



ORDINARY MEETING LATE ITEMS AGENDA

Tuesday 19 April 2022
commencing at 9.30am

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

14 April 2022

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Reference is hereby made to the Ordinary Meeting of the Quilpie Shire Council scheduled to be held at the Council Chambers, on **Tuesday 19 April 2022**, commencing at **9.30am**.

An agenda for the Ordinary Meeting was forwarded to all Members on 12 April 2022. In addition to the agenda, please find attached a summary of "Late Items".

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Tuesday 19 April 2022
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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16 LATE ITEMS**16.1 BULK REFUSE BIN HIRE****IX: 222871****Author: James Gauvin, Acting Manager Finance and Administration****Attachments: Nil****KEY OUTCOME**

Key Outcome: 2. Finance

Key Initiative: 2.1.1 Review levels of service provided to the community in relation to facility and equipment hire.

EXECUTIVE SUMMARY

There is an identified need in the Quilpie community for provision of the hire of bulk refuse (skip) bins. This need is not yet being met for all potential hirers and approaches have been made to Council for the hire of our bins.

RECOMMENDATION

That Council amends the 2021/22 Fees and Charges Register to include the following fees:

Bulk Refuse Bin Hire - 12m ³ Bin	per week (or part thereof)	\$330.00
Bulk Refuse Bin Hire - 18m ³ Bin	per week (or part thereof)	\$495.00
Initial Delivery Charge (incl final collection)	12m ³ Bin within Township of Quilpie	\$325.00
Initial Delivery Charge (incl final collection)	18m ³ Bin within Township of Quilpie	\$420.00
Initial Delivery Charge (incl final collection)	all other areas	Cost+30%+GST
Additional Bin Collections (per collection)	12m ³ Bin within Township of Quilpie	\$260.00
Additional Bin Collections (per collection)	18m ³ Bin within Township of Quilpie	\$355.00
Additional Bin Collections (per collection)	all other areas	Cost+30%+GST
Lost or Damaged Bins		Cost+30%+GST

NOTE: The above charges include the waste disposal fees.

BACKGROUND

In June 2021 Council purchased three 12m³ and six 18m³ skip bins for general internal and waste transfer station use at a total cost of \$79,950. Since that date Council has been approached by several local business owners requesting to hire our skip bins as the currently provided 240L bins are not suitable for all their required purposes. There is currently no provision in the Fees and Charges Register to hire these bins out to the general public.

Currently there is one known private operator in town who hires skip bins but, for a number of reasons including smaller size, it appears they are unable to meet local demand and that skip bin hire is not a significant or core part of their operations.

As such it is reasonable for Council to also offer this service at our standard private works mark-up rates. The following new commercial fees and charges are proposed with a commencement date of 20th April 2022.

Bulk Refuse Bin Hire - 12m ³ Bin	per week (or part thereof)	\$330.00
Bulk Refuse Bin Hire - 18m ³ Bin	per week (or part thereof)	\$495.00
Initial Delivery Charge (incl final collection)	12m ³ Bin within Township of Quilpie	\$325.00
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Additional Bin Collections (per collection)	all other areas	Cost+30%+GST
Lost or Damaged Bins		Cost+30%+GST

NOTE: The above charges include the waste disposal fees.

Regulated waste would be prohibited from disposal in Council's skip bins.

OPTIONS

Alternative resolution:

That Council do not offer bulk refuse bins for hire.

CONSULTATION (Internal/External)

Chief Executive Officer – Justin Hancock

Acting Director Engineering Services – Brian Weeks

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Act 2009

Local Government Regulations 2012

FINANCIAL AND RESOURCE IMPLICATIONS

The hire of skip bins to the general public will result in a small increase in revenues and expenses with a small profit forecast for each year. Hiring of skip bins is more about increasing services to the community than income generation.

RISK MANAGEMENT IMPLICATIONS.

Low, in accordance with Council's Risk Management Policy

16.2 REGIONAL SPORTS EVENT FUND APPLICATION**IX: 222981****Author: Lorraine Mathieson, Executive Assistant / Grants Officer****Attachments:**
1. Quilpie Golf Club Community Assistance Grant Application
2. Sports Australia REgional Sports Event Fund Application**KEY OUTCOME****Key Outcome:** 6. Social**Key Initiative:** 6.1.1 Actively identify and implement initiatives that support, retain and attract families to the shire.**EXECUTIVE SUMMARY**

Quilpie Golf Club is seeking Council support to apply for funding from Sports Australia Regional Sports Event Fund to assist with staging the Quilpie Golf Club Open event to be held 20 – 21 August, 2022. The Sports Australia funding program is structured such that applications must be submitted through a local government body. Council has supported the Golf Club for \$500 in-kind through its Community Assistance Program.

RECOMMENDATION

That Council support the Quilpie Golf Club funding application to Sports Australia Regional Sports Event Fund to assist in staging the 2022 Quilpie Golf Club Open event.

BACKGROUND

Quilpie Golf Club applied for and received \$500 in-kind donation through Council's Community Assistance Program to support the Quilpie Golf Club Open event to be held 20 – 21 August 2022. An opportunity to gain further support was found through Sports Australia Regional Sports Event Fund, and the Quilpie Golf Club wish to pursue this option.

The structure of the Sports Australia funding program requires the application to be submitted by a Local Government entity, and, as such, the Quilpie Golf Club have requested Council's support in submitting the application.

If the application is successful, it will attract a financial contribution of \$10,000 to the Quilpie Golf Club which will allow them to promote the event to a wider audience, and stage a more professional event.

OPTIONS

That Council do not support the application, and withdraw assistance from the Grants Officer.

CONSULTATION (Internal/External)

Quilpie Golf Club

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

The application will need to be submitted by Council's Grants Officer, which is anticipated to take a small amount of time. Some further time will be required to complete the acquittal.

RISK MANAGEMENT IMPLICATIONS

Low, as per Council's Risk Management Policy



Community Assistance Program



Applicant	Quilpie Golf Club
Contact	Bruce Paulsen – quilpiegolfclub083@gmail.com
Event / Activity	Quilpie Golf Open
Date of Event / Activity	20-21 August 2022
Location of Event / Activity	Quilpie Golf Club, 1 Eagle Drive
Assistance Requested	Assistance requested in-kind for event furniture for the value of \$500. Council support is a requirement for the application for Regional Events Fund grant.
Financial	No
In-Kind	Yes
Job No	

(please tick)

Approved	
Not Approved	

Justin Hancock – Chief Executive Officer

Date

Doc ID: 221587

Regional Sports Event Fund application form

Form Preview

LGA Details

* indicates a required field

Applicant eligibility

Two streams of funding are available to support the objectives of the Program. The potential funding amounts and the funding categorisation for eligible LGA Councils are as follows:

Stream One (non competitive)- Small community sporting events

Local Government Areas in Very Remote, Remote, Outer Regional and Inner Regional areas

Potential grant amount: between \$1,000 - \$10,000 (GST ex)

Stream Two (competitive) - Large regional sporting events

Local Government Areas in Very Remote, Remote, Outer Regional and Inner Regional areas

Potential grant amount: between \$15,000 - \$50,000 (GST ex)

Please consult the [Grant Guidelines](#) and [website](#) for a full definition of eligible and ineligible LGA Councils.

1-1. Is your LGA Council located in Very Remote, Remote, Outer Regional and Inner Regional Australia? *

- ☒ Yes
☐ No

Please refer to [Appendix B in the Grant Guidelines](#) for eligibility.

1-2. Is the proposed event being delivered in your LGA Councils jurisdiction? *

- ☒ Yes
☐ No

1-3. Has your LGA Council, or any of the event partner organisations (e.g. sport clubs) been named by the National Redress Scheme for Institutional Child Sexual Abuse on its list of "Institutions that have not joined or signified their intent to join the Scheme"? *

- ☐ Yes
☒ No

Link to [National Redress Scheme](#)

1-4. Does your LGA Council have a child safe policy or equivalent? *

- ☒ Yes
☐ No

A Child Safe Policy or equivalent is required to demonstrate compliance with minimum child safety requirements. Examples may include Child Safeguarding Policy, Children & Families Policy, Children & Youth Risk Management Strategy, Statement of Commitment to Child Safety. You may also attach a copy of the Child Safe Policy for any partner organisation (for example, a sporting organisation). If you do not have a Child Safe Policy or equivalent, please provide evidence on how your LGA complies with child safety requirements in your state.

Please upload a copy

Regional Sports Event Fund application form

Form Preview

Attach a file:

If you do not have a Child Safe Policy or equivalent, please provide evidence on how your LGA complies with child safety requirements in your state

Please provide a web link to child safe policy or equivalent.

1-5. Does your LGA Council have any outstanding debts through other funding programs administered by Sport Australia? *

- ☐ Yes
☒ No
☐ Unsure

1-6. What will be your LGA Council's co-contribution to the overall sporting event costs? *

- ☒ In-kind
☐ Financial

Value of in-kind contribution *

\$

Must be a dollar amount.

Value of financial contribution *

\$ -

Must be a dollar amount.

Not eligible - named by the National Redress Scheme

Based on the answer given, you are ineligible to apply for this grant. Please see the [Grant Guidelines](#) for further details.

Not Eligible - the event is located outside of the LGA.

Based on the answer given, you are ineligible to apply for this grant. Please see the [Grant Guidelines](#) for further details.

Not eligible - not eligible LGA

Regional Sports Event Fund application form

Form Preview

Based on the answer given, you are ineligible to apply for this grant. Please see the [Grant Guidelines](#) for further details.

Not eligible - has not adopted or is implementing the National Principles for Child Safe Organisations

Based on the answer given, you are ineligible to apply for this grant. Please see the [Grant Guidelines](#) for further details.

Not eligible - Outstanding debt with Sport Australia

Based on the answer given, you are ineligible to apply for this grant. Please see the [Grant Guidelines](#) for further details.

Organisation Details

* indicates a required field

Organisation Details

The applicant must be the entity which will receive the grant funding - there must be only one applicant per project even if it is to be conducted in a partnership

LGA Council Name *

Organisation Name

QSC

LGA Council Primary Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

LGA Council Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

LGA Council Phone Number *

Must be an Australian phone number.

Regional Sports Event Fund application form

Form Preview

LGA Council Primary Email *

Must be an email address.

1-8. LGA Council Website

Must be a URL.

1-9.LGA Council ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN

Entity name

ABN status

Entity type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

Contact for this application

2-1. Applicant Event Contact *

First Name

Last Name

2-2. Event Contact Position ***2-3. Event Contact Phone Number ***

Must be an Australian phone number.

2-4. Event Contact Email *

Must be an email address.

2-5. Applicant Admin Secondary Contact *

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Regional Sports Event Fund application form

Form Preview

First Name

Lorraine

Last Name

Mathieson

2-6. Applicant Admin Secondary Contact Phone Number *

0746560502

Must be an Australian phone number.

2-7. Applicant Admin Secondary Contact Email *

Lorrainem@quilpie.qld.gov.au

Must be an email address.

Proposed Event Details

* indicates a required field

Grant Stream

3-1. Which Grant Stream are you applying for? *

- ☒ Stream One (non competitive) – grants up to \$10,000 GST ex
- ☐ Stream Two (competitive) – grants from \$15,000 to \$50,000 GST ex

Proposed Event Details

3-2. Event Name *

Quilpie Golf Open

3-3. Event description *

Quilpie Golf Open is the annual multiple-day golf competition for the shire of Quilpie. A 'come and try' day on the saturday, with the regional competition held on the sunday. The regional competition day is attended by visitors from qld, sa, nsw and the NT, while the local amateur golders are also highly encouraged to participate.

Word count:

Must be no more than 150 words.

This is an overview only, you will have the opportunity to expand on your response to the selection criteria in subsequent questions

3-4. Event Location *

Address

1 Eagle Drive

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

3-5. Please select the sporting activities that will be delivered at your event. *

- | | | | |
|---|-------------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Aircraft Sport | <input type="checkbox"/> Eight Ball | <input type="checkbox"/> Motor Sport | <input type="checkbox"/> Snowboarding |
| <input type="checkbox"/> Archery | <input type="checkbox"/> Equestrian | <input type="checkbox"/> Motorcycling | <input type="checkbox"/> Snow Sports |
| <input type="checkbox"/> Athletics | <input type="checkbox"/> Fencing | <input type="checkbox"/> Mountain Bike | <input type="checkbox"/> Softball |

Regional Sports Event Fund application form

Form Preview

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Aussie Rules Football | <input type="checkbox"/> Floorball | <input type="checkbox"/> Muaythai | <input type="checkbox"/> Sport Climbing |
| <input type="checkbox"/> Badminton | <input type="checkbox"/> Flying Disc | <input type="checkbox"/> Netball | <input type="checkbox"/> Squash |
| <input type="checkbox"/> Baseball | <input type="checkbox"/> Football (Soccer) | <input type="checkbox"/> Orienteering | <input type="checkbox"/> Surf Life Saving |
| <input type="checkbox"/> Basketball | <input type="checkbox"/> Goalball | <input type="checkbox"/> Outrigger Canoeing | <input type="checkbox"/> Surfing |
| <input type="checkbox"/> Billiards / Snooker / Pool | <input checked="" type="checkbox"/> Golf | <input type="checkbox"/> Paddle | <input type="checkbox"/> Swimming |
| <input type="checkbox"/> BMX | <input type="checkbox"/> Gridiron | <input type="checkbox"/> Petanque | <input type="checkbox"/> Synchronised Swimming |
| <input type="checkbox"/> Bocce/Boules | <input type="checkbox"/> Gymnastics | <input type="checkbox"/> Polo | <input type="checkbox"/> Table Tennis |
| <input type="checkbox"/> Boccia | <input type="checkbox"/> Handball | <input type="checkbox"/> Polocrosse | <input type="checkbox"/> Taekwondo |
| <input type="checkbox"/> Bowls | <input type="checkbox"/> Hockey | <input type="checkbox"/> Pony Club | <input type="checkbox"/> Tennis |
| <input type="checkbox"/> Boxing | <input type="checkbox"/> Hurling | <input type="checkbox"/> Powerlifting | <input type="checkbox"/> Tenpin Bowling |
| <input type="checkbox"/> Calisthenics | <input type="checkbox"/> Ice Hockey | <input type="checkbox"/> Roller Sports | <input type="checkbox"/> Touch Football |
| <input type="checkbox"/> Campdraft | <input type="checkbox"/> Ice Racing | <input type="checkbox"/> Rowing | <input type="checkbox"/> Triathlon |
| <input type="checkbox"/> Canoeing/ Paddlesports | <input type="checkbox"/> Ice Skating | <input type="checkbox"/> Rugby League | <input type="checkbox"/> Underwater Sports |
| <input type="checkbox"/> Cricket | <input type="checkbox"/> Indoor Football/ Futsal | <input type="checkbox"/> Rugby 7's | <input type="checkbox"/> Volleyball |
| <input type="checkbox"/> Croquet | <input type="checkbox"/> Judo | <input type="checkbox"/> Rugby Union | <input type="checkbox"/> Water Polo |
| <input type="checkbox"/> Curling | <input type="checkbox"/> Jujitsu | <input type="checkbox"/> Sailing | <input type="checkbox"/> Water Skiing / Wakeboarding |
| <input type="checkbox"/> Cycling | <input type="checkbox"/> Karate | <input type="checkbox"/> Shooting | <input type="checkbox"/> Weightlifting |
| <input type="checkbox"/> DanceSport | <input type="checkbox"/> Kendo | <input type="checkbox"/> Skate | <input type="checkbox"/> Wheelchair Basketball |
| <input type="checkbox"/> Darts | <input type="checkbox"/> Kung Fu - Wushu | <input type="checkbox"/> Skateboarding | <input type="checkbox"/> Wheelchair Rugby |
| <input type="checkbox"/> Diving | <input type="checkbox"/> Lacrosse | <input type="checkbox"/> Skiing | <input type="checkbox"/> Wrestling |
| <input type="checkbox"/> Dragon Boat | <input type="checkbox"/> Modern Pentathlon | <input type="checkbox"/> Skipping | <input type="checkbox"/> Other activity not listed here |

Other sports/activities not listed above

3-6. What sport/s will the event be partnering with to support delivery?

Link to [Australian Sports Directory](#)

Organisation Name	Sport
Golf Australia	Golf

3-7. What is the total grant amount being requested *

\$10,000

Stream 1 must be between \$1,000-\$10,000 and Stream 2 must be between \$15,000 and \$50,000

3-8. Proposed Event Start Date *

20 August 2022

Must be a date and between 8/3/2022 and 31/12/2022.

Regional Sports Event Fund application form

Form Preview

3-9. Proposed Event End Date *

21 August 2022

Must be a date and between 8/3/2022 and 31/12/2022.

3-10. Will any event participants (excludes spectators) involve vulnerable people and/or children (under the age of 18)? *

- ☐ Yes
☒ No

Certification *

☒ Please confirm: Our LGA Council complies with the relevant laws relating to the employment or engagement of persons who may work with vulnerable person's or children, including working with children checks. A copy of this documentation must be provided to Sport Australia upon request.

If this documentation is available online, please provide a web link.

Stream 1 assessment

4-1. Briefly describe how the event or competition will provide a high quality experience and how it will meet the Fund objectives as outlined in the Grant Guidelines. *

Encourage local community members to connect with each other through the game of golf while also promoting the game of golf in south west qld through increased visitation from regional qld and interstate golfers. Visiting participants are usually joined and supported by their family and/or friends. Services and products (such as prizes and entertainment) will be procured locally.

Word count: 100

Must be no more than 150 words.
 Click [here](#) to view the Grant Guidelines

Stream 2 Assessment

5-1. Please explain how your event will meet the fund's objective.

Program objectives

How does your event address the program objectives?

Please choose the relevant option from the drop-down menu noting you must address each objective.	Please provide explanation. 150 words

5-2. Briefly outline the event scope and key deliverables and milestones, please include relevant timeframes *

Scope - Running a multi day golf open event for Quilpie on August 20-21

Deliverables - High quality experience, increased participation in sports/golf which would result in increased mental and physical health of the community, increased visitors to the shire, supporting the local economy through procurement of local goods and services.

Milestones - Marketing strategy by April 31, Risk Assessments by June 30,

Procurement and entertainment arrangements by July 31

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Regional Sports Event Fund application form

Form Preview

Word count:

Must be no more than 150 words.

5-3. How many participants does the event expect to engage? *

150

Please include competitors, officials, volunteers and spectators

5-4. Expected local community participants *

80

Must be a number.

5-5. Expected visiting participants *

70

Must be a number.

5-6. Briefly outline the planned risk management procedures in place to deliver this event? *

Risk assessments (WHS and generic risks) will be conducted prior to the event and controls will be placed to ensure the residual risks are manageable. Additional controls will be placed if needed. The risk assessments can be provided to the fund after they have been conducted.

Word count:

Must be no more than 150 words.

5-7. Briefly describe how the LGA council will promote the event through media and event campaigns. *

Outback tickets - which provided significantly increased exposure last year along with streamlining registration process
Marketing through various council channels

Word count:

Must be no more than 150 words.

5-8. Please detail who the LGA Council will partner with and how these partners will help support and amplify the event or competition, either financially or in-kind? *

Outback Tickets
Local Businesses - Accommodation etc.

Word count:

Exclude already listed sporting organisations supporting delivery

Budget

Event Budget Totals

The Sport Australia grant will be spent on the following items:

Expenditure Description

Expenditure Amount (GST ex)

Regional Sports Event Fund application form

Form Preview

Please include event costs eg; marketing, staffing, promotion, transport, temporary infrastructure etc..	Must be a dollar amount.
Purchasing of prizes from local businesses for various levels, winners and events - 4k	\$
Subsidised Catering - Sourcing ingredients/ utilising local suppliers - 4k	\$
Local Entertainment - Musician etc - 2k	\$
	\$

Budget Totals

Requested Grant Amount

\$10,000

This number/amount is calculated.

Total Expenditure Amount

\$10,000

Total Expenditure Amount must equal Requested Grant Amount

Income - Expenditure

\$0

This number/amount is calculated.
This must calculate to 0

Submission

* indicates a required field

Conflict of Interest

Any conflicts of interest could affect the performance of the grant opportunity or Program. There may be a conflict of interest, or perceived conflict of interest, if AIS staff, any member of the Assessment Panel, a committee or advisor, and/or you or any of your personnel, for example:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as a AIS officer, or a member of an external panel
- has a relationship with, or interest in, an organisation which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives a grant under the grant Program.

*

☒ I declare that, to the best of my knowledge, no actual or perceived conflicts of interest arise in relation to this grant application or any resulting grant award OR;

Conflict of Interest Declared

Please provide all relevant information regarding an actual or perceived conflict of interest relating to this grant application *

N/A

Submitting the Application

Regional Sports Event Fund application form

Form Preview

Personal information submitted via the online application is collected by the ASC (Sport Australia) for the purpose of considering applications for and administering the program. The information collected may be disclosed to other government agencies for this purpose.

The details of successful applicants, including organisational name; the value of the grant awarded; and a brief description of the purpose for the grant, will be released by Sport Australia to the public and the media, and may be placed on the Sport Australia website, including for use of promotional purposes.

The Sport Australia Privacy Policy can be found at https://www.ausport.gov.au/legals/privacy_statement

If you have any concerns about the privacy of your information please contact privacy@ausport.gov.au

Certification *

☒ I certify that the information supplied in this application is true and correct, and that I will contact Sport Australia immediately should any details change.

Consent *

☒ I consent to Sport Australia holding the personal information I have provided, and managing it under the provisions of the ASC Privacy Policy

Submitter Name *

First Name

Last Name

This must be an individual who is authorised by their organisation to make this application.

Position held *