

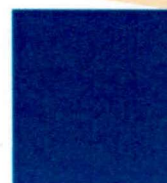


Ordinary Meeting of Council

MINUTES

Tuesday 21 June 2022

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 21 JUNE 2022 AT 9.30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.58am

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Sharon Frank (Acting Director Corporate and Community Services), Mr Peter See (Director Engineering Services), Lorraine Mathieson (Secretariat).

3 APOLOGIES

Nil

4 CONDOLENCES

Condolences are extended to Cr Hewson on the death of her uncle, Jimmy Hall.

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Bruce Paulsen declared a prescribed interest in Item 11.1, Request to relocate Zebra Crossing: Buln Buln Street adjacent to Jabiru Street.

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 17 MAY 2022

RESOLUTION NO: (QSC070-06-22)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That the Minutes of the Council Meeting held on 17 May 2022 be received and the recommendations therein be adopted.

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7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

Meetings attended during the last month:

- 19/05/22 – Regional Development Australia Drought Resilience Meeting (Zoom)
- 24/05/22 - Council Budget Capital Works Meeting
- 31/05/22 – Department Agricultural and Fisheries Drought Program Meeting (Phone) moving to planning phase, rather than subsidies on goods.
- 02/06/22 – Lake Eyre Basin Stakeholder Group Meeting (Zoom)
- 07/06/22 – Wild Dog Barrier Fence Board Meeting (Zoom)
- 13/06/22 – Outback Queensland Tourism Association Board Meeting (Zoom)
- 13/06/22 – South West Queensland Regional Organisation of Councils Meeting (Roma)
- 14/06/22 – South West Queensland Water & Sewer Association Meeting (Roma)
- 14/06/22 – South West Regional Roads & Traffic Group Meeting (Roma)
- 15/06/22 - Council Budget Meeting (Zoom)

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Council Meeting	17-May-22	Quilpie	1	1	1	1	1
Regional Development Australia Drought Resilience	16-May-22	Zoom	1				
Budget workshop Capital Works	24-May-22	Quilpie	1	1		1	1
Agforce Dinner	24-May-22	Quilpie		1		1	1
Goat Field Day	25-May-22	Quilpie					1
Lorna Stoddart Memorial Service	25-May-22	Quilpie			1	1	
Internet of Things Discussion	25-May-22	Zoom				1	
Public Meeting - Budget - Waste Management	30-May-22	Eromanga		1	1	1	1
Department Agriculture and Fisheries Drought Program	31-May-22	Phone	1				
Public Meeting - Budget - Waste Management	01-Jun-22	Adavale		1		1	1
Public Meeting - Budget - Waste Management	01-Jun-22	Quilpie		1	1	1	1
Quilpie Airport Runway Upgrade Focus Group	01-Jun-22	Quilpie		1			
Lake Eyre Basin Stakeholder Group	02-Jun-22	Zoom	1				
Queen's Platinum Jubilee Celebrations	02-Jun-22	Quilpie		1		1	1
Quilpie Shire Council Staff Barbecue	03-Jun-22	Quilpie			1	1	
Quilpie Golf Club - RACQ/Drought Angels funding event	04-Jun-22	Quilpie			1		
QTIC Top Tiny Town Awards	13-Jun-22	Brisbane			1		
Outback Queensland Tourism Association Board	13-Jun-22	Zoom	1				
South West Queensland Regional Organisation of Councils	13-14-Jun-22	Roma	1				1
South West Regional Roads and Traffic Group	14-Jun-22	Roma	1				1
Draft Budget Finalisation	15-Jun-22	Quilpie	1	1		1	1
Toompine Polocrosse	18-Jun-22	Toompine		1			1
Internet of Things Discussion	20-Jun-22	Quilpie				1	

The Meeting recessed at 11.07am for the Mayor to present an Australia Day Award Recipient Carly Horsten as she was unable to attend the Australia Day Ceremony in January 2022 as she was attending the Brisbane Nationals tournament.

The meeting resumed at 11.15am.

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 STATUS REPORT FOR ENGINEERING SERVICES MAY 2022

EXECUTIVE SUMMARY

This report provides an overview of works in the Engineering Services Directorate during the month of May 2022.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 DIRECTOR CORPORATE & COMMUNITY SERVICES - MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate & Community Services portfolio.

Noted

10.2.2 NDIS COORDINATORS REPORT**EXECUTIVE SUMMARY**

The purpose of this report is to inform and update Council on National Disability Insurance Scheme activities and programs.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCE SERVICES STATUS REPORT****EXECUTIVE SUMMARY**

This report is to provide Council with a summary of the cheques issued for month ending 31 May 2022

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on Tourism and Economic Development activities.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

11 ENGINEERING SERVICES**11.1 REQUEST TO RELOCATE ZEBRA CROSSING: BULN BULN STREET ADJACENT TO JABIRU STREET**

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Paulsen's Friendly Grocer Store which is situated on the corner of Buln Buln Street and Jabiru Street.

Cr Bruce Paulsen is owner of the Paulsen's Friendly Grocer Store. The Paulsen's Friendly Grocer Store stands to sustain an impact depending on the outcome of the matter.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 11:36 am, Cr Bruce Paulsen left the meeting.

EXECUTIVE SUMMARY

Council has received a request from a local resident to relocate the existing zebra crossing in Buln Buln Street adjacent to Jabiru Street. The request is attached.

The report provides options for Council's consideration.

RESOLUTION NO: (QSC071-06-22)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

1. That Council:

- (a) Receive the report; and
- (b) Construct a Children's Crossing mid-block in Buln Buln Street between Jabiru Street and Quarrion Street; and
- (c) Negotiate with the adjacent school with regard to the school crossing flags erection and removal; and
- (d) Paint out and remove the zebra crossing at the corner of Buln Buln Street and Jabiru Street.

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At 11:51 am, Cr Bruce Paulsen returned to the meeting.

11.2 EXPRESSIONS OF INTEREST TO RECONSTRUCT QUILPIE AIRPORT RUNWAY

EXECUTIVE SUMMARY

Council has commenced the process to reconstruct the sealed runway at Quilpie Airport. This report seeks approval to carry out an expressions of interest tender to appoint three contractors to price the final works to be constructed.

RESOLUTION NO: (QSC072-06-22)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

1. That Council:

- (a) undertake an Expression of Interest to shortlist no more than three suitable Contractors in accordance with S228 (5) of the Local Government Regulation 2012; and
- (b) invite written tenders for the Quilpie Airport Upgrade works from the Expression of Interest process.

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12 CORPORATE AND COMMUNITY SERVICES**12.1 REQUEST FOR ALLOWANCE OF DISCOUNT ASSESSMENT 304****EXECUTIVE SUMMARY**

This report is to request Council's authorisation to allow the discount on assessment 00304-00000-000 and write off any interest that has accrued as a result of a minor input transposition error when rates were paid by the property owner.

RESOLUTION NO: (QSC073-06-22)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That Council allow the discount on assessment 00304-00000-000 and write off any interest that has accrued as a result of a minor input transposition error when they paid their rates.

5/0

12.2 POLICY REVIEW - C.05 COUNCIL SWIMMING POOLS MANAGEMENT AND SUPERVISION**EXECUTIVE SUMMARY**

A review of Council's Swimming Pools Management and Supervision Policy C.05 has been undertaken in conjunction with a review of documents associated with the operation of the Eromanga Swimming pool, ahead of the next pool season.

This report presents to Council a revised *Council Swimming Pool Management and Supervision Policy* for consideration and adoption.

RESOLUTION NO: (QSC074-06-22)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council adopt the attached Council Swimming Pool Management and Supervision Policy.

5/0

12.3 CONSIDERATION OF PRO RATA PAYMENT ON SURRENDERED MINING LEASE - ML5707

EXECUTIVE SUMMARY

This report is to request Council's authorisation to allow pro-rata payment on ML5707 due to being surrendered prior to the end of levy period July-December 2021.

RESOLUTION NO: (QSC075-06-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

That Council authorise the allowance of pro rata payment of \$61.12 on ML5707 rated under Category 7 – Opal Mines to the 31 August 2021, when the lease was surrendered and expired.

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12.4 COMMUNITY ASSISTANCE APPLICATION - QCWA CENTENARY CELEBRATION

EXECUTIVE SUMMARY

The Quilpie Country Women's Association has submitted an application to the Community Assistance Program for financial and In-kind support to assist with facilitating their CWA Centenary Celebration Party 'QCWA 100 Years and Beyond' planned for August 2022.

RESOLUTION NO: (QSC076-06-22)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That Council:

1. Approve a \$4,000 cash contribution towards the entertainer for the event; and
2. Provide in-kind assistance by way of waiving the hire fees for crockery, table cloths and chair covers valued at \$425.00.

5/0

12.5 POLICY REVIEW - F.03 REVENUE POLICY

EXECUTIVE SUMMARY

The purpose of this report is to present a review of Revenue Policy and provide a draft Revenue Policy for consideration and adoption by Council for the 2022/23 financial year.

The purpose of a Revenue Policy is to set out the principles used by Council for:

- Levying rates and charges;
- Granting concessions for rates and charges;
- Recovering overdue rates and charges; and
- Cost recovery methods (fees).

The policy will also guide the preparation of Council's Revenue Statement for 2022/23.

RESOLUTION NO: (QSC077-06-22)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That Council adopt the Revenue Policy 2022/23 in accordance with section 193 of *Local Government Regulation 2012*.

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13 FINANCE**13.1 REQUEST TO WRITE OFF INTEREST ASSESSMENTS 886, 884, 816, 795, 832****EXECUTIVE SUMMARY**

This report is to request Council's authorisation to write-off rates interest revenue raised against multiple assessments due to arrears from previous rating periods. Payment for the following assessments were made on or before the current period due dates.

RESOLUTION NO: (QSC078-06-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

That Council authorises to write-off of interest revenue of \$2,052.77 accrued on the following rate assessments:

ASSESSMENT	INTEREST RAISED TO 21ST JUNE 2022	PAYMENT RECEIVED	PAYMENT	DUE DATE (CURRENT PERIOD)	RATE CATEGORY
00886-00500-000	\$ 469.20	1/04/2022	\$ 118,201.22	13/04/2022	14 Mining & Oil Prod
00886-00250-000	\$ 596.43	1/04/2022	\$ 114,033.02	13/04/2022	14 Mining & Oil Prod
00886-00260-000	\$ 740.10	1/04/2022	\$ 151,298.92	13/04/2022	14 Mining & Oil Prod
00884-00000-000	\$ 122.80	11/04/2022	\$ 18,845.96	12/05/2022	11 Rural – Grazing & Ag <100ha
00816-50000-000	\$ 6.60	28/04/2022	\$ 3,702.32	12/05/2022	11 Rural – Grazing & Ag <100ha
00795-00000-000	\$ 90.09	12/05/2022	\$ 10,349.21	12/05/2022	11 Rural – Grazing & Ag <100ha

00832-00000-000	\$	27.55	4/04/2022	\$	6,683.58	12/05/2022	11 Rural – Grazing & Ag <100ha
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13.2 REQUEST FOR ALLOWANCE OF DISCOUNT, ASSESSMENT 456**EXECUTIVE SUMMARY**

This report is to request Council's authorisation to allow the discount on assessment 00456-33000-000 and write off any interest that has accrued as a result of a minor input transposition error when rates were paid by the property owner.

RESOLUTION NO: (QSC079-06-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council allow the discount on assessment 00456-33000-000 and write off any interest that has accrued as a result of a minor input transposition error when they paid their rates.

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13.3 FINANCIAL SERVICES REPORT MONTH ENDING 31 MAY 2022**EXECUTIVE SUMMARY**

The purpose of this report is to present Council with the monthly financial report

RESOLUTION NO: (QSC080-06-22)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council receive the Finance Report for the period ending 31 May 2022.

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14 GOVERNANCE**14.1 RFQ33 21-22 - SUPPLY AND DELIVERY OF 4WD WAGON****EXECUTIVE SUMMARY**

RFQ 33 21-22 was released for the supply of one (1) 4WD Station Wagon, with quotes to be received by 5:00pm on Monday 16 May 2022.

RESOLUTION NO: (QSC081-06-22)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

That Council accept the quote from South West Ford & Nissan for the supply of a 2022 Ford Everest Trend for the value of \$68,226.50 (inc GST).

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ADJOURNMENT

The meeting adjourned for lunch at 12.38pm and resumed at 1.10pm

14.2 QUILPIE BROLGA STREET MASTERPLAN**EXECUTIVE SUMMARY**

At the December 2020 Council Meeting, it was resolved (12-12-20) to award the development of the Quilpie Main Street Masterplan to CUSP. Community consultation and feedback has been sought on the masterplan and the final design is now presented for adoption.

RESOLUTION NO: (QSC082-06-22)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That Council endorse the Brolga Street Masterplan with amendments as presented.

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14.3 WATER ACCESS AGREEMENT - LOT 40 NK839916**EXECUTIVE SUMMARY**

Council received a request on 28 March 2022 for consideration to provide a water connection to Lot 40 NK839916. As this lot is outside of Council's Water Service Area, consideration must be undertaken as to if a Water Access Agreement should be entered into to supply water.

RESOLUTION NO: (QSC083-06-22)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

1. That Council:

- (a) Accept the request for the installation of a water connection for Lot 40 NK83991 and that the landholder is responsible for the following provisions:
 - (i) All labour and material expenses for the installation of a pipeline from the connection point to Lot 40 NK839916;
 - (ii) Obtain all approvals necessary for the traversing of the pipeline;
 - (iii) Undertake the ongoing repairs and maintenance of the pipeline from the connection point to Lot 40 NK839916; and
 - (iv) Pay an annual water utility charge in line with Council's Annual Revenue Statement.
- (b) Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, withdraw from contract, negotiate, finalise and execute any and all matters associated with forming a Water Access Agreement for Lot 40 NK839916, subject to Council's normal procurement policies and practices.

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14.4 ADOPTION OF QUILPIE SHIRE COUNCIL CORPORATE PLAN 2022-2027

EXECUTIVE SUMMARY

Quilpie Shire Council's current 5-year Corporate Plan is expiring this financial year. For the next financial year, it is a legal requirement – as per the *Local Government Regulation 2012 (Qld)* – that Council must now adopt a new 5-year Corporate Plan. As such, this report presents the new Draft Corporate Plan 2022-2027 for adoption by Council.

RESOLUTION NO: (QSC084-06-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council resolve to adopt the Quilpie Shire Corporate Plan 2022-2027.

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14.5 SPECIAL HOLIDAY 2023**EXECUTIVE SUMMARY**

The Holiday's Act 1983 provides for the granting and observance of special holidays which includes show days. Each year local governments are invited to request special and show holidays for the following year.

RESOLUTION NO: (QSC085-06-22)

Moved: Cr Lyn Barnes

Seconded: Cr Jenny Hewson

That Council nominate Friday 8 September 2023 (Quilpie Show Day) as the 2023 Bank Holiday.

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15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS

Nil

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Further questions were raised about the statistics of attendance at the Heart Bus. CEO to follow up
- Updates were requested to the Exclusion Fencing mapping, in conjunction with Feral Pest Scan app; Director Corporate and Community Services to follow up
- Potential for a joint application with Bulloo and Windorah for Electric Vehicle charging to the EV superhighway funding round, in line with the Natural Sciences Loop, CEO to follow up
- Promote State Fossil voting, closes 10 July; Exec Assistant to follow up
- Bio Security Plan - external threats should be identified, eg Foot and Mouth and Lumpy Skin Disease

- Building Better Regions – identify and advocate to Ministers for Regional Development & Local Government, additionally or in conjunction with the planned SWQROC trip to Canberra September 12 & 13; CEO to follow up
- Old Fire Shed next to Post Office needs painting; Director Engineering Services to action
- Councillors agreed to pay the annual AgForce subscription
- Queensland Day 6 June – potential for funding for events, Director Corporate and Community Services to follow up
- Gyrica Gardens waiting list was discussed, noting that two of the units in the complex are designated for Council staff housing, due to them not being suitable for non-independent living. It is estimated that upgrading to a standard suitable for seniors accommodation would cost approximately \$80,000. Housing policy needs to be updated. Director Corporate and Community Services to follow up.

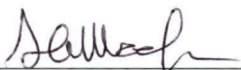
18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 19 July 2022 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 3.21pm.

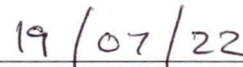
I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 21 June 2022.

Submitted to the Ordinary Meeting of Council held on Tuesday, 19 July 2022.



Cr Stuart Mackenzie

Mayor of Quilpie Shire Council



Date