



Ordinary Meeting of Council

MINUTES

Tuesday 27 August 2024

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 27 AUGUST 2024 AT 9:42 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:42am.

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Milan Milosevic, Cr Tony Lander.

In Attendance: Ms Julie Reitano (Acting Chief Executive Officer), Mr Brian Weeks (Acting Director Engineering Services), Belinda Kindelan (Secretariat).

As Required: Mrs Lisa Hamlyn (Director Corporate and Community Services – via Microsoft Teams), Mrs Sharon Frank (Manager Finance & Administration).

3 APOLOGIES

Nil

4 CONDOLENCES

Bev Morton (Birdsville)

Geoff Turner

5 DECLARATIONS OF INTEREST

Information required	Legislation	Declaration
Agenda item number	Section 254C (for notice of meetings and agendas for councillors and committee members).	12.2
Agenda item description	<i>Local Government Regulation 2012</i>	2024/25 Regional Arts Development Fund (RADF) Applications
Declaring councillor	Chapter 5B (Councillors' conflicts of interest) <i>Local Government Act 2009</i>	Cr Lyn Barnes
Person with the interest - <i>Close associate</i>	Section 150EJ (for Prescribed conflict of interest) <i>Local Government Act 2009</i>	
- <i>Related party</i>	Section 150EP (for Declarable conflict of interest) <i>Local Government Act 2009</i>	
- <i>Other relationship</i>	Section 150EN (Declarable conflict of interest) <i>Local Government Act 2009</i>	Quilpie Cultural Society
Particulars of interest	Section 150EL (for Prescribed conflict of interest) Section 150EQ (for Declarable conflict of interest) - <i>Related party (Section 150EQ (4)(b))</i> - <i>Gift or loan (Section 150EQ (4)(c))</i>	

	<p>- <i>Other (Section 150EQ (4)(a))</i> <i>Local Government Act 2009</i></p>	<p>Cr Barnes advised that she was unaware if the Quilpie Cultural Society had applied for Regional Art Development Fund (RADF) funding for one of her pastel painting workshops in this round.</p>
Type of conflict	<p>Part 2 – Section 150EG, section 150EH and section 150EI (for Prescribed conflict of interest)</p> <ul style="list-style-type: none"> - <i>Particular gifts or loans (Section 150EG)</i> - <i>Sponsored travel or hospitality benefits (Section 150EH)</i> - <i>Other (Section 150EI)</i> <p>Part 3 - Section 150EN (for Declarable conflict of interest) <i>Local Government Act 2009</i></p>	
Action	<p>Section 150EM (2) (for Prescribed conflict of interest) – <i>Must leave</i></p> <p>Section 150ES (2) (for Declarable conflict of interest) – <i>Voluntarily leave</i></p> <p>Or</p> <p>Section 150ES (1)-(6), excluding (2) – <i>Council decision</i> <i>Local Government Act 2009</i></p>	<p>Cr Barnes advised that she would err on the side of caution, declare a conflict and leave the room.</p>

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 16 JULY 2024

RESOLUTION NO: (QSC150-08-24)

Moved: Cr Lyn Barnes
Seconded: Cr Milan Milosevic

That the Minutes of the Special Council Meeting held on Tuesday 16 July 2024 be confirmed.

5/0

6.2 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 16 JULY 2024

RESOLUTION NO: (QSC151-08-24)

Moved: Cr Roger Volz
Seconded: Cr Tony Lander

That the Minutes of the Council Meeting held on 16 July 2024 be confirmed.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Meetings Attended (July and August):

16/7 Ordinary Meeting of Council

16/7 Special Meeting of Council

19/7 Outback Masters Opening

21/7 Outback Masters Presentations

23/7 Quilpie Districts Sports Opening

24/7 Department of Transport and Main Roads (TMR) – subsidised freight information session

25/7 Wild Dog Fencing – Update from Department of Agriculture and Fisheries (DAF)

25/7 Housing Media – Video for media release re Quilpie Housing

29/7 Ann Leahy Microsoft Teams meeting – update on Freight subsidy and Rex Airlines

31/7 Regional Arts Development Fund (RADF) update

2/8 Rex Airlines update

2/8 Introduction dinner to the new regional police inspector (from Charleville)

6/8 Councillor Briefing Session

8-9 August South West Queensland Regional Organisation of Councils (SWQROC) Thargomindah

12/8 Mulga Mates opening playground

15/8 Outback Queensland Tourism Association catch up

15/8 Council Engineer interviews

19/8 Book week St Finbarr's School

20/8 Santos presentation re Carbon capture

22/8 Digital Inclusion meeting Mitch Greige – From State Libraries - what programs can be implemented in the library for the community that are identified as essential.

22/8 South West Queensland Regional Organisation of Council (SWQROC) Economic Development meeting via Zoom

23/8 Men's health morning tea

23/8 Eromanga Natural History Museum (ENHM) Meeting at Eromanga to discuss funding for Stage 3

26/8 Department of Agriculture and Fisheries (DAF) monthly phone catchup

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Hall	Volz	Barnes	Lander	Milosevic
Ordinary Meeting of Council	16/07/2024	Quilpie	1	1	1(zoom)	1	1
Special Meeting of Council	16/07/2024	Quilpie	1	1	1(zoom)	1	1
Outback Masters Opening	19/07/2024	Quilpie	1	1			1
Outback Masters Presentations	21/07/2024	Quilpie	1	1			1
Quilpie District Sports Opening	23/07/2024	Quilpie	1	1			
Subsidised Freight Meeting TMR	24/07/2024	Quilpie	1	1			1
Wild Dog Fencing - DAF	25/07/2024	Quilpie	1	1			1
Housing Video	25/07/2024	Quilpie	1				
Meeting with Ann Leahy	29/07/2024	Teams	1				
RADF Meeting	31/07/2024	Quilpie		1			
REX update	2/08/2024	Quilpie	1				
New Police Inspector dinner	2/08/2024	Quilpie	1				
Councillor Briefing Session	6/08/2024	Quilpie	1	1		1	1
SWQROC	8/9 Sept	Thargo	1				
Opening Playground Mulga Mates	12/08/2024	Quilpie	1				
Introduction Acting CEO	12/08/2024	Quilpie	1	1	1	1	
TMR Meeting	14/08/2024	Quilpie	1	1	1		
OQTA Meeting	15/08/2024	Quilpie	1	1			
Director of Engineering Meetings	15/08/2024	Quilpie	1	1	1	1	
Jillaroos Performance	15/08/2024	Quilpie		1	1		
Book Week St Finbarr's	19/08/2024	Quilpie	1				
SANTOS Meeting	20/08/2024	Quilpie	1	1	1		
SWQROC EDAC Online Meeting	22/08/2024	Quilpie	1				
Digital Inclusion meeting Mitch Greige	22/08/2024	Quilpie	1				
Mens Health morning tea	23/08/2024	Quilpie	1	1			
ENHM Meeting	23/08/2024	Eromanga	1				
DAF Monthly Update	23/08/2024	Quilpie	Phone				

Acronyms:

CEO – Chief Executive Officer

DAF – Department of Agriculture and Fisheries

EDAC – Economic Development Advisory Committee

ENHM – Eromanga Natural History Museum

OQTA – Outback Queensland Tourism Association

RADF – Regional Arts Development Fund

SWQROC – South West Queensland Regional Organisation of Councils

TMR – Department of Transport and Main Roads

10:49 Cr Lyn Barnes left the meeting.

10:51 Cr Lyn Barnes returned to the meeting.

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES JULY 2024****EXECUTIVE SUMMARY**

This report was about works conducted by Engineering Services during July 2024.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT****EXECUTIVE SUMMARY**

This report provided information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.2.2 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provided information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - JULY 2024****EXECUTIVE SUMMARY**

This report was to provide Council with an update on financial services for the month of July 2024.

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report provided information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

10.4.2 WORKPLACE HEALTH AND SAFETY QUARTERLY REPORT

EXECUTIVE SUMMARY

This report provided information and updates on the projects and activities of the Workplace Health and Safety Office.

Noted

Mrs Lisa Hamlyn (Director Corporate and Community Services) entered the meeting at 11.30am.

11 ENGINEERING SERVICES

11.1 CONTRIBUTION TO HARKAWAY BORE

EXECUTIVE SUMMARY

The report proposed that Council contribute funds to Twatty Pastoral for the drilling and equipping of a new bore on Cooma Road, in exchange for a signed agreement to access this water for roadworks, assisting in drought-proofing future works for Cooma and Telephone Bore Road.

RESOLUTION NO: (QSC152-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

Resolution:

That:

1. A draft water agreement be presented to Council at an upcoming meeting for review.
2. In principle support be given to the contribution of 50%, to a maximum of \$15,000, towards the drilling and equipping of the Harkaway Bore from Council's Road Maintenance Budget. Further that this be subject to entering into a signed water agreement with Twatty Pastoral for access to the water.

5/0

11.2 EXPRESSIONS OF INTEREST FOR KYABRA ROAD CULVERT RECONSTRUCTION CHAINAGE 33 600

EXECUTIVE SUMMARY

Council identified that reconstruction works are required to a culvert at Chainage 33 600 on Kyabra Road. This report sought approval to call expressions of interest under section 228 (5) of the *Local Government Regulation 2012*, to prepare a shortlist of three contractors to price the final works to be constructed.

RESOLUTION NO: (QSC153-08-24)

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

That Council:

1. Undertake an Expression of Interest process to shortlist no more than three (3) suitable contractors for the Kyabra Road Culvert Reconstruction Works in accordance with Section 228 (5) of the *Local Government Regulation 2012*.
2. Invite written tenders for the Kyabra Road Culvert Reconstruction works from the Expression of Interest process.

Reason for decision

An expressions of interest process is being undertaken to establish the current market of suppliers and estimated project costs prior to submitting a funding application and awarding of the reconstruction works.

5/0

11.3 REQUEST FOR QUOTATION LARGE (RFQL) 03 24-25 106 TONNE (T) PRIME MOVER

EXECUTIVE SUMMARY

The purpose of this report was to provide Council with a recommendation to award RFQL 03 24-25 Supply and Delivery of 106T Prime Mover as part of the 2024/25 fleet replacement program.

RESOLUTION NO: (QSC154-08-24)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council:

1. Award RFQL 03 24-25 Supply and Delivery of 106T Prime Mover to Brown and Hurley for the amount of \$389,000.00 excluding GST.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009*, to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including, without limitation, any options and/or variations as per Council's procurement policy.

5/0

11.4 REQUEST FOR QUOTATION LARGE (RFQL) 02 24-25 FLOOD RESTORATION WORKS 2023 JUNE - PINKENETTA ROAD PACKAGE**EXECUTIVE SUMMARY**

The purpose of this report was to provide Council with a recommendation to award RFQL 02 24-25 Flood Restoration Works 2023 June - Pinkenetta Road Pkg for the reconstruction of Essential Public Asset Works on Pinkenetta Road.

RESOLUTION NO: (QSC155-08-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Consistent with Option 3 in the report, not award RFQL02 24-25 Flood Restoration Works 2023 June – Pinkenetta Road Package.
2. Thank respondents for their interest in the project.

Reason for decision

As part of its commitment to continual improvement, Council will establish a panel of pre-qualified suppliers specifically for Road and Civil Construction.

5/0

11.5 REQUEST FOR QUOTATION LARGE (RFQL) 01 24-25 SEPTEMBER 2022 - FLOOD DAMAGE - MILO ROAD PACKAGE**EXECUTIVE SUMMARY**

The purpose of this report was to provide Council with a recommendation to award RFQL 01 24-25 – Sept 2022 Flood Damage - Milo Road Package for the reconstruction of Essential Public Asset Works on Adavale-Milo Road, Gooyea and Hell Hole Gorge Roads.

RESOLUTION NO: (QSC156-08-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Consistent with Option 3, not award RFQL01 24-25 Sept 2022 Flood Damage – Milo Road Package.
2. Thank respondents for their interest in the project.

Reason for decision

As part of its commitment to continual improvement, Council will establish a panel of pre-qualified suppliers specifically for Road and Civil Construction.

5/0

11.6 REQUEST FOR QUOTATION MEDIUM (RFQM) 01 24-25 SUPPLY & DELIVERY OF ONE (1) 2024, 30,000 LITRE WATER TANKER

EXECUTIVE SUMMARY

The purpose of this report was to provide Council with a recommendation to award RFQM 01 24-25 Supply and Delivery of 30,000 Lt Water Tanker as part of the 2024-2025 fleet replacement program.

RESOLUTION NO: (QSC157-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council:

1. Award RFQM 01 24-25 Supply and Delivery of 30,000 L Water Tanker to Lionel Moore Trailers for the amount of \$141,181.18 excluding GST.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.

5/0

12 CORPORATE AND COMMUNITY SERVICES

12.1 ST FINBARR'S SCHOOL REQUEST FOR MYSTERY HOLIDAY SPONSORSHIP

EXECUTIVE SUMMARY

St Finbarr's Parents and Friends Association wrote to Council requesting sponsorship for its annual Mystery Holiday Raffle. The Mystery Holiday Raffle is an important, major part of fundraising for the school.

A donation was requested and in return the Association offered to display the Quilpie Shire Council logo and name in the advertising campaign for the Mystery Holiday tickets.

RESOLUTION NO: (QSC158-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council approves the request to sponsor St Finbarr's Mystery Holiday Raffle with a direct cash contribution to the value of \$500.

5/0

At 12:23 pm, Cr Lyn Barnes left the meeting, having previously declared a conflict of interest in relation to the following item.

12.2 2024/25 REGIONAL ARTS DEVELOPMENT FUND (RADF) APPLICATIONS**EXECUTIVE SUMMARY**

The purpose of this report was for Council to consider the RADF 2024/25, Round 1 Applications. The 2024/25 RADF budget is \$26,250 (letter of approval dated 15 August 2024) - RADF contribution of \$26,250 and \$5,000 Council contribution, a total of \$31,250. The applications recommended by the RADF Committee totalled \$31,609. The RADF committee requested that Council contribute the shortfall of \$359 to allow all recommended applications to be approved.

RESOLUTION NO: (QSC159-08-24)

Moved: Cr Tony Lander

Seconded: Cr Milan Milosevic

That Council accept the recommendation of the Regional Arts Development Fund (RADF) Committee for the following 2024/25 RADF Round 1 applications and approve an additional \$359 to the RADF budget allocation sourced from the Community Assistance Grant Funding.

Organisation	Project	Amount
Quilpie & District Show & Rodeo	Leather Workshop – 2024 Show	\$2,322.00
Quilpie Cultural Society	Various workshops	\$15,247.00
Quilpie Shire Council / Western Touring Circuit	2 x Children’s Performances & Workshops 2 x Comedy/Cabaret Performances	\$14,040.00
	TOTAL	\$31,609.00

4/0

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Milan Milosevic, Cr Tony Lander.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At 12:28 pm, Cr Lyn Barnes returned to the meeting.

12.3 COMMUNITY ASSISTANCE APPLICATION - QUILPIE MOTORBIKE GYMKHANA AND ENDURO

EXECUTIVE SUMMARY

The Quilpie Motorcycling Association Inc. submitted an application requesting a direct cash contribution of \$3,000 and in-kind provision of the following items for their annual Quilpie Motorbike Gymkhana & Enduro Weekend on 21 and 22 September 2024.

RESOLUTION NO: (QSC160-08-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That:

1. Note the application from the Quilpie Motorcycling Association Inc. and approve a request for a direct cash donation of \$2,000 and in-kind provision of the following items for the annual Quilpie Motorbike Gymkhana and Enduro Weekend being held on 21 and 22 September 2024:

- 15 Wheelie bins
- 1 Skip bin
- 2 x Pop up tents
- 100 Chairs
- Large generator and extension leads
- 10 Tables
- 1 x 8 bay Bain Marie

Approximate Financial value of in-kind assistance - \$3,000

2. Council's Community Assistance policy be brought to an upcoming meeting for review of potential grant limits.

5/0

12.4 GIVING KIDS MEMORIES (GKM) - CHRISTMAS PARTY QUILPIE

EXECUTIVE SUMMARY

Representatives of the Giving Kids Memories (GKM) Charity are visiting Quilpie in December 2024 to distribute Christmas presents to children in the Shire and requested Council's support through the provision of a venue and tables.

RESOLUTION NO: (QSC161-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council:

1. Note the request received from Giving Kids Memories (GKM) Charity.
2. Agree to provide a venue and tables "in-kind" for this event.

3. Provide a free Sausage Sizzle to the community attending the event.
4. Encourage organisers to buy local wherever possible.

5/0

12.5 COMMUNITY ASSISTANCE GRANT PROGRAM APPLICATION - KANGARANGA DO ORGANISING COMMITTEE

EXECUTIVE SUMMARY

The Kangaranga Do Organising Committee submitted an application requesting use of Council's Stage Float at the 2024 Kangaranga Do event to be held in Brolga Street on Tuesday, 3 September 2024.

RESOLUTION NO: (QSC162-08-24)

Moved: Cr Roger Volz
Seconded: Cr Milan Milosevic

That Council note the request received from the Kangaranga Do Organising Committee and approve use of Council's Float Stage as in kind assistance for this event from 3 September 2024 (afternoon) to 4 September 2024 (morning).

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Break for Lunch 12:56pm
Returned from Lunch 2:00pm

Manager Finance and Administration, Sharon Frank, entered the meeting at 2:00pm.

Mrs Lisa Hamlyn (Director Corporate and Community Services) returned to the meeting at 2.35pm during discussion for the following item.

13 FINANCE

13.1 ASSET REGISTER - PLANT & EQUIPMENT STOCKTAKE

EXECUTIVE SUMMARY

A stocktake of plant and equipment in the Asset Register identified plant and equipment to be written off.

RESOLUTION NO: (QSC163-08-24)

Moved: Cr Roger Volz
Seconded: Cr Tony Lander

That Council note the stocktake of plant and equipment in the Asset Register and endorse the write off of 40 items listed, with 4 items having a written down value totalling \$24,349.83.

5/0

13.2 TENDER (T) 01 24-25 REGISTER OF PRE-QUALIFIED SUPPLIERS OF MOBILE PLANT AND EQUIPMENT FOR WET & DRY HIRE

EXECUTIVE SUMMARY

The purpose of this report was to provide Council with a recommendation to accept pre-qualified suppliers with the technical, financial and managerial capability necessary to provide the services of mobile plant and equipment for wet and dry hire.

RESOLUTION NO: (QSC164-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council:

1. Approve the selection of the suppliers listed in Table 1 as 'pre-qualified suppliers' for the T01 24-25 Register of Pre-qualified Suppliers of Mobile Plant and Equipment for Wet and Dry Hire.
2. Approve the issuance of Notices of Successful Tender to the suppliers listed in Table 1 in respect of T01 24-25 Register of Pre-qualified Suppliers of Mobile Plant and Equipment for Wet And Dry Hire.
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to contracts with the suppliers listed in Table 1 pursuant to T01 24-25 Register of Pre-qualified Suppliers of Mobile Plant and Equipment for Wet And Dry Hire, including without limitation, any options and/or variations as per Council's procurement policy.

Table 1 – Approved Suppliers of Mobile Plant and Equipment for Wet and Dry Hire

No	Legal Entity	Business/Trading Name	ABN
1	APV Contracting Pty Ltd	APV Contracting Pty Ltd	29 169 579 104
2	BHL & DA Hall	BHL & DA Hall Transport	40 846 702 293
3	Kev Richardson Welding Pty Ltd	Kev Richardson Welding Pty Ltd	60 072 120 793
4	Long Plain Trading Pty Ltd	Long Plain Trading Pty Ltd	92 356 950 310
5	S.L & S.A Travers	SL & SA Travers	52 818 767 498
6	Rollers Queensland	Rollers Queensland	50 087 309 091
7	K.G Bowen & S.C Bowen	SC and KG Bowen Earthmoving	43 846 443 873
8	Tolbra Earthmovers & Haulage	Tolbra Earthmovers & Haulage	96 606 706 898
9	BK Hire Pty Ltd	BK Civil Group	99 153 715 578
10	Dale Davie Contracting Pty Ltd	Dale Davie Contracting Pty Ltd	50 160 897 218
11	HIWAY Aus Pty Ltd	HIWAY	40 150 650 150
12	Purcell Civil and Construction Pty Ltd	Purcell Civil and Construction	84 646 009 163
13	Ellis Profiling (Qld) Pty Ltd	Ellis Consolidated	52 090 899 095

5/0

13.3 FINANCIAL SERVICES REPORT MONTH ENDING 31 JULY 2024**EXECUTIVE SUMMARY**

The purpose of this report was to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 July 2024.

RESOLUTION NO: (QSC165-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council receive the Monthly Finance Report for the period ending 31 July 2024.

5/0

14 GOVERNANCE**14.1 CONVERSION OF LEASE FROM LEASEHOLD TO FREEHOLD (LOT 1873 ON PH1203, LOT 1 ON GN12, LOT 6 ON LO88, LOT 3 ON GN11 OR LOT 2 ON GN1)****EXECUTIVE SUMMARY**

The report sought Council's views on the transfer of leasehold lots to freehold.

RESOLUTION NO: (QSC166-08-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That Council advise the Department of Resources that Council does not have any views or requirements over Lot 1873 on PH1203, Lot 1 on GN12, Lot 6 on LO88, Lot 3 on GN11 or Lot 2 on GN1 except Council has previously had an interest in gravel pits on Lot 1873 on PH1203.

5/0

14.2 RISK REGISTER UPDATE & REVIEW**EXECUTIVE SUMMARY**

The report tabled for consideration, review and adoption of the Risk Registers.

RESOLUTION NO: (QSC167-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That the report be laid on the table for discussion at an upcoming workshop and subsequent tabling at a Council meeting.

5/0

14.3 2024 CHRISTMAS SHUTDOWN PERIOD**EXECUTIVE SUMMARY**

The report presented options to Council to consider in relation to the shutdown period for the Council workforce over the Christmas / New Year period.

RESOLUTION NO: (QSC168-08-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That:

1. All departments of Council (excluding Tourism and limited critical services) shut down for the Christmas / New Year period as of close of business on Friday 20 December 2024, with normal operations to recommence on Monday, 6 January 2025.
2. The Quilpie Visitor Information Centre and Museum shut down for the Christmas / New Year period as of close of business on Saturday 21 December 2024, and recommence normal operations on Monday, 6 January 2025.

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14.4 WESTERN QUEENSLAND ALLIANCE OF COUNCILS (WCAC) ASSEMBLY 2024**EXECUTIVE SUMMARY**

The purpose of this report was to determine attendance for the Western Queensland Alliance of Councils Assembly 2024.

RESOLUTION NO: (QSC169-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council be represented at the Western Queensland Alliance of Councils Assembly 2024 to be held in Mount Isa on Wednesday, 4 September 2024 to Thursday, 5 September 2024 by Mayor Hall, Deputy Volz and Cr Lander.

5/0

14.5 THE 128TH LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) ANNUAL CONFERENCE**EXECUTIVE SUMMARY**

The purpose of this report was to determine attendance for the 128th Local Government Association of Queensland Annual Conference.

RESOLUTION NO: (QSC170-08-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Approve the attendance of Mayor Ben Hall, Deputy Mayor Roger Volz, Councillor Lyn Barnes, Councillor Tony Lander, Councillor Milan Milosevic and Chief Executive Officer Justin Hancock at the LGAQ Annual Conference to be held in Brisbane from 21 to 23 October 2024.
2. Nominate Mayor Ben Hall and Deputy Mayor Roger Volz to attend as delegates for the LGAQ Annual Conference to be held in Brisbane from 21 to 23 October 2024.
3. Nominate Councillor Lyn Barnes, Councillor Tony Lander and Councillor Milan Milosevic to attend as observers at the LGAQ Annual Conference to be held in Brisbane from 21 to 23 October 2024.

5/0

14.6 DEVELOPMENT APPLICATION - PAULSEN

EXECUTIVE SUMMARY

The purpose of this report was for Council to decide the Development Application for a Reconfiguring a Lot – Boundary Realignment (Two (2) lots into Two (2) lots) on land situated at 23 Bulbuln Street and 43 Jabiru Street, Quilpie formally described as Lots 511 and 512 on Q6801.

RESOLUTION NO: (QSC171-08-24)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council:

1. Receive this report.
2. Council issue a decision notice to the applicant approving the Development Application for a Reconfiguring a Lot – Boundary Realignment (Two (2) lots into Two (2) lots) on land situated at 23 Bulbuln Street and 43 Jabiru Street, Quilpie formally described as Lots 511 and 512 on Q6801, subject to the following conditions:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme.
- II. A development permit for a Material Change of Use will be required for any activity or development on the approved lot(s) that does not comply with the accepted development criteria in the *Quilpie Shire Planning Scheme*.
- III. All persons involved in the development have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.

- IV. New development on any of the approved lots must be provided with an adequate supply of electricity. In the event that an adequate supply of electricity cannot be achieved through efficient design and alternative energy technologies, a connection to the reticulated electricity network must be made available. Prospective purchasers and/or developers of the newly created lots are encouraged to contact the relevant electricity provider to determine the availability and costs associated with connecting to the reticulated network.
- V. This approval lapses if a plan for the reconfiguration is not given to the Council within four (4) years of the approval taking effect.
- VI. The plan for the reconfiguration must be duly signed by the registered proprietor of the land and the surveyor, and submitted to Council for approval in a form acceptable to Council within the relevant period.
- VII. Unless otherwise stated all conditions shall be completed prior to the Council endorsing the relevant plan of survey.
- VIII. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the establishment of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- IX. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities that are associated with the approved development, including any permits/approvals required by any State Agencies.
- X. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. Council should be contacted for advice in the event of any potential change in circumstances.
- XI. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.

Development Conditions

Development

1. The approved development is for Reconfiguring a Lot – Boundary Realignment (Two (2) lots into Two (2) lots), as defined in the *Planning Act 2016* and as shown on the approved plans.

2. Complete and maintain the approved development as follows:
 - a. in accordance with development approval documents; and
 - b. strictly in accordance with those parts of the approved development that have been specified in detail by the Council unless the Council agrees in writing that those parts will be adequately complied with by amended specifications.

Compliance

3. Unless otherwise stated, all conditions must be complied with prior to the Council endorsing the relevant Survey Plan.

Approved plans

4. The approved development is to be carried out in accordance with following approved plans and documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number:	Plan/Document Name:	Date:
Ref: 56523RBT	Plan of Reconfiguration	24/06/2024

Existing buildings and structures

5. Existing buildings, structures, infrastructure and services located on the development site are not to encroach on the proposed allotment boundaries.
6. All drainage (including sewer house connection and stormwater drainage) and services (including water, electricity and telephone) associated with the existing buildings on the site are to be relocated so that they are wholly contained within proposed lot it serves. A plan, drawn by a suitably qualified person, showing all drainage and services associated with the existing buildings is to be submitted to Council to demonstrate compliance with this requirement.

Services provision

7. Each approved lot must be connected to Council's reticulated water supply system in accordance with the applicable Water Services Association of Australia (WSAA) publication, at no cost to Council.
8. Each approved lot must be connected to Council's reticulated sewerage disposal system in accordance with the applicable Water Services Association of Australia (WSAA) publication at no cost to Council.
9. Any connection to or works associated with Council's sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council sewerage infrastructure without first obtaining the express permission of Council.

10. An electricity supply must be made available to each lot. This supply must be in accordance with the relevant standards of the electricity distributor.

Note: Confirmation that an electricity supply is available and network connections can be made to all new lots from the electrical provider will be required prior to endorsement of the plan of survey.

11. Where it is necessary for existing reticulated infrastructure networks to be extended to provide the required service connections to the approved lots, such works will require development approval for Operational Works or must otherwise be completed by private works agreement with Council.
12. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Stormwater and drainage

13. Stormwater runoff from the site must not adversely impact on flooding or drainage of properties or roads that are upstream, downstream or adjacent to the site as a result of the development.
14. Discharge of stormwater runoff from the development shall drain freely in all cases, and no nuisance of ponding is to be created as a result of the development.

Access and roads

15. The landowner is responsible for the construction and maintenance of crossovers from the road carriageway to the property boundary and all internal vehicle access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.

Protection of infrastructure

16. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets. Any damage to existing infrastructure (road pavement, existing underground assets, etc.) attributable to the development, shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s) and at no cost to Council.

No cost to Council

17. All costs associated with the approved development are to be met by the developer, including costs of survey, registration, document lodgement, easement documentation preparation and plan sealing unless there is specific agreement by other parties, including the Council, to meeting those costs.

5/0

14.7 OFFER TO PURCHASE LAND IN ADAVALE**EXECUTIVE SUMMARY**

The purpose of this report was to advise Council of offers to purchase blocks of land in Adavale.

RESOLUTION NO: (QSC172-08-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Accept the offer to purchase one lot of land at Adavale from Roxy Williams for Lot 406 on Lot A2451 amounting to \$2,000.
2. Accept the offer to purchase one lot of land at Adavale from Brody O'Reilly & Shari Loweke for Lot 905 on A2451 amounting to \$2,000.
3. Accept the offer to purchase one lot of land at Adavale from Martin and Narda Campbell for Lot 36 on A2453 amounting to \$2,000.
4. Delegate power to the Chief Executive Officer pursuant to Section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any, and all, matters associated with or in relation to this land sale.

5/0

14.8 DEVELOPMENT APPLICATION FOR 73 GALAH STREET, QUILPIE**EXECUTIVE SUMMARY**

The purpose of this report was for Council to decide the Development Application for a Material Change of Use to establish a "Non-resident workforce accommodation" (Four (4) Accommodation Units) on land situated at 73 Galah Street, Quilpie, formally described as Lot 12 on SP114859.

RESOLUTION NO: (QSC173-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council:

1. Receive this report; and
2. Council issue a decision notice to the applicant approving the Development Application for a Material Change of Use to establish a "Non-resident workforce accommodation" on land situated at 73 Galah Street, Quilpie, formally described as Lot 12 on SP114859, subject to the following conditions:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme.

II. In the Planning Scheme:

Non-resident workforce accommodation *“Premises used to provide accommodation for non-resident workers. The use may include provision of recreational and entertainment facilities for the exclusive use of residents and their visitors.”*

Non-resident workers *“workers who reside in areas for extended periods when employed on projects directly associated with resource extraction, major industry, major infrastructure or rural uses, but have a permanent place of residence in another area. This includes workers engaged in fly-in/fly-out or drive-in/drive-out arrangements.”*

- III. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- IV. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- V. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- VI. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. any change to the approved plans and documents may require a new or changed development approval. it is recommended that the applicant contact Council for advice in the event of any potential change in circumstances.

Development Conditions

Use

1. The approved development is a Material Change of Use – “Non-resident workforce accommodation” (Four (4) accommodation units) as defined in the Planning Scheme and as shown on the approved plans.

Compliance inspection

2. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
3. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved plans and documents

4. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
Job No. L1325; Page 1 of 26; Rev 4	Title page	03/11/2023
Job No. L1325; Page 2 of 26; Rev 4	Site plan	02/22/2024
Job No. L1325; Page 3 of 26; Rev 4	Floor Plan	22/02/2024
Job No. L1325; Page 3 of 26; Rev 4	West and North Elevations	22/02/2024
Job No. L1325; Page 3 of 26; Rev 4	East and South Elevation	22/02/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Elevation	Front and Back Elevation	02/04/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Elevation	Left and Right Elevation	02/04/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Floor Plan	Floor Plan	02/04/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Floor Plan	Floor Plan	02/04/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Floor Plan	Floor Plan	02/04/2024

Development works

5. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
6. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
7. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

Applicable standards

8. All works must comply with:
- the development approval conditions;
 - any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;

- c) Council's standard designs for such work where such designs exist;
- d) any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-d above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-d in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrence lawful requirements outside those stated above.

Stormwater drainage

9. Stormwater drainage is to be provided in accordance with:
 - a) Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013;
 - b) Pilgrim, DH, (ed)., Australian Rainfall & Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987; and
10. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed. The developer shall ensure that in all cases, discharge of stormwater runoff from the development drains freely to the legal point/s of discharge for the development.
11. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
12. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Avoiding nuisance

13. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
14. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
15. Clothes drying areas shall be provided on site and fully screened from Galah Street by a solid screen of suitable height.
16. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

17. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the Environmental Protection (Noise) Policy 2008.
18. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the Environmental Protection (Air) Policy 2008.

Landscaping

19. A minimum of 10% of the development site shall be landscaped with a majority of the landscaping to be provided along the Galah Street frontage. Landscape plantings shall include a mix of trees, shrubs and ground covers to enhance the visual appeal of the development and soften the appearance of the built form.
20. A Landscaping Plan is to be submitted to and approved by Council within three (3) months of this approval taking effect. The Landscaping Plan must include details of the location and species of plants and the irrigation system. Plants are to be drought hardy and must not include weed species. Root barriers are to be installed around trees that are located within 3 metres of any underground infrastructure. The site is to be landscaped and maintained in accordance with the approved Landscaping Plan.
21. A 1.8-metre-high screen fence is to be provided along the entire length of the eastern, western and northern property boundaries of the site.

Waste management

22. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
23. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

Refuse storage

24. Adequate refuse storage areas and facilities must be provided on the site to service the approved development.
25. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and emptied, and the waste removed from the site on a regular basis. All waste containers are to be located in a convenient and unobtrusive position and shielded from the view of travelling public and neighbours.

Parking, access and manoeuvring

26. Provide a minimum of four (4) car parking spaces on site.
27. All access points, from the edge of the existing bitumen from Galah Street to the property boundary, shall be constructed to a sealed residential standard to the satisfaction of and at no cost to Council.

28. The landowner is responsible for the construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards. Should any damage be caused at the approved access locations, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
29. All vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movements onsite.
30. All vehicles entering and exiting the development site must be able to enter and leave in forward direction. Reversing out of the development site is not permitted. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.
31. Car parking and manoeuvring areas are to be designed to accommodate a B99 vehicle in accordance with:
 - a) AS2890.1 – Parking Facilities;
 - b) Austroads AP-34/95 - Design Vehicles and Turning Path Templates; and
 - c) The 'Access to Premises Standard' (Vol 1 of the National Construction Code).

Earthworks and construction

32. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadways.

Provision of services

33. The development must be provided with an adequate supply of water in accordance with the applicable standards and policies.
34. The development must be connected to Council's reticulated sewerage system in accordance with the applicable standards and policies.
35. The development must be connected to an adequate electricity supply system in accordance with the relevant building standards, requirements and specifications (as relevant).
36. If the premises is connected to a telecommunications service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).

37. All services installation connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such design exist, (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the development must ensure do not conflict with any requirements imposed by any applicable laws and standards.

No cost to Council

38. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes toe costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

39. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

40. It is the developer's responsibility to ensure all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'

5/0

14.9 DEVELOPMENT APPLICATION - BOOBOOK PLACE

EXECUTIVE SUMMARY

The purpose of this report was for Council to decide the Development Application for a Reconfiguring a Lot (One (1) lot into Two (2) lots) on land situated at 2 Boobook Place, Quilpie formally described as Lot 46 on SP234965.

RESOLUTION NO: (QSC174-08-24)

Moved: Cr Lyn Barnes
Seconded: Cr Tony Lander

That Council:

1. Receive this report; and

2. Issue a decision notice to the applicant approving the Development Application for Reconfiguring a Lot (One (1) lot into Two (2) lots) on land situated at 2 Boobook Place, Quilpie formally described as Lot 46 on SP234965, subject to the following conditions:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme.
- II. A development permit for a Material Change of Use will be required for any activity or development on the approved lot(s) that does not comply with the accepted development criteria in the *Quilpie Shire Planning Scheme*.
- III. All persons involved in the development have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.
- IV. New development on any of the approved lots must be provided with an adequate supply of electricity. In the event that an adequate supply of electricity cannot be achieved through efficient design and alternative energy technologies, a connection to the reticulated electricity network must be made available. Prospective purchasers and/or developers of the newly created lots are encouraged to contact the relevant electricity provider to determine the availability and costs associated with connecting to the reticulated network.
- V. This approval lapses if a plan for the reconfiguration is not given to the Council within four (4) years of the approval taking effect.
- VI. The plan for the reconfiguration must be duly signed by the registered proprietor of the land and the surveyor, and submitted to Council for approval in a form acceptable to Council within the relevant period.
- VII. Unless otherwise stated all conditions shall be completed prior to the Council endorsing the relevant plan of survey.
- VIII. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the establishment of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- IX. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities that are associated with the approved development, including any permits/approvals required by any State Agencies.

- X. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. Council should be contacted for advice in the event of any potential change in circumstances.
- XI. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.

Development Conditions

Use

1. The approved development is for Reconfiguring a Lot (One (1) lot into Two (2) lots) as shown on the approved plans.
2. Complete and maintain the approved development as follows:
 - a. in accordance with development approval documents; and
 - b. strictly in accordance with those parts of the approved development that have been specified in detail by the Council unless the Council agrees in writing that those parts will be adequately complied with by amended specifications.

Compliance

3. Unless otherwise stated, all conditions must be complied with prior to the Council endorsing the relevant Survey Plan.

Approved plans

4. The approved development is to be carried out in accordance with following approved plans and documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number:	Plan/Document Name:	Date:
SP348634	Plan of Lots 10 & 11	17/07/2024

Existing buildings and structures

5. Existing buildings, structures, infrastructure and services located on the development site are not to encroach on the proposed allotment boundaries.

Services provision

6. Each approved lot must be connected to Council's reticulated water supply system in accordance with the applicable Water Services Association of Australia (WSAA) publication, at no cost to Council.
7. Each approved lot must be connected to Council's reticulated sewerage disposal system in accordance with the applicable Water Services Association of Australia (WSAA) publication at no cost to Council.
8. Any connection to or works associated with Council's sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council sewerage infrastructure without first obtaining the express permission of Council.
9. An electricity supply must be made available to each lot. This supply must be in accordance with the relevant standards of the electricity distributor.

Note: Confirmation that an electricity supply is available and network connections can be made to all new lots from the electrical provider will be required prior to endorsement of the plan of survey.

10. Where it is necessary for existing reticulated infrastructure networks to be extended to provide the required service connections to the approved lots, such works will require development approval for Operational Works or must otherwise be completed by private works agreement with Council.
11. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Stormwater and drainage

12. Stormwater runoff from the site must not adversely impact on flooding or drainage of properties or roads that are upstream, downstream or adjacent to the site as a result of the development.
13. Discharge of stormwater runoff from the development shall drain freely in all cases, and no nuisance of ponding is to be created as a result of the development.

Access and roads

14. The landowner is responsible for the construction and maintenance of crossovers from the road carriageway to the property boundary and all internal vehicle access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.

Protection of infrastructure

15. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets. Any damage to existing infrastructure (road pavement, existing underground assets, etc.) attributable to the development, shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s) and at no cost to Council.

No cost to Council

16. All costs associated with the approved development are to be met by the developer, including costs of survey, registration, document lodgement, easement documentation preparation and plan sealing unless there is specific agreement by other parties, including the Council, to meeting those costs.

5/0

14.10 POLICY REVIEW**EXECUTIVE SUMMARY**

This report was for Council to adopt the recently reviewed, updated policies.

RESOLUTION NO: (QSC175-08-24)

Moved: Cr Lyn Barnes
Seconded: Cr Roger Volz

That Council adopt the recently reviewed:

- Investment Policy;
- Customer Service Policy;
- Recovery of Overdue Rates & Charges Policy;
- Entertainment & Hospitality Policy with the inclusion of another paragraph after 3.2.4 for Advocacy events with content mirroring that of civic functions;
- Councillor Expenses Reimbursement Policy;
- Councillor Investigations Policy.

5/0

15 ITEMS LISTED IN THE CONFIDENTIAL AGENDA**MOTION**

RESOLUTION NO: (QSC176-08-24)

Moved: Cr Roger Volz
Seconded: Cr Lyn Barnes

That Council move item **15.1 Dedicated Road Access to Lot 40 on NK839916 and Lot 51 on NK 86** into the open session of the meeting.

5/0

MOVE INTO CLOSED SESSION**RESOLUTION NO: (QSC177-08-24)**

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at 4.30pm to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

Agenda item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
15.2 Acquisition of Land	(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;	The purpose of this report is to consider the purchase of land in Jabiru Street, Quilpie.

5/0

MOVE OUT OF CLOSED SESSION**RESOLUTION NO: (QSC178-08-24)**

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council move out of closed session and resume the Ordinary Meeting at 4:41pm.

5/0

15.1 DEDICATED ROAD ACCESS TO LOT 40 ON NK839916 AND LOT 51 ON NK 86**EXECUTIVE SUMMARY**

The report was to provide advice to Council on the request from the Department of Resources for Council to provide dedicated road access to Lot 40 on NK839916 and Lot 51 on NK86 so that the block can be converted from Leasehold to Freehold. The Department of Resources has also advised that Lots 2,3,4 & 5 on NK839916 and Lots 37 on NK86 may also require dedicated access in the future.

RESOLUTION NO: (QSC179-08-24)

Moved: Cr Tony Lander
Seconded: Cr Milan Milosevic

That:

1. Council approve a road opening and all associated costs on Lot 71 on SP277803 to provide a dedicated road access to Lot 40 on NK839916 and Lot 51 on NK86 as requested by the property owners once approval has been provided by the Stock Route Management Unit.
2. Council concurrently approve a road opening and all associated costs, giving access for Lots 2,3,4 & 5 on NK839916, once approval has been provided by the Stock Route Management Unit, to enable these owners to change the tenure in the future.
3. Each of the roads be recorded on the road register as "unformed track".

5/0

15.2 ACQUISITION OF LAND**EXECUTIVE SUMMARY**

The purpose of this report was to consider the purchase of land in Jabiru Street, Quilpie.

RESOLUTION NO: (QSC180-08-24)

Moved: Cr Roger Volz
Seconded: Cr Lyn Barnes

That Council not proceed with the acquisition of land as outlined in the offer presented.

5/0

16 LATE ITEMS**16.1 COMMUNITY ASSISTANCE GRANT PROGRAM APPLICATION - QUILPIE & DISTRICT SHOW & RODEO****EXECUTIVE SUMMARY**

The Quilpie and District Show & Rodeo Committee submitted a Community Assistance Grant Program application requesting a waiver of hire fees for the Quilpie Shire Hall to facilitate Leather Workshops being offered to the community as part of the Quilpie & District Show & Rodeo Program from Thursday, 12 September to Friday 13, September 2024. In addition, the Committee is also requesting a waiver of hire fees for the use of the Bulloo Park Complex as the primary location of the 2024 Quilpie and District Show & Rodeo from Sunday, 1 September to Tuesday, 17 September 2024.

RESOLUTION NO: (QSC181-08-24)

Moved: Cr Milan Milosevic
Seconded: Cr Tony Lander

That Council:

1. Note the Community Assistance Grant Program application received from the Quilpie and District Show & Rodeo Committee.
2. Approve the request to waive the hire fees for the Quilpie Shire Hall from Thursday, 12 September 2024 to Friday, 13 September 2024 to facilitate Belt Making (Leather) Workshops.
3. Approve the Community Assistance Grant Program application to waive the hire fees for Bulloo Park Complex from Sunday, 1 September to Tuesday, 17 September 2024 for the Annual Quilpie and District Show & Rodeo.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss:

Cr Barnes raised the suggestion that while works are currently being carried out at the Brolga Street entrance to the Council Administration building, could we take the opportunity to relocate the mosaic water feature / cattle trough and bore head to another location in the town.

An option put forward by Mayor Hall was for a small pond with cut out silhouettes of brolgas. This may be an attractive replacement creating a new focal point. Mayor Hall suggested a discussion of both elected members and key staff to collaboratively identify an outcome that is both aesthetically pleasing and easy to maintain.

Cr Volz indicated that it may be timely to also relocate the last remaining tree behind the flag poles as the tree impacts the visual amenity of the office frontage and the new signage as well.

MOTION

RESOLUTION NO: (QSC182-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council:

1. Remove and relocate the mosaic water feature currently at the front of the Council Administration building.
2. Workshop a new design for the front of the Administration building with input from Quilpie Shire Council team members.
3. Remove the remaining tree in front of Council's Administration Office.

5/0

MOTION

RESOLUTION NO: (QSC183-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council seek an update on the status of the Hospital Extension Funding application.

5/0

Cr Barnes foreshadowed additional items for future discussions:

- John Waugh Park Masterplan Workshop to be held.
- ABC Media release.
- Invitation to King Charles to visit when in Australia.
- Bush Summit – How can we be involved; who organises?
- Remote tax line for Quilpie.
- Free Camping areas.

18 CLOSURE

There being no further business the Mayor declared the meeting closed at 5:15PM.

These minutes are to be confirmed at the next meeting of Council. In accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday, 17 September 2024 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30AM.