



Ordinary Meeting of Council

MINUTES

Tuesday 21 November 2023

Quilpie Shire Council Boardroom

50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 21 NOVEMBER 2023 AT 09:30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:02am.

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services) and Wanda Loveday (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Nil

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Mackenzie declared a prescribed interest in item 16.2

Cr Paulsen declared a prescribed interest in Items 11.1, 11.3 and 11.4

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 31 OCTOBER 2023****RESOLUTION NO: (QSC219-11-23)**

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That the Minutes of the Council Meeting held on 31 October 2023 be received and the recommendations therein be adopted.

5/0

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON FRIDAY 10 NOVEMBER 2023

RESOLUTION NO: (QSC220-11-23)

Moved: Cr Roger Volz

Seconded: Cr Bruce Paulsen

That the Minutes of the Special Council Meeting held on 10 November 2023 be received and the recommendations therein be adopted.

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7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 01/11/23 - RDA Meeting (Zoom)
- 07/11/23 - Council Workshop (Quilpie)
- 10/11/23 - Toompine Bore Meeting (Toompine)
- 10/11/23 - Council Special Meeting (Quilpie)
- 11/11/23 - Remembrance Day Ceremony (Quilpie)
- 13/11/23 - Business Group Meeting (Quilpie)
- 14/11/23 - WDBF Meeting (Zoom)
- 15/11/23 - OQTA AGM (Zoom)
- 16/11/23 - Friends of Resources Function (Brisbane)
- 20/11/23 - CAN Meeting (Zoom)

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Meeting of Council	31-Oct-23	Quilpie	1	1	1	1	1
RDA Meeting	1-Nov-23	Zoom	1				
RFDS 80th Anniversary	2-Nov-23	Charleville				1	
Councillor Workshop	7-Nov-23	Quilpie	1		1	1	
Telstra Online Meeting	7-Nov-23	Zoom	1	1	1	1	
Toompine Bore Community Meeting	10-Nov-23	Toompine	1	1		1	1
Special Meeting of Council	10-Nov-23	Quilpie	1	1	1	1	1
Meet Acting DG DTMR - LGAQ	10-Nov-23	Online	1	1	1	1	1
Opening Christmas in the Gallery	11-Nov-23	Quilpie		1		1	1
Remembrance Day Service	11-Nov-23	Quilpie	1	1	1	1	1
Business Development Meeting	13-Nov-23	Quilpie	1	1		1	1
WDBF Meeting	14-Nov-23	Zoom	1				
OQTA AGM	15-Nov-23	Zoom	1				
Friends of Resources Function	16-Nov-23	Brisbane	1				1
CAN Meeting	20-Nov-23	Quilpie	Zoom	1			
Remote Australian Matter Webinar	20-Nov-23	Zoom					1

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES NOVEMBER 2023****EXECUTIVE SUMMARY**

This report is about works carried by Engineering Services during October 2023.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 SWIMMING POOL LESSEE REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs at Quilpie and Eromanga Swimming Pools.

Noted

10.2.2 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.2.3 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Corporate and Community Services portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - SEPTEMBER & OCTOBER 2023****EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial services for the months of September and October 2023.

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 TOURISM AND ECONOMIC DEVELOPMENT STATUS REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update the Council on Tourism and Economic Development activities during October 2023.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

Cr Bruce Paulsen is President of the Quilpie Golf Club. The Quilpie Golf Club stands to gain a financial benefit depending on the outcome of the matter, as one of the tenders is submitted by a major sponsor of the Quilpie Golf Club.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 10:49 am, Cr Bruce Paulsen left the meeting while item 11.1 was resolved.

11 ENGINEERING SERVICES

11.1 RFQL07 23-24 FLOOD RESTORATION WORKS BELTRAM PARK ROAD PACKAGE

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 07 23-24 Flood Restoration Works Beltram Park Road Package for the Restoration of Essential Public Asset Works on Beltram Park, Nimboy and Arranfield Roads.

RESOLUTION NO: (QSC221-11-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council:

- (a) Subject to funding approval and finalisation, award RFQL 07 23-24 Flood Restoration Works Beltram Park Road Package to SA Travers & SL Travers for an amount of \$903,264.67 excluding GST; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

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At 10:51 am, Cr Bruce Paulsen returned to the meeting.

11.2 RFQL 11 23-24 BITUMEN SEALS

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 11 23-24 Bitumen Reseals for sections located on Diamantina Developmental Road 93B, QSC Depot Parking Bay and Adavale Red Road.

RESOLUTION NO: (QSC222-11-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council:

1. Subject to funding approval and finalisation accept the Request for Quotation RFQL 03 23-24 Full-Service Bitumen Reseals from Austek Spray Seal for the sum of **\$652,613.62 excluding GST**; and
2. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

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Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

Cr Bruce Paulsen is President of the Quilpie Golf Club. The Quilpie Golf Club stands to gain a financial benefit depending on the outcome of the matter, as one of the tenders is submitted by a major sponsor of the Quilpie Golf Club.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 10:53 am, Cr Bruce Paulsen left the meeting while items 11.3 and 11.4 were resolved.

11.3 RFQL 06 23-24 FLOOD RESTORATION 2022 RAY ROAD PACKAGE

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFL06 23-24 Flood Restoration Works 2022 Ray Road Pkg for the Restoration of Essential Public Asset Works.

RESOLUTION NO: (QSC223-11-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council:

- (a) Subject to funding approval and finalisation, award RFQL06 23-24 Flood Restoration Works 2022 Ray Road Pkg to APV Contracting PTY LTD for an amount of \$375,241.96 excluding GST; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

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11.4 RFQL 10 23-24 FLOOD RESTORATION 2022 COROWA ROAD PACKAGE

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFL10 23-24 Flood Restoration Works 2022 Corowa Road Pkg for the Restoration of Essential Public Asset Works.

RESOLUTION NO: (QSC224-11-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council:

- (a) Subject to funding approval and finalisation, award RFL10 23-24 Flood Restoration Works 2022 Corowa Road Pkg to APV Contracting PTY LTD for an amount of \$382,065.44 excluding GST; and

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- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

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At 10:55 am, Cr Bruce Paulsen returned to the meeting.

12 CORPORATE AND COMMUNITY SERVICES

Nil

13 FINANCE

13.1 FINANCIAL SERVICES REPORT MONTH ENDING 31 OCTOBER 2023

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 October 2023.

RESOLUTION NO: (QSC225-11-23)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council receive the Monthly Finance Report for the period ending 31 October 2023.

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14 GOVERNANCE

Nil

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.4 RFQM06 - Development of Outback Car Hire Model for Quilpie, Balonne & Paroo Shire Councils

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.1 Queensland Music Festival 2024

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving

the local government for which a public discussion would be likely to prejudice the interests of the local government.

15.2 Request for allowance of discount Assessment 00199-00000-000

This matter is considered to be confidential under Section 254J(3) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

15.3 Request for allowance of discount Assessment 00855-00000-000 and 00674-00000-000

This matter is considered to be confidential under Section 254J(3) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

MOVE INTO CLOSED SESSION

RESOLUTION NO: (QSC226-11-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council moves into closed session at 11:03am.

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At 11:14 am, Cr Jenny Hewson left the meeting.

At 11:17 am, Cr Jenny Hewson returned to the meeting.

At 11:36 am, Cr Bruce Paulsen left the meeting.

At 11:38 am, Cr Bruce Paulsen returned to the meeting.

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: (QSC227-11-23)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That Council moves out of closed session and resumes the Ordinary Meeting at 11:44am.

5/0

15.1 QUEENSLAND MUSIC FESTIVAL 2024**EXECUTIVE SUMMARY**

This report is presented to consider support of the Queensland Music Festival event in Quilpie in 2024.

RESOLUTION NO: (QSC228-11-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council resolve to: -

- (a) Support Queensland Music Festival 2024 to deliver the degustation event in Quilpie at The Lake with the following in-kind support;
 - (ii) Supply of generator
 - (iii) Supply of 21-seater bus (without driver)
 - (iv) Supply of table and chairs
 - (v) Supply of crockery and cutlery
 - (vi) Supply of skip bin and removal of skip bin post-event and;Council would also assist in promoting the event to both local and tourism markets through digital marketing, and social media pages; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

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15.2 REQUEST FOR ALLOWANCE OF DISCOUNT ASSESSMENT 00199-00000-000**EXECUTIVE SUMMARY**

The purpose of this report is to consider a request to allow the prompt payment discount on assessment 00199-00000-000 and write off any interest that has accrued.

RESOLUTION NO: (QSC229-11-23)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council allows the discount on assessment 00199-00000-000 and write off the interest that has accrued due to an administrative error by Council.

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15.3 REQUEST FOR ALLOWANCE OF DISCOUNT ASSESSMENT 00855-00000-000 AND 00674-00000-000**EXECUTIVE SUMMARY**

The purpose of this report is to consider a request to allow the prompt payment discount on assessments 00855-00000-000 and 00674-00000-000 and write off any interest that has accrued.

RESOLUTION NO: (QSC230-11-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

- (a) That Council allows the discount on assessment 00855-00000-000 and 00674-00000-000 and writes off any interest that has accrued; and
- (b) Advises the ratepayer that the payment of rates and charges must be made using one of the official methods outlined on the rates notice.

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15.4 RFQM06 - DEVELOPMENT OF OUTBACK CAR HIRE MODEL FOR QUILPIE, BALONNE & PAROO SHIRE COUNCILS**EXECUTIVE SUMMARY**

This report provides an update of the Proposal from The Tourism Group (TTG) for the Quilpie Shire Council to consider partnering with the group and two other Councils – Balonne and Paroo – in the South West Region to create a regional car hire service and the Expression of Interest (EOI) recently advertised for interest in the Outback Car Hire.

RESOLUTION NO: (QSC231-11-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That Council:

- a. Receive and note this report and accept the 1 (one) response from the Selective Tender process from The Tourism Group;
- b. In conjunction with Balonne Shire Council and Paroo Shire Council, authorise the CEO to proceed with the process of awarding the Outback Car Hire Tender to The Outback Tourism Group pending the response from the ACCC; and
- c. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract.

5/0

16 LATE ITEMS**16.1 ADOPTION OF DARLING DOWNS REGIONAL WASTE AND RESOURCE RECOVERY MANAGEMENT PLAN****EXECUTIVE SUMMARY**

Twelve Councils from across the south of Queensland have been working on a uniform approach to the future management of all wastes commonly received by Councils. Quilpie Shire Council has been a participant and has been represented by Cr. Roger Volz and by the Director Engineering Services, Peter See. The final Plan has now been completed and this report seeks Council's adoption of the Darling Downs Regional Waste and Resource Recovery Management Plan.

RESOLUTION NO: (QSC232-11-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council:

- (a) receive the report; and
- (b) adopt the South West Queensland Regional Waste and Resource Recovery Management Plan as the basis for future considerations with the waste stream in Quilpie Shire.

5/0

Cr Stuart Mackenzie declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Eromanga Natural History Museum (ENHM).

Cr Stuart Mackenzie is Chair of the Outback Gondwana Foundation, which operates the ENHM. The ENHM stands to gain a financial benefit depending on the outcome of the matter.

Cr Stuart Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 11:57 am, Cr Stuart Mackenzie left the meeting. **Cr Hewson assumed the Chair.**

16.2 REGIONAL PRECINCTS AND PARTNERSHIPS PROGRAM**EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider an application under the Regional Precincts and Partnerships Program.

RESOLUTION NO: (QSC233-11-23)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

-
- (1) That Council support an application for the Eromanga Natural History Museum – Stage 3 under the Regional Precincts and Partnerships Program with a financial cash contribution up to \$3,000,000 (GST Excl), on the provision that this application is withdrawn if Council's current application under the Growing Regions Program is successful.

4/0

At 12:06 pm, Cr Stuart Mackenzie returned to the meeting, **and resumed the chair.**

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr Volz:

- Noted positive feedback received regarding the Christmas light initiative.
- Raised issues identified with approaches to grids located on Council's road network. Council to consider strategy around upgrading the approaches and the priority. DES to undertake an analysis and costing for the proposed strategy.
- Complemented staff on the current appearance of the John Waugh Park Oval, noting the strategy adopted appears to be ensuring the oval is maintained at a high quality standard.
- The updates provided on the progress of NBN shows that the community is taking up the opportunity and the infrastructure is rolling out well. Work is not progressing into the CBD area which will be the most challenging section of the build.

Cr Paulsen:

- Gyrica Gardens – Current groundmen has been on annual leave, DES to identify what maintenance is required.
- Dr Abhi and Cr Paulsen have been in discussion around hosting a cricket carnival in Quilpie. Currently planned for the weekend of 13 January, 6 teams will be required for this to go ahead.
- Requested an update on the Brolga Street flag concept previously raised – DES to follow up with TMR.

Cr Barnes:

- Noted the recent comments made by Richmond Shire Mayor John Wharton in regard to expanding the first home owners grant to existing homes. Mayor Mackenzie to extend support to Mayor Wharton on this matter.
- Concerns raised around SWHHS accommodating the requirements of locum doctors. More discussions have been held around the flexibility of travel requirements etc. DCCS to follow up with SWHHS regarding concerns.
- Rural Generalist Recognition public consultation is now open, DCCS to contact Rural Australia Matters in regard to Council's support of the initiative.
- Requested update on the Eromanga Pool – DES advised that further work is being undertaken on alternative options, alternative options may be available in December.
- A new radio station is in the process of being opened in Charleville, DCCS has been contacted and awaiting proposal to be brought to Council to consider.
- Draft mining claim legislation released for consultation, concerns have been raised by local Opal Miners. LGAQ have been contacted in regards to short turn around times on consultation. Council to consider concerns raised by local opal miners if received in writing to further understand the matter.
- Raised concerns around overgrown allotments in town – Service request has been lodged.
- Parliamentary Friends of Resources Reception – Letter of appreciation to be written to Co-Chairs Brittany Lauga Member for Keppel and Trevor Watts Member for Toowoomba North for welcoming the event to parliament house.

- Letter of Thanks to be written to the Outback Gondwana Foundation for the successful application and delivery of the Research Laboratory, while also gifting this asset to Council.

Cr Mackenzie:

- Raised the ongoing concerns surrounding the removal of grids on the TMR network. DES to further consult with TMR and request that when directions are provided to remove grids, evidence of mutual agreement between TMR and the landholder is provided.

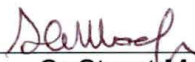
18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 12 December 2023 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 09:30am.

There being no further business the Mayor declared the meeting closed at 12:54.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 21 November 2023.

Submitted to the Ordinary Meeting of Council held on Tuesday, 12 December 2023.



Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

12/12/23
Date