



OPERATIONAL STATUS REPORT AGENDA

Friday 17 September 2021

commencing at 9:30am

Quilpie Shire Council Boardroom
50 Brolga Street Quilpie

Ordinary Meeting of Council

9 September 2021

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 17 September 2021, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 17 September 2021, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Justin Hancock
Chief Executive Officer





OPERATIONAL STATUS REPORT

AGENDA

Friday 17 September 2021
Quilpie Shire Council Boardroom

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Operational Status Report

Engineering Services

1 ENGINEERING SERVICES

1.1 (09/21) – Director of Engineering Services Operational Status Report

Author: Peter See

IX: 215545

ROADS

RMPC

A focus is currently underway to repair guide posts on the entire TMR network.

Limited maintenance is otherwise underway due to the resources being required elsewhere.

Main Roads TIDS

Bitumen sealing from 46.32 km to 43.8 km on the Quilpie-Adavale Red Road was carried out on 24 August 2021.

A stabilizer was used to incorporate water into the base pavement from 43.8 km to 40.6 km commencing on 23 August 2021. Adavale Plant Hire and B and D Hall have provided equipment to assist including side tipplers, loader and water trucks. The Adavale Plant Hire work has now ceased.

Overall this project is well advanced.

Main Roads Widening Contract: Quilpie-Charleville Road (REEF).

Works on the building up of the batters and top up of pavement on all three sections is now completed. Once the stabilizer was freed up from the Red Road, mixing and preparation of the shoulder widening on the far eastern section began.

The concrete and structures crew has begun work reconstructing box culverts on the sites by building side tracks in place.

Flood Damage Repairs

As per attachment from Proterra Group

Roads to Recovery

Reseals will begin in September 2021 as well as sealing of sections of Onion Creek Road.

Austek is currently delivering screenings to the sites.

General Roads

No general grading road maintenance is presently being carried out.

The Boonkai Street footpath adjacent to the Quilpie State College was completed on 3 September 2021.

COUNCIL BUILDINGS AND FACILITIES

A purchase order has been issued to Hoek Modular Homes for the new house at 16 Donald Street, Eromanga. Initial contract set up is now underway. Construction will likely begin in October in Brisbane.

Council has been requested to provide comment on the external paint colours.

All works at the CEO's Galah Street house are completed.

Some outdoor works associated with 14 Donald Street, Eromanga house are yet to be carried out.

A new kitchen is being installed in Council's property at 53 Galah Street by Council's tradesman and a local electrician.

Meetings on site and in Quilpie have been held with the Queensland National Parks and Wildlife Service offering a recovered toilet block for use at Hell Hole Gorge National Park.

Work on the Knotasuarus Park project is near completed with some minor earthworks and some painting left to complete.

WASTE

The annual State waste survey which is a legislative requirement has been completed.

All dumped tyres at the Quilpie Waste Centre have been placed into a perimeter wall.

The town rubbish cleanup of Quilpie occurred between 30 August and 3 September. Eromanga and Adavale will be done in the following week.

WATER AND SEWERAGE

One new plumber has been recruited and has begun work.

Works on the Jabiru Street water main between Buln and Chipu Streets will commence on 9 September.

TOWN SERVICES

Town Services staff have been diverted to carry out the town clean ups in Quilpie, Eromanga and Adavale.

Staff assisted contractors with the rejuvenation process of the John Waugh Park playing surface. Grass thatch was transplanted to the sewage treatment plant and the old bore site to promote grass growth.

A contractor is gradually stump grinding dead tree stumps around Quilpie.

PLANT/WORKSHOP

The garbage truck is overdue for delivery and consideration of costs are being considered against the supplier. The hook mechanism has been fitted and the truck is now with the garbage compactor company.



Some Tenders for plant replacements for 21-22 have been issued. Tenders have closed for replacement of Toyota Prado sedans and for the Toyota Coaster bus.

ATTACHMENTS

- A. Task list.
- B. Proterra Group Flood damage update.

TASK REGISTER

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
20-Aug-21	DES	3/08/2021	Sealing Roads T01	That Council accept the tender of Austek Spray Seal Pty Ltd for the resealing and sealing of various shire roads Tender T01 2122 Full Bitumen servicing works for \$867,277.07 incl GST.	Contractor has been advised and purchase order placed.	Commenced	
20-Aug-21	DES	4/08/2021	Screening Material for REPA works	That Council award tender T02 21/22 FD 2021 - Screening 40,000m3 material to: APV Contracting Pty Ltd for a total of \$546,920.00 incl GST.	Contractor has been advised and purchase order placed.	Commenced	
20-Aug-21	DES	GB	Signage Opal Fossicking	Information signage at Opal Fossicking area requested			
20-Aug-21	DES	GB	Signage Eromanga	Direction sign to ENHM at T Intersection, Cooper Developmental Road requested	An existing sign is in place.	Completed	31-Aug-21
9-Jul-21	DES	13/07/2021	2021 Disaster Recovery Funding Arrangement Project management	Council appoint Proterra Group as project manager for the 2021 Disaster Recovery Funding Arrangements Restoration of Essential Public Assets works program.	Verbal confirmation given. Letter sent IX 213306	Completed	26-Jul-21
11-Jun-21	DES	GB	RV Dump point at John Waugh Park	Provide concrete apron surrounding dump point and additional water tap.	Discussed with Council. To be reconstructed in Quarrion Street outside John Waugh Park and opposite Caravan Park.	Commenced	
11-Jun-21	DES	GB	Opal Fossicking area	Install signage on new opal fossicking area			
11-Jun-21	DES	GB	Cultural Society rooms	Investigate renovating kitchen and bathrooms at the Cultural Society rooms	Inspected and report given to CEO	Commenced	
11-Jun-21	DES	GB	Tourism Sign, Grey Range	Investigate installation of a tourism sign at the watershed at the top of Grey Range	Signs need to be relocated away from the crest as this is a very poor traffic safety site.	Commenced	
14-May-21	DES	6/05/2021	John Waugh Park Scoreboard	That Council supports the Quilpie Junior Rugby League Club's application for an electronic score board and game timer, and Council agrees to install the electronic score board and game timer at John Waugh Park.	Installed	Completed	14-Jul-21

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
14-May-21	DES	GB	CCTV Cameras	Investigate installing CCTV cameras at playground areas in Eromanga and Quilpie	Noted		
14-May-21	DES	GB	Screens at Bulloo Park	Install screens and intercom at Bulloo Park to interconnect all areas	Noted		
14-May-21	DES	GB	John Waugh Park	Arrange a suitable public address and sound system at John Waugh park	Noted - DCCS quotes sought and has been installed	Completed	14-Jul-21
14-May-21	DES	GB	Shire signage	Install 'Welcome to Channel Country' sign, and entry signs to the Shire	Council needs to provide some guidance as to what is required. Examples from other Councils sent to Councillors		
08-Apr-21	DES	GB	Lop trees	Lop trees on the Diamantina Development Rd near the Whynot - Common boundary to improve safety / vision	Works ordered to be carried out.	Commenced	
08-Apr-21	DES	GB	Adavale Flag Pole	an additional flag pole was required for Adavale, in time for Anzac Day if possible	Completed	Completed	30/07/2021
12-Mar-21	DES	2/03/2021	Review options for Eromanga waste facility	That Council receive the Redleaf Environmental report and amend the material change of use application to remove any future expansion option, and move towards establishing the current site as a waste transfer station subject to future budget considerations.	Consultant advised and work underway. Planning application to go to October 2021 Council meeting	Commenced	
12-Mar-21	DES	GB	Amenities, Admin Centre Quilpie	Maintenance - refurbishment requested to Amenities Block, Admin Centre, Quilpie	Budget of \$10,000 provided. Works to be programmed	Commenced	
12-Mar-21	DES	GB	Bore Head Brolga Street	Request development of indigenous / rock garden / artwork to beautify the Bore Head reserve on Brolga Street	Noted		
19-Feb-21	DES	GB	Gyrica Gardens	Replace clothes lines with fold down ones, footpaths to be widened, cotton tree stumps to be removed	Footpaths are being constructed at wider width. Cotton trees are being removed. Clothes lines to be ordered.	Commenced	
19-Feb-21	DES	GB	Road Signage	Improve road signage to Hellhole Gorge	Signs installed giving distances to Hell Hole and return to Adavale	Completed	30/07/2021

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
16-Dec-20	DES	3/12/2020	Flying Minute - Tender for FD 2020 Package J T16 20-21	That Council award Tender RFT T16 20-21 (Package J: 2020 Flood Restoration Works for Humeburn Road (18) and Onion Creek Road (19)) to SC and KG Bowen for a total cost of \$763,972.69 including GST.	Area damaged by 2021 floods, negotiations with contractor to be undertaken. Winning tenderer advised. Awaiting commencement on site. Further damage in 2021 under assessment. Tender rescinded	Completed	16-Jul-21
16-Dec-20	DES		Upgrade of Bicentennial Park	That Council authorise the following works for the upgrade of Bicentennial Park: <ul style="list-style-type: none"> • Shade Shelter; • Replacement of Softfall; • Swing Sets; • Monorail; • Trampoline; • Removal of existing outdoor gym equipment. The works will be funded to a maximum amount of \$125,000.00 in this current financial year with the balance to be funded from the 2021-2022 budget.	Quotations underway. Exercise equipment area has been demolished. Mono rail and soft fall ordered	Commenced	
16-Dec-20	DES	5/12/2020	Pavement Assessment - Quilpie Airport Runway	That Council receive the report and engage Pavement Management Services to design a Rehabilitation Strategy for the airport in Quilpie (including a report on future improvements to cater for larger aircraft) for a total cost of \$34,775.00 excluding GST.	Consultant advised and order sent. Draft report received 14/05/21	Commenced	
16-Dec-20	DES	10/12/2020	Quotation for Refurbishment of Eromanga Hall Ablution Block RFQ 60 19-20	That Council award Quotation RFQ 60 19-20 (Refurbishment of Eromanga Hall Ablution block) to Donohue Constructions for a total cost of \$113,600 excluding GST; and That Council vary Quotation RFQ 60 19-20 (Refurbishment of Eromanga Hall Ablution block) to include the provision of a Disabled Toilet for the approximate cost of \$8,000.00 excluding GST.	Contractor advised and purchase order sent. Construction to begin in July 2021. Building certifier has provided advice and new drawings provided to contractor.	Commenced	
16-Dec-20	DES	11/12/2020	Replacement of Garbage Compactor/Hook Truck	That Council receives the report and accepts Tender T17 20-21 from Black Trucks for the purchase of an Isuzu FVD 160-300 for a total cost of \$430,649.85 excluding GST.	Contractor advised and purchase order sent. Delivery now due September 2021.	Commenced	

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
16-Dec-20	DES	12/12/2020	Quilpie Main Street Masterplan	That Council award the development of a Quilpie Main Street Masterplan to CUSP for a total cost of \$16,810.00 excluding GST.	Contractor advised and purchase order sent. Works underway.	Commenced	
09-Oct-20	DES		Speed signs	Move speed sign from western end of town	Will be investigated however this will require TMR approval. Request sent 13/11/20. Followed up 3 March 2021. TMR have not yet considered the request. Chased up again 11/05/21 and 10/06/21	Commenced	
09-Oct-20	DES		Weighbridge	Find plans and applications - where is project at	Funding application was rejected. General design and layout in place. Fulton Trotter appointed by Council to design concepts	Commenced	
09-Oct-20	DES		Truck stop	Investigate concept design for the truck stop weighbridge intersection	Fulton Trotter appointed by Council to design concepts	Commenced	
12-Jun-20	Director Engineering		Plaque for New Bore	Plaque for New Bore displaying date, depth and information re layers and materials	Bore logs received. Signs being designed	In progress	
17-Apr-20	Director Engineering		Loading Ramp	Is the loading ramp at Eromanga damaged (near wash down bay)	Has been inspected. Will be repaired when concrete crew is available but may be April 2021	In progress	
13-Mar-20	Director Engineering		Creeks	Need some creek name signage (especially main roads).	need further information as to locations	Not commenced	



MONTHLY PROJECT REPORT

QUILPIE 2020-21 REPA
QUILPIE SHIRE COUNCIL | August 2021

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1 CONTRACT SUMMARY

Contract Number	T04 19-20
Principal Representative's Delegate	PROTERRA GROUP
Project Manager	Cameron Mocke
Target Date for Practical Completion	20 June 2022

2 FINANCIAL STATEMENT

Description	Status	Percentage Completed
Approved Submissions QSC.0007.1920-QSC.0023.1920	Approved	90%
Approved Submissions QSC.0027.2021L, QSC.0028.2021L, QSC.0029.2021L, QSC.0030.2021L,	Approved	5%
Submitted Submission QSC.0031.2021L	Submitted	0%



3 FINANCIAL DISCUSSION

All funds for submissions approved by QRA have had the required up front funds transferred to QSC.

4 VARIATIONS / SCOPE CHANGES

Several variations have been issued to the various contractors. Some of these were for the preparation of water sources close to the road network, to date we have constructed and utilised the water out of at least 6 of these dams. We have also issued variations to contractors for the rehabilitation of pits once the contractors have completed works out of the pits. Proterra Group have facilitated the inclusion of at least \$262,000-00 under the R2R funding scheme in these works. This work was included in the contracts that were delivered by Council Day crews plus contractors. Some of this work was conducted on the following roads, Trinidad Road, Ray Road, Adavale Black Road, Old Thargomindah Road, Adavale Charleville Road amongst others.

5 PROGRAM

With the 2020 REPA works coming to an end and the start of the 2021 REPA works, QSC have elected to complete the approved works with a combination of Council Day crew with local contractors. This will ensure that the work gets spread over the full financial year which will ensure that Council crew are also used for these works and are kept busy throughout the year. There has been a slow down of approvals being processed through the various funding agencies, however this can be expected due to the ongoing effects of Covid.

We envisage that all the approvals for 2021 flood damage will be received by October 2021, and with that in mind we would plan to have the physical works completed by June 2022, however this could be delayed by the strategic decision to keep works available for shire crews to conduct during the second half of 2022. The next stage of closing out the works have typically taken up to 6 months to complete. This is a process of gathering completion documents and submitting these to the various funding agencies who will do random audits on all this work.

Works on the 2021 program have started with the screening of material on Humeburn Road, unfortunately the screening plant was called away to screen material for RMPC works, therefore the screen will return to Humeburn to complete those works at a future date.

Reconstruction works have started on Onion Creek, Mumberry and Cheepie Access Road. Seal works on Onion Creek, Cheepie Access and Mumberry Roads are planned for the 3rd week in September 2021 using other funding.



6 PROCUREMENT

6.1 Upcoming Tenders

- There are no outstanding tenders.

6.2 Tenders Awarded-2020 works

Tender	Contractor	Value	GST	Total
RFT T01 20-21 Package A	SL and SA Travers	\$1,486,237.06	\$148,623.71	\$1,634,860.77
RFT T07 20-21 Package B	APV Contracting	\$1,442,382.41	\$144,238.24	\$1,586,620.65
RFT T08 20-21 Package C	Adavale Plant Hire	\$1,104,283.27	\$110,428.33	\$1,214,711.60
RFT T09 20-21 Package D	APV Contracting	\$298,636.08	\$29,863.61	\$328,499.69
RFT T31 20-21 Package East	SL and SA Travers	\$361,451.93	\$36,145.19	\$397,597.12
RFT T10 20-21 Package ERO	SL and SA Travers	\$1,103,093.54	\$110,309.35	\$1,213,402.89
RFT T12 20-21 Package F	Tolbra	\$504,842.63	\$50,484.26	\$555,326.89
RFT T11 20-21 Package G	Adavale Plant Hire	\$1,073,778.68	\$107,377.87	\$1,181,156.55
RFT T13 20-21 Package H	SL and SA Travers	\$526,353.64	\$52,635.36	\$578,989.00
RFT T33 20-21 Package K	SL and SA Travers	\$408,253.82	\$40,825.38	\$449,079.20
RFT T23 20-21 Package L	APV Contracting	\$505,810.75	\$50,581.07	\$556,391.82
RFT T24 20-21 Package Q	APV Contracting	\$222,748.89	\$22,274.89	\$245,023.78
RFT T31 20-21 Package South	SC & KG Bowen	\$451,463.78	\$45,146.38	\$496,610.16
RFT T11 20-21 Package T	APV Contracting	\$860,184.25	\$86,018.42	\$946,202.67

6.3 Tenders Awarded-2021 works

Tender	Contractor	Value	GST	Total
RFT T02 20-21 Screening	APV Contracting	\$497,200.00	\$49,720.00	\$546,920.00

6.4 Current Contracts

The following road under the 2020 submissions are still being repaired under contract.

- Ingeberry Road

The last 4 roads in 2020 works namely.

- Patricia Park Road
- Adavale Airport Road
- Adavale Bore Road
- Gilmore Road

will be completed by completed by the composite crew.



6.4.1 Gravel Screening

All gravel screening has been completed for the 2020 works by local contractor APV Contracting utilising their own and hired equipment. This work included the rehabilitation of most of the pits once work had been completed, which included the softening of approaches to allow for the local graziers to use the pits for water storage for animals. The gravel screening for the 2021 works has commenced on Humeburn and Onion Creek Roads under contract by APV Contracting.

7 Water Issues

Water is becoming an issue for the work going forward however, it is not seen as a risk for the works at this stage.

8 QRA

The QRA have visited Quilpie Shire Council several times over the past year. The main reason for these visits was to check on progress, plus check on Recommended Values and whether the RVs are accurate. These have been reviewed due to the underspending of these by council.

9 Photos

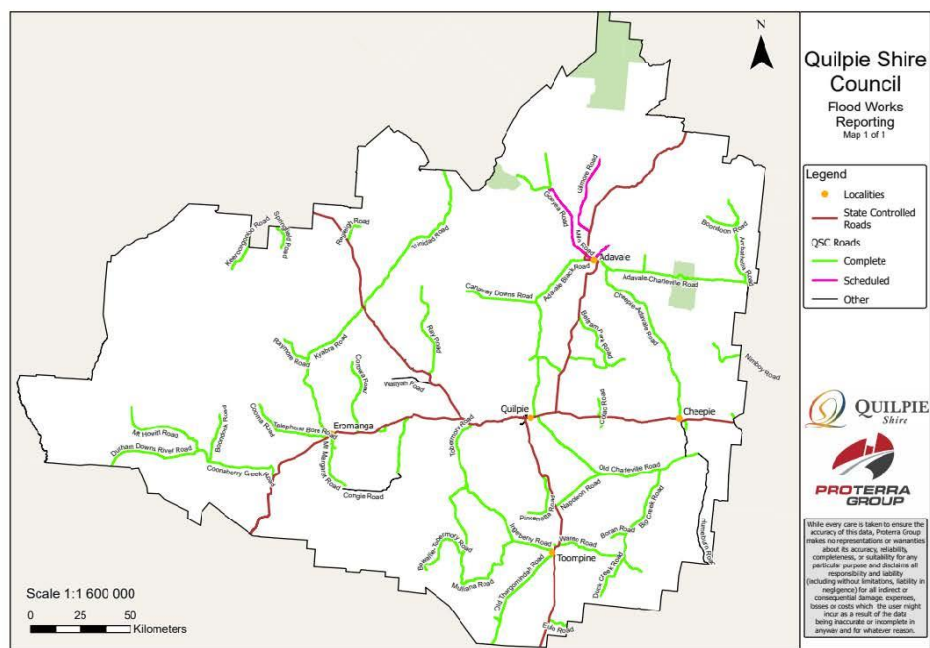


Screened material at Pit # 32-ready for inclusion into Onion Creek Road and others.



Initial works on Onion Creek Road clearing regrowth and degrading.

10 Appendix



Operational Status Report

Water and Sewerage Services

1.2 (09/21) – Water and Sewerage Supervisor Operational Status Report

Author: Alan McNall

IX

Nil

Operational Status Report

Corporate and Community Services

2 CORPORATE AND COMMUNITY SERVICES

2.1 (09/21) – Director of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 216072

CONDOLENCE CARDS

A Condolence Card was forwarded to the family of Jasaleen “Jas” Ferguson.

RADF

A Meeting of the RADF Committee was held on Thursday 26 August 2021. Discussion took place in regard to the following items:

- 2021-2022 Funding Approval - \$25,000
- Carry-over of surplus funding due to COVID-19 to the current year
- 2021-2022 Expressions of Interest received
- 2021-2022 Round 1 Funding
 - Round 1 Applications open 1 September 2021 – closing 25 October 2021
 - RADF Committee Meeting to review applications – 27 October 2021
 - RADF Round 1 Application recommendations to Council – 12 November 2021

MPHS (MULTI PURPOSE HEALTH SERVICE)

Jenna Nunn has been appointed to the position of Director of Nursing at Quilpie MPHS. Jenna and her family will be a great asset to the Quilpie community.

EVENTS / MEETINGS

2 September	SWHHS Board / Chief Executive visit to Quilpie MPHS
5 September	Roy Orbison Tribute Show – CANCELLED DUE TO COVID-19
8 September	Quilpie Local Recovery Plan Development Workshop – Supper Room
9 September	R U OK? Day – Morning Tea at front of Shire Office
9 September	WQPHN Impacts of COVID-19 – via Zoom
10 September	Quilpie District & Rodeo (Show Holiday) – Bulloo Park
11 September	Quilpie District Show – Bulloo Park
14 September	Big B Day – First Five Forever Program – Bulloo Park
15 September	CAN (Community Advisory Network) Meeting – Board Room
23 September	Warrego Area Fire Management Group Meeting – via Teams
25 / 26 September	Quilpie Motorbike Gymkhana – Quilpie Golf Club
29 September	Dead Puppets Society Workshops – Quilpie Shire Ha

CURRENT FUNDING PROGRAMS

RADF 20-21	Round 3 Awarded and projects in progress
RADF 21-22	\$25,000 Round 1 – Applications advertised
Community Drought Support Grant	\$8,800 Extension of funding due to COVID
Qld Government Localised Mental Health Initiative	\$75,000 - JT Academy Program completed
Tackling Regional Adversity Through Integrated Care	\$65,816.00 - Extended due to COVID
Queensland Feral Pest Initiative Round 6	Project application submitted
Get Ready Qld 2021-2022	\$6,780.00 – Project submitted

COMMUNITY GRANT APPLICATIONS – APPLICATIONS / ACQUITTALS

Nil

TASK REGISTER

Meeting Date	Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
20 Aug – 21	DCCS	5/08/21	Agistment Warrabin Lane	That Council accepts the application received from James Donohue to agist 35-40 head of mixed sex weaners on Warrabin Lane Reserve for an initial period of three (3) months, to be reviewed at the conclusion of the agistment period.	Correspondence sent Doc ID - 213118	Complete	21-07-2021
20 Aug – 21	DCCS	6/08/21	EOI Lease L39 / NK 84 Reserve	That Council does not agree to enter into a four-year agreement with Mr H V Byrne to lease Lot 39 NK84 for the purpose of keeping horses, as the paddock is to be retained for Shire purposes	Correspondence sent Doc ID - 215365	Complete	21-07-2021
20 Aug 21	DCCS	16/08/21	Quilpie Motorcycle Association Community Assistance Grant	That Council approves the request received from the Quilpie Motorcyclist Association for financial assistance of \$2,500 plus in-kind support for the supply of 15 wheelie bins, two tents, 100 chairs and generator to assist with the costs of facilitating the 2021 Motorbike Gymkhana and Enduro to be held 25 and 26 September 2021	Correspondence sent Doc ID - 215360	Complete	31-08-2021
9-July-21	DCCS	GB	Queen's Jubilee	Create an event for Queen's Platinum Jubilee 2 June 2022	Initial contact made with Robert Rigby. 9/9 Met with Manager T&ED to discuss funding options	Commenced	
11-Jun-21	DCCS	GB	Common Permits	Updated Depasturage Policy to be reviewed by Council.	Policy Reviewed & draft developed for Council's consideration	Commenced	

Operational Status Report

Pest and Livestock Management

2.2 (09/21) – Pest and Livestock Management Coordinator & Rural Lands Operational Status Report

Author: Damien McNair and Andrew Byrne

IX 216075

PROPERTY INSPECTIONS / TRAPPING

Traps Set	Property Inspections
Nerrigundah	Coolbinga
Maybe	North Comongin
	Nerrigundah
	Alaric

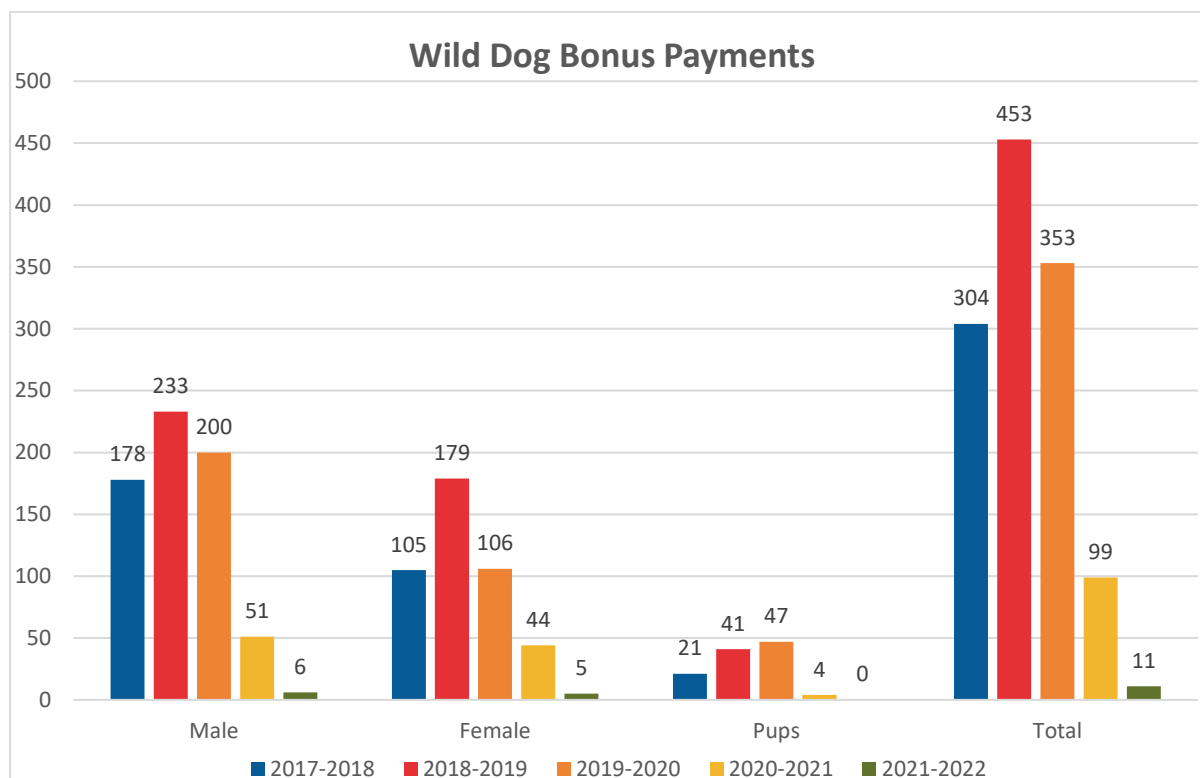
1080 BAITING / HOTSPOT BAITING

Property	Meat Qty
Cooma	100kg
Whynot	50kg
Maybe	50kg
Alaric	50kg

SCALPS PRESENTED TO COUNCIL – 01-07-2021 TO 31-07-2021

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Greenmulla	1		-	\$50.00
Varna	3	3	-	\$300.00
Armoobilla	2	2	-	\$200.00
Total (11)	6	5	-	\$550.00

WILD DOG BONUS PAYMENTS: 2017 - 2022



PLANT & EQUIPMENT

Unit (RLO)	Description	Status
1105	Toyota Hilux	Good condition
4504	Can-am Defender	Good condition
4502	Motorbike (Honda)	Good condition
1117	Toyota Land cruiser	Good Condition
4503	Can-am Defender	Good Condition

COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common	Good	Condition of Reserve – good at the moment. Condition of Stock – good
Dillons Well Reserve	Good	Condition of Reserve - good
Warrabin Lane	Good	Condition of Reserve - good Agistment approved - August
Eromanga Common	Good	Condition of Reserve – good Condition of Stock - good
Adavale Common	Good	Condition of Reserve – good feed Condition of Stock –good

WEED CONTROL - GENERAL

Declared Weed	Property	Action	Packs	Chemical	Diesel/L
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Parkinsonia	Nickavilla				
Parkinsonia	Canaway Downs				
Coral Cactus	Bulgroo				

SURVEILLANCE CAMERAS/GPS

- Nil

MEETINGS / TRAINING

- Nil

LOCAL LAWS / GENERAL

- Dog Complaints
1
- Impoundment
1 dog
- Fenceline Inspections
Yallamurra

Operational Status Report

National Disability Insurance Scheme

2.3 (09/21) – NDIS Coordinator Operational Status Report

Author: Christine Houghton

IX 216078

GENERAL INFORMATION

During the past 3 months in the NDIS sector we have seen the resignation of Jordy Gilligan (Remote Area Planner), which will leave a big gap in the NDIS service until the recruitment process is completed for her replacement, which usually takes a significant amount of time. Jordy was able to bring forward some 12 month plan reviews and commence new participants, meeting with them face to face before she finished in her role, rather than over the phone with a NDIS Planner who the participants are not familiar with. Jordy was also able to stay an extra week to assist in a Change of Circumstance and review of a Plan for a participant with complex needs. The family and I were very grateful for this.

Communication between parents, schools and some Service Providers has been a bit patchy over the last few years, however with recent stakeholder meetings this year, and the continual conversation around this issue there seems to have been a huge improvement. Parents and the schools have been receiving short emails every fortnight to advise on progress and what is required by parents and schools to be on the same page. I am able to meet with parents that don't have access to emails, print these small reports and discuss any concerns or facilitate contact with the Service Provider.

Vitalhealth have recently employed a Provisional Psychologist based in Charleville who will be visiting Quilpie once a month to service NDIS participants.

TASC National visited Quilpie in July. TASC is a free legal and social justice service, not for profit organization funded by government to support people in South West Queensland. TASC were able to meet with a member of the community experiencing a small legal problem who had come to me for help. As it was out of my scope, I was more than happy to refer them and the problem was easily resolved at no cost. TASC has followed up with phone calls. I feel it is a very worthwhile service.

On the 13th of September Lisa Hamlyn and I will presenting on a National Disability Services webinar session for Rural and Remote Queensland titled: "How councils are stepping up to increase NDIS access in Western QLD". NDS have been promoting Quilpie Shire Council in remote Queensland as a way forward for smaller communities to assist members of their communities to access the NDIS.

STATISTICS

NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
63	19	8

CURRENT ISSUES

- Recruitment of NDIS Remote Planner
- MyGov NDIS Portal

CORRESPONDENCE / NEWSLETTERS

- National Disability Services information emails
- NDIS Newsletter
- Endeavor Newsletter
- NDIS Service Provider Newsletter
- CRU Newsletter

Operational Status Report

Financial Services

3 FINANCE

3.1 (09/21) – Manager of Financial Services Operational Status Report

Author: James Gauvin

IX 216168

CHEQUE REGISTER FOR MONTH ENDING 31 AUGUST 2021

DATE	CHQ#	PAYEE	DESCRIPTION	AMOUNT
2/08/2021	CHARGE	ANZ Banking	Merch Fee	\$ 267.31
2/08/2021	45570499	National Australia Bank Limited	Credit Card July 21	\$ 10,845.74
6/08/2021	E013203	Adavale Plant Hire - V & J Richardson	Fencing - \$8km @ \$2500 + GST	\$ 25,750.00
6/08/2021	E013204	AVIS Toowoomba	Rental agreement 354104424	\$ 2,514.07
6/08/2021	E013205	J. Blackwood & Son Pty Ltd	Body repair kit	\$ 2,341.79
6/08/2021	E013206	Brown & Hurley Group Pty Ltd	TRUCK SERVICE KITS	\$ 1,625.04
6/08/2021	E013207	Channel Country Ladies Day	Community Assistance	\$ 12,000.00
6/08/2021	E013208	Conplant Pty Ltd	SERVICE KIT	\$ 909.14
6/08/2021	E013209	Winc Australia Pty Ltd	Rags & dishwashing liquid	\$ 903.52
6/08/2021	E013210	Costello Carriers	Freight	\$ 7,128.00
6/08/2021	E013211	Cummins Toowoomba	Tensioner Belt	\$ 433.66
6/08/2021	E013212	Dept of Employment, Small Business	Recovery of First Start Program	\$ 33,000.00
6/08/2021	E013213	Construction Equipment Australia	Gasket	\$ 62.73
6/08/2021	E013214	Elders Limited	Deformed bar & mesh	\$ 35,220.02
6/08/2021	E013215	Ezyquip Hire Pty Ltd	Rental agreement no 48157	\$ 6,482.39
6/08/2021	E013216	Golders Charleville	Safety boots	\$ 165.00
6/08/2021	E013217	Karen Hall	Shearing School Catering	\$ 598.76
6/08/2021	E013218	BHL & DA Hall Transport	Single water tanker	\$ 7,507.50
6/08/2021	E013219	Hastings Deering (Australia) Limited	Filter kits	\$ 494.54
6/08/2021	E013220	Holding Redlich	Native Title	\$ 459.25
6/08/2021	E013221	HPB Post Pty Ltd	Staff uniform	\$ 56.65
6/08/2021	E013222	Imperial Hotel Motel	Breakfast - Intrust Cup	\$ 5,671.00
6/08/2021	E013223	IOR Petroleum Pty Ltd	DIESEL	\$ 63.86
6/08/2021	E013224	K&L Gates	WHS Investigation	\$ 13,083.40
6/08/2021	E013225	Komatsu Australia	Service & repair	\$ 2,940.41
6/08/2021	E013226	Shaun Lander	2xM 2xF Armoobilla	\$ 200.00
6/08/2021	E013227	LG Super Clearing House	Employee Super	\$ 18,437.17
6/08/2021	E013228	LO-GO Appointments	Wages - L Mathieson	\$ 4,984.38
6/08/2021	E013229	Lowes Petroleum Service	LUBE	\$ 4,917.43
6/08/2021	E013230	Maney Transport	Freight	\$ 635.45
6/08/2021	E013231	Meads Foodworks	Blue Light Disco Goods	\$ 692.44
6/08/2021	E013232	Mercury Group of Companies Pty Ltd	Annual Fee	\$ 275.00
6/08/2021	E013233	Modern Teaching Aids	Goods for Library	\$ 233.10
6/08/2021	E013234	Ronald Murphy	Massages	\$ 280.00
6/08/2021	E013235	Orion Satellite Systems	EWTP Fees	\$ 654.50
6/08/2021	E013236	Paulsen Brothers Foodworks	Coffee Pods	\$ 1,488.93
6/08/2021	E013237	Civica Solutions Pty Ltd	Rates Update	\$ 841.50
6/08/2021	E013238	Precruitment	Wages- G Green	\$ 4,258.14

DATE	CHQ#	PAYEE	DESCRIPTION	AMOUNT
6/08/2021	E013239	Proterra Group	FD Project Management	\$ 93,001.70
6/08/2021	E013240	Quilpie Golf Club Inc	Community Assistance	\$ 2,500.00
6/08/2021	E013241	Quilpie Hardware	Plumbing supplies	\$ 4,453.15
6/08/2021	E013242	Queensland Water Directorate	Qld water Membership	\$ 2,189.00
6/08/2021	E013243	QLEAVE	Additional Qleave FD19	\$ 2,415.00
6/08/2021	E013244	QLD Local Government Mutual Liability	Engineering	\$ 13,115.07
6/08/2021	E013245	Quilpie Pharmacy	Flu vaccinations	\$ 500.00
6/08/2021	E013246	Salary Packaging Australia	QSC Salary Packaging	\$ 3,474.74
6/08/2021	E013247	SAT Civil	Stabiliser hire	\$ 23,650.00
6/08/2021	E013248	IXOM Operations Pty Ltd	CHLORINE GAS CYL HIRE JULY 21	\$ 465.12
6/08/2021	E013249	Springall's Air Con Service	Mechanical parts	\$ 130.80
6/08/2021	E013250	South West Ford	Service kit	\$ 566.20
6/08/2021	E013251	Tas Mini Motors	Seal set front forks	\$ 716.60
6/08/2021	E013252	TELSTRA CORPORATION LIMITED	Main Account	\$ 6,046.85
6/08/2021	E013253	The Lake	Community Assistance	\$ 2,250.43
6/08/2021	E013254	Warrego Water Services Toowoomba	Grundfos pump	\$ 482.46
6/08/2021	E013255	Daimler Trucks Toowoomba	FILTERS	\$ 199.89
6/08/2021	E013256	West-Tech Systems Pty Ltd	Photocopier Bill July 21 #404	\$ 1,898.70
6/08/2021	E013257	Western Truck Group	Joints	\$ 166.65
6/08/2021	E013258	Western Wholesalers	Cleaning products	\$ 1,287.00
6/08/2021	E013259	Work Metrics Pty Ltd	Monthly Fee	\$ 198.00
6/08/2021	28444	Dept Natural Resources, Mines and Water	A/AP21598	\$ 258.05
6/08/2021	28445	Queensland Transport	#970 - DQ0209	\$ 232.70
10/08/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 03	\$ 40,805.00
10/08/2021	1CHILD03	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 03	\$ 995.65
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 203.50
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 350.25
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 480.00
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 6,021.93
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 126.62
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 206.97
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 85.66
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 144.07
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 150.05
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 1,409.32
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 169.66
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 125.01
10/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 03	\$ 320.02
10/08/2021	1NAB03	National Australia Bank Limited	D/Cr Pay 1 Period No 03	\$ 136,092.84
10/08/2021	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2022/3	\$ 2,493.10
10/08/2021	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2022/3	\$ 17,979.80
13/08/2021	165835	Queensland Treasury Corporation	Cash Deposit	\$ 1,100,000.00
19/08/2021	173	Petty Cash	\$100 Boards - Staff Social	\$ 200.00
19/08/2021	166291	Queensland Treasury Corporation	QTC Transfer	\$ 2,100,000.00
20/08/2021	E013260	Action Graphics Pty Ltd	Shirts for sale	\$ 763.95
20/08/2021	E013261	ALP Oz Auto Moulds Pty Ltd	WINDSCREEN REPAIR KIT	\$ 1,650.79
20/08/2021	E013262	Australia Post	Postage	\$ 367.77
20/08/2021	E013263	AVIS Toowoomba	Rental agreement 354104450	\$ 2,514.07
20/08/2021	E013264	BN & A Bannerman	Freight	\$ 137.50
20/08/2021	E013265	J. Blackwood & Son Pty Ltd	RESPIRATORS	\$ 378.82
20/08/2021	E013266	Black Truck Sales	FILTERS	\$ 801.75
20/08/2021	E013267	Brandon & Associates Pty Ltd	Professional services	\$ 1,663.75

DATE	CHQ#	PAYEE	DESCRIPTION	AMOUNT
20/08/2021	E013268	Bunzl Brands & Operations Pty Ltd	CHAIN SLING	\$ 516.73
20/08/2021	E013269	Anita Clark Tourism	Tourism Package	\$ 1,920.00
20/08/2021	E013270	Conplant Pty Ltd	FILTERS	\$ 1,719.50
20/08/2021	E013271	CoolDrive Distribution	CABLE TIES	\$ 546.58
20/08/2021	E013272	Winc Australia Pty Ltd	Cleaning products & toners	\$ 826.54
20/08/2021	E013273	DEARDEN CONTRACTING	GYPSUM	\$ 7,110.68
20/08/2021	E013274	Downs Turf	Kikuyu turf on farm	\$ 2,345.20
20/08/2021	E013275	Elders Limited	Poly pipe	\$ 1,291.40
20/08/2021	E013276	Ergon Energy Queensland Pty Ltd	Various Accounts	\$ 12,749.54
20/08/2021	E013277	Great Western Electrical	Galah Street connections	\$ 2,149.43
20/08/2021	E013278	G & T Mechanical	TOYOTA FILTERS	\$ 4,126.00
20/08/2021	E013279	RA & LM Hall	1x M Greenmulla	\$ 50.00
20/08/2021	E013280	BHL & DA Hall Transport	Single water tanker	\$ 15,840.00
20/08/2021	E013281	Hastings Deering (Australia) Limited	TYNES & BOOTS	\$ 4,846.16
20/08/2021	E013282	Heart Of Australia Pty Ltd	Assistance with Expenses	\$ 22,000.00
20/08/2021	E013283	Hoffman Surveyors	OFFSETS PEGGING- SURVEY	\$ 9,295.00
20/08/2021	E013284	HPB Post Pty Ltd	Depot staff uniforms	\$ 291.52
20/08/2021	E013285	IOR Aviation Pty Ltd	AVGAS	\$ 9,300.52
20/08/2021	E013286	Lachlan Kent	Bond Refund	\$ 469.50
20/08/2021	E013287	Komatsu Australia	FILTERS	\$ 4,731.81
20/08/2021	E013288	LO-GO Appointments	Wages - L Mathieson	\$ 4,984.38
20/08/2021	E013289	Long Plain Contracting	Water truck hire	\$ 12,474.00
20/08/2021	E013290	Lowes Petroleum Service	BULK DIESEL	\$ 45,552.66
20/08/2021	E013291	Maney Transport	Freight	\$ 1,631.68
20/08/2021	E013292	Maranoa Regional Council	SWRRTG capability fund	\$ 683.10
20/08/2021	E013293	MBA Lawyers	EBA Assistance	\$ 9,470.18
20/08/2021	E013294	Precruitment	Wages - G Green	\$ 3,819.15
20/08/2021	E013295	PVE Civil Solutions	Management services	\$ 24,681.25
20/08/2021	E013296	Quilpie Hardware	Key joints & joint foam	\$ 16,778.00
20/08/2021	E013297	Quilpie Motorcycle Association	Catering 19/07/21	\$ 5,250.00
20/08/2021	E013298	Quilpie Shire Council	Refund Correction - Kent & Gri	\$ 780.00
20/08/2021	E013299	MR KEVIN J RICHARDSON	Gates for VIC	\$ 2,541.00
20/08/2021	E013300	Safe Flame	LED Candles	\$ 204.00
20/08/2021	E013301	Shire Networks	SSL Certificates	\$ 912.53
20/08/2021	E013302	Teletrac Navman and Transtech	Monthly satellite fee	\$ 65.89
20/08/2021	E013303	TELSTRA CORPORATION LIMITED	Navmans	\$ 1,595.38
20/08/2021	E013304	Total Tools Toowoomba	Soldering iron	\$ 538.00
20/08/2021	E013305	Traffic Control Supplies P/L	Signage	\$ 4,481.33
20/08/2021	E013306	Warrego Couriers	Freight	\$ 172.53
20/08/2021	E013307	Warrego Signs	Bin decals	\$ 1,200.00
20/08/2021	E013308	Western Rural Services	FLAT STEEL	\$ 393.00
20/08/2021	E013309	Daimler Trucks Toowoomba	Air filter primary	\$ 57.77
20/08/2021	E013310	Wideland Ag and Construction	Element	\$ 558.48
20/08/2021	E013311	Acme Fireworks	Cobra firing systems and cover	\$ 2,943.40
20/08/2021	E013312	Steers Complete Commercial Cleaning Service	Pest Control 2021	\$ 13,030.00
20/08/2021	28446	Department of Environment and	Annual fee for Permit EA000250	\$ 6,307.40
20/08/2021	28447	Queensland Transport	Rego EF2014 #2405	\$ 116.35
20/08/2021	28448	Residential Tenancies Auth.	Bond - Brown & Grimm	\$ 840.00
23/08/2021	E013313	Australian Taxation Office	BAS July 2021	\$ 123,503.00
24/08/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 04	\$ 37,045.00
24/08/2021	1CHILD04	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 04	\$ 824.71

DATE	CHQ#	PAYEE	DESCRIPTION	AMOUNT
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 203.50
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 350.25
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 2,480.00
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 126.62
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 316.71
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 206.97
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 131.96
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 5,814.81
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 169.66
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 144.65
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 125.01
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 146.51
24/08/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 04	\$ 1,396.04
24/08/2021	1NAB04	National Australia Bank Limited	D/Cr Pay 1 Period No 04	\$ 130,152.87
24/08/2021	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2022/4	\$ 20,124.11
25/08/2021	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 05	\$ 1,482.00
25/08/2021	2NAB05	National Australia Bank Limited	D/Cr Pay 2 Period No 05	\$ 26,835.00
25/08/2021	E013314	Ag Force Queensland	Refund of Hire Deposit	\$ 125.00
25/08/2021	E013315	Robina Meehan	Refund of Hire Deposit	\$ 220.00
25/08/2021	E013316	Nockatunga Toompine Polocrosse Club	Refund of Hire Deposit	\$ 125.00
25/08/2021	E013317	Quilpie Bowlers Club	Refund of Hire Deposit	\$ 60.00
25/08/2021	E013318	Quilpie Junior Rugby League	Refund of Hire Deposit	\$ 270.00
25/08/2021	E013319	Quilpie Shire Council	Correction of Incorrect GL	\$ 75.00
25/08/2021	E013320	Quilpie State College	Refund of Hire Deposit	\$ 340.00
25/08/2021	E013321	ST Finbarrs School	Refund of Hire Deposit	\$ 150.00
25/08/2021	SGL PY2P	LG Super Clearing House	SGL Pay No 2 Period 2022/5	\$ 2,913.63
25/08/2021	28449	Department of Resource	Refund of Hire Deposits	\$ 300.00
25/08/2021	28450	Department of Resources	Refund of Hire Deposit	\$ 200.00
25/08/2021	28451	Marcus Paulsen	Refund of Hire Deposit	\$ 30.00
25/08/2021	28452	Isabelle Springall	Refund of Hire Deposit	\$ 60.00
25/08/2021	28453	TASC Legal And Social Justice Services	Refund of Hire Deposit	\$ 150.00
25/08/2021	28454	Kerri Thompson	Refund of Hire Deposit	\$ 30.00
27/08/2021	E013322	Australian Communications & Media Author	Licence Renewals	\$ 495.00
27/08/2021	E013323	Adavale Plant Hire - V & J Richardson	Plant hire	\$ 70,742.75
27/08/2021	E013324	All About Aquatics	Remuneration Sept 21	\$ 11,000.00
27/08/2021	E013325	AMB Geotech Pty Ltd T/A SQS	Site investigation BookBook	\$ 2,695.00
27/08/2021	E013326	Andersons Carpet Roma	Floor Covers	\$ 18,855.77
27/08/2021	E013327	Queensland Audit Office	Audit Fees	\$ 20,752.48
27/08/2021	E013328	The Australian Local Government Job Dire	Job Advert	\$ 247.50
27/08/2021	E013329	Charleville Betta	couch	\$ 1,099.00
27/08/2021	E013330	Brown & Hurley Group Pty Ltd	Micro V belt	\$ 69.29
27/08/2021	E013331	Cardinal Spin Communications Pty Ltd	Media Support	\$ 2,750.00
27/08/2021	E013332	Channel Country Tourist Park	Accom = P Murray	\$ 72.00
27/08/2021	E013333	Channel Country Refrigeration	Aircons 7 Gyrica	\$ 4,510.00
27/08/2021	E013334	Clarke Equipment Sales Pty Ltd	Seal kit	\$ 438.06
27/08/2021	E013335	Winc Australia Pty Ltd	Oates all-purpose dustpan set	\$ 14.22
27/08/2021	E013336	Cranbrook Press	Posters for Golf	\$ 286.00
27/08/2021	E013337	Department of Environment & Science	Camping July 21	\$ 377.90
27/08/2021	E013338	Elders Limited	POST CAPS	\$ 19.03
27/08/2021	E013339	Ergon Energy Queensland Pty Ltd	Eromanga Common Pump	\$ 96.13
27/08/2021	E013340	Golders Charleville	Safety Boots	\$ 330.00
27/08/2021	E013341	Greenway Turf Solutions Pty Ltd	JW Park renovations	\$ 27,918.00

DATE	CHQ#	PAYEE	DESCRIPTION	AMOUNT
27/08/2021	E013342	BHL & DA Hall Transport	Single water Tanker hire	\$ 12,870.00
27/08/2021	E013343	Hastings Deering (Australia) Limited	Various mechanical parts	\$ 1,762.96
27/08/2021	E013344	Hoek Modular Homes	Preliminary Payment	\$ 6,432.80
27/08/2021	E013345	Imperial Hotel Motel	Accommodation & meals	\$ 426.00
27/08/2021	E013346	IOR Petroleum Pty Ltd	DIESEL	\$ 173.31
27/08/2021	E013347	J1-Led Intelligent Transport Systems Pty	Renewal of subscription	\$ 950.95
27/08/2021	E013348	Komatsu Australia	3in shank	\$ 3,382.90
27/08/2021	E013349	Landmark (QLD) Limited	TANK	\$ 1,555.07
27/08/2021	E013350	Long Plain Contracting	Water truck hire	\$ 13,013.00
27/08/2021	E013351	Lowes Petroleum Service	adblue	\$ 1,758.19
27/08/2021	E013352	Mandalay Motel	Accommodation B Weeks	\$ 120.00
27/08/2021	E013353	Maney Transport	Freight	\$ 1,911.84
27/08/2021	E013354	Meads Foodworks	Morning tea supplies	\$ 157.28
27/08/2021	E013355	M & L CARRIERS	Freight	\$ 330.00
27/08/2021	E013356	Peter Murray Holdings Pty Ltd	Promo Clips	\$ 2,200.00
27/08/2021	E013357	Murweh Shire Council	Hire Jetpatcher	\$ 6,932.00
27/08/2021	E013358	Old Empire Cafe	Catering BDG	\$ 330.00
27/08/2021	E013359	Outback Auto & Comms	Labour Hire	\$ 8,740.00
27/08/2021	E013360	Outback Queensland Tourism Authority	Travelers Guide Advert	\$ 8,275.00
27/08/2021	E013361	Partners in Business Pty Ltd	Site Visit & Support	\$ 14,093.35
27/08/2021	E013362	Civica Solutions Pty Ltd	Training	\$ 742.50
27/08/2021	E013363	Quilpie Carpet Cleaning Services	Carpet Cleaning	\$ 175.00
27/08/2021	E013364	Quilpie Hardware	Oxafert, Barricade & tribute	\$ 7,261.81
27/08/2021	E013365	Queensland Information Centres Association	Conference Fee	\$ 487.50
27/08/2021	E013366	Quilpie Motor Inn	Accom - T Goldsworthy	\$ 795.50
27/08/2021	E013367	Quilpie Pharmacy	Vaccine - L McKay	\$ 380.00
27/08/2021	E013368	Regional Development Australia	Subscription	\$ 4,950.00
27/08/2021	E013369	Roma Firefighting Equipment Pty Ltd	Annual service & calibration	\$ 143.00
27/08/2021	E013370	RPQ Spray Seal Pty Ltd	Spray seal	\$ 53,512.80
27/08/2021	E013371	Salary Packaging Australia	QSC Salary Packaging	\$ 3,474.74
27/08/2021	E013372	Shire Networks	Assistance with Infocouncil	\$ 1,540.00
27/08/2021	E013373	Signet Pty Ltd	Line & spot paint	\$ 628.85
27/08/2021	E013374	Star Outdoor	MARQUEE & ATTACHMENTS	\$ 1,827.11
27/08/2021	E013375	SWQLD Regional Organisation of Councils	SWQROC Membership	\$ 50,000.00
27/08/2021	E013376	Tas Mini Motors	Gardening small plant	\$ 3,424.50
27/08/2021	E013377	Total Tools Toowoomba	Impact wrench	\$ 1,458.00
27/08/2021	E013378	The Tourism Group	Accreditation	\$ 1,000.00
27/08/2021	E013379	Traffic Control Supplies P/L	Assorted signage	\$ 8,412.91
27/08/2021	E013380	Warrego Water Services Toowoomba	PLUMBING SUPPLIES	\$ 1,182.15
27/08/2021	E013381	Brian Weeks	Reimbursement Claim	\$ 179.14
27/08/2021	E013382	Daimler Trucks Toowoomba	mirror	\$ 237.24
27/08/2021	E013383	Western Truck Group	Bonnet straps & shocks	\$ 1,002.80
27/08/2021	E013384	Wideland Ag and Construction	FILTERS	\$ 1,107.92
27/08/2021	E013385	New State Builders Pty Ltd	Gyrica Driveways	\$ 54,784.29
30/08/2021	CHARGE	National Australia Bank Limited	Connect Fee	\$ 111.96
31/08/2021	CHARGE	National Australia Bank Limited	Trust Account Fee	\$ 5.00
31/08/2021	CHARGE	National Australia Bank Limited	Operating Account Fee	\$ 23.70
31/08/2021	504407	National Australia Bank Limited	BPay Fee	\$ 65.32
TOTAL				\$ 4,853,169.88

Operational Status Report

Governance

4 GOVERNANCE

4.1 (09/21) – CEO Operational Status Report

Author: Chief Executive Officer, Justin Hancock

IX 216097

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

MEETINGS – AUGUST 2021

Date	Event	Location
17 Aug 2021	ENHM Stage 2A – Defect Inspection	Eromanga
20 Aug 2021	Ordinary Council Meeting	Quilpie
24 Aug 2021	Business Development Meeting	Quilpie
24 Aug 2021	Marino Wool Meeting	Quilpie
25 Aug 2021	SQL Carbon Farming Project	Quilpie
27 Aug 2021	SWQROC Meeting	Zoom
31 Aug 2021	EBA – Meeting #2	Quilpie

UPCOMING MEETING SCHEDULE

Date	Time	Event	Location
7-10 September 2021		LGMA Annual Conference	Cairns
13-17 September 2021		External Audit – Final	Quilpie
17 September 2021	8:00am	Ordinary Council Meeting	Boardroom
21 September 2021	3:00pm	RDA Meeting	Quilpie
23-24 September 2021		SWQROC Meeting	Cunnamulla
28 September 2021		Certified Agreement – Meeting 3	Quilpie
29 September 2021	10:00am	Audit Committee Meeting	Quilpie
12 October 2021	8:00am	Ordinary Council Meeting	Boardroom
19 October 2021		Certified Agreement – Meeting 4	Quilpie
24-27 October 2021		LGAQ Conference	Mackay
12 November 2021	8:00am	Ordinary Council Meeting	Boardroom
19 November 2021		SWQROC Meeting	Zoom
30 November 2021		Certified Agreement – Meeting 5	Quilpie
6-7 December 2021		SWQROC Meeting	Thargomindah
10 December 2021	8:00am	Ordinary Council Meeting	Boardroom

MATTERS FOR COUNCIL INFORMATION

Nil

ATTACHMENTS

Task Register

Task Register

Meeting Date	Resolution No	Subject	Action	Comments	Status	Date Completed
20-Aug-21	9/08/2021	Transportable Home Tender	<p>A. That Council resolve to prepare a Tender Consideration Plan for the Purchase of one (1) transportable home in accordance with section 230(1)(a) of the Local Government Regulation 2012</p> <p>B. That Council resolve to adopt the Tender Consideration Plan for the purchase of one (1) transportable house as outlined by the report by the CEO dated 9 August 2021</p> <p>C. That council enter into a contract for the delivery of the house to be sited at 16 Donald Street Eromanga for the cost of \$266,842.20 (incl GST) from Hoek Modular Homes</p> <p>D. That the Chief Executive Officer be authorised to negotiate and finalise the terms of the contract with Hoek Modular and to do any acts necessary to implement council's decision in accordance with section 13(3) of the Local Government Act 2009.</p>	Contractor advised and purchase order placed.	Completed	31-Aug-21
20-Aug-21	12/08/2021	Conversion of Lease 0/218019	That Council provides no objections to the conversion of Industrial Lease No.0/218019 to freehold tenure described as Lot 77 on SP147938, Locality of Quilpie.	Email response provided	Completed	31-Aug-21
20-Aug-21	13/08/2021	Conversion of Lease 0/232097	That Council provides no objections to the conversion of Lease No. 0/232097 to freehold tenure described as Lot 1276 on PH1540, Locality of Quilpie	Email response provided	Completed	31-Aug-21
20-Aug-21	14/08/2021	Conversion of Lease 0-232099	That Council provides no objections to the conversion of Lease No. 0/232099 to freehold tenure described as Lot 1315 on PH1615, Locality of Quilpie.	Email response provided	Completed	31-Aug-21
20-Aug-21	15/08/2021	EOI to purchase land Curlew Estate	<p>a) does not accept the Expression of Interest received from Aaron and Robina Meehan to purchase two parcels of land known as Lot 16 on SP234965 and Lot 17 on SP234965 Curlew Estate Quilpie for \$15,000.00 from Council.</p> <p>b) authorises the CEO to negotiate the sale of Lot 16 on SP234965 and Lot 17 on SP234965 Curlew Estate Quilpie with the applicant for \$25,000.</p>	Correspondence sent to applicant.	Completed	31-Aug-21
20-Aug-21	GB	SWQROC funding for recycling	Progress requested regarding SWQROC recycling funding	Recycling initiatives to progress through SWQROC Waste Group	Commenced	
9-Jul-21	12/07/2021	Sale of Land Toompine	A. Undertake an independent valuation of Lot 100 on SP234962; and B. B. Authorise CEO to negotiate the sale of Lot 100 on SP234962 with the neighbouring landholder.	Valuation requested Herron Todd White	Commenced	

Meeting Date	Resolution No	Subject	Action	Comments	Status	Date Completed
9-Jul-21	14/07/2021	Fencing materials for the Lake	Council authorise the CEO to negotiate the terms of agreement with The Lake to provide funding for fencing materials as part of the public access agreement to the western side	Draft access agreement has commenced and materials are being sourced by property owner.	Commenced	
9-Jul-21	16/07/2021	Key Workforce Project	A. receive the updated report on the Workforce Participation, and; B. support hosting internships	Meetings have been held with regards to hosting internships. At present, this is likely to occur over the November 2021 - February 2022 University Break.	Completed	31-Aug-21
9-Jul-21	GB	Internet Outage	Write to gain clarification of issues and to seek information regarding alternative providers		Yet to Commence	
11-Jun-21	GB	Quilpie Airport planning	Undertake community consultation regarding changes to airport	Draft budget prepared for 2021/2022 budget	Ongoing	
08-Apr-21	4/04/2021	Sale of House and Land 64 Pegler St	That Council delegate authority to the CEO to negotiate the sale of Council owned house and land located at 64 Pegler Street, Quilpie, Lot 3 Plan Sp114859, at an amount not less than the valuation price of \$130,000, to current resident and employee of Council Ms Alina Graham, according to section 236 of the Local Government Regulation 2012, and That Council delegate authority to the CEO to undertake an Expression of Interest for the sale of Council owned house and land located at 64 Pegler Street, Quilpie, Lot 3 Plan Sp114859, if the above offer is not accepted.	Further Ministerial Approval requested in August 2021.	Ongoing	
08-Apr-21	5/04/2021	Sale of House and Land 58 Boonkai St	That Council delegate authority to the CEO to negotiate the sale of Council owned house and land located at 58 Boonkai street, Quilpie, Lot 402 Plan Q6801, at an amount not less than the valuation price of \$185,000, to current resident and employee Mr Elvio Andrade according to section 236 of the Local Government Regulation 2012, and That Council delegate authority to the CEO to undertake an Expression of Interest for the sale of Council owned house and land located at 58 Boonkai street, Quilpie, Lot 402 Plan Q6801, if the above offer is not accepted.	Further Ministerial Approval requested in August 2021.	Ongoing	
08-Apr-21	11/04/2021	Send letter to BOM requesting automatic weather	That a letter be sent to the Minister and the Bureau of Meteorology requesting an automatic weather recording station be installed in Quilpie Shire.	Meeting held with Bryan Hodge, BOM General Manager, Observing Systems and Operations on 31 May 2021, discussions are	Ongoing	03-Jun-21

Meeting Date	Resolution No	Subject	Action	Comments	Status	Date Completed
		recording station		proceeding regarding the installation of an automatic weather system at the Quilpie Aerodrome. Follow up email sent on 26 July 2021.		
08-Apr-21	GB	Eromanga bean pump	That the beam pump adjacent to the road near Eromanga could be renovated and made into a working pump as a tribute to the oil and gas industry in the shire.		Ongoing	
12-Mar-21	GB	Increase number of councillors	Investigate the potential of appointing additional councillors		Not Commenced	
16-Dec-20	9/12/2020	Learn and Earn Centre	That Council continue to look for appropriate funding to progress the idea of a Learn and Earn Centre	CB Solutions prepared a planning document	Ongoing	
16-Dec-20		Water Agreement - Lake	Look into	Alisha commenced research	Commenced	
16-Dec-20		Toompine Bore	Look into funding re water announced by David Littleproud	Quotes obtained for Bore and funding currently being identified. Currently awaiting letter from surrounding property owners to potentially partner for the installation of a new Bore. TMR have also been approached to assist with Cofunding this project due to the need for water on the State Road.	Ongoing	
12-Nov-20		Strategic Plan for Exclusion Fence	Liaise with Craig Allison - to include a map		Ongoing	
12-Nov-20		Map	map to landholders in regards to exclusion fencing for the next 5 yrs.	Map provided further amendments to be made	Ongoing	

Meeting Date	Resolution No	Subject	Action	Comments	Status	Date Completed
11-Sep-20		Race Track	Follow up with Peter See re options	Screening of Racetrack scheduled to be completed by 30 June 2021.	Commenced	30-Jun-21
14-Aug-20	10/08/2020	Adavale Bore Cooling Pond	That Council receive the report and offer to pay 50% of the material costs to the approximate value of \$17,000 to rehabilitate/upgrade the cooling pond and grid subject to the following conditions:	Letter sent. Draft agreement prepared. Waiting to hear from property owner	Ongoing	
14-Aug-20		Weighbridge	Further discussion to be held with interested party	Referred to Fulton Trotter	Ongoing	12-Mar-21

Operational Status Report

Governance

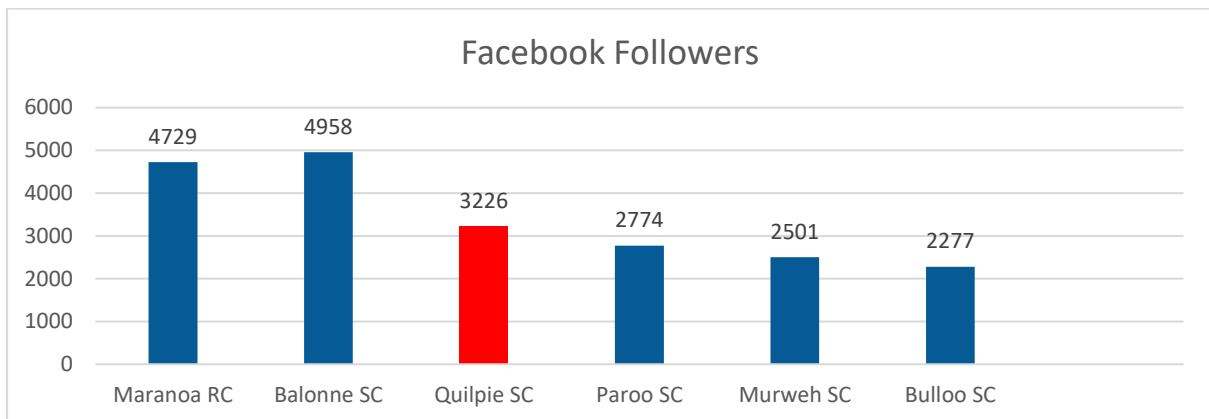
4.2 (09/21) – Governance Department Operational Status Report

Author: Executive Assistant, Lorraine Mathieson and HR Manager, Maree Radnedge

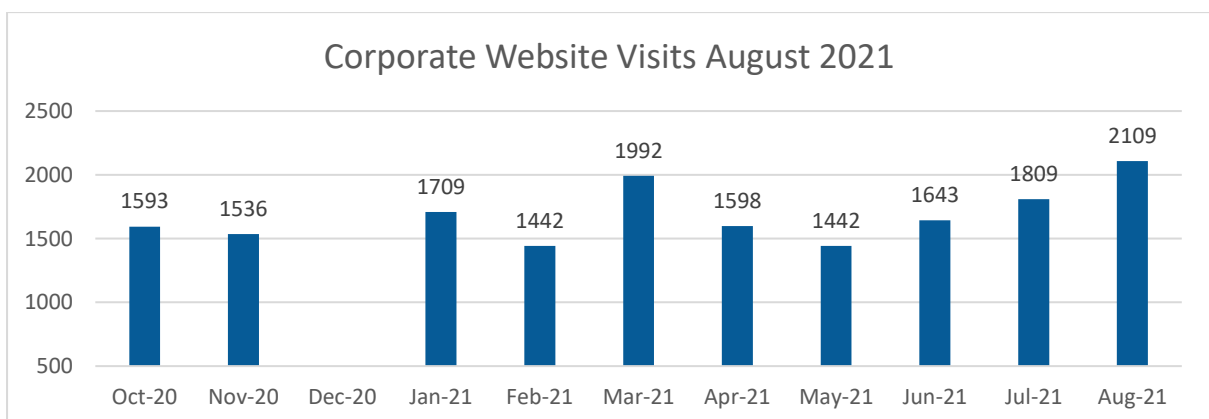
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COMMUNICATIONS

As at 31 August 2021, Council's Corporate Facebook is at 3,226 followers, an increase of 25 since 30 June 2021. The following table shows comparative Council online presence via Facebook:



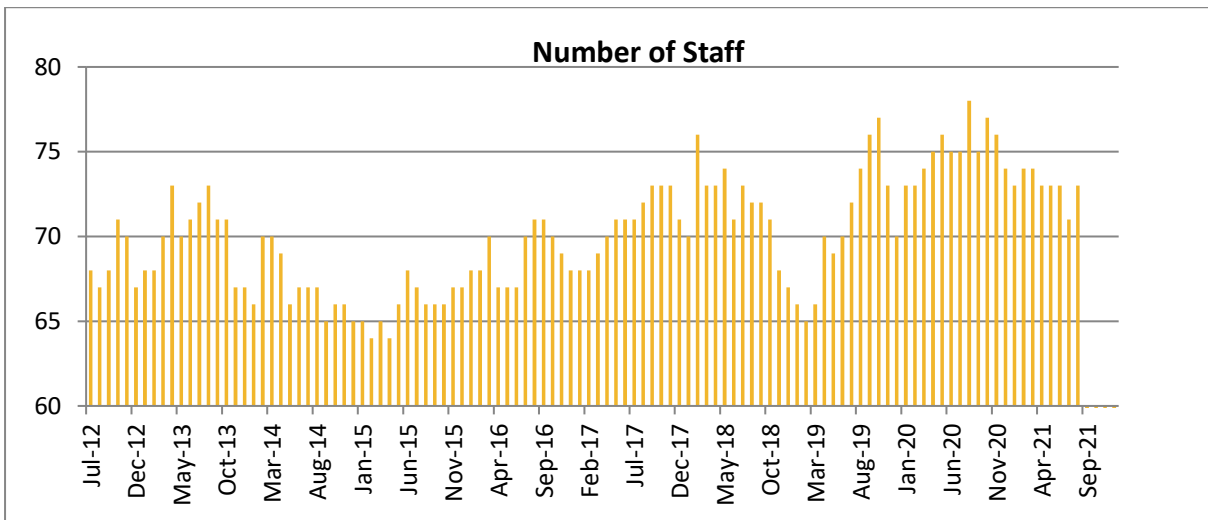
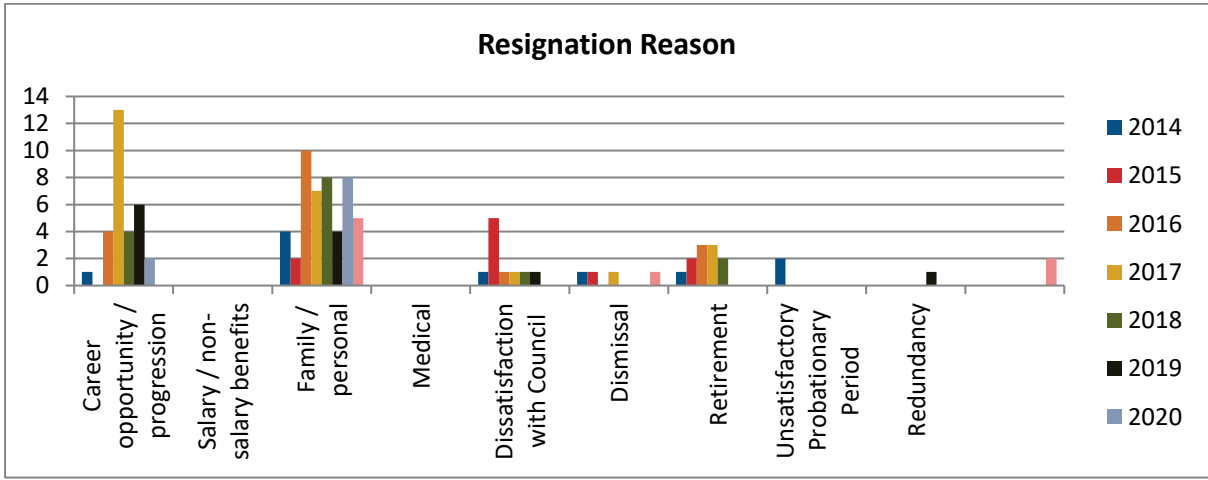
The most popular Facebook post since June was the post advertising the vacant positions in Quilpie Shire which reached 8,283 people. The post which achieved the most engagement was regarding the children on motorcycles at Baldy Top.

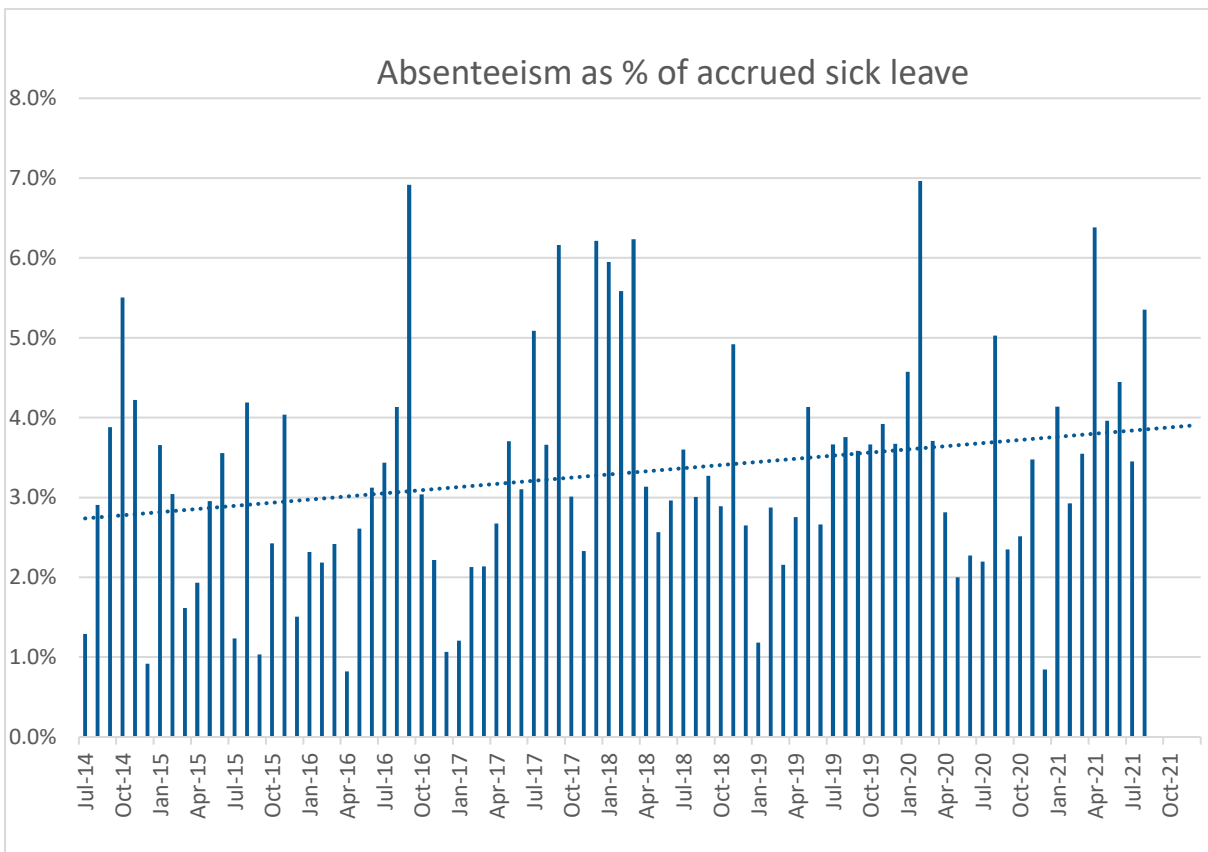
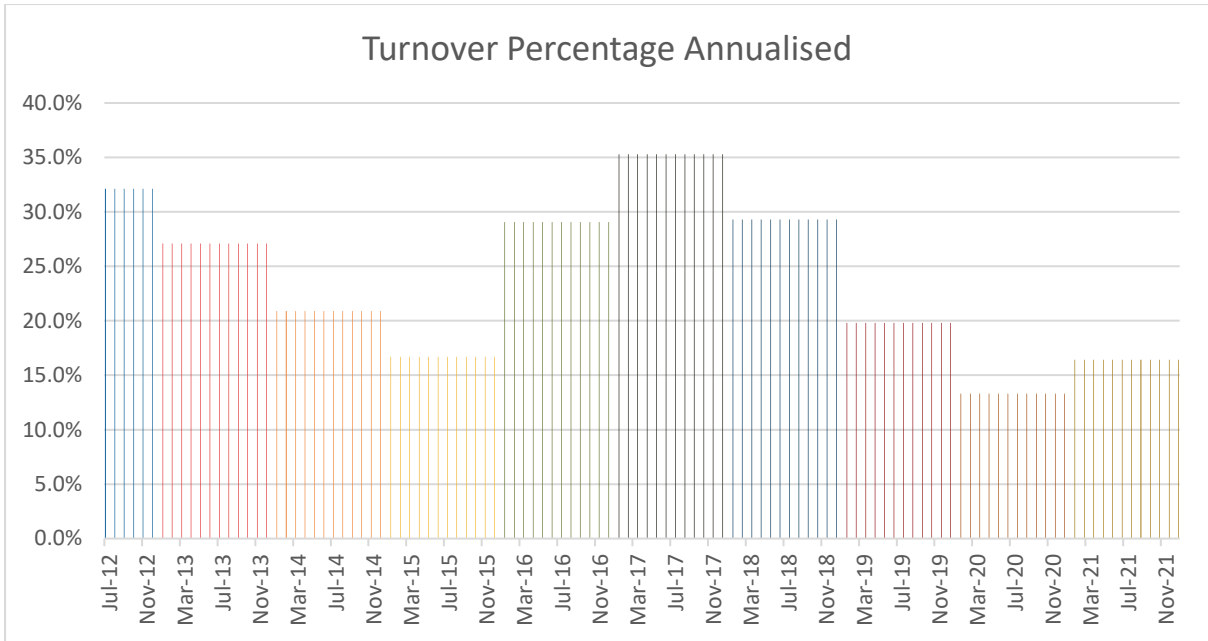


The highest referral rate came from facebook followed by Outbackbeds, then wotsoningld. The most visited pages were What to see in Quilpie, Travel Information and Attractions Eromanga.

HUMAN RESOURCES

HR Metrics reporting information is provided for Council’s information:





Operational Status Report

Tourism and Economic Development

4.3 (09/21) – Manager Tourism and Economic Development Operational Status Report

Author: Karen Grimm

IX 216125

GENERAL INFORMATION

Economic/Business Development

- Business meeting held on Tuesday 24th August with 15 people in attendance. A good discussion about Council projects and new ideas from the community. Next meeting scheduled for October 2021. Meeting notes provided separately.
- Shopfront Subsidy Program – Round 2 has been released to local businesses. Applications close on the 15th October, with projects to be completed by end of 2021/2022 financial year.

Tourism development:

- Events
 - Quilpie Show and Rodeo – promotional support for the event through social media and radio and external media
 - Quilpie Bike Gymkhana and Enduro – promotional support for the event through social media videos and external media
 - Echoes in the Dust – debrief: Post event discussions held with Queensland Music Trail and researches engaged by the event. These were useful to understand the outcomes from the event; issues identified which will be useful for future activities. A research report outlining the economic and social benefits of the trail to the community and region. Final report yet to be provided to Council.
 - Quilpie Golf Open: support was provided with marketing of the event. It created strong interest from a number of media agencies. A final media report for this event is expected by end of September.
- Visitor numbers summary: Visitor numbers dropped in August, due to SE lockdowns and further border lockdowns with NSW. Year to date numbers as at 31 August are going well, and sitting 1,880 below the highest numbers, that were recorded in 2017 (centenary year). It is expected the Outback will experience strong numbers in September and October (pending COVID), with some local operators reporting bookings into November and December.
- Qld Tourism Awards: The VIC has entered the 2021 state tourism awards hosted by QTIC. The awards ceremony is in Brisbane in November 2021. Linked to these awards are the RACQ People's Choice awards. The VIC is included in these awards along with The Lake, Quilpie and Eromanga Natural History Museum. However all entrants in the tourism experience or service and most popular Queensland accommodation are included in these awards. Voting closes 1st October 2021.

SWQROC Projects:

- EDAC: The group are currently working on stage 2 of the Marketing Plan, which will include Public relations, Marketing and Business Development. This will involve the continued focus on identified targeted opportunities including (but not limited to) Agriculture, Industrial, Tourism and Events, Housing and Construction. The marketing materials developed in stage 1 will continue to be used, these include the Prospectus documents, industry fliers, website (SWQROC) and Media Kit.
- Tourism: Media Mortar has been engaged to develop the events marketing campaign for the six councils. This includes blogs for two key events for each shire and a regional focused blog. This also included Instagram stories for sharing on each Council's platform (one shire focused, second regional focus), these have all been loaded to our Instagram. The project will also include Facebook ads for events, for Quilpie they will be for the Quilpie Show and Rodeo and Quilpie Bike Gymkhana and Enduro.

General

- PR/Media/Communications; Council has engaged an external media companies (short term) to assist with Councils external communications about events, tourism activities, programs and activities. Support will be provided in writing and distributing media releases and scheduling interviews etc. It will be an opportunity to extend the reach of the Shire, outside of the community. This will also include media monitoring service to provide reporting data.

Gallery Calendar 2021

Date	Exhibition
15 th September – TBC October	Photographic display from the Quilpie Show
TBC October – 5 th November	Combined Schools Exhibition
12 th November – January 2022	Christmas In the Gallery

SOCIAL MEDIA AND WEBSITE

Instagram – Visit Quilpie Shire, data as at 31.8.2021			
Page Followers	August: 1139	July: 1119	Increase of 20
Most popular post August	Crack up sisters photo and post about Quilpie Show		Like: 40
Most popular post July	FOG PHOTO : <i>'It's a bit foggy in Quilpie this morning. Drive safe!'</i>		Like: 68
Posts per month	August: 4	July: 8	This month have been experimenting with sharing local posts
Average likes per posts from month	August: 34	July: 34	

Website – visitquilpieshire.com			
Sessions	August 2021: 2109	July 2021: 3733	August 2020: 2613

Facebook - Visit Quilpie Shire, data as at 31.8.2021			
Page likes	August: 2550	July: 2532	Increase of: 18
Page followers	August: 2842	July : 2812	Increase of: 30
Total Posts	August: 23	July: 56	
Average Reach per posts from month	August: 1131	July: 759	
Most popular post August	<i>Quilpie Show & Rodeo 2021 post</i>		
	Reach: 6722 Shares: 19	Post clicks: 654 Comments: 30	Reactions: 84 (Likes:) 54
Most popular post July	<i>Golf Open weekend 2021</i>		
	Reach: 5246 Shares: 12	Post clicks: 318 Comments: 7	Reactions: 43 (Likes:) 24
**Average Daily Total Reach:	August: 1285	July: 1147	
<p>**The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)</p>			

VIC STATISTICS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2010	190	124	134	460	992	1265	1633	1654	1761	454	216	208	9091
2011	56	87	294	336	855	1208	1372	1881	1654	801	314	386	9244
2012	88	108	258	837	1302	1181	1895	2002	2224	771	237	167	11070
2013	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
2014	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
2015	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
2016	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
2017	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10655
2019	89	52	194	443	1130	1712	2725	1440	1450	548	241	97	10121
2020	8	42	53	0	0	446	1688	1458	2172	1111	350	146	7474
2021	64	59	295	894	2154	2657	2950	967					10040

QLD VISITORS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
2013	25	78	134	170	356	385	354	338	468	90	13	10	2421
2014	12	18	31	192	410	282	397	314	344	119	18	13	2150
2015	18	11	53	192	315	288	265	222	339	136	22	0	1861
2016	16	13	28	164	275	258	284	269	142	69	24	6	1548
2017	2	0	34	185	138	182	178	145	202	23	9	3	1101
2018	6	8	33	107	210	155	172	66	70	44	26	2	899
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1743	784	170	53	5943
2021	37	50	154	651	1157	1248	1327	823					5447

August has been a little quieter due to border restrictions. It was also quieter when SE QLD was in lockdown. In the last 10 days of the month however, numbers have begun to pick up and we have noticed an increase IN families travelling in the last four days of the month.

Total Visitor numbers up until 31st August previous years:

2021 – 10,040

2020 – 3,695

2019 – 7,785

2018 – 8,635

2017 – 10,062

2016 – 9,558