



# OPERATIONAL STATUS REPORT AGENDA

Friday 12 March 2021

commencing at 9:30am

Quilpie Shire Council Boardroom  
50 Brolga Street Quilpie

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## Ordinary Meeting of Council

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5 March 2021

The Mayor and Council Members  
Quilpie Shire Council  
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 12 March 2021, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 12 March 2021, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Justin Hancock  
Chief Executive Officer





# OPERATIONAL STATUS REPORT

## AGENDA

Friday 12 March 2021  
Quilpie Shire Council Boardroom

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# Operational Status Report

Engineering Services

## 1 ENGINEERING SERVICES

### 1.1 (03/21) – Director of Engineering Services Operational Status Report

Author: Peter See

IX: 207346

#### ROADS

##### **RMPC**

Work is now complete on shoulder grading of the Cooper Developmental Road south west of Eromanga.

Works have begun on the Adavale-Blackall Road to carry out grading and re-sheeting.

Council has been contracted to install over 1,000 guide posts across the TMR network at points where the width of the road varies. This work needs to be done by the end of June 2021.

##### **Main Roads TIDS**

The remaining Quilpie-Adavale Red Road works were sprayed on 25-26 February 2021. The TIDS project is now near complete.

##### **Flood Damage Repairs**

Adavale Plant Hire is working on the Adavale Black Road and Canaway Downs Road.

APV Earthmoving have completed the Cheepie- Adavale Road.

Extensive damage occurred on Ray Road as a result of an isolated storm. Minor damage occurred on other roads in the broad area centered on Eromanga.

At the instruction of the Acting CEO, a contract training course was carried out on 25 February at no cost to the contractors who attended. All contractors who provide flood damage works were invited however only 6 people attended which represented only 4 contractor organisations. This was a disappointing result as at least 4 reminders were sent and it was discussed at the pre-tender meeting held earlier in the year. Four major contractors were not represented however 2 did advise they had personal reasons that stopped them from attending. A lack of understanding of Contracts is a significant impediment to delivery of good works.

The Shire map showing flood damage progress is attached.

##### **Roads to Recovery**

Sections of Baldy Top Road were sealed on 3 March 2021. The areas selected were where poor gravel with large rocks had existed.

Works will be done on Trinidad Road funded by roads to recovery to supplement flood damage works to increase the resilience of the road to damage.

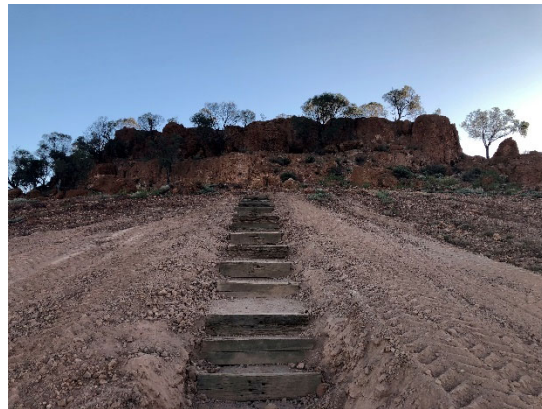
Further reseals will be done before the end of the financial year.

##### **Concrete and Structures gang**

A new pathway has been constructed at Baldy Top. The old path was washed away during summer storms. Some minor work is required to complete works once some rainfall occurs.



Old path destroyed



new steps access

Other works completed include:

- Chipu Street footpath at the caravan park
- Flagpole at Administration office
- Time capsule near the visitor centre
- Assisting New State builders with concreting and concrete supply at Gyrica Gardens
- Pipe works on Rosella Road for flood damage

#### **COUNCIL BUILDINGS AND FACILITIES**

The new asset management dashboard for buildings is near complete. A report will be presented to council at the next general meeting.

The bathroom replacement at 1/67 Boonkai Street is near complete.

The toilet/ shower block refurbishment for the Eromanga Rodeo grounds is underway.

The Quilpie tennis courts have been completed.

#### **WASTE**

Some evidence of scavenging of materials from the Quilpie dump has been noted. A notice has been placed in the community newsletter advising that this should not occur.

All waste facilities are in good condition.

#### **WATER AND SEWERAGE**

Tenders are open for a consultant to review and provide recommendations to improve the reverse osmosis water treatment plant in Eromanga. Two tenderers inspected the plant in company with Council staff.

The gang has been short staffed due to leave and an injury to one member.

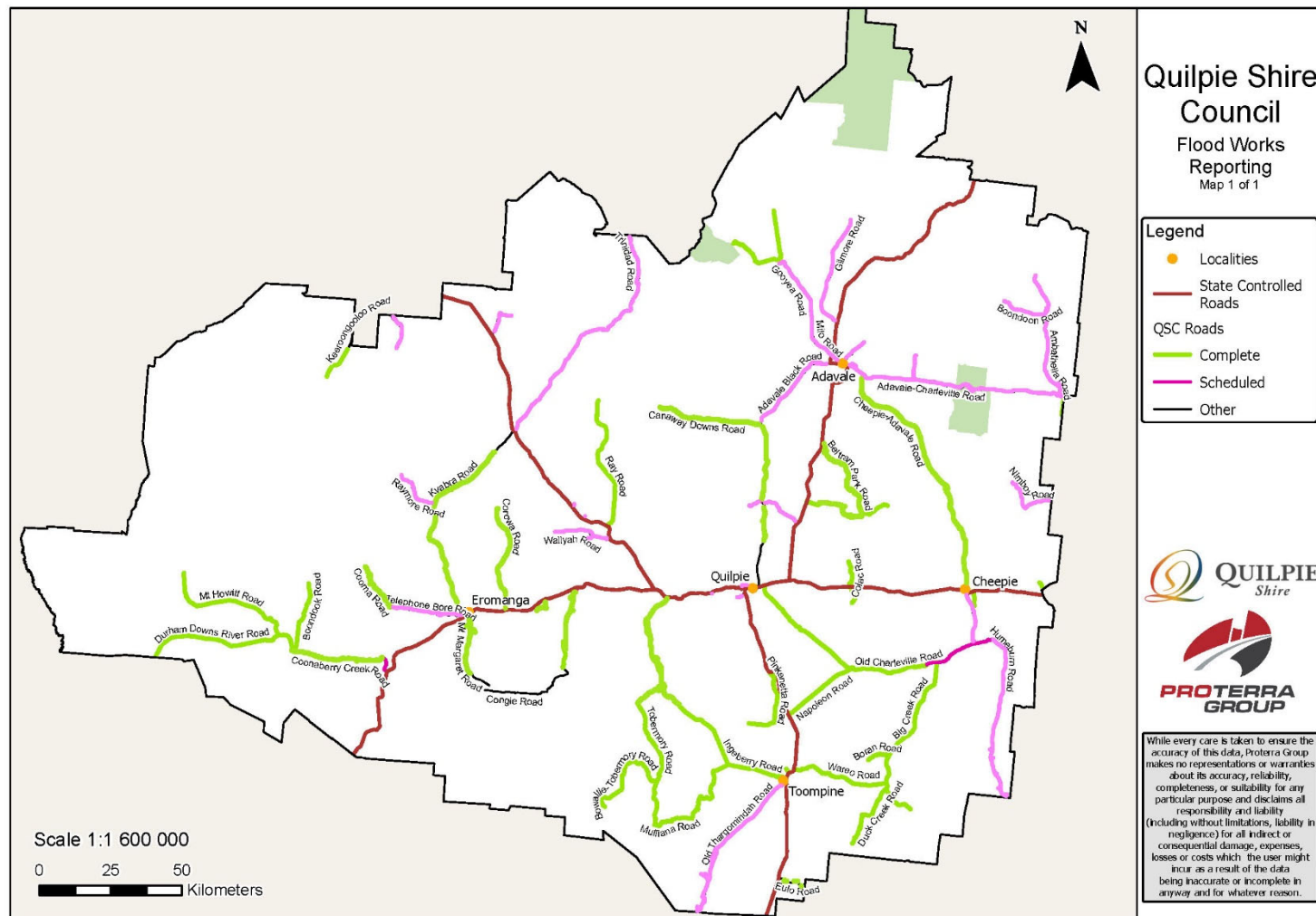
#### **TOWN SERVICES**

Parks staff continue to be short staffed due to staff needing to take leave for having excess leave (7 weeks per person by 6 general staff means 42 weeks with less than full staff).

#### **PLANT/WORKSHOP**

The auto electrician did not leave Quilpie and is continuing to work on contract for the workshop.

## ATTACHMENTS



# Operational Status Report

Water and Sewerage

## 1.2 (03/21) – Water and Sewerage Supervisor Operational Status Report

Author: Alan McNall

IX 207411

### WATER - 1/12/20 – 3/3/21

#### Consumption

##### Raw Water Statistics

Locality	Monthly Use (meg)	2019/20 YTD Total (meg)	Annual License (kl)	% Time Remaining	% of License Remaining
Quilpie old	115.966	01/12/20-03/03/21			
Quilpie new	126.818	01/12/20-03/03/21			
Eromanga	6.470	24/11/20-22/02/21			

##### Call-Outs

Locality	Date	Time	Details	Outcome/ Comment
Nil				

##### Planned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification Details	Time to restore supply
76 Jabiru st	09/12/20	Low pressure	Verbal	1hr
2 Quarrion st	21/12/20	Leak	Verbal	1/2hr
Deacon st	22/12/20	Low pressure	Verbal	1hr
42 Pegler st	08/01/21	Burst service	Verbal	1hr
67 Jabiru st	05/02/21	Burst service	Verbal	1hr
70 Winchu st	18/02/21	Burst service	Verbal	1hr

##### Unplanned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification details	Response time	Time to restore supply
Nil					

##### New Services

Locality	Date	New connections	Outcome/ comments
Vin Richardson	Jan 21	New water service	complete
Gun club	Jan 21	New water service	complete

## Complaints / Requests

Locality	Date	Complaint No:	Outcome/ comments	Time to rectify
Nil				

## SEWERAGE – STATUS DETAILS

### Overflows / Breaks / Repairs

Locality	Date	Details / Reason	Overflow private pty (Y/N)	EPA notified	Sewer break	Sewer choke	House conn problem (✓)	Response time (notification / completion)
Nil								

### Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Connection Point	House Drain	Response time (notification / completion)
72 Winchu st	03/02/21	Blocked		Yes		complete

### Call-Outs

Locality	Date	Details	Outcome/comment
Nil			

### New Connections

Locality	Date	Outcome/ comment
Nil		

### Complaints

Locality	Date	Complaint No:	Outcome/ comment	Time to rectify
Nil				

### Capital Works and Council Requests

Project details	Status/Comments	% Complete
Adavale borehead upgrade.	complete	100%
Adavale rec grounds (water tanks)	WIP	
Eromanga rec grounds (ablution block)	WIP	

### Other Works and Requests

- Complete 63 x requests on council's buildings/infrastructure.
- Various irrigation repairs and extensions.



# Operational Status Report

Corporate and Community Services

## 2 CORPORATE AND COMMUNITY SERVICES

### 2.1 (03/21) – Director of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 207453

#### CONDOLENCE CARDS

- Nil

#### SWHHS MENTAL HEALTH CONSUMERS ADVISORY NETWORK

A meeting of the Mental Health Consumers Advisory Network was held via Teams on Wednesday 17 February to discuss the membership and focus of the group. The meeting was well attended with over 40 people registered. I was requested to give a CAN Chairs perspective in regard to the previous Mental Health Consumer Group and its objectives. Due to the overwhelming interest in the network, the second half of the meeting were break out sessions with groups discussing the following:

1. What are you looking for from this group?
2. What are the opportunities including any key priorities you see that could come from this group?
3. What does representation of the group look like?

The recommendation to SWHHS from these sessions was that the Community Advisory Networks are to nominate a representative from their area for membership of the focus group and possibly interest groups established that can feed into the focus group.

#### QUEENSLAND MUSIC FESTIVAL

The Manager of Tourism & Economic Development and I met with representatives from Queensland Music Festival to discuss the possibility of an event being held in Quilpie as part of the Outback Queensland Music Trail. Queensland Outback Music Trail has been developed in collaboration with the Big Red Bash to provide a cultural tourism experience along the Warrego Highway between Jimbour and Birdsville. A brief of the proposed event to be held in Quilpie on 3 July will be presented to Council.

#### OPERA QUEENSLAND

Opera Queensland will be conducting a site visit and meeting with the Manager of Tourism & Economic Development and me on 3 March to discuss the “Are You Lonesome Tonight” performance which is scheduled to be held in Quilpie during May.



## EVENTS / MEETINGS

- 4 March Community Advisory Network (CAN) Meeting
- 5 March Common User Group Meeting
- 8 March International Women's Day Breakfast
- 19 March Local Disaster Management Group Meeting
- 24 March DNR – Vegetation Management Workshop
- 25 -26 April ANZAC Day Services
- 2 – 4 April Easter In Eromanga
- 3 – 4 April Toompine Easter Gunshoot
- 8 April Darling Downs Panthers Netball Clinic
- 9 – 11 April Adavale Muster in the Mulga

## CURRENT FUNDING PROGRAMS

- RADF 2020-2021  
Round 2 – Applications close 3 March
- TRAIC (Tackling Regional Adversity Through Integrated Care)  
\$65,816.00. – Program to be confirmed
- Gambling Community Benefit Fund – Round 106  
A funding application for shade structures to cover playground equipment at Bi-centennial Park has been submitted to the Gambling Community Benefit Fund. Notification has been received that this application has advanced to the next round for further consideration. There have been no further updates received.

## COMMUNITY GRANT APPLICATIONS – APPLICATIONS / ACQUITTALS

- Community Grant Applications submitted for Council's consideration as Action Reports.

# Operational Status Report

Pest and Livestock Management

## 2.2 (03/21) – Pest and Livestock Management Coordinator Operational Status Report

Author: Damien McNair

IX 207431

### PROPERTY INSPECTIONS / TRAPPING

Traps Set	Property Inspections
North Comongin Wanko Coolbinga	Wynbyrn Woolbuna Possamunga Coparella Giberoo

### 1080 BAITING / HOTSPOT BAITING

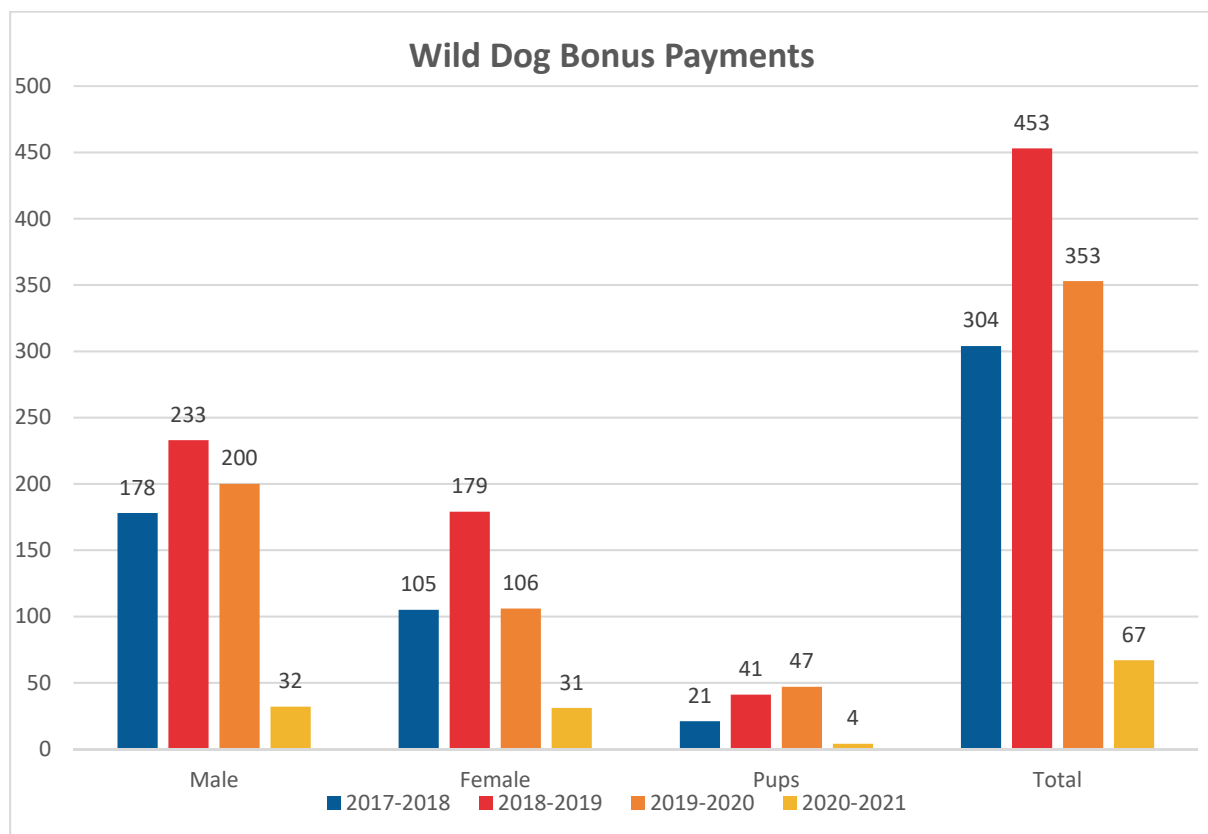
Property	Meat Qty	Property	Meat Qty
Giberoo	(own meat – 200kg)	Coparella	50kg

### SCALPS PRESENTED TO COUNCIL – 01-07-2020 TO 28-02-2021

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Gumbardo	1	-	-	50.00
Wambin	1	1	-	100.00
Coolbinga	-	1	-	50.00
Trinidad	8	5	-	650.00
Varna	3	4	-	350.00
Armoobilla	3	-	-	150.00

Property	No. Of Scalps			Amount of Payment
Boothulla	7	7	-	700.00
Mt Howitt	4	5	-	450.00
Wallyah	1	2	4	350.00
Cottesmore	2	1	-	150.00
Ray	1	1	-	100.00
Bunginderry	1	4	-	250.00
Total (67)	32	31	4	3350.00

#### WILD DOG BONUS PAYMENTS: 2017 - 2021



#### SURVEILLANCE CAMERAS/GPS

- Fulcrum

#### MEETINGS / TRAINING

- Common User Group – 5<sup>th</sup> March 2021

#### PLANT

- Toyota Ute – Good
- Canam – Good (Due for turn over)

#### GENERAL

- Town patrols in absence of RLO
- Infringement Notices Issued - 2

# Operational Status Report

Rural Lands

## 2.3 (03/20) – Rural Lands Officer Operational Status Report

Author: Andrew Byrne

IX 207435

### COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common	Good	Condition of Reserve – good Condition of Stock - good
Dillons Well Reserve	Good	Condition of Reserve – good
Warrabin Lane	Good	Condition of Reserve – Good Stock currently agisted on reserve
Eromanga Common	Good	Condition of Reserve – good Condition of Stock - good
Adavale Common	Good	Condition of Reserve – good Condition of Stock - good

### WEEDS - GENERAL

Declared Weed	Property	Action	Packs	Chemical	Diesel/L
NA					

### WILD DOG CONTROL

1080 Baiting	Property	Action
Nil		

### LOCAL LAWS / ANIMAL CONTROL

- NA

### PLANT & EQUIPMENT

Unit	Description	Status
1105	Toyota Hilux	Good condition
4504	Can-am Defender	Good condition
4502	Motorbike (Honda)	Good condition

### GENERAL

- I have been on leave during February.

# Operational Status Report

Health Promotions

## 2.4 (03/21) – Health Promotions Officer Operational Status Report

Author: Michelle Donohue

IX 207278

### COMMUNITY ACTIVITIES AND SENIORS PROGRAM

Seniors have been enjoying the program activities during the month of February. The Craft Group have been making pom poms since August last year for a wall hanging which has just been completed. We are going to be having a special afternoon tea to hang the wall hanging in the CWA hall. The Craft Group have done an outstanding job making over 750 pom poms to complete this project.

Last year in early December Lyn Barnes, local artist held a two-day pastel workshop with six senior participants. Lyn held a small exhibition on Friday afternoon 12<sup>th</sup> February in her gallery for the participant's. It was lovely to have our CEO – Justin, Cr Jenny Hewson, Cr Roger Volz and DCEO Lisa attend the afternoon to view the beautiful framed pastel art work by our very talented seniors.

On Tuesday 16 February, we had a Meet and Greet with the 3/5 year olds from Mulga Mates at the CWA Hall. We had eight children, two staff from Mulga Mates, five seniors and two QSC staff attend. It was such a lovely time for the elderly to engage with the littlies. Surbi Gupta – Director Mulga Mates is hoping we can do this once a month. The Seniors Group will be visiting Mulga Mates on Tuesday 23 March.

The first Men's Group for 2021 went off well on Wednesday 24<sup>th</sup> February. Six men attended the session.

Our first Healthy Ageing Luncheon will be held on Tuesday 9 March at the Imperial Hotel and the guest speaker has been confirmed.

Plans are underway with Janet Foley – Librarian to hold a World Poetry Day for the seniors and community in March and a National Book Day for the Afterschool Craft Activity Group and the seniors in the community in April. I hope to organise a morning tea with the Women's Health Nurse, Child Health Nurse and Mum's and Bub's that visit the Library in the near future.

The Outback Seniors Games are going to be held in Charleville on Friday 28 May 2021. We are hoping to form a team to represent the Seniors Program from Quilpie as Tina Johnston –SWHHS CHSP Quilpie Coordinator is on maternity leave at present.

Jerry Unser, Director of Compass Learning from Emmanuel College, Gold Coast has been in contact to make arrangements for the senior students to visit Quilpie in the June – July school holidays. Plans are to engage with the children and seniors and help local organisations with any events happening around the time of their visit

No date finalised yet for an Interagency Meeting.

Program	Attendance	Month
Community Activities & Seniors	87	February

### HEALTH PROMOTIONS

Aqua sessions with Alina Graham – All About Aquatics are going well. We have had up to six participants taking part in the sessions.

The children at St.Finbarr’s School are enjoying the fresh fruit for Snack Attack on Monday mornings.

Our first session with Samantha Sallway, Exercise Physiologist from Vital Health Roma went well. Samantha will be visiting again on Friday 19 March at the CWA Hall.

Ron Murphy, Massage Therapist was fully booked on his first visit to Quilpie. Ron will be visiting again on Saturday 6 and Sunday 7 March at the CWA Hall.

Kirsty Bradley, owner of Quilpie Pharmacy has been in contact regarding flu vaccinations for Council Staff. Once a date has been finalised all staff that have registered their interest late last year in the Flu Vaccination Program for 2021 will be notified.

Walk Around Australia for improved health & fitness - This is a great Health Initiative by South West Hospital and Health Service (SWHHS) and Queensland Government for residents over 50 in the Murweh, Paroo, Bulloo and Quilpie Shires. Communities are being encouraged to “Get Moving” and be involved in Walk around Australia for a more active and healthier life. The aim is to do 30 minutes of physical activity on any single day starting on Monday 1 March 2021 through to Monday 31 May 2021. There is an entry form with a map of Australia, once you have completed 30-minutes or three 10-minute sessions during the day you then mark off the square showing you have completed 30 minutes of physical activity.

Nicola and I are attending the International Women’s Day Breakfast on Monday 8 March at the Imperial Hotel. The theme for International Women’s Day is “Choose to Challenge”.

Each week I share motivational and health & wellbeing quotes with the administration staff. I have received feedback from some staff saying they enjoy the quotes each week and look forward to the following week’s quotes.

I share visiting specialist’s dates and other vital information throughout our network, the community newsletter and display on staff and community noticeboards.

I am still receiving emails from Western Queensland Primary Health Network (WQPHN) and South West Health Service (SWHHS) providing regular updates on COVID-19 and other health issues to share throughout the network and the community.

### YOUTH PROGRAMS

Youth Centre Group are enjoying the variety of indoor activities as the temperature is far too hot for the children to be playing outdoors. The children are quite excited as we have a new stuffed pet lobster. Each week one child gets to take the pet lobster home. They have named the lobster “Larry”. Delma Quinn and I are encouraging the children to share stories or photos with us about what they



did for the week with the pet lobster. We have had some behavioral issues during the month. The children have been reminded about the Youth Centre rules and warned that if the behavior from some of the children continues they will be asked not to attend the Youth Centre.

Afterschool Craft activities at the Library are going well. Thanks to Tracey Nicholls – Library Assistant for assisting with the craft sessions with the children. The children are enjoying the craft and especially the fruit provided for afternoon tea.

#### YOUTH ACTIVITIES ATTENDANCE

Program	Attendance	Month
After School Activities	28	February
Youth Centre	27	February

#### STAFF

Thanks to Nicola for her assistance with the community noticeboards in displaying information regarding what is happening in the community and finding quotes to share to the community.

# Operational Status Report

Library

## 2.5 (03/21) – Librarian Operational Status Report

Author: Janet Hennessy

IX 207335

### GENERAL INFORMATION

The Community Services department held our first group meeting on 23<sup>rd</sup> February and was a great success. The meeting enabled us to plan lots of events/activities that will involve collaboration with the Library and Health Promotions staff. We plan on holding a meeting each month as it is important for different sections of Community Services to be aware of what others in the department have planned.

Director of Corporate & Community Services, Lisa Hamlyn had the great idea to advertise on the Quilpie & District History Facebook page about the 2021 QSC 'Now & Then' calendars. The response to the post was amazing with numerous requests being received from ex Quilpie residents. Michelle Donohue, Nicola Tully and the Seniors came to the Library on the 17<sup>th</sup> February to package up the calendars. A total of 82 Calendars were mailed out and each calendar had a Quilpie 100<sup>th</sup> Postcard attached. Also mailed out were 21 'Quilpie – A Pictorial History of An Iconic Queensland Outpost' books. The response from the people who have received their calendars/books has been amazing and it is lovely to read the compliments on how great the Calendar is and how appreciated the items were.

An example of an email received from Sharee Minnett is below:

*Thank you! Thankyou! Thankyou!*

*The beautiful book arrived today all about Robs hometown.*

*Rob Minnett has not put it down he is enjoying it immensely!*

*Thanks again have a wonderful year 🙌🙌*

### STATISTICS

Visitor numbers, computer, iPad usage and Wi-Fi stats increased during February. The majority of our visitors are still local, predominately Mums and their young children. School age children are visiting the Library each day to use the iPads. It is very rewarding to see the residents of our Shire appreciating and utilizing the Library and its' facilities.

### EXAMINATIONS

Examinations for students who study externally remain cancelled due to COVID-19.

### ACTIVITIES

HPO Michelle Donohue has recommenced 'After School Craft' at the Library on Monday afternoons for the children aged 5-9. Library assistant Tracey Nicholls assists Michelle with the activities.

### HISTORY

I continue to receive numerous requests for historical information about ancestors, schools, properties, buildings and grave locations. I am currently trying to find the name of a person buried in an isolated area on a local property. The headstone is broken and it is not possible to decipher the name. I have been in contact with Queensland State Archives and whilst they carried out research,

they were unable to find a name matching the date on the headstone. The date of the death is listed as 1877 and the owner of the property would like to restore the headstone if I am able to find the name.

### **EVENTS**

Library and Health Promotions staff have plans to host several events at the Library over the next few months.

- Easter Crafts – Ages 5-9 – 22<sup>nd</sup> March
- World Poetry Day – Seniors & Community 24<sup>th</sup> March
- First 5 Forever (Under 5's) Easter Day - 26<sup>th</sup> March
- International Children's Book Day – Ages 5-9 - Craft & free mini book – 29<sup>th</sup> March
- International Library Day – Seniors & Community – Blind Date With A Book – 23<sup>rd</sup> April

The students from Emmanuel College will be coming to Quilpie in their annual visit in June/July. The Library will be holding a Wiggles Day for Under 5's on Friday 2<sup>nd</sup> July with the students being our star performers.

An ANZAC Meeting with community members will be held on 04<sup>th</sup> March to discuss this year's Services.

HPO Michelle Donohue will be liaising with Health Professionals to decide on a suitable dates for a Woman's Health Doctor and Early Childhood Nurse to attend the Library to meet with the many young mums who attend the library several mornings each week. This would assist with promoting the visiting services that come to the Quilpie Hospital on a monthly basis.

### **VISITING SERVICES**

Nil

### **CEMETERY / FUNERALS**

Nil

### **STAFF**

I will be taking leave from 8<sup>th</sup> - 15<sup>th</sup> March and Tracey Nicholls will be working each day during my absence.

# Operational Status Report

National Disability Insurance Scheme

## 2.6 (03/21)– NDIS Coordinator Operational Status Report

Author: Christine Houghton

IX 207414

### GENERAL INFORMATION

Commencing in March 2021 the Shires of Quilpie, Paroo, Balonne, Bulloo and Murweh will be part of the Northern QLD region of the NDIS, as they have a more thorough understanding of remote communities. The Director for the Northern division will be in Charleville the first week in March to meet with Jordy Gilligan (NDIS Remote Area Planner).

I will be attending a workshop on the 2<sup>nd</sup> of March in Charleville, Inclusive Education: Working Effectively with your Child's School, being presented by Community Resource Unit in collaboration with Education Qld. I have spoken with a few parents and Colleen Rush (SDE) to gauge any subjects they would like me to raise or discuss.

Access to Mental Health supports are still an ongoing problem, particularly finding a pathway to treatment and support. After being approached by a member of the community and a few phone calls, I have found that CWAATSICH Charleville has a visiting Psychologist and Mental Health Team who visit Charleville on a regular basis, a referral is required from your G.P. or Specialist and the wait list is not lengthy.

In January 2019 the Quilpie Shire had 7 NDIS participants and as of this month February 2021, I am pleased to advise that there are 13 participants. I am working with two additional clients to access the program. All of the participants are utilizing their budgets appropriately and moving towards a more positive and inclusive life.

### STATISTICS

	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
STATISTICS	9	2	2

### CURRENT ISSUES

- Pathways to Mental Health services

- NDIS not wanting to have face to face meetings with clients (May be addressed when the transfer to the Northern Region takes place)

#### **CORRESPONDENCE / NEWSLETTERS**

- National Disability Network (NDA)
- NDIS E Newsletter
- NDIS Provider Support News letter
- CRU (Community Resource Unit Ltd.

# Operational Status Report

Swimming Pool

## 2.7 (03/21) – Swimming Pool Lessee Operational Status Report

Author: Alina Graham, All About Aquatics

IX 207417

### GENERAL INFORMATION

#### PROGRAM UPDATE

##### Senior Aqua

- Attendance 4-6 on Monday and Thursday

##### Triathlon

- Every Sunday – average participation increased to 16-20

##### Courses

5 <sup>th</sup> – 7 <sup>th</sup> February	Pool Lifeguard (New)	Quilpie	2 attendees
7 <sup>th</sup> February	Pool Lifeguard (Update)	Quilpie	9 attendees
13 <sup>th</sup> February	First Aid	Eromanga	
15 <sup>th</sup> February	First Aid	Quilpie State College St Finbarr's	
27 <sup>th</sup> & 28 <sup>th</sup> February	AUSTSWIM TSW	Quilpie	4 attendees

### EROMANGA

- Community and School Swimming Program
  - Aqua
  - Kindy lessons
  - School lessons
  - Toddler lessons
  - AAA assisting with maintenance of Eromanga pool

### OTHER ITEMS

##### Incident reports

- NIL

### ATTENDANCE NUMBERS

See attached – 2020 February was 1250 – a lot of people away. Very quiet at the pool.

#### UPCOMING EVENTS / FUNCTIONS / GROUP BOOKINGS

7 <sup>th</sup> March	First Aid – community Pool Lifeguard - community
TBC	First Aid - ENHM - Eromanga
TBC	First Aid – Community - Quilpie



Daily Entry Summary

Date	Locals	Visitors	Total	Morning 6-10	Program	Age Groups				Special Events	Totals	Weather Conditions e.g. rain,wind	Notes
						Adults	Teenagers 10-17years	Child 4-9 years	Babies and Toddlers <4yrs				
01-Feb-21	19	1	20	7	6	14	2	2	2		20		6 x senior
02-Feb-21	58	4	62	3	24	26	12	14	10		62		Swim lessons commence
03-Feb-21	52	1	53	6	45	23	6	19	5		53		swim club x 45
04-Feb-21	33	0	33	5	13	12	5	8	8		33		3 x senior
05-Feb-21	9	0	9	7	4	2	2	1	4		9		
06-Feb-21	34	0	34	29	16	15	2	6	11		34		
07-Feb-21	32	1	33	18	12	22	5	2	4		33		6 x triathlon, 12 x PLG
08-Feb-21	28	0	28	11	6	19	2	5	2		28		6 x seniors
09-Feb-21	44	0	44	4	21	19	6	11	8		44		
10-Feb-21	53	0	53	7	47	24	9	16	4		53		47 x swim club
11-Feb-21	42	1	43	7	14	20	4	8	12		44		4 x senior
12-Feb-21	19	0	19	12	5	11	0	0	8		19		
13-Feb-21	29	0	29	29	13	11	4	6	8		29		closed at 5pm
14-Feb-21	5	0	5	0	0	2	2	1	0		5		
15-Feb-21	13	0	13	7	5	11	0	0	2		13		5 x seniors
16-Feb-21	40	0	40	4	26	16	4	15	5		40		
17-Feb-21	40	0	40	5	33	19	5	14	2		40		33 x swim club
18-Feb-21	24	2	26	5	7	10	5	1	10		26		4 x senior
19-Feb-21	7	0	7	3	0	4	0	0	3		7		26 x St Finbars
20-Feb-21	41	0	41	12	34	20	5	7	9		41		
21-Feb-21	30	0	30	0	0	14	4	5	7		30		
22-Feb-21	19	0	19	10	5	12	5	0	2		19		5 x Seniors
23-Feb-21	28	0	28	4	21	5	6	13	4		28		
24-Feb-21	55	0	55	3	48	18	8	24	5		55		48 x swim club
25-Feb-21	7	0	7	7	4	7	0	0	0		7	storm - afternoon shift cancelled	4 x senior
26-Feb-21	30	0	30	17	11	15	0	4	11		30	Closed early due to storm	
27-Feb-21	42	0	42	28	14	18	4	12	8		42		4 x TSW
28-Feb-21	20	3	23	5	0	13	1	3	6		23		5 x triathlon
			0								0		
			0								0		
	853	13	866	255	434	402	108	197	160	0	867		

# Operational Status Report

Financial Services

## 3 FINANCE

### 3.1 (03/21) – Manager of Financial Services Operational Status Report

Author: Arminda David

IX 206408

Cheque Register for the period ending 28 February 2021

Date	Cheque #	Payee	Description	Amount
1/02/2021	CHARGE	ANZ Banking	Merch Fee	31.70
9/02/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 16	41,160.00
9/02/2021	1CHILD16	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 16	988.76
9/02/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 16	135.21
9/02/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 16	322.07
9/02/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 16	144.65
9/02/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 16	118.13
9/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	980.00
9/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	1,397.71
9/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	206.97
9/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	346.44
9/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	6,647.24
9/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	110.72
9/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 16	169.66
9/02/2021	1NAB16	National Australia Bank Limited	D/Cr Pay 1 Period No 16	141,594.23
9/02/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 16	1,831.13
9/02/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 16	1,507.55
9/02/2021	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/16	18,923.07
9/02/2021	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2021/16	2,597.72
11/02/2021	28414	Petty Cash	Petty Cash	100.00
12/02/2021	E012077	Adavale Plant Hire - V & J Richardson	Machinery hire	2,718.00
12/02/2021	E012078	All About Aquatics	Seniors Aqua	187.00
12/02/2021	E012079	Architectus Brisbane Pty Ltd	Progress Claim	1,012.00
12/02/2021	E012080	Armsign	Additional Sign works	638.00
12/02/2021	E012081	Ashdown Ingram	Mechless receiver	138.60
12/02/2021	E012082	Australia Day Council of South Australia	Australia Day Goods	2,089.00
12/02/2021	E012083	Australia Post	Postage	129.46
12/02/2021	E012084	Donna Bonsey	Christmas in the Gallery	60.00
12/02/2021	E012085	Brown & Hurley Group Pty Ltd	Strip down diff inspect damage	2,499.76
12/02/2021	E012086	Channel Country Refrigeration	Aircons - 3/4 Gyrica	11,874.72
12/02/2021	E012087	Robyn Cherry	Correction of returned payment	271.00
12/02/2021	E012088	Clarke Equipment Sales Pty Ltd	Door cab kit	4,024.01

12/02/2021	E012089	CoolDrive Distribution	Pure sine inverter	1,200.24
12/02/2021	E012090	Winc Australia Pty Ltd	Stationery & cleaning products	1,953.95
12/02/2021	E012091	Cranbrook Press	Timesheets books	1,732.00
12/02/2021	E012092	Cusp QLD Pty Ltd	Progress Claim	6,394.25
12/02/2021	E012093	Delnorth Pty Ltd	Flexi360 orange	1,624.15
12/02/2021	E012094	Sajer Trust T/A Elle's Newsagency	Local Vouchers	437.70
12/02/2021	E012095	Ergon Energy Queensland Pty Ltd	Street Lights	2,271.51
12/02/2021	E012096	Eromanga Motel & Cafe	Catering	200.00
12/02/2021	E012097	Ogarraf Pty Ltd T/A Farrago Interiors	Coffee Cupboard	2,226.73
12/02/2021	E012098	Fulton Trotter Architects	Coffee Cupboard	6,600.00
12/02/2021	E012099	GENENG SOLUTIONS PTY LTD	Progress Claim	940.50
12/02/2021	E012100	Golders Charleville	Additional design assistance	320.00
12/02/2021	E012101	G & T Mechanical	Safety boots	116.00
12/02/2021	E012102	BHL & DA Hall Transport	Toyota fuel filter assembly	20,377.50
12/02/2021	E012103	Hartecs Group Pty Ltd	Single water tanker	2,952.19
12/02/2021	E012104	John Haupt	Progress Claim	1,645.14
12/02/2021	E012105	Hewsonhall Electrical Centre	Refund of rent overpayment	2,288.00
12/02/2021	E012106	Hoffman Surveyors	Fridge	9,625.00
12/02/2021	E012107	HPB Post Pty Ltd	Set out carparks	4,202.67
12/02/2021	E012108	Hub 4 Water	Depot uniforms	3,200.01
12/02/2021	E012109	Imperial Hotel Motel	Various plumbing supplies	241.00
12/02/2021	E012110	Frank Jongkind & Co	Accommodation & meals	916.80
12/02/2021	E012111	Komatsu Australia	Legal Fees - 62 Jabiru	9,758.01
12/02/2021	E012112	Light 'Em Up Fireworks	Service & repairs	3,107.85
12/02/2021	E012113	LO-GO Appointments	FIREWORKS	2,481.82
12/02/2021	E012114	Lowes Petroleum Service	Wages L Mathieson	28,750.41
12/02/2021	E012115	Maney Transport	ULSD 10ppm Diesel	3,137.94
12/02/2021	E012116	Steve McCann	Freight	11,880.00
12/02/2021	E012117	Mike Trace Engineering Sales and Service	Install Aircons at ENHM	1,390.40
12/02/2021	E012118	New State Builders Pty Ltd	Street Sweeper Truck	3,645.00
12/02/2021	E012119	O.C Heavy Vehicle Repairs	Coffee Machine Payment	2,392.50
12/02/2021	E012120	Orion Satellite Systems	Labour Hire	654.50
12/02/2021	E012121	Outback Auto & Comms	EWTP Fees	4,827.50
12/02/2021	E012122	Outback Gondwana Foundation Ltd	Labour Hire	11,000.00
12/02/2021	E012123	Peak Services	Eromanga Museum Landscape	11,168.58
12/02/2021	E012124	Andrew Picone	CEO - 10 Days	850.00
12/02/2021	E012125	Quilpie Hardware	1xM 2xF 4xP Wallyah	16,317.26
12/02/2021	E012126	QIT Plus Pty Ltd	Tyres	1,650.00
12/02/2021	E012127	QLEAVE	Disaster Dashboard service	29,917.00
12/02/2021	E012128	Quilpie Sporting Clays Club	QLEAVE FD 2020	2,700.00
12/02/2021	E012129	Quilpie Sport & Recreation Inc	Australia Day Catering	1,100.00
12/02/2021	E012130	Gungaditchee Trust	Membership A Moody	45,540.00
12/02/2021	E012131	MR KEVIN J RICHARDSON	Exclusion Fencing	1,183.00
12/02/2021	E012132	R & O Communications	Tilt tray hire	48.40
12/02/2021	E012133	Roma Firefighting Equipment Pty Ltd	Phone Assistance	5,024.03
			Inspection & servicing	

12/02/2021	E012134	Salary Packaging Australia	GST to 04-02-21	272.12
12/02/2021	E012135	IXOM Operations Pty Ltd	Chlorine Gas	4,196.36
12/02/2021	E012136	Teletrac Navman and Transtech	Monthly Satellite Service	65.89
12/02/2021	E012137	Tensens	Sanitary Bin & refills	1,534.13
12/02/2021	E012138	The Lake	Drinks	244.00
12/02/2021	E012139	Thylungra Cattle Co	Exclusion Fencing	45,540.00
12/02/2021	E012140	Total Tools Toowoomba	Nippers & pliers	54.68
12/02/2021	E012141	The Tourism Group	Flags & Mat	1,342.64
12/02/2021	E012142	WAGNERS INDUSTRIAL SERVICES PTY LTD	KEY JOINTS	1,214.40
12/02/2021	E012143	Warrego Water Services Toowoomba	Valve s/steel 316 solenoid	1,110.95
12/02/2021	E012144	Daimler Trucks Toowoomba	Mechanical parts	12,374.99
12/02/2021	E012145	West-Tech Systems Pty Ltd	Photocopier Bill Jan 21 #136	1,390.45
12/02/2021	E012146	Work Metrics Pty Ltd	Subscription	396.00
12/02/2021	E012147	Wurth Australia Pty Ltd	Mechanical supplies	877.68
12/02/2021	E012148	Precruitment	Wages G Green	5,996.81
12/02/2021	28415	Department of Environment and	Annual Fee EPPR00904813	14,946.00
12/02/2021	28416	Tina Hilton	Christmas in the Gallery 2020	346.00
12/02/2021	28417	Queensland Transport	Rego 51191c	255.85
12/02/2021	28418	Residential Tenancies Auth.	Bond - C Grimm	600.00
12/02/2021	28419	TELSTRA CORPORATION LIMITED	Main Account	8,644.65
12/02/2021	28420	Bernadette Walker	Refund Hire Deposit	50.00
16/02/2021	E012149	Adavale Plant Hire - V & J Richardson	2020 FD Works	521,315.85
16/02/2021	E012150	Anchor Safe	Correction of Returned payment	18,433.10
16/02/2021	E012151	Maranoa Regional Council	SWRRTG Lower Order Roads Train	1,100.00
16/02/2021	E012152	QLEAVE	QLEAVE - Gyrica Gardens	238.00
16/02/2021	E012153	Quilpie Shire Council	Suspense Account Corrections	11,159.80
18/02/2021	E012154	Greenway Turf Solutions Pty Ltd	Acelepryn	1,001.00
18/02/2021	Trust De	Quilpie Shire Trust	Trust Deposit Correction	500.00
19/02/2021	E012155	BJ HYDRAULICS	Repair Crane	2,996.61
19/02/2021	E012156	Black Truck Sales	Chamber ASM	679.01
19/02/2021	E012157	Brown & Hurley Group Pty Ltd	Circuit breakers	423.28
19/02/2021	E012158	Kerry M Castles	Reimbursement Claim	266.03
19/02/2021	E012159	Conplant Pty Ltd	Kit service 1000hr	433.49
19/02/2021	E012160	Costello Carriers	Transport rock rake	1,100.00
19/02/2021	E012161	Delta Panels Pty Ltd	DELTA PANELS	2,448.51
19/02/2021	E012162	Peter E.J Donohue	Installation fence @ Old Bore	10,560.00
19/02/2021	E012163	Sajer Trust T/A Elle's Newsagency	A4 copy paper	288.00
19/02/2021	E012164	Ergon Energy Corporation	SW Quilpie SC RW Aerodrome	858.00
19/02/2021	E012165	Ergon Energy Queensland Pty Ltd	Adavale Camp	1,583.43
19/02/2021	E012166	Flair Fibreglass	SHOWER CUBICLES	1,718.00
19/02/2021	E012167	Golders Charleville	Safety Boots	465.00
19/02/2021	E012168	Great Western Electrical	Connect wiring to Adavale camp	4,491.49
19/02/2021	E012169	G & T Mechanical	Filters & air refiners	1,435.00
19/02/2021	E012170	Hastings Deering (Australia) Limited	Tiger tooth, pin retainer	540.58
19/02/2021	E012171	HPB Post Pty Ltd	Depot uniforms	1,000.47

19/02/2021	E012172	IOR Petroleum Pty Ltd	EROMANGA DIESEL 1 - 6/01/21	3,112.92
19/02/2021	E012173	Landmark (QLD) Limited	Backpacks	83.39
19/02/2021	E012174	LO-GO Appointments	Wages - L Mathieson	2,481.82
19/02/2021	E012175	Maney Transport	Freight	1,062.31
19/02/2021	E012176	Meads Foodworks	LB Vouchers 47/51/52/53/54	276.39
19/02/2021	E012177	Paulsen Brothers Foodworks	LB Vouchers 11/12/32/37/38/39	968.35
19/02/2021	E012178	Peak Services	5 Days CEO Wages	5,065.50
19/02/2021	E012179	Precruitment	Wages - G Green	2,112.58
19/02/2021	E012180	Proterra Group	2020 FD PM	122,024.11
19/02/2021	E012181	Quilpie Hardware	Ply formwood	3,166.90
19/02/2021	E012182	Quilpie Sport & Recreation Inc	Membership - M Donohue	140.00
19/02/2021	E012183	Salary Packaging Australia	GST to 18-02-21	136.06
19/02/2021	E012184	Total Tools Toowoomba	Makita tile saw	177.75
19/02/2021	E012185	Vanderfield Pty Ltd	Mechanical parts	2,241.80
19/02/2021	E012186	Warrego Couriers	Freight	23.33
19/02/2021	E012187	Warrego Water Services Toowoomba	Grundfos pump	457.38
19/02/2021	E012188	West-Tech Systems Pty Ltd	Photocopier Bill Jan 21 #135	259.55
19/02/2021	E012189	Wurth Australia Pty Ltd	Wurth supplies	1,370.59
23/02/2021	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 17	36,660.00
23/02/2021	1CHILD17	CHILD SUPPORT AGENCY	Pay Dedns Pay 1 Period No 17	988.76
23/02/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 17	131.96
23/02/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 17	131.96
23/02/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 17	310.39
23/02/2021	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 17	144.65
23/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 17	980.00
23/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 17	206.97
23/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 17	346.44
23/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 17	110.72
23/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 17	6,035.01
23/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 17	169.66
23/02/2021	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 17	1,329.91
23/02/2021	1NAB17	National Australia Bank Limited	D/Cr Pay 1 Period No 17	130,878.91
23/02/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 17	1,831.13
23/02/2021	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 17	1,507.55
23/02/2021	Correction	Quilpie Shire Trust	Correction of Interfunding	200.00
23/02/2021	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/17	17,564.52
23/02/2021	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2021/17	2,693.38
24/02/2021	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 18	1,348.00
24/02/2021	2NAB18	National Australia Bank Limited	D/Cr Pay 2 Period No 18	26,141.24
24/02/2021	E012190	Quilpie Shire Council	Transfer of rates BODKIN	7,703.21
24/02/2021	SGL PY2P	LG Super Clearing House	SGL Pay No 2 Period 2021/18	419.97
24/02/2021	SGL PY2P	LGSuper	SGL Pay No 2 Period 2021/18	2,164.49
TOTAL OF CHEQUES				\$ 1,586,591.86

# Operational Status Report

Governance

## 4 GOVERNANCE

### 4.1 (03/21) – CEO's Office Operational Status Report

Author: Chief Executive Officer, Justin Hancock

IX

#### EXECUTIVE SUMMARY

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

#### MEETINGS – FEBRUARY 2021

Date	Event	Location
1 February 2021	South West Queensland Tourism Roadshow Meeting	Quilpie
4 February 2021	DNRME - Valuation Consultative Group Meeting	Quilpie
11 February 2021	QFES – Scott Walsh – LDMG Discussion	Quilpie
12 February 2021	Prosperity – External Audit Meeting	Skype
12 February 2021	SWRED -Prospectus Workshop	Quilpie
19 February 2021	OCM & Staff BBQ	Quilpie
22 February 2021	SWQROC CEO Meeting	Roma
23 February 2021	SWQROC Meeting	Roma
24 February 2021	QPS – Brendan Horgan – Regional Update	Quilpie
25 February 2021	DSDMIP – Quilpie Planning Catch Up	Skype
26 February 2021	Fulton Trotter – Quilpie Truck Stop Update	Skype
26 February 2021	SWQROC – Emissions Reduction Fund Study	Skype
27 February 2021	Toompine Pub Upgrades	Toompine

## UPCOMING MEETING SCHEDULE

Date	Time	Event	Location
8-9 March 2021		SW Waste Reference Group Meeting	Charleville
12 March 2021	8:00am	Ordinary Council Meeting	Boardroom
19 March 2021	9:00am	LDMG Meeting	Boardroom
25-26 March 2021		Darling Downs and SW Qld Council of Mayors/ SWQROC Meeting	Charleville
8 April 2021	8:00am	Ordinary Council Meeting	Boardroom
13 April 2021	9:00am	Community Budget/ Community Satisfaction Survey	Toompine
13 April 2021	2:00am	Community Budget/ Community Satisfaction Survey	Adavale
20 April 2021	9:00am	Community Budget/ Community Satisfaction Survey	Eromanga
22-23 April 2021		SWQROC Meeting	Brisbane
28 April 2021	6:00pm	Community Budget/ Community Satisfaction Survey	Quilpie
27-30 April 2021	TBD	Internal Audit Meeting	Boardroom
14 May 2021	8:00am	Ordinary Council Meeting	Boardroom
17-19 May 2021		SWQROC Meeting/ WQAC Meeting	Richmond
11 June 2021	8:00am	Ordinary Council Meeting	Boardroom
14 June 2021	8:30am	SWQROC Meeting	Zoom
1-2 July 2021		SWQROC Meeting	Balonne

- SWQROC Meeting in Brisbane on 22-23 April is proceeded by ANZAC Twilight Service on 24 April and ANZAC Day 25 April. Travel schedules may disrupt attending events.
- SWQROC Meeting in Balonne Shire on 1-2 July is proceeded by Outback Masters in Quilpie on 3-4 July. Travel schedules may disrupt attending events.

## MATTERS FOR COUNCIL INFORMATION

### **1. 2021/2022 Budget Schedule**

After review of the draft Budget schedule in February, the revised schedule has been provided below:



Date	Time	Event	Location
Monday 1 March 2021		Community Satisfaction Survey Open	
Wednesday 7 April 2021	9:00am	Councillor and Senior Staff Budget Workshop	Boardroom
Tuesday 13 April 2021	9:00am	Community Budget/ Community Satisfaction Survey	Toompine Town Hall
Tuesday 13 April 2021	2:00pm	Community Budget/ Community Satisfaction Survey	Adavale Town Hall
Thursday 15 April 2021	9:00am	Community Budget/ Community Satisfaction Survey	Eromanga Town Hall
Thursday 15 April 2021	11:00am	Councillor and Senior Staff Budget Workshop	Eromanga Town Hall
Wednesday 28 April 2021	6:00pm	Community Budget/ Community Satisfaction Survey	Quilpie Town Hall
Saturday 1 May 2021		Community Satisfaction Survey Close	
Thursday 13 May 2021	9:00am	Councillor and Senior Staff Budget Workshop - Community Satisfaction Survey Results	Boardroom
Thursday 27 May 2021	9:00am	Councillor and Senior Staff Budget Workshop	Boardroom
Friday 11 June 2021	9:00am	Council Meeting – Adopt budget	Boardroom

## **2. Community Satisfaction Survey**

Council have released the 2021 Community Satisfaction Survey through Survey Gizmo or paper based responses. The survey is due to close on 1 May 2021 and the winners of the \$250 community vouchers to be drawn on 14 May 2021. The results will be collated and report to be released to Council in June.

## **3. Internal Audit**

Council's internal auditor, Peter O'Regan, is scheduled to be on site between March 10-16 to undertake a review of Council's plant hire rates. Council's next internal audit meeting is scheduled to be held between April 27-30, this meeting will include the findings of the report and presentation of the shell financial statements.

## **ATTACHMENTS**

Nil

# Operational Status Report

Governance

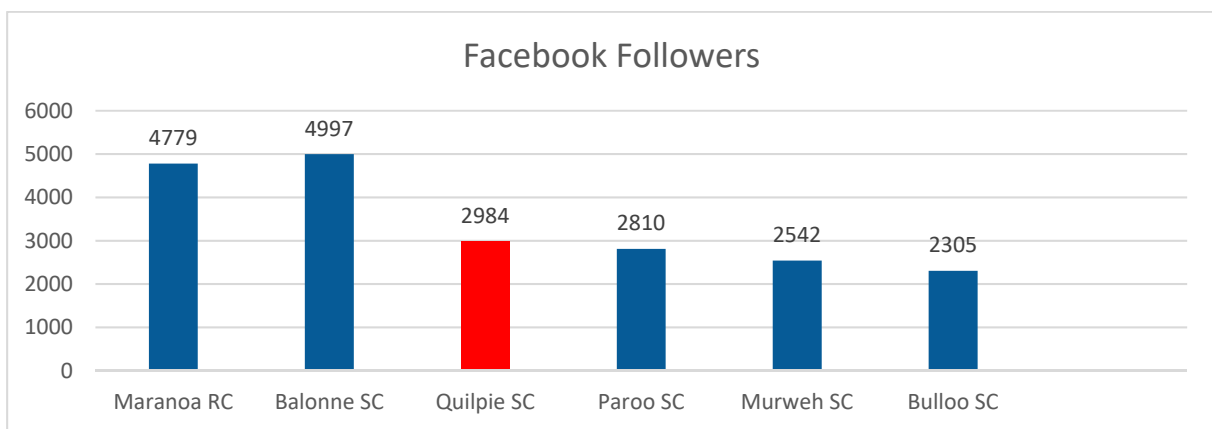
## 4.2 (03/21) – Governance Department Operational Status Report

Author: Tourism Officer, Jessica Tully and HR Officer, Maree Radnedge

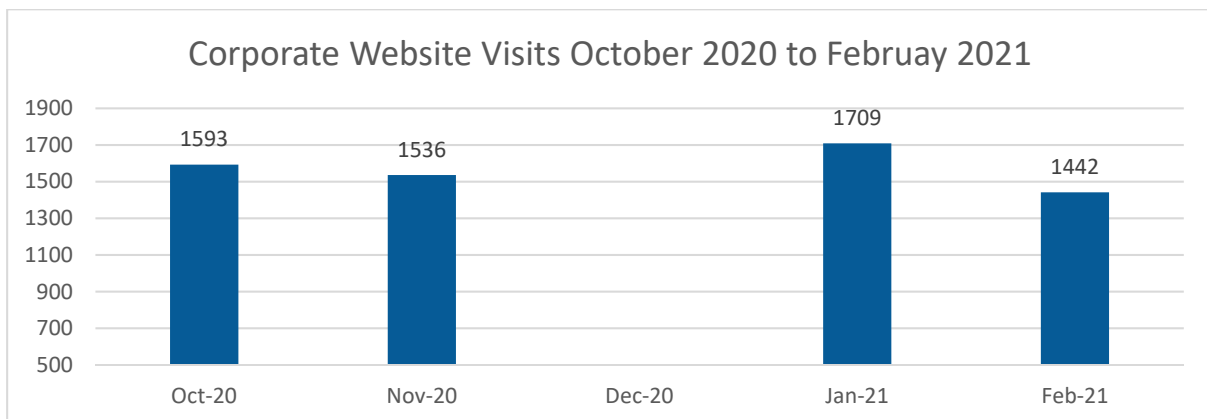
IX: 207275

### COMMUNICATIONS

As at 28 February 2021, Council's Corporate Facebook is at 2,984 followers, an increase of 26 this month. The following table shows comparative Council online presence via Facebook:



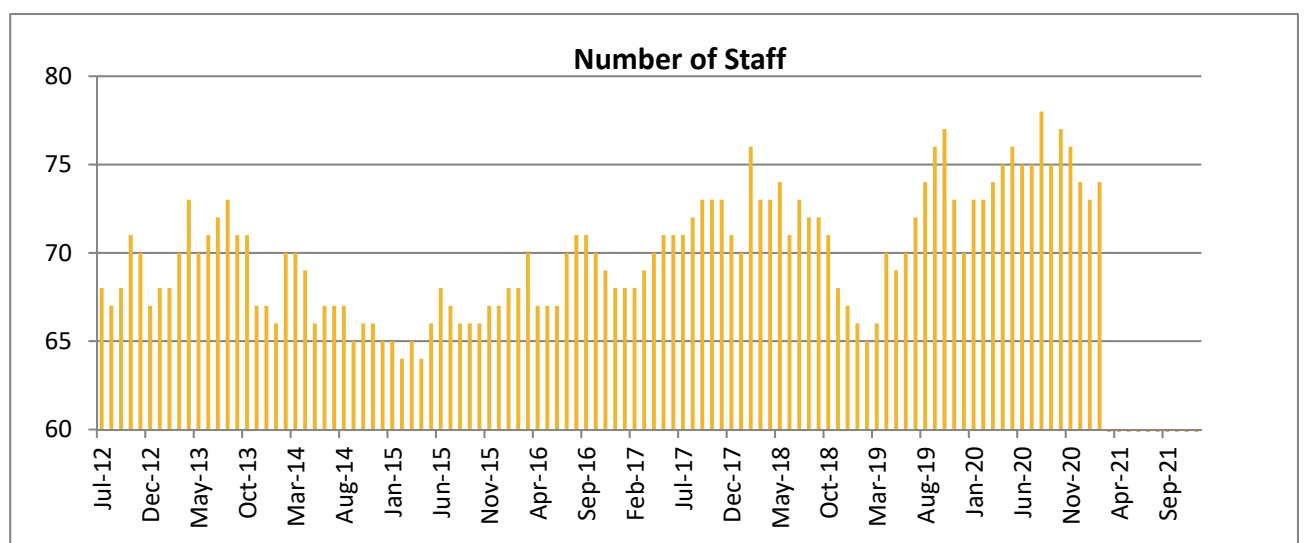
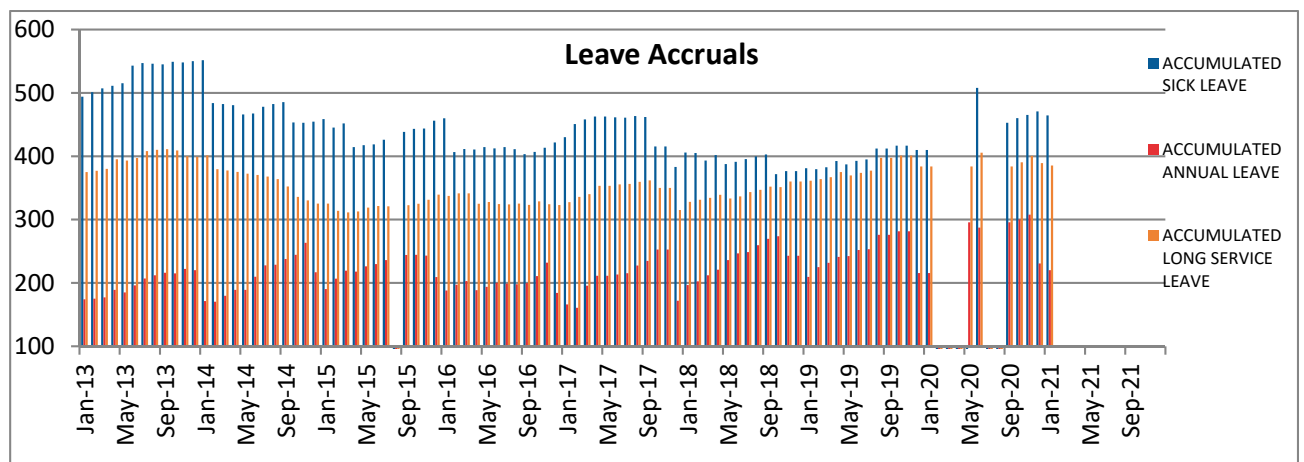
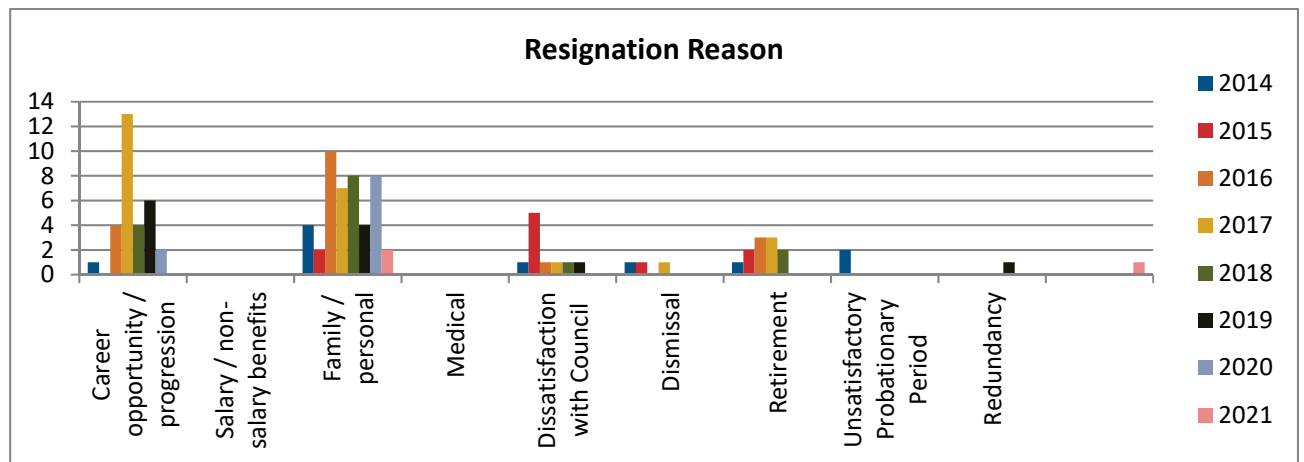
The most popular Facebook post for January **was** some photos and a story of local seniors who had attended a pastel workshop with Lyn Barnes. This post was very well received with followers reaching 1742, 155 likes, 20 comments and 7 shares.

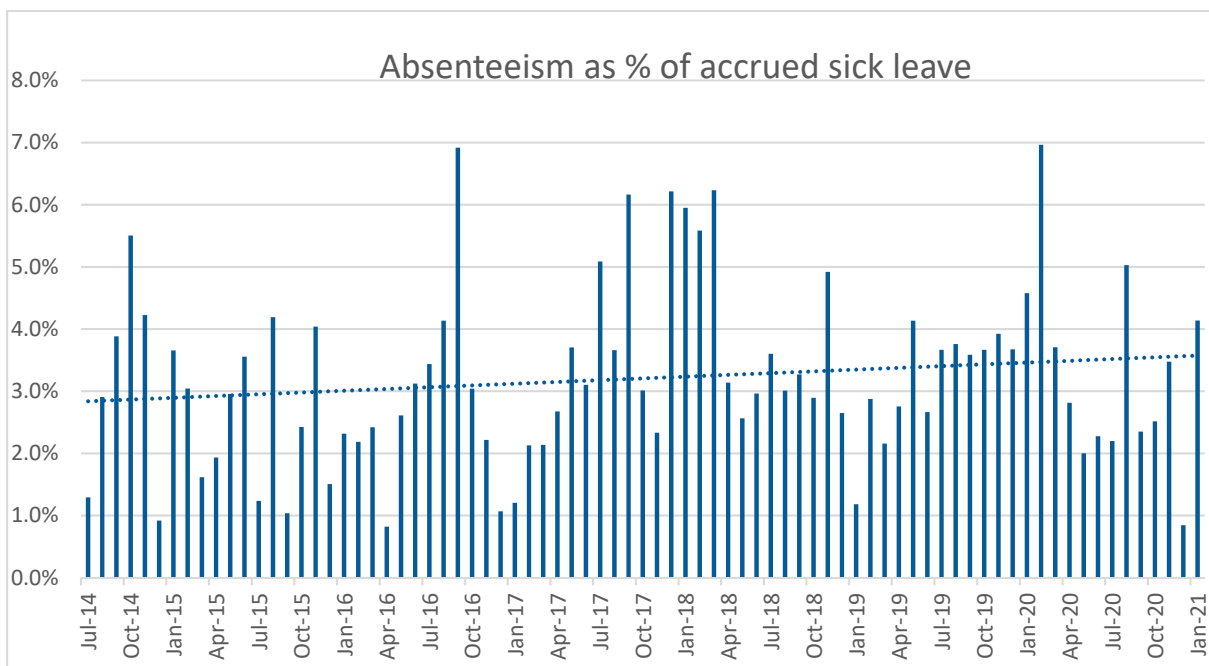
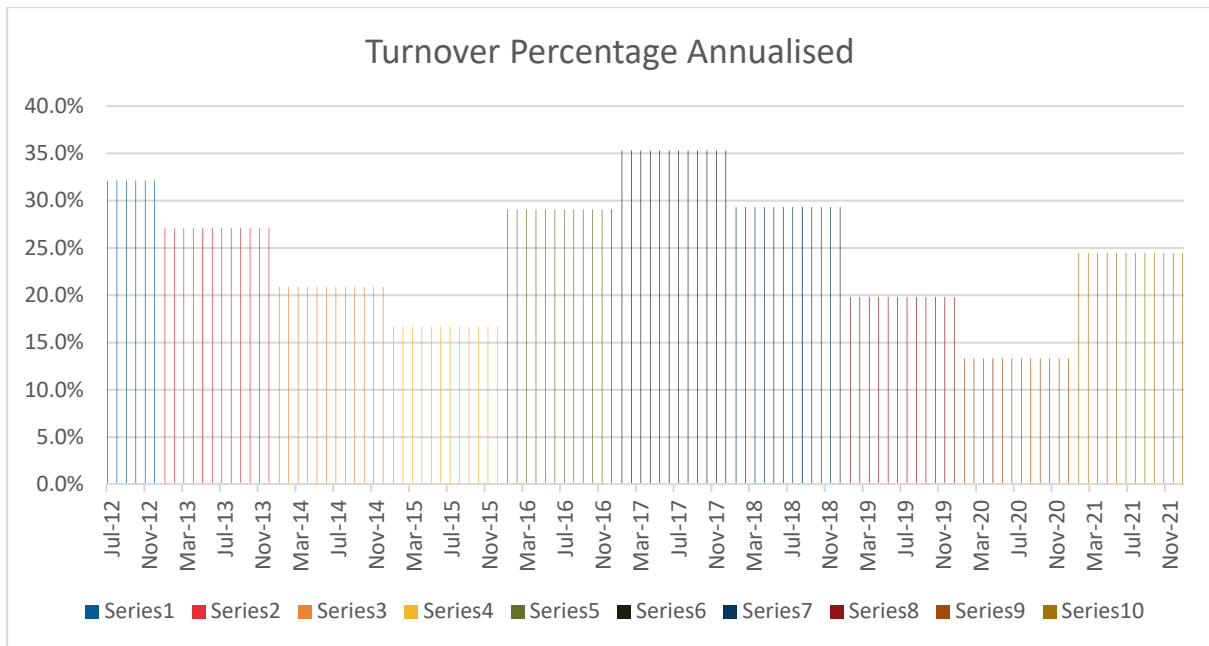


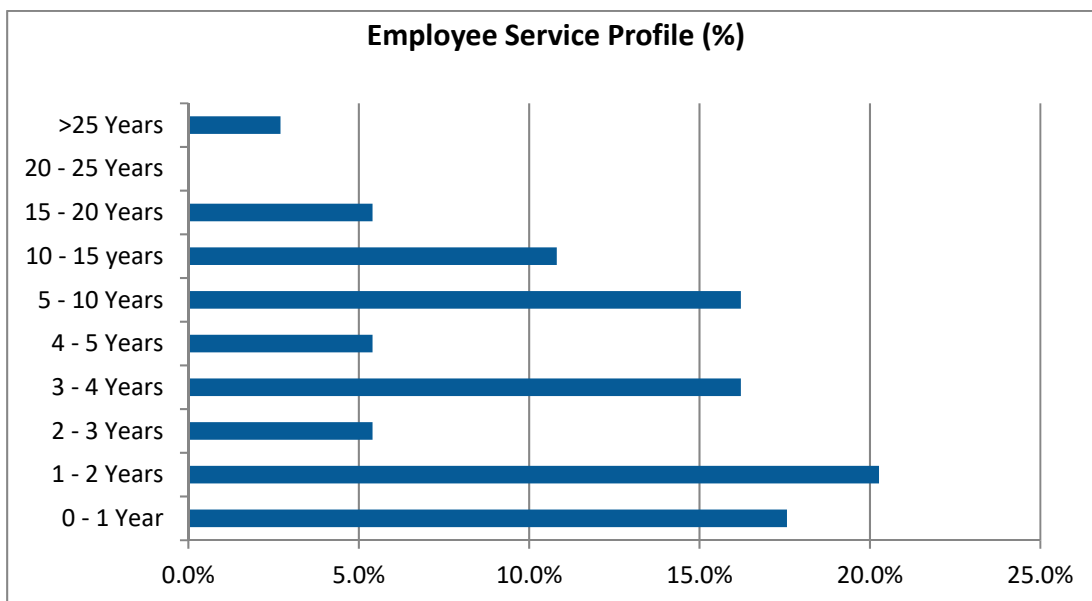
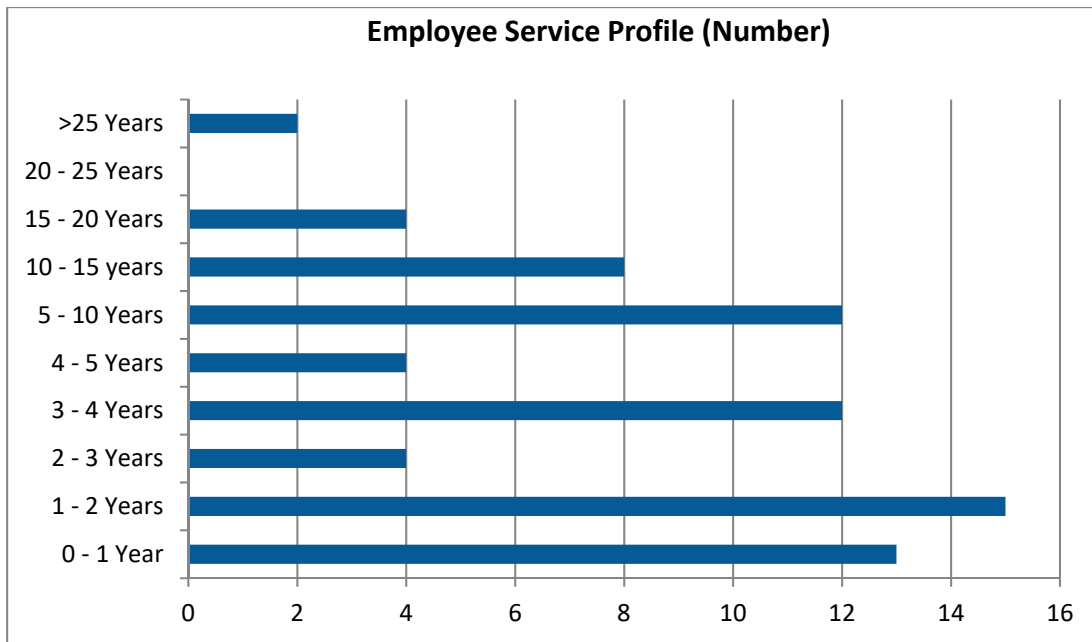
The most visited Webpage was the Job Vacancies page with 54 new users, followed by the Contacts page with 30 new users, and the Council Meetings page with 24.

## HUMAN RESOURCES

HR Metrics reporting information is provided for Council's information:







# Operational Status Report

Tourism and Economic Development

## 4.2 (03/21) – Manager Tourism and Economic Development Operational Status Report

Author: Karen Grimm

IX:207400

### GENERAL INFORMATION

#### **Tourism Development**

Outback Queensland Muster:

- The Manager attended the Muster in Brisbane on Monday 22<sup>nd</sup> February and hosted by Outback Queensland Tourism Association. Quilpie Shire together with Eromanga Natural History Museum were able to present seven trade ready packages. These ranged from two night packages up to a four-night art and culture package, hosted by local operators. These received a lot of positive feedback from both travel agents and industry. This was an opportunity to display and inform agents about the opportunities in the Shire and surrounding unique offerings. During this muster, meetings were held with two different agents who specialize in education packages with school groups. The Manager will work again with local operators to develop suggested itineraries to provide to agencies to break into the school market. There is a lot of interest in developing the SW Outback for educational packages, and Quilpie Shire is placed well to fill some of these needs in partnership with Eromanga Natural History Museum.

Queensland Visitor Information Centre Association;

- The manager remains secretary of this state wide organization and will continue to identify opportunities to expand the network and importance of Visitor Information Centres (VICs) to tourists traversing the State.

Quilpie Visitor Guide;

- The new 28 page visitor guide is expected to be delivered to Quilpie by Friday 19<sup>th</sup> March. These brochures were made available at the Muster and were well received from the industry, with genuine surprise with the offerings available in the Shire. These will be distributed through local business, but primarily external to the Shire through VIC's and caravan and camping shows.

Events;

- The tourism team are working collaboratively with Director Community and Corporate Services to develop two new events on the 2021 calendar with external organizations;
  - o Opera Queensland; 'Are you lonesome tonight' May 2021
  - o Queensland Music Trail; The Quilpie event is proposed to be held in lead up to Big Red Bash as part of a weeklong series of events from Jimbour through to Birdsville.

Further information on each event will be provided separately.

#### **Economic Development**

#### South West Prospectus;

- This project is progressing well. February saw the completion of community consultation and the video/photography work completed throughout the region. This included testimonials from residents and businesses, including CEO and Mayor. The community consultation also went well with over 20 businesses/people in Quilpie participating in this consultation. The project has identified the need for some key messages to be developed into individual fliers highlighting that message i.e. housing development, this is still on track to be completed by May 2021. To increase the content available to promote the region a user generated content competition. This will focus on generating content from people in the SW promoting the lifestyle of the region.

#### Business Development Meeting;

- The next meeting will be held on Monday 15 March at 5.30pm.

#### Migration;

- The Manager has been working with Tim Rose to assist where required to progress conversations with department and agencies in this space. Invitations will be extended to key representatives to visit Quilpie in March to present at the Business Development Group meeting.

#### Gallery Calendar 2021

Openings are being organised for 2021, as per COVID safe requirements. A full list, with dates are provided below.

Date	Exhibition
19 <sup>th</sup> March – 16 <sup>th</sup> April	Art and Cultural Society (works in progress through COVID) Opening: Friday 19 <sup>th</sup> March, Cr Jenny Hewson
23 <sup>rd</sup> April – 21 <sup>st</sup> May	Leean Iverson
28 <sup>th</sup> May – 25 <sup>th</sup> June	Local Photography (Wendy Sheenan, Lauren Gilligan, Heather Hahn)
1 <sup>st</sup> July – 27 <sup>th</sup> August	Darrana
3 <sup>rd</sup> September – 8 <sup>th</sup> October	Kylee Tindale Smith (TBC)
15 <sup>th</sup> October – 5 <sup>th</sup> November	Combined Schools Exhibition
12 <sup>th</sup> November – January 2022	Christmas In the Gallery

## VISITOR STATISTICS

Facebook - Visit Quilpie Shire, data as at 28 February 2021			
Page likes	February: 2327	January: 2273	Increase of: 54
Page followers	February: 2534	January: 2467	Increase of: 67
Total Posts	25	13	Increase: 12
Average Reach per posts from month	February: 1616	January: 673	Increase of: 943
Most popular post (not paid for)	<i>Local business post –That we are back online (video)</i>		
	Reach: 11,182 Shares: 30	Post clicks: 111 Comments: 6	Reactions: 164
Most popular post (not paid for)	<i>As above</i>		
	Reach: Shares:	Post clicks: Comments:	Reactions:
**Average Daily Total Reach:	February: 1323	January: 284	Increase of 1039
**The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)			

Website – visitquilpieshire.com			
Sessions	February: 1388	January: 1135	Increase of 253
Blog posts on website	February: 1	January: 0	

Instagram – Visit Quilpie Shire, data as at 28 February 2021			
Page Followers	Feb: 1068	Jan: 1059	Increase 9
Most popular post	Raining in Quilpie		Likes: 152
Posts per month	February: 11	January: 2	Increase of 9
Average likes per posts from month	February: 53	January: 51	Increase of 2



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>2013</b>	25	78	134	170	356	385	354	338	468	90	13	10	2421
<b>2014</b>	12	18	31	192	410	282	397	314	344	119	18	13	2150
<b>2015</b>	18	11	53	192	315	288	265	222	339	136	22	0	1861
<b>2016</b>	16	13	28	164	275	258	284	269	142	69	24	6	1548
<b>2017</b>	2	0	34	185	138	182	178	145	202	23	9	3	1101
<b>2018</b>	6	8	33	107	210	155	172	66	70	44	26	2	899
<b>2019</b>	2	5	3	196	479	530	943	480	614	234	52	35	3573
<b>2020</b>	5	23	39	0	0	419	1189	1518	1562	784	170	53	5943
<b>2021</b>	37	50											87

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
<b>2010</b>	190	124	134	460	992	1265	1633	1654	1761	454	216	208	9091
<b>2011</b>	56	87	294	336	855	1208	1372	1881	1654	801	314	386	9244
<b>2012</b>	88	108	258	837	1302	1181	1895	2002	2224	771	237	167	11070
<b>2013</b>	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
<b>2014</b>	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
<b>2015</b>	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
<b>2016</b>	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
<b>2017</b>	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
<b>2018</b>	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10655
<b>2019</b>	89	62	194	443	1130	1712	2725	1440	1450	548	241	97	10131
<b>2020</b>	8	42	53	0	0	446	1688	2065	1965	1111	350	146	8081
<b>2021</b>	64	59											123

# Operational Status Report

Workplace Health and Safety

## 4.3 (03/21) – Workplace Health and Safety Manager Operational Status Report

Author: Mike Castles

IX: 207328

### WORKPLACE HEALTH & SAFETY

Attend the LGAQ LGW WHS Conference in Brisbane, presentation included:

- A safety approach to Incident Investigation
- Covid-19 Impacts on councils
- Quarries & Gravel Pits – Roles & Responsibilities
- Workers Compensation Update
- Temporary Traffic Management Harmonisation
- Presentation of Skytrust Safety Management System being trailed by several councils
- Psychological Safety in the Workplace
- Urban Utilities Safety Culture
- Local Government & Regulator Trends

Consultation Group Meeting planned for March 22.

Internal Audit completed in December will be presented at this meeting.

Bi-annual Fire Inspections completed.

### QUARTERLY ACTION PLANS (QAP'S)

January – March QAP's reviewed.

### KEY PERFORMANCE INDICATORS (KPI'S)

#### **Toolbox Talks – January 2020**

Crew Completion Rate	Daily- Site	Weekly - WHS
Concrete	100%	100%
Construction 1	100%	100%
Construction 2	100%	100%
Town Services	100%	100%
Plumbers	100%	100%
Workshop	100%	100%

### Take 5's – January 2020 (figures affect by employees on leave)

Group	Completion Rate
Governance	25%
Corporate, Community	50%
Financial Services	25%
Engineering & Technical Services	33%
Concrete	11%
Construction	0%
Sewerage & Water	0%
Town Services	64%
Workshop	0%

### Incident Reporting – February

WHS Incidents	#
Personal Injury Reports:	3
Damage Reports:	3
Hazard Reports	0

### Non-Conformance

WHS	TMR Signage	TMR RMPC	TMR Construction
0	0	0	0

### Workplace Rehabilitation 2021

Lost Time Injuries (LTI's)	Month	Year to Date	# Claims Finalised
2021	Feb - 1	2	1
Total Days Lost	40	40	

### WHS Training

Nil

DAMP Testing	Number Tested			
	Results	Staff	Other	Total
DAMP Testing				0

### QUALITY ASSURANCE

TIDS Red Road – Cross falls completed Lots 1-4 ready for seal

RMPC ongoing no issues

### STATE EMERGENCY SERVICE

2021

Active Members	Activations	Activation Attendance	Combined Activation Hours	Combined Activity/Training Hours
12	3	13	39.5	0

Megan McFadzean appointed as Group Leader Quilpie Group.

Tree removal/storm clean up 13/02/2021

#### **REHABILITATION AND RETURN TO WORK**

February one Lost Time Injury claim approved.

#### **AERODROME SAFETY MANAGEMENT SYSTEM**

Hazchem documents supplied to QRFES

Updated Emergency Plan to be complete & lodged to QRFES.