



Ordinary Meeting of Council

MINUTES

Tuesday 15 November 2022

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 15 NOVEMBER 2022 AT 9.30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 08:49am.

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor)(Zoom), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Mr Peter See (Director Engineering Services), Sharon Frank (Manager Finance and Admin), Mrs Lisa Hamlyn (Director Corporate and Community Services), Lorraine Mathieson and Wanda Loveday (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Condolences were extended to the family and friends of Delma Schulz, Cassandra McKellar, and Blue Lewis.

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Paulsen declared prescribed interests in Items 16.2 and 16.3.

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 25 OCTOBER 2022**

RESOLUTION NO: (QSC175-11-22)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That the Minutes of the Council Meeting held on 25 October 2022 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 27/10/22 - Audit Committee Meeting (Quilpie)
- 27/10/22 – Queensland Fire and Emergency Services Acting Director, Jason Lawlor (ZOOM)
- 28/10/22 – Department Agriculture and Fisheries District Director (phone)
- 02/11/22 – Outback Queensland Tourism Association AGM (Gold Coast)
- 03/11/22 - Brett De Chastel Workshop (ZOOM)
- 08/11/22 – Wild Dog Barrier Fence Meeting (ZOOM)
- 09/11/22 - Council Workshop (Quilpie)
- 11/11/22 - Remembrance Day Service (Quilpie)

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Council Meeting	25-Oct-22	Quilpie	1	1	1	1	1
Audit Committee Meeting	27-Oct-22	Quilpie	1	1	1		1
QFES Acting Director	27-Oct-22	Zoom	1				
Council Staff Function - Night Golf	28-Oct-22	Quilpie		1	1	1	1
DAF District Director	28-Oct-22	Phone	1				
Quilpie Sport & Recreation - AGM	29-Oct-22	Quilpie				1	
Melbourne Cup Luncheon - Toompine Hotel	01-Nov-22	Toompine		1		1	1
OQTA AGM	02-Nov-22	Gold Coast	1				
Brett de Chastel Leadership Workshop	03-Nov-22	Quilpie	1	1		1	1
St Finbarr's Fete	04-Nov-22	Quilpie		1	1	1	
Airport Meeting	07-Nov-22	Quilpie		1			
WDBF Meeting	08-Nov-22	Zoom	1				
Councillors Workshop	09-Nov-22	Quilpie	1	1	1	1	1
Remembrance Day	11-Nov-22	Quilpie	1	1	1	1	1
Christmas in the Gallery Opening	12-Nov-22	Quilpie		1		1	1
5th Birthday Celebrations Quilpie Sport & Recreation Assoc	12-Nov-22	Quilpie				1	1

Director Corporate and Community Services Mrs Lisa Hamlyn entered the meeting at 9.15am.

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 ENGINEERING SERVICES STATUS REPORT OCTOBER 2022

EXECUTIVE SUMMARY

Engineering Services Status Report October 2022

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 SWIMMING POOL LESSEE STATUS REPORT

EXECUTIVE SUMMARY

To provide an update to Council for the activities at the Quilpie and Eromanga pools.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCIAL SERVICES STATUS REPORT - OCTOBER 2022****EXECUTIVE SUMMARY**

This report is to provide Council with a summary of the cheques issued for month ending 31 October 2022.

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on Tourism and Economic Development activities.

Noted

10.4.2 WORKPLACE HEALTH AND SAFETY MANAGER OPERATIONAL STATUS REPORT**EXECUTIVE SUMMARY**

To provide a report on the projects and activities of the Workplace Health and Safety Office.

Noted

10.4.3 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

11 ENGINEERING SERVICES**11.1 RFQL05 FULL SERVICE BITUMEN RESURFACING****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQL 05 22-23 full service bitumen re-surfacing works.

RESOLUTION NO: (QSC176-11-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

1. That Council:

- a) Subject to funding approval and finalisation, award RFQL 05 22-23 full service bitumen re-surfacing works to RPQ Spray Seal Pty Ltd for an amount of \$654,142.34 excluding GST; and
- b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

5/0

11.2 SOUTH WEST QUEENSLAND TROUGH FLOODING, 7-15 SEPTEMBER 2022 PROJECT MANAGEMENT

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL06 22-23 for the Project Management of the Reconstruction of Essential Public Assets from the South West Queensland Trough Flooding event 7-15 September 2022.

RESOLUTION NO: (QSC177-11-22)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council:

- (a) award RFQL06 22 South West Queensland Trough Flooding event 7 September – 15 September 2022 Project Management to Proterra Group at cost as per RFQL06 22-23 Response Schedule; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy

5/0

12 CORPORATE AND COMMUNITY SERVICES

12.1 FINANCIAL STATEMENTS 2021/22

EXECUTIVE SUMMARY

The Financial Statements for the year ended 30 June 2022, including the General Purpose Financial Statements and Current Year Financial Sustainability Statement, were certified by the Queensland Audit Office on 31 October 2022, with an unmodified audit opinion for the financial statements.

RESOLUTION NO: (QSC178-11-22)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council receive and note the audited Financial Statements for 2021/22.

5/0

12.2 CHEEPIE COMMON CATTLE AGISTMENT**EXECUTIVE SUMMARY**

Council has received an expression of interest from a resident to agist 50 - 60 cows and calves on the Cheepie Town Common for a period of two years, with the option to extend at the end of the term if seasonal conditions allow.

RESOLUTION NO: (QSC179-11-22)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council does not approve the request to agist cattle on the Cheepie Common.
2. That Council reviews EP.01. Depasturage policy and related fees, and charges for all commons and reserves across the Shire.
3. That Council ensures that the Policy meets
 - a) Legislative requirements;
 - b) Is consistent across the Shire; and
 - c) Recovers cost.

5/0

13 FINANCE**13.1 REQUEST FOR ALLOWANCE OF DISCOUNT ASSESSMENT 300-0, 334-0, 338-0 AND 449-7.****EXECUTIVE SUMMARY**

The purpose of this report is to consider a request to allow the prompt payment discount on assessments 00300-00000-000, 00334-00000-000, 00338-00000-000 and 00449-70000-000 and write off any interest that has accrued as a result of the ratepayer misreading the due date and subsequently paying the rates on 30 October 2022 rather than the 20 October 2022.

RESOLUTION NO: (QSC180-11-22)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council does not allow the discount on assessments 00300-00000-000, 00334-00000-000, 00338-00000-000 and 00449-70000-000 or write off any interest that has accrued, as a result of mis-reading the due date.

5/0

13.2 FINANCIAL SERVICES REPORT MONTH ENDING 31 OCTOBER 2022

EXECUTIVE SUMMARY

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 31 October 2022.

RESOLUTION NO: (QSC181-11-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council receive the Finance Report for the period ending 31 October 2022.

5/0

14 GOVERNANCE**14.1 DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE TO ESTABLISH 'SHORT TERM ACCOMMODATION' AND 'TOURIST PARK' (MOTEL AND CARAVAN PARK) AT 8 - 10 WEBBER STREET, EROMANGA****EXECUTIVE SUMMARY**

The purpose of this report is for Council to decide the Development Application for a Material Change of Use to establish "Short-Term Accommodation" and "Tourist Park" (Motel and Caravan Park) on land situated at 8-10 Webber Street, Eromanga, formally described as Lots 501-510 on E3051.

RESOLUTION NO: (QSC182-11-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council issue a decision notice to the applicant approving the development application for a Material Change of Use for "Short-term Accommodation" and "Tourist Park" (Motel and Caravan Park) on land situated at 8-10 Webber Street, Eromanga, being Lots 501-510 on E3051 subject to the following conditions.

General Advice

- I. The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme*. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this planning scheme.
- II. In the Planning Scheme:

Short-term Accommodation means "*Premises used to provide short-term accommodation for tourists or travellers for a temporary period of time (typically not exceeding three consecutive months) and may be self-contained.*"

The use may include a manager's residence and office and the provision of recreation facilities for the exclusive use of visitors."

Tourist Park means "*Premises used to provide for accommodation in caravans, self-contained cabins, tents and similar structures for the public for short term holiday purposes.*"

The use may include, where ancillary, a manager's residence and office, kiosk, amenity buildings, food and drink outlet, or the provision of recreation facilities for the use of occupants of the tourist park and their visitors, and accommodation for staff."

- III. All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- IV. The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved works are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- V. It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- VI. In completing an assessment of the proposed development, council has relied on the information submitted in support of the development application as true and correct. any change to the approved plans and documents may require a new or changed development approval. it is recommended that the applicant contact council for advice in the event of any potential change in circumstances.

Development Conditions

Use

1. The approved development is a Material Change of Use – "Short-Term Accommodation" and "Tourist Park" (Motel and Caravan Park) as defined in the Planning Scheme and as shown on the approved plans.
2. A development permit for building works must be obtained prior to commencing construction of the use.

Compliance inspection

3. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted within these conditions.
4. Prior to the commencement of use, the applicant shall contact Council and arrange a development compliance inspection.

Approved & Amended plans and documents

5. All works and operations are to be carried out generally in accordance with the approved plans listed in the following table. Where the approved plans conflict with the Assessment Manager's conditions, the Assessment Manager's conditions shall take precedence.

Plan/Document Number	Plan/Document Name	Date
A:A0-01	Site Development Plan Scheme 4	08.02.2021
A:A1-05	Café Floor Plan	08.02.2021
A:A1-06	Café Elevation	08.02.2021
A:A1-07	Café Elevation	08.02.2021

A:A1-16	Caravan Park Toilet & Shower Room Elevations	08.02.2021
A:A1-15	Caravan Park Toilet and Shower Room Floor Plan, Roof Plan & Section	08.02.2021
A:A1-20	Electrical & Battery Room Floor Plan, Roof Plan & Section	08.02.2021
A:A1-21	Electrical & Battery Room Elevations	08.02.2021
A:A1-18	Gen. Set Room Elevations	08.02.2021
A:A1-19	Gen. Set Room Elevations & Section	08.02.2021
A:A1-17	Gen. Set Room Floor Plan & Roof Plan	08.02.2021
A:A1-01	Proposed Motel 01 Ground Floor Plan	08.02.2021
A:A1-03	Proposed Motel 01 Elevations	08.02.2021
A:A1-09	Proposed Motel 02 Ground Floor Plan Scheme 02	08.02.2021
A:A1-10	Proposed Motel 02 Second Floor Plan Scheme 02	08.02.2021
A:A1-11	Proposed Motel 02 Roof Deck Plan Scheme 02	08.02.2021
A:A1-12	Proposed Motel 02 Elevations Scheme 02	08.02.2021
A:A1-13	Proposed Motel 02 Elevations Scheme 02	08.02.2021
A:A1-24	MRF Flood Plan, Roof Plan & Section	08.02.2021
A:A1-25	MRF Elevations	08.02.2021
A:A1-23	Pump Room Elevations	08.02.2021
A:A1-22	Pump Room Flood Plan, Roof Plan & Section	08.02.2021

6. Provide an amended Site Plan which shows the proposed wastewater system, including all required disposal areas, in accordance with the relevant standards.

Development works

7. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
8. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
9. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

Applicable Standards

10. All works must comply with:
- a) the development approval conditions;
 - b) any relevant Acceptable Solutions of the applicable codes of the planning scheme for the area;

- c) Council's standard designs for such work where such designs exist;
- d) any relevant Australian Standard that applies to that type of work.

Despite the requirements of paragraphs a-d above, Council may agree in writing to an alternative specification. This alternative specification prevails over those specified in paragraphs a-d in the event of any inconsistency.

The developer must also ensure that any works do not conflict with any requirements imposed by any concurrence lawful requirements outside those stated above.

Stormwater drainage

11. Stormwater drainage is to be provided in accordance with:

- a) Queensland urban drainage manual, 3rd Edition, Queensland Department of Energy and Water Supply, 2013;
- b) Pilgrim, DH, (ed), Australian Rainfall & Runoff – A Guide to Flood Estimation, Institution of Engineers, Australia, Barton, ACT, 1987; and

- 12. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed. The developer shall ensure that in all cases, discharge of stormwater runoff from the development drains freely to the legal point/s of discharge for the development.
- 13. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
- 14. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Avoiding nuisance

- 15. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time.
- 16. Dust emanating as result of activities carried out onsite (both during construction and post construction) must be continually monitored and suppressed in order to prevent any dust drifting onto road networks and nearby properties and sensitive land uses.
- 17. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.
- 18. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.
- 19. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.
- 20. Noise emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the Environmental Protection (Noise) Policy 2008.
- 21. Air emissions from the development shall not cause environmental harm of nuisance to adjoining properties or "Sensitive Land Uses" in accordance with the Environmental Protection (Air) Policy 2008.

Waste Management

-
22. All waste generated from construction of the premises must be effectively controlled on-site before disposal. All waste must be disposed of in accordance with the *Environmental Protection (Waste Management) Regulation 2000*.
 23. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction and Recycling Act 2011*.

Refuse storage

24. Adequate refuse storage areas and facilities must be provided on the site to service the approved development.
25. At all times while the use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and emptied, and the waste removed from the site on a regular basis. All waste containers are to be located in a convenient and unobtrusive position and shielded from the view of users of the premises, travelling public and neighbours, and accessible by the vehicles used by Council, its agents and/or others.
26. All waste generated on-site must be managed in accordance with the waste management hierarchy as detailed in the *Waste Reduction & Recycling Act 2011*.

Car parking

27. Provide a minimum of 79 car parking spaces including a minimum of 3 person with disability (PWD) car parking spaces as shown on the approved site plan.
28. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.

Access and manoeuvring

29. All access and egress points, from the edge of the existing bitumen from Burt Street and King Street to the property boundary, shall be constructed, or upgraded if required, to a sealed commercial standard to the satisfaction of and at no cost to Council.
30. The landowner is responsible for the construction and maintenance of vehicle crossovers from the road carriageway to the property boundary and for obtaining any approvals that may be required, and for complying with the applicable designs and standards. Should any damage be caused at the approved access locations, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
31. Access and egress points from Webber Street are to be constructed and maintained in accordance with the relevant Department of Transport and Main Roads standards.
32. Design and construct all driveway, parking and manoeuvring areas to a sealed standard.
33. All vehicle movements within the site are to be clear of proposed parking areas, buildings and landscape treatments. Vehicle parking bays must not encroach into swept paths for vehicle movements onsite.
34. All vehicles entering and exiting the development site must be able to enter and leave in forward direction. Reversing out of the development site is not permitted. Vehicle manoeuvres in this regard are to be totally contained within the development site boundaries.
35. Car parking and manoeuvring areas are to be designed in accordance with:
 - a) AS2890.1 – Parking Facilities;
 - b) Austroads AP-34/95 - Design Vehicles and Turning Path Templates; and
 - c) The 'Access to Premises Standard' (Vol 1 of the National Construction Code).
36. Provide loading bay facilities for a Heavy Rigid Vehicle within the subject site, ensuring all loading and unloading operations are conducted wholly within the site and service vehicles enter and exit

the site in a forward direction.

Directional Signage

37. Signage shall be installed internal to the site at strategic locations that clearly demonstrate the direction that vehicles are to travel through the site.
38. Signage shall be installed in proximity of the site access points clearly advising the required entry and exit points for vehicle manoeuvres associated with the use. Signage must be in accordance with the Manual of Uniform Traffic Control Devices – Part 13: Local Area Traffic Management.

Earthworks and Construction

39. During construction, erosion controls and silt collection measures are to be put in place to protect environmental values and mitigate potential impacts to adjoining properties and roadways.

Landscaping and fencing

40. Existing mature vegetation within the site is to be maintained and incorporated as part of the approved development.
41. The developer is to prepare and landscape the site, generally in accordance with the approved Site Plan, consisting mainly of drought-tolerant species suitable to their individual location on site.
42. Any additional landscaping areas provided, must contribute to the amenity of development by enhancing the visual appeal and softening the built form and must be irrigated during an establishment period of two years.
43. All site landscaping is to be maintained throughout the duration of the approved use. Any dead and/or unhealthy plants are to be promptly removed and replaced.
44. Landscaping must not interfere with sight lines at access driveways for vehicle traffic.

Provision of services

45. The development must be connected to Council's reticulated water supply network in accordance with the applicable standards and policies.
46. Adequate provision for water supply for potable water and fire-fighting purposes must be provided.
47. Connect the development to an on-site effluent disposal system, in accordance with Schedule 1, Division 4: Standards for Sewerage Supply, Section 4.2; Standards for On-site Sewerage, AS1547 and the Queensland Plumbing and Waste Water Code. Make provision for adequate on-site disposal areas as required.
48. Prior to lodgement of a Building Application, submit a Wastewater Management Plan to Council for endorsement and obtain a Development Permit for Plumbing Work for the on-site sewerage treatment system.

Note: Any on-site effluent disposal system servicing more than 21 Equivalent Persons (EP) requires an Environmentally Relevant Activity (ERA) 63 which, depending on the treatment and discharge method, will require a separate Material Change of Use approval.

49. The development must be connected to an adequate electricity supply system in accordance with the relevant building standards, requirements and specifications (as relevant).
50. If the premises is connected to a telecommunications service, then such works shall be undertaken in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications (as relevant).

51. All services installation connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such design exist, (iv) any relevant Australian Standard that applies to that type of work and (v) any alternative specifications that Council has agreed to in writing and which the development must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Advertising signage

52. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach on adjoining properties or roads.
53. Any free standing advertising signage or structure constructed on the subject site shall be designed by an RPEQ (Structural) Engineer and certification provided for both design and construction.

No cost to Council

54. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development.

Latest versions

55. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

56. It is the developer's responsibility to ensure all entities associated with this Development Approval have a legible copy of the Decision Notice and the Approved Plans and Approved Documents bearing 'Council Approval'.

5/0

14.2 ADOPTION OF APPOINTMENT OF ACTING CEO POLICY**EXECUTIVE SUMMARY**

To provide for a more efficient mechanism to appoint a person in the Acting Chief Executive Officer's (CEO) position.

RESOLUTION NO: (QSC183-11-22)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council resolve to adopt the Appointment of Acting CEO Policy as presented in the accompanying agenda.

5/0

14.3 RECOGNITION OF SERVICE POLICY

EXECUTIVE SUMMARY

This report is to provide Council with the updated Recognition of Service Policy for Quilpie Shire Council Staff.

RESOLUTION NO: (QSC184-11-22)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That Council resolve to adopt the revised Recognition of Service Policy as presented in the accompanying agenda.

5/0

14.4 APA PROPOSED LEASE AT CONGIE - LOT 4 GO51**EXECUTIVE SUMMARY**

The report is to enable Council to provide for views in relation to lease of state land by APA.

RESOLUTION NO: (QSC185-11-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

1. That Council notes and receives the report.
2. That Council authorises the CEO or the CEO's delegate to provide views to APA in relation to the proposed leasehold arrangements over Congie Station - Lot 4 GO51.

5/0

15 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

15.1 Request for payment plan and reduced general rates - Assessments 00886-00500-000, 00886-00610-000, 00886-00620-000, 00886-00630-000 & 00886-00640-000

This matter is considered to be confidential under Section 254J(3) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

15.2 Quarter 1 2022/23 Budget Review

This matter is considered to be confidential under Section 254J(3) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

MOTION

RESOLUTION NO: (QSC186-11-22)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council move into Closed Session commencing at 11:21am.

5/0

Alisha Moody, Finance Officer - Receivables, joined the meeting at 11:23am.

Alisha Moody, Finance Officer - Receivables left the meeting at 12:10pm.

MOTION

RESOLUTION NO: (QSC187-11-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council move out of closed session at 12:24pm.

5/0

15.1 REQUEST FOR PAYMENT PLAN AND REDUCED GENERAL RATES - ASSESSMENTS 00886-00500-000, 00886-00610-000, 00886-00620-000, 00886-00630-000 & 00886-00640-000

EXECUTIVE SUMMARY

The applicant has written to Council requesting:

1. a payment plan that allows them to defer the majority of the currently owed rates into financial year 23/24; and
 2. a reduced rate of 10 cents on the dollar for the 22/23 financial year.
-

RECOMMENDATION

That Council lay the item on the table.

15.2 QUARTER 1 2022/23 BUDGET REVIEW

EXECUTIVE SUMMARY

In accordance with S170 (3) of the *Local Government Regulation 2012*, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

RESOLUTION NO: (QSC188-11-22)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council:

1. Note that the budget has been prepared on an accrual basis and is consistent with the Corporate Plan and annual Operational Plan.
2. Approve the Quarter 1 (September) 2022/23 budget amendments (operational and capital) which are outlined in the report.
3. Approve the revised financial statements for the Quarter 1 2022/23 budget amendments and the following report attachments:

-
- (a) Revised Budget Financial Statements (Financial Position, Cash Flow, Income and Expenditure and Changes in Equity) - 2022/23 and the next two years
 - (b) Revised Long Term Financial Forecast - 2022/23 and the next nine financial years
 - (c) Revised Measures of Financial Sustainability for 2022/23 and the next nine financial years (Ratios)
 - (d) Revenue Policy 2022/23
 - (e) Revenue Statement 2022/23
 - (f) Total Value of Change in Rates and Charges
4. Include the Quarter 1 2022/23 Budget Review document on Council's website.
- 5/0

ADJOURNMENT

Council adjourned for lunch at 12:29pm and resumed at 1:03pm.

16 LATE ITEMS

16.1 ADOPTION OF ANNUAL REPORT

EXECUTIVE SUMMARY

The purpose of this report is to present Council with the draft 2021 – 2022 Annual Report for consideration and adoption.

RESOLUTION NO: (QSC189-11-22)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council adopt the 2021-2022 Annual Report as presented in the accompanying agenda.

5/0

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding APV Contracting, referred to in items 16.2 and 16.3.

Cr Bruce Paulsen is President of the Quilpie Golf Club. The Quilpie Golf Club stands to gain a financial benefit depending on the outcome of the matter, as APV Contracting are a sponsor of the Quilpie Golf Club.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 1:11 pm, Cr Bruce Paulsen left the meeting.

16.2 QSC FD 2022 - RFQL 04 22-23 FLOOD RESTORATION WORKS 2022 PACKAGE D

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with a recommendation to award RFQL 04 22-23 Flood Restoration Works 2022 Package D for the Restoration of Essential Public Asset Works on Old Charleville Road.

RESOLUTION NO: (QSC190-11-22)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council:

- a. Subject to funding approval and finalisation, award RFQL 04 22-23 Flood Restoration Works Package D to SA Travers & SL Travers for an amount of \$ 1,110,981.28 excluding GST; and
- b. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

4/0

16.3 QSC FD 2022 - RFGL 07 22-23 FLOOD RESTORATION WORKS 2022 PACKAGE E**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award RFQL 07 22-23 Flood Restoration Works 2022 Package E for the Restoration of Essential Public Asset Works on Big Creek Road.

RESOLUTION NO: (QSC191-11-22)

Moved: Cr Lyn Barnes

Seconded: Cr Jenny Hewson

1. That Council:

- a. Subject to funding approval and finalisation, award RFQ 07 22-23 Flood Restoration Works Package E to APV Contracting for an amount of \$626,170.00 excluding GST; and
- b. Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

4/0

At 1:15 pm, Cr Bruce Paulsen returned to the meeting.

16.4 WRITE OFF OF DEBTOR ACCOUNT BALANCES

EXECUTIVE SUMMARY

The purpose of this report is to request the write off outstanding debtor account balances as they have been deemed unrecoverable or uneconomical for Council to recover.

RESOLUTION NO: (QSC192-11-22)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council write off the outstanding debtor balances totalling to \$8,439.82.

5/0

16.5 QTIC ANNUAL GENERAL MEETING - BOARD OF DIRECTORS VOTING 2022**EXECUTIVE SUMMARY**

As a member of Queensland Tourism Industry Council (QTIC), Quilpie Shire Council is entitled to one vote for Board of Directors 2022. This report is presented to recommend vote for submission by 22nd November 2022 deadline.

RESOLUTION NO: (QSC193-11-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

1. That Council endorse their vote for Queensland Tourism Industry Council (QTIC) for the following two nominees as 2022 Board Directors;
 - a) Peter Woodward (incumbent) – CaPTA Group
 - b) Oriana Wyrozebska – Moreton Bay Regional Industry and Tourism.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

An update was requested on the Amy Johnson signs at airport, and other signage which has been removed due to the deteriorated state of the signage. Manager of Tourism and Economic Development (MTED) is following up.

The Mardigan Welcome to Country sign is to be designed by Mardigan people, but Council will pay for the printing and erection of the sign. Same offer has been made to Boonthamurra and Kullilli people, but no response has been received from them. This will be followed up by Director Corporate and Community Services.

The Quilpie sign on the eastern side of the shire is being refurbished.

Question was raised if the show on the big screen at Visitor Information Centre had been advertised. Comment was passed that, when seen from a distance, the screen appeared very distorted. MTED to follow up.

The current Camping Policy allows for free camping at Baldy Top, however the policy is being reviewed by MTED. Director Engineering Services advised that from his observation during the season, only 20 vans had utilised Baldy Top as a free camp.

Shop Local has started and boxes will be distributed by Visitor Centre this week to all participating businesses.

Director Corporate and Community Services advised that there is enough meat in the freezer for pig baiting.

Mothers of the Sons of Adavale Group have made enquiries regarding signs for the 40th anniversary of the crash. MTED has arranged for the signs to be manufactured over the Christmas break.

It was suggested that a pool type fence be erected around the playground at Toompine as there was recently a near miss with a child running across in front of a tourist. Further works are to be undertaken.

Plans for the installation of a toilet at Hell Hole Gorge have stalled, because of questions as to who will perform maintenance. The facility proposed by Council was to be a temporary unit as it was not in line with Parks preferred facility.

A small but steep creek crossing is hindering access to the Hell Hole Gorge Park for low clearance vehicles. It was suggested that Council negotiate with Parks to rectify this to give access to school groups and small buses for day trips.

Department of Resources announced that they have lifted the moratorium on small scale mining and are receiving applications from miners from 25 November, maximum tenure of five years with possible extension of further five years only are being offered. Local miners have expressed to councillors their satisfaction with these conditions.

It was agreed to change the Council Meeting in January 2023 from Tuesday 17 January to Monday 16 January 2023 to allow for attendance of all councillors on that date.

A letter of congratulations is to be sent to Eromanga Natural History Museum on their Bronze Award in the Tourism Queensland Awards.

Attraction of a doctor to the shire was discussed. The Mayor advised that there appears to be 2 or 3 doctors interested in participating in a regular rotation on a locum basis.

Residents at Gyrica Gardens have requested larger unit numbers for their doors as present ones are difficult for some residents to distinguish. Director Engineer Services to follow up.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 13 December 2022 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 2:34pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 15 November 2022.

Submitted to the Ordinary Meeting of Council held on Tuesday, 13 December 2022.



Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

13/12/22
Date