



# ORDINARY MEETING AGENDA

Tuesday 18 March 2025  
commencing at 9.30am

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie

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## Ordinary Meeting of Council

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11 March 2025

The Mayor and Council Members  
Quilpie Shire Council  
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Tuesday 18 March 2025**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Tuesday 18 March 2025**, commencing at **9.30am**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock  
Chief Executive Officer





# ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 18 March 2025  
Quilpie Shire Council Boardroom  
50 Broilga Street, Quilpie

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- 6 RECEIVING AND CONFIRMATION OF MINUTES**  
Nil
- 7 ITEMS ARISING FROM PREVIOUS MEETINGS**  
Nil
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### **10.1 INFRASTRUCTURE SERVICES STATUS REPORTS**

#### **10.1.1 MONTHLY STATUS REPORT FOR INFRASTRUCTURE SERVICES FEBRUARY 2025**

**IX: 260350**

**Author: Brian Weeks, Deputy Director Infrastructure Services**

**Attachments: 1. Proterra Group March Month End Report**

#### **KEY OUTCOME**

Nil

#### **EXECUTIVE SUMMARY**

This report is about works conducted by Infrastructure Services during February 2025

#### **ACTION ITEMS**

Nil

#### **OPERATIONAL UPDATE**

##### **General**

Throughout February, most crews have been focused on maintenance works across the Shire.

##### **Roads**

- The Road Construction Crew has completed cleanup work on the Quilpie–Adavale Road.
- All three Grader Crews have transitioned to RMPC (Road Maintenance Performance Contract) works.

##### **RMPC**

- The Maintenance Grader Crew has been conducting shoulder maintenance along the Quilpie–Charleville Road.
- The crew has also been performing shoulder maintenance along the Cooper Developmental Road.

##### **Other TMR Works**

- The Road Construction Crew has been removing grids for TMR (Transport and Main Roads) on the Quilpie–Thargomindah Road and Cooper Developmental Road.

##### **Flood Damage Works – TMR**

- Stu Bowen has commenced flood damage repair work on the Quilpie–Thargomindah Road.

##### **Flood Damage Works – Shire Roads**

- A detailed report is attached for reference.

**Concrete and Structures**

- The concrete footpath works on Jabiru Street have been completed.
- The crew will address a few minor repairs in Quilpie before moving on to concrete floodway works.

**Council Buildings and Facilities**

- Council's tradesman has completed the refurbishment of Unit 9, Gyrica Gardens.

**Water and Sewerage**

Crews have been actively addressing water-related issues across the region, including:

- Replacing the final filters at the Eromanga Reverse Osmosis (R.O) Plant;
- Engaging a consultant to review the SCADA System in Eromanga;
- Repairing various water breaks in Eromanga and Quilpie;
- Flushing out the sewer main along Dukkamurra Street; and
- Conducting inspections of several new plumbing installations in Quilpie, carried out by the Plumbing Supervisor.

**Plant and Workshops**

- Conducting general preventative maintenance on the plant fleet;
- The Workshop Supervisor has concluded their role with Council;
- Two workshop fitters travelled to Roma to undertake training on oil sampling;
- The old street sweeper has been collected by Banana Shire Council;
- Council took delivery of a new aerator; and
- Council took delivery of a new flail mower for roadside slashing.

**Town Services**

- Crews are working on irrigation systems for council housing and main watering line;
- Several sprinkler heads in Buln Buln Street have been damaged; and
- Crews have been busy undertaking regular maintenance tasks around Quilpie.

**CONSULTATION (Internal/External)**

N/A

**LEGAL IMPLICATIONS**

N/A

**FINANCIAL AND REVENUE IMPLICATIONS**

In accordance with Council budget.

**RISK MANAGEMENT IMPLICATIONS**

In accordance with Council's Risk Management Policy and Risk Framework.



**MONTHLY PROJECT REPORT  
MARCH 2025**

**QUILPIE SHIRE COUNCIL  
DRFA – FLOOD RESTORATION PROJECTS**

SEPTEMBER 2022 Event

June 2023 Event

COOMA ROAD BETTERMENT PROJECT-Complete

January 2024 Event-All submissions approved

November 2025 Event-Emergent Works-Completed


November 2025 Event-Submissions being prepared



## QSC – DFRA MONTHLY PROJECT REPORT

March 2025

## AMENDMENT, DISTRIBUTION and APPROVAL

ISSUE	AUTHOR	REVIEWER	APPROVED FOR ISSUE		
			NAME	SIGNATURE	DATE
1	Cameron Mocke	David Bell	Cameron Mocke		10/03/2025

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**QSC – DFRA MONTHLY PROJECT REPORT**

**March 2025**

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**QSC – DFRA MONTHLY PROJECT REPORT**

**March 2025**

**CONTRACT SUMMARY**

<b>Contract Number</b>	RFQL06 22-23
<b>Principal Representative’s Delegate</b>	PROTERRA GROUP
<b>Project Manager</b>	Cameron Mocke
<b>Target Date for Practical Completion of 2024 November event works</b>	30 June 2027

**FINANCIAL STATEMENT**

Description	Status	Percentage Completed
<b>2022-September event works Submissions</b>		
QSC.0042.2223C,	Approved	100%
QSC.0043.2223C, QSC.0047.2223C.	Approved	100%
QSC.0046/QSC.0048/QSC.0049.2223C.	Approved	63%
<b>2023-June event works Submissions</b>		
QSC.0051.2223C,	Approved	100%
QSC.0052.2223C,	Approved	5%
QSC.0053.2223C.	Approved	8%
<b>2024-January event works Submissions</b>		
QSC.0056.2324X,	Approved	2%
QSC.0057.2324X,	Approved	2%
QSC.0058.2324X,	Approved	4%
QSC.0059.2324X,	Approved	2%
QSC.0060.2324X,	Approved	2%
QSC.0061.2324X.	Approved	1%
<b>2024-November event works Submissions</b>		



**QSC – DFRA MONTHLY PROJECT REPORT**

**March 2025**

QSC.0062.2425 Emergent Works-, QSC.0063.2425X, QSC.0064.2324X, QSC.0065.2324X, QSC.0066.2324x.	Completed Waiting for approval	100% 0%
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Event date	Percent Complete	Estimated Final Cost
26-February-2020	100%	\$16,720,732.34
31-March-2021	100%	\$11,782,366.74
04-February-2022	100%	\$9,364,425.29
15-September-2022	90%	\$14,992,143.00
16-June 2023	36%	\$5,055,400.00
4 January 2024	2%	\$12,852,077.00
30 November 2024	0%	\$10,000,000.00



## QSC – DFRA MONTHLY PROJECT REPORT

March 2025

### FINANCIAL DISCUSSION

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC. November 2024 event Emergent works have been completed, 5 submissions are being prepared for lodgement.

### VARIATIONS / SCOPE CHANGES

2022 REPA Works

Var.01 issued for sealing of additional areas on Tobermory Road, work completed.

Var01-04 issued for additional works around Adavale, funded by maintenance.

### PROGRAM

Proterra Group have been awarded the delivery of the November 2024 works, Benchmark Rates have been finalized, building of submissions are nearing completion, with five submissions being prepared.

APV are progressing well with works on Cheepie Adavale Rd Pkg.

SL & SA Travers have completed works on Milo, Gooyea and Hell Hole Gorge roads, and have started works on Ambathalla Road Pkg. Once that is completed they are planning on moving to Big Creek Road to completed that package.

### PROCUREMENT

#### 6.1 UPCOMING TENDERS

- Tenders are currently out on Vendor Panel for the Screening of material on Tobermory Rd, re-construction on Adavale Charleville and Humeburn Roads. Several others are being prepared for issuing.

#### 6.2 TENDERS/QUOTES AWARDED-2022, 2022 September and January 2023 WORKS

Tender	Contractor	Value	GST	Total	Status
TCP01 24-25 Pinkenetta Road	SA & SL Travers	\$166,996.37	\$16,699.64	\$183,696.00	Completed
TCP02 24-25 Milo Road Pkg	SA & SL Travers	\$946,042.50	\$94,604.25	\$1,040,646.75	Mobilised- 16/01/2025



**QSC – DFRA MONTHLY PROJECT REPORT**

**March 2025**

					Completion- 15/3/2025
RFQL 07 24-25 Flood Damage 2024 Ambathalla Rd Pkg	SA & SL Travers	\$1,184,377.53	\$118,437.75	\$1,302,815.93	Mobilised- 15/11/2024 Completion- Estimate 12/6/2025
RFQL 08 24-25 Flood Damage 2024 Cheepie Adavale Rd Pkg	APV Contracting	\$1,010,737.54	\$101,073.75	\$1,111,811.29	Mobilise- 24/02/2025 Completion Estimate- 30/4/2025

**6.3 GRAVEL SCREENING**

One PKG of works for Screening is currently out on tender, further packages will be tendered once works have been approved.

**WATER ISSUES**

Programme in place to sign post water sources that have agreements with local landowners and QSC.

**QRA**

Proferra Group team have had a Teams meeting with QRA team to discuss moving forward on the floodway on Kyabra Road at Ch 33,521. QSC waiting for Betterment option to be released from QRA.



**QSC – DFRA MONTHLY PROJECT REPORT**

**March 2025**

**PHOTOS**

Photo taken on Cheepie Adavale Road where REPA works are continuing.



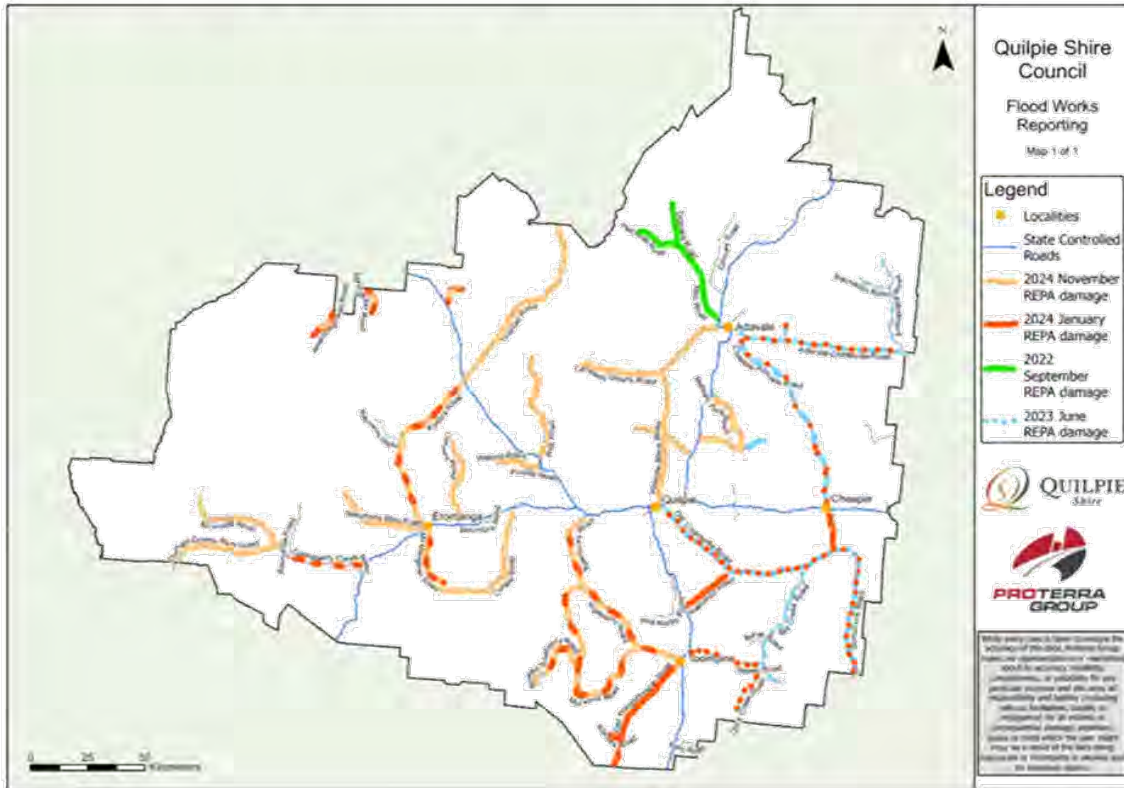
Application of water during REPA construction works on Cheepie Adavale Road.



QSC – DFRA MONTHLY PROJECT REPORT

March 2025

APPENDIX A –2022 SEPTEMBER/2023 JULY/2024 JANUARY REPA WORKS MAP



**10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**

**10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT**

**IX: 260575**

**Author: Damien McNair, Pest & Livestock Management Coordinator**

**Attachments: Nil**

**KEY OUTCOME**

Nil

**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator’s portfolio.

**ACTION ITEMS**

Nil

**OPERATIONAL UPDATE**

*Table 1 Wild Dog Scalps Presented to Council 01-07-2024 to 28-02-2025*

Property	No of Scalps			Amount of Payment
	Male	Female	Pups	
Greenmulla	2	-	-	\$100.00
Monler	3	4	-	\$350.00
Wellclose	-	-	20	\$1,000.00
Moble Springs	5	4	-	\$450.00
Plevna Downs	4	1	-	\$250.00
<b>Total</b>	<b>14</b>	<b>9</b>	<b>20</b>	<b>\$2150.00</b>

*Table 2 Wild Dog Scalps – Comparative Data Table*

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
<b>Male</b>	200	51	42	82	12	14
<b>Female</b>	106	44	17	39	7	9
<b>Pups</b>	47	4	8	8	-	20
<b>Total</b>	<b>353</b>	<b>99</b>	<b>67</b>	<b>129</b>	<b>19</b>	<b>43</b>

Table 3 Commons and Reserves

Reserve	Condition	Notes
Quilpie Common	Fair	Deteriorating due to dry weather Cattle starting to come into town looking for feed Starting to put lick out onto common for cattle
Eromanga Common	Fair	Increased kangaroo presence – starting to move into town area
Adavale Common	Poor	Overstocked - dry
Warrabin Lane	Poor	Kangaroos eating the reserve out
Dillon's Well	Fair	No stock on reserve

### Wild Dog Control Program

Table 4 Submitted FeralScan Control Records

Month	Number of Control Records Submitted to FeralScan
December 2024	2
January 2025	12
February 2025	45

### Hotspot Baiting

Hotspot baiting took place during February on the following properties: North Comongin, Monler, Nerrigundah, and Epsilon (located in Bulloo Shire).

### Pest Weed Management

Table 5 Pest Weed Management

Location	Action / Notes
Wellclose	Sprayed. Hot, dry weather is assisting in controlling the juvenile plants

### Local Laws

Table 6 Local Laws

Local Law	Action / Notes
LL2 (Animal Management) 2021	Attended three call outs to animals
LL2 (Animal Management) 2021	Disposed of deceased animal
LL2 (Animal Management) 2021	One animal re-homed

### Approved Selective Inspection Program

During the week beginning 17 February 2025, an Approved Selective Inspection Program was carried out. The Balonne Shire Council Local Laws Officers commended the towns in Quilpie Shire

they inspected and appreciated the residents' cooperation. The inspection process did not highlight any significant concerns.

*Table 7 Results for Approved Selective Inspection Program (ASIP)*

Inspection Information	Quilpie	Eromanga
Dog registrations in Animal Management system prior to ASIP	201	14
Dog registrations in Animal Management system post ASIP	210	
Houses visited / owners contacted throughout the ASIP	88	8
Houses visited / owners to be followed up – unavailable inspection day	36	2
Payment Arrangements made	1	-
Dog registrations post inspection	21	-
Outstanding registration letters sent	17	-

*\*Note: Several records were removed from the Animal Management System as owners had not notified Council of change in circumstances and new records were created for dogs as a result of the program.*

As a result of the program, the Animal Register has been updated and a procedure is in place for registrations and non-compliance of the *Animal Management (Cats & Dogs) Act 2008* and *Local Law No 2 (Animal Management) 2021*.

### Exclusion Fencing

All recipients of Quilpie Shire Exclusion Fence Subsidy Program have received reminder letters that projects must be completed by 31 March 2025.

### Adavale Common Cattle Muster

Residents of Adavale who have cattle on the Common have been informed via letter about an additional muster planned for April. This measure is being taken to ensure adherence to the Quilpie Shire Council Depasturage Policy (EP.01).

### General

- Quilpie will host the Shire Rural Lands Officer's Meeting on 19 – 20 March 2025.
- Currently seeking a suitable replacement structure for the pound.
- PLMC vehicle is currently in the workshop – blocked breather hose

### CONSULTATION (Internal/External)

Director Corporate & Community Services

Council Staff

Landholders

Community Members / Animal Owners

Queensland Government

### LEGAL IMPLICATIONS

No legal implications noted.

### FINANCIAL AND REVENUE IMPLICATIONS

The program operates in line with the Quilpie Shire Council 2024/2025 Budget.

**RISK MANAGEMENT IMPLICATIONS**

The program operates in line with the Quilpie Shire Council Risk Management Policy and Framework.

**10.2.2 TOURISM STATUS REPORT****IX: 260601****Author: Jessica Tully, Tourism Officer****Attachments: Nil****KEY OUTCOME**

Nil

**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with an update on the activities and initiatives of the Visitor Information Centre (VIC) and Tourism operations during the period of January to March 2025.

**OPERATIONAL UPDATE****Visitor Numbers**

Visitor numbers in January and February 2025 have been quite low, primarily due to extreme weather conditions, including intense heat, flooding, and cyclones in other parts of the country. Easter typically serves as a good indicator of when visitor numbers begin to rise. However, as Easter falls later this year, we anticipate an increase in visitors starting in April. That said, Tropical Cyclone Alfred may impact the ability of our QLD and NSW domestic markets to travel.

**Bus Tours**

The year 2025 will see a significant increase in tour groups visiting the region, thanks to collaborative efforts with the South West Tourism Group and Anita Clark. The VIC has already secured 15 town tours for 2025, representing a 66% increase compared to 2024. We anticipate further growth in 2026, as new tour operators have already begun making enquiries.

**Familiarisation**

On Wednesday, 12th February, VIC staff spent half a day touring Adavale, Hell Hole Gorge, and other local sites. This was an excellent opportunity for staff to reacquaint themselves with Adavale's attractions and road conditions, while also allowing new staff to experience these locations for the first time.

**Awards**

The Senior Tourism Officer will represent the VIC at the Qantas Australian Tourism Awards in Adelaide on 21st March 2025. The VIC has nominated Quilpie for the 2025 Top Tourism Town Awards and will be working on the submission requirements over the coming weeks. Submissions are due by Thursday, 10th April.

Nominations for the 2025 Queensland Tourism Awards will open at the end of March, with submissions due in June. In 2025, we aim to encourage and support at least one local business to enter the awards, with a goal of assisting at least two businesses in 2026 and more in the future. This initiative will not only help these businesses gain recognition within the industry but also raise the profile of the Quilpie Shire as a whole.

**Funding Projects**

With successful funding from the Accessible Tourism Elevate Fund (\$69,500) and Building Bush Tourism Fund (\$56,109) staff are actively working on the various tasks associated with these grants. Currently, the Senior Tourism Officer is collaborating with Anita Clark to develop the new *Visit Quilpie*

Shire website, which is scheduled to launch in April. Additionally, construction for the new undercover area for the Night Show will begin the week of 17th March. All works for both funded projects are expected to be completed by May 2025.

**2025 Visitor Guide**

The 2025 Visitor Guide is currently in production and is expected to arrive within the next two weeks.

**Gallery**

In 2025, the Gallery has scheduled six exhibitions. The first exhibition, titled "**Timeless Threads**," will open on Friday, 28th March. It features a collection of vintage clothing and wedding dresses contributed by Shire residents.

Other exhibitions planned for the year include:

- **Images of the Outback** – Opening Friday, 9th May
- **Nullawokka** – Opening Saturday, 28th June
- **In Between Moments** – Opening Friday, 15th August
- **Combined Schools Exhibition** – Opening date to be confirmed
- **Christmas in the Gallery** – Opening Saturday, 15th November

**Statistics**

*Table 1 Quilpie Visitor Information Centre - 2025 Instagram*

Quilpie Visitor Information Centre – 2025 Social Media Instagram													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
<b>Reach</b>	49	361											
<b>Visits</b>	33	32											
<b>New Followers</b>	13	15											

*Table 2 Quilpie Visitor Information Centre - 2025 Facebook*

Quilpie Visitor Information Centre – 2025 Social Media Facebook													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
<b>Reach</b>	3360	27666											
<b>Visits</b>	195	693											
<b>New Followers</b>	5	22											

*Table 3 Quilpie Visitor Information Centre - Website Views*

Quilpie Visitor Information Centre – Website Views													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
<b>2024</b>	1776	1396	1525	1416	1761	1905	1855	1450	2108	798	797	610	<b>17,397</b>
<b>2025</b>	1677	1612											

Table 4 Quilpie Visitor Information Centre - Visitation Numbers

Quilpie Visitor Information Centre - Visitation Numbers													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2019	89	52	194	443	1130	1712	2725	1440	1450	548	241	97	10,121
2020	8	42	53	0	0	446	1688	1458	2172	1111	350	146	7,474
2021	64	59	295	894	2154	2657	2950	967	1515	842	290	108	12,795
2022	66	65	314	1191	1329	1573	2650	1546	1142	552	265	155	10,848
2023	80	66	279	758	1337	2372	2299	1848	1300	496	174	111	11,120
2024	121	50	144	683	1272	2476	2418	1919	1401	352	212	82	11,130
2025	37	44											

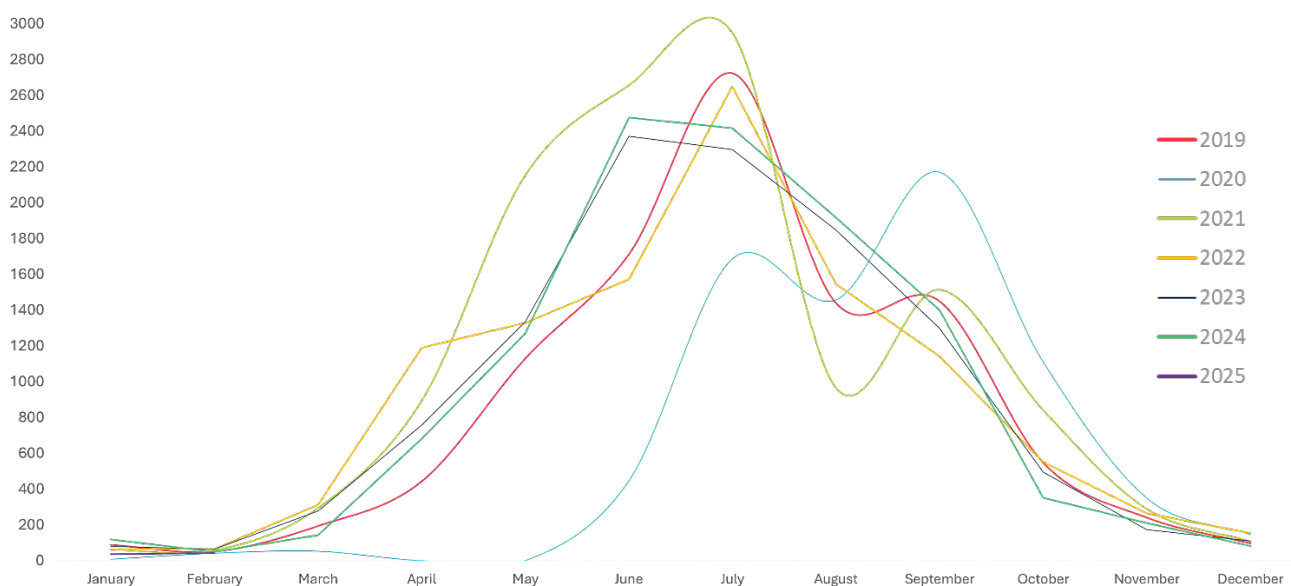


Figure 1 2019 - 2025 visitor numbers to Quilpie Visitor Information Centre

**CONSULTATION (Internal/External)**

- Director Corporate and Community Services
- Council Staff
- Tourism Stakeholders
- Local Business
- Community

**LEGAL IMPLICATIONS**

No legal implications noted.

**FINANCIAL AND REVENUE IMPLICATIONS**

The program operates in accordance with Council’s 2024/2025 Budget.

**RISK MANAGEMENT IMPLICATIONS**

The program operates in accordance with Quilpie Shire Council Risk Management Policy and Framework.

### **10.2.3 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**

**IX: 260649**

**Author: Lisa Hamlyn, Director Corporate and Community Services**

**Attachments: Nil**

#### **KEY OUTCOME**

Nil

#### **EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

#### **ACTION ITEMS**

Nil

#### **OPERATIONAL UPDATE**

##### **Condolence Cards**

Nil

##### **Western Queensland Primary Health Network / Quilpie Shire Council Health Promotions & Wellbeing Program**

###### *Youth Activities Programs - February*

- 41 children attended After School Craft Activities Program
- 17 youths attended the Youth Group Program
- 1 incident reported

###### *Seniors Program – February*

- 8 community members attended Aqua Aerobics (1 session cancelled)
- 3 community members attended the Craft & Chat session
- 7 community members attended Healthy Minds, including a resident from Quilpie MPHS
- 3 community members participated in the Hand Exercise session
- Men's Group is going from strength to strength with a good roll up again this month, numbers are increasing each month
- 3 Seniors Program members attended a Library session, Tech – Learn & Play. They had an enjoyable afternoon with plenty of laughs
- Footcare morning delivered in collaboration with Quilpie MPHS was another resounding success with attendees enjoying foot massages and pampering
- 38 people attended the seniors' luncheon at The Brick. Two takeaway meals were also prepared for seniors unable to be present

###### *Community Support - February*

- Snack Attack – provided St Finbarr's School fruit, recipes and information for healthy lunchboxes

- NBN Scam Awareness Session promotion
- Distributed Japanese Encephalitis Vaccination (JEV) awareness information

### Community Support

Dr Ben Vogelzang and Dr Max Higgs received a Welcome Hamper upon their arrival to work in Quilpie.

### Welcome to Quilpie Booklet

The *Welcome to Quilpie Booklet* (Edition 1) is in the process of being printed, with delivery anticipated in the week beginning 10 March 2025.

### Street Banners

The Community Services Officer has carried out in-depth research on alternative approaches to promoting the Quilpie Shire and events using street banners. A PowerPoint presentation outlining these options will be presented to the Council at the meeting.

### Television Services

Quilpie and Eromanga re-transmission sites have had multiple issues during the month with channels dropping out. The contractors have visited both sites during the month, however issues are continuing. One of the issues relates to the old Optus satellite which is currently in the process of end of life shut down. Equipment will require re-tuning to a new satellite in the near future.

### Quilpie Swimming Pool

With the absence of shade structures and heat wave conditions, swimming pool water temperatures have been regularly exceeding the recommended limits outlined in the Queensland Health – Water Quality Guidelines for Public Aquatic Facilities. In these instances, the Swimming Pool Lessee has been monitoring the water temperatures and advising the community if the water temperatures are too high to allow patrons to swim in the pool safely.

### South West Primary Care Collective Program

The Community Services Coordinator position has been advertised and closed on 5 March 2025.

### Meetings / Events

*Table 1 Meetings and Events*

Date	Type	Title	Location
3-6 February	Event	Staff Wellness Week	Quilpie
3 February	Meeting	SWHHS Executive Director – Allied Health Services	Quilpie
4 February	Event	Town House Opening	Quilpie
5 February	Event	Official Opening Red Road	Adavale Road
5 February	Meeting	SW Care Collective Pilot Program	Online
10 February	Meeting	Manager Governance	Quilpie
11 February	Meeting	NBN Community Engagement	Library
11 February	Meeting	Budget Workshop	Quilpie
12 February	Meeting	Council Ordinary Meeting	Quilpie
13 February	Meeting	Opera Queensland	Online
14 February	Meeting	Quilpie Digital Inclusion Program – Planning	Library
17 February	Meeting	Quilpie MPHS CAN Meeting	Quilpie MPHS

Date	Type	Title	Location
17 February	Meeting	SW Mental Health Consumer Group	Online
19 February	Meeting	SQ Local Government Advisory Committee	Online
19 February	Meeting	Quilpie Local Governance Group Meeting	Online
20 February	Meeting	LG/DDPHU EH	Online
24 February	Meeting	SWHHS Board / CAN Meeting	Online
25 February	Training	Local Government Sun Safety Community of Practice	Online
26 February	Meeting	Charleville Area Fire Management Group Meeting	Charleville

### Upcoming Meetings / Events

*Table 2 Upcoming Meetings and Events*

Date	Type	Title	Location
3 March	Workshop	ELT Workshop – Andrew Chesterman	Quilpie
4 March	Meeting	Councillor Briefing Session – Andrew Chesterman	Quilpie
5 March	Meeting	Capital Catch Up	Quilpie
6 March	Meeting	Quilpie Last Aid – Event Planning	Online
7 March	Event	International Women’s Day (morning tea)	Quilpie
17 March	Meeting	ELT Monthly Meeting	
18 March	Meeting	Ordinary Council Meeting	
19 March	Workshop	Budget Workshop	
19 March	Meeting	Southern Region Disaster Management Leadership	Online
19-20 March	Meeting	Shire Rural Lands Officers Meeting	Quilpie
17-23 March	Event	Harmony Week	
21-24 March	Leave	Director Community Services	
26 March	Event	Funny Mommies – Western Touring Circuit Performance	Quilpie
31 March	Meeting	Charleville District Human and Social Recovery and Resilience Group Meeting	Online

### CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Council Staff

Community

Program Stakeholders

Local, State and Commonwealth Governments

### LEGAL IMPLICATIONS

No legal implications noted.

### FINANCIAL AND REVENUE IMPLICATIONS

Programs operate in accordance with Council’s Budget 2024-2025.

**RISK MANAGEMENT IMPLICATIONS**

Programs operate in accordance with Council's Risk Management Policy and Framework.

**10.3 FINANCE SERVICES STATUS REPORTS**

**10.3.1 RATES STATUS REPORT - FEBRUARY 2025**

**IX: 260094**  
**Author: Alisha Moody, Rates Officer**  
**Attachments: Nil**

**KEY OUTCOME**

Nil

**EXECUTIVE SUMMARY**

This report is to provide Council with an update on overdue rates and charges prior to Levy 2 rates issue.

**ACTION ITEMS**

For information only.

**OPERATIONAL UPDATE**

The outstanding rates and charges balance on 12 March 2025 is \$11,014,236.68.

Council issued Levy 2 for 2024/25 on 25 February 2025, with a due date of 27 March 2025.

As the current Levy 2 is has been issued, the outstanding balance includes \$4,044,584.16 which are not due until 27 March, and the overdue rates and charges total \$6,969,653.

The largest proportion of the overdue rates and charges relate to five petroleum leases totalling \$6,473,733. Council has budgeted for a provision for the expected credit loss in relation to these overdue rates and charges. The next largest category of overdue rates is Category 11 – Rural – Grazing & AG < 100 ha.

Prepaid rates total \$18,344.81.

*Table 1 Outstanding Rates on 12 March 2025 – Value by year*

<b>Time</b>	<b>Amount</b>	<b># Ass.</b>
<b>Levy 2 (Current Levy issued and due 27 March)</b>	\$4,044,584.16	560
<b>Levy 1</b>	\$1,069,606.12	92
<b>1 - 2 Years</b>	\$1,816,944.42	54
<b>2 - 3 Years</b>	\$2,960,569.46	28
<b>3 - 4 Years</b>	\$202,556.41	16
<b>4 - 5 Years</b>	\$11,644.94	10
<b>5+ Years</b>	\$29,595.83	7
<b>Interest</b>	\$878,735.34	
<b>Total</b>	<b>\$11,014,236.68</b>	

Table 2 Outstanding Rates and Charges by Rating Category and Years

Category	Current	Levy 1	1 Year	2 Years	3+ Years	Interest	Total	Total ex. Current Levy
Cat 1 - Town Quilpie - Res <1ha	\$223,598	\$18,830	\$21,778	\$15,996	\$44,318	\$ 29,025	\$353,546	\$129,947
Cat 2 - Town of Quilpie - Res 1-10ha	\$821	\$821	\$235	\$78	\$2,695	\$1,705	\$6,354	\$5,534
Cat 3 - Town of Quilpie Commercial	\$99,852	\$14,378	\$4,396	\$3,968	\$473	\$3,455	\$126,521	\$26,670
Cat 4 - Town of Quilpie Industrial	\$26,093	\$555	\$ -	\$ -	\$ -	\$ 21	\$26,670	\$577
Cat 5 - Township of Eromanga	\$27,072	\$8,719	\$6,071	\$1,264	\$8	\$1,748	\$44,882	\$17,810
Cat 6 - Other Rural Towns	\$23,481	\$35,493	\$5,277	\$2,319	\$5,964	\$4,457	\$76,992	\$53,511
Cat 7 - Opal Mines	\$16,692	\$2,579	\$2,329	\$823	\$1,220	\$897	\$24,539	\$7,847
Cat 8 - Other	\$60	\$60	\$ -	\$ -	\$ -	\$ 2	\$121	\$62
Cat 9 - Rural - Pumps and Bore Sites	\$900	\$ -	\$ -	\$ -	\$ -	\$ -	\$900	\$ -
Cat 10 - Rural and Res Land 10-100ha	\$2,173	\$428	\$472	\$16	\$ -	\$115	\$3,203	\$1,030
Cat 11 - Rural - Grazing & Ag <100ha	\$643,766	\$48,769	\$ 67,724	\$52,191	\$47,782	\$36,466	\$896,698	\$252,932
Cat 12 - Rural - Carbon Credits	\$167,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$167,243	\$ -
Cat 13 - Transformer	\$7,532	\$ -	\$ -	\$ -	\$ -	\$ -	\$7,532	\$ -
Cat 14 - Mining and Oil Prod	\$2,757,242	\$938,976	\$1,708,663	\$2,883,914	\$141,336	\$800,844	\$9,230,975	\$6,473,733
Cat 15 - Oil Distillation/ Refining	\$48,059	\$ -	\$ -	\$ -	\$ -	\$ -	\$48,059	\$ -
<b>TOTAL</b>	<b>\$4,044,584</b>	<b>\$1,069,606</b>	<b>\$1,816,944</b>	<b>\$2,960,569</b>	<b>\$243,797</b>	<b>\$878,735</b>	<b>\$11,014,237</b>	<b>\$6,969,653</b>

**CONSULTATION (Internal/External)**

Manager Finance & Administration

**LEGAL IMPLICATIONS**

Part 12 of the Local Government Regulation 2012 outlines Council's options for overdue rates and charges. Debt recovery action will be separate report/s to Council.

**FINANCIAL AND REVENUE IMPLICATIONS**

N/a

**RISK MANAGEMENT IMPLICATIONS**

This report is for information purposes only.

**10.3.2 FINANCIAL SERVICES STATUS REPORT - FEBRUARY 2025**

**IX: 260167**  
**Author: Sharon Frank, Manager Finance & Administration**  
**Attachments: Nil**

**KEY OUTCOME**

**EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial and administration services for the month of February 2025.

**ACTION ITEMS**

For information only.

**OPERATIONAL UPDATE**

**Procurement of Goods and Services**

- Expenditure by Area Reporting below – monthly and year to date reporting.
- Notice of Contractual Arrangements over \$200,000 excluding GST and Contracts Awarded over \$200,000 excluding GST was prepared for the period 1 July 2024 to 4 March 2025 (for the 2024/25 financial year). This is available on Council’s website or at the Council Administration Office.

*Table 1 Tenders and Requests for Quotes*

<b>Tenders and Requests</b>	<b>Action</b>
T04 24-25 QSC- Concrete Floodway Replacement	Awarded
RFQL 12 24-25 Supply & Delivery of one 2024/25 Vacuum Suction Truck	Awarded
RFQM14 24-25 Asset Valuation Services - Buildings and Other Structures, Other Assets and Land Assets	Awarded
RFQL 05 24-25 Flood Damage 2024 Big Creek Road Pkg posted	Awarded
RFQL 13 24-25 South West Queensland Flooding, REPA Project Management Services	Awarded
RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Road Pkg	Report written and submitted
RFQL 06 24-25 Screening of Material for 2024 Flood Damage Work	Posted
RFQM 21 24-25 Supply and Delivery of one 4.5T Diesel Forklift	Posted
RFQM 20 24-25 Supply and delivery of one 2025, 12 Seater Commuter Bus	Posted
RFQM 19 24-25 Supply and Delivery of one (1) 2025 6T GVM Tri-Tipper	Posted
RFQM 18 24-25 Supply and Delivery of one (1) 2025 4.5T GVM Tri-Tipper	Posted
RFQL 10 24-25 Flood Damage - Humeburn Road Pkg- Posted	Closed and has entered evaluation
EOI 03 24-25 Quilpie Swimming Pool Chlorination Upgrade	Posted, closed and has entered evaluation

Number of purchase orders – **125**

Estimated Value - **\$4,006,756.59**

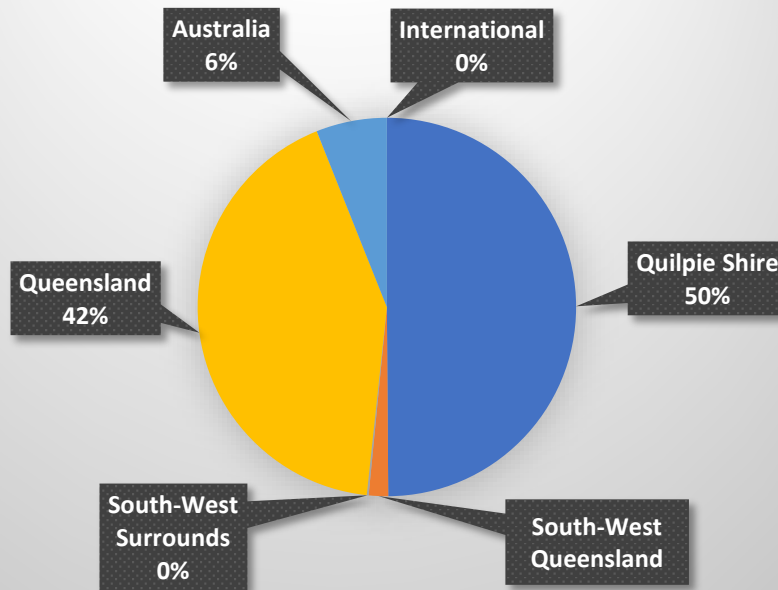
*Expenditure by Area Reporting*

The table and graphs below provide an overview of Council's expenditure on goods and services, categorised by the locations where the businesses operate. Expenditure within the Quilpie Shire encompasses all businesses within the region, highlighting the importance of every business to our community and local economy.

Table 2 Procurement of Goods and Services 2024-25

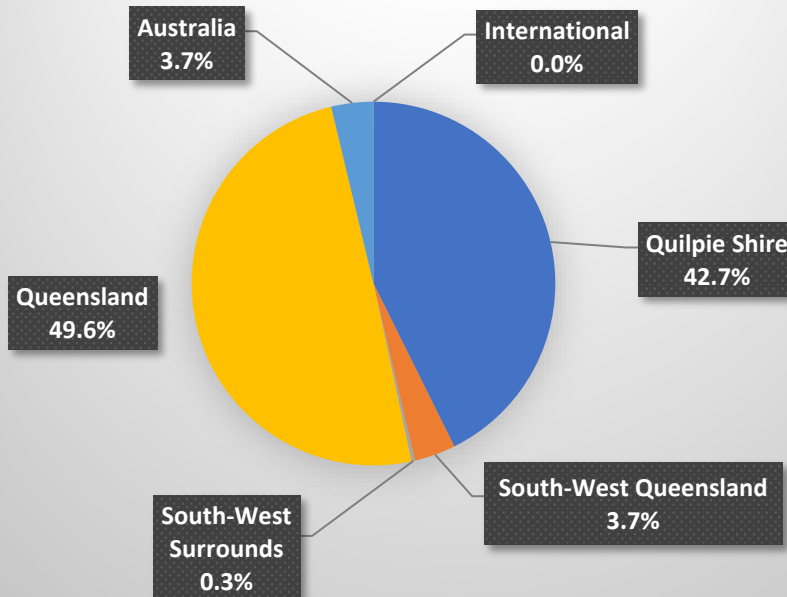
Procurement of Goods and Services 2024-25																		
Expenditure By Area	July	%	August	%	September	%	October	%	November	%	December	%	January	%	February	%	YTD Total	YTD %
Quilpie Shire	1,150,975	49%	1,422,442	34%	962,028	31%	896,535	39%	1,952,917	51%	680,551	35%	860,248	69%	1,146,538	50%	9,072,234	42.7%
South-West Queensland	262,208	11%	87,156	2%	111,025	4%	92,685	4%	111,235	3%	47,394	2%	30,344	2%	38,043	2%	780,091	3.7%
South-West Surrounds	24,729	1%	10,040	0%	2,860	0%	8,480	0%	7,293	0%	-	0%	9,152	1%	3,713	0%	66,266	0.3%
Queensland	822,616	35%	2,501,908	60%	1,973,781	63%	1,270,588	55%	1,535,577	40%	1,163,415	59%	309,278	25%	971,161	42%	10,548,324	49.6%
Australia	98,930	4%	125,700	3%	65,152	2%	54,613	2%	211,568	6%	66,145	3%	34,742	3%	138,917	6%	795,768	3.7%
International	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0%	-	0.0%
<b>TOTAL PAYMENTS FOR GOODS AND SERVICES BY AREA</b>	<b>2,359,457</b>	<b>100%</b>	<b>4,147,247</b>	<b>100%</b>	<b>3,114,847</b>	<b>100%</b>	<b>2,322,901</b>	<b>100%</b>	<b>3,818,591</b>	<b>100%</b>	<b>1,957,505</b>	<b>100%</b>	<b>1,243,764</b>	<b>100%</b>	<b>2,298,371</b>	<b>100%</b>	<b>21,262,683</b>	<b>100%</b>
<b>TOTAL PAYMENTS</b>	<b>18,464,724</b>		<b>4,848,404</b>		<b>8,224,201</b>		<b>2,872,808</b>		<b>7,085,572</b>		<b>2,221,821</b>		<b>2,375,890</b>		<b>2,483,684</b>		<b>48,577,103</b>	
Less:																		
Government Agency	19,703		1,694		204,577		79,941		18,855		39,505		927,486		934		1,292,695	
Tax Payments	96,648		155,486		116,161		332,734		133,030		87,571		107,340		90,295		1,119,269	
Internal Adjustments - Quilpie Shire Council	-		200		-		-		-		-		-		-		200	
Investment Movements	15,825,000		-		4,708,000		-		3,000,000		-		-		-		23,533,000	
NAB Purchase Card	29,637		40,809		-		30,191		24,999		27,993		20,535		22,739		196,903	
Superannuation	78,601		79,634		80,616		107,041		72,722		109,135		76,698		69,805		674,252	
Local Government Arrangement	55,678		423,333		-		-		17,374		111		66		1,540		498,102	
	16,105,267		701,157		5,109,354		549,907		3,266,981		264,316		1,132,126		185,313		27,314,420	
<b>NET CREDITOR PAYMENTS</b>	<b>2,359,457</b>		<b>4,147,247</b>		<b>3,114,847</b>		<b>2,322,901</b>		<b>3,818,591</b>		<b>1,957,505</b>		<b>1,243,764</b>		<b>2,298,371</b>		<b>21,262,683</b>	

### Expenditure by Area - February 2025



Graph 1 Expenditure by Area – February 2025

### Expenditure by Area - YTD 2024/25



Graph 2 Expenditure by Area -Year to Date 2024-2025

Table 3 Expenditure by Area - Definitions

<b>Expenditure by Area - Definitions</b>	
<b>Area</b>	<b>Area Definition</b>
Quilpie Shire	Procurement of good and/services from suppliers operating within the Quilpie Shire.
SWQ	Procurement of good and/services from suppliers operating within the other five South West Queensland Council areas which include Balonne, Bulloo, Maranoa, Paroo and Murweh.
Southwest Surrounds	Procurement of good and/services from suppliers operating in local government areas that surround South West Queensland council areas - Banana, Barcoo, Blackall-Tambo, Central Highlands, Goondiwindi, Longreach and Western Downs.
Queensland	Procurement of good and/services from suppliers operating within the rest of Queensland (excluding suppliers operating from QS, SWQ and SWS areas).
Australia	Procurement of good and/services from suppliers in NSW, Victoria, ACT, SA, WA, NT and Tasmania.
International	Procurement of good and/services from international suppliers i.e. from outside Australia.
<b>Exclusions:</b>	
Government Agency	Includes the Queensland Government, a government entity, a corporatised business entity or another local government; or another Australian government or an entity of another Australian government; or a local government of another State.
Australian Taxation Office	Taxation Obligations - PAYG, GST, FBT
Internal Adjustments - Quilpie Shire Council	Example between QSC General and Trust Accounts
Investment Movements	Queensland Treasury Corporation and Term Deposits
National Australia Bank Purchase Card Payment	NAB is not the supplier of the goods or service. Council uses NAB to transact the purchase.
Superannuation	Includes Council and individual contributions
Local Government Arrangement	LGAQ, Local Government Mutual Insurance Scheme, Local Government Workcare

### Rates and Charges

- Levy 2 Rates Notice issued 25 February 2025, with a due date of Thursday 27 March 2025.
- Planning for advanced debt recovery will proceed for assessments with outstanding rates over three years and vacant land over 12 months; with Council approval – future meeting report.
- Progressing with rates debt recovery – acquisition of land.
- Change of ownership and property data updated as per DDX files from Department of Resources. Supplementary notices issued as required.
- Processing of new or changed service charges as required.
- Latest property information packaged up for updating Council's ArcGIS Mapping tool.

### Information Technology

- Mobile Device Management being rolled out to appropriately manage all Council owned devices and keep corporate data secure.
- Cyber security program is progressing (third campaign underway).
- Investigating options for cloud services in the future.

### Records Management

- Records Officer has developed the first draft of a Quilpie Magiq User Guide which is being reviewed and tested internally.
- Secured Signing has been implemented and is functional.
- Internal training on Business Classification Scheme ongoing.
- Record disposals in accordance with Retention and Disposal schedules ongoing.
- Development of MAGIQ Business Rules document in progress.

### Compliance Administration

- Completed and submitted ABS building return for January 2025
- Issued Food Business Licence Certificates and followed up on outstanding paperwork
- Started Public Notification period with DA05 24-25 Childcare Centre
- Outstanding Food Business License Certificates issue
- Coordinated building inspections with Building Inspector for early March – Quilpie and Eromanga

### Grant funding Progress Reports and Acquittals

- R2R Quarterly Expenditure Report was submitted by the due date of 15 February.
- R2R End of Life 2019-24 Funding Period Activities (End of Program Life Expenditure Report) has been finalised and submitted 14 February 2025 (was due 30 April 2025).

### Applications for Grants and Subsidies

Table 4 Competitive Grant Funding Application Submissions

Funding Program	Funded By	Project	Subsidy Request	Status
<b>Accessible Tourism Elevate Fund – Access Project Grants</b>	Queensland Government	Quilpie Visitor Information Centre Accessibility Master Plan – Stage 2	\$69,500	Funding Approved
<b>Building Bush Tourism Fund</b>	Queensland Government - Department of Tourism and Sport	Quilpie Visitor Information Centre, Museum and Gallery to construct undercover entertainment area and museum entry improvements for visitors with mobility concerns	\$56,109	Funding Approved
<b>Energy Funding</b>			Funding request - \$122,500 Total project cost: \$250,000 Council contribution - \$122,500	Application Unsuccessful
<b>Growing Future Tourism Program Round 2</b>	Queensland Government - Department of Tourism and Sport	Eromanga Natural History Museum – Stage 3 Final Design (for construction)	Funding request: \$1,500,000 Total project cost: \$3,000,000 Co-contribution from Council of \$1,500,000	Application Unsuccessful

Funding Program	Funded By	Project	Subsidy Request	Status
<b>Housing Support Program – Community Enabling Infrastructure Stream Grant Application</b>	Australian Government - Department of Infrastructure, Transport, Regional Development, Communications and the Arts	Quilpie Town – 30 Lot Residential Estate Construction of infrastructure to produce a 30 lot subdivision, includes upgrade of existing roads (1.3km), new roads (1.4km), stormwater drainage, and water reticulation, power and telecommunications to the estate.	Funding request: \$3,080,000 Total project cost: \$3,580,000 Council contribution - \$292,000 Council in-kind support valued at \$208,000	Application Unsuccessful
<b>Local Government Grant and Subsidies Program 2024-28 (Planning – Detailed Design)</b>	Queensland Government	Quilpie Airport Upgrade Design	Funding request: \$150,000 Total project cost: \$250,000 Council contribution - \$100,000	Funding Approved
<b>Local Government Grant and Subsidies Program 2024-28 (Infrastructure – Replace Existing)</b>	Queensland Government	Quilpie Sewerage Treatment Plant	Funding request: \$7,990,542.25 Total project cost: \$9,988,177.81 Council contribution - \$1,997,635.56	Application Unsuccessful
<b>Safer Local Road and Infrastructure Program (SLRIP)</b>	Australian Government	Flood proofing of Napoleon Road Multiyear project: 2024-25 2025-26 2026-27	Funding request: \$2,973,760 Total project cost: \$3,723,760 Council contribution - \$750,000	Application Submitted 30/9/2024 Application unsuccessful.
<b>Growing Regions Round 2</b>	Australian Government	Eromanga Natural History Museum – Stage 3 Design & Construct	Funding request: \$14,800,000 Total project cost: \$18,000,000 Council contribution - \$3,000,000 OGF Contribution (Building Bush Tourism Fund) - \$200,000	Application Successful
<b>Active Women and Girls Round 1</b>	Queensland Government	Motorcyclist Gymkhana and endurance introduction and coaching weekend for Women and Girls for the age of 4 years.	\$25,000	Application Unsuccessful

Funding Program	Funded By	Project	Subsidy Request	Status
<b>RADF (Regional Arts Development Fund)</b>	Queensland Government (Arts Queensland)	Local Arts and cultural priorities	\$26,250	Application Successful
<b>Australia Day Community Events Program</b>	National Australia Day Council	2025 Australia Day Awards & Celebrations	\$15,000	Application Successful
<b>NAB Foundation Community Grant</b>	National Australia Bank	Disaster Management – Generator Bulloo Park	\$44,406	Application Unsuccessful
<b>SES Support Grant 2025-26</b>	Queensland Government (SES Qld)	ATV & Trailer Combination	\$39,315.78	Application Submitted
<b>Remote Airstrip Upgrade Program – Round 11</b>	Australian Government	Toompine Airstrip – Secure and Safer Runway with Perimeter Fencing	Funding request: \$102,250 Total project cost: \$204,500 Council contribution - \$82,250 Council in-kind support valued at \$20,000	Application Submitted 11/12/2024
<b>Active Transport Fund</b>	Australian Government	Connecting Quilpie: Design and Construct Missing Footpath Link from Town Centre to Airport and Baldy Top	Funding Request: \$135,000 Total project cost: \$270,000 Council contribution - \$135,000	Application Unsuccessful
<b>Scheme Supply Fund 2024-2026 – Pathway 1 - Allocation</b>	Queensland Government	Quilpie Shire Council Planning Scheme Update	Funding request: \$100,000 Total project cost: \$100,000	Application Submitted 19/12/2024

## Finance

- Prepared the monthly Finance Report – for the prior month.
- Undertook the grant and contract assessment – monthly review with revenue recognition and adjustments for contract assets and contract liabilities as required. Reconciliation to general ledger.
- Reconciled the Work in Progress and capital expenditure.
- Processed monthly journals.
- Planning for Valuer Inspections associated with the Comprehensive Valuation of Council's Buildings and Other Structures, Other Assets and Land.
- Asset module has been rolled over to the 2024/25 Financial Year however PCS are working to resolve some issues. Depreciation accrued via manual journal. No asset purchases or sales have been processed – pending asset module resolution.
- Planning for upcoming Budget workshops and Community Budget Meetings.

- Review and update of some fees and charges – airport fees and housing rents – report to Council.
- Investigating NAB FlexiPurchase (expense management software) to manage and report on Purchasing / Corporate Cards.
- Prepared a presentation for the Finance Officers Network meeting (now scheduled for May)
- Capital Catch-up – new program format drafted.
- LGM Insurance renewals for 2025/26 being prepared.
- Policy reviews – Revenue Policy and Procurement Policy.
- Budget 2025-26 progressing. Manager working with the ELT - Capital Works Program, Special Projects, Operating Revenue and Expenses.

## Meetings

*Table 5 Meetings*

Date	Meeting
4 February	Townhouses Opening
5 February	Red Road Opening
7 February	Teams meeting to discuss presentation content for Departments Finance Officer Network meeting in March
11 February	Budget Workshop
12 February	Ordinary Meeting of Council – as required
13 February	Monthly Post Ordinary Meeting of Council – Staff Meeting
13 February	Cascade User Training
19 February	Capital Catch-up Meeting
20 February	Special Meeting of Council – as required
25 February	QAO Technical Audit Update – Teams Meeting
25 February	Teams Meeting - Procurement
27 February	Finance & Administration Team Meeting
28 February	Rates User Group Meeting in Toowoomba (Rates Officer)

## CONSULTATION (Internal/External)

Chief Executive Officer

Finance and Administration Team

## LEGAL IMPLICATIONS

None noted.

## FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget.

## RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

**10.4 GOVERNANCE SERVICES STATUS REPORTS****10.4.1 HUMAN RESOURCES STATUS REPORT****IX: 260369****Author: Maree Radnedge, HR Officer****Attachments: Nil****KEY OUTCOME**

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.7 Staff upskilling, leadership training and wellbeing support

4.3 Maintain good corporate governance

**EXECUTIVE SUMMARY**

This report provides Council with updates and information on various activities carried out by the Human Resources (HR) function.

**ACTION ITEMS**

Nil

**OPERATIONAL UPDATE**

The following graphs present updates on Council's HR Metrics. The graphs clearly depict the challenges that Council (along with all organisations and industries within Australia) are currently facing around staff shortages, and the difficult recruitment market that exists. These challenges have been growing for several years now, and there are several special HR projects within our current Operational Plan and Budget which are aimed at addressing these challenges, updates of these projects are provided in this report.

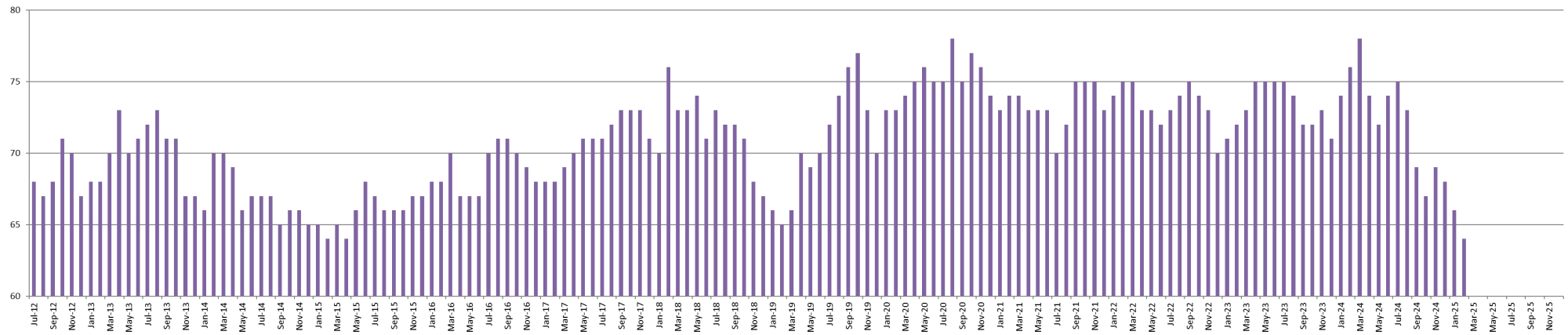
Despite the high workloads, Council staff numbers are now at the lowest they have been since 2015. While the recruitment market remain restricted and increasing our resource levels is a priority, please note that it remains important that Council attracts and retains the right staff. For this reason, the following factors have also impacted our current staff levels and recruitment activities:

- Applicants failing to satisfactorily progress through the recruitment process due to inability to demonstrate suitability to perform the inherent requirements of the role, or an unsatisfactory interview, reference check, criminal history check or pre-employment medical;
- Unsuccessful probationary period;
- Concerns regarding workplace performance;
- Disciplinary matters; and/or
- Over the past 12 months, there have been several instances where the resignation of a staff member led to the departure of a family member also employed by the Council, (i.e. spouses resign due to relocation).

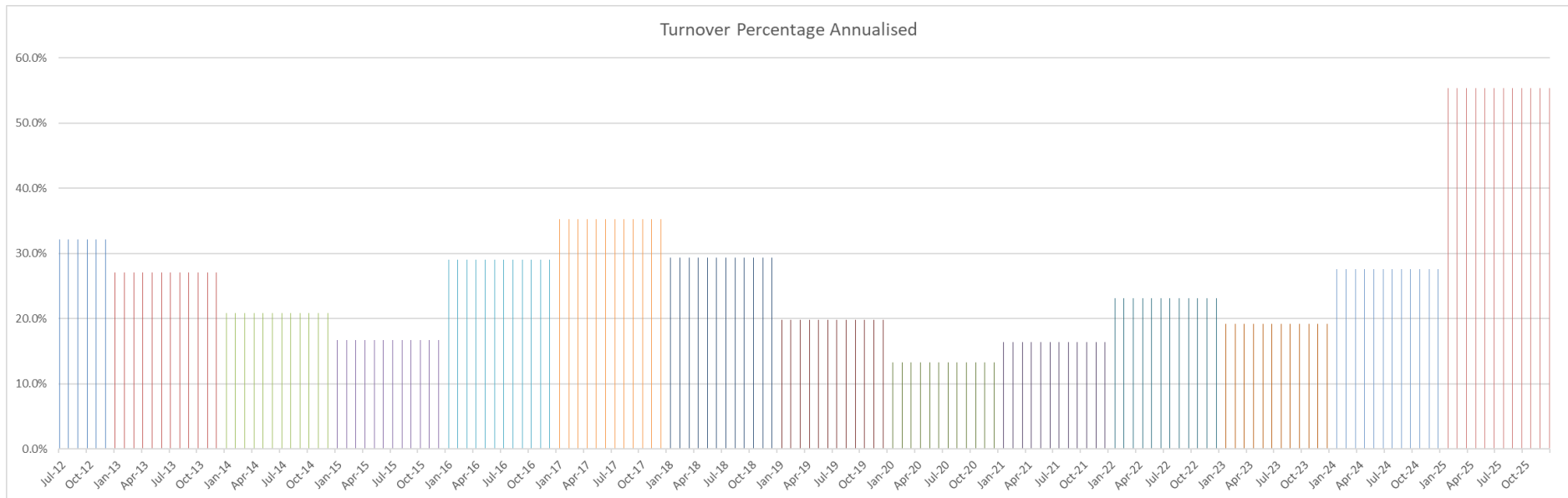
On account of the number of resignations in January 2025, the annualised turnover rate is at an unprecedented height. It is reassuring however to note that none of these resignations were due to dissatisfaction with Council, and most resignations were on account of family/personal reasons, or for career progression opportunities that are not available locally.

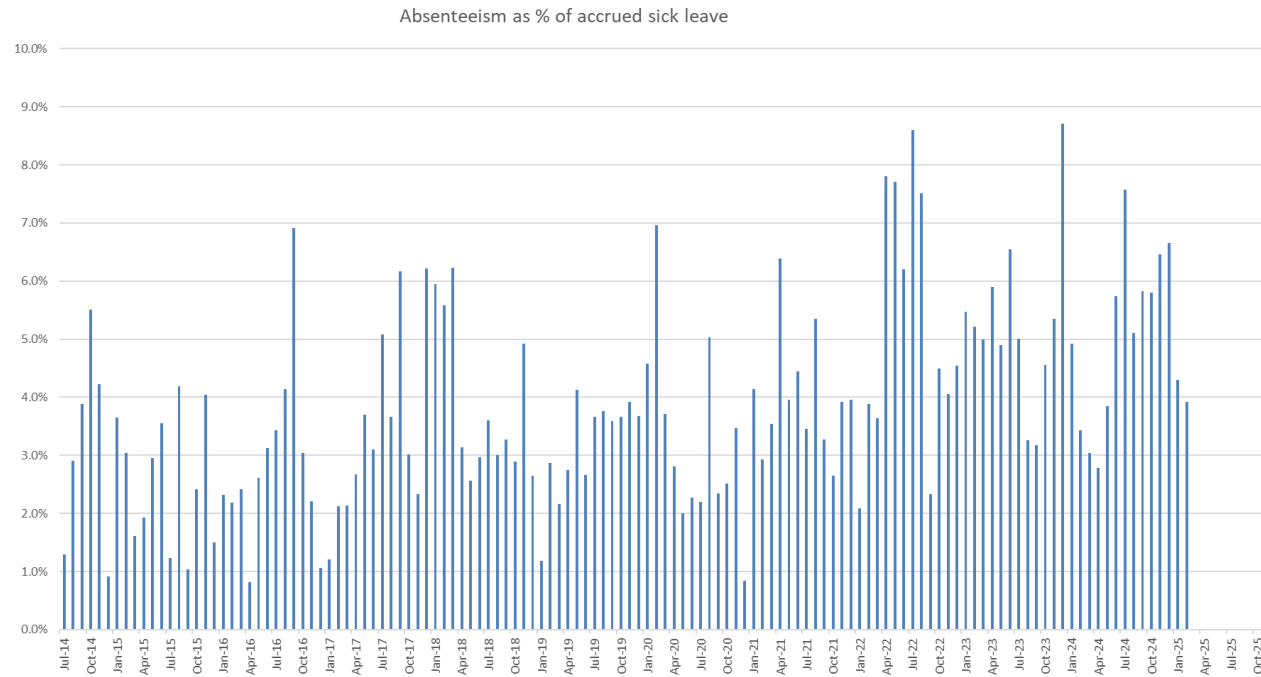
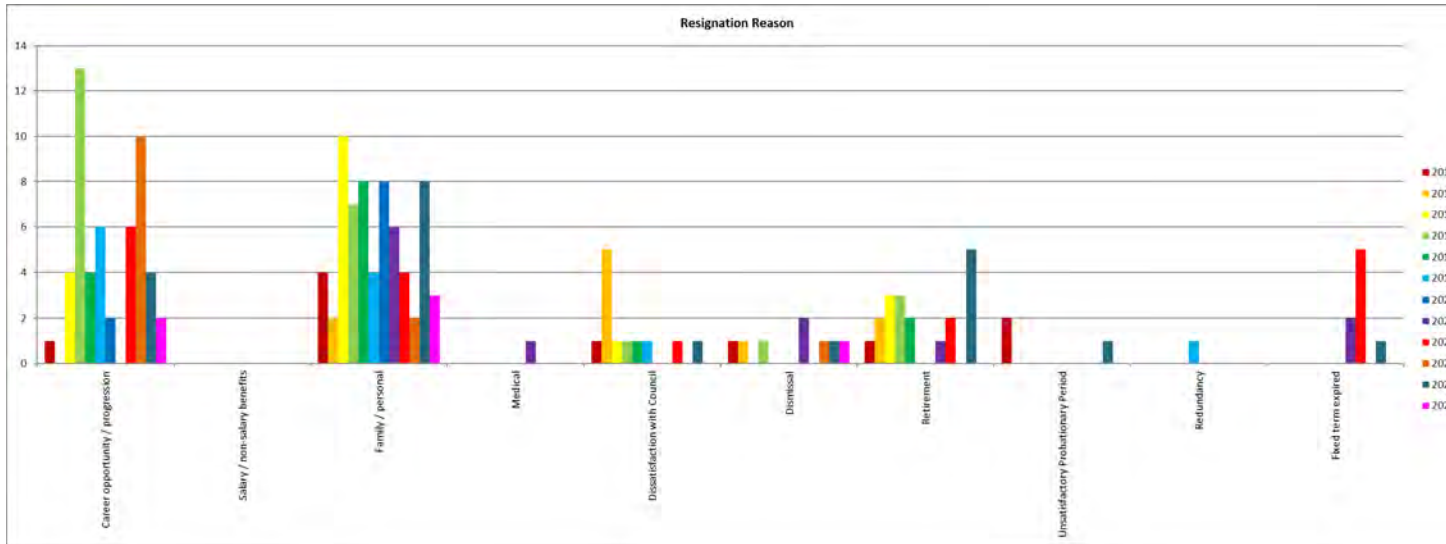
In addition, please note that the decreasing level of absenteeism this year is encouraging and indicative of the teamwork and positive workplace culture that continues to exist within our organisation despite our record level of staff shortage.

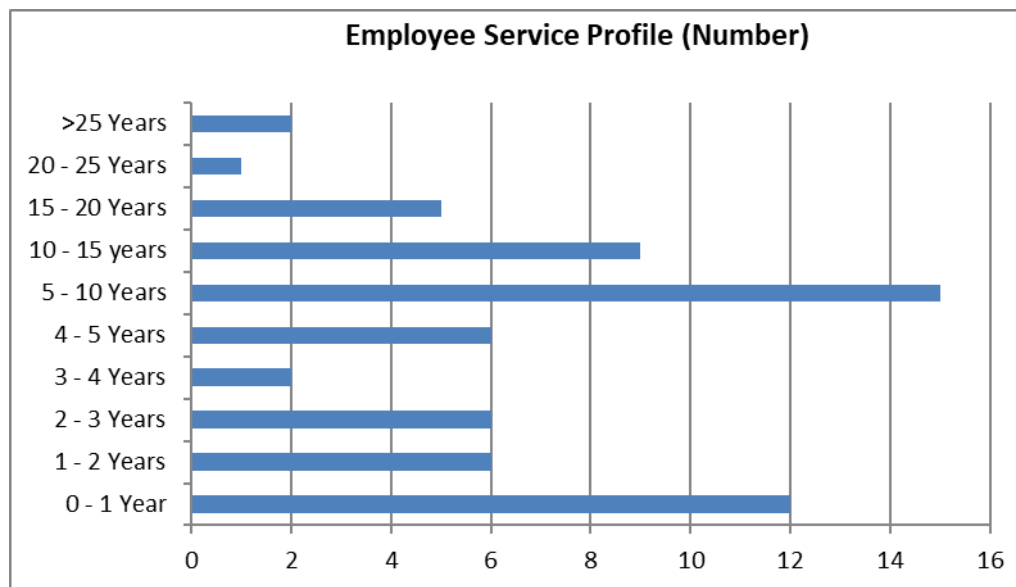
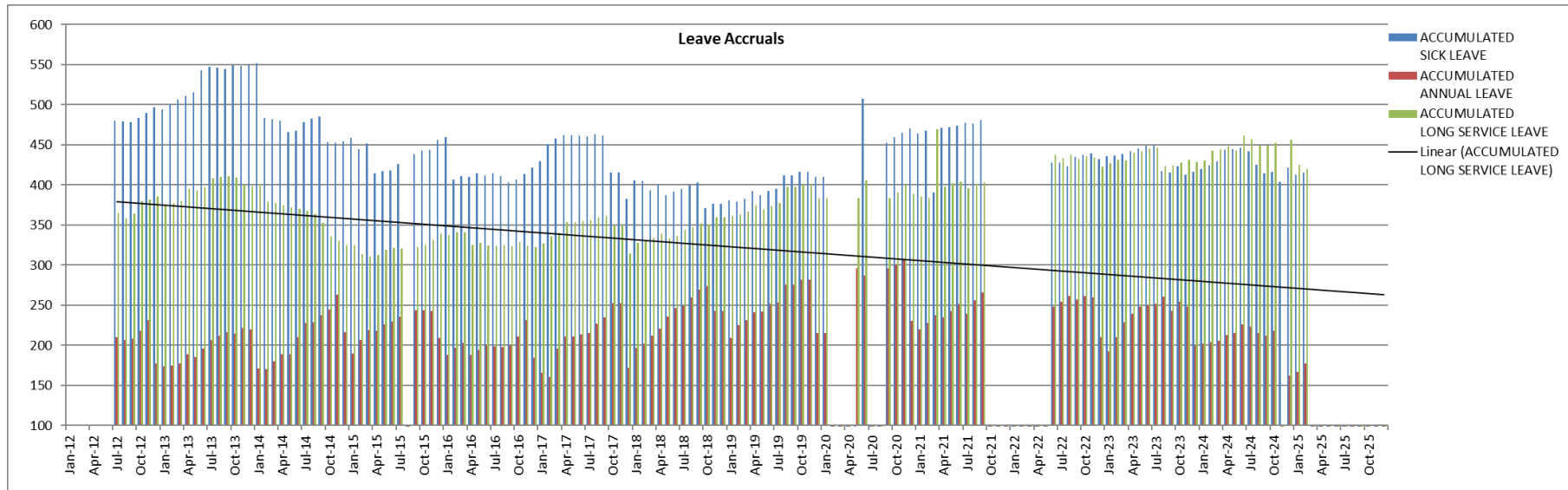
Number of Staff

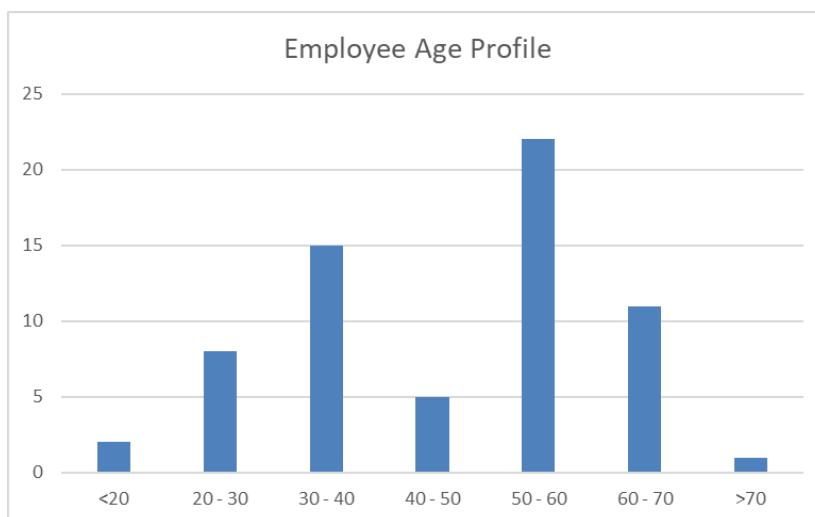


Turnover Percentage Annualised









The following HR Special Projects that are contained within our current Operational Plan and Budget are designed to assist with improving our engagement with existing staff, in addition to improving our ability to attract and retain new talent:

*Employee Wellbeing Program Delivery*

Staff Wellbeing Week was held commencing Monday 03 February. Staff participation rates were high, and positive feedback was received about the various services and initiatives that were on offer.

Council’s Employee Assistance Program continues to provide support to staff, and Dr Lisa Patterson-Kane held many one-on-one sessions with staff during Staff Wellbeing Week.

Council launched our expanded Workplace Wellbeing Program during Staff Wellbeing Week, which now provides staff with the option of accessing subsidised aquatic programs in addition to a 10,000 steps program and subsidised gym memberships.

Skin checks and excisions will be offered to staff in the week commencing Monday 09 June 2025.

*Electronic HR Software System*

The implementation of the ELMO HR & Learning Management System is continuing to progress well, although progress has been slower than initially hoped due to unplanned leave, the additional workload associated with high turnover rates and the importance of progressing the largest number of special HR projects ever undertaken by the HR department.

*Table 1 Electronic HR Software System Current Implementation Progress*

Module	Progress
HR Core	A staged roll out of the HR Core will commence within the next two weeks
Leave Management	A staged roll out of the Leave Management module will commence within the next two weeks
Recruitment	Pilot testing has commenced and is nearing completion. The recruitment module will be launched in the coming month
Onboarding	Implementation is to commence immediately following the roll out of the HR Core, Leave Management & Recruitment modules
Performance Management	Yet to be commenced
Surveys	This module is operational
Learning Management	Implementation is to commence immediately following the roll out of the HR Core, Leave Management & Recruitment modules

### *Employer Branding Project*

Council's Employer Branding project represents a significant financial allocation for Council, and accordingly comprehensive research has been undertaken to ensure that Council partners with an organisation that will deliver our desired outcomes.

An EVP is the unique set of offerings and benefits that Council provides its employees, showcasing why it is a great place to work. It is considered to be the most important part of the recruitment process, as it tells candidates why they should apply for the job and what's in it for them. It's also a great tool for retaining talent, and organisations with strong EVPs usually see higher retention rates among their employees.

The EVP can be communicated through job ads, engaging website content, social media marketing, and most importantly, strong employer branding. It is generally recognised that strong organisational values are essential for attracting the next generation of professionals who are showing an increase in job applications referencing culture and values, so clearly communicating our EVP to candidates is incredibly important.

Council has now signed a Service Agreement with an appropriate organisation who will assist with uncovering and articulating our unique, authentic Employee Value Proposition (EVP), which is stage 1. The second stage will entail planning, creating and sharing authentic, quality content that converts to talent results (and ultimately, attracts the right people and keeps them engaged and performing).

Our current employees will all be invited to participate in the project, and it is estimated that both stages will be completed within six (6) months in total.

### *Custom Quilpie Shire Council Trademutt Shirts*

The custom Quilpie Shire Council Trademutt shirts were launched during Council's Staff Wellbeing Week in February. The feedback from staff has been extremely positive regarding the fabric and design of the shirts.



*Figure 1 Quilpie Shire Council team and their new Trademutt shirts*

### *Whole of Staff Events*

A Staff Social BBQ has been re-scheduled from Friday 21 March to Friday 11 April. Due to upcoming construction at the Quilpie Club, an alternate venue may need to be sought.

### *Position Description (PD) Review Project*

The PD review project is ongoing and progressing well.

*Training and Professional Development*

Council is continuing to deliver training and professional development throughout the organisation.

*Table 2 Completed and Future Training and Professional Development*

<b>Completed Training</b>	<b>Future Training</b>
Rates User Group Meeting	Forklift, Confined Spaces, Working at Heights & Chainsaw training
LGAQ HR/IR Practitioner Workshop	LGMA People and Culture Forum
S.O.S Training (fluid analysis & using Oil Commander) with Hastings Deering	Introduction to Computers
Australian Institute of Company Directors Course	Fire Extinguisher training
Various sessions with Andrew Chesterman and Supervisors, ELT and Councillors	Certificate IV in Tourism
	Auslan Training
	Various Office of the Information Commissioner training modules – Right to Information, Mandatory Notification of Data Breach scheme, and Qld Privacy Principles

*Certified Agreement Negotiation Process*

Negotiations for a replacement Quilpie Shire Council Certified Agreement are ongoing. Council will be facilitating a meeting with the Union parties and Council staff on Tuesday 11 March to progress the negotiation process.

*HR Policy Review*

Several HR policies are currently being reviewed including:

- Code of Conduct;
- Performance and Misconduct Policy;
- Drug and Alcohol Policy;
- Diversity, Inclusion and Equal Employment Opportunity Policy;
- Workplace Bullying, Sexual Harassment and Discrimination Policy; and
- Secondary Employment Policy.

*360° Reviews*

Council will be conducting 360° reviews of all members of the Executive Leadership team in conjunction with their annual professional development review. This program has commenced and is progressing well.

*Other Updates*

Council is currently updating our payroll system to become compliant with Single Touch Payroll (STP) Phase 2. Civica have advised that the necessary software update will be provided to Council in the week commencing Monday 10 March, allowing Council to achieve compliance with the ATO.

The HR function has also been progressing the following matters:

- Compliance with legislative updates regarding sexual harassment;
- Completion of the LGAQ Workforce Census;

- Managing Council's Immunisation Program. Several staff have recently received immunisations for Japanese Encephalitis Virus, Hepatitis A and B, and Tetanus;
- Consultation with staff regarding the proposed transition to winter work hours (i.e. 6.30am starts) commencing Monday 07 April;
- Assist with housing matters;
- Providing auditors with required documents prior to the upcoming Internal Audit.

**CONSULTATION (Internal/External)**

Nil

**LEGAL IMPLICATIONS**

Nil

**FINANCIAL AND REVENUE IMPLICATIONS**

Nil

**RISK MANAGEMENT IMPLICATIONS**

Nil

**10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**

**IX:** 260666  
**Author:** Justin Hancock, Chief Executive Officer  
**Attachments:** Nil

**KEY OUTCOME**

Nil

**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

**ACTION ITEMS**

Update of actions below, those actions arising in the February Council meeting that are not listed have been actioned.

**OPERATIONAL UPDATE**

**Monthly Meetings**

*Table 1 Monthly Meetings*

<b>Date</b>	<b>Event</b>	<b>Location</b>
13 February	SWQROC EDAC Meeting	Online
13 February	TMR Catch Up	Online
16-17 February	SWQROC Meeting	St George
17-19 February	State Government Deputation	Brisbane
20 February	Special Council Meeting	Quilpie/ Online
20 February	Red Tape Reduction Meeting	Online
24-28 February	AICD Course	Brisbane
4 March	Councillor Briefing Session	Quilpie
5 March	SWQROC Brisbane Delegation Discussion	Online
6 March	ENHM Stage 3 Project Inception Meeting	Eromanga
7 March	St Finbarr's Playground Opening	Quilpie
10 March	Minister Leahy SWQROC Meeting	Online
11 March	Mayoral Networking Event	Brisbane
12-13 March	LGAQ Civic Leaders Summit	Brisbane

The Australian Government announced the successful application for the Eromanga Natural History Museum Stage 3 under the Growing Regions Program. Council are still awaiting on the funding agreement.

Follow up correspondence issued to Balonne Shire and Paroo Shire to finalise the Care Hire agreements. Once the leasing documents have been reviewed, they will be sent to TTG for review.

A certified agreement meeting was held on 29 January 2025. Four (4) one-on-one meetings in February with staff on 7 weeks annual leave, Unions to meet with staff virtually on 11 March 2025.

Acting Manager commenced on 10 February 2025.

Case Study for the Red Road was developed and issued to the Minister of Transport and Main Roads to highlight Council cost effective delivery of the project.

CEO Justin Hancock will be on annual leave from 18 April 2025 – 28 April 2025 (Inclusive). In accordance with G.117 Appointment of Acting Chief Executive Officer Policy, Director Corporate and Community Services, Lisa Hamlyn, will be Acting CEO for this period.

### Upcoming Meetings

*Table 2 Upcoming Meetings*

Date	Event	Location
18 March	Ordinary Council Meeting	Quilpie
19 March	Budget Workshop	Quilpie
19 March	Southern Region Disaster Management Leadership Team	Online
20 March	LGM Assets & LGMS Visit	Quilpie
24 March	Visit by Department of Water	Quilpie
25 March	Federal Budget	
27 March	LGMA CEO Forum	Brisbane
31 March – 1 April	SWQROC Deputation	Brisbane
3 April	Councillor Briefing Session	Quilpie
7-8 April	Financial Literacy Workshop	Quilpie
9 April	Community Budget Meeting	Toompine/ Adavale
10 April	Community Budget Meeting	Eromanga/ Quilpie
11 April	Budget Workshop	Quilpie
29 April	Ordinary Council Meeting	Quilpie
29 April	SWQROC Meeting	Online
6 May	Councillor Briefing Session	Quilpie

Date	Event	Location
13 May	Budget Workshop	Quilpie
15-16 May	Darling Downs and South West Queensland Council of Mayors	Roma
20 May	Ordinary Council Meeting	Quilpie
22 May	LGMA Awards for Excellence	Brisbane
27-29 May	2025 LGAQ Disaster Management Conference	Brisbane
3 June	Councillor Briefing Session	Quilpie
6 June	Department of Local Government – COI Training	Quilpie
10 June	Budget Workshop	Quilpie
11-12 June	LGMA Inspire Conference	Brisbane
16-18 June	LGW Workplace Health and Safety Conference	Brisbane
17 June	Special Council Meeting – 2025/26 Budget	Quilpie
17 June	Ordinary Council Meeting	Quilpie
24-27 June	ALGA Conference	Canberra
30 June	SWQROC Meeting	Online
1 July	Councillor Briefing Session	Quilpie
2-4 July	SWQROC - Quilpie/ Thargo/ Cunnamulla Roadshow	
15 July	Ordinary Council Meeting	Quilpie
31 July – 1 Aug	DDSWQCOM Meeting	Dalby
19-21 August	WQAC Conference	St George
26 August	Ordinary Council Meeting	Quilpie
2 September	Councillor Briefing Session	Quilpie
8 September	Audit Committee TBC	Quilpie
9-11 September	LGMA Annual Conference	Brisbane
16 September	Ordinary Council Meeting	Quilpie
30 Sept – 3 Oct	SWQROC - Charleville/ Roma/ St George Roadshow	
7 October	Councillor Briefing Session	Quilpie

Date	Event	Location
20-22 October	LGAQ Annual Conference	Gold Coast
28 October	Ordinary Council Meeting	Quilpie
4-5 November	SWQROC Federal Delegation	Canberra
11 November	Councillor Briefing Session	Quilpie
18 November	Ordinary Council Meeting	Quilpie
27 November	LGMA CEO Forum	Brisbane
2 December	SWQROC Meeting	Zoom
2 December	Councillor Briefing Session	Quilpie
16 December	Ordinary Council Meeting	Quilpie

**OPERATIONAL UPDATES**

Nil

**CONSULTATION (Internal/External)**

Councillors

**LEGAL IMPLICATIONS**

N/A

**FINANCIAL AND REVENUE IMPLICATIONS**

N/A

**RISK MANAGEMENT IMPLICATIONS**

Low Risk – within standard operations.

**10.4.3 WORKPLACE HEALTH AND SAFETY / QUALITY ASSURANCE STATUS REPORT**

**IX:** 260854  
**Author:** Mike Castles, Manager WHS / QA  
**Attachments:** Nil

**KEY OUTCOME**

Nil

**EXECUTIVE SUMMARY**

To provide a report on the projects and activities of the Workplace Health and Safety Office.

**ACTION ITEMS**

Nil

**OPERATIONAL UPDATE**

We are continuing to implement the new Work Health and Safety (WHS) Management System, along with the annual calendar and enhancements to Safety Culture, to improve our data recording processes. Safety Culture is introducing a new contractor management module, which will significantly simplify the management of onsite contractors' WHS compliance for managers and supervisors.

Additionally, the biannual fire inspections were successfully completed in January.

**Audit Actions Update**

One Opportunity for Improvement remains outstanding—line and zone marking at the depot—to fully achieve audit compliance. Brian and Mike will collaborate to complete this task by mid-year.

**Quarterly Action plans (QAPs)**

All current Quarterly Action Plans (QAPs) are on track to be completed by March 30.

**Key Performance Indicators (KPIs Recorded by Financial Year)**

- Lost Time Injuries 2 YTD (Year to Date 1 and 1 carried over from previous year), Days Lost 32 YTD (Year to Date)
- One claim finalised and one outstanding which will impact on the number of lost days

**Current Quarter Training**

- CPR 12-month renewals required

**Safety Culture Reporting (October – December 2024 Quarter)**

*Table 1 Safety Culture Reporting (October - December 2024 Quarter)*

Safety Culture Reporting	Number
WHS Issues	65
Maintenance	18
Minor Incident	23

Safety Culture Reporting	Number
Observations	3
Hazards	10
Property Damage	3
Near Hit	1
Quality Issue	0
WHS Actions	11
Personal Injury Incident	1
Reportable Incidents	0
Online Training Courses completed	89
<b>Total Inspections</b>	<b>69</b>

### Drug and Alcohol Management Testing

Table 2 Drug and Alcohol Management Testing

Number Tested		
Staff	Other	Total
4	0	4

### CONSULTATION (Internal/External)

LGW consultant Hal Waddington on relevant WHS matters and system improvements. Discussed the new WHS Management System and the status of implementation.

### TMR QUALITY ASSURANCE

Table 3 TMR Quality Assurance Non-Conformance

WHS	TMR Signage	TMR RMPC	TMR Construction
0	0	0	0

Submitted the Traffic Management Registration renewal application for 2025-2026. Council is required to meet the requirements of registration to be able to perform Traffic management and Traffic Control as a registered traffic management company working on TMR roads.

### LEGAL IMPLICATIONS

Rick Grinsell from Roma Firefighting and Equipment Pty has advised that some EXIT light at the Eromanga Natural History Museum main building and research building do not comply with Australian Standards as they have not been installed correctly. Rick will provide more information after reviewing our recent inspection records. Some EXIT lights have been installed and are not on any light circuits and or do not have a test circuit.

### FINANCIAL AND REVENUE IMPLICATIONS

Nil

### RISK MANAGEMENT IMPLICATIONS

Nil

## 11 INFRASTRUCTURE SERVICES

### 11.1 RFQL 09 24-25 FLOOD DAMAGE 2024 ADAVALE CHARLEVILLE ROAD PKG

IX: 259321

Author: Kasey-Lee Davie, Procurement Officer

Attachments: Nil

#### KEY OUTCOME

**Key Outcome:** 2. Flourishing Economy

**Key Initiative:** 2.3 Maintain safe and efficient transport networks

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.3 Maintain good corporate governance

#### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Road Package for the Reconstruction of Essential Public Asset Works on Adavale Charleville Road and Sherwood Road.

---

#### RECOMMENDATION

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Road Pkg to APV Contracting Pty Ltd for an amount of \$970,675.60 including GST (\$882,432.36 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

#### BACKGROUND

Council is undertaking restoration of the sealed and unsealed road networks throughout the shire that sustained damage following the South-West Queensland Flooding 6 - 23 January 2024.

Council has successfully secured funding from the Queensland Reconstruction Authority (QRA) to repair essential public assets. The approved sites will be reconstructed to enhance safety and resilience against future flood damage. Council has engaged Proterra Group to provide Project Management Services for the emergent and restoration works related to the South-West Trough and Flooding event of 6-23 January 2024

## WORK SCOPE

The works involve the Reconstruction of Essential Public Assets (REPA), focusing on local roads being restored to their original condition prior to storm damage. The roads included in the REPA works for this RFQ includes:

- Adavale Charleville Road
- Sherwood Road

## SCHEDULE OF WORK

A Project Plan for RFQL 09 24-25 works has been developed and is scheduled.

*Table 1 RFQL 09 24-25 Project Plan Works*

Mobilisation	Start of Works	Duration	Practical Completion
15/03/2025	16/03/2025	90 days	Program of Works completion ~ June 2025

## PROCUREMENT PROCESS

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited four (4) prequalified suppliers from T02 24-25 Panel of Prequalified Suppliers of Road & Civil Construction.

*Table 2 Procurement Process*

Description	Details
Advertising	Vendor Panel Portal
RFQ Open	Friday 17 January 2025
RFQ Close	2:00PM Friday 31 January 2025

*Table 3 Prequalified Suppliers and Responses Received*

Suppliers Invited	Responses
APV Contracting Pty Ltd	RFQ Opened      Response Received
K.G Bowen & S.C Bowen	RFQ Not Opened      No Response
SA Travers & SL Travers	RFQ Opened      Response Received
Tolbra Earthmovers & Haulage Pty Ltd	RFQ Not Opened      No Response

At the close of the request process on 20 January 2025, Council received two (2) conforming submissions from APV Contracting Pty Ltd and SA Travers & SL Travers. The request was assessed in accordance with the evaluation criteria below.

*Table 4 Assessment Evaluation Criteria*

Criteria	Weighting
Price	50%
Experience (Proven Performance)	20%
Quality/Environmental/Safety and Management processes	30%

## Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty.

Upon initial assessment, it was recommended that a confirmation email be sent to all respondents requesting confirmation of price and methodology.

Confirmation of price due to a price schedule formula not totalling correctly and to confirm methodology due to the qty of works being carried out currently.

The final assessment and evaluation scores for the two responses have been collated, and a summary of the evaluation is provided in the table below.

*Table 5 Final Assessment and Evaluation Scores*

Suppliers			APV Contracting PTY LTD	SA Travers & SL Travers
Price including GST			\$970,675.60	\$956,185.06
Price excluding GST			\$882,432.36	\$869,259.14
Evaluation Criteria	Price	50%	49.3	50
	Experience (Proven Performance)	20%	16	12
	Quality/Environmental/Safety and other management processes	30%	21	24
<b>Overall Score</b>			<b>86.3</b>	<b>86</b>

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

## OPTIONS

### Option 1 (Recommended)

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Road Pkg to APV Contracting Pty Ltd for an amount of \$970,675.60 including GST (\$882,432.36 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

### Option 2

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Road Pkg to SA Travers & SL Travers for an amount of \$956,185.06 including GST (\$869,259.14 excluding GST); and

2. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

### Option 3

That Council:

1. Resolve not to award RFQL 09 24-25 Flood Damage 2024 Adavale Charleville Road Pkg.

*If Council makes a decision inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes*

### **CONSULTATION (Internal/External)**

Chief Executive Officer

Deputy Director Infrastructure Services

Manager WHS/QA

Structures & Concrete Supervisor

Procurement Officer

Proterra Group

### **LEGAL IMPLICATIONS**

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012 (Qld)*.

*254H Recording of reasons for particular decisions*

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
- (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
- (i) *\$200,000 exclusive of GST;*
  - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
- (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

*Examples of decisions to which this section might apply—*

- *the grant of a licence, permit or approval, however named, under an Act or local law*
  - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
  - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
- (3) *In this section—*
- advisor**, of a local government, means a person—
- (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
  - (b) *whose duties include giving a recommendation or advice.*

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

## POLICY AND LEGISLATION

### Legislation

*Local Government Act 2009 (Qld)*

*Local Government Regulations 2012 (Qld)*

Procurement Policy

## FINANCIAL AND RESOURCE IMPLICATIONS

The project is fully funded by the Queensland Reconstruction Authority (QRA) through the Disaster Relief Funding Arrangement (DRFA). Materials have been supplied by Council through a previously awarded contract.

Previously awarded flood damage projects via the T02 24-25 list –

*Table 6 Previously Awarded Flood Damaged Projects via the T02 24-25 List*

RFT/RFQ#	Project Details	Contractor Awarded	Value (\$) excl. GST	Number of Conforming Submissions	Comments
RFQL 07 24-25	Flood Damage 2024 Ambathalla Road Pkg	SA Travers & SL Travers	\$1,109,572.72	2	Works commenced-17/2/25
RFQL 08 24-25	Flood Damage 2024 Cheepie Adavale Road Pkg	APV Contracting Pty Ltd	\$1,010,737.54	2	Works commenced-17/2/25
RFQL 05 24-25	Flood Damage 2024 Big Creek Road	SA Travers & SL Travers	\$1,628,368.13	2	Not yet started

## RISK MANAGEMENT IMPLICATIONS

Low Risk. The works are clearly scoped out on approved works from the QRA.

A risk assessment was conducted during the procurement planning, see table below.

Table 7 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
<b>Example:</b> <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Limited access to information, No record keeping	Records management procedure, allocated location for project.	Approval delays, stakeholder objectives do not align, miss communication.	Possible	Minor	Medium	Allocating a staff member to register all relevant documentation to allocated folder, regular communication between stakeholders.
No response to the request	Alternative options identified.	Time delays.	Possible	Minor	Medium	If no response received, reissue to wider field.
Lack of availability of suppliers	Alternative options identified.	Time delays, increased risk if PQ cannot be used.	Unlikely	Minor	Medium	If no response received, reissue to wider field.
Conflict of interest	COI processes followed.	Financial, legal, process review.	Possible	Minor	Medium	Everybody involved must sign a COI form.
Variations to work	Principle Representative to sign for all variations on Variation forms	Financial, however in Pre-start meetings held with contractors it is clearly stated in the minutes that no verbal variations, and that all variations will come from this office signed by PR.	Possible	Minor	Medium	All variations signed off by QSC Principal Representative.
Not completing works on time	Contract clearly states deadlines	Contract expires after 90 days.	Possible	Moderate	Moderate	Practical Completion dates are set out in contract.
Contractor terminating after award	QSC policy to only pay for work completed.	Time delay, however, this is manageable with EOT.	Possible	Moderate	Moderate	Applications for EOT to funding bodies are successful.
Additional work added due to new damage caused by new events	Scope change allowed for by funding agency	No impacts except that road users must use damaged infrastructure longer.	Possible	Minor	Medium	Apply for EOT timeously
Unroadworthy vehicles	All vehicles are checked against QLD govt road worthy sites before starting on site.	Vehicles are uninsured, plus damage caused by these vehicles would not be covered under their respective insurances.	Possible	Moderate	Moderate	Order vehicle to be removed from construction site immediately.
Accidents	Legislation, WHS management plans-SWMS, safety briefings	Financial, legal, life threatening.	Possible	Moderate/Major	Moderate/Major	Due to several layers of legislation, WHS plans and vigilance by all, risks are minimised.
Approved processes not being followed	All work is checked against guidelines provided by funding agency and signed off plus photographic evidence recorded.	Non reimbursable from funding agency.	Possible	Minor	Medium	Several lines of systematic checking by several levels of personnel ensure that work is recorded, signed for by both contractor and inspector, plus final comparison by Contract Administrator.

**11.2 RFQL 10 24-25 FLOOD DAMAGE - HUMEBURN ROAD PKG**

**IX:** 260651

**Author:** Kasey-Lee Davie, Procurement Officer

**Attachments:** Nil

**KEY OUTCOME**

**Key Outcome:** 2. Flourishing Economy

**Key Initiative:** 2.3 Maintain safe and efficient transport networks

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.3 Maintain good corporate governance

**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQL10 24-25 Flood Damage 2024 Humeburn Road Pkg for the Reconstruction of Essential Public Asset Works on Humeburn Road, Onion Creek Road, Colac Road, Lanherne Road and Woolbuna Road.

---

**RECOMMENDATION**

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 10 24-25 Flood Damage 2024 Humeburn Road Pkg to APV Contracting Pty Ltd for an amount of \$1,439,408.61 including GST (\$1,308,553.28 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

**BACKGROUND**

Council is undertaking restoration of the sealed and unsealed road networks throughout the shire that sustained damage following the South-West Queensland Flooding 6 - 23 January 2024.

Council has successfully secured funding from the Queensland Reconstruction Authority (QRA) to repair essential public assets. The approved sites will be reconstructed to enhance safety and resilience against future flood damage. Council has engaged Proterra Group to provide Project Management Services for the emergent and restoration works related to the South-West Trough and Flooding event of 6-23 January 2024

## WORK SCOPE

The works involve the Reconstruction of Essential Public Assets (REPA), focusing on local roads being restored to their original condition prior to storm damage. The roads included in the REPA works for this RFQ includes:

- Humeburn Road
- Onion Creek Road
- Colac Road
- Lanherne Road and
- Woolbuna Road

## SCHEDULE OF WORK

A Project Plan for RFQL 10 24-25 works has been developed and is scheduled.

Mobilisation	Start of Works	Duration	Practical Completion
19/03/2025	20/03/2025	90 days	Program of Works completion ~ June 2025

## PROCUREMENT PROCESS

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited four (4) prequalified suppliers from T02 24-25 Panel of Prequalified Suppliers of Road & Civil Construction.

Description	Details
Advertising	Vendor Panel Portal
RFQ Open	Friday 17 February 2025
RFQ Close	2:00PM Monday 3 March 2025

Suppliers Invited	Responses
APV Contracting Pty Ltd	RFQ Opened                      Response Received
K.G Bowen & S.C Bowen	RFQ Not Opened                      No Response
SA Travers & SL Travers	RFQ Opened                      Response Received
Tolbra Earthmovers & Haulage Pty Ltd	RFQ Opened                      No Response

At the close of the request process on 3 March 2025, Council received two (2) conforming submissions from APV Contracting Pty Ltd and SA Travers & SL Travers. The request was assessed in accordance with the evaluation criteria below.

Criteria	Weighting
Price	50%
Experience (Proven Performance)	20%
Quality/Environmental/Safety and Management processes	30%

## Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty.

The final assessment and evaluation scores for the two responses have been collated, and a summary of the evaluation is provided in the table below.

Suppliers			APV Contracting PTY LTD	SA Travers & SL Travers
Price including GST			\$1,439,408.61	\$1,595,201.98
Price excluding GST			\$1,308,553.28	\$1,450,183.62
Evaluation Criteria	Price	50%	50	45.1
	Experience (Proven Performance)	20%	18	14
	Quality/Environmental/Safety and other management processes	30%	27	24
Overall Score			95	83.1

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

## OPTIONS

### Option 1 (Recommended)

That Council

1. Subject to successful negotiation on the final terms and conditions, award RFQL 10 24-25 Flood Damage 2024 Humeburn Road Pkg to APV Contracting Pty Ltd for an amount of \$1,439,408.61 including GST (\$1,308,553.28 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

### Option 2

That Council

1. Subject to successful negotiation on the final terms and conditions, award RFQL 10 24-25 Flood Damage 2024 Humeburn Road Pkg to SA Travers & SL Travers for an amount of \$1,595,201.98 including GST (\$1,450,183.62 excluding GST); and
2. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council

1. Resolve not to award RFQL 10 24-25 Flood Damage 2024 Humeburn Road Pkg.

*If Council makes a decision inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes.*

**CONSULTATION (Internal/External)**

Chief Executive Officer

Deputy Director Infrastructure Services

Manager WHS/QA

Technical Officer

Procurement Officer

Proterra Group

**LEGAL IMPLICATIONS**

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012 (Qld)*.

*254H Recording of reasons for particular decisions*

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
  - (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
    - (i) *\$200,000 exclusive of GST;*
    - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
  - (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

*Examples of decisions to which this section might apply—*

- *the grant of a licence, permit or approval, however named, under an Act or local law*
  - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
  - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
  - (3) *In this section—*

**advisor**, *of a local government, means a person—*

    - (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
    - (b) *whose duties include giving a recommendation or advice.*

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

**POLICY AND LEGISLATION**

*Local Government Act 2009 (Qld)*

*Local Government Regulations 2012 (Qld)*

Procurement Policy

**FINANCIAL AND RESOURCE IMPLICATIONS**

The project is fully funded by the Queensland Reconstruction Authority (QRA) through the Disaster Relief Funding Arrangement (DRFA). Materials have been supplied by Council through a previously awarded contract.

Previously awarded flood damage projects via the T02 24-25 list –

RFT/RFQ#	Project Details	Contractor Awarded	Value (\$) excl. GST	Number of Conforming Submissions	Comments
RFQL 07 24-25	Flood Damage 2024 Ambathalla Road Pkg	SA Travers & SL Travers	\$1,109,572.72	2	Works commenced- 17/2/25
RFQL 08 24-25	Flood Damage 2024 Cheepie Adavale Road Pkg	APV Contracting Pty Ltd	\$1,010,737.54	2	Works commenced- 17/2/25
RFQL 05 24-25	Flood Damage 2024 Big Creek Road	SA Travers & SL Travers	\$1,628,368.13	2	Not yet started

**RISK MANAGEMENT IMPLICATIONS**

Low Risk. The works are clearly scoped out on approved works from the QRA.

Risk register was conducted during the procurement planning, see table below

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
<b>Example:</b> <i>Insufficient funding</i>	None	Delays to purchasing	C Possible	4 Major	High	Ensure funding approvals obtained at start of project
Limited access to information, No record keeping	Records management procedure, allocated location for project.	Approval delays, stakeholder objectives do not align, miss communication.	Possible	Minor	Medium	Allocating a staff member to register all relevant documentation to allocated folder, regular communication between stakeholders.
No response to the request	Alternative options identified.	Time delays.	Possible	Minor	Medium	If no response received, reissue to wider field.
Lack of availability of suppliers	Alternative options identified.	Time delays, increased risk if PQ cannot be used.	Unlikely	Minor	Medium	If no response received, reissue to wider field.
Conflict of interest	COI processes followed.	Financial, legal, process review.	Possible	Minor	Medium	Everybody involved must sign a COI form.
Variations to work	Principle Representative to sign for all variations on Variation forms	Financial, however in Pre-start meetings held with contractors it is clearly stated in the minutes that no verbal variations, and that all variations will come from this office signed by PR.	Possible	Minor	Medium	All variations signed off by QSC Principal Representative.
Not completing works on time	Contract clearly states deadlines	Contract expires after 90 days.	Possible	Moderate	Moderate	Practical Completion dates are set out in contract.
Contractor terminating after award	QSC policy to only pay for work completed.	Time delay, however, this is manageable with EOT.	Possible	Moderate	Moderate	Applications for EOT to funding bodies are successful.
Additional work added due to new damage caused by new events	Scope change allowed for by funding agency	No impacts except that road users must use damaged infrastructure longer.	Possible	Minor	Medium	Apply for EOT timeously
Unroadworthy vehicles	All vehicles are checked against QLD govt road worthy sites before starting on site.	Vehicles are uninsured, plus damage caused by these vehicles would not be covered under their respective insurances.	Possible	Moderate	Moderate	Order vehicle to be removed from construction site immediately.
Accidents	Legislation, WHS management plans-SWMS, safety briefings	Financial, legal, life threatening.	Possible	Moderate/Major	Moderate/Major	Due to several layers of legislation, WHS plans and vigilance by all, risks are minimised.
Approved processes not being followed	All work is checked against guidelines provided by funding agency, and signed off plus photographic evidence recorded.	Non reimbursable from funding agency.	Possible	Minor	Medium	Several lines of systematic checking by several levels of personnel ensure that work is recorded, signed for by both contractor and inspector, plus final comparison by Contract Administrator.

**11.3 RFQL 06 24-25 SCREENING OF MATERIAL FOR 2024 FLOOD DAMAGE WORK**

**IX:** 260656

**Author:** Kasey-Lee Davie, Procurement Officer

**Attachments:** Nil

**KEY OUTCOME**

**Key Outcome:** 2. Flourishing Economy

**Key Initiative:** 2.3 Maintain safe and efficient transport networks

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.3 Maintain good corporate governance

**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQL 06 24-25 Screening of Material for 2024 Flood Damage Work. The prepared material will be used for the Reconstruction of Essential Public Asset Works.

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**RECOMMENDATION**

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 06 24-25 Screening of Material for 2024 Flood Damage Work to APV Contracting Ltd Pty for an amount of \$433,903.47 including GST (\$394,457.70 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

**BACKGROUND**

Council is undertaking restoration of the sealed and unsealed road networks throughout the shire that sustained damage following the South-West Queensland Flooding 6 - 23 January 2024.

Council has successfully secured funding from the Queensland Reconstruction Authority (QRA) to repair essential public assets. The material prepared will be used for the reconstruction of approved sites to enhance safety and resilience against future flood damage. Council has engaged Proterra Group to provide Project Management Services for the emergent and restoration works related to the South-West Trough and Flooding event of 6-23 January 2024.

**WORK SCOPE**

The sites included for material preparation include various pits located:

- Bowalli- Tobermory
- Ingeberry
- Mulliana
- Tobermory

## SCHEDULE OF WORK

A Project Plan for RFQL 06 24-25 works has been developed and is scheduled.

*Table 1 RFQL 06 24-25 Project Plan Works*

Mobilisation	Start of Works	Duration	Practical Completion
24/03/2025	25/03/2025	60 days	Program of Works completion ~ June 2025

## PROCUREMENT PROCESS

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012* (Qld), Council invited four (4) prequalified suppliers from T02 24-25 Panel of Prequalified Suppliers of Road & Civil Construction.

*Table 2 Procurement Process*

Description	Details
Advertising	Vendor Panel Portal
RFQ Open	Friday 21 February 2025
RFQ Close	2:00 PM Thursday 6 March 2025

*Table 3 Prequalified Suppliers and Responses Received*

Suppliers Invited	Responses
APV Contracting Pty Ltd	RFQ Opened                      Response Received
K.G Bowen & S.C Bowen	RFQ Opened                      No Response
SA Travers & SL Travers	RFQ Not Opened                      No Response
Tolbra Earthmovers & Haulage Pty Ltd	RFQ Opened                      No Response

At the close of the request process on 3 March 2025, Council received one (1) conforming submission from APV Contracting Pty Ltd. The request was assessed in accordance with the evaluation criteria below.

*Table 4 Assessment Evaluation Criteria*

Criteria	Weighting
Price	40%
Experience (Proven Performance)	30%
Quality/Environmental/Safety and Management processes	30%

## Evaluation Process

The response was forwarded to the project manager to ensure it met all requirements within the scope of works.

The final assessment and evaluation scores for the response have been collated, and a summary of the evaluation is provided in the table below.

*Table 5 Final Assessment and Evaluation Scores*

Suppliers			APV Contracting PTY LTD
Price including GST			\$433,903.47
Price excluding GST			\$394,457.70
Evaluation Criteria	Price	40%	40
	Experience (Proven Performance)	30%	28
	Quality/Environmental/Safety and other management processes	30%	27
<b>Overall Score</b>			<b>95</b>

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with s. 104(3) of the *Local Government Act 2009* (Qld), Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

## OPTIONS

### Option 1 (Recommended)

That Council:

1. Subject to successful negotiation on the final terms and conditions, award RFQL 06 24-25 Screening of Material for 2024 Flood Damage Work for an amount of \$433,903.47 including GST (\$394,457.70 excluding GST); and
2. Pursuant to the *Local Government Act 2009* (Qld) s.257, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

### Option 2

That Council:

1. Resolve not to award RFQL 06 24-25 Screening of Material for 2024 Flood Damage Work.

*If Council makes a decision inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes.*

**CONSULTATION (Internal/External)**

Chief Executive Officer

Deputy Director Infrastructure Services

Procurement Officer

Protterra Group

**LEGAL IMPLICATIONS**

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012* (Qld).

*254H Recording of reasons for particular decisions*

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
- (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
- (i) *\$200,000 exclusive of GST;*
  - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
- (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

*Examples of decisions to which this section might apply—*

- *the grant of a licence, permit or approval, however named, under an Act or local law*
  - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
  - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
- (3) *In this section—*
- advisor**, *of a local government, means a person—*
- (a) *who is an employee of the local government or is otherwise engaged to provide services to the local government; and*
  - (b) *whose duties include giving a recommendation or advice.*

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

**POLICY AND LEGISLATION**

*Local Government Act 2009* (Qld)

*Local Government Regulations 2012* (Qld)

Procurement Policy

**FINANCIAL AND RESOURCE IMPLICATIONS**

The project is fully funded by the Queensland Reconstruction Authority (QRA) through the Disaster Relief Funding Arrangement (DRFA). Materials have been supplied by Council through a previously awarded contract.

Previously awarded flood damage projects via the T02 24-25 list –

*Table 6 previously Awarded Flood Damaged Projects via the T02 24-25 List*

<b>RFT/RFQ#</b>	<b>Project Details</b>	<b>Contractor Awarded</b>	<b>Value (\$) excl. GST</b>	<b>Number of Conforming Submissions</b>	<b>Comments</b>
RFQL 07 24-25	Flood Damage 2024 Ambathalla Road Pkg	SA Travers & SL Travers	\$1,109,572.72	2	Works commenced-17/2/25
RFQL 08 24-25	Flood Damage 2024 Cheepie Adavale Road Pkg	APV Contracting Pty Ltd	\$1,010,737.54	2	Works commenced-17/2/25
RFQL 05 24-25	Flood Damage 2024 Big Creek Road	SA Travers & SL Travers	\$1,628,368.13	2	Not yet started

**RISK MANAGEMENT IMPLICATIONS**

Low Risk. The works are clearly scoped out on approved works from the QRA.

Table 7 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
<b>Example:</b> <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Limited access to information, No record keeping	Records management procedure, allocated location for project.	Approval delays, stakeholder objectives do not align, miss communication.	Possible	Minor	Medium	Allocating a staff member to register all relevant documentation to allocated folder, regular communication between stakeholders.
No response to the request	Alternative options identified.	Time delays.	Possible	Minor	Medium	If no response received, reissue to wider field.
Lack of availability of suppliers	Alternative options identified.	Time delays, increased risk if PQ cannot be used.	Unlikely	Minor	Medium	If no response received, reissue to wider field.
Conflict of interest	COI processes followed.	Financial, legal, process review.	Possible	Minor	Medium	Everybody involved must sign a COI form.
Variations to work	Principle Representative to sign for all variations on Variation forms	Financial, however Pre-start meetings held with contractors the minutes clearly state no verbal variations, and all variations will come from this office signed by PR.	Possible	Minor	Medium	All variations signed off by QSC Principal Representative.
Not completing works on time	Contract clearly states deadlines	Contract expires after 90 days.	Possible	Moderate	Moderate	Practical Completion dates are set out in contract.
Contractor terminating after award	QSC policy to only pay for work completed.	Time delay, however, this is manageable with EOT.	Possible	Moderate	Moderate	Applications for EOT to funding bodies are successful.
Additional work added due to new damage caused by new events	Scope change allowed for by funding agency	No impacts except that road users must use damaged infrastructure longer.	Possible	Minor	Medium	Apply for EOT timeously
Unroadworthy vehicles	All vehicles are checked against QLD govt road worthy sites before starting on site.	Vehicles are uninsured, plus damage caused by these vehicles would not be covered under their respective insurances.	Possible	Moderate	Moderate	Order vehicle to be removed from construction site immediately.
Accidents	Legislation, WHS management plans-SWMS, safety briefings	Financial, legal, life threatening.	Possible	Moderate/Major	Moderate/Major	Due to several layers of legislation, WHS plans and vigilance by all, risks are minimised.
Approved processes not being followed	All work is checked against guidelines provided by funding agency and signed off plus photographic evidence recorded.	Non reimbursable from funding agency.	Possible	Minor	Medium	Several lines of systematic checking by several levels of personnel ensure that work is recorded, signed for by both contractor and inspector, plus final comparison by Contract Administrator.

**11.4 RFQM 18 24-25 SUPPLY AND DELIVERY OF ONE (1) 2025 4.5T GVM TRI-TIPPER**

**IX: 260686**

**Author: Brian Weeks, Deputy Director Infrastructure Services**

**Attachments: 1. Isuzu N Series Specifications**

**KEY OUTCOME**

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.5 Optimal asset management practices

**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQM 18 24-25 Supply and Delivery of one (1) 2025 4.5T GVM Tri-Tipper as part of the 2024/25 fleet replacement program.

---

**RECOMMENDATION**

That Council

1. Award RFQM 18 24-25 Supply and Delivery of 4.5t Tri-Tipper Truck to Central Isuzu for the amount of \$72,966.70 excluding GST;
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement; and
3. Dispose of Unit 2000 via public auction.

**BACKGROUND**

On 16 July 2024, the Quilpie Shire Council (QSC) formally adopted its budget for the 2024/2025 Financial Period. The approved budget included a total allocation of \$2.413 million for plant replacement. Within this allocation, funding was specifically designated for the procurement of a new 4.5t Tipper to replace unit 2000.

**PROCUREMENT PROCESS**

In accordance with Council's Procurement Policy and Section 225 *Local Government Regulation 2012* (Qld), Council invited three (3) suppliers from prequalified Localbuy contract.

1. Trucks, Buses, Specialised Trucks & Bodies NPN1.23 Type: Pre-Qualified Suppliers, Contract Name/Number: NPN1.23.

Table 1 Procurement Process

Description	Details
Advertising	Vendor Panel Portal – Market Place
Tender Open	Friday 21 February 2025
Supplier Query Cut-Off	Monday 03 March 2025
Tender Close	2:00PM Thursday 06 March 2025

Table 2 Invited Suppliers and Response

Suppliers Invited	Responses
Western Truck Group	No response received
Black Truck and Ag	No response received
Central Isuzu	Response received
Daimler Trucks	No response received

At the conclusion of the request process on Thursday 6 March 2025, Council received one conforming submission from Central Isuzu (Widelands Group)

In accordance with S104 (3) of the *Local Government Act 2009* (Qld), Council must also give consideration to the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

Table 3 Price and Delivery Comparative Analysis

	Budget	Central Isuzu
Make / Model	I	Isuzu FSNMR-45-150 AMY Tri-Tipper
Purchase Price (Ex GST)	\$70,000.00	\$72,966.70
Registration (to Common Due Date)		At Cost
Final Price (Ex GST) Council Contribution		\$72,966.70
Trade Value		\$12,000.00
Delivery Time		5 - 6 Months
Parts Available in QLD		90%

## OPTIONS

### Option 1 (Recommended)

That Council:

1. Award RFQM 18 24-25 Supply and Delivery of 4.5t Tri-Tipper Truck to Central Isuzu for the amount of \$72,966.70 excluding GST;
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated

with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement; and

3. Dispose of Unit 2000 via public auction.

#### Option 2

That Council:

1. Resolves to not accept any quotes received for RFQM 18 24-25 Supply and Delivery of 4.5t Tri-Tipper Truck in accordance with S225 (3) of the *Local Government Regulation 2012* (Qld).

#### **CONSULTATION (Internal/External)**

Acting Parks Supervisor Erica Heinneman

Workshop Staff

#### **LEGAL IMPLICATIONS**

##### ***Local Government Regulation 2012 –***

##### ***Division 3 Exceptions for medium-sized and large-sized contractual arrangements***

##### ***234 Exception for LGA arrangement***

- (1) *A local government may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.*
- (2) *An LGA arrangement is an arrangement that—*
  - (a) *has been entered into by—*
    - (i) *LGAQ Ltd.; or Note— See section 287 of the Act.*
    - (ii) *a company (the associated company) registered under the Corporations Act, if LGAQ Ltd. is its only shareholder; and*
  - (b) *if LGAQ Ltd. or the associated company were a local government, would be either—*
    - (i) *a contract with an independent supplier entered into under section 232 by LGAQ Ltd. or the associated company; or*
    - (ii) *a contract with an independent supplier entered into under a preferred supplier arrangement under section 233.*
- (3) *An independent supplier is an entity other than a subsidiary (a relevant subsidiary) of LGAQ Ltd. or the associated company under the Corporations Act.*
- (4) *Despite subsection (2)(b), an LGA arrangement may include a contract with a relevant subsidiary from a register of pre-qualified suppliers or a preferred supplier arrangement with a relevant subsidiary if the arrangement is approved by the Minister.*

#### **POLICY AND LEGISLATION**

*Local Government Act 2009*

*Local Government Regulations 2012 (Qld)*

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

For the 2024-2025 Financial Year, Council has allocated a total budget of \$2.413m for plant replacement. As of the date of this report, \$618,901.92 has already been expended, with an additional \$1,001,532.62.74 committed to plant replacement projects.

Table 4 Plant Program Replacement

Plant Program Replacement	Budget	Expended to date	Committed Costs
<b>J/C 0240-2223-0000</b> 2022-24 Plant Replacement Program (one plant item remains to be delivered from the previous year's program)	\$76,000	\$0	\$81,214.59
<b>J/C 0240-2500-0000</b> 2024-25 Plant Replacement Program	\$2,337,000	\$618,901.92	\$1,001,532.62
<b>Total</b>	<b>\$2,413,000</b>	<b>\$618,901.92</b>	<b>\$1,082,747.21</b>

**RISK MANAGEMENT IMPLICATIONS**

Low Risk – Within Council’s standard operations.

# N SERIES

**ISUZU**  
RELIABILITY IS EVERYTHING

## NMR 60/45-150 TRI-TIPPER



Images throughout may not accurately depict actual specifications or they may show extra cost options. Refer within content or contact Isuzu for further details.

### WEIGHT RATINGS

<b>GVM</b>	6,000 / 4,500 kg
<b>GCM (with MT)</b>	9,500 / 8,500 kg
<b>GCM (with AMT)</b>	8,000 kg
<b>TOWING CAPACITY (at 4,500 kg GVM rating)</b>	4,000 kg*

### ENGINE

<b>POWER</b>	110 kW @ 2,800 rpm
<b>TORQUE</b>	375 Nm @ 1,600 - 2,800 rpm

### TRANSMISSION

6 speed manual transmission (MT)
6 speed automated manual transmission (AMT)

\* Refer to back page for detailed weight rating information

### READY TO WORK

<b>STANDARD FEATURES</b>	Tilts 3 ways - left side, right side or rear
	All steel body with drop sides
	Auto release tailgate
	Auto release body lockdown hook
	Shovel rack
	LHS and RHS rope rails
	Non-slip side steps
	20 sec. raise / 20 sec. lower time
	Cubic volume: 2.0 m³
	Deck plate thickness: 3.2 mm
Side / front / tail plate thickness: 2.3 mm	
Isuzu low light capable reversing camera	

### SERVICE AGREEMENTS

Optional Service Packages	ESSENTIALS	ESSENTIALS PLUS	TOTAL
<b>SCHEDULED SERVICINGS</b>	•	•	•
<b>CONSUMABLES</b>		•	•
<b>ENGINE, TRANSMISSION &amp; DRIVELINE</b>			•
<b>EXTRAS</b>	After-hours Servicing, Glass, Fuel Card, Pickup - Dropoff		

### INTELLIGENT SAFETY

<b>ACTIVE SAFETY ADVANCED DRIVER ASSISTANCE SYSTEMS (ADAS)</b>	Advanced Emergency Braking	<b>(AEB)</b>
	Forward Collision Warning	<b>(FCW)</b>
	Distance Warning System	<b>(DWS)</b>
	Lane Departure Warning	<b>(LDW)</b>
	Traffic Movement Warning	<b>(TMW)</b>
	Electronic Stability Control	<b>(ESC)</b>
	Anti-Skid Regulator	<b>(ASR)</b>
	Anti-Lock Braking System	<b>(ABS)</b>
	Hill Start Aid (MT only)	<b>(HSA)</b>
	Automatic Lighting System (Front & Rear)	<b>(ALS)</b>
<b>PASSIVE SAFETY CABIN OCCUPANT SAFETY SYSTEMS (COSS)</b>	Cab Tilt Warning	<b>(CTW)</b>
	Driver & front passenger airbags	
	Driver & front left hand passenger seatbelt pretensioners	
	ECE-R29 cab with side anti-intrusion beams	
	Overhead shelf restraint netting	
Door mounted cornering lamps		

### ISUZU CARE

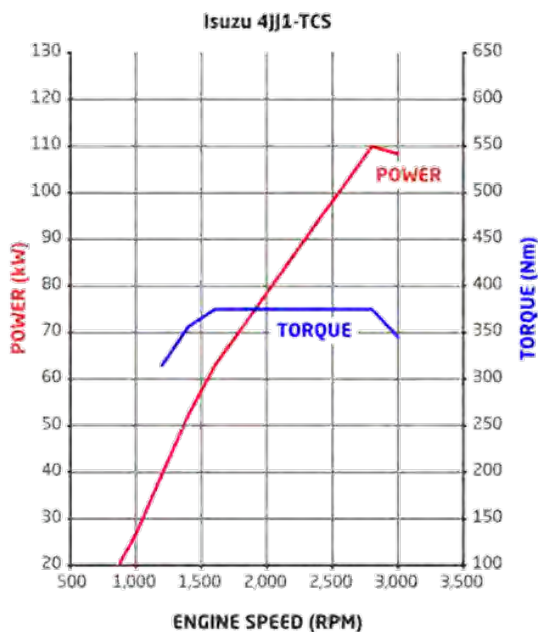
<b>WARRANTY</b>	6 Year Standard Warranty
	250,000 km / Unlimited Hours
<b>ROADSIDE ASSIST</b>	3 Year / Unlimited km Body Equipment
	6 Year Roadside Support 24/7 Unlimited km



Subject to the conditions outlined in the IAL New Vehicle Warranty. For further information please visit [isuzu.com.au](http://isuzu.com.au) or contact your local dealer.

**NIKKO 5743 250 TRACTOR**

ENGINE	
<b>DESCRIPTION</b>	Isuzu 4JJ1-TCS
<b>TYPE</b>	4 cylinder 16 valve with chain driven DOHC
<b>DISPLACEMENT</b>	2,999 cc
<b>COMPRESSION RATIO</b>	17.5:1
<b>BORE X STROKE</b>	95.4 mm x 104.9 mm
<b>POWER</b>	110 kW (150PS) @ 2,800 rpm (DIN NET)
<b>TORQUE</b>	375 Nm @ 1,600 - 2,800 rpm (DIN NET)
<b>INDUCTION</b>	Electronically controlled variable nozzle turbocharger with air-to-air intercooler
<b>FUEL INJECTION</b>	Direct injection high pressure common rail
<b>EMISSION CONTROL</b>	Cooled EGR with exhaust Diesel Particulate Diffuser (DPD), ADR 80/03 (Euro V / EEV) compliant.



CLUTCH	
<b>MT</b>	Type: Single plate with auto adjusting hydraulic control and vacuum assistance Clutch Plate Diameter: 300 mm Clutch lining area: 847 cm <sup>2</sup>
<b>AMT</b>	Type: Fully automated electro/hydraulically controlled wet clutch and torque converter (TC) with lock up

TRANSMISSION	
<b>MT</b>	Description: Isuzu MYY-6E Type: 6 speed manual, Syncromesh on gears 1-6. Ratios: 1ST 2ND 3RD 4TH 5TH 6TH REV 5.979 3.434 2.040 1.379 1.000 0.750 5.701
<b>AMT</b>	Description: Isuzu MYY-6E Type: 6 speed with both fully automatic and clutchless manual operation modes Ratios: 1ST 2ND 3RD 4TH 5TH 6TH REV 5.979 3.434 2.040 1.379 1.000 0.750 5.701

AXLES	
<b>FRONT</b>	Description: Isuzu F1026 Type: Independent wishbone Capacity: 2,600 kg
<b>REAR</b>	Description: Isuzu R050 Type: Full floating banjo with four differential pinions Capacity: 5,000 kg Ratio: 4.777 (MT), 4.300 (AMT)

SUSPENSION	
<b>FRONT</b>	Coil springs Double acting hydraulic shock absorbers
<b>REAR</b>	Multi leaf main, taper leaf helper spring Double acting hydraulic shock absorbers

BRAKES	
<b>TYPE</b>	Ventilated disc/disc with dual circuit hydraulic control, vacuum assistance and electronic brake force distribution (EBD)
<b>DIAMETER FRONT</b>	293 mm
<b>DIAMETER REAR</b>	293 mm
<b>PARK BRAKE</b>	190 mm diameter drum mounted on rear of transmission
<b>AUXILIARY BRAKE</b>	Vacuum controlled exhaust brake

STEERING	
<b>TYPE</b>	Power assisted rack and pinion
<b>TURNS LOCK TO LOCK</b>	4.2
<b>WHEEL LOCK ANGLE</b>	38.00° (inside wheel) / 35.75° (outside wheel)

WHEELS & TYRES	
<b>FRONT</b>	Wheels: 16 x 5.5J five stud steel Tyres: 205/85R16 117/115L Michelin XJΕ4 Mix Energy Tubeless Steer axle tyre rating: 2,570 kg
<b>REAR</b>	Wheels: 16 x 5.5J five stud steel Tyres: 205/85R16 117/115L Michelin XJΕ4 Mix Energy Tubeless Drive axle tyre rating: 4,860 kg
<b>SPARE</b>	1 frame mounted spare wheel and tyre assembly

CHASSIS FRAME	
<b>TYPE</b>	Cold rivetted ladder frame, SAPH440 steel sidemembers.
<b>DIMENSIONS</b>	Side rail (mm): 180 x 65 x 4.0 Rear frame width (mm): 700

FUEL TANK	
<b>TYPE</b>	Frame mounted steel fuel tank
<b>CAPACITY</b>	75L
<b>FUEL CAP</b>	Lockable

ELECTRICAL SYSTEM	
<b>TYPE</b>	24 volt
<b>ALTERNATOR</b>	90 amp
<b>STARTER MOTOR</b>	4.0 kW
<b>BATTERY</b>	2 x 80D26L (630 CCA) batteries connected in series

CABIN GENERAL FEATURES	
<b>ENGINE ACCESS</b>	Manual cab tilt to 45° with torsion bar assistance
<b>STEPS</b>	Heavy duty anti-slip steps
<b>DOORS</b>	90° opening internally reinforced front doors
<b>MIRRORS</b>	Heated and powered exterior main mirrors with flat glass and additional independantly adjustable convex "spot" mirrors
<b>WIPERS</b>	Two speed windscreen wipers with intermittent wipe mode
<b>EXTERIOR LIGHTING</b>	Multi-reflector halogen headlamps
<b>AUDIBLE WARNING</b>	Reverse alarm
<b>GRILLE</b>	Body coloured
<b>SECURITY</b>	Central locking with remote keyless entry and immobiliser

CABIN INTERIOR	
<b>SEATING</b>	Driver's bucket seat equipped with mechanical suspension and weight adjustment to 130 kg Front passenger bench seat with 2 seat capacity
<b>SEATBELTS</b>	3-point lap sash seatbelts in all outboard seating positions. Centre seat lap belts.
<b>STEERING COLUMN</b>	Tilt / telescopic adjustable
<b>ENTRY ASSIST GRIPS</b>	Door and roof pillar mounted
<b>DOOR WINDOWS</b>	Electric control
<b>STORAGE</b>	Overhead shelf Twin cup holders Front door pockets
<b>POWER OUTLET</b>	24V cigarette lighter
<b>AIRCONDITIONING</b>	Manual control
<b>INTERIOR LIGHTING</b>	Fluorescent lamp

DRIVER CONTROLS	
<b>SAFETY SYSTEMS</b>	AEB on/off, DWS on/off/sensitivity adjust, LDW on/off/sensitivity adjust, TMW on/off, ESC&ASR on/off, headlamps and ALS on/off, HSA on/off/sensitivity adjust (MT only)
<b>ENGINE</b>	Idle speed control Cruise control DPD manual regeneration switch
<b>TRANSMISSION (AMT ONLY)</b>	Slow/fast gear engagement control, 1st gear start and normal/economy gear selection modes Gear selection control with P-R-N-D and sequential shift positions
<b>GENERAL CONTROLS</b>	Windscreen wipers (2 speed and intermittent modes), washers, exhaust brake, turn signals PTO engage switch (AMT only) Tip body raise and lower lever with safety release mechanism Tip body direction control lever

INSTRUMENTATION	
<b>MULTI INFORMATION DISPLAY</b>	AEB, FCW, DWS, LDW, TMW systems activation alerts CTW indicator Vehicle systems status Low fuel level alert Fuel consumption information Service interval alerts Hourmeter Adjustable vehicle speed warning PTO engaged indicator
<b>GENERAL INSTRUMENTATION</b>	Speedometer and tachometer Digital odometer with integrated dual tripmeters Engine coolant temperature and fuel level gauges

MYISUZU CO-PILOT AUDIO VISUAL UNIT	
<b>SCREEN TYPE</b>	10.1" 1080p High Definition with capacitive touch
<b>OPERATING SYSTEM</b>	Android Automotive
<b>NAVIGATION</b>	Truck tailored GPS based system + Live traffic and map content updates via smartphone link (live feed updates are provided for 3 years)
<b>RADIO</b>	AM/FM/DAB+
<b>INTERNAL STORAGE CAPACITY</b>	32GB
<b>SMARTPHONE INTEGRATION</b>	USB 3.0 socket Wi-Fi connectivity Android Auto / Apple CarPlay compatible Phone storage pocket



MyISUZU CO-PILOT audio visual unit.

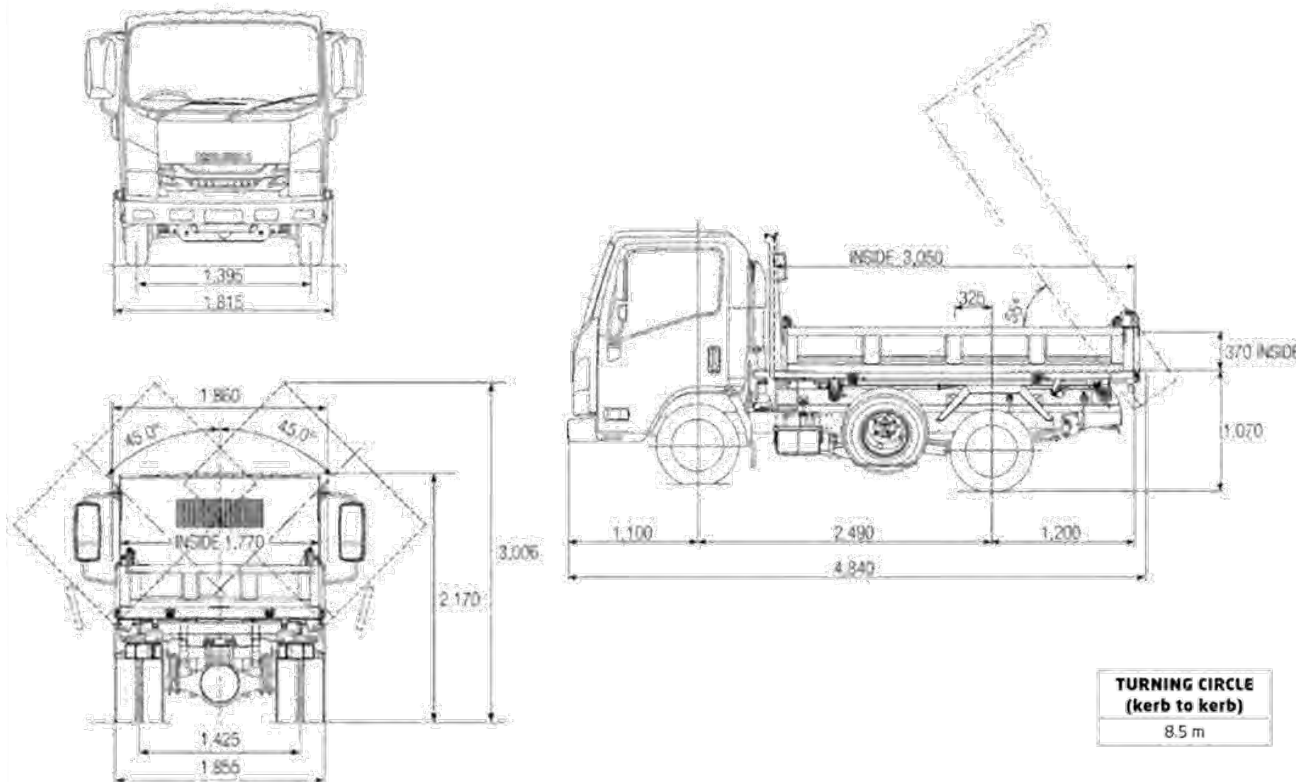
# NMR 60/45-150 TRI-TIPPER



WEIGHTS (kg)							
MODELS	RATINGS*		LOADING LIMIT* (at ground)		WEIGHT #		
	GVM	GCM	FRONT	REAR	FRONT	REAR	TOTAL
<b>NMR 60/45-150 TRI-TIPPER</b>	6,000 / 4,500	9,500 / 8,500**	2,570	4,860	1,585	1,440	3,025
<b>NMR 60/45-150 AMT TRI-TIPPER</b>	6,000 / 4,500	8,000**	2,570	4,860	1,625	1,480	3,105

\* Vehicle ratings and axle weight limits are subject to government regulatory requirements and weight distribution analysis. Consult your Isuzu dealer to select the correct vehicle for your specific application.\*\*4,000 kg maximum towing limit applies to 4,500 kg GVM rated vehicle. Tag trailer weight should not exceed towing vehicle weight. Limit is subject to government regulatory requirements.

# Vehicle as supplied and including 10 litres of fuel.



**TURNING CIRCLE  
(kerb to kerb)**  
8.5 m

PERFORMANCE (calculated - typical paved road)				
		GEARED SPEED* (top gear at peak power engine rpm)	LOW SPEED GRADEABILITY (lowest forward gear assuming no wheel slip)	ENGINE SPEED (top gear at 100 km/h)
<b>NMR 45-150 TRI-TIPPER</b>	At 4,500 kg GVM	102 km/h @ 2,800 rpm	58%	2,735 rpm
<b>NMR 60-150 TRI-TIPPER</b>	At 6,000 kg GVM	102 km/h @ 2,800 rpm	43%	2,735 rpm
<b>NMR 45-150 AMT TRI-TIPPER</b>	At 4,500 kg GVM	117 km/h @ 2,800 rpm	55%	2,385 rpm
<b>NMR 60-150 AMT TRI-TIPPER</b>	At 6,000kg GVM	117 km/h @ 2,800 rpm	41%	2,385 rpm

\* Maximum speed achievable depends on vehicle frontal area as well as other factors. Consult your Isuzu dealer for more detailed information.

ORDER CODES	
MODELS	CODES
<b>NMR 60/45-150 TRI-TIPPER</b>	NH-NMRFA-F21
<b>NMR 60/45-150 AMT TRI-TIPPER</b>	NH-NMRFA-X21

Subject to the conditions outlined in the IAL New Vehicle Warranty, 4x2 Isuzu N series models carry a standard factory warranty which covers the owner for the first 72 months or 250,000 kilometres (whichever comes first). All Isuzu warranties are subject to mandatory prescribed terms under Australian Consumer Law including consumer guarantees. The installed Body and associated equipment carry a standard warranty which covers the owner for the first 36 months. For more details visit the Isuzu website at [www.isuzu.com.au](http://www.isuzu.com.au) which explains Isuzu warranties in more detail, or alternatively contact your local Isuzu Truck dealer. All warranties commence from date of initial delivery.

ISUZU AUSTRALIA LIMITED ABN 97 006 962 572 ("IAL"). The information in this spec sheet was correct at time of printing, but all measurements, specifications and equipment are subject to change without notice. Some equipment may have been changed and/or is available at extra cost. IAL may make changes at any time without notice, in prices, colours, materials, equipment and models. IAL makes all reasonable attempts to ensure the availability of all vehicles and equipment. The information in this spec sheet is general in nature. Your Isuzu dealer can confirm all measurements, specifications and vehicle / equipment availability upon request. To the extent permitted by the law, IAL is not liable to any person as result of reliance on the content of this spec sheet.

**11.5 RFQM 19 24-25 SUPPLY AND DELIVERY OF ONE (1) 2025 6T GVM TRI TIPPER**

**IX: 260698**

**Author: Brian Weeks, Deputy Director Infrastructure Services**

**Attachments: 1. Isuzu NMR 60/45-150 Specifications**

**KEY OUTCOME**

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.5 Optimal asset management practices

**EXECUTIVE SUMMARY**

This report recommends Council award RFQM 19 24-25 for the supply and delivery of one (1) 2025 6T GVM Tri-Tipper as part of the 2024/25 fleet replacement program.

**RECOMMENDATION**

That Council

1. Award RFQM 18 24-25 Supply and Delivery of 6T Tri-Tipper Truck to Central Isuzu for the amount of \$72,966.70 excluding GST;
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement; and
3. Dispose of Unit 2001 via public auction.

**BACKGROUND**

On 16 July 2024, the Quilpie Shire Council (QSC) formally adopted its budget for the 2024/2025 Financial Period. The approved budget included a total allocation of \$2.413 million for plant replacement. Within this allocation, funding was specifically designated for the procurement of a new 6t Tipper to replace unit 2001.

**PROCUREMENT PROCESS**

In accordance with Council's Procurement Policy and s225 *Local Government Regulation 2012*, Council invited three (3) suppliers from prequalified Localbuy contract. Trucks, Buses, Specialised Trucks & Bodies NPN1.23 Type: Pre-Qualified Suppliers, Contract Name/Number: NPN1.23.

*Table 1 Procurement Process*

Description	Details
Advertising	Vendor Panel Portal – Market Place
Tender Open	Friday 21 February 2025
Supplier Query Cut-Off	Monday 03 March 2025
Tender Close	2:00PM Thursday 06 March 2025

Table 2 Invited Suppliers and Response

Suppliers Invited	Responses
Western Truck Group	No response received
Black Truck and Ag	No response received
Central Isuzu	Response received
Daimler Trucks	No response received

At the conclusion of the request process on Thursday 6 March 2025, Council received one conforming submission from Central Isuzu (Widelands Group)

In accordance with S104 (3) of the *Local Government Act 2009* (Qld), Council must also give consideration to the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

Table 3 Comparative Analysis of Prices and Delivery Time of Responses Received

	Budget	Central Isuzu
<b>Make / Model</b>	I	Isuzu NMR-60-150 AMY Tri-Tipper
<b>Purchase Price (Ex GST)</b>	\$70,000.00	\$72,966.70
<b>Registration (to Common Due Date)</b>		At Cost
<b>Final Price (Ex GST) Council Contribution</b>		\$72,966.70
<b>Trade Value</b>		\$10,000.00
<b>Delivery Time</b>		8 - 10 Weeks
<b>Parts Available in QLD</b>		90%

## OPTIONS

### Option 1 (Recommended)

That Council:

1. Award RFQM 18 24-25 Supply and Delivery of 6T Tri-Tipper Truck to Central Isuzu for the amount of \$72,966.70 excluding GST;
2. Delegate power to the Chief Executive Officer, pursuant to s257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement; and
3. Dispose of Unit 2001 via public auction.

### Option 2

That Council:

1. Resolves to not accept any quotes received for RFQM 18 24-25 Supply and Delivery of 6T Tri-Tipper Truck in accordance with S225 (3) of the *Local Government Regulation 2012* (Qld).

**CONSULTATION (Internal/External)**

Acting Parks Supervisor Erica Heinemann

Workshop Staff

**LEGAL IMPLICATIONS****Local Government Regulation 2012 –****Division 3 Exceptions for medium-sized and large-sized contractual arrangements****234 Exception for LGA arrangement**

- (1) A local government may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.
- (2) An LGA arrangement is an arrangement that—
  - (a) has been entered into by—
    - (i) LGAQ Ltd.; or Note— See section 287 of the Act.
    - (ii) a company (the associated company) registered under the Corporations Act, if LGAQ Ltd. is its only shareholder; and
  - (b) if LGAQ Ltd. or the associated company were a local government, would be either—
    - (i) a contract with an independent supplier entered into under section 232 by LGAQ Ltd. or the associated company; or
    - (ii) a contract with an independent supplier entered into under a preferred supplier arrangement under section 233.
- (3) An independent supplier is an entity other than a subsidiary (a relevant subsidiary) of LGAQ Ltd. or the associated company under the Corporations Act.
- (4) Despite subsection (2)(b), an LGA arrangement may include a contract with a relevant subsidiary from a register of pre-qualified suppliers or a preferred supplier arrangement with a relevant subsidiary if the arrangement is approved by the Minister.

**POLICY AND LEGISLATION**

Local Government Act 2009 (Qld)

Local Government Regulations 2012 (Qld)

**FINANCIAL AND RESOURCE IMPLICATIONS**

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<b>Total</b>	<b>\$2,413,000</b>	<b>\$618,901.92</b>	<b>\$1,082,747.21</b>

**RISK MANAGEMENT IMPLICATIONS**

Low Risk – Within Council's standard operations.

# N SERIES

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## NMR 60/45-150 TRI-TIPPER



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<b>GCM (with AMT)</b>	8,000 kg
<b>TOWING CAPACITY (at 4,500 kg GVM rating)</b>	4,000 kg*

### ENGINE

<b>POWER</b>	110 kW @ 2,800 rpm
<b>TORQUE</b>	375 Nm @ 1,600 - 2,800 rpm

### TRANSMISSION

6 speed manual transmission (MT)
6 speed automated manual transmission (AMT)

\* Refer to back page for detailed weight rating information

### READY TO WORK

<b>STANDARD FEATURES</b>	Tilts 3 ways - left side, right side or rear
	All steel body with drop sides
	Auto release tailgate
	Auto release body lockdown hook
	Shovel rack
	LHS and RHS rope rails
	Non-slip side steps
	20 sec. raise / 20 sec. lower time
	Cubic volume: 2.0 m³
	Deck plate thickness: 3.2 mm
Side / front / tail plate thickness: 2.3 mm	
Isuzu low light capable reversing camera	

### INTELLIGENT SAFETY

<b>ACTIVE SAFETY ADVANCED DRIVER ASSISTANCE SYSTEMS (ADAS)</b>	Advanced Emergency Braking	<b>(AEB)</b>
	Forward Collision Warning	<b>(FCW)</b>
	Distance Warning System	<b>(DWS)</b>
	Lane Departure Warning	<b>(LDW)</b>
	Traffic Movement Warning	<b>(TMW)</b>
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	Hill Start Aid (MT only)	<b>(HSA)</b>
	Automatic Lighting System (Front & Rear)	<b>(ALS)</b>
<b>PASSIVE SAFETY CABIN OCCUPANT SAFETY SYSTEMS (COSS)</b>	Cab Tilt Warning	<b>(CTW)</b>
	Driver & front passenger airbags	
	Driver & front left hand passenger seatbelt pretensioners	
	ECE-R29 cab with side anti-intrusion beams	
	Overhead shelf restraint netting	
Door mounted cornering lamps		

### SERVICE AGREEMENTS

Optional Service Packages	ESSENTIALS	ESSENTIALS PLUS	TOTAL
<b>SCHEDULED SERVICINGS</b>	●	●	●
<b>CONSUMABLES</b>		●	●
<b>ENGINE, TRANSMISSION &amp; DRIVELINE</b>			●
<b>EXTRAS</b>	After-hours Servicing, Glass, Fuel Card, Pickup - Dropoff		

### ISUZU CARE

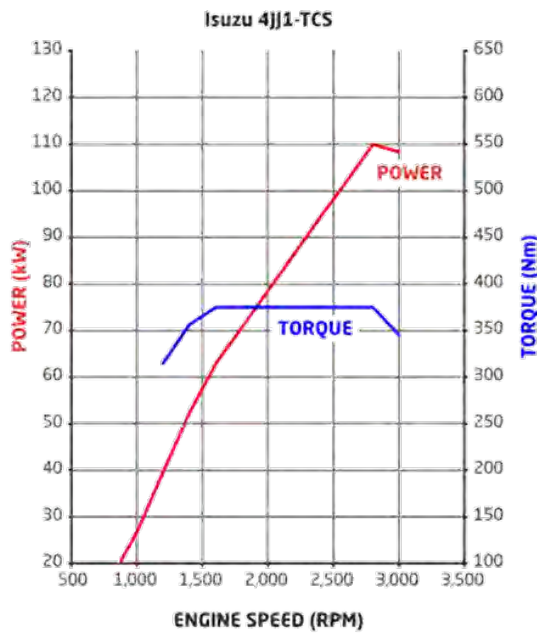
<b>WARRANTY</b>	6 Year Standard Warranty
	250,000 km / Unlimited Hours
<b>ROADSIDE ASSIST</b>	3 Year / Unlimited km Body Equipment
	6 Year Roadside Support 24/7 Unlimited km



Subject to the conditions outlined in the IAL New Vehicle Warranty. For further information please visit [isuzu.com.au](http://isuzu.com.au) or contact your local dealer.

**NIJK 5074 250 TRACTOR**

ENGINE	
<b>DESCRIPTION</b>	Isuzu 4JJ1-TCS
<b>TYPE</b>	4 cylinder 16 valve with chain driven DOHC
<b>DISPLACEMENT</b>	2,999 cc
<b>COMPRESSION RATIO</b>	17.5:1
<b>BORE X STROKE</b>	95.4 mm x 104.9 mm
<b>POWER</b>	110 kW (150PS) @ 2,800 rpm (DIN NET)
<b>TORQUE</b>	375 Nm @ 1,600 - 2,800 rpm (DIN NET)
<b>INDUCTION</b>	Electronically controlled variable nozzle turbocharger with air-to-air intercooler
<b>FUEL INJECTION</b>	Direct injection high pressure common rail
<b>EMISSION CONTROL</b>	Cooled EGR with exhaust Diesel Particulate Diffuser (DPD), ADR 80/03 (Euro V / EEV) compliant.



CLUTCH	
<b>MT</b>	Type: Single plate with auto adjusting hydraulic control and vacuum assistance Clutch Plate Diameter: 300 mm Clutch lining area: 847 cm <sup>2</sup>
<b>AMT</b>	Type: Fully automated electro/hydraulically controlled wet clutch and torque converter (TC) with lock up

TRANSMISSION	
<b>MT</b>	Description: Isuzu MYY-6E Type: 6 speed manual, Syncromesh on gears 1-6. Ratios: 1ST 2ND 3RD 4TH 5TH 6TH REV 5.979 3.434 2.040 1.379 1.000 0.750 5.701
<b>AMT</b>	Description: Isuzu MYY-6E Type: 6 speed with both fully automatic and clutchless manual operation modes Ratios: 1ST 2ND 3RD 4TH 5TH 6TH REV 5.979 3.434 2.040 1.379 1.000 0.750 5.701

AXLES	
<b>FRONT</b>	Description: Isuzu F1026 Type: Independent wishbone Capacity: 2,600 kg
<b>REAR</b>	Description: Isuzu R050 Type: Full floating banjo with four differential pinions Capacity: 5,000 kg Ratio: 4.777 (MT), 4.300 (AMT)

SUSPENSION	
<b>FRONT</b>	Coil springs Double acting hydraulic shock absorbers
<b>REAR</b>	Multi leaf main, taper leaf helper spring Double acting hydraulic shock absorbers

BRAKES	
<b>TYPE</b>	Ventilated disc/disc with dual circuit hydraulic control, vacuum assistance and electronic brake force distribution (EBD)
<b>DIAMETER FRONT</b>	293 mm
<b>DIAMETER REAR</b>	293 mm
<b>PARK BRAKE</b>	190 mm diameter drum mounted on rear of transmission
<b>AUXILIARY BRAKE</b>	Vacuum controlled exhaust brake

STEERING	
<b>TYPE</b>	Power assisted rack and pinion
<b>TURNS LOCK TO LOCK</b>	4.2
<b>WHEEL LOCK ANGLE</b>	38.00° (inside wheel) / 35.75° (outside wheel)

WHEELS & TYRES	
<b>FRONT</b>	Wheels: 16 x 5.5J five stud steel Tyres: 205/85R16 117/115L Michelin XJΕ4 Mix Energy Tubeless Steer axle tyre rating: 2,570 kg
<b>REAR</b>	Wheels: 16 x 5.5J five stud steel Tyres: 205/85R16 117/115L Michelin XJΕ4 Mix Energy Tubeless Drive axle tyre rating: 4,860 kg
<b>SPARE</b>	1 frame mounted spare wheel and tyre assembly

CHASSIS FRAME	
<b>TYPE</b>	Cold rivetted ladder frame, SAPH440 steel sidemembers.
<b>DIMENSIONS</b>	Side rail (mm): 180 x 65 x 4.0 Rear frame width (mm): 700

FUEL TANK	
<b>TYPE</b>	Frame mounted steel fuel tank
<b>CAPACITY</b>	75L
<b>FUEL CAP</b>	Lockable

ELECTRICAL SYSTEM	
<b>TYPE</b>	24 volt
<b>ALTERNATOR</b>	90 amp
<b>STARTER MOTOR</b>	4.0 kW
<b>BATTERY</b>	2 x 80D26L (630 CCA) batteries connected in series

CABIN GENERAL FEATURES	
<b>ENGINE ACCESS</b>	Manual cab tilt to 45° with torsion bar assistance
<b>STEPS</b>	Heavy duty anti-slip steps
<b>DOORS</b>	90° opening internally reinforced front doors
<b>MIRRORS</b>	Heated and powered exterior main mirrors with flat glass and additional independantly adjustable convex "spot" mirrors
<b>WIPERS</b>	Two speed windscreen wipers with intermittent wipe mode
<b>EXTERIOR LIGHTING</b>	Multi-reflector halogen headlamps
<b>AUDIBLE WARNING</b>	Reverse alarm
<b>GRILLE</b>	Body coloured
<b>SECURITY</b>	Central locking with remote keyless entry and immobiliser

CABIN INTERIOR	
<b>SEATING</b>	Driver's bucket seat equipped with mechanical suspension and weight adjustment to 130 kg Front passenger bench seat with 2 seat capacity
<b>SEATBELTS</b>	3-point lap sash seatbelts in all outboard seating positions. Centre seat lap belts.
<b>STEERING COLUMN</b>	Tilt / telescopic adjustable
<b>ENTRY ASSIST GRIPS</b>	Door and roof pillar mounted
<b>DOOR WINDOWS</b>	Electric control
<b>STORAGE</b>	Overhead shelf Twin cup holders Front door pockets
<b>POWER OUTLET</b>	24V cigarette lighter
<b>AIRCONDITIONING</b>	Manual control
<b>INTERIOR LIGHTING</b>	Fluorescent lamp

DRIVER CONTROLS	
<b>SAFETY SYSTEMS</b>	AEB on/off, DWS on/off/sensitivity adjust, LDW on/off/sensitivity adjust, TMW on/off, ESC&ASR on/off, headlamps and ALS on/off, HSA on/off/sensitivity adjust (MT only)
<b>ENGINE</b>	Idle speed control Cruise control DPD manual regeneration switch
<b>TRANSMISSION (AMT ONLY)</b>	Slow/fast gear engagement control, 1st gear start and normal/economy gear selection modes Gear selection control with P-R-N-D and sequential shift positions
<b>GENERAL CONTROLS</b>	Windscreen wipers (2 speed and intermittent modes), washers, exhaust brake, turn signals PTO engage switch (AMT only) Tip body raise and lower lever with safety release mechanism Tip body direction control lever

INSTRUMENTATION	
<b>MULTI INFORMATION DISPLAY</b>	AEB, FCW, DWS, LDW, TMW systems activation alerts CTW indicator Vehicle systems status Low fuel level alert Fuel consumption information Service interval alerts Hourmeter Adjustable vehicle speed warning PTO engaged indicator
<b>GENERAL INSTRUMENTATION</b>	Speedometer and tachometer Digital odometer with integrated dual tripmeters Engine coolant temperature and fuel level gauges

MYISUZU CO-PILOT AUDIO VISUAL UNIT	
<b>SCREEN TYPE</b>	10.1" 1080p High Definition with capacitive touch
<b>OPERATING SYSTEM</b>	Android Automotive
<b>NAVIGATION</b>	Truck tailored GPS based system + Live traffic and map content updates via smartphone link (live feed updates are provided for 3 years)
<b>RADIO</b>	AM/FM/DAB+
<b>INTERNAL STORAGE CAPACITY</b>	32GB
<b>SMARTPHONE INTEGRATION</b>	USB 3.0 socket Wi-Fi connectivity Android Auto / Apple CarPlay compatible Phone storage pocket



MyISUZU CO-PILOT audio visual unit.

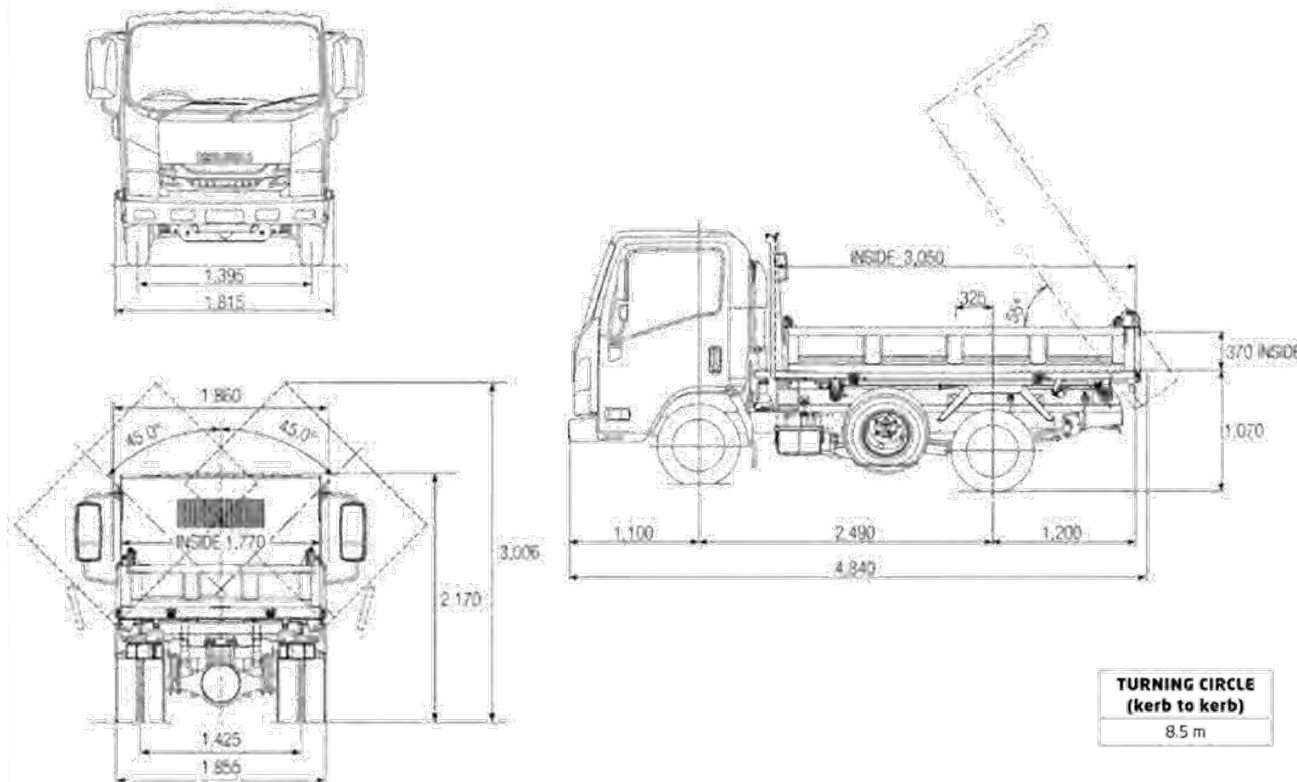
# NMR 60/45-150 TRI-TIPPER



MODELS	RATINGS*		LOADING LIMIT* (at ground)		WEIGHT #		
	GVM	GCM	FRONT	REAR	FRONT	REAR	TOTAL
	<b>NMR 60/45-150 TRI-TIPPER</b>	6,000 / 4,500	9,500 / 8,500**	2,570	4,860	1,585	1,440
<b>NMR 60/45-150 AMT TRI-TIPPER</b>	6,000 / 4,500	8,000**	2,570	4,860	1,625	1,480	3,105

\* Vehicle ratings and axle weight limits are subject to government regulatory requirements and weight distribution analysis. Consult your Isuzu dealer to select the correct vehicle for your specific application.\*\*4,000 kg maximum towing limit applies to 4,500 kg GVM rated vehicle. Tag trailer weight should not exceed towing vehicle weight. Limit is subject to government regulatory requirements.

# Vehicle as supplied and including 10 litres of fuel.



**TURNING CIRCLE  
(kerb to kerb)**  
8.5 m

PERFORMANCE (calculated - typical paved road)				
		GEARED SPEED* (top gear at peak power engine rpm)	LOW SPEED GRADEABILITY (lowest forward gear assuming no wheel slip)	ENGINE SPEED (top gear at 100 km/h)
<b>NMR 45-150 TRI-TIPPER</b>	At 4,500 kg GVM	102 km/h @ 2,800 rpm	58%	2,735 rpm
<b>NMR 60-150 TRI-TIPPER</b>	At 6,000 kg GVM	102 km/h @ 2,800 rpm	43%	2,735 rpm
<b>NMR 45-150 AMT TRI-TIPPER</b>	At 4,500 kg GVM	117 km/h @ 2,800 rpm	55%	2,385 rpm
<b>NMR 60-150 AMT TRI-TIPPER</b>	At 6,000kg GVM	117 km/h @ 2,800 rpm	41%	2,385 rpm

\* Maximum speed achievable depends on vehicle frontal area as well as other factors. Consult your Isuzu dealer for more detailed information.

ORDER CODES	
MODELS	CODES
<b>NMR 60/45-150 TRI-TIPPER</b>	NH-NMRFA-F21
<b>NMR 60/45-150 AMT TRI-TIPPER</b>	NH-NMRFA-X21

Subject to the conditions outlined in the IAL New Vehicle Warranty, 4x2 Isuzu N series models carry a standard factory warranty which covers the owner for the first 72 months or 250,000 kilometres (whichever comes first). All Isuzu warranties are subject to mandatory prescribed terms under Australian Consumer Law including consumer guarantees. The installed Body and associated equipment carry a standard warranty which covers the owner for the first 36 months. For more details visit the Isuzu website at [www.isuzu.com.au](http://www.isuzu.com.au) which explains Isuzu warranties in more detail, or alternatively contact your local Isuzu Truck dealer. All warranties commence from date of initial delivery.

ISUZU AUSTRALIA LIMITED ABN 97 006 962 572 ("IAL"). The information in this spec sheet was correct at time of printing, but all measurements, specifications and equipment are subject to change without notice. Some equipment may have been changed and/or is available at extra cost. IAL may make changes at any time without notice, in prices, colours, materials, equipment and models. IAL makes all reasonable attempts to ensure the availability of all vehicles and equipment. The information in this spec sheet is general in nature. Your Isuzu dealer can confirm all measurements, specifications and vehicle / equipment availability upon request. To the extent permitted by the law, IAL is not liable to any person as result of reliance on the content of this spec sheet.

**11.6 RFQM 21 24-25 SUPPLY AND DELIVERY OF 1 (ONE) 4.5T DIESEL FORKLIFT**

**IX: 260718**

**Author: Brian Weeks, Deputy Director Infrastructure Services**

**Attachments: 1. Cat Forklift Brochure**

**KEY OUTCOME**

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.5 Optimal asset management practices

**EXECUTIVE SUMMARY**

This report recommends Council award RFQM 21 24-25 for the supply and delivery of a 4.5T Diesel Forklift as part of the 2024/25 fleet replacement program.

**RECOMMENDATION**

That Council:

1. Award RFQM 21 24-25 Supply and Delivery of 4.5T Diesel Forklift to United Forklifts and Access Solution for the amount of \$79,500.00 excluding GST;
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement; and
3. Dispose of Unit 75 via public auction.

**BACKGROUND**

On 16 July 2024, the Quilpie Shire Council (QSC) formally adopted its budget for the 2024/2025 Financial Period. The approved budget included a total allocation of \$2.413 million for plant replacement. Within this allocation, funding was specifically designated for the procurement of a new 4.5 T Forklift to replace unit 75.

**PROCUREMENT PROCESS**

In accordance with Council's Procurement Policy and Section 225 *Local Government Regulation 2012* (Qld), Council invited three (3) suppliers from Vendor Panel Market Place.

*Table 1 Procurement Process*

Description	Details
Advertising	Vendor Panel Portal – Market Place
Tender Open	Friday 21 February 2025
Supplier Query Cut-Off	Monday 03 March 2025
Tender Close	2:00PM Thursday 06 March 2025

Table 2 Invited Suppliers and Response

Suppliers Invited	Responses
Komatsu Australia	No Response Received
Toyota Material Handling Australia	No Response Received
United Forklift and Access Solutions	Response Received

At the conclusion of the request process on Thursday 6 March 2025, Council received one conforming submission from United Forklift and Access Solutions.

In accordance with S104 (3) of the *Local Government Act 2009* (Qld), Council must also give consideration to the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

Table 3 Comparative Analysis of the Price and Delivery Times of Responses Received.

	Budget	United Forklift and Access Solutions
Make / Model		Caterpillar DP50CN 4.5T Forklift
Purchase Price (Ex GST)	\$60,000.00	\$79,500.00
Registration (to Common Due Date)		At Cost
Final Price (Ex GST) Council Contribution		\$79,500.00
Trade Value		Not Offered
Delivery Time		8 - 10 Weeks
Parts Available in QLD		90%

## OPTIONS

### Option 1 (Recommended)

That Council:

1. Award RFQM 21 24-25 Supply and Delivery of 4.5T Diesel Forklift to United Forklifts and Access Solution for the amount of \$79,500.00 excluding GST.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement.
3. Dispose of Unit 75 via public auction.

### Option 2

That Council:

1. Resolves to not accept any quotes received for RFQM 21 24-25 Supply and Delivery of 4.5T Diesel Forklift in accordance with S225 (3) of the *Local Government Regulation 2012* (Qld).

## CONSULTATION (Internal/External)

Concrete and Structure Supervisor – Adam Rea

Procurement Officer – Kasey Davies

Storeman – Jack Barnes

Workshop Staff

## LEGAL IMPLICATIONS

### *Local Government Regulation 2012 –*

#### *Division 3 Exceptions for medium-sized and large-sized contractual arrangements*

#### *234 Exception for LGA arrangement*

- (1) *A local government may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.*
- (2) *An LGA arrangement is an arrangement that—*
  - (a) *has been entered into by—*
    - (i) *LGAQ Ltd.; or Note— See section 287 of the Act.*
    - (ii) *a company (the associated company) registered under the Corporations Act, if LGAQ Ltd. is its only shareholder; and*
  - (b) *if LGAQ Ltd. or the associated company were a local government, would be either—*
    - (i) *a contract with an independent supplier entered into under section 232 by LGAQ Ltd. or the associated company; or*
    - (ii) *a contract with an independent supplier entered into under a preferred supplier arrangement under section 233.*
- (3) *An independent supplier is an entity other than a subsidiary (a relevant subsidiary) of LGAQ Ltd. or the associated company under the Corporations Act.*
- (4) *Despite subsection (2)(b), an LGA arrangement may include a contract with a relevant subsidiary from a register of pre-qualified suppliers or a preferred supplier arrangement with a relevant subsidiary if the arrangement is approved by the Minister.*

## POLICY AND LEGISLATION

*Local Government Act 2009*

*Local Government Regulations 2012 (Qld)*

## FINANCIAL AND RESOURCE IMPLICATIONS

For the 2024-2025 Financial Year, Council has allocated a total budget of \$2.413m for plant replacement. As of the date of this report, \$618,901.92 has already been expended, with an additional \$1,001,532.62.74 committed to plant replacement projects.

*Table 4 Plant Program Replacement*

<b>Plant Program Replacement</b>	<b>Budget</b>	<b>Expended to date</b>	<b>Committed Costs</b>
<b>J/C 0240-2223-0000</b> 2022-24 Plant Replacement Program (one plant item remains to be delivered from the previous year's program)	\$76,000	\$0	\$81,214.59
<b>J/C 0240-2500-0000</b> 2024-25 Plant Replacement Program	\$2,337,000	\$618,901.92	\$1,001,532.62
<b>Total</b>	<b>\$2,413,000</b>	<b>\$618,901.92</b>	<b>\$1,082,747.21</b>

## RISK MANAGEMENT IMPLICATIONS

Low Risk – Within Council's standard operations



\*Note : Picture above is for illustration purpose only. Please contact your local dealer for more information

# Internal Combustion Pneumatic Tire Lift Trucks

Capacity: 4.0 Tons to 5.5 Tons





# DP/GP40N-55N Series

**Packed with productive solutions, an impressive list of standard features includes:**

- Presence Detection System Plus (PDS+)
- Full-Floating Power Line
- Mechanical Hydraulic Control System
- 2-Way Hydraulic Control Valve
- Full Hydrostatic Steering with Steering Synchronizer
- 2 Forward Speeds, 1 Reverse Speed Automatic Transmission
- Easy-to-Read LCD Meter Panel
- Full Suspension Seat with Safety Belt
- Overhead Guard
- Memory Tilt Steering Column
- Tilt Cylinder
- Head Lamp
- Rear Combination Lamp
- Worldwide Emissions Standards Compliance Engines
- Speed Limiter (Gasoline Trucks Only)
- Back-Up Alarm
- Anti Corrosion Radiator
- Load Backrest
- Rear View Mirror
- Drawbar Pin
- Non-Slip Floor Mat
- Front Single, Rear Single Pneumatic Tire

**Options:**

- Low Noise Package
- Dust Proof Package
- Clogging Package



Model	Fuel Type	Capacity (kg) @		Engine Displacement (l)
		500mm LC	600mm LC	
DP40N	Diesel	4000	3500	5.0
GP40N	Gas / LP Gas	4000	3500	4.5
DP45N	Diesel	4500	4000	5.0
GP45N	Gas / LP Gas	4500	4000	4.5
DP50CN	Diesel	5000	4500	5.0
GP50CN	Gas / LP Gas	5000	4500	4.5
DP50N	Diesel	-	5000	5.0
GP50N	Gas / LP Gas	-	5000	4.5
DP55N	Diesel	-	5500	5.0
GP55N	Gas / LP Gas	-	5500	4.5

**Comfort And Efficiency**

Cat® lift truck operator cabins provide a neat and unobstructed working environment that helps operators perform more efficiently. Well-placed controls and advanced ergonomics work to reduce operator strain and fatigue. Ease of operation pays off with better operator productivity and better workplace safety.

**Smooth Two Speed Transmission & Handling**

A new 2-speed forward and 1-speed reverse automatic transmission is now standard. Coupled with a full hydrostatic steering and braking system, this series of improvements ensure that the DP/GP40N-55N series is highly manoeuvrable for even the tightest workplace environment.

**Reduced Noise And Vibration**

The new 4.0-5.5 ton N-Series lift trucks are designed with noise and vibration-absorbing mounts for the full-floating power train, which provide for a much quieter and smoother lift truck operator.

**Proactive Safety**

An all-new, innovative and advanced safety feature operator Presence Detection System Plus (PDS+) is incorporated into all DP/GP40N-55N series models. When an operator leaves the seat, PDS+ ensures that all lift truck operations are locked and the electrically-controlled parking brake engaged\*. This prevents potential accidents caused by unexpected movement of unmanned lift trucks.

**Fork And Neutral Gear Lock**

To help prevent accidents, the fork is automatically locked when the ignition is switched off and remains in position even if the lift lever is inadvertently bumped or moved. A neutral safety lock is also installed to prevent the lift truck from being started if it is left in a gear.

**Soft Landing**

This unique feature automatically slows down the forks when approaching the ground, protecting valuable goods from hard drops or shocks.

\* Only for two-stage simplex masts.



\* Parking brake will only engage when lift truck is on horizontal ground, and it's travel speed is less than 1km/hr



• Vehicle speed display



• Load weight display



(Optional)

**Vehicle Information At A Glance**

To maximise safety, efficiency and a fleet's material handling uptime, an integrated digital display provides easy to read information from travel speed, gross load and other operating parameters. The bright and well-placed LCD monitor easily shows engine, vehicle diagnosis and lift truck operations at a glance



**Oil change cycle (with Cat lift trucks recommended engine oil).**

Conventional vehicle	–	200 hours
New 4.0 - 5.5 ton series	–	500 hours*

\*Depends on diesel quality sulphur content

**Toughened Mast Offers Better Visibility**

Newly designed toughened steel mast rails on the DP/GP40N-55N series are extremely strong and resist twisting and bending. Narrow flanges and a tapered fork bars also help provide an operator with a better view forward. Besides the optimum design and positioning of the mast itself, the main mast's cylinder and chain have been placed out of the way for even greater driver vision.

**Tough Base with A Low Center of Gravity**

The new 4.0 - 5.5 ton lift trucks are equipped with solid, strengthened frame body with a low centre of gravity. This means they have better durability, performance and enhanced stability when doing extra heavy work or carrying heavy loads.

**Easy and Tool-Free Access**

Cat lift trucks have engine covers that are easy to open along with easy-to-remove side panels. Removing these panels is a snap thanks to their tool free design. All maintenance points are strategically placed to allow for quick inspection or easy service.

**Improved Brake Design**

A newly designed, easy-maintenance braking system that does not require hub and drum removal is installed as standard equipment. The work, time and cost required for service are substantially reduced when compared to previous models.

**Significant Extension Between Service Intervals**

Intervals for the changing of the engine oil has been more than doubled from 200 hours to 500 hours. Extended service intervals not only save time and make a Cat lift truck more productive but they also help lower costs of operation as well.

**More Than A Passing Grade**

The highly reliable and powerful diesel S6S engine and the efficient electronically controlled TB45 gasoline engine with three-way catalytic mufflers are used on the new series of Cat lift trucks. These industry-proven engines deliver power yet produce low emissions that meet the latest worldwide standards. They are built to perform without compromise.

**Saving Energy With Fewer Emissions**

"Power / Soft Mode Switch" a standard feature for gasoline trucks enables the change between power or ecology operation depending on conditions. Selecting the ecology mode means that CO<sub>2</sub> emissions are decreased by an eco-friendly 13 percent.



**Professionals You Can Depend On**

Cat lift truck dealers are unsurpassed, delivering superior customer service that sets them apart from the competition — before, during and after the sale. Cat dealers make available leading support programs with every new Cat lift truck you purchase, including:

- Genuine Cat lift truck OEM parts
- Planned Maintenance
- Rental fleet availability
- Convenient dealer location

**Planned Maintenance**

Proper maintenance helps assure top performance over the long haul and helps extend vehicle longevity. That's why every Cat lift truck is backed by experience and reliable dealers who make sure your truck is properly maintained. With Cat lift truck-planned maintenance you won't have to worry about scheduling maintenance or unexpected downtime. Regular planned maintenance calls are scheduled in advance to avoid interference with your company's operating schedules. Experienced Cat lift truck service technicians will regularly perform all periodic maintenance including fluid and lubricant checks when required. Cat lift truck technicians will even identify and fix potential problems before they become major and costly repairs.

**Lift Plus Powertrain Warranty** *(Optional)*

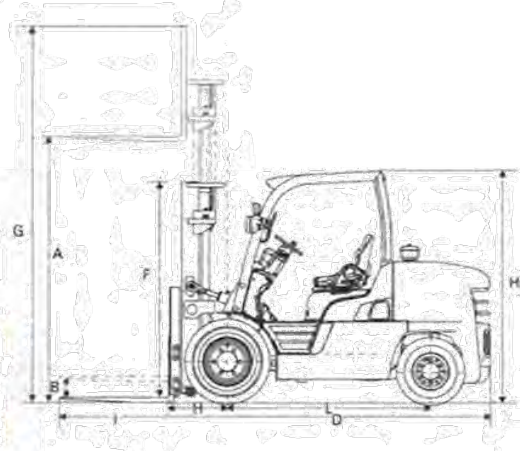
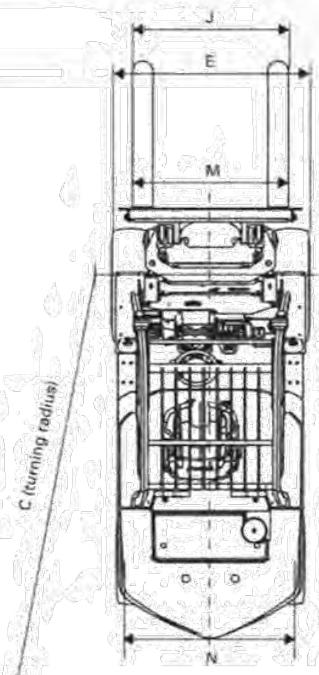
Confidence you can depend on - Cat Lift Trucks are covered by one of the best powertrain warranties in the business. When you choose a Lift Plus warranty for your new Cat lift truck, you're getting long term protection against powertrain component fails, it will be replaced... it's that simple. And all Lift Plus warranty repair uses only genuine Cat lift truck parts.

With Lift Plus warranty, your investment is covered for 3 years, or 5,000 hours, which ever occurs first, if a powertrain failure causes your lift truck to go down, you're covered.

Specifications

CHARACTERISTICS				DIESEL ENGINE TRUCK					
				DP40N	DP45N	DP50CN	DP50N	DP55N	
1	Type of Truck			DIESEL ENGINE TRUCK					
2	Model			DP40N	DP45N	DP50CN	DP50N	DP55N	
3	Loading Capacity			kg 3500	4000	4500	4500	5000	
4	Load Center			mm 600	500	600	500	600	
PERFORMANCE									
6	Maximum Fork Height			mm A	3350				3380
6	Free Fork Height			mm B	150				180
7	Speeds	Lifting	Loaded	mm/s	550				470
			Unloaded	mm/s	610				530
	Lowering	Loaded	mm/s						
		Unloaded	mm/s						
8	Tilt	Mast	Forward	deg					
			Backward	deg					
9	Speeds	Traveling	Loaded	km/h	21.5		21.0		
			Unloaded	km/h			22.0		
10	Maximum Drawbar Pull		stationary on slope	Loaded	N	37500	36500	37000	
	Drawbar Pull		at 1.6km/h	Loaded	N	27000		26000	
11	Maximum Gradeability		stationary on slope	Loaded	%	44.9	42.5	39.4	
	Gradeability		at 1.6km/h	Loaded	%	31.1	29.1	28.0	
12	Turning Radius			mm C	2580	2730	2780	2690	
13	Practical Intersecting Axle Width		Single with 1200m forks	mm	2320	2385	2415	2470	
14	Practical Axle for Right Angle Stacking		with 1200m forks	mm	4370	4530	4560	4710	
DIMENSIONS									
15	Overall Length to Fork Face			mm D	3000	3130	3170	3310	
16	Width	with Standard Tires	mm E	1415				1480	
		with Normal duals (Optional)	mm						
		with Special Duals (Optional)	mm						
		with Lowered Mast	mm F	2300				2400	
17	Height	with Extended Mast (with Backrest)	mm G	4570				4680	
		to Top of Overhead Guard	mm H						
18	Forks (Thickness x Width x Length)			mm I	50x150x1220				50x150x1220
19	Fork Spread (Out-to-Out Minimum / Maximum)			mm J					
20	Front Overhang (Center of Front Axle to Fork Face)			mm K	577				582
21	Wheelbase			mm L	1850	2000		2150	
22	Tread Width	Front, standard tires	mm M						
		Front, Normal duals (Optional)	mm						
		Front, special duals (Optional)	mm						
		Rear Tires	mm N						
23	Ground Clearance		at lowest point under mast	mm					
			at Center of Wheelbase	mm					
24	Tire Size		Size Front, standard		8.25-15-14PR		300-16-18PR		
			Size Front, Normal dual (Optional)		7.50-16-13PR		NA		
			Size Front, special dual (Optional)				8.25-15-14PR		
			Rear Tires		7.00-12-12PR		7.00-12-14PR		
WEIGHT									
25	Machine Weight		Powershift (standard)	kg	3920	4330	4860	5380	
			Powershift (optional dual)	kg	4050	4420	4930	5400	
			Powershift (special dual)	kg	4170	4590	5000	5480	
BRAKE									
26	Service Brake Type								
27	Parking Brake Type								
POWERTRAIN									
28	Engine		Model		SSS				
			Max. Rated Power / rpm to DIN 70020	Kw/gm	57.5 / 2300				
			Max. Rated Torque / rpm to DIN 70020	Newton	280 / 1700				
			Displacement	cc	4995				
			Fuel Tank Capacity	ℓ	87	105			
29	Transmission		Type					ATM (TORQUE CON)	
	Number of Speed		Forward						
			Backward						
30	Relief Pressure		For Attachments	Mpa					

GASOLINE ENGINE TRUCK							
GP40N	GP45N	GP50N	GP55N	GP60N	GP65N	GP70N	GP75N
4000	4000	4500	4500	5000	5000	5000	5500
500	600	600	800	500		600	
	1350					1360	
	150					180	
	570					490	
	600					500	
		22.0					21.5
		72.5					
38500				37500			
	26000			27900			27000
43.3	40.2	36.1		36.2	34.6	35.0	30.7
30.1	28.9	27.2		25.5	24.5	23.3	21.5
2980	2780			2780		2980	2940
2320	2395			2435		2470	2465
4370	4530			4560		4710	4760
3000	3130			3170		3310	3060
1415				1485			
	2320			2400			
	4570			4650			
	50x150x120			60x150x120			
	577			582		602	
1850		2000				2150	
5-15-14-4R		300-15-18PR				N/A	
	7.50-16-12PR						
	7.00-12-12PR					7.50-12-14PR	
5680	6270			6780		7240	7570
5380	6350			6870		7320	7680
6080	6430			6940		7400	7730
<p>GVWS</p> <p>(GAS) 83.9 / 2450</p> <p>(LPG) 72.1 / 2450</p> <p>(DAS) 285 / 1600</p> <p>(LPG) 288 / 1600</p> <p>4450</p>							
BT				ICE			





Cat Lift Trucks offer a complete range of durable lift trucks, from gasoline, LPG, diesel-powered and electric counterbalance lift trucks to warehouse equipment designed to handle your toughest applications. We know you demand uncompromising quality from lift trucks that maximize uptime and get the job done efficiently. Our rugged machines deliver day after day by providing you with all the life-cycle cost of ownership benefits you've come to expect from Cat Lift Trucks.

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**11.7 COUNTRY ROADS CONNECT (CRC) FUNDING PROGRAM**

**IX: 260779**

**Author: Eng Lim, Director Infrastructure Services**

**Attachments: Nil**

**KEY OUTCOME**

**Key Outcome:** 2. Flourishing Economy

**Key Initiative:** 2.3 Maintain safe and efficient transport networks

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

4.5 Optimal asset management practices

4.8 Build cross-regional networks

**EXECUTIVE SUMMARY**

The purpose of this report is for Quilpie Shire Council ("Council") to consider submitting a grant application under the Country Roads Connect (CRC) funding program

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**RECOMMENDATION**

That Council:

1. Supports an application under the CRC Program; and
2. Allocate the necessary budget in the future financial years.

**BACKGROUND**

The Country Roads Connect (CRC) Program is a \$100 million Queensland Government funding initiative aimed at supporting local infrastructure that will deliver targeted investment to boost the safety of regional roads. The CRC Program will provide funding to local governments to pave regional unsealed roads which would otherwise become impassable during weather events.

The Department of Transport and Main Roads (TMR) will administer the CRC Program, in collaboration with the Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development.

The objectives of the CRC Program are to boost the safety of regional roads whilst:

- Increasing the resilience of regional communities by improving the durability and reliability of regional road networks to withstand severe weather conditions.
- Maintaining productivity by ensuring that regional areas remain accessible for economic activities, thereby supporting local economies.

- Ensuring access for emergency services by providing reliable access for emergency services to communities that may be cut off during severe weather events. These objectives will form the basis of the assessment and prioritisation methodology for nominated projects.

Only the 66 regional councils outside of South-East Queensland are eligible to nominate prioritised projects to be assessed against criteria related to the Program objectives.

This increases Quilpie Shire Council's ("Council") chances of success compared to other, more competitive funding programs.

#### *Process and Timelines*

Project nominations must be submitted by Monday 31 March 2025.

The CRC Program provides funding over four years (2024-25 to 2027- 28). Successful projects can be delivered over multiple years, with funding allocated accordingly. However, projects are expected to be delivered within two years of receiving funding.

#### *Project eligibility*

A summary of the key eligibility criteria is shown as follows:

- Eligible Roads:
  - Projects on both state-controlled roads and local government-controlled roads (LCR) are eligible.
  - For LCR, projects are limited to Local Roads of Regional Significance (higher-order local roads with greater regional benefits).
- Scope of Works:
  - Primarily focused on road sealing projects.
  - Priority given to sealing missing links or where progressive sealing can be completed.
- Regional Benefits:
  - Projects must achieve broad regional benefits.
  - Nominations enabling multiple projects across the state will be prioritised.

The above criteria are aligned with the State Government's commitment to work with local governments to improve local infrastructure and maximise regional benefit, regardless of road ownership.

#### *Project co-contribution*

The attractiveness of this CRC Program is that projects on the local government-controlled road (LCR) network will be fully state funded (100 per cent) with:

- No co-contribution required from local government
- No funding cap will be placed on the value of nominated projects.

However, nominations that include co-contributions will be considered favourably.

#### *Project selection*

In line with the CRC Program's project eligibility criteria described above, officers recommend nominating a road infrastructure project to fully seal the entire length of Old Charleville Road and Napoleon Road as an alternative route to the Quilpie-Thargomindah Road.

While the Quilpie-Thargomindah Road is a vital transport corridor for the movement of goods, services, and regional travel, its South Comongin Crossing over the Bulloo River frequently experiences closures due to flooding. On average, the crossing is submerged for 53 days a year, with 2024 alone seeing 59 days of closure, severely disrupting regional transport and access to essential supplies.

Although Council continues to advocate for a permanent solution to the South Comongin Crossing issue, it is acknowledged that such a solution will require significant time and investment.

Notably, under a separate Disaster Ready Fund Round 3 (2025–2026), Council has already applied to seal 17 low-lying short sections of Old Charleville Road and Napoleon Road as a practical and cost-effective measure to enhance flood resilience and maintain reliable connectivity.

Together, this CRC Program application and the Disaster Ready Fund Round 3 application aim to achieve a fully sealed, flood-resilient, all-weather alternative route via Old Charleville Road and Napoleon Road.

This strategic upgrade would significantly improve regional connectivity across the Quilpie, Bulloo, Barcoo, Paroo, and Diamantina Shires, ensuring reliable transport access even during extreme weather events.

Figure 1 illustrates the roads nominated for this funding program.

This project would deliver tangible benefits for the region, including:

1. **Improved Flood Resilience:** Sealing these sections would reduce the route's vulnerability to damage from flooding and heavy vehicle traffic, ensuring it remains operational during wet conditions.
2. **Enhanced Regional Connectivity:** This project would provide a dependable alternative route for transporting essential goods, especially under the State Government's Remote Communities Freight Assistance Scheme, when the South Comongin Crossing is closed due to flooding.
3. **Economic and Social Benefits:** By maintaining access to critical services and supply chains, the project would support local communities, businesses, and industries during flood events, while also improving emergency response capabilities and enhancing community safety.

Table 1 summarises the estimated costs to deliver this project.

*Table 1 Project Cost Estimates*

<b>Proposed nominated project</b>	<b>Cost estimates</b>
Construction costs for bitumen sealing of 50 kilometres of Old Charleville Road and Napoleon Road	\$ 12,000,000
Contingencies	\$ 2,500,000
<b>Total project cost for CRC funding</b>	<b>\$ 14,500,000</b>
<b>Council co-contribution (voluntary) – project management costs</b>	<b>\$ 500,000</b>

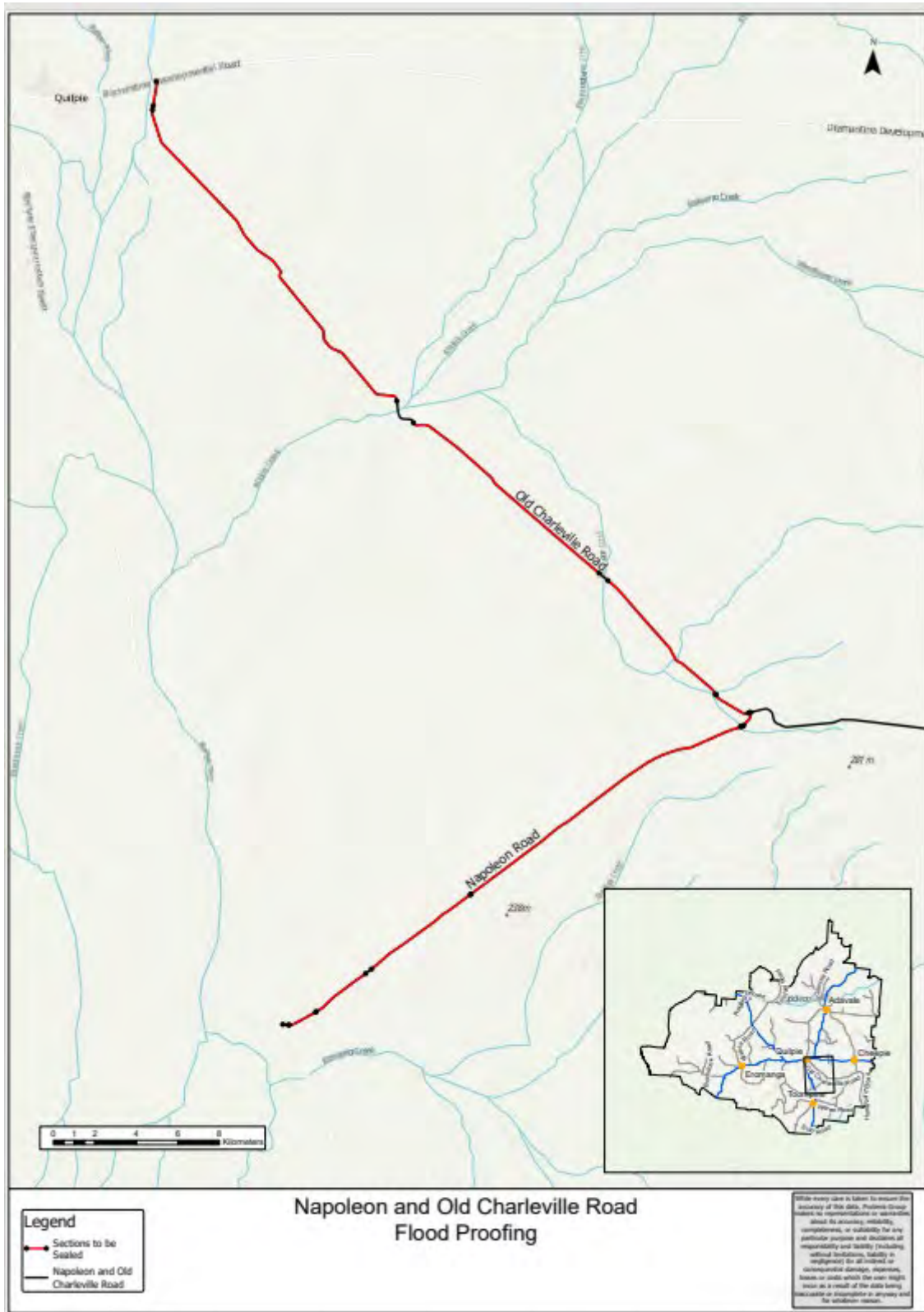


Figure 1: Project map showing sections of Old Charleville Road and Napoleon Road which will be sealed under the Country Roads Connect (CRC) Program, if funded

**OPTIONS**Option 1 (Recommended)

That Council:

1. Supports an application under the CRC Program on the condition that Council allocates \$250,000 each year for the next two financial years, should the application be successful.

Option 2

That Council:

1. Does not support an application under the CRC Program.

**CONSULTATION (Internal/External)**

Chief Executive Officer

Council officers within the Infrastructure Services directorate

**INTERESTED PARTIES**

Interested parties include property owners adjacent to Old Charleville Road and Napoleon Road, as well as First Nations communities in the area.

Note: The identification of interested parties has been provided by Council Officers on a best endeavours basis and may not be comprehensive.

**LEGAL IMPLICATIONS**

Nil

**POLICY AND LEGISLATION**

The application must work within the Country Roads Connect (CRC) Program as established by Queensland Government.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Based on similar past, the total cost of this project is estimated to be \$ 12 million.

If successful, the CRC Program will fully fund this amount (100%).

Funding will be provided over 4 years (2024-25 to 2027- 28), although successful projects are expected to be delivered within two years of funding being made available

As a strategic move, it is recommended that Council offers a voluntary co-contribution of \$500,000 to cover project management costs to deliver this project over the two financial years. This would strengthen the funding application and demonstrate Council's commitment to the project. If approved, Council would need to allocate \$250,000 per year in the FY25/26 and FY26/27 budgets to meet this co-contribution.

From a resource planning perspective, the two-year delivery timeframe provides flexibility, allowing workload distribution over an extended period. This minimizes the impact on Council staff while ensuring efficient project delivery.

**ASSET MANAGEMENT IMPLICATIONS**

Sealing the full lengths of Old Charleville Road and Napoleon Road will increase the longevity of the road asset by enhancing its durability and reducing wear and tear from flooding and heavy vehicle usage. This will extend the asset's lifecycle, lowering the frequency and costs of maintenance and rehabilitation. The sealed sections will also offer a more reliable and consistent surface, improving performance in both dry and wet conditions.

**RISK MANAGEMENT IMPLICATIONS**

Council will manage risks in accordance with G.11 Enterprise Risk Management (ERM) Policy and G.11-A Risk Management Framework to achieve the following objectives:

2. Compliance to ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
3. Right Quantity to ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
4. Right Quality to ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

**Determining Likelihood**

In assessing the likelihood of each risk, the following ratings and definitions have been applied. It's important to consider that some events may occur only once in a lifetime, while others could happen almost daily. Judgement is required to evaluate both the probability and frequency with which a specific risk is likely to occur.

**Determining Consequence**

In assessing the consequences of each risk, the following ratings and definitions have been applied. Five levels are used to determine the potential impact, and it is important to consider both financial and non-financial factors when evaluating how risks may affect the organisation.

**Determining the overall Risk Rating**

Once the consequence and likelihood ratings have been determined, they are combined in a matrix to establish the overall risk rating for each risk. The severity of both the consequences and the likelihood will be assessed using a scale of Low, Moderate, High, and Extreme.

**Evaluate Risks**

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do nothing further
- Consider risk treatment options
- Undertake further analysis to better understand the risk
- Maintain existing controls
- Reconsider objectives

Table 2 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
<b>Example:</b> <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Variation and costs not funded by CRC Program	Eligible costs checked against funding guidelines. Construction costs are based on current rates. Ineligible expenditure may be undertaken but not funded by CRC Program	Expenditure not budgeted for	Unlikely	Minor	Low	Sufficient contingencies allowed in the costings.  Council to cover additional expenditure.  Project management costs are covered as voluntary co-contribution from Council.
Variation non-compliance	Monitor funding submission and future claims against guidelines	Financial impact	Unlikely	Minor	Low	Funding from CRC Program will be fixed after the funding agreement.  Council will cover any cost over-run.
Conflict of interest	Declaration of Conflicts of Interest	The inappropriate handling of conflicts of interest can cause reputational, financial, legal and loss of public trust.	Unlikely	Minor	Low	Any parties involved in the decision making or discussion leading into the decision making where a conflict exists should declare their interest.

## HUMAN RIGHTS CONSIDERATION

In compliance with the *Human Rights Act 2019 (Qld)*, Council is obligated to ensure that its decisions are consistent with human rights and to consider any human rights relevant to the decision-making process.

The 23 human rights outlined in the *Human Rights Act 2019 (Qld)* have been thoroughly reviewed in relation to this decision. It has been concluded that there are no human rights implications associated with Council's decision on this matter.

**11.8 EOI QUILPIE SWIMMING POOL CHLORINATION SYSTEM UPGRADE**

**IX: 260757**

**Author: Kasey-Lee Davie, Procurement Officer**

**Attachments: Nil**

**KEY OUTCOME**

**Key Outcome:** 1. Great Place to Live

**Key Initiative:** 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.5 Optimal asset management practices

**EXECUTIVE SUMMARY**

The purpose of this report is to recommend shortlisted suppliers, selected through the recent Expression of Interest process, for Council's approval to proceed to the Request for Quote tender phase for the Quilpie Swimming Pool Chlorination System upgrade.

---

**RECOMMENDATION**

That Council invite the following suppliers to quote for the Quilpie Swimming Pool Chlorination System Upgrade:

Saintelex Australia Pty Ltd	ABN - 95 662 0881 55
Trisley's Hydraulic Services QLD Pty Ltd	ABN - 16 144 866 366
ALTO PACIFIC PTY LTD	ABN - 33 155 454 309
Pacific Water Treatment Services	ABN - 16 009 062 010

**BACKGROUND**

The chlorination system upgrade for the Quilpie Swimming Pool aims to reduce significant risks associated with the high toxicity and reactive nature of the current gas chlorination method. Chlorination systems vary based on manufacturer specifications, treatment methods, and intended applications. While all systems serve the same fundamental purpose—introducing chlorine for water disinfection—they can differ significantly in design, operation, and maintenance requirements.

Given that the pool is typically closed from 25 April to 31 August, this shutdown period offers an ideal window for the upgrade works. To minimise disruption to pool operations, the works should begin in May 2025.

At the Council Meeting held on 30 January 2025, Council resolved to:

1. Undertake an Expression of Interest to shortlist between three to five suitable Contractors in accordance with s. 228 of the Local Government Regulation 2012 (Qld); and

2. Invite written tenders for the upgrade of the Quilpie Swimming Pool chlorination system, based on the outcome of the Expression of Interest (“EOI”).

The EOI process encouraged contractors to propose alternative options and innovative solutions for integrating their proprietary systems and chemical requirements within the existing plant room and storage area.

### Procurement Process for the EOI

In accordance with section 228 of the *Local Government Regulation 2012* (Qld) (“LGR”) invited Expressions of Interests for the upgrade of the Quilpie Swimming Pool chlorination system.

*Table 1 Procurement Process*

Description	Details
Advertising	Vendor Panel Portal
EOI Open	Wednesday 5 February 2025
EOI Close	2:00 PM Thursday 27 February 2025

At the close of the Expression of Interest process on 27 February 2025, Council received four (4) submissions from the following suppliers-

- Saintelec Australia Pty Ltd
- Trisley’s Hydraulic Services QLD Pty Ltd
- ALTO PACIFIC PTY LTD
- Pacific Water Treatment Services

The responses received were assessed in accordance with the evaluation criteria below.

*Table 2 Assessment Evaluation Criteria*

Criteria	Weighting
Availability	25%
Qualifications and Experience	25%
Compliance to specification & Proposed Methodology	25%
Innovation	15%
Safety and Management	10%
Indicative Price	Yes/No Within budget

### Evaluation Process

Evaluation Panel (three officers) were invited to evaluate responses via VendorPanel Multiparty.

An initial meeting was held 10 March 2025 to discuss and share initial thoughts and information from each of the specific subject expertise of each of the panel members, so an informed evaluation could be carried out by all.

The final assessment and evaluation of the four responses received resulted in the panel recommending that all four (4) suppliers be invited to quote in the request for quote phase of the EOI process.

Given the various upgrade options and specifications to be met, the evaluation panel has prioritized a value-for-money approach to ensure the best outcome for the Chlorination System Upgrade.

Shortlisted contractors will be invited to submit final pricing on a competitive basis, including an option to replace the filtration media.

The Request for Quote phase is scheduled to run from 24 March 2025 to 7 April 2025, with the evaluation completed and a recommendation report submitted for decision at the 29 April Council meeting. This timeline aligns with the pool shutdown period from 25 April to 31 August 2025, ensuring minimal disruption during installation.

**OPTIONS**Option 1 – (Recommended)

That Council

1. Invite the following suppliers to quote for the Quilpie Swimming Pool Chlorination System Upgrade:

Saintelex Australia Pty Ltd	ABN- 95 662 0881 55
Trisley's Hydraulic Services QLD Pty Ltd	ABN- 16 144 866 366
ALTO PACIFIC PTY LTD	ABN- 33 155 454 309
Pacific Water Treatment Services	ABN- 16 009 062 010

Option 2 -

That Council:

1. Resolve not to invite the mentioned suppliers.

*If Council makes a decision inconsistent with the recommendation, Council is required to provide a reason for the decision in accordance with Part 2, Division 1A of the Local Government Regulation 2012 (Qld). A statement of the reasons for not adopting the recommendation must be recorded in the minutes*

**CONSULTATION (Internal/External)**

Chief Executive Officer

Director Infrastructure Services

Manager Finance &amp; Administration

Procurement Officer

Water &amp; Sewerage Supervisor- Acting

Simmonds &amp; Bistow – Process Engineer

**LEGAL IMPLICATIONS**

If a decision is made that is inconsistent with the above recommendation, Council is required to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012 (Qld)*.

*254H Recording of reasons for particular decisions*

- (1) *This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—*
  - (a) *the decision is about entering into a contract the total value of which is more than the greater of the following—*
    - (i) *\$200,000 exclusive of GST;*
    - (ii) *1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report;*
  - (b) *the decision is inconsistent with a policy of the local government, or the approach ordinarily followed by the local government for the type of decision.*

*Examples of decisions to which this section might apply—*

- *the grant of a licence, permit or approval, however named, under an Act or local law*
  - *the grant of a concession, rebate or waiver in relation to an amount owed to the local government*
  - *the disposal of land or a non-current asset*
- (2) *The chief executive officer must ensure the minutes of the local government meeting include a statement of the reasons for not adopting the recommendation or advice.*
  - (3) *In this section—*

**advisor**, of a local government, means a person—

- (a) who is an employee of the local government or is otherwise engaged to provide services to the local government; and
- (b) whose duties include giving a recommendation or advice.

For the purposes of Section 254H (1)(a)(ii), 1% of Council's net rate and utility charges as stated in Council's audited Financial Statements in the 2023/24 adopted Annual Report is \$75,528.36 (net rates, levies, and charges - \$7,552,836 x 1%).

### **POLICY AND LEGISLATION**

*Local Government Act 2009 (Qld)*

*Local Government Regulations 2012 (Qld)*

Procurement Policy

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Council's 2024/25 Budget includes an allocation of \$250,000 excluding GST towards the Quilpie Pool Filtration System Changeover Project. This project is fully funded through the Queensland Government's 2024-27 Works for Queensland (W4Q) Program.

### **RISK MANAGEMENT IMPLICATIONS**

Moving forward with the shortlisted suitable contractors should reduce the risk of this project as it will allow for innovation, enable minimal changes to existing facility and ensure timeliness of delivery within the shutdown period of the Quilpie Swimming Pool.

**11.9 RFQM 20 24-25 SUPPLY AND DELIVERY OF ONE (1) 2025 WHEELCHAIR ACCESSIBLE 12 SEATER COMMUTER BUS**

**IX:** 260717

**Author:** Brian Weeks, Deputy Director Infrastructure Services

**Attachments:** 1. Seat Positions

**KEY OUTCOME**

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.5 Optimal asset management practices

**EXECUTIVE SUMMARY**

This report recommends Council award RFQM 20 24-25 for the supply and delivery of a 12-seater wheelchair-accessible commuter bus as part of the 2024/25 fleet replacement program.

---

**RECOMMENDATION**

That Council

1. Award RFQM 20 24-25 Supply and Delivery of 12-Seater, wheelchair accessible Commuter Bus from Black Toyota for the amount of \$105,465.23 excluding GST;
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement; and
3. Dispose of Unit 5003 via a public auction.

**BACKGROUND**

On 16 July 2024, the Quilpie Shire Council (QSC) formally adopted its budget for the 2024/2025 Financial Period. The approved budget included a total allocation of \$2.413 million for plant replacement. Within this allocation, funding was specifically designated for the procurement of a 12-Seater Commuter Bus to replace unit 5003.

**PROCUREMENT PROCESS**

In accordance with Council's Procurement Policy and s225 *Local Government Regulation 2012* (Qld), Council invited three (3) suppliers from prequalified LocalBuy contract.

Trucks, Buses, Specialised Trucks & Bodies NPN1.23 Type: Pre-Qualified Suppliers, Contract Name/Number: NPN1.23.

Table 1 Procurement Process

Description	Details
Advertising	Vendor Panel Portal – Market Place
Tender Open	Friday 21 February 2025
Supplier Query Cut-Off	2.00 PM Monday 03 March 2025
Tender Close	2:00PM Thursday 06 March 2025

Table 2 Invited Suppliers and Response

Suppliers Invited	Responses
Black Toyota	Response Received
Black Truck and Ag	No Response received
Central Isuzu	No Response received
Mt Gravatt Volkswagen	No Response received

At the conclusion of the request process on Thursday 6 March 2025, Council received one conforming submission from Black Toyota

In accordance with S104 (3) of the *Local Government Act 2009* (Qld), Council must also give consideration to the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

Table 3 provides a comparison of the price and delivery times of responses received.

Table 3 Comparative Analysis

	Budget	Black Toyota
Make / Model		Toyota
Purchase Price (Ex GST)	\$90,000.00	\$105,465.23
Registration (to Common Due Date)		At Cost
Final Price (Ex GST) Council Contribution		\$105,465.23
Body Wrap		At cost
Trade Value		Not Offered
Delivery Time		12 – 16 Weeks
Parts Available in QLD		90%

**OPTIONS**Option 1 (Recommended)

That Council:

1. Award RFQM 20 24-25 Supply and Delivery of 12 Seater, wheelchair accessible Commuter Bus from Black Toyota for the amount of \$105,465.23 excluding GST.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* (Qld) to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement.
3. Dispose of Unit 5003 via public auction.

Option 2

That Council:

1. Resolves to not accept any quotes received for RFQM 20 24-25 Supply and Delivery of 12 Seater, wheelchair accessible Commuter Bus in accordance with S225 (3) of the *Local Government Regulation 2012* (Qld).

**CONSULTATION (Internal/External)**

Chief Executive Officer

Workshop Staff

Comments from public meeting

**LEGAL IMPLICATIONS*****Local Government Regulation 2012 –******Division 3 Exceptions for medium-sized and large-sized contractual arrangements******234 Exception for LGA arrangement***

- (1) *A local government may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered into under an LGA arrangement.*
- (2) *An LGA arrangement is an arrangement that—*
  - (a) *has been entered into by—*
    - (i) *LGAQ Ltd.; or Note— See section 287 of the Act.*
    - (ii) *a company (the associated company) registered under the Corporations Act, if LGAQ Ltd. is its only shareholder; and*
  - (b) *if LGAQ Ltd. or the associated company were a local government, would be either—*
    - (i) *a contract with an independent supplier entered into under section 232 by LGAQ Ltd. or the associated company; or*
    - (ii) *a contract with an independent supplier entered into under a preferred supplier arrangement under section 233.*
- (3) *An independent supplier is an entity other than a subsidiary (a relevant subsidiary) of LGAQ Ltd. or the associated company under the Corporations Act.*
- (4) *Despite subsection (2)(b), an LGA arrangement may include a contract with a relevant subsidiary from a register of pre-qualified suppliers or a preferred supplier arrangement with a relevant subsidiary if the arrangement is approved by the Minister.*

**POLICY AND LEGISLATION**

*Local Government Act 2009*

*Local Government Regulations 2012 (Qld)*

**FINANCIAL AND RESOURCE IMPLICATIONS**

For the 2024-2025 Financial Year, Council has allocated a total budget of \$2.413m for plant replacement. As of the date of this report, \$618,901.92 has already been expended, with an additional \$1,001,532.62.74 committed to plant replacement projects.

*Table 4 Plant Program Replacement*

<b>Plant Program Replacement</b>	<b>Budget</b>	<b>Expended to date</b>	<b>Committed Costs</b>
<b>J/C 0240-2223-0000</b> 2022-24 Plant Replacement Program (one plant item remains to be delivered from the previous year's program)	\$76,000	\$0	\$81,214.59
<b>J/C 0240-2500-0000</b> 2024-25 Plant Replacement Program	\$2,337,000	\$618,901.92	\$1,001,532.62
<b>Total</b>	<b>\$2,413,000</b>	<b>\$618,901.92</b>	<b>\$1,082,747.21</b>

**RISK MANAGEMENT IMPLICATIONS**

Low Risk – Within Council's standard operations.

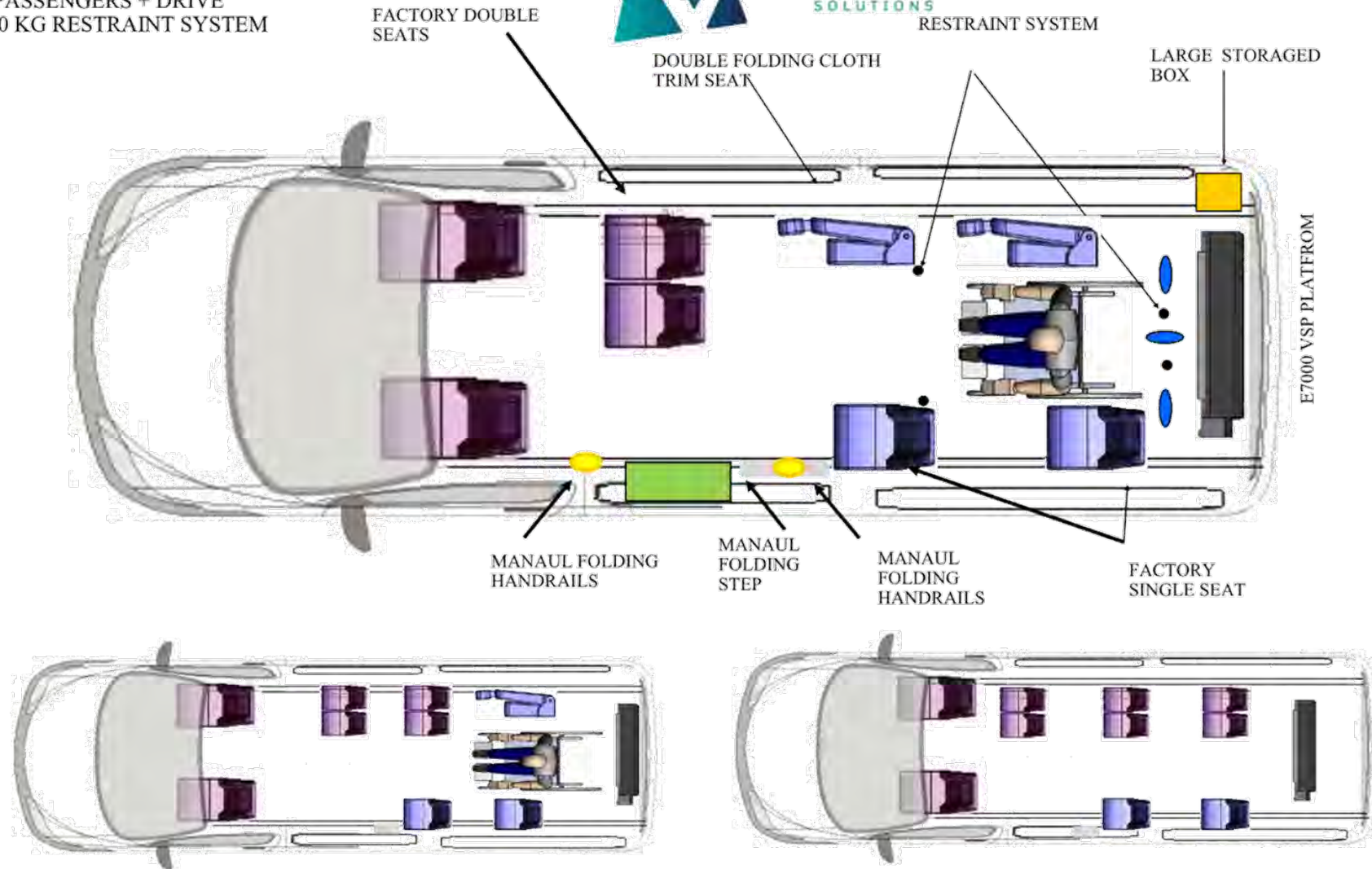
TOYOTA COMMUTER  
1 W/C POSITION  
7 PASSENGERS + DRIVE  
330 KG RESTRAINT SYSTEM



### Vehicle Access

SOLUTIONS

RESTRAINT SYSTEM



**12 CORPORATE AND COMMUNITY SERVICES**

**12.1 SPONSORSHIP OPPORTUNITY - QUILPIE DIGGERS RACE CLUB**

**IX:** 259794

**Author:** Toni Bonsey, Corporate and Community Administration Officer

**Attachments:** Nil

**KEY OUTCOME**

**Key Outcome:** 1. Great Place to Live

**Key Initiative:** 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

**EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider an offer from the Quilpie Diggers Race Club to purchase a sponsorship package for the Quilpie Cup race meeting, scheduled to be held on 10<sup>th</sup> May 2025.

**RECOMMENDATION**

That Council:

- Acknowledges the offer to purchase a Gold Sponsorship Package for the 2025 Quilpie Cup, to be held on 10th May, and agrees to purchase the Gold Package at a value of \$2,000.

**BACKGROUND**

Since **2021**, Council has been invited annually to purchase a sponsorship package to support the **Quilpie Cup** race meeting.

*Table 1 Previous Quilpie Cup Sponsorship*

<b>Previous Quilpie Cup Sponsorship</b>			
<b>2021</b>	\$2,000 Sponsorship	<b>2022</b>	\$2,500 Community Grant
<b>2023</b>	\$1,250 (½ share partnership with Brandon & Associates)	<b>2024</b>	\$2,000

**OPTIONS**

Option 1 (recommended)

That Council:

- Acknowledges the offer to purchase a Gold Sponsorship Package for the 2025 Quilpie Cup, to be held on 10th May, and agrees to purchase the Gold Package at a value of \$2,000.

Option 2

That Council:

1. Acknowledges the invitation to sponsor the Quilpie Diggers 2025 Quilpie Cup and purchases a Silver Sponsorship Package at a cost of \$1,250.00.

Option 3

That Council:

1. Acknowledges the invitation to sponsor the Quilpie Diggers 2025 Quilpie Cup and purchases an alternative Sponsorship Package.

Option 4

That Council:

1. Acknowledges the invitation to sponsor the Quilpie Diggers 2025 Quilpie Cup and does not purchase a Sponsorship Package.

**QUILPIE CUP - 10TH MAY 2025**

**2025 BENEFITS**

	NAMING RIGHTS \$7000	PLATINUM \$4000	GOLD \$2000	SILVER \$1250	BRONZE \$500	BASIC \$250
<b>COVERAGE OVER THE PA THROUGH THE EVENT</b>						
30 second company overview (to be provided)	✓	✓	✓			
Company name only				✓	✓	✓
<b>CORPORATE IDENTITY</b>						
Company name in media releases	✓	✓				
Logo on QDRC media releases	✓					
Logo on paid advertising (where available)	✓	✓				
Logo on printed collateral (where available)	✓	✓	✓			
Verbal recognition in any paid radio advertising	✓	✓				
Company promotion on Facebook	✓	✓	✓	✓	✓	
<b>OFFICIAL RACE PROGRAM</b>						
Logo included on front cover	✓	✓				
Logo included in program	✓	✓	✓	✓	✓	
Corporate advertisement (to be provided)	Full Page	Full Page	1/2 Page	1/4 Page		
<b>BANNER/FLAGS DISPLAYED</b>						
To be supplied	✓	✓	✓	✓	✓	
<b>HOSPITALITY AND TICKETING</b>						
Gate Passes	x12	x8	x6	x4	x2	
(New) Trackside Gin bar sponsor area	✓	✓				
<b>SPECIALITY EVENTS</b>						
FEATURE Quilpie Cup - naming of race and event	✓					
Presidents Shout	✓					
Naming of Fashions on the Field (one only)		✓				
Naming of one race (up to four)		✓ <sup>5</sup> only				
Naming of The Trackside Cocktail bar (one only)			✓			
Naming of Quilpie Cup Main Bar (one only)			✓			
<b>MERCHANDISE</b>						
QDRC Merchandise Pack	✓	✓	✓	✓	✓	
<b>POST EVENT</b>						
Certificate of thanks and post event socials	✓	✓	✓	✓	✓	✓

*The Quilpie races notoriously draws young people from all across Queensland. This is a great opportunity to get some 'bang for your buck' with huge potential for exposure on social media and various media channels.*

**Sponsor Contact**  
**Mitch Semmens 0429 486 953 | E: mitch.semmens@nutrien.com.au**

Figure 1 Quilpie Cup Sponsorship Packages

**CONSULTATION (Internal/External)**

Quilpie Shire Council

Quilpie Diggers Club

**LEGAL IMPLICATIONS**

N/A

**POLICY AND LEGISLATION****Legislation**

*Local Government Regulation 2012*

*Part 5 Community grants*

Section 194 Grants to community organisations

*A local government may give a grant to a community organisation only —*

- a) if the local government is satisfied —
  - i. the grant will be used for a purpose that is in the public interest; and*
  - ii. the community organisation meets the criteria stated in the local government's community grants policy; and**
- b) in a way that is consistent with the local government's community grants policy.*

Section 195 Community grants policy

*A local government must prepare and adopt a policy about local government grants to community organisations (a **community grants policy**), which includes the criteria for a community organisation to be eligible for a grant from the local government.*

**Council Policy***C.01 Community Assistance Program Policy*

This policy covers any request from the community or community organisations outside of established works programs and Council operations. The scope includes financial assistance to community organisations, assistance to businesses and sponsorship requests. Requests for funding will typically be capped at \$2,000 however each request will be considered on a “merit based” approach.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and skills base in the Shire;
- To develop open spaces and sport and recreation facilities within the Shire;
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc; and
- To promote local procurement.

## FINANCIAL AND RESOURCE IMPLICATIONS

Table 2 2024 / 2025 Community Assistance Approved Applications

2024 / 2025 Community Assistance Approved Applications				
Month	Organisation / Event	Contribution		
		Cash	In-Kind	In-Kind Value
July	Quilpie Golf Club Outback Masters		Bus hire (1 day) 1 skip bin 10 wheelie bins 37 tables 220 chairs 1 generator 2 grandstands 12 witches' hats Sand for Baldy Top	\$4,000.00
July	Quilpie Golf Club Open	\$2,000.00	10 wheelie bins 1 skip bin	\$1,300.00
July	Quilpie Sporting Clays Club	\$1,000.00	10 tables 40 chairs 1 Bain Marie 1 generator 1 skip bin ATV Bus hire (1 day)	\$3,000.00
July	QCWA Sponsorship	\$500.00		
August	Quilpie Golf Club Open Golf Weekend		Bus hire and chair hire fee waiver	\$155.00
August	Quilpie Show		Portable lighting 20 wheelie bins 12 m <sup>2</sup> skip bin 1 generator	\$547.00
August	Quilpie Show		Quilpie Shire Hall Bulloo Park hire fee waiver	\$413.00
August	Kangaranga Do		Council stage float	\$200.00
August	Quilpie Motorbike Gymkhana & Enduro	\$2,000.00	15 wheelie bins 12m <sup>2</sup> Skip bin 2 pop-up tents 100 chairs 10 tables large generator 1 x 8 bay Bain Marie	\$2,500.00
August	St Finbarr's P&F Sponsorship	\$500.00		
August	Eromanga Rodeo & Campdraft		12m <sup>2</sup> skip bin	\$347.00
August	Giving Kids Memories Charity		Provide venue in-kind and community free sausage sizzle at event	\$2,163.00

2024 / 2025 Community Assistance Approved Applications				
		Contribution		
Month	Organisation / Event	Cash	In-Kind	In-Kind Value
September				
October	Care Outreach Bush Bash Christmas		Eromanga Hall and Bulloo Park hire fee waiver	\$245.00
October	Quilpie State College		Hire fee waiver Tablecloths	\$70.00
October	St Finbarr's P&F		Use of generator, Bain Maree, tables, chairs, and wheelie bins for annual fete	\$211.00
December	Tim Stewart Hearing and Noise at Work (Wellbeing Week Hearing Tests)		Bulloo Park fee waiver	\$111.00
<b>Total</b>		<b>\$6,000.00</b>		<b>\$15,262.00</b>
<b>Combined Total</b>			<b>\$21,262.00</b>	

## RISK MANAGEMENT IMPLICATIONS

Table 3 Risk Assessment

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
Failure to secure adequate support to deliver event	None	Increased costs for organisation Review delivery scope of event	Rare	Minor	Low	Quilpie Shire Council Community Assistance Grant Policy – C.01 Secure adequate Sponsorship

## **12.2 JOHN WAUGH PARK & AQUATIC CENTRE CONSIDERATION**

**IX: 260197**

**Author: Justin Hancock, Chief Executive Officer**

**Attachments:**

- 1. 2016 John Waugh Park Master Plan**
- 2. 2016 Master Planning Aquatic Centre**
- 3. Condition Report - Quilpie & Eromanga Aquatic Centres**
- 4. 21206-John Waugh Park MPlan REV E**
- 5. Fibreglaze Quote #3020**
- 6. 250110-Quilpie Aquatic Cente - Master Plan - Jan 2025 (#20034-1)-rev1**

### **KEY OUTCOME**

**Key Outcome:** 1. Great Place to Live

**Key Initiative:** 1.1 Well-planned and highly liveable communities

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with an update on the John Waugh Park Masterplan and consideration regarding the rehabilitation of the existing pool facility or progression towards of the development of a new aquatic centre.

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### **RECOMMENDATION**

That Council:

1. Note the draft John Waugh Park Masterplan;
2. Review the following sections of the John Waugh Park Masterplan:
  - (a) Aquatic Centre; and
  - (b) Bicentennial Park.
3. Table the revised John Waugh Masterplan in a future council meeting for consideration; and
4. Proceed with undertaking rehabilitation works to the existing aquatic centre in the 2025/26 financial year.

### **BACKGROUND**

Discussions regarding the potential development and establishment of a masterplan for John Waugh Park have been ongoing for the past decade. In 2016, Proterra Group drafted a high-level concept to transform the John Waugh Park precinct into a sporting hub, featuring a football/cricket oval, softball field, aquatic centre, and an all-sports centre. Venue Group Consultants and Liquidblu Architects further developed a concept for a new aquatic centre, which included a 6-lane x 25m pool, a 110sqm leisure pool, a kiosk/office, amenities, a store, and a plant room.

In mid-2021, Council began exploring the possibility of a new aquatic centre due to damage to the shade structures at the existing facility and anecdotal evidence suggesting the facility was nearing the end of its operational life. A request for quote process was conducted in November/December 2021 to engage an architect for the development of the John Waugh Park Master Plan. Following a

panel assessment, CUSP (QLD) Pty Ltd was appointed to undertake the masterplan. Initial consultations with Councillors, Council staff, and the community were conducted in March 2022.

Over the following months, multiple drafts of the masterplan were revised based on feedback gathered during the consultation process. In October 2022, Deputy Mayor Jenny Hewson, Councillor Roger Volz, and CEO Justin Hancock visited the Cairns and Mareeba Aquatic Centres to gather insights from facility managers and owners. This visit provided valuable operational information, highlighting opportunities and challenges to inform the development of a new aquatic facility concept for Quilpie.

Throughout 2023, several high-priority issues arose that required immediate attention, causing delays to the masterplan process. These included the Quilpie kids' waterslide, which could no longer be insured in its current state, and the deteriorating condition of the Eromanga Pool. Council engaged pool specialists to address these urgent matters, both of which were resolved by August 2024.

As part of this review, Fibreglaze was engaged to assess the facilities and provide recommendations for potential remediation works to extend their useful life. In March 2024, Council received a detailed report on the condition of each facility. Council resolved to proceed with rehabilitation works for the Eromanga Pool and made the following decisions regarding the Quilpie Pool:

Council Resolution 28 May 2024

**RESOLUTION NO: (QSC072-05-24)**

Moved: Cr Milan Milosevic

Seconded: Cr Roger Volz

That Council:

1. Receive the report; and
2. Undertake costings for repairs to be considered in the 24/25 Financial Year.

Proceeding this resolution, the following action items were to be undertaken:

1. Finalise the John Waugh Park Masterplan – Completed 20 November 2024;
2. Undertake Quantity Surveying for a new aquatic facility – Completed 11 February 2025; and
3. Obtain a quote to restore the existing facility based on the engineering report received – completed 16 January 2025.

### Existing Facility

The quote provided by Fibreglaze for the rehabilitation of the existing 25m pool and wading pool amounts to \$680,000 (GST exclusive). The proposed works include relining both pools using the Fibreglaze Fibretech System, which is expected to extend the facility's useful life by 20 years, backed by a 10-year warranty.

It is important to note that this scope of work does not include upgrading the existing shade structures to hard-roofed facilities. This matter is being addressed separately under insurance coverage due to damage sustained in January 2025. Additionally, Council is currently progressing an Expression of Interest (EOI) process to replace the chlorine dosing system, funded through the Works for Queensland 2024-2027 program.

The engineering report confirmed that the existing facility is structurally sound and, with the recommended maintenance, will continue to serve the community effectively for years to come. However, a key limitation of the current facility is its inability to expand due to being landlocked.

### New Aquatic Centre

As the potential new facility will be developed on a greenfield site, all necessary infrastructure must be carefully planned and incorporated. To address this, the proposed masterplan includes the key elements detailed in Table 1.

Table 1 New Aquatic Centre Proposed Masterplan

	Key Elements
1A	MAIN POOL ENTRY
1B	KIOSK/OFFICE WITH AWNING
1C	CHANGE ROOMS/SHOWERS
1D	PUMP/FILTER ROOM (INCLUDES PUMP FOR SPLASHPARK)
1E	SERVICE AND SUPPLIES ACCESS
1F	HYDRO POOL - WITH SHADE STRUCTURE OVER TOP WITH TEMPORARY PARTITION WALLS TO ENCLOSE THROUGH WINTER
1G	8 - 10 LANE 25M LAP POOL - WITH SHADE STRUCTURE
1H	CHILDRENS POOL - WITH SHADE STRUCTURE
1I	VIEWING AREA WITH COMBINATION OF TURF AND SHADE STRUCTURES
1J	SECONDARY ACCESS POINT – EVENT AND MAINTENANCE
1K	POOL FENCING
1L	BBQ AREA
1M	SCREENING FENCE AND BUFFER PLANTING
1N	STORAGE

CUSP (QLD) Pty Ltd engaged Rider Levett Bucknall (RLB) to provide quantity surveying services for the proposed new facility. RLB is a well-known entity to Council, having previously collaborated closely with the Outback Gondwana Foundation and Council to develop budgets and business cases for the Eromanga Natural History Museum. Their familiarity with the region is invaluable, particularly in understanding cost escalations associated with remote locations and other regional challenges.

The quantity surveying estimates for the proposed facility total \$36.318 million (excluding GST) as of January 2025. This figure does not account for any anticipated cost escalations during the construction phase.

Other significant aquatic facility projects in the South West Queensland Region include the Maranoa Regional Council's upgrade of the Denise Spencer Pool. This project, with a forecasted cost of \$29.2 million, involves the construction of a new aquatic complex to replace the current Denise Spencer Memorial Pool. The new complex will feature:

- A 50-metre outdoor swimming pool;
- A 25-metre indoor combined program and lap swimming pool;
- A toddler water play area;
- Twin-flume waterslides; and
- All necessary plant rooms, pool storage, filtration systems, and amenities.

This project will be developed on an existing site, significantly reducing costs associated with new trunk infrastructure for water, sewerage, and electricity that would typically be required for a greenfield site.

Council's current 2024/25 amended Capital Budget is sitting at \$48.5M with several large projects that are confirmed and endorsed (pending funding) by Council. This large Capital Works Program provides restraints on Council resources in delivering projects, these include:

- Eromanga Natural History Museum Stage 3 - \$18M;
- Quilpie Sewerage Treatment Plant - \$10M; and
- Quilpie Airport Rehabilitation - \$10M (currently not included in budget).

**OPTIONS**Option 1 (Recommended)

That Council:

1. Note the draft John Waugh Park Masterplan;
2. Review the following sections of the John Waugh Park Masterplan:
  - (a) Aquatic Centre;
  - (b) Bicentennial Park.
3. Table the revised John Waugh Masterplan in a future council meeting for consideration; and
4. Proceed with undertaking rehabilitation works to the existing aquatic centre in the 2025/26 financial year.

Option 2

That Council:

1. Accept the John Waugh Park Masterplan as presented;
2. Proceed with undertaking rehabilitation works to the existing aquatic centre in the 2025/26 financial year; and
3. Identify funding opportunities for a new aquatic centre.

Option 3

That Council:

1. Accept the John Waugh Park Masterplan as presented; and
2. Identify funding opportunities for a new aquatic centre.

**CONSULTATION (Internal/External)**

Councillors

Council Staff

Community

CUSP (QLD) Pty Ltd

**LEGAL IMPLICATIONS**

N/A

**POLICY AND LEGISLATION**

Local Government Act 2009

Local Government Regulation 2012

Royal Life Saving Australia Guidelines

**FINANCIAL AND RESOURCE IMPLICATIONS****Capital***Option 1 – Rehabilitate Existing Facility*

The rehabilitation of the existing facility requires the following:

- Refurbishment Costs \$680,000 (GST exclusive);
- Chlorine Dosing \$250,000 (GST Exclusive); and
- Shade Structure Upgrades – Current Insurance claim.

*Option 2 – New Facility*

Rider Levett Bucknall (RLB) estimates for the proposed facility total \$36.318 million (excluding GST) as of January 2025. This figure does not account for any anticipated cost escalations during the construction phase.

*Operational*

The below operating costs have been established as follows:

- The *existing pool* costs are based on the adopted 2024/25 budget figures.
- The costs for the *new pool* are based on a combination of the quantity surveyor's forecasted estimates and the budget projections.

*Table 2 Existing Pool and New Pool Operating Costs*

Cost Centre	Existing Pool	New Pool
Management Fees	294,014	438,043
Electricity	55,000	58,734
Insurance	7,500	10,546
Rates & Charges	9,000	9,000
Telephone	500	500
Other	50,000 <sup>#</sup>	53,371
Cleaning Products	1,500	2,500
Swimming Pool Repairs / Maintenance	50,000	5,000
Depn - Swimming Pool Structures	48,417	605,300*
<b>Total</b>	<b>\$515,931</b>	<b>\$1,182,994</b>

\* Depreciation \$36,318,000 / 60 years = \$605,300

<sup>#</sup> includes chemicals

**RISK MANAGEMENT IMPLICATIONS**

Council will manage risks in accordance with G.11 Enterprise Risk Management (ERM) Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance to ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity to ensure risk management profiles identify and consider all known potential risks to Councils' business operations.

- 3. Right Quality to ensure all identified risks are managed in accordance with Councils’ risk appetite and tolerance.

**Determining Likelihood**

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

**Determining Consequence**

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

**Determining the overall Risk Rating**

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

**Evaluate Risks**

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do nothing further
- Consider risk treatment options
- Undertake further analysis to better understand the risk
- Maintain existing controls
- Reconsider objectives

*Table 3 Risk Calculator*

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low-medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
<b>A. Almost Certain</b> Expected to occur at most times	H	H	E	E	E
<b>B. Likely</b> Will probably occur at most times	M	H	H	E	E
<b>C. Possible</b> Might occur at some time	L	M	H	E	E
<b>D. Unlikely</b> Could occur at some time	L	L	M	H	E
<b>E. Rare</b> May occur in rare conditions	L	L	M	H	E

Table 4 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
<b>Example:</b> <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project.</i>
<i>Poor Asset Management – Council do not budget to appropriately maintain existing infrastructure</i>	<i>Asset Management Plans are maintained, and condition assessments are undertaken</i>	<i>Failure of infrastructure</i>	<i>Almost Certain</i>	<i>Catastrophic</i>	<i>Extreme</i>	<i>Council to prioritise the repairs and maintenance of existing infrastructure to ensure failure of infrastructure is avoided.</i>
<i>Insufficient Funding – Grant funding required for the construction of new infrastructure</i>	<i>N/A</i>	<i>Due to the high costs forecasted for the new Aquatic Centre, limited funding opportunities are available to construct the entire project. This may need to be staged which will result in increased costs due to price escalations, lost efficiencies etc.</i>	<i>Likely</i>	<i>Moderate</i>	<i>High</i>	<i>Identify opportunities to deliver the project in stages that aligns with funding opportunities available.</i>
<i>Lack of Resources – Limited workforce due to extended capital works program.</i>	<i>Prioritisation of renewing existing critical infrastructure.</i>	<i>Inability to undertake business as usual tasks. Resources to be stretched with large capital works projects.</i>	<i>Likely</i>	<i>Moderate</i>	<i>High</i>	<i>Additional external resources required to project manage and deliver the project.</i>
<i>Constrained Revenue</i>	<i>Council currently does not charge entry fees to the pool facility.</i>	<i>Due to the increased costs associated with a new facility, Council may need to consider the introduction of entry fees.</i>	<i>Possible</i>	<i>Moderate</i>	<i>High</i>	<i>Introduction of entry fees to assist with the ongoing operational and maintenance of the new facility.</i>

## HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

Table 5 Human Rights protected under the Human Rights Act 2019 (Qld)

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

- STAGE 1 (COMPLETE)**
- LIGHTING TO NETBALL COURT
  - LIGHTING UPGRADE TO MAIN OVAL
- STAGE 2**
- ALL SPORTS CENTRE (PART 1)
  - CRICKET NETS
  - COVERED GRANDSTAND
- STAGE 3**
- SHADE STRUCTURE TO NETBALL COURT
  - SCOREBOARD
  - ALL SPORTS CENTRE (PART 2)
- STAGE 4**
- ROADWAY UPGRADES AND PARKING
  - SOFTBALL DIAMOND
- STAGE 5**
- AQUATIC CENTRE



ISSUE FOR REVIEW

A	AR	ISSUE FOR REVIEW	PH	20/04/2025
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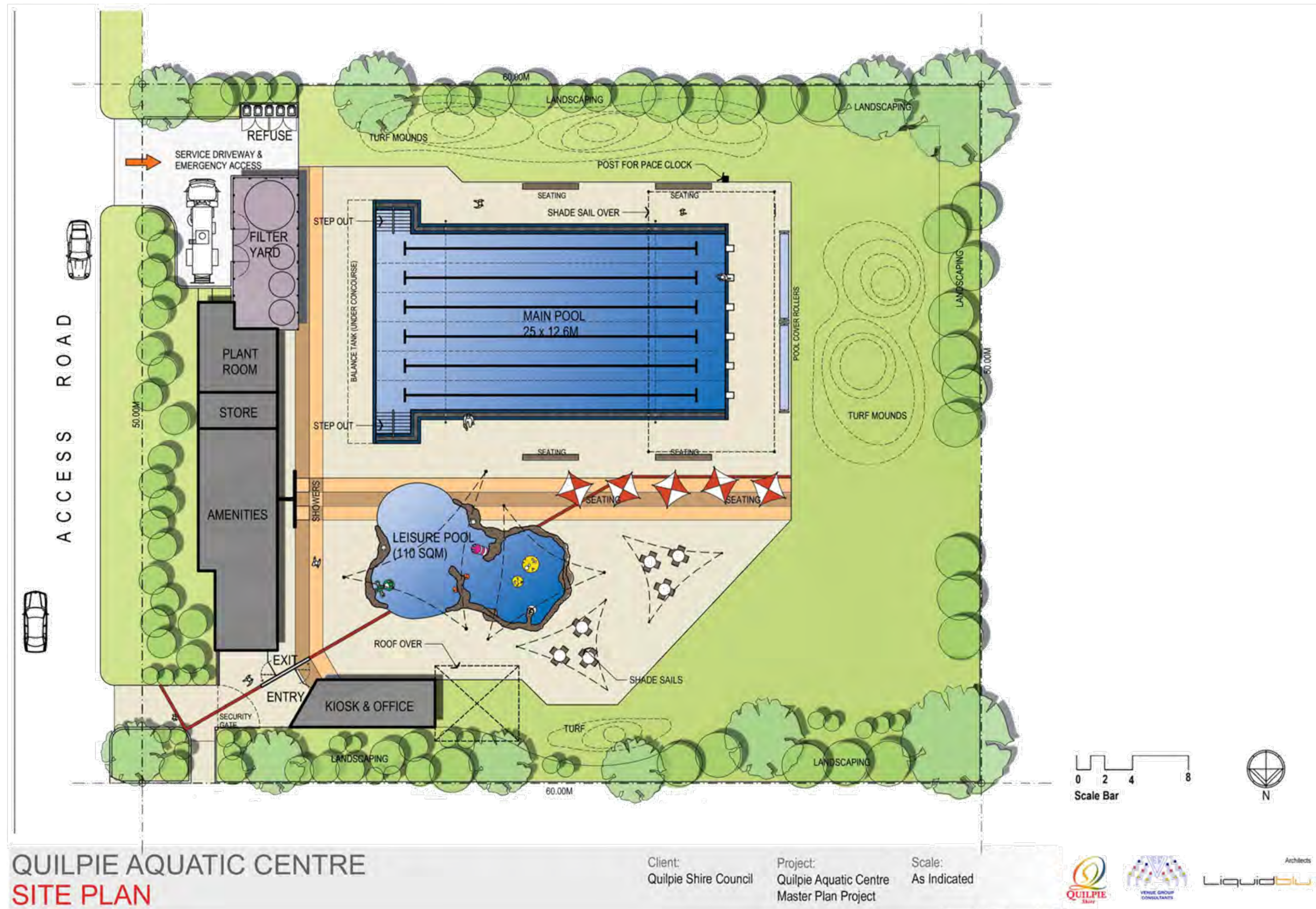
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Drafter	AR	13/04/16	
Check	PH	13/04/16	
Approved			

REFER ANY DISCREPANCIES TO ENGINEER PRIOR TO PROCEEDING WITH CONSTRUCTION	
Drawing Title	Drawing No.
JOHN WAUGH PARK RECREATION PRECINCT CONCEPT MASTER PLAN	16_555_02
Client	Revision
DUILL PIP SHIRE COUNCIL	A



**QUILPIE AQUATIC CENTRE**  
**SITE PLAN**

Client:  
 Quilpie Shire Council

Project:  
 Quilpie Aquatic Centre  
 Master Plan Project

Scale:  
 As Indicated





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## CONDITION REPORT - Quilpie & Eromanga Aquatic Centres -

Date: 27/03/24

This report focuses on the current condition of 3 components of the Quilpie Aquatic Centre and 1 component of the Eromanga Aquatic Centre.

### OVERVIEW

#### 1. Quilpie Aquatic Centre - Lap Pool

- Reinforced concrete shell with sealed expansion joints.
- Lined with fibreglass interior (likely to be Fibretech System)
- Raised coping with wet deck added subsequent to original pool construction
- 25m long x 12m wide x 1.4 - 2.1m deep.
- 6no. marked lanes with diving blocks.



#### 2. Quilpie Aquatic Centre - Wading Pool

- Reinforced concrete shell with sealed expansion joints.
- Lined with fibreglass interior.
- Wet deck entrance bench with adjacent step entrance.
- 12m long x 5m wide x 1.1m deep.
- 2no. marked lanes.





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### 3. Quilpie Aquatic Centre - Kids Water Play Area

- Fenced off out of service fibreglass slide
- Out of service fibreglass water features
- Fibreglass rock surrounds
- Approximately 7m long x 6m wide x shallow depth at ground level



### 4. Eromanga Aquatic Centre – Swimming Pool

- Three section moulded fibreglass shell stitched together
- Resurfaced fibreglass interior
- Fibreglass coping flush with concrete surrounds
- Fibreglass step entrance constructed during interior resurfacing stage
- 20m long x 6m wide x 1.2m deep.






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1. QUILPIE LAP POOL ASSESSMENT



Item	Condition	Expected Life	Photo
Reinforced Concrete Shell	No signs of structural damage due to movement or deterioration. No evidence of rust stains originating from reinforcement	>10years	
Sealed Expansion Joints	Resealed in January 2024 with Nitoseal SC600	>10years	
Fibreglass Interior	<p>Inspected in January 2024 while pool was empty. Minimal signs of structural damage / delamination. Colour coats are still in good condition. No obvious signs of colour coats wearing thin revealing fibreglass composite layer. Osmosis Blisters caused by inadequate wetting out of fibreglass mat.</p> <p><b>Suggested Repair:</b>                      Relining with Fibreglaze Fibretech System to provide another &gt;20years life (10year warranty).</p>	<5years	
Coping / Wet Deck	<p>Showing signs of structural and aesthetic damage. Several crack repairs conducted in January 2024. Possibility of additional cracks forming in other areas. Significant evidence of colour coats wearing thin and revealing fibreglass composite layer.</p> <p><b>Suggested Repair:</b>                      Relining with double 300gsm Fibreglaze Fibretech System to provide another &gt;20years life (10year warranty).</p>	Repair Required	  



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<p>Fixtures</p>	<p>Ladders and depth marker plaques in fair condition. Some ladders rusting in areas. Some plaques deteriorating.</p> <p><b>Suggested Repair:</b>                  Replace ladders with stainless steel ladders. Replace depth markers with new plaques.</p>	<p>Repair Required</p>	
-----------------	--	------------------------	--

**2. QUILPIE WADING POOL ASSESSMENT**

Item	Condition	Expected Life	Photo
<p>Reinforced Concrete Shell</p>	<p>No signs of structural damage due to movement or deterioration. No evidence of rust stains originating from reinforcement</p>	<p>&gt;10years</p>	
<p>Sealed Expansion Joints</p>	<p>Resealed in January 2024 with Nitoseal SC600</p>	<p>&gt;10years</p>	
<p>Fibreglass Interior</p>	<p>Inspected in January 2024 while pool was empty. Minimal signs of structural damage / delamination. Some signs of colour coats wearing thin revealing fibreglass composite layer. Osmosis present on step entry wall</p> <p><b>Suggested Repair:</b>                  Relining with Fibreglaze Fibretech System to provide another &gt;20years life (10year warranty).</p>	<p>&lt;5years</p>	



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 Burleigh Heads  
 QLD 4220  
[admin@fibreglaze.com](mailto:admin@fibreglaze.com)

<p>Coping / Wet Deck Entrance</p>	<p>Showing signs of structural and aesthetic damage. Several crack repairs conducted in January 2024. Possibility of additional cracks forming in other areas. Evidence of colour coats wearing thin and revealing fibreglass composite layer.</p> <p><b>Suggested Repair:</b>                  Relining with double 300gsm Fibreglaze Fibretech System to provide another &gt;20years life (10year warranty).</p>	<p>Repair Required</p>	
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**3. QUILPIE KIDS WATER PLAY AREA ASSESSMENT**

Item	Condition	Expected Life	Photo
<p>Slide</p>	<p>Out of service. Currently fenced off as it is a hazard.</p> <p><b>Suggested Repair:</b>                  Demolish slide and reconstruct interfacing areas with polyurethane foam and fibreglass.                  Cap off slide plumbing to allow adjacent water features to operate.</p>	<p>Repair required</p>	

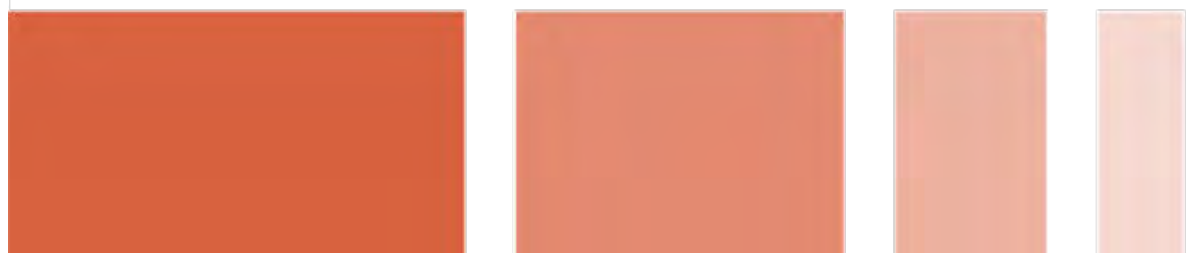
**4. EROMANGA POOL ASSESSMENT**

Item	Condition	Photo
<p>Fibreglass Shell</p>	<p>Backfill material behind the moulded pool walls has failed resulting in excessive pressure deforming the fibreglass walls. This is likely due to the installation of incorrect backfill material coupled with ground water causing the material to become unstable. This is also reflected in movement cracks throughout surrounding concrete pavement.</p> <p><b>Suggested Repair:</b>                  Remove affected concrete pavement and backfill material with excavator. Cut and realign all deformed areas. Reline pool with Fibreglaze Fibretech System (using two layers of 300gsm chop strand mat). Backfill walls with stabilised material while refilling pool. Reconstruct concrete pavement.</p>	

# John Waugh Park

## Landscape Masterplan Report

Issue :[E]  
d: 20.11.24



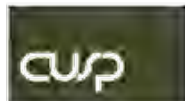
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# 1.0 Context



## Purpose of the John Waugh Park Masterplan

In 2022 CUSP was commissioned by Quilpie Shire Council to develop a Masterplan for John Waugh Park.

The purpose of this masterplan is to rationalize the different existing key areas and incorporate the proposed aquatic centre to form a sports and recreational precinct which services and benefits the local community of the Quilpie Shire but also to attract tourists passing through. The main aim is to have the whole of the precinct functioning practically for the different user groups but also be serviceable and maintainable by Quilpie Shire Council. The existing swimming pool has reached its end of life and triggers the incorporation of the proposed new aquatic centre.

The following key areas will form the core of the masterplan.

- Bicentennial Park
- Gym with proposed extension
- John Waugh Park Playing Fields
- Proposed Aquatic Centre

The Quilpie Bowls Club will not form part of this masterplan but will require consideration regarding service access, pedestrian access and connectivity to the other areas.

# 1.0 Context



- QUILPIE BOWLS CLUB**
- ① QUILPIE BOWLS CLUB BUILDING
- ② BOWLING GREEN
- ③ BOWLS CLUB CAR PARK
- ④ OLD TOWN BORE WITH ARTWORK
  
- BICENTENNIAL PARK**
- ⑤ BASKETBALL/NETBALL COURT WITH FLOOD LIGHTS AND UNSHADED SPECTATOR SEATING
- ⑥ PAVED HARDSTAND WITH NO DEFINED USE
- ⑦ TENNIS COURT WITH REBOUND WALL, FLOOD LIGHTS AND SHADED SPECTATOR SEATING
- ⑧ SMALL STORAGE SHED (REFURBISHED BUT CONTAINS ASBESTOS)
- ⑨ SKATE PARK
- ⑩ OPEN GRASS AREA WITH JUVENILE TREE PLANTING
- ⑪ MAINTENANCE VEHICLE ENTRY GATE
- ⑫ PEDESTRIAN ENTRY
- ⑬ LARGE PICNIC SHELTER WITH BBQ AND PICNIC TABLE
- ⑭ SMALL PICNIC SHELTER
- ⑮ PLAYGROUND WITH SHADE SAILS
- ⑯ OLD AMENITY BLOCK
- ⑰ NEW AMENITY AND SHOWER BLOCK
- ⑱ WATER TANKS
- ⑲ WHITE PLASTIC DIVIDING FENCE
- ⑳ PATHWAY TO GYM
  
- FUTURE AQUATIC CENTRE**
  
- JOHN WAUGH PARK PLAYING FIELD AND FACILITIES**
- ⑳ GYM
- ㉑ GYM BUILDING
- ㉒ GYM ENTRY
- ㉓ GYM CAR PARKING
- ㉔ CHIPU STREET ENTRY GATE
- ㉕ ENTRY FROM QUARRION STREET
- ㉖ INTERNAL LOOP ROAD
- ㉗ FORMALISED CAR PARKING
- ㉘ PLAYING FIELD WITH CRICKET PITCH
- ㉙ FLOOD LIGHTS
- ㉚ CRICKET NETS
- ㉛ SPECTATOR MOUND WITH SHADE STRUCTURES
- ㉜ STAGE WITH SHADE STRUCTURE
- ㉝ CANTEEN WITH SHADE SAILS AND COLD ROOM (EXTERNAL)
- ㉞ STORAGE SHED (MOWER AND EQUIPMENT)
- ㉟ SMALL STORAGE SHED AND CONCRETE SLAB (UNUSED)
- ㊱ AMENITIES BLOCK (MALE AND FEMALE)
- ㊲ CHANGE ROOMS (QUILPIE AND VISITORS)
- ㊳ CARAVAN DUMP POINT
- ㊴ OPEN UNUSED SPACE – OVERFLOW CAR PARKING DURING LARGE EVENTS
- ㊵ FUEL DEPOT



# 2.0 Canopy Plan



- NON-NATIVE CANOPY TREES
- NATIVE CANOPY TREES
- TREES OF LOW AMENITY AND POOR HEALTH

The intent is to retain as much existing canopy as possible to provide internal structure, screening and natural shade.

# 3.0 Analysis



## Current site conditions

An analysis of the existing site conditions has been carried out in March 2022. During the site visit it became apparent that some infrastructure and features have reached the end of their life or appear dated. In addition, some elements are placed without context and appear ad-hoc. The combination of these makes the space unattractive and less desirable for increased use.

The Existing Site Context and Issues and Opportunities diagrams summarize and highlight these issues.

There are a number of mature and semi mature, but also juvenile tree plantings on site. It will be crucial to retain the mature and semi mature specimens, to provide a level of natural shade and screening to the various spaces. The Canopy tree plan indicates the location of these mature and semi mature species. Juvenile species have not been captured. The trees are a mixture of native and nonnative species.

## Understanding current uses of the facilities by the community of Quilpie

During the site visit in March 2022 stakeholder and community consultation was carried out to better understand how the community and local groups use the existing facilities.

The usage of facilities is only a snapshot at this point in time and will likely change over the coming years. It may depend on trends of sports the community wants to engage with but also the manpower to fill up teams and the population growth and age of the population.

A review of the 2016 Census for Quilpie shows 51.2% of Quilpie are male and 48.8% are female. 19.9% are Aboriginal and/or Torres Strait Islander people.

The median age of Quilpie residents is 40 years which is 3 years above the Queensland median age of 37 years.

It has to be considered that this data is 6 years old and it may have had some changes.

# 3.0 Analysis



## Existing Pool

The existing pool is currently used by the schools (St Finbarrs and Quilpie College) for swimming classes in terms 1 & 4. The pool is also used for swimming carnivals by both schools. After school there is squad training which is attended by a number of children. In addition, the pool is used by seniors for the purpose of aqua aerobics and hydrotherapy classes as well as open to the public for general swimming. The current pool has a shallow Hydrotherapy pool (heated), a 6 lane, 25m pool and a small shallow depth splash play with a mini slide.

## Bicentennial Park

The playground and shelter in the park are currently used sporadically by the community and will have a new monorail and play equipment with a large shade structure installed in the future. The picnic shelters are of poor quality and visual appeal and the BBQ is defect. The new shower and amenity block is regularly used by truck drivers and tourists.

## Tennis Courts

The two tennis courts have recently been resurfaced and are currently used twice a week by the community.

## Basketball/Netball Court

The court is showing signs of disrepair such as cracking and lack of line marking. A regular use was not mentioned by any of the stakeholders. It can be assumed that the court is used infrequently. The court requires line marking for both basketball and netball.

## Skate Park

The skate park has no shade. A regular use was not mentioned by any of the stakeholders. It can be assumed that the court is used irregularly.

# 3.0 Analysis



## Gym

The gym is operated on a 24/7 basis. The Gym is unstaffed, and customers have access with an electronic swipe card. The gym is run privately and financially viable and at the moment there are about 90 customers. The Gym is considering an extension in the near future as they are running out of space. Children are not allowed in the gym as it would drive insurances up. Staffing the gym may resolve some of these issues.

The Quilpie College advised that they use the Gym for their end of year party.

## Sports field/ Oval

The sports field is currently used by the Quilpie Cricket club and the Quilpie Magpies League Club. The Cricket club uses the field in the summer months weekly for training and home. The cricket nets are also used for the cricket trials and practice.

The Rugby League Club uses the field twice a week during the season (March to September) for training of the Junior team. They also have 3 to 4 home games a season. Two sign-on sessions are scheduled per season.

In 2021, Quilpie was one of 5 towns selected by Queensland Rugby League and the Queensland Government to host an Intrust Super Cup match as part of the "Activate Queensland" Country Week.

During wintertime a social touch football team has been using the field as well once a week. The field is also used by the local schools for their athletics carnivals once a year. Associated with the field are facilities such as change rooms, amenities, a canteen, and a grassed mound with shading for spectator seating.

# 1.0 Issues + Opportunities



- ① ENTRY GATE ON CHIPU STREET IN DISREPAIR - NEW PAINT REQUIRED
- ② ENTRY GATE WILL LIMIT LARGE TRUCK ACCESS - PROVIDE LARGER VEHICLE ACCESS ADJACENT
- ③ SPECTATOR MOUNDING POSES A DISCONNECT BETWEEN CHANGE ROOMS AND FIELD - POTENTIALLY CUT GAP OR TUNNEL AND EXTENT MOUNDING TO THE SOUTH
- ④ REAR OF SPECTATOR MOUNDING CLOSE TO ROAD - SAFETY ISSUE
- ⑤ V-DRAIN ALONG QUARRION STREET ADJACENT ROAD POSES A TRAFFIC SAFETY ISSUE - CONSIDER PIPED DRAINAGE AND PROVIDE FOOTPATH CONNECTION
- ⑥ CHANGE ROOMS AND AMENITIES FOR PLAYING FIELD HAVE REACHED END OF LIFE AND LOOK OUTDATED - RENEW
- ⑦ CARAVAN DUMP POINT TO BE RELOCATED
- ⑧ SMALL STORAGE SHED AND CONCRETE SLAB SERVE NO PURPOSE - REMOVE
- ⑨ VISUAL IMPACT FROM FUEL DEPOT - SCREENING REQUIRED IN ADDITION TO EXISTING TREES
- ⑩ BACK OF HOUSE OF BOWLS CLUB APPEARS UNTIDY - CLEAN UP AND POSSIBLY SCREEN PLANTING
- ⑪ PAVED HARDSTAND AT BASKETBALL/ NETBALL COURT SERVES NO PURPOSE AND HAS BEEN DAMAGED BY RECENT FENCE CONSTRUCTION WORKS - REMOVE
- ⑫ BASKETBALL/ NETBALL COURT PAVING REACHES END OF LIFE (CRACKED CONCRETE AND GRASS EMERGING IN CRACKS AND UNSAFE TO PLAY ON) - REPLACE OR REPURPOSE SPACE
- ⑬ SPECTATOR SEATING AT BASKETBALL/ NETBALL COURT OUTDATED AND NO SHADE - CONSIDER NEW SEATING WITH SHADE
- ⑭ TENNIS COURT SPECTATOR SEATING OUTDATED - OPPORTUNITY TO COMBINE WITH SEATING FOR BASKETBALL/ NETBALL COURT
- ⑮ SKATE PARK LACKS OF SHADE - POTENTIALLY PROVIDE SHADE OVER
- ⑯ SIGNAGE AT SKATE PARK UNREADABLE - REPLACE AND FACE AWAY FROM SUN
- ⑰ VISUAL AND PHYSICAL DISCONNECT BETWEEN BICENTENNIAL PARK AND GYM PRECINCT DUE TO WHITE PLASTIC FENCE AND NON-LEGIBLE PATHWAY CONNECTION - REMOVE FENCE AND POTENTIALLY PROVIDE NEW AXIS
- ⑱ OLD AMENITY BLOCK DOES NOT SERVE PURPOSE WITH NEW ONE INSTALLED - REMOVE
- ⑲ SMALL PICNIC SHELTER DOES NOT PROVIDE ADEQUATE SHADE DUE TO SMALL ROOF SIZE - REMOVE
- ⑳ LARGE PICNIC SHELTER IS CLOSED IN ON TWO SIDES AND PREVENTS VENTILATION AND BECOMES HOT - REPLACE
- ㉑ LARGE NUMBER OF BINS PLACED THROUGHOUT PARK - RATIONALISE AND PLACE AT LOGISTICAL LOCATIONS
- ㉒ LIGHTING IN PARK APPEARS NOT LOGICAL RATIONALISE
- ㉓ DRINKING FOUNTAIN DOES NOT FUNCTION ADEQUATELY - REPAIR OR REPLACE
- ㉔ SOFTFALL SURFACING OF PLAYGROUND IS UNSAFE AS TILES WARP UP - REPLACE WITH TAKURA MULCH
- ㉕ TIME CAPSULE CHAMBER IS NOT INTACT - REMOVE
- ㉖ VARIOUS SIGNAGE APPEARS DATED OR UNREADABLE - REMOVE OR REPLACE
- ㉗ PROPOSED MONORAIL WITH SHADE STRUCTURE OVER TOP
- ㉘ IRRIGATION VALVE PIT LIDS ARE RUSTED AND LOOSE AND POSE A SAFETY ISSUE - REPLACE
- ㉙ GATES FACING ROAD ARE NOT SELF-CLOSING AND POTENTIAL RISK OF CHILDREN ENTERING ROAD - IMPLEMENT SELF-CLOSING AND LOCKING GATES
- ㉚ PAVER GARDEN EDGING AROUND GYM LACKS OF ATTRACTIVENESS - OPPORTUNITY TO RATIONALISE CIRCULATION AND PROVIDE NEW EDGING

# 4.0 Issues + Opportunities



1 ENTRY GATE ON CHIPU STREET IN DISREPAIR - NEW PAINT REQUIRED



2 ENTRY GATE WILL LIMIT LARGE TRUCK ACCESS - PROVIDE LARGER VEHICLE ACCESS ADJACENT



3 SPECTATOR MOUNDING POSES A DISCONNECT BETWEEN CHANGE ROOMS AND FIELD - POTENTIALLY CUT GAP OR TUNNEL AND EXTENT MOUNDING TO THE SOUTH



4 CENTRAL SPINE TO BE PEDESTRIANISED - MANAGED VEHICLE ACCESS DURING EVENTS



5 NO FOOTPATH CONNECTION ALONG QUARRION STREET



6 CHANGE ROOMS AND AMENITIES FOR PLAYING FIELD HAVE REACHED END OF LIFE AND LOOK OUTDATED - RENEW



7 CARAVAN DUMP POINT TO BE RELOCATED TO OLD COUNCIL DEPOT



8 SMALL STORAGE SHED AND CONCRETE SLAB SERVE NO PURPOSE - REMOVE



9 VISUAL IMPACT FROM FUEL DEPOT - SCREENING REQUIRED IN ADDITION TO EXISTING TREES



10 BACK OF HOUSE OF BOWLS CLUB APPEARS UNTIDY - CLEAN UP AND POSSIBLY SCREEN PLANTING

# 4.0 Issues + Opportunities



12 PAVED HARDSTAND AT BASKETBALL/NETBALL COURT SERVES NO PURPOSE AND HAS BEEN DAMAGED BY RECENT FENCE CONSTRUCTION WORKS – TO BE REMOVED



12 BASKETBALL/NETBALL COURT PAVING REACHES END OF LIFE (CRACKED CONCRETE AND GRASS EMERGING IN CRACKS AND UNSAFE TO PLAY ON) – REPLACE OR REPURPOSE SPACE



13 SPECTATOR SEATING AT BASKETBALL/NETBALL COURT OUTDATED AND NO SHADE – NEW CENTRAL SHADE STRUCTURE TO FACILITATE BOTH TENNIS COURT AND PROPOSED MULTI COURT



14 TENNIS COURT SPECTATOR SEATING OUTDATED – NEW CENTRAL SHADE STRUCTURE TO FACILITATE BOTH TENNIS COURT AND PROPOSED MULTI COURT



15 SKATE PARK LACKS OF SHADE – POTENTIALLY PROVIDE SHADE OVER



16 SIGNAGE AT SKATE PARK UNREADABLE – REPLACE AND FACE AWAY FROM SUN



17 VISUAL AND PHYSICAL DISCONNECT BETWEEN BICENTENNIAL PARK AND GYM PRECINCT DUE TO WHITE PLASTIC FENCE AND NON-LEGIBLE PATHWAY CONNECTION – REMOVE FENCE AND POTENTIALLY PROVIDE NEW AXIS



18 OLD AMENITY BLOCK DOES NOT SERVE PURPOSE WITH NEW ONE INSTALLED – REMOVE



19 SMALL PICNIC SHELTER DOES NOT PROVIDE ADEQUATE SHADE DUE TO SMALL ROOF SIZE – TO BE REMOVED



20 LARGE PICNIC SHELTER IS CLOSED IN ON TWO SIDES AND PREVENTS VENTILATION AND BECOMES HOT – REPLACE

# 4.0 Issues + Opportunities



LARGE NUMBER OF BINS PLACED THROUGHOUT PARK – RATIONALISE AND PLACE AT LOGISTICAL LOCATIONS



22 LIGHTING IN PARK APPEARS NOT LOGICAL - RATIONALISE



23 DRINKING FOUNTAIN DOES NOT FUNCTION ADEQUATELY – REPAIR OR REPLACE



24 TIME CAPSULE CHAMBER IS NOT INTACT – REMOVE



25 VARIOUS SIGNAGE APPEARS DATED UN-READABLE – REMOVE OR REPL



GATES FACING ROAD ARE NOT SELF-CLOSING AND POTENTIAL RISK OF CHILDREN ENTERING ROAD - IMPLEMENT SELF-CLOSING AND LOCKING GATES



27 REMOVAL/REPLACEMENT OF WHITE FENCE TO COMBINE PARK AND GYM COMPLEX

# 5.0 Consultation Outcomes

The following stakeholders and groups were consulted to gauge better understanding of the issues and individual needs of the community. The following is a record of the conversations had without any judgement on feasibility.

## Finbarr's Primary School

Consultation with the teacher and children focused mostly on the usage of the existing pool which will be useful to define and optimize the usage of the proposed aquatic centre.

### Swimming Pool

Current car parking situation in pool is problematic for setting up the swimming carnival and to do catering (there are normally 30 car parks required for a swimming carnival)  
 The shallow hydrotherapy pool is beneficial to teach the small children learn to swim  
 One of the main positives is that the pool is free of charge for the community  
 BBQ in the pool is good which gets used for the carnival sausage sizzle and birthday parties  
 Seating and shade are important  
 Pool is not open all year around, would be nice to have it open longer and heated for the cooler months or at least to extend the season  
 Change rooms don't offer much privacy – be good to have some cubicles  
 Children like the depth of the pool, the starting blocks and the small play area for small children  
 Small play area doesn't offer much action and activity for older children  
 The slide could be a bit bigger to add some fun  
 Pool surround is concrete and gets hot on the feet  
 No bubbler or drinking fountain in the pool – be nice to have

### Centennial Park

Playground and shelter are used for birthday parties  
 Skate Park is a bit boring and has no shade  
 The gym has no kids program anymore – would be nice to have  
 Basketball and netball court has a rough surface – end of life  
 No bubbler or drinking fountain at the oval – be nice to have  
 There could be more seating and shading around the playground  
 The existing shelter in the park gets very hot (Now being actioned by QSC)  
 Children expressed a cycle track or pump track would be nice  
 Access to the new pool to have bike access and bike parking



# 5.0 Consultation Outcomes

## Mothers Group

Mothers group representatives noted that there are over 50 children under 5 years in the park. It identifies a trend of

### Centennial Park

There is no swing and not enough shade in the park which was requested previously by the mothers group (Now being actioned by QSC)

No play equipment or a play area for young children (toddlers) is provided (Now being actioned by QSC)

No bike and scooter track, was previously in the park but was removed

Lack of shade to sit and talk or play - socializing is important for the mums (Now being actioned by QSC)

No independent play for younger kids (Now being actioned by QSC)

It would be good to build in a level of education into future park works - environmental overlay

The current flooring under the playground is unsafe and kids trip over - rubber tiles are bending up (Now being actioned by QSC)

A small waterpark with splashpads like Chinchilla would be nice. (will require filtration)

The fencing around the playground is not safe, gates are not self-closing and kids could run onto the road

Toddler play area should not have bark softfall but rubber as it is a cleaner surface

BBO is broken (Now being actioned by QSC)

Be good to have some action and activity for the teenagers in the park (bouldering, pump track)

No pathways and lack of connectivity

The different components don't feel integrated with each other - more gardens to link areas

Not enough picnic tables

### Pool

Would be nice to have the pool open all year around (economic feasibility to be assessed)

Important to have a shallow pool for the toddlers (requires reticulation to filtration and pump system)

Senior pool for Aqua aerobics is good

Potentially an indoor section

There is a gap for older kids in the pool to do things

A 50m pool would be nice to train children for state competitions and to host carnivals

It is good that the pool is free of charge

### Gym

There is no area for kids to play whilst mums do workout

A mum and bub class would be good - no sport and recreational officer in town

Gym has more potential also to provide rehab for seniors or senior sports classes

The gym should coordinate activities in the park such as other sports (tennis, netball etc.)

### Sports Field

The mound for spectator viewing is good but disconnects the field from the change rooms and facilities

Proximity of traffic at the bottom of the mound at the rear is a safety issue with children



# 5.0 Consultation Outcomes

## Julpie College

Julpie College advised that they use the precinct occasionally and mostly just for sports events and the end of year party. They support the proposal to combine all the sport and recreation activities to one location.

## Centennial Park

- Lack of shade in the park *(Now being actioned by QSC)*
- Playground appears dated *(Now being actioned by QSC)*
- Skate Park has no shade cover over it
- The teenager age group (12 – 16 years) is not catered for and is drifting off
- Staffing of gym to run tailored teenager classes would be a good start
- Gym can't be used by school kids

## Sports Field

- Amenities are dated
- Dump point is probably not the right location
- Bowls club yard looks untidy

## Pool

- Is used in term 1 & 4 for swimming classes and carnival
- It is good to have the 3 different bodies of water (pool, hydrotherapy and toddler play area)
- Toddler area is good but a bit boring



# 5.0 Consultation Outcomes

## Millpie Magpies – Leagues Club

**n** When the extension of the gym is happening, an outdoor gym would be good  
 Something exciting for the older kids such as a climbing wall or a ninja warrior parkour

### Sports Field

The canteen and shade sails are very close to the corner of the playing field and should be moved back

The club has carried out a safety check on the facilities and identified that there are gaps to comply with the NRL/QRL guideline (lack of standard for the facilities)

- o Disabled provision (PWD)
- o Change rooms are not to standard
- o First aid room required
- o Referee room required
- o Air con and water required in those

Spectator mound is good, and another mound could be provided on the eastern side of the field

Concrete platform has no real function as a grandstand

The existing canteen is serviceable with bench sink and stove and size is adequate

The cold room is not accessible from the inside

The large storage shed is very hot and has rubber flooring and has the mower stored and access to equipment is difficult

Shed has dust coming in and it impacts the equipment, in addition mice and spiders are amongst equipment

At events car parking is along the edge of the internal road

A club house with a small lawn for presentations would be good

Change rooms are adequate for size but dated and not to standard (20 people a side)

A safety risk associated with the internal road was also identified as it cuts between the change rooms and the field

Lack of parking was identified

Incorporation of a cycle track to practice for triathlons would be good, (consideration to utilise future Baldy Top Track)

### Centennial Park

Possibly a smaller bowling green could be provided as the one is normally quite busy  
 The small bike track was used a lot but has been removed - be good to have something like this again

There is a lack of shade in the park and maybe an arbor with climbers could provide shade

Now amenities block in park is good

The amenities in the park are used by truck drivers and tourists - concern of strangers going through the park close to the playground.

**il** A 50m pool would be good to use for triathlons



# 5.0 Consultation Outcomes

m

Gym operators advised that there is a masterplan for the gym and a proposed extension and a multi sports court

n

The proposed extension should have equipment storage, a kid's area and a meeting/consultation room incorporated  
 The extension would be sufficient to double the size of the current gym  
 A multipurpose court to play volleyball, badminton, squash, and other sports  
 Current car parking arrangement works well

o

Pool is free for admission and that is very good as everyone in the community can use it  
 50m pool is not feasible as running costs would increase significantly. This is due to additional chemicals required for the additional volume of water and the requirement for additional staffing (extra lifeguard) due to the size.  
 A small kitchenette would be good to have the ability to sell sandwiches, wraps etc. which is also an employment opportunity for a community member  
 Current water chlorination is a safety issue (gas) and the new pool should be salt or mineral based  
 New pool precinct should have different systems (one for main pool and one for hydrotherapy and shallow water play), if one fails, one remains still operational  
 Waterplay element with shallow water should be in the pool precinct for supervision.  
 Additional splash park to be outside of the pool maybe associated with the park  
 A larger slide will drive up insurance cost for the pool (economic feasibility to be assessed)  
 New pool should be 25m and at least 8 lanes wide – current 6 lanes is not enough, 10 lanes allows water polo to be played and Quilpie could become a training camp.  
 New pool service area (pumps etc.) requires vehicle access for chemicals  
 New shower and toilets – ideally 2 showers and 2 toilets for male and female each. PWD cubicle can be unisex.

## Cricket Club

Sports Field

Change rooms and toilets are out of date  
 Dust gets into the storage shed and ruins the gear  
 Traffic flow on the internal road was raised as a safety issue - Central spine to be pedestrianised - manage vehicle access during events

o

New pool consider proximity to fuel depot and junk yard and increased dust associated with this  
 Change rooms are adequate for the cricket club but may not meet QRL standards



# 5.0 Consultation Outcomes

## Community Consultation

- ii Cloncurry pool with the slide and waterplay was used as an example – bubblers, buckets, shallow depth play
  - Pool should be open on weekends and during school holidays
  - Pool and Gym usage should be shared – this will be difficult with the management but at least be in close proximity
  - A splash park/pad should be located outside the pool with seating for full access
  - A ramp leading into the hydrotherapy pool would be good to be utilized of rehab and disabled people
  - An artesian spa would be good to incorporate (it was noted that these already exist at the caravan park and at the lake. Also located in nearby towns Yowall, Euilo, Cunnamulla, Mitchell, Blackall
  - Shading around pool is critical to reduce heat on paving – solid shade cover would be ideal
  - Hydrotherapy pool should be open all year around
  - Hydrotherapy pool should be double the current size and 1.2m depth
  - Heating for pool with solar or heat exchange from hot artesian water
  - The transport of school children to the pool, needs to be considered, at the moment the pool is in walking distance to both schools

## Centennial Park

- Multipurpose court would be good
- Climbing wall or a pump track to have older kids engaged would be good
- A swing catering for disabled children would be good to provide
- A community conference room would be good to incorporate – either in the club/ amenities building or upstairs over the multisport court building. It was noted by another member that the boardroom in the council building is available as a conference room and can be booked



# 5.0 Consultation Outcomes

Quilpie Shire Council  
 Parks Staff



## Centennial Park

There is a disconnect between the park and the Gym and the oval  
 The white plastic fence appears out of date, (consider removal/ replacement to combine park and Gym complex)  
 There is not enough shade in the park  
 There is nothing to do for teenagers – a sport and recreation officer role should be created to facilitate events  
 Consider incorporating activities for older kids in park – table tennis, sound pads  
 Trucks will need to be able to access rear of bowls club for deliveries  
 Dump point will be moved to old depot site

n An indoor multi sports court is a good idea (squash court etc) – surveillance cameras would be required  
 A climbing wall could be installed – maybe outside of the gym or multi sports court

## Sports Field

Mound blocks access from change room to field – tunnel or gap  
 Other uses for oval to be considered (softball, soccer, frisbee golf)

## Council Internal Staff

l A splash pad should be provided outside the pool so everyone can use it all day  
 With the Olympics coming up and potential funding available a 50m pool should be investigated (cost of running of a 25m compared to 50m is half)  
 Large pool should be shallower  
 Dust issue to be considered at new pool site – proposed future truck stop to the north and additional screen planting will mitigate this to some extent, pool to be covered in off season and at night  
 Connectivity of pool into open road network is important to facilitate triathlons – consider transition from swimming to riding in site planning and bike storage

n A climbing wall could be installed – maybe outside of the gym or multi sports court

## Sports Field

The canteen needs a make-over – out of date  
 Some extra storage for equipment in the canteen would be beneficial (jpe warmers, food containers)



## Councillors

### General

- Consider facilitating 'Hope Program' with the local police – police to offer boxing classes to gain trust and respect from teenagers
- Find the benchmark and visit other regional councils and look at sites and talk to them what has and hasn't worked prior to detailed design
- What Quilpie needs is a cutting-edge attraction – what is in done in other arid areas
- Incorporate the uniqueness of Quilpie – celebrate the boulder opal in the design

### Gym

- The need for another multisport court was not seen required as there is already two covered multi sports court within the local schools

### Pool

- Bigger slide in pool to be an attraction is a positive
- A whirlpool would be nice
- Incorporating a grassed mound at the pool for spectating and as a buffer to the west would be good with grass, shade, and trees
- Pool opening time were questioned if they are enough – opening times will need to follow the demand

### Sports Field

- Gap in mound to connect change rooms to field is good and extend the mound further to the south

# 5.0 Potential Future Projects

## Physical Projects

- Reconfigure Bicentennial Park and improve shading, seating to cater for multiple age groups (Toddler play area, Swing, Pump track, Bike/Scooter track, Climbing/ Bouldering wall)
- Integrate proposed new playground shade structure into Bicentennial Park
- Gym extension
- Improve link and connectivity between Bicentennial Park and Gym
- Splashpad – zero depth waterplay
- Potential multipurpose court (indoor) in the location of the basketball court or refurbish basketball court or turn into multi sports court – could also just be a half court
- New Aquatic Centre with amenities, service compound and associated car parking (25m @ 8 lanes, Watersplash park shallow pool, Hydrotherapy pool)
- Provide new facilities for sports field (change rooms, amenities, storage, club room, first aid room to meet QRL requirements) all combined in one single building back-to-back with new facilities for aquatic centre

## Special Considerations

- Royal Australian Life Saving Standards
- NRL preferred facility guidelines - Local Level

## Management Projects

Develop a role for a sports and recreation officer to manage the precinct with the goal to organize events but also to carry out coaching and training in the gym or other facilities to engage teenagers



# 5.0 Potential Future Projects

## Character Images



# 5.0 Potential Future Projects

## Character Images



# 5.0 Potential Future Projects

## Character Images





# 7.0 Concept Masterplan

## Overall Site Concept



- ① AQUATIC CENTRE
- ② FOOTBALL CLUB
- ③ GYM
- ④ PEDESTRIANISED CONNECTION
- ⑤ GENERAL COMMON
- ⑥ BICENTENNIAL PARK
- ⑦ X GAMES PARK
- ⑧ NORTH/SOUTH SPINE
- ⑨ OVERFLOW CARPARK
- ⑩ CENTRAL AVENUE CAR PARK
- ⑪ TENNIS CENTRE
- ⑫ BOWLS CLUB
- ⑬ INTERNAL LOOP ROAD
- Ⓐ ENTRY POINT A
- Ⓑ ENTRY POINT B
- Ⓒ ENTRY POINT C (MANAGED VEHICLE ACCESS DURING EVENTS)

cup

JOHN WAUGH ARCH  
 ARCHITECTURE  
 (P) (L) (R) MASTER PLAN 2024



# 7.0 Concept Masterplan

## Aquatic Centre



- (1A) MAIN POOL ENTRY
- (1B) KIOSK/OFFICE WITH AWNING
- (1C) CHANGE ROOMS/SHOWERS
- (1D) PUMP/FILTER ROOM (INCLUDES PUMP FOR SPLASHPARK)
- (1E) SERVICE AND SUPPLIES ACCESS
- (1H) HYDRO POOL - WITH SHADE STRUCTURE OVER TOP WITH TEMPORARY PARTITION WALLS TO ENCLOSE THROUGH WINTER
- (1C) 8 - 10 LANE 25M LAP POOL - WITH SHADE STRUCTURE
- (1H) CHILDRENS POOL - WITH SHADE STRUCTURE
- (1I) VIEWING AREA WITH COMBINATION OF TURF AND SHADE STRUCTURES
- (1J) SECONDARY ACCESS POINT - EVENT AND MAINTENANCE
- (1K) POOL FENCING
- (1I) BBQ AREA
- (1M) SCREENING FENCE AND BUFFER PLANTING
- (1N) STORAGE

# 7.0 Concept Masterplan

## Football Club



- ②A FOOTBALL/CRICKET FIELD
- ②B NEW CANTEEN WITH BAR
- ②C STORAGE
- ②D NEW VIEWING MOUNDS
- ②E REFEREES ROOM
- ②F PLAYERS CHANGE ROOMS/SHOWERS/TOILETS - CO-LOCATED WITH AQUATIC CENTRE
- ②G CRICKET NETS - TO BE RETAINED
- ②H TREE PLANTING TO PROVIDE SHADE TO FOOTPATH
- ②I NEW FOOTPATH/CYCLEWAY TO LINK FUTURE BALDY TOP PATHWAY
- ②J ADDITIONAL PARKING ALONG CHIPU STREET

# 7.0 Concept Masterplan

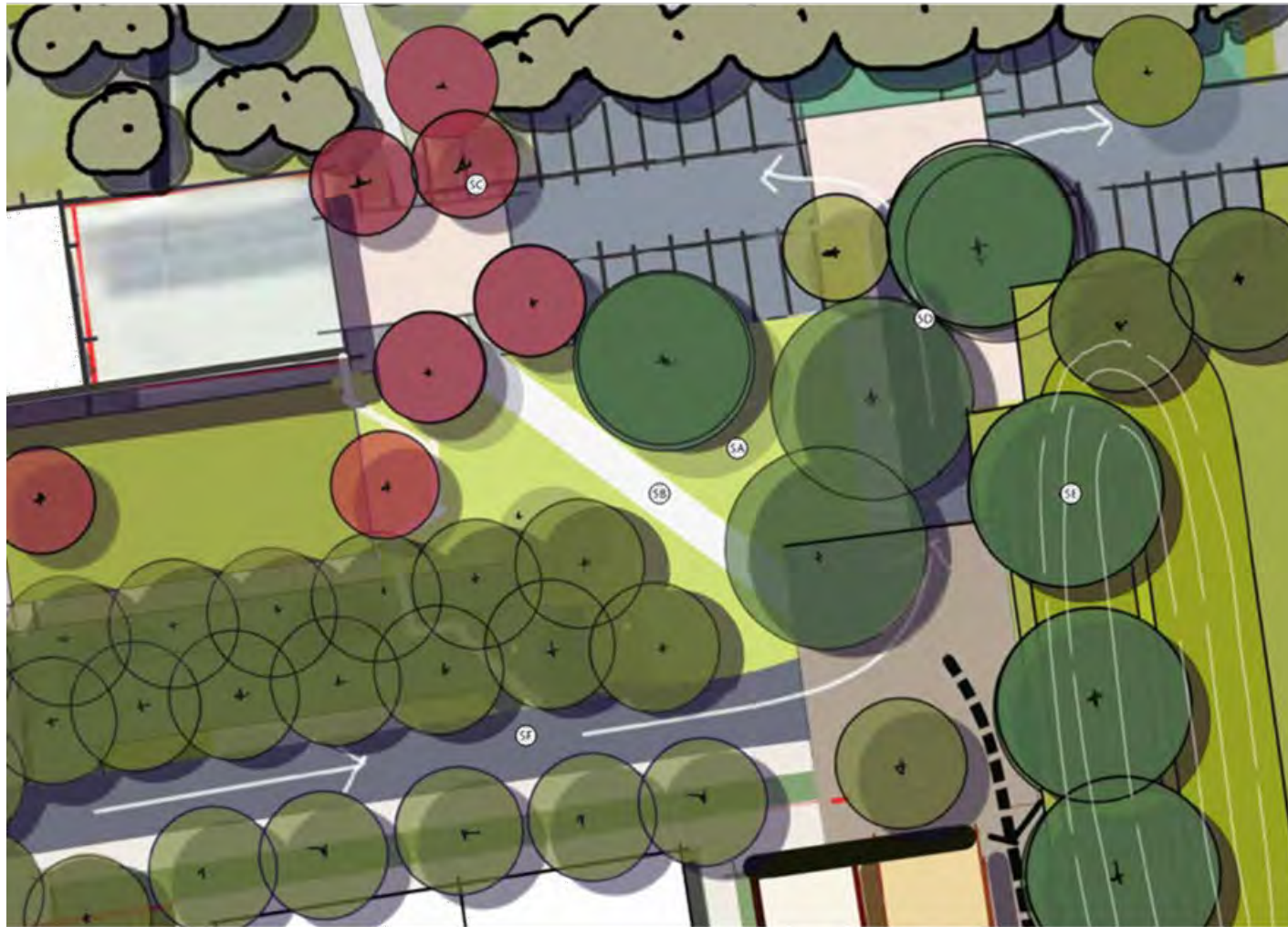
## Gym



- 1A EXISTING GYM
- 1B GYM EXTENSION
- 1C NINJA COURSE
- 1D YOGA/EXERCISE LAWN
- 1E NEW FORECOURT - PART OF THE NORTH/SOUTH SPINE
- 1F GYM AND POOL CARPARK
- 1G LINK TO BICENTENNIAL PARK
- 1H PROPOSED FUTURE GYM EXTENSION

# 7.0 Concept Masterplan

## Central Common



- SA EVENT LAWN - BREAKOUT SPACE/MARKETS THAT EXTEND TO CONCOURSE EVENTS LIKE TRIATHLON ETC.
- SB NORTH/SOUTH SPINE
- SC SIGNATURE TREES TO FRAME GYMENTRY
- SD PEDESTRIANISED CONNECTION
- SE SHADE TREES TO CONCOURSE
- SF INTERNAL LOOP ROAD

# 7.0 Concept Masterplan

## Bicentennial Park



- 6A NEW BBQ/PICNIC SHELTER
- 6B EXISTING MONORAIL
- 6C SCOOTER PARK
- 6D ZERO DEPTH WATERPLAY/SPLASH PARK
- 6E EXISTING AMENITIES
- 6F ADDITIONAL TREE PLANTING
- 6G NEW PARK ENTRY
- 6H SIGNATURE TREES TO HIGHLIGHT
- 6I EXISTING PLAYGROUND UNDER SHADE STRUCTURE

# 7.0 Concept Masterplan

## X Games Park



- 7A SKATE PARK- WITH SHADE STRUCTURE
- 7B BOULDERING WALL WITH CLADDING TO REFLECT BOULDER OPAL
- 7C PUMP TRACK
- 7D MULTI PURPOSE COURT - BASKETBALL/ NETBALL
- 7E ADDITIONAL TREE PLANTING
- 7F NEW SHADE STRUCTURE TO SERVE TENNIS AND MULTIPURPOSE COURTS
- 7G SOFT FALL
- 7H TENNIS COURTS

# 7.0 Concept Masterplan

## Overflow Carpark



- 9A CARPARK ENTRY AND EXIT
- 9B DROP-OFF
- 9C CAR PARKING AREA
- 9D TEMPORARY VEHICLE ACCESS FOR COMMUNITY EVENTS, SECURED WITH GATES OR REMOVABLE BOLLARDS
- 9E ADDITIONAL TREE PLANTING
- 9F SERVICE AND SUPPLY ACCESS
- 9G SECONDARY POOL ACCESS FOR EVENTS (TRIATHLON ETC.)
- 9H REMOVABLE BOLLARDS FOR SERVICE ACCESS

# 7.0 Concept Masterplan

## Central Avenue Carpark



- 10A CENTRAL CARPARK ENTRY - EXISTING GATES TO BE RESTORED AND EXTENDED
- 10B UPGRADE TO INCLUDE NEW TREES AT BOWLS CLUB INTERFACE
- 10C AVENUE TREE PLANTING
- 10D TURNAROUND AREA - MODIFIED CARPARK WITH 42 CARPARKS
- 10E REMOVABLE BOLLARDS TO LIMIT VEHICLE ACCESS

# 7.0 Concept Masterplan

## Tennis Centre



- 11A EXISTING TENNIS COURTS
- 11B NEW SHELTER - DOUBLE SIDED ACCESS TO TENNIS AND MULTIPURPOSE COURT - DEMOLISH EXISTING
- 11C NEW MULTIPURPOSE COURT (NETBALL, BASKETBALL, FUTSAL, VOLLEYBALL, HANDBALL, ETC)
- 11D NEW COLORBOND FENCING BETWEEN BOWLS CLUB AND MULTICOURT

# 3.0 Planting Palette

## Character Images

### TREES

› Melaleuca leucadendron	Weeping Paperbark
› Melaleuca quinquenervia	Broad Leaf Paperbark
› Melaleuca linariifolia	Snow in Summer
› Lycopodium carronii	Red Bauhinia
› Callistemon viminalis	Wildfire Bottlebrush
› Callistemon salignus	Bottlebrush
› Eucalyptus camaludensis	River Red Gum
› Corymbia terminalis	Bloodwood
› Eucalyptus populneus	Kurrajong

### GROUNDCOVERS AND SHRUBS

› Lomandra tanika	Lomandra
› Eremophila nivea	Emubush
› Eremophila maculata	Emubush
› Eremophila glabra	Emubush
› Callistemon 'Little John'	Little John Bottlebrush
› Ptilotus exaltatus	Mulla Mulla
› Melaleuca linariifolia	Melaleuca Claret Tops



# 2.0 Potential Reuse of Existing Pool Site

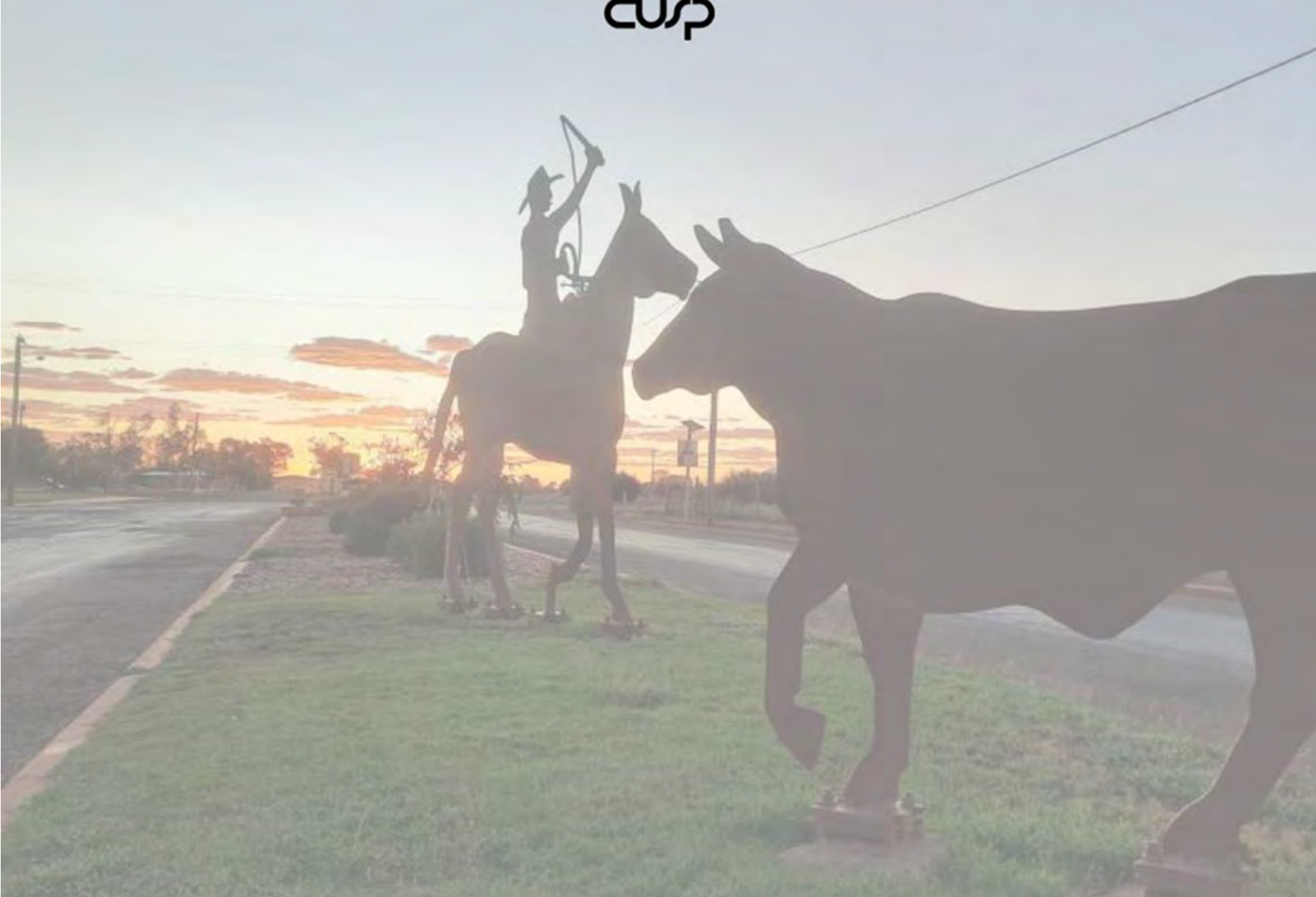
## Pool

### What to do with the site of the existing pool?

A few ideas and suggestions were discussed with various stakeholders and will require further consideration by QSC in its feasibility and benefit for the Quilpie community.

- Adult learning centre/ technology hub
- Business technology hub
- Housing/ duplex accommodation
- Childcare centre (relocate Mulga Mates) – it is understood that a new childcare centre is proposed for the old depot site – therefore this reuse option is not feasible
- Skate bowl
- Youth centre with games, table tennis, pool etc....
- Community garden







4/33 Central Drive  
 Gold Coast QLD 4220  
 (07)42434770  
 admin@fibreglaze.com

**QUOTATION**

QUOTE # 3020  
 VALID FOR 60 DAYS  
 3rd June 2024

Peter van Esseveld  
 Quilpie Shire Council  
 10 Brolga St Quilpie, QLD, Australia 4480

DESCRIPTION	QTY	RATE	PRICE
Resurface 25m Pool and 12m Wading Pool (Fibreglaze Fibretech System). Repair Coping / Wet deck with double 300gsm fibreglass.	1	\$680,000.00	\$680,000.00
		SUBTOTAL:	\$680,000.00
		GST:	\$68,000.00
		TOTAL:	\$748,000.00

**FEATURES & BENEFITS**

- In-house Professional Engineering - MIEAust CPEng NER
- 3<sup>rd</sup> generation family owned and operated business established since 1965
- Extended warranty provided for all domestic and commercial pools
- Management System implemented in accordance with ISO45001 (Safety), ISO9001 (Quality) and ISO14001 (Environmental)
- We source directly from the manufacturer to supply and apply an extensive range of materials and fittings from all leading brands at competitive prices.
- We can reach all project types, covering residential and commercial settings. Fibreglaze will help you decide on what product is most suitable for your renovation and schedule and coordinate all works carried out during your swimming pool renovations.
- We operate with a hand-selected team of professionals who are fully qualified and licensed in swimming pool renovations. We are proud to have multiple apprentices in training, looking to the future of our industry and supporting our youth.
- Our Sales and Service Departments have dedicated Managers who will personally liaise with you to arrange a suitable time for our team to attend and keep you informed of the progress.

**QUILPIE AQUATIC CENTRE MASTER PLANNING - JANUARY 2025**

January 2025

## **QUILPIE AQUATIC CENTRE**

**JOHN WAUGH PARK QUILPIE, QUEENLSAND  
CUSP**

**Prepared For**

CUSP

**Submitted On**

11 February 2025

**Prepared By**

Rider Levett Bucknall

**RLB.com**

**Our Ref**

1

**Project Number**

20034



**QUILPIE AQUATIC CENTRE****QUILPIE AQUATIC CENTRE MASTER PLANNING -  
JANUARY 2025****PROJECT DETAILS****Basis of Estimate**

The documentation used in the preparation of this estimate is CUSP conceptual drawings.

This estimate is based upon measured approximate high level m2 areas and built-up functional and GFA rates applied current as at January 2025 with no allowance for market conditions up to staged construction commencement.

This cost report has been prepared on the basis of normal economic and industry circumstances. However, the construction market is still subject to disruption caused by a shortage of skilled resources and high levels of demand. Our cost report makes no provision for the future impacts of market disruption, and we advise that an impact on the cost report is a possibility and could vary considerably depending on the extent of a variety of issues. These may include but are not limited to the following issues, which are intended as a guide as opposed to a comprehensive list:

- Business/organisation failures
- Energy and fuel price rises
- Shortage of skilled resources for supervisory staff and key trades
- Project delays due to low productivity, shortage of skilled resources, adverse weather conditions and industrial activity.
- Increased claims by Contractors
- Lack of competition at the subcontractor level.
- Exchange rate inflation (our estimate is based on \$0.66 exchange rate to the US Dollar as at Q1 2025)

RLB recommend that a project contingency provision is made for market disruption impacts dependent of the status of the design and delivery cycle of the project. We would be pleased to discuss suitable provisions. RLB anticipate that the impact on the cost report may only be in the short to medium term and that long term impacts may revert to normal circumstances, but this will be subject to ongoing monitoring.

Proposed Aquatic Centre located at Quilpie Queensland

- The project propose a new Aquatic Centre at Quilpie Queensland that consists of:
  - 25m Pool ( 8-10 Lane)
  - Hydro Pool with shade structure and perimeter wind screens
  - Childrens pool with shade structure
  - Kiosk & office
  - Change rooms and showers
  - Pump & filter rooms
  - Store rooms
  - External landscaped areas with BBQ area

**Items Specifically Included**

Site clearance

Demolitions - Provisional \$150,000

Minor bulk earthworks

Pools

- 25m 8-10 lane pool

**QUILPIE AQUATIC CENTRE****QUILPIE AQUATIC CENTRE MASTER PLANNING -  
JANUARY 2025****PROJECT DETAILS**

- Hydro pool 11 x 15m
- Kids pool 14 x 9 with play equipment

Back of house plant room and stores

Kiosk & offices

Change rooms and showers

Access roads

Provisional allowance for bulk services

- Electrical Transformer - \$150,000
- Water - \$75,000
- Sewer - \$50,000
- Stormwater - \$150,000

Design Contingencies - 15%

Margin

Professional fees

**Items Specifically Excluded**

Excavation in rock

Acid sulphate soils or the like, beyond the inclusions provision noted above

Archaeological Issues

Dealing with contaminated materials and asbestos

Services diversion

De-Watering

Water tanks / Rainwater re-use

Headworks / Infrastructure charges

ICT Allowance

Imposed works due to Local Authority requirements

Infrastructure Charges

Internal management costs

Kitchen equipment

Artwork

ESD Provision / Green Star, etc

Rainwater harvesting

Escalation to commencement

Land Acquisition, Legal and Holding Charges

On-going maintenance

Operational Supplies and Equipment (OS&E) and Consumables

Pre-opening and start-up costs

Quilpie Aquatic Centre Master Planning - January 2025

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## QUILPIE AQUATIC CENTRE

### QUILPIE AQUATIC CENTRE MASTER PLANNING - JANUARY 2025



#### PROJECT DETAILS

Special Equipment

Staging Costs

Statutory Fees and Charges

Works outside the site boundary

FF&E

Finance costs

Gym equipment

#### **Documents**

New estimate clarification

- CUSP Conceptual drawing - 21206 Rev E - D20.11.24

**QUILPIE AQUATIC CENTRE**  
**QUILPIE AQUATIC CENTRE MASTER PLANNING -**  
**JANUARY 2025**



GFA: Gross Floor Area  
 Rates Current At February 2025

**LOCATION SUMMARY**

Ref	Location	GFA m <sup>2</sup>	GFA \$/m <sup>2</sup>	Total Cost \$
A	Demolition & Site Preparations			756,082
B	Facilities & Buildings	1,766	4,262	7,526,110
C	Pools			6,445,067
D	External Works & Landscaping			3,143,725
E	External Roads			879,100
F	Bulk Civil Services			552,521
<b>ESTIMATED NET COST</b>		<b>1,766</b>	<b>10,930</b>	<b>19,302,605</b>
<b>MARGINS &amp; ADJUSTMENTS</b>				
	Planning, Sundries & BWIC	2.5%		482,569
	Design Contingency	15.0%		2,968,000
	Authority Fees, Approvals and Permits	1.5%		342,000
	Head Contractor Onsite Preliminaries and Supervision	15.0%		3,465,000
	Overheads & Margin	7.6%		2,014,826
	Escalation to tender			Excl.
	Escalation during construction			Incl.
<b>ESTIMATED CONSTRUCTION COST</b>		<b>1,766</b>	<b>16,181</b>	<b>28,575,000</b>
	Construction Contingency	5.0%		1,429,000
	Authority Fees, Approvals and Permits incl Q-Leave	0.8%		226,000
	Professional Consultant Fees	10.1%		3,045,000
	Dealing with Asbestos / Contaminated Materials			Excl.
	Public Artwork			Excl.
	Loose Furniture, Fittings and Equipment			Excl.
	ICT Systems, Computers, Servers, Printers, Switches, etc.			Excl.
	Audio Visual / Specialist Equipment			Excl.
	Generator, Solar & ESD Provisions			Excl.
	Headworks / Infrastructure Charges			Excl.
	Land, Acquisition, Marketing, Pre-Opening, Staff, Resourcing Costs			Excl.
	Project Reserve / Risk Provision	5.0%		1,665,000
	Life cycle Cost - Year 1 (Part cost only)	3.9%		1,378,000
	Goods and Services Tax			Excl.
<b>ESTIMATED TOTAL COST</b>		<b>1,766</b>	<b>20,565</b>	<b>36,318,000</b>

**QUILPIE AQUATIC CENTRE**  
**QUILPIE AQUATIC CENTRE MASTER PLANNING -**  
**JANUARY 2025**



**LOCATION ELEMENTS/TRADES ITEM**

A Demolition & Site Preparations

Rates Current At February 2025

Ref	Description	Unit	Qty	Rate \$	Total Cost \$
<b>MP</b>	<b>Master Planning</b>				
18	Site clearance	m <sup>2</sup>	7,193	14	93,513
19	Minor earthworks and forming of platforms (Provisional)	m <sup>2</sup>	7,193	66	467,562
20	Demolition (Provisional)	Item			195,007
	<b>MP - Master Planning</b>				<b>756,082</b>
<b>DEMOLITION &amp; SITE PREPARATIONS</b>					<b>756,082</b>

**QUILPIE AQUATIC CENTRE**  
**QUILPIE AQUATIC CENTRE MASTER PLANNING -**  
**JANUARY 2025**



**LOCATION ELEMENTS/TRADES ITEM**

B Facilities & Buildings

GFA: 1,766 m<sup>2</sup> Cost/m<sup>2</sup>: 4,262  
 Rates Current At February 2025

Ref	Description	Unit	Qty	Rate \$	Total Cost \$
<b>MP</b>	<b>Master Planning</b>				
1	Kiosk, Reception and office (1B)	m <sup>2</sup>	59	5,851	345,163
2	Ablutions and changerooms (1C) - Aquatic Centre	m <sup>2</sup>	520	5,201	2,704,100
37	Ablutions and changerooms (1C) - Sportsfield	m <sup>2</sup>	417	5,201	2,168,480
3	Pool equipment plant room (1D)	m <sup>2</sup>	366	2,991	1,094,381
4	Store rooms (1N)	m <sup>2</sup>	406	2,991	1,213,986
	<b>MP - Master Planning</b>			<b>4,262/m<sup>2</sup></b>	<b>7,526,110</b>
<b>FACILITIES &amp; BUILDINGS</b>				<b>4,262/m<sup>2</sup></b>	<b>7,526,110</b>

**QUILPIE AQUATIC CENTRE**  
**QUILPIE AQUATIC CENTRE MASTER PLANNING -**  
**JANUARY 2025**



**LOCATION ELEMENTS/TRADES ITEM**

C Pools

Rates Current At February 2025

Ref	Description	Unit	Qty	Rate \$	Total Cost \$
<b>MP Master Planning</b>					
5	25m Reinforced concrete tiled in-ground pool - 8-10 Lanes (1G)	m <sup>2</sup>	507	4,551	2,306,935
6	11 x 5m Reinforced concrete tiled in-ground Hydro Pool (1F)	m <sup>2</sup>	167	5,461	911,853
7	14 x 9m Reinforced concrete tiled in-ground childrens pool with play equipment (1H)	m <sup>2</sup>	92	6,501	598,023
8	Hydro Pool - Shade structure (Steel frame and trusses with solid roof )	m <sup>2</sup>	358	1,951	698,126
9	Aluminium partitioned screen walls (4m high) to Hydro pool	m	68	7,437	505,667
10	Childrens Pool - Shade structure (Shade sale)	m <sup>2</sup>	273	1,171	319,422
26	Allowance for sundry pool equipment ( Line deviders, starting blocks etc.) (Provisional)	Item			325,013
36	Allowance for pool heating (Provisional)	No	3	260,010	780,028
<b>MP - Master Planning</b>					<b>6,445,067</b>
<b>POOLS</b>					<b>6,445,067</b>

**QUILPIE AQUATIC CENTRE**  
**QUILPIE AQUATIC CENTRE MASTER PLANNING -**  
**JANUARY 2025**



**LOCATION ELEMENTS/TRADES ITEM**

D External Works & Landscaping

Rates Current At February 2025

Ref	Description	Unit	Qty	Rate \$	Total Cost \$
<b>MP</b>	<b>Master Planning</b>				
11	Hardscaping (coloured concrete or paving)	m <sup>2</sup>	1,491	586	872,267
38	Allowance for external furniture (Provisional)	Item			130,005
12	Softscaping incl. irrigation	m <sup>2</sup>	1,184	326	384,814
13	Shaded entertainment area with electric BBQ (1L)	No	1	52,002	52,002
14	Perimeter pool fencing (1K) (1.8m high)	m	136	1,288	175,039
15	Access controlled entry gates (1A & 1J)	No	2	13,001	26,001
16	Screening fence and buffer planting (2.4m high)	m	61	2,367	144,332
17	Concrete services access road (1E)	m <sup>2</sup>	1,050	391	409,515
25	External highbay lighting	No	8	52,002	416,015
34	Stormwater management	m <sup>2</sup>	2,674	98	260,724
35	Fire Hydrants & Booster	Item			130,005
39	Wifi & CCTV	Item			97,504
40	Signage	Item			45,502
	<b>MP - Master Planning</b>				<b>3,143,725</b>
<b>EXTERNAL WORKS &amp; LANDSCAPING</b>					<b>3,143,725</b>

**QUILPIE AQUATIC CENTRE**  
**QUILPIE AQUATIC CENTRE MASTER PLANNING -**  
**JANUARY 2025**



**LOCATION ELEMENTS/TRADES ITEM**

E External Roads

Rates Current At February 2025

Ref	Description	Unit	Qty	Rate \$	Total Cost \$
<b>MP</b>	<b>Master Planning</b>				
27	Asphalt ring road	m <sup>2</sup>	1,324	365	481,953
28	Allowance for intersection with existing roads	No	2	32,502	65,003
29	Line marking	m <sup>2</sup>	1,324	20	25,819
30	Kerbs	m	441	163	71,666
31	Stormwater	m <sup>2</sup>	1,324	98	129,094
32	Street lighting	m <sup>2</sup>	1,324	66	86,064
33	Street signs	Item			19,501
	<b>MP - Master Planning</b>				<b>879,100</b>
<b>EXTERNAL ROADS</b>					<b>879,100</b>

**QUILPIE AQUATIC CENTRE**  
**QUILPIE AQUATIC CENTRE MASTER PLANNING -**  
**JANUARY 2025**



**LOCATION ELEMENTS/TRADES ITEM**

F Bulk Civil Services

Rates Current At February 2025

Ref	Description	Unit	Qty	Rate \$	Total Cost \$
<b>MP</b>	<b>Master Planning</b>				
21	Electrical Tranformer	Item			195,007
22	Water	Item			97,504
23	Sewer	Item			65,003
24	Stormwater	Item			195,007
	<b>MP - Master Planning</b>				<b>552,521</b>
<b>BULK CIVIL SERVICES</b>					<b>552,521</b>

**12.3 COMMUNITY ASSISTANCE APPLICATION - EROMANGA DISTRICT RODEO ASSOCIATION INC.**

**IX: 260317**

**Author: Toni Bonsey, Corporate and Community Administration Officer**

**Attachments: Nil**

**KEY OUTCOME**

**Key Outcome:** 1. Great Place to Live

**Key Initiative:** 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

**EXECUTIVE SUMMARY**

The Eromanga Rodeo Committee has submitted a Community Assistance Application for a cash contribution of \$4,300 and in-kind support for preparation works at Eromanga Rodeo Grounds in preparation for the 2025 Eromanga Rodeo.

---

**RECOMMENDATION**

That Council:

1. Acknowledges the Community Assistance Grant application received from Eromanga District Rodeo Association and approves:
  - (a) A direct cash contribution of \$4,300 to assist with insurance and Queensland ambulance; and
  - (b) In-kind support to:
    - (i) Whipper snip and mow the grounds in preparation for the event;
    - (ii) Conduct a water and plumbing inspection at the Eromanga Rodeo facility; and
    - (iii) Engage an electrician to conduct an electrical inspection at the Eromanga Rodeo facility.

**BACKGROUND**

The Eromanga Rodeo is an annual event held over the Easter long weekend, with the 2025 event scheduled for 18th to 20th April.

In 2024, the Eromanga Rodeo Committee sought a direct cash contribution of \$4,300 to help cover the rising costs of ambulance services and insurance. Additionally, they requested in-kind support for:

- Whipper snipping and mowing the grounds in preparation for the event;
- Conducting a water and plumbing inspection; and
- Engaging an electrician to perform an electrical inspection of the Eromanga Rodeo facility.

This application was approved at the Ordinary Meeting of Council on 20 February 2024.

Table 1 Community Assistance Grant funding previously awarded to the Eromanga District Rodeo Association to support the Eromanga Rodeo.

2025	2024	2023	2022
In kind skip bin	Cash - \$4,300 In kind Whipper snip and mow Water and plumbing inspection Electrical inspection Single phase generator	Cash - \$4,300 In kind Whipper snip and mow Water and plumbing inspection Electrical inspection Cable connection generator to kitchen and installation of switch to rural power Single phase generator	Cash- \$4,300 In kind single phase generator

## OPTIONS

### Option 1 (recommended)

That Council:

1. Acknowledges the Community Assistance Grant application received from Eromanga District Rodeo Association and approves:
  - (a) A direct cash contribution of \$4,300 to assist with insurance and Queensland ambulance; and
  - (b) In-kind support to:
    - (i) Whipper snip and mow the grounds in preparation for the event;
    - (ii) Conduct a water and plumbing inspection at the Eromanga Rodeo facility; and
    - (iii) Engage an electrician to conduct an electrical inspection at the Eromanga Rodeo facility.

### Option 2

That Council:

1. Acknowledges the Community Assistance Grant application received from Eromanga District Rodeo Association and approved Option 1 in part.

### Option 3

That Council:

1. Acknowledges the Community Assistance Grant application received from Eromanga District Rodeo Association and does not approve the application.

## CONSULTATION (Internal/External)

Eromanga Rodeo Committee

Quilpie Shire Council

## LEGAL IMPLICATIONS

N/A

## POLICY AND LEGISLATION

### Legislation

#### *Local Government Regulation 2012*

##### *Part 5 Community grants*

Section 194 Grants to community organisations

*A local government may give a grant to a community organisation only —*

- a) if the local government is satisfied —
  - i. the grant will be used for a purpose that is in the public interest; and*
  - ii. the community organisation meets the criteria stated in the local government’s community grants policy; and**
- b) in a way that is consistent with the local government’s community grants policy.*

Section 195 Community grants policy

*A local government must prepare and adopt a policy about local government grants to community organisations (a **community grants policy**), which includes the criteria for a community organisation to be eligible for a grant from the local government.*

### Council Policy

#### *C.01 Community Assistance Program Policy*

This policy covers any request from the community or community organisations outside of established works programs and Council operations. The scope includes financial assistance to community organisations, assistance to businesses and sponsorship requests. Requests for funding will typically be capped at \$2,000 however each request will be considered on a “merit based” approach.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and skills base in the Shire;
- To develop open spaces and sport and recreation facilities within the Shire;
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc; and
- To promote local procurement.

## FINANCIAL AND RESOURCE IMPLICATIONS

Table 2 2024/2025 Community Assistance Approved Applications

2024 / 2025 COMMUNITY ASSISTANCE APPROVED APPLICATIONS				
Month	Organisation / Event	Cash Contribution	In-Kind Contribution	In-Kind Value
July	Quilpie Golf Club Outback Masters		Bus hire (1 day) 1 skip bin 10 wheelie bins 37 tables 220 chairs 1 generator 2 grandstands 12 witches' hats Sand for Baldy Top	\$4,000.00
July	Quilpie Golf Club Open	\$2,000.00	10 wheelie bins 1 skip bin	\$1,300.00
July	Quilpie Sporting Clays Club	\$1,000.00	10 tables 40 chairs 1 Bain Marie 1 generator 1 skip bin ATV Bus hire (1 day)	\$3,000.00
July	QCWA Sponsorship	\$500.00		
August	Quilpie Golf Club Open Golf Weekend		Bus hire and chair hire fee waiver	\$155.00
August	Quilpie Show		Portable lighting 20 wheelie bins 12 m <sup>2</sup> skip bin 1 generator	\$547.00
August	Quilpie Show		Quilpie Shire Hall Bulloo Park hire fee waiver	\$413.00
August	Kangaranga Do		Council stage float	\$200.00
August	Quilpie Motorbike Gymkhana & Enduro	\$2,000.00	15 wheelie bins 12m <sup>2</sup> Skip bin 2 pop-up tents 100 chairs 10 tables large generator 1 x 8 bay Bain Marie	\$2,500.00
August	St Finbarr's P&F Sponsorship	\$500.00		
August	Eromanga Rodeo & Campdraft		12m <sup>2</sup> skip bin	\$347.00

2024 / 2025 COMMUNITY ASSISTANCE APPROVED APPLICATIONS				
Month	Organisation / Event	Cash Contribution	In-Kind Contribution	In-Kind Value
August	Giving Kids Memories Charity		Provide venue in-kind and community free sausage sizzle at event	\$2,163.00
September				
October	Care Outreach Bush Bash Christmas		Eromanga Hall and Bulloo Park hire fee waiver	\$245.00
October	Quilpie State College		Hire fee waiver Tablecloths	\$70.00
October	St Finbarr's P&F		Use of generator, Bain Maree, tables, chairs, and wheelie bins for annual fete	\$211.00
December	Tim Stewart Hearing and Noise at Work (Wellbeing Week Hearing Tests)		Bulloo Park fee waiver	\$111.00
February	Quilpie Cultural Society – Arts Development Officer	\$3000		
<b>Total</b>		<b>\$9,000.00</b>		<b>\$15,262.00</b>
<b>Combined Total</b>			<b>\$24,262.00</b>	

## RISK MANAGEMENT IMPLICATIONS

Table 3 Risk Assessment

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
Project objectives differ from community expectation	None	Reduced support for program Increased costs for organisation Review delivery scope of event	Rare	Minor	Low	Quilpie Shire Council Community Assistance Grant Policy – C.01 Secure adequate Sponsorship

**12.4 COMMUNITY ASSISTANCE APPLICATION - TOOMPINE PROGRESS ASSOC.**

**IX:** 260448

**Author:** Toni Bonsey, Corporate and Community Administration Officer

**Attachments:** Nil

**KEY OUTCOME**

**Key Outcome:** 1. Great Place to Live

**Key Initiative:** 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

**EXECUTIVE SUMMARY**

The Toompine Progress Association has submitted a Community Assistance Application requesting in-kind use of a Council generator and four wheelie bins. These resources will help provide powered sites for competitors and spectators attending the annual Toompine Easter Gunshoot.

---

**RECOMMENDATION**

That Council:

1. Acknowledges the Community Assistance Grant application received from the Toompine Progress Association and approves the request for in-kind use of a Council generator and four wheelie bins to support the annual Toompine Easter Gunshoot.

**BACKGROUND**

The Toompine Easter Gunshoot is an annual event with a history spanning over 50 years. Over the past 12 years, it has evolved into a vibrant two-day carnival, attracting participants and spectators from across Queensland and New South Wales.

Renowned for its exceptional organisation and lively atmosphere, the Toompine Progress Association has built a strong reputation within the shooting community for hosting a successful and enjoyable event. Each year, the Gunshoot exceeds expectations, drawing new competitors from far and wide while welcoming back loyal participants and spectators who return to experience the excitement.

The support of the Council, particularly through the provision of a generator to power sites for visitors and locals, plays a crucial role in the event's success and continued growth. This assistance ensures a seamless experience for all attendees and contributes to the event's ongoing expansion and popularity.

The Toompine Easter Gunshoot remains a highlight on the regional calendar, celebrated for its community spirit, competitive spirit, and commitment to excellence.

*Table 1 Community Assistance Grant funding previously awarded to the Toompine Progress Association to support the annual Toompine Easter Gunshoot.*

2020 - 2021	2021 - 2022	2022 - 2023	2023 - 2024
Cash - \$2000.00 In kind - generator	Cash – Nil In kind - skip bins	Cash – Nil In kind – generator & wheelie bins	Cash - \$5000.00 In kind - generator

## OPTIONS

### Option 1 (recommended)

That Council:

1. Acknowledges the Community Assistance Grant application received from the Toompine Progress Association and approves the request for in-kind use of a Council generator and four wheelie bins to support the annual Toompine Easter Gunshoot.

### Option 2

That Council:

1. Acknowledges the Community Assistance Grant application received from the Toompine Progress Association and does not approve the request for in-kind use of a Council generator and four wheelie bins to support the annual Toompine Easter Gunshoot.

## CONSULTATION (Internal/External)

Quilpie Shire Council

Toompine Progress Association.

## LEGAL IMPLICATIONS

N/A

## POLICY AND LEGISLATION

### Legislation

*Local Government Regulation 2012*

*Part 5 Community grants*

Section 194 Grants to community organisations

*A local government may give a grant to a community organisation only —*

- a) *if the local government is satisfied —*
  - i. *the grant will be used for a purpose that is in the public interest; and*
  - ii. *the community organisation meets the criteria stated in the local government's community grants policy; and*
- b) *in a way that is consistent with the local government's community grants policy.*

Section 195 Community grants policy

*A local government must prepare and adopt a policy about local government grants to community organisations (a **community grants policy**), which includes the criteria for a community organisation to be eligible for a grant from the local government.*

## Council Policy

### *C.01 Community Assistance Program Policy*

This policy covers any request from the community or community organisations outside of established works programs and Council operations. The scope includes financial assistance to community organisations, assistance to businesses and sponsorship requests. Requests for funding will typically be capped at \$2,000 however each request will be considered on a “merit based” approach.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and skills base in the Shire;
- To develop open spaces and sport and recreation facilities within the Shire;
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc; and
- To promote local procurement.

## FINANCIAL AND RESOURCE IMPLICATIONS

*Table 2 2024/2025 Community Assistance Approved Applications*

2024 / 2025 COMMUNITY ASSISTANCE APPROVED APPLICATIONS				
Month	Organisation / Event	Cash Contribution	In-Kind Contribution	In-Kind Value
July	Quilpie Golf Club Outback Masters		Bus hire (1 day) 1 skip bin 10 wheelie bins 37 tables 220 chairs 1 generator 2 grandstands 12 witches' hats Sand for Baldy Top	\$4,000.00
July	Quilpie Golf Club Open	\$2,000.00	10 wheelie bins 1 skip bin	\$1,300.00
July	Quilpie Sporting Clays Club	\$1,000.00	10 tables 40 chairs 1 Bain Marie 1 generator 1 skip bin ATV Bus hire (1 day)	\$3,000.00
July	QCWA Sponsorship	\$500.00		
August	Quilpie Golf Club Open Golf Weekend		Bus hire and chair hire fee waiver	\$155.00

2024 / 2025 COMMUNITY ASSISTANCE APPROVED APPLICATIONS				
Month	Organisation / Event	Cash Contribution	In-Kind Contribution	In-Kind Value
August	Quilpie Show		Portable lighting 20 wheelie bins 12 m <sup>2</sup> skip bin 1 generator	\$547.00
August	Quilpie Show		Quilpie Shire Hall Bulloo Park hire fee waiver	\$413.00
August	Kangaranga Do		Council stage float	\$200.00
August	Quilpie Motorbike Gymkhana & Enduro	\$2,000.00	15 wheelie bins 12m <sup>2</sup> skip bin 2 pop-up tents 100 chairs 10 tables large generator 1 x 8 bay Bain Marie	\$2,500.00
August	St Finbarr's P&F Sponsorship	\$500.00		
August	Eromanga Rodeo & Campdraft		12m <sup>2</sup> skip bin	\$347.00
August	Giving Kids Memories Charity		Provide venue in-kind and community free sausage sizzle at event	\$2,163.00
September				
October	Care Outreach Bush Bash Christmas		Eromanga Hall and Bulloo Park hire fee waiver	\$245.00
October	Quilpie State College		Hire fee waiver Tablecloths	\$70.00
October	St Finbarr's P&F		Use of generator, Bain Maree, tables, chairs, and wheelie bins for annual fete	\$211.00
December	Tim Stewart Hearing and Noise at Work (Wellbeing Week Hearing Tests)		Bulloo Park fee waiver	\$111.00
February	Quilpie Cultural Society – Arts Development Officer	\$3000		
<b>Total</b>		<b>\$9,000.00</b>		<b>\$15,262.00</b>

2024 / 2025 COMMUNITY ASSISTANCE APPROVED APPLICATIONS				
Month	Organisation / Event	Cash Contribution	In-Kind Contribution	In-Kind Value
<b>Combined Total</b>	<b>\$24,262.00</b>			

**RISK MANAGEMENT IMPLICATIONS**

*Table 3 Risk Assessment*

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
Failure to secure adequate support to deliver event	None	Increased costs for organisation Review delivery scope of event	Rare	Minor	Low	Quilpie Shire Council Community Assistance Grant Policy – C.01 Secure adequate Sponsorship

**12.5 LETTER OF REQUEST - ADAVALE SPORT & RECREATION ASSOCIATION INC.**

**IX: 260647**

**Author: Toni Bonsey, Corporate and Community Administration Officer**

**Attachments: 1. Adavale Sport and Recreation Request for Assistance**

**KEY OUTCOME**

**Key Outcome:** 1. Great Place to Live

**Key Initiative:** 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

**EXECUTIVE SUMMARY**

The purpose of this report is to consider a request for financial assistance by the Adavale Sport and Recreation Association to concrete the remaining area beneath the newly erected shade shed at the Adavale Sport and Recreation Grounds.

**RECOMMENDATION**

That Council:

1. Acknowledges the request received from the Adavale Sport and Recreation Association; and
2. Recommends that the Association collaborate with Community Services to explore suitable grant programs. This will enable them to apply for funding to complete the necessary concrete works in the undercover shade area.

**BACKGROUND**

The Adavale Sport and Recreation Association are requesting any level of assistance Council may be able to provide to assist in completing concrete under the newly erected shade shed at the Adavale Sport & Recreation grounds. The Adavale Sport and Recreation Association have erected a shade shed over the bar and canteen area and have concreted a small portion of this area, with a view to expanding the concreted area to provide a more comfortable space for spectators to utilise whilst supporting the volunteer operated bar and canteen during annual events. The Adavale Sport and Recreation Association are requesting assistance from Council to improve the overall serviceability of the area by concreting the remaining floor space and weatherproofing the area for spectators and supporters of community events. The Quilpie Shire Council Concrete and Structures Department has provided an estimate for the requested works.

*Table 1 Concrete Works Cost Estimate*

<b>ITEM</b>	<b>COST</b>
Labour	\$1200
Plant & Equipment	\$3000
Materials	\$22,173
<b>TOTAL</b>	<b>\$37,173</b>



Figure 1 Adavale Sport and Recreation Grounds shed

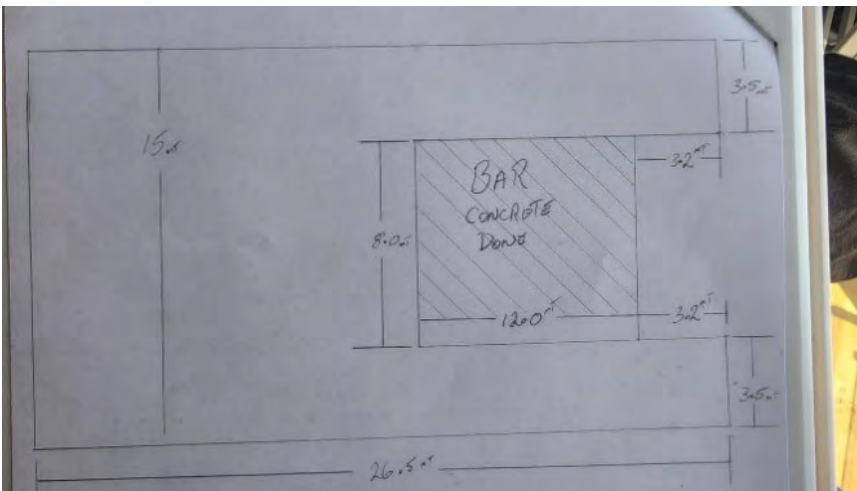


Figure 2 Adavale Sport and Recreation Grounds concrete scope of works

Table 2 Council Approved Contributions Previously Awarded to the Adavale Sport and Recreation Association

2024	2023	2022	2021
Cash - \$8,500 Sponsorship In Kind - 90 m <sup>3</sup> sandy loam for Adavale Sport and Recreation Grounds arena area 12m <sup>2</sup> skip bin & 10 wheelie bins	Cash - \$10,000 In Kind - 12m <sup>2</sup> skip bin & 10 wheelie bins delivered to Adavale	Cash - \$8,500 In Kind - 12m <sup>2</sup> skip bin & 10 wheelie bins delivered to Adavale	Cash - \$8,500

**OPTIONS**

Option 1 (recommended)

That Council:

1. Acknowledges the request received from the Adavale Sport and Recreation Association and recommends that the Association collaborate with Community Services to explore suitable grant programs. This will enable them to apply for funding to complete the necessary concrete works in the undercover shade area.

Option 2

That Council:

1. Acknowledges the request received from the Adavale Sport and Recreational Association and agrees to contribute a cash amount towards funding the concrete works necessary to complete the undercover shade area.

Option 3

That Council:

1. Acknowledges the request received from the Adavale Sport and Recreational Association and agrees to fund the concrete works necessary to complete the undercover shade area.

**CONSULTATION (Internal/External)**

Adavale Sport and Recreation Association

Quilpie Shire Council Community Services

Quilpie Shire Council Concrete and Structures

**LEGAL IMPLICATIONS**

N/A

**POLICY AND LEGISLATION**

N/A

**FINANCIAL AND RESOURCE IMPLICATIONS***Table 3 Concrete Works Cost Estimate*

ITEM	COST
Labour	\$1200
Plant & Equipment	\$3000
Materials	\$22,173
<b>TOTAL</b>	<b>\$37,173</b>

**RISK MANAGEMENT IMPLICATIONS***Table 4 Risk Calculator*

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low- medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
<b>A. Almost Certain</b> Expected to occur at most times	H	H	E	E	E
<b>B. Likely</b> Will probably occur at most times	M	H	H	E	E
<b>C. Possible</b> Might occur at some time	L	M	H	E	E
<b>D. Unlikely</b> Could occur at some time	L	L	M	H	E
<b>E. Rare</b> May occur in rare conditions	L	L	M	H	E

Table 5 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
Project objectives differ from community expectation Insufficient funding	None	Increased costs for community organisation	Possible	Minor	Med	Seek alternative funding sources for project

## HUMAN RIGHTS CONSIDERATION

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

Table 6 Human Rights protected under the *Human Rights Act 2019* (Qld)

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		



[Email Disclaimer](#)

**From:** Ruby Barton <[lukeruby@outlook.com.au](mailto:lukeruby@outlook.com.au)>  
**Sent:** Tuesday, 28 January 2025 1:52 PM  
**To:** Quilpie Shire Council <[adminmail@quilpie.qld.gov.au](mailto:adminmail@quilpie.qld.gov.au)>  
**Subject:** Adavale Sport and Recreation bar upgrade

You don't often get email from [lukeruby@outlook.com.au](mailto:lukeruby@outlook.com.au). [Learn why this is important](#)

Good Afternoon,

I am emailing regarding the recent upgrades we have completed as an Association to the bar and kitchen area at the Adavale Sport and Recreation Grounds.

As Council are aware, we erected a large shade shed over the bar, and concreted a small portion under this. This area is now so much more inviting to sit under for spectators and support our community run bar and canteen during our annual events, it really has improved our grounds tenfold.

We are seeking any assistance from Council in concreting the remaining floor underneath this shed. It is gravelled, however uneven and obviously gets muddy and messy when it rains.

If this would be at all considered, please let me know what is required, or forms completed. I have measurements of the area left to be concreted.

Kind Regards,  
Ruby Schmidt

**Long Plain Trading Pty Ltd**  
"Patricia Park"  
Adavale, QLD, 4474

**Ph** Luke 0431376479 or Ruby 0438452108  
**E** [lukeruby@outlook.com.au](mailto:lukeruby@outlook.com.au)

**Toni Bonsey**

---

**From:** Lisa Hamlyn  
**Sent:** Friday, 21 February 2025 4:22 PM  
**To:** Toni Bonsey  
**Subject:** FW: Adavale Sport and Recreation bar upgrade  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Ton,  
 This is the email I sent to Ruby last week if you would not mind following up with her next week so a report can be compiled for Council.

Thank you

---

**From:** Lisa Hamlyn  
**Sent:** Monday, 10 February 2025 5:12 PM  
**To:** Ruby Barton <lukeruby@outlook.com.au>  
**Subject:** RE: Adavale Sport and Recreation bar upgrade

Good afternoon Ruby,

Thank you for your email and congratulations on the completion of the upgrades at the Sport & Rec grounds. To enable me to progress your request for Council support to concrete the remaining floor underneath the shed, could you please forward me the measurements and a photo of the area (if possible). This will allow me to gather information in regard to resources and costings.

Many thanks  
 Kind regards,



**Lisa Hamlyn**  
 Director of Corporate & Community Services  
[www.quilpie.qld.gov.au](http://www.quilpie.qld.gov.au)

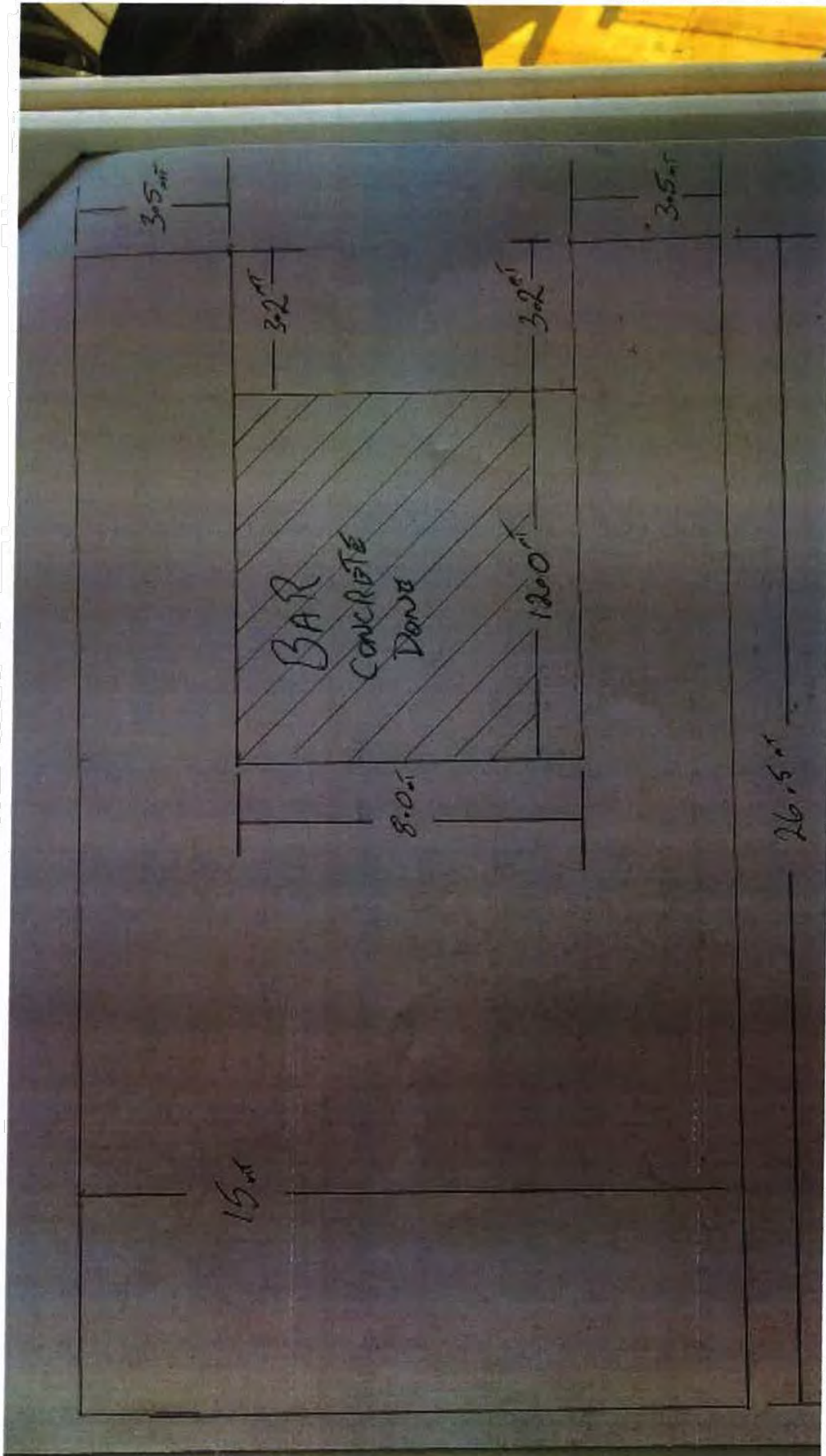


[dceo@quilpie.qld.gov.au](mailto:dceo@quilpie.qld.gov.au)  
 07 4656 0504  
 0427 861 133  
 PO Box 57, Quilpie QLD 4480  
 50 Brolga St, Quilpie QLD 4480

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**







**Toni Bonsey**

---

**From:** Adam Rea  
**Sent:** Friday, 7 March 2025 12:42 PM  
**To:** Toni Bonsey  
**Subject:** adavale concrete

Hi Toni,  
The estimate for the Adavale sport and rec. concrete

- Labour - \$12000
- Plant/equipment - \$3000
- Materials - \$22173

Total = \$37173.00

Cheers.



**Adam Rea**  
concrete and structures supervisor  
[www.quilpie.qld.gov.au](http://www.quilpie.qld.gov.au)



[AdamR@quilpie.qld.gov.au](mailto:AdamR@quilpie.qld.gov.au)  
07 4656 0565  
0408 353 917  
PO Box 57, Quilpie QLD c4480  
2 Anzac St, Quilpie QLD 4480

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

An advertisement for a mobile app. It features a blue hand holding a white smartphone with a green speech bubble saying 'Free!'. The text reads 'Something need fixing? Just Snap, Send, Solve it.' Below this is a 'Download app to Snap!' button with a blue camera icon. A large QR code is positioned to the right of the button. The entire advertisement is set against a light green background.

[Email Disclaimer](#)

**13 FINANCE****13.1 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES**

IX: 260192

Author: Hannah Tully, Finance Officer

Attachments: 1. Draft Register of Fees &amp; Charges 5 March 2025

**KEY OUTCOME**

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.3 Maintain good corporate governance

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

**EXECUTIVE SUMMARY**

The purpose of this report is to present updated fees (rents) for houses, units and duplexes (including Gyrica Gardens) for adoption.

---

**RECOMMENDATION**

That Council

1. Receive and note the report.
2. Adopt the fees as follows:
  - (a) For currently tenanted houses, these fees are to be effective from the first full fortnight on or after 1 July 2025;
  - (b) For currently vacated houses, these fees are to be effective as at date of adoption.
3. Update the Register of Cost-Recovery Fees and Commercial Charges as required.
4. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
  - (i) the applicant is the person liable to pay these fees; and
  - (ii) the fee must be paid at or before the time the application is lodged; and
5. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

**BACKGROUND**

Council is required to keep a register of its cost-recovery fees. Fees and charges can be changed by Council resolution at any time. Cost-recovery fees will be progressively reviewed throughout the year.

A review of the following fees and charges has been undertaken:

- Housing

- For currently tenanted houses, these fees are to be effective from the first full fortnight on or after 1 July 2025. This will allow adequate notice to the existing tenants;
- For currently vacated houses, these fees are to be effective as at date of adoption.

The attached draft register of cost-recovery fees and commercial charges incorporates the following proposed changes.

### QUILPIE SHIRE COUNCIL | CORPORATE | RENTAL ACCOMMODATION | QUILPIE HOUSES

QUILPIE SHIRE COUNCIL   CORPORATE RENTAL ACCOMMODATION   QUILPIE HOUSES	
House	Proposed Rent (weekly)
9 Boobook Street, Quilpie – 4 bedroom	\$650.00
18 Boobook Street, Quilpie - 3 bedroom	\$700.00
30 Boonkai Street, Quilpie – 3 bedroom	\$440.00
27 Dukamura Street, Quilpie – 4 bedroom	\$650.00
51 Dukamura Street, Quilpie – 4 bedroom	\$650.00
53 Galah Street, Quilpie – 3 bedroom	\$418.00
62 Galah Street, Quilpie – 4 bedroom	\$650.00
57 Jabiru Street, Quilpie – 3 bedroom	\$400.00
62 Jabiru Street, Quilpie – 5 bedroom	\$700.00
7 Kookaburra Street, Quilpie – 3 bedroom	\$440.00
41 Pegler Street, Quilpie – 3 bedroom	\$440.00
66 Pegler Street, Quilpie – 3 bedroom	\$495.00

The house currently listed as 2 Boobook Street is to be renamed 50 Chipu Street. Rent will remain the same at \$470 per week as adopted at 17 December 2024 Council Meeting.

**Note: For Council and OGF employees rent will be 50% of the fee.**

### QUILPIE SHIRE COUNCIL | CORPORATE | RENTAL ACCOMMODATION | EROMANGA HOUSES

QUILPIE SHIRE COUNCIL   CORPORATE RENTAL ACCOMMODATION   EROMANGA HOUSES	
House	Proposed Rent (weekly)
16 Donald Street, Eromanga – 3 bedroom	\$410.00
7 Neal Street, Eromanga – 3 bedroom	\$378.00
5 Neal Street, Eromanga – 3 bedroom	\$378.00
14 Donald Street, Eromanga – 3 bedroom	\$410.00

**Note: For Council and OGF employees rent will be 50% of the fee.**

**QUILPIE SHIRE COUNCIL | CORPORATE | RENTAL ACCOMMODATION | UNITS/DUPLEXES**

<b>QUILPIE SHIRE COUNCIL   CORPORATE RENTAL ACCOMMODATION   UNITS/DUPLEXES</b>	
<b>Unit / Duplex</b>	<b>Proposed Rent (weekly)</b>
67 Boonkai Street, Quilpie – Unit 1 – 2 bedroom	\$352.00
67 Boonkai Street, Quilpie – Unit 2 – 2 bedroom	\$352.00
43 Galah Street, Quilpie – Unit 1 – 2 bedroom	\$352.00
43 Galah Street, Quilpie – Unit 2 – 2 bedroom	\$352.00
60 Pegler Street, Quilpie – Unit 1 – 2 bedroom	\$352.00
88 Quarrion Street, Quilpie – Unit 1 – 2 bedroom	\$352.00
88 Quarrion Street, Quilpie – Unit 2 – 2 bedroom	\$376.00

**Note: For Council and OGF employees rent will be 50% of the fee.**

**QUILPIE SHIRE COUNCIL | CORPORATE | RENTAL ACCOMMODATION | AGED PERSON HOUSING**

<b>QUILPIE SHIRE COUNCIL   CORPORATE RENTAL ACCOMMODATION   AGED PERSON HOUSING</b>	
<b>Unit / Duplex</b>	<b>Proposed Rent (p/w)</b>
1-17 Gyrica Gardens, Quilpie (unit – brick) 2 bedroom - Non Pensioner	\$170.00
1-17 Gyrica Gardens, Quilpie (unit – brick) 2 bedroom - Pensioner Rate (Evidence required)	\$160.00

**OPTIONS**Option 1 (Recommended)

That Council

1. Receive and note the report.
2. Adopt the fees as follows:
  - (b) For currently tenanted houses, these fees are to be effective from the first full fortnight on or after 1 July 2025;
  - (c) For currently vacated houses, these fees are to be effective as at date of adoption.
3. Update the Register of Cost-Recovery Fees and Commercial Charges as required.
4. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
  - (i) the applicant is the person liable to pay these fees; and
  - (ii) the fee must be paid at or before the time the application is lodged; and
5. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

Option 2

That Council resolves to not adopt the new Register of Cost-Recovery Fees and Commercial Charges.

**CONSULTATION (Internal/External)**

Council – confidential briefings

Manager Finance and Administration

**LEGAL IMPLICATIONS**

Council is required to keep a register of Cost-Recovery Fees – section 98 of the *Local Government Act 2009* (Qld).

**POLICY AND LEGISLATION*****Local Government Act 2009*****97 Cost-recovery fees**

- (1) *A local government may, under a local law or a resolution, fix a cost-recovery fee.*
- (2) *A **cost-recovery fee** is a fee for—*
  - (a) *an application for the issue or renewal of a licence, permit, registration or other approval under a Local Government Act (an **application fee**); or*
  - (b) *recording a change of ownership of land; or*
  - (c) *giving information kept under a Local Government Act; or*
  - (d) *seizing property or animals under a Local Government Act; or*
  - (e) *the performance of another responsibility imposed on the local government under the [Building Act](#) or the [Plumbing and Drainage Act](#).*
- (3) *A local law or resolution for subsection (2)(d) or (e) must state—*
  - (a) *the person liable to pay the cost-recovery fee; and*
  - (b) *the time within which the fee must be paid.*
- (4) *A cost-recovery fee must not be more than the cost to the local government of taking the action for which the fee is charged.*
- (5) *However, an application fee may also include a tax—*
  - (a) *in the circumstances and for a purpose prescribed under a regulation; and*
  - (b) *if the local government decides, by resolution, that the purpose of the tax benefits its local government area.*
- (6) *The local law or resolution that fixes an application fee that includes a tax must state the amount, and the purpose, of the tax.*
- (7) *If an application fee that includes a tax is payable in relation to land, the tax applies only in relation to land that is rateable land.*
- (8) *A local government may fix a cost-recovery fee by resolution even if the fee had previously been fixed by a local law.*

**98 Register of cost-recovery fees**

- (1) *A local government must keep a register of its cost-recovery fees.*
- (2) *The register must state the paragraph of [section 97](#)(2) under which the cost-recovery fee is fixed.*
- (3) *Also, the register must state—*
  - (a) *for a cost-recovery fee under [section 97](#)(2)(a)—the provision of the Local Government Act under which the licence, permit, registration or other approval is issued or renewed; or*

- (b) for a cost-recovery fee under [section 97\(2\)\(c\)](#)—the provision of the Local Government Act under which the information is kept; or
  - (c) for a cost-recovery fee under [section 97\(2\)\(d\)](#)—the provision of the Local Government Act under which the property or animals are seized; or
  - (d) for a cost-recovery fee under [section 97\(2\)\(e\)](#)—the provision of the [Building Act](#) or the [Plumbing and Drainage Act](#) under which the responsibility is imposed.
- (4) The public may inspect the register at the local government's public office.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

Fees and charges revenue form part of the proposed budget for 2024/25 and the long-term financial forecasts.

#### **RISK MANAGEMENT IMPLICATIONS**

Nil – Council currently maintains a register of fees and charges. A review of the cost-recovery and commercial fees has been undertaken. This report presents an updated register for adoption, which if adopted, will be effective from 19 March 2025.

Name	Unit	Leg	Fee	GST
			(incl. GST)	
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   PLANNING ASSESSMENT</b>				
Reconfiguring a Lot	Per application	Planning Act 2016	\$ 690.00	N
Material change of use – Code assessable	Per application	Planning Act 2016	\$ 690.00	N
Material change of use – Impact assessable	Per application	Planning Act 2016	\$ 1,208.00	N
Planning Search	Per application	Planning Act 2016	\$ 174.00	N
Exemption Certificate (Where council deems development doesn't require approval)	Per application	Planning Act 2016	\$ 174.00	N
Request to Change an Existing Approval	Per application	Planning Act 2016	50% of original application fee	N
Request to Extend an Approval	Per application	Planning Act 2016	\$ 450.00	N
Operational Works (Dams etc)	Per application	Planning Act 2016	Price Quoted on Application	N
Copy of Survey Plans/Plans	Per application	Planning Act 2016	\$ 174.00	N
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   BUILDING</b>				
Building Records Search	Per application	Planning Act 2016	\$ 174.00	N
Certificate of Classification Pre 1998 Class 2-9 buildings	Per application	Planning Act 2016	Price Quoted on Application	N
Assessment Approval post Construction	Per application	Planning Act 2016	Application fee plus 50%	Y
Private Certification Document Archival Lodgement Fee	Per application	Planning Act 2016	\$ 240.00	N
Amendment to Building Application	Per application	Planning Act 2016	50% of original application fee	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   NEW CONSTRUCTIONS   CLASS 1 - DWELLINGS</b>				
< 300m <sup>2</sup> GFA – Registered Builder	Per application	Planning Act 2016	\$840.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
< 300m <sup>2</sup> GFA – Owner builder	Per application	Planning Act 2016	\$840.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 300m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	\$960.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 300m <sup>2</sup> GFA – Owner builder	Per application	Planning Act 2016	\$960.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   NEW CONSTRUCTIONS   CLASS 2 &amp; 3 – FLATS, MOTELS, ACCOMMODATION UNITS</b>				

< 300m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
< 300m <sup>2</sup> GFA – Owner builder	Per application	Planning Act 2016	Price Quoted on Application	Y
> 300m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   NEW CONSTRUCTIONS   CLASS 4 – 9 – COMMERCIAL &amp; INDUSTRIAL BUILDING</b>				
< 300m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
300m <sup>2</sup> – 500m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
500m <sup>2</sup> – 800m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
> 800m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   NEW CONSTRUCTIONS   CLASS 10 – GARDEN SHEDS, UNROOFED PERGOLAS &amp; DECKS ETC</b>				
If >300m <sup>2</sup> GFA – it will be Class 7 & 8 not 10				
10m <sup>2</sup> – 120m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	\$720.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
10m <sup>2</sup> – 120m <sup>2</sup> GFA – Owner builder	Per application	Planning Act 2016	\$720.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
120m <sup>2</sup> – 300m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	\$840.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
120m <sup>2</sup> – 300m <sup>2</sup> GFA – Owner builder	Per application	Planning Act 2016	\$840.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
300m <sup>2</sup> + GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   NEW CONSTRUCTIONS   CLASS 10 – SWIMMING POOL &amp; FENCING</b>				
Registered builder	Per application	Planning Act 2016	\$720.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
Owner builder	Per application	Planning Act 2016	\$720.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
Swimming Pool Compliance (including certificate & one inspection) – Registered builder	Per application	Planning Act 2016	\$ 600.00	Y
Swimming Pool Compliance (including certificate & one inspection) – Owner builder	Per application	Planning Act 2016	\$ 600.00	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   NEW CONSTRUCTIONS   AWNINGS &amp; ADVERTISING SIGNS</b>				

Owner or Registered Builder	Per application	Planning Act 2016	\$600.00 Assessment Fee + \$360.00 Inspection Fee (per Inspection)	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   NEW CONSTRUCTIONS   UNCLASSIFIED BUILDINGS</b>				
Owner or Registered Builder	Per application	Planning Act 2016	Price Quoted on Application	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   RELOCATIONS   CLASS 1 - DWELLINGS</b>				
< 300m <sup>2</sup> GFA – Owner builder	Per application	Planning Act 2016	\$840.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
< 300m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	\$840.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 300m <sup>2</sup> GFA – Owner builder	Per application	Planning Act 2016	\$960.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 300m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	\$960.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   EXTENSIONS &amp; RENOVATIONS   CLASS 1 - DWELLINGS</b>				
< 150m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
< 150m <sup>2</sup> GFA – Owner builder	Per application	Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 150m <sup>2</sup> addition – Registered builder	Per application	Planning Act 2016	\$840.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 150m <sup>2</sup> addition – Owner builder	Per application	Planning Act 2016	\$840.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   EXTENSIONS &amp; RENOVATIONS   CLASS 2 &amp; 3 – FLATS, MOTELS, ACCOMMODATION UNITS</b>				
< 150m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
> 150m <sup>2</sup> addition – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   EXTENSIONS &amp; RENOVATIONS   CLASS 4 – 9 – COMMERCIAL &amp; INDUSTRIAL BUILDING</b>				
< 300m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
300m <sup>2</sup> – 500m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y
> 500m <sup>2</sup> GFA – Registered builder	Per application	Planning Act 2016	Price Quoted on Application	Y

<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   EXTENSIONS &amp; RENOVATIONS   CLASS 10 – GARDEN SHEDS, UNROOFED PERGOLAS &amp; DECKS ETC</b>					
If >300m <sup>2</sup> GFA – it will be Class 7 & 8 not 10					
10m <sup>2</sup> – 120m <sup>2</sup> GFA – Registered builder	Per application		Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
10m <sup>2</sup> – 120m <sup>2</sup> GFA – Owner builder	Per application		Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 120m <sup>2</sup> GFA – Registered builder	Per application		Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
> 120m <sup>2</sup> GFA – Owner builder	Per application		Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   EXTENSIONS &amp; RENOVATIONS   CLASS 10 – SWIMMING POOL &amp; FENCING</b>					
Registered builder	Per application		Planning Act 2016	\$ 600.00	Y
Owner builder	Per application		Planning Act 2016	\$ 600.00	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   EXTENSIONS &amp; RENOVATIONS   AWNINGS &amp; ADVERTISING SIGNS</b>					
Registered builder	Per application		Planning Act 2016	\$600.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
Owner builder	Per application		Planning Act 2016	\$600.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   EXTENSIONS &amp; RENOVATIONS   UNCLASSIFIED BUILDINGS</b>					
Registered builder	Per application		Planning Act 2016	Price Quoted on Application	Y
Owner builder	Per application		Planning Act 2016	Price Quoted on Application	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   EXTENSIONS &amp; RENOVATIONS   DEMOLITION, REMOVAL OR MISCELLANEOUS</b>					
Registered builder	Per application		Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
Owner builder	Per application		Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
Class 1 - Underpinning/Restumping	Per application		Planning Act 2016	\$720.00 Assessmnt Fee + \$360.00 Inspection Fee (per Inspection)	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   ANIMAL CONTROL   ANIMAL REGISTRATION</b>					
Animal Registration Period (Dogs) – 1st October to 30th September					

Where a dog is currently registered with another Australian local government and satisfactory proof of registration is presented, no fee will be charged until such time as that registration expires or in the case of "lifetime" registration, the following Quilpie Shire Council registration period.				
Any out of hours Animal/Local Law call out deemed non urgent by CEO or delegated officer will be at charged at full cost recovery.				
Puppy (under 6 months – evidence required)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ 32.00	N
Entire dog	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ 116.00	N
Entire dog – Aged pensioners (entitlement card required)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ 58.00	N
Desexed dog (evidence required)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ 42.00	N
Desexed dog – Aged Pensioners (entitlement card required)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ 21.00	N
Dangerous Dog (Declared Regulated Dog as per the Animal Management (Cats & Dogs) Act 2008)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ 289.00	N
Menacing dog (Declared Menacing Dog as per the Animal Management (Cats & Dogs) Act 2008)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ 179.00	N
Working dog (an application with supporting evidence must be submitted to Council)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ -	N
Definition of a working dog –				
(a) means a dog usually kept or proposed to be kept				
(i) on rural land; and				
(ii) by an owner who is a primary producer, or a person engaged or employed by a primary producer; and				
(iii) primarily for the purpose of				
(A) droving, protecting, tending, or working, stock; or				
(B) being trained in droving, protecting, tending or working stock; and				
(b) does not include a class of dog prescribed under a regulation.				
Guide dog and assistance dog – no registration fee applies (must still submit an animal registration form and provide a copy of the appropriate handlers' identification card)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ -	N
Kennel permit (per year – by application to Council) (up to 6 dogs/puppies) (includes registration component)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$ 331.00	N

Replacement registration tag	Per tag	Local Government Act 2009   S 262 (3)(c)	\$	6.00	Y
Boarding fee (eg emergency accommodation)	Per animal/day	Local Government Act 2009   S 262 (3)(c)	\$	33.00	Y
Cat trap bond (dependent on availability)	Per trap	Local Government Act 2009   S 262 (3)(c)	\$	33.00	N
If not returned, replacement cost less deposit to be invoiced.					
Barking collar bond (dependent on availability)	Per collar	Local Government Act 2009   S 262 (3)(c)	\$	55.00	N
If not returned, replacement cost less deposit to be invoiced.					
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   ANIMAL CONTROL   IMPOUNDMENT</b>					
1st impoundment (dog & cat)	Per animal	Local Government Act 2009   S 97 (2) (d)	\$	121.00	N
2nd impoundment (dog & cat)	Per animal	Local Government Act 2009   S 97 (2) (d)	\$	184.00	N
3rd impoundment (dog & cat)	Per animal	Local Government Act 2009   S 97 (2) (d)	\$	242.00	N
Micro-chipping fee for all impounded animals not micro-chipped (dog & cat)	Per animal	Local Government Act 2009   S 262 (3)(c)	\$	121.00	N
Sustenance fee – per day or part thereof for detained animals (dog & cat)	Per animal/day	Local Government Act 2009   S 97	\$	28.00	N
Entire bull	Per animal	Local Government Act 2009   S 97 (2) (d)	\$	121.00	N
Entire stallion	Per animal	Local Government Act 2009   S 97 (2) (d)	\$	300.00	N
All other horses and cattle	Per animal	Local Government Act 2009   S 97 (2) (d)	\$	121.00	N
Sheep	Per animal	Local Government Act 2009   S 97 (2) (d)	\$	11.00	N
Goats	Per animal	Local Government Act 2009   S 97 (2) (d)	\$	121.00	N
Sustenance fee – all other animals (except sheep)	Per animal/day	Local Government Act 2009   S 97	\$	33.00	N
Sustenance fee – sheep	Per animal/day	Local Government Act 2009   S 97	\$	11.00	N
Driving fees for leading, transporting etc. to pound	Per animal	Local Government Act 2009   S 262 (3)(c)		At cost	N
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   ANIMAL CONTROL   COMMON PERMIT</b>					
Quilpie, Eromanga & Adavale - Subject to Council Approval					
Application fee	Per annum	Local Government Act 2009   S 97 (2) (a)	\$	63.00	N
Annual fee (renewal)	Per annum	Local Government Act 2009   S 97 (2) (a)	\$	63.00	N
Mustering fee	Per event	Local Government Act 2009   S 262 (3)(c)		At cost	N
Out of hours call outs deemed non-urgent by the CEO or delegated officer	Per event	Local Government Act 2009   S 262 (3)(c)		At cost	N
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   ANIMAL CONTROL   RESERVES AGISTMENT</b>					
Subject to Council Approval					
Warrabin Lane (upon approved application to Council)	Per head/week	Local Government Act 2009   S 97 (2) (a)	\$	4.00	Y

Minimum fee \$255.00 per month					
Dillon's Well (upon approved application to Council)	Per head/week	Local Government Act 2009   S 97 (2) (a)	\$	4.00	Y
Minimum fee \$255.00 per month					
Gunnadorah Reserve	Per annum	Local Government Act 2009   S 97 (2) (a)	\$	3,060.00	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   ANIMAL CONTROL   PORTABLE FENCING PANELS</b>					
Bond per panel	Per panel	Local Government Act 2009   S 262 (3)(c)	\$	216.00	N
Fee per panel/per week	Pre panel/week	Local Government Act 2009   S 262 (3)(c)	\$	6.00	Y
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   LICENCE FEES   FOOD LICENCE FEES</b>					
Food licence application (new food premises) (includes annual fee)	Per premise	Food Act 2006   S 31	\$	284.00	N
Food premise licence renewal fee (annual)	Per annum	Food Act 2006   S 31	\$	147.00	N
Amendment (change address/minor)	Per premise	Food Act 2006   S 31	\$	61.00	N
Amendment to premises (major)	Per premise	Food Act 2006   S 31		At cost	N
Copy/replacement of licence	Per premise	Food Act 2006   S 31	\$	11.00	N
Additional inspection (per hour)	Per premise	Food Act 2006   S 31	\$	132.00	N
Volunteer group (eg sporting/school)	Per group	Food Act 2006   S 31	\$	11.00	N
Home based catering service	Per premise	Food Act 2006   S 31	\$	33.00	N
Accrediting a food safety program	Per premise	Food Act 2006   S 31	\$	121.00	N
Auditing a food safety program	Per premise	Food Act 2006   S 31		At cost	N
Amending a food safety program	Per premise	Food Act 2006   S 31	\$	61.00	N
Environmental Health Search only	Per premise	Food Act 2006   S 31	\$	121.00	N
Apiary Site Application Fee	Per application	Food Act 2006   S 31	\$	294.00	N
Apiary site yearly fee	Per site	Food Act 2006   S 31	\$	121.00	N
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   LICENCE FEES   BEAUTY THERAPY</b>					
Beauty therapy licence application (new)	Per premise	Public Health (Infection Control for Personal Appearance Services) Act 2003	\$	153.00	N
Beauty therapy licence application (renewal)	Per premise	Public Health (Infection Control for Personal Appearance Services) Act 2003	\$	121.00	N
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   LICENCE FEES   ENVIRONMENTALLY RELEVANT ACTIVITIES</b>					
All other ERA's	Per annum		\$	352.00	N
Registration of motor vehicle workshop	Per annum		\$	352.00	N
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   LICENCE FEES   HEALTH COMPLIANCE INSPECTIONS</b>					
Inspection fee	Per inspection	Public Health (Infection Control for Personal Appearance Services) Act 2003	\$	153.00	N
*Plus travel costs if applicable					

<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   LICENCE FEES   REGULATED WASTE FEES</b>					
Application for Trade Waste Licence discharge – Category 1 (Schedule 9 of the EP Regulation)	Per application	Local Government Act 2009   S 97	\$	410.00	N
Application for Trade Waste Licence discharge – Category 2 (Schedule 9 of the EP Regulation)	Per application	Local Government Act 2009   S 97	\$	410.00	N
Burial of trade asbestos/CCA treated timber or other waste greater than 10m2	Per hour	Local Government Act 2009   S 97	\$	331.00	Y
Asbestos 10m2 or less (MUST CONTACT COUNCIL PRIOR)	Per hour	Local Government Act 2009   S 97	\$	216.00	Y
Contaminated soil (low level)	Per tonne	Local Government Act 2009   S 97	\$	45.00	Y
Contaminated soil (High level)	Per tonne	Local Government Act 2009   S 97		POA	Y
Disposal of septic or grey water waste (any quantity)	Per litre	Local Government Act 2009   S 97	\$	0.10	N
<b>QUILPIE SHIRE COUNCIL   GOVERNANCE   LICENCE FEES   UNREGULATED WASTE FEES</b>					
Commercial/industrial and demolition waste fee per tonne	Per tonne	Local Government Act 2009   S 97	\$	55.00	Y
Commercial/industrial and demolition waste fee per m3	Per m3	Local Government Act 2009   S 97	\$	18.00	Y
<b>QUILPIE SHIRE COUNCIL   CORPORATE   COPIES OF DOCUMENTS</b>					
Annual Report	Per copy	Local Government Act 2009   S 97	\$	13.00	N
Budget & Revenue Statement	Per copy	Local Government Act 2009   S 97	\$	13.00	N
Corporate Plan	Per copy	Local Government Act 2009   S 97	\$	13.00	N
Operational Plan	Per copy	Local Government Act 2009   S 97	\$	13.00	N
Minutes – monthly	Per copy	Local Government Act 2009   S 97	\$	13.00	N
Local Laws	Per copy	Local Government Act 2009   S 97	\$	13.00	N
Archive fee	Per document	Local Government Act 2009   S 97	\$	13.00	N
Planning Scheme – complete hard copy	Per document	Local Government Act 2009   S 97	\$	13.00	N
Planning Scheme – complete electronic copy	Per document	Local Government Act 2009   S 97	\$	13.00	N
Planning Scheme – sections (hardcopy/electronic)	Per section	Local Government Act 2009   S 97	\$	13.00	N
<b>QUILPIE SHIRE COUNCIL   CORPORATE   RIGHT TO INFORMATION</b>					
Fees and charges for Right to Information documentation are set by State Regulation. <a href="http://www.rti.qld.gov.au/fees-and-charges">http://www.rti.qld.gov.au/fees-and-charges</a>					
Right to Information Access Application Fee	Per application	Right to Information Regulation 2009   S 4		As per regulation	N

Processing fee where total processing is 5 hours or less	Per application	Right to Information Regulation 2009   S 5 (1) (a)	As per regulation	N
Processing fee for each 15 minutes or part thereof where the processing is greater than 5 hours (note charge is for total time including first 5 hours)	Per 15 minutes	Right to Information Regulation 2009   S 5 (1) (b)	As per regulation	N
Access charge for each black and white copy of an A4 document	Per page	Right to Information Regulation 2009   S 6 (1) (b)	As per regulation	N
<b>QUILPIE SHIRE COUNCIL   CORPORATE   PHOTOCOPYING</b>				
*Please note: Photocopying of funeral booklets will be charged at the standard photocopy rates.				
A4 single sided page – black & white	Per copy	Local Government Act 2009   S 262 (3)(c)	\$ 0.70	Y
A4 single sided page – colour	Per copy	Local Government Act 2009   S 262 (3)(c)	\$ 1.20	Y
A4 double sided page – black & white	Per copy	Local Government Act 2009   S 262 (3)(c)	\$ 0.90	Y
A4 double sided page – colour	Per copy	Local Government Act 2009   S 262 (3)(c)	\$ 2.20	Y
A3 single sided page – black & white	Per copy	Local Government Act 2009   S 262 (3)(c)	\$ 0.90	Y
A3 single sided page – colour	Per copy	Local Government Act 2009   S 262 (3)(c)	\$ 1.30	Y
A3 double sided page – black & white	Per copy	Local Government Act 2009   S 262 (3)(c)	\$ 1.10	Y
A3 double sided page – colour	Per copy	Local Government Act 2009   S 262 (3)(c)	\$ 1.60	Y
<b>QUILPIE SHIRE COUNCIL   CORPORATE   LAMINATING</b>				
A4 laminating	Per page	Local Government Act 2009   S 262 (3)(c)	\$ 4.00	Y
A3 laminating	Per page	Local Government Act 2009   S 262 (3)(c)	\$ 6.00	Y
<b>QUILPIE SHIRE COUNCIL   CORPORATE   BINDING</b>				
All sizes	Per binder	Local Government Act 2009   S 262 (3)(c)	\$ 4.00	Y
<b>QUILPIE SHIRE COUNCIL   CORPORATE   RATE / PROPERTY SEARCHES</b>				
Property Search – full rate search	Per assessment	Local Government Act 2009   S 97	\$ 174.00	N
Property Search – full rate search (24 hour reply)	Per assessment	Local Government Act 2009   S 97	\$ 289.00	N
<b>QUILPIE SHIRE COUNCIL   CORPORATE   VISITOR INFORMATION CENTRE / GALLERY   QUILPIE NIGHT SHOW EXPERIENCE</b>				
Monday - Friday – Adult 13 yrs +	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 30.00	Y
Monday - Friday – Child 4-12 yrs	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 10.00	Y
Monday - Friday – Child 0-3 yrs	Per person	Local Government Act 2009   S 262 (3)(c)	\$ -	Y
Monday - Friday – Family 2x Adult & 2x Child	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 70.00	Y
Monday - Friday – Family 2x Adult & 3x Child	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 80.00	Y
Monday - Friday – Adult 13 yrs + (Local Resident)	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 27.00	Y

Monday - Friday – Child 4-12 yrs (Local Resident)	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 10.00	Y
Monday - Friday – Child 0-3 yrs (Local Resident)	Per person	Local Government Act 2009   S 262 (3)(c)	\$ -	Y
Monday - Friday - Family 2x Adult & 2x Child (Local Resident)	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 64.00	Y
Monday - Friday - Family 2x Adult & 3x Child (Local Resident)	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 74.00	Y
Saturday - request/coach group bookings only	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 34.00	Y
Sunday - request/coach group bookings only	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 38.00	Y
<b>QUILPIE SHIRE COUNCIL   CORPORATE   VISITOR INFORMATION CENTRE / GALLERY   QUILPIE TOWN TOURS EXPERIENCE</b>				
Monday – Friday + Saturday before 1pm	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 10.00	Y
Saturday after 1pm	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 18.00	Y
Sunday	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 24.00	Y
Monday – Friday + Saturday before 1pm with Morning Tea	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 22.00	Y
Saturday after 1pm with Morning Tea	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 30.00	Y
Sunday with Morning Tea	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 36.00	Y
Monday - Friday with Lunch	Per person	Local Government Act 2009   S 262 (3)(c)	\$ 30.00	Y
<b>QUILPIE SHIRE COUNCIL   CORPORATE   VISITOR INFORMATION CENTRE / GALLERY   OTHER</b>				
Gallery – commission on all gallery sales	Per item	Local Government Act 2009   S 262 (3)(c)	15% per item	Y
Yabby Trap – Bond *Refundable upon return	Per Trap	Local Government Act 2009   S 262 (3)(c)	\$ 25.00	N
Yabby Bait Bags	Per Item	Local Government Act 2009   S 262 (3)(c)	\$ 5.00	Y
<b>QUILPIE SHIRE COUNCIL   CORPORATE   RENTAL ACCOMMODATION   QUILPIE HOUSES</b>				
All properties furnished by the Council will incur an additional charge per week on top of the base rental charges as follows:				
2 Bedrooms - \$30.00 per week				
3 Bedrooms - \$40.00 per week				
4 Bedrooms - \$50.00 per week				
5 Bedrooms - \$55.00 per week				
(All Council & OGF employees rent will be 50% of fee)				
OGF refers to Outback Gondwana Foundation Ltd.				
<b>QUILPIE SHIRE COUNCIL   CORPORATE   RENTAL ACCOMMODATION   QUILPIE HOUSES</b>				
3 Boobook Street, Quilpie (house – modular) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$ 550.00	N
8 Boobook Street, Quilpie (house – timber) – 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$ 585.00	N

9 Boobook Street, Quilpie (house - modular) - 4 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	650.00	N
11 Boobook Street, Quilpie (house - modular) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	550.00	N
18 Boobook Street, Quilpie (house - modular) - 5 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	700.00	N
20 Boobook Street, Quilpie (house - modular) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	550.00	N
30 Boonkai Street, Quilpie (house - brick) - 3 bedroom (Lease Agreement - Catholic Education)	Per week	Local Government Act 2009   S 262 (3)(c)	\$	440.00	N
36 Buln Buln Street, Quilpie (townhouse) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	982.00	N
38 Buln Buln Street, Quilpie (townhouse) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	982.00	N
40 Buln Buln Street, Quilpie (townhouse) - 2 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	948.00	N
42 Buln Buln Street, Quilpie (townhouse) - 2 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	948.00	N
44 Buln Buln Street, Quilpie (townhouse) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	982.00	N
46 Buln Buln Street, Quilpie (townhouse) - 2 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	948.00	N
50 Chipu Street, Quilpie (house - modular) - 2 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	470.00	N
27 Dukamurra Street, Quilpie (house - modular) - 4 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	650.00	N
51 Dukamurra Street, Quilpie (house - timber) - 4 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	650.00	N
61 Dukamurra Street Quilpie (house - modular) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	550.00	N
41 Galah Street, Quilpie (house - brick) - 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	550.00	N
53 Galah Street, Quilpie (house - brick) - 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	418.00	N
57 Galah Street, Quilpie (house - brick) - 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	440.00	N
62 Galah Street, Quilpie (house - modular) - 4 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	650.00	N
65-67 Galah Street, Quilpie (house - timber) - 4 bedroom (Lease Agreement - Queensland Health)	Per week	Local Government Act 2009   S 262 (3)(c)	\$	520.00	N
66 Galah Street, Quilpie (house - modular) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	550.00	N

70 Galah Street, Quilpie (house – modular) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	550.00	N
72 Galah Street, Quilpie (house – modular) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	550.00	N
74 Galah Street, Quilpie (house – modular) - 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	550.00	N
57 Jabiru Street, Quilpie (house – timber) – 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	400.00	N
62 Jabiru Street, Quilpie (house – modular) – 5 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	700.00	N
7 Kookaburra Street, Quilpie (house – timber) – 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	440.00	N
41 Pegler Street, Quilpie (house – timber) – 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	440.00	N
66 Pegler Street, Quilpie (house – timber) – 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	495.00	N
74 Pegler Street, Quilpie (house – brick) – 4 Bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	585.00	N
<b>QUILPIE SHIRE COUNCIL   CORPORATE   RENTAL ACCOMMODATION   EROMANGA HOUSES</b>					
16 Donald Street, Eromanga (house – modular) – 3 bedroom	Per Week	Local Government Act 2009   S 262 (3)(c)	\$	410.00	N
7 Neal Street, Eromanga (house – timber) – 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	378.00	N
5 Neal Street, Eromanga (house – timber) – 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	378.00	N
14 Donald Street, Eromanga (house – modular) – 3 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	410.00	N
<b>QUILPIE SHIRE COUNCIL   CORPORATE   RENTAL ACCOMMODATION   UNITS/DUPLEXES</b>					
1 Boobook Street, Quilpie (Duplex 1) Timber – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	423.00	N
5 Boobook Street, Quilpie (Duplex 1) Brick – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	470.00	N
5 Boobook Street, Quilpie (Duplex 2) Brick – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	470.00	N
67 Boonkai Street, Quilpie – Unit 1 – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	352.00	N
67 Boonkai Street, Quilpie – Unit 2 – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	352.00	N
54 Chipu Street, Quilpie (Duplex 2) Timber – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	423.00	N
43 Galah Street, Quilpie – Unit 1 – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	352.00	N
43 Galah Street, Quilpie – Unit 2 – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	352.00	N

60 Pegler Street, Quilpie – Unit 1 – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	352.00	N
60 Pegler Street, Quilpie – Unit 2 – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	352.00	N
88 Quarrion Street, Quilpie – Unit 1 – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	352.00	N
88 Quarrion Street, Quilpie – Unit 2 – 2 bedroom	Per week	Local Government Act 2009   S 262 (3)(c)	\$	376.00	N
<b>QUILPIE SHIRE COUNCIL   CORPORATE   RENTAL ACCOMMODATION   AGED PERSON HOUSING</b>					
1-17 Gyrica Gardens, Quilpie (unit – brick) 2 bedroom - Non Pensioner	Per week	Local Government Act 2009   S 262 (3)(c)	\$	170.00	N
1-17 Gyrica Gardens, Quilpie (unit – brick) 2 bedroom - Pensioner Rate (Evidence required)	Per week	Local Government Act 2009   S 262 (3)(c)	\$	160.00	N

<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   COMMERCIAL CHARGES USE OF ROADS / STREETS</b>					
Permit – per week	Per week	Local Government Act 2009   S 97	\$	174.00	N
Permit – per year	Per year	Local Government Act 2009   S 97	\$	373.00	N
Business activities – sale of good – traders/itinerant vendors	Per application	Local Government Act 2009   S 97	\$	714.00	Y

<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE</b>					
A deposit is required for each booking of a facility.					
Where a deposit does not cover the value of the breakage or cleaning, the hirer will be charged at cost price for service or replacement.					
Hirers are responsible for leaving the facility, plant or equipment in a clean, acceptable condition, including refuelling, filling gas cylinders etc.					
Applications for any waiver of deposits/fees must be submitted in writing to the Chief Executive Officer					
All lost/damaged locks or keys to Shire Facilities or damage to equipment will be charged to the hirer at replacement cost					

<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   TOWN HALLS   QUILPIE HALL &amp; SUPPER ROOM</b>					
Hall only – Hire fee	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	82.00	Y
Hall only – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	163.00	N
Supper room only – Hire fee	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	82.00	Y
Supper room only – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	163.00	N
Hall & supper room – Hire fee	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	137.00	Y
Hall & supper room – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	216.00	N

<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   TOWN HALLS   ADAVALE, EROMANGA &amp; TOOMPINE HALL</b>					
Hall – Hire fee	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	82.00	Y
Hall – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	163.00	N

<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   PARKS   BULLOO PARK</b>					
Stabling & Camping fee (horses only – pre approval needed)	Per horse/Per night	Local Government Act 2009   S 262 (3)(c)	\$	20.00	Y
Complex only (Kitchen, Bar, Kiosk, Toilets & Furniture) – Hire fee	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	163.00	Y
Complex only (Kitchen, Bar, Kiosk, Toilets & Furniture) – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	111.00	N
Complete facility (all inclusive) – Hire fee	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	331.00	Y
Complete facility (all inclusive) – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	216.00	N
<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   PARKS   JOHN WAUGH PARK</b>					
Complete Complex – Hire fee	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	111.00	Y
Complete Complex – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	163.00	N
<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   EQUIPMENT   TABLE &amp; CHAIRS</b>					
Events Trailer (2415) will include 150 Chairs & 24 Tables.					
This will be delivered to the Hiree.					
Additional Tables & Chairs available upon request.					
Tables & Chairs - Hire fee	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	111.00	Y
Tables & Chairs - Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	150.00	N
Set up and/or Pack up	Per hire			Price quoted upon hire	Y
Price quoted upon hire – Max \$200. Additional fees will apply if outside regular operating hours					
<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   EQUIPMENT   TABLECLOTHS &amp; CHAIR COVERS</b>					
Tablecloths (round or rectangular) each	Per item	Local Government Act 2009   S 262 (3)(c)	\$	7.00	Y
Chair covers each	Per item	Local Government Act 2009   S 262 (3)(c)	\$	2.10	Y
Maximum Charge of \$111.00					
<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   EQUIPMENT   CROCKERY &amp; CUTLERY</b>					
Crockery & cutlery – Hire fee	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	111.00	Y
Crockery & cutlery – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	111.00	N

<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   EQUIPMENT   PORTABLE TOILETS</b>					
Portable toilet (single unit) – hire fee (per day/weekend/event (maximum of 3 days))	Per unit	Local Government Act 2009   S 262 (3)(c)	\$	176.00	Y
Portable toilet (single unit) – hire fee (per week)	Per unit	Local Government Act 2009   S 262 (3)(c)	\$	204.00	Y
Portable toilets (single unit) – Bond	Per unit	Local Government Act 2009   S 262 (3)(c)	\$	242.00	N
Portable toilets (twin unit) – hire fees (per day/weekend/event (maximum of 3 days))	Per unit	Local Government Act 2009   S 262 (3)(c)	\$	337.00	Y
Portable toilets (twin unit) – hire fees (per week)	Per unit	Local Government Act 2009   S 262 (3)(c)	\$	389.00	Y
Portable toilets (twin unit) – Bond	Per unit	Local Government Act 2009   S 262 (3)(c)	\$	447.00	N
<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   EQUIPMENT   OTHER EQUIPMENT</b>					
Outdoor Theatre Screen – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	150.00	N
Projector & Screen – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	150.00	N
PA System – Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	150.00	N
Generator on Trailer (unit 5006) - Hire Fee	Per day	Local Government Act 2009   S 262 (3)(c)	\$	100.00	Y
Generator on Trailer (unit 5006) - Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	150.00	N
Enclosed Trailer (for use with Community Buses only) (Unit 2411) - Hire Fee	Per day	Local Government Act 2009   S 262 (3)(c)	\$	50.00	Y
Enclosed Trailer (for use with Community Buses only) (Unit 2411) - Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	150.00	N
<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   FACILITY &amp; EQUIPMENT HIRE   EQUIPMENT   COMMUNITY BUS</b>					
Usage fee – Commercial use & non-Quilpie Shire community groups	Per Km	Local Government Act 2009   S 262 (3)(c)	\$	1.70	Y
Usage fee – Quilpie Shire community non-profit use	Per Km	Local Government Act 2009   S 262 (3)(c)	\$	0.50	Y
Cleaning fee	At cost	Local Government Act 2009   S 262 (3)(c)	\$	66.00	Y

Bond	Per hire	Local Government Act 2009   S 262 (3)(c)	\$	66.00	N
Minimum Daily Charge \$44.00					
<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   SWIMMING POOLS</b>					
Entry Fee – Quilpie Pool		Local Government Act 2009   S 262 (3)(c)	\$	-	Y
Entry Fee – Eromanga Pool		Local Government Act 2009   S 262 (3)(c)	\$	-	Y
Full Day Hire - Quilpie (9.00am to 5.00pm)		Local Government Act 2009   S 262 (3)(c)		Fee set by Pool Lessee – enquire with Quilpie Pool.	Y
After Hours Hire - Quilpie		Local Government Act 2009   S 262 (3)(c)		Fee set by Pool Lessee – enquire with Quilpie Pool.	Y
Full Day Hire - Eromanga (9.00am to 5.00pm)		Local Government Act 2009   S 262 (3)(c)		Fee set by Pool Lessee – enquire with Eromanga Pool.	Y
After Hours Hire - Eromanga		Local Government Act 2009   S 262 (3)(c)		Fee set by Pool Lessee – enquire with Eromanga Pool.	Y
Quilpie Swimming Club		Local Government Act 2009   S 262 (3)(c)		Fees set by Pool Lessee – contact Pool Lessee.	Y
School swimming sessions		Local Government Act 2009   S 262 (3)(c)		Fees set by Pool Lessee – contact Pool Lessee.	Y
<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   LIBRARY SERVICES</b>					
Library membership	Per Person	Local Government Act 2009   S 262 (3)(c)	\$	-	N
Internet usage – ½ hour maximum usage at any one time	Per Person	Local Government Act 2009   S 262 (3)(c)	\$	-	Y
Wifi/Ipads/BOYD (Bring your own device)	Per Person	Local Government Act 2009   S 262 (3)(c)	\$	-	Y
<b>QUILPIE SHIRE COUNCIL   COMMUNITY SERVICES   CEMETERIES</b>					
Grave digging fee Quilpie (Monday – Friday)	Per site	Local Government Act 2009   S 262 (3)(c)	\$	1,119.00	Y
Grave digging fee Quilpie (weekends and public holidays)	Per Site	Local Government Act 2009   S 262 (3)(c)	\$	2,237.00	Y
Grave digging fee Toompine, Eromanga and Adavale	Per Site	Local Government Act 2009   S 262 (3)(c)		At cost	Y
Grave site reservation fee	Per site	Local Government Act 2009   S 262 (3)(c)	\$	137.00	Y
Columbarium niche fee	Per site	Local Government Act 2009   S 262 (3)(c)	\$	168.00	Y
Columbarium reservation fee	Per site	Local Government Act 2009   S 262 (3)(c)	\$	137.00	Y
Columbarium plaque fixing fee	Per site	Local Government Act 2009   S 262 (3)(c)	\$	137.00	Y

Ashes to be interred into grave (32.5cm long x 20cm wide x 17.5cm deep)	Per site	Local Government Act 2009   S 262 (3)(c)	\$	284.00	Y
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**QUILPIE SHIRE COUNCIL | ENGINEERING | WATER & SEWERAGE**

\*Please refer also Regulated Waste Charges

\*Bulk water supply charge comprises both an annual access fee in addition to per litre consumption charge.

Water – connection charge	Per connection	Water Act 2002	\$	573.00	N
Water – disconnection charge	Per connection	Water Act 2002		Quote	N
Bulk water supply – access fee*	Per annum	Water Act 2002	\$	1,150.00	N
Bulk water supply – consumption*	Per litre	Water Act 2002	\$	0.10	N
Sewerage – connection charge	Per connection	Water Act 2002	\$	578.00	N
Sewerage – disconnection charge	Per connection	Water Act 2002		Quote	N
Plumbing Inspection Fee	Per inspection	Local Government Act 2009   S 97 (2) (e)	\$	158.00	N

**QUILPIE SHIRE COUNCIL | ENGINEERING | QUILPIE AERODROME**

Aerodrome operations (out of ordinary working hours)		Local Government Act 2009   S 262 (3)(c)		At cost + 40%	Y
Quilpie Airport refuelling card including replacement card	Per card	Local Government Act 2009   S 262 (3)(c)	\$	28.00	Y
AvGas fuel		Local Government Act 2009   S 262 (3)(c)		At cost + 10%	Y
Jet A1 fuel		Local Government Act 2009   S 262 (3)(c)		At cost + 10%	Y

**QUILPIE SHIRE COUNCIL | ENGINEERING | PRIVATE WORKS**

Labour (at cost including oncosts)		Local Government Act 2009   S 262 (3)(c)		At cost + 30%	Y
Plant hire		Local Government Act 2009   S 262 (3)(c)		At cost + 30%	Y
Parts and materials (at cost including oncosts)		Local Government Act 2009   S 262 (3)(c)		At cost + 30%	Y

**QUILPIE SHIRE COUNCIL | ENGINEERING | ACCOMMODATION**

Adavale permanent camp (per room per day)	Per room/day	Local Government Act 2009   S 262 (3)(c)	\$	65.00	Y
Cheepie permanent camp (per room per day)	Per room/day	Local Government Act 2009   S 262 (3)(c)	\$	65.00	Y
Eromanga permanent camp (per room per day)	Per room/day	Local Government Act 2009   S 262 (3)(c)	\$	65.00	Y
Own facilities using Council camp (all camps) per day	Per day	Local Government Act 2009   S 262 (3)(c)	\$	14.00	Y

**QUILPIE SHIRE COUNCIL | ENGINEERING | WASTE**

Bulk refuse bin hire – 12m <sup>2</sup> bin	Per week (or part thereof)	Local Government Act 2009   S 262 (3)(c)	\$ 347.00	Y
Bulk refuse bin hire – 18m <sup>2</sup> bin	Per week (or part thereof)	Local Government Act 2009   S 262 (3)(c)	\$ 520.00	Y
Internal delivery charge (incl final collection) 12m <sup>2</sup> bin within township of Quilpie	Per bin	Local Government Act 2009   S 262 (3)(c)	\$ 342.00	Y
Internal delivery charge (incl final collection) 18m <sup>2</sup> bin within township of Quilpie	Per bin	Local Government Act 2009   S 262 (3)(c)	\$ 441.00	Y
Internal delivery charges (incl final collection) all other areas	Per bin	Local Government Act 2009   S 262 (3)(c)	At cost + 30%	Y
Additional bin collection (per collection) 12m <sup>2</sup> bin within township of Quilpie	Per bin	Local Government Act 2009   S 262 (3)(c)	\$ 273.00	Y
Additional bin collection (per collection) 18m <sup>2</sup> bin within township of Quilpie	Per bin	Local Government Act 2009   S 262 (3)(c)	\$ 373.00	Y
Additional bin collection (per collection) all other areas	Per bin	Local Government Act 2009   S 262 (3)(c)	At cost + 30%	Y
Lost or damaged bins	Per bin	Local Government Act 2009   S 262 (3)(c)	At cost + 30%	Y

**13.2 AIRPORT LANDING FEES 2025/26 - QUILPIE AIRPORT****IX: 260193****Author: Sharon Frank, Manager Finance & Administration****Attachments: Nil****KEY OUTCOME**

**Key Outcome:** 2. Flourishing Economy

**Key Initiative:** 2.3 Maintain safe and efficient transport networks

**Key Outcome:** 4. Strong Governance

**Key Initiative:** 4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

4.3 Maintain good corporate governance

**EXECUTIVE SUMMARY**

At the ordinary meeting on 17 December 2024, Council considered a report outlining Quilpie Airport landing data and the potential to charge airport landing fees. This report presents the proposed fees and charges applicable to the operations of Quilpie Airport for the 2025/26 financial year for Council's consideration.

**RECOMMENDATION**

That Council:

1. Adopt the following Quilpie Airport Landing Fees effective from 1 July 2025:
  - Airport Landing Fees
    - Aircraft <3,500kg MTOW (Maximum Take Off Weight) \$9.09 / tonne pro-rata (ex-GST).
    - Aircraft >=3,500kg MTOW (Maximum Take Off Weight) \$13.6363 / tonne pro-rata (ex-GST).
2. Charges will not be applicable for the Royal Flying Doctor Service (Exempt);
3. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies; and
4. Update the Register of Cost-Recovery Fees and Commercial Charges on the commencement date (1 July 2025).

**BACKGROUND**

The Council has been collecting landing data at Quilpie Airport to assess the potential for implementing airport landing fees.

At the ordinary meeting held on 17 December 2024, the Council reviewed a report detailing the landing data for Quilpie Airport and the possibility of introducing landing fees. Following this discussion, the Council resolved as follows:

**RESOLUTION NO: (QSC290-12-24)**

*That Council considers including Airport Landing Fees for Quilpie Airport in the 2025/26 Fees and Charges.*

The recommended charge rates are consistent with the fees discussed in the 17 December 2024 report and will be effective from 1 July 2025:

Airport Landing Fees

*Aircraft <3,500kg MTOW (Maximum Take Off Weight) \$9.09 / tonne pro-rata (ex-GST).*

*Aircraft ≥3,500kg MTOW (Maximum Take Off Weight) \$13.6363 / tonne pro-rata (ex-GST).  
Charges will not be applicable for the Royal Flying Doctor Service (Exempt).*

The Quilpie Airport utilises the Avdata system, which records all usage data. Avdata Australia will manage the invoicing service and will collect a commission on all revenue generated. Their billing services are offered on a month-to-month basis, with no long-term contracts required.

The early adoption of the fees, with an effective date of 1 July 2025, provides users with over three months' advance notice.

**OPTIONS**

Option 1 (Recommended)

That Council:

1. Adopt the following Quilpie Airport Landing Fees effective from 1 July 2025:
  - Airport Landing Fees
    - Aircraft <3,500kg MTOW (Maximum Take Off Weight) \$9.09 / tonne pro-rata (ex-GST).
    - Aircraft ≥3,500kg MTOW (Maximum Take Off Weight) \$13.6363 / tonne pro-rata (ex-GST).
2. Charges will not be applicable for the Royal Flying Doctor Service (Exempt).
3. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.
4. Update the Register of Cost-Recovery Fees and Commercial Charges on the commencement date (1 July 2025).

Option 2

That Council does not adopt the proposed Quilpie Airport Landing Fees.

**CONSULTATION (Internal/External)**

Avdata Australia

Councillors Briefing Session on 5 December 2024 and Council Meeting Report on 17 December 2024

**LEGAL IMPLICATIONS**

N/A

**POLICY AND LEGISLATION**

Setting commercial fees and charges (charging for a service or facility):

***Local Government Act 2009***

**262 Powers in support of responsibilities**

- 1) *This section applies if a local government is required or empowered to perform a responsibility under a Local Government Act.*
- 2) *The local government has the power to do anything that is necessary or convenient for performing the responsibilities.*
- 3) *The powers include all the powers that an individual may exercise, including for example—*
  - a) *power to enter into contracts; and*
  - b) *power to acquire, hold, deal with and dispose of property; and*
  - c) *power to charge for a service or facility, other than a service or facility for which a cost-recovery fee may be fixed.*

**FINANCIAL AND RESOURCE IMPLICATIONS**

Fees and charges revenue forms part of the budget and long-term financial forecasts. The estimated potential income from landing fees for the 2025/26 financial year is \$48,306, less Avdata's commission.

*Table 1 Quilpie Airport 2024/25 Budget and Actual Expenditure to 31 January 2025*

<b>Quilpie Airport</b>	<b>Budget 2024/25</b>	<b>Actual Expenditure to 31 January 2025</b>
Revenue	Nil	Nil
Operating Expenses	(31,500)	(32,802)
Repairs and Maintenance	(105,000)	(34,920)
Depreciation	(225,303)	(131,42)
<b>Net position (deficit)</b>	<b>(361,803)</b>	<b>(199,148)</b>

Council currently does not charge for the use of the Quilpie Airport therefore there is no revenue.

**RISK MANAGEMENT IMPLICATIONS**

Low Risk – Council currently maintains a register of fees and charges. A review of the cost-recovery and commercial fees have been undertaken. This report presents new Quilpie Airport Landing fees which will be effective from 1 July 2025.

**13.3 FINANCIAL SERVICES REPORT MONTH ENDING 28 FEBRUARY 2025****IX: 260443****Author: Sharon Frank, Manager Finance & Administration****Attachments: 1. Monthly Finance Report February 2025.pdf****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 28 February 2025.

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**RECOMMENDATION**

That Council receive and note the Monthly Finance Report for the period ending 28 February 2025.

**BACKGROUND**

Section 204 of the *Local Government Regulation 2012* (Qld) requires a financial report to be presented at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

**REPORT****Operating Result**

The months of July to February constitute 67% of the 2024/25 financial year.

Council adopted an Amended Budget for 2024/25 on 17 December 2024. When reporting the progress in relation to Council's budget, it is referring to the adopted Amended Budget.

The operating position on 28 February 2025 is a \$7,670,068 surplus, compared to a budgeted surplus of \$2,579,875.

The Operating Surplus is exceeding the budget due to:

1. The FA Grants revenue (one of Council's major revenue stream) is at 93% of the budgeted revenue (due to the bring forward amount paid in July) and
2. The expected credit loss expense estimated at \$2,162,182 will be processed at end of year.

The amended budget surplus is being impacted by the inclusion of grant funding of \$3,080,000 based on an application made with the Housing Support Program which was classified as an operating grant as the funding would fund Land Held for Resale (an inventory item). Council has

recently been advised that the application was not successful. The budget will be updated at the next budget review.

### Operating Revenue

Operating revenue of \$26.267 million has been received to the end of February 2025 which is 55% of the amended budget:

- Net rates and utility charges is slightly ahead of budget at \$8,651,817, as Levy 2 has been issued however the discount will generally be allowed in March when due. Revenue is expected to remain on budget for the rest of this year.
- Fees and charges income of \$106,855 is ahead of budget at 68% mainly due to building fees and animal control fees exceeding budget estimates to February.
- Rental income is slightly behind budget by 2%.
- Interest received includes bank interest and interest received from overdue rates and utility charges. Total interest received is ahead of budget by 31% due to:
  - Queensland Treasury Corporation investment interest received is \$643,351 year to date;
  - Term deposit investments with NAB and AMP have slightly higher interest rates returning \$207,912 (interest accrued) to date; and
  - General interest income of \$20,838 is well ahead of budget estimates of \$10,000 due to more cash held in the general account for short periods i.e. large grant funds received; and
  - Interest received from overdue rates and utility charges is slightly ahead of budget due to the overall amount outstanding.
- Other income totalling \$327,813 far exceeds the budget estimate of \$76,500 due to insurance claims being finalised and received.
- Recoverable works revenue includes sales revenue, contract works for the Department of Transport and Main Roads and other private works. QRA for flood restoration works revenue is recognised based on expenditure. Revenue for contract works (RMPC and Contracts) may be impacted by the timing of claims. The revenue to February is at 60% of the Recoverable works budget.
- Operating grants and subsidies are at 38% of the budget, noting there are grants budgeted that are subject to external funding approval.

### Operating Expenses

Operating expenses of \$18,598 million has been expended to the end of February 2025 which is 41% of the budget:

- Corporate governance is ahead of budget at 93%.
- Administration costs are below budget estimates at 19%. This is because the expected credit loss expense of \$2.162 million (which is 68.9% of the budget) will not be expensed until 30 June.
- Community service expenses are slightly ahead of budget at 69% due to Shire Hall Repairs and Maintenance and Housing Repairs and Maintenance costs.
- Utilities costs are the expenses associated with providing water, sewerage and waste services. These costs to 28 February total \$1,047,426 compared with a budget of \$1,190,645 (88%). This increase is predominately due to labour hire costs and repairs required for items such as water main breaks and maintenance on the Eromanga Water Treatment Plant.
- Recoverable works and flood damage expenses are at 26% of budget estimates. Flood damage expense budgets are based on the total of all QRA approved submissions.

- Environmental health expenses include pest management, stock routes, reserves, animal control. While expenditure to 28 February totalled \$476,491 and was 45% of the budget, it is expected the budget will be fully utilised by the end of the financial year.
- Net plant operations are currently at (\$811,740) which represents 54% of the budget.
- Tourism and economic development expenditure (37%) is at \$472,253 compared with a budget of \$1,264,749. It is expected the budget will not be fully utilised by the end of the financial year with some special projects carrying forward to the next financial year.
- Infrastructure maintenance costs are 6% under budget, totaling \$1,744,487
- Finance costs are administration costs associated with the at call investment with Queensland Treasury Corporation which is below budget at 55%.
- Depreciation expense is generally in line with budget. While the Asset Module has been rolled forward to 2024/25, Practical are working to resolve some issues. The depreciation expense has been accrued via manual journal as an estimate. Asset purchases and sales will be processed when the Asset Module is resolved.

### Capital Revenue

Capital revenue includes both grants and subsidies where the funding has been confirmed and where funding is yet to be approved. Capital grant revenue is revenue recognised based on actual expenditure and the funding agreement terms.

Capital revenue recognised to 28 February 2025 is \$1,712,520 which is 5% of the budget, although some capital grants and subsidies budgeted for are yet to be confirmed.

*Table 1 Capital Grant Revenue*

<b>Capital Grant</b>	<b>Actual YTD</b>	<b>Budget</b>
SES Support Grant	39,635	10,635
LRCIP Programme Round 4 Part A	257,965	891,657
LRCIP Programme Round 4 Part B	331,211	514,327
ENHM Stage 3 (External funding confirmed)	-	15,000,000
Energy Funding (Subject to external funding approval)	-	122,500
RAUP Toompine Aerodrome (Subject to external funding approval)	-	102,250
LGGSP – Townhouses (Project completed)	918,723	1,011,623
R2R Revenue	-	1,569,321
BOR Quilpie STP Design (Project completed)	119,986	119,986
LGGSP - Quilpie Airport Upgrade Design (funding approved – to be included in the next budget review)	45,000	150,000
W4Q 24-27 (External funding and projects approved)	-	1,620,000
Quilpie Sewerage Treatment Plant (External funding application unsuccessful)	-	9,000,000
Active Transport Fund (Subject to external funding approval)	-	129,000
SLRIP – Napoleon Road (External funding application unsuccessful)	-	2,973,760
<b>TOTAL</b>	<b>\$1,712,520</b>	<b>\$33,215,059</b>

## Capital Expenditure

Capital expenditure to 28 February is \$6,263,251.

The capital budget for 2024/25 is \$48,502,120, however \$12,327,510 is subject to external funding to proceed (Quilpie Sewerage Treatment Plant Upgrade (funding application unsuccessful), SLRIP - Napolean Road (funding application unsuccessful), Active Transport Fund funding (funding application unsuccessful), RAUP funding for the Toompine Aerodrome (waiting to hear the outcome of the application), and Energy Funding (funding application unsuccessful)).

The funded capital projects total \$36,174,610. Based on the funded program of works, **17.3%** is expended. The main impact on this percentage is that Council has had external funding approved for the ENHM Stage 3 – total project budget \$18,000,000. The ENHM Stage 3 will be a multi-year capital project.

There is significant capital expenditure programmed for March through to June for roads and water infrastructure.

## Cash and Investments

Council's cash and investments on 28 February totalled \$26,317,857 consisting of the following:

- Cash/General Fund \$291,940 and Queensland Treasury Corporation Call Cash Fund – \$18,025,917
- National Australia Bank Ltd – Term Deposit (6 months at 5.10%) – \$5,000,000
- AMP Bank Ltd - Term Deposit (9 months at 5.10%) – \$3,000,000

## Unrestricted Cash Expense Cover Ratio

<b>Type</b>	Liquidity
	<i>Total Cash and Equivalents add Current Investments add Available Ongoing QTC Working Capital Facility Limit less Externally Restricted Cash</i>
<b>Calculation</b>	<hr/> <i>Total Operating Expenditure less Depreciation and Amortisation less Finance Costs</i>
	x 12
<b>Description</b>	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.
<b>Target</b>	Tier 7 – greater than 4 months
<b>Actual Current Yr.</b>	7.9 months

Council exceeds the target for a Tier 7 council being greater than 4 months.

**Externally Restricted Cash**

Contract Liabilities total \$5,936,169. Contract liabilities are advance payments for e.g. grants received by Council, however in accordance with Accounting Standards, this revenue is not recognised until the works have been completed.

*Table 2 Grant / Contract Liabilities on 28 February 2025*

<b>Grant / Contract</b>	<b>Contract Liability</b>
DRFA 2023 Restoration Works	\$1,071,341
DRFA 2024 Restoration Works	\$3,430,599
Works for Queensland - 24-26 Bob Young Memorial Park Upgrade	\$225,000
Works for Queensland - 24-26 Quilpie Filtration Changeover	\$125,000
Works for Queensland - 24-26 Adavale Water Main Replacement	\$130,000
Works for Queensland - 24-26 Sommerfield Road Water Main Upgrade	\$180,000
Works for Queensland - 24-26 Sewer Pump Station at Quarrion Street, Q	\$150,000
LRCIP Phase 3 Eulo Road	\$218,929
LRCIP Phase 4A	\$98,698
Roads to Recovery 2024-29	\$300,500
QRA - QSC.0054.2425	\$6,102
<b>Total</b>	<b>\$5,936,169</b>

**Grant/Contract Assets**

Contract Assets total \$1,664,402. Contract assets are grant/contract money yet to be received where revenue is recognised based on actual expenditure associated with grants /contracts.

*Table 3 Grant / Contract Assets on 28 February 2025.*

<b>Grant / Contract</b>	<b>Contract Asset</b>
BoR R6 Planning 0008 – South-West Queensland Water and Sewerage Alliance - Water and Sewerage Infrastructure Strategy	\$609,040
DRFA 2022 Restoration Works	\$50,535
DRFA Sept 2022 Restoration Works	\$681,781
LGGSP - 22-24 Infrastructure - Townhouse Estate Development	
LRCIP Phase 2	
LRCIP Phase 4B	\$125,480
DRFA Nov 2024 Emergent Works	\$197,566
<b>Total</b>	<b>\$1,664,402</b>

**OPTIONS**Option 1 (Recommended)

That Council:

1. Receive and note the Monthly Finance Report for the period ending 28 February 2025.

Option 2

That Council:

1. Does not accept the Monthly Finance Report for the period ending 28 February 2025.

**CONSULTATION (Internal/External)**

Not Applicable

**LEGAL IMPLICATIONS**

The presentation of monthly financial statements is a legislative requirement under the *Local Government Regulation 2012* (Qld).

**POLICY AND LEGISLATION**

*Local Government Regulation 2012* (Qld)

**Section 204 Financial report**

- (1) *The local government must prepare a financial report.*
- (2) *The chief executive officer must present the financial report —*
  - (a) *if the local government meets less frequently than monthly — at each meeting of the local government; or*
  - (b) *otherwise — at a meeting of the local government once a month.*
- (3) *The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

**FINANCIAL AND RESOURCE IMPLICATIONS**

As per attached finance report.

## RISK MANAGEMENT IMPLICATIONS

Table 4 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided below for measures</i>			
<b>Example:</b> <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project</i>
Legislative non-compliance – financial report not presented at monthly meeting	Yes – monthly financial report a mandatory agenda item	Delay in presenting monthly finance report	Rare	Insignificant	Low	
Lack of staff resources with skills/knowledge impacting completion of the monthly finance report (e.g. sickness, leave of Manager)	Yes – the monthly finance report would be prepared when Manager returns and presented to next meeting	Delay in presenting monthly finance report	Rare	Insignificant	Low	Develop manual and provide in-house training for additional staff resources with knowledge to complete.

## Income Statement

For the month ending 28 February 2025

Year Elapsed 67%

	Actual February	Actual YTD	Amended Budget	%
<b>REVENUE</b>				
<b>Operating Revenue</b>				
Rates, Levies and Charges	4,429,513	8,651,817	8,396,237	103%
Fees and Charges	7,810	106,855	158,000	68%
Rental Income	40,581	320,476	495,500	65%
Interest Received	185,759	1,211,081	1,235,500	98%
Other Income	160	327,813	76,500	429%
Recoverable Works Revenue	1,089,476	3,129,934	5,208,785	60%
Grants and Subsidies	788,235	12,519,831	32,564,564	38%
<b>Total Operating Revenue</b>	<b>6,541,534</b>	<b>26,267,807</b>	<b>48,135,086</b>	<b>55%</b>
<b>EXPENSES</b>				
<b>Operating Expenses</b>				
Corporate Governance	225,814	1,901,989	2,051,704	93%
Administration Costs	30,259	772,644	4,029,034	19%
Community Service Expenses	294,568	2,251,898	3,259,817	69%
Utilities Costs	177,771	1,047,426	1,190,645	88%
Recoverable Works / Flood Damage	1,062,636	6,458,750	24,920,138	26%
Environmental Health Expenses	47,310	476,491	1,053,449	45%
Net Plant Operations	(122,928)	(811,740)	(1,513,350)	54%
Tourism and Economic Development	31,629	472,253	1,264,749	37%
Infrastructure Maintenance	147,986	1,744,487	2,842,258	61%
Finance Costs	1,667	15,338	28,000	55%
Depreciation and Amortisation	533,526	4,268,204	6,428,767	66%
<b>Total Operating Expenses</b>	<b>2,430,236</b>	<b>18,597,739</b>	<b>45,555,211</b>	<b>41%</b>
<b>NET OPERATING SURPLUS / (DEFICIT)</b>	<b>4,111,298</b>	<b>7,670,068</b>	<b>2,579,875</b>	<b>297%</b>
<b>Capital Revenue</b>				
Grants and Subsidies	-	1,712,520	33,215,059	5%
Gain / (Loss) on Disposal of PPE	(0)	439,201	-	
<b>Total Capital Revenue</b>	<b>(0)</b>	<b>2,151,721</b>	<b>33,215,059</b>	<b>6%</b>
<b>NET RESULT</b>	<b>4,111,298</b>	<b>9,821,789</b>	<b>35,794,934</b>	<b>27%</b>

# Statement of Financial Position

For the month ending 28 February 2025

	Actual YTD	Amended Budget	%
<b>Current Assets</b>			
Cash and Equivalents	26,317,857	12,777,039	206%
Trade Receivables	3,085,396	259,865	1187%
Rate Receivables	6,023,021	305,611	1971%
Inventories	1,156,851	4,344,841	27%
<b>Total Current Assets</b>	<b>36,583,125</b>	<b>17,687,356</b>	<b>207%</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	38,642	38,741	100%
Property, Plant and Equipment	290,462,865	287,016,057	101%
Capital Works in Progress	15,802,275	58,041,145	27%
<b>Total Non-Current Assets</b>	<b>306,303,783</b>	<b>345,095,943</b>	<b>89%</b>
<b>TOTAL ASSETS</b>	<b>342,886,907</b>	<b>362,783,299</b>	<b>95%</b>
<b>Current Liabilities</b>			
Trade and Other Payables	6,593,258	475,865	1386%
Employee Leave Provisions	997,650	1,038,290	96%
<b>Total Current Liabilities</b>	<b>7,590,908</b>	<b>1,514,155</b>	<b>501%</b>
<b>Non-Current Liabilities</b>			
Employee Leave Provisions	272,848	272,848	100%
<b>Total Non-Current Liabilities</b>	<b>272,848</b>	<b>272,848</b>	<b>100%</b>
<b>TOTAL LIABILITIES</b>	<b>7,863,757</b>	<b>1,787,003</b>	<b>440%</b>
<b>NET COMMUNITY ASSETS</b>	<b>335,023,151</b>	<b>360,996,296</b>	<b>93%</b>
<b>Community Equity</b>			
Shire Capital Account	88,402,906	121,617,967	73%
Asset Revaluation Reserve	215,396,120	215,396,120	100%
Current Year Surplus	9,821,791	35,794,934	27%
Accumulated Surplus (B/Fwd)	21,402,334	- 11,812,725	-181%
<b>TOTAL COMMUNITY EQUITY</b>	<b>335,023,151</b>	<b>360,996,296</b>	<b>93%</b>

## Cash Flow Statement

For the month ending 28 February 2025

Year Elapsed 67%

	Actual YTD	Amended Budget	%
<b>Cash Flows from Operating Activities</b>			
Receipts from customers	14,437,748	15,923,003	91%
Payment to suppliers and employees	(15,378,456)	(41,387,899)	37%
	<b>(940,709)</b>	<b>(25,464,896)</b>	<b>4%</b>
Interest received	1,003,169	1,235,500	81%
Rental income	320,476	495,000	65%
Income from investments	-	-	
Operating grants and subsidies	12,124,699	32,564,564	37%
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>12,507,635</b>	<b>8,830,168</b>	<b>142%</b>
<b>Cash Flows from Investing Activities</b>			
Payments for property, plant and equipment	(6,263,251)	(48,502,120)	13%
Net movement on loans and advances	-	4,000	0%
Proceeds from sale of assets	588,316	1,453,000	40%
Capital grants and subsidies	1,712,520	33,215,059	5%
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>(3,962,415)</b>	<b>(13,830,061)</b>	<b>29%</b>
<b>Cash Flows from Financing Activities</b>			
Repayments of loans	-	-	0%
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Net Increase (Decrease) in Cash Held</b>	<b>8,545,220</b>	<b>(4,999,893)</b>	
Cash at beginning of reporting period	17,772,637	17,776,932	
<b>Cash at End of Reporting Period</b>	<b>26,317,857</b>	<b>12,777,039</b>	

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
<b>1000-0001</b>	<b>CORPORATE GOVERNANCE</b>						
<b>1000-0002</b>	<b>EXECUTIVE SERVICES</b>						
1000-2000-0000	Executive Services Salaries and Oncosts			CEO	356,904	457,000	78%
1000-2020-0000	Executive Services Expenses			CEO	266,467	330,000	81%
1000-2025-0000	Subscriptions			CEO	114,044	126,000	91%
<b>1000-0002</b>	<b>EXECUTIVE SERVICES</b>	-	0%		<b>737,415</b>	<b>913,000</b>	<b>81%</b>
<b>1100-0002</b>	<b>COUNCILLORS EXPENSES</b>						
1100-2000-0000	Councillor Wages			CEO	205,109	307,663	67%
1100-2001-0000	Councillor Remuneration - Meetings			CEO	39,792	56,448	70%
1100-2020-0000	Councillors Allowances & Expenditure			CEO	16,397	15,000	110%
1100-2025-0000	Councillor Superannuation			CEO	25,875	43,693	59%
1100-2030-0000	Councillor Professional Dev Training			CEO	-	5,000	0%
1100-2040-0000	Councillors Conferences & Deputation			CEO	29,718	22,000	135%
1100-2050-0000	Election Expenses			CEO	-	-	0%
1100-2060-0000	Meeting Expenses			CEO	2,079	12,600	16%
<b>1100-0002</b>	<b>COUNCILLORS EXPENSES</b>	-	0%		<b>318,971</b>	<b>462,404</b>	<b>69%</b>
<b>1200-0002</b>	<b>GOVERNANCE EXPENSES</b>						
1200-2200-0000	Governance Operating Expenses			MGC	269,184	472,300	57%
<b>1200-0002</b>	<b>GOVERNANCE EXPENSES</b>	-	0%		<b>269,184</b>	<b>472,300</b>	<b>57%</b>
<b>1300-0003</b>	<b>MEDIA &amp; COMMUNICATIONS</b>						
1300-2200-0000	Media & Comms Operating Expenses				26,945	204,000	13%
<b>1300-0003</b>	<b>MEDIA &amp; COMMUNICATIONS</b>	-	0%		<b>26,945</b>	<b>204,000</b>	<b>13%</b>
<b>1000-0001</b>	<b>CORPORATE GOVERNANCE</b>	-	0%		<b>1,352,515</b>	<b>2,051,704</b>	<b>66%</b>
<b>2100-0002</b>	<b>ADMINISTRATION &amp; FINANCE</b>						
2100-2220-0000	Shire Office Operating Expenses			MFA	81,226	123,638	66%
2100-2230-0000	Insurance			MFA	83,997	21,000	400%
2100-2280-0000	Postage			MFA	2,565	5,000	51%
2100-2290-0000	Printing & Stationery			MFA	22,863	30,000	76%
2100-2330-0000	Shire Office Repairs & Maintenance			MFA	2,358	15,750	15%
2100-2600-0000	Depn General Admin			MFA	42,747	64,121	67%
<b>2100-0002</b>	<b>ADMINISTRATION &amp; FINANCE</b>	-	0%		<b>235,756</b>	<b>259,509</b>	<b>91%</b>
<b>2105-0002-0000</b>	<b>FINANCIAL SERVICES</b>						
2105-2120-0000	Audit Fees			MFA	70,393	106,500	66%
2105-2130-0000	Bank Charges			MFA	4,703	7,000	67%
2105-2135-0000	Dishonoured Cheques			MFA	-	-	0%
2105-2185-0000	Fringe Benefits Tax			MFA	7,788	13,000	60%
2105-2220-0000	Financial Services Operating Expenses			MFA	231,407	367,000	63%
2105-2260-0000	Bad Debts Expense			MFA	-	2,162,182	0%
2105-2500-0000	Valuation of Assets			MFA	1,553	50,000	3%
2105-2510-0000	Asset Management Expenses			MFA	-	50,000	0%

### Revenue and Expenditure Report

For the month ending 28 February 2025  
Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2105-2991-0000	Odd Cents Rounding Expense			(0)	-	0%	
<b>2105-0002-0000</b>	<b>FINANCIAL SERVICES</b>		0%	<b>315,843</b>	<b>2,755,682</b>	<b>11%</b>	
<b>2110-0002</b>	<b>STORES</b>						
2110-1550-0000	Auction Sales	-	0%				
2110-2220-0000	Stores and Procurement Operating Expenses			160,092	252,000	64%	
2110-2225-0000	Stores Write-Offs			48	-	0%	
2110-2250-0000	Auction Expenses			-	5,000	0%	
2110-2815-0000	Stores Oncosts Recoveries			(80,038)	(122,000)	65%	
<b>2110-0002</b>	<b>STORES</b>		0%	<b>80,102</b>	<b>135,000</b>	<b>59%</b>	
<b>2120-0002</b>	<b>INFORMATION TECHNOLOGY</b>						
2120-2220-0000	IT Operating Expenses			259,110	412,000	63%	
<b>2120-0002</b>	<b>INFORMATION TECHNOLOGY</b>		0%	<b>259,110</b>	<b>412,000</b>	<b>63%</b>	
<b>2130-0002</b>	<b>RECORDS MANAGEMENT</b>						
2130-2220-0000	Records Management Operating Expenses			69,404	121,464	57%	
<b>2130-0002</b>	<b>RECORDS MANAGEMENT</b>		0%	<b>69,404</b>	<b>121,464</b>	<b>57%</b>	
<b>2140-0002</b>	<b>CUSTOMER SERVICE</b>						
2140-2220-0000	Customer Service Operating Expenses			49,038	83,000	0%	
<b>2140-0002</b>	<b>CUSTOMER SERVICE</b>		0%	<b>49,038</b>	<b>83,000</b>	<b>0%</b>	
<b>2200-0002</b>	<b>RATES &amp; CHARGES</b>						
<b>2210-0003</b>	<b>General Rates - Residential Categories</b>						
2210-1000-0000	Rates - Residential	204,655	99%				
2210-1005-0000	Interest on Rates	2,499	83%				
2210-1080-0000	Discount - Residential	(8,453)	51%				
2210-1085-0000	Pensioner Rebates	(7,172)	71%				
2210-1090-0000	Writeoffs and Refunds	(744)	74%				
2210-1095-0000	Charge on Land	28,841	0%				
<b>2210-0003</b>	<b>General Rates - Residential Categories</b>	<b>219,625</b>	<b>118%</b>			<b>0%</b>	
<b>2220-0003</b>	<b>General Rates - Commercial</b>						
2220-1000-0000	Rates - Commercial	67,284	108%				
2220-1080-0000	Discount - Commercial	(2,566)	97%				
2220-1090-0000	Write Off & Refund - Commercial	(5)	1%				
2220-1105-0000	Interest on Rates - Commercial	240	48%				
<b>2220-0003</b>	<b>General Rates - Commercial</b>	<b>64,953</b>	<b>114%</b>				
<b>2230-0003</b>	<b>General Rates - Rural Categories</b>						
2230-1000-0000	Rates - Rural Categories	1,865,366	99%				
2230-1005-0000	Interest on Rates - Rural	15,795	123%				Due to outstanding rates balance
2230-1080-0000	Discount - Rural Categories	(80,037)	52%				
<b>2230-0003</b>	<b>General Rates - Rural Categories</b>	<b>1,801,125</b>	<b>104%</b>			<b>0%</b>	
<b>2236-0003</b>	<b>General Rates - Oil and Gas Activity</b>						
2236-1000-0000	Rates - Oil and Gas Activities	5,646,310	99%				
2236-1001-0000	Adjustment - Rates Oil & Gas Activit	-	0%				

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off		REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
2236-1005-0000	Interest on Rates - Oil and Gas	MFA	312,749	300,000	104%			Due to outstanding rates balance
2236-1080-0000	Discount - Oil and Gas Activities	MFA	(188,239)	(385,000)	49%			
2236-1090-0000	Write-offs and Refunds - Oil and Gas	MFA	(9)	(3,000)	0%			
<b>2236-0003</b>	<b>General Rates - Oil and Gas Activity</b>		<b>5,770,811</b>	<b>5,624,110</b>	<b>103%</b>	-	-	<b>0%</b>
<b>2240-0003</b>	<b>Rates &amp; Charges Administration</b>							
2240-2000-0000	Rates & Charges Operating Expense	MFA				68,696	141,000	0%
<b>2240-0003</b>	<b>Rates &amp; Charges Administration</b>		-	-	<b>0%</b>	<b>68,696</b>	<b>141,000</b>	<b>49%</b>
<b>2200-0002</b>	<b>RATES &amp; CHARGES</b>		<b>7,856,514</b>	<b>7,603,681</b>	<b>103%</b>	<b>68,696</b>	<b>141,000</b>	<b>49%</b>
<b>2295-0002</b>	<b>GRANTS</b>							
2295-1100-0000	FA Grant - General Component	MFA	6,834,708	7,106,055	96%			
2295-1130-0000	FA Grant - Identified Road Component	MFA	1,902,423	1,978,617	96%			
2296-1100-0000	Grant - Roads to Recovery	DES	-	-	0%			
2296-1110-0000	Grant - Housing Support Program	CEO	-	3,080,000	0%			Funding application unsuccessful.
2297-1000-0000	SWQ Water and Sewerage Alliance Revenue	DES	220,189	220,066	100%			
2297-2000-0000	SWQ Water and Sewerage Alliance Costs	DES	-	-	0%	420,833	220,066	0%
2298-1200-0000	Capital Grant - SES Donation	MFA	-	-	0%			
2298-1204-0000	Capital Grant - SES Support Grant	MFA	39,635	10,635	371%			Grant funding acquittal finalised for SES Shed Extension and Vehicle Replacement
2298-1205-0000	Cap Grant - LRCIP Programme Round 3	MFA	-	-	0%			
2298-1206-0000	Capital Grant - LRCIP Programme Round 4 Part A	MFA	257,965	891,657	29%			Revenue recognised based on expenditure
2298-1207-0000	Capital Grant - LRCIP Programme Round 4 Part B	MFA	331,211	514,327	64%			Revenue recognised based on expenditure
2298-1208-0000	Capital Grant - ENHM Stage 3	MFA	-	15,000,000	0%			External Funding confirmed.
2298-1209-0000	Capital Grant - Energy Funding	MFA	-	122,500	0%			Funding application unsuccessful.
2298-1210-0000	Capital Grant - RAUP Toompine	MFA	-	102,250	0%			Subject to funding approval
2298-1220-0000	Capital Grant - LGGSP - Townhouses	MFA	918,723	1,011,623	91%			
2298-1230-0000	Capital Grant - BOR Toompine Bore	MFA	-	-	0%			
2298-1235-0000	Capital Grant - Toompine Bore Contributions	MFA	-	-	0%			
2298-1240-0000	Cap Grant - Driver Reviver Upgrade	MFA	-	-	0%			
2298-1245-0000	Cap Grant - Early Warn Flood Cameras	MFA	-	-	0%			
2298-1250-0000	Cap Grant - ENHM - BOR	MFA	-	-	0%			
2298-1260-0000	Cap Grant - ENHM - BBRF	MFA	-	-	0%			
2298-1265-0000	Cap Grant - BBRF - Gyrica Gardens	MFA	-	-	0%			
2298-1270-0000	Cap Grant - R2R Revenue	MFA	-	1,569,321	0%			
2298-1275-0000	Capital Grant - BOR Quilpie STP Design	MFA	119,986	119,986	100%			Final grant amount
2298-1280-0000	Cap Grant - LGGSP - Quilpie Airport Upgrade Design	MFA	45,000	150,000	30%			
2298-1285-0000	Cap Grant - W4Q 21-24	MFA	-	-	0%			
2298-1290-0000	Cap Grant - Active Transport Fund	MF	-	129,000	0%			Funding application unsuccessful.
2298-1288-0000	Cap Grant - W4Q 24-27	MFA	-	1,620,000	0%			External funding and projects confirmed.
2298-1289-0000	Capital Grant - LGGSP - Quilpie Sewerage Treatment Plant (Subject to funding)	MFA	-	9,000,000	0%			Funding application unsuccessful. Consider future funding opportunities.
2298-1291-0000	Cap Grant - SLRIP	DIS	-	2,973,760	0%			Funding application unsuccessful.
2298-1295-0000	Cap Grant - W4Q Covid	MF	-	-	0%			
<b>2295-0002</b>	<b>GRANTS</b>		<b>10,669,840</b>	<b>45,599,797</b>	<b>23%</b>	<b>420,833</b>	<b>220,066</b>	<b>191%</b>
<b>2300-0002</b>	<b>OTHER REVENUE</b>							
2300-1500-0000	Administration Fees (GST Applies)	MF	1,959	5,000	39%			

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS		
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%			
2300-1510-0000	Admin Fees (GST Exempt)	MF	3,421	5,000	68%				
2300-1601-0000	Fire Levy Commission	MF	-	4,000	0%				
2300-1800-0000	Bank Interest Received	MF	20,838	10,000	208%				
2300-1810-0000	Investment Interest	MF	851,264	900,000	95%		Interest earned above budget estimate predominately due to cash balance and interest rates		
2300-1990-0000	Miscellaneous Income	MF	331	2,000	17%				
2300-1995-0000	Misc Income GST Free	MF	226	2,000	11%				
2300-2130-0000	Investment Admin Fees	MF	-	-	0%	15,338	28,000	55%	
2310-1300-0000	Quilpie Club Rent	MF	-	500	0%				
2310-2300-0000	Quilpie Club Expenses	MF	-	-	0%	285	500	57%	
<b>2300-0002</b>	<b>OTHER REVENUE</b>		<b>878,039</b>	<b>928,500</b>	<b>95%</b>	<b>15,623</b>	<b>28,500</b>	<b>55%</b>	
<b>2400-0002</b>	<b>EMPLOYEE ONCOSTS</b>								
2400-2010-0000	Expense Annual Leave	MF	-	-	0%	449,323	700,000	64%	
2400-2011-0000	Expense Long Service Leave	MF	-	-	0%	72,124	130,000	55%	
2400-2012-0000	Expense Sick Leave	MF	-	-	0%	148,419	165,000	90%	
2400-2013-0000	Expense Public Holiday	MF	-	-	0%	122,448	215,000	57%	
2400-2015-0000	Expense Bereavement Leave	MF	-	-	0%	2,414	4,000	60%	
2400-2016-0000	Expense Domestic Violence Leave	MF	-	-	0%	4,512	2,000	226%	
2400-2020-0000	Expense Maternity Leave	MF	-	-	0%	-	7,000	0%	
2400-2065-0000	Expense Super Contributions	MF	-	-	0%	409,637	630,000	65%	
2400-2230-0000	Expense Workers Compensation	MF	-	-	0%	79,819	80,000	100%	Annual renewal
2400-2315-0000	Expense Employee Relocation	MF	-	-	0%	-	10,000	0%	
2400-2410-0000	Expense WH&S	MF	-	-	0%	140,048	300,400	47%	
2400-2821-0000	Recovery Annual Leave	MF	-	-	0%	(344,161)	(700,000)	49%	
2400-2822-0000	Recovery Sick Leave	MF	-	-	0%	(89,239)	(165,000)	54%	
2400-2823-0000	Recovery LSL	MF	-	-	0%	(76,487)	(130,000)	59%	
2400-2824-0000	Recovery Public Holidays	MF	-	-	0%	(117,235)	(215,000)	55%	
2400-2825-0000	Recovery Superannuation	MF	-	-	0%	(366,393)	(630,000)	58%	
2400-2826-0000	Recovery Workers Comp	MF	-	-	0%	(53,883)	(80,000)	67%	
2400-2827-0000	Recovery Training	MF	-	-	0%	(127,484)	(175,000)	73%	
2400-2828-0000	Recovery WH&S	MF	-	-	0%	(160,624)	(300,400)	53%	
2400-2829-0000	Recovery Contractors	MF	-	-	0%	(186,822)	(240,000)	78%	
2400-2830-0000	Recovery Office Equipment	MF	-	-	0%	(39,873)	(60,000)	66%	
2400-2831-0000	Recovery Administration	MF	-	-	0%	(69,574)	(120,000)	58%	
<b>2400-0002</b>	<b>EMPLOYEE ONCOSTS</b>		<b>-</b>	<b>-</b>	<b>0%</b>	<b>(203,032)</b>	<b>(672,000)</b>	<b>35%</b>	
<b>2000-0001</b>	<b>ADMINISTRATION AND FINANCE</b>		<b>19,404,393</b>	<b>54,131,978</b>	<b>36%</b>	<b>1,311,372</b>	<b>3,584,221</b>	<b>37%</b>	
<b>3000-0001</b>	<b>INFRASTRUCTURE</b>								
<b>3000-0002</b>	<b>ENGINEERING ADMIN &amp; SUPERVISION</b>								
3000-1100-0000	Apprentice Incentive Payments	DES	-	-	0%				
3000-1101-0000	Grant - R2R	DES	-	-	0%				
3000-2029-0000	Engineering O/C Recover Supervision	DES	-	-	0%	(157,134)	(306,667)	51%	
3000-2030-0000	Engineering O/C Recover Plant	DES	-	-	0%	(11,852)	(37,500)	32%	
3000-2040-0000	Engineering O/C Recover FP & LT	DES	-	-	0%	(33,570)	(50,000)	67%	
3000-2050-0000	Engineering O/C Recover Wet Weather	DES	-	-	0%	(23,312)	(30,000)	78%	
3000-2060-0000	Wet Weather Wages Expense	DES	-	-	0%	3,058	30,000	10%	

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

	Resp. Off	REVENUE			EXPENSE			COMMENTS	
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
3000-2080-0000	Floating Plant / Loose Tools	DES			5,218	-	0%		
3000-2220-0000	Engineering Management Expenses	DES			117,520	180,000	65%		
3000-2420-0000	Quality Assurance Expenses	DES			24,268	63,600	38%		
3000-2985-0000	Engineering Consultants	DES			43	10,000	0%		
3000-2990-0000	Works Supervision	DES			419,676	867,000	48%		
<b>3000-0002</b>	<b>ENGINEERING ADMIN &amp; SUPERVISION</b>		-	-	<b>343,935</b>	<b>726,433</b>	<b>47%</b>		
<b>3100-0002</b>	<b>WATER</b>								
<b>3100-0003</b>	<b>WATER - QUILPIE</b>								
3100-1000-0000	Quilpie Water Charges	DES	332,397	332,280	100%				
3100-1005-0000	Quilpie Water Charges Interest	DES	1,911	2,500	76%				
3100-1020-0000	Quilpie Other Water Revenue	DES	-	-	0%				
3100-1080-0000	Quilpie Water Discount	DES	(18,932)	(28,000)	68%				
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	(4,616)	(4,500)	103%				
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	(7)	(500)	1%				
3100-1500-0000	Quilpie Water Connections	DES	1,146	-	0%				
3100-2200-0000	Drinking Water Quality Plan	DES			-	-	0%		
3100-2230-0000	Quilpie Water Operations	DES			311,813	300,000	104%	Plumbing supplies and labour hire, Water main breaks.	
3100-2600-0000	Depn Quilpie Water	DES			50,926	76,389	67%		
<b>3100-0003</b>	<b>WATER - QUILPIE</b>		<b>311,899</b>	<b>301,780</b>	<b>103%</b>	<b>362,739</b>	<b>376,389</b>	<b>96%</b>	
<b>3110-0003</b>	<b>WATER - EROMANGA</b>								
3110-1000-0000	Eromanga Water Charges	DES	35,920	35,920	100%				
3110-1005-0000	Eromanga Water Charges Interest	DES	183	500	37%				
3110-1020-0000	Eromanga Other Water Revenue	DES	-	-	0%				
3110-1080-0000	Eromanga Water Discount	DES	(1,831)	(3,000)	61%				
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	(772)	(1,250)	62%				
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	(2)	-	0%				
3110-2220-0000	Eromanga Water Operations-Wages	DES			36,782	40,000	92%	Labour hire and audit of Water Treatment Plant	
3110-2230-0000	Eromanga Water Operations-Expenses	DES			147,306	100,000	147%	Due to issues with Water Treatment Plant	
3110-2600-0000	Depn Eromanga Water	DES			114,861	172,291	67%		
<b>3110-0003</b>	<b>WATER - EROMANGA</b>		<b>33,498</b>	<b>32,170</b>	<b>104%</b>	<b>298,949</b>	<b>312,291</b>	<b>96%</b>	
<b>3120-0003</b>	<b>WATER - ADAVALE</b>								
3120-1000-0000	Adavale Water Charges	DES	23,855	24,000	99%				
3120-1005-0000	Adavale Water Charges Interest	DES	309	500	62%				
3120-1080-0000	Adavale Water Discount	DES	(1,444)	(2,000)	72%				
3120-1085-0000	Adavale Water Pensioner Remissions	DES	(1,371)	(1,300)	105%				
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	DES	(2)	-	0%				
3120-2220-0000	Adavale Water Operations	DES			70,545	70,000	101%	Predominately water main breaks	
3120-2600-0000	Depn Adavale Water	DES			13,297	16,916	79%		
<b>3120-0003</b>	<b>WATER - ADAVALE</b>		<b>21,347</b>	<b>21,200</b>	<b>101%</b>	<b>83,842</b>	<b>86,916</b>	<b>96%</b>	
<b>3130-0003</b>	<b>WATER - CHEEPIE</b>								
3130-2220-0000	Cheepie Water Operations	DES			-	2,100	0%		
3130-2600-0000	Depn Cheepie Water	DES			159	238	67%		
<b>3130-0003</b>	<b>WATER - CHEEPIE</b>		-	-	<b>159</b>	<b>2,338</b>	<b>7%</b>		

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
<b>3140-0003</b>	<b>WATER - TOOMPINE</b>						
3140-1000-0000	Toompine Water Charges	MFA	18,280				
3140-1005-0000	Toompine Water Charges Interest	MFA	-				
3140-1080-0000	Toompine Water Discount	MFA	(1,828)				
3140-2220-0000	Toompine Water Operations-Wages	DES		8,632	10,000	86%	Sundry costs associated with new bore implementation
3140-2230-0000	Toompine Water Operations	DES		30,353	35,000	87%	
3140-2600-0000	Water Depreciation-Toompine	DES		1,128	1,692	67%	
<b>3140-0003</b>	<b>WATER - TOOMPINE</b>		-	<b>40,114</b>	<b>46,692</b>	<b>86%</b>	
<b>3100-0002</b>	<b>WATER</b>		<b>366,744</b>	<b>371,602</b>	<b>99%</b>		
<b>3200-0002</b>	<b>SEWERAGE</b>						
<b>3200-0003</b>	<b>SEWERAGE QUILPIE</b>						
3200-1000-0000	Quilpie Sewerage Charges	DES	252,880	252,650	100%		
3200-1005-0000	Quilpie Sewerage Interest	DES	1,844	2,000	92%		
3200-1080-0000	Quilpie Sewerage Discount	DES	(14,263)	(21,500)	66%		
3200-1085-0000	Quilpie Sewerage Pensioner Remission	DES	(663)	(700)	95%		
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	DES	(3)	(500)	1%		
3200-1500-0000	Quilpie Sewerage Waste Charge	DES	-	-	0%		
3200-1510-0000	Quilpie Sewerage Connection	DES	578	1,000	58%		
3200-2230-0000	Quilpie Sewerage Operations	DES		133,395	200,000	67%	
3200-2600-0000	Depn Quilpie Sewerage	DES		51,610	77,415	67%	
<b>3200-0003</b>	<b>SEWERAGE QUILPIE</b>		<b>240,374</b>	<b>232,950</b>	<b>103%</b>		
<b>3210-0003</b>	<b>SEWERAGE EROMANGA</b>						
3210-1000-0000	Eromanga Sewerage Charges	DES	24,385	24,385	100%		
3210-1005-0000	Eromanga Sewerage Charges Interest	DES	255	500	51%		
3210-1080-0000	Eromanga Sewerage Discount	DES	(1,145)	(2,000)	57%		
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	DES	(58)	(100)	58%		
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	DES	(4)	-	0%		
3210-2230-0000	Eromanga Sewerage Operations	DES		6,869	20,000	34%	
3210-2600-0000	Depn Eromanga Sewer	DES		14,138	24,237	58%	
<b>3210-0003</b>	<b>SEWERAGE EROMANGA</b>		<b>23,434</b>	<b>22,785</b>	<b>103%</b>		
<b>3212-0003</b>	<b>SEWERAGE ADAVALE</b>						
3212-2600-0000	Depn Adavale Septic System	DES		62	93	67%	
<b>3212-0003</b>	<b>SEWERAGE ADAVALE</b>		-	<b>62</b>	<b>93</b>	<b>67%</b>	
<b>3214-0003</b>	<b>SEWERAGE TOOMPINE</b>						
3214-2600-0000	Depn Toompine Hall Septic System	DES		124	186	67%	
<b>3214-0003</b>	<b>SEWERAGE TOOMPINE</b>		-	<b>124</b>	<b>186</b>	<b>67%</b>	
<b>3200-0002</b>	<b>SEWERAGE</b>		<b>263,808</b>	<b>255,735</b>	<b>103%</b>		
<b>3300-0002</b>	<b>INFRASTRUCTURE MAINTENANCE</b>						
<b>3300-0003</b>	<b>SHIRE ROADS MAINTENANCE</b>						
3300-2220-0000	Shire Roads & Drainage - Wages	DES		78,283	283,500	28%	

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
3300-2230-0000	Shire Roads & Drainage Expenses	DES		467,474	525,000	89%	Grid cleaning, bridge inspection, maintenance, annual licenses. DDIS & MFA reviewing Eulo Road works/costs for capitalisation/journal (approx. \$217K). Widening of roadway.
3300-2600-0000	Depn Roads & Streets	DES		2,099,224	3,148,836	67%	
<b>3300-0003</b>	<b>SHIRE ROADS MAINTENANCE</b>		-	<b>2,644,981</b>	<b>3,957,336</b>	<b>67%</b>	
<b>3305-0003</b>	<b>SHIRE ROADS - FLOOD DAMAGE 2021</b>						
3305-1140-0000	Old Resilience & Risk Reduction Fund	DES	-	-	-	0%	
3305-1250-0000	FD 2021 Restoration Works	DES	-	-	-	0%	
3305-2300-0000	FD 2021 Restoration	DES	-	-	-	0%	
<b>3305-0003</b>	<b>SHIRE ROADS - FLOOD DAMAGE 2021</b>		-	-	-	<b>0%</b>	
<b>3306-0003</b>	<b>SHIRE ROADS - FLOOD DAMAGE 2022</b>						
3306-1150-0000	FD 2022 Emergent Works	DES	-	-	-	0%	
3306-1250-0000	FD 2022 Restoration Works	DES	-	-	-	0%	
3306-2200-0000	FD 2022 Emergent Works	DES	-	-	-	17%	
3306-2300-0000	FD 2022 Restoration Works	DES	-	-	-	17%	
<b>3306-0003</b>	<b>SHIRE ROADS - FLOOD DAMAGE 2022</b>		-	-	-	<b>0%</b>	
<b>3307-0003</b>	<b>SHIRE ROADS - FLOOD DAMAGE SEPT 2022</b>						
3307-1150-0000	FD SEPT 2022 Emergent Works	DES	-	-	-	0%	
3307-1160-0000	FD Sept 2022 IRW	DES	-	-	-	0%	
3307-1170-0000	FD Sept 2022 Restoration Works	DES	1,415,281	2,373,797	60%	Revenue recognised is based on expenditure.	
3307-2200-0000	FD SEPT 2022 Emergent Works	DES	-	-	-	0%	
3307-2300-0000	FD SEPT 2022 Restoration Works	DES	-	-	-	0%	
3307-2400-0000	FD Sept 2022 Restoration Works	DES	1,415,281	2,373,797	60%		
			<b>1,415,281</b>	<b>2,373,797</b>	<b>60%</b>		
<b>3308-0003</b>	<b>SHIRE ROADS - FLOOD DAMAGE 2024</b>						
3308-1150-0000	FD 2024 Emergent Works	DES	-	-	-	0%	
3308-1170-0000	FD 2024 Restoration Works	DES	420,558	11,438,993	4%	Revenue recognised is based on expenditure.	
3308-2200-0000	FD 2024 Emergent Works	DES	-	-	-	0%	
3308-2400-0000	FD 2024 Restoration Works	DES	420,558	11,438,993	4%		
			<b>420,558</b>	<b>11,438,993</b>	<b>4%</b>		
<b>3309-0003</b>	<b>SHIRE ROADS - FLOOD DAMAGE 2023</b>						
3309-1170-0000	FD 2023 Restoration Works	DES	1,094,889	5,729,597	19%	Revenue recognised is based on expenditure.	
3309-2400-0000	FD 2023 Restoration Works	DES	1,094,889	5,729,597	19%		
			<b>1,094,889</b>	<b>5,729,597</b>	<b>19%</b>		
<b>3301-0003</b>	<b>SHIRE ROADS - FLOOD DAMAGE NOV 2024</b>						
3301-1150-0000	FD Nov 2024 Restoration Works	DES	197,566	-	-		Revenue recognised is based on expenditure.
3301-2200-0000	FD Nov 2024 Restoration Works	DES	197,566	-	-		New DRFA Event
			<b>197,566</b>	<b>-</b>	<b>-</b>		

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE				EXPENSE				COMMENTS	
	ACTUAL YTD	AMENDED BUDGET 24/25	%		ACTUAL YTD	AMENDED BUDGET 24/25	%			
<b>3310-0003</b>	<b>TOWN STREET &amp; DRAINAGE MAINTENANCE</b>									
3310-2220-0000	Town Street & Drainage Maintenance				560,827	682,500	82%		Repairs to kerbing and footpaths throughout Quilpie town streets.	
3310-2230-0000	Street Lighting				15,810	39,375	40%			
3310-2240-0000	Street Cleaning Operations				-	5,250	0%			
<b>3310-0003</b>	<b>TOWN STREET &amp; DRAINAGE MAINTENANCE</b>				<b>576,637</b>	<b>727,125</b>	<b>78%</b>			
<b>3330-0003</b>	<b>DEPOTS &amp; CAMPS</b>									
3330-1510-0000	Camp Accommodation Rent	2,600	10,000	26%					Includes cleaning, maintenance and annual insurance, electrical works	
3330-2220-0000	Camps Operations				23,935	65,100	37%			
3330-2330-0000	Depots Operations				152,341	185,850	82%			
3330-2600-0000	Depn Depot & Camp				130,663	195,995	67%			
<b>3330-0003</b>	<b>DEPOTS &amp; CAMPS</b>				<b>306,940</b>	<b>446,945</b>	<b>69%</b>			
<b>3340-0003</b>	<b>WORKSHOP</b>									
3340-2220-0000	Workshop Operations				17,386	23,100	75%			
3340-2230-0000	Workshop Maintenance & Repairs				209,447	309,250	68%			
<b>3340-0003</b>	<b>WORKSHOP</b>				<b>226,832</b>	<b>332,350</b>	<b>68%</b>			
<b>3350-0003</b>	<b>PLANT &amp; MACHINERY</b>									
3350-1500-0000	Insurance Claims	326,873							Annual insurance and registrations paid	
3350-1510-0000	Gain/Loss on Sale/Disposal of Plant				439,201		0%			
3350-1570-0000	Diesel Rebate - ATO	138,606	200,000	69%						
3350-2145-0000	Small Plant Repairs				4,367	24,150	18%			
3350-2225-0000	Small Plant Purchases				12,718	21,000	61%			
3350-2229-0000	Plant Operations				485,066	669,900	72%			
3350-2330-0000	Plant Repairs & Maintenance				405,747	792,250	51%			
3350-2331-0000	Plant Registration and Insurance				136,293	147,000	93%			
3350-2585-0000	Plant Recoveries				(2,082,762)	(3,600,000)	58%			
3350-2600-0000	Depn Plant				704,428	1,056,642	67%			
<b>3350-0003</b>	<b>PLANT &amp; MACHINERY</b>				<b>904,680</b>	<b>200,000</b>	<b>452%</b>			
<b>3355-0003</b>	<b>BATCHING PLANT OPERATIONS</b>									
3355-2200-0000	Batching Plant Operations				-	(900,000)	0%			
3355-2585-0000	Batching Plant Recoveries				-	1,000,000	0%			
3355-2600-0000	Depn - Batching Plant				10,464	15,696	67%			
<b>3355-0003</b>	<b>BATCHING PLANT OPERATIONS</b>				<b>10,464</b>	<b>115,696</b>	<b>9%</b>			
<b>3360-0003</b>	<b>AERODROME</b>									
3360-2325-0000	Quilpie Aerodrome Operations				33,325	31,500	106%		Insurance, survey, membership	
3360-2330-0000	Quilpie Aerodrome Repairs & Maint				36,258	105,000	34%			
3360-2340-0000	Eromanga Aerodrome Repairs & Maint				12,518	10,500	119%			
3360-2350-0000	Adavale Aerodrome Repairs & Maint				788	5,250	15%			
3360-2360-0000	Toompine Aerodrome Repairs & Maint				-	2,100	0%			
3360-2370-0000	Cheepie Aerodrome Repairs & Maint				222	2,100	11%			
3360-2600-0000	Depn - Quilpie Aerodrome				150,202	225,303	67%			
3361-2600-0000	Depn - Adavale Aerodrome				19,251	28,876	67%			
3362-2600-0000	Depn - Toompine Aerodrome				7,066	10,599	67%			
3363-2600-0000	Depn - Cheepie Aerodrome				43	65	66%			

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS	
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
3365-2600-0000 3360-0003	Depn - Eromanga Aerodrome AERODROME	DES	-	-	0%	93,533 140,300		
						353,206 561,593	63%	
3366-0003	QUILPIE REFUELLING FACILITY							
3366-1310-0000	Quilpie Refuelling Revenue	DES	198,814	350,000	57%			
3366-2310-0000	Quilpie Refuelling Operation and R&M	DES				201,522	330,000	61%
3366-2600-0000	Depn - Quilpie Refuelling Facility	DES				13,003	19,504	67%
3365-0003	QUILPIE REFUELLING FACILITY		198,814	350,000	57%	214,524	349,504	61%
3370-0003	BULLOO PARK							
3370-1500-0000	Bulloo Park Fees	DCCS	1,211	2,000	61%			
3370-2220-0000	Bulloo Park Operations	DCCS				90,825	127,050	71%
3370-2600-0000	Depn Bulloo Park	DCCS				45,553	68,329	67%
3370-0003	BULLOO PARK		1,211	2,000	61%	136,378	195,379	70%
3371-0003	BULLOO RIVER WALKWAY							
3371-2220-0000	Bulloo River Walkway Operations	MED				1,719	2,000	86%
3371-0003	BULLOO RIVER WALKWAY		-	-	0%	1,719	2,000	86%
3374-0003	TOOMPINE PLAY AREA							
3374-2220-0000	Toompine Play Area Operations					18,828	-	0%
3374-0003	TOOMPINE PLAY AREA					18,828	-	0%
3375-0003	JOHN WAUGH PARK							
3375-1500-0000	John Waugh Park Fees	DCCS			0%			
3375-2220-0000	John Waugh Park Operations	DCCS				148,422	147,000	101%
3375-2600-0000	Depn John Waugh Park	DCCS				25,241	37,862	67%
3375-0003	JOHN WAUGH PARK		-	-	0%	173,663	184,862	94%
3376-0003	BICENTENNIAL PARK							
3376-2220-0000	Bicentennial Park Operations	DCCS				24,492	26,250	93%
3376-2600-0000	Depn Bicentennial Park	DCCS				23,468	35,202	67%
3376-0003	BICENTENNIAL PARK		-	-	0%	47,960	61,452	78%
3377-0003	BALDY TOP RECREATION AREA							
3377-2220-0000	Baldy Top Operations	DCCS				26	5,250	0%
3377-0003	BALDY TOP RECREATION AREA		-	-	0%	26	5,250	0%
3378-0003	OPALOPOLIS PARK							
3378-2220-0000	Opalopolis Park Operations	DCCS				-	5,250	0%
3378-0003	OPALOPOLIS PARK		-	-	0%	-	5,250	0%
3379-0003	KNOT-O-SAURUS PARK							
3379-2220-0000	Knot-o-saurus Park Operations	DCCS				849	5,250	16%
3379-0003	KNOT-O-SAURUS PARK		-	-	0%	849	5,250	16%
3380-0003	COUNCIL LAND & BUILDINGS							
3380-1500-0000	Gain / Loss on Land & Buildings for Resale	DCCS			0%			
3380-1501-0000	Profit / (Loss) on Sale of Assets	DCCS			0%			
3380-2100-0000	Land Sale Costs	DCCS				-	10,000	0%
3380-2330-0000	Council Properties Operating Exp	DCCS				37,503	32,550	115%

### Revenue and Expenditure Report

For the month ending 28 February 2025  
Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS	
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
3380-2600-0000	Depn Council Buildings Other			22,239	33,359	67%		
<b>3380-0003</b>	<b>COUNCIL LAND &amp; BUILDINGS</b>			<b>59,742</b>	<b>75,909</b>	<b>79%</b>		
<b>3385-0003</b>	<b>PARKS &amp; GARDENS</b>							
3385-2220-0000	Parks & Gardens Operating Expenses			133,870	139,650	96%		
3385-2420-0000	Street Tree Program			-	-	0%		
3385-2600-0000	Depn Parks Building			9,658	14,487	67%		
<b>3385-0003</b>	<b>PARKS &amp; GARDENS</b>			<b>143,528</b>	<b>154,137</b>	<b>93%</b>		
<b>3390-0003</b>	<b>PUBLIC TOILETS</b>							
3390-2220-0000	Public Toilets Operations			29,829	77,700	38%		
<b>3390-0003</b>	<b>PUBLIC TOILETS</b>			<b>29,829</b>	<b>77,700</b>	<b>38%</b>		
<b>3300-0002</b>	<b>INFRASTRUCTURE MAINTENANCE</b>	<b>4,235,598</b>	<b>20,104,387</b>	<b>21%</b>	<b>7,740,257</b>	<b>25,911,067</b>	<b>30%</b>	
<b>3400-0002</b>	<b>BUSINESS OPPORTUNITIES</b>							
<b>3400-0003</b>	<b>DMR WORKS</b>							
3402-1258-0000	RMPC Contract	DES	898,966	2,043,310	44%			
3402-1260-0000	RMPC Contract Variations	DES	-	460,688	0%			
3402-2230-0000	RMPC Contract	DES		709,703	1,803,598	39%		
3403-1275-0000	Quilpie-Adavale Red Rd (TIDS) Revenu	DES	1,070,063	1,047,500	102%			
3403-2200-0000	Quilpie-Adavale Red Road (TIDS) Exps	DES		1,223,164	1,762,800	69%		
3405-1300-0000	CN-15666 Diamantina Drainage Revenue	DES	-	-	-	-		
3405-2300-0000	CN-15666 Diamantina Drainage Costs	DES						
3406-1200-0000	DMR WORKS - Others (Revenue)	DES	-	-	0%			
3406-2200-0000	DMR WORKS - Others (Expenses)	DES		513	-	0%		
3407-1280-0000	CN19645 Diamantina Development Road	DES	875,793	-	0%		Journal to stage 2	
3407-2300-0000	CN19645 Diamantina Development Road	DES		17,771	-	0%		
3408-1280-0000	CN 19645 Stage 2 Diamantina Developm	DES	-	700,000	0%			
3408-2300-0000	CN19645 Stage 2 Diamantina Developme	DES		635,109	660,000	96%	Recoverable works	
3409-1280-0000	CN 22452 DRFA Works 23B							
3409-2300-0000	CN 22452 DRFA Works 23B			11,957	581,287	2%		
<b>3400-0003</b>	<b>DMR WORKS</b>		<b>2,844,823</b>	<b>4,251,498</b>	<b>67%</b>	<b>2,598,217</b>	<b>4,226,398</b>	<b>61%</b>
<b>3410-0003</b>	<b>PRIVATE WORKS</b>							
3410-1550-0000	Private Works Revenue	DES	86,028	26,000	331%			
3410-2230-0000	Private Works Expenditure	DES		105,260	20,000	526%	Budget was an estimate only	
3411-1280-0000	CN23526 Grid Removals	DIS	-	-	0%			
3411-2300-0000	CN23526 Grid Removals	DIS		4,625	-	0%		
<b>3410-0003</b>	<b>PRIVATE WORKS</b>		<b>86,298</b>	<b>26,000</b>	<b>332%</b>	<b>109,885</b>	<b>20,000</b>	<b>549%</b>
<b>3400-0002</b>	<b>BUSINESS OPPORTUNITIES</b>		<b>2,931,120</b>	<b>4,277,498</b>	<b>69%</b>	<b>2,708,102</b>	<b>4,246,398</b>	<b>64%</b>
<b>3000-0001</b>	<b>INFRASTRUCTURE</b>		<b>7,797,270</b>	<b>25,009,222</b>	<b>31%</b>	<b>11,784,295</b>	<b>32,030,455</b>	<b>37%</b>
<b>4000-0001</b>	<b>ENVIRONMENT &amp; HEALTH</b>							
<b>4100-0002</b>	<b>PLANNING &amp; DEVELOPMENT</b>							

### Revenue and Expenditure Report

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Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS		
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%			
<b>4100-0003</b>	<b>TOWN PLANNING - LAND USE &amp; SURVEY</b>								
4100-1500-0000	Town Planning Fees	CEO	4,267	1,000	112%				
4100-2220-0000	Town Planning Expenses	CEO				5,430	25,000	22%	
<b>4100-0003</b>	<b>TOWN PLANNING - LAND USE &amp; SURVEY</b>			<b>4,267</b>	<b>1,000</b>	<b>427%</b>	<b>5,430</b>	<b>25,000</b>	<b>22%</b>
<b>4150-0003</b>	<b>BUILDING CONTROLS</b>								
4150-1500-0000	Building Fees No GST	CEO	1,110	-	0%				
4150-1501-0000	Building Fees - GST Applies	CEO	27,435	30,000	91%				
4150-2220-0000	Building Expenses	CEO				62,526	40,000	156%	Certification services
4151-1505-0000	Swimming Pool Inspection Fees	CEO				-	-	0%	
4151-2225-0000	Swimming Pool Inspection Costs	CEO				-	-	0%	
<b>4150-0003</b>	<b>BUILDING CONTROLS</b>			<b>28,545</b>	<b>30,000</b>	<b>95%</b>	<b>62,526</b>	<b>40,000</b>	<b>156%</b>
<b>4100-0002</b>	<b>PLANNING &amp; DEVELOPMENT</b>			<b>32,811</b>	<b>31,000</b>	<b>106%</b>	<b>67,957</b>	<b>65,000</b>	<b>105%</b>
<b>4200-0002</b>	<b>WASTE MANAGEMENT</b>								
<b>4200-0003</b>	<b>GARBAGE COLLECTION</b>								
4200-1000-0000	Garbage Charges	DES	419,639	418,406	100%				
4200-1005-0000	Garbage Charges - Interest	DES	3,194	3,000	106%				
4200-1080-0000	Garbage Charges Discount	DES	(22,194)	(34,078)	65%				
4200-1085-0000	Garbage Pensioner Remission	DES	-	-	0%				
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	(27)	-	0%				
4200-2220-0000	Garbage Operations	DES				96,668	140,595	69%	
4220-2225-0000	Annual Kerbside Collection	DES				-	10,300	0%	
<b>4200-0003</b>	<b>GARBAGE COLLECTION</b>			<b>400,611</b>	<b>387,328</b>	<b>103%</b>	<b>96,668</b>	<b>150,895</b>	<b>64%</b>
<b>4250-0003</b>	<b>LANDFILL OPERATIONS</b>								
4250-1500-0000	Landfill Fees Revenue	DES	827	-	0%				
4250-2235-0000	Landfill Operations	DES				205,063	262,650	78%	Mulching of green waste and pallets (mulch now for use by Parks and Gardens Team)
4250-2600-0000	Depn Landfill	DES				11,151	16,727	67%	
<b>4250-0003</b>	<b>LANDFILL OPERATIONS</b>			<b>827</b>	<b>-</b>	<b>0%</b>	<b>216,214</b>	<b>279,377</b>	<b>77%</b>
<b>4200-0002</b>	<b>WASTE MANAGEMENT</b>			<b>401,439</b>	<b>387,328</b>	<b>104%</b>	<b>312,882</b>	<b>430,272</b>	<b>73%</b>
<b>4300-0002</b>	<b>PEST MANAGEMENT &amp; ANIMAL CONTROL</b>								
<b>4300-0003</b>	<b>PLANT PEST CONTROL</b>								
4300-2250-0000	Corn, Combating Drought-Pest Weed Exp	DCCS				-	-	0%	
4300-2290-0000	Plant Pest Control Expenses	DCCS				1,879	30,000	6%	
<b>4300-0003</b>	<b>PLANT PEST CONTROL</b>			<b>-</b>	<b>-</b>	<b>0%</b>	<b>1,879</b>	<b>30,000</b>	<b>6%</b>
<b>4310-0003</b>	<b>ANIMAL PEST CONTROL</b>								
4310-1000-0000	Wild Dog Special Levy	DCCS	104,843	104,391	101%				
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS				84,782	168,525	50%	
4310-2250-0000	Wild Dog Bonus Payments	DCCS				2,150	10,000	22%	
4310-2280-0000	DNR Precept - Barrier Fence	DCCS				65,412	130,824	50%	Annual amount by two installments
4312-1000-0000	Baiting Fee Reimbursements	DCCS		72,500	0%				
4312-2260-0000	Syndicate Baiting Expense	DCCS				178,284	380,100	47%	

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
4313-1170-0000	Grant - QLD Feral Pest Initiative	DCCS	-	-	0%		
4313-2250-0000	QLD Feral Pest Initiative	DCCS	-	-	0%		
4313-2290-0000	2022 Council Exclusion Fence Subsidy	DCCS	-	-	0%		
4313-2300-0000	2023 Council Exclusion Fence Subsidy	DCCS	-	-	0%		
<b>4310-0003</b>	<b>ANIMAL PEST CONTROL</b>		<b>104,843</b>	<b>176,891</b>	<b>59%</b>	<b>84,300</b>	<b>166,500</b> <b>51%</b>
<b>4320-0003</b>	<b>STOCK ROUTES &amp; RESERVES MANAGEMENT</b>						
4320-1500-0000	Common Application Fees	DCCS	1,890	2,000	95%		
4320-1600-0000	Mustering / Supplement Fees	DCCS	-	1,000	0%		
4320-1800-0000	Reserve Fees	DCCS	-	3,000	0%		
4320-2200-0000	Common Fence Repairs & Firebreaks	DCCS				6,938	12,000 58%
4320-2220-0000	Stock Routes & Reserves Expenses	DCCS				10,429	25,000 42%
<b>4320-0003</b>	<b>STOCK ROUTES &amp; RESERVES MANAGEMENT</b>		<b>2,671</b>	<b>6,000</b>	<b>45%</b>	<b>17,367</b>	<b>37,000</b> <b>47%</b>
<b>4330-0003</b>	<b>DOMESTIC ANIMAL CONTROL</b>						
4330-1300-0000	Animal Write-Off	DCCS	-	-	0%		
4330-1400-0000	Animal Discounts	DCCS	-	-	0%		
4330-1500-0000	Animal Control Fees	DCCS	12,165	15,000	81%		
4330-1700-0000	Animal Control Fines & Penalties	DCCS	322	1,000	32%		
4330-2220-0000	Animal Control Expenses	DCCS				4,331	25,000 17%
<b>4330-0003</b>	<b>DOMESTIC ANIMAL CONTROL</b>		<b>12,487</b>	<b>16,000</b>	<b>78%</b>	<b>4,331</b>	<b>25,000</b> <b>17%</b>
<b>4300-0002</b>	<b>PEST MANAGEMENT &amp; ANIMAL CONTROL</b>		<b>120,001</b>	<b>198,891</b>	<b>60%</b>	<b>438,505</b>	<b>947,949</b> <b>46%</b>
<b>4500-0002</b>	<b>ENVIRONMENT &amp; HEALTH</b>						
<b>4510-0003</b>	<b>ENVIRONMENTAL PROTECTION</b>						
4510-2220-0000	Environmental Protection Expenses	DCCS				16,670	28,000 60%
<b>4510-0003</b>	<b>ENVIRONMENTAL PROTECTION</b>		<b>-</b>	<b>-</b>	<b>0%</b>	<b>16,670</b>	<b>28,000</b> <b>60%</b>
<b>4520-0003</b>	<b>HEALTH AUDITING &amp; INSPECTION</b>						
4520-1400-0000	Health Licenses & Permits Revenue	CEO	3,792	3,500	108%		
4520-2230	Health Operations		3,792	3,500	108%	-	- 0%
<b>4500-0002</b>	<b>ENVIRONMENT &amp; HEALTH</b>		<b>3,792</b>	<b>3,500</b>	<b>108%</b>	<b>16,670</b>	<b>28,000</b> <b>60%</b>
<b>4000-0001</b>	<b>ENVIRONMENT &amp; HEALTH</b>		<b>558,042</b>	<b>620,719</b>	<b>90%</b>	<b>836,014</b>	<b>1,471,221</b> <b>57%</b>
<b>5000-0001</b>	<b>COMMUNITY SERVICES</b>						
<b>5100-0002</b>	<b>COMMUNITY DEVELOPMENT</b>						
<b>5120-0003</b>	<b>COMMUNITY FACILITIES SWIMMING POOLS</b>						
5120-2220-0000	Quilpie Swimming Pool Operations	DCCS				317,296	447,100 71%
5120-2330-0000	Quilpie Swimming Pool Repairs & Mtc	DCCS				37,217	50,000 74%
5120-2600-0000	Depn Swimming Pool Structures	DCCS				32,278	48,417 67%
5125-2220-0000	Eromanga Swimming Pool Opt & Maint	DCCS				5,484	5,000 110%
5125-2230-0000	Eromanga Swimming Pool Repairs & Mtc	DCCS				73,578	152,000 48%
5125-2600-0000	Depn Eromanga Swimming Pool	DCCS				3,333	4,999 67%
<b>5120-0003</b>	<b>COMMUNITY FACILITIES SWIMMING POOLS</b>		<b>-</b>	<b>-</b>	<b>0%</b>	<b>469,185</b>	<b>707,516</b> <b>66%</b>

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS	
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
<b>5150-0003</b>	<b>COMMUNITY FACILITIES - SHIRE HALLS</b>							
5150-1500-0000	Shire Halls - Revenue	DCCS	1,135	3,000	36%			
5150-2220-0000	Shire Hall Operations	DCCS				44,255	60,000	74%
5150-2330-0000	Shire Halls Repairs & Maintenance	DCCS				136,205	115,500	118%
5150-2600-0000	Depn Shire Halls	DCCS				61,946	92,919	67%
<b>5150-0003</b>	<b>COMMUNITY FACILITIES - SHIRE HALLS</b>							
			<b>1,135</b>	<b>3,000</b>	<b>38%</b>	<b>242,405</b>	<b>268,419</b>	<b>90%</b>
<b>5170-0003</b>	<b>RECREATION FACILITIES</b>							
5170-2220-0000	Recreational Facilities Operating Expenses	DCCS				10,744	5,000	215%
5170-2230-0000	Recreational Facilities Repairs & Maintenance	DCCS				447	11,000	0%
5170-2250-0000	All Sports Building	DCCS				5,490	4,000	137%
5170-2330-0000	Adavale Sport & Rec Grounds	DCCS				10,159	15,000	68%
5170-2340-0000	Eromanga Rodeo & Race Grounds	DCCS				21,207	25,000	85%
5170-2350-0000	Toompine Shooting Facility	DCCS				2,620	-	0%
5170-2600-0000	Depn Recreational Facilities	DCCS				128,769	193,153	67%
<b>5170-0003</b>	<b>RECREATION FACILITIES</b>							
			<b>-</b>	<b>-</b>	<b>0%</b>	<b>179,435</b>	<b>253,153</b>	<b>71%</b>
<b>5180-0003</b>	<b>TOWN DEVELOPMENT</b>							
5180-2820-0000	Town Development - Eromanga	CEO				7,704	5,000	154%
5180-2830-0000	Town Development - Adavale	CEO				-	5,000	0%
5180-2840-0000	Town Development - Toompine	CEO				-	5,000	0%
<b>5180-0003</b>	<b>TOWN DEVELOPMENT</b>							
			<b>-</b>	<b>-</b>	<b>0%</b>	<b>7,704</b>	<b>15,000</b>	<b>51%</b>
<b>5190-0003</b>	<b>COMMUNITY DEVELOPMENT</b>							
5190-1140-0000	Sundry Income	DCCS	-	-	0%			
5190-1150-0000	Community Bus Income	DCCS	-	7,500	0%			
5190-1160-0000	Community Event - Ticket Sales	DCCS	-	-	0%			
5190-1210-0000	Grants - National Australia Day Council	DCCS	12,000	15,000	80%			
5190-1220-0000	Grant - NAIDOC Week	DCCS	-	10,000	0%			
5190-1221-0000	NAIDOC Week Contribution	DCCS	-	-	0%			
5190-1230-0000	Grant - Celebrating Multicultural Qld	DCCS	-	-	0%			
5190-2100-0000	Community Support Activities & Event	DCCS				28,431	46,500	61%
5190-2150-0000	Buses - Community Support	DCCS				-	-	0%
5190-2320-0000	Community Celebrations	DCCS				38,810	50,000	78%
5190-2500-0000	Council Community Grants	DCCS				17,967	253,000	7%
5190-2840-0000	Quilpie Street Development	DCCS				-	5,000	0%
<b>5190-0003</b>	<b>COMMUNITY DEVELOPMENT</b>							
			<b>12,000</b>	<b>32,500</b>	<b>37%</b>	<b>85,209</b>	<b>354,500</b>	<b>24%</b>
<b>5100-0002</b>	<b>COMMUNITY DEVELOPMENT</b>							
			<b>13,135</b>	<b>35,500</b>	<b>37%</b>	<b>983,938</b>	<b>1,598,588</b>	<b>62%</b>
<b>5200-0002</b>	<b>AGED SERVICES</b>							
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS	73,772	125,000	59%			
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS				86,722	80,325	108%
5220-2240-0000	Gyrica Gardens Rec-Centre - O&M	DCCS				7,633	73,500	10%
5220-2600-0000	Depn Aged Accom Building	DCCS				41,659	62,489	67%
<b>5200-0002</b>	<b>AGED SERVICES</b>							
			<b>73,772</b>	<b>125,000</b>	<b>59%</b>	<b>136,015</b>	<b>216,314</b>	<b>63%</b>
<b>5225-0002</b>	<b>HOUSING</b>							

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off		REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%	
5225-1200-0000	Rent - Housing	DCCS	244,104	360,000	68%			
5225-2220-0000	Housing Operating Expenses	DCCS				31,237	35,000	89%
5225-2230-0000	Housing - Repairs & Maintenance	DCCS				334,334	274,837	122%
5225-2600-0000	Depn Housing	DCCS				145,163	217,745	67%
<b>5225-0002</b>	<b>HOUSING</b>		<b>244,104</b>	<b>360,000</b>	<b>68%</b>	<b>510,734</b>	<b>527,582</b>	<b>97%</b>
<b>5200-0002</b>	<b>AGED SERVICES &amp; HOUSING</b>		<b>317,876</b>	<b>485,000</b>	<b>66%</b>	<b>646,748</b>	<b>743,896</b>	<b>87%</b>
<b>5300-0003</b>	<b>COMMUNITY HEALTH PROMOTIONS</b>							
5300-1100-0000	Health Promotions Officer Grant Rev	DCCS	112,500	150,000	75%			
5300-1102-0000	Grant - LG Leadership for Sun Safety	DCCS	3,500	-	0%			
5300-1105-0000	Checkup Aust QMHW Grant	DCCS	-	-	0%			
5300-1110-0000	Comedy Night Grant	DCCS	-	-	0%			
5300-1101-0000	Grant - Ageing Queensland	DCCS	-	-	0%			
5300-1115-0000	Old Mental Health Comm Sponsorship	DCCS	-	-	0%			
5300-1150-0000	SW Primary Care Pilot Funding	DCCS	4,178	50,000	8%			
5300-2000-0000	Health Promotions Officer Wages	DCCS				-	-	0%
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS				60,076	96,000	63%
5300-2200-0000	Heart of Australia Bus Visit	DCCS				-	30,000	0%
5300-2240-0000	Health Promotions Officer Activities	DCCS				94,653	205,875	46%
5300-2700-0000	TRAIC Grant	DCCS				-	-	0%
5300-2800-0000	SW Primary Health Care Pilot Expenses	DCCS				36,407	50,000	73%
5310-1100-0000	Grant - Localised Mental Health	DCCS	-	-	0%			
5310-2000-0000	Localised Mental Health Grant Costs	DCCS				-	-	0%
5320-1100-0000	Grant - TRAIC	DCCS	-	-	0%			
5320-2000-0000	TRAIC Grant Costs	DCCS				-	-	0%
<b>5300-0003</b>	<b>COMMUNITY HEALTH PROMOTIONS</b>		<b>120,178</b>	<b>200,000</b>	<b>60%</b>	<b>191,136</b>	<b>381,875</b>	<b>50%</b>
<b>5300-0003</b>	<b>COMMUNITY HEALTH</b>		<b>120,178</b>	<b>200,000</b>	<b>60%</b>	<b>191,136</b>	<b>381,875</b>	<b>50%</b>
<b>5400-0003</b>	<b>COMMUNITY SERVICES ADMINISTRATION</b>							
5400-2220-0000	Community Services Admin Operating Expenses	DCCS				203,695	382,000	53%
<b>5400-0003</b>	<b>COMMUNITY SERVICES ADMINISTRATION</b>		<b>-</b>	<b>-</b>	<b>0%</b>	<b>203,695</b>	<b>382,000</b>	<b>53%</b>
<b>5400-0003</b>	<b>COMMUNITY SERVICES SUPPORT</b>		<b>-</b>	<b>-</b>	<b>0%</b>	<b>203,695</b>	<b>382,000</b>	<b>53%</b>
<b>5600-0002</b>	<b>ARTS &amp; CULTURE</b>							
<b>5610-0003</b>	<b>MUSEUMS</b>							
5610-2220-0000	Eromanga Living History Centre O&M	CEO				5,044	13,000	39%
5610-2230-0000	Museum Operations & Maintenance	MED				1,279	5,000	26%
5610-2240-0000	Powerhouse Museum Operations	MED				3,411	4,500	76%
5610-2250-0000	Railway / Local History	MED				1,604	25,000	6%
5610-2260-0000	Eromanga Natural Hist. Museum	CEO				50,221	80,000	63%
5610-2290-0000	ENHM COVID-19 Operating Support	CEO				-	-	0%
5610-2600-0000	Depn Museum	MED				158,843	238,265	67%
<b>5610-0003</b>	<b>MUSEUMS</b>		<b>-</b>	<b>-</b>	<b>0%</b>	<b>220,403</b>	<b>365,765</b>	<b>60%</b>
<b>5630-0003</b>	<b>REGIONAL ARTS DEVELOPMENT FUNDING</b>							

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS	
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
5630-1100-0000	RADF Grant Revenue	DCCS	26,250	26,250	100%			
5630-1110-0000	RADF Revenue 22/23	DCCS	-	-	0%			
5630-1400-0000	RADF Earnback and Refunds	DCCS	-	-	0%			
5630-2180-0000	RADF Grant Expenditure	DCCS	-	-	0%			
5630-2190-0000	RADF Grant Expenditure 22/23	DCCS	-	-	0%			
<b>5630-5000-0000</b>	<b>REGIONAL ARTS DEVELOPMENT FUNDING</b>		<b>26,250</b>	<b>26,250</b>	<b>100%</b>	<b>23,593</b>	<b>30,000</b>	<b>79%</b>
<b>5600-0002</b>	<b>ARTS &amp; CULTURE</b>		<b>26,250</b>	<b>26,250</b>	<b>100%</b>	<b>243,996</b>	<b>395,765</b>	<b>62%</b>
<b>5700-0002</b>	<b>LIBRARY SERVICES</b>							
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	23,000	3,000	767%			
5710-1110-0000	Strategic Priorities Grant	DCCS	-	-	0%			
5710-1120-0000	First Five Grant - Library	DCCS	3,000	3,000	100%			
5710-1130-0000	Grant - Library Resourcing	DCCS	-	20,000	0%			
5710-1140-0000	Grant - Empowering Rural Australia	DCCS	-	-	0%			
5710-1600-0000	Library Fees & Charges Revenue	DCCS	608	500	121%			
5710-2110-0000	Strategic Priorities Grant Expenditure	DCCS	-	-	0%	9,704	-	0%
5710-2120-0000	First Five Grant - Library Exp	DCCS	-	-	0%	901	3,000	10%
5710-2220-0000	Library Operating Expenses	DCCS	-	-	0%	96,688	171,750	56%
5710-2330-0000	Library Repairs & Maintenance Expens	DCCS	-	-	0%	5,755	6,000	96%
5710-2600-0000	Depn Library	DCCS	-	-	0%	13,141	19,711	67%
5711-1130-0000	Grant Centrelink Access Point	DCCS	6,005	7,800	77%			
<b>5700-0002</b>	<b>LIBRARY SERVICES</b>		<b>32,613</b>	<b>34,300</b>	<b>95%</b>	<b>125,589</b>	<b>200,461</b>	<b>63%</b>
<b>5750-0002</b>	<b>DISASTER MANAGEMENT SERVICES</b>							
5750-1100-0000	Grant - Get Ready Queensland	DCCS	-	6,780	0%			
5750-2020-0000	Get Ready Qld Exp	DCCS	-	-	0%	7,134	6,780	105%
5750-2220-0000	Disaster Management Operations	CEO	-	-	0%	1,139	35,000	3%
<b>5750-0002</b>	<b>DISASTER MANAGEMENT SERVICES</b>		<b>-</b>	<b>6,780</b>	<b>0%</b>	<b>8,272</b>	<b>41,780</b>	<b>20%</b>
<b>5800-0002</b>	<b>PUBLIC SERVICES</b>							
<b>5810-0003</b>	<b>STATE EMERGENCY SERVICES</b>							
5810-1140-0000	QLD Emergency Services Grant Revenue	WHS	19,453	20,000	97%			
5810-2220-0000	Emergency Services Operations	WHS	-	-	0%	20,312	20,000	102%
5810-2600-0000	Depn S.E.S	WHS	-	-	0%	7,375	11,063	67%
<b>5810-0003</b>	<b>STATE EMERGENCY SERVICES</b>		<b>19,453</b>	<b>20,000</b>	<b>97%</b>	<b>27,687</b>	<b>31,063</b>	<b>89%</b>
<b>5820-0003</b>	<b>TELEVISION</b>							
5820-2230-0000	TV Maintenance & Repairs	DCCS	-	-	0%	13,827	25,000	55%
5820-2600-0000	Depn Satellite TV	DCCS	-	-	0%	1,809	2,713	67%
<b>5820-0003</b>	<b>TELEVISION</b>		<b>-</b>	<b>-</b>	<b>0%</b>	<b>15,636</b>	<b>27,713</b>	<b>56%</b>
<b>5830-0003</b>	<b>CEMETERIES</b>							
5830-1500-0000	Burial Fees	DCCS	-	2,000	0%			
5830-1510-0000	Grave Reservation Fee	DCCS	-	-	0%			
5830-2220-0000	Cemeteries Operations	DCCS	-	-	0%	20,176	36,000	56%
5830-2230-0000	Cemeteries Maintenance	DCCS	-	-	0%	-	3,000	0%
5830-2600-0000	Depn Cemeteries Building	DCCS	-	-	0%	861	1,292	67%

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS	
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
5830-0003	CEMETERIES	-	2,000	0%	21,038	40,292	52%	
5840-0003	EROMANGA STATE SCHOOL FACILITY							
5840-2500-0000	Eromanga State School Operating Expe				3,156	3,500	90%	
5840-2600-0000	Depn - Eromanga State School Facility				17,641	26,462	67%	
5840-0003	EROMANGA STATE SCHOOL FACILITY	-	-	0%	20,797	26,462	79%	
5800-0002	<b>PUBLIC SERVICES</b>	<b>52,066</b>	<b>63,080</b>	<b>83%</b>	<b>219,019</b>	<b>371,271</b>	<b>59%</b>	
5000-0001	<b>COMMUNITY SERVICES</b>	<b>529,505</b>	<b>809,830</b>	<b>65%</b>	<b>2,488,533</b>	<b>3,873,395</b>	<b>64%</b>	
6000-0001	<b>HUMAN RESOURCES</b>							
6100-0002-0000	<b>PAYROLL SERVICES</b>							
6100-2200-0000	Payroll Operating Expenses				63,117	87,000	73%	
6100-0002-0000	<b>PAYROLL SERVICES</b>	-	-	0%	63,117	87,000	73%	
6200-0002-0000	<b>HUMAN RESOURCES</b>							
6200-1100-0000	Staff Deductions - Wellbeing Checks	2,375	-	0%				
6200-1200-0000	Staff Deductions - Staff Functions	160						
6200-2040-0000	Human Resource Expenses				313,350	657,500	48%	
6200-2090-0000	Council Gym Membership Program - 20%				652	6,000	11%	
6200-0002-0000	<b>HUMAN RESOURCES</b>	<b>2,535</b>	<b>-</b>	<b>0%</b>	<b>314,002</b>	<b>663,500</b>	<b>47%</b>	
6300-0002-0000	<b>TRAINING &amp; DEVELOPMENT</b>							
6300-2000-0000	Staff Training & Development Wages				48,744	-	0%	
6300-2070-0000	Staff Training & Development				45,329	142,000	32%	
6300-0002-0000	<b>TRAINING &amp; DEVELOPMENT</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>94,073</b>	<b>142,000</b>	<b>66%</b>	
6000-0001	<b>HUMAN RESOURCES</b>	<b>2,535</b>	<b>-</b>	<b>0%</b>	<b>471,191</b>	<b>892,500</b>	<b>53%</b>	
7100-0001	<b>ECONOMIC DEVELOPMENT &amp; TOURISM</b>							
7100-0002	<b>ECONOMIC DEVELOPMENT &amp; PROMOTION</b>							
7100-2100-0000	Economic Development				27,820	165,415	17%	
7100-2120-0000	Economic Dev Training and Conferences				-	5,000	0%	
7100-2130-0000	Opal Fossicking Area				621	5,000	13%	
7100-2140-0000	Subscriptions and Memberships				15,432	15,000	104%	Annual cost
7100-2150-0000	SWRED-Tourism Development				39,648	-	0%	
7100-0002	<b>ECONOMIC DEVELOPMENT &amp; PROMOTION</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>83,521</b>	<b>190,415</b>	<b>44%</b>	
7200-0002	<b>VISITOR INFORMATION CENTRE</b>							
7200-1100-0000	Grant - Accessible Tourism Elevate F	52,125	69,500	75%				
7200-1150-0000	Grant - Building Bush Tourism	33,600	56,109	60%				
7200-1500-0000	Visitors Info Centre Sales	20,776	32,000	65%				
7200-1505-0000	VIC - Quilpeta Sales	9,351	26,000	36%				
7200-1510-0000	VIC Gallery Sales (GST Free)	7,368	10,000	74%				
7200-1515-0000	VIC Gallery Sales (GST)	2,657	1,500	177%				
7200-1530-0000	Bus Tour Fees	1,896	2,000	95%				

### Revenue and Expenditure Report

For the month ending 28 February 2025

Year Elapsed 67%

Resp. Off	REVENUE			EXPENSE			COMMENTS	
	ACTUAL YTD	AMENDED BUDGET 24/25	%	ACTUAL YTD	AMENDED BUDGET 24/25	%		
7200-2000-0000	VIC - Wages	MED		130,954	274,000	46%		
7200-2110-0000	VIC - Exhibitions and Events	MED		1,030	10,000	10%		
7200-2120-0000	VIC - Tourism Promotion	MED		9,649	60,000	16%		
7200-2130-0000	VIC - Bus Tour	MED		739	-	0%		
7200-2220-0000	VIC Operating Expenses	MED		44,507	156,975	28%		
7200-2230-0000	VIC - Repairs & Maintenance	MED		36,652	47,250	78%		
7200-2510-0000	Artist Payments - Sales (GST Excl)	MED		1,583	8,000	20%		
7200-2515-0000	Artist Payments - Sales (GST Incl)	MED		806	2,000	40%		
7200-2600-0000	Deprn - VIC	MED		18,786	28,179	67%		
7200-2710-0000	Grant - Accessible Tourism Elevate Fund Exp			8,410	69,500			
7200-2720-0000	Grant - Building Bush Tourism Expenses			15,423	56,109			
7201-1500-0000	VIC Outback Mates to NP Camping Perm	MED	9	-	-	0%		
<b>7200-0002</b>	<b>VISITOR INFORMATION CENTRE</b>		<b>127,782</b>	<b>197,109</b>	<b>65%</b>			
<b>7300-0002</b>	<b>TOURISM EVENTS &amp; ATTRACTIONS</b>							
7300-1200-0000	Event Revenue	MED	-	-	0%			
7300-2100-0000	EVENT - Major Events Promotion	MED		595	15,000	4%		
7300-2150-0000	Tourism Development	MED		-	59,000			
7300-2200-0000	EVENTS - Tourism Events	MED		1,163	94,000	1%		
<b>7300-0002</b>	<b>TOURISM EVENTS &amp; ATTRACTIONS</b>		<b>-</b>	<b>1,758</b>	<b>168,000</b>	<b>1%</b>		
<b>7100-0001</b>	<b>ECONOMIC DEVELOPMENT &amp; TOURISM</b>		<b>127,782</b>	<b>197,109</b>	<b>65%</b>	<b>353,819</b>	<b>1,070,428</b>	<b>33%</b>
<b>TOTAL REVENUE AND EXPENDITURE</b>			<b>26,419,528</b>	<b>80,768,888</b>	<b>30%</b>	<b>18,597,739</b>	<b>44,073,924</b>	<b>41%</b>
			<b>ACTUAL</b>	<b>BUDGET</b>				
<b>PROFIT / (LOSS)</b>			<b>9,821,789</b>	<b>35,794,934</b>	<b>27%</b>			

**CAPITAL EXPENDITURE REPORT**

For the month ending 28 February 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0210-4500	Land										
<b>Total</b>				<b>0</b>				<b>0</b>		<b>0</b>	
0220-4500	<b>Buildings &amp; Structures</b>										
0220-2306-0000	CARRY-OVER: Quilpie Hall Shower Block	N	DIS	12,944	2,749			7,056	7,056	20,000	
0220-2307-0000	CARRY-OVER: Adavale Town Hall - Grounds Upgrade	U	DIS	8,225	-	-	-	41,775	41,775	50,000	Upgrade to include drop point, additional camping spots, BBQ etc.
0220-2405-0000	CARRY-OVER: 2 Bedroom House - 2 Boobook	N	CEO	279,316	19,041	19,796	38,837	20,684	70,684	350,000	
0220-2406-0000	CARRY-OVER: 3 Bedroom House - 1 - 74 Galah	N	CEO	406,093	142,383	6,503	148,886	95,823	145,823	550,000	
0220-2407-0000	CARRY-OVER: 3 Bedroom House - 2 - 70 Galah	N	CEO	403,388	84,873	10,502	95,376	98,528	148,528	550,000	
0220-2408-0000	CARRY-OVER: 3 Bedroom House - 3 - 61 Dukamura	N	CEO	350,182	162,743	19,007	181,750	150,268	200,268	550,000	
0220-2409-0000	CARRY-OVER: 3 Bedroom House - 4 - 3 Boobook	N	CEO	345,163	159,385	19,281	178,666	155,377	205,377	550,000	
0220-2410-0000	CARRY-OVER: 3 Bedroom House - 5 - 72 Galah	N	CEO	408,243	89,385	18,653	108,038	92,297	142,297	550,000	
0220-2411-0000	CARRY-OVER: 3 Bedroom House - 6 - 66 Galah	N	CEO	407,543	139,963	4,441	144,404	94,464	144,464	550,000	
0220-2412-0000	CARRY-OVER: 3 Bedroom House - 7 - 11 Boobook	N	CEO	400,599	133,081	17,797	150,877	99,941	149,941	550,000	
0220-2413-0000	CARRY-OVER: 3 Bedroom House - 8 - 20 Boobook	N	CEO	394,010	126,069	16,394	142,464	106,530	156,530	550,000	
0220-2208-0000	CARRY-OVER: Townhouse Estate Development	N	CEO	4,619,230	2,760,171	22,853	2,783,024	3,669,774	3,669,774	7,952,000	Project completed.
0220-2401-0000	CARRY-OVER: ENHM - Stage 3A	N	CEO	-	690	-	690	18,000,000	18,000,000	18,000,000	External funding approved.
0220-2502-0000	NEW: Council Housing Refurbishments	R	DIS	-	25,629	-	25,629	250,000	250,000	250,000	Annual figure - works to be completed when properties vacated.
0220-2503-0000	NEW: Gyrica Housing Refurbishment	R	DIS	-	-	-	-	100,000	100,000	100,000	Annual figure - works to be completed when properties vacated.
0220-2402-0000	CARRY-OVER: Gyrica Housing Refurbishment Unit 3	R	DIS	-	-	-	-	125,000	125,000	125,000	Renovation to improve access
	CARRY-OVER: Gyrica Housing Refurbishment Unit 4	R	DIS	-	-	-	-	125,000	125,000	125,000	Renovation to improve access
0220-2501-0000	NEW: Eromanga Pool Refurbishment	R	DIS	-	264,305	-	264,305	600,000	600,000	600,000	Pool Refurbishment, New Shade Shelter, Amenities, Fencing, Landscaping
0220-2403-0000	CARRY-OVER: Quilpie SES Shed Extension	N	DIS	9,091	5,524	-	5,524	14,180	14,180	14,180	Project completed.
0220-2504-0000	NEW: Garage, carport & fencing - 14 Donald Street, Eromanga	N	DIS	-	-	-	-	-	50,000	50,000	
0220-2505-0000	NEW: Garage, carport & fencing - 16 Donald Street, Eromanga	N	DIS	-	-	-	-	-	50,000	50,000	
<b>Total</b>				<b>8,044,027</b>	<b>4,115,992</b>	<b>155,227</b>	<b>4,268,470</b>	<b>23,846,698</b>	<b>24,396,698</b>	<b>32,086,180</b>	
0230-4500	<b>Other Assets</b>										
0230-2213-0000	CARRY-OVER: Adavale Museum	R	DIS	-	-	-	-	20,000	20,000	20,000	
0230-2217-0000	CARRY-OVER: Toompine Transfer Station	N	DIS	23,475	154,682	73,003	227,685	11,525	11,525	35,000	Road / seal portion to be transferred to Road Infrastructure capital.
0230-2306-0000	CARRY-OVER: Eromanga Transfer Station	N	DIS	94,161	287,565	7,331	294,896	100,050	7,050	110,000	
0230-2307-0000	CARRY-OVER: Adavale Transfer Station	N	DIS	131,703	8,908	-	8,908	18,297	18,297	150,000	
0230-2220-0000	CARRY-OVER: Aerodrome Fuel Relocation	R	DIS	-	-	-	-	-	-	-	Project under review including funding options

**CAPITAL EXPENDITURE REPORT**  
For the month ending 28 February 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0230-2302-0000	CARRY-OVER: Opalopolis Park Upgrade	R	DIS	186,669	23,017	196	23,213	88,331	88,331	275,000	
0230-2402-0000	CARRY-OVER: Entrance to Bulloo Park	N	DIS	-	-	-	-	30,000	30,000	30,000	
0230-2403-0000	CARRY-OVER: Quilpie Footpath - Missing Link - Jabiru Street	N	DIS	-	166,895	26,317	193,212	50,000	50,000	50,000	
0230-2405-0000	CARRY-OVER: Walking Path to Baldy Top	N	DIS	329	-	-	-	300,000	300,000	300,000	
0230-2406-0000	CARRY-OVER: VIC Fencing	N	DIS	3,137	-	-	-	10,863	10,863	14,000	
0230-2505-0000	NEW: Administration Building - External Paint	R	DIS	-	-	-	-	25,000	25,000	25,000	
0230-2501-0000	NEW: Administration Building - Renew Footpath	R	DIS	-	76,676	9,860	86,536	75,000	75,000	75,000	
0230-2502-0000	NEW: Quilpie Pool Filtration System Changeover	R	DIS	-	-	-	-	250,000	250,000	250,000	
0230-2503-0000	NEW: Solar Projects	N	CEO	-	-	-	-	245,000	245,000	245,000	External funding application unsuccessful.
0230-2504-0000	NEW: Bob Young Memorial Park Upgrade (Stage 1 of the Brolga Street Masterplan)	N	CEO	-	354	-	354	450,000	450,000	450,000	
0230-2401-0000	NEW: Toompine Airstrip - Secure and Safer Runway with Perimeter Fencing	N	DIS	-	-	-	-	-	184,500	184,500	Subject to external funding approval.
<b>Total</b>				<b>439,474</b>	<b>718,097</b>	<b>116,708</b>	<b>834,805</b>	<b>1,674,066</b>	<b>1,765,566</b>	<b>2,213,500</b>	
<b>0240-4500</b>	<b>Plant &amp; Equipment</b>										
0240-2500-0001	Admin Printer	R	MFA		11,592		11,592				Delivered.
0240-2500-1145	Replace Unit 1105: Replace Toyota Hilux (with base model Tri Tipper Ute)	R	DDIS			44,530	44,530	55,000	55,000	55,000	Ordered.
0240-2500-1144	Replace Unit 1122 - Toyota Prado GXL Wagon	R	DDIS				-	90,000	90,000	90,000	
0240-2500-1003	Replace Unit 5003 - Ford Transit Bus	R	DDIS				-	90,000	90,000	90,000	
0240-2500-2011	Replace Unit 2001 - Mitsubishi Fuso Canter Light Truck	R	DDIS				-	70,000	70,000	70,000	
0240-2500-2012	Replace Unit 2002 - Mitsubishi Fuso Canter Light Truck	R	DDIS				-	70,000	70,000	70,000	
0240-2500-2013	Replace Unit 2005 - Hino FG Series / Sweeper Medium Truck	R	DDIS		414,000		414,000	450,000	450,000	450,000	Delivered
0240-2500-2014	New: Hook Truck/Vac Truck 3000L (Medium Truck)	N	DDIS			320,094	320,094	300,000	300,000	300,000	
0240-2500-2206	Replace Unit 2202 Kenworth T659	R	DDIS			389,000	389,000	400,000	400,000	400,000	Ordered.
0240-2500-5012	Replace Unit 5002 - Bobcat F17 Excavator	R	DDIS		10,500	1,240	11,740	45,000	45,000	45,000	Delivered
0240-2500-5013	Replace Unit 75 - Caterpillar Forklift DP45N	R	DDIS				-	60,000	60,000	60,000	
0240-2500-4008	Replace Unit 4001 - Toro Zero Turn Mower	R	DDIS			86,192	86,192	75,000	75,000	75,000	Ordered.
0240-2500-4009	Replace Unit 5001 - Toro Procore Aerator	R	DDIS		24,000		24,000	40,000	40,000	40,000	Delivered
0240-2500-2609	Replace Unit 2604 - Mick Murray Water Tanker	R	DDIS			141,181	141,181	155,000	155,000	155,000	Ordered.
0240-2500-4510	Replace Unit 4505 - Can-am Defender Side by Side	R	DDIS			20,536	20,536	25,000	25,000	25,000	
0240-2500-4111	Replace Unit 4170 - Generator - Sewer Pump Station	R	DDIS				-	120,000	120,000	120,000	
0240-2500-2418	Replace Unit 2402 - Mini Excavator Trailer	R	DDIS				-	8,000	8,000	8,000	
0240-2500-4112	Replace Unit 251 - Kubota Generator	R	DDIS				-	15,000	15,000	15,000	
0240-2500-4113	Replace Unit 252 - Kubota Generator	R	DDIS				-	15,000	15,000	15,000	
0240-2500-4010	Replace Unit 270 - Howard Slasher	R	DDIS			19,333	19,333	15,000	15,000	15,000	Ordered.
0240-2500-2419	New: Variable Message Sign Trailer	N	DDIS		25,676		25,676	25,000	25,000	25,000	Delivered.
0240-2500-2420	New: Variable Message Sign Trailer	N	DDIS		25,676		25,676	25,000	25,000	25,000	Delivered.
	Replace Small Trailers (various)	N	DDIS				-	20,000	20,000	20,000	
	Floating Plant	N	DDIS				-	25,000	25,000	25,000	
	Pressure Washer	N	DDIS		13,678		13,678	20,000	20,000	20,000	Delivered.
	Hydraulic Jacks and Stands for Workshop	N	DDIS		33,799		33,799	36,000	36,000	36,000	Delivered.
	Hoist for Workshop	N	DDIS				-	58,000	58,000	58,000	Wireless Column Lift and Axle Support stands

**CAPITAL EXPENDITURE REPORT**

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Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
	Parts Washer	N	DDIS				-	30,000	30,000	30,000	
0240-2223-4007	CARRY-OVER: Replace Unit 4002 Zero Turn Mower	R	DDIS	-		81,215	81,215	76,000	76,000	76,000	Ordered.
	Sale Unit 1108: Ford Ranger		DDIS				-				
	Sale Unit 1110: Ford Ranger		DDIS				-				
	Sale Unit 1115: Toyota Hilux (SE5)		DDIS				-				
	Sale Unit 2000 - Mitsubishi Fuso Canter Light Truck		DDIS				-				
	Sale Unit 111 - Sumitomo SH60B - 2 Excavator		DDIS				-				
	Sale Unit 38 - Honda Hustle Super 2 Mower		DDIS				-				
	Sale Unit 69 - Husqvarna Mower PZ 290 Zero		DDIS				-				
	Sale Unit 4504 - Can-am Defender Side by Side		DDIS				-				
<b>Total</b>					<b>558,921</b>	<b>1,103,321</b>	<b>1,650,650</b>	<b>2,413,000</b>	<b>2,413,000</b>	<b>2,413,000</b>	
<b>0260-4300</b>	<b>Roads</b>										
0260-2306-0000	CARRY-OVER: Quilpie Aerodrome Pavement Reconstruction	R	DIS	392,804	6,900		6,900	-	-	392,804	Project under review including funding options
0260-2209-0000	CARRY-OVER: Eromanga Kerb	N	DIS	-	-		-	120,000	120,000	120,000	
0260-2408-0000	CARRY-OVER: Broilga Street - reseal carparking lanes	R	DIS	-	320		320	140,000	140,000	140,000	To coincide with Department of Main Roads resealing of Broilga Street
0260-2414-0000	Eulo Road Widening		DIS		9,077						Prior year project to be expensed
0260-2501-0000	NEW: Boonkai Street Reseal	R	DIS		-		-	27,000	27,000	27,000	Chainage 0.24 to 0.474
0260-2502-0000	NEW: Kyabra Road Reseal	R	DIS		-		-	280,500	280,500	280,500	Chainage 32.29 to 38.45
0260-2503-0000	NEW: Buln Buln Street Reseal	R	DIS		-		-	38,000	38,000	38,000	Chainage 0.144 to 0.669
0260-2504-0000	NEW: Cheepie Access Road Reseal	R	DIS		-		-	45,000	45,000	45,000	Chainage 0.0 to 0.761
0260-2505-0000	NEW: Baldy Top Road Reseal	R	DIS		-		-	162,500	162,500	162,500	Chainage 0.0 to 2.90
	NEW: Renewal Works - to be allocated	R	DIS		-		-	640,000			
0260-2507-0000	NEW: Beltram Park Road - Upgrade to concrete floodway - Ch 30.394 - Ch 30.407	U	DIS		-		-	94,000	94,000	94,000	Construct a 50m long floodway c/w cut off walls.
0260-2508-0000	NEW: Adavale Black Road - Upgrade to concrete floodway - Ch 18.895 - Ch 18.935	U	DIS		9,676	8,369	18,045	70,000	70,000	70,000	Construct a low-level concrete floodway - 40m long by 6m wide.
0260-2509-0000	NEW: Kiandra Road - Existing concrete floodway renewal - Ch 1.420	R	DIS		-		-	80,000	80,000	80,000	45m long, 4m wide
0260-2510-0010	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 930	R	DIS		-	5,000	5,000	60,000	60,000	60,000	30m long, 6m wide
0260-2510-0020	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 25.690	R	DIS		-		-	60,000	60,000	60,000	40m long, 6m wide
0260-2510-0030	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 6.079	U	DIS		-		-	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.
0260-2510-0040	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 11.410	U	DIS		-		-	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 30m by 6m wide.
0260-2510-0050	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 15.320 - Ch 15.360	U	DIS		-		-	70,000	70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.

**CAPITAL EXPENDITURE REPORT**  
For the month ending 28 February 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0260-2510-0060	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 54.435 – Ch 54.447	U	DIS				-	50,000	50,000	50,000	Extend the existing floodway a further 20m between the two concrete margins. (20m long by 6m wide)
0260-2511-0010	NEW: Ray Road - Upgrade to concrete floodway - Ch 41,900 – Ch 41,960	U	DIS				-	140,000	140,000	140,000	60m long by 6m wide
0260-2511-0020	NEW: Ray Road - Upgrade to concrete floodway - Ch 42,020– Ch 42,100	U	DIS				-	150,000	150,000	150,000	80m long by 6m wide
0260-2512-0000	NEW: Coonaberry Creek Road Inverts Upgrade	U	DIS		40,520	2,710	43,230	680,000	680,000	680,000	Stabilize and seal 9 floodways, connecting 3 of them into a 270m long sealed section, therefore forming 7 different weather resistant crossings. Ch 24.100, Ch 33.050, Ch 34.590, Ch 34860 – Ch 35.310, Ch 35.530, 7 Ch 35.610, and Ch 36.310.
0260-2513-0000	NEW: Adavale Airport Road - Invert upgrade to concrete floodway	U	DIS			10,230	10,230	220,360	220,360	220,360	160m long floodway c/w cut off walls
0260-2510-0070	NEW: Tobermory Road - Extend the existing concrete floodway - Ch 54.530	N	DIS				-	80,000	80,000	80,000	Extend the existing floodway a further 20m between the two concrete margins
0260-2514-0000	NEW: Adavale Charleville Road - Seal the 1070m long section from Ch 47,030 - Ch 48,100	N	DIS				-	245,040	245,040	245,040	Marinalla Park Cap Rock Seal Works - to width of 6m
0260-2515-0000	NEW: Canaway Downs Road	U	DIS		30,364		30,364	150,000	150,000	150,000	Chainage 12 000 to 12 500 - install drainage control and sealed to 6m wide with a 500mm wider section at the 3 overland flow areas at CH12370, CH12240 and CH12 140 (estimated cost \$150,000).
0260-2516-0000	NEW: Seco Crossing	R	DIS		90,989		90,989	80,000	80,000	80,000	Completed
0260-2411-0000	CARRY-OVER: Adavale - Sealing road to waste facility and ancillary works	N	DIS	4,443	235,805	1,891	237,696	250,000	250,000	250,000	
0260-2506-0000	NEW: Sealing Adavale Black Road	N	DIS		333,466	19,514	352,981	514,327	514,327	514,327	Stabilisation and seal
	NEW: Sealing Eromanga Dump Road	N	DIS					160,000	160,000	160,000	
	NEW: Sealing Toompine Bore Road	N	DIS					150,000	150,000	150,000	
	NEW: Quilpie Airport Upgrade Design	R	DIS			229,989			250,000	250,000	Funded by LGGSP - confirmed.
	NEW: Extension of Mulga Walk to connect Quilpie Airport with the Town Centre	N	DIS						258,000	258,000	External funding unsuccessful.
	NEW: Flood proofing of Napoleon Road Phase 1, 2 & 3	U	DIS						3,723,760	3,723,760	External funding unsuccessful.
<b>Total</b>				<b>397,247</b>	<b>757,117</b>	<b>277,704</b>	<b>795,754</b>	<b>4,586,727</b>	<b>8,488,487</b>	<b>8,881,291</b>	
<b>0270-4300</b>	<b>Water Infrastructure</b>										
0270-2401-0000	CARRY-OVER: Sommerfield Road Water Main Upgrade	R	DIS					360,000	360,000	360,000	Funded by W4Q Program - Sommerfield Road Water Main Upgrade - Stage 1
0270-2302-0000	CARRY-OVER: Toompine Bore Replacement	R	DIS								

**CAPITAL EXPENDITURE REPORT**  
For the month ending 28 February 2025

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Amended Budget 2024/25	Total Project Cost	Comments
0270-2502-0000	NEW: Eromanga Water Treatment Plant Pump Replacements	R	DIS		29,375						
0270-2501-0000	NEW: Adavale Water Main Replacement	R	DIS		-	84		260,000	260,000	260,000	Funded by W4Q Program - Shephard Street and a section near Nelson Street.
<b>Total</b>				-	<b>29,375</b>	<b>84</b>	-	<b>620,000</b>	<b>620,000</b>	<b>620,000</b>	
<b>0280-4500</b>	<b>Sewerage Infrastructure</b>										
0280-2301-0000	CARRY-OVER: Quilpie Sewerage Treatment Plant - DISign	R	DIS	658,277	79,896	13,950		518,369	518,369	1,000,000	Including resolution QSC032-04-23 and QSC007-01-24
0280-2501-0000	NEW: Quilpie Sewerage Treatment Plant Upgrade	R	DIS		3,854			5,000,000	10,000,000	10,000,000	External funding application unsuccessful.
0280-2502-0000	NEW: Sewer Pump Station at Quarrior Street, Quilpie (SPS002)	R	DIS		-	84		300,000	300,000	300,000	The sewer pump station at Quarrior Street, Quilpie has significant functional defects and is failing. The renewal project will include replacing the pumps and the electrical switchboard (including sealing and protective coating of the structure).
<b>Total</b>				<b>658,277</b>	<b>83,750</b>	<b>14,034</b>	-	<b>5,818,369</b>	<b>10,818,369</b>	<b>11,300,000</b>	
				<b>9,539,024</b>	<b>6,263,251</b>	<b>1,667,077</b>	<b>7,549,679</b>	<b>38,958,860</b>	<b>48,502,120</b>	<b>57,513,971</b>	

## Cash Analysis

For the month ending 28 February 2025

Cash at Bank	291,940
Investments	26,025,917
	<b>26,317,857</b>
<i>less: Long Service Provisions (50%)</i>	(404,809)
<i>less: Annual Leave Provisions</i>	(457,685)
<i>less: Unspent Grant Receipts (Contract Liabilities)</i>	(5,936,129)
<i>less: Prepaid Rates at 30 June 2024</i>	(49,445)
<i>less: Fire Levy Payable</i>	(181,533)
<i>less: Accumulated Surplus</i>	(21,402,334)
<i>less: Working Capital Cash</i>	(3,000,000)
<i>add: Contract Assets</i>	1,664,402
<b>NET CASH SURPLUS (DEFICIT)</b>	<b>(3,449,676)</b>

### Unrestricted Cash Expense Cover Ratio\*

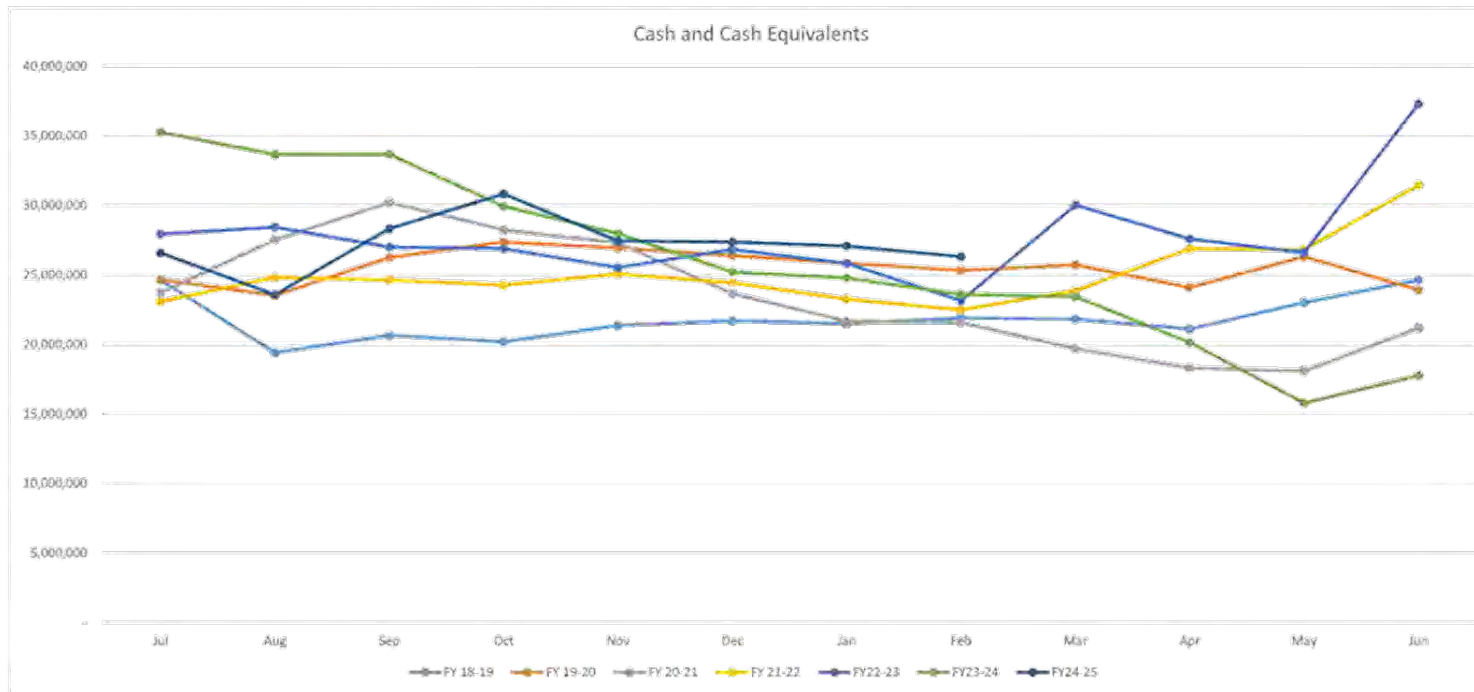
The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses. Council's unrestricted cash expense cover ratio at 28 February was 7.9 months.

\*This sustainability measure is based on the Financial Management (Sustainability) Guideline (2024 - version 1) published by the State of Queensland (Department of Housing, Local Government, Planning and Public Works).

### Financial Data

**Cash and Equivalents**

Cash and Equivalents held at the end of each month for a period of 6+ years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>FY 18-19</b>	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
<b>FY 19-20</b>	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
<b>FY 20-21</b>	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
<b>FY 21-22</b>	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	31,457,677
<b>FY 22-23</b>	27,939,994	28,445,824	26,999,467	26,892,016	25,530,823	26,841,302	25,836,843	23,147,162	30,022,835	27,590,275	26,616,525	37,291,120
<b>FY 23-24</b>	35,261,406	33,667,778	33,667,880	29,928,198	27,974,197	25,216,741	24,783,957	23,619,505	23,440,639	20,157,423	15,793,453	17,776,932
<b>FY 24-25</b>	26,585,358	23,589,316	28,332,175	30,832,212	27,442,532	27,367,285	27,083,502	26,317,857				

**14 GOVERNANCE****14.1 EROMANGA NATURAL HISTORY MUSEUM - STAGE 3 WORKING GROUP TERMS OF REFERENCE****IX: 260762****Author: Justin Hancock, Chief Executive Officer****Attachments: 1. ENHM Stage 3 Project Working Group Terms of Reference****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.6 Inclusive community engagement and decision-making**EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider a working group terms of reference between the Outback Gondwana Foundation & Council in regard to the delivery of the Eromanga Natural History Museum Stage 3 project.

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**RECOMMENDATION**

That Council:

1. Adopt the Eromanga Natural History Museum Stage 3 Project Working Group – Terms of Reference as presented.

**BACKGROUND**

Quilpie Shire Council and the Outback Gondwana Foundation (OGF) have collaborated for over a decade to deliver multiple stages of the Eromanga Natural History Museum. On 6 January 2025, the Federal Government announced the successful Round 2 application under the Growing Regions Program. This application was submitted by Quilpie Shire Council, with OGF as a key project partner.

To support this partnership, a draft Working Group Terms of Reference (TOR) has been prepared and presented to Council. The partnership was discussed during a project inception meeting on 6 March 2025, attended by Mayor Ben Hall, CEO Justin Hancock, OGF Chair Stuart Mackenzie OAM, and OGF Director Robyn Mackenzie OAM. The draft TOR was subsequently provided to Robyn Mackenzie on the afternoon of 6 March 2025.

**OPTIONS**Option 1 – (Recommended)

That Council adopt the Eromanga Natural History Museum Stage 3 Project Working Group – Terms of Reference as presented.

Option 2

That Council adopt the Eromanga Natural History Museum Stage 3 Project Working Group – Terms of Reference with amendments.

Option 3

That Council does not adopt the Eromanga Natural History Museum Stage 3 Project Working Group – Terms of Reference.

**CONSULTATION (Internal/External)**

Mayor Ben Hall

OGF – Stuart Mackenzie OAM

OGF – Robyn Mackenzie OAM

**LEGAL IMPLICATIONS**

N/A

**POLICY AND LEGISLATION**

This TOR aligns with the GRP R2 application by Council, with OGF being a project partner for the ENHM Stage 3.

**FINANCIAL AND RESOURCE IMPLICATIONS**

This TOR outlines the parties involved in the delivery of this project.

The total budget for this project is \$18M, with a contribution of the Federal Government of \$14.8M, QSC \$3M and OGF \$200K.

**RISK MANAGEMENT IMPLICATIONS**

Council will manage risks in accordance with G.11 Enterprise Risk Management (ERM) Policy and G.11-A Risk Management Framework to achieve the following objectives:

1. Compliance to ensure Council makes decisions and undertakes actions in compliance with the ERM Framework.
2. Right Quantity to ensure risk management profiles identify and consider all known potential risks to Councils' business operations.
3. Right Quality to ensure all identified risks are managed in accordance with Councils' risk appetite and tolerance.

**Determining Likelihood**

In determining the likelihood of each risk, the following ratings and definitions have been applied. In making your assessment you have to remember that some events happen once in a lifetime, other can happen almost every day. Judgement is required to determine the possibility and frequency that the specific risk is likely to occur.

**Determining Consequence**

In determining the consequence of each risk, the following ratings and definitions have been applied. There are five levels used to determine consequence and when considering how risks may impact on the organisation it is also important to think about the non-financial elements as well.

**Determining the overall Risk Rating**

After the consequence and likelihood ratings have been determined, they are combined in a matrix to determine the overall risk rating for each risk. The extent of the consequences and the extent of the likelihood risks will be assessed using a scale containing Low, Moderate, High and Extreme.

**Evaluate Risks**

Risks need to be evaluated and prioritised to ensure that management effort is directed towards resolution of the most significant organisational risks first. The initial step in this Risk Evaluation

stage is to determine the effectiveness, and or existence of, controls in place to address the identified risks. This can lead to a decision to:

- Do nothing further
- Consider risk treatment options
- Undertake further analysis to better understand the risk
- Maintain existing controls
- Reconsider objectives

Table 1 Risk Calculator

RISK CALCULATOR					
Likelihood	Consequence				
	1. Insignificant No injury, no-low \$ cost	2. Minor First aid treatment, low-medium \$ cost	3. Moderate Medical treatment, medium-high \$ cost	4 Major Serious injuries, major \$ cost	5. Catastrophic Death, huge \$ cost
<b>A. Almost Certain</b> Expected to occur at most times	H	H	E	E	E
<b>B. Likely</b> Will probably occur at most times	M	H	H	E	E
<b>C. Possible</b> Might occur at some time	L	M	H	E	E
<b>D. Unlikely</b> Could occur at some time	L	L	M	H	E
<b>E. Rare</b> May occur in rare conditions	L	L	M	H	E

Table 2 Risk Register

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - implement additional controls / mitigation strategy (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Risk calculator provided for measures</i>			
<b>Example:</b> <i>Insufficient funding</i>	<i>None</i>	<i>Delays to purchasing</i>	<i>C Possible</i>	<i>4 Major</i>	<i>High</i>	<i>Ensure funding approvals obtained at start of project.</i>
<i>Lack of Government Framework for a delivery partnership</i>	<i>None</i>	<i>A lack of governance framework can lead to risks around roles and responsibilities of all partners in the delivery of this project.</i>	<i>Possible</i>	<i>Moderate</i>	<i>High</i>	<i>The adoption of this TOR provides a framework for Council and OGF to work in partnership in the delivery of this project.</i>
<i>Confidentiality</i>	<i>Policies, Code of Conduct etc.</i>	<i>As OGF directors and employees are not employees of Council, it is important when working in partnership, Council's policies, code of conduct etc adhered to.</i>	<i>Possible</i>	<i>Moderate</i>	<i>High</i>	<i>The TOR allows for the sharing of information and resources to deliver the project.</i>
<i>Corporate Knowledge</i>	<i>None</i>	<i>This TOR allows for the corporate knowledge of OGF to provide input into the recommendations to Council for decision making.</i>	<i>Possible</i>	<i>Moderate</i>	<i>High</i>	<i>This partnership will ensure the vast corporate knowledge of the OGF provides valuable input into the delivery of this project.</i>

**HUMAN RIGHTS CONSIDERATION**

Under Section 4(b) of the *Human Rights Act 2019* (Qld), public entities are required to act and make decisions in a manner that is compatible with human rights. The Act stipulates that human rights may only be limited in specific circumstances. It is important to note that the rights protected under the *Human Rights Act 2019* (Qld) are not absolute. As such, these rights must be carefully balanced against the rights of others and significant public policy considerations.

As part of this decision-making process, careful consideration has been given to the 23 human rights protected under the *Human Rights Act 2019* (Qld). It has been determined that this decision does not limit or adversely impact any of these rights.

*Table 3 Human Rights protected under the Human Rights Act 2019 (Qld)*

Human Rights protected under the <i>Human Rights Act 2019</i> (Qld)			
1.	Recognition and equality before the law	2.	Right to life
3.	Protection from torture and cruel, inhuman or degrading treatment	4.	Freedom from forced work
5.	Freedom of movement	6.	Freedom of thought, conscience, religion and belief
7.	Freedom of expression	8.	Peaceful assembly and freedom of association
9.	Taking part in public life;	10.	Property rights
11.	Privacy and reputation;	12.	Protection of families and children
13.	Cultural rights - generally	14.	Cultural rights - Aboriginal peoples and Torres Strait Islander Peoples
15.	Right to liberty and security of person	16.	Humane treatment when deprived of liberty
17.	Fair hearing	18.	Rights in criminal proceedings
19.	Children in the criminal process	20.	Right not to be tried or punished more than once
21.	Retrospective criminal laws	22.	Right to education
23.	Right to health services		

## Eromanga Natural History Museum Stage 3 Project Working Group – Terms of Reference



### *Eromanga Natural History Museum (ENHM) Stage 3 – Project Working Group*

#### **Background**

Quilpie Shire Council (QSC) and the Outback Gondwana Foundation (OGF) as a project partner, have successfully secured funding for the final major stage of the Eromanga Natural History Museum (ENHM). Stage 3 will include six galleries, featuring a state-of-the-art Grand Dinosaur Gallery and associated amenities, all designed with a versatile, multi-purpose approach.

The centrepiece of the Grand Dinosaur Gallery will be a scientifically accurate, 3D-printed, life-sized skeleton of 'Cooper,' valued at \$1 million. Currently in storage, the skeleton awaits the construction of the required facility. Once completed, the new building will seamlessly connect the existing visitor reception, café, and theatre to the live viewing galleries, enhancing the overall visitor experience.

#### **Purpose**

The Eromanga Natural History Museum Stage 3 – Project Working Group Terms of Reference aligns with Council's commitment to collaborative efforts in delivering this regionally significant project. The purpose of the working group is to:

- » Provide key stakeholders with regular updates and opportunities for engagement throughout the detailed design and construction phases.
- » Offer valuable insights and input to support the planning and delivery of the project.
- » Review documentation prepared by consultants to ensure alignment with project goals.
- » Develop recommendations for Council at critical stages of the project to guide decision-making.

#### **1. Responsibility**

*Accountability: Project Working Group Member*

The Project Working Group (PWG) plays an active role in providing feedback and advice to Council to guide the design and direction of the ENHM Stage 3 project. Key responsibilities include:

- » Participating in discussions during PWG meetings to contribute insights and perspectives.
- » Voting on recommendations to be presented to Council for consideration.
- » Serving in an advisory capacity, with no authority to make decisions or commitments on behalf of Council.

Members of the PWG commit to:

- » Attending and actively engaging in meetings.
- » Participating in relevant working groups as required.
- » Maintaining a respectful, positive, and cooperative approach when working with fellow PWG members.
- » Drive the project forward to achieve its intended outcomes.

**Title:** Eromanga Natural History Museum Stage 3 Project Working Group – Terms of Reference

**IX: ##### Version:** 1.0 **Date Published:** 21/02/2025

**Responsible Officer:** Justin Hancock – Uncontrolled Document when Printed



QUILPIE SHIRE COUNCIL



- » Maintain the confidentiality of documents containing commercially sensitive information or as requested by the Chair. Please note: PWG members will be required to sign a confidentiality agreement at the start of the project.

Additionally, PWG members do not have the authority to:

- » Expend funds on behalf of Council.
- » Represent or speak on behalf of Council.
- » Commit Council to any agreements or arrangements.
- » Direct Council officers in the execution of their duties.

## 2. Code of Conduct

The Project Working Group (PWG) will adhere to the Quilpie Shire Council's Code of Conduct.

## 3. Conflict of Interest

All members are required to disclose any conflicts of interest related to matters before the group.

If a member has a conflict of interest and is present at a meeting where the matter is being discussed, the member must:

- » Disclose the interest and its general nature prior to any discussion of the matter.
- » Refrain from participating in discussions or decisions related to the matter.
- » Avoid influencing the discussion or decision-making process before, during, or after the meeting.



**Title:** Eromanga Natural History Museum Stage 3 Project Working Group – Terms of Reference  
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2 of 3



**4. Amendment, Modification, and Variations**

The Project Working Group may propose changes to the Terms of Reference, but any amendments must be approved by Council.

Recommendations for changes must be formally documented in the meeting minutes following group discussion.

**5. Membership**

Project Working Group membership will be appointed by Council in accordance with the Terms of Reference.

Council will appoint one elected representative as Chairperson and one elected member as Deputy Chairperson.

The Chairperson may invite secondary stakeholders to participate or provide input to the PWG.

**01. Primary Stakeholders**

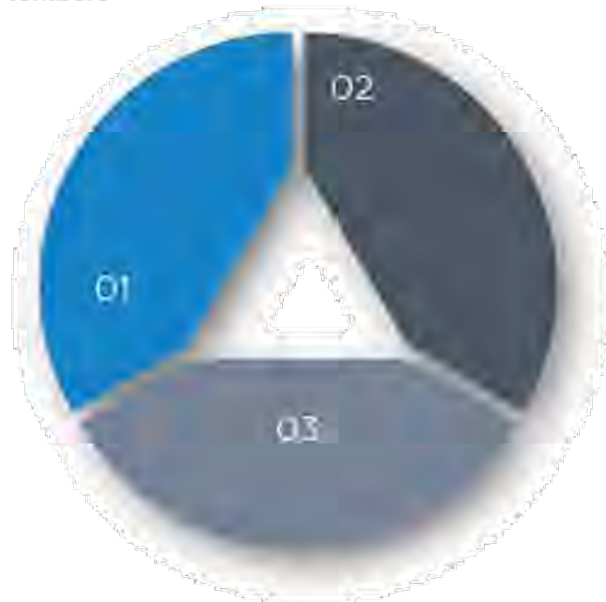
- Quilpie Shire Council Mayor – Chairperson
- Quilpie Shire Council Deputy Mayor – Deputy Chairperson or delegate
- Quilpie Shire Council Chief Executive Officer or delegate
- Outback Gondwana Foundation Ltd Chairperson or delegate
- Eromanga Natural History Museum Operations Manager or delegate

**02. Secondary Stakeholders**

- Quilpie Shire Councillors
- Quilpie Shire Council staff
- Outback Gondwana Foundation Ltd Board Members
- Eromanga Natural History Museum staff
- Project Architects
- Project Managers
- Contractors
- Community Organisations e.g. Eromanga District & Community Organisation

**03. Tertiary Stakeholders**

- Federal Government Officers
- State Government Officers



**15 CONFIDENTIAL ITEMS**

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**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

**15.1 Request for Payment Arrangement - Assessments 00858-00002-000 and 00886-20000-000**

This matter is considered to be confidential under Section 254J(3) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**15.2 Recovery of Rate Arrears - Advanced Debt Recovery Action - Assessments 00225-00000-000, 00266-00000-000, 00525-200000-000 and 0834-50000-000**

This matter is considered to be confidential under Section 254J(3) - e and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government and matters that may directly affect the health and safety of an individual or a group of individuals.

- 16 LATE ITEMS**
- 17 GENERAL BUSINESS**
- 18 MEETING DATES**