



Ordinary Meeting of Council

MINUTES

Tuesday 12 March 2024

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 12 MARCH 2024 AT 9:30 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:57am

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Mr Peter See (Director Engineering Services) Janelle Menzies (Manager Governance & Compliance), Belinda Kindelan (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Mark Coad

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Bruce Paulsen declared he/she has a declarable conflict of interest (as defined by section 150EN of the *Local Government Act 2009*) in matters regarding an enquiry into building a motorcross track.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 20 FEBRUARY 2024****RESOLUTION NO: (QSC037-03-24)**

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That the Minutes of the Council Meeting held on 20 February 2024 be received and the recommendations therein be adopted.

5/0

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON WEDNESDAY 24 JANUARY 2024

RESOLUTION NO: (QSC038-03-24)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That the Minutes of the Special Council Meeting held on 24 January 2024 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 21/02/24 - Audit Committee Meeting (zoom)
- 21/02/24 - OQTA Meeting (zoom)
- 26/02/24 - CAN Meeting (zoom)
- 27/02/24 - Wild Dog Barrier Fence Committee Meeting (zoom)

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Meeting of Council	20/02/2024	Quilpie	1	1	1	1	1
Audit Committee Meeting	21/02/2024	Quilpie	Zoom	1		1	1
OQTA Meeting	21/02/2024	Quilpie	Zoom				
CAN Meeting	26/02/2024	Quilpie	Zoom	1			
Wild Dog Barrier Fence Committee Meeting	27/02/2024	Quilpie	Zoom				
Induction School Leaders, St Finbarr's School	28/02/2024	Quilpie					1
Townhouse Site Inspection	12/03/2024	Quilpie	1	1	1	1	1
Library Inspection	12/03/2024	Quilpie	1	1	1	1	1

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 WATER AND SEWERAGE QUARTERLY STATUS REPORT

EXECUTIVE SUMMARY

This report provides a quarterly operational update to Council regarding the Water and Sewerage portfolio.

Noted

10.1.2 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES FEBRUARY 2024

EXECUTIVE SUMMARY

This report is about works carried out by Engineering Services during February 2024

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 TOURISM STATUS REPORT

EXECUTIVE SUMMARY

The purpose of this report is to update the Council on Tourism activities during January 2024.

Noted

10.2.2 NDIS STATUS REPORT

EXECUTIVE SUMMARY

The purpose of the report is to inform and update Council on National Disability Insurance Scheme activities and programs.

Noted

10.2.3 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.2.4 CORPORATE AND COMMUNITY SERVICES STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs facilitated within the Director of Corporate and Community Services Portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS

Nil

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 HUMAN RESOURCES STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities conducted by the Human Resources function of Council.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

Peter See left the meeting 10:25am

11 ENGINEERING SERVICES (MOVED TO AFTER ITEM 16.2)

Toni Bonsey entered the meeting 10:30am

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE GRANT APPLICATION - TOOMPINE PROGRESS ASSOC. INC.

EXECUTIVE SUMMARY

The Toompine Progress Association have submitted a Community Assistance Grant Application requesting Sponsorship for their 2024 Annual Easter Gunshoot. The sponsorship money will be used to offer a competition prize pool. The 2024 Toompine Annual Easter Gunshoot will be held 30th & 31st March 2024.

RESOLUTION NO: (QSC039-03-24)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council notes the Community Assistance Grant Application submitted by Toompine Progress Association and approves sponsorship of the 2024 Toompine Annual Easter Gunshoot with a cash contribution of \$5,000.

5/0

12.2 COMMUNITY ASSISTANCE GRANT APPLICATION - ADAVALE SPORT & RECREATION ASSOCIATION INC.**EXECUTIVE SUMMARY**

The Adavale Sport & Recreation Association Inc. have submitted a Community Assistance Grant Application inviting Quilpie Shire Council to Sponsor the 2024 Muster in the Mulga event to be held on 5, 6, 7, April 2024.

RESOLUTION NO: (QSC040-03-24)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

1. That Council notes the Community Assistance Grant Application requesting sponsorship for the Adavale Muster in the Mulga event received from the Adavale Sport & Recreation Association Inc. and approves \$8,500.00 cash contribution toward an event of the Committee's choice.

5/0

12.3 COMMUNITY ASSISTANCE GRANT APPLICATION - QUILPIE CULTURAL SOCIETY ARTS DEVELOPMENT OFFICER**EXECUTIVE SUMMARY**

The Quilpie Cultural Society have submitted a Community Assistance Grant Application for financial assistance of \$3,000 to continue employing an Arts Development Officer. The Arts Development Officer's role is to source funding, prepare and lodge grant applications through the Quilpie Shire and Regional Arts Development Fund, prepare and lodge acquittals, advertisement, social media, and reporting.

RESOLUTION NO: (QSC041-03-24)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

1. That Council approves the Community Assistance Grant Application submitted by Quilpie Cultural Society requesting \$3,000 financial assistance to continue employing an Arts Development Officer.

5/0

12.4 COMMUNITY ASSISTANCE GRANT APPLICATION - QUILPIE TRIATHLON CLUB

EXECUTIVE SUMMARY

The Quilpie Triathlon Club have submitted a Community Assistance Grant Application requesting a cash contribution of \$2,500 to assist in the cost of the initial purchase of Triathlon apparel by the club to be sold to club members. The Quilpie Triathlon Club would incorporate the QSC Logo onto the apparel to display sponsorship.

RESOLUTION NO: (QSC042-03-24)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

1. That Council notes the Community Assistance Grant Application submitted by the Quilpie Triathlon Club and agrees to a cash contribution of \$2,500 to the Quilpie Triathlon Club to assist with the purchase of Triathlon apparel to on-sell to Club members.

5/0

Toni Bonsey left the meeting at 10:53am

13 FINANCE

(Late Item 16.2)

Janelle Menzies entered the meeting 10:54am

14 GOVERNANCE

14.1 AUDIT COMMITTEE REPORT

EXECUTIVE SUMMARY

This report will present the Audit Committee Draft Minutes of Meeting held on Wednesday 21 February 2024.

RESOLUTION NO: (QSC043-03-24)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council receive and note the Draft Minutes of Meeting held on Wednesday 21 February 2024.

5/0

14.2 POLICY REVIEW

EXECUTIVE SUMMARY

The purpose of this report is to present the reviewed Best Practice Standing Order Guide from the Local Government Division of the Department of Housing, Local Government, Planning and Public Works as well as the reviewed and updated Cemetery Management Policy and Museum Collection Policy.

RESOLUTION NO: (QSC044-03-24)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That the Council adopt the Best Practice Standing Orders Guide, the reviewed Cemetery Management Policy and the Museum Collection Policy.

5/0

Janelle Menzies left the meeting at 11:17am

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Request for a payment plan - Assessment 00478-00000-000 L23 NK12:Term Lease 221555

This matter is considered to be confidential under Section 254J(3) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

MOVE INTO CLOSED SESSION

RESOLUTION NO: (QSC045-03-24)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That Council moves into closed session at 11:17am

5/0

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC046-03-24)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council moves out of closed session and resumes the Ordinary Meeting at 11:28am.

5/0

**15.1 REQUEST FOR A PAYMENT PLAN - ASSESSMENT 00478-00000-000
L23 NK12:TERM LEASE 221555****EXECUTIVE SUMMARY**

The purpose of this report is to consider a request by the Lessee of L23 NK12 Term Lease 221555 for a payment plan for outstanding rates. Council has previously commenced the debt recovery process by way of Letter of Demand.

RESOLUTION NO: (QSC047-03-24)

Moved: Cr Roger Volz
Seconded: Cr Jenny Hewson

Council notes the payment commitment from the ratepayer to finalise the outstanding rates by 20 April 2024 on assessment 00478-00000-000.

5/0

16 LATE ITEMS

Cr Bruce Paulsen declared he/she has a declarable conflict of interest (as defined by section 150EN of the *Local Government Act 2009*) in matters regarding an enquiry into building a motorcross track.

Cr Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 11:29 am, Cr Bruce Paulsen left the meeting while item 16.1 was resolved.

16.1 ENQUIRY REGARDING THE BUILDING OF A MOTOCROSS TRACK**EXECUTIVE SUMMARY**

A letter requesting that Council consider building a Motocross Track in Quilpie has been received from Marcus Paulsen and cosigned by several members of the community.

RESOLUTION NO: (QSC048-03-24)

Moved: Cr Lyn Barnes
Seconded: Cr Jenny Hewson

That Council enters into consultation with the Quilpie Motorcyclist Club to consider the proposal.

4/0

At 11:35 am, Cr Bruce Paulsen returned to the meeting.

Peter See returned to the meeting at 11:40am

16.2 FINANCIAL SERVICES REPORT MONTH ENDING 29 FEBRUARY 2024**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 29 February 2024.

RESOLUTION NO: (QSC049-03-24)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council receive the Monthly Finance Report for the period ending 29 February 2024.

5/0

11 ENGINEERING SERVICES**11.1 SUPPLY AND DELIVERY OF ONE 2 AXLE FLAT-BED DOG TRAILER****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQM 14 23-24 Supply and Delivery of one (1), 2 axle Flat-bed Dog Trailer as part of the 2023-2024 fleet replacement program.

RESOLUTION NO: (QSC050-03-24)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council resolves to:

- a. Award RFQM14 23-24 Supply and Delivery of one, 2 axle dog plant trailer to FWR Trailers for \$76,300.00 ex GST.
- b. Dispose of Plant # 221 & 323 via Public Auction
- c. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

17 General Business

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr Hewson

- Would like to thank all Councillors and staff for their support over many years.

Cr Paulsen

- Would like for enquiries to be made in regard to installing Australian flags in main street

Cr Barnes

- Had an enquiry from a ratepayer as to why cement is being put into grids – DOE advised that TMR was consulting with impacted landholders
- Made enquiries in regard to what community consultation occurs with landholders re road works/flood damage works – This is improving and enquiries should be made to QRA project managers – Proterra Group
- Concerns from ratepayers in regard to overgrown yards in Quilpie – Letters to be issued and public notices
- Compacted area where pumps are being utilised at pond and dust issues – DOE to follow up
- Bin and sign to be moved at Baldy Top as it blocks views

Mayor Mackenzie

- Has had enquiries in regard to when house in Eromanga is being completed – Project manager has been engaged to deliver outstanding housing projects.
- “Thank you to all Councillors and staff of Quilpie Shire for their support over the years and it has been an absolute pleasure to be part of this great organisation”.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Monday 15 April 2024 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9:30 AM.

There being no further business the Mayor declared the meeting closed at 12:25pm.

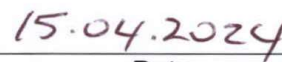
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 12 March 2024.

Submitted to the Ordinary Meeting of Council held on Monday, 15 April 2024.



Cr Ben Hall

Mayor of Quilpie Shire Council



Date