

POSITION DESCRIPTION



We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

POSITION DETAILS

POSITION TITLE	Multi-skilled Plant Operator – Road Train/Side Tipper (Road Construction and Maintenance)
DEPARTMENT	Engineering Services
POSITION STATUS	Permanent Full-time
AWARD	Queensland Local Government Industry (Stream B) Award – State 2017
CLASSIFICATION	Level 6
REPORTS TO	Road Construction and Maintenance Supervisor
DELEGATIONS	As per Council’s Delegation of Authority Register

QUILPIE SHIRE COUNCIL VALUES

Everything Council does is underpinned by its values which define the culture of the Organisation and the behaviours that shape our interaction with the community and each other. Our values are **Respect; Communication; Fun and Humour; Pride; Trust** and **Teamwork**.

POSITION OBJECTIVE / OVERVIEW

To undertake the safe and efficient operation of plant on road construction, maintenance projects and miscellaneous works within the Shire in accordance with Council’s Operational Plan and Budget.

KEY ACCOUNTABILITIES / DUTIES

1. Perform road maintenance, road construction, structures, concrete and miscellaneous operations;
2. Ensure plant operation is consistent with manufacturer’s specifications and ensure the work is undertaken in the most effective manner;
3. Undertake maintenance in accordance with the daily plant check sheets;
4. Ensure that all plant and equipment including council vehicles under the control of the operator are maintained appropriately, and that any defects are recorded and promptly notified to the workshop;
5. Ensure correct and adequate roadworks signage is installed and maintained;
6. Ensure timesheets, plant sheets and plant check sheets are accurately completed on a daily basis;
7. Ensure all work records are accurately recorded including gravel quantities, chainages worked and work category;
8. Contribute to camps being maintained in a safe, clean and proper manner; and
9. Participate as a member of Council’s multi-skilled workforce and undertake other duties including labouring as required by operational activities.

QUALIFICATIONS, KNOWLEDGE, SKILLS and EXPERIENCE

Essential

- Current Queensland ‘MC’ Class Driver’s Licence;
- Experience in operating a Road Train/Side Tipper and Float/Low Loader;
- Current General Construction Induction Card;
- Up to date knowledge of construction and maintenance techniques and approaches; and

- Sufficient skills to service and maintain the equipment in good condition.

Desirable

- Experience in the safe and efficient use of all plant on Road Construction and Maintenance projects;
- Current Traffic Management Implementation Certificate; and
- Certificates of Competency for an Excavator, Grader and other items of plant.

WORK ENVIRONMENT and PHYSICAL DEMANDS

Work duties are primarily performed in an outdoors environment and regularly exposed to changing weather conditions. Accordingly, the position requires the capability to work outdoors particularly in the hot and humid local climate. The position also requires the physical capability to perform manual labouring tasks that require the full range of human movement such as climbing, shoveling, lifting, bending, twisting, pushing, squatting, reaching and stretching.

The position also requires work to be undertaken in remote areas that will involve camping overnight. Accordingly, the incumbent will be required to contribute to camps being maintained in a safe, clean and proper manner.

WH&S DUTY STATEMENT

All employees have a duty under Section 28 of the Workplace Health and Safety Act 2011.

While at work, all Quilpie Shire Council workers must:

- Take reasonable care for his or her own health and safety;
- Take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons; and
- Comply, so far as the worker is reasonably able, with any reasonable instruction that is given by the person conducting the business or undertaking to allow their person to comply with the Act; and
- Co-operate with any reasonable policy or procedure of the person conducting the business of undertaking relating to health or safety at the workplace that has been notified to workers.

ORGANISATIONAL ACCOUNTABILITIES

In addition to the key duties and responsibilities, the position incumbent is responsible and accountable for adhering to Council's Employee Code of Conduct, all Council policies and procedures, legislative requirements and supporting Council's overall Corporate Plan and objectives including our commitment to Workplace Health and Safety.

This position description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

While this position description covers the key areas of responsibilities, day to day tasks and responsibilities may vary and be in addition to those listed above (reasonably within the limits of the employee's skills, competence and training).

ACKNOWLEDGEMENT

I hereby agree to abide by all Council's corporate requirements including policies and procedures and acknowledge that this position description outlines the overall responsibilities and duties that are to be carried out as part of this role of which I agree to perform to the best of my ability.

Signature of Employee	
Print Name	
Date	/ /