



# OPERATIONAL STATUS REPORT AGENDA

Friday 19 February 2021

commencing at 9:30am

Quilpie Shire Council Boardroom  
50 Brolga Street Quilpie

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## Ordinary Meeting of Council

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12 February 2021

The Mayor and Council Members  
Quilpie Shire Council  
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 19 February 2021, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 19 February 2021, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Justin Hancock  
Chief Executive Officer





# OPERATIONAL STATUS REPORT

## AGENDA

Friday 19 February 2021  
Quilpie Shire Council Boardroom

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## TABLE OF CONTENTS

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1	ENGINEERING SERVICES.....	1
1.1	(02/21) – DIRECTOR OF ENGINEERING SERVICES OPERATIONAL STATUS REPORT.....	1
1.2	(02/21) – FLEET AND WORKSHOP MANAGER OPERATIONAL STATUS REPORT.....	4
1.3	(02/21) – WATER AND SEWERAGE SUPERVISOR OPERATIONAL STATUS REPORT .....	6
2	CORPORATE AND COMMUNITY SERVICES.....	7
2.1	(02/21) – DIRECTOR OF CORPORATE AND COMMUNITY SERVICES OPERATIONAL STATUS REPORT .....	7
2.2	(02/21) – PEST AND LIVESTOCK MANAGEMENT COORDINATOR OPERATIONAL STATUS REPORT .....	9
2.3	(02/21) – RURAL LANDS OFFICER OPERATIONAL STATUS REPORT .....	11
2.4	(02/21) – HEALTH PROMOTIONS OFFICER OPERATIONAL STATUS REPORT .....	12
2.5	(02/21) – LIBRARIAN OPERATIONAL STATUS REPORT.....	14
2.6	(02/21) – NDIS COORDINATOR OPERATIONAL STATUS REPORT.....	16
2.7	(02/21) – SWIMMING POOL LESSEE OPERATIONAL STATUS REPORT .....	18
3	FINANCE.....	22
3.1	(02/21) – MANAGER OF FINANCIAL SERVICES OPERATIONAL STATUS REPORT .....	22
4	GOVERNANCE .....	28
4.1	(02/21) – GOVERNANCE DEPARTMENT OPERATIONAL STATUS REPORT.....	28
4.2	(02 /21) – MANAGER TOURISM AND ECONOMIC DEVELOPMENT OPERATIONAL STATUS REPORT .....	32
4.3	(02/21) – WORKPLACE HEALTH AND SAFETY MANAGER OPERATIONAL STATUS REPORT .....	36



# Operational Status Report

Engineering Services

## 1 ENGINEERING SERVICES

### 1.1 (02/21) – Director of Engineering Services Operational Status Report

Author: Peter See

IX: 20494

#### ROADS

##### **RMPC**

Work has continued on shoulder grading of the Cooper Developmental Road south west of Eromanga.

Some works have also been carried out on the Adavale-Blackall Road between the town and the Black Road intersection

##### **Main Roads TIDS**

Two kilometres of the Quilpie-Adavale Red Road job were sealed before Christmas. Work recommenced on site on 01/02/21. The remaining works will be completed by the end of February 2021 weather permitting.

The gang will then be carrying out gravel re-sheeting works on the Adavale-Blackall Road.

Supervisor Kris Watson finished with Council on 05/02/21.

A replacement supervisor is being recruited.

##### **Flood Damage Repairs**

All contracts ceased work over the Christmas-New Year holidays. No works were carried out until 11 January 2021.

The Proterra Group staff were absent during this time.

Council staff have carried out flood damage repairs on Baldy Top Road.

##### **Roads to Recovery**

Reseals were completed on Kyabra Road, Deacon Street, Cemetery Road, Sommerfield Road, Broлга Street near Bicentennial Park and Jabiru Street.

Gravel was screened for gravelling of part of Baldy Top Road. The re-sheeting was completed on 20/01/21. Sealing of approximately 400 metres will be done when bitumen sealing works are next carried out. Flood damage repairs and general maintenance have also been carried out.

#### COUNCIL BUILDINGS AND FACILITIES

The garage for the new CEO residence has been completed.

The new shelter, tables and barbecue are near complete at Baldy Top. Power and water connections are underway.



The shade structure at the Quilpie Pool was damaged in a storm on 2/01/21. The same storm destroyed the shade structure at the Eromanga Pool and damaged the playground shade structure in Eromanga.

The buildings asset inspections were carried out by Consultants just prior to Christmas.

### WASTE

The scrap metal stock pile site locations were changed at the Quilpie Waste Centre at Christmas. The area used now is part of the master plan arrangements.

Most scrap metal from both Quilpie and Eromanga has now been removed.

A new waste pit cell began operation in December.

### WATER AND SEWERAGE

Fencing has been carried out on the two pipe valve stacks as part of the new artesian bore works. Concrete bases have also been constructed.

Fencing of the decommissioned bore has also been completed.

The new water reservoir tank for Eromanga has been ordered.

### TOWN SERVICES

Following the heavy rainfall on 5 January, work has begun on cleaning out storm water outlets around Quilpie. The first drain completed is near the cold water pond.

Parks staff have been short staffed due to staff needing to take leave from having excess leave.

The new street sweeper worked extensively following the recent storm water events cleaning Quilpie up. The sweeper has also done one day working in Eromanga.

Tidy up works have been done at the museum area, town hall and cemetery in Adavale.

### PLANT/WORKSHOP

The new JCB backhoe was received the week before Christmas and is now working with the concrete and structures crew.

The new Komatsu loader was delivered immediately after New Year. The modifications to the older Komatsu loader are not yet complete. The new engine done under warranty was completed in the first week of January.

The Drott will be sold by auction once the older loader begins work at the waste centre.



**ATTACHMENTS**

Nil.

# Operational Status Report

Fleet and Workshop

## 1.2 (02/21) – Fleet and Workshop Manager Operational Status Report

Author: Jeremy Grimm

IX 206523

### GENERAL

#### **Maintenance & Servicing**

- #86 Brake and bearing reline
- Carried out 11 services on council fleet
- #2601 Brake and bearing reline
- #3402 install new engine under warranty Komatsu convert to IT loader
- #3403 new WA470 loader arrived
- #59 replace rear diff
- #3002 new front end suspension replacement
- #2203 Replace diff seals under warranty
- Have done 6 windscreens on council fleet this year so far

### AIRPORT REFUELLING FACILITIES

#### **Fuel Quantities in Stock:**

JetA-1: 16,500 litres    Fuel used for the month: 1364 litres

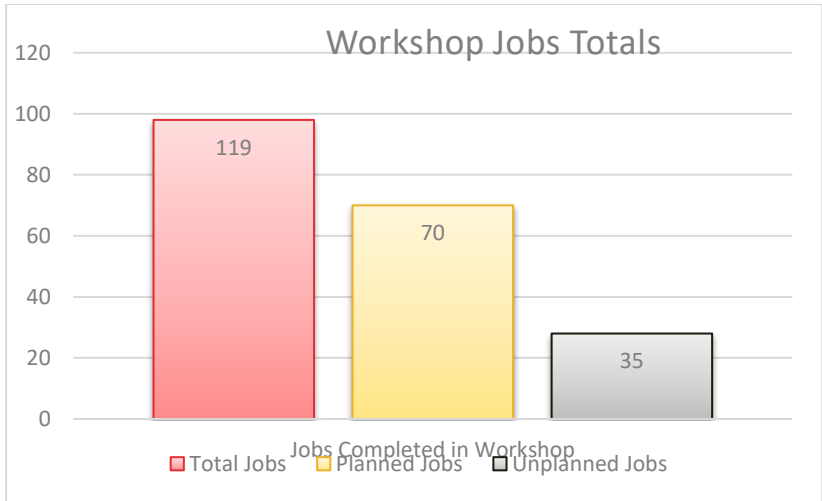
Avgas: 17,700 litres    Fuel used for the month: 2,626 litres

#### **Fuel Delivered**

Deliver of 14,400 litres of AVGAS

### WORKSHOP JOBS REPORT

The graph below shows work conducted by the Workshop for the month of 01/01/2021 to 01/02/2021 – 98 jobs in total with 28 unplanned jobs and 70 planned jobs.



**OCCUPATIONAL HEALTH & SAFETY**

COVID-19

**STAFFING**

N/A

**ENVIRONMENTAL ISSUES**

N/A

**CONTRACTORS**

Out back auto and comms has been doing some minor repairs on electrical items with council fleet.

Komatsu assisted in some repairs on a backhoe and replaced loader motor.

BJ hydraulics serviced the truck cranes

Owen Cross assisted the workshop for 5 days in general repairs across the fleet.

# Operational Status Report

Water and Sewerage

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## 1.3 (02/21) – Water and Sewerage Supervisor Operational Status Report

Author: Alan McNall

IX

Alan McNall is on leave.

# Operational Status Report

Corporate and Community Services

## 2 CORPORATE AND COMMUNITY SERVICES

### 2.1 (02/21) – Director of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 206436

#### CONDOLENCE CARDS

Nil

#### AUSTRALIA DAY 2021

Council's Australia Day Celebration held on Friday 22<sup>nd</sup> January 2022 was a great success. A head count in the middle of the event indicated that there was approximately 220 people in attendance. The entertainment including Nathan "Whippy" Griggs, Darling Downs Laser Skirmish, Russel Dewhurst and Light 'em Up Fireworks was much enjoyed and appreciated by all in attendance. Congratulations to the Australia Day 2021 Award recipients:

Community Group Award - Quilpie Sporting Clays Club

Sports & Recreation Award - Quilpie Motorcyclist Association

Junior Achievement Award - Chelsea McConnell

The Quilpie Triathlon and Australia Day Pool Party was held at the Swimming Pool on Australia Day and were both also extremely successful events.

34 individual participants and 6 teams registered for the triathlon.

The success of all Australia Day events was made possible by the funding support received from the National Australia Day Council and the involvement of the community. Thanks to all who were involved and assisted with Australia Day preparation and events.

#### NDIS

Representative from the Queenslander with Disability Network Ltd visited Quilpie during the last week of January and met with Chris Houghton to discuss their Targeted Outreach Program. Following this beneficial meeting, an email was sent to Chris thanking her for *"taking the time to meet with them and for the incredible work she is doing with Quilpie Shire Council that it was great to see such a proactive Council using place – based solutions."*

Queenslanders with Disability Network together with project partners QCOSS and ADA Australia and long with the Queensland Government is helping more eligible Queenslanders with disability join the NDIS and experience the benefits of the scheme.

### **DEADLY CHOICES / DARLING DOWNS PANTHERS NETBALL CLINIC**

I received an email from Ethan Capewell, Regional Manager of Deadly Choices South West QLD in regard to the Darling Downs Panthers Netball Team touring the South West to provide a clinic to youth and the community. The clinic will take place during school holidays in Quilpie Thursday 8<sup>th</sup> April 2021, with community engagement occurring on the evening of 7<sup>th</sup> April 2021. This is an amazing opportunity that I am sure the youth and other community members will appreciate.

### **PRIMARY HEALTH NETWORK (PHN)**

Advice was received during the month that Stuart Gordon has resigned from his position as Chief Executive Officer with the Western Queensland Primary Health Network. Sandy Gillies is the new WQPHN Chief Executive Officer. Sandy commenced in this role 18 January 2021.

### **MEETINGS / EVENTS**

- 2 February Executive Leadership Team Meeting
- 2 February Sport & Recreation, SW Service Area – Return to Play Advisory Meeting
- 5 February Channel Country Ladies Day – Planning Meeting with Annabelle Tully
- 11 February QFES Meeting
- 11 February AgforceFarm Safety Workshop
- 22 February SWHHS Board / CAN Link Up
- 23 February CAN Meeting
- 3 March RADF Round 2 closes

# Operational Status Report

Pest and Livestock Management

## 2.2 (02/21) – Pest and Livestock Management Coordinator Operational Status Report

Author: Damien McNair

IX: 206314

### PROPERTY INSPECTIONS / TRAPPING

Traps Set	Property Inspections
North Comongin	Wanko North Comongin Possamunga

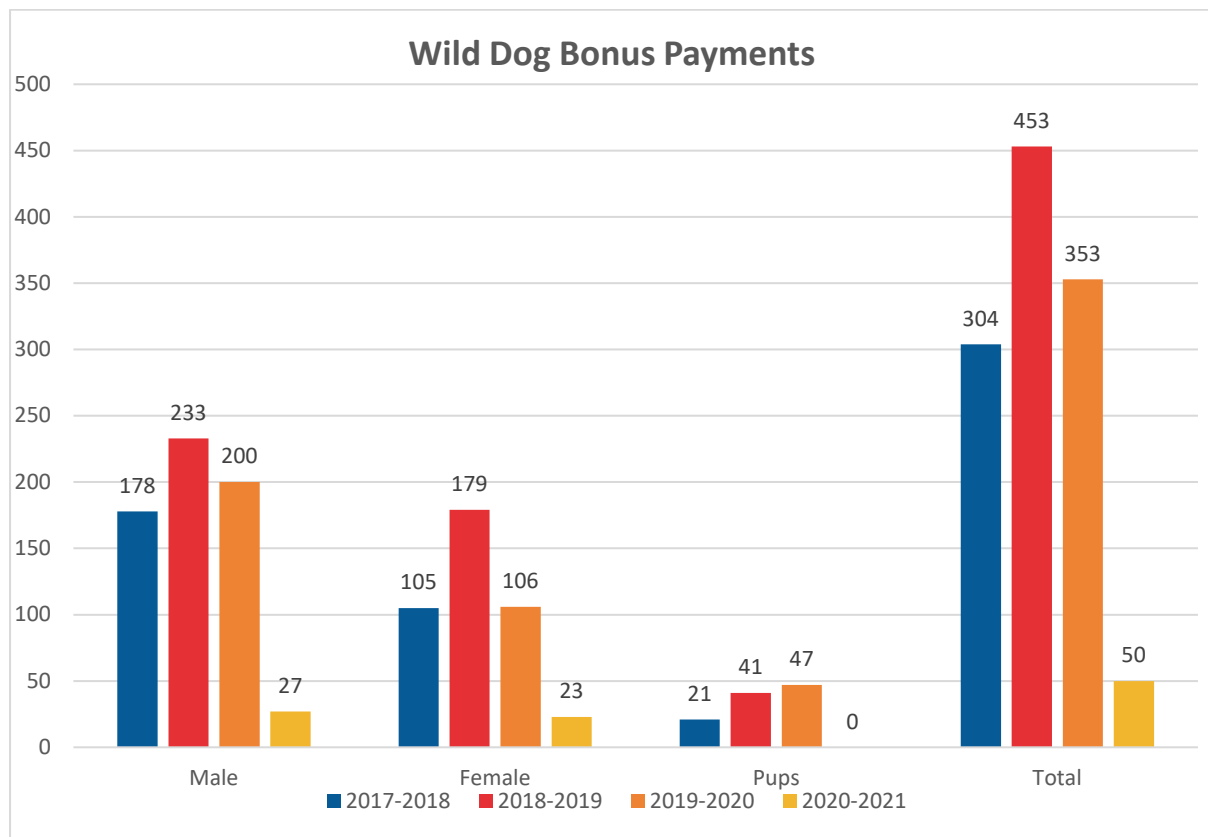
### 1080 BAITING / HOTSPOT BAITING

Property	Meat Qty	Property	Meat Qty
Wanko	40kg	Possamunga	400kg

### SCALPS PRESENTED TO COUNCIL – 01-07-2020 TO 31-01-2021

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Gumbardo	1	-	-	50.00
Wambin	1	1	-	100.00
Coolbinga	-	1	-	50.00
Trinidad	8	5	-	650.00
Varna	3	4	-	350.00
Armoobilla	3	-	-	150.00
Boothulla	7	7	-	700.00
Mt Howitt	4	5	-	450.00
<b>Total (46)</b>	<b>27</b>	<b>23</b>	<b>-</b>	<b>2500.00</b>

## WILD DOG BONUS PAYMENTS: 2017 - 2021



## SURVEILLANCE CAMERAS/GPS

- Fulcrum

## MEETINGS / TRAINING

- Nil

## PLANT

- Toyota Ute – Good
- Canam – Good (Due for turn over)

## GENERAL

- Whilst the Rural Lands Officer was on leave during December / January, I was undertaking routine street patrols and **responding to animal complaints**
- Back common required fence repairs in **floodways**
- Animal Welfare Issues – 1
- Impoundments - 1

# Operational Status Report

Rural Lands

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## 2.3 (02/21) – Rural Lands Officer Operational Status Report

Author: Andrew Byrne

IX

Andrew Byrne is on leave.

# Operational Status Report

Health Promotions

## 2.4 (02/21) – Health Promotions Officer Operational Status Report

Author: Michelle Donohue

IX 205962

### COMMUNITY ACTIVITIES AND SENIORS PROGRAM

The Community Activities and Seniors Program recommenced for 2021 on Monday 18 January. The Seniors Program offers a variety of activities each week from Monday to Thursday. It has been a quiet start to the Seniors Program as some seniors are feeling the extreme heat conditions and some are unwell.

Plans are underway for a Healthy Ageing Luncheon at the Imperial Hotel in March. I have been liaising with De Dennis, Diabetes Educator from SWHHS Primary and Community Care Charleville to be a guest speaker at the luncheon.

The first Men's Group for 2021 will be on Wednesday 24 February.

A date for an Interagency Meeting is still yet to be decided.

Program	Attendance	Month
Seniors	27	January

### HEALTH PROMOTIONS

Aqua sessions have recommenced with Alina Graham. These sessions are on Mondays and Thursday mornings.

As a Health Initiative, I am providing fresh fruit for Snack Attack on Monday mornings for the children at St.Finbarr's School during Term 1.

We are very fortunate to have Samantha Sallway, Exercise Physiologist from Vital Health Roma visiting on a monthly basis to do an exercise session with our senior's group whilst she is here working with other clients in the community. Our first session with Samantha is on Friday 12 February.

I have organised to have a qualified Massage Therapist visit Quilpie on a regular basis. Ron Murphy has been coming to Quilpie for many years doing massaging but he had to stop his visits due to decline in clients. I saw there was a need to have a Massage Therapist visit the community and Ron was happy to visit Quilpie again. Ron visited Quilpie on Friday 29 and Saturday 30 January He will be doing massage treatments from the CWA Hall. Ron will visit again on Saturday 6 and Sunday 7 March.

## YOUTH PROGRAMS

We trialed the after school activities once a fortnight at the CWA hall when COVID19 restrictions lifted last year. Attendance was down. To start 2021, the Afterschool Activities commenced at the library for school-aged children from 5 – 9 years on Monday 1 February. Thanks to Janet Foley for providing a space for these activities in the Library. The Youth Centre Group for children aged 10 – 16 years will recommence on Wednesday 3 February 2021.

## STAFF

Delma Quinn is volunteering again at the Youth Centre for 2021. Nicola Tully is continuing in her role as Community Activities Assistant.

I am still receiving emails from Western Queensland Primary Health Network (WQPHN) and South West Health Service (SWHHS) continues to provide regular updates on COVID-19 and other health issues to share throughout the network and the community.

# Operational Status Report

Library

## 2.5 (02/21) – Librarian Operational Status Report

Author: Janet Hennessy

IX 203309

### GENERAL INFORMATION

Tracey Nicholls and I have been busy since recommencing work on the 11<sup>th</sup> January. Some of **the tasks we have undertaken** are packing up our Christmas window display and other decorations.

We were delighted to have older children from Mulga Mates visit the Library. Ten children and two teachers thoroughly enjoyed utilizing the Library's facilities and resources.

We are currently processing our quarterly book **and** DVD exchange with State Library of Queensland. The exchanges are rather time consuming as it entails selecting numerous books from our shelves, processing, transferring and packing the items in cartons to be transported to SLQ. In addition, we receive approximately 10-12 cartons of books from SLQ that require to be unpacked and shelved.

Emily Tully kindly donated a bag of musical instruments to the Library. The instruments are suitable for young children and will be used **at our Under 5s** activity days.

### STATISTICS

The library has had a total of 290 visitors during the month of January. The majority of our visitors are local, predominately Mums and their young children. School age children are visiting the Library each day to use the iPads. It is very rewarding to see the residents of our Shire appreciating and utilizing the Library and its' facilities.

### EXAMINATIONS

Examinations for students who study externally remain cancelled due to COVID-10.

### ACTIVITIES

Our final Under 5 day for 2020, 'Christmas Capers' was a massive success with over 25 children and their parents enjoying the morning. The activity consisted of music and dance, craft and a delicious morning tea. **The children enjoyed Mrs. Claus, two** Elves, **two** Christmas Grinch and a special visit from Santa Claus who gave each of the children a treat bag. Many thanks to Lachlan Kent, Lisa Hamlyn, Michelle Donohue, Nicola Tully and Tracey Nicholls for bravely donning the costumes.

Library staff and Michelle Donohue also hosted Christmas Craft Activities for the 5-9 years and the 10- 12 years which were enjoyed by all attendees.

Tracey and I have also been working out activities and events we will host at the Library this year.

We will be holding several themed days during the year under our First 5 Forever Program that is supported and funded by SLQ. Some of themes will be Bluey & Bingo Day, Wiggles Day, Teddy Bears Picnic at the Park and Favourite Book Day.

**Our Under 5s** will be busy at the Library with additional designated days such as Gym Days, Toddler Coding, Puzzle Days, Pretend Play and Sensory Days.

These activities are made possible with a First 5 Forever Project Grant that Quilpie Library was successful in obtaining from SLQ, The \$8,000 Grant will enable the Library to purchase resources required to host the activities.

### **HISTORY**

I continue to receive numerous requests for historical information about ancestors, schools, properties, buildings and grave locations.

### **EVENTS**

Library staff and HPO, Michelle Donohue are planning on holding a Wedding Exhibition, showcasing photographs of local weddings and hopefully some tactile items such as veils and dresses. We will be asking people to write a few sentences about their wedding to accompany their photo. I feel that this would be a lovely way of gathering happy snippets of history about our past and present residents.

Also in conjunction with Michelle Donohue, Library staff would like to host a NAIDOC Morning Tea. We envisage inviting our local elders to come along and share their stories and read stories to the younger children.

### **VISITING SERVICES**

Nil

### **CEMETERY / FUNERALS**

Nil

### **STAFF**

Tracey continues to cover the library hours previously worked by Megan Rojek who has resigned from her position as Part Time Librarian.

# Operational Status Report

National Disability Insurance Scheme

## 2.6 (02/21) – NDIS Coordinator Operational Status Report

Author: Christine Houghton

IX 206425

### GENERAL INFORMATION

The new NDIS Remote Planner, (Formally called Local Area Coordinator) Jordan Gilligan, has commenced work in Charleville. Jordan is a Registered Nurse and has a very positive outlook and appears to have a good understanding of the NDIS in remote areas. She will be coming to Quilpie once a month and has already completed 2 NDIS Plan reviews with the needs of the participant at the fore.

I have been approached by a local person who has shown interest in becoming a support worker as a sole trader for NDIS Participants. To date I have been able to match her up with a participant that appears to be a good fit, however we are still in early discussions in regard to how the role will evolve. There has been great communication and team work so far.

Queenslanders with a Disability Network (QDN) in conjunction with the QLD Government travelled to Quilpie promoting their new project The Targeted Outreach Program which reaches out to rural and remote communities to offer free support to vulnerable residents trying to access the NDIS. I was able to inform them of a lot of problems / issues that participants encounter trying to access the NDIS in remote areas, e.g. no crossover with Education QLD and QLD Health, very few services in general etc. They were very interested in the Quilpie Local Coordinators job and how it evolved. They have taken Lisa Hamlyn's details with them and will be promoting Council's initiative to other Local Councils in rural and remote areas in regard to the benefits of having an LAC in their areas.

Vital Health Roma have recruited a new Speech Pathologist and Occupational Therapist as there has been a big growth in NDIS participants in the Quilpie Shire in the last couple of years which has meant they cannot see all these participants or give an adequate service on only 1 day a fortnight. As a result of the demand and new SP and OT commencing in our area, visits have been increased to 2.5 days per fortnight.

### STATISTICS

STATISTICS	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
	10	5	4

### CURRENT ISSUES

- No crossover of services e.g. Education QLD, Q Health

### **CORRESPONDENCE / NEWSLETTERS**

- National Disability Services
- NDIS Service Provider newsletter
- NDIS Newsletter
- Queenslanders with a Disability Network

# Operational Status Report

Swimming Pool

## 2.7 (02/21) – Swimming Pool Lessee Operational Status Report

Author: Alina Graham, All About Aquatics

IX: 206332

### GENERAL INFORMATION

#### PROGRAM UPDATE

##### Senior Aqua

- Final session was held on 21<sup>st</sup> December 2020
- Resumed 18<sup>th</sup> January 2021 on Monday and Thursday

##### Triathlon

- Every Sunday – average attendance has increased to 16-20
- Australia Day Triathlon – Quilpie Swimming Club Fundraiser
  - 34 individual participants (2020 – 20 participants)
  - 6 Teams (2020 – 8 teams)
  - Charleville had good number of competitors attend - 18

##### Courses

- 8-12<sup>th</sup> Pool Lifeguard and AUSTSWIM TSW - Springsure

#### OTHER ITEMS

- **Friday Frappe Day**  
Ceased 19<sup>th</sup> December 2020 and resumed 15<sup>th</sup> January 2021
- **Cert III in Fitness**  
Alina completed Cert III practical training – 29-31<sup>st</sup> January 2021
- **St Finbarr's School**  
School swimming program commenced 29<sup>th</sup> January 2021
- **Incident reports**  
NIL

### ATTENDANCE NUMBERS

- Please see attached attendance reports for December 2020 and January 2021. It has been very quiet at the pool with a lot of people away.  
(2020 January attendance was 1661)

**UPCOMING EVENTS / FUNCTIONS / GROUP BOOKINGS**

30 <sup>th</sup> January	Quilpie's Biggest Toddler Lesson
1 <sup>st</sup> February	Term 1 , 2021 Lesson start – AAA and QSCollege
6-7 <sup>th</sup> February	Pool Lifeguard - Quilpie
13 <sup>th</sup> February	First Aid - Eromanga
27 <sup>th</sup> and 28 <sup>th</sup> February	AUSTSWIM Teacher of Swimming and Water Safety

Daily Entry Summary

Date	Locals	Visitors	Total	Morning 6-10	Program	Age Groups				Special Events	Totals	Outside Temperature	Pool Water Temperature 25entr	Pool Water Temperature MP Pool	Weather Conditions e.g. rain, wind	Notes
						Adults	Teenagers 10-17 years	Child 4-9 years	Babies and Toddlers 0-3yrs							
01-Dec-20	49	0	49	9	7	16	8	15	10		49		32	36	hot	Low swim lesson numbers due to St Finbar awards night
02-Dec-20	41	0	41	1	0	16	6	10	9		41		32	36		OSC breakup
03-Dec-20	35	0	35	42	33	20	11	3	1		35		31	36		4 x seniors, St Finbar Breakup
04-Dec-20	29	0	29	18	6	12	10	3	4		29		31	36		Youth Group x 3
05-Dec-20	43	0	43	12	5	17	7	15	4		43		32	35		
06-Dec-20	31	0	31	0	0	13	6	10	2		31		30	34	Cloudy, arvo storm	
07-Dec-20	47	0	47	8	10	23	2	10	13		47		28	33	Cooler weather, cloudy	5 x Seniors
08-Dec-20	59	0	59	6	7	21	5	27	6		59		27	33	Cooler weather	
09-Dec-20	48	0	48	2	0	20	11	12	5		48		27	34	cooler weather	
10-Dec-20	45	0	45	9	8	20	7	9	9		45		28	34		6 x seniors
11-Dec-20	38	1	39	20	6	14	8	9	8		39		28	34		
12-Dec-20	46	0	46	24	8	18	6	9	13		46		27	33		
13-Dec-20	36	0	36	11	0	13	11	12	0		36		26	33		11 x triathlon
14-Dec-20	38	0	38	6	5	16	13	1	8		38		27	33		5 x seniors
15-Dec-20	35	0	35	6	2	11	9	8	7		35		28	33		
16-Dec-20	38	1	39	2	0	17	6	9	7		39		29	35		
17-Dec-20	56	0	56	7	4	25	10	12	9		56		30	36		4 x seniors
18-Dec-20	31	0	31	3	0	9	10	8	4		31		31	36		
19-Dec-20	43	0	43	3	0	17	11	10	5		43		30	35		
20-Dec-20	24	0	24	0	0	9	6	5	4		24		30	35	overcast	
21-Dec-20	25	0	25	6	4	12	6	6	1		25		27	32	overcast	4 x seniors
22-Dec-20	13	0	13	0	0	3	5	4	1		13		26	30	showers	
23-Dec-20	8	0	8	0	0	2	3	3	0		8		26	32	sunny	
24-Dec-20	0	0	0	0	0	0	0	0	0		0		24	31	overcast, showers	closed at 8:30am, no arvo opening
25-Dec-20	0	0	0	0	0	0	0	0	0		0		25	33		
26-Dec-20	15	7	22	0	0	12	4	6	0		22		27	34		only open from 2-6 shift
27-Dec-20	14	0	14	0	0	5	6	3	0		14		28	34		
28-Dec-20	0	0	0	0	0	0	0	0	0	0	0		0	0	storms around	closed at 4pm, storms around
29-Dec-20	16	0	16	0	0	5	3	3	5		16		28	32		
30-Dec-20	5	4	9	0	0	6	1	2	0		9		28	32	warm & sunny	
31-Dec-20	15	0	15	8	0	7	0	3	5		15					
	923	13	936	203	305	379	191	227	139	0	936					December 2019 - 1748

Daily Entry Summary

Date	Locals	Visitors	Total	Morning 6-10	Program	Age Groups				Special Events	Totals	Outside Temperature	Pool Water Temperature 25mtr	Pool Water Temperature MP Pool	Weather Conditions e.g. rain,wind	Notes
						Adults	Teenagers 10-17years	Child 4-9 years	Babies and Toddlers <4yrs							
01-Jan-21			0													
02-Jan-21	5	3	8	0	0	4	0	2	2		8					
03-Jan-21	16	0	16	0	0	7	4	4	1		16					
04-Jan-21	18	0	18	8	0	8	3	2	5		18					
05-Jan-21	24	0	24	8	0	10	3	7	4		24					
06-Jan-21	13	0	13	4	0	7	1	2	3		13					
07-Jan-21	16	0	16	5	0	7	1	4	4		16					
08-Jan-21	6	0	6	2	0	3	0	1	2		6					
09-Jan-21	12	0	12	0	0	4	3	3	2		12					
10-Jan-21	32	0	32	3	0	14	2	8	8		32					3 x triathlon
11-Jan-21	29	0	29	2	0	12	2	4	11		29					
12-Jan-21	34	3	37	9	0	18	3	3	13		37					
13-Jan-21	37	0	37	7	0	13	3	7	14		37					
14-Jan-21	44	11	55	8	0	31	3	11	10		55					
15-Jan-21	47	4	51	16	0	23	2	10	16		51					
16-Jan-21	32	2	34	4	0	14	4	10	6	14	34					14 x movie night
17-Jan-21	26	0	26	12	12	10	4	8	4	12	26					Triathlon x 12
18-Jan-21	29	0	29	11	2	16	3	7	3		29					2 x senior
19-Jan-21	15	0	15	4	1	9	0	4	2		15					
20-Jan-21	22	0	22	4	0	11	3	6	2		22					
21-Jan-21	25	0	25	10	0	18	1	4	2		25					4 x senior
22-Jan-21	8	0	8	8	0	5	0	1	2		8					Pool closed pm due to Aust Day
23-Jan-21	20	2	22	5	0	10	2	3	7		22					
24-Jan-21	26	0	26	9	0	11	6	7	2		26					9 x triathlon
25-Jan-21	29	0	29	9	3	16	2	6	5		29					3 x seniors
26-Jan-21	88	0	88			54	7	15	12		88					61 x triathlon; 27 x pool party
27-Jan-21	7	0	7	0	0	5	0	2	0		7					
28-Jan-21	20	0	20	3	4	12	0	1	7		20					
29-Jan-21	15	0	15	1	0	5	2	4	4		15					
30-Jan-21	46	2	48	36	15	23	4	2	19		48					36 x Biggest Toddler Group
31-Jan-21	26	6	32	0	0	16	0	6	10		32					
	767	33	800	188	37	396	68	154	182	26	800					

# Operational Status Report

Financial Services

## 3 FINANCE

### 3.1 (02/21) – Manager of Financial Services Operational Status Report

Author: Arminda David

IX 206408

#### Cheque Register

For the period ending 31 January 2021

Date	Cheque #	Payee	Description	Amount
4/01/2021	CHARGE	ANZ Banking	Merch Fee	52.07
4/01/2021	45570499	National Australia Bank Limited	Credit Card Dec 20	4,911.50
12/01/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 14	36,286.00
12/01/2021	1CHILD14	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 14	1,392.11
12/01/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	162.85
12/01/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	142.34
12/01/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	331.17
12/01/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 14	152.15
12/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 14	940.00
12/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 14	206.97
12/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 14	346.44
12/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 14	1,353.32
12/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 14	169.66
12/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 14	6,618.89
12/01/2021	1NAB14	National Australia Bank Limited	D/Cr Pay 1 Period No 14	128,196.13
12/01/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 14	1,831.13
12/01/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 14	1,507.55
12/01/2021	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2021/14	2,693.95
12/01/2021	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/14	17,929.18
13/01/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 15	34.00
13/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	32.15
13/01/2021	1NAB15	National Australia Bank Limited	D/Cr Pay 1 Period No 15	469.69
13/01/2021	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/15	64.30
14/01/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 15	73.00
14/01/2021	1NAB15	National Australia Bank Limited	D/Cr Pay 1 Period No 15	134.02
14/01/2021	28413	TELSTRA CORPORATION LIMITED		8,133.67
15/01/2021	E011911	Australian Laboratory Services Pty Ltd	Routine sampling	203.50
15/01/2021	E011912	APV Contracting Pty Ltd	Hire of screening plant	9,160.00
15/01/2021	E011913	Aquatic Elements P/L	Skimmer baskets	92.84
15/01/2021	E011914	Ashdown Ingram	Fuel 2pc pack	2,915.00
15/01/2021	E011915	Aviation Components Pty Ltd	Carry out 12 month inspection	4,341.32
15/01/2021	E011916	BN & A Bannerman	freight	99.00

Date	Cheque #	Payee	Description	Amount
15/01/2021	E011917	BJ HYDRAULICS	Hydraulic Cylinder	560.88
15/01/2021	E011918	J. Blackwood & Son Pty Ltd	Sqwincher	279.66
15/01/2021	E011919	Brown & Hurley Group Pty Ltd	B/shoes & hardware & grease	1,973.12
15/01/2021	E011920	Contract Control International	Contract admin Course	1,838.10
15/01/2021	E011921	Clarke Equipment Sales Pty Ltd	WARE PARTS	2,395.51
15/01/2021	E011922	Coats Hire Operations Pty Limited	transport charges lunchroom	2,677.00
15/01/2021	E011923	Winc Australia Pty Ltd	Stationery & cleaning products	2,640.87
15/01/2021	E011924	Costello Carriers	Freight Into Depot	572.00
15/01/2021	E011925	Cranbrook Press	Job sheet books	253.00
15/01/2021	E011926	Dept Transport & Main Roads	Soil testing	20,972.60
15/01/2021	E011927	Dept of Agriculture, Fisheries & Forestr	Weed/Pest Install 1 20/21	56,778.00
15/01/2021	E011928	Elders Limited	Slag blend bulker bags	19,611.16
15/01/2021	E011929	Ergon Energy Queensland Pty Ltd	Various accounts	2,244.91
15/01/2021	E011930	Esri Australia Pty Ltd	ArcGIS online	3,091.00
15/01/2021	E011931	Ezyquip Hire Pty Ltd	Multi tyre roller hire	10,560.00
15/01/2021	E011932	Fulton Trotter Architects	Progress Claim	9,790.00
15/01/2021	E011933	Geneng Solutions Pty Ltd	Eromanga car park design	4,692.88
15/01/2021	E011934	Golders Charleville	Shorts	563.45
15/01/2021	E011935	Great Western Electrical	Replace switchboard	1,995.30
15/01/2021	E011936	Halliebec Towing & Contracting	Plant Hire	560.00
15/01/2021	E011937	BHL & DA Hall Transport	Float hire	1,100.00
15/01/2021	E011938	Hartecs Group Pty Ltd	Progress Payment Balance	6,148.79
15/01/2021	E011939	Hastings Deering (Australia) Limited	Rental fee No 200013199	3,473.80
15/01/2021	E011940	Hydrapower Attachments	Bearing, Trencher & chain	4,349.57
15/01/2021	E011941	IOR Aviation Pty Ltd	Avgas fuel delivery	39,488.57
15/01/2021	E011942	IOR Petroleum Pty Ltd	EROMANGA DIESEL	4,756.44
15/01/2021	E011943	Iplex Pipelines Australia Pty Ltd.	BLACK MAX PIPE	1,545.41
15/01/2021	E011944	Komatsu Australia	New Loader	528,215.70
15/01/2021	E011945	Landmark (QLD) Limited	Rapid set concrete	4,034.47
15/01/2021	E011946	Landmark Products Pty Ltd	Shelter & boardward	16,566.00
15/01/2021	E011947	Lowes Petroleum Service	UNLEADED FUEL	275.13
15/01/2021	E011948	Maney Transport	Freight	2,069.57
15/01/2021	E011949	Mike Trace Engineering Sales & Service	Service Kit	2,453.70
15/01/2021	E011950	N-COM Pty Ltd	Sat Receiver Eromanga	5,128.64
15/01/2021	E011951	Orion Satellite Systems	EWTP Fees	608.23
15/01/2021	E011952	Outback Auto & Comms	hf and Antennas	7,919.00
15/01/2021	E011953	Peak Services	CEO Wages - 10 Days	10,131.00
15/01/2021	E011954	Quilpie Hardware	Various	21,452.71
15/01/2021	E011955	Sitec Equipment	Toolboxes	5,115.00
15/01/2021	E011956	IXOM Operations Pty Ltd	CHLORINE GAS	4,923.27
15/01/2021	E011957	Toll Priority	Water testing	285.22
15/01/2021	E011958	Vanderfield Pty Ltd	Chamber & Cylinder assy	1,832.44
15/01/2021	E011959	Warrego Water Services Toowoomba	SOLENOIDS & CABLE	1,028.01
15/01/2021	E011960	Daimler Trucks Toowoomba	Shoe assy brake front	3,190.93
15/01/2021	E011961	Western Wholesalers	Garbage Bags	220.00
18/01/2021	30	National Australia Bank Limited	International Fee	18.00

Date	Cheque #	Payee	Description	Amount
19/01/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 15	532.00
19/01/2021	1NAB15	National Australia Bank Limited	D/Cr Pay 1 Period No 15	1,272.23
19/01/2021	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/15	72.64
20/01/2021	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 15	1,348.00
20/01/2021	2NAB15	National Australia Bank Limited	D/Cr Pay 2 Period No 15	25,856.84
20/01/2021	SGL PY2P	LG Super Clearing House	SGL Pay No 2 Period 2021/15	419.97
20/01/2021	SGL PY2P	LGSuper	SGL Pay No 2 Period 2021/15	2,164.49
21/01/2021	E011962	Tolbra Earth Moving & Haulage Pty Ltd	Progress Claim	252,397.58
21/01/2021	E011963	Jennie Anderson	Christmas in the Gallery 2020	660.00
21/01/2021	E011964	Ruby Andrews	Christmas in the Gallery 2020	171.50
21/01/2021	E011965	Art by Alice	Christmas in the Gallery 2020	700.00
21/01/2021	E011966	Kerry M Castles	Christmas in the Gallery 2020	30.00
21/01/2021	E011967	Robyn Cherry	Christmas in the Gallery 2020	271.00
21/01/2021	E011968	Bronwyn Hansen	Christmas in the Gallery 2020	54.00
21/01/2021	E011969	Jocelyn Haylock	Christmas in the Gallery 2020	568.50
21/01/2021	E011970	Heinemann's Country Bakery Pty Ltd	Australia Day Goods	287.60
21/01/2021	E011971	Tamara Heinemann	Christmas in the Gallery 2020	239.00
21/01/2021	E011972	Brenda Henderson - Gerty B	Christmas in the Gallery 2020	535.00
21/01/2021	E011973	Stacey Keane - Silver from the Sticks	Christmas in the Gallery 2020	20.00
21/01/2021	E011974	Amanda Kearnan	Christmas in the Gallery 2020	634.00
21/01/2021	E011975	Darcy & Tully Meehan	Christmas in the Gallery 2020	142.00
21/01/2021	E011976	Robina Meehan	Christmas in the Gallery 2020	832.00
21/01/2021	E011977	Carmel Meurant - Wandilla Products	Christmas in the Gallery 2020	687.00
21/01/2021	E011978	Sandra Mocke	Christmas in the Gallery 2020	360.00
21/01/2021	E011979	Kylie O'Toole	Christmas in the Gallery 2020	641.00
21/01/2021	E011980	Sharon Pearson	Christmas in the Gallery 2020	105.00
21/01/2021	E011981	QCWA Branch Quilpie	Christmas in the Gallery 2020	231.00
21/01/2021	E011982	Laura Riches	Christmas in the Gallery 2020	301.00
21/01/2021	E011983	Sharon Steer	Christmas in the Gallery 2020	997.00
21/01/2021	E011984	Roger Volz	Christmas in the Gallery 2020	164.00
21/01/2021	E011985	Vicki Weeks	Christmas in the Gallery 2020	119.00
21/01/2021	E011986	All About Aquatics		300.00
21/01/2021	E011987	Quilpie Legends Swimming Club		400.00
21/01/2021	E011988	APV Contracting Pty Ltd	Screening	342,532.59
22/01/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 15	35,956.00
22/01/2021	1CHILD15	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 15	1,046.38
22/01/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	131.96
22/01/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	135.21
22/01/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	310.39
22/01/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 15	144.65
22/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	980.00
22/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	206.97
22/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	346.44
22/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	6,764.79
22/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	55.36
22/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	169.66

Date	Cheque #	Payee	Description	Amount
22/01/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 15	1,378.70
22/01/2021	1NAB15	National Australia Bank Limited	D/Cr Pay 1 Period No 15	130,074.33
22/01/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 15	1,831.13
22/01/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 15	1,507.55
22/01/2021	E011989	Adavale Plant Hire - V & J Richardson	Progress Claim	52,002.80
22/01/2021	E011990	All About Aquatics	Aqua Sessions	308.00
22/01/2021	E011991	APV Contracting Pty Ltd	Hire of Prime mover	5,500.00
22/01/2021	E011992	Aquatic Elements P/L	Spill kits	1,859.00
22/01/2021	E011993	Assetic Australia Pty Ltd	Progress Claim	18,144.50
22/01/2021	E011994	Australia Post	Postage	203.71
22/01/2021	E011995	BOC Limited	ARGOSHIELD	338.17
22/01/2021	E011996	Channel Country Refrigeration	Bating Freezer repairs	500.50
22/01/2021	E011997	Compac Sales Pty Ltd	Online Service Fee	104.50
22/01/2021	E011998	CoolDrive Distribution	Various mechanical supplies	214.39
22/01/2021	E011999	Cranbrook Press	Calendars	4,815.00
22/01/2021	E012000	Elders Rural Services - HQ	Local Vouchers 6/22/23/24	110.00
22/01/2021	E012001	Great Western Electrical	EWTP Satellite	2,130.70
22/01/2021	E012002	G & T Mechanical	Local Vouchers 13/14/41-45	200.00
22/01/2021	E012003	BHL & DA Hall Transport	Float hire	1,760.00
22/01/2021	E012004	Hewsonhall Electrical Centre	Dishwasher	2,160.86
22/01/2021	E012005	Imperial Hotel Motel	Seniors Lunch	1,445.00
22/01/2021	E012006	Lowes Petroleum Service	Unleaded 293MBV	71.45
22/01/2021	E012007	Mercury Group of Companies Pty Ltd	Police Checks	43.89
22/01/2021	E012008	N-COM Pty Ltd	Eromanga Site - Emerg	6,792.50
22/01/2021	E012009	Peak Services	CEO Wages - 8 Days	8,104.80
22/01/2021	E012010	Quilpie Butchery	Shopfront subsidy	7,349.70
22/01/2021	E012011	Quilpie Cultural Society	RADF Round 1 20/21	10,682.75
22/01/2021	E012012	Quilpie Pharmacy	Vaccinations	479.90
22/01/2021	E012013	Quilpie Sport & Recreation Inc	Membership - Tully/Turner/Kent	1,900.00
22/01/2021	E012014	Roma Sands Pty Ltd	COLDMIX & AGGREGATE	18,188.10
22/01/2021	E012015	Salary Packaging Australia	GST to 07/01/21	272.12
22/01/2021	E012016	Shire Networks	Support Coverage	1,914.88
22/01/2021	E012017	Springall's Air Con Service	Guardian seal drive	138.30
22/01/2021	E012018	Teletrac Navman and Transtech	Monthly Fee	65.89
22/01/2021	E012019	Total Tools Toowoomba	Holesaw set & tile cutter	458.00
22/01/2021	E012020	Traffic Control Supplies P/L	Sign	1,123.76
22/01/2021	E012021	Warrego Couriers	Freight	190.31
22/01/2021	E012022	Warrego Water Services Toowoomba	Sprinkler Popups	2,402.15
22/01/2021	E012023	Daimler Trucks Toowoomba	Condenser & receiver Assy	1,200.58
22/01/2021	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/15	18,711.68
22/01/2021	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2021/15	2,317.08
28/01/2021	CHARGE	National Australia Bank Limited	Connect Fee	159.46
29/01/2021	CHARGE	National Australia Bank Limited	trust fee	5.00
29/01/2021	CHARGE	National Australia Bank Limited	operating fee	26.80
29/01/2021	E012024	All About Aquatics	Remuneration Feb 21	9,900.00
29/01/2021	E012025	Anchor Safe	Supply & install safe roof	18,433.10

Date	Cheque #	Payee	Description	Amount
29/01/2021	E012026	The Australian Local Government Job Directory	Advertising	247.50
29/01/2021	E012027	Black Truck Sales	Starter	990.00
29/01/2021	E012028	Black Toyota	SNORKEL	792.00
29/01/2021	E012029	Black Toyota Roma	TOYOTA HILUX DUALCAB	65,291.91
29/01/2021	E012030	George Bourne & Associates	Eromanga Water treatment	9,432.50
29/01/2021	E012031	Brown & Hurley Group Pty Ltd	Grease - greenlube	387.84
29/01/2021	E012032	Bulloo River Ice	Bags ice	1,110.00
29/01/2021	E012033	Bunnings Warehouse	Cargo cases	1,220.26
29/01/2021	E012034	Carroll & Richardson Flagworld Pty Ltd	flags	532.58
29/01/2021	E012035	Challenger Valves & Actuators Pty Ltd	VALVES & FITTINGS	3,030.50
29/01/2021	E012036	Channel Country Refrigeration	ENGLE FRIDGES	3,025.00
29/01/2021	E012037	Darling Downs Laser Skirmish	Battlefield Hire	4,400.00
29/01/2021	E012038	Russell Dewhurst	Performance Fee	1,686.10
29/01/2021	E012039	Peter E.J Donohue	SHED	43,450.00
29/01/2021	E012040	Delnorth Pty Ltd	Surface mount steel-flex	11,253.00
29/01/2021	E012041	Empire Office Furniture	Furniture	1,236.00
29/01/2021	E012042	Ergon Energy Queensland Pty Ltd	Depot	3,984.90
29/01/2021	E012043	Followmont Transport Pty Ltd	Freight	790.53
29/01/2021	E012044	Frameshop	Frames	1,741.25
29/01/2021	E012045	Nathan Griggs	Whip Cracking	3,000.00
29/01/2021	E012046	Hartecs Group Pty Ltd	Progress Claim	8,078.13
29/01/2021	E012047	Hastings Deering (Australia) Limited	Nozzle & arm, freight	263.03
29/01/2021	E012048	HAYMANS ELECTRICAL	CABLE TIES	428.81
29/01/2021	E012049	Holding Redlich	Native Title	995.50
29/01/2021	E012050	Hydrapower Attachments	POLY & WIRE BROOMS	1,423.18
29/01/2021	E012051	Imperial Hotel Motel	ACCOMMODATION & MEALS	354.00
29/01/2021	E012052	IOR Petroleum Pty Ltd	DIESEL	2,553.17
29/01/2021	E012053	Komatsu Australia	Labour and supply parts	6,803.90
29/01/2021	E012054	Landmark (QLD) Limited	Light pipe	4,293.85
29/01/2021	E012055	LO-GO Appointments	39 Hours - L Mathieson	2,745.32
29/01/2021	E012056	Maney Transport	Freight	1,738.94
29/01/2021	E012057	Meads Foodworks	Morning tea supplies	67.36
29/01/2021	E012058	Murweh Shire Council	JET PATCHER HIRE	6,678.00
29/01/2021	E012059	New State Builders Pty Ltd	Progress Claim	306,518.38
29/01/2021	E012060	Outback Spares	BP with brake	463.10
29/01/2021	E012061	Quilpie Hardware	Bolle safety glasses	3,347.81
29/01/2021	E012062	Quilpie Motor Inn	Accommodation & meals	677.00
29/01/2021	E012063	RAZORBACK 4X4	Seat covers	1,495.00
29/01/2021	E012064	MR KEVIN J RICHARDSON	SPRINGS & HANGERS	2,978.00
29/01/2021	E012065	SEALS BRISBANE PTY LTD	Polycom stabilising aid	57,750.00
29/01/2021	E012066	Shire Networks	Service Agreement to 11/05/21	10,501.10
29/01/2021	E012067	South West Ford	Strutt	434.35
29/01/2021	E012068	Tas Mini Motors	Mower Blades	836.25
29/01/2021	E012069	Toowoomba Locksmiths	Supply keys	115.00
29/01/2021	E012070	Total Tools Toowoomba	Milwaukee combo kit	2,298.00

<b>Date</b>	<b>Cheque #</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
29/01/2021	E012071	Traffic Control Supplies P/L	Sign	32.45
29/01/2021	E012072	SL & SA Travers	Float Hire	12,350.00
29/01/2021	E012073	Vital Places	Progress Claim	4,950.00
29/01/2021	E012074	Warrego Signs	Sanitary bin decals	434.00
29/01/2021	E012075	Warrego Water Services Dalby	Agitator Pump	9,973.59
29/01/2021	E012076	Westlands Engineering & Hydraulics	Dismantle & clean motor	874.50
29/01/2021	504407	National Australia Bank Limited	BPay Fee	62.56
29/01/2021	1897642	National Australia Bank Limited	Merch fee	81.00
<b>TOTAL OF CHEQUES</b>				<b>\$2,681,366.88</b>

# Operational Status Report

Governance

## 4 GOVERNANCE

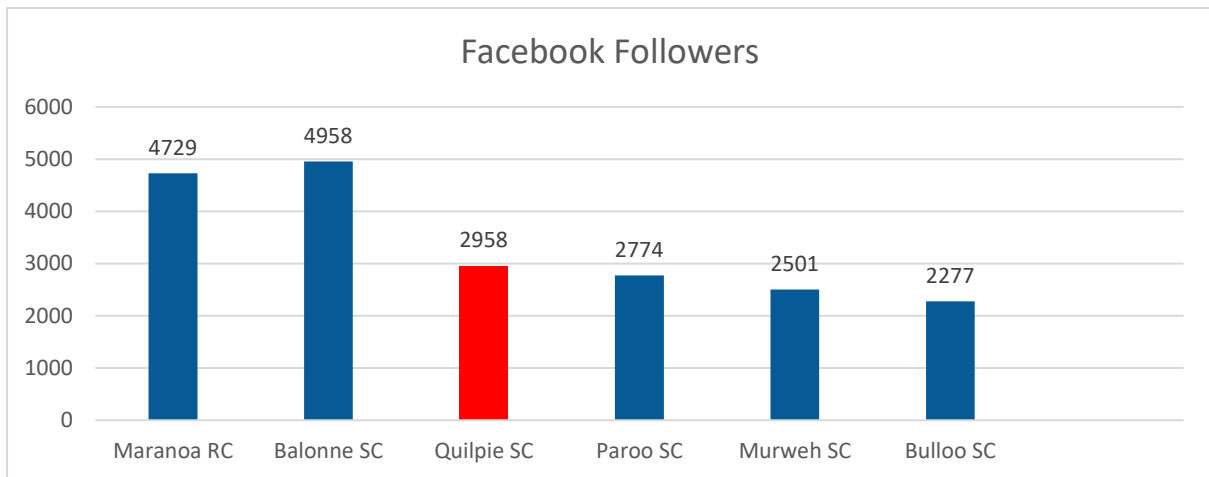
### 4.1 (02/21) – Governance Department Operational Status Report

Author: Tourism Officer, Jessica Tully and HR Officer, Maree Radnedge

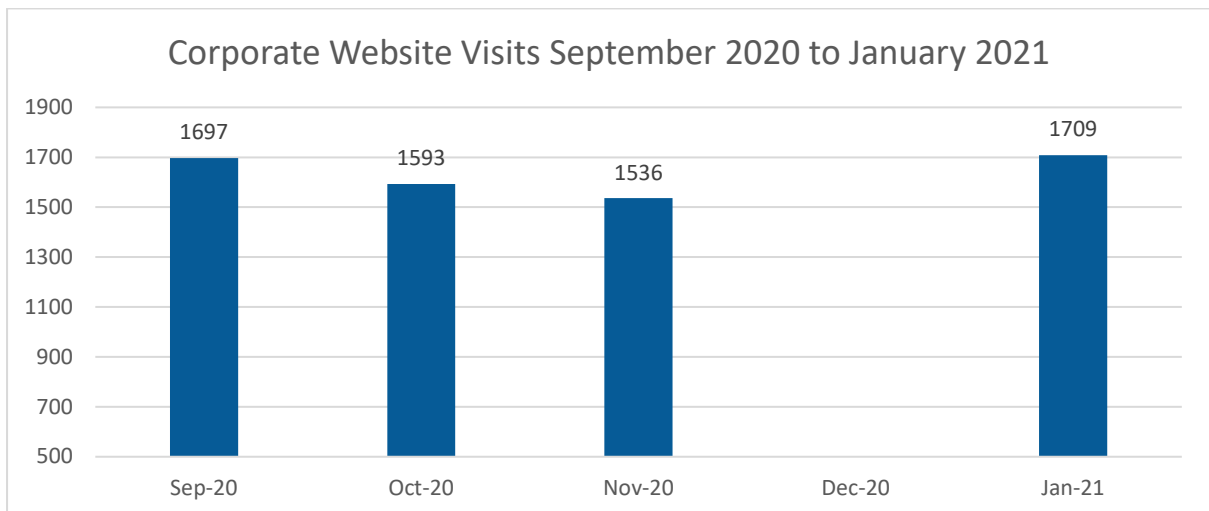
IX: 206217

#### COMMUNICATIONS

As at 5 February 2021, Council's Corporate Facebook is at 2,958 followers, an increase of 126 since 3<sup>rd</sup> December. The following table shows comparative Council online presence via Facebook:

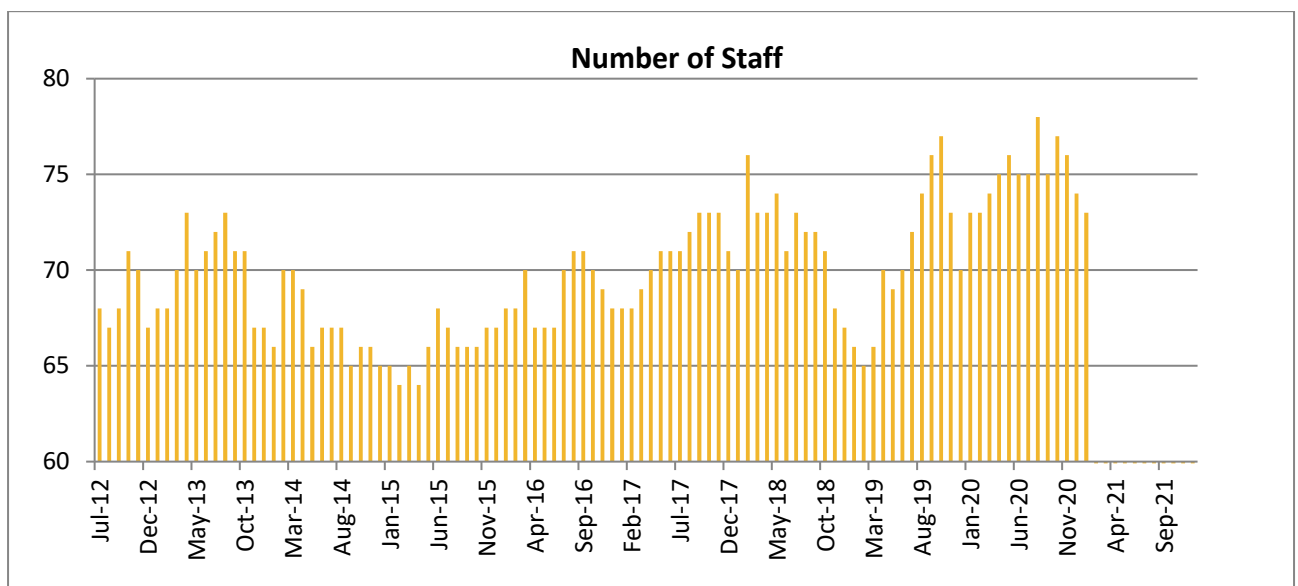
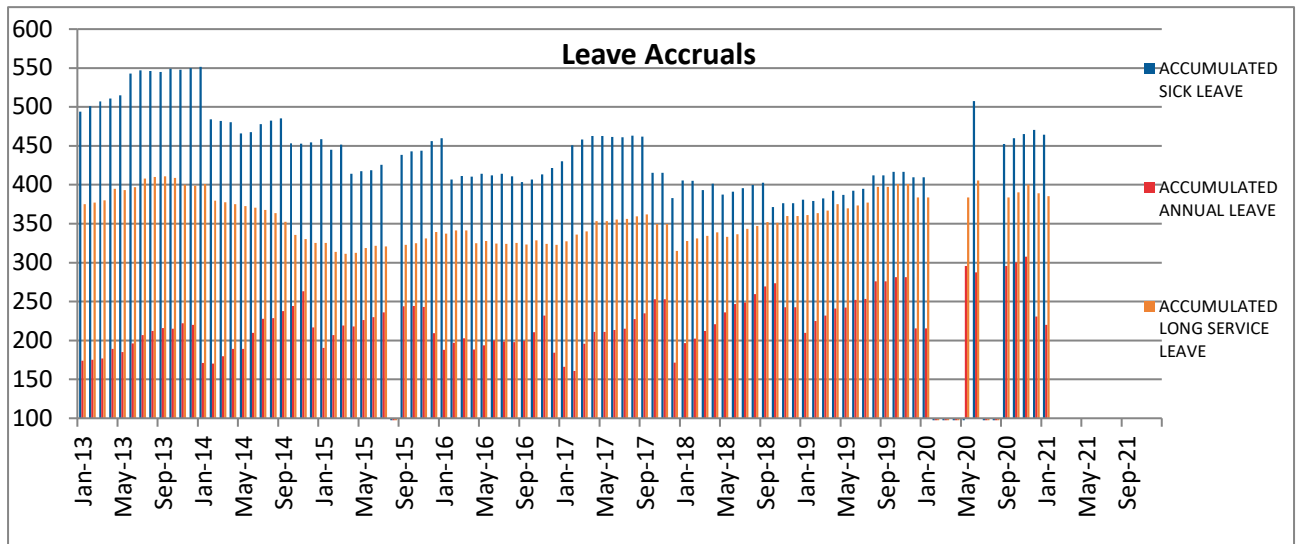
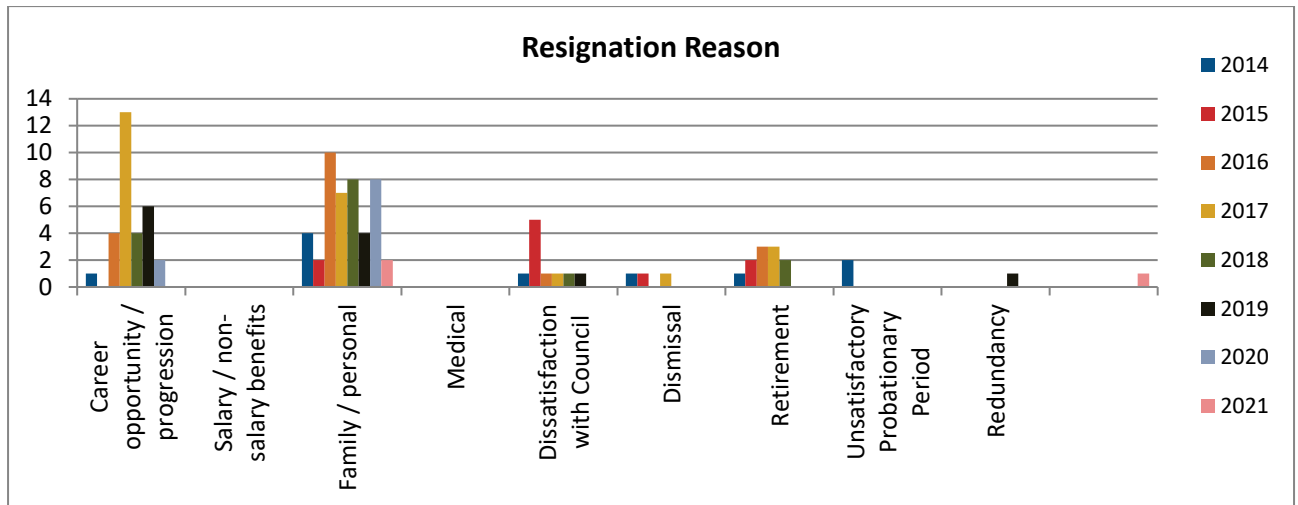


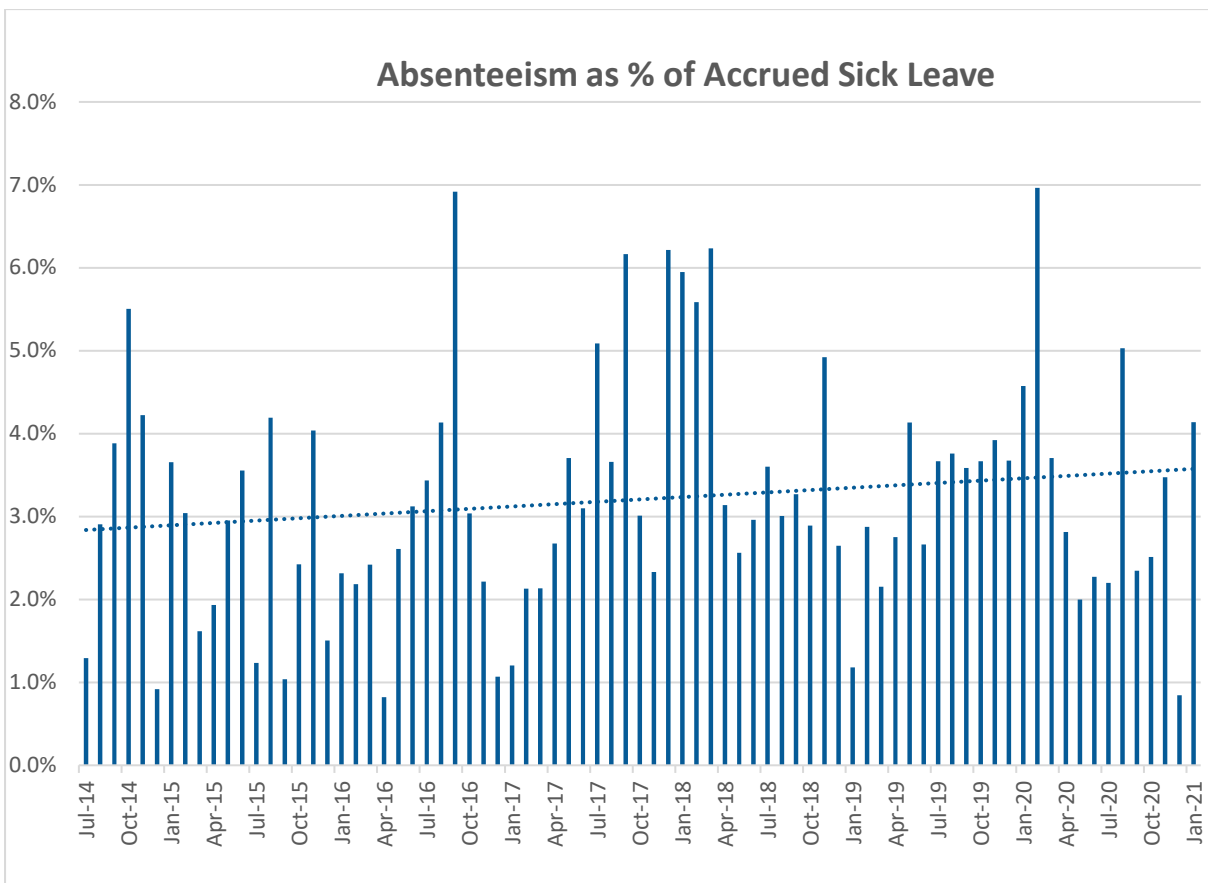
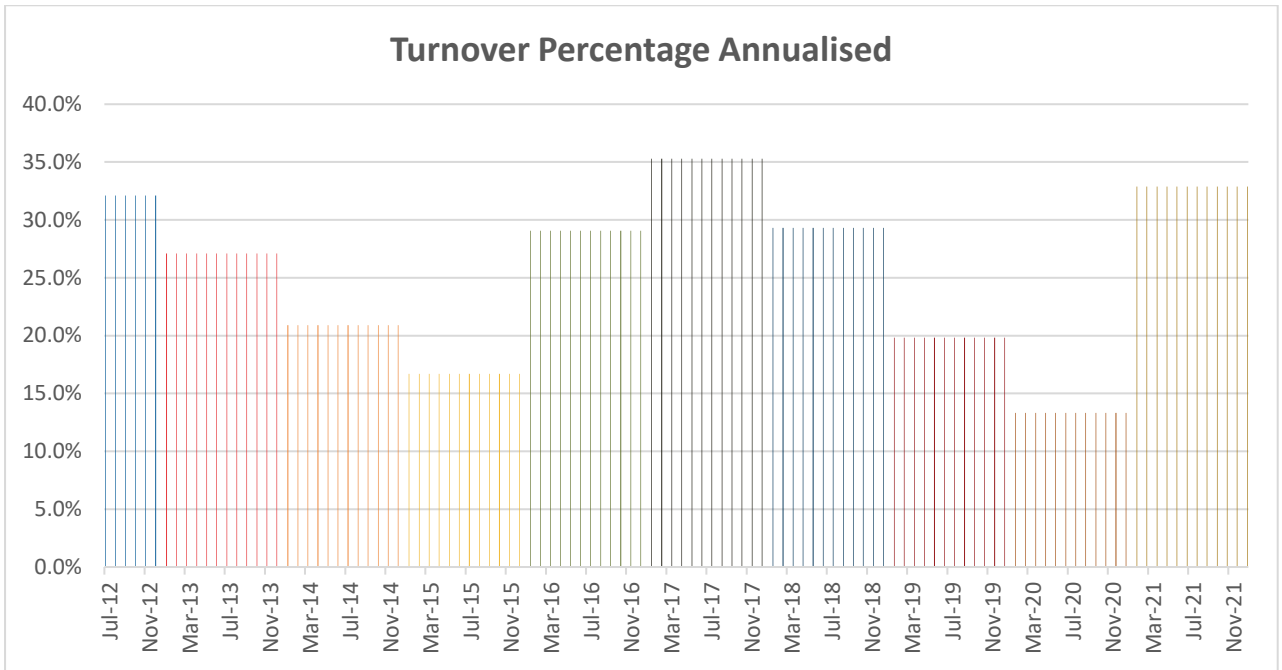
The most popular Facebook post for January was the post advertising the vacant position of Road Constructions and Maintenance Supervisor. The post was boosted to increase reach. Organic reach was 2418 people and paid reach was 1249. It got 181 'post clicks' and 41 reactions, comments and shares.

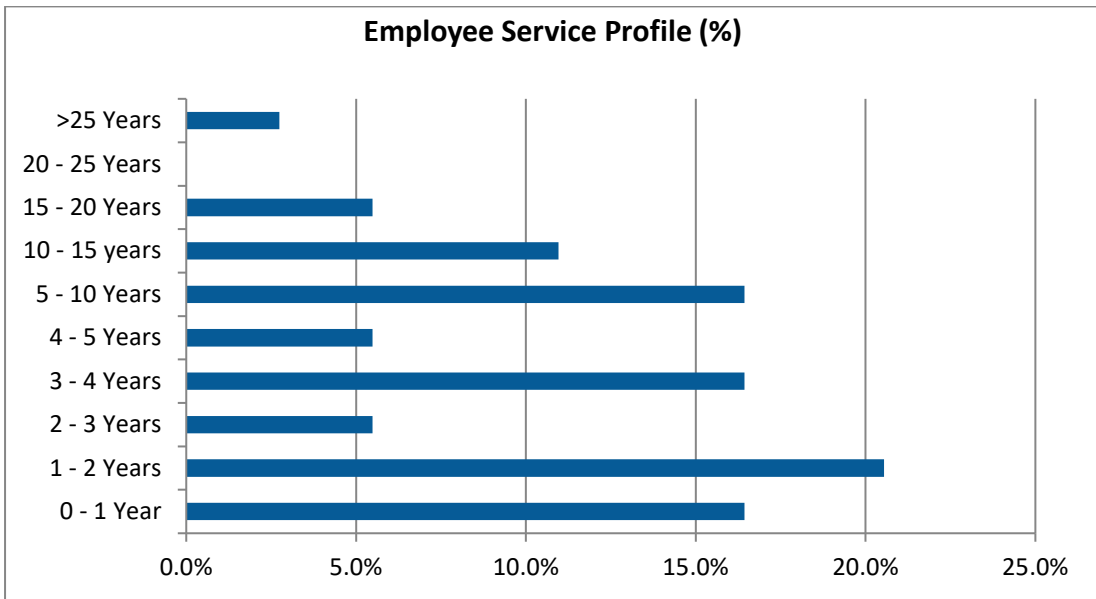
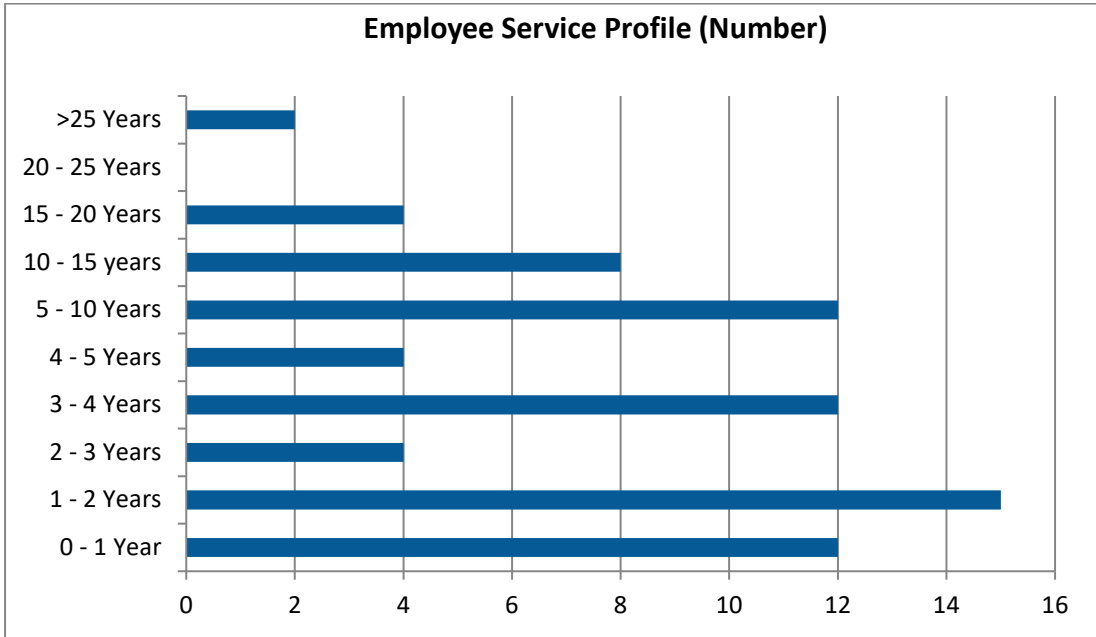


**HUMAN RESOURCES**

HR Metrics reporting information is provided for Council’s information:







# Operational Status Report

Tourism and Economic Development

## 4.2 (02 /21) – Manager Tourism and Economic Development Operational Status Report

Author: Karen Grimm

IX 206446

### GENERAL INFORMATION

#### SWRED/ROC Projects:

- Tourism: SWRED/ROC has maintained the collective tourism subcommittee of the regional organization. This group continues to work through current and new initiatives. This includes creating a new logo that will complement work being developed in the economic space as well as under the new ROC organization. The group will be attending the Outback Muster February 22 in Brisbane, to promote SW products to group operators and travel agents.
- Prospectus: The project is now in full swing with some photography and videography and consultation occurring in February. This will feed into the final prospectus documents. The project is still on track for completion in June as per funding guidelines.

#### Outback Queensland Muster:

- The inaugural muster will take place on February 22 in Brisbane. Quilpie Shire will be attending as part of the SW contingent. The muster will bring together group booking operators and travel agents to promote products and experiences on offer in the outback. It is expected Quilpie Shire will be able to offer over 4 packages at this event, which is new for the Shire. These packages will be used in future campaigns, and expect to go alongside the existing packages people may view for Longreach and Winton.

#### Natural Sciences Loop:

- Recent changes in tourism officers in two of the four shires has identified the need to further develop plans to strengthen the opportunities the Natural Science Loop has to market the area. The group has engaged Anita Clark Tourism to develop a practical Action Plan that will deliver opportunity for consistency and growth. This plan has included increasing social media presence, updating signage across the region and working with local operators to create unique packages and better share marketing collateral to increase understanding of the Loop for operators and travelers.

#### SW Tourism Famil:

- Tourism officers and managers from across the South West region came together in Quilpie on 1<sup>st</sup> & 2<sup>nd</sup> February. Each of the six South West shires were present, including representatives from OQTA. This is the first time Quilpie has hosted a regional famil, and the first time in a number of years, the group has met for a face-to-face meeting. Meryl Eddie from Boobook Tours in Roma initiated this famil. The group completed a town tour of Quilpie, learning about upcoming projects and then went onto Eromanga Natural History Museum for famil and professional development and training. It was a great opportunity to strength the SW region as a collaborative force in the tourism sector.

## Events:

- Promotion of our local events is underway as they begin to confirm the 2021 dates. The VIC staff will work closely with each event to assist in promotion through our existing networks and utilizing the major event funding available to events provided by Council each year.
- Bash Break on Brolga planning is well underway. There has been no confirmation of the Big Red Bash for 2021, however this event will still occur due to the Outback Golf Masters and the high number of visitors expected 2021.
- Opportunities to package around key events a focus for 2021, the VIC team identifying opportunities to work with events to encourage further visitation from groups, i.e. Outback Golf Masters and the Golf open held in Quilpie in August.

## Workforce development

- The manager assisted with developing a project overview in regards to migration opportunities for the Shire. The Manager participated in a meeting of Government Departments in February that provided opportunities about workforce development, attracting and retaining residents and existing funding which may be available to business. A summary of this meeting is being confirmed and will be provided to Council to assist with future discussions and direction in this space.

## Eromanga Natural History Museum – Stage 2 (Phase 1) opening activity

- Consultation is underway for the 2021 opening of Stage 2, Phase 1 under the Building Better Regions and Building Our Regions Fund for April 2021, date to be confirmed. In developing, the opening activity there has been further issues and concerns identified by ENHM staff. Some of these in brief is the existing construction of the next phase, which is continuing to affect the site. Internal capacity of the new building is 50 people which may limit the intention to be inclusive of the community. The outdoor location (existing carpark) has identified further logistical issues. A further discussion about the final program of events will occur at the 19<sup>th</sup> February ordinary meeting of Council to ascertain the most suitable outcome for all parties.

## SOCIAL MEDIA AND WEBSITE

<b>Instagram – Visit Quilpie Shire, data as at 31.1.2021</b>			
<b>Page Followers</b>	<b>January: 1059</b>	<b>December: 1038</b>	<b>Increase of 21</b>
<b>Most popular post December</b>	<b>Photo of storm and rainbow to the north of Quilpie</b>		<b>63 Likes 1 Comments</b>
<b>Most popular post December</b>	<b>Video of Santa going down main street at the late night shopping event</b>		<b>74 Likes 5 Comments</b>
<b>Posts per month</b>	<b>January: 2</b>	<b>December: 15</b>	<b>Decrease of 13</b>
<b>Average likes per posts from month</b>	<b>January: 51</b>	<b>December: 37</b>	<b>Increase of 14</b>

## VISITOR SUMMARY

Facebook - Visit Quilpie Shire, data as at 31.1.2021			
Page likes	January: 2273	December: 2258	Increase of: 15
Page followers	January: 2467	December: 2303	Increase of: 164
Total Posts	13	25	Decrease of 12
Average Reach per posts from month	January: 673	December: 876	Decrease of 203
Most popular post January	<i>Photo of storm and rainbow to the north of Quilpie</i>		
	Reach: 3067 Shares: 20	Post clicks: 131 Comments: 13	Reactions: 285 (Likes: 253)
Most popular post December	<i>2021 event callout with poster</i>		
	Reach: 1857 Shares: 13	Reach: 1857 Shares: 13	Reach: 1857 Shares: 13
<b>**Average Daily Total Reach:</b>			
	January: 284	December: 619	Decrease of 335
**The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)			

Website – visitquilpieshire.com			
Sessions	January 2021: 1135	December 2020: 881	January 2020: 1329
Blog posts on website	January: 0	December: 1	

## QLD VISITORS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
2013	25	78	134	170	356	385	354	338	468	90	13	10	2421
2014	12	18	31	192	410	282	397	314	344	119	18	13	2150
2015	18	11	53	192	315	288	265	222	339	136	22	0	1861
2016	16	13	28	164	275	258	284	269	142	69	24	6	1548
2017	2	0	34	185	138	182	178	145	202	23	9	3	1101
2018	6	8	33	107	210	155	172	66	70	44	26	2	899
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1743	784	170	53	5943
2021	37												

## TOTAL VISITORS SUMMARY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
<b>2010</b>	190	124	134	460	992	1265	1633	1654	1761	454	216	208	9091
<b>2011</b>	56	87	294	336	855	1208	1372	1881	1654	801	314	386	9244
<b>2012</b>	88	108	258	837	1302	1181	1895	2002	2224	771	237	167	11070
<b>2013</b>	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
<b>2014</b>	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
<b>2015</b>	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
<b>2016</b>	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
<b>2017</b>	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
<b>2018</b>	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10655
<b>2019</b>	89	62	194	443	1130	1712	2725	1440	1450	548	241	97	10131
<b>2020</b>	8	42	53	0	0	446	1688	2065	2172	1111	350	146	8081
<b>2021</b>	64												

# Operational Status Report

Workplace Health and Safety

## 4.3 (02/21) – Workplace Health and Safety Manager Operational Status Report

Author: Mike Castles

IX 205406

### Incident Reporting – January

WHS Incidents	#
Personal Injury Reports:	4
Damage Reports:	1
Hazard Reports	0

### Non-Conformance

WHS	TMR Signage	TMR RMPC	TMR Construction
0	0	0	0

### Workplace Rehabilitation 2021

Lost Time Injuries (LTI's)	Month	Year to Date	# Claims Finalised
2021	Nov 2020 - 1	1	1
Total Days Lost	40	40	

### WHS Training

Nil

Attending the LGAQ WHS Conference in Brisbane next week.

Traffic Management Implementation completed and cards received from All States Training.

DAMP Testing	Number Tested			
	Results	Staff	Other	Total
DAMP Testing	0	0	0	0

### QUALITY ASSURANCE

TIDS Red Road - Rework Lots 1-4

RMPC ongoing no issues

## STATE EMERGENCY SERVICE

2021

Active Members	Activations	Activation Attendance	Combined Activation Hours	Combined Activity/Training Hours
12	Nil	0	0	34.5

Event Assistance:

- Australia Day - 4 members in attendance
- Triathlon – 5 members in attendance

Megan McFadzean will be attending a Communication onboarding Project workshop (roll out of new radios and equipment) in Roma on March 27, as I will be on leave.

## REHABILITATION AND RETURN TO WORK

January : One Lost Time Injury claim finalised.

## AERODROME SAFETY MANAGEMENT SYSTEM

Nil

## LOCAL GOVERNMENT WORKCARE SUMMARY

Injury Incident Reports 2021 *Reported Incidents																	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total				
<b>Total Incidents Reported</b>	4	0	0	0	0	0	0	0	0	0	0	0	<b>4</b>				
LTI Performance																	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total				
<b>Lost Time Injury (LTI)</b>	1	0	0	0	0	0	0	0	0	0	0	0	<b>1</b>				
<b>Days Lost</b>	40	0	0	0	0	0	0	0	0	0	0	0	<b>40</b>				
<b>Reportable Injury WHSQ</b>	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>				
<b>*Duration Rate</b>	40	0	0	0	0	0	0	0	0	0	0	0	40				
<b>**Frequency Rate</b>	15.57	0	0	0	0	0	0	0	0	0	0	0	15.57				
	2027	2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
<b>Number of Claims</b>							1	3	1	1	2	5	5	3	4	6	0
<b>Actual Lost Time Injuries</b>							1	3	1	2	0	1	4	2	2	2	
<b>Target (10% Reduction) Lost Time Injuries</b>								0.9	1.8	0	0.9	3.6	1.8	1.8	1.8	0	
<b>Yearly LTI's (Days Lost)</b>							40	40	27	40	1	7	126	41	89	123	27
<b>Target (10% Reduction) Days Lost</b>								36	24.3	36	0.9	6.3	113.4	36.9	80.1	110.7	24.3

	2021	2020	2019	2018	*2017	2016	2015	2014	2013	Scheme Average Rate 2020	Member Group Average Rate 2020
<b>LTI Frequency Rate</b>	15.57	24.41	8.08	8.14	8.20	32.79	16.52	16.03	25.77	3.30	1.55
<b>Target (10% Reduction) LTI Frequency Rate</b>		21.969	7.272	7.326	7.38	29.511	14.868	14.427	23.193		
<b>Duration Rate</b>	40.00	9.00	40.00	1.00	7.00	31.50	20.50	44.50	41.00	30.49	9.00
<b>Target (10% Reduction) Duration Rate</b>		8.10	36.00	6.3	28.35	18.45	40.05	36.90	6.6825		
<b>Lost Time Incident Rate</b>	1.44	4.51	1.49	1.50	1.52	6.06	3.05	2.96	4.76	2.53	4.51

