



OPERATIONAL STATUS REPORT AGENDA

Friday 9 October 2020
commencing at 9:30am
Quilpie Shire Council Boardroom
50 Brolga Street Quilpie

Ordinary Meeting of Council

2 October 2020

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

Dear Members

Notice is hereby given that a Pre Meeting Briefing will be held at the Council Boardroom, on Friday, 9 October 2020, commencing at **8:30am**.

Notice is also hereby given that an Ordinary Meeting of the Quilpie Shire Council will be held at the Council Chambers, on Friday, 9 October 2020, commencing at **9:30am**.

Please find attached for your information, Quilpie Shire Council Operational Status Reports.

Yours faithfully

Tim Rose
Acting Chief Executive Officer





OPERATIONAL STATUS REPORT

AGENDA

Friday 9 October 2020
Quilpie Shire Council Boardroom

TABLE OF CONTENTS

1	ENGINEERING SERVICES	
1.1	(10/20) – DIRECTOR OF ENGINEERING SERVICES OPERATIONAL STATUS REPORT	01
1.2	(10/20) – FLEET AND WORKSHOP MANAGER OPERATIONAL STATUS REPORT	NO REPORT
1.3	(10/20) – WATER AND SEWERAGE OPERATIONAL STATUS REPORT	04
2	CORPORATE AND COMMUNITY SERVICES	
2.1	(10/20) – DIRECTOR OF CORPORATE AND COMMUNITY SERVICES OPERATIONAL STATUS REPORT	06
2.2	(10/20) – PEST AND LIVESTOCK MANAGEMENT COORDINATOR OPERATIONAL STATUS REPORT	09
2.3	(10/20) – RURAL LANDS OFFICER OPERATIONAL STATUS REPORT	11
2.4	(10/20) – HEALTH PROMOTIONS OFFICER OPERATIONAL STATUS REPORT	13
2.5	(10/20) – LIBRARIAN OPERATIONAL STATUS REPORT	15
2.6	(10/20) – NDIS COORDINATOR OPERATIONAL STATUS REPORT	16
2.7	(10/20) – SWIMMING POOL LESSEE OPERATIONAL STATUS REPORT	NO REPORT
3	FINANCE	
3.1	(10/20) – MANAGER OF FINANCIAL SERVICES OPERATIONAL STATUS REPORT	17
4	GOVERNANCE	
4.1	(10/20) – GOVERNANCE DEPARTMENT OPERATIONAL STATUS REPORT	24
4.2	(10/20) – MANAGER TOURISM AND ECONOMIC DEVELOPMENT OPERATIONAL STATUS REPORT	28
4.3	(10/20) – WORKPLACE HEALTH AND SAFETY MANAGER OPERATIONAL STATUS REPORT	31



Operational Status Report

Engineering Services

1 ENGINEERING SERVICES

1.1 (10/20) – Director of Engineering Services Operational Status Report

Author: Peter See

IX: 201360

ROADS

RMPC

Work is underway on shoulder grading on sections between Eromanga and Bellalie on the Cooper Developmental Road (79A).

Main Roads TIDS

Pushing up of gravel for the project on the Quilpie - Adavale Red Road (7101) is underway. Some placement of gravel onto the project between chainages 46.3km and 51km has also commenced. Construction of a concrete culvert by the Concrete and Structures Crew is also underway.

Flood Damage Repairs

The latest progress for the 2019 and 2020 Flood Damage events is shown on the Quilpie Shire Road Map 2020 - September (as attached).

Council day labour work crews have completed Boondook Road (83), Colac Road (64), Woolbuna Road (72), Lanherne Road (89) and Arranfield Road (81) during September 2020.

The Concrete and Structures Crew have constructed floodway works as 2019 flood damage works on Adavale-Charleville Road (70).

Private contractors are working throughout the Shire as per the contracts awarded by Council. Works completed recently include a gravel crushing contract, reconstruction of the floodways at Ambathella Lakes on Adavale-Charleville Road (70) and Keeroongooloo Road (71).

Cultural Heritage inspections were carried out on Tobermorry Road (11), Ingeberry Road (12), Mulliana Road (22), Old Charleville road (16), Napoleon Road (15), Big Creek Road (17), Wareo Road (66) and Boran Road (39).

Roads to Recovery

Reseals have been carried out on Adavale-Charleville Road (70) floodways, Quilpie-Adavale Black Road (25) at the river crossing and Sommerfield Road in Quilpie. Further works on Sommerfield Road East of Dukamurra Street will be done in a later program.

COUNCIL BUILDINGS AND FACILITIES

Contracts have been awarded for new kitchens for unit 1 and 2, 42 Galah Street to Peter E. J. Donohue.

The painting of the CEO's house inside and outside has been completed while the house is empty.

The new fencing in front of Opalopolis Park Eromanga is complete.

The shelter shed, seating and barbecue for Baldy Top have been ordered.

The installation of solar panels on Quilpie Shire Depot is complete. Commissioning is now underway. The installed capacity should cover all normal electricity costs at the depot.

WASTE

Earthworks for the bin transfer area at the Quilpie Waste Centre have been completed under contract by Advale Plant Hire. Quotations for fencing are underway.

A cleanup of the general soil and concrete waste area has also been completed. Council has dealt with more complaints from a member of the public lodged with Workplace Health and Safety.

A cleanup of the animal pit area has also been carried out and a new pit has been excavated. The vegetation mapping for the site has also been amended by the State Government. Some trees have been identified by the State that cannot be cleared without a permit.

WATER AND SEWERAGE

The Works Coordinator and Director of Engineering inspected the near complete new sewage treatment plant in Cunnamulla. The Project Manager from the contractor also visited the Quilpie plant with a view to assisting Council towards future grant applications.

Work is nearing completion on the renewal of the replacement water main in Jabiru Street between Buln Buln Street and Gyrica Street.

TOWN SERVICES

The area adjacent to the Quilpie Airport perimeter fencing has been graded to allow perimeter inspections by the aerodrome reporting officer.

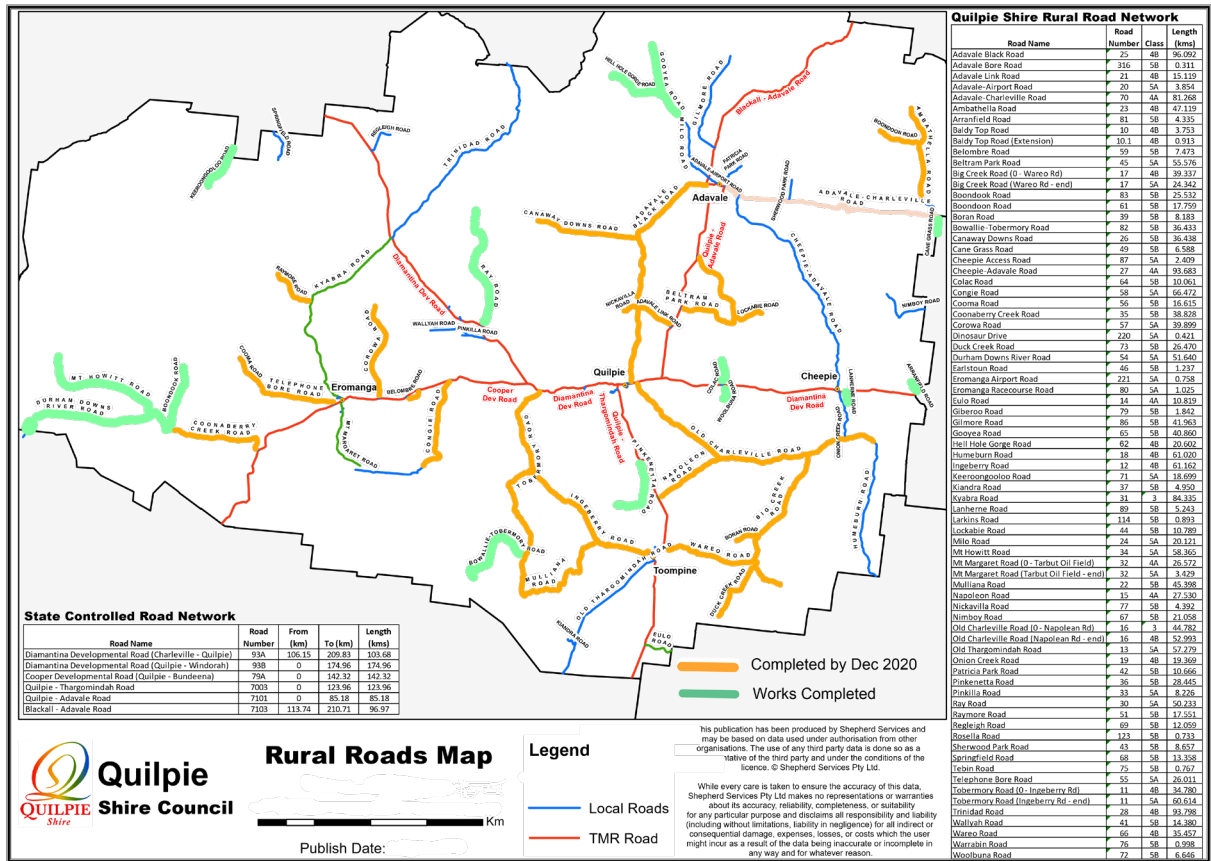
PLANT/WORKSHOP

Training for vehicle air-conditioning has been carried out.

The total value of proceeds from the online auction was \$56,295.50. The Canam sold for \$9,951.50, the Mitsubishi water truck for \$8,600.00 and the low loader for \$30,006.50. Some minor goods have been passed in and have been disposed of as scrap.

ATTACHMENTS:

Quilpie Road Map September - 2020



Operational Status Report

Water and Sewerage

1.3 (10/20) – Water and Sewerage Operational Status Report

Author: Alan McNall

IX 201316

WATER

Water – Consumption

Raw Water Consumption statistics

Locality	Monthly Use (meg)	2019/20 YTD Total (meg)	Annual License (kl)	% Time Remaining	% of License Remaining
Quilpie	43.122	03/08/20-01/09/20			
Eromanga	.705	01/07/20-22/07/20			
Adavale	-	-			

Water - Call-outs

Nil

Water - Planned Interruptions (Customer Supply Cut)

Locality	Date	Details/ Reason	Notification Details	Time to restore supply
Jabiru St	September	New mains works	Verbal	Various

Water - Unplanned Interruptions (Customer Supply Cut)

Nil

Water - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Service repair	Service replace	New mains	outcome and comments
37 Boonkai St	01/09/20	Leak			Yes		Complete

Water - New Services

Nil

Water – Complaints / Requests

Nil

SEWERAGE - STATUS DETAILS

Sewerage - Overflows / Breaks / Repairs

Nil

Sewerage - Minor Works / Breaks / Repairs

Locality	Date	Details/ Reason	Mains repair	Connection Point	House Drain	Response time (notification / completion)
72 Winchu St	09/09/20	Blocked drain		Yes		Complete

Sewerage - Call-outs

Locality	Date	Details	Outcome/comment
QLP Sewerage Pump Station	20/09/20	Pump fault	Complete

Sewerage - New Connections

Nil

Sewerage – Complaints

Nil

Capital Works and Council Requests

Project details	Status/Comments	% Complete
Jabiru St Mains Replacement	WIP	80%

Other Works and Requests

- Complete 14 x requests on council buildings/infrastructure.
- Eromanga RO plant membranes replaced and various maintenance.

Operational Status Report

Corporate and Community Services

2 CORPORATE AND COMMUNITY SERVICES

2.1 (10/20) – Director of Corporate and Community Services Operational Status Report

Author: Lisa Hamlyn

IX 201437

CONDOLENCE CARDS

Nil

WQPHN (WESTERN QUEENSLAND PRIMARY HEALTH NETWORK FORUM)

Western Queensland Primary Health Network held a community forum focusing on Healthy Ageing – “Planning for Now and the Future”. The forum was facilitated by Stuart Gordon (WQPHN CEO), Sandy Gillies (Executive Manager Service Provider Commissioning) and Heather Hall (Healthy Ageing Commissioning Manager) and approximately 18 persons attended the forum, representing Council, the community and service providers. Forum discussion items included:

- Healthy Ageing, “how does this work in our community”
- Team Care & Embedding Healthy ageing into General Practice
- Older persons health checks – how and who
- Access to Allied Health Services
- Ageing into the future
- NDIS

TRAIC (TACKLING REGIONAL ADVERSITY THROUGH INTEGRATED CARE)

I have received correspondence (including the funding agreement) from Queensland Health Community Services in regard to TRAIC funding - \$65,816.00 (ex GST). This funding was to be utilised to hold a community event during Mental Health Week. However, with the delay in funding announcement, COVID-19 border restrictions etc. our original event plans had to be cancelled. A meeting will be held with the TRAIC Community Group to discuss a new program / arrangements for this funding.

ANIMAL CONTROL / COMPLAINTS

Due to the significant increase in Animal complaints during the month, we will be taking steps to enforce Local Laws further and also increasing public awareness of responsible pet ownership and Council’s Local Laws / Fees & Charges.

EVENTS

- RU OK Morning Tea was held for Council Staff on 10 September
- Women’s Health Week was 7-11 September. A breakfast and fitness session was held at the Sport & Recreation Centre. 9 people attended the breakfast and Council has received compliments from the attendees regarding the breakfast.
- “Funny Mommies” was held on Thursday 24 September. The event was very successful with 82 people in attendance.

UPCOMING EVENTS

- “Flipside Circus” will be held 3 & 4 October at the Quilpie Shire Hall. All age groups are at booking capacity
- Mental Health Week – 3-10 October
- Get Ready Week 12-19 October
- Snow White & The Seven Dudes - 19 October
- The Best of Bandstand – 8 November 2020
- Opera Queensland 2021 Tour

CURRENT FUNDING PROGRAMS

RADF 2020-2021

Council was successful in being granted \$25,000 for the 2020-2021 RADF program. A meeting will be held in October to review outstanding workshops unable to be held due to covid-19 and set funding rounds for the current program.

TRAIC (Tackling Regional Adversity through Integrated Care)

Advice and funding agreement received for \$65,816.00.

Gambling Community Benefit Fund – Round 106

A funding application for shade structures to cover playground equipment at Bi-centennial Park has been submitted to the Gambling Community Benefit Fund. Notification has been received that this application has advanced to the next round for further consideration.

COMMUNITY GRANT APPLICATIONS – APPLICATIONS / ACQUITTALS

Nil

PLANNED EVENTS

- Funny Mommies – 24 September 2020
- R U OK Day – 10 September 2020
- Women’s Health Week – 7 -11 September 2020
- Queensland Mental Health Week / TRAIC – 3-10 October 2020
- The Best of Bandstand – 8 November 2020
- Opera Queensland 2021 Tour

**All events will be held with an approved COVID-19 plan in place.*

QUILPIE SWIMMING POOL

- Quilpie Swimming Pool opened for the 20-21 season on 14 September. Attendance numbers for the first 15 days have been exceptional – 566.
- The Swimming Pool Lessee is very appreciative of the assistance provided by Council staff in preparation for the opening of the pool.
- Power interruptions caused the pool to close on 2 occasions.

WILD DOG BAITING PROGRAM 2021

The proposed Wild Dog Baiting Program plan for 2021 (dependent on weather, availability of 1080 and plane).

Baiting Meat to be on hand in freezer	25T – 30T
Baiting Program 1	Commence approx. 5 April
Baiting Program 2	Commence approx. 6 September

All Syndicate Leaders will be issued with a baiting meat order sheet to outline quantities required by each property in their syndicate. This sheet will be required to be submitted 2 weeks prior to each baiting program.

A Wild Dog Baiting Information Sheet will also be forwarded to Syndicate Leaders and disseminated to rural landholders outlining relevant information and requirements in relation to baiting programs.

Please note that recent advice provided to the PLMC is that Quilpie and Winton utilized the majority of 1080 in this region. There is approximately 500L on hand at DAFF.

Operational Status Report

Pest and Livestock Management

2.2 (10/20) – Pest and Livestock Management Coordinator Operational Status Report

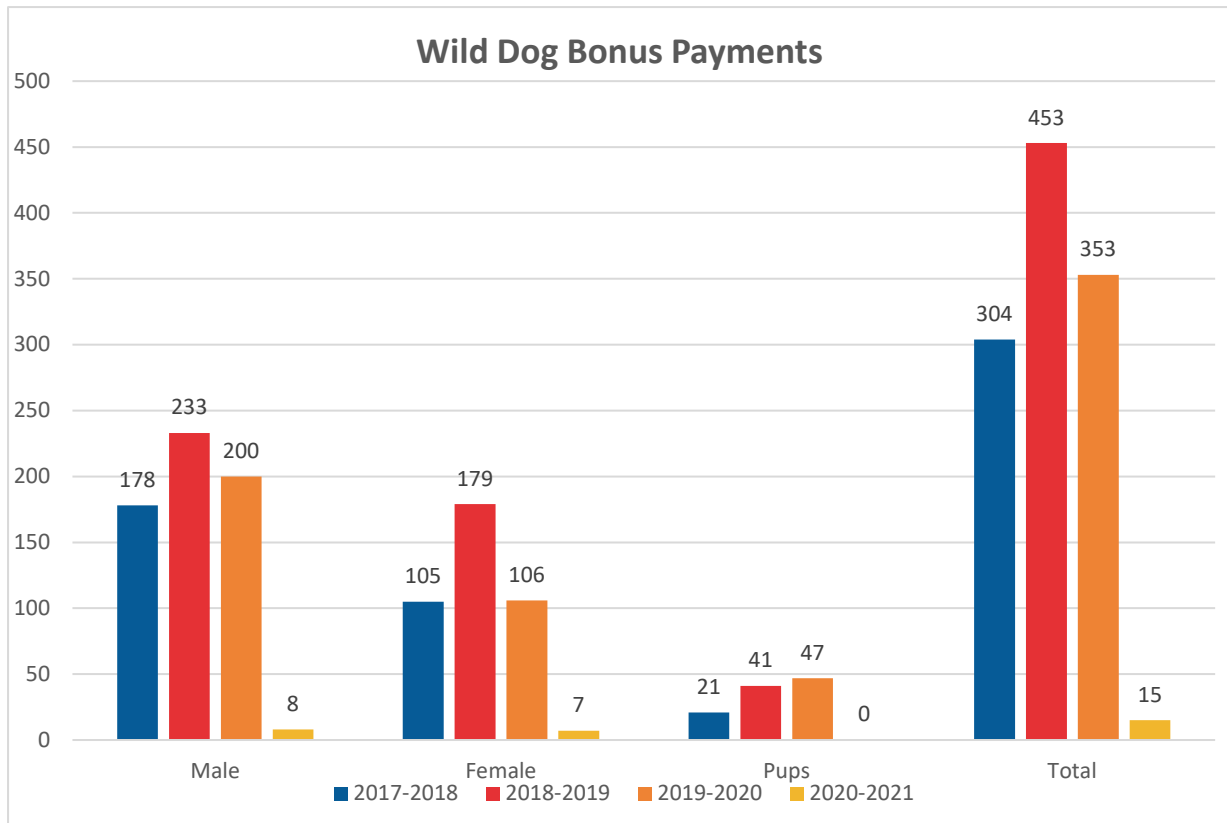
Author: Damien McNair

IX 201425

SCALPS PRESENTED TO COUNCIL – 01/07/2020 TO 30/09/2020

Property	No. Of Scalps			Amount of Payment
	Male	Female	Pups	
Gumbardo	1	-	-	50.00
Wambin	1	1	-	100.00
Coolbinga	-	1	-	50.00
Trinidad	3	1	-	200.00
Varna	3	4	-	350.00
(15)	8	7	-	750.00

WILD DOG BONUS PAYMENTS: 2017-2021



SURVEILLANCE CAMERAS / GPS

- FULCRUM

PLANT

- Toyota Ute – Good
- Canam - Good

GENERAL

- Damien McNair is on Annual Leave until the end of October.

Operational Status Report

Rural Lands

2.3 (10/20) – Rural Lands Officer Operational Status Report

Author: Andrew Byrne

IX 201319

COMMON AND RESERVES

Reserve	Condition	Notes
Quilpie Common	Good	Condition of reserve - good Condition of Stock - good
Dillons Well Reserve	Good	Partial feed Bore has been repaired and is operational
Warrabin Lane	Good	Reserve condition – good. Stock currently on agisted on reserve
Eromanga Common	Good	Condition of reserve - good Condition of Stock - good
Adavale Common	Good	Condition of reserve - good Condition of Stock - good

WEEDS - GENERAL

Declared Weed	Property	Action	Packs	Chemical	Diesel/L
Coral Cactus	Town Area	Spray	1		
Coral Cactus	Dump Area, Golf Club, Animal Pit	Spray	1		
Coral Cactus	Thylungra		12	3.6L	240
Coral Cactus	Thylungra		10	3L	200
Coral Cactus	Thylungra		10	3L	200
Parkinsonia	Thylungra		3	900ml	60
Parkinsonia	Maybe		3	900ml	60
Parkinsonia	Maybe		1	300ml	20

WILD DOG CONTROL

1080 Baiting	Property	Action
Nil		

LOCAL LAWS / ANIMAL CONTROL

- dog impounded
- call outs (out of normal work hours)

PLANT & EQUIPMENT

Unit	Description	Status
1105	Toyota Hilux	Good condition
4504	Can-am Defender	Good condition
4502	Motorbike (Honda)	Good condition

GENERAL

- George Scott was very helpful with the weed control program at Thylungra station and provided a worker assist with spraying for 4 days.
- Al Truss assisted with treatment of Parkinsonia on Maybe station for 1 day.

Operational Status Report

Health Promotions

2.4 (10/20) – Health Promotions Officer Operational Status Report

Author: Michelle Donohue

IX 201310

COMMUNITY ACTIVITIES AND SENIORS PROGRAM

The Community Activities and Seniors Program throughout September has been busy. Craft Creations been the most popular. We have received eleven Activity Surveys back from seniors in the community regarding The Health & Wellbeing Program. We had a great roll up for the Men's Group on Wednesday 16 September, which was at the "The Lake". The men enjoyed listening to Dan Hoch speak about the lake and their plans for the lake in the future. The Senior's Luncheon for September was at Heritage Inn on Friday 25 September. Twenty-three people attended the lunch. Guest Speaker and Deputy Mayor, Jenny Hewson gave an update on Council happenings in the community. Something a little different for the Seniors Program was a Plant Swap morning, which was held on Thursday 24 September.

Healthy Ageing Fun Packs are still being delivered in the Shire community.

The Outback Seniors Games have been cancelled until 2021.

Western Queensland Primary Health Network held a Healthy Ageing Forum in Quilpie on Tuesday 22 September. It was great to see some of our seniors in the community attend and have input into the future of health care in our community. Some of the topics covered during the forum included what is working well, what could be could be improved and what could be done better with health services in the community. We hope to meet again to discuss the outcome from the Information collected from the Quilpie forum and forums being held in other shires.

I have been liaising with Samantha Sallway, Exercise Physiologist from Vital Health Roma to do an exercise session on Friday 9 October with the Senior's Group.

Tina Johnstone – CHSP coordinator and I have been keeping in touch by phone. Tina's last day of work was on Friday 18 September. Tina has taken maternity leave from the SWHHS Quilpie Hospital. At this stage, I am unaware if they are filling Tina's role whilst she is on leave.

No Interagency Meeting was held in September due to other work commitments.

HEALTH PROMOTIONS

As part of Council's Health Promotions Program, all female staff received a Health & Wellbeing Pack during Women's Health Week (7-11 September) and a fitness session with Cameron Welk, Instructor from the Quilpie Sport & Rec Centre and breakfast was held for women in the community on Sunday 13 September. It was so nice to receive a lovely letter from one of the women that attended the fitness morning thanking Council and to all involved on the day.

An RUOK? Day morning tea was held for Administration and Depot staff on Thursday 10 September.

Monday Munch mornings are now finished at Mulga Mates. The children have enjoyed the fresh fruit provided for their morning tea on Mondays.

Seniors took part in making Pom Pom's for a craft project during Dementia Action Awareness Week (21 -27 September).

All About Aquatics Instructor, Alina Graham will be commencing Aqua sessions on Monday 12 October for seniors in the community.

Nicola Tully and I will be doing Healthy Breakfast for the children at Quilpie State College commencing on Wednesday 7 October.

YOUTH PROGRAMS

Afterschool Activities and Youth Centre children are enjoying the activities. We are still only having a limit of 10 children participating in the activities.

YOUTH ACTIVITIES ATTENDANCE

Program	Attendance	Month
After School Activities	8	September
Youth Centre	15	September

STAFF

I am taking annual leave from Monday 28 September – Monday 5 October.

I am still receiving emails from Western Queensland Primary Health Network (WQPHN) and South West Health Service (SWHHS) continues to provide regular updates on COVID -19.

Operational Status Report

Library

2.5 (10/20) – Librarian Operational Status Report

Author: Janet Hennessy

IX 201318

GENERAL INFORMATION

We have seen an increase in visitors to the library during September. Children are frequenting the Library much more often due to school holidays and to use the iPads. Mothers and their small children are utilising the library on a daily basis.

I have completed my mandatory yearly training online with Centrelink. The modules enable agents at access points to keep abreast of changes and refresh knowledge of conditional obligations.

I have lodged our Annual Statistical Return with State Library of Queensland that includes the collation of numerous statistics. Another requirement this year was a survey regarding the effects of COVID-19 on Public Libraries. Also lodged was descriptions of events/sessions held at the Library such as NAIDOC, First Five Forever, Robotics and Coding and Senior Citizens.

STATISTICS

During the month of September a total of 374 people have visited the library with two operational days to be added to the total. Visitors to the Shire are regularly visiting the library to access Wi-Fi or the Public Access computers, purchase second hand books and to borrow books through their Rural Libraries Queensland Tourist Cards. Other visitors have required assistance with scanning and emailing documents and requesting information or directions to various places and sites within the town and Shire.

EXAMINATIONS

Nil

ACTIVITIES

Health Promotions Officer, Michelle Donohue has approached me regarding hosting a Reminiscing Day at the Library in October for the Seniors.

Mulga Mates Director, Shuri Gupta and two assistants, visited the Library with eight students on 09 September. The children had a very enjoyable time reading books and playing with the toys.

HISTORY

I continue to receive history enquiries on a regular basis.

EVENTS

Nil

VISITING SERVICES

Nil

CEMETERY / FUNERALS

Nil

STAFF

Ni

Operational Status Report

National Disability Insurance Scheme

2.6 (10/20) – NDIS Coordinator Operational Status Report

Author: Christine Houghton

IX 201419

GENERAL INFORMATION

In September the NDIS have started the roll out of The Independent Assessment Process which means to now access the NDIS, participants are assessed by an Allied Health Professional that they may never have met and have no understanding of their life or their difficulties living with a disability. The NDIA's reasoning behind this decision is to save costs for the soon to be participant, however participants see this decision very much as a cost cutting measure by the NDIA. I have emailed Vitalhealth NDIS support in Roma to see if they will be tendering for an Independent Assessor position as they are the only company (service provider) that visits Quilpie on a regular basis. This would be a positive for our shire, I am yet to receive a reply.

The Local Area Coordinator role in Charleville has not been filled as yet, all reviews and new participant plans have been carried out via speaker phone this month which isn't ideal. The Toowoomba NDIS office have assured me they are close to appointing a new LAC and will return to face to face meetings as soon as an appointment is made.

I have recently completed a short course sponsored by the NDIS on Fetal Alcohol Spectrum Disorder (FASD), which highlights new studies and the importance of continuing supports and the benefits into adulthood.

STATISTICS

STATISTICS	NDIS Client Meetings	NDIS Provider Assistance Meetings	Agency Meetings
	19	2	4

CURRENT ISSUES

- The Independent Assessment Process
- No LAC Charleville
- No Face to Face meetings

CORRESPONDENCE / NEWSLETTERS

- WQPHN Webinar Series
- Regional Development Australia Darling Downs and South West QLD
- Anglicare E Newsletter
- NDIS E Newsletter

Operational Status Report

Financial Services

3 FINANCE

3.1 (10/20) – Manager of Financial Services Operational Status Report

Author: Arminda David

IX 201373

Cheque Register

For the period ending 30 September 2020

Date	Cheque #	Payee	Description	Amount
1/09/2020	CHARGE	ANZ Banking	Merchant Fee	251.04
1/09/2020	1897642	National Australia Bank Limited	Merchant Fee	101.60
2/09/2020	E011128	Adavale Plant Hire - V & J Richardson	FD2020	481,758.88
2/09/2020	E011129	Airmet Scientific	Chlorine with audio alarm	1,952.50
2/09/2020	E011130	All About Aquatics	Remuneration - Sept 2020	13,200.00
2/09/2020	E011131	Alpha First Aid Supplies	First aid supplies	72.54
2/09/2020	E011132	Art by Alice	Cards for resale	670.00
2/09/2020	E011133	Queensland Arts Council T/A Artour	Funny Mummies	5,828.90
2/09/2020	E011134	J. Blackwood & Son Pty Ltd	Gumboots	481.50
2/09/2020	E011135	Steve Bonsey Transport	Hire Single Water Tanker	16,665.00
2/09/2020	E011136	SC & KG Bowen	FD 2019 Kerroongooloo Rd	34,597.79
2/09/2020	E011137	Bulloo River Ice	Ice	1,110.00
2/09/2020	E011138	Clarke Equipment Sales Pty Ltd	Seal kit	177.64
2/09/2020	E011139	Coats Hire Operations Pty Limited	Lunch room package hire	416.66
2/09/2020	E011140	Conplant Pty Ltd	Coupling, Glass screen	2,493.69
2/09/2020	E011141	Danthonia Designs	Quilpie Signs	4,688.20
2/09/2020	E011142	Sajer Trust T/A Elle's Newsagency	Jumbo chisel pens	61.76
2/09/2020	E011143	G & T Mechanical	Struts	740.00
2/09/2020	E011144	BHL & DA Hall Transport	Single Water Tanker Hire	6,682.50
2/09/2020	E011145	Heart Of Australia Pty Ltd	Accom & Travel Expenses	16,500.00
2/09/2020	E011146	Swanshore Pty Ltd	Playground equipment	5,553.53
2/09/2020	E011147	Imperial Hotel Motel	Catering - Seniors	955.00
2/09/2020	E011148	Inst P W Engineering Australasia	Fleet Management Training	1,100.00
2/09/2020	E011149	Ann Kent	Rent 7/08 - 3/09	720.00
2/09/2020	E011150	Komatsu Australia	5000km service	7,826.48
2/09/2020	E011151	Koori Kids Pty Ltd	NAIDOC School Initiative	450.00
2/09/2020	E011152	Lowes Petroleum Service	Diesel Fuel	27,440.80
2/09/2020	E011153	MAGIQ Software	Licence Renewal	15,538.60
2/09/2020	E011154	Maney Transport	Freight	845.11
2/09/2020	E011155	Meads Foodwork's	Milk	48.00
2/09/2020	E011156	Mulga Tools & Parts	Ammunition	1,322.50
2/09/2020	E011157	Paulsen Brothers Foodworks	Morning Tea Airport Training	53.40

Date	Cheque #	Payee	Description	Amount
2/09/2020	E011158	Pavement Management Service	Pavement management services	12,977.25
2/09/2020	E011159	Civica Solutions Pty Ltd	New Rates Service	165.00
2/09/2020	E011160	Quilpie Club Inc	Shopfront Claim	4,191.46
2/09/2020	E011161	Quilpie Hardware	Makita Job Site Radio	1,269.83
2/09/2020	E011162	Mulga Mates Centre Inc	Shopfront Claim	270.00
2/09/2020	E011163	Quilpie Pharmacy	Vaccinations	269.90
2/09/2020	E011164	Roma Sands Pty Ltd	Aggregate & Concrete Sand	16,506.51
2/09/2020	E011165	Rotary Club of Townsville Sunrise Inc.	Community Assistance	2,000.00
2/09/2020	E011166	Samios Plumbing Services	Slimline cistern	632.50
2/09/2020	E011167	South West Corner Pest Control	20/21 Pest Control	14,300.00
2/09/2020	E011168	TK's @ The Club	Catering 31-08-20	120.00
2/09/2020	E011169	Toll Priority	Freight water and sewerage	746.22
2/09/2020	E011170	Total Tools Toowoomba	Chainsaw Chain	182.00
2/09/2020	E011171	Traffic Control Supplies P/L	Signs	995.50
2/09/2020	E011172	SL & SA Travers	Gravel winning	41,000.00
2/09/2020	E011173	Viadux	Hydrant riser & DI Bend	871.43
2/09/2020	E011174	Warrego Water Services Dalby	Tampering rammer	7,359.00
2/09/2020	E011175	Warrego Water Services Toowoomba	Mono Sub Pump	3,069.55
2/09/2020	E011176	Watts Sharp	Tool sharpening	1,030.70
2/09/2020	E011177	Win Northern NSW	Airtime	5,390.00
2/09/2020	E011178	WIN Network SKY Pty Ltd	Airtime	550.00
2/09/2020	E011179	Work Metrics Pty Ltd	Monthly Subscription Fee	198.00
2/09/2020	E011180	Wurth Australia Pty Ltd	Workshop supplies	332.43
8/09/2020	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 05	44,891.00
8/09/2020	1CFMEU05	Construction, Forestry, Mining	Pay Dedns Pay 1 Period No 05	34.00
8/09/2020	1CHILD05	Child Support Agency	Pay Dedns Pay 1 Period No 05	1,637.45
8/09/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 05	144.58
8/09/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 05	326.88
8/09/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 05	64.89
8/09/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 05	131.89
8/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 05	170.00
8/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 05	346.44
8/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 05	1,394.85
8/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 05	201.92
8/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 05	7,472.78
8/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 05	169.66
8/09/2020	1NAB05	National Australia Bank Limited	D/Cr Pay 1 Period No 05	142,177.67
8/09/2020	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 05	1,831.13
8/09/2020	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 05	1,507.55
8/09/2020	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2021/5	2,274.75
8/09/2020	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/5	19,784.58
11/09/2020	E011181	APV Contracting Pty Ltd	Loader Hire	3,700.00
11/09/2020	E011182	Architectus Brisbane Pty Ltd	Progress Claim	4,103.00
11/09/2020	E011183	Artcraft Pty Ltd	Wheel stops and dog spikes	755.04
11/09/2020	E011184	Australia Post	Postage	1,029.29

Date	Cheque #	Payee	Description	Amount
11/09/2020	E011185	Aviation Components Pty Ltd	Ohm Continuity Tester	76.16
11/09/2020	E011186	S&T Bechly Transport	Freight - Baiting Meat	2,178.00
11/09/2020	E011187	Big Safety	Combination safety shower eye	1,144.00
11/09/2020	E011188	Black Truck Sales	Pump Rebuild Parts	3,718.22
11/09/2020	E011189	BOC Limited	Gas Cylinder Hire	1,780.15
11/09/2020	E011190	Steve Bonsey Transport	Plant Hire	11,352.00
11/09/2020	E011191	Brandon & Associates Pty Ltd	Designs Drawings	123.75
11/09/2020	E011192	Brown & Hurley Group Pty Ltd	Machine Parts	1,280.62
11/09/2020	E011193	Bunnings Warehouse	Hose reels	444.73
11/09/2020	E011194	Channel Country Refrigeration	Aircon Servicing	9,724.00
11/09/2020	E011195	Compac Sales Pty Ltd	Online Service Fee	104.50
11/09/2020	E011196	CoolDrive Distribution	Genius battery	909.05
11/09/2020	E011197	Winc Australia Pty Ltd	Cleaning products	448.88
11/09/2020	E011198	Colin Creagh	3xM 4xF Varna	350.00
11/09/2020	E011199	Danthonia Designs	Design Concepts	887.70
11/09/2020	E011200	Peter E.J Donohue	Tool Box	750.00
11/09/2020	E011201	Elders Limited	GP Cement Bulka Bag	7,913.40
11/09/2020	E011202	Empire Office Furniture	Workstation Wing	45.66
11/09/2020	E011203	Ergon Energy Queensland Pty Ltd	Main Account	28,208.09
11/09/2020	E011204	Eromanga Contracting	Eromanga Dump	1,485.00
11/09/2020	E011205	Geneng Solutions Pty Ltd	On Site Inspection	2,818.84
11/09/2020	E011206	Gordon's Panel & Paint	Repair Back Door Of Bus	2,781.64
11/09/2020	E011207	BHL & Da Hall Transport	Single Water Tanker Hire	11,715.00
11/09/2020	E011208	Hastings Deering (Australia) Ltd	Carry out repairs	21,608.25
11/09/2020	E011209	Haymans Electrical	20 Watt Solar Street Light	874.50
11/09/2020	E011210	Imparja Television Pty Ltd	Airtime	1,100.00
11/09/2020	E011211	IOR Petroleum Pty Ltd	Eromanga Diesel	2,983.62
11/09/2020	E011212	ITR Pacific Pty Ltd	Scarifier Points & Shanks	1,249.26
11/09/2020	E011213	Jasko Airport Services	Airstrip Cones & Fittings	1,049.80
11/09/2020	E011214	Komatsu Australia	Labour Hire Repairs	6,569.41
11/09/2020	E011215	Lowes Petroleum Service	Unleaded 12/08 293MBV	69.35
11/09/2020	E011216	Meads Foodwork's	Detergent	21.38
11/09/2020	E011217	New State Builders Pty Ltd	Progress Claim	861,500.93
11/09/2020	E011218	Orion Satellite Systems	EWTP Fee	309.90
11/09/2020	E011219	Outback Auto & Comms	Labour - 83 Hrs We 06-09-20	4,933.00
11/09/2020	E011220	Pacific Water Treatment Services	Vac Auto Switch	2,138.29
11/09/2020	E011221	Peak Services	Authorised Persons Training	440.00
11/09/2020	E011222	Quilpie Hardware	Tyres, Repairs & Fittings	7,396.67
11/09/2020	E011223	Qld Survey Pegs Pty Ltd	Survey Pegs	5,386.00
11/09/2020	E011224	Quilpie Sport & Recreation Inc	Gym Memberships	2,220.00
11/09/2020	E011225	Ray Pastoral Company	Reimbursement - AVGAS	663.30
11/09/2020	E011226	Daniel Redfern	3xM 1xF Trinidad	200.00
11/09/2020	E011227	Roma Sands Pty Ltd	Concrete Blend	12,751.20
11/09/2020	E011228	Rosemech Sales & Service	Scarab Wire Broom	154.00
11/09/2020	E011229	Proterra Group	2020 FD Claim	175,197.59

Date	Cheque #	Payee	Description	Amount
11/09/2020	E011230	Salary Packaging Australia	GST TO 03-09-20	136.06
11/09/2020	E011231	Mark Schynol	Bus Driving 04-09-20	150.00
11/09/2020	E011232	IXOM Operations Pty Ltd	Chlorine Cylinder Hire - July	845.68
11/09/2020	E011233	Stafford Welding Products	Welding Supplies	174.90
11/09/2020	E011234	South West Ford	Driveline Spacer Kit	59.45
11/09/2020	E011235	Tas Mini Motors	Mechanical parts	363.85
11/09/2020	E011236	Teletrac Navman and Transtech	Monthly Fee	65.89
11/09/2020	E011237	Toowoomba Locksmiths	Keys And Lock	364.00
11/09/2020	E011238	Traffic Control Supplies P/L	Signs	3,896.09
11/09/2020	E011239	SL & SA Travers	Float & Excavator hire	83,580.00
11/09/2020	E011240	Susan Turner	Reimbursement Claim	45.70
11/09/2020	E011241	Viadux	Pipe Bends	649.22
11/09/2020	E011242	Warrego Water Services Dalby	Hose Brass Nozzles	85.14
11/09/2020	E011243	Warrego Water Services Toowoomba	Plumbing Supplies	258.51
11/09/2020	E011244	Queensland LG Workcare	Workers Compensation	49,528.74
11/09/2020	E011245	Brian Weeks	Reimbursement Claim	3,000.00
11/09/2020	E011246	Daimler Trucks Toowoomba	Regulator assembly	2,120.30
11/09/2020	E011247	West-Tech Systems Pty Ltd	Photocopier Bill Aug 2020 #404	7,918.22
11/09/2020	E011248	Western Truck Group	Air Intake Mount	83.25
11/09/2020	E011249	Western Wholesalers	Cleaning Supplies	1,103.85
11/09/2020	E011250	Win Northern NSW	Airtime	1,925.00
11/09/2020	E011251	WIN Network SKY Pty Ltd	Airtime	275.00
11/09/2020	E011252	Wurth Australia Pty Ltd	Windscreen Wiper	129.36
15/09/2020	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 06	10,232.00
15/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 06	20.59
15/09/2020	1NAB06	National Australia Bank Limited	D/Cr Pay 1 Period No 06	16,372.40
15/09/2020	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/6	41.18
15/09/2020	28385	Queensland Transport	2020-2021 Registrations	71,827.70
15/09/2020	28386	Telstra Corporation Limited	Main Account	10,779.11
16/09/2020	2ATOPAYG	Australian Taxation Office	Pay Dedns Pay 2 Period No 06	1,348.00
16/09/2020	2NAB06	National Australia Bank Limited	D/Cr Pay 2 Period No 06	26,712.20
16/09/2020	E011253	SC & KG Bowen	2020 FD Keeroongooloo	242,817.65
16/09/2020	SGL PY2P	LG Super Clearing House	SGL Pay No 2 Period 2021/6	419.97
16/09/2020	SGL PY2P	LGSuper	SGL Pay No 2 Period 2021/6	2,164.49
18/09/2020	E011254	Australian Taxation Office	BAS August 2020	368,665.00
21/09/2020	28387	Quilpie Shire Council	September 2020 Rates	76,559.09
22/09/2020	1ATOPAYG	Australian Taxation Office	Pay Dedns Pay 1 Period No 06	56,732.00
22/09/2020	1CHILD06	Child Support Agency	Pay Dedns Pay 1 Period No 06	1,652.03
22/09/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 06	131.99
22/09/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 06	324.98
22/09/2020	1LGSUPCL	LG Super Clearing House	Pay Dedns Pay 1 Period No 06	144.72
22/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 06	220.00
22/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 06	346.44
22/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 06	6,966.29
22/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 06	1,425.35

Date	Cheque #	Payee	Description	Amount
22/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 06	201.92
22/09/2020	1LGSUPER	LGSuper	Pay Dedns Pay 1 Period No 06	169.66
22/09/2020	1NAB06	National Australia Bank Limited	D/Cr Pay 1 Period No 06	154,660.56
22/09/2020	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 06	1,831.13
22/09/2020	1SALPACA	Salary Packaging Australia	Pay Dedns Pay 1 Period No 06	1,507.55
22/09/2020	SGL PY1P	LG Super Clearing House	SGL Pay No 1 Period 2021/6	2,246.55
22/09/2020	SGL PY1P	LGSuper	SGL Pay No 1 Period 2021/6	19,027.15
23/09/2020	E011255	Adavale Plant Hire - V & J Richardson	Machinery Hire	10,317.51
23/09/2020	E011256	APV Contracting Pty Ltd	Gravel Screening	69,196.33
23/09/2020	E011257	Avilte	Avilte Accessories	3,206.50
23/09/2020	E011258	J. Blackwood & Son Pty Ltd	Signs	301.62
23/09/2020	E011259	Black Toyota	Snorkel & Toolbox	2,062.88
23/09/2020	E011260	BOC Limited	Acetylene D size	139.89
23/09/2020	E011261	Branded Australia	Uniforms	4,114.66
23/09/2020	E011262	Bulloo Aviation	Baiting Flying	52,066.00
23/09/2020	E011263	Channel Country Refrigeration	Aircon Service	13,167.00
23/09/2020	E011264	Clarke Equipment Sales Pty Ltd	Valve Block & Drier Assy A/C	679.69
23/09/2020	E011265	Winc Australia Pty Ltd	Stationery & Cleaning Supplies	647.07
23/09/2020	E011266	Cranbrook Press	DXL Window Envelopes	661.00
23/09/2020	E011267	Department of Environment & Science	Aug Permits	107.45
23/09/2020	E011268	Peter E.J Donohue	Supply And Construct Fence	24,617.73
23/09/2020	E011269	Danielle Dunlop	1xF Coolbinga	50.00
23/09/2020	E011270	Eagle Gallery	Painting for CEO	2,500.00
23/09/2020	E011271	Economic Development Australia Ltd	Membership	440.00
23/09/2020	E011272	Elders Limited	Graybate 10 SG 20kg	831.00
23/09/2020	E011273	Elders Rural Services - HQ	Shopfront Subsidy Claim	5,192.00
23/09/2020	E011274	Elegant Emu	Catering	132.00
23/09/2020	E011275	Ergon Energy Queensland Pty Ltd	Various Accounts	2,537.06
23/09/2020	E011276	Gavan Mathiske - Painting +Plastering	Paint Internal Walls	17,380.00
23/09/2020	E011277	Golders Charleville	Shirts	689.77
23/09/2020	E011278	Karen Grimm	Reimbursement Claim	1,500.00
23/09/2020	E011279	BHL & DA Hall Transport	Single Water Tanker Hire	11,275.00
23/09/2020	E011280	Hartecs Group Pty Ltd	Progress Claim	24,449.43
23/09/2020	E011281	Hastings Deering (Australia) Ltd	Switch A	244.15
23/09/2020	E011282	HPB Post Pty Ltd	Uniforms	2,244.37
23/09/2020	E011283	Imperial Hotel Motel	Catering RUOK	1,185.00
23/09/2020	E011284	Inland Surveys	Survey - Old Depot Land	5,060.00
23/09/2020	E011285	IOR Petroleum Pty Ltd	Eromanga Diesel 07 - 13/09/20	4,383.28
23/09/2020	E011286	Ann Kent	Rent 04/09 - 14/09	360.00
23/09/2020	E011287	Komatsu Australia	Parts Unit 127	3,798.56
23/09/2020	E011288	Landmark (QLD) Limited	Cema cement 20kg	2,262.39
23/09/2020	E011289	Lowes Petroleum Service	Shopfront Subsidy Claim	13,095.50
23/09/2020	E011290	Meads Food work's	Goods For Healthy Agers	212.76
23/09/2020	E011291	Mobile Electrical Maintenance & Repair	Cleaning Grids	4,662.00
23/09/2020	E011292	Kerri Mooring	Audit committee	101.11

Date	Cheque #	Payee	Description	Amount
23/09/2020	E011293	Peter Murray Holdings Pty Ltd	Filming - Show	1,320.00
23/09/2020	E011294	Outback Auto & Comms	Labour -7/9 TO 18/9	4,027.50
23/09/2020	E011295	Paulsen Brothers Foodworks	Council Meeting Supplies	156.53
23/09/2020	E011296	Peak Services	CEO Recruitment Payment	1,273.29
23/09/2020	E011297	Quilpie Bowlers Club	Community Assistance	2,500.00
23/09/2020	E011298	Quilpie Hardware	Various Goods	4,992.75
23/09/2020	E011299	Quilpie Motorcycle Association	Community Assistance	2,500.00
23/09/2020	E011300	Quilpie Sport & Recreation Inc	Fitness Session	50.00
23/09/2020	E011301	Mr Kevin J Richardson	Tilt Tray Hire	330.00
23/09/2020	E011302	Rosemech Sales & Service	Actuator Electric Tilt 12v	1,163.82
23/09/2020	E011303	Kristina Rutledge	1x F 1xM Wambin	100.00
23/09/2020	E011304	Salary Packaging Australia	GST to 17-09-2020	136.06
23/09/2020	E011305	Springall's Air Con Service	Fitting Burgaflex	177.69
23/09/2020	E011306	Struts-N-Stuff	Gas Strut & Ball Cup	176.40
23/09/2020	E011307	SW QLD Local Government Assoc.	WQAC Establishment	1,931.77
23/09/2020	E011308	The Lake	Camp Oven Dinner CEO farewell	900.00
23/09/2020	E011309	Total Tools Toowoomba	Gun Caulking	523.00
23/09/2020	E011310	The Tourism Group	Stickers	101.20
23/09/2020	E011311	Traffic Control Supplies P/L	Signs	562.43
23/09/2020	E011312	SL & SA Travers	Sealing	327,289.35
23/09/2020	E011313	Vanderfield Pty Ltd	Thermostat Kit	227.70
23/09/2020	E011314	Vital Places	Progress Payment	26,015.00
23/09/2020	E011315	Warrego Signs	VIC Stickers	233.20
23/09/2020	E011316	Daimler Trucks Toowoomba	Parts Unit2001	2,899.39
23/09/2020	E011317	Western Truck Group	Glass	190.80
23/09/2020	E011318	Western Wholesalers	Gloves	174.00
23/09/2020	28388	Petty Cash	Petty Cash	76.35
23/09/2020	28389	QLD Local Government Mutual Liability	Excess Claim - MO0044271	400.00
23/09/2020	28390	Residential Tenancies Auth.	Rental Bond Coutroufinis/Mck	600.00
23/09/2020	28391	Telstra Corporation Limited	Navmans	995.82
24/09/2020	E011319	Adavale Plant Hire - V & J Richardson	Machinery hire	9,737.50
24/09/2020	E011320	BOC Limited	Annual Cyl Hire 8.20-8.21	149.16
24/09/2020	E011321	Dave Burges	Reimbursement - Overpay	150.00
24/09/2020	E011322	Channel Country Refrigeration	Aircons Unit 15	4,213.00
24/09/2020	E011323	Eilbeck Cranes	Site Visit, Carry Out Service	2,444.20
24/09/2020	E011324	Sajer Trust T/A Elle's Newsagency	VIC Goods	83.59
24/09/2020	E011325	Empire Office Furniture	Furniture	3,226.00
24/09/2020	E011326	Great Western Electrical	ENHM Power Supply	924.43
24/09/2020	E011327	IOR Petroleum Pty Ltd	Eromanga Diesel 14 - 20/9/20	1,678.19
24/09/2020	E011328	Komatsu Australia	Replace Front End Shaft	9,353.73
24/09/2020	E011329	Lowes Petroleum Service	Bulk Adblue	2,774.00
24/09/2020	E011330	Quilpie Hardware	Bondex	1,243.00
24/09/2020	E011331	IXOM Operations Pty Ltd	Chlorine Gas	3,731.24
24/09/2020	E011332	Toowoomba Locksmiths	Keys	90.00
25/09/2020	E011333	Quilpie Bowlers Club	Refund Hire Deposit	60.00

Date	Cheque #	Payee	Description	Amount
25/09/2020	E011334	Quilpie Golf Club Inc	Refund Hire Deposit	100.00
25/09/2020	E011335	Quilpie State College	Refund Hire Deposit	120.00
25/09/2020	E011336	St Finbarr's School	Refund Hire Deposit	320.00
25/09/2020	28392	Brooke Bain	Refund Hire Deposit	150.00
25/09/2020	28393	David Do	Refund Hire Deposit	60.00
25/09/2020	28394	Val Stevenson	Refund Hire Deposit	100.00
25/09/2020	28395	Emily Tully	Refund Hire Deposit	150.00
28/09/2020	28396	Telstra Corporation Limited	Office, VIC, Internet, Camp	3,190.99
TOTAL OF CHEQUES				\$ 4,142,385.79

Operational Status Report

Governance

4 GOVERNANCE

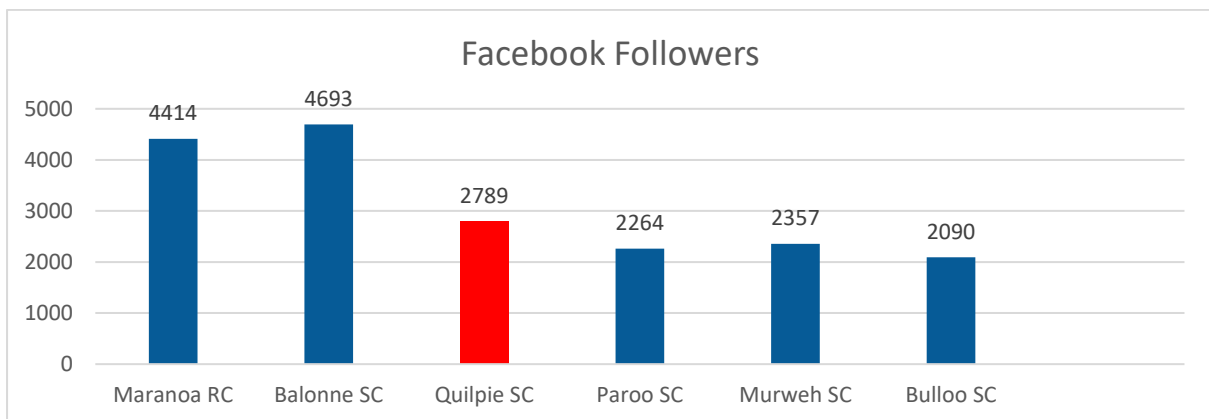
4.1 (10/20) – Governance Department Operational Status Report

Author: HR Officer, Maree Radnedge and Governance Support Officer, Dominique Wells

IX 201204

COMMUNICATIONS

As at 24 September 2020, Council's Corporate Facebook is at 2789 follows, an increase of 74 since 29 June. The following table shows comparative Council online presence via Facebook:



The most popular Facebook post was Eromanga Natural History Museum winning the Trip Advisor's Travellers' Choice Award. The post reached 5575 people with 145 'post clicks' and 368 reactions, comments and shares.



** September figures will be updated in the November report to represent the entire month.

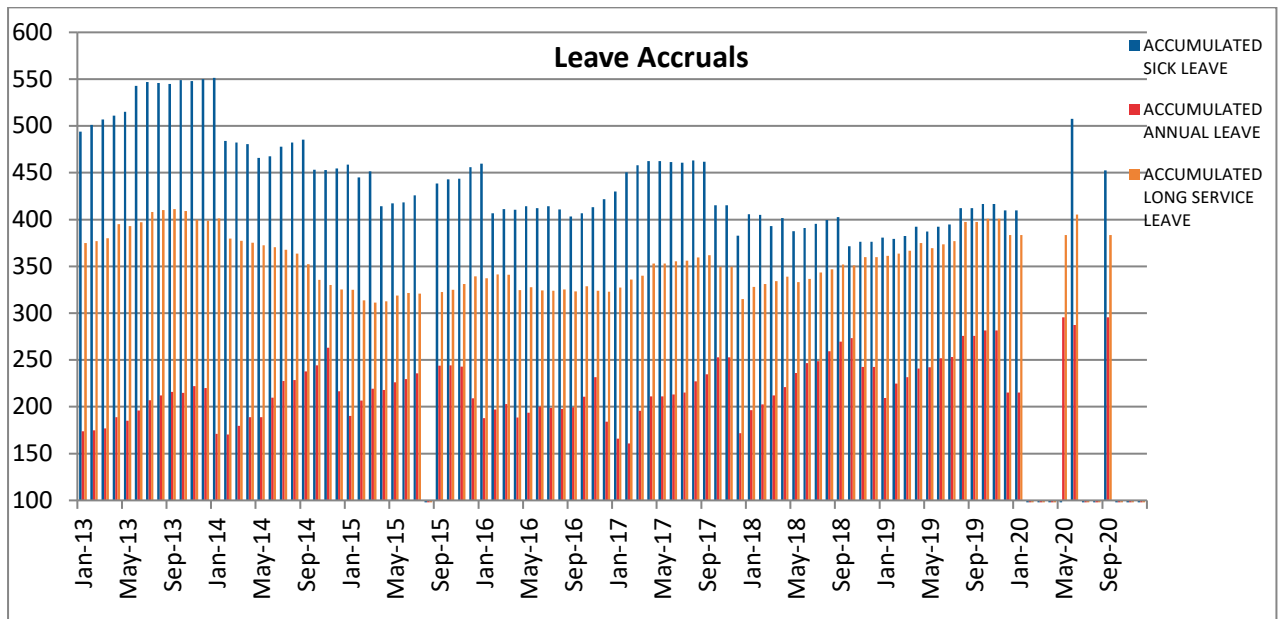
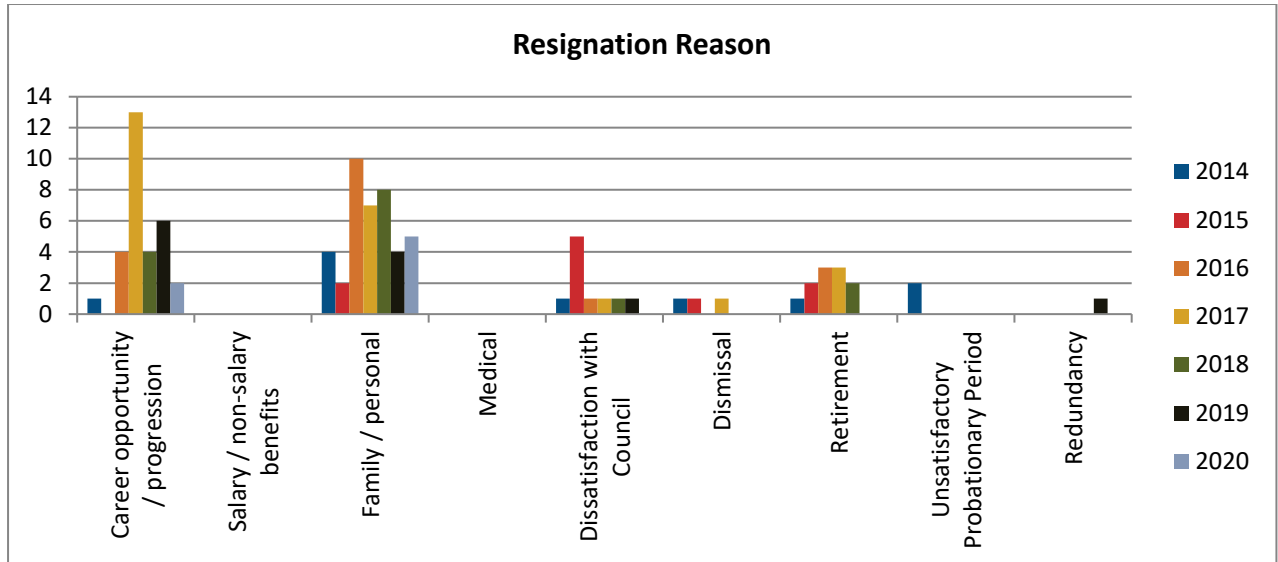
The Community Newsletter was issued on 16 September while the staff newsletter will be issued on the 24 November.

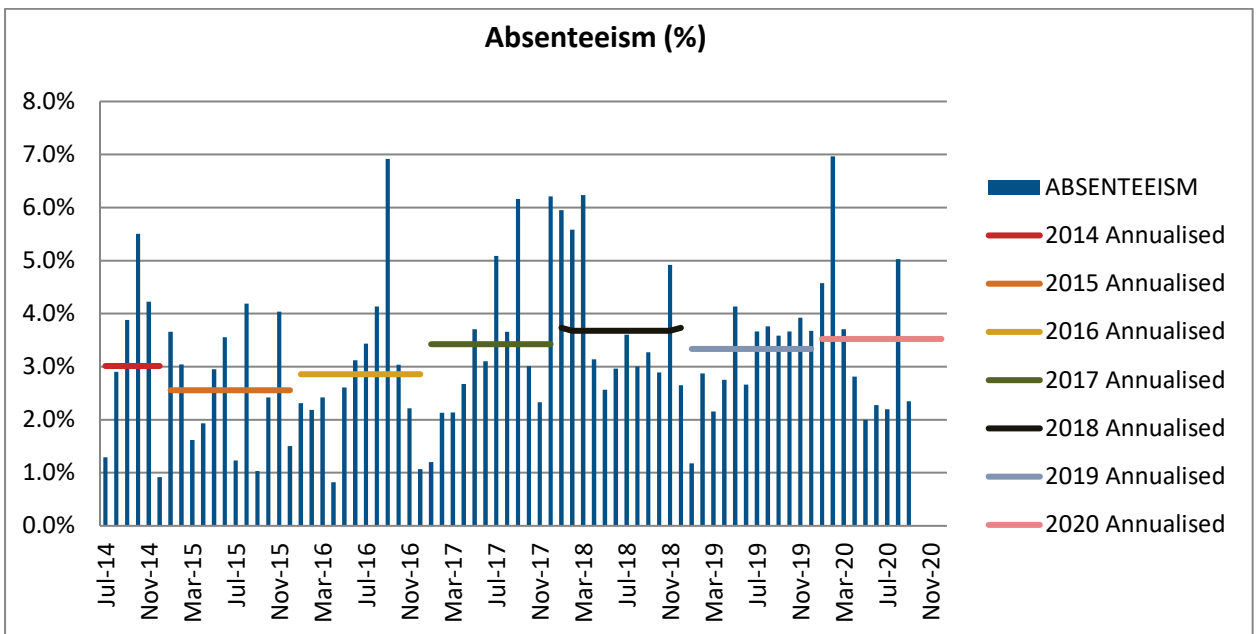
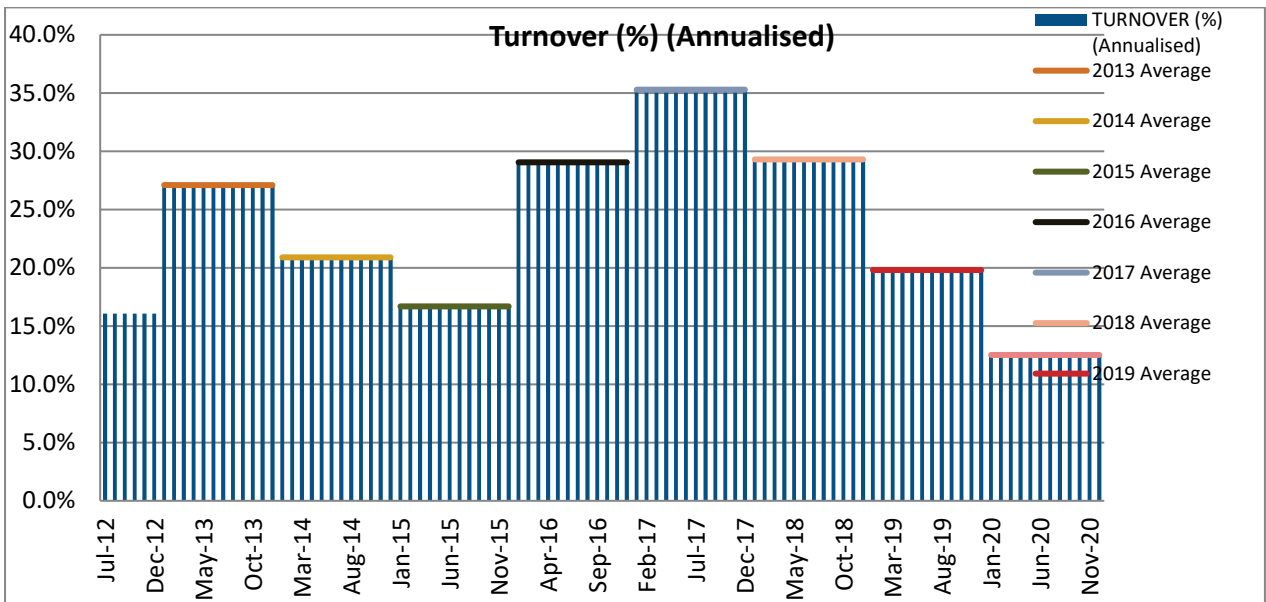
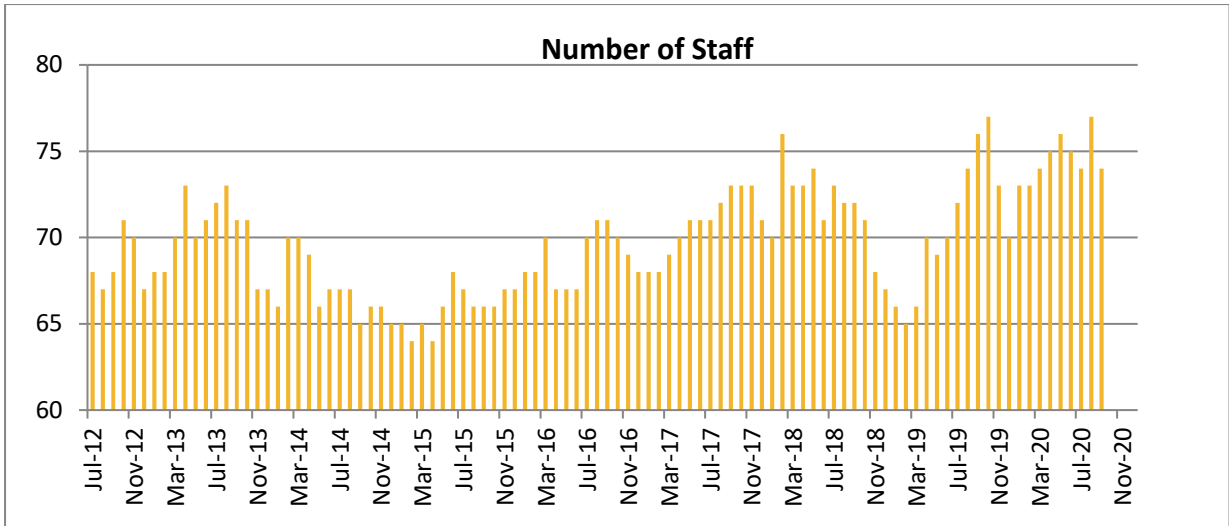
GOVERNANCE

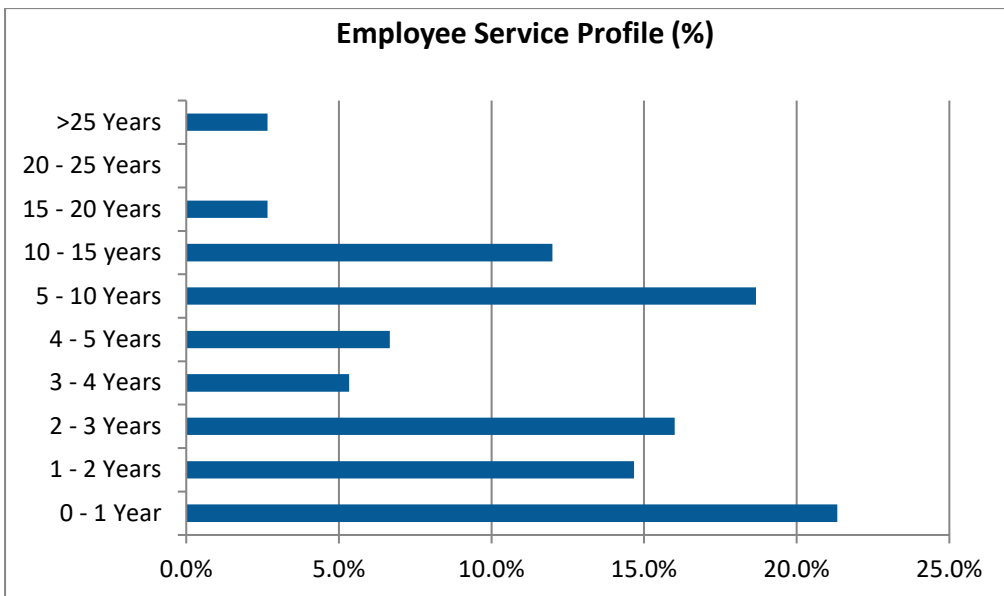
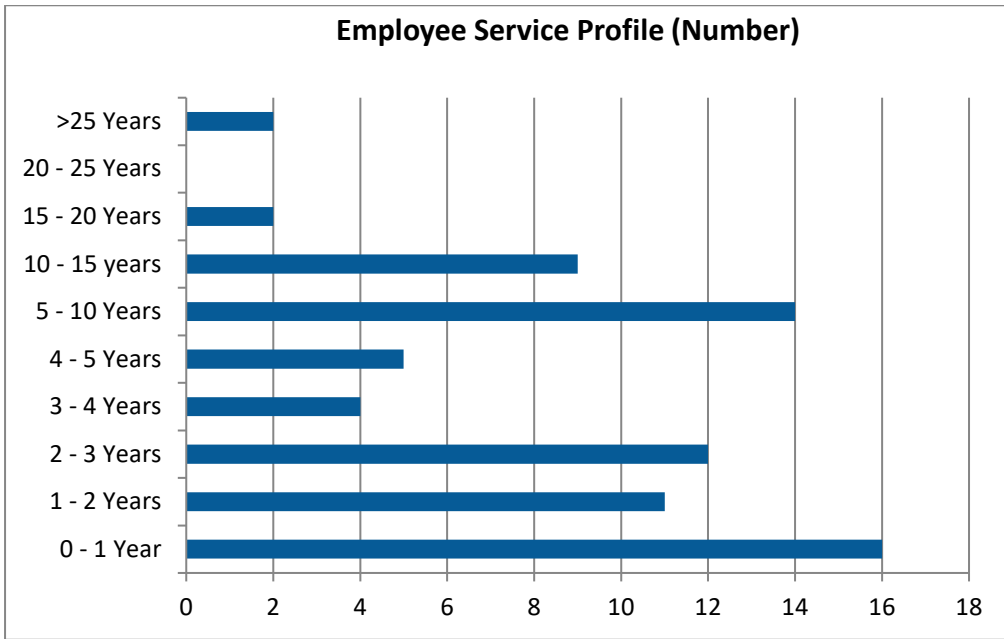
Governance Support Officer, Dominique Wells has returned to Council in a part time capacity until the end of this year. Library Assistant, Megan Rojek will remain in the Governance area until such time as the permanent CEO reviews his requirements. Megan is also working in a part time capacity.

HUMAN RESOURCES

HR Metrics reporting information is provided for Council’s information:







Operational Status Report

Tourism and Economic Development

4.2 (10/20) – Manager Tourism and Economic Development Operational Status Report

Author: Karen Grimm

IX 201317

GENERAL INFORMATION

Museum Resource Centre Network visit

Representatives from the network visited the Quilpie Shire in September. This program is delivered under Queensland Museum. The Queensland Museum is the custodian of the state's natural and cultural heritage, they are responsible for several museums in Queensland, including Queensland Museum in Brisbane and the Cobb & Co Museum in Toowoomba. They also provide the Regional Services Program – Museum Resource Centre Network, this service provides professional and community support for collections and museums across the state.

The visit included Eromanga, including the Eromanga Natural History Museum, Quilpie and Adavale. This was an opportunity to share our story and the existing spaces in the Shire. They also had a short skill session with staff to answer some questions about conservation of objects and layout of displays.

A proposal is currently in discussions to gain assistance from specialised museum curators to assist in the development of Quilpie Shire's local history museum and also providing skill development in object storage and conservation techniques. This allows for skills to be left in the community for the benefit of future exhibitions and collection management.

The network will also develop a proposal for consideration of a museum plan that will assist in future development of the Visitor Information Centre site to improve links between existing spaces through flow of visitors throughout the site, this would also include the new night show experience.

SWRED Prospectus project

This project is a fully funded through the Queensland Government's Remote Area Boards Program. The project will develop a regional prospectus and six individual prospectus documents for member shires. The scope of works is currently being finalised for release to tender in October 2020. Due to funding requirements the project is expected to be completed by June 2021.

This will deliver a priority action out of the Quilpie Shire Tourism and Economic Development Strategy to produce a Quilpie Shire Business Investment Insights Prospectus. The document is expected to consolidate Quilpie Shire's appeal as a location of choice for business and for residents, as well as investment. The ultimate goal is to promote Quilpie Shire as a location for Investment and employment.

Business Development Group Meeting

The first business development group meeting for the financial year was held in September. The change to breakfast resulted in a strong attendance from local businesses. It was a positive meeting, with a lot of discussion around the future of business and issues that they are experiencing at the moment. The next meeting is planned before Christmas.

Visitor Summary

This month has been exceptionally busy. The distinct difference with visitors this year is the amount of time the staff are spending with each visitor. They are keen to know everything to see and do, compared to majority of visitors in 2019 who wanted to know basic information on their way through. The numbers below clearly indicate the positive September experienced through the centre.

Financial YTD (July to September 27) indicate an increase of 103 in 2020, compared to 2019. An increase of almost 2%, through the Visitor Information Centre doors. Due to border closures 4269 of the 5718 visitors were from Queensland.

Social Media has also continued to build with an increase in followers on Instagram from 858 in July to 952 as at 27 September. A total increase in followers of over 10%. Facebook has also experienced an increase in followers by 4.98% since July 2020.

End of September is typically when the season starts to decline, however depending on weather and further opening of the borders it is anticipated October will also see an increase in visitation (there were 548 visitors to the visitor information centre in October 2019). Forward bookings in surrounding attractions have been positive.

Gallery program 2020

Our current exhibition in the Gallery is the Quilpie Show display of Children's artwork and ladies patchwork quilts. The quilts are 'People's Choice' so visitors have enjoyed voting on their favourite quilt in the display. We are looking forward to seeing who the winner is and how many people have voted.

Next exhibition we will be displaying will be the annual Combined Schools Exhibition which will be open as of Saturday 17 October.

SOCIAL MEDIA AND WEBSITE

Facebook - Visit Quilpie Shire, data as at 27.9.2020			
Page likes	September: 2170	August: 2119	Increase of 51 or 2.4%
Page followers	September: 2224	August: 2172	Increase of 52 or 2.4%
Total Posts	September: 39	August: 32	
Average Reach per posts from month	September: 667	August: 1242	Decrease of 575
Most popular post September (not paid for)	Local business post – Paulsen'		
	Reach: 3821 Shares: 25	Post clicks: 322 Comments: 5	Reactions: 266 (Likes 237)
Most popular post August (not paid for)	Quilpie is the place to be next weekend for the annual Golf Open weekend. See you there! (Video done by Pete Murray for Golf Club)		
	Reach: 7704 Shares: 32	Post clicks: 277 Comments: 18	Reactions: 131 (Likes 81)
**Average Daily Total Reach:	September: 839	August: 1275	Decrease of 436
**The number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, social information from people who interact with your Page and more. (Unique Users)			

Instagram – Visit Quilpie Shire, data as at 27.9.2020

Page Followers	September: 952	August: 912	Increase of 40 or 4.4%
Most popular post August:	QUILPIE SIGN – <i>Beautifully damp morning in Quilpie</i>		62 Likes 0 Comments
Most popular post August:	LAKE – <i>Who needs the beach when you've got water views like this right in the Quilpie Shire.</i>		70 Likes 4 Comments
Posts per month	September: 18	August: 27	Decrease of 9
Average likes per posts from month	August: 38	August: 40	Decrease of 2

Website – visitquilpieshire.com (No information available for September at time of report)

Sessions	August 2020: 2613	August 2019: unknown	July 2020: 2338
Blog posts on website	September: 3	August: 4	

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
2010	190	124	134	460	992	1265	1633	1654	1761	454	216	208	9091
2011	56	87	294	336	855	1208	1372	1881	1654	801	314	386	9244
2012	88	108	258	837	1302	1181	1895	2002	2224	771	237	167	11070
2013	174	359	408	442	1019	1498	1879	1887	1618	451	115	53	9903
2014	100	112	209	556	1513	1616	1832	1564	1912	414	139	127	10094
2015	112	73	174	843	1425	1811	2152	1820	1935	531	213	75	11164
2016	60	83	187	629	1523	2685	2421	1970	1220	529	205	69	11581
2017	97	106	207	1842	1300	2114	2348	2048	1079	445	246	88	11920
2018	67	62	240	583	1416	1622	2610	2035	1229	408	259	124	10655
2019	89	62	194	443	1130	1712	2725	1440	1450	548	241	97	10131
2020	8	42	53	0	0	446	1688	2065	1965				6267

QLD VISITORS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
2013	25	78	134	170	356	385	354	338	468	90	13	10	2421
2014	12	18	31	192	410	282	397	314	344	119	18	13	2150
2015	18	11	53	192	315	288	265	222	339	136	22	0	1861
2016	16	13	28	164	275	258	284	269	142	69	24	6	1548
2017	2	0	34	185	138	182	178	145	202	23	9	3	1101
2018	6	8	33	107	210	155	172	66	70	44	26	2	899
2019	2	5	3	196	479	530	943	480	614	234	52	35	3573
2020	5	23	39	0	0	419	1189	1518	1562				4713

Operational Status Report

Workplace Health and Safety

4.3 (10/20) – Workplace Health and Safety Manager Operational Status Report

Author: Mike Castles

IX 201233

The following data is for the month of August 2020.

WORKPLACE HEALTH & SAFETY

QAP's WHS Management Plan reviewed updated.

iAuditor added additional templates for supervisors use

Hazard Register Review

Test n Tag Completed

Annual First Aid Kit Inspection almost completed

Workshop procedure review

QUARTERLY ACTION PLANS (QAP'S)

QAP's – completed

KEY PERFORMANCE INDICATORS (KPI'S)

Toolbox Talks – August

Crew	Completion Rate
Concrete	100%
Construction 1	100%
Construction 2	100%
Town Services	100%
Plumbers	100%
Workshop	100%

Take 5's – August

Group	Completion Rate
Governance	74%
Corporate, Community	59%
Financial Services	50%
Engineering & Technical Services	92%
Concrete	85%
Construction	92%
Sewerage & Water	33%
Town Services	70%
Workshop	65%

Incident Reporting - August

WHS Incidents	#
Personal Injury Reports:	0
Damage Reports:	1
Hazard Reports	0

Non Conformance

WHS	TMR Signage	TMR RMPC	TMR Construction
0	0	0	0

Workplace Rehabilitation 2019-20

Lost Time Injuries (LTI's)	August	Year to Date	# Claims Finalised
2020/21 Financial Year	0	0	0
Total Days Lost	0	0	0

WHS Training

Nil

DAMP Testing	Number Tested			
August	Results	Staff	Other	Total
DAMP Testing	N	8		0

QUALITY ASSURANCE

RMPC ongoing.

Adavale Road upgrade Quality Documents

Environmental & Cultural Heritage Training

STATE EMERGENCY SERVICE

Active Members	Activations	Activation Attendance	Combined Activation Hours	Combined Activity/Training Hours
16	Nil	0	122	45.5

Equipment Maintenance

REHABILITATION AND RETURN TO WORK

Financial Year 2020-21

0 LTI (Lost Time Injuries) 0 Days Lost

OYTD (year to date) 0 Days Lost

AERODROME SAFETY MANAGEMENT SYSTEM

Nil

INJURY INCIDENT REPORTS 2020

*Reported Incidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total				
Total Incidents Reported	0	0	0	0	0	0	2	0	0	0	0	0	0				
LTI Performance	July	August	Sept.	October	Nov.	Dec.	January	Feb.	April	April	May	June	Total				
Lost Time Injury (LTI)	0	0	0	0	1	0	2	0	0	0	0	0	0				
Days Lost	0	0	0	0	2	0	24	0	0	0	0	0	0				
Reportable Injury WHSQ	0	0	0	0	0	0	0	0	0	0	0	0	0				
*Duration Rate	0	0	0	0	0	0	0	0	0	0			4.51				
**Frequency Rate	0	0	0	0	0	0	0	0	0	0							
	2020	2019	2018	2017	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	2006-07	2005-06	2004-05
Number of Claims	3	1	2	1	1	4	4	3	3	5	2	1	2	2	1	2	4
Actual Lost Time Injuries	3	1	2	0	1	4	2	2	2	4							
Target (10% Reduction) Lost Time Injuries		0.9	1.8	3.24	3.6	1.80	1.80	1.80	3.6								
Yearly LTI's (Days Lost)	26	40	1	0	7	126	41	89	123	27	29	76	2	0	13	10	43
Target (10% Reduction) Days Lost		36	6.3	102.06	113.40	36.90	77.40	110.70	24.30	28.71							
	2020	2019	2018	*2017	2015-16	2014-15	2013-14	2012-13	2011-12	Scheme Average Rate 2019			Member Group Average Rate 2019				
LTI Frequency Rate	26.63	8.08	8.14	8.94	32.80	16.52	16.03	25.77	35.78	3.42			3.54				
Target (10% Reduction) LTI Frequency Rate	23.967	7.272	7.38	29.52	14.866	14.427	23.193	32.202									
Duration Rate	8.67	40.00	1.00	7.00	31.50	20.50	44.50	41.00	6.75	29.55			30.96				
Target (10% Reduction) Duration Rate		36.00	6.3	28.35	18.45	40.05	36.90	6.6825									
Lost Time Incident Rate	4.51	1.49	1.50	1.52	6.06	3.05	2.96	4.76	6.61	2.54			2.59				