



ORDINARY MEETING AGENDA

Tuesday 21 June 2022
commencing at 9.30am

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

16 June 2022

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Tuesday 21 June 2022**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Tuesday 21 June 2022**, commencing at **9.30am**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 21 June 2022
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 CONDOLENCES**
- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 17 MAY 2022****IX: 225146****Author: Lorraine Mathieson, Executive Assistant / Grants Officer****Attachments: 1. Minutes of the Council Meeting held on 17 May 2022**

RECOMMENDATION

That the Minutes of the Council Meeting held on 17 May 2022 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Tuesday 17 May 2022

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 17 MAY 2022 AT 9.30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10.29am

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Sharon Frank (Acting Director Corporate and Community Services), Mr Peter See (Director Engineering Services), Ms Lorraine Mathieson (Secretariat).

3 APOLOGIES

Nil

4 CONDOLENCES

Lorna Stoddard, past matron of Quilpie Hospital.

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Paulsen declared a Declarable Conflict of Interest in Item 12.3

Cr Mackenzie declared a Prescribed Conflict of Interest in Item 15.1

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 19 APRIL 2022

RESOLUTION NO: (QSC055-05-22)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That the Minutes of the Council Meeting held on 19 April 2022 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 21/04/22 – Regional Development Australia Meeting (Zoom)
- 24-25/04/22 Anzac Day Twilight, Dawn and Community services
- 26/04/22 - Corporate Plan Workshop (Zoom)
- 27/04/22 – Queensland Tourism Industry Council Meeting (Teams)
- 03/05/22 - Budget Workshop (Zoom)
- 09/05/22 – Outback Queensland Tourism Association Meeting (Zoom)
- 16/05/22 - Kullilli ILUA Meeting (Teams)

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Council Meeting	19-Apr-22	Quilpie	1	1	1	1	1
Regional Development Australia	21-Apr-22	Zoom	1				
ANZAC Twilight Service	24-Apr-22	Quilpie	1	1	1	1	1
ANZAC Dawn Service	25-Apr-22	Quilpie	1	1	1	1	1
ANZAC Community Service	25-Apr-22	Quilpie	1	1	1	1	1
Corporate Plan Review	26-Apr-22	Quilpie	1	1	1	1	1
Queensland Tourism Industry Council	27-Apr-22	Teams	1				
Budget Workshop - Capital works	03-May-22	Quilpie	1	1	1	1	1
Telstra CEO Meeting, Andy Penn	03-May-22	Cunnamulla		1		1	
Audit Meeting	04-May-22	Quilpie		1		1	1
Qld Audit Office May Briefing	05-May-22	Teams				1	
Opening Perfectly Pastel Exhibition VIC	08-May-22	Quilpie		1		1	
Outback Queensland Tourism Association	09-May-22	Zoom	1				
Internet Of Things - Zibrann Ali	11-May-22	Teams				1	
Kullilli ILUA Meeting	16-May-22	Teams	1				1
Business Development Group Breakfast Meeting	17-May-22	Quilpie	1	1		1	1

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 ENGINEERING STATUS REPORT APRIL 2022

EXECUTIVE SUMMARY

This report provides an overview of works in the Engineering Services Directorate during the month of April 2022.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 DIRECTOR CORPORATE & COMMUNITY SERVICES - MONTHLY STATUS REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate & Community Services portfolio.

Noted

10.2.2 PEST AND LIVESTOCK MANAGEMENT COORDINATORS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Officer's portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCE SERVICES STATUS REPORT****EXECUTIVE SUMMARY**

This report is to provide Council with a summary of the cheques issued for month ending 30 April 2022

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on Tourism and Economic Development activities.

Noted

11 ENGINEERING SERVICES**11.1 TEN YEAR PLANT REPLACEMENT PROGRAM****EXECUTIVE SUMMARY**

A draft ten year plant replacement program has been developed by the Works Coordinator and the Workshop Manager. Council is asked to adopt in principle the 10 year program to assist the annual Council budget program, and asset management process.

RESOLUTION NO: (QSC056-05-22)

Moved: Cr Roger Volz

Seconded: Cr Bruce Paulsen

That Council receive the report and adopt the 10 year plant replacement program.

5/0

11.2 PROJECT MANAGEMENT FOR RECONSTRUCTION OF QUILPIE AIRPORT**EXECUTIVE SUMMARY**

Quotations were invited to project manage the design, documentation, calling of tenders, and reconstruction of the runway upgrade at Quilpie Airport. This report seeks to appoint the project Manager.

RESOLUTION NO: (QSC057-05-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

1. That Council receive the report; and
2. Appoint PVE Civil Solutions to carry out the role of Project Manager of Quilpie Airport Runway Upgrade, in accordance with their provided schedule shown in Attachment 2 of this report.

5/0

12 CORPORATE AND COMMUNITY SERVICES**12.1 COMMUNITY ASSISTANCE APPLICATION - QUILPIE CULTURAL SOCIETY****EXECUTIVE SUMMARY**

The Quilpie Cultural Society have submitted an application requesting a direct cash contribution of \$3,000 to assist with the cost of employing an Arts Development Office from 01/01/22 to 31/12/22. The role of the Arts Development Officer is to source funding opportunities, prepare grant applications, acquittals, social media, website and advertising.

RESOLUTION NO: (QSC058-05-22)

Moved: Cr Lyn Barnes

Seconded: Cr Jenny Hewson

That Council approves the request from the Quilpie Cultural Society for a direct cash contribution of \$3,000 to assist with the cost of employing an Arts Development Officer.

5/0

12.2 RADF 2021-22 ROUND 2 APPLICATIONS

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the 2021-22 RADF Round 2 Applications for approval.

Applications are

- QCWA – Wool Spinning Workshop \$4,205.00
 - To teach people the skills to spin yarn from fleece.
- Opera Queensland – Composed in Queensland - \$7,929.00
 - Composed in Queensland aims at creating new music for, by, and with the young people of Quilpie, to be performed by the young people for the community.

RESOLUTION NO: (QSC059-05-22)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council approves the following applications submitted for the 2021-22 RADF Round 2:
 - a. QCWA – Wool Spinning Workshop - \$4,205.00; and
 - b. Opera Queensland – Composed in Queensland - \$7,928.00.

5/0

12.3 COMMUNITY ASSISTANCE APPLICATION - QUILPIE LAWN BOWLERS

Cr Bruce Paulsen declared he has a declarable conflict of interest (as defined by section 150en of the *Local Government Act 2009*) in matters regarding the Quilpie Lawn Bowlers Club.

Cr Bruce Paulsen is a member of the Quilpie Lawn Bowls Club, and his brother is President. The Quilpie Lawn Bowls Club stands to gain a financial benefit depending on the outcome of the matter.

At 11:53 am, Cr Bruce Paulsen left the meeting.

EXECUTIVE SUMMARY

An application has been received from the Quilpie Lawn Bowlers requesting a direct cash donation of \$1,580.00. This assistance is sought to help bridge the gap between team nominations and the cost of prizes and catering for 42 bowlers during the second Annual two day 'Quilpie Open Triples Carnival', the first being in 2021. The carnival is to be held on the 11th & 12th June 2022. The Quilpie Lawn Bowlers will be selling raffle tickets throughout the weekend to assist in fund raising.

RESOLUTION NO: (QSC060-05-22)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

That Council approves the request for a cash donation of \$1,580.00 to assist with hosting the Quilpie Lawn Bowls Club two day 2022 'Open Triples Carnival'.

4/0

At 11:58 am, Cr Bruce Paulsen returned to the meeting.

12.4 REVIEW OF AVGAS AND JET A1 FUEL PRICING

EXECUTIVE SUMMARY

Council provides AvGas and Jet A1 fuel facility at the Quilpie Aerodrome. This fuel is provided on account to registered businesses and through a 24 hour card facility to all other patrons. A review was undertaken in May 2018, and it was resolved that Council would apply a 20% mark up on the purchase price to assist in covering operational costs of the facility. Due to the recent increase in fuel prices, this has resulted in Council charging AvGas fuel at \$3.263 per litre, resulting in complaints received from those who access the facility.

RESOLUTION NO: (QSC061-05-22)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council:

1. Resolve to continue to sell AvGas and Jet A1 fuel at the Quilpie Airport at a 10% mark-up on the purchase price; and
2. Review the operating position in six months.

5/0

13 FINANCE**13.1 FINANCIAL SERVICES REPORT MONTH ENDING 30 APRIL 2022****EXECUTIVE SUMMARY**

The purpose of this report is to present Council with the monthly financial report.

RESOLUTION NO: (QSC062-05-22)

Moved: Cr Jenny Hewson

Seconded: Cr Bruce Paulsen

That Council receive the Finance Report for the period ending 30 April 2022.

5/0

14 GOVERNANCE

Nil Reports

ADJOURNMENT

The meeting adjourned for lunch at 12.35pm and resumed at 1.02pm

15 CONFIDENTIAL ITEMS**MOTION****RESOLUTION NO: (QSC063-05-22)**

Moved: Cr Lyn Barnes

Seconded: Cr Jenny Hewson

That Council move into closed session.

5/0**RECOMMENDATION**

That Council considers the confidential reports listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

Cr Stuart Mackenzie declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Outback Gondwana Foundation.

Cr Stuart Mackenzie is Chair of Outback Gondwana Foundation. The Outback Gondwana Foundation stands to gain a financial benefit depending on the outcome of the matter.

Cr Stuart Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 1:09 pm, Cr Stuart Mackenzie left the meeting, Cr Hewson assumed the Chair.

At 1.09 pm, Sanchit Rathee, Manager Governance and Compliance, entered the meeting.

15.1 Amendment to Commercial Lease

This matter is considered to be confidential under Section 254J(3) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

At 1.39 pm, Sanchit Rathee, Manager Governance and Compliance left the meeting.

At 1:39 pm, Cr Stuart Mackenzie returned to the meeting and resumed the Chair.

15.2 Request for Rating Reclassification and Review

This matter is considered to be confidential under Section 254J(3) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

15.3 Release of Waste Management Utility Charges Review

This matter is considered to be confidential under Section 254J(3) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

MOTION

RESOLUTION NO: (QSC064-05-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council move out of closed session.

5/0

At 2:04 pm, Cr Stuart Mackenzie left the meeting. Cr Hewson assumed the Chair.

15.1 AMENDMENT TO COMMERCIAL LEASE

EXECUTIVE SUMMARY

The report is to discuss possible amendments to the registered lease for the premises of Eromanga Natural History Museum (ENHM), managed by Outback Gondwana Foundation.

RESOLUTION NO: (QSC065-05-22)

Moved: Cr Lyn Barnes

Seconded: Cr Bruce Paulsen

1. That Council receive the report, and
2. Authorise the Chief Executive Officer to negotiate terms and conditions of a lease arrangement with Outback Gondwana Foundation in respect of the premises of the Eromanga Natural History Museum.

4/0

At 2:05 pm, Cr Stuart Mackenzie returned to the meeting and resumed the Chair.

15.2 REQUEST FOR RATING RECLASSIFICATION AND REVIEW**EXECUTIVE SUMMARY**

Council received correspondence from Australian Gasfields Ltd on 13 April 2022 outlining a number of requests in respect to providing assistance through the reclassification and reduction of general rates.

RESOLUTION NO: (QSC066-05-22)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

1. That Council:
 - (a) **Note the correspondence received from Australian Gasfields Ltd; and**
 - (b) Decline the request for assistance as Council has no ability to re-categorise rateable land into a rating category that doesn't exist; and
 - (c) Pursuant to section 90 of Regulation, the objection is out of time for the Council's rating categorisation decision for the 2021/2022 financial year, and considerably further out of time for each and every financial year prior to that.

5/0

15.3 RELEASE OF WASTE MANAGEMENT UTILITY CHARGES REVIEW**EXECUTIVE SUMMARY**

In preparation of the 2022/2023 Budget, Council have undertaken an in-depth review of Waste Management Utility Charges within the Revenue Statement. This report outlines the review undertaken, legal advice received and proposed future action to be taken prior to adoption of the 2022/2023 budget.

RESOLUTION NO: (QSC067-05-22)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council resolve to authorise Councillors and staff to disclose any confidential information in regards to the proposed Waste Management Utility Charges for the purpose of the 2022/2023 Budget.

5/0

16 LATE ITEMS

16.1 COMMUNITY ASSISTANCE APPLICATION - QUILPIE POLOCROSSE CLUB INC.

EXECUTIVE SUMMARY

An application from the Quilpie Polocrosse Club Inc. has been received requesting a direct cash contribution, provision of assets and in-kind support to allow preparation of the polocrosse fields for club members to be able to work horses for fitness preparation for the polocrosse season. The request for cash contribution is to ensure that the club has the necessary funds in their bank account to ensure the running of the carnival. The cash contribution would help to alleviate pressure on the club.

- In-Kind Support – Tractor and Grader Hire to the value of \$2,000.00
- Direct Cash Contribution - \$500.00

The Quilpie Polocrosse Annual Carnival is to be held at Bulloo Park 9 and 10 July 2022.

RESOLUTION NO: (QSC068-05-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That Council approves the request from the Quilpie Polocrosse Club Inc. for a cash contribution of \$500 to assist with the cost of running the carnival and in-kind hire of tractor and grader for field preparation to the value of \$2,000.

5/0

16.2 PLANT AND EQUIPMENT ONLINE AUCTION

EXECUTIVE SUMMARY

GDL Quilpie have approached Council regarding an online auction held via Auction Exchange between 27-29 June 2022. This auction will primarily focus on plant and equipment with multiple vendors listing items.

RESOLUTION NO: (QSC069-05-22)

Moved: Cr Lyn Barnes

Seconded: Cr Jenny Hewson

That Council

1. Resolve to dispose of the below items via public auction; and

Plant/ Asset Number	Plant Description	Reserve
------------------------	-------------------	---------

1104	Ford Ranger	\$10,000
	Ground Hog Post Hole Auger	\$500
987	600lt fuel Pod	\$200
	400lt fuel pod	\$200
401	5000lt fuel trailer	\$5,000
104	Dynapad Padfoot/ Smooth Drum Roller	\$25,000
106	Ammann Multi Tyre Roller	\$25,000
	Brush Cutter	\$50
	Brush Cutter	\$50
	Brush Cutter	\$50
	Brush Cutter	\$50
	Honda Push Mower	\$100
	Conquest Floor Cleaner	\$50
	Misc Pallet	\$100
	Toolbox	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Portable Building	\$5,000
	Portable Building	\$5,000
	Portable Building	\$10,000
	Caravan	\$500

2. Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, withdraw from contract, withdraw any items from sale for Council purposes, negotiate, finalise and execute any and all matters associated with or in relation to the above items, subject to Council's normal procurement policies and practices

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Cr Hewson has been asked to hold the Business Development Meetings on Monday, Wednesday or Friday to allow for shop deliveries to be unpacked, which arrive on Tuesday and Thursday mornings
- Cr Volz is waiting on the 'Quilpie Sock' to arrive to finalise the display for point of sale material
- Cr Volz discussed the possibility of Council for future development. CEO to open negotiations
- Cr Volz raised the issue of EV charging stations, noting the importance of the planning of the placement of the stations
- Cr Volz asked how often Council's sewer is fumigated, Director Engineering Services noted that it had been done earlier this year, and is done annually

- Cr Paulsen has been advised that there have been reports of vehicles speeding in Adavale. Speed limit road signs have been installed. It has been referred to Queensland Police for further action
- Cr Paulsen noted that there are low spots in the footpath outside the Visitor Information Centre, which becomes slippery when wet. Director Engineering Services to investigate
- Cr Paulsen has been approached to investigate the possibility of a roller blading venue. It was suggested the Pavilion at Bulloo Park could be utilised
- Cr Paulsen noted that the Golf Club was successful in attracting funding to upgrade the Golf Club kitchen, bar etc through RACQ and Drought Angels. Work is commencing 22 May
- Cr Paulsen has been asked if the wash down bay at Adavale could be concreted. DES to investigate
- Cr Paulsen raised the idea of developing a student council. CEO is planning a policy regarding this for the future
- Cr Barnes discussed the media release from Queensland Audit Office stating that Quilpie was a medium risk council. She suggested this could be addressed in the Community Newsletter. CEO noted there is a review into the methodology behind the assessment
- Cr Barnes asked again about the weather reporting station. Western Qld Advocacy Plan is recommending installing a station in Thargomindah, but we need to continue to advocate for a weather radar in the region
- Cr Mackenzie spoke about the racetrack. CEO noted that Queensland Racing had signed off on the track, and recommended no further work be done at the moment. The next race meeting will be held on 29 May. DES to provide a quote on what it would cost to spread sand on the track
- Cr Mackenzie raised concerns from local business wanting to work with APA. DES said they have raised the issue of road crossings and other works they have asked Council to build for them. CEO to contact APA to raise concerns
- Cr Mackenzie asked about the flood damage to crossings which are being repaired but additional rain washes it out. The rock base is being eroded. DES to investigate.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 21 June 2022 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 3.21pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 17 May 2022.

Submitted to the Ordinary Meeting of Council held on Tuesday, 21 June 2022.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

9 COUNCILLOR PORTFOLIO REPORTS

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 STATUS REPORT FOR ENGINEERING SERVICES MAY 2022

IX: 224545

Author: Peter See, Director Engineering Services

Attachments: 1. Proterra Monthly Report May 2022

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides an overview of works in the Engineering Services Directorate during the month of May 2022.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

General

Progress has been delayed by unseasonal wet weather. Sickness remains an issue with staff with regular absences due to Covid-19.

ROADS

RMPC

Shoulder grading is underway on Quilpie Charleville Road between Quilpie and Rick's Memorial using a Council gang.

Shoulder grading is underway on the Cooper Developmental Road between Congie Road and the Windorah Road using a Council gang.

Grading has been completed on the Quilpie-Adavale Red Road following wet weather using a Council gang.

A Contractor has commenced shoulder grading on the Quilpie-Windorah Road commencing at the Barcoo Shire boundary and working south east towards Thylungra.

The RMPC has been accepted for the 2022-2023 and 2023-2024 financial years. This is the first time a two year contract has been implemented.

Other TMR works

TMR engineers visited Quilpie in the week starting 30 May 2022 to complete design works on the Quilpie-Windorah Road between Tobermorey Road intersection and the Cooper Developmental Road. Precast concrete culverts have been delivered to Council's depot for these works.

Council has submitted pricing for flood damage works on the Quilpie-Windorah Road.

Flood Damage Repairs Council Roads

Kyabra Road was sealed on 30-31 May 2022. This completed most flood damage repairs on this road.

Mitchell Street in Eromanga was also repaired using flood damage funds and was sealed using Council funds.

A report on flood damage by Proterra Group is attached.

Council Buildings and Facilities

Baldy Top works are near complete. The new toilet is operational. A pathway connecting the two car parks will be sealed using the Jet Patcher before 30 June.

The monorail is completed except for installation of soft fall. This will be done once the new shed is erected by the local builder.

The new house for Eromanga has now been framed up in Lawnton in Brisbane.



Waste

No significant issues have occurred.

Water and Sewerage

Irrigation works have been carried out in Bicentennial Park.

A SWROC Water Alliance Technical Committee meeting was held in Quilpie on 19 May 2022. Quotations are being sought from Consulting Engineers to manage the Alliance due to the retirement of the current Coordinator.

Plant and Workshops

The new Multi Tyred Roller and the new Skid Steer Loader were to be delivered on 2 June 2022 from Hastings Deering.

Town Services

This group has been very short staffed due to leave and due to sickness. The group provided services for the race meetings, community meetings, and for the Queen's Platinum Jubilee bonfire event.

CONSULTATION (Internal/External)

CEO and staff

LEGAL IMPLICATIONS

Not applicable

FINANCIAL AND REVENUE IMPLICATIONS

Within Council budget approvals.

RISK MANAGEMENT IMPLICATIONS

Low as per Council's Risk Management Plan.



MONTHLY PROJECT REPORT

QUILPIE 2020-21-22
REPA

QUILPIE SHIRE COUNCIL | May 20

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7 Water Issues	4
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1 CONTRACT SUMMARY

Contract Number	T04 19-20
Principal Representative's Delegate	PROTERRA GROUP
Project Manager	Cameron Mocke
Target Date for Practical Completion of 2022 event works	20 December 2023

2 FINANCIAL STATEMENT

Description	Status	Percentage Completed
Approved Submissions QSC.0007.1920-QSC.0023.1920	Approved	100%
Approved Submissions	Approved	42%
QSC.0027.2021L-100% complete. QSC.0028.2021L, QSC.0030.2021L, QSC.0031.2021L, QSC.0032.2021L, QSC.0029.2021L-Includes Betterment submission.		
2022 event works Submissions		
QSC.0036.2122F, QSC.0037.2122F, QSC.0039.2122F and QSC.0040.2122F.	Awaiting approval	1%
Mitchell Street in Eromanga has been completed using maintenance funds.		



3 FINANCIAL DISCUSSION

All funds for submissions approved by QRA have had the required up front funds transferred to QSC.

4 VARIATIONS / SCOPE CHANGES

2020 REPA Works

All works have been completed

2021 REPA Works

No variations have been issued for 2021 REPA works.

2022 REPA Works

No work has started on 2022 REPA Works barring Emergent Works on several roads.

5 PROGRAM

The conglomerate crew based in Adavale consisting of several local contractors have completed all works in the Adavale area including Hell Hole Gorge, Gooyea, Gilmore and Adavale town roads. The crew have completed Canaway Downs and Milo Roads and progressing well down the Adavale Black Road .

SL & SC Travers have completed works on the Tobermory/Bowalli Tobermory/ Ingeberry and Mulliana Roads.

APV Contracting have completed works on Kyabra/ Raymore Roads and have now mobilized to Congie Road.

Separately a council crew have completed work on Boondook, Mount Howitt and Corowa Road near Eromanga. Works on Baldy Top and Baldy Top Extension Roads have started recently.

Large scale damage occurred on Old Charleville and Cheepie-Adavale Road during the 2022 event, the new damage has been included in new submissions recently lodged with QRA.

6 PROCUREMENT

6.1 Upcoming Tenders

- The only outstanding Tender is for the construction of concrete floodways on Cooma Road.
- A tender covering Big Creek/Napoleon/Duck Creek and Wareo will be issued in due course when funds are available as well as material.

6.2 Tenders Awarded-2020 works

Tender	Contractor	Value	GST	Total
RFT T01 20-21 Package A	SL and SA Travers	\$1,486,237.06	\$148,623.71	\$1,634,860.77
RFT T07 20-21 Package B	APV Contracting	\$1,442,382.41	\$144,238.24	\$1,586,620.65
RFT T08 20-21 Package C	Adavale Plant Hire	\$1,104,283.27	\$110,428.33	\$1,214,711.60
RFT T09 20-21 Package D	APV Contracting	\$298,636.08	\$29,863.61	\$328,499.69



RFT T31 20-21 Package East	SL and SA Travers	\$361,451.93	\$36,145.19	\$397,597.12
RFT T10 20-21 Package ERO	SL and SA Travers	\$1,103,093.54	\$110,309.35	\$1,213,402.89
RFT T12 20-21 Package F	Tolbra	\$504,842.63	\$50,484.26	\$555,326.89
RFT T11 20-21 Package G	Adavale Plant Hire	\$1,073,778.68	\$107,377.87	\$1,181,156.55
RFT T13 20-21 Package H	SL and SA Travers	\$526,353.64	\$52,635.36	\$578,989.00
RFT T33 20-21 Package K	SL and SA Travers	\$408,253.82	\$40,825.38	\$449,079.20
RFT T23 20-21 Package L	APV Contracting	\$505,810.75	\$50,581.07	\$556,391.82
RFT T24 20-21 Package Q	APV Contracting	\$222,748.89	\$22,274.89	\$245,023.78
RFT T31 20-21 Package South	SC & KG Bowen	\$451,463.78	\$45,146.38	\$496,610.16
RFT T11 20-21 Package T	APV Contracting	\$860,184.25	\$86,018.42	\$946,202.67

6.3 Tenders Awarded-2021 works

Tender	Contractor	Value	GST	Total
RFT T02 20-21 Screening	APV Contracting	\$497,200.00	\$49,720.00	\$546,920.00

6.4 Gravel Screening

The gravel screening for the 2021 works is progressing around Eromanga area under contract by APV Contracting.

7 Water Issues

Water used for the construction process should not be an issue due to the recent abundant rains, however if additional water is required this can be hauled from the various town bores where available.

8 QRA

The QRA have visited Quilpie Shire Council several times over the past year. The main reason for these visits was to check on progress, plus check on Recommended Values and investigate whether the RVs are accurate. These have been reviewed due to the underspending of the Recommended Values by council. The visit by Brendan Moon as well as Robert Da Fonseca in mid-March has been postponed due to Covid exposure.

Photos



Minor flowable concrete works on Adavale Black Road



Completed works on Adavale Black Road

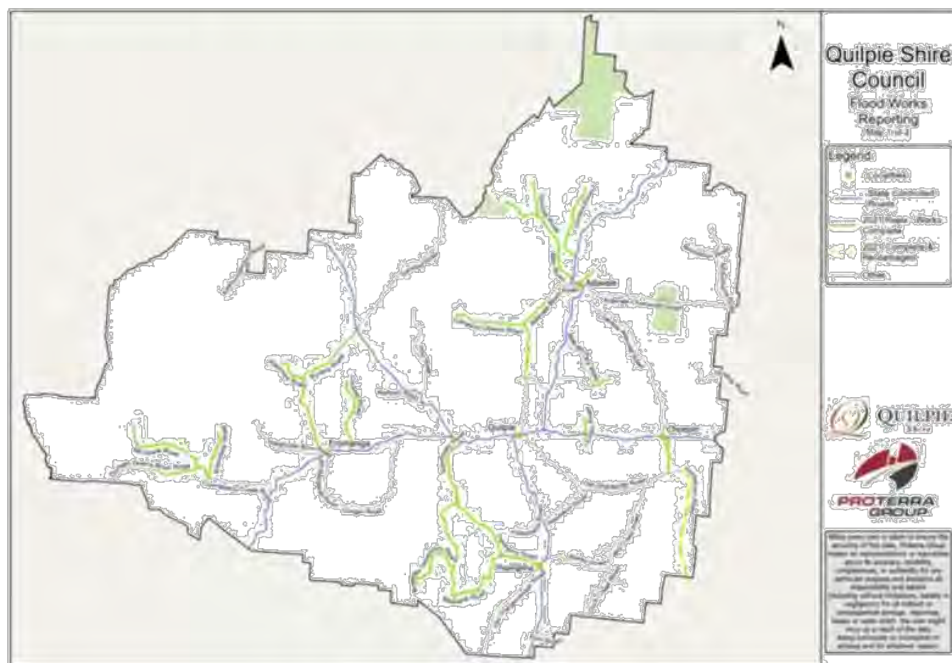


One of the trucks hauling 50 000m3 of material onto our roads.

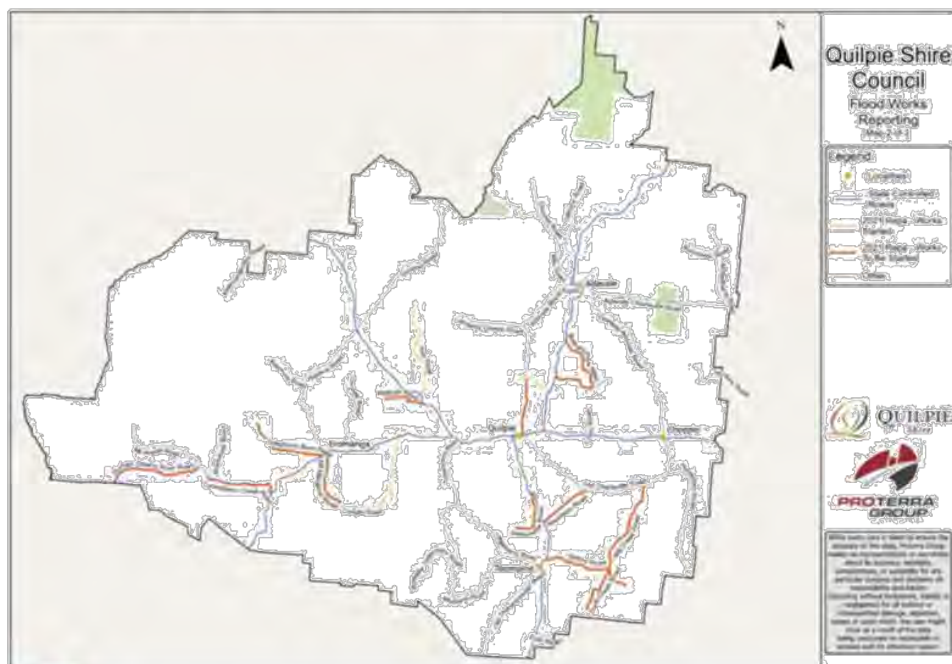


9 Appendix

Appendix 1: Shows 2021 REPA works completed.



Appendix 2: REPA works started or imminent.



Quilpie REPA

MONTHLY PROJECT REPORT May 2022

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10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS

10.2.1 DIRECTOR CORPORATE & COMMUNITY SERVICES - MONTHLY STATUS REPORT

IX: 225004

Author: Sharon Frank, Acting Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate & Community Services portfolio.

ACTION ITEMS

Meeting Date	Subject	Action	Comments	Status
18-Feb-22	Queens Jubilee Celebrations	Organise beacon lighting event at Baldy Top for 2 June	Event plan being prepared	Completed

OPERATIONAL UPDATE

Condolences

A Condolence Card was forwarded the family of Matron Lorna Stoddart.

A Quilpie Community Memorial Service for Matron Stoddart was held at the Gyrica Gardens Community Centre, with a link to her funeral service in Warwick.

The Queen's Platinum Jubilee Beacon Lighting Event at Baldy Top

The Queen's Platinum Jubilee celebrations at Baldy Top proved very popular and was enjoyed by all. The number that attended exceeded expectations, with approximately 130 people attending.

The Quilpie outback event was listed on the UK's Queen's Platinum Jubilee Event listing and global map. It was also listed on the Australian Government Queen's Jubilee Event Map.



Many thanks to violinist Lauren Park who played while guests arrived and until the event officially kicked off with the lighting of the bonfires by our local Fire and Rescue group.

Councillor Barnes commenced proceedings by introducing The Queen's Platinum Jubilee Beacon event and explaining the significance and history behind the lighting of the beacons.

The Australian National Anthem played was an instrumental version by the Australian Youth Orchestra.

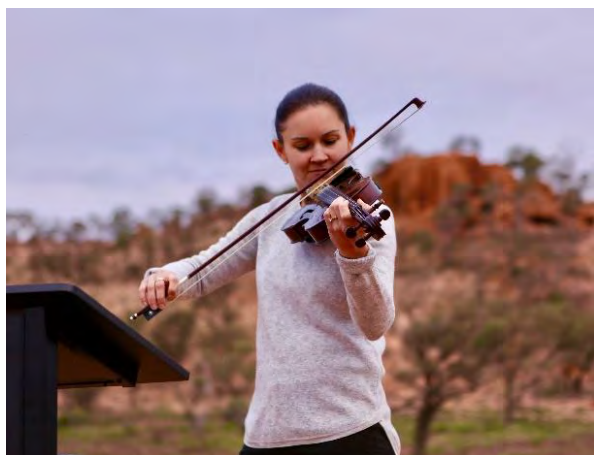
Councillor Barnes then shared with guests some interesting facts about The Queen, her early and personal life, and remarkable devotion to a life of service.

After a toast to the Queen, "Diu Regnare" was played, then followed by The Song for the Commonwealth - 'A Life Lived with Grace'.

"Diu Regnare" was a tune composed by Pipe Major Stuart Liddell - Glenfiddich Champion Piper, as a tribute to Her Majesty Queen Elizabeth II on the occasion of her Platinum Jubilee.

Music and lyrics of "A Life Filled with Grace" were by Atueyi Vincent Chinemelu, from Nigeria & Lucy Kiely from Australia, the winners of a worldwide competition coordinated by Alison Cox OBE - Commonwealth Resounds.

Thanks also to Council's Works Coordinator for a beautiful fireworks display to conclude the evening. Thankfully the weather was not too cold and the heavier rain held off until after the event had concluded. By all accounts, the feedback was that it was an amazing night.



NAIDOC Week 2022

Planning for NAIDOC Week 2022 is underway with a committee coming together to prepare a week of celebrations. We have met twice and together have put together the following draft program (CWAATSICH Quilpie representative, Council representatives and local elders):

Draft Program:

- Colouring-in Competition - Aboriginal Designs and Draw your own Design for all ages – In conjunction with Eromanga State School, Quilpie State College and St Finnbars School. Also available at the Quilpie Library. Entries will be displayed at the Quilpie Visitor Information Centre. Winners will be announced at the opening of the Indigenous Exhibition.
- Sunday 3 July – Opening of the Indigenous Exhibition including raising of the flag, Smoking Ceremony, Welcome to Country and sausage sizzle lunch
- Monday 4 July – Indigenous Art and Craft, Story Telling and Yarns with Mardigan Elder Uncle Alex Jacobs (two sessions, 6-10 years and 11+ years)
- Tuesday 5 July – Indigenous Art and Craft, Story Telling and Yarns with Mardigan Elder Uncle Alex Jacobs (two sessions, under 6 and Seniors/Adults)
- Wednesday 6 July – Mulga Mates Kindy – Smoking Ceremony and Indigenous Art and Craft, Story Telling and Yarns with Mardigan Elder Uncle Alex Jacobs (sponsored by Proterra Group)
- Thursday 7 July – Local history and yarns at Baldy Top with Mardigan Elder Uncle Alex Jacobs with Baldy Top climb and BBQ and Indigenous Wristbands (sponsored by RESQ)
- Friday 8 July – NAIDOC Week 2022 Celebrations at John Waugh Park including Welcome to Country and Smoking Ceremony, Mura Biri Gururu Aboriginal Dances, BBQ and Cutting of the Cake (sponsored by CWAATSICH), Indigenous Games (sponsored by Deadly Choices), Traditional Aboriginal Dance Workshops (sponsored by Deadly Choices) and Yarns with Mardigan Elder Uncle Alex Jacob. Concluding with a Deadly Choices Running Race. Health screens will be available on the day by CWAATSICH. Deadly Choices Giveaway Merchandise.

Next meeting is Thursday 16 June 2022.

Emmanuel College Visit

The Emmanuel College students are scheduled to visit Quilpie from 29 June to 2 July. The Library team and Health Promotions Officer have been working with Emmanuel College to prepare a fun filled schedule of events and activities for our community:

Wednesday 29 June

- Craft Activities and Face Painting at the Shire Hall 10am to 11.30am
- Indoor Sports and Games session at the Shire Hall 1pm to 3.30pm (8 – 14 years)
- Outdoor games and Activities at the Visitor Information Centre 10.30am to 11.30am (7 years and under)

Thursday 30 June

- Robotics and Coding sessions at the Shire Hall 10.30am to 12.30pm (5 – 10 years)
- Robotics and Coding sessions 1.30pm to 3.30pm (11 - 16 years)
- Cards with Seniors at the CWA Hall at 2pm

Friday 1 July

- Wiggles performance at the Shire Hall and face painting 10am to 11.30am
- Scavenger Hunt and Craft Activities at the Shire Hall 11.30am to 12.30pm (5 – 10 years)
- Scavenger Hunt and Craft Activities at the Shire Hall 1.30pm to 3.30pm (11-16 years)
- Free Family Movie on the Big Screen at the Visitor Information Centre commencing 5.30pm (free hot dogs, popcorn and hot chocolate provided by Quilpie CWA)

Saturday 2 July

- Stall and busking at Mural Park 9am to 12pm
- Talent Morning for students at the Shire Hall and Wiggles performance 11am – 12noon, free cake, tea, coffee and cordial
- Blue Light Disco at the Supper Room 6pm to 7pm (ages 5-10 years) – Council will supply free spaghetti bolognese and drinks
- Blue Light Disco at the Supper Room 7.30pm to 9pm (ages 11-17 years) – Council will supply free spaghetti bolognese and drinks.

Upcoming Events

June

- 29 June – 2 July Emmanuel College Visit

July

- 3 – 10 June NAIDOC Week 2022
- 9 – 10 June Quilpie Polocrosse

August

- 13 – 14 August Golf Open
- 26 – 28 August Rick's Memorial Opening

CONSULTATION (Internal/External)

- Chief Executive Officer
- Community Services Officer
- Librarian
- Health Promotions Officer
- Depot Administration Officer

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

Quilpie Shire Council Budget 2021/22 and 2022/23

Sponsorship of the Mura Biri Gururu Aboriginal Dances and Mardigan Elder Alex Jacobs (for Story Telling and Yarns, Smoking Ceremonies and Welcome to Country) and in-kind assistance.

RISK MANAGEMENT IMPLICATIONS

Quilpie Shire Council Risk Management Policy - Low Risk – within standard operations

10.2.2 NDIS COORDINATORS REPORT**IX: 225009****Author: Sharon Frank, Acting Director Corporate and Community Services****Attachments: Nil****KEY OUTCOME**

Nil

EXECUTIVE SUMMARY

The purpose of this report is to inform and update Council on National Disability Insurance Scheme activities and programs.

ACTION ITEMS

Not applicable

OPERATIONAL UPDATE

NDIS Quilpie continues to be busy with the 20 existing participants and 2 children having relocated; to make sure that appointments are kept and there is adequate communication between participants, therapists and support workers, and also having reports ready for reviews in a timely manner, so there are no funding drops.

The number of clients wishing to access the NDIS has increased to 7. This requires many discussions on diagnosis and therapies, if not already done. The changing of GPs in Quilpie has meant that Council's NDIS Coordinator has been spending more time attending appointments with clients to help explain what is needed for access to the NDIS, as some GPs are not familiar with the NDIS. This is very difficult for clients who are also not very familiar with the workings of the NDIS. The very long waiting list for the Paediatrician is also slowing the process down.

The support workers that have started working with clients are doing an excellent job and are achieving great results for participants and making a real difference in their lives. There has been increased interest in becoming a support worker in the Quilpie Shire. Council's NDIS Coordinator has been assisting these people to acquire the necessary documentation to be a support worker.

In a previous report, it had been mentioned about the lack of NDIS face to face meetings and that all planning meetings and reviews were being carried out over the telephone. NDIS has not attended face to face in Quilpie for over 12 months, and the reason given was Covid-19.

The NDIS Coordinator had an opportunity to meet with the NDIS remote planner in Charleville last week, to discuss the importance of meeting participants face to face and to get an understanding of where they live and how their disability affects their life in a remote setting.

The Remote Planner and Remote Area Executive are now coming to meet with participants on the 30th June.

Many participants have funding in their plan for Support Coordination, usually 2 – 5 hours a year. Most clients have opted for Tranquility Care (Toowoomba) which has been Davida Melksham. Davida has visited face to face with clients 3 - 4 times a year for the last 2 years and has been a great asset. However, Tranquility Care has decided to place another Support Coordinator from Cunnamulla to visit Quilpie in Davida's place. Unfortunately Tranquility Care did not inform any of their clients of this change, which has led to much confusion.

Council's NDIS Coordinator has contacted Tranquility Care COO, Daeana Burkhart, who was apologetic and was able to assist with four clients (school leavers and young adults who are very anxious about changes in their life) staying with Davida.

Statistics

Statistics	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
	85	45	9

Current issues

- No consistent Medical Officer
- Long wait list for Paediatrician
- Queensland Health staff needing education around NDIS

Correspondence / newsletters

- NDIS Provider News letter
- NDIS News Letter
- Endeavour News Letter
- CRU Newsletter
- NDS News Letter

CONSULTATION (Internal/External)

Stakeholders

LEGAL IMPLICATIONS

Not applicable

FINANCIAL AND REVENUE IMPLICATIONS

Not applicable

RISK MANAGEMENT IMPLICATIONS

Quilpie Shire Council Risk Management Policy

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCE SERVICES STATUS REPORT

IX: 225361

Author: James Gauvin, Acting Manager Finance and Administration

Attachments: 1. May 2022 Cheque Register

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report is to provide Council with a summary of the cheques issued for month ending 31 May 2022

ACTION ITEMS

For information only

OPERATIONAL UPDATE

See Attachment

CONSULTATION (Internal/External)

CEO

LEGAL IMPLICATIONS

None noted

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

Cheque Register

(Date Range from 01-05-2022 to 31-05-2022. Ordered by: Date. 92% of year elapsed.)

Local Supplier Analysis		
Non-Local Supplier	\$ 1,229,821	49%
Local Supplier Analysis	\$ 1,268,885	51%
TOTAL	\$ 2,498,707	100%
<i>(a local supplier is deemed to be a business that is based in Quilpie Shire, has a depot in Quilpie, is a ratepayer, or employs local staff)</i>		

The following table provides information about cash spent with local companies (excluding wage creditors, reimbursements, and companies not based locally)

Monthly Value	# Suppliers	Total \$
\$0 - \$1,000	13	\$ 3,911
\$1,001 - \$5,000	9	\$ 18,638
\$5,001 - \$15,000	1	\$ 6,154
\$15,001 - \$50,000	2	\$ 67,459
\$50,000 +	4	\$ 574,497

Expenditure Summary		
	May	April
Wages and Superannuation	\$ 660,851	\$ 513,696
IT and Communications	\$ 32,138	\$ 13,096
Roadworks and Plant Hire	\$ 904,227	\$ 742,721
Consultants and Prof. Services	\$ 194,519	\$ 452,646
Fuels	\$ 45,042	\$ 136,513
Other Capital Purchases	\$ 432,588	\$ 227,009
Other	\$ 229,343	\$ 556,336
	\$ 2,498,707	\$ 2,642,017

TOTAL OF CHEQUES	\$ 2,616,263
less: Investment Movements	\$ -
less: Internal Adjustments - Quilpie Shire Council	-\$ 1,190
less: Tax Payments	-\$ 116,366
NET CREDITOR PAYMENTS	\$ 2,498,707

DATE	CHEQUE NUMBER	PAYEE	DESCRIPTION	AMOUNT
2/05/2022	CHARGE	ANZ Banking	Merch Fee	\$ 146.71
2/05/2022	1897642	National Australia Bank Limite	Merch Fee	\$ 221.70
3/05/2022	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 22	\$ 38,675.00
3/05/2022	1CHILD22	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 22	\$ 895.01
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 147.25
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 203.50
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 350.25
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 1,600.00
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 139.86
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 161.72
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 214.84
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 137.19
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 161.55
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 1,444.11
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 169.66
3/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	\$ 6,021.25
3/05/2022	1NAB22	National Australia Bank Limited	D/Cr Pay 1 Period No 22	\$ 135,712.97
3/05/2022	1PAJICSU	Pajic Superfund	Pay Dedns Pay 1 Period No 22	\$ 182.76
3/05/2022	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2022/22	\$ 21,659.71
3/05/2022	45570499	National Australia Bank Limite	Credit Card April 22	\$ 15,521.73
11/05/2022	E014741	All About Aquatics	May Remuneration	\$ 12,000.00
11/05/2022	E014741	All About Aquatics	May Remuneration	-\$ 12,000.00
11/05/2022	E014742	All About Aquatics		\$ 6,000.01
13/05/2022	E014743	Access Industrial Products PTY LTD T/A	Linemarker	\$ 11,000.00
13/05/2022	E014744	AC Contractors	Manure _ Quilpie Cattle Yards	\$ 880.00
13/05/2022	E014745	Amart Furniture	Furniture as per quote	\$ 9,355.70
13/05/2022	E014746	Andersons Roma	Blinds	\$ 2,013.00
13/05/2022	E014747	APV Contracting Pty Ltd	Excuvator & tipper	\$ 16,910.00
13/05/2022	E014748	Queensland Audit Office	Audit Fees	\$ 2,475.00
13/05/2022	E014749	Southern Cross Austereo	Advert for Races	\$ 876.70
13/05/2022	E014750	Australia Post	Postage	\$ 102.23
13/05/2022	E014751	AVIS Toowoomba	550YEO 27/03-26/04/22	\$ 2,867.17
13/05/2022	E014752	Quilpie Blue Light	Laugh out loud entertainment	\$ 500.00
13/05/2022	E014753	Brandon & Associates Pty Ltd	Building Certification 21/22	\$ 23,221.00
13/05/2022	E014754	Brown & Hurley Group Pty Ltd	Filters	\$ 1,939.70
13/05/2022	E014755	Cadia Plumbing Equipment	Glad pack F-F 20	\$ 1,017.83
13/05/2022	E014756	Creative Design Industries Pty Ltd	Progress Payment	\$ 4,812.50
13/05/2022	E014757	Compac Sales Pty Ltd	Monthly Fee	\$ 104.50

13/05/2022	E014758	Compliant Pty Ltd	Various Parts	\$	239.36
13/05/2022	E014759	Winc Australia Pty Ltd	STATIONERY	\$	4,336.77
13/05/2022	E014760	Steve Cowley	Adavale hall/camp cleaning	\$	2,080.00
13/05/2022	E014761	Cranbrook Press	Requisition books	\$	785.00
13/05/2022	E014762	Cusp QLD Pty Ltd	JW Park Masterplan	\$	693.00
13/05/2022	E014763	Department of Transport & Main Roads	Congie Pit sample	\$	1,443.20
13/05/2022	E014764	Dept of Natural Resources, Mines& Ener	Val Roll	\$	200.00
13/05/2022	E014765	Downer EDI Services Pty Ltd	Rapid set - bulk	\$	20,062.90
13/05/2022	E014766	Ergon Energy Queensland Pty Ltd	Various Accounts	\$	7,917.67
13/05/2022	E014767	Ezyquip Hire Pty Ltd	Multi tyre 16-22t 31/03-26/04	\$	9,350.00
13/05/2022	E014768	Myport Pty Ltd T/A Gigafy	VIC WiFi	\$	535.00
13/05/2022	E014769	Golders Charleville	Boots- Erica	\$	181.50
13/05/2022	E014770	G & T Mechanical	Suspension Kit	\$	3,625.15
13/05/2022	E014771	BHL & DA Hall Transport	Plant Hire	\$	62,023.50
13/05/2022	E014772	Hastings Deering (Australia) Limited	Rental Roller	\$	6,655.00
13/05/2022	E014773	HAYMANS ELECTRICAL	Flood Light	\$	534.44
13/05/2022	E014774	Heart Of Australia Pty Ltd	Accom & Travel Assistance	\$	5,500.00
13/05/2022	E014775	Helix Legal	DRFA Template	\$	11,000.00
13/05/2022	E014776	Janet Hennessy	Reimbursement Claim	\$	327.00
13/05/2022	E014777	Hewsonhall Electrical Centre	TV	\$	2,712.95
13/05/2022	E014778	HydroPlan	Scope- Planning report	\$	1,584.00
13/05/2022	E014779	Imperial Hotel Motel	ANZAC Day Dinner	\$	812.00
13/05/2022	E014780	Invasive Plant & Animal Services	1080 Bait	\$	3,696.00
13/05/2022	E014781	IOR Petroleum Pty Ltd	Diesel	\$	1,469.27
13/05/2022	E014782	Jasko Airport Services	Windsock	\$	475.90
13/05/2022	E014783	Jas Oceania Pty Ltd	Workshop consumables	\$	344.66
13/05/2022	E014784	King & Company Solicitors	Revenue Policy & Statement	\$	3,767.50
13/05/2022	E014785	Komatsu Australia	Separator Assembly	\$	938.80
13/05/2022	E014786	Little Match Productions	Babushka - Deposit	\$	1,463.00
13/05/2022	E014787	LO-GO Appointments	31 Hours ending 30 Apr 22	\$	10,735.88
13/05/2022	E014788	Long Plain Contracting	Adavale Black Rd- Flood Damage	\$	51,597.00
13/05/2022	E014789	Lowes Petroleum Service	Unleaded Petrol	\$	1,357.87
13/05/2022	E014790	Maney Transport	Freight	\$	1,053.05
13/05/2022	E014791	Maranoa Regional Council	Planning consultancy	\$	132.00
13/05/2022	E014792	MHA Products	Trolley	\$	1,763.30
13/05/2022	E014793	Officeworks Toowoomba	Chair	\$	1,677.00
13/05/2022	E014794	Orion Satellite Systems	Monthly Fee	\$	654.50
13/05/2022	E014795	Outback Bistro	Mother Day catering	\$	325.00
13/05/2022	E014796	Civica Solutions Pty Ltd	Stores Training	\$	330.00
13/05/2022	E014797	Preston Law	Disposal of Lots	\$	2,215.46
13/05/2022	E014798	Proterra Group	Flood Damage PM	\$	199,261.67
13/05/2022	E014799	PVE Civil Solutions	Project managment- Brett C	\$	9,330.48
13/05/2022	E014800	Quilpie Butchery	Meat Tray	\$	100.00
13/05/2022	E014801	Quilpie Club Inc	Laugh out Loud Bar	\$	2,120.34
13/05/2022	E014802	Quilpie Hardware	Various	\$	18,061.24
13/05/2022	E014803	Quilpie Diggers Race Club	Community Assistance Grant	\$	2,500.00
13/05/2022	E014804	Rave On Promotional Products	Quilpeta Merch	\$	2,346.30
13/05/2022	E014805	R M Williams Publishing Pty Ltd	Advvertising April/May22	\$	3,102.00
13/05/2022	E014806	R & O Communications	New Phones	\$	412.50
13/05/2022	E014807	Roma Sands Pty Ltd	Sand	\$	15,330.22
13/05/2022	E014808	Safety Culture Pty Ltd	iAuditor Seat	\$	230.47
13/05/2022	E014809	Salary Packaging Australia	QSC Salary Packaging	\$	3,474.74
13/05/2022	E014810	Shepherd Services	Road survey, modeling	\$	65,093.60
13/05/2022	E014811	Shiny Shiny Productions	Workshop Deposit Fee	\$	700.00
13/05/2022	E014812	Shire Networks	Local Buy Set up	\$	348.57
13/05/2022	E014813	Wade Skelton	Refund of Bond	\$	328.58
13/05/2022	E014814	IXOM Operations Pty Ltd	CHLORINE GAS	\$	4,661.42
13/05/2022	E014815	Springall's Air Con Service	Shock absorber	\$	520.60
13/05/2022	E014816	Stafford Welding Products	Workshop Consumables	\$	1,597.05
13/05/2022	E014817	Struts-N-Stuff	Gas strut	\$	60.30
13/05/2022	E014818	South West Ford	Belt & Pulley	\$	474.45

13/05/2022	E014819	Tas Mini Motors	Lawn mowers	\$	4,375.35
13/05/2022	E014820	Teletrac Navman and Transtech	Sat service 05/05-04/06/2022	\$	65.89
13/05/2022	E014821	TELSTRA CORPORATION LIMITED	General Account	\$	7,575.37
13/05/2022	E014822	Tensens	Sanitary bin refills	\$	896.94
13/05/2022	E014823	Toowoomba Truck Spares	Re-build kit- Workshop	\$	1,144.62
13/05/2022	E014824	Traffic Control Supplies P/L	Signs	\$	726.88
13/05/2022	E014825	Tuilmack Contracting	Common Muster MARCH 22	\$	818.40
13/05/2022	E014826	Viadux	Flange	\$	288.73
13/05/2022	E014827	Vink Publishing	Science Loop Maps	\$	3,687.56
13/05/2022	E014828	Warrego Water Services Toowoomba	Pump	\$	1,597.03
13/05/2022	E014829	Daimler Trucks Toowoomba	Cushion eng mounting	\$	4,117.41
13/05/2022	E014830	Wideland Ag and Construction	CLUTCH KIT	\$	815.69
13/05/2022	E014831	Work Metrics Pty Ltd	Monthly Fee	\$	198.00
17/05/2022	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 23	\$	39,487.00
17/05/2022	1CHILD23	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 23	\$	895.01
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	1,600.00
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	6,285.75
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	107.62
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	147.24
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	145.61
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	1,466.13
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	161.72
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	153.34
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	214.84
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	358.13
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	119.78
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	127.77
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	263.33
17/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	\$	169.66
17/05/2022	1NAB23	National Australia Bank Limited	D/Cr Pay 1 Period No 23	\$	136,500.16
17/05/2022	1PAJICSU	Pajic Superfund	Pay Dedns Pay 1 Period No 23	\$	217.70
17/05/2022	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2022/23	\$	23,887.70
18/05/2022	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 24	\$	563.00
18/05/2022	2LGSUPCL	LG Super Clearing House	Pay Dedns Pay 2 Period No 24	\$	1,357.00
18/05/2022	2NAB24	National Australia Bank Limited	D/Cr Pay 2 Period No 24	\$	27,250.20
18/05/2022	SGL PY2P	LG Super Clearing House	SGL Pay No 2 Period 2022/24	\$	2,774.90
20/05/2022	E014832	All About Aquatics	Aqua April 22	\$	154.00
20/05/2022	E014833	APV Contracting Pty Ltd	Flood Damage	\$	172,650.00
20/05/2022	E014834	Archaeo Cultural Heritage Services	Cultral Heritage Inspection	\$	1,636.38
20/05/2022	E014835	Austek Spray Seal Pty Ltd	Road Widening- Diamantina Deve	\$	66,606.32
20/05/2022	E014836	Brown & Hurley Group Pty Ltd	Filters	\$	922.37
20/05/2022	E014837	Cranbrook Press	Bird Brochure	\$	613.00
20/05/2022	E014838	Department of E ce	Camping Permits April 22	\$	32.85
20/05/2022	E014839	DIGGA AUSTRALIA PTY LTD	Powered Auger	\$	7,062.00
20/05/2022	E014840	Peter E.J Donohue	Errection- Depot Shed	\$	27,115.00
20/05/2022	E014841	Delnorth Pty Ltd	Guide Posts	\$	50,864.00
20/05/2022	E014842	Elia Architecture	Powerhouse Design	\$	2,200.00
20/05/2022	E014843	Sajer Trust T/A Elle's Newsagency	Stationary	\$	1,428.10
20/05/2022	E014844	Empire Office Furniture	Echo Flip Table	\$	5,520.05
20/05/2022	E014845	Ergon Energy Queensland Pty Ltd	Various	\$	4,454.43
20/05/2022	E014846	Eromanga Contracting	Mt Howitt rd & Coonaberry rd	\$	1,694.00
20/05/2022	E014847	Global Synthetics Pty Ltd	Geo Fabrics	\$	46,162.88
20/05/2022	E014848	Golders Charleville	Boots	\$	831.50
20/05/2022	E014849	Tony Goldsworthy & Associates	EHO Duties	\$	3,639.32
20/05/2022	E014850	Greenmulla Enterprises	Fencing - 6.75km @ \$2000	\$	14,850.00
20/05/2022	E014851	G & T Mechanical	Filters	\$	970.00
20/05/2022	E014852	BHL & DA Hall Transport	Grader Hire	\$	847.00
20/05/2022	E014853	Shane Hamlyn	Fencing - 6.75km @ \$2000	\$	14,850.00
20/05/2022	E014854	Faye Heinemann	Table cloth Washing	\$	190.00
20/05/2022	E014855	Tom Hennessy	Refund of Hire Deposit	\$	260.00
20/05/2022	E014856	Hewsonhall Electrical Centre	Harddrive	\$	126.00

20/05/2022	E014857	HPB Post Pty Ltd	Uniforms	\$	1,307.13
20/05/2022	E014858	Hub 4 Water	FLOCON 260	\$	957.00
20/05/2022	E014859	IOR Aviation Pty Ltd	Avagas	\$	42,113.85
20/05/2022	E014860	IOR Petroleum Pty Ltd	DIESEL	\$	101.26
20/05/2022	E014861	Jas Oceania Pty Ltd	Fused battery	\$	120.73
20/05/2022	E014862	LO-GO Appointments	S Frank end 14/05/22	\$	6,597.71
20/05/2022	E014863	Long Plain Contracting	Adavale Black rd- FD 2021	\$	77,009.25
20/05/2022	E014864	Maney Transport	Freight	\$	6,002.31
20/05/2022	E014865	Lorraine Mathieson	Reimbursement Claim	\$	87.50
20/05/2022	E014866	Meads Foodwork's	Survey Winner Vouchers	\$	234.96
20/05/2022	E014867	Old Empire Cafe	Catering- Business meeting	\$	200.00
20/05/2022	E014868	Paulsen Brothers Foodworks	Lollies	\$	85.65
20/05/2022	E014869	Civica Solutions Pty Ltd	Reflect Renewal	\$	19,657.00
20/05/2022	E014870	Quilpie Junior Rugby League	Refund of Hire Deposit	\$	200.00
20/05/2022	E014871	Quilpie Pharmacy	Flu Va 26/4-28/4	\$	600.50
20/05/2022	E014872	Quilpie Diggers Race Club	Refund of Hire Deposit	\$	200.00
20/05/2022	E014873	Quilpie State College P & C	Refund of Hire Deposit	\$	310.00
20/05/2022	E014874	Quilpie Shire Trust	Transfer of Hire Deposits	\$	1,190.00
20/05/2022	E014875	Quilpie State College	Refund of Hire Deposit	\$	120.00
20/05/2022	E014876	Royal Hotel Eromanga	Survey Winner Vocuhers	\$	250.00
20/05/2022	E014877	Shire Networks	Update Disaster Recovery Plan	\$	288.75
20/05/2022	E014878	Spectur Ltd	Cameras	\$	843.15
20/05/2022	E014879	TELSTRA CORPORATION LIMITED	Sat Phones	\$	360.00
20/05/2022	E014880	Warrego Signs	Signs- Quilpie Pool	\$	451.00
20/05/2022	E014881	Warrego Water Services Toowoomba	Grundfos Pump	\$	482.46
20/05/2022	E014882	Brian Weeks	Reimbursement Claim	\$	231.55
20/05/2022	E014883	Daimler Trucks Toowoomba	Center assy	\$	1,180.53
20/05/2022	E014884	West-Tech Systems Pty Ltd	Photocopier Bill April 22 #393	\$	869.72
20/05/2022	E014885	Quilpie Golf Club Inc	Sports Australia Grant	\$	10,000.00
20/05/2022	E014886	Leading Roles	Retainer	\$	6,077.50
20/05/2022	E014887	Black Toyota	Windsheild	\$	2,239.33
20/05/2022	E014888	Hastings Deering (Australia) Limited	Compact Track Loader	\$	184,057.82
20/05/2022	E014889	PVE Civil Solutions	Brett Craig- 2/05-15/05/22	\$	11,396.00
20/05/2022	E014890	Quilpie Hardware	Tyres Unit 3002	\$	22,000.29
26/05/2022	E014891	APV Contracting Pty Ltd	Flood damage 21- Mt Howitt	\$	120,250.00
26/05/2022	E014892	Hoek Modular Homes	JJ1128 Frame	\$	63,279.03
26/05/2022	E014893	Lockyer Sheds		\$	1,779.00
26/05/2022	E014894	New State Builders Pty Ltd		\$	111,252.24
26/05/2022	E014895	SL & SA Travers		\$	73,210.00
27/05/2022	E014896	Australian Regional Tourism Ltd.	T3 Membership 22-23	\$	651.00
27/05/2022	E014897	Breathalyser Sales & Service	ALCOQUANT	\$	632.50
27/05/2022	E014898	Changing Ways Psychology	Consultation - Retention	\$	12,190.00
27/05/2022	E014899	CoolDrive Distribution	Parts, Brake, Interlock	\$	940.30
27/05/2022	E014900	Winc Australia Pty Ltd	Cleaning and Insect repellent	\$	1,815.73
27/05/2022	E014901	Emerson Automation Solutions	Backflow prevention	\$	826.10
27/05/2022	E014902	Golders Charleville	Boots and freight	\$	511.50
27/05/2022	E014903	Colin Grimm	Reimbursement claim	\$	109.00
27/05/2022	E014904	Hastings Deering (Australia) Limited	Bucket Tips	\$	2,774.18
27/05/2022	E014905	HAYMANS ELECTRICAL	Solar Flood Light	\$	1,179.20
27/05/2022	E014906	Howell Pty Ltd T/A Hydral Installations	Hoist inspection	\$	1,353.00
27/05/2022	E014907	Landmark (QLD) Limited	6v Pump and Gal Post	\$	8,789.13
27/05/2022	E014908	LO-GO Appointments	S Frank end 21 May 2022	\$	6,512.02
27/05/2022	E014909	Meads Foodwork's	Brekky Club	\$	106.64
27/05/2022	E014910	Partners in Business Pty Ltd		\$	31,629.69
27/05/2022	E014911	Paulsen Brothers Foodworks	Youth Group	\$	55.81
27/05/2022	E014912	Quilpie Hardware	Plumbing parts	\$	282.90
27/05/2022	E014913	RDO Equipment Pty Ltd	Blade Kit	\$	344.42
27/05/2022	E014914	Shire Networks	Scanner M365 Licence	\$	13,784.96
27/05/2022	E014915	Springall's Air Con Service	Filters	\$	646.45
27/05/2022	E014916	Tensens	Stores - Cleaning	\$	2,144.60
27/05/2022	E014917	Wurth Australia Pty Ltd	Workshop Consumables	\$	2,146.78

31/05/2022	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 24	\$	37,641.00
31/05/2022	1CHILD24	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 24	\$	895.01
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	147.25
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	1,600.00
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	134.87
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	138.12
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	210.62
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	132.48
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	1,447.34
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	161.72
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	153.34
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	214.84
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	358.13
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	98.71
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	169.66
31/05/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 24	\$	6,143.14
31/05/2022	1NAB24	National Australia Bank Limited	D/Cr Pay 1 Period No 24	\$	133,784.49
31/05/2022	1PAJICSU	Pajic Superfund	Pay Dedns Pay 1 Period No 24	\$	186.12
31/05/2022	CHARGE	National Australia Bank Limite	Trust Fee May 22	\$	5.00
31/05/2022	CHARGE	National Australia Bank Limite	Connect Fee May 22	\$	119.46
31/05/2022	CHARGE	National Australia Bank Limite	Operating Fee May 22	\$	58.60
31/05/2022	E014839	DIGGA AUSTRALIA PTY LTD	Powered Auger	-\$	7,062.00
31/05/2022	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2022/24	\$	21,628.76
31/05/2022	504407	National Australia Bank Limite	BPay Fee May 22	\$	145.12

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT

IX: 224711

Author: Karen Grimm, Manager Tourism & Economic Development

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

The purpose of this report is to update Council on Tourism and Economic Development activities.

ACTION ITEMS

NIL Outstanding Action Items

OPERATIONAL UPDATE

Tourism Development

QTIC Top Tourism Town Awards: Voting closed on 23rd May 2022. The announcement of successful winners will occur in Brisbane on the 13th June 2022, prior to release of this report. Thank you to Councillor Bruce Paulsen who will be attending the event on our behalf.

Driver Reviver funding: this funded project is complete and acquittals are being finalised. This funding included the following improvements at the Visitor Information Centre (VIC) lawn, fencing, seating and toilets. The final removal of the existing fence is currently underway; this will open up the new space to visitors and is expected to be completed before 25th June 2022.

Visitor Guide: A reprint of the visitor guide has been completed with new itineraries, products and image update. This also incorporates a new town map. A tear off version of the map is currently in development, this will include town maps for Adavale and Eromanga with key highlights. Once completed they will be distributed to local businesses for locals and visitors to utilise. They will also be available electronically for downloading for visitors and contractors prior to their arrival to Quilpie.

Brochures (Yabby and Birds): New brochures developed for 2022 include the Quilpie Guide to Yabbying and Birds of the Quilpie Shire. Locals and visitors have received the brochures positively. Further print runs will be organised and distributed throughout the shire. New brochures will be developed over the summer months, a Flora guide is expected to be released in 2023.

Queensland Museums visit: Museum Development Officers from Queensland Museums visited Quilpie the week of the 6th June 2022. This was an opportunity for them to review our existing projects and museums and provide some recommendations moving forward. They also met with the works coordinator to discuss future works to the meat house in Adavale. Further discussions will continue to provide future trainings for staff (and interested locals) and work with staff to continue to build our collections and present them appropriately in for locals and visitors to enjoy.

Quilpeta night Show: The final installation of the projector and testing is expected to be completed by 12th June. This will allow final preparations before first show on 30th June with Outback Aussie Tours. The first community movie night is scheduled for Friday 1st July. This will allow staff to work through future use of the space, between Quilpeta showing three nights a week and additional community events/partnerships.

VIC Experiences; The VIC has been welcoming an increase in touring groups to participate in VIC product. Products include hop on town tour (town tour), and future bookings for morning/afternoon teas and Quilpeta.

2022 Town tours YTD	3	2022 Town tours future bookings	7
2022 VIC Morning/Afternoon tea	4	2022 Quilpeta bookings	4
Cancellations YTD for all products	3	Reasons: flooding and unable to secure minimum numbers for overall tour.	

Visitor numbers: The VIC has experienced positive numbers for April and May. The numbers through the centre are sitting about the same or above pre COVID numbers. They are significantly below 2021 numbers, which is the highest numbers ever received by Quilpie, this was expected as travelling options have opened up again in 2022 with international and interstate borders opening.

The number of Queenslanders travelling is significantly higher than previous years with almost a 50% increase in Queenslanders recorded in May 2022 (846) compared to May 2019 (479).

April 2022 numbers however were up from April 2021 from 894 to 1191, with average daily visitation to the centre up 12% from 2021 numbers. Find further numbers below in visitor graphs.

Economic Development & Business support

Business Development Meeting – The second Business meeting for the year was held on Tuesday 17th May 2022. Over 13 people attended. Discussions included Council updates, APA involvement in the community. Post meeting positive discussions were held with APA and Ausco and able to resolve some issues felt by the business community. CEO and Manager will continue to meet regularly with both companies to ensure relationships continue in a positive direction.

Small Business Friendly (SBF) Council program – discussions currently underway for signing of the SBF charter and hosting a signing event in Quilpie in September. A tentative date for September has been provided; this event will form part of a wider regional tour.

Miscellaneous

Queens Jubilee: Manager assisted Community Services in delivery of the event held at Baldy Top on 2nd June. This included facilitating media and communications.

The Quilpie Sock: Delivery is expected in early July 2022. Designs, displays and marketing collateral currently being finalised in line with delivery timelines. Distribution documentation will be finalised prior to release of sock. When a final delivery date is provided this information will be provided as an update to Council.

Pastels of the South West: The centre hosted a Mother's Day exhibition opening on Sunday 8th May 2022. This featured works from 14 artists who participated in Lyn Barnes workshops held in the Shire. Councillor Lyn Barnes opened the exhibition with over 42 people who attended across the morning. Visitors have received it positively. The exhibition closes on the 25th June 2022.

NAIDOC Week: The VIC staff have been assisting with NAIDOC week preparations for 2022. The VIC will host the initial event on Sunday 3rd July; this event will incorporate flag raising, smoking ceremony and opening of the Indigenous Exhibition. This event forms part of the wider week-long activities.

Rugby League Reunion: VIC staff assisted with providing cabinets and preparation of memorabilia for the Reunion. The VIC also have assisting in selling reunion and Quilpie Magpie memorabilia for the Junior Rugby League committee.

Gallery exhibition dates for 2022

Exhibition	Date	Opening
SW Indigenous exhibition	3 rd – 31 st July	Sunday 3 rd July

'Through my eyes' Kerri Keanalley	12 th August – 9 th Sept	Friday 12 th August/Evening
Quilpie & District Show photo exhibition	15 th Sept – 2 nd Oct	No opening for this event
Combined Schools Exhibition	11 th October – 6 th Nov	Tuesday 11 th October/Day
Christmas in the Gallery	12 th Nov – 23 rd December	Saturday 12 th November/Day

Social media

Instagram - @visitquilpieshire – data as at 31st May 2022			
Page followers	May: 1252	April: 1229	Increase of: 23
Most popular post May	Sunsets and campfire after a day of mustering.		Likes: 43
Most popular post April	Image of Eromanga Pub – “There’s only good days and Great days in Quilpie Shire – Like days in Eromanga”		Likes: 80
Posts per month	May: 6	April: 7	
Average likes/post from month	May: 30	April: 43	
Website – visitquilpieshire.com.au			
Sessions	May 2022: 1864	May 2021: 2416	April 2021: 2521

Facebook - @visitquilpieshire – data as at 31 st May 2022			
Page likes	May: 2720	April: 2682	Increase of 38
Page followers	May: 3088	April: 3054	Increase of 34
Total posts/shares	May: 26	April: 27	Decrease: 1
Average reach per post from month	May: 1352	April: 750	
Most popular post May	Good days and great days video for Top Tourism Town awards		
	Reach: 8381 Shares: 39	Post clicks: 872 Comments: 17	Reactions: 187 Likes: 187
Most popular post April	There’s only good days and great days to be had in the Quilpie Shire – Like days by the Bulloo River		
	Reach: 1746 Shares: 9	Post clicks: 47 Comments: 1	Reactions: 94 Likes: 84
**Average daily total reach:	May: 1213	April: 594	Increase: 619
**The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more, Unique users.			

Total visitation numbers through the Visitor Information Centre

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2013	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
2014	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
2015	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
2016	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
2017	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10655
2019	89	52	194	443	1130	1712	2725	1440	1450	548	241	97	10121
2020	8	42	53	0	0	446	1688	1458	2172	1111	350	146	7474
2021	64	59	295	894	2154	2657	2950	967	1515	842	290	108	12795
2022	66	65	314	1191	1329								2965

Total Queensland Visitors through the Visitor Information Centre

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2013	25	78	134	170	356	385	354	338	468	90	13	10	2421
2014	12	18	31	192	410	282	397	314	344	119	18	13	2150
2015	18	11	53	192	315	288	265	222	339	136	22	0	1861
2016	16	13	28	164	275	258	284	269	142	69	24	6	1101
2017	2	0	34	185	138	182	178	145	202	23	9	3	1101
2018	6	8	33	107	210	155	172	66	70	44	26	2	899
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1743	784	170	53	5943
2021	37	50	154	651	1157	1248	1327	823	1247	558	168	59	7420
2022	47	51	217	876	846								2037

CONSULTATION (Internal/External)

NIL

LEGAL IMPLICATIONS

No legal implications

FINANCIAL AND REVENUE IMPLICATIONS

Operating within budget

RISK MANAGEMENT IMPLICATIONS

Nil risk implications

OPERATIONAL STATUS REPORTS

CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

ORDINARY COUNCIL MEETING AGENDA

21 JUNE 2022

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 225403

Author: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

ACTION ITEMS

All actions raised in the March Council Meeting have been actioned.

Monthly Meetings:

Meeting Date	Subject	Action	Comments	Status
20-Aug-21	SWQROC funding for recycling	Progress requested regarding SWQROC recycling funding	Recycling initiatives to progress through SWQROC Waste Group	Commenced
9-Jul-21	Internet Outage	Write to gain clarification of issues and to seek information regarding alternative providers	Meeting with Telstra was scheduled in Quilpie for 8 December, however this was cancelled due to recent rain. Meeting to be undertaken via Teams.	Commenced
11-Jun-21	Quilpie Airport planning	Undertake community consultation regarding changes to airport	Meeting held with working group on 01/06 to discuss project. PVE Solutions engaged to project manage the runway upgrade.	Ongoing
08-Apr-21	Eromanga bean pump	That the beam pump adjacent to the road near Eromanga could be renovated and made into a working pump as a tribute to the oil and gas industry in the shire.	Beam pump has been reassembled. Council to explore potential of signage on history of Oil and Gas in the Shire.	Ongoing
12-Mar-21	Increase number of councillors	Investigate the potential of appointing additional councillors		Not Commenced
12-Nov-20	Strategic Plan for Exclusion Fence	Liaise with Craig Allison - to include a map	Draft map has been completed – additional work required to identify all privately constructed fencing.	Ongoing

Meeting Date	Subject	Action	Comments	Status
12-Nov-20	Map	Map to landholders in regards to exclusion fencing for the next 5 yrs.	Map provided further amendments to be made	Ongoing
14-Aug-20	Adavale Bore Cooling Pond	That Council receive the report and offer to pay 50% of the material costs to the approximate value of \$17,000 to rehabilitate/upgrade the cooling pond and grid subject to the following conditions:	Letter sent. Draft agreement prepared. Waiting to hear from property owner	Ongoing

OPERATIONAL UPDATE

Monthly Meetings:

Date	Event	Location
3 May	Budget Workshop	Quilpie
4 May	Audit Committee Meeting	Quilpie
10 May	Mulga Mates Committee Meeting	Quilpie
12 May	TMR/QSC Catch Up – Steven Dart	Telephone
12 May	Queensland Freight Action Plan Workshop	Online
16 May	Bulloo Shire, Quilpie Shire & Kullilli People ILUA Review	Online
16/17 May	Corporate Plan Workshops	Quilpie
17 May	Business Development Meeting	Quilpie
17 May	Ordinary Council Meeting	Quilpie
20 May	APA Project Catch Up Meeting	Quilpie
24 May	Budget Workshop	Quilpie
24 May	LocalBuy Meeting	Quilpie
25 May	Internet of Things Meeting	Online
26 May	Polocross Meeting	Quilpie
30 May	Eromanga Public Meeting – Waste Management	Eromanga
31 May	Adavale Public Meeting – Waste Management	Adavale
31 May	Toompine Public Meeting – Waste Management	Toompine

Upcoming Meetings

Date	Event	Location
13-14 June	SWQROC Meeting	Roma
15 June	Budget Workshop	Quilpie
20-22 June	Australian Local Government Association - National General Assembly	Canberra
21 June	Ordinary Meeting	Quilpie

Date	Event	Location
29-30 June	LGAQ Civic Leaders Forum	Sunshine Coast
6 July	Proposed Special Meeting – Budget	Quilpie
14-15 July	DDSWQCOM	Goondiwindi
19 July	Ordinary Council Meeting	Quilpie
25-28 July	Bush Councils Convention	Barcaldine
16 August	Ordinary Council Meeting	Quilpie
25-26 August	SWQROC Meeting	Quilpie
6-8 September	LMGA Annual Conference	Gladstone
12-13 September	SWQROC Meeting	Canberra
20 September	Ordinary Council Meeting	Quilpie
23 September	Small Business Friendly Council Program - Tentative	Quilpie
16-19 October	LGAQ Conference (Inc SWQROC & DDSWQCOM)	Cairns
18 October	Ordinary Council Meeting - CONFLICT	Quilpie
15 November	Ordinary Council Meeting	Quilpie
8-9 December	SWQROC Meeting	St George
13 December	Ordinary Council Meeting	Quilpie

OPERATIONAL UPDATES

Nil

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Low Risk – Within standard operations

11 ENGINEERING SERVICES

11.1 REQUEST TO RELOCATE ZEBRA CROSSING: BULN BULN STREET ADJACENT TO JABIRU STREET

IX: 224876

Author: Peter See, Director Engineering Services

Attachments:

1. Attachment One Request to move zebra crossing
2. Attachment Two Existing site photographs
3. Attachment Three Standard requirements for Existing Crossing
4. Attachment Four No Standing requirements
5. Attachment Five Children's Crossing Standard layout
6. Attachment Six Proposed Children's Crossing layout.

KEY OUTCOME

Key Outcome: 1. Governance

Key Initiative: 1.1.2 Enhance Council's asset management capabilities particularly in relation to the renewal of key assets.

EXECUTIVE SUMMARY

Council has received a request from a local resident to relocate the existing zebra crossing in Buln Buln Street adjacent to Jabiru Street. The request is attached.

The report provides options for Council's consideration.

RECOMMENDATION

1. That Council:
 - (a) Receive the report;
 - (b) Construct a Children's Crossing mid-block in Buln Buln Street between Jabiru Street and Quarrior Street;
 - (c) Negotiate with the adjacent school with regard to the school crossing flags erection and removal; and
 - (d) Paint out and remove the zebra crossing at the corner of Buln Buln Street and Jabiru Street.

REPORT

Existing Conditions.

A Zebra pedestrian crossing exists in Buln Buln Street adjacent to the Jabiru Street intersection and in front of the Paulsen Brothers Friendly Grocer store. The crossing is the painted piano key type zebra crossing.

A resident contacted the Director Engineering Services following a near hit incident between a car and the resident's son. The resident has requested that Council consider relocating this crossing to the mid-block of Buln Buln Street between Jabiru Street and Quarrior Street. A copy of the request is **Attachment One**.

Attachment Two shows photographs of the existing crossing and issues with poor visibility due to parking of vehicles and vegetation in the central median strip in Buln Buln Street. There are no advance warning signs located in Jabiru Street which leads to the crossing from the sides of Buln Buln Street.

The relevant standards for pedestrian crossings in Queensland are the:

- *Queensland Manual of Uniform Traffic Control Devices Part 10: Pedestrian control and protection July 2021* and
- *Australian Standard AS 1742.10–2009 Manual of Uniform Traffic Control Devices Part 10 (AS 1742.10-2009)*.

The Australian Standard under clause 6.1 states that “*the safe operation of a pedestrian crossing (zebra) is dependent upon the driver being able to see both a pedestrian on or about to use the crossing and the signs and markings associated with the crossing in time for the vehicle to be stopped if necessary to give way to the pedestrian*”.

The standard configuration of a zebra crossing is shown in **Attachment Three** (Figure 1 of the Australian Standard). The current crossing does not conform to the Australian Standard and the Queensland Standard. In particular, there should be no parking for 80 metres minimum before the crossing and no parking for 10 metres after the crossing. The required parking restrictions are shown on **Attachment Four**. This would have a drastic effect on the grocery store and for their customers. Without police action, any no standing zones would be ineffective. The analysis of the Australian Standard indicates that the zebra crossing should be removed as it does not meet the standards in all respects. This opens Council up for legal liability.

Option for a mid-Block crossing.

The Australian Standard prescribes Children’s Crossings under Section 7 of the Standard. The layout is shown in **Attachment Five** (Figure 3 of the Standard). This is a simplified crossing (Type 1) which does not rely on piano key markings and relies on flags being erected during school times. There is a legal obligation for vehicles to stop for pedestrians. By placing a Children’s Crossing mid-block on Buln Buln Street, significant improvements in sight distance can be achieved. It would also reduce the designated lengths of No Standing zones required. Mid –block also aligns with an existing gate into St Finbarr’s School. The school or Council will need to erect and take down the flags daily.

Attachment Six shows the layout superimposed on an aerial photograph. This layout minimises the no standing zones impact. The no standing zones are also only applicable during school zone times.

It is recommended that Council construct a Children’s Crossing mid-block in Buln Buln Street between Jabiru Street and Quarrion Street, and paint out and remove the zebra crossing at the corner of Buln Buln Street and Jabiru Street.

OPTIONS

1. Modify the existing crossing by installing **no standing** zones as detailed and removing the central median vegetation.
2. Move the crossing to mid-block between Jabiru Street and Quarrion Street.
3. Take no action.

CONSULTATION (Internal/External)

Subject resident

LEGAL IMPLICATIONS

Potential liability issues against Council arising from a non-standard crossing being in use

POLICY AND LEGISLATION

The Manual of Uniform Traffic Control Devices (MUTCD) contains the Australian Standard and is referenced by the Traffic and Road Use Management (TRUM) manual which is issued under the

authority of Section 166 of the *Transport Operations (Road Use Management) Act 1995*. The contents of the manual are issued as 'approved notices' under Section 166 (2) of the said Act.

FINANCIAL AND RESOURCE IMPLICATIONS

Works for a mid-block crossing and to remove the zebra crossing will cost \$9,365.00.

RISK MANAGEMENT IMPLICATIONS

As a near miss has been reported, Council needs to assess what outcome can achieve a less hazardous situation.

ATTACHMENT ONE

Good morning Peter,

Further to our phone conversation this morning I would like to ask that Council consider moving the crossing at the corner of Buln Buln and Jabiru Streets please. My son Nate was riding his bike to school yesterday morning and was just missed by 15cm from being hit a car. Adults who witnessed this said that he was not at fault that he had stopped and looked before crossing, however the car that came around didn't see him. The female driver contacted me and apologised and said that it scared both Nate and herself but that honestly she just did not see him.

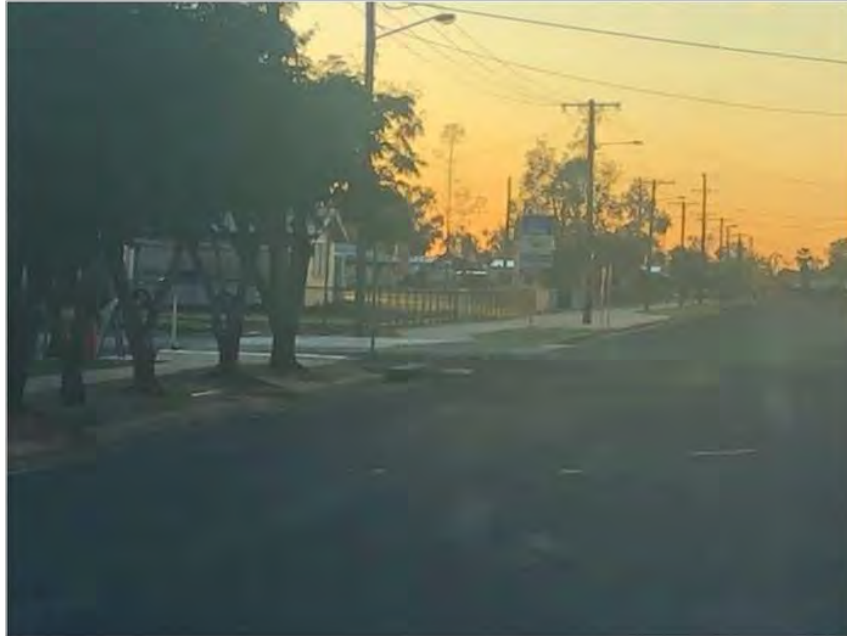
I know the St Finbarr's P&F have had several conversations around this issue as this is not the first time that something similar has happened, and this has been a concern for some time. I have suggested at these meetings that I feel it would be best for the kids who arrive from this side of the school make access via the old church gate that is half way along the block. I would like to see the crossing moved away from the corner and placed more central to the block.

I am making this request personally given the personal interest I have in this incident, however I am also in full support of any request made by the St Finbarr's P&F and school.

Thank you for your time and consideration. I look forward to your response.

Attachment Two

Current photographs of existing pedestrian crossing



Looking east towards crossing in Jabiru Street



Limited visibility due to car parking



Crossing looking north on Buln Buln Street.



Central median vegetation obscuring visibility. Buln Buln Street looking south.



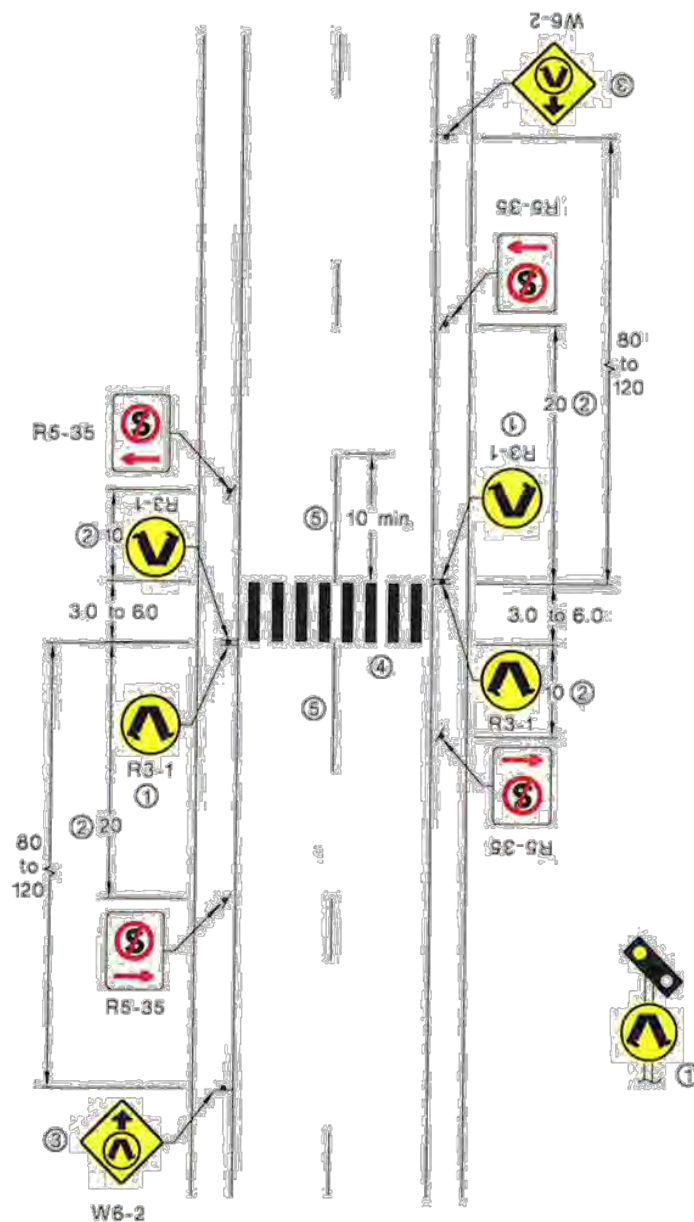
Buln Buln Street looking south



**Buln Buln Street looking south with obscured visibility
(Car parked in no standing zone)**

AS 1742.10—2009

12



NOTES:

- 1 Sign R3-1 may be supplemented by flashing yellow signals.
- 2 Variations to no-stopping distances may be required, see Clause 6.2.
- 3 Sign W6-2 (minimum size B) is used in advance of pedestrian crossings where visibility of R3-1 sign is obstructed.
- 4 For installation of markings at a raised crossing, see Figure 2.
- 5 A single barrier line should be provided on each approach to the crossing if the road has a dividing line.

DIMENSIONS IN METRES

FIGURE 1 PEDESTRIAN CROSSING (ZEBRA)

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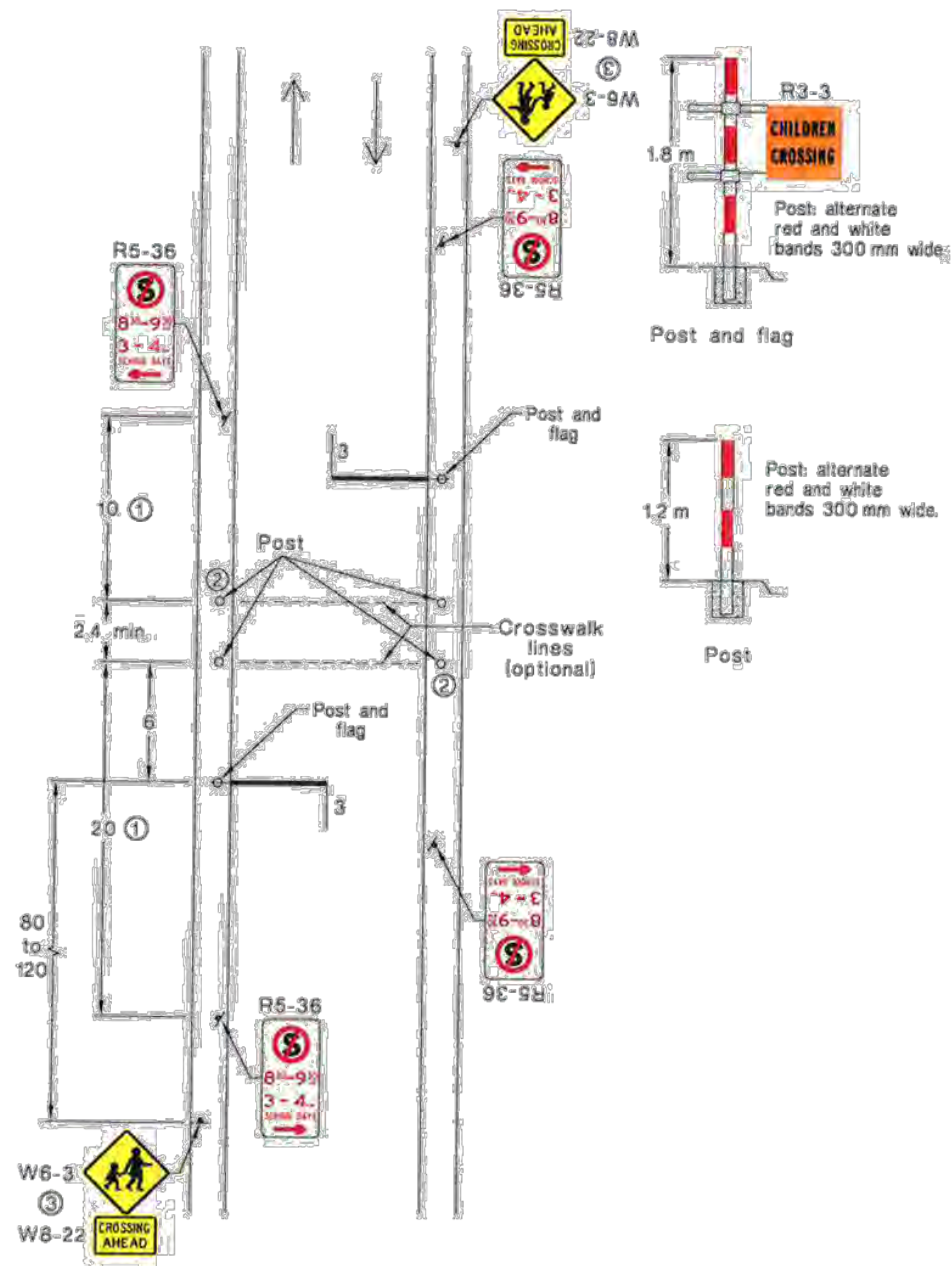
**Attachment Four
showing no standing
zones for Zebra
Crossings.**

No Standing according to AS
1742.10- 2009

ATTACHMENT FIVE.

17

AS 1742.10—2009



NOTES:

- 1 Variations to no-stopping distances may be required, see Clause 6.2.
- 2 Posts at these positions are optional.
- 3 The W6-3/W8-22 assembly is required if the sight distance to the crossing is substandard.

DIMENSIONS IN METRES

FIGURE 3 CHILDREN'S CROSSING—TYPE 1

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Attachment Six
Children’s Crossing layout



Children’s Crossing

No Standing Zones

11.2 EXPRESSIONS OF INTEREST TO RECONSTRUCT QUILPIE AIRPORT RUNWAY

IX: 224929

Author: Peter See, Director Engineering Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Governance

Key Initiative: 1.1.2 Enhance Council's asset management capabilities particularly in relation to the renewal of key assets.

EXECUTIVE SUMMARY

Council has commenced the process to reconstruct the sealed runway at Quilpie Airport. This report seeks approval to carry out an expressions of interest tender to appoint three Contractors to price the final works to be constructed.

RECOMMENDATION

1. That Council:
 - (a) undertake an Expression of Interest to shortlist no more than three suitable Contractors in accordance with S228 (5) of the Local Government Regulation 2012; and
 - (b) Invite written tenders for the Quilpie Airport Upgrade works from the Expression of Interest process.

REPORT

Council has received a grant approval to reconstruct and strengthen the sealed runway at the Quilpie Airport. Council at its General Meeting held on 17 May 2022 appointed PVE Solutions to project manage the design and construction of the runway. Initial discussions have been held with a stakeholder group and also with the local airline provider.

An initial logic based program of works has been developed. The program shows that the runway may be closed for up to three months during construction of the works. It is vital that the works be constructed prior to the onset of the normal wet season. In view of this, it is proposed to go to tender for an **Expression of Interest (EOI)** for suitable contractors prior to the design being completed.

An EOI allows suitable contractors to be identified at the pre-tender phase. This allows for competitive pricing but also allows for innovation to be promoted. The process is to call tenders to be selected as prequalified contractors. No more than three will be appointed. The selected contractors will then be asked to provide the final pricing on a competitive basis. The EOI selection of suitable contractors and the final tender pricing for the works will both be submitted to Council for approval or otherwise.

It is recommended that Council approve an Expression of Interest tender to shortlist no more than three suitable Contractors.

OPTIONS

1. Council approves an Expression of Interest tender to shortlist no more than three suitable contractors; or
2. Council follows a tender process when the full design is developed.

CONSULTATION (Internal/External)

Nil

LEGAL IMPLICATIONS

S228 (5) – LGR 2012 - The invitation for tenders must—

(a) be published on the local government's website for at least 21 days; and

(b) allow written tenders to be given to the local government while the invitation is published on the website.

S228 (7) – LGR 2012 - If the local government invites expressions of interest under subsection (5) or (6), the local government may—

(a) prepare a short list from the persons who respond to the invitation for expressions of interest; and

(b) invite written tenders from those persons.

POLICY AND LEGISLATION

Local Government Regulation 2012

FINANCIAL AND RESOURCE IMPLICATIONS

Council is likely to receive a better outcome with the early involvement of suitable contractors.

RISK MANAGEMENT IMPLICATIONS

The use of an EOI tender to short list suitable contractors should reduce the risk of this project as it will improve innovation and timeliness of delivery.

12 CORPORATE AND COMMUNITY SERVICES

12.1 REQUEST FOR ALLOWANCE OF DISCOUNT ASSESSMENT 304

IX: 224821

Author: Alisha Moody, Rates Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Finance

Key Initiative: 2.1.1 Review levels of service provided to the community in relation to facility and equipment hire.

EXECUTIVE SUMMARY

This report is to request Council's authorisation to allow the discount on assessment 00304-00000-000 and write off any interest that has accrued as a result of a minor input transposition error when rates were paid by the property owner.

RECOMMENDATION

That Council allow the discount on assessment 00304-00000-000 and write off any interest that has accrued as a result of a minor input transposition error when they paid their rates.

BACKGROUND

On the 17th May 2022 first reminders for outstanding rates were issued. Following the letters being forwarded, the property owners of the above assessment contacted Council via email on the 27th May 2022 to advise they had paid the rates for the current period on the 30th March 2022.

Upon further investigation the rate payer realised they had made an error at the time of payment and instead of paying \$917.44 they wrote a cheque for \$914.77, resulting in missed discount of \$86.59, the outstanding balance of \$3.00 plus accrued interest of \$1.01.

The rate payer was apologetic and immediately offered to pay the outstanding \$3 and request the allowance of discount and to write off the interest. I advised to make full payment of the outstanding amount whilst the request was with Council to cease the accrual of interest, they obliged and full outstanding amount was paid on 2nd June 2022.

The owner of this property has a perfect payment history dating back in Council's records to 1999. They have made payment by the due date each year and have always received Council discount.

Given the circumstances in this case, the clear intention to pay the balance, and to comply with the equity principle in section 3.7 of the Revenue Policy, it is recommended the discount be allowed.

CONSULTATION (Internal/External)

James Gauvin, Acting Financial Manager

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Recovery of Rates and Charges and General Debt Policy

Revenue Policy

Local Government Act 2009

Local Government Regulations 2012

FINANCIAL AND RESOURCE IMPLICATIONS

The financial impact of allowing discount and writing the interest off, will result in a reduction of interest revenue of \$1.01 and a reduction in General Rates revenue with the allowance of discount \$86.59. The rate payer has paid the outstanding \$3 that was missed in error.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy.

12.2 POLICY REVIEW - C.05 COUNCIL SWIMMING POOLS MANAGEMENT AND SUPERVISION

IX: 224850

Author: Sharon Frank, Acting Director Corporate and Community Services

Attachments: 1. C.05 Council Swimming Pools Policy - marked up copy
2. C.05 Council Swimming Pools Policy Draft Revised Policy

KEY OUTCOME

Key Outcome: 6. Social

Key Initiative: 6.1.1 Actively identify and implement initiatives that support, retain and attract families to the shire.

EXECUTIVE SUMMARY

A review of Council's Swimming Pools Management and Supervision Policy C.05 has been undertaken in conjunction with a review of documents associated with the operation of the Eromanga Swimming pool, ahead of the next pool season.

This report presents to Council a revised *Council Swimming Pool Management and Supervision Policy* for consideration and adoption.

RECOMMENDATION

That Council adopt the attached Council Swimming Pool Management and Supervision Policy.

BACKGROUND

Council adopted the Council Swimming Pools Management and Supervision Policy on 14 January 2020, Resolution No. 10-01-20. The policy has been reviewed in advance to the next pool season.

A review of the policy has been undertaken in conjunction with a review of operating documentation, procedures and forms for the Eromanga Swimming Pool. The proposed changes have been marked up as tracked changes in the attached draft policy.

In summary, the proposed changes are as follows:

- Clarifying roles and responsibilities for the Eromanga Town Maintenance Officer (who does not currently have a pool lifeguard certificate), pool workers (such as a Council approved qualified third party service provider) and approved volunteers;
- Grammar corrections – this policy applies to one pool – the Eromanga Pool, referencing Quilpie Shire Council as Council, use of verbs to introduce and describe requirements;
- Referencing other documentation, ie Eromanga Swimming Pool Operations Manual;
- Update reference to service providers for obtaining pool lifeguard certificates i.e. Royal Lifesaving Australia and Australian Swimming Coaches and Teachers Association (ASCTA);
- Including specific reference to the requirement for pool workers and approved volunteers to 'set up' the pool prior to swimmers entering the water (including records); and

- Other minor edits and improvements to some general policy wording.

CONSULTATION (Internal/External)

Alina Graham, Director - All About Aquatics

LEGAL IMPLICATIONS

This policy outlines lines of responsibility for management, operations and maintenance and supervision.

POLICY AND LEGISLATION

N/A

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

The review and re-adoption of the Council Swimming Pool Management and Supervision Policy will reduce operational risks associated with the Eromanga Pool.

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

C.05 COUNCIL SWIMMING POOLS
MANAGEMENT AND SUPERVISION POLICY
C.05
COUNCIL SWIMMING POOL MANAGEMENT AND
SUPERVISION POLICY

1	OBJECTIVE	1
2	SCOPE	1
3	STATEMENT	1
3.1	Background	1
4	RELATED POLICIES LEGISLATION OTHER DOCUMENTS	23

Date Adopted by Council	14-January-2020 <u>21 June 2022</u>	Council Resolution No.	10-01-20
Effective Date	14-January-2020 <u>21 June 2022</u>	Review Date	14-January-2022 <u>21 June 2023</u>
Policy Owner	Council	Responsible Officer	DCEO/DCCS
Policy Number	C.05	IX Reference	189489
Version Number	V2 <u>1</u>		

CEO Chief Executive Officer
~~DCEO/DCCS~~ Deputy CEO / Director of Corporate & Community Services
DES Director of Engineering Services
MFS Manager Financial Services and Administration

C.05 COUNCIL SWIMMING POOLS – MANAGEMENT AND SUPERVISION POLICY
C.05 COUNCIL SWIMMING POOL MANAGEMENT AND SUPERVISION POLICY

1 OBJECTIVE

To ensure the safety of all users at Eromanga Swimming Pool, ~~Quilpie Shire~~ Council follows the Royal Life Saving Society Australia "Guidelines for Safe Pool Operations".

The intention of the policy is to specify the minimum qualifications for staff, pool workers and approved volunteers at the Eromanga Swimming Pool.

2 SCOPE

This policy applies to all persons working, supervising or ~~utilizing~~ the Eromanga Swimming Pool facility.

3 STATEMENT

3.1 BACKGROUND

The Eromanga Swimming pool is owned and managed by ~~the Quilpie Shire~~ Council and at times is opened under the care and control of approved volunteers of the Eromanga community. ~~To ensure that the swimming pool facility is operational and available to the community each swim season, the procedures for the operation of the pool is expanded and the qualifications of the "pool supervisors" are altered to meet community needs.~~

Eromanga Swimming Pool is a Category 3 Swimming Pool (Local Community Swimming Pool) that is managed by ~~the~~ Council and has one small swimming pool (less than 25m in length) with very low patronage levels and no more than one aquatic activity occurring at any one time.

Council employs an Eromanga Town Maintenance Officer who is responsible for the day to day ~~running operations and maintenance~~ of the Eromanga Swimming Pool. ~~At the times he is not available to operate the pool,~~ Council will appoint approved volunteers, who meet the requirements outlined below, to open the pool and ~~operate~~ supervise in accordance with the Eromanga Pool Management Plan. ~~Pool workers will include Council approved qualified third party service providers that provide a range of swimming programs to the community.~~

The ~~r~~Requirements of ~~each~~ approved volunteers includes:

- ~~Maintaining a~~ Royal Lifesaving Australia ~~or~~ Australian ~~Swimming Coaches and Teachers Association (ASCTA)~~ Pool Lifeguard Certificate (updated annually);
- ~~Maintaining a~~ Working with Children – Blue Card;
- Completing ~~and~~ induction with Council's ~~i~~Industry ~~r~~Representative to ensure awareness of responsibilities in relation to pool supervision and operations;
- ~~All workers required to u~~Undertaking training in water testing and pool chemical ~~ndertake water testing or handle pool chemicals should be trained in correct techniques prior to handling chemicals. The training must include:~~
 - knowledge of correct water testing procedure ~~and~~ recording of results
 - knowledge of chemical Safety Data Sheets
 - precautions to be taken

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C.05 COUNCIL SWIMMING POOLS – MANAGEMENT AND SUPERVISION POLICY

- correct use of personal protective equipment
- emergency procedures
- reporting procedures;

- All staff / pool workers / approved volunteers will be required to maintain their fitness level appropriate to the qualification and provide a copy of their qualifications to Quilpie Shire Council.

If all of the above requirements are able to be met by the applicant and agreed to by signing an Eromanga Swimming Pool Approved Volunteer Agreement, Council will approve the volunteer and allocate a facility key to the successful applicant for the current swimming season.

Council may contribute to the cost of the (volunteer) applicant obtaining the required Australian Pool Lifeguard Certificate.

- Furthermore, the requirements for pool workers and approved volunteers also includes:

- Whilst supervising swimmers, Pool workers and approved volunteers must not be in the water whilst supervising swimmers;
- Keys to the Eromanga Swimming Pool must not be shared or additional copies made;
- Complete an attendance records must be maintained for each time the facility is opened; and,
- Prior to swimmers entering the water, Complete the pool must be set up (including -a water / chemical quality testing /chlorine/PH levels) and recorded in accordance with the Eromanga Swimming Pool Operations Manual testing sheet daily prior to swimmers entering the water, (chlorine/PH)

If all of the above requirements are able to be met and agreed to by the applicant (by signing an Eromanga Swimming Pool Approved Volunteer Agreement), Council will allocate a facility key to the successful applicant for the current swimming season and may contribute to the cost of the applicant obtaining the required Australian Pool Lifeguard Certificate.

4 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

IX #	Details
	<u>Eromanga Swimming Pool Approved Volunteer Agreement</u>
<u>189490</u>	<u>Eromanga Swimming Pool Management Plan (Amended October 2020)</u>
<u>225088</u>	<u>Eromanga Swimming Pool Operations Manual</u>
<u>225117</u>	<u>Eromanga Swimming Pool Supervision Plan</u>

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We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

C.05 COUNCIL SWIMMING POOL MANAGEMENT AND SUPERVISION POLICY

1	OBJECTIVE	1
2	SCOPE.....	1
3	STATEMENT	1
	3.1 Background	1
4	RELATED POLICIES LEGISLATION OTHER DOCUMENTS.....	2

Date Adopted by Council	21 June 2022	Council Resolution No.	
Effective Date	21 June 2022	Review Date	21 June 2023
Policy Owner	Council	Responsible Officer	DCEO/DCCS
Policy Number	C.05	IX Reference	189489
Version Number	V2		

CEO Chief Executive Officer
DCEO/DCCS Deputy CEO / Director of Corporate & Community Services
DES Director of Engineering Services
MFS Manager Finance and Administration

C.05 COUNCIL SWIMMING POOL MANAGEMENT AND SUPERVISION POLICY

1 OBJECTIVE

To ensure the safety of all users at Eromanga Swimming Pool, Council follows the Royal Life Saving Society Australia "Guidelines for Safe Pool Operations".

The intention of the policy is to specify the minimum qualifications for staff, pool workers and approved volunteers at the Eromanga Swimming Pool.

2 SCOPE

This policy applies to all persons working, supervising or using the Eromanga Swimming Pool facility.

3 STATEMENT**3.1 BACKGROUND**

The Eromanga Swimming pool is owned and managed by Council and at times is opened under the care and control of approved volunteers of the Eromanga community.

Eromanga Swimming Pool is a Category 3 Swimming Pool (Local Community Swimming Pool) that is managed by Council and has one small swimming pool (less than 25m in length) with very low patronage levels and no more than one aquatic activity occurring at any one time.

Council employs an Eromanga Town Maintenance Officer who is responsible for the day to day operations and maintenance of the Eromanga Swimming Pool. Council will appoint approved volunteers, who meet the requirements outlined below, to open the pool and supervise in accordance with the Eromanga Pool Management Plan. Pool workers will include Council approved qualified third party service providers that provide a range of swimming programs to the community.

The requirements of each approved volunteer includes:

- Maintaining a Royal Lifesaving Australia or Australian Swimming Coaches and Teachers Association (ASCTA) Pool Lifeguard Certificate (updated annually);
- Maintaining a Working with Children – Blue Card;
- Completing an induction with Council's industry representative to ensure awareness of responsibilities in relation to pool supervision and operations;
- Undertaking training in water testing and pool chemical handling including:
 - knowledge of correct water testing procedure and recording of results
 - knowledge of chemical Safety Data Sheets
 - precautions to be taken
 - correct use of personal protective equipment
 - emergency procedures
 - reporting procedures;
- Maintaining their fitness level appropriate to the qualification and provide a copy of their qualifications to - Council.

If all of the above requirements are able to be met by the applicant and agreed to by signing an Eromanga Swimming Pool Approved Volunteer Agreement, Council will approve the volunteer and allocate a facility key to the successful applicant for the current swimming season.

Council may contribute to the cost of the (volunteer) applicant obtaining the required Australian Pool Lifeguard Certificate.

C.05 COUNCIL SWIMMING POOL MANAGEMENT AND SUPERVISION POLICY

Furthermore, the requirements for pool workers and approved volunteers also includes:

- Whilst supervising swimmers, workers and volunteers **must not** be in the water;
- Keys to the Eromanga Swimming Pool **must not** be shared or additional copies made;
- Attendance records **must** be maintained for each time the facility is opened; and
- Prior to swimmers entering the water, the pool **must** be set up (including water quality testing /chlorine/PH levels) and recorded in accordance with the Eromanga Swimming Pool Operations Manual.

4 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

IX #	Details
189490	Eromanga Swimming Pool Management Plan
225088	Eromanga Swimming Pool Operations Manual
225117	Eromanga Swimming Pool Supervision Plan

12.3 CONSIDERATION OF PRO RATA PAYMENT ON SURRENDERED MINING LEASE - ML5707

IX: 224870

Author: Alisha Moody, Rates Officer

Attachments: Nil

KEY OUTCOME

EXECUTIVE SUMMARY

This report is to request Council's authorisation to allow pro-rata payment on ML5707 due to being surrendered prior to the end of levy period July-December 2021.

RECOMMENDATION

That Council authorise the allowance of pro rata payment of \$61.12 on ML5707 rated under Category 7 – Opal Mines to the 31 August 2021, when the lease was surrendered and expired.

BACKGROUND

At the expiration of the above mining lease on the 31st August 2021 the permit holder surrendered the mining lease at the time of expiration and did not lodge a renewal.

Rates were issued 6th September 2021 for the rating period 1st July to 31st December 2021. The minimum general charge adopted for Category 7 – Opal Mines is \$185.00 (\$154.50 with discount) plus the Emergency Management Fire & Rescue Levy of \$13.90.

DNRME requested a rates compliance check on 17th September 2021 and were advised that the outstanding rates were \$180.40 (discount amount due 5th October 2021). DNRME forwarded our email on to the holder and there was no follow up from DNRME to confirm payment of rates.

Correspondence was received from the permit holder on 27th September 2021 advising that the mining lease had expired as at 31st August 2021 and that they would make pro rata payment for 28 days that the permit was current would be paid. A payment of \$30.06 was made on the 5th October 2021. Currently outstanding for this assessment as at 9th June 2022 is \$179.00

A rates reminder for the outstanding balance was forwarded on 17th May 2022. The holder contacted Council and spoke with the rates officer and advised that they are receiving correspondence for outstanding rates for the surrendered lease.

It should also be noted that the lease was current for 62 days of the rate period not 28 days as calculated by themselves because the rating period is from July to December.

The rate payer is happy to pay the pro rata for the time 62 days of tenancy on the lease stating that access to the lease would be trespassing after expiration.

CONSULTATION (Internal/External)

James Gauvin, Acting Finance Manager

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Recovery of Rates and Charges and General Debt Policy

Local Government Act 2009

Local Government Regulations 2012

Mineral Resources Act 1989

FINANCIAL AND RESOURCE IMPLICATIONS

The financial impact of a pro rata payment will result in a reduction of interest revenue of \$10.64 and a reduction in General Rates revenue \$119.28.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy.

12.4 COMMUNITY ASSISTANCE APPLICATION - QCWA CENTENARY CELEBRATION

IX: 224941

Author: Sharon Frank, Acting Director Corporate and Community Services

Attachments: 1. Community Assistance Application - Quilpie CWA - June 2022.pdf

KEY OUTCOME

Key Outcome: 6. Social

Key Initiative: 6.1.1 Actively identify and implement initiatives that support, retain and attract families to the shire.

EXECUTIVE SUMMARY

The Quilpie Country Women's Association has submitted an application to the Community Assistance Program for financial and In-kind support to assist with facilitating their CWA Centenary Celebration Party 'QCWA 100 Years and Beyond' planned for August 2022.

RECOMMENDATION

That Council:

1. Approve a \$2,000 cash contribution towards the entertainer for the event; and
2. Provide in-kind assistance by way of waiving the hire fees for crockery, table cloths and chair covers valued at \$425.00.

BACKGROUND

Quilpie Country Women's Association (QCWA) is planning a Centenary Celebration Party 'QCWA 100 Years and Beyond' to celebrate the history of the Country Women's Association giving to the community and the immense good will and charity that is generated by their organisation.

The QCWA stated in their application that it is worth celebrating all that they have given to the community in the past, and are asking the community to join them in celebrating 100 years of CWA with a party of fun, games, dancing, music, party food and novelty prizes.

The total estimated cost of this project is \$6,735.

The contribution from the QCWA is:

- \$1,950 Cash
- \$360 – prizes and vouchers donated by local businesses
- Donate their time to organise and host, and provide supper on the night

The QCWA request for assistance from Council includes:

- Direct cash contribution of \$4,000 to assist with the fee for entertainer Cathy Drummond.
- In-kind assistance – waiving of hire fees for Crockery, Table Cloths and Chair Covers valued at \$425 (as set in Council's Schedule of Fees & Charges)

Council has a Community Assistance Policy which provides a structure for providing assistance to community organisations which is open, transparent, legal, equitable, and furthers the aims and objectives of the Council and to ensure that financial assistance, gifts and concessions to community organisations are provided in an equitable and accountable manner and produce the benefits towards which they are aimed.

The policy states that requests for funding will typically be capped at \$2,000 however each request will be considered on a “merit based” approach. The recommendation to approve a cash contribution of \$2,000 and in-kind assistance valued at \$425 is based on Council’s policy position.

Council can further consider the merits of the application and the budget implications, and make an alternative decision.

OPTIONS

1. Council approves the request for \$2,000 cash contribution and in-kind assistance valued at \$425.
2. Council approves the request for \$4,000 cash contribution and in-kind assistance valued at \$425.
3. Council does not approve the request.
4. Council approves a different amount.

CONSULTATION (Internal/External)

This is an application from the Quilpie Country Women’s Association seeking financial and in-kind assistance through Council’s Community Assistance Program.

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Local Government Regulation 2012

Part 5 Community grants

Section 194 Grants to community organisations

A local government may give a grant to a community organisation only —

(a) if the local government is satisfied —

(i) the grant will be used for a purpose that is in the public interest; and

(ii) the community organisation meets the criteria stated in the local government’s community grants policy; and

(b) in a way that is consistent with the local government’s community grants policy.

Section 195 Community grants policy

*A local government must prepare and adopt a policy about local government grants to community organisations (a **community grants policy**), which includes the criteria for a community organisation to be eligible for a grant from the local government.*

Council Policy:

C.01 Community Assistance Program Policy

This policy covers any request from the community or community organisations outside of established works programs and Council operations. The scope includes financial assistance to community organisations, assistance to businesses and sponsorship requests. Requests for funding will typically be capped at \$2,000 however each request will be considered on a “merit based” approach.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and skills base in the Shire;
- To develop open spaces and sport and recreation facilities within the Shire;
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc; and
- To promote local procurement.

FINANCIAL AND RESOURCE IMPLICATIONS

Council Community Grants

G/L 5190-2500-0000

Budget	\$50,000.00
Expenditure to date	\$49,478.95
<u>Balance</u>	<u>\$ 521.05</u>

RISK MANAGEMENT IMPLICATIONS

Low Risk – All works to be carried out following Council Standard Operational Procedures

1.1 Type of assistance being sought:	
<input checked="" type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input checked="" type="checkbox"/>	In-kind
1.2 Applicant details:	
Organisation / Individual Name:	Quilpie Country Women's Association
Contact Person for Project:	Lorraine Mathieson, Secretary
Postal Address:	P O Box 52, Quilpie, 4480
Email Address:	Quilpiecwa1@gmail.com
Telephone No:	0419 870 276
1.3 Brief description of the project / activity for which assistance is being requested:	
Centenary Celebration Party QCWA 100 Years and Beyond	
<i>(Please attach additional information if required) Poster attached</i>	
1.4 Event Details	
Name of Event:	CWA Centenary Celebration
Date of Event:	6 August 2022
Amount of Funding Requested:	\$ 425.00, Crockery, Table Cloths and Chair Covers Hire In Kind \$4,000 Cash, to pay part Cathy Drummond Entertainer
Amount of Funding Provided by the Applicant	\$1950
Amount of Funding Provided by Others	\$360 – prizes donated
Total Estimated Cost of Project:	\$6,735
Are you GST registered?	<input checked="" type="checkbox"/> Yes 6981 7989 624 <input type="checkbox"/> No
<i>Note: Please ensure your figures include GST, as this will be the final figure paid.</i>	
1.5 Project timeframe	
Project Start Date	6 August 2022
Project End Date	6 August 2022
Acquittal Report Due (8 weeks after end date)	30 September 2022
1.6 Details of other endeavours to raise funds	
We have approached local businesses to donate prizes and vouchers for party prizes, and asked Cathy Drummond if she could reduce her fees. CWA Members will donate time and supper.	
1.7 Financial position of applicant as at the date of this application including a copy of a recent bank statement and supporting information on why funds are required:	

(Please attach additional information if required)

1.8 Previous Assistance?

Have you received previous Council Assistance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No
Please list previous Council Assistance	RDAF Funding for Spinning Workshop, 28 May		
Have previous programs been acquitted?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No

1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:

The aim is to celebrate the history of the CWA giving to the community, and the immense good-will and charity that is generated by the CWA. We believe that it is worth celebrating all that we have given to the community in the past, and to ask them to join with us to celebrate 100 years of CWA with a party of fun, games, dancing, music, party food and novelty prizes.

1.10 Bank details

Name:	Quilpie CWA		
Bank	NAB	Branch:	Quilpie
BSB:	084829	Account Number:	508865902

1.11 DECLARATION

We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.

Lorraine Mathieson, Secretary



8/6/22

Name

Signature

Date

Committee Member / Authorised Persons:

Name

Signature

Date

Delma Quinn, President



8/6/22

Michelle Donohue, Member



8/6/22

Note: The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.

12.5 POLICY REVIEW - F.03 REVENUE POLICY

IX: 225020

Author: Sharon Frank, Acting Director Corporate and Community Services

Attachments: 1. **Draft Revenue Policy 2022-23.docx**
2. **Reviewed Revenue Policy with tracking.pdf**

KEY OUTCOME

Key Outcome: 2. Finance

Key Initiative: 2.1.4 Link long term financial forecasting to asset management plans.

EXECUTIVE SUMMARY

The purpose of this report is to present a review of Revenue Policy and provide a draft Revenue Policy for consideration and adoption by Council for the 2022/23 financial year.

The purpose of a Revenue Policy is to set out the principles used by Council for:

- Levying rates and charges;
- Granting concessions for rates and charges;
- Recovering overdue rates and charges; and
- Cost recovery methods (fees).

The policy will also guide the preparation of Council's Revenue Statement for 2022/23.

RECOMMENDATION

That Council adopt the Revenue Policy 2022/23 in accordance with section 193 of *Local Government Regulation 2012*.

BACKGROUND

Section 193(3) of the *Local Government Regulation 2012* (the Regulation) states that a local government must review its Revenue Policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

A review of Council's Revenue Policy has been undertaken. Attached to this report is a marked up copy of the changes, together with a copy of the draft Revenue Policy for 2022/23 for adoption.

In summary, the main changes to the policy are as follows:

- The policy statement has been reviewed to comply section 193 of the Regulation - to outline the principles Council intends to apply for the financial year (for levying rates and charges, granting concessions, the recovery of outstanding rates and charges and cost-recovery fees and methods), the purpose of concessions and the funding of new development. These principles will guide the preparation of the Revenue Statement for 2022/23.
- Removal of the Rates Strategy section as this is not the purpose of the Revenue Policy under section 193 the Regulation

- Removal of the Long Term Sustainability section as this is not the purpose of the Revenue Policy under section 193 the Regulation
- Clear references to the relevant sections of the authorising Act and/or Regulation
- The Revenue Policy is principles based policy position of Council. Sections have been removed that should be included in the Revenue Statement or another policy document e.g. process and information required when for applying for a hardship concession.

The adopted Revenue Policy for 2022/23 will also form part of the 2022/23 Budget when adopted, in accordance with section 169 of the Regulation.

OPTIONS

Council must review its Revenue Policy annually and in sufficient time to allow the annual budget to be developed consistent with the Revenue Policy for the next financial year.

CONSULTATION (Internal/External)

Chief Executive Officer

LEGAL IMPLICATIONS

This review complies with the requirements of section 193 (3) of the Regulation – that the review of the policy should be completed in sufficient time to allow an annual budget to be prepared consistent with the Revenue Policy.

POLICY AND LEGISLATION

Local Government Regulation 2012

169 Preparation and content of budget

...

(2) *The budget must also include—*

...

(c) *a revenue policy.*

193 Revenue policy

(1) *A local government's revenue policy for a financial year must state—*

(a) *the principles that the local government intends to apply in the financial year for—*

(i) *levying rates and charges; and*

(ii) *granting concessions for rates and charges; and*

(iii) *recovering overdue rates and charges; and*

(iv) *cost-recovery methods; and*

(b) *if the local government intends to grant concessions for rates and charges—the purpose for the concessions; and*

(c) *the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.*

(2) *The revenue policy may state guidelines that may be used for preparing the local government's revenue statement.*

(3) *A local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.*

FINANCIAL AND RESOURCE IMPLICATIONS

The review and adoption of a Revenue Policy is an essential prerequisite for the preparation of the each annual budget.

RISK MANAGEMENT IMPLICATIONS

The review and adoption of a Revenue Policy is an essential prerequisite for the preparation of the each annual budget.

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

F.03 Revenue Policy

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	3.2 Making and Levying Rates and Charges	2
	3.3 Granting of Rebates and Concessions	3
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Date Adopted by Council		Council Resolution No.	
Effective Date	01 July 2022	Review Date	10 June 2022
Policy Owner	Council	Responsible Officer	CEO
Policy Number	F.03	IX Reference	
Version Number	V1	16-Jun-15	Developed and adopted
	V2	08-Jul-16	Reviewed and adopted
	V3	14-Jul-17	Reviewed and adopted
	V4	22-Jun-18	Reviewed and adopted
	V5	14-June-19	Reviewed and adopted
	V6	12-June-20	Reviewed, updated and adopted
	V7	09-Jul-21	Reviewed, updated and adopted
	V8	06-Jul-22	Reviewed, updated and adopted

CEO Chief Executive Officer
DCEO/DCCS Deputy CEO / Director Corporate & Community Services
DES Director Engineering Services
MFA Manager Finance and Administration

1 OBJECTIVE

The objective of this policy is to comply with the requirements of Chapter 4, Part 1 and Part 2 of the *Local Government Act 2009* and Section 169 (2) (c) and Section 193 of the *Local Government Regulation 2012* by setting out:

- (a) the principles which Council intends to apply for the 2022/23 financial year for:
 - levying rates and charges;
 - granting concessions for rates and charges;
 - recovering overdue rates and charges;
 - cost-recovery methods; and
- (b) the purpose of concessions for rates and charges; and
- (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

2 SCOPE

This policy applies to all rates and charges levied by Council. It applies to the making, levying, recovery and concessions for rates and utility charges and the setting of regulatory and commercial fees and charges.

3 STATEMENT

3.1 INTRODUCTION

In accordance with the provisions of the *Local Government Act 2009* and *Local Government Regulation 2012*, Council is required to prepare and adopt by resolution a Revenue Policy.

Council's Revenue Policy is based on the following principles:

- Transparency – by communicating the Council's charging processes and each ratepayer's responsibility under the rating system; and
- Efficiency – by having a rating regime that is cost effective to administer; and
- Fairness and equity - by ensuring the consistent application of lawful rating and charging principles, and taking into account all relevant considerations; and
- Flexibility – to take account of changes in the local economy, extraordinary circumstances and impacts that different industries may have on Council infrastructure and service delivery; and
- Sustainability – to support the strategic plans for the delivery of infrastructure and services identified in Council's short, medium and long term planning.

Council will apply these principles when:

- Making rates and charges;
- Levying rates and charges;
- Recovering rates and charges;
- Granting and administering rating concessions;
- Charging for Council services and facilities;
- Funding Council infrastructure; and
- Charging for business activities (subject to the National Competition Policy) where relevant.

3.2 MAKING AND LEVYING RATES AND CHARGES

3.2.1 General Rates

General Rates are set each financial year to assist Council in raising sufficient revenue to provide services and facilities to the community. Council recognises that different categories of land use will generate different needs and requirements for Council services and facilities. Council also recognises that it will incur a different level of expenditure to provide the necessary services and facilities and has therefore adopted a system of differential general rating to meet its needs.

3.2.2 Differential General Rates

Council considers that the use of differential general rates allows the following factors to be taken into account in determining how general rate revenue is to be raised, which would not be possible if only one general rate were adopted:

- (a) the relative effects of various land uses on the requirements for, level of, and the cost of providing Council facilities and services'
- (b) movements and variations in the Unimproved Capital Value (UCV) both within categories and between categories of land use which affect the level of rates and issues such as 'fairness and equity';
- (c) location and access to services; and
- (d) the amount of the Unimproved Capital Value (UCV) and the rate payable.

Property valuations are determined by the Department of Resources and can fluctuate from year to year. In setting rates, Council determines how much income is required to be generated from rates balanced against the principles outlined in section 3.1.

Council can use averaging and capping options if property valuations fluctuate severely.

To ensure that owners of land across all differential categories contribute equitably to the cost of common services, Council will apply a minimum rate to each differential rating category.

3.2.3 Utility Charges – Water, Sewerage and Waste Management Services

In general, Council will be guided by the principle of user pays in the making of charges that relate to the provision of water, sewerage and waste management services.

Wherever possible, those receiving the benefits of a utility service will pay for the service received through the relevant utility charges. Council will annually review its utility charges and other fees for service to ensure that revenues are meeting intended program goals and are keeping pace with the cost of providing the service.

3.2.4 Special and Separate Rates and Charges

Council may consider levying special and separate rates and charges when appropriate, to recover the costs associated with a particular service, project or facility that provides direct or additional benefit to the ratepayer or class of ratepayer.

3.3 GRANTING OF REBATES AND CONCESSIONS

3.3.1 Guiding Principles

In accordance with Chapter 4 Part 10 of the *Local Government Regulation 2012* Council may grant a concession for rates and charges. In exercising these concession powers Council will be guided by the principles of equity and transparency by:

- Applying the same treatment to ratepayers with similar circumstances;
- Making clear the requirements necessary to receive concessions;
- Communicating the concessions available and raising awareness with ratepayers and groups of ratepayers that may qualify for concessions; and

Council may give consideration to granting a class concession in the event the State Government declares all or part of the local government area a natural disaster area.

3.3.2 Purpose of Concessions

In accordance with Section 120 (1) of the *Local Government Regulation 2012*, Council may grant a concession in 2022/23 for the owner of categories, or in some circumstances occupier categories, and properties used for the listed purposes.

(a) Pensioner Concession

Eligible pensioners as defined in Schedule 8 of the *Local Government Regulation 2012* may be granted a concession on general rates and utility charges. The purpose of the concession for pensioners is to assist pensioner land owners to remain in their own home by reducing the financial impact of rates and charges.

(b) Hardship Concession

Council may grant a concession where it can demonstrate that the payment of the rates and charges will cause the owner hardship (see section 120 (1) (c) of the *Local Government Regulation 2012*).

(c) Waste Management Concessions

Council may grant a concession on the basis that requiring the owner to pay the waste management levy, in circumstances where none of Council's waste transfer or landfill facilities are utilised by the land in question, will cause the owner hardship (see section 120(1)(c) of the *Local Government Regulation 2012*).

(d) Not for Profit Community Organisation Concession

In accordance with Section 120 (1) (b) of the *Local Government Regulation 2012*, a concession may be granted if Council is satisfied that the land is used for community purposes and is operated on a not-for-profit basis.

The purpose of these concessions is to encourage and support not-for-profit and charitable organisations where the land use is considered to contribute to the health and well-being of the community and the social enrichment of residents.

(e) Other Concessions

Council will receive and consider applications from ratepayers where Council is satisfied that the application meets the eligibility criteria as provided for in section 120 (1) of the *Local Government Regulation 2012*. Applications for concessions will be considered by Council on their individual merits having regard to sections 119 to 126 of the *Local Government Regulation 2012*.

3.4 RECOVERY OF OUTSTANDING RATES AND CHARGES

Council requires payment of rates and charges within the specified period and it is Council policy to pursue the collection of outstanding rates and charges diligently, but with due concern for the financial hardship faced by some members of the community.

Council will exercise its rate recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012* in order to reduce the overall rate burden on ratepayers, and will be guided by the principles of:

- Fairness and equity - by treating all ratepayers in similar circumstances in the same manner and by having regard to their capacity to pay;
- Transparency - by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations; and
- Flexibility – by providing ratepayers with a number of options to meet their rate obligations; and
- Efficiency – by making the process used to recover outstanding rates and charges clear, simple to administer and cost effective.

3.5 CHARGES FOR COUNCIL SERVICES AND FACILITIES

There are broadly two types of fees and charges:

1. Cost Recovery (regulatory) fees and charges; and
2. Other (commercial) fees and charges.

3.5.1 Cost Recovery (Regulatory) Fees and Charges

(Section 97 of the *Local Government Regulation 2012*)

These are fees under a local law or a resolution, which involve:

- (a) an application for the issue or renewal of a license, permit, registration or other approval under a Local Government Act (an application fee); or
- (b) recording a change of ownership of land; or
- (c) giving information kept under a Local Government Act.

A cost recovery fee must not be more than the cost to Council of taking the action for which the fee is charges.

Whilst Council notes that, pursuant to Section 97 of the *Local Government Act 2009*, it may introduce a tax component into a regulatory fee in order to achieve a social or other objective, it is not Council's intention to encompass a tax in any regulatory fee.

Accordingly, Council will not recover more than the cost of administering the regulatory regime.

3.5.2 Other Commercial Fees and Charges

Council will apply, as a minimum and as far as practicable, the principle of full cost recovery (including overheads) in setting charges for services and facilities. Council may consider granting concessions (fee waivers) for community or non-profit organisations.

Council may give consideration to charging at less than the full cost of the service or facility when it considers it appropriate to do so in order to achieve social, economic or environmental goals.

Where the service or facility supplied is of a commercial nature, Council may give consideration to including a return on investment element in the charge. Such consideration will be made on a case by case basis.

F.03 Revenue Policy

3.6 FUNDING OF NEW DEVELOPMENT

Council requires developers to pay reasonable and relevant contributions towards the cost of infrastructure required to support the development. Specific charges are detailed in the policies and other material supporting Council's town planning scheme.

These policies are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Shire, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities are not adversely affected and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

Council may depart from applying this principle if it is determined by Council that it is in the community interest to do so.

4 DEFINITIONS

Council	Quilpie Shire Council
Act	<i>Local Government Act 2009</i>
Regulation	<i>Local Government Regulation 2012</i>
Pensioner	Refer to Council's Rates and Utility Charges – Pensioner Rebate and Concession Policy

5 LEGISLATION | RELATED POLICIES | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
91650	F.04 Revenue Statement
91118	F.11 Rates and Utility Charges – Pensioner Rebate and Concession Policy
213353	Schedule of Fees and Charges

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

F.03 Revenue Policy

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<u>Date Adopted by Council</u>		<u>Council Resolution No.</u>	
<u>Effective Date</u>	01 July 2022	<u>Review Date</u>	10 June 2022
<u>Policy Owner</u>	Council	<u>Responsible Officer</u>	CEO
<u>Policy Number</u>	F.03	<u>IX Reference</u>	
<u>Version Number</u>	V1	16-Jun-15	Developed and adopted
	V2	08-Jul-16	Reviewed and adopted
	V3	14-Jul-17	Reviewed and adopted

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F.03 Revenue Policy

V4	22-Jun-18	Reviewed and adopted
V5	14-June-19	Reviewed and adopted
V6	12-June-20	Reviewed, updated and adopted
V7	09-Jul-21	Reviewed, updated and adopted
V8	06-Jul-22	Reviewed, updated and adopted

CEO Chief Executive Officer

DCED/DCCS Deputy CEO / Director Corporate & Community Services

DES Director Engineering Services

MFA Manager Finance and Administration

Date Adopted by Council			Council Resolution No.	
Effective Date	01-July-2021		Review Date	31-July-2022
Policy Owner	Council		Responsible Officer	CEO
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Version Number	V1	16-Jun-15	Developed and adopted	
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	V4	22-Jun-18	Reviewed and adopted	
	V5	14-June-19	Reviewed and adopted	
	V6	12-June-20	Reviewed, updated and adopted	
	V7	09-Jul-21	Reviewed, updated and adopted	
	V8	16-Jul-22	Reviewed, updated and adopted	

CEO Chief Executive Officer

DCCS Director Corporate & Community Services

DES Director Engineering Services

MFS Manager Financial Services

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1 OBJECTIVE

The objective of this Revenue Policy is to set out the principles used by Council for:

- The levying of rates and charges; and
- The setting of Council's rates strategy; and
- The long-term sustainability of Council; and

F.03 Revenue Policy

- The granting of concessions for rates and charges; and
- The recovery of overdue rates and charges; and
- Cost recovery fees; and

The funding of physical and social infrastructure policy is to comply with the requirements of Chapter 4, Part 1 and Part 2 of the *Local Government Act 2009* and Section 169 (2) (c) and Section 193 of the *Local Government Regulation 2012* by setting out:

(a) the principles which Council intends to apply for the 2022/23 financial year for:

- levying rates and charges;
- granting concessions for rates and charges;
- recovering overdue rates and charges;
- cost-recovery methods; and

(b) the purpose of concessions for rates and charges; and

- (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

2 SCOPE

This policy applies to all rates and charges levied by Council. It applies to the making, levying, recovery and concessions for rates and utility charges and the setting of regulatory and commercial fees and charges.

3 STATEMENT

3.1 THE LEVYING OF RATES AND CHARGES INTRODUCTION

Council levies rates and charges to fund the provision of valuable services to our community. When adopting its annual budget, Council will set rates and charges at a level that will provide for both current and future community requirements. Council will apply the principle of transparency in making rates and charges.

In general, Council will be guided by the principle of user pays in the making of rates and charges so as to minimise the impact of rating on the efficiency of the local economy.

In accordance with the provisions of the *Local Government Act 2009* and *Local Government Regulation 2012*, Council is required to prepare and adopt by resolution a Revenue Policy.

Council's Revenue Policy is based on the following principles; will also have regard to the following principles in the making of rates and charges:

- **Transparency** – by communicating the Council's charging processes and each ratepayer's responsibility under the rating system in the making of rates and charges; and
- **Efficiency** – by having a rating regime that is cost effective to administer; administering a simple and inexpensive rating regime; and
- **Fairness and Equity** – by ensuring the fair and consistent application of lawful rating and charging principles, and taking into account all relevant considerations; and
- **Flexibility** – to take account of changes in the local economy, extraordinary circumstances and impacts that different industries may have on Council infrastructure and service delivery; and

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F.03 Revenue Policy

— Sustainability – to support the strategic plans for the delivery of infrastructure and services identified in Council's short, medium and long term planning.

— In levying rates Council will be guided by the following principles of:

- Making clear what is the Council's and each ratepayers' responsibility to the rating system; and
- Making the levying system simple and inexpensive to administer; and
- Timing the levy of rates to take into account the financial cycle of local economic activity, in order to assist smooth running of the local economy; and
- Equity through flexible payment arrangements for ratepayers with a lower capacity to pay; and
- Communication by advising ratepayers about rate notice issue dates and discount dates; and
- Clarity by providing meaningful information on rate notices to enable ratepayers to clearly understand their responsibilities.

Council will apply these principles when:

- Making rates and charges;
- Levying rates and charges;
- Recovering rates and charges;
- Granting and administering rating concessions;
- Charging for Council services and facilities;
- Funding Council infrastructure; and
- Charging for business activities (subject to the National Competition Policy) where relevant.

3.2 RATES STRATEGY/MAKING AND LEVYING RATES AND CHARGES

3.2.1 General Rates

General Rates are used, in conjunction with other sources of income such as untied grants, to set each financial year to assist Council in raising sufficient revenue to provide services and facilities to the community, to fund the operations of the Council and to deliver the services detailed in the Operational Plan.

General Rates differ from other rates and charges and project specific grants that are used to fund specific projects or initiatives. Council recognises that different categories of land use will generate different needs and requirements for Council services and facilities. Council also recognises that it will incur a different level of expenditure to provide the necessary services and facilities and has therefore adopted a system of differential general rating to meet its needs.

3.2.2 Economic and Environmental Factors Differential General Rates

The economic and environmental factors that will influence Council's rates decisions over the next ten years are:

- The local economy;
- The Gross Regional Product, particularly in relation to agriculture and the resources sector;
- Asset management requirements;

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F.03 Revenue Policy

~~— Sustainability objectives and ratios, in particular the Operating Surplus Ratio, the Net Financial Liabilities Ratio and the Asset Sustainability Ratio; and~~

~~The level of debt and any requirement to repay the debt. Council considers that the use of differential general rates allows the following factors to be taken into account in determining how general rate revenue is to be raised, which would not be possible if only one general rate were adopted:~~

- ~~(a) the relative effects of various land uses on the requirements for, level of, and the cost of providing Council facilities and services;~~
- ~~(b) movements and variations in the Unimproved Capital Value (UCV) both within categories and between categories of land use which affect the level of rates and issues such as 'fairness and equity';~~
- ~~(c) location and access to services; and~~
- ~~(d) the amount of the Unimproved Capital Value (UCV) and the rate payable.~~

~~Property valuations are determined by the State Government Department of Resources and can fluctuate from year to year. In setting rates, Council determines how much income is required to be generated from rates balanced against the principles outlined in section 3.1.~~

~~Council can use averaging and capping options if property valuations fluctuate severely.~~

~~— To ensure that owners of land across all differential categories contribute equitably to the cost of common services, Council will apply a minimum rate to each differential rating category.~~

3.2.3 Rating Mechanisms ~~Utility Charges – Water, Sewerage and Waste Management Services~~

~~There are various mechanisms available to Council to levy rates and charges. These include:~~

- ~~— General Rates (differential);~~
- ~~— Separate Charges;~~
- ~~— Separate Rate;~~
- ~~— Special Charge;~~
- ~~— Special Rate;~~
- ~~— Sewerage Utility Charge;~~
- ~~— Water Utility Charge; and~~
- ~~— Waste Management Utility Charge.~~

~~In the 2021/2022 budget Council is proposing to use the following rates and charges mechanisms:~~

- ~~— General Rates (differential);~~
- ~~— Special Rates;~~
- ~~— Sewerage Utility Charge;~~
- ~~— Water Utility Charge; and~~
- ~~— Waste Management Utility Charge~~

~~The Special Rates are applicable only to rural properties and are for the express purpose of partly funding wild dog and invasive pest control measures. In general, Council will be guided by the principle of user pays in the making of charges that relate to the provision of water, sewerage and waste management services.~~

~~Wherever possible, those receiving the benefits of a utility service will pay for the service received through the relevant utility charges. Council will annually review its utility charges and other fees for service to~~

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F.03 Revenue Policy

ensure that revenues are meeting intended program goals and are keeping pace with the cost of providing the service.

Council allocates properties to a particular rating category based on the predominant land use of each property. Full details of rating categories can be found in Council's Revenue Statement.

The rating categories are reviewed annually as part of the budget process for the upcoming financial year. Any changes are communicated to ratepayers in their rates notice and budget update provided by Council after adopting the annual budget.

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3.2.4 Link Between Property Valuations and Rates Special and Separate Rates and Charges

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Council may consider levying special and separate rates and charges when appropriate, to recover the costs associated with a particular service, project or facility that provides direct or additional benefit to the ratepayer or class of ratepayer.

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F.03 Revenue Policy

3.3 GRANTING OF REBATES AND CONCESSIONS**3.3.1 Guiding Principles**

In accordance with Chapter 4 Part 10 of the Local Government Regulation 2012 Council may grant a concession for rates and charges. In exercising these concession powers Council will be guided by the principles of equity and transparency by:

- Applying the same treatment to ratepayers with similar circumstances;*
- Making clear the requirements necessary to receive concessions;*
- Communicating the concessions available and raising awareness with ratepayers and groups of ratepayers that may qualify for concessions; and*

Council may give consideration to granting a class concession in the event the State Government declares all or part of the local government area a natural disaster area.

3.3.2 Purpose of Concessions

In accordance with Section 120 (1) of the Local Government Regulation 2012, Council may grant a concession in 2022/23 for the owner of categories, or in some circumstances occupier categories, and properties used for the listed purposes.

(a) Pensioner Concession

Eligible pensioners as defined in Schedule 8 of the Local Government Regulation 2012 may be granted a concession on general rates and utility charges. The purpose of the concession for pensioners is to assist pensioner land owners to remain in their own home by reducing the financial impact of rates and charges.

(b) Hardship Concession

Council may grant a concession where it can demonstrate that the payment of the rates and charges will cause the owner hardship (see section 120 (1) (c) of the Local Government Regulation 2012).

(c) Waste Management Concessions

Council may grant a concession on the basis that requiring the owner to pay the waste management levy, in circumstances where none of Council's waste transfer or landfill facilities are utilised by the land in question, will cause the owner hardship (see section 120(1)(c) of the Local Government Regulation 2012).

(d) Not for Profit Community Organisation Concession

In accordance with Section 120 (1) (b) of the Local Government Regulation 2012, a concession may be granted if Council is satisfied that the land is used for community purposes and is operated on a not-for-profit basis. The purpose of these concessions is to encourage and support not-for-profit and charitable organisations where the land use is considered to contribute to the health and well-being of the community and the social enrichment of residents.

(e) Other Concessions

Council will receive and consider applications from ratepayers where Council is satisfied that the application meets the eligibility criteria as provided for in section 120 (1) of the Local Government Regulation 2012. Applications for concessions will be considered by Council on their individual merits having regard to sections 119 to 126 of the Local Government Regulation 2012.

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F.03 Revenue Policy

3.4 RECOVERY OF OUTSTANDING RATES AND CHARGES**3.4**

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1.1 PROPERTY VALUATIONS ARE DETERMINED BY THE STATE GOVERNMENT AND CAN FLUCTUATE FROM YEAR-TO-YEAR. IN SETTING RATES, COUNCIL DETERMINES HOW MUCH INCOME IS REQUIRED TO BE GENERATED FROM RATES BALANCED AGAINST THE PRINCIPLES OUTLINED IN SECTION 3.1.

1.1 COUNCIL CAN USE AVERAGING AND CAPPING OPTIONS IF PROPERTY VALUATIONS FLUCTUATE SEVERELY.

3.4 Subject to Change

THE FOLLOWING FACTORS MAY CAUSE COUNCIL TO REVIEW AND AMEND THIS RATES STRATEGY OVER THE NEXT TEN YEARS:

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THE NUMBER OF RATEABLE PROPERTIES;

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PARTICULAR TENSIONS OR INDUSTRY ISSUES WITHIN THE RURAL AND RESOURCE SECTORS;

FUTURE SUSTAINABILITY RATIOS;

ASSET MANAGEMENT STRATEGIES AND REQUIREMENTS;

NEW PROJECTS OR INITIATIVES THAT THE COMMUNITY WISHES TO PURSUE.

THESE CHANGES WILL BE COMMUNICATED TO RATEPAYERS THROUGH AN AMENDMENT TO THIS POLICY AND THE ANNUAL BUDGET UPDATE.

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3.5 Long-Term Sustainability

COUNCIL'S RATES STRATEGY IMPACTS ON COUNCIL'S LONG-TERM SUSTAINABILITY.

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COUNCIL TRACKS VARIOUS RATIOS OVER TIME THAT PROVIDE INSIGHT INTO THE LONG-TERM SUSTAINABILITY AND, FROM A FINANCIAL MANAGEMENT PERSPECTIVE, THE FOLLOWING IN PARTICULAR:

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F.03 Revenue Policy

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F.03 Revenue Policy

Council will consider the impact of their rates strategy on these long term sustainability indicators when setting their annual budget.

3.6 — Concessions for rates and charges

3.6.1 — General

In considering the application of concessions, Council will be guided by the principles of:-

- Transparency by making clear the requirements necessary to receive concessions;
- Communication by raising the awareness of target groups that may qualify for these concessions; and
- Equity by ensuring that all applicants of the same type receive the same concession. Council may give consideration to granting a class concession in the event the State Government declares all or part of the local government area a natural disaster area.

3.6.2 — Pensioner Concessions

- This clause refers specifically to s120 (1) (a) of the *Local Government Regulation 2012*.

Council has determined that pensioners as defined in Section 2 (Dictionary) of the *Local Government Regulation 2012* are entitled to receive concessions on rates and various other services that Council provides to the community. The purpose of the concessions for pensioners is to assist pensioner property owners to remain in their own home by reducing the financial impact of rates and charges.

3.6.3 — Hardship Concessions

- THIS CLAUSE REFERS SPECIFICALLY TO s120 (1) (c) OF THE *LOCAL GOVERNMENT REGULATION 2012*;
- COUNCIL WILL CONSIDER APPLICATIONS FOR A CONCESSION ON THE PAYMENT OF THE RATES OR CHARGES IF SUCH PAYMENT WILL CAUSE HARDSHIP TO THE LAND OWNER. SPECIFICALLY THE LAND OWNER MUST:
 - SUBMIT AN APPLICATION IN WRITING;
 - PROVIDE DETAILS OF THE LAND IN QUESTION;
 - PROVIDE DETAILS OF THE SPECIFIC HARDSHIP AND HOW THIS IMPACTS ON THEIR CAPACITY TO PAY THE RATES OR CHARGES;
 - PROVIDE DETAILS OF THE AMOUNT OF CONCESSION BEING REQUESTED AND THE DURATION OF THE CONCESSION BEING REQUESTED;
 - ADVISE WHETHER THE CONCESSION IS A DEFERMENT OF PAYMENT;
 - ADVISE WHETHER THE CONCESSION IS AN AGREEMENT TO ACCEPT A TRANSFER OF UNENCUMBERED LAND IN FULL OR PART PAYMENT OF THE RATES OR CHARGES;

3.6.4 — Other Concessions

- ALL OTHER CONCESSIONS ALLOWABLE UNDER s120 OF THE *LOCAL GOVERNMENT REGULATION 2012* WILL BE CONSIDERED ON A CASE-BY-CASE BASIS;

3.7 — Recovery of rates and charges

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F.03 Revenue Policy

Council requires payment of rates and charges within the specified period and it is Council policy to pursue the collection of outstanding rates and charges diligently, but with due concern for the financial hardship faced by some members of the community.

Council will exercise its rate recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012* in order to reduce the overall rate burden on ratepayers, and will be guided by the principles of:

- **Fairness and Equity** – by treating all ratepayers in similar circumstances in the same manner and by having regard to their capacity to pay;
- **Transparency** – by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations; and
- **Flexibility** – by providing ratepayers with a number of options to meet their rate obligations by accommodating ratepayers' needs through short-term payment arrangements; and
- **Efficiency** – by making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective.

3.5.5 CHARGES FOR COUNCIL SERVICES AND FACILITIES – COST RECOVERY FEES

There are broadly two types of fees and charges:

1. Cost Recovery (regulatory) fees and charges; and
2. Other (commercial) fees and charges.

3.5.1 Cost Recovery (Regulatory) Fees and Charges

[Section 97 of the Local Government Regulation 2012]

These are fees under a local law or a resolution, which involve:

- (a) an application for the issue or renewal of a license, permit, registration or other approval under a Local Government Act (an application fee); or
- (b) recording a change of ownership of land; or
- (c) giving information kept under a Local Government Act.

A cost recovery fee must not be more than the cost to Council of taking the action for which the fee is charges.

Whilst Council notes that, pursuant to Section 97 of the *Local Government Act 2009*, it may introduce a tax component into a regulatory fee in order to achieve a social or other objective, it is not Council's intention to encompass a tax in any regulatory fee.

Accordingly, Council will not recover more than the cost of administering the regulatory regime.

3.5.2 Other Commercial Fees and Charges

Council will apply, as a minimum and as far as practicable, the principle of full cost recovery (including overheads) in setting charges for services and facilities. Council may consider granting concessions (fee waivers) for community or non-profit organisations.

Council may give consideration to charging at less than the full cost of the service or facility when it considers it appropriate to do so in order to achieve social, economic or environmental goals.

Where the service or facility supplied is of a commercial nature, Council may give consideration to including a return on investment element in the charge. Such consideration will be made on a case by case basis.

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F.03 Revenue Policy

~~SECTION 97 OF THE LOCAL GOVERNMENT ACT 2009 ALLOWS COUNCIL TO SET COST RECOVERY FEES, THE COUNCIL RECOGNISES THE VALIDITY OF FULLY IMPOSING THE USER PAYS PRINCIPLE FOR ITS COST RECOVERY FEES, UNLESS THE IMPOSITION OF THE FEE IS CONTRARY TO ITS EXPRESS SOCIAL, ECONOMIC, ENVIRONMENTAL AND OTHER CORPORATE GOALS. THIS IS CONSIDERED TO BE THE MOST EQUITABLE AND EFFECTIVE REVENUE APPROACH, AND IS FOUNDED ON THE BASIS THAT THE COUNCIL'S RATING BASE CANNOT SUBSIDISE THE SPECIFIC USERS OR CLIENTS OF COUNCIL'S REGULATORY PRODUCTS AND SERVICES.~~

~~HOWEVER, IN SETTING ITS COST RECOVERY FEES, COUNCIL WILL BE COGNISANT OF THE REQUIREMENT THAT SUCH A FEE MUST NOT BE MORE THAN THE COST TO COUNCIL OF PROVIDING THE SERVICE OR TAKING THE ACTION TO WHICH THE FEE APPLIES.~~

~~3.93.6 FUNDING OF PHYSICAL AND SOCIAL INFRASTRUCTURE COSTS~~ NEW DEVELOPMENT

Council requires developers to pay reasonable and relevant contributions towards the cost of infrastructure required to support the development. Specific charges are detailed in the policies and other material supporting Council's town planning scheme.

These policies are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Shire, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities are not adversely affected and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

~~Council may depart from applying this principle if it is determined by Council that it is in the community interest to do so.~~

4 DEFINITIONS/DEFINITIONS

<u>Council</u>	<u>Quillpie Shire Council</u>
<u>Act</u>	<u>Local Government Act 2009</u>
<u>Regulation</u>	<u>Local Government Regulation 2012</u>
<u>Pensioner</u>	<u>Refer to Council's Rates and Utility Charges – Pensioner Rebate and Concession Policy</u>

Nil

5 ~~LEGISLATION RELATED POLICIES~~ | ~~RELATED POLICIES, LEGISLATION~~ | ~~OTHER DOCUMENTS/OTHER DOCUMENTS~~

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
91650	F.04 Revenue Statement
91118	F.11 Rates and Utility Charges – Pensioner Rebate and Concession Policy
213353	Schedule of Fees and Charges

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13 FINANCE

13.1 REQUEST TO WRITE OFF INTEREST ASSESSMENTS 886, 884, 816, 795, 832

IX: 224827

Author: Alisha Moody, Rates Officer

Attachments: Nil

KEY OUTCOME

Key Outcome: 2. Finance

Key Initiative: 2.1.1 Review levels of service provided to the community in relation to facility and equipment hire.

EXECUTIVE SUMMARY

This report is to request Council's authorisation to write-off rates interest revenue raised against multiple assessments due to arrears from previous rating periods. Payment for the following assessments were made on or before the current period due dates.

RECOMMENDATION

That Council authorises to write-off of interest revenue of \$2,052.77 accrued on the following rate assessments:

ASSESSMENT	INTEREST RAISED TO 21ST JUNE 2022	PAYMENT RECEIVED	PAYMENT	DUE DATE (CURRENT PERIOD)	RATE CATEGORY
00886-00500-000	\$ 469.20	1/04/2022	\$ 118,201.22	13/04/2022	14 Mining & Oil Prod
00886-00250-000	\$ 596.43	1/04/2022	\$ 114,033.02	13/04/2022	14 Mining & Oil Prod
00886-00260-000	\$ 740.10	1/04/2022	\$ 151,298.92	13/04/2022	14 Mining & Oil Prod
00884-00000-000	\$ 122.80	11/04/2022	\$ 18,845.96	12/05/2022	11 Rural – Grazing & Ag <100ha
00816-50000-000	\$ 6.60	28/04/2022	\$ 3,702.32	12/05/2022	11 Rural – Grazing & Ag <100ha
00795-00000-000	\$ 90.09	12/05/2022	\$ 10,349.21	12/05/2022	11 Rural – Grazing & Ag <100ha
00832-00000-000	\$ 27.55	4/04/2022	\$ 6,683.58	12/05/2022	11 Rural – Grazing & Ag <100ha

BACKGROUND

All payments were received on or before the due date of the rating category. Each ratepayer paid the total amount printed on the rates notice issued on 14th March 2022 and as they were all paid on time, they all received the discount allowance.

The last date interest was raised on arrears was up until 28th February 2022 (incl). Rates notices were issued 14th March 2022 and the above assessments all had arrears from previous rating periods, this has triggered the system to generate interest on the outstanding amounts which is not raised at the point issuing notices.

The interest that has been raised on these assessment occurs from the 1st March until the date payment is made within the discount period. As this was the amount printed at the time of issue it the ratepayers were not aware of the outstanding interest that would occur due to the arrears on their property.

CONSULTATION (Internal/External)

Acting Manager Finance Mr James Gauvin

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Recovery of Rates and Charges and General Debt Policy

Local Government Act 2009

Local Government Regulations 2012

FINANCIAL AND RESOURCE IMPLICATIONS

The financial impact of writing-off the accrued interest on the above assessments totalling \$2,052.77 in interest revenue.

RISK MANAGEMENT IMPLICATIONS

None noted

13.2 REQUEST FOR ALLOWANCE OF DISCOUNT, ASSESSMENT 456**IX:** 224873**Author:** Alisha Moody, Rates Officer**Attachments:** Nil**KEY OUTCOME**

Key Outcome: 2. Finance

Key Initiative: 2.1.1 Review levels of service provided to the community in relation to facility and equipment hire.

EXECUTIVE SUMMARY

This report is to request Council's authorisation to allow the discount on assessment 00456-33000-000 and write off any interest that has accrued as a result of a minor input transposition error when rates were paid by the property owner.

RECOMMENDATION

That Council allow the discount on assessment 00456-33000-000 and write off any interest that has accrued as a result of a minor input transposition error when they paid their rates.

BACKGROUND

On the 23rd May 2022 first reminders for overdue rates and charges were issued. Following the letters being forwarded, the property owner of the assessment 00456-33000-000 visited Council administration the same day to advise they had paid the rates for the current period on the 14th March 2022.

Upon further investigation it was confirmed the ratepayer made a payment of \$886.60 rather than \$889.60 resulting in missing the discount and having to pay the extra \$92.60 plus \$3.00 and accrued interest.

The ratepayer offered to pay the outstanding \$3 and request the allowance of discount and to write off the interest. I advised to make full payment of the outstanding amount whilst the request was with Council to cease the accrual of interest, they obliged and the full outstanding amount was paid on 23rd May 2022 via BPay.

It should also be noted that where a minor short-payment error is identified by Council staff prior to the end of the discount period, the ratepayer will generally be contacted to allow them to fix the payment prior to the due date and still qualify for the discount. In this case the balance was not identified until after reminder letters had been issued.

The owner of this property has an almost perfect payment history only missing the discount for late payment once which they have paid the full amount for that levy. That was done without complaint.

Given the circumstances in this case, the clear intention to pay the balance, and to comply with the equity principle in section 3.7 of the Revenue Policy, it is recommended the discount be allowed.

CONSULTATION (Internal/External)

James Gauvin, Acting Financial Manager

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Recovery of Rates and Charges and General Debt Policy

Revenue Policy 2021/22

Local Government Act 2009

Local Government Regulations 2012

FINANCIAL AND RESOURCE IMPLICATIONS

The financial impact of allowing the discount and writing the interest off, will result in a reduction of interest revenue of \$0.38 and a reduction in General Rates revenue with the allowance of discount \$92.60. The rate payer has paid the outstanding \$3 that was missed in error.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy.

13.3 FINANCIAL SERVICES REPORT MONTH ENDING 31 MAY 2022**IX:** 224912**Author:** James Gauvin, Acting Manager Finance and Administration**Attachments:** 1. May 2022 Finance Report**KEY OUTCOME****Key Outcome:** 2. Finance**Key Initiative:** 2.1.4 Link long term financial forecasting to asset management plans.**EXECUTIVE SUMMARY**

The purpose of this report is to present Council with the monthly financial report

RECOMMENDATION

That Council receive the Finance Report for the period ending 31 May 2022.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* requires a financial report to be present at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

CONSULTATION (Internal/External)

Not Applicable

LEGAL IMPLICATIONS

Not Applicable

POLICY AND LEGISLATION***Local Government Regulation 2012******204 Financial report***

(1) *The local government must prepare a financial report.*

(2) *The chief executive officer must present the financial report —*

(a) if the local government meets less frequently than monthly — at each meeting of the local government; or

(b) otherwise — at a meeting of the local government once a month.

(3) *The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

FINANCIAL AND RESOURCE IMPLICATIONS

As per attached documentation.

RISK MANAGEMENT IMPLICATIONS

Low in accordance with Council's Risk Management Policy.

Income Statement

For the Month Ending 31st May 2022

Year Elapsed 92%

	Actual May	Actual YTD	Annual Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	(28,688)	6,250,952	5,226,000	120%
Fees and Charges	8,692	155,953	170,000	92%
Rental Income	33,049	407,257	405,500	100%
Interest Received	14,090	107,427	91,000	118%
Other Income	-	39,339	45,000	87%
Recoverable Works Revenue	2,700,804	11,569,170	17,560,000	66%
Grants and Subsidies	514,358	3,428,562	6,003,000	57%
Total Operating Revenue	3,242,305	21,958,660	29,500,500	74%
EXPENSES				
Operating Expenses				
Corporate Governance	162,483	1,145,084	1,553,000	74%
Administration Costs	240,134	1,448,790	1,926,000	75%
Community Service Expenses	205,264	1,970,028	2,016,000	98%
Utilities Costs	77,695	547,231	632,000	87%
Recoverable Works / Flood Damage	2,129,962	10,337,658	16,432,000	63%
Environmental Health Expenses	50,244	706,125	1,249,000	57%
Net Plant Operations	(33,105)	(1,200,584)	(1,434,000)	84%
Tourism and Economic Development	105,660	652,727	857,000	76%
Infrastructure Maintenance	294,721	1,779,655	2,216,000	80%
Finance Costs	3,688	32,473	29,000	112%
Depreciation and Amortisation	496,479	5,237,820	5,748,000	91%
Total Operating Expenses	3,733,225	22,657,007	31,224,000	73%
NET OPERATING SURPLUS	(490,920)	(698,347)	(1,723,500)	41%
Capital Revenue				
Grants and Subsidies	303,282	2,582,725	4,333,500	60%
Gain / (Loss) on Disposal of PPE	-	(70,220)	374,000	-19%
Total Capital Revenue	303,282	2,512,505	4,707,500	53%
NET RESULT	(187,638)	1,814,158	2,984,000	61%

Notes:

- Overall actuals are broadly in line with, or improved upon, the amended budget and there are no areas of significant concern.
- There has been a monthly decrease in rate revenue due to the allowance of discount.
- Operating grant revenue is due for a significant increase in June with the FAG advance installment.
- Recoverable Works revenues and expenses are both at about 65% and not a budgetary issue given the reimburseable nature of the activities. Extensive flood works are being carried out in June.
- Community Services is high due to number of one-off activities being complete but will exceed budget by a minimal amount by end of year.

Balance Sheet

For the Month Ending 31st May 2022

Year Elapsed 92%

	Actual YTD	Annual Budget	%
Current Assets			
Cash and Equivalents	26,817,458	21,569,835	124%
Trade Receivables	868,460	336,443	258%
Rate Receivables	2,022,726	722,069	280%
Inventories	1,308,903	980,975	133%
Total Current Assets	31,017,548	23,609,322	131%
Non-Current Assets			
Trade and Other Receivables	111,920	105,817	106%
Property, Plant and Equipment	235,785,172	237,719,334	99%
Capital Works in Progress	6,495,495	8,111,000	80%
Total Non-Current Assets	242,392,586	245,936,151	99%
TOTAL ASSETS	273,410,134	269,545,473	101%
Current Liabilities			
Trade and Other Payables	5,044,617	147,191	3427%
Employee Leave Provisions	922,748	785,672	117%
Total Current Liabilities	5,967,366	932,863	640%
Non-Current Liabilities			
Employee Leave Provisions	257,641	257,641	100%
Total Non-Current Liabilities	257,641	257,641	100%
TOTAL LIABILITIES	6,225,007	1,190,504	523%
NET COMMUNITY ASSETS	267,185,126	268,354,969	100%
Community Equity			
Shire Capital Account	88,402,906	93,110,406	95%
Asset Revaluation Reserve	160,334,761	160,334,761	100%
Current Year Surplus	1,814,158	2,984,000	61%
Accumulated Surplus (B/Fwd)	16,633,302	11,925,802	139%
TOTAL COMMUNITY EQUITY	267,185,126	268,354,969	100%

Notes:

- There are no significant concerns in relation to the Balance Sheet. Inventories are high due to identification of land for sale incorrectly categorised as non-current assets.
- Rate Receivables are higher than budget due to the issuing of the supplementary levies in relation to valuation changes for some mining rates.
- Trade Payables are higher than budget due to the \$4.5m of unspent grants and 2023 advance FAG payment. Unspent grants are being recognised progressively each month as expended.

Cash Flow Statement

For the Month Ending 31st May 2022
Year Elapsed 92%

	Actual YTD	Annual Budget	%
Cash Flows from Operating Activities			
Receipts from Customers	19,430,483	21,651,233	90%
Payment to Suppliers and Employees	(17,742,018)	(26,105,063)	68%
	1,688,465	(4,453,830)	-38%
Interest Received	154,630	131,500	118%
Rental Income	406,993	405,000	100%
Operating Grants and Subsidies	5,114,389	7,690,500	67%
Net Cash Inflow (Outflow) from Operating Activities	7,364,477	3,773,170	195%
Cash Flows from Investing Activities			
Payments for Property, Plant and Equipment	(4,570,265)	(8,111,000)	56%
Net Movement on Loans and Advances	3,750	4,000	94%
Proceeds from Sale of Assets	240,605	374,000	64%
Capital Grants and Subsidies	2,582,725	4,333,500	60%
Net Cash Inflow (Outflow) from Investing Activities	(1,743,185)	(3,399,500)	51%
Cash Flows from Financing Activities			
Repayments of Loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	5,621,292	373,670	
Cash at Beginning of Reporting Period	21,196,165	21,196,165	
Cash at End of Reporting Period	26,817,458	21,569,835	124%

Capital Expenditure Summary

Asset Description	Status	RO	Brought Forward 30/06/2021	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Budget 2021/22	%	Total Project Cost	Comments
Buildings and Structures										
ENHM - Stage 2		CEO	6,941,927	48,043	-	48,043	50,000	96%	6,989,970	COMPLETE.
2 x 4 Bedroom Houses		CEO	-	24,950	43,948	68,898	900,000	8%	68,898	Tenders issued.
1 x 3 Bedroom House (Eromanga)		CEO	-	109,258	136,690	245,947	300,000	82%	245,947	Order placed. Construction commenced.
TMR / QRA Office		DES	-	1,700	-	1,700	130,000	1%	1,700	Awaiting go-ahead on pricing.
Shire Admin Offices		CEO	-	-	-	-	10,000	0%	-	Materials ordered.
Council House Refurbishments			-	45,289	13,909	59,198	81,000	73%	59,198	Galah St complete. Awaiting feedback.
Powerhouse Estate Development		CEO	-	43,878	250,252	294,130	294,000	100%	294,130	Concept plans underway. Soil testing done
Eromanga Hall F&M Toilets	C	DES	42,991	172,106	-	172,106	172,000	100%	215,097	COMPLETE.
Gyrca Gardens Rec Centre		CEO	950,724	211,703	-	211,703	215,000	98%	1,162,428	COMPLETE.
Quilpie Wash Down Bay	C	DES	44,148	4,868	-	4,868	5,000	97%	49,016	Analysis reports done. Awaiting direction.
Signage	C	MTED	375	3,101	-	3,101	4,000	78%	3,476	PROJECT ABANDONED - EXPENSE.
Counter and Workstations - VIC	C		2,024	No Account	-	0	0	0%	2,024	EXPENSE.
Tennis Courts - Adavale	C		80,163	No Account	-	0	0	0%	80,163	COMPLETE.
Tennis Courts - Toompine	C		79,121	No Account	-	0	0	0%	79,121	COMPLETE.
2x Transportable Houses	C	DES	625,639	101,667	-	101,667	102,000	100%	727,306	COMPLETE.
Airconditioners - ENHM	C		8,000	No Account	-	0	0	0%	8,000	EXPENSE.
34 Kookaburra Kitchen & Paint	C		16,262	18,465	-	18,465	19,000	97%	34,727	COMPLETE.
			8,791,374	785,028	444,800	1,229,828	2,282,000	54%	10,021,202	
Other Infrastructure										
Baldy Top Beautification			-	39,311	21,764	61,074	50,000	122%	61,074	Scope prepared, works started.
River Walk Beautification			-	-	35,074	35,074	55,000	64%	35,074	Materials ordered.
Electronic Notice Boards			-	114,993	-	114,993	130,000	88%	114,993	COMPLETE.
Toompine Play Area			-	5,810	53,694	59,504	90,000	66%	59,504	Order placed.
JW Park Fence Upgrade			-	31,539	-	31,539	25,000	126%	31,539	COMPLETE.
JW Park Cricket Pitch Cover		DES	19,157	-	-	-	-	-	19,157	COMPLETE.
JW Park Speaker System	C		-	11,206	-	11,206	11,000	102%	11,206	COMPLETE.
Shade Structures Upgrade			-	15,827	-	15,827	60,000	26%	15,827	Materials received.
Quilpie Footpath Masterplan			-	27,557	-	27,557	80,000	34%	27,557	COMPLETE.
Quilpie Cemetery Beautification			-	-	-	-	20,000	0%	-	Design complete.
ENHM Landscaping			-	46,783	-	46,783	70,000	67%	46,783	Design work underway.
Shire Signage			-	9,106	-	9,106	50,000	18%	9,106	Channel Country signs installed. Remainder of project abandoned.
Adavale Museum			-	-	-	-	20,000	0%	-	
4 Bay Shed Depot			-	50,158	-	50,158	55,000	91%	50,158	COMPLETE.
Wash Down Bay Walkway			-	26,401	-	26,401	23,000	115%	26,401	COMPLETE.
Batching Plant 3 Phase Point			-	6,913	-	6,913	10,000	69%	6,913	COMPLETE.
Toompine Transfer Station			-	-	-	-	40,000	0%	-	
Park Seating			-	-	10,028	10,028	12,000	84%	10,028	
Irrigation Improvement			-	71,016	906	71,922	50,000	144%	71,922	COMPLETE.
Aerodrome Fuel Relocation			-	-	-	-	175,000	0%	-	
Flood Warning Cameras		DES	-	74,957	-	74,957	60,000	125%	74,957	COMPLETE.
VIC Driver Reviver Upgrade		MTED	-	140,468	-	140,468	99,000	142%	140,468	COMPLETE.
Loading Ramp - Eromanga		DES	-	28,394	-	28,394	-	0%	28,394	COMPLETE.
Rick M Memorial		DCCS	262,149	3,845	-	3,845	4,000	96%	265,994	COMPLETE.
Airport Mulga Trail	C		34,734	No Account	-	-	-	-	34,734	COMPLETE.
Quilpie Streetscaping	C	DES	414,393	62,128	-	62,128	62,000	100%	476,521	COMPLETE.

Capital Expenditure Summary

Asset Description	Status	RO	Brought Forward 30/06/2021	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Budget 2021/22	%	Total Project Cost	Comments
Ero Streetscape Opalopolis	C	DES	42,806	350	-	350	-	-	43,156	COMPLETE.
Tourism Virtual Reality		MTED	172,063	20,280	-	20,280	20,000	101%	192,342	COMPLETE.
Baldy Top Development	C	DES	14,984	81,597	-	81,597	82,000	100%	96,581	COMPLETE.
Bi-Centennial Upgrade		DES	7,895	193,603	118,412	312,016	200,000	156%	319,911	Materials onsite. Awaiting shed construction.
Knot-o-saurus Park Stage 1		DES	218,615	61,961	4,105	66,066	57,000	116%	284,680	Near complete. Damaged by flooding.
Quilpie Landfill Stage 1		DES	345,860	43,683	-	43,683	45,000	97%	389,543	Essentially complete.
Opal Fossicking Stage 1	C	MTED	38,287	1,433	-	1,433	2,000	72%	39,721	COMPLETE.
Tourism Interactive Displays	C	MTED	32,114	-	-	-	-	-	32,114	COMPLETE.
Bulloo Park Racecourse Rehab		DES	17,342	117,405	-	117,405	95,000	124%	134,747	COMPLETE.
			1,620,398	1,287,099	243,983	1,531,082	1,752,000	87%	3,151,480	
Plant & Equipment										
Replacement Unit 27 (Garbage Truck)		WFM	-	426,828	-	426,828	431,000	99%	426,828	COMPLETE.
Storage Server Replacement		MFA	-	14,677	-	14,677	15,000	98%	14,677	COMPLETE.
Multi-Function Printer		MFA	-	-	-	-	12,000	0%	-	
Replace Unit 39 - Coaster Bus		WFM	-	128,509	-	128,509	96,000	134%	128,509	COMPLETE.
Replace Unit 93 - Ranger		WFM	-	-	60,909	60,909	61,000	100%	60,909	Awaiting delivery.
Replace Unit 1103 - Ranger		WFM	-	-	60,909	60,909	61,000	100%	60,909	Awaiting delivery.
Replace Unit 1104 - Ranger		WFM	-	-	60,909	60,909	61,000	100%	60,909	Awaiting delivery.
Replace Unit 1105 - Hilux		WFM	-	-	-	-	73,000	0%	-	
Replace Unit 1108 - Ranger		WFM	-	-	62,831	62,831	63,000	100%	62,831	Awaiting delivery.
Replace Unit 1109 - Ranger		WFM	-	-	60,909	60,909	61,000	100%	60,909	Awaiting delivery.
Replace Unit 1110 - Ranger		WFM	-	-	62,831	62,831	63,000	100%	62,831	Awaiting delivery.
Replace Unit 1111 - Ranger		WFM	-	-	-	-	30,000	0%	-	
Replace Unit 1114 - Prado		WFM	-	65,605	-	65,605	66,000	99%	65,605	COMPLETE.
Replace Unit 1050 - Prado		WFM	-	65,605	-	65,605	67,000	98%	65,605	COMPLETE.
Replace Unit 4 - Ford Escape		WFM	-	44,143	-	44,143	45,000	98%	44,143	COMPLETE.
Replace Unit 56 - Hino Single		WFM	-	52,098	-	52,098	37,000	141%	52,098	COMPLETE.
Replace Unit 85 - Hino Crew		WFM	-	-	190,340	190,340	190,000	100%	190,340	Awaiting delivery.
Replace Unit 96 - Fighter Truc		WFM	-	-	102,435	102,435	103,000	99%	102,435	Awaiting delivery.
Replace Unit 59 - UD Tipper		WFM	-	-	304,694	304,694	305,000	100%	304,694	Awaiting delivery.
Replace Unit 56 - Service Trailer		WFM	-	-	72,300	72,300	-	0%	72,300	Awaiting delivery.
Water Tanker (with Unit 2204)		WFM	-	139,025	-	139,025	138,000	101%	139,025	COMPLETE.
Replace Unit 104 - Roller		WFM	-	175	205,225	205,400	206,000	100%	205,400	COMPLETE - Delivered early June.
Replace Unit 106 - Roller		WFM	-	212,872	-	212,872	213,000	100%	212,872	COMPLETE.
Replace Unit 117 - Bobcat Skid		WFM	-	161,891	-	161,891	110,000	147%	161,891	COMPLETE.
250 KVA Generator - ENHM		WFM	-	65,562	-	65,562	66,000	99%	65,562	COMPLETE.
Line Marker - Graco		WFM	-	10,000	-	10,000	-	0%	10,000	COMPLETE.
			-	1,386,991	1,244,292	2,631,282	2,573,000	102%	2,631,282	
Roads										
R2R Drought Program		DES	35,468	7,048	-	7,048	-	0%	42,517	COMPLETE.
Boonkai St Concrete Footpath		DES	23,672	37,650	-	37,650	40,000	94%	61,322	COMPLETE.
Resheeting & Water Dams	C	DES	421,787	(72,347)	-	(72,347)	-	0%	349,439	COMPLETE.
Reseal Various	C	DES	-	44,065	-	44,065	50,000	88%	44,065	COMPLETE.
Burt St Eromanga	C	DES	37,623	1,756	-	1,756	2,000	88%	39,379	COMPLETE.
Gyrica Street	C	DES	22,750	-	-	-	-	0%	22,750	COMPLETE.

Capital Expenditure Summary

Asset Description	Status	RO	Brought Forward 30/06/2021	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Budget 2021/22	%	Total Project Cost	Comments
Bi-centennial Park	C	DES	43,147	4,728	-	4,728	5,000	95%	47,875	COMPLETE.
R2R Concrete Floodways		DES	-	-	-	-	220,000	0%	-	No longer proceeding.
Kyabra Road - Reseal Works.	C	DES	-	253,886	-	253,886	254,000	100%	253,886	COMPLETE.
Mt Margaret Road - Reseal Works.	C	DES	-	250,916	-	250,916	251,000	100%	250,916	COMPLETE.
Old Charleville Road - Reseal Works.	C	DES	-	42,487	-	42,487	43,000	99%	42,487	COMPLETE.
Stanley Street Intersection - Reseal Works.	C	DES	-	14,080	-	14,080	14,000	101%	14,080	COMPLETE.
Jabiru Street - Reseal Works.	C	DES	-	55,578	-	55,578	56,000	99%	55,578	COMPLETE.
Onion Creek Road - Reseal Works.	C	DES	-	172,917	-	172,917	173,000	100%	172,917	COMPLETE.
Quilpie Adavale Rd Lookout		DES	-	31,983	891	32,873	15,000	219%	32,873	COMPLETE.
Eromanga Kerb		DES	-	-	-	-	110,000	0%	-	No longer proceeding.
			584,615	844,747	891	845,638	1,233,000	69%	1,430,253	
Water Infrastructure										
Bore Replacement		DES	695,301	-	-	-	-	0%	695,301	COMPLETE.
Mains Replacement - Jabiru Street	C	DES	177,776	No Account	-	-	-	0%	177,776	COMPLETE.
Clear Water Tank EWTP	C	DES	56,508	5,613	-	5,613	6,000	94%	62,121	Near complete. Connection to occur.
Adavale Sport and Rec Cold Water	C	DES	9,421	No Account	-	-	-	0%	9,421	COMPLETE.
Eromanga Water Treatment		DES	23,321	89,071	535	89,606	85,000	105%	112,927	COMPLETE.
Sommerfield Rd Water Mains	C	DES	3,349	389	-	389	-	0%	3,737	COMPLETE.
Water Main Upgrade	C	DES	-	164,308	-	164,308	165,000	100%	164,308	COMPLETE.
			965,675	259,381	535	259,916	256,000	102%	1,225,591	
Sewerage Infrastructure										
Various Mechanical / Elec Replacement	C	DES	27,105	-	-	-	-	0%	27,105	COMPLETE.
Eromanga Sewer Shed		DES	-	7,019	-	7,019	15,000	47%	7,019	Shed erected. Davit to be install.
			27,105	7,019	-	7,019	15,000	47%	34,124	
			11,989,167	4,570,265	1,934,500	6,504,765	8,111,000	80%	18,493,932	

Cash Analysis

For the Month Ending 31st May 2022

Cash at Bank	440,241
Investments	26,377,217
	26,817,458
less: Long Service Provisions (50%)	(317,683)
less: Annual Leave Provisions	(534,375)
less: Unspent Grant Receipts	(4,520,214)
less: Prepaid Rates	(69,852)
less: Fire Levy Payable	(71,241)
less: Accumulated Surplus 30th June 2021	(16,633,302)
less: Working Capital Cash	(3,000,000)
NET CASH SURPLUS	1,670,791

Investment Analysis

Investment	Type	Expiry	Rate	Balance	Interest
QTC Cash Fund - March	At Call	N / A	0.75%	22,010,805	14,034.41 #
NAB 68-980-5860-080921	Term	8-Jun	0.30%	1,078,849	744.85 *
NAB 24-364-1822-271219	Term	27-Jun	0.30%	1,140,363	609.24 *
NAB 85-292-7623-080921	Term	8-Sep	0.45%	2,147,200	2,223.68 *
				26,377,217	17,612.17

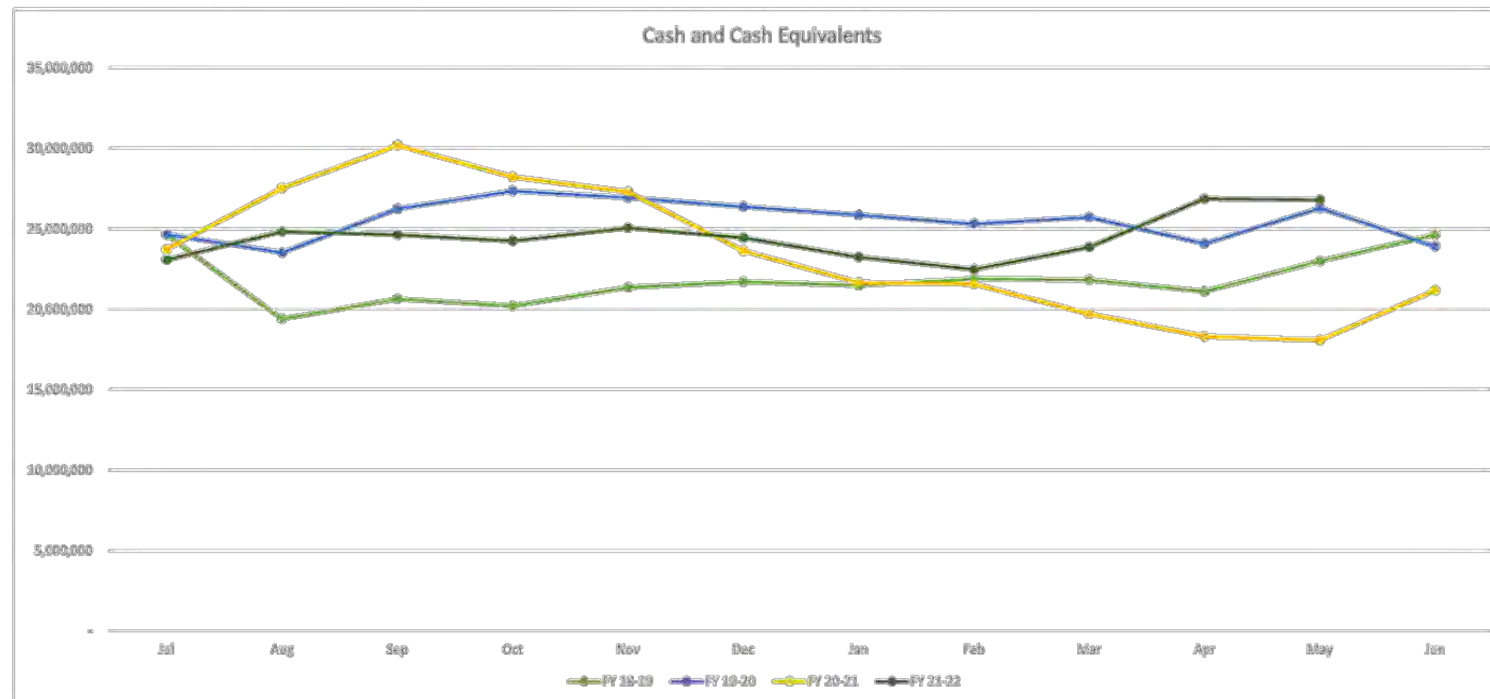
* Interest accrued to 31st May only. Received only at end of term deposit date.

QTC charges an admin fee of 0.15% on funds managed per year. The April interest shown above does not include that cost.

Financial Data

Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 3 years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895	22,491,538	23,871,859	26,878,307	26,817,458	

Revenue and Expenditure Report

For the Month Ending 31 May 2022

Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
1000-0001	CORPORATE GOVERNANCE							
1000-0002	EXECUTIVE SERVICES							
1000-2000-0000	Executive Services Salaries and Oncosts	CEO			245,463	275,000	89%	
1000-2020-0000	Executive Services Expenses	CEO			172,931	356,000	49%	Includes special projects budgets.
1000-2030-0000	Executive Services - HR Salaries	HR			128,178	140,000	92%	
1000-2040-0000	Executive Services - HR Expenses	HR			114,576	141,000	81%	Slight delays in recruiting new staff.
1000-0002	EXECUTIVE SERVICES		-	0%	661,148	912,000	72%	
1100-0002	COUNCILLORS EXPENSES							
1100-2000-0000	Councillor Wages	CEO			301,907	330,000	91%	
1100-2001-0000	Councillor Remuneration - Meetings	CEO			58,579	64,000	92%	
1100-2020-0000	Councillors Allowances & Expenditure	CEO			8,986	15,000	60%	
1100-2030-0000	Councillor Professional Dev Training	CEO			-	5,000	0%	
1100-2040-0000	Councillors Conferences & Deputation	CEO			11,151	22,000	51%	
1100-2060-0000	Meeting Expenses	CEO			5,098	5,000	102%	
1100-0002	COUNCILLORS EXPENSES		-	0%	385,720	441,000	87%	
1000-0001	CORPORATE GOVERNANCE		-	0%	1,046,868	1,353,000	77%	
2100-0002	ADMINISTRATION & FINANCE							
2100-2000-0000	Administration Salaries	MF			877,019	1,100,000	80%	Lower staffing than originally planned.
2100-2020-0000	Consultants	MF			178,385	120,000	149%	Offset staff wages due relieving duties.
2100-2070-0000	Staff Training & Development	HR			110,768	150,000	74%	
2100-2090-0000	Council Gym Membership Program - 20%	HR			1,864	2,000	93%	Early payment of 12 month memberships.
2100-2110-0000	Advertising	MF			4,311	8,000	54%	
2100-2120-0000	Audit Fees	MF			72,987	84,000	87%	\$30k 2021 fees paid in March.
2100-2130-0000	Bank Charges	MF			6,463	6,000	108%	
2100-2180-0000	Computer Services	MF			161,966	200,000	81%	Significant June payments each year.
2100-2185-0000	Fringe Benefits Tax	MF			6,159	10,000	62%	Quarterly payments to ATO.
2100-2220-0000	Shire Office Operating Expenses	DCCS			66,599	80,000	83%	
2100-2230-0000	Insurance	MF			12,362	150,000	8%	\$66k public liability in June.
2100-2270-0000	Legal Expenses	MF			43,745	40,000	109%	Lease, procurement works in progress.
2100-2280-0000	Postage	DCCS			2,865	5,000	57%	
2100-2290-0000	Printing & Stationery	DCCS			19,307	35,000	55%	
2100-2330-0000	Shire Office Repairs & Maintenance	DCCS			10,946	5,000	219%	Aircons and other minor works.
2100-2340-0000	Subscriptions	CEO			105,976	110,000	96%	LGAQ annual subscription paid.
2100-2350-0000	Administration Telephone & Fax	MF			29,821	40,000	75%	
2100-2370-0000	Valuation Fees Rates	MF			8,883	9,000	99%	Annual fees paid.
2100-2500-0000	Valuation of Assets	MF			14,909	30,000	50%	Funds to be spent in June 2022.
2100-2510-0000	Asset Management Expenses	CEO			386	20,000	2%	
2100-2600-0000	Depn General Admin	DCCS			47,874	52,000	92%	
2100-0002	ADMINISTRATION & FINANCE		-	0%	1,783,621	2,256,000	79%	

Revenue and Expenditure Report

For the Month Ending 31 May 2022

Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
2110-0002	STORES							
2110-2220-0000	Stores Operating Expenses	MF			172,326	208,000	83%	Extended staff absences.
2110-2225-0000	Stores Write-Offs	MF			(1,255)	-	0%	
2110-2540-0000	Freight	MF			13,363	12,000	111%	
2110-2815-0000	Stores Oncosts Recoveries	MF			(116,430)	(120,000)	97%	
2110-0002	STORES		-	0%	68,004	100,000	68%	
2200-0002	RATES & CHARGES							
2210-0003	General Rates - Resid. / Commercial							
2210-1000-0000	Rates - Residential / Commercial	MF	232,376	234,000	99%			
2210-1005-0000	Interest on Rates	MF	10,820	3,500	309%			
2210-1080-0000	Discount - Residential / Commercial	MF	(19,060)	(21,250)	90%			
2210-1085-0000	Pensioner Rebates	MF	(4,458)	(6,000)	74%			
2210-1090-0000	Writeoffs and Refunds	MF	(2,339)	(3,750)	62%			
2210-0003	General Rates - Resid. / Commercial		217,340	206,500	105%	-	-	0%
2230-0003	General Rates - Rural Categories							
2230-1000-0000	Rates - Rural Categories	MF	1,530,166	1,530,000	100%			
2230-1005-0000	Interest on Rates - Rural	MF	5,562	8,000	70%			
2230-1080-0000	Discount - Rural Categories	MF	(125,957)	(132,000)	95%			
2230-0003	General Rates - Rural Categories		1,409,772	1,406,000	100%	-	-	0%
2236-0003	General Rates - Oil and Gas Activity							
2236-1000-0000	Rates - Oil and Gas Activities	MF	4,213,388	3,190,000	132%			Amended valuations backdated to 2018 for some petroleum leases with effects represented in current year. Additional leases will apply for second levy to minimise impact on full year budget.
2236-1005-0000	Interest on Rates - Oil and Gas	MF	25,815	25,000	103%			
2236-1080-0000	Discount - Oil and Gas Activities	MF	(279,685)	(292,500)	96%			
2236-1090-0000	Write-offs and Refunds - Oil and Gas	MF	(36,444)	(3,000)	1215%			
2236-0003	General Rates - Oil and Gas Activity		3,923,073	2,919,500	134%	-	-	0%
2295-1100-0000	FAGS General Component	MF	2,146,732	4,037,000	53%			On budget - June 2022 catch-up payment.
2295-1130-0000	FAGS Identified Road Component	MF	697,108	1,359,000	51%			On budget - June 2022 catch-up payment.
2298-1205-0000	Capital Grant - LRCIP Programme	DES	-	752,000	0%			
2298-1240-0000	Capital Grant - Driver Reviver Upgrade	DES	98,500	98,500	100%			
2298-1245-0000	Capital Grant - Early Warn Flood Cameras	DES	18,000	60,000	30%			
2298-1250-0000	Capital Grant - ENHM - BOR	DES	240,000	-	0%			Funds originally accounted for in prior year \$2.4m due to be collected.
2298-1260-0000	Capital Grant - ENHM - BBRF	DES	-	-	0%			
2298-1270-0000	Capital Grant - R2R Revenue	DES	891,656	892,000	100%			
2298-1280-0000	Capital Grant - LGGSP - Q Water Upgrade	DES	151,079	151,000	100%			
2298-1285-0000	Capital Grant - W4Q 21-24	DES	24,065	1,080,000	2%			
2298-1290-0000	Capital Grant - W4Q 19-21 (Various)	DES	58,213	58,000	100%			
2298-1295-0000	Capital Grant - W4Q Covid	DES	535,000	535,000	100%			
2295-0002	GRANTS		4,860,354	9,022,500	54%	-	-	0%

Revenue and Expenditure Report

For the Month Ending 31 May 2022

Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS	
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%		
2300-0002	OTHER REVENUE								
2300-1500-0000	Administration Fees (GST Applies)	MF	6,305	10,000	63%				
2300-1510-0000	Admin Fees (GST Exempt)	MF	6,111	10,000	61%				
2300-1570-0000	BBRF4 Gyrica Garden Multi-Function R	CEO	566,211	707,000	80%			\$71k recognised in 20/21. \$636k in 21/22.	
2300-1601-0000	Fire Levy Commission	MF	-	4,000	0%			Claim to be made in May 2022.	
2300-1800-0000	Bank Interest Received	MF	309	1,000	31%			Offset by investment interest.	
2300-1810-0000	Investment Interest	MF	107,118	90,000	119%			Higher cash balances than forecast.	
2300-1990-0000	Miscellaneous Income	MF	1,255	2,000	63%				
2300-1995-0000	Misc Income GST Free	MF	3,520	2,000	176%				
2300-2130-0000	Investment Admin Fees	MF				26,009	23,000	113%	Offset by higher interest revenue.
2310-1300-0000	Quilpie Club Rent	MF	264	500	53%				
2310-2300-0000	Quilpie Club Expenses	MF				655	1,000	66%	
2300-0002	OTHER REVENUE		691,094	826,500	84%	26,665	24,000	111%	
2400-0002	EMPLOYEE ONCOSTS								
2400-2010-0000	Expense Annual Leave	MF				604,289	700,000	86%	Expense exceeds recovery. Under review.
2400-2011-0000	Expense Long Service Leave	MF				83,786	85,000	99%	
2400-2012-0000	Expense Sick Leave	MF				201,857	175,000	115%	
2400-2013-0000	Expense Public Holiday	MF				199,666	190,000	105%	
2400-2015-0000	Expense Bereavement Leave	MF				3,961	4,000	99%	
2400-2016-0000	Expense Domestic Violence Leave	MF				-	2,000	0%	
2400-2020-0000	Expense Maternity Leave	MF				6,500	7,000	93%	Majority of expense already incurred.
2400-2065-0000	Expense Super Contributions	MF				552,513	585,000	94%	
2400-2230-0000	Expense Workers Compensation	MF				49,888	75,000	67%	Under review.
2400-2315-0000	Expense Employee Relocation	MF				-	10,000	0%	
2400-2410-0000	Expense WH&S	MF				189,539	223,000	85%	
2400-2821-0000	Recovery Annual Leave	MF				(463,643)	(480,000)	97%	
2400-2822-0000	Recovery Sick Leave	MF				(120,382)	(130,000)	93%	
2400-2823-0000	Recovery LSL	MF				(103,182)	(115,000)	90%	
2400-2824-0000	Recovery Public Holidays	MF				(157,394)	(165,000)	95%	
2400-2825-0000	Recovery Superannuation	MF				(529,017)	(540,000)	98%	
2400-2826-0000	Recovery Workers Comp	MF				(77,844)	(80,000)	97%	
2400-2827-0000	Recovery Training	MF				(171,978)	(175,000)	98%	
2400-2828-0000	Recovery WH&S	MF				(216,684)	(225,000)	96%	
2400-2829-0000	Recovery Contractors	MF				(196,554)	(240,000)	82%	
2400-2830-0000	Recovery Office Equipment	MF				(57,087)	(60,000)	95%	
2400-2831-0000	Recovery Administration	MF				(105,873)	(120,000)	88%	
2400-0002	EMPLOYEE ONCOSTS		-	-	0%	(307,639)	(274,000)	112%	Significant improvement over budget.
2000-0001	ADMINISTRATION AND FINANCE		11,101,632	14,381,000	77%	1,570,651	2,106,000	75%	

Revenue and Expenditure Report

For the Month Ending 31 May 2022

Year Elapsed 92%

		REVENUE				EXPENSE				COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%			
3000-0001	INFRASTRUCTURE									
3000-0002	ENGINEERING ADMIN & SUPERVISION									
3000-1100-0000	Apprentice Incentive Payments	DES	58,601	52,000	113%				Extra apprentice employed / grant timings.	
3000-1500-0000	Contributions - W&S Infra. Strategy	DES	19,736	-	0%				Offset revenues to 3000-2985.	
3000-2029-0000	Engineering O/C Recover Supervision	DES				(227,528)	(230,000)	99%		
3000-2030-0000	Engineering O/C Recover Plant	DES				(16,899)	(20,000)	84%		
3000-2040-0000	Engineering O/C Recover FP & LT	DES				(47,729)	(50,000)	95%		
3000-2050-0000	Engineering O/C Recover Wet Weather	DES				(33,874)	(36,000)	94%		
3000-2060-0000	Wet Weather Wages Expense	DES				12,209	10,000	122%	Near end of wet season - wet day costs.	
3000-2080-0000	Purchase Equipment - cameras, data loggers	DES				5,676	6,000	95%		
3000-2220-0000	Engineering Management Expenses	DES				61,161	93,000	66%		
3000-2420-0000	Quality Assurance Expenses	DES				63,357	70,000	91%		
3000-2985-0000	Engineering Consultants	DES				84,089	115,000	73%	Delays to start of RAACAS survey.	
3000-2990-0000	Works Supervision	DES				645,115	707,000	91%		
3000-0002	ENGINEERING ADMIN & SUPERVISION		78,337	52,000	151%	545,576	665,000	82%		
3100-0002	WATER									
3100-0003	WATER - QUILPIE									
3100-1000-0000	Quilpie Water Charges	DES	234,484	234,000	100%					
3100-1005-0000	Quilpie Water Charges Interest	DES	1,491	1,000	149%					
3100-1080-0000	Quilpie Water Discount	DES	(20,242)	(20,000)	101%					
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	(3,310)	(4,000)	83%					
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	(202)	-	0%					
3100-1500-0000	Quilpie Water Connections	DES	525	1,000	53%					
3100-2200-0000	Drinking Water Quality Plan	DES				4,601	5,000	92%	Projects almost complete.	
3100-2220-0000	Quilpie Water - Wages	DES				44,918	50,000	90%	Low wages offset higher Ops costs.	
3100-2230-0000	Quilpie Water Operations	DES				63,993	42,000	152%	Includes \$12k DWQMP.	
3100-2600-0000	Depn Quilpie Water	DES				100,820	106,000	95%		
3100-0003	WATER - QUILPIE		212,746	212,000	100%	214,333	203,000	106%		
3110-0003	WATER - EROMANGA									
3110-1000-0000	Eromanga Water Charges	DES	28,878	28,000	103%					
3110-1005-0000	Eromanga Water Charges Interest	DES	96	-	0%					
3110-1020-0000	Eromanga Other Water Revenue	DES	-	-	0%					
3110-1080-0000	Eromanga Water Discount	DES	(2,444)	(2,000)	122%					
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	(492)	(500)	98%					
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	(22)	-	0%					
3110-2220-0000	Eromanga Water Operations-Wages	DES				24,582	30,000	82%		
3110-2230-0000	Eromanga Water Operations-Expenses	DES				35,643	40,000	89%		
3110-2600-0000	Depn Eromanga Water	DES				109,565	120,000	91%		
3110-0003	WATER - EROMANGA		26,016	25,500	102%	169,790	190,000	89%		

Revenue and Expenditure Report

For the Month Ending 31 May 2022

Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3120-0003	WATER - ADAVALE							
3120-1000-0000	Adavale Water Charges	DES	25,048	25,000	100%			
3120-1005-0000	Adavale Water Charges Interest	DES	152	-	0%			
3120-1080-0000	Adavale Water Discount	DES	(2,141)	(2,000)	107%			
3120-1085-0000	Adavale Water Pensioner Remissions	DES	(919)	(1,000)	92%			
3120-2220-0000	Adavale Water Operations	DES			2,004	18,000	11%	Plan for upgrade to bore outlet.
3120-2600-0000	Depn Adavale Water	DES			14,219	16,000	89%	
3120-0003	WATER - ADAVALE		22,120	22,000	101%	16,223	34,000	48%
3130-0003	WATER - CHEEPIE							
3130-2220-0000	Cheepie Water Operations	DES			1,174	2,000	59%	
3130-2600-0000	Depn Cheepie Water	DES			905	1,000	91%	
3130-0003	WATER - CHEEPIE		-	-	0%	2,080	3,000	69%
3140-0003	WATER - TOOMPINE							
3140-2220-0000	Toompine Water Operations-Wages	DES			1,148	2,000	57%	Contingency budget.
3140-2230-0000	Toompine Water Operations	DES			2,655	10,000	27%	Contingency budget.
3140-2600-0000	Water Depreciation-Toompine	DES			1,841	2,000	92%	
3140-0003	WATER - TOOMPINE		-	-	0%	5,644	14,000	40%
3100-0002	WATER		339,219	311,500	109%	953,645	1,109,000	86%
3200-0002	SEWERAGE							
3200-0003	SEWERAGE QUILPIE							
3200-1000-0000	Quilpie Sewerage Charges	DES	190,397	190,000	100%			
3200-1005-0000	Quilpie Sewerage Interest	DES	1,161	1,000	116%			
3200-1080-0000	Quilpie Sewerage Discount	DES	(16,460)	(17,000)	97%			
3200-1085-0000	Quilpie Sewerage Pensioner Remission	DES	(409)	(500)	82%			
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	DES	(190)	-	0%			
3200-1510-0000	Quilpie Sewerage Connection	DES	530	1,000	53%			
3200-2220-0000	Quilpie Sewerage Operations-Wages	DES			39,268	50,000	79%	
3200-2230-0000	Quilpie Sewerage Operations	DES			25,222	45,000	56%	
3200-2600-0000	Depn Quilpie Sewerage	DES			92,495	102,000	91%	
3200-0003	SEWERAGE QUILPIE		175,028	174,500	100%	156,985	197,000	80%
3210-0003	SEWERAGE EROMANGA							
3210-1000-0000	Eromanga Sewerage Charges	DES	22,723	22,000	103%			On budget - single levy issued.
3210-1005-0000	Eromanga Sewerage Charges Interest	DES	139	-	0%			
3210-1080-0000	Eromanga Sewerage Discount	DES	(1,708)	(2,000)	85%			
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	DES	(33)	-	0%			
3210-2220-0000	Eromanga Sewerage Operations-Wages	DES			6,656	10,000	67%	
3210-2230-0000	Eromanga Sewerage Operations	DES			5,171	15,000	34%	
3210-2600-0000	Depn Eromanga Sewer	DES			19,131	21,000	91%	
3210-0003	SEWERAGE EROMANGA		21,104	20,000	106%	30,958	46,000	67%

Revenue and Expenditure Report

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Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3212-0003 SEWERAGE ADAVALE								
3212-2600-0000 Depn Adavale Septic System	DES				92	500	18%	
3212-0003 SEWERAGE ADAVALE		-	-	0%	92	500	18%	
3214-0003 SEWERAGE TOOMPINE								
3214-2600-0000 Depn Toompine Hall Septic System	DES				92	500	18%	
3214-0003 SEWERAGE TOOMPINE		-	-	0%	92	500	18%	
3200-0002 SEWERAGE		196,132	194,500	101%	188,127	244,000	77%	
3300-0002 INFRASTRUCTURE MAINTENANCE								
3300-0003 SHIRE ROADS MAINTENANCE								
3300-2220-0000 Shire Roads & Drainage - Wages	DES				58,948	150,000	39%	
3300-2230-0000 Shire Roads & Drainage Expenses	DES				346,374	400,000	87%	
3300-2600-0000 Depn Roads & Streets	DES				2,748,247	3,020,000	91%	
3300-0003 SHIRE ROADS MAINTENANCE		-	-	0%	3,153,570	3,570,000	88%	
3303-0003 SHIRE ROADS - FLOOD DAMAGE 2019								
3303-1160-0000 FD 2019 Restoration Works	DES	701,019	701,000	100%				Recovery of prior year expense.
3303-0003 SHIRE ROADS - FLOOD DAMAGE 2019		701,019	701,000	100%	-	-	0%	
3304-0003 SHIRE ROADS - FLOOD DAMAGE 2020								
3304-1160-0000 FD 2020 Restoration Works	DES	742,043	2,160,000	34%				Revenue and expenditure are broadly in line with no budget issues.
3304-2300-0000 FD 2020 Restoration Works	DES				742,043	2,000,000	37%	
3304-0003 SHIRE ROADS - FLOOD DAMAGE 2020		742,043	2,160,000	34%	742,043	2,000,000	37%	
3305-0003 SHIRE ROADS - FLOOD DAMAGE 2021								
3305-1150-0000 FD 2021 Emergent Works	DES	8,336	9,000	93%				No additional revenue to receive.
3305-1250-0000 FD 2021 Restoration Works	DES	4,707,825	8,000,000	59%				
3305-2200-0000 FD 2021 Emergent Works	DES				17,345	17,000	102%	Project complete.
3305-2300-0000 FD 2021 Restoration	DES				4,707,825	8,000,000	59%	Revenue and expenditure are broadly in line with no budget issues.
3305-0003 SHIRE ROADS - FLOOD DAMAGE 2021		4,716,161	8,009,000	59%	4,725,170	8,017,000	59%	
3306-0003 SHIRE ROADS - FLOOD DAMAGE 2022								
3306-1250-0000 FD 2022 Restoration Works	DES	158,100	-	0%				
3306-2200-0000 FD 2022 Emergent Works	DES				158,100	-	0%	
3306-2300-0000 2022 Restoration Works	DES				4,000	-	0%	
3306-0003 SHIRE ROADS - FLOOD DAMAGE 2022		158,100	-	0%	162,100	-	0%	
3310-0003 TOWN STREET & DRAINAGE MAINTENANCE								
3310-2220-0000 Town Street & Drainage Maintenance	DES				430,959	567,000	76%	There may be some savings.
3310-2230-0000 Street Lighting	DES				22,487	30,000	75%	
3310-2240-0000 Street Cleaning Operations	DES				1,659	35,000	5%	
3310-0003 TOWN STREET & DRAINAGE MAINTENANCE		-	-	0%	455,104	632,000	72%	

Revenue and Expenditure Report

For the Month Ending 31 May 2022

Year Elapsed 92%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3330-0003 DEPOTS & CAMPS								
3330-1510-0000 Camp Accommodation Rent	DES	9,629	5,000	193%				Proterra to be charged for use.
3330-2220-0000 Camps Operations	DES				86,877	60,000	145%	Includes Thylungra Camp dismantlement.
3330-2330-0000 Depots Operations	DES				158,821	141,000	113%	Include insurance, depot tidy, wet weather.
3330-2600-0000 Depn Depot & Camp	DES				322,495	363,000	89%	
3330-0003 DEPOTS & CAMPS		9,629	5,000	193%	568,193	564,000	101%	
3340-0003 WORKSHOP								
3340-2220-0000 Workshop Operations	DES				14,956	39,000	38%	
3340-2230-0000 Workshop Maintenance & Repairs	DES				240,131	227,000	106%	Relief contract staff.
3340-0003 WORKSHOP		-	-	0%	255,087	266,000	96%	
3350-0003 PLANT & MACHINERY								
3350-1510-0000 Gain/Loss on Sale/Disposal of Plant	DES	27,431	379,000	7%				
3350-1570-0000 Diesel Rebate - ATO	DES	65,569	75,000	87%				
3350-2145-0000 Small Plant Repairs	DES				19,178	20,000	96%	
3350-2225-0000 Small Plant Purchases	DES				13,468	20,000	67%	Tandem trailer purchase.
3350-2229-0000 Plant Operations	DES				651,523	535,000	122%	Higher fuel costs and insurance prepaid.
3350-2330-0000 Plant Repairs & Maintenance	DES				665,937	950,000	70%	Few breakdowns due to preventative maint.
3350-2331-0000 Plant Registration	DES				73,220	75,000	98%	Annual cost paid September.
3350-2585-0000 Plant Recoveries	DES				(2,878,997)	(3,300,000)	87%	Plant hire practices under review.
3350-2600-0000 Depn Plant	DES				576,506	645,000	89%	
3350-0003 PLANT & MACHINERY		93,000	454,000	20%	(879,165)	(1,055,000)	83%	Overall no expense variation.
3360-0003 AERODROME								
3360-1310-0000 Quilpie Refuelling Revenue	DES	239,074	230,000	104%				
3360-1320-0000 CASA Drone Signage Sponsorship	DES	-	1,000	0%				
3360-2310-0000 Quilpie Refuelling Op & R&M	DES				216,741	230,000	94%	
3360-2320-0000 CASA Drone Signage	DES				1,976	2,000	99%	
3360-2325-0000 Quilpie Aerodrome Operations	DES				28,161	70,000	40%	
3360-2330-0000 Quilpie Aerodrome Repairs & Maint	DES				83,117	100,000	83%	
3360-2340-0000 Eromanga Aerodrome Repairs & Maint	DES				2,782	10,000	28%	Contingency budget.
3360-2350-0000 Adavale Aerodrome Repairs & Maint	DES				1,219	2,000	61%	
3360-2360-0000 Toompine Aerodrome Repairs & Maint	DES				-	2,000	0%	
3360-2370-0000 Cheepie Aerodrome Repairs & Maint	DES				-	2,000	0%	
3360-2600-0000 Depn Quilpie Aerodrome	DES				251,930	275,000	92%	
3365-2600-0000 Depn Eromanga Aerodrome	DES				54,079	59,000	92%	
3360-0003 AERODROME		239,074	231,000	103%	640,005	752,000	85%	
3370-0003 BULLOO PARK								
3370-1500-0000 Bulloo Park Fees	DCCS	2,123	2,000	106%				
3370-2220-0000 Bulloo Park Operations	DCCS				118,471	95,000	125%	Replacement of collapsed pipe.
3370-2600-0000 Depn Bulloo Park	DCCS				78,594	86,000	91%	
3370-0003 BULLOO PARK		2,123	2,000	106%	197,065	181,000	109%	

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Year Elapsed 92%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3371-0003 BULLOO RIVER WALKWAY								
3371-2220-0000 Bulloo River Walkway Operations	MED				182	5,000	4%	
3371-0003 BULLOO RIVER WALKWAY		-	-	0%	182	5,000	4%	
3375-0003 JOHN WAUGH PARK								
3375-2220-0000 John Waugh Park Operations	DCCS				109,101	90,000	121%	High top dressing costs in August.
3375-2600-0000 Depn John Waugh Park	DCCS				16,459	16,000	103%	
3375-0003 JOHN WAUGH PARK		-	-	0%	125,560	106,000	118%	
3376-0003 BICENTENNIAL PARK								
3376-2220-0000 Bicentennial Park Operations	DCCS				22,471	35,000	64%	
3376-2600-0000 Depn Bicentennial Park	DCCS				39,176	45,000	87%	
3376-0003 BICENTENNIAL PARK		-	-	0%	61,647	80,000	77%	
3377-0003 BALDY TOP RECREATION AREA								
3377-2220-0000 Baldy Top Operations	DCCS				2,192	1,000	219%	
3377-0003 BALDY TOP RECREATION AREA		-	-	0%	2,192	1,000	219%	
3380-0003 COUNCIL LAND & BUILDINGS								
3380-1500-0000 Gain / Loss on Land & Buildings for Resale	DCCS	(16,712)	-	0%				Curlew Estate sales - pre public auction Loss on sale of house as per Resolution. New account - to identify costs clearly.
3380-1501-0000 Profit / (Loss) on Sale of Assets	DCCS	(80,939)	(5,000)	1619%				
3380-2100-0000 Land Sale Costs	DCCS				40,179	-	0%	
3380-2330-0000 Council Properties Operating Exp	DCCS				26,598	31,000	86%	
3380-2600-0000 Depn Council Buildings Other	DCCS				24,459	26,000	94%	
3380-0003 COUNCIL LAND & BUILDINGS		(97,651)	(5,000)	1953%	91,235	57,000	160%	
3385-0003 PARKS & GARDENS								
3385-2220-0000 Parks & Gardens Operating Expenses	DES				132,994	120,000	111%	
3385-2420-0000 Street Tree Program	DES				111	3,000	4%	
3385-2600-0000 Depn Parks Building	DES				69,105	75,000	92%	
3385-0003 PARKS & GARDENS		-	-	0%	202,210	198,000	102%	
3390-0003 PUBLIC TOILETS								
3390-2220-0000 Public Toilets Operations	DES				62,966	72,000	87%	
3390-0003 PUBLIC TOILETS		-	-	0%	62,966	72,000	87%	
3300-0002 INFRASTRUCTURE MAINTENANCE		6,563,497	11,557,000	57%	10,565,163	15,446,000	68%	

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		REVENUE				EXPENSE				COMMENTS
		Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%		
3400-0002	BUSINESS OPPORTUNITIES									
3400-0003	DMR WORKS									
3400-1280-0000	Red Road Resheet 21/22 (Rev)	DES	306,997	440,000	70%				Slight delay in submitting claim.	
3400-2260-0000	Red Road Resheet 21/22 (Exps)	DES				307,000	440,000	70%		
3401-1258-0000	DMR Works-MRD RMPC 2021/22 (Rev)	DES	1,202,613	2,200,000	55%					
3401-2230-0000	DMR WORKS - MRD RMPC Exp 21/22	DES				1,185,040	2,000,000	59%		
3403-1275-0000	Quilpie-Adavale Red Rd (TIDS) Revenu	DES	975,000	975,000	100%					
3403-2200-0000	Quilpie-Adavale Red Road (TIDS) Exps	DES				1,230,222	1,250,000	98%		
3405-1300-0000	CN-15666 Diamantina Drainage Revenue	DES	2,366,461	2,725,000	87%					
3405-2300-0000	CN-15666 Diamantina Drainage Costs	DES				1,694,578	2,425,000	70%		
3406-1200-0000	DMR WORKS - Others (Revenue)	DES	30,000	-	0%					
3406-2200-0000	DMR WORKS - Others (Expenses)	DES				-	-	0%		
3400-0003	DMR WORKS		4,881,071	6,340,000	77%	4,416,840	6,115,000	72%		
3410-0003	PRIVATE WORKS									
3410-1500-0000	Private Works Revenue - No GST	DES	5,620	10,000	56%				High profit margin - extra concreting works	
3410-1550-0000	Private Works Revenue	DES	126,082	110,000	115%					
3410-2230-0000	Private Works Expenditure	DES				74,764	70,000	107%		
3410-0003	PRIVATE WORKS		131,702	120,000	110%	74,764	70,000	107%		
3400-0002	BUSINESS OPPORTUNITIES		5,012,773	6,460,000	78%	4,491,604	6,185,000	73%		
3000-0001	INFRASTRUCTURE		12,111,622	18,523,000	65%	16,198,540	22,984,000	70%		
4000-0001	ENVIRONMENT & HEALTH									
4100-0002	PLANNING & DEVELOPMENT									
4100-0003	TOWN PLANNING - LAND USE & SURVEY									
4100-1010-0000	Rural G&Ag-Wild Dog Control	CEO	74,810	71,000	105%					
4100-1500-0000	Town Planning Fees	CEO	1,760	1,000	176%					
4100-2220-0000	Town Planning Expenses	CEO				27,843	46,000	61%		
4100-0003	TOWN PLANNING - LAND USE & SURVEY		76,570	72,000	106%	27,843	46,000	61%		
4150-0003	BUILDING CONTROLS									
4150-1500-0000	Building Fees No GST	CEO	755	-	0%					
4150-1501-0000	Building Fees - GST Applies	CEO	4,713	5,000	94%					
4150-2220-0000	Building Expenses	CEO				22,884	5,000	458%		
4151-2225-0000	Swimming Pool Inspection Costs	CEO				368	1,000	37%		
4150-0003	BUILDING CONTROLS		5,468	5,000	109%	23,252	6,000	388%		
4100-0002	PLANNING & DEVELOPMENT		82,038	77,000	107%	51,095	52,000	98%		

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Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
4200-0002	WASTE MANAGEMENT							
4200-0003	GARBAGE COLLECTION							
4200-1000-0000	Garbage Charges	DES	265,564	262,000	101%			
4200-1005-0000	Garbage Charges - Interest	DES	1,967	2,000	98%			
4200-1080-0000	Garbage Charges Discount	DES	(22,338)	(22,000)	102%			
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	(384)	-	0%			
4200-2220-0000	Garbage Operations	DES			120,612	133,000	91%	
4200-0003	GARBAGE COLLECTION		244,809	242,000	101%	120,612	133,000	91%
4250-0003	LANDFILL OPERATIONS							
4250-2235-0000	Landfill Operations	DES			208,852	230,000	91%	Includes \$12k for legal and MCU app.
4250-2600-0000	Depn Landfill	DES			935	4,000	23%	
4250-0003	LANDFILL OPERATIONS		-	-	209,786	234,000	90%	
4200-0002	WASTE MANAGEMENT		244,809	242,000	101%	330,398	367,000	90%
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL							
4300-0003	PLANT PEST CONTROL							
4300-2250-0000	Com. Combating Drought-Pest Weed Exp	DCCS			2,981	21,000	14%	
4300-2290-0000	Plant Pest Control Expenses	DCCS			48,303	65,000	74%	
4300-0003	PLANT PEST CONTROL		-	-	51,284	86,000	60%	
4310-0003	ANIMAL PEST CONTROL							
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS			168,661	174,000	97%	
4310-2250-0000	Wild Dog Bonus Payments	DCCS			3,500	25,000	14%	
4310-2280-0000	DNR Precept - Barrier Fence	DCCS			111,136	140,000	79%	Final value lower than original budget.
4312-1000-0000	Baiting Fee Reimbursements	DCCS	26,520	27,000	98%			
4312-2260-0000	Syndicate Baiting Expense	DCCS			157,453	250,000	63%	
4313-1170-0000	QLD Feral Pest Initiative	DCCS	27,406	27,000	102%			QFPI Round 6 Funding.
4313-2270-0000	Council Funded Fencing Project	DCCS			66,250	-	0%	To be moved to 4313-2280.
4313-2280-0000	2020 Exclusion Fence Program	DCCS			48,750	167,000	29%	Awaiting final invoice.
4313-2290-0000	2021 Council Exclusion Fence Subsidy	DCCS			-	277,000	0%	Allocated in Nov CM, not yet paid.
4313-2300-0000	Round 6 Exclusion Fencing	DCCS			27,000	-	0%	
4310-0003	ANIMAL PEST CONTROL		53,926	54,000	100%	582,750	1,033,000	56%
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT							
4320-1500-0000	Common Application Fees	DCCS	1,250	2,000	63%			
4320-1600-0000	Mustering / Supplement Fees	DCCS	252	5,000	5%			
4320-1700-0000	Sale of Stock	DCCS	3,123	3,000	104%			
4320-1800-0000	Reserve Fees	DCCS	-	3,000	0%			
4320-2200-0000	Common Fence Repairs & Firebreaks	DCCS			518	10,000	5%	
4320-2220-0000	Stock Routes & Reserves Expenses	DCCS			22,724	33,000	69%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT		4,625	13,000	36%	23,242	43,000	54%

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Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
4330-0003 DOMESTIC ANIMAL CONTROL								
4330-1300-0000 Animal Write-Off	DCCS	(340)	(500)	68%				
4330-1400-0000 Animal Discounts	DCCS	(1,240)	(1,500)	83%				
4330-1500-0000 Animal Control Fees	DCCS	8,820	10,000	88%				
4330-1700-0000 Animal Control Fines & Penalties	DCCS	1,011	1,000	101%				
4330-2220-0000 Animal Control Expenses	DCCS				2,045	13,000	16%	
4330-0003 DOMESTIC ANIMAL CONTROL		8,251	9,000	92%	2,045	13,000	16%	
4300-0002 PEST MANAGEMENT & ANIMAL CONTROL		66,802	76,000	88%	659,320	1,175,000	56%	
4500-0002 ENVIRONMENT & HEALTH								
4510-0003 ENVIRONMENTAL PROTECTION								
4510-2220-0000 Environmental Protection Expenses	DCCS				26,036	28,000	93%	
4510-0003 ENVIRONMENTAL PROTECTION		-	-	0%	26,036	28,000	93%	
4520-0003 HEALTH AUDITING & INSPECTION								
4520-1400-0000 Health Licenses & Permits Revenue	CEO	3,300	3,000	110%				
4520-2230 Health Operations		3,300	3,000	110%	-	-	0%	
4500-0002 ENVIRONMENT & HEALTH		3,300	3,000	110%	26,036	28,000	93%	
4000-0001 ENVIRONMENT & HEALTH		396,949	398,000	100%	1,066,848	1,622,000	66%	
5000-0001 COMMUNITY SERVICES								
5100-0002 COMMUNITY DEVELOPMENT								
5120-0003 COMMUNITY FACILITIES SWIMMING POOLS								
5120-2220-0000 Quilpie Swimming Pool Operations	DCCS				163,823	169,000	97%	
5120-2330-0000 Quilpie Swimming Pool Repairs & Mtc	DCCS				34,912	35,000	100%	
5120-2600-0000 Depn Swimming Pool Structures	DCCS				49,166	54,000	91%	
5125-2220-0000 Eromanga Swimming Pool Opt & Maint	DCCS				36,223	28,000	129%	Total pools function above budget at 97%.
5125-2230-0000 Eromanga Swimming Pool Repairs & Mtc	DCCS				62	7,000	1%	
5125-2600-0000 Depn Eromanga Swimming Pool	DCCS				6,435	7,000	92%	
5120-0003 COMMUNITY FACILITIES SWIMMING POOLS		-	-	0%	290,620	300,000	97%	
5150-0003 COMMUNITY FACILITIES - SHIRE HALLS								
5150-1500-0000 Shire Halls - Revenue	DCCS	2,898	3,000	97%				
5150-2220-0000 Shire Hall Operations	DCCS				23,770	28,000	85%	
5150-2330-0000 Shire Halls Repairs & Maintenance	DCCS				78,533	71,000	111%	
5150-2600-0000 Depn Shire Halls	DCCS				93,132	102,000	91%	
5150-0003 COMMUNITY FACILITIES - SHIRE HALLS		2,898	3,000	97%	195,435	201,000	97%	

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		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
5170-0003	RECREATION FACILITIES							
5170-2220-0000	Recreational Facilities Operating Expenses	DCCS			8,045	6,000	134%	
5170-2230-0000	Recreational Facilities Repairs & Maintenance	DCCS			1,760	4,000	44%	
5170-2250-0000	All Sports Building	DCCS			1,397	4,000	35%	
5170-2330-0000	Adavale Sport & Rec Grounds	DCCS			6,771	18,000	38%	
5170-2340-0000	Eromanga Rodeo & Race Grounds	DCCS			10,502	12,000	88%	
5170-2600-0000	Depn Recreational Facilities	DCCS			57,474	48,000	120%	
5170-0003	RECREATION FACILITIES		-	-	85,949	92,000	93%	
5180-0003	TOWN DEVELOPMENT							
5180-2820-0000	Town Development - Eromanga	CEO			-	5,000	0%	
5180-2830-0000	Town Development - Adavale	CEO			-	5,000	0%	
5180-2840-0000	Town Development - Toompine	CEO			-	5,000	0%	
5180-0003	TOWN DEVELOPMENT		-	-	-	15,000	0%	Contingency budgets.
5190-0003	COMMUNITY DEVELOPMENT							
5190-1150-0000	Community Bus Income	DCCS	5,682	5,000	114%			
5190-1210-0000	Grants - National Australia Day Council	DCCS	22,400	22,000	102%			Full funding received.
5190-2100-0000	Community Support Activities & Event	DCCS			54,648	70,000	78%	\$25k JT Group activities.
5190-2150-0000	Buses - Community Support	DCCS			1,720	10,000	17%	
5190-2320-0000	Community Celebrations	DCCS			43,434	39,000	111%	Rick Memorial, Xmas, Aust Day, ANZAC.
5190-2500-0000	Council Community Grants	DCCS			44,399	50,000	89%	
5190-2840-0000	Quilpie Street Development	DCCS			4,394	5,000	88%	
5192-1102-0000	Grant Community Drought Support	DCCS	8,800	-	0%			Funding originall planned to be returned.
5190-0003	COMMUNITY DEVELOPMENT		36,882	27,000	137%	148,596	174,000	85%
5100-0002	COMMUNITY DEVELOPMENT		39,780	30,000	133%	720,600	782,000	92%
5200-0002	AGED SERVICES							
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS	108,090	110,000	98%			
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS			81,279	95,000	86%	
5220-2240-0000	Gyrca Gardens Rec-Centre - O&M	DCCS			28,715	10,000	287%	
5220-2600-0000	Depn Aged Accom Building	DCCS			88,690	104,000	85%	
5200-0002	AGED SERVICES		108,090	110,000	98%	198,683	209,000	95%
5225-0002	HOUSING							
5225-1200-0000	Rent - Housing	DCCS	289,274	290,000	100%			
5225-1210-0000	Housing - Other Income	DCCS	-	-	0%			
5225-2220-0000	Housing Operating Expenses	DCCS			553	-	0%	
5225-2230-0000	Housing - Repairs & Maintenance	DCCS			286,369	240,000	119%	
5225-2600-0000	Depn Housing	DCCS			205,674	225,000	91%	
5225-0002	HOUSING		289,274	290,000	100%	492,597	465,000	106%

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
5300-0003 COMMUNITY HEALTH PROMOTIONS								
5300-1100-0000 Health Promotions Officer Grant Rev	DCCS	148,008	206,000	72%				EoY funding to match costs.
5300-2020-0000 National Dis. Ins. Scheme Officer	DCCS				84,833	86,000	99%	
5300-2200-0000 Heart of Australia Bus Visit	DCCS				30,000	25,000	120%	Project complete. More than forecast.
5300-2240-0000 Health Promotions Officer Activities	DCCS				153,443	200,000	77%	Expense to match grant funding.
5300-2700-0000 TRAIC Grant	DCCS				63,006	5,000	1260%	Matches revenue - to be investigated.
5310-1100-0000 Grant - Localised Mental Health	DCCS	75,000	75,000	100%				
5310-2000-0000 Localised Mental Health Grant Costs	DCCS				86,179	87,000	99%	
5320-1100-0000 Grant - TRAIC	DCCS	65,816	66,000	100%				
5300-0003 COMMUNITY HEALTH PROMOTIONS		288,824	347,000	83%	417,461	403,000	104%	
5500-0002 TOURISM								
5510-0003 ECONOMIC DEVELOPMENT & PROMOTION								
5510-2100-0000 Economic Development	MED				38,005	79,000	48%	
5510-2120-0000 Economic Dev Training & Conferences	MED				3,607	3,000	120%	
5510-2130-0000 Opal Fossicking Area	MED				8,501	5,000	170%	
5510-2140-0000 Subscriptions & Memberships	MED				13,851	15,000	92%	
5510-2150-0000 SWRED - Tourism Development	MED				41,165	59,000	70%	
5510-2190-0000 DCP Extension2 - Shop Front Upgrades	MED				-	62,000	0%	
5510-0003 ECONOMIC DEVELOPMENT & PROMOTION		-	-	0%	105,129	223,000	47%	
5520-0003 VISITOR INFORMATION CENTRE								
5520-1500-0000 Visitors Info Centre Sales	MED	20,021	15,000	133%				
5520-1510-0000 VIC Gallery Sales (GST Free)	MED	9,243	7,000	132%				
5520-1520-0000 Visitors Information Centre Donation	MED	113	500	23%				
5520-1530-0000 Bus Tour Fees	MED	781	500	156%				
5520-2000-0000 VIC - Wages	MED				277,793	290,000	96%	
5520-2110-0000 VIC - Exhibitions & Events	MED				2,059	10,000	21%	
5520-2120-0000 VIC - Tourism Promotion	MED				42,263	58,000	73%	
5520-2220-0000 VIC Operating Expenses	MED				29,344	38,000	77%	
5520-2230-0000 VIC - Repairs & Maintenance	MED				24,503	42,000	58%	
5520-2510-0000 Artist Payments - Sales (GST Excl)	MED				8,094	-	0%	Offset by revenues.
5520-2515-0000 Artist Payments - Sales (GST Incl)	MED				1,382	-	0%	Offset by revenues.
5520-2600-0000 Depn VIC	MED				38,847	42,000	92%	
5521-1500-0000 VIC Outback Mates Sales	MED	(929)	(1,000)	93%				
5522-1500-0000 VIC - Hell Hole Gorge Pass	MED	959	2,000	48%				
5520-0003 VISITOR INFORMATION CENTRE		30,187	24,000	126%	424,149	480,000	88%	
5530-0003 TOURISM EVENTS & ATTRACTIONS								
5530-2100-0000 Major Events Promotion	MED				9,951	15,000	66%	
5531-1100-0000 Grant Tourism Events	MED	15,575	15,000	104%				Full funding already received.
5531-2200-0000 EVENTS - Tourism Events	MED				8,861	20,000	44%	
5530-0003 TOURISM EVENTS & ATTRACTIONS		15,575	15,000	104%	18,812	35,000	54%	
5500-0002 TOURISM		731,950	786,000	93%	1,656,830	1,815,000	91%	

Revenue and Expenditure Report

For the Month Ending 31 May 2022

Year Elapsed 92%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
5600-0002	ARTS & CULTURE							
5610-0003	MUSEUMS							
5610-2220-0000	Eromanga Living History Centre O&M	CEO			9,180	12,000	77%	
5610-2230-0000	Museum Operations & Maintenance	MED			381	6,000	6%	
5610-2240-0000	Powerhouse Museum Operations	MED			2,678	2,000	134%	
5610-2250-0000	Railway / Local History	MED			3,129	25,000	13%	
5610-2260-0000	Eromanga Natural Hist. Museum	CEO			32,817	35,000	94%	
5610-2290-0000	ENHM COVID-19 Operating Support	CEO			-	10,000	0%	
5610-2600-0000	Depn Museum	MED			67,426	62,000	109%	
5610-0003	MUSEUMS		-	0%	115,612	152,000	76%	
5630-0003	REGIONAL ARTS DEVELOPMENT FUNDING							
5630-1100-0000	RADF Grant Revenue	DCCS	38,084	38,000	100%			Full funding already received.
5630-1400-0000	RADF Earnback and Refunds	DCCS	9,696	10,000	97%			
5630-2180-0000	RADF Grant Expenditure	DCCS			19,005	40,000	48%	Funded programme so no savings.
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING		47,780	48,000	100%	19,005	40,000	48%
5600-0002	ARTS & CULTURE		47,780	48,000	100%	134,617	192,000	70%
5700-0002	LIBRARY SERVICES							
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	693	1,000	69%			
5710-1120-0000	First Five Grant - Library	DCCS	3,062	9,000	34%			
5710-1600-0000	Library Fees & Charges Revenue	DCCS	140	-	0%			
5710-2120-0000	First Five Grant - Library Exp	DCCS			3,875	9,000	43%	Offset by grant funding.
5710-2220-0000	Library Operating Expenses	DCCS			140,448	176,000	80%	
5710-2330-0000	Library Repairs & Maintenance Expens	DCCS			6,447	5,000	129%	
5710-2600-0000	Depn Library	DCCS			24,473	27,000	91%	
5711-1130-0000	Grant Centrelink Access Point	DCCS	7,754	5,000	155%			
5700-0002	LIBRARY SERVICES		11,649	15,000	78%	175,243	217,000	81%
5750-0002	DISASTER MANAGEMENT SERVICES							
5750-1100-0000	Grant - Get Ready Queensland	DCCS	6,174	6,000	103%			Grant to match actual expenses.
5750-2020-0000	Get Ready Qld Exp	DCCS			5,282	6,000	88%	
5750-2220-0000	Disaster Management Operations	CEO			470	8,000	6%	
5750-0002	DISASTER MANAGEMENT SERVICES		6,174	6,000	103%	5,753	14,000	41%
5800-0002	PUBLIC SERVICES							
5810-0003	STATE EMERGENCY SERVICES							
5810-1140-0000	QLD Emergency Services Grant Revenue	WHS	22,043	19,000	116%			Grant to match actual expenses. Includes \$3k carryover from 2020/21.
5810-2220-0000	Emergency Services Operations	WHS			14,366	19,000	76%	
5810-2600-0000	Depn S.E.S	WHS			14,960	16,000	94%	
5810-0003	STATE EMERGENCY SERVICES		22,043	19,000	116%	29,327	35,000	84%

Revenue and Expenditure Report

For the Month Ending 31 May 2022

Year Elapsed 92%

		REVENUE			EXPENSE			COMMENTS
		Actual YTD	Budget 21/22	%	Actual YTD	Budget 21/22	%	
5820-0003	TELEVISION							
5820-2230-0000	TV Maintenance & Repairs				8,909	40,000	22%	
5820-2600-0000	Depn Satellite TV				21,254	24,000	89%	
5820-0003	TELEVISION	-	-	0%	30,162	64,000	47%	
5830-0003	CEMETERIES							
5830-1500-0000	Burial Fees	1,359	2,000	68%				
5830-1510-0000	Grave Reservation Fee	227	-	0%				
5830-2220-0000	Cemeteries Operations				20,299	35,000	58%	
5830-2230-0000	Cemeteries Maintenance				-	3,000	0%	
5830-2600-0000	Depn Cemeteries Building				1,270	2,000	63%	
5830-0003	CEMETERIES	1,586	2,000	79%	21,569	40,000	54%	
5800-0002	PUBLIC SERVICES	41,453	42,000	99%	262,054	370,000	71%	
5000-0001	COMMUNITY SERVICES	860,962	906,000	95%	2,774,101	3,159,000	88%	
TOTAL REVENUE AND EXPENDITURE		24,471,164	34,208,000	72%	22,657,607	31,224,000	73%	
		ACTUAL	BUDGET					
PROFIT / (LOSS)		1,814,158	2,984,000	61%				

14 GOVERNANCE**14.1 RFQ33 21-22 - SUPPLY AND DELIVERY OF 4WD WAGON****IX:** 224692**Author:** Justin Hancock, Chief Executive Officer**Attachments:** 1. SW Ford Quote**KEY OUTCOME****Key Outcome:** 2. Finance**Key Initiative:** 2.1.4 Link long term financial forecasting to asset management plans.**EXECUTIVE SUMMARY**

RFQ 33 21-22 was released for the Supply of one (1) 4WD Station Wagon, with quotes to be received by 5:00pm on Monday 16 May 2022.

RECOMMENDATION

That Council accept the quote from South West Ford & Nissan for the supply of a 2022 Ford Everest Trend for the value of \$68,226.50 (Inc GST).

BACKGROUND

Council's Fleet and Workshop Manager contacted Black Trucks & Black Toyota, Neale O'Brien Toyota, Wideland Group, and South West Ford & Nissan, to request a quote for the supply of one (1) 4WD Station Wagon. A summary is provided below, due to the urgency in acquiring a vehicle, many suppliers were unable to provide a quote due to current wait times ranging from 9-12 months.

Company	Black Toyota	O'Briens Toyota	Wideland Group	Black Trucks	Ford
Purchase Price (Ex GST)	Nil received	Nil received	\$56,051.89	Nil received	\$62,060.45
Trade Price (Ex GST)			N/A		N/A
Final Price (Ex GST)	N/A	N/A	\$56,051.89	N/A	\$62,060.45
Equipment Size & Model			RAV 4 Hybrid CVT HV Edge		Trend Bi-Turbo 2.0L 157Kw
Pros			1 vehicle about to be delivered.		2 vehicles in Fleet, Diesel
Cons			Petrol fuel		
Comments	Unable to supply within required timeframe	Unable to supply within required timeframe		Unable to supply within required timeframe	

OPTIONSOption 1 – Preferred

That Council accept the quote from South West Ford & Nissan for the supply of a 2022 Ford Everest Trend for the value of \$68,226.50 (Inc GST).

CONSULTATION (Internal/External)

Director Engineering Services – Peter See

Works Coordinator – Brian Weeks

Fleet & Workshop Manager – Jeremy Grimm

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Appropriate quotes were sought in line with Council's Procurement Policy, however due to supply chain issues limited suppliers were able to meet Councils delivery timeframes.

FINANCIAL AND RESOURCE IMPLICATIONS

Council's overall plant replacement budget for the 2021/2022 Financial Year is \$2,685,000; a total of \$1,319,997 has been expended to date, with an additional \$1,225,795 committed, bringing the total balance to \$2,612,610. By approving this request, Council will remain under the total budget for plant replacement.

RISK MANAGEMENT IMPLICATIONS

Low Risk.



Q 33 21-22

TO: The Chief Executive Officer
Quilpie Shire Council
PO Box 57
Quilpie QLD 4480

I/We the undersigned, do hereby submit this quotation to perform the works for the supply and delivery of One (1) 2022 4WD Wagon.

As described in the Specification document for the amount set out below, and to complete the works within the time set out below.

1. OFFER New 4WD Wagon

Price including GST	\$68266.50
Delivery time from date of acceptance	6-8 WEEKS FROM DATE OF ORDER

2. TENDERER'S DETAILS

Company	SEDILLI PTY LTD ACN: 010 567 496 ABN: 99 010 567 496 SOUTH WEST FORD SOUTH WEST NISSAN
Address	50-56 Alfred St, Charleville Q 4470 Phone: (07) 4654 1477
Contact Person	KERRY MULHERN
Contact Details	K. MULHERN@BIGPONS.COM.AU 0427713469
Signature	<i>[Signature]</i>
Date	23rd MAY 2022

ATTACHMENT A - EQUIPMENT SPECIFICATION FORM

A separate schedule is to be submitted for each unit offered.

1. OFFEROR

ORDINARY COUNCIL MEETING AGENDA

14.2 QUILPIE BROLGA STREET MASTERPLAN**IX: 224823****Author: Justin Hancock, Chief Executive Officer****Attachments: 1. BROLGA ST MASTERPLAN****KEY OUTCOME**

Key Outcome: 6. Social

Key Initiative: 6.1.1 Actively identify and implement initiatives that support, retain and attract families to the shire.

EXECUTIVE SUMMARY

At the December 2020 Council Meeting, it was resolved (12-12-20) to award the development of the Quilpie Main Street Masterplan to CUSP. Community consultation and feedback has been sought on the masterplan and the final design is now presented for adoption.

RECOMMENDATION

That Council endorse the Brolga Street Masterplan as presented.

BACKGROUND

At the December 2020 Council Meeting, it was resolved (12-12-20) to award the development of the Quilpie Main Street Masterplan to CUSP. This project commenced with Christoph Pester, Senior Landscape Architect, visiting Quilpie to undertake an infield analysis of the existing Brolga Street.

A draft was provided to Council in August 2021. This initial draft was reviewed internally and key stakeholder engagement (such as TMR) was undertaken. A revised draft was presented to Council with on-site workshops with Councillors, council staff and the community undertaken on 8 & 9 November 2021. Feedback from this engagement was reviewed and applied, with the revised draft being provided to Council in February 2022.

A final round of on-site consultation was undertaken during the week of 7 March, alongside community consultation for John Waugh Park Masterplan. Minimal comments for change were provided from this final round of consultation. The final version of the Brolga Street Masterplan was provided to Council on 30 May 2022.

OPTIONS

That Council endorse the Brolga Street Masterplan as presented.

CONSULTATION (Internal/External)

Quilpie Community (8 November 2021 & 7 March 2022)

Councillors

Council Staff

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

N/A

FINANCIAL AND RESOURCE IMPLICATIONS

Costing will need to be undertaken for the masterplan implementation.

RISK MANAGEMENT IMPLICATIONS

Low Risk

Quilpie Brolga Street

Masterplan

Issue :[F]
d: 13.06.22

Prepared by:



Document Control Sheet

Project: Quilpie Brolga Street
Report Title: Masterplan

Authors: Christoph Pester, Andrew Tomlins, Brett Davidson
Approved by: Christoph Pester

File Location:		
Revision	Date	Approved
Rev A - DRAFT	20.08.2021	CP
Rev B	14.10.2021	CP
Rev C	22.02.2022	CP
Rev D	22.03.2022	CP
Rev E	19.04.2022	CP
Rev F	13.06.2022	CP

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1.0 Introduction & Vision

CUSP was commissioned by Quilpie Shire Council to undertake a masterplan for the main street of Quilpie. Quilpie is located on the Bulloo River and approximately 1000km west of Brisbane.

Quilpie is historically known for the Australian boulder opal. Finds are rare nowadays but the altar of the Roman Catholic Church in town is encrusted in the famous stone and a reminder of the mining history.

The great Western Railway Line from Brisbane finished in Quilpie. Today, the historical railway station and museum are a reminder of this important transport and passenger connection.

Quilpie relies on the great artesian basin for its water which has been bored since the 1920's. It is pumped to the surface at 75c and requires no treatment for use.

The Bulloo river is an isolated drainage system that stretches into NSW. It is a haven for native flora and fauna and avails the community a plethora of recreational activities including fishing, swimming and exploring.

Well entrenched on the 'Grey Nomad' trail, Quilpie attracts visitors from all walks of life. From the panoramic views of the outback from Baldy Top lookout to the tranquility of the Bulloo River Walk, inspiration from nature is abundant to all who experience it.

The intent of the Quilpie Main Street Streetscape Masterplan project is to:

- Identify potential issues and opportunities;
- Identify improvements through a masterplan
- propose a number of key improvement projects and provide ideation of improvements to a number of sites

- Identify opportunities for tree planting and species selection and a general planting palette.

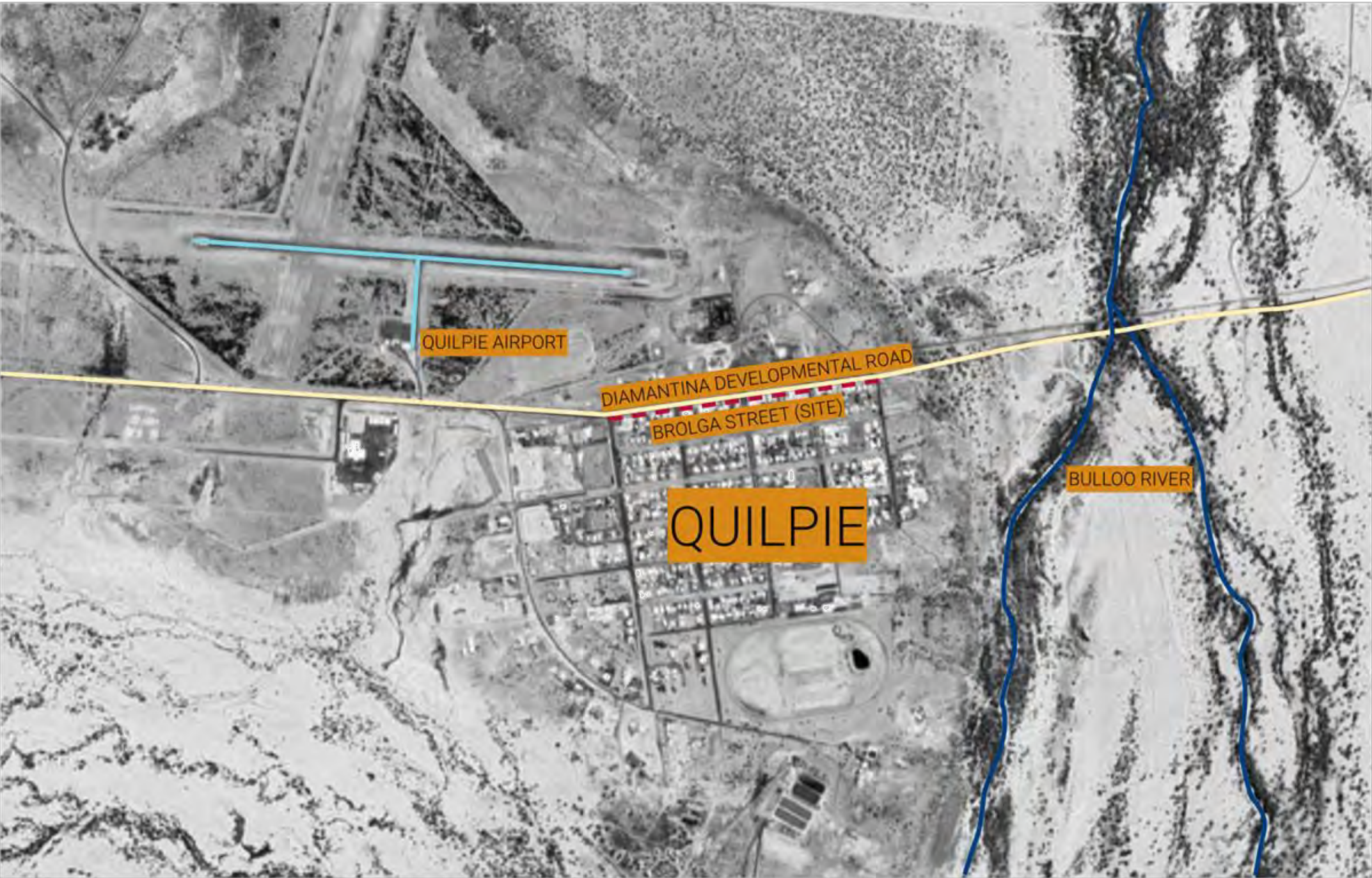
CUSP carried out a site inspection in October 2020 and in consultation with Quilpie Shire Council's key stakeholders, it was identified that the aim is to develop a main street masterplan to tackle key issues and to develop, refine and enhance the visual amenity of Brolga street.

Key issues raised were:

- Lack of shade and trees along the streetscape and sections of town walkway
- Attractiveness of the Memorial Park
- Suggestions for use for the empty block adjacent to the Town Hall
- Beautification and consistent visual theming of the median strip
- Reduce irrigation demand by rationalising planting and turf areas
- Connecting and expanding the 'Mulga Walk' from the airport through to town
- Address the township's overall general image and character to revitalise community spirit/pride and increase visitor perception and appreciation of Quilpie



2.0 Context



3.0 Analysis / Land Use

- LEGEND

1

QUILPIE SWIMMING POOL

2

THE OLD EMPIRE CAFE

3

THE QUILPIE BRICK HOTEL

4

QUILPIE IMPERIAL HOTEL

5

AUSTRALIA POST OFFICE

6

QUILPIE SHIRE COUNCIL

7

CAR PARKING BAY

8

QUILPIE SHIRE LIBRARY

9

OPEN GRASS AREA ADJACENT TO HALL

10

QUILPIE SHIRE HALL

11

QUILPIE MOTOR INN

12

IOR FUEL STATION AND END OF LINE

13

PUBLIC ART AND PARK SPACE WITH TABLE SETTINGS

14

QUILPIE VISITOR INFORMATION CENTRE

15

WINDMILL PARK AND MILITARY HISTORY MUSEUM

16

VEGETATED LANEWAY

17

CULTURAL SOCIETY, ART AND CRAFT CENTRE

18

MEMORIAL PARK WITH WAR MEMORIAL, ART, TABLE SETTINGS AND GARDENS

19

CWA AND COMMUNITY GARDEN

20

IRRIGATED MEDIAN STRIP RUNNING FULL LENGTH OF BROLGA STREET WITH LIGHT POLES AND GARDENS/TURF SECTIONS

21

FOOTPATHS

22

BAKERY

23

OVERHEAD POWER

24

PEDESTRIAN SHELTERS

25

HISTORIC QUILPIE RAILWAY STATION

26

SCREEN

27

LAUNDROMAT

PUBLIC STREET ART DISPLAYED ON THE MEDIAN STRIP THE LENGTH OF BROLGA STREET

AWNINGS EXTENDING FROM EXISTING BUILDINGS



4.0 Footpath Analysis



5.0 Existing Tree and Lighpost Location



- LEGEND
- EXISTING TREE
 - * LIGHTPOST



6.0 Issues & Opportunities

Issues

1	Missing pedestrian connection from Mulga walk at airport back into town
2	No footpath along road
3	Median irrigation running central and sprinkling the road
4	Poor edge definition of park only with low shrubs
5	Lack of shade along footpath at park and info centre
6	Lack of logical connection from info centre to rail yard
7	OHG power on northern verge entire 4 blocks and lights in median along entire 4 blocks with OH power (single line)
8	Mix of pavement types - full width concrete instead of brick
9	Pedestrian connection next to art and craft society to old railway station not legible
10	Memorial park appeal - fence, raised brick gardens, plant selection, poor pavement quality, dated furniture and structure
11	Lack of shade in verge from cultural society to intersection and no turf in verge at last block
12	CWA garden fenced off- lack of appearance for community, community garden looks neglected
13	Poor tree structure in verge - Oleander
14	Lack of planting either end of median
15	Gaps in median tree planting
16	Brolga sculpture in median in annual garden
17	Uplifting of paver's due to expanding roots
18	Shade structure with seating in median appears unsafe

Opportunities

19	Mix of pavement types - full width concrete instead of brick in front of pub and lack of shade
20	Lack of appeal in gardens in front of council chambers and median (annuals), concrete paving instead of brick
21	Lack of shade in front of Elders
22	Small green space adjacent hall has no defined use
23	Newly planted garden lacks of attractiveness
24	No shade along footpath for entire block
25	Oleander and any poor looking specimen in median
26	Brick retainer around end gardens of all median planters looks untidy - remove bricks and enlarge garden bed with perennials
27	Existing grove with Oleander lacks character

1	New link walkway/path to airport/Mulga Walk/TBC Roundabout/Arid Garden
2	Link path past end of line carriage
3	New footpath
4	Propose half circle automated sprinklers from edges to achieve full cover
5	Existing callistemons - enhance verge with turf
6	Suggest trees to define park perimeter/screening/additional shade trees
7	Plant trees
8	Provide legible link (path, signage)
9	Suggest to use concrete pavers for pavement to match existing
10	Highlight connection between railway and arts/society with signage or in pavement
11	Upgrade fence and gardens, rosemary, upgrade paving and structures and furniture

12	Upgrade fence, improve community garden, orchard, seating, yawning circle etc.
13	Replace existing trees/shrubs with suitable species and fill in gaps
14	Increase length of gardens with perennials
15	Consider changing paint of broilga and expanding garden to a more native perennial palette
16	Increase tree size pit and rectify pavement
17	Consider moving shade structures to verges
18	Opportunity for more artwork in median or hardstand to facilitate xmas celebrations
19	Suggest to use concrete pavers and street trees to match existing
20	Plant flowering perennials and strong theme reflecting the local environment, change insitu concrete to pavers/refurbish front garden/newsignage/provide EV charging station

21	Provide seating
22	Increase density and species selection to garden bed
23	Street trees planted in narrow verge - structural soil
24	Replace existing planting with suitable tree species
25	Make feature of arid garden
26	Opportunity to intergrate laundromat (in consultation with owner)
27	Provide uniform appearance to block next to newsagency for community use (in consultation with owner)



Issues

1. Streetscape

1.1. Lack of shade along sections of Brolga street



1.2. No footpath along the road towards the airport



1.3. Mix of pavement types (pavers and concrete) on footpath, non attractive gardens and missing signage



2. Median Strip

2.1. Shade structures with seating appear unsafe as people need to cross the road to use them



2.2. Irrigation running in centre of median and overspraying onto road



2.3. Brick retainer around end gardens of all median planters looks untidy



2.4. Median strip appears adhoc with multiple treatments and use of annuals



Quilpie Brolga Street | Masterplan

Issues

3. Information Centre and Park

3.1. Poor edge definition of park lined only with low shrubs



3.2. Lack of shade in park



3.3. Lack of connection to railway yard or Visitor Information Centre



3.4. Lack of shade along the footpath outside Visitor Information Centre



4. Memorial Park

4.1. Lack of roadside appeal



4.2. Fence lacks attractiveness



4.3. Raised brick gardens and plant selection lack appeal



4.4. Dated furniture and structures



Issues

5. CWA and Community Garden

5.1. Appears closed off to the community and fence lacks attractiveness



5.2. Community garden looks neglected



5.3. Lack of footpath and inappropriate street trees species selection



Opportunities

1. Town Entry

- 1.1. Link Mulga walk at airport into town via future pathway network around lagoon
- 1.2. Connect end of line carriage to pathway extension



2. Median Strip Art

- 2.1. Opportunity for more artwork
- 2.2. Possible reflection of opal mining



3. Memorial Park

- 2.3. Provide uniform planting to medians
- 3.1. Upgrade fence to a more simplified fence style
- 3.2. Improve garden beds installing flush edges or raised steel edges and revising species selection including natives and rosemary to reflect the ANZAC significance
- 3.3. Upgrade furniture, structures and overall appearance of pavements



Opportunities

4. Art and Craft Society

4.1. Highlight connection through to the railway with improved signage and pavement to link to Bulloo river walk



5. CWA and Garden

5.1. Upgrade fence to a consistent style across town



5.2. Improve usability of community garden with shade/shelter, orchard, bush tucker garden and community vegetable garden



6. Quilpie Shire Council Garden

6.1. Plant flowering perennials and change paving from concrete to brick. Provide new signage and remove palm stumps



7. Green Space adjacent to Hall

7.1. Provide seating and resting opportunities adjacent to hall



7.2. Provide integration of new laundromat in consultation with land owner



7.0 Vision or Design Drivers



LOCAL CHARACTER/OUTBACK CHARM

The Quilpie Shire recognises and acknowledges the traditional owners of the land (Margany country) in which the township of Quilpie now stands. Quilpie's name comes from the margany word for stone curlew or quilpeta. The local aboriginals were noted as talented stockmen and worked on many properties in the area. They understood the land and grazing needs of the stock. Known for its quality of wool and hard working shearers, Quilpie was highly regarded.

In some ways the toughness of the people were a reflection of the harshness of the earth and vegetation in the area. Softened though by the meandering Bulloo river and the sights and sounds of the flora and fauna it attracts.

Quilpie is now home to many talented artists who echo their environment with the materials and colours they use to illustrate the landscape.



UNIFORM APPEARANCE

One of the true constants in the Quilpie shire is the Red of the outback that runs over the land. The arid red earth landscape is synonymous with the area. The caramel of the bulloo river mirrors the flood plains that feed it during the monsoons.

While relatively flat the earth does give rise to Baldy Top lookout which provides a stunning location for capturing the expansive vistas.

The consistency of the vistas and the colours of the earth can all be inspiration to the motif and concept for Brolga street.



SHADING/STRUCTURE

Like the river gums that stretch out over the Bulloo river, providing shade and respite for whoever needs it, the requirements of the community are stark. During summer, Quilpie's average temperature is 37c with peaks in the high 40's, therefore one of the prerequisites for bringing the community together and connecting locals and tourists alike is shade and comfortability.

The built and natural form can be used to provide sanctuary and place for the connectivity and accessibility to Brolga street.



8.0 Masterplan

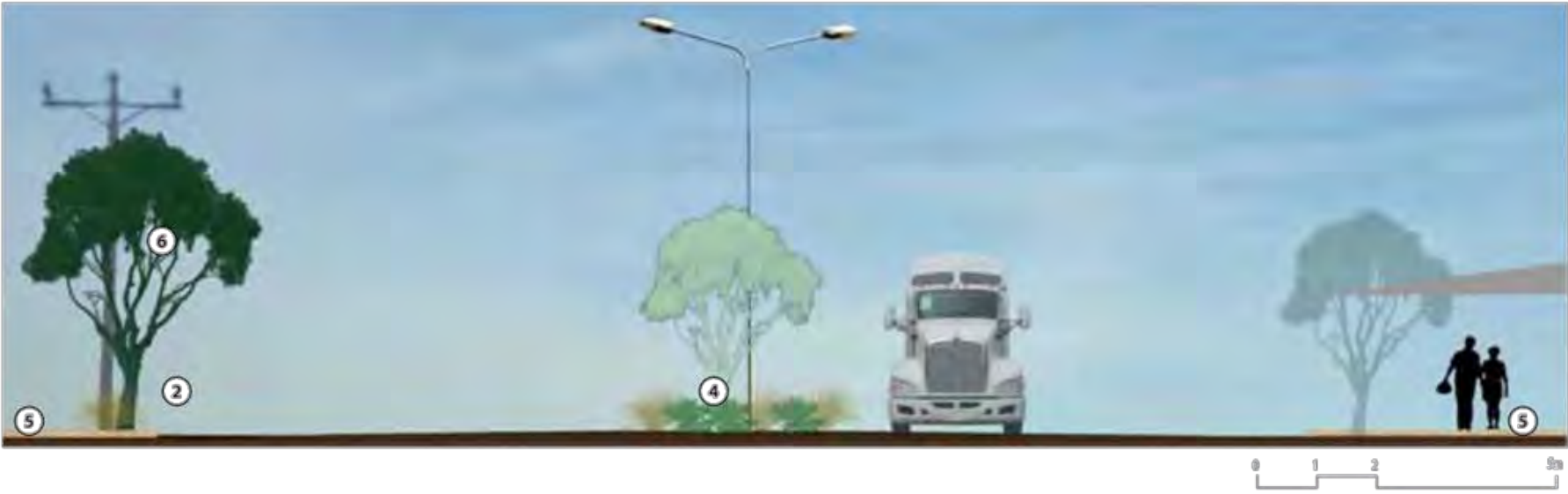


9.0 Streetscape Concept



10.0 Median Enlargement Plans





- LEGEND
- EXISTING TREES
 - PROPOSED TREES
 - NEW EXTENDED GARDEN BEDS WITH CONSISTENT PERENNIALS AT END OF MEDIAN STRIP WITH NEW CURBING
 - PROVIDE UNIFORM APPEARANCE TO BLOCK NEXT TO NEWSAGENCY FOR COMMUNITY USE (IN CONSULTATION WITH LAND OWNER)
 - FORMAL PEDESTRIAN CROSSINGS WITH FEATURE PAVING
 - NEW GARDENS IN MEDIAN STRIP WITH CONSISTENT PERENNIALS TO FILL IN GAPS AND PROVIDE SPACE FOR ARTWORK(REMOVE MEDIAN SHELTER
 - BRICK PAVING CONTINUED AND USED TO ENHANCE AESTHETICS AND UNIFORMITY
 - NEW TREE PLANTING FOR IMPROVED AESTHETIC AND SHADE FOR PEDESTRIANS
 - HARDSTAND WITH FEATURE PAVING TO PROVIDE SPACE FOR XMAS CELEBRATIONS

Quilpie Brolga Street | Masterplan

11.0

Concept Sketches

ARID GARDEN



LEGEND

- ① MAIN STREET CONNECTION
- ② ENTRY ZONE
- ③ RECREATION ZONES
- ④ MODIFIED WATER BODY
- ⑤ PUMP HOUSE WITH BURIED PIPES TO PON
- ⑥ LAKE INTERFACE - LOOKOUT/BIRD HIDE
- ⑦ SOUTH EAST TOWN ENTRY
- ⑧ CIRCULATIONS PATHS/TRAILS
- ⑨ FUTURE CONNECTION TO BALDY TOP
- ⑩ ARID GARDENS
- ⑪ INTEGRATED ARRIVAL ZONE (POSSIBLE ARBOR)
- ⑫ EXISTING TREES
- ⑬ AIRPORT CONNECTION PATHWAY
- ⑭ CENTRAL LAWN/PERFORMANCE SPACE
- ⑮ DROP OFF/CAR PARKING
- ⑯ TREE PLANTING TO INTEGRATE POND
- ⑰ SCREEN TREE PLANTING TO COUNCIL DEPO
- ⑱ PROPOSED STAGGERED T INTERSECTION



Quilpie Brolga Street | Masterplan

11.0 Concept Sketches

MEMORIAL PARK



LEGEND

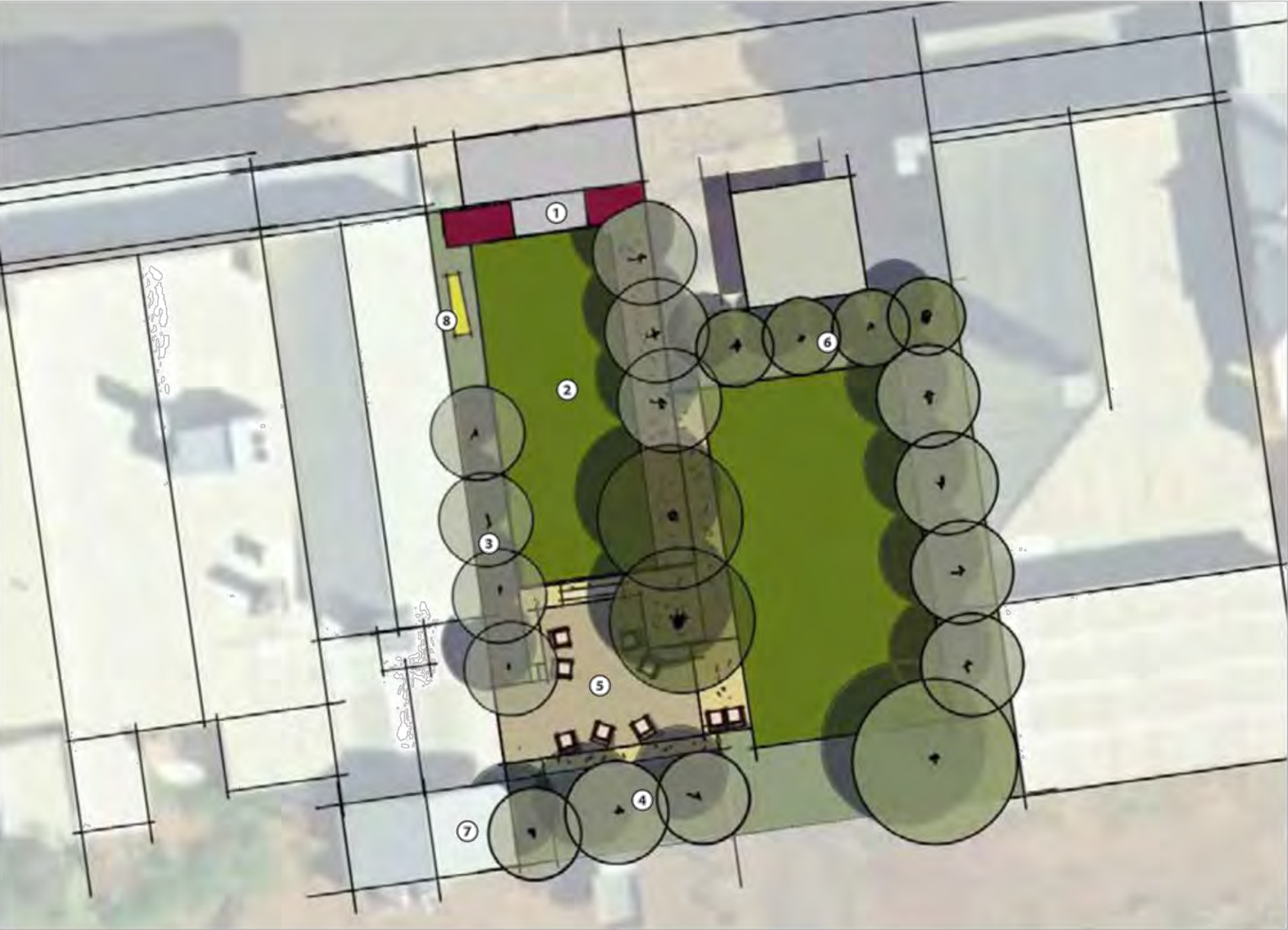
- ① REFURBISH ENTRY GATE
- ② UPGRADE STREET FENCING OR BOLLARDS
- ③ RATIONALISE PICNIC TABLES
- ④ STONE PAVING/ROCK GARDEN AROUND EXISTING EUCALYPT
- ⑤ ACCESS
- ⑥ FEATURE PLANTING WITH RAISED STEEL EDGE (REMOVE BLOCKS)
- ⑦ STONE PAVING TO FORMALISE SPACE AROUND MEMORIAL
- ⑧ DECO STRIP AGAINST MURAL



Quilpie Brolga Street | Masterplan

11.0 Concept Sketches

COMMUNITY HALL EVENT SPACE



LEGEND

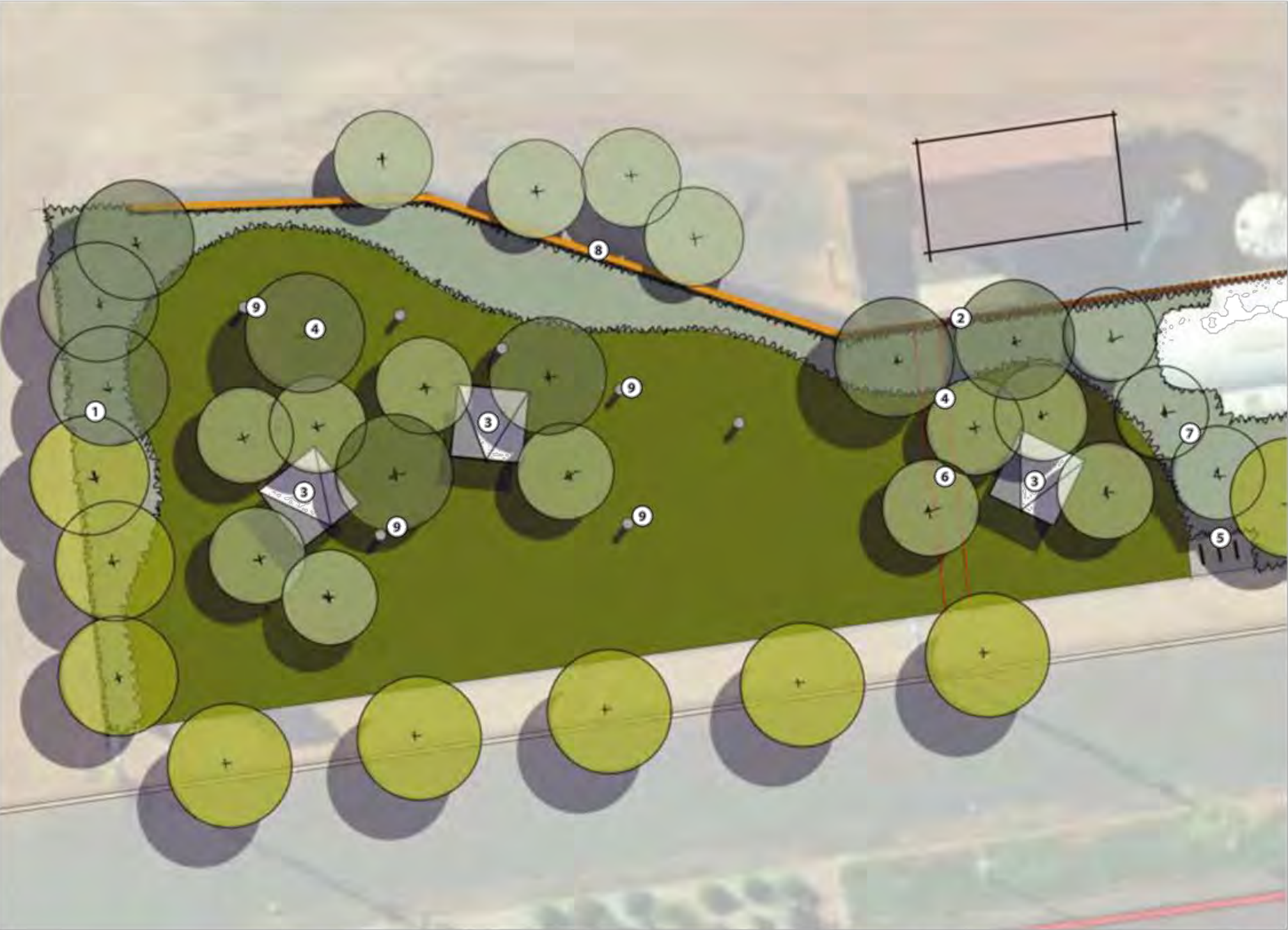
- ① ENTRY PLAZA WITH FEATURE PAVING
- ② MANICURED LAWN
- ③ EXISTING TREES
- ④ BACKGROUND SCREEN PLANTING
- ⑤ LEVEL SEATED AREA
- ⑥ LAUNDROMAT SCREEN PLANTING TO BE PLANTED IN CONSULTATION WITH PROPERTY OWNER
- ⑦ PROPOSED SHOWER AND WASHBASINS
- ⑧ ADVERTISING SIGN



Quilpie Brolga Street | Masterplan

11.0 Concept Sketches

VISITOR PARK



LEGEND

- ① WIDEN GARDEN BED ON WESTERN END OF PARK AND PROVIDE PLANTING
- ② PROPOSED FENCE TO INCORPORATE RAILWAY MUSEUM INTO VISITOR INFORMATION CENTRE PRECINCT
- ③ REARRANGE PICNIC TABLES AND PROVIDE PERMANENT SHADE STRUCTURES
- ④ PROPOSED SHADE TREE PLANTING
- ⑤ NEW BIKE RACKS
- ⑥ DEMOLISH PATHWAY AND CHANGE TO TURF
- ⑦ WIDEN GARDEN AND PROVIDE TREE PLANTING
- ⑧ RETAIN MURAL
- ⑨ RETAIN FLOOD LIGHTING AND BOLLARD LIGHTING



Quilpie Brolga Street | Masterplan

12.0 Irrigation Plan



LEGEND

- CE- CONCRETE EDGING TO MEDIAN STRIP
- ① MAIN IRRIGATION LINE RUNNING DOWN ONE SIDE OF MEDIAN STRIP
- ② CONNECTING IRRIGATION LINES TO OPPOSITE SIDE OF MEDIAN STRIP
- ③ NEW SEMI CIRCLE SPRINKLER HEADS FOR IMPROVED COVERAGE AND LESS OVERSPRAY



13.0 Character images Streetscape



13.0 Character images Arid Garden



14.0 Planting Palette

STREET TREES

①	Melaleuca leucadendron	Weeping Paperbark (Median Only)
②	Melaleuca quinquenervia	Broad Leaf Paperbark (Median Only)
③	Melaleuca linariifolia	Snow in Summer
④	Lysiphyllum carronii	Red Bauhinia
⑤	Callistemon viminalis	Wildfire Bottlebrush
⑥	Callistemon salignus	Bottlebrush

STREET GROUNDCOVERS AND SHRUBS

⑦	Lomandra tanika	Lomandra
⑧	Eremophila nivea	Emubush
⑨	Eremophila maculata	Emubush
⑩	Eremophila glabra	Emubush
⑪	Callistemon 'Little John'	Little John Bottlebrush
⑫	Ptilotus exaltatus	Mulla Mulla



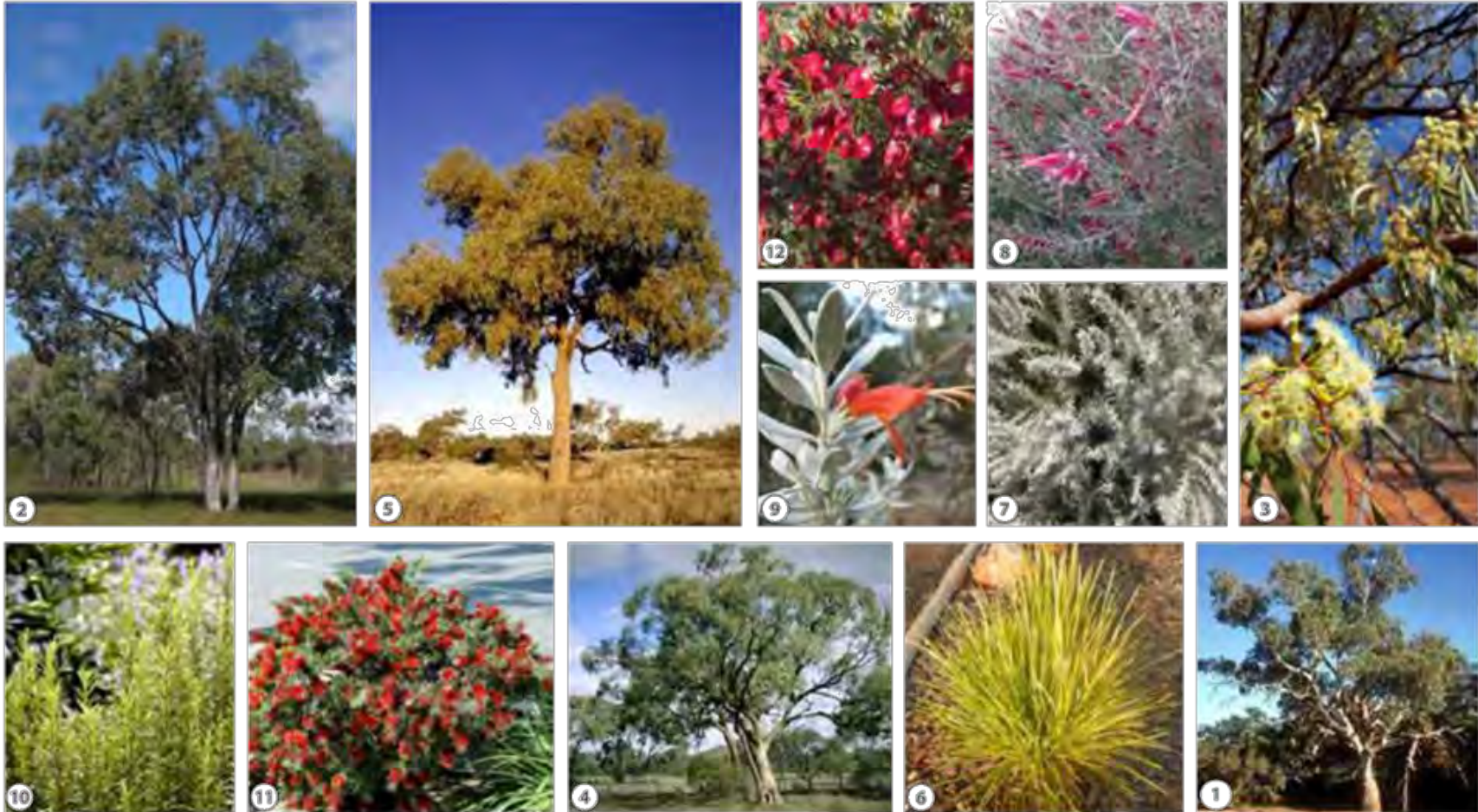
14.0 Planting Palette

TREES WITHIN PUBLIC PARKS AND OPEN SPACE AREAS

1	Eucalyptus camaldulensis	River Red Gum
2	Eucalyptus populnea	Poplar Box
3	Eucalyptus ochrophloia	Yapunyah
4	Eucalyptus largiflorens	Black Box
5	Corymbia terminalis	Desert Bloodwood

GROUNDCOVERS AND SHRUBS

6	Lomandra tanika	Lomandra
7	Eremophila nivea	Emubush
8	Eremophila maculata	Emubush
9	Eremophila glabra	Emubush
10	Salvia rosmarinus	Rosemary
		(Memorial Park Only)
11	Callistemon 'Little John'	Little John Bottlebrush
12	Dodonaea sinuolata	Feathery Hop Bush





ORDINARY COUNCIL MEETING AGENDA

14.3 WATER ACCESS AGREEMENT - LOT 40 NK839916**IX: 224913****Author: Justin Hancock, Chief Executive Officer****Attachments:**
1. Quilpie Water Service Area
2. Draft Pipeline Plan**KEY OUTCOME****Key Outcome:** 2. Finance**Key Initiative:** 2.1.2 Undertake a review of Council's utility charges.**EXECUTIVE SUMMARY**

Council received a request on 28 March 2022 for consideration to provide a water connection to Lot 40 NK839916. As this lot is outside of Council's Water Service Area, consideration must be undertaken as to if a Water Access Agreement should be entered into to supply water.

RECOMMENDATION

1. That Council:
 - (a) Accept the request for the installation of a water connection for Lot 40 NK839916 under the following provisions:
 - (i) All labour and material expenses for the installation of a pipeline from the connection point to Lot 40 NK839916 is the responsibility of the Landowner;
 - (ii) Obtain all approvals necessary for the traversing of the pipeline;
 - (iii) Undertake the ongoing repairs and maintenance of the pipeline from the connection point to Lot 40 NK839916; and
 - (iv) Pay an annual water fee in line with Councils' Revenue Statement.
 - (b) Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, withdraw from contract, negotiate, finalise and execute any and all matters associated with forming a Water Access Agreement for Lot 40 NK839916, subject to Council's normal procurement policies and practices.

BACKGROUND

Council received a request on 28 March 2022 for consideration to provide a water connection to Lot 40 NK839916 (aka The Old Dairy). It was stated in the letter that a 'water service currently goes only as far as 2NK12 our neighbouring property'. Council's records indicated that the water service provided to Lot 2 NK12 is outside of Council's Water Service Area, therefore Council do not maintain this pipework. It was also identified that the existing flow rates to Lot 2 NK12 would not be sufficient to supply another service.

It is proposed that a connection point be made available on Sommerfield Road for the applicant to connect into. The applicant will be required to cover all costs associated with Council installing the connection point and any relevant application fees. Council would then maintain responsibility for the infrastructure from the Water Main to the Connection Point.

The applicant would then be responsible for the installation of a pipeline from the connection point to Lot 40 NK839916. This responsibility would include, but is not limited to:

- All labour and material expenses for the installation of a pipeline from the connection point to Lot 40 NK839916;
- Obtain all approvals necessary for the traversing of the pipeline;
- Undertake the ongoing repairs and maintenance of the pipeline from the connection point to Lot 40 NK839916;
- Pay an annual water fee in line with Council's Revenue Statement.

OPTIONS

Option 1:

That Council:

- 1) Accept the request for the installation of a water connection for Lot 40 NK839916 under the following provisions:
 - a. All labour and material expenses for the installation of a pipeline from the connection point to Lot 40 NK839916 is the responsibility of the Landowner;
 - b. (ii) Obtain all approvals necessary for the traversing of the pipeline;
 - c. Undertake the ongoing repairs and maintenance of the pipeline from the connection point to Lot 40 NK839916; and
 - d. Pay an annual water fee in line with Councils' Revenue Statement.
- 2) Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, withdraw from contract, negotiate, finalise and execute any and all matters associated with forming a Water Access Agreement for Lot 40 NK839916, subject to Council's normal procurement policies and practices

Option 2:

That Council decline the request as the property falls outside of Council's Water Service Area.

CONSULTATION (Internal/External)

DES, Peter See

Water & Sewer Supervisor, Al McNall

Rates Officer, Alisha Moody

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Drinking Water Quality Management Plan

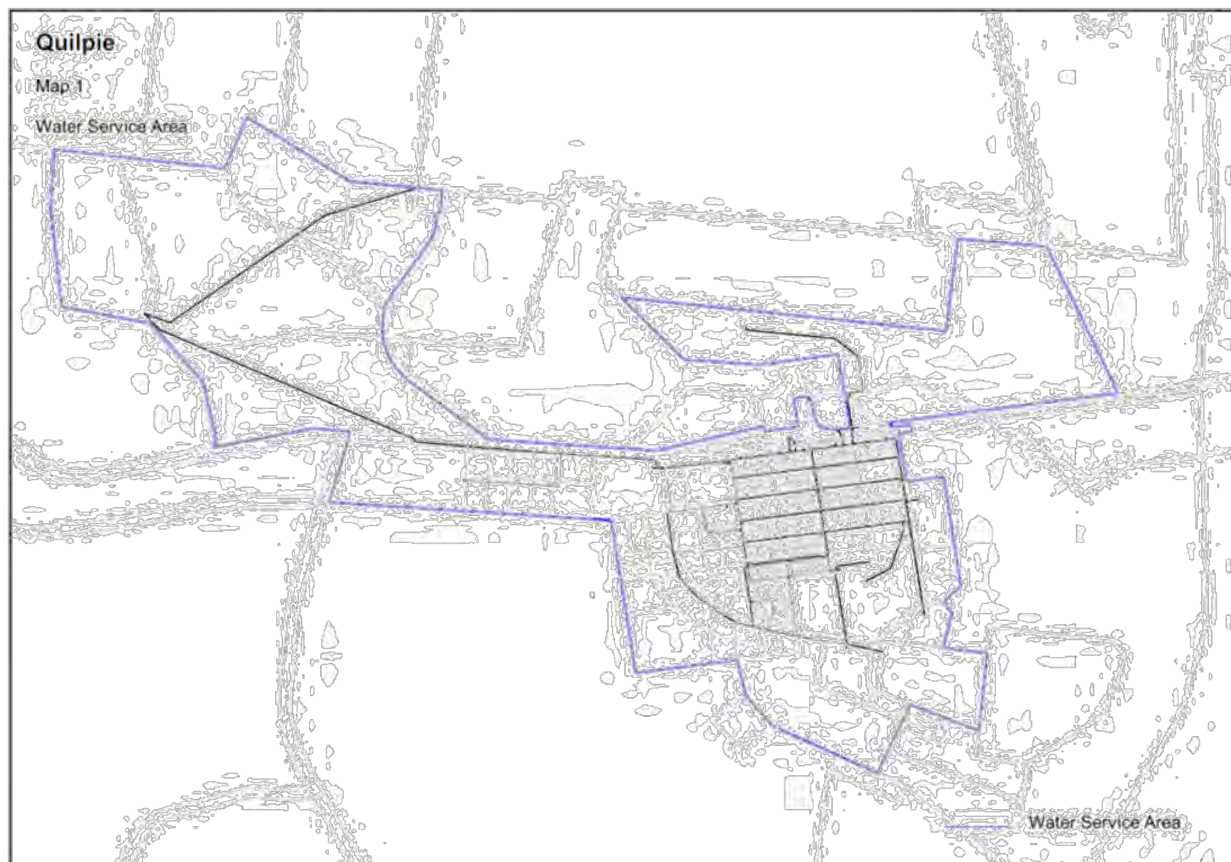
FINANCIAL AND RESOURCE IMPLICATIONS

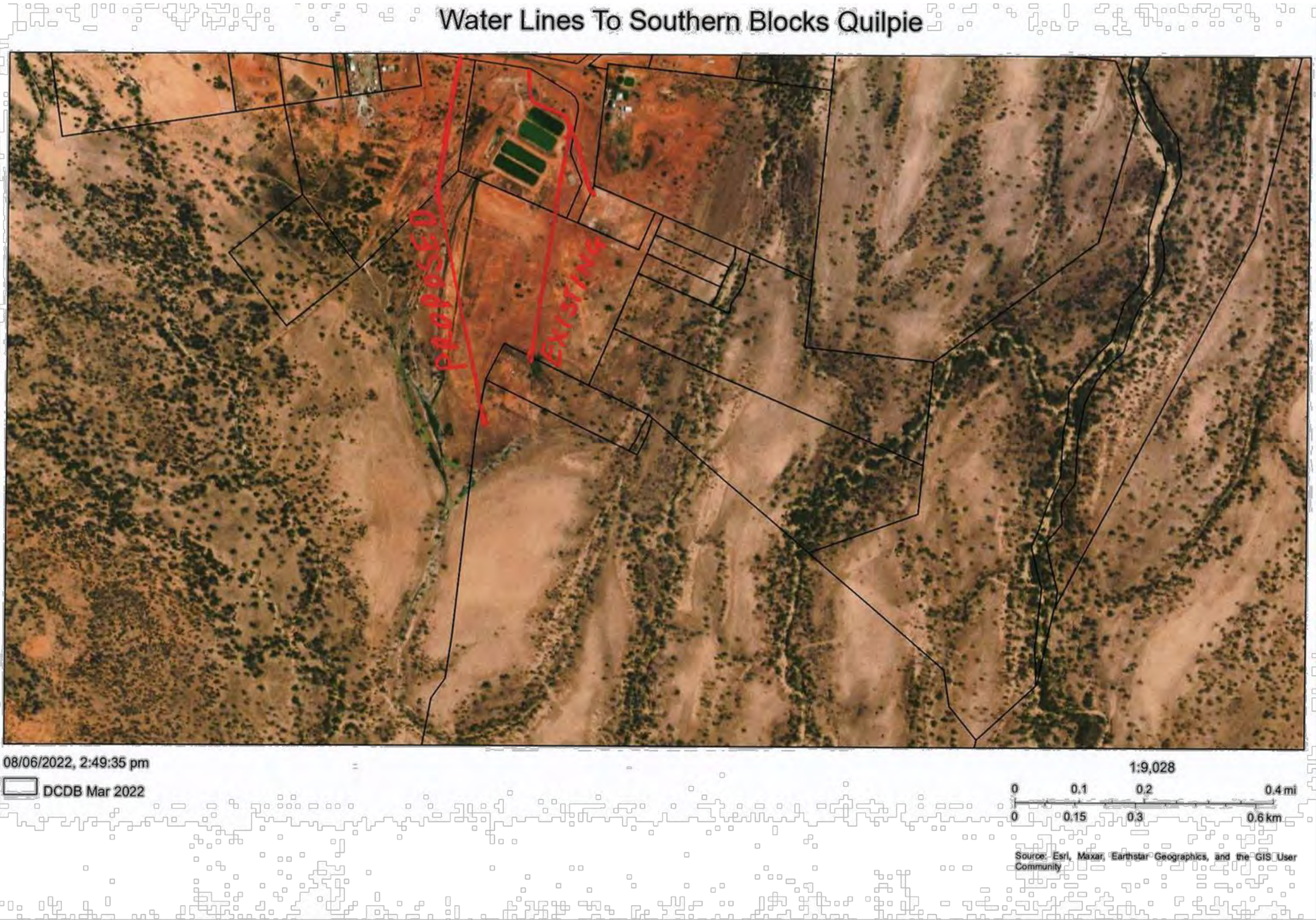
All costs associated with the request will be the responsibility of the applicant.

RISK MANAGEMENT IMPLICATIONS

Low Risk

Attachment Two





14.4 ADOPTION OF QUILPIE SHIRE COUNCIL CORPORATE PLAN 2022-2027**IX: 225022****Author: Sanchit Rathee, Manager Governance and Compliance****Attachments: 1. Quilpie Shire Corporate Plan 2022-2027****KEY OUTCOME****Key Outcome:** 1. Governance**Key Initiative:** 1.1.1 Develop and implement risk management assessment and reporting frameworks.**EXECUTIVE SUMMARY**

Quilpie Shire Council's current 5-year Corporate Plan is expiring this financial year. For the next financial year, it is a legal requirement – as per the *Local Government Regulation 2012 (Qld)* – that Council must now adopt a new 5-year Corporate Plan. As such, this report will present the new Draft Corporate Plan 2022-2027 for adoption by Council.

RECOMMENDATION

1. That Council resolve to adopt the new Quilpie Shire Corporate Plan 2022-2027.

BACKGROUND

The Quilpie Shire Council Corporate Plan 2022- 2027 outlines the vision, goals, outcomes and strategic actions to ensure the region's future needs and aspirations can be met. The corporate plan provides direction for Council as an organisation and guides the decision making, allocation of resources and actions of Councillors and staff over the life of the plan.

The strategic actions identified in the Corporate Plan form the basis of Council's annual Operational and Financial Plans. At the conclusion of each financial year, Council will document in its Annual Report the level of success in implementing the Corporate and Operational Plans. The Corporate Plan has been prepared in accordance with the legislative requirements of the Local Government Act 2009

How the Corporate Plan 2022-2027 was developed

Council took an inclusive approach to prepare this Corporate Plan.

Council first went out for quotes to formulate the new Corporate Plan, the new Operational Plan and a template of the Operational Plan for future years. Suttor & Associates were engaged as the consultants to deliver the project in December 2022.

The next stage in the process included community consultation to ensure that the community's views, desired outcomes and aspirations were included. Engagement with the following stakeholder groups was undertaken:

- Community – through one-on-one meetings with representatives from businesses, cultural sector, education sector and sporting groups, and also by conducting the community workshops conducted in every township in Quilpie Shire from 2-3 March 2022.

- Councillors – through the community workshops on 2-3 March 2022 and focused workshops on 26 April 2022 and 17 May 2022.
- Senior Leadership Team – through various points of inputs such as workshops, ad hoc meetings etc.

Using the findings from these activities, the Draft Corporate Plan 2022-2027 is now being presented to Council for adoption – as required by Sections 165-166 of the *Local Government Regulation 2012 (Qld)*. After the adoption of the new Corporate Plan, Council will need to also adopt the annual Operational Plan – as required by Sections 174-175 of the *Local Government Regulation 2012 (Qld)*. See below for the relevant excerpts from *Local Government Regulation 2012 (Qld)*.

Division 1 5-year corporate plan

165 Preparation of 5-year corporate plan

- (1) A local government must prepare a 5-year corporate plan for each period of 5 financial years.
- (2) A local government must adopt its 5-year corporate plan in sufficient time to allow a budget and annual operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan.
- (3) A local government may, by resolution, amend its 5-year corporate plan at any time.
- (4) A local government must discharge its responsibilities in a way that is consistent with its 5-year corporate plan.

166 5-year corporate plan contents

A local government's 5-year corporate plan must—

- (a) outline the strategic direction of the local government; and
- (b) state the performance indicators for measuring the local government's progress in achieving its vision for the future of the local government area; and
- (c) include the following information for each commercial business unit—
 - (i) an outline of the objectives of the commercial business unit;
 - (ii) an outline of the nature and extent of the significant business activity the commercial business unit will conduct.

OPTIONS

The Council must adopt a new Corporate Plan for the next 5 financial years. However, the Corporate Plan can be amended at any time, as per a Council resolution.

CONSULTATION (Internal/External)

Consultation was conducted as per abovementioned details.

LEGAL IMPLICATIONS

Legal implications are as per the legislation cited above.

POLICY AND LEGISLATION

Local Government Regulation 2012

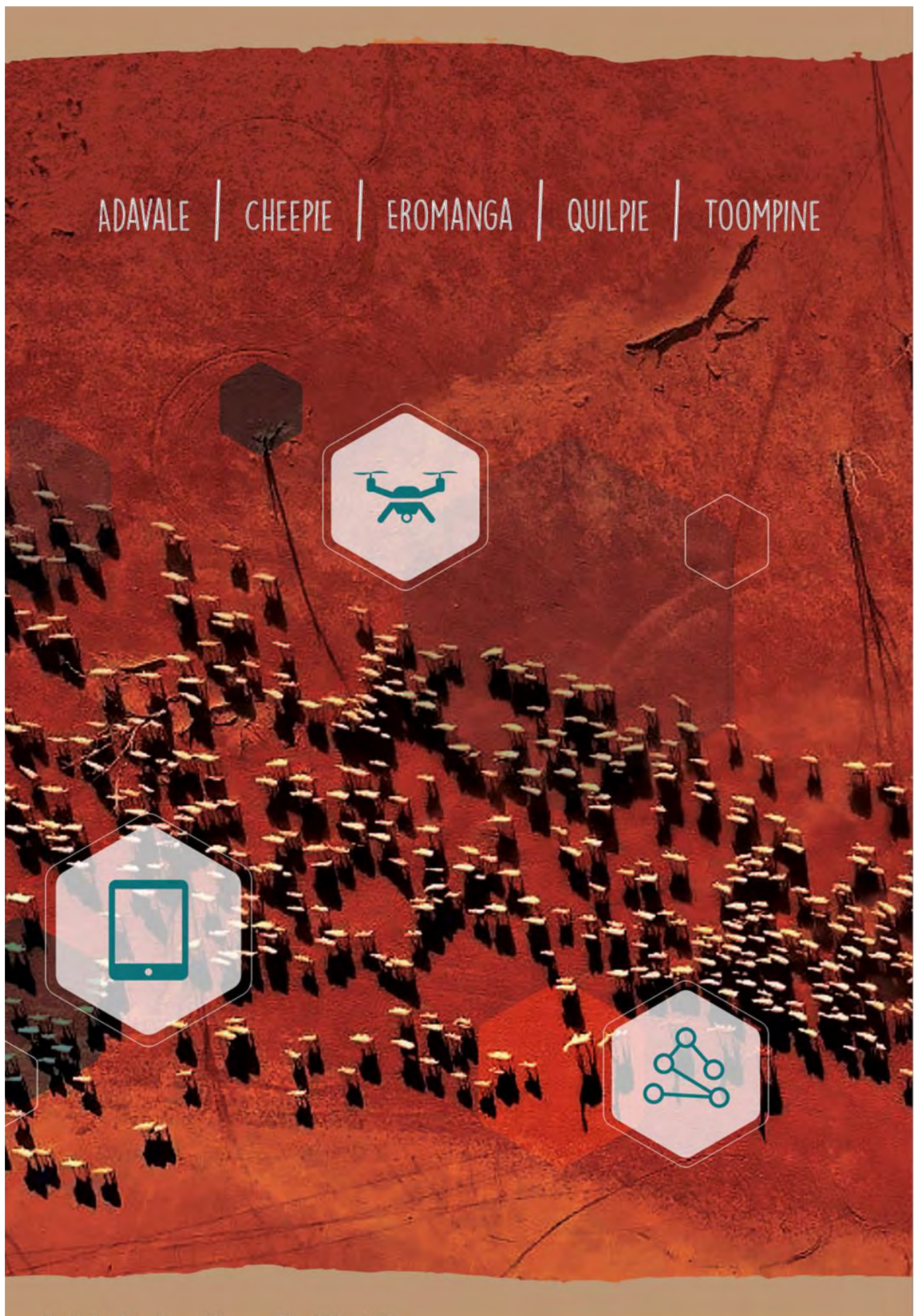
FINANCIAL AND RESOURCE IMPLICATIONS

Suttor and Associates were contracted to establish the 5-year Corporate Plan for the fee of \$16,100 + GST including travel and accommodation.

RISK MANAGEMENT IMPLICATIONS

Medium





OUR HOME, OUR COMMUNITIES

Our home is a place where you can live with great freedom, a place of ancient and enduring landscapes. Over many generations we have built the skills of resourcefulness and adaptability.

We care for our environment and for each other. We value the importance of leadership and building capacity to create a dynamic place where everyone can thrive.

Our home is a place where we live because we love our way of life, where we can create, build great businesses and career opportunities, and feel a strong sense of belonging.

Our lands hold secrets from the past, where unique paleolithic remains and ancient traces from the dinosaur age have been discovered and preserved. We acknowledge and hold in respect the Boonthamurra, Bidjara, Kullilli, Mardigan and Wongkumarra peoples.

Our future will be secure through investment in lifelong learning and enhancing skilling through both improved digital connectivity, and, developing hub-like spaces – to build communities of best practice to grow ideas, stimulate innovation and create new opportunities.

We look forward to building upon our vision of great places to live with flourishing economies.

Acknowledgement

We acknowledge the traditional custodians of this land that we work, live and play on, and pay our respects to their cultures, their ancestors and to the elders, past, present and future.

Roadmap at a Glance

"THE FUTURE BELONGS
TO THOSE WHO PREPARE
FOR IT TODAY."

Great Place to Live

Ensure our communities are places where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.

Flourishing Economy

Grow and diversify business, industry and the visitor economy with a focus on fostering new ideas, innovation and building entrepreneurship.



Environmental Sustainability

Protect and enhance the environment through considered and sustainable growth with best practice environmental management and policy implementation.

Strong Governance

Implement a framework to support strategic growth through best practice systems, policies and financial control.

OUR GUIDING VALUES

Respect

Communication

Teamwork

OUR VISION

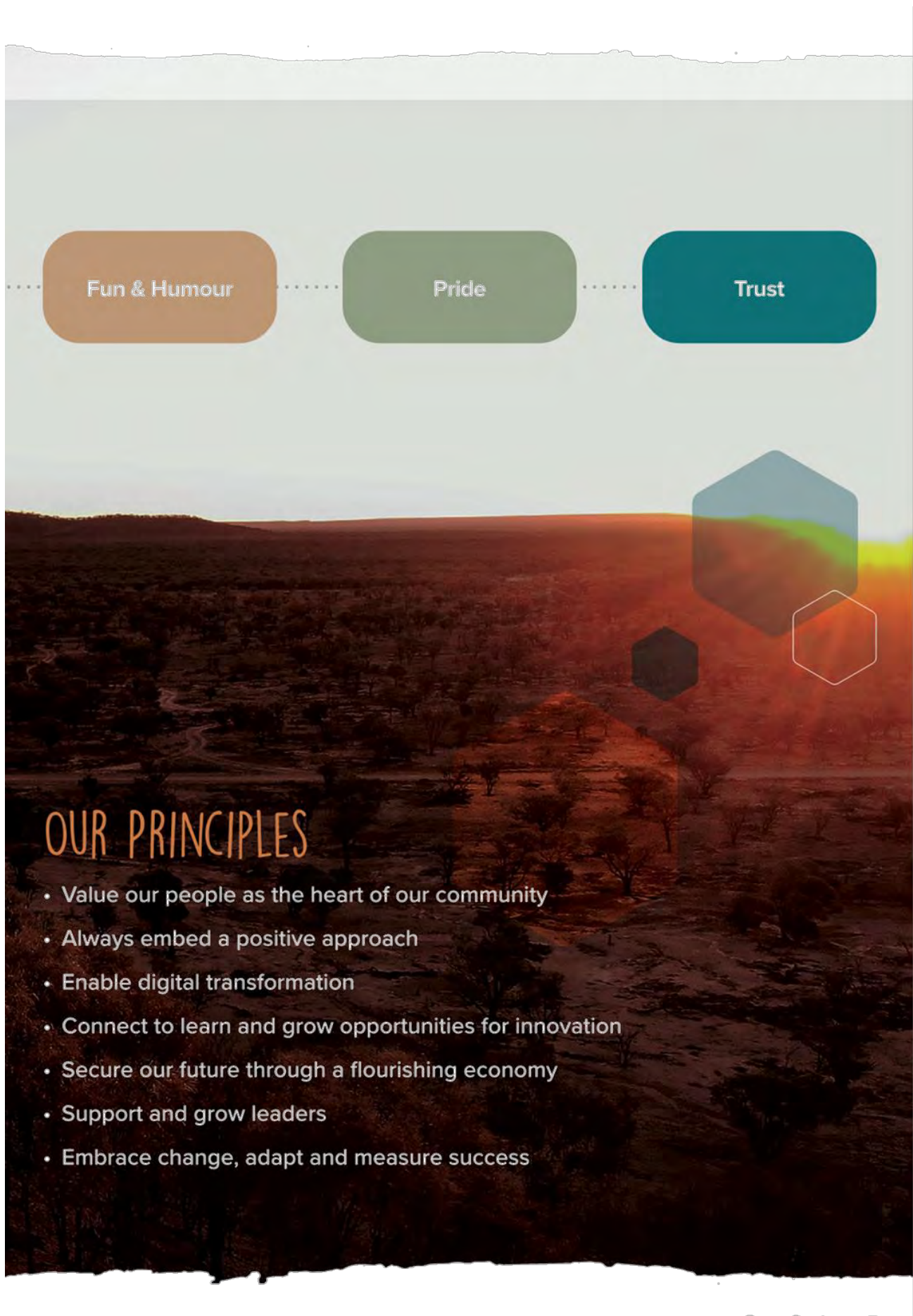
Inviting and welcoming communities responsive to change where people, business and industry can all thrive.

OUR MISSION

Digitise, connect, grow leaders, build skills, and offer well-designed spaces and highly liveable community environments.

MEASURING SUCCESS

The strategic focus areas identified in the Corporate Plan will be delivered through the actions in the Operational Plan. Performance indicators have been embedded into the development of the actions.



Great Place to Live

Ensure our communities are places where people feel valued and have access to opportunities to build their own capacity, lead healthy lifestyles and stay connected.

- Well-planned and highly liveable communities
- Spaces to bring people together for recreation, socialisation and enjoyment of the landscapes
- Lifelong learning spaces
- Capacity building for leaders and volunteers
- Supported and engaged youth
- Celebration of the arts, culture, and local and natural history
- Recognition and celebration of Indigenous culture

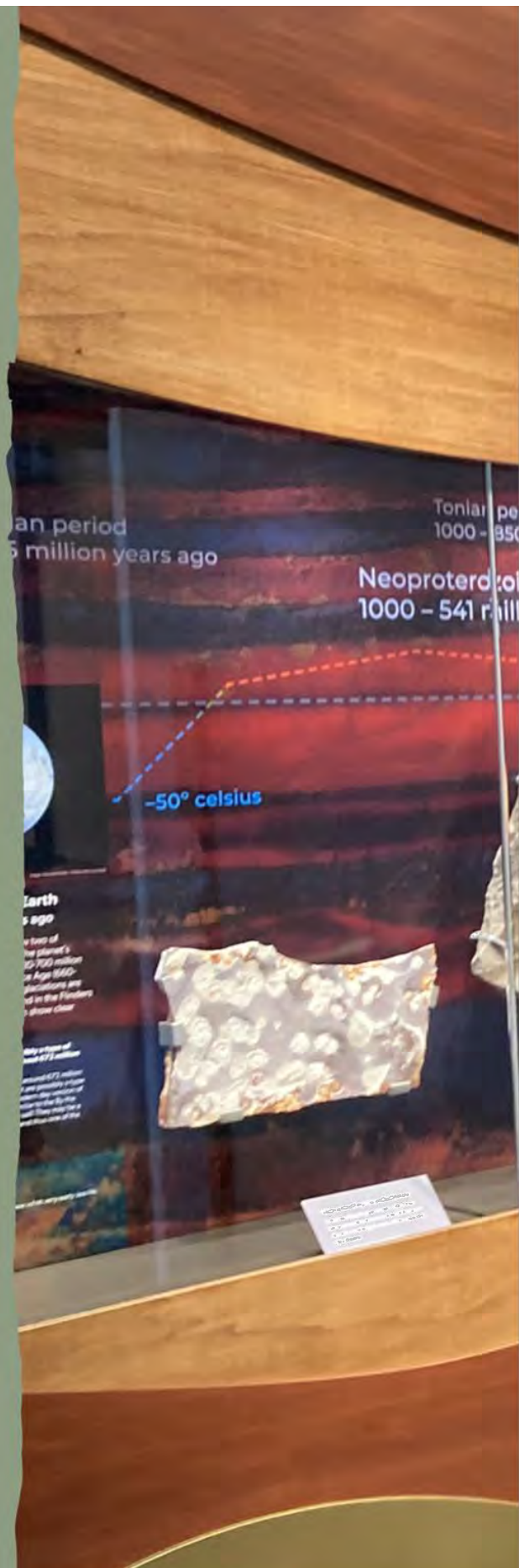




Flourishing Economy

Grow and diversify business, industry, and the visitor economy with a focus on fostering new ideas, innovation and building entrepreneurship.

- Reach the Q1000 population target
- Build digital capacity for townships and end-users
- Maintain safe and efficient transport networks
- Enhance and support our agricultural industry, resource sector and all businesses
- Facilitate and support innovation, ideas-building and new industry
- Capture opportunities around the 2032 Olympics
- Provide a sought-after visitor experience and build experiential tourism
- Build partnerships and grow opportunity with traditional owners

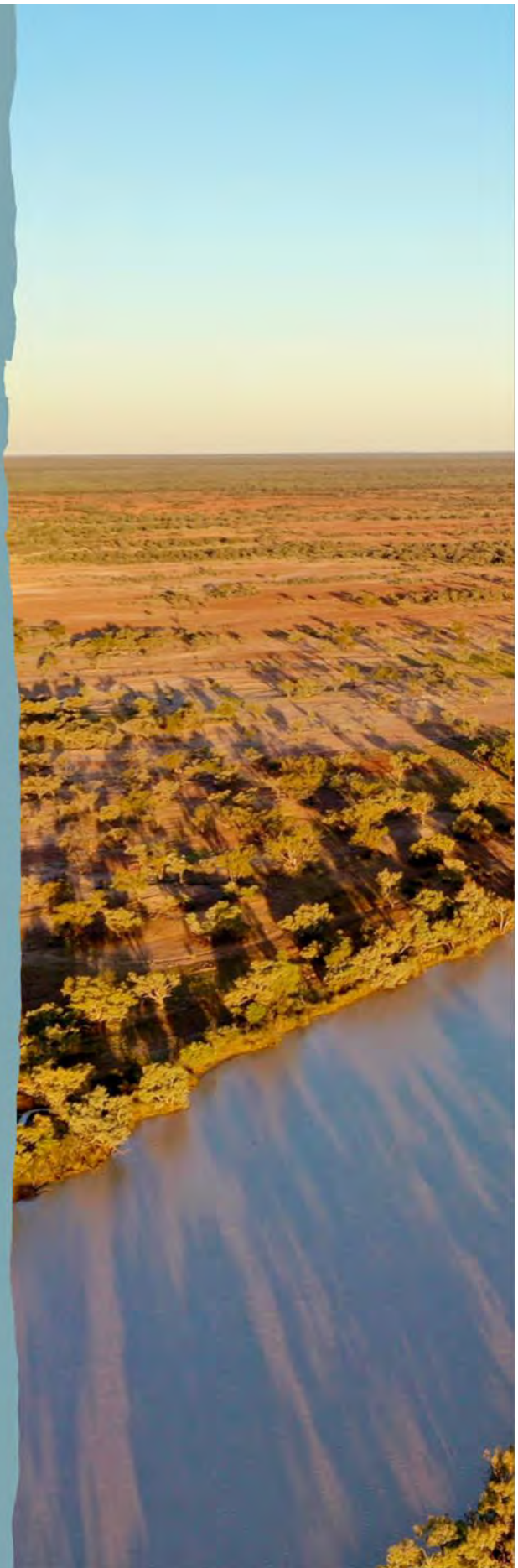




Environmental Sustainability

Protect and enhance the environment through considered and sustainable growth and environmental management and policy implementation.

- Protect and enhance waterways and landscape biodiversity
- Research and implement renewable energy options
- Set short term and long term carbon goals
- Reduce the impact of waste on the environment





Strong Governance

Implement a framework to support strategic growth through best practice systems, policies and financial controls.

- Excellence in customer service
- Be responsive to change and digitisation
- Maintain good corporate governance
- Long-term financial sustainability underpinned by sound financial planning and accountability
- Optimal asset management practices
- Inclusive community engagement and decision-making
- Staff upskilling, leadership training and wellbeing support
- Build cross-regional networks








ADAVALE | CHEEPIE | EROMANGA | QUILPIE | TOOMPINE

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 admin@quilpie.qld.gov.au

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Quilpie QLD 4480

Visit Our Shire

visitquilpieshire.com

For More Information

quilpie.qld.gov.au

ORDINARY COUNCIL MEETING AGENDA

14.5 SPECIAL HOLIDAY 2023**IX: 225426****Author: Justin Hancock, Chief Executive Officer****Attachments: 1. Request Special Holiday Letter****KEY OUTCOME****Key Outcome:** 6. Social**Key Initiative:** 6.1.1 Actively identify and implement initiatives that support, retain and attract families to the shire.**EXECUTIVE SUMMARY**

The Holiday's Act 1983 provides for the granting and observance of special holidays which includes show days. Each year local governments are invited to request special and show holidays for the following year.

RECOMMENDATION

That Council nominate Friday 8 September 2023 (Quilpie Show Day) as the 2023 Bank Holiday.

BACKGROUND

Each year in accordance with the Holidays Act 1983 local governments are invited to request special holidays to be observed during the following year for districts in their area. If Council wishes to request a special holidays to be observed during 2023 a submission must be made by no later than Friday, 29 July 2022.

A local council requested special holiday is a public holiday only if it is in respect of an agricultural, horticultural or industrial show. Under federal industrial relations legislation, on a public holiday employees are, without loss of ordinary pay, entitled to be absent from work or refuse to work in reasonable circumstances. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

A special holiday for any other reason is not a public holiday but is a bank holiday only and under the Trading (Allowable Hours) Act 1990, is only a holiday for banks and insurance offices and under a directive of the Public Service Act 2008, a holiday for public service employees unless otherwise determined by a chief executive.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette. Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

OPTIONS

Option 1

That Council nominate Friday 8 September 2023 (Quilpie Show Day) as the 2023 Bank Holiday.

Option 2

That Council nominate Tuesday 7 November 2023 (Melbourne Cup Day) as the 2023 Bank Holiday.

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Holidays Act 1983

FINANCIAL AND RESOURCE IMPLICATIONS

Under federal industrial relations legislation, on a public holiday employees are, without loss of ordinary pay, entitled to be absent from work or refuse to work in reasonable circumstances. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

RISK MANAGEMENT IMPLICATIONS

Low Risk



Office of
Industrial Relations

Department of Education

15 June 2022

Dear Chief Executive Officer,

As you may be aware, each year in accordance with the *Holidays Act 1983* local governments are invited to request special holidays to be observed during the following year for districts in their area.

If you wish to request special holidays to be observed during 2023 for districts in your local government area, please complete the attached request form and submit via email to info@oir.qld.gov.au by no later than **Friday, 29 July 2022**.

A local council requested special holiday is a public holiday only if it is in respect of an agricultural, horticultural or industrial show. Under federal industrial relations legislation, on a public holiday employees are, without loss of ordinary pay, entitled to be absent from work or refuse to work in reasonable circumstances. Employees who work on a public holiday are entitled to penalty rates in accordance with their award or agreement.

A special holiday for any other reason is not a public holiday but is a bank holiday only and under the *Trading (Allowable Hours) Act 1990*, is only a holiday for banks and insurance offices and under a directive of the *Public Service Act 2008*, a holiday for public service employees unless otherwise determined by a chief executive.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette. Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

Should you require further information regarding this process, please contact Ms Jacqui McGuire, Office of Industrial Relations on (07) 3406 9854 or email jacqui.mcguire@oir.qld.gov.au.

Yours sincerely

A stylized signature of Tony Schostakowski.

Tony Schostakowski
Acting Executive Director – Industrial Relations
Office of Industrial Relations

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15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS**17 GENERAL BUSINESS****18 MEETING DATES**