



Special Meeting of Council

MINUTES

Friday 11 October 2024

Quilpie Shire Council Boardroom
50 Broлга Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON FRIDAY, 11 OCTOBER 2024 COMMENCING AT 3:07 PM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 3:07 PM.

2 ATTENDANCE

Cr Ben Hall (Mayor), Cr Roger Volz (Deputy Mayor), Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Ms Julie Reitano (Acting Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Ms Janelle Menzies (Minute Taker)

3 APOLOGIES

Nil

4 DECLARATIONS OF INTEREST

Information required	Legislation	Declaration
Agenda item number	Section 254C (for notice of meetings and agendas for councillors and committee members).	1.1 of the Confidential Items
Agenda item description	<i>Local Government Regulation 2012</i>	Purchase of Furniture & Fittings - 44 Buln Buln Street, Quilpie
Declaring councillor	Chapter 5B (Councillors' conflicts of interest) <i>Local Government Act 2009</i>	Mayor Ben Hall
Person with the interest - <i>Close associate</i>	Section 150EJ (for Prescribed conflict of interest) <i>Local Government Act 2009</i>	Entity - Bi Rite Home Appliances Quilpie
- <i>Related party</i>	Section 150EP (for Declarable conflict of interest) <i>Local Government Act 2009</i>	-
- <i>Other relationship</i>	Section 150EN (Declarable conflict of interest) <i>Local Government Act 2009</i>	-
Particulars of interest	Section 150EL (for Prescribed conflict of interest) Section 150EQ (for Declarable conflict of interest) - <i>Related party (Section 150EQ (4)(b))</i> - <i>Gift or loan (Section 150EQ (4)(c))</i> - <i>Other (Section 150EQ (4)(a))</i> <i>Local Government Act 2009</i>	Mayor Ben Hall advised that he owns Bi Rite Home Appliances Quilpie (which is referenced in the report pertaining to the potential purchase of goods).
Type of conflict	Part 2 – Section 150EG, section 150EH and section 150EI (for Prescribed conflict of interest) - <i>Particular gifts or loans (Section 150EG)</i> - <i>Sponsored travel or hospitality benefits (Section 150EH)</i> - <i>Other (Section 150EI)</i>	Prescribed Conflict of Interest

	Part 3 - Section 150EN (for Declarable conflict of interest) <i>Local Government Act 2009</i>	
Action	Section 150EM (2) (for Prescribed conflict of interest) – <i>Must leave</i> Section 150ES (2) (for Declarable conflict of interest) – <i>Voluntarily leave</i> Or Section 150ES (1)-(6), excluding (2) – <i>Council decision</i> <i>Local Government Act 2009</i>	Leave the room

At 3:21 pm, Ms Janelle Menzies left the meeting.

At 3:22 pm, Ms Janelle Menzies returned to the meeting.

5 GOVERNANCE

5.1 ADOPTION OF 2023/24 ANNUAL REPORT

EXECUTIVE SUMMARY

The draft 2023/24 Annual Report was presented to Councillors for review. This year’s report comprises 7 sections:

- Section 1 – Introduction
- Section 2 – Year in Review
- Section 3 – Our Council and Governance
- Section 4 – Our Organisation
- Section 5 – Our Performance
- Section 6 – Legislative Compliance
- Section 7 – Financial Statements

RESOLUTION NO: (QSC229-10-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council adopt the 2023/24 Annual Report, with approval for any minor edits prior to publication (e.g. grammar, spelling review and additional photos) and publish the Annual Report on the Council’s website within 2 weeks.

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5.2 FIRST START FUNDING PROGRAM 2024/25

EXECUTIVE SUMMARY

Council considered the proposed Services Agreement with the State of Queensland acting through the Department of Employment, Small Business and Training (DESBT) for an allocation of two (2) trainees under the 2024/25 First Start Program.

RESOLUTION NO: (QSC230-10-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council decline to accept the proposed Services Agreement with the State of Queensland acting through the Department of Employment, Small Business and Training under the 2024/25 First Start Program, noting that:

- due to a number of employee vacancies in key areas, Council cannot provide the appropriate supervision and mentorship required for Trainees; and
- Council will review again at the next opportunity.

5/0

6 CONFIDENTIAL ITEMS

At 3:41 PM, Mayor Ben Hall left the meeting, having previously declared a conflict of interest in relation to the following item.

Cr Roger Volz began to Chair the meeting.

MOVE INTO CLOSED SESSION

RESOLUTION NO: (QSC231-10-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council move into closed session at 3:41 PM to discuss the following item.

Agenda Item	Confidential Reason	Overview
1.1 Purchase of Furniture & Fittings - 44 Buln Buln Street, Quilpie	This matter is considered to be confidential under Section 254J(3) - c of the <i>Local Government Regulation 2012</i> , and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.	The purpose of this report is for Council to consider the purchase of furniture and fittings for a townhouse located at 44 Buln Buln Street, Quilpie.

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At 4:05 PM, Cr Lyn Barnes left the meeting.

At 4:07 PM, Cr Lyn Barnes returned to the meeting.

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC232-10-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council move out of closed session and resume the Special Meeting at 4:21 PM.

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6.1 PURCHASE OF FURNITURE & FITTINGS - 44 BULN BULN STREET, QUILPIE**EXECUTIVE SUMMARY**

Council considered the purchase of furniture and fittings for a townhouse located at 44 Buln Buln Street, Quilpie.

RESOLUTION NO: (QSC233-10-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council:

1. Endorse the procurement process undertaken for this first dwelling and Council accept the following quotations as presented for supply, delivery and installation of furniture and fittings to a townhouse at 44 Buln Buln Street, Quilpie:
 - (a) Quotation QIP00082-SAL from Quilpie Home Appliances; and
 - (b) Quotation 17612002318 from Charleville Betta Home Living, adjusted for the 3 items that can be purchased locally.
 - (c) Note that a third supplier was contacted and were unable to provide the required items at this time.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with, or in relation to this contract, including without limitation any options and/or variations.
3. In preparation for future Council dwelling fit outs, local businesses be invited to submit product lists.

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At 4:30 PM, Cr Ben Hall returned to the meeting as the Chairperson.

7 CLOSURE

There being no further business the Mayor declared the meeting closed at 4:31 PM.

These minutes are to be confirmed at the next Ordinary Meeting of Council. In accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday, 29 October 2024 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30 AM.