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# **Special Meeting of Council**

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## **MINUTES**

Friday 16 July 2021

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie, Qld, 4480





## SPECIAL MEETING OF COUNCIL

Friday 16 July 2021

Quilpie Shire Council Boardroom

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# MINUTES

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## 1 OPENING OF MEETING

The Mayor declared the meeting open at 11.39am.

## 2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Roger Volz

Cr Bruce Paulsen

Cr Lyn Barnes

In attendance:

Mr Justin Hancock (Chief Executive Officer)

Mrs Lisa Hamlyn (Director Corporate and Community Services)

Mr Peter See (Director Engineering Services)

Ms Lorraine Mathieson (Minutes Secretary)

## 3 APOLOGIES

Nil.

## 4 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

## 5 GOVERNANCE

### 5.1 (07/21) – Motion to Repeal Resolution-Tender for Flood Damage Repair Works-2020 Package J T16 20-21

In accordance with section 262 of the Local Government Regulation 2012, a notice of motion to repeal the following resolution was delivered to all elected members on 9 July 2021. Due to the original QRA scope of works being superseded by the 2021 flood event, it is recommended that Council repeal the resolution.

*Resolution No: (01S-07-21)*

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Roger Volz

*That due to the original QRA scope of works for the tender being superseded and the 2020 QRA funding being withdrawn because of the subsequent 2021 flood event, that Council repeal the resolution as per section 262 of the Local Government Regulations 2012, Council repeal resolution 03-12-20 (December 2020 Ordinary Meeting), "That council award Tender RFT16 20-21 (Package J: 2020 Flood Restoration works for Humeburn Road (18) and Onion Creek Road (19)) to SC and KG Bowen for a total cost of \$763,972.69 inc. GST."*

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## 6 FINANCE

### 6.1 (07/21) – 2021/2022 Revenue Policy

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012. Pursuant to section 169 of the Local Government Regulation 2012, Council must prepare and adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and which must include future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

*Resolution No: (02S-07-21)*

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That pursuant to Section 170 of the Local Government Regulation 2012 and Section 193(3) of the Local Government Regulation 2012, Council resolve to adopt the 2021/2022 Revenue Policy as presented in the accompanying Agenda for inclusion in the 2021-22 Budget.*

5/0



## 6.2 (07/21) – 2021/2022 Annual Operational Plan

Pursuant to section 174 of the Local Government Regulation 2012, Council must prepare and adopt an operational plan for each financial year. Council must also discharge its responsibilities in a way that is consistent with the annual operational plan.

Resolution No: (03S-07-21)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Jenny Hewson

*That Council adopts the 2021/2022 Operational Plan pursuant to and in accordance with Section 174 of the Local Government Regulation 2012.*

5/0

## 6.3 (07/21) – 2021/2022 Revenue Statement

Council is required pursuant to Section 94 of the Local Government Act 2009 to levy rates and charges on all rateable land within Quilpie Shire. Pursuant to Section 169(2)(b) of the Local Government Regulation 2012 Council is required to include a revenue statement in its annual budget. This report recommends the adoption of this document as part of the 2021/22 Budget as well as other key measures that Council will use to generate its rating revenue.

Resolution No: (04S-07-21)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That:*

*(a) Pursuant to section 94 of the Local Government Act 2009, Council resolves to make and levy rates and charges on all rateable land within the Quilpie local government area; and*

*(b) Pursuant to section 104(5) of the Local Government Act 2009 and section 172 of the Local Government Regulation 2012, Council resolves to adopt the Revenue Statement for the period 1 July 2021 – 30 June 2022.*

5/0

## 6.4 (07/21) – 2021/2022 Debt Policy

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with section 94 of the Local Government Act 2009 and section 169 of the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.



Resolution No: (05S-07-21)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That pursuant to section 104 of the Local Government Act 2009 and section 192 of the Local Government Regulation 2012, Council resolves to adopt the 2021/2022 Debt Policy, as presented in the accompanying Agenda.*

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## **6.5 (07/21) – 2021 /2022 Investment Policy**

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

Resolution No: (06S-07-21)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Lyn Barnes

*That pursuant to Section 104 of the Local Government Act and section 191 of the Local Government Regulation 2012, Council resolves to adopt the 2021/2022 Investment Policy as presented in the accompanying Agenda.*

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## **6.6 (07/21) – 2021/2022 Budget**

This report presents the 2021/2022 Budget and long-term financial forecast for the Quilpie Shire Council for adoption as part of the 2021/2022 budget process.

Resolution No: (07S-07-21)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Bruce Paulsen

*That:*

*(a) Pursuant to section 104 of the Local Government Act 2009, 170 of the Local Government Regulation 2012 and as prepared in accordance with section 169 of the Local Government Regulation 2012, Council resolves to adopt the Budget for the financial year 2021/2022 as contained in the document entitled 2021/2022 Budget and Long Term Financial Forecasts 2021/2031 and set out in the pages contained therein and incorporating:*



- i. *The statements of financial position;*
  - ii. *The statements of cash flow;*
  - iii. *The statements of income and expenditure;*
  - iv. *The statements of changes in equity;*
  - v. *The long-term financial forecast;*
  - vi. *The revenue policy and revenue statement;*
  - vii. *The relevant measures of financial sustainability; and*
  - viii. *The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget; and*
- (b) *Pursuant to section 173(1) of the Local Government Regulation 2012 Council resolved that all money spent in the 2021/2022 financial year prior to the adoption of the budget has been included in the budget.*

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## 6.7 (07/21) – 2021/2022 Differential General Rates

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

Resolution No: (08S-07-21)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That:*

- (a) *Pursuant to section 94 of the Local Government Act 2009 and section 81 of the Local Government Regulation 2012, Council resolves to adopt the categories in to which rateable land is categorised, the description of those categories and pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, the method by which land is to be identified and included in its appropriate category is as follow:*

Category	Name	Category Description
1	Town of Quilpie – Residential<1Ha	Land, less than 1 Hectare in size, within the township of Quilpie primarily used, or capable of being used, for residential purposes which is or can be serviced with urban infrastructure, other than land used for commercial, industrial, grazing, agriculture, petroleum, mineral or extractive industry production.
2	Town of Quilpie – Residential 1 to 10Ha	Land, 1 Hectare or more in size, but less than 10Ha, within the township of Quilpie primarily used, or capable of being used, for residential



		purposes which is or can be serviced with urban infrastructure, other than land used for commercial, industrial, grazing, agriculture, petroleum, mineral or extractive industry production.
3	Town of Quilpie - Commercial	Land within the township of Quilpie primarily used, or capable of being used in whole or part, for commercial purposes which is or can be serviced with urban infrastructure, other than land used for residential, grazing, agriculture, petroleum, mineral or extractive industry production.
4	Town of Quilpie - Industrial	Land within the township of Quilpie used, or capable of being used in whole or part, for industrial purposes which is or can be serviced with urban infrastructure, other than land used for residential, grazing, agriculture, petroleum, mineral or extractive industry production.
5	Township of Eromanga	Land within the township of Eromanga used, or capable of being used, for residential, commercial or industrial purposes which is or can be serviced with urban infrastructure, other than land used for grazing, agriculture, petroleum, mineral or extractive industry production.
6	Other Rural Towns	Land within the townships of Adavale, Toompine or Cheepie used, or capable of being used, for residential, commercial or industrial purposes which is or can be serviced with urban infrastructure, other than land primarily used for grazing, agriculture, petroleum, mineral or extractive industry production.
7	Opal Mines	Land, held under the Mineral Resources Act 1989 used either for the purpose of extracting opals or for the purposes of extracting other precious metals and / or gemstones on a non-industrial scale.
8	Other	Land not included in any other category.
9	Rural-Pumps and Bore Sites	Land primarily used for the purposes of operating pumps or bore sites.
10	Rural and Residential land 10 to 100Ha	Land, 10Ha or more, but less than 100Ha in size, used, or capable of being used in whole or part, for residential, grazing, agriculture and not included in any other category.
11	Rural - Grazing and Agriculture ≥100Ha	Land, 100Ha or greater in size, used, or capable of being used, for rural purposes, including grazing and agriculture and not included in any other category.
12	Rural – Carbon Credits	Rural land, used, or capable of being used, for rural purposes, including grazing and agriculture that has been issued with Carbon Credit Units.
13	Transformer Sites	Land primarily used for the purposes of transformer or communication facility.
14	Mining and Oil Production	All land, held under the Mineral Resources Act 1989 or the Petroleum Act 1923, other than land included in category 7.
15	Oil Distillation/Refining	Land primarily used for, or in association or connection with the:- – distillation of crude oil or natural gas; or



– storage or transport of crude oil or natural gas.

- (b) Council resolves to delegate to the Chief Executive Officer pursuant to section 257 of the Local Government Act 2009 the power, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs;
- (c) Pursuant to section 94 of the Local Government Act 2009 and section 80 of the Local Government Regulation 2012, Council resolves that the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the Local Government Regulation 2012, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Category	Description	General Rate (cents in the dollar)	Minimum General rate
1	Town of Quilpie – Residential<1Ha	2.6391	\$375.00
2	Town of Quilpie – Residential 1 to 10Ha	1.7960	\$375.00
3	Town of Quilpie - Commercial	3.1096	\$375.00
4	Town of Quilpie - Industrial	2.8110	\$375.00
5	Township of Eromanga	5.7957	\$375.00
6	Other Rural Towns	71.3409	\$330.00
7	Opal Mines	39.2489	\$370.00
8	Other	43.9696	\$579.00
9	Rural-Pumps and Bore Sites	42.2248	\$316.00
10	Rural and Residential land 10 to 100Ha	2.1014	\$309.00
11	Rural - Grazing and Agriculture ≥100Ha	1.3902	\$309.00
12	Rural – Carbon Credits	1.3902	\$309.00
13	Transformer Sites	3.3064	\$374.00
14	Mining and Oil Production	204.3775	\$47,151.00
15	Oil Distillation/Refining	160.6432	\$33,283.00

- (d) Pursuant to section 116 of the Local Government Regulation 2012, the amount of the differential general rate to be levied for the 2021/2022 financial year on the categories of land identified in Column 1 of the table below, be limited to an amount no more than an amount equal to the amount of general rate levied on that land in the previous financial year increased by the percentage identified in column 2 of the table below:



Column 1 - Category	Column 2 – Percentage Increase (i.e. “the cap”)
1	Does not apply
2	Does not apply
3	Does not apply
4	Does not apply
5	Does not apply
6	Does not apply
7	Does not apply
8	Does not apply
9	Does not apply
10	Does not apply
11	100%
12	100%
13	Does not apply
14	10%
15	Does not apply

5/0

#### **6.8 (07/21) – 2021/2022 Special Rate – Wild Dog Control**

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

Resolution No: (09S-07-21)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

**That:**

*Pursuant to section 92 and 94 of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012, Council resolves to make and levy a special rate (to be known as the 'Wild Dog Control Special Rate'), on all rateable land to which the overall plan applies to fund various wild dog control measures, as follows:*

Description	Wild Dog Control Special Rate (cents in the dollar)	Minimum
Category 11 - Rural Land ≥100Ha	0.0695	\$15.00
Category 12 - Rural Land – Carbon Credits	0.0695	\$15.00

*The application of the above levied wild dog control special rate be in accordance with the further detail provided in Council's adopted Revenue Statement 2021-2022.*

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## **6.9 (07/21) – 2021/2022 Utility Charges – Waste Management**

Local Government Act 2009 and the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

Resolution No: (10S-07-21)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

**That:**

*Pursuant to section 92 and 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council resolves to make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:*

Type	Basis of Charge	Charge
Waste Management Charge	Per Unit	\$28.88
Waste Management Charge – Extra Bin	Per Extra Bin	\$52.38

*The application of the above levied waste collection and recycling charges be in accordance with the further detail provided in Council's adopted Revenue Statement 2021-2022.*

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## 6.10 (07/21) – 2021/2022 Utility Charges – Water

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

Resolution No: (11S-07-21)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Lyn Barnes

*That:*

*Pursuant to section 92 and 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council resolves to make and levy water utility charges, for the supply of water services by the Council, as follows:*

Type	Basis of Charge	Charge
Water Scheme Access Charge	per unit	\$15.32

*The application of the above levied water charges be in accordance with the further detail provided in Council's adopted Revenue Statement 2021/2022.*

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## 6.11 (07/21) – 2021/2022 Utility Charges – Sewerage

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

Resolution No: (12S-07-21)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Roger Volz

*That:*

*Pursuant to section 92 and 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council resolves to make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:*

Type	Basis of Charge	Charge
Sewerage Scheme Access Charge	per unit	\$14.66

*The application of the above levied sewerage charges be in accordance with the further detail provided in Council's adopted Revenue Statement 2021/2022.*

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#### **6.12 (07/21) – 2021/2022 Rebates and Concessions on Rates and Utility Charges**

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

Resolution No: (13S-07-21)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Lyn Barnes

*That:*

*Pursuant to sections 119, 120, 121 and 122 of the Local Government Regulation 2012, Council resolve to grant a 50% concession (upon the same terms and conditions as the Queensland Government Pensioner Rate Subsidy Scheme), on all rates and charges (excluding excess water consumption charges, special rates and charges, and rural and state fire levy). The concession is offered on the basis that the ratepayers are pensioners (as defined by the Local Government Regulation 2012), up to a total of \$450.00 per annum.*

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#### **6.13 (07/21) – 2021/2022 Discount for Prompt Payment on Rates and Utility Charges**

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.



As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

**Resolution No: (14S-07-21)**

**Moved by: Cr Jenny Hewson**

**Seconded by: Cr Lyn Barnes**

**That:**

*Pursuant to section 130 (4) of the Local Government Regulation 2012, Council resolves to allow a discount of 10% on the gross differential general rates, sewerage utility charges, water utility charges and waste management utility charges made and levied, for those categories of ratepayers listed in Column 1 of the table below, shall be subject to a discount of ten (10)% if paid within the discount period as identified in Column 2 of the table below provided that:*

- (a) *All other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within the applicable discount period as identified in Column 2 of the table below; and*
- (b) *All other overdue rates and charges relating to the rateable assessment are paid within the applicable discount period as identified in Column 2 of the table below.*

<b>Column 1</b> Name of the general rating category	<b>Column 2</b> Discount period
Town of Quilpie – Residential<1Ha Town of Quilpie – Residential 1 to 10 Ha Town of Quilpie - Commercial Town of Quilpie - Industrial Township of Eromanga Other Rural Towns Opal Mines Other Transformer Mining and Oil Production Oil Distillation/Refining	30 days from the date of the issue of the rates notice
Rural-Pumps and bore sites Rural and Residential land 10 to 100Ha Rural - Grazing and Agriculture ≥100Ha Rural – Carbon Credits	60 days from the date of the issue of the rates notice

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#### 6.14 (07/21) – 2021/2022 Interest on Overdue Rates and Charges

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

Resolution No: (15S-07-21)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Lyn Barnes

That:

*for the 2021/2022 financial year and pursuant to section 133 of the Local Government Regulation 2012, Council resolves that overdue rates will bear interest at the rate of eight (8) percent per annum, for the period 01/07/2021 – 30/06/2022.*

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#### 6.15 (07/21) – 2021/2022 Levy and Payment of Rates and Charges

The 2021/2022 Quilpie Shire Council Budget, as presented, has been prepared in accordance with the Local Government Act 2009 and the Local Government Regulation 2012. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2021/2022 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability.

Resolution No: (16S-07-21)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Lyn Barnes

That:

- (a) *Pursuant to section 107 of the Local Government Regulation 2012 and section 114 and 128A of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy shall generally be levied half yearly (billing periods beginning August/September and February/March). Such rates and utility charges shall be payable by the due date detailed on the rate notice.*
- (b) *Pursuant to section 118 of the Local Government Regulation 2012, Council resolves that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, must be paid within the applicable discount period as identified in Column 2 of the table below:*



Column 1 Name of the general rating category	Column 2 Discount period
Town of Quilpie – Residential<1Ha Town of Quilpie – Residential 1 to 10 Ha Town of Quilpie - Commercial Town of Quilpie - Industrial Township of Eromanga Other Rural Towns Opal Mines Other Transformer Mining and Oil Production Oil Distillation/Refining	30 days from the date of the issue of the rates notice
Rural-Pumps and bore sites Rural and Residential land 10 to 100Ha Rural - Grazing and Agriculture ≥100Ha Rural – Carbon Credits	60 days from the date of the issue of the rates notice

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## 7 MEETING DATES

There being no further business the Mayor declared the meeting closed at 12.35 pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Special Meeting held on the Friday, 16 July 2021.

Submitted to the Ordinary Meeting of Council held on Friday, 20 August 2021



Cr Stuart Mackenzie

20/08/21

Date

**Mayor of Quilpie Shire Council**