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# Ordinary Meeting of Council

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## MINUTES

Tuesday 31 October 2023

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE  
ON TUESDAY, 31 OCTOBER 2023 AT 9:30 AM**

**1 OPENING OF MEETING**

The Mayor declared the meeting open at 8:57am.

**2 ATTENDANCE**

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

**In Attendance:** Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services) and Wanda Loveday (Secretariat)

**3 APOLOGIES**

Nil

**4 CONDOLENCES**

Condolences to the families of Beverley Wallace and Margaret Stanley.

**5 DECLARATIONS OF INTEREST**

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Nil

**6 RECEIVING AND CONFIRMATION OF MINUTES**

**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 19 SEPTEMBER 2023**

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**RESOLUTION NO: (QSC186-10-23)**

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That the Minutes of the Council Meeting held on 19 September 2023 be received and the recommendations therein be adopted.

5/0

## 6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 10 OCTOBER 2023

### RESOLUTION NO: (QSC187-10-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That the Minutes of the Special Council Meeting held on 10 October 2023 be received and the recommendations therein be adopted.

5/0

## 7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

## 8 MAYORAL REPORT

- 26-27/09/23 - Remote Australia Matters Conference (Charleville)
- 04/10/23 - Meeting with DG Merrick and Parks Reps (Quilpie)
- 09/10/23 - SW Carbon Study SG Meeting (Zoom)
- 10/10/23 - Special Meeting (Zoom)
- 12/10/23 - OQTA Special Meeting (Zoom)
- 15/10/23 - Council of Mayors Meeting (Gladstone)
- 16/10/23 - SWQROC AGM Meeting (Gladstone)
- 16-18/10/23 - LGAQ Conference (Gladstone)
- 23/10/23 - OQTA Meeting (Zoom)

## 9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Meeting of Council	19-Sep-23	Quilpie	1	1	1	1	1
Business Development Group Meeting	19-Sep-23	Quilpie	1	1	1	1	1
QRIDA Meeting	19-Sep-23	Quilpie	1	1	1	1	1
WQAC Conference	25-28 Sep 23	Winton				1	
Remote Australians Matter Conference	26-27 Sep 23	Charleville	1				1
Mulga Mates	27-Sep-23	Zoom		1	1	Zoom	
Meeting with DG Merrick and Parks Reps	4-Oct-23	Quilpie	1			1	1
WWII Secret Base Opening	5-Oct-23	Charleville		1		1	
SW Carbon Study SG Meeting	9-Oct-23	Zoom	1				1
Special Meeting of Council	10-Oct-23	Quilpie	Zoom	1	1	1	1
Opening Combined Schools Exhibition	10-Oct-23	Quilpie		1	1	1	1
Councillor Workshop	10-Oct-23	Quilpie	Zoom	1	1	1	1
OQTA Special Meeting	12-Oct-23	Zoom	1				
Farewell Trevor and Lyn Mead	12-Oct-23	Quilpie		1		1	1
QSC Staff Social	13-Oct-23	Quilpie		1	1	1	1
Council of Mayors Meeting (Gladstone)	15-Oct-23	Gladstone	1				
SWQROC AGM Meeting (Gladstone)	16-Oct-23	Gladstone	1				
LGAQ Conference (Gladstone)	16-18 Oct 23	Gladstone	1	1		1	
Bulloo Park Strategic Planning Workshops	16-17 Oct 23	Quilpie			1		1
Quilpie Women's Breakfast	18-Oct-23	Quilpie					1
OQTA Meeting	23-Oct-23	Zoom	1				



**10 OPERATIONAL STATUS REPORTS****10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES SEPTEMBER 2023****EXECUTIVE SUMMARY**

This report is about works carried out by Engineering Services during September 2023.

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Noted

**10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS****10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

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Noted

**10.2.2 LIBRARIAN STATUS REPORT****EXECUTIVE SUMMARY**

To provide an update to Council on Llibrary activities from July to September 2023.

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Noted

**10.2.3 HEALTH PROMOTIONS OFFICER REPORT****EXECUTIVE SUMMARY**

To provide Council a Quarterly Report for Health Promotions.

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Noted

**10.2.4 CORPORATE AND COMMUNITY SERVICES STATUS REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Corporate and Community Services portfolio.

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Noted

**10.3 FINANCE SERVICES STATUS REPORTS**

Nil

**10.4 GOVERNANCE SERVICES STATUS REPORTS****10.4.1 GOVERNANCE & COMPLIANCE MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to provide an update of the Governance and Compliance area for the period 1 July 2023 to 30 September 2023.

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Noted

**10.4.2 TOURISM AND ECONOMIC DEVELOPMENT STATUS REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on Tourism and Economic Development activities during September 2023.

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Noted

**10.4.3 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

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Noted

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**11 ENGINEERING SERVICES****11.1 RFQL04 23-24 FLOOD RESTORATION WORKS 2022 SCREENING OF MATERIAL FOR NORTHERN RDS****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQL04 23-24 Flood Restoration Works 2022 Screening of Material for Northern Roads for the screening of material on the following roads –

**Adavale Black Road, Adavale link Road, Arranfield Road, Beltram park Road, Canaway Downs Road, Congie Road, Nickavilla Road, Nimboy Road.**

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**RESOLUTION NO: (QSC188-10-23)**

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council:

- (a) Subject to funding approval and finalisation, award RFQL04 23-24 Flood Restoration Works 2022 Screening of Material for Northern Roads to Tolbra Earthmovers and Haulage Pty Ltd for an amount of \$488,664.90 excluding GST; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

5/0

**11.2 RFQL09 23-24 SOUTHWEST QUEENSLAND FLOODING, 4 JUNE – 7 JULY 2023 PROJECT MANAGEMENT****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQL09 23-24 for the Project Management of the Reconstruction of Essential Public Assets from the Southwest Queensland Trough Flooding Event 4 June – 7 July 2023.

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**RESOLUTION NO: (QSC189-10-23)**

Moved: Cr Roger Volz

Seconded: Cr Bruce Paulsen

1. That Council:

- (a) award RFQL09 23-24 South West Queensland Trough Flooding event Southwest Queensland Trough Flooding event 4 June – 7 July 2023 Project Management to Proterra Group at cost as per RFQL09 23-24 Response Schedule; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

5/0



### 11.3 REQUEST FOR RESPONSE FOR ONLINE AUCTION OF REPLACED AND REDUNDANT PLANT AND EQUIPMENT.

#### EXECUTIVE SUMMARY

A Request for Response for Online Auction of Replaced and Redundant Plant and Equipment was called on 29/09/2023. This report recommends the award of the Request for Response.

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#### RESOLUTION NO: (QSC190-10-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council:

- (1) Accept the Request for Response for Online Auction of Replaced and Redundant Plant and Equipment from **Grant Daniel and Long Pty Ltd trading as Nutrien Harcourts GDL**; and
- (2) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate Reserve prices, finalise and execute all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

### 11.4 REQUEST FOR TENDER RFT 04 23-24 EROMANGA SWIMMING POOL REPLACEMENT.

#### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation relating to Request for Tender RFT 04 23-24 Eromanga Swimming Pool Replacement.

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#### RESOLUTION NO: (QSC191-10-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council does not award the Request for Tender RFT 04 23-24 Eromanga Swimming Pool.

5/0

**12 CORPORATE AND COMMUNITY SERVICES****12.1 CATTLE AGISTMENT DILLON'S WELL - MONLER REQUEST FOR EXTENSION****EXECUTIVE SUMMARY**

Council has received a letter from Scott & Jo Pegler, Monler Station requesting an extension of agistment for their cattle on Dillon's Well Reserve. Due to ongoing dry conditions, there is no feed on Monler.

Secondly, an invoice has been forwarded for parts purchased from Pump's and Solor to repair the bore at Dillon's well at the beginning of their initial agistment period for which they seek reimbursement.

Scott and Jo Pelger have also requested Council's consideration to reducing the initial 3-month agistment fee to assist in covering the cost of Adam Murray's time, equipment and plant used to repair the bore to working order.

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**RESOLUTION NO: (QSC192-10-23)**

Moved: Cr Lyn Barnes

Seconded: Cr Jenny Hewson

1. That Council approves the following requests received from Scott and Jo Pegler:
  - (a) Extension of agistment of 50 cows and calves at Dillon's Well for a further three (3) months in accordance with the recommendation of the Pest and Livestock Management Coordinator; and
  - (b) Reimbursement of \$1,285.27 inc. GST for parts purchased from Pump's and Solar to repair the bore; and
  - (c) 50% reduction of fees for the initial 3-month period of agistment to cover the time and equipment provided by Adam Murray to restore the bore to working order.

5/0

**12.2 2023 CHRISTMAS LIGHTS COMPETITION****EXECUTIVE SUMMARY**

This report is to seek a direction from Council as to the categories and prizes for the 2023 Christmas Light Competition.

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**RESOLUTION NO: (QSC193-10-23)**

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council maintains the Christmas Light Competition categories and prizes as listed below in 2023:

Quilpie Shire:

  - Christmas Wonderland – Grand Prize \$1200



## Quilpie Town:

- Best Lights Display – Prize \$500
- Spectacular Seniors Award – Prize \$250
- Festive Fence – Prize \$250
- Best Decorated Business Award – Prize \$350
- Christmas Wonderland – Prize \$1200

## Eromanga &amp; Adavale Townships:

- Best Christmas Lights Display Eromanga – Prize \$500
- Best Christmas Lights Display Adavale – Prize \$500
- Christmas Wonderland – Prize \$1200

## Rural Residents:

- Outback Christmas Display – Prize \$500
- Christmas Wonderland – Prize \$1200 and;

2. Competition judging will take place during the week commencing 11 December and the competition winners will be announced and prizes presented at the Combined Business Town Christmas Party on Friday 15 December 2023.

5/0

### 12.3 SPONSORSHIP - 2024 SOUTH WEST CAREER EXPO

#### EXECUTIVE SUMMARY

RESQ has written to Council inviting sponsorship, by way of donation of a gift card for the 2024 South West Career Expo which will be hosted in Charleville on 26 March 2024.

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#### RESOLUTION NO: (QSC194-10-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council sponsors the 2024 South West Career Expo and donates a gift card to the value of \$50 to RESQ which will be used for student prizes at the event being held at Charleville Showgrounds on 26 March 2024.

5/0

At 11:08 am, Cr Lyn Barnes left the meeting.

At 11:10 am, Cr Lyn Barnes returned to the meeting.

**12.4 DEPARTMENT OF ENVIRONMENT AND SCIENCE - REQUEST FOR COUNCIL SUPPORT****EXECUTIVE SUMMARY**

Correspondence has been received from Jamie Merrick, Director General - Department of Environment and Science updating Council on the Queensland Government's protected area expansion program and seeking Council's support for proposed changes to stock and trustee permits on the stock route and camping and water reserve associated with Varna Station.

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**RESOLUTION NO: (QSC195-10-23)**

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

1. That Council supports the request from Department of Environment and Science and agrees to withhold the issue of any new stock or trustee authorities over property within Varna Station until such time as the Department has met its legal obligations under the carbon project, protected the significant values of the Reserve and resolved the proposed configurations of the Reserve and stock route.

5/0

**12.5 2024 AUSTRALIA DAY CELEBRATIONS****EXECUTIVE SUMMARY**

This report is to seek a recommendation from Council in regards to the 2024 Australia Day Awards and associated events.

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**RESOLUTION NO: (QSC196-10-23)**

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That Council:

1. approves the following categories for the 2024 Australia Day Awards:
  - (a) Citizen of the Year;
  - (b) Young Citizen of the Year;
  - (c) Community Group of the Year;
  - (d) Certificate of Appreciation; and
2. approves the following dates and times for Australia Day events:
  - (a) The Great Aussie Pool Party – Friday 26<sup>th</sup> January 2024 11:00am to 4:00pm
  - (b) Connect and Celebrate Community Event – Friday 26<sup>th</sup> January 2024 6:00pm till Late.

5/0

**13 FINANCE****13.1 FINANCIAL SERVICES REPORT MONTH ENDING 30 SEPTEMBER 2023****EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 30 September 2023.

**RESOLUTION NO: (QSC197-10-23)**

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council receive the Monthly Finance Report for the period ending 30 September 2023.

5/0

**13.2 T01 23-24 REGISTER OF PRE-QUALIFIED SUPPLIERS OF TRADES & PROFESSIONAL SERVICES****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to accept pre-qualified suppliers with the technical, financial and managerial capability necessary to provide Trades & Professional Services.

**RESOLUTION NO: (QSC198-10-23)**

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council:

1. Approve the selection of the suppliers listed in Table 1 and the submission from Kev Richardson Welding Pty Ltd as 'pre-qualified suppliers' for the T01 23-24 Register of Pre-qualified Suppliers (ROPS) of Trades & Professional Services;
2. Approve the issuance of Notices of Successful Tender to the suppliers listed in Table 1 and Kev Richardson Welding Pty Ltd in respect of 'pre-qualified suppliers' for the T01 23-24 Register of Pre-qualified Suppliers (ROPS) of Trades & Professional Services; and
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to contracts with the suppliers listed in Table 1 and Kev Richardson Welding Pty Ltd pursuant to 'pre-qualified suppliers' for the T01 23-24 Register of Pre-qualified Suppliers (ROPS) of Trades & Professional Services including without limitation any options and/or variations as per Council's procurement policy.

**Table 1 – Approved Suppliers of Trades & Professional Services**

N	Legal Entity	Business/ Trading Name	ABN
1	Duane Johnson	A.I. Inspection Pty Ltd	50 636 950 877
2	Anita Clarke Tourism	Anita Clarke Tourism	30 611 966 488
3	Anna Gilbert Creative	Anna Gilbert Creative	64 756 841 050



4	AQNP ENC Pty Ltd	AQNP ENC Pty Ltd	58 653 646 185
5	Arize Pty Ltd	Arize Communications	16 613 800 838
6	Brandon & Associates Pty Ltd ATF The Brandon Unit Trust	Brandon and Associates Pty Ltd	98 903 123 870
7	Bunnings Group Limited	Bunnings, Bunnings Trade	26 008 672 179
8	Channel Country Refrigeration	Channel Country Refrigeration	15 509 357 231
9	CUT ABOVE TREE CARE (AUST) PTY LTD	CUT ABOVE TREE CARE (AUST) PTY LTD	28609292006
10	FLICK ANTICIMEX PTY LTD	FLICK ANTICIMEX PTY LTD	85 000 059 665
11	FET Pty Ltd	FTEC ELECTRICAL	32 162 089 009
12	The Trustee for GOS CONSTRUCTIONS UNIT TRUST	GOS CONSTRUCTIONS PTY LTD	59 791 018 313
13	CULLIVAN FAMILY TRUST & DONALD FAMILY TRUST & GS & A BOURNE FAMILY TRUST & THE RICHARDSON FAMILY TRUST & THE RICKS FAMILY TRUST & ROLFE FAMILY TRUST	GBA Consulting Engineers	60 084 451 526
14	Quilpie Towing	Gilby & Tonkin Mechanical	17 645 629 447
15	Scott S Young Pty Ltd	Great Western Electrical	43630040121
16	GREGORY VICTOR KENT	GREGORY VICTOR KENT	88348369054
17	Harry Lloyd Electrical Pty Ltd	Harry Lloyd Electrical Pty Ltd	61652726406
18	Hastings Deering (Australia) Limited	Hastings Deering (Australia) Limited	49 054 094 647
19	HLA Electrical Pty Ltd	HLA ELECTRICAL	61 660 451 301
20	Julia Nielson Graphic Design	Julia Nielson Graphic Design	84 505 124 739
21	JUST ANOTHER PTY LTD	Just Another Agency	78 158 965 505
22	MARSH, KASSANDRA LEEANNE	Make Better Documents	56 264 985 782
23	Mat's Equipment Maintenance Pty Ltd	MAT'S EQUIPMENT MAINTENANCE PTY LTD	58 655 680 916
24	MCNALL PLUMBING AND GASFITTING	MCNALL PLUMBING AND GASFITTING	71 589741 035
25	MFE Pty Ltd	MFE Pty Ltd	90 152 922 926
26	A S Morcom Pty Ltd ATF the Morcom Family Trust	Morcom Surveyors	80 073 356 031
27	Andersons Family Trust	NHC AUTO REFRIGERATION	40 475 102 800
28	Owen Cross	O.C. Heavy Vehicle Repairs	17 648 909 116
29	pH creative	pH creative	95 805 202 627
30	Re-Pump Australia Pty Ltd	Re-Pump Australia Pty Ltd	20 109 927 844
31	RENTOKIL INITIAL PTY LTD	Rentokil Pest Control (QLD) Pty Ltd	38 125 713 108

32	Romafire & First Aid	Romafire & First Aid	48 118 763 812
33	Australasia Scales Pty Ltd	Sensortronic Weighing and Inspection Australasia	24 112 483 315
34	Springall's Mechanical	Springall's Mechanical	77 490 304 220
35	STENNETT BUILDERS PTY LTD	STENNETT BUILDERS PTY LTD	86 079 313 796
36	SUBSURFACE PIPE SOLUTIONS PTY LTD	SUBSURFACE PIPE SOLUTIONS PTY LTD	71 665 889 485
37	TerraLoc Pty Ltd	TerraLoc Pty Ltd and also acquiring Inland Surveys	18 632 824 518
38	The trustee for The Fenton Grazing Trust	Quilpie Hardware	29 285 518 362
39	Digital Coaching International Pty Ltd	TOURISM TRIBE	45 153 766 771
40	Unicus Group PTY LTD	UNICUS	69 648 544 423
41	PMLV Invest & Const Pty Ltd	Project W	63166336858
42	WE ARE VA PTY LTD	WE ARE VA PTY LTD	32 620 775 895
43	WILD WEST CARPENTRY AND CONSTRUCTION PTY LTD	WILD WEST CARPENTRY AND CONSTRUCTION PTY LTD	28 664 506 978
44	Kev Richardson Welding Pty Ltd	Kev Richardson Welding Pty Ltd	60 072 120 793

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## 14 GOVERNANCE

### 14.1 AUDIT COMMITTEE REPORT

#### EXECUTIVE SUMMARY

This report will present the Audit Committee Draft Minutes of Meeting held on Monday 11 September 2023.

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#### RESOLUTION NO: (QSC199-10-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That Council receive and note the Draft Minutes of Meeting held on Monday 11 September 2023.

5/0



## 14.2 QUILPETA PROJECTOR REPLACEMENT

### EXECUTIVE SUMMARY

This report is presented to purchase a projector for the Quilpeta Night Show experience.

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### RESOLUTION NO: (QSC200-10-23)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council:

- a) Due to the limited suppliers available to purchase LAZR4G outdoor protection system, Council endorse the purchase of a LAZR4G outdoor projector from LM3X; and
- b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

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## 14.3 OPERATIONAL PLAN 2023-24 FIRST QUARTER UPDATE

### EXECUTIVE SUMMARY

This report will present the first quarter update of the 2023/24 Operational Plan to Council.

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### RESOLUTION NO: (QSC201-10-23)

Moved: Cr Roger Volz

Seconded: Cr Bruce Paulsen

That Council notes the first quarter update for the 2023/24 Operational Plan.

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## 14.4 PROPOSED ORDINARY COUNCIL MEETING DATES 2024

### EXECUTIVE SUMMARY

Section 254B of the Local Government Regulation 2012 (the Regulation) stipulates how and when Councils must publish a notice of the days and times of Ordinary meetings.

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### RECOMMENDATION

Item deferred until next meeting.



**14.5 VISITOR INFORMATION CENTRE PERMANENT FENCE (STAGE 1)****EXECUTIVE SUMMARY**

This report is to present the costing and location of Visitor Information Centre permanent fencing (stage 1).

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**RESOLUTION NO: (QSC202-10-23)**

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council endorse the Visitor Information Centre permanent fence (Stage 1) as identified in the report.

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**14.6 DRUG AND ALCOHOL POLICY - QUILPIE AIRPORT****EXECUTIVE SUMMARY**

Council is presented with the Drug and Alcohol Management Plan for the Quilpie Aerodrome to meet the requirements of Civil Aviation Safety Regulations 1998 (CASR) Part 99B. Quilpie Shire Council has a duty to provide a safe workplace for all employees. The health and welfare of all staff is the prime consideration in developing this plan with the aim to reinforce Quilpie Shire Council's commitment to safety, by ensuring that all employees understand what their individual responsibilities are when it comes to alcohol and other drugs use in the workplace.

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**RESOLUTION NO: (QSC203-10-23)**

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That council adopt the Drug and Alcohol Management Plan for the Quilpie Airport as presented.

5/0

**14.7 HOUSING LEASE WITH SOUTH-WEST HOSPITAL AND HEALTH SERVICE****EXECUTIVE SUMMARY**

This report is to consider the renewal of the lease of Council house located on 65-67 Galah Street, Quilpie.

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**RESOLUTION NO: (QSC204-10-23)**

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That the Council resolve:
  - (a) to enter into new annual residential tenancy lease agreements for the residential properties in the town of Quilpie – 65-67 Galah Street – with South West Hospital and Health Service for a period of one (1) year from 23 November 2023, as per the amount listed in the Cost Recovery Fees and Commercial Charges Register; and

- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise, and execute any and all matters associated with or in relation to this lease agreement.

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Council adjourned for lunch at 12:30pm and resumed at 1:01pm.

## **15 CONFIDENTIAL ITEMS**

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### **RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

#### **15.1 2023/24 Budget Review**

This matter is considered to be confidential under Section 254J(3) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

#### **15.2 Contractual Matter - Major event 2024**

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### **15.3 Tender Consideration Plan - Purchase a minimum of four (4) x three (3) bedroom houses**

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

#### **15.4 Native Title Claim Update**

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

#### **15.5 Outstanding Rates and Charges**

This matter is considered to be confidential under Section 254J(3) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

### **MOVE INTO CLOSED SESSION**

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#### **RESOLUTION NO: (QSC205-10-23)**

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That Council moves into closed session at 1:04pm.

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At 1:51 pm, Cr Bruce Paulsen left the meeting.

At 1:54 pm, Cr Bruce Paulsen returned to the meeting.

## MOVE OUT OF CLOSED SESSION

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### RESOLUTION NO: (QSC206-10-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That Council moves out of closed session and resumes the Ordinary Meeting at 1:59pm.

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Meeting adjourned for zoom session with Sparrowly Group at 2:00pm.

Meeting resumed at 2:34pm.

## 15.1 2023/24 BUDGET REVIEW

### EXECUTIVE SUMMARY

In accordance with S170 (3) of the *Local Government Regulation 2012*, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

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### RESOLUTION NO: (QSC207-10-23)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council:

1. Note that the budget has been prepared on an accrual basis and is consistent with Council's adopted Corporate Plan 2022-2027 and Operational Plan 2023/24.
2. Approve the 2023/24 budget amendments (operational and capital) which are outlined in the report.
3. Approve the revised financial statements for the 2023/24 budget amendments and the following report attachments:
  - (a) Revised Budget Financial Statements (Financial Position, Cash Flow, Income and Expenditure and Changes in Equity) - 2023/24 & the next two years
  - (b) Revised Long Term Financial Forecast - 2023/24 & the next nine financial years
  - (c) Revised Measures of Financial Sustainability for 2023/24 and the next nine (9) financial years (Ratios)
  - (d) Revenue Policy 2023/24
  - (e) Revenue Statement 2023/24
  - (f) Revised Total Value of Change in Rates and Charges
4. Include the 2023/24 Amended Budget (October 2023) document on Council's website.

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**15.2 CONTRACTUAL MATTER - MAJOR EVENT 2024****EXECUTIVE SUMMARY**

Quilpie Shire Council has been approached by Opera Queensland to host a major cultural event in 2024. This report outlines the cost and benefits of the Council's consideration of this request.

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**RESOLUTION NO: (QSC208-10-23)**

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council:

- a) Agree to host 'Do We Need Another Hero?' in May 2024 in partnership with Opera Queensland; and
- b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

**15.3 TENDER CONSIDERATION PLAN - PURCHASE A MINIMUM OF FOUR (4) X THREE (3) BEDROOM HOUSES****EXECUTIVE SUMMARY**

In the Special Council meeting held on 10 October 2023, Council authorised the CEO to undertake a Tender Consideration Plan in accordance with s230 of The Local Government Regulation 2012 to purchase a minimum of four (4) x three (3) bedroom houses to be presented at a Council meeting at a future date. This report is to present the Tender Consideration Plan.

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**RESOLUTION NO: (QSC209-10-23)**

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council resolve to:

- (a) adopt the Tender Consideration Plan - TCP10 - 2023/24 - Purchase a minimum of four (4) x three (3) bedroom houses as presented;
- (b) enter into a contract for the delivery of four (4) x three (3) bedroom houses up to the value of \$1,469,090.88 (GST Excl) from Hoek Homes;
- (c) enter into a contract for the delivery of four (4) x three (3) bedroom houses up to the value of \$1,486,236.36 (GST Excl) from Oly Homes; and
- (d) delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, withdraw from contract, negotiate, finalise and execute any and all matters associated with or in relation to the above items, subject to Council's normal procurement policies and practices.

5/0

**15.4 NATIVE TITLE CLAIM UPDATE****EXECUTIVE SUMMARY**

This report is to provide Council with an update as to the progression of the native title claim by the Wongkumara People that is currently before the Federal Court of Australia.

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**RESOLUTION NO: (QSC210-10-23)**

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council note the update received.

5/0

**15.5 OUTSTANDING RATES AND CHARGES****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with an update on outstanding rates and charges for Assessments 00886-00500-000, 00886-00610-000, 00886-00620-000, 00886-00630-000 and 00886-00640-000 and their request for a rating concession.

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**RESOLUTION NO: (QSC211-10-23)**

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That council note the update.

5/0

**16 LATE ITEMS****16.1 T03 23-24 CONSTRUCTION OF SIX TOWNHOUSES IN QUILPIE****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award T03 23-24 Construction of Six Townhouses in Quilpie.

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**RESOLUTION NO: (QSC212-10-23)**

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council
  - (a) Subject to funding approval and finalisation, award T03 23-24 Construction of Six Townhouses in Quilpie to Baguley Build Pty Ltd for an amount up to \$6,890,978.25 excluding GST; and



- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

5/0

## 17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

Cr Hewson:

- Raised feedback received from community members around the date of the Show Day and/or Bank Holiday in Quilpie for 2025. DCCS to undertake community survey in 2024 prior to Council advising the State Government on the preferred date.
- Queried the progress on the Toompine bore – DES advised that water is flowing and further testing is ongoing for water quality etc. A public meeting in Toompine is planned for 9:00am on Friday 10<sup>th</sup> November is update the Toompine community on the project and further works to be undertaken.

Cr Volz:

- Complimented staff on the recent sealing of parking areas along Brolga Street, these projects will also assist with dust suppression.

Cr Paulsen:

- Noted the current Adavale Land Sale – Tender currently ongoing and expected to be tabled in the November Council Meeting.
- Congratulations to those that participated in the LGMA Rural Management Challenge – Great to see staff represent Council and placing second in the competition.
- Disappointed that Councils Growing Future Tourism application was unsuccessful – CEO to seek feedback from the Department for future applications.
- Queried if Council were looking to proceed with an application under the Country University Program. CEO is currently working to identify possible suitable locations to house a Country University in Quilpie.
- Congratulation to staff for the early release and publicity of the Buy Local program in the lead up to Christmas.
- Queried the progress of working with TMR for the installation of lights and Australian flags along Brolga Street/ Diamantina Development Road. DES to meet with TMR next week and will discuss.

Cr Barnes:

- Fire caused by Council Slasher on Diamantina Development Road (Quilpie-Charleville). DES provided update on actions taken by landholders and Council to extinguish the fire. No further slashing work to be undertaken under current weather conditions.
- Questions if Council could provide swipe card access to pool facilities like other Local Governments. CEO and DCCS advised that based on legal advice received, best practice is for lifeguards to be on site, the removal of 'low patronage pool' laws has impacted upon region pool requirements. Suggestion that Council should work with other Local Governments to put a motion to the LGAQ to reinstate low patronage pool laws.
- Queried the progress as to the viability of a private medical practice in Quilpie. Previous preliminary advice received is that a private medical practice would not be a viable business and the at current model offered by SWHHS is the preferred model. DCCS to seek an update from SWHHS as to the advertising of the doctor position.
- Queried when the pool operation lease tender will be released – DCCS advised that this was being finalised with Councils solicitors and should be released in November.



- Raised concerns around overgrown allotments – CEO advised that complaints should be lodged with Council's customer service officer.

Mayor Mackenzie:

- Rural Doctors Foundation has contacted the Mayor and CEO regarding an upcoming Pilot Program. Mayor and CEO both unavailable for the meeting – DCCS to meet with Foundation for more information.
- Letter to Assistant Minister for Train Manufacturing and Regional Roads regarding South Comongin and TMR Roads – CEO to write letter to the Assistant Minister.

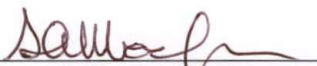
## 18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 21 November 2023 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 09:30am.

There being no further business the Mayor declared the meeting closed at 3:28pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 31 October 2023.

Submitted to the Ordinary Meeting of Council held on Tuesday, 21 November 2023.

  
Cr Stuart Mackenzie

**Mayor of Quilpie Shire Council**

21/11/23  
Date