



Ordinary Meeting of Council

MINUTES

Friday 11 March 2022

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON FRIDAY, 11 MARCH 2022 AT 9.30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.14am.

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes, Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services), Lorraine Mathieson (Secretariat)

3 APOLOGIES

Nil

4 CONDOLENCES

Nil

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Paulsen noted a Prescribed Interest in item 16.1 Golf Club Rates Concession, as he is president of the Golf Club.

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON FRIDAY 18 FEBRUARY 2022**

RESOLUTION NO: (QSC026-03-22)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That the Minutes of the Council Meeting held on 18 February 2022 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

22/02/22 Senator James McGrath meeting at Eromanga Natural History Museum
 23/02/22 Council workshop – townhouse development
 23/02/22 Wild Dog Advisory Committee Meeting
 25/02/22 Queensland Tourism Industry Council Meeting
 28/02/22 South West Queensland Regional Organisation of Councils meeting
 28/02/22 Regional Development Australia Meeting – Local Jobs Program to assist long term unemployed program
 02/03/22 Toompine Community Budget and Corporate Plan Meeting
 02/03/22 Adavale Community Budget and Corporate Plan Meeting
 02/03/22 Quilpie Community Budget and Corporate Plan Meeting
 03/03/22 Eromanga Community Budget and Corporate Plan Meeting
 09/03/22 Regional Drought Resilience Planning Advisory Committee
 10/03/22 Western Queensland Assembly of Councils Conference

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Council Meeting	18-Feb-22	Quilpie	1	1	1	1	1
Senator James McGrath meeting	22-Feb-22	Eromanga	1				
CAN Meeting	22-Feb-22	Quilpie		1			
Wild Dog Meeting	22-Feb-22	Quilpie	1	1		1	1
Powerhouse Town House Development Meeting	23-Feb-22	Quilpie	1			1	1
Interview with Corporate Plan Consultant	23-Feb-22	Phone				1	
Queensland Tourism Industry Council Meeting	25-Feb-22	Quilpie	1				
SWQld Regional Organisation of Councils	28-Feb-22	Zoom	1				
Regional Development Australia Meeting	28-Feb-22	Zoom	1				
Mulga Mates AGM	28-Feb-22	Quilpie		1		1	1
South West Waste Group Meeting	01-Mar-22	Teams				1	
Toompine Budget / Corporate Plan Meeting	02-Mar-22	Toompine	1	1		1	1
Adavale Budget / Corporate Plan Meeting	02-Mar-22	Adavale	1	1		1	1
Quilpie Budget / Corporate Plan Meeting	02-Mar-22	Quilpie	1	1	1	1	1
Eromanga Budget / Corporate Plan Meeting	03-Feb-22	Eromanga	1	1	1	1	1
ENHM Inspection Completed Building	03-Feb-22	Eromanga	1				1
Show Meeting	03-Mar-22	Quilpie		1			
Quilpie Diggers Race Club Committee	04-Mar-22	Quilpie					1
Mainstreet Masterplan Public Meeting	07-Mar-22	Quilpie		1	1	1	1
Mainstreet Masterplan Councillors Meeting	07-Mar-22	Quilpie		1	1	1	1
International Womens Day Function	08-Mar-22	Quilpie		1			1
John Waugh Park Concept Plan Mothers Group Meeting	08-Mar-22	Quilpie				1	
John Waugh Park Concept Plan Pool Users Meeting	08-Mar-22	Quilpie		1			1
John Waugh Park Concept Plan Councillors Meeting	09-Mar-22	Quilpie		1	1	1	1
Regional Drought Resilience Planning Meeting	09-Mar-22	Zoom	1				
Western Alliance of Councils Conference	9 - 11-Mar-22	Charleville	1	1		1	1

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 ENGINEERING SERVICES STATUS REPORT FEBRUARY 2022**

EXECUTIVE SUMMARY

This report provides an overview of the works in Engineering Services during the month of February 2022.

Noted.

10.1.2 WATER AND SEWERAGE STATUS REPORT**EXECUTIVE SUMMARY**

This report provides a quarterly operational update to Council regarding the Water and Sewerage portfolio.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES - MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate & Community Services portfolio.

ACTION ITEMS

Meeting Date	Subject	Action	Comments	Status
18-Feb-22	Queens Jubilee	Organise beacon lighting event at Baldy Top for 2 June		

Noted

10.2.2 NDIS COORDINATORS REPORT**EXECUTIVE SUMMARY**

The purpose of this report is to inform and update Council on National Disability Insurance Scheme activities and programs.

Noted

10.2.3 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Officer's portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS**10.3.1 FINANCE SERVICES STATUS REPORT****EXECUTIVE SUMMARY**

This report is to provide Council with a summary of the cheques issued for month ending 28 January 2022.

Noted

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT****EXECUTIVE SUMMARY**

The purpose of this report is to update Council on Tourism and Economic Development activities.

Noted

10.4.2 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

11 ENGINEERING SERVICES

Nil

12 CORPORATE AND COMMUNITY SERVICES

Nil

13 FINANCE

Nil

14 GOVERNANCE**14.1 LOCAL GOVERNMENT REMUNERATION COMMISSION ANNUAL REPORT 2020-21****EXECUTIVE SUMMARY**

On 30 November 2021, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for mayors, deputy mayors and councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the Local Government Act 2009 and Chapter 8, Division 1 of the Local Government Regulation 2012. This determination is to apply from 1 July 2022.

RESOLUTION NO: (QSC027-03-22)

Moved: Cr Roger Volz
Seconded: Cr Bruce Paulsen

1. That Council endorse the recommendation of the Local Government Remuneration Commission to apply from 1 July 2022 as follows:
 - (a) Mayor - \$110,386
 - (b) Deputy Mayor - \$63,864
 - (c) Councillor - \$55,192 (a base payment of \$36,794.67 and a meeting fee of \$1,533.11 per calendar month)

5/0

14.2 DISASTER RECOVERY FUNDING ARRANGEMENTS PROJECT MANAGEMENT**EXECUTIVE SUMMARY**

The Disaster Recovery Funding Arrangements (DRFA) have been activated for the Western Queensland Low Pressure Trough, 19 – 24 January 2022 event. The purpose of this report is to allow Council to appoint a project manager for the delivery phase of the works.

RESOLUTION NO: (QSC028-03-22)

Moved: Cr Lyn Barnes
Seconded: Cr Roger Volz

That Council appoint Proterra Group as project managers for the 2022 Disaster Recovery Funding Arrangements Restoration of Essential Public Assets works program under Local Buy Contract LB279.

5/0

14.3 INTERNAL AUDITOR APPOINTMENT

EXECUTIVE SUMMARY

A request for quote was initiated through the 'VendorPanel' system by the Council for the provision of Internal Audit Services for a 2-year period. The purpose of this report is for Council to appoint the internal auditor for a 2-year period as per the relevant responses.

MOTION

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

That Council endorse O'Connor Marsden and Associates Pty Ltd (OCM) as internal auditors for a two year period, commencing 1 July 2022.

3/2

15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS

Cr Bruce Paulsen declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Quilpie Golf Club.

Cr Bruce Paulsen is President of the Golf Club. The Quilpie Golf Club stands to gain a financial benefit depending on the outcome of the matter.

Cr Bruce Paulsen advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 11:05 am, Cr Bruce Paulsen left the meeting.

16.1 GOLF CLUB RATES CONCESSION REQUEST**EXECUTIVE SUMMARY**

Council has received a request for a general rate concession from the Quilpie Golf Club due to their nature as a not-for-profit entity and the service provided to the community.

RESOLUTION NO: (QSC029-03-22)

Moved: Cr Lyn Barnes

Seconded: Cr Jenny Hewson

That Council grant a 100% general rate concession to the Quilpie Golf Club effective from 1 July 2021 to 30 June 2022 and allow discount for the current levy.

4/0

16.2 COMMUNITY ASSISTANCE PROGRAM APPLICATION - EROMANGA DISTRICT RODEO ASSOCIATION INC.

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider a request from Eromanga District Rodeo Association Inc. (EDRA) for financial support of \$4,300.00 toward the cost of insurance and ambulance for the Eromanga Campdraft and Rodeo. They have also requested supply of a portable generator for their camping area for the event.

RESOLUTION NO: (QSC030-03-22)

Moved: Cr Lyn Barnes

Seconded: Cr Jenny Hewson

That Council approves the request received from the Eromanga District Rodeo Association Inc. for financial support of \$4,300.00 toward the cost of insurance and ambulance; and also supply of a portable generator for their camping area for the event for the Eromanga Campdraft and Rodeo being held April 14 – 17 2022.

4/0

16.3 SECOND HAND LINE MARKER**EXECUTIVE SUMMARY**

Council currently carry out line marking around the Shire either with cans of spray paint, or by hiring in a contractor which incurs establishment / dis-establishment costs as well as the work cost.

Council have the opportunity to purchase a low-hour, second hand machine that has performed very little usage.

RESOLUTION NO: (QSC031-03-22)

Moved: Cr Jenny Hewson

Seconded: Cr Roger Volz

That Council:

- 1) Amend the budget to reflect the purchase of the Line Marker
- 2) Purchase the second hand – low-hour Graco Line Marker from Access Line Marking Equipment for \$10,000.00 plus GST.

4/0

At 11:36 am, Cr Bruce Paulsen returned to the meeting.

16.4 FEBRUARY 2022 PROTERRA FLOOD DAMAGE REPORT**EXECUTIVE SUMMARY**

February 2022 Protterra Flood Damage Report

Noted

16.5 FINANCIAL SERVICES REPORT MONTH ENDING 28 FEBRUARY 2022

EXECUTIVE SUMMARY

The purpose of this report is to present Council with the monthly financial report

RESOLUTION NO: (QSC032-03-22)

Moved: Cr Lyn Barnes
Seconded: Cr Bruce Paulsen

That Council receive the Finance Report for the period ending 28 February 2022.

5/0

16.6 COMMUNITY ASSISTANCE PROGRAM APPLICATION - ADAVALE SPORT & RECREATION ASSOCIATION**EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider a request received from Adavale Sport & Recreation Association for financial support of \$8,500.00 toward the cost of Insurance, Ambulance and Entertainment for the Adavale "Muster In The Mulga" being held on the 8, 9 and 10 of April 2022.

RESOLUTION NO: (QSC033-03-22)

Moved: Cr Jenny Hewson
Seconded: Cr Bruce Paulsen

That Council approves financial support of an amount of \$5,000 to the Adavale Sport & Recreation Association to assist with costs of Ambulance, Insurance and Entertainment for the annual "Muster in the Mulga" Campdraft, Rodeo, Gymkhana and Bikekhana being held 8 -10 April 2022.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

The issue of increased vandalism in the Shire was discussed, noting that it is important that any incidents should be reported to police.

Director Engineering Services was asked to investigate putting name signs on various rivers and creeks in the Shire.

Manager Tourism and Economic Development is requested to investigate ideas to use the railway line for tourism or other ventures.

Cr Hewson suggested that Council should approach the mining industry for financial support for Council community development projects.

Cr Volz asked if visitor data could be collected via a QR code at various locations throughout the Shire. Manager Tourism and Economic Development to investigate the concept.

Cr Volz mentioned the value of a visit he made to Ambathala Rd with Director Engineering Services to investigate road maintenance and realignment and exclusion fencing.

Cr Volz suggested that Council provide announcements to landholders regarding roadworks and maintenance issues.

Cr Paulsen asked about designated school crossings. Any requests for school crossings need to be made in writing to Council to formalise the process.

Cr Barnes noted that the gardens on Bulloo Park were looking like they needed more maintenance. Director Engineering Services noted that the turf management plan needs to be followed.

Cr Barnes noted that maintenance has been requested on the Adavale Hall. Director of Engineering Services to follow up.

Cr Barnes raised the issue of drainage on Sommerfield Road. Director of Engineering Services has the matter in hand.

Cr Barnes suggested that Council retain the services of an arborist to ensure that significant trees in the Shire were properly maintained. Director Engineering Services to investigate.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Tuesday 19 April 2022 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 1.32pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 11 March 2022.

Submitted to the Ordinary Meeting of Council held on Tuesday, 19 April 2022.



Cr Stuart Mackenzie
Mayor of Quilpie Shire Council

19/04/2022

Date