



ORDINARY MEETING AGENDA

Tuesday 18 April 2023
commencing at 09:30am

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

11 April 2023

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Tuesday 18 April 2023**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Tuesday 18 April 2023**, commencing at **09:30am**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 18 April 2023
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 CONDOLENCES**
- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 21 MARCH 2023

IX: 236058

Author: Wanda Loveday, Executive Assistant

Attachments: 1. Minutes of the Council Meeting held on 21 March 2023

RECOMMENDATION

1. That the Minutes of the Council Meeting held on 21 March 2023 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Tuesday 21 March 2023

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 21 MARCH 2023 AT 09:30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:25am

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services) and Wanda Loveday (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Condolences to the family of Frances Murray

Condolences to the family of Gail Smith

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Bruce Paulsen expressed an interest in Items 11.1, 11.3, 11.4 and 16.1.

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 21 FEBRUARY 2023**

RESOLUTION NO: (QSC028-03-23)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

1. That the Minutes of the Council Meeting held on 21 February 2023 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 28/02/23 - Eromanga Meeting
- 01/03/23 - Toompine Meeting
- 01/03/23 - Adavale Meeting
- 01/03/23 - Quilpie Meeting
- 07/03/23 - Council Workshop (zoom)
- 08/03/23 - DAF Conference (phone)
- 15/03/23 - Growing Regions Meeting (Teams)
- 15/03/23 - RDA Committee Meeting (Teams)

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Council Meeting	21-Feb-23	Quilpie	1	1	1	1	1
Community Budget Meeting - Eromanga	28-Feb-23	Eromanga	1	1		1	1
Community Budget Meeting - Toompine	1-Mar-23	Toompine	1	1		1	1
Community Budget Meeting - Adavale	1-Mar-23	Adavale	1	1		1	1
Community Budget Meeting - Quilpie	1-Mar-23	Quilpie	1	1		1	1
Councillor Workshop	7-Mar-23	Quilpie	1	1	1	1	1
DAF Conference	8-Mar-23	Phone	1				
Growing Regions Meeting	15-Mar-23	Teams	1				
RDA Committee Meeting	15-Mar-23	Teams	1				
SWQROC Meeting	17-Mar-23	Zoom					1
SWRRTG Meeting	17-Mar-23	Zoom					1
SWWSA Meeting	17-Mar-23	Zoom					1
Comedy Night	17-Mar-23	Quilpie			1	1	1
Retirement Dinner	17-Mar-23	Charleville		1			
Audit Meeting	20-Mar-23	Quilpie				1	

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 ENGINEERING STATUS REPORT FEBRUARY 2023****EXECUTIVE SUMMARY**

This report is about the works carried out by Engineering Services during February 2023

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.2.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate and Community Services portfolio.

Noted

10.2.3 NDIS COORDINATORS REPORT**EXECUTIVE SUMMARY**

The purpose of this report is to inform and update Council on National Disability Insurance Scheme activities and programs.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - FEBRUARY 2023****EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial services for month ending 28 February 2023.

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT

EXECUTIVE SUMMARY

The purpose of this report is to update Council on Tourism and Economic Development activities from February 2023.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

Cr Bruce Paulsen is President of the Quilpie Golf Club. The Quilpie Golf Club stands to gain a financial benefit depending on the outcome of the matter, as one of the tenders is submitted by a major sponsor of the Quilpie Golf Club.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 11:24 am, Cr Bruce Paulsen left the meeting.

11 ENGINEERING SERVICES

11.1 RFQL 15 22-23 FLOOD RESTORATION WORKS 2022 SCREENING OF MATERIAL – EROMANGA PKG

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 15 22-23 Flood Restoration Works 2022 Screening of Material - Eromanga Package for the screening of material to utilise for the Restoration of Essential Public Asset Works on roads around the Eromanga Township.

RESOLUTION NO: (QSC029-03-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council:

-
- (a) Subject to funding approval and finalisation, award RFQL 15 22-23 Flood Restoration Works 2022 Screening of Material - Eromanga Package to APV Contracting for an amount of \$461,769.60 excluding GST; and
 - (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

4/0

At 11:30 am, Cr Bruce Paulsen returned to the meeting.

11.2 REQUEST TO INSTALL GRID AT TOBERMORY ROAD

EXECUTIVE SUMMARY

A landholder has requested that an existing gate on Tobermory Road be replaced with a grid. This report discusses the request.

RESOLUTION NO: (QSC030-03-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council:

-
- a) Support the request for the replacement of an existing gate with a grid on Tobermory Road;
 - b) Mr Dave Bodkin is responsible for the purchase of a new grid; and
 - c) Council are responsible for the installation and maintenance for the grid in line with the current Council Policy E.01 Grid Policy.

5/0

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

Cr Bruce Paulsen is President of the Quilpie Golf Club . The Quilpie Golf Club stands to gain a financial benefit depending on the outcome of the matter, as one of the tenders is submitted by a major sponsor of the Quilpie Golf Club.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matters are discussed.

At 11:32 am, Cr Bruce Paulsen left the meeting while items 11.3 and 11.4 were resolved.

11.3 RFQM 17 SUPPLY AND DELIVERY OF ONE (1) 4WD DUAL CAB UTILITY**EXECUTIVE SUMMARY**

The Purpose of this report is to provide Council with a recommendation to award RFQM 17 22-23 Supply and Delivery of One (1) 4WD Dual Cab, Style Side Utility.

RESOLUTION NO: (QSC031-03-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council

- (a) Award RFQM 17 22-23 Supply and Delivery of one (1) 2023 4WD Dual Cab, Style Side Utility to South West Ford for the amount of \$54,655.00 Ex GST;
- (b) Dispose of Plant # 2000, 2015 Fuso Canter crew cab truck at auction; and
- (c) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's Procurement Policy.

4/0

11.4 RFQM 18 SUPPLY AND DELIVERY OF ONE (1) 4WD DUAL CAB UTILITY**EXECUTIVE SUMMARY**

The Purpose of this report is to provide Council with a recommendation to award RFQM 18 22-23 Supply and Delivery of One (1) 4wd Dual Cab, Style side Utility

RESOLUTION NO: (QSC032-03-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council

- (a) Award RFQM 18 22-23 Supply and Delivery of one (1) 2023 4WD Dual Cab, Style Side Utility to South West Ford for the amount of \$54,655.00 Ex GST;
- (b) Dispose of Plant # 2001, 2015 Fuso Canter crew cab truck at auction; and
- (c) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's Procurement Policy.

4/0

At 11:37 am, Cr Bruce Paulsen returned to the meeting.

11.5 RFQM 19 SUPPLY AND DELIVERY OF ONE (1) 12T CAB CHASSIS TRUCK**EXECUTIVE SUMMARY**

The Purpose of this report is to provide Council with a recommendation to award RFQM 19 22-23 Supply and Delivery of One (1) 12t Cab Chassis Truck.

RESOLUTION NO: (QSC033-03-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council

- (a) Award RFQM 19 22-23 Supply and Delivery of one (1) 2023, 12t Cab Chassis Truck to Daimler Trucks for the amount of \$117,902.20 Ex GST;
- (b) Dispose of Plant # 95, 2014 Fuso Fighter cab chassis truck at auction; and
Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's Procurement Policy.

5/0

11.6 RFQM 20 SUPPLY AND DELIVER ONE (1) RUBBER TYRE SKID STEER COMPACT LOADER**EXECUTIVE SUMMARY**

The Purpose of this report is to provide Council with a recommendation to award RFQM 20 22-23 Supply and Delivery of One (1) Rubber Tyre Skid Steer Compact Loader.

RESOLUTION NO: (QSC034-03-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council:

- (a) Award RFQM 20 22-23 Supply and Delivery of one (1) 2023 Rubber Tyre Skid Steer Compact Loader to Hastings Deering for the amount of \$132,500.00 Ex GST;
- (b) Accept trade offer for Plant # 3401, 2015 Clarke S770 Skid Steer Compact Loader by Hastings Deering for the amount of \$40,000.00 Ex GST; and
- (c) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement.

5/0

12 CORPORATE AND COMMUNITY SERVICES**12.1 COMMUNITY ASSISTANCE APPLICATION - ADAVALE SPORT & RECREATION****EXECUTIVE SUMMARY**

Adavale Sport and Recreation Association have submitted an application to the Community Grant Assistance program requesting a direct cash contribution of \$10,000. Assistance is being requested for the provision of an Ambulance (estimated cost \$5,200), Public Liability Insurance (\$3,350) and Entertainment/Music for the weekend (estimated cost \$2,500). The annual Adavale Muster in the Mulga event will be held from the 31st March to 2nd April 2023.

Council has also received an email from the Adavale Sport and Recreation Inc. requesting in-kind support for the use of 1 x 12m2 Skip Bin and 10 Wheelie Bins delivered to the Adavale Sport and Recreation ground before March 31 and collected after April 2. The financial value of this in-kind request is approximately \$1050 plus GST.

RESOLUTION NO: (QSC035-03-23)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council

- 1) Approves a direct cash contribution of \$10,000 to the Adavale Sport & Rec Association toward costs associated with running the Annual Adavale Muster in the Mulga being held 31 March to 2 April 2023; and
- 2) Approves the request for in-kind support from the Adavale Sport and Recreation Association for the use of 1 x 12m2 Skip Bin and 10 Wheelie Bins to be delivered to the Adavale Sport and Recreation ground before March 31 and collected after April 2.

In Favour: Crs Stuart Mackenzie, Lyn Barnes, Bruce Paulsen and Roger Volz

Against: Cr Jenny Hewson – support of officers recommendation of \$5,000 direct cash contribution

S254H – Statement of Reason

Council elected to support the request of the Adavale Sport & Rec Association direct cash contribution of \$10,000 as opposed to the officers recommendation of \$5,000 in line with support provided in prior years.

4/1

12.2 ADAVALE SPORT AND RECREATION - REQUEST FOR 2023 SPONSORSHIP**EXECUTIVE SUMMARY**

Adavale Sport & Recreation Association has requested sponsorship for its 2023 annual event held March 31 to April 2. This annual event includes a Campdraft, Rodeo, Horse and Motorbike Gymkhana.

Sponsors supporting this event will be acknowledged on all event promotions including the event program, signage and posters. Sponsors names will also be publicly broadcasted during commentating of events. Any marketing material supplied by sponsors will also be displayed.

The amount or type of sponsorship support offered is left to Council's discretion.

The Adavale Sport and Recreation Association has also submitted a Community Assistance Grant Program application for a direct cash contribution of \$10,000 to assist with the cost of Ambulance, Insurance and Entertainment.

RESOLUTION NO: (QSC036-03-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council does not provide a direct cash contribution of \$10,000 to the Adavale Sport & Recreation Association due to a Community Assistance Grant application being submitted to Council for support of the event.

5/0

12.3 COMMUNITY ASSISTANCE APPLICATION - QUILPIE CULTURAL SOCIETY**EXECUTIVE SUMMARY**

The Quilpie Cultural Society (QCS) has submitted a Community Assistance Application requesting a Direct Cash Contribution of \$3,000 to assist with the cost of employing an Arts Development Officer (ADO).

The continued employment of an Arts Development Officer will enable the QCS to access and apply for funding and grant opportunities and assist in the delivery of community orientated arts and cultural workshops. Without this position, the QCS would not be in a financial position to deliver the diverse and high quality workshops currently offered to community members. Every year the running costs increase, which is passed on to the attendees, so QCS membership fees have not increased.

The QCS workshops provide a valuable social connection, mental stimulation and educational artistic opportunities in a relaxed and friendly environment. With members from many other shires all promoting Quilpie shire and the arts/crafts that happens in our community.

RESOLUTION NO: (QSC037-03-23)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

1. That Council approves the request from the Quilpie Cultural Society for a direct cash contribution of \$3,000 to employ an Arts Development Officer.

5/0

12.4 COMMUNITY ASSISTANCE APPLICATION - WORKING DOG & LIVESTOCK HANDLING SCHOOL.**EXECUTIVE SUMMARY**

A Community Assistance Application has been received from Louise Hoch – “The Lake” Quilpie.

A two day “Working Dog & Livestock Handling School” run by Tom English from Precision Working Dogs is being held at The Lake, Quilpie on the 5th & 6th April. Louise has requested a direct cash contribution of \$2500 to assist participants cover the \$500 per person cost of the school.

The \$500 per person school fee will cover the total cost of the School including accommodation and meals etc. The participant numbers will be capped at 20 students.

RESOLUTION NO: (QSC038-03-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council decline the request for a \$2500 direct cash contribution to The Lake to assist participants cover the \$500 per person fee for the 2 day school.

5/0

12.5 COMMUNITY ASSISTANCE PROGRAM - 2023 EROMANGA RODEO

EXECUTIVE SUMMARY

The Eromanga Rodeo Committee have submitted an application to the Community Assistance Program for a direct cash contribution of \$4,300 to assist with the cost of event insurance and Qld Ambulance for their annual Easter Eromanga Campdraft and Rodeo to be held 7, 8 & 9 April 2023.

The committee has also submitted a request for the following in-kind assistance to be actioned prior to the event. The requests are as follows:

- A water and plumbing inspection
- An electrical inspection
- A cable (supplied by Rodeo Committee) to be run from the Rodeo Committee's generator to the kitchen, installed with a switch that is easily switched back and forth to rural power.
- If the cable cannot be connected and completed this year, they request the in-kind use of Council's single-phase generator.
- Mow and whipper-snip the facility

Requests for future consideration:

- Run power & water further down into the camping area.
- Remove and replace the old toilets near the kitchen and the old tin toilets and shower behind the bar.

All requests have been forwarded to Director of Engineering for consideration and scheduling purposes whilst awaiting direction from Council. The original letter received from the Eromanga Rodeo Committee is attached to this report.

RESOLUTION NO: (QSC039-03-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

1. That Council approves the request from the Eromanga Rodeo Committee for a direct cash contribution of \$4,300 to assist with the cost of event insurance and Qld Ambulance for the 2023 Eromanga Campdraft & Rodeo; and Council approves the following in-kind requests:
 - A water and plumbing inspection;
 - An electrical inspection;
 - A cable (supplied by Rodeo Committee) to be run from the Rodeo Committee's generator to the kitchen, installed with a switch that is easily switched back and forth to rural power;
 - If the cable cannot be connected and completed this year, we request the in-kind use of Council's single-phase generator; and
 - Mow and whipper-snip the facility.

5/0

12.6 SPONSORSHIP REQUEST - QUILPIE DIGGERS RACE CLUB**EXECUTIVE SUMMARY**

A request for Sponsorship from the Quilpie Diggers Race Club has been received through a Community Assistance Grant Program Application. The request is for Quilpie Shire Council to consider sponsoring a half share in a race with Brandon & Associates at the 29 April 2023 Quilpie Cup. The Quilpie Diggers Race Club have requested that the Quilpie Shire Council purchases a Silver Sponsorship package valued at \$1250. This sponsorship package will entitle the Sponsor to the following:

- Coverage over the PA through the Event
- Company promotion on Facebook
- Corporate advertisement in the official race program
- Banners/Flags displayed
- 4 x Gate passes
- ½ Share naming of one race
- QDRC Merchandise Pack
- Certificate of thanks and post event socials

A copy of the available sponsorship packages attached.

RESOLUTION NO: (QSC040-03-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That Council approves the Sponsorship request from the Quilpie Diggers Race Club to purchase a Silver Sponsorship Package at the cost of \$1250.

5/0

13 FINANCE**13.1 DEMOLITION AND RELOCATION OF BUILDINGS AT THE OLD QUILPIE DEPOT SITE****EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider pricing for the demolition and relocation of buildings at the old Quilpie depot site. These works are a component of the Townhouse Estate Development project.

RESOLUTION NO: (QSC041-03-23)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council:

- (a) Engage McKellar Contractors to complete the removal and relocation of buildings at the old Quilpie depot site for the amount of \$240,000.00 excluding GST; and

- (b) Resolve that the engagement is in accordance with section 235(a) of the *Local Government Regulation 2012*, as Council is satisfied that there is only 1 supplier who is reasonably available; and
- (c) Assign the cost to job cost 0220-2207-0000 (Townhouse Estate Development project).

5/0

13.2 REGISTER OF COST RECOVERY FEES AND COMMERCIAL CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to present fees and charges for adoption and inclusion in Council's Register of Cost Recovery Fees and Commercial Charges.

These fees are for services provided by Local government under the *Planning Act 2016*.

RESOLUTION NO: (QSC042-03-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

That Council:

1. Adopt the fees in the table below and include them to Council's Register of Cost Recovery Fees and Commercial Charges.

Name	Fee/charge	Unit	Legislation	GST
Amendment to Building Application	50% of original building application fee	Per application	<i>Planning Act 2016</i>	Y
Assessment Approval Post Construction	normal application fee plus 50%	Per application	<i>Planning Act 2016</i>	Y
Relocation of a Dwelling (Class 1) - <300m2 GFA – Register Builder	\$790.00	Per application	<i>Planning Act 2016</i>	Y
Relocation of a Dwelling (Class 1) - <300m2 GFA – Owner Builder	\$1,075.00	Per application	<i>Planning Act 2016</i>	Y
Relocation of a Dwelling (Class 1) - >300m2 GFA – Register Builder	\$2.18/m2 + \$885.00	Per application	<i>Planning Act 2016</i>	Y
Relocation of a Dwelling (Class 1) - >300m2 GFA – Owner Builder	\$3.10/m2 + \$1,180.00	Per application	<i>Planning Act 2016</i>	Y

Building Records Search	\$165.00	Per certificate	<i>Planning Act 2016</i>	N
Private Certification Document Archival Lodgement Fee	\$114.00	Per lodgement	<i>Planning Act 2016</i>	N

2. Resolve that, in relation to those cost-recovery fees to which Section 97 of the *Local Government Act 2009* applies:
 - (i) the applicant is the person liable to pay these fees; and
 - (ii) the fee must be paid at or before the time the application is lodged; and
3. Delegate to the Chief Executive Officer the power to amend commercial charges to which section 262 (3) (c) of the *Local Government Act 2009* applies.

5/0

13.3 FINANCIAL SERVICES REPORT MONTH ENDING 28 FEBRUARY 2023

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 28 February 2023.

RESOLUTION NO: (QSC043-03-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council receive the Monthly Finance Report for the period ending 28 February 2023.

5/0

Adjourned for lunch at 12:55pm and resumed at 1:41pm.

14 GOVERNANCE

14.1 CS.103 NEW HOME OWNERS GRANT POLICY

EXECUTIVE SUMMARY

The purpose of this report is to provide the review of the Home Owners Grant Policy and Procedure.

RESOLUTION NO: (QSC044-03-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council resolve to adopt CS.103 Home Owner Grant Policy and Home Owner Grant Procedure.

5/0

14.2 REQUEST - THE LAKE - ACCESS ROAD MAINTENANCE**EXECUTIVE SUMMARY**

This report is to consider the request from Dan and Louise Hoch, owners of The Lake, regarding the maintenance and upgrade to the 'access road' from the Diamantina Development Road.

RESOLUTION NO: (QSC045-03-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

That Council approve a once off minor maintenance works to be undertaken on the 'lake access road' located on Lot 3 on NK100 and Lot 2 W524 equivalent to a Light Maintenance Grading subject to the approval of the owners of both properties.

5/0

15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by section 150EN of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

Cr Bruce Paulsen is President of the Quilpie Golf Club. The Quilpie Golf Club stands to gain a financial benefit depending on the outcome of the matter, as one of the tenders is submitted by a major sponsor of the Quilpie Golf Club.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 2:26 pm, Cr Bruce Paulsen left the meeting while the item was resolved.

16.1 NOTICE TO AMEND RESOLUTION NO: QSC016-02-23**EXECUTIVE SUMMARY**

Original Resolution Meeting Date: 21 February 2023

Original Resolution Number: (QSC016-02-23)

Original Resolution:

That Council:

- (a) Subject to funding approval and finalisation, award RFQL08 22-23 Flood Restoration Works 2022 Package F – Wareo Road, Duck Creek Road Portion A and Napoleon Road to Tolbra Earthmovers and Haulage Pty Ltd for an amount of \$320,939.55 excluding GST; and***
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.***

RESOLUTION NO: (QSC046-03-23)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council repeal Resolution Number (QSC016-02-23) and replace with:

That Council:

- (a) not award RFQL08 22-23 Flood Restoration Works 2022 Package F and cease the procurement process for this package of works; and
- (b) include **Wareo Road, Duck Creek Road Portion A and Napoleon Road** in a new package of works to be released via a Request for Quote through Council's Register of Prequalified Supplier of Mobile Plant and Equipment Wet & Dry Hire (T01) via Vendor Panel.

4/0

At 2:28 pm, Cr Bruce Paulsen returned to the meeting.

16.2 COMMUNITY ASSISTANCE APPLICATION - BILL HUTTON SHOEING SCHOOL.

EXECUTIVE SUMMARY

A Community Assistance Application has been received from Lauran Wendelborn in relation to a two-day horse shoeing school being conducted by Bill Hutton in Quilpie on 11-12 April 2023.

All facets of shoeing will be covered including but not limited to anatomy, the use of tools for shoeing, hot shoeing and hoof x-ray.

The Workshop is limited to 10 participants at a cost of \$3850 per day or \$385 per person per day.

This cost of \$3850 is the day rate regardless of the number of participants

Lauran is seeking:

- 50% subsidy (\$3850) to contribute to the cost of engaging Bill and reducing the cost of each person from \$770 to \$385.
- In-kind support of a fee waiver for the hire of Bulloo Park facilities for the two-day school.

In addition to this, there are a number of high school aged children that are very keen to attend the school, however the cost is a limiting factor for them. Is there an opportunity for:

- Council to advertise and provide one position at the school that is fully funded for a participant under the age of 18. Subsidised amount \$385, non-subsidised amount \$770.

Total amount requested \$4,235 plus in-kind Bulloo Park fee \$315

RESOLUTION NO: (QSC047-03-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council approves the following:

- (a) 50% subsidy (\$385.00) per participant to contribute to the cost of engaging Bill up to a maximum on 10 participants; and
- (b) In-kind support of a fee waiver for the hire of Bulloo Park facilities for the two-day school (Value \$315.00).

5/0

16.3 REQUEST FOR SEALING - KEEROONGOOLOO ROAD**EXECUTIVE SUMMARY**

Keeroongooloo Station, owned by Georgina Pastoral Company, has contacted Council requesting consideration for the sealing of Keeroongooloo Station at 6km per year, funded by Georgina Pastoral Company.

RESOLUTION NO: (QSC048-03-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council support the sealing of Keeroongooloo Road with all preparation, sealing and bitumen costs to be incurred by Georgina Pastoral Company on a cost recovery basis.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Cr Hewson asked about the Bulloo Park User Group Meeting – DCCS advised it was planned for Tuesday 4 April 2023
- Council to finalise works on the track and Quilpie Diggers Race Club attach the missing running rail
- Cr Paulsen mentioned the St George pool which has a slide – entry fees apply to pool complex –DCCS to continue investigation into insurance
- Cr Barnes asked what Council was planning for the King's coronation - Saturday 6 May 2023
- Discussion included fireworks from Baldy Top, live music – people could self-cater
- DCCS received a request for a reduction in bus hire fee for the a wedding – a report could not be prepared in time, a revision of the Fees and Charges would be required to reduce the hire fee. To be considered as part of 2023/24 budget.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 18 April 2023 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 09:30am.

There being no further business the Mayor declared the meeting closed at 3:18pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 21 March 2023.

Submitted to the Ordinary Meeting of Council held on Tuesday, 18 April 2023.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date

Unconfirmed

6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 4 APRIL 2023**IX: 236061****Author: Wanda Loveday, Executive Assistant****Attachments: 1. Minutes of the Special Council Meeting held on 4 April 2023**

RECOMMENDATION

1. That the Minutes of the Special Council Meeting held on 4 April 2023 be received and the recommendations therein be adopted.



Special Meeting of Council

MINUTES

Tuesday 4 April 2023

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 4 APRIL 2023 AT 08:30**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9:01am

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor) (Zoom), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services), Sharon Frank (Zoom) and Wanda Loveday (Secretariat)

3 APOLOGIES

Cr Roger Volz – QFES call out to fire

4 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the next Council meeting.

Cr Paulsen has declared a prescribed conflict of interest in Item 5.1

5 ENGINEERING SERVICES

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

Cr Bruce Paulsen is President of the Quilpie Golf Club . The Quilpie Golf Club stands to gain a financial benefit depending on the outcome of the matter, as one of the tenders is submitted by a major sponsor of the Quilpie Golf Club.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 9:02 am, Cr Bruce Paulsen left the meeting while Item 5.1 was resolved.

5.1 RFQL17 FLOOD RESTORATION WORKS 2022 TRINIDAD ROAD PACKAGE

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 17 22-23 Flood Restoration Works 2022 Trinidad Road Package for the Restoration of Essential Public Asset Works on Trinidad Road.

RESOLUTION NO: (QSC031-04-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council:

-
- (a) Subject to funding approval and finalisation, award RFQL 17 22-23 Flood Restoration Works Trinidad Roads Package to APV Contracting Pty Ltd for an amount of \$1,615,500.85 excluding GST; and
 - (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

3/0

At 9:05 am, Cr Bruce Paulsen returned to the meeting.

5.2 QUILPIE SEWAGE TREATMENT PLANT DESIGN REQUEST FOR QUOTATION

EXECUTIVE SUMMARY

Council received a Grant from the Queensland Government under the Building Our Regions grants to carry out the design of a future Sewage Treatment Plant to enable applications for further grants to be applied for and so that Council can consider the works for future Capital Works considerations. Council has used a Consulting Engineer to project manage the calling of Requests for Quotation for the design works. This report makes a recommendation to appoint a Consulting Engineer to carry out these works.

RESOLUTION NO: (QSC032-04-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council

- a. Accept the Fee Proposal from **Ganden Pty Ltd** for **\$367,000.00** excluding GST for the Design component of the Quilpie Sewage Treatment Plant (STP) Upgrade Project;
- b. Accept the Alternative Fee Proposal of **\$125,600.00** excluding GST for a Concept Design to enable Early Contractor Involvement Model (ECM) to develop a full Design and Construct Contract which would be awarded in the future when funded; and
- c. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

4/0

6 LATE ITEMS

7 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. No matters were raised.

There being no further business the Mayor declared the meeting closed at 9:13am.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Special Meeting held on the Tuesday, 4 April 2023.

Submitted to the Council Meeting held on Tuesday, 18 April 2023.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date

Unconfirmed

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

9 COUNCILLOR PORTFOLIO REPORTS

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 ENGINEERING SERVICES STATUS REPORT MARCH 2023

IX: 235758

Author: Peter See, Director Engineering Services

Attachments: 1. Proterra Group Monthly report

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report is about works carried out by Engineering Services during March 2023

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

- The Works Coordinator and the Concrete and Structures Supervisor attended the National Works Officer Conference in Bendigo.
- Council has spent another week carrying out works on the Quilpie race track.
- The week commencing 27 March commenced six weeks of four day working weeks due to public holidays and rostered days off.
- All gangs will commence the Winter Cycle start time of 6.30 a.m. on 12 April.
- The Quilpie Polocrosse Club have extensively used Council's tractor over the past month.
- Works commenced on 28 March 2023 on grading and modifying the gravel cross runway at the Quilpie airport as preliminary works for the Runway upgrade.
- The runway strengthening design is nearing completion.

Roads

Other TMR works

- All works on the Quilpie Adavale Red Road project are now completed for 2022-2023.
- The Technical Officer attended bridge inspection training in Roma.
- Council is still waiting on confirmation of the Grey Range project commencement.

RMPC

- Grading works have been carried out on shoulders on the Diamantina Developmental Road west of Quilpie on the first single lane section.
- Drainage works have been carried out on the Diamantina Developmental Road at the Wanko Flats.
- Pavement repairs on the Quilpie Adavale Red Road will be carried out in June 2023.

Flood Damage works TMR

- These works have been delayed due to a lack of resources

Flood Damage works Shire Roads

- Grading was carried out on scours on Tobermorey Road, and on Boondoon and Ambathalla Roads.
- See attached project report from **Proterra Group**.

Concrete and Structures

- Work has continued on Cooma Road floodways.
- Work is near complete on the improvements to the Toompine airstrip including delineation cones and runway lighting. A new wind sock is also being erected.

Council Buildings and Facilities

- The two, four-bedroom houses being built in Brisbane are near completion and awaiting an installation date.
- The two, five-bedroom houses are framed up and well advanced.
- Limited building maintenance has occurred due to a lack of trades staff.

Waste

- A trial has been carried out to chip timber pallet waste at the Quilpie Waste Centre. Final costs are not yet available.
- General earthworks for the Adavale waste transfer station are complete.

Water and Sewerage

- Two staff attended four days of training in Charleville towards obtaining a Certificate III in water treatment plant operations. The training is an initiative of the SWROC Water Alliance.
- The Supervisor commenced 1 months leave on 27 March.
- Work will recommence on the Quarrion Street water main project in early May.
- State approval has been received for the new Toompine artesian bore. Tenders for the construction will now commence.
- A contractor has been engaged to remove the bulrushes from the cold-water pond.

Plant and Workshops

- Council has taken delivery of a new Hilux utility for the Pest Management staff as well as a side by side vehicle and two motorcycles.
- A further utility has been delivered for the building tradesperson.
- New self-propelled mowers and brush cutters have been delivered.

Town Services

- Cut Above Tree Services carried out a programme of works during the period 21-27 March in Quilpie and Eromanga.
- Vegetation was removed from the Quilpie airport by the contractor to meet Airport limitation surface requirements.
- The Town Services group continues to be impacted by staff absences due to long illnesses.
- Staff are now working in zones and a dedicated watering officer is no longer being used.
- Each group is responsible for watering.

CONSULTATION (Internal/External)

Nil

LEGAL IMPLICATIONS

Nil

FINANCIAL AND REVENUE IMPLICATIONS

As per Budget Program.

RISK MANAGEMENT IMPLICATIONS

N/A



**MONTHLY PROJECT REPORT
APRIL 2023**

**QUILPIE SHIRE COUNCIL
DRFA – FLOOD RESTORATION PROJECTS**

MARCH 2021 EVENT

JANUARY 2022 EVENT

SEPTEMBER 2022 EVENT


COOMA ROAD BETTERMENT PROJECT



QSC – DFRA MONTHLY PROJECT REPORT

April 2023

AMENDMENT, DISTRIBUTION and APPROVAL

ISSUE	AUTHOR	REVIEWER	APPROVED FOR ISSUE		
			NAME	SIGNATURE	DATE
1	Nicole Wuehrl	Cameron Mocke	Cameron Mocke		30/3/23

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Proterra Group Pty Ltd

31 Glasser Street (PO Box 1273) Goondiwindi QLD 4390

2 Aubigny Street (PO Box 208) Toowoomba QLD 4350

E: admin@proterragroup.com.au**W:** www.proterragroup.com.au**ABN:** 82 626 886 771

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QSC – DFRA MONTHLY PROJECT REPORT

April 2023

CONTRACT SUMMARY

Contract Number	RFQL06 22-23
Principal Representative's Delegate	PROTERRA GROUP
Project Manager	Cameron Mocke
Target Date for Practical Completion of 2022 September event works	20 December 2024

FINANCIAL STATEMENT

Description	Status	Percentage Completed
Approved Submissions QSC.0007.1920-QSC.0023.1920	Approved	100%
Approved Submissions QSC.0027.2021L-100% complete. QSC.0028.2021L, QSC.0030.2021L, QSC.0031.2021L, QSC.0032.2021L, QSC.0029.2021L-Includes Betterment submission.	Approved	87%
2022 event works Submissions		
QSC.0036.2122F, QSC.0037.2122F, QSC.0039.2122F and QSC.0040.2122F. Betterment Works- Old Charleville Road	Approved Approved	55% 100%
2022-September event works Submissions		
QSC.0042.2223C, QSC.0043.2223C. QSC.0046.2223C.REC	Approved Approved Awaiting approval	5% 1%

**QSC – DFRA MONTHLY PROJECT REPORT****April 2023**

Event date	Percent Complete	Estimated Final Cost
26-February-2020	100%	\$16,720,732.34
31-March-2021	99%	\$11,785,018.67
04-February-2022	41%	\$9,841,567.19
15-September-2022	5%	\$12,000,000.00

**QSC – DFRA MONTHLY PROJECT REPORT****April 2023****FINANCIAL DISCUSSION**

All funds for submissions approved by QRA have had the required upfront funds transferred to QSC. We lodged several submissions for part payment in December and have received that funding.

VARIATIONS / SCOPE CHANGES**2021 REPA Works**

No variations have been issued for 2021 REPA works.

2022 REPA Works

No variations have been issued.

PROGRAM

The supervised crew consisting of equipment hired from Longplains Contracting and on occasion other local contractors are currently busy on Humeburn Road, with progress going well. This work is planned for completion mid May 2023

APV Contracting have completed their works on Pkg A, B and Pkg E.

Tolbra Earthmoving have completed the works on Cheepie Adavale Road.

SL & SA Travers have completed works on their Package D.

The heavy rainfall that took place mid-September 2022 has been declared as an event by QRA, with Proterra Group being awarded the delivery of these restoration works by QSC. Proterra Group have assessed the damage and have submitted two submissions to QRA for assessment. Both have been assessed and QSC are awaiting final approval paperwork for these.

The first submission lodged which covers the following roads, Tobermory, Ingeberry, Mulliana and Bowallie-Tobermory Roads. This tender will be awarded in the second week of April 2023. The tender for the preparation for the material for these works have been issued, with APV Contracting winning these works and progressing very well.

The second submission covers roads around the Eromanga township. Boondook, Congie, Corowa, Earlstoun, Kyabra, Mt Howitt, Pinkilla, Ray, Raymore, Wallyah and Warrabin Roads. The tender covering the preparation of this material has been awarded to APV Contracting and they are still to start.

The tender for REPA works on Trinidad Road- RFQL 017 22 – 23 Flood Restoration Works has been awarded to APV Contracting after they had supplied a very comprehensive set of tender documents as well as pricing to match the works.

**QSC – DFRA MONTHLY PROJECT REPORT****April 2023****PROCUREMENT****6.1 UPCOMING TENDERS**

- Tenders have been received for the gravel screening of 50,000m³ of material for the 2022 works, this tender was awarded to APV Contracting.
- Tenders have been received for the gravel screening of 30,000m³ of material for the 2022 September works for the Eromanga Roads package, this tender was awarded to APV Contracting.
- Tenders have been received for the preparation of 35000m³ of material for the Tobermory Roads Package, APV Contracting have been awarded this work.
- Pkg F- Which covers Napoleon, Wareo and Duck Creek Roads has been forwarded to council for evaluation, this work was awarded to Tolbra Earthmoving, who have declined the package as they did not interpret the contract documents correctly.
- Pkg G-Closed 6th December 2022. This package was issued to SC & KG Bowen and covers Old Thargomindah and Kiandra Roads. However, this contract was subsequently handed back by the Contractor. QSC will re-evaluate this package.
- RFQL 016 22 - 23 Flood Restoration Works 2022 Package T-(Tobermory Roads Package), this tender will close the 4th April 2023.
- Further quotes will be issued via Vendor Panel once preparations and approvals have been received.

6.2 TENDERS/QUOTES AWARDED-2022 and 2022 September WORKS

Tender	Contractor	Value	GST	Total
RFQ 02 22-23 Flood Restoration Works Pkg A- (Keeroongooloo, Regleigh and Springfield Roads)	APV Contracting	\$750,271.91	\$75,027.19	\$825,299.10
RFQ 06 22-23 Flood Restoration Works Pkg B- (Pinkenetta and Giberoo Roads)	APV Contracting	\$345,807.47	\$34,580.75	\$380,388.22
RFQ 016 22-23 Flood Restoration Works 2022 Pkg C- (Cheepie Adavale Road)	Tolbra Earthmovers and Haulage	\$1,057,496.87	\$105,749.59	\$1,163,245.46



QSC – DFRA MONTHLY PROJECT REPORT

April 2023

RFQL 08 22 - 23 Flood Restoration Works 2022 Package F- (Wareo, Duck Creek and Napoleon Roads)	Tolbra Earthmovers and Haulage	\$320,939.55	\$32,093.96	\$353,033.51
RFQL 04 22-23 Flood Restoration Works 2022 Pkg D- (Old Charleville Road)	SA & SL Travers	\$1,110,981.28	\$111,098.13	\$1,222,079.41
RFQ 07 22-23 Flood Restoration Works 2022 Pkg E-(Big Creek Road)	APV Contracting	\$626,170.00	\$62,617.00	\$688,787.00
RFQL 09 Flood Restoration Works 2022 Pkg G- (Old Thargo and Kiandra Roads)	SC & KG Bowen	\$797,189.14	\$79,718.91	\$876,908.05
RFQL 016 22 - 23 Flood Restoration Works 2022 Package --(Tobermory Road Package)- Screening	APV Contracting	\$494,310.00	49,310.00	\$543,741.00
RFQL 015 22-23 Screening-Eromanga Pkg	APV Contracting	\$461,769.60	\$46,176.96	\$507,946.56
RFQL 017 22 - 23 Flood Restoration Works 2022 Trinidad Road Package	APV Contracting	\$1,615,500.85	\$161,550.09	\$1,777,050.94

**QSC – DFRA MONTHLY PROJECT REPORT****April 2023****6.3 GRAVEL SCREENING**

The gravel screening for the 2022 September Works on Tobermory Roads Pkg is nearing completion.

Screening works for Tobermory Road Package is progressing very well with APV Contracting supplying new screening plants complete with Stacker thereby doubling output.

WATER ISSUES

Construction water is becoming an issue; however, all contracts allow for the hauling of construction water from the various town bores where available.

QRA

The QRA are planning a visit to council at the end of March 2023.

PHOTOS

Intersection of Cheepie-Adavale/ Adavale-Charleville Road sealed with funding from QRA as well as R2R funds. Work conducted by contractor day crew supervised by Proterra Group staff.

**QSC – DFRA MONTHLY PROJECT REPORT****April 2023**

Preperation of material -Rock Protection for Tobermory Roads package.

**QSC – DFRA MONTHLY PROJECT REPORT****April 2023**

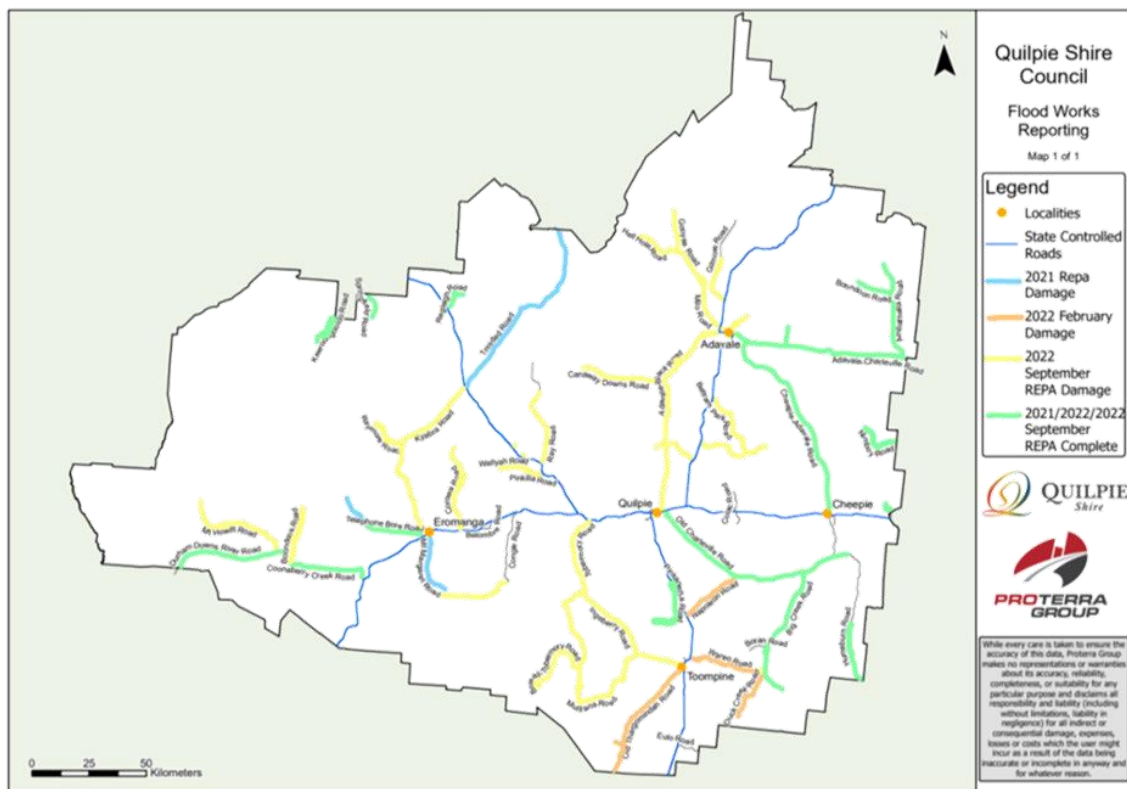
Contractor screening material thereby removing oversize material whilst ensuring suitable quality material is being prepared for inclusion into the REPA works.



QSC – DFRA MONTHLY PROJECT REPORT

April 2023

APPENDIX A – 2021/2022/2022 SEPTEMBER REPA WORKS MAP



10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 HEALTH PROMOTIONS OFFICER REPORT

IX: 235935

Author: Michelle Donohue, Health Promotions Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Health Promotions portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

January

- Community Activities and Seniors Program commenced 16/01/23
- Seniors Program attendance – 30
- St Finbarr's School – fruit once a week for Snack Attack for Term 1

February

- After School Activities 5/9yrs attendance – 18
- Youth Centre 10/16yrs attendance – 18
- Aqua for Seniors
- Men's Group
- Seniors' Luncheon
- Seniors' Program attendance – 111
- Assisted Library Officer, Tracey Nicholls - First 5 Forever Program at the Library
- Macrame Wall Hanging Workshop with tutor Vanessa Griffith from Knot Just Knots Macrame, Sunshine Coast
- Visiting Massage Therapist – 24 clients
- Attended a Community Advisory Network (CAN) meeting
- Welcome Hamper – Dr Jeff Cox

March

- After School Activities attendance – 30
- Youth Group attendance – 20
- Aqua for Seniors
- Reminiscing Day – Weddings

- Men's Group
- Laughter Workshop with Comedian Mark McConville – Seniors
- Seniors' Program attendance – 117
- Seniors' attended a Cooking Demonstration with a Dietician at CWAATSICH
- Seniors' attended a Catch up Cuppa at CWAATSICH
- E Safety "Be Connected" Webinar for Seniors' at the Library - how to protect yourself against scams
- Assisted Library Officer, Tracey Nicholls - Easter Event, First 5 Forever Program
- Visiting Massage Therapist – 17 clients
- Attended South West Hospital and Health Service Community Engagement Meeting

General Information

- Health Promotions Assistant and I attended the Staff Wellbeing Week 13th – 17th March
- Flu Vaccination Program being organised for staff

Upcoming Events

- Anzac Day – Seniors' assisting by decorating the Shire Hall foyer
- E Safety "Be Connected" Webinar for Seniors' will be held at the Library - Safer Online Shopping and Banking
- 26th Outback Senior Games 2023 will be held in Charleville - Friday 1st June

CONSULTATION (Internal/External)

Community

Council Staff

Director of Corporate & Community Services

LEGAL IMPLICATIONS

Nil

FINANCIAL AND REVENUE IMPLICATIONS

Program operation and activities within Budget

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy

10.2.2 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT

IX: 235990

Author: Damien McNair, Pest & Livestock Management Coordinator

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Wild Dog Scalps Presented to Council 01-07-2022 to 31-03-23

<u>Property</u>	<u>No of Scalps</u>			<u>Amount of Payment</u>
	Male	Female	Pups	
Armoobilla	3	2	-	250.00
Wyapra	37	7	6	2500.00
Varna	2	3	-	250.00
Sherwood Park	20	13	-	1650.00
Total	62	25	6	4650.00

*Nil scalps received during March

Wild Dog Scalp Data – 5 Year Comparative Data

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023 (to date)
Male	233	200	51	42	62
Female	179	106	44	17	25
Pups	41	47	4	8	6
Total	453	353	99	67	93

*No change to comparative data

Hotspot Baiting

- Cottessmore
- Plevna Downs
- Whynot

- Possamunga

Traps Laid

- Wanko
- Canaway Downs
- Nerrigundah

Local Laws

- 3 dogs impounded
- 1 dog rehomed
- 1 dog destroyed
- 2 cats destroyed
- 2 complaints (1 dog barking / 1 dog wandering)

Pest Weed Management

- TMR Quilpie - Thargomindah Road to Shire boundary
- TMR Quilpie – Charleville Road to Shire boundary
- TMR Quilpie – Adavale Road (commenced)
- Sewerage Works Quilpie - Maintenance
- Rubbish Dump Quilpie - Maintenance
- Toompine Town Area - Maintenance

Reserves

Reserve	Condition	Notes
Quilpie Common	Good	Common Muster proposed date - 12/13 May
Eromanga Common	Good	1 Depasturage Application received 1 Enquiry re Depasturage received
Adavale Common	Good	-
Warrabin Lane	Good	-
Dillon's Well	Good	-

Meetings

- Council Staff Health & Wellbeing Week (13-17 March) – several appointments and sessions were attended by the RLO and myself.

General

- Nil

CONSULTATION (INTERNAL/EXTERNAL)

Director of Corporate & Community Services

Council staff

Landholders

Community members / Animal owners

LEGAL IMPLICATIONS

Quilpie Shire Council Local Laws

Animal Management Act 2008

Biosecurity Act 2014

FINANCIAL AND REVENUE IMPLICATIONS

Quilpie Shire Council Fees & Charges

RISK MANAGEMENT IMPLICATIONS

Program operated in accordance with Quilpie Shire Council Risk Management Policy

10.2.3 CORPORATE AND COMMUNITY SERVICES STATUS REPORT

IX: 235999

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate and Community Services portfolio.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Condolences

Condolence cards were sent to the relatives of Maree and Rhiley Kuhrt, Roxanne Muller and Scott Geiger.

First Nations Sport & Recreation Program – Round 2

In accordance with the guidelines for Tier 2 of the First Nations Sport & Recreations Program, the following requirements must be met in applications:

\$25,001 TO \$200,000

- a minimum 20% contribution of the total project cost (financial or in-kind)
- delivery across multiple communities – maximum of \$25,000 per community

I approached CACHE (Deadly Choices) in regard to partnering in an application for a Sport & Recreation Officer to service a program to be delivered across multiple shires, however the interagency group did not see the project as being viable due to the time frame and logistics that could potentially be proposed with the agreement of funding.

Tier 1 of the Program allows applications of up to \$25,000 with no required contribution. I am working toward an application for equipment and resources to support the Youth Programs that are currently being collaboratively delivered in the schools and community by SWIN, SW Deadly Choices team, CWAATSICH, Health Promotions Program and Council.

APA - East Coast Grid Expansion Project – Community Grants Program Round 2.

Council was recently successful in obtaining \$3,300 (inc GST) under the APA - East Coast Grid Expansion Project – Community Grants Program Round 2.

The application was submitted by the Corporate and Community Services Officer on behalf of Council and the 2023 NAIDOC Week Committee.

ANZAC Day 2023 - Ceremonial Support for Services

Advice has been received from Regimental Sergeant Major, Wayne Chetcuti WO1, 2nd/14th Light Horse Regiment (QMI) that the 2/14 LHR would be delighted to support Council's ANZAC Day services and activities on 24 & 25 April 2023 by providing a Catafalque Party and Guest Speaker.

ANZAC DAY 2023 – Proposed Program

Monday 24 April	Twilight Service	Quilpie Cemetery
	(followed by Community BBQ at Quilpie Club Inc)	
Tuesday 25 April	Dawn Service	RSL Park
	ANZAC Parade	Brolga Street
	ANZAC Service	Quilpie Shire Hall
	(followed by Morning Tea at the Quilpie Shire Hall)	

King Charles' Coronation

The Coronation of King Charles will take place on Saturday 6 May 2023. Planning is underway for an event at Baldy Top to mark this significant and historical occasion in our community.

Warrego AFMG Meeting

Following the postponement of the previously scheduled AFMG Meeting, advice has been received that an AFMG Meeting will take place on Friday 21 April 2023, 9.30am – 12 noon at the Charleville RSL. The ongoing fires within the region has strained resources from multiple agencies, and with the current fuel loading within the region, the current predicament of large fires will replicate into the spring fire season.

An Overall Fuel Hazard Assessment training workshop is also planned for Thursday 20 April in Charleville.

Staff

Annie-Jo Vogler will commence in the position of Librarian on Tuesday 11 April 2023.

SWHHS (South West Hospital & Health Service) Community Meeting

A community meeting with representatives from the SWHHS and SWHHS Board was held in the Quilpie Shire Hall on 27 March 2023. There was a great cross section of the community present at the meeting - 75 people recorded in attendance. The purpose of the Meeting was to discuss the current medical services in Quilpie and the associated challenges and issues. The discussion was sensible and constructive and options discussed seemed realistic and achievable. SWHHS have distributed meeting notes to all who provided an email address and I am assisting in ensuring that the meeting notes reach the wider community. I will then be seeking feedback in regard to the options discussed that were the preference of those community members in attendance at the meeting to prepare a formal response to the SWHHS as CAN Chair on behalf of the Quilpie community.

Option 1	A permanent roster of locum doctors who have indicated that they want to come and work in Quilpie. This will provide continuity of care to patients.
Option 2	The hub & spoke model which involves a Permanent Nurse Practitioner with a

doctor supporting from Charleville 3 days per week and an ongoing commitment that SWHHS will continue to try and recruit a doctor.

Bulloo Park User Group Meeting

A Bulloo Park User Group Meeting was held on Tuesday 4 April 2023. There were 15 people in attendance representing various groups that utilise the facility. There was discussion regarding use of the facility and the requirements of the various users to ensure the facility meets standards to ensure events are safe and successful. There were also various suggestions in regard to future improvement of the facility:

- Under cover multi-purpose arena with yards at eastern end of facility.
- Existing Rodeo yards require maintenance / upgrading
- Jockey Rooms / stalls require upgrading (Qld Racing list)
- Polocrosse stalls are not fit for purpose (Polocrosse trying to source funding to upgrade)
- Access to centre (across the track) suggestion it should be just past the 1400 as there is only one race that goes over that section of track.
- QR sending out an additional 140m of rail and will have to look at the rest of it.
- Everyone agreed that swinging gates were the best option / pedestrian gate staying in same position
- Drainage needs to be considered when building anything in Quilpie
- Location of Pony Club area to allow permanent set up of jumps etc – suggestion at western end of polocrosse fields
- No objections to Polocrosse using the track but don't want people going around single file on inside rail. Suggestion to use outside rail.
- Possible donation of machinery from Council for all groups to utilise and maintain. Council can then concentrate on sourcing funding for infrastructure.
- Need for horse stalls / day yard for people to keep horses in town
- Removable fence will make the Quilpie Show and other events more inclusive and allow more space.
- Suggestion that lawned areas could be utilised more if ground was even
- All in attendance were in favour of Roger's entrance concept design to the facility

Immediate actions from Meeting:

- Each group go away and decide their TOP 5 priorities in relation to the facility and submit to Council.
- A group email be set up by Council as a central communication point for all groups utilising Bulloo Park.

10.2.4 LIBRARIAN STATUS REPORT

IX: 235646

Author: Tracey Nicholls, Librarian

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.1 Well-planned and highly liveable communities

1.2 Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes

EXECUTIVE SUMMARY

Nil

This report is to provide an update to Council on Library activities from February to April 2023.

OPERATIONAL UPDATE

The visitor numbers for this quarter:

- Feb to Apr 2022 - **1478**
- Feb to Apr 2023 – **1288**

ACTIVITIES AND EVENTS

First Five Forever program this quarter:

- Year to Date January to April 2023 – **624 Attendees**

Easter Extravaganza:

- 2023
Parents – 8
Children Under 5 - 15

Savvy Seniors Programs:

- BeConnected - Internet Safety Against Scams
Seniors – 8
Staff – 3
- Seniors Valentine Craft Day
Seniors 7
Staff - 3

LIBRARY STATISTICS:

A Book Exchange is due to arrive at the Library mid-April 2023

- Books Loaned – **2275**
- Reservations – **967**
- Reservations posted to other libraries – **1219**

GENERAL

- First Five Forever Program 2023 commenced on the 7th February. The first day of the F5F Program was held at the Quilpie Shire Hall Supper Room. The Program is held in the Library each Tuesday.
- The Seniors joined us in the Library for Valentine's Day Craft and made red hearts that were displayed at various locations around Quilpie to help "spread the love".
- The Library held a webinar on 21st March 2023 through BeConnected. The online webinar was to increase awareness in regard to "Internet Safety Against Scams". Feedback received was very positive. Michelle Donohue and I are planning the next webinar which will focus on "Safe Online Banking and Shopping".
- The First Five Forever Easter Extravaganza Event was held on 28th March 2023. The children enjoyed seeing me dressed up as the Easter Bunny. The Easter Bunny also made some Easter Egg deliveries to the Administration Office and Visitor Information Centre.
- The Mothers Group continue to visit the library regularly to utilise the children's play area for education and a social gathering space.
- A review of the Library space is still in progress but a great deal has been accomplished.
- In collaboration with State Library, I am in the process of upgrading the process and delivery of overdue and reservation notices to streamline the process and gain efficiencies.
- I received a receipt printer to reduce handling time with the reservation/ loans process.
- Librarian, Annie-Jo Vogler will be commencing after the Easter break.

CONSULTATION (Internal/External)

Queensland State Library

Health & Promotions Officer

Director of Corporate and Community Services - Mrs Lisa Hamlyn

Chief Executive Officer – Mr Justin Hancock

LEGAL IMPLICATIONS

Nil

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

OPERATIONAL STATUS REPORTS

FINANCIAL SERVICES STATUS REPORT - MARCH 2023

ORDINARY COUNCIL MEETING AGENDA

18 APRIL 2023

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCIAL SERVICES STATUS REPORT - MARCH 2023

IX: 235497

Author: Sharon Frank, Manager Finance & Administration

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report is to provide Council with an update on financial services for month ending 31 March 2023.

ACTION ITEMS

For information only

OPERATIONAL UPDATE

Procurement of Goods and Services

Local Supplier Analysis			
Non-Local Supplier	\$	1,051,308	51%
Local Supplier Analysis	\$	1,022,317	49%
TOTAL	\$	2,073,624	100%
<i>(a local supplier is deemed to be a business that is based in Quilpie Shire, has a depot in Quilpie, is a ratepayer, or employs local staff)</i>			

The following table provides information about cash spent with local companies (excluding wage creditors, reimbursements, and companies not based locally)

Monthly Value	# Suppliers	Total \$
\$0 - \$1,000	11	\$ 3,159
\$1,001 - \$5,000	12	\$ 29,256
\$5,001 - \$15,000	3	\$ 30,510
\$15,001 - \$50,000	5	\$ 105,645
\$50,000 +	1	\$ 171,920

Expenditure Summary			
		Mar-23	Feb-23
Wages and Superannuation	\$	514,150	\$ 279,122
IT and Communications	\$	77,862	\$ 16,260
Roadworks and Plant Hire	\$	308,003	\$ 2,388,715
Consultants and Prof. Services	\$	386,557	\$ 273,174
Fuels	\$	102,520	\$ 39,201
Other Capital Purchases	\$	264,224	\$ 633,373
Other	\$	420,308	\$ 291,487
	\$	2,073,624	\$ 3,921,332

TOTAL OF CHEQUES	\$	9,913,217
<i>less: Investment Movements</i>	<i>-\$</i>	<i>7,642,000</i>
<i>less: Internal Adjustments - Quilpie Shire Council</i>	<i>-\$</i>	<i>89,051</i>
<i>less: Tax Payments</i>	<i>-\$</i>	<i>108,542</i>
NET CREDITOR PAYMENTS	\$	2,073,624

Outstanding Rates and Charges

Work continues on preparation for advanced debt recovery action in accordance with Council's adopted policy for the Recovery of Overdue Rates and Charges Policy Resolution No: (QSC005-01-23). Letters of Demand will be issued in April.

Planning for Preparation of 2022/23 Financial Statements

- Comprehensive Valuation of Council's Road Infrastructure and Airport Assets is continuing and planned for completion by 30 June.
- Comprehensive Valuation of Council's Water and Sewerage assets is continuing and completion is expected by 30 June.

- External Auditor - Interim Visit was held onsite in Quilpie from 20 March through to 31 March. Their final visited is planned for planned for 7 – 18 August.
- Draft Proforma Statements for 2022/23 completed and provided to auditor on 20 March.

Budget Development - 2023/24

- Community updates were prepared for the Community Budget Meetings for Adavale, Quilpie and Toompine on 1 March. The updates covered projects completed, programmed or in progress at each locality, including shire roads, State road network improvements, plant and fleet replacements, flood restoration works, planning, community grants and assistance, water charges, Council funded exclusion fence subsidy, Council's Business Support Grant program and community financial report.
- Rates Benchmarking and Water Charges Review – supplier engaged and project commenced
- General Rates Modelling spreadsheet and data integrity checks – completed.

Meetings

- Tropical Workshop on Proforma Financial Statements for Queensland Local Government – 6 March
- Finance Officers Network Meeting – 7 March (Department of State Development, Infrastructure, Local Government & Planning)
- Staff Wellbeing Week – various (13 – 17 March)
- Road Infrastructure Valuation - Onsite Meeting – Shepherd Services – 20 March
- External Audit Interim Visit – 20 March to 31 March, various
- Council Meeting – 21 March – as required
- Teams Meeting – Audit Status Update – RSM - 31 March

CONSULTATION (Internal/External)

Chief Executive Officer

LEGAL IMPLICATIONS

None noted

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT

IX: 235845

Author: Karen Grimm, Manager Tourism & Economic Development

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

The purpose of this report is to update Council on Tourism and Economic Development activities from March 2023.

ACTION ITEMS

NIL Outstanding Action Items

OPERATIONAL UPDATE

Tourism Development

Australian Tourism Awards: The major news is the Silver Award the Visitor Information Centre (VIC) picked up at the ATA in Sydney on the 17th March 2023. Staff, Jess Tully and Karen Grimm were able to attend the awards and represent both the centre and community. Quilpie had made it to the final eight in Australia with Mudgee the eventual Gold recipient. It was a great experience and one which has provided profiling opportunities for the centre and Shire.

Outback Queensland Tourism Association (OQTA) Muster and Awards: Jess and Karen attended the event in March 2023. The Muster was held over two days concluding with the launch of the 2023 Travellers Guide and Awards. The muster covered many valuable topics including the future of travel, packaging and bundling, data and insights, storytelling and grant writing amongst other topics. These workshops have identified a number of project opportunities and activities that could be delivered locally. The Muster was good, with strong attendance from media and travel agents. There were a number of good contacts made, which the team will continue to follow up on. The Quilpie VIC also managed to win the award for best new Visitor Experience for Quilpeta. Jess is now managing the reintroduction of this for 2023 including some community nights (which will assist with staff training) in coming weeks. More information will be available to the community shortly.

South West Queensland Regional Organisation of Councils (SWQROC) Tourism Group: The Group attended the muster with all Councils represented and each Council having at least one operator also in attendance. Eromanga Natural History Museum attended with Quilpie. The group have also delivered an influencer project throughout the region. The influencer visited the Quilpie Shire on Friday 31st March and Saturday 1st April. They have already posted some great stories with more material to be provided to the group to use moving forward. This project has also provided training for the group (or individual councils) to attract more influencers into the future and skills about how to ensure you can get the best out of the visit for your region.

Qld Tourism Industry Council (QTIC) Tiny Tourism Town Awards: Quilpie Visitor Information Centre has entered the awards again in 2023. The centre is required to submit an itinerary that meets the needs of the identified target market (the centre is focused on the family market), with a video that links with the itinerary. This submission is judged by a panel of judges (value 40% of total score) with

the remaining 60% allocated to people's choice. Public voting will open mid-April and be advertised through our social media, local businesses, newsletters etc.

Hell Hole National Park Famil: On Friday 31st March, Jess Tully and Megan McFazdean attended a famil to Hell Hole Gorge National Park with three Queensland Parks Rangers from Charleville. It was very informative to walk around the park with the rangers and hear their plans and to share our concerns/ideas/suggestions regarding the park and visitors concerns. It was also great to meet them face to face and to strengthen our relationship with them.

Visitor numbers – The total visitor numbers for March 2023 were down by 35 – the hot weather staying around longer this year, as well as the flooding to the north and west, has affected the numbers.

Economic Development & Business support

SWQROC Economic Development Advisory Committee (EDAC): No update available at the time of this report.

Darling Downs, South West Economic Development Officers Forum (DDSW EDO Forum): A face to face forum was held in Toowoomba, March 23. Presentations included Department of Home Affairs, All Energy presenting on the Sustainability and MITEZ project and Regional Energy Futures (REFF). These presentations were an opportunity to make new contacts, with future discussions to occur moving forward.

Miscellaneous

Adavale Memorial Signage: This project is progressing with Department of Main Roads recommending signage. Further applications are required to submit for fabrication and installation. The memorial signage has also been signed off by the family and approved for fabrication. The commemoration event is scheduled for Sunday 27th August 2023 in Adavale.

Amy Johnson signage: New signage is currently being designed for the airport area. Amy Johnson historical signage will be first, followed by signage relating to the history of the wool scour and informational signage for the Mulga Walk and Opal Fossicking sites.

Media: Karen has worked with Cardinal Spin to deliver media about the Tourism Awards, Home Owners Grant and launch to the season. A media report will be provided separately to this report for review.

NBN/Service Stream: Karen is continuing to assist with this project for upcoming community meetings and links to local community to ensure the maximum pick up of this project in Quilpie. More information about this project will be provided in coming weeks.

Website: The visit Quilpie website is up from the previous month by 1,116 (almost double) and almost double from the same month in 2022. The number of enquires to visit the area have also increased. This can be linked to the positive profiling the Shire has experienced with Backroads and recent awards. While it may be too early to predict, it is anticipated that numbers will be positive for 2023. May and September (busiest months each year) were down dramatically in 2022, due to weather events. It is expected, if the weather remains consistent throughout these months, our numbers for 2023 will remain steady.

Gallery

2023 Exhibitions

Our first exhibition for 2023 opened on Friday 24th March. This exhibition is a collection of patchwork quilts and other items by Louise Hall. The opening was well attended and the comments from visitors to the gallery since has been very positive.

14th May – 23rd June Mother's Day exhibition (Artist TBC)
 2nd July – 13th August Indigenous Exhibition for NAIDOC week
 15th Sept – 30th Sept Show photography Exhibition
 10th Oct – 3rd Nov Combined Schools Exhibition
 11th Nov – TBA Dec Christmas in the Gallery

Social Media - INSTAGRAM

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
REACH	1041	820	1619									
PROFILE VISITS	33	28	114									
NEW FOLLOWERS	12	7	25									

Social Media - FACEBOOK

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
REACH	30,114	25,267	28571									
PAGE VISITS	603	559	1260									
NEW FOLLOWERS	14	27	39									
LINK CLICKS	163	180	35									

Website

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020	1329	3190	1238	1332	2337	3363	2338	2613	2175	1350	1008	881
2021	1135	138	1642	2521	2416	3330	3733	2109	2033	3925	1418	859
2022	1096	1314	1493	958	1864	1547	1638	1768	1313	913	996	642
2023	2026	1621	3287									

Visitation numbers - Visitor Information Centre

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10,655
2019	89	52	194	443	1130	1712	2725	1440	1450	548	241	97	10,121
2020	8	42	53	0	0	446	1688	1458	2172	1111	350	146	7,474
2021	64	59	295	894	2154	2657	2950	967	1515	842	290	108	12,795
2022	66	65	314	1191	1329	1573	2650	1546	1142	552	265	155	10,856
2023	80	66	279										

Visitation number - Visitor Information Centre (Queensland only)

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2018	6	8	33	107	210	155	172	66	70	44	26	2	899
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1743	784	170	53	5943
2021	37	50	154	651	1157	1248	1327	823	1247	558	168	59	7420
2022	47	51	217	876	846	717	1197	654	558	271	130	43	4970

2023	53	49	159										
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CONSULTATION (Internal/External)

NIL

LEGAL IMPLICATIONS

No legal implications

FINANCIAL AND REVENUE IMPLICATIONS

Operating within budget

RISK MANAGEMENT IMPLICATIONS

Nil risk implications

OPERATIONAL STATUS REPORTS

CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

ORDINARY COUNCIL MEETING AGENDA

18 APRIL 2023

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 236023

Author: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

ACTION ITEMS

Update of action below, those actions arising in the March Council meeting that are not listed have been actioned.

Meeting Date	Subject	Action	Comments	Status
16-Aug-22	Tender Consideration Plan - Purchase of up to four (4) x four (4) bedroom houses	Supply of up to four (4) x four (4) bedroom houses from Hoek Modular Homes.	Construction has commenced on all 4 houses. 2 x Four (4) Bedroom homes scheduled to be delivered late May 2023. 2 x Five (5) Bedroom homes to be delivered late July 2023.	Ongoing
21-Jun-22	Water Access Agreement - Lot 40 NK839916	Action the request for the installation of a water connection for Lot 40 NK83991.	Applicant has been contacted, meeting scheduled in September 2022.	Ongoing
20-Aug-21	SWQROC funding for recycling	Progress requested regarding SWQROC recycling funding	Recycling initiatives to progress through SWQROC Waste Group	Commenced
11-Jun-21	Quilpie Airport planning	Undertake community consultation regarding changes to airport	EOI Released.	Ongoing
08-Apr-21	Eromanga bean pump	That the beam pump adjacent to the road near Eromanga could be renovated and made into a working pump as a tribute to the oil and gas industry in the shire.	Beam pump has been reassembled. Council to explore potential of signage on history of Oil and Gas in the Shire.	Ongoing
12-Mar-21	Increase number of councillors	Investigate the potential of appointing additional councillors		Not Commenced

Meeting Date	Subject	Action	Comments	Status
12-Nov-20	Strategic Plan for Exclusion Fence	Liaise with Craig Allison - to include a map	Draft map has been completed – additional work required to identify all privately constructed fencing.	Ongoing
12-Nov-20	Map	Map to landholders in regards to exclusion fencing for the next 5 yrs.	Map provided further amendments to be made	Ongoing
14-Aug-20	Adavale Bore Cooling Pond	That Council receive the report and offer to pay 50% of the material costs to the approximate value of \$17,000 to rehabilitate/upgrade the cooling pond and grid subject to the following conditions:	Letter sent. Draft agreement prepared. Waiting to hear from property owner	Ongoing

OPERATIONAL UPDATE

Monthly Meetings

Date	Event	Location
1 March	Community Budget Meeting	Toompine, Adavale & Quilpie
2 March	QLD Racing	Quilpie
2 March	DAF - Quarry Pits	Online
7 March	Council Workshop	Quilpie
9 March	LGMA Asset Renewal Meeting	Quilpie
13-17 March	Staff Wellbeing Week	Quilpie
17 March	SWQROC Meeting	Charleville
20-31 March	Interim Audit	Quilpie
21 March	Council Meeting	Quilpie
23-24 March	DDSWQCOM Meeting	Toowoomba
28-29 March	SWQROC Deputation	Canberra
30 March	CEO Forum	Brisbane
31 March	Hoek Homes Inspection	Brisbane

Upcoming Meetings:

Date	Event	Location
4 April	Council Workshop	Quilpie
6 April	Mardigan Meeting	Quilpie
6 April	Boonthamurra Meeting	Quilpie
18 April	Council Meeting	Quilpie
25 April	ANZAC Day	Quilpie
27 April	SWQROC Meeting	Online
2 May	Council Workshop	Quilpie
9-11 May	Procurement Training	Quilpie
16 May	Council Meeting	Quilpie
25 May	Audit Committee Meeting	Quilpie
25-26 May	SWQROC Meeting	Thargomindah
6 June	Council Workshop	Quilpie
16 June	SWQROC Meeting	Online
20 June	Council Meeting	Quilpie
4 July	Council Workshop	Quilpie
18 July	Council Meeting	Quilpie
25-27 July	Bush Councils Convention	Goondiwindi
1 August	Council Workshop	Quilpie
15 August	Council Meeting	Quilpie
21-22 August	SWQROC Deputation	Brisbane
29-31 August	LGMA Conference	Caloundra
5 September	Council Workshop	Quilpie
14 September	SWQROC Meeting	Virtual
19 September	Council Meeting	Quilpie
26-28 September	WQAC Assembly	Winton
10 October	Council Workshop	Quilpie

Date	Event	Location
16-18 October	LGAQ Conference	Gladstone
24 October	Council Meeting	Quilpie

OPERATIONAL UPDATES

Nil

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Low Risk – Within standard operations

11 ENGINEERING SERVICES

11.1 RFQL16 FLOOD RESTORATION WORKS 2022 PACKAGE T - (TOBERMORY ROAD)

IX: 236046

Author: Peter See, Director Engineering Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Flourishing Economy

Key Initiative: 2.3 Maintain safe and efficient transport networks

2.4 Enhance and support our agricultural industry, resource sector and all businesses

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 16 22-23 Flood Restoration Works 2022 Package T- (Tobermory Roads) for the Restoration of Essential Public Asset Works on Tobermory Roads.

RECOMMENDATION

1. That Council:
 - (a) Subject to funding approval and finalisation, award RFQL 16 22-23 Flood Restoration Works Package T – (Tobermory Road) to APV Contracting Pty Ltd for an amount of \$2,757,826.44 excluding GST; and
 - (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

BACKGROUND

The Quilpie Shire Council (QSC) is undertaking restoration of the sealed and unsealed road networks throughout the Shire that sustained damage following the South West Trough and Flooding event in September 2022. QSC have applied for funding through the Queensland Reconstruction Authority (QRA) to undertake repairs to essential public assets and have been successful in obtaining funding. The approved sites will be repaired to the pre-event standards in a like for like manner. Council has appointed Protterra Group to deliver the Project Management Services for the emergent and restoration works for the South West Trough and Flooding event in September 2022.

WORK SCOPE

The works involve the Reconstruction of Essential Public Assets (REPA). The assets for these works are local roads and will be restored to the original condition before the storm damage occurred. The roads involved in REPA works for this RFQ include:

- Tobermory Road.

SCHEDULE OF WORK

A Project Plan for RFQL16 22-23 REPA works has been developed and is scheduled-

Mobilisation – 7 days post award of works

Start of works- 9 days post award of works

Practical Completion- TBC (Programme of Works has a recommended completion by late May

PROCUREMENT PROCESS

In accordance with Council's Procurement Policy and Part 3 of the Local Government Regulation 2012, Council invited six (6) prequalified suppliers under Contract RFT T01 22-23 Panel of Prequalified Suppliers of Hire of Mobile Plant & Equipment.

Description	Details
Advertising	Vendor Panel Portal
RFQ Open	21 March 2023
Supplier Query Cut-Off	30 March 2023
RFQ Close	2:00pm 4 April 2023

Suppliers Invited	Responses
APV Contracting Pty Ltd	RFQ Opened Response Received
BHL & DA Hall Transport	RFQ Not Opened No Response
Long Plain Contracting	RFQ Not Opened No Response
S C & K G Bowen	RFQ Not Opened No Response
S A Travers & S L Travers	RFQ Opened Response Received
Tolbra Earthmovers and Haulage Pty Ltd	RFQ Opened Response Received

Please note that SC and KG Bowen have advised they will only work under direct Quilpie Shire Supervision.

At the close of the request process on 4 April 2023, Council received three (3) conforming submissions from the following suppliers:

- APV Contracting Pty Ltd
- S A Travers & S L Travers
- Tolbra Earthmovers and Haulage Pty Ltd

The request was assessed in accordance with the evaluation criteria below:

Criteria	Weighting
Value for Money	40%
Experience (Proven Performance)	30%
Capacity to meet project timelines/ Programme of Works	20%
Quality/Environmental/Safety and other management processes	10%

Evaluation Process:

Evaluation Panel (3 Council Officers) were invited to evaluate responses via VendorPanel Multiparty Evaluation at the close of the request on 4 April 2023.

All panel members, the Project Manager and the Procurement Officer attended an evaluation meeting on the 12 April 2023.

Suppliers-			APV Contracting PTY LTD	SA Travers & SL Travers	Tolbra Earthmovers and Haulage Pty Ltd
Price Excluding GST			\$2,757,826.44	\$2,928,312.76	\$3,462,691.46
Evaluation Criteria	Value for Money	40%	26.7	22.2	17.8
	Experience (Proven Performance)	30%	20.0	20.0	16.7
	Capacity to meet project timelines/ Programme of Works	20%	13.3	13.3	11.1
	Quality/Environmental/Safety and other management processes	10%	6.7	5.6	5.6
	Overall Score out of 100		66.7	61.1	51.1

The final assessment and evaluation scores of the 3 responses were collated and summary of the evaluation can be seen in the table below -

Council may decide not to accept any responses it receives. The response accepted must be the one deemed most advantageous to Council, it is noted that the lowest price response and/or the highest weighted response may not be the most advantageous.

In accordance with S104 (3) of the Local Government Act 2009, Council must also consider the following sound contracting principles:

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

It is recommended by the Panel that subject to funding approval and finalisation, Council award RFQL16 22-23 Flood Restoration Works 2022 Package T- (Tobermory Roads) to APV Contracting for an amount of \$2,757,826.44 excluding GST.

OPTIONS

Option 1 - Recommended

That Council:

- a) Subject to funding approval and finalisation, that Council award RFQL16 22-23 Flood Restoration Works 2022 Package T- (Tobermory Roads) to APV Contracting for an amount of \$2,757,826.44 excluding GST; and
- b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated

with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

Option 2 –

That Council:

- a) Subject to funding approval and finalisation, award RFQL16 22-23 Flood Restoration Works 2022 Package T- (Tobermory Roads) to SA Travers & SL Travers for an amount of \$2,928,312.76 excluding GST; and
- b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

Option 3 –

That Council:

- a) Subject to funding approval and finalisation, award RFQL16 22-23 Flood Restoration Works 2022 Package T- (Tobermory Roads) to Tolbra Earthmovers and Haulage Pty Ltd for an amount of \$3,462,691.46 excluding GST; and
- b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

Option 4 –

That Council:

- a) That Council resolve not to award RFQL16 22-23 23 Flood Restoration Works 2022 Package T- (Tobermory Roads)

If a decision is made that is inconsistent with the above recommendation, Council is requested to provide reason as per Part 2, Division 1A of the *Local Government Regulation 2012*:

254H Recording of reasons for particular decisions

(1) This section applies if a decision made at a local government meeting is inconsistent with a recommendation or advice given to the local government by an advisor of the local government and either or both of the following apply to the decision—

(a) the decision is about entering into a contract the total value of which is more than the greater of the following—

(i) \$200,000 exclusive of GST;

(ii) 1% of the local government's net rate and utility charges as stated in the local government's audited financial statements included in the local government's most recently adopted annual report

CONSULTATION (Internal/External)

Chief Executive Officer

Justin Hancock

Director Engineering Services

Peter See

Senior Road Construction and Maintenance Supervisor

Adam Rea

Road Construction and Maintenance Supervisor

Brendan Andrews

Procurement Officer
Proterra Group Project Manager

Kasey Davie
Cameron Mocke

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Act 2009
Local Government Regulations 2012
Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

The project is fully funded by the Queensland Reconstruction Authority (QRA) through the Disaster Relief Funding Arrangement (DRFA). Materials have been supplied by Council through a previously awarded Contract.

Previously awarded flood damage projects via the T01 22-23 list -

RFT/RFQ#	Project Details	Contractor Awarded	Value (\$) excl. GST	Number of Conforming submissions	Comments
RFQL 04	Flood Restoration Work Package D	SA Travers & SL Travers	\$1,110,981.28	3	-Completed Successfully
RFQL 07	Flood Restoration Work Package E	APV Contracting	\$626,170.00	2	-Completed Successfully
RFQL 09	Flood Restoration Works Package G	S C & K G Bowen	\$797,189.14	4	-Contractor requested to withdraw from contract (works did not begin) -Contract Terminated
RFQL08 22-23	Flood Restoration Works 2022- Package F	Tolbra Earthmovers and Haulage	\$320,939.55	2	-Decision against recommendation - Contractor Declined offer of works.
RFQL17 22-23	Flood Restoration Works 2022 Trinidad Roads Package	APV Contracting	\$1,615,500.85	2	- Contract awarded

RISK MANAGEMENT IMPLICATIONS

Low Risk. The works are clearly scoped out on approved works from the QRA.

12 CORPORATE AND COMMUNITY SERVICES

12.1 COMMUNITY ASSISTANCE APPLICATION - ARTS FEST 2023

IX: 236018

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: 1. Community Assistance Grant Application - Arts Fest 2023

KEY OUTCOME

Key Outcome: 1. Great Place to Live

Key Initiative: 1.6 Celebration of the arts, culture, and local and natural history

1.5 Supported and engaged youth

1.3 Lifelong learning spaces

EXECUTIVE SUMMARY

St Finbarr's School has submitted a Community Assistance Grant Application requesting a direct cash contribution of \$5,000 to assist with the cost of students attending and participating in Arts Fest 2023 being held in Toowoomba from Monday 19 June to Thursday 22 June 2023 and hosted by Diocese of Toowoomba Catholic Schools.

Financial assistance being sought could contribute toward the following:

- a) Travel expenses (accommodation and transport) for students and their families from remote communities to attend the event. The intent is that the festival be open to all students in the Diocese and would not like travel expenses imposed on families to be a limitation for remote students to attend.
- b) Sponsor an artist - \$3,000 where 60 students in a half-day workshop create a mosaic art piece which will be displayed at the Toowoomba Catholic Schools Office (TCSO) as a reminder of our student's creative participation in this event for all employees and visitors to view.
- c) Contemporary band festival and workshop program one day - \$5,000. The aim is to:
 - provide emerging school-aged contemporary bands with an opportunity to receive feedback from professional musicians and industry professionals
 - educate school-age artists interested in entering the music industry
 - provide emerging school-aged contemporary bands with the opportunity to perform live in front of an audience and hone their performance skills.

RECOMMENDATION

- 1) That Council approves the request received from St Finbarr's School for a direct cash contribution of \$5,000 to assist students to attend Arts Fest 2023.

BACKGROUND

The goal of attending Arts Fest 2023 is that the students will be more engaged with the Arts, more willing to join in activities and share their energy and enthusiasm.

- Involvement in this project is of immeasurable value to the students who attend and the staff who support them.
- Teachers attending workshops will see Arts teachers in action, modelling and demonstrating best practices with students
- Students will participate in high-quality workshops and some will be performing in public venues of note in front of large audiences

This event will allow students and teachers to connect, learn and experience being part of a broader network within the Diocese. It will also encourage, support and inspire classroom art teachers to continue to provide quality arts education to the students in their care. The Festival will provide networking and learning opportunities for art teachers to build music, drama, dance, media arts and visual art skills.

OPTIONS

- Council approves the request for a direct cash contribution of \$5,000 to assist students to attend Arts Fest 2023.
- Council does not approve the request for a direct cash contribution of \$5,000 to assist students to attend Arts Fest 2023.
- Council approves an alternative amount as a direct cash contribution to assist students to attend Arts Fest 2023.

CONSULTATION (Internal/External)

Quilpie Shire Council

St Finbarr's School

Diocese of Toowoomba Catholic Schools Office

LEGAL IMPLICATIONS

NA

POLICY AND LEGISLATION***Local Government Regulation 2012******Part 5 Community grants******Section 194 Grants to community organisations***

A local government may give a grant to a community organisation only —

(a) if the local government is satisfied —

(i) the grant will be used for a purpose that is in the public interest; and

(ii) the community organisation meets the criteria stated in the local government's community grants policy; and

(b) in a way that is consistent with the local government's community grants policy.

Section 195 Community grants policy

*A local government must prepare and adopt a policy about local government grants to community organisations (a **community grants policy**), which includes the criteria for a community organisation to be eligible for a grant from the local government.*

Council Policy:

C.01 Community Assistance Program Policy

This policy covers any request from the community or community organisations outside of established works programs and Council operations. The scope includes financial assistance to community organisations, assistance to businesses and sponsorship requests. Requests for funding will typically be capped at \$2,000 however each request will be considered on a “merit based” approach.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and skills base in the Shire;
- To develop open spaces and sport and recreation facilities within the Shire;
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc; and
- To promote local procurement.

FINANCIAL AND RESOURCE IMPLICATIONS

2022/2023 Program Budget	\$53,000.00
2022/2023 Program Expenditure to date	\$30,743.00

*Please note not all in-kind contributions are reflected in this amount.

RISK MANAGEMENT IMPLICATIONS

Low Risk – Within Council's standard operations



COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

Type of Support

"In Kind" support - generally means a provision of goods or services or a waiver of fees etc. and is not a direct cash contribution (for example plant or equipment hire, waiver of fees or charges and provision of materials such as loam or gravel).

"Financial" support - means a direct cash donation to an organisation or person for a Council approved event, project or fundraising activity.

The following local organisations **will be** eligible for assistance under this policy:

- Charities, Not for Profit or Religious Organisations, Sporting or Hobby Groups/ Bodies.

In **determining the level of assistance required, Council shall:**

- Establish the level of funding available in terms of its coming budget requirements;
- Apportion such funding across each application eligible for funding.

Council shall have sole discretion in determining the type and level of support to be provided to each applicant.

Notification of the assistance to be provided by Council will be in written format to the nominated contact person as detailed in the application.

Applications will be assessed against the following Program priorities:

Program Priorities

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and the skills base in the Shire;
- To develop open spaces, sport and recreation facilities within the Shire; and
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc.

1.1 Type of assistance being sought:	
<input checked="" type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input type="checkbox"/>	In-kind

1.2 Applicant details:	
Organisation/ Individual Name:	St Finbarr's School
Contact Person for Project:	Annette Gannaway
Postal Address:	PO Box 34
Email Address:	annette.gannaway@twb.catholic.edu.au
Telephone No:	4687 4337

1.3 Brief description of the project/ activity for which assistance is being requested:	
Please see attached document 7	
(Please attach additional information if required)	

1.4 Event Details	
Name of Event:	Arts Fest 2023
Date of Event:	19th June 2023
Amount of Funding Requested:	\$ 5,000
Amount of Funding Provided by the Applicant	\$ 2,000
Amount of Funding Provided by Others	\$ 8,100
Total Estimated Cost of Project:	\$ 15,100
Are you GST registered?	10 Yes 0 No
Note: Please ensure your figures include GST, as this will be the final figure paid	

Project timeframe	
Project Start Date	19th June 2023
Project End Date	22nd June 2023
Acquittal Report Due (8 weeks after end date)	17th August 2023

1.6 Details of other endeavours to raise funds	
Substantial financial and organisational assistance provided by TCSO. Other sponsorships are being sought at the moment. (we are at the beginning of this)	
1.7 Financial position of applicant as at the date of this application including a copy of a recent bank statement and supporting information on why funds are required:	

Please see attached documents.	
(Please attach additional information if required)	

Community Assistance Application

1.9 Previous Assistance?		
Have you received previous Council Assistance?	<u>D</u> Yes	<input checked="" type="checkbox"/> No
Please list previous Council Assistance		
Have previous programs been acquitted?	<u>D</u> Yes	No

1.10 Please complete the form of the project and the direct benefit to the community as a result of this project:

Please see attached document.

1.10 Bank details			
Name:	<i>CORP of the Roman Catholic Diocese of Townsboro - Saint Finbar's School Account.</i>		
Bank:	<i>NAB</i>	Branch:	<i>Quilpie</i>
BSB:	<i>084 - 829</i>	Account Number:	<i>50-886-7529</i>

11.0 DECLARATION

We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.

Annette Gannaway
Name

Annette Gannaway
Signature

6-4-23
Date

Committee Member/ Authorised Persons:

Name	Signature	Date
<i>Patricia Richardson</i>	<i>Patricia Richardson</i>	<i>21/4/23</i>

Note: The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.

Community Assistance Application



**Diocese of Toowoomba
Catholic Schools**

Background information

Arts Fest 2023 is an event the Diocese of Toowoomba Catholic Schools Office is organising to provide student participation to celebrate the Arts.

This event will start on Monday 19 and finish on Thursday 22 June.

Our Diocese includes primary and secondary schools and colleges from Toowoomba to Quilpie. This event will bring together our 31 schools. As a result, our students have opportunities to participate in workshops, perform in front of audiences, and collaborate with other students from our other schools.

In addition, they receive feedback on their performances by sharing their skills in music, drama, dance, visual arts, and media arts.

Our St Finbarr's School in Quilpie will send students to our arts festival.

From this, our goal is that students will be more engaged with The Arts, more willing to join in activities and share their energy and enthusiasm.

- We believe that involvement in this project is of immeasurable value to the students who attend and the staff who support them.
- Teachers attending workshops will see Arts teachers in action, modelling and demonstrating best practices with students.
- Students will participate in high-quality workshops, and some will be performing in public venues of note in front of large audiences.

In addition, we want our students and teachers to connect, learn and experience being part of a broader network within the Diocese.

Through this event, we want to encourage, support, and inspire our classroom art teachers to continue to provide quality arts education to the students in their care. In addition, this festival will provide networking and learning opportunities for our art teachers to build music, drama, dance, media arts and visual art skills.

Sponsorship/grants we are seeking help with are:

- a) travel expenses (accommodation and transport) for students and their families from our remote communities to attend this event.
We want the festival to be open to all students in our Diocese. We would not like travel expenses imposed on families to be a limitation for our remote students to attend.
- b) Sponsor an artist - \$3,000 where 60 students in a half-day workshop create a mosaic art piece.
We will display the mosaic art piece at the Toowoomba Catholic Schools Office (TCSO) as a reminder of our student's creative participation in this event for all employees and visitors to the TCSO to view.
- c) Contemporary band festival and workshop program one day - \$5,000
The aim is to provide emerging school-aged contemporary bands with an opportunity to receive feedback from professional musicians and industry professionals.
To educate school-aged artists interested in entering the music industry.
To provide emerging school-aged contemporary bands with the opportunity to perform live in front of an audience and hone their performance skills.

13 FINANCE**13.1 POLICY REVIEW - F.03 REVENUE POLICY****IX:** 235496**Author:** Sharon Frank, Manager Finance & Administration**Attachments:** 1. Draft Revenue Policy 2023-24.pdf**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is to present a review of current Revenue Policy and provide a draft Revenue Policy for consideration and adoption by Council for the 2023/24 financial year.

The purpose of a Revenue Policy is to set out the principles used by Council for:

- Levying rates and charges;
- Granting concessions for rates and charges;
- Recovering overdue rates and charges; and
- Cost recovery methods (fees).

The policy will also guide the preparation of Council's Revenue Statement for 2023/24.

RECOMMENDATION

That Council adopt the Revenue Policy 2023/24 in accordance with section 193 of *Local Government Regulation 2012*.

BACKGROUND

Section 193(3) of the *Local Government Regulation 2012* (the Regulation) states that a local government must review its Revenue Policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

A review of Council's Revenue Policy has been undertaken. Attached to this report is a copy of the draft Revenue Policy for 2022/23 for adoption.

Last year, a significant review and update to the policy was undertaken.

In summary, the main changes to the policy are as follows:

- Update dates throughout policy document
- Add version control – V9 and details
- Include reference to policy F.10 Recovery of Overdue Rates and Charges (IX# 91116)

The adopted Revenue Policy for 2023/24 will also form part of the 2023/24 Budget when adopted, in accordance with section 169 of the Regulation.

OPTIONS

Council must review its Revenue Policy annually and in sufficient time to allow the annual budget to be developed consistent with the Revenue Policy for the next financial year.

CONSULTATION (Internal/External)

Chief Executive Officer

Councillors - Council Workshop 4 April 2023

LEGAL IMPLICATIONS

This review complies with the requirements of section 193 (3) of the Regulation – that the review of the policy should be completed in sufficient time to allow an annual budget to be prepared consistent with the Revenue Policy.

POLICY AND LEGISLATION

Local Government Regulation 2012

169 Preparation and content of budget

...

(2) *The budget must also include—*

...

(c) a revenue policy.

193 Revenue policy

(1) *A local government's revenue policy for a financial year must state—*

(a) the principles that the local government intends to apply in the financial year for—

(i) levying rates and charges; and

(ii) granting concessions for rates and charges; and

(iii) recovering overdue rates and charges; and

(iv) cost-recovery methods; and

(b) if the local government intends to grant concessions for rates and charges—the purpose for the concessions; and

(c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

(2) *The revenue policy may state guidelines that may be used for preparing the local government's revenue statement.*

(3) *A local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.*

FINANCIAL AND RESOURCE IMPLICATIONS

The review and adoption of a Revenue Policy is an essential prerequisite for the preparation of each annual budget.

RISK MANAGEMENT IMPLICATIONS

Low - The annual review and adoption of a Revenue Policy complies with legislative requirements.

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

F.03 Revenue Policy

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Date Adopted by Council	18 April 2023	Council Resolution No.	
Effective Date	1 July 2023	Review Date	6 April 2023
Policy Owner	Council	Responsible Officer	CEO
Policy Number	F.03	IX Reference	
Version Number	V1	16-Jun-15	Developed and adopted
	V2	08-Jul-16	Reviewed and adopted
	V3	14-Jul-17	Reviewed and adopted
	V4	22-Jun-18	Reviewed and adopted
	V5	14-June-19	Reviewed and adopted
	V6	12-June-20	Reviewed, updated and adopted
	V7	09-Jul-21	Reviewed, updated and adopted
	V8	21-Jun-22	Reviewed, updated and adopted
	V9	18-Apr-23	Reviewed, updated

CEO Chief Executive Officer
DCEO/DCCS Deputy CEO / Director Corporate & Community Services
DES Director Engineering Services
MFA Manager Finance and Administration

F.03 Revenue Policy

1 OBJECTIVE

The objective of this policy is to comply with the requirements of Chapter 4, Part 1 and Part 2 of the *Local Government Act 2009* and Section 169 (2) (c) and Section 193 of the *Local Government Regulation 2012* by setting out:

- (a) the principles which Council intends to apply for the 2023/24 financial year for:
 - levying rates and charges;
 - granting concessions for rates and charges;
 - recovering overdue rates and charges;
 - cost-recovery methods; and
- (b) the purpose of concessions for rates and charges; and
- (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

2 SCOPE

This policy applies to all rates and charges levied by Council. It applies to the making, levying, recovery and concessions for rates and utility charges and the setting of regulatory and commercial fees and charges.

3 STATEMENT**3.1 INTRODUCTION**

In accordance with the provisions of the *Local Government Act 2009* and *Local Government Regulation 2012*, Council is required to prepare and adopt by resolution a Revenue Policy.

Council's Revenue Policy is based on the following principles:

- Transparency – by communicating the Council's charging processes and each ratepayer's responsibility under the rating system; and
- Efficiency – by having a rating regime that is cost effective to administer; and
- Fairness and equity - by ensuring the consistent application of lawful rating and charging principles, and taking into account all relevant considerations; and
- Flexibility - to take account of changes in the local economy, extraordinary circumstances and impacts that different industries may have on Council infrastructure and service delivery; and
- Sustainability – to support the strategic plans for the delivery of infrastructure and services identified in Council's short, medium and long term planning.

Council will apply these principles when:

- Making rates and charges;
- Levying rates and charges;
- Recovering rates and charges;
- Granting and administering rating concessions;
- Charging for Council services and facilities;
- Funding Council infrastructure; and
- Charging for business activities (subject to the National Competition Policy) where relevant.

F.03 Revenue Policy

3.2 MAKING AND LEVYING RATES AND CHARGES**3.2.1 General Rates**

General Rates are set each financial year to assist Council in raising sufficient revenue to provide services and facilities to the community. Council recognises that different categories of land use will generate different needs and requirements for Council services and facilities. Council also recognises that it will incur a different level of expenditure to provide the necessary services and facilities and has therefore adopted a system of differential general rating to meet its needs.

3.2.2 Differential General Rates

Council considers that the use of differential general rates allows the following factors to be taken into account in determining how general rate revenue is to be raised, which would not be possible if only one general rate were adopted:

- (a) the relative effects of various land uses on the requirements for, level of, and the cost of providing Council facilities and services;
- (b) movements and variations in the Unimproved Capital Value (UCV) both within categories and between categories of land use which affect the level of rates and issues such as 'fairness and equity';
- (c) location and access to services; and
- (d) the amount of the Unimproved Capital Value (UCV) and the rate payable.

Property valuations are determined by the Department of Resources and can fluctuate from year to year. In setting rates, Council determines how much income is required to be generated from rates balanced against the principles outlined in section 3.1.

Council can use averaging and capping options if property valuations fluctuate severely.

To ensure that owners of land across all differential categories contribute equitably to the cost of common services, Council will apply a minimum rate to each differential rating category.

3.2.3 Utility Charges – Water, Sewerage and Waste Management Services

In general, Council will be guided by the principle of user pays in the making of charges that relate to the provision of water, sewerage and waste management services.

Wherever possible, those receiving the benefits of a utility service will pay for the service received through the relevant utility charges. Council will annually review its utility charges and other fees for service to ensure that revenues are meeting intended program goals and are keeping pace with the cost of providing the service.

3.2.4 Special and Separate Rates and Charges

Council may consider levying special and separate rates and charges when appropriate, to recover the costs associated with a particular service, project or facility that provides direct or additional benefit to the ratepayer or class of ratepayer.

3.3 GRANTING OF REBATES AND CONCESSIONS

3.3.1 Guiding Principles

In accordance with Chapter 4 Part 10 of the *Local Government Regulation 2012* Council may grant a concession for rates and charges. In exercising these concession powers Council will be guided by the principles of equity and transparency by:

- Applying the same treatment to ratepayers with similar circumstances;
- Making clear the requirements necessary to receive concessions;
- Communicating the concessions available and raising awareness with ratepayers and groups of ratepayers that may qualify for concessions; and

Council may give consideration to granting a class concession in the event the State Government declares all or part of the local government area a natural disaster area.

3.3.2 Purpose of Concessions

In accordance with Section 120 (1) of the *Local Government Regulation 2012*, Council may grant a concession in 2022/23 for the owner of categories, or in some circumstances occupier categories, and properties used for the listed purposes.

(a) Pensioner Concession

Eligible pensioners as defined in Schedule 8 of the *Local Government Regulation 2012* may be granted a concession on general rates and utility charges. The purpose of the concession for pensioners is to assist pensioner land owners to remain in their own home by reducing the financial impact of rates and charges.

(b) Hardship Concession

Council may grant a concession where it can demonstrate that the payment of the rates and charges will cause the owner hardship (see section 120 (1) (c) of the *Local Government Regulation 2012*).

(c) Waste Management Concessions

Council may grant a concession on the basis that requiring the owner to pay the waste management levy, in circumstances where none of Council's waste transfer or landfill facilities are utilised by the land in question, will cause the owner hardship (see section 120(1)(c) of the *Local Government Regulation 2012*).

(d) Not for Profit Community Organisation Concession

In accordance with Section 120 (1) (b) of the *Local Government Regulation 2012*, a concession may be granted if Council is satisfied that the land is used for community purposes and is operated on a not-for-profit basis.

The purpose of these concessions is to encourage and support not-for-profit and charitable organisations where the land use is considered to contribute to the health and well-being of the community and the social enrichment of residents.

(e) Other Concessions

Council will receive and consider applications from ratepayers where Council is satisfied that the application meets the eligibility criteria as provided for in section 120 (1) of the *Local Government Regulation 2012*. Applications for concessions will be considered by Council on their individual merits having regard to sections 119 to 126 of the *Local Government Regulation 2012*.

F.03 Revenue Policy

3.4 RECOVERY OF OUTSTANDING RATES AND CHARGES

Council requires payment of rates and charges within the specified period and it is Council policy to pursue the collection of outstanding rates and charges diligently, but with due concern for the financial hardship faced by some members of the community.

Council will exercise its rate recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012* in order to reduce the overall rate burden on ratepayers, and will be guided by the principles of:

- Fairness and equity - by treating all ratepayers in similar circumstances in the same manner and by having regard to their capacity to pay;
- Transparency - by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations; and
- Flexibility – by providing ratepayers with a number of options to meet their rate obligations; and
- Efficiency – by making the process used to recover outstanding rates and charges clear, simple to administer and cost effective.

3.5 CHARGES FOR COUNCIL SERVICES AND FACILITIES

There are broadly two types of fees and charges:

1. Cost Recovery (regulatory) fees and charges; and
2. Other (commercial) fees and charges.

3.5.1 Cost Recovery (Regulatory) Fees and Charges

(Section 97 of the *Local Government Regulation 2012*)

These are fees under a local law or a resolution, which involve:

- (a) an application for the issue or renewal of a license, permit, registration or other approval under a Local Government Act (an application fee); or
- (b) recording a change of ownership of land; or
- (c) giving information kept under a Local Government Act.

A cost recovery fee must not be more than the cost to Council of taking the action for which the fee is charges.

Whilst Council notes that, pursuant to Section 97 of the *Local Government Act 2009*, it may introduce a tax component into a regulatory fee in order to achieve a social or other objective, it is not Council's intention to encompass a tax in any regulatory fee.

Accordingly, Council will not recover more than the cost of administering the regulatory regime.

3.5.2 Other Commercial Fees and Charges

Council will apply, as a minimum and as far as practicable, the principle of full cost recovery (including overheads) in setting charges for services and facilities. Council may consider granting concessions (fee waivers) for community or non-profit organisations.

Council may give consideration to charging at less than the full cost of the service or facility when it considers it appropriate to do so in order to achieve social, economic or environmental goals.

Where the service or facility supplied is of a commercial nature, Council may give consideration to including a return on investment element in the charge. Such consideration will be made on a case by case basis.

F.03 Revenue Policy

3.6 FUNDING OF NEW DEVELOPMENT

Council requires developers to pay reasonable and relevant contributions towards the cost of infrastructure required to support the development. Specific charges are detailed in the policies and other material supporting Council's town planning scheme.

These policies are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Shire, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities are not adversely affected and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

Council may depart from applying this principle if it is determined by Council that it is in the community interest to do so.

4 DEFINITIONS

Council	Quilpie Shire Council
Act	<i>Local Government Act 2009</i>
Regulation	<i>Local Government Regulation 2012</i>
Pensioner	Refer to Council's Rates and Utility Charges – Pensioner Rebate and Concession Policy

5 LEGISLATION | RELATED POLICIES | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
91650	F.04 Revenue Statement
91116	F.10 Recovery of Overdue Rates and Charges
91118	F.11 Rates and Utility Charges – Pensioner Rebate and Concession Policy
213353	Schedule of Fees and Charges

13.2 FINANCIAL SERVICES REPORT MONTH ENDING 31 MARCH 2023**IX:** 235498**Author:** Sharon Frank, Manager Finance & Administration**Attachments:** 1. Monthly Finance Report - March 2023.pdf**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 March 2023.

RECOMMENDATION

That Council receive the Monthly Finance Report for the period ending 31 March 2023.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* requires a financial report to be present at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

OPTIONS

Not applicable

CONSULTATION (Internal/External)

Not applicable

LEGAL IMPLICATIONS

Not applicable

POLICY AND LEGISLATION***Local Government Regulation 2012******204 Financial report***

(1) *The local government must prepare a financial report.*

(2) *The chief executive officer must present the financial report —*

(a) if the local government meets less frequently than monthly — at each meeting of the local government; or

(b) otherwise — at a meeting of the local government once a month.

- (3) *The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

FINANCIAL AND RESOURCE IMPLICATIONS

As per attached documentation.

RISK MANAGEMENT IMPLICATIONS

Low in accordance with Council's Risk Management Policy

Income Statement

For the Month Ending 31 March 2023
Year Elapsed 75%

	Actual March	Actual YTD	Q1 Amended Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	309,583	7,692,039	6,687,500	115%
Fees and Charges	22,942	135,892	100,000	136%
Rental Income	10,000	277,664	460,500	60%
Interest Received	66,987	487,875	801,000	61%
Other Income	-	-	39,000	0%
Recoverable Works Revenue	1,198,648	12,733,423	14,049,000	91%
Grants and Subsidies	23,110	1,852,997	7,786,500	24%
Total Operating Revenue	1,631,270	23,179,890	29,923,500	77%
EXPENSES				
Operating Expenses				
Corporate Governance	288,261	1,121,210	1,644,000	68%
Administration Costs	118,232	1,383,218	1,892,000	73%
Community Service Expenses	318,520	1,616,624	2,097,000	77%
Utilities Costs	71,859	562,401	686,500	82%
Recoverable Works / Flood Damage	540,783	12,650,532	14,110,000	90%
Environmental Health Expenses	21,695	579,773	1,245,500	47%
Net Plant Operations	2,629	(714,787)	(1,662,000)	43%
Tourism and Economic Development	60,281	505,672	1,039,000	49%
Infrastructure Maintenance	189,865	1,338,127	2,508,000	53%
Finance Costs	3,739	29,108	35,000	83%
Depreciation and Amortisation	552,826	4,876,982	6,806,597	72%
Total Operating Expenses	2,168,690	23,948,860	30,401,597	79%
NET OPERATING SURPLUS / (DEFICIT)	(537,420)	(768,970)	(478,097)	161%
Capital Revenue				
Grants and Subsidies	828,886	828,886	7,221,000	11%
Gain / (Loss) on Disposal of PPE	0	100,390	-	0%
Total Capital Revenue	828,886	929,276	7,221,000	13%
NET RESULT	291,466	160,305	6,742,903	2%

Notes:

- Grants and subsidies - Financial Assistance Grants paid quarterly - General Component received for 2022/23 YTD - \$1,240,499 and Road Component \$338,955. Prepayment for 2023/24 expected by 30 June 2023 - 75%.

- Net rates, levies and charges includes Levy 1 and Levy 2 for 2022/23FY. Discount period for Levy 2 ended 30 March. Revenue above budget due to new petroleum lease / increase in assessments for Category 14 and missed discounts for some assessments with large balances.

- Depreciation run for 9 months completed (July 2022 to March 2023) - on Target.

- Fees and charges - overall on track. Visitor Information Centre year to date sales higher than yearly budget. Year to date sewerage waste disposal charges / revenue above budget.

- Flood Damage 2021 Restoration Works Revenue recognised - \$19,447. Flood Damage 2022 Restoration Works Revenue recognised - \$290,155, Flood Damage Sept 2022 Emergent Works - \$101,913, Flood Damage Sept 2022 Immediate Reconstruction Works - \$204,702

Balance Sheet

For the Month Ending 31 March 2023

Year Elapsed 75%

	Actual YTD	Q1 Amended Budget	%
Current Assets			
Cash and Equivalents	30,022,835	24,757,048	121%
Trade Receivables	3,041,989	114,538	2656%
Rate Receivables	4,451,201	1,616,001	275%
Inventories	1,240,437	891,408	139%
Total Current Assets	38,756,462	27,378,995	142%
Non-Current Assets			
Trade and Other Receivables	48,781	49,947	98%
Property, Plant and Equipment	275,725,411	274,290,108	101%
Capital Works in Progress	3,016,305	19,175,822	16%
Total Non-Current Assets	278,790,497	293,515,877	95%
TOTAL ASSETS	317,546,959	320,894,872	99%
Current Liabilities			
Trade and Other Payables	5,534,728	2,273,641	243%
Employee Leave Provisions	915,651	938,082	98%
Total Current Liabilities	6,450,379	3,211,723	201%
Non-Current Liabilities			
Employee Leave Provisions	281,307	285,279	99%
Total Non-Current Liabilities	281,307	285,279	99%
TOTAL LIABILITIES	6,731,687	3,497,002	192%
NET COMMUNITY ASSETS	310,815,273	317,397,870	98%
Community Equity			
Shire Capital Account	88,402,906	95,623,906	92%
Asset Revaluation Reserve	198,037,712	198,037,712	100%
Current Year Surplus	160,305	6,742,903	2%
Accumulated Surplus (B/Fwd)	24,214,349	16,993,349	142%
TOTAL COMMUNITY EQUITY	310,815,273	317,397,870	98%

Notes:

- Balances at 30 June 2022 have been brought forward - as adopted in Quarter 1 Budget Review.
- Rates receivable (overdue) are higher than expected. Reminder notices will be issued in April.
- Current Trade Receivables includes Contract Assets of \$3.18M.
- Current Trade and Other Payables include Contract Liabilities of \$5.436M.

Cash Flow Statement

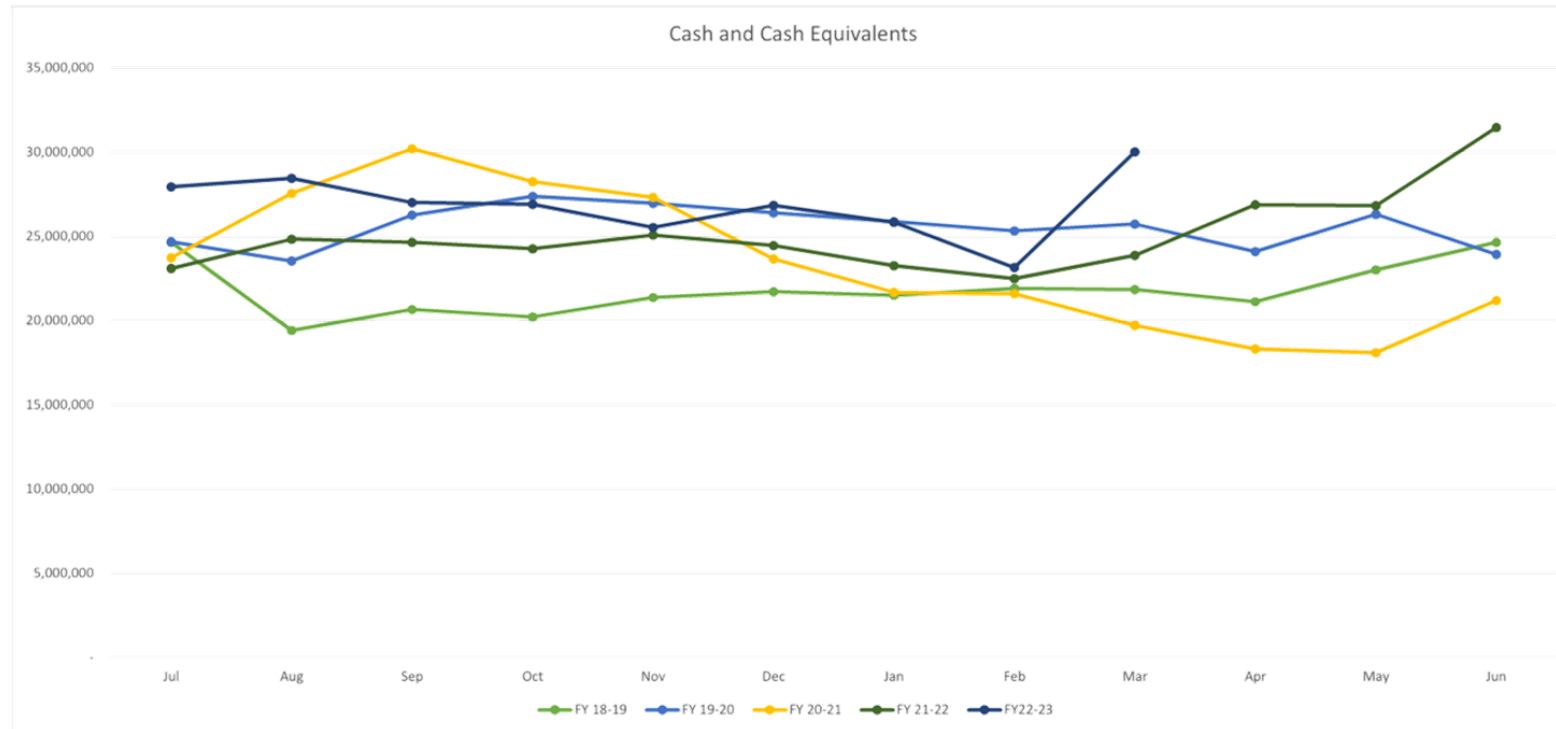
For the Month Ending 31 March 2023
Year Elapsed 75%

	Actual YTD	Q1 Amended Budget	%
Cash Flows from Operating Activities			
Receipts from Customers	18,099,787	17,719,619	102%
Payment to Suppliers and Employees	(21,142,422)	(23,571,607)	90%
	(3,042,636)	(5,851,988)	52%
Interest Received	592,101	820,000	72%
Rental Income	277,430	460,000	60%
Operating Grants and Subsidies	2,862,551	10,357,500	28%
Net Cash Inflow (Outflow) from Operating Activities	689,446	5,785,512	12%
Cash Flows from Investing Activities			
Payments for Property, Plant and Equipment	(3,221,032)	(20,615,000)	16%
Net Movement on Loans and Advances	3,750	4,000	94%
Proceeds from Sale of Assets	250,250	890,000	28%
Capital Grants and Subsidies	828,886	7,221,000	11%
Net Cash Inflow (Outflow) from Investing Activities	(2,138,146)	(12,500,000)	17%
Cash Flows from Financing Activities			
Repayments of Loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	(1,448,700)	(6,714,488)	
Cash at Beginning of Reporting Period	31,471,535	31,471,536	
Cash at End of Reporting Period	30,022,835	24,757,048	

Financial Data

Cash and Equivalents

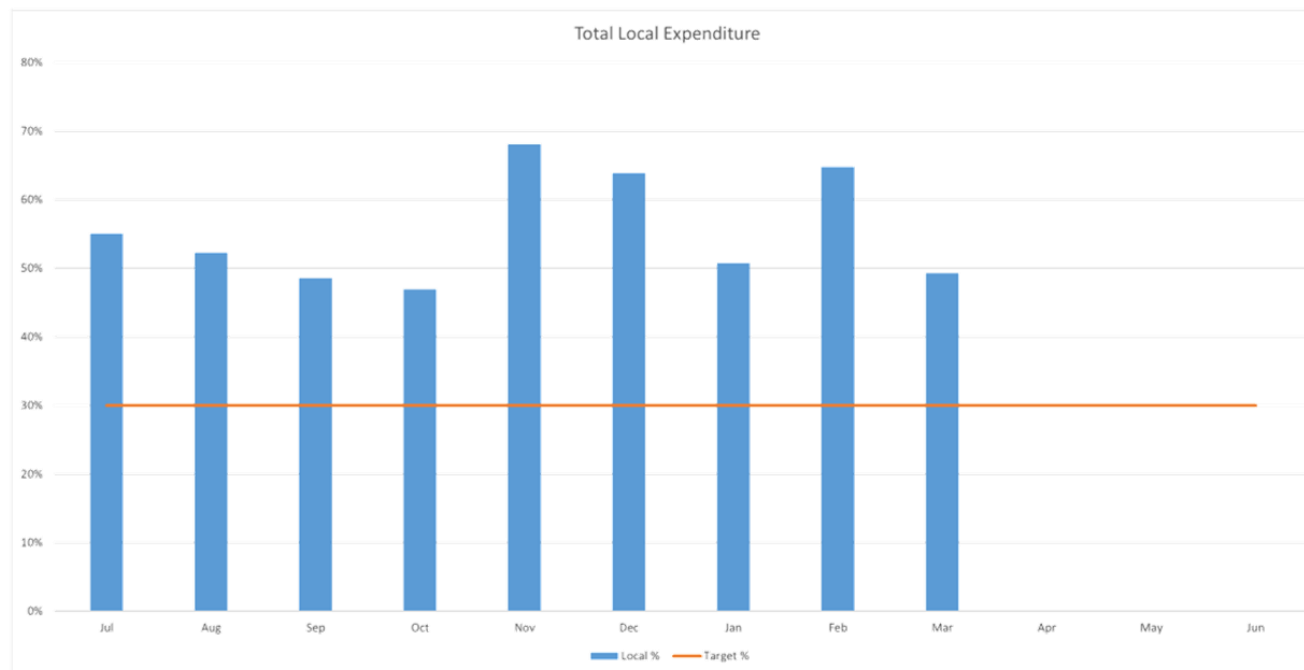
Cash and Equivalents held at the end of each month for a period of 4 years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	31,457,677
FY 22-23	27,939,994	28,445,824	26,999,467	26,892,016	25,530,823	26,841,302	25,836,843	23,147,162	30,022,835			

Financial Data

Local Expenditure - Data of the number of suppliers and value of payments made to local suppliers each month



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total
Number local suppliers	23	20	23	29	27	30	26	25	32				
Local supplier spend	\$1,142,318	\$392,144	\$801,012	\$683,247	\$1,380,598	\$2,672,858	\$387,826	\$1,789,050	340490				\$9,589,543
Local spend e.g wages	\$759,587	\$463,207	\$452,871	\$441,162	\$746,040	\$617,988	\$498,821	\$750,733	\$681,827				\$5,412,237
Total spend in local economy	\$1,901,905	\$855,352	\$1,253,883	\$1,124,409	\$2,126,638	\$3,290,846	\$886,648	\$2,539,783	\$1,022,317				\$15,001,780
Non-local spend	\$1,554,340	\$782,404	\$1,329,160	\$1,272,464	\$996,359	\$1,863,763	\$860,484	\$1,381,549	\$1,051,308				\$11,091,831
Total Spend	\$3,456,245	\$1,637,756	\$2,583,043	\$2,396,873	\$3,122,997	\$5,154,609	\$1,747,131	\$3,921,332	\$2,073,625				\$26,093,611
Local %	55%	52%	49%	47%	68%	64%	51%	65%	49%				57%
Target %	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%	30%

Cash Analysis

For the Month Ending 31 March 2023

Cash at Bank	530,002
Investments	29,492,833
	30,022,835
<i>less: Long Service Provisions (50%)</i>	(346,658)
<i>less: Annual Leave Provisions</i>	(522,730)
<i>less: Unspent Grant Receipts (Contract Liabilities)</i>	(5,436,561)
<i>less: Prepaid Rates</i>	(71,937)
<i>less: Fire Levy Payable</i>	(181,860)
<i>less: Accumulated Surplus 30th June 2022</i>	(18,377,825)
<i>less: Working Capital Cash</i>	(3,000,000)
<i>add: Contract Assets</i>	3,180,477
<i>add: Rates Receivable</i>	4,445,735
NET CASH SURPLUS (DEFICIT)	9,711,477

Investment Analysis

Investment	Type	Expiry	Rate	Balance	Interest
QTC Cash Fund	At Call	N / A	3.48%	25,112,562	49,162.22 #
NAB 68-980-5860-080921	Term	4-Mar	2.38%	1,081,008	3,735.84
NAB 24-364-1822-271219	Term	25-Jun	2.55%	1,149,357	2,730.12
NAB 85-292-7623-080921	Term	8-Mar	2.38%	2,149,906	7,429.84
				29,492,833	63,058.02

QTC charges an admin fee of 0.15% on funds managed per year.

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
1000-0001	CORPORATE GOVERNANCE							
1000-0002	EXECUTIVE SERVICES							
1000-2000-0000	Executive Services Salaries and Oncosts	CEO			225,847	283,000	80%	
1000-2020-0000	Executive Services Expenses	CEO			381,924	533,000	72%	
1000-2040-0000	Executive Services - HR Expenses	HR			179,922	376,000	48%	
1000-0002	EXECUTIVE SERVICES		-	0%	787,693	1,192,000	66%	
1100-0002	COUNCILLORS EXPENSES							
1100-2000-0000	Councillor Wages	CEO			166,036	337,000	49%	
1100-2001-0000	Councillor Remuneration - Meetings	CEO			33,732	65,500	51%	
1100-2020-0000	Councillors Allowances & Expenditure	CEO			2,221	14,500	15%	
1100-2025-0000	Councillor Superannuation	CEO			26,761		0%	
1100-2030-0000	Councillor Professional Dev Training	CEO			-	5,000	0%	
1100-2040-0000	Councillors Conferences & Deputation	CEO			11,839	22,000	54%	
1100-2050-0000	Election Expenses	CEO			-	-	0%	
1100-2060-0000	Meeting Expenses	CEO			7,604	8,000	95%	Monthly workshops commenced in 2022/23
1100-0002	COUNCILLORS EXPENSES		-	0%	248,194	452,000	55%	
1000-0001	CORPORATE GOVERNANCE		-	0%	1,035,887	1,644,000	63%	
2100-0002	ADMINISTRATION & FINANCE							
2100-2000-0000	Administration Salaries	MF			789,955	1,339,000	59%	
2100-2020-0000	Consultants	MF			36,199	120,000	30%	
2100-2070-0000	Staff Training & Development	HR			100,051	175,000	57%	
2100-2090-0000	Council Gym Membership Program - 20%	HR			1,310	6,000	22%	
2100-2110-0000	Advertising	MF			2,207	8,000	28%	
2100-2120-0000	Audit Fees	MF			80,416	100,000	80%	Internal Audit & External Audit Services
2100-2130-0000	Bank Charges	MF			5,901	7,000	84%	
2100-2135-0000	Dishonoured Cheques	MF			-	-	0%	
2100-2180-0000	Computer Services	MF			127,812	206,000	62%	
2100-2185-0000	Fringe Benefits Tax	MF			6,579	13,000	51%	
2100-2220-0000	Shire Office Operating Expenses	DCCS			75,328	87,000	87%	Insurance, rates, electricity, uniforms, cleaning
2100-2230-0000	Insurance	MF			14,246	80,000	18%	
2100-2260-0000	Bad Debts Expense	MF			-	-	0%	
2100-2270-0000	Legal Expenses	MF			47,076	50,000	94%	
2100-2280-0000	Postage	DCCS			3,712	5,000	74%	
2100-2290-0000	Printing & Stationery	DCCS			22,416	35,000	64%	
2100-2330-0000	Shire Office Repairs & Maintenance	DCCS			19,311	11,000	176%	Airconditioning Unit Replacement x 2
2100-2340-0000	Subscriptions	CEO			109,632	110,000	100%	LGAQ annual subscription paid.
2100-2350-0000	Administration Telephone & Fax	MF			52,022	60,000	87%	Due to Fibre connection fee and monthly cost
2100-2370-0000	Valuation Fees Rates	MF			10,620	9,000	118%	Annual subscription and valuation role services
2100-2500-0000	Valuation of Assets	MF			27,955	30,000	93%	2022 Valuation of Land, Buildings and Other structures

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

		REVENUE			EXPENSE			
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	COMMENTS
2100-2510-0000	Asset Management Expenses	CEO			-	20,000	0%	
2100-2600-0000	Depn General Admin	DCCS			67,227	85,141	79%	
2100-2991-0000	Odd Cents Rounding Expense	MF			0	-	0%	
2100-0002	ADMINISTRATION & FINANCE		-	- 0%	1,599,975	2,556,141	63%	
2110-0002	STORES							
2110-1550-0000	Auction Sales	MF	-	- 0%				
2110-2220-0000	Stores Operating Expenses	MF			133,019	198,000	67%	
2110-2225-0000	Stores Write-Offs	MF			27	-	0%	
2110-2250-0000	Auction Expenses	MF			-	-	0%	
2110-2250-0000	Auction Expenses	MF				5,000	0%	
2110-2540-0000	Freight	MF			49,103	75,000	65%	
2110-2815-0000	Stores Oncosts Recoveries	MF			(90,510)	(122,000)	74%	
2110-0002	STORES		-	- 0%	91,639	156,000	59%	
2200-0002	RATES & CHARGES							
2210-0003	General Rates - Resid. / Commercial							
2210-1000-0000	Rates - Residential / Commercial	MF	215,690	246,000 88%				System setting updated to split residential and commercial categories.
2210-1005-0000	Interest on Rates	MF	3,761	3,000 125%				
2210-1080-0000	Discount - Residential / Commercial	MF	(15,866)	(21,000) 76%				Discount period for Levy 2 ended on 30 March
2210-1085-0000	Pensioner Rebates	MF	(4,680)	(4,500) 104%				
2210-1090-0000	Writeoffs and Refunds	MF	(2,293)	(1,000) 229%				
2210-1095-0000	Charge on Land	MF	(270)	- 0%				
2210-0003	General Rates - Resid. / Commercial		196,342	222,500 88%	-	- 0%		
2220-0003	General Rates - Commercial							
2220-1000-0000	Rates - Commercial	MF	30,745	- 0%				System setting updated to split residential and commercial categories.
2220-1080-0000	Discount - Commercial	MF	(2,508)	- 0%				Discount period for Levy 2 ended on 30 March
2220-1090-0000	Write Off & Refund - Commercial	MF	(4)	- 0%				
2220-1105-0000	Interest on Rates - Commercial	MR	184	- 0%				
2220-0003	General Rates - Commercial		28,416	- 0%				
2230-0003	General Rates - Rural Categories							
2230-1000-0000	Rates - Rural Categories	MF	1,599,695	1,584,000 101%				
2230-1005-0000	Interest on Rates - Rural	MF	6,786	6,000 113%				
2230-1080-0000	Discount - Rural Categories	MF	(120,689)	(140,000) 86%				Discount period for Levy 2 ended on 30 March
2230-0003	General Rates - Rural Categories		1,485,792	1,450,000 102%	-	- 0%		

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
2236-0003 General Rates - Oil and Gas Activity								
2236-1000-0000 Rates - Oil and Gas Activities	MF	5,056,749	4,522,000	112%				
2236-1001-0000 Adjustment - Rates Oil & Gas Activit	MF	84,500	-	0%				
2236-1005-0000 Interest on Rates - Oil and Gas	MF	88,855	5,000	1777%				Due to the number of assessments outstanding
2236-1080-0000 Discount - Oil and Gas Activities	MF	(162,287)	(400,000)	41%				Discount period for Levy 2 ended on 30 March. Also due to the number of assessments that missed the discount for Levy 1
2236-1090-0000 Write-offs and Refunds - Oil and Gas	MF	(30,151)	(3,000)	1005%				
2236-0003 General Rates - Oil and Gas Activity		5,037,665	4,124,000	122%	-	-	0%	
2295-1100-0000 FAGS General Component	MF	1,240,499	5,760,000	22%				Financial Assistance Grants General Component is paid quarterly. Prepayment for 2023/24FY expected by 30 June 2023 - approx 75%.
2295-1130-0000 FAGS Identified Road Component	MF	338,955	1,706,000	20%				Financial Assistance Grants Identified Road Component is paid quarterly. Prepayment for 2023/24FY expected by 30 June 2023 - approx 75%.
2297-1000-0000 SWQ Water and Sewerage Alliance Revenue	DES		1,523,000	0%				
2297-2000-0000 SWQ Water and Sewerage Alliance Costs	DES		(1,523,000)	0%				
2298-1200-0000 Capital Grant - SES Donation	MF	-	58,000	0%				
2298-1205-0000 Cap Grant - LRCIP Programme	MF	206,242	1,783,000	12%				
2298-1210-0000 Capital Grant - RAUP Toompine	MF	-	42,000	0%				
2298-1220-0000 Capital Grant - LGGSP - Townhouses	MF	-	2,192,000	0%				
2298-1230-0000 Capital Grant - BOR Toompine Bore	MF	-	670,000	0%				
2298-1235-0000 Capital Grant - Toompine Bore Contributions	MF	-	60,000	0%				
2298-1270-0000 Cap Grant - R2R Revenue	MF	-	1,036,000	0%				
2298-1275-0000 Capital Grant - BOR Quilpie STP Design	MF	-	300,000	0%				
2298-1285-0000 Cap Grant - W4Q 21-24	MF	622,643	1,080,000	58%				
2295-0002 GRANTS		2,408,339	14,687,000	16%	-	-	0%	
2300-0002 OTHER REVENUE								
2300-1500-0000 Administration Fees (GST Applies)	MF	1,166	5,000	23%				
2300-1510-0000 Admin Fees (GST Exempt)	MF	4,348	5,000	87%				
2300-1601-0000 Fire Levy Commission	MF	-	4,000	0%				
2300-1800-0000 Bank Interest Received	MF	9,974	1,000	997%				Rise in interest rates achieving more interest revenue
2300-1810-0000 Investment Interest	MF	477,901	800,000	60%				
2300-1990-0000 Miscellaneous Income	MF	7,261	2,000	363%				
2300-1995-0000 Misc Income GST Free	MF	26,934	2,000	1347%				
2300-2130-0000 Investment Admin Fees	MF			0%	23,208	28,000	83%	Oleaves refund
2310-1300-0000 Quilpie Club Rent	MF	235	500	47%				
2310-2300-0000 Quilpie Club Expenses	MF				275	500	55%	
2300-0002 OTHER REVENUE		527,819	819,500	64%	23,482	28,500	82%	

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
2400-0002	EMPLOYEE ONCOSTS							
2400-2010-0000	Expense Annual Leave	MF			481,400	550,000	88%	
2400-2011-0000	Expense Long Service Leave	MF			69,296	130,000	53%	
2400-2012-0000	Expense Sick Leave	MF			152,206	140,000	109%	Due to Covid cases in July 2022
2400-2013-0000	Expense Public Holiday	MF			136,329	170,000	80%	As expected based on when public holidays fall in the year
2400-2015-0000	Expense Bereavement Leave	MF			8,175	4,000	204%	
2400-2016-0000	Expense Domestic Violence Leave	MF			-	2,000	0%	
2400-2020-0000	Expense Maternity Leave	MF			-	7,000	0%	
2400-2065-0000	Expense Super Contributions	MF			423,362	590,000	72%	
2400-2230-0000	Expense Workers Compensation	MF			50,925	80,000	64%	Workcover paid in September (Annual)
2400-2315-0000	Expense Employee Relocation	MF			-	10,000	0%	
2400-2410-0000	Expense WH&S	MF			172,439	216,000	80%	
2400-2821-0000	Recovery Annual Leave	MF			(351,375)	(550,000)	64%	
2400-2822-0000	Recovery Sick Leave	MF			(91,223)	(140,000)	65%	
2400-2823-0000	Recovery LSL	MF			(78,182)	(130,000)	60%	
2400-2824-0000	Recovery Public Holidays	MF			(119,326)	(170,000)	70%	
2400-2825-0000	Recovery Superannuation	MF			(375,392)	(590,000)	64%	
2400-2826-0000	Recovery Workers Comp	MF			(54,692)	(80,000)	68%	
2400-2827-0000	Recovery Training	MF			(130,315)	(175,000)	74%	
2400-2828-0000	Recovery WH&S	MF			(164,193)	(193,000)	85%	
2400-2829-0000	Recovery Contractors	MF			(152,428)	(240,000)	64%	
2400-2830-0000	Recovery Office Equipment	MF			(40,700)	(60,000)	68%	
2400-2831-0000	Recovery Administration	MF			(71,688)	(120,000)	60%	
2400-0002	EMPLOYEE ONCOSTS		-	-	0%	(135,384)	(549,000)	25%
2000-0001	ADMINISTRATION AND FINANCE		9,684,375	21,303,000	45%	1,579,712	2,191,641	72%

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

		REVENUE				EXPENSE			
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	COMMENTS	
3000-0001	INFRASTRUCTURE								
3000-0002	ENGINEERING ADMIN & SUPERVISION								
3000-1100-0000	Apprentice Incentive Payments	DES	32,000	15,000	213%				
3000-2029-0000	Engineering O/C Recover Supervision	DES			(162,565)	(230,000)	71%		
3000-2030-0000	Engineering O/C Recover Plant	DES			(15,355)	(20,000)	77%		
3000-2040-0000	Engineering O/C Recover FP & LT	DES			(42,817)	(50,000)	86%		
3000-2050-0000	Engineering O/C Recover Wet Weather	DES			(24,832)	(30,000)	83%		
3000-2060-0000	Wet Weather Wages Expense	DES			1,846	30,000	6%		
3000-2080-0000	Purchase Equipment - cameras, data loggers	DES			2,561		0%		
3000-2220-0000	Engineering Management Expenses	DES			36,544	75,000	49%		
3000-2420-0000	Quality Assurance Expenses	DES			47,308	67,000	71%		
3000-2985-0000	Engineering Consultants	DES			-	100,000	0%		
3000-2990-0000	Works Supervision	DES			430,114	721,000	60%		
3000-0002	ENGINEERING ADMIN & SUPERVISION		32,000	15,000	213%	272,806	663,000	41%	
3100-0002	WATER								
3100-0003	WATER - QUILPIE								
3100-1000-0000	Quilpie Water Charges	DES	260,588	256,000	102%				
3100-1005-0000	Quilpie Water Charges Interest	DES	1,445	1,000	145%				
3100-1020-0000	Quilpie Other Water Revenue	DES	-	-	0%				
3100-1080-0000	Quilpie Water Discount	DES	(22,243)	(21,000)	106%			Discount period for Levy 2 ended on 30 March	
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	(3,807)	(3,500)	109%				
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	(9)	(500)	2%				
3100-1500-0000	Quilpie Water Connections	DES	-		0%				
3100-2200-0000	Drinking Water Quality Plan	DES			4,920	5,000	98%		
3100-2230-0000	Quilpie Water Operations	DES			73,449	97,000	76%		
3100-2600-0000	Depn Quilpie Water	DES			88,534	117,000	76%		
3100-0003	WATER - QUILPIE		235,974	232,000	102%	166,902	219,000	76%	
3110-0003	WATER - EROMANGA								
3110-1000-0000	Eromanga Water Charges	DES	32,868	32,000	103%				
3110-1005-0000	Eromanga Water Charges Interest	DES	127	-	0%				
3110-1020-0000	Eromanga Other Water Revenue	DES	55,000	-	0%				
3110-1080-0000	Eromanga Water Discount	DES	(2,885)	(2,500)	115%			Discount period for Levy 2 ended on 30 March	
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	(706)	(500)	141%				
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	(3)	-	0%				
3110-2220-0000	Eromanga Water Operations-Wages	DES			29,663	31,500	94%		
3110-2230-0000	Eromanga Water Operations-Expenses	DES			30,453	50,000	61%		
3110-2600-0000	Depn Eromanga Water	DES			93,157	132,000	71%		
3110-0003	WATER - EROMANGA		84,401	29,000	291%	153,273	213,500	72%	

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Year Elapsed 75%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
3120-0003 WATER - ADAVALE								
3120-1000-0000 Adavale Water Charges	DES	27,649	26,000	106%				
3120-1005-0000 Adavale Water Charges Interest	DES	157	-	0%				
3120-1080-0000 Adavale Water Discount	DES	(2,375)	(2,000)	119%				Discount period for Levy 2 ended on 30 March
3120-1085-0000 Adavale Water Pensioner Remissions	DES	(950)	(1,000)	95%				
3120-1090-0000 Adavale Water Chgs Writeoff & Refund	DES	(1)	-	0%				
3120-2220-0000 Adavale Water Operations	DES				3,065	5,000	61%	
3120-2600-0000 Depn Adavale Water	DES				11,630	17,000	68%	
3120-0003 WATER - ADAVALE		24,480	23,000	106%	14,695	22,000	67%	
3130-0003 WATER - CHEEPIE								
3130-2220-0000 Cheepie Water Operations	DES				706	2,000	35%	
3130-2600-0000 Depn Cheepie Water	DES				740	1,000	74%	
3130-0003 WATER - CHEEPIE		-	-	0%	1,446	3,000	48%	
3140-0003 WATER - TOOMPINE								
3140-2220-0000 Toompine Water Operations-Wages	DES				1,031	2,000	52%	
3140-2230-0000 Toompine Water Operations	DES				1,363	2,000	68%	
3140-2600-0000 Water Depreciation-Toompine	DES				1,506	2,000	75%	
3140-0003 WATER - TOOMPINE		-	-	0%	3,900	6,000	65%	
3100-0002 WATER		344,855	284,000	121%	340,217	463,500	73%	
3200-0002 SEWERAGE								
3200-0003 SEWERAGE QUILPIE								
3200-1000-0000 Quilpie Sewerage Charges	DES	206,403	202,000	102%				
3200-1005-0000 Quilpie Sewerage Interest	DES	1,161	1,000	116%				
3200-1080-0000 Quilpie Sewerage Discount	DES	(17,946)	(18,000)	100%				Discount period for Levy 2 ended on 30 March
3200-1085-0000 Quilpie Sewerage Pensioner Remission	DES	(211)	(500)	42%				
3200-1090-0000 Quilpie Sewerage Writeoff & Refunds	DES	(16)	(500)	3%				
3200-1500-0000 Quilpie Sewerage Waste Charge	DES	33,818	-	0%				
3200-1510-0000 Quilpie Sewerage Connection	DES	-	1,000	0%				
3200-2230-0000 Quilpie Sewerage Operations	DES				61,590	90,000	68%	
3200-2600-0000 Depn Quilpie Sewerage	DES				74,671	110,000	68%	
3200-0003 SEWERAGE QUILPIE		223,209	185,000	121%	136,261	200,000	68%	

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Year Elapsed 75%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
3210-0003 SEWERAGE EROMANGA							
3210-1000-0000 Eromanga Sewerage Charges	DES 24,180	23,000	105%				
3210-1005-0000 Eromanga Sewerage Charges Interest	DES 89	-	0%				
3210-1080-0000 Eromanga Sewerage Discount	DES (1,637)	(2,000)	82%				Discount period for Levy 2 ends on 30 March
3210-1085-0000 Eromanga Sewerage Pensioner Remissions	DES -	-	0%				
3210-1090-0000 Eromanga Sewerage Writeoff & Refunds	DES (6)	-	0%				
3210-2230-0000 Eromanga Sewerage Operations				17,197	17,000	101%	
3210-2600-0000 Depn Eromanga Sewer				14,304	23,000	62%	
3210-0003 SEWERAGE EROMANGA	22,627	21,000	108%	31,500	40,000	79%	
3212-0003 SEWERAGE ADAVALE							
3212-2600-0000 Depn Adavale Septic System	DES -	-	0%	75	500	15%	
3212-0003 SEWERAGE ADAVALE	-	-	0%	75	500	15%	
3214-0003 SEWERAGE TOOMPINE							
3214-2600-0000 Depn Toompine Hall Septic System	DES -	-	0%	75	500	15%	
3214-0003 SEWERAGE TOOMPINE	-	-	0%	75	500	15%	
3200-0002 SEWERAGE	245,836	206,000	119%	167,911	241,000	70%	
3300-0002 INFRASTRUCTURE MAINTENANCE							
3300-0003 SHIRE ROADS MAINTENANCE							
3300-2220-0000 Shire Roads & Drainage - Wages	DES 85,323	150,000	57%				
3300-2230-0000 Shire Roads & Drainage Expenses	DES 253,612	470,000	54%				
3300-2600-0000 Depn Roads & Streets	DES 2,272,176	3,250,000	70%				
3300-0003 SHIRE ROADS MAINTENANCE	-	-	0%	2,611,111	3,870,000	67%	
3305-0003 SHIRE ROADS - FLOOD DAMAGE 2021							
3305-1250-0000 FD 2021 Restoration Works	DES 3,272,490	4,000,000	82%				
3305-2300-0000 FD 2021 Restoration	DES 3,272,490	4,000,000	82%	3,272,490	4,000,000	82%	
3305-0003 SHIRE ROADS - FLOOD DAMAGE 2021	3,272,490	4,000,000	82%	3,272,490	4,000,000	82%	
3306-0003 SHIRE ROADS - FLOOD DAMAGE 2022							
3306-1150-0000 FD 2022 Emergent Works	DES -	-	0%				
3306-1250-0000 FD 2022 Restoration Works	DES 5,752,445	5,000,000	115%				
3306-2200-0000 FD 2022 Emergent Works	DES 925	-	0%				
3306-2300-0000 FD 2022 Restoration Works	DES 5,752,445	5,000,000	115%				
3306-0003 SHIRE ROADS - FLOOD DAMAGE 2022	5,752,445	5,000,000	115%	5,753,370	5,000,000	115%	

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Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
3307-0003 SHIRE ROADS - FLOOD DAMAGE SEPT 2022							
3307-1150-0000 FD SEPT 2022 Emergent Works	DES 101,913	-	0%				
3307-1160-0000 FD Sept 2022 IRW	DES 204,702	-	0%				
3307-1170-0000 FD Sept 2022 Restoration Works	DES -	-	0%				
3307-2200-0000 FD SEPT 2022 Emergent Works	DES			101,913		0%	
3307-2300-0000 FD SEPT 2022 Restoration Works	DES			204,702		0%	
3307-2400-0000 FD Sept 2022 Restoration Works	DES			14,516		0%	
	306,615	-	-	321,131	-	-	
3310-0003 TOWN STREET & DRAINAGE MAINTENANCE							
3310-2220-0000 Town Street & Drainage Maintenance	DES			401,195	591,000	68%	
3310-2230-0000 Street Lighting	DES			18,209	30,000	61%	
3310-2240-0000 Street Cleaning Operations	DES			1,441	5,000	29%	
3310-0003 TOWN STREET & DRAINAGE MAINTENANCE	-	-	0%	420,845	626,000	67%	
3330-0003 DEPOTS & CAMPS							
3330-1510-0000 Camp Accommodation Rent	DES 7,086	10,000	71%				
3330-2220-0000 Camps Operations	DES			39,896	62,000	64%	
3330-2330-0000 Depots Operations	DES			137,549	177,000	78%	This G/L is wearing a lot of the wet weather dead time. We have built additional fencing for the store outdoor storage area and have done some landscaping.
3330-2600-0000 Depn Depot & Camp	DES			183,061	243,858	75%	
3330-0003 DEPOTS & CAMPS	7,086	10,000	71%	360,506	482,858	75%	
3340-0003 WORKSHOP							
3340-2220-0000 Workshop Operations	DES			46,723	22,000	212%	Deposit for press to be corrected next Quarter Review.
3340-2230-0000 Workshop Maintenance & Repairs	DES			191,432	275,000	70%	
3340-0003 WORKSHOP	-	-	0%	238,155	297,000	80%	
3350-0003 PLANT & MACHINERY							
3350-1510-0000 Gain/Loss on Sale/Disposal of Plant	DES 100,390		0%				
3350-1570-0000 Diesel Rebate - ATO	DES 46,764	75,000	62%				
3350-2145-0000 Small Plant Repairs	DES			9,865	23,000	43%	
3350-2225-0000 Small Plant Purchases	DES			6,705	20,000	34%	
3350-2229-0000 Plant Operations	DES			539,569	703,000	77%	
3350-2330-0000 Plant Repairs & Maintenance	DES			710,438	820,000	87%	
3350-2331-0000 Plant Registration	DES			133,834	75,000	178%	Review
3350-2585-0000 Plant Recoveries	DES			(2,353,353)	(3,600,000)	65%	
3350-2600-0000 Depn Plant	DES			651,504	854,096	76%	
3350-0003 PLANT & MACHINERY	147,154	75,000	196%	(301,438)	(1,104,904)	27%	

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Year Elapsed 75%

		REVENUE			EXPENSE				
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	COMMENTS	
3360-0003	AERODROME								
3360-1310-0000	Quilpie Refuelling Revenue	DES	268,337	250,000	107%				
3360-2310-0000	Quilpie Refuelling Op & R&M	DES			243,104	255,000	95%		
3360-2320-0000	CASA Drone Signage	DES			-		0%		
3360-2325-0000	Quilpie Aerodrome Operations	DES			9,178	30,000	31%		
3360-2330-0000	Quilpie Aerodrome Repairs & Maint	DES			48,933	100,000	49%		
3360-2340-0000	Eromanga Aerodrome Repairs & Maint	DES			13,061	10,000	131%	Includes new aviation lighting	
3360-2350-0000	Adavale Aerodrome Repairs & Maint	DES			4,286	2,000	214%	Includes new aviation lights	
3360-2360-0000	Toompine Aerodrome Repairs & Maint	DES			9,849	2,000	492%	Maintenance	
3360-2370-0000	Cheepie Aerodrome Repairs & Maint	DES			147	2,000	7%		
3360-2600-0000	Depn Quilpie Aerodrome	DES			215,157	303,000	71%		
3365-2600-0000	Depn Eromanga Aerodrome	DES			96,417	128,439	75%		
3360-0003	AERODROME		268,337	250,000	107%	640,131	832,439	77%	
3370-0003	BULLOO PARK								
3370-1500-0000	Bulloo Park Fees	DCCS	1,432	2,000	72%				
3370-2220-0000	Bulloo Park Operations	DCCS			109,800	121,000	91%		
3370-2600-0000	Depn Bulloo Park	DCCS			64,859	86,400	75%		
3370-0003	BULLOO PARK		1,432	2,000	72%	174,659	207,400	84%	
3371-0003	BULLOO RIVER WALKWAY								
3371-2220-0000	Bulloo River Walkway Operations	MED			1,318	5,000	26%		
3371-0003	BULLOO RIVER WALKWAY		-	-	0%	1,318	5,000	26%	
3375-0003	JOHN WAUGH PARK								
3375-1500-0000	John Waugh Park Fees	DCCS		0%					
3375-2220-0000	John Waugh Park Operations	DCCS		0%	90,132	110,000	82%	This is ahead due to the annual rejuvenation of the football field by contractors and the purchase of chemicals for 4 months' supply.	
3375-2600-0000	Depn John Waugh Park	DCCS		0%	27,955	37,240	75%		
3375-0003	JOHN WAUGH PARK		-	-	0%	118,087	147,240	80%	
3376-0003	BICENTENNIAL PARK								
3376-2220-0000	Bicenntennial Park Operations	DCCS			34,806	35,000	99%	This is ahead due to the tidy up works associated with the upgrade of the playground, shade shed and monorail.	
3376-2600-0000	Depn Bicentennial Park	DCCS			32,898	49,000	67%		
3376-0003	BICENTENNIAL PARK		-	-	0%	67,703	84,000	81%	
3377-0003	BALDY TOP RECREATION AREA								
3377-2220-0000	Baldy Top Operations	DCCS			5,159	4,000	129%		
3377-0003	BALDY TOP RECREATION AREA		-	-	0%	5,159	4,000	129%	
3378-0003	OPALOPOLIS PARK								
3378-2220-0000	Opalopolis Park Operations	DCCS			1,730	-	0%	New G/L Account	
3378-0003	OPALOPOLIS PARK				1,730	-	0%		

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Year Elapsed 75%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
3379-0003	KNOT-O-SAURUS PARK							
3379-2220-0000	Knot-o-saurus Park Operations	DCCS			5,544	-	0%	New G/L Account
3379-0003	KNOT-O-SAURUS PARK				5,544	-	0%	
3380-0003	COUNCIL LAND & BUILDINGS							
3380-1500-0000	Gain / Loss on Land & Buildings for Resale	DCCS	-	-	0%			
3380-1501-0000	Profit / (Loss) on Sale of Assets	DCCS	-		0%			
3380-2100-0000	Land Sale Costs	DCCS			750	10,000	0%	
3380-2330-0000	Council Properties Operating Exp	DCCS			22,922	31,000	74%	
3380-2600-0000	Depn Council Buildings Other	DCCS			58,525	77,962	75%	
3380-0003	COUNCIL LAND & BUILDINGS		-	-	0%	82,197	118,962	69%
3385-0003	PARKS & GARDENS							
3385-2220-0000	Parks & Gardens Operating Expenses	DES			88,686	148,000	60%	
3385-2420-0000	Street Tree Program	DES			332	3,000	11%	
3385-2600-0000	Depn Parks Building	DES			14,516	82,000	18%	
3385-0003	PARKS & GARDENS		-	-	0%	103,534	233,000	44%
3390-0003	PUBLIC TOILETS							
3390-2220-0000	Public Toilets Operations	DES			47,273	74,000	64%	
3390-0003	PUBLIC TOILETS		-	-	0%	47,273	74,000	64%
3300-0002	INFRASTRUCTURE MAINTENANCE		9,755,558	9,337,000	104%	13,923,506	14,876,995	94%
3400-0002	BUSINESS OPPORTUNITIES							
3400-0003	DMR WORKS							
3400-1280-0000	Red Road Resheet 21/22 (Rev)	DES	-	340,000	0%	-		
3400-2260-0000	Red Road Resheet 21/22 (Exps)	DES				290,812	340,000	86%
3401-1258-0000	DMR Works-MRD RMPC Revenue	DES	1,696,329	1,863,000	91%			
3401-2230-0000	DMR Works - MRD RMPC Expenses	DES				406,769	1,675,000	24%
3402-2230-0000	RMPC Contract 2022/23 Expenses	DES				513,215		0%
3403-1275-0000	Quilpie-Adavale Red Rd (TIDS) Revenu	DES	1,047,500	1,047,000	100%			
3403-2200-0000	Quilpie-Adavale Red Road (TIDS) Exps	DES				1,402,886	1,297,000	108%
3406-1200-0000	DMR WORKS - Others (Revenue)	DES	49,259	-	0%			
3406-2200-0000	DMR WORKS - Others (Expenses)	DES				29,539	-	0%
3400-0003	DMR WORKS		2,793,088	3,250,000	86%	2,643,221	3,312,000	80%
3410-0003	PRIVATE WORKS							
3410-1550-0000	Private Works Revenue	DES	340,449	26,000	1309%			
3410-2230-0000	Private Works Expenditure	DES				417,216	20,000	2086%
3410-0003	PRIVATE WORKS		340,449	26,000	1309%	417,216	20,000	2086%
3400-0002	BUSINESS OPPORTUNITIES		3,133,537	3,276,000	96%	3,060,437	3,332,000	92%
3000-0001	INFRASTRUCTURE		13,511,786	13,118,000	103%	17,764,876	19,576,495	91%

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		Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
4000-0001	ENVIRONMENT & HEALTH								
4100-0002	PLANNING & DEVELOPMENT								
4100-0003	TOWN PLANNING - LAND USE & SURVEY								
4100-1500-0000	Town Planning Fees	CEO	625	1,000	63%				
4100-2220-0000	Town Planning Expenses	CEO				4,322	25,000	17%	
4100-0003	TOWN PLANNING - LAND USE & SURVEY		625	1,000	63%	4,322	25,000	17%	
4150-0003	BUILDING CONTROLS								
4150-1500-0000	Building Fees No GST	CEO	330	-	0%				
4150-1501-0000	Building Fees - GST Applies	CEO	2,345	2,000	117%				
4150-2220-0000	Building Expenses	CEO				15,026	40,000	38%	
4151-1505-0000	Swimming Pool Inspection Fees	CEO				-	-	0%	
4151-2225-0000	Swimming Pool Inspection Costs	CEO				-	-	0%	
4150-0003	BUILDING CONTROLS		2,675	2,000	134%	15,026	40,000	38%	
4100-0002	PLANNING & DEVELOPMENT		3,300	3,000	110%	19,348	65,000	30%	
4200-0002	WASTE MANAGEMENT								
4200-0003	GARBAGE COLLECTION								
4200-1000-0000	Garbage Charges	DES	321,256	338,000	95%				
4200-1005-0000	Garbage Charges - Interest	DES	1,844	3,000	61%				
4200-1080-0000	Garbage Charges Discount	DES	(26,534)	(29,000)	91%				Discount period for Levy 2 ended on 30 March
4200-1085-0000	Garbage Pensioner Remission	DES	-	-	0%				
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	(35)	-	0%				
4200-2220-0000	Garbage Operations	DES				84,589	130,000	65%	
4220-2225-0000	Annual Kerbside Collection	DES				9,763	-	0%	
4200-0003	GARBAGE COLLECTION		296,531	312,000	95%	94,352	130,000	73%	
4250-0003	LANDFILL OPERATIONS								
4250-1500-0000	Landfill Fees Revenue	DES	-	-	0%				
4250-2235-0000	Landfill Operations	DES				244,613	255,000	96%	
4250-2600-0000	Depn Landfill	DES				12,125	16,151	75%	
4250-0003	LANDFILL OPERATIONS		-	-	0%	256,738	271,151	95%	
4200-0002	WASTE MANAGEMENT		296,531	312,000	95%	351,090	401,151	88%	

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
4300-0002 PEST MANAGEMENT & ANIMAL CONTROL							
4300-0003 PLANT PEST CONTROL							
4300-2250-0000 Com. Combating Drought-Pest Weed Exp	DCCS			-	10,000	0%	
4300-2290-0000 Plant Pest Control Expenses	DCCS			26,268	65,000	40%	
4300-0003 PLANT PEST CONTROL	-	-	0%	26,268	75,000	35%	
4310-0003 ANIMAL PEST CONTROL							
4310-1000-0000 Wild Dog Special Levy	DCCS	90,419	90,000 100%				
4310-2235-0000 Wild Dog Coordinator Expenditure	DCCS			118,401	175,500	67%	
4310-2250-0000 Wild Dog Bonus Payments	DCCS			4,650	10,000	47%	
4310-2280-0000 DNR Precept - Barrier Fence	DCCS			58,903	115,000	51%	
4312-1000-0000 Baiting Fee Reimbursements	DCCS	-	35,000 0%				
4312-2260-0000 Syndicate Baiting Expense	DCCS			180,122	252,000	71%	
4313-2290-0000 2022 Council Exclusion Fence Subsidy	DCCS			130,000	244,000	53%	
4313-2300-0000 2023 Council Exclusion Fence Subsidy	DCCS			-	250,000	0%	
4310-0003 ANIMAL PEST CONTROL	90,419	125,000	72%	492,076	1,046,500	47%	
4320-0003 STOCK ROUTES & RESERVES MANAGEMENT							
4320-1500-0000 Common Application Fees	DCCS	1,260	2,000 63%				
4320-1600-0000 Mustering / Supplement Fees	DCCS	926	5,000 19%				
4320-1800-0000 Reserve Fees	DCCS	5,564	3,000 185%				
4320-2200-0000 Common Fence Repairs & Firebreaks	DCCS			11,229	4,000 281%		Pest control costs
4320-2220-0000 Stock Routes & Reserves Expenses	DCCS			9,072	34,000 27%		
4320-0003 STOCK ROUTES & RESERVES MANAGEMENT	7,750	10,000	77%	20,301	38,000	53%	
4330-0003 DOMESTIC ANIMAL CONTROL							
4330-1300-0000 Animal Write-Off	DCCS	(4,080)	0%				
4330-1400-0000 Animal Discounts	DCCS	-	0%				
4330-1500-0000 Animal Control Fees	DCCS	8,400	10,000 84%				
4330-1700-0000 Animal Control Fines & Penalties	DCCS	460	1,000 46%				
4330-2220-0000 Animal Control Expenses	DCCS			1,677	15,000 11%		
4330-0003 DOMESTIC ANIMAL CONTROL	4,780	11,000	43%	1,677	15,000	11%	
4300-0002 PEST MANAGEMENT & ANIMAL CONTROL	102,949	146,000	71%	540,322	1,174,500	46%	

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
4500-0002	ENVIRONMENT & HEALTH							
4510-0003	ENVIRONMENTAL PROTECTION							
4510-2220-0000	DCCS	Environmental Protection Expenses			21,275	28,000	76%	
4510-0003		ENVIRONMENTAL PROTECTION	-	- 0%	21,275	28,000	76%	
4520-0003	HEALTH AUDITING & INSPECTION							
4520-1400-0000	CEO	Health Licenses & Permits Revenue	3,388	3,500 97%				
4520-2230		Health Operations	3,388	3,500 97%	-	-	0%	
4500-0002		ENVIRONMENT & HEALTH	3,388	3,500 97%	21,275	28,000	76%	
4000-0001	ENVIRONMENT & HEALTH							
			406,168	464,500 87%	932,035	1,668,651	56%	
5000-0001	COMMUNITY SERVICES							
5100-0002	COMMUNITY DEVELOPMENT							
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS							
5120-2220-0000	DCCS	Quilpie Swimming Pool Operations			174,212	172,000	101%	Reparis to splash pool
5120-2330-0000	DCCS	Quilpie Swimming Pool Repairs & Mtc			30,320	38,000	80%	
5120-2600-0000	DCCS	Depn Swimming Pool Structures			61,929	82,497	75%	
5125-2220-0000	DCCS	Eromanga Swimming Pool Opt & Maint			20,752	30,000	69%	
5125-2230-0000	DCCS	Eromanga Swimming Pool Repairs & Mtc			-		0%	
5125-2600-0000	DCCS	Depn Eromanga Swimming Pool			16,567	22,069	75%	
5120-0003		COMMUNITY FACILITIES SWIMMING POOLS	-	- 0%	303,780	344,566	88%	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS							
5150-1500-0000	DCCS	Shire Halls - Revenue	4,655	3,000 155%				
5150-2220-0000	DCCS	Shire Hall Operations			33,177	28,000	118%	
5150-2330-0000	DCCS	Shire Halls Repairs & Maintenance			112,489	94,000	120%	
5150-2600-0000	DCCS	Depn Shire Halls			137,356	182,923	75%	
5150-0003		COMMUNITY FACILITIES - SHIRE HALLS	4,655	3,000 155%	283,022	304,923	93%	
5170-0003	RECREATION FACILITIES							
5170-2220-0000	DCCS	Recreational Facilities Operating Expenses			9,923	10,000	99%	
5170-2230-0000	DCCS	Recreational Facilities Repairs & Maintenance			1,072	11,000	10%	
5170-2250-0000	DCCS	All Sports Building			1,086	4,000	27%	
5170-2330-0000	DCCS	Adavale Sport & Rec Grounds			6,922	18,000	38%	
5170-2340-0000	DCCS	Eromanga Rodeo & Race Grounds			6,388	15,000	43%	
5170-2600-0000	DCCS	Depn Recreational Facilities			168,932	220,408	77%	
5170-0003		RECREATION FACILITIES	-	- 0%	194,322	278,408	70%	

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

Resp. Off	REVENUE				EXPENSE				COMMENTS
	ACTUAL YTD	AMENDED BUDGET 22/23	%		ACTUAL YTD	AMENDED BUDGET 22/23	%		
5180-0003 TOWN DEVELOPMENT									
5180-2820-0000 Town Development - Eromanga					2,291	5,000	46%		
5180-2830-0000 Town Development - Adavale					6,100	5,000	122%		Xmas decorations
5180-2840-0000 Town Development - Toompine					1,021	5,000	20%		
5180-0003 TOWN DEVELOPMENT	-	-	0%		9,411	15,000	63%		
5190-0003 COMMUNITY DEVELOPMENT									
5190-1150-0000 Community Bus Income	DCCS	5,087	5,000	102%					
5190-1160-0000 Community Event - Ticket Sales	DCCS	-	-	0%					
5190-1210-0000 Grants - National Australia Day Council	DCCS	14,980	10,000	150%					
5190-2100-0000 Community Support Activities & Event	DCCS				27,046	56,500	48%		
5190-2150-0000 Buses - Community Support	DCCS				-	3,000	0%		
5190-2320-0000 Community Celebrations	DCCS				53,365	54,000	99%		
5190-2500-0000 Council Community Grants	DCCS				29,942	53,000	56%		
5190-2840-0000 Quilpie Street Development	DCCS				-	5,000	0%		
5190-0003 COMMUNITY DEVELOPMENT	20,067	15,000	134%		110,352	171,500	64%		
5100-0002 COMMUNITY DEVELOPMENT	24,722	18,000	137%		900,887	1,114,397	81%		
5200-0002 AGED SERVICES									
5220-1200-0000 Aged Peoples Accommodation Rent	DCCS	71,421	125,000	57%					
5220-2220-0000 Aged Peoples Accommodation O&M	DCCS				52,913	120,000	44%		
5220-2240-0000 Gyrica Gardens Rec-Centre - O&M	DCCS				39,101	12,000	326%		Maintenance of the grounds, cleaning
5220-2600-0000 Depn Aged Accom Building	DCCS				87,785	116,940	75%		
5200-0002 AGED SERVICES	71,421	125,000	57%		179,799	248,940	72%		
5225-0002 HOUSING									
5225-1200-0000 Rent - Housing	DCCS	198,923	325,000	61%					
5225-2220-0000 Housing Operating Expenses	DCCS				10,563	35,000	30%		
5225-2230-0000 Housing - Repairs & Maintenance	DCCS				253,180	270,000	94%		Painting and airconditioners
5225-2600-0000 Depn Housing	DCCS				163,026	217,169	75%		
5225-0002 HOUSING	198,923	325,000	61%		426,769	522,169	82%		
5300-0003 COMMUNITY HEALTH PROMOTIONS									
5300-1100-0000 Health Promotions Officer Grant Rev	DCCS	112,500	150,000	75%					
5300-1105-0000 Checkup Aust QMHW Grant	DCCS	-	500	0%					
5300-1110-0000 Comedy Night Grant	DCCS	3,000	-	0%					
5300-2000-0000 Health Promotions Officer Wages	DCCS				-	-	0%		
5300-2020-0000 National Dis. Ins. Scheme Officer	DCCS				67,316	100,000	67%		
5300-2200-0000 Heart of Australia Bus Visit	DCCS				-	30,000	0%		
5300-2240-0000 Health Promotions Officer Activities	DCCS				146,928	173,000	85%		
5300-2700-0000 TRAIC Grant	DCCS				-	-	0%		
5310-1100-0000 Grant - Localised Mental Health	DCCS	-							
5310-2000-0000 Localised Mental Health Grant Costs	DCCS			0%					
5320-1100-0000 Grant - TRAIC	DCCS	2,810		0%					
5320-2000-0000 TRAIC Grant Costs	DCCS				-	-	0%		2021/22 grant recognition
5300-0003 COMMUNITY HEALTH PROMOTIONS	118,310	150,500	79%		214,244	303,000	71%		

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

		REVENUE				EXPENSE				
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%		ACTUAL YTD	AMENDED BUDGET 22/23	%	COMMENTS	
5500-0002	TOURISM									
5510-0003	ECONOMIC DEVELOPMENT & PROMOTION									
5510-2100-0000	Economic Development	MED				78,805	181,000	44%		
5510-2120-0000	Economic Dev Training & Conferences	MED				14,276	5,000	286%		
5510-2130-0000	Opal Fossicking Area	MED				4,194	5,000	84%		
5510-2140-0000	Subscriptions & Memberships	MED				13,222	15,000	88%		
5510-2150-0000	SWRED - Tourism Development	MED				15,324	59,000	26%		
5510-2170-0000	Quilpie Well Spring	MED				-	-	0%		
5510-2190-0000	Shop Front Upgrades	MED				-	50,000	0%		
5510-2200-0000	DCP2-Virtual Reality Tourism Proj.	MED				-	-	0%		
5510-0003	ECONOMIC DEVELOPMENT & PROMOTION		-	-	0%	125,821	315,000	40%		
5520-0003	VISITOR INFORMATION CENTRE									
5520-1500-0000	Visitors Info Centre Sales	MED	22,090	30,000	74%					
5520-1505-0000	VIC - Quilpeta Sales	MED	1,561		0%					
5520-1510-0000	VIC Gallery Sales (GST Free)	MED	1,538	10,000	15%					
5520-1515-0000	VIC Gallery Sales (GST)	MED	(269)	-	0%					
5520-1520-0000	Visitors Information Centre Donation	MED	1,046	1,500	70%					
5520-1530-0000	Bus Tour Fees	MED	1,149	2,000	57%					
5520-1540-0000	VIC Gallery Sales Commission	MED	372	-	0%					
5520-2000-0000	VIC - Wages	MED				193,613	254,000	76%		
5520-2110-0000	VIC - Exhibitions & Events	MED				1,894	10,000	19%		
5520-2120-0000	VIC - Tourism Promotion	MED				26,035	60,000	43%		
5520-2130-0000	VIC - Bus Tour	MED				483	-	0%		
5520-2220-0000	VIC Operating Expenses	MED				44,164	50,000	88%		
5520-2230-0000	VIC - Repairs & Maintenance	MED				26,886	45,000	60%		
5520-2510-0000	Artist Payments - Sales (GST Excl)	MED				-	8,000	0%		
5520-2515-0000	Artist Payments - Sales (GST Incl)	MED				-	2,000	0%		
5520-2600-0000	Depn VIC	MED				37,573	50,052	75%		
5521-1500-0000	VIC Outback Mates Sales	MED	(129)		0%					
5522-1500-0000	VIC - Hell Hole Gorge Pass	MED	149	2,000	7%					
5520-0003	VISITOR INFORMATION CENTRE		27,507	45,500	60%	330,648	479,052	69%		
5530-0003	TOURISM EVENTS & ATTRACTIONS									
5530-2100-0000	Major Events Promotion	MED				467	15,000	3%		
5531-2200-0000	EVENTS - Tourism Events	MED				8,886	82,500	11%		
5530-0003	TOURISM EVENTS & ATTRACTIONS		-	-	0%	9,352	97,500	10%		
5500-0002	TOURISM		416,161	646,000	64%	1,286,632	1,965,661	65%		

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

		REVENUE			EXPENSE			
	Resp. Off	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	COMMENTS
5600-0002	ARTS & CULTURE							
5610-0003	MUSEUMS							
5610-2220-0000	Eromanga Living History Centre O&M	CEO			6,845	13,000	53%	
5610-2230-0000	Museum Operations & Maintenance	MED			3,017	5,000	60%	
5610-2240-0000	Powerhouse Museum Operations	MED			3,404	4,500	76%	
5610-2250-0000	Railway / Local History	MED			2,998	25,000	12%	
5610-2260-0000	Eromanga Natural Hist. Museum	CEO			31,651	55,000	58%	
5610-2290-0000	ENHM COVID-19 Operating Support	CEO			-	-	0%	
5610-2600-0000	Depn Museum	MED			168,847	224,923	75%	
5610-0003	MUSEUMS		-	-	0%	216,762	327,423	66%
5630-0003	REGIONAL ARTS DEVELOPMENT FUNDING							
5630-1100-0000	RADF Grant Revenue	DCCS	-	25,000	0%			
5630-1110-0000	RADF Revenue 22/23	DCCS	25,000					
5630-1400-0000	RADF Earnback and Refunds	DCCS	-	0%				
5630-2180-0000	RADF Grant Expenditure	DCCS			13,441	30,000	45%	
5630-2190-0000	RADF Grant Expenditure 22/23	DCCS			24,949	-	0%	
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING		25,000	25,000	100%	38,390	30,000	128%
5600-0002	ARTS & CULTURE		25,000	25,000	100%	255,152	357,423	71%
5700-0002	LIBRARY SERVICES							
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	-	1,000	0%			
5710-1120-0000	First Five Grant - Library	DCCS	3,000	9,000	33%			
5710-1600-0000	Library Fees & Charges Revenue	DCCS	261	-	0%			
5710-2120-0000	First Five Grant - Library Exp	DCCS			549	9,000	6%	
5710-2220-0000	Library Operating Expenses	DCCS			81,538	178,000	46%	
5710-2330-0000	Library Repairs & Maintenance Expens	DCCS			2,267	6,000	38%	
5710-2600-0000	Depn Library	DCCS			20,858	26,778	78%	
5711-1130-0000	Grant Centrelink Access Point	DCCS	6,369	9,000	71%			
5700-0002	LIBRARY SERVICES		9,630	19,000	51%	105,212	219,778	48%
5750-0002	DISASTER MANAGEMENT SERVICES							
5750-1100-0000	Grant - Get Ready Queensland	DCCS	-	6,000	0%			
5750-2020-0000	Get Ready Qld Exp	DCCS			6,740	6,000	112%	
5750-2220-0000	Disaster Management Operations	CEO			1,261	4,000	32%	
5750-0002	DISASTER MANAGEMENT SERVICES		-	6,000	0%	8,001	10,000	80%
5800-0002	PUBLIC SERVICES							

Revenue and Expenditure Report

For the Month Ending 31 March 2023

Year Elapsed 75%

Resp. Off	REVENUE			EXPENSE			COMMENTS
	ACTUAL YTD	AMENDED BUDGET 22/23	%	ACTUAL YTD	AMENDED BUDGET 22/23	%	
5810-0003 STATE EMERGENCY SERVICES							
5810-1140-0000 QLD Emergency Services Grant Revenue	WHS	27,120	20,000	136%			Includes recognition of prior years grant
5810-2220-0000 Emergency Services Operations	WHS			18,841	20,000	94%	
5810-2600-0000 Depn S.E.S	WHS			11,565	18,000	64%	
5810-0003 STATE EMERGENCY SERVICES		27,120	20,000	136%	30,406	38,000	80%
5820-0003 TELEVISION							
5820-2230-0000 TV Maintenance & Repairs	DCCS			11,712	25,000	47%	
5820-2600-0000 Depn Satellite TV	DCCS			19,828	26,413	75%	
5820-0003 TELEVISION		-	-	0%	31,540	51,413	61%
5830-0003 CEMETERIES							
5830-1500-0000 Burial Fees	DCCS	2,905	2,000	145%			
5830-1510-0000 Grave Reservation Fee	DCCS	1,300	-	0%			
5830-2220-0000 Cemeteries Operations	DCCS			16,915	36,000	47%	
5830-2230-0000 Cemeteries Maintenance	DCCS			-	3,000	0%	
5830-2600-0000 Depn Cemeteries Building	DCCS			1,605	2,138	75%	
5830-0003 CEMETERIES		4,205	2,000	210%	18,520	41,138	45%
5800-0002 PUBLIC SERVICES		40,954	47,000	87%	193,679	360,329	54%
5000-0001 COMMUNITY SERVICES		506,838	736,000	69%	2,636,350	3,797,810	69%
TOTAL REVENUE AND EXPENDITURE		24,109,166	35,621,500	68%	23,948,860	28,878,597	83%
	ACTUAL	BUDGET					
PROFIT / (LOSS)	160,305	6,742,903	2%				

Capital Expenditure Summary

Asset Description	Type	Brought Forward WIP 30/06/2022	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Q1 Amended Budget 2022/23	%	Total Project Cost	Comments
Land									
		0	0	0	0	0	0%	0	
Buildings and Structures									
CARRY-OVER: 2 X 4 Bedroom Houses Quilpie	N	25,163	604,727	309,312	914,039	1,002,000	105%	939,202	Ongoing. Due to arrive at the end of May 2023. Sheds & fencing to be ordered. Variation to original orders to be done for fans.
2 x 5 Bedroom Houses Quilpie	N		502,754	399,490	902,245	1,035,000		902,245	Contracts signed. Construction commenced. Delivery set for July 2023.
CARRY-OVER: 1 x 3 Bedroom House Eromanga	N	147,647	148,333	66,470	214,803	252,000	141%	362,450	Construction completed and delivered to site in January 2023. Power connected and plumbing completed. House practically completed with a few small things to still happen.
CARRY-OVER: TMR/QRA Office	N	1,700	-	-	-	148,000		1,700	Alternative for consideration - for discussion with Council.
CARRY-OVER: Quilpie Shire Admin Offices	R		-	-	-	10,000	0%	-	Waiting on tradesman to begin.
Council Housing Refurbishments	R		182,011	24,762	206,773	280,000	74%	261,301	Few things in 66 Pegler to go. Still waiting for painter.
Gyrice Housing Refurbishment	R	-	31,901		31,901	100,000	32%	31,901	Awaiting availability of tradesperson to complete works.
Adavale Work Camp Upgrade	U	-	-	-	-	20,000	0%	-	Carry over to 2024
Eromanga Work Camp Upgrade	U	-	-	-	-	50,000	0%	-	Carry over to 2024
Cheepie Work Camp Upgrade	U	-	-	-	-	20,000	0%	-	Carry over to 2024
Quilpie Hall - Shower Block	N	-	-	-	-	100,000	0%	-	Investigating options - auctions.
Adavale Hall - Ground Upgrade	U	-	-	-	-	50,000	0%	-	Concept plan included with Community Budget update on 1 March.
Library - Airconditioner Replacement	R	-	18,170		18,170	30,000	0%	18,170	New airconditioners installed. Redundant airconditioning infrastructure to be removed.
Townhouse Estate Development	N	54,528	71,878	207,122	279,000	7,852,000	0%	333,527	Demolition/removal of buildings to commence.
		229,037	1,559,775	1,007,156	2,566,931	10,949,000	27%	2,850,496	
Other Infrastructure									
CARRY-OVER: Bi-centennial Upgrade	U		90,038		90,038	20,000	450%	90,038	Job closed - completed.
Knot-o-saurus Park - Stage 1			-	-	-			-	Interpretative signed completed - to be installed.
CARRY-OVER: Baldy Top Beautification	N	59,574	16,684		16,684			76,258	Job closed - completed.
CARRY-OVER: River Walk Beautification	N	31,258	30,994	-	30,994	50,000	62%	62,252	Job closed - completed.
CARRY-OVER: Toompine Playground / Shade Structure	N	-	10,326	-	10,326	25,000	41%	10,326	New shade ordered. Waiting to install.
CARRY-OVER: Shade Structures Upgrade	R	15,805	29,696		29,696			45,501	Job closed - completed.
Quilpie Footpath Masterplan	N	889	11,643		11,643			12,532	Job closed - completed.
CARRY-OVER: Quilpie Cemetery Beautification	U	5,864	-		-	14,000	0%	5,864	Carry over to 2024
CARRY-OVER: Adavale Museum	R	-	-		-	20,000	0%	-	Carry over to 2024

Capital Expenditure Summary

Asset Description	Type	Brought Forward WIP 30/06/2022	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Q1 Amended Budget 2022/23	%	Total Project Cost	Comments
CARRY-OVER: Park Seating at Council Facilities	U	-	-	-	-	12,000	0%	-	Job closed.
CARRY-OVER: Aerodrome Fuel Relocation	R	-	1,006	-	1,006	175,000		1,006	To be completed at the same time as the Airport Upgrade.
Rain Guages	N	-	11,858	37,375	49,233	45,000	109%	49,233	To be installed.
Opalopolis Park Upgrade - Stage 1	U	-	1,581	-	1,581	275,000	1%	1,581	Design options provided at Community Budget update on 28 February. Feedback received.
Community Christmas Tree	R	-	31,161	-	31,161	35,000	1	31,161	Completed.
Toompine Aerodrome Upgrade	U	-	45,890	2,803	48,693	85,000	57%	48,693	Almost finished - minor items to complete.
CARRY-OVER: Toompine Transfer Station	R	-	-	-	-	50,000	0%	-	Investigating options - consideration of bin instead of transfer station.
Eromanga Transfer Station	R	-	7,030	9,070	16,100	50,000	32%	16,100	Council planning approved. Block ordered.
Adavale Transfer Station	R	-	33,259	46,829	80,089	50,000	160%	80,089	Council planning approved. Blocks ordered and earthworks completed.
Bulloo Park / Galah St Irrigation	N	-	-	-	-	30,000	0%	-	Works complete - cost to come.
Mobility Access Footpath - ENHM	N	-	-	-	-	25,000	0%	-	To begin late April / early May.
Eromanga Pool	R	375	40,603	4,844	45,447			45,822	Engineering design underway. Architect concept completed. Ongoing.
		113,765	361,770	100,921	462,691	936,000		576,457	
Plant & Equipment									
2021-2022 Plant Replacement	WFM	-	136,594	-	136,594			136,594	Further tenders / RFQ's for plant to be issued in January
2022 - 2024 Plant Replacement	MFA	-	123,635	-	123,635			123,635	Further tenders / RFQ's for plant to be issued in January
CARRY-OVER: Replace Unit 93 - Ranger			24,740	36,169		61,000			Ordered - ETA 30/6/2023
CARRY-OVER: Replace Unit 1103 - Ranger			24,740	36,169		61,000			Ordered - ETA 30/6/2023
CARRY-OVER: Replace Unit 1104 - Ranger			24,740	36,169		61,000			Ordered - ETA 30/6/2023
CARRY-OVER: Replace Unit 1109 - Ranger				60,909		61,000			Ordered - ETA 30/6/2023
Ford Everest			62,373						Job Closed. Completed
96 - Mitsubishi Fighter						140,000			Job Closed. Completed
31 - SES Hilux Eromanga				49,091		65,000			Ordered - ETA 1/6/2023
3001 - Komatsu Grader				524,000		460,000			Ordered - ETA 30/04/2023
3200 - Ammann Roller						230,000			Ordered - ETA 13/06/2023
134 - Ammann Roller						230,000			Ordered - ETA 12/06/2023
67 - Tractor John Deere						60,000			
68 - Honda Hustler Super Z						35,000			RFQ issued
69 - Husqvarna Mower PZ 29D Zxero						30,000			RFQ issued
NEW - Ryobi Electric Zero turn			8,897			10,000			Job Closed. Completed
1115 - Toyota Hilux (SES)				57,928		65,000			Ordered - ETA 20/04/2023
1105 - Toyota Hilux			65,644	65,644		55,000			Job Closed. Completed
1119 - Toyota Hilux				64,043		60,000			Ordered - ETA 30/01/2023
1113 - Toyota Prado				70,551		70,000			Ordered - ETA 30/03/2023
1116 - Toyota Prado				70,551		70,000			Ordered - ETA 30/03/2023
43 - Toyota Hi-Ace Bus						80,000			

Capital Expenditure Summary

Asset Description	Type	Brought Forward WIP 30/06/2022	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Q1 Amended Budget 2022/23	%	Total Project Cost	Comments
4502 - Honda CRF230F			5,859			8,000			Job Closed. Completed
4505 - Can-Am Defender			21,246			25,000			Job Closed. Completed
4170 - Generator						80,000			
323 - Concrete Crew Trailer						15,000			
401 - Diesel Fuel Tanker						25,000			
325 - Fuel Trailer Adavale						25,000			
251 - Generator						15,000			
252 - Generator						15,000			
NEW - Gypsum Spreader			16,130	8,065		15,000			Job Closed. Completed
3401 - Bobcat skidsteer S770						150,000			
130 - Tractor John Deere						90,000			
4001 - Toro Zero Turn Mower				50,000		40,000			Tender called
4002 - Hustler 0 Turn						18,000			Tender called
2600 - Tandem Axel Dolly				157,500		160,000			Ordered - ETA 1/11/2023
2601 - Side Tipper - Second Hand				157,500		160,000			Ordered - ETA 1/11/2023
220 - Side Tipper						100,000			Ordered - ETA 1/11/2023
2000 - Mitsubishi Fuso Canter						100,000			
2001 - Mitsubishi Fuso canter						200,000			
95 - Mitsubishi Fighter 1224				375,000		370,000			Ordered - ETA 01/06/2023
50 - Kenworth T650						75,000			Late 23 - 24
1117 - Toyota Landruiser Ute						75,000			Late 23 - 24
1118 - Toyota Landcruiser Ute						6,000			
4501 - Suzuki DR200						60,000			
4103 - Kubota 50kva Eromanga						25,000			
221 - Skid Steer Trailer						20,000			
331 - Double Drum Roller Trailer						50,000			Refurbish of concrete batching plant complete.
312 - Concrete Batching Plant						25,000			
326 - Fuel Trailer						137,000			Ordered - ETA 24/1/2024
86 - Liberty Water Tanker									Ordered - ETA 1/3/2023
New 2022 4WD Backhoe									Job Closed. Completed
Replace Unit 4051			5,859						
		-	260,229	1,819,289	260,229	4,018,000	6%	260,229	
Roads									
Quilpie Adavale Road Lookout	DES		-						Completed
CARRY-OVER: Eromanga Kerb	DES		-	-	-	110,000	0%	-	
Donald Street Carpark	DES		-	-	-	5,000	0%	-	
Coonaberry Creek Reseal	DES		70,122	-	70,122	115,000		70,122	Job closed - completed.
Eagle Drive Reseal	DES		32,541	-	32,541	45,000		32,541	Job closed - completed.
Quarrion Street Reseal	DES		89,922	-	89,922	120,000	75%	89,922	Job closed - completed.
Adavale Link Road Upgrade (R2R)	DES		43,436		43,436	46,000	94%	43,436	Job closed - completed.
Unallocated	DES			-	-	561,000	0%	-	Causeways / sealings to accompany flood restoration
Quilpie Aerodrome Pavement Reconstruction (L)	DES		189,732	60,124	249,856	1,832,000	14%	249,856	Ongoing
Adavale Charleville Road (R2R)			53,902	-	53,902				Job closed - completed.

Capital Expenditure Summary

Asset Description	Type	Brought Forward WIP 30/06/2022	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Q1 Amended Budget 2022/23	%	Total Project Cost	Comments
CARRY OVER: Cooma Road - Concrete			362,826	47,576	410,402	220,000			Near completion.
		-	842,480	107,700	950,180	2,834,000	34%	485,876	
Water Infrastructure									
Eromanga Water Treatment	DES		-	535	535		0%	535	Job closed - expensed.
Quilpie Water Main Upgrade	DES		174,108	-	174,108	400,000	0%	174,108	Construction 50% completed (2 of 4 blocks). Remainder to be started in April.
Toompine Bore Replacement	DES		20,889	2,070		780,000	0%	-	Tender documents in progress for drilling.
		-	194,997	2,605	174,108	1,180,000	15%	174,108	
Sewerage Infrastructure									
Eromanga Sewerage Shed	DES	7,019	(7,019)	-	-		0%	7,019	Job closed - expensed.
Quilpie Sewerage Treatment Plant - Design	DES		8,799	7,800	-	478,000	0%	-	Tender awarded. Order to be raised.
		-	1,780	7,800	-	478,000	0%	-	
		349,822	3,221,031	3,045,471	4,414,139	20,395,000	23%	4,354,719	

Rates Report

As at 11/04/2023

Outstanding Balances Summary

Time	Amount	# Ass.
Current Year	\$ 4,046,395	160
1-2 Years	\$ 229,084	37
2-3 Years	\$ 28,449	18
3-4 Years	\$ 20,520	13
4-5 Years	\$ 15,808	13
5+ Years	\$ 5,979	7
Interest	\$ 129,776	
	\$ 4,476,012	
Prepaid Rates	-\$ 41,361	54
	\$ 4,434,651	

Category	Current	1 Year	2 Years	3+ Years	Interest	Total
Cat 1 - Town Quilpie - Res <1ha	\$ 60,576	\$ 19,432	\$ 13,892	\$ 27,341	\$ 16,308	\$ 137,548
Cat 2 - Town of Quilpie - Res 1-10ha	\$ 1,382	\$ 1,111	\$ 1,710	\$ 7,143	\$ 3,542	\$ 14,888
Cat 3 - Town of Quilpie Commercial	\$ 15,009	\$ 4,481	\$ 3,599	\$ -	\$ 2,456	\$ 25,546
Cat 4 - Town of Quilpie Industrial	\$ 851	\$ -	\$ -	\$ -	\$ -	\$ 851
Cat 5 - Township of Eromanga	\$ 22,118	\$ 2,209	\$ -	\$ -	\$ 420	
Cat 6 - Other Rural Towns	\$ 12,607	\$ 1,778	\$ 1,179	\$ 3,582	\$ 1,825	\$ 20,971
Cat 7 - Opal Mines	\$ 4,950	\$ 1,640	\$ 1,547	\$ 3,736	\$ 901	\$ 12,774
Cat 8 - Other				\$ -	\$ -	\$ -
Cat 9 - Rural - Pumps and Bore Sites	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cat 10 - Rural and Res Land 10-100ha	\$ 611	\$ 15	\$ -	\$ -	\$ 15	\$ 642
Cat 11 - Rural - Grazing & Ag <100ha	\$ 246,336	\$ 57,585	\$ 6,521	\$ 9,057	\$ 15,711	\$ 335,211
Cat 12 - Rural - Carbon Credits					\$ 51	\$ 51
Cat 13 - Transformer		\$ 24				\$ 24
Cat 14 - Mining and Oil Prod	\$ 3,681,576	\$ 141,336			\$ 88,301	\$ 3,911,214
Cat 15 - Oil Distillation/Refining	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,046,016	\$ 229,611	\$ 28,449	\$ 50,859	\$ 129,531	\$ 4,459,719

The net balance of \$4,459,719 above is slightly different to the Rates Receivable in the Balance Sheet at 31 December 2022 due to a timing difference, as Officers extracted information from the Rates System on 11 April 2023.

Debtor Analysis

- 1) The vast majority of the outstanding balance relates to five assessments of an oil and gas company that has a total of \$3,112,400 outstanding, representing 69.79% of total outstanding rates.
- 2) There are nine assessments with outstanding balances of three or more years (timeframe they can be sold for overdue rates and/or charges) and none of these owners are on approved payment plans.
- 3) There are 54 assessments with prepaid balances predominantly as a result of regular deductions.

14 GOVERNANCE**14.1 OPERATIONAL PLAN 2022-23 THIRD QUARTER UPDATE****IX:** 236040**Author:** Justin Hancock, Chief Executive Officer**Attachments:** 1. 2023 04 Operational Plan - 3rd Quarter**KEY OUTCOME**

Key Outcome: 4. Strong Governance

Key Initiative: 4.3 Maintain good corporate governance

EXECUTIVE SUMMARY

This report will present the third quarter update for the 2022/23 Operational Plan to Council.

RECOMMENDATION

That Council notes the third quarter update for the 2022/23 Operational Plan.

BACKGROUND

Council's Operational Plan is the detailed business and organisational planning document, and forms the basis of Council's annual budget. The plan translates our community's needs, expectations and aspirations into actions.

The Operational Plan is monitored on an on-going basis to ensure Council is achieving the outcomes for the financial year.

Section 174 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of no more than three months.

The third quarter assessment of the 2022/23 Operational Plan is provided as ***Attachment 1***.

CONSULTATION (Internal/External)

The assessment was completed in consultation with the Senior Leadership Team.

LEGAL IMPLICATIONS

As per Section 127 of the Local Government Regulation (noted in the background section of the report).

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

FINANCIAL AND RESOURCE IMPLICATIONS

As detailed in the Council's budget for the financial year FY23. The budgets for items listed in the Operational Plan can only be amended through the formal budget process.

RISK MANAGEMENT IMPLICATIONS

The update does not identify any matters of significant risk or operational concern requiring immediate or urgent remedy.



The Operational Plan sets out the action areas to deliver the strategic goals for the period July 2022 to June 2023, as identified in the Quilpie Shire Council 2022 - 2027 Corporate Plan – Future Roadmap.

ADAVALE | CHEEPIE | EROMANGA | QUILPIE | TOOMPINE



At a Glance

OUR VISION

Inviting and welcoming communities responsive to change where people, business and industry can all thrive.

OUR MISSION

Digitise, connect, grow leaders, build skills, and offer well-designed spaces and highly liveable community environments.

MEASURING SUCCESS

The strategic focus areas identified in the Corporate Plan will be delivered through the actions in the Operational Plan. Performance indicators have been embedded into the development of the actions.

OUR PRINCIPLES

- Value our people as the heart of our community
- Always embed a positive approach
- Enable digital transformation
- Connect to learn and grow opportunities for innovation
- Secure our future through a flourishing economy
- Support and grow leaders
- Embrace change, adapt and measure success

"THE FUTURE BELONGS
TO THOSE WHO PREPARE
FOR IT TODAY."

Great Place to Live

Ensure our communities are places where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.

Flourishing Economy

Grow and diversify business, industry and the visitor economy with a focus on fostering new ideas, innovation and building entrepreneurship.

Environmental Sustainability

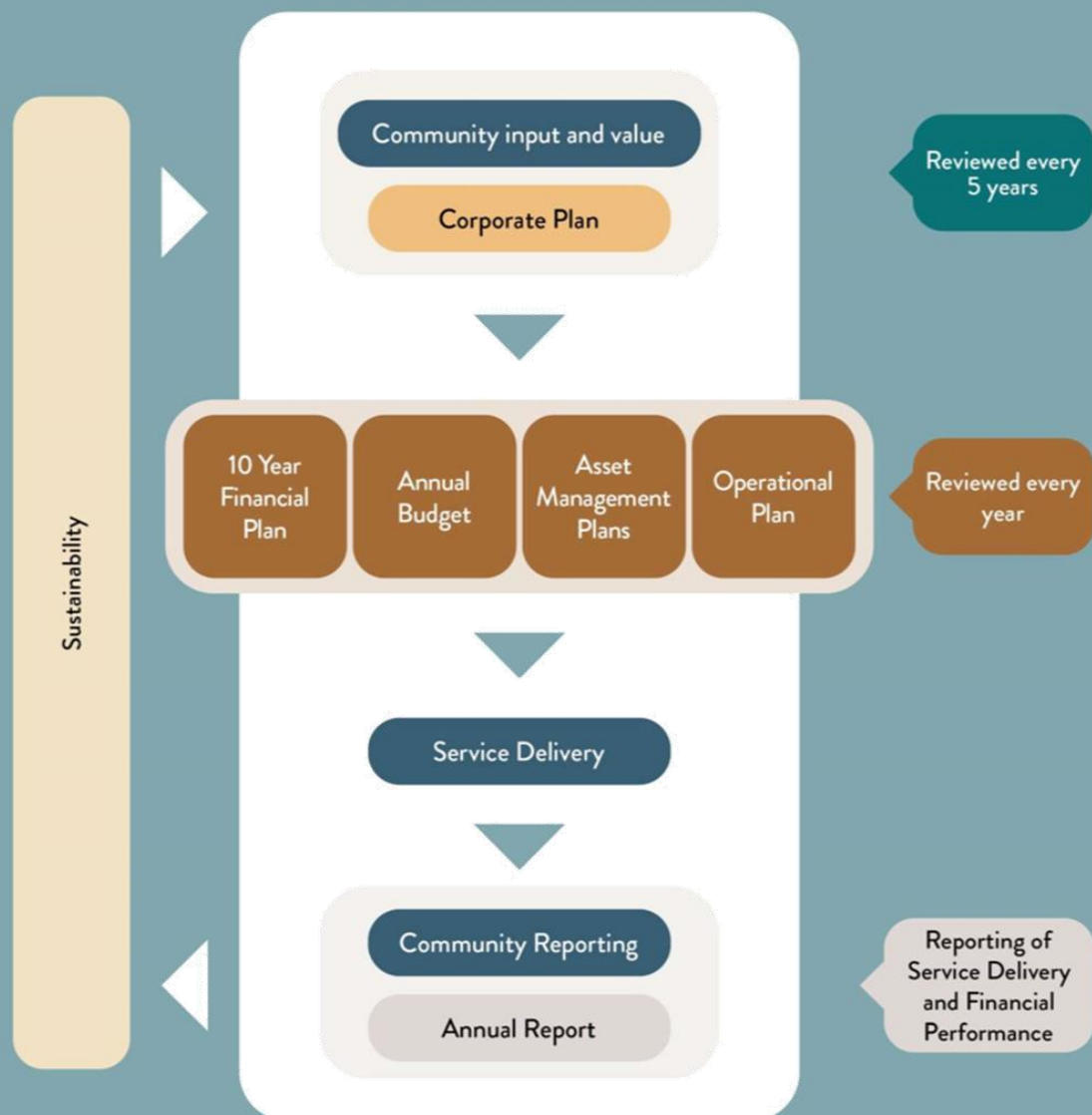
Protect and enhance the environment through considered and sustainable growth with best practice environmental management and policy implementation.

Strong Governance

Implement a framework to support strategic growth through best practice systems, policies and financial control.



Overview - Strategy in Action



About the Operational Plan

Our Operational Plan and Budget set the direction for the 2022/23 financial year and identify how we will measure our performance. The Operational Plan is a one-year plan that details the day to day operations of council to deliver its services to the community, building and delivering on the Corporate Plan. The development of Council's Operational Plan is a legislative requirement of the Local Government Act 2009 and Local Government Regulation 2012. Legislation requires that the annual Operational Plan and Budget be consistent.

Council's Budget and Operational Plan have been developed consistent with the following local government principles prescribed in the Local Government Act 2009:

- Transparent and effective processes and decision making in the public interest;
- Ethical and legal behaviour of councillors and local government employees;
- Sustainable development and management of assets and infrastructure, and delivery of effective services;
- Good governance of, and by, local government;
- Democratic representation, social inclusion and meaningful community engagement.

Aligning the Operational Plan to the Budget

The Budget and Operational Plan are structured in line with the services and projects delivered by council.

Managing Operational Risks

The operational planning process includes management of Council's strategic and operational risks. Council's commitment to risk management is outlined in the Enterprise Risk Management Policy.

In 2022/2023, Council will progress the implementation of its Corporate Plan 2022/2027 and its risk management strategy.



Measuring our Performance

Regular reporting provides Council with the opportunity to ensure services are delivered in a timely manner and within allocated resources. It also enables council to be more responsive to significant changes in the operating environment that can impact on organisational capacity to deliver our services. To this end this Operational Plan will be reviewed on a quarterly basis.

Key



Not yet commenced / Deferred



In progress



Completed

CEO – Chief Executive Officer

DCCS – Director Community and Corporate Services

DES – Director Engineering Services

MGC – Manager Governance and Compliance

MHR – Manager Human Resources

MTED – Manager Tourism and Economic Development

MFA – Manager Finance and Administration

MWHS – Manager Work Health & Safety



Quilpie Shire Council Operational Plan 2022 - 2023 5

1. Great Place to Live

Ensure our communities are places where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.

Action Areas	Responsible Officer	Budget	Status	Result			
				Q1	Q2	Q3	Q4
1.1. Well-planned and highly liveable communities							
1.1.1. Develop an Adavale Hall Master Plan in consultation with the community	DCCS	\$ 10,000	Dump Point and Concept Plan discussed at Community Meeting March 2023	●	●	●	
1.1.2. Undertake community engagement on subsequent stages of the Eromanga Master Plan	CEO		Feedback on the future delivery of the Eromanga Master Plan sought during March 2023 community budget meetings.	●	●	●	
1.1.3. Progress the Quilpie Master Plan:							
• Develop a Cemetery Sub-plan design	DES		Public consultation will need to be resourced carried out on site with interested persons.	●	●	●	
• Develop a John Waugh Park Sub-plan design	CEO		Further rounds of Community Consultation to receive feedback. Awaiting further details on insurance.	●	●	●	
• Undertake a Quilpie Main Street Disability Access audit	MWHS	\$ 15,000	Project commenced, staff to discuss options with the pavement	●	●	●	

Action Areas	Responsible Officer	Budget	Status	Result			
				Q1	Q2	Q3	Q4
			upgrade re realigning pedestrian access				
1.1.4. Progress the Accommodation Strategy:							
• Deliver - the New Housing Projects in Quilpie and Eromanga	CEO	\$ 1,200,000	Eromanga House delivered in Jan 23. 2 x four bedroom homes due in late May. 2 x five bedroom homes due in late July.	●	●	●	
• Seek funding for - Quilpie Town House Estate construction	CEO	\$ 7,952,000	\$2.19m received through LGGSP.	●	●	●	
• Research Short-Term Accommodation Options	CEO		Options are explored on a continual basis.	●	●	●	
1.1.5. Deliver the Employee Wellbeing Programme (including EAP services)	MHR	\$ 50,000	Wellbeing week held in March. Dr Lisa signed for two years – 30 June 2024.	●	●	●	
1.1.6. Assist and promote access to the National Disability Insurance Scheme (NDIS) through facilitation and coordination of information and services to eligible community members and organisations.	DCCS	\$ 100,000	Service ongoing. Currently 31 NDIS Clients and 4 local Support Workers	●	●	●	
1.1.7. Implement, maintain and promote access to programs and activities that increase physical activity and healthy living for all community members.	DCCS	\$ 165,000	Health & Wellbeing Program ongoing for Youth, Seniors, Staff & Community. Youth Program being delivered collaboratively with CACHE (Deadly Choices), SWIN, CWAATSICH, St Finbarr's & Quilpie State College.	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
1.1.8.	Lobby for a review of the State Government's Queensland Housing Finance Loan scheme to be applicable in South-West Queensland	CEO		Motion passed at the LGAQ Conference. Lobbying continuing.	●	●	●	
1.1.9.	Seek funding for the Quilpie Public Wi-Fi / CCTV Project	CEO		No funding opportunities have presented themselves yet.	●	●	●	
1.2.	Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes							
1.2.1.	Develop costings for the Brolga Street Masterplan	DES		Not commenced. Costing to be developed in Q4 to consider in line with announcement of LRCIP 4 Funding.	●	●	●	
1.2.2.	Develop the small business innovation project	MTED	\$ 50,000	Released in December 2022 and awarded.	●	●	●	
1.2.3.	Deliver Stage 1 – Eromanga Opalopolis Park Upgrade	DES	\$ 275,000	Community feedback sought on preferred design in March 2023. Purchase Order for playground to be issued.	●	●	●	
1.2.4.	Run a minimum 2 x Bulloo Park Users Group Meetings per annum	DCCS		User Group Meeting held 5 April 2023.	●	●	●	
1.2.5.	Develop the Eromanga Rodeo Grounds Masterplan	DCCS	\$ 10,000	Initial request for long term works for Eromanga Rodeo Grounds received from Eromanga District Rodeo Committee in March 2023	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
1.2.6.	Undertake repairs at the Adavale Museum	DES	\$ 20,000	Awaiting replacement of tradesman to carry out the works.	●	●	●	
1.2.7.	Develop an event plan to host an Opera Event at Baldy Top	MTED	\$ 50,000	Opera Queensland confirmed for May 2023	●	●	●	
1.2.8.	Explore opportunities for additional events at Baldy Top	MTED		Confirmed Mirusia concert in August 2023	●	●	●	
1.2.9.	Develop a concept plan for a Walking Track from Brolga Street to Baldy Top	MTED		Draft alignment has been identified for walking path.	●	●	●	
1.2.10.	Undertake community engagement on the Quilpie Town Hall – future use and upgrades	DCCS		User Group Meeting held 5 April 2023.	●	●	●	
1.2.11.	Undertake community engagement on the review of the Quilpie Master Plan: Bulloo Park Sub-plan	DCCS		Meeting held 5 April 2023 - Initial Discussion.	●	●	●	
1.2.12.	Engage with the Queensland Government on developing a Hell Hole Gorge Walking Trail	MTED		Mtg held with NP's in December, existing trails in place with latest trail visited by staff	●	●	●	
1.2.13.	Develop a Quilpie Master Plan: Bulloo River - Quilpie Foreshore Sub-plan	MTED	\$ 10,000	Workshop held with Councillors in December 2022. Project now being scoped	●	●	●	
1.2.14	Undertake upgrades to the Adavale Town Hall grounds	DES	\$ 50,000	Draft plans have been developed, works to commence when resources available.	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
1.3. Lifelong learning spaces								
1.3.1.	Engagement for Future Needs - Library services/programmes (survey and user group meetings)	DCCS		User engagement commenced with groups utilising the library. To be progressed with new Librarian commencing April 2023	●	●	●	
1.3.2.	Deliver the upgrades to the Quilpie Library Air-Conditioner	DCCS	\$ 30,000	New Air Conditioner installed. Removal of ducting still to be undertaken	●	●	●	
1.3.3.	Undertake community engagement and future needs analysis for a new childcare centre	DCCS		Discussion commenced with FGP Moreton	●	●	●	
1.4. Capacity building for leaders and volunteers								
1.4.1.	Facilitate volunteer training and succession planning workshops (including grants)	CEO		RDA to provide training in last quarter.	●	●	●	
1.5. Supported and engaged youth								
1.5.1.	Research the establishment of a Youth Council programme	CEO		Discussion have commenced, outcomes to be formalised.	●	●	●	
1.6. Celebration of the arts, culture and local and natural history								
1.6.1.	Undertake 1 x engagement per annum with the local arts groups	DCCS		RADF Meeting held - December 2022.	●	●	●	
1.6.2.	Collaborate to run 5 x art exhibitions per annum	MTED		5 x Art Exhibitions have already been delivered.	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
1.6.3.	Investigate the development of "Natural History Week" in collaboration with the Natural Sciences Loop	MTED		Not commenced.	●	●	●	
1.7. Recognition and celebration of indigenous culture								
1.7.1.	Partner with the community to deliver NAIDOC Week celebrations	DCCS	\$ 2,000	To be delivered in partnership with the community / schools - Date to be confirmed re community celebration. \$3000 Grant - APA	●	●	●	
1.7.2.	Establish the Traditional Owners Consultative Committee	CEO		Individual meetings have been held with Traditional Owner groups.	●	●	●	

2. Flourishing Economy

Grow and diversify business, industry, and the visitor economy with a focus on fostering new ideas, innovation and building entrepreneurship.

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
2.1. Reach the Q1000 population target								
2.1.1.	Research and develop a Jobs and Skilling Strategy (including stakeholder/partner engagement)	MTED		State development unit engaged for advice and collaboration opportunities	●	●	●	
2.1.2.	Website refresh: jobs listing, 'Invest in Quilpie', 'Live in Quilpie'	MTED	\$ 15,000	Pending commencement of Communications Officer	●	●	●	
2.2. Build digital capacity for townships and end-users								
2.2.1.	Conduct a Digital Needs Survey	MTED		Telstra and NBN assisting with developing strategy	●	●	●	
2.3. Maintain safe and efficient transport networks								
2.3.1.	Deliver upgrades to Quilpie Airport Runway	DES	\$ 1,832,000	Soil Testing done. Pavement design done. Contract plans at 30 % complete. Expressions of interest called for contractors to rebuild runway. Cross runway stabilised with polycom and graded ahead of the works and is complete.	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
2.3.2.	Release an EOI for the Murana Road Site Development Project	MGC		Precinct plan being revised for renewed layout.	●	●	●	
2.3.3.	Seek funding for the Toompine Aerodrome Upgrades (Airstrip, Runway, Lighting and Delineation)	DES	\$ 85,000	Council received \$42k funding and works will be completed end of April.	●	●	●	
2.3.4.	Commission an economic importance study of Adavale-Blackall Road (to guide lobbying and funding)	DES		Similar approach to be used to for funding as per the Grey Range project.	●	●	●	
2.3.5.	Delivery of Roads to Recovery Funding	DES	\$ 892,000	Nearing completion. Some over expenditure on the Quilpie Adavale Red Road to be recovered. Final funds to be spent on Mt Margaret Road in association with flood damage repairs.	●	●	●	
2.3.6.	Delivery of Flood Restoration (DRFA) Funding	DES	\$ 9,000,000	Well advanced but delayed in some areas due to two contractors withdrawing after awarded by Council.	●	●	●	
2.3.7.	Delivery of maintenance works on the shire road network	DES	\$ 600,000	All known issues have been repaired or are planned for.	●	●	●	
2.4.	Enhance and support our agricultural industry, resource sector and all businesses							
2.4.1.	Run a business needs survey	MTED		To be delivered	●	●	●	
2.4.2.	Run 4 x Small Business Development Meetings	MTED		First meeting held December	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
2.4.3.	Establish Resource Industry Round Table	CEO		Met with Bengal Energy and IOR. Further meetings planned for 2023/24.	●	●	●	
2.4.4.	Promote employment opportunities in the Shire	MTED		Ongoing. Employment Opportunities are listed on council website.	●	●	●	
2.4.5.	Collaborate with Council and businesses to run skilling training	MHR		Training in November had to be deferred. New date to be agreed with training provider. Local Businesses to be contacted to participate.	●	●	●	
2.5.	Facilitate and support innovation, ideas-building and new industry							
2.5.1.	Commence the development of the 2024 Economic Development Strategy	MTED		Current plan ceases 2024. Not commenced. Realign with new Council term.	●	●	●	
2.6.	Capture opportunities for the 2032 Olympics							
2.6.1.	Collaborate with partners/stakeholders to build 2032 Olympic Games opportunities	MTED		SWQROC currently working to engage a contractor to deliver regional plan. Meeting in April to develop with Action 2.7.5	●	●	●	
2.7.	Provide a sought-after visitor experience and build experiential tourism							
2.7.1.	Commission new photos for tourism and promotion (update and refresh the photos database)	MTED		Ongoing as budget and opportunity allows	●	●	●	
2.7.2.	Capture/locate visitor data at remote locations (such as Hell Hole Gorge, Baldy Top)	MTED		Opportunities explored, balance between cost and usefulness of data	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
2.7.3.	Investigate tourism opportunities for the opal industry	MTED		Discussion to be held with local miner's association.	●	●	●	
2.7.4.	Undertake a Tourism Signage Audit	MTED		Audit complete and budget case for replacement and improvements to be presented for 23/24	●	●	●	
2.7.5.	Build experiences to tie into the visitor influx for the Rugby World Cup 2027	MTED		SWQROC currently working to engage a contractor to deliver regional plan. See Action 2.6.1 as parallel process.	●	●	●	
2.8.	Build partnerships and grow opportunity with traditional owners							
2.8.1.	Work with traditional owners' groups on Welcome to Country signage	CEO		Correspondence received and concept work delivered.	●	●	●	

3. Environmental Sustainability

Protect and enhance the environment through considered and sustainable growth and environmental management and policy implementation.

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
3.1. Protect and enhance waterways and landscape biodiversity								
3.1.1.	Provide an exclusion fence subsidy scheme funded by Council	DCCS	\$ 250,000	Documents drafted and endorsed by Council for release Quarter 4.	●	●	●	
3.1.2.	Develop partnerships to support pest and weed management	DCCS		Informal partnerships with the landholders maintained by the Rural Lands Coordinator. Relationship maintained with DAF by Council through various meetings.	●	●	●	
3.1.3.	Review and update Council's Biosecurity Plan with regard to weed and pest animal management	DCCS		Draft Biosecurity Plan completed. Requires some additional maps / info.	●	●	●	
3.1.4.	Undertake a systematic inspection programme to monitor compliance with the <i>Animal Management (Cats & Dogs) Act 2008</i> within designated township areas	DCCS	\$ 10,000	Seeking external Inspector to undertake program	●	●	●	
3.1.5.	Undertake coordinated wild dog baiting programs across the shire (and hotspot baiting)	DCCS	\$ 252,000	Funded baiting program April / May. Hand baiting / hot spot baiting as landholders require.	●	●	●	
3.1.6.	Seek external opportunities for exclusion fencing and weed pest management funding	DCCS		Funding opportunities will be investigated when they arise. QFPI	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
				R7 – application submitted.				
3.1.7.	Deliver a community education programme to promote and encourage responsible pet ownership in partnership with schools	DCCS		Responsible pet ownership promotion scheduled for inclusion in Council Newsletters	●	●	●	
3.2.	Research and implement renewable energy options							
3.2.1.	Undertake a Shire-wide electricity audit to understand the extent of issues and develop solutions/strategies for the future	CEO		Preliminary meetings re alternative power sources for further consideration	●	●	●	
3.3.	Set short term and long-term carbon goals							
3.3.1.	Undertake assessment of Council emissions and build strategies around the results	CEO		SWQROC advocacy for measuring emissions framework	●	●	●	
3.4.	Reduce the impact of waste on the environment							
3.4.1.	Establish Toompine Transfer Station (to replace Landfill)	DES	\$ 50,000	Not commenced. Bin placed near Toompine Pub. Resources not yet available.	●	●	●	
3.4.2.	Establish Eromanga Transfer Station (to replace Landfill)	DES	\$ 50,000	Planning approval in place. Works are on concrete and structures forward list of works.	●	●	●	
3.4.3.	Establish Adavale Transfer Station (to replace Landfill)	DES	\$ 50,000	Planning approval in place. Preliminary earthworks completed. Works are on concrete and structures forward list of works.	●	●	●	

4. Strong Governance

Implement a framework to support strategic growth through best-practice systems, policies and financial control.

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
4.1.	Excellence in customer service							
4.1.1.	Develop and implement formalised SOPs for administrative and customer service activities to improve service and compliance levels	MFA		Deferred. To be considered in future operational plan/s.				
4.1.2.	Review the Customer Service Policy	MFA		Deferred. To be considered in future operational plan/s.				
4.1.3.	Review the levels of service for Customer Service activities	MFA		Deferred. To be considered in future operational plan/s.				
4.1.4	Improve accessibility to the Quilpie Cemetery Records through an online access facility on Council's website	DCCS		Project commenced. Content review and Digital Functionality to be explored.	●	●	●	
4.2.	Be responsive to change and digitisation							
4.2.1.	Continually explore digitisation opportunities of Council's systems and processes	MGC		Ongoing with Internal Audit forming an integral part of process improvement.	●	●	●	
4.2.2.	Promote 'Snap, Send, Solve'	MFA		Commenced.	●	●	●	
4.2.3.	Create electronic online forms for Council's services	MFA		Options to be investigated in conjunction with website redesign E-rates commenced.	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
4.2.4.	Research and build business cases for new technology to streamline processes	MFA		Provider engaged for a fees and charges solution which is in implementation stage	●	●	●	
4.2.5.	Review Council's main website structure and contents	CEO		Subsequent to engagement of Communications officer.	●	●	●	
4.3.	Maintain good corporate governance							
4.3.1.	Review policy management processes and systems	MGC		Policy review date reminders to be put into InfoXpert	●	●	●	
4.3.2.	Develop and implement a new risk management framework	MGC		New risk registers to be implemented with help of LGMS. Scheduled for Q3.	●	●	●	
4.3.3.	Review the procurement framework to ensure the procurement policies and processes are best practice and comply with the legislative requirements	MFA		Internal Audit Project on Procurement based on external audit report to be implemented	●	●	●	
4.3.4.	Review the project management framework	DES		Not scoped or commenced.	●	●	●	
4.3.5.	Review processes for management of general agreements and leases	MGC		Lease review date reminders to be put into InfoXpert commenced	●	●	●	
4.3.6.	Review governance arrangements for external consultants of Council services (planning, building, environmental health etc)	MGC		Contracts to be finalised.	●	●	●	
4.3.7.	Review governance arrangements for Council owned assets	MGC		No yet commenced, and dependent on MFA reviews	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
4.3.8.	Undertake a comprehensive review of Council delegations and authorised persons instruments and the way they are being applied	MGC		Revised document prepared for Council review and adoption.	●	●	●	
4.3.9.	Introduce monitoring of agreed/recommended actions from external audit, internal audit and other relevant reviews	MGC		To be initiated after the current External Audit Report is presented.	●	●	●	
4.3.10.	Compliance with funding bodies reporting milestones and acquittal due dates	MFA		In progress	●	●	●	
4.3.11.	Unmodified audit of Council's Annual Financial Statements within statutory deadlines	MFA		An unmodified audit opinion from the Auditor-General was given.	●	●	●	
4.4.	Long-term financial stability underpinned by sound financial planning and accountability							
4.4.1.	Develop and adopt a compliant and affordable Annual Budget before 1 August to fund Council's operational plan for the year	MFA		Adopted for FY22-23. Planning also commenced for FY23-24 Budget.	●	●	●	
4.4.2.	Annual and periodic reviews to ensure alignment of the budget and the Corporate and Operational Plans.	MFA		Ongoing compliance	●	●	●	
4.4.3.	Engagement of specialist valuers to undertake comprehensive and desktop valuations of Council's infrastructure assets	MFA	\$ 30,000	FY22 activities finalised. Water and Sewerage Comprehensive valuation at 30 June 2023 is in progress. Contact issued for comprehensive valuation of road assets by 30 June.	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
4.4.4.	Preparation of Annual Financial Statements in accordance with legislative requirements	MFA		Completed	●	●	●	
4.4.5.	Preparation of the financial sustainability statements and measures determined by the Queensland Government and monitoring trends in other financial ratios	MFA		In progress	●	●	●	
4.4.6.	Undertake a review of general rates, utility charges and levies, including policy reviews and data integrity checks	MFA		Review of water charges methodology and benchmarking underway	●	●	●	
4.4.7.	Establishment of rolling reviews of the fees and charges	MFA		To be simultaneously progressed with the new fees and charges solution.	●	●	●	
4.4.8.	Undertake an annual review of all financial policies	MFA		Reviews in place for: Procurement, Related Party Disclosures, Investment Policy	●	●	●	
4.4.9.	Document service levels and monitor changes to ensure service levels are affordable	MFA		To be undertaken in context of fees and charges review	●	●	●	
4.4.10.	Regular reviews of long-term financial forecasts consistent with the long-term asset management plans	MFA		Will be reviewed as part of next FY budget development.	●	●	●	
4.5.	Optimal asset management							
4.5.1.	Develop long-term Asset Management Plans for Roads, Buildings, Other Structures, Water, and Sewerage asset classes, with ongoing annual review thereafter	DES		Asset plans are in place. Shepherd data to be used to update Roads Asset base. No specific staff resource.	●	●	●	
4.5.2.	Review and update the Asset Register to record Council's non-current physical assets	MFA		Updated monthly	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
4.5.3.	Review the floating plant control processes	MFA		Deferred. To be considered in future operational plan/s.				
4.5.4.	Deliver the replacement of the Quilpie Water Mains in line with long-term asset management plans	DES	\$ 400,000	Works to recommence in May 2023 and will be completed by 30 June 2023.	●	●	●	
4.5.5.	Develop the Quilpie Sewerage Treatment Plant detailed design	DES	\$ 478,000	Design consultant appointed at Special Meeting of Council on 4 April 2023. Project will take 24 weeks	●	●	●	
4.5.6.	Deliver the upgrades to the Adavale, Eromanga & Cheepie Work Camps	DES	\$ 90,000	Works have been delayed due to lack of building and painting contractors.	●	●	●	
4.6.	Inclusive community engagement and decision making							
4.6.1.	Undertake the 2023 Customer Satisfaction Survey	CEO		Survey to open in Feb 23 and close in Apr 23.	●	●	●	
4.6.2.	Investigate an online community engagement platform	CEO		Subsequent to engagement of Communications officer.	●	●	●	
4.6.3.	Run Shire-wide Annual Budget / Community Catch-up workshops	CEO		Workshops held in February/March and community survey underway.	●	●	●	
4.7.	Staff upskilling, leadership training and wellbeing support							
4.7.1.	Run financial literacy training for relevant staff and an Annual Budget Update per annum (budget, asset management/register)	CEO		Meeting was held with staff in relation to budget. Meeting held with QTC with elected members and	●	●	●	

Action Areas	Responsible Officer	Budget	Status	Result			
				Q1	Q2	Q3	Q4
			leadership team. More QTC meetings held in November.				
4.7.2. Investigate digital literacy training for Depot staff	MHR		Cyber Security Training to be held to staff with access to network. More training to be investigated in early 2023.	●	●	●	
4.7.3. Expand the Professionals to the Bush Program(s) (undergraduates/graduates)	MHR		A student engineer had to cancel internship. Opportunities to be investigated with the Country University Centres.	●	●	●	
4.7.4. Engagement with staff on succession and career planning needs	MHR		Survey sent out to staff in relation to their career planning and training requirements. Opportunities still to be investigated in relation to succession planning.	●	●	●	
4.7.5. Run 2 x Whole of Organisation staff events per annum	MHR	\$ 4,000	Night Golf & Big Day Out in Eromanga were successful. Whole of Staff Meeting March 2023.	●	●	●	
4.7.6. Run 1 x Staff Wellbeing Week per annum	MHR	\$ 25,000	Scheduled for March 2023 and successfully delivered. Survey being undertaken.	●	●	●	

	Action Areas	Responsible Officer	Budget	Status	Result			
					Q1	Q2	Q3	Q4
4.8.	Build cross-regional knowledge intelligence networks							
4.8.1.	Coordinate 2 x per annum cross-regional working group meetings	MHR		Yet to be actioned.	<div></div>	<div></div>	<div></div>	

14.2 AMALGAMATION OF ROLLING TERM LEASES - RUTLEDGE/MOBLE - L3 PLAN BLO10 AND L1309 PLAN SP273884**IX: 236062****Author: Justin Hancock, Chief Executive Officer****Attachments:**
1. lotplan -3-BLO10
2. Moble - L3 Plan BLO10 and L1309 Plan SP273884**KEY OUTCOME****Key Outcome:** 4. Strong Governance**Key Initiative:** 4.3 Maintain good corporate governance**EXECUTIVE SUMMARY**

That Council consider the application to amalgamate the two rolling term leases for L3 Plan BLO10 and L1309 Plan SP273884 and advise the applicants and Land Services in the Department of Resources accordingly.

RECOMMENDATION

That Council support the application to amalgamate the two rolling term leases for L3 Plan BLO10 and L1309 Plan SP273884.

BACKGROUND

Council last routinely considered this matter administratively in May 2022 with advice from Land Services in the Department of Resources when advice was received advising Council of action being finalised as follows:

- TL 0/240166
- Rolling Term Lease
- Lot 3 on BLO10
- Expiring on 23/11/2047.

Council has since received a request from the lease holders of their wish to amalgamate two similar leases that are in their name.

Under the *Land Act 1994*, landholders can apply to amalgamate two or more leases into one lease if the leases:

- are held by the same landholders and in exactly the same interests
- have exactly the same tenure type and purpose
- are adjoining (this includes leases separated by a road or watercourse, but does not include leases separated by a lot or where the leases are only joined on a corner).

As the rate record and attached map demonstrates, the leases meet the requirements noted above.

OPTIONSOption 1 – Recommended

That Council support the application to amalgamate the two rolling term leases for L3 Plan BLO10 and L1309 Plan SP273884.

Option 2

That Council not support the application to amalgamate the two rolling terms leases.

CONSULTATION (Internal/External)

Rating and Governance staff were consulted.

LEGAL IMPLICATIONS

There is no significant legal exposure for Council in making this decision which is one of several views the Chief Executive considers under the Land Act.

POLICY AND LEGISLATION

The *Land Act 1994* Sections 164, 176K-M et al.

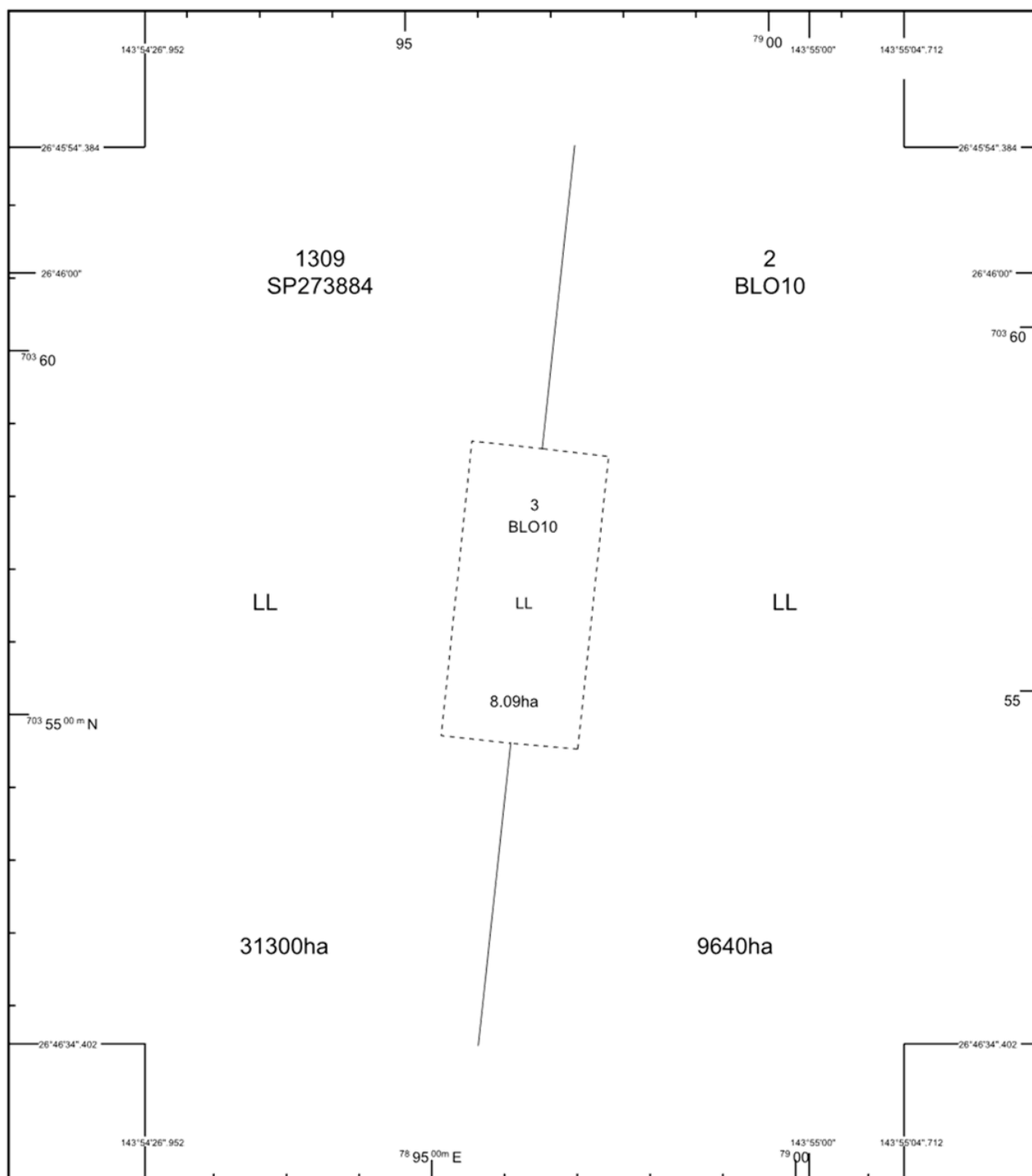
FINANCIAL AND RESOURCE IMPLICATIONS

As noted in the applicant's correspondence, part of their rationale for the amalgamation is "to save rent and rates on two leases..."

The financial implications for Council are the potential of any revaluation of the two parcels seeing the combined valuation as lower than the existing valuations, and the reduction in the minimum levies for environmental and fencing as currently charged on each lease holding. The quantum of these potential forfeited levies is under \$500.00.

RISK MANAGEMENT IMPLICATIONS

No significant risk is apparent.



STANDARD MAP NUMBER
7644-21413

0 150 300 450 600 750 m
HORIZONTAL DATUM: GDA94 ZONE: 54 SCALE 1 : 7500

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB
Lot/Plan 3/BLO10
Area/Volume 8.09ha
Tenure LANDS LEASE
Local Government QUILPIE SHIRE
Locality QUILPIE
Segment/Parcel 47516/72

CLIENT SERVICE STANDARDS

PRINTED 13/04/2023

DCDB 12/04/2023

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**Queensland
Government**

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(Department of Resources) 2023.

**AMALGAMATION OF ROLLING TERM LEASES – RUTLEDGE / MOBLE - L3 Plan BLO10 AND L1309
Plan SP273884**

Site Context



14.3 REQUEST FOR OBJECTIONS - COMMUNITY CLUB LIQUOR LICENCE APPLICATION.**IX: 236064****Author: Justin Hancock, Chief Executive Officer****Attachments:**
1. Adavale Veterans Retreat Inc - Council
2. Request for Objections - Community Club Liquor Licence**KEY OUTCOME****Key Outcome:** 2. Flourishing Economy**Key Initiative:** 2.5 Facilitate and support innovation, ideas-building and new industry**EXECUTIVE SUMMARY**

This report is to consider an application for a community club liquor licence for the Adavale Veterans Retreat Inc. By law, Council are required to be notified and provided an opportunity to object/comment on the application.

RECOMMENDATION

1. That Council do not object to the proposed Liquor Licence while the operation of the use complies with the conditions of the Material Change of Use Development Permit.

BACKGROUND

Council received correspondence dated 27 March 2023 from the Office of Liquor and Gaming Regulation in regards to a community liquor licence application received on behalf of the Adavale Veterans Retreat Inc. By law, Council must be informed of the application and be afforded the opportunity to comment / object to the application.

Council previously provided correspondence on 13 February 2023, advising that Council does not object to the proposed liquor licence with regards to the conditions of the Material Change of Use Development Permit sated 2 November 2022.

If Council do not support the application, Council's objection should include full particulars of:

- The grounds upon which the objection is made; and
- The facts, evidence or reasons upon which it is based.

OPTIONS**Option 1 – Recommended:**

1. That Council do not object to the proposed Liquor Licence for Lot 701 – 702 Shepherd Street, Adavale while the operation of the use complies with the conditions of the Material Change of Use Development Permit.

Option 2

2. That Council object to the proposed Liquor Licence for Lot 701 – 702 Shepherd Street, Adavale due to the following reasons:

CONSULTATION (Internal/External)

Adavale Veterans Retreat Inc

Ian Farley – Licencing Officer – Office of Liquor and Gaming Regulation

Planning Services – Maranoa Regional Council

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Quilpie Shire Planning Scheme

Liquor Act 1992

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Low Risk



Please quote: 1049106/LAB09
Contact officer: Customer Support Team
Contact Number: 1300 072 322

Office of Liquor and Gaming Regulation

Department of
Justice and Attorney-General

Chief Executive Officer
Quilpie Shire Council
admin@quilpie.qld.gov.au

Dear Sir/Madam

**ADAVALE VETERANS RETREAT INC - ADAVALE
APPLICATION FOR COMMUNITY CLUB LICENCE**
Real Property Description: Lots 1 & 2 on CP A2451
Applicant's Contact Details: Mr Edward Robinson, Phone: 0438 218 345,
Email: advaleveteransretreat@gmail.com

An application for a liquor licence for a premises within your area of authority has been received at this office. Details of the application are as follows:

<i>Applicant:</i>	Adavale Veterans Retreat Inc
<i>Name of Premises:</i>	Adavale Veterans Retreat Inc
<i>Street Address:</i>	Lot 701 - 702, Shepherd Street, Adavale QLD
<i>Proposed Trading Hours:</i>	10:00 AM to 12:00 AM – Monday to Sunday
<i>Type of Licence:</i>	Community Club

Should this licence be granted it would enable the holder thereof to sell liquor to members and reciprocal members for consumption on or off the premises and to a guest of a member or reciprocal member for consumption on the premises only.

The licence also authorises the sale of liquor for consumption on the premises to interstate visitors and persons who live more than 15 kilometres from the premises.

Please note that the applicant has also indicated their intention to include an outdoor dining area as part of their proposed licensed area.

By law, the relevant local government authority for the locality must be informed of the application and afforded the opportunity to:

- Comment on the reasonable requirements of the public in the locality.

Office of Liquor and Gaming Regulation
63 George Street
BRISBANE QLD 4000
Locked Bag 180
CITY EAST QLD 4002

Telephone +61 1300 072 322
Facsimile +61 7 3738 8531
Email OLGRlicensing@justice.qld.gov.au
Website www.business.qld.gov.au/liquor-gaming
ABN 13 846 673 994

- Object to the grant of the application on the grounds that the amenity, quiet or good order of the locality would be lessened.

Please advise whether you have any comments on, or objections to, the grant of the application.

To comply with section 117 of the Act, your comments or objection should be received by 11 April 2023. If no response is received by this date, it will be assumed that you do not have any concerns relating to the approval of the application.

If you do not support the application, your comments or objection should include full particulars of:

- The grounds upon which the objection is made.
- The facts, evidence or reasons upon which it is based.

It is important to note that less weight will be given to statements that merely indicate that the Chief Executive Officer does not support, or objects to the application. Accordingly, any objection to this application should be supported by documentary evidence on the specific trading history of this venue and include incidents directly linked to the operation of the premises and the conduct of the licensee and their management.

If this application relates to a new licensed premises and there is no trading history to rely on, your objection may be based on anecdotal evidence, particularly in relation to the reasonable requirements of the public.

In the interests of natural justice, any comment or objection you provide may be referred to the applicant.

In considering your comments, including the likelihood of adverse health, public safety and amenity issues, the Commissioner for Liquor and Gaming may also impose licence conditions to mitigate any risk posed by the application.

The Commissioner's decision may be subject to review by the independent Queensland Civil and Administrative Tribunal. Substantiating any comments or objections as requested will ensure the Commissioner's decision is appropriately evidence-based and more capable of withstanding scrutiny in any subsequent review.

Compliance with local town planning requirements is requested to be confirmed in your reply to this letter.

If you require clarification on any of these matters, please do not hesitate to contact the Customer Support Team on telephone 1300 072 322.

Yours sincerely



Ian Farley
Licensing Officer
27 / 03 / 2023



Street Address 50 Brolga Street, Quilpie Qld 4480
Phone (07) 4656 0500 Facsimile (07) 4656 1441
Email admin@quilpie.qld.gov.au Web www.quilpie.qld.gov.au
ABN 53 680 434 639
All correspondence to be addressed to:
Chief Executive Officer, PO Box 57, Quilpie QLD 4480

Our Reference: 234393 : Justin Hancock
Your Reference:

13 February 2023

Ms Pip Robinson
Adavale Veterans Retreat Inc
Shepherd Street
ADAVALE QLD 4474
Email: adavaleveteransretreat@gmail.com

Dear Ms Robinson

RE: Request for Objections – Application for Community Club Liquor Licence on land situated at Lot 701 Shepherd Street, Adavale. Described as Lot 701 A 2451

Maranoa Regional Council received your notification in relation to the proposed application for a Community Club Liquor Licence on the abovementioned property.

The subject site is located in the Township Zone under the Quilpie Shire Planning Scheme 2018.

Council has no objections to the proposed Liquor License while the operation of the use also complies with the conditions of the Material Change of Use Development Permit dated 2 November 2020.

If the use does not comply with the above, an application for a Change to the existing Development Approval is required to be submitted to Council before the liquor licence could be supported.

Please do not hesitate to contact Justin Hancock on (07) 4656 0500 should you wish to discuss this matter further.

Yours faithfully

Justin Hancock
CHIEF EXECUTIVE OFFICER

"Simply Unique"



Community Geology History Primary Industries Palaeontology

15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS**17 GENERAL BUSINESS****18 MEETING DATES**