



ORDINARY MEETING AGENDA

Tuesday 19 September 2023
commencing at 09:30

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

12 September 2023

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Tuesday 19 September 2023**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Tuesday 19 September 2023**, commencing at **09:30**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 19 September 2023
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
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6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 15 AUGUST 2023

IX: 241681

Author: Wanda Loveday, Executive Assistant

Attachments: 1. Minutes of the Council Meeting held on 15 August 2023

RECOMMENDATION

That the Minutes of the Council Meeting held on 15 August 2023 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Tuesday 15 August 2023

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 15 AUGUST 2023 AT 09:30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.15 am

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services), Janelle Menzies (Secretariat)

3 APOLOGIES

4 CONDOLENCES

Alex Jacobs and Dorothy Hudson

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Mackenzie declared a prescribed interest in items 14.10.

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 18 JULY 2023

RESOLUTION NO: (QSC137-08-23)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That the Minutes of the Council Meeting held on 18 July 2023 be received and the recommendations therein be adopted.

5/0

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON FRIDAY 21 JULY 2023

RESOLUTION NO: (QSC138-08-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That the Minutes of the Special Council Meeting held on 21 July 2023 be received and the recommendations therein be adopted.

5/0

6.3 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON MONDAY 7 AUGUST 2023

RESOLUTION NO: (QSC139-08-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That the Minutes of the Special Council Meeting held on 7 August 2023 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 21/07/23 - Special Meeting of Council (Quilpie)
- 25-27/07/23 - LGAQ Bush Councils Conference (Goondiwindi)
- 28/07/23 - RDA Conference (Toowoomba)
- 01/08/23 - Council Workshop (Quilpie)
- 07/08/23 - Special Meeting (zoom)
- 08/08/23 - Briefing Meeting State Development REFF (zoom)
- 10/08/23 - DG and Deputy DG of DES Meeting (Quilpie)
- 11/08/23 - REFF Steering Advisory Committee Meeting (zoom)
- 14/08/23 - CAN Meeting (zoom)

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Special Meeting of Council	21-Jul-23	Quilpie	1	1	1	1	1
Combined School Sport	21-Jul-23	Quilpie	1				1
Annual General Meeting QCWA (Chaired)	22-Jul-23	Quilpie		1			
LGAQ Bush Councils Conference	25-27-Jul-23	Goondiwindi	1	1		1	1
RDA Conference	28-Jul-23	Toowoomba	1				
Council Workshop	01-Aug-23	Quilpie	1	1	1	1	1
Special Meeting	21-Jul-23	Zoom	1	1	1	1	1
Briefing Meeting State Development REFF	08-Aug-23	Zoom	1				
RADF Meeting	09-Aug-23	Quilpie		1		1	
DG and Deputy DG of DES Meeting	10-Aug-23	Quilpie	1	1	1	1	1
REFF Steering Advisory Committee Meeting	11-Aug-23	Zoom	1				
CAN Meeting	14-Aug-23	Zoom	1	1			

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES JULY 2023

EXECUTIVE SUMMARY

This report is about works carried out by Engineering Services during July 2023.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Corporate and Community Services portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS

Nil

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 TOURISM AND ECONOMIC DEVELOPMENT STATUS REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on Tourism and Economic Development activities during July 2023.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

11 ENGINEERING SERVICES

Nil

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE PROGRAM APPLICATION - QUILPIE MOTORCYCLIST ASSOCIATION

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider an application received from the Quilpie Motorcyclist Association for financial and in-kind assistance for the 2023 Quilpie Motorbike Gymkhana and Enduro.

The Quilpie Motorcyclist Association have requested a direct cash contribution of **\$2,500** and in-kind support with the waiving of hire fees for the use of:

- 15 Wheelie Bins
- 18m2 Skip Bin
- 3 x pop up tents
- 100 Chairs
- Large Generator and leads etc.
- 10 Tables
- 1 x 8 bay Bain Marie

RESOLUTION NO: (QSC140-08-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

1. That Council approves the application from the Quilpie Motorcyclist Association for \$2,500 direct cash contribution and in-kind support for the use of:

15 Wheelie Bins
18m2 Skip Bin
3 x pop up tents
100 Chairs
Large Generator and leads etc.
10 Tables
1 x 8 bay Bain Marie

5/0

12.2 COMMUNITY ASSISTANCE PROGRAM - COMMUNITY YOGA SESSIONS**EXECUTIVE SUMMARY**

Annabel Tully has submitted a Community Assistance Program Application requesting the waiving of hire fees for the Supper Room to hold weekly Community Yoga Sessions on Thursdays from 5.30pm – 6.30pm ongoing for 12 months. Alternative arrangements for another day can be made if the Supper Room is required for another event.

RESOLUTION NO: (QSC141-08-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council approves the request to waiver hire fees for Community Yoga Sessions at the Quilpie Shire Hall Supper Room on Thursdays 5.30pm – 6.30pm on an ongoing basis for a period of 12 months. Council retains the option to negotiate arrangements for an alternative day for Yoga Sessions if the Supper Room is required for another event. Notification must be given to Council if at any time this service is no longer required.

5/0

12.3 COMMUNITY ASSISTANCE PROGRAM APPLICATION - QUILPIE & DISTRICT SHOW & RODEO**EXECUTIVE SUMMARY**

The Quilpie & District Show & Rodeo Committee have submitted a Community Assistance Program Application requesting a direct cash contribution of \$10,000 for their 2023 Annual Show event. The funding would be used to assist with the costs associated with travel/accommodation for entertainment, amusement ride companies, and Queensland Ambulance.

The 2022 show was cancelled due to weather. Several entertainment providers did not refund or even partly refund the money paid due to the late cancellation.

2023 Expenses

Fun Time Amusements	\$19,200
Arcade Games	\$8,800
'Gee' d Up' Band	\$10,388.60
QLD Ambulance	\$1,310.00
TOTAL	<u>\$39,698.60</u>

RESOLUTION NO: (QSC142-08-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council notes the Community Assistance Grant Application received from the Quilpie & District Show and Rodeo Committee and approves a direct cash contribution of \$5,000 to assist with costs associated with travel, accommodation, entertainment, amusement rides and Queensland Ambulance for the 2023 annual Show.

5/0

12.4 2023 24 RADF APPLICATIONS**EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider the RADF 2023 24 Round 1 Applications for approval.

RESOLUTION NO: (QSC143-08-23)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

1. That Council approve the following 2023/24 RADF Round 1 applications:.

Organisation	Project	Amount
Quilpie & District Show & Rodeo	Various entertainment - 2023 Show	\$7,772.00
	<ul style="list-style-type: none"> Helly Hoops Gee 'd Up 	
Quilpie Cultural Society	Various workshops	\$14,673.00
	<ul style="list-style-type: none"> Fran Bulmer - Quilting Dean Timms – Furniture restoration Annie Weiden – Silversmithing 1 Annie Weiden – Silversmithing 2 Maxine Thompson – Pastel painting Jan Lawnikanis - Artist 	
Quilpie Shire Council WTC		\$8,805.00
	<ul style="list-style-type: none"> The Cubby – Childrens Show Shake and Stir – Childrens Show Funny Mummies – Comedy/Cabaret Babushka Regifted – Comedy/Cabaret 	
	TOTAL	\$31,250

5/0

13 FINANCE

Nil

14 GOVERNANCE

14.1 DEVELOPMENT APPLICATION - CASTLES

EXECUTIVE SUMMARY

RESOLUTION NO: (QSC144-08-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. Receive this report; and
2. Council issue a decision notice to the applicant approving the Development Application for a Material Change of Use to establish "Warehouse" (Cold Storage (Wild Game)) on land situated at Diamantina Development Road, Quilpie, formally described as Lot 5 on SP273738, subject to the following conditions:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme.
- II. In the Planning Scheme:

Warehouse means "Premises used for the storage and distribution of goods, whether or not in a building, including self-storage facilities or storage yards.

The use may include sale of goods by wholesale where ancillary to storage.

The use does not include retail sales from the premises or industrial uses."
- III. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- IV. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- V. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- VI. In completing an assessment of the proposed development, council has relied on the information submitted in support of the development application as true and

correct. any change to the approved plans and documents may require a new or changed development approval. it is recommended that the applicant contact council for advice in the event of any potential change in circumstances.

Development Conditions

Use

1. The approved development is a Material Change of Use – “Warehouse” (Cold Storage (Wild Game)) as defined in the Planning Scheme and as shown on the approved plans.
2. A development permit for building works must be obtained prior to commencing construction of the use.

Compliance inspection

3. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
4. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved & Amended plans and documents

5. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans conflict with the Assessment Manager’s conditions, the Assessment Manager’s conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
Plan 01	Site Plan – Proposed Roo Box	n.d.
Plan 02	Aerial Site Plan – Proposed Roo Box	n.d.
-	Elevations – Clint Castles	-

Development works

6. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners’ requirements and specifications and to the satisfaction of the asset owners’ representative(s).
8. All works on or near roadways shall be adequately signed in accordance with the “Manual for Uniform Traffic Control Devices – Part 3, Works on Roads”.

Applicable Standards

9. All works must comply with:

- a) the development approval conditions;
- b) any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
- c) Council's standard designs for such work where such designs exist;
- d) any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-d above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-d in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrence lawful requirements outside those stated above.

Stormwater drainage

10. Stormwater drainage is to be provided in accordance with:

- a) Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013;
- b) Pilgrim, DH, (ed)., Australian Rainfall & Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987; and

11. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed. The developer shall ensure that in all cases, discharge of stormwater runoff from the development drains freely to the legal point/s of discharge for the development.

12. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.

13. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Avoiding nuisance

14. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.

15. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.

16. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties or roadways.

-
17. Dust emanating as result of activities carried out onsite (both during construction and post construction) must be continually monitored and suppressed in order to prevent any dust drifting onto road networks and nearby properties and sensitive land uses.
 18. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
 19. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.
 20. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the Environmental Protection (Noise) Policy 2008.
 21. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the Environmental Protection (Air) Policy 2008.

Refuse storage

22. Adequate refuse storage areas and facilities must be provided on the site to service the approved development.
23. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and emptied, and the waste removed from the site on a regular basis. All waste containers are to be located in a convenient and unobtrusive position and shielded from the view of users of the premises, travelling public and neighbours, and accessible by the vehicles used by Council, its agents and/or others.
24. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Access and manoeuvring

25. Site access from the edge of the existing bitumen from Anzac Drive to the property boundary, shall be constructed to a sealed industrial standard to the satisfaction of and at no cost to Council.
26. The landowner is responsible for the construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards. Should any damage be caused at the approved access locations, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
27. No access is permitted to Diamantina Development Road.
28. All vehicles accessing the development site must be able to enter and leave in forward

direction. Reversing out of the development site is not permitted. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.

29. Car parking and manoeuvring areas are to be designed in accordance with:

- a) AS2890.1 – Parking Facilities;
- b) Austroads AP-34/95 - Design Vehicles and Turning Path Templates; and
- c) The 'Access to Premises Standard' (Vol 1 of the National Construction Code).

Earthworks and Construction

30. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadways.

Provision of services

- 31. The development must be provided with an adequate supply of water in accordance with the applicable standards and policies.
- 32. Connect the development to an on-site effluent disposal system, in accordance with Schedule 1, Division 4: Standards for Sewerage Supply, Section 4.2; Standards for On-site Sewerage, AS1547 and the Queensland Plumbing and Waste Water Code. Make provision for adequate on-site disposal areas as required.
- 33. The development must be connected to an adequate electricity supply system in accordance with the relevant building standards, requirements and specifications (as relevant).
- 34. If the premises is connected to a telecommunications service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
- 35. All services installation connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such design exist, (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the development must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Advertising signage

- 36. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach on adjoining properties or roads.
- 37. Any free standing advertising signage or structure constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

No cost to Council

-
38. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

39. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

40. It is the developer's responsibility to ensure all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'.

5/0

14.2 DRUG AND ALCOHOL POLICY - MICRO BUSINESS

EXECUTIVE SUMMARY

Council is presented with the Drug and Alcohol Management Plan for Micro-Business developed to meet the requirements of Civil Aviation Safety Regulations 1998 (CASR) Part 99B. Quilpie Shire Council has a duty to provide a safe workplace for all employees. The health and welfare of all staff is the prime consideration in developing this plan with the aim to reinforce Quilpie Shire Council's commitment to safety, by ensuring that all employees understand what their individual responsibilities are when it comes to alcohol and other drugs use in the workplace.

RESOLUTION NO: (QSC145-08-23)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That council adopt the Drug and Alcohol Management Plan for Micro-Business as presented.

5/0

14.3 2023 CHRISTMAS SHUTDOWN PERIOD**EXECUTIVE SUMMARY**

The report will present options to Council to consider in relation to the shutdown period for the Council workforce over the Christmas / New Year period. The report will also present to Council options for the Council Christmas Party.

RESOLUTION NO: (QSC146-08-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That all departments of Council (excluding Tourism and limited critical services) shutdown for the Christmas / New Year period as of close of business on Friday 22 December 2023, with normal operations to recommence on Monday 08 January 2024;
2. That the Quilpie Visitor Information Centre and Museum shutdown for the Christmas / New Year period as of close of business on Saturday 23 December 2023, and commence operating for limited hours from 9am to 1pm daily for the period Tuesday 02 January 2024 to Sunday 07 January 2024 with normal operations to recommence on Monday 08 January 2024; and
3. That the Council Staff Christmas Party be held at the Quilpie Club on Friday 08 December 2023.

5/0

14.4 REQUEST FROM ADAVALE SPORT & RECREATION ASSOCIATION TO BUILD A SHADE STRUCTURE**EXECUTIVE SUMMARY**

Approval is sought to install a Shade Structure at the Adavale Sport & Recreation Grounds

RESOLUTION NO: (QSC147-08-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council resolves to approve the installation of a Shade Structure at the Adavale Sport & Recreation Grounds which is located on Council Owned Land.

5/0

14.5 ANIMAL REGISTRATION INSPECTION PROGRAM

EXECUTIVE SUMMARY

The Animal Management (Cats and Dogs) Act 2008 requires that all dogs in Queensland are registered once they are more than 12 weeks old. Exceptions to this include where the dog is being kept by a pound or shelter or if the dog is-

- (a) a government entity dog; or
- (b) a working dog (as defined in the Act); or
- (c) another class of dog prescribed under a regulation.

By accepting and approving the recommendation in this report, Council is providing the necessary power to officers to undertake the approved inspection program.

The program will be advertised to commence on 1 October 2023 and will remain active, in accordance with the Act, for a period of not more than six (6) months.

RESOLUTION NO: (QSC148-08-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

That Council approves a selective Approved Inspection Program in the Quilpie and Eromanga townships to be carried out from 1 October 2023, for a period of not more than six months from that date, to ensure compliance with registration requirements of the Animal Management (Cats and Dogs) Act 2008.

5/0

14.6 REQUEST FROM MULGA MATES FOR STAFF HOUSING

EXECUTIVE SUMMARY

Council has received a request to supply staff housing to the Mulga Mates Early Learning Centre for the current Director/Early Childhood Teacher vacancy.

RESOLUTION NO: (QSC149-08-23)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council endorse the flying minute issued on 27 July 2023 to approve the allocation of one Council Housing Property for the vacant Director/Early Childhood Teacher vacancy at Mulga Mates Early Learning Centre.

5/0

14.7 LEASE TO QUILPIE SPORT & REC INC**EXECUTIVE SUMMARY**

Council has been negotiating the terms on new property lease on Lease A, Lot 3 Brolga Street, Quilpie to the Quilpie Sport and Recreation Inc.

RESOLUTION NO: (QSC150-08-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council resolve to:

- (a) Enter into a lease to the Quilpie Sport & Recreation on Lease A, Lot 3 Brolga Street, Quilpie; and
- (b) Delegate power to the Chief Executive Officer, pursuant to Section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this lease agreement.

5/0

14.8 TENANCY LEASE RENEWAL FOR ERGON ENERGY CORPORATE LIMITED**EXECUTIVE SUMMARY**

This report is to consider the renewal of the leases of Council houses located at 74 Pegler Street, Quilpie and 57 Galah Street, Quilpie

RESOLUTION NO: (QSC151-08-23)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

1. That the Council resolve:

1. to enter into periodic Leases for the two residential properties in the town of Quilpie – 74 Pegler Street and 57 Galah Street, with Ergon Energy Corporation Limited, with an increase in rent as per the fees and charges; and
2. to review housing stock and considering allocation of two (2) houses to Ergon Energy Corporation Limited; and
3. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise, and execute any and all matters associated with or in relation to this lease agreement.

5/0

14.9 DEVELOPMENT APPLICATION - LETTER TO NEIGHBOUR**EXECUTIVE SUMMARY**

To inform Council that McWaters Pastoral have submitted a development application for Lot 14 on SP273738 DA 05-22 and have requested Council, as an adjoining property owner, if they have any objections to the proposed change of material use to Warehouse (Rural Storage) and Animal Keeping (Temporary Spelling Yards and Horse Stables).

RESOLUTION NO: (QSC152-08-23)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That Council resolve not to provide any submissions to the material change of use of Lot 14 on SP273738 DA05-22 for a Warehouse (Rural Storage) and Animal Keeping (Temporary Spelling Yards and Horse Stables).

5/0

14.10 GROWING FUTURE TOURISM PROGRAM

Cr Stuart Mackenzie declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Eromanga Natural History Museum (ENHM)

Cr Stuart Mackenzie is Director of ENHM. The ENHM stands to gain a financial benefit depending on the outcome of the matter.

Cr Stuart Mackenzie advised that in accordance with legislative requirements he/she will leave the meeting while the matter is discussed.

At 11:27 am, Cr Stuart Mackenzie left the meeting. Cr Hewson assumed the Chair.

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider an application under the Growing Future Tourism (GFT) Program.

RESOLUTION NO: (QSC153-08-23)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council:

- 1) support an application for the Eromanga Natural History Museum – Stage 3 under the Growing Future Tourism Program; and
- 2) support that the total application value be up to the value of \$3 million (GST exclusive).

4/0

At 11:30 am, Cr Stuart Mackenzie returned to the meeting and resumed the chair.

15 CONFIDENTIAL ITEMS**MOVE INTO CLOSED SESSION**

RESOLUTION NO: (QSC154-08-23)

Moved: Cr Roger Volz

Seconded: Cr Bruce Paulsen

That Council move into closed session at 11.32am.

5/0

At 11.33am, Sharon Frank Manager Finance and Administration and Alisha Moody Rates Officer, entered the meeting.

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Recovery of Rate arrears - Term Lease

This matter is considered to be confidential under Section 254J(3) - e and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government and matters that may directly affect the health and safety of an individual or a group of individuals.

15.2 Recovery of rate arrears - Sale of Land

This matter is considered to be confidential under Section 254J(3) - e and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government and matters that may directly affect the health and safety of an individual or a group of individuals.

15.3 Update in relation to overdue rates and charges

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

MOVE OUT OF CLOSED SESSION

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council move out of closed session at 12:05pm.

5/0

15.1 RECOVERY OF RATE ARREARS - TERM LEASE

EXECUTIVE SUMMARY

This report is presented to Council to consider Council's options to recover the overdue rates or charges levied on Lot 23 on CP NK12, State land over which Term Lease 0/221555 has been granted.

It is recommended that Council obtains further legal advice regarding whether to sue the ratepayers in the Magistrates Court seeking judgment for the amount of the overdue rates or charges. It is recommended that Council instructs its solicitors to obtain detailed searches of the real property register to determine if the ratepayers own unencumbered real property that Council could seek to execute any judgment against.

It is not recommended that Council resolves to sell the lease for overdue rates or charges under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012* given the lease expires on 30 November 2024 and the upfront costs of Council completing any sale.

RESOLUTION NO: (QSC155-08-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That Council resolves to obtain further legal advice regarding Assessment 00478-00000-000, (Lot 23 on CP NK12 – Term Lease 0/221555).

5/0

15.2 RECOVERY OF RATE ARREARS - SALE OF LAND

EXECUTIVE SUMMARY

This report is presented to Council to:

- (a) consider whether to sell the land listed in the below Schedule for overdue rates or charges under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012*; and
- (b) consider whether to sell Lot 708 on CP Q6802 (Assessment 00225-00000-000) for overdue rates or charges under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012* (sale notices for this land would need to be served by substituted service for one or more of the ratepayers).

RESOLUTION NO: (QSC156-08-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That Council resolves to:

1.

- (a) sell the land listed in the below Schedule for overdue rates or charges pursuant to section 140(2) of the *Local Government Regulation 2012*; and
- (b) delegate to the Chief Executive Officer its power to:
 - i. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the *Local Government Regulation 2012*; and

-
- ii. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the *Local Government Regulation 2012* to effect the sale of the land.

SCHEDULE

Assessment number	Lot on plan description
00059-00000-000	Lots 71 and 80 on CP A2456
00088-00000-000	Lot 603 on CP A2451
00267-10000-000	Lot 308 on CP Q6801

2.

- (a) sell Lot 708 on CP Q6802 (Assessment 00225-00000-000) for overdue rates or charges pursuant to section 140(2) of the *Local Government Regulation 2012*; and
- (b) delegate to the Chief Executive Officer its power to:
- i. give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the *Local Government Regulation 2012*; and
 - ii. take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the *Local Government Regulation 2012* to effect the sale of the land.

5/0

15.3 UPDATE IN RELATION TO OVERDUE RATES AND CHARGES

EXECUTIVE SUMMARY

This report is presented to Council to:

- (a) provide Council with an update in relation to the overdue rates or charges on Lot 34 on SP 242435 (Assessment 00882-00000-000) (Council is not presently entitled to sell this land); and
- (b) provide Council with an update in relation to the overdue rates or charges on Lot 5 on RP 99366 (Assessment 00179-00000-000) (Council is not presently entitled to sell this land).

RESOLUTION NO: (QSC157-08-23)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council resolves to note the update in the report.

5/0

16 LATE ITEMS

16.1 FINANCIAL SERVICES STATUS REPORT - JULY 2023

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial services for month ending 31 July 2023.

Noted

16.2 FINANCIAL SERVICES REPORT MONTH ENDING 31 JULY 2023**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 July 2023.

RESOLUTION NO: (QSC158-08-23)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That Council receive the Monthly Finance Report for the period ending 31 July 2023.

5/0

At 12:26pm, Cr Jenny Hewson and Sharon Frank left the meeting.

Council Adjourned at 12:27pm for lunch

The meeting resumed at 12:58pm

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included

Cr Volz:

- Concerns regarding the dust generated around the IOR site as the access is not sealed. There is also an issue at Lowes – Manager of Governance & Compliance to review Development Applications
- Concerns that Emergency Services Response (Auxiliary Firefighters) may not be able to attend all jobs in the coming months due to two members leaving town. There are currently 5 members and this will be reduced to three. Four members are required to attend a response. Rural Fire will be looking for community minded people to fill these paid positions.
- Well done to the TMR crew who did the grid presentation in Quilpie. No doubt that property owners had attended will promote it to their neighbours.
- Council should look into the Land Restoration Fund for Carbon Farming due to higher return on Australian Carbon Credit Units (ACCUS's)

Cr Volz will attend the Adavale Plan Crash Memorial at 10:00am on Sunday 27 August 2023. Cr Barnes will accompany him if she is available.

Cr Volz, Cr Hewson and CEO will attend the Western Queensland Alliance of Councils while Cr Mackenzie and Cr Barnes attend the Remote Australians Matter Conference at Charleville.

Cr Paulsen

- Concerns regarding speed entering Quilpie not working correctly. Director of Engineering Services advised replacement parts are to be installed this week. If this does not work, they will be removed and sent away.

Cr Barnes

- Cr Barnes will attend the Bush summit and has registered on-line to attend remotely

Cr Mackenzie

- Channel Country Ladies Day is looking for a host for the 2024. Quilpie to put in an EOI to hold the event.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 19 September 2023 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 09:30.

There being no further business the Mayor declared the meeting closed at 1.32 pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 15 August 2023.

Submitted to the Ordinary Meeting of Council held on Tuesday, 19 September 2023.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

9 COUNCILLOR PORTFOLIO REPORTS

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 MONTHLY STATUS REPORT FOR ENGINEERING SERVICES AUGUST 2023

IX: 238112

Author: Peter See, Director Engineering Services

Attachments: 1. Proterra Group Report for August 2023 [↓](#)

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report is about works carried out by Engineering Services during August 2023.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

- The Works Supervisor, Manager Plant and Workshops, and the Water and Sewerage Supervisor have resigned from Council.
- Recruitment for new Supervisors will be carried out as soon as possible.
- With these changes, only six staff in Town Services are entitled to 7 weeks annual leave. All other staff are now on five weeks and Rostered Days Off.
- Work gangs will commence summer working hours as from Monday 11 September. All crews will begin work at 6.00 a.m. All staff will cease by 3.00 p.m.

Roads

RMPC

- Heavy formation grading has been carried out on the Quilpie Adavale Red Road. This work is ahead of the TIDS Project for the 23-24 year.
- Works were also completed on the Quilpie Thargomindah Road, on shoulder grading, north of Toompine and south of the Bulloo River.

Other TMR Works

- The remainder of the initial sealing for the CN-19645 Project on the Diamantina Developmental Road was carried out on 29-30 August. All widening in this current project is complete. Works are continuing for the concrete headwalls for the pipe and box culvert works. The works should be completed by the end of September. The final reseal will be carried out in early December 2023 as per TMR instructions.
- Works are commencing on sealing of the Quilpie Adavale Red Road using TIDS and Council funding. TMR gravel re-sheeting funds will also be utilised. This work will be ongoing until December 2023.

Flood Damage Works TMR

- All scheduled flood damage works for TMR are complete.

Flood Damage Works Shire Roads

- Proterra Group have managed the flood damage repairs to Mt Margaret and Kyabra Roads. This work has been carried out using a mixed crew from APV and Long Plains assisted by a stabiliser from SatCivil. RPQ have carried out bitumen spraying. This work will continue into September.
- The Proterra Project Manager is on leave at present. The Paroo based Proterra Project Manager is assisting in Quilpie.
- Please find attached report from Proterra Group.

Concrete and Structures

- The gang have constructed all concrete works for the 4 new houses in Quilpie. This includes driveways, footpaths, and tank stands,
- The gang is working on the CN-19645 Project at the Grey Range on concrete headwalls.
- The Town Grid has been replaced. Some fencing remains to be carried out. This work has been an expensive cost.
- Staff erected signs and lighting for the Sons of Adavale commemoration. An additional flagpole and paving was also carried out.

Council Buildings and Facilities

- A painter has painted the change shed at Eromanga Pool and the toilet shed that will be used outside of Hell Hole Gorge National Park.
- The tradesman is away on sick leave for an extended period. However, we have sourced contractors to continue the works.
- A shed has been placed at Gyrica Gardens to enable storage of machinery and chemicals on the site. This will save wear and tear on plant and down time for staff.
- A slab has been laid at Bulloo Park for a storage shed to be relocated from the old depot as part of the demolition works of the old depot.

Waste

- Removal of scrap metals from the Quilpie waste facility commenced on 29 August.
- Eromanga waste continues to be an issue. The transfer station is being fast tracked for construction.

Water and Sewerage

- Two Contract plumbers started with Council at the end of August. They have been employed to assist in catching up with a large backlog of water and sewerage works. They will continue until Christmas 2023 at present.
- The plumbing of the four new houses has been completed.
- The supervisor and the plumber attended Certificate III training in St George and Charleville during the past month.
- The sewage pump station in Quarrion Street failed on 18 August. Staff, a contract sewage truck and the local electrician managed to get it back into service.
- The Supervisor has resigned from Council.

Plant and Workshops

- New Vehicles have been delivered for the Manager WHS, the Director Corporate Services, and the Water Department.
- The Caterpillar Grader most recently delivered is to have its engine replaced as a product recall.
- The Manager has resigned from Council and ceases work on 8 September 2023. The qualified staff will rotate in the roll until a replacement is found.

Town Services

- Council supported events took a considerable amount of time and effort during August. This included the Gun Club shoot, Golf Club carnival, numerous NAIDOC events, the Marusia Concert, and Kangarangadoo. This work impacts the routine work of Town Services significantly.
- Turf was laid at the two 4-bedroom houses. The 5-bedroom houses will also soon be turfed.
- The median strip landscaping in Brolga Street is continuing.
- Slashing of the old depot and other locations in Quilpie has been carried out.

CONSULTATION (Internal/External)

N/A

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

Works are carried out in accordance with the budget.

Risk Management Implications

Nil.



MONTHLY PROJECT REPORT
SEPTEMBER 2023

QUILPIE SHIRE COUNCIL
DRFA – FLOOD RESTORATION PROJECTS

MARCH 2021 EVENT

JANUARY 2022 EVENT

SEPTEMBER 2022 EVENT

COOMA ROAD BETTERMENT PROJECT-Complete



QSC – DFRA MONTHLY PROJECT REPORT

September 2023

AMENDMENT, DISTRIBUTION and APPROVAL

ISSUE	AUTHOR	REVIEWER	APPROVED FOR ISSUE		
			NAME	SIGNATURE	DATE
1	Geoff Rintoul	Geoff Rintoul	Geoff Rintoul	<i>Geoff Rintoul</i>	31 Aug 2023

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QSC – DFRA MONTHLY PROJECT REPORT

September 2023

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QSC – DFRA MONTHLY PROJECT REPORT

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CONTRACT SUMMARY

Contract Number	RFQL06 22-23
Principal Representative's Delegate	PROTERRA GROUP
Project Manager	Cameron Mocke/Geoff Rintoul
Target Date for Practical Completion of 2022 September event works	20 December 2024

FINANCIAL STATEMENT

Description	Status	Percentage Completed
Approved Submissions QSC.0007.1920-QSC.0023.1920	Approved	100%
Approved Submissions QSC.0027.2021L-100% complete. QSC.0028.2021L, QSC.0030.2021L, QSC.0031.2021L, QSC.0032.2021L, QSC.0029.2021L-Includes Betterment submission.	Approved	96%
2022 event works Submissions		
QSC.0036.2122F, QSC.0037.2122F, QSC.0039.2122F and QSC.0040.2122F. Betterment Works- Old Charleville Road	Approved Approved	76% 100%
2022-September event works Submissions		
QSC.0042.2223C,	Approved	8%
QSC.0043.2223C.	Approved	7%
QSC.0046/QSC.0047/QSC.0048/QSC.0049.2223C.	Approved	3%



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Event date	Percent Complete	Estimated Final Cost
26-February-2020	100%	\$16,720,732.34
31-March-2021	99%	\$11,785,018.67
04-February-2022	76%	\$9,841,567.19
15-September-2022	9%	\$18,000,000.00



QSC – DFRA MONTHLY PROJECT REPORT

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FINANCIAL DISCUSSION

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC.

VARIATIONS / SCOPE CHANGES

2021 REPA Works

No variations have been issued for 2021 REPA works.

2022 REPA Works

Var.01 will be issued for sealing of additional areas on Tobermory Road

PROGRAM

The supervised crew consisting of equipment hired from APV Contracting and Longplains Contracting completed works on Mt Margaret and Kyabra Roads from mid to end August in preparation for seal works by others in early September.

RPQ completed the first sealing works on Mt Margaret Road on 21 and 29 August 2023. They are scheduled to return in the first week in September to complete sealing works on Mt Margaret and Kyabra Roads.

SL & SA Travers have completed works on their Package D and have commended works on Dunck Creek.

The first submission lodged which covers the following roads, Tobermory, Ingeberry, Mulliana and Bowallie-Tobermory Roads. This tender has been awarded to APV Contracting. APV Contracting has completed work for the Separable Portion A. APV Contracting completed the major works on the Tobermory Road Pkg, they then mobilized to Mt Margaret and Kyabra Roads in Mid-August to assist with the works to prepare pavement ready for sealing. This work is now complete. The intent now, subject to the availability of water, is to mobilize to either Trinidad (Unlikely) or Mulliana Roads in early September to progress with same. APV Constructing are currently on rostered days off.

The second submission covers roads around the Eromanga township. Boondook, Congie, Corowa, Earlstoun, Kyabra, Mt Howitt, Pinkilla, Ray, Raymore, Wallyah and Warrabin Roads.

The tender covering the preparation of this material has been awarded to APV Contracting, these works are now nearing completion.



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PROCUREMENT

6.1 UPCOMING TENDERS

- RFQL 024 Flood Restoration Works-Screening for Northern Roads has been tendered via VendorPanel, and has not had the desired result, as such will be retendered.
- Further quotes will be issued via Vendor Panel once preparations and approvals have been received.

6.2 TENDERS/QUOTES AWARDED-2022 and 2022 September WORKS

Tender	Contractor	Value	GST	Total
RFQ 02 22-23 Flood Restoration Works Pkg A- (Keeroongooloo, Regleigh and Springfield Roads)	APV Contracting	\$750,271.91	\$75,027.19	\$825,299.10
RFQ 06 22-23 Flood Restoration Works Pkg B- (Pinkenetta and Giberoo Roads)	APV Contracting	\$345,807.47	\$34,580.75	\$380,388.22
RFQ 016 22-23 Flood Restoration Works 2022 Pkg C- (Cheepie Adavale Road)	Tolbra Earthmovers and Haulage	\$1,057,496.87	\$105,749.59	\$1,163,245.46
RFQL 08 22 - 23 Flood Restoration Works 2022 Package F- (Wareo, Duck Creek and Napoleon Roads)	Tolbra Earthmovers and Haulage	\$320,939.55	\$32,093.96	\$353,033.51
RFQL 04 22-23 Flood Restoration Works 2022 Pkg D- (Old Charleville Road)	SA & SL Travers	\$1,110,981.28	\$111,098.13	\$1,222,079.41



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RFQ 07 22-23 Flood Restoration Works 2022 Pkg E- (Big Creek Road)	APV Contracting	\$626,170.00	\$62,617.00	\$688,787.00
RFQL 09 Flood Restoration Works 2022 Pkg G- (Old Thargo and Kiandra Roads)	SC & KG Bowen	\$797,189.14	\$79,718.91	\$876,908.05
RFQL 016 22 - 23 Flood Restoration Works 2022 Package --(Tobermory Road Package)- Screening	APV Contracting	\$494,310.00	49,310.00	\$543,741.00
RFQL 015 22-23 Screening-Eromanga Pkg	APV Contracting	\$461,769.60	\$46,176.96	\$507,946.56
RFQL 017 22 - 23 Flood Restoration Works 2022 Trinidad Road Package	APV Contracting	\$1,615,500.85	\$161,550.09	\$1,777,050.94
RFQL 018 22 - 23 Flood Restoration Works 2022 Old Thargo Road Package	SA & SL Travers	\$1,577,063.38	\$157,706.34	\$1,734,769.72

6.3 GRAVEL SCREENING

The gravel screening for the 2022 September Works on Corowa Road have been completed. One more Tender for the rest of the screening for 2022 September event will be issued soon.

WATER ISSUES

Construction water is becoming an issue; Pkg RFQL 017 22-23 has under mutual agreement been put on temporary hold due to lack of construction water in that area. The Contractor is in the process of seeking alternate supplies and will keep Council updated.



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QRA

The QRA will be arranging for a site visit in the coming month.

PHOTOS



Ch 46.5 Kyabra Road – Floodway under construction with stabilized gravel laid down and awaiting final trim. The floodway will be sealed in the first week in September.



Mt Margaret Road – Stabalisation works to existing pavement in preparation for sealing.



QSC – DFRA MONTHLY PROJECT REPORT

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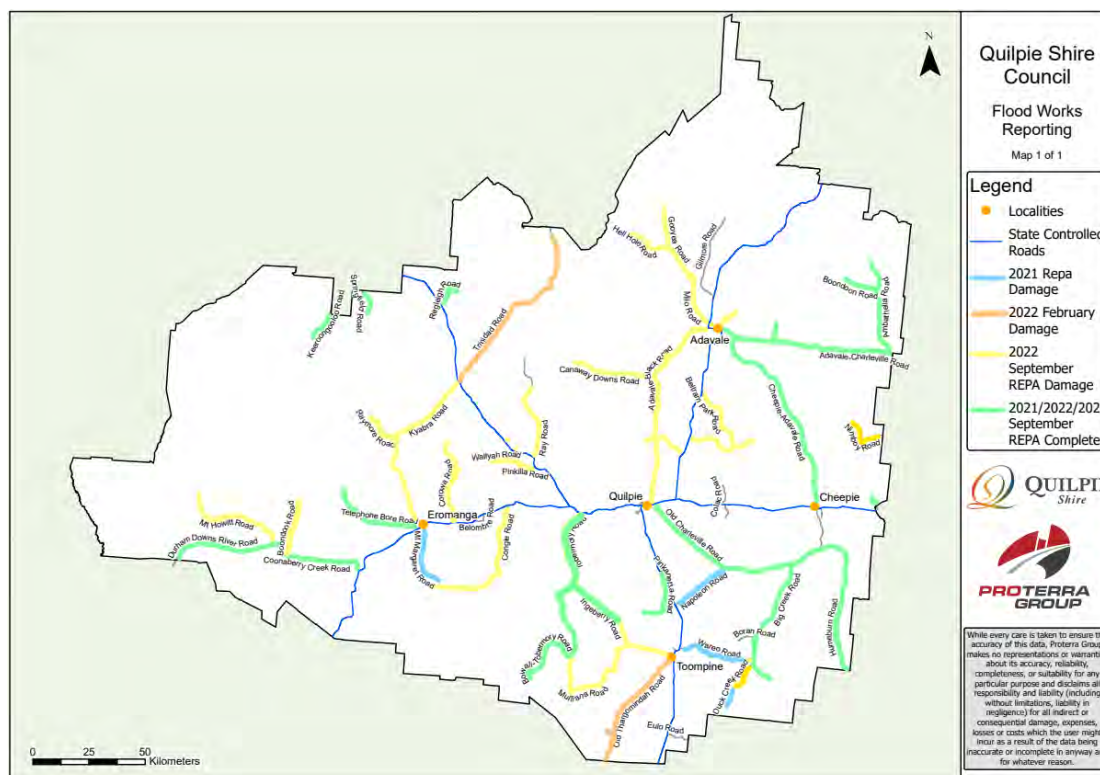
Mt Margaret Road – First coat of seal down 29 August with the second coat due Monday 4 September.



QSC – DFRA MONTHLY PROJECT REPORT

September 2023

APPENDIX A – 2021/2022/2022 SEPTEMBER REPA WORKS MAP



10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT

IX: 241694

Author: Damien McNair, Pest & Livestock Management Coordinator

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Wild Dog Scalps Presented to Council 01-07-2023 to 31-08-2023

<u>Property</u>	<u>No of Scalps</u>			<u>Amount of Payment</u>
	Male	Female	Pups	
Armoobilla	2	-	-	100.00
Total	2	-	-	100.00

Wild Dog Scalps - Comparative Data Table

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Male	233	200	51	42	82	2
Female	179	106	44	17	39	
Pups	41	47	4	8	8	
Total	453	353	99	67	129	2

Wild Dog Baiting Program

Hot spot baiting was completed at the following properties during August:

- Wellclose
- Raymore

Wild Dog Baiting Program 2 will take place from 1 October to 29 October 2023.

Trapping

Traps are currently set at the following properties:

- Wanko
- Waverly
- North Comongin

Traps were pulled from Nerrigundah

Baiting Meat

10T of baiting meat was delivered to the Shire Depot on 1 September 2023

Local Laws

Two letters of complaint were received during the month of August relating to dogs.

One complaint received relating to ducks.

One complaint received relating to cats.

One dog declared - Regulated Dog

Authorised Inspection Program

An Authorised Inspection Program has been scheduled to take place in Quilpie and Eromanga during the first week of November. This program has been coordinated to ensure that residents are complying with Council's Local Laws in relation to the keeping of dogs.

Commons and Reserves

Reserve	Condition	Notes
Quilpie Common	Currently holding condition	Drying off in current weather conditions
Eromanga Common	Currently holding condition	Drying off in current weather conditions
Adavale Common	Currently holding condition	Drying off in current weather conditions
Warrabin Lane	Currently holding condition	Drying off in current weather conditions
Dillon's Well	Currently holding condition	Drying off in current weather conditions Stock currently agisted on reserve

Pest Weed Management

Entity	Location	Target	Action
Council	Storm Water Drains	Miranda Reed	Spray

Council	Kyabra Road		Roadside Spray
TMR	Various Roads		Pest Control ongoing

General

Manager of Governance & Compliance, Director of Corporate & Community Services and I attended a TEAMS meeting with staff from Balonne Shire Council to discuss the Authorised Inspection Program.

In preparation for the upcoming predicted El Nino conditions and the observation of kangaroos already coming into the town areas, I have contacted National Parks in regard to applying for a Mitigation Permit.

Chemical Licence renewal complete. Licence issue has changed from Biosecurity to Qld Health.

One of the troughs on the Quilpie Common was disconnected from the water source during month. The matter has been resolved.

CONSULTATION (Internal/External)

Director Corporate & Community Services

Manager Governance & Compliance

Council Staff

Balonne Shire Council

Landholders

Community Members / Animal Owners

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

Operating within Council Budget 2023-2024

RISK MANAGEMENT IMPLICATIONS

Low Risk – within standard operations

10.2.2 NDIS COORDINATOR STATUS REPORT**IX: 241695****Author: Christine Houghton, NDIS Officer****Attachments: Nil****KEY OUTCOME**

Nil

EXECUTIVE SUMMARY

The purpose of this report is to inform and update Council on National Disability Insurance Scheme activities and programs.

ACTION ITEMS

Nil

OPERATIONAL UPDATEGeneral

NDIS continues delivering a vital service within the Quilpie Shire with 31 participants in the program and 5 participants working towards meeting the access requirements, 3 of which are children.

The waiting list for a pediatric appointment is concerning with some children waiting 365 days for an appointment, which is excessive. The Early Childhood Early Intervention (ECEI) NDIS Program has been altered to allow children to enter the program without a diagnosis until they turn 9 rather than 7. However, existing child participants already on the scheme will still require a diagnosis when they turn 7 or they are exited from the NDIS.

NDIS Service Providers are working well with participants and Support Workers are doing a great job making a huge difference in participants lives. The Physiotherapist employed by Vitalhealth visits fortnightly and is very popular with his clients.

Vitalhealth has successfully recruited a new Occupational Therapist. This position has been vacant for 3 months.

Speech Pathology has been delivered monthly this year, which I don't think is often enough for clients, particularly small children. Telehealth is offered as an alternative; however it doesn't seem to be a suitable option for a lot of these small children according to their parents. I have been advocating for more services; however I believe there are recruitment issues across the board in this area.

Queensland Health has a new Nurse Navigator based in Charleville, Nikki Pamenter. Nikki and I have been collaborating with participants who have disabilities with complex health issues, to ensure they are aware of Specialist appointments in Brisbane and Toowoomba well in advance, so there is time to plan travel and organize accommodation, rather than receiving an appointment letter in the mail the week before.

SWHHS Primary Care Pilot team have decided to start their program with the Western part of the Health Service which incorporates Charleville, Quilpie, Thargomindah and Cunnamulla due to the data that has been collected. It has been brought to the attention of the Primary Care Pilot Program that the issues recorded are resulting from the lack of data sharing between Health Care services across the board. The lack of information available to the general community in regard to the services available and how to access services is a continuing problem which needs to be addressed and rectified to enable consumers to make informed decisions in relation to their health care.

Statistics

NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
78	30	8

Current Issues

Ongoing shortage of Allied Health Staff

Long wait times for Pediatric Services

Correspondence / Newsletters

NDA Webinar List

NDIS Consumer Newsletter

NDIS Provider Newsletter

CONSULTATION (Internal/External)

Director Corporate and Community Services

Stakeholders

Participants

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Program operating in accordance with the Quilpie Shire Council Risk Management Policy

10.2.3 CORPORATE AND COMMUNITY SERVICES STATUS REPORT

IX: 241696

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Corporate and Community Services portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Condolences

A Condolence Card was forwarded to the relatives of George Turner.

Quilpie NAIDOC Week Celebrations

Quilpie NAIDOC Week Celebrations were held during the week 21 – 25 August 2023. It was a full week's program of activities with a special focus on the 2023 theme "For Our Elders". It was the first time NAIDOC Week was celebrated as one with the community and schools and it was also the first time that NAIDOC Week was celebrated on Boonthamurra Country in Eromanga.

Special thanks must go to Quilpie Shire Council, Cr Roger Volz, NAIDOC Committee, CWATTSICH, Quilpie State College, Eromanga State School, St Finbarr's School, CACH, Deadly Choices, SWIN, Camrandale Transport and Wayne Martin for their support, participation and contributions toward making NAIDOC Week 2023 such a success.

The Committee held a debrief meeting on Thursday 7 September to ensure that all suggestions for improvements to the event were noted for 2024.

Quilpie Shire Council Exclusion Fence Subsidy Program

Applications to the Quilpie Shire Council Exclusion Fence Subsidy Program – Round 7 closed on 6 September 2023. A report of all applications received will be presented to Council.

ANZAC Day 2024

Advice has been received from Wayne Chetcuti, Warrant Officer Class One, Regimental Sergeant Major – 2/14 Light Horse Regiment that Council's application for ceremonial support for ANZAC Day 2024 Services has been successful. Further information / details will be provided in early 2024.

TRACC

The Community Services Team met with representatives of TRACC (Tackling Regional Adversity through Connected Communities) to discuss several events they wish to deliver in the Quilpie Shire community. Proposed activities include:

- Adavale playgroup (17 October 2023)
- Women's Breakfast (18 October 2023)
- Youth Mental Health First Aid Workshops (22 / 23 November 2023)
- Jewellery Workshops – Quilpie (21 October 2023)
- Jewellery Workshop - Eromanga (22 October 2023)

TRACC is set up to better integrate clinical care and community support, providing a more comprehensive approach to tackling mental health issues in rural communities by providing events / opportunities for communities to come together.

Swimming Pools

Quilpie Swimming Pool officially opened for the 2023/24 season on 4 September 2023.

Eromanga Swimming Pool will open for the 2023/24 season on 16 September 2023.

Bulloo Park

Due to reports of kangaroos in the facility grounds, the gates to Bulloo Park have been locked as per Public Notice published. Signs have also been erected advising that use of the stables must be by prior arrangement with Council.

Advance Communications were requested to visit the facility to inspect and repair the microphone / sound system prior to the Quilpie & District Show and Rodeo.

SWHHS – 2024 Hospital and Health Board Recruitment

The 2024 Hospital and Health Boards recruitment process has now commenced with the expression of interest for Members and Chairs issued on Wednesday, 6 September 2023. The expression of interest will remain open for 5 weeks and close at midnight on Wednesday 11 October 2023.

Non-Executive Chairs and Members are being sought across Queensland's 16 Hospital and Health Boards. This is an opportunity for interested persons to contribute to their local community to deliver exceptional healthcare. Queensland Hospital and Health Boards manage their respective Hospital and Health Services, which are the principal providers of public health services across Queensland.

This opportunity is widely advertised across a broad range of digital platforms and other media advertising. A copy of the advertisement and information pack is attached. For further information on the application process, please access the following webpage: www.executivequarter.com.au/hhb

Cemetery Enquiries

Four Cemetery enquiries were received during the month. Enquiries include family history enquiries, location of graves in Shire Cemeteries and information regarding graves on properties.

CONSULTATION (Internal/External)

Chief Executive Officer

Council Staff

Community

Various State / Federal Government Departments

LEGAL IMPLICATIONS

None noted.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget 2023-2024

RISK MANAGEMENT IMPLICATIONS

Low; in accordance with Council's Risk Management Policy

ORDINARY COUNCIL MEETING AGENDA

- Disposals of road, water and sewerage infrastructure asset due to valuation realignments
- Review and update property plant and equipment movement schedule and reconciliation to general ledger for all asset classes
- Upload responses / provide supporting documents for all audit request and reply to queries
- Updated trial balance

The Auditors were onsite for two weeks commencing 7 August through to 18 August. They continued their audit offsite.

The 2022/23 Financial Statements were reviewed by the Audit Committee at their meeting on 11 September.

Council's CEO and Mayor signed the Financial Statements on 11 September 2023, and they were certified by the Queensland Audit Office on 12 September 2023, with an unmodified audit opinion for the financial statements.

An unmodified audit opinion means the financial statements are reliable.

Finance

- Completion of Monthly Finance Report for July 2023.
- Grant and contract assessment – monthly review with revenue recognition and adjustments for contract assets and contract liabilities as required.
- WIP / capital expenditure reconciliation

Meetings

- Council Workshop – 1 August – as required
- External Auditors on site – 7 August to 18 August
- Executive Leadership Team Meeting – 14 August
- Ordinary Council Meeting – 19 August – as required
- Audit Close Out Meeting – 18 August
- Meeting with Department of Resources – Annual Valuations – 28 August
- Various meetings and teams meetings with RSM (Auditors)

CONSULTATION (Internal/External)

Chief Executive Officer

LEGAL IMPLICATIONS

None noted.

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 TOURISM AND ECONOMIC DEVELOPMENT STATUS REPORT

IX: 240940

Author: Karen Grimm, Manager Tourism & Economic Development

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

The purpose of this report is to update Council on Tourism and Economic Development activities during August 2023.

OPERATIONAL UPDATE

Tourism

Southwest Queensland Regional of Councils (SWQROC): Meeting was held on Tuesday 8th August. This meeting discussed and resolved to attend the Moreton Bay expo in February 2024 as a collective. Influencers, Travel Tales, who were engaged by SWQROC submitted an article for the August edition of Out and About with Kids magazine, it featured Adavale Muster, Toompine Pub and Eromanga Natural History Museum. The group will continue to use images from the influencers to share the family story. The group will also continue with full page Southwest Queensland advert in the 2024 Travellers Guide.

Link to story: <https://emag.outandaboutwithkids.com.au/august-2023/outback-odyssey>

Queensland Tourism Employment Crisis Resilience and Recovery Strategy – Manager TED participated in the final consultation meeting for the Strategy on the 15th August 2023. The strategy has been delivered by QTIC and the University of Queensland (UQ). The strategy is due for release in October, it aims to facilitate the recovery of the tourism industry by addressing our workforce challenges and creating a path forward.

Visitor numbers: August numbers were up by 302 compared to August 2022. The highest August numbers since 2019. Queensland visitor numbers were also higher for August, compared to same period in 2022. Our overall numbers are still behind our 2021 numbers, which was the highest numbers recorded through the Visitor Information Centre.

Average daily visitor numbers were 59 per day, compared to 49 per day in 2022.

Total numbers – 1st January – 30th August 2023

2023 – 9039	2022 – 8734	2021 – 10,318
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2020 – 4302	2019 – 7785
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Website: August saw 1,978 new users to visitquilpie website, with over 4,188 views. Google was the highest referral for August, with direct referrals. Interesting fact is bing and yahoo search engines also came in top 10, along with click throughs from Mirusia's website.

The numbers are up from 2022 and only slightly down from July 2023. Average users per month is higher by over 700 compared to 2022.

Quilpeta: The show is currently operating twice a week, with additional shows organised in lead up to Mirusia (Friday night prior) and Birdsville Races.

Economic Development & Business support

Business Development meeting – the next meeting for this group is set for 6.45am, Tuesday 19th September 2023, at The Brick Hotel.

Queensland Small Business Commissioner (QSMC) Visit – QSMC, Dominique Lamb and Office of the QSBC, Director Strategy and Engagement, Luke Forster visited Quilpie on Wednesday 23rd August as part of a wider Southwest and Darling Downs tour. It was a good opportunity to meet up with local business to understand concerns and issues. It was a positive visit with further information shared about how the Commissioner's office can support local business. Manager TED will continue to distribute information about their services and support as part of Council's commitment under the Small Business Friendly Council program.

Economic Development Officers (EDO) forum – Meeting for the group of EDO's across the Darling Downs and Southwest region on Monday 7th August. This is a networking meeting to share programs, events and activities Councils are delivering in region. Discussions also include issues around Childcare in the region the Regional Economic Futures Fund (REFF) and newly appointed LEO officers.

Business Benchmarking Project – This project is currently in survey development; further consultation will occur to assist in development of the survey. Survey engagement is expected to occur in October.

Miscellaneous

Gallery – The Show photography exhibition is the exhibition for September. There will be no official opening for this exhibition. There will be people's choice for this exhibition with the top images used in the Get Ready calendar for 2024.

Southern Queensland Local Government Arts Advisory Committee – Manager TED attended the virtual meeting for August. This group includes Councils from SE corner across to Bulloo and Quilpie in the west. Key points from this group include upcoming museum workshops in Roma in January 2024, new coordinators for state tours. The meeting also highlighted the push to link with 2032 Olympics.

Governor of Queensland visit – Her excellency, Dr Jeannette Young AC and her husband, Professor Nimmo visited Quilpie for a short time on Monday 21 August 2023. They were able to visit the Quilpie Multipurpose Health Service and Visitor Information Centre. A short tour of a couple of Quilpie projects, including housing was also included. It was a great connection, with opportunity to extend future invitations to the Governor of Queensland.

Grant applications – Manager TED submitted two applications under the Regional Economic Futures Fund (REFF). 1. Eromanga Natural History Museum – Renewable energy project 2. Expansion of high voltage transmission line connecting Southeast Queensland Renewable energy zone to South Australia. Announcements for this program are expected in January 2024. The Regional Economic Futures Fund, known as the REFF, is a new \$200 million program to support communities in seizing industry development opportunities presented by global decarbonisation.

Mirusia – The event was successfully held on Saturday 26th August at Baldy Top. There were 220 tickets sold. Reviews and feedback to date have been positive. This was the first major event organised by Council, there was a cross department collaboration to deliver the event. A survey of all attendees will be released in September, with a full report available in October. This report will provide information about economic benefits from the event provided to the Shire, including costings to hold the event.

Event support & major event promotion

- Kangaranga-Do – support provided for posters and promotional through Birdsville Races media and assisting with infrastructure.
- Quilpie Show, Rodeo and Field Days – The committee chose television adverts as their major support for 2023, however due to interest in Scarecrows and Field Day, additional event media has evolved to provide coverage over the weekend.

- Bulloo Bush Ball – The committee have requested media support, to prepare and deliver media release about the event, as their major support in 2023. This event brings in visitors from outside the region. It is also gaining positive media coverage for the Shire, to a wider audience.
- Remote Australians Matter (RAM) conference – Manager TED continuing to provide support to the committee as per Council's commitment for the management of registrations. Registrations close Monday 11th September. Conference will be held, Tuesday 26th and Wednesday 27th September in Charleville.

Gallery

Upcoming 2023 Exhibitions

15th Sept – 30th Sept Show Photography Exhibition – No official opening for this exhibition.

10th Oct – 3rd Nov Combined Schools Exhibition - Opening Tuesday

11th Nov – TBA Dec Christmas in the Gallery

Quilpeta Night Show

Quilpeta total numbers								
	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
2023	-	-	<u>126</u>	<u>276</u>	<u>156</u>	<u>223</u>		

Quilpeta – Guests to regular screenings								
	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
2023	-	-	<u>93</u>	<u>241</u>	<u>139</u>	<u>193</u>		

Quilpeta – Guests with Tour Groups								
	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
2023			<u>33</u>	<u>35</u>	<u>17</u>	<u>30</u>		

Tour Groups

In the month of August, the centre hosted 1 tour group for the Night Show. Due to tour groups cancelling there are no further night show bookings for 2023. Bookings are being received for 2024.

Social Media - INSTAGRAM

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
REACH	1041	820	1619	1458	1108	716	312	414				
PROFILE VISITS	33	28	114	126	101	58	49	49				
NEW FOLLOWERS	12	7	25	26	20	21	16	24				

Social Media - FACEBOOK

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
REACH	30,114	25,267	28,571	6915	10,208	41,951	20416	17,101				
PAGE VISITS	603	559	1260	731	652	698	518	1040				
NEW FOLLOWERS	14	27	39	26	19	30	17	15				
LINK CLICKS	163	180	35	28	193	317	27	89				

Website

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020	1329	3190	1238	1332	2337	3363	2338	2613	2175	1350	1008	881
2021	1135	138	1642	2521	2416	3330	3733	2109	2033	3925	1418	859
2022	1096	1314	1493	958	1864	1547	1638	1768	1313	913	996	642

2023	2026	1621	3287	2423	2058	2014	2009	1978				
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Visitation numbers - Visitor Information Centre

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10,655
2019	89	52	194	443	1130	1712	2725	1440	1450	548	241	97	10,121
2020	8	42	53	0	0	446	1688	1458	2172	1111	350	146	7,474
2021	64	59	295	894	2154	2657	2950	967	1515	842	290	108	12,795
2022	66	65	314	1191	1329	1573	2650	1546	1142	552	265	155	10,856
2023	80	66	279	758	1337	2372	2299	1848					

Visitation number - Visitor Information Centre (Queensland only)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2018	6	8	33	107	210	155	172	66	70	44	26	2	899
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1743	784	170	53	5943
2021	37	50	154	651	1157	1248	1327	823	1247	558	168	59	7420
2022	47	51	217	876	846	717	1197	654	558	271	130	43	4970
2023	53	49	159	506	631	1041	904	752					

CONSULTATION (Internal/External)

NIL

LEGAL IMPLICATIONS

No legal implications

FINANCIAL AND REVENUE IMPLICATIONS

Operating within budget

RISK MANAGEMENT IMPLICATIONS

Nil risk implications

OPERATIONAL STATUS REPORTS

CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

ORDINARY COUNCIL MEETING AGENDA

19 SEPTEMBER 2023

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 241814

Author: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

ACTION ITEMS

Update of actions below, those actions arising in the June Council meeting that are not listed have been actioned.

Meeting Date	Subject	Action	Comments	Status
21-Jun-22	Water Access Agreement - Lot 40 NK839916	Action the request for the installation of a water connection for Lot 40 NK83991.	Applicant has been contacted, meeting scheduled in September 2022.	Ongoing
20-Aug-21	SWQROC funding for recycling	Progress requested regarding SWQROC recycling funding	Recycling initiatives to progress through SWQROC Waste Group.	Commenced
11-Jun-21	Quilpie Airport planning	Undertake community consultation regarding changes to airport	EOI Released.	Ongoing
08-Apr-21	Eromanga bean pump	That the beam pump adjacent to the road near Eromanga could be renovated and made into a working pump as a tribute to the oil and gas industry in the shire.	Beam pump has been reassembled. Council to explore potential of signage on history of Oil and Gas in the Shire.	Ongoing
12-Mar-21	Increase number of councillors	Investigate the potential of appointing additional councillors		Not Commenced
12-Nov-20	Strategic Plan for Exclusion Fence	Liaise with Craig Allison - to include a map	Draft map has been completed – additional work required to identify all privately constructed fencing.	Ongoing
12-Nov-20	Map	Map to landholders in regards to exclusion fencing for the next 5 yrs.	Map provided, further amendments to be made	Ongoing
14-Aug-20	Adavale Bore Cooling Pond	That Council receive the report and offer to pay 50% of the material costs to the	Letter sent. Draft agreement prepared. Waiting to hear from property owner	Ongoing

Meeting Date	Subject	Action	Comments	Status
		approximate value of \$17,000 to rehabilitate/upgrade the cooling pond and grid subject to the following conditions:		

OPERATIONAL UPDATE**Monthly Meetings**

Date	Event	Location
1 August	Council Workshop	Quilpie
4 August	Leadership in Disaster Recovery Masterclass	Brisbane
7-11 August	Rockhampton Regional Council Visit	Rockhampton
7 August	Special Meeting	Quilpie
7-18 August	Final QAO Audit	Quilpie
10 August	Jamie Merrick - Director-General, Department of Environment and Science and Karen Hussey – Deputy Director-General, Department of Environment and Science	Quilpie
15 August	Council Meeting	Quilpie
15 August	GEC Office of Rural and Remote Health - Stakeholder Engagement w/ Dr Helen Brown	Online
16 August	Site Visits	Quilpie
17-18 August	Psychological Safety in the Workplace Training	Quilpie
20-23 August	SWQROC Deputation	Brisbane
28 August	Annual Valuation Discussion	Online
29-31 August	LGMA Conference	Caloundra

Upcoming Meetings:

Date	Event	Location
1 September	Meteorology for Disaster Managers Masterclass	Brisbane
5 September	Council Workshop	Quilpie
5 September	LGAQ Elected Member Update 2023	Quilpie
11 September	Audit Committee Meeting	Quilpie
12-15 September	Mental Health First Aid Training	Quilpie
12-13 September	DDSW Planners Forum	Goondiwindi
14 September	SWQROC Meeting	Virtual
15 September	LHAP Update	Online
18 September	ROPS Trades and Professional Services Briefing	Quilpie
19 September	Council Meeting	Quilpie
26-28 September	WQAC Assembly	Winton
27 September	Remote Australia Matters Conference	Charleville
2-6 October	CEO Annual Leave	
10 October	Council Workshop	Quilpie
10-12 October	Rural Management Challenge	St George
15-18 October	LGAQ Conference	Gladstone
26-27 October	DDSW CEO Forum	Quilpie
31 October	Council Meeting	Quilpie
2 November	RFDS 80 th Anniversary	Charleville
7 November	Council Workshop	Quilpie
9 November	SWQROC Meeting	Virtual
13-17 November	Rockhampton Regional Council Visit	Rockhampton
21 November	Council Meeting	Quilpie
5 December	Council Workshop	Quilpie
7-8 December	SWQROC Meeting	Roma
8 December	Staff Christmas Party	Quilpie
12 December	Council Meeting	Quilpie
23 December –	Council Shut Down	

Date	Event	Location
7 January		

In Accordance with policy G.117 Appointment of Acting Chief Executive Officer, Mayor Stuart Mackenzie has approved annual leave for Chief Executive Officer, Justin Hancock, for the period Monday 2 October to Friday 6 October. In accordance with section 3.2 of the policy, Director Corporate and Community Services, Lisa Hamlyn, will be appointed Acting CEO for the period Monday 2 October to Friday 6 October.

OPERATIONAL UPDATES

Nil

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Low Risk – Within standard operations

11 ENGINEERING SERVICES

Nil

12 CORPORATE AND COMMUNITY SERVICES

12.1 SPONSORSHIP - ST FINBARR'S P & F

IX: 241255

Author: Toni Bonsey, Corporate and Community Administration Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

St Finbarr's P & C has written to Council requesting Sponsorship for its' annual Mystery Holiday Raffle. The mystery holiday raffle is an important part of fundraising for the school.

St Finbarr's are asking Council for a donation towards the Mystery Holiday fundraiser and in return are offering to advertise the Council logo and business name as part of the advertising campaign for the Mystery Holiday tickets.

The Mystery Holiday will be drawn at St Finbarr's Fete on the 3rd of November 2023.

RECOMMENDATION

1. That Council makes a direct cash contribution of \$500 to St Finbarr's Mystery Holiday fund raising raffle.

BACKGROUND

St Finbarr's Mystery Holiday Raffle is a major part of St Finbarr's annual fundraising for the school and is drawn each year at the annual Fete in November.

OPTIONS

1. Council approves the request to sponsor St Finbarr's Mystery Holiday Raffle with a direct cash contribution to the value of \$500.
2. Council approves the request to sponsor St Finbarr's Mystery Holiday Raffle for a different amount.
3. Council does not approve the request to sponsor St Finbarr's Mystery Holiday Raffle.

CONSULTATION (Internal/External)

St Finbarr's School P & C

Quilpie Shire Council

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION***Local Government Regulation 2012******Part 5 Community grants******Section 194 Grants to community organisations***

A local government may give a grant to a community organisation only —

(a) if the local government is satisfied —

(i) the grant will be used for a purpose that is in the public interest; and

(ii) the community organisation meets the criteria stated in the local government's community grants policy; and

(b) in a way that is consistent with the local government's community grants policy.

Section 195 Community grants policy

*A local government must prepare and adopt a policy about local government grants to community organisations (a **community grants policy**), which includes the criteria for a community organisation to be eligible for a grant from the local government.*

Council Policy:**C.01 Community Assistance Program Policy**

This policy covers any request from the community or community organisations outside of established works programs and Council operations. The scope includes financial assistance to community organisations, assistance to businesses and sponsorship requests. Requests for funding will typically be capped at \$2,000 however each request will be considered on a "merit based" approach.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and skills base in the Shire;
- To develop open spaces and sport and recreation facilities within the Shire;
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc; and
- To promote local procurement.

FINANCIAL AND RESOURCE IMPLICATIONS**2023-2024 BUDGET - \$53,000.00**

Month	Organisation	Direct Cash Contribution	Council In Kind Contribution
July	Quilpie Schools Athletics Carnival	-	900.00
August	Quilpie Motorcyclist Association Quilpie Sporting Clays	\$2500	EST 860.00 In-Kind - Tables, chairs, Cam-Am, Bain Marie, BBQ.
	Quilpie and District Show & Rodeo	\$5000	
	Quilpie & District Show & Rodeo		In-kind – 50,000 litres water, water truck & operator, generator & lights, Back- hoe
	Annabel Tully – Community Yoga		In-kind - supper room fee waiver
September	St Finbarr's School – Mystery Holiday sponsorship.		

*Please note not all in-kind contributions are reflected in this amount.

RISK MANAGEMENT IMPLICATIONS

Low Risk – All works to be carried out following Council Standard Operational Procedures

12.2 QUEENSLAND REMEMBERS GRANTS PROGRAM

IX: 241697

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: 1. Brolga Street Masterplan - Costings to upgrade RSL Park [↓](#)

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

1.6 Celebration of the arts, culture, and local and natural history

EXECUTIVE SUMMARY

Applications are now open for round three of the Queensland Remembers Grants Program. Under this program, the Queensland Government has committed up to \$6 million over four rounds to enable eligible organisations to deliver projects or events that support Queensland veterans and their families. Applications close 3 October 2023.

RECOMMENDATION

1. That Council supports an application to the Queensland Remembers Grants Program – Round 3, Community Grants Program for \$50,000 ex GST for the upgrade of RSL Park in accordance with the Brolga Street Masterplan recommendation and commits \$32,000 towards the total cost of the project, comprising of cash and in-kind contributions.

BACKGROUND

There are three grants programs available in round three of the Queensland Remembers Grants Program. The **Community Grants Program** has up to \$50,000 ex GST available to assist communities in delivering commemorative events or projects such as the creation or refurbishment of memorials, avenues of honour and memorial gardens.

The **Community Grants Program** would be relevant for the upgrade of RSL Park. A concept plan was developed as part of Cusps' Brolga Street Masterplan with a quotation in 2022 (attached) to complete the following works at the park:

- Refurbish entry gate including re-pour and tile footpath to memorial
- Upgrade street fencing, materials and labour
- Rationalise 3 x picnic tables
- Stone paving / rock beautification on existing tree
- Rear access - replace back fence
- Feature painting with raised steel edge
- Stone paving to space around memorial
- Deco strip against mural
- Additional concrete works

The total quote for the abovementioned project is \$82,000. At least 10 per cent of the total project cost must be met from the applicant's own or other sources. This contribution can be comprised entirely of cash or a combination of cash and in-kind support. However, the in-kind support cannot exceed half of the applicant's contribution.

OPTIONS

1. That Council supports an application to the Queensland Remembers Grants Program – Round 3, Community Grants Program for \$50,000 ex GST for the upgrade of RSL Park in accordance with the Brolga Street Masterplan recommendation and commits \$32,000 towards the total cost of the project, comprising of cash and in-kind contributions.
2. That Council supports an application to the Queensland Remembers Grants Program – Round 3, Community Grants Program for \$50,000 ex GST for the upgrade of RSL Park on a reduced scale to that of the attached Brolga Street Masterplan and commits the required 10% of the total cost plus in-kind contributions.
3. That Council does not support an application to the Queensland Remembers Grants Program at this point in time.

CONSULTATION (Internal/External)

Chief Executive Officer

Director of Engineering Services

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

The application must be in accordance with the Queensland Remembers Grants Program-Round 3

FINANCIAL AND RESOURCE IMPLICATIONS

The quotation received for the proposed project in 2022 totalled \$82,000. The maximum grant amount available is \$50,000 ex GST, with a contribution of at least 10% required by the applicant.

If Council proceed with the proposed project in its' entirety, an additional \$32,000 contribution will be required.

RISK MANAGEMENT IMPLICATIONS

Low Risk in accordance with Council's Risk Management Policy.

11.0 Concept Sketches

MEMORIAL PARK



- LEGEND
- ① REFURBISH ENTRY GATE
 - ② UPGRADE STREET FENCING OR BOLLARDS
 - ③ RATIONALISE PICNIC TABLES
 - ④ STONE PAVING/ROCK GARDEN AROUND EXISTING EUCALYPT
 - ⑤ ACCESS
 - ⑥ FEATURE PLANTING WITH RAISED STEEL EDGE (REMOVE BLOCKS)
 - ⑦ STONE PAVING TO FORMALISE SPACE AROUND MEMORIAL
 - ⑧ DECO STRIP AGAINST MURAL

CSP

Quilpie Brolga Street | Masterplan

20150 REV [F] d.30.05.22 21

Costings to upgrade the RSL Park, as per Brolga Street Masterplan recommendations:

Refurbish entry gate including repour and tile footpath to memorial	\$	4,000
Upgrade street fencing, materials and labour	\$	11,500
Rationalise 3 x picnic tables	\$	17,500
Stone paving / rock beautification on existing tree	\$	3,500
Rear access - replace back fence	\$	11,500
Feature painting with raised steel edge	\$	5,000
Stone paving to formalise space around memorial	\$	9,000
Deco strip against mural	\$	3,000
Additional concrete works	\$	17,000
	\$	82,000

Refurbish entry gate including repour and tile footpath to memorial	\$	4,000
Upgrade street fencing, materials and labour	\$	11,500
Rationalise 3 x picnic tables	\$	17,500
Stone paving / rock beautification on existing tree	\$	3,500
Rear access - replace back fence	\$	11,500
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Stone paving to formalise space around memorial	\$	9,000
Deco strip against mural	\$	3,000
Additional concrete works	\$	17,000
	\$	82,000

12.3 COMMUNITY ASSISTANCE APPLICATION - ALL ABOUT AQUATICS HALLOWEEN PARTY.

IX: 241817

Author: Toni Bonsey, Corporate and Community Administration Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

All About Aquatics have submitted an application requesting a direct cash contribution of \$1000 to run a combined Halloween disco movie night for the youth of the community on Saturday 28th September. This event will be run in conjunction with the Quilpie Blue Light. The support from Quilpie Shire Council requested, if approved, will cover the costs for food, decorations and the Quilpie Blue Light. All About Aquatics will provide in-kind donation of staffing for preparation and lifeguarding of this event.

As it is highlighted often, there are not many events that cater for the youth, and the kids have expressed that they really enjoy attending such events.

RECOMMENDATION

That Council approves the request for a cash contribution of \$1000 to assist All About Aquatics Halloween Disco and Movie night.

BACKGROUND

All About Aquatics is seeking funding assistance from the Quilpie Shire Council to run a combined Halloween disco with movie night for the youth of the community.

As it is highlighted often, there are not many events that cater for the youth, and the kids have expressed that they really enjoy attending such events.

This event will be run in conjunction with the Quilpie Blue Light. The support from the Quilpie Shire Council being requested will cover the costs for food, decorations and the Quilpie Blue Light. All About Aquatics will provide in-kind donation of staffing for preparation and lifeguarding of this event.

OPTIONS

1. Council approves the request for a cash contribution of \$1000 to assist with the All About Aquatics Halloween Disco & Movie Night.
2. Council approves the request for a cash contribution of a different amount to assist with the All About Aquatics Halloween Disco & Movie Night.

3. Council does not approve the request for a cash contribution to assist with the All About Aquatics Halloween Disco & Movie Night.

CONSULTATION (Internal/External)

All About Aquatics

Quilpie Shire Council

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Local Government Regulation 2012

Part 5 Community grants

Section 194 Grants to community organisations

A local government may give a grant to a community organisation only —

(a) if the local government is satisfied —

(i) the grant will be used for a purpose that is in the public interest; and

(ii) the community organisation meets the criteria stated in the local government's community grants policy; and

(b) in a way that is consistent with the local government's community grants policy.

Section 195 Community grants policy

*A local government must prepare and adopt a policy about local government grants to community organisations (a **community grants policy**), which includes the criteria for a community organisation to be eligible for a grant from the local government.*

Council Policy:**C.01 Community Assistance Program Policy**

This policy covers any request from the community or community organisations outside of established works programs and Council operations. The scope includes financial assistance to community organisations, assistance to businesses and sponsorship requests. Requests for funding will typically be capped at \$2,000, however each request will be considered on a "merit based" approach.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and skills base in the Shire;
- To develop open spaces and sport and recreation facilities within the Shire;
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc; and
- To promote local procurement.

FINANCIAL AND RESOURCE IMPLICATIONS

Cash Contribution of \$1000

2023-2024 BUDGET - \$53,000.00

Month	Organisation	Direct Cash Contribution	Council In Kind Contribution
July	Quilpie Schools Athletics Carnival	-	900.00
August	Quilpie Motorcyclist Association	\$2500	EST 860.00
August	Quilpie & District Show and Rodeo	\$5000	

RISK MANAGEMENT IMPLICATIONS

Low Risk – All works to be carried out following Council Standard Operational Procedures

13 FINANCE**13.1 FINANCIAL SERVICES REPORT MONTH ENDING 31 AUGUST 2023****IX:** 241808**Author:** Sharon Frank, Manager Finance & Administration**Attachments:** 1. Monthly Finance Report August 2023.pdf [↓](#)**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 August 2023.

RECOMMENDATION

That Council receive the Monthly Finance Report for the period ending 31 August 2023.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* requires a financial report to be present at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

OPTIONS

Not applicable

CONSULTATION (Internal/External)

Not applicable

LEGAL IMPLICATIONS

Not applicable

POLICY AND LEGISLATION

Local Government Regulation 2012

204 Financial report

(1) The local government must prepare a financial report.

(2) The chief executive officer must present the financial report —

(a) if the local government meets less frequently than monthly — at each meeting of the local government; or

(b) otherwise — at a meeting of the local government once a month.

- (3) The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

FINANCIAL AND RESOURCE IMPLICATIONS

As per attached documentation. Depreciation will be run in the Asset module as soon as the audit is finalised and the assets are finalised in 2023FY.

RISK MANAGEMENT IMPLICATIONS

Low in accordance with Council's Risk Management Policy

Income Statement

For the month ending 31 August 2023

Year Elapsed 17%

	Actual August	Actual YTD	Adopted Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	4,094,960	4,118,008	7,945,476	52%
Fees and Charges	20,488	31,568	122,000	26%
Rental Income	9,200	16,560	460,500	4%
Interest Received	129,042	268,621	729,000	37%
Other Income	-	-	39,000	0%
Recoverable Works Revenue	1,923,425	1,948,039	7,342,897	27%
Grants and Subsidies	973,427	974,169	29,718,205	3%
Total Operating Revenue	7,150,542	7,356,965	46,357,078	16%
EXPENSES				
Operating Expenses				
Corporate Governance	236,322	406,274	1,963,000	21%
Administration Costs	45,701	161,333	1,590,750	10%
Community Service Expenses	331,685	587,970	2,840,755	21%
Utilities Costs	40,342	70,816	708,350	10%
Recoverable Works / Flood Damage	1,877,263	2,541,935	28,721,107	9%
Environmental Health Expenses	17,200	38,243	1,088,428	4%
Net Plant Operations	(17,665)	(132,889)	(1,640,000)	8%
Tourism and Economic Development	164,147	267,547	1,169,000	23%
Infrastructure Maintenance	120,127	293,658	2,901,500	10%
Finance Costs	2,222	5,592	28,000	20%
Depreciation and Amortisation	-	-	6,806,597	0%
Total Operating Expenses	2,817,345	4,240,480	46,177,487	9%
NET OPERATING SURPLUS / (DEFICIT)	4,333,198	3,116,485	179,591	1735%
Capital Revenue				
Grants and Subsidies	-	-	22,088,483	0%
Gain / (Loss) on Disposal of PPE	54,545	54,545	-	0%
Total Capital Revenue	54,545	54,545	22,088,483	0%
NET RESULT	4,387,743	3,171,030	22,268,074	14%

Balance Sheet

For the month ending 31 August 2023

Year Elapsed 17%

	Actual YTD	Amended Budget	%
Current Assets			
Cash and Equivalents	33,667,778	30,469,257	110%
Trade Receivables	1,783,982	228,402	781%
Rate Receivables	7,710,788	276,867	2785%
Inventories	976,481	952,117	103%
Total Current Assets	44,139,029	31,926,643	138%
Non-Current Assets			
Trade and Other Receivables	47,749	44,481	107%
Property, Plant and Equipment	288,956,485	268,712,003	108%
Capital Works in Progress	3,890,102	40,523,342	10%
Total Non-Current Assets	292,894,335	309,279,826	95%
TOTAL ASSETS	337,033,365	341,206,469	99%
Current Liabilities			
Trade and Other Payables	5,064,727	1,508,267	336%
Employee Leave Provisions	1,015,146	1,047,253	97%
Total Current Liabilities	6,079,874	2,555,520	238%
Non-Current Liabilities			
Employee Leave Provisions	302,920	281,307	108%
Total Non-Current Liabilities	302,920	281,307	108%
TOTAL LIABILITIES	6,382,793	2,836,827	225%
NET COMMUNITY ASSETS	330,650,571	338,369,642	98%
Community Equity			
Shire Capital Account	88,402,906	110,491,389	80%
Asset Revaluation Reserve	210,441,601	198,037,712	106%
Current Year Surplus	3,171,030	22,268,074	14%
Accumulated Surplus (B/Fwd)	28,635,035	7,572,467	378%
TOTAL COMMUNITY EQUITY	330,650,571	338,369,642	98%

Cash Flow Statement

For the month ending 31 August 2023

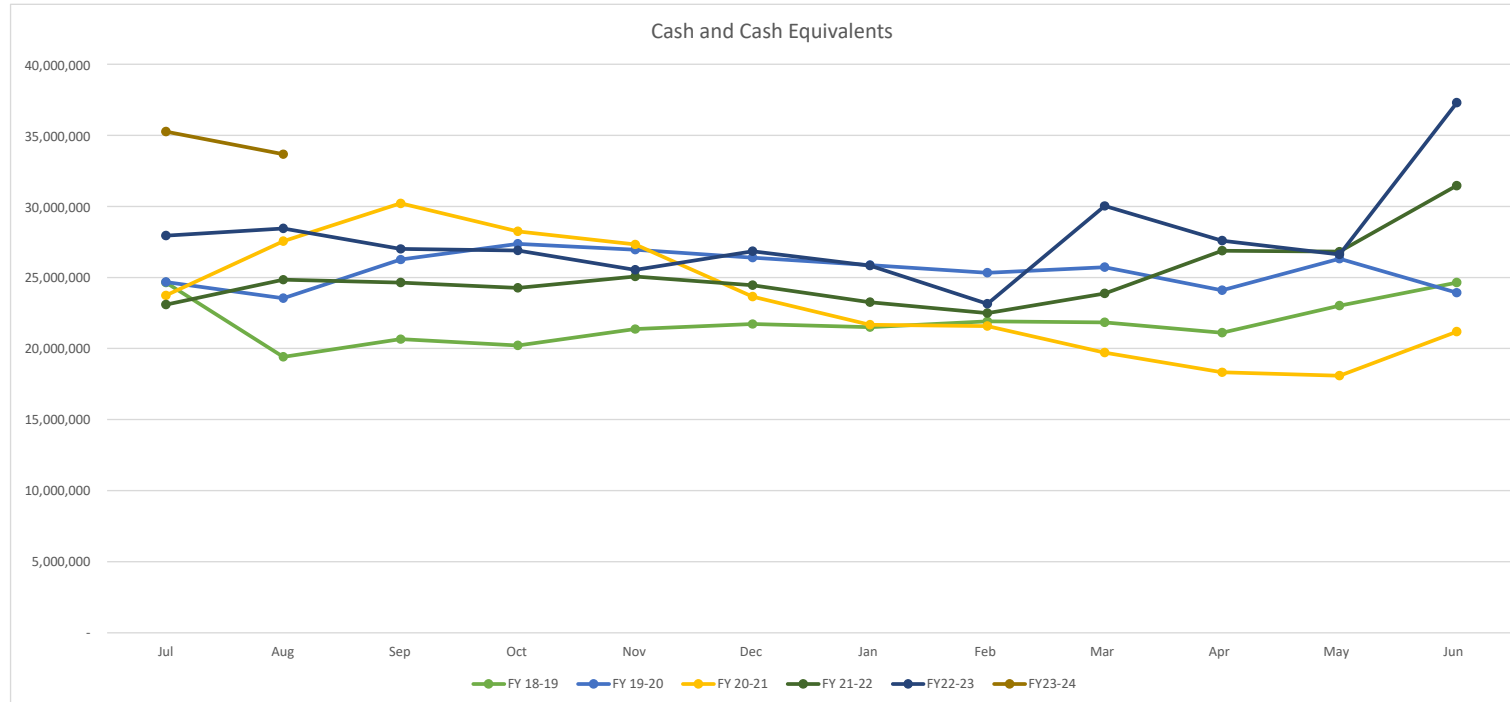
Year Elapsed 17%

	Actual YTD	Amended Budget	%
Cash Flows from Operating Activities			
Receipts from customers	(1,001,855)	12,262,343	-8%
Payment to suppliers and employees	(4,931,742)	(28,122,890)	18%
	(5,933,598)	(15,860,547)	37%
Interest received	302,043	729,000	41%
Rental income	16,560	460,000	4%
Operating grants and subsidies	2,576,644	21,935,205	12%
Net Cash Inflow (Outflow) from Operating Activities	(3,038,351)	7,263,658	-42%
Cash Flows from Investing Activities			
Payments for property, plant and equipment	(704,677)	(37,011,004)	2%
Net movement on loans and advances	-	4,000	0%
Proceeds from sale of assets	54,545	833,000	7%
Capital grants and subsidies	-	22,088,483	0%
Net Cash Inflow (Outflow) from Investing Activities	(650,132)	(14,085,521)	5%
Cash Flows from Financing Activities			
Repayments of loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	(3,688,483)	(6,821,863)	
Cash at beginning of reporting period	37,356,261	37,291,120	
Cash at End of Reporting Period	33,667,778	30,469,257	

Financial Data

Cash and Equivalents

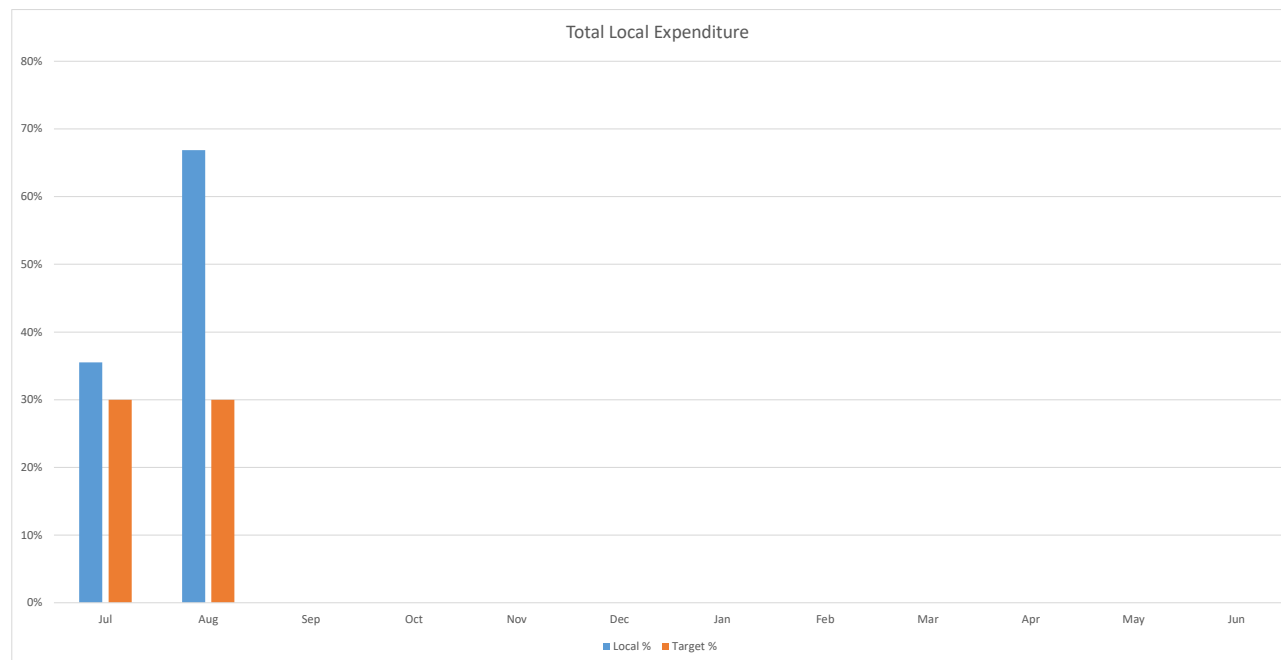
Cash and Equivalents held at the end of each month for a period of 4 years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	31,457,677
FY 22-23	27,939,994	28,445,824	26,999,467	26,892,016	25,530,823	26,841,302	25,836,843	23,147,162	30,022,835	27,590,275	26,616,525	37,291,120
FY 23-24	35,261,406	33,667,778										

Financial Data

Local Expenditure - Data of the number of suppliers and value of payments made to local suppliers each month



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total
Number local suppliers	16	28											
Local supplier spend	\$176,008	\$1,638,581											\$1,814,589
Local spend e.g wages	\$584,568	\$544,243											\$1,128,811
Total spend in local economy	\$760,576	\$2,182,824											\$2,943,400
Non-local spend	\$1,379,911	\$1,081,444											\$2,461,355
Total Spend	\$2,140,487	\$3,264,268											\$5,404,755
Local %	36%	67%											54%
Target %	30%	30%											30%

Cash Analysis

For the month ending 31 August 2023

Cash at Bank	1,370,003
Investments	32,297,775
	33,667,778
<i>less: Long Service Provisions (50%)</i>	(377,778)
<i>less: Annual Leave Provisions</i>	(566,059)
<i>less: Unspent Grant Receipts (Contract Liabilities)</i>	(4,580,552)
<i>less: Prepaid Rates</i>	(80,763)
<i>less: Fire Levy Payable</i>	(138,372)
<i>less: Accumulated Surplus 30th June 2022*</i>	(18,377,825)
<i>less: Working Capital Cash</i>	(3,000,000)
<i>add: Contract Assets</i>	2,092,247
<i>add: Rates Receivable</i>	7,605,007
NET CASH SURPLUS (DEFICIT)	16,243,682

*To be updated on completion of 2023FY

Investment Analysis

Refer to separate attachment

Cash Expense Cover Ratio

This ratio compares a council's unrestricted cash balance to the total payments for operating and financing activities. It represents the number of months a council can continue operating based on current monthly expenses. Council's cash expense cover ratio at 31 August 2023 was 8 months.



Investment Report Pack

Quilpie Shire Council

1 August 2023 to 31 August 2023



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2. Interest and Distribution Income Received For 1 August 2023 to 31 August 2023
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5. Portfolio Valuation As At 31 August 2023
6. Portfolio Valuation By Categories As At 31 August 2023
7. Performance Statistics For Period Ending 31 August 2023
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9. Realised Gains (Losses) - Fixed Interest Dealing For 1 August 2023 to 31 August 2023
- 9b. Realised Gains (Losses) - Share Dealing For 1 August 2023 to 31 August 2023
10. Realised Gains (Losses) - Principal Repayments For 1 August 2023 to 31 August 2023
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1. Securities Held By Trading Book Maturing Post 31 August 2023

Latest Deal Code	Latest Deal Settlement Date	Issuer	ISIN	WAL / Interim Maturity Date	Next Coupon Date	Coupon Rate/Latest Yield	Coupon Frequency	Security Type	Security Rating	Face Value Notional	Current Face Value Notional	Market Value
Quilpie Shire Council												
LC180015	31 Aug 2023	Queensland Treasury Corporation		1 Sep 2023		4.84	Nil	At Call	S&P AA+	18,019,280.72	18,019,280.72	18,019,280.72
LC174116	5 Jun 2023	National Australia Bank Ltd		4 Sep 2023	4 Sep 2023	4.35	Maturity	TD	S&P ST A1+	1,096,462.74	1,096,462.74	1,107,831.40
LC174114	5 Jun 2023	National Australia Bank Ltd		8 Sep 2023	8 Sep 2023	4.38	Maturity	TD	S&P ST A1+	2,182,031.00	2,182,031.00	2,204,811.40
LC177236	9 Aug 2023	Auswide Bank Limited		9 Feb 2024	9 Feb 2024	5.45	Maturity	TD	Moody's ST P-2	1,000,000.00	1,000,000.00	1,003,284.93
LC176956	8 Aug 2023	AMP Bank Ltd		26 Jun 2024	26 Jun 2024	5.45	Maturity	TD	S&P ST A2	5,000,000.00	5,000,000.00	5,017,171.25
LC176966	8 Aug 2023	National Australia Bank Ltd		26 Jun 2024	26 Jun 2024	5.10	Maturity	TD	S&P ST A1+	5,000,000.00	5,000,000.00	5,016,068.50
										32,297,774.46	32,297,774.46	32,368,448.21
Total										32,297,774.46	32,297,774.46	32,368,448.21
Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists.												



2. Interest and Distribution Income Received For 1 August 2023 to 31 August 2023

Security ISIN	Security	Issuer	Income Expense Code	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional	Income Type	Trading Book
	QTC At Call	Queensland Treasury Corporation	IEI314570	31 Aug 2023		89,584.90	Bank Interest	Quilpie Shire Council
						89,584.90		



3. Acquisitions, Disposals and Maturities Between 1 August 2023 and 31 August 2023

Security	Issuer	Security ISIN	Deal Code	Acquisition/ Disposal	Transaction Date	Settlement Date	Face Value Original	Face Value Current	Bond Factor	Capital Price	Accrued Interest Price	Gross Price	Consideration Notional
AMP 5.45 26 Jun 2024 323DAY TD	AMP Bank Ltd		LC176956	Acquisition	8 Aug 2023	8 Aug 2023	5,000,000.00	5,000,000.00	1.00000000	100.000	0.000	100.000	5,000,000.00
NAB 5.1 26 Jun 2024 323DAY TD	National Australia Bank Ltd		LC176966	Acquisition	8 Aug 2023	8 Aug 2023	5,000,000.00	5,000,000.00	1.00000000	100.000	0.000	100.000	5,000,000.00
Auswide 5.45 09 Feb 2024 184DAY TD	Auswide Bank Limited		LC177236	Acquisition	9 Aug 2023	9 Aug 2023	1,000,000.00	1,000,000.00	1.00000000	100.000	0.000	100.000	1,000,000.00
QTC At Call	Queensland Treasury Corporation		LC180014	Acquisition	31 Aug 2023	31 Aug 2023	89,584.90	89,584.90	1.00000000	100.000	0.000	100.000	89,584.90
QTC At Call	Queensland Treasury Corporation		LC180015	Disposal	31 Aug 2023	31 Aug 2023	3,796,739.74	3,796,739.74	1.00000000	100.000	0.000	100.000	(3,796,739.74)
													7,292,845.16

Notes

1. The maturity of 'MBS' type securities are excluded from the above list
2. At maturity, securities are assumed to be priced at capital price = 100, accrued interest = 0
3. To avoid misleading maturity data, the reporting period should start immediately after a month end and the reporting period should be kept small (e.g. 1 month).



4. Interest Income Accrued As At 31 August 2023

Latest Deal Code	Security	WAL / Interim Maturity Date	Issue Date	Prior Coupon Date	Next Coupon Date	Accrual Period (Days)	Coupon Rate	Franking Credit Rate	Coupon Frequency	Face Value Notional	Current Face Value Notional	Latest Purchase Consideration	Market Value	Accrued Interest
LC174116	NAB 4.35 04 Sep 2023 91DAY TD	4 Sep 2023	5 Jun 2023		4 Sep 2023	87	4.3500		Maturity	1,096,462.74	1,096,462.74	1,096,462.74	1,107,831.40	11,368.67
LC174114	NAB 4.38 08 Sep 2023 95DAY TD	8 Sep 2023	5 Jun 2023		8 Sep 2023	87	4.3800		Maturity	2,182,031.00	2,182,031.00	2,182,031.00	2,204,811.40	22,780.40
LC177236	Auswide 5.45 09 Feb 2024 184DAY TD	9 Feb 2024	9 Aug 2023		9 Feb 2024	22	5.4500		Maturity	1,000,000.00	1,000,000.00	1,000,000.00	1,003,284.93	3,284.93
LC176956	AMP 5.45 26 Jun 2024 323DAY TD	26 Jun 2024	8 Aug 2023		26 Jun 2024	23	5.4500		Maturity	5,000,000.00	5,000,000.00	5,000,000.00	5,017,171.25	17,171.23
LC176966	NAB 5.1 26 Jun 2024 323DAY TD	26 Jun 2024	8 Aug 2023		26 Jun 2024	23	5.1000		Maturity	5,000,000.00	5,000,000.00	5,000,000.00	5,016,068.50	16,068.49
										14,278,493.74	14,278,493.74		14,349,167.49	70,673.72

Notes:

1. Coupon Rate is the full coupon rate at the next coupon date if that next coupon exists.
2. Accrued Interest is calculated as Current Face Value x Coupon Rate (Adjusted by Franking Credit Rate) x (Days Since Prior Coupon or Issue Date / 365).
3. The accrued interest component of the Market Value does not consider the franking credit rate and is instead based upon market prices.
4. Immaterial differences in Accrued Interest and the accrued interest portion of Market Value may arise because Market Value is calculated using a rounded "price per 100" value.



5. Portfolio Valuation As At 31 August 2023

Security	Security Rating	ISIN	Face Value Original	Face Value Current	FI Cap Price/ Unit Price/ Share Price	Unit Count/ Share Count	Accrued Interest Price	Market Value	% Total Value	Running Yield	Weighted Running Yield
At Call Deposit											
QTC At Call	S&P AA+		18,019,280.72	18,019,280.72	100.000		0.000	18,019,280.72	55.67%	4.84%	
			18,019,280.72	18,019,280.72				18,019,280.72	55.67%		4.84%
Term Deposit											
AMP 5.45 26 Jun 2024 323DAY TD	S&P ST A2		5,000,000.00	5,000,000.00	100.000		0.343	5,017,171.25	15.50%	5.45%	
Auswide 5.45 09 Feb 2024 184DAY TD	Moodys ST P-2		1,000,000.00	1,000,000.00	100.000		0.328	1,003,284.93	3.10%	5.45%	
NAB 4.35 04 Sep 2023 91DAY TD	S&P ST A1+		1,096,462.74	1,096,462.74	100.000		1.037	1,107,831.40	3.42%	4.35%	
NAB 4.38 08 Sep 2023 95DAY TD	S&P ST A1+		2,182,031.00	2,182,031.00	100.000		1.044	2,204,811.40	6.81%	4.38%	
NAB 5.1 26 Jun 2024 323DAY TD	S&P ST A1+		5,000,000.00	5,000,000.00	100.000		0.321	5,016,068.50	15.50%	5.10%	
			14,278,493.74	14,278,493.74				14,349,167.49	44.33%		5.08%
Total Portfolio			32,297,774.46	32,297,774.46				32,368,448.21	100.00%		4.95%



6. Portfolio Valuation By Categories As At 31 August 2023

Short Term Issuer/Security Rating Group	Market Value	% Total Value
A2	6,020,456.18	18.60%
A1+	8,328,711.31	25.73%
Portfolio Total	14,349,167.49	44.33%

Market Value by Security Rating Group (Short Term)



Long Term Issuer/Security Rating Group	Market Value	% Total Value
AA+ to AA-	18,019,280.72	55.67%
Portfolio Total	18,019,280.72	55.67%

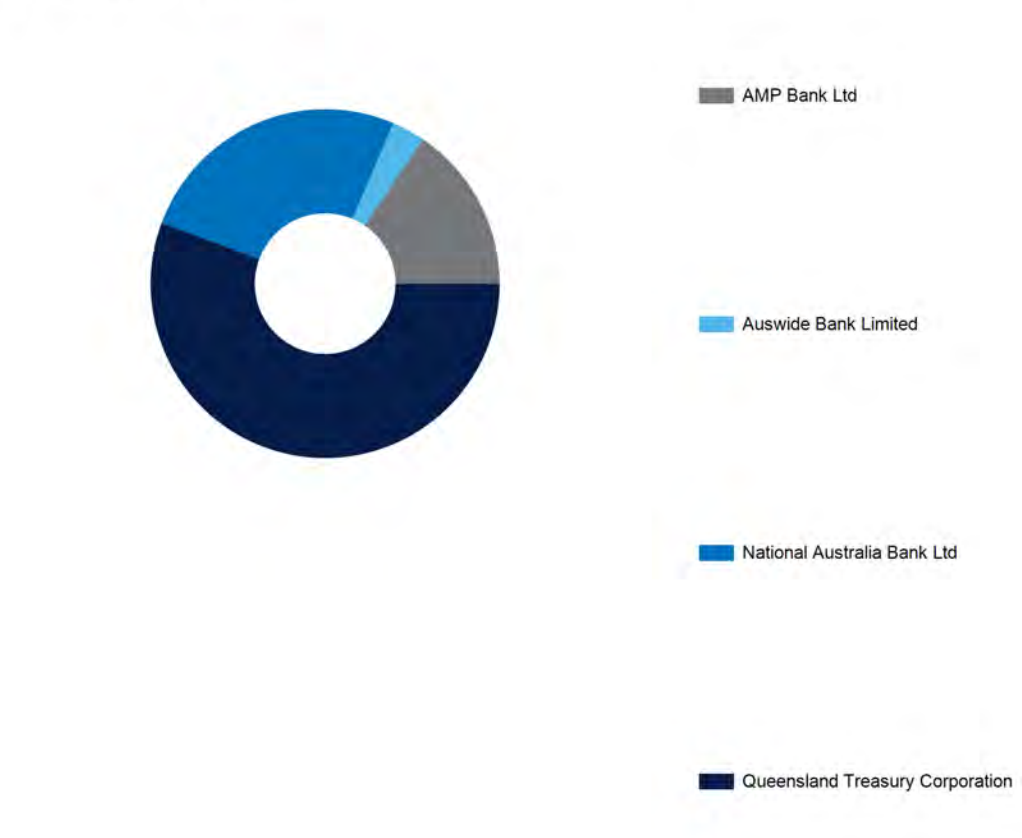
Market Value by Security Rating Group (Long Term)





Issuer	Market Value	% Total Value
AMP Bank Ltd	5,017,171.25	15.50%
Auswide Bank Limited	1,003,284.93	3.10%
National Australia Bank Ltd	8,328,711.31	25.73%
Queensland Treasury Corporation	18,019,280.72	55.67%
Portfolio Total	32,368,448.21	100.00%

Market Value by Issuer





Security Type	Market Value	% Total Value
At Call Deposit	18,019,280.72	55.67%
Term Deposit	14,349,167.49	44.33%
Portfolio Total	32,368,448.21	100.00%

Market Value by Security Type





Term Remaining	Market Value	% Total Value
0 to < 1 Year	32,368,448.21	100.00%
Portfolio Total	32,368,448.21	100.00%

Note: Term Remaining is calculated using a weighted average life date (WAL) where appropriate and available otherwise the interim (initial) maturity date is used.

Market Value by Term Remaining



0 to < 1 Year



7. Performance Statistics For Period Ending 31 August 2023

Trading Book	1 Month	3 Month	12 Month	Since Inception
Quilpie Shire Council				
Portfolio Return (1)	0.15%	0.00%	0.00%	0.20%
Performance Index (2)	0.37%	0.00%	0.00%	0.74%
Excess Performance (3)	-0.22%	0.00%	0.00%	-0.54%

- Notes
- 1 Portfolio performance is the rate of return of the portfolio over the specified period
 - 2 The Performance Index is the Bloomberg AusBond Bank Bill Index (Bloomberg Page BAUBIL)
 - 3 Excess performance is the rate of return of the portfolio in excess of the Performance Index

Trading Book	Weighted Average Running Yield
Quilpie Shire Council	4.95



9. Realised Gains (Losses) - Fixed Interest Dealing For 1 August 2023 to 31 August 2023

No realised gains or losses from fixed interest dealing to report for entered period.



9b. Realised Gains (Losses) - Share Dealing For 1 August 2023 to 31 August 2023

No realised gains or losses from share dealing to report for entered period.



10. Realised Gains (Losses) - Principal Repayments For 1 August 2023 to 31 August 2023

No realised gains or losses from principal repayments to report for entered period.

Total Realised Gains (Losses)				
	Fixed Interest Dealing	Principal Repayments	Total	Notes (1) The Acquisition Gross Price includes any accrued interest included in the purchase price.
			0.00	



11. Unrealised FI Capital Gains (Losses) As At 31 August 2023

No unrealised gains or losses (for FI securities) to report for entered period.



11b. Unrealised Unit/Share Capital Gains (Losses) As At 31 August 2023

No unrealised gains or losses (for unit trusts and shares) to report for entered period.



12. Associated Cash Statement for Settlement Period 1 August 2023 to 31 August 2023 inclusive

No associated cash transactions to report for entered period.



13. Tax Summary For 1 August 2023 to 31 August 2023

Interest Income	89,584.90
Realised Gains (Losses) - Fixed Interest Dealing	0.00
Realised Gains (Losses) - Principal Repayments	0.00
Total	89,584.90



Investment Report Pack
 Quilpie Shire Council
 1 August 2023 to 31 August 2023

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 BRISBANE OFFICE: LEVEL 15 CENTRAL PLAZA 1, 345 QUEEN STREET, BRISBANE QLD, 4000 T 61 7 3123 5370

Report Code: TEPACK020EXT-01.87
 Report Description: Investment Report Pack
 Parameters:
 Trading Entity: Quilpie Shire Council
 Trading Book: Quilpie Shire Council
 Settlement Date Base
 History Start Date: 1 Jan 2000
 Income Expense Status: Authorised
 FI Deal Status: Contract
 Exclude Cash
 Exclude Unallocated Cash
 Exclude Negative Unit Holdings

Revenue and Expenditure Report

For the month ending 31 August 2023
Year Elapsed 17%

		Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
1000-0001	CORPORATE GOVERNANCE								
1000-0002	EXECUTIVE SERVICES								
1000-2000-0000	Executive Services Salaries and Oncosts	CEO				79,426	437,000	18%	
1000-2020-0000	Executive Services Expenses	CEO				21,133	381,000	6%	
1000-2025-0000	Subscriptions	CEO				50,894	120,000	42%	LGAQ Annual Subscription
1000-0002	EXECUTIVE SERVICES		-	-	0%	151,454	938,000	16%	
1100-0002	COUNCILLORS EXPENSES								
1100-2000-0000	Councillor Wages	CEO				49,305	296,000	17%	
1100-2001-0000	Councillor Remuneration - Meetings	CEO				9,567	57,500	17%	
1100-2020-0000	Councillors Allowances & Expenditure	CEO				1,897	14,500	13%	
1100-2025-0000	Councillor Superannuation	CEO				6,476	35,000	19%	
1100-2030-0000	Councillor Professional Dev Training	CEO				-	5,000	0%	
1100-2040-0000	Councillors Conferences & Deputation	CEO				4,403	22,000	20%	
1100-2050-0000	Election Expenses	CEO				-	11,000	0%	
1100-2060-0000	Meeting Expenses	CEO				832	12,000	7%	
1100-0002	COUNCILLORS EXPENSES		-	-	0%	72,480	453,000	16%	
1200-0002	GOVERNANCE EXPENSES								
1200-2200-0000	Governance Operating Expenses	MGC				70,504	358,000	20%	
1200-0002	GOVERNANCE EXPENSES		-	-	0%	70,504	358,000	20%	
1300-0003	MEDIA & COMMUNICATIONS								
1300-2200-0000	Media & Comms Operating Expenses					20,148	214,000	9%	
1300-0003	MEDIA & COMMUNICATIONS		-	-	0%	20,148	214,000	9%	
1000-0001	CORPORATE GOVERNANCE		-	-	0%	314,586	1,963,000	16%	
2100-0002	ADMINISTRATION & FINANCE								
2100-2220-0000	Shire Office Operating Expenses	MFA				17,224	122,750	14%	
2100-2230-0000	Insurance	MFA				16,122	90,000	18%	
2100-2280-0000	Postage	MFA				132	5,000	3%	
2100-2290-0000	Printing & Stationery	MFA				6,198	30,000	21%	
2100-2330-0000	Shire Office Repairs & Maintenance	MFA				901	15,000	6%	
2100-2600-0000	Depn General Admin	MFA				-	85,141	0%	
2100-0002	ADMINISTRATION & FINANCE		-	-	0%	40,577	347,891	12%	
2105-0002-0000	FINANCIAL SERVICES								
2105-2120-0000	Audit Fees	MFA				-	103,000	0%	
2105-2130-0000	Bank Charges	MFA				1,535	7,000	22%	
2105-2135-0000	Dishonoured Cheques	MFA				-	-	0%	
2105-2185-0000	Fringe Benefits Tax	MFA				-	13,000	0%	
2105-2220-0000	Financial Services Operating Expenses	MFA				61,307	436,000	14%	
2105-2260-0000	Bad Debts Expense	MFA				-	-	0%	
2105-2500-0000	Valuation of Assets	MFA				18,156	10,000	182%	Will be accrued to 2022-23
2105-2510-0000	Asset Management Expenses	MFA				-	5,000	0%	
2105-2991-0000	Odd Cents Rounding Expense	MFA				-	-	0%	

Revenue and Expenditure Report

For the month ending 31 August 2023
Year Elapsed 17%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
2105-0002-0000 FINANCIAL SERVICES		-	-	0%	80,997	574,000	14%	
2110-0002 STORES								
2110-1550-0000 Auction Sales	MFA	-	-	0%				
2110-2220-0000 Stores and Procurement Operating Expenses	MFA				33,859	252,000	13%	
2110-2225-0000 Stores Write-Offs	MFA				-	-	0%	
2110-2250-0000 Auction Expenses	MFA				-	5,000	0%	
2110-2815-0000 Stores Oncosts Recoveries	MFA				(13,157)	(122,000)	11%	
2110-0002 STORES		-	-	0%	20,701	135,000	15%	
2120-0002 INFORMATION TECHNOLOGY								
2120-2220-0000 IT Operating Expenses	MFA				75,348	401,000	19%	
2120-0002 INFORMATION TECHNOLOGY		-	-	0%	75,348	401,000	19%	
2130-0002 RECORDS MANAGEMENT								
2130-2220-0000 Records Management Operating Expenses	MFA				16,903	115,000	15%	
2130-0002 RECORDS MANAGEMENT		-	-	0%	16,903	115,000	15%	
2140-0002 CUSTOMER SERVICE								
2140-2220-0000 Customer Service Operating Expenses	MFA				1,122	83,000	0%	
2140-0002 CUSTOMER SERVICE		-	-	0%	1,122	83,000	0%	
2200-0002 RATES & CHARGES								
2210-0003 General Rates - Residential Categories								
2210-1000-0000 Rates - Residential	MFA	104,541	267,583	39%				
2210-1005-0000 Interest on Rates	MFA	825	3,000	27%				
2210-1080-0000 Discount - Residential	MFA	(749)	(21,000)	4%				
2210-1085-0000 Pensioner Rebates	MFA	(2,515)	(4,500)	56%				
2210-1090-0000 Writeoffs and Refunds	MFA	(1)	(1,000)	0%				
2210-1095-0000 Charge on Land	MFA	(308)	-	0%				
2210-0003 General Rates - Residential Categories		101,793	244,083	42%	-	-	0%	
2220-0003 General Rates - Commercial								
2220-1000-0000 Rates - Commercial	MFA	32,546	73,350	44%				
2220-1080-0000 Discount - Commercial	MFA	(20)	(5,000)	0%				
2220-1090-0000 Write Off & Refund - Commercial	MFA	-	(1,000)	0%				
2220-1105-0000 Interest on Rates - Commercial	MFA	87	1,000	9%				
2220-0003 General Rates - Commercial		32,613	68,350	48%				
2230-0003 General Rates - Rural Categories								
2230-1000-0000 Rates - Rural Categories	MFA	845,375	1,701,345	50%				
2230-1005-0000 Interest on Rates - Rural	MFA	3,648	6,000	61%				
2230-1080-0000 Discount - Rural Categories	MFA	(1,856)	(125,000)	1%				
2230-0003 General Rates - Rural Categories		847,166	1,582,345	54%	-	-	0%	
2236-0003 General Rates - Oil and Gas Activity								
2236-1000-0000 Rates - Oil and Gas Activities	MFA	2,543,189	5,306,572	48%				
2236-1001-0000 Adjustment - Rates Oil & Gas Activit	MFA	-	-	0%				

Revenue and Expenditure Report

For the month ending 31 August 2023

Year Elapsed 17%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
2236-1005-0000 Interest on Rates - Oil and Gas	MFA	62,984	5,000	1260%				
2236-1080-0000 Discount - Oil and Gas Activities	MFA	(10,518)	(220,000)	5%				
2236-1090-0000 Write-offs and Refunds - Oil and Gas	MFA	(2)	(3,000)	0%				
2236-0003 General Rates - Oil and Gas Activity		2,595,653	5,088,572	51%	-	-	0%	
2240-0003 Rates & Charges Administration								
2240-2000-0000 Rates & Charges Operating Expense	MFA				42,084	136,000	0%	
2240-0003 Rates & Charges Administration		-	-	0%	42,084	136,000	31%	
2200-0002 RATES & CHARGES		3,577,225	6,983,350	51%	42,084	136,000	31%	
2295-0002 GRANTS								
2295-1100-0000 FAGS General Component	MFA	55,217	6,096,411	1%				
2295-1130-0000 FAGS Identified Road Component	MFA	18,802	1,762,861	1%				
2296-1100-0000 Grant - Roads to Recovery	DES	890,394	500,000	178%				
2297-1000-0000 SWQ Water and Sewerage Alliance Revenue	DES	-	1,373,000	0%				
2297-2000-0000 SWQ Water and Sewerage Alliance Costs	DES				145,203	1,373,000	0%	
2298-1200-0000 Capital Grant - SES Donation	MFA	-	58,000	0%				
2298-1204-0000 Capital Grant - SES Support Grant	MFA		10,635					
2298-1205-0000 Cap Grant - LRCIP Programme Round 3	MFA	-	1,525,879	0%				
2298-1206-0000 Capital Grant - LRCIP Programme Round 4 Part A	MFA		892,000					
2298-1207-0000 Capital Grant - LRCIP Programme Round 4 Part B	MFA		515,000					
2298-1208-0000 Capital Grant - ENHM Stage 3	MFA		15,000,000					
2298-1210-0000 Capital Grant - RAUP Toompine	MFA	-	100,000	0%				
2298-1220-0000 Capital Grant - LGGSP - Townhouses	MFA	-	2,153,704	0%				
2298-1230-0000 Capital Grant - BOR Toompine Bore	MFA	-	617,465	0%				
2298-1235-0000 Capital Grant - Toompine Bore Contributions	MFA	-	-	0%				
2298-1270-0000 Cap Grant - R2R Revenue	MFA	-	777,000	0%				
2298-1275-0000 Capital Grant - BOR Quilpie STP Design	MFA	-	289,548	0%				
2298-1285-0000 Cap Grant - W4Q 21-24	MFA	-	149,252	0%				
2295-0002 GRANTS		964,413	31,820,755	3%	145,203	1,373,000	11%	
2300-0002 OTHER REVENUE								
2300-1500-0000 Administration Fees (GST Applies)	MF	336	5,000	7%				
2300-1510-0000 Admin Fees (GST Exempt)	MF	18	5,000	0%				
2300-1601-0000 Fire Levy Commission	MF	-	4,000	0%				
2300-1800-0000 Bank Interest Received	MF	1,347	10,000	13%				
2300-1810-0000 Investment Interest	MF	267,274	700,000	38%				
2300-1990-0000 Miscellaneous Income	MF	222	2,000	11%				
2300-1995-0000 Misc Income GST Free	MF	100	2,000	5%				
2300-2130-0000 Investment Admin Fees	MF			0%	5,592	28,000	20%	Leave refunds
2310-1300-0000 Quilpie Club Rent	MF	-	500	0%				
2310-2300-0000 Quilpie Club Expenses	MF				284	500	57%	
2300-0002 OTHER REVENUE		269,297	728,500	37%	5,876	28,500	21%	
2400-0002 EMPLOYEE ONCOSTS								
2400-2010-0000 Expense Annual Leave	MF				112,285	550,000	20%	
2400-2011-0000 Expense Long Service Leave	MF				16,405	130,000	13%	
2400-2012-0000 Expense Sick Leave	MF				28,667	140,000	20%	

Revenue and Expenditure Report

For the month ending 31 August 2023
Year Elapsed 17%

		REVENUE				EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%		
2400-2013-0000	Expense Public Holiday	MF			83	170,000	0%		
2400-2015-0000	Expense Bereavement Leave	MF			4,641	4,000	116%		
2400-2016-0000	Expense Domestic Violence Leave	MF			-	2,000	0%		
2400-2020-0000	Expense Maternity Leave	MF			-	7,000	0%		
2400-2065-0000	Expense Super Contributions	MF			100,067	590,000	17%		
2400-2230-0000	Expense Workers Compensation	MF			-	80,000	0%		
2400-2315-0000	Expense Employee Relocation	MF			-	10,000	0%		
2400-2410-0000	Expense WH&S	MF			40,017	263,000	15%		
2400-2821-0000	Recovery Annual Leave	MF			(84,167)	(550,000)	15%		
2400-2822-0000	Recovery Sick Leave	MF			(21,822)	(140,000)	16%		
2400-2823-0000	Recovery LSL	MF			(18,704)	(130,000)	14%		
2400-2824-0000	Recovery Public Holidays	MF			(28,678)	(170,000)	17%		
2400-2825-0000	Recovery Superannuation	MF			(89,525)	(590,000)	15%		
2400-2826-0000	Recovery Workers Comp	MF			(13,174)	(80,000)	16%		
2400-2827-0000	Recovery Training	MF			(31,175)	(175,000)	18%		
2400-2828-0000	Recovery WH&S	MF			(39,279)	(193,000)	20%		
2400-2829-0000	Recovery Contractors	MF			(41,847)	(240,000)	17%		
2400-2830-0000	Recovery Office Equipment	MF			(9,841)	(60,000)	16%		
2400-2831-0000	Recovery Administration	MF			(18,914)	(120,000)	16%		
2400-0002	EMPLOYEE ONCOSTS		-	-	0%	(94,960)	(502,000)	19%	
2000-0001	ADMINISTRATION AND FINANCE		4,810,934	39,532,605	12%	333,851	2,691,391	12%	
3000-0001	INFRASTRUCTURE								
3000-0002	ENGINEERING ADMIN & SUPERVISION								
3000-1100-0000	Apprentice Incentive Payments	DES	-	15,000	0%				
3000-2029-0000	Engineering O/C Recover Supervision	DES			(40,013)	(230,000)	17%		
3000-2030-0000	Engineering O/C Recover Plant	DES			(3,034)	(20,000)	15%		
3000-2040-0000	Engineering O/C Recover FP & LT	DES			(8,566)	(50,000)	17%		
3000-2050-0000	Engineering O/C Recover Wet Weather	DES			(5,642)	(30,000)	19%		
3000-2060-0000	Wet Weather Wages Expense	DES			-	30,000	0%		
3000-2080-0000	Floating Plant / Loose Tools	DES			795	-	0%		
3000-2220-0000	Engineering Management Expenses	DES			5,845	198,000	3%		
3000-2420-0000	Quality Assurance Expenses	DES			11,303	68,000	17%		
3000-2985-0000	Engineering Consultants	DES			-	10,000	0%		
3000-2990-0000	Works Supervision	DES			104,890	835,000	13%		
3000-0002	ENGINEERING ADMIN & SUPERVISION		-	15,000	0%	65,577	811,000	8%	
3100-0002	WATER								
3100-0003	WATER - QUILPIE								
3100-1000-0000	Quilpie Water Charges	DES	139,482	298,000	47%				
3100-1005-0000	Quilpie Water Charges Interest	DES	686	1,000	69%				
3100-1020-0000	Quilpie Other Water Revenue	DES	-	-	0%				
3100-1080-0000	Quilpie Water Discount	DES	(756)	(25,000)	3%				
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	(2,130)	(4,000)	53%				
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	(1)	(500)	0%				
3100-1500-0000	Quilpie Water Connections	DES	-	-	0%				
3100-2200-0000	Drinking Water Quality Plan	DES			-	-	0%		

Revenue and Expenditure Report

For the month ending 31 August 2023

Year Elapsed 17%

		REVENUE				EXPENSE				COMMENTS
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%			
3100-2230-0000	Quilpie Water Operations	DES				3,807	97,000	4%		
3100-2600-0000	Depn Quilpie Water	DES				-	117,000	0%		
3100-0003	WATER - QUILPIE		137,281	269,500	51%	3,807	214,000	2%		
3110-0003	WATER - EROMANGA									
3110-1000-0000	Eromanga Water Charges	DES	26,880	34,000	79%					
3110-1005-0000	Eromanga Water Charges Interest	DES	78	-	0%					
3110-1020-0000	Eromanga Other Water Revenue	DES	-	-	0%					
3110-1080-0000	Eromanga Water Discount	DES	-	(3,000)	0%					
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	(550)	(500)	110%					
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	(1)	-	0%					
3110-2220-0000	Eromanga Water Operations-Wages	DES				1,794	31,500	6%		
3110-2230-0000	Eromanga Water Operations-Expenses	DES				4,502	50,000	9%		
3110-2600-0000	Depn Eromanga Water	DES				-	132,000	0%		
3110-0003	WATER - EROMANGA		26,406	30,500	87%	6,296	213,500	3%		
3120-0003	WATER - ADAVALE									
3120-1000-0000	Adavale Water Charges	DES	17,742	29,000	61%					
3120-1005-0000	Adavale Water Charges Interest	DES	80	-	0%					
3120-1080-0000	Adavale Water Discount	DES	-	(2,500)	0%					
3120-1085-0000	Adavale Water Pensioner Remissions	DES	(436)	(1,000)	44%					
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	DES	-	-	0%					
3120-2220-0000	Adavale Water Operations	DES				2,971	5,000	59%		
3120-2600-0000	Depn Adavale Water	DES				-	17,000	0%		
3120-0003	WATER - ADAVALE		17,386	25,500	68%	2,971	22,000	14%		
3130-0003	WATER - CHEEPIE									
3130-2220-0000	Cheepie Water Operations	DES				-	2,000	0%		
3130-2600-0000	Depn Cheepie Water	DES				-	1,000	0%		
3130-0003	WATER - CHEEPIE		-	-	0%	-	3,000	0%		
3140-0003	WATER - TOOMPINE									
3140-2220-0000	Toompine Water Operations-Wages	DES				-	2,000	0%		
3140-2230-0000	Toompine Water Operations	DES				-	2,000	0%		
3140-2600-0000	Water Depreciation-Toompine	DES				-	2,000	0%		
3140-0003	WATER - TOOMPINE		-	-	0%	-	6,000	0%		
3100-0002	WATER		181,073	325,500	56%	13,074	458,500	3%		
3200-0002	SEWERAGE									
3200-0003	SEWERAGE QUILPIE									
3200-1000-0000	Quilpie Sewerage Charges	DES	109,670	217,000	51%					
3200-1005-0000	Quilpie Sewerage Interest	DES	600	1,000	60%					
3200-1080-0000	Quilpie Sewerage Discount	DES	(704)	(18,000)	4%					
3200-1085-0000	Quilpie Sewerage Pensioner Remission	DES	(345)	(500)	69%					
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	DES	(2)	(500)	0%					
3200-1500-0000	Quilpie Sewerage Waste Charge	DES	(1,700)	-	0%					
3200-1510-0000	Quilpie Sewerage Connection	DES	-	1,000	0%					
3200-2230-0000	Quilpie Sewerage Operations	DES				9,839	95,000	10%		

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Resp. Off		REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
3200-2600-0000	Depn Quilpie Sewerage							
3200-0003	SEWERAGE QUILPIE	107,520	200,000	54%	9,839	205,000	5%	
3210-0003	SEWERAGE EROMANGA							
3210-1000-0000	Eromanga Sewerage Charges	13,634	25,000	55%				
3210-1005-0000	Eromanga Sewerage Charges Interest	50	-	0%				
3210-1080-0000	Eromanga Sewerage Discount	-	(2,000)	0%				
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	-	-	0%				
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	(7)	-	0%				
3210-2230-0000	Eromanga Sewerage Operations				288	17,000	2%	
3210-2600-0000	Depn Eromanga Sewer				-	23,000	0%	
3210-0003	SEWERAGE EROMANGA	13,678	23,000	59%	288	40,000	1%	
3212-0003	SEWERAGE ADAVALE							
3212-2600-0000	Depn Adavale Septic System				-	500	0%	
3212-0003	SEWERAGE ADAVALE	-	-	0%	-	500	0%	
3214-0003	SEWERAGE TOOMPINE							
3214-2600-0000	Depn Toompine Hall Septic System				-	500	0%	
3214-0003	SEWERAGE TOOMPINE	-	-	0%	-	500	0%	
3200-0002	SEWERAGE	121,198	223,000	54%	10,127	246,000	4%	
3300-0002	INFRASTRUCTURE MAINTENANCE							
3300-0003	SHIRE ROADS MAINTENANCE							
3300-2220-0000	Shire Roads & Drainage - Wages				4,988	270,000	2%	
3300-2230-0000	Shire Roads & Drainage Expenses				57,844	500,000	12%	
3300-2600-0000	Depn Roads & Streets				-	3,250,000	0%	
3300-0003	SHIRE ROADS MAINTENANCE	-	-	0%	62,832	4,020,000	2%	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021							
3305-1140-0000	Qld Resilience & Risk Reduction Fund	-		0%				
3305-1250-0000	FD 2021 Restoration Works	51,706	1,000,000	5%				
3305-2300-0000	FD 2021 Restoration				51,706	1,000,000	5%	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021	51,706	1,000,000	5%	51,706	1,000,000	5%	
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022							
3306-1150-0000	FD 2022 Emergent Works	-	-	0%				
3306-1250-0000	FD 2022 Restoration Works	12,220	3,000,000	0%				
3306-2200-0000	FD 2022 Emergent Works				-	-	0%	
3306-2300-0000	FD 2022 Restoration Works				12,220	3,000,000	0%	
3306-0003	SHIRE ROADS - FLOOD DAMAGE 2022	12,220	3,000,000	0%	12,220	3,000,000	0%	
3307-0003	SHIRE ROADS - FLOOD DAMAGE SEPT 2022							
3307-1150-0000	FD SEPT 2022 Emergent Works	-	-	0%				
3307-1160-0000	FD Sept 2022 IRW	-	-	0%				
3307-1170-0000	FD Sept 2022 Restoration Works	1,517,975	17,000,000	9%				
3307-2200-0000	FD SEPT 2022 Emergent Works				-	-	0%	
3307-2300-0000	FD SEPT 2022 Restoration Works				-	-	0%	
3307-2400-0000	FD Sept 2022 Restoration Works				1,517,975	17,000,000	9%	

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	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
	1,517,975	17,000,000	0	1,517,975	17,000,000	0	
3310-0003 TOWN STREET & DRAINAGE MAINTENANCE							
3310-2220-0000 Town Street & Drainage Maintenance				80,651	650,000	12%	
3310-2230-0000 Street Lighting				2,932	37,500	8%	
3310-2240-0000 Street Cleaning Operations				-	5,000	0%	
3310-0003 TOWN STREET & DRAINAGE MAINTENANCE	-	-	0%	83,583	692,500	12%	
3330-0003 DEPOTS & CAMPS							
3330-1510-0000 Camp Accommodation Rent	-	10,000	0%				
3330-2220-0000 Camps Operations				2,238	62,000	4%	
3330-2330-0000 Depots Operations				28,096	177,000	16%	
3330-2600-0000 Depn Depot & Camp				-	243,858	0%	
3330-0003 DEPOTS & CAMPS	-	10,000	0%	30,334	482,858	6%	
3340-0003 WORKSHOP							
3340-2220-0000 Workshop Operations				8,171	22,000	37%	
3340-2230-0000 Workshop Maintenance & Repairs				28,753	311,000	9%	
3340-0003 WORKSHOP	-	-	0%	36,923	333,000	11%	
3350-0003 PLANT & MACHINERY							
3350-1510-0000 Gain/Loss on Sale/Disposal of Plant	54,545	-	0%				
3350-1570-0000 Diesel Rebate - ATO	8,273	75,000	11%				
3350-2145-0000 Small Plant Repairs				742	23,000	3%	
3350-2225-0000 Small Plant Purchases				407	20,000	2%	
3350-2229-0000 Plant Operations				90,498	703,000	13%	
3350-2330-0000 Plant Repairs & Maintenance				104,864	806,000	13%	
3350-2331-0000 Plant Registration				131,887	75,000	176%	Registration and annual Insurance
3350-2585-0000 Plant Recoveries				(498,209)	(3,600,000)	14%	
3350-2600-0000 Depn Plant				-	854,096	0%	
3350-0003 PLANT & MACHINERY	62,818	75,000	84%	(169,812)	(1,118,904)	15%	
3360-0003 AERODROME							
3360-2325-0000 Quilpie Aerodrome Operations				8,494	30,000	28%	Annual Insurance
3360-2330-0000 Quilpie Aerodrome Repairs & Maint				11,993	100,000	12%	
3360-2340-0000 Eromanga Aerodrome Repairs & Maint				11,696	10,000	117%	Annual Insurance
3360-2350-0000 Adavale Aerodrome Repairs & Maint				-	5,000	0%	
3360-2360-0000 Toompine Aerodrome Repairs & Maint				-	2,000	0%	
3360-2370-0000 Cheepie Aerodrome Repairs & Maint				131	2,000	7%	
3360-2600-0000 Depn Aerodromes					409,479	0%	
3360-0003 AERODROME	-	-	0%	32,313	558,479	6%	
3366-0003 QUILPIE REFUELLING FACILITY							
3366-1310-0000 Quilpie Refuelling Revenue							
3366-2310-0000 Quilpie Refuelling Operation and R&M	48,174	250,000	19%	36,014	280,000	0%	
3366-2600-0000 Depn - Quilpie Refuelling Facility					21,960	0%	
3366-0003 QUILPIE REFUELLING FACILITY	48,174	250,000	19%	36,014	301,960	0%	
3370-0003 BULLOO PARK							
3370-1500-0000 Bulloo Park Fees	238	2,000	12%				
3370-2220-0000 Bulloo Park Operations				24,385	121,000	20%	

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Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
3370-2600-0000 Depn Bulloo Park							
3370-0003 BULLOO PARK							
	238	2,000	12%	24,385	207,400	12%	
3371-0003 BULLOO RIVER WALKWAY							
3371-2220-0000 Bulloo River Walkway Operations				564	5,000	11%	
3371-0003 BULLOO RIVER WALKWAY	-	-	0%	564	5,000	11%	
3375-0003 JOHN WAUGH PARK							
3375-1500-0000 John Waugh Park Fees			0%				
3375-2220-0000 John Waugh Park Operations				11,435	110,000	10%	
3375-2600-0000 Depn John Waugh Park				-	37,240	0%	
3375-0003 JOHN WAUGH PARK	-	-	0%	11,435	147,240	8%	
3376-0003 BICENTENNIAL PARK							
3376-2220-0000 Bicentennial Park Operations				6,050	35,000	17%	
3376-2600-0000 Depn Bicentennial Park				-	49,000	0%	
3376-0003 BICENTENNIAL PARK	-	-	0%	6,050	84,000	7%	
3377-0003 BALDY TOP RECREATION AREA							
3377-2220-0000 Baldy Top Operations				286	4,000	7%	
3377-0003 BALDY TOP RECREATION AREA	-	-	0%	286	4,000	7%	
3378-0003 OPALOPOLIS PARK							
3378-2220-0000 Opalopolis Park Operations				-	10,000	0%	
3378-0003 OPALOPOLIS PARK	-	-	0%	-	10,000	0%	
3379-0003 KNOT-O-SAURUS PARK							
3379-2220-0000 Knot-o-saurus Park Operations				885	10,000	0%	
3379-0003 KNOT-O-SAURUS PARK	-	-	0%	885	10,000	0%	
3380-0003 COUNCIL LAND & BUILDINGS							
3380-1500-0000 Gain / Loss on Land & Buildings for Resale	-	-	0%				
3380-1501-0000 Profit / (Loss) on Sale of Assets	-		0%				
3380-2100-0000 Land Sale Costs				1,500	10,000	0%	
3380-2330-0000 Council Properties Operating Exp				2,282	31,000	7%	
3380-2600-0000 Depn Council Buildings Other				-	47,144	0%	
3380-0003 COUNCIL LAND & BUILDINGS	-	-	0%	3,782	88,144	4%	
3385-0003 PARKS & GARDENS							
3385-2220-0000 Parks & Gardens Operating Expenses				53,782	133,000	40%	
3385-2420-0000 Street Tree Program				-	-	0%	
3385-2600-0000 Depn Parks Building				-	82,000	0%	
3385-0003 PARKS & GARDENS	-	-	0%	53,782	215,000	25%	
3390-0003 PUBLIC TOILETS							
3390-2220-0000 Public Toilets Operations				11,334	74,000	15%	
3390-0003 PUBLIC TOILETS	-	-	0%	11,334	74,000	15%	
3300-0002 INFRASTRUCTURE MAINTENANCE	1,693,131	21,337,000	8%	1,806,591	27,114,677	7%	
3400-0002 BUSINESS OPPORTUNITIES							

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
3400-0003 DMR WORKS								
3402-1258-0000 RMPC Contract	DES	97,342	1,457,897	7%				
3402-2230-0000 RMPC Contract	DES				115,493	1,312,107	9%	
3403-1275-0000 Quilpie-Adavale Red Rd (TIDS) Revenu	DES	20,574	2,094,000	1%				
3403-2200-0000 Quilpie-Adavale Red Road (TIDS) Exps	DES				20,571	2,594,000	1%	
3405-1300-0000 CN-15666 Diamantina Drainage Revenue	DES	-			-			
3405-2300-0000 CN-15666 Diamantina Drainage Costs	DES				-			
3406-1200-0000 DMR WORKS - Others (Revenue)	DES	-	-	0%				
3406-2200-0000 DMR WORKS - Others (Expenses)	DES				4,826	-	0%	
3407-1280-0000 CN19645 Diamantina Development Road	DES	200,048	2,142,000	9%				
3407-2300-0000 CN19645 Diamantina Development Road	DES				608,085	2,142,000	28%	
3400-0003 DMR WORKS		317,964	3,551,897	9%	748,974	3,906,107	19%	
3410-0003 PRIVATE WORKS								
3410-1550-0000 Private Works Revenue	DES	-	26,000	0%				
3410-2230-0000 Private Works Expenditure	DES				29,843	20,000	149%	Private works jobs to be invoiced
3410-0003 PRIVATE WORKS		-	26,000	0%	29,843	20,000	149%	
3400-0002 BUSINESS OPPORTUNITIES		317,964	3,577,897	9%	778,817	3,926,107	20%	
3000-0001 INFRASTRUCTURE		2,313,366	25,478,397	9%	2,674,185	32,556,284	8%	
4000-0001 ENVIRONMENT & HEALTH								
4100-0002 PLANNING & DEVELOPMENT								
4100-0003 TOWN PLANNING - LAND USE & SURVEY								
4100-1500-0000 Town Planning Fees	CEO	-	1,000	0%				
4100-2220-0000 Town Planning Expenses	CEO				25,182	25,000	101%	
4100-0003 TOWN PLANNING - LAND USE & SURVEY		-	1,000	0%	25,182	25,000	101%	
4150-0003 BUILDING CONTROLS								
4150-1500-0000 Building Fees No GST	CEO	-	-	0%				
4150-1501-0000 Building Fees - GST Applies	CEO	311	2,000	16%				
4150-2220-0000 Building Expenses	CEO				-	40,000	0%	
4151-1505-0000 Swimming Pool Inspection Fees	CEO				-	-	0%	
4151-2225-0000 Swimming Pool Inspection Costs	CEO				-	-	0%	
4150-0003 BUILDING CONTROLS		311	2,000	16%	-	40,000	0%	
4100-0002 PLANNING & DEVELOPMENT		311	3,000	10%	25,182	65,000	39%	
4200-0002 WASTE MANAGEMENT								
4200-0003 GARBAGE COLLECTION								
4200-1000-0000 Garbage Charges	DES	189,631	368,366	51%				
4200-1005-0000 Garbage Charges - Interest	DES	908	2,000	45%				
4200-1080-0000 Garbage Charges Discount	DES	(1,063)	(31,000)	3%				
4200-1085-0000 Garbage Pensioner Remission	DES	-	-	0%				
4200-1090-0000 Garbage Charges Writeoff and Refund	DES	(13)	-	0%				

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
4200-2220-0000 Garbage Operations	DES				18,593	133,900	14%	
4220-2225-0000 Annual Kerbside Collection	DES				-	10,300	0%	
4200-0003 GARBAGE COLLECTION		189,463	339,366	56%	18,593	144,200	13%	
4250-0003 LANDFILL OPERATIONS								
4250-1500-0000 Landfill Fees Revenue	DES	-	-	0%				
4250-2235-0000 Landfill Operations	DES				29,022	262,650	11%	
4250-2600-0000 Depn Landfill	DES				-	16,151	0%	
4250-0003 LANDFILL OPERATIONS		-	-	0%	29,022	278,801	10%	
4200-0002 WASTE MANAGEMENT		189,463	339,366	56%	47,615	423,001	11%	
4300-0002 PEST MANAGEMENT & ANIMAL CONTROL								
4300-0003 PLANT PEST CONTROL								
4300-2250-0000 Com. Combating Drought-Pest Weed Exp	DCCS				-	10,000	0%	
4300-2290-0000 Plant Pest Control Expenses	DCCS				1,013	65,000	2%	
4300-0003 PLANT PEST CONTROL		-	-	0%	1,013	75,000	1%	
4310-0003 ANIMAL PEST CONTROL								
4310-1000-0000 Wild Dog Special Levy	DCCS	47,350	94,260	50%				
4310-2235-0000 Wild Dog Coordinator Expenditure	DCCS				28,495	175,500	16%	
4310-2250-0000 Wild Dog Bonus Payments	DCCS				100	10,000	1%	
4310-2280-0000 DNR Precept - Barrier Fence	DCCS				-	115,000	0%	
4312-1000-0000 Baiting Fee Reimbursements	DCCS	-	35,000	0%				
4312-2260-0000 Syndicate Baiting Expense	DCCS				-	252,000	0%	
4313-1170-0000 Grant - QLD Feral Pest Initiative	DCCS	-	24,428	0%				
4313-2250-0000 QLD Feral Pest Initiative	DCCS				-	24,428	0%	
4313-2290-0000 2022 Council Exclusion Fence Subsidy	DCCS				-	62,500	0%	
4313-2300-0000 2023 Council Exclusion Fence Subsidy	DCCS				-	250,000	0%	
4310-0003 ANIMAL PEST CONTROL		47,350	202,544	23%	28,595	938,284	3%	
4320-0003 STOCK ROUTES & RESERVES MANAGEMENT								
4320-1500-0000 Common Application Fees	DCCS	-	2,000	0%				
4320-1600-0000 Mustering / Supplement Fees	DCCS	-	5,000	0%				
4320-1800-0000 Reserve Fees	DCCS	-	3,000	0%				
4320-2200-0000 Common Fence Repairs & Firebreaks	DCCS				2,826	4,000	71%	
4320-2220-0000 Stock Routes & Reserves Expenses	DCCS				1,129	34,000	3%	
4320-0003 STOCK ROUTES & RESERVES MANAGEMENT		-	10,000	0%	3,955	38,000	10%	
4330-0003 DOMESTIC ANIMAL CONTROL								
4330-1300-0000 Animal Write-Off	DCCS	-	-	0%				
4330-1400-0000 Animal Discounts	DCCS	-	-	0%				
4330-1500-0000 Animal Control Fees	DCCS	226	8,000	3%				
4330-1700-0000 Animal Control Fines & Penalties	DCCS	-	1,000	0%				
4330-2220-0000 Animal Control Expenses	DCCS				55	15,000	0%	
4330-0003 DOMESTIC ANIMAL CONTROL		226	9,000	3%	55	15,000	0%	
4300-0002 PEST MANAGEMENT & ANIMAL CONTROL		47,576	221,544	21%	33,619	1,066,284	3%	

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Resp. Off		REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
4500-0002	ENVIRONMENT & HEALTH							
4510-0003	ENVIRONMENTAL PROTECTION							
4510-2220-0000	Environmental Protection Expenses	DCCS	-	-	0%	28,000	0%	
4510-0003	ENVIRONMENTAL PROTECTION							
4520-0003	HEALTH AUDITING & INSPECTION							
4520-1400-0000	Health Licenses & Permits Revenue	CEO	3,087	3,500	88%	-	-	0%
4520-2230	Health Operations		3,087	3,500	88%	-	-	0%
4500-0002	ENVIRONMENT & HEALTH		3,087	3,500	88%	-	28,000	0%
4000-0001	ENVIRONMENT & HEALTH		240,436	567,410	42%	106,416	1,582,285	7%
5000-0001	COMMUNITY SERVICES							
5100-0002	COMMUNITY DEVELOPMENT							
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS							
5120-2220-0000	Quilpie Swimming Pool Operations	DCCS			139,649	452,100	31%	
5120-2330-0000	Quilpie Swimming Pool Repairs & Mtc	DCCS			2,740	38,000	7%	
5120-2600-0000	Depn Swimming Pool Structures	DCCS			-	82,497	0%	
5125-2220-0000	Eromanga Swimming Pool Opt & Maint	DCCS			4,355	30,000	15%	
5125-2230-0000	Eromanga Swimming Pool Repairs & Mtc	DCCS			-	7,000	0%	
5125-2600-0000	Depn Eromanga Swimming Pool	DCCS			-	22,069	0%	
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS		-	-	0%	146,744	631,666	23%
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS							
5150-1500-0000	Shire Halls - Revenue	DCCS	300	3,000	10%			
5150-2220-0000	Shire Hall Operations	DCCS			24,278	39,000	62%	Annual Insurance
5150-2330-0000	Shire Halls Repairs & Maintenance	DCCS			16,018	110,000	15%	
5150-2600-0000	Depn Shire Halls	DCCS			-	182,923	0%	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS		300	3,000	10%	40,297	331,923	12%
5170-0003	RECREATION FACILITIES							
5170-2220-0000	Recreational Facilities Operating Expenses	DCCS			3,257	10,000	33%	
5170-2230-0000	Recreational Facilities Repairs & Maintenance	DCCS			-	11,000	0%	
5170-2250-0000	All Sports Building	DCCS			2,274	4,000	57%	Annual Insurance
5170-2330-0000	Adavale Sport & Rec Grounds	DCCS			3,963	18,000	22%	Annual Insurance
5170-2340-0000	Eromanga Rodeo & Race Grounds	DCCS			9,246	15,000	62%	Annual Insurance
5170-2350-0000	Toompine Shooting Facility	DCCS			1,304	-	0%	
5170-2600-0000	Depn Recreational Facilities	DCCS			-	220,408	0%	
5170-0003	RECREATION FACILITIES		-	-	0%	20,043	278,408	7%
5180-0003	TOWN DEVELOPMENT							
5180-2820-0000	Town Development - Eromanga	CEO			-	5,000	0%	
5180-2830-0000	Town Development - Adavale	CEO			-	5,000	0%	
5180-2840-0000	Town Development - Toompine	CEO			-	5,000	0%	
5180-0003	TOWN DEVELOPMENT		-	-	0%	-	15,000	0%

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
5190-0003	COMMUNITY DEVELOPMENT							
5190-1150-0000	Community Bus Income	DCCS	822	5,000	16%			
5190-1160-0000	Community Event - Ticket Sales	DCCS	-	-	0%			
5190-1210-0000	Grants - National Australia Day Council	DCCS	-	16,000	0%			
5190-1220-0000	Grant - NAIDOC Week	DCCS	-	3,000	0%			
5190-1230-0000	Grant - Celebrating Multicultural Qld	DCCS	-	10,000	0%			
5190-2100-0000	Community Support Activities & Event	DCCS			12,049	56,500	21%	
5190-2150-0000	Buses - Community Support	DCCS			-	3,000	0%	
5190-2320-0000	Community Celebrations	DCCS			3,846	60,000	6%	
5190-2500-0000	Council Community Grants	DCCS			8,960	53,000	17%	
5190-2840-0000	Quilpie Street Development	DCCS			6,139	5,000	123%	
5190-0003	COMMUNITY DEVELOPMENT		822	34,000	2%	30,994	177,500	17%
5100-0002	COMMUNITY DEVELOPMENT		1,122	37,000	3%	238,078	1,434,497	17%
5200-0002	AGED SERVICES							
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS	16,560	125,000	13%			
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS			30,550	76,500	40%	Annual Insurance
5220-2240-0000	Gyrica Gardens Rec-Centre - O&M	DCCS			2,940	70,000	4%	
5220-2600-0000	Depn Aged Accom Building	DCCS			-	116,940	0%	
5200-0002	AGED SERVICES		16,560	125,000	13%	33,489	263,440	13%
5225-0002	HOUSING							
5225-1200-0000	Rent - Housing	DCCS	-	325,000	0%			
5225-2220-0000	Housing Operating Expenses	DCCS			-	35,000	0%	
5225-2230-0000	Housing - Repairs & Maintenance	DCCS			59,367	261,750	23%	Annual Insurance
5225-2600-0000	Depn Housing	DCCS			-	217,169	0%	
5225-0002	HOUSING		-	325,000	0%	59,367	513,919	12%
5200-0002	AGED SERVICES & HOUSING		16,560	450,000	4%	92,857	777,359	12%
5300-0003	COMMUNITY HEALTH PROMOTIONS							
5300-1100-0000	Health Promotions Officer Grant Rev	DCCS	-	150,000	0%			
5300-1105-0000	Checkup Aust QMHW Grant	DCCS	-	-	0%			
5300-1110-0000	Comedy Night Grant	DCCS	-	-	0%			
5300-2000-0000	Health Promotions Officer Wages	DCCS			-	-	0%	
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS			13,303	103,000	13%	
5300-2200-0000	Heart of Australia Bus Visit	DCCS			5,000	30,000	17%	
5300-2240-0000	Health Promotions Officer Activities	DCCS			27,653	210,875	13%	
5300-2700-0000	TRAIC Grant	DCCS			-	-	0%	
5310-1100-0000	Grant - Localised Mental Health	DCCS	-	-				
5310-2000-0000	Localised Mental Health Grant Costs	DCCS			-	-		
5320-1100-0000	Grant - TRAIC	DCCS	-	-	0%			
5320-2000-0000	TRAIC Grant Costs	DCCS			-	-	0%	
5300-0003	COMMUNITY HEALTH PROMOTIONS		-	150,000	0%	45,956	343,875	13%
5300-0003	COMMUNITY HEALTH		-	150,000	0%	45,956	343,875	13%
5400-0003	COMMUNITY SERVICES ADMINISTRATION							
5400-2220-0000	Community Services Admin Operating Expenses	DCCS			46,666	371,000	13%	

Revenue and Expenditure Report

For the month ending 31 August 2023
Year Elapsed 17%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
5400-0003	COMMUNITY SERVICES ADMINISTRATION			46,666	371,000	13%	
5400-0003	COMMUNITY SERVICES SUPPORT			46,666	371,000	13%	
5600-0002	ARTS & CULTURE						
5610-0003	MUSEUMS						
5610-2220-0000	Eromanga Living History Centre O&M	CEO		1,630	13,000	13%	
5610-2230-0000	Museum Operations & Maintenance	MED		905	5,000	18%	
5610-2240-0000	Powerhouse Museum Operations	MED		-	4,500	0%	
5610-2250-0000	Railway / Local History	MED		2,088	25,000	8%	
5610-2260-0000	Eromanga Natural Hist. Museum	CEO		31,760	55,000	58%	Annual Insurance
5610-2290-0000	ENHM COVID-19 Operating Support	CEO		-	-	0%	
5610-2600-0000	Depn Museum	MED		-	224,923	0%	
5610-0003	MUSEUMS			36,382	327,423	11%	
5630-0003	REGIONAL ARTS DEVELOPMENT FUNDING						
5630-1100-0000	RADF Grant Revenue	DCCS	-				
5630-1110-0000	RADF Revenue 22/23	DCCS	-				
5630-1400-0000	RADF Earnback and Refunds	DCCS	-				
5630-2180-0000	RADF Grant Expenditure	DCCS	-	-	30,000	0%	
5630-2190-0000	RADF Grant Expenditure 22/23	DCCS	-	24,339	-	0%	
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING			24,339	30,000	81%	
5600-0002	ARTS & CULTURE			60,721	357,423	17%	
5700-0002	LIBRARY SERVICES						
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	-				
5710-1120-0000	First Five Grant - Library	DCCS	-				
5710-1600-0000	Library Fees & Charges Revenue	DCCS	136				
5710-2120-0000	First Five Grant - Library Exp	DCCS		1,551	3,000	52%	
5710-2220-0000	Library Operating Expenses	DCCS		23,271	186,750	12%	
5710-2330-0000	Library Repairs & Maintenance Expens	DCCS		52	6,000	1%	
5710-2600-0000	Depn Library	DCCS		-	26,778	0%	
5711-1130-0000	Grant Centrelink Access Point	DCCS	1,483	7,800	19%		
5700-0002	LIBRARY SERVICES			1,619	13,725	12%	
5750-0002	DISASTER MANAGEMENT SERVICES						
5750-1100-0000	Grant - Get Ready Queensland	DCCS	-				
5750-2020-0000	Get Ready Qld Exp	DCCS		-	6,780	0%	
5750-2220-0000	Disaster Management Operations	CEO		-	4,000	0%	
5750-0002	DISASTER MANAGEMENT SERVICES			-	10,780	0%	
5800-0002	PUBLIC SERVICES						
5810-0003	STATE EMERGENCY SERVICES						
5810-1140-0000	QLD Emergency Services Grant Revenue	WHS	-				
5810-2220-0000	Emergency Services Operations	WHS		3,049	20,000	15%	
5810-2600-0000	Depn S.E.S	WHS		-	18,000	0%	

Revenue and Expenditure Report

For the month ending 31 August 2023
Year Elapsed 17%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
5810-0003 STATE EMERGENCY SERVICES	-	20,000	0%	3,049	38,000	8%	
5820-0003 TELEVISION							
5820-2230-0000 TV Maintenance & Repairs				6,277	25,000	25%	
5820-2600-0000 Depn Satellite TV				-	26,413	0%	
5820-0003 TELEVISION	-	-	0%	6,277	51,413	12%	
5830-0003 CEMETERIES							
5830-1500-0000 Burial Fees		2,000	0%				
5830-1510-0000 Grave Reservation Fee	-	-	0%				
5830-2220-0000 Cemeteries Operations				4,625	36,000	13%	
5830-2230-0000 Cemeteries Maintenance				-	3,000	0%	
5830-2600-0000 Depn Cemeteries Building				-	2,138	0%	
5830-0003 CEMETERIES	-	2,000	0%	4,625	41,138	11%	
5840-0003 EROMANGA STATE SCHOOL FACILITY							
5840-2500-0000 Eromanga State School Operating Expe				3,293	-		
5840-2600-0000 Depn - Eromanga State School Facility					30,818	0%	
5840-0003 EROMANGA STATE SCHOOL FACILITY	-	-	0%	3,293	30,818	11%	
5800-0002 PUBLIC SERVICES	1,619	42,505	4%	42,119	394,677	11%	
5000-0001 COMMUNITY SERVICES	19,301	704,505	3%	526,397	3,678,831	14%	
6000-0001 HUMAN RESOURCES							
6100-0002-0000 PAYROLL SERVICES							
6100-2200-0000 Payroll Operating Expenses				11,248	91,000	12%	
6100-0002-0000 PAYROLL SERVICES	-	-	0%	11,248	91,000	12%	
6200-0002-0000 HUMAN RESOURCES							
6200-2040-0000 Human Resource Expenses				25,281	352,000	7%	
6200-2090-0000 Council Gym Membership Program - 20%				154	6,000	3%	
6200-0002-0000 HUMAN RESOURCES	-	-	0%	25,435	358,000	7%	
6300-0002-0000 TRAINING & DEVELOPMENT							
6300-2070-0000 Staff Training & Development				50,017	142,000	35%	
6300-0002-0000 TRAINING & DEVELOPMENT	-	-	0%	50,017	142,000	35%	
6000-0001 HUMAN RESOURCES	-	-	0%	86,700	591,000	15%	
7100-0001 ECONOMIC DEVELOPMENT & TOURISM							
7100-0002 ECONOMIC DEVELOPMENT & PROMOTION							
7100-2100-0000 Economic Development				26,617	311,000	9%	
7100-2120-0000 Economic Dev Training and Conferences				1,675	5,000	33%	
7100-2130-0000 Opal Fossicking Area				7,245	5,000	145%	
7100-2140-0000 Subscriptions and Memberships				14,076	15,000	94%	

Revenue and Expenditure Report

For the month ending 31 August 2023
Year Elapsed 17%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
7100-2150-0000 SWRED-Tourism Development	MED				6,166	59,000	10%	
7100-0002 ECONOMIC DEVELOPMENT & PROMOTION		-	-	0%	55,779	395,000	14%	
7200-0002 VISITOR INFORMATION CENTRE								
7200-1500-0000 Visitors Info Centre Sales	MED	11,918	32,000	37%				
7200-1505-0000 VIC - Quilpeta Sales	MED	8,276	26,000	32%				
7200-1510-0000 VIC Gallery Sales (GST Free)	MED	2,293	10,000	23%				
7200-1515-0000 VIC Gallery Sales (GST)	MED	714	1,500	48%				
7200-1530-0000 Bus Tour Fees	MED	-	2,000	0%				
7200-2000-0000 VIC - Wages	MED				37,339	320,000	12%	
7200-2110-0000 VIC - Exhibitions and Events	MED				504	10,000	5%	
7200-2120-0000 VIC - Tourism Promotion	MED				9,835	60,000	16%	
7200-2130-0000 VIC - Bus Tour	MED				-	-	0%	
7200-2220-0000 VIC Operating Expenses	MED				14,735	36,000	41%	
7200-2230-0000 VIC - Repairs & Maintenance	MED				4,195	45,000	9%	
7200-2510-0000 Artist Payments - Sales (GST Excl)	MED				-	8,000	0%	
7200-2515-0000 Artist Payments - Sales (GST Incl)	MED				-	2,000	0%	
7200-2600-0000 Depn - VIC	MED				-	50,052	0%	
7201-1500-0000 VIC Outback Mates to NP Camping Perm	MED	147	-				0%	
7200-0002 VISITOR INFORMATION CENTRE		23,348	71,500	33%	66,608	531,052	13%	
7300-0002 TOURISM EVENTS & ATTRACTIONS								
7300-1200-0000 Event Revenue	MED	4,124	-	0%				
7300-2100-0000 EVENT - Major Events Promotion	MED				2,849	15,000	19%	
7300-2200-0000 EVENTS - Tourism Events	MED				73,109	82,500	89%	
7300-0002 TOURISM EVENTS & ATTRACTIONS		4,124	-	0%	75,957	97,500	78%	
7100-0001 ECONOMIC DEVELOPMENT & TOURISM		27,472	71,500	38%	198,345	1,023,552	19%	
TOTAL REVENUE AND EXPENDITURE		7,411,510	66,354,417	11%	4,240,480	44,086,343	10%	
		ACTUAL	BUDGET					
PROFIT / (LOSS)		3,171,030	22,268,074	14%				

FOR INFORMATION PURPOSES ONLY

Capital Expenditure Report

For the month ending 31 August 2023

Job Code	Asset Description	Type	Estimated WIP June 2023	Current Year Actual	Original Budget 2023/24	Total Project Budget	Comments
0210-4500	Land						
Total			0		0	0	
0220-4500	Buildings & Structures						
0220-2201	CARRY-OVER: 2 X 4 Bedroom Houses Quilpie	N	1,013,497	160,878	56,503	1,070,000	
0220-2203	CARRY-OVER: 1 x 3 Bedroom House Eromanga	N	294,336		105,664	400,000	
	CARRY-OVER: 2 x 5 Bedroom Houses Quilpie	N	813,090	105,882	221,910	1,035,000	
0220-2205	CARRY-OVER: TMR/QRA Office	N	2,000		148,000	150,000	
0220-2206	CARRY-OVER: Quilpie Shire Admin Offices	R	-	45	10,000	10,000	
	CARRY-OVER: Adavale Work Camp Upgrade	U	-		20,000	20,000	Walkways upgrade, painting as needed
	CARRY-OVER: Eromanga Work Camp Upgrade	U	-		50,000	50,000	Additional ensuite bedroom unit
	CARRY-OVER: Cheepie Work Camp Upgrade	U	-		20,000	20,000	General painting and external repairs
	CARRY-OVER: Quilpie Hall - Shower Block	N		1,159	100,000	100,000	
	CARRY-OVER: Adavale Town Hall - Grounds Upgrade	U		11,342	50,000	50,000	Upgrade to include drop point, additional cmaping spots, BBQ etc.
0220-2208	CARRY-OVER: Townhouse Estate Development	N	139,202	22,593	7,812,798	7,952,000	
	NEW: ENHM - Stage 3	N	-		18,000,000	18,000,000	Subject to external funding
0220-2207	NEW: Council Housing Refurbishments	R	-	32,667	250,000	250,000	Annual Figure - Works to be completed when properties vacated.
	NEW: Gyrica Housing Refurbishment	R	-	5,403	100,000	100,000	Annual Figure - Works to be completed when properties vacated.
	NEW: Gyrica Housing Refurbishment Unit 3 & 4	R			250,000	250,000	Renovation to improve access
	NEW: Eromanga Pool	R	45,472	1,863	1,200,000	1,247,335	
	NEW: Quilpie SES Shed Extension	N			14,180	14,180	
Total			2,307,597	341,832	28,409,055	30,718,515	
0230-4500	Other Infrastructure						
0230-2205	CARRY-OVER: Toompine Playground / Shade Structure	N	65,000		25,000	90,000	
0230-2210	CARRY-OVER: Quilpie Cemetery Beautification	U	6,000		14,000	20,000	
0230-2213	CARRY-OVER: Adavale Museum	R	-		20,000	20,000	
0230-2220	CARRY-OVER: Aerodrome Fuel Relocation	R	-		175,000	175,000	
	CARRY-OVER: Opalopolis Park Upgrade - Stage 1	U	-		275,000	275,000	
	CARRY-OVER: Toompine Transfer Station	R			20,000	20,000	
	CARRY-OVER: Eromanga Transfer Station	R	16,100		33,900	50,000	
	CARRY-OVER: Adavale Transfer Station	R	38,322		11,678	50,000	
	NEW: Toompine Aerodrome Upgrade - Fencing	U	-		200,000	200,000	Subject to funding from RAUP
	NEW: Adavale - Sealing road to waste facility and ancillary works	N			250,000	250,000	

	NEW: Entrance to Bulloo Park	N			30,000	30,000	
	NEW: Quilpie Footpath - Missing Link	N			50,000	50,000	
	NEW: Bicentennial Park - Electrical Works	R			20,000	20,000	
	NEW: Walking Path to Baldy Top	N			300,000	300,000	
Total			125,422	-	1,424,578	1,550,000	
0240-4500	Plant & Equipment						
	CARRY-OVER: Replace Unit 1103 - Ranger	R	24,740	43,993	36,260	61,000	Ordered in 2021/22 - awaiting delivery.
	CARRY-OVER: Replace Unit 1104 - Ranger	R	24,740	47,797	36,260	61,000	
	CARRY-OVER: Replace Unit 1109 - Ranger	R			61,000	61,000	Ordered in 2021/22 - awaiting delivery.
	CARRY-OVER: 96 - Mitsubishi Fighter	R	-		140,000	140,000	
	CARRY-OVER: 31 - SES Hilux Eromanga	R	-		65,000	65,000	
	CARRY-OVER: 67 - Tractor John Deere	R	-		60,000	60,000	
	CARRY-OVER: 68 - Honda Hustler Super Z	R	-		35,000	35,000	
	CARRY-OVER: 69 - Husqvarna Mower PZ 29D Zxero	R	-		30,000	30,000	
	CARRY-OVER: 1115 - Toyota Hilux (SES)	R	-		65,000	65,000	
	CARRY-OVER: 1113 - Toyota Prado	R	-		70,000	70,000	
	CARRY-OVER: 1116 - Toyota Prado	R	-	70,551	70,000	70,000	
	CARRY-OVER: 323 - Concrete Crew Trailer	R	-		15,000	15,000	
2023/24 Cost	CARRY-OVER: 3401 - Bobcat skidsteer S770	R	-		150,000	150,000	
2023/24 Cost	CARRY-OVER: 130 - Tractor John Deere	R	-	88,636	90,000	90,000	
2023/24 Cost	CARRY-OVER: 4001 - Toro Zero Turn Mower	R	-		30,000	30,000	
2023/24 Cost	CARRY-OVER: 4002 - Hustler 0 Turn	R	-		18,000	18,000	
2023/24 Cost	CARRY-OVER: 2600 - Tandem Axel Dolly	R	-		40,000	40,000	
2023/24 Cost	CARRY-OVER: 2601 - Side Tipper - Second Hand	R	-		160,000	160,000	
2023/24 Cost	CARRY-OVER: 220 - Side Tipper	R	-		160,000	160,000	
2023/24 Cost	CARRY-OVER: 2000 - Mitsubishi Fuso Canter	R	-		100,000	100,000	
2023/24 Cost	CARRY-OVER: 2001 - Mitsubishi Fuso canter	R	-	54,384	100,000	100,000	
2023/24 Cost	CARRY-OVER: 95 - Mitsubishi Fighter 1224	R	-		200,000	200,000	
2023/24 Cost	CARRY-OVER: 1117 - Landcruiser replacement with Ranger/Hilux or equivalent	R	-		75,000	75,000	
2023/24 Cost	CARRY-OVER: 1118 - Landcruiser replacement with Ranger/Hilux or equivalent	R	-		75,000	75,000	
2023/24 Cost	CARRY-OVER: 221 - Skid Steer Trailer	R	-		25,000	25,000	
2023/24 Cost	CARRY-OVER: Elevated Work Platform	N	-	30,158	28,000	28,000	
2023/24 Cost	CARRY-OVER: 86 - 30,000 Lt Water Tanker (trade in Liberty Water Tanker)	R			137,000	137,000	
	SALE of Plant and Fleet items						Resolution No: (QSC088-06-23)
	NEW: Vacuum Excavator and Trailer	N			70,000	70,000	Grid maintenance
Total			49,481	335,519	2,141,519	2,191,000	
0260-4500	Roads						
	CARRY-OVER: Quilpie Aerodrome Pavement Reconstruction	R	299,292	6,900	1,532,708	1,832,000	Existing layout only; no extension.
0260-2209	CARRY-OVER: Eromanga Kerb	N	-		120,000	120,000	Install Kerb along main street
	NEW: Adavale Black Road Reseal	R	-		144,595	144,595	Chainage 0.0 km - 2.836 km, Chainage 30.415 km - 30.926 km

	NEW: Coonaberry Creek Road Reseal	R			764,280	764,280	Chainage 1.236 km-5.039 km, Chainage 5.886 km-6.626 km, Chainage 6.883 km - 7.351 km, 8.367 km- 8.624 km, 20.584 km - 20.744 km	Chainage Chainage
	NEW: Deacon Street Reseal	R			47,685	47,685	Chainage 0.0 km - 0.215 km	
	NEW: Eulo Road Reseal	R			49,500	49,500	Chainage 1.028 km - 1.284	
	NEW: Quarrior Street Reseal	R			53,350	53,350	Chainage 0.0 km- 0.45 km	
	NEW: Mt Margaret Road Reseal/Rehab	R			232,590	232,590	Seal restoration and pavement repairs between flood damage repairs	
	NEW: Ray Road	U			70,000	70,000	DES - Chainage 8000 - Floodway	
	NEW: Brolga Street - reseal carparking lanes	R			140,000	140,000	To coincide with Department of Main Roads resealing of Brolga Street	
	NEW: Quilpie Truck Pad Seal (Lot 71)	U			62,300	62,300		
	NEW: Seal Land Adjacent to Mural Park	N			15,100	15,100		
Total			299,292	6,900	3,232,108	3,531,400		
0270-4500	Water Infrastructure							
	CARRY-OVER: Quilpie Water Main Upgrade	R	176,892	75	223,108	400,000	Quarrior Street Water Main Renewal	
	NEW: Quilpie Water Main Upgrade	R	-		360,000	360,000	Annual program allocation. Sommerfield Road Water Main Upgrade - Stage 1	
	CARRY-OVER: Toompine Bore Replacement	R	61,748	19,200	718,252	780,000	Funded by BoR grant	
Total			238,640	19,275	1,301,360	1,540,000		
0280-4500	Sewerage Infrastructure							
	CARRY-OVER: Quilpie Sewerage Treatment Plant - Design	R	16,599	1,151	461,401	478,000		
Total			16,599	1,151	461,401	478,000		
			3,037,031	704,677	36,970,021	40,008,915		

13.2 FINANCIAL STATEMENTS 2022/23**IX: 241809****Author: Sharon Frank, Manager Finance & Administration****Attachments: 1. Quilpie Shire Council Financial Statements 2023 (Certified).pdf** [↓](#)**KEY OUTCOME**

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The Financial Statements for the year ended 30 June 2023, including the General Purpose Financial Statements and Current Year Financial Sustainability Statement, were certified by the Queensland Audit Office on 12 September 2023, with an unmodified audit opinion for the financial statements. An unmodified audit opinion means the financial statements are reliable.

RECOMMENDATION

That Council receive and note the audited Financial Statements for 2022/23.

BACKGROUND

Council is required to prepare General Purpose Financial Statements and current year Financial Sustainability Statements for 2022/23 which must be given to the Auditor-General for auditing in accordance with section 212 of the *Local Government Regulation 2012*.

The External Auditors were onsite for their final visit from 7 August to 18 August 2023, and continued their audit off-site until the financial statements were certified.

The Financial Statements were reviewed by the Audit Committee at the meeting on 11 September 2023. The Annual Statements were then forwarded to the Auditor-General's office. The Mayor and Chief Executive Officer signed the certificates on 11 September 2023. Final sign-off from the Auditor-General was on 12 September 2023.

The final audit opinion certified by the Auditor-General was in the form of an unmodified audit opinion for both the General Purpose Financial Statements and the Current Year Financial Sustainability Statement.

The highlights to the Financial Statements having regard to the relevant local government financial sustainability measures that are determined by the State Government include:

- An operating surplus of \$3.181 million with the operating surplus ratio at 9%; which is within the target range of 0 - 10%. The operating surplus ratio indicates the extent to which revenues raised covered operational expenses with revenue also available to fund the capital works program and for unexpected events. Last year (2021/22) Council reported an operating surplus of \$1.744; with an operating surplus ratio within the target range at 6%.

- The asset sustainability ratio for renewals on infrastructure assets was 6%; which was below the target of more than 90%. This ratio indicates the extent to which the infrastructure assets managed are being replaced as they reach the end of their useful lives.
- The net financial liabilities ratio was -94%; the target is less than 60%. This ratio is an indicator of the extent to which the net financial liabilities can be serviced by its operating revenue. A minus figure for this measure indicates current assets exceed total liabilities and that Council has capacity to undertake loan borrowings if required.

OPTIONS

N/A

CONSULTATION (Internal/External)

The financial statements were reviewed by the Audit Committee at the meeting on 11 September 2023.

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Australian Accounting Standards

FINANCIAL AND RESOURCE IMPLICATIONS

Total audit fees quoted by the Queensland Audit Office relating to the 2022/23 financial statements are \$103,000 (2022: \$102,370).

RISK MANAGEMENT IMPLICATIONS

The completion of the audit and certification of the Financial Statements is in accordance with the Regulation.



Quilpie Shire Council
GENERAL PURPOSE FINANCIAL STATEMENTS
For the year ended 30 June 2023

Quilpie Shire Council

General Purpose Financial Statements

For the year ended 30 June 2023

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Quilpie Shire Council
Statement of Comprehensive Income
For the year ended 30 June 2023

	Note	2023 \$	2022 \$
Income			
Revenue			
Recurrent revenue			
Rates, levies and charges	3(a)	7,486,121	6,158,621
Fees and charges	3(b)	104,201	75,847
Sales revenue	3(c)	3,602,237	5,249,425
Grants, subsidies, contributions and donations	4(i)	24,488,043	17,953,190
Total recurrent revenue		<u>35,680,602</u>	<u>29,437,083</u>
Capital revenue			
Grants, subsidies, contributions and donations	4(ii)	1,232,333	5,945,470
Capital income	6	56,563	-
Total capital revenue		<u>1,288,896</u>	<u>5,945,470</u>
Rental income	15	428,902	440,053
Other income		302,282	153,251
Interest received	5	1,003,584	192,944
Total income		<u>38,704,266</u>	<u>36,168,801</u>
Expenses			
Recurrent expenses			
Employee benefits and councillor costs	7	(6,498,445)	(6,394,276)
Materials and services	8	(20,695,735)	(16,172,577)
Finance costs	9	(520,572)	(35,681)
Depreciation and amortisation	13	(6,519,471)	(5,876,274)
Total expenses		<u>(34,234,223)</u>	<u>(28,478,808)</u>
Capital expenses	6	-	(108,946)
Total expenses		<u>(34,234,223)</u>	<u>(28,587,754)</u>
Net result		<u>4,470,043</u>	<u>7,581,047</u>
Net operating result		3,181,147	1,744,523
Other comprehensive income			
Items that will not be reclassified to net result			
Increase / (decrease) in asset revaluation surplus	18	6,953,029	37,702,951
Total comprehensive income for the year		<u><u>11,423,072</u></u>	<u><u>45,283,998</u></u>

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

Quilpie Shire Council
Statement of Financial Position
as at 30 June 2023

	Note	2023 \$	2022 \$
Current assets			
Cash and cash equivalents	10	37,356,261	31,471,535
Receivables	11	3,328,559	1,730,538
Inventories	12	952,117	959,409
Contract assets	14	2,039,007	4,453,481
Total current assets		43,675,944	38,614,963
Non-current assets			
Receivables	11	48,480	53,947
Property, plant and equipment	13	286,713,778	280,547,527
Total non-current assets		286,762,258	280,601,474
Total assets		330,438,202	319,216,437
Current liabilities			
Payables	16	1,068,809	2,283,922
Contract liabilities	14	6,019,014	5,088,862
Provisions	17	969,420	907,379
Total current liabilities		8,057,243	8,280,163
Non-current liabilities			
Provisions	17	302,920	281,307
Total non-current liabilities		302,920	281,307
Total liabilities		8,360,163	8,561,470
Net community assets		322,078,039	310,654,967
Community equity			
Asset revaluation surplus	18	204,990,741	198,037,712
Retained surplus		117,087,298	112,617,255
Total community equity		322,078,039	310,654,967

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

**Quilpie Shire Council
Statement of Changes in Equity
For the year ended 30 June 2023**

		Asset revaluation surplus	Retained surplus	Total
	Note	\$	\$	\$
Balance as at 1 July 2022		198,037,712	112,617,255	310,654,967
Net result		-	4,470,043	4,470,043
Other comprehensive income for the year				
Increase / (decrease) in asset revaluation surplus	18	6,953,029	-	6,953,029
Total comprehensive income for the year		6,953,029	4,470,043	11,423,072
Balance as at 30 June 2023		204,990,741	117,087,298	322,078,039
Balance as at 1 July 2021		160,334,761	105,036,208	265,370,969
Net result		-	7,581,047	7,581,047
Other comprehensive income for the year				
Increase / (decrease) in asset revaluation surplus	18	37,702,951	-	37,702,951
Total comprehensive income for the year		37,702,951	7,581,047	45,283,998
Balance as at 30 June 2022		198,037,712	112,617,255	310,654,967

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

**Quilpie Shire Council
Statement of Cash Flows
For the year ended 30 June 2023**

	Note	2023 \$	2022 \$
Cash flows from operating activities			
Receipts from customers		12,808,312	12,052,758
Payments to suppliers and employees		(28,599,717)	(21,038,904)
		(15,791,405)	(8,986,146)
Interest received		1,003,264	192,944
Rent received		428,902	442,033
Operating grants, subsidies and contributions		24,488,043	17,953,190
Income from investments		195,969	48,782
Net cash inflow (outflow) from operating activities	22	10,324,773	9,650,803
Cash flows from investing activities			
Payments for property, plant and equipment	13	(5,779,699)	(5,580,789)
Net movement in loans and advances		3,750	3,750
Proceeds from sale of property, plant and equipment	6	103,568	256,136
Capital grants, subsidies and contributions		1,232,333	5,945,470
Net cash inflow (outflow) from investing activities		(4,440,047)	624,567
Net increase/(decrease) in cash and cash equivalents held		5,884,726	10,275,370
Cash and cash equivalents at the beginning of the financial year		31,471,535	21,196,165
Cash and cash equivalents at end of the financial year	10	37,356,261	31,471,535

The above statement should be read in conjunction with the accompanying notes and Accounting Policies.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

1 Information about these financial statements

(a) Basis of preparation

Quilpie Shire Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2022 to 30 June 2023. They are prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with the Australian Accounting Standards and Interpretations as applicable to not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain classes of property, plant and equipment.

(b) New and revised Accounting Standards adopted during the year

Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2022. None of the standards had a material impact on reported position, performance and cash flows.

(c) Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2023. These Standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the Standard is expected to have a material impact for Council then further information has been provided in this note.

(d) Estimates and judgements

Council makes a number of judgements, estimates and assumptions in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

Revenue recognition	Note 3
Allowance for expected credit losses	Note 11
Valuation and depreciation property, plant and equipment	Note 13
Provisions	Note 17
Contingent liabilities	Note 20

(e) Rounding and comparatives

The financial statements have been rounded to the nearest \$1. Comparative information is generally restated for reclassifications, errors and changes in accounting policies unless permitted otherwise by transition rules in a new Accounting Standard. Comparative information is prepared on the same basis as prior year.

(f) Volunteer services

Volunteer services are services received by Council from individuals or other entities without charge or for consideration significantly less than the fair value of those services. They are not recognised in the Statement of Comprehensive Income as they are not material, would not be purchased if not donated and cannot be reliably measured.

(g) Taxation

Council is exempt from income tax, however is subject to Fringe Benefits Tax and Goods and Services Tax ('GST') and payroll tax on certain activities. The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

2 Analysis of Results by Function

(a) Components of council functions

The activities relating to the Council's components reported on in Note 2(b) are as follows :

Corporate governance

The objective of corporate governance is for Council to be open, accountable, transparent and deliver value for money community outcomes. This function includes strategic and operational planning, risk management, legal and administrative support. The Mayor, Councillors and Chief Executive Officer are included in corporate governance.

Finance and information

Finance and information provides professional finance and information services across all of Council. This function includes internal audit, budget support, financial accounting, taxation and information technology services. The goal of this function is to provide accurate, timely and appropriate information to support sound decision making and meet statutory requirements.

Community services

The goal of community services is to ensure Quilpie Shire is a healthy, vibrant, contemporary and connected community. Community services provides well managed and maintained community facilities, and ensures the effective delivery of cultural, health, welfare, environmental and recreational services. This function includes:

- Libraries
- Entertainment venues
- Public health services
- Sporting venues
- Planning and development

Environmental health services

The objective of Environmental Health Services is to ensure that the community's environment is protected and maintained to acceptable levels.

Engineering and works

The objective of the engineering and works program is to ensure the community is serviced by a high quality, appropriate and effective road network. The function provides and maintains transport infrastructure, including the maintenance and provision of the drainage network.

Waste management

The objective of this function is to protect and support the community and natural environment by sustainably managing refuse. The function provides refuse collection and disposal services.

Water infrastructure

The objective of this program is to support a healthy, safe community through sustainable water services. This function includes all activities relating to water reticulation, treatment and plumbing.

Sewerage infrastructure

This function's objective is to protect and support the health of the community by sustainably managing sewerage infrastructure.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

2 Analysis of results by function

b) Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2023

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurrent operations	Net result	Assets
	Recurrent		Capital			Recurrent	Capital				
	Grants	Other	Grants	Other							
	\$	\$	\$	\$							
Corporate governance	422,314	99,721	-	-	522,035	1,675,892	-	1,675,892	(1,153,857)	(1,153,857)	161,440
Finance and information	10,031,051	7,664,017	-	-	17,695,068	3,048,577	-	3,048,577	14,646,491	14,646,491	91,755,982
Community services	372,443	876,157	1,179,250	-	2,427,850	5,346,779	-	5,346,779	(4,098,179)	(2,918,929)	17,423,348
Environmental health services	-	111,557	-	-	111,557	865,365	-	865,365	(753,808)	(753,808)	-
Engineering and works	13,602,242	3,227,541	-	56,563	16,886,346	22,111,214	-	22,111,214	(5,281,431)	(5,224,868)	204,127,819
Waste management	-	297,041	-	-	297,041	498,166	-	498,166	(201,126)	(201,126)	471,549
Water infrastructure	-	395,623	53,083	-	448,706	470,084	-	470,084	(74,461)	(21,378)	8,126,896
Sewerage infrastructure	59,993	255,672	-	-	315,665	218,146	-	218,146	97,518	97,518	8,371,168
TOTAL	24,488,043	12,927,327	1,232,333	56,563	38,654,907	34,234,222	-	34,234,222	3,181,147	4,470,043	330,438,202

Year ended 30 June 2022

Functions	Gross program income				Total income	Gross program expenses		Total expenses	Net result from recurrent operations	Net result	Assets
	Recurrent		Capital			Recurrent	Capital				
	Grants	Other	Grants	Other							
	\$	\$	\$	\$							
Corporate governance	47,601	81,239	-	-	128,840	1,304,452	-	1,304,452	(1,175,612)	(1,175,612)	357,409
Finance and information	7,269,239	5,637,937	-	-	12,907,176	1,905,583	83,793	1,989,376	11,001,593	10,917,800	83,314,004
Community services	384,843	763,067	4,998,346	-	6,146,256	4,502,044	-	4,502,044	(3,354,134)	1,644,212	17,336,285
Environmental health services	27,406	117,884	-	-	145,290	771,346	-	771,346	(626,056)	(626,056)	-
Engineering and works	10,224,100	4,967,872	796,044	-	15,988,016	18,925,837	25,152	18,950,989	(3,733,865)	(2,962,973)	204,213,951
Waste management	-	244,953	-	-	244,953	358,971	-	358,971	(114,018)	(114,018)	406,454
Water infrastructure	-	260,966	151,079	-	412,045	497,877	-	497,877	(236,911)	(85,832)	9,109,102
Sewerage infrastructure	-	196,224	-	-	196,224	212,698	-	212,698	(16,474)	(16,474)	4,479,232
TOTAL	17,953,189	12,270,142	5,945,469	-	36,168,800	28,478,808	108,945	28,587,753	1,744,523	7,581,047	319,216,437

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

3 Revenue

(a) Rates, levies and charges

Rates, levies and charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

	Note	2023 \$	2022 \$
General rates		6,952,917	5,852,460
Water		318,202	288,164
Sewerage		230,441	212,912
Waste management		320,678	265,179
Special rates and charges		90,666	74,880
Total rates and utility charge revenue		7,912,903	6,693,595
Less: discounts		(416,341)	(525,353)
Less: pensioner remissions		(10,441)	(9,621)
		<u>7,486,121</u>	<u>6,158,621</u>

(b) Fees and charges

Revenue arising from fees and charges are recognised at the point in time when the performance obligation is completed and the customer received the benefit of the services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival. There is no material obligation for Council in relation to refunds or returns.

Licenses granted by Council are all either short-term or low value and all revenue from licenses is recognised at the time that the license is granted rather than the term of the license. Revenue from infringements is recognised on issue of infringement notice after applying the expected credit loss model relating to impairment of receivables for initial recognition of statutory receivables.

User fees and charges	70,591	39,971
Other fees and charges	9,903	14,426
Animal registrations	5,532	7,270
Building and development fees	8,352	5,468
Licences and registrations	3,388	3,300
Town planning fees	1,875	1,760
Cemetery fees	4,559	1,586
Other statutory fees	-	1,055
Infringements	-	1,011
Total fees and charges	<u>104,201</u>	<u>75,847</u>

(c) Sales revenue

Sale of goods revenue is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the service is rendered.

Revenue from contracts and recoverable works generally comprises a recoupment of material costs together with an hourly charge for use of equipment and employees. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed. The contract work carried out is not subject to retentions.

Rendering of services

Contract works for Department of Transport and Main Roads	2,698,137	4,828,674
Other private works	904,100	420,751
	<u>3,602,237</u>	<u>5,249,425</u>

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

4 Grants, subsidies, contributions and donations

Grant income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligations is satisfied.

Performance obligations vary in each agreement but include pest animal and pest weed control, local road repair, rehabilitation and upgrades, and water main replacement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others. Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, revenue is recognised using either costs or time incurred.

Grant income under AASB 1058

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time that the asset is received.

Capital grants

Where Council receives funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed. For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Donations and contributions

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by Council. Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

	Note	2023	2022
		\$	\$
(i) Operating			
General purpose grants		10,040,573	7,578,830
State government subsidies and grants		1,743,115	1,167,849
Commonwealth government subsidies and grants		378,691	24,673
Flood damage restoration grants		12,324,597	9,162,102
Donations		1,067	-
Contributions		-	19,736
		<u>24,488,043</u>	<u>17,953,190</u>

(ii) Capital

Capital revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and / or investment in new assets.

State government subsidies and grants	911,247	1,127,857
Commonwealth government subsidies and grants	321,086	4,817,613
	<u>1,232,333</u>	<u>5,945,470</u>

(iii) Timing of revenue recognition for grants, subsidies contributions and donations

	2023	2023	2022	2022
	Revenue	Revenue	Revenue	Revenue
	recognised at	Recognised	recognised at	recognised
	a Point in	Over Time	a point in	over time
	Time		time	
	\$	\$	\$	\$
Grants and subsidies	10,724,564	14,994,745	7,541,961	16,336,963
Donations	1,067	-	-	-
Contributions	-	-	19,736	-
	<u>10,725,631</u>	<u>14,994,745</u>	<u>7,561,697</u>	<u>16,336,963</u>

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

	Note	2023 \$	2022 \$
5 Interest received			
Interest received from bank and term deposits is accrued over the term of investment.			
Interest received from term deposits		806,337	134,767
Interest received from overdue rates and utility charges		197,247	58,177
		<u>1,003,584</u>	<u>192,944</u>
6 Capital income / expenses			
Gain / loss on disposal of non-current assets			
Proceeds from the disposal of property, plant and equipment		103,568	235,864
Less: carrying value of disposed property, plant and equipment	13	<u>(47,006)</u>	<u>(344,682)</u>
		<u>56,563</u>	<u>(108,818)</u>
Proceeds from sale of land		-	20,273
Less: carrying value of disposed land	13	<u>-</u>	<u>(20,400)</u>
		<u>-</u>	<u>(127)</u>
		<u>56,563</u>	<u>(108,946)</u>
7 Employee benefits and councillor costs			
Employee benefit expenses are recorded when the service has been provided by the employee.			
Staff wages and salaries		4,785,189	4,728,213
Councillors' remuneration		311,814	367,925
Annual, sick and long service leave entitlements		734,107	742,192
Superannuation	21	<u>623,353</u>	<u>598,588</u>
		<u>6,454,464</u>	<u>6,436,918</u>
Other employee related expenses		380,591	269,687
		<u>6,835,055</u>	<u>6,706,605</u>
Less: capitalised employee expenses		<u>(336,611)</u>	<u>(312,329)</u>
		<u>6,498,445</u>	<u>6,394,276</u>
Councillor remuneration represents salary and other allowances paid in respect of carrying out their duties.			
		2023 Number	2022 Number
Total Council employees at the reporting date:			
Elected members		5	5
Administration staff		23	20
Depot and outdoors staff		46	46
Total full-time equivalent employees		<u>74</u>	<u>71</u>
8 Materials and services		2023 \$	2022 \$
Expenses are recorded on an accruals basis as Council receives the goods or services.			
Advertising and marketing		2,207	10,461
Administration supplies and consumables		989,270	703,054
Audit fees*		172,249	84,101
Communications and IT		305,724	237,439
Community and recreational services		1,831,726	1,865,405
Consultants / contractors		39,252	236,897
Equipment hire		405,581	383,850
Recoverable works		13,568,673	10,096,734
Road repair and reinstatement		1,980,578	1,324,890
Rural services		733,286	634,112
Sewerage treatment		66,830	54,528
Town planning		46,446	68,966
Waste management		391,760	277,545
Water supply		162,153	194,595
		<u>20,695,735</u>	<u>16,172,577</u>

*Total audit fees quoted by the Queensland Audit Office relating to the 2022-23 financial statements are \$103,000 (2022: \$102,370).

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

	Note	2023 \$	2022 \$
9 Finance costs			
Bank charges		39,685	35,681
Impairment of receivables		480,887	-
		<u>520,572</u>	<u>35,681</u>

10 Cash and cash equivalents

Cash and cash equivalents in the statement of cash flows include cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

Cash at bank and on hand	541,644	5,930,460
Deposits at call	33,536,123	21,160,804
Term deposits	3,278,494	4,380,271
	<u>37,356,261</u>	<u>31,471,535</u>

Council is exposed to credit risk through its investments in the National Australia Bank, QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", the likelihood of the counterparty not having capacity to meet its financial commitments is low.

Cash and cash equivalents	37,356,261	31,471,535
Less: externally imposed restrictions on cash	(6,099,777)	(5,166,726)
Unrestricted cash	<u>31,256,484</u>	<u>26,304,809</u>

Council's cash and equivalents are subject to a number of external restrictions that limit amounts available for discretionary or future use. These include:

External imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent government grants and subsidies	6,019,014	5,088,862
Rates and housing rental received in advance	80,763	77,864
Total externally imposed restrictions on cash assets	<u>6,099,777</u>	<u>5,166,726</u>

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, a separate trust bank account and separate accounting records are maintained for funds held on behalf of outside parties. Funds held in the trust account include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (e.g. wages). The council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements since Council has no control over the assets.

Trust funds held for outside parties

Monies collected or held on behalf of other entities yet to be paid out	33,130	36,095
Security deposits	44,629	44,335
	<u>77,759</u>	<u>80,430</u>

There was no funds belonging to Council held in the trust funds of third parties.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

11 Receivables

Receivables, loans and advances are amounts owed to council at year end and are recognised at the amount due at the time of sale or service delivery or advance. Settlement of receivables is required within 30 days after the invoice is issued.

Terms for loans and advances are usually a maximum of five years with interest charged at non-commercial rates. Security is not normally obtained.

Receivables are measured at amortised cost which approximates fair value at reporting date. Trade debtors are recognised at the amounts due at the time of sale or service delivery i.e. the agreed purchase/contract price. Settlement of these amounts is required within 30 days from invoice date.

Debts are regularly assessed for collectability and allowance is made, where appropriate, for impairment. All known bad debts were written-off at 30 June. If an amount is recovered in a subsequent period it is recognised as revenue.

The impairment loss is recognised in finance costs. The amount of the impairment is the difference between the asset's carrying amount and the present value of the estimated cash flows discounted at the effective interest rate.

	Note	2023 \$	2022 \$
Current			
Rateable revenue and utility charges		3,554,377	1,611,153
Other debtors		234,630	118,686
Accrued revenue		25,087	13,184
Less: loss allowance		(485,535)	(12,485)
		<u>3,328,559</u>	<u>1,730,538</u>
Non-current			
Loans and advances to community organisations		48,480	53,947
		<u>48,480</u>	<u>53,947</u>

Council applies normal business credit protection procedures prior to providing goods or services to minimise credit risk.

There is a geographical concentration of risk in the Council's jurisdiction, and since the area is largely agricultural and gas extraction, there is also a business concentration in those sectors.

The council does not require collateral in respect of trade and other receivables.

	Note	2023 \$	2022 \$
Movement in accumulated impairment losses is as follows:			
Opening Balance at 1 July		12,485	12,485
Add: increase / (decrease) in the allowance for expected credit loss		480,887	-
Less: impaired receivable written-off during year		(7,837)	-
Closing balance at 30 June		<u>485,535</u>	<u>12,485</u>

Council does not require collateral in respect of trade and other receivables.

12 Inventories

Stores and raw materials are valued at the lower of cost and net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of weighted average cost except for land where the costs are allocated to the relevant parcel.

Land acquired by council with the intention of reselling it (with or without further development) is classified as inventory. This land is valued at the lower of cost or net realisable value. Proceeds from the sale of this land will be recognised as sales revenue on the signing of a valid unconditional contract of sale.

Inventories held for consumption	790,677	602,000
Land held for development and sale	161,440	357,409
	<u>952,117</u>	<u>959,409</u>

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

13 Property, plant and equipment

30-Jun-23

Basis of measurement

Fair value category

Asset values

Opening gross value as at 1 July 2022

Additions

Disposals

Revaluation adjustment to asset revaluation surplus

Transfers between classes

Closing gross value as at 30 June 2023

Accumulated depreciation and impairment

Opening balance as at 1 July 2022

Depreciation expense

Depreciation on disposals

Revaluation adjustment to asset revaluation surplus

Transfers between classes

Accumulated depreciation as at 30 June 2023

Total written down value as at 30 June 2023

Range of estimated useful lives in years

Work in progress

Opening balance 1 July 2022

Transfers between classes

Expenditure in year

Brought forward balance expensed

Transferred to asset register

Closing work in progress balance at 30 June 2023

Total property, plant and equipment

Additions comprise:

Renewals

Other additions

Total additions

Note	Furniture and fittings	Buildings and other structures	Plant and equipment	Road infrastructure	Sewerage	Water	Land	Other assets	Airport assets	TOTAL
	Cost	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	
		Levels 2 & 3		Level 3	Level 3	Level 3	Levels 2 & 3	Levels 2 & 3	Level 3	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	489,537	62,729,700	11,988,861	228,332,785	7,481,276	13,843,462	1,897,700	20,548,915	12,897,346	360,209,582
	-	118,256	2,258,627	328,190	-	-	40,497	138,885	59,641	2,944,096
6	-	-	(423,575)	-	-	-	-	-	-	(423,575)
18	-	3,456,638	-	(12,182,780)	3,833,921	(837,927)	-	1,158,517	967,726	(3,603,905)
	-	-	-	-	-	-	-	-	-	-
	489,537	66,304,594	13,823,913	216,478,195	11,315,197	13,005,535	1,938,197	21,846,317	13,924,713	359,126,198
	185,720	19,384,903	4,048,822	40,493,612	3,009,062	4,734,362	-	5,831,213	2,324,184	80,011,878
	20,000	1,385,292	891,794	3,012,268	118,723	258,688	-	611,605	221,101	6,519,471
6	-	-	(376,569)	-	-	-	-	-	-	(376,569)
18	-	1,142,361	-	(11,533,895)	(145,258)	124,231	-	358,550	(502,924)	(10,556,935)
	-	-	-	-	-	-	-	-	-	-
	205,720	21,912,556	4,564,047	31,971,985	2,982,527	5,117,281	-	6,801,368	2,042,361	75,597,845
	283,817	44,392,038	9,259,866	184,506,210	8,332,670	7,888,254	1,938,197	15,044,949	11,882,352	283,528,353
	2 - 20	10 - 75	2 - 20	5 - Unlimited	20 - 100	25 - 110	Not depreciated	2 - 50	5 - Unlimited	
	-	229,037	-	-	7,019	-	-	113,766	-	349,822
	-	85,836	47,433	38,268	-	-	-	(231,178)	59,641	-
	-	2,229,881	2,260,675	589,214	38,499	238,640	40,497	417,371	-	5,814,777
	-	-	-	-	(7,019)	-	-	(28,059)	-	(35,078)
	-	(118,256)	(2,258,627)	(328,190)	-	-	(40,497)	(138,885)	(59,641)	(2,944,096)
	-	2,426,498	49,481	299,292	38,499	238,640	-	133,015	-	3,185,425
	283,817	46,818,536	9,309,347	184,805,502	4,479,233	8,126,894	1,938,197	15,177,964	11,882,352	286,713,778
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	-	32,420	1,816,857	289,922	-	-	-	-	-	2,139,199
	-	85,836	441,770	38,268	-	-	40,497	138,885	59,641	804,897
	-	118,256	2,258,627	328,190	-	-	40,497	138,885	59,641	2,944,096

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

13 Property, plant and equipment

30-Jun-22

Basis of measurement

Fair value category

Asset values

Opening gross value as at 1 July 2021

Additions

Disposals

Revaluation adjustment to asset revaluation surplus

Transfers between classes

Closing gross value as at 30 June 2022

Accumulated depreciation and impairment

Opening balance as at 1 July 2021

Depreciation expense

Depreciation written off

Depreciation on disposals

Revaluation adjustment to asset revaluation surplus

Transfers between classes

Accumulated depreciation as at 30 June 2022

Total written down value as at 30 June 2022

Range of estimated useful lives in years

Work in progress

Opening balance 1 July 2021

Transfers between classes

Expenditure in year

Brought forward balance expensed

Transferred to asset register

Closing work in progress balance at 30 June 2022

Total property, plant and equipment

Additions comprise:

Renewals

Other additions

Total additions

		Furniture and fittings	Buildings and other structures	Plant and equipment	Road infrastructure	Sewerage	Water	Land	Other assets	Airport assets	TOTAL
	Cost	Fair Value		Cost	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	Fair Value	
		Levels 2 & 3			Level 3	Level 3	Level 3	Levels 2 & 3	Levels 2 & 3	Level 3	
	\$	\$		\$	\$	\$	\$	\$	\$	\$	\$
	489,537	43,079,595	9,878,382	205,758,506	7,454,171	12,654,654	2,226,570	2,817,306	12,842,096	297,200,817	
	-	9,687,026	2,649,523	1,628,220	27,105	1,188,808	-	2,039,451	-	17,220,133	
6	-	(435,818)	(539,044)	-	-	-	(20,400)	-	-	(995,262)	
18	-	12,600,103	-	20,946,059	-	-	97,717	13,490,952	55,250	47,190,081	
	-	(2,201,206)	-	-	-	-	(406,187)	2,201,206	-	(406,187)	
	489,537	62,729,700	11,988,861	228,332,785	7,481,276	13,843,462	1,897,700	20,548,915	12,897,346	360,209,582	
	165,548	17,351,009	3,708,493	33,720,194	2,887,239	4,480,034	-	801,625	2,164,509	65,278,651	
	20,172	1,277,931	671,358	3,058,746	121,823	254,328	-	229,760	242,156	5,876,274	
	-	(33,900)	(12,176)	-	-	-	-	-	-	(46,076)	
	-	(265,251)	(318,853)	-	-	-	-	-	-	(584,104)	
18	-	1,962,841	-	3,714,672	-	-	-	3,892,101	(82,481)	9,487,133	
	-	(907,727)	-	-	-	-	-	907,727	-	-	
	185,720	19,384,903	4,048,822	40,493,612	3,009,062	4,734,362	-	5,831,213	2,324,184	80,011,878	
	303,817	43,344,797	7,940,039	187,839,173	4,472,214	9,109,100	1,897,700	14,717,702	10,573,162	280,197,704	
	2 - 20	10 - 75	2 - 20	5 - Unlimited	20 - 100	25 - 110	Not depreciated	2 - 50	5 - Unlimited		
	-	8,791,375	-	584,616	27,104	965,675	-	1,620,397	-	11,989,167	
	-	559,182	160,287	195,353	-	-	-	(914,822)	-	-	
	-	836,926	2,489,236	863,590	7,019	259,381	-	1,592,251	-	6,048,404	
	-	(54,688)	-	(15,339)	-	(36,248)	-	(361,340)	-	(467,615)	
	-	(9,687,026)	(2,649,523)	(1,628,220)	(27,105)	(1,188,808)	-	(2,039,451)	-	(17,220,133)	
	-	445,769	-	-	7,019	-	-	(102,965)	-	349,823	
	303,817	43,790,566	7,940,039	187,839,173	4,479,233	9,109,100	1,897,700	14,614,737	10,573,162	280,547,527	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
	-	454,373	2,341,374	843,891	27,105	454,476	-	316,948	-	4,438,167	
	-	9,131,653	308,149	784,329	-	734,332	-	1,823,503	-	12,781,966	
	-	9,586,026	2,649,523	1,628,220	27,105	1,188,808	-	2,140,451	-	17,220,133	

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

13 Property, plant and equipment continued

(a) Recognition

Purchases of property, plant and equipment are recognised as assets unless they are below the asset recognition threshold or maintenance expenditure.

Individual assets valued below the asset recognition threshold are recognised as an asset if connected to a larger network, for example the components of parks.

Land under roads and reserve land under the *Land Act 1994* or *Land Title Act 1994* is controlled by Queensland State Government and not recognised in the Council financial statements.

(b) Measurement

Property, plant and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

Cost is determined as the fair value of consideration plus costs incidental to the acquisition. Direct labour, materials and an appropriate portion of overheads incurred in the acquisition or construction of assets are also included as capital costs.

Property, plant and equipment received in the form of contributions, for significantly less than fair value or as offsets to infrastructure charges are recognised as assets and revenue at fair value.

When Council raises a provision for the restoration of a Council-controlled site, such as a landfill site, the provision is initially recognised against property, plant and equipment. Subsequent changes in the provision relating to the discount rate or the estimated amount or timing of restoration costs are recognised against asset revaluation surplus.

(c) Depreciation

Assets are depreciated from the date of acquisition or when an asset is ready for use.

Land, work in progress, certain cultural and heritage assets with heritage listing, road formations (including aerodrome runway formations) and formation work associated with the construction of dams, levee banks and reservoirs are not depreciated.

Depreciation, where applicable, is calculated on a straight-line basis such that the cost of the asset less its residual value is recognised progressively over its estimated useful life to Council. Management believe that the straight-line basis appropriately reflects the pattern of consumption of all Council assets.

The useful life of leasehold improvements is the shorter of the useful life of the asset or the remaining life of the lease.

Where assets have separately identifiable components and are material in value, these components have separately assigned useful lives.

Depreciation methods, estimated useful lives and residual values are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions.

Key judgements and estimates

Management reviews its estimate of the useful lives of depreciable assets at each reporting date, based on the expected utility of the assets. Uncertainties in these estimates relate to technical or physical obsolescence that may change the utility of infrastructure assets.

(d) Impairment

Property, plant and equipment held at cost is assessed for indicators of impairment annually. If an indicator of possible impairment exists, the Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

An impairment loss is recognised as an expense in the Statement of Comprehensive Income, unless the asset is carried at a revalued amount. When the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation surplus of the relevant class to the extent available.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

13 Property, plant and equipment continued

(e) Valuation

(i) Valuation

Council considers the carrying amount of its property, plant and equipment on an annual basis compared to fair value and makes adjustment where these are materially different. Every four years or as required, Council performs a full comprehensive revaluation by engaging an external professionally qualified valuer.

In the intervening years, Council undertakes:

* a management valuation using internal engineers and asset managers to assess the condition and cost assumptions associated with all infrastructure assets and an appropriate cost index for the region.

* a "desktop" valuation for land and improvements, and buildings asset classes which involves management providing updated information to the valuer regarding additions, deletions and changes in assumptions such as useful life, residual value and condition rating. The valuer then determines suitable indices which are applied to each of these asset classes.

Revaluation increases are recognised in the asset revaluation surplus unless they are reversing a previous decrease which was taken through the income statement, in that case the increase is taken to the income statement to the extent of the previous decrease.

Revaluation decreases are recognised in the asset revaluation surplus, where there is sufficient amount available in the asset revaluation surplus relating to that asset class. Where there isn't sufficient amount available in the surplus, the decrease is recognised in the statement of comprehensive income.

Where the class of asset has previously decreased in value and this reduction was recognised as an expense, an increase in the value of the class is recognised in the statement of comprehensive income.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Fair values are classified into three levels as follows:

- Level 1 - fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities
- Level 2 - fair value based on inputs that are directly or indirectly observable, such as prices for similar assets, for the asset or liability
- Level 3 - fair value based on unobservable inputs for the asset or liability

There were no transfers between levels during the year.

A severe weather event occurred during September 2022 which caused significant damage to Council's road network. Natural disaster events such as this are common in the Quilpie Shire area and generally occur three to four times per decade. Prior to 30 June works were undertaken to ensure all damaged roads were trafficable, and the full costs of repair work will be funded by the State Government through its Disaster Recovery Funding Arrangements program. Works will be completed over the two years ending 30 June 2024.

Council performed a detailed assessment of the road network impacted by the weather event in assessing its funding claim. This assessment included an examination over the road network condition. It also included quantification of planned repair work and an estimate of the capital component or loss in service potential of the road network from the weather event. Certain road network components were damaged, with all roads trafficable, and no road assets were completely destroyed which would require them to be written off at year end. Council's assessment indicates that the majority of the work to be performed is operational and repair work in nature. This includes repair of road surfaces, pot holes, grading and other remedial works that are considered to be expenditure items.

There was no material impact on the carrying value of the infrastructure, property, plant and equipment held by Council. No write down in the current replacement cost of the road network has been recorded at 30 June 2023 as a result. The amount of the funded repairs Council will perform in future periods is all in the main repairs and operating expenditure. The total repairs undertaken in 2022/23 was \$12,281,736.39.

Key judgements and estimates

Some of the Council's assets and liabilities are measured at fair value for financial reporting purposes. In estimating the fair value of an asset or a liability, the Council uses market-observable data to the extent it is available and other inputs as necessary.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

13 Property, plant and equipment continued

(ii) Valuation techniques used to derive fair values

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data sources)	Index applied (change in index recognised this year)	Other interim revaluation adjustment
Land and Improvements (Level 2 and 3)	Market value	30-Jun-22	Australis Asset Advisory Group	Level 2 - Sales prices of comparable land its in close proximity are adjusted for key attributes such as property size. The most significant input into this valuation approach is price per square metre. Level 3 - Current zoning rules. Sales prices of comparable land sites in close proximity are adjusted for differences in key attributes such as property size. The most significant inputs into this valuation approach is price per square metre.	Desktop valuation was performed at 30 June 2023 by Australis Asset Advisory Group. No movement since the comprehensive valuation at 30 June 2022.	Nil
Buildings and Other Structures (Levels 2 and 3)	Market value and current replacement costs	30-Jun-22	Australis Asset Advisory Group	Market Value: Sales prices per square metre (database of recent sales) of comparable properties, adjusted for differences in key attributes such as condition) Current Replacement Cost: Unit rates based on square metres using market evidence Other inputs are estimates of useful life, pattern of consumption and asset condition.	A desktop valuation was performed by Australis Asset Advisory Group with an index of 5.5% applied.	Nil
Other Assets (Level 2 and 3)	Market value and current replacement costs	30-Jun-22	Australis Asset Advisory Group	Market Value: Sales prices per square metre (database of recent sales) of comparable properties, adjusted for differences in key attributes such as condition) Current Replacement Cost: Unit rates based on square metres using market evidence Other inputs are estimates of useful life, pattern of consumption and asset condition.	A desktop valuation was performed by Australis Asset Advisory Group with an index of 5.6% applied.	Nil
Roads, Drainage and Bridge Networks (Level 3)	Current replacement costs	30-Jun-23	Shepherd Services	Existing supply contract rates for raw materials appropriate for the asset based on age, size location and condition Labour rates based on Council's Certified Agreement Average cost of outsourced projects Remaining life of assets including existing conditions	N/A	Nil
Airport Assets (Level 3)	Current replacement costs	30-Jun-23	Shepherd Services	Existing supply contract rates for raw materials appropriate for the asset based on age, size location and condition Labour rates based on Council's Certified Agreement Average cost of outsourced projects Remaining life of assets including existing conditions	N/A	Nil
Water and Sewerage Assets (Level 3)	Current replacement costs	30-Jun-23	Australis Asset Advisory Group	Development, soil and depth factors taking into account current condition Gross replacement cost per m2 based on appropriate materials, remaining useful lives and physical obsolescence.	N/A	Nil

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

14 Contract balances

Contract assets represents the excess of costs incurred in relation to a contract with the customer or construction of an asset over the amounts that council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

	Note	2023 \$	2022 \$
a Contract assets		2,039,007	4,453,481
b Contract liabilities			
Funds to construct Council controlled assets		6,019,014	5,088,862
		6,019,014	5,088,862
Revenue recognised that was included in the contract liability balance at the beginning of the year			
Funds to construct Council controlled assets		5,088,862	755,972
		5,088,862	755,972

Satisfaction of contract liabilities

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next year.

c Significant changes in contract balances

The main reason for the increase in contract liability balances is Disaster Recovery Funding Arrangements (DRFA) and Local Roads and Community Infrastructure Program funding received in the 2021/22 and 2022/23 financial years, with works to be completed during the 2023/24 financial year. The main increase in contract assets is DRFA Program works completed in the 2022/23 financial year, with the cash to be received during the 2023/24 financial year.

15 Leases

Council as a lessee

Council has leases in place over building and equipment. Where Council assesses that an agreement contains a lease, a right of use asset and lease liability is recognised on inception of the lease. Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as single component.

Any right-of-use asset is measured using the cost model where costs on initial recognition comprise: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less and lease incentives received. A right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with Accounting Standard requirements.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured where there is lease modification, or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. Council recognises the payments associated with these leases as an expenses on a straight-line basis over the lease term.

Terms and conditions of leases

Building: Council leases one building which is used as a youth activity centre, the lease was for two years and contained a two year renewal option which has expired. The lease is now on a periodic arrangement on the same terms.

Equipment: Council leases a number of equipment assets that are considered low value and short term leases and are therefore not subject to lease accounting.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

15 Leases continued

Council as a lessor

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease. If the lease contains lease and non lease components the non-lease components are accounted for in accordance with *AASB 15 Revenue from Contracts with Customers*. The lease income is recognised on a straight-line basis over the lease term.

Leases at significantly below market value - concessionary / peppercorn leases

Council has a number of leases at significantly below market for land and building which are used for youth activity centre. The leases are generally between 2 and 50 years and require payments between \$0 and \$10,000 per annum. The use of the right-to-use asset is restricted by the lessors to specified community services which Council must provide, these services are detailed in the leases. Council does not believe that any of the leases in place are individually material.

16 Payables

Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.

	Note	2023 \$	2022 \$
Current			
Creditors		165,325	141,875
Prepaid rates		80,763	77,864
Accrued expenses		503,422	1,923,725
Accrued wages and salaries		7,920	11,065
GST payable/(receivable)		311,379	129,393
		<u>1,068,809</u>	<u>2,283,922</u>

17 Provisions

Liabilities are recognised for employee benefits such as annual and long service leave in respect of services provided by the employees up to the reporting date. Short-term benefits which are expected to be wholly settled within 12 months are calculated on wage and salary levels which are expected to be paid and includes related employee on-costs. Amounts not expected to be wholly settled within 12 months are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values.

Long Service Leave

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the council's employment or other associated employment which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The provision is discounted using the Commonwealth Bond yield rates published on the Department of State Development, Infrastructure, Local Government and Planning website.

Current			
Annual leave		518,603	503,327
Long service leave		450,818	404,052
		<u>969,420</u>	<u>907,379</u>
Non-current			
Long service leave		302,920	281,307
		<u>302,920</u>	<u>281,307</u>

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

18 Asset revaluation surplus

The asset revaluation surplus comprises revaluation movements on property, plant and equipment. Increases and decreases on revaluation are offset within a class of assets.

	Note	2023 \$	2022 \$
Movements in the asset revaluation surplus were as follows:			
Balance at beginning of financial year		198,037,712	160,334,761
Net adjustment to non-current assets at end of period to reflect a change in current fair value:			
Land		-	97,717
Buildings and other structures		2,314,277	10,637,265
Other assets		799,967	9,598,851
Road infrastructure		(648,886)	17,231,387
Airport assets		1,470,650	137,731
Water		(962,158)	-
Sewerage		3,979,179	-
Balance at end of financial year		<u>204,990,741</u>	<u>198,037,712</u>

Asset revaluation surplus analysis

The closing balance of the revaluation surplus comprises the following asset categories:

Land	374,407	374,407
Buildings and other structures	21,676,218	19,361,941
Other assets	10,398,817	9,598,850
Road infrastructure	163,517,754	164,166,639
Airport assets	1,608,380	137,731
Water	3,435,986	4,398,144
Sewerage	3,979,179	-
	<u>204,990,741</u>	<u>198,037,712</u>

19 Commitments for expenditure

Contractual commitments

Contractual commitments at end of financial year but not recognised in the financial statement are as follows:

Management of the Quilpie Swimming Pool Complex	-	118,000
Management of the Quilpie and Eromanga Swimming Pool Complex	360,162	-
NBN - Quilpie	166,200	-
Flood Damage	4,633,365	-
Recoverable Works	459,419	-
	<u>5,619,146</u>	<u>118,000</u>

Capital commitments

Commitment for the construction of the following assets contracted for at the reporting date but not recognised as liabilities:

<i>Property, Plant and Equipment</i>		
Buildings and other structures	345,114	434,905
Other assets	203,095	24,408
Plant and equipment	1,242,150	305,697
Water	465,935	-
Sewerage	395,100	-
	<u>2,651,394</u>	<u>765,010</u>

These expenditures are payable as follows:

Within the next year	2,651,394	765,010
One to five years	-	-
	<u>2,651,394</u>	<u>765,010</u>

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

20 Contingent liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The council is a member of the local government mutual liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises. As at 30 June 2023 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government Workcare

The council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self insurance licence be cancelled and there was insufficient funds available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The council's maximum exposure to the bank guarantee is \$105,738.

21 Superannuation - regional defined benefit fund

Council contributes to the LGIASuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIASuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*. The scheme is managed by the LGIASuper trustee as trustee for LGIASuper trading as Brighter Super.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the council level. Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the council.

Council may be liable to the scheme for a portion of another local governments' obligations should that local government be unable to meet them. However the risk of this occurring is extremely low and in accordance with the LGIASuper trust deed changes to council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date." The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions. The next triennial actuarial review is not due until 1 July 2024.

The most significant risks that may result in LGIA super increasing the contribution rate, on the advice of the actuary are :

- Investment risk - The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.
- Salary growth risk - The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

	Note	2023 \$	2022 \$
Superannuation contributions made to the Regional Defined Benefits Fund		15,949	15,561
Other superannuation contributions for employees		607,404	583,027
Total superannuation contributions paid by Council for employees:	7	623,353	598,588

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

22 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

Note	2023 \$	2022 \$
Net result	4,470,043	7,581,047
Non-cash items:		
Depreciation and amortisation	6,519,471	5,876,274
	6,519,471	5,876,274
Investing and development activities:		
Net (profit) / loss on disposal of non-current assets	(56,563)	108,946
Capital grants, subsidies, and contributions	(1,232,333)	(5,945,470)
	(1,288,896)	(5,836,524)
Changes in operating assets and liabilities:		
(Increase) / decrease in receivables	(1,596,304)	619,249
(Increase) / decrease in inventories	7,292	34,759
(Increase) / decrease in contract assets	2,414,475	(4,453,481)
Increase / (decrease) in payables	(1,215,113)	1,442,763
Increase / (decrease) in provisions	83,653	152,327
Increase / (decrease) in contract liabilities	930,153	4,234,390
	624,155	2,030,006
Net cash inflow from operating activities	10,324,773	9,650,803

23 Events after the reporting period

There were no material adjusting or non-adjusting events after the balance date.

24 Financial instruments and financial risk management

(a) Financial assets and financial liabilities

Council has the following financial assets / liabilities

- cash
- receivables
- payables

The associated risks from these instruments are disclosed in the note, specific information required by AASB 7 is included in the relevant note where appropriate, e.g. credit risk is included within the receivables note.

Council has exposure to the following risks arising from financial instruments:

- credit risk
- liquidity risk
- market risk

Risk management framework

Council is responsible for the establishment and oversight of the risk management framework, together with developing and monitoring risk management policies.

The council's risk management policies are established to identify and analyse the risks faced, to set appropriate limits and controls and to monitor these risks and adherence against limits. The council aims to manage volatility to minimise potential adverse effects on the financial performance of the council.

The council's audit committee oversees how management monitors compliance with the council's risk management policies and procedures, and reviews the adequacy of the risk managements framework in relation to the risks faced by the council. The council audit committee is assisted in its oversight role by internal audit. Internal audit undertakes both regular and ad hoc reviews of risk management controls and procedures, the results of which are reported to the audit committee.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

24 Financial instruments and financial risk management continued

Credit risk

Credit risk is the risk of financial loss if a counterparty to a financial instrument fails to meet its contractual obligations. These obligations arise principally from the council's investments and receivables.

Of the rateable revenue and utility charges receivable balance at the end of the year (note 11), \$3,175,093.92 (representing 89%) is concentrated into customers in general rate Category 14 Oil and Gas (2022: \$1,385,838.68, representing 86%). Of this amount, 89% (2022: 86%) is owed by one customer. Apart from this, Council does not have single credit risk exposure to any single counterparty or any group of counterparties having similar characteristics.

Exposure to credit risk is managed through regular analysis of credit counterparty ability to meet payment obligations.

Investments in financial instruments are required to be made with Queensland Treasury Corporation (QTC) or similar State / Commonwealth bodies or financial institutions in Australia, in line with the requirements of the *Statutory Bodies Financial Arrangements Act 1982*.

No collateral is held as security relating to the financial assets held by Council.

The carrying amount of financial assets at the end of the reporting represent the maximum exposure to credit risk.

Liquidity risk

Liquidity risk is the risk that the Council will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset.

The Council's approach to managing liquidity is to ensure, as far as possible, that it will have sufficient liquidity to meet its liabilities when they are due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the Council's reputation.

Exposure to Liquidity Risk

Council is exposed to liquidity risk through its normal course of business. Council manages its exposure to liquidity risk by maintaining sufficient cash deposits to cater for unexpected volatility in cash flows.

The following table sets out the liquidity risk in relation to financial liabilities held by the Council. It represents the remaining contractual cashflows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

	0 to 1 year	1 to 5 years	Total contractual cash flows	Carrying amount
	\$	\$	\$	\$
2023				
Trade and other payables	1,068,809	-	1,068,809	1,068,809
	<u>1,068,809</u>	<u>-</u>	<u>1,068,809</u>	<u>1,068,809</u>
2022				
Trade and other payables	2,283,922	-	2,283,922	2,283,922
	<u>2,283,922</u>	<u>-</u>	<u>2,283,922</u>	<u>2,283,922</u>

Outflows in the above table are not expected to occur significantly earlier or for significantly different amounts than indicated in the table.

Market risk

Market risk is the risk that changes in market indices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest Rate Risk

Council is exposed to interest rate risk through investments and borrowings with QTC and other financial institutions.

Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Sensitivity

Council does not account for any fixed-rate financial assets or financial liabilities at fair value through profit or loss, therefore a change in interest rates at the reporting date would not affect profit or loss.

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

25 Transactions with related parties

(a) Transactions with key management personnel (KMP)

Key management personnel include the Mayor, councillors, Chief Executive Officer, Director Engineering Services, and Director Corporate and Community Services. The compensation paid to key management personnel comprises:

	2023	2022
	\$	\$
Short-term employee benefits	824,673	818,563
Post-employment benefits	92,356	90,421
Long-term benefits	123,803	62,359
Termination benefits	-	-
Total	1,040,832	971,343

Detailed remuneration disclosures are provided in the annual report.

(b) Transactions with other related parties

Other related parties include the close family members of KMP and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse. Details of transactions between Council and other related parties are disclosed below:

Details of transaction	2023	2022
	\$	\$
Council resolved to provide an exclusion fencing subsidy to a land owner who was a close family member of a KMP.	18,563	-
Employee expenses for close family members of key management personnel (2023: 1 employee, 2022: 1 employee)	85,511	85,914
TOTAL	104,074	85,914

All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform.

(i) Transaction with entities controlled by key management personnel were on an arm's length basis in accordance with the purchasing policy adopted by Council. The total disclosed includes the following:

Key management personnel	Details of related party	2023	2022
		\$	\$
Mayor Mackenzie is chair of the Outback Gondwana Foundation which controls the Eromanga Natural History Museum (ENHM). Any time Council dealings with ENHM arise, Cr Mckenzie declares a conflict and leaves the meeting. He is not paid for his service nor does he participate in any profit-sharing.	The Mayor's wife is the ENHM Museum Director and Collections Manager in a volunteer capacity.	7,363	73,245
Mayor Mackenzie is the deputy chair of the Darling Downs and South West Regional Development Australia Inc. Quilpie Shire Council is a member Council of the committee.	Membership Fees	13,970	-
Deputy Mayor, Cr Hewson, owns a retail electrical store in Quilpie.	Council purchases various household goods at commercial prices in accordance with purchasing policy.	15,855	16,438
Cr Paulsen is a committee member of the Quilpie Golf Club.	Council paid the Golf Club for a Council event in 2023: \$1,990 (the Golf Club was awarded grant funding in 2022: \$12,500).	1,990	12,500

Quilpie Shire Council
Notes to the financial statements
For the year ended 30 June 2023

25 Related parties continued

(b) Transactions with other related parties continued

Key management personnel	Details of related party	2023	2022
		\$	\$
Cr Barnes is the owner of a local art gallery.	Council purchased items from that business at commercial rates in accordance with the purchasing policy in 2022.	-	1,100
Cr Volz (woodcrafting items/services)	Council purchased woodcraft items/services at commercial rates in accordance with purchasing policy.	749	-
Cr Paulsen is part owner of a supermarket in Quilpie.	Council purchases items from that store at commercial rates in accordance with purchasing policy.	6,795	7,781
Total		46,722	111,064

(c) Outstanding balances

There are no outstanding balances to/from related parties at the end of the financial year.

(d) Loans and guarantees to/from related parties

Council does not make loans to or receive loans from related parties. No guarantees have been given.

(e) Commitments to/from other related parties

Council has neither made nor received any commitments with key management personnel or related parties.

Transactions with related parties that have not been disclosed

Most of the entities and people that are related parties of council live and operate within the Quilpie shire. Therefore, on a regular basis ordinary citizen transactions occur between council and its related parties. Some examples include:

- Payment of rates
- Dog registration
- Borrowing books from the library

Council has not included these types of transaction in its disclosure where they are made on the same terms and conditions available to the general public.

**Quilpie Shire Council
Financial Statements
For the year ended 30 June 2023**

**Management Certificate
For the year ended 30 June 2023**

These general purpose financial statements have been prepared pursuant to sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with section 212(5) of the Regulation we certify that:

- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 27 present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



Mayor
Stuart Mackenzie

Date: 11 September 2023



Chief Executive Officer
Justin Hancock

Date: 11 September 2023



INDEPENDENT AUDITOR'S REPORT

To the Councillors of Quilpie Shire Council

Report on the audit of the financial report

Opinion

I have audited the financial report of Quilpie Shire Council.

In my opinion, the financial report:

- a) gives a true and fair view of the council's financial position as at 30 June 2023, and of its financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

The financial report comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes to the financial statements including material accounting policy information, and the certificate given by the Mayor and Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the **Auditor's responsibilities for the audit of the financial report** section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Quilpie Shire Council's annual report for the year ended 30 June 2023 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.



My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the council.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for forming an opinion on the effectiveness of the council's internal control.



- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.
- Conclude on the appropriateness of the council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2023:

- a) I received all the information and explanations I required.
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's transactions and account balances to enable the preparation of a true and fair financial report.

A handwritten signature in black ink, appearing to read 'M. Claydon'.

Michael Claydon
as delegate of the Auditor-General

12 September 2023

Queensland Audit Office
Brisbane

Quilpie Shire Council
Current-year Financial Sustainability Statement
For the year ended 30 June 2023

Measures of Financial Sustainability

	How the measure is calculated	Actual	Target
Council's performance at 30 June 2022 against key financial ratios and targets:			
Operating surplus ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	9%	Between 0% to 10%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	6%	Greater than 90%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	-94%	Not greater than 60%

Note 1 - Basis of Preparation

The current year financial sustainability statement is prepared in accordance with the requirements of the *Local Government Regulation 2012* and the Financial Management (Sustainability) Guideline 2013. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the council's audited general purpose financial statements for the year ended 30 June 2023.

Certificate of Accuracy
For the year ended 30 June 2023

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.



Mayor
Stuart Mackenzie

Date: 11 September 2023



Chief Executive Officer
Justin Hancock

Date: 11 September 2023



INDEPENDENT AUDITOR'S REPORT

To the Councillors of Quilpie Shire Council

Report on the Current-Year Financial Sustainability Statement

Opinion

I have audited the accompanying current year financial sustainability statement of Quilpie Shire Council for the year ended 30 June 2023, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of Quilpie Shire Council for the year ended 30 June 2023 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in Quilpie Shire Council's annual report for the year ended 30 June 2023 was the general purpose financial report and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general purpose financial report.



In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of forming an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.
- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.



I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in black ink that reads "M. Claydon".

Michael Claydon
as delegate of the Auditor-General

12 September 2023
Queensland Audit Office
Brisbane

Quilpie Shire Council
Unaudited Long-Term Financial Sustainability Statement
Prepared as at 30 June 2023

Measures of Financial Sustainability

Measures of Financial Sustainability	Measure	Target	Actuals		Projected for the Years Ended								
			30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29	30-Jun-30	30-Jun-31	29-Jun-32	30-Jun-33
Operating surplus ratio	Net result divided by total operating revenue	Between 0% to 10%	9%	-0.39%	-0.22%	-0.77%	-0.73%	-0.08%	-0.45%	0.20%	0.85%	0.50%	1.17%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense	Greater than 90%	6%	141.92%	122.67%	117.20%	87.37%	92.16%	91.37%	95.88%	106.31%	104.69%	109.19%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue	Not greater than 60%	-94%	-68.50%	-67.30%	-64.90%	-69.30%	-73.20%	-76.80%	-80.10%	-83.00%	-85.70%	-88.20%

Quilpie Shire Council's Financial Management Strategy

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

Certificate of Accuracy	
For the long-term financial sustainability statement prepared as at 30 June 2023	
This long-term financial sustainability statement has been prepared pursuant to the requirements of section 178 of the <i>Local Government Regulation 2012</i> (the Regulation).	
In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.	
 _____ Mayor Stuart Mackenzie	 _____ Chief Executive Officer Justin Hancock
Date: 11 September 2023	Date: 11 September 2023

14 GOVERNANCE**14.1 AMENDMENT TO FINANCIAL DELEGATIONS****IX:** 241677**Author:** Janelle Menzies, Manager Governance and Compliance**Attachments:** 1. Financial Delegations CEO to Employee or Contractor [↓](#)**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance

4.4 Long-term financial sustainability underpinned by sound financial planning and accountability

EXECUTIVE SUMMARYTo approve financial delegations

RECOMMENDATION

That Council endorse the amendment to the Financial Delegations approved by the Chief Executive Officer on 6 September 2023.

BACKGROUND

The Financial Delegations for Acting Fleet and Workshop Manager of \$5,000 have been added to the financial delegations while the council appoints a new Manager.

The current Fleet and Workshop Manager has resigned, and the position will be filled on a rotation basis with the current qualified staff to give them all the opportunity to act in the position.

The financial delegations are currently set in the procurement policy.

Clause 3.3.2 of the procurement policy states that “the Chief Executive Officer has the authority to amend or suspend the financial delegation for any staff member for operational reasons subject to the amendment being ratified by Council at a six-monthly review of any changes to financial delegations”.

The current procurement policy is currently under review and will be presented to council for approval in the near future.

The delegations are also included in the Delegations – Council to CEO and will be updated once approved.

CONSULTATION (Internal/External)

Chief Executive Officer

Director of Infrastructure Services

Fleet and Workshop Manager

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Procurement Policy

Delegations Council to CEO

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy



FINANCIAL DELEGATIONS CEO TO EMPLOYEE OR CONTRACTOR

Financial Delegations

Note: Expenditure is only valid if part of an existing authorised budget.

1. Financial Delegations (Other than Credit Cards)

Only the Council Officers listed in Table 1 are authorised to approve **order requisitions**, and then only in accordance with their financial delegation limits. By signing a paper-based order requisition or by processing an order requisition input into Practical Plus by another staff member, all officers are confirming that they have taken full notice of this Procurement Policy and have met with all of the relevant requirements.

The required number of quotations, or a duly authorised exemption form, must be attached to the hard copy or electronic requisition.

Table 1

Position / Role	Delegation (GST exclusive)
Chief Executive Officer	unlimited
Directors	\$ 100,000.00
Manager Finance and Administration	\$ 30,000.00
Managers	\$ 10,000.00
Works Coordinator	\$ 20,000.00
Technical Officers	\$ 10,000.00
Work Supervisors	\$ 10,000.00
Senior Stores Officer / Stores Officer (for stores items only)	\$ 40,000.00
Senior Officers	\$ 2,500.00
Finance Support Officer - Receivables	\$ 2,000.00
Librarian	\$ 1,000.00
EA Grants Officer	\$ 500.00
Acting Fleet and Workshop Managers	\$5,000.00

All staff below Manager level are limited to authorising purchases against budgets over which they have clear operational authority.

Any IT, communications or software purchase **must** be authorised by either the Finance Support Officer – Receivables, Senior Admin / IT Officer, Manager Finance and Administration, Director, or Chief Executive Officer. This applies regardless of the financial delegation of any other officer.

The Chief Executive Officer has the authority to amend or suspend the financial delegation for any staff member for operational reasons subject to the amendment being ratified by Council at a six-monthly review of any changes to financial delegations.



FINANCIAL DELEGATIONS CEO TO EMPLOYEE OR CONTRACTOR

2. Credit Card Transactions and Monthly Limits

Only the Council Officers listed in the following schedule are authorised to utilise Council Corporate Purchase Cards in line with the approved procedure and relevant budget allocation from the requesting officer. Each cardholder is responsible for expenditure charged to their card.

Council's total approved monthly Credit Card Transaction Limit is \$75,000.

Table 3

Mayor	\$ 1,000.00
Chief Executive Officer	\$ 8,000.00
Director of Corporate and Community Services	\$ 3,000.00
Director of Engineering Services	\$ 3,000.00
Senior Stores Officer	\$ 3,000.00
Fleet and Workshop Manager	\$ 3,000.00
Works Coordinator	\$ 3,000.00
Finance Support Officer - Receivables	\$ 2,000.00
Manager Tourism and Economic Development	\$ 3,000.00
Senior Road Construction, Maintenance and Structures Supervisor	\$ 5,000.00
Librarian	\$ 1,500.00
Water & Sewerage Supervisor	\$5,000.00
Facilities Officer	\$5,000.00
Town Services Supervisor	\$3,000.00
HR Manager	\$3,000.00
Manager WHS/QA	\$2,000.00
Executive Assistant/ Grants Officer	\$3,000.00
Depot Administration Officer	\$1,000.00
Health Promotions Officer	\$1,000.00
Manager Finance & Administration Services	\$3,000.00
Pest & Livestock Management Coordinator	\$2,000.00
Manager Governance & Compliance	\$3,000.00
TOTAL Facility Limit	\$66,500.00



Justin Hancock
Chief Executive Officer

06/09/2023

Date

14.2 REQUEST FROM MULGA MATES FOR STAFF HOUSING

IX: 241678

Author: Janelle Menzies, Manager Governance and Compliance

Attachments: 1. **Mulga Mates request for additional housing** [↓](#)

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.1 Reach the Q1000 population target

EXECUTIVE SUMMARY

Council has received a second request to supply staff housing to the Mulga Mates Early Learning Centre for the current Director/Early Childhood Teacher vacancy.

RECOMMENDATION

That Council resolve to: -

- a) Provide an additional dwelling to FGP Moreton Inc for the period of twelve (12) months;
- b) Waive rental fees associated with the dwelling provided (excluding power, internet etc); and
- c) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement Policy.

BACKGROUND

Mulga Mates Early Learning Centre (Mulga Mates) is a Quilpie based community organisation and is a member of FGP Moreton Inc which is a registered not-for-profit charity run by a Board of volunteers which is the governing body for several childcare services in Southwest Queensland.

Mulga Mates have already contacted Queensland Education to see if they were able to assist with a Job Share or interchange option to fill the Director vacancy. Unfortunately, Queensland Education have not been able to provide a suitable applicant to fill the position.

Mulga Mates have advised that they have been advertising for staff to fill vacancies since December 2022.

At the Council Meeting on 15 August 2023 Council resolved to endorse a flying minute that was issued to Councillors on 28 July 2023, closing on 28 July 2023 to provide housing for the new Director who arrived on Wednesday 2 August 2023 on a short-term basis.

On 21 August 2023 FGP Moreton Inc wrote to Council to advise that they had interest from a teacher who was willing to relocate from Warwick to Quilpie with her husband for twelve (12) months from Term 4 which starts on 3 October 2024 and have requested an additional house.

Council has already made available a two-bedroom property at Gyrica Gardens which is fully furnished to Mulga Mates as a short-term solution. Council's housing policy states that Council can provide housing to community organisations.

Council have recently installed four (4) new properties which are mostly ready for allocation. This will allow council to review and consider allocation of two (2) properties and allow the two (2) bedroom property at Gyrica Gardens to be returned to Council stock for short-term accommodation.

RECOMMENDATIONS

Preferred Recommendation

That Council resolve to: -

- a) Provide an additional dwelling to FGP Moreton Inc for the period of twelve (12) months;
- b) Waive rental fees associated with the dwelling provided (excluding power, internet etc); and
- c) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement Policy.

Alternative Recommendation

- 2 That Council do not approve the allocation of an additional house to Mulga mates Early Learning Centre.

CONSULTATION (Internal/External)

Mulga Mates Committee

Council CEO – Justin Hancock

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Regulation (2012)

Council Housing Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Rent for accommodation set out in Fees and Charges 2022/23

RISK MANAGEMENT IMPLICATIONS

Mulga Mates would have to close due to not having the relevant qualified positions in place, due to inability to provide housing.

Council has a number of vacant positions which it may not be able to fill in the short-term due to no staff housing being available.

Janelle Menzies

Subject: FW: Update on Childcare centre

From: Lauren Newton <laurenn@fgpmoreton.org>

Sent: Monday, August 21, 2023 4:41 PM

To: Justin Hancock <ceo@quilpie.qld.gov.au>

Subject: Update on Childcare centre

Hey Justin,

We have a teacher and her husband willing to relocate from Warwick to Quilpie for 12 months from Term 4 2023 (roughly start of October this year). We will need to make sure there is accommodation available for them please. Will this house be furnished, as they don't want to bring furniture with them? Otherwise we will have to try and organise furniture. And how much per week will the house cost?

We are also needing building plans for the childcare centre for the department of education. Would you have copies of these on files?

Kind regards,
Lauren

Lauren Newton

FGP Moreton Inc. Executive Secretary

M: 0488 787753 **E:** laurenn@fgpmoreton.org **W:** www.fgpmoreton.org **P:** PO Box 9561 Wilsonton 4350

FGP Moreton Inc. acknowledge that our work in the community takes place on the Traditional Lands of many Aboriginal and Torres Strait Islander Peoples and therefore respectfully recognise their Elders, past and present, and the ongoing Custodianship of the Land and Water by all Members of these communities.



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14.3 HOME OWNER GRANT POLICY REVIEW

IX: 241691

Author: Karen Grimm, Manager Tourism & Economic Development

Attachments: 1. Home owner grant policy [↓](#)
2. Home owner Grant procedure [↓](#)
3. Home owners grant application form [↓](#)

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.1 Reach the Q1000 population target

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

The Home Owner Grant Policy was first endorsed by Council in June 2021. The Policy was to provide a financial incentive for the construction of new dwellings in the Quilpie Shire Council residential development area. This report presents a variation to the existing policy for review and endorsement.

RECOMMENDATION

1. That Council adopt the following changes to the Homeowner grant policy C.S 103:
 1. To make the following addition to the Home Owner grant policy C.S.103 and procedure under the Value of the Property definition.
 - a. For a relocated home, this will be a market appraisal, bank valuation or Queensland Government Owner-builder cost summary annexure and;
 2. To make the follow addition to the definitions to the Home Owner grant procedure.
 - b. When completing an owner builder cost summary for the Valuation details, applicants must use the Queensland Government Owner-builder cost summary annexure.

BACKGROUND

This policy is an initiative of Quilpie Shire Council to provide financial assistance to new homeowners. It remains the intention to support and not replace the support provided to new homeowners by other levels of government.

Eligible applicants will be able to apply for the Quilpie Shire Home Owner Grant. The Grant is paid per new home; not to each of the applicants for the same home.

This report presents an addition option for applicants to provide value of property evidence to receive the grant.

The addition is to allow for Owner-builders to provide a Queensland Government Owner-builder cost summary annexure, with a signed statutory declaration.

It provides more flexibility for the applicant who may be unable to

The owner builder can use the Queensland Government Owner-builder cost summary form to submit the information.

OPTIONS

That Council adopt the following changes to the Home Owner grant policy C.S 103:

1. To make the following addition to the Home Owner grant policy C.S.103 and procedure under the Value of the Property definition.
 - a. For a relocated home, this will be a market appraisal, bank valuation or Queensland Government Owner-builder cost summary annexure and;
3. To make the follow addition the definitions to the Homeowner grant procedure.
 - b. When completing an owner builder cost summary for the Valuation details, applicants must use the Queensland Government Owner-builder cost summary annexure.

CONSULTATION (Internal/External)

Internal

Manager Compliance and Governance – Janelle Menzies

Manager Finance and Administration – Sharon Frank

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulation 2012

CS.103 Home Owner Grant Policy

CS.103 Home Owner Grant Procedure

Home Owner Grant Application form

FINANCIAL AND RESOURCE IMPLICATIONS

Special projects expenses – GL 1000-2020-0000

RISK MANAGEMENT IMPLICATIONS

Nil

We Value: Respect | Communication | Fun & Humour | Pride | Trust | Teamwork

CS.103 Home Owner Grant Policy

1	OBJECTIVE	1
2	SCOPE	1
3	STATEMENT.....	1
4	DEFINITIONS.....	1
5	RELATED POLICIES LEGISLATION OTHER DOCUMENTS.....	2

Date Adopted by Council	11 Jun 2021	Council Resolution No.	16-06-21
Effective Date	11-Jun-2021	Review Date	19-09-23
Policy Owner	Council	Responsible Officer	CEO
Policy Number	CS.103	IX Reference	213250
Version Number			

CEO	Chief Executive Officer
DCCS	Director Corporate & Community Services
DES	Director Engineering Services
MFA	Manager Finance and Administration

CS.103 Home Owner Grant Policy

1 OBJECTIVE

The objective of this policy is to provide a financial incentive for the construction of new residential dwellings within the Townships in the Quilpie Shire Area.

2 SCOPE

Eligible applicants are invited to apply for a one-off Grant of up to \$20,000.00 to offset expenses associated with building a New Home or relocating and substantially renovating an existing dwelling located outside of the Townships of Quilpie Shire.

3 STATEMENT

This policy is an initiative of Quilpie Shire Council to provide financial assistance to home owners to expand the housing stock within the Quilpie Shire Townships. It is intended to support and does not replace the support provided to new home buyers by other levels of government. Eligible applicants will be able to apply for the Quilpie Shire Home Owner Grant. The Grant is paid per new home or relocated & substantially renovated dwelling; not to each of the applicants for the same home/ dwelling.

Quilpie Shire Council recognizes that because of COVID-19 there are opportunities for people to relocate to areas outside the east coast and particularly into less densely populated areas. The council has resolved to offer financial incentives to increase the likelihood of persons relocating to the area and establishing new residential dwellings.

The potential benefits to the Quilpie Shire Council local government area include:

- Population increases.
- Economic development; and
- Job creation.

4 DEFINITIONS

<u>Council</u>	Quilpie Shire Council
<u>Quilpie Shire Home Owner Grant</u>	<p>A Grant of up to \$20,000 towards building a New Home (valued at less than \$750,000), depending on the style of the property.</p> <p>New home: The Grant is paid on 10% of the value of the New Home to the maximum value of \$20,000. e.g., New Home value \$200,000.00 X 10% = \$20,000.</p> <p>Relocated home: The grant is paid on 10% of a market appraisal or bank valuation within six (6) months of moving into the home. e.g., bank valuation \$120,000.00 X 10% = \$12,000</p>
<u>Grant</u>	Quilpie Shire Home Owner Grant
<u>New Home</u>	<p>A new home is a house that has never been occupied as a place of residence or sold as a place of residence. The dwelling must be classified as a Class 1a dwelling as set out in the Building Code of Australia with a total area of all floors greater than 100m².</p> <p>The Grant may also be available for new homes that have been moved from one site to another, if the new home has not been occupied since being fixed to the new site (including kit homes, manufactured homes).</p>

CS.103 Home Owner Grant Policy

<u>Relocated home</u>	A relocated home is a house that has been relocated from another site to a vacant block of land and has been substantially renovated. A house cannot be relocated from within the same townships or from another township in the Quilpie Shire. The dwelling must be classified as a Class 1a dwelling as set out in the Building Code of Australia with a total area of all floors greater than 100m ² .
<u>Value of the property</u>	The applicant will be required to indicate the value of the property to calculate the grant. The applicant will be required to provide evidence of this value. For a New Home, this can be in the form of an executed Building Contract for the construction of the dwelling. For a relocated home, this will be a market appraisal, bank valuation or owner builder cost summary with a signed statutory declaration.
<u>Townships</u>	Is the areas identified in Council's Planning Scheme as 'Township' within the Zones of Quilpie, Adavale, Eromanga, Toompine and Cheepie.

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

IX #	Details
213252	New Home Owner Grant Procedure
213251	Application Form

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

CS.103 Home Owner Grant Procedure

1	OBJECTIVE	1
2	ELIGIBILITY CRITERIA.....	1
3	HOW TO APPLY.....	1
4	DEFINITIONS.....	2

Date Adopted by Council	11-Jun-2021	Council Resolution No.	16-06-21
Effective Date	11-Jun-2021	Review Date	11-Jun-2022
Policy Owner	Council	Responsible Officer	CEO
Policy Number	CS.103	IX Reference	
Version Number			

CEO	Chief Executive Officer
DCCS	Director Corporate & Community Services
DES	Director Engineering Services
MFA	Manager Finance and Administration

CS.103 Home Owner Grant Procedure

1 OBJECTIVE

This Procedure sets out the requirements for and how Council will assess applications for the Quilpie Shire Home Owner Grant. This document is to be read in conjunction with the cs.103 Home Owner Grant Policy.

2 ELIGIBILITY CRITERIA

To be eligible to apply for the Grant the applicant/s must demonstrate and attach all necessary supporting documentation showing:

- **Applicants:** Must have built and own a New Home or Relocated Home.
- **Age:** You (and any co-applicants for the Grant) are natural persons aged 18 years or older.
- **Citizenship:** At least one Applicant must be an Australian citizen or Permanent Resident.
- **Previous Grant Recipient:** You or any co-applicants must not have previously received the Grant.
- **Residence Requirements:** You must provide evidence that you moved into your New Home within 12 months of the issue of the Final Certificate and lived there continuously for a period of 6 months.
- **Eligible Parcels:** The New Home or substantially renovated relocated home must be constructed within the areas identified in Council's Planning Scheme as 'Township' within the Zones of Quilpie, Adavale, Eromanga, Toompine and Cheepie.

Applications will not be considered if:

- An applicant is a trust or company (i.e. not an individual)
- the value of the Home, including the land, is valued at more than \$750,000.
- you build your home with Financial Help from a Related Person (who is not eligible for the Grant) who will also occupy the home.

The Council will assess all applications received in accordance with the eligibility criteria and the Policy and any decision made by Council on any application is final.

3 HOW TO APPLY

There are two ways to submit an application for the Quilpie Shire Home Owner Grant:

Post your completed, original application form and all supporting documentation (which must include the signed contract to build your first home) to:

Quilpie Shire Council
PO Box 57
QUILPIE QLD 4480

We will also accept scanned applications, as long as these are:

- complete
- signed and witnessed
- clearly legible.

Email your application to admin@quilpie.qld.gov.au.

We may contact you for more information to confirm your eligibility for the Grant.

CS.103 Home Owner Grant Procedure

4 DEFINITIONS

<u>Council</u>	Quilpie Shire Council
<u>Quilpie Shire Home Owner Grant</u>	<p>A Grant of up to \$20,000 towards building a Home (valued at less than \$750,000), depending on the style of the property;</p> <p>New home: The Grant is paid on 10% of the value of the New Home to the maximum value of \$20,000. e.g. New Home value \$200,000.00 X 10% = \$20,000.</p> <p>Relocated home: The grant is paid on 10% of a market appraisal or bank valuation within six (6) months of moving into the home. e.g. bank valuation \$120,000.00 X 10% = \$12,000</p>
<u>Grant</u>	Quilpie Shire Home Owner Grant
<u>Final Certificate</u>	Means the issue of a certificate by Council confirming the dwelling may be lawfully occupied.
<u>Value of the Property</u>	The applicant will be required to indicate the value of the property to calculate the grant. The applicant will be required to provide evidence of this value. For a New Home, this can be in the form of an executed Building Contract for the construction of the dwelling. For a relocated home, this will be a market appraisal or bank valuation. For a relocated home, this will be a market appraisal, bank valuation or Queensland Government Owner-builder cost summary annexure with a signed statutory declaration.
<u>Owner Builder cost summary</u>	When completing an owner builder cost summary for the Valuation details, applicants must use the Queensland Government Owner-builder cost summary annexure. This is available from Queensland Government website, please see link: Home owners Cost summary annexure
<u>Financial Help</u>	<ul style="list-style-type: none"> • a gift of money or property (whether or not the gift is enough for you to build the home) • a contribution towards the purchase, building or maintenance of the home • making a loan repayment for the home • forgiving a loan repayment • transferring land on which the home is to be built for an amount less than its market value • transferring an existing home for an amount less than its market value • building a home for a discounted price • agreeing to pay any rates, utilities or repair and maintenance costs for the home • agreeing to act as guarantor on the home mortgage • agreeing to pay market rent for living in an applicant's home • indirect payments to a third party (e.g. to pay a debt owed by an applicant to the third party) • indirect payments from a third party (i.e. a company or trust for which a related person is a director or trustee). <p>Financial help does not include a commercial loan from an authorised deposit-taking institution listed by the Australian Prudential Regulatory Authority.</p>

CS.103 Home Owner Grant Procedure

<u>New Home</u>	<p>A new home is a house that has never been occupied as a place of residence or sold as a place of residence. The dwelling must be classified as a Class 1a dwelling as set out in the Building Code of Australia with a total area of all floors greater than 100m².</p> <p>The Grant may also be available for new homes that have been moved from one site to another, as long as the new home has not been occupied since being fixed to the new site (including kit homes, manufactured homes)</p>
<u>Relocated Home</u>	<p>A relocated home is a house that has been relocated from another site to a vacant block of land and has been substantially renovated. A house cannot be relocated from within the same townships or from another township in the Quilpie Shire. The dwelling must be classified as a Class 1a dwelling as set out in the Building Code of Australia with a total area of all floors greater than 100m².</p>
<u>Permanent Resident</u>	<p>A person who holds a permanent visa or is a New Zealand citizen with a special category visa, as defined by the Migration Act 1958 (Cwlth).</p> <p>A New Zealand citizen with a special category visa must have a current New Zealand passport to be a permanent resident.</p>
<u>Related Person</u>	<p>A parent, child, grandparent, sibling, uncle or aunt of an applicant, or the spouse of any of these.</p>
<u>Townships</u>	<p>Is the areas identified in Council's Planning Scheme as 'Township' within the Zones of Quilpie, Adavale, Eromanga, Toompine and Cheepie.</p>



QUILPIE SHIRE COUNCIL HOME OWNER GRANT APPLICATION FORM 2023

Eligibility:

This application form is required to be considered eligible for the Home Owner Grant. Submitting this application is the responsibility of the applicant/s, and must be completed to receive payment.

Applications will not be considered if:

- An applicant is a trust or company (i.e. not an individual)
- The value of the Home, including the land, is valued at more than \$750,000.
- You build your home with Financial Help from a Related Person (who is not eligible for the Grant) who will also occupy the home.
- You are not an Australian Citizen or a Permanent Resident.

The applicant will be notified of its outcome and final amount that will be paid. Council will then provide paperwork to process the payment (please allow up to three weeks from approval for grant payment).

How to apply:

There are two ways to submit this application for the Quilpie Shire Home Owner Grant

Post completed original application form and all support documentation (must include certified copies)

to; Quilpie Shire Council
 PO Box 57
 Quilpie QLD 4480

Email applications will also be accepted as long as they are:

- complete
- signed and witnessed
- clearly legible.

Email your application to admin@quilpie.qld.gov.au.

Application assessment:

Applications will be assessed as they are received. The Council will assess the application in accordance with the eligibility criteria and CS103 Home Owner Policy and Procedure. Any decision made by Council on any application is final.



QUILPIE SHIRE COUNCIL HOME OWNER GRANT APPLICATION FORM 2023

APPLICANT DETAILS:			
If there is more than one Applicant include the additional Applicant details on another page.			
First name:		Surname:	
Mobile:		Email:	
Address:			
Citizenship:	Australian Citizen	Permanent Resident	

TYPE OF HOME:	
(Please tick which is most applicable. Please refer to policy guideline flyer)	
<input type="checkbox"/>	Relocated home
<input type="checkbox"/>	New home
<input type="checkbox"/>	The home is 100m2 or above (if the home smaller than 100m2 it is not eligible for this program).

VALUATION DETAILS:				
This estimate will confirm final grant payment applicant is eligible to receive.				
Valuation Estimate				
Supporting evidence (at least one from list) must be provided. Documents must be dated within 6 months of moving into home.				
<input type="checkbox"/>	Building contract	<input type="checkbox"/>	Market appraisal	<input type="checkbox"/>
<input type="checkbox"/>	Queensland Government Owner Builder cost summary annexure & signed statutory declaration			

IDENTIFICATION OF ELIGIBLE PARCEL:	
The Home must be constructed on a parcel of land identified within Council's Planning Scheme as 'Township' within the Zones of Quilpie, Eromanga, Toompine and Cheepie. Please identify the parcel of land, together with a Title Search confirming that you are the registered owner:	
Parcel of land:	
Title search:	
Registered owner:	



QUILPIE SHIRE COUNCIL HOME OWNER GRANT APPLICATION FORM 2023

Documentation:			
All documents must be certified copies of the original.			
Identity documents (a copy of each must be provided)			
	Driver's Licence		Birth Certificate
			Medicare Card
Supporting evidence (at least two from list) to confirm your home has been placed on vacant land			
	Build contract		
	Final inspection certificate		
	Contract of sale (land)		
Supporting evidence (at least two from list) to confirm that you moved into your home continuously for a period of 6 months (within 12 months from final certificate being issued).			
	Rates notice		
	Electricity or Internet bill		
	Employment detail (must show address)		
	Statutory Declaration		
Supporting evidence that the home is 100m ² or above (if the home smaller than 100m ² it is not eligible for this grant program).			
	Floor plan attached		

DECLARATION
Privacy Notice: The information you provide on this form will be used by the agency you are applying to, to deal with your application and assess your application.
<p>I declare that:</p> <ul style="list-style-type: none"> The information provided in this form is complete and correct; I understand that if this application is approved, such information as provided by me will form the basis of my approval for the new homeowner grant with Council; I meet the required eligibility criteria; I have read the privacy notice; and Where applicable, I have attached required documentation and supporting evidence. <p>I understand that it is an offence to give misleading information about my identity, and that doing so may result in a decision to refuse to process my application.</p>
Name:
Signature:
Date:

14.4 DEVELOPMENT APPLICATION - MATERIAL CHANGE OF USE - LOT 14 ON SP273738

IX: 241751

Author: Janelle Menzies, Manager Governance and Compliance

Attachments: 1. Plans for Material Change of Use [↓](#)

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

EXECUTIVE SUMMARY

The purpose of this report is for Council to decide the Development Application for a Material Change of Use to establish a “Warehouse” (Rural Storage) and “Animal Keeping” (Temporary Spelling Yards and Horse Stables) on land situated at Diamantina Development Road, Quilpie, formally described as Lot 14 on SP273738

RECOMMENDATION

That Council

1. receive this report; and
2. Council issue a decision notice to the applicant approving the Development Application for a Material Change of Use to establish a “Warehouse” (Rural Storage) and “Animal Keeping” (Temporary Spelling Yards and Horse Stables) on land situated at Diamantina Development Road, Quilpie, formally described as Lot 14 on SP273738, subject to the following conditions:

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to this planning scheme.

- II. In the Planning Scheme:

Warehouse means “Premises used for the storage and distribution of goods, whether or not in a building, including self-storage facilities or storage yards.

The use may include sale of goods by wholesale where ancillary to storage.

The use does not include retail sales from the premises or industrial uses.

Animal Keeping means “Premises used for boarding, breeding or training of animals.

The use may include ancillary temporary or permanent holding facilities on the same site and ancillary repair and servicing of machinery.”

- III. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- IV. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- V. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- VI. In completing an assessment of the proposed development, council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended that the applicant contact council for advice in the event of any potential change in circumstances.

Development Conditions

Use

- 1. The approved development is a Material Change of Use – “Warehouse” (Rural Storage) and “Animal Keeping” (Temporary Spelling Yards and Horse Stables) as defined in the Planning Scheme and as shown on the approved plans.
- 2. A development permit for building works must be obtained prior to commencing construction of the use.

Compliance inspection

- 3. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
- 4. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved plans and documents

5. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
-	Site Plan	n.d.
McWat000031614	10m x 13.5m x 5.1m – Permeable Building - Left Elevation & Right Elevation	n.d.
McWat000031614	10m x 13.5m x 5.1m – Permeable Building – Front Elevation & Rear Elevation	n.d.
McWat000031614	Warehouse Rural Storage	n.d.
-	Spelling Yards	n.d.
-	Horse Stalls	n.d.
-	Horse Stables	n.d.

Development works

6. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
8. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

Applicable Standards

9. All works must comply with:
- a) the development approval conditions;
 - b) any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;
 - c) Council's standard designs for such work where such designs exist;
 - d) any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-d above, Council may agree in writing to

an alternative specification. This alternative specification prevails over those specified in paragraphs a-d in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrence lawful requirements outside those stated above.

Stormwater drainage

10. Stormwater drainage is to be provided in accordance with:
 - a) Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013;
 - b) Pilgrim, DH, (ed)., Australian Rainfall & Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987; and
11. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed. The developer shall ensure that in all cases, discharge of stormwater runoff from the development drains freely to the legal point/s of discharge for the development.
12. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
13. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Avoiding nuisance

14. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
15. Dust emanating as result of activities carried out onsite (both during construction and post construction) must be continually monitored and suppressed in order to prevent any dust drifting onto road networks and nearby properties and sensitive land uses.
16. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
17. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
18. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business

which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

19. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the Environmental Protection (Noise) Policy 2008.
20. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or “Sensitive Land Uses” in accordance with the Environmental Protection (Air) Policy 2008.
21. A minimum of 10% of the development site shall be landscaped with a majority of the landscaping to be provided the along the Anzac Drive road frontage. Landscape plantings shall include a mix of trees, shrubs and ground covers to enhance the visual appeal of the development and soften the appearance of the built form.

Waste Management

22. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
23. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.
24. Animal wastes must be collected regularly, no less than once every seven (7) days when animals are kept on site. All animal waste material must be collected and disposed of off-site. No animal waste is to be stored on site.

Refuse storage

25. Adequate refuse storage areas and facilities must be provided on the site to service the approved development.
26. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the Waste Reduction & Recycling Act 2011.

Access and manoeuvring

27. All access points, from the edge of the existing bitumen from Anzac Drive to the property boundary, shall be constructed to a sealed industrial standard to the satisfaction of and at no cost to Council.
28. The landowner is responsible for the construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards. Should any damage be caused at the approved access locations, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
29. All vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movements onsite.

30. All vehicles entering and exiting the development site must be able to enter and leave in forward direction. Reversing out of the development site is not permitted. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.
31. Car parking and manoeuvring areas are to be designed in accordance with:
 - a) AS2890.1 – Parking Facilities;
 - b) Austroads AP-34/95 - Design Vehicles and Turning Path Templates; and
 - c) The 'Access to Premises Standard' (Vol 1 of the National Construction Code).

Earthworks and Construction

32. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadways.

Provision of services

33. The development must be provided with an adequate supply of water in accordance with the applicable standards and policies.
34. Connect the development to an on-site effluent disposal system, in accordance with Schedule 1, Division 4: Standards for Sewerage Supply, Section 4.2; Standards for On-site Sewerage, AS1547 and the Queensland Plumbing and Waste Water Code. Make provision for adequate on-site disposal areas as required.
35. The development must be connected to an adequate electricity supply system in accordance with the relevant building standards, requirements and specifications (as relevant).
36. If the premises is connected to a telecommunications service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).
37. All services installation connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such design exist, (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the development must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Advertising signage

38. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach on adjoining properties or roads.

39. Any free standing advertising signage or structure constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

No cost to Council

40. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

41. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

42. It is the developer's responsibility to ensure all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'.

BACKGROUND

The development application was assessed and the subsequent advice was prepared by the Planning Department of Maranoa Regional Council, as per the relevant arrangement for the provision of planning services to Quilpie Shire Council.

Individuals or Organisations to which the report applies:

Council's decision regarding this matter is likely to affect applicant and landowner of the premises and the adjacent properties.

Context:

The development application was subject to Impact Assessment. Determination of an Impact Assessable application sits outside the scope of officer delegations and a decision is required to be made by Council resolution.

Proposal:

Characteristics of the Site

The site is currently vacant and forms part of a subdivision undertaken by Council. The site is located within the Township Zone (Industrial Precinct) under the Quilpie Shire Planning Scheme.

The site has frontage to Anzac Drive on the northern boundary of the site.

Proposed Development

The proposed development application seeks to establish a storage facility for materials and equipment associated with rural activities, as well as keeping animals on the site.

The Warehouse component of the use will be a 13.5m x 10m shed, with 6m wide awnings on either side. The shed will be used to store hay and other materials, and any equipment as required. The applicant owns rural zoned land surrounding Quilpie and this site will be used to store materials central to the rural properties.

A 92m x 20m section of the site will be used as temporary spelling yards to keep cattle before and during transportation.

The site will also include 7 horse stables, with covered and open sections, where animals will be kept on site, as required.

Access to the site will largely be during daylight hours for the collection and delivery of animals or goods.

The applicant has purchased Lot 13, adjacent to the subject site, to provide buffering for adjacent properties to the proposed use.

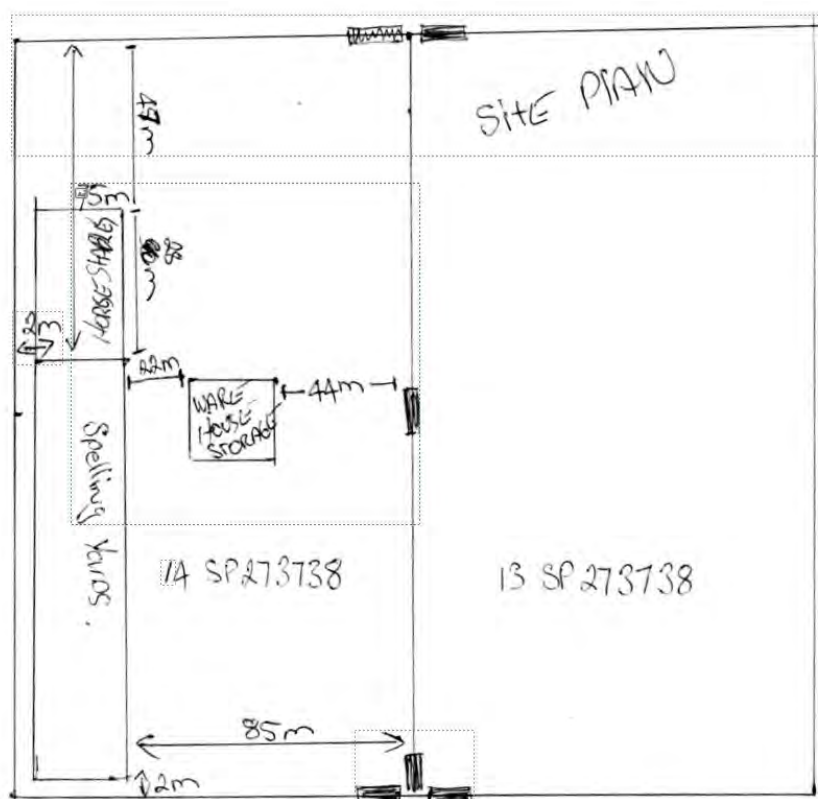


Figure 1 - Site Plan

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

The proposal constitutes a Material Change of Use as defined under the *Planning Act 2016* being the intensification of a new use of the premises. The proposed use is defined as Warehouse and Animal Keeping in the Quilpie Shire Planning Scheme.

Warehouse means: *“Premises used for the storage and distribution of goods, whether or not in a building, including self-storage facilities or storage yards.”*

The use may include sale of goods by wholesale where ancillary to storage.

The use does not include retail sales from the premises or industrial uses.”

Animal Keeping means: *“Premises used for boarding, breeding or training of animals.*

The use may include ancillary temporary or permanent holding facilities on the same site and ancillary repair and servicing of machinery.”

Under Table 5.5.4 of the Quilpie Shire Planning Scheme, a Material Change of Use to establish a Warehouse is Code Assessable and Animal Keeping is subject to Impact assessment in the Township Zone. Where multiple assessment levels apply to a development the highest level of assessment prevails. In this instance the whole development application is subject to Impact assessment.

The proposed use requires a development permit to be issued by Council prior to the commencement of use.

Assessment of an Impact assessable application must be carried out against the Assessment benchmarks prescribed by the *Planning Regulation 2017*. The assessment manager may also have regard to any other relevant matter, other than a person's personal circumstances, financial or otherwise, including any properly made submission about the application.

The Assessment Benchmarks applicable to the development assessment are:

- the Regional Plan (i.e. *South West Regional Plan*);
- the *State Planning Policy*; and
- the *Quilpie Shire Planning Scheme*.

Regional Plan

The South West Regional Plan is a statutory instrument intended to assist in managing change and shaping the prospects of rural communities in the South West region. The regional plan sets out desired regional outcomes, which identify aspirations for the region.

The *Quilpie Shire Planning Scheme*, specifically the strategic framework, appropriately advances the *South West Regional Plan 2009* as they apply in the planning scheme area. Despite this, the *Planning Regulation 2017* requires that impact assessable applications be assessed against the relevant regional plan (irrespective of whether the planning scheme appropriately reflects the regional plan).

The proposed development advances the outcomes sought within the Regional Plan by maintaining the character of Eromanga while supporting additional economic development through increased tourism industry infrastructure.

State Planning Policy (SPP)

The *Quilpie Shire Planning Scheme* appropriately integrates all SPP matters relevant to the Quilpie Shire, therefore an independent assessment of the proposal against the SPP is not required.

Public Notification

The applicant undertook Public Notification of the proposed development between 3 August and 23 August 2023.

It is noted that the public notification period advertised was only 14 business days which is less than required under the Planning Act 2016. In accordance with section 53(3) of the Planning Act 2016, Council may still decide a development application even if some of the requirements of the development assessment rules about public notification have not been complied with, if Council considers any noncompliance has not adversely affected the public's awareness of the application.

It is not considered that the non-compliance has adversely affected the public's awareness or ability to make a submission and is therefore accepted.

No submissions were received during the public notification period.

Council Policies or Asset Management Plans:

The Quilpie Shire Planning Scheme is applicable to the assessment of the Development Application. The relevant sections of the planning scheme are:

- Part 3 Strategic Framework
- Part 6 Zones
 - Part 6.2.4 Township Zone Code
- Part 7 Development Codes
 - Part 7.3.1 General Development Code

Part 3 – Strategic framework

The Strategic framework sets the policy direction for the Planning Scheme and forms the basis for ensuring appropriate development occurs within the planning scheme area for the life of the planning scheme.

For the purpose of describing the policy direction for the planning scheme, the strategic framework is structured in the following way:

- (a) the strategic intent – Encouraging Prosperity in the Shire
- (b) the following themes that collectively represent the policy intent of the scheme:
 - (i) Encouraging economic growth
 - (ii) Supporting rural and small-town living
 - (iii) Avoiding impacts of natural and other hazards
 - (iv) Safeguarding our environment and heritage

(v) Providing appropriate infrastructure

Although each theme has its own section, the strategic framework in its entirety represents the policy intent for the planning scheme.

An assessment of the proposed development against the strategic themes of the Paroo Shire Planning Scheme is provided in the table below:

Theme	Response
Encouraging economic growth	The proposed development supports rural and agricultural activities undertaken in the Rural Zone. The use of the site will not compromise the operation of the stock route network.
Supporting rural and small-town living	The proposed development is located in the Industrial Precinct and is considered to maintain the expectations of the community for development in this area. The use is a low impact industrial activity that is not expected to impact the amenity of any residences.
Avoiding impacts of natural and other hazards	The subject site is mapped as being in a flood hazard area on Council's Flood Overlay Mapping. The proposed development will not increase the number of people at risk during a flood event and no worsening of flooding conditions on surrounding premises will result. The site is not mapped as being within a bushfire prone area.
Safeguarding our environment and heritage	The site is not mapped as containing any areas of ecologically significant vegetation. The site is not located in close proximity to any waterways or heritage places.
Providing appropriate infrastructure	The proposed development complies with this strategic theme as the development is adequately connected to the local road network.

Part 6.2.4 Township Zone Code

The proposed development complies with the Purpose and Overall Outcomes of the Township zone because;

- The proposed development will facilitate economic development through the establishment of a new industrial use in the industrial precinct;
- The proposed rural activity does not impact the viability of the industrial precinct.
- The proposal is not located in close proximity to sensitive land uses;
- The proposal does not compromise the safety or efficiency of the road network;
- The proposal is serviced by QSC infrastructure or on-site infrastructure where reticulated infrastructure is not available.

The proposed development has also been assessed against the Performance and Acceptable Outcomes of the Rural Zone Code. The proposed development complies with all relevant assessment benchmarks, with exceptions outlined below:

Performance outcomes	Response
Quilpie Industrial Precinct	
PO2	Complies

Uses, other than industrial uses, such as food and drink outlets are consistent with and make a positive contribution to the economy and character of the industrial precinct..	The proposal includes Animal Keeping which is not an industrial use. The overall proposal will make a positive contribution to the economy as it supports agricultural activities on rural zoned land and the use does not impact the character of the precinct.
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Part 7.3.1 General Development Code

The proposed development complies with the Purpose and Outcomes of the Industry zone because;

- The proposed development will not adversely impact any areas of state environmental significance;
- The proposal has a safe and efficient site layout;
- The proposal will not detract from the Shire's unique building design;
- An appropriate level of servicing infrastructure will be provided to the development;
- No earthworks are proposed on site that would impact natural drainage paths; and
- The development does not conflict with the ongoing operation of the stock route network.

The proposed development has also been assessed against the Performance and Acceptable Outcomes of the General Development Code. The proposed development complies with all relevant assessment benchmarks, with exceptions outlined below:

Performance outcomes	Response
For assessable development	
AO10 Car parking is provided at rates as per table 7.3.1.2	Alternative Solution The proposal does not include any formalised car parking spaces. Table 7.3.1.2 requires 1 space per 50m ² of Gross Floor Area. Given the nature of the use, it is not considered that formalised car parking spaces are required. There is sufficient area on the site for all light vehicles and service (heavy) vehicles to enter and exit in a forward gear and load/unload without queuing onto Anzac Drive.

Input into the Report & Recommendation:

The Officer's recommendation has been informed by Council's resolution to approve similar developments in the region and an absence of adverse impacts.

Funding Bodies:

N/A – The project is a private development that will be funded by an external party.

This Financial Year's Budget:

The costs of fulfilling and development approval obligations, financial or otherwise, remains the sole responsibility of the operators and landowner/s. There is potential for Council to incur costs only in the event that a decision regarding the application is appealed to the Court.

Future Years' Budget:

As above.

Risks:

Potential risks associated with the proposal can be addressed in the development assessment. Other matters outside of this, which are not called up in the *Planning Act 2016*, cannot be considered in decision making.

As with any planning decision reached by Council, there is a risk that the applicant can appeal any aspect of the decision to the Planning and Environment Court (the Court).

Note: The likelihood of an appeal by any party is not a valid planning consideration and must not be used to inform Council's decision on any planning matter.

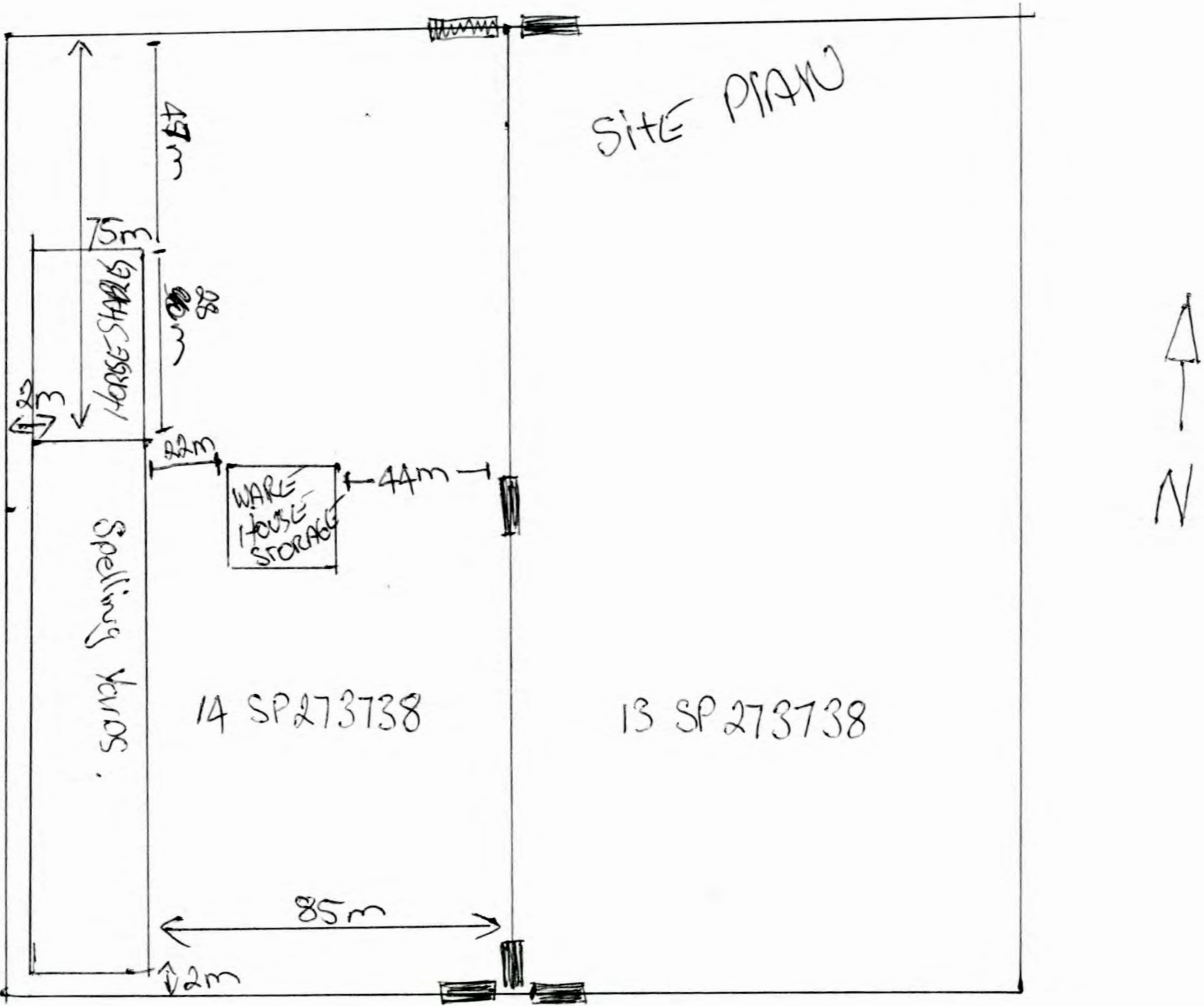
Advice to Council:

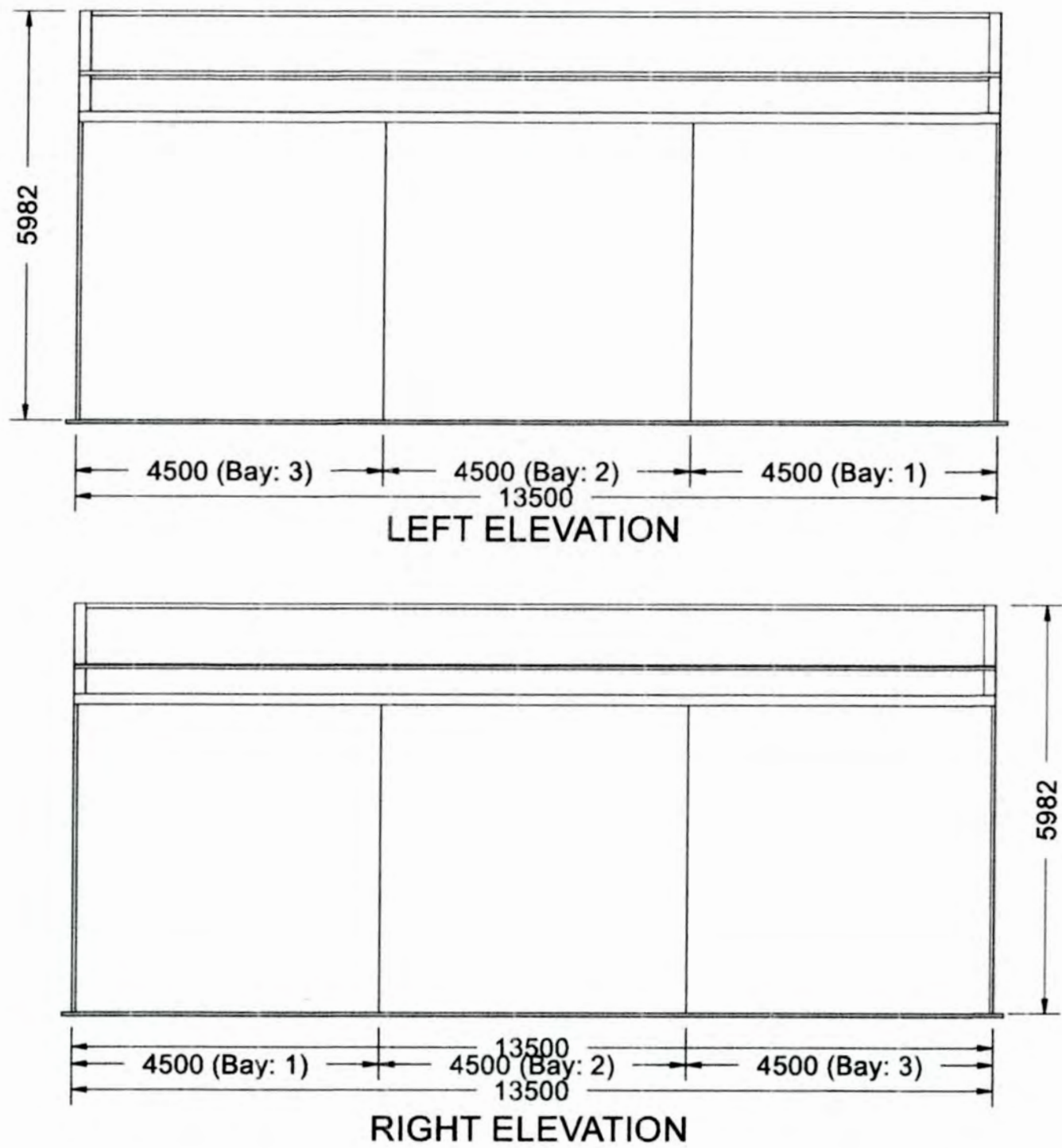
It is considered that the proposed development presents no significant conflict with the applicable assessment benchmarks. Development conditions have been recommended to ensure compliance to the greatest extent possible. Any residual inconsistency with the assessment benchmarks has been considered against the following relevant matters:


- the development is supporting rural activities in the Quilpie Shire;
- the development has been conditioned to ensure it does not generate noise, dust or any other environmental nuisance; and
- there is an absence of any significant impacts that result from the development.

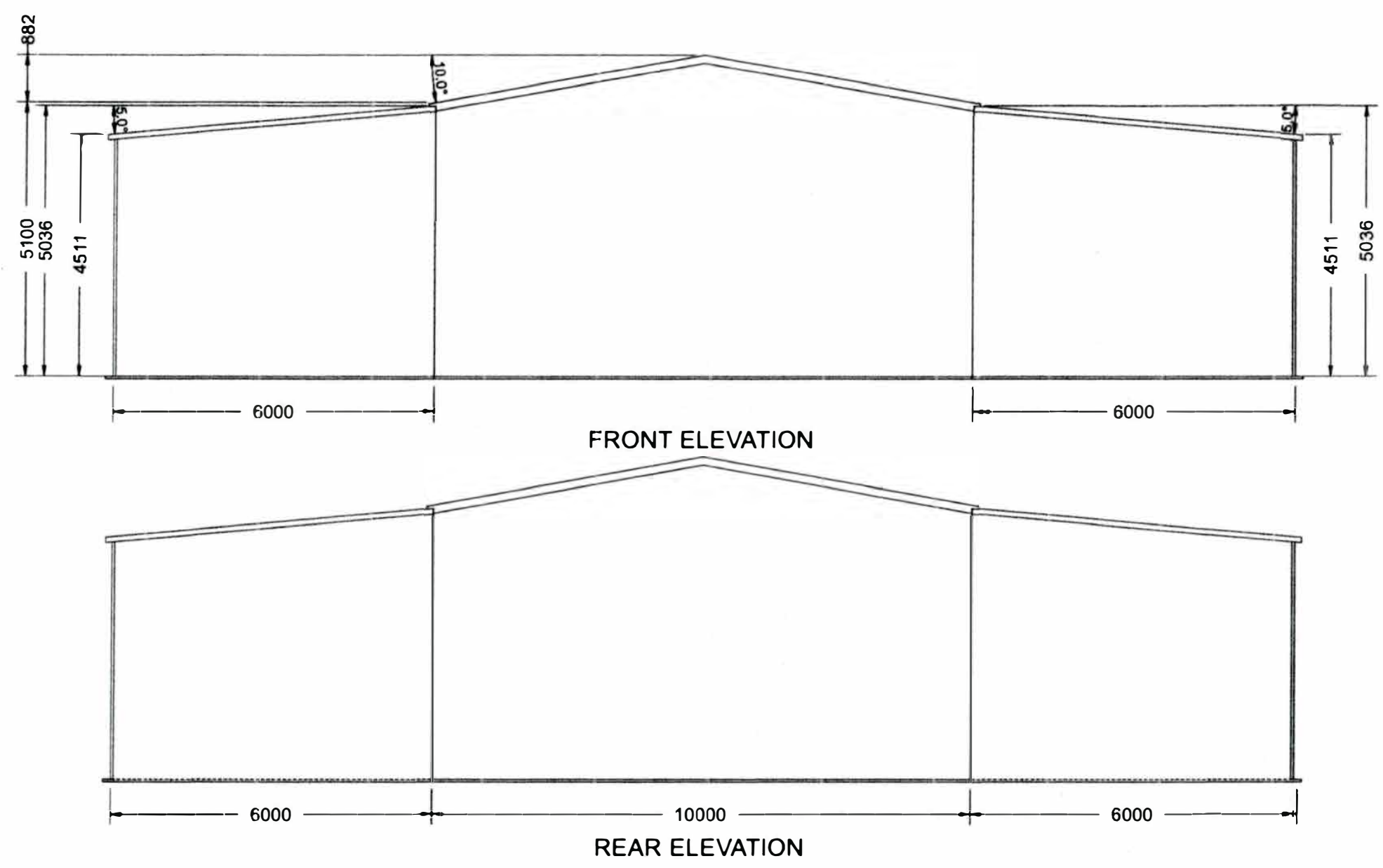
Recommendation:


That Council endorse the Officers recommendation to approve the Material Change of Use to establish a "Warehouse" (Rural Storage) and "Animal Keeping" (Temporary Spelling Yards and Horse Stables) on land situated at Diamantina Development Road, Quilpie, formally described as Lot 14 on SP273738 subject to reasonable and relevant conditions.





PLANS DRAWN BY	JOB DETAILS	DRAWING DETAILS
 <p> P 1300 553 779 F 1300 554 882 E john@nowbuildings.com.au www.nowbuildings.com.au </p>	<p>PROPOSED PROJECT: McWat000031614 10m x 13.5m x 5.1m - Permeable Building</p> <p>CUSTOMER: Tom McWaters, Tom McWaters</p> <p>SITE:</p>	<p>DRAWING NO.: Quote</p> <p>DRAWING TYPE: Architectural Drawings</p> <p>DRAWING SCALE: 1:107</p>



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	CUSTOMER: Tom McWaters, Tom McWaters	DRAWING TYPE: Architectural Drawings
	SITE:	DRAWING SCALE: 1:119

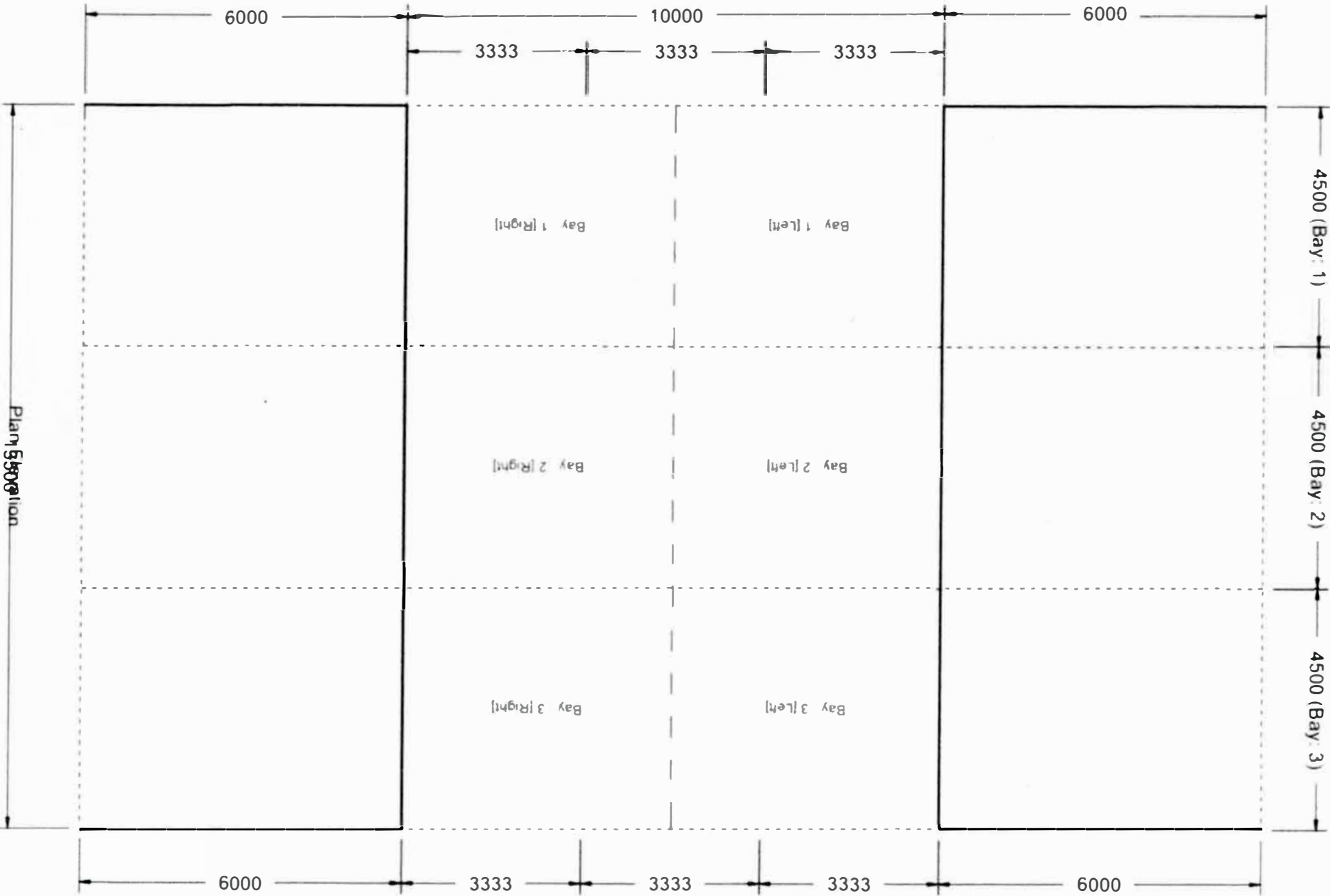
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Tom McWaters - McWat000031614 - [10x13.5x5.1]-QUOTE

PDF - 668 KB

WAREHOUSE Rural STORAGE



JOB DETAILS

DRAW

PROPOSED PROJECT: McWat000031614 | 10m x 13.5m x 5.1m - Permeable Build

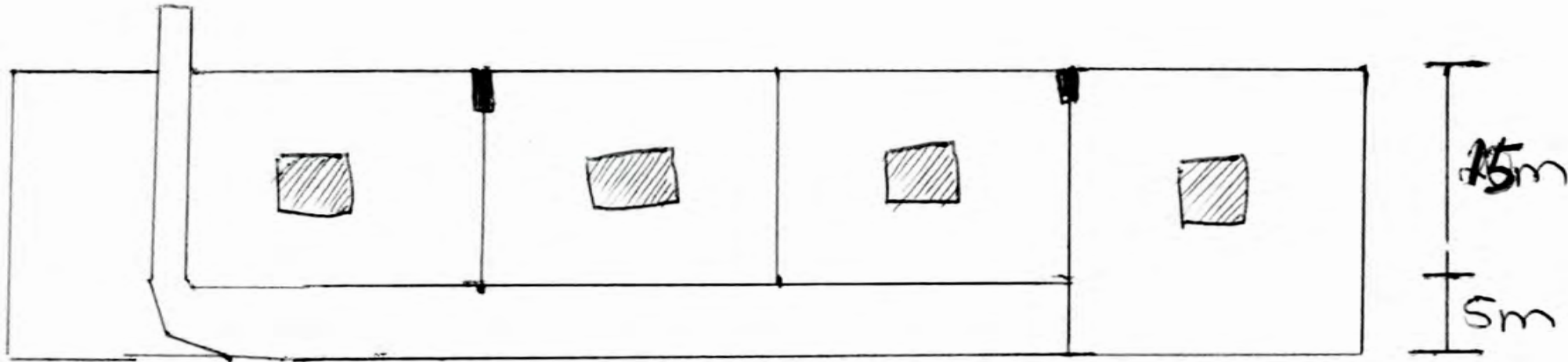
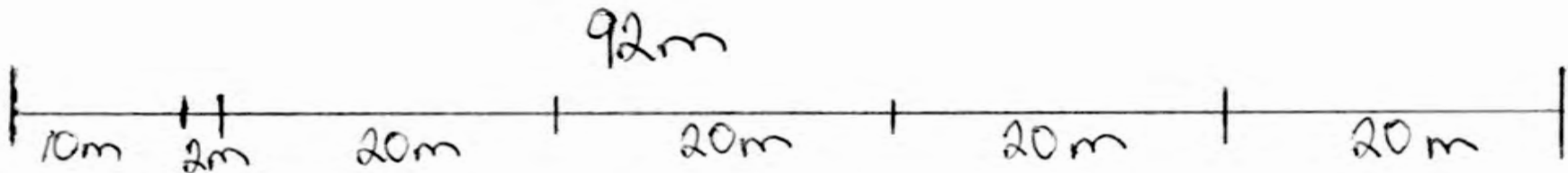
CUSTOMER: Tom McWaters, Tom McWaters

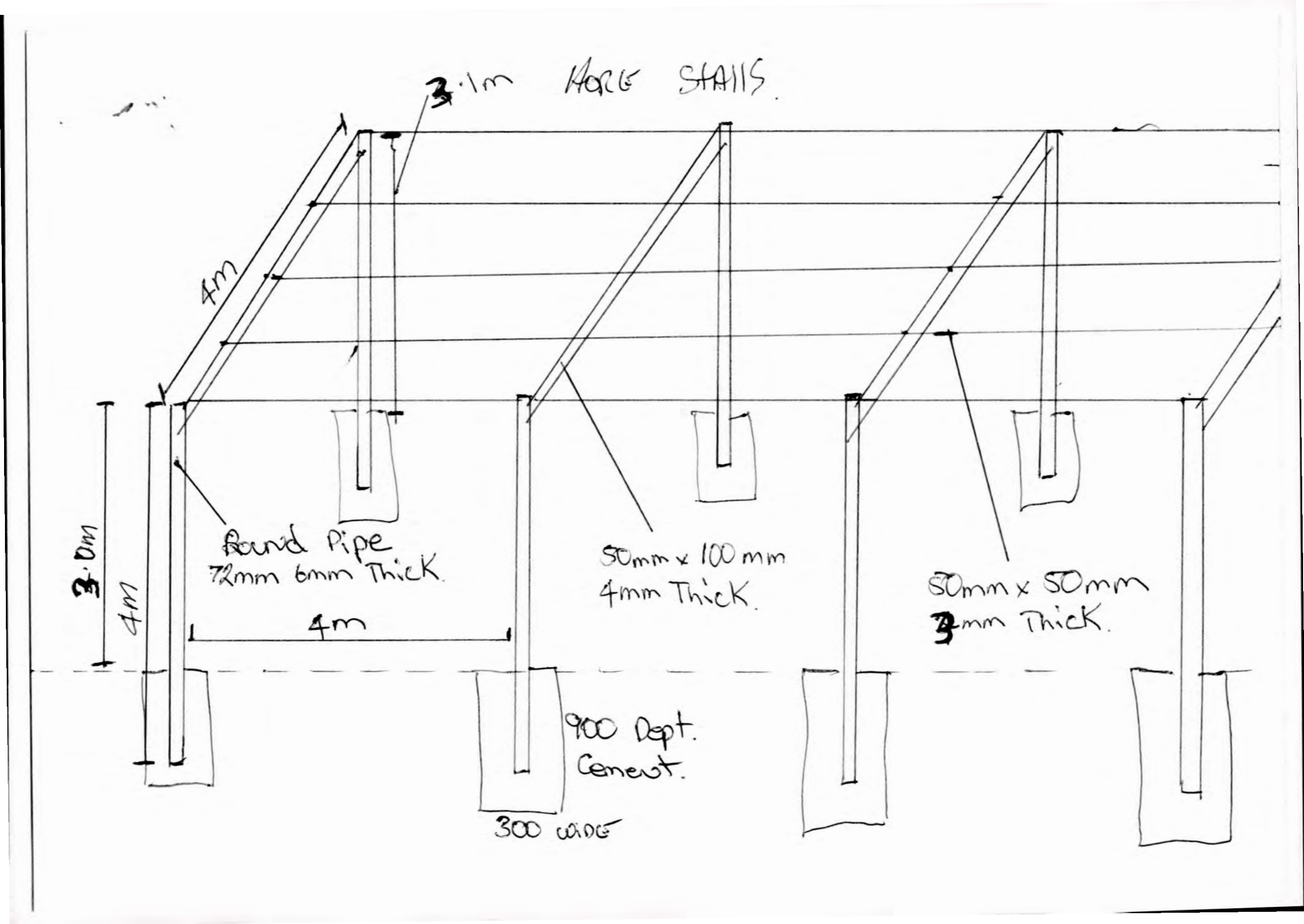
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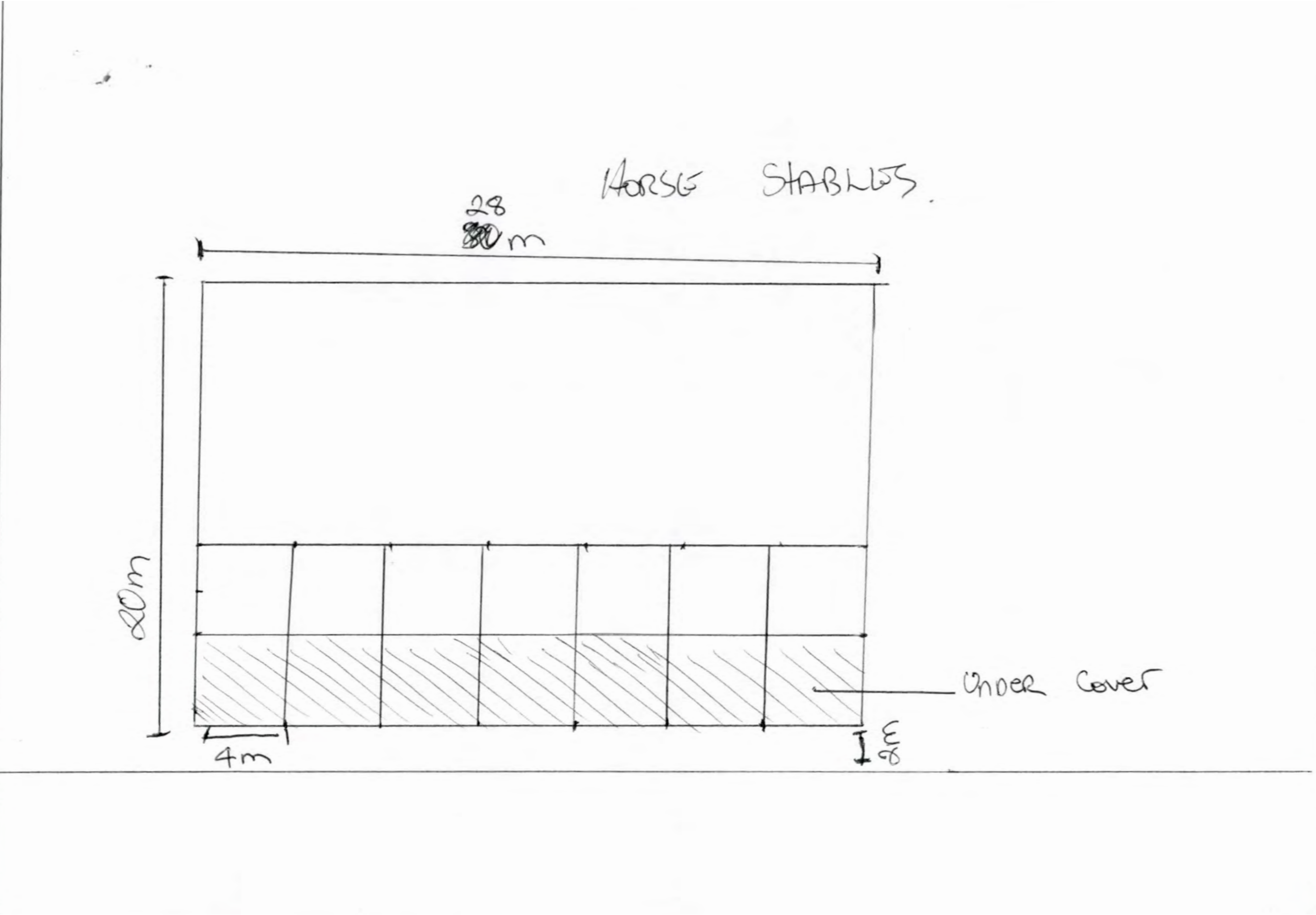
SITE:

DRAW

Spelling YARDS.







14.5 2023 SHOP LOCAL CAMPAIGN

IX: 241782

Author: Karen Grimm, Manager Tourism & Economic Development

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.4 Enhance and support our agricultural industry, resource sector and all businesses

EXECUTIVE SUMMARY

This report is to endorse the 2023 Shop Local Campaign program.

RECOMMENDATION

That the Council endorse the 2023 Shop Local Campaign to the total prize pool (in vouchers) provided by Quilpie Shire Council to be \$2000.

BACKGROUND

The Shop local campaign program has been running in the lead up to Christmas for a number of years with great success. In 2022 there were 31 businesses who participated.

Competition timeline

Open – Tuesday 18th October 2023

Closes – TBA December 2023 (on confirmation of combined business Christmas party)

Eligibility - The competition will remain free and open to residents and visitors to the Quilpie Shire.

Voucher conditions – The voucher contains the value which may only be used to purchase goods and services from a participating Quilpie Shire business by the listed expiry date. Winners must present the original voucher at the time of use and the amount will be deducted from their visit/purchase. No credit or change can be given on the unused portion of the Voucher. The vouchers cannot be redeemed for cash or used to purchase cigarettes or vapes.

Entry – To enter, people must spend \$20 or more in one transaction at a participating Quilpie Shire business. The purchase/s is required during the competition period. All entrants must place their first and last name and contact number on the back of the receipt to be valid.

Prizes

2022 prizes provided by Quilpie Shire Council included 12 local shopping voucher prize packs to the total value of \$2000.00

2 x \$500 prize packs

10 x \$100 prize packs

Vouchers were issued in \$20 and \$50 denominations.

In 2022 there were additional prizes added to the total prize pool, with \$500 in local vouchers provided by Proterra Group, taking the overall prize pool to \$2500. Manager TED to confirm with Proterra Group about their participation in the 2023 campaign prior to commencement in October.

OPTIONS

1. That the Council endorse the 2023 Shop Local Campaign to the total prize pool (in vouchers) provided by Quilpie Shire Council to be \$2000; or
2. That Council do not proceed with 2023 Shop Local Campaign.

CONSULTATION (Internal/External)

Nil

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Economic Development G/L 5510-2100-0000

RISK MANAGEMENT IMPLICATIONS

Low

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Request for rates be written off 00845-91500-000 non-current mining claim.

This matter is considered to be confidential under Section 254J(3) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

- 16 LATE ITEMS**
- 17 GENERAL BUSINESS**
- 18 MEETING DATES**