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# Ordinary Meeting of Council

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## MINUTES

Tuesday 19 July 2022

Quilpie Shire Council Boardroom  
50 Broлга Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE  
ON TUESDAY, 19 JULY 2022 AT 9.30AM**

**1 OPENING OF MEETING**

The Mayor declared the meeting open at 9.14am

**2 ATTENDANCE**

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

**In Attendance:** Mr Justin Hancock (Chief Executive Officer), , Mr Brian Weeks (Acting Director Engineering Services), Ms Lorraine Mathieson (Secretariat)

**3 APOLOGIES**

Ms Sharon Frank (Acting Director Corporate and Community Services)

**4 CONDOLENCES**

Condolences were extended to the family of Betty Steele on her passing.

**5 DECLARATIONS OF INTEREST**

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Mackenzie noted a prescribed conflict of interest with item 14.1.

Cr Paulsen noted a prescribed conflict of interest with items 11.1 and 16.2.

**6 RECEIVING AND CONFIRMATION OF MINUTES****6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 21 JUNE 2022**

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**RESOLUTION NO: (QSC109-07-22)**

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That the Minutes of the Council Meeting held on 21 June 2022 be received and the recommendations therein be adopted.

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**6.2 SPECIAL MEETING OF QUILPIE SHIRE COUNCIL HELD ON WEDNESDAY 6 JULY 2022**

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**RESOLUTION NO: (QSC110-07-22)**

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That the Minutes of the Special Council Meeting held on 6 July 2022 be received and the recommendations therein be adopted.

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**7 ITEMS ARISING FROM PREVIOUS MEETINGS**

Nil

**8 MAYORAL REPORT**

- 21/6/22 Ordinary Meeting of Council (Quilpie)
- 23/06/22 Regional Development Association Meeting (Zoom)
- 23/06/22 Minister for Agricultural Industry Development & Fisheries, and Rural Communities (Zoom)
- 23/06/22 Eromanga District Community Association Meeting (Eromanga)
- 28/06/22 South West Queensland Regional Organisation of Council Carbon Farming Meeting (Zoom)
- 05/07/22 South West Queensland Regional Organisation of Council SWHHS CEO Meeting (Zoom)
- 06/07/22 Special Meeting of Council - Budget Meeting including Gemseekers Pty Ltd (Gasfields) Presentation (Quilpie)
- 12/07/22 Lake Eyre Basin Stakeholder Advisory Group (Zoom) final meeting
- 14/07/22 Darling Downs and SWQ Council of Mayors (COM) Strategy Meeting (Goondiwindi)
- 15/07/22 Darling Downs and SWQ Council of Mayors Meeting (Goondiwindi)

**9 COUNCILLOR PORTFOLIO REPORTS**

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Council Meeting	21-Jun-22	Quilpie	1	1	1	1	1
Regional Development Australia Meeting	23-Jun-22	Zoom	1				
Eromanga District Community Association	23-Jun-22	Eromanga	1	1			
Minister for Agricultural Industry Development & Fisheries, and Rural Communities	23-Jun-22	Zoom	1				
South West Qld Region of Councils Carbon Farming	28-Jun-22	Zoom	1				
LGAQ Civic Leaders Conference	29-30 June	Sunshine Coast		1		1	
Indigenous Art Exhibition, Launch NAIDOC week	03-Jul-22	Quilpie			1		1
South West Qld Region of Councils CEO Meeting	05-Jul-22	Zoom	1				
Special Council Meeting (Budget)	06-Jul-22	Quilpie	1	1	1	1	1
Eromanga Gas Plant Reactivation (Gemfinders)	06-Jul-22	Quilpie	1	1	1	1	1
NAIDOC week celebration	07-Jul-22	Baldy Top		1		1	1
NAIDOC week finale	08-Jul-22	John Waugh Park				1	1
LEB Stakeholder Advisory Group	12-Jul-22	Zoom	1				
Darling Downs & SWQ Council of Mayors Strategy	14-Jul-22	Goondiwindi	1				
Darling Downs & SWQ Council of Mayors Meeting	15-Jul-22	Goondiwindi	1				
Corinna Bonshek & Collaborators - Quilpie Opera	18-Jul-22	Quilpie		1		1	1

**10 OPERATIONAL STATUS REPORTS****10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 ENGINEERING SERVICES STATUS REPORT JUNE 2022****EXECUTIVE SUMMARY**

Engineering Services Report June 2022.

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Noted

**10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS****10.2.1 HEALTH PROMOTIONS OFFICER REPORT****EXECUTIVE SUMMARY**

The purpose of this information report is to provide Council with a quarterly update on Health Promotions activities and services provided.

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Noted

**10.3 FINANCE SERVICES STATUS REPORTS****10.3.1 FINANCIAL SERVICES STATUS REPORT - JUNE 2022****EXECUTIVE SUMMARY**

This report is to provide Council with a summary of the cheques issued for month ending 30 June 2022.

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Noted

**10.4 GOVERNANCE SERVICES STATUS REPORTS****10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on Tourism and Economic Development activities.

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Noted

**10.4.2 MANAGER GOVERNANCE AND COMPLIANCE OPERATIONAL STATUS REPORT**

**EXECUTIVE SUMMARY**

The purpose of this report is to provide a quarterly overview of the Governance and Compliance area.

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Noted

**10.4.3 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

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Noted

**11 ENGINEERING SERVICES****11.1 CONTRACT FOR SCREENING OF MATERIAL FOR RESTORATION OF ESSENTIAL PUBLIC ASSET WORKS 2022.**

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

Cr Bruce Paulsen is President of the Quilpie Golf Club. The Quilpie Golf Club has business matters underway with a company offering a tender.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 10:57 am, Cr Bruce Paulsen left the meeting.

**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation to award contract T25 21-22 QSC FD2022 - Screening of Material for Restoration of Essential Public Asset Works 2022.

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**RESOLUTION NO: (QSC111-07-22)**

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council:

- (a) Subject to funding approval and finalisation, award T25 21-22 QSC FD2022 - Screening of Material for Restoration of Essential Public Asset Works 2022 to APV Contracting Pty Ltd for an amount of up to \$622,000.00 Excl GST; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the Local Government Act 2009 to negotiate, finalise, and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's procurement policy.

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At 11:04 am, Cr Bruce Paulsen returned to the meeting.

**12 CORPORATE AND COMMUNITY SERVICES****12.1 BULLOO BUSH BALL - IN-KIND BUS SERVICE SUPPORT****EXECUTIVE SUMMARY**

The Bulloo Bush Bash committee has written to council to request in-kind support in the way of a wavering or reduction of the bus hire fee. The bus is required to offer a pick up and drop off bus service at the 'Bulloo Bush Ball' in October 2022.

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**RESOLUTION NO: (QSC112-07-22)**

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council provide in-kind support by wavering the bus hire fee, valued at \$41 per/day plus 45c per/kilometre for the Bulloo Bush Bash Ball in October 2022.

5/0

**12.2 QUILPIE & DISTRICT SHOW SOCIETY - IN-KIND SUPPORT FOR WATER, WATERTRUCK & OPERATOR.****EXECUTIVE SUMMARY**

The Quilpie District Show & Rodeo Committee have written to Council requesting in-kind support of 50,000 litres of potable water plus water truck and operator. The water is required to secure a unique entertainment option in a Jetpack stuntman who utilises the water to operate his jet pack to perform tricks for the crowd.

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**RESOLUTION NO: (QSC113-07-22)**

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council approves the in-kind support of 50,000 litres of water, water truck and operator to the Quilpie District Show and Rodeo Committee for 9 and 10 September 2023 (valued at \$850.00).

5/0

**13 FINANCE****13.1 FINANCIAL SERVICES REPORT MONTH ENDING 30 JUNE 2022****EXECUTIVE SUMMARY**

The purpose of this report is to present the monthly financial report to Council in accordance with section 204 of the *Local Government Regulation 2012* for the period ended 30 June 2022.

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**RESOLUTION NO: (QSC114-07-22)**

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council receive the Finance Report for the period ending 30 June 2022

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## 14 GOVERNANCE

### 14.1 EROMANGA NATURAL HISTORY MUSEUM - REQUEST FOR SUPPORT

Cr Stuart Mackenzie declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Eromanga Natural History Museum.

Cr Stuart Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of the matter.

Cr Stuart Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 11:19 am, Cr Stuart Mackenzie left the meeting.

Deputy Mayor Cr Jenny Hewson assumed the chair.

#### EXECUTIVE SUMMARY

The Eromanga Natural History Museum, with support from the Quilpie Shire Council, have recently installed a new turfed area in line with the ENHM Masterplan. The ENHM are requested support through the donation of a Zero Turn Mower to help with the grounds maintenance of the facility.

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#### RESOLUTION NO: (QSC115-07-22)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

1. Council resolves:

- (a) In accordance with S236(1)(b)(ii) of the Local Government Regulation 2012 dispose of asset PLANT069 - Husqvarna PZ 29D Zero Turn Mower to the Eromanga Natural History Museum (Outback Gondwana Foundation) at a nominal cost of \$1; and
- (b) The Eromanga Natural History Museum (Outback Gondwana Foundation) take on responsibilities for asset PLANT069 - Husqvarna PZ 29D Zero Turn Mower including insurance, registration, maintenance etc.

4/0

At 11:21 am, Cr Stuart Mackenzie returned to the meeting, and resumed the chair.

### 14.2 OPERATIONAL PLAN 21-22 FOURTH QTR ASSESSMENT

#### EXECUTIVE SUMMARY

This report will present the fourth quarter assessment of the 2021/22 Operational Plan to Council.

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#### RESOLUTION NO: (QSC116-07-22)

Moved: Cr Roger Volz

Seconded: Cr Bruce Paulsen

That Council notes the fourth quarter review for the 2021/22 Operational Plan.

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## ADJOURNMENT

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The meeting adjourned for lunch at 12.32pm and resumed at 12.52pm.

**14.3 TENDER T21 21-22 CONSTRUCTION OF TWO (2) X FOUR (4) BEDROOM HOUSES****EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with a recommendation regarding Tender T21 21-22 Construction of Two (2) x Four (4) Bedroom Houses.

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**RESOLUTION NO: (QSC117-07-22)**

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council resolves for Tender T21 21-22 Construction of Two (2) x Four (4) Bedroom Houses to lay on the table in order to seek clarification around tender responses.

5/0

**15 CONFIDENTIAL ITEMS**

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**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

**MOTION**

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**RESOLUTION NO: (QSC118-07-22)**

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That Council move into closed session.

5/0

**15.1 Revision of Contract**

This matter is considered to be confidential under Section 254J(3) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**MOTION**

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**RESOLUTION NO: (QSC119-07-22)**

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That Council move out of closed session.

5/0

## 15.1 REVISION OF CONTRACT

### EXECUTIVE SUMMARY

The current Quilpie Swimming Pool Management Contract is held by All About Aquatics (AAA) for the period 1 August 2020 until 31 July 2023. This agreement allows of an annual increase of \$1,500 (Inc GST) as per clause 2 in the conditions of contract. AAA has written to Council for consideration to increase the remuneration of the contract.

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### RESOLUTION NO: (QSC120-07-22)

Moved: Cr Roger Volz  
Seconded: Cr Bruce Paulsen

1. That Council:
  - (a) Note the correspondence from AAA dated 21 June 2022;
  - (b) Note the remuneration schedule for 1 August 2022 – 31 July 2023, noting that Clause 2 of the executed agreement does not allow for any 'further remuneration'; and
  - (c) Provide small business grant opportunities through Council's Manager Economic Development & Tourism.

5/0

## 16 LATE ITEMS

### 16.1 LGAQ ANNUAL CONFERENCE - MOTION REQUEST

#### EXECUTIVE SUMMARY

The Local Government Association of Queensland (LGAQ) has called for agenda items/motions for consideration at the 126th Annual Conference to be held in October 2022. Motions are required to be submitted by no later than Wednesday 10 August 2022. The Agenda Committee will review all submitted motions and provide a Preliminary Agenda for Member Councils four (4) weeks prior to the commencement of the Conference.

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### RESOLUTION NO: (QSC121-07-22)

Moved: Cr Lyn Barnes  
Seconded: Cr Roger Volz

1. That Council endorse the following motion for the annual LGAQ conference:
  - (a) The LGAQ calls on the State Government to reform the eligibility criteria for the Queensland Housing Finance Loan to support Queenslanders in regional, remote and first nation communities who can afford to buy or build a home but cannot get private finance from a bank or building society.

5/0

### 16.2 RFQ 01 22-23 SUPPLY OF ONE (1) 4WD TWIN CAB UTILITY

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

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Cr Bruce Paulsen is President of the Quilpie Golf Club. The Quilpie Golf Club has business matters underway with a company offering a tender.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 1:08 pm, Cr Bruce Paulsen left the meeting.

### EXECUTIVE SUMMARY

Council was successful in obtaining a grant to purchase a replacement vehicle for Eromanga SES. Quotes for the supply and delivery of one (1) 4WD Twin Cab Utility were called as part of the application process. Widelands Group, Black Toyota and O'Briens Toyota were invited to quote. Prices are detailed below.

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### RESOLUTION NO: (QSC122-07-22)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

1. That Council:

- (a) receives the report and accepts the quote for one (1) 4WD Twin Cab Utility from O'Brien Toyota for a total price of \$49,090.91 excluding GST; and
- (b) authorises the Chief Executive Officer to dispose of Unit #31 via auction.

4/0

At 1:09 pm, Cr Bruce Paulsen returned to the meeting.

## 17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Quilpie Agricultural Show – Council to host an information stand, showing employment opportunities for people, including plant and machinery items to attract interest
- Apprenticeships – Council is actively pursuing the policy of employing apprentices
- Bicentennial Park playground is expected to be completed next week
- A letter of thanks to be written to Emmanuel College, noting how happy Council was with their visit and contribution to our community, and asking if there were more ways Council could integrate with their activities
- Bio-security issues were discussed, specifically relating to the threat of Foot and Mouth Disease, and feral pig populations.

### MOTION

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### RESOLUTION NO: (QSC123-07-22)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

Council resolves that a letter be written to the State and Federal Ministers for Department of Agriculture and Fisheries, in light of the FMD threat, Council requests the State to locate a bio-security officer in Quilpie Shire, and to provide funding for large scale feral pig eradication.

5/0

**MOTION**

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**RESOLUTION NO: (QSC124-07-22)**

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council authorise the CEO to undertake a Tender Consideration Plan in accordance with s230 of The Local Government Regulation 2012 for the purchase of up to four (4) x Four (4) bedroom houses to be presented at a Council meeting at a future date.

5/0

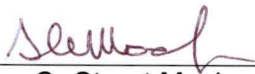
**18 MEETING DATES**

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 16 August 2022 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

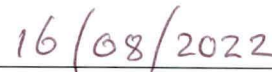
There being no further business the Mayor declared the meeting closed at 2.54pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 19 July 2022.

Submitted to the Ordinary Meeting of Council held on Tuesday, 16 August 2022.



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Cr Stuart Mackenzie**Mayor of Quilpie Shire Council**

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Date