



# ORDINARY MEETING AGENDA

Friday 9 July 2021

commencing at 9:30am

Quilpie Shire Council Boardroom  
50 Brolga Street Quilpie

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## Ordinary Meeting of Council

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2 July 2021

The Mayor and Council Members  
Quilpie Shire Council  
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held in the Council Boardroom, on Friday, 9 July 2021, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 9 July 2021, commencing at **9:30am**.

The agenda for the ordinary meeting is attached for your information

Yours faithfully

Justin Hancock  
Chief Executive Officer





# ORDINARY MEETING OF COUNCIL AGENDA

Friday 9 July 2021  
Quilpie Shire Council Boardroom

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- 4 CONDOLENCES
- 5 DECLARATIONS OF INTEREST
- 6 RECEIVING AND CONFIRMATION OF MINUTES
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## 1 OPENING OF MEETING

## 2 ATTENDANCE

## 3 APOLOGIES

## 4 CONDOLENCES

## 5 DECLARATIONS OF INTEREST

## 6 RECEIVING AND CONFIRMATION OF MINUTES

### 6.1 (07/21) – Ordinary Meeting of Quilpie Shire Council held Friday 11 June 2021

IX: 201554

Author: Chief Executive Officer, Justin Hancock

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 11 June 2021.

#### RECOMMENDATION:

*That the minutes of the Ordinary Meeting on Quilpie Shire Council held on Friday, 11 June 2021 are taken as read and confirmed as an accurate record of proceedings.*

#### ATTACHMENT:

Attachment A: Minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 11 June 2021





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# Ordinary Meeting of Council

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## MINUTES

Friday 11 June 2021

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie, Qld, 4480



# ORDINARY MEETING OF COUNCIL

Friday 11 June 2021

Quilpie Shire Council Boardroom

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## MINUTES

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### 1 OPENING OF MEETING

The Mayor declared the meeting open at 10.02 am.

### 2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Roger Volz

Cr Bruce Paulsen

Cr Lyn Barnes

In attendance:

Mr Justin Hancock (Chief Executive Officer)

Mrs Lisa Hamlyn (Director Corporate and Community Services)

Ms Lorraine Mathieson (Minutes Secretary)

### 3 APOLOGIES

Nil.

### 4 CONDOLENCES

Condolences noted for Arthur Lee, Marilyn Morris.

### 5 DECLARATIONS OF INTEREST

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.

## 6 RECEIVING AND CONFIRMATION OF MINUTES

### 6.1 (06/21) – Ordinary Meeting of Quilpie Shire Council held Friday 14 May 2021

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 14 May 2021.

Resolution No: (01-06-21)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Bruce Paulsen

*That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 14 May 2021 are taken as read and confirmed as an accurate record of proceedings.*

5/0

## 7 ITEMS FROM PREVIOUS MEETINGS

Nil.

## 8 MAYORAL REPORT

The Mayor provided a brief update on activities that he has undertaken since the May Ordinary Meeting of Council. Cr Mackenzie attended and participated in a range of meetings during the month including:

- 21/05/21 Budget and Rates workshop
- 26/05/21 Infrastructure Australia Workshop – issues raised included housing, water security, digital connectivity, road and rail
- 03/06/21 DD & SW Regional Plan Workshop as part of the State Infrastructure Strategy
- 03/06/21 DAF Director Andrew Langton conference – issues relating to roads, grids, sheep and goat blueprint
- 8/6/21 ENHM Species Announcement
- 9/6/21 ENHM Open Day
- 10/6/21 RDA Meeting – issues relating to inland rail development, digital connectivity
- 11/6/21 Proterra Contract Meeting.

## 9 COUNCILLOR PORTFOLIO REPORTS

Councillors provided brief updates on activities they have undertaken since the May Ordinary Meeting of Council.

Details	Date of Meeting	Location	Mackenzie	Hewson	Paulsen	Volz	Barnes
Ordinary Council Meeting	14-May-21	Quilpie	✓	✓	✓	✓	✓
Western Region Alliance of Councils Conference	16-17-May-2021	Richmond		✓			
JOSS LDMG Meeting	18-May-21	Quilpie				✓	
Budget / Rates Review Workshop	21-May-21	Quilpie	✓	✓	✓	✓	✓
TMR	24-May-21	Quilpie		✓		✓	
Infrastructure Australia Workshop	26-May-21	Zoom	✓				
Weathering Well Performance	26-May-21	Quilpie		✓	✓	✓	✓
Gallery exhibition opening	28-May-21	Quilpie			✓	✓	✓
Opera at Baldy Top	29-May-21	Quilpie		✓	✓	✓	✓
Michael Atkinson Fund Raiser	30-May-21	Quilpie		✓	✓	✓	✓
Intrust Super Cup Planning	03-Jun-21	Zoom			✓		
DD & SW Regional Plan Workshop, State Infrastructure	03-Jun-21	Zoom	✓				
DAF Director Andrew Langton Conference	03-Jun-21	Zoom	✓				
ENHM Scientific Paper Announcement	07-Jun-21	Eromanga	✓	✓	✓	✓	✓
ENHM Open Day	08-Jun-21	Eromanga	✓	✓			✓
Aus Industry Meeting Dept ISER	09-Jun-21	Quilpie					✓
RDA Meeting	10-Jun-21	Zoom	✓				
CWAATSICH Health Day	10-Jun-21	Quilpie				✓	
Proterra Contractors Meeting	11-Jun-21	Quilpie	✓	✓	✓	✓	✓

## 10 OPERATIONAL STATUS REPORTS

### 10.1 (06/21) – Engineering Services Status Reports

Noted.

### 10.2 (06/21) – Corporate and Community Services Status Reports

Noted.

### 10.3 (06/21) – Financial Services Status Reports

Noted.

### 10.4 (06/21) – Governance Status Reports

Noted.

## 11 ENGINEERING SERVICES

Nil report.

## 12 CORPORATE AND COMMUNITY SERVICES

### 12.1 (06/21) – Community Assistance Program Application – Quilpie Magpies Rugby League Club

The purpose of the report is for Council to consider a request from the Quilpie Magpies Rugby League Club for a cash contribution of \$3,913.62 toward the permanent erection of a facility scoreboard, park sign and In-Kind support for installation.

Resolution No: (02-06-21)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Council approves the Community Assistance Program Grant Application request received from the Quilpie Magpies Rugby League Club for a cash contribution of \$3,913.62 toward the permanent erection of a facility scoreboard, park sign and in-kind support for installation.*

5/0

## 12.2 (06/21) – Community Assistance Grant Application – Quilpie Polocrosse Club Inc.

The purpose of this report is for Council to consider a Community Assistance Grant Application received from Quilpie Polocrosse Club Inc. requesting in-kind use of the Council tractor to assist in the preparation of playing fields at Bulloo Park and a cash donation of \$1,000 towards the cost of an Ambulance for the Annual Quilpie Polocrosse Carnival being held 19 and 20 June, 2021.

Resolution No: (03-06-21)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Lyn Barnes

*That Council approves the request received from the Quilpie Polocrosse Club for in-kind use of the Council tractor to assist in the preparation of playing fields at Bulloo Park and a cash donation of \$1,000 towards the cost of an Ambulance for the Annual Quilpie Polocrosse Carnival.*

5/0

## 12.3 (06/21) – Community Assistance Grant Application – Quilpie & District Tennis Tour

The purpose of this report is for Council to consider a Community Assistance Grant Application for a Quilpie & District Tennis Tour to be delivered by Dean Stansell, Tennis Maranoa, in Toompine, Eromanga and Quilpie from 8 – 10 July 2021.

Resolution No: (04-06-21)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Roger Volz

*That Council approves the Community Assistance Grant Program Application request received for a cash contribution of \$3,000.00 toward a Quilpie & District Tennis Tour to take place in Toompine, Eromanga and Quilpie from 8 – 10 July 2021.*

5/0

## 13 FINANCE

### 13.1 (06/21) – Financial Services Report for Month Ending 31 May 2021

The Finance report for the period ending 31 May 2021 was presented to Council for consideration.

Resolution No: (05-06-21)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Council receives the Finance Report for the period ending 31 May 2021 as presented in Item 13.1 of the accompanying Agenda.*

5/0

## 14 GOVERNANCE

### 14.1 (06/21) – Local Government Remuneration and Discipline Tribunal Report 2020

The purpose of this report is for Councilors to consider the Local Government and Discipline Tribunal Report for the financial year 2021/2022.

Resolution No: (06-06-21)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Lyn Barnes

*That Council accept the recommendation of the Local Government Remuneration and Discipline Tribunal, 2020.*

5/0

### 14.2 (06/21) Contribution to South West Regional Organisation of Councils Regional Carbon Farming Study

The purpose of this report is for Councilors to consider contributing \$5,000 to a Regional Carbon Farming Study being sponsored by the South West Regional Organisation of Councils (SWROC), and to provide feedback regarding the Terms of Reference for the study.

Resolution No: (07-06-21)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Jenny Hewson

*That Council:*

- 1. provide feedback regarding the Carbon Farming Study Terms of Reference; and*
- 2. approve a budget allocation of \$5,000 towards the Carbon Farming Study in conjunction with SWQROC and State and Federal support.*

5/0

## 15 CONFIDENTIAL ITEMS

Resolution No: (8-06-21)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bruce Paulsen

*That Council enters into closed session under s 275 of the Local government Regulation 2012 at 12.10 pm to discuss the following Confidential item:*

*Special Lease Renewal Over Reserves*

*Write-Off Debtor Account*

*Wellspring (Aquaponics)*

*And also consider the following Late Confidential Items:*

*Request for views – Conversion of Perpetual Lease to Freehold 10/329*

*Request for views – Conversion of Perpetual Lease to Freehold 10/3265*

*Request for views – Conversion of Perpetual Lease to Freehold 10/3262*

*Request for views – Conversion of Perpetual Lease to Freehold 10/3273.*

5/0

Resolution No: (9-06-21)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Lyn Barnes

*That Council moves out of closed session and resumes the Ordinary Meeting at 12.25 pm.*

5/0

### 15.1 (06/21) – Special Lease Renewal Over Reserves

The purpose of this report is to allow Council to provide their views to the Department of Natural Resources and State Land Asset Management (SLAM) unit on a request to renew a special lease.

Resolution No: (10-06-21)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Jenny Hewson

*That Council resolves to offer the current lessee a Trustee Lease or Trustee Permit over the subject area in accordance with Section 57 of the Land Act 1994 and Policy PUX/901/210 – Leases over reserves over Lot 6 on TH21.*

5/0

## 15.2 (06/21) – Write-Off Debtor Account

This report is to request Council's authorization to write off an amount in Council's Debtor System due to the agreement between debtor and Council that the land is gifted to Council in lieu of the debt being written off.

Resolution No: (11-06-21)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Rover Volz

*That Council authorises the write-off of the following amount totaling \$72,391.74 in the Civica Debtor System due to the transfer of ownership into the name of Quilpie Shire Council.*

Debtor	Description	Amount
	Lot 65 on Q6803	\$72,391.74

5/0

## 15.3 (06/21) – Wellspring (Aquaponics)

Council discussed the Wellspring (Aquaponics) report. No resolution was made.

# 16 LATE CONFIDENTIAL ITEMS

## 16.1 (06/21) – Request for views – Conversion of Perpetual Lease to Freehold 10/3293

The purpose of this report is to allow Council to provide their views to the Department of Resources on a request for conversion of Grazing Homestead Perpetual Lease.

Resolution No: (12-06-21)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Lyn Barnes

*That Council provides no objections to the conversion of land described as Lot 2 on Crown Plan LO71 & Lot 8 on Crown Plan LO75, Locality of Adavale from Grazing Homestead Perpetual Lease to freehold tenure.*

5/0



### 16.2 (06/21) – Request for views – Conversion of Perpetual Lease to Freehold 10/3265

The purpose of this report is to allow Council to provide their views to the Department of Resources on a request for conversion of Grazing Homestead Perpetual Lease.

Resolution No: (13-06-21)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Lyn Barnes

*That Council provides no objections to the conversion of land described as Lot 5 on LO72, Locality of Adavale from Grazing Homestead Perpetual Lease to freehold tenure.*

5/0

### 16.3 (06/21) – Request for views – Conversion of Perpetual Lease to Freehold 10/3262

The purpose of this report is to allow Council to provide their views to the Department of Resources on a request for conversion of Grazing Homestead Perpetual Lease.

Resolution No: (14-06-21)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council provides no objections to the conversion of land described as Lot 1 on Crown Plan LO69, Locality of Adavale from Grazing Homestead Perpetual Lease to freehold tenure.*

5/0

### 16.4 (06/21) – Request for views – Conversion of Perpetual Lease to Freehold 10/3273

The purpose of this report is to allow Council to provide their views to the Department of Resources on a request for conversion of Grazing Homestead Perpetual Lease.

Resolution No: (15-06-21)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Council provides no objections to the conversion of land described as Lot 5 on Crown Plan LO76, Locality of Adavale from Grazing Homestead Perpetual Lease to freehold tenure.*

5/0

## ADJOURNMENT

The meeting adjourned for lunch at 12.31pm and resumed at 1.01pm.

## 17 LATE ITEM

### 17.1 (06/21) – New Home Owner Grant Policy, Procedure and Application Form

Council have developed the New Home Owner Grant Policy to provide a financial incentive for the construction of new residential dwellings in the Quilpie Shire Council Residential Development Area.

Resolution No: (16-06-21)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council adopt the:*

- 1) *New Home Owner Grant Policy;*
- 2) *New Home Owner Grant Procedure; and*
- 3) *New Home Owner Grant Application Form*

*As presented in the accompanying Agenda.*

5/0

## GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Cr Barnes was contacted by a tourist regarding condition of RV dump point at John Waugh Park, reporting that the area was muddy around the facility making it difficult to use. Suggested that a one metre apron of concrete would solve the problem and that a second tap would help for tank rinsing
- Cr Barnes had discussions with woolen garment manufacturer re the development of biochemical wool scouring
- Cr Paulsen has been involved in developing a tennis tour in Toompine, Eromanga and Quilpie, which will be held 8 – 10 July
- Cr Paulsen reported that the Touch football competition is running well with four teams competing
- Cr Paulsen attended a career information day at the State College, describing his work and career to the students
- All councillors requested that a letter be written to ENHM / OGF offering congratulations on the calibre and professionalism of the Open Day event, and the species announcement
- Cr Hewson raised the issue of the limited space at the airport for re-fueling, due to the placement of the tie down area. CEO responded that the fuel tank relocation was budgeted for next financial year, which would resolve the problem. The reassessment of the runway surface is also being considered, and funding sought
- All councillors thanked staff for the amazing events that had been held in town this month; great leadership was shown, and the atmosphere of the town has elevated

- Cr Volz suggested that public consultation should be undertaken regarding the changes to the airport
- Cr Volz questioned why the Queensland flag was still not being displayed
- Cr Paulsen raised the issue of youth crime. Director CCS responded that she had spoken with the school chaplain (Charleville), who described an Early Intervention Save the Community grant offered by Min David Littleproud, which would offer funding for a community centre to be operated by community groups, health workers, youth services, police, council etc. Council agree to support the concept
- Cr Paulsen raised the issue of the vacant spaces currently on offer for the common muster permits. Director CCS responded that there was a waiting list of three. Currently 10 cattle are allowed per permit, with a 5-year maximum lease. Community groups are prioritized to be awarded permits. Councillors requested that an updated Pasture Policy be brought before the July OCM

#### ATTENDANCE

Cr Volz left the meeting at 2.07pm.

- Cr Paulsen raised the issue of the exclusion fence strategy, noting that the Committee meeting was deferred until next fortnight
- Exclusion pest strategy was also discussed. Director CCS requested more information

#### ATTENDANCE

Cr Volz returned to the meeting at 2.11pm

- Cr Barnes asked about progress on cleaning up the Eromanga Common Area
- Cr Barnes asked about clearing the rubbish from the Quilpie Common Area
- Cr Barnes asked when signage for the new opal fossicking area at the Airport would be installed
- Cr Barnes asked about the kitchen and bathrooms being updated at Cultural Society rooms
- Cr Mackenzie asked about funding another round of exclusion fencing, and was advised that it would be implemented this year
- Cr Mackenzie advised that he is being appointed to the Wild Dog Barrier Fence Board
- Councillors requested that a letter be written to Bridgeport and Santos offering to coordinate the reinstating of the beam pump near Eromanga

#### ATTENDANCE

Director CCS Mrs Lisa Hamlyn left the meeting at 2.44pm

- Cr Barnes asked about installation of a tourism sign at the Top of Grey Range, at the watershed.

## 18 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Friday 9 July 2021 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business the Mayor declared the meeting closed at 2.45 pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 11 June 2021.

Submitted to the Ordinary Meeting of Council held on Friday, 9 July 2021

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Cr Stuart Mackenzie

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Date

**Mayor of Quilpie Shire Council**

# Order of Proceedings

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## **7 ITEMS ARISING FROM PREVIOUS MEETINGS**

## **8 MAYORAL REPORT**

## **9 COUNCILLOR PORTFOLIO REPORTS**

## **10 STATUS REPORTS**

**10.1 (07/21) – Engineering Services Status Reports**

**10.2 (07/21) – Corporate and Community Services Status Reports**

**10.3 (07/21) – Financial Services Status Reports**

**10.4 (07/21) – Governance Status Reports**

# Strategic Decision Report

Engineering Services

## 11 ENGINEERING SERVICES

### 11.1 (07/21) – T36 20/21 Supply of one (1) Prime Mover Truck

Author: Peter See

IX: 211789

#### PURPOSE:

Tenders have been called for the supply of one (1) Road Train Rated Prime Mover Truck in accordance with Council's proposed capital works program for 2021-2022. Council resolved to call tenders early subject to adoption in the 2021-2022 budget. The purpose of this report is to allow Council to review the tender results and accept the recommendation.

#### POLICY/LEGISLATION:

*Local Government Act 2009*

*Local Government Regulation 2012*

*Council's Procurement Policy*

#### CORPORATE PLAN:

2.2.1 Ensure Council's financial sustainability through responsible management and planning of finances and assets.

#### RECOMMENDATION:

*That Council receives the report, and accepts the Tender for: \$281,967.09 from Brown and Hurley for one (1) Kenworth T659 Prime Mover Truck subject to adoption of the 2021-2022 Council budget.*

#### BACKGROUND:

Council has budgeted for the replacement of one (1) Road Train Rated Prime Mover Truck during the 2021-2022 financial year.

Council Officers investigated the best option for the replacement of the aging Nissan UD Rigid Water Truck Unit. Consideration was given to the distance water is hauled multiple uses of the truck (float, side tippers, water tanker) and the amount of additional hire from private contractors.

An additional Tender was also called for a 30,000L Semi Trailer Water Tanker which is subject to another report to this meeting.

The Combined Unit will be used by the Road Crews to carry out Maintenance and Construction across the Shire.

### DISCUSSION:

Open tenders were called on Vendor Panel for the replacement of the current Nissan UD Water Truck. The tender offered two options with trade-in and with no trade-in.

Four Tenders were received on Vendor Panel by the closing time, one being ruled non-conforming for a Road Train Rated Prime Mover Truck. A summary of tenders received showing different options from the suppliers are provided below. Costs are exclusive of GST.

### SUMMARY OF TENDERS RECEIVED

Company	Brown and Hurley	Black Trucks	Volvo
Purchase Price (Ex GST)	\$304,694.36	\$322,505.12	\$321,548.00
Trade Price (Ex GST)	\$22,727.27	\$31,818.18	\$36,363.64
Final Price (Ex GST)	\$281,967.09	\$319,755.63	\$285,184.36
Equipment Size & Model	2022 Plated Kenworth T659 6x4 Prime Mover	Western Star FXC W4900 6x4	Mack Superliner 6x4 600 MP10
Insurance & Warranty	24 Months	12 Months	12 Months
Pros	<ul style="list-style-type: none"><li>• Similar Trucks in fleet</li><li>• Suited for Council Work</li><li>• Proven Reliability</li><li>• Used by Major Transport Companies in Quilpie Shire.</li></ul>	<ul style="list-style-type: none"><li>• Known Brand</li><li>• Used by a local Transport Company</li></ul>	<ul style="list-style-type: none"><li>• Known Brand</li><li>• Large Payload</li><li>• Local Service Agent</li></ul>
Cons	Nil	<ul style="list-style-type: none"><li>• None in Fleet</li></ul> Price Excludes Registration	<ul style="list-style-type: none"><li>• None in fleet</li></ul>

### WORKSHOP MANAGERS ANALYSIS AND COMMENTS

With staying the same brand we need to have less parts stored in stock. The after sale support has been very good with the current Kenworth prime movers. The prime movers are not limited to just one purpose as all trucks can be changed around from side tipper, water tankers and float work. This allows better diversity with the fleet not relying on one machine to do a single job. This is an Australian built truck.

**FINANCIAL:**

Council has made a provision for this purchase in the proposed 2021/22 budget to the value of \$380,000.00.

**CONSULTATION:**

Consultation has been undertaken with Workshop and Works Staff.

**ATTACHMENTS:**

Nil.



# Strategic Decision Report

Engineering Services

## 11.2 (07/21) – T37 21/22 30,000 L Water Tanker

Author Peter See Director Engineering Services

IX 211792

### PURPOSE:

Tenders have been called for the supply of one (1) 30,000L Water Tanker in accordance with Council's capital works program for 2021-2022. The purpose of this report is to allow Council to review the tender results and accept the recommendation.

### POLICY/LEGISLATION:

*Local Government Act 2009*

*Local Government Regulation 2012*

*Council's Procurement Policy*

### CORPORATE PLAN:

2.2.1 Ensure Council's financial sustainability through responsible management and planning of finances and assets.

### RECOMMENDATION:

*That Council receives the report and accepts the tender for \$137,500.00 excluding GST for one (1) 30,000L, Mick Murray Water Tanker from Brown and Hurley Group subject to adoption of the 2021-2022 Council budget.*

### BACKGROUND:

Council has budgeted for the replacement of one (1) 30,000L Water Tanker during the 2021-2022 financial year.

Council Officers investigated the best option for the replacement of the aging Nissan UD Rigid Water Truck Unit. Consideration was given to the distance water is hauled and the amount of additional hire from private contractors.

An additional tender was also called for a Road Train Rated Prime Mover Truck which is subject to a separate report to the meeting.

The Combined Unit will be used by the Road Crews to carry out Maintenance and Construction across the Shire.

### DISCUSSION:

Open tenders were called on Vendor Panel for the replacement of the current Nissan UD Water Truck. The tender offered no trade-in option only. Two tenders were received on Vendor Panel, and one in the Tender Box by the closing time for one (1) 30,000L Water Tanker.

A summary of tenders received from Brown and Hurley, AllQuip and SBK/ Shermac showing different options from suppliers are provided below. Costs are exclusive of GST.

#### **SUMMARY OF TENDERS RECEIVED**

<b>Company</b>	<b>Brown and Hurley</b>	<b>AllQuip</b>	<b>SBK/Shermac - non conforming</b>
Purchase Price (Ex GST)	\$137,500.00	\$147,250.00	\$321,548.00
Trade Price (Ex GST)	NA	NA	NA
Final Price (Ex GST)	\$137,500.00	\$147,250.00	\$161,760.90
Equipment Size & Model	Mick Murray Tanker	Allquip Poly Water Tank	Shermac Trailer
Insurance & Warranty	24 Month	20 year warranty on Tanks 36 month Trailer Warranty	36 Month extended Warranty (Included)
Pros	<ul style="list-style-type: none"> <li>• 32,500L Capacity</li> <li>• Road Train Rated</li> <li>• Already in Fleet</li> <li>• 6mm Steel Construction</li> </ul>	<ul style="list-style-type: none"> <li>• 30,000L Capacity</li> <li>• Dribble Bar</li> </ul>	<ul style="list-style-type: none"> <li>• 30,000L</li> <li>• Steel Tank</li> </ul>
Cons	Nil	<ul style="list-style-type: none"> <li>• None in Fleet</li> <li>• Untested in Western Conditions</li> <li>• inline Hydac plate cooler installed</li> </ul>	<ul style="list-style-type: none"> <li>• None in fleet</li> <li>• External Hyd Cooling Lines</li> <li>• Manufactured in WA</li> </ul>

#### **WORKSHOP MANAGERS ANALYSIS AND COMMENTS**

After reviewing all the tender documents I agree with the recommendation to purchase the Brown & Hurley option.

#### **FINANCIAL:**

Council has made a provision for this purchase in the proposed 2021/22 budget to the value of \$140,000.00.

#### **CONSULTATION:**

Consultation has been undertaken with Workshop and Works Staff.

#### **ATTACHMENTS:**

Nil

# Strategic Decision Report

Corporate and Community Services

## 12 CORPORATE AND COMMUNITY SERVICES

### 12.1 (07/21) – Quilpie Shearing School Community Assistance Application

IX: 211721

Author Lisa Hamlyn, Director Corporate and Community Services

#### PURPOSE:

The purpose of this report is for Council to consider a request from the Quilpie Shearing School to provide financial support for catering at the School taking place at Wanko Shearing Shed, 28 June to 9 July 2021.

#### POLICY:

*Local Government Act 2009*

*Local Government Regulation 2012*

C.01 – Community Assistance Policy

#### CORPORATE PLAN:

- 6.2.4 Embrace and promote community activities and special occasions
- 6.2.5 Provide a range of leisure and recreation activities for the benefit of the community
- 6.2.6 Provide community and local organisations with access to grants and funding for community Events and celebrations.

#### RECOMMENDATION:

*That Council approves the Community Assistance Program Grant Application received to provide financial support for the catering at the Quilpie Shearing School taking place 28 June – 9 July 2021 at Wanko Shearing Shed up to the value of \$3,000.*

#### BACKGROUND:

A Community Assistance Grant Program Application has been received requesting financial support for catering at the Quilpie Shearing School taking place at Wanko Shearing Shed , 28 June to 9 July 2021. The Shearing School is supported by Australian Wool Innovation and being convened by Karl Goodman. There are approximately 13 local teenagers registered to attend the school.

The School will teach participants skills essential to the shearing industry eg. Shearing, crutching as well as good business practices and work ethic.

#### DISCUSSION:

N/A

**FINANCIAL:**

Community Assistance Program 2021-22 Budget (to be adopted):	\$50,000.00
Community Assistance Program Expenditure:	\$0

**CONSULTATION:**

NA.

**ATTACHMENTS:**

Attachment A: Community Assistance Program Application.



<b>1.1 Type of assistance being sought:</b>	
<input checked="" type="checkbox"/>	Direct cash contribution
<input type="checkbox"/>	Provision of assets
<input type="checkbox"/>	Concession
<input type="checkbox"/>	In-kind
<b>1.2 Applicant details:</b>	
Organisation / Individual Name:	Shearing School
Contact Person for Project:	Karl Goodman
Postal Address:	NA
Email Address:	NA
Telephone No:	0429 411 574
<b>1.3 Brief description of the project / activity for which assistance is being requested:</b>	
Supported by Australian Wool Innovation, <del>Wambo</del> Shearing Shed Shearing School will take place from 28 June 2021 – 2 x 1 week blocks. Learn Shearing shed skills. All skill levels welcome. No Cost – Live on site for second week. Application is for assistance with <del>cost</del> of catering by The Lake. <i>(Please attach additional information if required) Poster attached</i>	
<b>1.4 Event Details</b>	
Name of Event:	Shearing School
Date of Event:	28 June – 12 July
Amount of Funding Requested:	\$ 3,300.00
Amount of Funding Provided by the Applicant	\$-
Amount of Funding Provided by Others	\$-
Total Estimated Cost of Project:	\$-
Are you GST registered?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>Note: Please ensure your figures include GST, as this will be the final figure paid</i>	
<b>1.5 Project timeframe</b>	
Project Start Date	28 June 2021
Project End Date	9 July 2021
Acquittal Report Due (8 weeks after end date)	
<b>1.6 Details of other endeavours to raise funds</b>	
NA	
<b>1.7 Financial position of applicant as at the date of this application <u>including a copy of a recent bank statement and supporting information on why funds are required:</u></b>	

Community Assistance Application

(Please attach additional information if required)			
<b>1.8 Previous Assistance?</b>			
Have you received previous Council Assistance?	<input type="checkbox"/>		<input checked="" type="checkbox"/> No
Please list previous Council Assistance			
Have previous programs been acquitted?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
<b>1.9 Please outline the aims of the project and the direct benefits to the community as a result of this project:</b>			
Reinvigorate the shearing industry and provide young men & women with skills eg. Shearing, crutching as well as good business management / life skills and work ethic.			
<b>1.10 Bank details</b>			
Name:	The Lake		
Bank		Branch:	
BSB:		Account Number:	
<b>1.11 DECLARATION</b>			
We, the undersigned do hereby certify that we believe the information contained in this application to be accurate and reliable.			
<b>Name</b>		<b>Signature</b>	<b>Date</b>
Committee Member / Authorised Persons:			
<b>Name</b>		<b>Signature</b>	<b>Date</b>

**Note:** The Community Assistance Acquittal Form must be postmarked or hand delivered to the Quilpie Shire Council NO LATER than eight (8) weeks after the completion of your project. Further assistance will not be given until Acquittal reports are received.

Supported by Australian Wool Innovation

# **WANKO SHEARING SHED** **SHEARING SCHOOL**

**FROM 28 JUNE 2021**

**2 X 1 WEEK BLOCKS**



**CONTACT KARL GOODMAN 0429 411 574**

**LEARN SHEARING SHED SKILLS**

**ALL SKILL LEVELS WELCOME**

**NO COST - LIVE IN ON SITE FOR 2ND WEEK**





At Quilpie in Qld, Karl Goodman is preparing to run a shearing school at the Wanko Shearing Shed next week – a joint venture between AWI and the Quilpie Shire Council.

"It took one week to fill it," he said.


"I really wanted to cut it off at about eight to nine people, but I've ended up having to let it go to about 13."

Mr Goodman said participants ranged from young men from sheep properties who want to learn how to shear and crutch because of the lack of workers, several school-aged participants, a shed hand who wanted to take on a shearing role and a woman who wanted brush up her skills before a competition.

"There's been a lot of things against the industry, but there's a bit of momentum now as things start to turn around," he said.

"We've seen the fences come up, we've seen a couple of good seasons in a row, we've seen the wool prices come up... people can see a future in running sheep again."



 Shearer Woolhandler Training's Tom Kelly gives a demonstration to students at a workshop in Victoria.



# Strategic Decision Report

Corporate and Community Services

## 12.2 (07/21) – Channel Country Ladies Day – Invitation to Partner 2021 Event

IX: 211307

Author Ms Lisa Hamlyn, Director of Corporate and Community Services

### PURPOSE:

The purpose of this report is for Council to consider an invitation from the Channel Country Ladies Days Committee to partner with them in delivering the 2021 Ladies Day Event to be held in Quilpie at Bulloo Park 15<sup>th</sup> to 17<sup>th</sup> October 2021. Partnership Packages guide below.

### POLICY:

*Local Government Act 2009*

*Local Government Regulation 2012*

C.01 – Community Assistance Policy

### CORPORATE PLAN:

- 6.2.4 Embrace and promote community activities and special occasions
- 6.2.5 Provide a range of leisure and recreation activities for the benefit of the community
- 6.2.6 Provide community and local organisations with access to grants and funding for community Events and celebrations.

### RECOMMENDATION:

*That Council approves / does not approve the invitation from the Channel Country Ladies Day Committee to partner with them in delivering the 2021 Ladies Day Event to be held in Quilpie at Bulloo Park 15<sup>th</sup> to 17<sup>th</sup> October 2021 by purchasing a Platinum / Gold / Silver / Bronze or Event Sponsorship package.*

### BACKGROUND:

Channel Country Ladies Day will be held at Bulloo Park, Quilpie from 15<sup>th</sup> – 17<sup>th</sup> October 2021. The event is now in its ninth year and draws women from across northern South Australia, northern New South Wales and Western Queensland.

The Channel Country Ladies Day was born from an initiative by local women to improve the social and emotional wellbeing of remote outback women and support them amidst adversities of drought and isolation.

The event assists women with overcoming the challenges of geographical and social isolation by bringing them together to celebrate their diversity, engage in creative arts and educational workshops, and be inspired by guest speakers. A dedicated team of volunteers commit endless months of planning to deliver the event each year.

The Channel Country Ladies Day program is focused on three key areas: health and wellbeing, creative and performing arts, and business skills and personal development. They are currently curating a suite of artists, guest speakers and workshop presenters to deliver the program, as well as service providers to ensure participants have access to appointments with allied health services and female doctors.

The event is only made possible by the support of partners. CCLD would like to work with Council to ensure that any contribution is recognised in a way that will add value to Council's business. Whilst the sponsorship packages are presented as a guide, CCLD love collaborating; if there are ideas about ways that could add value to their event they are keen to work with Council to make it happen.

#### **DISCUSSION:**

Sponsorship packages available:

<b>Platinum</b> - \$15,000 and over or in-kind equivalent	<b>Gold</b> - \$10,000 and over or in-kind equivalent	<b>Silver</b> - \$5,000 and over or in-kind equivalent
<ul style="list-style-type: none"> <li>• Prominent branding, including: <ul style="list-style-type: none"> <li>○ Recognition in pre-event media release</li> <li>○ Logo on poster, in printed program and on website</li> <li>○ Logo on all email newsletters sent to our database and on website</li> <li>○ Banner on display at the event</li> <li>○ Recognition in media release following event</li> <li>○ Featured in Facebook posts (minimum 10)</li> </ul> </li> <li>• Promotional video recognising partnership</li> <li>• Two complimentary registrations for attendance at the event</li> <li>• Inclusion of promotional material in Goodies Bag</li> <li>• Opportunity to introduce the speaker or activity sponsored</li> <li>• Collection of high-resolution digital photographs of partner's involvement following the event</li> <li>• Photobook with record of the event</li> </ul>	<ul style="list-style-type: none"> <li>• Branding, including: <ul style="list-style-type: none"> <li>○ Logo on poster, in printed program and on website</li> <li>○ Feature in a newsletter article sent to email newsletter database</li> <li>○ Banner on display at the event</li> <li>○ Recognition in media release following the event</li> <li>○ Featured in Facebook posts (minimum five)</li> <li>○ One complimentary registration for attendance at the event</li> <li>○ Inclusion of promotional material in Goodies Bag</li> </ul> </li> <li>• Acknowledgement by the MC at the introduction of the speaker or activity sponsored</li> <li>• Collection of high-resolution digital photographs of partner's involvement in the event</li> <li>• Photobook with record of the event</li> </ul>	<ul style="list-style-type: none"> <li>• Logo on poster, in printed program and on website <ul style="list-style-type: none"> <li>○ Featured in Facebook posts (two)</li> <li>○ Inclusion of promotional material in Goodies Bag</li> <li>○ Acknowledgement by MC</li> <li>○ A high-resolution digital photograph of partner's involvement in the event</li> <li>○ Report on the event</li> </ul> </li> </ul>

<b>Bronze</b> - \$1,000 and over or in-kind equivalent	<ul style="list-style-type: none"> <li>• Mention in printed program and on website</li> <li>• Tagged in Facebook post (two)</li> <li>• Report on the event</li> </ul>
<b>Event</b> - Under \$1000 or in-kind equivalent	<ul style="list-style-type: none"> <li>• Mention in printed program and on website</li> <li>• Tagged in Facebook post (one)</li> </ul>

#### **FINANCIAL:**

2021-2022 Budget (to be adopted)      \$50,000

Expenditure to date:                      Nil

#### **CONSULTATION:**

N/A

#### **ATTACHMENTS:**

Attachment A: Invitation to Partner with CCLD 2021 Event



Justin Hancock  
PO Box 57  
Quilpie Qld 4480

Date 6<sup>th</sup> June 2021

Dear Justin,

The Channel Country Ladies Day was born from an initiative by local women to improve the social and emotional wellbeing of remote outback women and support them amidst adversities of drought and isolation. The event assists women with overcoming the challenges of geographical and social isolation by bringing them together to celebrate their diversity, engage in creative arts & educational workshops and be inspired by guest speakers. A dedicated team of volunteers commit endless months of planning to deliver the event each year.

As set out in the enclosed document the Channel Country Ladies Day program is focused on three key areas: health & wellbeing, creative & performing arts, and business skills & personal development. We are currently curating a suite of artists, guest speakers and workshop presenters to deliver the program, as well as service providers to ensure participants have access to appointments with allied health services and female doctors.

Channel Country Ladies Day will be held at Bulloo Park, Quilpie from 15<sup>th</sup> – 17<sup>th</sup> October 2021. The event is now in its ninth year and, as illustrated in the map, it draws women from across northern South Australia, northern New South Wales and western Queensland.

The event rotates between the four key Shires of The Channel Country - The Barcoo, Diamantina, Quilpie and Bulloo Shire, to ensure access from as many women as possible across the region. The 2021 event is being held in the Quilpie Shire and as it moves between the Shires from year to year it continues to provide benefits for the Channel Country as a region. We actively incentivise the participation of women in these Shires through a subsidised ticket price and early access to locals' tickets.

We invite you to partner with us in delivering the 2021 event and are open to ideas for collaborations that will deliver on any desired outcomes you may have, whilst supporting the viability and offering of the Channel Country Ladies Day event.

We look forward to hearing from you.

Yours Sincerely,

Maree Morton  
Partnership/Sponsorship Co-ordinator  
Channel Country Ladies Day Committee  
[partnerships@channelcountryladiesday.com.au](mailto:partnerships@channelcountryladiesday.com.au)



## EVENT SPONSORSHIP PACKAGES 2021

Our event is only made possible by the support of our partners. We would like to work with you to ensure that your contribution is recognised in a way that will add value to your business and organisation. Whilst the following packages are presented as a guide, we love collaborating; if you have ideas about ways that you could add value to our event, or could leverage your input, we are keen to work with you to make it happen.

### **Principal Partner – P.O.A**

Exclusive position as Principal Partner, including prominent branding leading up to and during the weekend event, with benefits as negotiated.

### **Platinum - \$15,000 and over or in-kind equivalent**

- Prominent branding, including:
  - Recognition in pre-event media release
  - Logo on poster, in printed program and on website
  - Logo on all email newsletters sent to our database and on website
  - Banner on display at the event
  - Recognition in media release following event
  - Featured in Facebook posts (minimum 10)
- Promotional video recognising partnership
- Two complimentary registrations for attendance at the event
- Inclusion of promotional material in Goodies Bag
- Opportunity to introduce the speaker or activity sponsored
- Collection of high-resolution digital photographs of partner's involvement following the event
- Photobook with record of the event

### **Gold - \$10,000 and over or in-kind equivalent**

- Branding, including:
  - Logo on poster, in printed program and on website
  - Feature in a newsletter article sent to email newsletter database
  - Banner on display at the event
  - Recognition in media release following the event
  - Featured in Facebook posts (minimum five)
- One complimentary registration for attendance at the event
- Inclusion of promotional material in Goodies Bag

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[www.channelcountryladiesday.com.au](http://www.channelcountryladiesday.com.au)

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- Acknowledgement by the MC at the introduction of the speaker or activity sponsored
- Collection of high-resolution digital photographs of partner's involvement in the event
- Photobook with record of the event

**Silver** - \$5,000 and over or in-kind equivalent

- Logo on poster, in printed program and on website
- Featured in Facebook posts (two)
- Inclusion of promotional material in Goodies Bag
- Acknowledgement by MC
- A high-resolution digital photograph of partner's involvement in the event
- Report on the event

**Bronze** - \$1,000 and over or in-kind equivalent

- Mention in printed program and on website
- Tagged in Facebook post (two)
- Report on the event

**Event** - Under \$1000 or in-kind equivalent

- Mention in printed program and on website
- Tagged in Facebook post (one)

# Strategic Decision Report

Corporate and Community Services

## 12.3 (07/21) – Request to Purchase Land, Adavale, A & T Jakeman

IX: 211757

Author Ms Lisa Hamlyn, Director Corporate and Community Services

### PURPOSE:

The purpose of this report is for Council to consider an offer received from A & T Jakeman to purchase Lots 301 and 302 / A2451, Klugh Street Adavale for \$800 per lot.

### POLICY:

Local Government Act 2009

Local Government Regulation 2012

F.102 Asset Disposal Policy

### CORPORATE PLAN:

Not Applicable

### RECOMMENDATION:

*That Council accepts / does not accept the offer received from A & T Jakeman to purchase Lots 301 & 302 / A2451, Klugh Street, Adavale for \$800 per lot.*

### BACKGROUND:

A & T Jakeman have submitted an offer (letter attached) to Council to purchase Lots 301 and 302 / A2451, Klugh Street, Adavale for \$800 per lot. They have advised that their intention is to initially place a relocatable dwelling on the land in preparation for a more substantial structure in the near future.

A & T Jakeman are also interested in purchasing additional blocks of land in Adavale.

In accordance with the Quilpie Shire Council rates system, details of the properties are outlined below:

<b>Assessment No:</b>	00106-00000-000
<b>Property Description:</b>	L301-302 / A2451: PAR ADAVALE
<b>Area:</b>	6476m <sup>2</sup>
<b>Tenure:</b>	Freehold
<b>Property Use:</b>	Vacant Land
<b>Valuation:</b>	No valuation / charging valuation



# Strategic Decision Report

Corporate and Community Services

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## **DISCUSSION:**

This land is currently owned by Quilpie Shire Council. If Council wish to sell this land, tender auction process will be required in accordance with the *Local Government Regulation 2012, Reg 227*:

### ***Valuable non-current asset contract—tenders or auction***

*(1) A local government cannot enter into a valuable non-current asset contract unless it first—*

*(a) invites written tenders for the contract under section 228 ; or*

*(b) offers the non-current asset for sale by auction.*

There is provision for exceptions to this regulation in certain circumstances.

### **236 Exceptions for valuable non-current asset contracts (that are applicable)**

(1) Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—

#### **(a) the valuable non-current asset—**

(i) was previously offered for sale by tender or auction but was not sold; and

(ii) is sold for more than the highest tender or auction bid that was received.

#### **(c) for the disposal of land or interest in land –**

(iv) the land is disposed of to a person who owns adjoining land if—

(A) the land is not suitable to be offered for disposal by tender or auction for a particular reason, including, for example, the size of the land or the existence of particular infrastructure on the land; and;

(B) there is not another person who owns other adjoining land who wishes to acquire the land

## **FINANCIAL:**

NA

## **CONSULTATION:**

NA


## **ATTACHMENTS:**

Attachment A Correspondence


Attachment B Land Map



Delete Respond Quick Steps Move Tags Editing Zoom

 Tabatha Jakeman <adtab@bigpond.com> | Lisa Hamlyn | Mon 9:27 AM

**Adavale Property**

 Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Action Items + Get more apps

Attention - Lisa Hamlyn

Dear Lisa,

My wife and I are interested in making an offer on two lots on Kleugh Street in Adavale.  
Lots, 301 & 302.  
We wish to fill the lots somewhat and place a relocatable dwelling on the land initially, in preparation for a more substantial structure in the not too distant future.  
Our offer is \$800 per lot.  
We are also interested in purchasing other blocks in Adavale when they become available, could you send us a list of blocks that are available at this time ?

Kind regards,  
Adam and Tabatha Jakeman

Adam - 0411 474787  
Tabatha - 0422 885636  
[adtab@bigpond.com](mailto:adtab@bigpond.com)



# Strategic Decision Report

Corporate and Community Services

## 12.4 (07/21) – Request to Purchase Land, Adavale, J & N Jakeman

IX: 211755

Author Ms Lisa Hamlyn, Director Corporate and Community Services

### PURPOSE:

The purpose of this report is for Council to consider an offer received from J & N Jakeman to purchase Lots 204 and 205 / A2451, Klugh Street, Adavale for \$500 per lot. As outlined in correspondence received from J & N Jakeman (attached), they currently own Lots 201, 202 & 203 running in succession with the lots they wish to purchase. Lots 204 and 205 have a large area of wash out which has gouged soil. They wish to repair the damage and secure the water run off to prevent further erosion.

### POLICY:

Local Government Act 2009

Local Government Regulation 2012

F.102 Asset Disposal Policy

### CORPORATE PLAN:

Not Applicable

### RECOMMENDATION:

*That Council accepts / does not accept the offer received from J & N Jakeman to purchase Lots 204 & 205 / A2451, Klugh Street, Adavale for \$500 per lot.*

### BACKGROUND:

In accordance with the Quilpie Shire Council rates system, details of the properties are outlined below:

**Assessment No:** 00105-00000-000  
**Property Description:** L204 / A2451: PAR ADAVALE  
**Area:** 3238m<sup>2</sup>  
**Tenure:** Freehold  
**Property Use:** Vacant Land  
**Valuation:** No valuation / charging valuation

**Assessment No:** 00105-10000-000  
**Property Description:** L205 / A2451: PAR ADAVALE  
**Area:** 3238m<sup>2</sup>  
**Tenure:** Freehold

**Property Use:** Vacant Land  
**Valuation:** No valuation / charging valuation

**DISCUSSION:**

This land is currently owned by Quilpie Shire Council. If Council wish to sell this land, tender auction process will be required in accordance with the *Local Government Regulation 2012, Reg 227*:

***Valuable non-current asset contract—tenders or auction***

*(1) A local government cannot enter into a valuable non-current asset contract unless it first—*

*(a) invites written tenders for the contract under section 228 ; or*

*(b) offers the non-current asset for sale by auction.*

There is provision for exceptions to this regulation in certain circumstances.

**236 Exceptions for valuable non-current asset contracts** (that are applicable)

(1) Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—

(a) the valuable non-current asset—

(i) was previously offered for sale by tender or auction but was not sold; and

(ii) is sold for more than the highest tender or auction bid that was received.

(c) for the disposal of land or interest in land –

(iv) the land is disposed of to a person who owns adjoining land if—

(A) the land is not suitable to be offered for disposal by tender or auction for a particular reason, including, for example, the size of the land or the existence of particular infrastructure on the land; and;

(B) there is not another person who owns other adjoining land who wishes to acquire the land

**FINANCIAL:**

NA

**CONSULTATION:**

NA

**ATTACHMENTS:**

Attachment A Correspondence

Attachment B Land Map

 Reply  Reply All  Forward



Jeff <jeffjake61@optusnet.com.au>

Lisa Hamlyn

Sun 9:33 PM

Offers to purchase lots 204 & 205 Kleugh St Adavale

Dear Lisa, 27/06/21

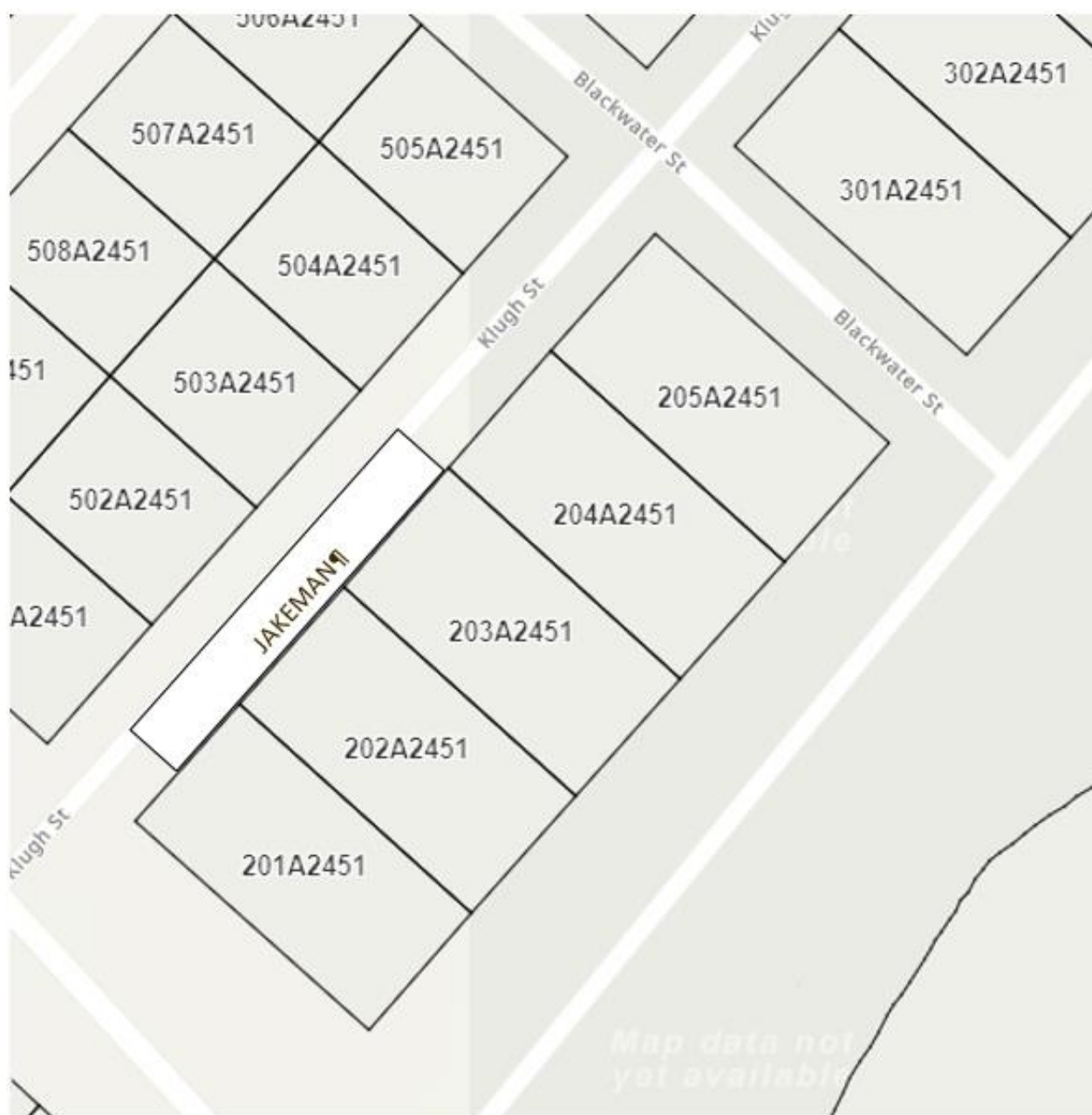
My wife and I are interested in making a purchase offer to council for lots I believe are 204 & 205 Kleugh St in succession to the 3 lots we currently own, 201, 202 & 203.

We wish to point out that there exists a large area of wash which has gouged soil out of the lots in question. I wish to repair the damage and secure the water run off so as to prevent further erosion.

We wish to offer Council \$500/ lot.

Sincerely, Jeff & Nana Jakeman

Sent from my iPhone



# Strategic Decision Report

Financial Services

## 13 FINANCE

### 13.1 (07/21) – Financial Services Report – Month Ending 30 June 2021

IX: 211766

Author: Manager of Financial Services, Arminda David

#### PURPOSE:

The purpose of this report is to present Council with the monthly financial report.

#### POLICY/LEGISLATION:

*Local Government Regulation 2012*

#### CORPORATE PLAN:

2.2.1 Ensure Council's financial sustainability through responsible management and planning of finances and assets

#### RECOMMENDATION:

*That Council receive the Finance Report for the period ending 30 June 2021.*

#### BACKGROUND:

Section 204 of the *Local Government Regulation 2012* requires a financial report to be present at a meeting of Council each month. The report must state the progress that has been made in relation to Council's budget for the period of a financial year up to a day as near as practicable to the end of the month before the meeting is held.

#### DISCUSSION:

Not applicable.

#### FINANCIAL:

As per attached documentation.

#### CONSULTATION:

Not applicable.

#### ATTACHMENTS:

Financial Report

# Statement of Comprehensive Income

For the Month Ending 30 June 2021

Year Elapsed 99%

	Actual YTD	Annual Budget	%
<b>REVENUE</b>			
<b>Recurrent Revenue</b>			
Rates, Levies and Charges	\$5,236,906	\$5,234,000	100%
Fees and Charges	\$42,392	\$42,000	101%
Rental Income	\$326,114	\$330,000	99%
Interest Received	\$152,227	\$107,500	142%
Sales Revenue	\$18,305,687	\$14,793,000	124%
Other Income	\$99,185	\$105,000	94%
Grants, Subsidies, Contributions and Donations	\$6,839,106	\$4,126,000	166%
<b>Total Recurrent Revenue</b>	<b>\$31,001,617</b>	<b>\$24,737,500</b>	<b>125%</b>
<b>EXPENSES</b>			
<b>Recurrent Expenses</b>			
Employee Benefits	\$6,001,529	\$6,685,000	90%
Materials and Services	\$22,134,074	\$20,165,000	110%
Finance Costs	\$18,696	\$22,000	85%
Depreciation and Amortisation	\$5,515,322	\$5,493,000	100%
<b>Total Recurrent Expenses</b>	<b>\$33,669,621</b>	<b>\$32,365,000</b>	<b>104%</b>
<b>NET RECURRENT INCOME</b>	<b>-\$2,668,004</b>	<b>-\$7,627,500</b>	<b>35%</b>
<b>Capital Revenue</b>			
Grants, Subsidies, Contributions and Donations	\$4,658,102	\$8,770,000	53%
<b>Total Capital Revenue</b>	<b>\$4,658,102</b>	<b>\$8,770,000</b>	<b>53%</b>
Gain/ Loss on Disposal of PPE	-\$26,200	-\$13,000	202%
<b>NET CAPITAL INCOME</b>	<b>\$4,631,902</b>	<b>\$8,757,000</b>	<b>53%</b>
<b>NET RESULT</b>	<b>\$1,963,899</b>	<b>\$1,129,500</b>	<b>174%</b>
Increase / (Decrease) in Asset Revaluation	\$0	\$0	
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>\$1,963,899</b>	<b>\$1,129,500</b>	<b>174%</b>



# Statement of Financial Position

For the Month Ending 30 June 2021

Year Elapsed 100%

	Actual YTD	Annual Budget	%
<b>Current Assets</b>			
Cash and Cash Equivalents	\$21,191,653	\$18,083,135	117%
Trade and Other Receivables	\$1,129,309	\$729,726	155%
Inventories	\$587,976	\$531,597	111%
Other Financial Assets	\$0	\$104,326	0%
<b>Total Current Assets</b>	<b>\$22,908,938</b>	<b>\$19,448,784</b>	<b>118%</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	\$115,212	\$70,581	163%
Property, Plant and Equipment	\$231,589,426	\$226,788,167	102%
Capital Works in Progress	\$12,809,420	\$20,940,021	61%
<b>Total Non-Current Assets</b>	<b>\$244,514,058</b>	<b>\$247,798,769</b>	<b>99%</b>
<b>TOTAL ASSETS</b>	<b>\$267,422,995</b>	<b>\$267,247,553</b>	<b>100%</b>
<b>Current Liabilities</b>			
Trade and Other Payables	\$1,409,321	\$2,020,251	70%
Provisions	\$538,291	\$586,317	92%
<b>Total Current Liabilities</b>	<b>\$1,947,611</b>	<b>\$2,606,568</b>	<b>75%</b>
<b>Non-Current Liabilities</b>			
Trade and Other Payables	\$0	\$0	0%
Provisions	\$435,965	\$435,965	100%
<b>Total Non-Current Liabilities</b>	<b>\$435,965</b>	<b>\$435,965</b>	<b>100%</b>
<b>TOTAL LIABILITIES</b>	<b>\$2,383,577</b>	<b>\$3,042,533</b>	<b>78%</b>
<b>NET COMMUNITY ASSETS</b>	<b>\$265,039,419</b>	<b>\$264,205,020</b>	<b>100%</b>
<b>Community Equity</b>			
Shire Capital Account	\$84,854,574	\$84,854,574	100%
Asset Revaluation Surplus	\$160,334,761	\$160,334,761	100%
Current Surplus	\$1,963,899	\$1,129,500	174%
Accumulated Surplus	\$17,886,185	\$17,886,185	100%
Other Reserves	\$0	\$0	0%
<b>TOTAL COMMUNITY EQUITY</b>	<b>\$265,039,419</b>	<b>\$264,205,020</b>	<b>100%</b>

# Statement of Cash Flow

For the Month Ending 30 June 2021

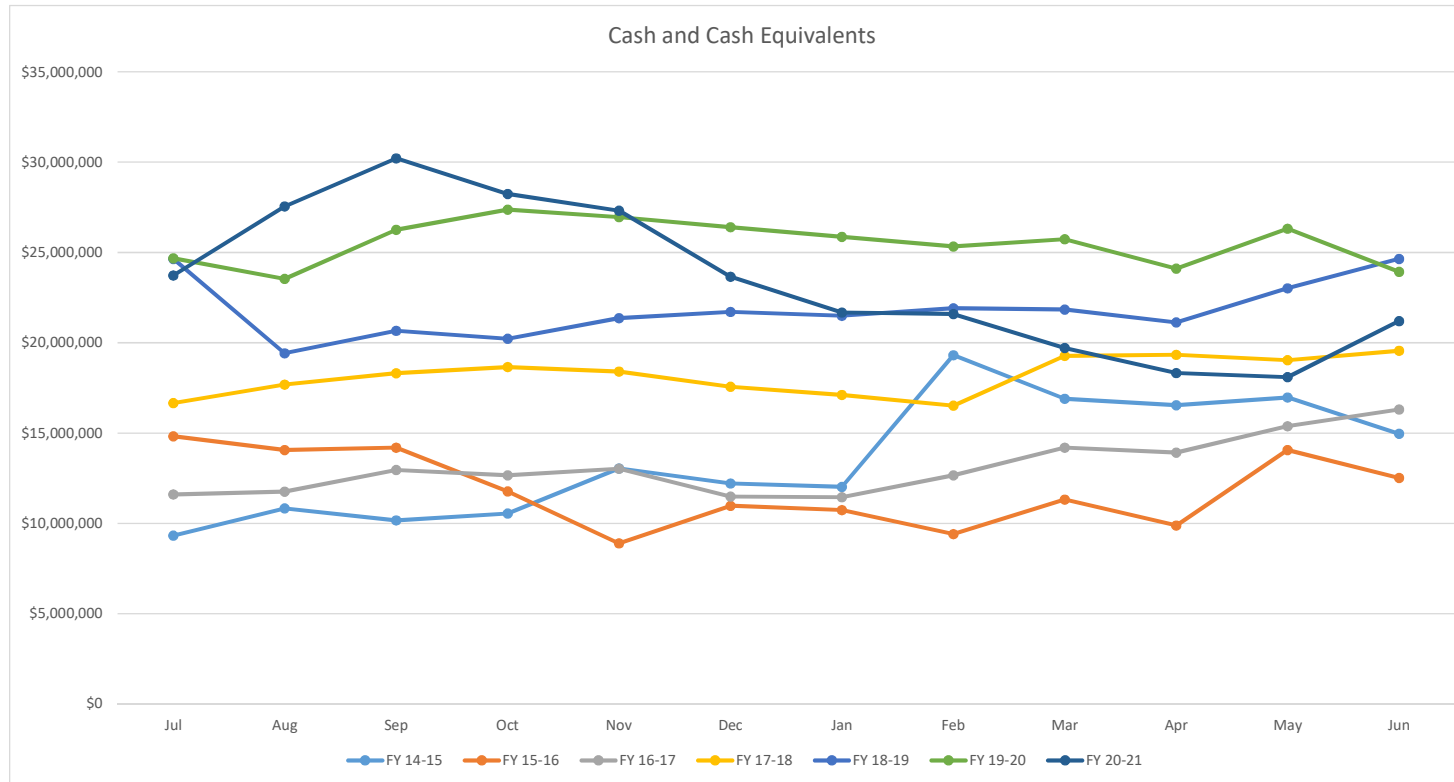
Year Elapsed 100%

	Actual YTD	Annual Budget	%
<b>Cash Flows from Operating Activities</b>			
Receipts from Customers	\$23,248,990	\$20,168,836	115%
Payment to Suppliers and Employees	-\$28,779,508	-\$26,872,000	107%
	<b>-\$5,530,518</b>	<b>-\$6,703,164</b>	<b>83%</b>
Interest Received	\$152,227	\$107,500	142%
Rental Income	\$326,114	\$330,000	99%
Non-Capital Grants, Subsidies, Contributions and Donations	\$6,839,106	\$4,126,000	166%
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>\$1,786,929</b>	<b>-\$2,139,664</b>	<b>-84%</b>
<b>Cash Flows from Investing Activities</b>			
Payments for Property, Plant and Equipment	-\$9,453,148	-\$12,462,000	76%
Payments for Intangible Assets	\$0	\$0	#DIV/0!
Net Movement on Loans and Advances	\$0	\$0	#DIV/0!
Proceeds from sale of Property, Plant and Equipment	\$271,969	-\$13,000	-2092%
Capital Grants, Subsidies, Contributions and Donations	\$4,658,102	\$8,770,000	53%
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>-\$4,523,076</b>	<b>-\$3,705,000</b>	<b>122%</b>
<b>Cash Flows from Financing Activities</b>			
Repayments of Loans	\$0	\$0	0%
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Net Increase (Decrease) in Cash Held</b>	<b>-\$2,736,146</b>	<b>-\$5,844,664</b>	<b>47%</b>
Cash at Beginning of Reporting Period	\$23,927,800	\$23,927,800	
<b>Cash at End of Reporting Period</b>	<b>\$21,191,653</b>	<b>\$18,083,136</b>	<b>117%</b>

# Financial Data

## Cash and Cash Equivalents

Cash and Cash Equivalents - Data of Cash and Cash Equivalent held at the end of each month for a period of 3 years



Month	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 14-15	\$9,320,318	\$10,828,482	\$10,164,009	\$10,549,010	\$13,036,744	\$12,206,003	\$12,013,712	\$19,314,268	\$16,902,111	\$16,539,003	\$16,974,618	\$14,963,260
FY 15-16	\$14,821,607	\$14,056,653	\$14,192,372	\$11,773,110	\$8,888,962	\$10,972,969	\$10,738,471	\$9,410,426	\$11,317,859	\$9,874,742	\$14,056,623	\$12,517,016
FY 16-17	\$11,601,021	\$11,752,995	\$12,954,256	\$12,654,997	\$13,023,899	\$11,488,998	\$11,446,011	\$12,653,809	\$14,195,054	\$13,914,902	\$15,374,477	\$16,304,227
FY 17-18	\$16,655,029	\$17,682,291	\$18,308,649	\$18,653,072	\$18,403,997	\$17,561,060	\$17,116,636	\$16,513,566	\$19,273,267	\$19,335,833	\$19,031,036	\$19,553,725
FY 18-19	\$24,645,339	\$19,416,468	\$20,658,115	\$20,218,396	\$21,367,850	\$21,712,663	\$21,496,078	\$21,904,409	\$21,840,431	\$21,121,655	\$23,013,177	\$24,645,339
FY 19-20	\$24,671,551	\$23,535,958	\$26,256,800	\$27,367,857	\$26,953,500	\$26,393,586	\$25,865,667	\$25,326,981	\$25,726,670	\$24,102,136	\$26,312,322	\$23,927,800
FY 20-21	\$23,726,766	\$27,543,742	\$30,208,159	\$28,241,316	\$27,312,776	\$23,654,673	\$21,675,829	\$21,585,261	\$19,715,656	\$18,319,491	\$18,093,239	\$21,191,653

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE				EXPENSE			
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	COMMENTS
1000-0001	CORPORATE GOVERNANCE								
1000-0002	EXECUTIVE SERVICES								
1000-2000-0000	Executive Services Salaries - CEO	CEO	\$0	\$0	0%	\$174,809	\$180,000	97%	
1000-2020-0000	Executive CEO Expenses	CEO	\$0	\$0	0%	\$117,285	\$120,000	98%	
1000-2030-0000	Executive Services - HR Salaries	HR	\$0	\$0	0%	\$108,371	\$120,000	90%	
1000-2040-0000	Executive Services - HR Expenses	HR	\$0	\$0	0%	\$74,298	\$90,000	83%	
1000-0002	EXECUTIVE SERVICES		\$0	\$0	0%	\$474,764	\$510,000	93%	
1100-0002	COUNCILLORS EXPENSES								
1100-2000-0000	Councillor Wages	CEO	\$0	\$0	0%	\$322,895	\$330,000	98%	
1100-2001-0000	Councillor Remuneration - Meetings	CEO	\$0	\$0	0%	\$62,652	\$63,000	99%	
1100-2020-0000	Councillors Allowances & Expenditure	CEO	\$0	\$0	0%	\$12,203	\$12,000	102%	
1100-2030-0000	Councillor Professional Dev Training	CEO	\$0	\$0	0%	\$1,097	\$10,000	11%	
1100-2040-0000	Councillors Conferences & Deputation	CEO	\$0	\$0	0%	\$6,866	\$20,000	34%	
1100-2050-0000	Election Expenses	CEO	\$0	\$0	0%	\$0	\$0	0%	
1100-2060-0000	Meeting Expenses	CEO	\$0	\$0	0%	\$4,046	\$4,000	101%	
1100-0002	COUNCILLORS EXPENSES		\$0	\$0	0%	\$409,760	\$439,000	93%	
1000-0001	CORPORATE GOVERNANCE		\$0	\$0	0%	\$884,523	\$949,000	93%	
2100-0002	ADMINISTRATION & FINANCE								
2100-1150-0000	Grant - Local Government Diploma	HR	\$0	\$0	0%	\$0	\$0	0%	
2100-1500-0000	Office Rental	MF	\$0	\$0	0%	\$0	\$0	0%	
2100-2000-0000	Administration Salaries	MF	\$0	\$0	0%	\$948,896	\$950,000	100%	
2100-2010-0000	Administration Trainees Wages	MF	\$0	\$0	0%	\$0	\$0	0%	
2100-2020-0000	Consultants	MF	\$0	\$0	0%	\$59,043	\$50,000	118%	
2100-2070-0000	Staff Training & Development	HR	\$0	\$0	0%	\$138,320	\$140,000	99%	
2100-2080-0000	Recruitment Expenses	HR	\$0	\$0	0%	\$0	\$0	0%	
2100-2090-0000	Council Gym Membership Program-20%	HR	\$0	\$0	0%	\$2,804	\$1,000	280%	
2100-2110-0000	Advertising	MF	\$0	\$0	0%	\$6,887	\$10,000	69%	
2100-2120-0000	Audit Fees	MF	\$0	\$0	0%	\$46,298	\$60,000	77%	
2100-2130-0000	Bank Charges	MF	\$0	\$0	0%	\$6,489	\$7,000	93%	
2100-2135-0000	Dishonoured Cheques	MF	\$0	\$0	0%	\$0	\$0	0%	
2100-2180-0000	Computer Services	MF	\$0	\$0	0%	\$239,671	\$200,000	120%	
2100-2185-0000	Fringe Benefits Tax	MF	\$0	\$0	0%	\$5,386	\$15,000	36%	
2100-2220-0000	Shire Office Operating Expenses	DCCS	\$0	\$0	0%	\$80,288	\$68,000	118%	
2100-2230-0000	Insurance	MF	\$0	\$0	0%	\$232,884	\$180,000	129%	
2100-2260-0000	Bad Debts Expense	MF	\$0	\$0	0%	\$0	\$0	0%	
2100-2270-0000	Legal Expenses	MF	\$0	\$0	0%	\$5,663	\$30,000	19%	
2100-2280-0000	Postage	DCCS	\$0	\$0	0%	\$4,461	\$5,000	89%	
2100-2290-0000	Printing & Stationery	DCCS	\$0	\$0	0%	\$39,040	\$40,000	98%	
2100-2330-0000	Shire Office Repairs & Maintenance	DCCS	\$0	\$0	0%	\$10,568	\$15,000	70%	
2100-2340-0000	Subscriptions	CEO	\$0	\$0	0%	\$94,576	\$88,000	107%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS	
	Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%		
2100-2350-0000	Administration Telephone & Fax	MF	\$0	\$0	0%	\$35,571	\$35,000	102%	
2100-2370-0000	Valuation Fees Rates	MF	\$0	\$0	0%	\$8,635	\$10,000	86%	
2100-2500-0000	Valuation of Assets	MF	\$0	\$0	0%	\$8,503	\$20,000	43%	
2100-2510-0000	Asset Management Expenses	CEO	\$0	\$0	0%	\$0	\$50,000	0%	
2100-2600-0000	Depn General Admin	DCCS	\$0	\$0	0%	\$52,161	\$55,000	95%	
2100-2991-0000	Odd Cents Rounding Expense	MF	\$0	\$0	0%	\$0	\$0	0%	
2101-1510-0000	LGGSP - Asset Management Project	CEO	\$0	\$0	0%	\$0	\$0	0%	
2101-2510-0000	LGGSP - Asset Management Project Exp	CEO	\$0	\$0	0%	\$2,820	\$50,000	6%	
2100-0002	ADMINISTRATION & FINANCE		\$0	\$0	0%	\$2,028,963	\$2,079,000	98%	
2110-0002	STORES								
2110-1550-0000	Auction Sales	MF	\$0	\$0	0%	\$0	\$0	0%	
2110-2220-0000	Stores Operating Expenses	MF	\$0	\$0	0%	\$187,322	\$190,000	99%	
2110-2225-0000	Stores Write-Offs	MF	\$0	\$0	0%	\$12,209	\$2,000	610%	
2110-2240-0000	Stores Adjustment	MF	\$0	\$0	0%	\$21,039	-\$5,000	-421%	
2110-2250-0000	Auction Expenses	MF	\$0	\$0	0%	\$0	\$0	0%	
2110-2540-0000	Freight	MF	\$0	\$0	0%	\$11,062	\$12,000	92%	
2110-2815-0000	Stores Oncosts Recoveries	MF	\$0	\$0	0%	-\$144,368	-\$110,000	131%	
2110-0002	STORES		\$0	\$0	0%	\$87,264	\$89,000	98%	
2200-0002	RATES & CHARGES								
2210-0003	Rates Cat 1 Quilpie								
2210-1000-0000	Cat 1 Rates	MF	\$116,314	\$116,000	100%	\$0	\$0	0%	
2210-1005-0000	Cat 1 Interest on Rates	MF	\$1,737	\$2,000	87%	\$0	\$0	0%	
2210-1080-0000	Cat 1 Discount	MF	-\$9,576	-\$9,000	106%	\$0	\$0	0%	
2210-1085-0000	Cat 1 Pensioner Rebate	MF	-\$3,608	-\$4,000	90%	\$0	\$0	0%	
2210-1090-0000	Cat 1 Writeoff and Refund	MF	-\$5	\$0	0%	\$0	\$0	0%	
2210-1095-0000	Charge on land	MF	\$0	\$0	0%	\$0	\$0	0%	
2210-0003	Rates Cat 1 Quilpie		\$104,862	\$105,000	100%	\$0	\$0	0%	
2212-0003	Rates Cat 2 - Eromanga								
2212-1000-0000	Cat 2 Rates	MF	\$12,988	\$13,000	100%	\$0	\$0	0%	
2212-1005-0000	Cat 2 Interest on rates	MF	\$129	\$0	0%	\$0	\$0	0%	
2212-1080-0000	Cat 2 Discount	MF	-\$841	-\$500	168%	\$0	\$0	0%	
2212-1085-0000	Cat 2 Pensioner Rebate	MF	-\$365	-\$500	73%	\$0	\$0	0%	
2212-1090-0000	Cat 2 Writeoff and Refund	MF	-\$3	\$0	0%	\$0	\$0	0%	
2212-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%	
2212-0003	Rates Cat 2 - Eromanga		\$11,908	\$12,000	99%	\$0	\$0	0%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	
<b>2214-0003</b>	<b>Rates Cat 3 Other Rural Towns</b>							
2214-1000-0000	Cat 3 Rates	MF	\$21,362	\$21,000	102%	\$0	\$0	0%
2214-1005-0000	Cat 3 Interest on Rates	MF	\$471	\$500	94%	\$0	\$0	0%
2214-1080-0000	Cat 3 Discount	MF	-\$1,601	-\$1,500	107%	\$0	\$0	0%
2214-1085-0000	Cat 3 Pensioner Rebate	MF	-\$901	-\$1,000	90%	\$0	\$0	0%
2214-1090-0000	Cat 3 Writeoff and Refund	MF	-\$15	\$0	0%	\$0	\$0	0%
2214-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%
<b>2214-0003</b>	<b>Rates Cat 3 Other Rural Towns</b>		<b>\$19,316</b>	<b>\$19,000</b>	<b>102%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>2216-0003</b>	<b>Rates Cat 4 Mining Tenements</b>							
2216-1000-0000	Cat 4 Rates	MF	\$37,405	\$37,000	101%	\$0	\$0	0%
2216-1005-0000	Cat 4 Interest on Rates	MF	\$512	\$500	102%	\$0	\$0	0%
2216-1080-0000	Cat 4 Discount	MF	-\$2,565	-\$2,500	103%	\$0	\$0	0%
2216-1085-0000	Cat 4 Pensioner Rebate	MF	-\$180	\$0	0%	\$0	\$0	0%
2216-1090-0000	Cat 4 Writeoff and Refund	MF	-\$4,380	-\$4,000	110%	\$0	\$0	0%
2216-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%
<b>2216-0003</b>	<b>Rates Cat 4 Mining Tenements</b>		<b>\$30,793</b>	<b>\$31,000</b>	<b>99%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>2218-0003</b>	<b>Rates Cat 5 Other Land</b>							
2218-1000-0000	Cat 5 Rates	MF	\$0	\$0	0%	\$0	\$0	0%
2218-1005-0000	Cat 5 Interest on Rates	MF	\$0	\$0	0%	\$0	\$0	0%
2218-1080-0000	Cat 5 Discount	MF	\$0	\$0	0%	\$0	\$0	0%
2218-1085-0000	Cat 5 Pensioner Rebate	MF	\$0	\$0	0%	\$0	\$0	0%
2218-1090-0000	Cat 5 Write Off & Refund	MF	\$0	\$0	0%	\$0	\$0	0%
2218-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%
<b>2218-0003</b>	<b>Rates Cat 5 Other Land</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>2220-0003</b>	<b>Rates Cat 6- Rural Grazing &amp; Agricul</b>							
2220-1000-0000	Cat 6 Rates	MF	\$1,535,681	\$1,535,000	100%	\$0	\$0	0%
2220-1005-0000	Cat 6 Interest on Rates	MF	\$12,658	\$8,000	158%	\$0	\$0	0%
2220-1080-0000	Cat 6 Discount	MF	-\$130,102	-\$127,000	102%	\$0	\$0	0%
2220-1085-0000	Cat 6 Pensioner Rebate	MF	\$0	\$0	0%	\$0	\$0	0%
2220-1090-0000	Cat 6 Writeoff and Refund	MF	-\$12,383	-\$12,000	103%	\$0	\$0	0%
2220-1091-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%
<b>2220-0003</b>	<b>Rates Cat 6- Rural Grazing &amp; Agricul</b>		<b>\$1,405,854</b>	<b>\$1,404,000</b>	<b>100%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>2222-0003</b>	<b>Cat 7 Quilpie Commercial &amp; Indust</b>							
2222-1000-0000	Cat 7 Rates	MF	\$32,669	\$32,000	102%	\$0	\$0	0%
2222-1005-0000	Cat 7 Interest on Rates	MF	\$134	\$0	0%	\$0	\$0	0%
2222-1080-0000	Cat 7 Discount	MF	-\$2,875	-\$3,000	96%	\$0	\$0	0%
2222-1085-0000	Cat 7 Pensioner Rebate	MF	\$0	\$0	0%	\$0	\$0	0%
2222-1090-0000	Cat 7 Writeoff and Refund	MF	-\$2	\$0	0%	\$0	\$0	0%
2222-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%
<b>2222-0003</b>	<b>Cat 7 Quilpie Commercial &amp; Indust</b>		<b>\$29,925</b>	<b>\$29,000</b>	<b>103%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE				EXPENSE			
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	COMMENTS
2224-0003	Rates Cat 8 - Rural Pumps,bores site								
2224-1000-0000	Cat 8 Rates	MF	\$11,228	\$11,000	102%	\$0	\$0	0%	
2224-1005-0000	Cat 8 Interest on Rates	MF	\$479	\$500	96%	\$0	\$0	0%	
2224-1080-0000	Cat 8 Discount	MF	-\$1,028	-\$1,000	103%	\$0	\$0	0%	
2224-1085-0000	Cat 8 Pensioner Rebate	MF	\$0	-\$500	0%	\$0	\$0	0%	
2224-1090-0000	Cat 8 Writeoff and Refund	MF	-\$424	\$0	0%	\$0	\$0	0%	
2224-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%	
2224-0003	Rates Cat 8 - Rural Pumps,bores site		\$10,256	\$10,000	103%	\$0	\$0	0%	
2226-0003	Rates Cat 9-Mining & Oil Prod,5000ha								
2226-1000-0000	Cat 9 Rates	MF	\$1,163,793	\$1,163,000	100%	\$0	\$0	0%	
2226-1005-0000	Cat 9 Interest on Rates	MF	\$6,501	\$3,000	217%	\$0	\$0	0%	
2226-1080-0000	Cat 9 Discount	MF	-\$87,800	-\$88,000	100%	\$0	\$0	0%	
2226-1085-0000	Cat 9 Pensioner Rebate	MF	\$0	\$0	0%	\$0	\$0	0%	
2226-1090-0000	Cat 9 Writeoff and Refund	MF	-\$1,158	-\$1,000	116%	\$0	\$0	0%	
2226-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%	
2226-0003	Rates Cat 9-Mining & Oil Prod,5000ha		\$1,081,336	\$1,077,000	100%	\$0	\$0	0%	
2228-0003	Rates Cat 10-Mining & Oil Prod 5000-								
2228-1000-0000	Rates 10 -Rates	MF	\$873,258	\$873,000	100%	\$0	\$0	0%	
2228-1005-0000	Cat 10 Interest on Rates	MF	\$7,112	\$3,000	237%	\$0	\$0	0%	
2228-1080-0000	Cat 10 Discount	MF	-\$49,166	-\$50,000	98%	\$0	\$0	0%	
2228-1090-0000	Cat 10 Writeoff and Refund	MF	-\$4	\$0	0%	\$0	\$0	0%	
2228-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%	
2228-0003	Rates Cat 10-Mining & Oil Prod 5000-		\$831,201	\$826,000	101%	\$0	\$0	0%	
2230-0003	Rates Cat 11-Mining&Oil Prod 10000-2								
2230-1000-0000	Cat 11 Rates	MF	\$726,218	\$726,000	100%	\$0	\$0	0%	
2230-1005-0000	Cat 11 Interest on Rates	MF	\$2,739	\$1,000	274%	\$0	\$0	0%	
2230-1080-0000	Cat 11 Discount	MF	-\$65,620	-\$66,000	99%	\$0	\$0	0%	
2230-1090-0000	Rates Cat 11 Writeoff and Refund	MF	-\$860	-\$1,000	86%	\$0	\$0	0%	
2230-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%	
2230-0003	Rates Cat 11-Mining&Oil Prod 10000-2		\$662,476	\$660,000	100%	\$0	\$0	0%	
2232-0003	Rates Cat 12 -Min Oil Prod 20000-500								
2232-1000-0000	Cat 12 Rates	MF	\$416,232	\$416,000	100%	\$0	\$0	0%	
2232-1005-0000	Cat 12 Interest on Rates	MF	\$3,105	\$3,000	104%	\$0	\$0	0%	
2232-1080-0000	Cat 10 Discount	MF	-\$41,623	-\$42,000	99%	\$0	\$0	0%	
2232-1090-0000	Cat 12 Writeoff and Refund	MF	-\$1,887	-\$2,000	94%	\$0	\$0	0%	
2232-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%	
2232-0003	Rates Cat 12 -Min Oil Prod 20000-500		\$375,827	\$375,000	100%	\$0	\$0	0%	



# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS
Resp. Off		ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	
<b>2234-0003</b>	<b>Rates Cat 13-Mining &amp; Oil&gt;50000ha</b>							
2234-1000-0000	Cat 13 Rates	MF	\$0	\$0	0%	\$0	\$0	0%
2234-1005-0000	Cat 13 Interest on Rates	MF	\$0	\$0	0%	\$0	\$0	0%
2234-1080-0000	Cat 13 Discount	MF	\$0	\$0	0%	\$0	\$0	0%
2234-1090-0000	Rates Cat 13 Writeoff and Refund	MF	\$0	\$0	0%	\$0	\$0	0%
2234-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%
<b>2234-0003</b>	<b>Rates Cat 13-Mining &amp; Oil&gt;50000ha</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>2236-0003</b>	<b>Rates Cat 14-Oil Distillation/Refini</b>							
2236-1000-0000	Cat 14 Rates	MF	\$62,406	\$62,000	101%	\$0	\$0	0%
2236-1005-0000	Cat 14 Interest on Rates	MF	\$86	\$0	0%	\$0	\$0	0%
2236-1080-0000	Cat 14 Discount	MF	-\$6,241	-\$6,000	104%	\$0	\$0	0%
2236-1090-0000	Cat 14 Writeoff and Refund	MF	\$0	\$0	0%	\$0	\$0	0%
2236-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%
<b>2236-0003</b>	<b>Rates Cat 14-Oil Distillation/Refini</b>		<b>\$56,251</b>	<b>\$56,000</b>	<b>100%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>2240-0003</b>	<b>Rates Cat 16 - Oil Distillation/Refi</b>							
2240-1000-0000	Cat 16 Rates	MF	\$0	\$0	0%	\$0	\$0	0%
2240-1005-0000	Cat 16 Interest on Rates	MF	\$0	\$0	0%	\$0	\$0	0%
2240-1080-0000	Cat 16 Discount	MF	\$0	\$0	0%	\$0	\$0	0%
2240-1090-0000	Cat 16 Writeoff and Refund	MF	\$0	\$0	0%	\$0	\$0	0%
2240-1095-0000	Charge on Land	MF	\$0	\$0	0%	\$0	\$0	0%
<b>2240-0003</b>	<b>Rates Cat 16 - Oil Distillation/Refi</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>2200-0002</b>	<b>RATES &amp; CHARGES</b>		<b>\$4,620,005</b>	<b>\$4,604,000</b>	<b>100%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>2295-0002</b>	<b>GRANTS</b>							
2295-1100-0000	FAGS General Component	MF	\$3,640,476	\$1,750,000	208%	\$0	\$0	0%
2295-1130-0000	FAGS Identified Road Component	MF	\$1,278,693	\$615,000	208%	\$0	\$0	0%
<b>2295-0002</b>	<b>GRANTS</b>		<b>\$4,919,169</b>	<b>\$2,365,000</b>	<b>208%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>2300-0002</b>	<b>OTHER REVENUE</b>							
2300-1500-0000	Administration Fees (GST Applies)	MF	\$2,139	\$2,000	107%	\$0	\$0	0%
2300-1510-0000	Admin Fees (GST Exempt)	MF	\$4,542	\$5,000	91%	\$0	\$0	0%
2300-1530-0000	W4Q3 2019-21 various projects	CEO	\$436,000	\$545,000	80%	\$0	\$0	0%
2300-1540-0000	W4Q - Covid	CEO	\$535,000	\$1,070,000	50%	\$0	\$0	0%
2300-1550-0000	LRCIP-Local Rd & Community Infrs. P	CEO	\$753,274	\$975,000	77%	\$0	\$0	0%
2300-1560-0000	DCP Extension 2-CAPS various project	DCCS	\$0	\$150,000	0%	\$0	\$0	0%
2300-1570-0000	BBRF4 Gyrica Garden Multi-Function R	CEO	\$0	\$530,000	0%	\$0	\$0	0%
2300-1580-0000	DCP Extension 2 CVarious Operating B	DCCS	\$0	\$350,000	0%	\$0	\$0	0%
2300-1601-0000	Fire Levy Commission	MF	\$3,878	\$4,000	97%	\$0	\$0	0%
2300-1800-0000	Bank Interest Received	MF	\$2,171	\$2,000	109%	\$0	\$0	0%
2300-1810-0000	Investment Interest	MF	\$108,455	\$80,000	136%	\$0	\$0	0%
2300-1990-0000	Miscellaneous Income	MF	\$133	\$10,000	1%	\$0	\$0	0%
2300-1995-0000	Misc Income GST Free	MF	\$10,459	\$10,000	105%	\$0	\$0	0%



# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS	
	Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%		
2300-2130-0000	Investment Admin & Fees Charges	MF	\$0	\$0	0%	\$12,207	\$15,000	81%	
2310-1300-0000	Quilpie Club Rent	MF	\$0	\$0	0%	\$0	\$0	0%	
2310-1541-0000	W4Q FY 21-24	MF	\$0	\$0	0%	\$0	\$0	0%	
2310-2300-0000	Quilpie Club Expenses	MF	\$0	\$0	0%	\$264	\$500	53%	
2300-0002	OTHER REVENUE		\$1,856,050	\$3,733,000	50%	\$12,471	\$15,500	80%	
2400-0002	EMPLOYEE ONCOSTS								
2400-2010-0000	Expense Annual Leave	MF	\$0	\$0	0%	\$643,881	\$700,000	92%	
2400-2011-0000	Expense Long Service Leave	MF	\$0	\$0	0%	\$86,070	\$85,000	101%	
2400-2012-0000	Expense Sick Leave	MF	\$0	\$0	0%	\$159,147	\$160,000	99%	
2400-2013-0000	Expense Public Holiday	MF	\$0	\$0	0%	\$181,827	\$175,000	104%	
2400-2015-0000	Expense Bereavement Leave	MF	\$0	\$0	0%	\$3,572	\$4,000	89%	
2400-2016-0000	Expense Domestic Violence Leave	MF	\$0	\$0	0%	\$1,107	\$2,000	55%	
2400-2020-0000	Expense Maternity Leave	MF	\$0	\$0	0%	\$0	\$5,000	0%	
2400-2060-0000	Expense Super Contributions -9%	MF	\$0	\$0	0%	\$0	\$0	0%	
2400-2065-0000	Expense Super Contributions-12%	MF	\$0	\$0	0%	\$579,225	\$585,000	99%	
2400-2230-0000	Expense Workers Compensation	MF	\$0	\$0	0%	\$61,847	\$70,000	88%	
2400-2315-0000	Expense Employee Relocation	MF	\$0	\$0	0%	\$0	\$3,000	0%	
2400-2410-0000	Expense WH&S	MF	\$0	\$0	0%	\$163,913	\$165,000	99%	
2400-2821-0000	Recovery Annual Leave	MF	\$0	\$0	0%	-\$500,307	-\$500,000	100%	
2400-2822-0000	Recovery Sick Leave	MF	\$0	\$0	0%	-\$129,988	-\$130,000	100%	
2400-2823-0000	Recovery LSL	MF	\$0	\$0	0%	-\$111,418	-\$115,000	97%	
2400-2824-0000	Recovery Public Holidays	MF	\$0	\$0	0%	-\$169,539	-\$170,000	100%	
2400-2825-0000	Recovery Superannuation	MF	\$0	\$0	0%	-\$568,473	-\$580,000	98%	
2400-2826-0000	Recovery Workers Comp	MF	\$0	\$0	0%	-\$82,998	-\$85,000	98%	
2400-2827-0000	Recovery Training	MF	\$0	\$0	0%	-\$185,701	-\$185,000	100%	
2400-2828-0000	Recovery WH&S	MF	\$0	\$0	0%	-\$233,978	-\$240,000	97%	
2400-2829-0000	Recovery Contractors	MF	\$0	\$0	0%	-\$178,336	-\$180,000	99%	
2400-2830-0000	Recovery Office Equipment	MF	\$0	\$0	0%	-\$59,349	-\$60,000	99%	
2400-2831-0000	Recovery Administration	MF	\$0	\$0	0%	-\$105,595	-\$110,000	96%	
2400-0002	EMPLOYEE ONCOSTS		\$0	\$0	0%	-\$445,096	-\$401,000	111%	
2000-0001	ADMINISTRATION AND FINANCE		\$11,395,224	\$10,702,000	106%	\$1,683,601	\$1,782,500	94%	
3000-0001	INFRASTRUCTURE								
3000-0002	ENGINEERING ADMIN & SUPERVISION								
3000-1100-0000	Apprentice Incentive Payments	DES	\$51,850	\$52,000	100%	\$0	\$0	0%	
3000-2029-0000	Engineering O/C Recover Supervision	DES	\$0	\$0	0%	-\$242,898	-\$245,000	99%	
3000-2030-0000	Engineering O/C Recover Plant	DES	\$0	\$0	0%	-\$18,567	-\$20,000	93%	
3000-2040-0000	Engineering O/C Recover FP & LT	DES	\$0	\$0	0%	-\$52,728	-\$55,000	96%	
3000-2050-0000	Engineering O/C Recover Wet Weather	DES	\$0	\$0	0%	-\$37,721	-\$38,000	99%	
3000-2060-0000	Wet Weather Wages Expense	DES	\$0	\$0	0%	\$2,092	\$3,000	70%	
3000-2080-0000	Purchase equip-cameras, data loggers	DES	\$0	\$0	0%	\$6,190	\$6,000	103%	
3000-2220-0000	Engineering Management Expenses	DES	\$0	\$0	0%	\$94,134	\$90,000	105%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS	
	Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%		
3000-2225-0000	B/Fwd Asset Adjustment	DES	\$0	\$0	0%	-\$86,314	-\$87,000	99%	
3000-2420-0000	Quality Assurance Expenses	DES	\$0	\$0	0%	\$65,011	\$62,000	105%	
3000-2985-0000	Engineering Consultants	DES	\$0	\$0	0%	\$1,049	\$20,000	5%	
3000-2990-0000	Works Supervision	DES	\$0	\$0	0%	\$767,781	\$725,000	106%	
3000-0002	ENGINEERING ADMIN & SUPERVISION		\$51,850	\$52,000	100%	\$498,029	\$461,000	108%	
3100-0002	WATER								
3100-0003	WATER - QUILPIE								
3100-1000-0000	Quilpie Water Charges	DES	\$239,871	\$240,000	100%	\$0	\$0	0%	
3100-1005-0000	Quilpie Water Charges Interest	DES	\$1,836	\$1,000	184%	\$0	\$0	0%	
3100-1020-0000	Quilpie Other Water Revenue	DES	\$0	\$0	0%	\$0	\$0	0%	
3100-1080-0000	Quilpie Water Discount	DES	-\$21,092	-\$21,000	100%	\$0	\$0	0%	
3100-1085-0000	Quilpie Water Pensioner Rebate	DES	-\$3,840	-\$4,000	96%	\$0	\$0	0%	
3100-1090-0000	Quilpie Water Writeoff and Refund	DES	-\$10	\$0	0%	\$0	\$0	0%	
3100-1500-0000	Quilpie Water Connections	DES	\$0	\$0	0%	\$0	\$0	0%	
3100-1510-0000	LGGSP-Bore replacement	DES	\$162,433	\$524,000	31%	\$0	\$0	0%	
3100-2200-0000	Drinking Water Quality Plan	DES	\$0	\$0	0%	\$0	\$5,000	0%	
3100-2220-0000	Quilpie Water - Wages	DES	\$0	\$0	0%	\$47,775	\$45,000	106%	
3100-2230-0000	Quilpie Water Operations	DES	\$0	\$0	0%	\$42,273	\$40,000	106%	
3100-2600-0000	Depn Quilpie Water	DES	\$0	\$0	0%	\$105,514	\$106,000	100%	
3101-1150-0000	LGGSP - Quilpie Water Main Upgrade	DES	\$0	\$0	0%	\$0	\$0	0%	
3100-0003	WATER - QUILPIE		\$379,199	\$740,000	51%	\$195,561	\$196,000	100%	
3110-0003	WATER - EROMANGA								
3110-1000-0000	Eromanga Water Charges	DES	\$18,495	\$18,000	103%	\$0	\$0	0%	
3110-1005-0000	Eromanga Water Charges Interest	DES	\$127	\$0	0%	\$0	\$0	0%	
3110-1020-0000	Eromanga Other Water Revenue	DES	\$0	\$0	0%	\$0	\$0	0%	
3110-1080-0000	Eromanga Water Discount	DES	-\$1,414	-\$1,500	94%	\$0	\$0	0%	
3110-1085-0000	Eromanga Water Pensioner Rebate	DES	-\$495	-\$500	99%	\$0	\$0	0%	
3110-1090-0000	Eromanga Water Writeoff and Refund	DES	\$0	\$0	0%	\$0	\$0	0%	
3110-2220-0000	Eromanga Water Operations-Wages	DES	\$0	\$0	0%	\$25,448	\$30,000	85%	
3110-2230-0000	Eromanga Water Operations-Expenses	DES	\$0	\$0	0%	\$61,685	\$50,000	123%	
3110-2600-0000	Depn Eromanga Water	DES	\$0	\$0	0%	\$117,964	\$118,000	100%	
3110-0003	WATER - EROMANGA		\$16,714	\$16,000	104%	\$205,096	\$198,000	104%	
3120-0003	WATER - ADAVALE								
3120-1000-0000	Adavale Water Charges	DES	\$15,691	\$16,000	98%	\$0	\$0	0%	
3120-1005-0000	Adavale Water Charges Interest	DES	\$185	\$0	0%	\$0	\$0	0%	
3120-1080-0000	Adavale Water Discount	DES	-\$1,410	-\$1,500	94%	\$0	\$0	0%	
3120-1085-0000	Adavale Water Pensioner Remissions	DES	-\$1,045	-\$1,000	105%	\$0	\$0	0%	
3120-1090-0000	Adavale Water Chgs Writeoff & Refund	DES	-\$1	\$0	0%	\$0	\$0	0%	
3120-2220-0000	Adavale Water Operations	DES	\$0	\$0	0%	\$22,195	\$35,000	63%	
3120-2600-0000	Depn Adavale Water	DES	\$0	\$0	0%	\$15,493	\$16,000	97%	
3120-0003	WATER - ADAVALE		\$13,420	\$13,500	99%	\$37,687	\$51,000	74%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS
		Actual YTD	Budget 20/21	%	Actual YTD	Budget 20/21	%	
<b>3130-0003</b>	<b>WATER - CHEEPIE</b>							
3130-2220-0000	Cheepie Water Operations	DES	\$0	\$0	0%	\$1,179	\$2,000	59%
3130-2600-0000	Depn Cheepie Water	DES	\$0	\$0	0%	\$986	\$1,000	99%
<b>3130-0003</b>	<b>WATER - CHEEPIE</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$2,165</b>	<b>\$3,000</b>	<b>72%</b>
<b>3140-0003</b>	<b>WATER - TOOMPINE</b>							
3140-2220-0000	Toompine Water Operations-Wages	DES	\$0	\$0	0%	\$0	\$2,000	0%
3140-2230-0000	Toompine Water Operations	DES	\$0	\$0	0%	\$0	\$10,000	0%
3140-2600-0000	Water Depreciation-Toompine	DES	\$0	\$0	0%	\$2,006	\$2,000	100%
<b>3140-0003</b>	<b>WATER - TOOMPINE</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$2,006</b>	<b>\$14,000</b>	<b>14%</b>
<b>3100-0002</b>	<b>WATER</b>		<b>\$461,183</b>	<b>\$821,500</b>	<b>56%</b>	<b>\$940,546</b>	<b>\$923,000</b>	<b>102%</b>
<b>3200-0002</b>	<b>SEWERAGE</b>							
<b>3200-0003</b>	<b>SEWERAGE QUILPIE</b>							
3200-1000-0000	Quilpie Sewerage Charges	DES	\$187,596	\$188,000	100%	\$0	\$0	0%
3200-1005-0000	Quilpie Sewerage Interest	DES	\$1,443	\$1,000	144%	\$0	\$0	0%
3200-1080-0000	Quilpie Sewerage Discount	DES	-\$16,553	-\$16,500	100%	\$0	\$0	0%
3200-1085-0000	Quilpie Sewerage Pensioner Remission	DES	-\$202	-\$500	40%	\$0	\$0	0%
3200-1090-0000	Quilpie Sewerage Writeoff & Refunds	DES	-\$12	\$0	0%	\$0	\$0	0%
3200-1500-0000	Quilpie Sewerage Waste Charge	DES	\$0	\$0	0%	\$0	\$0	0%
3200-1510-0000	Quilpie Sewerage Connection	DES	\$0	\$0	0%	\$0	\$0	0%
3200-2220-0000	Quilpie Sewerage Operations-Wages	DES	\$0	\$0	0%	\$51,086	\$60,000	85%
3200-2230-0000	Quilpie Sewerage Operations	DES	\$0	\$0	0%	\$45,315	\$50,000	91%
3200-2600-0000	Depn Quilpie Sewerage	DES	\$0	\$0	0%	\$100,860	\$102,000	99%
<b>3200-0003</b>	<b>SEWERAGE QUILPIE</b>		<b>\$172,273</b>	<b>\$172,000</b>	<b>100%</b>	<b>\$197,261</b>	<b>\$212,000</b>	<b>93%</b>
<b>3210-0003</b>	<b>SEWERAGE EROMANGA</b>							
3210-1000-0000	Eromanga Sewerage Charges	DES	\$20,953	\$21,000	100%	\$0	\$0	0%
3210-1005-0000	Eromanga Sewerage Charges Interest	DES	\$186	\$0	0%	\$0	\$0	0%
3210-1080-0000	Eromanga Sewerage Discount	DES	-\$1,595	-\$2,000	80%	\$0	\$0	0%
3210-1085-0000	Eromanga Sewerage Pensioner Remissio	DES	-\$40	\$0	0%	\$0	\$0	0%
3210-1090-0000	Eromanga Sewerage Writeoff & Refunds	DES	\$0	\$0	0%	\$0	\$0	0%
3210-1500-0000	Eromanga Sewerage Connection	DES	\$0	\$0	0%	\$0	\$0	0%
3210-1510-0000	Eromanga Septic Tank Charges	DES	\$0	\$0	0%	\$0	\$0	0%
3210-2220-0000	Eromanga Sewerage Operations-Wages	DES	\$0	\$0	0%	\$683	\$15,000	5%
3210-2230-0000	Eromanga Sewerage Operations	DES	\$0	\$0	0%	\$2,377	\$12,000	20%
3210-2600-0000	Depn Eromanga Sewer	DES	\$0	\$0	0%	\$20,844	\$21,000	99%
<b>3210-0003</b>	<b>SEWERAGE EROMANGA</b>		<b>\$19,503</b>	<b>\$19,000</b>	<b>103%</b>	<b>\$23,904</b>	<b>\$48,000</b>	<b>50%</b>
<b>3212-0003</b>	<b>SEWERAGE ADAVALE</b>							
3212-2600-0000	Depn Adavale Septic System	DES	\$0	\$0	0%	\$100	\$500	20%
<b>3212-0003</b>	<b>SEWERAGE ADAVALE</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$100</b>	<b>\$500</b>	<b>20%</b>

# Revenue and Expenditure Report

For the Month Ending 30 June 2021  
Year Elapsed 100%

Resp. Off	REVENUE				EXPENSE			COMMENTS
	ACTUAL YTD	BUDGET 20/21	%		ACTUAL YTD	BUDGET 20/21	%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS	
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21		%
3214-0003	SEWERAGE TOOMPINE								
3214-2600-0000	Depn Toompine Hall Septic System	DES	\$0	\$0	0%	\$100	\$500	20%	
3214-0003	SEWERAGE TOOMPINE		\$0	\$0	0%	\$100	\$500	20%	
3200-0002	SEWERAGE		\$191,776	\$191,000	100%	\$221,365	\$261,000	85%	
3300-0002	INFRASTRUCTURE MAINTENANCE								
3300-0003	SHIRE ROADS MAINTENANCE								
3300-1150-0000	R2R Grant Revenue CAP	DES	\$1,337,486	\$820,000	163%	\$0	\$0	0%	
3300-1160-0000	RTR Operational Grants	DES	\$0	\$517,000	0%	\$0	\$0	0%	
3300-1170-0000	TIDS Funding Program	DES	\$0	\$0	0%	\$0	\$0	0%	
3300-1190-0000	TTCP ENHM road upgrade	DES	\$174,042	\$192,000	91%	\$0	\$0	0%	
3300-2220-0000	Shire Roads & Drainage -Wages	DES	\$0	\$0	0%	\$145,090	\$150,000	97%	
3300-2230-0000	Shire Roads & Drainage Expenses	DES	\$0	\$0	0%	\$341,082	\$300,000	114%	
3300-2232-0000	Special Maintenance NetRisk and FD	DES	\$0	\$0	0%	\$0	\$242,000	0%	
3300-2600-0000	Depn Roads & Streets	DES	\$0	\$0	0%	\$2,874,773	\$2,845,000	101%	
3300-0003	SHIRE ROADS MAINTENANCE		\$1,511,528	\$1,529,000	99%	\$3,360,945	\$3,537,000	95%	
3303-0003	SHIRE ROADS- FLOOD DAMAGE 2019								
3303-1160-0000	FD 2019 Restoration Works	DES	\$895,706	\$22,000	4071%	\$0	\$0	0%	
3303-1170-0000	FD 2019 Proterra Accommodation	DES	\$39,408	\$36,000	109%	\$0	\$0	0%	
3303-2200-0000	FD 2019 Emergent Works	DES	\$0	\$0	0%	\$5,514	\$6,000	92%	
3303-2210-0000	FD 2019 Restoration Works	DES	\$0	\$0	0%	\$463,718	\$455,000	102%	
3303-0003	SHIRE ROADS- FLOOD DAMAGE 2019		\$935,114	\$58,000	1612%	\$469,232	\$461,000	102%	
3304-0003	SHIRE ROADS- FLOOD DAMAGE 2020								
3304-1150-0000	FD 2020 Emergent Works	DES	\$212,758	\$122,000	174%	\$0	\$0	0%	
3304-1160-0000	FD 2020 Restoration Works	DES	\$14,897,483	\$11,150,000	134%	\$0	\$0	0%	
3304-1170-0000	FD 2020 Restoration Works	DES	\$0	\$0	0%	\$0	\$0	0%	
3304-1510-0000	FD 2020 Restoration Works	DES	\$0	\$0	0%	\$0	\$0	0%	
3304-2200-0000	FD 2020 Emergent Works	DES	\$0	\$0	0%	\$25,102	\$4,000	628%	
3304-2300-0000	FD 2020 Restoration Works	DES	\$0	\$0	0%	\$15,498,160	\$12,200,000	127%	
3304-0003	SHIRE ROADS- FLOOD DAMAGE 2020		\$15,110,241	\$11,272,000	134%	\$15,523,261	\$12,204,000	127%	
3305-0003	SHIRE ROADS-FLOOD DAMAGE 2021								
3305-1150-0000	FD 2021 Emergent Works	DES	\$0	\$40,000	0%	\$0	\$0	0%	
3305-2200-0000	FD 2021 Emergent Works	DES	\$0	\$0	0%	\$110,745	\$40,000	277%	
3305-2300-0000	FD 2021 Restoration	DES				\$40,518	\$0		
3305-0003	SHIRE ROADS-FLOOD DAMAGE 2021		\$0	\$40,000	0%	\$151,264	\$40,000	378%	



# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE				
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	COMMENTS
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE								
3310-2220-0000	Town Street & Drainage Maintenance	DES	\$0	\$0	0%	\$579,814	\$570,000	102%	
3310-2230-0000	Street Lighting	DES	\$0	\$0	0%	\$27,571	\$30,000	92%	
3310-2240-0000	Street Cleaning Operations	DES	\$0	\$0	0%	\$11,879	\$15,000	79%	
3310-0003	TOWN STREET & DRAINAGE MAINTENANCE		\$0	\$0	0%	\$619,264	\$615,000	101%	
3330-0003	DEPOTS & CAMPS								
3330-1510-0000	Camp Accommodation Rent	DES	\$1,455	\$5,000	29%	\$0	\$0	0%	
3330-2220-0000	Camps Operations	DES	\$0	\$0	0%	\$46,866	\$45,000	104%	
3330-2330-0000	Depots Operations	DES	\$0	\$0	0%	\$151,803	\$140,000	108%	
3330-2430-0000	Old Depot Redevelopment	DES	\$0	\$0	0%	\$0	\$0	0%	
3330-2600-0000	Depn Depot & Camp	DES	\$0	\$0	0%	\$360,528	\$363,000	99%	
3330-0003	DEPOTS & CAMPS		\$1,455	\$5,000	29%	\$559,197	\$548,000	102%	
3340-0003	WORKSHOP								
3340-2220-0000	Workshop Operations	DES	\$0	\$0	0%	\$36,923	\$40,000	92%	
3340-2230-0000	Workshop Maintenance & Repairs	DES	\$0	\$0	0%	\$265,980	\$230,000	116%	
3340-0003	WORKSHOP		\$0	\$0	0%	\$302,902	\$270,000	112%	
3350-0003	PLANT & MACHINERY								
3350-1510-0000	Gain/Loss on Sale/Disposal of Plant	DES	-\$12,972	\$0	0%	\$0	\$0	0%	
3350-1515-0000	Proceeds adjustment	DES	\$0	\$0	0%	\$0	\$0	0%	
3350-1570-0000	Diesel Rebate - ATO	DES	\$59,806	\$30,000	199%	\$0	\$0	0%	
3350-1580-0000	Plant Hire Revenue	DES	\$0	\$0	0%	\$0	\$0	0%	
3350-2145-0000	Small Plant Repairs	DES	\$0	\$0	0%	\$16,969	\$16,000	106%	
3350-2225-0000	Small Plant Purchases	DES	\$0	\$0	0%	\$17,719	\$10,000	177%	
3350-2229-0000	Plant Operations	DES	\$0	\$0	0%	\$544,527	\$600,000	91%	
3350-2330-0000	Plant Repairs & Maintenance	DES	\$0	\$0	0%	\$1,095,907	\$975,000	112%	
3350-2331-0000	Plant Registration	DES	\$0	\$0	0%	\$70,758	\$75,000	94%	
3350-2585-0000	Plant Recoveries	DES	\$0	\$0	0%	-\$3,405,127	-\$3,300,000	103%	
3350-2600-0000	Depn Plant	DES	\$0	\$0	0%	\$616,168	\$622,000	99%	
3350-0003	PLANT & MACHINERY		\$46,834	\$30,000	156%	-\$1,043,078	-\$1,002,000	104%	
3360-0003	AERODROME								
3360-1310-0000	Quilpie Refuelling Revenue	DES	\$228,296	\$205,000	111%	\$0	\$0	0%	
3360-1320-0000	CASA Drone Signage Sponsorship	DES	\$3,000	\$0	0%				
3360-1330-0000	Adavale RAUP Grant Round 7	DES	\$54,000	\$54,000	100%	\$0	\$0	0%	
3360-2310-0000	Quilpie Refuelling Op & R&M	DES	\$0	\$0	0%	\$264,382	\$240,000	110%	
3360-2325-0000	Quilpie Aerodrome Operations	DES	\$0	\$0	0%	\$26,527	\$30,000	88%	
3360-2330-0000	Quilpie Aerodrome Repairs & Maint	DES	\$0	\$0	0%	\$83,960	\$80,000	105%	
3360-2335-0000	Eromanga Aerodrome Operations	DES	\$0	\$0	0%	\$0	\$5,000	0%	
3360-2340-0000	Eromanga Aerodrome Repairs & Maint	DES	\$0	\$0	0%	\$10,436	\$8,000	130%	
3360-2350-0000	Adavale Aerodrome Repairs & Maint	DES	\$0	\$0	0%	\$6,419	\$2,000	321%	
3360-2360-0000	Toompine Aerodrome Repairs & Maint	DES	\$0	\$0	0%	\$2,260	\$3,000	75%	
3360-2370-0000	Cheepie Aerodrome Repairs & Maint	DES	\$0	\$0	0%	\$127	\$1,000	13%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		Resp. Off	REVENUE			EXPENSE			COMMENTS
			ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	
3360-2600-0000	Depn Quilpie Aerodrome	DES	\$0	\$0	0%	\$267,459	\$265,000	101%	
3365-2600-0000	Depn Eromanga Aerodrome	DES	\$0	\$0	0%	\$58,922	\$59,000	100%	
<b>3360-0003</b>	<b>AERODROME</b>		<b>\$285,296</b>	<b>\$259,000</b>	<b>110%</b>	<b>\$720,493</b>	<b>\$693,000</b>	<b>104%</b>	
<b>3370-0003</b>	<b>BULLOO PARK</b>								
3370-1500-0000	Bulloo Park Fees	DCCS	\$3,209	\$2,000	160%	\$0	\$0	0%	
3370-2220-0000	Bulloo Park Operations	DCCS	\$0	\$0	0%	\$110,050	\$100,000	110%	
3370-2230-0000	DCP2 Extension Bulloo Park (exps)	DCCS	\$0	\$0	0%	\$0	\$125,000	0%	
3370-2600-0000	Depn Bulloo Park	DCCS	\$0	\$0	0%	\$86,853	\$85,000	102%	
<b>3370-0003</b>	<b>BULLOO PARK</b>		<b>\$3,209</b>	<b>\$2,000</b>	<b>160%</b>	<b>\$196,903</b>	<b>\$310,000</b>	<b>64%</b>	
<b>3371-0003</b>	<b>BULLOO RIVER WALKWAY</b>								
3371-2220-0000	Bulloo River Walkway Operations	MED	\$0	\$0	0%	\$737	\$10,000	7%	
<b>3371-0003</b>	<b>BULLOO RIVER WALKWAY</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$737</b>	<b>\$10,000</b>	<b>7%</b>	
<b>3375-0003</b>	<b>JOHN WAUGH PARK</b>								
3375-1500-0000	Footy Facility Grant	DCCS	\$0	\$0	0%	\$0	\$0	0%	
3375-2220-0000	John Waugh Park Operations	DCCS	\$0	\$0	0%	\$95,239	\$80,000	119%	
3375-2600-0000	Depn John Waugh Park	DCCS	\$0	\$0	0%	\$16,075	\$16,000	100%	
<b>3375-0003</b>	<b>JOHN WAUGH PARK</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$111,313</b>	<b>\$96,000</b>	<b>116%</b>	
<b>3376-0003</b>	<b>BICENTENNIAL PARK</b>								
3376-2220-0000	Bicenntennial Park Operations	DCCS	\$0	\$0	0%	\$40,779	\$40,000	102%	
3376-2600-0000	Depn Bicentennial Park	DCCS	\$0	\$0	0%	\$38,675	\$38,000	102%	
<b>3376-0003</b>	<b>BICENTENNIAL PARK</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$79,454</b>	<b>\$78,000</b>	<b>102%</b>	
<b>3377-0003</b>	<b>BALDY TOP RECREATION AREA</b>								
3377-2200-0000	Baldy Top Operation		\$0	\$0	0%	\$330	\$0	0%	
<b>3377-0003</b>	<b>BALDY TOP RECREATION AREA</b>	DCCS	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$330</b>	<b>\$0</b>	<b>0%</b>	
<b>3380-0003</b>	<b>COUNCIL LAND &amp; BUILDINGS</b>								
3380-1500-0000	Gain/Loss on Land& Build. for resale	DCCS	\$0	\$0	0%	\$0	\$0	0%	
3380-1501-0000	Profit/(Loss) on Sale of Assets	DCCS	-\$13,228	-\$13,000	102%	\$0	\$0	0%	
3380-2330-0000	Council Properties Operating Exp	DCCS	\$0	\$0	0%	\$28,033	\$45,000	62%	
3380-2600-0000	Depn Council Buildings Other	DCCS	\$0	\$0	0%	\$26,055	\$26,000	100%	
<b>3380-0003</b>	<b>COUNCIL LAND &amp; BUILDINGS</b>		<b>-\$13,228</b>	<b>-\$13,000</b>	<b>102%</b>	<b>\$54,089</b>	<b>\$71,000</b>	<b>76%</b>	
<b>3385-0003</b>	<b>PARKS &amp; GARDENS</b>								
3385-2220-0000	Parks & Gardens Operating Expenses	DES	\$0	\$0	0%	\$131,509	\$120,000	110%	
3385-2420-0000	Street Tree Program	DES	\$0	\$0	0%	\$0	\$3,000	0%	
3385-2600-0000	Depn Parks Building	DES	\$0	\$0	0%	\$74,159	\$70,000	106%	
<b>3385-0003</b>	<b>PARKS &amp; GARDENS</b>		<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$205,668</b>	<b>\$193,000</b>	<b>107%</b>	
<b>3390-0003</b>	<b>PUBLIC TOILETS</b>								

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE				
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	COMMENTS
3390-2220-0000	Public Toilets Operations	DES	\$0	\$0	0%	\$67,712	\$65,000	104%	
3390-0003	PUBLIC TOILETS		\$0	\$0	0%	\$67,712	\$65,000	104%	
3300-0002	INFRASTRUCTURE MAINTENANCE		\$17,880,449	\$13,182,000	136%	\$21,379,687	\$18,189,000	118%	
3400-0002	BUSINESS OPPORTUNITIES								
3400-0003	DMR WORKS								
3400-1250-0000	Quilpie - Thargo TIDS Widening	DES	\$0	\$0	0%	\$0	\$0	0%	
3400-1273-0000	Quilpie Adavale Red Rd TIDS 20/21	DES	\$975,000	\$975,000	100%	\$0	\$0	0%	
3400-1275-0000	Quilpie Adavale Red Rd TIDS 21/22	DES	\$0	\$0	0%				
3400-1309-0000	Windorah Road CN11849	DES	\$0	\$0	0%	\$0	\$0	0%	
3400-1310-0000	Removal & Replacement CN-13102 Inc.	DES	\$68,000	\$68,000	100%	\$0	\$0	0%	
3400-1314-0000	CN 14777 Resheet - Adavale Blackall	DES	\$349,455	\$0	0%	\$0	\$0	0%	
3400-1316-0000	CN-15666 Diamantina Widening/Drainag	DES	\$0	\$0	0%	\$0	\$0	0%	
3400-1320-0000	CN14751 Invasive Program	DES	\$30,000	\$25,000	120%	\$0	\$0	0%	
3400-1550-0000	MRD RMPC Revenue	DES	\$0	\$0	0%	\$0	\$0	0%	
3400-1560-0000	Quilpie-Windorah Rd-Culvert Proj-Inc	DES	\$0	\$0	0%	\$0	\$0	0%	
3400-2225-0000	MRD RMPC Expenses	DES	\$0	\$0	0%	\$0	\$0	0%	
3400-2230-0000	Removal & Replacement CN13102 Exps.	DES	\$0	\$0	0%	\$34,552	\$35,000	99%	
3400-2240-0000	CN14751 Invasive Program	DES	\$0	\$0	0%	\$28,776	\$68,000	42%	
3400-2250-0000	Quilpie Adavale Red Rd TIDS 21/22	DES	\$0	\$0	0%	\$16,072	\$0	0%	
3400-2308-0000	Adavale Red Road CN11777	DES	\$0	\$0	0%	\$495	\$0	0%	
3400-2309-0000	Windorah Road CN11849	DES	\$0	\$0	0%	\$0	\$0	0%	
3400-2310-0000	Quilpie Advale Red Rd TIDS 19/20	DES	\$0	\$0	0%	\$94,033	\$94,000	100%	
3400-2311-0000	Quilpie Adavale Red Rd TIDS 20/21	DES	\$0	\$0	0%	\$1,321,965	\$1,262,000	105%	
3400-2312-0000	Quilpie Adavle Red Rd Resheet 19/20	DES	\$0	\$0	0%	\$2,534	\$3,000	84%	
3400-2314-0000	CN 14777 Resheet - Adavale Blackall	DES	\$0	\$0	0%	\$319,465	\$235,000	136%	
3400-2316-0000	CN-15666 Diamantina Drainage Works	DES	\$0	\$0	0%	\$7,853	\$0	0%	
3401-1256-0000	DMR Works-MRD RMPC 2020/21 Inc.	DES	\$1,846,255	\$2,200,000	84%	\$0	\$0	0%	
3401-1565-0000	DMR Works-MRD RMPC 20/21	DES	\$0	\$0	0%	\$0	\$0	0%	
3401-2225-0000	DMR WORKS - MRD RMPC Exp 18/19	DES	\$0	\$0	0%	\$11,761	\$11,000	107%	
3401-2562-0000	DMR Works-MRD RMPC EXPS 19/20	DES	\$0	\$0	0%	\$66,334	\$66,000	101%	
3401-2565-0000	DMR Works-MRD RMPC 20/21	DES	\$0	\$0	0%	\$1,534,048	\$2,000,000	77%	
3402-2200-0000	MRD West Rd Stg 2	DES	\$0	\$0	0%	\$0	\$0	0%	
3404-1200-0000	Warrego Way Signage	DES	\$0	\$0	0%	\$0	\$0	0%	
3404-2200-0000	Warrego Way Signage	DES	\$0	\$0	0%	\$0	\$0	0%	
3405-1200-0000	MRD Blackall Road Re-Sheet	DES	\$0	\$300,000	0%	\$0	\$0	0%	
3405-2200-0000	MRD Blackall Road Re-sheet	DES	\$0	\$0	0%	\$0	\$300,000	0%	
3406-1200-0000	DMR WORKS - Others (Revenue)	DES	\$0	\$0	0%	\$0	\$0	0%	
3406-2200-0000	DMR WORKS - Others (Expenses)	DES	\$0	\$0	0%	\$0	\$0	0%	
3400-0003	DMR WORKS		\$3,268,710	\$3,568,000	92%	\$3,437,887	\$4,074,000	84%	
3410-0003	PRIVATE WORKS								
3410-1500-0000	Private Works Revenue - No GST	DES	\$11,750	\$15,000	78%	\$0	\$0	0%	



# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS	
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21		%
3410-1550-0000	Private Works Revenue	DES	\$91,904	\$50,000	184%	\$0	\$0	0%	
3410-2230-0000	Private Works Expenditure	DES	\$0	\$0	0%	\$120,802	\$60,000	201%	
3410-0003	PRIVATE WORKS		\$103,654	\$65,000	159%	\$120,802	\$60,000	201%	
3400-0002	BUSINESS OPPORTUNITIES		\$3,372,364	\$3,633,000	93%	\$3,558,689	\$4,134,000	86%	
3000-0001	INFRASTRUCTURE		\$21,905,772	\$17,827,500	123%	\$26,100,288	\$23,507,000	111%	
4000-0001	ENVIRONMENT & HEALTH								
4100-0002	PLANNING & DEVELOPMENT								
4100-0003	TOWN PLANNING - LAND USE & SURVEY								
4100-1500-0000	Town Planning Fees	CEO	\$0	\$1,000	0%	\$0	\$0	0%	
4100-2220-0000	Town Planning Expenses	CEO	\$0	\$0	0%	\$0	\$1,000	0%	
4100-0003	TOWN PLANNING - LAND USE & SURVEY		\$0	\$1,000	0%	\$0	\$1,000	0%	
4150-0003	BUILDING CONTROLS								
4150-1200-0000	BSA Insurance Levy	CEO	\$0	\$0	0%	\$0	\$0	0%	
4150-1500-0000	Building Fees No GST	CEO	\$0	\$0	0%	\$0	\$0	0%	
4150-1501-0000	Building Fees - GST Applies	CEO	\$1,735	\$2,000	87%	\$0	\$0	0%	
4150-2220-0000	Building Expenses	CEO	\$0	\$0	0%	\$508	\$10,000	5%	
4151-1505-0000	Swimming Pool Inspection Fees	CEO	\$0	\$0	0%	\$0	\$0	0%	
4151-2225-0000	Swimming Pool Inspection Costs	CEO	\$0	\$0	0%	\$424	\$500	85%	
4150-0003	BUILDING CONTROLS		\$1,735	\$2,000	87%	\$932	\$10,500	9%	
4100-0002	PLANNING & DEVELOPMENT		\$1,735	\$3,000	58%	\$932	\$11,500	8%	
4200-0002	WASTE MANAGEMENT								
4200-0003	GARBAGE COLLECTION								
4200-1000-0000	Garbage Charges	DES	\$238,477	\$238,000	100%	\$0	\$0	0%	
4200-1005-0000	Garbage Charges - Interest	DES	\$2,160	\$2,000	108%	\$0	\$0	0%	
4200-1080-0000	Garbage Charges Discount	DES	-\$20,797	-\$21,000	99%	\$0	\$0	0%	
4200-1085-0000	Garbage Pensioner Remission	DES	\$0	\$0	0%	\$0	\$0	0%	
4200-1090-0000	Garbage Charges Writeoff and Refund	DES	-\$12	\$0	0%	\$0	\$0	0%	
4200-2220-0000	Garbage Operations	DES	\$0	\$0	0%	\$104,758	\$100,000	105%	
4200-0003	GARBAGE COLLECTION		\$219,827	\$219,000	100%	\$104,758	\$100,000	105%	
4250-0003	LANDFILL OPERATIONS								
4250-1100-0000	Grant - Security Monitoring System	DES	\$0	\$0	0%	\$0	\$0	0%	
4250-1500-0000	Landfill Fees Revenue	DES	\$0	\$0	0%	\$0	\$0	0%	
4250-2200-0000	RRTAP Project Recycling Tyres	DES	\$0	\$0	0%	\$10,144	\$12,000	85%	
4250-2235-0000	Landfill Operations	DES	\$0	\$0	0%	\$200,451	\$200,000	100%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS	
	Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%		
4250-2400-0000	Waste Management Plans	DES	\$0	\$0	0%	\$0	\$0	0%	
4250-2600-0000	Depn Landfill	DES	\$0	\$0	0%	\$4,815	\$5,000	96%	
4250-0003	LANDFILL OPERATIONS		\$0	\$0	0%	\$215,410	\$217,000	99%	
4200-0002	WASTE MANAGEMENT		\$219,827	\$219,000	100%	\$320,168	\$317,000	101%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL								
4300-0003	PLANT PEST CONTROL								
4300-2250-0000	Com. combating drought-pest weed exp	DCCS	\$0	\$0	0%	\$1,187	\$1,000	119%	
4300-2290-0000	Plant Pest Control Expenses	DCCS	\$0	\$0	0%	\$63,338	\$55,000	115%	
4300-0003	PLANT PEST CONTROL		\$0	\$0	0%	\$64,524	\$56,000	115%	
4310-0003	ANIMAL PEST CONTROL								
4310-1160-0000	DCP Grant No. DCP000489	DCCS	\$0	\$0	0%	\$0	\$0	0%	
4310-2205-0000	Wild Dog Destruction Expenses	DCCS	\$0	\$0	0%	\$0	\$0	0%	
4310-2235-0000	Wild Dog Coordinator Expenditure	DCCS	\$0	\$0	0%	\$170,141	\$180,000	95%	
4310-2250-0000	Wild Dog Bonus Payments	DCCS	\$0	\$0	0%	\$4,950	\$25,000	20%	
4310-2280-0000	DNR Precept - Barrier Fence	DCCS	\$0	\$0	0%	\$113,556	\$115,000	99%	
4311-2255-0000	Drought Assist Feral Pest Exp	DCCS	\$0	\$0	0%	\$0	\$0	0%	
4312-1900-0000	Syndicate Baiting Revenue	DCCS	\$3,978	\$4,000	99%	\$0	\$0	0%	
4312-2260-0000	Syndicate Baiting Expense	DCCS	\$0	\$0	0%	\$240,875	\$240,000	100%	
4313-1150-0000	DCP Extension 2- Fencing (income)	DCCS	\$0	\$0	0%	\$0	\$0	0%	
4313-1160-0000	Communities combating drought-fence	DCCS	\$0	\$0	0%	\$0	\$0	0%	
4313-2250-0000	QLD Feral Pest Initiative SWRED	DCCS	\$0	\$0	0%	\$42	\$0	0%	
4313-2260-0000	Communities combating drought-fence	DCCS	\$0	\$0	0%	\$369,560	\$685,000	54%	
4313-2270-0000	Council Funded Fencing Project	DCCS	\$0	\$0	0%	\$447,500	\$600,000	75%	
4313-2280-0000	2020 Exclusion Fence Program	DCCS	\$0	\$0	0%	\$229,750	\$120,000	191%	
4313-2290-0000	2021 Council Exclusion Fence Subsidy	DCCS	\$0	\$0	0%	\$0	\$190,000	0%	
4310-0003	ANIMAL PEST CONTROL		\$3,978	\$4,000	99%	\$1,576,374	\$2,155,000	73%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT								
4320-1500-0000	Common Application Fees	DCCS	\$1,800	\$2,000	90%	\$0	\$0	0%	
4320-1550-0000	Donation Drought Relief	DCCS	\$0	\$0	0%	\$0	\$0	0%	
4320-1600-0000	Mustering / Supplement Fees	DCCS	\$5,880	\$6,000	98%	\$0	\$0	0%	
4320-1700-0000	Sale of Stock	DCCS	\$0	\$1,000	0%	\$0	\$0	0%	
4320-1800-0000	Reserve Fees	DCCS	\$2,782	\$3,000	93%	\$0	\$0	0%	
4320-2200-0000	Common Fence Repairs & Firebreaks	DCCS	\$0	\$0	0%	\$1,651	\$20,000	8%	
4320-2220-0000	Stock Routes & Reserves Expenses	DCCS	\$0	\$0	0%	\$34,772	\$40,000	87%	
4320-0003	STOCK ROUTES & RESERVES MANAGEMENT		\$10,462	\$12,000	87%	\$36,422	\$60,000	61%	
4330-0003	DOMESTIC ANIMAL CONTROL								
4330-1300-0000	Animal Write -Off	DCCS	-\$300	-\$500	60%	\$0	\$0	0%	
4330-1400-0000	Animal Discounts	DCCS	-\$1,150	-\$1,500	77%	\$0	\$0	0%	
4330-1500-0000	Animal Control Fees	DCCS	\$8,982	\$10,000	90%	\$0	\$0	0%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS	
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21		%
4330-1700-0000	Animal Control Fines & Penalties	DCCS	\$2,750	\$3,000	92%	\$0	\$0	0%	
4330-2220-0000	Animal Control Expenses	DCCS	\$0	\$0	0%	\$14,015	\$20,000	70%	
4330-0003	DOMESTIC ANIMAL CONTROL		\$10,282	\$11,000	93%	\$14,015	\$20,000	70%	
4300-0002	PEST MANAGEMENT & ANIMAL CONTROL		\$24,722	\$27,000	92%	\$1,691,336	\$2,291,000	74%	
4500-0002	ENVIRONMENT & HEALTH								
4510-0003	ENVIRONMENTAL PROTECTION								
4510-2220-0000	Environmental Protection Expenses	DCCS	\$0	\$0	0%	\$27,112	\$30,000	90%	
4510-0003	ENVIRONMENTAL PROTECTION		\$0	\$0	0%	\$27,112	\$30,000	90%	
4520-0003	HEALTH AUDITING & INSPECTION								
4520-1400-0000	Health Licenses & Permits Revenue	CEO	\$2,010	\$2,000	101%	\$0	\$0	0%	
4520-2230	Health Operations		\$2,010	\$2,000	101%	\$0	\$0	0%	
4500-0002	ENVIRONMENT & HEALTH		\$2,010	\$2,000	101%	\$27,112	\$30,000	90%	
4000-0001	ENVIRONMENT & HEALTH		\$248,295	\$251,000	99%	\$2,039,548	\$2,649,500	77%	
5000-0001	COMMUNITY SERVICES								
5100-0002	COMMUNITY DEVELOPMENT								
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS								
5120-2220-0000	Quilpie Swimming Pool Operations	DCCS	\$0	\$0	0%	\$204,138	\$190,000	107%	
5120-2330-0000	Quilpie Swimming Pool Repairs & Mtc	DCCS	\$0	\$0	0%	\$27,990	\$40,000	70%	
5120-2600-0000	Depn Swimming Pool Structures	DCCS	\$0	\$0	0%	\$53,569	\$54,000	99%	
5125-2220-0000	Eromanga Swimming Pool Opt & Maint	DCCS	\$0	\$0	0%	\$16,019	\$30,000	53%	
5125-2230-0000	Eromanga Swimming Pool Repairs & Mtc	DCCS	\$0	\$0	0%	\$9,630	\$9,000	107%	
5125-2600-0000	Depn Eromanga Swimming Pool	DCCS	\$0	\$0	0%	\$4,323	\$4,000	108%	
5120-0003	COMMUNITY FACILITIES SWIMMING POOLS		\$0	\$0	0%	\$315,669	\$327,000	97%	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS								
5150-1500-0000	Shire Halls - Revenue	DCCS	\$2,429	\$2,000	121%	\$0	\$0	0%	
5150-2220-0000	Shire Hall Operations	DCCS	\$0	\$0	0%	\$17,773	\$20,000	89%	
5150-2330-0000	Shire Halls Repairs & Maintenance	DCCS	\$0	\$0	0%	\$67,407	\$70,000	96%	
5150-2331-0000	Shire Halls - Special Maintenance	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5150-2600-0000	Depn Shire Halls	DCCS	\$0	\$0	0%	\$101,470	\$101,000	100%	
5150-0003	COMMUNITY FACILITIES - SHIRE HALLS		\$2,429	\$2,000	121%	\$186,650	\$191,000	98%	
5170-0003	RECREATION FACILITIES								
5170-2220-0000	Recreational Facilities Operating Ex	DCCS	\$0	\$0	0%	\$6,612	\$6,000	110%	
5170-2230-0000	Recreational Facilities Repairs &Mtc	DCCS	\$0	\$0	0%	\$16,095	\$17,000	95%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS	
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21		%
5170-2250-0000	All Sports Building	DCCS	\$0	\$0	0%	\$3,567	\$4,000	89%	
5170-2330-0000	Adavale Sport & Rec Grounds	DCCS	\$0	\$0	0%	\$22,354	\$18,000	124%	
5170-2340-0000	Eromanga Rodeo & Race Grounds	DCCS	\$0	\$0	0%	\$11,807	\$11,000	107%	
5170-2600-0000	Depn Recreational Facilities	DCCS	\$0	\$0	0%	\$47,521	\$48,000	99%	
5170-0003	RECREATION FACILITIES		\$0	\$0	0%	\$107,955	\$104,000	104%	
5180-0003	TOWN DEVELOPMENT								
5180-2820-0000	Town Development - Eromanga	CEO	\$0	\$0	0%	\$1,801	\$2,000	90%	
5180-2830-0000	Town Development - Adavale	CEO	\$0	\$0	0%	\$2,576	\$20,000	13%	
5180-2840-0000	Town Development - Toompine	CEO	\$0	\$0	0%	\$0	\$0	0%	
5180-0003	TOWN DEVELOPMENT		\$0	\$0	0%	\$4,377	\$22,000	20%	
5190-0003	COMMUNITY DEVELOPMENT								
5190-1150-0000	Community Bus Income	DCCS	\$4,294	\$3,000	143%	\$0	\$0	0%	
5190-1160-0000	Community Event-Ticket Sales	DCCS	\$2,833	\$0	0%	\$0	\$0	0%	
5190-1200-0000	Grants - Community Celebrations	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5190-1210-0000	Grants-National Australia Day Council	DCCS	\$16,974	\$17,000	100%	\$0	\$0	0%	
5190-2100-0000	Community Support Activities & Event	DCCS	\$0	\$0	0%	\$47,246	\$40,000	118%	
5190-2150-0000	Buses - Community Support	DCCS	\$0	\$0	0%	\$7,476	\$15,000	50%	
5190-2170-0000	Redevelopment of Old Depot Site	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5190-2180-0000	Quilpie Masterplan	DCCS	\$0	\$0	0%	\$0	\$30,000	0%	
5190-2320-0000	Community Celebrations	DCCS	\$0	\$0	0%	\$37,665	\$40,000	94%	
5190-2500-0000	Council Community Grants	DCCS	\$0	\$0	0%	\$44,586	\$45,000	99%	
5190-2520-0000	Com Grant -Quilpie Kindy Operational	DCCS	\$0	\$0	0%	\$0	\$10,000	0%	
5190-2525-0000	Kindly Loan	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5190-2530-0000	Special Maint - Cultural Society Bld	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5190-2840-0000	Quilpie Street Development	DCCS	\$0	\$0	0%	\$2,157	\$5,000	43%	
5192-1102-0000	Grant Community Drought Support	DCCS	\$8,800	\$9,000	98%	\$0	\$0	0%	
5192-1103-0000	Drought Relief Donation Community	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5192-2230-0000	Community Drought Support Exp	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5195-1100-0000	Q100 Centenary Celebrations	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5195-2100-0000	Q100 Centenary Celebration	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5196-1100-0000	Paving Project Q100	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5197-1100-0000	Empowering Communities Grant	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5197-2100-0000	Empowering Communities GrantExpenses	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5198-1100-0000	Arts Queensland/Es (AQ) Play Local	DCCS	\$14,878	\$15,000	99%	\$0	\$0	0%	
5198-2100-0000	Arts Queensland/Es (AQ) Play Local	DCCS	\$0	\$0	0%	\$0	\$15,000	0%	
5190-0003	COMMUNITY DEVELOPMENT		\$47,778	\$44,000	109%	\$139,130	\$200,000	70%	
5100-0002	COMMUNITY DEVELOPMENT		\$50,207	\$46,000	109%	\$753,783	\$844,000	89%	
5200-0002	AGED SERVICES								
5220-1200-0000	Aged Peoples Accommodation Rent	DCCS	\$93,313	\$95,000	98%	\$0	\$0	0%	
5220-1210-0000	Aged Peoples Housing - Other Income	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5220-2220-0000	Aged Peoples Accommodation O&M	DCCS	\$0	\$0	0%	\$76,878	\$120,000	64%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021  
Year Elapsed 100%

5220-2230-0000	Aged Peoples Accommodation R&M	REVENUE			EXPENSE			COMMENTS
		ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	
5220-2600-0000	Depn Aged Accom Building	\$0	\$0	0%	\$0	\$0	0%	
5220-2600-0000	Depn Aged Accom Building	\$0	\$0	0%	\$96,033	\$96,000	100%	
5200-0002	AGED SERVICES	\$93,313	\$95,000	98%	\$172,911	\$216,000	80%	



# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE				
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	COMMENTS
5225-0002	HOUSING								
5225-1200-0000	Rent - Housing	DCCS	\$231,347	\$230,000	101%	\$0	\$0	0%	
5225-1210-0000	Housing - Other Income	DCCS	\$65,811	\$66,000	100%	\$0	\$0	0%	
5225-2220-0000	Housing Operating Expenses	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5225-2230-0000	Housing - Repairs & Maintenance	DCCS	\$0	\$0	0%	\$225,890	\$225,000	100%	
5225-2600-0000	Depn Housing	DCCS	\$0	\$0	0%	\$216,530	\$217,000	100%	
5225-0002	HOUSING		\$297,157	\$296,000	100%	\$442,420	\$442,000	100%	
5300-0003	COMMUNITY HEALTH PROMOTIONS								
5300-1100-0000	Health Promotions Officer Grant Rev	DCCS	\$200,000	\$200,000	100%	\$0	\$0	0%	
5300-1700-0000	Traic Grant	DCCS	\$65,816	\$66,000	100%	\$0	\$0	0%	
5300-1800-0000	Localised Mental Heath Grant	DCCS	\$75,000	\$0	0%	\$0	\$0	0%	
5300-2000-0000	Health Promotions Officer Wages	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5300-2020-0000	National Dis. Ins. Scheme Officer	DCCS	\$0	\$0	0%	\$83,306	\$85,000	98%	
5300-2200-0000	Heart of Australia Bus Visit	DCCS	\$0	\$0	0%	\$15,000	\$15,000	100%	
5300-2240-0000	Health Promotions Officer Activities	DCCS	\$0	\$0	0%	\$141,716	\$125,000	113%	
5300-2600-0000	Depn Health Promo Officer Vehicle	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5300-2700-0000	Traic Grant	DCCS	\$0	\$0	0%	\$0	\$66,000	0%	
5300-2800-0000	Localised Mental Heath Grant	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5300-0003	COMMUNITY HEALTH PROMOTIONS		\$340,816	\$266,000	128%	\$240,022	\$291,000	82%	
5500-0002	TOURISM								
5510-0003	ECONOMIC DEVELOPMENT & PROMOTION								
5510-1180-0000	DCP Extension2- virtual Reality Proj	MED	\$0	\$0	0%	\$0	\$0	0%	
5510-1190-0000	DCP Extension2-Shop Front Upgrades	MED	\$0	\$0	0%	\$0	\$0	0%	
5510-1192-0000	Quilpie Well Spring Inc	MED	\$0	\$0	0%	\$0	\$0	0%	
5510-2000-0000	Economic Development Staff Costs	MED	\$0	\$0	0%	\$0	\$0	0%	
5510-2100-0000	Economic Development	MED	\$0	\$0	0%	\$48,592	\$100,000	49%	
5510-2120-0000	Economic Dev Training & Conferences	MED	\$0	\$0	0%	\$761	\$3,000	25%	
5510-2130-0000	Opal Fossicking Area	MED	\$0	\$0	0%	\$6,216	\$5,000	124%	
5510-2140-0000	Subscriptions & Memberships	MED	\$0	\$0	0%	\$13,900	\$18,000	77%	
5510-2150-0000	SWRED-Tourism Development	MED	\$0	\$0	0%	\$23,548	\$40,000	59%	
5510-2160-0000	Queenslander Weekender Show	MED	\$0	\$0	0%	\$0	\$0	0%	
5510-2170-0000	Quilpie Well Spring	MED	\$0	\$0	0%	\$232,031	\$250,000	93%	
5510-2190-0000	DCP Extension2-Shop Front Upgrades	MED	\$0	\$0	0%	\$113,680	\$140,000	81%	
5510-2200-0000	DCP2-Virtual Reality Tourism Proj.	MED	\$0	\$0	0%	\$0	\$0	0%	
5511-2145-0000	Art & Cultural Plan	MED	\$0	\$0	0%	\$0	\$0	0%	
5510-0003	ECONOMIC DEVELOPMENT & PROMOTION		\$0	\$0	0%	\$438,728	\$556,000	79%	
5520-0003	VISITOR INFORMATION CENTRE								
5520-1500-0000	Visitors Info Centre Sales	MED	\$18,250	\$14,000	130%	\$0	\$0	0%	
5520-1510-0000	VIC Gallery Sales (GST Free)	MED	\$1,334	\$1,000	133%	\$0	\$0	0%	
5520-1515-0000	VIC Gallery Sales (GST)	MED	-\$774	-\$1,000	77%	\$0	\$0	0%	
5520-1520-0000	Visitors Information Centre Donation	MED	\$0	\$0	0%	\$0	\$0	0%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS	
		Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21		%
5520-1530-0000	Bus Tour Fees	MED	\$0	\$0	0%	\$0	\$0	0%	
5520-2000-0000	VIC - Wages	MED	\$0	\$0	0%	\$296,163	\$275,000	108%	
5520-2110-0000	VIC - Exhibitions & Events	MED	\$0	\$0	0%	\$6,869	\$7,000	98%	
5520-2120-0000	VIC - Tourism Promotion	MED	\$0	\$0	0%	\$31,614	\$50,000	63%	
5520-2130-0000	VIC - Bus Tour	MED	\$0	\$0	0%	\$0	\$0	0%	
5520-2220-0000	VIC Operating Expenses	MED	\$0	\$0	0%	\$33,980	\$50,000	68%	
5520-2230-0000	VIC - Repairs & Maintenance	MED	\$0	\$0	0%	\$43,993	\$40,000	110%	
5520-2510-0000	Artist Payments - Sales (GST Excl)	MED	\$0	\$0	0%	\$0	\$0	0%	
5520-2515-0000	Artist Payments - Sales (GST Incl)	MED	\$0	\$0	0%	\$0	\$0	0%	
5520-2600-0000	Depn VIC	MED	\$0	\$0	0%	\$41,348	\$41,000	101%	
5521-1500-0000	VIC Outback Mates Sales	MED	-\$1,040	-\$1,000	104%	\$0	\$0	0%	
5521-2000-0000	VIC Outback Mates Payments	MED	\$0	\$0	0%	\$0	\$0	0%	
5522-1500-0000	VIC - Hell Hole Gorge Pass	MED	\$1,135	\$1,000	114%	\$0	\$0	0%	
5523-1500-0000	WIFI Top-Up Revenue	MED	\$0	\$0	0%	\$0	\$0	0%	
5520-0003	VISITOR INFORMATION CENTRE		\$18,906	\$14,000	135%	\$453,966	\$463,000	98%	
5530-0003	TOURISM EVENTS & ATTRACTIONS								
5530-1120-0000	Grant-VIC Driver Reviver Upgrade	MED	\$98,500	\$0	0%	\$0	\$0	0%	
5530-2100-0000	EVENT-SMajor Events Promotion	MED	\$0	\$0	0%	\$19,107	\$25,000	76%	
5530-2200-0000	VIC Driver Reviver Upgrade		\$0	\$0	0%	\$0	\$0	0%	
5530-2300-0000	OQTA Events Promotion	MED	\$0	\$0	0%	\$0	\$0	0%	
5531-1100-0000	Grant Tourism Events	MED	\$13,500	\$14,000	96%	\$0	\$0	0%	
5531-1200-0000	Tourism Events Fund Raising	MED	\$0	\$0	0%	\$0	\$0	0%	
5531-2200-0000	EVENTS - Tourism Events	MED	\$0	\$0	0%	\$10,451	\$45,000	23%	
5530-0003	TOURISM EVENTS & ATTRACTIONS		\$13,500	\$14,000	96%	\$29,557	\$70,000	42%	
5500-0002	TOURISM		\$130,906	\$28,000	468%	\$922,251	\$1,089,000	85%	
5600-0002	ARTS & CULTURE								
5610-0003	MUSEUMS								
5610-1110-0000	DCP ENHM Grant	CEO	\$0	\$0	0%	\$0	\$0	0%	
5610-1150-0000	DCF OGF Wages Grant	CEO	\$0	\$0	0%	\$0	\$0	0%	
5610-1160-0000	DCP - JWPARK	CEO	\$0	\$0	0%	\$0	\$0	0%	
5610-1170-0000	DCP - ROADWORKS	CEO	\$0	\$0	0%	\$0	\$0	0%	
5610-1180-0000	DCP Exclusion Fence	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5610-1190-0000	WIFI Services	DCCS	\$0	\$0	0%	\$0	\$0	0%	
5610-1200-0000	Grant - Eromanga Nat History Museum	CEO	\$960,000	\$1,200,000	80%	\$0	\$0	0%	
5610-1210-0000	Grant-Eroman Nat History Museum BBRF	CEO	\$0	\$2,582,000	0%	\$0	\$0	0%	
5610-2000-0000	DCF OGF Wages paid	CEO	\$0	\$0	0%	\$0	\$0	0%	
5610-2220-0000	Eromanga Living History Centre O&M	CEO	\$0	\$0	0%	\$11,755	\$39,000	30%	
5610-2230-0000	Museum Operations & Maintenance	MED	\$0	\$0	0%	\$4,904	\$5,000	98%	
5610-2240-0000	Powerhouse Museum Operations	MED	\$0	\$0	0%	\$2,385	\$4,000	60%	
5610-2250-0000	Railway / Local History	MED	\$0	\$0	0%	\$7,943	\$8,000	99%	
5610-2260-0000	Eromanga Natural Hist. Museum	CEO	\$0	\$0	0%	\$17,755	\$85,000	21%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS
		Actual YTD	Budget 20/21	%	Actual YTD	Budget 20/21	%	
5610-2270-0000	DCP2 Eromanga Streetcape	\$0	\$0	0%	\$0	\$0	0%	
5610-2280-0000	ENHM Grant Program	\$0	\$0	0%	\$0	\$10,000	0%	
5610-2290-0000	ENHM COVID-19 Operating Support	\$0	\$0	0%	\$0	\$10,000	0%	
5610-2600-0000	Depn Museum	\$0	\$0	0%	\$47,561	\$48,000	99%	
<b>5610-0003</b>	<b>MUSEUMS</b>	<b>\$960,000</b>	<b>\$3,782,000</b>	<b>25%</b>	<b>\$92,304</b>	<b>\$209,000</b>	<b>44%</b>	
<b>5630-0003</b>	<b>REGIONAL ARTS DEVELOPMENT FUNDING</b>							
5630-1100-0000	RADF Grant Revenue	\$25,000	\$25,000	100%	\$0	\$0	0%	
5630-1400-0000	RADF Earnback and Refunds	\$6,348	\$7,000	91%	\$0	\$0	0%	
5630-2180-0000	RADF Grant Expenditure	\$0	\$0	0%	\$14,538	\$40,000	36%	
5630-2200-0000	RADF Meeting and Admin Costs	\$0	\$0	0%	\$11	\$0	0%	
<b>5630-5000-0000</b>	<b>REGIONAL ARTS DEVELOPMENT FUNDING</b>	<b>\$31,348</b>	<b>\$32,000</b>	<b>98%</b>	<b>\$14,549</b>	<b>\$40,000</b>	<b>36%</b>	
<b>5600-0002</b>	<b>ARTS &amp; CULTURE</b>	<b>\$991,348</b>	<b>\$3,814,000</b>	<b>26%</b>	<b>\$106,852</b>	<b>\$249,000</b>	<b>43%</b>	
<b>5700-0002</b>	<b>LIBRARY SERVICES</b>							
5710-1100-0000	Libraries Operating Grant Revenue	\$630	\$1,000	63%	\$0	\$0	0%	
5710-1120-0000	First Five Grant - Library	\$1,062	\$9,000	12%	\$0	\$0	0%	
5710-1600-0000	Library Fees & Charges Revenue	\$130	\$0	0%	\$0	\$0	0%	
5710-1995-0000	Miscellaneous Income - GST Free	\$0	\$0	0%	\$0	\$0	0%	
5710-2120-0000	First Five Grant - Library Exp	\$0	\$0	0%	\$6,842	\$2,000	342%	
5710-2220-0000	Library Operating Expenses	\$0	\$0	0%	\$151,448	\$150,000	101%	
5710-2221-0000	Library Prize Money Expenditure	\$0	\$0	0%	\$0	\$0	0%	
5710-2330-0000	Library Repairs & Maintenance Expens	\$0	\$0	0%	\$4,515	\$4,000	113%	
5710-2600-0000	Depn Library	\$0	\$0	0%	\$26,497	\$27,000	98%	
5711-1130-0000	Grant Centrelink Access Point	\$5,219	\$5,000	104%	\$0	\$0	0%	
5711-2240-0000	Centrelink Access Point	\$0	\$0	0%	\$62	\$0	0%	
<b>5700-0002</b>	<b>LIBRARY SERVICES</b>	<b>\$7,041</b>	<b>\$15,000</b>	<b>47%</b>	<b>\$189,364</b>	<b>\$183,000</b>	<b>103%</b>	
<b>5750-0002</b>	<b>DISASTER MANAGEMENT SERVICES</b>							
5750-1100-0000	Grant - Get Ready Queensland	\$6,102	\$6,000	102%	\$0	\$0	0%	
5750-2020-0000	Get Ready Qld Exp	\$0	\$0	0%	\$6,390	\$6,000	107%	
5750-2220-0000	Disaster Management Operations	\$0	\$0	0%	\$2,315	\$3,000	77%	
<b>5750-0002</b>	<b>DISASTER MANAGEMENT SERVICES</b>	<b>\$6,102</b>	<b>\$6,000</b>	<b>102%</b>	<b>\$8,706</b>	<b>\$9,000</b>	<b>97%</b>	
<b>5800-0002</b>	<b>PUBLIC SERVICES</b>							
<b>5810-0003</b>	<b>STATE EMERGENCY SERVICES</b>							
5810-1140-0000	QLD Emergency Services Grant Revenue	\$18,814	\$19,000	99%	\$0	\$0	0%	
5810-1160-0000	NDRP Flood Warning System Grant	\$147,366	\$128,000	115%	\$0	\$0	0%	
5810-1170-0000	SES Shed Grant	\$0	\$0	0%	\$0	\$0	0%	
5810-1180-0000	DVA - A Memorial to Soldier-4AHKPJC0	\$0	\$0	0%	\$0	\$0	0%	
5810-2220-0000	Emergency Services Operations	\$0	\$0	0%	\$15,351	\$35,000	44%	
5810-2600-0000	Depn S.E.S	\$0	\$0	0%	\$15,419	\$15,000	103%	
<b>5810-0003</b>	<b>STATE EMERGENCY SERVICES</b>	<b>\$166,180</b>	<b>\$147,000</b>	<b>113%</b>	<b>\$30,770</b>	<b>\$50,000</b>	<b>62%</b>	



# Revenue and Expenditure Report

For the Month Ending 30 June 2021  
Year Elapsed 100%

Resp. Off	REVENUE				EXPENSE			COMMENTS
	ACTUAL YTD	BUDGET 20/21	%		ACTUAL YTD	BUDGET 20/21	%	

# Revenue and Expenditure Report

For the Month Ending 30 June 2021

Year Elapsed 100%

		REVENUE			EXPENSE			COMMENTS
	Resp. Off	ACTUAL YTD	BUDGET 20/21	%	ACTUAL YTD	BUDGET 20/21	%	
5820-0003	TELEVISION							
5820-1105-0000	SBS Installation Grant	DCCS	\$0	\$0	0%	\$0	\$0	0%
5820-2220-0000	Satellite TV Operations	DCCS	\$0	\$0	0%	\$0	\$0	0%
5820-2230-0000	TV Maintenance & Repairs	DCCS	\$0	\$0	0%	\$37,116	\$40,000	93%
5820-2600-0000	Depn Satellite TV	DCCS	\$0	\$0	0%	\$23,157	\$24,000	96%
5820-0003	TELEVISION		\$0	\$0	0%	\$60,273	\$64,000	94%
5830-0003	CEMETERIES							
5830-1500-0000	Burial Fees	DCCS	\$1,159	\$1,000	116%	\$0	\$0	0%
5830-1510-0000	Grave Reservation Fee	DCCS	\$0	\$0	0%	\$0	\$0	0%
5830-2220-0000	Cemeteries Operations	DCCS	\$0	\$0	0%	\$32,925	\$35,000	94%
5830-2230-0000	Cemeteries Maintenance	DCCS	\$0	\$0	0%	\$0	\$3,000	0%
5830-2600-0000	Depn Cemeteries Building	DCCS	\$0	\$0	0%	\$1,384	\$2,000	69%
5830-0003	CEMETERIES		\$1,159	\$1,000	116%	\$34,308	\$40,000	86%
5800-0002	PUBLIC SERVICES		\$167,339	\$1,000	16734%	\$125,352	\$154,000	81%
5000-0001	COMMUNITY SERVICES		\$2,084,229	\$4,714,000	44%	\$2,961,661	\$3,477,000	85%
TOTAL REVENUE AND EXPENDITURE			\$35,633,520	\$33,494,500	106%	\$33,669,621	\$32,365,000	104%
PROFIT / (LOSS)			ACTUAL	BUDGET				
			\$1,963,899	\$1,129,500	174%			

# Strategic Decision Report

Governance

## 14 GOVERNANCE

### 14.1 (07/21) – Building Application for Renovations to Dwelling

IX: 211575

Author: CEO Justin Hancock

#### PURPOSE:

Quilpie Shire Council have received a Building Application BA09 20/21 for Renovations to Dwelling, 29 - 31 Winchu Street, Quilpie, Lot 48 on Q6803.

#### POLICY/LEGISLATION:

*Quilpie Shire Town Planning Scheme 2018*

#### CORPORATE PLAN:

Not applicable

#### RECOMMENDATION:

*That Council accepts the approval granted for the Building Application BA09 20/21 for renovations to dwelling, 29 – 31 Winchu Street, Quilpie, Lot 48 on Q6803 as detailed in the attachment.*

#### BACKGROUND:

The Building Application was submitted to Council on 3 June 2021, and forwarded to Council's Certifier Mr Bryan Payne of Brandon & Associates for assessment.

#### DISCUSSION:

Refer to the attached Planning Report, and conditions of approval.

#### FINANCIAL:

Not applicable

#### CONSULTATION:

Nil

#### ATTACHMENTS:

Attachment A: Building Permit Decision Notice Approval

Attachment B: Site Plan



# QUILPIE SHIRE COUNCIL

50 Brolga Street  
PO BOX 57  
QUILPIE Q 4480  
Tel: (07) 46560500  
Fax: (07) 46561441

Enq: Lorraine Mathieson

## BUILDING PERMIT

### Decision Notice APPROVAL

*s63(2) Planning Act 2016*

***PLEASE REFER TO SPECIAL CONDITIONS OF APPROVAL ENCLOSED***

**Approval No: BA09 20/21**

**Date: 24/06/21**

**Brad Gentle  
PO Box 559  
Charleville Q.4470**

re: Application for Renovations to Dwelling – Truss  
29-31 Winchu Street, Quilpie  
Lot 48 on Q6803

Dear Sir/Madam,

I acknowledge receipt of the above application and wish to advise that on the above date, this development application was:

- ☒ *approved in full with conditions.*
- ☐ *approved in part for the following with conditions:*
- *N/A*

The conditions of this approval are set out in Attachment 1. These conditions are clearly identified to indicate whether they have been imposed by the assessment manager or by a referral agency.

#### 1. Details of the approval

This application is ☐ / is not ☒ taken to have been approved (a deemed approval) under section 64(5) of the *Planning Act 2016*.

The following approval is given:

	<b>Planning Regulation 2017 reference</b>	<b>Development Permit</b>	<b>Preliminary Approval</b>
Carrying out building work assessable under the Building Act 1975	Schedule 9, part 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Development assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval which includes a variation approval	-	<input type="checkbox"/>	<input type="checkbox"/>
Development on a local heritage place ( <i>other than a Queensland heritage place</i> ) <ul style="list-style-type: none"> <li>– Building work assessable under the <i>Building Act 1975</i></li> <li>– Building work assessable under the planning scheme</li> </ul>	Schedule 10, part 8, division 1, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>

## 2. Conditions

This approval is subject to the conditions in Attachment 1.

## 3. Further development permits and/or compliance permits

Please be advised that the following additional development and/or compliance permits are required to be obtained before the development can be carried out:

- *Plumbing Approval*

## 4. Referral agencies

The referral agencies applicable to this application are:

- *Nil*

	<b>For an application involving</b>	<b>Name of Agency</b>	<b>Status</b>	<b>Address</b>
<input type="checkbox"/>	Building work assessed against the Standard Building Regulation (SBR) — required to contain <b>special fire services</b>	Qld Fire and Emergency Services	Advice	PO Box 831 TOOWOOMBA Q 4350
<input type="checkbox"/>	Building work assessed against the Standard Building Regulation (SBR) — required to contain a <b>fire safety system for a budget accommodation building</b>	Qld Fire and Emergency Services	Advice	PO Box 831 TOOWOOMBA Q 4350

## 5. Codes for self-assessable development

The following codes must be complied with for self-assessable development related to the development approved:

- *Nil*

## 6. Other requirements under section 43 of the Planning Regulation

Building work under section 43 (c) of the Planning Regulation:

The classification or proposed classification of the building or parts of the building under the Building Code are as follows:

*Class 1a (Dwelling)*

## 7. Approved drawings

The approved drawings and/or documents for this development approval are listed in the following table:

Drawing / Document Number(s)	Drawing / Document Name(s)	Date(s)
JRB Structural Engineering Project No. 21-013 Sheet Nos. 1 to 7 inclusive Rev B	Site Plan, Floor Plan & Construction Details	14/03/21

## 8. When approval takes effect

If the application is approved, or approved subject to conditions, approval takes effect from the date the approval is granted or at the conclusion of any appeal.

## 9. Currency period for the approval

The following currency period for the development applies:

- The approved building work is to be substantially commenced within:
  - *twelve (12) months*
 and be completed within:
  - *two (2) years*
 after the development approval takes effect.

## 10. When approval lapses if development not started

This approval will lapse after the above stated currency period. Refer to Section 85 of the Planning Act 2016 for further details.

## 11. Appeal rights

The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against a decision about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

### Appeal by an applicant

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal of all or part of the development application;
- a provision of the development approval;
- the decision to give a preliminary approval when a development permit was applied for;
- a deemed refusal of the development application.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the *Planning Act 2016*.

An applicant may also have a right to appeal to the Development Tribunal. For more information, see schedule 1 of the *Planning Act 2016*.

**Attachment 2** is an extract from the *Planning Act 2016* that sets down the applicant's appeal rights.

Should you have any enquiries in relation to this matter, please do not hesitate to contact this office.

Yours faithfully,



Bryan Payne  
Building Certifier  
Accreditation No. A722097

Justin Hancock  
Assessment Manager

### **Attachment 1 – Conditions of the Approval**

- **General Conditions**
- **Certifier's Conditions**
- **Referral Agency Conditions**
- **Inspections**
- **Certificates**
- **Inspection Check Lists**

### **Attachment 2 – Appeal Rights**

## ATTACHMENT 1

### General Conditions

1. All works are to be carried out in accordance with the approved drawings and specifications and no amendments will be permitted without prior written approval from the Certifier.
2. The approved drawing/s and document/s are to be displayed on the job at all times during construction.
3. It is the responsibility of the builder to determine the location of allotment boundaries and services and that the building setout complies with approved setbacks. **It is recommended that allotment boundaries be verified by a Licensed Surveyor prior to commencement of any building work.**
4. It is also recommended that the applicant check with “Dial Before You Dig” and/or Council for the location of any underground services on the lot and adjoining footpath before commencement of any building work on site.
5. No part of the structure(s) shall be constructed within two (2) metres of any sewer unless otherwise specifically approved by Council.
6. Grade soil under/around the building in such a fashion that water will not enter or pond adjacent to or beneath.
7. The top and toe of any proposed cut and fill are not to be within one metre of any boundary or building. Maximum permissible slope of any embankment is 1 in 1.5. If any of these limits cannot be met, retaining walls will be required. Retaining walls over one metre in height are to be designed by a Registered Professional Engineer (RPEQ).
8. All stormwater shall be directed to street stormwater channels unless otherwise approved. Connection to kerb and channel shall be in rectangular metal conduit cut to match the kerb profile.
9. The Principal Contractor for the works has particular Workplace Health and Safety obligations under the Act. Owners of domestic premises to be constructed are not deemed to be Principal Contractors unless they are in control of the building work, hold an Owner-Builder permit and intend to reside at the premises. Contact your nearest division of Workplace Health and Safety for information.
10. Builders and contractors must not carry out work on a building site that in any way makes or causes audible noise except as and when permitted by the Noise Abatement Act and Regulations.
11. On site toilet facilities shall be provided in accordance with the Environmental Protection (Interim Waste) Regulations.
12. Disposal of asbestos shall be in accordance with requirements of the Environmental Protection Regulations, Workplace Health and Safety Act & Regulations and Council requirements.
13. Structural timbers and timber reveals, jambs & mouldings not chemically treated shall be protected against attack from termites in accordance with BCA Volume 2 Part 3.1.3 and AS3660.
14. Glazing compliance in accordance with AS 1288 and AS2208 is required.
15. Construction of wet area treatments shall be by a licensed person and in accordance with AS3740.
16. The permit does not absolve the building owner of their responsibility to see that the building work is carried out in conformity with the approved drawings and documents. The Certifier or Inspector does not undertake detailed supervision of the builder nor warrant the stability of the structure, for which the designer and builder are entirely responsible.
17. No part of the building may be occupied until a final inspection has been carried out, all required requisitions (if any) have been attended to and a Certificate of Classification (Classes 2 – 9 only) has been issued.



## **Certifier's Conditions**

***All conditions must be completed before final approval.***

### **FIRE AND SAFETY**

1. Install interconnected photoelectric hardwired smoke alarms in accordance with BCA Volume 2 Parts 3.7.5.2 & 3.7.5.3 and current Queensland legislation [Fire Emergency Services (Domestic Smoke Alarms) Amendment Bill 2016]. Installation of interconnected hard-wired smoke alarms shall comply with BCA Volume 2 Part 3.7.5 and AS3786.
2. Locations of required smoke alarms on the new ground floor are marked in red on the approved floor plan. Additional interconnected alarms will be required on the new upper floor.
3. Location of smoke alarms close to the centre of bedrooms is recommended, provided compliance with the below is maintained:
  - Smoke alarms must not be placed:
    - i) within 300mm of a corner of a ceiling and a wall;
    - ii) within 300mm of a light fitting;
    - iii) within 400mm of an air-conditioning vent; or
    - iv) within 400mm of the blades of a ceiling fan.
4. Fire hazard properties of new construction materials are to comply with BCA Volume 2 Part 3.7.1.1.
5. An approved electrical safety switch is to be installed if not existing.

### **SAFE MOVEMENT AND ACCESS**

6. Steps are to comply with BCA Volume 2 Part 3.9.1 and contain even rises.

### **TERMITE RISK MANAGEMENT**

7. Provide termite treatment as required to BCA Volume 2 Part 3.1.4. Install durable notices under kitchen sink and in electrical meter box.

### **HEALTH AND AMENITY**

8. Protect any wet areas, both new and existing, in accordance with requirements of BCA Volume 2 Part 3.8.1 and AS3740. Note that wall/floor junctions in laundries and WC's must be made waterproof to not less than 25mm above the finished floor level, sealed to floor.
9. Provide tempered water to all regulated outlets.

### **ENERGY EFFICIENCY & SUSTAINABLE DEVELOPMENT**

10. Provide minimum total R1.5 insulation to external wall spaces or supply an energy efficiency analysis from a suitably qualified person.
11. Installation of an energy efficient hot water system such as solar, heat pump or gas is recommended.
12. Provide insulation to hot and cold water supply as required by AS3500.
13. Fit air gap seals around the inside of the frames of all swinging external doors.
14. If the house is to be equipped with refrigerated air conditioning, where practical provide seals to all external doors and windows and mechanical dampers to ceiling penetrations such as vents, skylights, heater ducting etc.
15. Provide the following sustainable building measures:
  - Energy efficient lighting to 80% of fixtures.
  - Shower roses rated 3 star or AAA.
  - Dual flush cisterns in toilets – 3/6 litre.
  - Pressure limiting devices if water pressure is greater than 500kPa.

## SITE PREPARATION & DRAINAGE

16. Grade around and beneath the building so water does not pond.
17. Stormwater from roof downpipes and/or tank overflow pipes to be dispersed into existing surface drains a minimum of 3 metres from building footings.

### Referral Agency Conditions

- N/A

### Inspection of work

Refer to Part 6 of the Standard Building Regulation 2006.

### The following inspections are required

Inspections are to be carried out at the following stages:

- ☒ **Bored pier** excavations, with reinforcement in place
- ☒ **Footing** excavations, with reinforcement in place
- ☒ **Slab** with reinforcement in place
- ☒ **Frame** before cladding and roof covering is commenced
- ☒ **Final** on completion prior to occupation

Final Inspections will be undertaken by Council's Building Certifier. Please phone our office to arrange this inspection, which will occur on the next occasion the Certifier is available. Ensure all required Certificates from suitably qualified and licensed persons have been lodged with Council prior to a request for a Final Inspection.

Other Inspections detailed above may be undertaken by one of the following methods:

- Self-certification – QBCC licensed persons will be permitted to submit certification to Council with respect to works completed to the applicable stage of construction.  
  
Such Certificates should be accompanied by completed Council Inspection Checklists, supporting relevant photographic evidence and the like. Blank Council Inspection Checklists are attached.  
  
It is however recommended that independent inspection by appropriately qualified persons be considered for substantiation of such Certificates.
- Independent inspection – Owner-Builders shall obtain independent inspections and certification by appropriately qualified persons at each of the nominated stages of construction.

These inspections may be undertaken by any QBCC licensed person for work within the scope of their Licence, sufficient to submit certification to Council with respect to works completed to the applicable stage of construction.

Such Certificates should be accompanied by completed Council Inspection Checklists, supporting relevant photographic evidence and the like. Blank Council Inspection Checklists are attached.

Photographs or other records verifying as-constructed dimensions, such as footing diameters and depths and the like (excluding work practices), may be validated by a Justice of the Peace and submitted in lieu of inspection of this aspect of the work.

### The following Certificates are required

The following Certificates from suitably qualified and licensed persons shall be lodged with Council prior to a request for a Final Inspection:

- Certificate for Termite Treatment System (*if/as required*)
- Certificate for "R" Rating of Wall Insulation
- Certificate for Glazing and Glazed Assemblies
- Certificate for Wet Area Treatment

- Certificate for Electrical Wiring
- Certificate for Smoke Alarms
- Certificate for Footing Inspection (*blank inspection checklist attached*)
- Certificate for Slab Inspection (*blank inspection checklist attached*)
- Certificate for Frame Inspection (*blank inspection checklist attached*)
- Certificate from Council for Approval of As-Constructed Plumbing & Drainage

## APPROVAL NUMBER .....

SITE ADDRESS .....

OWNER ..... BUILDER .....

INSPECTED BY ..... QUALIFICATIONS/LICENCE .....

INSPECTION DATE ...../...../..... APPROX. TIME .....AM / PM

Ordinary Meeting of Council Friday 9 July 2021



**OTHER COMMENTS:**

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**I, ..... HEREBY CERTIFY THAT, AT THE TIME OF INSPECTION, ALL WORK INSPECTED WAS GENERALLY IN COMPLIANCE WITH THE APPROVED DRAWINGS AND SPECIFIC CONDITIONS OF APPROVAL, EXCEPT AS NOTED ABOVE (IF APPLICABLE).**

INSPECTOR'S SIGNATURE ..... DATE .....

**COUNCIL USE ONLY**

<b>ACTION</b>		
Approval Notice required & forwarded		<i>Where -</i>
Defect Notice required & forwarded		<i>Where -</i>
Discussed item/s from Inspection		<i>With whom -</i>
Reinspection required		
Amended drawings / certification required		
<b>CAN WORK PROCEED?</b>		

APPROVED / NOT APPROVED

BUILDING CERTIFIER'S SIGNATURE ..... DATE .....

# QUILPIE SHIRE COUNCIL



## SLAB INSPECTION

APPROVAL NUMBER .....

SITE ADDRESS .....  
.....

OWNER ..... BUILDER .....

INSPECTED BY ..... QUALIFICATIONS/LICENCE .....

INSPECTION DATE ...../...../..... APPROX. TIME .....AM / PM

ITEM	OK	NOTES OR COMMENTS
Approved drawings and special conditions on site		
Layout as approved		
Front boundary clearance		<i>Measured from -</i>
Side boundary clearance 1		<i>Measured from -</i>
Side boundary clearance 2		<i>Measured from -</i>
Rear boundary clearance		<i>Measured from -</i>
Trenches / pier holes depth and width / accuracy		
Trenches / pier holes dry & clean		
Foundation material matches site classification		
Fill depth & compaction		
Floor level (site drainage / floodprone area)		
Reinforcement types, sizes & locations		
Reinforcement laps / corners / penetrations / cover		
Reinforcement ties and support (chairs)		
Re-entrant corner bars		
Starter bars / posts (clear & clean)		
Key joints / dowels		
Set downs including for brick veneer		
Moisture barrier location / lapped & taped		
Moisture barrier penetrations		
Termite barrier complies (to AS3660.1 & drawings)		
Sanitary drainage completed, tested & passed		

**OTHER COMMENTS:**

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**I, ..... HEREBY CERTIFY THAT, AT THE TIME OF INSPECTION, ALL WORK INSPECTED WAS GENERALLY IN COMPLIANCE WITH THE APPROVED DRAWINGS AND SPECIFIC CONDITIONS OF APPROVAL, EXCEPT AS NOTED ABOVE (IF APPLICABLE).**

INSPECTOR'S SIGNATURE ..... DATE .....

**COUNCIL USE ONLY**

<b>ACTION</b>		
Approval Notice required & forwarded		<i>Where -</i>
Defect Notice required & forwarded		<i>Where -</i>
Discussed item/s from Inspection		<i>With whom -</i>
Reinspection required		
Amended drawings / certification required		
<b>CAN WORK PROCEED?</b>		

APPROVED / NOT APPROVED

BUILDING CERTIFIER'S SIGNATURE ..... DATE .....



# QUILPIE SHIRE COUNCIL



## FRAME INSPECTION

APPROVAL NUMBER .....

SITE ADDRESS .....  
.....

OWNER ..... BUILDER .....

INSPECTED BY ..... QUALIFICATIONS/LICENCE .....

INSPECTION DATE ...../...../..... APPROX. TIME .....AM / PM

ITEM	OK	NOTES OR COMMENTS
Approved drawings and special conditions on site		
Layout as approved		
Location and extent of bracing walls		<i>Measured from -</i>
Bracing sheets nailed at correct centres and flush		<i>Measured from -</i>
Straps over external top plate		<i>Measured from -</i>
Internal shear blocks		<i>Measured from -</i>
Check stud and plate sizes and grades		
Check studs beside openings		
Stud support under point loads e.g. girder truss		
Check lintel / beam sizes and grades		
Check lintel size when loaded by girder truss		
Hanging / strutting beams, underpurlins and struts		
Ceiling joists, ceiling and roof battens		
Rafters / trusses layout, sizes and grades		
Cyclone ties / rod tie-down - sides of openings		
- bracing panels		
- beams		
- trusses / rafters		
- girder trusses		
- hips		
- truncated girders		
- saddle trusses		
- creeper rafters		
- binders		
Support of fly rafters		
Bearer / joist sizes, spacings and grades		
Tie down / fixing of bearers / joists		
Bridging of joists (if required)		

**OTHER COMMENTS:**

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**I, ..... HEREBY CERTIFY THAT, AT THE TIME OF INSPECTION, ALL WORK INSPECTED WAS GENERALLY IN COMPLIANCE WITH THE APPROVED DRAWINGS AND SPECIFIC CONDITIONS OF APPROVAL, EXCEPT AS NOTED ABOVE (IF APPLICABLE).**

INSPECTOR'S SIGNATURE ..... DATE .....

**COUNCIL USE ONLY**

<b>ACTION</b>		
Approval Notice required & forwarded		<i>Where -</i>
Defect Notice required & forwarded		<i>Where -</i>
Discussed item/s from Inspection		<i>With whom -</i>
Reinspection required		
Amended drawings / certification required		
<b>CAN WORK PROCEED?</b>		

APPROVED / NOT APPROVED

BUILDING CERTIFIER'S SIGNATURE ..... DATE .....

## ATTACHMENT 2

### 228 Appeals to tribunal or P&E Court

- (1) Schedule 1 states —
  - (a) matters that may be appealed to —
    - (i) either a tribunal or the P&E Court; or
    - (ii) only a tribunal; or
    - (iii) only the P&E Court; and
  - (b) the person —
    - (i) who may appeal a matter (the *appellant*); and
    - (ii) who is a respondent in an appeal of the matter; and
    - (iii) who is a co-respondent in an appeal of the matter; and
    - (iv) who may elect to be a co-respondent in an appeal of the matter.
- (2) An appellant may start an appeal within the appeal period.
- (3) The *appeal period* is —
  - (a) for an appeal by a building advisory agency — 10 business days after a decision notice for the decision is given to the agency; or
  - (b) for an appeal against a deemed refusal — at any time after the deemed refusal happens; or
  - (c) for an appeal against a decision of the Minister, under chapter 7, part 4, to register premises or to renew the registration of premises — 20 business days after a notice is published under section 269(3)(a) or (4); or
  - (d) for an appeal against an infrastructure charges notice — 20 business days after the infrastructure charges notice is given to the person; or
  - (e) for an appeal about a deemed approval of a development application for which a decision notice has not been given — 30 business days after the applicant gives the deemed approval notice to the assessment manager; or
  - (f) for any other appeal — 20 business days after a notice of the decision for the matter, including an enforcement notice, is given to the person.

*Note* — See the P&E Court Act for the court's power to extend the appeal period.
- (3) Each respondent and co-respondent for an appeal may be heard in the appeal.
- (4) If an appeal is only about a referral agency's response, the assessment manager may apply to the tribunal or P&E Court to withdraw from the appeal.
- (5) To remove any doubt, it is declared that an appeal against an infrastructure charges notice must not be about —
  - a) the adopted charge itself; or
  - b) for a decision about an offset or refund —
    - (i) the establishment cost of trunk infrastructure identified in a LGIP; or
    - (ii) the cost of infrastructure decided using the method included in the local government's charges resolution.





BA 09 20/21  
JLB  
A722097

SITE PLAN  
SCALE 1:500

BUILDER DETAILS  
**BRAD GENTLE**  
LOT 16 BRUMBY DRIVE CHARLEVILLE QLD 4470  
0428 580 804  
QBCC LIC. NO. 700332

CLIENT DETAILS  
**EDWARD TRUSS**  
31 WINCHU STREET  
QUILPIE 4480  
0477 135 668

PROJECT DETAILS  
PROPOSED BUILD UNDER EXISTING HIGH-SET DWELLING  
29-31 WINCHU STREET  
QUILPIE QLD 4480  
LOT 48/Q6803

REV	DESCRIPTION	DATE
B	ISSUED FOR COUNCIL	14/03/2021

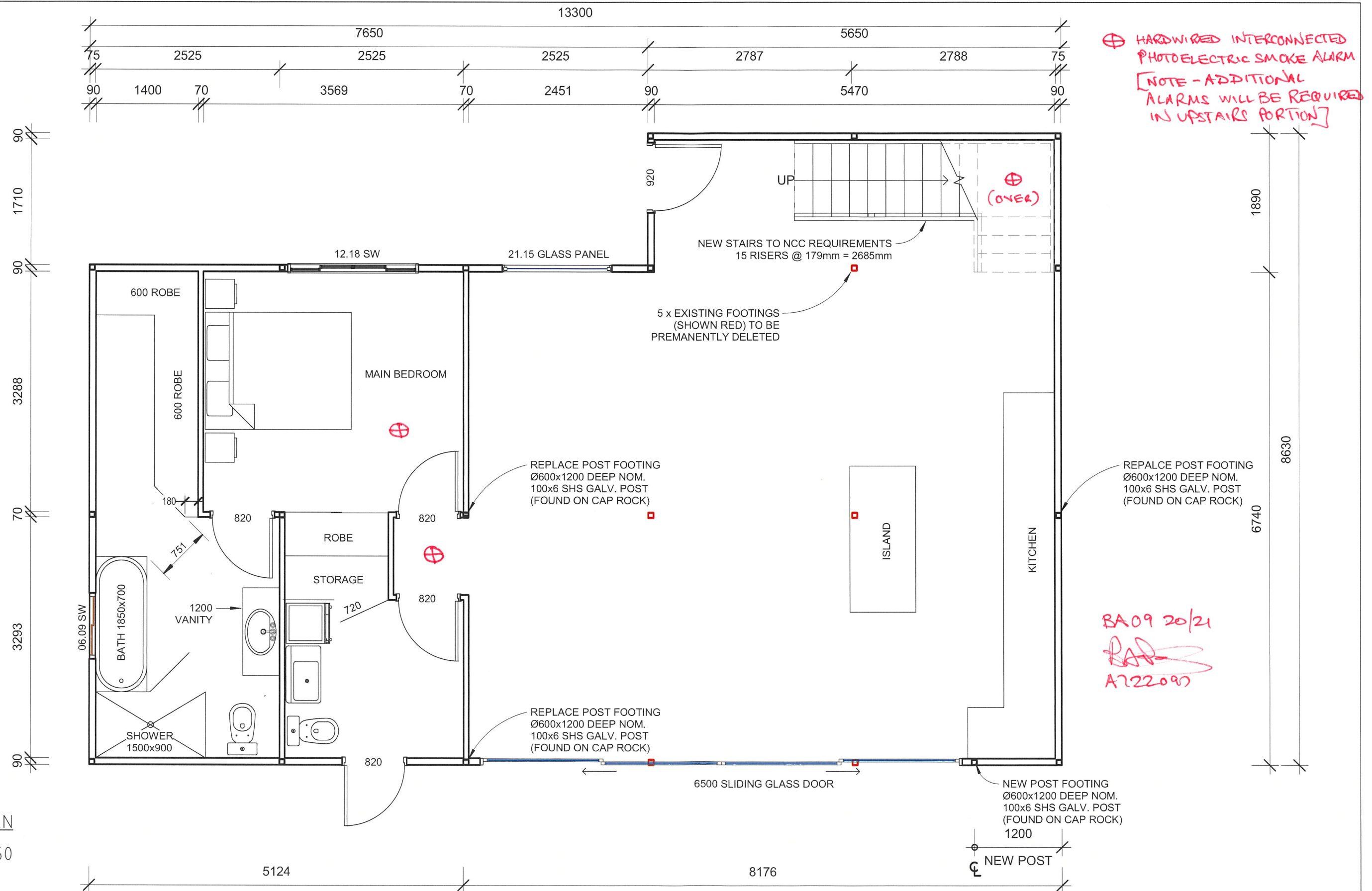
## 29-31 WINCHU STREET SITE PLAN

The design and engineering content shown on this drawing remains the property of JRB Structural Engineering Pty Ltd and shall not be copied, redistributed or reused in anyway without prior written approval from the Company

**JRB STRUCTURAL ENGINEERING**  
STRUCTURAL ANALYSIS, ASSESSMENT & DESIGN  
JRB STRUCTURAL ENGINEERING PTY LTD  
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ABN: 44 167 847 887

PROJECT NUMBER	21-013
DATE	14 MAR 2021
DRAWN BY	J. BARTON
APPROVED BY	J. BARTON
SHEET NUMBER	1
	OF 7 SHEETS
SCALE	SIZE A3 REV. B



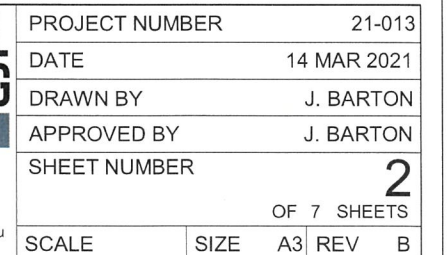


SCALE 1:50

CLIENT DETAILS  
**EDWARD TRUSS**  
31 WINCHU STREET  
QUILPIE 4480  
0477 135 668

REV	DESCRIPTION	DATE
B	ISSUED FOR COUNCIL	14/03/2021

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EXTERNAL WALL FRAMING

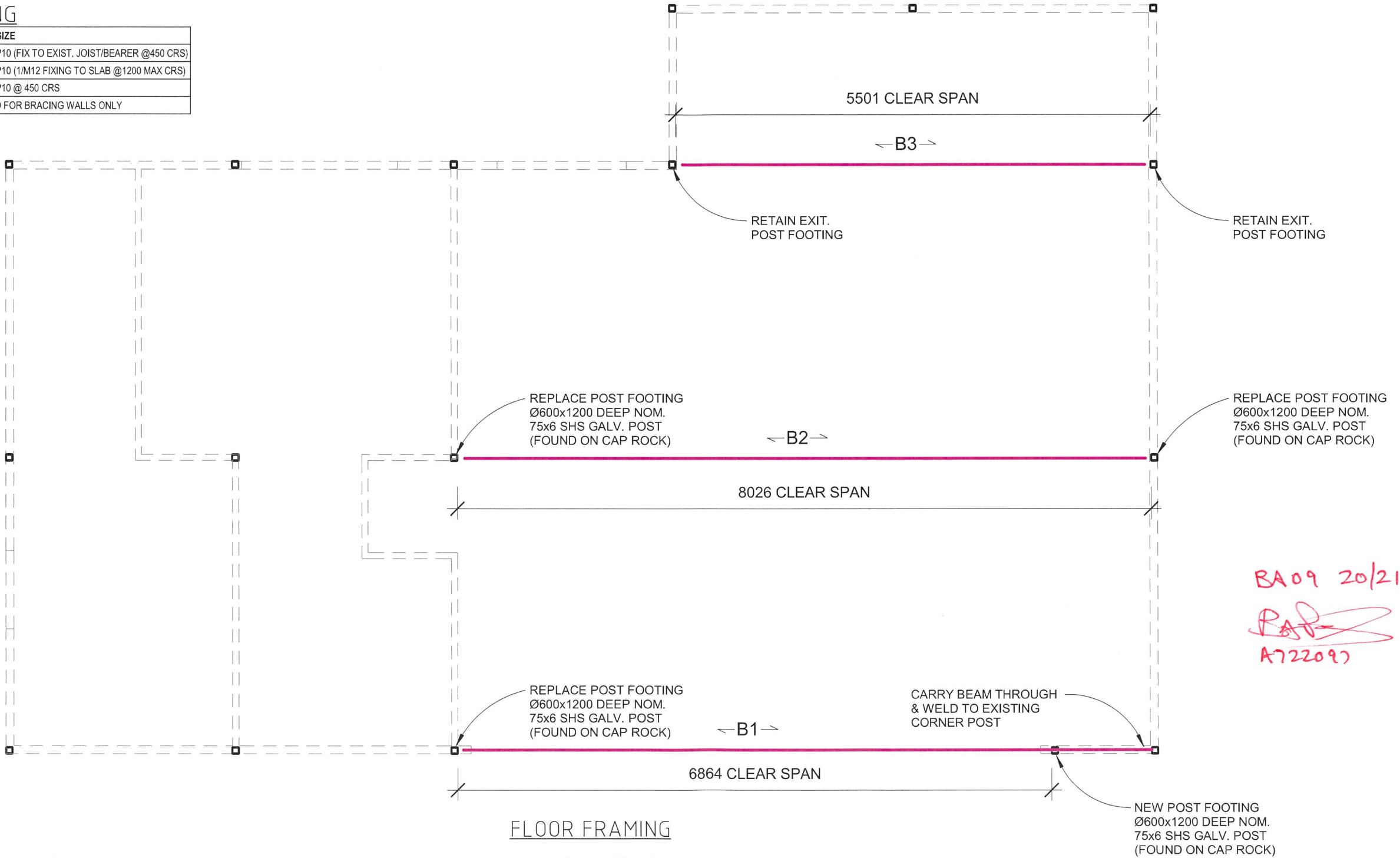
TAG	MEMBER SPEC	MEMBER SIZE
	TOP PLATE	90x45 MGP10 (FIX TO EXIST. JOIST/BEARER @450 CRS)
	BOTTOM PLATE	90x45 MGP10 (1/M12 FIXING TO SLAB @1200 MAX CRS)
	STUDS	90x45 MGP10 @ 450 CRS
	HOLD DOWNS	MATCH TOP FLOOR

INTERNAL WALL FRAMING

TAG	MEMBER SPEC	MEMBER SIZE
	TOP PLATE	70x45 MGP10 (FIX TO EXIST. JOIST/BEARER @450 CRS)
	BOTTOM PLATE	70x45 MGP10 (1/M12 FIXING TO SLAB @1200 MAX CRS)
	STUDS	70x45 MGP10 @ 450 CRS
	HOLD DOWNS	REQUIRED FOR BRACING WALLS ONLY

FLOOR FRAMING SCHEDULE

TAG	MEMBER SPEC	MEMBER SIZE
B1	NEW BEARER	310UB32.0 GRADE 300 (SINGLE SPAN)
B2	NEW BEARER	310UB46.2 GRADE 300 (SINGLE SPAN)
B3	NEW BEARER	250UB31.4 GRADE 300 (SINGLE SPAN)



FLOOR FRAMING

SCALE 1:50

29-31 WINCHU STREET  
FLOOR STRENGTHENING

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ENGINEERING**

STRUCTURAL ANALYSIS, ASSESSMENT & DESIGN

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PROJECT NUMBER	21-013
DATE	14 MAR 2021
DRAWN BY	J. BARTON
APPROVED BY	J. BARTON
SHEET NUMBER	3
OF 7 SHEETS	
SCALE	SIZE A3 REV B

BUILDER DETAILS  
**BRAD GENTLE**  
LOT 16 BRUMBY DRIVE CHARLEVILLE QLD 4470  
0428 580 804  
QBCC LIC. NO. 700332

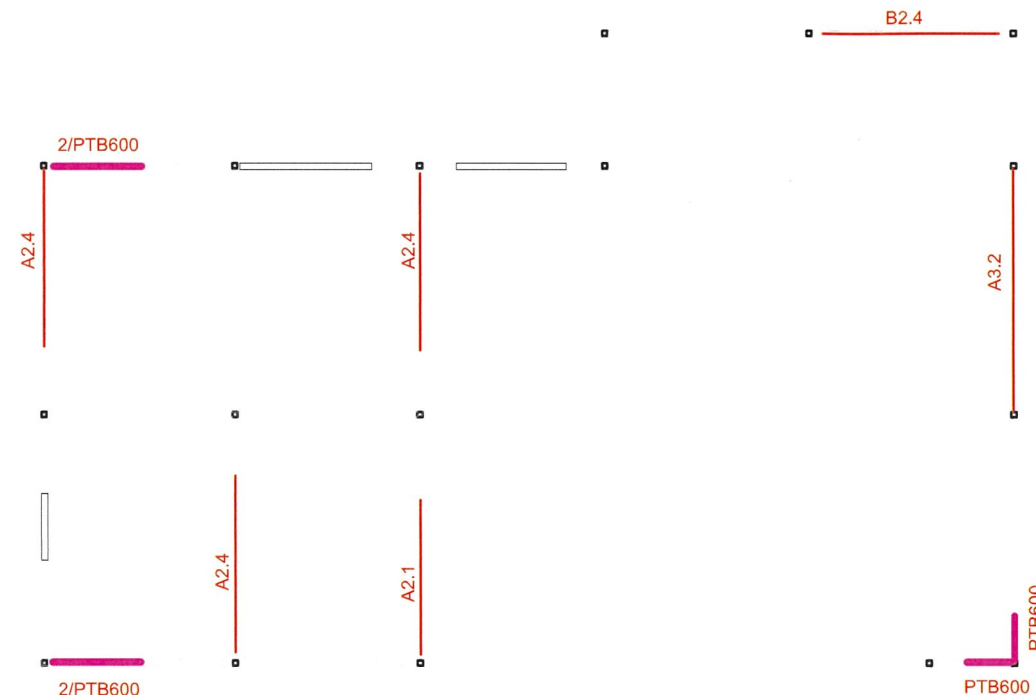
CLIENT DETAILS  
**EDWARD TRUSS**  
31 WINCHU STREET  
QUILPIE 4480  
0477 135 668

PROJECT DETAILS  
PROPOSED BUILD UNDER EXISTING HIGH-SET DWELLING  
29-31 WINCHU STREET  
QUILPIE QLD 4480  
LOT 48/Q6803

REV	DESCRIPTION	DATE
B	ISSUED FOR COUNCIL	14/03/2021



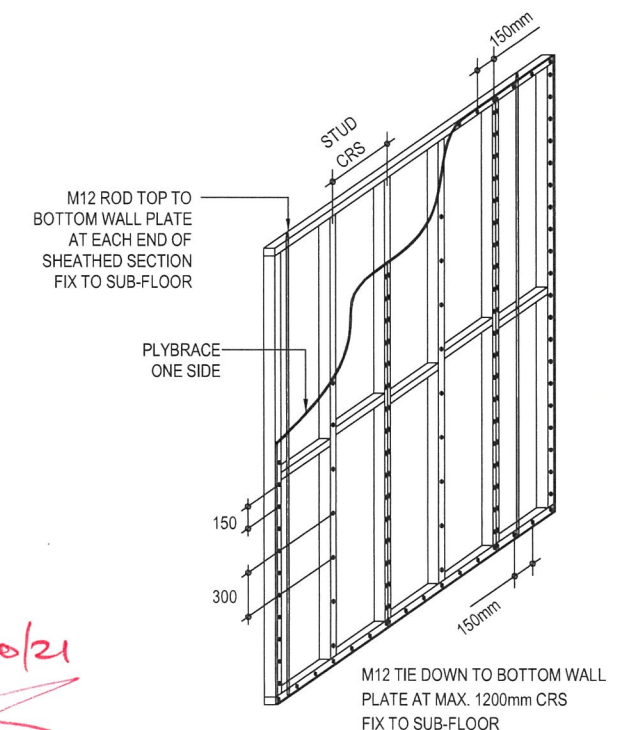
N3	REQUIRED = 80 kN
	PROVIDED = 92.8 kN
B	REQUIRED = 59 kN
	PROVIDED = 73.9 kN



**BRACING PLAN**  
SCALE 1:100

BRACING SPECIFICATIONS	
MEMBER LABEL	SPECIFICATION REQUIREMENTS
PLYWOOD GRADE	F27 x 4.0mm THICK. FOR 450mm STUD SPACING F14 x 4.0mm THICK. FOR 450mm STUD SPACING F11 x 6.0mm THICK. FOR 450mm STUD SPACING FACE GRAIN VERTICAL AND HORIZONTAL
FASTENERS SPACING	MAX. 150mm TOP AND BOTTOM WALL PLATE MAX. 150mm VERTICAL EDGES & JOINTS MAX. 300mm INTERMEDIATE STUDS
NAIL SPECIFICATION	SHEATHED PANELS ARE TO BE NAIL TO TIMBER FRAMES WITH MIN. 30 x 2.8 Ø FLAT HEAD NAILS OR EQUIVALENT TO MANUFACTURER SPEC.
TIE DOWN / SHEATHED	SHEATHED PANELS ARE TO BE CONNECTED TO SUBFLOOR BY MINIMUM 13kN TIE DOWN EVERY 1200mm BETWEEN RODS
MAX. BRACE CAPACITY	6.4 kN/m (PER LINEAR METRE) MAXIMUM PERMISSIBLE WALL HEIGHT 2700mm MORE THAN 2700mm WALL HEIGHT FACTOR 0.8

**PTB600** DENOTES 600mm WIDE POWER TRUSS  
INSTALLED AS PER MANF. SPECIFICATIONS  
REFER [www.powertruss.com.au](http://www.powertruss.com.au)



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A722097

### TYPICAL BRACING DETAIL

NTS  
RACKING CAPACITY = 6.4 kN/m  
REFER AS1684.2 T8.18(h) METHOD A  
REFER PLAN FOR BRACING LENGTH  
NOMINATED AS: **B1.2**  
(FOR 1.2m BRACING WALL)

BUILDER DETAILS	
<b>BRAD GENTLE</b>	
LOT 16 BRUMBY DRIVE CHARLEVILLE QLD 4470	
0428 580 804	
QBCC LIC. NO. 700332	
CLIENT DETAILS	
<b>EDWARD TRUSS</b>	
31 WINCHU STREET	
QUILPIE 4480	
0477 135 668	

PROJECT DETAILS		
PROPOSED BUILD UNDER EXISTING HIGH-SET DWELLING		
29-31 WINCHU STREET		
QUILPIE QLD 4480		
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REV	DESCRIPTION	DATE
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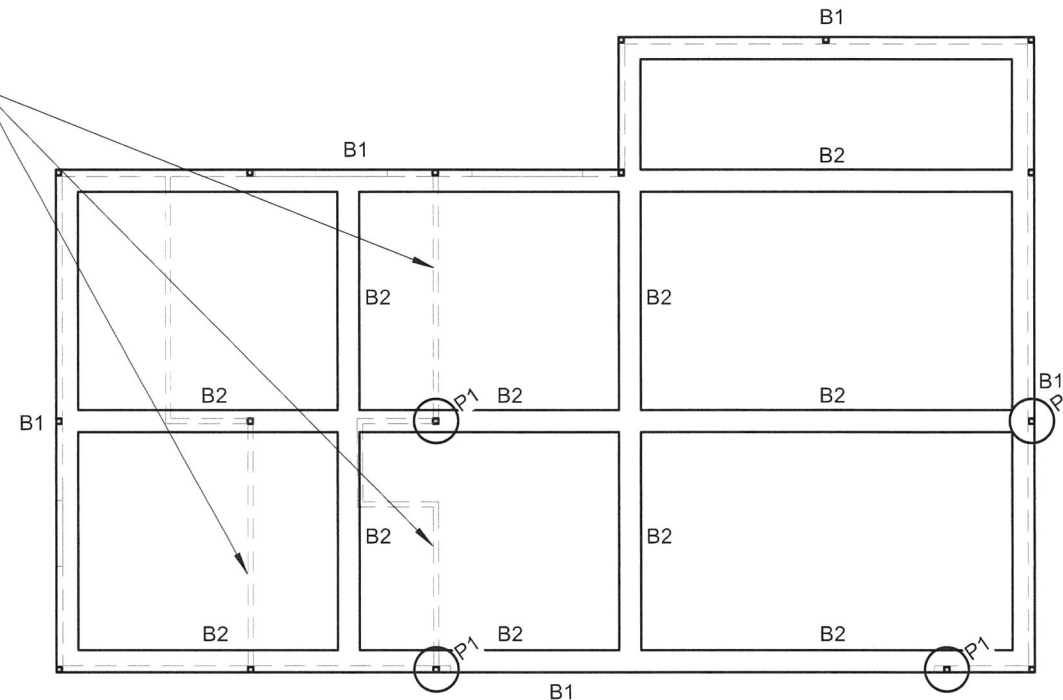
## 29-31 WINCHU STREET BRACING DETAILS

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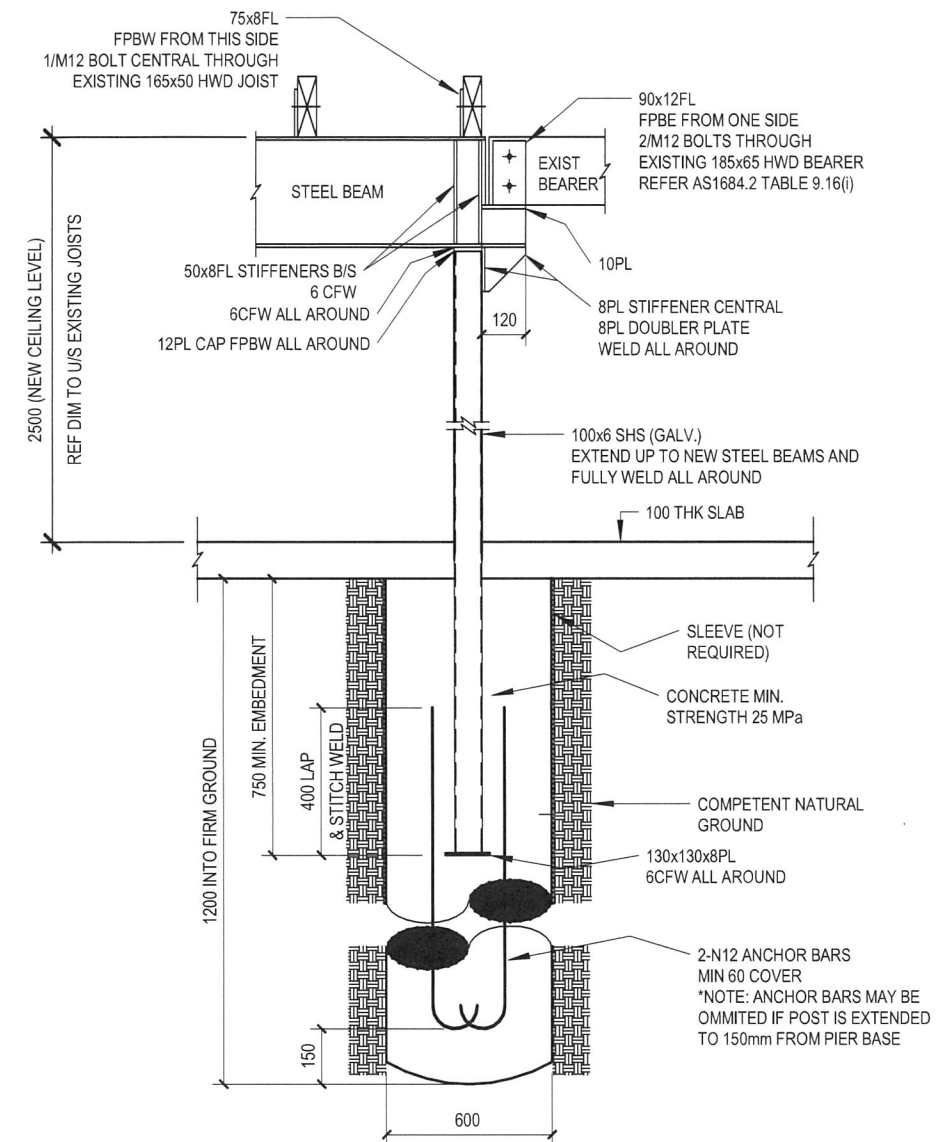
PROJECT NUMBER	21-013
DATE	14 MAR 2021
DRAWN BY	J. BARTON
APPROVED BY	J. BARTON
SHEET NUMBER	4
OF 7 SHEETS	
SCALE	SIZE A3 REV B

LOCALLY THICKEN SLAB  
300 WIDE x 150 DEEP  
UNDER BRACING WALLS



FOOTING SETOUT PLAN

SCALE 1:100



TYPICAL POST FOOTING 'P1' DETAIL

NTS

BA09 20/21  
RAB  
A722097

**BUILDER DETAILS**  
**BRAD GENTLE**  
LOT 16 BRUMBY DRIVE CHARLEVILLE QLD 4470  
0428 580 804  
QBCC LIC. NO. 700332

**CLIENT DETAILS**  
**EDWARD TRUSS**  
31 WINCHU STREET  
QUILPIE 4480  
0477 135 668

**PROJECT DETAILS**  
PROPOSED BUILD UNDER EXISTING HIGH-SET DWELLING  
29-31 WINCHU STREET  
QUILPIE QLD 4480  
LOT 48/Q6803

REV	DESCRIPTION	DATE
B	ISSUED FOR COUNCIL	14/03/2021

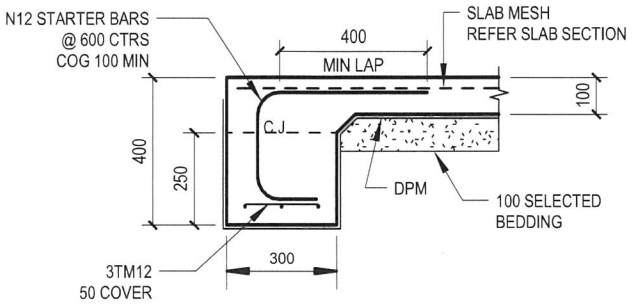
## 29-31 WINCHU STREET FOOTING PLAN

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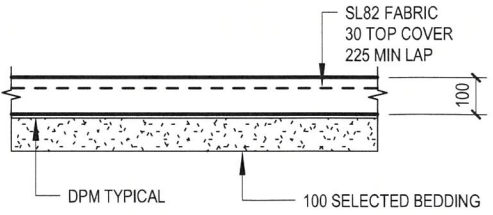
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PROJECT NUMBER	21-013
DATE	14 MAR 2021
DRAWN BY	J. BARTON
APPROVED BY	J. BARTON
SHEET NUMBER	5
SCALE	SIZE A3 REV B

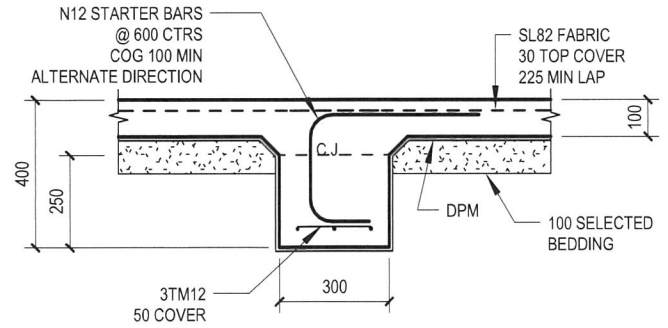




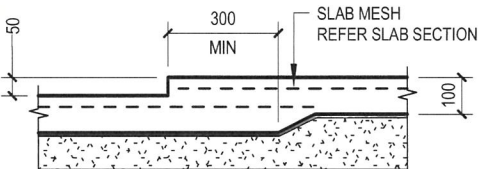
**B1 EDGE BEAM**



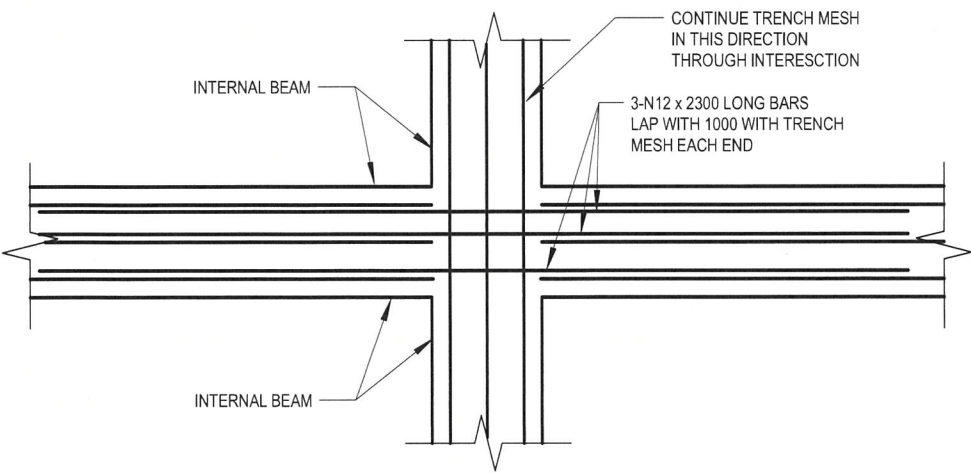
**TYPICAL SLAB SECTION**



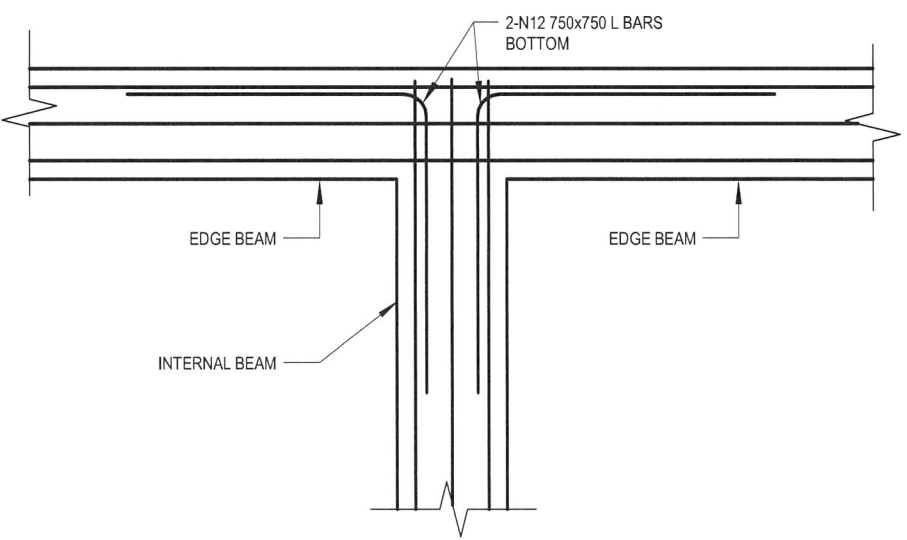
**B2 INTERNAL BEAM**



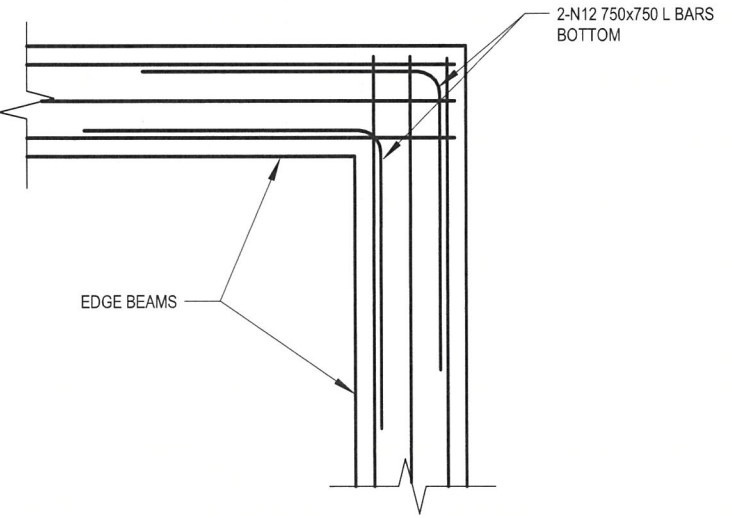
**SLAB STEP-DOWN**



**PLAN AT "X" INTERSECTION**



**PLAN AT "T" INTERSECTION**



**PLAN AT CORNER**

BA09 20/21  
PAB  
A722097

<b>BUILDER DETAILS</b> <b>BRAD GENTLE</b> LOT 16 BRUMBY DRIVE CHARLEVILLE QLD 4470 0428 580 804 QBCC LIC. NO. 700332	<b>PROJECT DETAILS</b> PROPOSED BUILD UNDER EXISTING HIGH-SET DWELLING 29-31 WINCHU STREET QUILPIE QLD 4480 LOT 48/Q6803	<b>29-31 WINCHU STREET</b> <b>M-D FOOTING DETAILS</b>	<b>STRUCTURAL ENGINEERING</b> STRUCTURAL ANALYSIS, ASSESSMENT & DESIGN JRB STRUCTURAL ENGINEERING PTY LTD JACOB BARTON CPEng, RPEQ #14310 PO BOX 685, CH ARLEVILLE QLD 4470 PH: 0418 987 267 E: jacob.barton@jrbse.com.au ABN: 44 167 847 887	PROJECT NUMBER 21-013													
<b>CLIENT DETAILS</b> <b>EDWARD TRUSS</b> 31 WINCHU STREET QUILPIE 4480 0477 135 668	<table border="1"><thead><tr><th>REV</th><th>DESCRIPTION</th><th>DATE</th></tr></thead><tbody><tr><td>B</td><td>ISSUED FOR COUNCIL</td><td>14/03/2021</td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table>			REV	DESCRIPTION	DATE	B	ISSUED FOR COUNCIL	14/03/2021								
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B	ISSUED FOR COUNCIL	14/03/2021															
			DRAWN BY J. BARTON														
			APPROVED BY J. BARTON														
			SHEET NUMBER 6														
			OF 7 SHEETS														
			SCALE SIZE A3 REV B														

Ordinary Meeting of Council Friday 9 July 2021

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Page 190



STRUCTURAL STEEL WORK NOTES.

- 1. ALL STEELWORKS AND ERECTIONS SHALL BE IN ACCORDANCE WITH AS4100, AS1252, AS1554 AND RELEVANT DOCUMENTS MENTIONED THEREIN U.N.O.
- 2. ALL STEELWORKS AND ERECTION SHOULD BE BRACED ADEQUATELY DURING ERECTIONS FOR ADVERSE LOADING, WIND & CONSTRUCTION.
- 3. ALL FABRICATIONS SHOULD BE IN ACCORDANCE WITH:
  - AS 3670 - PART 1 GENERAL.
  - AS 1163 - STEEL HOLLOW SECTIONS.
  - AS 1554 - STRUCTURAL STEEL WELDING CODE
- 4. ALL STRUCTURAL STEEL SECTIONS MUST BE A MINIMUM GRADE OR MATERIALS OF U.N.O.
  - GRADE 300 FOR HOT ROLLED SECTION
  - GRADE 350 FOR STEEL HOLLOW SECTION
  - GRADE 450 FOR COLD FORMED STEEL
- 5. ALL BOLTS SHALL BE COMMERCIAL GRADE 4.6/S, 8.8/S OR 8.8/TF GALVANISED AND SHOULD BE IN ACCORDANCE WITH AS1111, AS1252, AS1214 AND RELEVANT DOCUMENTS MENTIONED THEREIN U.N.O.
- 6. SUFFICIENT WASHER SHOULD BE PROVIDED UNDER ALL BOLT CONNECTIONS AND UNDER ALL STRUCTURAL PURPOSE NUTS AND PROVIDE LOAD INDICATING WASHER TO HIGH STRENGTH BOLTS AS REQUIRED IN ACCORDANCE WITH AS1511.
- 7. ALL PLATE CONNECTIONS AND WELDING SHOULD BE AS SPECIFIED UNLESS OTHERWISE NOTED
  - ALL WELDING SHOULD BE 6.0mm CONTINUOUS FILLET TO FULL PERIMETER AT CONTACT (E48XX GP OR SP) U.N.O. TO AS1544.
  - BUTT WELDS SHALL BE DONE BY QUALIFIED TRADE PERSON AND SHOULD BE COMPLETE PENETRATION IN ACCORDANCE TO AS1554
  - ALL SQUARE EDGES SHOULD BE ROUNDED OF TO A 2.0mm RADIUS OR GREATER TO SUIT.
  - HAND WELD HAVING IRREGULARITY BEDS AND SHARP EDGES SHOULD BE GROUND SMOOTH TO MANUFACTURER SPECIFICATION.
  - ALL CLEATS, BRACKETS, STIFFENERS SHOULD BE MINIMUM OF 6.0mm PLATE U.N.O.
  - ALL END PLATES TO HOT ROLLED SECTIONS SHOULD BE MINIMUM OF 10.0mm AND TO COLD FORMED HOLLOW SECTIONS SHOULD BE MINIMUM OF 6.0mm U.NO.
  - BOLT HOLES CLEARANCE MIN.2.0mm FOR GENERAL CONNECTION.
  - HOLD-DOWN BOLTS CLEARANCE MIN. 4.0mm
  - ALL CONNECTIONS SHOULD HAVE MINIMUM OF 2-M16 BOLTS PER CONNECTIONS U.N.O.
  - DAMAGED RUSTY AREAS TO BE PREPARED IN ACCORDANCE TO AS1627.2.
- 8. ALL JOINTS, CONNECTIONS AND SECTIONS REQUIRE ON SITE WELDING TO BE FREE FROM PAINT UNTIL WELDING COMPLETED AND CLEANED PROPERLY AND SURFACE FINISHED & PAINTED TO MANUFACTURER RECOMMENDATIONS.
- 9. PLATE TO PLATE BOND OR PLATE MATING SURFACES TO BE UNPAINTED AND SHOULD HAVE RELIABLE FRICTION RESISTANCE IN ACCORDANCE TO AS4100.
- 10. ALL BATTENS, PURLINS, GIRTS AND ACCESSORIES SHOULD BE COLD-FORMED ROLLED SECTIONS AND TO MANUFACTURER SPECIFICATIONS.

STRUCTURAL FABRICATION NOTES:

- 1. ALL STRUCTURAL STEEL, COMPONENT, FRAME, MEMBER AND CONNECTIONS IN EXTERNAL ENVIRONMENT AND WEATHER EXPOSED SHOULD BE GALVANISED TO SUIT CONDITIONS OR PAINTED/TREATED TO SUIT SALT WATER OR CONSTANT WATER EXPOSURE.
- 2. ALL SURFACE MUST BE CLEANED, FREE FROM RUST, GREASE OR DEBRIS BEFORE APPLY FINISHING.
- 3. ALL PAINTS AND SURFACE FINISHES SHOULD BE PREPARED AND APPLIED TO MANUFACTURER SPECIFICATION AND RECOMMENDATIONS.
- 4. ALL PROTECTION FINISHES TO STEEL WORK SHALL BE IN ACCORDANCE TO AUSTRALIAN STANDARD AS2312.
- 5. PROVIDE 3.0mm CAP PLATE WELDED TO ALL HOLLOW SECTION ENDS.

TIMBER FRAME NOTES.

- 1. ALL WORK SHOULD BE CARRIED STRICTLY IN ACCORDANCE TO RESIDENTIAL TIMBER FRAME CONSTRUCTION STANDARD TO AS1684.
- 2. ALL TIMBER FRAME TO BE TREATED AND PROVIDE TERMITE PROTECTIONS TO MANUFACTURER SPECIFICATION.
- 3. STRUCTURAL TIMBER SHALL BE MINIMUM MGP12 OR F14 U.N.O.
- 4. JOINT GROUP AS PER AUSTRALIAN STANDARD AS1684 SHALL BE JD4 OR J2.
- 5. DURABILITY CLASSIFICATION:
  - IN GROUND CONTACT SHALL BE CLASS 1
  - ABOVE GROUND AND WEATHER EXPOSED SHALL BE CLASS 1 OR 2
  - INTERIOR USE, DRY AND PROTECTED SHALL BE CLASS 3 & 4
- 6. BOLT CONNECTION CLEAR DISTANCE:
  - EDGE DISTANCE MINIMUM 6 TIMES BOLT DIAMETER
  - END DISTANCE MINIMUM 6 TIMES BOLT DIAMETER
  - BOLT SPACING MINIMUM 5 TIMES BOLT DIAMETER.

DESIGN LOADING TO AS1170 & AS1684.2 :

- 1. BUILDING CLASS (RESIDETIAL) - 1a
- 2. SITE WIND CONDITION
  - REGION - A (N3)
  - Mz,cat - 0.90
  - MS - 0.90
  - MT - 0.90
  - MD - 1.00
  - TC - 2.00
  - WIND SPEED ULTIMATE - 50 m/s
  - WIND SPEED SERVICEABILITY - 32 m/s
  - LIVE LOAD ON ROOF - 0.25 kPa
  - LIVE LOAD ON INTERNAL FLOOR - 1.50 kPa
  - LIVE LOAD ON VERANDAH/DECK - 2.00 kPa

B.C.A AND CONSTRUCTION NOTES:

- 1. REFER TO B.C.A PART 3.13 & AS3660 FOR TERMITE PROTECTION AND REQUIREMENTS.
- 2. REFER TO B.C.A CLAUSE 3.4.1 FOR SUB FLOOR VENTILATION REQUIREMENTS AND SHOULD BE MINIMUM OF 300mm CLEARANCE FROM UNDER SIDE OF BEARER. NOT APPLICABLE FOR BUSH FIRE AREA RISK LEVEL 1 AND MEDIUM.
- 3. REFER TO B.C.A PART 3.6 AND AS1288 FOR WINDOW, DOOR AND ALL GLAZING OPENING INSTALLATION AND REQUIREMENTS.
- 4. REFER TO B.C.A CLAUSE 3.7.2 & AS 3786 FOR SMOKE DETECTOR INSTALLATION AND REQUIREMENTS.
- 5. REFER TO B.C.A CLAUSE 3.8.1 FOR WET AREAS WATERPROOFING REQUIREMENTS.
- 6. REFER TO B.C.A CLAUSE 3.8.5 FOR ALL MECHANICAL OR NATURAL VENTILATION CONSTRUCTION AND INSTALLATION REQUIREMENTS.
- 7. REFER TO B.C.A CLAUSE 3.9.1 FOR STAIRS, STAIR WAYS AND STEPS CONSTRUCTION AND INSTALLATION REQUIREMENTS.
- 8. REFER TO B.C.A CLAUSE 3.9.2 AND LOCAL COUNCIL REGULATIONS FOR BALUSTRADE/HANDRAIL CONSTRUCTION AND INSTALLATION AND REQUIREMENTS.
- 9. ALL DOORS TO ENCLOSED SANITARY SECTION TO HAVE LIFT OFF HINGES, OPEN OUTWARDS OR BE SLIDING DOORS, UNLESS THERE IS AT LEAST 1.2m BETWEEN CLOSET PAN WITHIN THE SANITARY COMPARTMENT AND THE NEAREST PART OF THE DOORWAY.

CONCRETE NOTES.

- 1. ALL CONCRETE WORKS AND CONSTRUCTIONS SHOULD BE IN ACCORDANCE TO AS3600, B.C.A & ALL RELEVANT DOCUMENTS MENTIONED THEREIN.
- 2. SHOULD NOT MAKE ANY HOLES, EMBEDMENTS OR CHASES ON CONCRETE UNLESS SHOWN ON DRAWINGS WITHOUT ANY PRIOR APPROVAL FROM ENGINEERS.
- 3. CONCRETE SPECIFICATIONS SHALL BE
  - GRADE F'c 25 & 32 MPa MIN. U.N.O.
  - SLUMP MINIMUM 80 U.N.O.
  - MAXIMUM AGGREGATE SIZE 20mm.
  - MAXIMUM DRY SHRINKAGE 600 USTRAIN.
  - NO ADMIXTURES USED.
  - CONSOLIDATE AND COMPACTED BY VIBRATIONS
  - CEMENT SHOULD BE PORTLAND TYPE A TO AS1315.
- 4. REINFORCEMENT SHOULD BE SUPPORTED BY APPROVED BAR CHAIRS, SUPPORT, SPACERS AND REINFORCING SHOULD BE IN CORRECT POSITION DURING CONCRETE POURING.
- 5. ALL REINFORCEMENT YIELD STRENGTH GRADE SHALL BE MIN. 500MPa FOR 'N' TYPE BARS AND 250MPa FOR 'Y' TYPE BARS. ALL REINFORCEMENT SHOULD COMPLY WITH AS4671 REINFORCING MATERIAL.
- 6. REINFORCING SPLICES AND LAPS UNLESS NOTES OTHERWISE SHOULD BE
  - N12 - 600mm
  - N16 - 800mm
  - N20 - 900mm
  - N24 - 1000mm
  - FABRIC - TO MANUFACTURER REQUIREMENTS U.N.O.
- 6. MINIMUM COVER TO REINFORCEMENT UNLESS NOTES OTHERWISE SHOULD BE
  - FOOTINGS : 50mm.
  - GROUND SLABS : 30mm TOP & 40 BOTTOM.
  - SUSPENDED SLAB : 30mm TOP & BOTTOM
  - BEAMS AND COLUMNS : 40mm TOP & BOTTOM
- 7. WELDING OF REINFORCING IS NOT PERMITTED UNLESS SHOWN ON DRAWINGS OR OBTAIN PRIOR APPROVAL FROM THE ENGINEER.
- 8. CONSTRUCTION JOINTS SHALL BE SCABBLED, CLEANED & COATED WITH A LAYER OF MORTAR CONTAINS 2 PARTS CEMENT TO 1 PART SAND.
- 9. CONTROL JOINTS SHALL BE CONSTRUCTED AS SHOWN. SAW CUTTING SHALL BE CARRIED OUT WITHIN 24 HOURS OF THE CONCRETE HARDENING AND REINFORCING SHALL BE CONTINUOS OR CUT AS SPECIFIED.
- 10. ALL CONCRETE SHOULD BE PROVIDED BY LICENSED MANUFACTURER IN ACCORDANCE TO AS3600.
- 11. TESTING AND SAMPLING CYLINDERS SHOULD BE PREPARED BY QUALIFIED SUPERINTENDENT AND STRICTLY CARRIED OUT AND TESTED BY APPROVED AUTHORITY IN ACCORDANCE TO AS3600.
- 12. ADDITIVES SHALL NOT BE USED WITHOUT THE PRIOR APPROVAL FROM ENGINEER.
- 13. CONCRETE CURING TO BE DONE IN ACCORDANCE WITH AS3600 SECTION 19.
- 14. ALL SUSPENDED SLAB AND BEAM SHOULD BE PROPPED CORRECTLY AND FORMWORK SHOULD BE DESIGN BY QUALIFIED ENGINEER.
- 15. ALL CONCRETE EDGES TO BE CHAMFERED AND PROVIDE DRIP GROOVE TO BOTTOM OF ALL EXTERNAL FLOOR SLAB.
- 16. ENSURE ALL CONCRETE CURED ADEQUATELY TO AS3600 AND NO PART OF STRUCTURE, SLAB OR BEAM TO BE OVERSTRESSED DURING CONSTRUCTIONS

BA 09 20/21  
A722092

WALL SCHEDULE / SPECIFICATION NOTES:

- 1. ALL TIMBER STUD & ROOF TRUSSES FABRICATION/ERECTION AND CONSTRUCTION GENERALLY IN ACCORDANCE TO AS1684 AND AS1720. FOR PREFAB TIMBER FRAME, MANUFACTURER TO PROVIDE CERTIFICATION.
- 2. LINTELS AND JAMB STUDS SHOULD BE REFERRED FROM APPROPRIATE TABLE ON AS1684.2 FOR DESIGN WIND LOAD CATEGORY.
- 3. TIE DOWN WASHERS TO BE MIN. 50x50x3.0mm FOR M12 AND MIN. 65x65x5.0mm FOR M16.
- 4. ANY SUBSTITUTION TO ANCHORS MUST HAVE SAME OR APPROVED EQUIVALENT SPECIFICATION OR REQUIREMENTS.
- 5. PROVIDE DOUBLE JOIST UNDER LOAD BEARING WALL AND BLOCKING TO UNDER ALL BRACING AND LOAD BEARING WALL.

29-31 WINCHU STREET  
PROJECT NOTES

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STRUCTURAL  
ENGINEERING

STRUCTURAL ANALYSIS, ASSESSMENT & DESIGN

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ABN: 44 167 847 887

PROJECT NUMBER				21-013			
DATE				14 MAR 2021			
DRAWN BY				J. BARTON			
APPROVED BY				J. BARTON			
SHEET NUMBER				7			
				OF 7 SHEETS			
SCALE		SIZE		A3	REV	B	



# Strategic Decision Report

Governance

## 14.2 (07/21) – Building Application for Deck Extensions to Dwelling

IX: 211574

Author: CEO Justin Hancock

### PURPOSE:

Quilpie Shire Council have received a Building Application BA10 20/21 for Deck Extension to Dwelling, 6 Brolga Street, Quilpie, Lot 908 on Q6802, County of Nickavilla.

### POLICY/LEGISLATION:

*Quilpie Shire Town Planning Scheme 2018*

### CORPORATE PLAN:

Not applicable

### RECOMMENDATION:

*That Council accepts the approval granted for the Building Application BA10 20/21 for deck extension to dwelling, 6 Brolga Street, Quilpie, Lot 908 on Q6802, County of Nickavilla as detailed in the attachments.*

### BACKGROUND:

The Building Application was submitted to Council on 4 June 2021, and forwarded to Council's Certifier Mr Bryan Payne of Brandon & Associates for assessment.

### DISCUSSION:

Refer to the attached Planning Report, and conditions of approval.

### FINANCIAL:

Not applicable

### CONSULTATION:

Nil

### ATTACHMENTS:

Attachment A: Building Permit Decision Notice Approval

Attachment B: Site Plan



# QUILPIE SHIRE COUNCIL

50 Brolga Street  
PO BOX 57  
QUILPIE Q 4480  
Tel: (07) 46560500  
Fax: (07) 46561441

Enq: Lorraine Mathieson

## BUILDING PERMIT

### Decision Notice APPROVAL

*s63(2) Planning Act 2016*

***PLEASE REFER TO SPECIAL CONDITIONS OF APPROVAL ENCLOSED***

**Approval No: BA10 20/21**

**Date: 24/06/21**

**Patrick Eales  
PO Box 246  
Quilpie Q.4480**

re: Application for Deck Extension to Dwelling – Lander  
6 Brolga Street, Quilpie  
Lot 908 on Q6802 County of Nickavilla

Dear Sir/Madam,

I acknowledge receipt of the above application and wish to advise that on the above date, this development application was:

- ☒ *approved in full with conditions.*
- ☐ *approved in part for the following with conditions:*
- N/A

The conditions of this approval are set out in Attachment 1. These conditions are clearly identified to indicate whether they have been imposed by the assessment manager or by a referral agency.

#### 1. Details of the approval

This application is ☐ / is not ☒ taken to have been approved (a deemed approval) under section 64(5) of the *Planning Act 2016*.

The following approval is given:

	<b>Planning Regulation 2017 reference</b>	<b>Development Permit</b>	<b>Preliminary Approval</b>
Carrying out building work assessable under the Building Act 1975	Schedule 9, part 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Development assessable under the planning scheme, a temporary local planning instrument, a master plan or a preliminary approval which includes a variation approval	-	<input type="checkbox"/>	<input type="checkbox"/>
Development on a local heritage place ( <i>other than a Queensland heritage place</i> ) <ul style="list-style-type: none"> <li>– Building work assessable under the <i>Building Act 1975</i></li> <li>– Building work assessable under the planning scheme</li> </ul>	Schedule 10, part 8, division 1, subdivision 1	<input type="checkbox"/>	<input type="checkbox"/>

## 2. Conditions

This approval is subject to the conditions in Attachment 1.

## 3. Further development permits and/or compliance permits

Please be advised that the following additional development and/or compliance permits are required to be obtained before the development can be carried out:

- *Nil*

## 4. Referral agencies

The referral agencies applicable to this application are:

- *Nil*

	<b>For an application involving</b>	<b>Name of Agency</b>	<b>Status</b>	<b>Address</b>
<input type="checkbox"/>	Building work assessed against the Standard Building Regulation (SBR) — required to contain <b>special fire services</b>	Qld Fire and Emergency Services	Advice	PO Box 831 TOOWOOMBA Q 4350
<input type="checkbox"/>	Building work assessed against the Standard Building Regulation (SBR) — required to contain a <b>fire safety system for a budget accommodation building</b>	Qld Fire and Emergency Services	Advice	PO Box 831 TOOWOOMBA Q 4350

## 5. Codes for self-assessable development

The following codes must be complied with for self-assessable development related to the development approved:

- *Nil*

## 6. Other requirements under section 43 of the Planning Regulation

Building work under section 43 (c) of the Planning Regulation:

The classification or proposed classification of the building or parts of the building under the Building Code are as follows:

*Class 1a*

## 7. Approved drawings

The approved drawings and/or documents for this development approval are listed in the following table:

Drawing / Document Number(s)	Drawing / Document Name(s)	Date(s)
	Site Plan	-
	Dimension Site Plan	-
	Elevation	-
	Construction Details	-
	“Steeline” Patio System details (2 sheets)	-

## 8. When approval takes effect

If the application is approved, or approved subject to conditions, approval takes effect from the date the approval is granted or at the conclusion of any appeal.

## 9. Currency period for the approval

The following currency period for the development applies:

- The approved building work is to be substantially commenced within:
  - *twelve (12) months*
 and be completed within:
  - *two (2) years*
 after the development approval takes effect.

## 10. When approval lapses if development not started

This approval will lapse after the above stated currency period. Refer to Section 85 of the Planning Act 2016 for further details.

## 11. Appeal rights

The rights of an applicant to appeal to a tribunal or the Planning and Environment Court against a decision about a development application are set out in chapter 6, part 1 of the *Planning Act 2016*. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the *Planning Act 2016*).

### Appeal by an applicant

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal of all or part of the development application;
- a provision of the development approval;
- the decision to give a preliminary approval when a development permit was applied for;
- a deemed refusal of the development application.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the *Planning Act 2016*.

An applicant may also have a right to appeal to the Development Tribunal. For more information, see schedule 1 of the *Planning Act 2016*.

**Attachment 2** is an extract from the *Planning Act 2016* that sets down the applicant's appeal rights.

Should you have any enquiries in relation to this matter, please do not hesitate to contact this office.

Yours faithfully,



Bryan Payne  
Building Certifier  
Accreditation No. A722097

Justin Hancock  
Assessment Manager

### **Attachment 1 – Conditions of the Approval**

- **General Conditions**
- **Certifier's Conditions**
- **Referral Agency Conditions**
- **Inspections**
- **Certificates**
- **Inspection Check Lists**

### **Attachment 2 – Appeal Rights**

## ATTACHMENT 1

### General Conditions

1. All works are to be carried out in accordance with the approved drawings and specifications and no amendments will be permitted without prior written approval from the Certifier.
2. The approved drawing/s and document/s are to be displayed on the job at all times during construction.
3. It is the responsibility of the builder to determine the location of allotment boundaries and services and that the building setout complies with approved setbacks. **It is recommended that allotment boundaries be verified by a Licensed Surveyor prior to commencement of any building work.**
4. It is also recommended that the applicant check with “Dial Before You Dig” and/or Council for the location of any underground services on the lot and adjoining footpath before commencement of any building work on site.
5. No part of the structure(s) shall be constructed within two (2) metres of any sewer unless otherwise specifically approved by Council.
6. Grade soil under/around the building in such a fashion that water will not enter or pond adjacent to or beneath.
7. The top and toe of any proposed cut and fill are not to be within one metre of any boundary or building. Maximum permissible slope of any embankment is 1 in 1.5. If any of these limits cannot be met, retaining walls will be required. Retaining walls over one metre in height are to be designed by a Registered Professional Engineer (RPEQ).
8. All stormwater shall be directed to street stormwater channels unless otherwise approved. Connection to kerb and channel shall be in rectangular metal conduit cut to match the kerb profile.
9. The Principal Contractor for the works has particular Workplace Health and Safety obligations under the Act. Owners of domestic premises to be constructed are not deemed to be Principal Contractors unless they are in control of the building work, hold an Owner-Builder permit and intend to reside at the premises. Contact your nearest division of Workplace Health and Safety for information.
10. Builders and contractors must not carry out work on a building site that in any way makes or causes audible noise except as and when permitted by the Noise Abatement Act and Regulations.
11. On site toilet facilities shall be provided in accordance with the Environmental Protection (Interim Waste) Regulations.
12. Disposal of asbestos shall be in accordance with requirements of the Environmental Protection Regulations, Workplace Health and Safety Act & Regulations and Council requirements.
13. Structural timbers and timber reveals, jambs & mouldings not chemically treated shall be protected against attack from termites in accordance with BCA Volume 2 Part 3.1.3 and AS3660.
14. Glazing compliance in accordance with AS 1288 and AS2208 is required.
15. Construction of wet area treatments shall be by a licensed person and in accordance with AS3740.
16. The permit does not absolve the building owner of their responsibility to see that the building work is carried out in conformity with the approved drawings and documents. The Certifier or Inspector does not undertake detailed supervision of the builder nor warrant the stability of the structure, for which the designer and builder are entirely responsible.
17. No part of the building may be occupied until a final inspection has been carried out, all required requisitions (if any) have been attended to and a Certificate of Classification (Classes 2 – 9 only) has been issued.



## **Certifier's Conditions**

*All conditions must be completed before final approval.*

### **ADDITIONAL APPROVALS**

- 1. Provide copy of QBCC insurance receipt prior to commencement.**

### **FRAMING AND STRUCTURAL**

- 2. Use "Steeline" Patio System construction details for N3 wind classification and M site soil classification as highlighted in approved drawings.**
- 3. Footing and stump detail is accepted without RPEQ Engineer's certification. Cap end of stump and extend to 150mm from base of footing.**
4. Provide details of proposed decking. Confirm compliance of decking for sufficiency under required 2kPa floor live load for verandahs (greater than normal domestic live load of 1.5kPa).
5. Provide termite treatment as necessary to BCA Volume 2 Part 3.1.3. Install durable notices under kitchen sink and in electrical meter box.

### **FIRE AND SAFETY**

- 6. Install interconnected photoelectric hardwired smoke alarms in accordance with BCA Volume 2 Parts 3.7.5.2 & 3.7.5.3 and current Queensland legislation [Fire Emergency Services (Domestic Smoke Alarms) Amendment Bill 2016] if none are currently existing or if those in place are incorrectly located for requirements prevailing at the time of installation.**
7. Installation of interconnected hard-wired smoke alarms shall comply with BCA Volume 2 Part 3.7.5 and AS3786.
8. Location of smoke alarms close to the centre of bedrooms is recommended, provided compliance with the below is maintained:
  - Smoke alarms must not be placed:
    - i) within 300mm of a corner of a ceiling and a wall;
    - ii) within 300mm of a light fitting;
    - iii) within 400mm of an air-conditioning vent; or
    - iv) within 400mm of the blades of a ceiling fan.

### **SAFE MOVEMENT AND ACCESS**

9. Should the floor level of any part of a landing, verandah, deck or patio be more than 1 metre above ground level, a balustrade complying with BCA Volume 2 Part 3.9.2.3 will be required.
10. Height of deck above ground is shown as 950mm. A balustrade around the perimeter of the deck and stairway recess is strongly recommended.
11. Steps are to comply with BCA Volume 2 Part 3.9.1 and contain even rises.

### **ENERGY EFFICIENCY AND SUSTAINABLE DEVELOPMENT**

12. Energy efficient lighting must be installed to 80% of fixtures, if new lighting is to be installed.

### **SITE PREPARATION**

13. Grade around and under the building so water does not pond or enter beneath.
14. Stormwater from roof downpipes and/or tank overflow pipes is to be dispersed into existing surface drains a minimum of 3 metres from building footings.

## **Referral Agency Conditions**

- N/A

## **Inspection of work**

Refer to Part 6 of the Standard Building Regulation 2006.

### **The following inspections are required**

Inspections are to be carried out at the following stages:

- ☒ **Bored pier** excavations, with reinforcement in place
- ☐ **Footing** excavations, with reinforcement in place
- ☐ **Slab** with reinforcement in place
- ☒ **Frame** before cladding and roof covering is commenced
- ☒ **Final** on completion prior to occupation

Final Inspections will be undertaken by Council's Building Certifier. Please phone our office to arrange this inspection, which will occur on the next occasion the Certifier is available. Ensure all required Certificates from suitably qualified and licensed persons have been lodged with Council prior to a request for a Final Inspection.

Other Inspections detailed above may be undertaken by one of the following methods:

- Self-certification – BSA licensed persons will be permitted to submit certification to Council with respect to works completed to the applicable stage of construction.

Such Certificates should be accompanied by completed Council Inspection Checklists, supporting relevant photographic evidence and the like. Blank Council Inspection Checklists are attached.

It is however recommended that independent inspection by appropriately qualified persons be considered for substantiation of such Certificates.

- Independent inspection – Owner-Builders shall obtain independent inspections and certification by appropriately qualified persons at each of the nominated stages of construction.

These inspections may be undertaken by any BSA licensed person for work within the scope of their Licence, sufficient to submit certification to Council with respect to works completed to the applicable stage of construction.

Such Certificates should be accompanied by completed Council Inspection Checklists, supporting relevant photographic evidence and the like. Blank Council Inspection Checklists are attached.

Photographs or other records verifying as-constructed dimensions, such as footing diameters and depths and the like (excluding work practices), may be validated by a Justice of the Peace and submitted in lieu of inspection of this aspect of the work.

### **The following Certificates are required**

The following Certificates from suitably qualified and licensed persons shall be lodged with Council prior to a request for a Final Inspection:

- Certificate for Electrical Wiring (*if new lighting is to be installed*)
- Certificate for Smoke Alarms (*as/if applicable*)
- Certificate for Footing Inspection (*copy of blank form attached*)
- Certificate for Frame Inspection (*copy of blank form attached*)

## APPROVAL NUMBER .....

OWNER ..... BUILDER .....

INSPECTED BY ..... QUALIFICATIONS/LICENCE .....

INSPECTION DATE ...../...../..... APPROX. TIME .....AM / PM

Ordinary Meeting of Council Friday 9 July 2021

**OTHER COMMENTS:**

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**I, ..... HEREBY CERTIFY THAT, AT THE TIME OF INSPECTION, ALL WORK INSPECTED WAS GENERALLY IN COMPLIANCE WITH THE APPROVED DRAWINGS AND SPECIFIC CONDITIONS OF APPROVAL, EXCEPT AS NOTED ABOVE (IF APPLICABLE).**

INSPECTOR'S SIGNATURE ..... DATE .....

**COUNCIL USE ONLY**

<b>ACTION</b>		
Approval Notice required & forwarded		<i>Where -</i>
Defect Notice required & forwarded		<i>Where -</i>
Discussed item/s from Inspection		<i>With whom -</i>
Reinspection required		
Amended drawings / certification required		
<b>CAN WORK PROCEED?</b>		

APPROVED / NOT APPROVED

BUILDING CERTIFIER'S SIGNATURE ..... DATE .....

# QUILPIE SHIRE COUNCIL



## FRAME INSPECTION

APPROVAL NUMBER .....

SITE ADDRESS .....

OWNER ..... BUILDER .....

INSPECTED BY ..... QUALIFICATIONS/LICENCE .....

INSPECTION DATE ...../...../..... APPROX. TIME .....AM / PM

ITEM	OK	NOTES OR COMMENTS
Approved drawings and special conditions on site		
Layout as approved		
Location and extent of bracing walls		<i>Measured from -</i>
Bracing sheets nailed at correct centres and flush		<i>Measured from -</i>
Straps over external top plate		<i>Measured from -</i>
Internal shear blocks		<i>Measured from -</i>
Check stud and plate sizes and grades		
Check studs beside openings		
Stud support under point loads e.g. girder truss		
Check lintel / beam sizes and grades		
Check lintel size when loaded by girder truss		
Hanging / strutting beams, underpurlins and struts		
Ceiling joists, ceiling and roof battens		
Rafters / trusses layout, sizes and grades		
Cyclone ties / rod tie-down - sides of openings		
- bracing panels		
- beams		
- trusses / rafters		
- girder & saddle trusses		
- hips		
- truncated girders		
- binders		
Support of fly rafters		
Bearer / joist sizes, spacings and grades		
Tie down / fixing of bearers / joists		
Bridging of joists (if required)		
Sub-floor bracing		
Bottom plate is located on the slab		

**OTHER COMMENTS:**

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**I, ..... HEREBY CERTIFY THAT, AT THE TIME OF INSPECTION, ALL WORK INSPECTED WAS GENERALLY IN COMPLIANCE WITH THE APPROVED DRAWINGS AND SPECIFIC CONDITIONS OF APPROVAL, EXCEPT AS NOTED ABOVE (IF APPLICABLE).**

INSPECTOR'S SIGNATURE ..... DATE .....

**COUNCIL USE ONLY**

<b>ACTION</b>		
Approval Notice required & forwarded		<i>Where -</i>
Defect Notice required & forwarded		<i>Where -</i>
Discussed item/s from Inspection		<i>With whom -</i>
Reinspection required		
Amended drawings / certification required		
<b>CAN WORK PROCEED?</b>		

APPROVED / NOT APPROVED

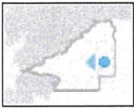
BUILDING CERTIFIER'S SIGNATURE ..... DATE .....

## 229 Appeals to tribunal or P&E Court

- (1) Schedule 1 states —
  - (a) matters that may be appealed to —
    - (i) either a tribunal or the P&E Court; or
    - (ii) only a tribunal; or
    - (iii) only the P&E Court; and
  - (b) the person —
    - (i) who may appeal a matter (the *appellant*); and
    - (ii) who is a respondent in an appeal of the matter; and
    - (iii) who is a co-respondent in an appeal of the matter; and
    - (iv) who may elect to be a co-respondent in an appeal of the matter.
- (2) An appellant may start an appeal within the appeal period.
- (3) The *appeal period* is —
  - (a) for an appeal by a building advisory agency — 10 business days after a decision notice for the decision is given to the agency; or
  - (b) for an appeal against a deemed refusal — at any time after the deemed refusal happens; or
  - (c) for an appeal against a decision of the Minister, under chapter 7, part 4, to register premises or to renew the registration of premises — 20 business days after a notice is published under section 269(3)(a) or (4); or
  - (d) for an appeal against an infrastructure charges notice — 20 business days after the infrastructure charges notice is given to the person; or
  - (e) for an appeal about a deemed approval of a development application for which a decision notice has not been given — 30 business days after the applicant gives the deemed approval notice to the assessment manager; or
  - (f) for any other appeal — 20 business days after a notice of the decision for the matter, including an enforcement notice, is given to the person.

*Note* — See the P&E Court Act for the court's power to extend the appeal period.
- (3) Each respondent and co-respondent for an appeal may be heard in the appeal.
- (4) If an appeal is only about a referral agency's response, the assessment manager may apply to the tribunal or P&E Court to withdraw from the appeal.
- (5) To remove any doubt, it is declared that an appeal against an infrastructure charges notice must not be about —
  - a) the adopted charge itself; or
  - b) for a decision about an offset or refund —
    - (i) the establishment cost of trunk infrastructure identified in a LGIP; or
    - (ii) the cost of infrastructure decided using the method included in the local government's charges resolution.





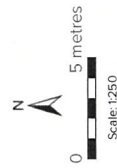
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BA 10 20/21  
LRF  
A722097



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Printed at: A3

Print Date: 24/06/2021

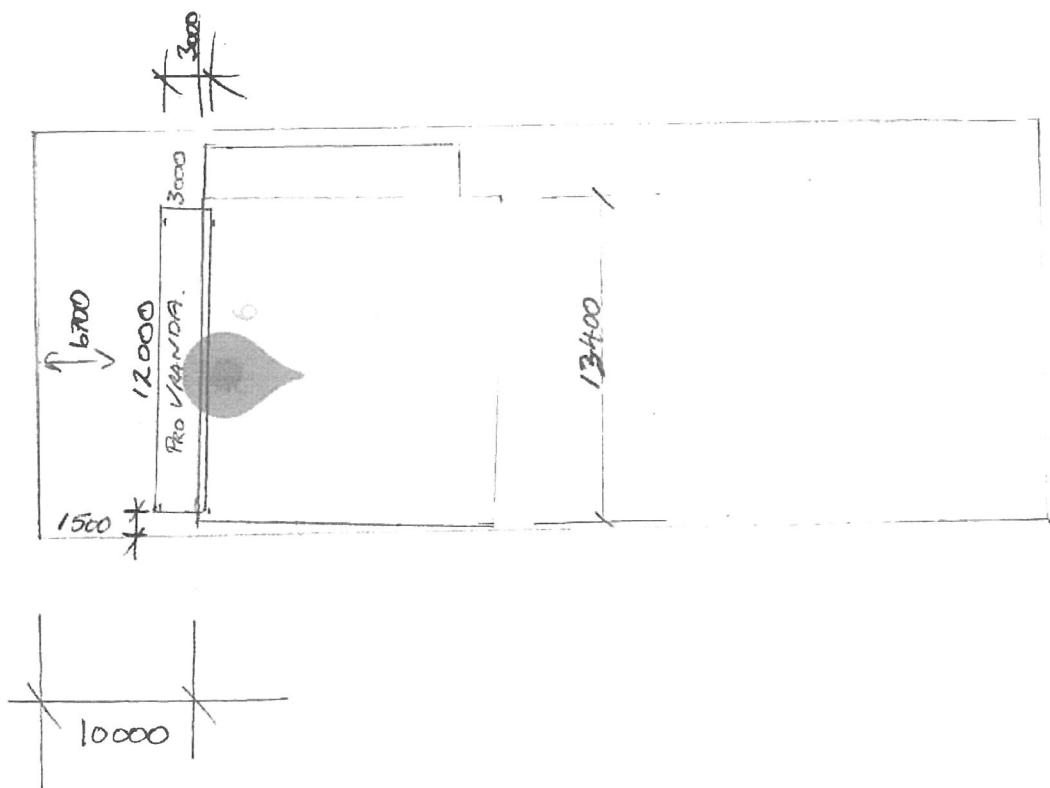
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For more information, visit <https://qdglobe.information.qld.gov.au/help-info/Contact-us.html>

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Brolga St

Brolga St

1300

12200

10700

50200

20150

BA 10 20/21  
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 A722097

1 20 ft  
 10 m  
 0.8 333 per mm

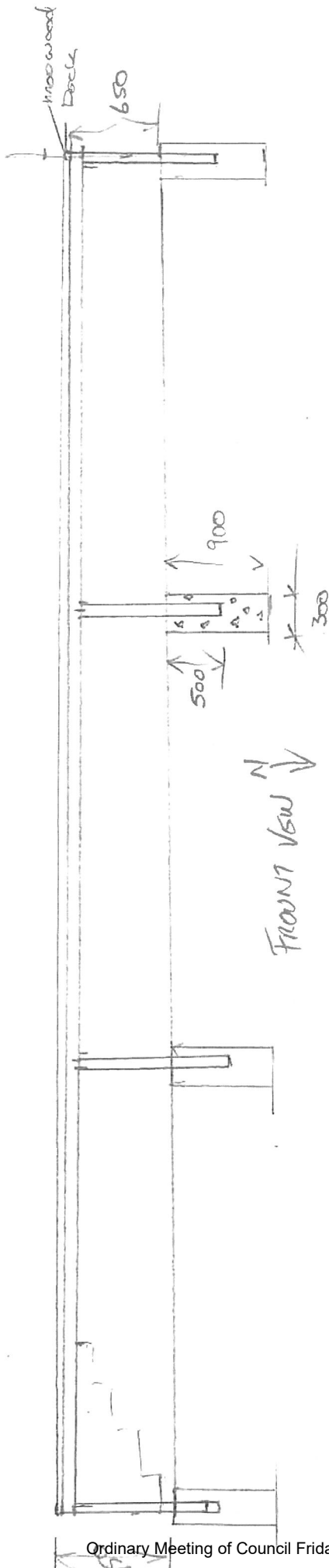


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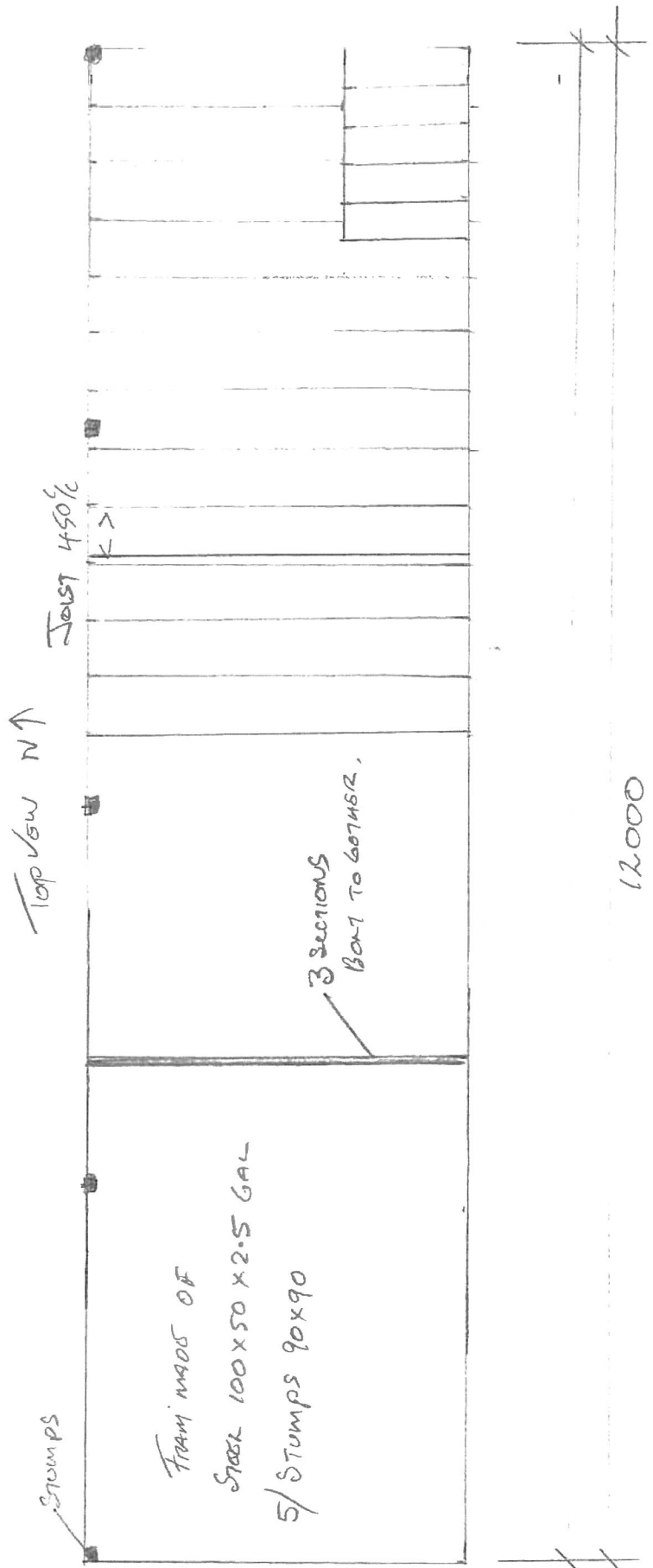


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VERANDA Comes OUT 3000 — 3150 TO OUT EDGE OF GUTTER

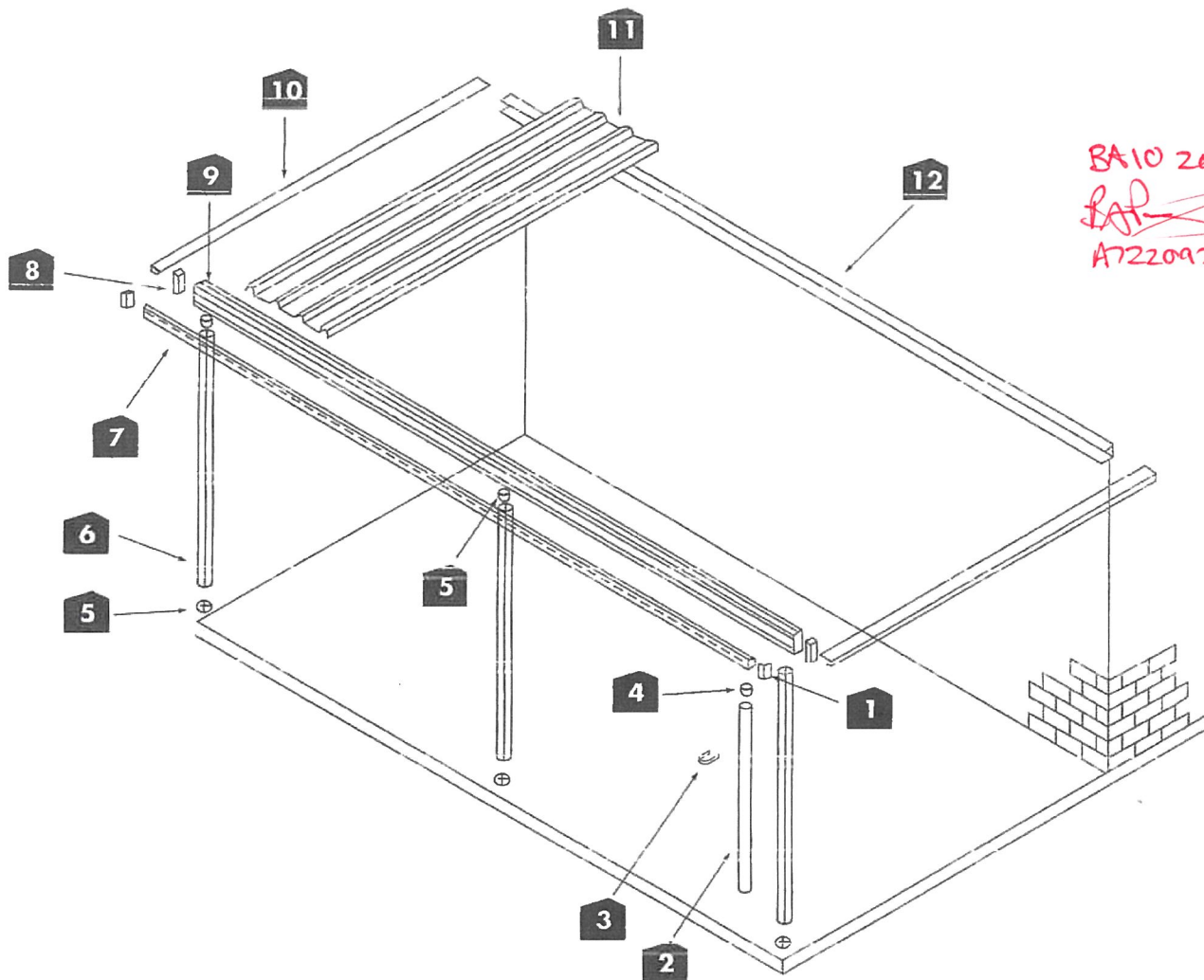




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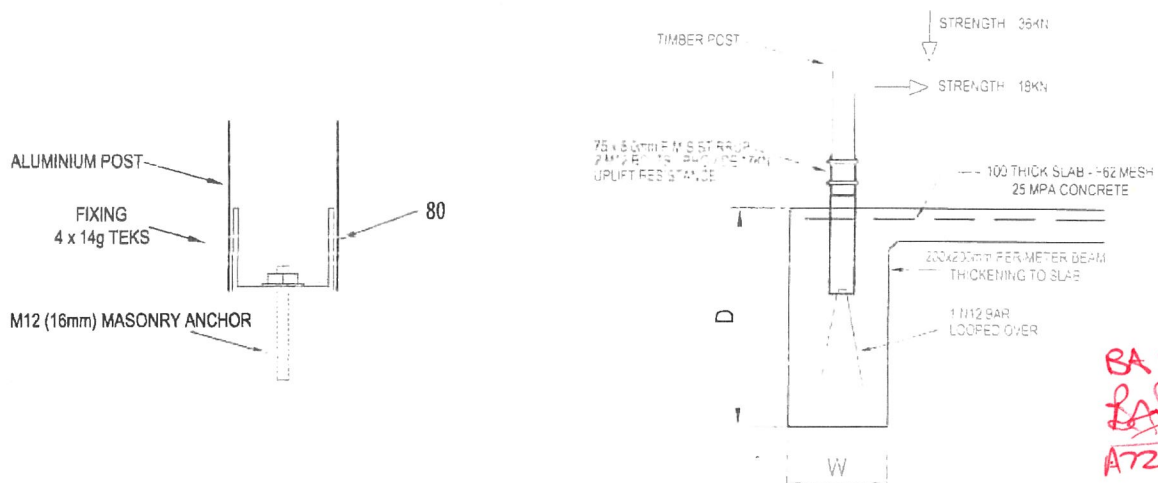
## STEELINE PATIO SYSTEM



## STEELINE PATIO COMPONENTS

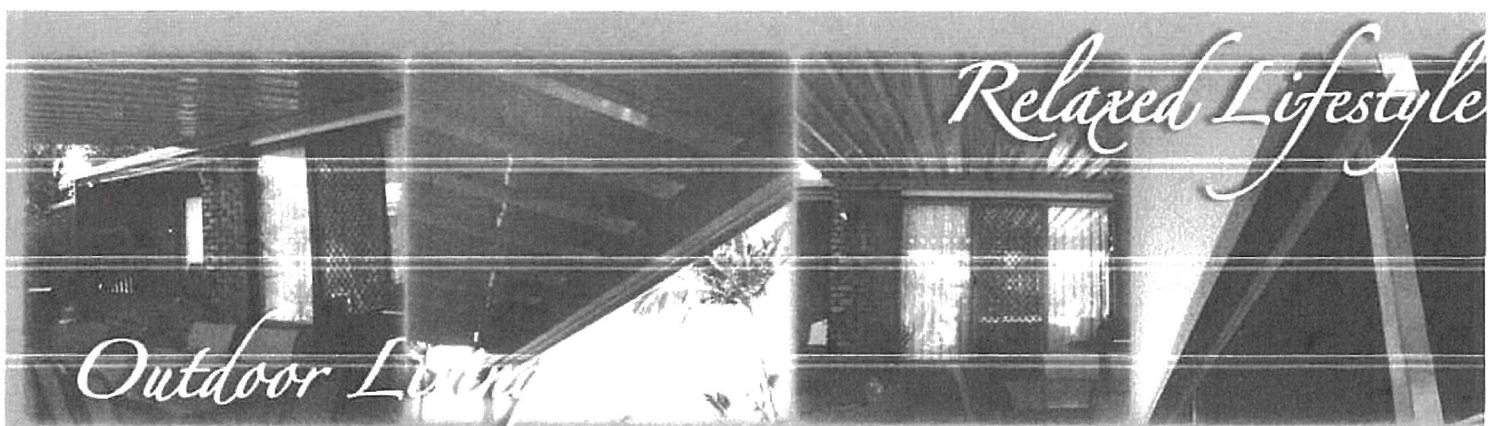
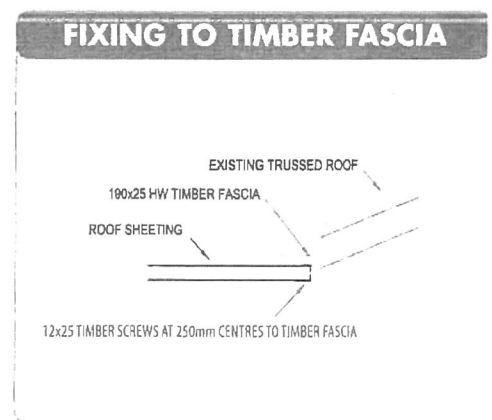
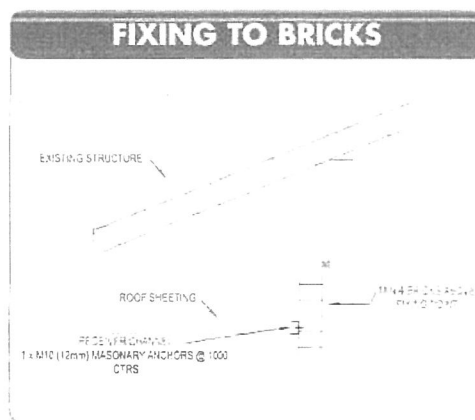
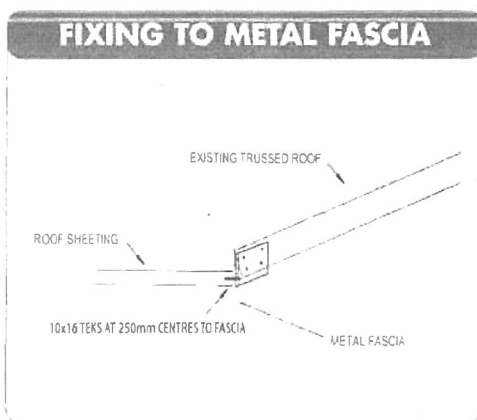
- |          |                  |   |           |                      |   |
|----------|------------------|---|-----------|----------------------|---|
| <b>1</b> | Gutter Stop-end  |  | <b>7</b>  | Guttering            |  |
| <b>2</b> | Downpipe         |  | <b>8</b>  | Beam Cap             |  |
| <b>3</b> | Downpipe Strap   |  | <b>9</b>  | 150x75mm Patio Beam  |  |
| <b>4</b> | Gutter Drop      |  | <b>10</b> | Patio Barge Flashing |  |
| <b>5</b> | Patio Bracket    |  | <b>11</b> | Patio Roof Sheeting  |  |
| <b>6</b> | 65mm Fluted Post |  | <b>11</b> | Patio Back Channel   |  |

Footing Details						
Wind Category	N2		N3/C1		N4/C2	
Soil Class	W	D	W	D	W	D
M	300	800	300	900	300	1000
H	400	1000	400	1200	450	1500



Beam Spans		
Wind Category	Span	Max Overhang
N2	4000	900
N3	3500	750
N4	3000	600
C1	3500	750
C2	3000	600

Sheeting Spans		
Wind Category	Span	Max Overhang
N2	3800	300
N3	3300	300
N4	3100	300
C1	3300	300
C2	3100	300



# Strategic Decision Report

Governance

## 14.3 (07/21) – Special Holiday 2022

IX: 211583

Author Chief Executive Officer Justin Hancock

### PURPOSE:

The purpose of this report is to allow Council to select a date for the 2022 Special Holiday.

### POLICY:

*Holidays Act 1983*

### CORPORATE PLAN:

Not applicable

### RECOMMENDATION:

*That Council nominate xxx as a 2022 bank holiday.*

### BACKGROUND:

Council is invited to nominate for a show or special holiday on an annual basis.

Special holidays appointed in respect of an annual show are both public holidays and bank holidays. Holidays appointed for another type of event are bank holidays only. On a bank holiday, banks and insurance offices must close but closure is optional for other private sector employers. Pursuant to a public service directive, bank holidays are holidays for public services employees (including schools) unless otherwise determined by a chief executive of the particular department.

The special holiday for Quilpie has traditionally been nominated as the first Tuesday of November being Melbourne Cup Day.

At the Ordinary meeting of Council held 21 February 2020, the meeting was advised that the Quilpie and District Show Society requested consideration be given to taking the annual holiday as a show holiday in 2021, on the Friday before the show, instead of Melbourne Cup Day in order to allow an extended program of events, which was agreed to.

### DISCUSSION:

The Executive Director, Industrial Relations, Office of Industrial Relations, has invited Council to nominate for a show or special holiday in 2022.

Online submissions are open until Friday 20 August.

### FINANCIAL:

Not applicable

### CONSULTATION:

Not applicable

**ATTACHMENTS:**

Nil.

# Strategic Decision Report

Governance

## 14.4 (07/21) – Sale of Land – Toompine

IX: 211643

Author: CEO, Justin Hancock

### PURPOSE:

Council received correspondence on 7 June 2021 enquiring if Council would consider selling the current 'depot' block of land in Toompine (Lot 100 on SP234962).

### POLICY/LEGISLATION:

*Local Government Act 2009*

*Local Government Regulation 2012*

### CORPORATE PLAN:

N/A

### RECOMMENDATION:

*That Council:*

- 1) Undertake an independent valuation of Lot 100 on SP234962; and*
- 2) Undertake a Tender for the sale of Lot 100 on SP234962 as per S228 of the Local Government Regulation 2012.*

### BACKGROUND:

Council received correspondence on 7 June 2021 enquiring if Council would consider selling the current 'depot' block of land in Toompine (Lot 100 on SP234962). At present, the depot is currently underutilized, with the long term operation strategy to utilize accommodation facility located at the Toompine Pub when they are required.

When considering disposing of the Land, Council can consider exemptions under S236 of the Local Government Regulation 2012, however these exemptions are not applicable with this lot of land. Therefore, if Council were to proceed with the disposal of the land, it would be recommended that an independent valuation be undertake on the block of land and a public tender held to receive interest in the Land.

Alternatively, Council may first wish to seek expressions of interest under S228 of the Local Government Regulation 2012, from the responses received Council can prepare a list and invite those who responded to tender for the block.

### DISCUSSION:

Council received correspondence on 7 June 2021 enquiring if Council would consider selling the current 'depot' block of land in Toompine (Lot 100 on SP234962). This block is currently only used when undertaking works in or around Toompine, Councils long term strategy will be to utilize the facilities at the Toompine Pub to accommodate staff when undertaking work in or around Toompine.



**FINANCIAL:**

An independent valuation of the lot is estimated at \$1,000.

**CONSULTATION:**

N/A

**ATTACHMENTS:**

Attachment A: Title Search

INTERNAL CURRENT TITLE SEARCH  
DEPARTMENT OF RESOURCES, QUEENSLAND

Search Date: 14/06/2021 08:08

Title Reference: 50843910

Date Created: 13/04/2011

Previous Title: 50735149

REGISTERED OWNER

Dealing No: 713800897 08/04/2011

QUILPIE SHIRE COUNCIL

ESTATE AND LAND

Estate in Fee Simple

LOT 100 SURVEY PLAN 234962  
Local Government: QUILPIE

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by  
Deed of Grant No. 40056917 (LOT 100 ON SP179912)

ADMINISTRATIVE ADVICES - NIL

UNREGISTERED DEALINGS - NIL

Corrections have occurred - Refer to Historical Search

\*\* End of Current Title Search \*\*

# Strategic Decision Report

Governance

## 14.5 (07/21) – 2021 Disaster Recovery Funding Arrangement Project Management

IX: 211698

Author: Chief Executive Officer, Justin Hancock

### PURPOSE:

The Disaster Recovery Funding Arrangements (DRFA) have been activated for the 2021 Southern Queensland Severe Weather, 20 – 31 March 2021 event. The purpose of this report is to allow Council to appoint a project manager for the delivery phase of the works.

### POLICY/LEGISLATION:

*Local Government Act 2009*

*Local Government Regulation 2012*

Council's Procurement Policy

Section 234 of the Local Government Regulation 2012 allows a local government to enter into a contract for services without first inviting written quotes or tenders if the contract is entered into under an LGA Arrangement.

Local Buy, a company whose only shareholder is the Local Government Association of Queensland, has established an LGA Arrangement for Project Management Consultancy Services – Contract Number LB279.

### CORPORATE PLAN:

Priority Focus Area: Increased emphasis and funding for maintenance and renewal of infrastructure

### RECOMMENDATION:

*That Council appoint Proterra Group as project manager for the 2021 Disaster Recovery Funding Arrangements Restoration of Essential Public Assets works program.*

### BACKGROUND:

The Minister for Fire and Emergency Services has approved an activation of the jointly funded Commonwealth/State Disaster Recovery Funding Arrangements (DRFA) for 2021 Southern Queensland Severe Weather, 20 – 31 March 2021 event. The following relief measures have been approved for Quilpie Shire Council:

- Counter Disaster Operations; and
- Reconstruction of Essential Public Assets (REPA).

Emergent works have been completed for this event and Proterra Group have been appointed to coordinate the road damage assessment and data collection for the event including preparing the relevant submissions to the Queensland Reconstruction Authority (QRA).

### DISCUSSION:

The data collection work has been completed and the submissions are being prepared for lodgment with the QRA. A total of six submissions has been lodged to date.

Proterra Group have successfully delivered the 2012, 2014, 2016, 2019 and 2020 NDRRA (now DRFA) programs for Council and were appointed by Council in May 2020 to project manage the delivery of the South West Queensland Flooding, 20 – 26 February 2020 event.

Proterra Group have gained a lot of knowledge of local contractors, property owners, gravel pits and water sources. They have also developed pro-forma tender documents that the local contractors are becoming very familiar with.

Proterra Group have previously been appointed under Local Buy Contract LB279.

Proterra Group have provided the rates detailed in **Table 1** to undertake the project management and supervision of the 2021 works.

<b>PROTERRA Employee</b>	<b>Proposed Rates Exclusive of GST</b>
Project Director	\$195 per hour
Project Manager / Site Supervision	\$165 per hour
Project Support	\$145 per hour
Contract Administration	\$125 per hour
Travel – Proterra Vehicle	\$1.00 per km
Meals and Accommodation	\$200 per person per day

**TABLE 1      2020 DRFA RATES**

Based on the above and past experience, it is believed that Proterra Group offer value for money in this instance.

**CONSULTATION:**

Not applicable

**ATTACHMENTS:**

Attachment A: Proterra Group Proposal

Presented to:



**DRFA Flood Restoration Delivery – March 2021 Event**

**QUILPIE SHIRE COUNCIL**

Presented by:



18<sup>th</sup> June 2021

The Chief Executive Officer  
Quilpie Shire Council  
PO Box 57  
QUILPIE QLD 4480

Attention: Mr Justin Hancock

**RE: PROVISION OF PROJECT MANAGEMENT AND SUPERVISION OF THE  
MARCH 2021 FLOOD EVENT DISASTER RECOVERY (Revision 1)**

Dear Justin,

Thank you very much for the opportunity to provide a proposal for the Project Management and Supervision of the 2021 flood restoration program. We are very thankful to have the opportunity to work with you on the initial project scoping and inspections and would also love to deliver the project construction and closeout stages with you.

Since 2010, Proterra Group have project managed approximately \$190M in Flood Restoration works for various Council's in South Western QLD and north western NSW. These have included, but not been limited to:

- Balonne Shire Council
- Paroo Shire Council
- Moree Plains Shire Council
- Southern Downs Regional Council
- Western Downs Regional Council
- Goondiwindi Regional Council

**LOCAL BUY**

All of these projects have been delivered by direct engagement under the Local Buy Contract arrangements which meet Council's procurement requirements. We would be more than happy to work under these same arrangements with Quilpie Shire Council to negate the need for a lengthy tender process to get a Project Team on the ground to scope and deliver your works. We would suggest that Local Buy Arrangement LB279 – Project Management Services (Civil Infrastructure) would be the most relevant to this situation.

**REFERENCES**

Over this time we have developed a great deal of experience in delivering these projects from start to finish, and have built an excellent rapport with the Queensland Reconstruction Authority. We highly recommend you contact our referees at the QRA being Mr Daniel Piat and Mr Robert Da Fonseca. Details below.

<b>Mr Robert Da Fonseca</b>	<b>Mr Daniel Piat</b>
QRA Regional Liaison Officer	QRA Regional Liaison Officer
Mobile: 0438 408 658	Mobile: 0447 093 932

We would also like to provide the following Council referees in relation to the services we can offer. Further referees are available on request.

<b>Mr Luke Tanner</b>
Works Manager, Goondiwindi Regional Council
Mobile: 0427 717 411

## SKILLS SETS

Proterra Group staff are highly efficient in the use of the latest technologies for the collection, management and reporting of Flood Restoration Projects. These technologies include:

- MARS Portal (The QRA's new Portal for management of events)
- RECOVER (Civica's Software for collecting of damage, and recording of completed works)

Proterra Group work closely with the QRA and Civica development teams continually helping them improve their software products and ironing out usability issues. There have been many learnings for us in the past 12 months managing events and submissions for Goondiwindi, Paroo and Quilpie Shires. We have passed on all learnings to the associated software providers and they've been able to use the information to better inform Councils and consultants, and to improve their products.

## PROJECT TEAM

To deliver a project of this magnitude, Proterra Group propose to utilise a multifaceted team made up of the following positions. Please note that actual staff nominated may vary depending on availability and timeliness of Council's decision-making process.

- **Project Director** – Jim O'Dea (office-based)
- **Project Manager** – Cameron Mocke (site based)
- **Civil Inspector** – Shane Weber and Jason Loveday (site based)
- **Civil Engineer** – Clare Ferguson (office and site based)
- **Contract Administration** – Sandra Mocke (site based)
- **GIS Support** – Sophie Geldenhuis (office based - as required)

## FEE SCHEDULE (all pricing is exclusive of GST)

<b>Proterra Employee</b>	<b>Proposed Rates</b>
Project Director	\$195 per hour
Project Manager	\$165 per hour
Civil Inspector	\$165 per hour
Civil Engineer	\$145 per hour
Contract Administration	\$125 per hour
GIS Support	\$125 per hour
Travel – Proterra Vehicle	\$1.00 per km
Meals and Accommodation	\$200 per day
Flights, if relevant	At cost + 10%

**We acknowledge and agree to costs of \$200/week for the hire of office space and access to all facilities in the Quilpie Shire Council Works Depot for the Proterra project team. As these are eligible project management costs necessary for the delivery of the works under QRA guidelines, we will invoice for these costs on a cost recovery basis.**

Please note that regardless of hourly rates above, Proterra Group will ensure our billings remain within the QRA guidelines for eligibility so Council will never be out of pocket.

## **PROJECT DELIVERY**

We anticipate that Council would hope to do a large quantity of this work in house. Proterra Group are happy to manage the project in this manner, and will also conduct any tender processes required to add additional contractors to the mix as is required under Council guidance. Regardless of the delivery option (internal with Council or external contractors) that Council chooses, Proterra Group have the skills and experience to manage your project efficiently, maximising the use of local resources for the benefit of your community.

You will find that Proterra Group are big supporters of the local community in Quilpie including businesses and sporting/charity organisations. We have supported a number of local community events recently and are sponsoring the 2021 Quilpie Show in September.

## **PROJECT GUARANTEE**

One thing that we would like to be clear on which is not offered by some other consultants, is the fact that this Proterra Group service offering is all inclusive. Should you engage our business to deliver this project for you, Council will only have to sign off on reports at the end of each month, pay your contractor invoices/Council wages as they come in and sit in on a few QRA Liaison Meetings to show your interest in the Project. Proterra Group will do everything else. Monthly financial reports from Council's system will need to be provided to allow us to complete the required reporting.

These services provided by Proterra Group will include:

- Finalisations of submissions, including all QRA and Council Meetings where attendance is required either in Cunnamulla or Brisbane.
- Monthly Reporting
- Closeout Reporting
- Development of Specifications and Tender documents as required for delivery of works.
- Design of any structural components should this be necessary. I.e. floodways or culvert structures.
- Full time supervision of contractors/Council teams whilst works are underway
- Collection of completion photos and other evidence once works are done using RECOVER.
- Attendance to any QRA or external Audit required as part of the Program
- Completion of Council Benchmarking Cost Surveys for QRA and other general annual reporting requirements
- Monthly review of project costs to ensure works are proceeding on time and on budget
- Monthly approval of contractor invoices where required
- Regular reporting and communication with Council staff and Councilors should you require.



Basically Council staff can be involved as much, or as little as you would like. Proterra Group will take the delivery of this project completely off your hands so it is one less thing to worry about. ***We highly encourage you to call our referees to attest to the high level of service we provide for these works.***

We would also note that although we have nominated hourly rates for our project staff, we will ensure that this project is delivered for Council within the funding guidelines as stated by QRA. This means that there will be no cost over runs when it comes Project Management and Site Supervision, so no need for Council to dip into their own funding sources.

We also offer follow up services free of charge once the program is completed. It is inevitable that there will be additional reporting and audits required once the funding timeframe for the project is closed. Proterra Group ensure that we continue to make ourselves available to Council after this period at no cost, to ensure that the project is appropriately closed out and again at minimal effort by Council staff. Proterra does it all.

### **SUPPORT INFORMATION**

In support of our submission, please find attached the following documentation for your review:

- Proterra Group Project Team CV's
- Proterra Group QA, Safety and Environmental Certifications
- Proterra Group Insurances

Should you require any further information or expansion of the above, please don't hesitate to contact me at your convenience.

Thank you again for the opportunity to provide this submission. We look forward to the opportunity to work with you on this important project should we be successful in securing your business.

Yours Faithfully



Jim O'Dea  
Operations Manager  
Proterra Group  
**M:** 0438 731 951  
**E:** [jim.odea@proterragroup.com.au](mailto:jim.odea@proterragroup.com.au)



# Strategic Decision Report

Governance

## 14.6 (07/21) – The Lake – Request for Fencing Material

IX: 211741

Author: CEO, Justin Hancock

### PURPOSE:

Council have received a request to supply 1.65Km of fencing material to install a fence on the Western side of The Lake.

### POLICY/LEGISLATION:

*Local Government Act 2009*

*Local Government Regulation 2012*

### CORPORATE PLAN:

N/A

### RECOMMENDATION:

*For Council Consideration.*

### BACKGROUND:

Council received correspondence on 24 June 2021 from Dan and Louise Hoch requesting support to provide fencing material (approximately 1.65Km) to install a fence on the western side of The Lake. This fence will be located on the property owned by Dan and Louise Hoch however the area is frequented by locals and tourists.

The installation of the fencing would allow the community to continue to access The Lake through the private property, while providing the ability for Dan and Louise to run additional stock close to The Lake without the concern of visitors' dogs attacking the stock.

If Council were to approve this request, the materials used would be installed within the private property. The portion of land being fenced to provide access to The Lake is privately owned and Council do not have any arrangement/ agreement in place to allow the public to access the private property. It would be recommended that if Council were to approve the request, that Council, at its own expense, prepare an agreement to supply the materials in exchange for allowing the public to continue to access the facility.

### DISCUSSION:

Council has received correspondence requesting to provide 1.65Km of fencing material to allow for public access to The Lake.

### FINANCIAL:

Fencing material estimated at \$15,000.

### CONSULTATION:

N/A

**ATTACHMENTS:**

Attachment A: Map





# Strategic Decision Report

Governance

## 14.7 (07/21) – 2020/2021 Operational Plan Fourth Quarter Review

Author: Chief Executive Officer, Justin Hancock

IX: 211582

### PURPOSE:

Council's Operational Plan is the detailed business and organizational planning document and forms the basis of Council's annual budget. The plan translates our community's needs, expectations and aspirations into action.

The Operational Plan is monitored on an on-going basis to ensure Council is achieving the outcomes for the financial year.

The purpose of this report is to present the fourth quarter review of the 2020/21 Operational Plan to Council for information.

### POLICY/LEGISLATION:

*Local Government Act 2009*

*Local Government Regulation 2012*

### CORPORATE PLAN:

Not applicable

### RECOMMENDATION:

*That the 2020-21 Operational Plan be reviewed for the fourth quarter and noted.*

### BACKGROUND:

S174 of the *Local Government Regulation 2012* requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than three months.

### DISCUSSION:

The fourth quarter review of the 2020/21 Operational Plan is provided as *Attachment A*.

Progress on the completion of the plan has generally been satisfactory or better.

### FINANCIAL:

As detailed in Council's budget.

### CONSULTATION:

Not applicable

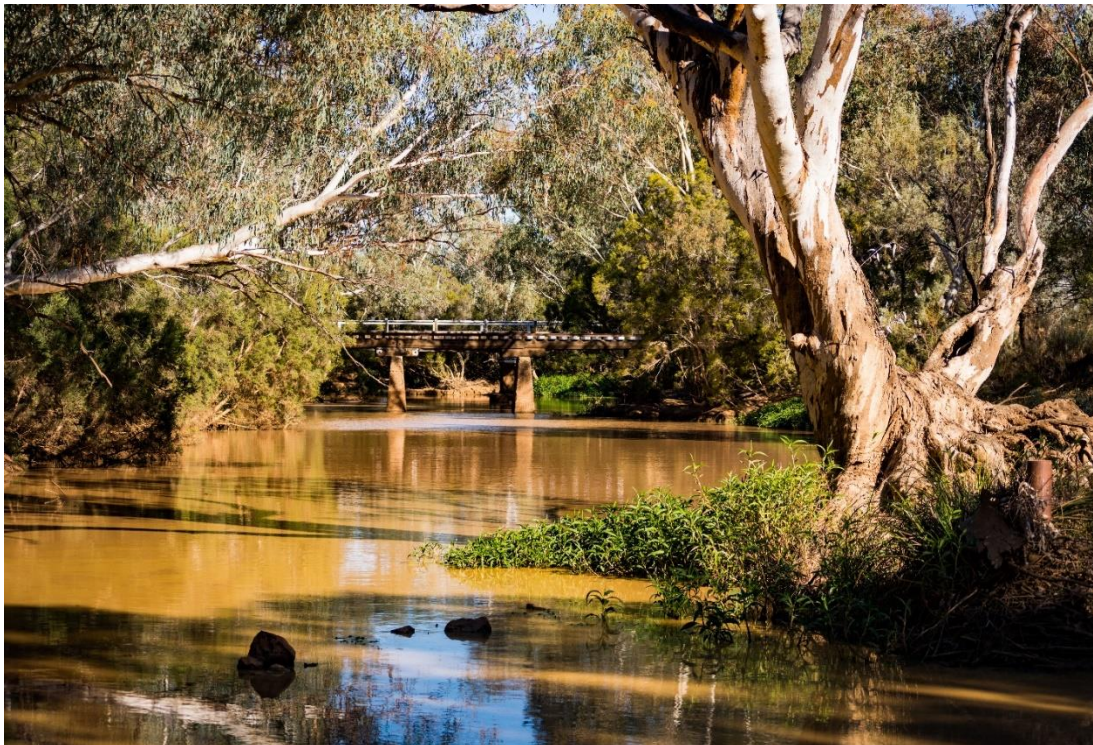
### ATTACHMENTS:

Attachment A: 2020/2021 Operational Plan Fourth Quarter Review

# QUILPIE SHIRE COUNCIL

## OPERATIONAL PLAN

2020-2021



*Adavale*

*Cheepie*

*Eromanga*

*Quilpie*

*Toompine*

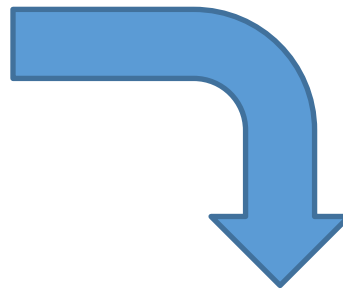
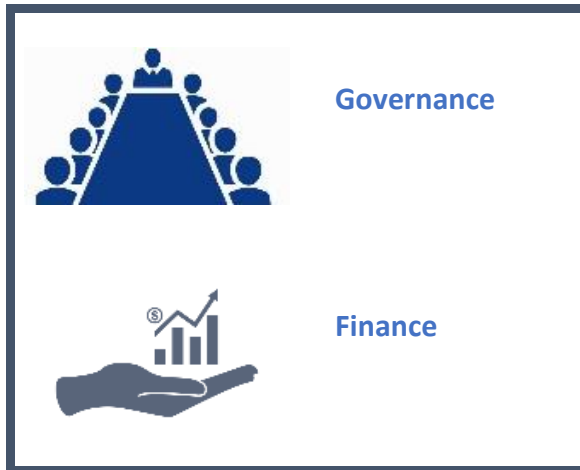


## Introduction

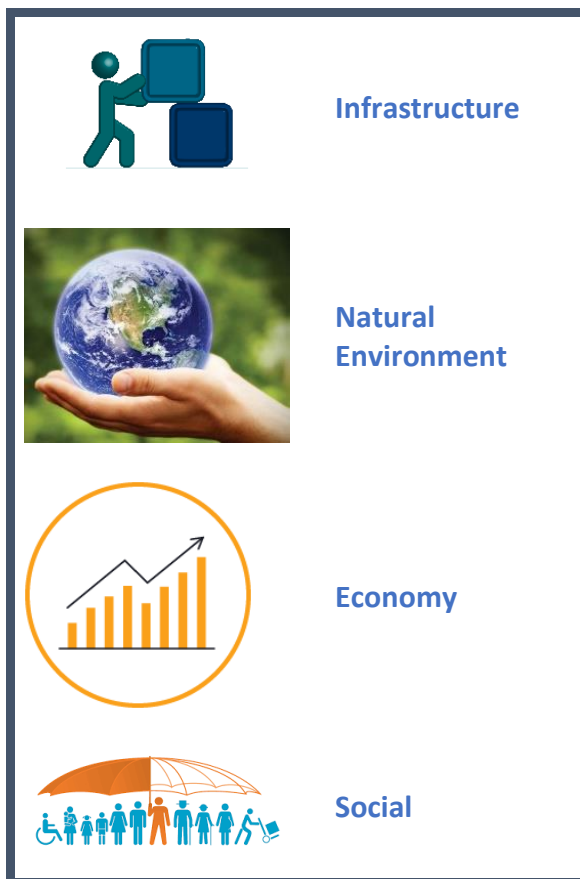
The Quilpie Shire Council's Operational Plan is an important element of Council's overall strategic framework. This plan links relevant operational activities proposed for the 2020/2021 financial year directly to Council's 5 year Corporate Plan and to the 2020/2021 budget.

Council's Corporate Plan 2017 – 2022 identifies two foundation elements and four building blocks.

### The Foundations:



### The Building Blocks:



### The basis of all Council actions:



## About the Operational Plan

Our Operational Plan and Budget set the direction for the 2020/2021 financial year and identify how we will measure our performance. The Operational Plan is a one-year plan that details the day to day operations of council to deliver its services to the community, building and delivering on the Corporate Plan. The development of council's Operational Plan is a legislative requirement of the *Local Government Act 2009* and *Local Government Regulation 2012*. Legislation requires that the annual Operational Plan and Budget be consistent.

Council's budget outlines the financial plan to deliver the services and activities in the corporate and operational plan. The budget is also informed by the council's long-term asset management plan and the long-term financial plan which guide council's financial sustainability for the next ten years.

Council's Budget and Operational Plan have been developed consistent with the following local government principles prescribed in the *Local Government Act 2009*:

- Transparent and effective processes and decision making in the public interest;
- Ethical and legal behaviour of councillors and local government employees;
- Sustainable development and management of assets and infrastructure, and delivery of effective services;
- Good governance of, and by, local government;
- Democratic representation, social inclusion and meaningful community engagement.

## Aligning the Operational Plan to the Budget

The Budget and Operational Plan are structured in line with the services and projects delivered by council.

## Managing Operational Risks

The operational planning process includes management of council's strategic and operational risks. Council's commitment to risk management is outlined in the Enterprise Risk Management Policy.

In 2020/2021, council will progress the implementation of its Corporate Plan 2017/2022 and its risk management strategy.

## Measuring our Performance

Regular reporting provides council with the opportunity to ensure services are delivered in a timely manner and within allocated resources. It also enables council to be more responsive to significant changes in the operating environment that can impact on organisational capacity to deliver our services. To this end this Operational Plan will be reviewed on a quarterly basis.

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## 1 Foundation 1: Governance



Quilpie Shire Council aspires to be recognised as a highly regarded and reputable organisation. We have an obligation to show leadership and engage with the community, operate according to the law, ensure professional and ethical standards and plan services to meet the needs of current and future generations. Good governance will allow Council to achieve these goals and build community trust and pride in our organisation.

### 1.1 Enhance our community communication & engagement

#### 1.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Undertake a community satisfaction survey in 2021	Governance	01/04/20	01/06/21	Community Satisfaction Survey undertaken between 1 April – 1 May 2021. Results published				
Issue community newsletters	Governance	01/07/20	30/06/21	Ongoing monthly				
Maintain the corporate website and social media platforms	Governance	01/07/20	30/06/21	Updated and maintained regularly				
Public meetings held in all townships	CEO	01/07/20	30/06/21	Meetings held as scheduled				

#### 1.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Increase in website hits	Governance	5%	Target reached				
Increase in social media following	Governance	5%	Target reached				
Community newsletters published	Governance	10	Ongoing monthly				
Community meetings held	CEO	5	EDCA Annual and general meeting held September 4 Community Budget Meetings held April				
“Wellspring” project updates provided to the community	Governance	5	Ongoing – 1 update provided in September’s edition				

## 1.2 Enhance our customer service & service delivery practices

### 1.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Digitise council's cemetery records	Director Corp & Comm Services	01/07/20	30/06/21	Online Cemetery Register updated. PCS Cemetery Register module updated. Graves grid mapped and hard copy cemetery maps redone. Distributed to Library, VIC. Need to find mapping system to integrate with Civica so one system is utilised to avoid error & maintain consistency of sensitive information				
Review and test council's Business Continuity Plan	Director Corp & Comm Services	01/07/20	30/12/21	Adopted 12/04/19 Plan to be reviewed and tested June 20 Pandemic Sub Plan Draft Developed Mar/Apr (COVID-19)				

### 1.2.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Increase in compliments from the community / businesses	Director Corp & Comm Services	5%	4 Compliments received Q1 - Womens Week (2) Aaron Marsh (1) Q2 – P & G (1) Q3 – Works (1) ANZAC (3) Get Ready Calendars (11) Q4 – Works (2) Events (7)				
Complaints against staff	Director Corp & Comm Services	0	0				
Administrative action complaint investigations completed within required timeframes	Director Corp & Comm Services	100%	Q1 – 1 Ambathalla Road (in progress) Q2 – 0 Q3 – 0 Q4 - 0				

## 1.3 Provide open & accessible governance

### 1.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Report on the LGAQ benchmarking data annually	CEO	01/04/21	30/05/21	Completed end of Year				
Review Registers of Interest and Registers of Related Parties	Governance	01/07/20	30/06/21	Update with the new legislative changes				
Upload full council meeting agenda document to the website 3 days minimum prior to a council meeting (with the exception of late reports)	Governance	01/07/20	30/06/21	Target reached				
Keep the number of confidential reports and closed sessions to a minimum	CEO	01/07/20	30/06/21	Ongoing				

### 1.3.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Council unconfirmed minutes published on council's website within 5 days	Governance	100%	Target reached				

## 1.4 Undertake regional collaboration initiatives

### 1.4.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Participate in regional groups including SWLGA, SWRED, SWRRTG, DD Council of Mayors, South West Hospital & Health Board, RAPAD	CEO	01/07/20	30/06/21	Ongoing				
Meet with State Member and Federal Member	CEO	01/07/20	30/06/21	Meetings as required				
Seek support and advice from partnerships with Local Government Managers Australia, LGAQ, State and Federal Governments	CEO	01/07/20	30/06/21	Ongoing				
Provide secretariat services support to relevant South West Regional Groups	CEO	01/07/20	30/06/21	Ongoing				

## 1.4.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
SWRRTG meetings attended	CEO	3	DES to attend SWRRTG Meetings.				
SWRED meetings attended	CEO	6	SWQROC attended 30/6/21				

## 1.5 Ensure our staff get home safely

## 1.5.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement SafePlan KPI's and report on regularly	Manager WHS	01/07/20	30/06/21					
Annual plan completed and reported on	Manager WHS	01/07/20	30/10/20					

## 1.5.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Compliance with LGW auditing tool	Manager WHS	>70%					
WHS advisory group meetings per annum	Manager WHS	3	Not held due to COVID-19				
Completion of all Quarterly Action Plans (QAPs).	Manager WHS	90%					
Completion of Hazard Inspections as outlined in QAPs.	Manager WHS	90%	Not all completed				
Completion of all Rectification Action Plan Items as outlined from their proposed completion date.	Manager WHS	90%					
Completion of WHS Training.	Manager WHS	90%					
Quarterly reports are provided on statistics for lost time Injury's and any Incident Trends.	Manager WHS	100%					
Lost time injury claims	Manager WHS	<55% of all worker's comp claims					
Reduction in injuries from the previous year.	Manager WHS	10%					
Completion of all Incident Report including investigations and implementation of any identified actions	Manager WHS	100%					

## 1.6 Engaged &amp; productive employees

## 1.6.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
All People & Culture policies and procedures reviewed, updated and communicated to staff	HR Officer	01/07/20	30/06/21	Commenced				
Staff survey undertaken and results communicated to staff	HR Officer	01/02/21	30/05/21	Survey process ready to commence				
Undertake staff training needs analysis and update the rolling training program	HR Officer	01/02/21	30/06/21	Commencing in near future				
Convene regular meetings of the staff Consultative Committee	CEO	01/07/20	30/06/21	Meeting held in 21 August 2020				

## 1.6.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Employee turnover remains stable	HR Officer	1% reduction					
Employee newsletters per annum	Governance	4	Ongoing – issued quarterly.				
Refresher training on key policies per annum	HR Officer	6					
Decrease in Council's overall leave liability	HR Officer	5%	Leave liability has increased but staff balances are compliant with the Certified Agreement				
New starters inducted	HR Officer	100%					



Monthly team meetings held	CEO	11	Monthly meetings held				
Monthly team meetings held	Director Corp & Comm Services	11	Q1 - 14/7, 15/8, 29/9 Q2 - 18/11, 11/12 Q3 – 27/01, 23/02, 16/03, Q4 – 14/04, 16/06				
Monthly team meetings held	Director Engineering Services	11					
Monthly team meetings held	Manager Financial Services	11	Conduct one on one with finance staff as per requirement				
Staff BBQs held	HR Officer	2	BBQ scheduled for August 2020 cancelled due to COVID-19. BBQ held in February 2021				
All of workforce meeting held	HR Officer	1	Planned for May 2021				

## 1.7 Ensure a high level of governance, accountability & compliance

### 1.7.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Provide elected members with training and professional development opportunities	CEO	01/07/20	30/06/21	LGAQ and Departmental training provided – EMU Training 29 July 2021				
Maintain Council's Risk Management Register and progress risk management activities.	Governance	01/07/20	30/06/21	Manager Governance will complete.				
Review the Corporate Plan	CEO	01/04/21	30/06/21	Complete				
Review Council policies	CEO	01/07/20	30/06/21	Ongoing				
Finalise the Annual Report	Governance	01/07/20	30/10/21	Commenced				
Review the Delegations Register	Governance	01/07/20	30/06/21	Completed and adopted September 2020 Ordinary Meeting.				
Undertake internal audit function	CEO	01/07/20	30/06/21	Meeting held 28/4/21				
Undertake audit committee function	CEO	01/07/20	30/06/21	Meeting held 28/4/21				
Legislative compliance system implemented and utilised	Governance	01/07/20	30/06/21	Manager Governance to complete.				
Implement all legislative changes relating to elected members	CEO	01/07/20	30/06/21	New Changes scheduled 12 October				

### 1.7.2 Key performance indicator









Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Registers of Interest and Registers of Related Parties updated	Governance	Twice annually	Updated on an ongoing basis				
Audit Committee meetings held	CEO	4	Next scheduled for 28 April 2021				
Fraud management plan reported on per annum	Governance	2	Adopted 11 September 2020				

## 1.8 Enhance council's asset management capability

### 1.8.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement an asset management improvement program	CEO	01/07/20	30/06/21	Contract awarded to Ascetic for buildings				
Develop and implement a condition assessment program for all council houses and facilities	Director Corp & Comm Services	01/07/20	30/12/20	Housing / Facilities Condition & Maintenance Program planned for commencement January 2021  Maintenance Register for Council housing in draft format. Waiting for further information from Tech staff in regard to utilising Reflect for inspection programs.				
Undertake a regional asset management improvement strategy	CEO	01/07/20	30/06/21	Regional Group Meetings held				

1.8.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
House inspections undertaken per annum	Director Corp & Comm Services	2	1 – 4 to7 August 2020 2 – Scheduled for March 2021 Leased premises completed				
Transport Services Asset Management Plan reviewed and adopted	CEO	100%					

## 2 Foundation 2: Finance



Quilpie Shire Council maintains a strong financial position. We have an obligation to ensure Council remains financially sustainable now and for future generations. We will undertake our financial management activities responsibly, in line with legislative requirements and strive to meet best practice performance.

### 2.1 Ensure our financial sustainability

#### 2.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Review Council's Long Term Financial Plan and Long Term Financial Forecast	Manager Financial Services	01/04/21	30/05/21	Nil movement since it was adopted Applied to current year only				
Review long term financial sustainability ratios	Manager Financial Services	01/04/21	30/05/21	Nil movement since it was adopted Applied to current year only				

#### 2.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Asset sustainability ratio	Manager Financial Services	>90%	WIP not yet capitalised waiting for supervisors comment On going				
Operating surplus ratio	Manager Financial Services	0 – 10%	8.60% as at 30-06-21 (unaudited)				
Net financial liabilities ratio	Manager Financial Services	<60%	80% as at 30-06-21 (unaudited)				

### 2.2 Ensure sound financial management & reporting

#### 2.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Provide accurate financial reporting to Council on a monthly basis	Manager Financial Services	01/07/20	30/06/21	Assisted by the CEO for the new reporting template				
Budget reviews undertaken a minimum of three times per year	Manager Financial Services	01/07/20	30/06/21	3 <sup>rd</sup> review still ongoing-assisted by the CEO for the new reporting template				
Asset registers are reviewed annually	Manager Financial Services	01/07/20	30/06/21	Ongoing-monthly review only at this stage				
Finalise the annual financial statements	Manager Financial Services	01/07/20	30/09/20	Completed signed as per milestone 14-10-20				

#### 2.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Creditors paid within 30 days	Manager Financial Services	100%	100%				
Debtors in excess of 90 days	Manager Financial Services	5%	4%				
Maximum rates arrears	Manager Financial Services	5%	10% more				
Finance related internal and external audit recommendations completed within defined timeframes	Manager Financial Services	90%	Complied with milestone (interim audit)				

### 3 Foundation 3: Natural Environment



Quilpie Shire Council has a local, regional and global responsibility to current and future generations to protect and enhance the quality of our environment. Preserving our natural environment will ensure that the unique biodiversity of the far southwest is maintained. In planning for the future, Council will lead by example in valuing, promoting and protecting the ecological values of the region and try to influence key environmental issues such as climate change, waste management and healthy waterways.

#### 3.1 Assist the rural sector to prosper through effective & sustainable pest animal & weed control

##### 3.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Yearly pest weed control plan prepared and completed	Director Corp & Comm Services	01/07/20	30/06/21	1. Review and meeting scheduled for November 2020 *Proposal for Pest Management Strategic Plan to be presented to Council in Jan/Feb 21				
Pest animal baiting programs undertaken	Director Corp & Comm Services	01/07/20	30/06/21	1. Commenced 16-07-2020 2. Hand baiting program commenced 7-12-20 3. Baiting Program April / May 2021				

##### 3.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Number of properties baited under Council organised programs	Director Corp & Comm Services	60	1. 51 (Aerial bait) 2 (Hand bait) 2. 14 (Hand bait) 3. 52 (Aerial bait)				
Amount of bait meat used	Director Corp & Comm Services	20 tonne	1. 16.35T 2. 1.760T 3. 22T (to date)				
Number of wild dog scalps surrendered to Council	Director Corp & Comm Services	300	July – Sept : 15 Oct – Dec: 26 Jan – Mar: 30 Apr – June: 42				
Area of weed control undertaken	Director Corp & Comm Services	1500km <sup>2</sup>	July – Sept: 121.405km <sup>2</sup> Oct – Dec : 8.0937 km <sup>2</sup> Jan – Mar: 30 km <sup>2</sup> Apr – June: 36km <sup>2</sup>				
Exclusion fence projects completed	Director Corp & Comm Services	100%	Round 1 – 2018 DCP 10 properties funded / 10 complete Round 2 – 2019 Combatting Pests & Weeds 12 properties funded / 11 complete (extension granted to Feb21) Round 3 – 2020 Dorught Communities Extension Program 8 properties funded / 7 completed Round 4 – 20/21 QSC Subsidy Scheme 6 properties funded / 4 completed				

#### 3.2 Actively pursue regional collaboration on pest animal & weed issues

##### 3.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Map all exclusion fencing within the Shire	Director Corp & Comm Services	01/07/20	30/06/21	Exclusion fencing marked on hard copy map Investigating interactive mapping program Maps received from Terrence Alick and SWRED. Fencing / Mapping project completed –C. Alison				
Participate in the Shire Rural Lands Officer Group	Director Corp & Comm Services	01/07/20	30/06/21	No meetings have been held due to COVID -19				

##### 3.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Wild Dog Advisory Group Meetings held	Director Corp & Comm Services	3	Q1 - 0 Meetings held to date (New Chair elected May 2020) Q2 – WDAC Meeting held 30 October 2020 Q3 – WDAC Meeting to be held prior June 21 (cancelled)				

### 3.3 Manage our natural environment

#### 3.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Annual report on the implementation of the Biosecurity Plan completed	Director Corp & Comm Services	01/04/21	30/06/21	To be completed April / May 21				
Review the Regional Waste Management Plan	CEO	01/07/20	30/06/21	Ongoing				
Promote the container exchange program for recycling	Governance	01/07/20	30/06/21	Additional collection point established at Council Admin Centre				
Review the Stock Route Management Plan	Director Corp & Comm Services	01/04/21	30/06/21	The LGAQ on behalf of councils provided a submission to the draft Qld Stock Route Network Strategy on 19 May 2020 reflecting member feedback provided to the LGAQ. Since then, the LGAQ met with the Department of Natural Resources, Mines and Energy to work through outstanding issues and comments identified in the submission. We keenly await the release of the strategy. In the meantime, the LGAQ has been working with officers from a number of councils to develop a template Stock Route Management Plan to support councils and to facilitate greater consistency across local government boundaries.				
Implement an education program for use of landfill sites	Governance	01/07/20	30/06/21	Information articles included in Community Newsletter				

#### 3.3.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Annual Environmental Return completed	Director Engineering Services	100%					
100% of non-conformance issues with licensing provisions for landfill are resolved by 31/12/21	Director Engineering Services	100%					
Common musters undertaken	Director Corp & Comm Services	2	<ol style="list-style-type: none"> <li>Quilpie: 5 &amp; 6 June 2020</li> <li>Adavale: 17 July 2020</li> <li>Common User Group Meeting scheduled early 21</li> <li>Quilpie Common Muster: 23/24 April 2021</li> </ol>				
Articles in community newsletter on the environment and compliance	Governance	8	Articles included monthly				

## 4 Foundation 4: Built Environment



Well planned, effectively staged and delivered infrastructure is critical to support growth and to ensure transport and communications are effective and efficient. When providing infrastructure, it is critical that it is designed, operated and maintained to minimise lifecycle costs. Infrastructure should assist our communities by providing a “liveable” and safe environment. In challenging economic times, successful key partnerships and a range of funding options will be critical.

### 4.1 Increased emphasis & funding for maintenance & renewal of infrastructure

#### 4.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Housing and facility inspections undertaken and report compiled	Director Corp & Comm Services	01/02/21	30/04/21	Housing Inspections – 4/5/7 August 2020 Facility Inspections – Nil to date December 20 – Facility / Building Inspection being undertaken by Assetic Programmed for June /July 21 Leased Ergon Buildings completed				
Annual road maintenance program prepared	Director Engineering Services	01/07/20	30/08/20					
Ten year reseal program developed	Director Engineering Services	01/07/20	30/06/21					
Ten year renewal program developed for major asset classes	CEO	01/07/20	30/06/21	All asset classes currently being reviewed				

#### 4.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
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### 4.2 Achieve a high level of delivery for the annual capital works program

#### 4.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Progress of the capital works program to be closely monitored and reported on	CEO	01/07/20	30/06/21	Monthly reports issued				
Consultation across departments to be undertaken effectively	Director Corp & Comm Services Director Engineering Services	01/07/20	30/06/21	Regular meetings to be scheduled, commencing 2021				

#### 4.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Capital and major operating projects within area of responsibility completed on time and within budget	CEO	90%	Projects are in line with timeframes.				
Capital and major operating projects within area of responsibility completed on time and within budget	Director Corp & Comm Services	90%					
Capital and major operating projects within area of responsibility completed on time and within budget	Director Engineering Services	95%					

### 4.3 Identify strategic local road upgrades

#### 4.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement relevant aspects of the SWRRTG Strategic Plan	Director Engineering Services	01/07/20	30/06/21					
Completion of all road programs funded by R2R, TIDS and TMR	Director Engineering Services	01/07/20	30/06/21					
Prepare funding submissions under the TIDS program for priority road projects and for Roads to Recovery Program	Director Engineering Services	01/07/20	30/06/21					

#### 4.3.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
TIDS, R2R, RMPC and RPC claims made within required timeframes	Director Engineering Services	100%					



Quality Assurance program maintained	Director Engineering Services	100%				
SWRRTG Technical Committee meetings attended	Director Engineering Services	5				

#### 4.4 Sustainable planning & development & compliance

##### 4.4.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Conduct a public awareness campaign for building approvals and compliance	Governance	01/07/20	30/06/21	Governance Manager to undertake				
Maintain the Quilpie aerodrome ensuring audits are undertaken and all audit issues are actioned	Director Engineering Services	01/07/20	30/06/21					
EHO inspections undertaken bi-annually	CEO	01/07/20	30/06/21	EHO in Quilpie week commencing 8/3/21				
Maintain / collect information required to meet Council's obligations regarding Environmentally Relevant Activities and associated annuals returns / reporting	Director Engineering Services	01/07/20	30/06/21					

##### 4.4.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Annual Building Return completed	CEO	100%	Completed Annually				
Enforcement of swimming pool legislation	WHS	100%					
Development applications processed within statutory timeframes	CEO	100%	One outstanding report at October Meeting				
Articles in community newsletter about community compliance with legislated requirements	Governance	5	Relevant articles in Community Newsletter				
2 x Airport management committee meeting held	Director Engineering Services	2					
Airport inspections completed and remedial actions completed within required timeframes	Director Engineering Services	100%					
Number of food premises that are non-compliant	BEPO	0	0				
Compliance with the customer service standards for urban water supplies	Director Engineering Services	90%					
Amend DWQMP once new artesian bore is connected to reticulation	Director Engineering Services						

#### 4.5 Look to the future for sustainable solutions

##### 4.5.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Complete Solar Installation at Quilpie Depot	Director Engineering Services	01/07/20	30/06/21					
Investigate the feasibility and options in relation to an extended Wi-Fi service	CEO	01/07/20	30/06/21	Meeting held with Telstra and NBN feasibility study requested				
Pursue the proposal for the national energy grid to connect SE Qld to SA through the region	CEO	01/07/20	30/06/21	Pursued when opportunities arrive				
Investigate opportunities to improve digital connectivity across the Shire	CEO	01/07/20	30/06/21	Feasibility Study currently being investigated				

##### 4.5.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
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## 5 Foundation 5: Economy



Our quality of life is dependent on a strong economic base. This economic base can only be sustained and grown by sustaining traditional businesses, supporting existing businesses and encouraging new businesses. To do this we must work together as a community to identify, promote and activate new initiatives whilst protecting those lifestyle and community traits that we value.

### 5.1 Work with landholders to enhance primary production

#### 5.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Facilitate on-farm training and information sessions	Director Corp & Comm Services	01/07/20	30/06/21	Cheepie Trapping School – 27 <sup>th</sup> August 2020 Thargomindah Trapping School – 28 <sup>th</sup> August 2020 Feral Pig Workshop – Thar Sharing School – July 2021				
Investigate possible funding options to increase the take-up of exclusion fencing	Director Corp & Comm Services	01/07/20	30/06/21	EOI sent to landholders to gauge interest in future funding opportunities. Will allow Council to have data ready. 1 response to EOI received. Proposed Council Program 21-22				

#### 5.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
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### 5.2 Enhance the capabilities of local businesses & employment

#### 5.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Prepare a business case for the “Wellspring” project	CEO	01/07/20	30/12/20	Under review				
Proactively engage with industry stakeholders, key institutions, SWRED, and government	CEO	01/07/20	30/06/21	Ongoing				
Run a social media training campaign for local businesses	Manager Tourism & Economic Dev.	01/07/20	30/06/21	Was planned for May however postponed to September 2021 in partnership with OQTA				
Facilitate access to information from Government for Small Business	Manager Tourism & Economic Dev.	01/07/20	30/06/21	E-newsletter to be released in 2 <sup>nd</sup> quarter 2021				
Undertake a Buy Local campaign	Manager Tourism & Economic Dev.	01/10/20	31/01/21	Shop Local Campaign delivered in November. Planning underway for 2021 campaign				

#### 5.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Business Development Group meetings	CEO	3	Meetings held in November 2020, March 2021 and scheduled for 1 <sup>st</sup> quarter 2021				

### 5.3 Enhance the focus on tourism & develop key tourism & economic development projects

#### 5.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement Outback Golf Masters and Bash Break on Brolga event in 2021.	Manager Tourism & Economic Dev.	01/07/20	30/06/21	Event scheduled for July 2021 – still proceeding in smaller scale due to QMF and Outback Golf				
Develop a Museum cultural plan of Council owned museum spaces focusing on management and increasing visitor engagement	Manager Tourism & Economic Dev.	01/07/20	30/06/21	Meeting held with Queensland Museum Network, scheduled for delivery November 2021 pending budgetary allocations				
Develop new ½ - 3day itineraries for Quilpie Shire	Manager Tourism & Economic Dev.	01/07/20	30/03/21	Included in new visitors guide, new itineraries loaded to ATDW. Completed				
Finalise Quilpie Opal Fossicking Area concept plan	Manager Tourism & Economic Dev.	01/07/20	30/06/21	Works have begun, transferred to new location in April 2021. Transition still underway.				
Provide marketing support, incentives and advice for the major events in the Shire	Manager Tourism & Economic Dev.	01/07/20	30/06/21	Ongoing.				

Participate actively in Natural Sciences Loop, The Dowling Track and Qld Southern Outback initiatives	Manager Tourism & Economic Dev.	01/07/20	30/06/21	A plan is being developed between Shires documenting plan for 2021				
Regular posts to Facebook and Instagram	Manager Tourism & Economic Dev.	01/07/20	30/06/21	Ongoing, steady and consistent increase in followers and likes				
Update ATDW for events	Manager Tourism & Economic Dev.	01/07/20	30/06/21	Ongoing. Adding events as they are confirmed for 2021				
Maintain VIC accreditation	Manager Tourism & Economic Dev.	01/07/20	30/06/21	Successful in retaining accreditation. Completed				

### 5.3.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Attendance at caravan / camping shows	Manager Tourism & Economic Dev.	2	Attendance planned for Toowoomba in August 2021.				
Implementation of new itineraries for Quilpie Shire	Manager Tourism & Economic Dev.	3	Delivered in new visitors guide. Family focused itinerary delivered in April 2021 and new 24/48/72hr itineraries planned.				
Increase in website hits	Manager Tourism & Economic Dev.	5%	Remains consistent.				
Increase in social media following	Manager Tourism & Economic Dev.	5%	Continually increasing followers on both mediums (Instagram and Facebook. Instagram at 1119, facebook likes at 2477				
Increase in visitor numbers to the Visitor Information Centre	Manager Tourism & Economic Dev.	5%	May 2021 was 2154 compared to 1130 in May 2019.				
Increase in visitation to Hell Hole Gorge National Park	Manager Tourism & Economic Dev.	5%	No figures provided at this time, but enquiries are definitely up.				
Commence implementation of the Quilpie Shire Economic Development & Tourism Strategy	Manager Tourism & Economic Dev.	30%	In progress				
Source funding to implement the plan for the Quilpie Opal Fossicking Area	Manager Tourism & Economic Dev.	1	Funding from Drought Communities Program to deliver stage 1				
Increase overall management and engagement at Museums	Manager Tourism & Economic Dev.	5%	See overall visitor numbers above.				

## 6 Foundation 6: Social



Our communities have a long and proud history. Changing times and often harsh conditions have necessitated a deep resilience. To continue to thrive, our communities need to be cohesive and strong, our people supportive and engaged, our towns attractive and liveable.

## 6.1 Enhance sporting, recreational &amp; cultural facilities &amp; activities

## 6.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Secure RADF funding, provide annual reports and coordinate the RADF program	Director Corp & Comm Services	01/07/20	30/06/21	Q1 - RADF Funding 20-21 Confirmed \$25,000 Q2 – EOI's and Round 1 advertised / awarded Q3 – EOI's received. Round 2 advertised / awarded Round 3 advertised. Q4 – Round 3 awarded				
Cultural activities / initiatives implemented and/or supported	Director Corp & Comm Services	01/07/20	30/06/21	July – Sept: 24 <sup>th</sup> September - Funny Mommies Oct – Dec: 8 <sup>th</sup> November – Best of Bandstand *Several events had to be cancelled due to COVID19 Jan – Mar – Nil events held. Apr – Jun – 7 Events held				
Collect and collate oral histories of elderly residents	Director Corp & Comm Services	01/07/20	30/06/21	Planning commenced. Funding required to complete project .				
Organise, host or assist in delivering the Annual Community Events Program	Director Corp & Comm Services	01/07/20	30/06/21	Most community events postponed / cancelled due to COVID-19. Planning meetings taken place for 21 Jan – Mar: Nil Most Community Events to be held between April and October				

## 6.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Issue regular Seniors newsletters	Director Corp & Comm Services	8	1 <sup>st</sup> Newsletter currently being prepared News accompanying Activity Packs being regularly distributed to Seniors. Seniors news being distributed through social media, Council Newsletter and Seniors calendars.				
Oral histories collected and collated	Director Corp & Comm Services	12	As above				
RADF acquittals completed	Director Corp & Comm Services	100%	Some 19/20 RADF Acquittals delayed due to inability to hold workshops due to COVID-19. Various project acquittals received from Cultural Society as workshops completed				
RADF funds distributed	Director Corp & Comm Services	100%	RADF 20-21 Round 1 Meeting October 2020 RADF Funding Application 21-22 submitted RADF 20-21 Round 2 Advertised & funds awarded RADF 20-21 Round 3 Advertised				

## 6.2 Ensure our towns are excellent places to live &amp; work

## 6.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Participate in the Community Advisory Network and the Quilpie Interagency Group	Director Corp & Comm Services	01/07/20	30/06/21	CAN Meeting: 18 August 2020 CAN Meeting: 10 November 2020 Interagency Meeting: 8 September 2020 (Cancelled) CAN Meeting: 4 March 2021 SWHHS/CAN: 7 March 2021				
Provide Centrelink services	Director Corp & Comm Services	01/07/20	30/06/21	Centrelink Self Help Kiosk operational in Library				
Undertake annual clean-up in all towns including car bodies	Director Engineering Services	01/02/21	30/04/21					

Manage community grants / requests for assistance	Director Corp & Comm Services	01/07/20	30/06/21	As per applications/correspondence received and approved by Council. Q1 – (July – 4, August – 2, September – 1) Q2 – (October – 2, November – 0, December – 1) Q3 – (January – 2, February -1, March – 5) Q4 – (April – 0, May - 2, Jun – 3)				
Complete the Brolga Street streetscape project	Director Engineering Services	01/07/20	30/03/21					
Implement and monitor the Community Health Officer role	Director Corp & Comm Services	01/07/20	30/06/21	As per signed contract agreement with Western Queensland Primary Health Network				
Provide a seniors program	Director Corp & Comm Services	01/07/20	30/06/21	As per Seniors Program Calendar Program re-commenced August 2020				

### 6.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Artour shows held	Director Corp & Comm Services	2	September 2020 – Funny Mommies / Snow White & Seven Cool Dudes October 2020 - Flipside Circus November – Best of Bandstand Jan-Mar – Nil 26 May – Weathering Well				
Community events supported / organised	Director Corp & Comm Services	5	“Womens Health Week” – Breakfast Combined Business Community Christmas Party International Womens Day Breakfast Baldy Top Opera Queensland Music Festival				

### 6.3 Engage with our youth

#### 6.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement the youth program including Youth Club, craft and Robotics Club	Director Corp & Comm Services	01/07/20	30/06/21	Youth Centre – Wednesday afternoons 3-5pm Craft / Activities – Monday afternoons (each f/night)				
Investigate the feasibility of delivering a youth holiday camp	Director Corp & Comm Services	01/07/20	30/06/21	Funding Opportunities being sought. Mirandas School Holidays workshop – cancelled due to COVID – 19 Mirandas School Holidays Workshop – rebooked June / July				
Support local schools, kindy and the “Activate Support Group” in developing suitable programs and activities	Director Corp & Comm Services	01/07/20	30/06/21	As opportunities arise				

#### 6.3.2

#### 6.3.3 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
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### 6.4 Disaster management preparedness

#### 6.4.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Review and update the Local Disaster Management Plan	Director Corp & Comm Services	01/07/20	30/12/20	LDMG under review by Consultant IGEM assessment undertaken in August 2020 Leo Jensen Consulting undertaking LDMP review				
Implement a flood warning system	Director Engineering Services	01/10/20	30/09/20					
Complete the annual LDMG review	Director Corp & Comm Services	01/07/20	30/12/20	IGEM assessment undertaken in August 2020 2021 Date: July 5th				

6.4.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
LDMG meetings held	Director Corp & Comm Services	2	1. 4 <sup>th</sup> August 2020 2. 24 <sup>th</sup> November 2020 3. 19 <sup>th</sup> March 2021				
Disaster management exercise undertaken	Director Corp & Comm Services	1	1. 4 <sup>th</sup> August 2020 – Deferred 2. 24 <sup>th</sup> November 2020 - LDCC (Local Disaster Co-ordination Centre) Set Up / SOP Discussion Exercise 3. Nil exercises conducted / planned Oct 2021				



# Strategic Decision Report

Governance

## 14.8 (07/21) – Quilpie Key Workforce Project

IX: 211794

Author: Tim Rose (per Justin Hancock CEO)

### PURPOSE:

The purpose of this report is to update Council on the progress to date with the Workforce Project and where it fits into the strategy of lifting Quilpie Shire's population statistics back to 1,000 people.

### POLICY/ LEGISLATION:

Local Government Act 2009

Local Government regulation 2012

### CORPORATE PLAN:

5.1.9 Implement a structured business support program and facilitate business training and information opportunities.

### RECOMMENDATION:

*That Council:*

- A. receive the updated report on the Workforce Participation,*
- B. consider hosting internships as a way of promoting the Shire to the refugee/migrant community.*

### BACKGROUND:

Recently Quilpie (via Tim Rose) was given the opportunity to speak on regional migration at the Multi-Cultural Australia Symposium that was held in Brisbane. This gave a further chance to explain the benefits of living in a regional location from a lifestyle, safety and community perspective. It also provided a good opportunity to continue to look for additional candidates who may be willing to relocate to Quilpie Shire to seek employment. I was approached by a couple of engineering students after I spoke who were looking for some opportunities to do some intern work which would be a good opportunity to open the doorway to connecting with the university sector. I said I would ask Council their views. Cedric Nzobonimpa is a young man who is studying Engineering at QUT was extremely keen to go to Quilpie for some intern work (resume attached). He has very good English and a vibrant personality.

Safa has continued to identify candidates for filling roles, and we have come very close to a candidate for Mead's Foodworks, but accommodation has again reared its head as a major issue. I know Council is across this issue, but it needs to somehow be alleviated for Safa to be successful.

It is anticipated that a further meeting of the State and Federal Bureaucrats will be taking place in July/August to follow up on the initial meeting.



#### **DISCUSSION:**

The picture above is from the closing function at the symposium. It was amazing to hear from some of the young people pictured; the adversity that they have overcome and what they have achieved since arriving in Australia.

I included a copy of the schedule of Day 3 of the Symposium, for your information. I spoke on day two and went to the Networking Function for day three. We are starting to build some good connections with the relevant government departments which will help in the medium term.

I am currently in the process of organizing a teleconference with Justin Hancock, CEO and Karen Grimm, Manager Economic Development and Tourism, and the representative from Welcoming Cities which will happen in the next month. This will give us some best practice guidelines for the welcoming committee.

#### **FINANCIAL:**

Nil

#### **CONSULTATION:**

Consultation has been on-going and continual with relevant State and Federal Government employees

#### **ATTACHMENTS:**

Attachment A – Cedric Nzobonimpa resume

Attachment B – Day 3 of Employment Symposium



# Cedric Nzobonimpa

Work Experience

## Profile

Passionate civil engineering student with experience in roadwork and sales management.

## Employment History

### Social Media Manager at the University of Queensland Engineers Without Borders, Brisbane

March 2021 — Present

Currently volunteering with UQ EWB as a Social Media Manager:

- Creating meaningful social media to the needs and wants of UQ EWB members and stakeholders.
- Working collaboratively with Events team to create social media events and promotional materials.
- Identifying keys areas within the community and creating meaningful content
- Engaging on individual posts on Social Media while attracting new members and stakeholders.

### Volunteer at the University of Queensland Civil Engineering Student Association, Brisbane

February 2020 — Present

Currently volunteering with the UQ Civil Engineering Student Association (CESA) by:

- Helping to organise and run events such as market days, networking, social games etc

### Packaging and Scanning at CHRISCO HAMPERS, Brisbane

September 2019 — December 2019

Worked in teams to deliver Christmas-customers' online-ordered products by:

- Packaging items
- Scanning boxes
- Arranging different products

### Laborer at CIVIC CONSTRUCTION, Nairobi

July 2016 — February 2017

Worked as part of a construction crew, doing road work, repairs and speed bump creation

- Use of various tools, including cement mixers, levellers and line markers.
  - Machine operation
  - Building of concrete speed bumps around roads and carparks
  - Cleaning and preparing surfaces for work.
- Ordinary Meeting of Council Friday 9 July 2021

## Details

0487042721

[cedricnzobonimpa@gmail.com](mailto:cedricnzobonimpa@gmail.com)

## Links

[LinkedIn](#)

## Skills

Microsoft Excel

Teamwork

Effective Time Management

Leadership

Communication

Fast Learner

Adaptability

Computer Skills

Ability to Work in a Team

Ability to Work Under Pressure

Microsoft Office

Communication Skills

Customer Service

Clean Driving Record

## Hobbies

- Playing Piano
- Jogging
- Swimming

## Languages

English, French, Swahili, Kirundi.

- Measurement of areas to ensure work is completed according to specification and in right area
- Physically demanding work requiring frequent physical activity.

### **Sales and Marketing at ABBI Tech, Nairobi**

January 2016 — June 2016

Sales and marketing representative, doing face to face and door to door sales

- Door to door sales
- Creation of new leads and new opportunities
- Customer interaction and transaction processing
- Cash handling and receipt creation
- Excellent communication skills
- Maintaining a positive and well-presented image for the company.

### **Education**

**Bachelor of Civil and Geotechnical Engineering, University of Queensland, Brisbane**

February 2020 — Present

### **References**

Can be provided on request

DAY 3 (QUT) QUT Gardens Theatre Foyer		
8.30am – 9.00am	Registrations Open <ul style="list-style-type: none"> <li>- All clients and speakers must register</li> <li>- Lanyards</li> <li>- Show Bags</li> <li>- Tea/coffee facilities</li> </ul>	Registration Desk
9.00am – 9.15am	Welcome and Introductions	<b>Christine Castley</b> CEO, Multicultural Australia
9.15am – 9.45 am	Welcome to Country	Nunukul Yuggera
9.45 am – 10am	Key note speaker	<b>Mike Stapleton</b>  Deputy Director General Department of Transport and Main Roads
10am – 10.20am	DESBT - Job pathways, SQW and what their role is	<b>Michael Krafft</b>  A/Manager Regional Programs, Department of Employment, Small Business and Training
10.20am – 10.40am	DESE- Presentation on employment, what their role is and their programs	<b>Edwina Spanos</b> Queensland State Manager Workforce and Engagement Division Australian Government Department of Education, Skills and Employment
10:40 am – 11.00 am	Role of education and English	<b>Jane Storr</b> Manager, Education Services TELLS TAFE Queensland
11:00 am – 11.20 am	<b>Break: Morning Tea</b>	
11:20am – 11:50am	Commitment to Diversity The beginning of ACU and Multicultural Australia Collaboration	<b>Dr Matthew Pink</b>  National Community Engagement Manager Australian Catholic University  <b>Rafique Mohammed</b> Client perspective

11.50 am – 12pm	Work and Welcome Presentation	<b>Nicole Roderick</b> , Employment Placement Coordinator Multicultural Australia
12 -12:25pm	Work and Welcome	<b>Mark Taylor</b> Founder of Work and Welcome, client <b>Apande Gong</b> <b>Peter Elmore</b> , Rector of Padua College
12:25pm-1pm	Work and Welcome Corporate Queensland Rail	<b>Tony Gurofski</b> Manager Station Customer Service Delivery, Queensland Rail <b>Gonzaga Tamenya</b> , a Station Customer Communications Officer <b>Philippa Johnston</b> , Manager Workforce Planning
1pm – 1:45pm	<b>Break: Lunch and Networking Opportunity</b>	
1:45pm- 2:10pm	Suncorp Partnership Discussion	<b>Brooke Murray</b> Senior Advisor, Corporate Responsibility, Suncorp <b>Sear Naderi</b> Bank Data Analyst
2:10pm- 2:30pm	Refugee Talent Partnership	<b>Anna Robson</b> Co-Founder and CEO Refugee Talent
2:30pm - 2:50pm	Thrive Refugee Partnership	<b>Daniel Segura</b> Queensland State Manager Thrive Refugee Enterprise
2:50pm – 3:15pm	<b>Break: Afternoon Tea</b>	
3:15pm – 3:45pm	Career Mentoring Program Shape your own Future Panel discussion	<b>Vanessa Fabre</b> Multicultural Australia <b>Tina Fleming</b> Randstad <b>James Petterson</b> Deloitte <b>Brooke Murray</b> Suncorp <b>Sher Shah</b> Client perspective
3:45pm- 4:15pm	Regional employment Pilot discussion	<b>Greg Crossan</b> Principal Project Officer, Agriculture Policy, Department of Agriculture and Policy <b>Vanessa Fabre</b> , Executive Manager Multicultural Australia
4:15 - 4:30pm	Closing summary	Christine Castley





# Strategic Decision Report

Governance

## 14.9 (07/21) – 2021 Interim Audit Report

IX: 211796

Author Mayor, Cr Stuart Mackenzie

### PURPOSE:

It is a requirement under the *Local Government Regulation 2012* section 213 that the Auditor General's observation report on the matters reviewed by the Queensland Audit Office be provided to Council.

### POLICY/LEGISLATION:

*Local Government Regulation 2012*

### CORPORATE PLAN:

Not applicable

### RECOMMENDATION:

*That the Queensland Audit Office 2021 Interim Audit Report to the Mayor be received and noted.*

### BACKGROUND:

Not applicable

### DISCUSSION:

The Interim Audit Report details the results of the interim work performed to 31 December 2020. The design and implementation of Council's internal controls was assessed and ascertained that they were operating effectively, and no significant deficiencies were identified.

### FINANCIAL:

Not applicable

### CONSULTATION:

Not applicable

### ATTACHMENTS:

Attachment A: Queensland Audit Office 2021 Interim report to the Mayor



# Quilpie Shire Council

## 2021 Interim report to the Mayor

17 June 2021

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Your ref:

Our ref: QSC 2021:3-505  
LM/AH/MC/SH

## SENSITIVE

17 June 2021

Cr Stuart Mackenzie  
Mayor Quilpie Shire Council  
48-50 Brolga Street  
Quilpie QLD 4480

Dear Cr Mackenzie

### 2021 Interim report

We present to you our interim report for Quilpie Shire Council for the financial year ending 30 June 2021. This report details the results of our interim work performed to 31 December 2020. In this phase we assess the design and implementation of your internal controls, and whether they were operating effectively. We have also undertaken work over the areas of audit significance that was communicated in our external audit plan. To date our work has not identified any significant deficiencies in your internal controls.

Please note that under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your Council's next ordinary meeting.

The *Auditor-General Act 2009* requires the Auditor-General to report to parliament on an issue raised during an audit if he considers it to be significant. The results of your Quilpie Shire Council's audit will be included in our report to parliament on the results of the local government sector.

If you have any questions or would like to discuss the audit report, please contact me or Alex Hardy on 3007 1900.

Yours sincerely



Luke Malone  
Partner, Prosperity Audit Services

Enc.

cc. Mr Justin Hancock, CEO, Quilpie Shire Council

cc. Mr Bob Hall, Audit Committee Chair, Quilpie Shire Council

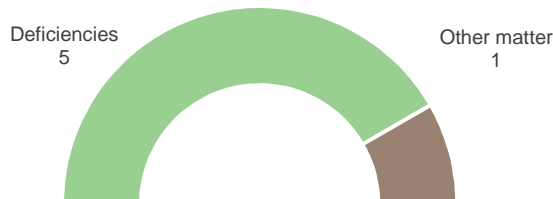
# 1. Summary



We have completed our audit planning phase and an external audit plan was issued on 31 March 2021.

This report details our audit findings from the work performed on the key controls over revenue, expenditure, payroll, fixed assets, cash management and IT systems that were identified during the audit planning phase.

## Summary of findings —Issues identified



Details of our audit findings are explained further in this report. Refer to section on *Internal control* and **Error! Reference source not found.**

Based on the results of our testing completed to date and the resolution of prior year issues, we have determined your internal control environment does support an audit strategy that can rely upon these controls.

## Areas of audit focus - On track

In addition to the above, we have also performed work over the areas of audit focus that were identified in the external audit plan.

Our progress against the areas of audit focus is on track.

### Milestones — Action Required

All milestones workpapers and pro-forma financial statements were provided on time.

We have reviewed those papers and feedback have been provided to the Council. We recommend the Council to provide more detail and comprehensive analysis of the indexation impact by providing input cost analysis. We also recommend the Council to perform another review to the period ending 30 June 2021 to consider whether there is any material movement between the date of the assessment and year end.

We have reviewed the AASB 1059 position paper prepared by Council and we recommend that Council reviews its contract register and further assess and determine potential arrangement to verify whether there is any contracts within the scope of AASB 1059.

Refer to *Milestones* section of this report for details.











### Audit fees - On track

We are on track to meet the estimated fee in the external audit plan.

## 2. Internal control deficiencies



The following table summarises our reporting on deficiencies in internal controls. Further in this section, you will find details of these deficiencies identified during our interim audit. Refer to [Section 3](#) for the status of prior year deficiencies.

Internal control issues by COSO element	Number of significant deficiencies		Number of deficiencies		Rating
	Current year issues	Prior year unresolved issues	Current year issues	Prior year unresolved issues	
 <b>Control environment</b> Structures, policies, attitudes and values that influence daily operations	-	-	-	-	
 <b>Risk assessment</b> Processes for identifying, assessing and managing risk	-	-	-	1	
 <b>Control activities</b> Implementation of policies and procedures to prevent or detect errors and safeguard assets	-	-	-	-	
 <b>Information and communication</b> Systems to capture and communicate information to achieve reliable financial reporting	-	-	3	-	
 <b>Monitoring activities</b> Oversight of internal controls for existence and effectiveness	-	-	-	-	
<b>Total issues</b>	-	-	<b>3</b>	<b>1</b>	

### Our ratings



#### Effective

No significant deficiencies identified



#### Partially effective

One significant deficiency identified



#### Ineffective

More than one significant deficiency identified






## 2. Internal control deficiencies (continued)



The following table details control deficiencies identified as at 31 May 2021. It includes a response from management.

Our risk ratings are as follows—refer to [Our rating definitions](#) for more detail.

 Significant deficiency	 Deficiency
	 Deficiency

### 21IR-2 Lack of formalised IT Security Policy

#### Information and communication

The Council does not have a formal IT Security policy and the current policy is only in draft. An IT Security policy sets out the Council's security requirements for digital information. It provides guidelines for both standard user and privileged access management.

#### Implication

Lack of a formal IT Security policy may result in inconsistent IT security practices and an increased likelihood of the risk of inappropriate access to key systems occurring without detection.

#### QAO recommendation

The Council should implement a formal IT Security policy covering all critical IT processes.

The policy should be:

- available to all relevant users and be subject to periodic update and review (including when significant system or process changes occur); and
- supplemented by additional standards and guidelines as necessary.

#### Management response

IT and Telecommunication Policy was adopted last 13 May 2019 and valid until 13 May 2021. We attached the copy for your reference. To be renewed and adopted before 30 June 2021.

Responsible officer: Director Corporate & Community Services

Status: Updated (during interim audit period)

Action date: 30 June 2021

## 2. Internal control deficiencies (continued)



### Deficiency

#### 21IR-3 Business Continuity plan is not tested regularly

##### Information and communication

Our review over the Council's IT system and operations identified that the Business Continuity Plan ("BCP") in place has not been recently tested. The last time that the BCP tested was in 2018.

##### Implication

The BCP may be outdated or not appropriate, which increases the risk that critical systems and operations cannot be restored within appropriate timeframes in the event of a significant disruption.

##### QAO recommendation

Council should periodically review the BCP and ensure it is regularly tested.

##### Management response

The Business Continuity Plan was adopted on 12 April 2019. This was currently reviewed for adoption before 30 June 2021.

Responsible officer: Director Corporate & Community Services

Status: Work in progress

Action date: 30 June 2021

## 2. Internal control deficiencies (continued)



### Deficiency

#### 21IR-4 No evidence of review of privileged accounts access logs

##### Information and communication

Our review of IT access controls noted that privileged user access of the financial system is restricted and their activity (audit) logs are maintained and reviewed on a monthly basis. However, there is no evidence of review of those logs.

##### Implication

Without evidence of review privileged accounts logs, there is an increased risk of inappropriate activities or transactions going undetected.

##### QAO recommendation

The review of privileged user activity logs should be evidenced.

##### Management response

The following action will be taken to ensure that user access to key systems is only permitted through the use of unique user and evidence of review will be retained. The Council will also maintain a quarterly review of super user access with audit logs by an independent person and evidence of review will be retained

Responsible officer: IT Officer

Status: Work in progress

Action date: 30 June 2021

### 3. Prior year issues



The following table summarises the status of deficiencies and other matters reported in prior years.

Reference	Issue	Status
<b>Internal control deficiencies</b>		
Deficiencies		
19IR-3	<b>IT asset register is not complete as certain IT devices are not included in the register</b>	Resolved The IT asset register is now updated and completed.
18FML-4	<b>Maturity of risk management framework</b>	Work in progress Management is currently reviewing the risk management framework and considering key update.  Action date: 30 June 2021
18FML-6	<b>No formal monitoring of superuser access to information systems</b>	Resolved. This is now monitored by the Council.
<b>Financial reporting issues</b>		
20CR-FR1	<b>Classification of current and non-current long service leave balances is not correct.</b>	Resolved Based on the review of the interim working, the classification is correct.
20CR-FR2	<b>Incorrect discount rate for employee provision calculation was adopted</b>	Resolved The correct discount rate for employee provision calculation was now adopted.
<b>Other matters</b>		
19OM-1	<b>Penetration testing not performed</b>	Resolved The penetration testing was performed by the Council in 2020.
18-FML-9	<b>Excessive Leave Balances</b>	Work in progress Management is continuing to work with staff to reduce leave balances within operational requirements. As at 13 April 2021, there are 8 employees with leave balances that are deemed to be excessive.  Action date: 30 June 2021

## 4. Areas of audit focus



In our external audit plan, we identified those classes of transactions, accounts and balances that we considered to be significant or a risk of material misstatement to the financial statements. In the following tables we have set out the identified areas of audit focus and any new areas, and progress on the audit procedures undertaken to date to address the risk.

#	Area of audit focus	Status
1	<b>Valuation/depreciation of infrastructure assets is materially misstated</b>	<p>We have assessed that the valuation techniques and useful life assumptions adopted in determining fair value are appropriate.</p> <p>We have reviewed the indexation assessment for infrastructure assets provided by valuers and Council.</p> <p>Feedback has been provided to management. We recommend that Council provide more detail and comprehensive analysis of the indexation impact by including input cost analysis in the analysis.</p> <p>We also recommend that Council performs another review to the period ending 30 June 2021 to consider whether there is any material movement since the initial assessment.</p>
2	<b>Procurement and Contract Management Risk</b>	<p>We have tested the effectiveness of key controls in regard to procurement and contract management risk for the period 1 July 2020 to 31 December 2020 over purchases and payments with no significant deficiencies noted. Substantive testing to date includes analytical review and vouching of a sample of procurement transactions to supporting documentation.</p>
3	<b>Financial Sustainability</b>	<p>We have assessed the appropriateness used in determining the relevant financial information for these calculations, including renewals, depreciation and operating and capital classifications and confirmed they are correct. This will be further reported as part of the year end audit testing.</p>
4	<b>Information Technology General Controls</b>	<p>We have completed our testing of the IT general controls in relation to the existing accounting system in place. We have identified no significant deficiencies and three deficiencies that are reported in this management letter.</p>



## Our rating definitions

	Definition	Prioritisation of remedial action
<b>Significant deficiency</b> 	<p>A significant deficiency is a deficiency, or combination of deficiencies, in internal control that requires immediate remedial action.</p> <p>Also, we increase the rating from a deficiency to a significant deficiency based on:</p> <ul style="list-style-type: none"> <li>• the risk of material misstatement in the financial statements</li> <li>• the risk to reputation</li> <li>• the significance of non-compliance with policies and applicable laws and regulations</li> <li>• the potential to cause financial loss including fraud, or</li> <li>• where management has not taken appropriate timely action to resolve the deficiency.</li> </ul>	<p>This requires immediate management action to resolve.</p>
<b>Deficiency</b> 	<p>A deficiency arises when internal controls are ineffective or missing, and are unable to prevent, or detect and correct, misstatements in the financial statements. A deficiency may also result in non-compliance with policies and applicable laws and regulations and/or inappropriate use of public resources.</p>	<p>We expect management action will be taken in a timely manner to resolve deficiencies.</p>
<b>Other matter</b> 	<p>An other matter is expected to improve the efficiency and/or effectiveness of internal controls, but does not constitute a deficiency in internal controls. If an other matter is not resolved, we do not consider that it will result in a misstatement in the financial statements or non-compliance with legislative requirements.</p>	<p>Our recommendation may be implemented at management's discretion.</p>

## Financial reporting issues

	Potential effect on the financial statements	Prioritisation of remedial action
<b>High</b> 	<p>We assess that there is a high likelihood of this causing a material misstatement in one or more components (transactions, balances and disclosures) of the financial statements, or there is the potential for financial loss including fraud.</p>	<p>This requires immediate management action to resolve.</p>
<b>Medium</b> 	<p>We assess that there is a medium likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We expect management action will be taken in a timely manner.</p>
<b>Low</b> 	<p>We assess that there is a low likelihood of this causing a material misstatement in one or more components of the financial statements.</p>	<p>We recommend management action to resolve; however, a decision on whether any action is taken is at management's discretion.</p>





### What is internal control?

'Internal control' is the processes, systems, records and activities that your Quilpie Shire Council designs, implements and maintains to provide you with reasonable assurance about the achievement of organisational objectives regarding:

- reliability of financial reporting
- effectiveness and efficiency of operations
- compliance with applicable laws and regulations.

Your governing body and executive management collectively are responsible for preparing reliable financial statements in accordance with generally accepted accounting principles. They are similarly responsible for maintaining effective internal control over financial reporting.

### Our assessments of your internal control framework

The auditing standards that we must comply with require us to understand and assess those aspects of your internal control that relate to our financial statement audit objectives. In the planning phase of our audit, we sought to understand and evaluate how controls are designed and implemented. We communicated to you the results of our analysis in our external audit plan.

If we decide that we can rely on your controls, we must then test them to confirm they operated effectively. The results of our testing may highlight deficiencies in your internal controls. We assess whether any identified deficiencies in internal control constitute, individually or in combination, a significant deficiency in internal control.

### Limitations of our reporting on internal control deficiencies

No system of internal control can provide absolute assurance about the absence of error or compliance. Even in the absence of identified control weaknesses, inherent limitations in your internal controls over financial reporting may not prevent or detect material misstatements.

[qao.qld.gov.au](http://qao.qld.gov.au)

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# Order of Proceedings

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## **15 CONFIDENTIAL ITEMS**

**15.1 (07/21) –Conversion of Term Lease to Freehold, Lease 0/234033 - Toompine**

## **16 LATE CONFIDENTIAL ITEMS**

## **17 LATE ITEMS**

## **18 GENERAL BUSINESS**

## **19 MEETING DATES**