



ORDINARY MEETING AGENDA

Tuesday 17 September 2024
commencing at 9:30AM
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

10 September 2024

The Mayor and Councillors
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Tuesday 17 September 2024**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Tuesday 17 September 2024**, commencing at **9:30AM**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Julie Reitano
Acting Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 17 September 2024
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 CONDOLENCES**
- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 27 AUGUST 2024

IX: 254249

Author: Belinda Kindelan, Executive Assistant

Attachments: 1. Minutes of the Council Meeting held on 27 August 2024

RECOMMENDATION

That the Minutes of the Council Meeting held on 27 August 2024 be confirmed.



Ordinary Meeting of Council

MINUTES

Tuesday 27 August 2024

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 27 AUGUST 2024 AT 9:42 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:42am.

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Milan Milosevic, Cr Tony Lander.

In Attendance: Ms Julie Reitano (Acting Chief Executive Officer), Mr Brian Weeks (Acting Director Engineering Services), Belinda Kindelan (Secretariat).

As Required: Mrs Lisa Hamlyn (Director Corporate and Community Services – via Microsoft Teams), Mrs Sharon Frank (Manager Finance & Administration).

3 APOLOGIES

Nil

4 CONDOLENCES

Bev Morton (Birdsville)

Geoff Turner

5 DECLARATIONS OF INTEREST

Information required	Legislation	Declaration
Agenda item number	Section 254C (for notice of meetings and agendas for councillors and committee members).	12.2
Agenda item description	<i>Local Government Regulation 2012</i>	2024/25 Regional Arts Development Fund (RADF) Applications
Declaring councillor	Chapter 5B (Councillors' conflicts of interest) <i>Local Government Act 2009</i>	Cr Lyn Barnes
Person with the interest - <i>Close associate</i>	Section 150EJ (for Prescribed conflict of interest) <i>Local Government Act 2009</i>	
- <i>Related party</i>	Section 150EP (for Declarable conflict of interest) <i>Local Government Act 2009</i>	
- <i>Other relationship</i>	Section 150EN (Declarable conflict of interest) <i>Local Government Act 2009</i>	Quilpie Cultural Society
Particulars of interest	Section 150EL (for Prescribed conflict of interest) Section 150EQ (for Declarable conflict of interest) - <i>Related party (Section 150EQ (4)(b))</i> - <i>Gift or loan (Section 150EQ (4)(c))</i>	

	- <i>Other (Section 150EQ (4)(a))</i> <i>Local Government Act 2009</i>	Cr Barnes advised that she was unaware if the Quilpie Cultural Society had applied for Regional Art Development Fund (RADF) funding for one of her pastel painting workshops in this round.
Type of conflict	Part 2 – Section 150EG, section 150EH and section 150EI (for Prescribed conflict of interest) - <i>Particular gifts or loans (Section 150EG)</i> - <i>Sponsored travel or hospitality benefits (Section 150EH)</i> - <i>Other (Section 150EI)</i> Part 3 - Section 150EN (for Declarable conflict of interest) <i>Local Government Act 2009</i>	
Action	Section 150EM (2) (for Prescribed conflict of interest) – <i>Must leave</i> Section 150ES (2) (for Declarable conflict of interest) – <i>Voluntarily leave</i> Or Section 150ES (1)-(6), excluding (2) – <i>Council decision</i> <i>Local Government Act 2009</i>	Cr Barnes advised that she would err on the side of caution, declare a conflict and leave the room.

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 16 JULY 2024

RESOLUTION NO: (QSC150-08-24)

Moved: Cr Lyn Barnes
Seconded: Cr Milan Milosevic

That the Minutes of the Special Council Meeting held on Tuesday 16 July 2024 be confirmed.

5/0

6.2 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 16 JULY 2024

RESOLUTION NO: (QSC151-08-24)

Moved: Cr Roger Volz
Seconded: Cr Tony Lander

That the Minutes of the Council Meeting held on 16 July 2024 be confirmed.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Meetings Attended (July and August):

16/7 Ordinary Meeting of Council

16/7 Special Meeting of Council

19/7 Outback Masters Opening

21/7 Outback Masters Presentations

23/7 Quilpie Districts Sports Opening

24/7 Department of Transport and Main Roads (TMR) – subsidised freight information session

25/7 Wild Dog Fencing – Update from Department of Agriculture and Fisheries (DAF)

25/7 Housing Media – Video for media release re Quilpie Housing

29/7 Ann Leahy Microsoft Teams meeting – update on Freight subsidy and Rex Airlines

31/7 Regional Arts Development Fund (RADF) update

2/8 Rex Airlines update

2/8 Introduction dinner to the new regional police inspector (from Charleville)

6/8 Councillor Briefing Session

8-9 August South West Queensland Regional Organisation of Councils (SWQROC) Thargomindah

12/8 Mulga Mates opening playground

15/8 Outback Queensland Tourism Association catch up

15/8 Council Engineer interviews

19/8 Book week St Finbarr's School

20/8 Santos presentation re Carbon capture

22/8 Digital Inclusion meeting Mitch Greige – From State Libraries - what programs can be implemented in the library for the community that are identified as essential.

22/8 South West Queensland Regional Organisation of Council (SWQROC) Economic Development meeting via Zoom

23/8 Men's health morning tea

23/8 Eromanga Natural History Museum (ENHM) Meeting at Eromanga to discuss funding for Stage 3

26/8 Department of Agriculture and Fisheries (DAF) monthly phone catchup

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Hall	Volz	Barnes	Lander	Milosevic
Ordinary Meeting of Council	16/07/2024	Quilpie	1	1	1(zoom)	1	1
Special Meeting of Council	16/07/2024	Quilpie	1	1	1(zoom)	1	1
Outback Masters Opening	19/07/2024	Quilpie	1	1			1
Outback Masters Presentations	21/07/2024	Quilpie	1	1			1
Quilpie District Sports Opening	23/07/2024	Quilpie	1	1			
Subsidised Freight Meeting TMR	24/07/2024	Quilpie	1	1			1
Wild Dog Fencing - DAF	25/07/2024	Quilpie	1	1			1
Housing Video	25/07/2024	Quilpie	1				
Meeting with Ann Leahy	29/07/2024	Teams	1				
RADF Meeting	31/07/2024	Quilpie		1			
REX update	2/08/2024	Quilpie	1				
New Police Inspector dinner	2/08/2024	Quilpie	1				
Councillor Briefing Session	6/08/2024	Quilpie	1	1		1	1
SWQROC	8/9 Sept	Thargo	1				
Opening Playground Mulga Mates	12/08/2024	Quilpie	1				
Introduction Acting CEO	12/08/2024	Quilpie	1	1	1	1	
TMR Meeting	14/08/2024	Quilpie	1	1	1		
OQTA Meeting	15/08/2024	Quilpie	1	1			
Director of Engineering Meetings	15/08/2024	Quilpie	1	1	1	1	
Jillaroos Performance	15/08/2024	Quilpie		1	1		
Book Week St Finbarr's	19/08/2024	Quilpie	1				
SANTOS Meeting	20/08/2024	Quilpie	1	1	1		
SWQROC EDAC Online Meeting	22/08/2024	Quilpie	1				
Digital Inclusion meeting Mitch Greige	22/08/2024	Quilpie	1				
Mens Health morning tea	23/08/2024	Quilpie	1	1			
ENHM Meeting	23/08/2024	Eromanga	1				
DAF Monthly Update	23/08/2024	Quilpie	Phone				

Acronyms:

CEO – Chief Executive Officer

DAF – Department of Agriculture and Fisheries

EDAC – Economic Development Advisory Committee

ENHM – Eromanga Natural History Museum

OQTA – Outback Queensland Tourism Association

RADF – Regional Arts Development Fund

SWQROC – South West Queensland Regional Organisation of Councils

TMR – Department of Transport and Main Roads

10:49 Cr Lyn Barnes left the meeting.

10:51 Cr Lyn Barnes returned to the meeting.

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES JULY 2024****EXECUTIVE SUMMARY**

This report was about works conducted by Engineering Services during July 2024.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT****EXECUTIVE SUMMARY**

This report provided information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.2.2 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provided information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - JULY 2024****EXECUTIVE SUMMARY**

This report was to provide Council with an update on financial services for the month of July 2024.

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report provided information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

10.4.2 WORKPLACE HEALTH AND SAFETY QUARTERLY REPORT

EXECUTIVE SUMMARY

This report provided information and updates on the projects and activities of the Workplace Health and Safety Office.

Noted

Mrs Lisa Hamlyn (Director Corporate and Community Services) entered the meeting at 11.30am.

11 ENGINEERING SERVICES

11.1 CONTRIBUTION TO HARKAWAY BORE

EXECUTIVE SUMMARY

The report proposed that Council contribute funds to Twatty Pastoral for the drilling and equipping of a new bore on Cooma Road, in exchange for a signed agreement to access this water for roadworks, assisting in drought-proofing future works for Cooma and Telephone Bore Road.

RESOLUTION NO: (QSC152-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

Resolution:

That:

1. A draft water agreement be presented to Council at an upcoming meeting for review.
2. In principle support be given to the contribution of 50%, to a maximum of \$15,000, towards the drilling and equipping of the Harkaway Bore from Council's Road Maintenance Budget. Further that this be subject to entering into a signed water agreement with Twatty Pastoral for access to the water.

5/0

11.2 EXPRESSIONS OF INTEREST FOR KYABRA ROAD CULVERT RECONSTRUCTION CHAINAGE 33 600

EXECUTIVE SUMMARY

Council identified that reconstruction works are required to a culvert at Chainage 33 600 on Kyabra Road. This report sought approval to call expressions of interest under section 228 (5) of the *Local Government Regulation 2012*, to prepare a shortlist of three contractors to price the final works to be constructed.

RESOLUTION NO: (QSC153-08-24)

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

That Council:

1. Undertake an Expression of Interest process to shortlist no more than three (3) suitable contractors for the Kyabra Road Culvert Reconstruction Works in accordance with Section 228 (5) of the *Local Government Regulation 2012*.
2. Invite written tenders for the Kyabra Road Culvert Reconstruction works from the Expression of Interest process.

Reason for decision

An expressions of interest process is being undertaken to establish the current market of suppliers and estimated project costs prior to submitting a funding application and awarding of the reconstruction works.

5/0

11.3 REQUEST FOR QUOTATION LARGE (RFQL) 03 24-25 106 TONNE (T) PRIME MOVER

EXECUTIVE SUMMARY

The purpose of this report was to provide Council with a recommendation to award RFQL 03 24-25 Supply and Delivery of 106T Prime Mover as part of the 2024/25 fleet replacement program.

RESOLUTION NO: (QSC154-08-24)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council:

1. Award RFQL 03 24-25 Supply and Delivery of 106T Prime Mover to Brown and Hurley for the amount of \$389,000.00 excluding GST.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009*, to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including, without limitation, any options and/or variations as per Council's procurement policy.

5/0

11.4 REQUEST FOR QUOTATION LARGE (RFQL) 02 24-25 FLOOD RESTORATION WORKS 2023 JUNE - PINKENETTA ROAD PACKAGE**EXECUTIVE SUMMARY**

The purpose of this report was to provide Council with a recommendation to award RFQL 02 24-25 Flood Restoration Works 2023 June - Pinkenetta Road Pkg for the reconstruction of Essential Public Asset Works on Pinkenetta Road.

RESOLUTION NO: (QSC155-08-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Consistent with Option 3 in the report, not award RFQL02 24-25 Flood Restoration Works 2023 June – Pinkenetta Road Package.
2. Thank respondents for their interest in the project.

Reason for decision

As part of its commitment to continual improvement, Council will establish a panel of pre-qualified suppliers specifically for Road and Civil Construction.

5/0

11.5 REQUEST FOR QUOTATION LARGE (RFQL) 01 24-25 SEPTEMBER 2022 - FLOOD DAMAGE - MILO ROAD PACKAGE**EXECUTIVE SUMMARY**

The purpose of this report was to provide Council with a recommendation to award RFQL 01 24-25 – Sept 2022 Flood Damage - Milo Road Package for the reconstruction of Essential Public Asset Works on Adavale-Milo Road, Gooyea and Hell Hole Gorge Roads.

RESOLUTION NO: (QSC156-08-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Consistent with Option 3, not award RFQL01 24-25 Sept 2022 Flood Damage – Milo Road Package.
2. Thank respondents for their interest in the project.

Reason for decision

As part of its commitment to continual improvement, Council will establish a panel of pre-qualified suppliers specifically for Road and Civil Construction.

5/0

11.6 REQUEST FOR QUOTATION MEDIUM (RFQM) 01 24-25 SUPPLY & DELIVERY OF ONE (1) 2024, 30,000 LITRE WATER TANKER

EXECUTIVE SUMMARY

The purpose of this report was to provide Council with a recommendation to award RFQM 01 24-25 Supply and Delivery of 30,000 Lt Water Tanker as part of the 2024-2025 fleet replacement program.

RESOLUTION NO: (QSC157-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council:

1. Award RFQM 01 24-25 Supply and Delivery of 30,000 L Water Tanker to Lionel Moore Trailers for the amount of \$141,181.18 excluding GST.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations.

5/0

12 CORPORATE AND COMMUNITY SERVICES

12.1 ST FINBARR'S SCHOOL REQUEST FOR MYSTERY HOLIDAY SPONSORSHIP

EXECUTIVE SUMMARY

St Finbarr's Parents and Friends Association wrote to Council requesting sponsorship for its annual Mystery Holiday Raffle. The Mystery Holiday Raffle is an important, major part of fundraising for the school.

A donation was requested and in return the Association offered to display the Quilpie Shire Council logo and name in the advertising campaign for the Mystery Holiday tickets.

RESOLUTION NO: (QSC158-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council approves the request to sponsor St Finbarr's Mystery Holiday Raffle with a direct cash contribution to the value of \$500.

5/0

At 12:23 pm, Cr Lyn Barnes left the meeting, having previously declared a conflict of interest in relation to the following item.

12.2 2024/25 REGIONAL ARTS DEVELOPMENT FUND (RADF) APPLICATIONS**EXECUTIVE SUMMARY**

The purpose of this report was for Council to consider the RADF 2024/25, Round 1 Applications. The 2024/25 RADF budget is \$26,250 (letter of approval dated 15 August 2024) - RADF contribution of \$26,250 and \$5,000 Council contribution, a total of \$31,250. The applications recommended by the RADF Committee totalled \$31,609. The RADF committee requested that Council contribute the shortfall of \$359 to allow all recommended applications to be approved.

RESOLUTION NO: (QSC159-08-24)

Moved: Cr Tony Lander

Seconded: Cr Milan Milosevic

That Council accept the recommendation of the Regional Arts Development Fund (RADF) Committee for the following 2024/25 RADF Round 1 applications and approve an additional \$359 to the RADF budget allocation sourced from the Community Assistance Grant Funding.

Organisation	Project	Amount
Quilpie & District Show & Rodeo	Leather Workshop – 2024 Show	\$2,322.00
Quilpie Cultural Society	Various workshops	\$15,247.00
Quilpie Shire Council / Western Touring Circuit	2 x Children's Performances & Workshops 2 x Comedy/Cabaret Performances	\$14,040.00
	TOTAL	\$31,609.00

4/0

Section 150F A (2)(e) of the Local Government Act 2009

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Milan Milosevic, Cr Tony Lander.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At 12:28 pm, Cr Lyn Barnes returned to the meeting.

12.3 COMMUNITY ASSISTANCE APPLICATION - QUILPIE MOTORBIKE GYMKHANA AND ENDURO

EXECUTIVE SUMMARY

The Quilpie Motorcycling Association Inc. submitted an application requesting a direct cash contribution of \$3,000 and in-kind provision of the following items for their annual Quilpie Motorbike Gymkhana & Enduro Weekend on 21 and 22 September 2024.

RESOLUTION NO: (QSC160-08-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

That:

1. Note the application from the Quilpie Motorcycling Association Inc. and approve a request for a direct cash donation of \$2,000 and in-kind provision of the following items for the annual Quilpie Motorbike Gymkhana and Enduro Weekend being held on 21 and 22 September 2024:

- 15 Wheelie bins
- 1 Skip bin
- 2 x Pop up tents
- 100 Chairs
- Large generator and extension leads
- 10 Tables
- 1 x 8 bay Bain Marie

Approximate Financial value of in-kind assistance - \$3,000

2. Council's Community Assistance policy be brought to an upcoming meeting for review of potential grant limits.

5/0

12.4 GIVING KIDS MEMORIES (GKM) - CHRISTMAS PARTY QUILPIE

EXECUTIVE SUMMARY

Representatives of the Giving Kids Memories (GKM) Charity are visiting Quilpie in December 2024 to distribute Christmas presents to children in the Shire and requested Council's support through the provision of a venue and tables.

RESOLUTION NO: (QSC161-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council:

1. Note the request received from Giving Kids Memories (GKM) Charity.
2. Agree to provide a venue and tables "in-kind" for this event.

3. Provide a free Sausage Sizzle to the community attending the event.
4. Encourage organisers to buy local wherever possible.

5/0

12.5 COMMUNITY ASSISTANCE GRANT PROGRAM APPLICATION - KANGARANGA DO ORGANISING COMMITTEE

EXECUTIVE SUMMARY

The Kangaranga Do Organising Committee submitted an application requesting use of Council's Stage Float at the 2024 Kangaranga Do event to be held in Brolga Street on Tuesday, 3 September 2024.

RESOLUTION NO: (QSC162-08-24)

Moved: Cr Roger Volz
Seconded: Cr Milan Milosevic

That Council note the request received from the Kangaranga Do Organising Committee and approve use of Council's Float Stage as in kind assistance for this event from 3 September 2024 (afternoon) to 4 September 2024 (morning).

5/0

Break for Lunch 12:56pm
Returned from Lunch 2:00pm

Manager Finance and Administration, Sharon Frank, entered the meeting at 2:00pm.

Mrs Lisa Hamlyn (Director Corporate and Community Services) returned to the meeting at 2.35pm during discussion for the following item.

13 FINANCE

13.1 ASSET REGISTER - PLANT & EQUIPMENT STOCKTAKE

EXECUTIVE SUMMARY

A stocktake of plant and equipment in the Asset Register identified plant and equipment to be written off.

RESOLUTION NO: (QSC163-08-24)

Moved: Cr Roger Volz
Seconded: Cr Tony Lander

That Council note the stocktake of plant and equipment in the Asset Register and endorse the write off of 40 items listed, with 4 items having a written down value totalling \$24,349.83.

5/0

13.2 TENDER (T) 01 24-25 REGISTER OF PRE-QUALIFIED SUPPLIERS OF MOBILE PLANT AND EQUIPMENT FOR WET & DRY HIRE

EXECUTIVE SUMMARY

The purpose of this report was to provide Council with a recommendation to accept pre-qualified suppliers with the technical, financial and managerial capability necessary to provide the services of mobile plant and equipment for wet and dry hire.

RESOLUTION NO: (QSC164-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council:

1. Approve the selection of the suppliers listed in Table 1 as 'pre-qualified suppliers' for the T01 24-25 Register of Pre-qualified Suppliers of Mobile Plant and Equipment for Wet and Dry Hire.
2. Approve the issuance of Notices of Successful Tender to the suppliers listed in Table 1 in respect of T01 24-25 Register of Pre-qualified Suppliers of Mobile Plant and Equipment for Wet And Dry Hire.
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to contracts with the suppliers listed in Table 1 pursuant to T01 24-25 Register of Pre-qualified Suppliers of Mobile Plant and Equipment for Wet And Dry Hire, including without limitation, any options and/or variations as per Council's procurement policy.

Table 1 – Approved Suppliers of Mobile Plant and Equipment for Wet and Dry Hire

No	Legal Entity	Business/Trading Name	ABN
1	APV Contracting Pty Ltd	APV Contracting Pty Ltd	29 169 579 104
2	BHL & DA Hall	BHL & DA Hall Transport	40 846 702 293
3	Kev Richardson Welding Pty Ltd	Kev Richardson Welding Pty Ltd	60 072 120 793
4	Long Plain Trading Pty Ltd	Long Plain Trading Pty Ltd	92 356 950 310
5	S.L & S.A Travers	SL & SA Travers	52 818 767 498
6	Rollers Queensland	Rollers Queensland	50 087 309 091
7	K.G Bowen & S.C Bowen	SC and KG Bowen Earthmoving	43 846 443 873
8	Tolbra Earthmovers & Haulage	Tolbra Earthmovers & Haulage	96 606 706 898
9	BK Hire Pty Ltd	BK Civil Group	99 153 715 578
10	Dale Davie Contracting Pty Ltd	Dale Davie Contracting Pty Ltd	50 160 897 218
11	HIWAY Aus Pty Ltd	HIWAY	40 150 650 150
12	Purcell Civil and Construction Pty Ltd	Purcell Civil and Construction	84 646 009 163
13	Ellis Profiling (Qld) Pty Ltd	Ellis Consolidated	52 090 899 095

5/0

13.3 FINANCIAL SERVICES REPORT MONTH ENDING 31 JULY 2024**EXECUTIVE SUMMARY**

The purpose of this report was to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 July 2024.

RESOLUTION NO: (QSC165-08-24)

Moved: Cr Lyn Barnes
Seconded: Cr Milan Milosevic

That Council receive the Monthly Finance Report for the period ending 31 July 2024.

5/0

14 GOVERNANCE**14.1 CONVERSION OF LEASE FROM LEASEHOLD TO FREEHOLD (LOT 1873 ON PH1203, LOT 1 ON GN12, LOT 6 ON LO88, LOT 3 ON GN11 OR LOT 2 ON GN1)****EXECUTIVE SUMMARY**

The report sought Council's views on the transfer of leasehold lots to freehold.

RESOLUTION NO: (QSC166-08-24)

Moved: Cr Milan Milosevic
Seconded: Cr Tony Lander

That Council advise the Department of Resources that Council does not have any views or requirements over Lot 1873 on PH1203, Lot 1 on GN12, Lot 6 on LO88, Lot 3 on GN11 or Lot 2 on GN1 except Council has previously had an interest in gravel pits on Lot 1873 on PH1203.

5/0

14.2 RISK REGISTER UPDATE & REVIEW**EXECUTIVE SUMMARY**

The report tabled for consideration, review and adoption of the Risk Registers.

RESOLUTION NO: (QSC167-08-24)

Moved: Cr Lyn Barnes
Seconded: Cr Milan Milosevic

That the report be laid on the table for discussion at an upcoming workshop and subsequent tabling at a Council meeting.

5/0

14.3 2024 CHRISTMAS SHUTDOWN PERIOD

EXECUTIVE SUMMARY

The report presented options to Council to consider in relation to the shutdown period for the Council workforce over the Christmas / New Year period.

RESOLUTION NO: (QSC168-08-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That:

1. All departments of Council (excluding Tourism and limited critical services) shut down for the Christmas / New Year period as of close of business on Friday 20 December 2024, with normal operations to recommence on Monday, 6 January 2025.
2. The Quilpie Visitor Information Centre and Museum shut down for the Christmas / New Year period as of close of business on Saturday 21 December 2024, and recommence normal operations on Monday, 6 January 2025.

5/0

14.4 WESTERN QUEENSLAND ALLIANCE OF COUNCILS (WCAC) ASSEMBLY 2024

EXECUTIVE SUMMARY

The purpose of this report was to determine attendance for the Western Queensland Alliance of Councils Assembly 2024.

RESOLUTION NO: (QSC169-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council be represented at the Western Queensland Alliance of Councils Assembly 2024 to be held in Mount Isa on Wednesday, 4 September 2024 to Thursday, 5 September 2024 by Mayor Hall, Deputy Volz and Cr Lander.

5/0

14.5 THE 128TH LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) ANNUAL CONFERENCE

EXECUTIVE SUMMARY

The purpose of this report was to determine attendance for the 128th Local Government Association of Queensland Annual Conference.

RESOLUTION NO: (QSC170-08-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

That Council:

1. Approve the attendance of Mayor Ben Hall, Deputy Mayor Roger Volz, Councillor Lyn Barnes, Councillor Tony Lander, Councillor Milan Milosevic and Chief Executive Officer Justin Hancock at the LGAQ Annual Conference to be held in Brisbane from 21 to 23 October 2024.
2. Nominate Mayor Ben Hall and Deputy Mayor Roger Volz to attend as delegates for the LGAQ Annual Conference to be held in Brisbane from 21 to 23 October 2024.
3. Nominate Councillor Lyn Barnes, Councillor Tony Lander and Councillor Milan Milosevic to attend as observers at the LGAQ Annual Conference to be held in Brisbane from 21 to 23 October 2024.

5/0

14.6 DEVELOPMENT APPLICATION - PAULSEN

EXECUTIVE SUMMARY

The purpose of this report was for Council to decide the Development Application for a Reconfiguring a Lot – Boundary Realignment (Two (2) lots into Two (2) lots) on land situated at 23 Bulbuln Street and 43 Jabiru Street, Quilpie formally described as Lots 511 and 512 on Q6801.

RESOLUTION NO: (QSC171-08-24)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council:

1. Receive this report.
2. Council issue a decision notice to the applicant approving the Development Application for a Reconfiguring a Lot – Boundary Realignment (Two (2) lots into Two (2) lots) on land situated at 23 Bulbuln Street and 43 Jabiru Street, Quilpie formally described as Lots 511 and 512 on Q6801, subject to the following conditions:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme.
- II. A development permit for a Material Change of Use will be required for any activity or development on the approved lot(s) that does not comply with the accepted development criteria in the *Quilpie Shire Planning Scheme*.
- III. All persons involved in the development have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.

- IV. New development on any of the approved lots must be provided with an adequate supply of electricity. In the event that an adequate supply of electricity cannot be achieved through efficient design and alternative energy technologies, a connection to the reticulated electricity network must be made available. Prospective purchasers and/or developers of the newly created lots are encouraged to contact the relevant electricity provider to determine the availability and costs associated with connecting to the reticulated network.
- V. This approval lapses if a plan for the reconfiguration is not given to the Council within four (4) years of the approval taking effect.
- VI. The plan for the reconfiguration must be duly signed by the registered proprietor of the land and the surveyor, and submitted to Council for approval in a form acceptable to Council within the relevant period.
- VII. Unless otherwise stated all conditions shall be completed prior to the Council endorsing the relevant plan of survey.
- VIII. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the establishment of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- IX. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities that are associated with the approved development, including any permits/approvals required by any State Agencies.
- X. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. Council should be contacted for advice in the event of any potential change in circumstances.
- XI. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.

Development Conditions

Development

1. The approved development is for Reconfiguring a Lot – Boundary Realignment (Two (2) lots into Two (2) lots), as defined in the *Planning Act 2016* and as shown on the approved plans.

2. Complete and maintain the approved development as follows:
 - a. in accordance with development approval documents; and
 - b. strictly in accordance with those parts of the approved development that have been specified in detail by the Council unless the Council agrees in writing that those parts will be adequately complied with by amended specifications.

Compliance

3. Unless otherwise stated, all conditions must be complied with prior to the Council endorsing the relevant Survey Plan.

Approved plans

4. The approved development is to be carried out in accordance with following approved plans and documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number:	Plan/Document Name:	Date:
Ref: 56523RBT	Plan of Reconfiguration	24/06/2024

Existing buildings and structures

5. Existing buildings, structures, infrastructure and services located on the development site are not to encroach on the proposed allotment boundaries.
6. All drainage (including sewer house connection and stormwater drainage) and services (including water, electricity and telephone) associated with the existing buildings on the site are to be relocated so that they are wholly contained within proposed lot it serves. A plan, drawn by a suitably qualified person, showing all drainage and services associated with the existing buildings is to be submitted to Council to demonstrate compliance with this requirement.

Services provision

7. Each approved lot must be connected to Council's reticulated water supply system in accordance with the applicable Water Services Association of Australia (WSAA) publication, at no cost to Council.
8. Each approved lot must be connected to Council's reticulated sewerage disposal system in accordance with the applicable Water Services Association of Australia (WSAA) publication at no cost to Council.
9. Any connection to or works associated with Council's sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council sewerage infrastructure without first obtaining the express permission of Council.

10. An electricity supply must be made available to each lot. This supply must be in accordance with the relevant standards of the electricity distributor.

Note: Confirmation that an electricity supply is available and network connections can be made to all new lots from the electrical provider will be required prior to endorsement of the plan of survey.

11. Where it is necessary for existing reticulated infrastructure networks to be extended to provide the required service connections to the approved lots, such works will require development approval for Operational Works or must otherwise be completed by private works agreement with Council.
12. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Stormwater and drainage

13. Stormwater runoff from the site must not adversely impact on flooding or drainage of properties or roads that are upstream, downstream or adjacent to the site as a result of the development.
14. Discharge of stormwater runoff from the development shall drain freely in all cases, and no nuisance of ponding is to be created as a result of the development.

Access and roads

15. The landowner is responsible for the construction and maintenance of crossovers from the road carriageway to the property boundary and all internal vehicle access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.

Protection of infrastructure

16. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets. Any damage to existing infrastructure (road pavement, existing underground assets, etc.) attributable to the development, shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s) and at no cost to Council.

No cost to Council

17. All costs associated with the approved development are to be met by the developer, including costs of survey, registration, document lodgement, easement documentation preparation and plan sealing unless there is specific agreement by other parties, including the Council, to meeting those costs.

5/0

14.7 OFFER TO PURCHASE LAND IN ADAVALE

EXECUTIVE SUMMARY

The purpose of this report was to advise Council of offers to purchase blocks of land in Adavale.

RESOLUTION NO: (QSC172-08-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Accept the offer to purchase one lot of land at Adavale from Roxy Williams for Lot 406 on Lot A2451 amounting to \$2,000.
2. Accept the offer to purchase one lot of land at Adavale from Brody O'Reilly & Shari Loweke for Lot 905 on A2451 amounting to \$2,000.
3. Accept the offer to purchase one lot of land at Adavale from Martin and Narda Campbell for Lot 36 on A2453 amounting to \$2,000.
4. Delegate power to the Chief Executive Officer pursuant to Section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any, and all, matters associated with or in relation to this land sale.

5/0

14.8 DEVELOPMENT APPLICATION FOR 73 GALAH STREET, QUILPIE

EXECUTIVE SUMMARY

The purpose of this report was for Council to decide the Development Application for a Material Change of Use to establish a "Non-resident workforce accommodation" (Four (4) Accommodation Units) on land situated at 73 Galah Street, Quilpie, formally described as Lot 12 on SP114859.

RESOLUTION NO: (QSC173-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council:

1. Receive this report; and
2. Council issue a decision notice to the applicant approving the Development Application for a Material Change of Use to establish a "Non-resident workforce accommodation" on land situated at 73 Galah Street, Quilpie, formally described as Lot 12 on SP114859, subject to the following conditions:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme.

II. In the Planning Scheme:

Non-resident workforce accommodation *“Premises used to provide accommodation for non-resident workers. The use may include provision of recreational and entertainment facilities for the exclusive use of residents and their visitors.*

Non-resident workers *“workers who reside in areas for extended periods when employed on projects directly associated with resource extraction, major industry, major infrastructure or rural uses, but have a permanent place of residence in another area. This includes workers engaged in fly-in/fly-out or drive-in/drive-out arrangements.”*

- III. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- IV. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- V. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- VI. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. any change to the approved plans and documents may require a new or changed development approval. it is recommended that the applicant contact Council for advice in the event of any potential change in circumstances.

Development Conditions

Use

1. The approved development is a Material Change of Use – “Non-resident workforce accommodation” (Four (4) accommodation units) as defined in the Planning Scheme and as shown on the approved plans.

Compliance inspection

2. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
3. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved plans and documents

4. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
Job No. L1325; Page 1 of 26; Rev 4	Title page	03/11/2023
Job No. L1325; Page 2 of 26; Rev 4	Site plan	02/22/2024
Job No. L1325; Page 3 of 26; Rev 4	Floor Plan	22/02/2024
Job No. L1325; Page 3 of 26; Rev 4	West and North Elevations	22/02/2024
Job No. L1325; Page 3 of 26; Rev 4	East and South Elevation	22/02/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Elevation	Front and Back Elevation	02/04/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Elevation	Left and Right Elevation	02/04/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Floor Plan	Floor Plan	02/04/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Floor Plan	Floor Plan	02/04/2024
Project No. P14530Q5; Dwg No. J3742-Delivr Group: Floor Plan	Floor Plan	02/04/2024

Development works

5. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
6. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
7. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

Applicable standards

8. All works must comply with:
- the development approval conditions;
 - any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;

- c) Council's standard designs for such work where such designs exist;
- d) any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-d above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-d in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrence lawful requirements outside those stated above.

Stormwater drainage

- 9. Stormwater drainage is to be provided in accordance with:
 - a) Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013;
 - b) Pilgrim, DH, (ed)., Australian Rainfall & Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987; and
- 10. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed. The developer shall ensure that in all cases, discharge of stormwater runoff from the development drains freely to the legal point/s of discharge for the development.
- 11. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
- 12. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Avoiding nuisance

- 13. No nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
- 14. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
- 15. Clothes drying areas shall be provided on site and fully screened from Galah Street by a solid screen of suitable height.
- 16. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

17. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the Environmental Protection (Noise) Policy 2008.
18. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the Environmental Protection (Air) Policy 2008.

Landscaping

19. A minimum of 10% of the development site shall be landscaped with a majority of the landscaping to be provided along the Galah Street frontage. Landscape plantings shall include a mix of trees, shrubs and ground covers to enhance the visual appeal of the development and soften the appearance of the built form.
20. A Landscaping Plan is to be submitted to and approved by Council within three (3) months of this approval taking effect. The Landscaping Plan must include details of the location and species of plants and the irrigation system. Plants are to be drought hardy and must not include weed species. Root barriers are to be installed around trees that are located within 3 metres of any underground infrastructure. The site is to be landscaped and maintained in accordance with the approved Landscaping Plan.
21. A 1.8-metre-high screen fence is to be provided along the entire length of the eastern, western and northern property boundaries of the site.

Waste management

22. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
23. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

Refuse storage

24. Adequate refuse storage areas and facilities must be provided on the site to service the approved development.
25. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and emptied, and the waste removed from the site on a regular basis. All waste containers are to be located in a convenient and unobtrusive position and shielded from the view of travelling public and neighbours.

Parking, access and manoeuvring

26. Provide a minimum of four (4) car parking spaces on site.
27. All access points, from the edge of the existing bitumen from Galah Street to the property boundary, shall be constructed to a sealed residential standard to the satisfaction of and at no cost to Council.

28. The landowner is responsible for the construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards. Should any damage be caused at the approved access locations, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
29. All vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movements onsite.
30. All vehicles entering and exiting the development site must be able to enter and leave in forward direction. Reversing out of the development site is not permitted. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.
31. Car parking and manoeuvring areas are to be designed to accommodate a B99 vehicle in accordance with:
 - a) AS2890.1 – Parking Facilities;
 - b) Austroads AP-34/95 - Design Vehicles and Turning Path Templates; and
 - c) The 'Access to Premises Standard' (Vol 1 of the National Construction Code).

Earthworks and construction

32. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadways.

Provision of services

33. The development must be provided with an adequate supply of water in accordance with the applicable standards and policies.
34. The development must be connected to Council's reticulated sewerage system in accordance with the applicable standards and policies.
35. The development must be connected to an adequate electricity supply system in accordance with the relevant building standards, requirements and specifications (as relevant).
36. If the premises is connected to a telecommunications service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).

37. All services installation connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such design exist, (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the development must ensure do not conflict with any requirements imposed by any applicable laws and standards.

No cost to Council

38. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes toe costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

39. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

40. It is the developer's responsibility to ensure all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'

5/0

14.9 DEVELOPMENT APPLICATION - BOOBOOK PLACE

EXECUTIVE SUMMARY

The purpose of this report was for Council to decide the Development Application for a Reconfiguring a Lot (One (1) lot into Two (2) lots) on land situated at 2 Boobook Place, Quilpie formally described as Lot 46 on SP234965.

RESOLUTION NO: (QSC174-08-24)

Moved: Cr Lyn Barnes
Seconded: Cr Tony Lander

That Council:

1. Receive this report; and

2. Issue a decision notice to the applicant approving the Development Application for Reconfiguring a Lot (One (1) lot into Two (2) lots) on land situated at 2 Boobook Place, Quilpie formally described as Lot 46 on SP234965, subject to the following conditions:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme.
- II. A development permit for a Material Change of Use will be required for any activity or development on the approved lot(s) that does not comply with the accepted development criteria in the *Quilpie Shire Planning Scheme*.
- III. All persons involved in the development have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.
- IV. New development on any of the approved lots must be provided with an adequate supply of electricity. In the event that an adequate supply of electricity cannot be achieved through efficient design and alternative energy technologies, a connection to the reticulated electricity network must be made available. Prospective purchasers and/or developers of the newly created lots are encouraged to contact the relevant electricity provider to determine the availability and costs associated with connecting to the reticulated network.
- V. This approval lapses if a plan for the reconfiguration is not given to the Council within four (4) years of the approval taking effect.
- VI. The plan for the reconfiguration must be duly signed by the registered proprietor of the land and the surveyor, and submitted to Council for approval in a form acceptable to Council within the relevant period.
- VII. Unless otherwise stated all conditions shall be completed prior to the Council endorsing the relevant plan of survey.
- VIII. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the establishment of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- IX. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities that are associated with the approved development, including any permits/approvals required by any State Agencies.

- X. In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. Council should be contacted for advice in the event of any potential change in circumstances.
- XI. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.

Development Conditions

Use

1. The approved development is for Reconfiguring a Lot (One (1) lot into Two (2) lots) as shown on the approved plans.
2. Complete and maintain the approved development as follows:
 - a. in accordance with development approval documents; and
 - b. strictly in accordance with those parts of the approved development that have been specified in detail by the Council unless the Council agrees in writing that those parts will be adequately complied with by amended specifications.

Compliance

3. Unless otherwise stated, all conditions must be complied with prior to the Council endorsing the relevant Survey Plan.

Approved plans

4. The approved development is to be carried out in accordance with following approved plans and documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number:	Plan/Document Name:	Date:
SP348634	Plan of Lots 10 & 11	17/07/2024

Existing buildings and structures

5. Existing buildings, structures, infrastructure and services located on the development site are not to encroach on the proposed allotment boundaries.

Services provision

6. Each approved lot must be connected to Council's reticulated water supply system in accordance with the applicable Water Services Association of Australia (WSAA) publication, at no cost to Council.
7. Each approved lot must be connected to Council's reticulated sewerage disposal system in accordance with the applicable Water Services Association of Australia (WSAA) publication at no cost to Council.
8. Any connection to or works associated with Council's sewerage infrastructure must be completed by a qualified plumber/drainlayer under Council supervision. No works are to be undertaken on Council sewerage infrastructure without first obtaining the express permission of Council.
9. An electricity supply must be made available to each lot. This supply must be in accordance with the relevant standards of the electricity distributor.

Note: Confirmation that an electricity supply is available and network connections can be made to all new lots from the electrical provider will be required prior to endorsement of the plan of survey.

10. Where it is necessary for existing reticulated infrastructure networks to be extended to provide the required service connections to the approved lots, such works will require development approval for Operational Works or must otherwise be completed by private works agreement with Council.
11. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Stormwater and drainage

12. Stormwater runoff from the site must not adversely impact on flooding or drainage of properties or roads that are upstream, downstream or adjacent to the site as a result of the development.
13. Discharge of stormwater runoff from the development shall drain freely in all cases, and no nuisance of ponding is to be created as a result of the development.

Access and roads

14. The landowner is responsible for the construction and maintenance of crossovers from the road carriageway to the property boundary and all internal vehicle access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.

Protection of infrastructure

15. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets. Any damage to existing infrastructure (road pavement, existing underground assets, etc.) attributable to the development, shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s) and at no cost to Council.

No cost to Council

16. All costs associated with the approved development are to be met by the developer, including costs of survey, registration, document lodgement, easement documentation preparation and plan sealing unless there is specific agreement by other parties, including the Council, to meeting those costs.

5/0

14.10 POLICY REVIEW**EXECUTIVE SUMMARY**

This report was for Council to adopt the recently reviewed, updated policies.

RESOLUTION NO: (QSC175-08-24)

Moved: Cr Lyn Barnes
Seconded: Cr Roger Volz

That Council adopt the recently reviewed:

- Investment Policy;
- Customer Service Policy;
- Recovery of Overdue Rates & Charges Policy;
- Entertainment & Hospitality Policy with the inclusion of another paragraph after 3.2.4 for Advocacy events with content mirroring that of civic functions;
- Councillor Expenses Reimbursement Policy;
- Councillor Investigations Policy.

5/0

15 ITEMS LISTED IN THE CONFIDENTIAL AGENDA**MOTION**

RESOLUTION NO: (QSC176-08-24)

Moved: Cr Roger Volz
Seconded: Cr Lyn Barnes

That Council move item **15.1 Dedicated Road Access to Lot 40 on NK839916 and Lot 51 on NK 86** into the open session of the meeting.

5/0

MOVE INTO CLOSED SESSION**RESOLUTION NO: (QSC177-08-24)**

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at 4.30pm to discuss a confidential item that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- (a) the matter that is to be discussed; and
- (b) an overview of what is to be discussed while the meeting is closed.

Agenda item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
15.2 Acquisition of Land	(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;	The purpose of this report is to consider the purchase of land in Jabiru Street, Quilpie.

5/0

MOVE OUT OF CLOSED SESSION**RESOLUTION NO: (QSC178-08-24)**

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council move out of closed session and resume the Ordinary Meeting at 4:41pm.

5/0

15.1 DEDICATED ROAD ACCESS TO LOT 40 ON NK839916 AND LOT 51 ON NK 86**EXECUTIVE SUMMARY**

The report was to provide advice to Council on the request from the Department of Resources for Council to provide dedicated road access to Lot 40 on NK839916 and Lot 51 on NK86 so that the block can be converted from Leasehold to Freehold. The Department of Resources has also advised that Lots 2,3,4 & 5 on NK839916 and Lots 37 on NK86 may also require dedicated access in the future.

RESOLUTION NO: (QSC179-08-24)

Moved: Cr Tony Lander
Seconded: Cr Milan Milosevic

That:

1. Council approve a road opening and all associated costs on Lot 71 on SP277803 to provide a dedicated road access to Lot 40 on NK839916 and Lot 51 on NK86 as requested by the property owners once approval has been provided by the Stock Route Management Unit.
2. Council concurrently approve a road opening and all associated costs, giving access for Lots 2,3,4 & 5 on NK839916, once approval has been provided by the Stock Route Management Unit, to enable these owners to change the tenure in the future.
3. Each of the roads be recorded on the road register as "unformed track".

5/0

15.2 ACQUISITION OF LAND**EXECUTIVE SUMMARY**

The purpose of this report was to consider the purchase of land in Jabiru Street, Quilpie.

RESOLUTION NO: (QSC180-08-24)

Moved: Cr Roger Volz
Seconded: Cr Lyn Barnes

That Council not proceed with the acquisition of land as outlined in the offer presented.

5/0

16 LATE ITEMS**16.1 COMMUNITY ASSISTANCE GRANT PROGRAM APPLICATION - QUILPIE & DISTRICT SHOW & RODEO****EXECUTIVE SUMMARY**

The Quilpie and District Show & Rodeo Committee submitted a Community Assistance Grant Program application requesting a waiver of hire fees for the Quilpie Shire Hall to facilitate Leather Workshops being offered to the community as part of the Quilpie & District Show & Rodeo Program from Thursday, 12 September to Friday 13, September 2024. In addition, the Committee is also requesting a waiver of hire fees for the use of the Bulloo Park Complex as the primary location of the 2024 Quilpie and District Show & Rodeo from Sunday, 1 September to Tuesday, 17 September 2024.

RESOLUTION NO: (QSC181-08-24)

Moved: Cr Milan Milosevic
Seconded: Cr Tony Lander

That Council:

1. Note the Community Assistance Grant Program application received from the Quilpie and District Show & Rodeo Committee.
2. Approve the request to waive the hire fees for the Quilpie Shire Hall from Thursday, 12 September 2024 to Friday, 13 September 2024 to facilitate Belt Making (Leather) Workshops.
3. Approve the Community Assistance Grant Program application to waive the hire fees for Bulloo Park Complex from Sunday, 1 September to Tuesday, 17 September 2024 for the Annual Quilpie and District Show & Rodeo.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss:

Cr Barnes raised the suggestion that while works are currently being carried out at the Brolga Street entrance to the Council Administration building, could we take the opportunity to relocate the mosaic water feature / cattle trough and bore head to another location in the town.

An option put forward by Mayor Hall was for a small pond with cut out silhouettes of brolgas. This may be an attractive replacement creating a new focal point. Mayor Hall suggested a discussion of both elected members and key staff to collaboratively identify an outcome that is both aesthetically pleasing and easy to maintain.

Cr Volz indicated that it may be timely to also relocate the last remaining tree behind the flag poles as the tree impacts the visual amenity of the office frontage and the new signage as well.

MOTION

RESOLUTION NO: (QSC182-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council:

1. Remove and relocate the mosaic water feature currently at the front of the Council Administration building.
2. Workshop a new design for the front of the Administration building with input from Quilpie Shire Council team members.
3. Remove the remaining tree in front of Council's Administration Office.

5/0

MOTION

RESOLUTION NO: (QSC183-08-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That Council seek an update on the status of the Hospital Extension Funding application.

5/0

Cr Barnes foreshadowed additional items for future discussions:

- John Waugh Park Masterplan Workshop to be held.
- ABC Media release.
- Invitation to King Charles to visit when in Australia.
- Bush Summit – How can we be involved; who organises?
- Remote tax line for Quilpie.
- Free Camping areas.

18 CLOSURE

There being no further business the Mayor declared the meeting closed at 5:15PM.

These minutes are to be confirmed at the next meeting of Council. In accordance with the public notice of meetings published by Council, the next Ordinary Meeting will be held on Tuesday, 17 September 2024 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30AM.

Unconfirmed

- 7 ITEMS ARISING FROM PREVIOUS MEETINGS**
- 8 MAYORAL REPORT**
- 9 COUNCILLOR PORTFOLIO REPORTS**

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES AUGUST 2024

IX: 250549

Author: Brian Weeks, Acting Director

Attachments: 1. QSC Fd August 2024 Month End Report [↓](#)

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report is about works conducted by Engineering Services during August 2024.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

GENERAL

- Eromanga pool repairs including relining have now been completed. The concrete surround on 2 sides will be completed by the end of the week.
- Delays have occurred to Adavale – Quilpie Road initiated by the Queensland Department of Transport and Main Roads (TMR). Cultural clearance approvals that were given must be rechecked which means that the project will not be completed in time for the Minister to open in October.
- The Acting Director has reviewed the Quilpie Aerodrome Manual and arranged for an update to be completed and submitted to the Civil Aviation Safety Authority (CASA).

ROADS

- Construction crews have completed works on the Grey Range project of Quilpie – Windorah Road. Sealing works will take place on 11 September 2024.
- Construction crews are working on sealing a section of the Adavale Black Road.
- Crews have commenced earthworks at Eromanga Transfer Station.

RMPC

- Road crews are working on reseal preparations on Quilpie – Windorah Road.
- Murweh Shire Council's Jetpatcher has been carrying out edge repairs on Quilpie – Windorah Road.

Other Works - Queensland Department of Transport and Main Roads (TMR)

- Council's Technical Officer is working with TMR on grid removal works.

Flood Damage Works - Queensland Department of Transport and Main Roads (TMR)

- Council's Technical Officer is working with TMR on the upcoming flood repair works program.

Flood Damage Works - Shire Roads

- Attached is the report from the Proterra Group.

Concrete and Structures

- The Concrete and Structures Crew has completed capping works on Seco Crossing.
- Crews have reinstated the concrete surrounds for Eromanga Pool.
- The crew will move to Quilpie – Windorah Road to lay concrete margins.

Council Buildings and Facilities

- Works are progressing with the new homes:
 - Service connections are being installed by the builders (Baguley Build).
 - Peter Donahue is pouring tank slabs and installing stormwater.
 - Aaron Marsh is erecting the sheds at new houses and the extension to the State Emergency Service (SES) Shed.

Water and Sewerage

- Council's Water and Sewerage Supervisor has resigned.
- The water main break at Eromanga feeding fire tanks for IOR was repaired. Crews re-laid the main across the Cooper Developmental Road.
- The Eromanga Reverse Osmosis plant has been monitored. The plant was struggling to keep up with demand. Issues were identified with irrigation at the Eromanga Natural History Museum and a few residents who were watering.

Plant and Workshops

- Tenders for a new mower have been called.
- The new Kenworth prime mover has been ordered.
- The new water tanker has been ordered.
- Council's fitter has resigned from Council.

Town Services

- Staff have been busy with preparations for Quilpie Show.
- Staff have been finalising the landscape design for the Administration Building.
- Staff have been working on irrigation systems on Council housing.
- A Town Services team member has resigned.

CONSULTATION (Internal/External)

N/A

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

- Activities are performed within the operating and capital budgets.

RISK MANAGEMENT IMPLICATIONS

Nil.



**MONTHLY PROJECT REPORT
AUGUST 2024**

**QUILPIE SHIRE COUNCIL
DRFA – FLOOD RESTORATION PROJECTS**

MARCH 2021 Event-Complete

JANUARY 2022 Event-Complete

SEPTEMBER 2022 Event

June 2023 Event

Emergent Works January 2024 Event-Complete

COOMA ROAD BETTERMENT PROJECT-Complete

Renewal of existing concrete floodways-Capital funding


January 2024 Event-Currently waiting for approval of submissions



QSC – DFRA MONTHLY PROJECT REPORT

August 2024

AMENDMENT, DISTRIBUTION and APPROVAL

ISSUE	AUTHOR	REVIEWER	APPROVED FOR ISSUE		
			NAME	SIGNATURE	DATE
1	Cameron Mocke	David Bell	Cameron Mocke		4/9/2024

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CONTRACT SUMMARY

Contract Number	RFQL06 22-23
Principal Representative’s Delegate	PROTERRA GROUP
Project Manager	Cameron Mocke
Target Date for Practical Completion of 2024 January event works	20 February 2026

FINANCIAL STATEMENT

Description	Status	Percentage Completed
Approved Submissions QSC.0007.1920-QSC.0023.1920	Approved	100%
Approved Submissions QSC.0027.2021L-100% complete. QSC.0028.2021L, QSC.0030.2021L, QSC.0031.2021L, QSC.0032.2021L, QSC.0029.2021L-Includes Betterment submission.	Approved	100%
2022 event works Submissions		
QSC.0036.2122F, QSC.0040.2122F, QSC.0039.2122F and QSC.0037.2122F. Betterment Works- Old Charleville Road	Completed Completed Completed	100% 100% 100%
2022-September event works Submissions		
QSC.0042.2223C, QSC.0043.2223C. QSC.0046/QSC.0047/QSC.0048/QSC.0049.2223C.	Approved Approved Approved	100% 100% 52%
2023-June event works Submissions		
QSC.0051.2223C, QSC.0052.2223C, QSC.0053.2223C.	Approved Approved Approved	70% 3% 4%



QSC – DFRA MONTHLY PROJECT REPORT

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2024-January event works Submissions		
QSC.0057.2324X, QSC.0058.2324X, QSC.0059.2324X. QSC.0060.2324X. Draft-Kyabra Rd-Possible Betterment Application	Waiting for approval	0%

Event date	Percent Complete	Estimated Final Cost
26-February-2020	100%	\$16,720,732.34
31-March-2021	100%	\$11,782,366.74
04-February-2022	100%	\$9,364,425.29
15-September-2022	89%	\$14,992,143.00
16-June 2023	21%	\$5,377,000.00
4 January 2024	0%	\$11,000,000.00



QSC – DFRA MONTHLY PROJECT REPORT

August 2024

FINANCIAL DISCUSSION

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC, except for 2024 Jan event which we are still waiting for approvals.

VARIATIONS / SCOPE CHANGES

2022 REPA Works

Var.01 will be issued for sealing of additional areas on Tobermory Road.

Var01-04 issued for additional works around Adavale, funded by maintenance.

PROGRAM

Proterra Group have been awarded the delivery of the January 2024 works, Bench mark Rates have been finalized, building of submissions have commenced, with five submissions submitted to date, still preparing one more for works on Kyabra Road.

APV Contracting are currently busy on Adavale Black Rd, they will then move to the Adavale area to complete works on Patricia Park and Adavale Airport Rd.

SL & SA Travers have completed works on Nimboy Road.

Tolbra Earthmoving and Haulage have completed screening package near Adavale.

APV Contracting have started screening package for the Southeast Quadrant works.

PROCUREMENT

6.1 UPCOMING TENDERS

- Further quotes will be issued via Vendor Panel to coincide with preparatory works being completed.

6.2 TENDERS/QUOTES AWARDED-2022, 2022 September and January 2023 WORKS

Tender	Contractor	Value	GST	Total
RFQ 02 22-23 Flood Restoration Works Pkg A- (Keeroongooloo, Regleigh and Springfield Roads)	APV Contracting	\$750,271.91	\$75,027.19	\$825,299.10



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RFQ 06 22-23 Flood Restoration Works Pkg B- (Pinkenetta and Giberoo Roads)	APV Contracting	\$345,807.47	\$34,580.75	\$380,388.22
RFQ 016 22-23 Flood Restoration Works 2022 Pkg C- (Cheepie Adavale Road)	Tolbra Earthmovers and Haulage	\$1,057,496.87	\$105,749.59	\$1,163,245.46
RFQL 08 22 - 23 Flood Restoration Works 2022 Package F- (Wareo, Duck Creek and Napoleon Roads)	Tolbra Earthmovers and Haulage	\$320,939.55	\$32,093.96	\$353,033.51
RFQL 04 22-23 Flood Restoration Works 2022 Pkg D- (Old Charleville Road)	SA & SL Travers	\$1,110,981.28	\$111,098.13	\$1,222,079.41
RFQ 07 22-23 Flood Restoration Works 2022 Pkg E-(Big Creek Road)	APV Contracting	\$626,170.00	\$62,617.00	\$688,787.00
RFQL 09 Flood Restoration Works 2022 Pkg G- (Old Thargo and Kiandra Roads)	SC & KG Bowen	\$797,189.14	\$79,718.91	\$876,908.05
RFQL 016 22 - 23 Flood Restoration Works 2022 Package --(Tobermory Road Package)- Screening	APV Contracting	\$494,310.00	49,310.00	\$543,741.00
RFQL 015 22-23 Screening-Eromanga Pkg	APV Contracting	\$461,769.60	\$46,176.96	\$507,946.56
RFQL 017 22 - 23 Flood Restoration Works 2022 Trinidad Road Package	APV Contracting	\$1,615,500.85	\$161,550.09	\$1,777,050.94



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RFQL 018 22 - 23 Flood Restoration Works 2022 Old Thargo Road Package	SA & SL Travers	\$1,577,063.38	\$157,706.34	\$1,734,769.72
RFQL 01 23 - 24 Mt Margaret and Kyabra Road sealing	RPQ Spray Seal Pty Ltd	\$471,693.38	\$47,169.34	\$518,862.72
RFQL05 23-24 Flood Restoration Works 2022 Congie Road	SA & SL Travers	\$821,568.67	\$82,156.87	\$903,725.54
RFQL06 23-24 Flood Restoration Works 2022 Ray Road	APV Contracting	\$375,241.96	\$37,524.20	\$412,766.16
RFQL07 23-24 Flood Restoration Works 2022 Beltram Park Road	SA & SL Travers	\$903,264.67	\$90,326.47	\$993,591.14
RFQL10 23-24 Flood Restoration Works 2022 Corowa Road	APV Contracting	\$382,065.44	\$38,206.54	\$420,271.98
RFQL13 23-24 Flood Restoration Works 2022 South West Quadrant	APV Contracting	\$1,566,963.41	\$156,696.34	\$1,723,659.51
RFQL 12 23-24 Screening around Adavale Milo Rd area	APV Contracting	\$144,537.60	\$14,453.76	\$158,991.36
RFQL 16 23-24 Screening in South Easter quadrant	APV Contracting	\$71,923.44	\$7,192.34	\$79,115.78
RFQL 18 23-24 Sept 2022-Flood Damage-Adavale Pkg	APV Contracting	\$614,733.36	\$61,473.34	\$676,206.70

6.3 GRAVEL SCREENING

Tolbra Earthmoving and haulage have completed screenings near Adavale including additional work. Two more packages of screening have been awarded to APV Contracting, with work commencing 27 June 2024.



QSC – DFRA MONTHLY PROJECT REPORT
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WATER ISSUES

No known issues currently, programme in place to sign post water sources that have agreements with local landowners and QSC.

QRA

QSC have been notified of a change of Regional Liaison Officer by QRA. The new Permanent RLO is Gary McDonald. Whis visited Quilpie on Thursday 29th August 2024.

PHOTOS



Medium Formation Grade near Adavale



Proof rolling by Proterra Group staff of work completed.



QSC – DFRA MONTHLY PROJECT REPORT
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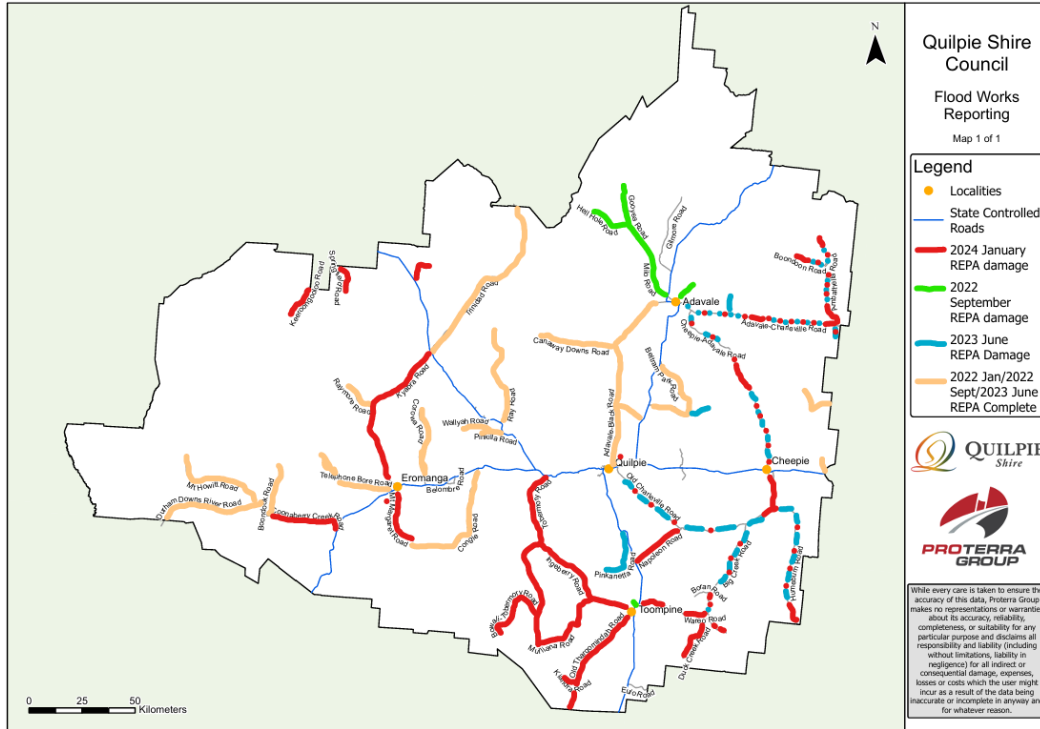


Pegging of new pits for inclusion by QSC into their reserves.



QSC – DFRA MONTHLY PROJECT REPORT
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APPENDIX A –2022 SEPTEMBER/2023 JULY/2024 JANUARY REPA WORKS MAP



10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 TOURISM STATUS REPORT**

IX: 253714
Author: Jessica Tully, Tourism Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an update on Visitor Information Centre & Tourism activities during June-August 2024.

OPERATIONAL UPDATEFamil

The Senior Tourism Officer is currently working with Anita Clark from AC Tourism, organising a famil for October 2024. This famil package was created with TEQ (Tourism & Events Qld) and offered to agents who either work in the group travel market or already have product contracted for FIT travel in Outback Queensland and whom are attending the ATEC (Australian Tourism Export Council) Marketplace event on Monday 28th October. This is the first time that SW Outback has been included as a famil destination for an ATEC event and we are so excited that we will be welcoming 6 agents. This famil will visit SW Shires of Quilpie, Paroo and Murweh.

OQTA

On August 15 and 16 the VIC welcomed Sam Ireland from OQTA, TEQ's Group Executive of Marketing Kim McConnie and one of her team, Troy to the Centre. The primary focus of their trip was to experience ENHM and gain an understanding of the paleo tourism opportunities for the region. We took the opportunity to show off the Visitor Information Centre and take them for a tour around some of Quilpie's key tourism sites and products.

QT Awards

The Senior Tourism Officer welcomed Susan Maynard to the Centre on July 18 as the site judge for the 2024 Queensland Tourism Awards. The visit went very well and Susan was very positive. Following this visit, the Senior Tourism Officer submitted the Quilpie Tourism Awards submission for judging on Tuesday August 6. Judging is now underway with winners announced at an awards ceremony in November.

RACQ People's Choice Awards

Commencing Sunday 15th September, voting will open for the RACQ People's Choice Awards as part of the Queensland Tourism Awards. This online voting platform will close Monday 30th September.

Funding Projects

With successful funding from the Accessible Tourism Elevate Fund (\$69,500) and Building Bush Tourism Fund (\$56,109) – staff are busy working on the first stage of the projects. Currently, the Senior Tourism Officer is working with Anita Clark to develop the new Visit Quilpie Shire Website.

We are also working with a builder to order the undercover area for the Night Show. All works for both funding projects are planned to be completed by April 2025.

2025 Visitor Guide

Staff are currently working on the updates for the 2025 Visitor Guide and plan to go to print in early January 2025.

Gallery

At the end of June, the annual South West Indigenous exhibition was officially opened and was very well received. A planned exhibition for August was unfortunately cancelled when the artists were not able to supply their works in time. This allowed us to leave the SW Indigenous exhibition on display for a longer period of time.

Upcoming 2024 Exhibitions

9th October – 25th October 2024 Combined Schools
 9th November – Jan 2025 Christmas in the Gallery

Social Media - INSTAGRAM

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
REACH	595	48	616	900	475	314	646	447				
PROFILE VISITS	37	16	48	67	44	36	41	42				
NEW FOLLOWERS	9	6	12	15	17	11	11	12				

Social Media - FACEBOOK

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
REACH	13,790	3076	145,877	24,964	15816	48638	19302	15510				
PAGE VISITS	704	576	2040	2153	1286	1565	1481	1493				
NEW FOLLOWERS	13	24	139	80	28	75	19	17				

Website views

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2022	1096	1314	1493	958	1864	1547	1638	1768	1313	913	996	642
2023	2026	1621	3287	2423	2058	2014	2009	1978	1456	1327	3621	1192
2024	1776	1396	1525	1416	1761	1905	1855	1450				

Visitation numbers - Visitor Information Centre

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2019	89	52	194	443	1130	1712	2725	1440	1450	548	241	97	10,121
2020	8	42	53	0	0	446	1688	1458	2172	1111	350	146	7,474
2021	64	59	295	894	2154	2657	2950	967	1515	842	290	108	12,795
2022	66	65	314	1191	1329	1573	2650	1546	1142	552	265	155	10,848
2023	80	66	279	758	1337	2372	2299	1848	1300	496	174	111	11120
2024	121	50	144	683	1272	2476	2418	1919					

Visitation number - Visitor Information Centre (Queensland only)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1743	784	170	53	5943
2021	37	50	154	651	1157	1248	1327	823	1247	558	168	59	7420
2022	47	51	217	876	846	717	1197	654	558	275	130	43	5611
2023	53	49	159	506	631	1041	904	752	597	256	38	29	5015
2024	69	28	91	417	630	862	745	645					

CONSULTATION (Internal/External)

Director Corporate and Community Services

Council Staff

Tourism Stakeholders

Local Business

Community

LEGAL IMPLICATIONS

No legal implications noted

FINANCIAL AND REVENUE IMPLICATIONS

Program operates in accordance with Council's 2024/2025 Budget

RISK MANAGEMENT IMPLICATIONS

Program operates in accordance with Quilpie Shire Council Risk Management Policy & Framework

10.2.2 NATIONAL DISABILITY INSURANCE SCHEME (NDIS) COORDINATOR STATUS REPORT

IX: 254240
Author: Christine Houghton, NDIS Officer
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

The purpose of this report is to update Council on National Disability Insurance Scheme (NDIS) activities and programs.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

The National Disability Insurance Scheme (NDIS) Program in Quilpie Shire continues to be busy but is operating smoothly most of the time. With ongoing education and assistance, participants and their families / carers are learning to navigate the NDIS system and advocate for themselves which is very pleasing to be a part of as it is promoting the core principles of NDIS – *Choice and Control*.

Quilpie Shire NDIS participants are once again able to use NDIS Remote Planner, Linda Wharton, who is based in Cunnamulla. Linda possesses a myriad of experience and local knowledge and understands issues that participants experience in remote areas.

Linda's NDIS plans are always fair and reasonable, with the best outcomes for participants always at the forefront of her decisions. Linda has recently acquired a budget allocation which allows her to travel to Quilpie for planning meetings and engage with existing participants.

Allied Health providers / therapists are visiting Quilpie on a regular basis. The same therapists are returning to deliver the services which ensures continuum of care, equating to better outcomes for participants. Support workers from Quilpie and Charleville are also providing an amazing service, contributing to participants achieving independence and living a fulfilled life.

NDIS Current News / Update

On 22 August 2024, the National Disability Insurance Scheme Amendment (Getting the NDIS Back on Track No. 1) Bill 2024 was passed by the Parliament. The Bill received Royal Assent on 5 September 2024 and the new NDIS laws will come into effect on 3 October 2024. The new rules will be implemented in stages over time as other key reforms are introduced.

What is changing for participants:

- How eligibility is assessed
- Supports that can be funded by the NDIS
- How plans are managed
- How funding is allocated and needs to be spent
- Requirements for information gathering for eligibility reassessment

Statistics

NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
86	32	6

Current Issues

- Long wait lists for specialist appointments
- Travel for participants and families to Charleville or Roma for appointments

Correspondence / Newsletters

- NDIS Provider Newsletter
- NDS Newsletter & Webinar
- NDIS Community Engagement Newsletter

CONSULTATION (Internal/External)

Director Corporate and Community Services

Stakeholders

Participants

LEGAL IMPLICATIONS

Not applicable.

FINANCIAL AND REVENUE IMPLICATIONS

Program operates in accordance with Council's 2024/25 Budget.

RISK MANAGEMENT IMPLICATIONS

Program operates in accordance with Quilpie Shire Council's Risk Management Policy & Framework.

10.2.3 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT

IX: 254241
Author: Lisa Hamlyn, Director Corporate and Community Services
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator’s portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Wild Dog Scalps Presented to Council 01-07-2024 to 31-08-2024.

<u>Property</u>	<u>No of Scalps</u>			<u>Amount of Payment</u>
	Male	Female	Pups	
Greenmulla	2	-	-	\$100
Total	2	-	-	\$100

Wild Dog Scalps – Comparative Data Table

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Male	200	51	42	82	12	2
Female	106	44	17	39	7	
Pups	47	4	8	8	-	
Total	353	99	67	129	19	2

Commons and Reserves

<u>Reserve</u>	<u>Condition</u>	<u>Notes</u>
Quilpie Common	Good	More frequent inspections of the Reserves will be necessary as the temperature starts to increase.
Eromanga Common	Good	
Adavale Common	Good	
Warrabin Lane	Poor	
Dillon’s Well	Fair	

Wild Dog Control Program

- Due to the Pest & Livestock Management Coordinator taking Annual Leave, no wild dog control activities were undertaken during the month.

Local Laws

- One dog attack has been under investigation.

Exclusion Fencing

- Quilpie Shire Council Exclusion Fencing Subsidy Program – Round 7. Following correspondence to all successful applicants offering an extension of time (31 March 2025) to complete approved exclusion fence projects, responses were received for seven of the eight fencing projects.

Coolbinga / Wanko exclusion fence project (7km) has been completed and inspected.

Reserves

- Eromanga Common fence was inspected. Repairs have been carried out to return the fence to stockproof condition by the stock owner.
- The Pest Management Assistant checked the Quilpie and Eromanga Common fencing, cattle, waters and feed. He also repaired the 7 Mile fence and has completed the fence around the Toompine Bore.

Training

- The Pest & Livestock Management Coordinator and Pest Management Assistant attended Snake Awareness training on 14 August 2024.

CONSULTATION (Internal/External)

Director Corporate & Community Services

Council Staff

Landholders

Community Members / Animal Owners

LEGAL IMPLICATIONS

No legal implications noted.

FINANCIAL AND REVENUE IMPLICATIONS

Program operates in accordance with Council's 2024/25 Budget.

RISK MANAGEMENT IMPLICATIONS

Program operates in accordance with Quilpie Shire Council Risk Management Policy & Framework.

10.2.4 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES STATUS REPORT

IX: 254369

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Western Queensland Primary Health Network (WQPHN) / Quilpie Shire Council Health Promotions / Health & Wellbeing Program

Seniors Program

- Ros Cuffe has been joining the Seniors Program whilst she has been visiting Quilpie this month and shared her card making and serviette decorating skills with the program participants.
- Walking Group takes place every Wednesday morning and there have been three regular participants.
- A group of Seniors have been participating in on-line chair exercises which they enjoy and keen to continue.
- Five program participants attended the Sleep Presentation by Anthony Wollaston (Nurse Practitioner) It was very interesting to learn that malted milk, cherries, kiwi fruit and pistachios can assist in getting a good night's sleep!
- Three program participants attended the "Protecting Personal Information" webinar at the Library.
- The exterior of the Queensland Country Women's Association (QCWA) Hall has been completed and has certainly given the building a face lift. We will reconvene program activities at the Hall once the equipment etc has been moved back.
- South West Hospital and Health Service's (Tackling Regional Adversity through Connected Communities 'TRACC') Nurse Navigator and Clinical Nurse Consultant (Palliative Care) will be visiting the Multi-Purpose Centre on 10 September to meet with community members in regard to connecting people to the right care at the right time and raising awareness regarding mental health and self care.
- Two Quilpie teams (Quilpie Opals and Quilpie Eagles) participated in the Outback Seniors Games held in Charleville on 30 August. Quilpie Opals team won the Best Sun Smart Team. Individual medals were awarded to Margaret Anderson (Quilpie Opals), Gwen Hennessy and Mark Wallace (Quilpie Eagles) Nine program clients participated in the Games.

- The Seniors enjoyed some pampering at Footcare with Robin and Tina – 11 clients participated.
- Scarecrow created for the Quilpie & District Show and Rodeo.

Children / Youth Programs

- After School Craft Program has been well attended, averaging 11 children per session.
- Youth Group attendance has been between 6 and 12 per session.

Swimming Pool Lessee Report – Quilpie & Eromanga Pools

Swimming Pool Maintenance Report

The following maintenance was undertaken during the closed period:

- High pressure hosing of:
 - entire pool deck, pool sides and pool grates.
 - shade sails, fences and entry walkway.
 - male and female toilets, showers and changerooms.
 - starter blocks.
 - side storage area.
 - toddler pool (as well as all features).
- Side laneway mowed, whipper snipped, leaves and debris raked and poisoned.
- Large side garden weeded and poisoned.
- All trees / hedges trimmed, and branches taken away.
- Whipper snipping and poison behind back garden shed.
- Kiosk and first aid floor scrubbed with cleaner x 2
- Vacuum in and out of main pool and 25 metre pools twice weekly.
- Kiosk sliding window ledges scrubbed and cleaned.
- Lawns fertilised and lawn seed planted.
- Splash back installed on back bench of kiosk.
- Dishwasher installed.
- Food safety certificate obtained.
- Food safety program and paperwork developed and implementation.
- Purchase of required food safety equipment – thermometers, serving utensils etc
- Repaired chlorine gas line issues due to alarm going off.

Repairs by Contractors



Pool deck post pressure cleaning



Slide removed from Leisure Pool



Depth indicators installed



Ladders installed 25 metre pool

Eromanga Pool Repairs



Progress Photos



Improved surface, steps and new depth signs

Program Update

The Quilpie Pool opened on 4 September.

Currently no programs are being conducted, however there has been some assessment classes for new people to town.

Lessons are due to commence week beginning 7 October for Quilpie and Eromanga.

Events and Courses – September 2024

<u>Date</u>	<u>Event/Course</u>	<u>Notes</u>
16 th September	Eromanga Pool due to open	
28-30 September	AUSTSWIM Teacher of Swimming and Water Safety AUSTSWIM Teacher of Infant Aquatics	Held at Quilpie Pool

Events / Functions / Group Bookings Upcoming

1-2 October	Pool Lifeguard Update	Held at Quilpie Pool Quilpie State College Staff and other
October	LAP IT UP challenge	Raise money for Youth Mental Health and Suicide Prevention
9th October	Quilpie Legends Swim Club to start	
10th October	Senior Aqua to start	
1 st or 2 nd November	with Halloween Disco and Movie	due to 31 October being a week night

Attendance Numbers

Date	Locals	Visitors	Total	Morning 6-10	Program	Adults	Teenagers 10-17years	Child 4-9 years	Babies and Toddlers 0-3yrs	Totals
01-Sep-23			0							0
02-Sep-23	53	12	65	0	0	22	14	10	10	65
03-Sep-23	38	0	38	3	0	12	16	9	1	38
04-Sep-23			0							0
05-Sep-23	54	0	54	9	0	18	12	20	4	54
06-Sep-23	45	0	45	0	0	17	13	12	3	45
07-Sep-23	61	0	61	0	0	23	14	17	7	61

Quilpie Pool Opening Hours – September

Quilpie Swimming Pool
2nd September 2024 – 29th September 2024
31st March 2025 – 24th April 2025
Pool Hours

DAY	MORNING	AFTERNOON
Monday	CLOSED	3:00pm-5:30pm
Tuesday	6:00am-8:00am	3:00pm-5:30pm
Wednesday	CLOSED	CLOSED
Thursday	6:00am-8:00am	3:00pm-5:30pm
Friday	CLOSED	3:00pm-5:30pm
Saturday	2:00pm – 5:00pm	
Sunday	2:00pm – 5:00pm	

Ph: 07 4656 1201 or 0413 201 534

0.9m

EROMANGA

Pool hours – 20 hours/week

Sign to be created!

Notes:

- Alina will start Tuesday shifts in October when lessons start.
- 3 x staff members to open Eromanga however will just be 1 until 2 others are trained.
- 3 x staff members trained on pool plant.



Getting in the spirit for the Quilpie & District Show!!

South West Queensland Care Collaborative – Community Services Coordinator

The Community Services Coordinator is making great progress with capturing services and gaps in the health and wellbeing space in Quilpie. A South West Queensland Care Collaborative Huddle Meeting was held on 6 September to discuss progress of the program in Quilpie and the South West Region. A program brochure is nearing publication and will be distributed to the community once printed.

Western Queensland Primary Health Network (WQPHN)

WQPHN advertised for Expressions of Interest to become a part of their Consumer Advisory Committee (CAC). The CAC is a WQPHN Board sub-committee to which members will bring valuable community perspectives to the table, advocating for better health outcomes and contributing to the WQPHN Health Needs Assessment and consumer engagement strategies. The South West Hospital and Health Service (SWHHS) was invited to select a representative from Consumer Advisory Groups to join the WQPHN Consumer Advisory Committee to which the author expressed interest. The SWHHS Executive Director Primary Care endorsed the nomination for appointment to the Committee.

Staff Achievements

Librarian, Annie- Jo Vogler received notification this week that she was successful in her application to participate in the State Library – Library Leaders Program. The Library Leaders Program (the program) is a building capability program for Queensland public libraries and Indigenous Knowledge Centre (IKC) staff wanting to develop their library careers. The Library Leaders program is for future, emerging and existing library leaders who are passionate about the service they provide and want to build on existing skills, knowledge, confidence, and networks needed to lead vibrant public libraries into the future.

ANZAC Day 2025 – Australian Defence Force Ceremonial Support

Applications have been submitted to Joss Qld online for Australian Defence Force Ceremonial Support for Quilpie ANZAC Day Services 2025:

- Twilight Service
- Dawn Service
- March/ Community Service

As in previous years, Council specifically requested soldiers from 2/14th light horse regiment.

Southern Queensland Regional Arts Service Network (SQRASN)

A letter was provided to Hilary Coulter – SQRASN supporting their at-home residency program, providing artists in remote locations with a paid opportunity to explore their arts practice, create new work, develop creative networks and participate in professional development without the significant cost and relocation usually associated with such programs.

Upcoming Events

RU OK Day Morning Tea	Council Administration Office	12 September
Quilpie and District Show & Rodeo	Bulloo Park	14 September
Quilpie Motorbike Gymkhana & Enduro	Quilpie Golf Club	21/22 September
Bond University Netball Clinic	Quilpie State College	25 September
Mental Health Week Sausage Sizzle	To be advised	10 October
International Day of Rural Women (Rebecca Bradshaw Workshop)	Brick Hotel	15 October
Heart Bus in Quilpie	John Waugh Park	18-20 October

CONSULTATION (Internal/External)

Chief Executive Officer

Executive Leadership Team

Council Staff

Community

Program Stakeholders

Local, State & Commonwealth Governments

LEGAL IMPLICATIONS

No legal implications noted

FINANCIAL AND REVENUE IMPLICATIONS

Programs operate in accordance with Council's 2024/2025 Budget.

RISK MANAGEMENT IMPLICATIONS

Programs operate in accordance with Quilpie Shire Council's Risk Management Policy & Framework.

OPERATIONAL STATUS REPORTS
FINANCIAL SERVICES STATUS REPORT - AUGUST 2024

ORDINARY COUNCIL MEETING AGENDA

17 SEPTEMBER 2024

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCIAL SERVICES STATUS REPORT - AUGUST 2024

IX: 253882

Author: Sharon Frank, Manager Finance & Administration

Attachments: Nil

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial services for the month of August 2024.

ACTION ITEMS

For information only.

OPERATIONAL UPDATE

Procurement of Goods and Services

Procurement of Goods and Services			
(Date Range from 01-08-2024 to 31-08-2024. Ordered by: Date. Less than 17% of year elapsed.)			
Local Supplier Analysis		Expenditure Summary	
Non-Local Supplier	\$ 3,719,814	79%	Jul-24
Local Supplier Analysis	\$ 972,903	21%	Jun-24
TOTAL	\$ 4,692,717	100%	
<i>a local supplier is deemed to be a business that is based in Quilpie Shire, has a depot in Quilpie, is a ratepayer, or employs local staff)</i>			
The following table provides information about cash spent with local companies (excluding wage creditors, reimbursements, and companies not based locally)			
Monthly Value	# Suppliers	Total \$	
\$0 - \$1,000	11	\$ 5,158	
\$1,001 - \$5,000	8	\$ 19,790	
\$5,001 - \$15,000	2	\$ 20,634	
\$15,001 - \$50,000	7	\$ 163,022	
\$50,000 +	3	\$ 680,640	
		Total: \$ 889,244	
			\$ 4,692,717
			\$ 2,201,876
			\$ 4,848,404
			-
			-\$ 200
			-\$ 155,486
			\$ 4,692,717

Tenders Prepared / Issued / Under Evaluation

T01 23-24 ROPS Hire of Mobile Plant and Equipment (Wet & Hire)

Request Sent Via: VendorPanel Platform

Contract Number: RFQL01 24-25

Request Summary: Sept 2022-Flood Damage-Milo Road Package

Request Opened: 24 July 2024

Request Closed: 8 August 2024

Decision Date: 27 August 2024 (not awarded)

As part of its commitment to continual improvement, Council will establish a panel of pre-qualified suppliers specifically for Road and Civil Construction.

T01 23-24 Register of Prequalified Suppliers (ROPS) Hire of Mobile Plant and Equipment (Wet & Hire)

Request Sent Via: VendorPanel Platform

Contract Number: RFQL02 24-25

Request Summary: Flood Restoration Works 2023 June - Pinkenetta Road Package

Request Open: 24 July 2024

Request Closed: 7 August 2024

Decision Date: 27 August 2024 (not awarded)

As part of its commitment to continual improvement, Council will establish a panel of pre-qualified suppliers specifically for Road and Civil Construction.

Public Tender - Register of Prequalified Suppliers of Mobile Plant & Equipment for Wet & Dry Hire

Contract Number: T01 24-25

Request Open: 25 June 2024

Request Closes: 25 July 2024

Decision Date: 27 August 2024 (Tender awarded)

Expression of Interest – Kyabra Road Culvert Reconstruction CH 33 600

Request Sent Via: VendorPanel Platform

Posted to: Public Marketplace – Expression of Interest

Contract Number: EOI 01 24-25

Request Summary: Kyabra Road Culvert Reconstruction CH 33 600

Request Opened: 28 August 2024

Request Closed: 18 September 2024

Anticipated Decision Date: October 2024

Grant Applications, Reporting and Acquittals

- Project submissions for the Works for Queensland (W4Q) 2024-27 funding program have been approved:
 - Bob Young Memorial Park Upgrade
 - Quilpie Pool Filtration Changeover
 - Adavale Water Main Upgrade
 - Sewer Pump Station at Quarrion Street, Quilpie (SPS002)
 - Sommerfield Road Water Main Upgrade
- Underspend query prepared and submitted in relation to the Local Roads and Community Infrastructure Program (LRCIP3) for the Eulo Road Widening Project – LRCIP Program advised that funding movements for underspend amounts can only be made to another project. However, in this instance the Eulo Road Widening Project was the only project in the program.

- Local Roads and Community Infrastructure Program (LRCIP4) project nominations were approved:
 - Eromanga Pool Refurbishment - \$600,000 LRCIP 4A funding
 - Walking Path to Baldy Top - \$291,657 LRCIP 4A funding
 - Sealing Adavale Black Road (Seal chainage 2,600 to 7,400 plus minor drainage improvements and signage) - \$514,327 LRCIP 4B funding
- Complete and submit a variation request (extension of time) for the SES Support Grant 222310 for Quilpie Shire Council – project *Replacement Vehicle for Quilpie SES*. The finalisation of this grant acquittal is pending disposal of the old vehicle at the next auction.

Rates and Charges

The auction of land for overdue rates (vacant land at Adavale) was held on 9 July 2024. As this land did not sell at auction, the land is now offered for sale by negotiation and is listed on Council's website via public notice. Council has received multiple enquiries about the land offered for sale.

The first rates levy for the 2024/25 financial year was issued in August with a due date of 18 September 2024.

Information Technology

The team is continuing to roll out Mobile Device Management to appropriately manage all Council owned devices and keep corporate data secure.

Audit

The month of August was predominately focused on the external audit, with the auditors onsite from 5 to 16 August and the audit queries and finalisation of the financial statements continuing through to the end of the month. The following is an overview of the work undertaken:

- Provided additional documentation and supporting information (sourced/prepared) as requested by audit.
- Reviewed the grant and contract assessment file with audit and made minor adjustments as agreed to revenue recognised and contract assets and liabilities finalised as at 30 June (including final journals).
- Processed the final indexation revaluation adjustment to Sewerage Infrastructure Assets.
- Updated the Asset Register to General Ledger reconciliation and the movement schedule based on final minor movement to the sewerage revaluation amount.
- Processed minor end of year journal adjustments.
- Finalised Related Party disclosures (all forms received prior to audit finalisation).
- Prepared the new Financial Sustainability Statements and provided to Auditors on 5 August.
- Prepared the draft Financial Statements 2023/24 and provided to Auditors on 5 August.
- Finalised Annual Financial Statements for 2023/24 and the Management Representation Letter was signed off.
- Prepared the draft Local Roads and Community Infrastructure Program 2 & 3 Annual Report and Financial Statements for audit.
- Prepared the draft Road to Recovery 2023-24 Annual Report for audit.

Finance

- Prepared the monthly Finance Report – for the prior month (July).
- Undertook the grant and contract assessment – monthly review with revenue recognition and adjustments for contract assets and contract liabilities as required.
- Reconciled the Work in Progress and capital expenditure.

- Processed monthly journals.
- Prepared Animal Registration Renewal Notices for issue on 1 September and will be due by 30 September.
- Prepared the Notice of Contractual Arrangements over \$200,000 excluding GST to 31 August 2024 (for the 2024/25 financial year).

Meetings

- Auditors onsite 5 – 16 August.
- Councillor Briefing Session – 6 August – as required.
- Capital Catch-up Meeting – 7 August.
- MAGIQ Secured Signing Demo Teams meeting – 8 August.
- Executive Leadership Team Meeting – 12 August.
- Audit close out meeting 15 August.
- Microsoft Teams meeting with the auditors – 22 August.
- Council Ordinary Meeting – 27 August
- Finance & Administration Team meeting – 29 August.

CONSULTATION (Internal/External)

Chief Executive Officer (Acting)

LEGAL IMPLICATIONS

None noted.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget.

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 MAYOR BEN HALL MONTHLY REPORT

IX: 253680

Author: Belinda Kindelan, Executive Assistant

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with significant meetings, forums and delegations attended by the Mayor during the previous month.

MEETINGS ATTENDED

Date	With Whom	Where	Details of Meeting
27/08/2024	Council meeting	Quilpie	August meeting
28/08/2024	Assistant Commissioner Qld Fire department	Quilpie	Annual visitation
02/09/24-05/09/24	Western Queensland Alliance of Councils (WQAC)	Mt Isa	Conference
10/09/24	Truck-it Pty Ltd	Quilpie	Introduction and update
10/09/24	Audit Committee Meeting	Quilpie	First meeting of the new Audit Committee for this term.
10/09/24	Council Briefing Session (Councillors and Leadership Team as required)	Quilpie	Council Workshop
11/09/24	Local Government Association of Queensland (LGAQ) Representatives, Councillors and Leadership Team Representatives	Quilpie	Elected Member Update

FURTHER COMMENTS:

Nil.

10.4.2 DEPUTY MAYOR ROGER VOLZ REPORT**IX:** 253681**Author:** Belinda Kindelan, Executive Assistant**Attachments:** Nil**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with significant meetings, forums and delegations attended by the Deputy Mayor during the previous month.

MEETINGS ATTENDED:

Date	With Whom	Where	Details of Meeting
27/09/24	Council meeting	Quilpie	August meeting
28/09/24	Meeting with Qld Fire Department Commissioners	Quilpie	Annual Visit
04–05/09/24	Western Queensland Alliance of Councils (WQAC)	Mt Isa	Conference
10/09/24	Audit Committee	Quilpie	First meeting of the new Audit Committee for this term. Transfer of the role of Chairperson to the new appointment for this term.
10/09/24	Council Briefing Session (Councillors and Leadership Team as required)	Quilpie	Council Workshop
11/09/24	Local Government Association of Queensland (LGAQ) Representatives, Councillors and Leadership Team Representatives	Quilpie	Elected Member Update

FURTHER COMMENTS:

30/08/24 – Drove the bus for seniors to attend the Southwest Masters Games in Charleville.

10.4.3 CR LYN BARNES MONTHLY REPORT**IX: 253682****Author: Belinda Kindelan, Executive Assistant****Attachments: Nil****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with significant meetings, forums and delegations attended by Cr Barnes during the previous month.

MEETINGS ATTENDED

Date	With Whom	Where	Details of Meeting
27/08/24	Council Meeting	Quilpie	August meeting
10/09/24	Audit Committee Meeting (Via Microsoft Teams)	Quilpie	First meeting of the new Committee.
10/09/24	Council Briefing Session (Councillors and Leadership Team as required)	Quilpie	Council Workshop
13/09/24	Quilpie Rodeo	Quilpie	
14/09/24	Quilpie Show	Quilpie	

FURTHER COMMENTS:

Nil

10.4.4 CR TONY LANDER MONTHLY REPORT**IX: 253683****Author: Belinda Kindelan, Executive Assistant****Attachments: Nil****KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with significant meetings, forums and delegations attended by Cr Lander during the previous month.

MEETINGS ATTENDED

Date	With Whom	Where	Details of Meeting
27/08/2024	Council meeting	Quilpie	August meeting
4-5/09/2024	Western Queensland Alliance of Councils (WQAC)	Mt Isa	Conference
10/09/2024	Council Briefing Session (Councillors and Leadership Team as required)	Quilpie	Council Workshop
11/09/2024	Local Government Association of Queensland (LGAQ) Representatives, Councillors and Leadership Team Representatives	Quilpie	Elected Member Update

FURTHER COMMENTS:

Nil.

10.4.5 CR MILAN MILOSEVIC MONTHLY REPORT**IX:** 253684**Author:** Belinda Kindelan, Executive Assistant**Attachments:** Nil**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with significant meetings, forums and delegations attended by Cr Milosevic during the previous month.

MEETINGS ATTENDED

Date	With Whom	Where	Details of Meeting
27/08/2024	Council meeting	Quilpie	August meeting
10/09/2024	Council Briefing Session (Councillors and Leadership Team as required)	Quilpie	Council Workshop
11/09/2024	Local Government Association of Queensland (LGAQ) Representatives, Councillors and Leadership Team Representatives	Quilpie	Elected Member Update

FURTHER COMMENTS:

Nil.

11 ENGINEERING SERVICES

11.1 REQUEST FOR QUOTATION LARGE (RFQL) 04 24-25 VARIOUS BITUMEN SEALS

IX: 254253

Author: Kasey-Lee Davie, Procurement Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the evaluation of quotations received for Request for Quotation Large (RFQL) 04 24-25 Various Bitumen Seals.

RECOMMENDATION

That Council:

1. Subject to funding approval and finalisation, award RFQL04 24-25 Various Bitumen Seals to Austek Spray Seal Pty Ltd for an amount of \$776,898 excluding GST.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Quilpie Shire Council requires sealing contractors for full-service Bitumen sealing for the completion of the Quilpie-Adavale Red Road Bitumen upgrades. The vision is for the whole of Red Road to have a 7-metre-wide seal on an 8-metre-wide formation with sufficient pavement strength to carry road trains and provide an adequate trafficable width.

Additionally other sealing works will be undertaken to upgrade the Adavale dump, Adavale Black and the Adavale Airport roads to a 4-metre-wide bitumen seal, to improve accessibility for the Adavale region. The Toompine transfer station is to be sealed and a re-sheet using red aggregate is to be completed on the Toompine car park area.

WORK SCOPE

The works involve the sealing of:

- Adavale Red Road chainage 13.6-16.4
- Adavale Red Road chainage 16.4-20.6

- Adavale Dump Road
- Adavale Black Road chainage 2.8-7.4
- Adavale Airport Road
- Toompine Transfer Station
- Toompine Pub/Hotel reseal

PROCUREMENT PROCESS

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012*, Council invited four (4) prequalified suppliers under Local Buy Contract *Road and Civil Construction* LB313.

Description	Details
Advertising	Vendor Panel Portal
RFQ Open	19 August 2024
RFQ Close	2:00pm 2 September 2024

Suppliers Invited	Responses	
Austek Spray Seal Pty Ltd	RFQ Opened	Response Received
Boral Resources (QLD) Pty Limited	RFQ Opened	No Response
Colas Queensland Pty Ltd	RFQ Opened	Response Received
RPQ Mackay Pty Ltd	RFQ Not Opened	No Response

At the close of the request process on 2 September 2024, Council received two (2) conforming submissions from the following suppliers:

- Austek Spray Seal Pty Ltd
- Colas Queensland Pty Ltd

The request was assessed in accordance with the evaluation criteria below:

Criteria	Weighting
Price	50%
Availability	30%
Safety	20%

Evaluation Process:

The evaluation panel (3 Officers) were invited to evaluate responses via VendorPanel Multiparty Evaluation.

The final assessment and evaluation scores of the 2 responses were collated and the summary of the evaluation can be seen in the table below:

Suppliers			Austek Spray Seal Pty Ltd	Colas Queensland Pty Ltd
Price Excluding GST			\$776,898.00	\$838,370.55
Evaluation Criteria	Price	50%	50	46.3
	Availability	30%	24	24
	Safety	20%	16	16
	Overall Score		90	86.3

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council. It is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with S104 (3) of the *Local Government Act 2009*, Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

OPTIONS

Option 1 - Recommended

That Council:

1. Subject to funding approval and finalisation, award RFQL04 24-25 Various Bitumen Seals to Austek Spray Seal Pty Ltd for an amount of **\$776,898.00** excluding GST.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 2 – Not recommended

That Council:

1. Subject to funding approval and finalisation, award RFQL04 24-25 Various Bitumen Seals to Colas Queensland Pty Ltd for an amount of **\$838,370.55** excluding GST.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council not award RFQL04 24-25 Various Bitumen Seals.

If a decision is made that is inconsistent with the officer's recommendation, Council is required to provide a reason as per Part 2, Division 1A of the *Local Government Regulation 2012*:

254H Recording of reasons for particular decisions

(1) This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—

(a) the decision is about entering into a contract the total value of which is more than the greater of the following—

(i) \$200,000 exclusive of GST;

(ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report

CONSULTATION (Internal/External)

Chief Executive Officer

Director Engineering Services (Acting)

Technical Officer

Senior Road, Construction, Maintenance & Structures Supervisor

Procurement Officer

LEGAL IMPLICATIONS

NIL

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulations 2012

Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

The project is funded by the Queensland Government's Transport Infrastructure Development Scheme (TIDS), Australian Government's Local Roads and Community Infrastructure Program (LRCIP) Phase 4b and Council.

Previously awarded sealing projects:

RFT/RFQ#	Project Details	Contractor Awarded	Value (\$) excl. GST	Number of Conforming submissions	Comments
RFQL05 22-23	Full-Service Bitumen Resurfacing	RPQ Spray Seal Pty Ltd	\$654,142.34 excluding GST	4	All work completed.
RFQ 05 22-23	Various Bitumen Sealing works	Austek Asphalt Services Pty Ltd	\$551,330.95 excluding GST	3	All work completed.
RFQL 22- 23 93B	Widening Seal Works	Austek Spray Seal Pty Ltd	\$399,503.44 excluding GST	4	All work completed.

RFQL01 23-24	Mt Margaret and Kyabra Road Sealing	RPQ Spray Seal Pty Ltd	\$471,693.38 excluding GST	4	All work completed.
RFQL03 23-24	Full Services Bitumen Reseals	Austek Spray Seal Pty Ltd	\$339,031.91 excluding GST	4	All work completed.
RFQL11 23-24	Full-Service Bitumen Reseals	Austek Spray Seal Pty Ltd	\$652,613.62 excluding GST	1	All work completed.
RFQL17 23-24	Eulo-Toompine Road Seals	Austek Spray Seal Pty Ltd	\$620,956.96	4	All work completed.

RISK MANAGEMENT IMPLICATIONS

Low Risk. Procurement plan was established with the following risk register-

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
<i>Refer to risk calculator provided below for measures</i>						
Insufficient funding	None R2R/Council Budget funding	Delays to purchasing	Unlikely	Major	High	Ensure funding approvals obtained at start of project
Limited access to information, No record keeping	Records management procedure, allocated location for project	Approval delays, stakeholder objectives do not align, miss communication	Possible	Minor	Medium	Allocating a staff member who registers all relevant documentation to allocated folder, regular communication between stakeholders
No response to the request	Multiple Suppliers invited	Contract is unable to be completed	Rare	Catastrophic	Extreme	If no suppliers respond Tender will have to be readvertised
Lack of availability of suppliers	Construction methods can be altered	Sealing works to be completed later than planned	Rare	Moderate	Medium	Frequent communication with supplier and forward planning

11.2 REQUEST FOR QUOTATION MEDIUM (RFQM) 03 24-25 SUPPLY AND DELIVERY OF 72 INCH OUT FRONT MOWER

IX: 254429
Author: Brian Weeks, Acting Director
Attachments: Nil

KEY OUTCOME

- Key Outcome:** 4. Strong Governance
- Key Initiative:** 4.5 Optimal asset management practices

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award Request for Quotation Medium (RFQM) 03 24-25, Supply and Delivery of 72 inch Out Front Mower as part of 2024-2025 fleet replacement program.

RECOMMENDATION

That Council:

- Award **RFQM 03 24-25, Supply and Delivery of 72 inch Out Front Mower**, to the Mower Superstore for the supply of a Toro Groundsmaster 3310 with a total value of \$94,811.22 (including GST) comprising:

	Excluding GST (Budget Impact)	GST	Total (including GST)
Unit	\$81,581.82	\$8,158.18	\$89,740.00
Mulcher	\$795.46	\$79.54	\$875.00
Extended Protection Cover / Warranty (60 months / 5000 hours)	\$3,814.75	\$381.47	\$4,196.22
	\$86,192.03	\$8,619.19	\$94,811.22
Total Value of Purchase Order (including GST)			\$94,811.22

- Dispose of asset (plant number 4008) – Toro zero turn mower at auction.
- Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to these contracts including without limitation any options and/or variations as per Council’s procurement policy.

BACKGROUND

The Quilpie Shire Council (QSC) adopted the original Council budget for the 2024/25 financial year on 16 July 2024. This budget included a total plant replacement budget of \$2.413 million.

Plant 4008 – Toro Zero Turn Mower was forecasted for replacement as part of this budgeted amount.

Procurement process

In accordance with Council's Procurement Policy and Section 225 *Local Government Regulation 2012*, Council invited five (5) suppliers registered on Vendor Panel, Local Buy Reference LB282 Tractors, Mowers & General Powered Equipment Category to quote for the supply of a 72 inch Out Front Mower, with air-conditioned cab.

DESCRIPTION	DETAILS
ADVERTISING	VENDOR PANEL PORTAL
TENDER OPEN	THURSDAY 22 AUGUST 2024
SUPPLIER QUERY CUT-OFF	2:00PM MONDAY 2 SEPTEMBER 2024
TENDER CLOSE	2:00PM THURSDAY 5 SEPTEMBER 2024

SUPPLIERS INVITED	RESPONSES
Husqvarna Australia Pty Ltd	No response
John Deere Equipment	Response received
Kubota Australia	Read, no response
Toro Australia Group Sales Pty Ltd	Response received
KC Equipment	Declined to respond

At the close of the request process on 5 September 2024, Council received two conforming submissions from the following suppliers:

- John Deere Equipment
- Toro Australia Group Sales Pty Ltd

In accordance with S104 (3) of the *Local Government Act 2009*, Council must also give consideration to the following sound contracting principles:

- value for money; and
- open and effective competition; and
- the development of competitive local business and industry; and
- environmental protection; and
- ethical behaviour and fair dealing.

The table below provides a comparison of the price and delivery times of responses received:

	BUDGET	JOHN DEERE AUSTRALIA	TORO AUSTRALIA
MAKE / MODEL	FRONT DECK MOWER	John Deere 1585	Toro Groundsmaster 3310
SUPPLIER		RDO Equipment Pty Ltd	Mower Superstore
PURCHASE PRICE (EXCLUDING GST)	\$75,000.00	\$90,999.26	\$81,581.82
EXTENDED WARRANTY		24 months	\$3,814.75 (60 months / 5000 hours)
MULCHING DECK		Not applicable	\$795.46
FINAL PRICE (EXCLUDING GST)		\$99,999.26	\$86,192.03
DELIVERY TIME		June 2025	4 - 6 months

In accordance with Section 225 (3) of the *Local Government Regulation 2012*, Council may decide not to accept any of the quotes it receives.

In accordance with Section 236 (d) of the *Local Government Regulation 2012*, Council may dispose 'of a valuable non-current asset, other than land, by way of a trade-in for the supply of goods or services to the local government—

- (i) the supply is, or is to be, made under this part; and
- (ii) the disposal is, or is to be, part of the contract for the supply.

OPTIONS

Option 1 – Recommended

That Council:

1. Award **RFQM 03 24-25, Supply and Delivery of 72 inch Out Front Mower**, to the Mower Superstore for the supply of a Toro Groundsmaster 3310 with a total value of \$94,811.22 (including GST) comprising:

	Excluding GST (Budget Impact)	GST	Total (including GST)
Unit	\$81,581.82	\$8,158.18	\$89,740.00
Mulcher	\$795.46	\$79.54	\$875.00
Extended Protection Cover / Warranty (60 months / 5000 hours)	\$3,814.75	\$381.47	\$4,196.22
	\$86,192.03	\$8,619.19	\$94,811.22
Total Value of Purchase Order (including GST)			\$94,811.22

2. Dispose of asset (plant number 4008) – Toro zero turn mower at auction.
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to these contracts including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council:

1. Award **Request for Quotation Medium (RFQM) 03 24-25, Supply and Delivery of 72 inch Out Front Mower** to John Deere Australia for \$99,999.26 (excluding GST), including extended warranty.
2. Dispose of asset (plant number 4008) – Toro zero turn mower at auction.
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

Option 3

That Council not accept any quotes received for Request for Quotation Medium (RFQM) 03 24-25, Supply and Delivery of 72 inch Out Front Mower.

CONSULTATION (Internal/External)

Director Engineering Services

Workshop Supervisor

Acting Town Services Supervisor

Procurement Officer

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Section 225 *Medium-sized contractual arrangement—quotes needed first*

(1) *A local government cannot enter into a medium-sized contractual arrangement unless the local government first invites written quotes for the contract.*

(2) *The invitation must be given to at least 3 persons who the local government considers can meet the local government's requirements at competitive prices.*

(3) *The local government may decide not to accept any of the quotes it receives.*

(4) *However, if the local government does decide to accept a quote, the local government must accept the quote most advantageous to it having regard to the sound contracting principles.*

(5) *This section is subject to division 3.*

FINANCIAL AND RESOURCE IMPLICATIONS

Council's total budget for plant replacement in the 2024-25 financial year is \$2.413 million. To date, a total of \$70,437.87 has been expended and an additional \$300,792.50 has been committed towards plant replacement.

The Quilpie Shire Council (QSC) adopted the original Council budget for the 2024/25 financial year on 16 July 2024. This budget included a total plant replacement budget of \$2.413 million.

RISK MANAGEMENT IMPLICATIONS

Low Risk – Within Council's standard operations.

11.3 ELECTRONIC ROAD SURVEY AND OPTIONAL DEFECT LOGGING

IX: 254469

Author: Peter See, Director Engineering Services

Attachments: 1. Attachment One Shepherd Quotation. [↓](#)

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.5 Optimal asset management practices

EXECUTIVE SUMMARY

Council has an asset data system known as ARC Geographic Information System (GIS). This system contains asset data including water, sewerage, drainage, and roads. This report seeks Council's approval to collect current asset condition data for roads.

RECOMMENDATION

That Council resolve that it is satisfied that due to the specialised nature of the service provided by Shepherd Pty Ltd it will award the works as detailed in the Quotation dated 15 August 2024 (including the optional rapid defect logging) for a total amount of \$ 68,325.00 excluding GST (\$75,157.50 including GST).

BACKGROUND

Council has previously used Shepherd Pty Ltd and their Road Asset Condition Assessment System (RACAS) unit to collect road asset data across the Council road network. The data is recorded in Council's Geographical Information System (GIS). The data is used to produce the road reseals and gravel road re-sheeting programs. It is also used as a video benchmark to enable proof of prior condition of roads when natural disaster damage occurs. The last RACAS road survey was carried out in April 2022. Very significant capital works and flood damage repairs have been done since this time.

The works proposed by Shepherd Pty Ltd are detailed in the Attachment. In general, the work will include the collection of the following data every 10m:

- 4K high definition imagery;
- Global Positioning System (GPS) geo-tagging data;
- Relative International Roughness Index (IRI);
- Other road data such as gradient, speed and altitude.

Shepherd Pty Ltd has provided GIS services for Quilpie Shire Council for a period of approximately 10 years. They have previously carried out two RACAS recording runs and the proposal would be the third occasion. All the data is recorded on Council's GIS system which is set up and maintained by Shepherd Pty Ltd remotely. Council pays an annual retainer to run these systems. Based on the above, Shepherd Pty Ltd has a very detailed understanding of the needs of Quilpie Shire Council and therefore are considered to have expert and unique knowledge of Quilpie Shire Council's assets and GIS.

The *Local Government Regulation 2012* Section 235 states:

235 Other exceptions

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—

(a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available: or

(b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or

(c) a genuine emergency exists; or

(d) the contract is for the purchase of goods and is made by auction; or

(e) the contract is for the purchase of second-hand goods; or

(f) the contract is made with, or under an arrangement with, a government agency.

Based on subclause (b), Shepherd is considered to meet this criterion of having specialised nature.

OPTIONS

Option One (Recommended)

That Council resolve that it is satisfied that due to the specialised nature of the service provided by Shepherd Pty Ltd it will award the works as detailed in the Quotation dated 15 August 2024 for a total amount of \$68,325.00 excluding GST (\$75,157.50 including GST). This includes the optional Rapid Defect Logging.

Option Two

That Council not accept the Quotation to carry out the works.

CONSULTATION (Internal/External)

Consultation occurred with:

- Manager Finance and Administration to confirm appropriate costing and budget availability;
- the Acting Chief Executive Officer who concurred with the importance of the project.

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Regulation 2012

FINANCIAL AND RESOURCE IMPLICATIONS

The works will be funded under Engineering Management Expense – General Ledger 3000-2220-0000 which has a budget of \$120,000 for 2024/25 (of which Council has used \$17,700 Year to date) (The specific job cost would be 0480-0150-0000).

RISK MANAGEMENT IMPLICATIONS

The data is used to produce capital works programs, and to provide proof of condition for Natural Disaster recovery, both of which have significant impacts on Council's budget.

Quote No. 3383

Quilpie AP
 Quilpie Shire Council
 50 Brolga Street
 QUILPIE
 QLD 4480
 Australia



Shepherd Services Pty Ltd
 ABN 55 611 140 946
 GPO Box 422 Brisbane Q 4001
 info@shepherdservices.com.au
 Phone (07) 49112716

Quoted By: Justin Fischer

Quote

QUOTE DATE	QUOTE TOTAL	VALID TO
15-08-24	75,157.50	05-09-24

Electronic Road Survey and Optional Defect Logging

SHEPHERD would like to submit a quotation for the electronic road survey using RACAS of 192km of Sealed Roads and 1867km of Unsealed Roads. We have also included defect logging and a condition assessment as an options should Council require this service.

The road survey will be carried out utilising our specialised Road Asset Condition Assessment System (RACAS) unit. The RACAS unit is a specially designed category 4 roughness device which collects the following data every 10m :

- 4K High definition imagery
- GPS geo-tagging data
- Relative International Roughness Index (IRI)
- Other road data such as gradient, speed and altitude.

The collected data can be uploaded into Councils mapping system. The data can also be viewed utilising our Virtual RACAS software, which also has editing and reporting capabilities.

SHEPHERD have also developed a revolutionary Road Management Hub which allows captured data to be viewed through a online mapping web browser and can be accessed via any electronic device. The Road management hub provides a number of tools to view, setup traffic light filters and analysis data to enable easy decision making for maintenance and renewal planning.

The captured data can also be utilised to meet new DRFA requirements for pre-condition evidence of road asset, in the event of a flood.

SHEPHERD can also develop works programs if this is required, however its recommended that this be considered following the condition assessment.

	QTY	RATE	AMOUNT
RACAS Site Setup Process			
Preliminary Project Planning Preliminary Project planning, including SHEPHERD pre-start project execution process with nominated Client representatives	4:00	175.00	700.00

RACAS Configuration and Site Setup Review and Confirm previous RACAS GIS centerline data prior to road survey	10:00	169.00	1,690.00
Survey by SHEPHERD			
Survey of Roads Unsealed and sealed road survey by single carriageway. Includes vehicle, accommodation and meal allowance costs.	2059:00	20.00	41,180.00
Optional - Rapid Defect Logging to identify minimum defect data-set.			
Defect Logging and Condition Assessment Defect logging and condition assessment of road network using RACAS methodology	2059:00	10.00	20,590.00
Road Management Hub Portal Work			
Upload imagery, defect and condition data to GIS hubsite	10:00	169.00	1,690.00
Project Management			
Project Management Project management and quality assurance costs	5:00	175.00	875.00
Discounted Travel Rate Discounted travel rate for travel to site and site establishment	16:00	100.00	1,600.00

Subtotal	68,325.00
Tax 10.00%	6,832.50
Total AUD\$	75,157.50

Terms: Wet Weather Season - Please note that if survey is effected greatly by wet weather events resulting in traveling multiple times to site, then additional travel costs may be applied upon negotiation.

A 20% surcharge to normal hourly rates will apply for urgent work undertaken outside of normal working hours on specific request of the client.

Local Buy Approved - Contract Number LB 280 Asset Management

12 CORPORATE AND COMMUNITY SERVICES

12.1 REQUEST FOR FINANCIAL ASSISTANCE - QUILPIE SPORT AND RECREATION INC.

IX: 254242

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments:

- 1. Quilpie Sport and Recreation Centre Extension Plans [↓](#)**
- 2. Quilpie Sport and Recreation Centre Extension [↓](#)**
- 3. Quilpie Sport and Recreation Inc Letter of Support [↓](#)**

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

The purpose of this report is to advise Council of a request from Quilpie Sport & Recreation Inc. for a financial contribution towards the Quilpie Sport & Recreation Centre – Stage 2 and Stage 3 Expansion Project to support a funding application submitted to the Australian Government's *Play Our Way Program*.

RECOMMENDATION

That Council:

1. Subject to confirmation of a successful grant application, approve the request from Quilpie Sport and Recreation Inc. for a direct cash contribution of \$200,000 to support the funding application to proceed with stage 2 and stage 3 of the Quilpie Sport and Recreation Centre through the Australian Government's *Play Our Way Program*.
2. Subject to confirmation of a successful grant application, amend the current budget to reflect this direct cash contribution.
3. Foreshadow a potential funding source for the direct cash contribution of \$200,000 within Council's budget.

BACKGROUND

Quilpie Sport and Recreation Inc. are applying for a \$2 million grant through the Australian Government's *Play Our Way Program*. Quilpie Sport and Recreation Inc. has submitted a funding application to expand the Sport and Recreation Centre, stage 2 and stage 3 and have successfully progressed to the second stage of the application process. This project will increase the value and quality of the Council owned Quilpie Sport and Recreation Centre, delivering valuable outcomes for the entire Quilpie community.

The lowest construction quote received to date for the complete project is \$2,308,426. They are currently obtaining additional and updated quotes.

Quilpie Sport and Recreation Inc. is requesting a financial contribution from Council towards stage 2 and stage 3 of the expansion project, indicating that a contribution of \$200,000 would ideally be used towards the cost of suppliers, materials, project management and / or contingencies that are essential for the project but exceed the \$2 million (excluding GST) able to be funded by the Australian Government's *Play Our Way Program*.

However, any financial contribution that Council could make towards the project will be of enormous benefit to the Quilpie community and would be greatly appreciated by the organisation.

The following additions to the existing Centre are included in stage 2 and stage 3:

1. Children's room
2. Building / updating bathroom facilities to cater for mothers and older women.
3. Extended group fitness room that will give more space to run new programs for women such as Bungee Cords, Yoga, Pilates, Zumba, Dance etc, and deliver programs for girls such as Dance, Martial Arts, Gymnastics, Rock Climbing and teen fitness classes.
4. Increased amount of cardio equipment (to better cater for women).
5. Addition of two (2) conference / consultation rooms for Allied Health Practitioners to provide women's health programs and activities.
6. Addition of phase-three indoor sports area - A 40m x 20m indoor sport facility where a variety of indoor sports can be played - such as volleyball, basketball, netball, pickleball, badminton, roller skating, soccer/futsal, cricket by women and girls.

Council provided a letter of support (copy attached) to Quilpie Sport and Recreation Inc. to support their original application to the *Play Our Way Program* to "*continue to promote the importance of fitness within our community and providing further fitness options by extending the current building to enable additional programs targeting women and girls.*"

In addition, Council committed to providing in-kind administrative support, including assistance with Project Management.

Quilpie Sport and Recreation Inc. has been successful in obtaining a grant for \$100,000 from the Gambling Community Benefit Fund for equipment which will be in the extensions of the existing facility. This funding further strengthens the project's positive outcomes for the Quilpie community.

As the second stage of the application is due by 23 September, Quilpie Sport and Recreation Inc. has indicated they would appreciate advice regarding this request at the earliest opportunity available.

OPTIONS

Option 1 (Recommended)

That Council:

1. Subject to confirmation of a successful grant application, approve the request from Quilpie Sport and Recreation Inc. for a direct cash contribution of \$200,000 to support the funding application to proceed with stage 2 and stage 3 of the Quilpie Sport and Recreation Centre through the Australian Government's *Play Our Way Program*.
2. Subject to confirmation of a successful grant application, amend the current budget to reflect this direct cash contribution.
3. Foreshadow a potential funding source for the direct cash contribution of \$200,000 within Council's budget.

Option 2

That Council:

1. Consider a direct cash contribution of another amount to support the funding application to proceed with stage 2 and stage 3 of the Quilpie Sport and Recreation Centre through the Australian Government’s *Play Our Way Program*.
2. Subject to confirmation of a successful grant application, amend the current budget to reflect this direct cash contribution.
3. Foreshadow a potential funding source for the direct cash contribution within Council’s budget.

Option 3

That Council not provide a cash contribution towards the stage 2 and stage 3 of the Quilpie Sport and Recreation Centre.

CONSULTATION (Internal/External)

Cameron Welk (President) Quilpie Sport & Recreation Inc.

Leanne Cordero, Complete Performance Solutions

LEGAL IMPLICATIONS

Not applicable.

POLICY AND LEGISLATION

This project will be governed by the *Play Our Way Program* funding guidelines.

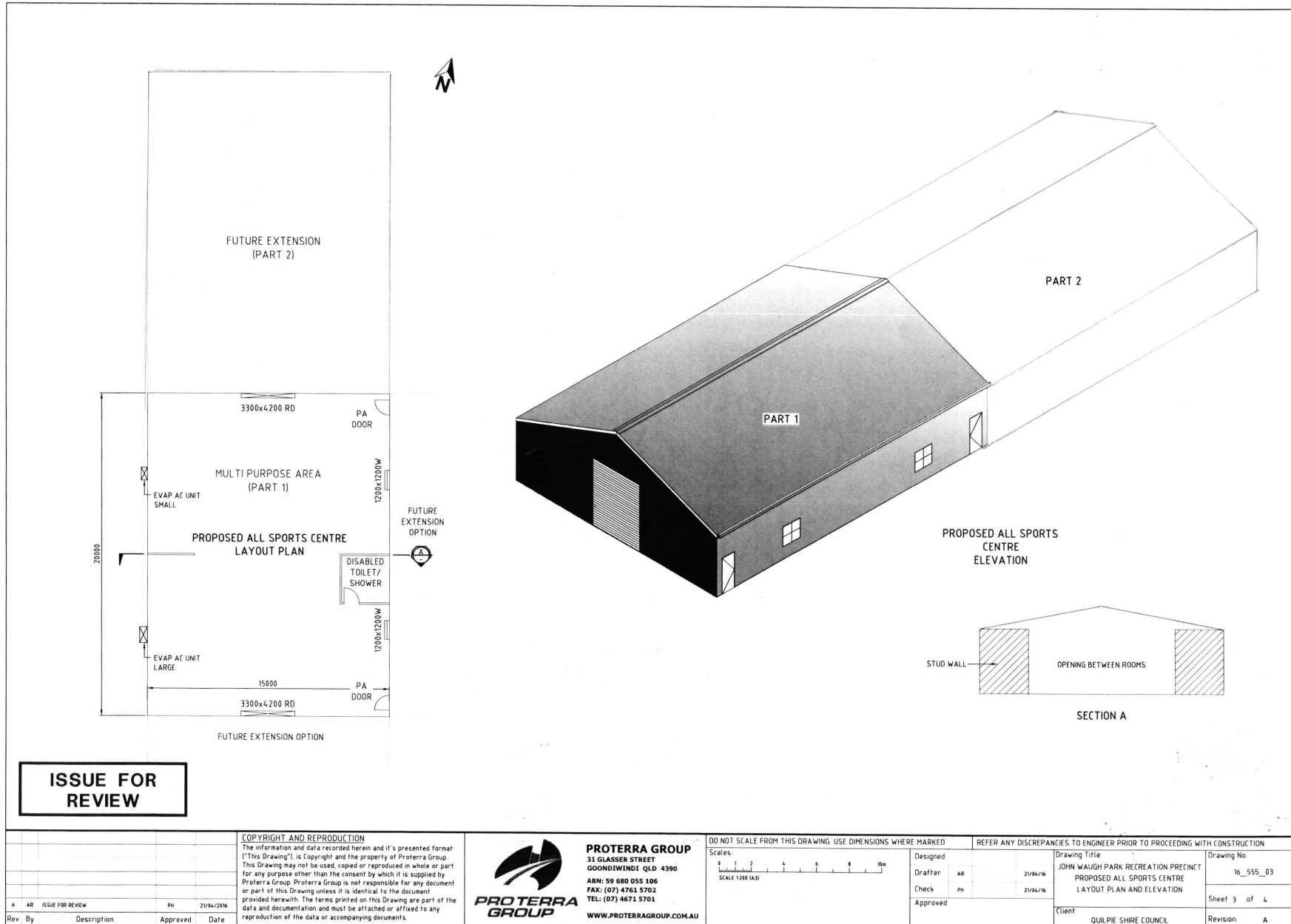
FINANCIAL AND RESOURCE IMPLICATIONS

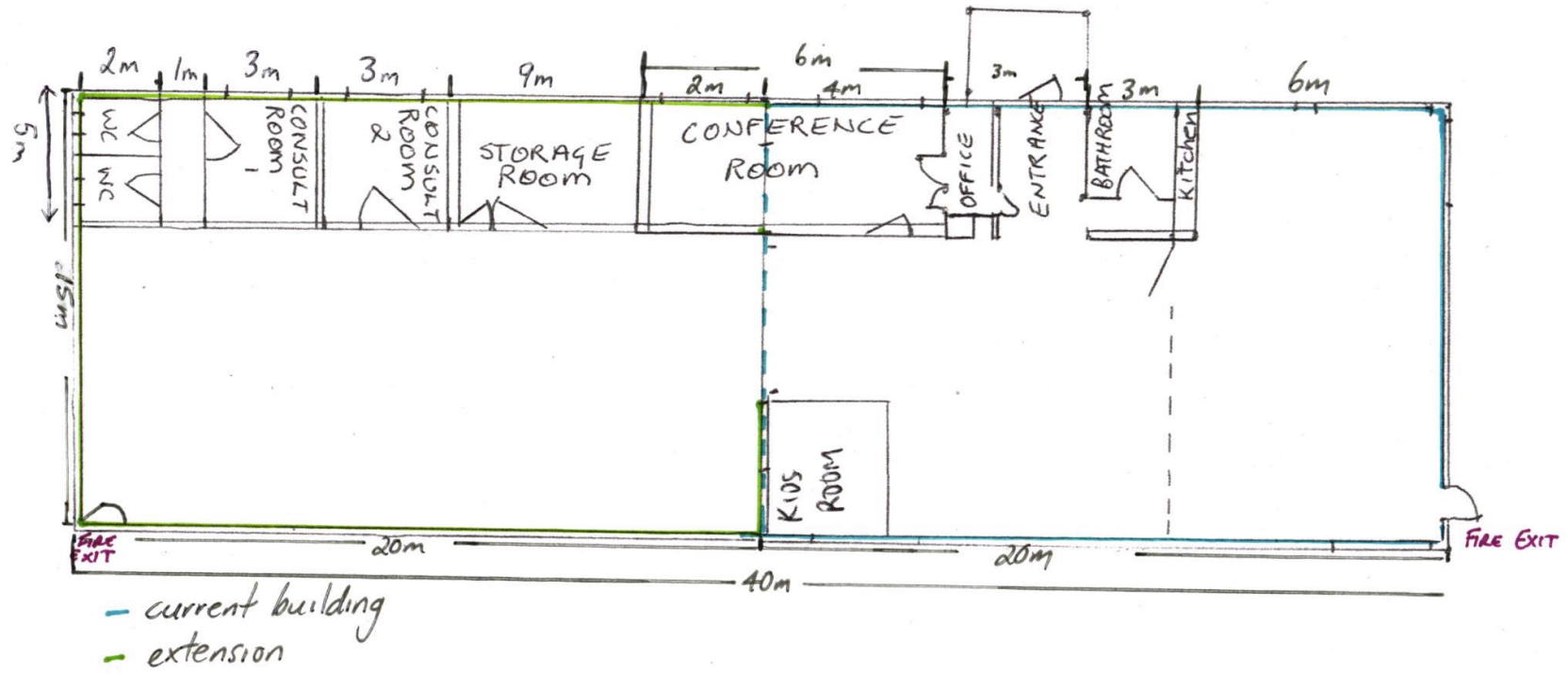
There is no funding allocation in Council’s budget to support the financial contribution requested by Quilpie Sport & Recreation Inc. A budget amendment will be required.

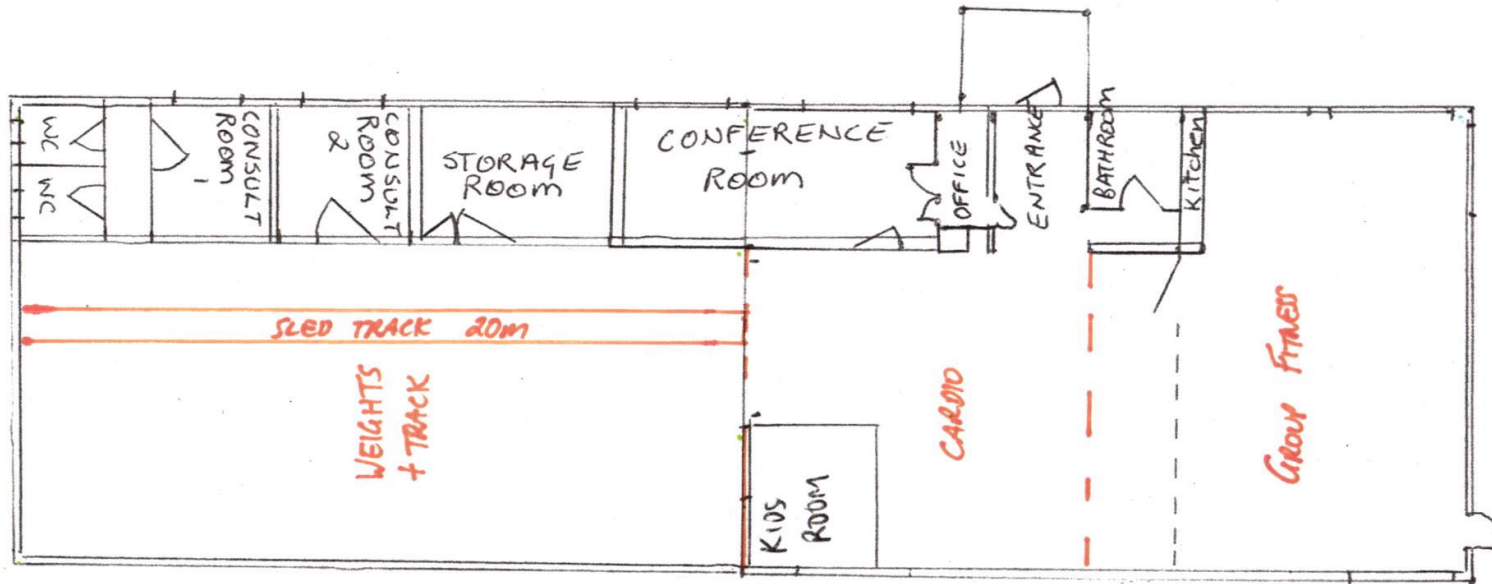
RISK MANAGEMENT IMPLICATIONS

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
			<i>Refer to risk calculator provided below for measures</i>			
<i>Project objectives differ from community expectation</i>	<i>None</i>	<i>Reduced support for facility</i>	<i>Rare</i>	<i>Minor</i>	<i>Low</i>	<i>Community / member consultation</i>
<i>Failure to secure adequate funding to complete entire project</i>	<i>None</i>	<i>Project required to be re-scoped</i>	<i>Possible</i>	<i>Moderate</i>	<i>High</i>	<i>Project staged Council contribution only valid if funding application successful</i>

<i>Risk of litigation, public liability and professional negligence</i>	<i>Insurance Policies current</i>	<i>Insurance claim Reputational damage</i>	<i>Unlikely</i>	<i>Moderate</i>	<i>Moderate</i>	<i>Project Managed QSC Asset Insurance Quilpie Sport & Rec Inc. insurance</i>
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GYM EXTENSION 1

DIMENSIONS	<p>Current Building: 20000mm x 15000mm (20m x 15m)</p> <p>Extension Building: 20000mm x 15000mm (20m x 15m)</p>
LOCATION	Western wall of current building towards Lowes Petroleum
PURPOSE	To provide further area for additional gym and related services (see below for specific services to be included in new extension)
MAP	<p>See attached</p> <ol style="list-style-type: none"> 1. Previous plans for extension by Proterra 2. Proposed breakdown of services for new area
TRAINING ROOM	<p>Dimensions: 9000mm x 5000m</p> <p>Location: Northern Wall</p> <ul style="list-style-type: none"> ● Provision of training room for delivery of courses, seminars and the alike. QSR endeavours to provide continual health and fitness education to both fitness trainers and gym members. ● Training room will be equipped with standard equipment to deliver courses such as projector, screen, fridge/freezer, table and chairs ● Training room will be available to hire to public and organisations
CONSULT ROOMS	<p>Dimensions: 3000mm x 5000m (each)</p> <p>Location: Northern Wall</p> <ul style="list-style-type: none"> ● Provision of two (2) separate consultation rooms ● Equipped with desk, massage table, sink, curtains, cupboard space (Consultation process will occur to seek information on what equipment etc will be required) ● Room will be available to hire to Allied health organisations including Vital Health, Massage Therapist, OT, Physiotherapist



<p>KIDS ROOM</p>	<p>Dimensions: 3000mm x 5000m Location: Southern Wall (corner South West wall of current building)</p> <ul style="list-style-type: none"> • Kids room will be located in centre of two buildings so that parents have visual sighting of kids. • Southern and Western wall will be used as is of the current building • Northern and Eastern wall will be made from clear material • Gated access to kids area • Kid appropriate equipment will be supplied inclusive safe matting • TV viewing access to kids room located in far ends of building • Access to disabled toilets (current) that includes change table and shower • Responsibility of monitoring children is with the member • Children are not permitted on gym floor at any time
<p>STORAGE ROOM</p>	<p>Dimensions: 5000mm x 5000m (each) Location: Northern Wall</p> <ul style="list-style-type: none"> • Storage room for spare equipment and replacement equipment.and additional cleaning products (if required) • Shelving and cupboard storage plus open space
<p>TOILETS</p>	<p>Dimensions: 2000mm x 5000m Location: North West Corner New building</p> <ul style="list-style-type: none"> • Corridor (1000m x 5000m) that leads to one male and one female toilet • Basin at the end of the corridor
<p>GROUP FITNESS ROOM</p>	<p>Dimensions: 10000mm x 15000m Location: Eastern End of Current Building</p>



	<ul style="list-style-type: none"> • Extended to be inline with wall of current disable toilet (additional 2.5-3m) • Hooks attached to ceiling to allow for Bungee Cord attachment • Space rearrangement so equipment stored in area near kitchenette
CARDIO ROOM	<p>Dimensions: 10000mm x 15000m Location: Western End of Current building</p> <ul style="list-style-type: none"> • Area that will contain all cardio equipment inclusive of treadmills, bicycles, stepper, rowers etc
WEIGHTS ROOM	<p>Dimensions: 20000mm x 15000m Location: new section</p> <ul style="list-style-type: none"> • Contains <ul style="list-style-type: none"> ○ machine weights and free weights ○ sled track and flip tyre ○ clear wall for exercises
ITEMS TO BE INCLUDED IN NEW BUILDING	<ul style="list-style-type: none"> • Western wall area that has mirrors will be opened up for access to extension building. • Appropriate and approved fire exits • Additional air conditioners approximately five (5) • Extend security cameras to cover new building • Additional windows and blinds • Rubber floor matting • Extend music system • Cleaning items inclusive of bins and wipes
CONSULTATION REQUIRED	<ul style="list-style-type: none"> • Quilpie Shire Council • Proterra - plans • Builders - Quotes • Allied Health Professionals • Insurance



	<ul style="list-style-type: none"> ● Plumber and Electrician ● Gym Members ● Community Members
FUNDING	<ul style="list-style-type: none"> ● Sponsorship ● Fundraising ● Grants such as: <ul style="list-style-type: none"> ○ Gambling Community Benefit Fund ○ RACQ Grants ○ APA grants

FINANCIALS

Figures have been rounded off to nearest dollar

	2017-2018 (Nov to June)	2018-2019	2019-2020 (COVID Lockdown)	2020-2021	2021-2022	Average (4 years)
Total Income	\$121,253	\$43,699	\$25,011	\$72,836	\$81,097	\$55,660.75
Operating Expenses (these expense inclusive of grant expenses)	\$45,914	\$36,794	\$19,182	\$68,926 (\$11,549 FitLab and Wexer Subscription 3 year Renewal)	\$54,892	\$44,948.50
Profit/Loss	\$68,705	\$3,810	\$4,830	\$3,919	\$21,749	\$8,577.00
Income Breakdown						



Membership (Couples, Individual, Casual)	\$26,354	\$50,474	\$13,485	\$22,138	\$31,115	\$29,303.00
Corporate Hire	\$1,850	\$2,235	\$350	\$50	\$1,440	\$1,018.75
Grant	\$58,743	\$0	\$2,000	\$44,998	\$35,000	\$20,499.50
Fundraising	\$17,111	\$3,979	\$224	\$1,000	\$10,665	\$3,967.00
Sponsorship	\$10,000	\$5,400	\$8,341	\$2,000	\$2,600	\$4,585.25

MEMBERSHIPS

	2017-2018 (Nov to June)	2018-2019	2019-2020 (COVID Lockdown)	2020-2021	2021-2022	Individual Members (2017-2022)	Current Active (15/08/2022)
Total Members (held minimum one month membership)	105	85	64	88	107	272	73



GYM EXTENSION 2

DIMENSIONS	<p>Current Building: 20000mm x 15000mm (20m x 15m)</p> <p>Extension Building 2: 40000mm x 25000mm (40m x 25m)</p>
LOCATION	<p>Southern wall of current building and gym extension 1</p> <p>Option 1. Runs the length of the two buildings and south for 25m (preferred)</p> <p>Option 2. Runs 25m down length of two buildings and then 40m south.</p>
PURPOSE	<p>To provide further area for additional gym and related services (see below for specific services to be included in new extension)</p>
MAP	<p>See attached</p> <ol style="list-style-type: none"> 1. Previous plans for extension by Proterra 2. Proposed breakdown of services for new area

Our Reference: Doc ID : Lisa Hamlyn
Your Reference:

19 April 2024

Mr Cameron Welk
President
Quilpie Sport & Recreation Inc.

q.sportrec@gmail.com

RE: Letter of Support – Department of Health and Aged Care – Play Our Way Application

I am writing on behalf of Council supporting the vision of Quilpie Sport & Recreation Inc. to continue to promote the importance of fitness within our community and providing further fitness options by extending the current building to enable additional programs targeting women and girls. Council, as owners of the land and facility supports this application.

Council applauds the Quilpie Sport & Recreation Inc. Committee, a small group of dedicated, dynamic community members who volunteer their time and are committed to working toward changing the culture within the community by providing health, fun, fitness and social opportunities. They are champions at promoting the benefits of exercise, fitness and lifestyle changes for women and girls setting solid foundations for current and future generations.

An extension to the Sport & Recreation Centre will provide unprecedented opportunities for women, girls and the community to access numerous quality fitness programs and classes at their leisure to continue to develop their fitness and improve their mental health and social well-being .

Council is fully in support of Quilpie Sport & Recreation Inc.'s grant funding application to the Department of Health and Aged Care *Play Our Way Program* to provide the following additions to the existing Quilpie Sport & Recreation Centre which will provide increased access and opportunities to women and girls in our community to improve their physical health, mental health and wellbeing:

1. Children's room
2. Building or updating bathroom facilities to cater for mothers and elderly women
3. Extended group fitness room that will give more space to run new programs for women such as bungee cords, yoga, pilates, Zumba, dance, etc and deliver programs for girls such as dance martial arts, gymnastics, rock climbing, and teen fitness classes
4. Increased amount of cardio equipment (to better cater for women)
5. Addition of two (2) conference / consultation rooms for allied health practitioners to provide women's health programs and activities

6. Addition of phase three (3) indoor sports area - A 40m x 20m indoor sport facility where a variety of indoor sports can be run - such as volleyball, basketball, netball, pickleball, badminton, roller skating, soccer/futsal, cricket. by women and girls.

Council will also provide in-kind administrative support, including assistance with Project Management to this project which it believes will provide critical social infrastructure, play a key part in building community connection and cohesion, and provide services and supports that will empower women and girls of all ages and abilities to reach their full potential.

Please do not hesitate to contact Director of Corporate & Community Services, Lisa Hamlyn should you wish to discuss this matter further - (07) 4656 0500.

Yours faithfully



Justin Hancock
Chief Executive Officer

12.2 2025 AUSTRALIA DAY CELEBRATIONS

IX: 254367

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

1.7 Recognition and celebration of Indigenous culture

EXECUTIVE SUMMARY

The purpose of this report is to seek support and confirmation from Council regarding the 2025 Australia Day Celebrations and associated events.

RECOMMENDATION

That Council:

1. Approve the following categories for the Australia Day Awards 2025:
 - Citizen of the Year
 - Young Citizen of the Year
 - Community Group of the Year
 - Certificate of Appreciation.

2. Approve the following dates and times for Quilpie Australia Day Celebrations 2025:
 - Friday, 24 January - Australia Day Connect and Celebrate Community Event
Bulloo Park – 6pm until late
 - Sunday, 26 January – Great Aussies Pool Party
Quilpie Swimming Pool – 11.00am to 4.00pm.

BACKGROUND

Planning for 2025 Australia Day Awards & Celebrations has commenced. Community Services is drafting an application to the National Australia Day Council 2025 Community Events Grant Funding Program which opens on 16 September 2024. The funding program consists of \$10,000 Base Grant and an additional \$5,000 for inclusion and recognition of Aboriginal and Torres Strait Islander people.

Community Services would like Council to approve the celebrations for Australia Day 2025 to be held at Bulloo Park on Friday (evening) 24 January 2025, prior to families taking children back to boarding school.

The Categories for Quilpie Australia Day Awards 2024 were as follows:

- Citizen of the Year
- Young Citizen of the Year
- Community Group of the Year
- Certificate of Appreciation

Community Services requests that Council approves the above categories for the Quilpie Australia Day Awards 2025.

The 2025 Australia Day Celebrations Draft Program:

1. Friday, 24 January 2025

Australia Day Connect & Celebrate Community Event – Bulloo Park 6:00pm until late.

- ★ Welcome to Country / Smoking Ceremony / Storytelling and dance
- ★ Australia Day Awards presentations
- ★ Welcome to our Community new residents / “Quilpieites”
- ★ Community Dinner
- ★ Roving Childrens Entertainment
- ★ Live Music
- ★ Bar
- ★ Fireworks

2. Sunday, 26 January 2025

Great Aussie Pool Party – Quilpie Swimming Pool 11:00am to 4:00pm

- ★ Fun Activities
- ★ Prizes
- ★ BBQ

Community Services requests that Council approves the dates and times for the *Australia Day Connect and Celebrate Community Event* and the *Great Aussie Pool Party*.

Each year Council invites the community to nominate community members to be celebrated for their contributions to the community through the Australia Day Awards Program. These awards are presented to the winners of each category at the Australia Day Community Connect Event Celebration primarily held at Bulloo Park. This event consists of a community dinner, presentation of Australia Day Awards and entertainment. This event is aimed at bringing the community together to Connect and Celebrate all it means to be Australian and offers an opportunity to welcome new Australians and new community members to our Shire.

The Quilpie Swimming Pool / All About Aquatics invites the community to the Great Aussie Pool Party. A fun family-friendly day out offering the community the perfect way to beat the heat and enjoy all the Australia Day themed competitions and activities.

OPTIONSOption 1 (Recommended)

That Council:

1. Approve the following categories for the Australia Day Awards 2025:
 - Citizen of the Year
 - Young Citizen of the Year
 - Community Group of the Year
 - Certificate of Appreciation

2. Approve the following dates and times for Quilpie Australia Day Celebrations 2025:
 - Friday, 24 January - Australia Day Connect and Celebrate Community Event
Bulloo Park – 6pm until late
 - Sunday, 26 January – Great Aussies Pool Party
Quilpie Swimming Pool – 11.00am to 4.00pm.

Option 2

That Council:

1. Approve a different suite of categories for the Quilpie Australia Day Awards 2025.

2. Approve Quilpie Australia Day Celebrations 2025 to be held on alternative dates.

CONSULTATION (Internal/External)

Quilpie Shire Council

All About Aquatics

National Australia Day Council

LEGAL IMPLICATIONS

None noted.

POLICY AND LEGISLATION

None noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Community Events Budget Allocation of \$5,500 – Council contribution if the *National Australia Day Council 2025 Community Events Grant Funding* (\$15,000) application is successful.

RISK MANAGEMENT IMPLICATIONS

Event operates in accordance with Quilpie Shire Council Risk Management Policy & Framework.

12.3 REQUEST FOR ASSISTANCE - QUEENSLAND MUSIC FESTIVAL 2025

IX: 254368

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: 1. **Queensland Music Trails 2025 - Letter of Request Quilpie Shire Council** [↓](#)

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.7 Provide a sought-after visitor experience and build experiential tourism

EXECUTIVE SUMMARY

Correspondence has been received from the Head of Government Partnerships for the Queensland Music Festival as part of planning the 2025 Outback Trail itinerary. Two new destinations have been added to the planned itinerary including the Quilpie Region. They are considering hosting a Troubadour Trail event at the Eromanga Natural History Museum on Thursday, 1 May 2025 from 3:00 PM to 7:00 PM. The event is planned to cater to approximately 100–150 attendees. A list of assistance sought has been provided to Council, which is subject to availability and negotiation.

RECOMMENDATION

That Council:

1. Provide in-principle support to the Queensland Music Festival 2025 to deliver a Troubadour Trail event at the Eromanga Natural History Museum on Thursday 1 May 2025 by providing in-kind support of the following items, pending suitability and availability:
 - Supply of a generator (min 160KVA including leads and power distribution);
 - A small stage or riser (minimum 2.4m x 4.8m);
 - Support to identify local food vendors or local club for hot and cold food service during the event;
 - General waste management bins for the event site;
 - Contact details for local artists who may have performing experience to be included in programmed activities;
 - Promotion of the event on Council's social media platforms, local print and radio, local billboards and local tourism operator channels and electronic direct mailing promotions to local rate payers and residents.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute all matters associated with or in relation to this request including without limitation any options and/or variations as per Council's procurement policy.

BACKGROUND

Following the outstanding success of the Outback Trails earlier this year, including the highly acclaimed Culinary Constellations held at The Lake, Quilpie, the Queensland Music Festival (QMF) is gearing up to deliver the final three events from September to November.

Simultaneously, they are planning the 2025 Outback Trail itinerary including a Troubadour Trail event at the Eromanga Natural History Museum.

Troubadour events are typically smaller in scale however Queensland Music Festival is committed to delivering triple bottom line value to each community they enter through economic, social and cultural impact. They achieve this by seeking to:

- Drive out-of-region audiences into each destination they program content in, thereby growing overnight visitor expenditure by extending length of stay and spend.
- Work closely with each local government to ensure that they grow the visibility of each community as desirable destinations to live, work and visit.
- Showcase the rich cultural identity of people and place, by working closely with the local community to ensure programming is authentic and genuine.
- Support local industry and local jobs by sourcing locally (goods, services, talent) and programming content in local establishments.

Following the success of the Culinary Constellations this year, Queensland Music Festival would greatly appreciate any support the Quilpie Shire Council could offer for this upcoming event. More specifically, they are seeking the following support subject to availability and negotiation:

- The provision of a suitable generator for the lawn area (minimum 160KVA, including leads and power distribution).
- A small stage or riser (minimum 2.4m x 4.8m).
- Basic stage lighting.
- Any special venue lighting to be activated (pending negotiation direct with venue).
- Provision of support to identify local food vendors or local club for hot and cold food service during the event.
- Access to the bar area (to be managed by museum bar staff, with profits retained by the museum) (pending negotiation direct with venue).
- General waste management bins for the event site.
- Provision of water refill and waste management for attendees travelling in caravans.
- Contact details for local artists who may have performing experience to be included in programmed activities.
- Promotion of the event on the Council's social media platforms, local print and radio, local billboards and local tourism operator channels and electronic direct mail promotions to local rate payers and residents.

Previous Support provided to Queensland Museum Festival (QMF) by Council

QMF hosted Echoes in the Dust at Baldy Top, Quilpie in July 2021. This event was different from most others on that trail as it involved puppets and music. It was well received by those who attended the event. Council contributed \$7,500 in cash towards this event and approximately \$4,000 as in-kind support.

QMF hosted the Degustation Dinner under the stars that was held at The Lake, Quilpie in April 2024. Council supported this event by providing the following in-kind support, totalling approximately \$2,000:

- Supply of generator.

- Supply of 21-seater bus (without driver).
- Supply of tables and chairs.
- Supply of skip bin and removal of skip bin post-event.
- Assistance in promotion of the event to both local and tourism markets through digital marketing and social media pages.

OPTIONS

Option 1 (recommended)

That Council:

1. Provide in-principle support to the Queensland Music Festival 2025 to deliver a Troubadour Trail event at the Eromanga Natural History Museum on Thursday 1 May 2025 by providing in-kind support of the following items, pending suitability and availability:
 - Supply of a generator (min 160KVA including leads and power distribution);
 - A small stage or riser (minimum 2.4m x 4.8m);
 - Support to identify local food vendors or local club for hot and cold food service during the event;
 - General waste management bins for the event site;
 - Contact details for local artists who may have performing experience to be included in programmed activities;
 - Promotion of the event on Council's social media platforms, local print and radio, local billboards and local tourism operator channels and electronic direct mailing promotions to local rate payers and residents.
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute all matters associated with or in relation to this request including without limitation any options and/or variations as per Council's procurement policy.

Option 2

That Council does not enter into a partnership arrangement with the Queensland Music Festival 2025 event in Quilpie Shire.

CONSULTATION (Internal/External)

Eromanga Natural History Museum

Queensland Music Festival – Head of Government Partnerships

Acting Chief Executive Officer

Manager of Works / Director Engineering Services

LEGAL IMPLICATIONS

None noted.

POLICY AND LEGISLATION

Local Government Act 2009

FINANCIAL AND RESOURCE IMPLICATIONS

Generator \$150 per hire + Delivery / Pick up (at cost +30%)
Waste Management Bins \$347 per week (or part thereof) + Delivery / Pick up (at cost +30%)
Stage (pending permission from Quilpie & District Show & Rodeo) Delivery / Pick up
Promotion of Event \$1,000

RISK MANAGEMENT IMPLICATIONS

This event will be managed in accordance with Council's Risk Management Policy and Framework.



Level 5 144 Montague Road,
South Brisbane,
QLD, 4101

PO Box 5240
West End,
QLD, 4101

+61 7 3010 6600
info@qmf.org.au
qmf.org.au

Ms Julie Reitano,
A/CEO Quilpie Regional Council
50 Brolga St, Quilpie QLD, 4480
C/ Belinda Kindelan
Email: BelindaK@quilpie.qld.gov.au

Following the outstanding success of the Outback Trails earlier this year, including the highly acclaimed Culinary Constellations, Queensland Music Festival (QMF) is gearing up to deliver the final three events from September to November. Simultaneously, we are planning the 2025 Trail itinerary and are excited to announce the addition of two new destinations to the Outback Trail.

One of these new destinations is in the Quilpie region, where we are considering hosting a Troubadour Trail event at the Eromanga Natural History Museum on Thursday, May 1, 2025, from 3:00 PM to 7:00 PM. This event will cater to approximately 100–150 attendees.

Although our troubadour events are typically smaller in scale, we are committed to providing unique and meaningful experiences for both our audience and local residents. We aim to create an event that will be memorable and authentic, fostering a lasting impression that encourages visitors to explore the region and the museum further.

As a Queensland Government owned organisation, we are committed to delivering triple bottom line value to each community we enter – through economic, social, and cultural impact. We do so by seeking to:

- Drive out-of-region audiences into each destination we program content in, ensuring that we are growing overnight visitor expenditure by extending length of stay and spend.
- Work closely with each local government to ensure that we grow the visibility of each community as desirable destinations to live, work and visit.
- Showcase the rich cultural identity of people and place, by working closely with the local community to ensure programming is authentic and genuine.
- Support local industry and local jobs by sourcing locally (goods, services, talent) and programming content in local establishments.

Given the success of the Culinary Constellations this year, we would greatly appreciate any support the Quilpie Shire Council could offer for this upcoming event. Specifically, we are seeking the following support, subject to availability and negotiation:



- The provision of a suitable generator for the lawn area (minimum 160KVA, including leads and power distribution)
- A small stage or riser (minimum 2.4m x 4.8m)
- Basic stage lighting
- Any special venue lighting to be activated (pending negotiation direct with venue)
- Provision of support to identify local food vendors or local club for hot and cold food service during the event
- Access to the bar area (to be managed by museum bar staff, with profits retained by the museum) ((pending negotiation direct with venue)
- General waste management bins for the event site
- Provision of water refill and waste management for attendees travelling in caravans
- Contact details for local artists who may have performing experience to be included in programmed activities.
- Promotion of the event on the Council's social media platforms, local print and radio, local billboards and local tourism operator channels and EDM promotions to local rate payers and residents.

I would be delighted to discuss the Trails and the support we are seeking in more detail with you. In the meantime, Belinda has encouraged me to put our request in writing for consideration at the upcoming Council meeting.

Thank you very much for your time and consideration. I look forward to the opportunity to collaborate with you on this exciting event.

Warm regards,

Lowana Moxham
Head of Government Partnerships

12.4 REQUEST FOR ASSISTANCE - EROMANGA DISTRICT RODEO ASSN. INC.

IX: 254506

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: 1. **Eromanga District Rodeo Association Inc. - Letter of Support** [↓](#)
2. **Eromanga District Rodeo Association Inc. - Letter of Request to Council** [↓](#)

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

The purpose of this report is to advise Council that a request has been received from Eromanga District Rodeo Association Inc. to support their organisation by providing assistance with the construction of a new ablution block at the Eromanga Sports Complex.

RECOMMENDATION

That Council:

1. Note the correspondence received from Eromanga District Rodeo Association Inc. in relation to their successful application through the Gambling Community Benefit Fund to install a new ablution block at the Eromanga Sports Complex and request for Council to assist with the project.

 2. Consider the request received from Eromanga District Rodeo Association Inc. further, following a site meeting with the Committee to establish a quotation for the level of support and financial contribution required to complete the project.
-

BACKGROUND

Eromanga District Rodeo Association received advice on 6 September that they were successful in obtaining a grant through the Gambling Community Benefit Fund (GCBF) for a new ablution block at the Eromanga Sports Complex. The Committee thanked Council for providing a letter of support for this funding application.

Discussion regarding the project took place at the Annual General Meeting held on 7 September and the Committee has submitted their conceptual plans to Council for further discussion.

The existing toilets are in a location where the tree roots are prevalent and the septic tanks are in a relatively low-lying area, hence the suggestion to change the location as indicated in the attached drawing.

The Committee has indicated they would like to see a robust building that is easily cleaned, that complements the surrounding landscape and that will be long-standing. Discussions have commenced with local builders to gauge availability and final costings.

Despite the alternate new site for the ablution block, the Committee still propose to demolish the existing toilet blocks (2 x concrete tanks, 2 x tin sheds) following completion of the construction of the new ablution block. The tin shed toilets are currently completely inoperable and the concrete tanks are unable to cope with event capacity and do not meet current standards.

In addition to the building costs being covered by the grant, the Eromanga Rodeo Association will be contributing the following to the project:

1. Demolition of existing buildings and associated infrastructure which includes:
 - Earthworks associated with cleanup and site preparation;
 - Concrete pad for the building and any pathways;
 - Landscaping upon completion of building.

Given the scope of the project and that Eromanga Sports Complex is a Council facility, the Committee would like to ask Council for assistance in completing the project by way of providing the following contributions:

1. Supply and levelling of road base for building foundations.
2. Assistance with designing a suitable septic system (for capacity crowds) and lodgement of all Council required planning, building and septic applications for approval - including waiving all associated fees.
3. Full costs of supply and installation of an approved septic system.

The Committee is hoping to have the project completed in time for their annual event held over the Easter long weekend (Friday, 8 April 2025 to Sunday, 20 April 2025). Project acquittal is due 6 September 2025.

As the building will be erected on Council property, the Committee looks forward to Council's feedback on all aspects of the outlined proposal and will work with Council staff to agree on a mutually beneficial plan.

Council's involvement in this project to date

Council provided a letter of support to Eromanga District Rodeo Association Inc. to accompany their funding application for the Gambling Community Benefit Fund (attached).

Council's Director of Corporate & Community Services, Community Services Officer, Manager of Works and Water & Sewerage Supervisor met with the President of the Eromanga District Rodeo Association in March 2024 to commence discussions in relation to a new ablution block at the Eromanga Sports Complex.

Advice was received from the Acting Director Engineering Services on 12 September that an on-site meeting with Eromanga District Rodeo Association Inc. will be required to further discuss the location and layout of the ablution block to enable a quotation to be prepared for Council's consideration.

The President of Eromanga District Rodeo Association Inc. met with Mayor, Cr Ben Hall on 9 September 2025.



OPTIONS

Option 1 (Recommended)

That Council:

1. Note the correspondence received from Eromanga District Rodeo Association Inc. in relation to their successful application through the Gambling Community Benefit Fund to install a new ablution block at the Eromanga Sports Complex and request for Council to assist with the project.
2. Consider the request received from Eromanga District Rodeo Association Inc. further, following a site meeting with the Committee to establish a quotation for the level of support and financial contribution required to complete the project.

Option 2

That Council note the correspondence received from Eromanga District Rodeo Association Inc in relation to their successful application through the Gambling Community Benefit Fund to install a new ablution block at the Eromanga Sports Complex and resolve not to provide support or a financial contribution to the project.

CONSULTATION (Internal/External)

Eromanga District Rodeo Association Inc.

Acting Director Engineering Services

Mayor, Cr Ben Hall

LEGAL IMPLICATIONS

Not applicable.

POLICY AND LEGISLATION

This project will be governed by *Gambling Community Benefit Funding* guidelines.

FINANCIAL AND RESOURCE IMPLICATIONS

There is no funding allocation in Council’s budget to support the request from Eromanga District Rodeo Association.

RISK MANAGEMENT IMPLICATIONS

Risk Name & Description <i>What could happen and why?</i>	Current Controls <i>Are there current controls for the risk</i>	Impacts <i>Impact if the risk eventuates</i>	Risk Assessment			Risk Treatment <i>Depending on risk rating - additional controls / mitigation strategy to be implemented (to reduce risk rating)</i>
			Likelihood	Consequence	Risk Rating	
<i>Project objectives differ from community expectation</i>	<i>None</i>	<i>Reduced support for facility</i>	<i>Rare</i>	<i>Minor</i>	<i>Low</i>	<i>Community / member consultation</i>
<i>Failure to secure adequate funding to complete entire project</i>	<i>None</i>	<i>Project will have to be reviewed.</i>	<i>Unlikely</i>	<i>Moderate</i>	<i>High</i>	<i>Quotes / costings must be within project budget.</i>
<i>Risk of litigation, public liability and professional negligence</i>	<i>Insurance Policies current</i>	<i>Insurance claim Reputational damage</i>	<i>Unlikely</i>	<i>Moderate</i>	<i>Moderate</i>	<i>QSC Asset Insurance Eromanga District Rodeo Ass. Inc. Insurance</i>

**Quilpie Shire Council**

P: 07 4656 0500
E: admin@quilpie.qld.gov.au
A: 50 Brolga Street, Quilpie Q 4480
P: PO Box 57, Quilpie QLD 4480
W: quilpie.qld.gov.au
ABN 53 680 434 639

Our Reference: Doc ID : Lisa Hamlyn

19 April 2024

Sarah Molineux
Secretary / Treasurer
Eromanga District Rodeo Association Inc.
Quartpot Station
EROMANGA QLD 4480

eromangarodeo@gmail.com

Dear Sarah

RE: Letter of Support – Gambling Community Benefit Fund (GCBF) Application

I am writing on behalf of Council as owner of the Eromanga Rodeo Grounds facility granting permission and offering support in principal towards your application to the Gambling Community Benefit Fund to replace the existing, aged toilet blocks at the rear of the Eromanga Rodeo kitchen and bar facilities.

As Eromanga is a small, isolated community in South West Queensland with a population of approximately 40 people and limited resources, Council applauds the Eromanga District Rodeo Association Inc. Committee, a small group of dedicated, dynamic community members who volunteer their time and are committed to working toward upgrading and improving the facilities at the Eromanga Rodeo Grounds which in turn will attract more competitors and visitors to your annual event.

Council is committed to supporting businesses and community groups within our Shire to build their own capacity, lead healthy lifestyles and stay connected.

The provision of a new ablution block at the Eromanga Rodeo Grounds will enhance the facility for our community and visitors alike and improve accessibility for athletes during training, competitions and events. It will also provide clean and well maintained restroom facilities.

The funding application meets Council's vision outlined in the Quilpie Shire Council Corporate Plan 2022-- "Well planned and highly liveable communities" and "Providing spaces to bring people together for recreation, socialisation and enjoyment of the landscapes".

Council wishes the Eromanga District Rodeo Association Inc. every success with this application.

Please do not hesitate to contact Director of Corporate & Community Services, Lisa Hamlyn on (07) 4656 0500 should you wish to discuss this matter further.



Quilpie Shire Council

P: 07 4656 0500
E: admin@quilpie.qld.gov.au
A: 50 Brolga Street, Quilpie Q 4480
P: PO Box 57, Quilpie QLD 4480
W: quilpie.qld.gov.au
ABN 53 680 434 639

Our Reference: Doc ID : Lisa Hamlyn

Yours faithfully

Justin Hancock
CHIEF EXECUTIVE OFFICER

Cc: Director Corporate & Community Services
Director of Engineering



Eromanga District Rodeo Association Incorporated

C/- Sarah Molineux, "Quartpot Station"

Eromanga QLD 4480

eromangarodeo@gmail.com

11th September 2024

Chief Executive Officer - Justin Hancock

Quilpie Shire Council

50 Brolga Street

Quilpie QLD 4480

Dear Justin,

Firstly, on behalf of the Eromanga District Rodeo Association committee, I would like to sincerely thank you for your letter of support (dated 19.04.24, reference 249012) towards our Gambling Community Benefit Fund (GCBF) grant application for a new ablution block at the Eromanga Sports Complex. I am pleased to report that we have been successful in our application for funds and have attached the letters of confirmation.

With the approval letter coming in on Friday 6th September, we discussed at our timely Annual General Meeting (AGM) on Saturday 7th September and would like to put our conceptual plans to you for further discussion. Please find attached. With the existing toilets in a location where tree roots are prevalent, and the septic tanks are in a relatively low lying area we are proposing a change in location as shown below. As a committee we would like to see a robust building that is easily cleaned and striking against the surrounding landscape that is going to last the test of time. We have also started discussing with local builders to gauge availability and finalise costings.

Despite the relocation we would still propose demolishing the existing toilet blocks (2 x concrete tanks, 2 x tin sheds) upon completion of the new ablution block with the tin shed toilets currently completely in-operable and the concrete tanks unable to cope with event capacity and not meeting current standards.

Given the scope of the project, the committee would like to ask Council for assistance in completing the project by way of the following contributions:

1. Supply and level road base for building foundations.
2. Assistance with designing suitable septic system (for capacity crowds) and lodgement of all council required planning, building and septic applications for approval. Including waiving all associated fees.
3. Cover full costs of supply and installation of approved septic system.

Eromanga District Rodeo Association Incorporated
ABN 90 114 220 430

In addition to building costs covered by the grant, the committee will be contributing the following:

1. Demolition of existing buildings and associated infrastructure which includes:
2. Earthworks associated with cleanup and site preparation.
3. Concrete pad for the building and any pathways.
4. Landscaping upon completion of building.
5. Installation of additional watering points surrounding toilet block and bar facilities.



With our annual event being held over the Easter long weekend (Friday 18th – Sunday 20th April 2025) we would ideally like to see the project completed before then despite an acquittal date of 6th September 2025.

It has been great that the GCBF has recognised the necessity of this project and we look forward to executing to a high standard for both the Quilpie Shire Council and Rodeo/Campdraft committee, competitor and spectators.

We appreciate you taking the time to discuss and consider our proposal. As the building will be erected on Council property we look forward to your feedback on all aspects of the proposed. On behalf of the committee, I look forward to hearing from you and working with respective personnel to agree on a mutually beneficial plan. I will arrange a meeting to discuss plans further post September council meeting.

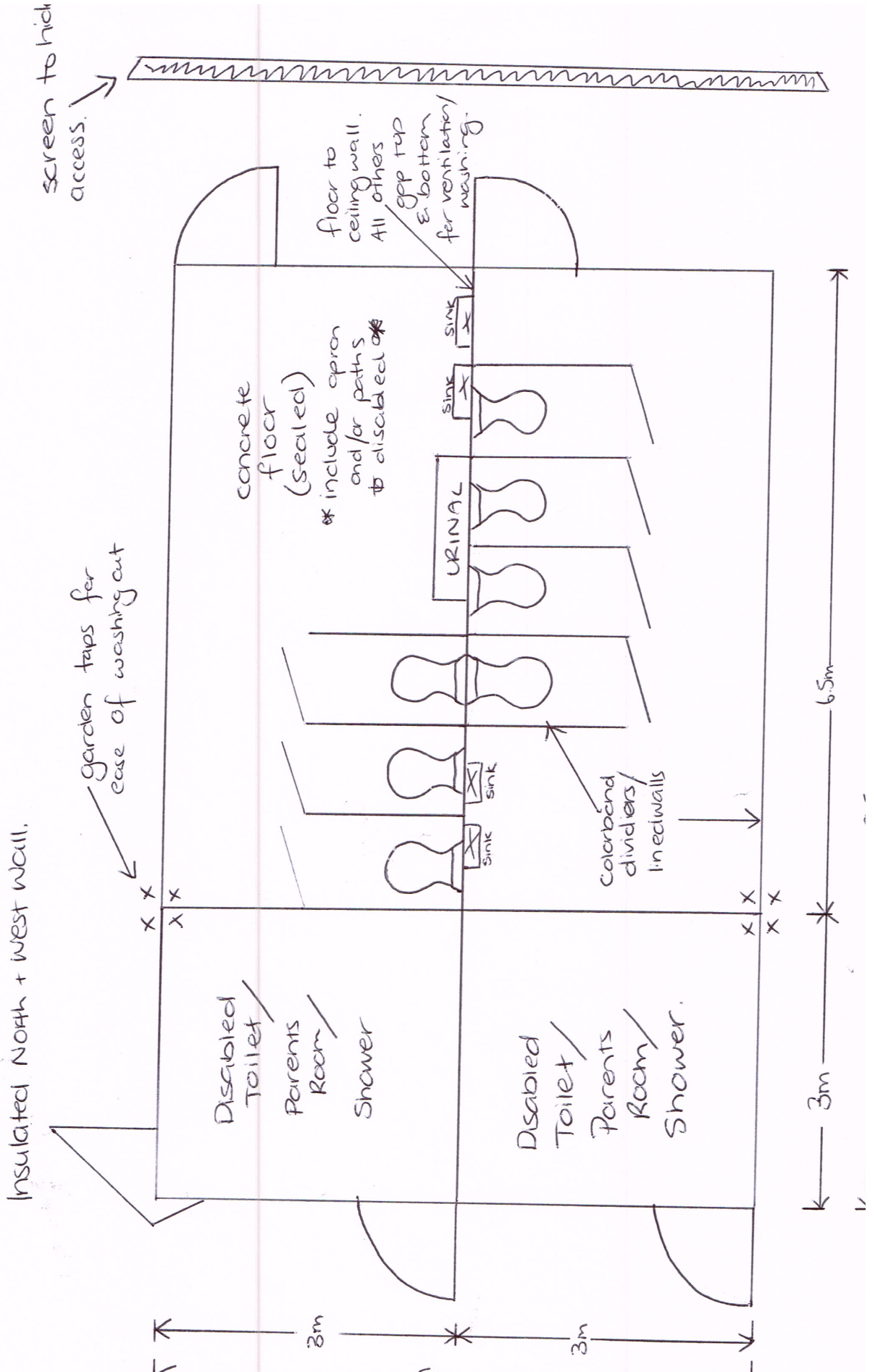
Kind regards,

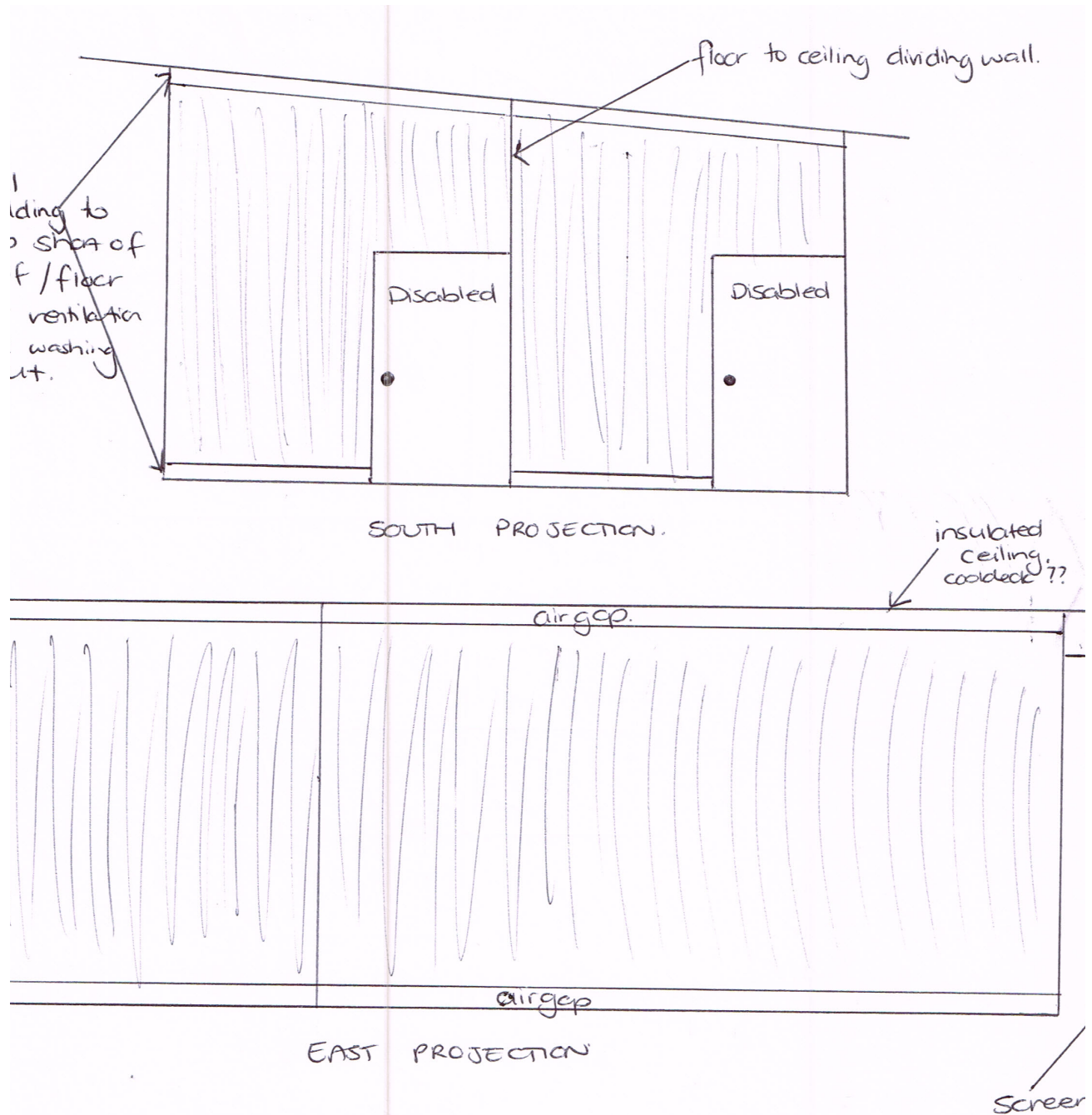
Sarah Molineux

Secretary & Treasurer (*Eromanga District Rodeo Association Incorporated*)

Eromanga District Rodeo Association Incorporated
ABN 90 114 220 430

proposed new addition block.





Proposed Building Materials.

- Colorband corrugated (Surfmist?)
- Inside fully lined walls & cubicles.
- Insulation incorporated into roof, west & north walls at a minimum.
- Septic system to cope with maximum crowds.
- Hot water connection for showers (gas?)
- Lights on mains power.



Mrs Molineux
Accountable Officer
EROMANGA DISTRICT RODEO ASSOCIATION INC.
1 Kyabra Rd
Eromanga Queensland 4480

Dear Mrs Molineux

Legal Entity: EROMANGA DISTRICT RODEO ASSOCIATION INC.
Sponsored Entity (if applicable):
Purpose: Construct Ablutions Block

I am writing to congratulate your organisation on being successful for a grant from the Gambling Community Benefit Fund (GCBF) for \$99,000.00. Grant funds will be deposited into your nominated bank account within 14 days.

Please refer to our website <https://www.justice.qld.gov.au/initiatives/community-grants> for more information in relation to managing and acquitting this grant. A link to the GCBF online portal is also available from our website where you can view your organisation's approved items and acquittal due date. You must acquit the grant online by the due date as required in the funding guidelines.

Should you require further information, please contact a Grants Officer from the Community Benefit Funds Unit on freecall 1800 633 619, or at: cbf@justice.qld.gov.au, who will be pleased to assist.

Yours sincerely

Belinda Drew
Deputy Director-General
Women's Safety, and Victims and Community Support
Department of Justice and Attorney-General
06/09/2024

63 George Street, Brisbane QLD 4000
Locked Bag 180
CITY EAST QLD 4001

Telephone 1800 633 619
Website www.justice.qld.gov.au
ABN 13 846 673 994



Honourable Yvette D'Ath MP
Attorney-General and Minister for Justice
Minister for the Prevention of Domestic and Family Violence

1 William Street Brisbane Q 4000
GPO Box 149 Brisbane Q 4001
Telephone +61 7 3719 7400
Email attorney@ministerial.qld.gov.au

In reply please quote: APP-047499

Mrs Molineux
Accountable Officer
EROMANGA DISTRICT RODEO ASSOCIATION INC.
1 Kyabra Rd
Eromanga Queensland 4480

Dear Mrs Molineux

On behalf of the Queensland Government and the Gambling Community Benefit Committee, I am pleased to advise that a Gambling Community Benefit Fund (GCBF) grant of \$99,000.00 has been awarded to your organisation.

The GCBF awards funding to not-for-profit community groups to enhance their capacity to provide services, leisure activities and opportunities for Queensland communities. As Minister responsible for the fund I know first-hand the hard work organisations such as yours contribute to the community.

Please find attached documentation from Community Benefit Funds Unit (CBFU), Women's Safety, and Victims and Community Support (WSVCS) that outlines the details of your funded grant application.

Should you require further information regarding this matter, please contact CBFU, WSVCS, on freecall 1800 633 619, or cbf@justice.qld.gov.au.

I wish your organisation every success with its future endeavours.

Yours sincerely

YVETTE D'ATH MP
Attorney-General and Minister for Justice
Minister for the Prevention of Domestic and Family Violence

Enc.

13 FINANCE**13.1 SECURED SIGNING AGREEMENT****IX:** 254135**Author:** Dominique Wells, Records Officer**Attachments:** 1. Secured Signing Digital Signature Platform Quote 2024.pdf [↓](#)**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.2 Be responsive to change and digitisation

4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to recommend that Council enter into an agreement with Secured Signing for a Digital Signature Platform for electronic signing.

RECOMMENDATION

That Council:

1. Note that in accordance with section 235(a) of the *Local Government Regulation 2012*, Secured Signing is the only supplier who is reasonably able to provide a platform for electronic signing that integrates with Council's current Records Management System (Magiq).
2. Select a three (3) year Secured Signing Annual Enterprise Plan for the amount of \$30,442 excluding GST which includes the One-Time Onboarding Pack/Training of \$850 (total of \$33,486.20 including GST).
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this contract including without limitation any options and/or variations.

BACKGROUND

Council currently uses Magiq as our electronic document and records management system.

As part of our commitment to be responsive to change and digitisation, it is proposed that Council introduce an electronic signing platform. The electronic signing platform Secured Signing is the only software that integrates with Magiq, providing secure signing function.

This will allow Council to send documents for signing to external and internal parties directly from Magiq while retaining the original source digital document properties. This platform also provides other functions integrated through Magiq, such as templates, face to face signing and form builder, as well as system support.

OPTIONS

Option 1 – Recommended

That Council:

1. Note that in accordance with section 235(a) of the *Local Government Regulation 2012*, Secured Signing is the only supplier who is reasonably able to provide a platform for electronic signing that integrates with Council's current Records Management System (Magiq).
2. Select a three (3) year Secured Signing Annual Enterprise Plan for the amount of \$30,442 excluding GST which includes the One-Time Onboarding Pack/Training (\$33,486.20 including GST).
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this contract including without limitation any options and/or variations.

Option 2

That Council not proceed with an integrated electronic signing platform.

CONSULTATION (Internal/External)

Secured Signing through Magiq provided a demonstration of the platform on Thursday, 8 August 2024. Present at the demonstration were Manager of Finance and Administration, Manager of Governance and Compliance, Executive Assistant, Finance Support/ IT Officer and the Records Officer.

The presentation was extremely well received by all in attendance and all agreed that this platform would be beneficial across all Council departments.

LEGAL IMPLICATIONS

Electronic signing will be used for legal agreements. Therefore, it is important that there is a clear record of what documentation was submitted to each party for signature, and that signatures are managed securely.

POLICY AND LEGISLATION

Local Government Regulation 2012

Division 2 Entering into particular contracts

*Section 224 (2) A **medium-sized contractual arrangement** is a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$15,000 or more but less than \$200,000 in a financial year, or over the proposed term of the contractual arrangement.*

235 Other exceptions

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if –

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or*
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or*
- (c) a genuine emergency exists; or*
- (d) the contract is for the purchase of goods and is made by auction; or*

(e) the contract is for the purchase of second-hand goods; or

(f) the contract is made with, or under an arrangement with, a government agency.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost for three (3) years is \$30,442.00 excluding GST (which includes one-time onboarding training of \$850) – total cost including GST is \$33,486.20. In addition to this cost there is an integration cost to Magiq of \$4,250, which has already been budgeted for under Record Management Special Projects (General Ledger 2130-2220-0000).

The software will be funded under Executive and Special Projects Expense General Ledger 1000-2020-0000 (SP – Special Projects job cost 0210-0000-0000 which has a budget of \$65,000 for 2024/25). The budget required for Year 1 2024/25 financial year is \$10,714 excluding GST (Year 2 – \$9,864 excluding GST and Year 3 - \$9,864 excluding GST).

RISK MANAGEMENT IMPLICATIONS

N/a



Secured Signing Quote prepared for:

Dominique Wells
Quilpie Shire Council
50 Brolga Street PO Box 57
Quilpie Qld 4480

Quote Number: PN-08212024-02

Date: 21/08/2024

Dear Dominique,

Thank you for the opportunity to present Quilpie Shire Council with a quote for Secured Signing's Digital Signature Platform.

Understanding the Enterprise Plan Offer

Secured Signing is an international company (NZ owned) with offices in Auckland and California. Offering a cloud digital signing and eForms solutions all in one platform. It is priced differently to on-premises signing solutions and traditional software licensing that require all signers / users to be a paid user or hold a software license.

People who are invited to sign a document (invitees) do not need a license or a paid Secured Signing account. They do not even need to create an account with a username and password.

The people who log in to Secured Signing, add documents and invite people to sign are referred to as document owners/ senders. Each sender will require a paid user account on Secured Signing. Each sender can invite an unlimited number of people to sign documents.

Following our discussions, we have created a tailored proposal suitable for you **with our Secured Signing Annual Enterprise Plan**.

Secured Signing Enterprise Plan

User and Document Breakdown

	1 Year	3 Years
Number of Senders / Document Owners	20	20
Number of Documents	6000	18000
Total subscription Per Year	\$10,960.00	\$29,592.00
Additional Options (Optional)		
One-Time Onboarding Pack / Training	\$850.00	\$850.00

Features that come with your plan

Please see below list of key **features included** within your account without any extra cost, for full list look at <https://www.securedsigning.com/plan-details>

Unlimited Invitees / Signers	Multi Factor Authentication (MFA)	Unlimited email templates
Unlimited pages in the document	Unlimited reusable templates	Unlimited email support for sender
Face to Face Signing process	Unlimited Signatures on documents	Unlimited Video Confirmation
Unlimited additional recipients	Open API - Unlimited API calls	Unlimited reviewers
Unlimited witness	Form Builder	MS Office 365 Word and Outlook integration
Unlimited form fields in template	Signing order	One Drive, Google Drive, and drop box integration
Secured Signing update features	Broadcasting	Share templates with your team
Decline and reroute	Single Sign On (SSO) ADFS & Azure AD	Unlimited additional completion recipients

Terms and Conditions

- All prices are in AUD.
- The prices are valid for 30 days.
- Payment terms, annual in advance.
- Secured Signing services is based on Terms of use and Privacy, view this on our website at <https://www.securedsigning.com/terms>

Commercial in Confidence

The details of Quilpie Shire Council's Enterprise Plan are provided on a commercial in confidence basis. This information is not to be shared with external parties.

Sincerely,

P Nicolaou

Peter Nicolaou

Country Manager

The Serious Signing Platform



Mobile: +61 437 276 739

Australia: 1800 305 175

E-mail: Peter.Nicolaou@securedsigning.com

Website: www.securedsigning.com

13.2 FINANCIAL SERVICES REPORT MONTH ENDING 31 AUGUST 2024

IX: 254212

Author: Sharon Frank, Manager Finance & Administration

Attachments: 1. Monthly Finance Report August 2024.pdf [↓](#)**KEY OUTCOME**

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 August 2024.

RECOMMENDATION

That Council receive and note the Monthly Finance Report for the period ending 31 August 2024.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* requires a financial report to be presented at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

OPTIONS

Not applicable

CONSULTATION (Internal/External)

Not applicable

LEGAL IMPLICATIONS

Not applicable

POLICY AND LEGISLATION***Local Government Regulation 2012******204 Financial report***

(1) *The local government must prepare a financial report.*

(2) *The chief executive officer must present the financial report —*

(a) if the local government meets less frequently than monthly — at each meeting of the local government; or

(b) otherwise — at a meeting of the local government once a month.

(3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

FINANCIAL AND RESOURCE IMPLICATIONS

As per attached documentation.

RISK MANAGEMENT IMPLICATIONS

Low in accordance with Council's Risk Management Policy

Income Statement

For the month ending 31 August 2024

Year Elapsed 17%

	Actual August	Actual YTD	Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	4,466,239	4,466,157	8,350,632	53%
Fees and Charges	21,399	93,291	128,000	73%
Rental Income	32,534	82,383	495,500	17%
Interest Received	129,591	266,631	1,035,500	26%
Other Income	-	-	76,500	0%
Recoverable Works Revenue	103,252	141,693	4,477,266	3%
Grants and Subsidies	1,136,321	8,893,374	22,424,615	40%
Total Operating Revenue	5,889,336	13,943,529	36,988,013	38%
EXPENSES				
Operating Expenses				
Corporate Governance	255,402	521,728	1,926,712	27%
Administration Costs	153,808	388,608	4,018,320	10%
Community Service Expenses	350,278	609,386	3,104,817	20%
Utilities Costs	120,589	224,901	989,790	23%
Recoverable Works / Flood Damage	991,933	1,191,451	17,336,464	7%
Environmental Health Expenses	40,678	128,919	1,060,475	12%
Net Plant Operations	(55,104)	(185,358)	(1,713,350)	11%
Tourism and Economic Development	129,226	174,007	1,274,855	14%
Infrastructure Maintenance	405,997	538,292	2,782,258	19%
Finance Costs	1,948	3,564	28,000	13%
Depreciation and Amortisation	-	-	6,428,767	0%
Total Operating Expenses	2,394,753	3,595,498	37,237,108	10%
NET OPERATING SURPLUS / (DEFICIT)	3,494,583	10,348,031	(249,095)	-4154%
Capital Revenue				
Grants and Subsidies	397,240	803,066	24,860,049	3%
Gain / (Loss) on Disposal of PPE	1	1	-	0%
Total Capital Revenue	397,241	803,067	24,860,049	3%
NET RESULT	3,891,824	11,151,098	24,610,954	45%

Notes:

Rates, levies and utility charges (Levy 1) were issued in August with a due date of 18 September.

Depreciation cannot be calculated until the 2023/24 Financial Statements are finalised and the Asset Module can be brought forward to the 2024/25 financial year.

Statement of Financial Position

For the month ending 31 August 2024

	Actual YTD	Budget	%
Current Assets			
Cash and Equivalents	23,589,316	14,237,404	166%
Trade Receivables	1 3,872,634	277,676	1395%
Rate Receivables	4,590,149	263,866	1740%
Inventories	992,439	839,060	118%
Total Current Assets	33,044,538	15,618,006	212%
Non-Current Assets			
Trade and Other Receivables	39,248	38,491	102%
Property, Plant and Equipment	294,917,086	274,683,316	107%
Capital Works in Progress	11,626,332	50,716,841	23%
Total Non-Current Assets	306,582,666	325,438,648	94%
TOTAL ASSETS	339,627,204	341,056,654	100%
Current Liabilities			
Trade and Other Payables	2 1,812,088	495,668	366%
Employee Leave Provisions	1,055,650	1,108,464	95%
Total Current Liabilities	2,867,738	1,604,132	179%
Non-Current Liabilities			
Employee Leave Provisions	272,848	302,920	90%
Total Non-Current Liabilities	272,848	302,920	90%
TOTAL LIABILITIES	3,140,586	1,907,052	165%
NET COMMUNITY ASSETS	336,486,618	339,149,602	99%
Community Equity			
Shire Capital Account	88,402,906	113,262,955	78%
Asset Revaluation Reserve	215,417,951	204,990,741	105%
Current Year Surplus	11,151,098	24,610,954	45%
Accumulated Surplus (B/Fwd)	21,514,662	- 3,715,048	-579%
TOTAL COMMUNITY EQUITY	336,486,618	339,149,602	99%

Notes:

End of year processing for 2023/24 financial year is underway. When these Financial Statements are finalised, the balances at 30 June will be brought forwarded.

1. Contract Assets total \$3,655,417. Contract assets are grant/contract money yet to be received where revenue is recognised based on actual expenditure associated with grants /contracts.

2. Contract Liabilities total \$1,489,475. Contract liabilities are advance payments for e.g. grants received by Council, however in accordance with Accounting Standards, this revenue is not recognised until the works have been completed.

Cash Flow Statement

For the month ending 31 August 2024

Year Elapsed 17%

	Actual YTD	Budget	%
Cash Flows from Operating Activities			
Receipts from customers	2,795,009	16,505,369	17%
Payment to suppliers and employees	(4,949,582)	(30,810,342)	16%
	(2,154,574)	(14,304,973)	15%
Interest received	223,316	1,035,500	22%
Rental income	82,383	495,000	17%
Income from investments	-	-	
Operating grants and subsidies	8,945,499	22,621,756	40%
Net Cash Inflow (Outflow) from Operating Activities	7,096,624	9,847,283	72%
Cash Flows from Investing Activities			
Payments for property, plant and equipment	(2,087,307)	(38,958,860)	5%
Net movement on loans and advances	-	4,000	0%
Proceeds from sale of assets	1	708,000	0%
Capital grants and subsidies	803,066	24,860,049	3%
Net Cash Inflow (Outflow) from Investing Activities	(1,284,240)	(13,386,811)	10%
Cash Flows from Financing Activities			
Repayments of loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	5,812,384	(3,539,528)	
Cash at beginning of reporting period	17,776,932	17,776,932	
Cash at End of Reporting Period	23,589,316	14,237,404	

Revenue and Expenditure Report

For the month ending 31 August 2024
Year Elapsed 17%

Resp. Off	REVENUE			EXPENSE			COMMENTS	
	ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%		
1000-0001	CORPORATE GOVERNANCE							
1000-0002	EXECUTIVE SERVICES							
1000-2000-0000	Executive Services Salaries and Oncosts			CEO	91,629	457,000	20%	
1000-2020-0000	Executive Services Expenses			CEO	52,253	205,008	25%	Surveying costs - rural residential sub division
1000-2025-0000	Subscriptions			CEO	110,226	126,000	87%	Annual Subscription paid in July
1000-0002		-	0%		254,108	788,008	32%	
1100-0002	COUNCILLORS EXPENSES							
1100-2000-0000	Councillor Wages			CEO	25,639	307,663	8%	
1100-2001-0000	Councillor Remuneration - Meetings			CEO	4,974	56,448	9%	
1100-2020-0000	Councillors Allowances & Expenditure			CEO	8,172	15,000	54%	
1100-2025-0000	Councillor Superannuation			CEO	4,753	43,693	11%	
1100-2030-0000	Councillor Professional Dev Training			CEO	-	5,000	0%	
1100-2040-0000	Councillors Conferences & Deputation			CEO	2,354	22,000	11%	
1100-2050-0000	Election Expenses			CEO	-	-	0%	
1100-2060-0000	Meeting Expenses			CEO	322	12,600	3%	
1100-0002		-	0%		46,213	462,404	10%	
1200-0002	GOVERNANCE EXPENSES							
1200-2200-0000	Governance Operating Expenses			MGC	63,763	472,300	14%	
1200-0002		-	0%		63,763	472,300	14%	
1300-0003	MEDIA & COMMUNICATIONS							
1300-2200-0000	Media & Comms Operating Expenses				1,904	204,000	1%	
1300-0003		-	0%		1,904	204,000	1%	
1000-0001	CORPORATE GOVERNANCE				365,989	1,926,712	19%	
2100-0002	ADMINISTRATION & FINANCE							
2100-2220-0000	Shire Office Operating Expenses			MFA	25,847	123,638	21%	
2100-2230-0000	Insurance			MFA	83,997	21,000	400%	Public Liability Insurance and Buildings - will require journal/adjustment.
2100-2280-0000	Postage			MFA	178	5,000	4%	
2100-2290-0000	Printing & Stationery			MFA	6,667	30,000	22%	Photocopying costs
2100-2330-0000	Shire Office Repairs & Maintenance			MFA	997	15,750	6%	
2100-2600-0000	Depn General Admin			MFA	-	64,121	0%	
2100-0002		-	0%		117,685	259,509	45%	
2105-0002-0000	FINANCIAL SERVICES							
2105-2120-0000	Audit Fees			MFA	-	106,500	0%	
2105-2130-0000	Bank Charges			MFA	1,028	7,000	15%	
2105-2135-0000	Dishonoured Cheques			MFA	-	-	0%	
2105-2185-0000	Fringe Benefits Tax			MFA	2,596	13,000	20%	
2105-2220-0000	Financial Services Operating Expenses			MFA	64,050	367,000	17%	
2105-2260-0000	Bad Debts Expense			MFA	-	2,162,182	0%	
2105-2500-0000	Valuation of Assets			MFA	5,900	50,000	12%	
2105-2510-0000	Asset Management Expenses			MFA	-	50,000	0%	
2105-2991-0000	Odd Cents Rounding Expense			MFA	-	-	0%	

Revenue and Expenditure Report

For the month ending 31 August 2024
Year Elapsed 17%

Resp. Off	REVENUE			EXPENSE			COMMENTS			
	ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%				
2105-0002-0000	FINANCIAL SERVICES			-	-	0%	73,574	2,755,682	3%	
2110-0002	STORES									
2110-1550-0000	Auction Sales	MFA	-	-	0%					
2110-2220-0000	Stores and Procurement Operating Expenses	MFA		38,510	252,000	15%				
2110-2225-0000	Stores Write-Offs	MFA		-	-	0%				
2110-2250-0000	Auction Expenses	MFA		-	5,000	0%				
2110-2815-0000	Stores Oncosts Recoveries	MFA		(22,012)	(122,000)	18%				
2110-0002	STORES			-	-	0%	16,498	135,000	12%	
2120-0002	INFORMATION TECHNOLOGY									
2120-2220-0000	IT Operating Expenses	MFA		132,679	412,000	32%				Annual software licenses
2120-0002	INFORMATION TECHNOLOGY			-	-	0%	132,679	412,000	32%	
2130-0002	RECORDS MANAGEMENT									
2130-2220-0000	Records Management Operating Expenses	MFA		19,449	110,750	18%				
2130-0002	RECORDS MANAGEMENT			-	-	0%	19,449	110,750	18%	
2140-0002	CUSTOMER SERVICE									
2140-2220-0000	Customer Service Operating Expenses	MFA		9,584	83,000	0%				
2140-0002	CUSTOMER SERVICE			-	-	0%	9,584	83,000	0%	
2200-0002	RATES & CHARGES									
2210-0003	General Rates - Residential Categories									
2210-1000-0000	Rates - Residential	MFA	102,022	207,290	49%					
2210-1005-0000	Interest on Rates	MFA	456	3,000	15%					
2210-1080-0000	Discount - Residential	MFA	(1,827)	(16,500)	11%					
2210-1085-0000	Pensioner Rebates	MFA	(3,559)	(6,000)	59%					
2210-1090-0000	Writeoffs and Refunds	MFA	-	(1,000)	0%					
2210-1095-0000	Charge on Land	MFA	-	-	0%					
2210-0003	General Rates - Residential Categories			97,092	186,790	52%	-	-	0%	
2220-0003	General Rates - Commercial									
2220-1000-0000	Rates - Commercial	MFA	33,413	62,487	53%					
2220-1080-0000	Discount - Commercial	MFA	(597)	(5,500)	11%					
2220-1090-0000	Write Off & Refund - Commercial	MFA	-	(500)	0%					
2220-1105-0000	Interest on Rates - Commercial	MFA	33	500	7%					
2220-0003	General Rates - Commercial			32,850	56,987	58%				
2230-0003	General Rates - Rural Categories									
2230-1000-0000	Rates - Rural Categories	MFA	931,040	1,860,630	50%					
2230-1005-0000	Interest on Rates - Rural	MFA	3,190	13,000	25%					
2230-1080-0000	Discount - Rural Categories	MFA	(18,434)	(154,000)	12%					
2230-0003	General Rates - Rural Categories			915,796	1,719,630	53%	-	-	0%	
2236-0003	General Rates - Oil and Gas Activity									
2236-1000-0000	Rates - Oil and Gas Activities	MFA	2,855,821	5,712,110	50%					
2236-1001-0000	Adjustment - Rates Oil & Gas Activit	MFA	-	-	0%					
2236-1005-0000	Interest on Rates - Oil and Gas	MFA	57,052	300,000	19%					

Revenue and Expenditure Report

For the month ending 31 August 2024
Year Elapsed 17%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%	
2236-1080-0000	Discount - Oil and Gas Activities							
2236-1090-0000	Write-offs and Refunds - Oil and Gas							
2236-0003	General Rates - Oil and Gas Activity							
		2,895,256	5,624,110	51%	-	-	0%	
2240-0003	Rates & Charges Administration							
2240-2000-0000	Rates & Charges Operating Expense				32,263	141,000	0%	
2240-0003	Rates & Charges Administration				32,263	141,000	23%	
		-	-	0%				
2200-0002	RATES & CHARGES				32,263	141,000	23%	
		3,940,994	7,587,517	52%				
2295-0002	GRANTS							
2295-1100-0000	FAGS General Component	6,292,014	7,083,138	89%				
2295-1130-0000	FAGS Identified Road Component	1,750,034	1,969,222	89%				
2296-1100-0000	Grant - Roads to Recovery	-	-	0%				
2297-1000-0000	SWQ Water and Sewerage Alliance Revenue	-	220,066	0%				
2297-2000-0000	SWQ Water and Sewerage Alliance Costs	-	-	0%	-	220,066	0%	
2298-1200-0000	Capital Grant - SES Donation	-	-	0%				
2298-1204-0000	Capital Grant - SES Support Grant	-	10,635	0%				
2298-1205-0000	Cap Grant - LRCIP Programme Round 3	-	-	0%				
2298-1206-0000	Capital Grant - LRCIP Programme Round 4 Part A	-	891,657	0%				
2298-1207-0000	Capital Grant - LRCIP Programme Round 4 Part B	-	514,327	0%				
2298-1208-0000	Capital Grant - ENHM Stage 3	-	15,000,000	0%				
2298-1209-0000	Capital Grant - Energy Funding	-	122,500	0%				
2298-1210-0000	Capital Grant - RAUP Toompine	-	-	0%				
2298-1220-0000	Capital Grant - LGGSP - Townhouses	803,066	1,011,623	79%				
2298-1230-0000	Capital Grant - BOR Toompine Bore	-	-	0%				
2298-1235-0000	Capital Grant - Toompine Bore Contributions	-	-	0%				
2298-1270-0000	Cap Grant - R2R Revenue	-	1,569,321	0%				
2298-1275-0000	Capital Grant - BOR Quilpie STP Design	-	119,986	0%				
2298-1285-0000	Cap Grant - W4Q 21-24	-	-	0%				
2298-1288-0000	Cap Grant - W4Q 24-27	-	1,620,000	0%				
2298-1289-0000	Capital Grant - LGGSP	-	4,000,000	0%				
2295-0002	GRANTS					220,066	0%	
		8,845,114	34,132,475	26%	-			
2300-0002	OTHER REVENUE							
2300-1500-0000	Administration Fees (GST Applies)	55	5,000	1%				
2300-1510-0000	Admin Fees (GST Exempt)	870	5,000	17%				
2300-1601-0000	Fire Levy Commission	-	4,000	0%				
2300-1800-0000	Bank Interest Received	6,923	10,000	69%				
2300-1810-0000	Investment Interest	197,611	700,000	28%				
2300-1990-0000	Miscellaneous Income	20	2,000	1%				
2300-1995-0000	Misc Income GST Free	226	2,000	11%				
2300-2130-0000	Investment Admin Fees	-	-	0%	3,564	28,000	13%	
2310-1300-0000	Quilpie Club Rent	-	500	0%				
2310-2300-0000	Quilpie Club Expenses	-	-	0%	285	500	57%	
2300-0002	OTHER REVENUE				3,849	28,500	14%	
		205,705	728,500	28%				
2400-0002	EMPLOYEE ONCOSTS							
2400-2010-0000	Expense Annual Leave				112,143	700,000	16%	
2400-2011-0000	Expense Long Service Leave				17,201	130,000	13%	

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		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%	
2400-2012-0000	Expense Sick Leave	MF			42,005	165,000	25%	
2400-2013-0000	Expense Public Holiday	MF			135	215,000	0%	
2400-2015-0000	Expense Bereavement Leave	MF			-	4,000	0%	
2400-2016-0000	Expense Domestic Violence Leave	MF			-	2,000	0%	
2400-2020-0000	Expense Maternity Leave	MF			-	7,000	0%	
2400-2065-0000	Expense Super Contributions	MF			102,805	630,000	16%	
2400-2230-0000	Expense Workers Compensation	MF			85,371	80,000	107%	Annual renewal
2400-2315-0000	Expense Employee Relocation	MF			-	10,000	0%	
2400-2410-0000	Expense WH&S	MF			49,566	300,400	16%	
2400-2821-0000	Recovery Annual Leave	MF			(84,057)	(700,000)	12%	
2400-2822-0000	Recovery Sick Leave	MF			(21,796)	(165,000)	13%	
2400-2823-0000	Recovery LSL	MF			(18,681)	(130,000)	14%	
2400-2824-0000	Recovery Public Holidays	MF			(28,630)	(215,000)	13%	
2400-2825-0000	Recovery Superannuation	MF			(89,493)	(630,000)	14%	
2400-2826-0000	Recovery Workers Comp	MF			(13,157)	(80,000)	16%	
2400-2827-0000	Recovery Training	MF			(31,137)	(175,000)	18%	
2400-2828-0000	Recovery WH&S	MF			(39,233)	(300,400)	13%	
2400-2829-0000	Recovery Contractors	MF			(43,158)	(240,000)	18%	
2400-2830-0000	Recovery Office Equipment	MF			(9,760)	(60,000)	16%	
2400-2831-0000	Recovery Administration	MF			(16,416)	(120,000)	14%	
2400-0002	EMPLOYEE ONCOSTS				13,707	(572,000)	-2%	
2000-0001	ADMINISTRATION AND FINANCE				419,287	3,573,507	12%	
3000-0001	INFRASTRUCTURE							
3000-0002	ENGINEERING ADMIN & SUPERVISION							
3000-1100-0000	Apprentice Incentive Payments	DES	-	15,000	0%			
3000-1101-0000	Grant - R2R	DES	-	-	0%			
3000-2029-0000	Engineering O/C Recover Supervision	DES			(37,373)	(306,667)	12%	
3000-2030-0000	Engineering O/C Recover Plant	DES			(2,865)	(37,500)	8%	
3000-2040-0000	Engineering O/C Recover FP & LT	DES			(8,108)	(50,000)	16%	
3000-2050-0000	Engineering O/C Recover Wet Weather	DES			(5,638)	(30,000)	19%	
3000-2060-0000	Wet Weather Wages Expense	DES			2,822	30,000	9%	
3000-2080-0000	Floating Plant / Loose Tools	DES			3,013	-	0%	
3000-2220-0000	Engineering Management Expenses	DES			10,983	120,000	9%	
3000-2420-0000	Quality Assurance Expenses	DES			10,576	63,600	17%	
3000-2985-0000	Engineering Consultants	DES			20	10,000	0%	
3000-2990-0000	Works Supervision	DES			88,152	867,000	10%	
3000-0002	ENGINEERING ADMIN & SUPERVISION				61,581	666,433	9%	
3100-0002	WATER							
3100-0003	WATER - QUILPIE							
3100-1000-0000	Quilpie Water Charges	DES	165,891	318,205	52%			
3100-1005-0000	Quilpie Water Charges Interest	DES	342	2,500	14%			
3100-1020-0000	Quilpie Other Water Revenue	DES	-	-	0%			
3100-1080-0000	Quilpie Water Discount	DES	(2,390)	(27,500)	9%			
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	(2,267)	(4,500)	50%			
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	-	(500)	0%			

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%	
3100-1500-0000	Quilpie Water Connections	DES	573	-	0%			
3100-2200-0000	Drinking Water Quality Plan	DES				-	-	0%
3100-2230-0000	Quilpie Water Operations	DES				60,469	200,000	30%
3100-2600-0000	Depn Quilpie Water	DES				-	76,389	0%
3100-0003	WATER - QUILPIE		162,150	288,205	56%	60,469	276,389	22%
3110-0003	WATER - EROMANGA							
3110-1000-0000	Eromanga Water Charges	DES	17,960	41,043	44%			
3110-1005-0000	Eromanga Water Charges Interest	DES	29	500	6%			
3110-1020-0000	Eromanga Other Water Revenue	DES	-	-	0%			
3110-1080-0000	Eromanga Water Discount	DES	(44)	(3,500)	1%			
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	(469)	(1,250)	38%			
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	(0)	-	0%			
3110-2220-0000	Eromanga Water Operations-Wages	DES				10,102	40,000	25%
3110-2230-0000	Eromanga Water Operations-Expenses	DES				17,269	70,000	25%
3110-2600-0000	Depn Eromanga Water	DES				-	172,291	0%
3110-0003	WATER - EROMANGA		17,476	36,793	47%	27,372	282,291	10%
3120-0003	WATER - ADAVALE							
3120-1000-0000	Adavale Water Charges	DES	11,928	25,366	47%			
3120-1005-0000	Adavale Water Charges Interest	DES	56	500	11%			
3120-1080-0000	Adavale Water Discount	DES	(224)	(3,000)	7%			
3120-1085-0000	Adavale Water Pensioner Remissions	DES	(617)	(1,000)	62%			
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	DES	-	-	0%			
3120-2220-0000	Adavale Water Operations	DES				22,346	40,000	56%
3120-2600-0000	Depn Adavale Water	DES				-	16,916	0%
3120-0003	WATER - ADAVALE		11,143	21,866	51%	22,346	56,916	39%
3130-0003	WATER - CHEEPIE							
3130-2220-0000	Cheepie Water Operations	DES				-	2,100	0%
3130-2600-0000	Depn Cheepie Water	DES				-	238	0%
3130-0003	WATER - CHEEPIE		-	-	0%	-	2,338	0%
3140-0003	WATER - TOOMPINE							
3140-1000-0000	Toompine Water Charges	MFA		18,280				
3140-1005-0000	Toompine Water Charges Interest	MFA		(1,828)				
3140-1080-0000	Toompine Water Discount	MFA		-				
3140-2220-0000	Toompine Water Operations-Wages	DES				2,735	2,045	134%
3140-2230-0000	Toompine Water Operations	DES				1,031	2,100	49%
3140-2600-0000	Water Depreciation-Toompine	DES				-	1,692	0%
3140-0003	WATER - TOOMPINE		-	16,452	0%	3,766	5,837	65%
3100-0002	WATER		190,768	363,316	53%	113,952	623,771	18%
3200-0002	SEWERAGE							
3200-0003	SEWERAGE QUILPIE							
3200-1000-0000	Quilpie Sewerage Charges	DES	126,206	243,030	52%			
3200-1005-0000	Quilpie Sewerage Interest	DES	337	2,000	17%			
3200-1080-0000	Quilpie Sewerage Discount	DES	(1,844)	(21,500)	9%			
3200-1085-0000	Quilpie Sewerage Pensioner Remission	DES	(331)	(700)	47%			

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%	
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	DES	-	(500)	0%			
3200-1500-0000	Quilpie Sewerage Waste Charge	DES	-	-	0%			
3200-1510-0000	Quilpie Sewerage Connection	DES	-	1,000	0%			
3200-2230-0000	Quilpie Sewerage Operations	DES				29,196	200,000	15%
3200-2600-0000	Depn Quilpie Sewerage	DES				-	77,415	0%
3200-0003	SEWERAGE QUILPIE		124,367	223,330	56%	29,196	277,415	11%
3210-0003	SEWERAGE EROMANGA							
3210-1000-0000	Eromanga Sewerage Charges	DES	12,192	29,296	42%			
3210-1005-0000	Eromanga Sewerage Charges Interest	DES	39	500	8%			
3210-1080-0000	Eromanga Sewerage Discount	DES	(52)	(2,000)	3%			
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	DES	(29)	(100)	29%			
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	DES	-	-	0%			
3210-2230-0000	Eromanga Sewerage Operations	DES				33	20,000	0%
3210-2600-0000	Depn Eromanga Sewer	DES				-	24,237	0%
3210-0003	SEWERAGE EROMANGA		12,150	27,696	44%	33	44,237	0%
3212-0003	SEWERAGE ADAVALE							
3212-2600-0000	Depn Adavale Septic System	DES				-	93	0%
3212-0003	SEWERAGE ADAVALE		-	-	0%	-	93	0%
3214-0003	SEWERAGE TOOMPINE							
3214-2600-0000	Depn Toompine Hall Septic System	DES				-	186	0%
3214-0003	SEWERAGE TOOMPINE		-	-	0%	-	186	0%
3200-0002	SEWERAGE		136,517	251,026	54%	29,229	321,931	9%
3300-0002	INFRASTRUCTURE MAINTENANCE							
3300-0003	SHIRE ROADS MAINTENANCE							
3300-2220-0000	Shire Roads & Drainage - Wages	DES				47,985	283,500	17%
3300-2230-0000	Shire Roads & Drainage Expenses	DES				220,742	525,000	42%
3300-2600-0000	Depn Roads & Streets	DES				-	3,148,836	0%
3300-0003	SHIRE ROADS MAINTENANCE		-	-	0%	268,728	3,957,336	7%
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021							
3305-1140-0000	Qld Resilience & Risk Reduction Fund	DES	-	-	0%			
3305-1250-0000	FD 2021 Restoration Works	DES	-	-	0%			
3305-2300-0000	FD 2021 Restoration	DES				-	-	0%
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021		-	-	0%	-	-	0%
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022							
3306-1150-0000	FD 2022 Emergent Works	DES	-	-	0%			
3306-1250-0000	FD 2022 Restoration Works	DES	-	-	0%			
3306-2200-0000	FD 2022 Emergent Works	DES				-	-	0%
3306-2300-0000	FD 2022 Restoration Works	DES				-	-	0%
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022		-	-	0%	-	-	0%
3307-0003	SHIRE ROADS - FLOOD DAMAGE SEPT 2022							
3307-1150-0000	FD SEPT 2022 Emergent Works	DES	-	-	0%			
3307-1160-0000	FD Sept 2022 IRW	DES	-	-	0%			

Grid cleaning, bridge inspection, maintenance, annual licenses.

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Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%	
3307-1170-0000	FD Sept 2022 Restoration Works	DES	283,475	2,900,000	10%		
3307-2200-0000	FD SEPT 2022 Emergent Works	DES	-	-	0%		
3307-2300-0000	FD SEPT 2022 Restoration Works	DES	-	-	0%		
3307-2400-0000	FD Sept 2022 Restoration Works	DES	283,475	2,900,000	10%		
			283,475	2,900,000	10%		
3308-0003	SHIRE ROADS - FLOOD DAMAGE 2024						
3308-1150-0000	FD 2024 Emergent Works	DES	-	-	0%		
3308-1170-0000	FD 2024 Restoration Works	DES	-	7,000,000	0%		
3308-2200-0000	FD 2024 Emergent Works	DES	-	-	0%		
3308-2400-0000	FD 2024 Restoration Works	DES	793	7,000,000	0%		
			-	7,000,000	0%		
3309-0003	SHIRE ROADS - FLOOD DAMAGE 2023						
3309-1170-0000	FD 2023 Restoration Works	DES	426,422	3,000,000	-		
3309-2400-0000	FD 2023 Restoration Works	DES	-	-	14%		
			426,422	3,000,000	0%		
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE						
3310-2220-0000	Town Street & Drainage Maintenance	DES	-	-	19%		
3310-2230-0000	Street Lighting	DES	2,927	39,375	7%		
3310-2240-0000	Street Cleaning Operations	DES	-	5,250	0%		
			-	-	0%		
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE						
				131,427	727,125	18%	
3330-0003	DEPOTS & CAMPS						
3330-1510-0000	Camp Accommodation Rent	DES	-	10,000	0%		
3330-2220-0000	Camps Operations	DES	-	6,068	65,100	9%	
3330-2330-0000	Depots Operations	DES	-	53,448	185,850	29%	
3330-2600-0000	Depn Depot & Camp	DES	-	-	195,995	0%	Includes cleaning, maintenance and annual insurance
			-	10,000	0%		
3330-0003	DEPOTS & CAMPS						
				59,516	446,945	13%	
3340-0003	WORKSHOP						
3340-2220-0000	Workshop Operations	DES	-	5,656	23,100	24%	
3340-2230-0000	Workshop Maintenance & Repairs	DES	-	53,073	309,250	17%	
			-	-	0%		
3340-0003	WORKSHOP						
				58,729	332,350	18%	
3350-0003	PLANT & MACHINERY						
3350-1500-0000	Insurance Claims	DES	-	-	-		
3350-1510-0000	Gain/Loss on Sale/Disposal of Plant	DES	1	-	0%		
3350-1570-0000	Diesel Rebate - ATO	DES	39,052	75,000	52%		
3350-2145-0000	Small Plant Repairs	DES	-	292	24,150	1%	
3350-2225-0000	Small Plant Purchases	DES	-	4,295	21,000	20%	
3350-2229-0000	Plant Operations	DES	-	113,515	669,900	17%	
3350-2330-0000	Plant Repairs & Maintenance	DES	-	111,429	792,250	14%	
3350-2331-0000	Plant Registration and Insurance	DES	-	56,732	147,000	39%	Annual Insurance paid
3350-2585-0000	Plant Recoveries	DES	-	(530,350)	(3,600,000)	15%	
3350-2600-0000	Depn Plant	DES	-	-	1,056,642	0%	
			39,053	75,000	52%		
3350-0003	PLANT & MACHINERY						
				(244,087)	(889,058)	27%	

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Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%	
3355-0003	BATCHING PLANT OPERATIONS						
3355-2200-0000	Batching Plant Operations			-	900,000	0%	
3355-2585-0000	Batching Plant Recoveries			-	(1,000,000)	0%	
3355-2600-0000	Depn - Batching Plant			-	15,696	0%	
3355-0003	BATCHING PLANT OPERATIONS			-	(84,304)	-	
3360-0003	AERODROME						
3360-2325-0000	Quilpie Aerodrome Operations			18,837	31,500	60%	Insurance, survey, membership
3360-2330-0000	Quilpie Aerodrome Repairs & Maint			6,892	105,000	7%	
3360-2340-0000	Eromanga Aerodrome Repairs & Maint			10,646	10,500	101%	Insurance
3360-2350-0000	Adavale Aerodrome Repairs & Maint			-	5,250	0%	
3360-2360-0000	Toompine Aerodrome Repairs & Maint			-	2,100	0%	
3360-2370-0000	Cheepie Aerodrome Repairs & Maint			-	2,100	0%	
3360-2600-0000	Depn - Quilpie Aerodrome			-	225,303	0%	
3361-2600-0000	Depn - Adavale Aerodrome			-	28,876		
3362-2600-0000	Depn - Toompine Aerodrome			-	10,599		
3363-2600-0000	Depn - Cheepie Aerodrome			-	65		
3365-2600-0000	Depn - Eromanga Aerodrome			-	140,300		
3360-0003	AERODROME			-	561,593	6%	
3366-0003	QUILPIE REFUELLING FACILITY						
3366-1310-0000	Quilpie Refuelling Revenue	350,000	17%	59,330			
3366-2310-0000	Quilpie Refuelling Operation and R&M			63,486	330,000	0%	
3366-2600-0000	Depn - Quilpie Refuelling Facility			-	19,504	0%	
3366-0003	QUILPIE REFUELLING FACILITY			59,330	349,504	0%	
3370-0003	BULLOO PARK						
3370-1500-0000	Bulloo Park Fees	2,000	0%	-			
3370-2220-0000	Bulloo Park Operations			16,738	127,050	13%	
3370-2600-0000	Depn Bulloo Park			-	68,329	0%	
3370-0003	BULLOO PARK			-	195,379	9%	
3371-0003	BULLOO RIVER WALKWAY						
3371-2220-0000	Bulloo River Walkway Operations			1,719	2,000	86%	Grader - walkway
3371-0003	BULLOO RIVER WALKWAY			-	2,000	86%	
3375-0003	JOHN WAUGH PARK						
3375-1500-0000	John Waugh Park Fees		0%				
3375-2220-0000	John Waugh Park Operations			16,550	147,000	11%	
3375-2600-0000	Depn John Waugh Park			-	37,862	0%	
3375-0003	JOHN WAUGH PARK			-	184,862	9%	
3376-0003	BICENTENNIAL PARK						
3376-2220-0000	Bicentennial Park Operations			6,851	26,250	26%	Insurance
3376-2600-0000	Depn Bicentennial Park			-	35,202	0%	
3376-0003	BICENTENNIAL PARK			-	61,452	11%	
3377-0003	BALDY TOP RECREATION AREA						
3377-2220-0000	Baldy Top Operations			(368)	5,250	-7%	
3377-0003	BALDY TOP RECREATION AREA			-	5,250	-7%	
3378-0003	OPALOPOLIS PARK						

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Resp. Off	REVENUE			EXPENSE			COMMENTS		
	ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%			
3378-2220-0000 3378-0003	Opalopolis Park Operations OPALOPOLIS PARK	DCCS	-	-	0%	-	5,250	0%	
			-	-	0%	-	5,250	0%	
3379-0003 3379-2220-0000 3379-0003	KNOT-O-SAURUS PARK Knot-o-saurus Park Operations KNOT-O-SAURUS PARK	DCCS	-	-	0%	849	5,250	0%	
			-	-	0%	849	5,250	0%	
3380-0003	COUNCIL LAND & BUILDINGS								
3380-1500-0000	Gain / Loss on Land & Buildings for Resale	DCCS	-	-	0%				
3380-1501-0000	Profit / (Loss) on Sale of Assets	DCCS	-	-	0%				
3380-2100-0000	Land Sale Costs	DCCS				-	10,000	0%	
3380-2330-0000	Council Properties Operating Exp	DCCS				2,187	32,550	7%	
3380-2600-0000	Depn Council Buildings Other	DCCS				-	33,359	0%	
3380-0003	COUNCIL LAND & BUILDINGS		-	-	0%	2,187	75,909	3%	
3385-0003	PARKS & GARDENS								
3385-2220-0000	Parks & Gardens Operating Expenses	DES				27,242	139,650	20%	
3385-2420-0000	Street Tree Program	DES				-	-	0%	
3385-2600-0000	Depn Parks Building	DES				-	14,487	0%	
3385-0003	PARKS & GARDENS		-	-	0%	27,242	154,137	18%	
3390-0003	PUBLIC TOILETS								
3390-2220-0000	Public Toilets Operations	DES				8,452	77,700	11%	
3390-0003	PUBLIC TOILETS		-	-	0%	8,452	77,700	11%	
3300-0002	INFRASTRUCTURE MAINTENANCE		808,280	13,337,000	6%	1,165,084	19,068,680	6%	
3400-0002	BUSINESS OPPORTUNITIES								
3400-0003	DMR WORKS								
3402-1258-0000	RMPC Contract	DES	-	2,003,998	0%				
3402-1260-0000	RMPC Contract Variations	DES	-	500,000	0%				
3402-2230-0000	RMPC Contract	DES				129,569	1,803,598	7%	
3403-1275-0000	Quilpie-Adavale Red Rd (TIDS) Revenu	DES	-	1,077,202	0%				
3403-2200-0000	Quilpie-Adavale Red Road (TIDS) Exps	DES				36,488	1,762,800	2%	
3405-1300-0000	CN-15666 Diamantina Drainage Revenue	DES	-			-			
3405-2300-0000	CN-15666 Diamantina Drainage Costs	DES				-			
3406-1200-0000	DMR WORKS - Others (Revenue)	DES	-	-	0%				
3406-2200-0000	DMR WORKS - Others (Expenses)	DES				-	-	0%	
3407-1280-0000	CN19645 Diamantina Development Road	DES	77,600	-	0%				
3407-2300-0000	CN19645 Diamantina Development Road	DES				9,400	-	0%	
3408-1280-0000	CN 19645 Stage 2 Diamantina Developm	DES	-	300,000	0%				
3408-2300-0000	CN19645 Stage 2 Diamantina Developme	DES				178,853	300,000	60%	
3400-0003	DMR WORKS		77,600	3,881,200	2%	354,310	3,866,398	9%	
3410-0003	PRIVATE WORKS								
3410-1550-0000	Private Works Revenue	DES	4,763	26,000	18%				
3410-2230-0000	Private Works Expenditure	DES				62,966	20,000	315%	Private works
3410-0003	PRIVATE WORKS		4,763	26,000	18%	62,966	20,000	315%	
3400-0002	BUSINESS OPPORTUNITIES		82,363	3,907,200	2%	417,276	3,886,398	11%	

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Resp. Off	REVENUE			EXPENSE			COMMENTS		
	ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%			
3000-0001	INFRASTRUCTURE	1,217,928	17,873,542	7%	1,787,122	24,567,213	7%		
4000-0001	ENVIRONMENT & HEALTH								
4100-0002	PLANNING & DEVELOPMENT								
4100-0003	TOWN PLANNING - LAND USE & SURVEY								
4100-1500-0000	Town Planning Fees	CEO	293	1,000	29%				
4100-2220-0000	Town Planning Expenses	CEO				1,159	25,000	5%	
4100-0003	TOWN PLANNING - LAND USE & SURVEY		293	1,000	29%	1,159	25,000	5%	
4150-0003	BUILDING CONTROLS								
4150-1500-0000	Building Fees No GST	CEO	240	-	0%				
4150-1501-0000	Building Fees - GST Applies	CEO	10,489	2,000	524%				
4150-2220-0000	Building Expenses	CEO				12,457	40,000	31%	
4151-1505-0000	Swimming Pool Inspection Fees	CEO				-	-	0%	
4151-2225-0000	Swimming Pool Inspection Costs	CEO				-	-	0%	
4150-0003	BUILDING CONTROLS		10,729	2,000	536%	12,457	40,000	31%	Certification services
4100-0002	PLANNING & DEVELOPMENT		11,022	3,000	367%	13,616	65,000	21%	
4200-0002	WASTE MANAGEMENT								
4200-0003	GARBAGE COLLECTION								
4200-1000-0000	Garbage Charges	DES	210,969	399,382	53%				
4200-1005-0000	Garbage Charges - Interest	DES	563	3,000	19%				
4200-1080-0000	Garbage Charges Discount	DES	(3,059)	(31,500)	10%				
4200-1085-0000	Garbage Pensioner Remission	DES	-	-	0%				
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	(4)	-	0%				
4200-2220-0000	Garbage Operations	DES				18,661	140,595	13%	
4220-2225-0000	Annual Kerbside Collection	DES				-	10,300	0%	
4200-0003	GARBAGE COLLECTION		208,469	370,882	56%	18,661	150,895	12%	
4250-0003	LANDFILL OPERATIONS								
4250-1500-0000	Landfill Fees Revenue	DES	-	-	0%				
4250-2235-0000	Landfill Operations	DES				63,060	262,650	24%	Mulching of green waste and pallets (mulch now for use by Parks and Gardens Team)
4250-2600-0000	Depn Landfill	DES				-	16,727	0%	
4250-0003	LANDFILL OPERATIONS		-	-	0%	63,060	279,377	23%	
4200-0002	WASTE MANAGEMENT		208,469	370,882	56%	81,720	430,272	19%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL								
4300-0003	PLANT PEST CONTROL								
4300-2250-0000	Com. Combating Drought-Pest Weed Exp	DCCS				-	-	0%	
4300-2290-0000	Plant Pest Control Expenses	DCCS				312	30,000	1%	
4300-0003	PLANT PEST CONTROL		-	-	0%	312	30,000	1%	
4310-0003	ANIMAL PEST CONTROL								
4310-1000-0000	Wild Dog Special Levy	DCCS	52,079	104,391	50%				

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	Resp. Off	REVENUE			EXPENSE			COMMENTS	
		ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%		
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS			26,755	168,525	16%		
4310-2250-0000	Wild Dog Bonus Payments	DCCS			100	10,000	1%		
4310-2280-0000	DNR Precept - Barrier Fence	DCCS			-	120,750	0%		
4312-1000-0000	Baiting Fee Reimbursements	DCCS	-	72,500	0%				
4312-2260-0000	Syndicate Baiting Expense	DCCS			73,680	380,100	19%		
4313-1170-0000	Grant - QLD Feral Pest Initiative	DCCS	-	-	0%				
4313-2250-0000	QLD Feral Pest Initiative	DCCS				-	0%		
4313-2290-0000	2022 Council Exclusion Fence Subsidy	DCCS				-	0%		
4313-2300-0000	2023 Council Exclusion Fence Subsidy	DCCS			21,000	183,600	11%		
4310-0003	ANIMAL PEST CONTROL		52,079	176,891	29%	121,535	862,975	14%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT								
4320-1500-0000	Common Application Fees	DCCS	-	2,000	0%				
4320-1600-0000	Mustering / Supplement Fees	DCCS	-	1,000	0%				
4320-1800-0000	Reserve Fees	DCCS	-	3,000	0%				
4320-2200-0000	Common Fence Repairs & Firebreaks	DCCS			1,725	12,000	14%		
4320-2220-0000	Stock Routes & Reserves Expenses	DCCS			1,164	25,000	5%		
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT		-	6,000	0%	2,889	37,000	8%	
4330-0003	DOMESTIC ANIMAL CONTROL								
4330-1300-0000	Animal Write-Off	DCCS	-	-	0%				
4330-1400-0000	Animal Discounts	DCCS	-	-	0%				
4330-1500-0000	Animal Control Fees	DCCS	-	15,000	0%				
4330-1700-0000	Animal Control Fines & Penalties	DCCS	-	1,000	0%				
4330-2220-0000	Animal Control Expenses	DCCS			1,389	25,000	6%		
4330-0003	DOMESTIC ANIMAL CONTROL		-	16,000	0%	1,389	25,000	6%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL		52,079	198,891	26%	126,124	954,975	13%	
4500-0002	ENVIRONMENT & HEALTH								
4510-0003	ENVIRONMENTAL PROTECTION								
4510-2220-0000	Environmental Protection Expenses	DCCS			-	28,000	0%		
4510-0003	ENVIRONMENTAL PROTECTION		-	-	0%	-	28,000	0%	
4520-0003	HEALTH AUDITING & INSPECTION								
4520-1400-0000	Health Licenses & Permits Revenue	CEO	3,224	3,500	92%				
4520-2230	Health Operations		3,224	3,500	92%	-	-	0%	
4500-0002	ENVIRONMENT & HEALTH		3,224	3,500	92%	-	28,000	0%	
4000-0001	ENVIRONMENT & HEALTH		274,794	576,273	48%	221,461	1,478,247	15%	
5000-0001	COMMUNITY SERVICES								
5100-0002	COMMUNITY DEVELOPMENT								
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS								
5120-2220-0000	Quilpie Swimming Pool Operations	DCCS			101,973	447,100	23%	Management fees, electricity, insurance	
5120-2330-0000	Quilpie Swimming Pool Repairs & Mtc	DCCS			2,569	50,000	5%		
5120-2600-0000	Depn Swimming Pool Structures	DCCS			-	48,417	0%		

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%	
5125-2220-0000	Eromanga Swimming Pool Opt & Maint	DCCS			2,897	5,000	58%	Annual insurance
5125-2230-0000	Eromanga Swimming Pool Repairs & Mtc	DCCS			18,017	152,000	12%	
5125-2600-0000	Depn Eromanga Swimming Pool	DCCS			-	4,999	0%	
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS		-	-	125,456	707,516	18%	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS							
5150-1500-0000	Shire Halls - Revenue	DCCS	261	3,000			9%	
5150-2220-0000	Shire Hall Operations	DCCS			23,371	60,000	39%	Annual insurance
5150-2330-0000	Shire Halls Repairs & Maintenance	DCCS			60,365	115,500	52%	Various including cleaning costs
5150-2600-0000	Depn Shire Halls	DCCS			-	92,919	0%	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS		261	3,000	83,736	268,419	31%	
5170-0003	RECREATION FACILITIES							
5170-2220-0000	Recreational Facilities Operating Expenses	DCCS			3,931	5,000	79%	Electricity and insurance
5170-2230-0000	Recreational Facilities Repairs & Maintenance	DCCS			199	11,000	2%	
5170-2250-0000	All Sports Building	DCCS			2,446	4,000	61%	Insurance
5170-2330-0000	Adavale Sport & Rec Grounds	DCCS			4,858	15,000	32%	Electricity and insurance
5170-2340-0000	Eromanga Rodeo & Race Grounds	DCCS			10,122	25,000	40%	Insurance
5170-2350-0000	Toompine Shooting Facility	DCCS			1,249	-	0%	
5170-2600-0000	Depn Recreational Facilities	DCCS			-	193,153	0%	
5170-0003	RECREATION FACILITIES		-	-	22,804	253,153	9%	
5180-0003	TOWN DEVELOPMENT							
5180-2820-0000	Town Development - Eromanga	CEO			-	5,000	0%	
5180-2830-0000	Town Development - Adavale	CEO			-	5,000	0%	
5180-2840-0000	Town Development - Toompine	CEO			-	5,000	0%	
5180-0003	TOWN DEVELOPMENT		-	-	-	15,000	0%	
5190-0003	COMMUNITY DEVELOPMENT							
5190-1140-0000	Sundry Income	DCCS	-	-			0%	
5190-1150-0000	Community Bus Income	DCCS	-	7,500			0%	
5190-1160-0000	Community Event - Ticket Sales	DCCS	-	-			0%	
5190-1210-0000	Grants - National Australia Day Council	DCCS	-	16,000			0%	
5190-1220-0000	Grant - NAIDOC Week	DCCS	-	10,000			0%	
5190-1221-0000	NAIDOC Week Contribution	DCCS	-	-			0%	
5190-1230-0000	Grant - Celebrating Multicultural Qld	DCCS	-	-			0%	
5190-2100-0000	Community Support Activities & Event	DCCS			14,077	56,500	25%	
5190-2150-0000	Buses - Community Support	DCCS			-	-	0%	
5190-2320-0000	Community Celebrations	DCCS			11,478	60,000	19%	
5190-2500-0000	Council Community Grants	DCCS			7,008	53,000	13%	
5190-2840-0000	Quilpie Street Development	DCCS			-	5,000	0%	
5190-0003	COMMUNITY DEVELOPMENT		-	33,500	32,563	174,500	19%	
5100-0002	COMMUNITY DEVELOPMENT		261	36,500	264,559	1,418,588	19%	
5200-0002	AGED SERVICES							
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS	20,430	125,000			16%	
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS			24,200	80,325	30%	Insurance
5220-2240-0000	Gyrica Gardens Rec-Centre - O&M	DCCS			2,941	73,500	4%	
5220-2600-0000	Depn Aged Accom Building	DCCS			-	62,489	0%	

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Resp. Off	REVENUE			EXPENSE			COMMENTS	
	ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%		
5200-0002	AGED SERVICES	20,430	125,000	16%	27,141	216,314	13%	
5225-0002	HOUSING							
5225-1200-0000	Rent - Housing	DCCS 61,953	360,000	17%				
5225-2220-0000	Housing Operating Expenses	DCCS			6,673	35,000	19%	
5225-2230-0000	Housing - Repairs & Maintenance	DCCS			94,085	274,837	34%	Annual insurance and pest control
5225-2600-0000	Depn Housing	DCCS			-	217,745	0%	
5225-0002	HOUSING	61,953	360,000	17%	100,758	527,582	19%	
5200-0002	AGED SERVICES & HOUSING	82,383	485,000	17%	127,899	743,896	17%	
5300-0003	COMMUNITY HEALTH PROMOTIONS							
5300-1100-0000	Health Promotions Officer Grant Rev	DCCS 37,500	150,000	25%				
5300-1102-0000	Grant - LG Leadership for Sun Safety	DCCS 3,500	-	0%				
5300-1105-0000	Checkup Aust QMHW Grant	DCCS -	-	0%				
5300-1110-0000	Comedy Night Grant	DCCS -	-	0%				
5300-1101-0000	Grant - Ageing Queensland	DCCS -	-	0%				
5300-1115-0000	Old Mental Health Comm Sponsorship	DCCS -	-	0%				
5300-1150-0000	SW Primary Care Pilot Funding	DCCS -	50,000	0%				
5300-2000-0000	Health Promotions Officer Wages	DCCS			-	-	0%	
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS			16,711	96,000	17%	
5300-2200-0000	Heart of Australia Bus Visit	DCCS			-	30,000	0%	
5300-2240-0000	Health Promotions Officer Activities	DCCS			25,666	205,875	12%	
5300-2700-0000	TRAIC Grant	DCCS			-	-	0%	
5300-2800-0000	SW Primary Health Care Pilot Expenses	DCCS			9,655	50,000		
5310-1100-0000	Grant - Localised Mental Health	DCCS -	-					
5310-2000-0000	Localised Mental Health Grant Costs	DCCS			-	-		
5320-1100-0000	Grant - TRAIC	DCCS -	-	0%				
5320-2000-0000	TRAIC Grant Costs	DCCS			-	-	0%	
5300-0003	COMMUNITY HEALTH PROMOTIONS	41,000	200,000	21%	52,032	381,875	14%	
5300-0003	COMMUNITY HEALTH	41,000	200,000	21%	52,032	381,875	14%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION							
5400-2220-0000	Community Services Admin Operating Expenses	DCCS			41,544	407,000	10%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION	-	-	0%	41,544	407,000	10%	
5400-0003	COMMUNITY SERVICES SUPPORT	-	-	0%	41,544	407,000	10%	
5600-0002	ARTS & CULTURE							
5610-0003	MUSEUMS							
5610-2220-0000	Eromanga Living History Centre O&M	CEO			1,582	13,000	12%	
5610-2230-0000	Museum Operations & Maintenance	MED			691	5,000	14%	
5610-2240-0000	Powerhouse Museum Operations	MED			467	4,500	10%	
5610-2250-0000	Railway / Local History	MED			605	25,000	2%	
5610-2260-0000	Eromanga Natural Hist. Museum	CEO			50,070	80,000	63%	Insurance and annual contribution
5610-2290-0000	ENHM COVID-19 Operating Support	CEO			-	-	0%	
5610-2600-0000	Depn Museum	MED			-	238,265	0%	
5610-0003	MUSEUMS	-	-	0%	53,416	365,765	15%	

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%	
5630-0003 REGIONAL ARTS DEVELOPMENT FUNDING								
5630-1100-0000 RADF Grant Revenue	DCCS	26,250	26,250	100%				
5630-1110-0000 RADF Revenue 22/23	DCCS	-	-					
5630-1400-0000 RADF Earnback and Refunds	DCCS	-	-	0%				
5630-2180-0000 RADF Grant Expenditure	DCCS				4,510	30,000	15%	
5630-2190-0000 RADF Grant Expenditure 22/23	DCCS				-	-	0%	
5630-5000-0000 REGIONAL ARTS DEVELOPMENT FUNDING		26,250	26,250	100%	4,510	30,000	15%	
5600-0002 ARTS & CULTURE		26,250	26,250	100%	57,926	395,765	15%	
5700-0002 LIBRARY SERVICES								
5710-1100-0000 Libraries Operating Grant Revenue	DCCS	-	2,925	0%				
5710-1110-0000 Strategic Priorities Grant	DCCS	-	-	0%				
5710-1120-0000 First Five Grant - Library	DCCS	-	3,000	0%				
5710-1130-0000 Grant - Library Resourcing	DCCS	-	20,000	0%				
5710-1140-0000 Grant - Empowering Rural Australia	DCCS	-	-	0%				
5710-1600-0000 Library Fees & Charges Revenue	DCCS	179	500	36%				
5710-2110-0000 Strategic Priorities Grant Expenditure	DCCS				421	-	0%	
5710-2120-0000 First Five Grant - Library Exp	DCCS				-	3,000	0%	
5710-2220-0000 Library Operating Expenses	DCCS				23,777	171,750	14%	
5710-2330-0000 Library Repairs & Maintenance Expens	DCCS				3,997	6,000	67%	Painting
5710-2600-0000 Depn Library	DCCS				-	19,711	0%	
5711-1130-0000 Grant Centrelink Access Point	DCCS	1,528	7,800	20%				
5700-0002 LIBRARY SERVICES		1,707	34,225	5%	28,194	200,461	14%	
5750-0002 DISASTER MANAGEMENT SERVICES								
5750-1100-0000 Grant - Get Ready Queensland	DCCS	-	6,780	0%				
5750-2020-0000 Get Ready Qld Exp	DCCS				-	6,780	0%	
5750-2220-0000 Disaster Management Operations	CEO				-	35,000	0%	
5750-0002 DISASTER MANAGEMENT SERVICES		-	6,780	0%	-	41,780	0%	
5800-0002 PUBLIC SERVICES								
5810-0003 STATE EMERGENCY SERVICES								
5810-1140-0000 QLD Emergency Services Grant Revenue	WHS	-	20,000	0%				
5810-2220-0000 Emergency Services Operations	WHS				3,501	20,000	18%	
5810-2600-0000 Depn S.E.S	WHS				-	11,063	0%	
5810-0003 STATE EMERGENCY SERVICES		-	20,000	0%	3,501	31,063	11%	
5820-0003 TELEVISION								
5820-2230-0000 TV Maintenance & Repairs	DCCS				5,305	25,000	21%	
5820-2600-0000 Depn Satellite TV	DCCS				-	2,713	0%	
5820-0003 TELEVISION		-	-	0%	5,305	27,713	19%	
5830-0003 CEMETERIES								
5830-1500-0000 Burial Fees	DCCS	-	2,000	0%				
5830-1510-0000 Grave Reservation Fee	DCCS	-	-	0%				
5830-2220-0000 Cemeteries Operations	DCCS				2,795	36,000	8%	
5830-2230-0000 Cemeteries Maintenance	DCCS				-	3,000	0%	
5830-2600-0000 Depn Cemeteries Building	DCCS				-	1,292	0%	

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Resp. Off	REVENUE			EXPENSE			COMMENTS	
	ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%		
5830-0003	CEMETERIES	-	2,000	0%	2,795	40,292	7%	
5840-0003	EROMANGA STATE SCHOOL FACILITY							
5840-2500-0000	Eromanga State School Operating Expe				3,156	3,500		
5840-2600-0000	Depn - Eromanga State School Facility					26,462	0%	
5840-0003	EROMANGA STATE SCHOOL FACILITY	-	-	0%	-	26,462	0%	
5800-0002	PUBLIC SERVICES	1,707	63,005	3%	42,950	371,271	12%	
5000-0001	COMMUNITY SERVICES	151,601	810,755	19%	586,911	3,718,395	16%	
6000-0001	HUMAN RESOURCES							
6100-0002-0000	PAYROLL SERVICES							
6100-2200-0000	Payroll Operating Expenses				14,629	87,000	17%	
6100-0002-0000	PAYROLL SERVICES	-	-	0%	14,629	87,000	17%	
6200-0002-0000	HUMAN RESOURCES							
6200-1100-0000	Staff Deductions - Wellbeing Checks	2,375	-	0%				
6200-2040-0000	Human Resource Expenses				65,902	657,500	10%	
6200-2090-0000	Council Gym Membership Program - 20%				300	6,000	5%	
6200-0002-0000	HUMAN RESOURCES	2,375	-	0%	66,202	663,500	10%	
6300-0002-0000	TRAINING & DEVELOPMENT							
6300-2000-0000	Staff Training & Development Wages				12,052	-	0%	
6300-2070-0000	Staff Training & Development				14,871	142,000	10%	
6300-0002-0000	TRAINING & DEVELOPMENT	-	-	0%	26,923	142,000	19%	
6000-0001	HUMAN RESOURCES	2,375	-	0%	107,754	892,500	12%	
7100-0001	ECONOMIC DEVELOPMENT & TOURISM							
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION							
7100-2100-0000	Economic Development				18,486	303,130	6%	
7100-2120-0000	Economic Dev Training and Conferences				-	5,000	0%	
7100-2130-0000	Opal Fossicking Area				164	5,000	3%	
7100-2140-0000	Subscriptions and Memberships				15,191	15,000	101%	Annual cost
7100-2150-0000	SWRED-Tourism Development				8,235	-	0%	
7100-0002	ECONOMIC DEVELOPMENT & PROMOTION	-	-	0%	42,077	328,130	13%	
7200-0002	VISITOR INFORMATION CENTRE							
7200-1100-0000	Grant - Accessible Tourism Elevate F	52,125	69,500	75%				
7200-1150-0000	Grant - Building Bush Tourism	33,600	-	0%				
7200-1500-0000	Visitors Info Centre Sales	11,610	32,000	36%				
7200-1505-0000	VIC - Quilpeta Sales	7,647	26,000	29%				
7200-1510-0000	VIC Gallery Sales (GST Free)	1,555	10,000	16%				
7200-1515-0000	VIC Gallery Sales (GST)	355	1,500	24%				
7200-1530-0000	Bus Tour Fees	1,160	2,000	58%				
7200-2000-0000	VIC - Wages				31,434	274,000	11%	

Revenue and Expenditure Report

For the month ending 31 August 2024
Year Elapsed 17%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 23/24	%	ACTUAL YTD	BUDGET 24/25	%	
7200-2110-0000	VIC - Exhibitions and Events				37	10,000	0%	
7200-2120-0000	VIC - Tourism Promotion				1,266	60,000	2%	
7200-2130-0000	VIC - Bus Tour				14	-	0%	
7200-2220-0000	VIC Operating Expenses				21,961	156,975	14%	
7200-2230-0000	VIC - Repairs & Maintenance				10,186	47,250	22%	
7200-2510-0000	Artist Payments - Sales (GST Excl)				-	8,000	0%	
7200-2515-0000	Artist Payments - Sales (GST Incl)				-	2,000	0%	
7200-2600-0000	Depn - VIC				-	28,179	0%	
7201-1500-0000	VIC Outback Mates to NP Camping Perm						0%	
7200-0002	VISITOR INFORMATION CENTRE	108,085	141,000	77%	64,898	586,404	11%	
7300-0002	TOURISM EVENTS & ATTRACTIONS							
7300-1200-0000	Event Revenue	-	-	0%				
7300-2100-0000	EVENT - Major Events Promotion				-	15,000	0%	
7300-2150-0000	Tourism Development				-	59,000		
7300-2200-0000	EVENTS - Tourism Events				-	94,000	0%	
7300-0002	TOURISM EVENTS & ATTRACTIONS	-	-	0%	-	168,000	0%	
7100-0001	ECONOMIC DEVELOPMENT & TOURISM	108,085	141,000	77%	106,974	1,082,534	10%	
TOTAL REVENUE AND EXPENDITURE		14,746,596	61,850,062	24%	3,595,498	37,239,108	10%	
PROFIT / (LOSS)		11,151,098	24,610,954	45%				

CAPITAL EXPENDITURE REPORT For the month ending 31 August 2024

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Total Project Cost	Comments
0210-4500	Land									
Total				0				0	0	
0220-4500	Buildings & Structures									
0220-2306	CARRY-OVER: Quilpie Hall Shower Block	N	DES	12,944	2,087	600	2,687	7,056	20,000	
0220-2307	CARRY-OVER: Adavale Town Hall - Grounds Upgrade	U	DES	8,225	-	-	-	41,775	50,000	Upgrade to include drop point, additional camping spots, BBQ etc.
0220-2405	CARRY-OVER: 2 Bedroom House - 2 Boobook	N	CEO	279,316	1,756	3,016	4,772	20,684	300,000	
0220-2406	CARRY-OVER: 3 Bedroom House - 1 - 74 Galah	N	CEO	404,177	47,303	51,261	98,564	95,823	500,000	
0220-2407	CARRY-OVER: 3 Bedroom House - 2 - 70 Galah	N	CEO	401,472	16,463	65,340	81,803	98,528	500,000	
0220-2408	CARRY-OVER: 3 Bedroom House - 3 - 61 Dukamurra	N	CEO	349,732	65,779	53,354	119,133	150,268	500,000	
0220-2409	CARRY-OVER: 3 Bedroom House - 4 - 3 Boobook	N	CEO	344,623	65,013	27,059	92,072	155,377	500,000	
0220-2410	CARRY-OVER: 3 Bedroom House - 5 - 72 Galah	N	CEO	407,703	24,858	64,520	89,378	92,297	500,000	
0220-2411	CARRY-OVER: 3 Bedroom House - 6 - 66 Galah	N	CEO	405,536	86,525	39,348	125,872	94,464	500,000	
0220-2412	CARRY-OVER: 3 Bedroom House - 7 - 11 Boobook	N	CEO	400,059	24,261	62,095	86,356	99,941	500,000	
0220-2413	CARRY-OVER: 3 Bedroom House - 8 - 20 Boobook	N	CEO	393,470	32,604	62,092	94,696	106,530	500,000	
0220-2208	CARRY-OVER: Townhouse Estate Development	N	CEO	4,282,226	1,441,032	1,801,040	3,242,072	3,669,774	7,952,000	
0220-2401	CARRY-OVER: ENHM - Stage 3A	N	CEO	-	-	-	-	18,000,000	18,000,000	Subject to external funding
220-2502	NEW: Council Housing Refurbishments	R	DES	-	6,855	-	6,855	250,000	250,000	Annual figure - works to be completed when properties vacated.
220-2503	NEW: Gyrica Housing Refurbishment	R	DES	-	-	-	-	100,000	100,000	Annual figure - works to be completed when properties vacated.
0220-2402-0010	CARRY-OVER: Gyrica Housing Refurbishment Unit 3	R	DES	-	-	-	-	125,000	125,000	Renovation to improve access
0220-2402-0020	CARRY-OVER: Gyrica Housing Refurbishment Unit 4	R	DES	-	-	-	-	125,000	125,000	Renovation to improve access
220-2501	NEW: Eromanga Pool Refurbishment	R	DES	-	4,837	216,154	220,991	600,000	600,000	Pool Refurbishment, New Shade Shelter, Amenities, Fencing, Landscaping
0220-2403	CARRY-OVER: Quilpie SES Shed Extension	N	DES	-	-	4,542	4,542	14,180	14,180	
Total				7,689,482	1,819,373	2,450,420	4,269,793	23,846,698	31,536,180	
0230-4500	Other Assets									
0230-2213	CARRY-OVER: Adavale Museum	R	DES	-	-	-	-	20,000	20,000	
	CARRY-OVER: Toompine Transfer Station	N	DES	23,475	53,787	-	53,787	11,525	35,000	
	CARRY-OVER: Eromanga Transfer Station	N	DES	102,950	10,149	4,875	15,024	100,050	203,000	
	CARRY-OVER: Adavale Transfer Station	N	DES	131,703	8,908	-	8,908	18,297	150,000	
0230-2230	Toompine Playground			-	1,210	-	1,210	-	-	To be expensed
0230-2220	CARRY-OVER: Aerodrome Fuel Relocation	R	DES	-	-	-	-	-	-	Project under review including funding options
	CARRY-OVER: Opalopolis Park Upgrade	R	DES	186,669	2,934	18,428	21,362	88,331	275,000	

CAPITAL EXPENDITURE REPORT For the month ending 31 August 2024

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Total Project Cost	Comments
	CARRY-OVER: Adavale - Sealing road to waste facility and ancillary works	N	DES	-	-	-	-	250,000	250,000	
0230-2402	CARRY-OVER: Entrance to Bulloo Park	N	DES	-	-	-	-	30,000	30,000	
0230-2403	CARRY-OVER: Quilpie Footpath - Missing Link - Jabiru Street	N	DES	-	-	-	-	50,000	50,000	
0230-2405	CARRY-OVER: Walking Path to Baldy Top	N	DES	-	-	-	-	300,000	300,000	
0230-2406	CARRY-OVER: VIC Fencing	N	DES	3,137	-	-	-	10,863	14,000	
0230-2505	NEW: Administration Building - External Paint	R	DES	-	-	-	-	25,000	25,000	
0230-2501	NEW: Administration Building - Renew Footpath	R	DES	-	76,558	-	76,558	75,000	75,000	
0230-2502	NEW: Quilpie Pool Filtration System Changeover	R	DES	-	-	-	-	250,000	250,000	
0230-2503	NEW: Solar Projects	N	CEO	-	-	-	-	245,000	245,000	
0230-2504	NEW: Bob Young Memorial Park Upgrade (Stage 1 of the Brolga Street Masterplan)	N	CEO	-	-	-	-	450,000	450,000	
Total				447,934	153,546	23,303	176,849	1,924,066	2,372,000	
0240-4500	Plant & Equipment									
0240-2500-1145	Replace Unit 1105: Replace Toyota Hilux (with base model Tri Tipper Ute)	R	DES					55,000	55,000	
0240-2500-1144	Replace Unit 1122 - Toyota Prado GXL Wagon	R	DES					90,000	90,000	
0240-2500-1003	Replace Unit 5003 - Ford Transit Bus	R	DES					90,000	90,000	
0240-2500-2011	Replace Unit 2001 - Mitsubishi Fuso Canter Light Truck	R	DES					70,000	70,000	
0240-2500-2012	Replace Unit 2002 - Mitsubishi Fuso Canter Light Truck	R	DES					70,000	70,000	
0240-2500-2013	Replace Unit 2005 - Hino FG Series / Sweeper Medium Truck	R	DES					450,000	450,000	
0240-2500-2014	New: Hook Truck/Vac Truck 3000L (Medium Truck)	N	DES					300,000	300,000	
0240-2500-2206	Replace Unit 2202 Kenworth T659	R	DES			389,000	389,000	400,000	400,000	
0240-2500-5012	Replace Unit 5002 - Bobcat F17 Excavator	R	DES					45,000	45,000	
0240-2500-5013	Replace Unit 75 - Caterpillar Forklife DP45N	R	DES					60,000	60,000	
0240-2500-4008	Replace Unit 4001 - Toro Zero Turn Mower	R	DES					75,000	75,000	
0240-2500-4009	Replace Unit 5001 - Toro Procore Aerator	R	DES					40,000	40,000	
0240-2500-2609	Replace Unit 2604 - Mick Murray Water Tanker	R	DES			141,181	141,181	155,000	155,000	
0240-2500-4510	Replace Unit 4505 - Can-am Defender Side by Side	R	DES					25,000	25,000	
0240-2500-4111	Replace Unit 4170 - Generator - Sewer Pump Station	R	DES					120,000	120,000	
0240-2500-2418	Replace Unit 2402 - Mini Excavator Trailer	R	DES					8,000	8,000	
0240-2500-4112	Replace Unit 251 - Kubota Generator	R	DES					15,000	15,000	
0240-2500-4113	Replace Unit 252 - Kubota Benerator	R	DES					15,000	15,000	
0240-2500-4010	Replace Unit 270 - Howard Slasher	R	DES					15,000	15,000	
0240-2500-2419	New: Variable Message Sign Trailer	N	DES					25,000	25,000	
0240-2500-2420	New: Variable Message Sign Trailer	N	DES					25,000	25,000	
	Replace Small Trailers (various)	N	DES					20,000	20,000	
	Floating Plant	N	DES					25,000	25,000	

CAPITAL EXPENDITURE REPORT For the month ending 31 August 2024

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Total Project Cost	Comments
	Pressure Washer	N	DES					20,000	20,000	
	Hydraulic Jacks and Stands for Workshop	N	DES					36,000	36,000	
	Hoist for Workshop	N	DES					58,000	58,000	Wireless Column Lift and Axle Support stands
	Parts Washer	N	DES					30,000	30,000	
	CARRY-OVER: Replace Unit 4002 Zero Turn Mower	R	DES	-				76,000	76,000	
	Sale Unit 1108: Ford Ranger									
	Sale Unit 1110: Ford Ranger									
	Sale Unit 1115: Toyota Hilux (SES)									
	Sale Unit 2000 - Mitsubishi Fuso Canter Light Truck									
	Sale Unit 111 - Sumitomo SH60B - 2 Excavator									
	Sale Unit 38 - Honda Hustle Super 2 Mower									
	Sale Unit 69 - Husqvarna Mower PZ 290 Zero									
	Sale Unit 4504 - Can-am Defender Side by Side									
Total				-	-	530,181	530,181	2,413,000	2,413,000	
0260-4500	Roads									
	CARRY-OVER: Quilpie Aerodrome Pavement Reconstruction	R	DES	392,804				-	392,804	Project under review including funding options
0260-2209	CARRY-OVER: Eromanga Kerb	N	DES	-				120,000	120,000	
0260-2408	CARRY-OVER: Brolga Street - reseal carparking lanes	R	DES	-	320		320	140,000	140,000	To coincide with Department of Main Roads resealing of Brolga Street
0260-2501	NEW: Boonkai Street Reseal	R	DES					27,000	27,000	Chainage 0.24 to 0.474
0260-2502	NEW: Kyabra Road Reseal	R	DES					280,500	280,500	Chainage 32.29 to 38.45
0260-2503	NEW: Buln Buln Street Reseal	R	DES					38,000	38,000	Chainage 0.144 to 0.669
0260-2504	NEW: Cheepie Access Road Reseal	R	DES					45,000	45,000	Chainage 0.0 to 0.761
0260-2505	NEW: Baldy Top Road Reseal	R	DES					162,500	162,500	Chainage 0.0 to 2.90
	NEW: Renewal Works - to be allocated	R	DES					640,000	640,000	
0260-2507	NEW: Beltram Park Road - Upgrade to concrete floodway - Ch 30.394 – Ch 30.407	U	DES					94,000	94,000	Construct a 50m long floodway c/w cut off walls.
0260-2508	NEW: Adavale Black Road - Upgrade to concrete floodway - Ch 18.895 – Ch 18.935	U	DES					70,000	70,000	Construct a low-level concrete floodway - 40m long by 6m wide.
0260-2509	NEW: Kiandra Road - Existing concrete floodway renewal - Ch 1.420	R	DES					80,000	80,000	45m long, 4m wide
0260-2510-0010	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 930	R	DES					60,000	60,000	30m long, 6m wide
0260-2510-0020	NEW: Tobermory Road - Existing concrete floodway renewal - Ch 25.690	R	DES					60,000	60,000	40m long, 6m wide

CAPITAL EXPENDITURE REPORT For the month ending 31 August 2024

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Total Project Cost	Comments
0260-2510-0030	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 6.079	U	DES					70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.
0260-2510-0040	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 11.410	U	DES					70,000	70,000	Construct a low-level concrete floodway - overall length 30m by 6m wide.
0260-2510-0050	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 15.320 – Ch 15 360	U	DES					70,000	70,000	Construct a low-level concrete floodway - overall length 40m by 6m wide.
0260-2510-0060	NEW: Tobermory Road - Upgrade to concrete floodway - Ch 54.435 – Ch 54 447	U	DES					50,000	50,000	Extend the existing floodway a further 20m between the two concrete margins. (20m long by 6m wide)
0260-2511-0010	NEW: Ray Road - Upgrade to concrete floodway - Ch 41,900 – Ch 41,960	U	DES					140,000	140,000	60m long by 6m wide
0260-2511-0020	NEW: Ray Road - Upgrade to concrete floodway - Ch 42,020– Ch 42,100	U	DES					150,000	150,000	80m long by 6m wide
0260-2512	NEW: Coonaberry Creek Road Inverts Upgrade	U	DES		15,320	1,830	17,150	680,000	680,000	Stabilize and seal 9 floodways, connecting 3 of them into a 270m long sealed section, therefore forming 7 different weather resistant crossings. Ch 24.100, Ch 33.050, Ch 34.590, Ch 34860 – Ch 35.310. Ch 35.530. 7 Ch
0260-2513	NEW: Adavale Airport Road - Invert upgrade to concrete floodway	U	DES					220,360	220,360	160m long floodway c/w cut off walls
0260-2510-0070	NEW: Tobermory Road - Extend the existing concrete floodway - Ch 54.530	N	DES					80,000	80,000	Extend the existing floodway a further 20m between the two concrete margins
0260-2514	NEW: Adavale Charleville Road - Seal the 1070m long section from Ch 47,030 - Ch 48,100	N	DES					245,040	245,040	Marinalla Park Cap Rock Seal Works - to width of 6m
0260-2514	NEW: Canaway Downs Road	U	DES					150,000	150,000	Chainage 12 000 to 12 500 - install drainage control and sealed to 6m wide with a 500mm wider section at the 3 overland flow areas at CH12370, CH12240 and CH12 140 (estimated cost \$150,000).
0260-2516	NEW: Seco Crossing	R	DES		53,553	7,323	60,876	80,000	80,000	Capping existing floodway surface
0260-2506	NEW: Sealing Adavale Black Road	N	DES		426		426	514,327	514,327	Stabilisation and seal
Total				392,804	69,619	9,153	78,772	4,336,727	4,729,531	
0270-4500	Water Infrastructure									

CAPITAL EXPENDITURE REPORT

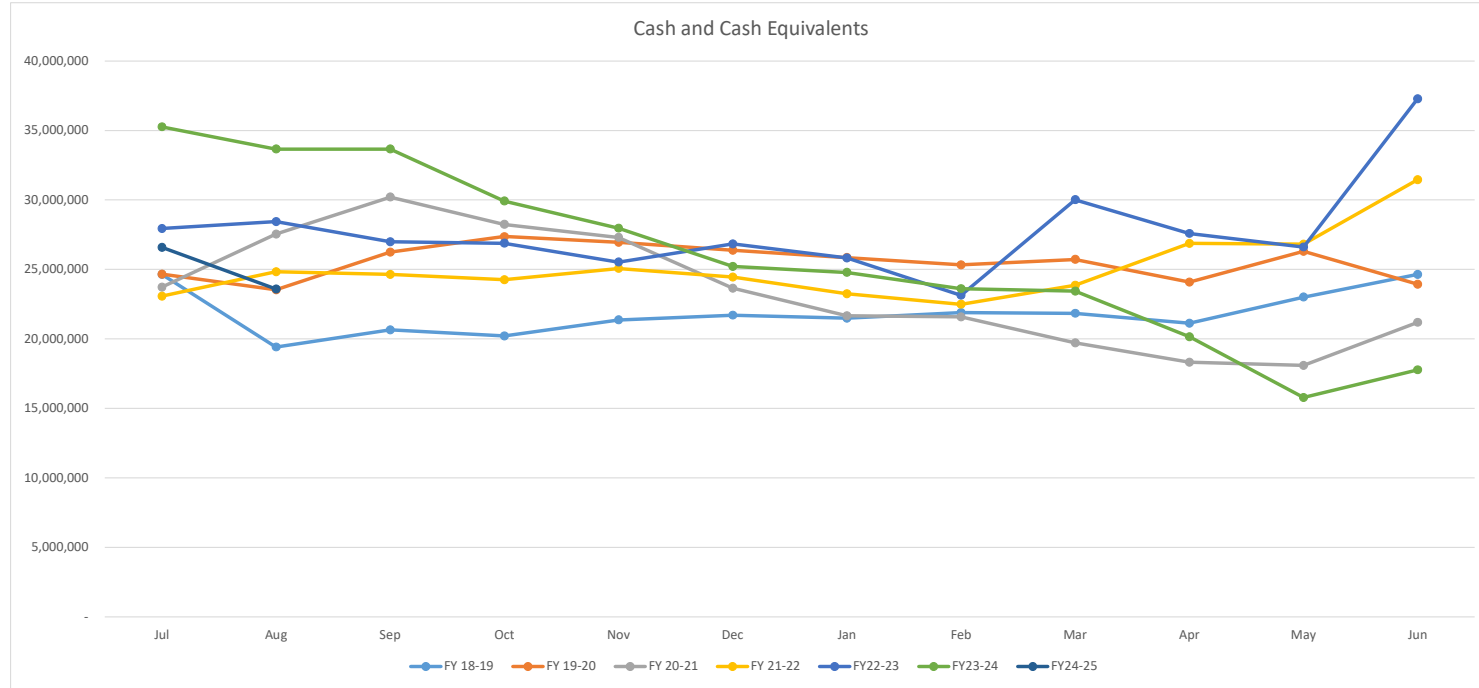
For the month ending 31 August 2024

Job Code	Asset Description	Type	RO	Estimated WIP June 2024	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Adopted Budget 2024/25	Total Project Cost	Comments
0270-2401	CARRY-OVER: Sommerfield Road Water Main Upgrade	R	DES	-				360,000	360,000	Annual program allocation. Sommerfield Road Water Main Upgrade - Stage 1
0270-2302	CARRY-OVER: Toompine Bore Replacement	R	DES		1,265	3,399	4,664		9,328	Project capitalised at 30 June 2024. Minor costs to be expensed.
0270-2501	NEW: Adavale Water Main Replacement	R	DES					260,000	260,000	Shephard Street and a section near Nelson Street.
Total				-	1,265	3,399	4,664	620,000	629,328	
0280-4500	Sewerage Infrastructure									
0280-2301	CARRY-OVER: Quilpie Sewerage Treatment Plant - Design	R	DES	481,631	43,505	322,267	365,772	518,369	1,000,000	Including resolution QSC032-04-23 and QSC007-01-24
0280-2501	NEW: Quilpie Sewerage Treatment Plant Upgrade	R	DES					5,000,000	5,000,000	Subject to funding
0280-2502	NEW: Sewer Pump Station at Quarrion Street, Quilpie (SPS002)	R	DES					300,000	300,000	Significant functional defects and is failing. The project will include replacing the pumps and the electrical switchboard (including sealing and protective coating of the structure).
Total				481,631	43,505	322,267	365,772	5,818,369	6,300,000	
				9,011,851	2,087,307	3,338,724	5,426,031	38,958,860	47,980,039	

Financial Data

Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 4 years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	31,457,677
FY 22-23	27,939,994	28,445,824	26,999,467	26,892,016	25,530,823	26,841,302	25,836,843	23,147,162	30,022,835	27,590,275	26,616,525	37,291,120
FY 23-24	35,261,406	33,667,778	33,667,880	29,928,198	27,974,197	25,216,741	24,783,957	23,619,505	23,440,639	20,157,423	15,793,453	17,776,932
FY 24-25	26,585,358	23,589,316										

1. Interest Accrued As At 31 August 2024 (Not Received)

Latest Deal Code	Issuer	Security Type	Security Rating	Face Value Notional	Capital Consideration Notional	Rate at Next Coupon Or Deal Yield	Franking Credit Rate at Next Coupon	Prior Coupon Or Issue Date	Next Coupon Or Maturity Date (Initial)	Accrual Period Days	Interest Accrued During Reporting Period	Interest Accrued Between Security Coupon Prior Or Settlement And Period End	Interest Accrued Between Period End And Security Coupon Next Or Maturity
LC210075	National Australia Bank Ltd	TD	A1+	5,000,000.00		5.1000%	0.00%	26 Jun 2024	26 Jun 2025	31	21,657.53	46,109.59	208,890.41
Report Total											21,657.53	46,109.59	208,890.41

Notes

1. This section currently excludes At Call Deposits.
2. The yield shown for discount securities is the yield associated with the original acquisition transaction.
3. Where franking credits apply the reported accrued interest will be net of franking credits.

Interest Accrual Report
 Quilpie Shire Council
 1 August 2024 to 31 August 2024

2. Interest Received Between 01 August 2024 and 31 August 2024

Income Expense Code	Transaction Description	Issuer	Security Type	Security Rating	Face Value Notional	Capital Consideration Notional	Coupon Rate Or Deal Yield	Prior Coupon Or Settlement Date	Coupon Or Maturity Date (Initial)	Accrual Period Days	(A) Interest Accrued During Reporting Period	(B) Interest Accrued Between Security Coupon Prior Or Settlement And Period Start	(C) Interest Received
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Notes

1. The yield shown for discount securities is the yield associated with the original acquisition transaction.
2. Interest received during the reporting period should reflect both interest accrued before the reporting period (B) and interest accrued during the reporting period (A). That is, C would normally equal A + B.

Interest Accrual Report
 Quilpie Shire Council
 1 August 2024 to 31 August 2024

3. Interest Accrued Per FI Deal Between 01 August 2024 and 31 August 2024

Security	Day Count	Coupons Per Year (F)	FI Deal Code	Settlement Date	Face Value Notional (A)	Capital Consideration Notional	Coupon Rate Or Deal Yield (D)	Bond Factor (B)	Franking Credit Rate For Coupon (E)	Prior Coupon Or Issue Date	Ex-Interest Period Start Date	Coupon Or Maturity Date	Coupon Period Days (H)	Accrual Period Days (G)	Interest Accrued During Reporting Period (Notional)
NAB 5.1 26 Jun 2025 365DAY TD	365	1	LC210075	26 Jun 2024	5,000,000.00	5,000,000.00	5.1000	1	0.00	26 Jun 2024	26 Jun 2025	26 Jun 2025	365	31	21,657.53
														21,657.53	
														21,657.53	
														Total Interest	21,657.53
														Received	0.00
														Accrual Only	21,657.53

Notes

- All coupons that fall due within the reporting period are included whether or not the interest has been received.
- Securities listed are those that were issued on or before the reporting period end and mature (final) on or after the reporting period start.
- When day count is 360 the accrued interest amount is calculated as $A \times B \times (D \times (1 - E) / 100) \times (1 / F \times (G / H))$
- When day count is 365 the accrued interest amount is calculated as $A \times B \times (D \times (1 - E) / 100) \times (G / 365)$
- The parameter labelled 'Recognise Accrual Period End as COB (Not Start of Next Day)' is not used in this section of the report and so the value is effectively false for this section.

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Report Code: IETRX100EXT-01.19
Report Description: Interest Accrual for Period
Parameters:
Trading Entity: Quilpie Shire Council
Trading Book: Quilpie Shire Council
Settlement Date Base
Period Start Date: 1 Aug 2024
Period End Date: 31 Aug 2024
Include Discount Securities

13.3 LAND VALUATIONS 2025 - QUILPIE SHIRE**IX:** 254214**Author:** Sharon Frank, Manager Finance & Administration**Attachments:** 1. Valuer-General 2025 Land Valuation Program Quilpie.pdf [↓](#)**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

In accordance with the *Land Valuation Act 2010*, the Queensland Department of Resources is responsible for issuing valuations on land for councils.

The Valuer-General advised Council on 23 August 2024 that the Quilpie Shire will be one of 14 local government areas included in the 2025 land valuation program.

RECOMMENDATION

That the information be noted.

BACKGROUND

Council received correspondence from the Valuer-General on 15 April 2024 seeking Council's views in relation to the proposed inclusion of Quilpie Shire in the 2025 revaluation program. The Valuer-General advised that they consider the Council's views in deciding whether a revaluation should take place in the area.

Council's last land revaluation assessment was completed in 2020 with an effect date of 30 June 2021 and a significant number of valuations were amended.

Council considered this matter at its meeting held on 28 May 2024, where Council resolved as follows:

RESOLUTION NO: (QSC075-05-24)

That Council recommend to the Valuer-General that a valuation of all rateable land in Quilpie Local Government Area be undertaken effective 30 June 2025.

As outlined in the correspondence, the revaluation program will include over 790,000 properties, across 14 local government areas being approximately 44% of the valuation roll.

New land valuation will be issued by 31 March 2024 and will take effect for local government rating purposes from 30 June 2025.

OPTIONS

The report is only for information purposes (Council and the community).

CONSULTATION (Internal/External)

Valuer-General – Queensland Department of Resources

Rates Officer

LEGAL IMPLICATIONS

N/a

POLICY AND LEGISLATION

Local Government Regulation 2012

Chapter 4 Rates and Charges

71 What chapter 4 is about

This chapter is about local government rates and charges.

72 What is the value of land

The value, of land for a financial year, is its value under the Land Valuation Act when a liability for payment of rates or charges for the land arises for the financial year.

74 Rateable value of land

(1) A local government must calculate the rates for land by using the rateable value of the land.

FINANCIAL AND RESOURCE IMPLICATIONS

Land valuations are the basis for general rates. Councils must use these land valuations when calculating general rates, by applying the 'rate' (or cents per dollar) to the valuation, and also set minimums and apply other rating tools approved in the legislation.

The valuations provide a basis for fair and equitable rating systems between ratepayers. It is important that the valuations of land are as up to date as possible and reflective of the market.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy.

Ref CTS OVG/25



23 August 2024

Justin Hancock
Chief Executive Officer
Quilpie Shire Council

By email: admin@quilpie.qld.gov.au

Dear Justin

2025 land valuation program effective 30 June 2025

I am writing to advise you of my decision on the 2025 land valuation program. In making this decision, I considered the detailed property market analysis, the timing since the last valuation, and feedback from local government areas (LGA) and key stakeholders.

I am pleased to confirm that the Quilpie Shire Council will be one of the 14 LGAs included in the 2025 land valuation program. For your information, I have attached a summary of all LGAs included in the 2025 program. The program will include over 790,000 properties, across 14 Local government areas being approximately 44% of the valuation roll.

New land valuations will be issued by 31 March 2025 and will take effect for local government rates purposes from 30 June 2025.

Queensland's land valuation system is an open and transparent process delivered consistent with the *Land Valuation Act 2010*.

To support your staff to respond to enquiries from members of the public, the State Valuation Service (SVS) will provide a factsheet of frequently asked questions and answers ahead of the notices being issued. Information about the 2025 land valuations will also be available on the department's website at www.qld.gov.au/landvaluation.

The SVS will also provide detailed valuation information in advance of the new valuations to assist with your rates modelling.

Should you have any questions, please contact John Thomas, Area Manager, SVS on telephone 4529 1383.

Yours sincerely

A handwritten signature in black ink, appearing to read "Laura Dietrich".

Laura Dietrich
Valuer-General

Department of Resources
1 William Street, Brisbane
PO Box 15216, City East
Queensland 4002 Australia
Email: valuer-general@resources.qld.gov.au
www.resources.qld.gov.au
ABN 59 020 847 551

Local government areas included in the 2025 land valuation program

Brisbane

Cairns

Cassowary Coast

Charters Towers

Logan

Murweh

Paroo

Quilpie

Rockhampton

Scenic Rim

South Burnett

Southern Downs

Toowoomba

Townsville

13.4 PREPARATION OF TENDER CONSIDERATION PLAN - FLOOD RESTORATION WORKS - MILO ROAD PACKAGE**IX:** 254217**Author:** Kasey-Lee Davie, Procurement Officer**Attachments:** Nil**KEY OUTCOME****Key Outcome:** 2. Flourishing Economy**Key Initiative:** 2.3 Maintain safe and efficient transport networks**Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

This report is to provide Council with consideration to approving a tender consideration plan to be prepared and adopted for the Milo Road Flood Restoration Works Package in accordance with section 230 of the *Local Government Regulation 2012*.

RECOMMENDATION

That:

1. Council authorise the Chief Executive Officer to prepare a Tender Consideration Plan in accordance with section 230 of the *Local Government Regulation 2012* for the Milo Road Flood Restoration Works Package.
2. In accordance with section 230 (2) of the *Local Government Regulation 2012*, this Tender Consideration Plan will include the following:
 - the objectives of the plan; and
 - how the objectives are to be achieved; and
 - how the achievement of the objectives will be measured; and
 - any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and
 - the proposed terms of the contract for the goods or services; and
 - a risk analysis of the market from which the goods or services are to be obtained.

BACKGROUND

Section 230 of the *Local Government Regulation 2012* provides that a local government 'may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government:

- (a) decides, by resolution, to prepare a quote or tender consideration plan; and
- (b) prepares and adopts the plan.

A quote or tender consideration plan is a document stating—

- (a) the objectives of the plan; and
- (b) how the objectives are to be achieved; and
- (c) how the achievement of the objectives will be measured; and
- (d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and
- (e) the proposed terms of the contract for the goods or services; and
- (f) a risk analysis of the market from which the goods or services are to be obtained.'

The scope of works and the timeline required for Milo Road Package was planned by applying an exemption under 'Part 3 Division 3 – Exemptions for medium-sized and large sized contractual arrangements' of the *Local Government Regulation 2012* i.e. a shorter timeframe given for the procurement process and the administrative actions required for the successful award of the contract. The initial process considered the timeline for project completion and cost allocation was forecast to meet the final deadline requirements for the Queensland Reconstruction Authority - Southwest Trough and Flooding Event September 2022.

Due to a process improvement Council is implementing, the recommendation for the original proposed contract RFQL01 24-25 Flood Restoration Works – Milo Rd Package was not adopted.

The objective of the Tender Consideration Plan is to procure the services required for Flood Restoration Works - Milo Road Package through a process which will allow the project to be delivered within the timeframe originally set for contract completion; also allowing sufficient time for funding acquittal requirements to be met.

With the market for these services tested multiple times and the specification for the Milo Road project having already been through a competitive process, Council identifies that allowing a tender consideration plan for the procurement of these services provides value for money and allows for on time project delivery.

OPTIONS**Recommendation 1 – Preferred**

That:

1. Council authorise the Chief Executive Officer to prepare a Tender Consideration Plan in accordance with section 230 of the *Local Government Regulation 2012* for the Milo Road Flood Restoration Works Package.
3. In accordance with section 230 (2) of the *Local Government Regulation 2012*, this Tender Consideration Plan will include the following:
 - the objectives of the plan; and
 - how the objectives are to be achieved; and
 - how the achievement of the objectives will be measured; and

- any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and
- the proposed terms of the contract for the goods or services; and
- a risk analysis of the market from which the goods or services are to be obtained.

Recommendation 2

That Council not proceed with preparing a Tender Consideration Plan for the for the Milo Road Flood Restoration Works Package.

CONSULTATION (Internal/External)

Chief Executive Officer – Acting

Acting Director Engineering Services

Manage Finance & Administration

Procurement Officer

Project Management Services – Proterra Group Pty Ltd

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Section 230 of the *Local Government Regulation 2012* provides that a local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government:

- (a) decides, by resolution, to prepare a quote or tender consideration plan; and
- (b) prepares and adopts the plan.

Council Procurement Policy – adopted 20 February 2024 Resolution Number: QSC026-02-24

FINANCIAL AND RESOURCE IMPLICATIONS

The project is fully funded by the Queensland Reconstruction Authority (QRA) through the Disaster Relief Funding Arrangement (DRFA). Materials have been supplied by Council through a previously awarded Contract.

RISK MANAGEMENT IMPLICATIONS

A risk assessment will be undertaken as part of the tender consideration plan.

13.5 PREPARATION OF TENDER CONSIDERATION PLAN - FLOOD RESTORATION WORKS - PINKENETTA ROAD PACKAGE**IX: 254215****Author: Kasey-Lee Davie, Procurement Officer****Attachments: Nil****KEY OUTCOME****Key Outcome:** 2. Flourishing Economy**Key Initiative:** 2.3 Maintain safe and efficient transport networks**Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

This report proposes the preparation and adoption of a tender consideration plan for the Pinkenetta Road Flood Restoration Works Package in accordance with section 230 of the *Local Government Regulation 2012*.

RECOMMENDATION

That:

1. Council authorise the Chief Executive Officer to prepare a Tender Consideration Plan in accordance with section 230 of the *Local Government Regulation 2012* for the Pinkenetta Road Flood Restoration Works Package.
2. In accordance with section 230 (2) of the *Local Government Regulation 2012*, the Tender Consideration Plan will include the following:
 - the objectives of the plan; and
 - how the objectives are to be achieved; and
 - how the achievement of the objectives will be measured; and
 - any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and
 - the proposed terms of the contract for the goods or services; and
 - a risk analysis of the market from which the goods or services are to be obtained.

BACKGROUND

Section 230 of the *Local Government Regulation 2012* provides that a local government 'may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government:

- (a) decides, by resolution, to prepare a quote or tender consideration plan; and
- (b) prepares and adopts the plan.

A quote or tender consideration plan is a document stating—

- (a) the objectives of the plan; and
- (b) how the objectives are to be achieved; and
- (c) how the achievement of the objectives will be measured; and
- (d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and
- (e) the proposed terms of the contract for the goods or services; and
- (f) a risk analysis of the market from which the goods or services are to be obtained.'

The scope of works and the timeline required for Pinkenetta Road Package was planned on the basis of an exemption under 'Part 3 Division 3 – Exemptions for medium-sized and large sized contractual arrangements' of the *Local Government Regulation 2012* i.e. a shorter timeframe given for the procurement process and the administrative actions required for the successful award of the contract. The initial process considered the timeline for project completion and the high priority reconstruction works (due to road condition) required.

Due to a process improvement Council is implementing, the recommendation for the original proposed contract RFQL 02 24-25 Flood Restoration Works 2023 June - Pinkenetta Road Package was not adopted.

The objective of a Tender Consideration Plan is to procure the services required for the Flood Restoration Works 2023 June Event – Pinkenetta Road Package through a process which will allow the project to be delivered within the timeframe originally set for contract completion.

With the market for these services tested multiple times and the specification for the Pinkenetta Road project having already been through a competitive process, Council identifies that allowing a tender consideration plan for the procurement of these services achieves both value for money and on time project delivery.

OPTIONS

Recommendation 1 – Preferred

That:

1. Council authorise the Chief Executive Officer to prepare a Tender Consideration Plan in accordance with section 230 of the *Local Government Regulation 2012* for the Pinkenetta Road Flood Restoration Works Package; and
2. In accordance with section 230 (2) of the *Local Government Regulation 2012* this Tender Consideration Plan will include the following:
 - the objectives of the plan; and
 - how the objectives are to be achieved; and
 - how the achievement of the objectives will be measured; and
 - any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and

- the proposed terms of the contract for the goods or services; and
- a risk analysis of the market from which the goods or services are to be obtained.

Recommendation 2

That Council not proceed with preparing a Tender Consideration Plan for the Pinkenetta Road Flood Restoration Works Package.

CONSULTATION (Internal/External)

Chief Executive Officer – Acting

Acting Director Engineering Services

Manage Finance & Administration

Procurement Officer

Project Management Services – Proterra Group Pty Ltd

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Section 230 of the *Local Government Regulation 2012* provides that a local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government:

- (a) decides, by resolution, to prepare a quote or tender consideration plan; and
- (b) prepares and adopts the plan.

Council Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

The project is fully funded by the Queensland Reconstruction Authority (QRA) through the Disaster Relief Funding Arrangement (DRFA). Materials have been supplied by Council through a previously awarded contract.

RISK MANAGEMENT IMPLICATIONS

A risk assessment will be undertaken as part of the tender consideration plan.

13.6 QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT LETTER 2023/24**IX: 254503****Author: Sharon Frank, Manager Finance & Administration****Attachments: 1. Queensland Audit Office - Final Management Letter - FY24.pdf** [↓](#)**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

This report facilitates Mayor Hall's presentation of the Queensland Audit Office Final Management Report for 2023/24 to Council.

RECOMMENDATION

That pursuant to Section 213(3) of the *Local Government Regulation 2012*, Council receive and note the Queensland Audit Office Final Management Report for 2023/24 as presented by the Mayor.

BACKGROUND

In accordance with Section 213 of the *Local Government Regulation 2012*, the Mayor must present to Council a copy of the auditor-general's observation report (Final Management Report).

The 2023/24 financial audit was completed by RSM Australian Partners and the Financial Statements certified by the Queensland Audit Office (QAO) on 12 September 2024. The Final Management Report was issued to the Mayor on 13 September 2024.

The Auditor-General has issued an unmodified audit opinion on Quilpie Shire Council's Financial Statements for 2023/24. An unmodified opinion means Council's financial statements are reliable for the financial year reported (2023/24).

OPTIONS

N/A

CONSULTATION (Internal/External)

The draft financial statements were reviewed by the Audit Committee at a meeting on 10 September 2024.

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION***Local Government Regulation 2012******Section 213 Presentation of auditor-general's observation report***

(1) This section applies if the auditor-general gives the mayor of a local government a copy of the auditor-general's observation report about an audit of the local government's financial statements.

(2) An auditor-general's observation report, about an audit of a local government's financial statements, is a report about the audit prepared under section 54 of the Auditor-General Act 2009 that includes observations and suggestions made by the auditor-general about anything arising out of the audit.

(3) The mayor must present a copy of the report at the next ordinary meeting of the local government.

FINANCIAL AND RESOURCE IMPLICATIONS

The audit fee for the 2024 financial statements was \$106,500 (2023: \$103,000).

RISK MANAGEMENT IMPLICATIONS

This report complies with the legislative requirements of Section 213 of the *Local Government Regulation 2012*.



Quilpie Shire Council

13 September 2024



Cr Ben Hall
Mayor
Quilpie Shire Council
50 Brolga Street
QUILPIE QLD 4480

Dear Mayor

Final management report for Quilpie Shire Council

We have completed our 2024 financial audit for Quilpie Shire Council. QAO has issued an unmodified audit opinion on your financial statements.

The purpose of this report is to update you on any matters that have arisen since we presented our interim report to you on 30 May 2024.

Reporting on issues identified since interim report

I can confirm that we have not identified significant issues since the presentation of our interim report to you. The issues and other matters we have formally reported to management and an update on management's actions taken to resolve these issues is included as Appendix A.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

Report to parliament

Each year, we report the results of all financial audits and significant issues to parliament.

We intend to include the results of our audit of Quilpie Shire Council in our report to parliament Local Government 2024. We will comment on the results of our audit, any significant internal control issues, and the overall results for the sector, including major transactions and events. We will discuss the proposed report content with your entity contact and continue to consult as we draft it. Formally, entities have an opportunity to comment on our report, and for these comments to be included in the final version tabled in parliament.

Audit fee

The final audit fee for this year is \$106,500, exclusive of GST. This fee is in line with the \$106,500 estimated in our external audit plan.

We would like to thank you and your staff for your engagement in the audit this year and look forward to working with your team again next year.

If you have any questions about this report or would like to discuss any matters regarding our services and engagement, please do not hesitate to contact me on my mobile 0414 307 259.

Yours sincerely

Steve Stavrou
Partner – RSM Australia Partners

cc. Ms Julie Reitano – Chief Executive Officer – Acting
Mr James Gauvin – Audit Committee Chair

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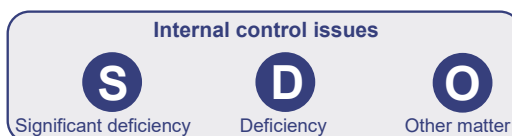
2024 Final management report

Appendix A1 – Status of issues

Internal control issues

This section provides an update on the control deficiencies and financial reporting issues we have identified. It includes a response from management.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



D Deficiency

24CR-1 System Reconciliation Issues with Fixed Asset Register

Observation

We noted that there were multiple instances where council had to make manual adjustments to the mappings of different categories of assets within the fixed asset register. This was done to ensure that assets were recognised in the correct asset category and in the correct asset valuation category. The system currently maps all revaluations to the road asset category, and then council manually needs to re-allocate to other categories.

Implication

Increased manual intervention increases the likelihood of misstatement.

QAO recommendation

We recommend that council works with the service provider to align the system settings in such a way that lower the level of intervention required by council.

Management response

Management agrees with the recommendation and will work to simplify the mapping process in regards to the fixed asset register.

Responsible officer: Finance Manager

Status: Work in progress

Action date: 30 June 2025

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2024 Final management report

Appendix A2 – Matters previously reported

The following table summarises all control deficiencies, financial reporting issues and other matters that have previously been raised but are not yet resolved. The listing includes issues from our reports this year and those issues raised in prior years.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



Internal control issues			Financial reporting issues		
S	D	O	H	M	L
Significant deficiency	Deficiency	Other matter	High	Medium	Low

Internal control issues

Ref.	Rating	Issue	Status
24IR-1	D	<p>Incomplete disclosure of supplier over \$200,000</p> <p>We noted that there was one supplier, Sat Civil, which had not been disclosed on council's website as a contract over \$200,000. The supplier, which was on the preapproved listing and provided related to services for roadworks, had surpassed the \$200,000 threshold at the end of February 2024 by \$2,820.</p>	Resolved
23CR-1	D	<p>Review of Fixed Asset Register Categories (Fixtures and Fittings, Plant and Equipment)</p> <p>Council has not undertaken a thorough examination of the fixture and fittings and plant and equipment asset categories in the fixed asset register for several years. We observed that these specific asset categories include items that have been in existence for an extended duration, and or lack detailed descriptions and recorded data.</p>	Resolved
22CR-1	D	<p>Review of valuation results and adjustments</p> <p>There were significant errors in the accounting for the valuation of fixed assets due to insufficient review over the valuation process.</p>	<p>Work in progress</p> <p>The council has a process in place where the valuation reports are checked for reasonableness of indices, and these are communicated with the valuers. We note whilst there have been significant improvements on this issue, we recommend council perform a more thorough review of the valuer's reports.</p> <p>Responsible officer: Finance Manager Action date: 30 June 2025</p>
21IR-3	D	<p>Business continuity plan is not tested regularly</p> <p>There was limited evidence of the business continuity plan being tested</p>	<p>Work in progress.</p> <p>We note that the council has a business continuity plan in place but the regular testing of that is still in progress.</p>

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2024 Final management report

Ref.	Rating	Issue	Status
			Responsible officer: Manager Governance and Compliance Action date: 30 June 2025
21IR-2	D	Lack of formalised IT Security Policy There is no formalised IT security policy in place.	Work in progress We note that the council has adopted an IT security policy and followed through with penetration testing. However, the detail of the vulnerability and risk assessment is still not adequate. Responsible officer: Finance Manager. Action date: 30 June 2025

Financial reporting issues

Ref.	Rating	Issue	Status
23CR-2	L	Credit risk disclosure The disclosure made by management in regards to Note 24 'Financial assets and liability instruments' (credit risk) was not in the detail warranted given the material size, industry and customer concentration of the rateable debtor receivable.	Resolved
22CR-4	L	Expected credit losses (ECL) review A calculation of an allowance for ECL of trade and other receivables had not been prepared by the council in accordance with the requirements of AASB 9: Financial Instruments	Resolved

CONTENTS

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Appendix A3 – Climate-related financial disclosures

Next year audit planning considerations	Potential effect on your reporting obligations	Potential effect on your audit
<p>In June 2023, the International Sustainability Standards Board (ISSB) issued its first 2 standards – IFRS S1 <i>General Requirements for Disclosure of Sustainability-related Financial Information</i> and IFRS S2 <i>Climate-related Disclosures</i>.</p> <p>In October 2023, the AASB released Exposure Draft SR1 <i>Australian Sustainability Reporting Standards (ASRS) 1 General requirements for disclosure of Climate-related Financial Information</i> for public feedback.</p> <p>The AASB's approach is to take a 'climate first' approach, and is proposing that references to sustainability in the ISSB standards be replaced with 'climate related' in the Australian equivalents.</p> <p>In-scope entities will need to prepare a new, standalone sustainability report and have it audited.</p>	<p>In January 2024, the Australian Treasury issued proposed legislation as to how it intends to mandate application of climate related financial disclosures (and applicable assurance requirements) to entities reporting under the <i>Corporations Act 2001</i>. Queensland Treasury will determine the application to Queensland public sector entities that aren't reporting under the Corporations Act, such as departments and statutory bodies.</p> <p>Quilpie Shire Council is not included in the scope of the draft Commonwealth legislation. Therefore, you are not a mandatory reporting entity and will need to follow the guidance from Queensland Treasury.</p>	<p>We will work with management to assess Queensland Treasury requirements and guidance, as applicable.</p>



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PO Box 15396, City East Qld 4002



13.7 FINANCIAL STATEMENTS 2023/24**IX: 254209****Author: Sharon Frank, Manager Finance & Administration****Attachments: 1. Certified Financial Statements 2023-24.pdf** [↓](#)**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The Financial Statements for the year ended 30 June 2024, including the General-Purpose Financial Statements and Current-Year Financial Sustainability Statement, were certified by the Queensland Audit Office on 12 September 2024, with an unmodified audit opinion for the financial statements. An unmodified audit opinion means the financial statements are reliable.

RECOMMENDATION

That Council receive and note the audited Financial Statements for 2023/24.

BACKGROUND

Council is required to prepare General Purpose Financial Statements and current year Financial Sustainability Statements for 2023/24 which must be given to the Auditor-General for auditing in accordance with section 212 of the *Local Government Regulation 2012*.

The External Auditors were onsite for their final visit from 5 August to 16 August 2024, and continued their audit off-site until the financial statements were certified.

The Financial Statements were reviewed by the Audit Committee at the meeting on 10 September 2024.

The Mayor and Chief Executive Officer signed the certificates on 11 September 2024. The Annual Statements were then forwarded to the Auditor-General's office.

Final sign-off from the Auditor-General was on 12 September 2024.

The audit opinion certified by the Auditor-General was in the form of an unmodified audit opinion for both the General-Purpose Financial Statements and the Current-Year Financial Sustainability Statement.

An unmodified opinion means Council's financial statements are reliable for the financial year reported (2023/24).

The net operating result for the 2023/24 financial year was a deficit of \$10,922,670. There were two main factors contributing to this deficit:

1. Financial Assistance Grants totalling \$7,694,506 were paid by the Queensland Government to local governments on 2 July 2024 (rather than before or on 30 June in the 2023/24 financial year as planned and budgeted for). This was meant to be an early payment of 85% of the Financial Assistance Grant allocation for 2024/25.

By way of background, the Financial Assistance Grants (General Purpose and Identified Local Road components) are provided by the Australian Government to Local government annually. For Queensland Councils, the Australian Government forwards the funds to the Queensland Government who then distributes the grant funding to Councils based on the recommendations of the Queensland Local Government Grants Commission. An early payment of the grant to local governments has been the practice since 2009 with early payment percentages varying between 50 and 100% over this time.

This issue is not unique to Quilpie and the later payment will have impacted each Queensland local government.

2. Expected credit loss of \$4,741,744 overdue rates and charges – Petroleum Leases. Petroleum leases are granted for the right to explore, test for production and produce petroleum. As the tenure of these properties is leasehold, Council is unable to sell the property to recover an outstanding rates debt. Council assessed the outstanding balance of the rates and charges, the amount attributable to petroleum leases owed by one customer and the probability of recovering the amounts based on individual circumstances when determining the amount of the expected loss.

The following table outlines Council's financial sustainability measures for 2023/24 compared with the targets determined by the Queensland Government:

Type	Measure	Target (Tier 7)	Actual Current Year	5-Year Average	Council Narrative
			Council		
Audited ratios					
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	5.02	N/A	Exceeds target
Operating Performance	Operating Surplus Ratio	N/A	-32.03%	-9.36%	The late payment of the Financial Assistance Grant resulted in an operating deficit and affected the 5-year average.
	Operating Cash Ratio	Greater than 0%	-12.38%	13.10%	The expected credit loss is impacting the current year actual percentage.
Asset Management	Asset Sustainability Ratio	Greater than 90%	55.77%	42.27%	Council's forecasting has major renewal projects that will improve this ratio.
	Asset Consumption Ratio	Greater than 60%	78.14%	78.77%	Exceeds target

OPTIONS

N/A

CONSULTATION (Internal/External)

The financial statements were reviewed by the Audit Committee at the meeting on 10 September 2024.

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Australian Accounting Standards

FINANCIAL AND RESOURCE IMPLICATIONS

Total audit fees quoted by the Queensland Audit Office relating to the 2023/24 financial statements are \$106,500 (2023: \$103,000).

RISK MANAGEMENT IMPLICATIONS

The completion of the audit and certification of the Financial Statements is in accordance with the Regulation.



Quilpie Shire Council
GENERAL PURPOSE FINANCIAL STATEMENTS
For the year ended 30 June 2024

Quilpie Shire Council

General Purpose Financial Statements

For the year ended 30 June 2024

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**Quilpie Shire Council
Statement of Comprehensive Income
For the year ended 30 June 2024**

	2024	2023
Note	\$	\$
Income		
Revenue		
Recurrent revenue		
Rates, levies and charges	3(a) 7,552,836	7,486,121
Fees and charges	3(b) 144,486	104,201
Sales revenue	3(c) 6,204,360	3,602,237
Grants, subsidies, contributions and donations	4(i) 17,685,951	24,488,043
Total recurrent revenue	<u>31,587,633</u>	<u>35,680,602</u>
Capital revenue		
Grants, subsidies, contributions and donations	4(ii) 4,136,940	1,232,333
Capital income	6 -	56,563
Total capital revenue	<u>4,136,940</u>	<u>1,288,896</u>
Rental income	15 488,144	428,902
Other income	331,756	302,282
Interest received	5 1,689,403	1,003,584
Total income	<u>38,233,876</u>	<u>38,704,266</u>
Expenses		
Recurrent expenses		
Employee benefits and councillor costs	7 (7,024,356)	(6,498,445)
Materials and services	8 (26,527,755)	(20,695,735)
Finance costs	9 (4,767,568)	(520,572)
Depreciation and amortisation	13 (6,699,927)	(6,519,471)
Total expenses	<u>(45,019,606)</u>	<u>(34,234,223)</u>
Capital expenses	6 (496,328)	-
Total expenses	<u>(45,515,934)</u>	<u>(34,234,223)</u>
Net result	<u>(7,282,058)</u>	<u>4,470,043</u>
Net operating result	(10,922,670)	3,181,147
Other comprehensive income		
Items that will not be reclassified to net result		
Increase / (decrease) in asset revaluation surplus	18 10,405,379	6,953,029
Total comprehensive income for the year	<u>3,123,321</u>	<u>11,423,072</u>

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

**Quilpie Shire Council
Statement of Financial Position
as at 30 June 2024**

	Note	2024 \$	2023 \$
Current assets			
Cash and cash equivalents	10	17,772,637	37,356,261
Receivables	11	1,820,723	3,328,559
Inventories	12	830,232	952,117
Contract assets	14	4,949,397	2,039,007
Total current assets		<u>25,372,989</u>	<u>43,675,944</u>
Non-current assets			
Receivables	11	38,740	48,480
Property, plant and equipment	13	304,436,850	286,713,778
Total non-current assets		<u>304,475,590</u>	<u>286,762,258</u>
Total assets		<u>329,848,579</u>	<u>330,438,202</u>
Current liabilities			
Payables	16	1,653,953	1,068,809
Contract liabilities	14	1,697,969	6,019,014
Provisions	17	1,022,449	969,420
Total current liabilities		<u>4,374,371</u>	<u>8,057,243</u>
Non-current liabilities			
Provisions	17	272,848	302,920
Total non-current liabilities		<u>272,848</u>	<u>302,920</u>
Total liabilities		<u>4,647,219</u>	<u>8,360,163</u>
Net community assets		<u>325,201,360</u>	<u>322,078,039</u>
Community equity			
Asset revaluation surplus	18	215,396,120	204,990,741
Retained surplus		109,805,240	117,087,298
Total community equity		<u>325,201,360</u>	<u>322,078,039</u>

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

**Quilpie Shire Council
Statement of Changes in Equity
For the year ended 30 June 2024**

	Asset revaluation surplus	Retained surplus	Total
Note	\$	\$	\$
Balance as at 1 July 2023	204,990,741	117,087,298	322,078,039
Net result	-	(7,282,058)	(7,282,058)
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	10,405,379	-	10,405,379
Total comprehensive income for the year	10,405,379	(7,282,058)	3,123,321
Balance as at 30 June 2024	215,396,120	109,805,240	325,201,360
Balance as at 1 July 2022	198,037,712	112,617,255	310,654,967
Net result	-	4,470,043	4,470,043
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	6,953,029	-	6,953,029
Total comprehensive income for the year	6,953,029	4,470,043	11,423,072
Balance as at 30 June 2023	204,990,741	117,087,298	322,078,039

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

**Quilpie Shire Council
Statement of Cash Flows
For the year ended 30 June 2024**

	Note	2024 \$	2023 \$
Cash flows from operating activities			
Receipts from customers		8,839,855	12,808,312
Payments to suppliers and employees		(37,974,102)	(28,599,717)
		(29,134,247)	(15,791,405)
Interest received		1,685,910	1,003,264
Rent received		488,144	428,902
Operating grants, subsidies and contributions		17,685,951	24,488,043
Income from investments		63,876	195,969
Net cash inflow (outflow) from operating activities	22	<u>(9,210,366)</u>	<u>10,324,773</u>
Cash flows from investing activities			
Payments for property, plant and equipment	13	(15,063,407)	(5,779,699)
Net movement in loans and advances		3,750	3,750
Proceeds from sale of property, plant and equipment	6	549,459	103,568
Capital grants, subsidies and contributions		4,136,940	1,232,333
Net cash inflow (outflow) from investing activities		<u>(10,373,258)</u>	<u>(4,440,047)</u>
Net increase/(decrease) in cash and cash equivalents held		<u>(19,583,624)</u>	<u>5,884,726</u>
Cash and cash equivalents at the beginning of the financial year		37,356,261	31,471,535
Cash and cash equivalents at end of the financial year	10	<u><u>17,772,637</u></u>	<u><u>37,356,261</u></u>

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

1 Information about these financial statements

(a) Basis of preparation

Quilpie Shire Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2023 to 30 June 2024. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with the Australian Accounting Standards and Interpretations as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment.

(b) New and revised Accounting Standards adopted during the year

Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2023. None of the standards had a material impact on reported position, performance and cash flows.

(c) Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2024. These Standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the Standard is expected to have a material impact for Council then further information has been provided in this note.

Council has assessed all the standards / interpretations currently issued which are not yet effective and have determined that there is no expected material impact on the reported financial position or performance.

(d) Estimates and judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

Revenue recognition	Note 3
Allowance for expected credit losses	Note 11
Valuation and depreciation of property, plant and equipment	Note 13
Provisions	Note 17
Contingent liabilities	Note 20

(e) Rounding and comparatives

The financial statements have been rounded to the nearest \$1. Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard. Comparative information is prepared on the same basis as prior year.

(f) Volunteer services

Volunteer services are services received by Council from individuals or other entities without charge or for consideration significantly less than the fair value of those services. They are not recognised in the Statement of Comprehensive Income as they are not material, would not be purchased if not donated and cannot be reliably measured.

(g) Taxation

Council is exempt from income tax, however is subject to Fringe Benefits Tax and Goods and Services Tax ('GST') and payroll tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

**Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024**

2 Analysis of Results by Function

(a) Components of council functions

The activities relating to the Council's components reported on in Note 2(b) are as follows:

Corporate governance

The objective of corporate governance is for Council to be open, accountable, transparent and deliver value for money community outcomes. This function includes strategic and operational planning, risk management, legal and administrative support. The Mayor, Councillors and Chief Executive Officer are included in corporate governance.

Finance and information

Finance and information provides professional finance and information services across all of Council. This function includes internal audit, budget support, financial accounting, taxation and information technology services. The goal of this function is to provide accurate, timely and appropriate information to support sound decision making and meet statutory requirements.

Community services

The goal of community services is to ensure Quilpie Shire is a healthy, vibrant, contemporary and connected community. Community services provides well managed and maintained community facilities, and ensures the effective delivery of cultural, health, welfare, environmental and recreational services. This function includes:

- Libraries
- Entertainment venues
- Public health services
- Sporting venues
- Planning and development

Environmental health services

The objective of Environmental Health Services is to ensure that the community's environment is protected and maintained to acceptable levels.

Engineering and works

The objective of the engineering and works program is to ensure the community is serviced by a high quality, appropriate and effective road network. The function provides and maintains transport infrastructure, including the maintenance and provision of the drainage network.

Waste management

The objective of this function is to protect and support the community and natural environment by sustainably managing refuse. The function provides refuse collection and disposal services.

Water infrastructure

The objective of this program is to support a healthy, safe community through sustainable water services. This function includes all activities relating to water reticulation, treatment and plumbing.

Sewerage infrastructure

This function's objective is to protect and support the health of the community by sustainably managing sewerage infrastructure.

**Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024**

- 2 Analysis of results by function
b) Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2024

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurrent operations	Net result	Assets
	Recurrent		Capital			Recurrent	Capital				
	Grants	Other	Grants	Other							
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Corporate governance	955,451	86,410	-	-	1,041,861	2,818,657	-	2,818,657	(1,776,796)	(1,776,795)	97,564
Finance and information	296,075	8,351,633	-	-	8,647,708	5,632,806	(4,291)	5,628,515	3,014,902	3,019,193	82,968,382
Community services	380,130	1,025,279	2,456,092	-	3,861,501	6,759,330	-	6,759,330	(5,353,921)	(2,897,830)	17,794,831
Environmental health services	12,214	194,308	-	-	206,522	823,146	-	823,146	(616,624)	(616,624)	-
Engineering and works	16,042,081	5,857,532	943,397	-	22,843,010	27,511,324	500,619	28,011,943	(5,611,711)	(5,168,933)	210,012,884
Waste management	-	352,334	-	-	352,334	431,450	-	431,450	(79,116)	(79,116)	467,403
Water infrastructure	-	316,241	617,465	-	933,706	701,056	-	701,056	(384,815)	232,650	9,281,858
Sewerage infrastructure	-	227,248	119,986	-	347,234	341,837	-	341,837	(114,589)	5,397	9,225,658
TOTAL	17,685,951	16,410,985	4,136,940	-	38,233,876	45,019,606	496,328	45,515,934	(10,922,670)	(7,282,058)	329,848,580

Year ended 30 June 2023

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurrent operations	Net result	Assets
	Recurrent		Capital			Recurrent	Capital				
	Grants	Other	Grants	Other							
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Corporate governance	422,314	99,721	-	-	522,035	1,675,892	-	1,675,892	(1,153,857)	(1,153,857)	161,440
Finance and information	10,031,051	7,664,017	-	-	17,695,068	3,048,577	-	3,048,577	14,646,491	14,646,491	91,755,982
Community services	372,443	876,157	1,179,250	-	2,427,850	5,346,779	-	5,346,779	(4,098,179)	(2,918,929)	17,423,348
Environmental health services	-	111,557	-	-	111,557	865,365	-	865,365	(753,808)	(753,808)	-
Engineering and works	13,602,242	3,227,541	-	56,563	16,886,346	22,111,214	-	22,111,214	(5,281,431)	(5,224,868)	204,127,819
Waste management	-	297,041	-	-	297,041	498,166	-	498,166	(201,126)	(201,126)	471,549
Water infrastructure	-	395,623	53,083	-	448,706	470,084	-	470,084	(74,461)	(21,378)	8,126,896
Sewerage infrastructure	59,993	255,672	-	-	315,665	218,146	-	218,146	97,518	97,518	8,371,168
TOTAL	24,488,043	12,927,327	1,232,333	56,563	38,654,907	34,234,222	-	34,234,222	3,181,147	4,470,043	330,438,202

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

3 Revenue

(a) Rates, levies and charges

Rates, levies and charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

	Note	2024 \$	2023 \$
General rates		7,095,741	6,952,917
Water		349,620	318,202
Sewerage		247,534	230,441
Waste management		378,489	320,678
Special rates and charges		94,901	90,666
Total rates and utility charge revenue		8,166,285	7,912,903
Less: discounts		(600,777)	(416,341)
Less: pensioner remissions		(12,672)	(10,441)
		<u>7,552,836</u>	<u>7,486,121</u>

(b) Fees and charges

Revenue arising from fees and charges are recognised at the point in time when the performance obligation is completed and the customer received the benefit of the services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence. Revenue from infringements is recognised on issue of infringement notice after applying the expected credit loss model relating to impairment of receivables for initial recognition of statutory receivables.

User fees and charges	93,572	70,591
Other fees and charges	7,576	9,903
Animal registrations	16,272	5,532
Building and development fees	14,264	8,352
Licences and registrations	4,066	3,388
Town planning fees	4,387	1,875
Cemetery fees	4,349	4,559
Total fees and charges	<u>144,486</u>	<u>104,201</u>

(c) Sales revenue

Sale of goods revenue is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. The contract work carried out is not subject to retentions.

Rendering of services

Contract works for Department of Transport and Main Roads	5,264,547	2,698,137
Other private works	939,813	904,100
	<u>6,204,360</u>	<u>3,602,237</u>

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

4 Grants, subsidies, contributions and donations

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligations is satisfied.

Performance obligations vary based on each agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.

Grant income under AASB 1058

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time that the asset is received.

Capital grants

Where Council receives funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Donations and contributions

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by Council. Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

	<u>Note</u>	<u>2024</u> \$	<u>2023</u> \$	
(i) Operating				
General purpose grants		298,875	10,040,573	
State government subsidies and grants		1,270,310	1,743,115	
Commonwealth government subsidies and grants		1,090,848	378,691	
Flood damage restoration grants		15,025,418	12,324,597	
Donations		-	1,067	
Contributions		500	-	
		<u>17,685,951</u>	<u>24,488,043</u>	
(ii) Capital				
Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and / or investment in new assets.				
State government subsidies and grants		2,089,076	911,247	
Commonwealth government subsidies and grants		2,047,864	321,086	
		<u>4,136,940</u>	<u>1,232,333</u>	
(iii) Timing of revenue recognition for grants, subsidies, contributions and donations				
	2024	2024	2023	2023
	Revenue	Revenue	Revenue	Revenue
	recognised at	Recognised	recognised at	Recognised
	a Point in	Over Time	a point in	over time
	Time		time	
	\$	\$	\$	\$
Grants and subsidies	2,811,319	19,011,072	10,724,564	14,994,745
Donations	-	-	1,067	-
Contributions	500	-	-	-
	<u>2,811,819</u>	<u>19,011,072</u>	<u>10,725,631</u>	<u>14,994,745</u>

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

	Note	2024 \$	2023 \$
5 Interest received			
Interest received from term deposits		1,322,870	806,337
Interest received from overdue rates and utility charges		366,533	197,247
		<u>1,689,403</u>	<u>1,003,584</u>
6 Capital income / expenses			
Gain / loss on disposal of non-current assets			
Proceeds from the disposal of property, plant and equipment		543,168	103,568
Less: carrying value of disposed property, plant and equipment	13	(1,043,787)	(47,006)
		<u>(500,619)</u>	<u>56,563</u>
Proceeds from sale of land		6,291	-
Less: carrying value of disposed land	13	(2,000)	-
		<u>4,291</u>	<u>-</u>
		<u>(496,328)</u>	<u>56,563</u>
7 Employee benefits			
Staff wages and salaries		5,076,878	4,575,617
Councillors' remuneration		353,232	311,814
Annual, sick and long service leave entitlements		928,359	943,679
Superannuation	21	662,484	623,353
		<u>7,020,953</u>	<u>6,454,464</u>
Other employee related expenses		377,680	380,591
		<u>7,398,633</u>	<u>6,835,055</u>
Less: capitalised employee expenses		(374,277)	(336,611)
		<u>7,024,356</u>	<u>6,498,445</u>

Councillor remuneration represents salary and other allowances paid in respect of carrying out their duties.

	2024 Number	2023 Number
Total Council employees at the reporting date:		
Elected members	5	5
Administration staff	22	23
Depot and outdoors staff	46	46
Total full time equivalent employees	<u>73</u>	<u>74</u>

	Note	2024 \$	2023 \$
8 Materials and services			
Advertising and marketing		-	2,207
Administration supplies and consumables		1,059,462	989,270
Audit fees*		104,685	172,249
Communications and IT		279,051	305,724
Community and recreational services		2,615,061	1,831,726
Consultants / contractors		-	39,252
Rental operating expenses		461,147	405,581
Recoverable works		18,747,648	13,568,673
Road repair and reinstatement		1,673,705	1,980,578
Rural services		683,366	733,286
Sewerage treatment		180,571	66,830
Town planning		61,593	46,446
Waste management		317,045	391,760
Water supply		344,421	162,153
		<u>26,527,755</u>	<u>20,695,735</u>

*Total audit fees quoted by the Queensland Audit Office relating to the 2023-24 financial statements are \$106,500 (2023: \$103,000).

**Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024**

	Note	2024 \$	2023 \$
9 Finance costs			
Bank charges		25,824	39,685
Impairment of receivables		4,741,744	480,887
		<u>4,767,568</u>	<u>520,572</u>
10 Cash and cash equivalents			
Cash at bank and on hand		7,601,184	541,644
Deposits at call		5,171,453	33,536,123
Term deposits		5,000,000	3,278,494
		<u>17,772,637</u>	<u>37,356,261</u>

Council is exposed to credit risk through its investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", the likelihood of the counterparty not having capacity to meet its financial commitments is low.

Cash and cash equivalents	17,772,637	37,356,261
Less: externally imposed restrictions on cash	<u>(1,749,671)</u>	<u>(6,099,777)</u>
Unrestricted cash	<u>16,022,966</u>	<u>31,256,484</u>

Council's cash and equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include:

External imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies	1,696,969	6,019,014
Rates and housing rental received in advance	52,702	80,763
Total externally imposed restrictions on cash assets	<u>1,749,671</u>	<u>6,099,777</u>

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages). The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.

Trust funds held for outside parties

Monies collected or held on behalf of other entities yet to be paid out	37,472	33,130
Security deposits	<u>42,937</u>	<u>44,629</u>
	<u>80,409</u>	<u>77,759</u>

There was no funds belonging to Council held in the trust funds of third parties.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

11 Receivables

Settlement of receivables is required within 30 days after the invoice is issued.

Terms for loans and advances are usually a maximum of five years with interest charged at non-commercial rates. Security is not normally obtained.

Receivables are measured at amortised cost which approximates fair value at reporting date.

	Note	2024 \$	2023 \$
Current			
Rateable revenue and utility charges		5,727,231	3,554,377
Other debtors		411,626	234,630
Accrued revenue		909,145	25,087
Less: loss allowance		<u>(5,227,279)</u>	<u>(485,535)</u>
		<u>1,820,723</u>	<u>3,328,559</u>
Non-current			
Loans and advances to community organisations		<u>38,740</u>	<u>48,480</u>
		<u>38,740</u>	<u>48,480</u>

Council applies normal business credit protection procedures prior to providing goods or services to minimise credit risk.

There is a geographical concentration of risk in the Council's jurisdiction, and since the area is largely agricultural and gas extraction, there is also a business concentration in those sectors.

The Council does not require collateral in respect of trade and other receivables.

	Note	2024 \$	2023 \$
Movement in accumulated impairment losses is as follows:			
Opening Balance at 1 July		485,535	12,485
Add: increase / (decrease) in the allowance for expected credit loss		4,741,744	480,887
Less: impaired receivable written-off during year		-	(7,837)
Closing balance at 30 June		<u>5,227,279</u>	<u>485,535</u>

Council does not require collateral in respect of trade and other receivables.

Accounting Policy - Grouping

When Council has no reasonable expectation of recovering an amount owed by a debtor, and has ceased enforcement activity, the debt is written-off by directly reducing the receivable against the loss allowance. If the amount of debt written off exceeds the loss allowance, the excess is recognised as an impairment loss.

Council has identified 4 distinctive groupings of its receivables: Rates & Charges, Statutory Charges, Grants, Other Debtors and relevant judgements in relation to expected credit loss has been made for each group.

Council distinguishes between disputed invoices and impaired debts. If a customer is disputing the validity of an invoice, Council assesses whether the invoice was correctly raised. If the receivable was incorrectly raised, this is not an impairment, the amount is reversed against the original revenue account, rather than through impairment. If Council believes the invoice is correct, the receivable is included in the impairment calculations.

Rates and Charges: Council is empowered under the provision of the *Local Government Act 2009* to sell an owner's property to recover outstanding rate debts and therefore the expected credit loss is immaterial. Impairment of rates and charges will occur only if arrears are deemed to be greater than the proceeds Council would receive from the sale of the respective property.

Rates and Charges - Petroleum Leases: Petroleum leases are granted for the right to explore, test for production and produce petroleum. As the tenure of these properties is leasehold, Council is unable to sell the property to recover outstanding rates debt. Council assessed the outstanding balance of the rates and charges - petroleum leases was owed by one customer and ascertained the probability of recovering the amounts based on individual circumstances which affected the amount of the expected loss.

Statutory charges: In some limited circumstances Council may write off impaired statutory charges, on this basis Council calculated the expected credit loss for Statutory Charges (non-rates and utility charges). Although not material, disclosure is being made for the purposes of public interest and transparency.

Grants: payable by State and Commonwealth governments and their agencies. A credit enhancement exists as these payments are effectively government guaranteed and both the State and Commonwealth governments have high credit ratings, accordingly Council determines the level of credit risk exposure to be immaterial and therefore does not record an expected credit loss for these counterparties.

Other Debtors: Council identifies other debtors as receivables which are not rates and charges, statutory charges or grants. Council has applied the simplified approach for trade receivables and the loss allowance is measured at an amount equal to lifetime expected credit losses.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

11 Receivables continued

The exposure to credit risk for receivables by type of counterparty was as follows:

	2024	2023
	\$	\$
Rates and utility charges	507,652	400,090
Rates and utility charges - petroleum leases	5,219,579	3,154,287
State Government	993,657	114,407
Other debtors	327,114	145,655
Community organisations	38,740	48,480
	<u>7,086,742</u>	<u>3,862,919</u>

Movement in accumulated impairment losses is as follows:

	Other Debtors	Rates and Utility Charges	Rates and Utility Charges - Petroleum Leases
2024			
Opening balance at 1 July	4,648	-	480,887
Less: Debts written off during the year	-	-	-
Additional impairments recognised	320	7,380	4,734,044
Less: Impairments reversed	-	-	-
Closing balance at 30 June	<u>4,968</u>	<u>7,380</u>	<u>5,214,931</u>
2023			
Opening balance at 1 July	12,485	-	-
Less: Debts written off during the year	(7,837)	-	-
Additional impairments recognised	-	-	480,887
Less: Impairments reversed	-	-	-
Closing balance at 30 June	<u>4,648</u>	<u>-</u>	<u>480,887</u>

12 Inventories

Stores and raw materials are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost except for land where the costs are allocated to the relevant parcel.

Land acquired by Council with the intention of reselling it (with or without further development) is classified as inventory. This land is valued at the lower of cost or net realisable value. Proceeds from the sale of this land will be recognised as sales revenue on the signing of a valid unconditional contract of sale.

	Note	2024	2023
		\$	\$
Inventories held for consumption		732,668	790,677
Land held for development and sale		97,564	161,440
		<u>830,232</u>	<u>952,117</u>

**Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024**

13 Property, plant and equipment

30-Jun-24

Basis of measurement

Fair value category

Asset values

Opening gross value as at 1 July 2023

Additions

Disposals

Revaluation adjustment to asset revaluation surplus

Transfers between classes

Closing gross value as at 30 June 2024

Accumulated depreciation and impairment

Opening balance as at 1 July 2023

Depreciation expense

Depreciation on disposals

Revaluation adjustment to asset revaluation surplus

Transfers between classes

Accumulated depreciation as at 30 June 2024

Total written down value as at 30 June 2024

Range of estimated useful lives in years

Work in progress

Opening balance 1 July 2023

Transfers between classes

Expenditure in year

Brought forward balance expensed

Transferred to asset register

Closing work in progress balance at 30 June 2024

Total property, plant and equipment

Additions comprise:

Renewals

Other additions

Total additions

Note	Furniture and fittings	Buildings and other structures	Plant and equipment	Road infrastructure	Sewerage	Water	Land	Other assets	Airport assets	TOTAL
	Cost	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	
	Levels 2 & 3	Level 3	Level 3	Level 3	Level 3	Levels 2 & 3	Levels 2 & 3	Level 3		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	489,537	66,304,594	13,823,913	216,478,195	11,315,197	13,005,535	1,938,197	21,846,317	13,924,713	359,126,198
	-	3,245,765	1,870,469	2,244,019	-	1,349,554	-	-	-	8,709,807
6	-	-	(2,685,475)	-	-	-	(2,000)	(32,478)	-	(2,719,953)
18	-	2,612,401	-	8,409,927	462,796	544,932	-	855,960	516,836	13,402,852
	-	-	-	-	-	-	-	-	-	-
	489,537	72,162,760	13,008,907	227,132,141	11,777,993	14,900,021	1,936,197	22,669,799	14,441,549	378,518,904
	205,720	21,912,556	4,564,047	31,971,985	2,982,527	5,117,281	-	6,801,368	2,042,361	75,597,845
	15,717	1,084,286	1,090,528	3,372,522	101,930	275,018	-	488,244	271,682	6,699,927
6	-	-	(1,641,687)	-	-	-	-	(32,478)	-	(1,674,165)
18	-	905,866	-	1,372,425	126,155	225,864	-	285,032	82,131	2,997,473
	-	-	-	-	-	-	-	-	-	-
	221,437	23,902,708	4,012,887	36,716,932	3,210,612	5,618,163	-	7,542,166	2,396,174	83,621,079
	268,100	48,260,052	8,996,020	190,415,209	8,567,381	9,281,858	1,936,197	15,127,633	12,045,375	294,897,825
	2 - 20	10 - 75	2 - 20	5 - Unlimited	20 - 100	25 - 110	Not depreciated	2 - 50	5 - Unlimited	
	-	2,426,498	49,481	299,292	38,499	238,640	-	133,015	-	3,185,425
	-	111,872	23,544	-	-	-	-	(135,416)	-	-
	-	8,805,996	1,797,444	2,341,974	619,778	1,110,914	-	442,882	-	15,118,987
	-	(54,574)	-	-	-	-	-	(1,006)	-	(55,580)
	-	(3,245,765)	(1,870,469)	(2,244,019)	-	(1,349,554)	-	-	-	(8,709,807)
	-	8,044,027	-	397,247	658,277	-	-	439,475	-	9,539,025
	268,100	56,304,079	8,996,020	190,812,456	9,225,658	9,281,858	1,936,197	15,567,108	12,045,375	304,436,850
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	-	263,861	1,761,194	1,506,227	-	1,349,554	-	-	-	4,880,836
	-	2,981,904	109,275	737,792	-	-	-	-	-	3,828,971
	-	3,245,765	1,870,469	2,244,019	-	1,349,554	-	-	-	8,709,807

**Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024**

13 Property, plant and equipment

30-Jun-23

Basis of measurement

Fair value category

Asset values

Opening gross value as at 1 July 2022

Additions

Disposals

Revaluation adjustment to asset revaluation surplus

Transfers between classes

Closing gross value as at 30 June 2023

Accumulated depreciation and impairment

Opening balance as at 1 July 2022

Depreciation expense

Depreciation on disposals

Revaluation adjustment to asset revaluation surplus

Transfers between classes

Accumulated depreciation as at 30 June 2023

Total written down value as at 30 June 2023

Range of estimated useful lives in years

Work in progress

Opening balance 1 July 2022

Transfers between classes

Expenditure in year

Brought forward balance expensed

Transferred to asset register

Closing work in progress balance at 30 June 2023

Total property, plant and equipment

Additions comprise:

Renewals

Other additions

Total additions

Note	Furniture and fittings	Buildings and other structures	Plant and equipment	Road infrastructure	Sewerage	Water	Land	Other assets	Airport assets	TOTAL
	Cost	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	
	Levels 2 & 3	Levels 2 & 3	Level 3	Level 3	Level 3	Level 3	Levels 2 & 3	Levels 2 & 3	Level 3	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	489,537	62,729,700	11,988,861	228,332,785	7,481,276	13,843,462	1,897,700	20,548,915	12,897,346	360,209,582
	-	118,256	2,258,627	328,190	-	-	40,497	138,885	59,641	2,944,096
6	-	-	(423,575)	-	-	-	-	-	-	(423,575)
18	-	3,456,638	-	(12,182,780)	3,833,921	(837,927)	-	1,158,517	967,726	(3,603,905)
	-	-	-	-	-	-	-	-	-	-
	489,537	66,304,594	13,823,913	216,478,195	11,315,197	13,005,535	1,938,197	21,846,317	13,924,713	359,126,198
	185,720	19,384,903	4,048,822	40,493,612	3,009,062	4,734,362	-	5,831,213	2,324,184	80,011,878
	20,000	1,385,292	891,794	3,012,268	118,723	258,688	-	611,605	221,101	6,519,471
6	-	-	(376,569)	-	-	-	-	-	-	(376,569)
18	-	1,142,361	-	(11,533,895)	(145,258)	124,231	-	358,550	(502,924)	(10,556,935)
	-	-	-	-	-	-	-	-	-	-
	205,720	21,912,556	4,564,047	31,971,985	2,982,527	5,117,281	-	6,801,368	2,042,361	75,597,845
	283,817	44,392,038	9,259,866	184,506,210	8,332,670	7,888,254	1,938,197	15,044,949	11,882,352	283,528,353
	2 - 20	10 - 75	2 - 20	5 - Unlimited	20 - 100	25 - 110	Not depreciated	2 - 50	5 - Unlimited	
	-	229,037	-	-	7,019	-	-	113,766	-	349,822
	-	85,836	47,433	38,268	-	-	-	(231,178)	59,641	-
	-	2,229,881	2,260,675	589,214	38,499	238,640	40,497	417,371	-	5,814,777
	-	-	-	-	(7,019)	-	-	(28,059)	-	(35,078)
	-	(118,256)	(2,258,627)	(328,190)	-	-	(40,497)	(138,885)	(59,641)	(2,944,096)
	-	2,426,498	49,481	299,292	38,499	238,640	-	133,015	-	3,185,425
	283,817	46,818,536	9,309,347	184,805,502	8,371,169	8,126,894	1,938,197	15,177,964	11,882,352	286,713,778
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	-	32,420	1,816,857	289,922	-	-	-	-	-	2,139,199
	-	85,836	441,770	38,268	-	-	40,497	138,885	59,641	804,897
	-	118,256	2,258,627	328,190	-	-	40,497	138,885	59,641	2,944,096

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

13 Property, plant and equipment continued

(a) Recognition

The asset capitalisation threshold for Council is:

- Land	\$1
- Plant and equipment	\$5,000
- Infrastructure assets	\$10,000

Land under roads and reserve land under the *Land Act 1994* or *Land Title Act 1994* is controlled by the Queensland State Government and not recognised in the Council financial statements.

(b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

(c) Depreciation

Land, work in progress, certain cultural and heritage assets with heritage listing, road formations (including aerodrome runway formations) and formation work associated with the construction of dams, levees and reservoirs are not depreciated.

Depreciation, where applicable, is calculated on a straight-line basis. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

Key judgements and estimates

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical or physical obsolescence that may change the utility of infrastructure assets.

(d) Impairment

An impairment loss is recognised as an expense in the Statement of Comprehensive Income, unless the asset is carried at a revalued amount. When the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation surplus of the relevant class to the extent available.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income unless the asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation surplus increase.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

13 Property, plant and equipment continued

(e) Valuation

(i) Valuation

Council considers the carrying amount of its property, plant and equipment on an annual basis compared to fair value and makes adjustment where these are materially different. Every four years or as required, Council performs a full comprehensive revaluation by engaging an external professionally qualified valuer.

In the intervening years, Council undertakes:

* a management valuation using internal engineers and asset managers to assess the condition and cost assumptions associated with all infrastructure assets and an appropriate cost index for the region.

* a "desktop" valuation for land and improvements, and buildings asset classes which involves management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Fair values are classified into three levels as follows:

- Level 1 - fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities
- Level 2 - fair value based on inputs that are directly or indirectly observable, such as prices for similar assets, for the asset or liability
- Level 3 - fair value based on unobservable inputs for the asset or liability

There were no transfers between levels during the year.

A severe weather event occurred during June and July 2023 and a second event 6-23 January 2024 which caused significant damage to Council's road network. Natural disaster events such as this are common in the Quilpie Shire area and generally occur three to four times per decade. Prior to 30 June works were undertaken to ensure all damaged roads were trafficable, and the full costs of repair work will be funded by the State Government through its Disaster Recovery Funding Arrangements program. Works will be completed over the two years ending 30 June 2025.

Council performed a detailed assessment of the road network impacted by the weather event in assessing its funding claim. This assessment included an examination over the road network condition. It also included quantification of planned repair work and an estimate of the capital component or loss in service potential of the road network from the weather event. Certain road network components were damaged, with all roads trafficable, and no road assets were completely destroyed which would require them to be written off at year end. Council's assessment indicates that the majority of the work to be performed is operational and repair work in nature. This includes repair of road surfaces, pot holes, grading and other remedial works that are considered to be expenditure items.

There was no material impact on the carrying value of the infrastructure, property, plant and equipment held by Council. No write down in the current replacement cost of the road network has been recorded at 30 June 2024 as a result. The amount of the funded repairs Council will perform in future periods is all in the main repairs and operating expenditure. The total repairs undertaken in 2023/24 was \$15,222,396.

Key judgements and estimates

Some of the Council's assets and liabilities are measured at fair value for financial reporting purposes. In estimating the fair value of an asset or a liability, the Council uses market-observable data to the extent it is available and other inputs as necessary.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

13 Property, plant and equipment continued

(ii) Valuation techniques used to derive fair values

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised this year)	Other interim revaluation adjustment
Land and Improvements (Level 2 and 3)	Market value	30-Jun-22	Australis Asset Advisory Group	Level 2 - Sales prices of comparable land in its close proximity are adjusted for key attributes such as property size. The most significant input into this valuation approach is price per square metre. Level 3 - Current zoning rules. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant inputs into this valuation approach is price per square metre.	A desktop valuation was performed by Australis Asset Advisory Group with no movement since the comprehensive valuation at 30 June 2022.	Nil
Buildings and Other Structures (Levels 2 and 3)	Market value and current replacement costs	30-Jun-22	Australis Asset Advisory Group	Market Value: Sales prices per square metre (database of recent sales) of comparable properties, adjusted for differences in key attributes such as condition) Current Replacement Cost: Unit rates based on square metres using market evidence. Other inputs are estimates of useful life, pattern of consumption and asset condition.	A desktop valuation was performed by Australis Asset Advisory Group with an index of 5.5% applied.	Nil
Other Assets (Level 2 and 3)	Market value and current replacement costs	30-Jun-22	Australis Asset Advisory Group	Market Value: Sales prices per square metre (database of recent sales) of comparable properties, adjusted for differences in key attributes such as condition) Current Replacement Cost: Unit rates based on square metres using market evidence. Other inputs are estimates of useful life, pattern of consumption and asset condition.	A desktop valuation was performed by Australis Asset Advisory Group with an index of 5.6% applied.	Nil
Roads, Drainage and Bridge Networks (Level 3)	Current replacement costs	30-Jun-23	Shepherd Services	Existing supply contract rates for raw materials appropriate for the asset based on age, size location and condition Labour rates based on Council's Certified Agreement Average cost of outsourced projects Remaining life of assets including existing conditions	A desktop valuation was performed by Shepherd Services with an index of 3.89% applied.	Nil
Airport Assets (Level 3)	Current replacement costs	30-Jun-23	Shepherd Services	Existing supply contract rates for raw materials appropriate for the asset based on age, size location and condition Labour rates based on Council's Certified Agreement Average cost of outsourced projects Remaining life of assets including existing conditions	A desktop valuation was performed by Shephard Services with an index of 3.89% applied to airport runway infrastructure.	Nil
Water and Sewerage Assets (Level 3)	Current replacement costs	30-Jun-23	Australis Asset Advisory Group	Development, soil and depth factors taking into account current condition Gross replacement cost per m2 based on appropriate materials, remaining useful lives and physical obsolescence.	A desktop valuation was performed by Australis Asset Advisory Group for water assets with an index of 4.19% applied and sewerage assets with an index of 4.10% applied.	Nil

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

14 Contract balances

	Note	2024	2023
		\$	\$
a Contract assets			
Contracts with customers		388,852	309,546
Contracts to construct Council's own assets		4,560,545	1,729,461
		<u>4,949,397</u>	<u>2,039,007</u>
The contract assets have been prepared on the basis that they are all current.			
b Contract liabilities			
Funds to construct Council controlled assets		1,696,969	6,019,014
Non capital performance obligations not yet satisfied		1,000	-
		<u>1,697,969</u>	<u>6,019,014</u>
Revenue recognised that was included in the contract liability balance at the beginning of the year			
Funds received upfront to construct Council controlled assets		<u>6,019,014</u>	<u>5,088,862</u>
		<u>6,019,014</u>	<u>5,088,862</u>

Satisfaction of contract liabilities

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next year.

c Significant changes in contract balances

The increase in contract assets is due to Disaster Recovery Funding Arrangements (DRFA) program works and other grant funded works being completed in the 2023/24 financial year, with the cash to be received during the 2024/25 financial year. Contract liability balances have decreased due to works being completed where the funding had been received in a prior financial year. The contract liability balance at 30 June 2024 is DRFA funding.

15 Leases

Council as a lessee

Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as a single component.

Any right-of-use asset is measured using the cost model and is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with Accounting Standard requirements.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Terms and conditions of leases

Building: Council leases one building which is used as a youth activity centre. The lease was for two years and contained a two year renewal option which has expired. The lease is now on a periodic arrangement on the same terms.

Equipment: Council leases a number of equipment assets that are considered low value and short term leases and are therefore not subject to lease accounting.

**Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024**

15 Leases continued

Council as a lessor

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease. If the lease contains lease and non lease components the non-lease components are accounted for in accordance with AASB 15 Revenue from Contracts with Customers. The lease income is recognised on a straight-line basis over the lease term.

Leases at significantly below market value - concessionary / peppercorn leases

Council has a number of leases at significantly below market for land and building which are used for a youth activity centre. The leases are generally between 2 and 50 years and require payments between \$0 and \$10,000 per annum. The use of the right-to-use asset is restricted by the lessors to specified community services which Council must provide, these services are detailed in the leases. Council does not believe that any of the leases in place are individually material.

16 Payables

Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.

	Note	2024 \$	2023 \$
Current			
Creditors		541,397	165,325
Prepaid rates		52,702	80,763
Accrued expenses		989,017	503,422
Accrued wages and salaries		137,368	7,920
GST payable/(receivable)		(66,531)	311,379
		<u>1,653,953</u>	<u>1,068,809</u>

17 Provisions

Long Service Leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The provision is discounted using the Commonwealth Bond yield rates.

Current

Annual leave	487,605	518,603
Long service leave	534,844	450,818
	<u>1,022,449</u>	<u>969,420</u>

Non-current

Long service leave	272,848	302,920
	<u>272,848</u>	<u>302,920</u>

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

18 Asset revaluation surplus

The asset revaluation surplus comprises revaluation movements on property, plant and equipment.

	Note	2024 \$	2023 \$
Movements in the asset revaluation surplus were as follows:			
Balance at beginning of financial year		204,990,741	198,037,712
Net adjustment to non-current assets at end of period to reflect a change in current fair value:	13		
Land		-	-
Buildings and other structures		1,706,535	2,314,277
Other assets		570,928	799,967
Road infrastructure		7,037,502	(648,886)
Airport assets		434,705	1,470,650
Water		319,068	(962,158)
Sewerage		336,641	3,979,179
Balance at end of financial year		<u>215,396,120</u>	<u>204,990,741</u>

Asset revaluation surplus analysis

The closing balance of the revaluation surplus comprises the following asset categories:

Land	374,407	374,407
Buildings and other structures	23,382,753	21,676,218
Other assets	10,969,746	10,398,817
Road infrastructure	170,555,255	163,517,754
Airport assets	2,043,085	1,608,380
Water	3,755,054	3,435,986
Sewerage	4,315,820	3,979,179
	<u>215,396,120</u>	<u>204,990,741</u>

19 Commitments for expenditure

Contractual commitments

Contractual commitments at end of financial year but not recognised in the financial statements are as follows:

Quilpie Swimming Pool Management	879,782	-
Eromanga Swimming Pool Management	390,368	-
Management of the Quilpie and Eromanga Swimming Pool Complex	-	360,162
NBN - Quilpie	86,009	166,200
Flood Damage	1,064,881	4,633,365
Recoverable Works	28,307	459,419
	<u>2,449,347</u>	<u>5,619,146</u>

Capital commitments

Commitment for the construction of the following assets contracted for at the reporting date but not recognised as liabilities:

Property, Plant and Equipment

Buildings and other structures	4,012,580	345,114
Other assets	12,080	203,095
Plant and equipment	81,215	1,242,150
Road infrastructure	88,965	-
Water	-	465,935
Sewerage	375,597	395,100
	<u>4,570,437</u>	<u>2,651,394</u>

These expenditures are payable as follows:

Within the next year	4,570,437	2,651,394
One to five years	-	-
	<u>4,570,437</u>	<u>2,651,394</u>

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

20 Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The Council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises. As at 30 June 2024 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Workcare

The Council is a member of the Queensland local government workers compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$120,427.41.

21 Superannuation - regional defined benefit fund

Council contributes to the Brighter Super Regional Defined Benefits Fund (the scheme), at the rate of 12% for each standard permanent employee who is a defined benefit member. This rate is set in accordance with the Brighter Super trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*. The scheme is managed by the Brighter Super trustee.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the Council level. Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the Council.

Council may be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them, However the risk of this occurring is extremely low and in accordance with the Brighter Super trust deed changes to Council's obligations will only be made on the advice of an actuary.

The last completed triennial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions. The next triennial actuarial review is not due until 1 July 2024.

The most significant risks that may result in Brighter Super increasing the contribution rate, on the advice of the actuary are:

- Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.
- Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

Note	2024 \$	2023 \$
Superannuation contributions made to the Regional Defined Benefits Fund	16,346	15,949
Other superannuation contributions for employees	646,138	607,404
Total superannuation contributions paid by Council for employees:	7 662,484	623,353

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

22 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

Note	2024	2023
	\$	\$
Net result	(7,282,058)	4,470,043
Non-cash items:		
Depreciation and amortisation	6,699,927	6,519,471
Investing and development activities:		
Net (profit) / loss on disposal of non-current assets	496,328	(56,563)
Capital grants, subsidies and contributions	(4,136,940)	(1,232,333)
	<u>(3,640,612)</u>	<u>(1,288,896)</u>
Changes in operating assets and liabilities:		
(Increase) / decrease in receivables	1,513,826	(1,596,304)
(Increase) / decrease in inventories	121,884	7,292
(Increase) / decrease in contract assets	(2,910,390)	2,414,475
Increase / (decrease) in payables	585,144	(1,215,113)
Increase / (decrease) in provisions	22,958	83,653
Increase / (decrease) in contract liabilities	(4,321,045)	930,153
	<u>(4,987,623)</u>	<u>624,155</u>
Net cash inflow / (outflow) from operating activities	<u>(9,210,366)</u>	<u>10,324,773</u>

23 Events after the reporting period

There has not been any event that occurred after the end of the reporting period that has significantly affected, or may significantly affect, the current or future financial results of the Council.

24 Financial instruments and financial risk management

(a) Financial assets and financial liabilities

Council has the following financial assets / liabilities

- cash
- receivables
- payables

The associated risks from these instruments are disclosed in the note, specific information required by AASB 7 is included in the relevant note where appropriate, e.g. credit risk is included within the receivables note.

Council has exposure to the following risks arising from financial instruments:

- credit risk
- liquidity risk
- market risk

Risk management framework

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

The Council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The Council aims to manage volatility to minimise potential adverse effects on the financial performance of the Council.

The Council's audit committee oversees how management monitors compliance with the Council's risk management policies and procedures, and reviews the adequacy of the risk managements framework in relation to the risks faced by the Council. The Council audit committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the audit committee.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

24 Financial instruments and financial risk management continued

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the Council's investments and receivables.

Of the rateable revenue and utility charges receivable balance at the end of the year (note 11), \$5,219,579.06 (representing 91%) is concentrated into customers in general rate Category 14 Oil and Gas (2023: \$3,175,093.92, representing 89%). Of this amount, 91% (2022: 89%) is owed by one customer. Apart from this, Council does not have single credit risk exposure to any single counterparty or any group of counterparties having similar characteristics.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State / Commonwealth bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No collateral is held as security relating to the financial assets held by Council.

The carrying amount of financial assets at the end of the reporting represent the maximum exposure to credit risk.

Liquidity risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

Exposure to Liquidity Risk

Council is exposed to liquidity risk through its normal course of business. Council manages its exposure to liquidity risk by maintaining sufficient cash deposits to cater for unexpected volatility in cash flows.

The following table sets out the liquidity risk in relation to financial liabilities held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

	0 to 1 year	1 to 5 years	Total contractual cash flows	Carrying amount
	\$	\$	\$	\$
2024				
Trade and other payables	1,653,953	-	1,653,953	1,653,953
	<u>1,653,953</u>	<u>-</u>	<u>1,653,953</u>	<u>1,653,953</u>
2023				
Trade and other payables	1,068,809	-	1,068,809	1,068,809
	<u>1,068,809</u>	<u>-</u>	<u>1,068,809</u>	<u>1,068,809</u>

Outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

Market risk

Market risk is the risk that changes in market indices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest Rate Risk

Council is exposed to interest rate risk through investments with QTC and other financial institutions.

Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Sensitivity

Council does not account for any fixed-rate financial assets or financial liabilities at fair value through profit or loss, therefore a change in interest rates at the reporting date would not affect profit or loss.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

25 Transactions with related parties

(a) Transactions with key management personnel (KMP)

Key management personnel include the Mayor, Councillors, Chief Executive Officer, Director Engineering Services, and Director Corporate and Community Services. The compensation paid to key management personnel comprises:

	2024	2023
	\$	\$
Short-term employee benefits	875,976	824,673
Post-employment benefits	101,908	92,356
Long-term benefits	146,348	123,803
Termination benefits	-	-
Total	1,124,232	1,040,832

Detailed remuneration disclosures are provided in the annual report.

(b) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse. Details of transactions between Council and other related parties are disclosed below:

Details of transaction	2024	2023
	\$	\$
Council resolved to provide an exclusion fencing subsidy to a land owner who was a close family member of a KMP in 2022/23 financial year.	-	18,563
Employee expenses for close family members of key management personnel (2024: 1 employee, 2023: 1 employee)	90,252	85,511
TOTAL	90,252	104,074

All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform.

(i) Transaction with entities controlled by key management personnel were on an arm's length basis in accordance with the purchasing policy adopted by Council. The total disclosed includes the following:

Key management personnel	Details of related party	2024	2023
		\$	\$
Former Mayor Mackenzie is chair of the Outback Gondwana Foundation which controls the Eromanga Natural History Museum (ENHM). Any time Council dealings with ENHM arise, Cr Mckenzie declares a conflict and leaves the meeting. He is not paid for his service nor does he participate in any profit-sharing.	The Former Mayor's wife is the ENHM Museum Director and Collections Manager in a volunteer capacity.	29,700	7,363
Former Mayor Mackenzie is the deputy chair of the Darling Downs and South West Regional Development Australia Inc. Quilpie Shire Council is a member Council of the committee.	Subscription to ID Profile	5,445	13,970
Former Deputy Mayor, Cr Hewson, owns a retail electrical store in Quilpie.	Council purchases various household goods at commercial prices in accordance with purchasing policy.	23,229	15,855
Former Cr Paulsen is a committee member of the Quilpie Golf Club.	Council paid the Golf Club for a Council event in 2024 and 2023.	1,845	1,990

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2024

25 Related parties continued

(b) Transactions with other related parties continued

Key management personnel	Details of related party	2023	2022
		\$	\$
Cr Volz (woodcrafting items/services)	Council purchased woodcraft items/services at commercial rates in accordance with the procurement policy.	2,015	749
Cr Milosevic is the owner of Bulloo River Ice	Council purchased ice in accordance with the procurement policy.	1,250	-
Former Cr Paulsen is part owner of a supermarket in Quilpie.	Council purchases items from that store at commercial rates in accordance with the procurement policy.	5,873	6,795
Total		69,357	46,722

(c) Outstanding balances

There are no outstanding balances to/from related parties at the end of the financial year.

(d) Loans and guarantees to/from related parties

Council does not make loans to or receive loans from related parties. No guarantees have been given.

(e) Commitments to/from other related parties

Council has neither made nor received any commitments with key management personnel or related parties.

Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of Council live and operate within the Quilpie Shire. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of rates
- Dog registration
- Borrowing books from the library

Council has not included these types of transactions in its disclosure where they are made on the same terms and conditions available to the general public.

**Quilpie Shire Council
Financial Statements
For the year ended 30 June 2024**

**Management Certificate
For the year ended 30 June 2024**

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 28 present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



**Mayor
Ben Hall**

Date: 11 September 2024



**Chief Executive Officer - Acting
Julie Reitano**

Date: 11 September 2024



INDEPENDENT AUDITOR'S REPORT

To the councillors of Quilpie Shire Council

Report on the audit of the financial report

Opinion

I have audited the financial report of Quilpie Shire Council.

The financial report comprises the statement of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information and the certificate given by the Mayor and Chief Executive Officer - Acting.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2024, and of its financial performance for the year then ended; and
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section of my report.

I am independent of the Quilpie Shire Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the financial report and our auditor's report thereon.

At the date of this auditor's report, the available other information in Quilpie Shire Council's annual report for the year ended 30 June 2024 was the current year financial sustainability statement, current year financial sustainability statement - contextual ratios and long-term financial sustainability statement.



My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at:

https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf

This description forms part of my auditor's report.

Report on other legal and regulatory requirements

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2024:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.



Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

A handwritten signature in black ink that reads 'M. Claydon'.

Michael Claydon
as delegate of the Auditor-General

12 September 2024

Queensland Audit Office
Brisbane

Quilpie Shire Council
Current-year Financial Sustainability Statement
For the year ended 30 June 2024

From FY 2024, there is an updated Financial Management (Sustainability) Guideline (the Guideline) which has been developed following consultation with Local Government stakeholders.

The Guideline supersedes the Financial Management (Sustainability) Guideline 2013, and is to be used in the calculation of the relevant financial sustainability measures specified in the *Local Government Regulation 2012*. Further information can be found on the Department's website at <https://www.statedevelopment.qld.gov.au/local-government/for-councils/finance/local-government-sustainability-framework>.


Type	Measure	Target (Tier 7)	Actual Current Year	5-Year Average	Council Narrative
			Council		
Audited ratios					
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	5.02	N/A	Exceeds target
Operating Performance	Operating Surplus Ratio	N/A	-32.03%	-9.36%	The late payment of the Financial Assistance Grant resulted in an operating deficit and affected the 5-year average.
	Operating Cash Ratio	Greater than 0%	-12.38%	13.10%	The expected credit loss is impacting the current year actual percentage.
Asset Management	Asset Sustainability Ratio	Greater than 90%	55.77%	42.27%	Council's forecasting has major renewal projects that will improve this ratio.
	Asset Consumption Ratio	Greater than 60%	78.14%	78.77%	Exceeds target


The current year financial sustainability statement is prepared in accordance with the requirements of the *Local Government Regulation 2012* and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the 2024 reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.

Certificate of Accuracy
For the year ended 30 June 2024

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability statement has been accurately calculated.

Mayor 
Ben Hall

Chief Executive Officer - Acting 
Julie Reitano

Date: 11 September 2024

Date: 11 September 2024



INDEPENDENT AUDITOR'S REPORT

To the councillors of Quilpie Shire Council

Report on the Current-Year Financial Sustainability Statement

Opinion

I have audited the accompanying current year financial sustainability statement of Quilpie Shire Council for the year ended 30 June 2024, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer – Acting.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Quilpie Shire Council for the year ended 30 June 2024 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to the basis of accounting described in the note to the current year financial sustainability statement. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2024 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other Information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the current year financial sustainability statement and our auditor's report thereon.

At the date of this auditor's report, the available other information in Quilpie Shire Council's annual report for the year ended 30 June 2024 was the general-purpose financial statements, current-year financial sustainability statement - contextual ratios, and the long-term financial sustainability statement.



My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general-purpose financial report.

In connection with my audit of the financial sustainability statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial sustainability statement and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in black ink that reads "M. Claydon".

12 September 2024

Michael Claydon
as delegate of the Auditor-General

Queensland Audit Office
Brisbane

Quilpie Shire Council
Current-year Financial Sustainability Statement - Contextual Ratios
For the year ended 30 June 2024

From FY 2024, there is an updated Financial Management (Sustainability) Guideline (the Guideline) which has been developed following consultation with Local Government stakeholders.

The Guideline supersedes the Financial Management (Sustainability) Guideline 2013, and is to be used in the calculation of the relevant financial sustainability measure specified in the *Local Government Regulation 2012*. Further information can be found on the Department's website at <https://www.statedevelopment.qld.gov.au/local-government/for-councils/finance/local-government-sustainability-framework>.

Type	Measure	Target (Tier 7)	Actual Current Year	5-Year Average	Council Narrative
			Council		
Contextual ratios					
Financial Capacity	Council-Controlled Revenue	N/A	22.57%	21.48%	Council has implemented a long term strategy of full cost recovery and increasing own source revenue with a small rate base that remains consistent with total revenue.
	Population Growth	N/A	0.14%	-2.66%	Council believes the ABS statistics do not clearly reflect the population growth experienced in the shire which is demonstrated by the growth in the housing market and no rental vacancies. Unprecedented housing construction of 10 new homes since 2021 with a further 16 currently under construction supports this view.

The current year financial sustainability statement - Contextual Ratios is prepared in accordance with the requirements of the *Local Government Regulation 2012* and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the 2024 reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.

Certificate of Accuracy
For the year ended 30 June 2024

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current year financial sustainability statement has been accurately calculated.

Mayor 
Ben Hall

Chief Executive Officer - Acting 
Julie Reitano

Date: 11 September 2024

Date: 11 September 2024

14 GOVERNANCE

14.1 RATIFICATION OF THE CHAIR FOR THE AUDIT COMMITTEE

IX: 254239

Author: Janelle Menzies, Manager Governance and Compliance

Attachments: Nil

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is for Council to ratify the appointment of the Independent Chair of the Audit Committee.

RECOMMENDATION

That Council ratify the Audit Committee's appointment of Mr James Gauvin as the Independent Chair.

BACKGROUND

On 16 July 2024 Council appointed an Audit Committee with independent members, and also resolved that an independent chair be appointed at the first Audit Committee meeting:

Resolution No: (QSC143-07-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

1. That the Council:
 - (a) Appoint Ms Mel Jacobs, Mr Ian Stacey, Ms Kerri Mooring and Mr James Gauvin to the Audit Committee as independent members for the period 1 August 2024 to 31 July 2028.
 - (b) To appoint Cr Ben Hall and Cr Roger Volz as Councillor representatives to the Audit Committee for the period 1 August 2024 to 31 July 2028; and
 - (c) At the first audit committee meeting of the new members, the current Chair Cr Roger Volz will call for nominations for an independent Chair and the independent chair nominated will be ratified at the next Council meeting.

4/0

The first Audit Committee meeting of the new Council was held on 10 September 2024. Nominations were called for by the Chair from the Audit Committee members. Mr James Gauvin nominated and was appointed as the Independent Chair.

CONSULTATION (Internal/External)

Audit Committee Members

Acting Chief Executive Officer

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Audit Committee Charter

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

Nil

14.2 AUDIT COMMITTEE REPORT

IX: 254485

Author: Sharon Frank, Manager Finance & Administration

Attachments: 1. [Audit Committee Meeting 10 September 2024 - Unconfirmed Minutes.pdf](#) ↓

KEY OUTCOME

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The purpose of this report is for the Chief Executive Officer to present the unconfirmed minutes of the Audit Committee Meeting held on 10 September 2024, in accordance with section 211(4) of the *Local Government Regulation 2012*.

RECOMMENDATION

That Council receive and note the report and recommendations from the Audit Committee Meeting held on 10 September 2024.

BACKGROUND

Council has established an Audit Committee in accordance with section 105 of the *Local Government Act 2009*.

As a committee of Council, the Audit Committee is independent of management and does not have any executive powers, delegated responsibility or authority to implement action. The Audit Committee has authority to review and make recommendations to Council on any matters within its scope of responsibility. In doing so the Audit Committee has the authority to seek information it requires and has full right of access to all levels of management through the Chief Executive Officer.

The main purpose of the Committee is to provide an oversight function to Council in the effective performance of its responsibilities related to draft financial statements, internal audit and risk management as prescribed under the *Local Government Act 2009*, the *Local Government Regulation 2012* and other relevant legislation, standards and requirements.

Written Report and Recommendations (*Local Government Regulation 2012 - Section 211 (1)(c)*)

The Audit Committee met on 10 September 2024 to consider the following agenda items:

- Appointment of Independent Chairperson for Audit Committee
- Asset Register – Plant & Equipment Stocktake
- 2024 Position Paper – Expected Credit Loss

- Financial Statements for the year ended 30 June 2024 (including Management Representation Letter)
- Queensland Audit Office – Closing Report 2023/24
- Queensland Audit Office – Briefing Paper - 2 September 2024
- Internal Audit Plan 2024/25

The outcome of the meeting was as follows:

1. The committee resolved to appoint James Gauvin as Independent Chairperson for the Audit Committee.
2. The committee noted the stocktake of plant and equipment in the Asset Register and the write off of 40 items listed; with 4 items having a written down value totalling \$24,349.83.
3. The committee received and noted the Position Paper on Expected Credit Losses as presented.
4. The committee noted their review of the (draft) Financial Statements for the year ended 30 June 2024 as presented and that there may be minor edits made before signing.
5. The committee received and noted the Queensland Audit Office Closing Report on the Financial Statements for Quilpie Shire Council for the financial year ended 30 June 2024.
6. The committee received and noted the Queensland Audit Office Briefing Paper dated 2 September 2024
7. The Audit Committee received and noted the Internal Audit update.

OPTIONS

Option 1 (Recommended)

That Council receive and note the report and recommendations from the Audit Committee Meeting held on 10 September 2024.

Option 2 (Contrary to legislative requirement)

That Council not receive and note the report and recommendations from the Audit Committee Meeting held on 10 September 2024.

CONSULTATION (Internal/External)

N/a

LEGAL IMPLICATIONS

This report complies with section 211(1)(c) and section 211 (4) of the *Local Government Regulation 2012*.

POLICY AND LEGISLATION

The *Local Government Regulation 2012* outlines specific responsibilities of Council's Audit Committee, as follows:

Local Government Regulation 2012

211 Audit committee meetings

(1) *The audit committee of a local government must—*

(a) *meet at least twice each financial year; and*

(b) *review each of the following matters—*

(i) *the internal audit plan for the internal audit for the current financial year;*

(ii) *the internal audit progress report for the internal audit for the preceding*

financial year including the recommendations in the report and the actions to which the recommendations relate;

(iii) a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212;

(iv) the auditor-general's audit report and auditor-general's observation report about the local government's financial statements for the preceding financial year; and

(c) as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.

(2) At a meeting of the audit committee—

(a) a quorum is at least half the number of members of the committee; and

Examples—

1 If the committee consists of 4 members, a quorum is 2.

2 If the committee consists of 5 members, a quorum is 3.

(b) either—

(i) the chairperson presides; or

(ii) if the chairperson is absent, the member chosen by the members present as chairperson for the meeting presides.

(3) The audit committee may, for performing its functions under subsection (1)(b), seek information or advice from the person who has carried out the internal audit.

(4) The chief executive officer must present the report mentioned in subsection (1)(c) at the next meeting of the local government.

Council adopted an Audit Committee Charter on 28 May 2024 - Resolution Number QSC 078-05-24.

FINANCIAL AND RESOURCE IMPLICATIONS

The audit committee provides and oversight function to Council.

RISK MANAGEMENT IMPLICATIONS

N/a



Audit Committee

MINUTES

Tuesday 10 September 2024

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



AUDIT COMMITTEE MEETING MINUTES**10 SEPTEMBER 2024**

**MINUTES OF QUILPIE SHIRE COUNCIL
AUDIT COMMITTEE MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 10 SEPTEMBER 2024 AT 9:00 AM**

1 OPENING OF MEETING

The Chair declared the meeting open at 9:11am

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Ms Kerri Mooring, Mr Ian Stacey, James Gauvin(teams)

In Attendance: Ms Julie Reitano (Acting Chief Executive Officer), Sharon Frank (Manager Finance & Administration), Janelle Menzies (Manager Governance and Compliance) Hannah Tully (Observer) Belinda Kindelan (Secretariat).

Via Teams:

Cr Lyn Barnes, Ms Lisa Hamlyn (Director Corporate Services), Michael Clayton QAO, Dale Hassell QAO, Steven Stavrou RSM, Bash Jawaid RSM, Wayne Gorrie and Daniel Newby OCM (Internal Auditors)

3 APOLOGIES

Ms Mel Jacobs

4 PREVIOUS MINUTES**4.1 AUDIT COMMITTEE MEETING OF QUILPIE SHIRE COUNCIL HELD ON WEDNESDAY
21 FEBRUARY 2024**

COMMITTEE RECOMMENDATION

Moved: Ms Kerri Mooring

Seconded: Cr Roger Volz

That the Minutes of the Audit Committee Meeting held on 21 February 2024 be received and the recommendations therein be adopted.

5/0

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

AUDIT COMMITTEE MEETING MINUTES**10 SEPTEMBER 2024****6 GENERAL BUSINESS****6.1 APPOINTMENT OF INDEPENDENT CHAIRPERSON FOR AUDIT COMMITTEE****EXECUTIVE SUMMARY**

The Audit Committee is to call, from its members, for nominations of an Independent Chairperson of the Committee.

RESOLUTION NO: (AC007-09-24)

Moved: Mr James Gauvin
Seconded: Mr Ian Stacey

That the Audit Committee appoint Mr James Gauvin as Independent Chairperson for ratification at the Council Meeting on 17 September 2024.

5/0

6.2 ASSET REGISTER - PLANT & EQUIPMENT STOCKTAKE**EXECUTIVE SUMMARY**

A stocktake of plant and equipment in the Asset Register has been completed and identified plant and equipment to be written off.

RESOLUTION NO: (AC008-09-24)

Moved: Cr Roger Volz
Seconded: Cr Ben Hall

That the Audit Committee note the stocktake of plant and equipment in the Asset Register and the write off of 40 items listed; with 4 items having a written down value totalling \$24,349.83.

5/0

Janelle noted she holds a position on the Local Government Grants Committee.

6.3 2024 POSITION PAPER - EXPECTED CREDIT LOSS**EXECUTIVE SUMMARY**

The purpose of this report is to present the position paper on Expected Credit Losses required by audit for the 2024 financial year. Position papers present the background, analysis and decisions associated with accounting for balances in the financial statements.

RESOLUTION NO: (AC009-09-24)

Moved: Ms Kerri Mooring
Seconded: Mr Ian Stacey

That the Audit Committee receive and note the Position Paper – Expected Credit Losses, as presented.

5/0

AUDIT COMMITTEE MEETING MINUTES**10 SEPTEMBER 2024****6.4 FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024 (INCLUDING MANAGEMENT REPRESENTATION LETTER)****EXECUTIVE SUMMARY**

The financial statements for the year ended 30 June 2024 have been finalised and are ready for review by the Audit Committee.

RESOLUTION NO: (AC010-09-24)

Moved: Mr James Gauvin
Seconded: Ms Kerri Mooring

That in accordance with section 211(1)(b)(iii) of the *Local Government Regulation 2012*, the Audit Committee note their review of the Financial Statements for the year ended 30 June 2024 as presented and that there may be minor edits made before signing.

5/0

6.5 QUEENSLAND AUDIT OFFICE - CLOSING REPORT 2023/24**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Audit Committee with the 2023/24 Closing Report from the Queensland Audit Office.

RESOLUTION NO: (AC011-09-24)

Moved: Cr Roger Volz
Seconded: Mr James Gauvin

That the audit committee receive and note the QAO Closing Report on the Financial Statements for Quilpie Shire Council for the financial year ended 30 June 2024.

5/0

6.6 QUEENSLAND AUDIT OFFICE - BRIEFING PAPER 2 SEPTEMBER 2024**EXECUTIVE SUMMARY**

On behalf of the Queensland Audit Office their Briefing Paper dated 2 September 2024 is presented to the Audit Committee.

RESOLUTION NO: (AC012-09-24)

Moved: Mr Ian Stacey
Seconded: Cr Ben Hall

That the Audit Committee receive and note the Queensland Audit Office Briefing Paper dated 2 September 2024.

5/0

AUDIT COMMITTEE MEETING MINUTES**10 SEPTEMBER 2024****6.7 INTERNAL AUDIT PLAN 2024/25****EXECUTIVE SUMMARY**

To provide the audit committee with an Internal Audit update.

RESOLUTION NO: (AC013-09-24)

Moved: Mr Ian Stacey

Seconded: Ms Kerri Mooring

That the Audit Committee receive and note the Internal Audit update.

5/0

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Nil

7 NEXT MEETING

The next Audit Committee Meeting of Quilpie Shire Council is to be advised.

8 MEETING CLOSED

There being no further business the Mayor declared the meeting closed at 10:35am.

15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS

17 GENERAL BUSINESS

18 MEETING DATES