



ORDINARY MEETING LATE ITEMS AGENDA

Tuesday 17 May 2022
commencing at 9.30am

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

12 May 2022

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Reference is hereby made to the Ordinary Meeting of the Quilpie Shire Council scheduled to be held at the Council Chambers, on **Tuesday 17 May 2022**, commencing at **9.30am**.

An agenda for the Ordinary Meeting was forwarded to all Members on 10 May 2022. In addition to the agenda, please find attached a summary of "Late Items".

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 17 May 2022
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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16 LATE ITEMS**16.1 COMMUNITY ASSISTANCE APPLICATION - QUILPIE POLOCROSSE CLUB INC.****IX: 223902****Author: Toni Bonsey, Corporate and Community Administration Officer****Attachments: 1. 2022 05 Application Quilpie Polocrosse Club Inc.msg****KEY OUTCOME****Key Outcome:** 6. Social**Key Initiative:** 6.1.1 Actively identify and implement initiatives that support, retain and attract families to the shire.**EXECUTIVE SUMMARY**

An application from the Quilpie Polocrosse Club Inc. has been received requesting a direct cash contribution, provision of assets and in-kind support to allow preparation of the polocrosse fields for club members to be able to work horses for fitness preparation for the polocrosse season. The request for cash contribution is to ensure that the club has the necessary funds in their bank account to ensure the running of the carnival. The cash contribution would help to alleviate pressure on the club.

- In-Kind Support – Tractor and Grader Hire to the value of \$2,000.00
- Direct Cash Contribution - \$500.00

The Quilpie Polocrosse Annual Carnival is to be held at Bulloo Park 9th & 10th July 2022.

RECOMMENDATION

That Council approves the request from the Quilpie Polocrosse Club Inc. for a cash contribution of \$500 to assist with the cost of running the carnival and in-kind hire of tractor and grader for field preparation to the value of \$2,000.

BACKGROUND

This project will allow for a safe area for the community & club members to be able to work their horses in preparation for their upcoming polocrosse season. The Polocrosse Club raises funds each year at its annual carnival to help cover the costs. Past Quilpie Carnivals have attracted competitors and spectators from Thargomindah, Charleville, Tambo, Cunnamulla, Eulo, Toompine, Dirranbandi, Gold Coast, Clifton, Warwick, Chinchilla and Roma.

Previous Assistance:

2021 – In-kind use of tractor and \$1,000.00 cash contribution.

2020 - \$2,000.00 to assist with the “Get Playing Again” Coaching Clinic.

2019 - \$2,325.00 to assist with cost of the carnival, ambulance costs and field maintenance.

OPTIONS

- That Council approves the request from the Quilpie Polocrosse Club Inc. for a cash contribution of \$500 to assist with the cost of running the carnival and in-kind hire of tractor and grader for field preparation
- That Council does not approve the request from the Quilpie Polocrosse Club Inc. for a cash contribution of \$500 to assist with the cost of running the carnival and in-kind hire of tractor and grader for field preparation
- That Council approves in part the request from the Quilpie Polocrosse Club Inc. for a cash contribution of \$500 to assist with the cost of running the carnival and in-kind hire of tractor and grader for field preparation
- That Council approves a different amount.

CONSULTATION (Internal/External)

Quilpie Polocrosse Club Inc.

Quilpie Shire Council Acting Director of Corporate and Community Services

Quilpie Shire Council CEO

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

C.01 Community Assistance Policy

The objective of this policy is to provide a structure for providing assistance to community organisations which is open, transparent, legal, equitable, and furthers the aims and objectives of the Council and to ensure that financial assistance, gifts and concessions to community organisations are provided in an equitable and accountable manner and produce the benefits towards which they are aimed.

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and skills base in the Shire;
- To develop open spaces and sport and recreation facilities within the Shire;
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc; and
- To promote local procurement.

FINANCIAL AND RESOURCE IMPLICATIONS

Council Community Grants

Budget	\$50,000.00
Expenditure to date	\$36,286.54
<u>Balance</u>	<u>\$13,713.46</u>

RISK MANAGEMENT IMPLICATIONS

Low Risk – Standard Council Procedure



COMMUNITY ASSISTANCE PROGRAM APPLICATION FORM

Type of Support

- "In Kind" support - generally means a provision of goods or services or a waiver of fees etc. and is not a direct cash contribution (for example plant or equipment hire, waiver of fees or charges and provision of materials such as loam or gravel).
- "Financial" support - means a direct cash donation to an organisation or person for a Council approved event, project or fundraising activity.

The following local organisations will be eligible for assistance under this policy:

- Charities, Not for Profit or Religious Organisations, Sporting or Hobby Groups / Bodies.

In determining the level of assistance required, Council shall:

- Establish the level of funding available in terms of its coming budget requirements;
- Apportion such funding across each application eligible for funding.

Council shall have sole discretion in determining the type and level of support to be provided to each applicant.

Notification of the assistance to be provided by Council will be in written format to the nominated contact person as detailed in the application.

Applications will be assessed against the following Program priorities:

Program Priorities

The identified priorities for funding under this program are:

- To assist a community organisation where there is a genuine need or hardship preventing them from operating or undertaking core activities;
- To enhance existing events or programs to increase the benefits to the community;
- To enhance economic development and the skills base in the Shire;
- To develop open spaces, sport and recreation facilities within the Shire; and
- To promote active participation from a range of community sectors such as youth, aged, family, urban, rural etc.

1.1 Type of assistance being sought:	
<input checked="" type="checkbox"/>	Direct cash contribution
<input checked="" type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input checked="" type="checkbox"/>	In-kind

1.2 Applicant details:	
Organisation / Individual Name:	Quilpie Polocrosse Club Inc.
Contact Person for Project:	Tom McWaters 0427 024 716
Postal Address:	Po Box 65
Email Address:	quilpiepolox4480@gmail.com
Telephone No:	0458 577 859 (Bec) 0427 024 716 (Tom)

1.3 Brief description of the project / activity for which assistance is being requested:	
Preparation of Polocrosse Fields for club members to be able to work horses for fitness preparation for our season.	
<small>(Please attach additional information if required)</small>	

1.4 Event Details	
Name of Event:	Nil
Date of Event:	Nil

Amount of Funding Requested:	Tractor & Grader Hire (In-kind) Value \$200
Amount of Funding Provided by the Applicant	\$ 500.00
Amount of Funding Provided by Others	\$
Total Estimated Cost of Project:	\$ 2500.00

Are you GST registered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<small>Note: Please ensure your figures include GST, as this will be the final figure paid</small>	

1.5 Project timeframe	
Project Start Date	1 June 2022 - can start earlier
Project End Date	30 June 2022 pending approval
Acquittal Report Due (8 weeks after end date)	24 Aug 2022

1.6 Details of other endeavours to raise funds	
Club raises funds every year at the annual carnival.	

1.7 Financial position of applicant as at the date of this application including a copy of a recent bank statement and supporting information on why funds are required:	
As the cost of running a carnival are very high we require the funds in our account as a back stop. Please consider our request as it helps alleviate the pressure on the club.	
<small>(Please attach additional information if required)</small>	

Community Assistance Application on the club.

1.8 Previous Assistance?			
Have you received previous Council Assistance?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Please list previous Council Assistance			
Have previous programs been acquitted?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No

1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:
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This project will allow for a safe area for community club member to be able to work there houses in preparation for our upcoming Polocrosse Season.

1.10 Bank details			
Name:	Quilpie Polocrosse Club Inc		
Bank	NAB	Branch:	
BSB:		Account Number:	

1.11 DECLARATION

We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.

Name	Signature	Date
Committee Member / Authorised Persons:		
Name	Signature	Date
REBECCA THOMPSON	<i>Rebecca Thompson</i>	30/4/2022

Note: The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.

Community Assistance Application

16.2 PLANT AND EQUIPMENT ONLINE AUCTION**IX: 223903****Author: Justin Hancock, Chief Executive Officer****Attachments: 1. Auction List****KEY OUTCOME****Key Outcome:** 2. Finance**Key Initiative:** 2.1.4 Link long term financial forecasting to asset management plans.**EXECUTIVE SUMMARY**

GDL Quilpie have approached Council regarding an online auction held via Auction Exchange between 27-29 June 2022. This auction will primarily focus on plant and equipment with multiple vendors listing items.

RECOMMENDATION

That Council

1. Resolve to dispose of the below items via public auction:

Plant/ Asset Number	Plant Description	Reserve
1104	Ford Ranger	\$10,000
	Gound Hog Post Hole Auger	\$500
987	600lt fuel Pod	\$200
	400lt fuel pod	\$200
401	5000 lt fuel trailer	\$5,000
104	Dynapad Padfoot/ Smooth Drum Roller	\$25,000
106	Ammann Multi Tyre Roller	\$25,000
	Brush Cutter	\$50
	Brush Cutter	\$50
	Brush Cutter	\$50
	Brush Cutter	\$50
	Honda Push Mower	\$100
	Conquest Floor Cleaner	\$50
	Misc Pallet	\$100
	Toolbox	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100

	Misc Pallet	\$100
	Portable Building	\$5,000
	Portable Building	\$5,000
	Portable Building	\$10,000
	Caravan	\$500

- Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, withdraw from contract, withdraw any items from sale for Council purposes, negotiate, finalise and execute any and all matters associated with or in relation to the above items, subject to Council's normal procurement policies and practices

BACKGROUND

Jack Biddle of GDL Quilpie has contacted Council in regards to an online auction held via Auction Exchange between 27-29 June 2022. Council would be required to submit a full list of items including hours, service history, serial numbers etc by 16 June 2022.

The host, Auction Exchange, will charge a cost of \$2,000 for all items, divided amount all venders. It is estimated that Councils contribution towards this cost would be \$250.

GDL Quilpie will also be charging a commission of 5% of the reserve price regardless if the item sells or not. If the item exceeds the reserve, the commission remains at 5% of the reserve price. In accordance with the recommended reserve price set by Council Officers (attached), the commission is estimated at \$4,377.50, resulting in a total cost of \$4,627.50 regardless is any items meet the reserve price.

In accordance with Policy F.102 Asset Disposal Policy, the attached assets have been recommended for disposal as they are:

- No longer required;
- Unserviceable or beyond economic repair;
- Operationally inefficient; or
- Surplus to current or immediately foreseeable needs.

Due to the age and obsolescence of the items, it has been difficult to identify assets listed asset on existing plant or asset registers, therefore information has been provided to the best of the officers ability.

OPTIONS

Option 1 – Recommended

That Council:

- Resolve to dispose of the below items via public auction:

Plant/ Asset Number	Plant Description	Reserve
1104	Ford Ranger	\$10,000
	Gound Hog Post Hole Auger	\$500
987	600lt fuel Pod	\$200
	400lt fuel pod	\$200
401	5000 lt fuel trailer	\$5,000
104	Dynapad Padfoot/ Smooth Drum Roller	\$25,000
106	Ammann Multi Tyre Roller	\$25,000
	Brush Cutter	\$50

	Brush Cutter	\$50
	Brush Cutter	\$50
	Brush Cutter	\$50
	Honda Push Mower	\$100
	Conquest Floor Cleaner	\$50
	Misc Pallet	\$100
	Toolbox	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Misc Pallet	\$100
	Portable Building	\$5,000
	Portable Building	\$5,000
	Portable Building	\$10,000
	Caravan	\$500

2. Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, withdraw from contract, withdraw any items from sale for council purposes, negotiate, finalise and execute any and all matters associated with or in relation to the above items, subject to Council's normal procurement policies and practices

Option 2

1. That Council resolve to hold the items for further consideration.

CONSULTATION (Internal/External)

GDL Quilpie

DES – Peter See

WM – Jeremy Grimm

LEGAL IMPLICATIONS

S224 Local Government Act 2009

POLICY AND LEGISLATION

F.102 Asset Disposal Policy

FINANCIAL AND RESOURCE IMPLICATIONS

If Council were to proceed with the auction, an estimated minimum expense of \$4,627.50 would be incurred regardless if items are sold.

RISK MANAGEMENT IMPLICATIONS

Low Risk

Item	Plant/ Asset Number	Plant Description	Purchase	Written Down Value	Comment	Recommended Reserve
1	1104	Ford Ranger	14/10/2015	\$18,116.53	Damaged Engine	\$10,000
2		Gound Hog Post Hole Auger				\$500
3	987	600lt fuel Pod			Cracked	\$200
4		400lt fuel pod			Cracked	\$200
5	401	5000 lt fuel trailer	1996	\$0.00	Cracked	\$5,000
6	104	Dynapad Padfoot/ Smooth Drum Roller	14/05/2007	\$0.00	inter changeable drums	\$25,000
7	106	Ammann Multi Tyre Roller	13/02/2013	\$39,018.98		\$25,000
8		Brush Cutter				\$50
9		Brush Cutter				\$50
10		Brush Cutter				\$50
11		Brush Cutter				\$50
12		Honda Push Mower			Faulty Self Drive	\$100
13		Conquest Floor Cleaner			Faulty Self Drive	\$50
14		Misc Pallet			Springs etc	\$100
15		Toolbox				\$100
16		Misc Pallet			Parts etc	\$100
17		Misc Pallet			Parts etc	\$100
18		Misc Pallet			Parts etc	\$100
19		Misc Pallet			Parts etc	\$100
20		Misc Pallet			Parts etc	\$100
21		Misc Pallet			Parts etc	\$100
22		Portable Building			3 Rooms	\$5,000
23		Portable Building			3 Rooms	\$5,000
24		Portable Building			Kitchen/ Dining	\$10,000
25		Caravan			Ex Grader camp	\$500
						\$87,550