



OPERATIONAL STATUS REPORT AGENDA

Friday 11 June 2021

commencing at 9:30am

Quilpie Shire Council Boardroom
50 Brolga Street Quilpie

Ordinary Meeting of Council

4 June 2021

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 11 June 2021, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 11 June 2021, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Justin Hancock
Chief Executive Officer





OPERATIONAL STATUS REPORT

AGENDA

Friday 11 June 2021
Quilpie Shire Council Boardroom

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Operational Status Report

Engineering Services

1 ENGINEERING SERVICES

1.1 (06/21) – Director of Engineering Services Operational Status Report

Author: Peter See

IX: 210583

ROADS

RMPC

Work on the contract is near complete. Works are being carried out on the Quilpie-Adavale Red Road (7101).

Main Roads TIDS

No further TIDs construction works will be done this financial year.

Screening of gravel for next year's project on the Red Road is about to commence.

Concrete footpaths are commencing at the Eromanga Natural History Museum. This is part funded by a tourism grant under the RMPC banner.

Main Roads Contract

A prestart meeting for Council to seal 9.5 km of the Quilpie-Charleville Road for TMR was held in late May. This is a fixed price contract. Work is to commence in late June 2021.

Flood Damage Repairs

Works are complete on Adavale-Charleville (70) and Old Thargomindah Road (13). Assessment of 2021 works is ongoing.

Roads to Recovery

Further sealing will be carried out in June on Baldy Top Road (10.1), Knotasaurus Park car park, Gyrica Street, Brolga Street at Bicentennial Park, and at the cemetery.

COUNCIL BUILDINGS AND FACILITIES

The new houses are due to be installed on site in June. The Eromanga house is complete and has been separated for transport. The Quilpie House is near complete (31 May).



Quilpie House

Eromanga House

The Toompine tennis court is complete. The Adavale tennis court was due to commence construction on 2 June 2021 and will be completed within a week.

Engineering services staff were heavily involved in the set up for the Queensland Opera performance at Baldy Top.

Staff prepared and laid turf at the Visitor Information Centre for the new night-time entertainment area.



WASTE

Further complaints were made to Workplace Health and Safety by a member from the public regarding asbestos at the Quilpie waste centre. Three improvement notices were issued which required further training of some staff, and the removal of exposed asbestos.

The retaining wall and loading area for the new bin transfer station is now completed.



Fencing of the transfer station compound is commencing.

WATER AND SEWERAGE

Simmonds and Bristow are about to commence the upgrade and documentation of the reverse osmosis plant in Eromanga. They will be on site for around a week.

The concrete base for the new water reservoir at Eromanga has been constructed. The new reservoir will be installed in June 2021.

TOWN SERVICES

Town Services staff have been heavily involved in event set up with the Queensland Opera and Jenny Woodward shows.

The Quilpie airport had its annual safety inspection on 31 May.

One staff member has resigned.

The restructure is being implemented.

PLANT/WORKSHOP

The apprentice diesel fitter went to Roma to assist in fitting an engine to a light truck as part of his training.

Parts delivery times are very long due to supply issues from overseas.

GENERAL

All affected Staff were informed of the structure changes on 31 May.

ATTACHMENTS

Nil.

Task Register – Engineering Services

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
14-May-21	DES	6/05/2021	John Waugh Park Scoreboard	That Council supports the Quilpie Junior Rugby League Club's application for an electronic score board and game timer, and Council agrees to install the electronic score board and game timer at John Waugh Park.	Noted		
14-May-21	DES	GB	CCTV Cameras	Investigate installing CCTV cameras at playground areas in Eromanga and Quilpie	Noted		
14-May-21	DES	GB	Screens at Bulloo Park	Install screens and intercom at Bulloo Park to interconnect all areas	Noted		
14-May-21	DES	GB	Cleaning Bulloo Park	Ensure cleaning Bulloo Park facilities is done by mopping not hosing where water enters the building	Noted		
14-May-21	DES	GB	John Waugh Park	Arrange a suitable public address and sound system at John Waugh park			
14-May-21	DES	GB	Shire signage	Install 'Welcome to Channel Country' sign, and entry signs to the Shire	Noted		
08-Apr-21	DES	7/04/2021	Tender - Eromanga Water Treatment Plant Upgrade	That Council award the tender for Eromanga Water Treatment Plant Upgrade to Symonds and Bristow Pty Ltd for the amount of \$99,609.13 excluding GST	Letter of award and contract sent out sent out	completed	17/05/2021
08-Apr-21	DES	9/04/2021	Tender for Flood Damage repair Works - 2020 Package K T33 20-21	That Council award the tender RFT –T33 20-21 Package K 2020 Flood Restoration Works:- Adavale Charleville Road to APH Contracting for a total cost of \$398,209.00 including GST	Prestart meeting held on 27/04/21. Works underway	Completed	27/04/2021
08-Apr-21	DES	GB	Lop trees	Lop trees on the Diamantina Development Rd near the Whynot - Common boundary to improve safety / vision	Works ordered to be carried out.	Commenced	
08-Apr-21	DES	GB	Adavale Flag Pole	An additional flag pole was required for Adavale, in time for Anzac Day if possible	Works to be done when crew is available	Commenced	

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
12-Mar-21	DES	2/03/2021	Review options for Eromanga waste facility	That Council receive the Redleaf Environmental report and amend the material change of use application to remove any future expansion option, and move towards establishing the current site as a waste transfer station subject to future budget considerations.	Consultant advised and work underway	Commenced	
12-Mar-21	DES	3/03/2021	Tender flood damage repair works - 2020 package east T31 20-21	That Council award the tender RFT T31 20-21: Package East 2020 Flood Restoration Works:- Nimboy Road be awarded to SL and SA Travers for a total cost of \$397,597.12 including GST.	Contractor advised. Works completed	Completed	5/05/2021
12-Mar-21	DES/MF	5/03/2021	Budget amendment for supply of cold water to Adavale recreation grounds	That Council receive the report and amend the budget to include \$20,000.00 to provide a cold water supply for the Adavale Recreation Grounds.	works completed	Completed	9/04/2021
12-Mar-21	DES	GB	Tank at Bicentennial Park	Maintenance required to tank at Bicentennial Park, Quilpie	Tank is redundant and has been removed	Completed	30/04/2021
12-Mar-21	DES	GB	Amenities, Admin Centre Quilpie	Maintenance - refurbishment requested to Amenities Block, Admin Centre, Quilpie	Budget request to be made	Commenced	
12-Mar-21	DES	GB	Bore Head Brolga Street	Request development of indigenous / rock garden / artwork to beautify the Bore Head reserve on Brolga Street	Noted		
19-Feb-21	DES	2/02/2021	Tender for Prime Mover and Water Tanker Trailer	That Council approves the calling of Tenders for both a Prime Mover and a Water Tanker Trailer, this Financial year to enable delivery in the first half of the 21/22 Financial Year.	Tenders called 10/05/21	Completed	10/05/2021
19-Feb-21	DES	3/02/2021	Turf care at John Waugh Park	That Council receive the report and allocate funding for the implementation of the remedial actions and the annual turf management program.	Training was carried out with all Town Services staff.	Completed	10/05/2021
19-Feb-21	DES	14/02/2021	Tender for Flood Damage Repair Works 2020 Package T-T27 20-21	That Council award the tender RFT T27 20-21: Package T 2020 Flood Restoration Works: - Trinidad, Springfield and Regleigh Roads to APV Contracting for a total cost of \$946,202.67 including GST.	All works completed	Complete	16/04/2021

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
19-Feb-21	DES	15/02/2021	Tender for Flood Damage Repair Works 2020 Package South T31 20-21	That Council award the tender RFT T31 20-21: Package South 2020 Flood Restoration Works: - Old Thargomindah and Kiandra Roads to SC and KG Bowen for a total cost of \$496,610.16 including GST.	Works are underway	Completed	27/04/2021
19-Feb-21	DES	GB	Gyrica Gardens	Replace clothes lines with fold down ones, footpaths to be widened, cotton tree stumps to be removed	Footpaths are being constructed at wider width. Cotton trees are being removed. Clothes lines to be ordered.	Commenced	
19-Feb-21	DES	GB	Road Signage	Improve road signage to Hellhole Gorge	Design underway	Commenced	
19-Feb-21	DES	GB	No 1 Bore	Maintenance required on bore signage and wheel belt	Maintenance performed.	Completed	9/04/2021
16-Dec-20	DES	3/12/2020	Flying Minute - Tender for FD 2020 Package J T16 20-21	That Council award Tender RFT T16 20-21 (Package J: 2020 Flood Restoration Works for Humeburn Road (18) and Onion Creek Road (19)) to SC and KG Bowen for a total cost of \$763,972.69 including GST.	Area damaged by 2021 floods, negotiations with contractor to be undertaken. Winning tenderer advised Awaiting commencement on site. Further damage in 2021 under assessment	Commenced	
16-Dec-20	DES		Upgrade of Bicentennial Park	That Council authorise the following works for the upgrade of Bicentennial Park: <ul style="list-style-type: none"> • Shade Shelter; • Replacement of Softfall; • Swing Sets; • Monorail; • Trampoline; • Removal of existing outdoor gym equipment. 	Quotations underway. Exercise equipment area has been demolished. Mono rail and soft fall ordered	Commenced	

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
				The works will be funded to a maximum amount of \$125,000.00 in this current financial year with the balance to be funded from the 2021-2022 budget.			
16-Dec-20	DES	5/12/2020	Pavement Assessment - Quilpie Airport Runway	That Council receive the report and engage Pavement Management Services to design a Rehabilitation Strategy for the airport in Quilpie (including a report on future improvements to cater for larger aircraft) for a total cost of \$34,775.00 excluding GST.	Consultant advised and order sent. Draft report received 14/05/21	Commenced	
16-Dec-20	CEO	8/12/2020	Tender T20 20/21 Construction of Gyrica Gardens Multi-Function Centre	That Council award Tender T20 20/21 (Construction of Gyrica Gardens Multi-Function Centre) to New State Builders for the total cost of \$998,870.00 (excluding GST).	Pre-start meeting Week of the 18th January. Works under construction. Base slab works completed.	Commenced	01-Apr-21
16-Dec-20	DES	10/12/2020	Quotation for Refurbishment of Eromanga Hall Ablution Block RFQ 60 19-20	That Council award Quotation RFQ 60 19-20 (Refurbishment of Eromanga Hall Ablution block) to Donohue Constructions for a total cost of \$113,600 excluding GST; and That Council vary Quotation RFQ 60 19-20 (Refurbishment of Eromanga Hall Ablution block) to include the provision of a Disabled Toilet for the approximate cost of \$8,000.00 excluding GST.	Contractor advised and purchase order sent. Construction to begin in July 2021. Building certifier has provided advice and new drawings provided to contractor.	Commenced	
16-Dec-20	DES	11/12/2020	Replacement of Garbage Compactor/Hook Truck	That Council receives the report and accepts Tender T17 20-21 from Black Trucks for the purchase of an Isuzu FVD 160-300 for a total cost of \$430,649.85 excluding GST.	Contractor advised and purchase order sent. Delivery due June 2021.	Commenced	

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
16-Dec-20	DES	12/12/2020	Quilpie Main Street Masterplan	That Council award the development of a Quilpie Main Street Masterplan to CUSP for a total cost of \$16,810.00 excluding GST.	Contractor advised and purchase order sent.	Commenced	
16-Dec-20	DES		Shade Cloth - John Waugh Park	Broken and needs replacing	shade sails removed and complete unit sent as pattern for replacements to be made	Commenced	
09-Oct-20	Engineering		Speed signs	Move speed sign from western end of town	To be investigated however this will require TMR approval. Request sent 13/11/20. Followed up 3 March 2021. TMR have not yet considered the request. Chased up again 11/05/21	Commenced	
09-Oct-20	Engineering		Weighbridge	Find plans and applications - where is project at	Funding application was rejected. General design and layout in place. Fulton Trotter appointed by Council to design concepts	Commenced	
09-Oct-20	Engineering		Truckstop	Investigate concept design for the truckstop weighbridge intersection	Fulton Trotter appointed by Council to design concepts	Commenced	
11-Sep-20	Director Engineering		Adavale Rec Grounds	Clean up as required	Supervisor and Works Coordinator planning works. Delayed due to staff on leave. Works commenced 7/01/21	completed	05-May-21

Operational Status Report

Water and Sewerage

1.2 (06/21) – Water and Sewerage Supervisor Operational Status Report

Author: Alan McNall

IX 210679

WATER

Consumption

Raw Water Statistics

Locality	Monthly Use (meg)	2020/21 YTD Total (meg)	Annual License (kl)	% Time Remaining	% of License Remaining
Quilpie old	39.20	27/04/21-01/06/21			
Quilpie new	36.58	27/04/21-01/06/21			
Eromanga	3.8	22/02/21-07/05/21			

Call-Outs

Locality	Date	Time	Details	Outcome/ Comment
27 Winchu St	28/04/21	5:30pm	Burst pipe	complete

Planned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification Details	Time to restore supply
201 Webber St	07/05/21	Replace mains tap	Verbal	1/2hr
Murana St	12/05/21	Burst hydrant	Verbal	3hrs
Gyrica St	18/05/21	Burst service	Verbal	1hr

Unplanned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification details	Response time	Time to restore supply
Nil					

New Services

Locality	Date	New connections	Outcome/ comments
Nil			

Complaints / Requests

Locality	Date	Complaint No:	Outcome/ comments	Time to rectify
Nil				

SEWERAGE – STATUS DETAILS

Overflows / Breaks / Repairs

Locality	Date	Details/ Reason	Overflow private pty (Y/N)	EPA notified	Sewer break	Sewer choke	House conn problem (✓)	Response time (notification/ completion)
Nil								

Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Connection Point	House Drain	Response time (notification / completion)
27/44 Winchu St	10/05/21	Blocked drain		Yes		
14/16 Jabiru St	01/06/21	Blocked drain		yes		

Call-Outs

Locality	Date	Details	Outcome/comment
14/16 Jabiru St	31/05/21	Blocked drain	Temporary cleared

New Connections

Locality	Date	Outcome/ comment

Complaints

Locality	Date	Complaint No:	Outcome/ comment	Time to rectify

Capital Works and Council Requests

Project details	Status/Comments	% Complete

Other Works and Requests

- Complete 34 x requests on council's buildings/infrastructure, minor leaks.
- Various irrigation installations and repairs.

Operational Status Report

Director Corporate and Community Services

2 CORPORATE AND COMMUNITY SERVICES

2.1 (06/21) – Director of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 210875

CONDOLENCE CARDS

Nil

COUNTRY WEEK - INTRUST SUPER CUP

A meeting with QRL representatives, Dave Maiden and Dinah Glykidis, Quilpie Magpies Rugby League representatives and Council staff was held on 20th May 2021 to discuss requirements and planning for the Country Week Intrust Super Cup Game being held in Quilpie on 17th July 2021.

A follow up meeting will be held during the week commencing 7 June 2021.

JT Academy has confirmed their attendance for the Country Week Intrust Super Cup and follow up Workshops / Events to be held the two days following. A program is currently being developed to ensure the workshops and events reach as many community members as possible.

EVENTS

“Weathering Well” – Jenny Woodward was held at the Quilpie Shire Hall on 26th May 2021. The event was very successful, 103 in attendance with very positive feedback received.

Queensland Opera – “Are you Lonesome Tonight”. The inaugural performance at Baldy Top was extremely successful, with over 200 people in attendance. The success of this event is due to the incredible teamwork and support of all Quilpie Shire Council staff involved, particularly Karen Grimm, along with the support of local community members and visitors. Whilst there were some lessons learnt along the way, it has certainly set the scene for future events to be held at this amazing location.

CURRENT FUNDING PROGRAMS

- RADF 2020-2021
Round 3 – Funding has been awarded to approved applicants
 - Quilpie Shire Council (Arts / Cultural Events)
 - Quilpie Show Society (2021 Show)
- Community Drought Support Grant
\$8,800 - ANZAC Day Activities/Opening Rick’s Jump Up & Laugh It Off Comedy Night. Extension of funding program based on events being postponed.
- Queensland Government Mental Health & Wellbeing Funding Program
\$75,000 - JT Academy Follow up Visit – Application successful

- TRAIC (Tackling Regional Adversity Through Integrated Care)
\$65,816.00. – Approval has been received to extend the funding program. TRAIC Event is scheduled to take place in March 2022.
- Queensland Feral Pest Initiative – Round 6
Project 2 - Provision of 1080 poison to Council through allocative grants – Application submitted.
- Get Ready Queensland 2021-2022
\$6,780 – Advice has been received from Queensland Reconstruction Authority that Council will receive funding for 2021-2022 to develop a program which is focused on resilience building and education in regard to disaster preparedness.

COMMUNITY GRANT APPLICATIONS – APPLICATIONS / ACQUITTALS

- Quilpie Polocrosse Club have submitted their acquittal for previous grant – Coaching Clinic 2020
- Quilpie Polocrosse Club Application submitted as Action Report for Council's consideration
- Quilpie Magpies Rugby League Club Application submitted as Action Report for Council's consideration
- Quilpie & District Tennis Tour – An application has been submitted for a Quilpie & District Tennis Coaching Tour for Council's consideration

Task Register – Director Corporate and Community Services

Meeting Date	Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
12-Mar-21	DCCS / CEO	GB	Rubbish on Quilpie Common	Request owners to remove hazardous rubbish behind properties on Quilpie Common			
16-Dec-20	DCCS		Termites	Request for all Council house yards to be inspected for termites	Quotes to be requested in conjunction with Pest Control Program 2021	QSC Pest Control Program awarded to Steer's Complete Commercial Cleaning / Pest Control Service	22/04/2021
14-May-21	DCCS	2/05/2021	CAP Channel Country Ladies Day	That Council approves the Community Assistance Program application received from Channel Country Ladies Day requesting the hire of Bulloo Park and the small Council bus free of charge for a three day period, 15th October to 17th October 2021 during the Channel Country Ladies Day Event being held in Quilpie.	Correspondence completed Doc ID: 210464	Completed	28/05/2021
14-May-21	DCCS	3/05/2021	Channel Country Ladies Day - Art Project	That Council approves the request received from the Channel Country Ladies Day Committee to consider the possibility of an artist residency in conjunction with the Channel Country Ladies Day event to be held in Quilpie at Bulloo park on the weekend of the 15th -17th of October 2021.	Correspondence completed Doc ID: 210480	Completed	28/05/2021

Operational Status Report

Pest and Livestock Management and Rural Lands

2.2 (06/21) – Pest and Livestock Management Coordinator Operational Status Report

Author: Damien McNair and Andrew Byrne

IX 210588

PROPERTY INSPECTIONS / TRAPPING

Traps Set	Property Inspections
Wanko	Nil

1080 BAITING / HOTSPOT BAITING

Property	Property	Property	Property	Property	Property
Regleigh	Monler	Belombre	Nerrigundah	Kiandra	Cudgee
Raymore	Mt Margaret	Whynot	Tinderry	Ardoch	Coolbinga
Tenham	Tallyabra	Boolbanna	Congie	Holbrook	Woolbuna
Bunginderry	Kyabra	Piastre	Yambutta	Possamunga	Greenmulla
Canaway	Corowa	Pinkenetta	Nyngarie	Cowley	Wanko
Araluen	Burkobulla	Wynbin	Sth Comongin	Big Creek	Nth Comongin
Trinidad	Cranstoun	Coparella	Mulianna	Beechal	Gunnadorah
Pingine	Cooma	Giberoo	Wambin	Boran	Lochabie
Granville	Keeroongooloo	Ambathalla		Glenvalley	
Goombie	Leopardwood	Canegrass			
Milroy	Milo	Varna			
Alaric	Bulloo Lakes	Sherwood			
Maybe	Gooyea	Moble			
Mogera	Gilmore				
	Wellclose				
	Boondoon				

Baiting Notes:

- Approximately 20T of meat has been utilised to date in the baiting program.
- Plevna Downs and Mt Howitt still to be hand baited.

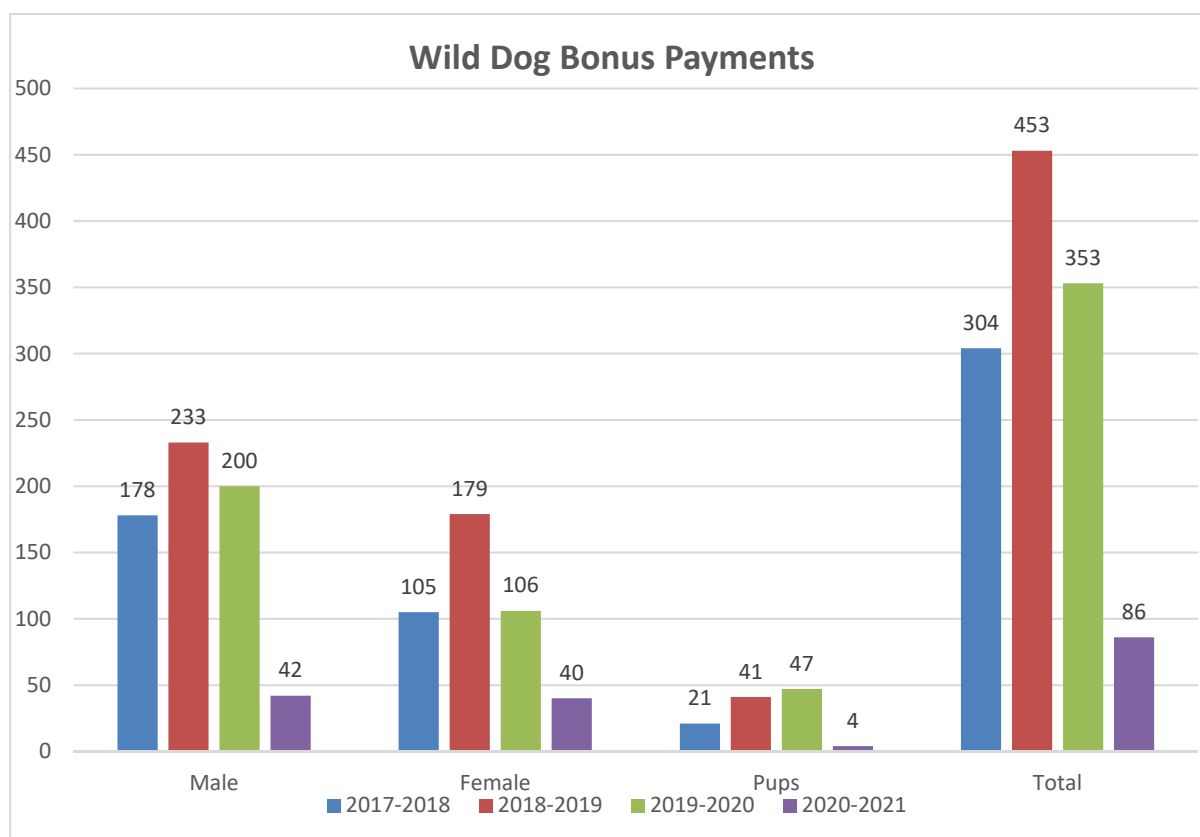
Properties that did not bait:

Property	Property	Property	Property	Property	Property
Bronte	Plaingrove	Bierbank	Eulolo	Wakes Lagoon	Thyangra
Essex	Boothulla	Armoobilla	Prairie	Patricia Park	Quartpot
Gundoo	Arranfield	Lantana	Orinya	Bulls Gully	
Dungiven	Yallamurra	Quilpeta	Ingeberry	Paradise Park	

SCALPS PRESENTED TO COUNCIL – 01-07-2020 TO 31-05-2021

Property	No. Of Scalps			Amount of Payment
	<i>Male</i>	<i>Female</i>	<i>Pups</i>	
Gumbardo	4	1	-	250.00
Wambin	1	1	-	100.00
Coolbinga	-	1	-	50.00
Trinidad	8	5	-	650.00
Varna	3	4	-	350.00
Armoobilla	3	-	-	150.00
Boothulla	7	7	-	700.00
Mt Howitt	4	5	-	450.00
Wallyah	1	2	4	350.00
Cottesmore	2	1	-	150.00
Ray	1	1	-	100.00
Bunginderry	1	4	-	250.00
Monler	3	1	-	200.00
Plaingrove	4	7	-	550.00
Total (67)	42	40	4	\$4300.00

WILD DOG BONUS PAYMENTS: 2017 - 2021



PLANT & EQUIPMENT

Unit (RLO)	Description	Status
1105	Toyota Hilux	Good condition
4504	Can-am Defender	Good condition
4502	Motorbike (Honda)	Good condition
Unit (PLMC)	Description	Status
1117	Toyota Landcruiser	Good condition
4503	Can-am Defender	Good condition

COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common	Good	Condition of Reserve – good at the moment. Condition of Stock – good
Dillons Well Reserve	Good	Condition of Reserve - good
Warrabin Lane	Good	Condition of Reserve - good
Eromanga Common	Good	Condition of Reserve – good Condition of Stock - good
Adavale Common	Good	Condition of Reserve – good feed Condition of Stock –good

WEED CONTROL - GENERAL

Declared Weed	Property	Action	Packs	Chemical	Diesel/L
Parkinsonia	Yambutta				
Parkinsonia	Neville Downs				

SURVEILLANCE CAMERAS/GPS

- Surveillance cameras placed at locations within the town area.

MEETINGS / TRAINING

- Common User Group – 27th May 2021

GENERAL

- Quilpie Common Muster
Following the Quilpie Common Muster held on 23/24 July 2021, there were approximately 120 cattle put back onto the Common (not including those that did not come in). Three Common Permit Holders removed their cattle from the Common. Council currently has a waiting list for community members who have applied to place cattle on the common. Coming into winter with no significant rainfall predicted, does Council wish to allow more cattle on the Common at this point in time?
- Local Laws - Animal Destruction (6)

Operational Status Report

National Disability Insurance Scheme

2.3 (06/21) – NDIS Coordinator Operational Status Report

Author: Christine Houghton

IX 210627

GENERAL INFORMATION

There have been two additional participants approved to receive funding from the NDIS between March and May. Planning and implementation meetings followed by the setting up of plan management, budgetary advice and appointments with service providers. This brings the total NDIS participants within Quilpie Shire to 15. There are another five applicants waiting for access. Six participants have had their 12 month reviews during this time and their progress reports have had to be completed by their service providers and sent to the NDIS. Each of these participants have made improvements in their lives by being on the NDIS. It may be hard work but the outcomes are very positive and worthwhile.

MyGov continues to be a long drawn out process, particularly for soon to be participants or new participants who have no technology skills. Linking NDIS, Medicare and Centrelink to their MyGov account is challenging. If there is any minor detail incorrect in the system you are asked to visit your nearest office, which in most cases is not possible. The Human Services bus visits Quilpie twice a year and some of these issues have been taken to the staff at this service, however there has been no resolution with the onsite service either. This will continue to be a problem that needs to be addressed.

The NDIS move from Toowoomba to the remote area has already been beneficial, with problems and queries addressed in a timely manner which is a big change from not being addressed at all. There is a monthly stakeholders meeting for the South West Shires with Wendy Tucker, Assisting Director NDIS Remote Planning Team QLD, who addresses many of the issues, and also keeps everyone informed of the ever changing rules within the NDIS.

During May I met with Mina Hunt, NDIS Review and Appeals Advocate, and Ted Jenson National Redress Scheme. Mina is very passionate about advocacy for People with Disabilities who through no fault of their own are unable to access the NDIS or are not accepted. I was able to explain my role and how we could work together if this issue was to arise for anyone in Quilpie Shire.

The Community Resource Unit Ltd (CRU) from Brisbane, visited last week. This is a not for profit organisation that can supply resources to families with a child with a disability, from inclusive education through to finding a job and living a meaningful life. There were eight people who enjoyed an informal session, and a couple of parents who had individual sessions with Catherine Laherty and Trish Feheely.

STATISTICS

STATISTICS	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
	48	10	8

CURRENT ISSUES

- Mygov
- Technology

CORRESPONDENCE / NEWSLETTERS

- NDIS Service Provider Newsletter
- NDIS Newsletter
- Endeavor Newsletter
- National Disability Services Webinar Events
- Lifeline Newsletter

Operational Status Report

Financial Services

3 FINANCE

3.1 (06/21) – Manager of Financial Services Operational Status Report

Author: Arminda David

IX 210891

Cheque Register for the period ending 31 May 2021.

Date	Cheque #	Payee	Description	Amount
3/05/2021	CHARGE	ANZ Banking	Merch Fee	159.35
3/05/2021	45570499	National Australia Bank Limited	Credit Card April 2021	11,100.47
4/05/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 22	36,966.00
4/05/2021	1CHILD22	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 22	1,172.44
4/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	126.62
4/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	134.23
4/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	131.96
4/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	144.07
4/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	343.64
4/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 22	144.65
4/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	980.00
4/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	206.97
4/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	346.44
4/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	1,390.31
4/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	110.72
4/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	6,166.03
4/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 22	169.66
4/05/2021	1NAB22	National Australia Bank Limited	D/Cr Pay 1 Period No 22	131,487.82
4/05/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 22	1,831.13

Date	Cheque #	Payee	Description	Amount
4/05/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 22	1,507.55
4/05/2021	E012544	All About Aquatics	Remuneration - May 2021	5,250.00
4/05/2021	E012545	APV Contracting Pty Ltd	Humeburn & Onion Creek Rd	92,291.70
4/05/2021	E012546	Aviation Components Pty Ltd	Capsules & Freight	299.04
4/05/2021	E012547	Carroll & Richardson Flagworld Pty Ltd	Street Flags	1,375.00
4/05/2021	E012548	Changing Ways Psychology	EAP	10,500.00
4/05/2021	E012549	Charleville Neighborhood Centre	Seniors Games Charleville	50.00
4/05/2021	E012550	Compac Sales Pty Ltd	Online Service Fee	104.50
4/05/2021	E012551	Winc Australia Pty Ltd	Misc Supplies & Stationery	405.82
4/05/2021	E012552	Russell Dewhurst	Live Entertainment ANZAC Day	1,811.10
4/05/2021	E012553	Golders Charleville	Safety Boots	165.00
4/05/2021	E012554	BHL & DA Hall Transport	Water tanker Hire	5,115.00
4/05/2021	E012555	Komatsu Australia	Parts	6,651.74
4/05/2021	E012556	Lamb Consulting Services	Training	2,750.00
4/05/2021	E012557	Landmark (QLD) Limited	Weedmaster	1,266.10
4/05/2021	E012558	Meads Foodworks	Batteries, glove, Ajax, covers	88.58
4/05/2021	E012559	MIDWEST RURAL TRADERS PTY LTD	Toro Filters	1,262.45
4/05/2021	E012560	Outback Auto & Comms	Labour Hire	5,810.00
4/05/2021	E012561	Outback Glass & Aluminum	Window Tinting	4,401.70
4/05/2021	E012562	Pathtech Pty Ltd	Service & Repair Intoximeter	132.00
4/05/2021	E012563	Precruitment	Wages - G Green	1,690.06
4/05/2021	E012564	PVE Civil Solutions	Wages - J Winzar	12,375.00
4/05/2021	E012565	Quilpie Hardware	Aluminum pivot door	10,810.11
4/05/2021	E012566	The Brick Hotel Quilpie	Catering & Accommodation	1,370.00
4/05/2021	E012567	Rave On Promotional Products	Souvenirs	1,287.00
4/05/2021	E012568	MR KEVIN J RICHARDSON	Tilt Tray Hire	412.50

Date	Cheque #	Payee	Description	Amount
4/05/2021	E012569	Shire Networks	Service Agreement and Laptops	16,541.86
4/05/2021	E012570	Tas Mini Motors	Mechanical parts	1,550.40
4/05/2021	E012571	Total Tools Toowoomba	Combo kit miwaukee	3,996.00
4/05/2021	E012572	Tully Partnership	Exclusion Fencing Congie	74,250.00
4/05/2021	E012573	VendorPanel Pty Ltd	VendorPanel Subscription	5,649.39
4/05/2021	E012574	Vital Places	Progress Claim	27,665.00
4/05/2021	E012575	West-Tech Systems Pty Ltd	Copier count IRC3520	199.06
4/05/2021	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2021/22	2,445.21
4/05/2021	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/22	18,372.39
11/05/2021	E012576	SC & KG Bowen	Progress Claim	91,903.50
11/05/2021	E012577	New State Builders Pty Ltd	Progress Claim	426,988.32
14/05/2021	E012578	Adavale Plant Hire - V & J Richardson	Machinery hire - Winning	5,280.00
14/05/2021	E012579	Andersons Carpet Roma	Flooring - 41 Galah	14,613.50
14/05/2021	E012580	APV Contracting Pty Ltd	Progress Claim	902,649.67
14/05/2021	E012581	Architectus Brisbane Pty Ltd	Progress Claim	22,996.50
14/05/2021	E012582	Assetic Australia Pty Ltd	Progress Payment	31,130.00
14/05/2021	E012583	Queensland Audit Office	Audit Fee 2020/2021	48,972.00
14/05/2021	E012584	Australia Post	Postage	1,123.05
14/05/2021	E012585	Black Toyota	ALTERNATOR	770.89
14/05/2021	E012586	Bulloo River Ice	Ice	1,110.00
14/05/2021	E012587	Bunnings Warehouse	Cargo case rhino	294.50
14/05/2021	E012588	Clarke Equipment Sales Pty Ltd	THERMOSTAT	228.62
14/05/2021	E012589	Anita Clark Tourism	Trade Package	4,224.00
14/05/2021	E012590	CoolDrive Distribution	7 PIN ROUND CONNECTORS	91.30
14/05/2021	E012591	Cranbrook Press	Sympathy Cards	385.00
14/05/2021	E012592	Dial A Stamp Pty Ltd	Mail Stamp	99.00
14/05/2021	E012593	Diesel Parts & Service Pty Ltd	FILTERS	213.68

Date	Cheque #	Payee	Description	Amount
14/05/2021	E012594	Peter E.J Donohue	Structural pine	3,450.40
14/05/2021	E012595	Sajer Trust T/A Elle's News agency	Newspaper and office supplies	782.45
14/05/2021	E012596	Ergon Energy Queensland Pty Ltd	Various Accounts	16,164.35
14/05/2021	E012597	Five By Five Online Pty Ltd	Website Upgrade	3,300.00
14/05/2021	E012598	Flick Anticimex Pty Ltd	Termite Treatment	440.00
14/05/2021	E012599	Fulton Trotter Architects	Progress Claim	19,338.00
14/05/2021	E012600	Tony Goldsworthy & Associates	EHO Duties	4,911.67
14/05/2021	E012601	Grillex Pty Ltd	REPLACEMENT BBQ DOOR	443.30
14/05/2021	E012602	G & T Mechanical	Filters	1,378.00
14/05/2021	E012603	BHL & DA Hall Transport	Water tanker hire	9,295.00
14/05/2021	E012604	Imperial Hotel Motel	Catering	225.00
14/05/2021	E012605	Komatsu Australia	BUCKET & PALLET FORKS	27,500.00
14/05/2021	E012606	Lorraine Mathieson	Reimbursement Claim	50.00
14/05/2021	E012607	Mead Perry Group	Carbon Farming Review	5,610.00
14/05/2021	E012608	Alisha Moody	Reimbursement Claim	254.95
14/05/2021	E012609	Kerri Mooring	Audit Committee Meeting	125.86
14/05/2021	E012610	Peter Murray Holdings Pty Ltd	Song Production	2,200.00
14/05/2021	E012611	Nisbets Australia Pty Ltd	T375	1,170.95
14/05/2021	E012612	Old Empire Cafe	Morning tea	24.00
14/05/2021	E012613	Orion Satellite Systems	EWTP Fees	654.50
14/05/2021	E012614	Quilpie Butchery	Meat for ANZAC Day	1,604.05
14/05/2021	E012615	Quilpie Club Inc	Social BBQ Goods	266.00
14/05/2021	E012616	Quilpie Hardware	Trees	6,072.64
14/05/2021	E012617	Quilpie Shire Trust	Retention - Gyrica Gardens	44,750.42
14/05/2021	E012618	QLD SURVEY PEGS PTY LTD	Stakes	5,685.00
14/05/2021	E012619	Quilpie Sport & Recreation Inc	12 Month - B Horsten	480.00
14/05/2021	E012620	Resonate Broadcasting	Radio for May Races	561.00

Date	Cheque #	Payee	Description	Amount
14/05/2021	E012621	MR KEVIN J RICHARDSON	INTERACTIVE DISPLAY	9,730.60
14/05/2021	E012622	Scintex Pty Ltd	TURF CUTTER	4,945.00
14/05/2021	E012623	Signet Pty Ltd	Marking paint	915.29
14/05/2021	E012624	Southern Cross Water Pty Ltd	Down payment	10,408.75
14/05/2021	E012625	IXOM Operations Pty Ltd	CHLORINE GAS	4,974.99
14/05/2021	E012626	Springall's Air Con Service	Nylon air line	22.05
14/05/2021	E012627	Tas Mini Motors	Various mechanical parts	203.00
14/05/2021	E012628	Teletrac Navman and Transtech	Monthly satellite service	65.89
14/05/2021	E012629	TELSTRA CORPORATION LIMITED	Various Accounts	9,011.84
14/05/2021	E012630	TradeTools Pty Ltd	TOOLS	312.00
14/05/2021	E012631	Vanderfield Pty Ltd	SWTICH ASSY	163.74
14/05/2021	E012632	Warrego Signs	Signs	1,078.00
14/05/2021	E012633	Warrego Water Services Dalby	Kit & Joiners	842.60
14/05/2021	E012634	Warrego Water Services Toowoomba	Tapping saddle hose clamp	300.80
14/05/2021	E012635	West-Tech Systems Pty Ltd	Photocopier Bill Apr 21 #404	1,942.77
14/05/2021	E012636	Work Metrics Pty Ltd	Monthly Fee	198.00
18/05/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 23	41,072.00
18/05/2021	1CHILD23	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 23	1,172.44
18/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	325.72
18/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	131.96
18/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	126.79
18/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	144.07
18/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	125.01
18/05/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 23	152.52
18/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	980.00
18/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	206.97

Date	Cheque #	Payee	Description	Amount
18/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	346.44
18/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	110.72
18/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	1,507.36
18/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	169.66
18/05/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 23	6,113.48
18/05/2021	1NAB23	National Australia Bank Limited	D/Cr Pay 1 Period No 23	138,622.09
18/05/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 23	1,831.13
18/05/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 23	1,507.55
18/05/2021	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/23	18,345.07
18/05/2021	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2021/23	2,355.90
19/05/2021	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 24	1,348.00
19/05/2021	2NAB24	National Australia Bank Limited	D/Cr Pay 2 Period No 24	28,268.12
19/05/2021	SGL PY2P	LG Super Clearing House	SGL Pay No 2 Period 2021/24	419.97
19/05/2021	SGL PY2P	LGSuper	SGL Pay No 2 Period 2021/24	2,164.49
21/05/2021	E012637	APV Contracting Pty Ltd	Nimboy Gravel	106,600.00
21/05/2021	E012638	AVIS Toowoomba	VEHICLE RENTAL	5,171.15
21/05/2021	E012639	Council Business Solutions	Progress Claim	15,372.23
21/05/2021	E012640	Jason Daunis	Reimbursement claim	361.55
21/05/2021	E012641	Hoek Modular Homes	Progress Claim	99,920.80
21/05/2021	E012642	IOR Aviation Pty Ltd	AVGAS	25,921.93
21/05/2021	E012643	IOR Petroleum Pty Ltd	DIESEL	14,492.21
21/05/2021	E012644	Komatsu Australia	Assorted Mechanical parts	2,382.28
21/05/2021	E012645	LG Super Clearing House	Correction of returned super	375.05
21/05/2021	E012646	LO-GO Appointments	Wages - L Mathieson	6,230.23
21/05/2021	E012647	Outback Auto & Comms	Labour Hire	3,465.00
21/05/2021	E012648	Precruitment	Wages - G Green	7,634.43
21/05/2021	E012649	PVE Civil Solutions	Hoek House Inspections	495.00

Date	Cheque #	Payee	Description	Amount
21/05/2021	E012650	Brian Weeks	Reimbursement Claim	202.19
24/05/2021	159451	National Australia Bank Limited	QTC Transfer	1,500,000.00
25/05/2021	E012651	Adavale Plant Hire - V & J Richardson	FD Adavale Charleville Rd	409,209.00
25/05/2021	E012652	SL & SA Travers	FD Boondoon&Ambathella	916,586.12
27/05/2021	E012653	Adavale Plant Hire - V & J Richardson	Various Road Woks	347,676.46
27/05/2021	E012654	All About Aquatics	March Aqua	374.00
27/05/2021	E012655	APV Contracting Pty Ltd	Various Road Woks	141,442.15
27/05/2021	E012656	Civica Pty Limited	LICENCE SUPPORT	20,927.50
27/05/2021	E012657	Black Toyota	Glass windscreen	1,538.13
27/05/2021	E012658	George Bourne & Associates	EROMANGA WATER	3,388.00
27/05/2021	E012659	Brown & Hurley Group Pty Ltd	Mechanical parts	7,144.25
27/05/2021	E012660	CoolDrive Distribution	Fuse wire Towpro elite brake	784.01
27/05/2021	E012661	Cummins Toowoomba	Sub ann insite rsgr	828.03
27/05/2021	E012662	Elders Limited	Grass master	1,254.00
27/05/2021	E012663	Gecko Surfacing Pty Ltd	Rubber logs	5,047.50
27/05/2021	E012664	Golders Charleville	Safety boots	165.00
27/05/2021	E012665	BHL & DA Hall Transport	Single water tanker hire	11,935.00
27/05/2021	E012666	HPB Post Pty Ltd	Depot safety uniforms	852.17
27/05/2021	E012667	Imperial Hotel Motel	Catering 20/04/21	1,200.00
27/05/2021	E012668	LO-GO Appointments	Wages - L Mathieson	7,445.46
27/05/2021	E012669	Long Plain Contracting	Side tipper wet hire	57,420.00
27/05/2021	E012670	Lowes Petroleum Service	BULK DIESEL	29,631.73
27/05/2021	E012671	Mike Trace Engineering Sales and Service	Fusible plug	41.25
27/05/2021	E012672	Murweh Shire Council	Hire jetpatcher	8,000.00
27/05/2021	E012673	New State Builders Pty Ltd	Progress Payment	172,719.77
27/05/2021	E012674	Old Empire Cafe	Coffees	56.50

Date	Cheque #	Payee	Description	Amount
27/05/2021	E012675	Outback Gondwana Foundation Ltd	Accom -	300.00
27/05/2021	E012676	Precruitment	Wages - G Green	2,083.44
27/05/2021	E012677	Quilpie Sporting Clays Club	Catering 28/04/21	400.00
27/05/2021	E012678	Quilpie State College P & C	Catering 14/05/21	200.00
27/05/2021	E012679	Roma Sands Pty Ltd	CONCRETE BLEND	11,731.50
27/05/2021	E012680	Samios Plumbing Services	PLUMBING SUPPLIES	361.47
27/05/2021	E012681	Sewer Equipment Company (Aust)	Filters	215.60
27/05/2021	E012682	South West Ford	VEHICLE REPAIRS	176.00
27/05/2021	E012683	Tensens	Baby changing stations	852.50
27/05/2021	E012684	Total Tools Toowoomba	Telescopic handles	139.90
27/05/2021	E012685	Tower Hardware	MESH	5,780.28
27/05/2021	E012686	TradeTools Pty Ltd	Welding helmet	333.40
27/05/2021	E012687	Traffic Control Supplies P/L	Signs	1,551.55
27/05/2021	E012688	Warrego Couriers	Freight	106.83
27/05/2021	E012689	Western Rural Services	MESH	3,005.80
27/05/2021	E012690	Western Wholesalers	Stores cleaning supplies	978.40
27/05/2021	E012691	Wideland Ag and Construction	Elements	323.79
27/05/2021	E012692	Wurth Australia Pty Ltd	Drilling Screw pan head	1,073.70
27/05/2021	28433	Petty Cash	Floats for Opera	1,400.00
28/05/2021	CHARGE	National Australia Bank Limited	Connect Fee	92.97
28/05/2021	E012693	Adrian Schouten Constructions P/L	Balance of Returned payment	630.00
28/05/2021	E012694	Austek Spray Seal Pty Ltd	BITUMEN SPRAY	134,857.77
28/05/2021	E012695	Winc Australia Pty Ltd	Mortein Fly spray	47.35
28/05/2021	E012696	Ergon Energy Queensland Pty Ltd	Various Accounts	2,912.90
28/05/2021	E012697	Hastings Deering (Australia) Limited	CUTTING EDGES	5,010.15
28/05/2021	E012698	Landmark (QLD) Limited	Nylon Woolpack	86.24
28/05/2021	E012699	Lowes Petroleum Service	AVGAS	8,846.39

Date	Cheque #	Payee	Description	Amount
28/05/2021	E012700	Maney Transport	Freight	3,668.78
28/05/2021	E012701	Lorraine Mathieson	Reimbursement Claim	59.44
28/05/2021	E012702	Meads Foodworks	3IN1 FOCUS	187.90
28/05/2021	E012703	Mulga Tools & Parts	Trash pump seal, seal ring	398.00
28/05/2021	E012704	Preston Law	Home Owner Policy	764.29
28/05/2021	E012705	Kevin Randall	4xM 7xF Plaingrove	550.00
28/05/2021	E012706	Ray Pastoral Company	Reimbursement Avgas	663.30
28/05/2021	E012707	Robert Rennick	3xM 1xF Gumbardo	200.00
28/05/2021	E012708	MR KEVIN J RICHARDSON	Supply pipe cut & weld	8,085.00
28/05/2021	E012709	Royal Hotel Eromanga	Catering 15-04-21	200.00
28/05/2021	E012710	IXOM Operations Pty Ltd	CHLORINE CYLINDER HIRE - APRIL	482.86
28/05/2021	E012711	Toowoomba Locksmiths	Single cylinder deadbolt keyed	146.00
28/05/2021	E012712	Tullmack Contracting	Mustering	936.10
28/05/2021	E012713	Roger Volz	Reimbursement Claim	96.00
28/05/2021	E012714	Warrego Water Services Toowoomba	Electrical multicore	271.15
28/05/2021	E012715	Western Truck Group	Mechanical parts Unit 27	6,521.25
28/05/2021	E012716	Work Metrics Pty Ltd	Monthly Fee	198.00
31/05/2021	CHARGE	National Australia Bank Limited	Trust Fee	5.00
31/05/2021	CHARGE	National Australia Bank Limited	Operating Fee	27.80
31/05/2021	504407	National Australia Bank Limited	BPay Fee	61.64
TOTAL OF CHEQUES				\$6,656,748.14

Operational Status Report

Governance - CEO

4 GOVERNANCE

4.1 (06/21) – Governance Department Operational Status Report - CEO

Author: Chief Executive Officer, Justin Hancock

IX 210911

EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

MEETINGS – MAY 2021

Date	Event	Location
5 May 2021	Queensland Reconstruction Authority – Brendan Moon	Quilpie
7 May 2021	ILUA – Boonthamurra Meeting	Quilpie
10/11 May 2021	SWQROC – Parliamentary visit	Brisbane
14 May 2021	Ordinary Council Meeting	Quilpie
16-20 May 2021	Western Queensland Alliance of Councils	Richmond
21 May 2021	Budget Workshop	Quilpie
24 May 2021	Regional Director (TMR) Meeting	Quilpie
25 May 2021	Whole of Staff Meeting	Quilpie
31 May 2021	BOM Weather Radar and Automatic Weather Station Meeting	Teams

UPCOMING MEETING SCHEDULE

Date	Time	Event	Location
11 June 2021	8:00am	Ordinary Council Meeting	Boardroom
14 June 2021	8:30am	SWQROC Meeting	Zoom
23 June 2021	9:00am	LGAQ SW Trip	Boardroom

1-2 July 2021		SWQROC Meeting	St George
9 July 2021	8:00am	Ordinary Council Meeting	Boardroom
22-24 July 2021		DDSWQCOM	St George
29 July 2021	9:00am	Elected Members Update – LGAQ	Boardroom
3-5 August 2021		Bush Councils Convention	Barcaldine
13 August 2021	8:00am	Ordinary Council Meeting	Boardroom
26-27 August 2021		SWQROC Meeting	Cunnamulla
7-9 September 2021		LGMA Annual Conference	Cairns
9 September 2021	8:00am	Ordinary Council Meeting	Boardroom
13-17 September 2021		External Audit – Final	Quilpie
24 September 2021		SWQROC Meeting	Zoom

MATTERS FOR COUNCIL INFORMATION

The 2021/2022 Annual Budget is scheduled to be adopted at the Ordinary Council Meeting on 9 July 2021.

Whole of staff meeting held on 25 July 2021: this meeting included presentations from Council's Executive Team, EAP Provider, Salary Packaging Australia, and LGIA Super. Council also offered skin checks and hearing tests to staff which were well received.

Meeting held with Bureau of Meteorology on 31 May 2021 to discuss the possibility of a Weather Radar located within the Shire or Automatic Weather Station located at the Quilpie Aerodrome. Further enquiries are being made into the upgrade of an Automatic Weather Station at the Quilpie Aerodrome.

ATTACHMENTS

Nil

Task Register – CEO

Meeting Date	Resolution No	Subject	Action	Comments	Status	Date Completed
14-May-21	12/05/2021	Key Workforce Project	A. That Council resolve to partner with Samaalinks (Safa Edriss) in line with the proposal submitted in the accompanying Confidential Agenda, with details to be negotiated by CEO. B. That Council resolve that under S235 part (a) that there is only one supplier that is reasonably available to offer the services to be provided by Samaalinks. C. That Council formulate a group of people to assist with settlement and relocation issues and provide advice to Council on ways of assisting with inclusion and attraction into the Quilpie Community.	Agreement between Samaalinks and Council is currently being drafted.	Ongoing	
08-Apr-21	4/04/2021	Sale of House and Land 64 Pegler St	That Council delegate authority to the CEO to negotiate the sale of Council owned house and land located at 64 Pegler Street, Quilpie, Lot 3 Plan Sp114859, at an amount not less than the valuation price of \$130,000, to current resident and employee of Council Ms Alina Graham, according to section 236 of the Local Government Regulation 2012, and That Council delegate authority to the CEO to undertake an Expression of Interest for the sale of Council owned house and land located at 64 Pegler Street, Quilpie, Lot 3 Plan Sp114859, if the above offer is not accepted.	Negotiations with tenants commenced	Ongoing	
08-Apr-21	5/04/2021	Sale of House and Land 58 Boonkai St	That Council delegate authority to the CEO to negotiate the sale of Council owned house and land located at 58 Boonkai street, Quilpie, Lot 402 Plan Q6801, at an amount not less than the valuation price of \$185,000, to current resident and employee Mr Elvio Andrade according to section 236 of the Local Government Regulation 2012, and That Council delegate authority to the CEO to undertake an Expression of Interest for the sale of Council owned house and land located at 58 Boonkai street, Quilpie, Lot 402 Plan Q6801, if the above offer is not accepted.	Negotiations with tenants commenced	Ongoing	
08-Apr-21	11/04/2021	Send letter to BOM requesting automatic weather recording station	That a letter be sent to the Minister and the Bureau of Meteorology requesting an automatic weather recording station be installed in Quilpie Shire.	Meeting held with Bryan Hodge, BOM General Manager, Observing Systems and	Ongoing	03-Jun-21

Meeting Date	Resolution No	Subject	Action	Comments	Status	Date Completed
				Operations on 31 May 2021, discussions are proceeding regarding the installation of an automatic weather system at the Quilpie Aerodrome.		
08-Apr-21	GB	Eromanga bean pump	That the beam pump adjacent to the road near Eromanga could be renovated and made into a working pump as a tribute to the oil and gas industry in the shire.		Not Commenced	
08-Apr-21	GB	Cooper Development Road Maintenance	CEO to speak to TMR to ascertain if any maintenance is scheduled on Cooper Development Road	Meeting held with TMR Regional Director, Kym Murphy on 24 May 2021, currently no additional funding is planned for the Cooper Development Road.	Ongoing	03-Jun-21
12-Mar-21	GB	Rubbish on Quilpie Common	Request owners to remove hazardous rubbish behind properties on Quilpie Common		Not Commenced	

Meeting Date	Resolution No	Subject	Action	Comments	Status	Date Completed
12-Mar-21	GB	Weather Radar	Progress the lack of weather radar and observations	Refer to action 11/04/2021.	Completed	03-Jun-21
19-Feb-21	11/02/2021	John Waugh Park Memorial Park	That Council decline the request to supply and install a plaque at John Waugh Park to commemorate those that have had their ashes spread at the park. CEO to investigate the potential for a plaque to be placed at the cemetery.	1/4/21 DCCS - Reviewing alternative site	Ongoing	
19-Feb-21	12/02/2021	Eromanga Natural History Museum	That if the Building Better Regions application for Stage 2 Phase 2 for the Eromanga Natural History Museum is successful that Council cover the costs of the earthworks, sewerage and civil works to a maximum value of \$500,000 and the allocation of funding be referred to Councils 21/22 budget	To be finalised once 21/22 budget has been adopted	Ongoing	01-Apr-21
19-Jan-21	10/01/2021	Opening of Eromanga Natural History Museum	That Council ratify to conduct an opening for the Eromanga Natural History Museum - Stage 2 Phase one and allocate up to \$30,000 in the 2020/2021 budget to cover this acknowledgement event	Official opening now planned for 2022.	Ongoing	03-Jun-21
16-Dec-20	8/12/2020	Tender T20 20/21 Construction of Gyrica Gardens Multi-Function Centre	That Council award Tender T20 20/21 (Construction of Gyrica Gardens Multi-Function Centre) to New State Builders for the total cost of \$998,870.00 (excluding GST).	Pre-start meeting Week of the 18th January. Works under construction. Base slab works completed.	Ongoing	01-Apr-21
16-Dec-20	9/12/2020	Learn and Earn Centre	That Council continue to look for appropriate funding to progress the idea of a Learn and Earn Centre	CB Solutions prepared a planning document	Ongoing	

Meeting Date	Resolution No	Subject	Action	Comments	Status	Date Completed
16-Dec-20		Water Agreement - Lake	Research	Alisha commenced research	Commenced	
16-Dec-20		Shopfront Refurbishment Round 2	CEO to discuss with Manager Tourism & Economic Development	For Councils 2021/2022 Budget Consideration.	Ongoing	03-Jun-21
16-Dec-20		Toompine Bore	Look into funding re water announced by David Littleproud	3/6/21 Quotes obtained for Bore and funding currently being identified. Currently awaiting letter from surrounding property owners to potentially partner for the installation of a new Bore. TMR have also been approached to assist with Cofunding this projects due to the need for water on the State Road.	Ongoing	

Meeting Date	Resolution No	Subject	Action	Comments	Status	Date Completed
12-Nov-20		Strategic Plan for Exclusion Fence	Liaise with Craig Allison - to include a map		Ongoing	
12-Nov-20		Map	map to landholders in regards to exclusion fencing for the next 5 yrs.	Map provided further amendments to be made	Ongoing	
11-Sep-20		Race Track	Follow up with Peter See re options	Screening of Racetrack scheduled to be completed by 30 June 2021.	Commenced	30-Jun-21
14-Aug-20	10/08/2020	Adavale Bore Cooling Pond	That Council receive the report and offer to pay 50% of the material costs to the approximate value of \$17,000 to rehabilitate/upgrade the cooling pond and grid subject to the following conditions:	Letter sent. Draft agreement prepared. Waiting to hear from property owner	Ongoing	
14-Aug-20		Weighbridge	Further discussion to be held with interested party	Referred to Fulton Trotter	Ongoing	12-Mar-21

Operational Status Report

Governance & HR

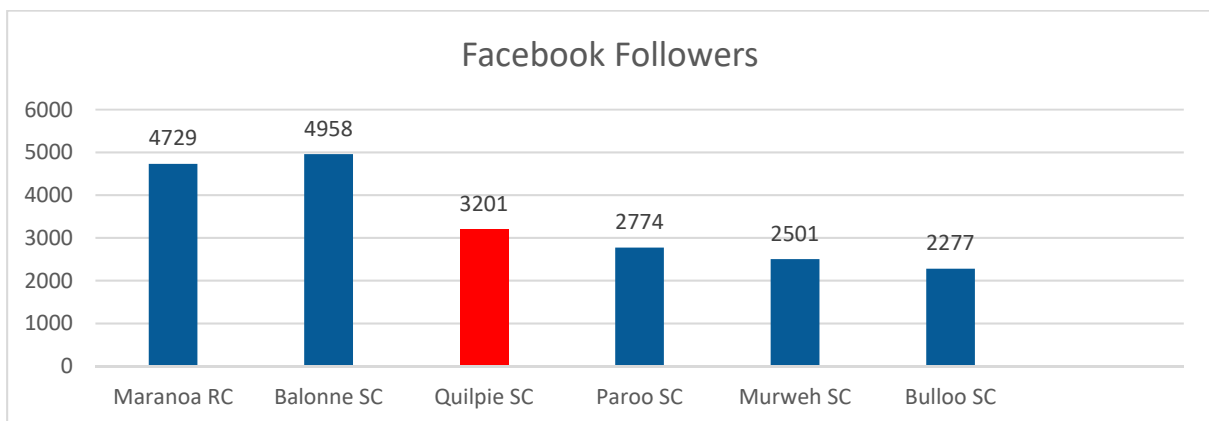
4.2 (06/21) – Governance Department Operational Status Report

Author: Governance Support Officer, Lorraine Mathieson and HR Officer, Maree Radnedge

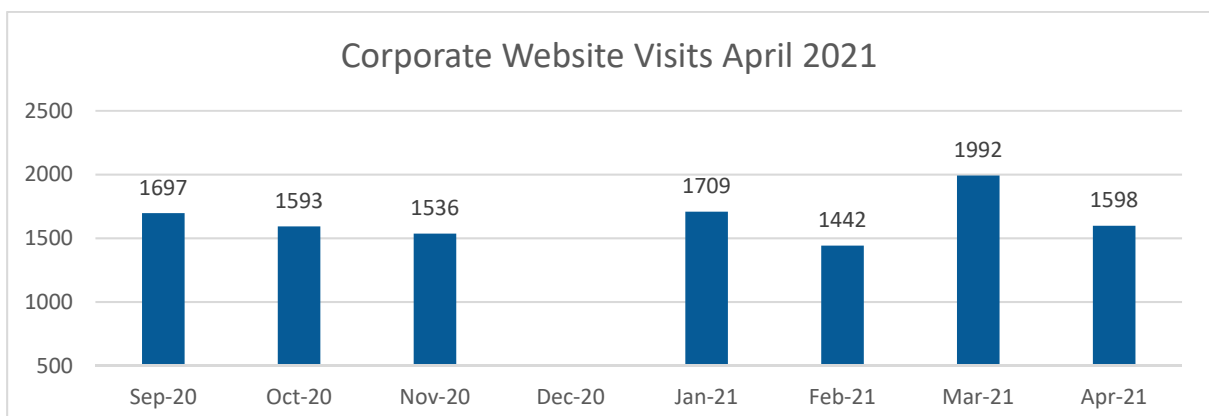
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COMMUNICATIONS

As at 31 May 2021, Council's Corporate Facebook is at 3,201 followers, an increase of 206 since 26 March 2021. The following table shows comparative Council online presence via Facebook:



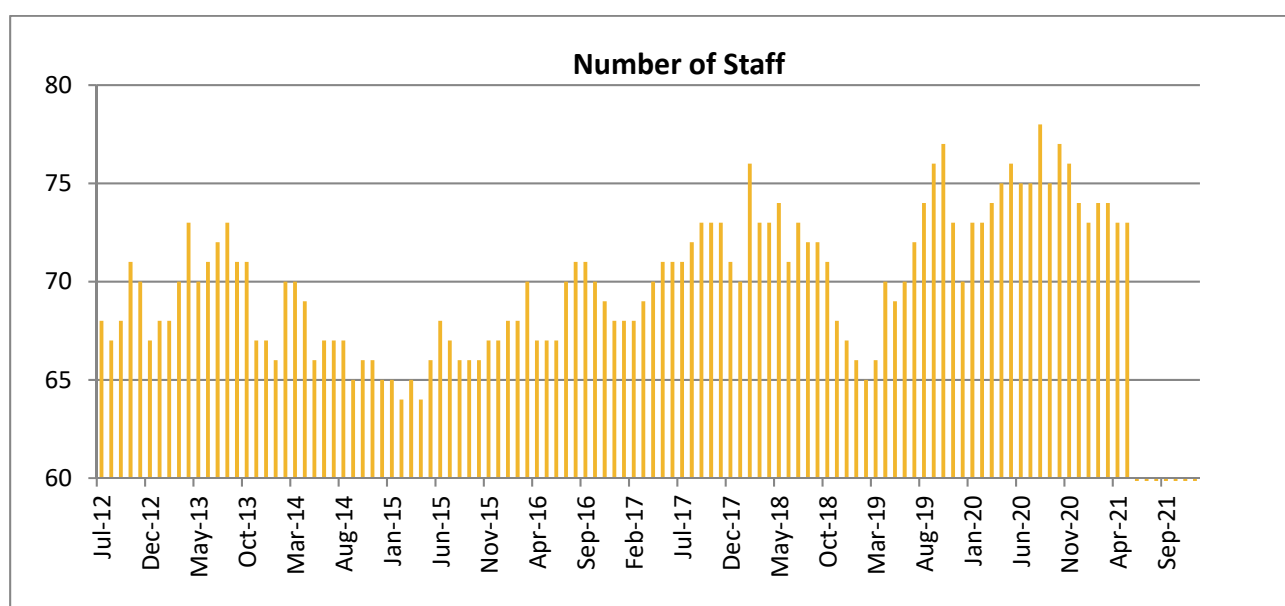
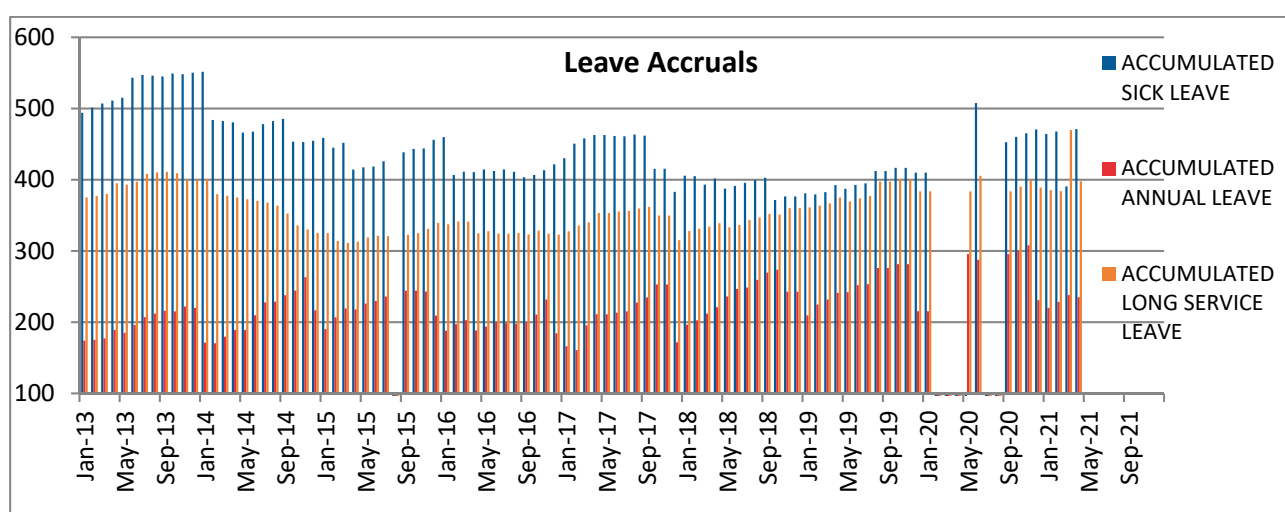
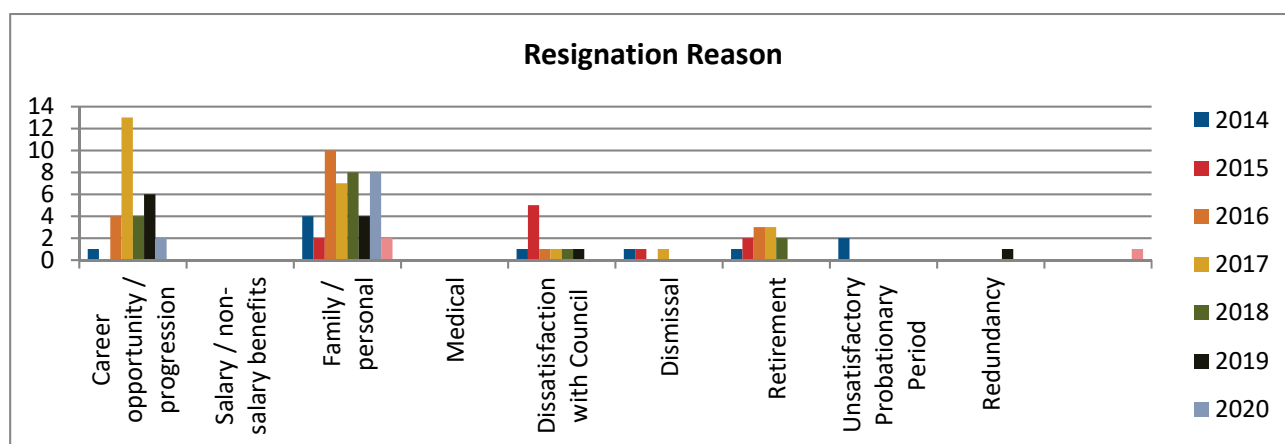
The most popular Facebook post for May was the post advertising the vacant position of Part Time Tourism Officer which reached 2,332 people. It got 79 'post clicks' and 60 reactions, comments and shares. The next most popular post was for the Jenny Woodward Weathering Well event which reached 1,860 people and 70 reactions, comments and shares.

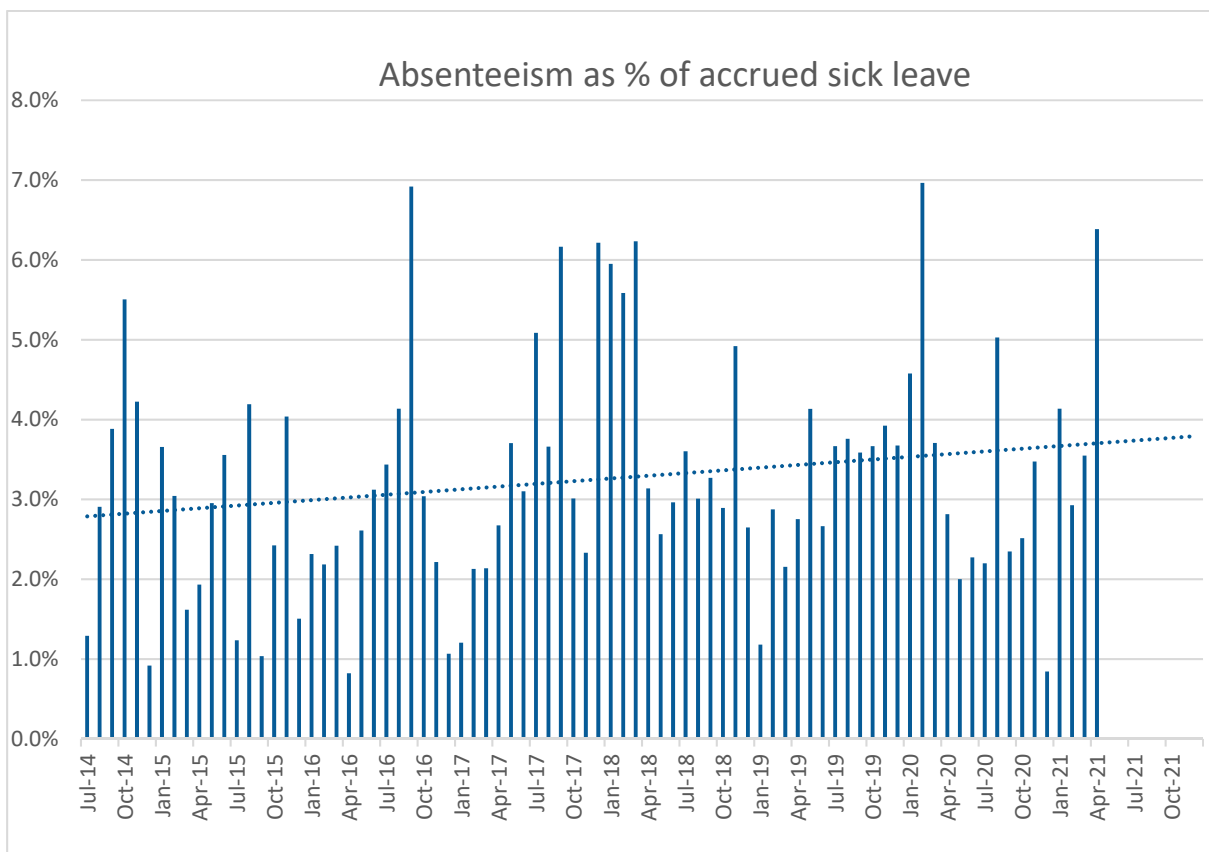
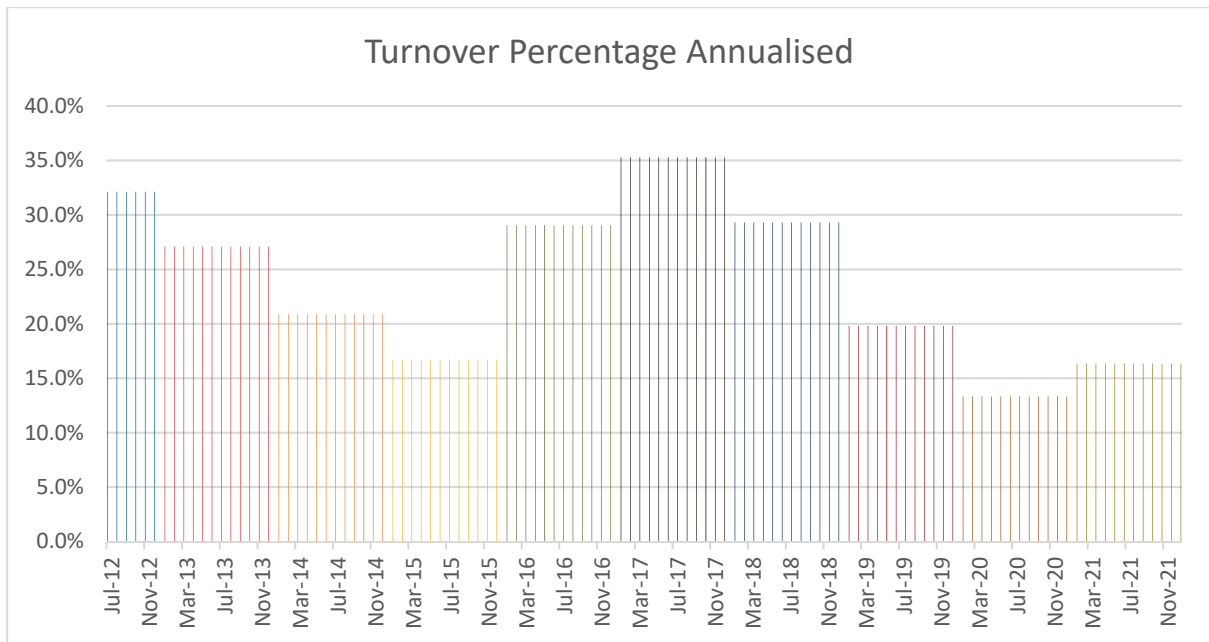


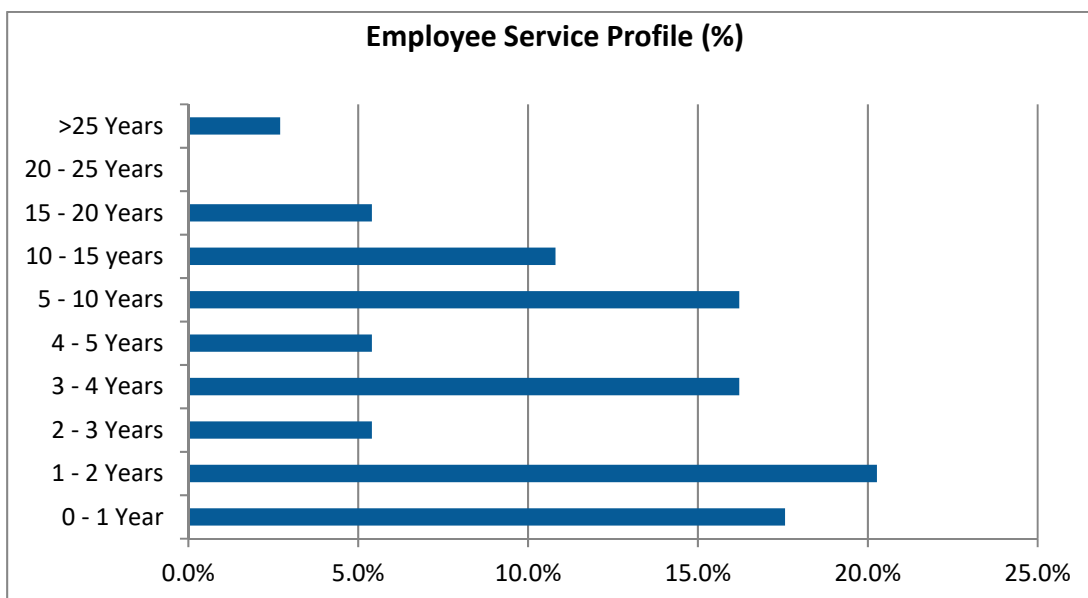
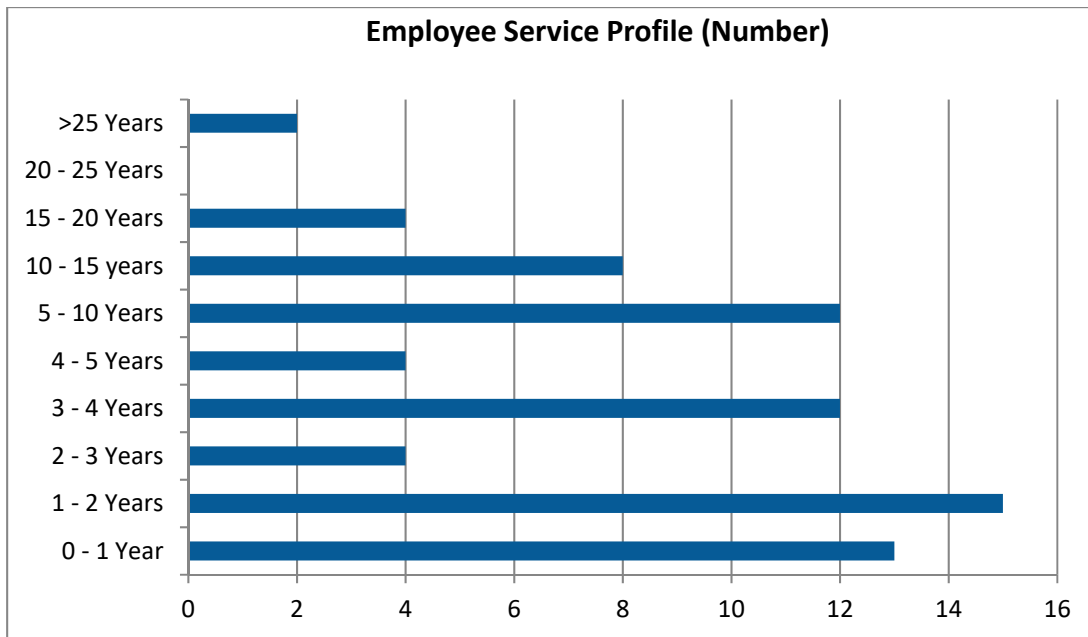
The highest referral rate came from LGAQ, followed by Facebook then Queensland Traffic. The most visited page was Job Vacancies, followed by News, then Council Meetings.

HUMAN RESOURCES

HR Metrics reporting information is provided for Council's information:







Task Register – Governance

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
14-May-21	Governance	1/05/2021	Confirmed Minutes	That the minutes of the Ordinary Meeting of Quilpie Shire Council held on 8 April 2021 are taken as read and confirmed as an accurate record of proceedings.	Placed on Website	Completed	26-May-21
14-May-21	Governance	16/05/2021	WDBF	That a letter be written to the Minister, congratulating Department Agriculture and Fisheries on the maintenance and upgrades done to the Wild Dog Barrier Fence in the Quilpie Shire and how critical it is in supporting the vast investment by landholders, Council and government in exclusion fencing	Letter sent 25/5/21	Completed	26-May-21

Operational Status Report

Tourism and Economic Development

4.3 (06/21) – Manager Tourism and Economic Development Operational Status Report

Author: Karen Grimm

IX 210653

GENERAL INFORMATION

Economic Development

- Ausindustry visit: Craig Tunley is the new Regional Manager for Darling Downs and South West Queensland for Ausindustry. This tour will be an introductory trip to the area beginning the week of the 7th June.
- Workforce development;
 - o Toowoomba Jobs Fair – Quilpie Shire Council hosted a booth at the most recent virtual jobs fair held on the 13th and 14th May. This is the second jobs fair hosted by RDA and the second one Council has participated in. Council submitted all jobs currently listed on the jobs board. The outcome report indicated the engagement was down compared to the fair held in 2020. There was no direct engagement with the Council booth, however it remains important to participate to ensure maximum exposure of our vacant positions.
 - o Samaa Links – work continues with Samaa Links to provide updates on jobs and further information about each role. The Quilpie Club promotional video has also been provided to share with prospective occupants.

Tourism development

- Increasing visitor spend in your backyard workshop was held in Charleville 6th May. This was an informative workshop presented by QTIC. It brought together Councils and operators from Roma, Charleville and Quilpie. It was a great opportunity to share and also identify opportunities to influence the increase in per spend per visitor.
- Visitor Information Centre Audit: The Centre had their bi-annual site visit for accreditation. The centre passed and has retained its accreditation for a further twelve months.
- Events: 2021 is expecting to be a busy year for events, with Opera Queensland event the first major event. It has been well received and a great collaboration from Council staff to host at Baldy Top. Due to Peter Murray being in attendance Quilpie has gained high level of exposure (final numbers to be calculated). Good coverage also from Michael Atkinson event. The next month is also expected to bring some additional coverage for the Quilpie Shire to support any communication we have on social media platforms. The following events are a focus for the VIC over coming month;
 - o Opera Queensland – 29th May - completed
 - o Michael Atkinson- 30th May – completed
 - o Queensland Music Trails – 1st & 2nd July
 - o Outback Golf Masters- 3rd and 4th July
 - o Bash Break on Brolga- 2nd – 4th July

- Filming: Quilpie Shire (including Eromanga) is expected to feature in a 6 part TV series of Outback Queensland with producer Greg Grainger. They visited Quilpie and Eromanga at the beginning of May. The six-part series will be broadcast on Travel Oz on 7TWO from 8.30am Saturday from 5 June 2021.
- Road Safety campaign: Quilpie has joined in on an initiative being developed with Peter Murray and surrounding shires to promote road safety over the coming months in the region. Once completed it will be shared through our social media platforms. It will also be provided to upcoming events to share with their followers to engage with as many people as possible.
- Night show: This project is in the final stages, with some civil works still to be completed. Hoping the first show will be in operation by end June, pending staffing and working within existing event program.
- Top Tourism Awards: Quilpie Shire was unsuccessful in these awards, with the final small town winner being Agnes Water. However staff were able to use it to promote the town, engage further with visitors and create new content, including another itinerary focused at the family market.

SWROC Projects:

- Prospectus: The prospectus documents are nearing completion. The project will now move into implementation phase including marketing and delivery. More information to be provided on this in future report.
- SW tourism promotion: The tourism group is currently engaging a marketing consultant to deliver the “Queensland’s South West – Be our Guest” Event marketing plan campaign 2021. This project will promote the SW events in 2021 and also include promotion of tourism experiences to maximize engagement with visitors and potential visitors.

Gallery Calendar 2021

Date	Exhibition
28 th May – 25 th June	Local Photography (Wendy Sheenan, Lauren Gilligan, Heather Hahn)
1 st July – 27 th August	Indigenous exhibition
3 rd September – 8 th October	Kylee Tindale Smith (TBC)
15 th October – 5 th November	Combined Schools Exhibition
12 th November – January 2022	Christmas In the Gallery

SOCIAL MEDIA AND WEBSITE

Instagram – Visit Quilpie Shire, data as at 30.5.2021			
Page Followers	May: 1108	April: 1095	Increase of 13
Most popular post May	Photo before Opera: “Mother nature turning it on for ‘Are you lonesome tonight’”		Likes: 101 Comments: 4
Most popular post April	Photo yabbies: “Swapping Prawns for Yabbies this Good Friday”		Likes: 193 Views: 864 Comments: 4
Posts per month	May: 15	April: 15	
Average likes per posts from month	May: 45	April: 39	

Website – visitquilpieshire.com			
Sessions	April 2021: 2521	April 2020: 1332	March 2021: 1642
Blog posts on website	May: 1	April: 2	

Facebook - Visit Quilpie Shire, data as at 30.5.2021			
Page likes	May: 2432	April: 2403	Increase of: 29
Page followers	May: 2677	April: 2632	Increase of: 45
Total Posts	May: 33	April: 34	
Average Reach per posts from month	May: 971	April: 895	
Most popular post May	<i>Opera QLD and QSC are excited to announce ‘Are you lonesome tonight is coming to Quilpie’</i>		
	Reach: 5942 Shares: 30	Post clicks: 417 Comments: 12	Reactions: 160 (Likes:) 119
Most popular post April	<i>EXCITING NEWS! Quilpie is a finalist in the 2021 Top Tourism Town Awards</i>		
	Reach: 4744 Shares: 44	Post clicks: 525 Comments: 25	Reactions: 285 (Likes:) 216
**Average Daily Total Reach:	May: 1012	April: 1303	
**The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)			

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2010	190	124	134	460	992	1265	1633	1654	1761	454	216	208	9091
2011	56	87	294	336	855	1208	1372	1881	1654	801	314	386	9244
2012	88	108	258	837	1302	1181	1895	2002	2224	771	237	167	11070
2013	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
2014	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
2015	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
2016	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
2017	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10655
2019	89	62	194	443	1130	1712	2725	1440	1450	548	241	97	10131
2020	8	42	53	0	0	446	1688	2065	2172	1111	350	146	8081
2021	64	59	295	894	2098								3410

QLD VISITORS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
2013	25	78	134	170	356	385	354	338	468	90	13	10	2421
2014	12	18	31	192	410	282	397	314	344	119	18	13	2150
2015	18	11	53	192	315	288	265	222	339	136	22	0	1861
2016	16	13	28	164	275	258	284	269	142	69	24	6	1548
2017	2	0	34	185	138	182	178	145	202	23	9	3	1101
2018	6	8	33	107	210	155	172	66	70	44	26	2	899
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1743	784	170	53	5943
2021	37	50	154	651	1132								2024

Task Register – Manager Tourism and Economic Development

Meeting Date	Delegated Officer	Resolution No	Subject	Action	Comments	Status	Date Completed
17-Apr-20	Manager Tourism	19/04/2020	Virtual Reality Experience project	That Council support the proposed virtual reality project storyline as presented in item 14.10 of the accompanying agenda.	A creative director has been engaged, expect next update in July 2020. Old railway loading ramp has been removed Design of projection screen completed and work near complete	In progress	
21-Feb-20	Manager Tourism	21/02/2020	Caravan and Camping Policy	That Council review policy C.03 Caravan and Camping Policy with no changes identified and that Council undertake some data collection in relation to camping practices across the shire	Survey the campers and why they camp on the river – if they couldn't what would they do?	In progress	
14-Jul-17	Manager Tourism		Sponsorship for Birdsville Events	Investigate potential sponsorship / advertising with Big Red Bash and Birdsville Races (Cr Mackenzie)	Pete Murray using our video in Big Red Bash promos. Ongoing communications with event organisers for inclusion in promotion for 2021.	In progress	31-May-21
09-Oct-20	ED Manager		Catholic Care	Email list to Catholic Care of all businesses for sale in Quilpie	List sourced from GDL and in contact with Catholic Care	In progress	

