

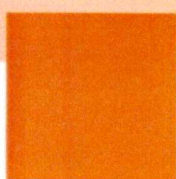
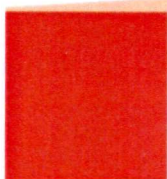


Ordinary Meeting of Council

MINUTES

Tuesday 16 May 2023

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 16 MAY 2023 AT 09:30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:57am.

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services) and Wanda Loveday (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Nil

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 18 APRIL 2023**

RESOLUTION NO: (QSC059-05-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That the Minutes of the Council Meeting held on 18 April 2023 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 21/04/23 - South West Carbon Review SC Meeting
- 24/04/23 - Twilight Service
- 25/04/23 - Dawn Service
- 25/04/23 - Main ANZAC Service
- 27/04/23 - SWQROC Meeting
- 27/04/23 - DD and SW RDA Meeting
- 02/05/23 - Council Workshop
- 09/05/23 - Wild Dog Barrier Fence Board Meeting
- 10/05/23 - SW Carbon Review SC Meeting
- 10/05/23 - DD and SW RDA Meeting

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Meeting of Council	18-Apr-23	Quilpie	1	1	1	1	1
ANZAC Planning Meeting	19-Apr-23	Quilpie				1	
DDSW Regional Waste Group Meeting	19-Apr-23	Teams				1	
South West Carbon Review SC Meeting	21-Apr-23	Zoom	1				
ANZAC Twilight Service	24-Apr-23	Quilpie	1	1	1	1	1
ANZAC Dawn Service	25-Apr-23	Quilpie	1	1	1	1	1
ANZAC Main Community Service	25-Apr-23	Quilpie	1	1	1	1	1
SWQROC Meeting	27-Apr-23	Zoom	1				
DD and SW RDA Meeting	27-Apr-23	Zoom	1				
Councillor Workshop	2-May-23	Quilpie	1		1	1	1
QAO Audit Chairs Meeting	2-May-23	Teams				1	
Cyber Security Training	4-May-23	Quilpie		1		1	1
Staff Barbecue	5-May-23	Quilpie		1			
Opening of Teelow Court (Independent Living)	6-May-23	Thargomindah		1			
King's Coronation	6-May-23	Quilpie			1	1	1
Wild Dog Barrier Fence Board Meeting	9-May-23	Zoom	1				
SW Carbon Review SC Meeting	10-May-23	Zoom	1				
DD and SW RDA Meeting	10-May-23	Zoom	1				
Mother's Day Gallery - Opening of exhibition "Allusions"	14-May-23	Quilpie				1	
CAN Meeting	15-May-23	Quilpie		1			

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 ENGINEERING SERVICES STATUS REPORT FOR APRIL 2023****EXECUTIVE SUMMARY**

This report is about works carried out by Engineering Services during April 2023

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate and Community Services portfolio.

Noted

10.2.2 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - APRIL 2023****EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial services for month ending 30 April 2023.

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on Tourism and Economic Development activities from April 2023.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

11 ENGINEERING SERVICES**11.1 RFQM 21 22-23 SUPPLY & DELIVERY OF ONE (1) 2023 30KW, 4WD PARKS TRACTOR****EXECUTIVE SUMMARY**

The Purpose of this report is to provide Council with a recommendation to award RFQM 20 22-23 Supply and Delivery of One (1) 30 Kw, 4wd Parks Tractor

RESOLUTION NO: (QSC060-05-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council resolves to:

- a. Award RFQM 21 22-23 Supply and Delivery of One (1) 30 Kw, 4wd Parks Tractor to Black Truck & Ag for the amount of \$59,828.90 Ex GST; and
- b. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

11.2 RFQM 22 22-23, SUPPLY & DELIVERY OF ONE (1) 2023 80KW 4WD, AGRICULTURAL TRACTOR**EXECUTIVE SUMMARY**

The Purpose of this report is to provide Council with a recommendation to award RFQM 22 22-23, Supply and Delivery of one (1) 2023, 90 KW 4WD Agricultural Tractor.

RESOLUTION NO: (QSC061-05-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council resolves to:

- (a) Award RFQM 22, 22-23 Supply and Delivery of One (1) 90 Kw, 4wd Agricultural Tractor to Black Truck & Ag for the amount of \$88,636.30 Ex GST; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

12 CORPORATE AND COMMUNITY SERVICES**12.1 COMMUNITY ASSISTANCE APPLICATION - TOOMPINE POLOCROSSE CLUB****EXECUTIVE SUMMARY**

Toompine Polocrosse Club have submitted an application for a direct cash contribution of \$5,000 to assist with the 2023 Polocrosse Carnival Ambulance fees, Entertainment fees and the supply of diesel for the heavy machinery used to prepare the playing fields. All machinery will be supplied and operated by the Toompine Polocrosse Club members. The Carnival will be held 24 & 25 June 2023.

RESOLUTION NO: (QSC062-05-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council Approves the amount of \$5,000 as requested by the Toompine Polocrosse Club.

5/0

12.2 STAKEHOLDER ENGAGEMENT - COAG SECTION 19(2) EXEMPTIONS INITIATIVE - QUILPIE MPHS**EXECUTIVE SUMMARY**

Correspondence has been received from Belinda Chiconi, Manager Revenue and Analysis – Queensland Health seeking Council's support as key stakeholders within the Community to maintain the exemption granted under subsection 19(2) of the Health Insurance Act 1973 to allow Quilpie MPHS to continue to bulk bill the Medicare Benefits Schedule in accordance with the Australian Governments (COAG) Improving Access to Primary Care in rural and remote areas Initiative.

RESOLUTION NO: (QSC063-05-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

1. That Council supports the request from Queensland Health to maintain the exemption granted under subsection 19(2) of the Health Insurance Act 1973 to allow Quilpie MPHS to continue to bulk bill the Medicare Benefits Schedule in accordance with the Australian Governments (COAG) Improving Access to Primary Care in rural and remote areas Initiative by completing and submitting the Support Form for Relevant Stakeholders (other than Primary Care).

5/0

12.3 QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT LETTER 2021/22**EXECUTIVE SUMMARY**

On behalf of Mayor Mackenzie, this report presents the Queensland Audit Office Final Management Report for 2021/22 to Council.

RESOLUTION NO: (QSC064-05-23)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That pursuant to section 213(3) of the *Local Government Regulation 2012*, Council receive and note the Queensland Audit Office Final Management Report for 2021/22 presented by the Mayor.

5/0

12.4 REVIEW OF THE WILD DOG BARRIER FENCE ANNUAL PAYMENT CALCULATION METHODOLOGY

EXECUTIVE SUMMARY

Correspondence has been received from LGAQ regarding the Review into the Wild Dog Barrier Fence Annual Payment Calculation Methodology, providing an update of the work completed to date. LGAQ are seeking feedback to assist in forming the next stages of this work by 16 June 2023.

RESOLUTION NO: (QSC065-05-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council

- (a) Supports option 2 in relation to the future management of the Wild Dog Barrier Fence— Continuation of the current governance arrangements, with increased use of landholder partnerships, where landholders are willing to participate, in replacing sections of the WDBF to improve the efficiency of the maintenance of the WDBF; and
- (b) Supports option 1 in relation to the methodology for calculating Council contributions – To reflect the significance of proximity to the WDBF to the benefit derived from the WDBF by landholders, the proportion of the area of land in each council area that relies on the WDBF be incorporated into the calculation of each council's funding requirement.

5/0

Council adjourned for lunch at 12:00pm and resumed at 1:28pm.

13 FINANCE

13.1 FINANCIAL SERVICES REPORT MONTH ENDING 30 APRIL 2023

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 30 April 2023.

RESOLUTION NO: (QSC066-05-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council receive the Monthly Finance Report for the period ending 30 April 2023.

5/0

13.2 REQUEST FOR ALLOWANCE OF DISCOUNT ASSESSMENT 00845-00000-000**EXECUTIVE SUMMARY**

The purpose of this report is to consider a request to allow the prompt payment discount on assessment 00845-00000-000 and write off any interest that has accrued as a result of the ratepayer missing the due date due to a system failure and administrative error by Council.

RESOLUTION NO: (QSC067-05-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

1. That Council allows the discount on assessment 00845-00000-000 and writes off any interest that has accrued as a result of a Council system failure and administrative error.

5/0

14 GOVERNANCE**14.1 APPLICATION FOR FULL POSTAL VOTE - 2024 LOCAL GOVERNMENT ELECTIONS****EXECUTIVE SUMMARY**

Council has received correspondence from the Electoral Commission of Queensland regarding the upcoming 2024 Local Government Elections. In accordance with S45AA of the Local Government Electoral Act 2011, '*local government may apply to the Minister for a poll to be conducted by postal ballot...for a poll for a quadrennial election—before 1 May in the year preceding the quadrennial election or a later day approved by the Minister.*' This report is for Council to consider an application to the Minister for a postal vote to occur.

RESOLUTION NO: (QSC068-05-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council endorse the flying minute issued on 24 April 2023 to apply to the Minister under S45AA of the Local Government Electoral Act 2011 for the 2024 quadrennial election be conducted by way of full postal ballot.

5/0

14.2 REQUEST FOR CONSENT FOR MINING CLAIM WHICH ENCROACHES ON ROAD RESERVE**EXECUTIVE SUMMARY**

The report is to provide Council an opportunity to consider whether Council should give consent to the Mining Lease ML60020 which encroaches on a Road Reserve

RESOLUTION NO: (QSC069-05-23)

Moved: Cr Roger Volz

Seconded: Cr Bruce Paulsen

That Council:

1. Endorse the Mining Lease ML60020 on the condition that the road reserve is removed from the lease area; and
2. Delegate Power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this matter.

5/0

14.3 DELEGATIONS REGISTER

EXECUTIVE SUMMARY

To formally consider and adopt the Delegations Register as required by regulation.

RESOLUTION NO: (QSC070-05-23)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That, subject to any considerations at this meeting to modify or restrict any identified delegations, Council resolves to:

1. Give the Chief Executive Officer (CEO) and, in accordance with the *Appointment of Acting CEO Policy*, any acting CEO, the delegations listed in the register; and
2. Note those listed sub-delegations to other Council officers designed to improve administrative efficiencies; and
3. Further note that Council can modify the delegations, and at all times, exercise any of the delegated matters in its own right.

5/0

14.4 JAM BILLBOARD PARTNERSHIP REQUEST

EXECUTIVE SUMMARY

Council has been approached by Quilpie Motor Inn about the renewal of a JAM Billboard located on the Warrego Way, east of Roma.

RESOLUTION NO: (QSC071-05-23)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council does not support the JAM Billboard partnership with Quilpie Motor Inn.

5/0

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Outstanding Rates - Assessments 00581-14000-000, 00649-15000-000 and 00845-03500-000

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

15.2 Request for Support - Remote Australia Matters

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

MOTION

RESOLUTION NO: (QSC072-05-23)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That Council move into closed session at 2:23pm.

5/0

MOTION

RESOLUTION NO: (QSC073-05-23)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That Council move out of closed session at 2:49pm.

5/0

15.1 OUTSTANDING RATES - ASSESSMENTS 00581-14000-000, 00649-15000-000 AND 00845-03500-000

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an update on the concession / payment arrangement applicable to Assessments 00581-14000-000, 00649-15000-000 and 00845-03500-000.

RECOMMENDATION

That Council note the update provided.

15.2 REQUEST FOR SUPPORT - REMOTE AUSTRALIA MATTERS

EXECUTIVE SUMMARY

This purpose of this report is for Council to give consideration to supporting a conference to be held in Charleville in September 2023 to support the development of primary health care options/solutions to meet their community's needs.

RESOLUTION NO: (QSC074-05-23)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

1. That Council support the request from Remote Australia Matters to provide in kind support through managing the registration function of the event.

5/0

16 LATE ITEMS

16.1 QUILPIE MEDICAL SERVICES - FUTURE SERVICE DELIVERY MODEL

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a summary of actions and progress to date in regard to Quilpie Doctor Services and future models of service delivery to the community and to request further direction to assist in achieving Council's objectives in regard to Healthcare / Doctor Services in Quilpie.

RESOLUTION NO: (QSC075-05-23)

Moved: Cr Roger Volz

Seconded: Cr Bruce Paulsen

1. That Council supports the prioritisation of the option of a permanent roster of doctors who have indicated interest in working in Quilpie on a two-week rotation and continues to advocate for a full-time doctor to work and live in Quilpie by providing support to South West Hospital and Health Service where appropriate and supports the Quilpie Community Advisory Network Chair to lead this process in collaboration with SWHHS.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Cr Volz brought up Hell Hole Gorge access, with four cars a day going there. Council have contacted the Department of Parks and Wildlife for a meeting regarding the levels of service for the National Park. Council will continue to pursue a future meeting.
- Cr Volz queried the Toompine sign still not working, Council's engineering department will arrange an electrician to check. A question was also raised around the usage of the sign to promote future events.
- Cr Volz raised concerns around the wash down bay need for a slope into the drain to make cleaning slab easier. Council to give consideration as part of 2023/2024 budget.

- Cr Volz queried Council's Motor Vehicle Policy, in particular the storage of vehicles and securing of portable and attractive items in the trays of vehicle. CEO advised that this policy is on the register to review.
- Cr Volz queried the progress of the Common Policy, this is still under review by DCCS and will be tabled to Council once completed.
- Cr Paulsen mentioned that doggy bags on bins are ripping in half when pulled out. DES will investigate.
- Cr Paulsen queried the cancellation of the youth program at the Library. DCCS advised that activities for the next 2 weeks have been cancelled due to the Officer running the program being on leave during this time.
- Cr Paulsen queried Council's Local Preference Policy. CEO advised that this Policy is still current and will be reviewed in the future. Staff have recently undertaken 3 days of procurement training and with the introduction of a dedicated Procurement Officer, practices are being reviewed and updated. This includes the updated Councils' Credit Card Policy for authorised staff to purchase directly from local stores.
- Cr Barnes raised concerns over the State Pathway to Treaty – push to veto mines – no call for consultation with local authorities. Council to seek further clarification how this may impact Quilpie Shire.
- Cr Barnes queried the progress of water charges review, CEO advised that this is still under review and the MFA expects this back by the end of May.
- Cr Barnes noted the Federal Budget announced the extension of the RAUP program, CEO advised that when guidelines have been released suggested airport upgrades throughout the Shire will be assessed.
- Cr Barnes queried if the announcement for flood warning funding would be extended to weather radars. CEO advised that at present it was unclear, it would be unlikely however further clarification would be sought.
- Cr Barnes queried if the funding announcement of the Bridge Renewal Program could be used for the replacement of South Comongin. CEO advised that when guidelines have been released an assessment can be made on the eligibility.
- Cr Barnes noted how well Baldy Top presents at night time with the 2 solar lights currently installed. Current estimated to continue with solar lights to light up the entirety of Baldy Top would be \$30,000. This will be provided as a budget consideration item.
- Cr Barnes suggested that Quilpie Shire extend an invitation to King Charles and Queen Camilla to visit the Shire on their Australian Tour, as Quilpie was one of very few regional areas to celebrate the King's Coronation.
- Cr Barnes raised the importance for Council to undertake an emissions study on the Shire to assess the true emissions generated and identify potential projects that can be undertaken to reduce emissions and earn Australian Carbon Credit Units (ACCUs). CEO advised that this is also being investigated on a regional level through the SWQROC.
- Cr Mackenzie raised about the release of the Community Child Care Fund, DCCS to investigate this further.
- Cr Mackenzie queried the progress of the Industrial subdivision. CEO advised that 5 blocks have sold in the past 6 months, 1 block remains under contract and 1 block is being retained by Council for storage of bulk material. Council to give consideration to potentially extending the industrial subdivision in the future.
- CEO advised that Council have commenced reviewing the proposed Rural Residential estate, due to the time that has lapsed the original Development Applications have expired and need to be reviewed and re-adopted.

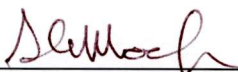
18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 20 June 2023 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 09:30am.

There being no further business the Mayor declared the meeting closed at 4:21pm.

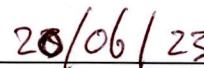
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 16 May 2023.

Submitted to the Ordinary Meeting of Council held on Tuesday, 20 June 2023.



Cr Stuart Mackenzie

Mayor of Quilpie Shire Council



Date