

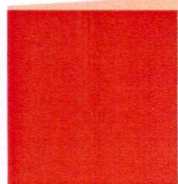


Ordinary Meeting of Council

MINUTES

Tuesday 28 May 2024

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 28 MAY 2024 AT 9:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:18am

2 ATTENDANCE

Mayor Ben Hall, Deputy Mayor Roger Volz, Cr Lyn Barnes, Cr Milan Milosevic, Cr Tony Lander

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services) Sharon Frank (Manager Finance & Administration) Ms Belinda Kindelan (secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Peter Taylor

Bryan Payne

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

NIL

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON MONDAY 15 APRIL 2024

RESOLUTION NO: (QSC069-05-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That the Minutes of the Council Meeting held on 15 April 2024 be received and the recommendations therein be adopted.

5/0

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 23 APRIL 2024

RESOLUTION NO: (QSC070-05-24)

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

That the Minutes of the Special Council Meeting held on 23 April 2024 be received and the recommendations therein be adopted.

5/0

6 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

7 MAYORAL REPORT

Meeting/Events attended:

- SES trailer handover 16/4
- Mayor LGAQ Induction 17/4
- Co of Directors Mayors training 18 & 19/4
- Special Meeting of Council 23/4
- Anzac Day Community Service 25/4
- Grants commission presentation 26/4
- SWQROC meetings and dinner 29 & 30/4
- LQAQ & AEC Sustainability 3/5
- DSDILGP Councillor Induction 17/5
- QTC Presentation 17/5
- Quilpie Kindy AGM 18/5
- LGAQ Civic Conference 21 & 23/5
- Opera Qld performance 25/5
- Paleo Hearing 27/5
- Paleo Hearing Dinner 27/5

8 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Hall	Volz	Barnes	Lander	Milosevic
Ordinary meeting of Council	15/04/2024	Quilpie	1	1	1	1	1
SES Handover - trailer	16/04/2024	Quilpie	1				
Mayor LGAQ Induction	17/04/2024	Brisbane	1				
Interview - CWAATSICH	18/04/2024	Quilpie		1			
Anzac trail - Cemetery presentation	18/04/2024	Quilpie		1			
Co of Director training - Mayors	18-19/4/2024	Brisbane	1				
Special Meeting of Council	23/04/2024	Quilpie	1	1	1	1	1
Anzac twilight service	24/04/2024	Quilpie		1	1		1
Anzac Day Dawn Service	25/04/2024	Quilpie		1	1		1
Anzac Day Community Service	25/04/2024	Quilpie	1	1	1	1	1
Grants Commission presentation	26/04/2024	Quilpie	1	1	1	1	1
SWQROC Meetings	29/04/2024	Quilpie	1	1	1	1	1
SWQROC Dinner	29/04/2024	Quilpie	1	1	1	1	
SWQROC Meetings	30/04/2024	Quilpie	1	1	1	1	
LGAQ & AEC Sustainability	3/05/2024	Teams Quilpie	1	1	1	1	1
Mothers Day High Tea	10/05/2024	Quilpie			1		
Eromanga Dinosaur Presentation VIC Centre	10/05/2024	Quilpie		1	1		
Quilpie races - trophy presentation	11/05/2024	Quilpie		1			1
Community Visits	13/05/2024	Quilpie			1	1	1
Community Visits	14-May-24	A/vale/Toomp		1	1	1	1
Communit visits	15-May-24	Eromanga		1	1	1	1
Councillor Induction DSDILGP	17-May-24	Quilpie	1	1	1	1	1
QTC Presentation	17-May-24	Quilpie	1	1	1	1	1
Quilpie Kindy AGM	18-May-24	Quilpie	1				
LGAQ Civic Conference	21-23 May	Gold Coast	1		1	1	
Cancer Council Biggest Morning Tea	23-May-24	Quilpie		1			
Opera Queensland Performanc	25-May-24	Quilpie	1	1	1		
Paleo Hearing	27-May-24	Quilpie	1	1	1		
Paleo Hearing Dinner	27-May-24	Quilpie	1	1	1		

Deputy Mayor Volz:

- Thanked Council for Community Meetings. It was great for communities to see Councillor and staff presence in their communities and good to view all our facilities as a reminder of operational costs and procedures.
- Thank you for the Anzac Day community events that were well organised and attended.
- Attended the Quilpie races and presented the trophy on behalf of Quilpie Shire.

Cr Lyn Barnes:

- Congratulations on Anzac Day services that were well organised and received
- Attended the SWQROC Meetings held in Quilpie
- Attended a Lake Eyre Basin briefing on 3rd May – discussions in regard to opportunity to wind back some legislation in the coming weeks.
- Attended the Visitor Information Dinosaur presentation which showcased all the work put in over the last 20 years
- Attended the LGAQ Civic Leaders Conference on the Gold Coast - great to network with Councillors in other shires
- Congratulations on a great Opera Performance over the weekend that drew a good crowd including many visitors to town
- Attended the paleo hearing and dinner on Monday 27th May – highlighting the importance of working collaboratively with paleo researchers and tourism operators

Cr Roger Volz left the meeting at 9:31am

Cr Milan Milosevic left the meeting at 9:36am

Councillor Roger Volz returned to the meeting at 9:36am

Cr Milan Milosevic returned to the meeting at 9:39am

9 OPERATIONAL STATUS REPORTS

9.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES APRIL 2024

EXECUTIVE SUMMARY

This report is about works carried out by Engineering Services during April 2024.

Noted

Lisa Hamlyn left the meeting at 9:56am

Lisa Hamlyn returned to the meeting at 9:58am

9.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 TOURISM STATUS REPORT

EXECUTIVE SUMMARY

The purpose of this report is to update the Council on Tourism activities during April 2024.

Noted

10.2.2 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.2.3 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services Portfolio.

Noted

9.3 FINANCE SERVICES STATUS REPORTS

Nil (to be provided in Late Report)

9.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 WHS / QA STATUS REPORT****EXECUTIVE SUMMARY**

To provide a report on the projects and activities of the Workplace Health and Safety Office.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

10 ENGINEERING SERVICES**11.1 TOOMPINE WATER SUPPLY ANALYSIS AND USE****EXECUTIVE SUMMARY**

A new artesian bore has been constructed at Toompine for the supply of water to the Toompine village and adjoining rural properties. This report discusses the chemical and mineral analysis of the water. The report recommends that the water be deemed as non-potable for human consumption. The report further recommends that any rural landowners accessing the water be advised of potential affects to livestock.

RESOLUTION NO: (QSC071-05-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

1. That Council;
 - (a) receive the report;
 - (b) Deems the water as non-potable for human consumption and does not include the Toompine water supply in the Drinking Water Quality Management Plan; and
 - (c) Attaches the water analysis to the water agreements for landholder access.

5/0

11.2 CONDITION ASSESSMENT OF THE QUILPIE SWIMMING POOL**EXECUTIVE SUMMARY**

An engineering inspection of the Quilpie Swimming Pool has been carried out. If the recommended repairs are carried out, the pool will have an extended life for a further 20 years.

RESOLUTION NO: (QSC072-05-24)

Moved: Cr Milan Milosevic

Seconded: Cr Roger Volz

1. That Council:

- (a) Receive the report; and
- (b) Undertake costings for repairs to be considered in the 24/25 Financial Year

5/0

11.3 RFQM 17 23-24 SUPPLY AND DELIVERY OF 72" OUT FRONT MOWER**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQM 17 23-24, Supply and Delivery of 72" Out Front Mower as part of 2023-2024 fleet replacement program.

RESOLUTION NO: (QSC073-05-24)

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

1. That Council resolves to:

- (a) Award RFQM 17 23-24, Supply and Delivery of 72" Out Front Mower to Toro Australia for the amount of \$74,116.22, including extended warranty Ex GST;
- (b) Dispose of Asset PLANT4001 – Hustler zero turn mower at auction; and
- (c) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

5/0

Peter See left the meeting at 10:40am

Peter See returned to the meeting at 10:43am

11 CORPORATE AND COMMUNITY SERVICES**12.1 COMMUNITY ASSISTANCE APPLICATION - TOOMPINE POLOCROSSE CLUB****EXECUTIVE SUMMARY**

An application has been received from the Toompine Polocrosse Club requesting a direct cash contribution of \$5000 to contribute towards all expenses involved in running their annual Polocrosse Carnival being held on 22/23 June 2024 including, Ambulance Hire, Field Construction Costs, Entertainment and Prizes.

MOTION

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

In Favour: Crs Lyn Barnes, Roger Volz, Milan Milosevic and Tony Lander

Against: Cr Ben Hall

4/1

1. That Council notes the Community Assistance Grant Application submitted by the Toompine Polocrosse Club and approves the request for \$5000 direct cash contribution towards expenses associated with hosting their annual Polocrosse Carnival.

Cr Lyn Barnes declared she has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the item 12.2

Cr Lyn Barnes is employed to run annual workshops at this event and stands to gain a financial benefit depending on the outcome of the matter.

Cr Lyn Barnes advised that in accordance with legislative requirements he/she will leave the meeting while the matter is discussed.

At 10:53 am, Cr Lyn Barnes left the meeting.

12.2 SPONSORSHIP REQUEST - CHANNEL COUNTRY LADIES DAY 2024**EXECUTIVE SUMMARY**

This report is for Council to consider a request received from the Channel Country Ladies Day Committee to purchase a sponsorship package to support the 2024 Channel Country Ladies Day event being held in Bulloo Shire.

RESOLUTION NO: (QSC074-05-24)

Moved: Cr Milan Milosevic

Seconded: Cr Tony Lander

1. That Council supports the 2024 Channel Country Ladies Day event being held in Bulloo Shire by purchasing a Bronze Sponsorship package valued at \$1,000.00.

4/0

At 10:55 am, Cr Lyn Barnes returned to the meeting.

12 FINANCE**13.1 ANNUAL LAND VALUATIONS****EXECUTIVE SUMMARY**

Council received correspondence from the Valuer-General on 15 April 2024 seeking Council's views in relation to the proposed inclusion of Quilpie Shire in the 2025 revaluation program.

Council's last land revaluation assessment was completed in 2020 with an effect date of 30 June 2021 and a significant number of valuations were amended.

A response to the Valuer-General is due by Wednesday 29 May 2024.

The Valuer-General will consider Council's views in deciding whether a revaluation should take place in the area.

RESOLUTION NO: (QSC075-05-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council recommend to the Valuer-General that a valuation of all rateable land in Quilpie Local Government Area be undertaken effective 30 June 2025.

5/0

Janelle Menzies joined the meeting at 10:57am

Justin Hancock left the meeting at 10:58am

Justin Hancock returned to the meeting at 11:00am

13 GOVERNANCE**14.1 CONVERTING LOT 23 ON NK12 ON TITLE 40046049 TO FREEHOLD****EXECUTIVE SUMMARY**

To advise Council that Lot 23 on NK12 on Title 40046049 will be converted from Leasehold to Freehold.

RESOLUTION NO: (QSC076-05-24)

Moved: Cr Milan Milosevic

Seconded: Cr Lyn Barnes

That Council note that Lot 23 on NK12 on Title 40046049 will be converted from Leasehold to Freehold.

5/0

14.2 PROPOSED CHANGE ORDINARY COUNCIL MEETING DATES 2024**EXECUTIVE SUMMARY**

Council to consider a change of 2024 Council meeting date for November 2024.

RESOLUTION NO: (QSC077-05-24)

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

That Council confirm the date and times of Ordinary Meetings of Council for April to December 2024 and advertises accordingly.

Month	Day	Date	Time
April	Monday	15	9.30am
May	Tuesday	28	9.30am
June	Tuesday	11	9.30am
July	Tuesday	16	9.30am
August	Tuesday	27	9.30am
September	Tuesday	17	9.30am
October	Tuesday	29	9.30am
November	Wednes day	20	9.30am
December	Tuesday	17	9.30am

5/0

14.3 POLICY REVIEW**EXECUTIVE SUMMARY**

The purpose of this report is to present the recently reviewed Audit Committee Charter, the Internal Audit Policy, the Private use of Council's Plant Policy and the Road Network Standard Policy.

RESOLUTION NO: (QSC078-05-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That the Council adopt the Council the Audit Committee Charter, the Internal Audit Policy, the Private use of Council's Plant Policy and the Road Network Standard Policy.

5/0

Mayor Ben Hall declared he has a declarable conflict of interest (as defined by section 150EN of the *Local Government Act 2009*) in matters regarding the 14.4. Mayor Ben Hall's father is a current member of external audit committee.

All other Councillors voted on the matter and it was agreed that Cr Ben Hall remains and votes on the item.

MOTION

RESOLUTION NO: (QSC079-05-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

I move that in the public interest that Mayor Ben Hall participates and votes on tenure of current audit committee members.

4/0

14.4 TENURE OF CURRENT AUDIT COMMITTEE MEMBERS

EXECUTIVE SUMMARY

This report shall provide the Council with an update in relation to the tenure of the current Audit Committee members.

RESOLUTION NO: (QSC080-05-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

1. That Council

- (a) call Expressions of Interests for Independent Audit Committee Members, with one member with significant experience and skills in financial matters; and
- (b) that all positions of the Audit Committee be declared vacant at the Council Meeting on 16 July 2024 and new members appointed.

5/0

14.5 REQUEST FOR MINISTERIAL EXEMPTION FROM COMPLYING WITH THE TENDERING REQUIREMENTS OF SECTION 227 OF THE LOCAL GOVERNMENT REGULATIONS 2012

EXECUTIVE SUMMARY

To Request for Ministerial Exemption from complying with the tendering requirements of Section 227 of the Local Government Regulations 2012 for the sale of surplus housing stock to staff members.

RESOLUTION NO: (QSC081-05-24)

Moved: Cr Roger Volz

Seconded: Cr Milan Milosevic

That Council write to the Minister for Local Government to request for Ministerial Exemption from complying with the tendering requirements of Section 227 of the Local Government Regulations 2012 for the sale of 4 surplus houses to staff members.

5/0

14.6 SOUTH WEST QLD REGIONAL ORGANISATION OF COUNCIL'S SECOND NOMINEE

EXECUTIVE SUMMARY

Council is required to appoint a Second Nominee for the South West Queensland Regional Organisation of Councils.

RESOLUTION NO: (QSC082-05-24)

Moved: Cr Milan Milosevic

Seconded: Cr Roger Volz

That Council appoint Cr Lyn Barnes as the second nominees for the South West Queensland Organisation of Councils.

5/0

Janelle Menzies left meeting 11:35am
Sharon Frank entered the meeting at 11:39am

14 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Allowance of discount and write of accrued interest on assessment 00806-00100-00

This matter is considered to be confidential under Section 275 - d. of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

15.2 Application for a Payment Arrangement Assessment 00225-00000-000

This matter is considered to be confidential under Section 254J(3) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

MOVE INTO CLOSED SESSION

RESOLUTION NO: (QSC083-05-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council moves into closed session at 11:35am.

5/0

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC084-05-24)

Moved: Cr Milan Milosevic

Seconded: Cr Roger Volz

That Council moves out of closed session and resumes the Ordinary Meeting at 11:49.

5/0

15.1 ALLOWANCE OF DISCOUNT AND WRITE OF ACCRUED INTEREST ON ASSESSMENT 00806-00100-00**EXECUTIVE SUMMARY**

The purpose of this report is to consider a request to allow the prompt payment discount on assessment 00806-00100-000 and write off any interest that has accrued.

RESOLUTION NO: (QSC085-05-24)

Moved: Cr Lyn Barnes

Seconded: Cr Milan Milosevic

1. That Council allow the discount on assessment 00886-00100-000 and write-off any interest.

5/0

15.2 APPLICATION FOR A PAYMENT ARRANGEMENT ASSESSMENT 00225-00000-000**EXECUTIVE SUMMARY**

Council has received a request for a payment arrangement for outstanding rates and charges on assessment 00225-00000-000. The applicant is not the registered owner.

RESOLUTION NO: (QSC086-05-24)

Moved: Cr Roger Volz

Seconded: Cr Tony Lander

1. That Council decline the request for a payment arrangement as the applicant is not the registered owner.

5/0

15 LATE ITEMS**16.1 FINANCIAL SERVICES REPORT MONTH ENDING 30 APRIL 2024****EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 30 April 2024.

RESOLUTION NO: (QSC087-05-24)

Moved: Cr Lyn Barnes

Seconded: Cr Tony Lander

That Council receive the Monthly Finance Report for the period ending 30 April 2024.

5/0

16.2 FINANCIAL SERVICES STATUS REPORT - APRIL 2024**EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial services for the month of April 2024.

Noted

16.3 RFQL 17 23-24 EULO- TOOMPINE ROAD SEALS**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQL 17 23-24 Eulo – Toompine Road seal request.

RESOLUTION NO: (QSC088-05-24)

Moved: Cr Tony Lander

Seconded: Cr Lyn Barnes

1. That Council:

- a. Subject to funding approval and finalisation, award RFQL17 23-24 Eulo- Toompine Road Seals to Austek Spray Seal Pty Ltd for an amount of \$620,956.96 excluding GST; and
- b. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

5/0

16 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr Barnes: Raised a query around the allocation of councillor portfolios. CEO advised this week workshopped next week.

17 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 11 June 2024 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

There being no further business the Mayor declared the meeting closed at 12:02pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 28 May 2024.

Submitted to the Ordinary Meeting of Council held on Tuesday, 11 June 2024.



Cr Ben Hall

Mayor of Quilpie Shire Council

11/06/2024
Date