



Ordinary Meeting of Council

MINUTES

Tuesday 11 June 2024

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 11 JUNE 2024 AT 9:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:06am

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Milan Milosevic, Cr Tony Lander

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services) Belinda Kindelan (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Peter Rafter

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Lyn Barnes declared she has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding item 14.3.

Cr Ben Hall declared he has a declarable conflict of interest (as defined by section 150EN of the *Local Government Act 2009*) in matters regarding the 12.1

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 28 MAY 2024

RESOLUTION NO: (QSC089-06-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

That the Minutes of the Council Meeting held on 28 May 2024 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Meetings attended:

- 28/5 Ordinary Meeting of Council
- 29/5 QRA Meeting
- 29/5 LDMG Meeting
- 30/5 Councillor Briefing Session – Budget
- 3/6 Brett De Chastel Workshop
- 4/6 Councillor Briefing Session – Budget
- 6/6 DDSWCOM Meeting – Warwick

9 COUNCILLOR PORTFOLIO REPORTS

- Cr Roger Volz – participated in a live radio interview with The Drive program re Artesian water

Details	Date of Meeting	Location	Hall	Volz	Barnes	Lander	Milosevic
Ordinary Meeting of Council	28/05/2024	Quilpie	1	1	1	1	1
QRA Meeting	29/05/2024	Quilpie	1	1	1		
LDMG Meeting	29/05/2024	Quilpie	1	1	1		
Councillor Briefing Session - Budget	30/05/2024	Quilpie	1	1	1	1	1
Brett De Chastel Workshop	3/06/2024	Quilpie	1	1	1	1	1
Councillor Briefing Session - Budget	4/06/2024	Quilpie	1	1	1	1	1
DDSWCOM Meeting	6/06/2024	Warwick	1				

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES MAY 2024****EXECUTIVE SUMMARY**

This report is about works conducted by Engineering Services during May 2024.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.2.2 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services portfolio.

Noted

10.2.3 NDIS COORDINATOR STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the NDIS Coordinator's portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS

Nil (late report)

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 HUMAN RESOURCES STATUS REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities conducted by the Human Resources function of Council.

Noted

Justin Hancock left the meeting at 10:37am
Justin Hancock returned to the meeting at 10:39am

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

11 ENGINEERING SERVICES

11.1 WORKS ASSOCIATED WITH GAINING ACCESS TO AN ARTESIAN BORE WATER SOURCE.

EXECUTIVE SUMMARY

The owners of Leopardwood Park Station have constructed a new artesian bore adjacent to Chainage 178 km of the Adavale Blackall Road. The owners have offered water for roadworks in return for some access road works. This report discusses the proposed works.

RESOLUTION NO: (QSC090-06-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

1. That Council receive the report and that.
 - (a) A written agreement be put in place between the owners and Council; and
 - (b) Council builds the access road and a turkey's nest at Council's cost under RMPC

5/0

11.2 RFT 11 23-24 HOUSING WORKS AND OPALOPOLIS PARK UPGRADE

EXECUTIVE SUMMARY

The purpose of this report is to endorse and approve the recommended tenderer for T11 23-24 Housing Works, and Opalopolis Park Upgrade, based on the consensual review conducted, enabling the project to proceed with the most suitable contractor.

RESOLUTION NO: (QSC091-06-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

1. That Council-
 - (a) Subject to funding approval and finalisation, award T11 23-24 Housing Works and Opalopolis Park Upgrade in the following manner-

Award Baguley Build Pty Ltd to complete the following items at 74 Galah St, 70 Galah St, 72 Galah St, 66 Galah St, 3 Boobook St, 11 Boobook St, 20 Boobook St, and 61 Dukkamura St-

 - Item 3- Service Connection
 - Item 4- Other

For a total of \$352,093.55 excluding GST; and
 - (b) engage Baguley Build Pty Ltd and/or Stennett Builders Pty Ltd and/or Wild West Carpentry and Construction Pty Ltd on hourly hire arrangements for the following items-
 - Item 1 - Hardscape at all houses
 - Item 2 Landscaping (softscape) at all houses; and
 - Items 1 – 6 at Opalopolis Park Upgrade (Eromanga)

-
- (c) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

Cr Ben Hall declared he has a declarable conflict of interest (as defined by section 150EN of the *Local Government Act 2009*) in matters regarding item 12.1.

Cr Ben Hall is a life member and current playing member of the Quilpie Polocrosse club. The Quilpie Polocrosse Club stands to gain a financial benefit depending on the outcome of the matter.

At 10:55 am, Cr Ben Hall left the meeting. Cr Volz Assumed the Chair.

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE APPLICATION - QUILPIE POLOCROSSE CLUB

EXECUTIVE SUMMARY

The Quilpie Polocrosse Club have submitted a Community Grant Assistance Application for a direct cash contribution of \$5,000 to assist with the costs of their 2024 Annual Polocrosse Carnival to be held on the 15th & 16th June 2024. The funds would be used to assist with the costs of entertainment, prizes and preparation of Polocrosse fields.

RESOLUTION NO: (QSC092-06-24)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

1. That Council notes the Community Assistance Grant Application submitted by the Quilpie Polocrosse Club and approves the request for \$5000 direct cash contribution towards expenses associated with hosting their annual Polocrosse Carnival.

4/0

At 10:57 am, Cr Ben Hall returned to the meeting. Cr Hall Assumed the chair.

13 FINANCE

13.1 24-27 WORKS FOR QUEENSLAND PROGRAM

EXECUTIVE SUMMARY

Council is eligible to apply for \$1,620,000 in funding under the Queensland Government's 24-27 Works for Queensland Program. To receive the funding, Council must provide a list of nominated projects for assessment and endorsement by the Queensland Government.

RESOLUTION NO: (QSC093-06-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

1. That Council submit applications under the 24-27 Works for Queensland Program for the following projects:

-
- Sewerage Pump Station in Quarrion Street - \$300,000
 - Quilpie Water Main - Sommerfield Road Water Main Upgrade - \$360,000
 - Adavale Water Main Replacement - \$260,000
 - Quilpie Pool Filtration System Changeover - \$250,000
 - Construct Stage 1 of the Brolga Street Masterplan including Anzac (Memorial) Park - \$450,000

2. Authorise the CEO to sign the funding agreement.

5/0

14 GOVERNANCE

14.1 SPECIAL HOLIDAY 2025

EXECUTIVE SUMMARY

The Holiday's Act 1983 provides for the granting and observance of special holidays which includes show days. Each year local governments are invited to request special and show holidays for the following year.

RESOLUTION NO: (QSC094-06-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council nominate Friday 12 September 2025 (Quilpie Show Day) as the 2025 Special Holiday

5/0

14.2 POLICY REVIEW

EXECUTIVE SUMMARY

The purpose of this report is to present the recently reviewed Website and Social Media Policy, Fraud and Corruption Control Policy, and Personal Information Privacy Policy.

RESOLUTION NO: (QSC095-06-24)

Moved: Cr Tony Lander

Seconded: Cr Milan Milosevic

That the Council adopt the Council the Website and Social Media Policy, Fraud and Corruption Control Policy and the Personal Information Privacy Policy.

5/0

Cr Lyn Barnes declared she has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding item 14.3.

Cr Lyn Barnes has requested a leave of absence for herself and stands to gain a financial benefit depending on the outcome of the matter.

Cr Lyn Barnes advised that in accordance with legislative requirements she will leave the meeting while the matter is discussed.

At 11:04 am, Cr Lyn Barnes left the meeting.

14.3 COUNCILLOR REQUEST FOR LEAVE OF ABSENCE

EXECUTIVE SUMMARY

Councillor Lyn Barnes has requested for a leave of absence.

RESOLUTION NO: (QSC096-06-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

1. That council:
 - (a) approve a leave of absence for Cr Lyn Barnes for the period 15 June 2024 to 31 July 2024 in the case of technology failure and being unable to attend via Teams or Zoom; and
 - (b) That the meeting fee be paid to Cr Lyn Barnes should she be unable to attend the meeting via Teams or Zoom.

4/0

At 11:10 am, Cr Lyn Barnes returned to the meeting.

At 11:10am Cr Ben Hall left the meeting

Janelle Menzies entered the meeting at 11:11am

At 11:12am Cr Ben Hall returned to the meeting

14.4 HOUSING DISPOSAL TO STAFF

EXECUTIVE SUMMARY

To advise Council of the process to dispose of Housing to Staff and to approve a request for ministerial approval for an s326 exemption to dispose of assets other than tender or auction.

To provide the Council with the current valuation of the four (4) properties identified for sale.

RESOLUTION NO: (QSC097-06-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

1. That Council resolve to apply for a S326 Exemption to dispose of assets other than tender or auction to staff and accept the valuations as the minimum sale price if the S326 Exemption is approved as follows:-

Property Address	Independent Valuation
7 Kookaburra Street, Quilpie	\$190,000
41 Pegler Street, Quilpie	\$230,000
66 Pegler Street, Quilpie	\$215,000
65 Galah Street, Quilpie	\$320,000

-
2. Delegate power to the Chief Executive Officer, pursuant to Section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to application including without limitation any options and/or variation.

5/0

Janelle Menzies left the meeting 11:32am

15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS

16.1 FINANCIAL SERVICES STATUS REPORT - MAY 2024

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial services for the month of May 2024.

Noted

16.2 FINANCIAL SERVICES REPORT MONTH ENDING 31 MAY 2024

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 May 2024.

RESOLUTION NO: (QSC098-06-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council receive the Monthly Finance Report for the period ending 31 May 2024.

5/0

Lisa Hamlyn left the meeting at 11:47am

Lisa Hamlyn returned to the meeting at 11:49am

Dominique Wells joined the meeting at 11:50am

16.3 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to present a new Register of Cost-Recovery Fees and Commercial Charges to be effective from 1 July 2024. Minor changes are proposed to the planning and building fees, including new fees, deletions and some increases and changed fee structures.

RESOLUTION NO: (QSC099-06-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council:

1. Receive and note the report;
2. Adopt the fees in the Register of Cost-Recovery Fees and Commercial Charges effective from 1 July 2024;
3. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
4. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

5/0

Dominique Wells left the meeting at 12:04pm

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- **Cr Lyn Barnes** - Appearance of Council Administration Office building – is there any plans for upgrades such as painting, reasoning behind cutting down of trees. Lyn was advised trees were required to be cut down due to the damage they are causing to the pavers and roofing/guttering. Required repairs will be carried out when resources are available.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 16 July 2024 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

There being no further business the Mayor declared the meeting closed at 12:19am.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 11 June 2024.

Submitted to the Ordinary Meeting of Council held on Tuesday, 16 July 2024.

Cr Ben Hall

Mayor of Quilpie Shire Council

Date