



Ordinary Meeting of Council

MINUTES

Monday 16 January 2023

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON MONDAY, 16 JANUARY 2023 AT 9.30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:40am

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, and Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services), Wanda Loveday (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Condolences to the family of Ray Steele

Condolences to the family of Wayne Frazer

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 13 DECEMBER 2022

RESOLUTION NO: (QSC001-01-23)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That the Minutes of the Council Meeting held on 13 December 2022 be received and the recommendations therein be adopted.

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7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 15/12/22 RDA Meeting (zoom)
- 16/12/22 Business Development Meeting (Quilpie)
- 16/12/22 Council Workshop (Quilpie)
- 17/12/22 The Australian News Meeting (Plevna)
- 08/01/23 RDA Executive Meeting (zoom)
- 10/01/23 Council Workshop (Quilpie)

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Meeting of Council	13-Dec-22	Quilpie	1	1	1	1	1
RDA Meeting	15-Dec-22	Zoom	1				
Business Development Group Breakfast	16-Dec-22	Quilpie	1	1		1	1
Discussion of Rates	16-Dec-22	Quilpie	1	1		1	1
Quilpie Town Christmas Park and Shop Local Draw	16-Dec-22	Quilpie		1		1	1
The Australian News Meeting	17-Dec-22	Plevna	1				
RDA Executive Meeting	8-Jan-23	Zoom	1				
Councillor Workshop	10-Jan-23	Quilpie	1	1		1	1
CEO Annual Review	16-Jan-23	Quilpie	1	1	1	1	1

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 ENGINEERING SERVICES STATUS REPORT DECEMBER 2022****EXECUTIVE SUMMARY**

This is the Engineering Services Status Report for December 2022.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 LIBRARIAN STATUS REPORT****EXECUTIVE SUMMARY**

To provide an update to Council on Library activities from October to December 2022.

Noted

10.2.2 HEALTH PROMOTIONS OFFICER REPORT**EXECUTIVE SUMMARY**

To provide Council a Quarterly Report for Health Promotions.

Noted

10.2.3 CORPORATE AND COMMUNITY SERVICES STATUS REPORT - DECEMBER 2022**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate and Community Services portfolio.

Noted

10.2.4 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Coordinator's portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - DECEMBER 2022****EXECUTIVE SUMMARY**

This report is to provide Council with an update on financial services for month ending 31 December 2022.

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on Tourism and Economic Development activities.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

11 ENGINEERING SERVICES**11.1 RFQL12 SUPPLY AND DELIVERY OF ONE (1) 4WD BACKHOE****EXECUTIVE SUMMARY**

The Purpose of this report is to provide Council with a recommendation to award RFQL12 22-23 Supply and Delivery of One (1) 4WD Backhoe.

RESOLUTION NO: (QSC002-01-23)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

1. That Council

- (a) Award RFQL12 22-23 Supply and Delivery of one (1) 2022 4WD Backhoe to Construction Equipment Australia for the amount of \$243,181.82 Ex GST; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement

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11.2 REQUEST TO INSTALL GRID ON KEEROONGOOLOO ROAD**EXECUTIVE SUMMARY**

Keeroongooloo Station has requested installation of a cattle grid on Keeroongooloo Road. The report provides information regarding the request.

RESOLUTION NO: (QSC003-01-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council:

- 1) Support the request for the installation of a new grid on Keeroongooloo Road;
- 2) Keeroongooloo Station is responsible for the purchase of a new grid; and
- 3) Council are responsible for the installation and maintenance of the grid in line with the current Council Policy E.01 Grid Policy

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11.3 REQUEST TO INSTALL GRID AT COLAC ROAD**EXECUTIVE SUMMARY**

A landholder has requested that an existing gate on Colac Road be replaced with a grid. This report discusses the request.

RESOLUTION NO: (QSC004-01-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council:

- 1) Support the request for the replacement of an existing gate with a grid on Colac Road;
- 2) Mr Dan Bain is responsible for the purchase of a new grid; and
- 3) Council are responsible for the installation and maintenance for the grid in line with the current Council Policy E.01 Grid Policy.

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12 CORPORATE AND COMMUNITY SERVICES

12.1 REVIEW OF RECOVERY OF RATES & CHARGES AND GENERAL DEBT POLICY

EXECUTIVE SUMMARY

The purpose of this report is to consider the draft Recovery of Overdue Rates and Charges Policy for adoption.

RESOLUTION NO: (QSC005-01-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That Council:

- 1) Remove the first paragraph under Section 3.3.2 of the draft policy; and
- 2) adopt the Recovery of Overdue Rates and Charges Policy as amended.

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Cr Paulsen left the meeting at 12:00

13 FINANCE

13.1 FINANCIAL SERVICES REPORT MONTH ENDING 31 DECEMBER 2022

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 December 2022.

RESOLUTION NO: (QSC006-01-23)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council receive the Finance Report for the period ending 31 December 2022.

4/0

14 GOVERNANCE**14.1 LOCAL GOVERNMENT REMUNERATION COMMISSION ANNUAL REPORT 2021-22****EXECUTIVE SUMMARY**

On 30 November 2022, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the Local Government Act 2009 and Chapter 8, Division 1 of the Local Government Regulation 2012. This determination is to apply from 1 July 2023.

RESOLUTION NO: (QSC007-01-23)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council endorse the recommendation of the Local Government Remuneration Commission to apply from 1 July 2022 as follows:
 - (a) Mayor - \$114,801
 - (b) Deputy Mayor - \$66,231
 - (c) Councillor - \$57,400 (a base payment of \$38,266.67 and a meeting fee of \$1,594.44 per calendar month)

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Cr Paulsen re-joined meeting at 12:35 pm.

Council adjourned for lunch at 12:37 pm.

Cr Barnes left the meeting at 1:00 pm and did not return to the meeting.

Council resumed after lunch at 1:12 pm.

14.2 OPERATIONAL PLAN 2022-23 SECOND QUARTER UPDATE**EXECUTIVE SUMMARY**

This report will present the second quarter update for the 2022/23 Operational Plan to Council.

RESOLUTION NO: (QSC008-01-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council notes the second quarter update for the 2022/23 Operational Plan.

4/0

15 CONFIDENTIAL ITEMS**MOTION**

RESOLUTION NO: (QSC009-01-23)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That Council move into closed session, commencing at 1:37 pm..

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MOTION

RESOLUTION NO: (QSC010-01-23)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

That Council move out of closed session, commencing 1:43 pm..

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RECOMMENDATION MOTIONMOTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Memorandum of Understanding between the Valuer-General and Local Government

This matter is considered to be confidential under Section 254J(3) - i of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

EXECUTIVE SUMMARY

This report is to provide Council with a request from the Valuer-General to execute a Memorandum of Understanding in accordance with the requirements and obligations of the Land Valuation Act 2010.

RESOLUTION NO: (QSC011-01-23)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council:

- (a) Enters into a Memorandum of Understanding with the Valuer-General; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract.

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16 LATE ITEMS**17 GENERAL BUSINESS**

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Cr Hewson suggested that the Community Newsletter mention the issue of vandalism to property happening in Quilpie at present.
- Bull rushes at dam getting out of hand. Engineering Services already planning action.
- Ficus trees at Mural Park need to be removed and possibly moved to Bulloo Park. Cr Volz also suggested the ficus trees in the Shire Hall green space be removed as well to improve visual amenity.
- Several Gyrica units have a serious problem with redbacks inside the units. Steers Pest Control have been booked for this week.
- Enquiry regarding the pound paddock, policy currently under review.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 21 February 2023 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 09:30am.

There being no further business the Mayor declared the meeting closed at 2:05 pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Monday, 16 January 2023.

Submitted to the Ordinary Meeting of Council held on Tuesday, 21 February 2023.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date