

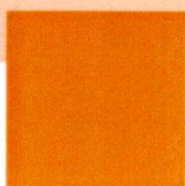
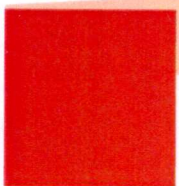


Ordinary Meeting of Council

MINUTES

Tuesday 18 April 2023

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 18 APRIL 2023 AT 09:30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:55am

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor) via Zoom, Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services) and Wanda Loveday (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Condolences were sent to the families of Maree and Rhiley Kuhrt, Scott Geiger and Roxanne Muller.

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Paulsen declared a prescribed conflict of interest in Item 11.1

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 21 MARCH 2023**

RESOLUTION NO: (QSC049-04-23)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

1. That the Minutes of the Council Meeting held on 21 March 2023 be received and the recommendations therein be adopted.

5/0

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 4 APRIL 2023**RESOLUTION NO: (QSC050-04-23)**

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

1. That the Minutes of the Special Council Meeting held on 4 April 2023 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 23/03/23 - Council of Mayors Strategy Meeting (zoom)
- 24/03/23 - Council of Mayors Meeting (zoom)
- 27/03/23 - SWHHS Community Meeting Quilpie
- 28/03/23 - Dept. of Tourism Innovation and Sport Resilience Meeting (zoom)
- 04/04/23 - Special Meeting/Workshop (zoom)
- 06/04/23 - OQTA Meeting (zoom)
- 06/04/23 - Mardigan Meeting (zoom)

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Council Meeting	21-Mar-23	Quilpie	1	1	1	1	1
Council of Mayors Strategy Meeting	23-Mar-23	Zoom	1				
Council of Mayors Meeting	24-Mar-23	Zoom	1				
Opening "Louise's Love of Quilts Exhibition"	24-Mar-23	Quilpie				1	1
Opening Quilpie & District Cross Country	27-Mar-23	Quilpie				1	1
SWHHS Community Meeting	27-Mar-23	Quilpie	1			1	1
SWQROC Deputation to Canberra	27-Mar-23	Canberra		1			
SWQROC Deputation to Canberra	28-Mar-23	Canberra		1			
Dept of Tourism Innovation and Sport Resilience Meeting	28-Mar-23	Zoom	1				
Adavale Rodeo	1-Apr-23	Adavale					1
AgForce / Telstra Meeting	3-Apr-23	Quilpie		1			1
Special Meeting / Councillor Workshop	4-Apr-23	Quilpie	1	1	1	1	1
Bulloo Park User Group Meeting	4-Apr-23	Quilpie		1		1	1
OQTA Meeting	6-Apr-23	Zoom	1				
Meeting with Mardigan Elders	6-Apr-23	Quilpie	1			1	1
NBN Community Meeting	13-Apr-23	Quilpie				1	

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 ENGINEERING SERVICES STATUS REPORT MARCH 2023****EXECUTIVE SUMMARY**

This report is about works carried out by Engineering Services during March 2023

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 HEALTH PROMOTIONS OFFICER REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Health Promotions portfolio.

Noted

10.2.2 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.2.3 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate and Community Services portfolio.

Noted

10.2.4 LIBRARIAN STATUS REPORT**EXECUTIVE SUMMARY**

Nil

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - MARCH 2023****EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial services for month ending 31 March 2023.

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT

EXECUTIVE SUMMARY

The purpose of this report is to update Council on Tourism and Economic Development activities from March 2023.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

11 ENGINEERING SERVICES

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

Cr Bruce Paulsen is President of the Quilpie Golf Club. The Quilpie Golf Club stands to gain a financial benefit depending on the outcome of the matter, as two of the tenders are submitted by major sponsors of the Quilpie Golf Club.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 12:05 pm, Cr Bruce Paulsen left the meeting while the Item 11.1 was resolved.

11.1 RFQL16 FLOOD RESTORATION WORKS 2022 PACKAGE T - (TOBERMORY ROAD)

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 16 22-23 Flood Restoration Works 2022 Package T- (Tobermory Roads) for the Restoration of Essential Public Asset Works on Tobermory Roads.

RESOLUTION NO: (QSC051-04-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council:

- (a) Subject to funding approval and finalisation, award RFQL 16 22-23 Flood Restoration Works Package T – (Tobermory Road) to APV Contracting Pty Ltd for an amount of \$2,757,826.44 excluding GST; and

-
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

4/0

At 12:13 pm, Cr Bruce Paulsen returned to the meeting.

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE APPLICATION - ARTS FEST 2023

EXECUTIVE SUMMARY

St Finbarr's School has submitted a Community Assistance Grant Application requesting a direct cash contribution of \$5,000 to assist with the cost of students attending and participating in Arts Fest 2023 being held in Toowoomba from Monday 19 June to Thursday 22 June 2023 and hosted by Diocese of Toowoomba Catholic Schools.

Financial assistance being sought could contribute toward the following:

- a) Travel expenses (accommodation and transport) for students and their families from remote communities to attend the event. The intent is that the festival be open to all students in the Diocese and would not like travel expenses imposed on families to be a limitation for remote students to attend.
- b) Sponsor an artist - \$3,000 where 60 students in a half-day workshop create a mosaic art piece which will be displayed at the Toowoomba Catholic Schools Office (TCSO) as a reminder of our student's creative participation in this event for all employees and visitors to view.
- c) Contemporary band festival and workshop program one day - \$5,000. The aim is to:
 - provide emerging school-aged contemporary bands with an opportunity to receive feedback from professional musicians and industry professionals
 - educate school-age artists interested in entering the music industry
 - provide emerging school-aged contemporary bands with the opportunity to perform live in front of an audience and hone their performance skills.

RESOLUTION NO: (QSC052-04-23)

Moved: Cr Lyn Barnes

Seconded: Cr Jenny Hewson

- 1) That Council approves the request received from St Finbarr's School for a direct cash contribution of \$5,000 to assist students to attend Arts Fest 2023.

5/0

13 FINANCE

13.1 POLICY REVIEW - F.03 REVENUE POLICY

EXECUTIVE SUMMARY

The purpose of this report is to present a review of current Revenue Policy and provide a draft Revenue Policy for consideration and adoption by Council for the 2023/24 financial year.

The purpose of a Revenue Policy is to set out the principles used by Council for:

- Levying rates and charges;
- Granting concessions for rates and charges;
- Recovering overdue rates and charges; and
- Cost recovery methods (fees).

The policy will also guide the preparation of Council's Revenue Statement for 2023/24.

RESOLUTION NO: (QSC053-04-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council adopt the Revenue Policy 2023/24 in accordance with section 193 of *Local Government Regulation 2012*.

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13.2 FINANCIAL SERVICES REPORT MONTH ENDING 31 MARCH 2023**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 March 2023.

RESOLUTION NO: (QSC054-04-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council receive the Monthly Finance Report for the period ending 31 March 2023.

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14 GOVERNANCE**14.1 OPERATIONAL PLAN 2022-23 THIRD QUARTER UPDATE****EXECUTIVE SUMMARY**

This report will present the third quarter update for the 2022/23 Operational Plan to Council.

RESOLUTION NO: (QSC055-04-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council notes the third quarter update for the 2022/23 Operational Plan.

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Adjourned for lunch at 12:47pm and resumed at 1:14pm.

14.2 AMALGAMATION OF ROLLING TERM LEASES - RUTLEDGE/MOBLE - L3 PLAN BLO10 AND L1309 PLAN SP273884

EXECUTIVE SUMMARY

That Council consider the application to amalgamate the two rolling term leases for L3 Plan BLO10 and L1309 Plan SP273884 and advise the applicants and Land Services in the Department of Resources accordingly.

RESOLUTION NO: (QSC056-04-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council support the application to amalgamate the two rolling term leases for L3 Plan BLO10 and L1309 Plan SP273884.

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14.3 REQUEST FOR OBJECTIONS - COMMUNITY CLUB LIQUOR LICENCE APPLICATION.

EXECUTIVE SUMMARY

This report is to consider an application for a community club liquor licence for the Adavale Veterans Retreat Inc. By law, Council are required to be notified and provided an opportunity to object/comment on the application.

RESOLUTION NO: (QSC057-04-23)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

1. That Council do not object to the proposed Liquor Licence while the operation of the use complies with the conditions of the Material Change of Use Development Permit.

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15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Cr Hewson raised a query received from a member of the public regarding disability access to local businesses – Council CEO to provide information regarding current legislation
- Cr Hewson has been approached by local residents regarding a comedy performance to be held in Quilpie on 1 July 2023 – Due to a busy event period and limited availability to Council facilities it was suggested that other establishments be approached to host the event.

- Cr Volz commented on the removal of trees from Mural Park and how this has made the park more inviting.
- Cr Volz questioned the current fault with the speed sign to the east of Quilpie township - DES advised that this is a software issue and Council are awaiting the delivery of new parts.
- Cr Volz raised the issues of the Toompine electronic sign not operating – To be investigated.
- Cr Volz questioned the progress of power sockets in Toompine and the locking of power sources at the Toompine Hall – DES advised that new electronic sockets have been ordered and works to be planned with electrician once received.
- Cr Volz questioned the progress of water agreements for Toompine with the release of the tender – CEO advised that draft agreements have been finalised, Council are awaiting the delivery of the project in line with the current funding agreement prior to expanding access to rural residents.
- Cr Volz advised that the personal access gate at the Quilpie Airport requires maintenance – DES to log as maintenance request.
- Cr Volz raised the ongoing issue of road access to Hell Hole George and the need to improve access through crossings – MTED to arrange meeting between Council and Queensland Parks and Wildlife.
- Cr Volz requested an update as to the progress into the review of Council's Commons and Reserves – DCCS advised that the review is underway with hopes to have this finalised and in place for the new financial year.
- Cr Paulsen requested an update on the VIC outdoor screen – DES advised that new fridge panel has been delivered, awaiting the commencement of the new Carpenter and also require the hiring of lifting equipment.
- Cr Paulsen requested an update on the pool contract – DCCS advised that Council are progressing with the draft tender with this to be released in the next month.
- Cr Barnes also requested an update on Toompine power however this was covered by Cr Volz.
- Cr Barnes requested an update on the Doctor – DCCS is currently working with SWQHHS through the CAN and also working with a 3rd party to undertake a review into the viability of the facility as a private practice.
- Cr Barnes requested information on the announcement of the Geoscience exploration – MTED to investigate and provide update.
- Cr Barnes requested an update on the Media and Communication role – CEO advised that applications have closed and interviews will commence in the near future.
- Cr Barnes requested an update on the launch of the Quilpie Sock – MTED to provide update at next Council meeting.
- Cr Barnes raised the need to issue a letter to DAF regarding the need for a Biosecurity Officer to be based permanently in Quilpie – CEO to follow up.
- Cr Mackenzie raised correspondence received from the Local Government Remuneration Commission regarding the upcoming review into remuneration categories for local governments, Council to give consideration if an application should be made.
- Cr Mackenzie advised that the review into the Wild Dog Barrier Fence Annual Payment Calculation Methodology has been released – DCCS to collect feedback from the Wild Dog Committee and present at the next Council meeting.
- Director of Corporate and Community Services, Lisa Hamlyn, tabled an email received on 18 April with a request from Scott Pegler to agist 50 cows and calves on Dillon's Well Reserve for an initial period of three months.

14.4 REQUEST FOR AGISTMENT ON DILLON'S WELL RESERVE

RESOLUTION NO: (QSC058-04-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That Council approves the application received from Scott Pegler to agist 50 cows and calves on Dillon's Well Reserve for an initial period of three months in accordance with Council's Schedule of Fees and Charges and the agistment reviewed at the conclusion of the approved period.

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18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 16 May 2023 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 09:30am.

There being no further business the Mayor declared the meeting closed at 2:26pm.

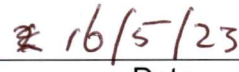
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 18 April 2023.

Submitted to the Ordinary Meeting of Council held on Tuesday, 16 May 2023.



Cr Stuart Mackenzie

Mayor of Quilpie Shire Council



Date