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# Ordinary Meeting of Council

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## MINUTES

Thursday 12 November 2020

Quilpie Shire Council Boardroom  
50 Brolga Street, Quilpie Qld 4480





# ORDINARY MEETING OF COUNCIL

Thursday 12 November 2020  
Quilpie Shire Council Boardroom

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## MINUTES

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### **1 OPENING OF MEETING**

The Mayor declared the meeting open at 9.39am

### **2 PRESENT**

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Roger Volz

Cr Bruce Paulsen

Cr Lyn Barnes

Mr Tim Rose (Acting Chief Executive Officer)

In attendance: Ms Dominique Wells (Minutes Secretary)

### **3 APOLOGIES**

Nil

### **4 CONDOLENCES**

Nil

### **5 DECLARATIONS OF INTEREST**

Chapter 5B of the Local Government Act 2009 (the Act) requires Councillors to declare a Prescribed or Declarable Conflict of Interest. The Declaration is to be made in writing to the Chief Executive Officer, before the Ordinary Meeting of Council.



## 6 RECEIVING AND CONFIRMATION OF MINUTES

### 6.1 (11/20) – Ordinary Meeting of Quilpie Shire Council held Friday 9 October 2020

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Brolga Street Quilpie on Friday, 9 October 2020.

#### Resolution No: (01-11-20)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Roger Volz

*That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 9 October 2020 are taken as read and confirmed as an accurate record of proceedings.*

5/0

## 7 ITEMS FROM PREVIOUS MEETINGS

### 7.1 (11/20) – Flying Minute – Appointment of Chief Executive Officer

By Flying Minute dated 02 November 2020, Council approved the appointment of a Chief Executive Officer in accordance with Section 194 of the Local Government Act. This matter is detailed in the Confidential Agenda.

*This matter was considered as a separate report – refer item 15.1.*

### 7.2 (11/20) – Flying Minute – Quilpie Weighbridge/Trucking Facilities

Council's Corporate Plan 2017-2022 contains provision to facilitate private investment in a roadhouse/truck stop in Quilpie. Quotes were called via Vendor Panel for a detailed concept design and at the close of quoting period two (2) quotes were received.

#### Resolution No: (02-11-20)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Jenny Hewson

*That Council engages Fulton Trotter Architects for an amount of \$38,600 (Excl GST) to complete a detailed design including artist concepts, plans and elevations and siting of key facilities for the development of the Quilpie trucking facilities.*

5/0



## **8 MAYORAL REPORT**

The Mayor provided a brief update on activities they have undertaken since the October Ordinary Meeting of Council. Cr Mackenzie attended and participated in a range of meetings during the month.

In addition to attending the Local Government Association Queensland (LGAQ) Annual Conference at the Gold Coast, Cr Mackenzie also attended the Council of Mayors Darling Downs and South West Queensland as well as the South West Queensland Regions of Council (SWROC) meeting. Cr Mackenzie also participated in a Trust Masterclass for Mayors and CEO's, Roads and Transport Forum and Queensland Water Regional Alliance Program.

The Mayor participated in the South West Regional Roads Transport Group (SWRRTG) meeting, Quilpie Community Advisory Network (CAN) meeting along with Cr Hewson and a SWROC special meeting via zoom.

Cr Mackenzie attended the Outback Queensland Tourism Association (OQTA) meeting in Brisbane as well as the OQTA Annual General Meeting in Longreach.

The Mayor and Cr Volz also attended a meeting with the Assistant Commissioner Queensland Fire and Emergency Services, David Hermann as well as Queensland's Auditor General, Brendan Worrell in Quilpie. Cr Mackenzie, Cr Hewson and Cr Volz also attended the Wild Dog Advisory Committee meeting and the Business Development breakfast in Quilpie.

The Cattle Research Committee from Longreach invited the Mayor to attend their meeting in Eromanga. Cr Mackenzie, Cr Hewson and Cr Barnes attended an Agforce meeting in Toompine.

The Mayor participated in discussions regarding QANTAS flights from Charleville, establishment of a South West Regional Plan, Inland Rail feasibility study, virtual job fair and various issues with Andrew Langford, Regional Director from the Department of Agriculture and Fisheries.

The Mayor and Councillors attended Remembrance Day at the Quilpie Hall.

## **9 COUNCILLOR PORTFOLIO REPORTS**

Councillors provided brief updates on activities they have undertaken since the October Ordinary Meeting of Council. All councillors commented on how well the Bandstand performance went.

Cr Hewson, Volz and Barnes attended the Local Government Association Queensland (LGAQ) Annual Conference on the Gold Coast, thanked Council for allowing them to attend, and commented on how thoroughly they enjoyed the conference.

Cr Hewson had a discussion with a ratepayer on road conditions and participated in a meeting regarding local business late night shopping during the Christmas period.

Cr Volz had discussions with Michael Akers and Neeraj Kumar from Telstra in relation to the Internet of Things (IoR). Cr Volz also held discussion with Arthur Earl (QRL) and Steve Hampton from Greenway Turf Solutions in regards to John Waugh Park and had a discussion with the Ergon Representative for Quilpie Shire area in relation to solar. Cr Volz has also had discussions in relation how visiting services to the shire can be better delivered for the community and landholders.



Cr Paulsen had discussions with local contractors on various issues. Cr Paulsen complimented the Quilpie Shire Council Park and Gardens Team on their effort maintaining both John Waugh Park and Bulloo Park. Cr Paulsen also mentioned that the Shop Front Refurbishment project has been well received from residents. Cr Paulsen has been in contact with Robert Prestepino in regards to the Wellspring Project. Discussion were also held with Laurie Boatman in regards to a Youth Agricultural Program. Cr Paulsen attended the School Exhibition at the Quilpie VIC and delivered Red Socks around town to raise awareness regarding prostate checks.

Cr Barnes attended the Elected Member Training preceding LGAQ Conference at the Gold Coast. Cr Barnes had a discussion with a ratepayer regarding the flying of the Queensland flag outside Council Chambers and the protocols surrounding flying of flags and another ratepayer expressed concerns about the recent power outages. Cr Barnes has been in discussions regarding live streaming a performance by the Queensland Symphony Orchestra to Quilpie. Cr Barnes had a discussion with a ratepayer in regards to various issues at Toompine.

## 10 STATUS REPORTS

### 10.1 (11/20) – Engineering Services Status Reports

Noted.

### 10.2 (11/20) – Corporate and Community Services Status Reports

Noted.

### 10.3 (11/20) – Financial Services Status Reports

Noted.

### 10.4 (11/20) – Governance Status Reports

Noted.

## 12 CORPORATE AND COMMUNITY SERVICES

### 12.1 (11/20) – Request to Purchase Land in Adavale Township

By letter received 13 October 2020, Mr Glen Burgess is requesting approval to purchase two (2) parcels of land in Adavale township known as Lots 301 & 302 / A2451.

Resolution No: (03-11-20)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Lyn Barnes



*That Council accepts the offer received from Glen Burgess to purchase two (2) parcels of land in Adavale township known as Lots 301 & 302 / A2451 for \$600 per lot.*

5/0

## **ATTENDANCE**

Council's Director of Engineering Services, Mr Peter See attended the meeting at 11.42am.

### **12.1 (11/20) – Eromanga Swimming Pool Change Room Facility**

Due to COVID cleaning regulations, the Eromanga State School amenities block is no longer available for use by Eromanga Swimming Pool patrons to use outside school hours. By letter received 16 October 2020, Eromanga P & C has voiced concerns regarding this facility being an inconvenient distance from the swimming pool which can be logistically difficult for those with young children.

Resolution No: (04-11-20)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council does not agree to investigate options for the provision of a change room facility at Eromanga Swimming Pool.*

5/0

## **11 ENGINEERING SERVICES**

### **11.1 (11/20) – Proposal – Replacement of Street Sweeper**

Following the adoption of the 2020-2021 budget incorporating the annual plant replacement program, the existing Street Sweeper is due for replacement. Options of purchasing a new unit or a good quality second hand unit were investigated.

Resolution No: (05-11-20)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Council receives the report and that Council:*

- *Agrees to apply the provision of the Local Government Regulation 2012 Section 235 (e) as the contract is for the purchase of second-hand goods; and*
- *Accepts the offer from Mike Trace Engineering Sales and Services Pty Ltd for \$176,000.00 including GST.*

5/0



## 17 LATE ITEMS

### 17.2 (11/20) – Quilpie Shire Tennis Courts

Council has budgeted to rehabilitate the tennis courts in Quilpie (2), Adavale and Toompine. Quotations were sought from specialist sports court providers by email and via an expression of interest on Vendor Panel.

Resolution No: (06-11-20)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Lyn Barnes

*That Council receives the report and resolves to allocate an additional \$18,000.00 to the tennis court refurbishment project; and*

*That Council accept the following quotes:*

- Quilpie Tennis Courts (2): **ProOne** be awarded the contract for the total cost of \$129,775.36 excluding GST; and
- Toompine and Adavale Tennis Courts: **Centre Court** be awarded the contract for the total cost of \$157,332.78 excluding GST.

5/0

### 17.3 (11/20) – Supply, Delivery and Placement of Sprayed Bituminous Surfacing for 2020/2021 Reseal Program

Tenders for the annual bitumen reseal program were called via Vendor Panel on Monday 26 October 2020. At the close of the tender period, four (4) submissions had been received.

Resolution No: (07-11-20)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That Council award RFT21 20-21 Supply, Delivery and Placement of Sprayed Bituminous Surfacing for 2020/2021 Reseal Program to Austek Spray Seal for a total value of \$411,869.48 including GST.*

5/0

### ATTENDANCE

Cr Stuart Mackenzie left from the meeting at 12.11pm and Cr Jenny Hewson assumed the role of Chair.



#### ATTENDANCE

Cr Mackenzie returned to the meeting at 12.22pm and resumed the role of Chair.

#### ATTENDANCE

Mr Peter See left the meeting at 12.43pm.

#### ADJOURNMENT

The meeting adjourned for lunch at 12.44pm and resumed at 12.56pm.

## 12 CORPORATE AND COMMUNITY SERVICES

### 12.3 (11/20) – Request to Transfer TL234641

By email correspondence dated 28 October 2020, Mr and Mrs Thompson (current sub-lessors of 40NK839916) are requesting Council's consideration of transferring this rolling Term Lease TL234641 fully to themselves.

#### Resolution No: (08-11-20)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Jenny Hewson

*That Council has no objection to the transfer of Term Lease 234641 to current sub lessors Rebecca and Michael Thompson.*

5/0

## 13 FINANCE

### 13.1 (10/20) – Financial Services Report for Month Ending 31 October 2020

The Finance report for the period ending 31 October 2020 was presented to Council for consideration.

#### Resolution No: (09-11-20)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Lyn Barnes



*That Council receives the Finance Report for the period ending 31 October 2020 as presented in Item 13.1 of the accompanying Agenda.*

5/0

## 14 GOVERNANCE

### 14.1 (11/20) – Adoption of Annual Report

In accordance with sections 182(1) and (2) of the *Local Government Regulation 2012*, a local government must prepare an annual report for each year and the annual report must be adopted within one month after the day the Auditor-General gives the Auditor-General's audit report about the local government's financial statements for the financial year to the local government.

The audit for the 2019-2020 financial year has been completed and an audit opinion provided. The statements for Council were certified without qualification by the Auditor General.

Resolution No: (10-11-20)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council adopt the 2019-2020 Annual Report as presented.*

5/0

### 14.2 (11/20) – Council Meeting Dates 2021

Section 254B of the Regulation states that Council must, at least once in each year, publish a notice of the days and times when:

- a) Its ordinary meetings will be held; and (if applicable)
- b) The ordinary meetings of its standing committees will be held.

The notice must be displayed in a local newspaper, on Council's website and in the administration office.

Traditionally this term of Council has preferred the second Friday in the month for the holding of Council meetings.

Resolution No: (11-11-20)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Lyn Barnes

*That Council confirm the day and times of Ordinary Meetings of Council for 2021 will generally be held on the second Friday of each month with the exception of January, February, April and September which will be Tuesday 19 January, Friday 19 February, Thursday 08 April and Thursday 09 September respectively.*

5/0



## 17 LATE ITEMS

### 17.1 (11/20) – First Quarter Budget Amendment Review

Council adopted the 2020-2021 budget on 10 July 2020. Legislation provides that Council may amend the budget at any time. It is prudent financial management to review the budget periodically and amend where necessary.

Resolution No: (12-11-20)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Lyn Barnes

*That Council adopt the amendments to the 2020-2021 budget as presented.*

5/0

## 15 CONFIDENTIAL ITEMS

Resolution No: (13-11-20)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Bruce Paulsen

*That Council enters into closed session under s275 of the Local Government Regulation 2012 at 1.28pm to discuss the following matters:*

- *Appointment of Chief Executive Officer*
- *Application to Purchase Unallocated State Land;*
- *Conversion over Special Lease; and*
- *Various Rates Arrears and Discount Issues.*

5/0

Resolution No: (14-11-20)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Roger Volz

*That Council moves out of closed session and resumes the Ordinary Meeting at 1.52pm.*

5/0

### 15.1 (11/20) – Appointment of Chief Executive Officer



Following a recruitment process conducted in consultation with Peak Services and following the usual background checks Council has agreed to appoint Mr Justin Hancock as the CEO for Quilpie Council.

**Resolution No: (15-11-20)**

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That Council appoint Mr Justin Hancock as the Quilpie Shire Council CEO on a four (4) year performance based contract in accordance with Section 194 of the Local Government Act.*

5/0

**15.2 (11/20) – Application to Purchase unallocated State Land**

By email dated 27 October 2020, Department of Natural Resources, Mines and Energy are requesting Council's views or requirements, that the department should consider when assessing an application for the purchase of Unallocated State Land located at Lot 45 on NK 50 for grazing purposes.

**Resolution No: (16-11-20)**

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Bruce Paulsen

*That Council advise the Department of Natural Resources, Mines and Energy (DNRME) that it does not have an objection to the application to purchase Unallocated State Land located at Lot 45 on NK50.*

5/0

**15.3 (11/20) – Conversion over Special Lease**

By email dated 04 November 2020, State Land Asset Management (SLAM) are requesting Council's views or requirements, including any local non-indigenous cultural heritage values, that the department should consider when assessing an application of the conversion of special lease 10/49307 over Lot 4 on SP204518 for business purposes.

**Resolution No: (17-11-20)**

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Roger Volz

*That Council advise the Department of Natural Resources, Mines and Energy (DNRME) State Land Asset Management (SLAM) unit that it has no requirements in relation to the proposed conversion over special lease 10/49307 over Lot 4 on SP204518 and that Council is not aware of any non-indigenous cultural heritage issues associated with the land.*

5/0



## 16 LATE CONFIDENTIAL ITEMS

### 16.1 (11/20) – Various Rates Arrears and Discount Issues

The Quilpie Shire Council Revenue Statement sets Council's Policy for the current financial year in relation to how and when rates and charges for that year will be paid.

Resolution No: (18-11-20)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Jenny Hewson

*That Council ratify the following rates arrears actions due to exceptional circumstances:*

<b>Rates Assessment Number</b>	<b>Action</b>
00886-002200-000	Discount allowed
00576-12000-000	Discount allowed
00795-01000-000	Discount allowed
00856-10000-000	Discount allowed
00858-10000-000	Discount allowed
00886-20000-000	Discount allowed
00886-30000-000	Discount allowed
00858-00002-0000	Discount allowed

5/0

### ATTENDANCE

Cr Barnes left the meeting at 1.19pm and returned at 1.25pm.

## 18 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss. Matters raised included:

- Toompine Bore;
- Toilets at John Waugh Park;
- Dump point at Adavale;



- Instagram 'Love Heart' frame for Baldy Top sunset photos;
- Discussion on water agreements with property owners;
- Discussion on blocks at Curlew Estate; and
- Freedom Camping signs.

### 18.1 (11/20) – Strategic Plan for Exclusion Fencing

Council held a discussion on the need for a Strategic Exclusion Fencing Plan for the Quilpie Shire.

Resolution No: (19-11-20)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Roger Volz

*That Council formulate a Strategic Exclusion Fencing Plan for the Quilpie Shire for future funding opportunities.*

5/0

### 18.2 (11/20) – Response to LGAQ's proposed Bush Council's Compact

At the recent North West Queensland Regional Organisation of Council's (NWQROC) meeting held Friday 06 November 2020, NWQROC resolved that they do not support the LGAQ's Bush Council Compact and that member councils individually reply to LGAQ's request for feedback on the proposed Compact by the deadline of 6 December 2020.

Resolution No: (20-11-20)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Lyn Barnes

*That Council reply to LGAQ's Bush Compact. Quilpie Shire Council does not have an objection to the concept of the Bush Compact but believes the area is too large geographically to have an impact on the decision making process. If the compact does continue, a name change is needed to reflect the area represented.*

5/0

### 18.3 (11/20) – Staff Fundraising Initiative 2021

Council agreed to match funds raised by staff for the annual charity fundraising program to a maximum value of \$10,000.

Resolution No: (21-11-20)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Bruce Paulsen



*That Council agreed to match funds raised by staff for the annual charity fundraising program to a maximum value of \$10,000.*

5/0

## **ATTENDANCE**

Council's Director of Corporate and Community Services, Mrs Lisa Hamlyn attended the meeting at 1.56pm.

## **18.4 (11/20) – Christmas Lights Competition 2020**

Each December Council promotes a Christmas Lights Competition to foster the Christmas Spirit within the Shire. The competitions take place in Quilpie, Eromanga and Adavale. A rural property competition is also included and judged by photographs submitted via email.

### Resolution No: (22-11-20)

**Moved by:** Cr Bruce Paulsen

**Seconded by:** Cr Lyn Barnes

*That Council confirms the Christmas Light Competition will take place in 2020 and the categories, prize money and details will be as follows:*

**Quilpie Shire:** Christmas Wonderland - \$1000

**Quilpie:** Best Lights Display - \$500

Best Outdoor Tree - \$ 250

Spectacular Senior - \$ 250

Judges Choice - \$ 250

Best Decorated Business - \$ 300

**Eromanga:** Best Lights Display - \$ 500

**Adavale:** Best Lights Display - \$ 500

**Rural:** Best Outback Christmas Display - \$ 500

5/0

## **18.5 (11/20) – Australia Day Awards Celebrations 2021**

Each year Council hosts their annual Australia Day event bringing the community together to celebrate. The Quilpie Shire Australia Day Community Connect event will be held on Friday 22 January 2021 at Bulloo Park commencing at 5.00pm. As part of the Australia Day event Council also celebrates Australia Day Awards, recognising members of our community who have made outstanding contributions to the community. Grant Applications have been submitted to the National Australia Day Council under the COVID SAFE Australia Day Grant Program and the Australia Day Branding Program to assist with the cost of the event.



Resolution No: (23-11-20)

**Moved by:** Cr Roger Volz

**Seconded by:** Cr Lyn Barnes

*That Council endorses the Australia Day Community Connect Event and confirms the following categories for the 2021 Australia Day Awards:*

Awards

*Citizen of the Year*

*Community Group Award*

*Australia Day Sport & Recreation Award*

*Australia Day Outstanding Junior Achievement Award*

*Australia Day Outstanding Achievement Award*

*Australia Day Certificates of Appreciation*

5/0

#### **18.6 (11/20) – Department of Agriculture and Fisheries Letter**

Council held discussions on issues raised at the recent Quilpie Wild Dog Advisory Committee Meeting held Friday 30 October 2020.

Resolution No: (24-11-20)

**Moved by:** Cr Jenny Hewson

**Seconded by:** Cr Bruce Paulsen

*That Council write a letter to the Department of Agriculture and Fisheries in relation to staffing matters for repairs and maintenance of the Dingo Barrier Fence.*

5/0

#### **ATTENDANCE**

Mrs Lisa Hamlyn left the meeting at 2.54pm.

#### **18.7 (11/20) – Signage at Hell Hole Gorge**

Council held a discussion the lack of facilities at Hell Hole Gorge.

Resolution No: (25-11-20)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Jenny Hewson



*That Council write a letter to Hon Meaghan Scanlon Minister for the Environment and the Great Barrier Reef and Minister for Science and Youth Affairs and Hon Stirling Hinchliffe Minister for Tourism Industry Development and Innovation and Minister for Sport in relation to the lack of facilities at Hell Hole Gorge National Park.*

5/0

#### **PRESCRIBED CONFLICT OF INTEREST DECLARED**

Cr Barnes advised that she would like to raise a discussion as part of General Business regarding writing a letter of support for the Eromanga Natural History Museum. Cr Mackenzie declared he has a prescribed conflict of interest (as defined by sections 150EI of the *Local Government Act 2009*) in matters regarding the Eromanga Natural History Museum.

Cr Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum and Cr Mackenzie's wife is the Collections Manager of the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of the matter.

Cr Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

#### **ATTENDANCE**

Cr Stuart Mackenzie retired from the meeting at 4.25pm and Cr Jenny Hewson assumed the role of Chair.

#### **18.8 (11/20) – Letter of Support Eromanga Natural History Museum**

Council held a discussion in regards to writing a letter of support for the Eromanga Natural History Museum.

Resolution No: (26-11-20)

**Moved by:** Cr Lyn Barnes

**Seconded by:** Cr Bruce Paulsen

*That Council write a letter to the Hon Michael McCormack MP Deputy Prime Minister and the Hon David Littleproud MP Deputy Leader of the National Party, expressing their continued support of the Eromanga Natural History Museum's application to the Building Better Regions Fund.*

4/0

## **19 MEETING DATES**



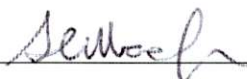
The next Ordinary Meeting of Quilpie Shire Council will take place on Wednesday 16 December 2020 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business the Deputy Mayor declared the meeting closed at 4.39pm.

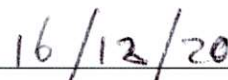
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I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Thursday, 12 November 2020.

Submitted to the Ordinary Meeting of Council held on Wednesday, 16 December 2020



Cr Stuart Mackenzie



Date

**Mayor of Quilpie Shire Council**