



ORDINARY MEETING AGENDA

Friday 18 February 2022
commencing at 9.30am

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

Ordinary Meeting of Council

11 February 2022

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on **Friday 18 February 2022**, commencing at **8.30 am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on **Friday 18 February 2022**, commencing at **9.30am**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock
Chief Executive Officer





ORDINARY MEETING OF COUNCIL AGENDA

Friday 18 February 2022
Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie

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- 1 OPENING OF MEETING**
- 2 ATTENDANCE**
- 3 APOLOGIES**
- 4 CONDOLENCES**
- 5 DECLARATIONS OF INTEREST**

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON TUESDAY 18 JANUARY 2022

IX: 220828

Author: Lorraine Mathieson, Executive Assistant / Grants Officer

Attachments: 1. Minutes of the Council Meeting held on 18 January 2022

RECOMMENDATION

1. That the Minutes of the Council Meeting held on 18 January 2022 be received and the recommendations therein be adopted.



Ordinary Meeting of Council

MINUTES

Tuesday 18 January 2022

Quilpie Shire Council Boardroom
50 Brolga Street, Quilpie



**MINUTES OF QUILPIE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUILPIE SHIRE COUNCIL BOARDROOM, 50 BROLGA STREET, QUILPIE
ON TUESDAY, 18 JANUARY 2022 AT 9.30AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.28am.

2 ATTENDANCE

Cr Stuart Mackenzie (Mayor), Cr Jenny Hewson (Deputy Mayor), Cr Lyn Barnes (via Zoom), Cr Bruce Paulsen, Cr Roger Volz

In Attendance: Mr Justin Hancock (Chief Executive Officer), Ms Lisa Hamlyn (Director Corporate and Community Services), Mr Peter See (Director Engineering Services)

3 APOLOGIES

Nil

4 CONDOLENCES

Noted the passing of Mr John (Jack) King, former Acting Chief Executive Officer, Mr Alan Groves, Ms Kelsey Bell, and Mrs Beryl Pegler.

5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

Cr Mackenzie declared a Prescribed Conflict of Interest in Item 14.2, Outback Gondwana Foundation – Building Better Regions Fund Round 6.

6 RECEIVING AND CONFIRMATION OF MINUTES**6.1 ORDINARY MEETING OF QUILPIE SHIRE COUNCIL HELD ON FRIDAY 10 DECEMBER 2021**

RESOLUTION NO: (QSC001-01-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That the Minutes of the Council Meeting held on 10 December 2021 be received and the recommendations therein be adopted.

5/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

- 13/12/21 Outback Queensland Tourist Authority Meeting (Zoom)
- 14/12/21 QTIC Meeting (Zoom)
- 14/12/21 Lake Eyre Basin Stakeholder Advisory Group Meeting (Zoom) representing Agforce
- 17/12/21 Wild Dog Barrier Fence Review Meeting
- 12/01/22 RDA Governance Meetings (Zoom)
- 17/1/22 South West Health Meeting

9 COUNCILLOR PORTFOLIO REPORTS

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Council Meeting	10-Dec-21	Quilpie	1	1	1	1	1
Staff Christmas Party	10-Dec-21	Quilpie	1	1	1	1	1
Outback Queensland Tourism Association	13-Dec-21	Zoom	1				
Christmas Lights Judging	13-Dec-21	Quilpie		1		1	
QTIC	14-Dec-21	Zoom	1				
Lake Eyre Basin Stakeholder Advisory Group	14-Dec-21	Zoom	1				
Local Business Christmas Street Party	17-Dec-21	Quilpie		1	1	1	
WDBF Review Meeting	17-Dec-21	Zoom	1				
Regional Development Australia Governance	12-Jan-22	Zoom	1				

10 OPERATIONAL STATUS REPORTS**10.1 ENGINEERING SERVICES STATUS REPORTS****10.1.1 ENGINEERING SERVICES STATUS REPORT****EXECUTIVE SUMMARY**

This report provides an overview of the work in Engineering Services during the month of December 2021.

Noted

10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES - MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

This report information and updates to Council on various activities and programs that are facilitated within the Director of Corporate & Community Services portfolio.

Noted

10.2.2 PEST AND LIVESTOCK MANAGEMENT CO-ORDINATOR MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Officer's portfolio.

Noted

10.2.3 HEALTH PROMOTIONS OFFICER OPERATIONAL STATUS REPORT**EXECUTIVE SUMMARY**

To provide Council with a quarterly report on the health promotions activities with the Shire.

Noted

10.2.4 LIBRARY STATUS REPORT**EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Library portfolio.

Noted

10.3 FINANCE SERVICES STATUS REPORTS

Late Report

10.4 GOVERNANCE SERVICES STATUS REPORTS**10.4.1 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Noted

11 ENGINEERING SERVICES**11.1 PROPOSED STRATEGIC ROADS: WESTERN QUEENSLAND ALLIANCE OF COUNCILS**

EXECUTIVE SUMMARY

One of the priorities of the Western Queensland Alliance of Councils (WQAC) is the development of a Western Queensland Priority Roads Network to add to advocacy resources when engaging both State and Federal Governments. To date some work has been done within the three Regional Road and Transport Technical Groups (RRGTCs) on priority road networks for the regions. The WQAC wish to coordinate and align this work to enable a priority network across Western Queensland to be developed. This will provide a powerful statement for election and other campaign advocacy.

RESOLUTION NO: (QSC002-01-22)

Moved: Cr Roger Volz

Seconded: Cr Jenny Hewson

That Council receive the report and endorse the Western Queensland Priority Roads Network.

5/0

12 CORPORATE AND COMMUNITY SERVICES

Nil

13 FINANCE

Late Report

14 GOVERNANCE**14.1 OPERATIONAL PLAN 21-22 SECOND QTR ASSESSMENT****EXECUTIVE SUMMARY**

This report will present the second quarter assessment of the 2021/22 Operational Plan to Council.

RESOLUTION NO: (QSC003-01-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Lyn Barnes

That the Council notes the second quarter assessment for the 2021/22 Operational Plan.

5/0

Cr Mackenzie declared he has a prescribed conflict of interest (as defined by sections 150EG, 150EH and 150EI of the *Local Government Act 2009*) in matters regarding the Outback Gondwana Foundation (OGF).

Cr Stuart Mackenzie is Chair of the OGF. The OGF stands to gain a financial benefit depending on the outcome of the matter.

Cr Stuart Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

At 10:47 am, Cr Stuart Mackenzie left the meeting.

Cr Jenny Hewson assumed the Chair.

14.2 OUTBACK GONDWANA FOUNDATION - BUILDING BETTER REGIONS FUND ROUND 6**EXECUTIVE SUMMARY**

Quilpie Shire Council previously provided a financial commitment of \$500,000 and In-Kind commitment of \$100,000 for staff time for administration tasks, engineering and project management support, and use of equipment towards the Building Better Regions Fund Round 5 application lodged by the Outback Gondwana Foundation. The OGF wrote to Council on 31 December 2021 seeking the same commitment towards the Building Better Regions Fund Round 6 application.

RESOLUTION NO: (QSC004-01-22)

Moved: Cr Lyn Barnes

Seconded: Cr Roger Volz

1. That Council:

- (a) Provide a cash commitment of \$500,000 towards the Outback Gondwana Foundation Building Better Regions Fund Round 6 application;
- (b) Provide an in-kind commitment of \$100,000 towards the Outback Gondwana Foundation Building Better Regions Fund Round 6 application in the form of contribution of staff time for administration tasks, engineering and project management support, and use of equipment;
- (c) Provide a Letter of Support; and
- (d) Provide an Authority to Undertake the Project at 1 Dinosaur Drive, Eromanga QLD 4480.

4/0

At 10:49 am, Cr Stuart Mackenzie returned to the meeting and resumed the Chair.

14.3 REGIONAL CONNECTIVITY PROGRAM ROUND 2 - JOINT APPLICATION**EXECUTIVE SUMMARY**

Council has been working with external service providers to improve internet infrastructure within the Shire. An opportunity has arisen which Council could partner with NBN to access funding under the Regional Connectivity Program – Round 2 to provide fibre to the premises services in Quilpie.

RESOLUTION NO: (QSC005-01-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Jenny Hewson

That Council provide a cash commitment up to \$277,000 towards the Regional Connectivity Program Round 2 application.

5/0

15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS**16.1 FINANCE SERVICES STATUS REPORT****EXECUTIVE SUMMARY**

This report is to provide Council with a summary of the cheques issued for month ending 31 December 2021.

Noted.

16.2 FINANCIAL SERVICES REPORT MONTH ENDING 31 DECEMBER 2021**EXECUTIVE SUMMARY**

The purpose of this report is to present Council with the monthly financial report.

RESOLUTION NO: (QSC006-01-22)

Moved: Cr Jenny Hewson

Seconded: Cr Lyn Barnes

That Council receive the Finance Report for the period ending 31 December 2021.

5/0

16.3 QUILPIE SPORTING CLAYS CLUB REQUEST FOR ASSISTANCE**EXECUTIVE SUMMARY**

Council received correspondence from the Quilpie Sporting Clays Club Inc on 8 December 2021 requesting support for three major projects; shade, canteen facilities; and weather proof road access.

RESOLUTION NO: (QSC007-01-22)

Moved: Cr Bruce Paulsen

Seconded: Cr Roger Volz

For Council to support reviewing vehicular access for the Quilpie Sporting Clays Club Inc. and continue to assist the club in seeking funding opportunities.

5/0

17 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Cr Volz met with Director Engineering Services to inspect Black Rd maintenance.
- Cr Volz noted that the RV friendly sign in at the town entrance was in poor condition.
- Cr Volz requested that drone signs should be separate to town signs.
- Cr Paulsen asked if a lighting project could be installed at Baldy Top.
- Cr Barnes spoke about liaising with small miners.

MOTION

RESOLUTION NO: (QSC008-01-22)

Moved: Cr Roger Volz

Seconded: Cr Lyn Barnes

That Council write a letter of support to the Minister Resources and Mines to highlight the importance of opal mining to the Shire, and to express concerns with proposed changes to the Small Mining Act.

5/0

- Cr Barnes held discussions regarding a permanent dental service
- Cr Barnes noted that her preferred location for the electronic noticeboard in Quilpie was beside the Visitor Information Centre, rather than beside the Town Hall.
- Cr Barnes asked for an update on the Bulloo Park Race track. Director Engineering Services advised that he had met with the President of Quilpie Diggers Race Club, Sam Bartlett during the week. A new stormwater pipe was being installed across track today, and the track will be graded to correct level in relation to the running rail. Queensland Racing will be visiting in February to ensure the track is in order for the Quilpie Cup to be held on Saturday 30 April.
- Cr Mackenzie noted that Ergon had no recorded message operating regarding the recent power outage, so people did not know the duration of the outage. CEO to follow up via the Disaster Management Group.
- Cr Hewson thanked staff and businesses that participated and contributed to the successful Shop Local and Street Party Christmas Promotion.
- Director Corporate and Community Services advised that commencing in January a medical doctor would be housed permanently in Quilpie, providing medical services on a fortnightly basis, with a rotating roster of two other doctors attending on the alternating fortnights.

18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Friday 18 February 2022 in the Quilpie Shire Council Boardroom, 50 Brolga Street, Quilpie commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 12.38pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Tuesday, 18 January 2022.

Submitted to the Ordinary Meeting of Council held on Friday, 18 February 2022.

Cr Stuart Mackenzie

Mayor of Quilpie Shire Council

Date

7 ITEMS ARISING FROM PREVIOUS MEETINGS

Nil

8 MAYORAL REPORT

9 COUNCILLOR PORTFOLIO REPORTS

10 OPERATIONAL STATUS REPORTS

10.1 ENGINEERING SERVICES STATUS REPORTS

10.1.1 ENGINEERING SERVICES STATUS REPORT JANUARY 2022

IX: 220685

Author: Peter See, Director Engineering Services

Attachments: 1. Proterra Report January 2022

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides an overview of the work in Engineering Services during the month of January 2022.

ACTION ITEMS

Nil

OPERATIONAL UPDATE

Roads

RMPC

Limited has been carried out. Council is running behind on the RMPC budget at present. One grader crew has now commenced doing shoulder works on the Quilpie-Charleville Road.

Weed spraying has been carried out across the network using Council's pest management officer.

Extensive work has been carried out over the past month dealing with flooding across the full TMR road network.

Main Roads TIDS

A revised allocation for each Council has been announced by the Roads Alliance Board. Quilpie Shire lifts from \$975,000 to \$1,040,000. There is no further expenditure this financial year.

Main Roads Widening Contract Quilpie-Charleville Road (REEF)

Flooding has delayed the recommencement of the final works. This will recommence on 4 February 2022 weather permitting.

Flood Damage Repairs

Extensive rain and flooding is likely to trigger a new event but has damaged much of the works previously completed. Please see the attached report from Proterra Group.

Roads to Recovery

Savings in the bitumen reseal program have led to a small underspend of the budget. The concrete flood ways on Telephone Bore Road and Cooma Road will be part funded by these funds.

General Roads

The weather events of the last two weeks of January have damaged most roads in the Shire. Eromanga was cut off for one day, Quilpie for one day and Adavale from 21- 31 January other than a small opening on 25 January. Council has applied for an activation under the Queensland Reconstruction Authority's flood damage program.

Council Buildings and Facilities

Brayley Electrical have been engaged to carry out electrical repairs across Council facilities and housing. A large amount of electrical work is behind schedule.

The old fencing at the corner of Dukamurra and Jabiru streets has been removed.

The new fencing in John Waugh Park adjacent to the Quilpie Club is complete.

Waste

The transfer station in Quilpie is now operating with limited minor issues to date. The garbage truck and the skip bins are operating as expected.

Some repairs will be done to the old garbage truck which will then be located in Eromanga.

Water and Sewerage

Water, sewerage and irrigation have been installed at the Driver Reviver area at the rear of the visitor information centre.

One temporary plumber resigned and left on 21/01/22. Another plumber is due to commence soon.

The gang are now moving onto irrigation jobs at the CEO residence, the racecourse west pavilion and tree line, and Bicentennial Park.

Plant and Workshop

Two Ford Everest wagons have been delivered from South West Ford.

The garbage truck has been delivered.

The supervisor has been off on sick leave. The workshop has been short staffed during January with a back log of work developing.

Town Services

All staff have now returned from leave. Staff are playing catch up with vegetation growth.

Slashing of grass growth throughout Quilpie is being carried out.

Two staff attended playground standards training looking at how to maintain playgrounds correctly.

CONSULTATION (Internal/External)

CEO and staff

LEGAL IMPLICATIONS

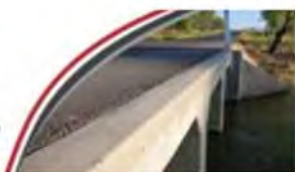
N/A

FINANCIAL AND REVENUE IMPLICATIONS

Within Council Budget estimates

RISK MANAGEMENT IMPLICATIONS

As per Council's Risk Management Plan



MONTHLY PROJECT REPORT

QUILPIE 2020-21 REPAIRS
QUILPIE SHIRE COUNCIL | January 2021

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1 CONTRACT SUMMARY

Contract Number	T04 19-20
Principal Representative's Delegate	PROTERRA GROUP
Project Manager	Cameron Mocke
Target Date for Practical Completion	20 December 2022

2 FINANCIAL STATEMENT

Description	Status	Percentage Completed
Approved Submissions QSC.0007.1920-QSC.0023.1920	Approved	96%
Approved Submissions QSC.0027.2021L, QSC.0028.2021L, QSC.0030.2021L, QSC.0031.2021L, QSC.0032.2021L	Approved	19%

Awaiting approval

QSC.0029.2021L- Submission withdrawn and has been resubmitted with betterment application.

3 FINANCIAL DISCUSSION

All funds for submissions approved by QRA have had the required up front funds transferred to QSC.

4 VARIATIONS / SCOPE CHANGES

2020 REPA Works

Several variations have been issued to the various contractors. Some of these were for the preparation of water sources close to the road network, to date we have constructed and utilised the water out of at least 6 of these dams. We have also issued variations to contractors for the rehabilitation of pits once the contractors have completed works out of the pits. Proterra Group have facilitated the inclusion of at Least \$262,000-00 under the R2R funding scheme in these works. This work was included in the contracts that were delivered by Council Day crews plus contractors. Some of this work was conducted on the following roads, Trinidad Road, Ray Road, Adavale Black Road, Old Thargomindah Road, Adavale Charleville Road amongst others.

2021 REPA Works

No variations have been issued for 2021 REPA works.

5 PROGRAM

Unfortunately, due to major rainfall in the Northern and Western areas severe damage has occurred on several of the roads, plus river levels have risen accordingly cutting off low level floodways. As a safety precaution crew were pulled out of the work sites. An event has been declared, the name and details of it are still being generated, Proterra group staff are currently out on the roads assessing the damage.

As of 31st January 2022, QSC council crew have restarted on Boondook Road again, and the other crew will restart on the 8th of February after their break. Additional equipment has been called in to progress this work further. Once the work in the Adavale area has been completed this crew will move down the Adavale Black Road.

Patricia Park Road is the only outstanding 2020 works, it should be completed by end of February 2022.

Submission 29 has been withdrawn which is a standard procedure to utilise it when applying for Betterment funding for Cooma Road floodways.

All the rest of the approvals have been received from QRA, and the plan is to have all works completed by end of December 2022, this should include the final stage of closeouts. This is a process of gathering completion documents and submitting these to the various funding agencies who will do random audits on all this work, before finally paying out all outstanding finances.

Separately a council crew has started work on Boondook Road near Eromanga, and this crew will utilise additional equipment from contractors to ensure this work is completed timeously, however keeping a high standard. Once Boondook Road has been completed, this crew will move onto Mt Howitt Road. This work will be overseen by Proterra Group as well.

Emergent Works have already started on Telephone Bore, Cooma and Congie Roads.



6 PROCUREMENT

6.1 Upcoming Tenders

- There are no outstanding tenders.

6.2 Tenders Awarded-2020 works

Tender	Contractor	Value	GST	Total
RFT T01 20-21 Package A	SL and SA Travers	\$1,486,237.06	\$148,623.71	\$1,634,860.77
RFT T07 20-21 Package B	APV Contracting	\$1,442,382.41	\$144,238.24	\$1,586,620.65
RFT T08 20-21 Package C	Adavale Plant Hire	\$1,104,283.27	\$110,428.33	\$1,214,711.60
RFT T09 20-21 Package D	APV Contracting	\$298,636.08	\$29,863.61	\$328,499.69
RFT T31 20-21 Package East	SL and SA Travers	\$361,451.93	\$36,145.19	\$397,597.12
RFT T10 20-21 Package ERO	SL and SA Travers	\$1,103,093.54	\$110,309.35	\$1,213,402.89
RFT T12 20-21 Package F	Tolbra	\$504,842.63	\$50,484.26	\$555,326.89
RFT T11 20-21 Package G	Adavale Plant Hire	\$1,073,778.68	\$107,377.87	\$1,181,156.55
RFT T13 20-21 Package H	SL and SA Travers	\$526,353.64	\$52,635.36	\$578,989.00
RFT T33 20-21 Package K	SL and SA Travers	\$408,253.82	\$40,825.38	\$449,079.20
RFT T23 20-21 Package L	APV Contracting	\$505,810.75	\$50,581.07	\$556,391.82
RFT T24 20-21 Package Q	APV Contracting	\$222,748.89	\$22,274.89	\$245,023.78
RFT T31 20-21 Package South	SC & KG Bowen	\$451,463.78	\$45,146.38	\$496,610.16
RFT T11 20-21 Package T	APV Contracting	\$860,184.25	\$86,018.42	\$946,202.67

6.3 Tenders Awarded-2021 works

Tender	Contractor	Value	GST	Total
RFT T02 20-21 Screening	APV Contracting	\$497,200.00	\$49,720.00	\$546,920.00

6.4 Current Contracts

- There is only one current contract running and that is for the preparation of material for all the works.

6.4.1 Gravel Screening

All gravel screening has been completed for the 2020 works by local contractor APV Contracting utilising their own and hired equipment. This work included the rehabilitation of most of the pits once work had been completed, which included the softening of approaches to allow for the local graziers to use the pits for water storage for animals. The gravel screening for the 2021 works is progressing around Quilpie under contract by APV Contracting. The plant is currently in the Toompine area.

7 Water Issues

Water used for the construction process should not be an issue due to the recent abundant rains, however if additional water is required this can be hauled from the various town bores where available.

8 QRA

The QRA have visited Quilpie Shire Council several times over the past year. The main reason for these visits was to check on progress, plus check on Recommended Values and investigate whether the RVs are accurate. These have been reviewed due to the underspending of the Recommended Values by council.

9 Photos



Flooding on Kyabra Road-29 January 2022.



Preparation of material by screening contractor at the Congie Road pit.

10 Appendix



10.2 CORPORATE AND COMMUNITY SERVICES STATUS REPORTS**10.2.1 SWIMMING POOLS REPORT****IX: 220723****Author: Lisa Hamlyn, Director Corporate and Community Services****Attachments: Nil****KEY OUTCOME**

Nil

EXECUTIVE SUMMARY

This report is to provide information to Council on programs and activities at Council's swimming pools.

ACTION ITEMS

Nil

OPERATIONAL UPDATE**PROGRAM UPDATE****Swimming Lessons**

Group	# in program	Weeks	Notes
Babies and Toddlers	28 participants	8 weeks	Previous season = 32 participants
Learn to swim and Stroke development	30 participants	7weeks	Previous Season = 20 participants (approx. 5 swimmers moved from toddler to learn to swim)
Squads	33 participants	6 weeks with 50% swimming twice a week	Previous seasons = 22 participants, approx. 6 swimmers moved up to this level from last season
Adult – Lessons and Aqua	6 participants	8 weeks Aqua – Tuesday and Thursday nights	Casual attendance so numbers vary from 4-6
Eromanga	20 participants	6 weeks	<ul style="list-style-type: none"> • Aim was 7 weeks but pool not ready for week 1 • Property kids = 4 x families with total of 7 kids • School Swimming = 7 kids • Kindy kids = 3 kids • Adults = 3 adults attending classes • Around 4 hours in water every week • Numbers are similar to previous season

Senior Aqua

- Participant numbers from 3-6

Triathlon

- Every Sunday – average 6-8 attended

Events

- Quilpie and District Swimming Carnival – 26th November
- Australia Day Pool Party
- Thursday Late night Swim – open 3:00pm-9pm trialed in Christmas school holidays averaged 30 persons per night

Courses

- 7th-8th November – Pool Lifeguard – Quilpie
- 16th November – First Aid – Quilpie Shire Council
- 10th – 13th December – First Aid, Pool Lifeguard in Springsure
- 29th-30th January 2022 – Pool Lifeguard

Quilpie Swim club

- 25 swimmers average in attendance
- New younger members

OTHER ITEMS**Incident reports**

- 2 x slips

Attendance numbers**November 2021 – 1st to 30th November 2021**

Locals	Visitors	Total	Morning 6-10	Program	Adults	Teenagers 10-17years	Child 4-9 years	Babies and Toddlers <4yrs	Special Events
1132	5	1137	295	333	414	243	325	162	0

November 2020 = 1708

December 2021 – 1st to 31st December 2021

Locals	Visitors	Total	Morning 6-10	Program	Adults	Teenagers 10-17years	Child 4-9 years	Babies and Toddlers <4yrs	Special Events
1173	47	1197	145	128	494	220	288	200	0

December 2020 = 936

January 2022 – 1st to 31st January 2022

Locals	Visitors	Total	Morning 6-10	Program	Adults	Teenagers 10-17years	Child 4-9 years	Babies and Toddlers <4yrs	Special Events
1118	30	1148	240	116	504	236	282	126	84

January 2021 = 800

Upcoming events / functions / group bookings

31 st January 2022	Start of learn to swim and squad program
9 th February 2022	Quilpie Swimming Club recommences
11 th February 2022	St Finbarr starts school swimming program
14 th February 2022	QSC starts school swimming program
20 th February 2022	Quilpie Swimming Club Annual Triathlon
26 th February 2022	First Aid/CPR Course in Quilpie
27 th February 2022	Pool Lifeguard Course in Quilpie
23 rd March 2022	Quilpie Swimming Club – Club Championships
1 st April 2022	End of AAA Swimming Program
24 th April 2022	Last day of pool for season

CONSULTATION (Internal/External)

Feedback from swimming pool patrons

LEGAL IMPLICATIONS

In accordance with Council's policies

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's policies

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's policies

10.2.2 PEST AND LIVESTOCK MANAGEMENT COORDINATOR REPORT

IX: 220805

Author: Damien McNair, Pest & Livestock Management Coordinator

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Pest and Livestock Management Officer's portfolio.

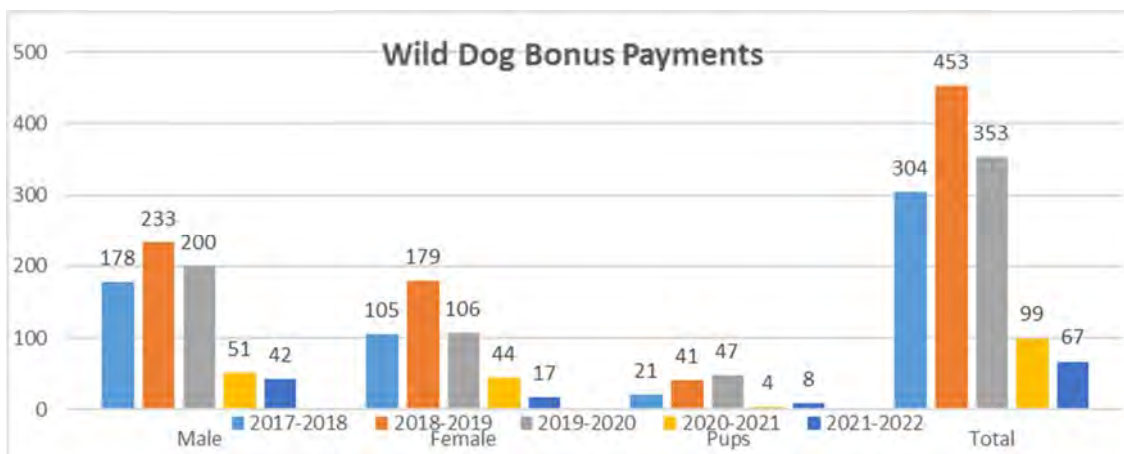
ACTION ITEMS

Nil

OPERATIONAL UPDATE

Wild Dog Scalps Present to Council – 01/07/2021 to 31/01/2022

<u>Property</u>	<u>No of Scalps</u>			<u>Amount of Payment</u>
	<u>Male</u>	<u>Female</u>	<u>Pups</u>	
<u>Armoobilla</u>	<u>2</u>	<u>2</u>	<u>-</u>	<u>\$200.00</u>
<u>Greenmulla</u>	<u>5</u>	<u>1</u>	<u>-</u>	<u>\$300.00</u>
<u>Varna</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>\$300.00</u>
<u>Bronte</u>	<u>20</u>	<u>7</u>	<u>1</u>	<u>\$1400.00</u>
<u>Mt Howitt</u>	<u>13</u>	<u>5</u>	<u>5</u>	<u>\$1150.00</u>
<u>Total</u>	<u>42</u>	<u>17</u>	<u>8</u>	<u>\$3350.00</u>



Commons and Reserves

<u>Reserve</u>	<u>Condition</u>	<u>Notes</u>
Quilpie Common	Good	Back common in very good condition
Dillons Well Reserve	Good	Stock on agistment
Warrabin Lane	Good	All reserves have good feed after rain
Eromanga Common	Good	
Adavale Common	Good	

Pest Weed Control

Pest weed control carried out on Main Roads and at Quilpie Shire Depot.

Pest Animal Control

Nil

Animal Control / Local Laws

Feral Cat Control – Several cat traps have been hired by residents to trap feral / problem cats

Impoundments – 1

Animal Welfare – 1

Fence Inspections

Nil

Wild Dog Scan (FeralScan)

The Chief Executive Officer, Director of Corporate & Community Services and Pest & Livestock Management Coordinator had a Microsoft Teams meeting with Peter West in regard to Wild Dog Scan. Wild Dog Scan is a free program / app for landholders, Landcare groups, Wild Dog groups, Biosecurity groups and local governments developed by landholders for communities. The program records:

- Sightings and evidence (e.g. footprints)
- Attacks (e.g. mauled livestock)
- Control activities (e.g. baiting or trapping)

Benefits of utilising the program:

- Develop a simple property or local area map of wild dog activity
- Assists neighbours to work together to undertake coordinated control
- Notifies local pest control group about wild dog activity
- Sends alerts to nominated people eg. neighbours, pest control groups or biosecurity authorities.

The success of this program is heavily reliant on “buy in” from landholders within the Shire (and possibly the wider region). Further discussion in regard to the benefits of implementing this program will be held at the next Wild Dog Advisory Group Meeting to gauge the interest in the program.

CONSULTATION (Internal/External)

Supervisor / Management

Landholders

Residents / Animal owners

LEGAL IMPLICATIONS

Quilpie Shire Council Local Laws

FINANCIAL AND REVENUE IMPLICATIONS

Quilpie Shire Council Schedule of Fees & Charges

RISK MANAGEMENT IMPLICATIONS

Quilpie Shire Council Risk Management Policy

10.2.3 DIRECTOR OF CORPORATE AND COMMUNITY SERVICES - MONTHLY STATUS REPORT

IX: 220806

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report information and updates to Council on various activities and programs that are facilitated within the Director of Corporate & Community Services portfolio.

ACTION ITEMS

Meeting Date	Subject	Action	Comments	Status
9 Nov 2021	LGAQ Small Business Friendly Council	Apply to LGAQ to participate in their Small Business Friendly Council initiative.	Liaising with Manager of Tourism & Economic Development	Commenced
9 Jul 2021	Queens Jubilee	Create an event for the Queen's Platinum Jubilee 2 June 22`	Need to establish size of event and budget to enable further planning.	Commenced

OPERATIONAL UPDATE

Condolences

A Condolence Card was forwarded the families of Alan Groves and Scott Turner.

Australia Day 2022

Australia Day celebrations 2022 were very successful. The Australia Day Awards night was well attended (approx.. 120) Despite some set-backs with entertainment, food and decorations due to flooding, a great night was had by all who attended and enjoyed the Smoking Ceremony / Indigenous Dance (Wayne Martin), great Aussie music (Adam Kilpatrick) and a fabulous fireworks display (Brian Weeks). The event received television and newspaper coverage thanks to Pete Murray and Outback Image House. Congratulations to all nominees and Australia Day Award recipients:

Australia Day Citizen of the Year	Alisha Moody
Australia Day Young Citizen of the Year	Carli Horsten
Community Group Award	Quilpie Sporting Clays Club Quilpie Magpies Junior Rugby League Club
Australia Day Certificates of Appreciation	Quilpie Shire Fundraising Initiative Kerri Thompson

Thank you to Cr Jenny Hewson, Cr Roger Volz, Justin Hancock and Council staff for their assistance in making the event so successful, and the National Australia Day Council for event funding.

ANZAC Day 2022

A Ceremonial Support Application has been submitted to JOSS SWQ for Defence Force support for ANZAC Day 2022. Advice has not yet been received in relation to the success or otherwise of the application.

The format for ANZAC Day will be similar to the previous year with the Twilight Service being held on ANZAC Eve at the Quilpie Cemetery, Dawn Service being held at RSK Park, ANZAC March and Community Service being held at the Quilpie Shire Hall.

Due to the numerous positive comments and feedback received last year and the Quilpie Football Reunion being held on Friday night of the same week at the Quilpie Shire Hall, with Council's approval we will once again hold the Community BBQ at the Quilpie Club following the Twilight Service.

Upcoming Events

- 9 February EDCA AGM / General Meeting
- 21 February Australian Warning System (Microsoft Teams)
- 23 February Quilpie Wild Dog Advisory Group Meeting (TBC)
- 26 February Leotard – Western Touring Circuit Performance
- 28 February SWHHS Board / CAN Meeting (Microsoft Teams)

CONSULTATION (Internal/External)

CEO

Councillors

Various Staff

LEGAL IMPLICATIONS

NA

FINANCIAL AND REVENUE IMPLICATIONS

Quilpie Shire Council Budget 2021/2022

RISK MANAGEMENT IMPLICATIONS

Quilpie Shire Council Risk Management Policy

10.3 FINANCE SERVICES STATUS REPORTS

10.3.1 FINANCE SERVICES STATUS REPORT

IX: 220808

Author: Lorraine Mathieson, Executive Assistant / Grants Officer

Attachments: 1. January 2022 Cheque Register and Summary

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report is to provide Council with a summary of the cheques issued for month ending 31 January 2022.

ACTION ITEMS

For information only

OPERATIONAL UPDATE

See Attachment

CONSULTATION (Internal/External)

CEO

LEGAL IMPLICATIONS

None noted

FINANCIAL AND REVENUE IMPLICATIONS

In accordance with Council's Budget

RISK MANAGEMENT IMPLICATIONS

Low, in accordance with Council's Risk Management Policy

Cheque Register - January 2022

(Date Range from 01-1-2022 to 31-1-2022. Ordered by: Date. 58% of year elapsed.)

Local Supplier Analysis			Expenditure Summary		
Non-Local Supplier	\$	166,645	13%	January	December
Local Supplier	\$	1,141,195	87%		
TOTAL	\$	1,307,840	100%		
<i>(a local supplier is deemed to be a business based in Quilpie Shire, has a depot in Quilpie, is a ratepayer, or employs local staff)</i>					
The following table provides information about cash spent with local companies (excluding wage creditors, reimbursements, and companies not based locally)					
Monthly Value	# Suppliers	Total \$			
\$0 - \$1,000	11	\$ 2,971			
\$1,001 - \$5,000	9	\$ 18,053			
\$5,001 - \$15,000	5	\$ 52,951			
\$15,001 - \$50,000	2	\$ 70,220			
\$50,000 +	5	\$ 586,958			
			TOTAL OF CHEQUES	\$	1,405,690
			less: Investment Movements	\$	-
			less: Internal Adjustments - Quilpie Shire	\$	24,401
			less: Tax Payments	-\$	73,449
			NET CREDITOR PAYMENTS	\$	1,307,840

DATE	CHEQUE NUMBER	PAYEE	DESCRIPTION	AMOUNT
4/01/2022	CHARGE	ANZ Banking	Merch Fee	\$ 203.41
4/01/2022	2021	National Australia Bank Limited	Connect Fee	\$ 127.46
4/01/2022	45570499	National Australia Bank Limited	Credit Card Dec 21	\$ 6,453.44
11/01/2022	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 14	\$ 37,723.00
11/01/2022	1CHILD14	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 14	\$ 924.71
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 203.50
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 350.25
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 1,560.00
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 6,123.29
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 129.59
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 214.84
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 352.64
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 1,307.02
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 136.80
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 169.66
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 113.32
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 151.26
11/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	\$ 100.19
11/01/2022	1NAB14	National Australia Bank Limited	D/Cr Pay 1 Period No 14	\$ 132,038.49
11/01/2022	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2022/14	\$ 21,297.54
14/01/2022	E014094	Adavale Plant Hire - V & J Richardson	Machinery hire & floatage	\$ 41,820.00
14/01/2022	E014095	APV Contracting Pty Ltd	Side tipper hire	\$ 51,650.00
14/01/2022	E014096	Artcraft Pty Ltd	Brackets, post & caps	\$ 1,829.56
14/01/2022	E014097	Dan Bain	Refund of Hire Deposit	\$ 150.00
14/01/2022	E014098	J. Blackwood & Son Pty Ltd	Sqwincher	\$ 1,497.28
14/01/2022	E014099	Black Toyota	Depp cycle battery lux/lc	\$ 614.35
14/01/2022	E014100	Donna Bonsey	Refund Hire Deposit	\$ 220.00
14/01/2022	E014101	Bulloo River Ice	Bags of ice	\$ 1,110.00
14/01/2022	E014102	Cadia Plumbing Equipment	HYDTANT STOPPER	\$ 79.75
14/01/2022	E014103	Trustee for the MZ family Trust	additional task to application	\$ 433.13
14/01/2022	E014104	Compac Sales Pty Ltd	Monthly Fee	\$ 104.50
14/01/2022	E014105	Conplant Pty Ltd	WHEEL BEARINGS 7 SEALS	\$ 1,069.38
14/01/2022	E014106	Steve Cowley	Cleaning adavale hall & camp	\$ 1,040.00
14/01/2022	E014107	CWAATSICH	Refund Hire Deposit	\$ 150.00
14/01/2022	E014108	Maraika DeVroome	Refund Hire Deposit	\$ 30.00
14/01/2022	E014109	Sajer Trust T/A Elle's Newsagency	Newspapers	\$ 121.00
14/01/2022	E014110	Ergon Energy Queensland Pty Ltd	Depot	\$ 2,829.83
14/01/2022	E014111	Eromanga Contracting	Open up bore road	\$ 2,200.00
14/01/2022	E014112	Ezyquip Hire Pty Ltd	Agreement no 48561	\$ 4,620.00
14/01/2022	E014113	Friends in Isolation	Refund of Hire Deposit	\$ 525.00
14/01/2022	E014114	Golders Charleville	Safety Boots	\$ 165.00
14/01/2022	E014115	Goodridge Australia Pty Ltd	Vortech bucket hat	\$ 220.00
14/01/2022	E014116	Hastings Deering (Australia) Limited	Rental contract no 200016547	\$ 11,569.80
14/01/2022	E014117	Imperial Hotel Motel	Accommodation & meals	\$ 129.00
14/01/2022	E014118	IOR Petroleum Pty Ltd	DIESEL 13 - 19/12/21	\$ 367.75
14/01/2022	E014119	Landmark (QLD) Limited	Refund Hire Deposit	\$ 200.00

14/01/2022	E014120	Long Plain Contracting	Water truck hire (wet)	\$	21,406.00
14/01/2022	E014121	Richard Loveday	Refund Hire Deposit	\$	100.00
14/01/2022	E014122	Lowes Petroleum Service	Unleaded 293MBV	\$	85.65
14/01/2022	E014123	Maney Transport	Freight	\$	1,472.29
14/01/2022	E014124	Steve McCann	Replace faulty 3.5kw system	\$	2,838.00
14/01/2022	E014125	Meads Foodwork's	Local Buy Vocuhers 29-3	\$	134.89
14/01/2022	E014126	Mulga Tools & Parts	MILWAUKEE GRINDER KIT	\$	877.00
14/01/2022	E014127	Orion Satellite Systems	EWTP Fee	\$	654.50
14/01/2022	E014128	Paulsen Brothers Foodworks	Local Buy Vocuhers 27-28	\$	269.52
14/01/2022	E014129	QCWA Branch Quilpie	Refund Hire Deposit	\$	150.00
14/01/2022	E014130	Quilpie & District Show Society Inc.	Refund of Hire Deposit	\$	300.00
14/01/2022	E014131	Quilpie Sport & Recreation Inc	3 Monrhs M Radnedge	\$	140.00
14/01/2022	E014132	Quilpie State College	Refund of Hire Deposit	\$	420.00
14/01/2022	E014133	Ray Pastoral Company	Avgas Reimbursement	\$	697.03
14/01/2022	E014134	MR KEVIN J RICHARDSON	Pickup mini excavator	\$	660.00
14/01/2022	E014135	Salary Packaging Australia	QSC Salary Packaging	\$	7,019.44
14/01/2022	E014136	Samios Plumbing Services	PLUMBING SUPPLIES	\$	157.57
14/01/2022	E014137	Shire Networks	VMware	\$	2,292.83
14/01/2022	E014138	Simmonds and Bristow	Eromanga water upgrade	\$	5,421.04
14/01/2022	E014139	IXOM Operations Pty Ltd	CHLORINE CYLINDER HIRE DEC 21	\$	642.44
14/01/2022	E014140	ST Finbarrs School	Refund of Hire Deposit	\$	220.00
14/01/2022	E014141	TELSTRA CORPORATION LIMITED	General Account	\$	10,757.89
14/01/2022	E014142	Tensens	Sanitary bins and liners	\$	562.65
14/01/2022	E014143	Toll Priority	Water testing	\$	1,429.15
14/01/2022	E014144	Total Tools Toowoomba	Pliers and Bull floats	\$	259.80
14/01/2022	E014145	Traffic Control Supplies P/L	Signage	\$	6,653.13
14/01/2022	E014146	Warrego Water Services Toowoomba	Metric slip joiner	\$	1,185.73
14/01/2022	E014147	Western Rural Services	Steel	\$	1,081.11
14/01/2022	E014148	Work Metrics Pty Ltd	Monthly Fee	\$	198.00
14/01/2022	E014149	Wurth Australia Pty Ltd	Pump spray bottle	\$	164.47
19/01/2022	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 15	\$	1,014.00
19/01/2022	2LGSUPCL	LG Super Clearing House	Pay Dedns Pay 2 Period No 15	\$	1,357.00
19/01/2022	2NAB15	National Australia Bank Limited	D/Cr Pay 2 Period No 15	\$	25,377.91
19/01/2022	SGL PY2P	LG Super Clearing House	SGL Pay No 2 Period 2022/15	\$	2,774.90
21/01/2022	21012022	Quilpie Shire Council	Correction - R Cherry Animals	\$	20.00
21/01/2022	21012022	Quilpie Shire Council	Correction - E Sadler Animals	\$	120.00
21/01/2022	21012022	Quilpie Shire Council	Correction - W Skelton Rent	\$	1,500.00
21/01/2022	21012022	Quilpie Shire Council	Correction - R Meehan Debtors	\$	22,760.90
24/01/2022	E014150	East Australian Environmental	Wild Dog & Pest and Weed	\$	6,336.00
25/01/2022	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 15	\$	34,712.00
25/01/2022	1CHILD15	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 15	\$	905.66
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	144.75
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	203.50
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	350.25
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	1,560.00
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	125.12
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	1,232.76
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	214.84
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	132.06
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	69.65
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	144.17
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	169.66
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	5,932.46
25/01/2022	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	\$	295.54
25/01/2022	1NAB15	National Australia Bank Limited	D/Cr Pay 1 Period No 15	\$	128,250.31
25/01/2022	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2022/15	\$	20,498.08
27/01/2022	28129	Eromanga State School	Reimbursement of Expenses	\$	42.16
28/01/2022	E014151	All About Aquatics	Remuneration Feb 22	\$	11,400.00
28/01/2022	E014152	Jennie Anderson	Christmas in the Gallery 2021	\$	120.00
28/01/2022	E014153	Nadia Anderson	Christmas in the Gallery 2021	\$	376.00
28/01/2022	E014154	Ruby Andrews	Christmas in the Gallery 2021	\$	274.50
28/01/2022	E014155	APV Contracting Pty Ltd	Swing 10	\$	55,882.48
28/01/2022	E014156	Art by Alice	Christmas in the Gallery 2021	\$	675.00
28/01/2022	E014157	The Australian Local Government Job Dir	Employment Advert	\$	247.50
28/01/2022	E014158	Australia Post	Postage	\$	267.68
28/01/2022	E014159	Steve Bonsey Transport	Swing 12	\$	256,445.25
28/01/2022	E014160	Willem van den Bosch	Christmas in the Gallery 2021	\$	516.75
28/01/2022	E014161	SC & KG Bowen	Grader Hire	\$	28,400.00

28/01/2022	E014162	Brown & Hurley Group Pty Ltd	Seal kit, PTO puller	\$	3,782.44
28/01/2022	E014163	Bulloo River Ice	Ice for Australia Day	\$	95.00
28/01/2022	E014164	Channel Country Refrigeration	Various	\$	14,074.50
28/01/2022	E014165	Changing Ways Psychology	EAP Assistance	\$	10,500.00
28/01/2022	E014166	Robyn Cherry	Christmas in the Gallery 2021.	\$	107.00
28/01/2022	E014167	Compac Sales Pty Ltd	Service Fee	\$	104.50
28/01/2022	E014168	Winc Australia Pty Ltd	Bleach, Sunscreen, Flyspray	\$	372.02
28/01/2022	E014169	Steve Cowley	Adavale hall cleaner	\$	1,960.00
28/01/2022	E014170	Cranbrook Press	Corflute Cheques	\$	160.00
28/01/2022	E014171	Debase Productions Association Inc	Performance Fee	\$	1,463.00
28/01/2022	E014172	Dept of Agriculture, Fisheries & Forest	1st installment 21/22	\$	55,568.00
28/01/2022	E014173	Peter E.J Donohue	Refurbish Eromanga Toilets	\$	51,260.00
28/01/2022	E014174	Eagle Gallery	Christmas in the Gallery 2021	\$	700.00
28/01/2022	E014175	Elia Architecture	Progress Claim	\$	973.50
28/01/2022	E014176	Sajer Trust T/A Elle's Newsagency	Gas Adavale	\$	1,115.00
28/01/2022	E014177	Empire Office Furniture	Office chair	\$	385.99
28/01/2022	E014178	Ergon Energy Queensland Pty Ltd	Various	\$	6,382.79
28/01/2022	E014179	Eromanga Contracting	FD Works	\$	3,707.00
28/01/2022	E014180	Chris Evans	Refund of Overpaid Rates	\$	8,692.76
28/01/2022	E014181	Melissa Everitt	Christmas in the Gallery 2021	\$	255.00
28/01/2022	E014182	Friends in Isolation	Bar Goods	\$	2,403.69
28/01/2022	E014183	Linda Gerge	Christmas in the Gallery 2021	\$	65.00
28/01/2022	E014184	Golders Charleville	Safety Boots	\$	165.00
28/01/2022	E014185	GORDON'S PANEL & PAINT	Excess due insurance claim	\$	400.00
28/01/2022	E014186	Great Western Electrical	Various	\$	11,831.01
28/01/2022	E014187	Vanessa Griffith	Christmas in the Gallery 2021	\$	175.00
28/01/2022	E014188	Bronwyn Hansen	Christmas in the Gallery 2021	\$	255.00
28/01/2022	E014189	Leanne Harper	Christmas in the Gallery 2021	\$	271.00
28/01/2022	E014190	Tamara Heinemann	Christmas in the Gallery 2021	\$	69.00
28/01/2022	E014191	Brenda Henderson - Gerty B	Christmas in the Gallery 2021	\$	341.00
28/01/2022	E014192	Hewsonhall Electrical Centre	Kids Christmas Vouchers	\$	65.00
28/01/2022	E014193	Jas Oceania Pty Ltd	Connector, Toggle, Plug	\$	94.93
28/01/2022	E014194	Adam Kilpatrick	Performace Fee	\$	3,850.00
28/01/2022	E014195	Light 'Em Up Fireworks	Pyrotechnic display	\$	3,850.00
28/01/2022	E014196	Long Plain Contracting	Swing 11	\$	78,195.50
28/01/2022	E014197	Lorraine Mathieson	Reimbursement Claim	\$	58.95
28/01/2022	E014198	Steve McCann	Check lighting at Rodeo ground	\$	220.00
28/01/2022	E014199	Meads Foodwork's	Items for Seniors Christmas	\$	190.68
28/01/2022	E014200	Robina Meehan	Christmas in the Gallery 2021	\$	36.00
28/01/2022	E014201	Mercury Group of Companies Pty Ltd	Police Checks	\$	43.89
28/01/2022	E014202	Moble Pastoral Co	Christmas in the Gallery 2021	\$	193.00
28/01/2022	E014203	Sandra Mocke	Christmas in the Gallery 2021	\$	240.00
28/01/2022	E014204	Murweh Shire Council	Hire Jet Patcher	\$	6,992.00
28/01/2022	E014205	Ngurumbang Cultural Education	Australia Day Performance	\$	1,500.00
28/01/2022	E014206	Kylie O'Toole	Christmas in the Gallery 2021	\$	180.00
28/01/2022	E014207	Outback Gondwana Foundation Ltd	Reimbursement for Generator	\$	72,118.42
28/01/2022	E014208	Peak Services	Grant Writing Services	\$	2,142.25
28/01/2022	E014209	Preston Law	Curlew Estate Contracts	\$	4,180.00
28/01/2022	E014210	Quilpie Carpet Cleaning Services	Carpet Cleaning Office	\$	2,600.00
28/01/2022	E014211	Quilpie Cultural Society	Catering 20/08/21	\$	200.00
28/01/2022	E014212	QCWA Branch Quilpie	Christmas in the Gallery 2021	\$	113.00
28/01/2022	E014213	Quilpie Motor Inn	Accommodation & meals	\$	1,440.40
28/01/2022	E014214	Quilpie Motorcycle Association	Coffees for Trademutt Day	\$	598.00
28/01/2022	E014215	Quilpie Sport & Recreation Inc	12 Months B Andrews	\$	960.00
28/01/2022	E014216	Sanchit Rathee	Reimbursement Claim	\$	607.82
28/01/2022	E014217	MR KEVIN J RICHARDSON	Repair to batching plant	\$	825.00
28/01/2022	E014218	Salary Packaging Australia	QSC Salary Sacrafice	\$	3,509.72
28/01/2022	E014219	Jessie Schweitzer	Christmas in the Gallery 2021	\$	75.00
28/01/2022	E014220	Seek Jobs Australia	Employment Advert	\$	1,171.50
28/01/2022	E014221	Wendy Sheehan	Christmas in the Gallery 2021	\$	120.00
28/01/2022	E014222	Shire Networks	Service Agreement to 11/05/22	\$	12,056.36
28/01/2022	E014223	Sharon Steer	Christmas in the Gallery 2021	\$	350.00
28/01/2022	E014224	TradeTools Pty Ltd	Milwaukee hedge trimmer skin	\$	954.00
28/01/2022	E014225	Roger Volz	Christmas in the Gallery 2021	\$	243.50
28/01/2022	E014226	WAGNERS INDUSTRIAL SERVICES PTY LTD	Formwork	\$	736.36
28/01/2022	E014227	South West Newspaper Co	Emplment Advert	\$	462.00
28/01/2022	E014228	Warrego Signs	Signs & Stickers for VIC	\$	160.00
28/01/2022	E014229	Brian Weeks	Reimbursement Claim	\$	274.39

28/01/2022	E014230	Vicki Weeks	Christmas in the Gallery 2021	\$	36.00
28/01/2022	E014231	Wurth Australia Pty Ltd	Various Workshop supplies	\$	1,630.85
28/01/2022	E014232	Zest Factor	Entertainment Fee	\$	1,500.00
28/01/2022	E014233	Quilpie Hardware	Various	\$	9,738.36
31/01/2022	CHARGE	National Australia Bank Limited	Trust Fee	\$	5.00
31/01/2022	CHARGE	National Australia Bank Limited	Operating Fee	\$	27.50
31/01/2022	504407	National Australia Bank Limited	BPay Fee	\$	69.92

10.4 GOVERNANCE SERVICES STATUS REPORTS

10.4.1 TOURISM AND ECONOMIC DEVELOPMENT REPORT

IX: 220690

Author: Karen Grimm, Manager Tourism & Economic Development

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

The purpose of this report is to update Council on Tourism and Economic Development activities.

ACTION ITEMS

NIL Outstanding Action Items

OPERATIONAL UPDATE

Tourism Development:

- SWQROC Tourism group: The group will be delivering the 2022 RAB Project that extends the 'Be our Guest' campaign. This involves continuing focus four deliverables, these include;
 - Developing a 'Be our Guest' marketing plan to drive the campaign using a coordinated approach to promote SW Queensland, focusing on events and tourism activities.
 - Developing a suite of "Queensland's south West – Be our Guest" social media assets. These assets will promote the 2022 SWQ Event Calendar across multiple digital platforms.
 - Capability and Capacity Building Framework to ensure SWQROC councils are capable of presenting a coordinated and professional regional approach to tourism, training in digital tourism strategies
 - A SWQ Tourism Attraction Report that will understand how well all the elements above have performed in terms of reach and profile. It will include undertaking a baseline social media, website traffic and industry jobs survey at commencement and conclusion of the project.

The SW will also be attending the Moreton Bay Expo in February 2022. This will be the first expo the SW group have attended. Quilpie Shire will be sending a representative to promote the Shire and the region.

- OQTA Digital Round-Up and Muster: OQTA will be hosting this event in Brisbane in February. The Muster was successful in 2021, and will include trade display sessions, presentations and networking opportunities for operators/councils, travel agents and media. The digital round-up program will include keynote speakers, panel discussions and opportunities to access essential skills and business development information to help grow business. Quilpie Shire will be sending two representatives to this event. Staff have been working with Anita Clark from AC Tourism and local operators to update their product sheets.
- Natural Sciences Loop: Staff have been working with Murweh, Paroo and Bulloo to develop the Loop, in particular developing communication with our visitors and increasing our messaging to further promote the Loop as an option. This will focus on digital channels (social media etc)

- Channel Country Way: Quilpie Staff initiated conversation with Barcoo and Longreach Shires in late 2021 to work together to promote the road that runs through our three shires. The project objective will be developing coordinated messaging between the shires and developing itineraries that encourage and support visitors taking a different road than the Matilda Way. It will also increase the communication and relationships between tourism staff across the three shires.

Economic Development

- SWQROC EDAC Group: The group will be focusing on the next round of RAB projects. This will include phase 3 of the Boundless Opportunities Marketing Plan and actions that have been identified. The group will also be involved in DSDILGP Investment Readiness Tool project.

General

- Business Development Meeting: First meeting for 2022 will be held on 18th February, this will include a presentation from APA about their project being delivered in Quilpie in 2022.
- Quilpie Shire Council Style and Branding Guide: Quotations have been awarded for a contractor to assist Council to develop a Corporate style guide that will support staff in consistent communication and documents for the Shire. This will also include reviewing the existing Q logo and providing files that can be used for external and internal use i.e. in versions required for publications, also a guide for staff and community about placement and use of the logo. This project is expected to be completed in May 2022.
- ENHM funding acknowledgement event: Planning is underway for this event to be held on Wednesday 23 March 2022. Manager will be working with ENHM to deliver this event.

Proposed Gallery exhibition dates for 2022

Exhibition	Date
Cultural Society Exhibition	18 th March – 1 st May
Pastels (local students pastel works)	8 th May – 17 th June
SW Indigenous exhibition	24 th June – 31 st July
TBC	August – 11 th September
Quilpie & District Show photo exhibition	15 th September – 2 nd October
Combined Schools Exhibition	11 th October – 6 th November
Christmas in the Gallery	12 th November – 23 rd December

Social media

Instagram - @visitquilpieshire – data as at 31 st January 2022			
Page followers	January: 1215	December: 1194	Increase of: 21
Most popular post January	How many river roosters does it take to cross the river? None....if its flooded, forget it!		Likes: 56 Reach: 407
Most popular post December	Reel of raining in Quilpie		Likes: 250 Reach: 10, 704
Posts per month	January: 7	December: 11	
Average likes per post from month	January: 43	December: 64	
Website – visitquilpieshire.com.au			
Sessions	January 2022:	December 2021: 859	January 2021: 1135

Facebook - @visitquilpieshire – data as at 31 st January 2022			
Page likes	January: 2629	December: 2611	Increase of 18
Page followers	January: 2957	December: 2936	Increase of 21
Total posts/shares	January: 22	December: 20	Change: + 2
Average reach per post from month	January: 1132		December: 680
Most popular post January	2022 Quilpie Shire events poster		
	Reach: 4,165	Post clicks: 106	Reactions: 114
	Shares: 27	Comments: 12	Likes: 75
Most popular post December	OMG Santa! (Christmas eve post of Santa sleigh over Hell Hole)		
	Reach: 1066	Post clicks: 59	Reactions: 122
	Shares: 8	Comments: 5	Likes: 109
**Average daily total reach:	January: 747	December: 348	Increase of: 399
**The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more, Unique users.			

Total visitation numbers through the Visitor Information Centre

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2013	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
2014	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
2015	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
2016	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
2017	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10655
2019	89	52	194	443	1130	1712	2725	1440	1450	548	241	97	10121
2020	8	42	53	0	0	446	1688	1458	2172	1111	350	146	7474
2021	64	59	295	894	2154	2657	2950	967	1515	842	290	108	12795
2022	66												

Total Queensland Visitors through the Visitor Information Centre

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2013	25	78	134	170	356	385	354	338	468	90	13	10	2421
2014	12	18	31	192	410	282	397	314	344	119	18	13	2150
2015	18	11	53	192	315	288	265	222	339	136	22	0	1861
2016	16	13	28	164	275	258	284	269	142	69	24	6	1101
2017	2	0	34	185	138	182	178	145	202	23	9	3	1101
2018	6	8	33	107	210	155	172	66	70	44	26	2	899
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1743	784	170	53	5943
2021	37	50	154	651	1157	1248	1327	823	1247	558	168	59	7420
2022	47												

CONSULTATION (Internal/External)

NIL

LEGAL IMPLICATIONS

No legal implications

FINANCIAL AND REVENUE IMPLICATIONS

Operating within budget

RISK MANAGEMENT IMPLICATIONS

Nil risk implications

10.4.2 WORKPLACE HEALTH AND SAFETY MANAGERS STATUS REPORT

IX: 220730
Author: Mike Castles, Manager WHS / QA
Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

Workplace Health & Safety

The 2022-23 Workplace Health & Safety Management Plan was reviewed at the WHS Consultation Group Meeting on February 2, accepted and signed by the CEO. The plan outlines the strategic framework to support the 2022-23 WHS Management System to provide overall actions for reducing workplace injury and disease and to ensure Quilpie Shire Council employees, contractors, volunteers and visitors are free from hazards and risks to their health and wellbeing.

The plan will be reviewed at the end of each quarter over the next two years to measure WHS performance as outlined in the Quarterly Action Plans.

Hal Waddington from LGW advised that LGW hope to have the new WHS Management System functioning by mid-year. The new system will align with ISO45001 Occupational Health and Safety Management System and is purpose built for small and large councils allowing councils to build a system to suit their needs as it will be a base system with add on units relevant to operations.

- Bi-annual Fire Equipment inspection completed in January
- COVID19 Personal Safety Packs have been issued to employees and placed in vehicles.
- RAT kits are in stock should they be required by staff for self-testing requirements.

ACTION ITEMS

KEY PERFORMANCE INDICATORS (KPI'S) OPERATIONAL UPDATE

Toolbox Talks – Nov 2021 – Jan 2022

Crew Completion Rate	Daily- Site	iAuditor – Weekly
Concrete	100%	7
Construction 1	100%	
Construction 2	100%	
Town Services	100%	9
Plumbers	100%	11
Workshop	100%	5

Group	Completion Rate
Governance	Unavailable due to issue with spreadsheet
Corporate, Community	
Financial Services	
Engineering & Technical Services	

Group	Completion Rate
Concrete	
Construction	
Sewerage & Water	
Town Services	
Workshop	

Incident Reporting – January

WHS Incidents	#
Personal Injury Reports:	0
Damage Reports:	2
Hazard Reports iAuditor Issues	50 – 37 Finalised 13 Incomplete
Hazard Reports iAuditor Actions	23 – 16 Finalised 7 Incomplete

Non-Conformance

WHS	TMR Signage	TMR RMPC	TMR Construction
0	0	0	0

Workplace Rehabilitation 2021-22

Lost Time Injuries (LTI's)	Month	Year to Date	# Claims Finalised
2022	Jan 0	3	1
Total Days Lost	0	77	

DAMP Testing	Number Tested			
	Results	Staff	Other	Total
DAMP Testing				

QUALITY ASSURANCE

93A Shoulder Work

RMPC ongoing no issues

STATE EMERGENCY SERVICE

2022

Active Members	Activations	Activation Attendance	Combined Activation Hours	Combined Activity/Training Hours
12	1	2	6.5	14

CONSULTATION (Internal/External)

Consultation Group Meeting held on Wednesday February 2

- Introduced new WHS Management Plan
- Uniform Update
- iAuditor & EdApp update
- Discussed WHS budget requirements
- Complacency with completing necessary WHS Documentation onsite
- Stop sign at Depot Entry to address speed in complex

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy

10.4.3 CHIEF EXECUTIVE OFFICER - MONTHLY STATUS REPORT

IX: 220768

Author: Justin Hancock, Chief Executive Officer

Attachments: Nil

KEY OUTCOME

Nil

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

ACTION ITEMS

All actions raised in the January Council Meeting have been actioned.

Monthly Meetings:

Meeting Date	Subject	Action	Comments	Status
20-Aug-21	SWQROC funding for recycling	Progress requested regarding SWQROC recycling funding	Recycling initiatives to progress through SWQROC Waste Group	Commenced
9-Jul-21	Internet Outage	Write to gain clarification of issues and to seek information regarding alternative providers	Meeting with Telstra was scheduled in Quilpie for 8 December, however this was cancelled due to recent rain. Meeting to be undertaken via Teams.	Commenced
11-Jun-21	Quilpie Airport planning	Undertake community consultation regarding changes to airport	Budget approved for the 2021/2022 period, draft design completed, community consultation to commence prior to works being undertaken.	Ongoing
08-Apr-21	Send letter to BOM requesting automatic weather recording station	That a letter be sent to the Minister and the Bureau of Meteorology requesting an automatic weather recording station be installed in Quilpie Shire.	This is to be marked as completed as multiple Ministers regarding this issue. This matter will be pursued until a resolution has been identified.	Completed
08-Apr-21	Eromanga bean pump	That the beam pump adjacent to the road near Eromanga could be renovated and made into a working pump as a tribute to the oil and gas industry in the shire.	Beam pump has been reassembled. Council to explore potential of signage on history of Oil and Gas in the Shire.	Ongoing

Meeting Date	Subject	Action	Comments	Status
12-Mar-21	Increase number of councillors	Investigate the potential of appointing additional councillors		Not Commenced
19-Jan-21	Opening of Eromanga Natural History Museum	That Council ratify to conduct an opening for the Eromanga Natural History Museum - Stage 2 Phase one and allocate up to \$30,000 in the 2020/2021 budget to cover this acknowledgement event	This matter will be marked as completed as an acknowledgement ceremony is planned for 23 March 2022.	Completed
16-Dec-20	Learn and Earn Centre	That Council continue to look for appropriate funding to progress the idea of a Learn and Earn Centre	This matter will be marked as completed as it was previously decided not to pursue this project.	Completed
16-Dec-20	Toompine Bore	Look into funding re water announced by David Littleproud	This matter will be marked as completed as application has been lodged under BOR 6.	Completed
12-Nov-20	Strategic Plan for Exclusion Fence	Liaise with Craig Allison - to include a map	Draft map has been completed – additional work required to identify all privately constructed fencing.	Ongoing
12-Nov-20	Map	Map to landholders in regards to exclusion fencing for the next 5 yrs.	Map provided further amendments to be made	Ongoing
11-Sep-20	Race Track	Follow up with Peter See re options	This matter will be marked as completed as the initial works have been completed.	Completed
14-Aug-20	Adavale Bore Cooling Pond	That Council receive the report and offer to pay 50% of the material costs to the approximate value of \$17,000 to rehabilitate/upgrade the cooling pond and grid subject to the following conditions:	Letter sent. Draft agreement prepared. Waiting to hear from property owner	Ongoing
14-Aug-20	Weighbridge	Further discussion to be held with interested party	This matter will be marked as completed as a development application is currently in development with meetings scheduled with SARA.	Completed

OPERATIONAL UPDATE

Monthly Meetings:

Date	Event	Location
12 January	Meet & Greet – Dr Greg Hammond	Quilpie
14 January	Bridgeport & NXT3 Meeting	Teams
18 January	Ordinary Meeting	Quilpie
19 January	QPWS – Hell Hole Toilet	Teams
21 January	Australia Day Function	Quilpie
24 January	LocalBuy Nex Gen Meeting	Teams
24 January	QRA – QRRRF Funding Meeting	Teams
27 January	Corporate Plan Start Up Meeting	Zoom
31 January	ENHM Opening Meeting	Zoom

Operational Update

Old Depot Development – Soil testing report to be finalised in February 2022, initial results are positive with only minor works required at the site.

Curlew Estate Houses – Tender documents are being finalised based on January 2022 meeting, to be released in February 2022.

John Waugh Park (Aquatic) Master Plan/ Quilpie Main Street Masterplan – Meeting scheduled for 8 February to discuss further on site meetings.

Remote Connectivity Program – Application Lodged.

2022-24 Local Government Grants and Subsidies Program – Program closes on 4 March 2022.

Remote Roads Upgrade Pilot Program – Program closes on 20 February 2022.

Remote Airstrip Upgrade Program – Round 9 – Program closes on 17 March 2022.

Upcoming Meetings

Date	Event	Location
9 February	EDCA Meeting	Eromanga
17 February	Budget Workshop	Quilpie
17 February	QTC Councillor Workshop	Quilpie
18 February	Ordinary Meeting	Quilpie
1 March	Whole of Staff Meeting	Quilpie
2 March	Budget Workshops	Toompine/ Adavale/ Quilpie
3 March	Budget Workshops	Eromanga
9-11 March	Western Queensland Alliance of Councils	Charleville
11 March	Ordinary Meeting	Quilpie
16 March	LGAQ President & CEO Meeting	Quilpie
22 March	Budget Workshop	Quilpie

Date	Event	Location
23 March	ENHM & Gyrica MFC Official Opening	Quilpie/ Eromanga
24-25 March	DDSWQCOM	Cunnamulla
12 April	Budget Workshop	Quilpie
19 April	Ordinary Meeting	Quilpie
3 May	Budget Workshop	Quilpie
17 May	Ordinary Meeting	Quilpie
24 May	Budget Workshop	Quilpie
14 June	Budget Workshop	Quilpie
20-22 June	Australian Local Government Association - National General Assembly	Canberra
21 June	Ordinary Meeting	Quilpie

CONSULTATION (Internal/External)

Councillors

LEGAL IMPLICATIONS

N/A

FINANCIAL AND REVENUE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

Low Risk – Within standard operations

11 ENGINEERING SERVICES**11.1 RFQ07 21-22 SUPPLY OF COMPACT TRACK LOADER****IX:** 220822**Author:** Brian Weeks, Works Coordinator**Attachments:** Nil**KEY OUTCOME**

Key Outcome: 1. Governance

Key Initiative: 1.1.2 Enhance Council's asset management capabilities particularly in relation to the renewal of key assets.

EXECUTIVE SUMMARY

Council has a 2021/22 budget allocation for the replacement of one Compact Track Loader. The new plant item is to replace the current Skid Steer Unit, item #117 which is seven years old.

Tender T21-22 was issued for the purchase and trade-in of the Compact Track Loader with the responses considered by Council at the September 2021 meeting. Resolution 07-09-21 was passed awarding the tender to Black Truck and Ag for one Kubota SVL97-2 for the price of \$106,232.24 plus GST, with a management decision for plant #117 to be sold at auction due to the low trade-in value offered. A notice was issued to Councillors on 9 February 2022 advising of the repeal of the resolution.

Purchase order number 40373 was issued on the 21st September 2021. Subsequently Black Truck and Ag has e-mailed Council on the 28th January 2022 advising they wish to formally withdraw their tender.

RECOMMENDATION

1. That Council:
 - (a) rescind resolution 07-09-21 awarding Tender T21-22 for the purchase of a Kubota SVL97-2 Track Skid Steer Loader to Black Truck and Ag for \$106,232.24
 - (b) Council award Tender T21-22 to Hastings Deering for a Caterpillar 289D3 Compact Track Loader for \$162,200.00 plus GST; and
 - (c) accept the Tender T21-22 trade-in offer from Hastings Deering for plant item 117, Bobcat Skid Steer Loader, for \$43,000.00 plus GST.

BACKGROUND

Tenders were called for the replacement of the current Clarke Bobcat Compact Loader. Six valid responses were received on Vendor Panel by the closing date for the new Track Skid Steer Compact Loader.

A Summary of the Tenders received from Hastings Deering, Widelands – CEA, Clarke Equipment, RDO Equipment and two from Black Truck and Ag is listed below.

The 28th January 2022 withdrawal of the tender by Black Trucks and Ag after more than four months' delay has caused a disruption to the works department and resulted in additional workload for Council staff. Management however have determined that attempting to compel Black Trucks and Ag to honour their tender may not be the optimal use of Council resources given that alternate suppliers are able to deliver, the uncertainty of taking action to enforce the contract, and the additional time delays and costs involved in the process.

After Council received the advice from Black Truck and Ag about their tender withdrawal, Council staff contacted both Clarke Equipment and Hastings Deering to enquire whether their tender submissions were still valid and what an updated delivery timeframe would be for the plant items they tendered.

Clarke Equipment advised an estimated delivery time of just under eight months while Hastings Deering have advised they can supply a machine in four weeks from receipt of a Purchase Order.

There will be a price difference between the originally accepted tender for the Kubota SVL97-2 machine and the Caterpillar 289D3 Machine, however, the trade-in valuation Hastings Deering is in-line with what external enquires indicate Council would receive at auction.

SUMMARY OF TENDERS RECEIVED

Company	Clarke Equipment	CEA (Wideland)	Hastings Deering	Kubota Option 1	Kubota Option 2	RDO Equipment
Updated Delivery 8th Feb 2022	32 Weeks	Unable to Supply	4 Weeks	Tender Withdrawn	Tender Withdrawn	20+ Weeks
Model Number	T770	JCB 215THF	289D3	SVL97-2	SVL75-2	325G
Budget	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Purchase Price (ex GST)	\$ 131,250.00	\$ 129,109.09	\$ 162,200.00	\$ 104,016.62	\$ 82,915.62	\$ 125,200.00
Required Extras	\$ 1,640.00	\$ -	\$ -	\$ 2,215.62	\$ -	\$ -
	\$ 132,890.00	\$ 129,109.09	\$ 162,200.00	\$ 106,232.24	\$ 82,915.62	\$ 125,200.00
Trade Price (ex GST)	\$ 44,600.00	\$ 65,454.54	\$ 43,000.00	\$ 29,090.91	\$ 29,090.91	\$ 36,363.64
Changeover Price (ex GST)	\$ 88,290.00	\$ 63,654.55	\$ 119,200.00	\$ 77,141.33	\$ 53,824.71	\$ 88,836.36
Extra Features	68 kw,2250kg Op Cap. 87/138 Lpl, 17.2 km/h	55kw,1385kg Op Cap,70lpm, 9.0/12.5 km/h	55.4kw, 1880kg, 121l/m,	72kw,2074kg,1 52/pm,11.5kmh	55.4kw,1490kg, 110lpm, 11.7km/h	52.5kw, 1634kg,101lpm ,13.2km/h
Bucket Lifting Capacity	4500kg	2080kg	3750kg			3360kg

Management believes that best overall value for the purchase of a Track Skid Steer Compact Loader is now to be obtained by acceptance of the Hastings Deering submission for Tender T21-22, including the trade-in of unit #117.

CONSULTATION (Internal/External)

Director Engineering Services

Acting Manager Finance and Admin

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Local Government Regulations 2012

Council's Procurement Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Council has made a provision for this purchase in the 2021/22 budget to the value of \$110,000. This will not be sufficient and an increase of the budget to \$162,000 has been incorporated as part of the December amended budget review (see separate report).

The current written down value of plant number #117 in the asset register is \$48,687.34 which will result in a loss on disposal (excluding GST) of -\$5,687.34.

RISK MANAGEMENT IMPLICATIONS

As per Council's Risk Management Policy

12 CORPORATE AND COMMUNITY SERVICES

12.1 DEVELOPMENT APPLICATION - PROPOSED CONTAINER EXCHANGE DEPOT (LOW IMPACT INDUSTRY)

IX: 220796

Author: Sanchit Rathee, Manager Governance and Compliance

Attachments: Nil

SUMMARY

Applicant: Quilpie Container Exchange

Owner: Jennie Anderson

Proposal: Container Exchange Depot

Location: 49 Chipu Street, Quilpie QLD 4480

KEY OUTCOME

Key Outcome: 1. Governance

Key Initiative: 1.1.1 Develop and implement risk management assessment and reporting frameworks.

EXECUTIVE SUMMARY

Near the intersection of Chipu Street and Galah Street in Quilpie, is a large, irregularly shaped lot that contains a large industrial type shed and associated laydown areas. The premises, more accurately described as 49 Chipu Street, Quilpie (Lot 81 on SP234974), is located on the fringe of the Quilpie residential precinct in an area of town made up of a range of land uses that include residential, commercial and industrial activities. The site has previously been used for commercial and industrial type activities, and the owner of the premises is now wanting to establish a container exchange drop off at the site, providing an opportunity for the general public to recycle aluminium cans and plastic bottles.

The proposal constitutes a *material change of use* as defined in the *Planning Act 2016* (being *the start of a new use at the premises*) and requires a development permit to be issued by Council prior to the commencement of use. Provisions of the *Quilpie Shire Scheme 2018* make the required development application subject to code assessment. A code assessable application must be assessed against the assessment benchmarks (to the extent relevant) and any matters prescribed by regulation. The *Development Assessment Rules* set out the procedural requirements for the development assessment process.

The development application has been assessed against all relevant assessment benchmarks and found to comply, or able to be conditioned to comply. Further, officers have identified a number of matters that support approval of the application, including; the development is for a low impact industrial type activity consistent with the type of activities already established at the premises and in the general vicinity, such that the use is not out of character and within a reasonable expectation of the type of use anticipated in this area; that there is an overall absence of negative impacts resulting from the proposed development, having regard to the previous uses on the land and those land uses directly adjacent and the impacts generated by those uses; and the proposal will provide a valuable service to the community and the wider region, and by doing so will promote commercial and economic growth.

RECOMMENDATION

The application for a Material Change of Use “Low impact industry” (container exchange depot) at 49 Chipu Street, Quilpie and being more accurately described as Lot 81 on SP234974 be approved subject to the listed relevant and reasonable General advice and Development conditions.

GENERAL ADVICE

- (a) The relevant planning scheme for this development is the *Quilpie Shire Planning Scheme 2018*. All references to the ‘Planning Scheme’ and ‘Planning Scheme Schedules’ within these conditions refer to the above Planning Scheme.
- (b) Under the Planning Scheme a **“Low impact industry”** means the use of premises for an industrial activity –
 - (a) that is the manufacturing, producing, processing, repairing, altering, recycling, storing, distributing, transferring or treating of products; and
 - (b) that a local planning instrument applying to the premises states is low impact industry; and
 - (c) that complies with any thresholds for the activity states in a local planning instrument applying to the premises, including, for example, thresholds relating to the number of products manufactured or the level of emissions produced by the activity.
- (c) The *Environmental Protection Act 1994* states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm to adjoining premises.
- (d) The land use rating category may change upon commencement of any new use on the approved lot(s). Council’s current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: www.quilpie.qld.gov.au
- (e) All Aboriginal Cultural Heritage in Queensland is protected under the *Aboriginal Cultural Heritage Act 2003* and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- (f) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans to the relevant authorities for the approved use.
- (g) All persons involved in the development, operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the *Biosecurity Act 2014*.
- (h) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.
- (i) This development approval has been issued during a COVID-19 applicable event declared under 275F of the *Planning Act 2016*. The period for undertaking the approved development may be subject to an extension of time under section 275R of the *Planning Act 2016*.

DEVELOPMENT CONDITIONS**Development details**

1. The approved development is a Material Change of Use – “Low impact industry” (Container Exchange drop-off facility) as defined in the Planning Scheme and as shown on the approved plans.

Compliance inspection

2. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless noted in the approval conditions or otherwise confirmed in writing by Council.
3. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Approved plans and documents

4. The approved development is to be carried out in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number	Plan/Document Name	Date
001	Site Plan	
002	Traffic movement plan	

Development works

5. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
6. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

Separation distance

7. Approved use areas must maintain a minimum 15 metre separation distance from common boundaries it shares with accommodation activities. The storage of containers and other materials and machinery associated with the approved use must not occur within this buffer area at any time.

Applicable standards

8. All works must comply with:
 - a) the development approval conditions;
 - b) any relevant provisions in the Planning Scheme;

- c) any relevant Australian Standard that applies to that type of work; and
- d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Works in road reserve

- 9. A Works in a Road Reserve Permit will be required from Council for any works associated with the development that are undertaken within the Council road reserve by private contractor/entity. Works include, but are not limited to, cutting work, kerb and channel and site access/crossovers. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

No cost to Council

- 10. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs. This includes the costs of any services and infrastructure required in connection with the establishment of the development, survey, registration, document lodgment, easement documentation preparation and plan sealing.

Latest versions

- 11. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

Application documentation

- 12. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

Landscaping and fencing

- 13. Landscaping areas must run for the length of the development site frontage adjacent to Chipu Street (excluding accessways). Landscaping areas must be minimum of 2.0 metres wide, and plantings within the landscaping areas shall include a mix of shrubs and ground covers which must contribute to the amenity of the development and the street.
- 14. Site landscaping is to be irrigated during an establishment period of two years, and ground covers should fully cover vegetated areas within one year of planting.
- 15. All site landscaping is to be maintained throughout the duration of the approved use. Any dead and/or unhealthy plants are to be promptly removed and replaced.
- 16. Site landscaping must not interfere with electrical infrastructure nor restrict maintenance access to any onsite infrastructure, public utility or easement.
- 17. Landscaping must not interfere with site lines at access driveways for vehicle traffic.
- 18. Existing fencing/screening separating the site from adjoining houses must be maintained whilst the use continues.

Access

19. Vehicle crossovers to and from the development site shall be provided from Chipu Street , generally in the locations shown on approved plan *002 Traffic movement plan*.
20. The landowner is responsible for the construction and maintenance of vehicle crossovers from the property boundary to the external road networks and access ways, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.
21. Vehicle crossovers are to be designed and constructed to cater for the maximum vehicle size accessing the site, ensuring no damage to the roadway or kerb. Suitable flares and tapers are to be provided at the interface with the roadway to cater for vehicle swept path movements.
22. Vehicle crossovers must be located a minimum distance of one metre from any power poles, street signage, streetlights, manholes, stormwater gully pits or other Council assets, unless otherwise specified in the applicable development standards and specifications.

Directional signage

23. Signage shall be installed internal to the site at strategic locations that clearly demonstrate the direction that vehicles are to travel through the site.
24. Signage shall be installed in proximity of the site access points clearly advising the required entry and exit points for vehicle manoeuvres associated with the use.
25. Signage shall be installed internal to the site restricting vehicle speed and making drivers aware of any potential for pedestrian and vehicle conflict.

Laydown area

26. The *laydown area for containers* as shown on approved plan *001 - Site Plan* is to be clearly delineated from vehicle maneuvering areas through the use of such things as temporary bollards, rope-fencing and/or other traffic management measures.

Parking and manoeuvring

27. A minimum of three onsite car parking spaces including PWD spaces in accordance with the Building Code of Australia, are to be provided within the development site.
28. Vehicles accessing the designated onsite parking area must be able to enter and leave in forward direction. All vehicle manoeuvres to and from the onsite parking spaces must be totally contained within the development site boundaries and must not encroach onto the adjacent roadway.
29. The vehicle parking area must not encroach into the swept paths for vehicle movements within the site.
30. Vehicle movements within the site are to be clear of proposed parking areas, buildings, and landscape treatments.
31. On-street parking associated with the approved use is prohibited at all times.
32. On-site car parking spaces (widths and lengths), vehicle access lanes and manoeuvring areas are to comply with Australian Standard AS/NZS 2890.1:2004 Part 1: Off-street car parking.

33. Disabled car parking bays are to comply with Australian Standard AS/NZS 2890.6:2009 - Parking Facilities Part 6: Off-street parking for people with disabilities.
34. Onsite service vehicle access, parking and manoeuvring is to comply with Australian Standard AS/NZS 2890.2:2004 - Parking facilities Part 2: Off-street commercial vehicle facilities requirements.

Refuse storage

35. An enclosed bulk refuse storage area must be provided within the development site area.
36. Refuse storage areas are to be located behind the building/s and screened from view from the street and nearby sensitive land uses and retain reasonable standards of amenity for users of the premises and the surrounding properties.
37. A dedicated, convenient and unobstructed area for service vehicle access and maneuvering to the bulk refuse storage area must be provided.
38. Waste containers shall be removed from the site on a regular basis.
39. Refuse collection from the site must not occur before 7:00am or after 6:00 pm, or on Sundays or public holidays.

Avoiding nuisance

40. No unreasonable and sustained nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.

Note: Refer to the *Environmental Protection Regulation 2019* for acceptable emission levels.

41. Dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses.
42. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
43. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

Note: The Queensland Government *Environmental Protection Act 1994* includes controls for light nuisances.

Maintain the premises

44. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.

Screening mechanical equipment

45. All mechanical equipment (including air conditioners and the like) and rainwater tanks are to be screened from the adjoining roadway and nearby properties.

Services

46. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks, must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
47. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Stormwater and drainage

48. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed.
49. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
50. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Construction activities and erosion control

51. If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
52. The developer shall immediately clean up and satisfactorily remove any deposited construction material or silt runoff from the development site.
53. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
54. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.

Advertising signage

55. Any proposed advertising signage in addition to that identified in the approved development plans, is subject to further development approval unless complaint with the requirements for "Accepted development" or "Accepted development subject to requirements" identified in the planning scheme in force at the time.
56. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach into adjoining properties or roads.

Operating hours

57. Operating hours are restricted to 7:00am to 5:00pm Monday to Friday and 8:00am to 5:00pm on Saturdays. The development is not permitted to operate on Sundays or Public Holidays.

Delivery of goods

58. Loading and unloading of goods must not occur outside the hours of 7:00am to 6:00pm Monday to Friday and 8:00am to 5:00pm on Saturdays. No loading or unloading shall occur on Sundays or Public Holidays.

Individuals or Organisations to which the report applies:

Council's decision regarding this matter is likely to affect;

- the applicant and owner of the premises; and
- adjacent properties; and
- the wider Quilpie Shire community less directly.

Context:

This development application is subject to code assessment. Determination of a code assessable application sits outside the scope of Officer Delegations and a decision about the application is required to be made by Council resolution.

Proposal:

- The applicant is wanting to establish a container exchange drop off on her large industrial-type lot located at 49 Chipu Street in Quilpie. A container exchange depot accepts aluminium cans and bottles from the general public in exchange for payment. Containers are then transported off-site for further recycling.
- The proposed site plan and traffic movement plan is shown in Figure 1 below.



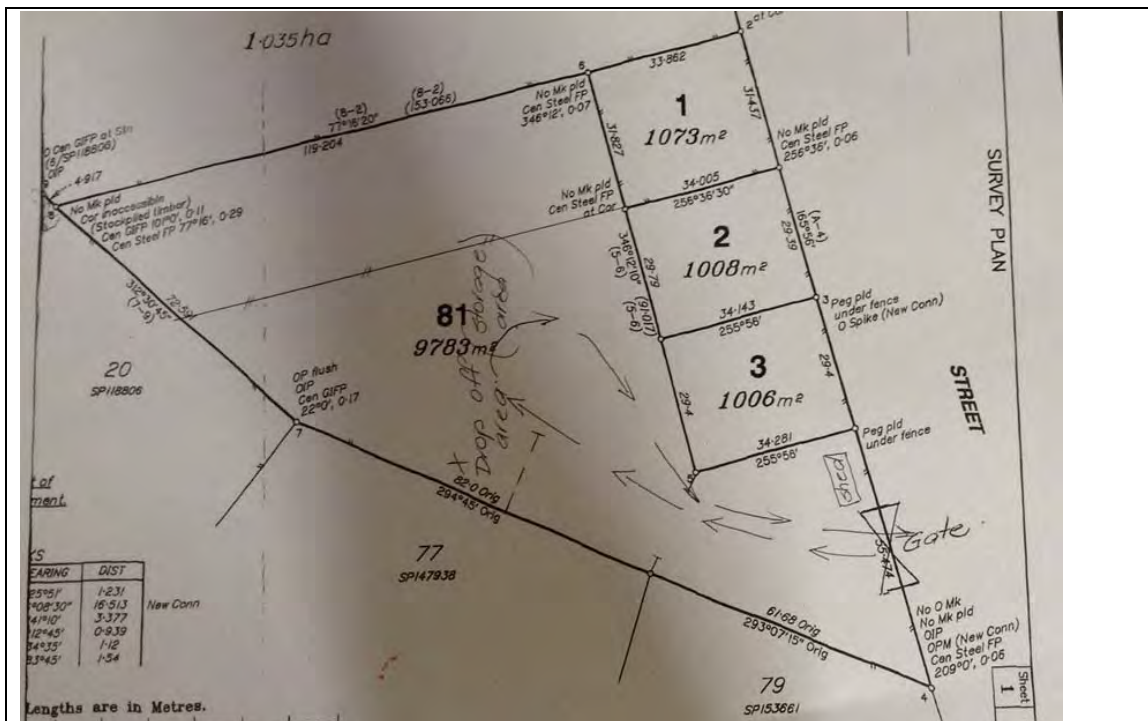


Figure 1 – Proposed site plan and Traffic Movement Plan

The proposed development in the context of the existing community infrastructure and zoning is shown in Figure 2.





Figure 2- Site location and zoning

- A full assessment of the application against the applicable assessment benchmarks prescribed by Regulation, including an assessment against the zone code is provided in the Supporting documents.
- The development is highly desirable from both a strategic planning perspective and economic development standpoint, as it provides for the adaptive and efficient reuse of underutilised industrial land and existing infrastructure, provides obvious and distinct links to the Quilpie township urban areas, and provides direct and convenient access major transport route. There is also a reasonable expectation that this type of use will occur in this area - having regard to the previous use of the site and existing adjacent uses - so much so that it is unlikely that there will be any negative impacts either tangible or perceived resulting from the proposed development.
- Notwithstanding the desirability of the proposal from a site-specific land-use and infrastructure perspective, should Council resolve to approve the development, it should ensure that relevant, reasonable, and enforceable conditions are imposed to mitigate potential impacts on surrounding development and that the proposed use both complements and contributes to the vitality of existing land uses in this area.

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

The proposal constitutes a *Material change of use* as defined in the *Planning Act 2016* being the *start of a new use at the premises* and requires a development permit to be issued by Council.

Provisions of the *Quilpie Shire Planning Scheme* make the required development application subject to code assessment. Code assessment is an assessment that must be carried out against the applicable codes in the Planning Scheme.

An assessment of the application against these assessment benchmarks is attached in the Supporting Documents.

In accordance with Section 60 of the *Planning Act 2016*, after carrying its assessment Council must decide to:

- approve all or part of the application; or

- approve all or part of the application, but impose development conditions on the approval; or
- refuse the application.

Council Policies or Asset Management Plans:

The *Quilpie Shire Planning Scheme 2018* is applicable to the assessment of further application. The following sections of the planning scheme are applicable:

- Township Zoning Code
- General Development Code

Input into the Report & Recommendation:

- Manager Governance and Compliance

The Officer's recommendation has been informed by feedback from the party consulted.

Risks:

Potential risks associated with the proposal can be addressed in the development assessment. Other matters outside of this, which are not called up in the *Planning Act 2016*, cannot be considered in decision making.

As with any planning decision reached by Council, there is a risk that the applicant can appeal any aspect of the decision to the Planning and Environment Court (the Court).

Note: The likelihood of an appeal by any party is not a valid planning consideration and must not be used to inform Council's decision on any planning matter.

Advice to Council:

It is considered that the proposal presents no significant conflict with the applicable assessment benchmarks. Development conditions have been recommended to ensure compliance to the greatest extent possible. Any residual inconsistency with the assessment benchmarks needs to be considered in light of various relevant matters including:

- the development is a low impact industry on a lot previously used for industry activities and is adjacent to other industry activities, such that the use is not out of character and within a reasonable expectation of the type of use anticipated in this area;
- approval of the application would encourage and diversify economic development within the region and will support several key themes of Council's strategic planning framework including *encouraging economic commercial/growth* in Quilpie;
- the site achieves adequate infrastructure service levels;
- there is an absence of any significant impacts that result from the development; and
- the development has been deliberately located and designed, and includes landscaping and other elements to mitigate any perceived impacts to nearby sensitive receptors;

Based on the above, Council should endorse the officer recommendation and approve the development application for a material *change of use* for a "Low impact industry" (container exchange depot) at 49 Chipu Street, Quilpie (and being more accurately described as Lot 81 on SP234974) subject to relevant, reasonable and enforceable conditions that mitigate potential impacts from the development.

Attachments:

Assessment against the applicable sections of the Township Zone Code

Performance outcomes	Acceptable outcomes
For assessable development	

<p>PO1</p> <p>Development is consistent with the existing built form in terms of size, design, siting and physical characteristics. The appearance and siting of buildings, other structures, car parking areas or signage is compatible with the local streetscape character, the style and design of nearby buildings, and is respectful and sympathetic to any heritage place identified in the SPP mapping – Environment, Cultural heritage.</p>	<p style="text-align: right;">✓</p> <p>The proposed development will be conditioned to ensure that reasonable levels of amenity are achieved and that impacts on adjoining land uses are mitigated.</p>
<p>PO2</p> <p>Development with frontage to a highway must have safe access points that do not adversely impact on the safety and efficiency of the road.</p>	<p>N/A - the development does not front a highway.</p>
<p>PO3</p> <p>Development adjacent to the highway corridor is setback from the corridor to avoid adverse impacts to the operation of the road corridor.</p>	<p>N/A - the development does not front a highway.</p>
<p>PO4</p> <p>All uses are located, designed, orientated and constructed to minimise the impacts from the noise, vibration and dust emissions from the State-controlled road and/or rail network.</p>	<p style="text-align: right;">✓</p> <p>The proposed development will be conditioned to ensure that reasonable levels of amenity are achieved and that impacts on adjoining land uses are mitigated.</p>
<p>PO5</p> <p>Tourist accommodation in the form of a caravan park or motel is provided in a location where it can be serviced with infrastructure, where it:</p> <ul style="list-style-type: none"> (a) is complementary to the existing character of the area. (b) does not have an adverse impact on residential amenity in terms privacy, safety, noise, odour and fumes, lighting and traffic generation. does not lead to a reduced quality of accommodation experiences available within the location. 	<p>N/A – the development is not for tourist accommodation.</p>
<p>PO6</p> <p>Commercial and industrial uses that support and service the residential areas are centrally located where they can be conveniently and safely accessed without having an adverse impact on residential amenity, privacy impacts, safety, noise, odour and fumes, lighting and traffic generation.</p>	<p>The use is appropriately located on the fringe of the Quilpie residential areas, with convenient access. Adequate separation distances and other mitigation measures imposed as development conditions will ensure adverse impacts on nearby receptors are limited.</p>

PO7 Industrial land uses are protected from encroachment by incompatible land uses.	<div style="text-align: right;">✓</div> The use will not encroach on industrial land uses.
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Assessment against the applicable sections of the General Development Code

Performance outcomes	Acceptable outcomes
Site Layout	
PO1 The size and bulk of new buildings associated with development maintains and enhances the intended local character of the zone by avoiding over-development of the site, and allowing for development at a consistent scale, siting and intensity to nearby development.	<div style="text-align: right;">✓</div> The development will not exceed 50% maximum site cover
PO2 Landscaping is provided to enhance the visual appeal of the development and soften the appearance of the built form. The majority of landscaping is to be undertaken on the principal street frontage of the development.	<div style="text-align: right;">✓</div> The development site provides areas for landscaping, as appropriate.
Building Design	
PO3 New development maintains the low-rise scale and character of the Shire.	<div style="text-align: right;">✓</div> The proposed development will not exceed 8.5m above ground level.
PO4 New buildings or structures present a traditional façade to the street.	N/A – No new buildings are proposed as part of the development.
PO5 Development is generally in accordance with existing setbacks within the locality.	<div style="text-align: right;">✓</div> Setbacks will be conditioned in to ensure amenity is maintained.
Access, manoeuvring and parking	
PO10 The proposed development accommodates sufficient car parking on site.	Car parking proportionate to the use will be conditioned. The site provides sufficient space for car parking and maneuvering areas.

PO11 The proposed driveway is clear of all impediments.	✓ The proposed driveway is clear of street furniture, gully pits, man holes, power poles and street trees.
PO12 The location of driveways does not create a danger to the safety and efficiency of existing intersections.	✓ The minimum distance of a driveway from an intersection of one street with another is 6m.
PO13 Access to, from and within the site: <ul style="list-style-type: none"> • is adequate for the type and volume of traffic generated by the use. • does not adversely impact on the traffic network external to the site. • caters for safe pedestrian access. • provides for disabled access. 	✓ Vehicle crossovers conditioned to Quilpie Shire standards.
Infrastructure and Services	
PO14 The development is supplied with an appropriate level of infrastructure to support the intended use.	Conditions will require that any telecommunications and electricity supplies are designed and installed to supplier standards.
PO16 Stormwater is collected and discharged to ensure no impacts on adjoining land owners, BSC or State infrastructure while also ensuring environmental values of waters in the Shire are maintained.	Conditions of development approval have been included to ensure stormwater is managed appropriately.
PO17 Wastewater discharge to a waterway is avoided or managed in a way that maintains ecological processes, riparian vegetation, waterway integrity, and downstream ecosystem health.	Conditions of development approval have been included to ensure wastewater is managed appropriately.
BSC assets	

PO18 Structures and buildings do not adversely impact on QSC infrastructure.	All proposed structures and buildings are clear of QSC easements and underground infrastructure within the site boundaries, as per Queensland Development Code requirements.
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BACKGROUND

The development application was assessed and the subsequent advice was prepared by the Planning Department of Maranoa Regional Council, as per the relevant arrangement for the provision of planning services to Quilpie Shire Council.

If the recommendation is approved, the next step will be to issue a decision notice to the applicant.

CONSULTATION (Internal/External)

Christopher Tickner, Maranoa Regional Council

LEGAL IMPLICATIONS

Any legal implications are listed in the assessment of the application.

POLICY AND LEGISLATION

Quilpie Shire Planning Scheme

Planning Act 2016 QLD

FINANCIAL AND RESOURCE IMPLICATIONS

The application fee for a 'Material Change of Use – Code Assessable' was \$605 (GST Free).

RISK MANAGEMENT IMPLICATIONS

N/A

12.2 COMMUNITY ASSISTANCE PROGRAM APPLICATION - EROMANGA DISTRICT COMMUNITY ASSOCIATION (EDCA)

IX: 220829

Author: Lisa Hamlyn, Director Corporate and Community Services

Attachments: Nil

KEY OUTCOME

Key Outcome: 6. Social

Key Initiative: 6.1.1 Actively identify and implement initiatives that support, retain and attract families to the shire.

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider a request from the Eromanga District Community Association (EDCA) for financial support of \$1,373.76 for reimbursement of travel costs for All About Aquatics to provide swimming lessons to the wider Eromanga community.

RECOMMENDATION

That Council approves the request received from the Eromanga District Community Association for reimbursement of \$1373.76 for travel costs for All About Aquatics to provide various swimming activities to the Eromanga Community between January and March 2022.

BACKGROUND

An application has been received from the Eromanga District Community Association (EDCA) for reimbursement of travel costs totalling \$1,373.76 for All About Aquatics to deliver various swimming activities for the Eromanga community – from babies through to aquatic exercise for adults. The activities will be held between January and March 2022.

CONSULTATION (Internal/External)

Eromanga District Community Association members

LEGAL IMPLICATIONS

NA

POLICY AND LEGISLATION

C.01 Community Assistance Policy

FINANCIAL AND RESOURCE IMPLICATIONS

Council Community Grants

Budget \$50,000.00

Expenditure to date \$26,947.00

Balance **\$23,053.00**

RISK MANAGEMENT IMPLICATIONS

As per Council's Risk Management Policy

13 FINANCE**13.1 2021/2022 BUDGET - REVIEW DECEMBER 2021****IX:** 220767**Author:** Justin Hancock, Chief Executive Officer

Attachments:

1. Amended Budget December 2021
2. APPENDIX A - Revenue and Expenditure Report
3. APPENDIX B - Capital Expenditure Budget
4. APPENDIX C - Revenue Policy
5. APPENDIX D - Revenue Statement

KEY OUTCOME

Key Outcome: 2. Finance

Key Initiative: 2.1.4 Link long term financial forecasting to asset management plans.

EXECUTIVE SUMMARY

The 2021/2022 Budget was originally adopted on Friday 16 July 2021, a budget review was undertaken for the first quarter of the financial year (July – September) and presented to Council on 12 October 2021. This report covers a review of Council's actual performance against budgeted performance from July to December and projected final position as at 30 June 2022.

RECOMMENDATION

That

1. pursuant to section 170(3) and section 173 of the Local Government Regulation 2012, Council adopt the amended budget as tabled; and
2. Council endorse the following policies:
 - (a) Revenue Policy
 - (b) Revenue Statement

BACKGROUND

The 2021/2022 Budget was originally adopted on Friday 16 July 2021, a budget review was undertaken for the first quarter of the financial year (July – September) and presented to Council on 12 October 2021. This report covers a review of Council's actual performance against budgeted performance from July to December and projected final position as at 30 June 2022.

All budget amendments are required to have the full suite of budget documents including the recertification of the Revenue Statement and Revenue Policy.

Operating Statement

Council's operational deficit increased from \$1.11M to \$1.72M, with increased expenditure across a variety of programs. There has also been a significant increase in forecasted Capital Revenue of \$796,500, this was attributed to the recognition of revenue in the 21/22FY period, as opposed to the 20/21FY period. As the 2020/21 Financial Statements were not finalised prior to the 1st quarter

review, adjustments were made during the 2nd quarter review to reflect the final 20/21FY position. These movements have an overall increase to the Net Result of \$184,500.

Cash Flow

The December Quarter review has identified a slight increase to operational cash inflows of \$131,000, increasing to \$3.773M. Council's cash outflow from investing activities has decreased from \$4.132M to \$3.452M, this correlated directly to the movement in Capital grants as outlined above in the Operating Statement. The overall impact forecasts Council to have an improved position with a cash inflow of \$321,058, increasing the overall cash balance to \$21.569M. This cash balance represent a liquidity; the number of months council can continue paying its immediate expenses without additional cash flows, of 10 months.

Balance Sheet (Financial Position)

It is forecasted that as at 30 June 2022, Council will have Property, Plant & Equipment with a book value of \$245M, and a total asset base of \$269.5M. Council still holds very low liability due to not holding loans; this liability is primarily a result of creditor invoices, staff entitlements and similar items.

Capital Works

Council are progressing well with the Capital Works program. It is currently forecast that all projects will be completed by 30 June, however difficulties are being faced due to supply chain issues, increase in expenses, and labour shortages.

CONSULTATION (Internal/External)

Executive Leadership Team

LEGAL IMPLICATIONS

In accordance with Section 170(3) of the Local Government Regulation 2012, Council may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

POLICY AND LEGISLATION

The amended budget must include the Revenue Policy and Revenue Statement which have already been adopted by Council and remain unchanged.

FINANCIAL AND RESOURCE IMPLICATIONS

Council's recurrent and capital budget have been amended to accommodate changes in departmental operations and capital programs. Amendments to the current budget have been identified and potential impacts to forecast periods and sustainability ratios assessed.

RISK MANAGEMENT IMPLICATIONS

There appears to be no risk management implications.

Quilpie Shire Council

Operating Statement

For the Year Ended 30 June

Reference LGR S169(1)(b) and LGR S169 (3)

	2021/22 Actual	2021/22 Amended (September)	2021/22 Amended (December)
REVENUE			
Operating Revenue			
Rates, Levies and Charges	2,635,547	5,173,500	5,226,000
Fees and Charges	86,582	153,000	170,000
Rental Income	243,488	340,500	405,500
Interest Received	46,522	87,000	91,000
Recoverable Works Revenue	7,310,193	18,172,000	17,560,000
Other Income	22,627	5,000	45,000
Grants and Subsidies	1,935,079	5,687,000	6,003,000
Total Operating Revenue	12,280,036	29,618,000	29,500,500
EXPENSES			
Operating Expenses			
Corporate Governance	660,562	1,541,000	1,553,000
Administration Costs	829,297	1,986,000	1,926,000
Community Service Expenses	1,200,841	1,957,500	2,016,000
Utilities Costs	322,845	591,000	632,000
Recoverable Works / Flood Damage Costs	6,343,294	16,408,000	16,432,000
Environmental Health Expenses	344,961	1,163,000	1,249,000
Net Plant Operations	(799,170)	(1,448,000)	(1,434,000)
Tourism and Economic Development	362,021	845,000	857,000
Infrastructure Maintenance	998,524	1,992,000	2,216,000
Finance Costs	15,536	22,000	29,000
Depreciation and Amortisation	2,844,797	5,672,000	5,748,000
Total Operating Expenses	13,123,506	30,729,500	31,224,000
NET OPERATING SURPLUS	(843,470)	(1,111,500)	(1,723,500)
Capital Revenue			
Grants and Subsidies	1,451,069	3,491,000	4,333,500
Gain / Loss on Disposal of PPE	10,764	420,000	374,000
Total Capital Revenue	1,461,833	3,911,000	4,707,500
NET RESULT	618,362	2,799,500	2,984,000

Quilpie Shire Council

Statement of Financial Position

As at 30 June

Reference LGR S168, S169 (2)(a) and S171

	2021/22 Actual	2021/22 Amended (September)	2021/22 Amended (December)
Current Assets			
Cash and Equivalents	23,230,379	20,706,277	21,569,835
Trade and Other Receivables	1,740,183	1,058,512	1,058,512
Inventories	1,033,157	587,976	980,975
Total Current Assets	26,003,719	22,352,765	23,609,322
Non-Current Assets			
Trade and Other Receivables	107,462	111,212	105,817
Property, Plant and Equipment	228,628,071	238,239,334	237,719,334
Capital Works in Progress	14,785,306	8,047,000	8,111,000
Total Non-Current Assets	243,520,839	246,397,546	245,936,151
TOTAL ASSETS	269,524,558	268,750,311	269,545,473
Current Liabilities			
Trade and Other Payables	2,451,585	147,191	147,191
Provisions	826,000	785,672	785,672
Total Current Liabilities	3,277,586	932,863	932,863
Non-Current Liabilities			
Provisions	257,641	257,641	257,641
Total Non-Current Liabilities	257,641	257,641	257,641
TOTAL LIABILITIES	3,535,227	1,190,504	1,190,504
NET COMMUNITY ASSETS	265,989,331	267,559,807	268,354,969
Community Equity			
Shire Capital Account	88,402,906	84,854,574	93,110,406
Asset Revaluation Surplus	160,334,761	160,334,761	160,334,761
Current Year Surplus	618,362	2,799,500	2,984,000
Accumulated Surplus	16,633,302	19,570,972	11,925,802
TOTAL COMMUNITY EQUITY	265,989,331	267,559,807	268,354,969

Quilpie Shire Council Statement of Cash Flows

For the Year Ended 30 June
Reference LGR S168, S169 (2)(a) and S171

	2021/22 Actual	2021/22 Amended (September)	2021/22 Amended (December)
Cash Flows from Operating Activities			
Receipts from Customers	11,524,859	21,510,675	21,651,233
Payment to Suppliers and Employees	(11,127,472)	(25,686,563)	(26,105,063)
	397,387	(4,175,888)	(4,453,830)
Interest Received	72,954	114,000	131,500
Rental Income	243,224	340,000	405,000
Operating Grants, Subsidies and Donations	2,645,906	7,364,000	7,690,500
Net Cash Inflow (Outflow) from Operating Activities	3,359,471	3,642,112	3,773,170
Cash Flows from Investing Activities			
Payments for Property, Plant and Equipment	(2,793,939)	(8,047,000)	(8,111,000)
Net Movement on Loans and Advances	3,750	4,000	4,000
Proceeds from Sale of Property, Plant and Equipment	13,864	420,000	374,000
Capital Grants, Subsidies and Donations	1,451,069	3,491,000	4,333,500
Net Cash Inflow (Outflow) from Investing Activities	(1,325,256)	(4,132,000)	(3,399,500)
Cash Flows from Financing Activities			
Proceeds from Borrowings	-	-	-
Repayments of Loans	-	-	-
Net Cash Inflow (Outflow) from Financing Activities	-	-	-
Net Increase (Decrease) in Cash Held	2,034,214	(489,888)	373,670
Cash at Beginning of Reporting Period	21,196,165	21,196,165	21,196,165
Cash at End of Reporting Period	23,230,379	20,706,277	21,569,835

Quilpie Shire Council

Statement of Changes in Equity

For the Year Ended 30 June

	Asset Revaluation Surplus	Retained Surplus	TOTAL
Balance as at 1 July 2021 - Actual	160,334,761	105,036,208	265,370,969
Net operating surplus	-	618,362	618,362
Other comprehensive income for the year	-	-	-
Increase / (decrease) in asset revaluation surplus	-	-	-
Balance as at 30 June 2022	160,334,761	105,654,570	265,989,331
Balance as at 1 July 2021 - Amended (September)	160,334,761	104,425,546	264,760,307
Net operating surplus	-	2,799,500	2,799,500
Other comprehensive income for the year	-	-	-
Increase / (decrease) in asset revaluation surplus	-	-	-
Balance as at 30 June 2022	160,334,761	107,225,046	267,559,807
Balance as at 1 July 2021 - Amended (December)	160,334,761	105,036,208	265,370,969
Net operating surplus	-	2,984,000	2,984,000
Other comprehensive income for the year	-	-	-
Increase / (decrease) in asset revaluation surplus	-	-	-
Balance as at 30 June 2022	160,334,761	108,020,208	268,354,969

Financial Sustainability Ratios

For the 2022 Financial Year

Asset Sustainability Ratio

Asset Sustainability Ratio (expressed as a percentage) is an approximation of the extent to which the infrastructure assets managed by a local government are being replaced as they reach the end of their useful lives.



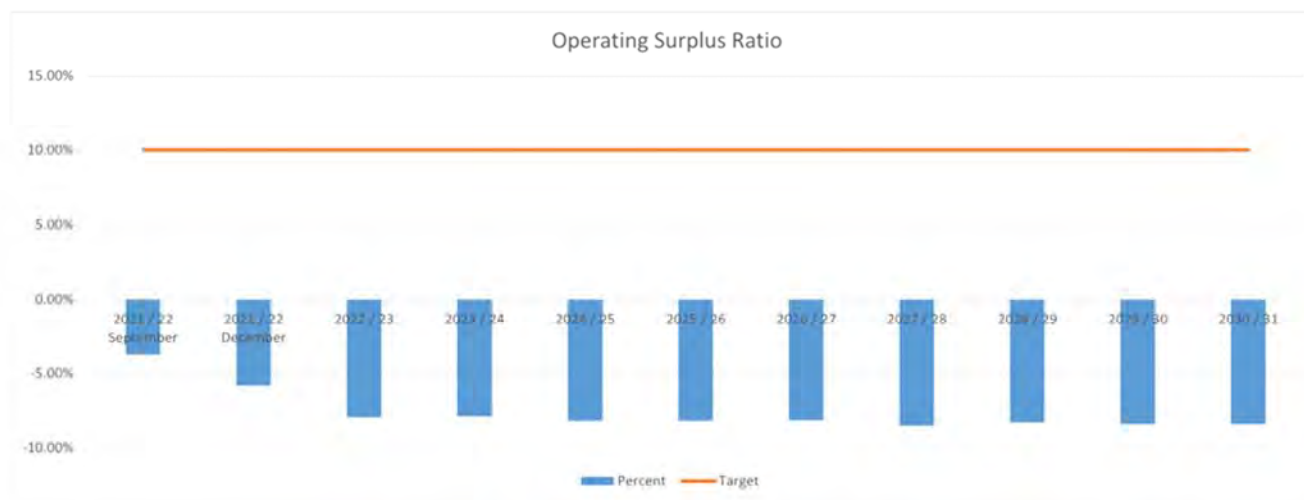
Financial Year	2021 / 22 September	2021 / 22 December	2022 / 23	2023 / 24	2024 / 25	2025 / 26	2026 / 27	2027 / 28	2028 / 29	2029 / 30	2030 / 31
Percent	87.17%	87.82%	88.39%	86.79%	98.36%	80.32%	82.16%	80.78%	89.37%	91.30%	93.11%
Target	90.00%	90.00%	90.00%	90.00%	90.00%	90.00%	90.00%	90.00%	90.00%	90.00%	90.00%

Financial Sustainability Ratios

For the 2022 Financial Year

Operating Surplus Ratio

Operating Surplus Ratio (expressed as a percentage) is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes or other purposes.



Financial Year	2021 / 22 September	2021 / 22 December	2022 / 23	2023 / 24	2024 / 25	2025 / 26	2026 / 27	2027 / 28	2028 / 29	2029 / 30	2030 / 31
Percent	-3.75%	-5.84%	-7.95%	-7.90%	-8.19%	-8.20%	-8.17%	-8.53%	-8.29%	-8.42%	-8.42%
Target	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%	10.00%

Financial Sustainability Ratios

For the 2022 Financial Year

Net Financial Liabilities Ratio

Net Financial Liabilities Ratio (expressed as a percentage) is an indicator of the extent to which the net financial liabilities of a local government can be serviced by its operating revenues.



Financial Year	2021 / 22 September	2021 / 22 December	2022 / 23	2023 / 24	2024 / 25	2025 / 26	2026 / 27	2027 / 28	2028 / 29	2029 / 30	2030 / 31
Percent	-71.5%	-76.0%	-99.5%	-92.5%	-82.7%	-79.4%	-75.3%	-71.1%	-68.0%	-64.0%	-59.2%
Target	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%

Financial Sustainability Ratios

For the 2022 Financial Year

Liquidity

Liquidity Indicates the number of months council can continue paying its immediate expenses without additional cash flows.



Financial Year	2021 / 22 September	2021 / 22 December	2022 / 23	2023 / 24	2024 / 25	2025 / 26	2026 / 27	2027 / 28	2028 / 29	2029 / 30	2030 / 31
Percent	9.9	10.2	14.0	14.0	14.0	13.4	13.3	13.4	12.7	11.9	11.0
Target	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0

Quilpie Shire Council Budget Operating Statement

For the Year Ended 30 June
Reference LGR S168, S169 (2)(a) and S171

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
REVENUE										
Operating Revenue										
Rates, Levies and Charges	5,226,000	5,365,561	5,475,218	5,587,133	5,701,362	5,817,948	5,936,933	6,058,377	6,182,326	6,308,837
Fees and Charges	170,000	50,630	51,281	51,945	52,637	53,347	54,074	54,829	55,604	56,402
Rental Income	405,500	350,050	360,402	371,063	382,045	393,357	405,008	417,008	429,368	442,099
Interest Received	91,000	118,320	120,686	123,103	125,563	128,077	130,640	133,256	135,927	138,648
Recoverable Works Revenue	17,560,000	10,466,300	10,472,789	10,479,473	10,486,357	10,493,448	10,500,751	10,508,274	10,516,022	10,524,002
Other Income	45,000	24,510	25,036	25,577	26,135	26,707	27,299	27,908	28,536	29,182
Grants, Subsidies and Donations	6,003,000	6,445,180	6,496,878	6,549,099	6,601,848	6,655,131	6,708,954	6,763,320	6,818,239	6,873,713
Total Operating Revenue	29,500,500	22,820,551	23,002,290	23,187,393	23,375,947	23,568,015	23,763,659	23,962,972	24,166,022	24,372,883
EXPENSES										
Operating Expenses										
Corporate Governance	1,553,000	1,585,000	1,591,397	1,604,792	1,611,617	1,619,853	1,635,799	1,640,024	1,651,956	1,661,387
Administration Costs	1,926,000	1,965,000	1,972,931	1,989,537	1,997,998	2,008,209	2,027,978	2,033,215	2,048,009	2,059,701
Community Service Expenses	2,016,000	2,100,000	2,108,476	2,126,223	2,135,265	2,146,177	2,167,305	2,172,902	2,188,712	2,201,207
Utilities Costs	632,000	646,000	648,607	654,067	656,848	660,205	666,704	668,426	673,289	677,133
Recoverable Works / Flood Damage Costs	16,432,000	9,445,280	9,483,401	9,563,223	9,603,892	9,652,974	9,748,000	9,773,175	9,844,283	9,900,484
Environmental Health Expenses	1,249,000	1,274,000	1,279,142	1,289,908	1,295,394	1,302,014	1,314,832	1,318,227	1,327,818	1,335,399
Net Plant Operations	(1,434,000)	(1,460,000)	(1,465,893)	(1,478,231)	(1,484,517)	(1,492,104)	(1,506,793)	(1,510,684)	(1,521,676)	(1,530,363)
Tourism and Economic Development	857,000	875,000	878,532	885,926	889,694	894,241	903,044	905,376	911,963	917,170
Infrastructure Maintenance	2,216,000	2,300,000	2,309,283	2,328,720	2,338,623	2,350,575	2,373,715	2,379,845	2,397,160	2,410,846
Finance Costs	29,000	22,280	22,564	22,852	23,145	23,440	23,741	24,046	24,356	24,670
Depreciation and Amortisation	5,748,000	5,883,183	5,991,517	6,099,850	6,224,850	6,329,017	6,437,350	6,545,683	6,654,017	6,766,517
Total Operating Expenses	31,224,000	24,635,743	24,819,957	25,086,867	25,292,808	25,494,600	25,791,674	25,950,234	26,199,889	26,424,150
NET OPERATING RESULT	(1,723,500)	(1,815,192)	(1,817,667)	(1,899,474)	(1,916,861)	(1,926,585)	(2,028,015)	(1,987,262)	(2,033,867)	(2,051,267)
Capital Revenue										
Grants, Subsidies and Donations	4,333,500	2,675,000	892,000	1,242,000	1,242,000	1,242,000	1,242,000	1,242,000	1,242,000	1,242,000
Gain/ Loss on Disposal of PPE	374,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Capital Revenue	4,707,500	2,725,000	942,000	1,292,000	1,292,000	1,292,000	1,292,000	1,292,000	1,292,000	1,292,000
NET RESULT	2,984,000	909,808	(875,667)	(607,474)	(624,861)	(634,585)	(736,015)	(695,262)	(741,867)	(759,267)

Quilpie Shire Council Statement of Financial Position

For the Year Ended 30 June
Reference LGR S168, S169 (2)(a) and S171

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Current Assets										
Cash and Equivalents	21,569,835	21,862,826	21,903,676	22,143,802	21,296,541	21,243,723	21,527,808	20,560,979	19,405,879	18,045,879
Trade and Other Receivables	1,058,512	1,694,682	1,716,276	1,738,301	1,760,767	1,783,683	1,807,056	1,830,898	1,855,216	1,880,020
Inventories	980,975	560,537	571,747	583,182	594,846	606,743	618,878	631,255	643,880	656,758
Total Current Assets	23,609,322	24,118,045	24,191,699	24,465,286	23,652,154	23,634,149	23,953,742	23,023,132	21,904,975	20,582,657
Non-Current Assets										
Trade and Other Receivables	105,817	116,664	158,520	247,445	213,926	230,201	266,256	232,076	216,601	250,865
Property, Plant and Equipment	237,719,334	239,947,151	240,455,634	240,855,784	242,130,934	242,051,917	242,114,567	242,068,884	241,914,867	241,898,351
Capital Works in Progress	8,111,000	6,500,000	6,500,000	7,500,000	6,250,000	6,500,000	6,500,000	6,500,000	6,750,000	7,000,000
Total Non-Current Assets	245,936,151	246,563,815	247,114,154	248,603,229	248,594,860	248,782,118	248,880,823	248,800,960	248,881,468	249,149,216
TOTAL ASSETS	269,545,473	270,681,860	271,305,853	273,068,515	272,247,014	272,416,267	272,834,566	271,824,092	270,786,443	269,731,873
Current Liabilities										
Trade and Other Payables	147,191	352,904	331,280	309,707	288,174	266,675	245,200	223,740	202,289	180,835
Borrowings	-	-	75,000	197,250	197,250	247,250	317,250	317,250	317,250	317,250
Provisions	785,672	801,385	817,413	833,761	850,437	867,445	884,794	902,490	920,540	938,951
Total Current Liabilities	932,863	1,154,289	1,223,694	1,340,718	1,335,861	1,381,370	1,447,245	1,443,480	1,440,078	1,437,036
Non-Current Liabilities										
Borrowings	-	-	1,425,000	3,672,750	3,475,500	4,228,250	5,311,000	4,993,750	4,695,451	4,397,152
Provisions	257,641	262,794	268,050	273,411	278,879	284,456	290,146	295,949	301,867	307,905
Total Non-Current Liabilities	257,641	262,794	1,693,050	3,946,161	3,754,379	4,512,706	5,601,146	5,289,699	4,997,318	4,705,057
TOTAL LIABILITIES	1,190,504	1,417,083	2,916,743	5,286,879	5,090,239	5,894,077	7,048,390	6,733,179	6,437,397	6,142,093
NET COMMUNITY ASSETS	268,354,969	269,264,777	268,389,110	267,781,636	267,156,775	266,522,190	265,786,175	265,090,913	264,349,046	263,589,780
Community Equity										
Shire Capital Account	93,110,406	95,835,406	96,777,406	98,069,406	99,361,406	100,653,406	101,945,406	103,237,406	104,529,406	105,821,406
Asset Revaluation Surplus	160,334,761	160,334,761	160,334,761	160,334,761	160,334,761	160,334,761	160,334,761	160,334,761	160,334,761	160,334,761
Current Surplus	2,984,000	909,808	(875,667)	(607,474)	(624,861)	(634,585)	(736,015)	(695,262)	(741,867)	(759,267)
Accumulated Surplus	11,925,802	12,184,802	12,152,610	9,984,943	8,085,469	6,168,608	4,242,023	2,214,008	226,746	(1,807,121)
TOTAL COMMUNITY EQUITY	268,354,969	269,264,777	268,389,110	267,781,636	267,156,775	266,522,190	265,786,175	265,090,913	264,349,046	263,589,780

Quilpie Shire Council Statement of Cash Flows

For the Year Ended 30 June
Reference LGR S168, S169 (2)(a) and S171

	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Cash Flows from Operating Activities										
Receipts from Customers	21,651,233	15,907,001	16,024,324	16,144,128	16,266,491	16,391,450	16,519,057	16,649,388	16,782,488	16,918,423
Payment to Suppliers and Employees	(26,105,063)	(18,752,560)	(18,828,440)	(18,987,017)	(19,067,958)	(19,165,583)	(19,354,324)	(19,404,551)	(19,545,872)	(19,707,633)
	(4,453,830)	(2,845,559)	(2,804,116)	(2,842,889)	(2,801,467)	(2,774,133)	(2,835,267)	(2,755,163)	(2,763,384)	(2,789,210)
Interest Received	131,500	118,320	120,686	123,103	125,563	128,077	130,640	133,256	135,927	138,648
Rental Income	405,000	350,050	360,402	371,063	382,045	393,357	405,008	417,008	429,368	442,099
Operating Grants, Subsidies and Donations	7,690,500	6,445,180	6,496,878	6,549,099	6,601,848	6,655,131	6,708,954	6,763,320	6,818,239	6,873,713
Net Cash Inflow (Outflow) from Operating Activities	3,773,170	4,067,991	4,173,850	4,200,376	4,307,989	4,402,432	4,409,335	4,558,421	4,620,150	4,665,250
Cash Flows from Investing Activities										
Payments for Property, Plant and Equipment	(8,111,000)	(6,500,000)	(6,500,000)	(7,500,000)	(6,250,000)	(6,500,000)	(6,500,000)	(6,500,000)	(6,750,000)	(7,000,000)
Net Movement on Loans and Advances	4,000	-	-	-	-	-	-	-	-	-
Proceeds from sale of Property, Plant and Equipment	374,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Grants, Subsidies, Contributions and Donations	4,333,500	2,675,000	892,000	1,242,000	1,242,000	1,242,000	1,242,000	1,242,000	1,242,000	1,242,000
Net Cash Inflow (Outflow) from Investing Activities	(3,399,500)	(3,775,000)	(5,558,000)	(6,208,000)	(4,958,000)	(5,208,000)	(5,208,000)	(5,208,000)	(5,458,000)	(5,708,000)
Cash Flows from Financing Activities										
Proceeds from Borrowings	-	-	1,500,000	2,445,000	-	1,000,000	1,400,000	-	-	-
Repayments of Loans	-	-	(75,000)	(197,250)	(197,250)	(247,250)	(317,250)	(317,250)	(317,250)	(317,250)
Net Cash Inflow (Outflow) from Financing Activities	-	-	1,425,000	2,247,750	(197,250)	752,750	1,082,750	(317,250)	(317,250)	(317,250)
Net Increase (Decrease) in Cash Held	373,670	292,991	40,850	240,126	(847,261)	(52,818)	284,085	(966,829)	(1,155,100)	(1,360,000)
Cash at Beginning of Reporting Period	21,196,165	21,569,835	21,862,826	21,903,676	22,143,802	21,296,541	21,243,723	21,527,808	20,560,979	19,405,879
Cash at End of Reporting Period	21,569,835	21,862,826	21,903,676	22,143,802	21,296,541	21,243,723	21,527,808	20,560,979	19,405,879	18,045,879

Quilpie Shire Council Statement of Changes in Equity

	Revaluation Reserve \$	Shire Capital \$	Accumulated Surplus \$	TOTAL \$
Balance as at 1 July 2021	160,334,761	84,854,574	20,181,634	265,370,969
Net Result	-	-	2,984,000	2,984,000
Transfers to / from Capital	-	4,707,500	(4,707,500)	-
Increase / (Decrease) in Revaluation Surplus	-	-	-	-
Total Comprehensive Income for the Year	-	4,707,500	(1,723,500)	2,984,000
Balance as at 30 June 2022	160,334,761	89,562,074	18,458,134	268,354,969
Net Result	-	-	909,808	909,808
Transfers to / from Capital	-	2,725,000	(2,725,000)	-
Increase / (Decrease) in Revaluation Surplus	-	-	-	-
Total Comprehensive Income for the Year	-	2,725,000	(1,815,192)	909,808
Balance as at 30 June 2023	160,334,761	92,287,074	16,642,942	269,264,777
Net Result	-	-	(875,667)	(875,667)
Transfers to / from Capital	-	942,000	(942,000)	-
Increase / (Decrease) in Revaluation Surplus	-	-	-	-
Total Comprehensive Income for the Year	-	942,000	(1,817,667)	(875,667)
Balance as at 30 June 2024	160,334,761	93,229,074	14,825,275	268,389,110

FOR INFORMATION PURPOSES ONLY

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
1000-0001	CORPORATE GOVERNANCE						
1000-0002	EXECUTIVE SERVICES						
1000-2000-0000	Executive Services Salaries	CEO	-\$129,255	-\$275,000	47%	-\$275,000	
1000-2020-0000	Executive CEO Expenses	CEO	-\$85,366	-\$356,000	24%	-\$356,000	
1000-2030-0000	Executive Services - HR Salaries	HR	-\$75,978	-\$128,000	59%	-\$140,000	
1000-2040-0000	Executive Services - HR Expenses	HR	-\$61,377	-\$141,000	44%	-\$141,000	
1000-0002	EXECUTIVE SERVICES		-\$351,976	-\$900,000	39%	-\$912,000	
1100-0002	COUNCILLORS EXPENSES						
1100-2000-0000	Councillor Wages	CEO	-\$164,677	-\$330,000	50%	-\$330,000	
1100-2001-0000	Councillor Remuneration - Meetings	CEO	-\$31,952	-\$64,000	50%	-\$64,000	
1100-2020-0000	Councillors Allowances & Expenditure	CEO	-\$6,052	-\$15,000	40%	-\$15,000	
1100-2030-0000	Councillor Professional Dev Training	CEO	\$0	-\$5,000	0%	-\$5,000	
1100-2040-0000	Councillors Conferences & Deputation	CEO	-\$7,073	-\$22,000	32%	-\$22,000	
1100-2050-0000	Election Expenses	CEO	\$0	\$0	0%	\$0	
1100-2060-0000	Meeting Expenses	CEO	-\$2,849	-\$5,000	57%	-\$5,000	
1100-0002	COUNCILLORS EXPENSES		-\$212,603	-\$441,000	48%	-\$441,000	
1000-0001	CORPORATE GOVERNANCE		-\$564,579	-\$1,341,000	0%	-\$1,353,000	
2100-0002	ADMINISTRATION & FINANCE						
2100-2000-0000	Administration Salaries	MF	-\$527,413	-\$1,132,000	47%	-\$1,100,000	Vacancies
2100-2020-0000	Consultants	MF	-\$76,959	-\$100,000	77%	-\$120,000	MFA Consultant
2100-2070-0000	Staff Training & Development	HR	-\$48,813	-\$150,000	33%	-\$150,000	
2100-2090-0000	Council Gym Membership Program-20%	HR	-\$836	-\$1,000	84%	-\$2,000	
2100-2110-0000	Advertising	MF	-\$1,698	-\$8,000	21%	-\$8,000	
2100-2120-0000	Audit Fees	MF	-\$20,093	-\$84,000	24%	-\$84,000	
2100-2130-0000	Bank Charges	MF	-\$3,538	-\$6,000	59%	-\$6,000	
2100-2180-0000	Computer Services	MF	-\$94,581	-\$200,000	47%	-\$200,000	
2100-2185-0000	Fringe Benefits Tax	MF	-\$5,363	-\$6,000	89%	-\$10,000	
2100-2220-0000	Shire Office Operating Expenses	DCCS	-\$33,816	-\$80,000	42%	-\$80,000	
2100-2230-0000	Insurance	MF	-\$17,824	-\$150,000	12%	-\$150,000	
2100-2270-0000	Legal Expenses	MF	-\$17,423	-\$40,000	44%	-\$40,000	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
2100-2280-0000	Postage	DCCS	-\$1,420	-\$5,000	28%	-\$5,000	
2100-2290-0000	Printing & Stationery	DCCS	-\$11,248	-\$35,000	32%	-\$35,000	
2100-2330-0000	Shire Office Repairs & Maintenance	DCCS	-\$4,805	-\$5,000	96%	-\$5,000	
2100-2340-0000	Subscriptions	CEO	-\$105,976	-\$110,000	96%	-\$110,000	Annual Subscriptions Paid
2100-2350-0000	Administration Telephone & Fax	MF	-\$14,605	-\$40,000	37%	-\$40,000	
2100-2370-0000	Valuation Fees Rates	MF	-\$8,427	-\$9,000	94%	-\$9,000	Annual Fee Paid
2100-2500-0000	Valuation of Assets	MF	-\$621	-\$30,000	2%	-\$30,000	
2100-2510-0000	Asset Management Expenses	CEO	-\$386	-\$20,000	2%	-\$20,000	
2100-2600-0000	Depn General Admin	DCCS	-\$26,295	-\$52,000	51%	-\$52,000	
2100-2991-0000	Odd Cents Rounding Expense	MF	-\$25	\$0	0%	\$0	
2100-0002	ADMINISTRATION & FINANCE		-\$1,022,165	-\$2,263,000	45%	-\$2,256,000	
2110-0002	STORES						
2110-1550-0000	Auction Sales	MF	\$0	\$0	0%	\$0	
2110-2220-0000	Stores Operating Expenses	MF	-\$98,685	-\$208,000	47%	-\$208,000	
2110-2225-0000	Stores Write-Offs	MF	\$1,120	\$0	0%	\$0	
2110-2540-0000	Freight	MF	-\$1,762	-\$12,000	15%	-\$12,000	
2110-2815-0000	Stores Oncosts Recoveries	MF	\$75,560	\$120,000	63%	\$120,000	
2110-0002	STORES		-\$23,767	-\$100,000	24%	-\$100,000	
2200-0002	RATES & CHARGES						
2210-0003	Rates Cat 1 - Quilpie - Res <1HA						
2210-1000-0000	Cat 1 Rates	MF	\$53,970	\$108,000	50%	\$108,000	
2210-1005-0000	Cat 1 Interest on Rates	MF	\$408	\$1,000	41%	\$1,000	
2210-1080-0000	Cat 1 Discount	MF	-\$4,442	-\$10,000	44%	-\$10,000	
2210-1085-0000	Cat 1 Pensioner Rebate	MF	-\$1,602	-\$4,000	40%	-\$4,000	
2210-1090-0000	Cat 1 Writeoff and Refund	MF	-\$95	\$0	0%	\$0	
2210-0003	Rates Cat 1 - Quilpie - Res <1HA		\$48,239	\$95,000	51%	\$95,000	
2212-0003	Rates Cat 2 - Quilpie - Res 1-10HA						
2212-1000-0000	Cat 2 Rates	MF	\$539	\$1,000	54%	\$1,000	
2212-1005-0000	Cat 2 Interest on rates	MF	\$226	\$0	0%	\$500	
2212-1080-0000	Cat 2 Discount	MF	-\$27	\$0	0%	-\$250	
2212-1085-0000	Cat 2 Pensioner Rebate	MF	\$0	\$0	0%	\$0	
2212-1090-0000	Cat 2 Writeoff and Refund	MF	-\$91	\$0	0%	-\$250	
2212-0003	Rates Cat 2 - Quilpie - Res 1-10HA		\$647	\$1,000	65%	\$1,000	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
2214-0003	Rates Cat 3 - Quilpie Commercial						
2214-1000-0000	Cat 3 Rates	MF	\$16,030	\$32,000	50%	\$32,000	
2214-1005-0000	Cat 3 Interest on Rates	MF	\$55	\$500	11%	\$500	
2214-1080-0000	Cat 3 Discount	MF	-\$1,415	-\$3,000	47%	-\$3,000	
2214-1085-0000	Cat 3 Pensioner Rebate	MF	-\$120	\$0	0%	\$0	
2214-1090-0000	Cat 3 Writeoff and Refund	MF	-\$1	\$0	0%	\$0	
2214-0003	Rates Cat 3 - Quilpie Commercial		\$14,549	\$29,500	49%	\$29,500	
2216-0003	Rates Cat 4 - Quilpie Industrial						
2216-1000-0000	Cat 4 Rates	MF	\$5,767	\$11,000	52%	\$11,000	
2216-1005-0000	Cat 4 Interest on Rates	MF	\$17	\$0	0%	\$0	
2216-1080-0000	Cat 4 Discount	MF	-\$474	-\$1,000	47%	-\$1,000	
2216-1085-0000	Cat 4 Pensioner Rebate	MF	\$0	\$0	0%	\$0	
2216-1090-0000	Cat 4 Writeoff and Refund	MF	\$0	\$0	0%	\$0	
2216-0003	Rates Cat 4 - Quilpie Industrial		\$5,310	\$10,000	53%	\$10,000	
2218-0003	Rates Cat 5 - Eromanga						
2218-1000-0000	Cat 5 Rates	MF	\$6,580	\$13,000	51%	\$13,000	
2218-1005-0000	Cat 5 Interest on Rates	MF	\$40	\$500	8%	\$500	
2218-1080-0000	Cat 5 Discount	MF	-\$394	-\$1,000	39%	-\$1,000	
2218-1085-0000	Cat 5 Pensioner Rebate	MF	-\$188	-\$500	38%	-\$500	
2218-1090-0000	Cat 5 Writeoff and Refund	MF	-\$22	\$0	0%	\$0	
2218-0003	Rates Cat 5 - Eromanga		\$6,016	\$12,000	50%	\$12,000	
2220-0003	Rates Cat 6 - Other Rural Towns						
2220-1000-0000	Cat 6 Rates	MF	\$10,733	\$21,000	51%	\$21,000	
2220-1005-0000	Cat 6 Interest on Rates	MF	\$162	\$500	32%	\$500	
2220-1080-0000	Cat 6 Discount	MF	-\$1,531	-\$2,000	77%	-\$2,000	
2220-1085-0000	Cat 6 Pensioner Rebate	MF	-\$414	-\$500	83%	-\$1,000	
2220-1090-0000	Cat 6 Writeoff and Refund	MF	-\$127	\$0	0%	\$0	
2220-0003	Rates Cat 6 - Other Rural Towns		\$8,823	\$19,000	46%	\$18,500	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
2222-0003	Cat 7 - Opal Mines						
2222-1000-0000	Cat 7 Rates	MF	\$18,820	\$37,000	51%	\$38,000	
2222-1005-0000	Cat 7 Interest on Rates	MF	\$224	\$500	45%	\$500	
2222-1080-0000	Cat 7 Discount	MF	-\$1,153	-\$3,000	38%	-\$3,000	
2222-1085-0000	Cat 7 Pensioner Rebate	MF	\$0	-\$500	0%	-\$500	
2222-1090-0000	Cat 7 Writeoff and Refund	MF	-\$71	\$0	0%	\$0	
2222-0003	Cat 7 - Opal Mines		\$17,820	\$34,000	52%	\$35,000	
2226-0003	Rates Cat 9 - Rural - Pumps and Bore Sites						
2226-1000-0000	Cat 9 Rates	MF	\$1,422	\$3,000	47%	\$3,000	
2226-1005-0000	Cat 9 Interest on Rates	MF	\$3	\$0	0%	\$0	
2226-1080-0000	Cat 9 Discount	MF	-\$79	-\$500	16%	-\$500	
2226-1085-0000	Cat 9 Pensioner Rebate	MF	\$0	\$0	0%	\$0	
2226-1090-0000	Cat 9 Writeoff and Refund	MF	\$0	\$0	0%	\$0	
2226-0003	Rates Cat 9 - Rural - Pumps and Bore Sites		\$1,346	\$2,500	54%	\$2,500	
2228-0003	Rates Cat 10 - Rural and Res Land 10-100Ha						
2228-1000-0000	Rates 10 -Rates	MF	\$3,588	\$7,000	51%	\$7,000	
2228-1005-0000	Cat 10 Interest on Rates	MF	\$2	\$0	0%	\$0	
2228-1080-0000	Cat 10 Discount	MF	-\$328	-\$500	66%	-\$500	
2228-1090-0000	Cat 10 Writeoff and Refund	MF	-\$105	\$0	0%	\$0	
2228-0003	Rates Cat 10 - Rural and Res Land 10-100Ha		\$3,157	\$6,500	49%	\$6,500	
2230-0003	Rates Cat 11 - Rural - Grazing & Ag						
2230-1000-0000	Cat 11 Rates	MF	\$665,587	\$1,330,000	50%	\$1,330,000	
2230-1005-0000	Cat 11 Interest on Rates	MF	\$2,694	\$6,000	45%	\$6,000	
2230-1080-0000	Cat 11 Discount	MF	-\$56,704	-\$106,000	53%	-\$113,000	
2230-1090-0000	Rates Cat 11 Writeoff and Refund	MF	-\$1,430	-\$1,500	95%	-\$3,000	
2230-0003	Rates Cat 11 - Rural - Grazing & Ag		\$610,147	\$1,228,500	50%	\$1,220,000	
2232-0003	Rates Cat 12 - Rural - Carbon Farming						
2232-1000-0000	Cat 12 Rates	MF	\$94,643	\$190,000	50%	\$190,000	
2232-1005-0000	Cat 12 Interest on Rates	MF	\$370	\$2,000	19%	\$2,000	
2232-1080-0000	Cat 10 Discount	MF	-\$8,964	-\$15,000	60%	-\$18,000	
2232-1090-0000	Cat 12 Writeoff and Refund	MF	-\$215	-\$500	43%	-\$500	
2232-0003	Rates Cat 12 - Rural - Carbon Farming		\$85,834	\$176,500	49%	\$173,500	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
2234-0003	Rates Cat 13 - Transformer						
2234-1000-0000	Cat 13 Rates	MF	\$4,909	\$0	0%	\$10,000	
2234-1005-0000	Cat 13 Interest on Rates	MF	\$0	\$0	0%	\$0	
2234-1080-0000	Cat 13 Discount	MF	-\$401	\$0	0%	-\$1,000	
2234-1090-0000	Rates Cat 13 Writeoff and Refund	MF	-\$1	\$0	0%	\$0	
2234-0003	Rates Cat 13 - Transformer		\$4,417	\$0	0%	\$9,000	
2236-0003	Rates Cat 14 - Mining and Oil Production						
2236-1000-0000	Cat 14 Rates	MF	\$1,563,763	\$3,126,000	50%	\$3,126,000	
2236-1005-0000	Cat 14 Interest on Rates	MF	\$14,624	\$12,000	122%	\$25,000	
2236-1080-0000	Cat 14 Discount	MF	-\$129,929	-\$312,000	42%	-\$286,000	
2236-1090-0000	Cat 14 Writeoff and Refund	MF	-\$1,660	-\$2,000	83%	-\$3,000	
2236-0003	Rates Cat 14 - Mining and Oil Production		\$1,446,798	\$2,824,000	51%	\$2,862,000	
2238-0003	Rates Cat 15 - Oil Distillation/Refining						
2238-1000-0000	Cat 15 Rates	MF	\$32,129	\$64,000	50%	\$64,000	
2238-1005-0000	Cat 15 Interest on Rates	MF	\$0	\$0	0%	\$0	
2238-1080-0000	Cat 15 Discount	MF	-\$3,213	-\$6,000	54%	-\$6,500	
2238-1090-0000	Cat 15 Writeoff and Refund	MF	-\$8	\$0	0%	\$0	
2238-0003	Rates Cat 15 - Oil Distillation/Refining		\$28,908	\$58,000	50%	\$57,500	
2200-0002	RATES & CHARGES		\$2,282,011	\$4,496,500	51%	\$4,532,000	
2295-0002	GRANTS						
2295-1100-0000	FAGS General Component	MF	\$1,073,366	\$4,037,000	27%	\$4,037,000	50% paid June 21. 22/23 advance in June 22
2295-1130-0000	FAGS Identified Road Component	MF	\$348,554	\$1,359,000	26%	\$1,359,000	
2295-0002	GRANTS		\$1,421,920	\$5,396,000	26%	\$5,396,000	
2300-0002	OTHER REVENUE						
2300-1500-0000	Administration Fees (GST Applies)	MF	\$6,050	\$2,000	303%	\$10,000	
2300-1510-0000	Admin Fees (GST Exempt)	MF	\$4,026	\$5,000	81%	\$10,000	
2300-1530-0000	W4Q3 2019-21 various projects	CEO	-\$369,787	\$0	0%	-\$58,000	EOFY Rev Received in Advance
2300-1540-0000	W4Q - Covid	CEO	\$963,000	\$0	0%	-\$535,000	
2300-1550-0000	LRCIP-Local Rd & Community Infrs. P	CEO	\$0	\$752,000	0%	\$752,000	Round 1 & 2 - Report Lodged 13/01
2300-1570-0000	BBRF4 Gyrica Garden Multi-Function R	CEO	\$566,211	\$707,000	80%	\$707,000	Final acquittal to be submitted
2300-1601-0000	Fire Levy Commission	MF	\$0	\$4,000	0%	\$4,000	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

	Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
2300-1800-0000	MF	\$149	\$2,000	7%	\$1,000	
2300-1810-0000	MF	\$46,373	\$85,000	55%	\$90,000	
2300-1990-0000	MF	\$1,155	\$2,000	58%	\$2,000	
2300-1995-0000	MF	\$520	\$2,000	26%	\$2,000	
2300-2130-0000	MF	-\$11,871	-\$16,000	74%	-\$23,000	
2310-1300-0000	MF	\$264	\$500	53%	\$500	
2310-2300-0000	MF	-\$655	-\$500	131%	-\$1,000	
2310-1541-0000	CEO	\$24,065	\$1,080,000	2%	\$1,080,000	
2300-0002		\$1,229,500	\$2,625,000	47%	\$3,227,500	
2400-0002						
EMPLOYEE ONCOSTS						
2400-2010-0000	MF	-\$320,537	-\$700,000	46%	-\$700,000	
2400-2011-0000	MF	-\$44,279	-\$85,000	52%	-\$85,000	
2400-2012-0000	MF	-\$88,678	-\$155,000	57%	-\$175,000	COVID
2400-2013-0000	MF	-\$46,013	-\$190,000	24%	-\$190,000	
2400-2015-0000	MF	-\$2,350	-\$4,000	59%	-\$4,000	
2400-2016-0000	MF	\$0	-\$2,000	0%	-\$2,000	
2400-2020-0000	MF	-\$6,357	-\$5,000	127%	-\$7,000	
2400-2065-0000	MF	-\$292,508	-\$585,000	50%	-\$585,000	
2400-2230-0000	MF	-\$50,457	-\$50,000	101%	-\$75,000	
2400-2315-0000	MF	\$0	-\$10,000	0%	-\$10,000	
2400-2410-0000	MF	-\$120,915	-\$197,000	61%	-\$223,000	Increase Legal Fees
2400-2821-0000	MF	\$255,259	\$480,000	53%	\$480,000	
2400-2822-0000	MF	\$66,230	\$130,000	51%	\$130,000	
2400-2823-0000	MF	\$56,769	\$115,000	49%	\$115,000	
2400-2824-0000	MF	\$86,802	\$165,000	53%	\$165,000	
2400-2825-0000	MF	\$291,713	\$540,000	54%	\$540,000	
2400-2826-0000	MF	\$43,221	\$80,000	54%	\$80,000	
2400-2827-0000	MF	\$94,617	\$175,000	54%	\$175,000	
2400-2828-0000	MF	\$119,214	\$225,000	53%	\$225,000	
2400-2829-0000	MF	\$126,302	\$160,000	79%	\$240,000	
2400-2830-0000	MF	\$31,895	\$60,000	53%	\$60,000	
2400-2831-0000	MF	\$62,597	\$100,000	63%	\$120,000	
2400-0002		\$262,525	\$247,000	106%	\$274,000	
2000-0001		\$4,150,024	\$10,401,500		\$11,073,500	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
3000-0001	INFRASTRUCTURE						
3000-0002	ENGINEERING ADMIN & SUPERVISION						
3000-1100-0000	Apprentice Incentive Payments	DES	\$52,237	\$10,000	522%	\$52,000	
3000-2029-0000	Engineering O/C Recover Supervision	DES	\$131,728	\$230,000	57%	\$230,000	
3000-2030-0000	Engineering O/C Recover Plant	DES	\$10,036	\$20,000	50%	\$20,000	
3000-2040-0000	Engineering O/C Recover FP & LT	DES	\$28,314	\$50,000	57%	\$50,000	
3000-2050-0000	Engineering O/C Recover Wet Weather	DES	\$18,762	\$36,000	52%	\$36,000	
3000-2060-0000	Wet Weather Wages Expense	DES	\$0	-\$10,000	0%	-\$10,000	
3000-2080-0000	Purchase equip-cameras, data loggers	DES	-\$2,116	-\$6,000	35%	-\$6,000	
3000-2220-0000	Engineering Management Expenses	DES	-\$34,378	-\$123,000	28%	-\$93,000	
3000-2420-0000	Quality Assurance Expenses	DES	-\$38,794	-\$70,000	55%	-\$70,000	
3000-2985-0000	Engineering Consultants	DES	-\$111,638	-\$20,000	558%	-\$115,000	RACAS Road Data Pick Up
3000-2990-0000	Works Supervision	DES	-\$359,554	-\$707,000	51%	-\$707,000	
3000-0002	ENGINEERING ADMIN & SUPERVISION		-\$305,403	-\$590,000	52%	-\$613,000	
3100-0002	WATER						
3100-0003	WATER - QUILPIE						
3100-1000-0000	Quilpie Water Charges	DES	\$116,878	\$234,000	50%	\$234,000	
3100-1005-0000	Quilpie Water Charges Interest	DES	\$615	\$1,000	62%	\$1,000	
3100-1020-0000	Quilpie Other Water Revenue	DES	\$0	\$0	0%	\$0	
3100-1080-0000	Quilpie Water Discount	DES	-\$10,058	-\$19,000	53%	-\$20,000	
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	-\$1,770	-\$4,000	44%	-\$4,000	
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	-\$202	\$0	0%	\$0	
3100-1500-0000	Quilpie Water Connections	DES	\$525	\$1,000	53%	\$1,000	
3100-2200-0000	Drinking Water Quality Plan	DES	-\$4,500	-\$3,000	150%	-\$5,000	
3100-2220-0000	Quilpie Water - Wages	DES	-\$21,257	-\$50,000	43%	-\$50,000	
3100-2230-0000	Quilpie Water Operations	DES	-\$34,030	-\$42,000	81%	-\$42,000	
3100-2600-0000	Depn Quilpie Water	DES	-\$53,191	-\$106,000	50%	-\$106,000	
3101-1150-0000	LGGSP - Water Main Upgrade	DES	\$151,079	\$0	0%	\$151,000	
3100-0003	WATER - QUILPIE		\$144,089	\$12,000	1201%	\$160,000	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
3110-0003	WATER - EROMANGA						
3110-1000-0000	Eromanga Water Charges	DES	\$14,439	\$28,000	52%	\$28,000	
3110-1005-0000	Eromanga Water Charges Interest	DES	\$38	\$0	0%	\$0	
3110-1020-0000	Eromanga Other Water Revenue	DES	\$0	\$0	0%	\$0	
3110-1080-0000	Eromanga Water Discount	DES	-\$1,229	-\$2,000	61%	-\$2,000	
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	-\$246	-\$500	49%	-\$500	
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	-\$22	\$0	0%	\$0	
3110-2220-0000	Eromanga Water Operations-Wages	DES	-\$14,753	-\$30,000	49%	-\$30,000	
3110-2230-0000	Eromanga Water Operations-Expenses	DES	-\$24,337	-\$40,000	61%	-\$40,000	
3110-2600-0000	Depn Eromanga Water	DES	-\$60,179	-\$120,000	50%	-\$120,000	
3110-0003	WATER - EROMANGA		-\$86,289	-\$164,500	52%	-\$164,500	
3120-0003	WATER - ADAVALE						
3120-1000-0000	Adavale Water Charges	DES	\$12,524	\$25,000	50%	\$25,000	
3120-1005-0000	Adavale Water Charges Interest	DES	\$53	\$0	0%	\$0	
3120-1080-0000	Adavale Water Discount	DES	-\$1,126	-\$2,000	56%	-\$2,000	
3120-1085-0000	Adavale Water Pensioner Remissions	DES	-\$460	-\$1,000	46%	-\$1,000	
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	DES	-\$20	\$0	0%	\$0	
3120-2220-0000	Adavale Water Operations	DES	-\$426	-\$18,000	2%	-\$18,000	
3120-2600-0000	Depn Adavale Water	DES	-\$7,810	-\$16,000	49%	-\$16,000	
3120-0003	WATER - ADAVALE		\$2,735	-\$12,000	-23%	-\$12,000	
3130-0003	WATER - CHEEPIE						
3130-2220-0000	Cheepie Water Operations	DES	-\$1,097	-\$2,000	55%	-\$2,000	
3130-2600-0000	Depn Cheepie Water	DES	-\$497	-\$1,000	50%	-\$1,000	
3130-0003	WATER - CHEEPIE		-\$1,594	-\$3,000	53%	-\$3,000	
3140-0003	WATER - TOOMPINE						
3140-2220-0000	Toompine Water Operations-Wages	DES	\$0	-\$2,000	0%	-\$2,000	
3140-2230-0000	Toompine Water Operations	DES	\$0	-\$10,000	0%	-\$10,000	
3140-2600-0000	Water Depreciation-Toompine	DES	-\$1,011	-\$2,000	51%	-\$2,000	
3140-0003	WATER - TOOMPINE		-\$1,011	-\$14,000	7%	-\$14,000	
3100-0002	WATER		\$57,930	-\$181,500	-32%	-\$33,500	

APPENDIX A: Revenue and Expenditure Report

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		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
3200-0002	SEWERAGE						
3200-0003	SEWERAGE QUILPIE						
3200-1000-0000	Quilpie Sewerage Charges	DES	\$94,960	\$190,000	50%	\$190,000	
3200-1005-0000	Quilpie Sewerage Interest	DES	\$451	\$1,000	45%	\$1,000	
3200-1080-0000	Quilpie Sewerage Discount	DES	\$8,225	\$17,000	48%	\$17,000	
3200-1085-0000	Quilpie Sewerage Pensioner Remission	DES	-\$221	-\$500	44%	-\$500	
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	DES	-\$190	\$0	0%	\$0	
3200-1510-0000	Quilpie Sewerage Connection	DES	\$530	\$1,000	53%	\$1,000	
3200-2220-0000	Quilpie Sewerage Operations-Wages	DES	-\$19,858	-\$50,000	40%	-\$50,000	
3200-2230-0000	Quilpie Sewerage Operations	DES	-\$9,875	-\$45,000	22%	-\$45,000	
3200-2600-0000	Depn Quilpie Sewerage	DES	-\$50,122	-\$102,000	49%	-\$102,000	
3200-0003	SEWERAGE QUILPIE		\$7,450	-\$22,500	-33%	-\$22,500	
3210-0003	SEWERAGE EROMANGA						
3210-1000-0000	Eromanga Sewerage Charges	DES	\$11,362	\$22,000	52%	\$22,000	
3210-1005-0000	Eromanga Sewerage Charges Interest	DES	\$58	\$0	0%	\$0	
3210-1080-0000	Eromanga Sewerage Discount	DES	-\$836	-\$2,000	42%	-\$2,000	
3210-1085-0000	Eromanga Sewerage Pensioner Remissio	DES	-\$16	\$0	0%	\$0	
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	DES	-\$18	\$0	0%	\$0	
3210-2220-0000	Eromanga Sewerage Operations-Wages	DES	-\$4,958	-\$10,000	50%	-\$10,000	
3210-2230-0000	Eromanga Sewerage Operations	DES	-\$2,827	-\$15,000	19%	-\$15,000	
3210-2600-0000	Depn Eromanga Sewer	DES	-\$10,508	-\$21,000	50%	-\$21,000	
3210-0003	SEWERAGE EROMANGA		-\$7,743	-\$26,000	30%	-\$26,000	
3212-0003	SEWERAGE ADAVALE						
3212-2600-0000	Depn Adavale Septic System	DES	-\$51	-\$500	10%	-\$500	
3212-0003	SEWERAGE ADAVALE		-\$51	-\$500	10%	-\$500	
3214-0003	SEWERAGE TOOMPINE						
3214-2600-0000	Depn Toompine Hall Septic System	DES	-\$51	-\$500	10%	-\$500	
3214-0003	SEWERAGE TOOMPINE		-\$51	-\$500	10%	-\$500	
3200-0002	SEWERAGE		-\$395	-\$49,500	1%	-\$49,500	

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		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
3300-0002	INFRASTRUCTURE MAINTENANCE						
3300-0003	SHIRE ROADS MAINTENANCE						
3300-1150-0000	R2R Grant Revenue CAP	DES	\$0	\$892,000	0%	\$892,000	December QTR Report submitted - \$828k
3300-2220-0000	Shire Roads & Drainage -Wages	DES	-\$29,675	-\$150,000	20%	-\$150,000	
3300-2230-0000	Shire Roads & Drainage Expenses	DES	-\$162,711	-\$300,000	54%	-\$400,000	Increase of R&M due to QRA Reduction
3300-2600-0000	Depn Roads & Streets	DES	-\$1,509,626	-\$2,955,000	51%	-\$3,020,000	
3300-0003	SHIRE ROADS MAINTENANCE		-\$1,702,012	-\$2,513,000	68%	-\$2,678,000	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021						
3303-1160-0000	FD 2019 Restoration Works	DES	\$701,019	\$701,000	100%	\$701,000	
3304-1160-0000	FD 2020 Restoration Works	DES	\$189,043	\$2,160,000	9%	\$2,160,000	Check Grant Acct
3304-2300-0000	FD 2020 Restoration Works	DES	-\$642,561	-\$2,000,000	32%	-\$2,000,000	
3305-1150-0000	FD 2021 Emergent Works	DES	\$8,336	\$681,000	1%	\$9,000	Check Grant Acct
3305-1250-0000	FD 2021 Restoration Works	DES	\$2,023,049	\$8,000,000	25%	\$8,000,000	Check Grant Acct
3305-1260-0000	Early Warnig Flood Cameras (Rev)	DES	\$18,000	\$60,000	30%	\$60,000	
3305-2200-0000	FD 2021 Emergent Works	DES	-\$16,496	-\$8,000	206%	-\$17,000	
3305-2300-0000	FD 2021 Restoration Works	DES	-\$3,180,221	-\$8,000,000	40%	-\$8,000,000	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021		-\$899,831	\$1,594,000	-56%	\$913,000	
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE						
3310-2220-0000	Town Street & Drainage Maintenance	DES	-\$215,715	-\$567,000	38%	-\$567,000	
3310-2230-0000	Street Lighting	DES	-\$11,875	-\$30,000	40%	-\$30,000	
3310-2240-0000	Street Cleaning Operations	DES	-\$939	-\$35,000	3%	-\$35,000	
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE		-\$228,529	-\$632,000	36%	-\$632,000	
3330-0003	DEPOTS & CAMPS						
3330-1510-0000	Camp Accommodation Rent	DES	\$0	\$5,000	0%	\$5,000	
3330-2220-0000	Camps Operations	DES	-\$49,924	-\$37,000	135%	-\$60,000	Thylungra Move
3330-2330-0000	Depots Operations	DES	-\$87,368	-\$141,000	62%	-\$141,000	
3330-2600-0000	Depn Depot & Camp	DES	-\$177,132	-\$363,000	49%	-\$363,000	
3330-0003	DEPOTS & CAMPS		-\$314,424	-\$536,000	59%	-\$559,000	
3340-0003	WORKSHOP						
3340-2220-0000	Workshop Operations	DES	-\$13,256	-\$39,000	34%	-\$39,000	
3340-2230-0000	Workshop Maintenance & Repairs	DES	-\$147,285	-\$227,000	65%	-\$227,000	
3340-0003	WORKSHOP		-\$160,541	-\$266,000	60%	-\$266,000	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
3350-0003	PLANT & MACHINERY						
3350-1510-0000	Gain/Loss on Sale/Disposal of Plant	DES	\$13,864	\$420,000	3%	\$379,000	
3350-1570-0000	Diesel Rebate - ATO	DES	\$39,608	\$75,000	53%	\$75,000	
3350-2145-0000	Small Plant Repairs	DES	-\$10,475	-\$16,000	65%	-\$20,000	
3350-2225-0000	Small Plant Purchases	DES	-\$13,087	-\$10,000	131%	-\$20,000	
3350-2229-0000	Plant Operations	DES	-\$330,461	-\$535,000	62%	-\$535,000	
3350-2330-0000	Plant Repairs & Maintenance	DES	-\$344,030	-\$950,000	36%	-\$950,000	
3350-2331-0000	Plant Registration	DES	-\$71,932	-\$75,000	96%	-\$75,000	
3350-2585-0000	Plant Recoveries	DES	\$1,615,028	\$3,300,000	49%	\$3,300,000	
3350-2600-0000	Depn Plant	DES	-\$312,155	-\$645,000	48%	-\$645,000	
3350-0003	PLANT & MACHINERY		\$586,360	\$1,564,000	37%	\$1,509,000	
3360-0003	AERODROME						
3360-1310-0000	Quilpie Refuelling Revenue	DES	\$115,372	\$210,000	55%	\$230,000	
3360-1320-0000	CASA Drone signage sponsorship	DES	\$0	\$1,000	0%	\$1,000	
3360-2310-0000	Quilpie Refuelling Op & R&M	DES	-\$114,313	-\$230,000	50%	-\$230,000	
3360-2320-0000	CASA Drone Signage	DES	-\$1,956	-\$2,000	98%	-\$2,000	
3360-2325-0000	Quilpie Aerodrome Operations	DES	-\$25,982	-\$60,000	43%	-\$70,000	Add. Call Out Durid COVID restrictions
3360-2330-0000	Quilpie Aerodrome Repairs & Maint	DES	-\$51,743	-\$100,000	52%	-\$100,000	
3360-2340-0000	Eromanga Aerodrome Repairs & Maint	DES	-\$244	-\$10,000	2%	-\$10,000	
3360-2350-0000	Adavale Aerodrome Repairs & Maint	DES	-\$71	-\$2,000	4%	-\$2,000	
3360-2360-0000	Toompine Aerodrome Repairs & Maint	DES	\$0	-\$2,000	0%	-\$2,000	
3360-2370-0000	Cheepie Aerodrome Repairs & Maint	DES	\$0	-\$2,000	0%	-\$2,000	
3360-2600-0000	Depn Quilpie Aerodrome	DES	-\$137,581	-\$265,000	52%	-\$275,000	
3365-2600-0000	Depn Eromanga Aerodrome	DES	-\$29,703	-\$59,000	50%	-\$59,000	
3360-0003	AERODROME		-\$246,221	-\$521,000	47%	-\$521,000	
3370-0003	BULLOO PARK						
3370-1500-0000	Bulloo Park Fees	DCCS	\$809	\$2,000	40%	\$2,000	
3370-2220-0000	Bulloo Park Operations	DCCS	-\$49,492	-\$95,000	52%	-\$95,000	
3370-2600-0000	Depn Bulloo Park	DCCS	-\$43,168	-\$85,000	51%	-\$86,000	
3370-0003	BULLOO PARK		-\$91,851	-\$178,000	52%	-\$179,000	
3371-0003	BULLOO RIVER WALKWAY						
3371-2220-0000	Bulloo River Walkway Operations	MED	\$0	-\$5,000	0%	-\$5,000	
3371-0003	BULLOO RIVER WALKWAY		\$0	-\$5,000	0%	-\$5,000	

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For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
3375-0003	JOHN WAUGH PARK						
3375-2220-0000	John Waugh Park Operations	DCCS	-\$75,098	-\$90,000	83%	-\$90,000	Turf Rehab Complete
3375-2600-0000	Depn John Waugh Park	DCCS	-\$8,103	-\$16,000	51%	-\$16,000	
3375-0003	JOHN WAUGH PARK		-\$83,201	-\$106,000	78%	-\$106,000	
3376-0003	BICENTENNIAL PARK						
3376-2220-0000	Bicenntennial Park Operations	DCCS	-\$16,131	-\$35,000	46%	-\$35,000	
3376-2600-0000	Depn Bicentennial Park	DCCS	-\$21,517	-\$45,000	48%	-\$45,000	
3376-0003	BICENTENNIAL PARK		-\$37,648	-\$80,000	47%	-\$80,000	
3377-0003	BALDY TOP						
3377-2220-0000	Baldy Top Operations	DCCS	-\$690	-\$1,000	69%	-\$1,000	
3377-0003	BALDY TOP		-\$690	-\$1,000	69%	-\$1,000	
3380-0003	COUNCIL LAND & BUILDINGS						
3380-1501-0000	Profit/(Loss) on Sale of Assets	DCCS	-\$3,100	\$0	0%	-\$5,000	W/O Cheepie tennis Court
3380-2330-0000	Council Properties Operating Exp	DCCS	-\$15,681	-\$31,000	51%	-\$31,000	
3380-2600-0000	Depn Council Buildings Other	DCCS	-\$13,434	-\$26,000	52%	-\$26,000	
3380-0003	COUNCIL LAND & BUILDINGS		-\$32,215	-\$57,000	57%	-\$62,000	
3385-0003	PARKS & GARDENS						
3385-2220-0000	Parks & Gardens Operating Expenses	DES	-\$65,873	-\$116,000	57%	-\$120,000	
3385-2420-0000	Street Tree Program	DES	\$0	-\$3,000	0%	-\$3,000	
3385-2600-0000	Depn Parks Building	DES	-\$37,956	-\$75,000	51%	-\$75,000	
3385-0003	PARKS & GARDENS		-\$103,829	-\$194,000	54%	-\$198,000	
3390-0003	PUBLIC TOILETS						
3390-2220-0000	Public Toilets Operations	DES	-\$35,567	-\$58,000	61%	-\$72,000	Increased Covid Cleaning
3390-0003	PUBLIC TOILETS		-\$35,567	-\$58,000	61%	-\$72,000	
3300-0002	INFRASTRUCTURE MAINTENANCE		-\$3,350,199	-\$1,989,000	168%	-\$2,937,000	

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		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
3400-0002	BUSINESS OPPORTUNITIES						
3400-0003	DMR WORKS						
3400-1275-0000	Quilpie Adavale Red Rd TIDS 21/22	DES	\$975,000	\$975,000	100%	\$975,000	
3400-1280-0000	Red Road Resheet 21/22 (Rev)	DES	\$0	\$440,000	0%	\$440,000	
3400-1316-0000	CN-15666 Diamantina Widening/Drainag	DES	\$2,623,456	\$2,725,000	96%	\$2,725,000	
3400-2250-0000	Quilpie Adavale Red Rd TIDS 21/22	DES	-\$1,103,985	-\$1,250,000	88%	-\$1,250,000	
3400-2260-0000	Red Road Resheet 21/22 (Exps)	DES	-\$380,081	-\$440,000	86%	-\$440,000	
3400-2316-0000	CN-15666 Diamantina Drainage Works	DES	-\$1,639,028	-\$2,425,000	68%	-\$2,425,000	
3401-1258-0000	DMR Works-MRD RMPC 2021/22 (Rev)	DES	\$534,222	\$2,200,000	24%	\$2,200,000	
3401-2230-0000	DMR Works-MRD RMPC 2021/22 (Exps)	DES	-\$379,304	-\$2,000,000	19%	-\$2,000,000	
3400-0003	DMR WORKS		\$630,280	\$225,000	280%	\$225,000	
3410-0003	PRIVATE WORKS						
3410-1500-0000	Private Works Revenue - No GST	DES	\$5,620	\$5,000	112%	\$10,000	
3410-1550-0000	Private Works Revenue	DES	\$105,418	\$75,000	141%	\$110,000	
3410-2230-0000	Private Works Expenditure	DES	-\$58,532	-\$55,000	106%	-\$70,000	
3410-0003	PRIVATE WORKS		\$52,506	\$25,000	210%	\$50,000	
3400-0002	BUSINESS OPPORTUNITIES		\$682,786	\$250,000	273%	\$275,000	
3000-0001	INFRASTRUCTURE		-\$2,915,281	-\$2,560,000	114%	-\$3,358,000	
4000-0001	ENVIRONMENT & HEALTH						
4100-0002	PLANNING & DEVELOPMENT						
4100-0003	TOWN PLANNING - LAND USE & SURVEY						
4100-1500-0000	Town Planning Fees	MGC	\$700	\$1,000	70%	\$1,000	
4100-2220-0000	Town Planning Expenses	MGC	-\$43,017	-\$46,000	94%	-\$46,000	
4100-0003	TOWN PLANNING - LAND USE & SURVEY		-\$42,317	-\$45,000	94%	-\$45,000	

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		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
4150-0003	BUILDING CONTROLS						
4150-1500-0000	Building Fees No GST	MGC	\$0	\$0	0%	\$0	
4150-1501-0000	Building Fees - GST Applies	MGC	\$4,063	\$5,000	81%	\$5,000	
4150-2220-0000	Building Expenses	MGC	-\$212	-\$5,000	4%	-\$5,000	
4151-1505-0000	Swimming Pool Inspection Fees	MGC	\$0	\$0	0%	\$0	
4151-2225-0000	Swimming Pool Inspection Costs	MGC	-\$314	-\$1,000	31%	-\$1,000	
4150-0003	BUILDING CONTROLS		\$3,537	-\$1,000	-354%	-\$1,000	
4100-0002	PLANNING & DEVELOPMENT		-\$38,780	-\$46,000	84%	-\$46,000	
4200-0002	WASTE MANAGEMENT						
4200-0003	GARBAGE COLLECTION						
4200-1000-0000	Garbage Charges	DES	\$131,953	\$244,000	54%	\$262,000	
4200-1005-0000	Garbage Charges - Interest	DES	\$790	\$2,000	40%	\$2,000	
4200-1080-0000	Garbage Charges Discount	DES	-\$11,161	-\$22,000	51%	-\$22,000	
4200-1085-0000	Garbage Pensioner Remission	DES	\$0	\$0	0%	\$0	
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	-\$384	\$0	0%	\$0	
4200-2220-0000	Garbage Operations	DES	-\$64,567	-\$123,000	52%	-\$133,000	
4200-0003	GARBAGE COLLECTION		\$56,631	\$101,000	56%	\$109,000	
4250-0003	LANDFILL OPERATIONS						
4250-1500-0000	Landfill Fees Revenue	DES	\$0	\$0	0%	\$0	
4250-2200-0000	RRTAP Project Recycling Tyres	DES	\$0	\$0	0%	\$0	
4250-2235-0000	Landfill Operations	DES	-\$122,560	-\$201,000	61%	-\$230,000	
4250-2600-0000	Depn Landfill	DES	-\$513	-\$5,000	10%	-\$4,000	
4250-0003	LANDFILL OPERATIONS		-\$123,073	-\$206,000	60%	-\$234,000	
4200-0002	WASTE MANAGEMENT		-\$66,442	-\$105,000	63%	-\$125,000	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL						
4300-0003	PLANT PEST CONTROL						
4300-2250-0000	Com. combating drought-pest weed exp	DCCS	-\$17,642	\$0	0%	-\$21,000	P&W Strategy
4300-2290-0000	Plant Pest Control Expenses	DCCS	-\$40,280	-\$58,000	69%	-\$65,000	
4300-0003	PLANT PEST CONTROL		-\$57,922	-\$58,000	100%	-\$86,000	

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		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
4310-0003	ANIMAL PEST CONTROL						
4100-1010-0000	Rural G&Ag-Wild Dog Control	DCCS	\$35,696	\$77,000	46%	\$71,000	Discounts for Early Payment
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS	-\$107,164	-\$174,000	62%	-\$174,000	
4310-2250-0000	Wild Dog Bonus Payments	DCCS	-\$3,350	-\$25,000	13%	-\$25,000	
4310-2280-0000	DNR Precept - Barrier Fence	DCCS	\$0	-\$140,000	0%	-\$140,000	
4312-1000-0000	Baiting Reimbursement Fee	DCCS	\$26,520	\$0	0%	\$27,000	
4312-2260-0000	Syndicate Baiting Expense	DCCS	-\$176,897	-\$250,000	71%	-\$250,000	
4313-1170-0000	QLD Feral Pest Initiative	DCCS	\$27,406	\$0	0%	\$27,000	
4313-2280-0000	2020 Exclusion Fence Program	DCCS	-\$48,750	-\$50,000	98%	-\$167,000	
4313-2290-0000	Council Exclusion Fence Subsidy	DCCS	\$0	-\$340,000	0%	-\$277,000	
4310-0003	ANIMAL PEST CONTROL		-\$246,539	-\$902,000	27%	-\$908,000	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT						
4320-1500-0000	Common Application Fees	DCCS	\$1,200	\$2,000	60%	\$2,000	
4320-1600-0000	Mustering / Supplement Fees	DCCS	\$1,512	\$5,000	30%	\$5,000	
4320-1700-0000	Sale of Stock	DCCS	\$3,123	\$0	0%	\$3,000	
4320-1800-0000	Reserve Fees	DCCS	\$0	\$3,000	0%	\$3,000	
4320-2200-0000	Common Fence Repairs & Firebreaks	DCCS	-\$518	-\$10,000	5%	-\$10,000	
4320-2220-0000	Stock Routes & Reserves Expenses	DCCS	-\$20,052	-\$33,000	61%	-\$33,000	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT		-\$14,735	-\$33,000	45%	-\$30,000	
4330-0003	DOMESTIC ANIMAL CONTROL						
4330-1300-0000	Animal Write -Off	DCCS	-\$340	\$0	0%	-\$500	
4330-1400-0000	Animal Discounts	DCCS	-\$1,190	-\$1,000	119%	-\$1,500	
4330-1500-0000	Animal Control Fees	DCCS	\$9,175	\$10,000	92%	\$10,000	
4330-1700-0000	Animal Control Fines & Penalties	DCCS	\$841	\$1,000	84%	\$1,000	
4330-2220-0000	Animal Control Expenses	DCCS	-\$1,419	-\$13,000	11%	-\$13,000	
4330-0003	DOMESTIC ANIMAL CONTROL		\$7,067	-\$3,000	-236%	-\$4,000	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL		-\$312,129	-\$996,000	31%	-\$1,028,000	

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		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
4500-0002	ENVIRONMENT & HEALTH						
4510-0003	ENVIRONMENTAL PROTECTION						
4510-2220-0000	Environmental Protection Expenses	DCCS	-\$6,705	-\$28,000	24%	-\$28,000	
4510-0003	ENVIRONMENTAL PROTECTION		-\$6,705	-\$28,000	24%	-\$28,000	
4520-0003	HEALTH AUDITING & INSPECTION						
4520-1400-0000	Health Licenses & Permits Revenue	CEO	\$2,520	\$3,000	84%	\$3,000	
4520-2230	Health Operations		\$2,520	\$3,000	84%	\$3,000	
4500-0002	ENVIRONMENT & HEALTH		-\$4,185	-\$25,000	17%	-\$25,000	
4000-0001	ENVIRONMENT & HEALTH		-\$421,536	-\$1,172,000	36%	-\$1,224,000	
5000-0001	COMMUNITY SERVICES						
5100-0002	COMMUNITY DEVELOPMENT						
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS						
5120-2220-0000	Quilpie Swimming Pool Operations	DCCS	-\$93,176	-\$169,000	55%	-\$169,000	
5120-2330-0000	Quilpie Swimming Pool Repairs & Mtc	DCCS	-\$17,339	-\$35,000	50%	-\$35,000	
5120-2600-0000	Depn Swimming Pool Structures	DCCS	-\$27,005	-\$54,000	50%	-\$54,000	
5125-2220-0000	Eromanga Swimming Pool Opt & Maint	DCCS	-\$38,994	-\$28,000	139%	-\$28,000	Reallocate Shelter (\$16k)
5125-2230-0000	Eromanga Swimming Pool Repairs & Mtc	DCCS	-\$62	-\$7,000	1%	-\$7,000	
5125-2600-0000	Depn Eromanga Swimming Pool	DCCS	-\$3,534	-\$7,000	50%	-\$7,000	
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS		-\$180,110	-\$300,000	60%	-\$300,000	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS						
5150-1500-0000	Shire Halls - Revenue	DCCS	\$1,977	\$2,000	99%	\$3,000	
5150-2220-0000	Shire Hall Operations	DCCS	-\$17,950	-\$28,000	64%	-\$28,000	
5150-2330-0000	Shire Halls Repairs & Maintenance	DCCS	-\$49,075	-\$71,000	69%	-\$71,000	
5150-2331-0000	Shire Halls - Special Maintenance	DCCS	\$0	\$0	0%	\$0	
5150-2600-0000	Depn Shire Halls	DCCS	-\$51,153	-\$101,000	51%	-\$102,000	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS		-\$116,201	-\$198,000	59%	-\$198,000	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
5170-0003	RECREATION FACILITIES						
5170-2220-0000	Recreational Facilities Operating Ex	DCCS	-\$4,602	-\$6,000	77%	-\$6,000	
5170-2230-0000	Recreational Facilities Repairs &Mtc	DCCS	-\$168	-\$4,000	4%	-\$4,000	
5170-2250-0000	All Sports Building	DCCS	-\$231	-\$4,000	6%	-\$4,000	
5170-2330-0000	Adavale Sport & Rec Grounds	DCCS	-\$3,628	-\$18,000	20%	-\$18,000	
5170-2340-0000	Eromanga Rodeo & Race Grounds	DCCS	-\$4,790	-\$12,000	40%	-\$12,000	
5170-2600-0000	Depn Recreational Facilities	DCCS	-\$23,956	-\$48,000	50%	-\$48,000	
5170-0003	RECREATION FACILITIES		-\$37,375	-\$92,000	41%	-\$92,000	
5180-0003	TOWN DEVELOPMENT						
5180-2820-0000	Town Development - Eromanga	CEO	\$0	-\$5,000	0%	-\$5,000	
5180-2830-0000	Town Development - Adavale	CEO	\$0	-\$5,000	0%	-\$5,000	
5180-2840-0000	Town Development - Toompine	CEO	\$0	-\$5,000	0%	-\$5,000	
5180-0003	TOWN DEVELOPMENT		\$0	-\$15,000	0%	-\$15,000	
5190-0003	COMMUNITY DEVELOPMENT						
5190-1150-0000	Community Bus Income	DCCS	\$3,706	\$3,000	124%	\$5,000	
5190-1200-0000	Grants - Community Celebrations	DCCS	\$0	\$0	0%	\$0	
5190-1210-0000	Grants-National Australia Day Council	DCCS	\$22,400	\$0	0%	\$22,000	
5190-2100-0000	Community Support Activities & Event	DCCS	-\$40,831	-\$45,000	91%	-\$70,000	InTrust Cup
5190-2150-0000	Buses - Community Support	DCCS	-\$1,273	-\$10,000	13%	-\$10,000	
5190-2170-0000	Redevelopment of Old Depot Site	DCCS	\$0	\$0	0%	\$0	
5190-2180-0000	Quilpie Masterplan	DCCS	\$0	\$0	0%	\$0	
5190-2320-0000	Community Celebrations	DCCS	-\$17,270	-\$39,000	44%	-\$39,000	
5190-2500-0000	Council Community Grants	DCCS	-\$26,711	-\$50,000	53%	-\$50,000	
5190-2520-0000	Com Grant -Quilpie Kindy Operational	DCCS	\$0	\$0	0%	\$0	
5190-2525-0000	Kindly Loan	DCCS	\$0	\$0	0%	\$0	
5190-2530-0000	Special Maint - Cultural Society Bld	DCCS	\$0	\$0	0%	\$0	
5190-2840-0000	Quilpie Street Development	DCCS	-\$4,104	-\$5,000	82%	-\$5,000	
5192-1102-0000	Grant Community Drought Support	DCCS	\$8,800	\$0	0%	\$0	
5198-1100-0000	Arts Queensland/Es (AQ) Play Local	DCCS	\$0	\$0	0%	\$0	
5198-2100-0000	Arts Queensland/Es (AQ) Play Local	DCCS	\$0	\$0	0%	\$0	
5190-0003	COMMUNITY DEVELOPMENT		-\$55,283	-\$146,000	38%	-\$147,000	
5100-0002	COMMUNITY DEVELOPMENT		-\$388,969	-\$751,000	52%	-\$752,000	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
5200-0002	AGED SERVICES					
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS \$66,520	\$95,000	70%	\$110,000	Recognition of Staff Acc
5220-1210-0000	Aged Peoples Housing - Other Income	DCCS \$0	\$0	0%	\$0	
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS -\$46,433	-\$95,000	49%	-\$95,000	
5220-2230-0000	Aged Peoples Accommodation R&M	DCCS \$0	\$0	0%	\$0	
5220-2240-0000	Gyrica Gardens Rec Centre-OM	DCCS -\$1,287	\$0	0%	-\$10,000	New Rec Centre
5220-2600-0000	Depn Aged Accom Building	DCCS -\$48,713	-\$104,000	47%	-\$104,000	
5200-0002	AGED SERVICES					
			-\$29,913	29%	-\$99,000	
5225-0002	HOUSING					
5225-1200-0000	Rent - Housing	DCCS \$170,623	\$240,000	71%	\$290,000	
5225-2220-0000	Housing Operating Expenses	DCCS \$0	\$0	0%	\$0	
5225-2230-0000	Housing - Repairs & Maintenance	DCCS -\$124,141	-\$240,000	52%	-\$240,000	
5225-2600-0000	Depn Housing	DCCS -\$110,490	-\$225,000	49%	-\$225,000	
5225-0002	HOUSING					
			-\$64,008	28%	-\$175,000	
5300-0003	COMMUNITY HEALTH PROMOTIONS					
5300-1100-0000	Health Promotions Officer Grant Rev	DCCS \$131,291	\$150,000	88%	\$206,000	Grant Carry Forward
5300-1700-0000	Traic Grant	DCCS \$65,816	\$0	0%	\$66,000	Grant Carry Forward
5300-1800-0000	Localised Mental Health Grant	DCCS \$75,000	\$0	0%	\$75,000	Grant Carry Forward
5300-2000-0000	Health Promotions Officer Wages	DCCS \$0	\$0	0%	\$0	
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS -\$50,492	-\$86,000	59%	-\$86,000	
5300-2200-0000	Heart of Australia Bus Visit	DCCS -\$25,000	-\$20,000	125%	-\$25,000	
5300-2240-0000	Health Promotions Officer Activities	DCCS -\$86,765	-\$200,000	43%	-\$200,000	
5300-2600-0000	Depn Health Promo Officer Vehicle	DCCS \$0	\$0	0%	\$0	
5300-2700-0000	Traic Grant	DCCS \$0	-\$5,000	0%	-\$5,000	
5300-2800-0000	Localised Mental Health Grant	DCCS -\$86,179	-\$87,000	99%	-\$87,000	
5300-0003	COMMUNITY HEALTH PROMOTIONS					
			\$23,671	-10%	-\$56,000	
5500-0002	TOURISM					
5510-0003	ECONOMIC DEVELOPMENT & PROMOTION					
5510-2100-0000	Economic Development	MED -\$25,062	-\$79,000	32%	-\$79,000	
5510-2120-0000	Economic Dev Training & Conferences	MED -\$1,814	-\$3,000	60%	-\$3,000	
5510-2130-0000	Opal Fossicking Area	MED -\$15	-\$5,000	0%	-\$5,000	
5510-2140-0000	Subscriptions & Memberships	MED -\$12,916	-\$15,000	86%	-\$15,000	
5510-2150-0000	SWRED-Tourism Development	MED -\$28,633	-\$59,000	49%	-\$59,000	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
5510-2160-0000	Queenslander Weekender Show	MED \$0	\$0	0%	\$0	
5510-2190-0000	DCP Extension2-Shop Front Upgrades	MED \$0	-\$50,000	0%	-\$62,000	Increase as per resolution
5510-2200-0000	DCP2-Virtual Reality Tourism Proj.	MED \$0	\$0	0%	\$0	
5511-2145-0000	Art & Cultural Plan	MED \$0	\$0	0%	\$0	
5510-0003	ECONOMIC DEVELOPMENT & PROMOTION	-\$68,440	-\$211,000	32%	-\$223,000	
5520-0003	VISITOR INFORMATION CENTRE					
5520-1500-0000	Visitors Info Centre Sales	MED \$11,026	\$15,000	74%	\$15,000	
5520-1510-0000	VIC Gallery Sales (GST Free)	MED \$5,718	\$1,000	572%	\$7,000	
5520-1515-0000	VIC Gallery Sales (GST)	MED \$0	\$0	0%	\$0	
5520-1520-0000	Visitors Information Centre Donation	MED \$113	\$0	0%	\$500	
5520-1530-0000	Bus Tour Fees	MED \$541	\$0	0%	\$500	
5520-2000-0000	VIC - Wages	MED -\$164,455	-\$290,000	57%	-\$290,000	
5520-2110-0000	VIC - Exhibitions & Events	MED -\$1,465	-\$10,000	15%	-\$10,000	
5520-2120-0000	VIC - Tourism Promotion	MED -\$39,669	-\$58,000	68%	-\$58,000	
5520-2130-0000	VIC - Bus Tour	MED \$0	\$0	0%	\$0	
5520-2220-0000	VIC Operating Expenses	MED -\$21,211	-\$38,000	56%	-\$38,000	
5520-2230-0000	VIC - Repairs & Maintenance	MED -\$13,142	-\$42,000	31%	-\$42,000	
5520-2510-0000	Artist Payments - Sales (GST Excl)	MED \$0	\$0	0%	\$0	
5520-2515-0000	Artist Payments - Sales (GST Incl)	MED \$0	\$0	0%	\$0	
5520-2600-0000	Depn VIC	MED -\$21,337	-\$42,000	51%	-\$42,000	
5521-1500-0000	VIC Outback Mates Sales	MED -\$879	-\$1,000	88%	-\$1,000	
5521-2000-0000	VIC Outback Mates Payments	MED \$0	\$0	0%	\$0	
5522-1500-0000	VIC - Hell Hole Gorge Pass	MED \$903	\$1,000	90%	\$2,000	
5520-0003	VISITOR INFORMATION CENTRE	-\$243,857	-\$464,000	53%	-\$456,000	
5530-0003	TOURISM EVENTS & ATTRACTIONS					
5530-1120-0000	VIC Driver Reviver Grant	MED \$98,500	\$0	0%	\$98,500	Full Grant Received
5530-2100-0000	EVENT-SMajor Events Promotion	MED -\$7,204	-\$15,000	48%	-\$15,000	
5530-2300-0000	OQTA Events Promotion	MED \$0	\$0	0%	\$0	
5531-1100-0000	Grant Tourism Events	MED \$15,575	\$0	0%	\$15,000	
5531-1200-0000	Tourism Events Fund Raising	MED \$0	\$0	0%	\$0	
5531-2200-0000	EVENTS - Tourism Events	MED -\$8,009	-\$20,000	40%	-\$20,000	
5530-0003	TOURISM EVENTS & ATTRACTIONS	\$98,862	-\$35,000	-282%	\$78,500	
5500-0002	TOURISM	-\$283,685	-\$1,287,000	22%	-\$930,500	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
5600-0002	ARTS & CULTURE						
5610-0003	MUSEUMS						
5610-2220-0000	Eromanga Living History Centre O&M	MED	-\$4,087	-\$12,000	34%	-\$12,000	
5610-2230-0000	Museum Operations & Maintenance	MED	-\$377	-\$6,000	6%	-\$6,000	
5610-2240-0000	Powerhouse Museum Operations	MED	-\$929	-\$2,000	46%	-\$2,000	
5610-2250-0000	Railway / Local History	MED	-\$1,276	-\$25,000	5%	-\$25,000	
5610-2260-0000	Eromanga Natural Hist. Museum	CEO	-\$22,753	-\$35,000	65%	-\$35,000	
5610-2270-0000	DCP2 Eromanga Streetcape	CEO	\$0	\$0	0%	\$0	
5610-2290-0000	ENHM COVID-19 Operating Support	CEO	\$0	-\$10,000	0%	-\$10,000	
5610-2600-0000	Depn Museum	MED	-\$23,976	-\$62,000	39%	-\$62,000	
5610-0003	MUSEUMS		-\$53,398	-\$152,000	35%	-\$152,000	
5630-0003	REGIONAL ARTS DEVELOPMENT FUNDING						
5630-1100-0000	RADF Grant Revenue	DCCS	\$38,084	\$25,000	152%	\$38,000	
5630-1400-0000	RADF Earnback and Refunds	DCCS	\$9,696	\$0	0%	\$10,000	
5630-2180-0000	RADF Grant Expenditure	DCCS	-\$16,535	-\$40,000	41%	-\$40,000	
5630-2200-0000	RADF Meeting and Admin Costs	DCCS	\$0	\$0	0%	\$0	
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING		\$31,245	-\$15,000	-208%	\$8,000	
5600-0002	ARTS & CULTURE		-\$22,153	-\$167,000	13%	-\$144,000	
5700-0002	LIBRARY SERVICES						
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	\$693	\$1,000	69%	\$1,000	
5710-1120-0000	First Five Grant - Library	DCCS	\$3,062	\$9,000	34%	\$9,000	
5710-1600-0000	Library Fees & Charges Revenue	DCCS	\$0	\$0	0%	\$0	
5710-2120-0000	First Five Grant - Library Exp	DCCS	-\$3,622	-\$9,000	40%	-\$9,000	
5710-2220-0000	Library Operating Expenses	DCCS	-\$84,414	-\$176,000	48%	-\$176,000	
5710-2221-0000	Library Prize Money Expenditure	DCCS	\$0	\$0	0%	\$0	
5710-2330-0000	Library Repairs & Maintenance Expens	DCCS	-\$2,719	-\$5,000	54%	-\$5,000	
5710-2600-0000	Depn Library	DCCS	-\$13,442	-\$27,000	50%	-\$27,000	
5711-1130-0000	Grant Centrelink Access Point	DCCS	\$4,320	\$5,000	86%	\$5,000	
5711-2240-0000	Centrelink Access Point	DCCS	\$0	\$0	0%	\$0	
5700-0002	LIBRARY SERVICES		-\$96,122	-\$202,000	48%	-\$202,000	

APPENDIX A: Revenue and Expenditure Report

For the Year Ended 30 June

		Resp. Off	2021/22 Actual	2021/22 Amended (September)	%	2021/22 Amended (December)	Comments
5750-0002	DISASTER MANAGEMENT SERVICES						
5750-1100-0000	Grant - Get Ready Queensland	DCCS	\$6,102	\$6,000	102%	\$6,000	
5750-2020-0000	Get Ready Qld Exp	DCCS	-\$5,282	-\$6,000	88%	-\$6,000	
5750-2220-0000	Disaster Management Operations	CEO	-\$6,852	-\$4,000	171%	-\$8,000	
5750-0002	DISASTER MANAGEMENT SERVICES		-\$6,032	-\$4,000	151%	-\$8,000	
5800-0002	PUBLIC SERVICES						
5810-0003	STATE EMERGENCY SERVICES						
5810-1140-0000	QLD Emergency Services Grant Revenue	WHS	\$22,043	\$19,000	116%	\$19,000	
5810-2220-0000	Emergency Services Operations	WHS	-\$7,886	-\$19,000	42%	-\$19,000	
5810-2600-0000	Depn S.E.S	WHS	-\$8,217	-\$16,000	51%	-\$16,000	
5810-0003	STATE EMERGENCY SERVICES		\$5,940	-\$16,000	-37%	-\$16,000	
5820-0003	TELEVISION						
5820-2230-0000	TV Maintenance & Repairs	DCCS	-\$6,810	-\$40,000	17%	-\$40,000	
5820-2600-0000	Depn Satellite TV	DCCS	-\$11,674	-\$24,000	49%	-\$24,000	
5820-0003	TELEVISION		-\$18,484	-\$64,000	29%	-\$64,000	
5830-0003	CEMETERIES						
5830-1500-0000	Burial Fees	DCCS	\$0	\$2,000	0%	\$2,000	
5830-1510-0000	Grave Reservation Fee	DCCS	\$0	\$0	0%	\$0	
5830-2220-0000	Cemeteries Operations	DCCS	-\$9,167	-\$35,000	26%	-\$35,000	
5830-2230-0000	Cemeteries Maintenance	DCCS	\$0	-\$3,000	0%	-\$3,000	
5830-2600-0000	Depn Cemeteries Building	DCCS	-\$698	-\$2,000	35%	-\$2,000	
5830-0003	CEMETERIES		-\$9,865	-\$38,000	26%	-\$38,000	
5800-0002	PUBLIC SERVICES		-\$124,563	-\$324,000	38%	-\$328,000	
5000-0001	COMMUNITY SERVICES		-\$819,370	-\$2,529,000	32%	-\$2,154,500	
PROFIT / (LOSS)			-\$570,742	\$2,799,500	-20%	\$2,984,000	

FOR INFORMATION PURPOSES ONLY
APPENDIX B : Quilpie Shire - 2021/22 Capital Expenditure Budget

											Sources of Funding					
Job Code	Asset Description	Type	RO	Current Year (excl committals)	Committed	TOTAL YEAR TO DATE	Original Budget 2021/22	Amended Sept 2021/22	Amended Dec 2021/22	Total Project Budget	Total Sources of Funding	Council	Asset Sales / Trades	Grants / Subsidies	Source	Expiry
0220-4500	Buildings & Structures															
0220-2201	2 X 4 Bedroom Houses Quilpie	N	DES	24,950	31,105	56,055	900,000	900,000	900,000	900,000	900,000	100,000		800,000	W4Q 21-24	30-Jun-24
0220-2203	1 x 3 Bedroom House Eromanga	N	DES	5,848	236,736	242,584	300,000	300,000	300,000	300,000	300,000	20,000		280,000	W4Q 21-24	30-Jun-24
0220-1909	ENHM - Stage 2	N	CEO	38,593	8,000	46,593	0	50,000	50,000	6,992,000	50,000	50,000				
0220-2204	ENHM - Stage 3	N	CEO	0	0	0	500,000	500,000	0	0	0	0				
0220-2205	TMR/QRA Office	N	DES	1,700	0	1,700	80,000	80,000	130,000	130,000	130,000	130,000				
0220-2206	Quilpie Shire Admin Offices	N	DES	0	0	0	10,000	10,000	10,000	10,000	10,000	10,000				
0220-2207	Council Housing Refurbishments	U	DCCS	18,795	0	18,795	100,000	81,000	81,000	81,000	81,000	81,000				
0220-2108	Gyrca Multi Function Centre	N	CEO	214,019	0	214,019	200,000	200,000	215,000	1,166,000	215,000	15,000		200,000	BBRF4	28-Feb-22
0220-2102	Eromanga Hall F&M Toilets	U	DES	172,106	0	172,106	0	108,000	172,000	215,000	172,000	90,000		82,000	LRCIP1	30-Jun-22
0220-2116	2x Transportable Houses	N	DES	101,667	0	101,667	0	100,000	102,000	725,000	102,000	102,000				
0220-2118	34 Kookaburra Kitchen & Paint	U	DES	18,465	0	18,465	0	19,000	19,000	19,000	19,000	19,000				
0220-2109	Quilpie Wash Down Bay	U	DES	4,868	0	4,868	0	0	5,000	50,000	5,000	5,000				
0220-2110	Signage	U	DES	3,101	0	3,101	0	0	4,000	4,000	4,000	4,000				
0220-2208	Powerhouse Estate Development	N	CEO	1,110	293,020	294,130	0	0	294,000	294,000	294,000	294,000				
											0					
Total				605,223	568,861	1,174,084	2,090,000	2,348,000	2,282,000	10,886,000	2,282,000	920,000	0	1,362,000		
0230-4500	Other Infrastructure															
0230-2202	Baldy Top Beautification	N	DES	1,995	0	1,995	50,000	50,000	50,000	50,000	50,000			50,000	LRCIP 2	30-Jun-22
0230-2203	River Walk Beautification	N	MT	0	0	0	55,000	55,000	55,000	55,000	55,000			55,000	LRCIP 2	30-Jun-22
0230-2204	Electronic Notice/ Traffic Boards	N	CEO	49,000	49,000	98,000	130,000	130,000	130,000	130,000	130,000			130,000	LRCIP 2	30-Jun-22
0230-2205	Toompine Playground & Shade Structure	N	DES	0	5,810	5,810	90,000	90,000	90,000	90,000	90,000			90,000	LRCIP 2	30-Jun-22
0230-2206	Upgrade Fencing - John Waugh Park	U	DES	17,965	0	17,965	15,000	15,000	25,000	15,000	25,000	10,000		15,000	LRCIP 2	30-Jun-22
0230-2110	Upgrade Cricket Pitch – John Waugh Park	U	DES	0	0	0	10,000	10,000	0	10,000	0			0	LRCIP 2	30-Jun-22
0230-2201	Upgrade Speaker System - John Waugh Park	U	DCCS	11,206	0	11,206	15,000	15,000	11,000	11,000	11,000			11,000	LRCIP 2	30-Jun-22
0230-2208	Upgrade of Shade Structures	U	DES	0	0	0	60,000	60,000	60,000	60,000	60,000			60,000	LRCIP 2	30-Jun-22
0230-2209	Quilpie Footpath Masterplan	N	DES	27,254	0	27,254	80,000	80,000	80,000	80,000	80,000	111		79,889	LRCIP 2	30-Jun-22
0230-2210	Quilpie Cemetery Beautification	U	DES	0	0	0	20,000	20,000	20,000	20,000	20,000			20,000	LRCIP 2	30-Jun-22
0230-2211	ENHM Landscaping	N	DES	0	0	0	40,000	40,000	70,000	40,000	40,000			40,000	LRCIP 2	30-Jun-22
0230-2212	Shire Signage	U	DES	3,417	0	3,417	50,000	50,000	50,000	50,000	50,000			50,000	LRCIP 2	30-Jun-22
0230-2213	Adavale Museum	R	DES	0	0	0	20,000	20,000	20,000	20,000	20,000	20,000				
0230-2214	4 Bay Shed	N	DES	28,558	19,000	47,558	55,000	55,000	55,000	55,000	55,000	55,000				
0230-2215	Walkway for wash-down bay	N	DES	22,794	0	22,794	15,000	15,000	23,000	15,000	23,000	23,000				
0230-2216	3 phase power to Batching Plant	U	DES	1,840	0	1,840	10,000	10,000	10,000	10,000	10,000	10,000				
0230-2217	Toompine Transfer Station	U	DES	0	0	0	40,000	40,000	40,000	40,000	40,000	40,000				
0230-2218	Park Seating - at Council Facilities	U	DES	0	0	0	12,000	12,000	12,000	12,000	12,000	12,000				
0230-2219	Irrigation improvements	U	DES	25,218	1,596	26,814	50,000	50,000	50,000	50,000	50,000	50,000				
0230-2220	Aerodrome Fuel Relocation	N	DES	0	0	0	175,000	175,000	175,000	175,000	175,000	175,000				
0230-2221	Flood Warning Cameras	N	DES	53,017	30,306	83,323	0	60,000	60,000	60,000	60,000			60,000	QRA	30-Jun-22
0230-1707	Rick M Memorial	N	DCCS	3,798	0	3,798	0	3,000	4,000	266,000	4,000	4,000				
0230-1810	Quilpie Streetscaping	U	DES	62,094	0	62,094	0	60,000	62,000	476,000	62,000	62,000				
0230-2008	Ero Streetscape Opalopolis	U	DES	350	0	350	0	0	0	0	0	0				
0230-2009	Tourism Virtual Reality	N	MT	19,169	0	19,169	0	5,000	20,000	20,000	20,000	20,000				
0230-2102	Baldy Top Development	U	DES	81,597	0	81,597	0	82,000	82,000	82,000	82,000	82,000				
0230-2103	Bi-centennial Upgrade	U	DES	152,541	47,000	199,541	0	117,000	200,000	208,000	200,000	90,000		110,000	LRCIP1	30-Jun-22
0230-2104	Knot-o-saurus Park Stage 1	N	DES	56,664	0	56,664	0	57,000	57,000	276,000	57,000			57,000	LRCIP1	30-Jun-22
0230-2105	Quilpie Landfill Stage 1	N	DES	33,066	11,733	44,799	0	40,000	45,000	390,000	45,000	45,000				
0230-2106	Opal Fossicking Stage 1	N	MT	1,433	0	1,433	0	2,000	2,000	40,000	2,000			2,000	W4QCOVID	30-Jun-21
0230-2109	Bulloo Park Racecourse Rehab	U	DES	90,852	1,875	92,727	0	71,000	95,000	110,000	95,000	32,000		63,000	DCP2	31-Oct-21
0230-2222	VIC Driver Reviver Upgrade	U	MT	85,802	12,433	98,235	0	99,000	99,000	99,000	99,000			99,000	Driver Reviver	31-Dec-21
Total				829,631	178,753	1,008,385	992,000	1,588,000	1,752,000	2,913,000	1,722,000	730,111	0	991,889		
0240-4500	Plant & Equipment															
0240-2100-2005	Replacement Unit 27 - Garbage Truck	R	FWM	0	430,650	430,650	0	431,000	431,000	431,000	431,000	431,000				
0240-2122-3202	104 - Dynapac CA302 Flat Drum Roller	R	FWM	0	186,727	186,727	210,000	215,000	206,000	206,000	206,000	181,000	25,000			
0240-2122-3203	106 - Ammann Multi Tyred Roller	R	FWM	234,131	0	234,131	210,000	210,000	213,000	213,000	213,000	188,000	25,000			
0240-2122-3404	117 - Bobcat Skid Steer	R	FWM	0	96,575	96,575	130,000	110,000	110,000	110,000	110,000	80,000	30,000			
0240-2122-2604	34,000L Water Tank	R	FWM	0	137,500	137,500	140,000	138,000	138,000	138,000	138,000	138,000	0			
0240-2122-2204	59 - Nissan UD Tipper	R	FWM	0	304,694	304,694	300,000	305,000	305,000	305,000	305,000	283,000	22,000			
0240-2122-2007	56 - Hino Single Cab	R	FWM	0	36,643	36,643	140,000	140,000	37,000	37,000	37,000	22,000	15,000			
0240-2122-2008	85 - Hino Crew Cab	R	FWM	0	190,340	190,340	180,000	180,000	190,000	190,000	190,000	170,000	20,000			
0240-2122-2009	96 - Mitsubishi Fighter	R	FWM	0	102,435	102,435	140,000	140,000	103,000	103,000	103,000	63,000	40,000			

APPENDIX B : Quilpie Shire - 2021/22 Capital Expenditure Budget

Job Code	Asset Description	Type	RO	Current Year (excl committals)	Committed	TOTAL YEAR TO DATE	Original Budget 2021/22	Amended Sept 2021/22	Amended Dec 2021/22	Total Project Budget	Sources of Funding				
											Total Sources of Funding	Council	Asset Sales / Trades	Grants / Subsidies	Source
0240-2122-1123	93 - Ford Ranger	R	FWM	0	60,909	60,909	60,000	60,000	61,000	61,000	61,000	46,000	15,000		
0240-2122-1124	1103 - Ford Ranger	R	FWM	0	0	0	55,000	55,000	61,000	55,000	61,000	46,000	15,000		
0240-2122-1125	1104 - Ford Ranger	R	FWM	0	60,909	60,909	55,000	55,000	61,000	61,000	61,000	46,000	15,000		
0240-2122-1126	1105 - Toyota Hilux	R	FWM	0	72,300	72,300	55,000	55,000	73,000	73,000	73,000	58,000	15,000		
0240-2122-1127	1108 - Ford Ranger	R	FWM	0	62,831	62,831	55,000	55,000	63,000	63,000	63,000	48,000	15,000		
0240-2122-1128	31 - SES Hilux Eromanga	R	FWM	No Account	No Account	0					0	0	0		
0240-2122-1128	1109 - Ford Ranger	R	FWM	0	60,909	60,909	55,000	55,000	61,000	61,000	61,000	46,000	15,000		
0240-2122-1129	1110 - Ford Ranger	R	FWM	0	123,740	123,740	55,000	55,000	63,000	55,000	63,000	48,000	15,000		
0240-2122-1130	1111 - Ford Ranger	R	FWM	0	0	0	30,000	30,000	30,000	30,000	30,000	27,000	3,000		
0240-2122-1131	1114 - Toyota Prado	R	FWM	0	26,177	26,177	75,000	75,000	66,000	66,000	66,000	34,000	32,000		
0240-2122-1132	1050 - Toyota Prado	R	FWM	0	33,905	33,905	75,000	75,000	67,000	67,000	67,000	35,000	32,000		
0240-2122-1133	4 - Ford Escape	R	FWM	0	44,123	44,123	45,000	45,000	45,000	45,000	45,000	40,000	5,000		
0240-2122-1001	39 - Toyota Coaster Bus	R	FWM	0	95,299	95,299	110,000	110,000	96,000	96,000	96,000	71,000	25,000		
0240-2122-0001	Storage Server Replacement	R	DCCS	14,677	0	14,677	16,000	16,000	15,000	15,000	15,000	15,000	0		
0240-2122-4109	Multi Function Printer	R	MF	No Account	No Account	0	0	0	12,000	12,000	12,000	12,000	0		
0240-2122-4109	250KVA Generator for ENHM	R	FWM	0	0	0	75,000	75,000	66,000	66,000	66,000	66,000	0		
Total				248,808	2,126,665	2,375,474	2,266,000	2,685,000	2,573,000	2,559,000	2,573,000	2,194,000	379,000	0	0
0260-4500	Roads														
0260-2201	R2R 21/22 - Concrete Floodways	U	DES	0	0	0	220,000	220,000	220,000	220,000	220,000	76,000		144,000	R2R 30-Jun-22
0260-2202	Kyabra Road (Ch 5.701 - 5.951)	U	DES												R2R 30-Jun-22
0260-2202	Kyabra Road (Ch 6.951 - 7.201)	U	DES	253,886	0	253,886	76,000	76,000	254,000	254,000	254,000			254,000	R2R 30-Jun-22
0260-2202	Kyabra Road (Ch 25.118 - 25.368)	U	DES												R2R 30-Jun-22
0260-2202	Kyabra Road (Any missing links Ch 0-26.000)	U	DES												R2R 30-Jun-22
0260-2203	Mt Margaret Rd (Ch. 0 - 4.6)	U	DES	250,916	0	250,916	302,000	302,000	251,000	251,000	251,000			251,000	R2R 30-Jun-22
0260-2203	Mt Margaret Rd (Ch. 9.25 - 9.5)	U	DES												R2R 30-Jun-22
0260-2204	Old Charleville Rd (Ch. 1.186 - 1.403)	U	DES												
0260-2204	Old Charleville Rd (Ch. 20.413 - 21.946)	U	DES	42,487	0	42,487	30,000	30,000	43,000	43,000	43,000	43,000			
0260-2204	Old Charleville Rd (Ch. 60.807 - 60.939)	U	DES												
0260-2205	Stanley Street (Toompine Access)	U	DES	14,080	0	14,080	20,000	20,000	14,000	14,000	14,000			14,000	R2R 30-Jun-22
0260-2206	Jabiru St (Ch. 0.470 - 0.910)	U	DES	55,578	0	55,578	56,000	56,000	56,000	56,000	56,000			56,000	R2R 30-Jun-22
0260-2207	Onion Creek Road (3.2Km Total)	U	DES	172,917	0	172,917	196,000	196,000	173,000	173,000	173,000			173,000	R2R 30-Jun-22
0260-2208	Quilpie - Adavale Rd Lookout	U	DES	5,730	0	5,730	15,000	15,000	15,000	15,000	15,000	15,000			
0260-2209	Eromanga Kerb	U	DES	0	0	0	110,000	110,000	110,000	110,000	110,000	110,000			
0260-2007	R2R Drought Program	U	DES	7,048	77,107	84,155	0	0	0	0	0	0			
0260-2102	Boonkai St Concrete Footpath	N	DES	37,284	0	37,284	0	40,000	40,000	40,000	40,000	40,000			
0260-2104	Resheeting & Water Dams	U	DES	(72,347)	0	(72,347)	0	0	0	0	0	0			
0260-2107	Reseal Various	U	DES	44,065	0	44,065	0	50,000	50,000	50,000	50,000	50,000			
0260-2119	Burt St Eromanga	U	DES	1,756	0	1,756	0	0	2,000	39,000	2,000	2,000			
0260-2121	Bi-Centennial Park	U	DES	4,728	0	4,728	0	5,000	5,000	49,000	5,000	5,000			
Total				826,628	77,107	903,735	1,025,000	1,120,000	1,233,000	1,314,000	1,233,000	341,000	0	892,000	
0270-4500	Water Infrastructure														
0270-2102	Clear Water Tank EWTP	N	DES	5,613	0	5,613		6,000	6,000		6,000	6,000			
0270-2104	Eromanga Water Treatment	N	DES	71,883	13,515	85,399		85,000	85,000		85,000	85,000			
0270-2201	Quilpie Water Main Upgrade	R	DES	164,308	0	164,308	200,000	200,000	165,000	165,000	165,000	165,000			
Total				242,193	13,515	255,709	200,000	291,000	256,000	165,000	256,000	256,000	0	0	
0280-4500	Sewerage Infrastructure														
0280-2101	Various Mech/Elec Replacement	R	DES	0	0	0					0				
0280-2201	Eromanga Sewerage Pump Station Shed	N	DES	1,369	5,650	7,019	15,000	15,000	15,000	15,000	15,000	15,000			
Total				1,369	5,650	7,019	15,000	15,000	15,000	15,000	15,000	15,000	0	0	
				2,753,853	2,970,552	5,724,406	6,588,000	8,047,000	8,111,000	17,852,000	8,081,000	4,456,111	379,000	3,245,889	

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F.03 Revenue Policy

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Date Adopted by Council	16 Jun 2015	Council Resolution No.	02S-07-21
Effective Date	01 Jul 2017	Review Date	31 Jul 2022
Policy Owner	Council	Responsible Officer	CEO
Policy Number	F.03	IX Reference	91119
Version Number	V1	16-Jun-15	Developed and adopted
	V2	08-Jul-16	Reviewed and adopted
	V3	14-Jul-17	Reviewed and adopted
	V4	22-Jun-18	Reviewed and adopted
	V5	14-Jun-19	Reviewed and adopted
	V6	12-Jun-20	Reviewed, updated and adopted
	V7	16-Jul-21	Reviewed, updated and adopted

CEO Chief Executive Officer
DCCS Director Corporate & Community Services
DES Director Engineering Services
MFS Manager Financial Services

1 OBJECTIVE

The objective of this Revenue Policy is to set out the principles used by Council for:

- The levying of rates and charges; and
- The setting of Council's rates strategy; and
- The long term sustainability of Council; and
- The granting of concessions for rates and charges; and
- The recovery of overdue rates and charges; and
- Cost recovery fees; and
- The funding of physical and social infrastructure.

2 SCOPE

This policy applies to all rates and charges levied by Council.

3 STATEMENT

3.1 THE LEVYING OF RATES AND CHARGES

Council levies rates and charges to fund the provision of valuable services to our community. When adopting its annual budget, Council will set rates and charges at a level that will provide for both current and future community requirements. Council will apply the principle of transparency in making rates and charges.

In general, Council will be guided by the principle of user pays in the making of rates and charges so as to minimise the impact of rating on the efficiency of the local economy.

Council will also have regard to the following principles in the making of rates and charges:

- Transparency in the making of rates and charges; and
- Administering a simple and inexpensive rating regime; and
- Equity by ensuring the fair and consistent application of lawful rating and charging principles and taking into account all relevant considerations; and
- Flexibility to take account of changes in the local economy, extraordinary circumstances and impacts that different industries may have on Council infrastructure and service delivery.

In levying rates Council will be guided by the following principles of:

- Making clear what is the Council's and each ratepayers' responsibility to the rating system; and
- Making the levying system simple and inexpensive to administer; and
- Timing the levy of rates to take into account the financial cycle of local economic activity, in order to assist smooth running of the local economy; and
- Equity through flexible payment arrangements for ratepayers with a lower capacity to pay; and
- Communication by advising ratepayers about rate notice issue dates and discount dates; and
- Clarity by providing meaningful information on rate notices to enable ratepayers to clearly understand their responsibilities.

F.03 Revenue Policy

3.2 RATES STRATEGY

3.2.1 General Rates

General Rates are used, in conjunction with other sources of income such as untied grants, to fund the operations of the Council and to deliver the services detailed in the Operational Plan.

General Rates differ from other rates and charges and project specific grants that are used to fund specific projects or initiatives.

3.2.2 Economic and Environmental Factors

The economic and environmental factors that will influence Council's rates decisions over the next ten years are:

- The local economy;
- The Gross Regional Product, particularly in relation to agriculture and the resources sector;
- Asset management requirements;
- Sustainability objectives and ratios, in particular the *Operating Surplus Ratio*, the *Net Financial Liabilities Ratio* and the *Asset Sustainability Ratio*; and
- The level of debt and any requirement to repay the debt.

3.2.3 Rating Mechanisms

There are various mechanisms available to Council to levy rates and charges. These include:

- General Rates (differential);
- Separate Charge;
- Separate Rate;
- Special Charge;
- Special Rate;
- Sewerage Utility Charge;
- Water Utility Charge; and
- Waste Management Utility Charge.

In the 2021/2022 budget Council is proposing to use the following rates and charges mechanisms:

- General Rates (differential);
- Special Rates;
- Sewerage Utility Charge;
- Water Utility Charge; and
- Waste Management Utility Charge

The Special Rates are applicable only to rural properties and are for the express purpose of partly funding wild dog and invasive pest control measures.

Council allocates properties to a particular rating category based on the predominant land use of each property. Full details of rating categories can be found in Council's Revenue Statement.

The rating categories are reviewed annually as part of the budget process for the upcoming financial year. Any changes are communicated to ratepayers in their rates notice and budget update provided by Council after adopting the annual budget.

F.03 Revenue Policy

3.3 LINK BETWEEN PROPERTY VALUATIONS AND RATES

Property valuations are determined by the State Government and can fluctuate from year to year. In setting rates, Council determines how much income is required to be generated from rates balanced against the principles outlined in section 3.1.

Council can use averaging and capping options if property valuations fluctuate severely.

3.4 SUBJECT TO CHANGE

The following factors may cause Council to review and amend this rates strategy over the next ten years:

- The number of rateable properties;
- Particular tensions or industry issues within the rural and resource sectors;
- Future sustainability ratios;
- Asset management strategies and requirements;
- New projects or initiatives that the community wishes to pursue.

These changes will be communicated to ratepayers through an amendment to this policy and the annual budget update.

3.5 LONG TERM SUSTAINABILITY

Council's rates strategy impacts on Council's long term sustainability.

Council tracks various ratios over time that provide insight into the long term sustainability and, from a financial management perspective, the following in particular.

			2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Operating Surplus Ratio	%	0 - 10%	-2	-10.2	25.8	-1.12	13.38	-8.78	-5	-23
Net Financial Liabilities Ratio	%	< 60%	-28	-24.5	-51.4	-55.83	-92.85	-127.55	-150	-118
Asset Sustainability Ratio	%	> 90%	88	161.7	151	181	71.32	36.0	20	26
Working Capital Ratio		4 times	4.9	3.3	6.1	8.81	11.92	11.92	TBA	TBA
Asset Consumption Ratio	%	> 75%	71.3	70.8	73.1	75.55	76.28	76.28	TBA	TBA

Council will consider the impact of their rates strategy on these long term sustainability indicators when setting their annual budget.

3.6 CONCESSIONS FOR RATES AND CHARGES**3.6.1 General**

In considering the application of concessions, Council will be guided by the principles of:-

- Transparency by making clear the requirements necessary to receive concessions;
- Communication by raising the awareness of target groups that may qualify for these concessions; and

F.03 Revenue Policy

- Equity by ensuring that all applicants of the same type receive the same concession. Council may give consideration to granting a class concession in the event the State Government declares all or part of the local government area a natural disaster area.

3.6.2 Pensioner Concessions

This clause refers specifically to s120 (1) (a) of the *Local Government Regulation 2012*.

Council has determined that pensioners as defined in Section 2 (Dictionary) of the *Local Government Regulation 2012* are entitled to receive concessions on rates and various other services that Council provides to the community. The purpose of the concessions for pensioners is to assist pensioner property owners to remain in their own home by reducing the financial impact of rates and charges.

3.6.3 Hardship Concessions

This clause refers specifically to s120 (1) (c) of the *Local Government Regulation 2012*.

Council will consider applications for a concession on the payment of the rates or charges if such payment will cause hardship to the land owner. Specifically the land owner must:

- Submit an application in writing;
- Provide details of the land in question;
- Provide details of the specific hardship and how this impacts on their capacity to pay the rates or charges;
- Provide details of the amount of concession being requested and the duration of the concession being requested;
- Advise whether the concession is a deferment of payment;
- Advise whether the concession is an agreement to accept a transfer of unencumbered land in full or part payment of the rates or charges.

3.6.4 Other Concessions

All other concessions allowable under s120 of the *Local Government Regulation 2012* will be considered on a case-by-case basis.

3.7 RECOVERY OF RATES AND CHARGES

Council requires payment of rates and charges within the specified period and it is Council policy to pursue the collection of outstanding rates and charges diligently, but with due concern for the financial hardship faced by some members of the community.

Council will exercise its rate recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012* in order to reduce the overall rate burden on ratepayers, and will be guided by the principles of:

- Equity by treating all ratepayers in similar circumstances in the same manner and by having regard to their capacity to pay;
- Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations; and
- Flexibility by accommodating ratepayers' needs through short-term payment arrangements.
- Making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective.

3.8 COST-RECOVERY FEES

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees.

F.03 Revenue Policy

The Council recognises the validity of fully imposing the user pays principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable and effective revenue approach, and is founded on the basis that the Council's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

However, in setting its cost-recovery fees, Council will be cognisant of the requirement that such a fee must not be more than the cost to Council of providing the service or taking the action to which the fee applies.

3.9 FUNDING OF PHYSICAL AND SOCIAL INFRASTRUCTURE COSTS

Council requires developers to pay reasonable and relevant contributions towards the cost of infrastructure required to support the development. Specific charges are detailed in the policies and other material supporting Council's town planning scheme.

These policies are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Shire, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities are not adversely affected and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
91650	F.04 Revenue Statement

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F.04 Revenue Statement

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Date Adopted by Council	14 June 2019	Council Resolution No.	04S-07-21
Effective Date	01 July 2021	Review Date	31 July 2022
Policy Owner	Council	Responsible Officer	CEO
Policy Number	F.04	IX Reference	91650
Version Number	V8	16 July 21	Reviewed, updated, and adopted

CEO Chief Executive Officer
DCCS Director Corporate & Community Services
DES Director Engineering Services
MFS Manager Financial Services

F.04 Revenue Statement

1 OBJECTIVE

The Quilpie Shire Council 2021-2022 Revenue Statement has been drafted to comply with sections 94 and 104(5) of the *Local Government Act 2009* and in accordance with sections 169(2)(b) and 172 of the *Local Government Regulation 2012*. This document should be read in conjunction with Council's Revenue Policy.

It is not intended that this Revenue Statement reproduce all related policies. Related policies will be referred to where appropriate and will take precedence if clarification is required.

2 BACKGROUND

Council is required to raise an appropriate amount of revenue to maintain assets and provide services to the Quilpie Shire region as a whole. In deciding how revenue is raised Council has regard to the following principles:

- Equity: defined as ensuring the fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations.
- Effectiveness/Efficiency: defined as meeting the financial, social, economic and environmental or other corporate objectives of the Council as stated in its long term plans or policies.
- Simplicity: to ensure widespread community or stakeholder understanding, and minimise perceived inequities and hidden costs, of a complex system.
- Sustainability: revenue decisions support the financial strategies for the delivery of infrastructure and services identified in Council's long term planning.

3 SCOPE

This Revenue Statement, adopted as part of the Budget at the Special Meeting of Council held on 16 July 2021, applies to the financial year from 1 July 2021, ending 30 June 2022.

4 LEGISLATIVE CONTEXT

Section 170 of the *Local Government Regulation 2012* provides:

- 1) A local government must adopt its budget for a financial year.
 - a) after 31 May in the year before the financial year; but
 - b) before –
 - i) 1 August in the financial year; or
 - ii) a later day decided by the Minister.
- 2) If the budget does not comply with section 169 when it is adopted, the adoption of the budget is of no effect.
- 3) The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.
- 4) If the budget does not comply with the following when it is amended, the amendment of the budget is of no effect –
 - a) section 169;
 - b) the local government's decision about the rates and charges to be levied for the financial year made at the budget meeting for the financial year.

Section 172 of the *Local Government Regulation 2012* provides:

- 1) The revenue statement for a local government must state –
 - a) if the local government levies differential general rates –

F.04 Revenue Statement

- i) the rating categories for rateable land in the local government area; and
 - ii) a description of each rating category; and
 - b) if the local government levies special rates or charges for a joint government activity - a summary of the terms of the joint government activity; and
 - c) if the local government fixes a cost-recovery fee - the criteria used to decide the amount of the cost-recovery fee; and
 - d) if the local government conducts a business activity on a commercial basis - the criteria used to decide the amount of the charges for the activity's goods and services.
- 2) Also, the revenue statement for a financial year must include the following information for the financial year –
- a) an outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of –
 - i) the rates and charges to be levied in the financial year; and
 - ii) the concessions for rates and charges to be granted in the financial year;
 - b) whether the local government has made a resolution limiting an increase of rates and charges.

5 REVENUE RAISING MEASURES ADOPTED IN THE BUDGET CONCERNING THE MAKING AND LEVYING OF RATES AND CHARGES

5.1 OVERVIEW

Council identifies certain services in respect of which the consumer of the service will be expected to meet all or the greater part of the total cost of providing the specific service. In such cases, the cost of providing the service will include the cost of acquiring the commodity or service, the cost of providing the infrastructure or organisation to process and/or deliver the commodity or service and any overheads associated with these cost components.

However, it is acknowledged that individual consumers of a commodity or service cannot always be separately identified. For this reason there is a need for specific user charges to be supplemented by other general revenue sources.

The relevant components of Council's Revenue Statement are therefore based on a combination of specific user charges, separate charges, a special charge and differential general rates (made and levied on the value of land) to provide the most equitable and rational basis for raising revenue.

In summary, rates and charges are determined after due consideration of the foregoing and the following:

- i) Council's legislative obligations;
- ii) the needs and expectations of the general community;
- iii) the expected cost of providing services; and
- iv) equity - namely, ensuring the fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations, and disregarding irrelevancies such as the perceived personal wealth of individual ratepayers or ratepayer classes.

5.2 MAKING AND LEVYING OF GENERAL RATES RATIONALE

General rates are for services, facilities and activities that are supplied or undertaken for the benefit of the community in general (rather than a particular person). The council is required to raise an appropriate amount of revenue to maintain assets and provide services to the region as a whole.

Under State legislation, land valuation is used as the basis for levying general rates in Queensland. The general rate could be determined by dividing the income needed from general rates by the rateable

F.04 Revenue Statement

valuation of lands, however that would be inequitable because of the considerable diversity in the Quilpie Shire region in terms of land use and location, land values, access to, and actual and potential demands for, services and facilities. To provide a more equitable and reasonable basis for its revenue raising, council has adopted a general rating system that takes into account a combination of specific user charges, special rates and differential general rates.

In summary, rates and charges are determined after consideration of:

- i) Council's legislative obligations;
- ii) The needs and expectations of the general community;
- iii) The expected cost of providing services; and
- iv) Equity – that is, ensuring the fair and consistent approach of lawful rating and charging principles, taking account of all relevant considerations, and disregarding irrelevancies such as the perceived personal wealth of individual ratepayers or ratepayer classes.

5.3 DIFFERENTIAL GENERAL RATING CATEGORIES

The differential rating categories have been determined having regard to:

- Land use as determined by Council and the Department of Natural Resources and Mines "Land Use Codes";
- Carbon Credit Units;
- Location;
- Availability of services;
- Consumption of and demand for services; and
- Whether any attribute of the land (including the status of the land under the Planning Scheme) gives rise to, or is likely to give rise to, increased costs for the council, whether at that land or elsewhere.

Pursuant to Chapter 4 of the Local Government Regulation 2012, the council has decided that:

- a) There will be 15 categories of rateable land for 2021/2022 as stated and described in **Table 1**;
- b) The description of each of the rating categories of rateable land in the local government area is set out in **Table 1**;
- c) The differential rates, limitations on increases and minimum general rates to be levied for each of the 15 differential general rating categories are detailed in **Table 1**.

TABLE 1

Category	Name	Category Description
1	Town of Quilpie – Residential <1Ha	Land, less than 1 Hectare in size, within the township of Quilpie primarily used, or capable of being used, for residential purposes which is or can be serviced with urban infrastructure, other than land used for commercial, industrial, grazing, agriculture, petroleum, mineral or extractive industry production.
2	Town of Quilpie – Residential 1 to 10Ha	Land, 1 Hectare or more in size, but less than 10Ha, within the township of Quilpie primarily used, or capable of being used, for residential purposes which is or can be serviced with urban infrastructure, other than land used for commercial, industrial, grazing,

F.04 Revenue Statement

Category	Name	Category Description
		agriculture, petroleum, mineral or extractive industry production.
3	Town of Quilpie - Commercial	Land within the township of Quilpie primarily used, or capable of being used in whole or part, for commercial purposes which is or can be serviced with urban infrastructure, other than land used for residential, grazing, agriculture, petroleum, mineral or extractive industry production.
4	Town of Quilpie - Industrial	Land within the township of Quilpie primarily used, or capable of being used in whole or part, for industrial purposes which is or can be serviced with urban infrastructure, other than land used for residential, commercial, grazing, agriculture, petroleum, mineral or extractive industry production.
5	Township of Eromanga	Land within the township of Eromanga used, or capable of being used, for residential, commercial or industrial purposes which is or can be serviced with urban infrastructure, other than land used for grazing, agriculture, petroleum, mineral or extractive industry production.
6	Other Rural Towns	Land within the townships of Adavale, Toompine or Cheepie used, or capable of being used, for residential, commercial or industrial purposes which is or can be serviced with urban infrastructure, other than land primarily used for grazing, agriculture, petroleum, mineral or extractive industry production.
7	Opal Mines	Land, held under the <i>Mineral Resources Act 1989</i> used either for the purpose of extracting opals or for the purposes of extracting other precious metals and / or gemstones on a non-industrial scale.
8	Other	Land not included in any other category.
9	Rural-Pumps and Bore Sites	Land primarily used for the purposes of operating pumps or bore sites.
10	Rural and Residential land 10 to 100Ha	Land, 10Ha or more, but less than 100Ha in size, used, or capable of being used in whole or part, for residential, grazing, agriculture and not included in any other category.
11	Rural - Grazing and Agriculture ≥100Ha	Land, 100Ha or greater in size, used, or capable of being used, for rural purposes, including grazing and agriculture and not included in any other category.
12	Rural – Carbon Credits	Rural land, used, or capable of being used, for rural purposes, including grazing and agriculture that has been issued with Carbon Credit Units.
13	Transformer Sites	Land primarily used for the purposes of transformer or communication facility.
14	Mining and Oil Production	All land, held under the <i>Mineral Resources Act 1989</i> or the <i>Petroleum Act 1923</i> , other than land included in category 7.

F.04 Revenue Statement

Category	Name	Category Description
15	Oil Distillation / Refining	Land primarily used for, or in association or connection with the:- <ul style="list-style-type: none"> - distillation of crude oil or natural gas; or - storage or transport of crude oil or natural gas.

5.4 DIFFERENTIAL GENERAL RATE & MINIMUM GENERAL RATE

Pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category is as detailed in **Table 2**.

TABLE 2

Category	Description	Minimum	General Rate (cents in the dollar)	Limitation (cap)
1	Town of Quilpie – Residential <1Ha	\$375.00	2.6391	Does not apply
2	Town of Quilpie – Residential 1 to 10Ha	\$375.00	1.7960	Does not apply
3	Town of Quilpie – Commercial	\$375.00	3.1096	Does not apply
4	Town of Quilpie – Industrial	\$375.00	2.8110	Does not apply
5	Town of Eromanga	\$375.00	5.7957	Does not apply
6	Other Rural Towns	\$330.00	71.3409	Does not apply
7	Opal Mines	\$370.00	39.2489	Does not apply
8	Other	\$579.00	43.9696	Does not apply
9	Rural-Pumps and Bore Sites	\$316.00	42.2248	Does not apply
10	Rural and Residential land 10 to 100Ha	\$309.00	2.1014	Does not apply
11	Rural Land ≥100Ha	\$309.00	1.3902	100%
12	Rural Land – Carbon Credits	\$309.00	1.3902	100%
13	Transformer Sites	\$374.00	3.3064	Does not apply
14	Mining and Oil Production	\$47,151.00	204.3775	10%
15	Oil Distillation / Refining	\$33,283.00	160.6432	Does not apply

5.5 OBJECTION AGAINST CATEGORISATION

Pursuant to section 90 of the *Local Government Regulation 2012* the owners of rateable land will be informed that they have the right of objection to the category their land is included in. All objections shall be to the Chief Executive Officer of the Quilpie Shire Council and the only basis for objection shall be that at the date of issue of the rate notice, the land should belong to a different rating category. All objections will be dealt with pursuant to the provisions detailed in Council's relevant policies.

5.6 RATEABLE VALUE OF LAND

To determine the rateable value of land, Council uses the unimproved capital or site valuation as advised by the Department of Natural Resources and Mines. The last valuation of the shire was carried out on 1 March 2021 with the valuation being applied from 1 July 2021.

F.04 Revenue Statement

5.7 LIMITATION OF INCREASE IN RATES

Under the provision of section 116 of the Local Government Regulation 2012 Council has resolved to apply limitations of increases to general rates (capping) to the following differential rate categories for the 2021/22 financial year in the percentages listed below:

- Category 11 - Rural Land $\geq 100\text{Ha}$: 100%
- Category 12 - Rural Land – Carbon Credits: 100%
- Category 14 – Mining and Oil Production: 10%

Capping will only apply to land that remains in the same class of category in 2021/22, with the exemptions of those assessments moving into Category 12 - Rural Land – Carbon Credits or to those assessments that are rolled into a new category as part of a same whole of category (amalgamation) movement. Capping will be applied and removed on a whole year basis only, where applicable, and adjustments will not be applied for part of a year.

For avoidance of doubt, capping will not apply:

- where a property is assigned to another differential rating category which is not in the same class of category;
- where the rateable assessment is levied the minimum general rate for the current year;
- where the area of the rateable assessment changes (including, for example, by way of amalgamation or separation of rateable assessments);
- where the general rate was calculated on a valuation to which Section 50 of the Land Valuation Act 2010 applied (i.e. developers' concession);
- where the general rate was calculated on a valuation issued pursuant to Section 274 of the Land Valuation Act 2010 (i.e. offset valuation); or
- where there has been a change in the valuation of the rateable assessment, (other than the revaluation of the whole of the region) during the current or previous financial year.

5.8 SEPARATE RATES & CHARGES

Separate rates and charges are for any other service, facility or activity that is not funded through other rates and charges.

For the 2021/2022 financial year, Council does not intend to levy separate rates and charges.

5.9 SPECIAL RATES & CHARGES

Special rates and charges are for services, facilities and activities that have a special association with particular land because:

- (a) the land or its occupier:
 - (i) specially benefits from the service, facility or activity; or
 - (ii) has or will have special access to the service, facility or activity; or
- (b) the land is or will be used in a way that specially contributes to the need for the service, facility or activity; or
- (c) the occupier of the land specially contributes to the need for the service, facility or activity.

For the 2021/2022 financial year, Council intends to levy the following special rates:

F.04 Revenue Statement

5.9.1 Wild Dog Control Special Rate

Pursuant to section 94 of the *Local Government Regulation 2012* Council will make and levy a special rate (to be known as the 'Wild Dog Control Special Rate') on all rateable rural land within the rating categories detailed in the Wild Dog Control Special Rate – Overall Plan attached at **Appendix 1** to fund the provision and maintenance of the Wild Dog Control Scheme. The special rate to be made and levied for each differential rate category, and the minimum amount of the special rate to be fixed, is as follows:

Category	Description	Minimum	Wild Dog Control Special Rate (cents in the dollar)
11	Rural Land ≥100Ha	\$15.00	0.0695
12	Rural Land – Carbon Credits	\$15.00	0.0695

5.10 UTILITY CHARGES

Council levies utility charges for the provision of waste management, sewerage and water services on each assessment to which these services are supplied, or are capable of being supplied.

A specific number of "charging units" is assessed for each category of land use and a dollar charge per unit is set by the Council annually at its budget meeting.

It is proposed that in accordance with Section 99 of the *Local Government Regulation 2012* the following utility charges be made and levied for the year ending 30 June 2022.

Pursuant to section 101(1)(a) and section 101(2) of the *Local Government Regulation 2012*, Council levies water charges wholly according to the water used by each ratepayer. Council has estimated each ratepayer's likely water usage by determining the average amount of water used for each different land use referred to below.

For the 2021/2022 financial year, the applicable charging units are as follows:

Waste Management	\$28.87 per unit, plus \$52.38 per extra bin
Sewerage	\$14.65 per unit
Water	\$15.31 per unit

In accordance with the following unit schedule:

Description (Land Use Category)	Waste Management Charging Units	Sewerage Charging Units	Water Charging Units
Vacant Land – Infrastructure		15	15
Occupied Residential Land (includes one pedestal)	20	30	30
For Each Extra Pedestal		5	5
Occupied Residential Land – Cheepie			40
Flat, Unit, Aged Persons Home (each unit)	20	20	20
Motel (includes two pedestals / cisterns)	20	20	20
For Each Extra Pedestal/Cistern		5	5
Hotel, Hotel/Motel, Club (includes two pedestals / cisterns)	20	20	20
For Each Extra Pedestal/Cistern		10	10

F.04 Revenue Statement

Description (Land Use Category)	Waste Management Charging Units	Sewerage Charging Units	Water Charging Units
Fire Brigade/SES	20	15	150
Church and Residence (includes one pedestal / cistern)	20	30	30
For Each Extra Pedestal/Cistern		5	5
Other Businesses (includes one pedestal / cistern)	20	25	25
For Each Extra Pedestal/Cistern		5	5
Other Businesses with Attached Dwelling	20	30	30
School (includes two pedestals / cisterns)	20	20	20
For Each Extra Pedestal/Cistern		10	10
CWA, Cultural Society, Non Profit	20	20	20
Convent, Church, and Residence (includes one pedestal / cistern)	20	30	30
For Each Extra Pedestal/Cistern		5	5
Railway Station Yards	20		100
Trucking Yards			100
Swimming Pool	20	200	200
JW Park Tennis/Netball Courts	20	300	600
Bulloo Park	20	300	600
Shire Office/Public Toilets (includes two pedestals / cisterns)	20	20	20
For Each Extra Pedestal/Cistern		10	10
Median Strips			600
Wash-Down Bay – Quilpie			100
Industrial Blocks			30
Rural/Residential Blocks (with no sewerage or waste management service and outside the service area)			30
Bowling Green			100
Caravan Park	20	300	300
Refinery (includes one pedestal / cistern)		30	450
For Each Extra Pedestal/Cistern		5	
Oil Wash down – Eromanga			120

For clarity, it is not Council's intent that a property containing a business with an attached premises should be charged for both uses. Utilities will be charged for the use producing the highest charge only.

F.04 Revenue Statement

TABLE 3

5.11 TIME WITHIN WHICH RATE MUST BE PAID

It is proposed that in accordance with section 118 of the *Local Government Regulation 2012*, Council has determined that the due date for payment of rates and charges is in accordance with the following schedule.

Category	Description	Due Date
1	Town of Quilpie – Residential <1Ha	30 days after the date the rates notice is issued
2	Town of Quilpie – Residential 1 to 10Ha	30 days after the date the rates notice is issued
3	Town of Quilpie – Commercial	30 days after the date the rates notice is issued
4	Town of Quilpie – Industrial	30 days after the date the rates notice is issued
5	Town of Eromanga	30 days after the date the rates notice is issued
6	Other Rural Towns	30 days after the date the rates notice is issued
7	Opal Mines	30 days after the date the rates notice is issued
8	Other	30 days after the date the rates notice is issued
9	Rural-Pumps and Bore Sites	60 days after the date the rates notice is issued
10	Other Rural and Residential Land 10 to 100Ha	30 days after the date the rates notice is issued
11	Rural Land ≥100Ha	60 days after the date the rates notice is issued
12	Rural Land – Carbon Credits	60 days after the date the rates notice is issued
13	Transformer Sites	30 days after the date the rates notice is issued
14	Mining and Oil Production	30 days after the date the rates notice is issued
15	Oil Distillation / Refining	30 days after the date the rates notice is issued

On account of the drought declaration for the Quilpie Shire Council local government area and the impact that declaration and it's on the ground effects has on the earning capacity of the rural ratepayers, Council has provided an allowance of an additional 30 days payment terms to categories 9, 11 and 12. This concession has been provided in accordance with section 120(1)(c) of the *Local Government Regulation 2012*.

Council has determined that, pursuant to section 133 of the *Local Government Regulation 2012*, interest is payable on overdue rates and charges from the day rates and charges become overdue. Interest will be calculated at a rate in accordance with s133 of the *Local Government Regulation 2012*, on daily balances and as compound interest.

5.12 PAYING RATES & CHARGES BY INSTALMENTS

Council has decided, pursuant to section 129(1) of the *Local Government Regulation 2012*, to allow ratepayers to pay rates and charges by instalments.

The period for payment of each instalment of rates and charges is monthly.

It is a requirement for persons paying rates and charges by instalments that they enter a written agreement with Council.

5.13 DISCOUNT

Council has decided, in accordance with section 130 of the *Local Government Regulation 2012*, that a discount of 10% is allowed on all general rates, special rates, and utility charges if paid in full, including all overdue rates and charges, by the due date.

F.04 Revenue Statement

5.14 CONCESSIONS

Council has decided, pursuant to section 119 and section 120 of the *Local Government Regulation 2012*, to grant a 50% rebate of general rates and utility charges, up to a total of \$450 per annum for land which is owned or occupied by a pensioner, in accordance with Council's "Rates and Utility Charges - Pensioner Rebate and Concession Policy".

6 COST RECOVERY FEES

Council's policy is to structure cost recovery fees so that the costs of each service, facility or activity provided are recovered, however, Council provides services, facilities or activities that are not fully cost recoverable but are deemed to be provided as a Community Service Obligation and are cross subsidised.

7 DEFINITIONS

Nil

8 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
91119	F.03 Revenue Policy

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

F.04 Revenue Statement

APPENDIX 1 - WILD DOG CONTROL SPECIAL RATE – OVERALL PLAN

1. Service, facility or activity

The service, facility or activity to be funded by the special rate is the implementation of the Wild Dog Control Scheme ("the Scheme") to the rateable land to which the special rate applies. The Scheme was adopted by Council at its 2017/2018 budget meeting and updated in subsequent years' budget meetings. The Scheme's object is to control the spread and impact of wild dogs on the rateable land to which the special rate applies. Specifically, in relation to the rateable land to which the special rate applies, the special rate will fund: -

1. Promoting the Scheme, and providing information in relation to the control of wild dogs, to the owners of the rateable land;
2. Enhanced wild dog control activities on the rateable land;
3. The provision of bait meat, aeroplane hire, staff and avgas for identified wild dog control purposes;
4. Tracking the existence of wild dogs on the rateable land; and
5. Tracking the removal of wild dogs from the rateable land.

2. The rateable land to which the special rate applies

The rateable land to which the special rate applies is all rateable land within the region which has been included in the differential general rating categories of:

- Category 11 - Rural Land $\geq 100\text{Ha}$; and
- Category 12 - Rural Land – Carbon Credits The use of the land within these differential general rating categories:
 - Specially benefits from the Scheme; and
 - Is used in a way that specially contributes to the need for the Scheme.

3. The estimated cost of carrying out the overall plan

The estimated cost of carrying out the overall plan is \$765,100.

4. Estimated time for carrying out the overall plan

The estimated time for carrying out the overall plan is 4 years ending on 30 June 2024. It is anticipated that a levy will be made in future years as the service, facility and activities are likely to be on-going programs.

5. Annual Implementation Plan 2021/2022

The actions and processes that are to be carried out for the 2021/2022 financial year will be:

1. The administration of the Scheme, including the provision of information in relation to the control of invasive pests, to the owners of the rateable land;
2. Enhanced wild dog control outcomes on the rateable land;
3. The provision of bait meat, aeroplane hire, staff and avgas for identified wild dog control purposes;
4. Monitoring the existence and impacts of invasive pests on the rateable land; and
5. Monitoring the removal of invasive pests from the rateable land.

The estimated cost of carrying out the overall plan in the 2021/22 financial year is \$250,000.

F.04 Revenue Statement

6. Amount of special rate

In accordance with: -

1. section 94(12) of the *Local Government Regulation 2012*, Council has determined that the amount of the special rate will be as identified in columns 1 and 2 of the table below; and
2. section 94(10) of the *Local Government Regulation 2012*, Council has fixed a minimum amount of the special rate, as identified in column 3 of the table below.

Special Rates to apply

Column 1 Description of Land (Differential Rating Categories)	Column 2 Cents per dollar of Rateable Value (annual)	Column 3 Minimum (annual)
Category 11 - Rural Land ≥100Ha	0.0695	\$15.00
Category 12 - Rural Land – Carbon Credits	0.0695	\$15.00

13.2 INTEREST WRITE-OFF ON OVERVALUED MINING LEASES**IX: 220803****Author: Lorraine Mathieson, Executive Assistant / Grants Officer****Attachments: Nil****KEY OUTCOME**

Key Outcome: 2. Finance

Key Initiative: 2.1.3 Undertake a review of township rating categories.

EXECUTIVE SUMMARY

This report is to request Council's authorisation to write off rates interest revenue raised against four petroleum leases due to historical land valuation reductions.

RECOMMENDATION

That Council authorises the write off of the following rates interest amounts totalling \$37,767.49 comprising:

Rates Assessment	Total Interest
PL65 - Assessment 00886-00500-000	\$ 9,301.29
PL115 - Assessment 00886-00260-000	\$ 8,302.05
PL117 - Assessment 00886-00270-000	\$ 8,182.72
PL184 - Assessment 00886-00600-000	\$11,981.43

BACKGROUND

In October 2021 Council was informed by the Department of Resources – State Valuation Service that the owner had requested a review of the valuations of four of their Petroleum Leases, numbers 65, 115, 117 and 184.

The Department identified the valuation for those four petroleum leases had been too high and was conducting a new valuation which would be effective retrospectively from the August 2018 levy. The new valuations were issued to Council and confirmed in December 2021. The reductions have resulted in a decrease to the general rates payable for the last seven levies since July 2018. The charging valuation for each assessment is as follows:

Levy	Lease 184		Lease 65		Lease 115		Lease 117	
	\$ Old	\$ New	\$ Old	\$ New	\$ Old	\$ New	\$ Old	\$ New
08-2018	65,000	38,000	49,750	14,000	47,000	21,000	44,000	25,000
02-2019	65,000	38,000	49,750	14,000	47,000	21,000	44,000	25,000
08-2019	69,000	38,000	53,000	14,000	47,000	21,000	44,000	25,000

02-2020	69,000	38,000	53,000	14,000	47,000	21,000	44,000	25,000
08-2020	69,000	38,000	53,000	14,000	47,000	21,000	44,000	25,000
02-2021	69,000	38,000	53,000	14,000	47,000	21,000	44,000	25,000
08-2021	73,482	73,482	56,201	35,000	49,988	49,988	46,834	46,834

There was a reduction in general rates against three of the leases. The amount of the changes are impacted by the valuation movements, minimum general rates, and rate capping limits. The revenue reduction for each of the assessments, by levy, is as follows:

Levy	Lease 184	Lease 65	Lease 115	Lease 117	TOTAL
08-2018	20,162.20	3,044.08		19,676.79	42,883.07
02-2019	20,162.20	3,044.08		19,676.79	42,883.07
08-2019	23,596.20	5,636.20		25,281.97	54,514.37
02-2020	23,596.20	5,636.20		25,281.97	54,514.37
08-2020	23,596.00	5,636.00		27,645.00	56,877.00
02-2021	23,596.00	5,636.00		27,645.00	56,877.00
08-2021	15,848.19	21,665.04		7,846.58	45,359.81
TOTAL	150,556.98	50,297.59		153,054.10	353,908.68

This does not include interest revenue raised against each assessment.

The owner stopped making payments on outstanding rates in November 2020 as they had initiated the valuation appeal process and had reasonable grounds to assume the amounts owing would be reduced. From Council's point of view the balance of levies outstanding after that date were overdue and interest was charged against each assessment in accordance with Council policy. After adjustment for the amended valuations, as at the 30th June 2021 the owner was in credit. Excluding interest the current balance outstanding for these four leases is \$127,357.12

The total interest charged is \$37,767.49. Of this amount \$18,975.93 accrued up to 30th June 2021 and \$18,791.56 relates to the current financial year.

Given the circumstances surrounding the valuations of the owner's leases and the significant prepayments the owner had previously made, Council deems it reasonable to write-off the interest charged against all four assessments and to recommence charging interest from the due date of the February 2022 rate levy. Council also believes it may not have a strong basis on which to enforce the prior year's interest amounts.

Updated balances will be issued to the owner prior to the February 2022 levy.

CONSULTATION (Internal/External)

Acting Manager Finance Mr James Gauvin

LEGAL IMPLICATIONS

Council may be open to civil action by the owner.

POLICY AND LEGISLATION

Recovery of Rates & Charges and General Debt Policy

Local Government Act 2009.

Local Government Regulations 2012

FINANCIAL AND RESOURCE IMPLICATIONS

The financial impact of writing-off the accrued interest on petroleum leases 65, 115, 117, and 184 is a reduction of current year revenue of \$18,791.56 and a reduction to the accumulated surplus of \$18,975.93 (as it relates to prior years).

If Council were to charge interest based on the updated rate levy values for amounts outstanding from the September levy, the total value of interest charged would be \$3,336.43.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council Risk Management Policy.

13.3 FINANCIAL SERVICES REPORT MONTH ENDING 31 JANUARY 2022**IX: 220804****Author: Lorraine Mathieson, Executive Assistant / Grants Officer****Attachments: 1. January 2022 Finance Report****KEY OUTCOME**

Key Outcome: 2. Finance

Key Initiative: 2.1.4 Link long term financial forecasting to asset management plans.

EXECUTIVE SUMMARY

The purpose of this report is to present Council with the monthly financial report

RECOMMENDATION

That Council receive the Finance Report for the period ending 31 January 2022.

BACKGROUND

Section 204 of the *Local Government Regulation 2012* requires a financial report to be present at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

CONSULTATION (Internal/External)

Not Applicable

LEGAL IMPLICATIONS

Not Applicable

POLICY AND LEGISLATION

Local Government Regulation 2012

FINANCIAL AND RESOURCE IMPLICATIONS

As per attached documentation

RISK MANAGEMENT IMPLICATIONS

Low in accordance with Council's Risk Management Policy

Income Statement

For the Month Ending 31st January 2022
Year Elapsed 58%

	Actual January	Actual YTD	Annual Budget	%
REVENUE				
Operating Revenue				
Rates, Levies and Charges	5,596	2,635,547	5,223,500	50%
Fees and Charges	6,038	96,058	56,000	172%
Rental Income	6,081	243,488	340,000	72%
Interest Received	17,407	63,929	114,000	56%
Other Income	6,348	39,339	24,500	161%
Recoverable Works Revenue	1,165,966	6,986,064	16,496,000	42%
Grants and Subsidies	269,442	1,935,079	7,364,000	26%
Total Operating Revenue	1,476,877	11,999,503	29,618,000	41%
EXPENSES				
Operating Expenses				
Corporate Governance	79,738	660,977	1,541,000	43%
Administration Costs	128,824	830,296	1,986,000	42%
Community Service Expenses	140,725	1,201,362	1,957,500	61%
Utilities Costs	25,209	323,159	591,000	55%
Recoverable Works / Flood Damage	689,113	6,346,034	16,178,000	39%
Environmental Health Expenses	73,251	344,961	1,163,000	30%
Net Plant Operations	(85,226)	(795,250)	(1,448,000)	55%
Tourism and Economic Development	19,293	372,328	845,000	44%
Infrastructure Maintenance	17,595	999,248	2,222,000	45%
Finance Costs	5,243	20,652	22,000	94%
Depreciation and Amortisation	467,236	3,323,245	5,672,000	59%
Total Operating Expenses	1,561,002	13,627,013	30,729,500	44%
NET OPERATING SURPLUS	(84,125)	(1,627,510)	(1,111,500)	146%
Capital Revenue				
Grants and Subsidies	834,000	1,451,069	3,491,000	42%
Gain / (Loss) on Disposal of PPE	(16,047)	(5,283)	420,000	-1%
Total Capital Revenue	817,952	1,445,785	3,911,000	37%
NET RESULT	733,827	(181,725)	2,799,500	-6%

Notes:

- Overall actuals are broadly in line with the amended budget and there are no areas of significant concern.
- Infrastructure Maintenance for January is low due to moving the airport refuelling costs of \$114k to Recoverable Works.
- Environmental Health costs are low compared to budget but these will rise rapidly in February with the payment for fencing contributions.

Balance Sheet

For the Month Ending 31st January 2022

Year Elapsed 58%

	Actual YTD	Annual Budget	%
Current Assets			
Cash and Equivalents	23,271,377	20,706,277	112%
Trade Receivables	17,579	336,443	5%
Rate Receivables	797,020	722,069	110%
Inventories	1,033,157	587,976	176%
Total Current Assets	25,119,132	22,352,765	112%
Non-Current Assets			
Trade and Other Receivables	107,462	111,212	97%
Property, Plant and Equipment	228,118,015	238,239,334	96%
Capital Works in Progress	14,785,553	8,047,000	184%
Total Non-Current Assets	243,011,030	246,397,546	99%
TOTAL ASSETS	268,130,162	268,750,311	100%
Current Liabilities			
Trade and Other Payables	1,857,276	615,667	302%
Employee Leave Provisions	826,000	317,196	260%
Total Current Liabilities	2,683,277	932,863	288%
Non-Current Liabilities			
Employee Leave Provisions	257,641	257,641	100%
Total Non-Current Liabilities	257,641	257,641	100%
TOTAL LIABILITIES	2,940,918	1,190,504	247%
NET COMMUNITY ASSETS	265,189,244	267,559,807	99%
Community Equity			
Shire Capital Account	88,402,906	84,854,574	104%
Asset Revaluation Reserve	160,334,761	160,334,761	100%
Current Year Surplus	(181,725)	2,799,500	-6%
Accumulated Surplus (B/Fwd)	16,633,302	19,570,972	85%
TOTAL COMMUNITY EQUITY	265,189,244	267,559,807	99%

Notes:

- There are no significant concerns in relation to the Balance Sheet. The Capital WIP is currently high at \$14.6m however completed assets will be capitalised and moved the Property and Plant line in February.

There has been a \$3.5m reduction in the Brought Forward Accumulated Surplus as this has been moved to Shire Capital to better reflect historical capital transfers and provide a more reliable, and cash backed, Surplus balance.

Cash Flow Statement

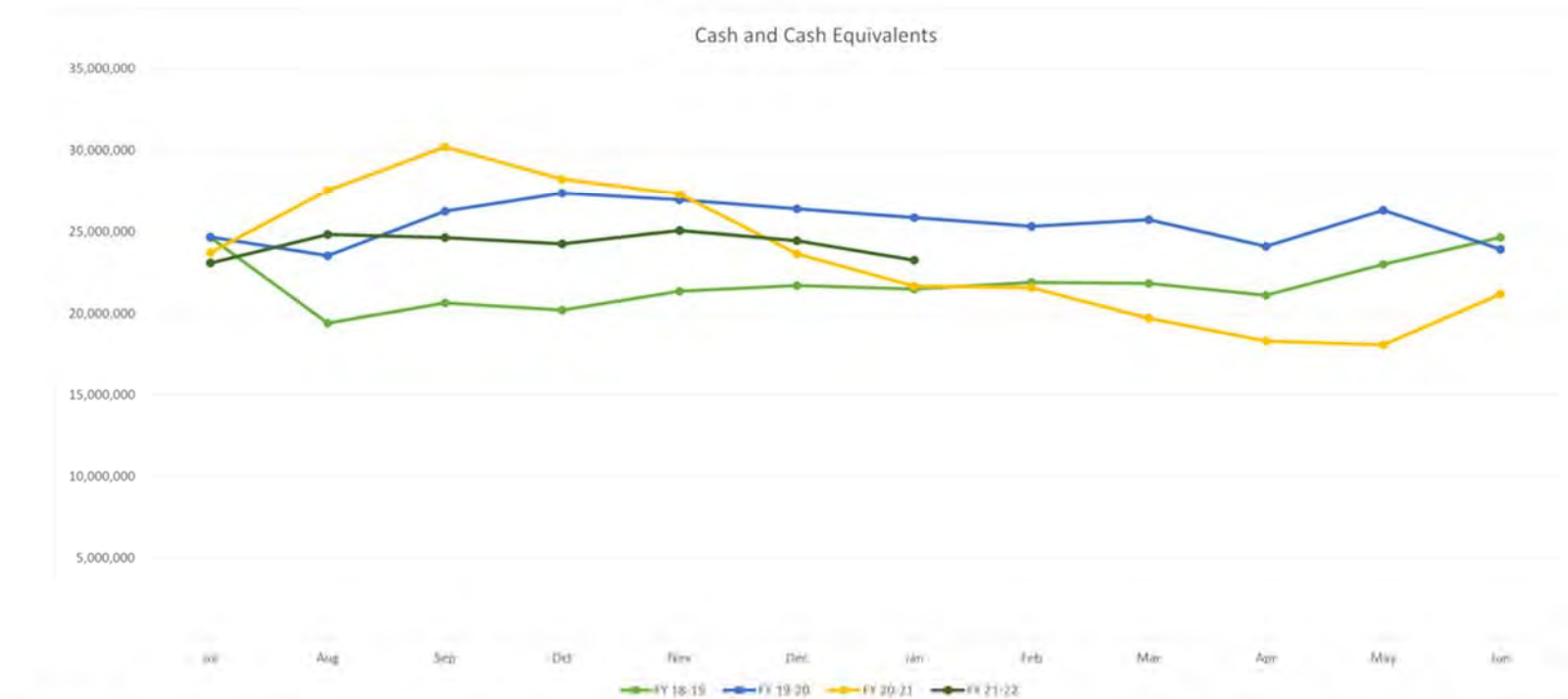
For the Month Ending 31st January 2022
Year Elapsed 58%

	Actual YTD	Annual Budget	%
Cash Flows from Operating Activities			
Receipts from Customers	10,673,530	21,510,675	50%
Payment to Suppliers and Employees	(11,259,578)	(25,686,563)	44%
	(586,049)	(4,175,888)	14%
Interest Received	90,361	114,000	79%
Rental Income	243,224	340,000	72%
Operating Grants and Subsidies	3,620,906	7,364,000	49%
Net Cash Inflow (Outflow) from Operating Activities	3,368,442	3,642,112	92%
Cash Flows from Investing Activities			
Payments for Property, Plant and Equipment	(2,796,386)	(8,047,000)	35%
Net Movement on Loans and Advances	3,750	4,000	94%
Proceeds from Sale of Assets	48,336	420,000	12%
Capital Grants and Subsidies	1,451,069	3,491,000	42%
Net Cash Inflow (Outflow) from Investing Activities	(1,293,231)	(4,132,000)	31%
Cash Flows from Financing Activities			
Repayments of Loans	-	-	0%
Net Cash Inflow (Outflow) from Financing Activities	-	-	0%
Net Increase (Decrease) in Cash Held	2,075,211	(489,888)	
Cash at Beginning of Reporting Period	21,196,165	21,196,165	
Cash at End of Reporting Period	23,271,377	20,706,277	112%

Financial Data

Cash and Equivalents

Cash and Equivalents held at the end of each month for a period of 3 years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 18-19	24,645,339	19,416,468	20,658,115	20,218,396	21,367,850	21,712,663	21,496,078	21,904,409	21,840,431	21,121,655	23,013,177	24,645,339
FY 19-20	24,671,551	23,535,958	26,256,800	27,367,857	26,953,500	26,393,586	25,865,667	25,326,981	25,726,670	24,102,136	26,312,322	23,927,800
FY 20-21	23,726,766	27,543,742	30,208,159	28,241,316	27,312,776	23,654,673	21,675,829	21,585,261	19,715,656	18,319,491	18,093,239	21,191,653
FY 21-22	23,086,462	24,832,275	24,642,707	24,261,564	25,072,828	24,452,004	23,258,895					

Capital Expenditure Summary

Asset Description	RO	Brought Forward 30/06/2021	Current Year (Actual)	Current Year (Committed)	Total Year to Date	Budget 2021/22	%	Total Project Cost	Comments
Buildings and Structures									
ENHM - Stage 2	CEO	6,941,927	38,593	8,000	46,593	50,000	93%	6,988,520	Includes Carpark
2 x 4 Bedroom Houses	CEO	-	24,950	31,105	56,055	900,000	6%	56,055	
1 x 3 Bedroom House (Eromanga)	CEO	-	5,848	236,736	242,584	300,000	81%	242,584	
ENHM Stage 3	CEO	-	-	-	-	500,000	0%	-	
TMR/QRA Office	DES	-	1,700	-	1,700	80,000	2%	1,700	
Shire Admin Offices	CEO	-	-	-	-	10,000	0%	-	
Council House Refurbishments		-	18,795	28,265	47,060	81,000	58%	47,060	
Powerhouse Estate Development	CEO	-	1,110	293,020	294,130	-	-	294,130	
Eromanga Hall F&M Toilets	DES	42,991	172,106	-	172,106	108,000	159%	215,097	
Gyrica Gardens Rec Centre	CEO	950,724	211,633	-	211,633	200,000	106%	1,162,357	
Quilpie Wash Down Bay	DES	44,148	4,868	-	4,868	-	-	49,016	2020 Carryover Project
Signage	MTED	375	3,101	-	3,101	-	-	3,476	2020 Carryover Project
2x Transportable Houses	DES	625,639	101,667	-	101,667	100,000	102%	727,306	2020 Carryover Project
34 Kookaburra Kitchen & Paint		16,262	18,465	-	18,465	19,000	97%	34,727	2020 Carryover Project
		8,622,066	602,836	597,126	1,199,963	2,348,000	51%	9,822,029	
Other Infrastructure									
Baldy Top Beautification		-	1,995	-	1,995	50,000	4%	1,995	Scope prepared, works started.
River Walk Beautification		-	-	-	-	55,000	0%	-	Delayed due to flooding.
Electronic Notice Boards		-	49,000	49,000	98,000	130,000	75%	98,000	
Toompine Play Area		-	-	5,810	5,810	90,000	6%	5,810	
JW Park Fence Upgrade		-	18,071	200	18,271	15,000	122%	18,271	To be completed in February.
JW Park Cricket Pitch Cover	DES	19,157	-	-	-	10,000	0%	19,157	
JW Park Speaker System		-	11,206	-	11,206	15,000	75%	11,206	To be completed in February.
Shade Structures Upgrade		-	-	-	-	60,000	0%	-	Quotes sought.
Quilpie Footpath Masterplan		-	27,254	-	27,254	80,000	34%	27,254	
Quilpie Cemetery Beautification		-	-	-	-	20,000	0%	-	
ENHM Landscaping		-	-	-	-	40,000	0%	-	
Shire Signage		-	3,417	5,172	8,589	50,000	17%	8,589	
Adavale Museum		-	-	-	-	20,000	0%	-	
4 Bay Shed Depot		-	28,558	19,000	47,558	55,000	86%	47,558	Ordered - complete in March.
Wash Down Bay Walkway		-	22,794	-	22,794	15,000	152%	22,794	Still needs installation.
Batching Plant 3 Phase Point		-	1,840	-	1,840	10,000	18%	1,840	
Toompine Transfer Station		-	-	-	-	40,000	0%	-	
Park Seating		-	-	-	-	12,000	0%	-	
Irrigation Improvement		-	25,265	1,596	26,861	50,000	54%	26,861	Masterplan currently in development.
Aerodrome Fuel Relocation		-	-	-	-	175,000	0%	-	
Flood Warning Cameras	DES	-	53,017	2,053	55,070	60,000	92%	55,070	Arrived, awaiting installation.

VIC Driver Reviver Upgrade			86,266	12,000	98,266	99,000	99%	98,266	Toilet arrived, complete in February.
Rick M Memorial	DCCS	262,149	3,798	-	3,798	3,000	127%	265,947	Complete.
Quilpie Streetscaping	DES	414,393	62,094	-	62,094	60,000	103%	476,488	2020 Carryover Project
Ero Streetscape Opalopolis	DES	42,806	350	-	350	-	-	43,156	2020 Carryover Project
Tourism Virtual Reality	MTED	172,063	19,169	-	19,169	5,000	383%	191,231	2020 Carryover Project
Baldy Top Development	DES	14,984	81,597	-	81,597	82,000	100%	96,581	Complete.
Bi-centennial Upgrade	DES	7,895	152,541	47,000	199,541	117,000	171%	207,436	Bought monorail, not installed. Shade structure awarded.
Knot-o-saurus Park Stage 1	DES	218,615	56,664	-	56,664	57,000	99%	275,279	Almost complete.
Quilpie Landfill Stage 1	DES	345,860	33,066	-	33,066	40,000	83%	378,925	
Opal Fossicking Stage 1	MTED	38,287	1,433	-	1,433	2,000	72%	39,721	Complete.
Toursim Interactive Displays	MTED	32,114	-	-	-	-	-	32,114	
Bulloo Park Racecourse Rehab	DES	17,342	90,852	1,875	92,727	71,000	131%	110,070	
		1,585,664	830,248	143,706	973,954	1,588,000	61%	2,559,618	
Plant & Equipment									
Replacement Unit 27 (Garbage Truck)	WFM	-	-	430,650	430,650	431,000	100%	430,650	Delivered, awaiting invoice for payment.
Storage Server Replacement	WFM	-	14,677	-	14,677	16,000	92%	14,677	
Replace Unit 39 - Coaster Bus	WFM	-	-	95,299	95,299	110,000	87%	95,299	Awaiting delivery - January 2022.
Replace Unit 93 - Ranger	WFM	-	-	60,909	60,909	60,000	102%	60,909	Awaiting delivery.
Replace Unit 1103 - Ranger	WFM	-	-	60,909	60,909	55,000	111%	60,909	Awaiting delivery.
Replace Unit 1104 - Ranger	WFM	-	-	60,909	60,909	55,000	111%	60,909	Awaiting delivery.
Replace Unit 1105 - Hilux	WFM	-	-	72,300	72,300	55,000	131%	72,300	Awaiting delivery.
Replace Unit 1108 - Ranger	WFM	-	-	62,831	62,831	55,000	114%	62,831	Awaiting delivery.
Replace Unit 1109 - Ranger	WFM	-	-	60,909	60,909	55,000	111%	60,909	Awaiting delivery.
Replace Unit 1110 - Ranger	WFM	-	-	62,832	62,832	55,000	114%	62,832	Awaiting delivery.
Replace Unit 1111 - Ranger	WFM	-	-	-	-	30,000	0%	-	
Replace Unit 1114 - Prado	WFM	-	-	26,177	26,177	75,000	35%	26,177	Delivered. See separate report.
Replace Unit 1050 - Prado	WFM	-	-	65,605	65,605	75,000	87%	65,605	Delivered. Payment made in February.
Replace Unit 4 - Ford Escape	WFM	-	-	44,123	44,123	45,000	98%	44,123	Awaiting delivery.
Replace Unit 56 - Hino Single	WFM	-	-	36,643	36,643	140,000	26%	36,643	Awaiting delivery.
Replace Unit 85 - Hino Crew	WFM	-	-	190,340	190,340	180,000	106%	190,340	Awaiting delivery.
Replace Unit 96 - Fighter Truck	WFM	-	-	102,435	102,435	140,000	73%	102,435	Awaiting delivery.
Replace Unit 59 - UD Tipper	WFM	-	-	304,694	304,694	305,000	100%	304,694	Awaiting delivery.
Water Tanker (with Unit 2204)	WFM	-	-	137,500	137,500	138,000	100%	137,500	Awaiting delivery.
Replace Unit 104 - Roller	WFM	-	-	186,727	186,727	215,000	87%	186,727	Awaiting delivery - 13th December.
Replace Unit 106 - Roller	WFM	-	212,872	-	212,872	210,000	101%	212,872	Correction of GST error in January.
Replace Unit 117 - Bobcat Skid	WFM	-	-	96,575	96,575	110,000	88%	96,575	Awaiting delivery.
250 KVA Generator - ENHM	WFM	-	65,562	-	65,562	75,000	87%	65,562	
		-	293,111	2,158,367	2,451,479	2,685,000	91%	2,451,479	
Roads									
Grid Replacements	DES	-	8,500	-	8,500	-	-	8,500	
R2R Drought Program	DES	35,468	7,048	-	7,048	-	-	42,517	

Boonkai St Concrete Footpath	DES	23,672	37,284	-	37,284	40,000	93%	60,956	Complete.
Resheeting & Water Dams	DES	421,787	(72,347)	-	(72,347)	-	-	349,439	One more dam to construct.
Reseal Various	DES	-	44,065	-	44,065	50,000	88%	44,065	
Burt St Eromanga	DES	37,623	1,756	-	1,756	-	-	39,379	
Gyrica Street	DES	22,750	-	-	-	-	-	22,750	
Bi-centennial Park	DES	43,147	4,728	-	4,728	5,000	95%	47,875	
R2R Concrete Floodways	DES	-	-	-	-	220,000	0%	-	Start in March.
Kyabra Road	DES	-	253,886	-	253,886	76,000	334%	253,886	Reseal works, complete.
Mt Margaret Road	DES	-	250,916	-	250,916	302,000	83%	250,916	Reseal works, complete.
Old Charleville Road	DES	-	42,487	-	42,487	30,000	142%	42,487	Reseal works, complete.
Stanley Street Intersection	DES	-	14,080	-	14,080	20,000	70%	14,080	Reseal works, complete.
Jabiru Street	DES	-	55,578	-	55,578	56,000	99%	55,578	Reseal works, complete.
Onion Creek Road	DES	-	172,917	-	172,917	196,000	88%	172,917	Reseal works, complete.
Quilpie Adavale Rd Lookout	DES	-	5,730	-	5,730	15,000	38%	5,730	Blocks arrived, complete in February.
Eromanga Kerb	DES	-	-	-	-	110,000	0%	-	
		584,615	826,628	-	826,628	1,120,000	74%	1,411,243	
Water Infrastructure									
Clear Water Tank EWTP	DES	56,508	5,613	-	5,613	6,000	94%	62,121	
Eromanga Water Treatment	DES	23,321	71,883	13,515	85,398	85,000	100%	108,719	In progress, complete March.
Sommerfield Rd Water Mains	DES	3,349	389	-	389	-	-	3,737	
Water Main Upgrade	DES	-	164,308	-	164,308	200,000	82%	164,308	Almost complete.
		83,177	242,193	13,515	255,708	291,000	88%	338,885	
Sewerage Infrastructure									
Eromanga Sewer Shed	DES	-	1,369	5,650	7,019	15,000	47%	7,019	
		-	1,369	5,650	7,019	15,000	47%	7,019	
		10,875,522	2,796,386	2,918,365	5,714,751	8,047,000	71%	16,590,273	

Revenue and Expenditure Report

For the Month Ending 31 January 2022

Year Elapsed 58%

		REVENUE			EXPENSE			COMMENTS
		Actual YTD	Budget 21/22	%	Actual YTD	Budget 21/22	%	
1000-0001	CORPORATE GOVERNANCE							
1000-0002	EXECUTIVE SERVICES							
1000-2000-0000	Executive Services Salaries and Oncosts	CEO			140,377	275,000	51%	
1000-2020-0000	Executive Services Expenses	CEO			64,632	356,000	18%	
1000-2030-0000	Executive Services - HR Salaries	HR			81,572	128,000	64%	Backpay not originally budgeted.
1000-2040-0000	Executive Services - HR Expenses	HR			67,915	141,000	48%	Slight delays in recruiting new staff.
1000-0002	EXECUTIVE SERVICES		-	0%	354,496	900,000	39%	
1100-0002	COUNCILLORS EXPENSES							
1100-2000-0000	Councillor Wages	CEO			192,123	330,000	58%	
1100-2001-0000	Councillor Remuneration - Meetings	CEO			37,278	64,000	58%	
1100-2020-0000	Councillors Allowances & Expenditure	CEO			6,335	15,000	42%	
1100-2030-0000	Councillor Professional Dev Training	CEO			-	5,000	0%	
1100-2040-0000	Councillors Conferences & Deputation	CEO			7,073	22,000	32%	
1100-2050-0000	Election Expenses	CEO			-	-	0%	
1100-2060-0000	Meeting Expenses	CEO			3,288	5,000	66%	
1100-0002	COUNCILLORS EXPENSES		-	0%	246,096	441,000	56%	
1000-0001	CORPORATE GOVERNANCE		-	0%	600,592	1,341,000	45%	
2100-0002	ADMINISTRATION & FINANCE							
2100-2000-0000	Administration Salaries	MF			551,499	1,132,000	49%	Lower staffing than originally planned.
2100-2020-0000	Consultants	MF			77,679	100,000	78%	Offset staff wages due relieving duties.
2100-2070-0000	Staff Training & Development	HR			45,864	150,000	31%	
2100-2090-0000	Council Gym Membership Program - 20%	HR			1,056	1,000	106%	Early payment of 12 month memberships.
2100-2110-0000	Advertising	MF			1,922	8,000	24%	
2100-2120-0000	Audit Fees	MF			20,093	84,000	24%	Awaiting final 2021 audit bill.
2100-2130-0000	Bank Charges	MF			3,873	6,000	65%	
2100-2180-0000	Computer Services	MF			106,441	200,000	53%	
2100-2185-0000	Fringe Benefits Tax	MF			7,556	6,000	126%	Includes \$3,170 for FY2021. Missed accrual
2100-2220-0000	Shire Office Operating Expenses	DCCS			36,690	80,000	46%	
2100-2230-0000	Insurance	MF			17,824	150,000	12%	Costs now allocated to each function.
2100-2270-0000	Legal Expenses	MF			22,115	40,000	55%	
2100-2280-0000	Postage	DCCS			1,668	5,000	33%	
2100-2290-0000	Printing & Stationery	DCCS			9,930	35,000	28%	
2100-2330-0000	Shire Office Repairs & Maintenance	DCCS			4,429	5,000	89%	
2100-2340-0000	Subscriptions	CEO			105,976	110,000	96%	LGAQ annual subscription paid.
2100-2350-0000	Administration Telephone & Fax	MF			17,413	40,000	44%	
2100-2370-0000	Valuation Fees Rates	MF			8,427	9,000	94%	Annual fees paid.
2100-2500-0000	Valuation of Assets	MF			621	30,000	2%	Funds to be spent in April 2022.
2100-2510-0000	Asset Management Expenses	CEO			386	20,000	2%	
2100-2600-0000	Depn General Admin	DCCS			30,725	52,000	59%	
2100-0002	ADMINISTRATION & FINANCE		-	0%	1,072,213	2,263,000	47%	

Revenue and Expenditure Report

For the Month Ending 31 January 2022

Year Elapsed 58%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
2110-0002 STORES								
2110-2220-0000 Stores Operating Expenses	MF				99,818	208,000	48%	
2110-2225-0000 Stores Write-Offs	MF				(1,211)	-	0%	
2110-2540-0000 Freight	MF				2,055	12,000	17%	
2110-2815-0000 Stores Oncosts Recoveries	MF				(79,220)	(120,000)	66%	
2110-0002 STORES		-	-	0%	21,442	100,000	21%	
2200-0002 RATES & CHARGES								
2210-0003 Rates Cat 1 Town of Quilpie Res,HA								
2210-1000-0000 Cat 1 Rates	MF	53,970	108,000	50%				
2210-1005-0000 Cat 1 Interest on Rates	MF	499	1,000	50%				
2210-1080-0000 Cat 1 Discount	MF	(4,442)	(10,000)	44%				
2210-1085-0000 Cat 1 Pensioner Rebate	MF	(1,602)	(4,000)	40%				
2210-1090-0000 Cat 1 Writeoff and Refund	MF	(95)	-	0%				
2210-0003 Rates Cat 1 Town of Quilpie Res,HA		48,330	95,000	51%	-	-	0%	
2212-0003 Rates Cat 2 - Quilpie -Res 1-1OHA								
2212-1000-0000 Cat 2 Rates	MF	539	1,000	54%				
2212-1005-0000 Cat 2 Interest on rates	MF	274	-	0%				
2212-1080-0000 Cat 2 Discount	MF	(27)	-	0%				
2212-1090-0000 Cat 2 Writeoff and Refund	MF	(91)	-	0%				
2212-0003 Rates Cat 2 - Quilpie -Res 1-1OHA		695	1,000	69%	-	-	0%	
2214-0003 Rates Cat 3 Town of Quilpie Commercial								
2214-1000-0000 Cat 3 Rates	MF	16,030	32,000	50%				
2214-1005-0000 Cat 3 Interest on Rates	MF	70	500	14%				
2214-1080-0000 Cat 3 Discount	MF	(1,415)	(3,000)	47%				
2214-1085-0000 Cat 3 Pensioner Rebate	MF	(120)	-	0%				
2214-0003 Rates Cat 3 Town of Quilpie Commercial		14,564	29,500	49%	-	-	0%	
2216-0003 Rates Cat 4 Town of Quilpie- Indus								
2216-1000-0000 Cat 4 Rates	MF	5,767	11,000	52%				
2216-1005-0000 Cat 4 Interest on Rates	MF	17	-	0%				
2216-1080-0000 Cat 4 Discount	MF	(474)	(1,000)	47%				
2216-0003 Rates Cat 4 Town of Quilpie- Indus		5,309	10,000	53%	-	-	0%	
2218-0003 Rates Cat 5 -Town of Eromanga								
2218-1000-0000 Cat 5 Rates	MF	6,580	13,000	51%				
2218-1005-0000 Cat 5 Interest on Rates	MF	51	500	10%				
2218-1080-0000 Cat 5 Discount	MF	(394)	(1,000)	39%				
2218-1085-0000 Cat 5 Pensioner Rebate	MF	(188)	(500)	38%				
2218-1090-0000 Cat 5 Write Off & Refund	MF	(22)	-	0%				
2218-0003 Rates Cat 5 -Town of Eromanga		6,027	12,000	50%	-	-	0%	

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
2220-0003 Rates Cat 6- Other Rural Towns								
2220-1000-0000 Cat 6 Rates	MF	10,733	21,000	51%				
2220-1005-0000 Cat 6 Interest on Rates	MF	199	500	40%				
2220-1080-0000 Cat 6 Discount	MF	(1,531)	(2,000)	77%				
2220-1085-0000 Cat 6 Pensioner Rebate	MF	(414)	(500)	83%				
2220-1090-0000 Cat 6 Writeoff and Refund	MF	(127)	-	0%				
2220-0003 Rates Cat 6- Other Rural Towns		8,861	19,000	47%	-	-	0%	
2222-0003 Cat 7 -Opal Mines								
2222-1000-0000 Cat 7 Rates	MF	18,820	37,000	51%				
2222-1005-0000 Cat 7 Interest on Rates	MF	280	500	56%				
2222-1080-0000 Cat 7 Discount	MF	(1,153)	(3,000)	38%				
2222-1085-0000 Cat 7 Pensioner Rebate	MF	-	(500)	0%				
2222-1090-0000 Cat 7 Writeoff and Refund	MF	(71)	-	0%				
2222-0003 Cat 7 -Opal Mines		17,875	34,000	53%	-	-	0%	
2226-0003 Rates Cat 9-Rural Pumps & Bore Sites								
2226-1000-0000 Cat 9 Rates	MF	1,422	3,000	47%				
2226-1005-0000 Cat 9 Interest on Rates	MF	5	-	0%				
2226-1080-0000 Cat 9 Discount	MF	(79)	(500)	16%				
2226-1090-0000 Cat 9 Writeoff and Refund	MF	(0)	-	0%				
2226-0003 Rates Cat 9-Rural Pumps & Bore Sites		1,348	2,500	54%	-	-	0%	
2228-0003 Rates Cat 10-Rural & Res Land 10-100 HA								
2228-1000-0000 Rates 10 -Rates	MF	3,588	7,000	51%				
2228-1080-0000 Cat 10 Discount	MF	(328)	(500)	66%				
2228-1090-0000 Cat 10 Writeoff and Refund	MF	(105)	-	0%				
2228-0003 Rates Cat 10-Rural & Res Land 10-100 HA		3,159	6,500	49%	-	-	0%	
2230-0003 Rates Cat 11-Rural Gazin Ag & Ag 100 HA								
2230-1000-0000 Cat 11 Rates	MF	665,587	1,330,000	50%				
2230-1005-0000 Cat 11 Interest on Rates	MF	3,568	6,000	59%				
2230-1080-0000 Cat 11 Discount	MF	(56,704)	(106,000)	53%				
2230-1090-0000 Rates Cat 11 Writeoff and Refund	MF	(1,430)	(1,500)	95%				
2230-0003 Rates Cat 11-Rural Gazin Ag & Ag 100 HA		611,022	1,228,500	50%	-	-	0%	
2232-0003 Rates Cat 12 -Carbon Credits								
2232-1000-0000 Cat 12 Rates	MF	94,643	190,000	50%				
2232-1005-0000 Cat 12 Interest on Rates	MF	405	2,000	20%				
2232-1080-0000 Cat 10 Discount	MF	(8,964)	(15,000)	60%				
2232-1090-0000 Cat 12 Writeoff and Refund	MF	(215)	(500)	43%				
2232-0003 Rates Cat 12 -Carbon Credits		85,869	176,500	49%	-	-	0%	

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
2234-0003 Rates Cat 13-Transformer								
2234-1000-0000 Cat 13 Rates	MF	4,909	-	0%				
2234-1080-0000 Cat 13 Discount	MF	(491)	-	0%				
2234-0003 Rates Cat 13-Transformer		4,418	-	0%	-	-	0%	
2236-0003 Rates Cat 14-Mining & Oil Production								
2236-1000-0000 Cat 14 Rates	MF	1,563,763	3,126,000	50%				
2236-1005-0000 Cat 14 Interest on Rates	MF	18,598	12,000	155%				
2236-1080-0000 Cat 14 Discount	MF	(129,929)	(312,000)	42%				
2236-1090-0000 Cat 14 Writeoff and Refund	MF	(1,666)	(2,000)	83%				
2236-0003 Rates Cat 14-Mining & Oil Production		1,450,766	2,824,000	51%	-	-	0%	
2238-0003 Rates Cat 15-Oil Distillation/Refining								
2238-1000-0000 Cat 14 Rates	MF	32,129	64,000	50%				
2238-1080-0000 Cat 14 Discount	MF	(3,213)	(6,000)	54%				
2238-1090-0000 Cat 14 Writeoff and Refund	MF	(8)	-	0%				
2238-0003 Rates Cat 15-Oil Distillation/Refining		28,908	58,000	50%	-	-	0%	
2295-1100-0000 FAGS General Component	MF	1,073,366	4,037,000	27%				On budget - June 2022 catch-up payment.
2295-1130-0000 FAGS Identified Road Component	MF	348,554	1,359,000	26%				On budget - June 2022 catch-up payment.
2295-0002 GRANTS		1,421,920	5,396,000	26%	-	-	0%	
2300-0002 OTHER REVENUE								
2300-1500-0000 Administration Fees (GST Applies)	MF	6,216	2,000	311%				Includes \$4.7k office rental fees.
2300-1510-0000 Admin Fees (GST Exempt)	MF	4,506	5,000	90%				
2300-1530-0000 W4Q3 2019-21 various projects	CEO	58,213	-	0%				Capital grants to match asset purchases.
2300-1540-0000 W4Q Covid	CEO	535,000	-	0%				
2300-1550-0000 LRCIP-Local Rd & Community Infrs. P	CEO	-	752,000	0%				Capital grants to match asset purchases.
2300-1570-0000 BBRF4 Gyrica Garden Multi-Function R	CEO	566,211	707,000	80%				Capital grants to match asset purchases.
2300-1601-0000 Fire Levy Commission	MF	-	4,000	0%				
2300-1800-0000 Bank Interest Received	MF	166	2,000	8%				
2300-1810-0000 Investment Interest	MF	63,763	85,000	75%				Higher cash balances than forecast.
2300-1990-0000 Miscellaneous Income	MF	1,155	2,000	58%				
2300-1995-0000 Misc Income GST Free	MF	520	2,000	26%				
2300-2130-0000 Investment Admin & Fees Charges	MF				16,779	16,000	105%	Partially offset by higher interest revenue.
2310-1300-0000 Quilpie Club Rent	MF	264	500	53%				
2310-1541-0000 W4Q FY 21-24	MF	24,065	1,080,000	2%				Capital grants to match asset purchases.
2310-2300-0000 Quilpie Club Expenses	MF				655	500	131%	
2300-0002 OTHER REVENUE		1,260,079	2,641,500	48%	17,435	16,500	106%	

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		REVENUE			EXPENSE			COMMENTS	
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%		
2400-0002	EMPLOYEE ONCOSTS								
2400-2010-0000	Expense Annual Leave	MF			373,730	700,000	53%		
2400-2011-0000	Expense Long Service Leave	MF			51,140	85,000	60%		
2400-2012-0000	Expense Sick Leave	MF			96,057	155,000	62%		
2400-2013-0000	Expense Public Holiday	MF			99,114	190,000	52%		
2400-2015-0000	Expense Bereavement Leave	MF			2,135	4,000	53%		
2400-2016-0000	Expense Domestic Violence Leave	MF			-	2,000	0%		
2400-2020-0000	Expense Maternity Leave	MF			6,357	5,000	127%		
2400-2065-0000	Expense Super Contributions-12%	MF			337,078	585,000	58%		
2400-2230-0000	Expense Workers Compensation	MF			50,182	50,000	100%		
2400-2315-0000	Expense Employee Relocation	MF			-	10,000	0%		
2400-2410-0000	Expense WH&S	MF			120,474	197,000	61%	More than offset by recoveries.	
2400-2821-0000	Recovery Annual Leave	MF			(280,276)	(480,000)	58%		
2400-2822-0000	Recovery Sick Leave	MF			(72,740)	(130,000)	56%		
2400-2823-0000	Recovery LSL	MF			(62,349)	(115,000)	54%		
2400-2824-0000	Recovery Public Holidays	MF			(95,246)	(165,000)	58%		
2400-2825-0000	Recovery Superannuation	MF			(321,293)	(540,000)	59%		
2400-2826-0000	Recovery Workers Comp	MF			(47,506)	(80,000)	59%		
2400-2827-0000	Recovery Training	MF			(103,918)	(175,000)	59%		
2400-2828-0000	Recovery WH&S	MF			(130,932)	(225,000)	58%		
2400-2829-0000	Recovery Contractors	MF			(137,871)	(160,000)	86%		
2400-2830-0000	Recovery Office Equipment	MF			(34,878)	(60,000)	58%		
2400-2831-0000	Recovery Administration	MF			(67,035)	(100,000)	67%		
2400-0002	EMPLOYEE ONCOSTS		-	-	0%	(217,778)	(247,000)	88%	Significant improvement over budget.
2000-0001	ADMINISTRATION AND FINANCE		4,969,148	12,534,000	40%	893,312	2,132,500	42%	
3000-0001	INFRASTRUCTURE								
3000-0002	ENGINEERING ADMIN & SUPERVISION								
3000-1100-0000	Apprentice Incentive Payments	DES	52,237	10,000	522%				
3000-2029-0000	Engineering O/C Recover Supervision	DES				(143,007)	(230,000)	62%	
3000-2030-0000	Engineering O/C Recover Plant	DES				(10,636)	(20,000)	53%	
3000-2040-0000	Engineering O/C Recover FP & LT	DES				(30,063)	(50,000)	60%	
3000-2050-0000	Engineering O/C Recover Wet Weather	DES				(20,726)	(36,000)	58%	
3000-2060-0000	Wet Weather Wages Expense	DES				-	10,000	0%	
3000-2080-0000	Purchase equip-cameras, data loggers	DES				2,188	6,000	36%	
3000-2220-0000	Engineering Management Expenses	DES				35,422	123,000	29%	
3000-2420-0000	Quality Assurance Expenses	DES				40,462	70,000	58%	
3000-2985-0000	Engineering Consultants	DES				20,480	20,000	102%	Grant application costs - SWQld.
3000-2990-0000	Works Supervision	DES				405,385	707,000	57%	
3000-0002	ENGINEERING ADMIN & SUPERVISION		52,237	10,000	522%	299,504	600,000	50%	

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		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3100-0002	WATER							
3100-0003	WATER - QUILPIE							
3100-1000-0000	Quilpie Water Charges	DES	116,878	234,000	50%			On budget - single levy issued.
3100-1005-0000	Quilpie Water Charges Interest	DES	749	1,000	75%			
3100-1080-0000	Quilpie Water Discount	DES	(10,058)	(19,000)	53%			
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	(1,770)	(4,000)	44%			
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	(202)	-	0%			
3100-1500-0000	Quilpie Water Connections	DES	525	1,000	53%			
3100-2200-0000	Drinking Water Quality Plan	DES			4,500	3,000	150%	
3100-2220-0000	Quilpie Water - Wages	DES			22,219	50,000	44%	
3100-2230-0000	Quilpie Water Operations	DES			35,489	42,000	84%	Includes \$12k DWQMP
3100-2600-0000	Depn Quilpie Water	DES			62,152	106,000	59%	
3101-1150-0000	LGGSP - Quilpie Water Main Upgrade	DES	151,079	-	0%			
3100-0003	WATER - QUILPIE		257,203	213,000	121%	124,360	201,000	62%
3110-0003	WATER - EROMANGA							
3110-1000-0000	Eromanga Water Charges	DES	14,439	28,000	52%			On budget - single levy issued.
3110-1005-0000	Eromanga Water Charges Interest	DES	48	-	0%			
3110-1080-0000	Eromanga Water Discount	DES	(1,229)	(2,000)	61%			
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	(246)	(500)	49%			
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	(22)	-	0%			
3110-2220-0000	Eromanga Water Operations-Wages	DES			15,627	30,000	52%	
3110-2230-0000	Eromanga Water Operations-Expenses	DES			23,969	40,000	60%	
3110-2600-0000	Depn Eromanga Water	DES			70,318	120,000	59%	
3110-0003	WATER - EROMANGA		12,989	25,500	51%	109,914	190,000	58%
3120-0003	WATER - ADAVALE							
3120-1000-0000	Adavale Water Charges	DES	12,524	25,000	50%			On budget - single levy issued
3120-1005-0000	Adavale Water Charges Interest	DES	67	-	0%			
3120-1080-0000	Adavale Water Discount	DES	(1,126)	(2,000)	56%			
3120-1085-0000	Adavale Water Pensioner Remissions	DES	(460)	(1,000)	46%			
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	DES	(20)	-	0%			
3120-2220-0000	Adavale Water Operations	DES			1,543	18,000	9%	Plan for upgrade to bore outlet.
3120-2600-0000	Depn Adavale Water	DES			9,126	16,000	57%	
3120-0003	WATER - ADAVALE		10,986	22,000	50%	10,669	34,000	31%
3130-0003	WATER - CHEEPIE							
3130-2220-0000	Cheepie Water Operations	DES			1,097	2,000	55%	
3130-2600-0000	Depn Cheepie Water	DES			581	1,000	58%	
3130-0003	WATER - CHEEPIE		-	-	0%	1,678	3,000	56%

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		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3140-0003	WATER - TOOMPINE							
3140-2220-0000	Toompine Water Operations-Wages	DES			-	2,000	0%	Contingency budget.
3140-2230-0000	Toompine Water Operations	DES			-	10,000	0%	Contingency budget.
3140-2600-0000	Water Depreciation-Toompine	DES			1,182	2,000	59%	
3140-0003	WATER - TOOMPINE		-	-	0%	1,182	14,000	8%
3100-0002	WATER		333,415	270,500	123%	547,307	1,042,000	53%
3200-0002	SEWERAGE							
3200-0003	SEWERAGE QUILPIE							
3200-1000-0000	Quilpie Sewerage Charges	DES	94,960	190,000	50%			On budget - single levy issued.
3200-1005-0000	Quilpie Sewerage Interest	DES	553	1,000	55%			
3200-1080-0000	Quilpie Sewerage Discount	DES	(8,225)	(17,000)	48%			
3200-1085-0000	Quilpie Sewerage Pensioner Remission	DES	(221)	(500)	44%			
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	DES	(190)	-	0%			
3200-1510-0000	Quilpie Sewerage Connection	DES	530	1,000	53%			
3200-2220-0000	Quilpie Sewerage Operations-Wages	DES				23,597	50,000	47%
3200-2230-0000	Quilpie Sewerage Operations	DES				12,234	45,000	27%
3200-2600-0000	Depn Quilpie Sewerage	DES				58,567	102,000	57%
3200-0003	SEWERAGE QUILPIE		87,408	174,500	50%	94,398	197,000	48%
3210-0003	SEWERAGE EROMANGA							
3210-1000-0000	Eromanga Sewerage Charges	DES	11,362	22,000	52%			On budget - single levy issued.
3210-1005-0000	Eromanga Sewerage Charges Interest	DES	74	-	0%			
3210-1080-0000	Eromanga Sewerage Discount	DES	(836)	(2,000)	42%			
3210-1085-0000	Eromanga Sewerage Pensioner Remissions	DES	(16)	-	0%			
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	DES	(18)	-	0%			
3210-2220-0000	Eromanga Sewerage Operations-Wages	DES				5,031	10,000	50%
3210-2230-0000	Eromanga Sewerage Operations	DES				2,871	15,000	19%
3210-2600-0000	Depn Eromanga Sewer	DES				12,278	21,000	58%
3210-0003	SEWERAGE EROMANGA		10,566	20,000	53%	20,179	46,000	44%
3212-0003	SEWERAGE ADAVALE							
3212-2600-0000	Depn Adavale Septic System	DES				59	500	12%
3212-0003	SEWERAGE ADAVALE		-	-	0%	59	500	12%
3214-0003	SEWERAGE TOOMPINE							
3214-2600-0000	Depn Toompine Hall Septic System	DES				59	500	12%
3214-0003	SEWERAGE TOOMPINE		-	-	0%	59	500	12%
3200-0002	SEWERAGE		97,974	194,500	50%	114,695	244,000	47%

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		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3300-0002	INFRASTRUCTURE MAINTENANCE							
3300-0003	SHIRE ROADS MAINTENANCE							
3300-1150-0000	DES	-	892,000	0%				
3300-2220-0000	DES				36,788	150,000	25%	
3300-2230-0000	DES				187,110	300,000	62%	
3300-2600-0000	DES				1,763,342	2,955,000	60%	
3300-0003		-	892,000	0%	1,987,241	3,405,000	58%	
3303-0003	SHIRE ROADS - FLOOD DAMAGE 2019							
3303-1160-0000	DES	701,019	701,000	100%				Recovery of prior year expense.
3303-0003		701,019	701,000	100%	-	-	0%	
3304-0003	SHIRE ROADS - FLOOD DAMAGE 2020							
3304-1160-0000	DES	362,039	2,160,000	17%				Revenue and expenditure are broadly in line with no budget issues.
3304-2300-0000	DES				330,342	2,000,000	17%	
3304-0003		362,039	2,160,000	17%	330,342	2,000,000	17%	
3305-0003	SHIRE ROADS - FLOOD DAMAGE 2021							
3305-1150-0000	DES	8,336	681,000	1%				
3305-1250-0000	DES	2,337,315	8,000,000	29%				
3305-1260-0000	DES	18,000	60,000	30%				
3305-2200-0000	DES				16,496	8,000	206%	
3305-2300-0000	DES				2,337,315	8,000,000	29%	Funds held in liability account until reconciliation complete. No budget issue.
3305-0003		2,363,650	8,741,000	27%	2,353,811	8,008,000	29%	
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE							
3310-2220-0000	DES				235,092	567,000	41%	
3310-2230-0000	DES				14,004	30,000	47%	
3310-2240-0000	DES				1,336	35,000	4%	
3310-0003		-	-	0%	250,432	632,000	40%	
3330-0003	DEPOTS & CAMPS							
3330-1510-0000	DES	-	5,000	0%				Proterra to be charged for use.
3330-2220-0000	DES				47,717	37,000	129%	Includes Thylungra Camp dismantlement.
3330-2330-0000	DES				98,428	141,000	70%	Includes annual insurance, depot tidy.
3330-2600-0000	DES				206,974	363,000	57%	
3330-0003		-	5,000	0%	353,119	541,000	65%	
3340-0003	WORKSHOP							
3340-2220-0000	DES				14,687	39,000	38%	
3340-2230-0000	DES				148,673	227,000	65%	Relief contract staff.
3340-0003		-	-	0%	163,361	266,000	61%	

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3350-0003 PLANT & MACHINERY								
3350-1510-0000 Gain/Loss on Sale/Disposal of Plant	DES	14,528	420,000	3%				
3350-1570-0000 Diesel Rebate - ATO	DES	39,608	75,000	53%				
3350-2145-0000 Small Plant Repairs	DES				11,667	16,000	73%	
3350-2225-0000 Small Plant Purchases	DES				7,632	10,000	76%	Tandem trailer purchase.
3350-2229-0000 Plant Operations	DES				332,662	535,000	62%	Higher fuel costs and insurance prepaid.
3350-2330-0000 Plant Repairs & Maintenance	DES				362,278	950,000	38%	Few breakdowns due to preventative maint.
3350-2331-0000 Plant Registration	DES				71,940	75,000	96%	Annual cost paid September.
3350-2585-0000 Plant Recoveries	DES				(1,744,788)	(3,300,000)	53%	Plant hire practices under review.
3350-2600-0000 Depn Plant	DES				364,531	645,000	57%	
3350-0003 PLANT & MACHINERY		54,136	495,000	11%	(594,080)	(1,069,000)	56%	
3360-0003 AERODROME								
3360-1310-0000 Quilpie Refuelling Revenue	DES	128,393	210,000	61%				
3360-1320-0000 CASA Drone Signage Sponsorship	DES	-	1,000	0%				
3360-2310-0000 Quilpie Refuelling Op & R&M	DES				139,618	230,000	61%	
3360-2320-0000 CASA Drone Signage	DES				1,956	2,000	98%	
3360-2325-0000 Quilpie Aerodrome Operations	DES				26,085	60,000	43%	
3360-2330-0000 Quilpie Aerodrome Repairs & Maint	DES				59,577	100,000	60%	
3360-2340-0000 Eromanga Aerodrome Repairs & Maint	DES				970	10,000	10%	Contingency budget.
3360-2350-0000 Adavale Aerodrome Repairs & Maint	DES				71	2,000	4%	
3360-2360-0000 Toompine Aerodrome Repairs & Maint	DES				-	2,000	0%	
3360-2370-0000 Cheepie Aerodrome Repairs & Maint	DES				-	2,000	0%	
3360-2600-0000 Depn Quilpie Aerodrome	DES				160,760	265,000	61%	
3365-2600-0000 Depn Eromanga Aerodrome	DES				34,708	59,000	59%	
3360-0003 AERODROME		128,393	211,000	61%	423,744	732,000	58%	
3370-0003 BULLOO PARK								
3370-1500-0000 Bulloo Park Fees	DCCS	1,086	2,000	54%				
3370-2220-0000 Bulloo Park Operations	DCCS				69,779	95,000	73%	
3370-2600-0000 Depn Bulloo Park	DCCS				50,441	85,000	59%	
3370-0003 BULLOO PARK		1,086	2,000	54%	120,220	180,000	67%	
3371-0003 BULLOO RIVER WALKWAY								
3371-2220-0000 Bulloo River Walkway Operations	MED				-	5,000	0%	
3371-0003 BULLOO RIVER WALKWAY		-	-	0%	-	5,000	0%	
3375-0003 JOHN WAUGH PARK								
3375-2220-0000 John Waugh Park Operations	DCCS				76,746	90,000	85%	Potential capital works - being investigated.
3375-2600-0000 Depn John Waugh Park	DCCS				9,469	16,000	59%	
3375-0003 JOHN WAUGH PARK		-	-	0%	86,214	106,000	81%	

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Year Elapsed 58%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3376-0003 BICENTENNIAL PARK								
3376-2220-0000 Bicentennial Park Operations	DCCS				17,401	35,000	50%	
3376-2600-0000 Depn Bicentennial Park	DCCS				25,143	45,000	56%	
3376-0003 BICENTENNIAL PARK		-	-	0%	42,543	80,000	53%	
3377-0003 BALDY TOP RECREATION AREA								
3377-2220-0000 Baldy Top Operations	DCCS				734	1,000	73%	
3377-0003 BALDY TOP RECREATION AREA	DCCS	-	-	0%	734	1,000	73%	
3380-0003 COUNCIL LAND & BUILDINGS								
3380-1500-0000 Gain / Loss on Land & Buildings for Resale	DCCS	(16,712)	-	0%				Curlew Estate sales - pre public auction
3380-1501-0000 Profit / (Loss) on Sale of Assets	DCCS	(3,100)	-	0%				
3380-2330-0000 Council Properties Operating Exp	DCCS				15,681	31,000	51%	
3380-2600-0000 Depn Council Buildings Other	DCCS				15,697	26,000	60%	
3380-0003 COUNCIL LAND & BUILDINGS		(19,811)	-	0%	31,378	57,000	55%	
3385-0003 PARKS & GARDENS								
3385-2220-0000 Parks & Gardens Operating Expenses	DES				72,900	116,000	63%	
3385-2420-0000 Street Tree Program	DES				-	3,000	0%	
3385-2600-0000 Depn Parks Building	DES				44,351	75,000	59%	
3385-0003 PARKS & GARDENS		-	-	0%	117,251	194,000	60%	
3390-0003 PUBLIC TOILETS								
3390-2220-0000 Public Toilets Operations	DES				39,550	58,000	68%	
3390-0003 PUBLIC TOILETS		-	-	0%	39,550	58,000	68%	
3300-0002 INFRASTRUCTURE MAINTENANCE		3,590,513	13,207,000	27%	5,705,861	15,196,000	38%	
3400-0002 BUSINESS OPPORTUNITIES								
3400-0003 DMR WORKS								
3400-1280-0000 Red Road Resheet 21/22 (Rev)	DES	-	440,000	0%				Claim not yet made.
3400-2260-0000 Red Rd Resheet 21/22 (Exps)	DES				380,081	440,000	86%	
3401-1258-0000 DMR Works-MRD RMPC 2021/22 (Rev)	DES	551,266	2,200,000	25%				
3401-2230-0000 DMR WORKS - MRD RMPC Exp 21/22	DES				371,384	2,000,000	19%	
3403-1275-0000 Quilpie-Adavale Red Rd (TIDS) Revenu	DES	975,000	975,000	100%				
3403-2200-0000 Quilpie-Adavale Red Road (TIDS) Exps	DES				1,121,012	1,250,000	90%	
3405-1300-0000 CN-15666 Diamantina Drainage Revenue	DES	1,811,658	2,725,000	66%				
3405-2300-0000 CN-15666 Diamantina Drainage Costs	DES				1,591,092	2,425,000	66%	
3400-0003 DMR WORKS		3,337,925	6,340,000	53%	3,463,569	6,115,000	57%	

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Year Elapsed 58%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
3410-0003 PRIVATE WORKS								
3410-1500-0000 Private Works Revenue - No GST	DES	5,620	5,000	112%				
3410-1550-0000 Private Works Revenue	DES	105,418	75,000	141%				
3410-2230-0000 Private Works Expenditure	DES				58,695	55,000	107%	
3410-0003 PRIVATE WORKS		111,038	80,000	139%	58,695	55,000	107%	High profit margin on works.
3400-0002 BUSINESS OPPORTUNITIES		3,448,962	6,420,000	54%	3,522,264	6,170,000	57%	
3000-0001 INFRASTRUCTURE		7,470,864	20,092,000	37%	9,890,127	22,652,000	44%	
4000-0001 ENVIRONMENT & HEALTH								
4100-0002 PLANNING & DEVELOPMENT								
4100-0003 TOWN PLANNING - LAND USE & SURVEY								
4100-1010-0000 Rural G&Ag-Wild Dog Control	CEO	35,728	77,000	46%				
4100-1500-0000 Town Planning Fees	CEO	700	1,000	70%				
4100-2220-0000 Town Planning Expenses	CEO				22,129	46,000	48%	
4100-0003 TOWN PLANNING - LAND USE & SURVEY		36,429	78,000	47%	22,129	46,000	48%	
4150-0003 BUILDING CONTROLS								
4150-1501-0000 Building Fees - GST Applies	CEO	4,063	5,000	81%				
4150-2220-0000 Building Expenses	CEO				254	5,000	5%	
4151-2225-0000 Swimming Pool Inspection Costs	CEO				325	1,000	32%	
4150-0003 BUILDING CONTROLS		4,063	5,000	81%	579	6,000	10%	
4100-0002 PLANNING & DEVELOPMENT		40,492	83,000	49%	22,708	52,000	44%	
4200-0002 WASTE MANAGEMENT								
4200-0003 GARBAGE COLLECTION								
4200-1000-0000 Garbage Charges	DES	131,953	244,000	54%				Bin audit complete. Higher than budget.
4200-1005-0000 Garbage Charges - Interest	DES	973	2,000	49%				
4200-1080-0000 Garbage Charges Discount	DES	(11,161)	(22,000)	51%				
4200-1090-0000 Garbage Charges Writeoff and Refund	DES	(384)	-	0%				
4200-2220-0000 Garbage Operations	DES				71,642	123,000	58%	
4200-0003 GARBAGE COLLECTION		121,381	224,000	54%	71,642	123,000	58%	
4250-0003 LANDFILL OPERATIONS								
4250-2235-0000 Landfill Operations	DES				126,937	201,000	63%	Includes \$12k for legal and MCU app.
4250-2600-0000 Depn Landfill	DES				600	5,000	12%	
4250-0003 LANDFILL OPERATIONS		-	-	0%	127,536	206,000	62%	
4200-0002 WASTE MANAGEMENT		121,381	224,000	54%	199,178	329,000	61%	

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Year Elapsed 58%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL							
4300-0003	PLANT PEST CONTROL							
4300-2250-0000	Com. combating drought-pest weed exp				2,981	-	0%	
4300-2290-0000	Plant Pest Control Expenses				40,284	58,000	69%	
4300-0003	PLANT PEST CONTROL	-	-	0%	43,264	58,000	75%	
4310-0003	ANIMAL PEST CONTROL							
4310-2235-0000	Wild Dog Coordinator Expenditure				105,037	174,000	60%	
4310-2250-0000	Wild Dog Bonus Payments				3,350	25,000	13%	
4310-2280-0000	DNR Precept - Barrier Fence				55,568	140,000	40%	
4312-1000-0000	Baiting Fee Reimbursements	26,520	-	0%				
4312-2260-0000	Syndicate Baiting Expense				46,566	250,000	19%	Next round due in February 2022.
4313-1170-0000	QLD Feral Pest Initiative	27,406	-	0%				
4313-2280-0000	2020 Exclusion Fence Program				48,750	50,000	98%	Final payments made in September.
4313-2290-0000	2021 Council Exclusion Fence Subsidy				-	340,000	0%	Allocated in Nov CM, not yet paid.
4310-0003	ANIMAL PEST CONTROL	53,926	-	0%	259,270	979,000	26%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT							
4320-1500-0000	Common Application Fees	1,200	2,000	60%				
4320-1600-0000	Mustering / Supplement Fees	1,512	5,000	30%				
4320-1700-0000	Sale of Stock	3,123	-	0%				
4320-1800-0000	Reserve Fees	-	3,000	0%				
4320-2200-0000	Common Fence Repairs & Firebreaks				518	10,000	5%	
4320-2220-0000	Stock Routes & Reserves Expenses				21,190	33,000	64%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT	5,835	10,000	58%	21,707	43,000	50%	
4330-0003	DOMESTIC ANIMAL CONTROL							
4330-1300-0000	Animal Write-Off	(340)	-	0%				
4330-1400-0000	Animal Discounts	(1,230)	(1,000)	123%				
4330-1500-0000	Animal Control Fees	9,050	10,000	91%				Annual registration issued.
4330-1700-0000	Animal Control Fines & Penalties	1,011	1,000	101%				
4330-2220-0000	Animal Control Expenses				1,969	13,000	15%	
4330-0003	DOMESTIC ANIMAL CONTROL	8,491	10,000	85%	1,969	13,000	15%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL	68,252	20,000	341%	326,211	1,093,000	30%	
4500-0002	ENVIRONMENT & HEALTH							
4510-0003	ENVIRONMENTAL PROTECTION							
4510-2220-0000	Environmental Protection Expenses				5,764	28,000	21%	
4510-0003	ENVIRONMENTAL PROTECTION	-	-	0%	5,764	28,000	21%	

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Year Elapsed 58%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
4520-0003 HEALTH AUDITING & INSPECTION								
4520-1400-0000 Health Licenses & Permits Revenue	CEO	2,520	3,000	84%				
4520-2230 Health Operations		2,520	3,000	84%	-	-	0%	
4500-0002 ENVIRONMENT & HEALTH		2,520	3,000	84%	5,764	28,000	21%	
4000-0001 ENVIRONMENT & HEALTH		232,644	330,000	70%	553,861	1,502,000	37%	
5000-0001 COMMUNITY SERVICES								
5100-0002 COMMUNITY DEVELOPMENT								
5120-0003 COMMUNITY FACILITIES SWIMMING POOLS								
5120-2220-0000 Quilpie Swimming Pool Operations	DCCS				106,065	169,000	63%	
5120-2330-0000 Quilpie Swimming Pool Repairs & Mtc	DCCS				20,868	35,000	60%	
5120-2600-0000 Depn Swimming Pool Structures	DCCS				31,554	54,000	58%	
5125-2220-0000 Eromanga Swimming Pool Opt & Maint	DCCS				24,376	28,000	87%	Total pool function on budget at 42%.
5125-2230-0000 Eromanga Swimming Pool Repairs & Mtc	DCCS				62	7,000	1%	
5125-2600-0000 Depn Eromanga Swimming Pool	DCCS				4,130	7,000	59%	
5120-0003 COMMUNITY FACILITIES SWIMMING POOLS		-	-	0%	187,055	300,000	62%	
5150-0003 COMMUNITY FACILITIES - SHIRE HALLS								
5150-1500-0000 Shire Halls - Revenue	DCCS	1,989	2,000	99%				
5150-2220-0000 Shire Hall Operations	DCCS				18,113	28,000	65%	
5150-2330-0000 Shire Halls Repairs & Maintenance	DCCS				50,953	71,000	72%	
5150-2600-0000 Depn Shire Halls	DCCS				59,772	101,000	59%	
5150-0003 COMMUNITY FACILITIES - SHIRE HALLS		1,989	2,000	99%	128,838	200,000	64%	
5170-0003 RECREATION FACILITIES								
5170-2220-0000 Recreational Facilities Operating Expenses	DCCS				5,009	6,000	83%	
5170-2230-0000 Recreational Facilities Repairs & Maintenance	DCCS				204	4,000	5%	
5170-2250-0000 All Sports Building	DCCS				1,085	4,000	27%	
5170-2330-0000 Adavale Sport & Rec Grounds	DCCS				3,628	18,000	20%	
5170-2340-0000 Eromanga Rodeo & Race Grounds	DCCS				6,695	12,000	56%	
5170-2600-0000 Depn Recreational Facilities	DCCS				27,992	48,000	58%	
5170-0003 RECREATION FACILITIES		-	-	0%	44,613	92,000	48%	
5180-0003 TOWN DEVELOPMENT								
5180-2820-0000 Town Development - Eromanga	CEO				-	5,000	0%	
5180-2830-0000 Town Development - Adavale	CEO				-	5,000	0%	
5180-2840-0000 Town Development - Toompine	CEO				-	5,000	0%	
5180-0003 TOWN DEVELOPMENT		-	-	0%	-	15,000	0%	Contingency budgets.

Revenue and Expenditure Report

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Year Elapsed 58%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
5190-0003	COMMUNITY DEVELOPMENT							
5190-1150-0000	Community Bus Income	DCCS	4,198	3,000	140%			
5190-1210-0000	Grants - National Australia Day Council	DCCS	22,400	-	0%			
5190-2100-0000	Community Support Activities & Event	DCCS			42,289	45,000	94%	\$25k JT Group activities.
5190-2150-0000	Buses - Community Support	DCCS			1,273	10,000	13%	
5190-2320-0000	Community Celebrations	DCCS			27,049	39,000	69%	Rick Memorial, Xmas, Aust Day, ANZAC.
5190-2500-0000	Council Community Grants	DCCS			26,947	50,000	54%	
5190-2840-0000	Quilpie Street Development	DCCS			4,245	5,000	85%	
5192-1102-0000	Grant Community Drought Support	DCCS	8,800	-	0%			
5190-0003	COMMUNITY DEVELOPMENT		35,398	3,000	1180%	101,804	149,000	68%
5100-0002	COMMUNITY DEVELOPMENT		37,387	5,000	748%	462,310	756,000	61%
5200-0002	AGED SERVICES							
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS	67,040	95,000	71%			
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS			51,212	95,000	54%	
5220-2240-0000	Gyrica Gardens Rec-Centre -OM	DCCS			6,554	-	0%	
5220-2600-0000	Depn Aged Accom Building	DCCS			56,920	104,000	55%	
5200-0002	AGED SERVICES		67,040	95,000	71%	114,687	199,000	58%
5225-0002	HOUSING							
5225-1200-0000	Rent - Housing	DCCS	176,184	240,000	73%			
5225-2230-0000	Housing - Repairs & Maintenance	DCCS			141,913	240,000	59%	
5225-2600-0000	Depn Housing	DCCS			129,105	225,000	57%	
5225-0002	HOUSING		176,184	240,000	73%	271,017	465,000	58%
5300-0003	COMMUNITY HEALTH PROMOTIONS							
5300-1100-0000	Health Promotions Officer Grant Rev	DCCS	131,291	150,000	88%			
5300-1700-0000	TRAIC Grant	DCCS	65,816	-	0%			
5300-1800-0000	Localised Mental Heath Grant	DCCS	75,000	-	0%			
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS			51,000	86,000	59%	
5300-2200-0000	Heart of Australia Bus Visit	DCCS			25,000	20,000	125%	
5300-2240-0000	Health Promotions Officer Activities	DCCS			88,627	200,000	44%	
5300-2700-0000	TRAIC Grant	DCCS			-	5,000	0%	
5300-2800-0000	Localised Mental Heath Grant	DCCS			86,179	87,000	99%	Johnathan Thurston visit. Finished Aug.
5300-0003	COMMUNITY HEALTH PROMOTIONS		272,107	150,000	181%	250,806	398,000	63%

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Year Elapsed 58%

		Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
5500-0002	TOURISM								
5510-0003	ECONOMIC DEVELOPMENT & PROMOTION								
5510-2100-0000	Economic Development	MED				26,070	79,000	33%	
5510-2120-0000	Economic Dev Training & Conferences	MED				1,832	3,000	61%	
5510-2130-0000	Opal Fossicking Area	MED				15	5,000	0%	
5510-2140-0000	Subscriptions & Memberships	MED				12,916	15,000	86%	
5510-2150-0000	SWRED-Tourism Development	MED				26,791	59,000	45%	
5510-2190-0000	DCP Extension2 - Shop Front Upgrades	MED				-	50,000	0%	
5510-0003	ECONOMIC DEVELOPMENT & PROMOTION		-	-	0%	67,625	211,000	32%	
5520-0003	VISITOR INFORMATION CENTRE								
5520-1500-0000	Visitors Info Centre Sales	MED	11,199	15,000	75%				
5520-1510-0000	VIC Gallery Sales (GST Free)	MED	9,243	1,000	924%				
5520-1520-0000	Visitors Information Centre Donation	MED	113	-	0%				
5520-1530-0000	Bus Tour Fees	MED	541	-	0%				
5520-2000-0000	VIC - Wages	MED				164,252	290,000	57%	
5520-2110-0000	VIC - Exhibitions & Events	MED				1,465	10,000	15%	
5520-2120-0000	VIC - Tourism Promotion	MED				23,222	58,000	40%	
5520-2220-0000	VIC Operating Expenses	MED				19,839	38,000	52%	
5520-2230-0000	VIC - Repairs & Maintenance	MED				14,153	42,000	34%	
5520-2510-0000	Artist Payments - Sales (GST Excl)	MED				8,094	-	0%	
5520-2515-0000	Artist Payments - Sales (GST Incl)	MED				1,382	-	0%	
5520-2600-0000	Depn VIC	MED				24,932	42,000	59%	
5521-1500-0000	VIC Outback Mates Sales	MED	(879)	(1,000)	88%				
5522-1500-0000	VIC - Hell Hole Gorge Pass	MED	903	1,000	90%				
5520-0003	VISITOR INFORMATION CENTRE		21,119	16,000	132%	257,340	480,000	54%	
5530-0003	TOURISM EVENTS & ATTRACTIONS								
5530-1120-0000	Grant-VIC Driver Reviver Upgrade	MED	98,500	-	0%				
5530-2100-0000	Major Events Promotion	MED				7,204	15,000	48%	
5531-1100-0000	Grant Tourism Events	MED	15,575	-	0%				
5531-2200-0000	EVENTS - Tourism Events	MED				8,009	20,000	40%	
5530-0003	TOURISM EVENTS & ATTRACTIONS		114,075	-	0%	15,213	35,000	43%	
5500-0002	TOURISM		650,526	501,000	130%	976,688	1,788,000	55%	

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	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
5600-0002	ARTS & CULTURE							
5610-0003	MUSEUMS							
5610-2220-0000	Eromanga Living History Centre O&M	CEO			4,557	12,000	38%	
5610-2230-0000	Museum Operations & Maintenance	MED			377	6,000	6%	
5610-2240-0000	Powerhouse Museum Operations	MED			1,033	2,000	52%	
5610-2250-0000	Railway / Local History	MED			1,276	25,000	5%	
5610-2260-0000	Eromanga Natural Hist. Museum	CEO			23,210	35,000	66%	
5610-2290-0000	ENHM COVID-19 Operating Support	CEO			-	10,000	0%	
5610-2600-0000	Depn Museum	MED			28,016	62,000	45%	
5610-0003	MUSEUMS		-	0%	58,469	152,000	38%	
5630-0003	REGIONAL ARTS DEVELOPMENT FUNDING							
5630-1100-0000	RADF Grant Revenue	DCCS	38,084	25,000	152%			
5630-1400-0000	RADF Earnback and Refunds	DCCS	9,696	-	0%			
5630-2180-0000	RADF Grant Expenditure	DCCS			16,535	40,000	41%	
5630-5000-0000	REGIONAL ARTS DEVELOPMENT FUNDING		47,780	25,000	191%	16,535	40,000	41%
5600-0002	ARTS & CULTURE		47,780	25,000	191%	75,004	192,000	39%
5700-0002	LIBRARY SERVICES							
5710-1100-0000	Libraries Operating Grant Revenue	DCCS	693	1,000	69%			
5710-1120-0000	First Five Grant - Library	DCCS	3,062	-	0%			
5710-1600-0000	Library Fees & Charges Revenue	DCCS	-	9,000	0%			
5710-2120-0000	First Five Grant - Library Exp	DCCS			3,667	9,000	41%	
5710-2220-0000	Library Operating Expenses	DCCS			91,841	176,000	52%	
5710-2330-0000	Library Repairs & Maintenance Expens	DCCS			4,815	5,000	96%	
5710-2600-0000	Depn Library	DCCS			15,706	27,000	58%	
5711-1130-0000	Grant Centrelink Access Point	DCCS	5,040	5,000	101%			
5700-0002	LIBRARY SERVICES		8,795	15,000	59%	116,029	217,000	53%
5750-0002	DISASTER MANAGEMENT SERVICES							
5750-1100-0000	Grant - Get Ready Queensland	DCCS	6,102	6,000	102%			
5750-2020-0000	Get Ready Qld Exp	DCCS			5,282	6,000	88%	
5750-2220-0000	Disaster Management Operations	CEO			188	4,000	5%	
5750-0002	DISASTER MANAGEMENT SERVICES		6,102	6,000	102%	5,471	10,000	55%
5800-0002	PUBLIC SERVICES							
5810-0003	STATE EMERGENCY SERVICES							
5810-1140-0000	QLD Emergency Services Grant Revenue	WHS	22,043	19,000	116%			
5810-2220-0000	Emergency Services Operations	WHS			9,896	19,000	52%	
5810-2600-0000	Depn S.E.S	WHS			9,601	16,000	60%	
5810-0003	STATE EMERGENCY SERVICES		22,043	19,000	116%	19,497	35,000	56%

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Year Elapsed 58%

	Resp. Off	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 21/22	%	ACTUAL YTD	BUDGET 21/22	%	
5820-0003	TELEVISION							
5820-2230-0000	TV Maintenance & Repairs				6,868	40,000	17%	
5820-2600-0000	Depn Satellite TV				13,640	24,000	57%	
5820-0003	TELEVISION	-	-	0%	20,509	64,000	32%	
5830-0003	CEMETERIES							
5830-1500-0000	Burial Fees	-	2,000	0%				
5830-2220-0000	Cemeteries Operations				12,798	35,000	37%	
5830-2230-0000	Cemeteries Maintenance				-	3,000	0%	
5830-2600-0000	Depn Cemeteries Building				815	2,000	41%	
5830-0003	CEMETERIES	-	2,000	0%	13,613	40,000	34%	
5800-0002	PUBLIC SERVICES	36,940	42,000	88%	175,119	366,000	48%	
5000-0001	COMMUNITY SERVICES	772,632	573,000	135%	1,689,121	3,102,000	54%	
TOTAL REVENUE AND EXPENDITURE		13,445,288	33,529,000	40%	13,627,013	30,729,500	44%	
		ACTUAL	BUDGET					
PROFIT / (LOSS)		(181,725)	2,799,500	-6%				

Rates Report

For the Month Ending 31st January 2022

Year Elapsed 58%

Outstanding Balances Summary

Time	Amount	# Ass.
Current Year	\$ 380,683	50
1-2 Years	\$ 365,190	25
2-3 Years	\$ 26,787	6
3-4 Years	\$ 19,045	4
4-5 Years	\$ 9,329	2
5+ Years	\$ 6,123	9
Interest	\$ 56,336	13
	\$ 863,493	
February Mining Lease Adj	-\$ 353,909	
Prepaid Rates	-\$ 61,599	75
	\$ 447,985	

Category	Current	1 Year	2 Years	3+ Years	Interest	Total
Cat 1 - Town Quilpie - Res <1ha	\$ 19,148	\$ 24,493	\$ 12,642	\$ 16,889	\$ 11,902	\$ 85,074
Cat 2 - Town of Quilpie - Res 1-10ha	\$ 555	\$ 1,711	\$ 1,699	\$ 5,444	\$ 2,331	\$ 11,740
Cat 3 - Town of Quilpie Commercial	\$ 4,370	\$ 3,599	\$ 3,538	\$ 1,737	\$ 1,504	\$ 14,749
Cat 4 - Town of Quilpie Industrial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cat 5 - Township of Eromanga	\$ 3,414	\$ 479	\$ -	\$ -	\$ 220	\$ 4,113
Cat 6 - Other Rural Towns	\$ 2,126	\$ 1,962	\$ 1,270	\$ 2,413	\$ 1,377	\$ 9,148
Cat 7 - Opal Mines	\$ 3,036	\$ 2,682	\$ 1,325	\$ 3,390	\$ 790	\$ 11,223
Cat 8 - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cat 9 - Rural - Pumps and Bore Sites	\$ 214	\$ -	\$ -	\$ -	\$ 4	\$ 218
Cat 10 - Rural and Res Land 10-100ha	\$ 210	\$ -	\$ -	\$ -	\$ 5	\$ 216
Cat 11 - Rural - Grazing & Ag <100ha	\$ 76,642	\$ 26,825	\$ 5,935	\$ 4,623	\$ 10,374	\$ 124,398
Cat 12 - Rural - Carbon Credits	\$ 525	\$ -	\$ -	\$ -	\$ 70	\$ 596
Cat 13 - Transformer	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0
Cat 14 - Mining and Oil Prod	\$ 161,197	\$ 45,179	\$ -	\$ -	\$ 41,733	\$ 248,108
Cat 15 - Oil Distillation/Refining	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 271,438	\$ 106,930	\$ 26,409	\$ 34,497	\$ 70,311	\$ 509,584

The way information in this table is calculated and the date reported is slightly different from the Outstanding Balances table above, and includes the \$353,909 February mining lease amendments. As such there are some variances between the two.

Debtor Analysis

- 1) The vast majority of the outstanding balance relates to five assessments of an oil and gas company that has a total of \$599,444 outstanding representing 70% of total outstanding rates. These amounts have been reduced in February due to retrospective valuation changes. The new amount owing is \$248,108 including interest (see separate report).
- 2) A local community / support organisation has \$39,855 outstanding over three assessments covering periods up to five years. Collection of these amounts has been complicated by proof of ownership and other issues and Council is working with the State to obtain payment. These amounts have not been deemed to be doubtful.
- 3) There are only eleven other assessments with outstanding balances of three or more years (timeframe they can be sold) with a total of about \$73,200 owing. Two are on active payment plans. One has \$24.5k owing with a payment plan that lapsed in August 2021 however the owners currently have the property on the market for sale.
- 4) Sixty-three of the assessments have only current levy and / or interest owing. The majority of these are payment oversights and with Overdue Rate letters being issued and phonecalls made it is hoped that many of these will be paid prior to the March rate levy being issued.
- 5) There are 75 assessments with prepaid balances predominantly as a result of regular deductions. This is about 7.5% of the 992 total rate assessments.

Cash Analysis

For the Month Ending 31st January 2022

Cash at Bank	301,284
Investments	22,970,092
	23,271,377
less: Long Service Provisions (50%)	(311,228)
less: Annual Leave Provisions	(453,718)
less: Unspent Grant Receipts	(1,988,420)
less: Prepaid Rates	(61,599)
less: Accumulated Surplus 30th June 2021	(16,633,302)
less: Working Capital Cash	(3,000,000)
NET CASH SURPLUS	823,110

Investment Analysis

Investment	Type	Expiry	Rate	Balance	Interest
QTC Cash Fund - January	At Call	N / A	0.50%	18,609,087	8,209.67 #
NAB 68-980-5860-080921	Term	8-Mar	0.25%	1,077,513	1,070.13 *
NAB 24-364-1822-271219	Term	27-Mar	0.25%	1,138,951	982.93 *
NAB 85-292-7623-080921	Term	8-Mar	0.25%	2,144,542	2,129.85 *
				22,970,092	12,392.59

* Interest accrued to 31st January only. Received only at end of term deposit date.

QTC charges an admin fee of 0.15% On funds managed per year. The January interest shown above does not include that cost.

13.4 PROCUREMENT POLICY AMENDMENT AND ADOPTION**IX: 220821****Author: Lorraine Mathieson, Executive Assistant / Grants Officer****Attachments: 1. 2022 Procurement Policy****KEY OUTCOME****Key Outcome:** 2. Finance**Key Initiative:** 2.1.4 Link long term financial forecasting to asset management plans.**EXECUTIVE SUMMARY**

Council is required to adopt a Procurement Policy at least once each financial year. The attached policy fulfils that requirement for 2021/22 as well as makes a number of functional and compliance improvements to the existing policy.

RECOMMENDATION

That Council adopt the attached Procurement Policy 2022.

BACKGROUND

Council adopts a Procurement Policy each financial year that governs who has purchasing delegations and how procurement decisions are to be made. This is done both because it is a requirement under section 198 of the Local Government Regulation 2012 and to ensure that Council staff obtain best value in the management of Council finances while minimising fraud and non-compliance risk.

A review of Quilpie Shire's procurement function identified a number of deficiencies and areas for improvement which management is seeking to address through the employment of a Procurement Officer and changes to internal systems. An important element of this is a review of the Procurement Policy.

While the attached policy is broadly similar to the existing policy, the major changes that have been incorporated are:

1. Expenditure delegations are now not only provided to the CEO but also include other staff as listed in Table 1;
2. Expenditure is now authorised where the costs will be wholly offset by additional associated revenues (ie private works or a new grant programme), and in circumstances where required by a legal or contractual obligation;
3. Table 1 Financial Delegations has been refined to clarify that values are exclusive of GST, staff titles have been updated, some generic level titles have been used for organisational consistency and to allow for title changes, and some minor value delegations added for the Librarian, Executive Assistant, and Finance Officer – Receivables;
4. Purchases of information technology related equipment, software and services have been limited to Executive level management and the IT staff chain-of-command to ensure system compatibility and inclusion in the IT Register;

5. The CEO has the ability to suspend the financial delegations of any staff member subject to periodic ratification by Council;
6. Staff members below Manager level can only sign-off purchase orders over which they have clear operational authority, while management levels can cross-authorise other department purchases only where necessary to prevent procurement delays due to the smaller size of Council and to cater for staff absences;
7. The quotation requirements are now included as a table for easier reference and clarity about the recording requirements of all quotes received has been included;
8. More information has been included about the need to ensure quotations represent value, that there is an allocated budget, and written justification to be provided when not accepting the lowest quote;
9. The addition of some additional definitions and tightening of some general policy wording.

CONSULTATION (Internal/External)

Manager Governance

Acting Manager Finance and Administration

LEGAL IMPLICATIONS

As per Section 198 of the Local Government Regulation 2012

POLICY AND LEGISLATION

Local Government Regulation 2012

Procurement Policy v9 (to be superseded)

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

RISK MANAGEMENT IMPLICATIONS

The adoption of the Procurement Policy will reduce audit and compliance risk in Council's procurement activities.

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

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Date Adopted by Council	16 th February 2022	Council Resolution No.	17-12-20
Effective Date	16 th February 2022	Review Date	June 2022
Policy Owner	Council	Responsible Officer	MFA
Policy Number	F.05	IX Reference	91112
Version Number	V7	17-Apr-20	Reviewed and adopted
	V8	16-Dec-20	Reviewed and adopted
	V9	12-Mar-21	Reviewed and adopted
	V10		

CEO Chief Executive Officer
DCCS Director Corporate and Community Services
DES Director Engineering Services
MFA Manager Finance and Administration

1 OBJECTIVE

Quilpie Shire Council is committed to ensuring that it is transparent and accountable in the procurement of all goods and services. This policy establishes a framework to ensure that all Council's procurement activities take into consideration the following factors:-

- are carried out in a professional manner, promoting probity and accountability;
- are conducted in a fair and transparent manner through open and effective competition;
- support local business;
- comply with the Council's legal and statutory obligations;
- minimise operational costs;
- deliver best quality and value for money;
- support and advance Council's environmental, economic, and social responsibilities;
- maintain public confidence in the Council;
- effectively manage risk; and
- assist in achieving Council's goals, as set out in the Corporate Plan.

2 SCOPE

This document sets out the Council's policy for purchasing throughout the organisation and provides information on the roles and responsibilities of key officers and areas involved in the purchasing function within Council to ensure compliance with the *Local Government Act 2009*.

This policy applies to the procurement of all goods and services by Council and Council representatives as required by the *Local Government Act 2009*.

3 STATEMENT

3.1 PRINCIPLES

All Council procurement must be conducted in strict compliance with the sound contracting principles as outlined in Section 104(3) of the *Local Government Act 2009*, including the procurement principles as follows:-

Value for Money.

- Council will harness its purchasing power to achieve the best value for money.
- The concept of value for money is not restricted to price alone.
- As a minimum the value for money assessment will include consideration of:-
 - contribution to the advancement of Council's priorities;
 - fitness for purpose, quality, services, and support;
 - whole-of-life costs including costs of acquiring, using, maintaining, and disposing;
 - internal administration costs;
 - technical compliance issues;
 - risk exposure; and
 - the value of any associated environmental benefits.

Open and Effective Competition.

- Council will as far as is reasonably practicable conduct purchasing of goods and services through a process of open and effective competition.
- The Council will give fair and equitable consideration to all prospective suppliers.

F.05 Procurement Policy 2022

- Suppliers wishing to conduct business with Council will be given every reasonable opportunity to do so subject to them satisfying Council's requirements and relevant evaluation criteria. This may include, but not be limited to, demonstrated technical ability, environmental impact, company profile, professional references, quality assurance and total acquisition cost.

The Development of Competitive Local Business and Industry.

- Council encourages the development of competitive local businesses within the regional area. It will endeavour to promote and support local industry and efficient competition in the region in all its procurement activities.
- Council acknowledges and fully supports the Queensland Government's Local Industry Policy.
- It is committed to giving local industry a fair and reasonable opportunity to tender for project work.
- When considering quotations and tenders for projects, Council's evaluation methods will be tailored to suit the specific project and should include appropriate provisions for the consideration of preferred suppliers.
- In addition to price, performance, quality, suitability and other evaluation criteria, the following areas may also be considered in evaluating offers:
 - creation of local employment opportunities;
 - readily available servicing support;
 - more convenient communications for contract management;
 - economic growth within the local area; and
 - benefit to Council of associated local commercial transactions.

Environmental Protection.

Council promotes environmental protection through its procurement activities. In undertaking any procurement activities, Council will:-

- promote the purchase of environmentally friendly goods and services that satisfy value for money criteria, when considering value for money also include the environmental cost;
- foster the development of products and processes of low environmental and climatic impact;
- provide an example to business, industry, and the community by promoting the use of climatically and environmentally friendly goods and services; and
- encourage environmentally responsible activities.

Ethical Behaviour and Fair Dealing.

- Council staff involved in purchasing must behave with impartiality, fairness, independence, openness, integrity, and professionalism in their discussions and negotiations with suppliers and their representatives.
- In addition, procurement must be conducted in a way that ensures that expenditure is only for Council purposes and is adequately documented to provide support for and transparency of recommendations and decisions.
- Council staff involved in purchasing must avoid suppliers who seek favours or operate outside the competition and the policies encompassed in this document.
- Council officers involved in the purchasing process must avoid and/or declare, to their Supervisor, Manager, or the Chief Executive Officer, any potential conflicts of interest or material personal interest (refer to Council's Code of Conduct and the legislation), and, if there is a conflict of interest, take no further part in the process.

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Probity and Transparency

Council is committed to high levels of ethical standards in purchasing. In every instance, decisions in purchasing must be based on value and benefit to Council and the community;

- Transparency in decision making is most formally met through written scope/specifications; written evaluations against these must be provided for accountability and record keeping;
- Information given to prospective suppliers must be designed to inform and not to mislead;
- Commercially sensitive information, including bid prices and terms must be treated confidentially;
- Officers must declare to their line Manager any potential or actual conflict of interest, including any situation where a supplier has an association or relationship with a Council Officer;
- No purchases for private use are to be made using Council's orders or otherwise via Council unless specific written approval is obtained from the Chief Executive Officer; and
- Officers must not accept from suppliers gifts, gratuities, entertainment, or other forms of personal favour, other than those of a token kind. Guidelines for acceptable token gifts, benefits or hospitality are set out in the Code of Professional Conduct and reference must be made to that document.

3.2 RESPONSIBILITIES

Council officers responsible for purchasing goods and services are to comply with these instructions. It is the responsibility of Council employees involved in the procurement process to understand the policies and procedures as well as their meaning and intent, as well as to ensure their implementation.

3.3 PURCHASING REQUIREMENTS**3.3.1 Financial Delegation**

Council delegates the Chief Executive Officer (CEO) and the nominated officers in Table 1 the authority to incur financial expenditure on behalf of Council under the following circumstances:

- where expenditure has been provided for in Council's budget;
- in the opinion of the CEO such expenditure is required because of genuine emergency or hardship;
- where the expenditure will be fully offset by directly associated revenues such as for private works or a new grant programme; or
- where expenditure is required to be incurred due to a contractual, legal, or legislative requirement.

The CEO additionally may grant financial delegation to another Council Officer to incur expenditure on behalf of the Council if:

- such delegation is recorded in the Register of Delegations; and
- the expenditure is provided for in the current capital budget or operational budget; and
- the expenditure is within the Council Officers' direct area of responsibility.
- in the case of genuine emergency or hardship the power to incur expenditure in these circumstances has also been deemed to be delegated.

The accountable officer (CEO) must approve financial delegations in writing by recording them in the Register of Delegations.

Any officer incurring expenditure may only do so in accordance with any constraints imposed by the Council or the CEO in respect to a financial delegation.

Officers are only to make contracts for the acquisition of goods and services where the total of the contract is considered to be within the officers' financial delegation limits and within the officers own department.

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When a purchase involves a trade-in of goods which form part of the purchase cost the transaction must be assessed on the cost of the asset excluding trade-in.

3.3.2 Financial Delegation (Other Than Credit Cards)

Only the Council Officers listed in Table 1 are authorised to approve **order requisitions**, and then only in accordance with their financial delegation limits. By signing a paper-based order requisition or by processing an order requisition input into Practical Plus by another staff member, all officers are confirming that they have taken full notice of this Procurement Policy and have met with all of the relevant requirements.

The required number of quotations, or a duly authorised exemption form, must be attached to the hard copy or electronic requisition.

Table 1

Position / Role	Delegation (GST exclusive)
Chief Executive Officer	unlimited
Directors	\$ 100,000.00
Manager Finance and Administration	\$ 30,000.00
Managers	\$ 10,000.00
Works Coordinator	\$ 20,000.00
Technical Officers	\$ 10,000.00
Work Supervisors	\$ 10,000.00
Senior Stores Officer / Stores Officer (for stores items only)	\$ 40,000.00
Senior Officers	\$ 2,500.00
Finance Support Officer - Receivables	\$ 2,000.00
Librarian	\$ 1,000.00
EA Grants Officer	\$ 500.00

All staff below Manager level are limited to authorising purchases against budgets over which they have clear operational authority.

Any IT, communications or software purchase **must** be authorised by either the Finance Support Officer – Receivables, Senior Admin / IT Officer, Manager Finance and Administration, Director, or Chief Executive Officer. This applies regardless of the financial delegation of any other officer.

The Chief Executive Officer has the authority to amend or suspend the financial delegation for any staff member for operational reasons subject to the amendment being ratified by Council at a six-monthly review of any changes to financial delegations.

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3.3.3 Recurring Operational Expenditure

In some cases, it can be considered impractical to issue a requisition or purchase order where such purchasing activities are recurring and operational in nature. Examples of this type of expenditure include:

Table 2

Provider	Expenditure Description
Ergon Energy	Electricity
Telstra	Telephones / Internet
Jardine Lloyd Thompson	Insurance
Qld Local Government Workcare	Workers Compensation
Queensland Local Government Mutual	Public Liability
Civica	Annual Software Licence Renewal
Microsoft Products	Microsoft Annual Licence Renewal
Shire Networks	ICT Hardware and Software Licences and Support
Department of Natural Resources and Mines	Property Valuations / Licence Renewals
Local Government Association Queensland	Memberships / Subscriptions
Department of Transport and Main Roads	Vehicle Registrations
Electoral Commission of Queensland	Election Costs
Queensland Audit Office	Financial Statement and Report Auditing
5 x 5	Website Hosting and Maintenance
Wordpress	Website Domains
Adobe	Creative Cloud Subscription
Sprout Social	Facebook Interface
IXOM	Quilpie Pool Chlorine Gas Cylinder Rental
BOC	Gas Cylinder Rentals
Compac Integrated Refuelling Solutions	Quilpie Airport Refuelling System
Department of Agriculture, Fisheries & Forestry	Land Protection Fund (2 Annual Instalments)
Heart of Australia	Contribution – Heart Bus Visits
Magiq	Management Licences / Support
N-Com Pty Ltd	Satellite Television Services
Jasko	Expert Airport Advice

Invoices from these suppliers must be approved by an Officer with the relevant financial and operational delegation as per Table 1.

3.3.4 Credit Card Transaction and Monthly Limits

Only the Council Officers listed in the following schedule are authorised to utilise Council Corporate Purchase Cards in line with the approved procedure and relevant budget allocation from the requesting officer. Each cardholder is responsible for expenditure charged to their card.

Council's total approved monthly Credit Card Transaction Limit is \$35,000.

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Table 3

Mayor	\$ 3,000.00
Chief Executive Officer	\$ 8,000.00
Director of Corporate and Community Services	\$ 3,000.00
Director of Engineering Services	\$ 3,000.00
Senior Stores Officer	\$ 3,000.00
Fleet and Workshop Manager	\$ 3,000.00
Works Coordinator	\$ 3,000.00
Finance Support Officer - Receivables	\$ 2,000.00
Manager Tourism and Economic Development	\$ 1,500.00
Senior Road Construction, Maintenance and Structures Supervisor	\$ 1,500.00
Librarian	\$ 1,500.00
TOTAL Facility Limit	\$32,500.00

3.3.5 Workplace Health and Safety and Quality Assurance

At all delegation levels workplace health and safety and quality requirements must be considered for goods and services and acceptable standards must be included in the specifications supplied to suppliers (or possible suppliers). Similar diligence must be applied when supplied goods or services are evaluated after delivery / supply and before signing off for payment.

3.3.6 Keeping Record of Verbal and Written Quotes

Proper records which can be audited must be kept of verbal and written quotes. Verbal quotes **must** be noted in appropriate diaries or registers and evidence of the quote attached to the requisition and / or the office copy of orders. Written quotes **must** be attached to requisitions and / or the hard copy of orders or be scanned and uploaded for electronic requisitions or orders.

All quotes for goods and services above \$15,000 (excluding GST) must be retained in Council's corporate record keeping system.

Each quote sought for goods and services should have a common closing date.

3.3.7 Conflicts of Interest

There are two steps in identifying an actual or perceived conflict of interest. First, there must be a relevant direct or indirect interest. This could be financial or it could define a special advantage to a family member or a responsibility to another organisation, or be a detriment to a third-party. Secondly, the interest must intersect or overlap with a person's Council duties. This may involve a decision made by a Council officer or one who is advising Council.

In the context of this Policy, any person involved in the evaluation of a tender or quotation submissions must declare the existing conflict. Depending on what the conflict constitutes it may be necessary for that person to withdraw.

It is good practice to make an interest known to other members of an evaluation panel in any situation where there might be a perception of unduly influencing a decision.

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3.3.8 Requirements to be Met For Purchases Subject to Exemptions (section 3.3.10)

Table 4

Amount of Purchase	Policy
Under \$50	<ul style="list-style-type: none"> purchases may be made out of petty cash except as defined otherwise by the Chief Executive Officer.
\$50 to <\$2,000	<ul style="list-style-type: none"> at least one verbal offer must be obtained with the details recorded.
\$2,000 to <\$5,000	<ul style="list-style-type: none"> at least two verbal offers must be obtained and details of both quotes must be attached to the invoice.
\$5,000 to < \$15,000	<ul style="list-style-type: none"> two or more written quotes must be obtained. If not possible to obtain a second quote, a record of suppliers approached must be kept and attached to the Council copy of the purchase order as well as any quotes obtained. <ul style="list-style-type: none"> For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies.
\$15,000 to < \$200,000	<ul style="list-style-type: none"> Council cannot enter into a medium sized contract unless it first invites written quotes for the contract. <ul style="list-style-type: none"> The invitation must be to at least three suppliers who Council considers can meet its requirements at competitive prices. Copies must be attached to the Council copy of the purchase order. <ul style="list-style-type: none"> For subsequent project progress payments, reference to the project folder may be used in lieu of attaching invoice copies. Council may decide not to accept any quotes it receives. If Council decides to accept a quote, Council must accept the quote most advantageous to it having regard to the principles outlined above. There are limited exceptions to this requirement and they are listed below in the section titled 3.3.10 exemptions. Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.
\$200,000 and above	<ul style="list-style-type: none"> Council cannot enter into a large-sized contract unless Council first invites written tenders for the contract in accordance with the requirements of Section 228 <i>Local Government Regulation 2012</i>. Under Section 228 <i>Local Government Regulation 2012</i> Council must either invite written tenders, or invite expressions of interest before considering whether to invite written tenders. There are limited exceptions to this requirement and they are listed below in the section titled 3.3.10 exemptions. Note: exceptions only remove the requirement to obtain quotes. Council must still issue a correctly authorised letter of acceptance or a purchase order signed by a member of staff with a purchasing limit sufficient to cover the cost.

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When a staff member believes, or reasonably should believe, a quote does not represent fair value, at least one additional quote must be obtained.

Before a purchase is authorised an authoriser must ensure there are sufficient funds available in an approved budget, or be satisfied the purchase is for a genuine emergency.

There is no requirement to accept the lowest quotation, however where a staff member chooses a quotation other than the lowest quotation, they must provide a brief written justification which must be kept with the order.

3.3.9 Publishing Details of Contracts Worth \$200,000 or More

In accordance with Section 237 of the Local Government Regulation 2012, Council must, as soon as practicable after entering into a contract (other than a staff employment contract) worth \$200,000 (GST Exclusive) or more:-

- publish relevant details of the contract on Council's website; and
- display relevant details of the contract in a conspicuous place in Council's public office.

Relevant details of a contract include the following:-

- the person with whom Council has entered into the contract;
- the value of the contract;
- the purpose of the contract.

3.3.10 Exceptions to Requirements to Seek Tenders or Quotations

Council may enter into a contract without inviting written quotations or tenders if the local government resolves: -

- that it is satisfied that there is only one supplier reasonably available; or
- that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or
- that a genuine emergency exists; or
- to obtain second-hand goods; or
- to purchase goods at an auction; or
- the contract is made with, or under an arrangement with, a government body; or
- to purchase goods via an approved contractor list, a pre-qualified supplier list, under a preferred supplier arrangement or an LGA Arrangement (LocalBuy) - *refer Definitions section of this policy for further guidelines.*

3.4 LOCAL PREFERENCE

Council will give preference to local suppliers wherever possible.

Council delegates the Chief Executive Officer the authority to award individual quotations to local suppliers over other providers where the difference in price is minimal and the transaction is clearly to the benefit of the local area and economy.

3.5 PURCHASE ORDERS

The issue of a purchase order under the terms of the contract represents the acceptance of an offer, thereby establishing a contract with the legal implications that entails. It is important to note that purchase orders must be raised **before** the supply of goods and services to Council.

F.05 Procurement Policy 2022

Purchase orders must specify where and to whom the goods are to be delivered along with delivery instructions. Purchase orders must contain a quoted price or estimated quoted price apportioned to the relevant job numbers.

Expenditure limits and threshold limits have been set in this policy to ensure proper controls and checks are carried out on all purchases. No officer shall break down a procurement of products or services into its components or reduce quantities or take any other action in order to avoid complying with this policy or obtaining the prescribed approvals.

3.5.1 Receipt of Goods and Services

Prior to acceptance, goods must be inspected for compliance with the order specifications and quantities and be reconciled with the order. The supplier must be formally notified of any returns or shortfalls or damage to goods received. Credit requests must be raised and shortages endorsed on the delivery documents to ensure Council only pays for the quantities received.

3.5.2 Payment for Goods and Services

A signed proof of satisfactory receipt of the goods or services must be sent to the Finance Section to authorise payment to the supplier. Shortages, incorrect supplies, damaged goods, etc. must be noted and unless otherwise negotiated or specified in the offer or on the account, payment will be made in accordance with Council's trading terms of net thirty (30) days from the date of receipt.

Settlement discounts will be treated with urgency by the Council Officers and processed within the nominated discount period where possible.

Purchase orders which may require cancellation must be referred immediately to the issuing Procurement Officer (Finance Support Officer – Payables or Stores Officer) for appropriate action.

3.6 CORPORATE PURCHASE CARDS (INCL. FUEL CARDS)

3.6.1 Policy Conditions – Corporate Purchase Cards

The Corporate Purchase Card is recognised as a valuable cost reduction tool for efficient and effective operation of Council's procurement activities. Within Council, purchasing cards are issued on the basis that:

- The Corporate Purchase Card will only be used for official Council business conducted in the course of the card holder's business activity;
- In the absence of pre-established arrangements, Corporate Purchase Cards are a preferred form of procurement reducing use of orders for low-value purchases;
- Corporate Purchase Card use is limited by monthly limits and by individual transaction value on goods and / or services;
- The operation of the Corporate Purchase Cards and the transaction limits be reviewed every year in order to identify the ongoing value in their use at Council;
- Issuing Corporate Purchase Cards are subject to written approval from the Chief Executive Officer;
- Each card holder must be aware of and understand their obligations regarding use of Council's Corporate Purchase Cards, (refer to purchase card guidelines and conditions of use);
- Each card holder is aware of and understands the consequences of misusing Corporate Purchase Cards.

Council Corporate Purchase Cards **must not be used to draw cash advances**.

Council Corporate Purchase cards **are not to be used to:**

- pay for any private or unofficial purchases;

F.05 Procurement Policy 2022

- pay for goods / services which are not available or complete at the time of the transaction (i.e. no back orders);
- purchase items which would otherwise be available for issue from the Council's stores except where such purchases are necessary in cases of emergency or after hours.

The issue and use of Council's Corporate Purchase Cards is also subject to the "Quilpie Shire Council Procurement (Credit Card) Procedure".

3.7 TENDERS AND EXPRESSIONS OF INTEREST

3.7.1 Requirements

Council must invite written tenders for: -

- contracts worth \$200,000 (GST exclusive) or more; or
- a valuable non-current asset contract.

Council must either: -

- invite written tenders; or
- invite expressions of interest before considering whether to invite written tenders.

However Council may only invite expressions of interest if it: -

- decides, by resolution, that it would be in the public interest to invite expressions of interest before inviting written tenders; and
- keeps a record of its reasons for making the resolution.

Invitation for tenders must:-

- be made by an advertisement in a newspaper that circulates generally in the local government area; and
- allow written tenders to be given to the local government for at least 21 days after the advertisement is published.

Invitation for expressions of interest must: -

- be made by an advertisement in a newspaper that circulates generally in the local government area; and
- allow written expressions of interest to be given to the local government for at least 21 days after the advertisement is published.

If Council invites expressions of interest, Council may:-

- prepare a shortlist from the persons who respond to the invitation for expressions of interest; and
- invite written tenders from those persons.

If: -

- an invitation to tender states that Council might later invite all tenderers to change their tenders to take account of a change in the tender specifications; and
- Council does change the tender specifications;
- Council may invite all the persons who submitted a tender to change their tender to take account of the change, before making a decision on the tenders.

Council may decide not to accept any tenders it receives.

F.05 Procurement Policy 2022

However, if Council does decide to accept a tender, Council must accept the tender most advantageous to it, having regard to the sound contracting principles.

3.7.2 Tenders Closure Date and Time

Council is to provide a strongly constructed tender box in a designated area of Council premises for the purpose of holding all tender documents submitted by potential suppliers.

The tender box is to be securely locked and keys held by the CEO or their delegate.

All tender documents received before the advertised tender closure times are to be lodged in the tender box unopened. Tender documents received after the advertised closing date and time will be rendered invalid, unless the tender documents made provision for conditions under which late lodgements may be considered.

For tenders received electronically, only authorised persons will have access to the email account.

All tenders will be opened in public unless specified otherwise in the tender documents. All tenderers, whether successful or not, will be advised of the outcome.

3.7.3 Release of Information

No person must release information, including names of tenderers to other tenderers, prior to the awarding of contracts.

Communications should be minimised with suppliers prior to the award of a tender except during the course of work.

All quotation and tender documents should include advice regarding protocols for contact with staff and Councillors during contracting processes. Lobbying of any Councillor during the contracting process will automatically disqualify the tenderer / quoter from the contracting process.

3.7.4 Tender Storage Period

All tender documents shall be held for the duration of the tender period and documents (excluding brochures) shall be held for the period specified in the Queensland State Archives – General Retention and Disposal Schedule for Administrative Records.

3.7.5 Caretaker Period

Council must not make a major policy decision during the caretaker period prior to an election unless exceptional circumstances exist. This includes entering into any contract, the value of which is greater than \$200,000.00 exclusive of GST or 1% of the Council's net rate and utility charges as stated in the financial statements of its annual report, whichever is the greater.

If Council does enter into a Contract that exceeds these amounts and the transaction does not constitute exceptional circumstances they may be liable for legal proceedings and / or compensation to the other party of the contract who has acted in good faith. The Contract would be considered to be an invalid policy decision.

4 DEFINITIONS

Procurement

Procurement is the framework, the rules, and procedures, by which a Council obtains an effective supply of the required goods and services. It seeks to align with the organisational strategy rather than just process orders and "buy things".

To be effective a good procurement function should provide to its organisation the following outcomes:

- Provide protection to the organisation and staff through the use of robust systems and procedures;
- Provide efficiencies of cost and process;
- Provide quality goods and reliable services;
- Support budget processes by enabling timely delivery of goods and services and reducing oversupply errors;
- Provide a strong contract and supplier management framework;
- Allow improved communication and understanding between the organisation and its supplier base;
- Contribute to financial sustainability;
- Provide some controlled flexibility with regard to the organisation's particular circumstances; and
- Reduce the risk of conflicts of interest and unethical or illegal behaviours.

Purchasing

The term purchasing refers to the process of ordering and receiving goods and services. It is a subset of the wider procurement function. Generally purchasing refers to the process involved in orders goods and services which is comprised of request, approval, purchase order and receipt of said goods and / or services. It does not generally drive policy decisions or act in a strategic manner.

Approved Contractor Lists

- a) An **'approved contractor list'** is a list of persons Council considers to be appropriately qualified to provide services for medium or large sized contracts.
- b) Council may establish an approved contractor list by:-
 - inviting expressions of interest from suitably qualified persons, by an advertisement in a newspaper that circulates generally in the local government area; and
 - allowing expressions of interest to be given to Council for at least 21 days after the invitation is advertised; and
 - choosing persons for the approved contractor list on the basis of the sound contracting principles.

Registers of Pre-Qualified Suppliers

- a) A **"pre-qualified supplier"** is a supplier who has been assessed by Council as having the technical, financial, and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.
- b) Council may establish a register of pre-qualified suppliers of particular goods or services only if:-
 - the preparation and evaluation of invitations every time that the goods or services are needed would be costly; or
 - the capability or financial capacity of the supplier of the goods or services is critical; or
 - the supply of the goods or services involves significant security considerations; or
 - a precondition of an offer to contract for the goods or services is compliant with particular standards or conditions set by Council; or
 - the ability of local business to supply the goods or services needs to be discovered or developed.

Preferred Supplier Arrangements

- a) Council may establish a **preferred supplier arrangement** if –
 - the supply of goods or services is needed in large volumes or frequently; and
 - Council is able to obtain better value for money by accumulating the demand for the goods or services; and
 - the goods or services needed can be described in terms that would be well understood in the relevant industry.
- b) Council must invite persons to tender for a preferred supplier arrangement.
- c) The invitation to tender for a preferred supplier arrangement must:-
 - be made by an advertisement in a newspaper that circulates generally in the local government area; and
 - allow tenders to be given to Council for at least 21 days after the advertisement is published; and
 - describe the terms of the preferred supplier arrangement.
- d) When selecting a person to be the preferred supplier under a preferred supplier arrangement, Council must have regard to the sound contracting principles under section 104 of the LG Act 2009.
- e) Council must ensure the terms of the preferred supplier arrangement allow the contract to be cancelled for the poor performance of the preferred supplier.
- f) A preferred supplier arrangement may be entered into for a term of more than 2 years only if the local government is satisfied it will get better value for doing so.

LGA Arrangement (Local Buy)

- a) An “**LGA Arrangement**” is an arrangement that has been entered into by:-
 - the Local Government Association of Queensland (LGAQ Ltd.); or
 - a company (the **associated company**) registered under the Corporations Act if LGAQ Ltd. is its only shareholder; and
- b) If LGAQ Ltd. or the associated company were a local government, would be either:-
 - a contract with an independent supplier from a register of pre-qualified suppliers established under section 232 by LGAQ Ltd. or the associated company; or
 - a contract with an independent supplier entered into under a preferred supplier arrangement under section 233.
- c) An **independent supplier** is an entity other than a subsidiary (a **relevant subsidiary**) of LGAQ Ltd. or the associated company under the Corporations Act.
- d) Despite subsection 6.4 (b), an **LGA Arrangement** may include a contract with a relevant subsidiary from a register of pre-qualified suppliers or a preferred supplier arrangement with a relevant subsidiary if the arrangement is approved by the minister.
- e) For deciding whether to approve an LGA arrangement under subsection 6.4 (d) the Minister:-
 - must have regard to the sound contracting principles; and
 - may ask LGAQ Ltd or the associated company to give the Minister information or documents relevant to the arrangement.

F.05 Procurement Policy 2022

Other Definitions

Medium-sized contract is a contract worth \$15,000 (GST exclusive) or more but less than \$200,000 (GST exclusive).

Large-sized contract is an individual contract worth \$200,000 (GST exclusive) or more which can extend beyond one financial year.

Valuable non-current asset contract is a contract for the disposal of a valuable non-current asset.

Valuable non-current asset is:

- a. Land; or
- b. Another non-current asset that has an apparent value that is equal to or more than a limit set by the local government.

Government agency includes:

- a. The State, a government entity, corporatised business entity, or another local government; or
- b. The Australian Federal government or an entity of the Australian Government; or
- c. A local government of another State.

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
91111	F.05-A Procurement (Credit Card) Procedure
91123	F.05-B Procurement (Tenders and Quotes) Procedure

14 GOVERNANCE**14.1 ORGANISATIONAL STRUCTURE - FEBRUARY 2022****IX:** 220722**Author:** Justin Hancock, Chief Executive Officer**Attachments:** 1. Organisational Chart**KEY OUTCOME**

Key Outcome: 1. Governance

Key Initiative: 1.1.9 Undertake a skills gap analysis and succession planning.

EXECUTIVE SUMMARY

In accordance with Section 196 of the Local Government Act 2009, Council is required to adopt by resolution an 'organisational structure that is appropriate to the performance of the local government's responsibilities'. This structure was last reviewed in May 2021.

RECOMMENDATION

That Council adopt the Quilpie Shire Council Organisational Structure – February 2022 as presented.

BACKGROUND

In accordance with the Local Government Act 2009, the appointment of local government staff (other than the Chief Executive Officer) is as follows:

Section 196 Appointing other local government employees

(1) A local government must, by resolution, adopt an organisational structure that is appropriate to the performance of the local government's responsibilities.

(2) The local government may employ local government employees for the performance of the local government's responsibilities.

(3) The chief executive officer appoints local government employees.

By way of definition, an organisational structure is a hierarchy of Council's administration segmented into the various departments and branches in which there is a chain of command leading to a senior executive officer. The following is an extract from the commentary on the Local Government Act 2009 pertaining to section 196:

"In the author's view, a Council complies with this section if the structure approved by resolution indicates the management levels and position designations at which substantive decision making power is exercised. This will generally involve identifying the CEO and the departments or directorates reporting directly to the CEO, together with details of the areas of responsibility of each directorate and, desirably, position designations for managers under each director who have a degree of autonomy for a particular aspect of a directorate."

Council's existing organisational structure and the revised structure now presented, meets all requirements and is legislative compliant.

The proposed high-level structure aligns with the existing structure and key service areas of Council. There is no current intention to change any of the director and management positions listed. Any changes below the Director and Manager position will also need consultation in line with Council's Certified Agreement as below.

11 CONSULTATION - INTRODUCTION OF CHANGES

11.1 Council's duty to notify

(a) *Prior to Council deciding to introduce changes in production, program, organisation, structure or technology that are likely to have significant effects on Employees, Council shall notify the Employees who may be affected by the proposed changes and, where relevant, their union/s.*

(b) *"Significant effects" include termination of employment; major changes in the composition, operation or size of Council's workforce or in the skills required; the elimination or diminution of job opportunities or job tenure; the alteration of hours of work; the need for retraining or transfer of Employees to other work or locations and the restructuring of jobs.*

(c) *Where this Agreement makes provision for alteration of any of the matters referred to in clauses 11.1(a) and 11.1(b) an alteration shall be deemed not to have significant effect.*

11.2 Council's duty to consult over change

(a) *Council shall consult the Employees affected and, where relevant, their union/s about the introduction of the changes, the effects the changes are likely to have on Employees (including the number and categories of Employees likely to be dismissed, and the time when, or the period over which, Council intends to carry out the dismissals) and ways to avoid or minimise the effects of the changes (e.g. by finding alternate employment).*

(b) *The consultation shall occur as soon as practicable prior to making the decision referred to in clause 11.1.*

(c) *For the purpose of such consultation Council shall provide in writing to the Employees concerned and, where relevant, their union/s, all relevant information about the changes including the nature of the changes proposed, the expected effects of the changes on Employees, and any other matters likely to affect Employees.*

(d) *Notwithstanding the provision of clause 11.2(c), Council shall not be required to disclose confidential information, the disclosure of which would be adverse to Council's interests.*

This structure will allow for the Chief Executive Officer to amend the structure from time to time to meet the service delivery requirements set out by Council. It is anticipated that a full structure will be provided to Council on a quarterly basis or upon request to identify any changes.

CONSULTATION (Internal/External)

Executive Management Team

LEGAL IMPLICATIONS

S196 Local Government Act 2009

Certified Agreement

POLICY AND LEGISLATION

S196 Local Government Act 2009

Certified Agreement

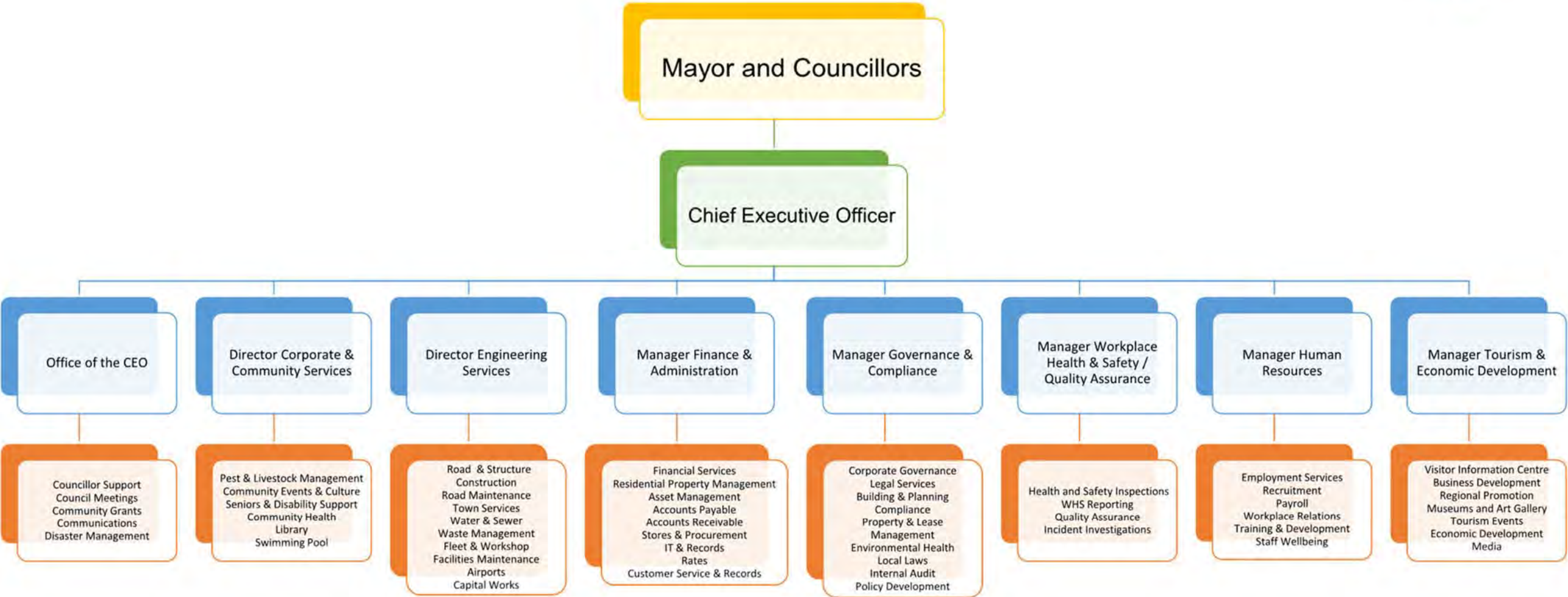
FINANCIAL AND RESOURCE IMPLICATIONS

N/A – Positions to be appointed as per approved budget

RISK MANAGEMENT IMPLICATIONS

Low Risk – This structure will allow the Chief Executive Officer to appoint positions in line with service delivery requirements and approved budgets.

Quilpie Shire Council Organisational Chart
February 2022



14.2 QUILPIE SHIRE COUNCIL - INDUSTRIAL ESTATE**IX: 220765****Author: Justin Hancock, Chief Executive Officer****Attachments:**
1. Industrial estate
2. Industrial Survey Plan**KEY OUTCOME****Key Outcome:** 5. Economy**Key Initiative:** 5.1.4 Review and continue to implement the Economic Development Strategy.**EXECUTIVE SUMMARY**

Council constructed an Industrial Estate in 2015, with blocks first offered for sale by tender in September 2015, closing on October 2015. Since this initial tender, remaining blocks have been offered for sale via listing through a local real estate agent and an auction taking place on late 2020. This report is to seek Council's direction regarding the preferred method of sale.

RECOMMENDATION

1. That Council resolve to enact the exemption under S236 of the Local Government Regulation 2012 for the sale of lots 5, 6, 7, 12, 13 & 14 on SP273738 as these were previously offered for sale by tender and auction but were not sold. Council delegates authority to the Chief Executive Officer to undertake the following:
 - (a) Authorise for a written report about the market value of land from a valuer registered under the Valuers Registration Act 1992 and establish a reserve price of the lots based in the report received;
 - (b) Engage a registered agent for the sale of lots 5, 6, 7, 12, 13 & 14 on SP273738; and
 - (c) Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to lots 5, 6, 7, 12, 13 & 14 on SP273738, subject to Council's normal procurement policies and practices.

BACKGROUND

The Industrial estate was constructed in 2015, lots were first offered for sale or lease via tender (T04 15-16). These were advertised in the Toowoomba Chronicle (12 September 2015), the Roma Western Star (11 September 2015), the Central Qld News (11 September 2015), and on Council's website and Facebook pages.

The tender advertisement and promotional brochure were also forwarded to over fifty companies.

Tenders closed on Monday 5 October 2015. As this was a public holiday the closing time was extended to 2:00pm Tuesday 6 October 2015.

Tenderers were invited to nominate interest in a range of incentives that included:

- Lease for a minimum period of 5 years

- Purchase payment over 2 years
- The waiving of planning development application fees that may be required under Council's Planning Scheme
- The waiving of infrastructure charges that may be required under Council's Planning Scheme
- The waiving of building development application fees
- A 50% discount on rates payable for a period of 2 years or until a use is commenced on the allotment, whichever is the sooner.

Two (2) tenders were received by the closing time, an addition late tender was also received. One tender was accepted for the sale of Lot 8 for the amount of \$93,300.00 Inc GST. The remaining lots have since been offered for sale through a local real estate agent, GDL, and were also offered for sale via an online auction in late 2020. Council did receive bids on blocks during the online auction, however no bids met the reserve price.

Council have previously utilised Lot 14 for the storage of aggregate and road base material, it has been identified that moving forward, Lot 11 could be utilised for the purpose of storing such material. Therefore, Council's Engineering Department have recommended that this block not be offered for sale and reserved for Council's operations.

In recent weeks, Council have received several enquiries into the availability of the industrial blocks, including the asking price for the blocks.

Council have previously offered the lots for sale via tender in accordance with S228 of the Local Government Regulation 2012. If Council Chooses to proceed with re-offering lots for sale via tender, Council must:

(a) be published on the local government's website for at least 21 days; and

(b) allow written tenders to be given to the local government while the invitation is published on the website.

A local government may decide not to accept any tenders it receives. However, if the local government does decide to accept a tender, the local government must accept the tender most advantageous to it, having regard to the sound contracting principles.

Council may also elect to re-offer the remaining lots for sale via auction in accordance with S227 of the Local Government Regulation 2012.

As Council has previously offered the lots for sale via tender and auction, an exemption exists under S236 of the Local Government Regulation 2012 as follows:

(1) Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—

(a) the valuable non-current asset—

(i) was previously offered for sale by tender or auction but was not sold; and

(ii) is sold for more than the highest tender or auction bid that was received;

(b) the valuable non-current asset is disposed of to—

(i) a government agency; or

(ii) a community organisation;

(c) for the disposal of land or an interest in land—

(i) the land will not be rateable land after the disposal; or

- (ii) the land is disposed of to a person whose restored enjoyment of the land is consistent with Aboriginal tradition or Island custom; or*
- (iii) the disposal is for the purpose of renewing the lease of land to the existing tenant of the land; or*
- (iv) the land is disposed of to a person who owns adjoining land if—*
 - (A) the land is not suitable to be offered for disposal by tender or auction for a particular reason, including, for example, the size of the land or the existence of particular infrastructure on the land; and*
 - (B) there is not another person who owns other adjoining land who wishes to acquire the land; and*
 - (C) it is in the public interest to dispose of the land without a tender or auction; and*
 - (D) the disposal is otherwise in accordance with sound contracting principles; or*
- (v) all or some of the consideration for the disposal is consideration other than money, for example, other land given in exchange for the disposal, if—*
 - (A) it is in the public interest to dispose of the land without a tender or auction; and*
 - (B) the disposal is otherwise in accordance with sound contracting principles; or*
- (vi) the disposal is for the purpose of a lease for a telecommunication tower; or*
- (vii) the disposal is of an interest in land that is used as an airport or for related purposes if—*
 - (A) it is in the public interest to dispose of the interest in land without a tender or auction; and*
 - (B) the disposal is otherwise in accordance with sound contracting principles; or*
- (d) for the disposal of a valuable non-current asset, other than land, by way of a trade-in for the supply of goods or services to the local government—*
 - (i) the supply is, or is to be, made under this part; and*
 - (ii) the disposal is, or is to be, part of the contract for the supply; or*
- (e) for the disposal of a valuable non-current asset by the grant of a lease—the grant of the lease has been previously offered by tender or auction, but a lease has not been entered into; or*
- (f) the Minister exempts the local government from complying with section 227.*

(2) An exception mentioned in subsection (1)(a) to (e) applies to a local government disposing of a valuable non-current asset only if, before the disposal, the local government has decided, by resolution, that the exception may apply to the local government on the disposal of a valuable non-current asset other than by tender or auction.

(3) A local government may only dispose of land or an interest in land under this section if the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in land, including the market value of any improvements on the land.

(4) However, subsection (3) does not apply if the land or interest in land is disposed of under subsection (1)(b), (1)(c)(ii) or (1)(f).

(5) For subsection (3), a written report about the market value of land or an interest in land from a valuer registered under the Valuers Registration Act 1992 who is not an employee of the local government is evidence of the market value of the land or the interest in land.

6) An exemption under subsection (1)(f) may be given subject to conditions.

This exemption would allow for Council to dispose of the remaining lots via a local vendor, it is recommended that a valuer registered under the Valuers Registration Act 1992 provide a written report about the market value of land.

OPTIONS

Option 1:

That Council resolve to offer lots 5, 6, 7, 12, 13 & 14 on SP273738 for sale via public tender in accordance with Section S228 of the Local Government Regulation 2012.

Option 2:

That Council resolve to offer lots 5, 6, 7, 12, 13 & 14 on SP273738 for sale via public auction in accordance with Section S227 of the Local Government Regulation 2012.

Option 3:

That Council resolve to enact the exemption under S236 of the Local Government Regulation 2012 for the sale of lots 5, 6, 7, 12, 13 & 14 on SP273738 as these were previously offered for sale by tender and auction but was not sold. Council delegates authority to the Chief Executive Officer to undertake the following.

- 1) Authorise for a written report about the market value of land from a valuer registered under the Valuers Registration Act 1992 and establish a reserve price of the lots based in the report received;
- 2) Engage a registered agent for the sale of lots 5, 6, 7, 12, 13 & 14 on SP273738; and
- 3) Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to lots 5, 6, 7, 12, 13 & 14 on SP273738, subject to Council's normal procurement policies and practices.

CONSULTATION (Internal/External)

Lisa Hamlyn, DCEO

Peter See, DES

LEGAL IMPLICATIONS

Local Government Regulation 2012

POLICY AND LEGISLATION

Local Government Regulation 2012

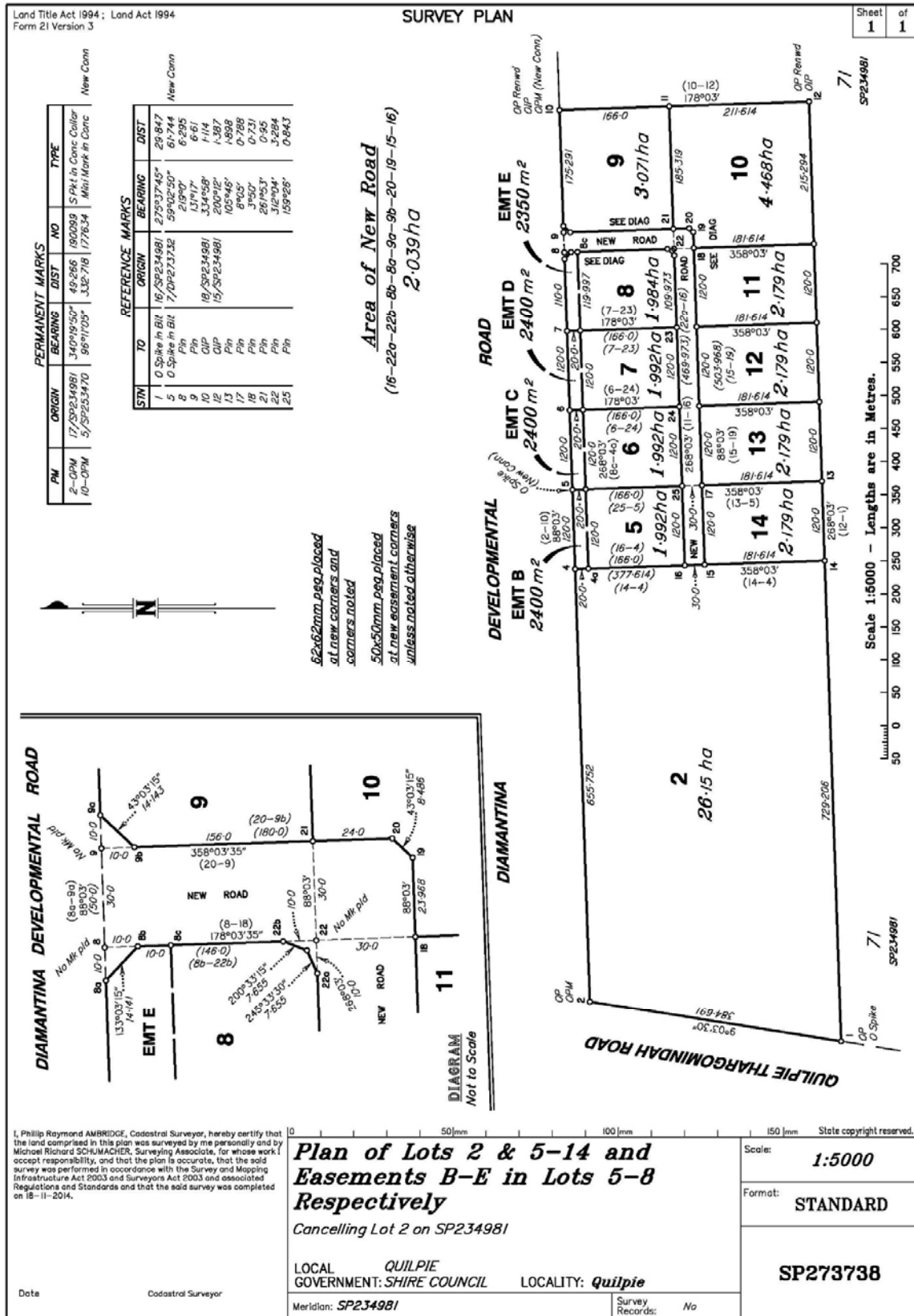
FINANCIAL AND RESOURCE IMPLICATIONS

Sale of remaining lots will assist in recouping expenses incurred in the development of the subdivision and ongoing generation of rates revenue.

RISK MANAGEMENT IMPLICATIONS

Low Risk





14.3 QUILPIE SHIRE COUNCIL - CURLEW ESTATE**IX:** 220766**Author:** Justin Hancock, Chief Executive Officer**Attachments:** 1. Curlew Estate - Feb 22**KEY OUTCOME****Key Outcome:** 5. Economy**Key Initiative:** 5.1.4 Review and continue to implement the Economic Development Strategy.**EXECUTIVE SUMMARY**

Council constructed a residential estate known as Curlew Estate in 2012, with blocks first offered for sale by auction in 2013. In November 2015, Council resolved (12-11-15) to advertise Curlew Estate allotments for a 30-day period as a special half price offer subject to terms and conditions. In July 2021, Council release the New Home Owner Grant to support the expansion of private investment in residential housing, due to the overwhelming response, in November 2021 Council resolved (QSC026-11-21) to auction Lots 5 and 6 on SP 234966, and Lots 12, 13, 21, 22, 26, 27, 33 and 34 on SP 234965. This report is to provide Council an update as to the outcome of the auction and seek Councils direction regarding the preferred method of sale for the remaining lots.

RECOMMENDATION

1. That Council resolve to offer Lot 3, 5 & 6 on SP234966; and Lot 14, 15, 18, 19, 20, 22, 23, 24, 25, 26, 27, 29, 31, 33, 34, 37, 42 & 46 on SP234965 for sale via public tender in accordance with Section S228 of the Local Government Regulation 2012.

BACKGROUND

The residential estate known as Curlew Estate was constructed in 2012, lots were first offered for sale via public auction. The estate was originally constructed with 46 residential blocks available. To date 10 lots have been sold, with an additional six lots currently under contract. Council has constructed residential accommodation on five lots, with an additional four lots currently reserved for future developments.

This leaves the following blocks available for sale:

- Lot 3, 5 & 6 on SP234966; and
- Lot 14, 15, 18, 19, 20, 22, 23, 24, 25, 26, 27, 29, 31, 33, 34, 37, 42 & 46 on SP234965.

Council can offer the lots for sale via tender in accordance with S228 of the Local Government Regulation 2012. If Council Chooses to proceed with re-offering lots for sale via tender, Council must:

(a) be published on the local government's website for at least 21 days; and

(b) allow written tenders to be given to the local government while the invitation is published on the website.

A local government may decide not to accept any tenders it receives. However, if the local government does decide to accept a tender, the local government must accept the tender most advantageous to it, having regard to the sound contracting principles.

Council may also elect to re-offer the remaining lots for sale via auction in accordance with S227 of the Local Government Regulation 2012.

As Council has previously offered the lots for sale via auction, an exemption exists under S236 of the Local Government Regulation 2012 as follows:

(1) Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—

(a) the valuable non-current asset—

(i) was previously offered for sale by tender or auction but was not sold; and

(ii) is sold for more than the highest tender or auction bid that was received;

(b) the valuable non-current asset is disposed of to—

(i) a government agency; or

(ii) a community organisation;

(c) for the disposal of land or an interest in land—

(i) the land will not be rateable land after the disposal; or

(ii) the land is disposed of to a person whose restored enjoyment of the land is consistent with Aboriginal tradition or Island custom; or

(iii) the disposal is for the purpose of renewing the lease of land to the existing tenant of the land; or

(iv) the land is disposed of to a person who owns adjoining land if—

(A) the land is not suitable to be offered for disposal by tender or auction for a particular reason, including, for example, the size of the land or the existence of particular infrastructure on the land; and

(B) there is not another person who owns other adjoining land who wishes to acquire the land; and

(C) it is in the public interest to dispose of the land without a tender or auction; and

(D) the disposal is otherwise in accordance with sound contracting principles; or

(v) all or some of the consideration for the disposal is consideration other than money, for example, other land given in exchange for the disposal, if—

(A) it is in the public interest to dispose of the land without a tender or auction; and

(B) the disposal is otherwise in accordance with sound contracting principles; or

(vi) the disposal is for the purpose of a lease for a telecommunication tower; or

(vii) the disposal is of an interest in land that is used as an airport or for related purposes if—

(A) it is in the public interest to dispose of the interest in land without a tender or auction; and

(B) the disposal is otherwise in accordance with sound contracting principles; or

(d) for the disposal of a valuable non-current asset, other than land, by way of a trade-in for the supply of goods or services to the local government—

(i) the supply is, or is to be, made under this part; and

(ii) the disposal is, or is to be, part of the contract for the supply; or

(e) for the disposal of a valuable non-current asset by the grant of a lease—the grant of the lease has been previously offered by tender or auction, but a lease has not been entered into; or

(f) the Minister exempts the local government from complying with section 227.

(2) An exception mentioned in subsection (1)(a) to (e) applies to a local government disposing of a valuable non-current asset only if, before the disposal, the local government has decided, by resolution, that the exception may apply to the local government on the disposal of a valuable non-current asset other than by tender or auction.

(3) A local government may only dispose of land or an interest in land under this section if the consideration for the disposal would be equal to, or more than, the market value of the land or the interest in land, including the market value of any improvements on the land.

(4) However, subsection (3) does not apply if the land or interest in land is disposed of under subsection (1)(b), (1)(c)(ii) or (1)(f).

(5) For subsection (3), a written report about the market value of land or an interest in land from a valuer registered under the Valuers Registration Act 1992 who is not an employee of the local government is evidence of the market value of the land or the interest in land.

6) An exemption under subsection (1)(f) may be given subject to conditions.

This exemption would allow for Council to dispose of the remaining lots via a local vendor, it is recommended that a valuer registered under the Valuers Registration Act 1992 provide a written report about the market value of land.

OPTIONS

Option 1:

That Council resolve to offer Lot 3, 5 & 6 on SP234966; and Lot 14, 15, 18, 19, 20, 22, 23, 24, 25, 26, 27, 29, 31, 33, 34, 37, 42 & 46 on SP234965 for sale via public tender in accordance with Section S228 of the Local Government Regulation 2012.

Option 2:

That Council resolve to offer Lot 3, 5 & 6 on SP234966; and Lot 14, 15, 18, 19, 20, 22, 23, 24, 25, 26, 27, 29, 31, 33, 34, 37, 42 & 46 on SP234965 for sale via public auction in accordance with Section S227 of the Local Government Regulation 2012.

Option 3:

That Council resolve to enact the exemption under S236 of the Local Government Regulation 2012 for the sale of Lot 3, 5 & 6 on SP234966; and Lot 14, 15, 18, 19, 20, 22, 23, 24, 25, 26, 27, 29, 31, 33, 34, 37, 42 & 46 on SP234965 as these were previously offered for sale by auction but was not sold. Council delegate authority to the Chief Executive Officer to undertake the following.

- 1) Authorise for a written report about the market value of land from a valuer registered under the Valuers Registration Act 1992 and establish a reserve price of the lots based in the report received;
- 2) Engage a registered agent for the sale of Lot 3, 5 & 6 on SP234966; and Lot 14, 15, 18, 19, 20, 22, 23, 24, 25, 26, 27, 29, 31, 33, 34, 37, 42 & 46 on SP234965; and
- 3) Delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to Lot 3, 5 & 6 on SP234966; and Lot 14, 15, 18, 19, 20, 22, 23, 24, 25, 26, 27, 29, 31, 33, 34, 37, 42 & 46 on SP234965, subject to Council's normal procurement policies and practices.

CONSULTATION (Internal/External)

Lisa Hamlyn, DCEO

Peter See, DES

Sanchit Rathee, MGC

LEGAL IMPLICATIONS

Local Government Regulation 2012

POLICY AND LEGISLATION

Local Government Regulation 2012

FINANCIAL AND RESOURCE IMPLICATIONS

Sale of remaining lots will assist in recouping expenses incurred in the development of the subdivision and ongoing generation of rates revenue.

RISK MANAGEMENT IMPLICATIONS

Low Risk



14.4 REMOTE ROADS UPGRADE PILOT PROGRAM**IX: 220775****Author: Justin Hancock, Chief Executive Officer****Attachments: Nil****KEY OUTCOME**

Key Outcome: 4. Built Environment

Key Initiative: 4.1.13 Upgrade identified sections of the Black Road to a sealed standard.

EXECUTIVE SUMMARY

The Australian Government Remote Roads Upgrade Pilot Program is designed to provide funding to State, Territory and Local Governments for projects which will address significant deficiencies on key regional and rural roads that limit community access, pose safety risks and impact the economic development of the surrounding area.

RECOMMENDATION

The Council endorse the application for the Adavale Black Road under the Remote Roads Upgrade Pilot Program.

BACKGROUND

The Remote Roads Upgrade Pilot Program (RRUP) targets road improvements to deliver real outcomes for regional communities, and address significant deficiencies on key regional and rural roads that limit community access, pose safety risks and impact the economic development of the surrounding area.

The project is to upgrade a significant length of road that is unsealed or degraded with low safety rating. The length of road in the project application is of significant length, with program objectives targeting projects of 20 kilometres or more as an indicative guide. Applications should address the current condition of the road and associated risks. Provision of a current risk rating using a recognised standard such as the Australian National Risk Assessment Model (ANRAM) or the Australian Road Assessment Program (AusRAP) is preferred. There should not have been investment on the road or section of road forming the project application from a state or federally funded infrastructure program in the last five years.

The Australian Government will contribute up to 80% of the cost of projects located in regional and rural areas, in line with other projects under the Infrastructure Investment Program. The Australian Government may contribute above this threshold for local governments where there is sufficient financial justification and demonstration of benefits. The Australian Government will not contribute more than 80% for projects where the State or Territory Government is the applicant. Applicants will be required to list all funding sources. Co-contributions may be sourced from council, state, territory or private funding sources.

The Department will accept applications to 20 February 2022. The period for accepting applications may be extended. The Department will attempt to assess all applications as received. Applications which have been assessed as eligible and represent value for money will be provided to the Minister for decision.

When assessing the eligibility of the grant, four (4) roads were identified for this project:

- Quilpie - Adavale Black Road;
- Adavale - Charleville Road;
- Adavale - Blackall Road; and
- Old Charleville Road.

The Quilpie - Adavale Black Road was identified as the highest priority road. It is proposed that the section identified to be upgraded under this program will be on the southern end of the road, from the end of the current sealed section Ch. 2.850Km (Lake Turnoff) to Ch. 27.71Km (start of the seal at Gunnedora bridge). This portion of road is 24.86Km with an estimated construction cost of \$8,313,000. In accordance with the funding guidelines this would require a contribution of \$1,662,600, representing 20% of the total project.

CONSULTATION (Internal/External)

Councillors

Peter See, Director Engineering Services

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

This project will fall within the Remote Roads Upgrade Pilot Program guidelines.

FINANCIAL AND RESOURCE IMPLICATIONS

This commitment, if successful, will be budgeted within the 2022/2023 Budget.

RISK MANAGEMENT IMPLICATIONS

Low Risk – Within standard operations.

14.5 2022-24 LOCAL GOVERNMENT GRANTS AND SUBSIDIES PROGRAM**IX: 220777****Author: Justin Hancock, Chief Executive Officer****Attachments: Nil****KEY OUTCOME**

Key Outcome: 4. Built Environment

Key Initiative: 4.1.7 Build four new houses and sell old housing stock as affordable housing.

EXECUTIVE SUMMARY

The 2022–24 Local Government Grants and Subsidies Program is aimed at providing funding assistance to support councils to deliver priority infrastructure and essential services that meet the identified needs of their communities.

RECOMMENDATION

That Council endorse the application under the 2022–24 Local Government Grants and Subsidies Program for the Town House Residential Estate.

BACKGROUND

To be eligible for project funding under the grant program, a project must:

- (a) be consistent with the aim and objectives of the grant program;
- (b) be new infrastructure or upgrade of existing infrastructure that will extend the life of existing infrastructure, in one of the following categories:
 - (i) an Essential Services Project (examples include water supply, sewerage, waste infrastructure, waste management, roads and drainage (including associated infrastructure such as footpaths, cycleways), stormwater systems, energy (including renewable energy), telecommunications / data infrastructure, disaster resilience and preparedness projects (that protect existing essential public infrastructure and/or build resilience to future natural disasters); council owned housing to be available for staff, contractors and service providers (does not include social and community housing); or
 - (ii) an Economic Development Project (examples include tourism infrastructure, town centre works (including beautification works), saleyards, airstrips and airports, caravan / tourist parks, community hubs, works depots, car parks); or
 - (iii) a Community Well-Being Project (examples include arts and cultural centres, sport and recreation centres, security and community safety infrastructure, library/knowledge centre, playgrounds and parks, public toilets, swimming pools and splash parks, skate/bicycle parks, community halls).
- (c) be an asset management project (examples include asset condition assessments, asset geocoding, fit-for purpose asset management software, other improvements to asset management systems).

Approved projects will be allocated a subsidy of up to 60 per-cent of the Total Eligible Project Costs using the following formula:

Total Eligible Project Cost = Total Project Cost – Ineligible Costs and other Financial Contributions

Councils are expected to make a financial contribution towards any approved project/s. While councils may request a higher subsidy rate, the final funding percentage is at the discretion of the Minister responsible for Local Government.

Application Process:

Key Dates	Key Activities/ Actions
10 December 2021	Program guidelines released
13 December 2021	Applications open
5pm, 4 March 2022	Closing date for applications
From late-April 2022	Expected announcement date
1 July 2022	Earliest date projects can commence. Project Funding Schedule must be signed by both parties before projects can commence
30 June 2024	Projects must be completed
30 September 2024	Project completion report to be provided to the Department

When assessing the eligible criteria for this funding and ranking the needs for Council and the community, it is proposed that Council apply for additional housing under this funding. This priority has been identified in Councils 2017-2022 Corporate Plan, along with being a regional priority identified within the NWQROC Prospectus and WQAC priority.

Council have previously commissioned the master plan design for the redevelopment of the Old Depot Site in Quilpie to a new residential town house estate. The land has already been zoned as residential as part of Council's town plan.

As the land has been marked as part of a contaminated land register with the State, works commenced early January to remove this site from the register. A preliminary report shows very little work required by Council to restore the site and a final report is expected in February. Survey Planning and designed of the town houses has commenced and a quantity surveyor is expected to provide a report by 25 February advising of the costs to deliver Stage 1 of the build which is estimated to construct 10 town houses.

This project is not only critical for Council to attract and retain staff, but local businesses have also reported a shortfall in quality housing to accommodate staff. Council are currently unable to advertise key professional positions due to the unavailability of housing.

CONSULTATION (Internal/External)

Councillors

Director Engineering Services, Peter See

Manager Tourism & Economic Development, Karen Grimm

Elia Architecture, Chris Gay

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

This application will fall within the funding guidelines.

FINANCIAL AND RESOURCE IMPLICATIONS

Budget allocations will need to be made within the 2022/2023 and 2023/2024 Budgets.

RISK MANAGEMENT IMPLICATIONS

Low Risk – Within standard operations.

14.6 REMOTE AIRSTRIP UPGRADE PROGRAM – ROUND 9**IX: 220778****Author: Justin Hancock, Chief Executive Officer****Attachments: Nil****KEY OUTCOME**

Key Outcome: 4. Built Environment

Key Initiative: 4.1.6 Upgrade the Quilpie airport terminal and introduce a refuelling facility

EXECUTIVE SUMMARY

The Remote Airstrip Upgrade Program provides grants to enhance the safety and accessibility of aerodromes in remote and very remote areas of Australia. It will provide year round all weather access, particularly where road access is unavailable or unreliable.

RECOMMENDATION

That Council endorse the Remote Airstrip Upgrade Program Round 9 application for the Toompine Aerodrome for the:

- (a) Installation of solar runway delineation lighting;
- (b) Installation of cones to replace the existing tyres that delineate the runway; and
- (c) Replacement of windsock indicator.

BACKGROUND

The Remote Airstrip Upgrade Program will:

- improve the safety of aircraft, operators and passengers using remote and very remote airstrips;
- facilitate improved delivery of essential goods and services such as food supplies, health care, community mail and passenger air services;
- complement air services delivery to communities subsidised under the Australian Government's Remote Aviation Access Program (RAAP) through the Remote Air Services Subsidy (RASS) Scheme;
- meet operational requirements of the RFDS or operators providing similar aeromedical services.

The grant value can range from \$5,000 to a maximum grant amount of \$3,000,000.

The grant will be up to 50% of eligible project costs, unless:

- where the applicant (you) and a third party (could include State/Territory or local government, or neighbouring cattle station) are both contributing to eligible project costs, the grant amount will be up to 33.3 per cent of eligible project costs or

- where the applicant (you) meets the definition in these Guidelines as an Indigenous Owned and/or Operated Aerodrome, the grant will be up to 100 per cent of eligible project costs.

Eligibility:

To be eligible, you must:

- have an Australian business number (ABN)
- are the owner and/or operator of an existing aerodrome in an area classed as remote or very remote in Australia .

You must also be one of the following:

- an entity incorporated in Australia (including incorporated trustees on behalf of a trust)
- an Australian local government agency body (defined in Appendix A of the grant opportunity guidelines)
- an Australian state or territory government agency or body
- a corporate Commonwealth entity
- an Aboriginal and Torres Strait Islander Corporation registered under the Corporations (Aboriginal and Torres Strait Islander) Act 2006.

Council previously submitted an application under Round 8 of the Remote Airstrip Upgrade Program, this program closed in November 2020. This funding application was for the installation of solar runway delineation lighting, installation of cones to replace the existing tyres that delineate the runway and replace windsock indicator. The total application amount was \$70,320 which was rejected under this application.

It is recommended that Council resubmit this application, with revised pricing, under the round 9 program.

CONSULTATION (Internal/External)

Peter See, Director Engineering Services

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

Application is in line with funding guidelines.

FINANCIAL AND RESOURCE IMPLICATIONS

Budget allocation will need to be included with the 2022/2023 Budget

RISK MANAGEMENT IMPLICATIONS

Low Risk – Within standard operations.

14.7 AUDIT COMMITTEE FRAMEWORK**IX:** 220790**Author:** Sanchit Rathee, Manager Governance and Compliance

Attachments:

1. F.02 Internal audit policy - Review
2. F.02 Internal audit policy - Final
3. F.01-A Audit Committee Charter - Review
4. F.01-A Audit Committee Charter - Final
5. F.01 Audit committee policy

KEY OUTCOME

Key Outcome: 1. Governance

Key Initiative: 1.1.1 Develop and implement risk management assessment and reporting frameworks.

EXECUTIVE SUMMARY

This report will provide a review of the Audit Committee Framework.

RECOMMENDATION

That the Council resolves to:

1. rescind the current Internal Audit Policy and adopt the new Internal Audit Policy, as per the attachment.
2. rescind the current Audit Committee Charter and adopt the new Audit Committee Charter, as per the attachment.
3. rescind the current Audit Committee Policy.

BACKGROUND

Attached are the Quilpie Shire Council's current Internal Audit Policy, Audit Committee Policy and Audit Committee Charter. The preceding documents have needed to be refreshed to meet the Audit Committee's current purposes.

Internal Audit Policy

Section 105 (1) of the Local Government Act 2009 (QLD) states that:

" Each local government must establish an efficient and effective internal audit function."

The policy has been simplified to assist Council's internal audit function in being as flexible as possible, while also providing to increased connection to the Audit Committee.

Attached is the new policy for adoption and a separate version of the new policy with track changes. The current policy will simultaneously need to be rescinded.

Audit Committee Charter

Under Section 105 (4) of the Local Government Act (QLD), a large local government must establish an audit committee. However, Quilpie Shire Council is not considered a large local government. As

such, the council is not required to establish an audit committee. However, it is best practice for any local government to provide independent assurance and insight to the community and relevant stakeholders through an audit committee.

The Audit Committee Charter establishes the Audit Committee of Quilpie Shire Council. The current Audit Committee Charter has been refreshed by ensuring clearer roles and responsibilities of the committee and that the charter reflects the current function of the committee, in addition to any administrative changes.

Attached is the new charter for adoption and a separate version of the new charter with track changes. The current charter will simultaneously need to be rescinded.

Audit Committee Policy

The current policy is deemed surplus to requirements as it duplicates on the Audit Committee Charter – which is the correct instrument for the establishment of the Audit Committee.

Hence, it is required that the current policy be rescinded by Council.

CONSULTATION (Internal/External)

Justin Hancock, CEO

LEGAL IMPLICATIONS

Legal implications are listed in the given report.

POLICY AND LEGISLATION

Local Government Act 2009 (Qld)

Internal Audit Policy

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

RISK MANAGEMENT IMPLICATIONS

An efficient audit committee is a vital part of a local government's risk management framework.

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

F.02 Internal Audit Policy

1	OBJECTIVE	0
2	SCOPE	0
3	STATEMENT	1
4	DEFINITIONS	1
5	RELATED POLICIES LEGISLATION OTHER DOCUMENTS	1

Date Adopted by Council	18 Feb 2022	Council Resolution No.	TBA
Effective Date	18 Feb 2022	Review Date	Feb 2024
Policy Owner	MGC	Responsible Officer	MGC
Policy Number	F.02	IX Reference	TBA
Version Number	V1	18-Feb-22	Developed and adopted

CEO Chief Executive Officer

MGC Manager Governance and Compliance

1 OBJECTIVE

The internal audit function provides independent assurance to council that the organisation's operations have been evaluated for the effectiveness of risk management, controls and governance processes.

This purpose of this policy is to clarify the appointment of internal auditors for the Quilpie Shire Council, and to ensure compliance with auditing requirements in the Section 105 (1) Local Government Act 2009 and associated regulations.

2 SCOPE

F.02 Internal Audit Policy

The scope of internal audit function extends to all departments, programs, sub-programs, functions, funded schemes and entities over which council has direct management, sponsorship or financial control.

Any dispute as to whether an activity falls within the scope of Council's internal audit function shall be determined by the CEO.

3 STATEMENT

The internal audit function will provide council with oversight and recommendations related to key areas of governance, risk and compliance. The internal audit will assess the organisation's operation and performance and report on these functions.

A program of Internal Audit must be established to provide Council with a greater level of confidence in internal control practices and procedures throughout Council operations. The Internal Audit program will be presented to the Audit Committee for endorsement following a review and identification of key areas of risk for Council.

All internal audit reports will be directed to relevant members of the Leadership Team and reported to Council through the Audit Committee for consideration and action where appropriate.

Appointment of the Internal Auditor

The Internal Auditor shall be appointed by the Audit Committee in accordance with the Council's procurement practices.

;

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
TBA	F.01-A Audit Committee Charter

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

F.02 Internal Audit Policy

1	OBJECTIVE	1
2	SCOPE	1
3	STATEMENT	1
4	DEFINITIONS	1
5	RELATED POLICIES LEGISLATION OTHER DOCUMENTS	1

Date Adopted by Council	18 Feb 2022	Council Resolution No.	TBA
Effective Date	18 Feb 2022	Review Date	18 Feb 2024
Policy Owner	MGC	Responsible Officer	MGC
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CEO Chief Executive Officer
MGC Manager Governance and Compliance

F.02 Internal Audit Policy

1 OBJECTIVE

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A program of Internal Audit must be established to provide Council with a greater level of confidence in internal control practices and procedures throughout Council operations. The Internal Audit program will be presented to the Audit Committee for endorsement following a review and identification of key areas of risk for Council.

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Appointment of the Internal Auditor

The Internal Auditor shall be appointed by the Audit Committee in accordance with the Council's procurement practices.

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
TBA	F.01-A Audit Committee Charter

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

F.01-A Audit Committee Charter

1	OBJECTIVE	0
2	SCOPE	0
3	STATEMENT.....	1
3.1	Legislative Mandate	1
3.2	ROLE	1
3.3	DUTIES AND RESPONSIBILITIES	1
3.4	MEMBERSHIP AND MEETINGS.....	3
3.5	RELATIONSHIPS	3
3.6	EVALUATION OF COMMITTEE ACTIVITIES	4
3.7	REVIEW OF THE CHARTER	4
3.8	APPROVAL OF THE CHARTER	4
4	DEFINITIONS.....	4
5	RELATED POLICIES LEGISLATION OTHER DOCUMENTS.....	4

Effective Date	18 Feb 2020	Review Date	N/A
Procedure Owner	MGC	Responsible Officer	MGC
Procedure Number	F.01-A	IX Reference	-TBA
Related Policy Number	N/A	IX Reference	N/A
Version Number	V1	18-Feb-22	Developed and adopted

CEO Chief Executive Officer
MCCS Manager Governance and Compliance

1 OBJECTIVE

This charter sets out the objectives, authority, responsibilities, reporting and administrative arrangements associated with the Audit Committee.

2 SCOPE

F.01-A Audit Committee Charter

3 THE PRIMARY OBJECTIVE OF THE AUDIT COMMITTEE IS TO ACT AS AN ADVISORY BODY WHICH CONTRIBUTES TO THE IMPROVED PERFORMANCE OF COUNCIL THROUGH THE PROVISION OF INDEPENDENT ASSURANCE, OVERSIGHT AND ADVICE TO COUNCIL AND THE CHIEF EXECUTIVE OFFICER ON MATTERS LISTED IN SECTION 3.2 - DUTIES AND RESPONSIBILITIES. STATEMENT

3.1 AUTHORITY

As an advisory committee of Council, the Audit Committee is independent of management and does not have any executive powers, delegated responsibility or authority to implement action.

The Audit Committee has authority to review and make recommendations to Council on any matters within its scope of responsibility. In doing so the Audit Committee has the authority to seek information it requires and has full right of access to all levels of management through the Chief Executive Officer.

3.2 DUTIES AND RESPONSIBILITIES

The audit committee's duties and responsibilities are to:

3.2.1 FINANCIAL STATEMENTS

- Review the appropriateness of accounting policies adopted by Council and ensure the accounting policies adopted are relevant to Council and its specific circumstances.
- Review the appropriateness of significant assumptions and critical judgements made by management, particularly around estimations which impact on reported amounts of assets, liabilities, income and expenses in the financial statements.
- Review the financial statements for compliance with prescribed accounting and other requirements.
- Review, with management and the external auditors, the results of the external audit and any significant issues identified.
- Exercise scepticism by questioning and seeking full and adequate explanations for any unusual transactions and their presentation in the financial statements.
- Analyse the financial performance and financial position and seek explanation for significant trends or variations from budget or forecasts.
- Ensure that assurance with respect to the accuracy and completeness of the financial statements is given by management.

3.2.2 RISK MANAGEMENT

- Review the risk management framework for identifying, monitoring and managing significant risks, including fraud.
- Satisfy itself that insurance arrangements are appropriate for the risk management framework, where appropriate.
- Liaise with management to ensure there is a common understanding of the key risks to Council. These risks will be clearly documented in a risk register which will be regularly reviewed to ensure it remains up-to-date.
- Assess and contribute to the audit planning processes relating to the risks and threats to Council.
- Review the effectiveness of Council's processes for identifying and escalating risks, particularly strategic risks.

F.01-A Audit Committee Charter

3.2.3 INTERNAL CONTROL

- Review the adequacy of the internal control structure and systems, including information technology security and control.
- Review whether relevant policies and procedures are in place and up-to-date, including those for the management and exercise of delegations, and whether they are complied with.

3.2.4 PERFORMANCE MANAGEMENT

- Review Council's compliance with the performance management and reporting requirements of the *Financial Accountability Act 2009*, the *Financial and Performance Management Standard 2009* and the Annual Report Requirements for Queensland Local Governments.
- Review whether performance management systems in place reflect Council's role/purpose and objectives as stated in its Corporate Plan.
- Identify that the performance reporting and information uses appropriate benchmarks, targets and trend analysis.

3.2.5 INTERNAL AUDIT

- Review the budget, staffing and skills of the internal audit function.
- Review and approve the internal audit plan, its scope and progress, and any significant changes to it, including any difficulties or restrictions on scope of activities, or significant disagreements with management.
- Review the proposed internal audit annual plan to ensure they cover key risks and that there is appropriate co-ordination with the external auditor.
- Review the findings and recommendations of internal audit and the response to them by management.
- Review the implementation of internal audit recommendations accepted by management.
- Ensure that there is no material overlap between the internal and external audit functions.

3.2.6 EXTERNAL AUDIT

- Consult with external audit on the function's proposed audit strategy, audit plan and audit fees for the year.
- Review the findings and recommendations of external audit (including from performance audits) and the response to them by management.
- Review responses provided by management to ensure they are in line with Council's risk management framework.
- Review the implementation of external audit recommendations accepted by management and where issues remain unresolved ensure that satisfactory progression is being made to mitigate the risk associated with audit's findings.

3.2.7 COMPLIANCE

- Determine whether management has considered legal and compliance risks as part of Council's risk assessment and management arrangements.
- Review the effectiveness of the system for monitoring Council's compliance with relevant laws, regulations and government policies.
- Review the findings of any examinations by regulatory agencies, and any auditor observations.

F.01-A Audit Committee Charter

3.2.8 REPORTING

- Submit reports to the Chief Executive Officer outlining relevant matters that have been considered by it as well as the committee's opinions, decisions and recommendations.
- Circulate minutes of the committee meetings to the Chief Executive officer, committee members and invited guests as appropriate.

3.3 MEMBERSHIP AND MEETINGS

3.3.1 MEMBERSHIP

- Members, including the Chair, are appointed by the Chief Executive Officer.
- Membership of the committee will consist of a minimum of three and a maximum of six.
- At least one, but not more than two members must be Councillors.
- A minimum of one member will be external to Council.
- At least one member will have significant experience and skills in financial matters.
- The Chief Executive Officer cannot be a member of the committee but would ordinarily be present at meetings.
- The term of appointment is for three years and can be extended for a further term subject to the composition and skill requirements of the committee. The maximum term is six years.
- Members are appointed on the basis of personal qualities and skills.
- Member terms and conditions are to be disclosed in the Letter of Appointment.

3.3.2 CHAIR

- The Chair will be a Councillor nominated by Council.

3.3.3 ETHICAL PRACTICES

- Members are required to declare any interests that could constitute a real, potential or apparent conflict of interest with respect to participation on the committee. The declaration must be made on appointment to the committee and in relation to specific agenda items at the outset of each committee meeting, and be updated as necessary.

3.3.4 MEETINGS AND QUORUM

- The committee will meet at least two (2) times per year and the schedule of meetings will be agreed in advance.
- A quorum will consist of two members.

3.3.5 MEETING AGENDA

- The agenda and relevant papers will be distributed to members prior to the meetings.

3.4 RELATIONSHIPS

3.4.1 INTERNAL AUDIT

- The internal auditor will have a standing invitation to attend committee meetings.
- The Chair and an independent member will hold executive sessions with internal audit as required.

F.01-A Audit Committee Charter

3.4.2 EXTERNAL AUDIT

- The committee has no power of direction over external audit or the manner in which the external audit is planned or undertaken, but will act as a forum for the consideration of external audit findings and will ensure that they are balanced with the views of management.
- The external auditor will have a standing invitation to attend committee meetings.

3.5 REVIEW OF THE CHARTER

- The charter will be reviewed biennially to ensure it remains consistent with the committee's authority, objectives and responsibilities.
- All amendments to the charter will be discussed and approved by the Council Resolution.

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
91109	F.02 Internal Audit Policy

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

F.01-A Audit Committee Charter

1	OBJECTIVE	1
2	SCOPE	1
3	STATEMENT.....	1
3.1	Authority	1
3.2	DUTIES AND RESPONSIBILITIES	1
3.3	MEMBERSHIP AND MEETINGS.....	3
3.4	RELATIONSHIPS	3
3.5	REVIEW OF THE CHARTER	4
4	DEFINITIONS.....	4
5	RELATED POLICIES LEGISLATION OTHER DOCUMENTS.....	4

Effective Date	18 Feb 2022	Review Date	18 Feb 2024
Procedure Owner	MGC	Responsible Officer	MGC
Procedure Number	F.01-A	IX Reference	TBA
Related Policy Number	N/A	IX Reference	N/A
Version Number	V1	18-Feb-22	Developed and adopted

CEO Chief Executive Officer
MCCS Manager Governance and Compliance

F.01-A Audit Committee Charter

1 OBJECTIVE

This charter sets out the objectives, authority, responsibilities, reporting and administrative arrangements associated with the Audit Committee.

2 SCOPE

The primary objective of the Audit Committee is to act as an advisory body which contributes to the improved performance of Council through the provision of independent assurance, oversight and advice to Council and the Chief Executive Officer on matters listed in Section 3.2 - Duties and Responsibilities.

3 STATEMENT**3.1 AUTHORITY**

As an advisory committee of Council, the Audit Committee is independent of management and does not have any executive powers, delegated responsibility or authority to implement action.

The Audit Committee has authority to review and make recommendations to Council on any matters within its scope of responsibility. In doing so the Audit Committee has the authority to seek information it requires and has full right of access to all levels of management through the Chief Executive Officer.

3.2 DUTIES AND RESPONSIBILITIES

The audit committee's duties and responsibilities are to:

3.2.1 FINANCIAL STATEMENTS

- Review the appropriateness of accounting policies adopted by Council and ensure the accounting policies adopted are relevant to Council and its specific circumstances.
- Review the appropriateness of significant assumptions and critical judgements made by management, particularly around estimations which impact on reported amounts of assets, liabilities, income and expenses in the financial statements.
- Review the financial statements for compliance with prescribed accounting and other requirements.
- Review, with management and the external auditors, the results of the external audit and any significant issues identified.
- Exercise skepticism by questioning and seeking full and adequate explanations for any unusual transactions and their presentation in the financial statements.
- Analyse the financial performance and financial position and seek explanation for significant trends or variations from budget or forecasts.
- Ensure that assurance with respect to the accuracy and completeness of the financial statements is given by management.

3.2.2 RISK MANAGEMENT

- Review the risk management framework for identifying, monitoring and managing significant risks, including fraud.
- Satisfy itself that insurance arrangements are appropriate for the risk management framework, where appropriate.
- Liaise with management to ensure there is a common understanding of the key risks to Council. These risks will be clearly documented in a risk register which will be regularly reviewed to ensure it remains up-to-date.

F.01-A Audit Committee Charter

- Assess and contribute to the audit planning processes relating to the risks and threats to Council.
- Review the effectiveness of Council's processes for identifying and escalating risks, particularly strategic risks.

3.2.3 INTERNAL CONTROL

- Review the adequacy of the internal control structure and systems, including information technology security and control.
- Review whether relevant policies and procedures are in place and up-to-date, including those for the management and exercise of delegations, and whether they are complied with.

3.2.4 PERFORMANCE MANAGEMENT

- Review Council's compliance with the performance management and reporting requirements of the *Financial Accountability Act 2009*, the *Financial and Performance Management Standard 2009* and the Annual Report Requirements for Queensland Local Governments.
- Review whether performance management systems in place reflect Council's role/purpose and objectives as stated in its Corporate Plan.
- Identify that the performance reporting and information uses appropriate benchmarks, targets and trend analysis.

3.2.5 INTERNAL AUDIT

- Review the budget, staffing and skills of the internal audit function.
- Review and approve the internal audit plan, its scope and progress, and any significant changes to it, including any difficulties or restrictions on scope of activities, or significant disagreements with management.
- Review the proposed internal audit annual plan to ensure they cover key risks and that there is appropriate co-ordination with the external auditor.
- Review the findings and recommendations of internal audit and the response to them by management.
- Review the implementation of internal audit recommendations accepted by management.
- Ensure that there is no material overlap between the internal and external audit functions.

3.2.6 EXTERNAL AUDIT

- Consult with external audit on the function's proposed audit strategy, audit plan and audit fees for the year.
- Review the findings and recommendations of external audit (including from performance audits) and the response to them by management.
- Review responses provided by management to ensure they are in line with Council's risk management framework.
- Review the implementation of external audit recommendations accepted by management and where issues remain unresolved ensure that satisfactory progression is being made to mitigate the risk associated with audit's findings.

3.2.7 COMPLIANCE

- Determine whether management has considered legal and compliance risks as part of Council's risk assessment and management arrangements.

F.01-A Audit Committee Charter

- Review the effectiveness of the system for monitoring Council's compliance with relevant laws, regulations and government policies.
- Review the findings of any examinations by regulatory agencies, and any auditor observations.

3.2.4 REPORTING

- Submit reports to the Chief Executive Officer outlining relevant matters that have been considered by it as well as the committee's opinions, decisions and recommendations.
- Circulate minutes of the committee meetings to the Chief Executive officer, committee members and invited guests as appropriate.

3.3 MEMBERSHIP AND MEETINGS

3.3.1 MEMBERSHIP

- Members, including the Chair, are appointed by the Chief Executive Officer.
- Membership of the committee will consist of a minimum of three and a maximum of six.
- At least one, but not more than two members must be Councillors.
- A minimum of one member will be external to Council.
- At least one member will have significant experience and skills in financial matters.
- The Chief Executive Officer cannot be a member of the committee but would ordinarily be present at meetings.
- The term of appointment is for three years and can be extended for a further term subject to the composition and skill requirements of the committee. The maximum term is six years.
- Members are appointed on the basis of personal qualities and skills.
- Member terms and conditions are to be disclosed in the Letter of Appointment.

3.3.2 CHAIR

- The Chair will be a Councillor nominated by Council.

3.3.3 ETHICAL PRACTICES

- Members are required to declare any interests that could constitute a real, potential or apparent conflict of interest with respect to participation on the committee. The declaration must be made on appointment to the committee and in relation to specific agenda items at the outset of each committee meeting, and be updated as necessary.

3.3.4 MEETINGS AND QUORUM

- The committee will meet at least two (2) times per year and the schedule of meetings will be agreed in advance.
- A quorum will consist of two members.

3.3.5 MEETING AGENDA

- The agenda and relevant papers will be distributed to members prior to the meetings.

3.4 RELATIONSHIPS

3.4.1 INTERNAL AUDIT

- The internal auditor will have a standing invitation to attend committee meetings.

F.01-A Audit Committee Charter

- The Chair and an independent member will hold executive sessions with internal audit as required.

3.4.2 EXTERNAL AUDIT

- The committee has no power of direction over external audit or the manner in which the external audit is planned or undertaken, but will act as a forum for the consideration of external audit findings and will ensure that they are balanced with the views of management.
- The external auditor will have a standing invitation to attend committee meetings.

3.5 REVIEW OF THE CHARTER

- The charter will be reviewed biennially to ensure it remains consistent with the committee's authority, objectives and responsibilities.
- All amendments to the charter will be discussed and approved by the Council Resolution.

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
TBA	F.02 Internal Audit Policy

We Value: **Respect** | **Communication** | **Fun & Humour** | **Pride** | **Trust** | **Teamwork**

F.01 Audit Committee Policy

1.....	OBJECTIVE
2.....	SCOPE
3.....	STATEMENT
3.1 Policy Statement	1
3.2 Provisions	1
4.....	DEFINITIONS
5.....	RELATED POLICIES LEGISLATION OTHER DOCUMENTS

Date Adopted by Council	08 July 2016	Council Resolution No.	06-05-20
Effective Date	08 July 2016	Review Date	July 2022
Policy Owner	Council	Responsible Officer	MFS
Policy Number	F.01	IX Reference	91107
Version Number	V1	08-Apr-14	Developed and adopted
	V2	16-Jun-15	Reviewed and adopted
	V3	08-Jul-16	Reviewed and adopted
	V4	13-Apr-18	Reviewed – no changes
	V5	09-Jul-19	Reviewed – no changes
	V6	08-May-20	Reviewed – no changes

CEO Chief Executive Officer
DCCS Director of Corporate & Community Services
DES Director of Engineering Services
MFS Manager Financial Services

1 OBJECTIVE

The objective of the Audit Committee is to contribute to the improved performance of Council through the provision of independent assurance, oversight and advice to Council and the Chief Executive Officer on matters relating to risk management, internal control, governance, compliance, audit, financial statement preparation and financial reporting.

2 SCOPE

The Audit Committee is an advisory Committee as determined by the Local Government Act 2009. As an advisory committee of Council, the Audit Committee is independent of management and does not have any executive powers, delegated responsibility or authority to implement actions over which management has responsibility.

The Audit Committee has authority to review and make recommendations to Council on any matters within its scope of responsibility. The Audit Committee has the authority to seek information it requires and has full right of access to all levels of management through the Chief Executive Officer.

The scope of the Audit Committee includes but is not limited to the following aspects of Council's operations and activities:

- Governance processes
- Financial compliance
- Integrity of financial documents
- Internal controls
- Internal and External Audit
- Risk management
- Legal and legislative requirements
- Asset management
- Operating performance and efficiencies

3 STATEMENT

3.1 POLICY STATEMENT

The Audit Committee has the authority to review and make recommendations to Council and the Chief Executive Officer on any matters within the scope of its responsibilities.

This policy applies to all the operations and activities of the Council.

3.2 PROVISIONS

The Council will appoint an Audit Committee which will be in accordance with section 210 of the *Local Government Regulation 2012*.

The Committee must consist of at least 3 and no more than 6 members.

One but no more than 2 of the members must be Councillors.

The Chief Executive Officer cannot be a member of the committee but would ordinarily be present at all meetings.

One member of the committee must have significant experience and skills in financial matters.

Meetings shall be held not less than 2 times per year. Special meetings may be convened as required by the Committee or Chief Executive Officer or if requested by internal or external auditors.

F.01 Audit Committee Policy

The Audit Committee must review the following matters:

- The internal audit plan for the internal audit for the current financial year.
- The internal audit progress report for the preceding financial year including the recommendations in the report.
- A draft of the Council's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212 of the Local Government Regulation 2012.
- The auditor general's audit report audit report and findings about the Council's financial statements for the preceding year.

As soon as possible after the meeting of the Audit Committee, a written report will be submitted to Council on matters reviewed and recommendations made by the Audit Committee.

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
96651	F.01-A Audit Committee Charter
91109	F.02 Internal Audit Policy

14.8 TENURE OF CURRENT AUDIT COMMITTEE MEMBERS

IX: 220795

Author: Sanchit Rathee, Manager Governance and Compliance

Attachments: Nil

KEY OUTCOME

Key Outcome: 1. Governance

Key Initiative: 1.1.1 Develop and implement risk management assessment and reporting frameworks.

EXECUTIVE SUMMARY

This report shall provide the Council with an update in relation to the tenure of the current Audit Committee members.

RECOMMENDATION

1. That the Council notes the report providing an update in relation to the membership of the current Audit Committee.
2. That the Council resolves to formally extend Kerri Mooring's tenure in the Audit Committee to April 2024.

BACKGROUND

Council's current Audit Committee members consist of:

Name	Position	Tenure Start	Tenure End
Roger Volz	Chair	March 2020	April 2024
Jenny Hewson	Internal Member	March 2020	April 2024
Kerri Mooring	External Member (Financial)	April 2018	April 2024
Bob Hall	External Member	April 2021	April 2024

The Audit Committee Charter states that the term of appointment for a member is three (3) years and can be further extended for the maximum term of six (6) years.

A maximum of six (6) members are allowed in the Audit Committee. There are currently two vacant positions.

Furthermore, Council's external members (financial) – Kerri Mooring – appointment for three years finished in April 2021. However, Council did not formalise the extension of the tenure to April 2024, which it can do through this report.

CONSULTATION (Internal/External)

N/A

LEGAL IMPLICATIONS

N/A

POLICY AND LEGISLATION

N/A

FINANCIAL AND RESOURCE IMPLICATIONS

External Members are reimbursed for a given fee for their membership.

RISK MANAGEMENT IMPLICATIONS

N/A

14.9 RATIFICATION OF FLYING MINUTE T03 2122 VEHICLE PURCHASE**IX:** 220799**Author:** Lorraine Mathieson, Executive Assistant / Grants Officer**Attachments:** 1. 2022-02 Flying Minute - T03-2122 Vehicle Purchase.docx**KEY OUTCOME**

Key Outcome: 1. Governance

Key Initiative: 1.1.2 Enhance Council's asset management capabilities particularly in relation to the renewal of key assets.

EXECUTIVE SUMMARY

CEO forwarded a Flying Minute to Councillors to resolve the matter of the trade in of Unit 1114, misrepresented as GXL rather than GX which affected the value of the trade-in offered by South West Ford. A revised trade-in offer of \$38,000 incl GST based on the corrected information, representing a reduction of \$5,500. The trade-in of Unit 1050 remains unchanged.

RECOMMENDATION

That Council resolve to accept the trade-in values of \$35,500 and \$38,000 for plant items #1050 and #1114 respectively from South West Ford.

BACKGROUND

In August 2021 Council issued request for quotation T03-2122 for the purchase of two new 4WD wagons to be traded-in on two Toyota Prado GX Wagons, plant items #1050 and #1114. A thorough review and assessment by engineering using standard assessment criteria of all quotations received found best value for both vehicles to be the quotes from South West Ford. They were awarded the contract for the provision of two Ford Everest Trend 4WDs at a cost of \$72,423 each, including GST.

The trade-in values quoted by South West Ford were, including GST, \$35,500 for #1050 and \$43,500 for #1114.

Council took physical possession of the new vehicles in January 2022 with the trade-in vehicles shipped to South West Ford as per the contract. Council has commenced using the new Ford vehicles and allocated them plant numbers #1131 and #1132. After delivery of the trade-ins to South West Ford it was identified that an inaccuracy in communication had occurred and Council had misrepresented vehicle #1114 as a GXL rather than a GX which affected the value of the trade-in. South West Ford has approached Council with a revised trade-in offer for #1114 of \$38,000 including GST based on the corrected information, representing a reduction of \$5,500, and accepted, without amendment, the trade-in of \$35,500 for #1050.

As the mistake was due to a Council error, Council sought an independent valuation of #1114 using the corrected information from Pickles Auctions with their estimate of sale price coming back at between \$34,000 and \$37,000.

As the offer from South West Ford exceeds the highest range of the independent auction valuation, with none of the associated sale and transport costs, management believes it represents best value

to accept the revised offer from South West Ford for the disposal of #1114, and that acceptance would still meet all asset disposal compliance requirements.

CONSULTATION (Internal/External)

Acting Manager Finance and Administration, Mr James Gauvin

LEGAL IMPLICATIONS

Nil

POLICY AND LEGISLATION

Council's Procurement Policy

Local Government Act 2009

Local Government Regulation 2012

FINANCIAL AND RESOURCE IMPLICATIONS


The purchase of the new vehicles and disposal of plant #1050 and #1114 has been included in the current budget. The key GST exclusive financial details of the trade-ins, after amendment, are:

	Plant 1050	Plant 1114
Trade-In Value (ex GST)	\$ 32,273	\$ 34,545
less: Asset Register WDV	\$ 31,762	\$ 33,530
Profit on Sale	\$ 511	\$ 1,015

By accepting the amended offer it will eliminate any future costs of disposal by re-auctioning which, including staff time, has been estimated as a minimum of \$3,810.

RISK MANAGEMENT IMPLICATIONS

In accordance with Council's Risk Management Policy.

	DATE CIRCULATED: 8 FEBRUARY 2022	DUE DATE: 11 FEBRUARY 2022
FLYING MINUTE FOR QUILPIE SHIRE COUNCIL	FROM: DIRECTOR ENGINEERING SERVICES	
Recommendation: <i>That Council resolve to</i> 1) <i>Accept the trade-in values of \$35,500 and \$38,000 for plant items #1050 and #1114 respectively from South West Ford.</i>		
Matter: This minute deals with an amendment to the disposal value of plant item 1114, a Toyota Prado GX Wagon.		
Background and Details: In August 2021 Council issued request for quotation T03-2122 for the purchase of two new 4WD wagons to be traded-in on two Toyota Prado GX Wagons, plant items #1050 and #1114. A thorough review and assessment by engineering using standard assessment criteria of all quotations received found best value for both vehicles to be the quotes from South West Ford. They were awarded the contract for the provision of two Ford Everest Trend 4WDs at a cost of \$72,423 each, including GST. The trade-in values quoted by South West Ford were, including GST, \$35,500 for #1050 and \$43,500 for #1114. Council took physical possession of the new vehicles in January 2022 with the trade-in vehicles shipped to South West Ford as per the contract. Council has commenced using the new Ford vehicles and allocated them plant numbers #1131 and #1132. After delivery of the trade-ins to South West Ford it was identified that an inaccuracy in communication had occurred and Council had misrepresented vehicle #1114 as a GXL rather than a GX which affected the value of the trade-in. South West Ford has approached Council with a revised trade-in offer for #1114 of \$38,000 including GST based on the corrected information, representing a reduction of \$5,500, and accepted, without amendment, the trade-in of \$35,500 for #1050. As the mistake was due to a Council error, Council sought an independent valuation of #1114 using the corrected information from Pickles Auctions with their estimate of sale price coming back at between \$34,000 and \$37,000. As the offer from South West Ford exceeds the highest range of the independent auction valuation, with none of the associated sale and transport costs, management believes it represents best value to accept the revised offer from South West Ford for the disposal of #1114, and that acceptance would still meet all asset disposal compliance requirements.		
Recommendations		
<u>Preferred Recommendation</u> <i>That Council resolve to</i> 1) <i>Accept the GST inclusive trade-in values of \$35,500 and \$38,000 for plant items #1050 and #1114 respectively from South West Ford.</i>		
<u>Alternative Recommendation</u> <i>That Council resolve to</i> 1) <i>Accept the trade-in of \$35,500 for plant item #1050 from South West Ford, pay the full quoted value of \$72,423 for the Ford Everest (replacement for #1114) and re-auction plant item #1114.</i>		

Council – Flying Minute

Financial Implications:		
The purchase of the new vehicles and disposal of plant #1050 and #1114 has been included in the current budget. The key GST exclusive financial details of the trade-ins, after amendment, are:		
	Plant 1050	Plant 1114
Trade-In Value (ex GST)	\$ 32,273	\$ 34,545
<i>less:</i> Asset Register WDV	\$ 31,762	\$ 33,530
Profit on Sale	\$ 511	\$ 1,015
By accepting the amended offer it will eliminate any future costs of disposal by re-auctioning which, including staff time, has been estimated as a minimum of \$3,810.		
Consultation:		
- Acting Manager Finance and Administration, Mr James Gauvin		
Attachments		
Nil		
Council members are requested to support the recommendation or not.		
I, _____ being a Councillor of Quilpie Shire Council, support the recommendation.		
Supporting comments (if applicable):		
Please return this document or email response to ceo@quilpie.qld.gov.au by 5:00pm on 11/02/2022 . Non-return of this document by the due date will be taken as support for the preferred recommendation.		

15 CONFIDENTIAL ITEMS

Nil

16 LATE ITEMS**17 GENERAL BUSINESS****18 MEETING DATES**