



Special Meeting of Council

MINUTES

Tuesday 15 October 2024

Quilpie Shire Council Boardroom
50 Broilga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 15 OCTOBER 2024 COMMENCING AT 5:17 PM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 5.17 PM.

2 ATTENDANCE

Cr Ben Hall (Mayor), Cr Roger Volz (Deputy Mayor), Cr Lyn Barnes, Cr Tony Lander, Cr Milan Milosevic

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Julie Reitano (Previously Acting Chief Executive Officer).

3 APOLOGIES

Nil.

4 DECLARATIONS OF INTEREST

Nil.

5 CONFIDENTIAL ITEMS**MOVE INTO CLOSED SESSION****RESOLUTION NO: (QSC234-10-24)**

Moved: Cr Milan Milosevic

Seconded: Cr Roger Volz

That Council move into closed session at 5.17 PM for the following discussions:

| Agenda Item | Confidential Reason | Overview |
|---|---|---|
| 5.1 Review of Organisational Structure | This matter is considered to be confidential under Section 254J(3) - b of the <i>Local Government Regulation 2012</i> , and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees. | The report proposes some refinements to the organisational structure. |

5/0

MOVE OUT OF CLOSED SESSION**RESOLUTION NO: (QSC235-10-24)**

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council move out of closed session and resume the Special Meeting at 5.27 PM.

5/0

5.1 REVIEW OF ORGANISATIONAL STRUCTURE**EXECUTIVE SUMMARY**

The report proposed some refinements to the organisational structure to include 3 primary Directorates:

- Corporate Services
- Community Services
- Infrastructure Services

Further that:

- Three additional functions report directly to the Chief Executive Officer, specifically Organisational Development, Economic & Business Development and Finance.
- The Executive Leadership Team be supported by an Executive Officer in lieu of the current Executive Assistant.

RESOLUTION NO: (QSC236-10-24)

Moved: Cr Milan Milosevic

Seconded: Cr Roger Volz

That:

1. Council support the concept of a Chief Financial Officer and Economic & Business Development Officer reporting directly to the Chief Executive Officer with:
 - Stage 1 – Preparation of draft position descriptions and discussions about potential redeployment / recruitment strategies;
 - Stage 2 – Broader consultation on changes to reporting relationships to further inform the consultation process.
2. Council endorse the proposed draft organisational structure with three Directorates as presented for consultation.
3. The Chief Executive Officer consult with affected staff and their representatives on the draft organisational structure.
4. Council be presented with the final structure with feedback for consideration.

5/0

6 CLOSURE

There being no further business the Mayor declared the meeting closed at 5.27 PM.

These minutes are to be confirmed at the next Ordinary Meeting of Council. In accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday, 29 October 2024 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30 AM.