



SPECIAL MEETING AGENDA

Wednesday 24 January 2024
commencing at 9:00 AM
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Special Meeting of Council

17 January 2024

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Wednesday 24 January 2024**, commencing at **8.30 am**.

Notice is also hereby given that the Special Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Wednesday 24 January 2024**, commencing at **9:00 AM**.

The agenda for the special meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





SPECIAL MEETING OF COUNCIL AGENDA

Wednesday 24 January 2024
Quilpie Shire Council Boardroom
50 Broлга Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 DECLARATIONS OF INTEREST**

5 CORPORATE AND COMMUNITY SERVICES

5.1 T07 23-24 MANAGEMENT & OPERATION OF QUILPIE SWIMMING POOL

IX: 245950

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

This report is to provide Council with a recommendation to accept a tender for the Management and Operation of the Quilpie Swimming Pool.

RECOMMENDATION

That Council resolve to:

1. Accept the tender submitted by All About Aquatics for the Management and Operation of Quilpie Swimming Pool and enter into a contract with All About Aquatics for a period of three (3) years up to the value of \$879,782.18 (ex GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to *section 257 of the Local Government Act 2009* to negotiate, finalise and execute all matters associated with this contract.

BACKGROUND

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012*, Council advertised the invitation to tender for the Management and Operation of Quilpie Swimming Pool T07 23/24 on Quilpie Shire Council's website for a minimum of 21 days. The public tender was uploaded to Vendor Panel under supplier lists:

- Community & Social Services
- Sport, Recreation Equip, Services

Description	Details
Advertising	Vendor Panel Portal

RFT Open	13 December 2023
RFT Close	2.00pm 10 January 2024

Request Statistics:

Fourteen (14) Suppliers viewed the Tender.

One (1) response was submitted.

At the closure of the request process on 10 January 2024, Council received one (1) conforming tender submission from All About Aquatics.

The request was assessed by the Evaluation Panel (4 Officers) in accordance with the evaluation criteria below:

Criteria	Weighting
Tender Price	40%
Relevant experience and Capability to manage and operate Quilpie Swimming Pool	20%
Key Personnel, Skills and Communication / Community Relations	20%
Tenderers Resources and Management Systems	20%

The final assessment and evaluation scores were collated, and summary of the evaluation is in the below table:

		Suppliers	All About Aquatics
		Price	\$879,782.18
Evaluation Criteria			OVERALL Average
	Tender Price	40%	27.50
	Relevant experience and Capability to manage and operate Quilpie Swimming Pool	20%	17.00
	Key Personnel, Skills and Communication / Community Relations	20%	15.75
	Tenderers Resources and Management Systems	20%	16.75
	Overall Score		

With only one (1) tender response received, the value for money assessment came from the submission totalling less than original cost estimates.

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with *S104 (3) of the Local Government Act 2009*, Council must also give consideration to the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and

(e) ethical behaviour and fair dealing.

Additional Supplier Comments:

Please note - additional information for management of both the Quilpie and Eromanga Pools was also submitted by the Tenderer and would reduce the total combined tender price by \$127,843.39.

OPTIONS

Option 1 – Recommended

That Council resolve to:

1. Accept the tender submitted by All About Aquatics for the Management and Operation of Quilpie Swimming Pool and enter into a contract with All About Aquatics for a period of three (3) years up to the value of \$879,782.18 (ex GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to *section 257 of the Local Government Act 2009* to negotiate, finalise and execute all matters associated with this contract.

Option 2

That Council resolve not to accept the tender submitted by All About Aquatics for the Management and Operation of the Quilpie Swimming Pool.

CONSULTATION (Internal/External)

Procurement Officer

Chief Executive Officer

King & Company Solicitors

Public Tender

LEGAL IMPLICATIONS

Lease Agreement

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Quilpie Shire Council Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Three Year Budget allocation - 2024-2025, 2025-2026, 2026-2027

RISK MANAGEMENT IMPLICATIONS

In accordance with Industry standards and practices

5.2 T08 23-24 MANAGEMENT AND OPERATION OF EROMANGA SWIMMING POOL.

IX: 246042

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

This report is to provide Council with a recommendation to accept a tender for the Management and Operation of the Eromanga Swimming Pool.

RECOMMENDATION

That Council

1. Accepts the tender submitted by All About Aquatics for the Management and Operation of Eromanga Swimming Pool and enters into a contract with All About Aquatics for a period of three (3) years up to the value of \$390,368.00 ex GST; and
2. Delegate authority to the Chief Executive Officer, pursuant to *section 257 of the Local Government Act 2009* to negotiate, finalise and execute all matters associated with this contract.

BACKGROUND

In accordance with Council's Procurement Policy and Part 3 of the *Local Government Regulation 2012*, Council advertised the invitation to tender for the Management and Operation of Eromanga Swimming Pool T08 23/24) on Quilpie Shire Council's website for a minimum of 21 days. The public tender was uploaded to Vendor Panel under supplier lists:

- Community & Social Services
- Sport, Recreation Equip, Services

Description	Details
Advertising	Vendor Panel Portal
RFT Open	13 December 2023
RFT Close	2.00pm 10 January 2024

Request Statistics:

Fourteen (14) Suppliers viewed the Tender.

One (1) response was submitted.

At the closure of the request process on 10 January 2024, Council received one (1) conforming tender submission from All About Aquatics.

The request was assessed by the Evaluation Panel (4 Officers) in accordance with the evaluation criteria below:

Criteria	Weighting
Tender Price	40%
Relevant experience and Capability to manage and operate Quilpie Swimming Pool	20%
Key Personnel, Skills and Communication / Community Relations	20%
Tenderers Resources and Management Systems	20%

The final assessment and evaluation scores were collated and summary of the evaluation is in the below table:

		Suppliers	All About Aquatics
		Price	\$390,368.00
Evaluation Criteria			OVERALL Average
	Tender Price	40%	27.50
	Relevant experience and Capability to manage and operate Quilpie Swimming Pool	20%	17.0
	Key Personnel, Skills and Communication / Community Relations	20%	15.75
	Tenderers Resources and Management Systems	20%	16.75
	Overall Score		

With only one (1) tender response received, the value for money assessment came from the submission totalling less than original cost estimates.

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with *S104 (3) of the Local Government Act 2009*, Council must also give consideration to the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

Additional Supplier Comments:

Please note - additional information for management of both Quilpie and Eromanga Pools was also submitted by the Tenderer and would reduce the total combined tender price by \$127,843.39.

OPTIONSOption 1 – Recommended

That Council resolve to:

1. Accept the tender submitted by All About Aquatics for the Management and Operation of Eromanga Swimming Pool and enters into a contract with All About Aquatics for a period of three (3) years up to the value of \$390,368.00 (ex GST); and
2. Delegate authority to the Chief Executive Officer, pursuant to *section 257 of the Local Government Act 2009* to negotiate, finalise and execute all matters associated with this contract.

Option 2

That Council resolve not to accept the tender submitted by All About Aquatics for the Management and Operation of the Eromanga Swimming Pool.

CONSULTATION (Internal/External)

Procurement Officer

Chief Executive Officer

King & Company Solicitors

Public Tender

LEGAL IMPLICATIONS

Lease Agreement

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

Quilpie Shire Council Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Three Year Budget allocation - 2024-2025, 2025-2026, 2026-2027

RISK MANAGEMENT IMPLICATIONS

In accordance with Industry standards and practices

6 LATE ITEMS