILPIE SWIMMING POOL CHLORINATION SYSTEM

EXECUTIVE SUMMARY

This report seeks resolution of Council in accordance with section 228 of the *Local Government Regulation 2012* (Qld) ("LGR") to invite Expressions of Interests to appoint between three and five Contractors to price the upgrade of the Quilpie Swimming Pool chlorination system.

RESOLUTION NO: (QSC010-01-25)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council

1. Undertake an Expression of Interest to shortlist between three to five suitable Contractors in accordance with s. 228 of the *Local Government Regulation 2012* (Qld); and
2. Invite written tenders for the upgrade of the Quilpie Swimming Pool chlorination system, based on the outcome of the Expression of Interest ("EOI").

5/0

11.3 RFQL08 24-25 FLOOD DAMAGE 2024 CHEEPIE ADAVALE ROAD

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road for the Reconstruction of Essential Public Asset Works on Cheepie Adavale Road.

RESOLUTION NO: (QSC011-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council

1. Subject to successful negotiation on the final terms and conditions, award RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Road to APV Contracting Pty Ltd for an amount of \$1,010,737.54 excluding GST (\$1,111,811.29 including GST); and
2. Pursuant to section 257 of the *Local Government Act 2009* (Qld), delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

At 11:32 DCEO Lisa Hamlyn left the meeting.

At 11:34 DCEO Lisa Hamlyn returned to the meeting.

11.4 SUPPLY AND DELIVERY OF ONE (1) 3 POINT LINKAGE AERATOR

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award the Supply and Delivery of 3 Point Linkage Aerator Attachment as part of 2024-2025 fleet replacement program.

RESOLUTION NO: (QSC012-01-25)

Moved: Cr Tony Lander

Seconded: Cr Lyn Barnes

That Council

1. Award the contract for the supply and delivery of the Aerator Attachment (UA60 Aera-Vator Frame/Rake and Roller) to Nuturf and Equipment Solutions for \$24,000.00 (excluding GST);
2. Dispose of the Toro Aerator unit via public Tender; and
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) ("LGA") to negotiate, finalise and execute all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

11.5 REPA PROJECT MANAGEMENT SERVICES - CONTRACT VARIATION REQUEST

EXECUTIVE SUMMARY

The purpose of this report is to provide information to Council for a decision on a variation request on the three current REPA Project Management Services Contracts.

RESOLUTION NO: (QSC013-01-25)

Moved: Cr Tony Lander

Seconded: Cr Roger Volz

1. That Council:

resolve to approve and apply the changes as per the variation request received from Proterra Group on 21 January 2025 to change the current '\$rate/day/person' accommodation charges and replace with 'actual cost+10%' accommodation charge on the following contracts:

- RFQL06 22-23 South West Queensland Trough Flooding event 7 September – 15 September 2022 Project Management: Awarded to Proterra Group (RESOLUTION# QSC117-11-22)
- RFQL09 23-24 Southwest Queensland Flooding, 4 June- 7 July 2023 Project Management -Awarded to Proterra Group (RESOLUTION- QSC189-10-23)
- T10 23-24 South West Queensland Flooding, 6-23 January 2024 REPA Project Management Services – Awarded to Proterra Group (RESOLUTION- QSC068-04-24)

5/0

At 11:46 AM Justin Hancock, CEO, left the meeting.

At 11:48 AM Justin Hancock, CEO, returned to the meeting.

At 11:49 AM Sharon Frank, Manager of Finance and Administration, joined the meeting.

12 CORPORATE AND COMMUNITY SERVICES

12.1 ANGLICAN CHURCH, SOUTHERN QUEENSLAND - DONATION OF ITEMS FROM ST MATTHEWS CHURCH

EXECUTIVE SUMMARY

The purpose of this report is to seek confirmation from Council regarding its' interest in acquiring items from St Matthew's Church to display and preserve for local history purposes.

RESOLUTION NO: (QSC014-01-25)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

1. That Council accepts the gift of offer by the Corporation of the Synod of the Diocese of Brisbane and agrees to undertake removal of and accept ownership of the bell tower, time capsule, plaque & Icon, lamp, and font (subject to donating families' consent) to be preserved and displayed within Council facilities for community display.

5/0

13 FINANCE

13.1 AMENDMENT TO COUNCIL'S CREDIT CARD LIMIT AND PURCHASING CARD LIMITS

EXECUTIVE SUMMARY

This report is to request Council's authorisation to amend Council's Credit Card limit and the purchasing limits for some cards; and note updated position titles.

RESOLUTION NO: (QSC015-01-25)

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

That Council:

1. Amend Council's Credit Card threshold to \$85,000.
 2. Approve the change to the following purchasing card limits

• Community Service Officer	\$3,000
• Health Promotions Officer	\$1,500
• Librarian	\$2,000
• Payroll/HR Officer	\$2,500
• Senior Tourism Services Officer	\$3,000
 3. Authorise the Chief Executive Officer to update the Register of Delegations and Sub-Delegations with the following purchasing cards (position titles and purchasing limits).
-

Position	Purchasing Card Limit
Chief Executive Officer	\$8,000.00
Community Services Officer	\$3,000.00
Customer Services Officer - Administration	\$1,000.00
Customer Services Officer - Depot	\$1,000.00
Diesel Fitter	\$1,500.00
Director of Corporate and Community Services	\$3,000.00
Director of Infrastructure Services	\$3,000.00
Executive Assistant/ Grants Officer	\$3,000.00
Building Tradesperson	\$5,000.00
Finance Support Officer - Receivables	\$2,000.00
Fleet and Workshop Supervisor	\$3,000.00
Health Promotions Officer	\$1,500.00
Librarian	\$2,000.00
Mobile Plant Technician	\$1,500.00
Manager Economic Development	\$3,000.00
Manager Finance & Administration Services	\$3,000.00
Manager Governance & Compliance	\$3,000.00
Manager Human Resources	\$3,000.00
Manager Work Health Safety /QA	\$2,000.00
Deputy Director of Infrastructure Services	\$3,000.00
Mayor	\$1,000.00
Pest & Livestock Management Coordinator	\$2,000.00
Payroll / HR Officer	\$2,500.00
Plumber	\$2,000.00
Concrete and Structures Supervisor	\$5,000.00
Senior Stores Officer	\$3,000.00
Senior Tourism Services Officer	\$3,000.00
Town Services Supervisor	\$3,000.00
Water & Sewerage Supervisor	\$5,000.00
Unallocated	\$3,000.00
Total	\$85,000.00

5/0

13.2 SOLE SUPPLIER ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to present a review of the current Sole Supplier Arrangement and seek Council's approval for the amended sole supplier arrangements in accordance with sections 235(a) and 235(b) of the Local Government Regulation 2012 (Qld).

RESOLUTION NO: (QSC016-01-25)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council leave the Report lay on the table until the next Ordinary Meeting of Council.

5/0

13.3 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to present a new Register of Cost-Recovery Fees and Commercial Charges to be effective from 30 January 2025. Minor changes are proposed to Weekly rents of Council Properties, Visitor Information Centre/Gallery Fees & Swimming Pool Fees.

RESOLUTION NO: (QSC017-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council

1. Receive and note the report.
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 30 January 2025.
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

5/0

13.4 FINANCIAL SERVICES REPORT MONTH ENDING 31 DECEMBER 2024**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 December 2024.

RESOLUTION NO: (QSC018-01-25)

Moved: Cr Lyn Barnes
Seconded: Cr Tony Lander

That Council receive and note the Monthly Finance Report for the period ending 31 December 2024.

5/0

14 GOVERNANCE**14.1 OFFER TO PURCHASE LAND - ADAVALE****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with information regarding an offer to purchase land owned by Council in Adavale.

RESOLUTION NO: (QSC019-01-25)

Moved: Cr Milan Milosevic
Seconded: Cr Roger Volz

That Council

1. Accept the offer received from David Bell, Proterra Group to purchase one lot of land owned by Council in Adavale – Lot 35 / A2453 amounting to \$2,000.00 (GST incl.).
2. Delegate power to the Chief Executive Officer pursuant to Section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any, and all, matters associated with or in relation to this land sale.

5/0

14.2 2024/25 OPERATIONAL PLAN SEPTEMBER 2024 QUARTER UPDATE**EXECUTIVE SUMMARY**

This report will present the second quarter update of the 2024/25 Operational Plan to Council.

RESOLUTION NO: (QSC020-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council adopt the second quarter update for the 2024/25 Operational Plan.

5/0

At 12:24 PM Council adjourned for lunch and resumed at 1:09 PM.

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Lease - Eromanga School

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.2 Acquisition of Lands for Overdue Rates

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

MOVE INTO CLOSED SESSION

MOTION

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council moves into closed session at 1: 09 PM

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC021-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council moves out of closed session and resumes the Ordinary Meeting at 1:15 PM.

5/0

r

15.1 LEASE - EROMANGA SCHOOL

EXECUTIVE SUMMARY

The purpose of this report is to recommend the grant of Lease H on SP344760 in Lot 302 on Crown Plan E3051 at Eromanga School, to the State of Queensland (represented by the Department of Education) for a period of 10 years, subject to complying with Council's procurement obligations.

RESOLUTION NO: (QSC022-01-25)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council

1. Pursuant to section 236(1)(b)(i) and 236(2) of the *Local Government Regulation 2012* (Qld), resolves to apply the exception for disposal of a valuable non-current asset, other than by tender or auction, by granting a lease of Lease H on SP344760 in Lot 302 on Crown Plan E3051 at Eromanga School, to the State of Queensland (Represented by the Department of Education) ("the Lease"); and
2. Pursuant to section 257(1)(b) of the *Local Government Act 2009* (Qld), delegates to the Chief Executive Officer the power to negotiate and finalise all matters relating to the grant of the Lease, including to negotiate and finalise the terms of the Lease and execute the Lease on behalf of Council.

5/0

15.2 ACQUISITION OF LANDS FOR OVERDUE RATES

EXECUTIVE SUMMARY

This report is presented to Council to consider whether to resolve to acquire the lands located at Klugh Street, Adavale (described as Lot 603 on CP A2451; Assessment number: 00088-00000-000) and Shepherd Street, Adavale (described as Lots 71 and 80 on CP A2456; Assessment number: 00059-00000-000) for overdue rates or charges.

The lands meet the requirements of section 148 of the *Local Government Regulation 2012* ("the Regulation") which relates to acquiring land for overdue rates or charges.

RESOLUTION NO: (QSC023-01-25)

Moved: Cr Milan Milosevic

Seconded: Cr Roger Volz

That Council

1. Acquire the lands located at Shepherd Street, Adavale (described as Lots 71 and 80 on CP A2456; Assessment number: 00059-00000-000) and Klugh Street, Adavale (described as Lot 603 on CP A2451; Assessment number: 00088-00000-000) ("the lands") for overdue rates or charges pursuant to section 149(1) of the *Local Government Regulation 2012*; and
2. Delegate to the Chief Executive Officer its powers to give a Notice of Intention to Acquire the lands to all interested parties, and power to take all further steps required under

sections 149, 150 and 151 of the *Local Government Regulation 2012* to effect the acquisition of the lands.

5/0

16 LATE ITEMS

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr. Barnes raised concerns around the medium strip on the eastern entrance to town. CEO advised that due to a watering malfunction, this section was not being watered for a period of time. A/DIS advised that works to improve the medium strip will be undertaken prior to April 2025.

Cr. Barnes requested an update on the Bulloo Park master plan. DCCS advised that a further Bulloo Park user group meeting was required, a budget allocation has been made to upgrade the entrance into the facility and plans to be undertaken after April 2025.

Cr. Barnes requested an update on the Bob Young Memorial Park. DIS to commence reviewing a scope of works for this project, update to be provided in February 2025.

Cr. Barnes suggested promoting the ability for Quilpie's business community to host wedding packages. Council to review the prior information package develop for a potential wedding destination and look to hold a business meeting with interested parties to gauge the interest in a wedding planner to arrange destination weddings in the Shire.

Cr. Volz suggested removing tourist signs that are aged and unreadable. A/DIS to arrange the removal.

Cr. Volz suggested securing the stands that house the wheelie bins secured again. A/DIS to arrange the works order.

18 MEETING DATES

There being no further business the Mayor declared the meeting closed at 2:04 PM.

These minutes are to be confirmed at the next Ordinary Meeting of Council. In accordance with the public notice of meetings published by Council, the next Ordinary meeting will be held on Wednesday 12 February 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.