

Ordinary Meeting of Council

MINUTES

Tuesday 17 December 2024

Quilpie Shire Council Boardroom 50 Brolga Street, Quilpie

MINUTES OF QUILPIE SHIRE COUNCIL ORDINARY COUNCIL MEETING HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE ON TUESDAY, 17 DECEMBER 2024 AT 9:30 AM

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.50am.

2 ATTENDANCE

Mayor Ben Hall, Cr Roger Volz (Deputy Mayor), Cr Lyn Barnes, Cr Milan Milosevic, Cr Tony Lander In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Eng Lim (Director Infrastructure Services), Ms Lorraine Mathieson (Secretariat), Ms Callie Dabovich (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Nil

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON WEDNESDAY 27 NOVEMBER 2024

RESOLUTION NO: (QSC268-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Milan Milosevic

That the Minutes of the Council Meeting held on 27 November 2024 be received and the recommendations therein be adopted.

5/0

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON THURSDAY 5 DECEMBER 2024

RESOLUTION NO: (QSC269-12-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That the Minutes of the Special Council Meeting held on 5 December 2024 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Details	Date	Location	Hall	Volz	Barnes	Lander	Milosevic
Mulga Mates Awards Night	26.11.24	Quilpie	1				
Quilpie State College Awards Night	27.11.24	Quilpie	1	1	1		1
St Finbarr's Awards Night	28.11.24	Quilpie	1	1	1		
St Matthews Church Deconsecration	01.12.24	Quilpie	1	1	1		
Special Meeting	05.12.24	Boardroom	1	1	1	1	1
Councillor Workshop	05.12.24	Boardroom	1	1	1	1	1
Giving Kids Memories - welcome	07.12.24	Quilpie		1			
MPHS-CANN meeting	07.12.24	Quilpie	1				
Seniors Christmas Luncheon	12.12.24	Quilpie	1	1			
Council Staff breakup and presentations	13.12.24	Quilpie	1	1	1	1	1
Eromanga Christmas lights judging	14.12.24	Eromanga	1				1
Ordinary Council Meeting	17.12.24	Boardroom	1	1	1	1	1

9 COUNCILLOR PORTFOLIO REPORTS

Reported in General Business

10 OPERATIONAL STATUS REPORTS

10.1 INFRASTRUCTURE SERVICES STATUS REPORTS

10.1.1 MONTHLY STATUS REPORT FOR INFRASTRUCTURE SERVICES NOVEMBER 2024

EXECUTIVE SUMMARY

This report is about works conducted by Infrastructure Services during November 2024.

RESOLUTION NO: (QSC270-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Roger Volz

That Council receive the report.

5/0

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

RESOLUTION NO: (QSC271-12-24)

Moved: Cr Milan Milosevic Seconded: Cr Tony Lander That Council receive the report.

5/0

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

RESOLUTION NO: (QSC272-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Roger Volz

That Council receive the report.

5/0

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCIAL SERVICES STATUS REPORT - NOVEMBER 2024

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial services for the month of November 2024.

RESOLUTION NO: (QSC273-12-24)

Moved: Cr Milan Milosevic Seconded: Cr Tony Lander

That Council receive the report

That Council receive the report.

5/0

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RESOLUTION NO: (QSC274-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Roger Volz

That Council receive the report.

5/0

11 INFRASTRUCTURE SERVICES

11.1 RFQL 07 24-25 FLOOD DAMAGE 2024 AMBATHALLA ROAD PKG

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 07 24-25 Flood Damage 2024 Ambathalla Road Package for the reconstruction of Essential Public Asset Works on Ambathalla Road, Boondoon Road and Cane Grass Road.

RESOLUTION NO: (QSC275-12-24)

Moved: Cr Roger Volz Seconded: Cr Milan Milosevic

- 1. That Council:
 - Subject to successful negotiation on the final terms and conditions, award RFQL 07 24-25 Flood Damage 2024 Ambathalla Road Package to S.A Travers & S.L Travers for an amount of \$1,109,572.72 excluding GST; and
 - b. Pursuant to section 257 of the *Local Government Act 2009*, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

11.2 PRIORITISATION FRAMEWORK FOR INFRASTRUCTURE PROJECTS

EXECUTIVE SUMMARY

This report is to seek Council feedback and support for the draft Prioritisation Framework that can be used for future road improvement projects across the shire.

RESOLUTION NO: (QSC276-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Milan Milosevic That Council support the draft Prioritisation Framework approach and request Council officers to report back on a detailed Prioritisation Strategy using this framework to evaluate road improvement projects in a future Council meeting in 2025.

5/0

11.3 QUILPIE AIRPORT UPGRADE - EARLY CONTRACTOR INVOLVEMENT UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award Quilpie Airport Upgrade Design project works.

RESOLUTION NO: (QSC277-12-24)

Moved: Cr Roger Volz Seconded: Cr Tony Lander

That Council:

- a) Select Fulton Hogan Industries Pty Ltd as the recommended supplier for the Quilpie Airport Upgrade Design project under Local Buy contract LB313 – Road and Civil Construction for an amount of \$252,987.90 including GST (\$229,989.00 excluding GST); and
- b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

11.4 ACTIVE TRANSPORT FUND - GRANT APPLICATION

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider a grant application under the Active Transport Fund.

RESOLUTION NO: (QSC278-12-24)

Moved: Cr Milan Milosevic Seconded: Cr Tony Lander

That Council support an application under the Active Transport Fund Program on the provision that Council budgets for \$129,000 in the next financial year FY25/26 if the application is successful.

5/0

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE APPLICATION - QUILPIE COMMUNITY CHURCH

The Quilpie Community Church Group representative Sandra Mocke has submitted an application requesting support from Council by providing use of the Quilpie Shire Hall Supper Room and kitchen at no cost on the third Sunday of each month to conduct Church Services. The services will be open to all spiritual religious denominations.

The period of time requested for Council's support is the third Sunday of each month from 2:00pm to 5:30pm, commencing 19th January 2025 and concluding 21st December 2025.

RESOLUTION NO: (QSC279-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Roger Volz

That Council notes the application received from Sandra Mocke, representative of the Quilpie Community Church Group and approves the request for use of the Quilpie Shire Hall Supper Room and kitchen at no cost on the third Sunday of each month from 19 January 2025 to 21 December 2025 for the purpose of conducting church services on the condition that the Supper Room and kitchen are left clean and tidy after each service.

5/0

13 FINANCE

13.1 FINANCIAL SERVICES REPORT MONTH ENDING 30 NOVEMBER 2024

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 30 November 2024.

RESOLUTION NO: (QSC280-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Tony Lander

That Council receive and note the Monthly Finance Report for the period ending 30 November 2024.

5/0

13.2 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to present a new Register of Cost-Recovery Fees and Commercial Charges to be effective from 17 December 2024. Minor changes are proposed to some housing fees (weekly rents).

RESOLUTION NO: (QSC281-12-24)

Moved: Cr Milan Milosevic Seconded: Cr Tony Lander

That Council:

- 1. Receive and note the report;
- 2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 17 December 2024;
- 3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
- 4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

5/0

14 GOVERNANCE

14.1 POLICY REVIEW

EXECUTIVE SUMMARY

This report is for Council to adopt the recently reviewed policies: Confidential Information Policy and Public Interest Disclosure Policy.

RESOLUTION NO: (QSC282-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Roger Volz

That council

- Adopt the recently revised Policies as follows:-
 - (a) Confidential Information Policy
 - (b) Public Interest Disclosure Policy

5/0

14.2 AMEND PROPOSED ORDINARY COUNCIL MEETING DATES 2025

EXECUTIVE SUMMARY

Council to consider a change of meeting dates for February, March and August 2025 Ordinary Council Meetings.

RESOLUTION NO: (QSC283-12-24)

Moved: Cr Tony Lander Seconded: Cr Milan Milosevic

That Council confirm the date and times of Ordinary Meetings of Council for February, March and August 2025 as amended, and advertises accordingly.

Month	Day	Date	Time	
January	Thursday	30	9.30am	
February	Wednesday	12	9.30am	
March	Tuesday	18	9.30am	
April	Tuesday	29	9.30am	
May	Tuesday	20	9.30am	
June	Tuesday	17	9.30am	
July	Tuesday	15	9.30am	
August	Tuesday	26	9.30am	
September	Tuesday	16	9.30am	
October	Tuesday	28	9.30am	
November	Tuesday	18	9.30am	
December	Tuesday	16	9.30am	

14.3 COUNCILLOR REMUNERATION 2025/26

EXECUTIVE SUMMARY

On 29 November 2024, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for Mayors, Deputy Mayors and Councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the Local Government Act 2009 and Chapter 8, Division 1 of the Local Government Regulation 2012. This determination is to apply from 1 July 2025.

RESOLUTION NO: (QSC284-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Roger Volz

- 1. That Council endorse the recommendation of the Local Government Remuneration Commission to apply from 1 July 2025 as follows:
 - (a) Mayor \$122,975
 - (b) Deputy Mayor \$70,946
 - (c) Councillor \$61,486 (a base payment of \$40,990.67 and a meeting fee of \$1,707.94 per calendar month from July 2025 to May 2026 and \$1,707.99 in June 2026.)

5/0

14.4 MONTHLY RISK REVIEW

To adopt the changes to the Risk Register following a monthly risk review of one risk.

RESOLUTION NO: (QSC285-12-24)

Moved: Cr Roger Volz Seconded: Cr Tony Lander

That Council adopted the changes to the enterprise risk register for "Disaster Event" during

the December 2024 review.

5/0

14.5 SCHEME SUPPLY FUND

EXECUTIVE SUMMARY

To provide Council with information regarding the Scheme Supply Fund grant opportunity.

RESOLUTION NO: (QSC286-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Roger Volz

- 1. That Council resolve to:
 - (a) Apply up to \$100,000 from the Scheme Supply Fund to update the Council's planning scheme and local laws; and
 - (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this funding application.

5/0

14.6 CHANGE TO DEVELOPMENT PERMIT ON LOT 85 SP153664 ON SOMMERFIELD ROAD

EXECUTIVE SUMMARY

The purpose of this report is for Council to decide the Minor Change application to an existing Development Permit for "Commercial Stockyards" on land situated at Sommerfield Road, Quilpie, formally descried as Lot 85 on SP153664.

RESOLUTION NO: (QSC287-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Tony Lander

That Council

- 1. receive this report; and
- 2. Council issue a change decision notice to the applicant approving the Minor Change to an existing Development Permit for "Commercial Stockyards" on land situated at Sommerfield Road, Quilpie, formally descried as Lot 85 on SP153664, reflecting the following changes:

- (a) Condition 1 is amended to read:
 - 1. The development shall be generally in accordance with supporting information supplied by the applicant with the development application and in accordance with the following:
 - Eight (8) stockyards including loading ramp;
 - A maximum of two three hundred (200300) head of cattle to be on-site at any time: and
 - A maximum period of agistment to be 48 hours for each stock movement.

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.4 Budget Review 2024/25

This matter is considered to be confidential under Section 254J(3) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

15.1 Microgrid Concept Feasibility Study Power Hub, EROMANGA

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.2 UPDATE OF NOTICE OF INTENT TO RESUME PART OF LOT 5 ON NK66

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

15.3 Avdata Landing Fees data collection

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.5 Chief Executive Officer - Contract of Employment

This matter is considered to be confidential under Section 254J(3) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, discipline or dismissal of the chief executive officer.

MOVE INTO CLOSED SESSION

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Moved: Cr Lyn Barnes Seconded: Cr Milan Milosevic

That Council move into closed session at 11.00am.

At 11.15am Justin Hancock CEO, Lisa Hamlyn Director Corporate and Community Services, Eng Lim Director Infrastructure Services, Lorraine Mathieson and Callie Dabovich secretariat, left the meeting.

At 11.47am Justin Hancock CEO, Lisa Hamlyn Director Corporate and Community Services, Eng Lim Director Infrastructure Services, Lorraine Mathieson and Callie Dabovich secretariat, returned to the meeting.

MOVE OUT OF CLOSED SESSION

RMOVE OUT OF CLOSED SESSION

Moved: Cr Lyn Barnes Seconded: Cr Milan Milosevic

That Council move into Open Session at11.48am.

5/0

15.1 MICROGRID CONCEPT FEASIBILITY STUDY POWER HUB, EROMANGA

EXECUTIVE SUMMARY

Developers have requested a Letter of Support from Council to develop a feasibility study to provide a microgrid to Eromanga to increase the resilience and robustness of the power supply.

RESOLUTION NO: (QSC288-12-24)

Moved: Cr Roger Volz Seconded: Cr Tony Lander

That Council resolve to provide a Letter of Support to developers of the feasibility study to provide a microgrid to Eromanga to increase the resilience and robustness of the power supply.

5/0

15.2 UPDATE OF NOTICE OF INTENT TO RESUME PART OF LOT 5 ON NK66

The purpose of this Report is to consider next steps in relation to Council's proposed acquisition of land to formalise Lockabie Road.

RESOLUTION NO: (QSC289-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Milan Milosevic

- That Council
 - (a) Note this report; and
 - (b) Delegate to the Chief Executive Officer the power to resolve the proposed resumption of part of Lot 5 on Crown Plan NK 66 on the terms considered by Council at the closed session of this meeting.

5/0

15.3 AVDATA LANDING FEES DATA COLLECTION

EXECUTIVE SUMMARY

To provide a report to Council regarding the potential to charge airport landing fees at Quilpie Airport.

RESOLUTION NO: (QSC290-12-24)

Moved: Cr Milan Milosevic Seconded: Cr Tony Lander

That Council considers including Airport Landing Fees for Quilpie Airport in the 2025/26 Fees and Charges.

5/0

15.4 BUDGET REVIEW 2024/25

EXECUTIVE SUMMARY

In accordance with section170 (3) of the *Local Government Regulation 2012*, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

RESOLUTION NO: (QSC291-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Roger Volz

That Council:

- 1. Note that the budget has been prepared on an accrual basis and is consistent with Council's adopted Corporate Plan 2022-2027 and Operational Plan 2024/25.
- 2. Approve the 2024/25 budget amendments (operational and capital) which are outlined in the report.

- 3. Approve the revised financial statements for the 2024/25 budget amendments and the following report attachments:
 - (a) Revised Budget Financial Statements (Financial Position, Cash Flow, Income and Expenditure and Changes in Equity) 2024/25 and the next two years
 - (b) Revised Long Term Financial Forecast 2024/25 and the next nine (9) financial years
 - (c) Revised Measures of Financial Sustainability for 2024/25 and the next nine (9) financial years (Ratios)
 - (d) Revenue Policy 2024/25
 - (e) Revenue Statement 2024/25
 - (f) Revised Total Value of Change in Rates and Charges.
- 4. Include the Amended Budget 2024/25 document on Council's website.

At 11.49am Justin Hancock CEO left the meeting.

15.5 CHIEF EXECUTIVE OFFICER - CONTRACT OF EMPLOYMENT

EXECUTIVE SUMMARY

The purpose of this report is to consider the request from Chief Executive Officer, Mr Justin Hancock to seek to enter into a new contract of employment with Council for a further term of employment.

RESOLUTION NO: (QSC292-12-24)

Moved: Cr Lyn Barnes Seconded: Cr Tony Lander

In accordance with Section 194 of the Local Government Act 2009 Council resolves:

- 1. To appoint Mr Justin Hancock as Chief Executive Officer for a further period of four (4) years commencing on 18 January 2025; and
- 2. To delegate authority to the Mayor to finalise and execute the contract of employment for the Chief Executive Officer.

5/0

At 11.50am Justin Hancock CEO returned to the meeting.

16 LATE ITEMS

16.1 2024 ASSET MANAGEMENT PLANS

EXECUTIVE SUMMARY

To formally consider and adopt the Asset Management Plans.

RESOLUTION NO: (QSC293-12-24)

Moved: Cr Roger Volz Seconded: Cr Tony Lander

That Council adopt the updated Asset Management Plans as follows:-

- a) Asset Management Strategy
- b) Asset Management Plan Transport Services (Roads)
- c) Asset Management Plan Water Infrastructure
- d) Asset Management Plan Sewerage Infrastructure
- e) Asset management Plan Building & Other Structures
- f) Asset Management Plan Plant & Equipment
- g) Asset Management Plan Other Infrastructure

16.2 STAFF HOUSING TENDER 41-43 PEGLER

EXECUTIVE SUMMARY

To advice council of the outcome of the Section 326 Exemption for the disposal of 41 Pegler Street to staff.

RESOLUTION NO: (QSC294-12-24)

Moved: Cr Roger Volz Seconded: Cr Tony Lander

That the Council re-tender 41 Pegler Street to staff with the other properties once they

become available.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr Barnes raised a query mentioned by a member of the public in regards to Council hosting a major festival or event with a big name artists, similar to the Big Red Bash etc. It was noted that a number of bigger music based festivals had either been postponed or cancelled future events due to rising costs. Council previously organised a private music event, Mirusia, which resulted in a financial loss for Council. Queensland Music Trails is currently planning another event in 2025 and Council continues to support traveling musical events like this. It was noted that upon the recruitment of an Economic and Business Development Specialist, it can be investigated in regards to attracting a private enterprise to develop a concept or an event.

Cr Barnes requested an update on the Murana Road development application lodged by Council. CEO advised that the development application had been approved but no further discussions have taken place in the current term of Council as to how this may progress. CEO to table this for discussion in January.

Mayor Hall questioned about the need to undertake a community survey in regards to grids on the Shire road network to identify those that may no longer be required or in use. The intent will be to identify what grids are 'active' as part of the maintenance program and what grids could possibly be removed from the network.

Council will be closed as of 12 midday Friday 20 December 2024 to enable staff to finalise tasks and clean up for end of year closure.

18 MEETING DATES

There being no further business the Mayor declared the meeting closed at 12.15pm.

These minutes are to be confirmed at the next Ordinary Meeting of Council. In accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Thursday 30 January 2025 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30 am.