



Ordinary Meeting of Council

MINUTES

Friday 11 September 2020

Quilpie Shire Council Boardroom
50 Broлга Steet, Quilpie Qld 4480





ORDINARY MEETING OF COUNCIL

Friday 11 September 2020
Quilpie Shire Council Boardroom

MINUTES

1 OPENING OF MEETING

The Mayor declared the meeting open at 9.17am.

2 PRESENT

Cr Stuart Mackenzie (Mayor)

Cr Jenny Hewson (Deputy Mayor)

Cr Roger Volz

Cr Bruce Paulsen

Cr Lyn Barnes

Mr Dave Burges (Chief Executive Officer)

Mr Tim Rose (Acting Chief Executive Officer)

In attendance: Mrs Maree Radnedge (Minutes Secretary)

3 APOLOGIES

Nil

4 CONDOLENCES

Council noted the recent passing of Marelle Lilburn and expressed their condolences to her family.

5 DECLARATIONS OF INTEREST

Division 5A of the Local Government Act 2009 (the Act) requires Councillors to declare a Material Personal Interest or a Conflict of Interest should either apply regarding a matter that is before a Council meeting (refer Sections 175C and 175E of the Act). The Declaration should be made at the commencement of the meeting and prior to the matter being considered and voted upon by Council.

MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared he has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in Item 14.1: Request for Assistance - Eromanga Natural History Museum.

Cr Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum and Cr Mackenzie's wife is the Collections Manager of the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of the matter.

Cr Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matter is discussed.

MATERIAL PERSONAL INTEREST DECLARED

Cr Barnes declared she has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in Item 18.5: CEO Farewell Gift.

Cr Barnes is the Owner and Artist of Lyn Barnes Art Gallery and she stands to gain a financial benefit depending on the outcome of Council's consideration of the matter.

Cr Barnes advised that in accordance with legislative requirements she will leave the meeting while the matters are discussed.

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 (09/20) – Ordinary Meeting of Quilpie Shire Council held Friday 14 August 2020

Minutes of the Ordinary Meeting of Quilpie Shire Council held in the Council Boardroom, 50 Broлга Street Quilpie on Friday, 14 August 2020.

Resolution No: (01-09-20)

Moved by: Cr Jenny Hewson

Seconded by: Cr Lyn Barnes

That the minutes of the Ordinary Meeting of Quilpie Shire Council held on Friday, 14 August 2020 are taken as read and confirmed as an accurate record of proceedings.

5/0

7 ITEMS FROM PREVIOUS MEETINGS

7.1 (09/20) – Tender for Winning and Screening of Gravel for Flood Damage Repair Works

Council is carrying out flood damage repair works on Council's road network as part of the Disaster Recovery Funding Arrangement (DRFA) program approved by the Queensland Reconstruction Authority. Quotations were called via Vendor Panel for the screening of gravel at various locations.

Resolution No: (02-09-20)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council accepts the quotations for the screening of gravel for flood damage repair works as follows:

- RFQ 19 2021 APV Contracting
- RFQ 20 2021 APV Contracting

5/0

7.2 (09/20) – Tender for Flood Damage Repair Works – 2020 Package A – T01 20-21

Council is carrying out flood damage repair works on Council's road network as part of the Disaster Recovery Funding Arrangement (DRFA) program approved by the Queensland Reconstruction Authority. Tenders were called via Vendor Panel for the reconstruction of several areas as specified on the tender documents at various locations.

Resolution No: (03-09-20)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council awards tender RFT T01 20-21 Package A 2020 Flood Restoration Works (Tobermory Road (11), Ingeberry Road (12) and Muliana Road) to SL & SA Travers for a total cost of \$1,634,860.77 including GST.

5/0

8 MAYORAL REPORT

The Mayor and Councillors provided brief updates on activities they have undertaken since the August Ordinary Meeting of Council.

Cr Stuart Mackenzie attended various meetings including an Outback Queensland Tourism Association (OQTA) meeting, South West Queensland Regional Organisation of Councils (SWQROC) meeting and two Regional Development Australia meetings via teleconference.

Cr Stuart Mackenzie and Cr Hewson attended a Community Advisory Network (CAN) meeting.

Cr Mackenzie and CEO, Dave Burges attended a meeting with Robert Prestipino regarding the Quilpie Wellspring project.

Cr Mackenzie had discussions with Kevin Phillips of the Qld Opal Miners Association Inc regarding the television awareness campaign and promotion that Council recently supported under the Community Assistance Program.

Crs Mackenzie and Volz attended a Telstra Teams meeting.

9 COUNCILLOR PORTFOLIO REPORTS

All Councillors attended various Council workshops during the month including an Elected Member Update by the Local Government Association of Queensland (LGAQ) and a breakfast/meeting of the Business Development Group.

Crs Hewson, Paulsen and Barnes attended a consultation meeting with the residents of Gyrica Gardens regarding the community centre.

Cr Bruce Paulsen held discussions with Arthur Eustace-Earle of the Queensland Rugby League regarding the 2021 Intrust Super Cup in addition to having a conversation with Bernard Mead of the Townsville Sunrise Rotary Club regarding the deferred delivery of the Red Socks Initiative in October.

In addition to the abovementioned attendances, Cr Lyn Barnes held discussions with Robyn Mackenzie of the Outback Gondwana foundation regarding the status of the State Government's Growing Tourism Infrastructure Fund, the status of design and construction of Eromanga Natural History Museum (ENHM) carpark and housing in Eromanga.

Cr Barnes contacted the office of the Hon. Keith Pitt MP, Minister for Resources, Water and Northern Australia regarding proposed mineral survey by Geosciences Australia.

Councillor Barnes also held a discussion with the Toompine Hotel regarding their plans for the future.

10 STATUS REPORTS

10.1 (09/20) – Engineering Services Status Reports

Noted.

10.2 (09/20) – Corporate and Community Services Status Reports

Noted.

10.3 (09/20) – Financial Services Status Reports

Noted.

10.4 (09/20) – Governance Status Reports

Noted.

11 ENGINEERING SERVICES

No reports.

12 CORPORATE AND COMMUNITY SERVICES

No reports.

13 FINANCE

13.1 (09/20) – Financial Services Report for Month Ending 31 August 2020

The Finance report for the period ending 31 August 2020 was presented to Council for consideration.

Resolution No: (04-09-20)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council receives the Finance Report for the period ending 31 August 2020 as presented in Item 13.1 of the accompanying Agenda.

5/0

14 GOVERNANCE

ATTENDANCE

Council's Governance Support Officer, Ms Dominique Wells attended the meeting at 10.14am.

MATERIAL PERSONAL INTEREST DECLARED

Cr Mackenzie declared he has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in the following item.

Cr Mackenzie is Chair of the Outback Gondwana Foundation which operates the Eromanga Natural History Museum and Cr Mackenzie's wife is the Collections Manager of the Eromanga Natural History Museum. The Eromanga Natural History Museum stands to gain a financial benefit depending on the outcome of Council's consideration of the matter.

Cr Mackenzie advised that in accordance with legislative requirements he will leave the meeting while the matters are discussed and voted on.

ATTENDANCE

Cr Mackenzie retired from the meeting at 10.14am and Cr Hewson assumed the role of Chair.

14.1 (09/20) – Request for Assistance – Eromanga Natural History Museum

By email of 17 August 2020, the Eromanga Natural History Museum (ENHM) is requesting assistance from Council to fund the preparation of the ENHM Landscape Masterplan.

Resolution No: (05-09-20)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Roger Volz

That Council approve the request for assistance to the value of \$10,000 excluding GST from the Eromanga Natural History Museum for the preparation of a Landscape Masterplan for the site.

4/0

ATTENDANCE

Cr Mackenzie returned to the meeting at 10.16am and resumed the role of Chair.

14.2 (09/20) – Delegations Register

Section 257 of the Local Government Act 2009 (the Act) provides for a local government to delegate a power under the Act or another Act to the Chief Executive Officer. A range of other legislative instruments also make provision for delegations.

Resolution No: (06-09-20)

Moved by: Cr Roger Volz

Seconded by: Cr Lyn Barnes

That pursuant to section 257 of the Local Government Act 2009, the powers referred to in the document titled "Register of Delegations – Council to CEO" are adopted in accordance with the proposed amendments as presented in Item 14.2 of the accompanying Agenda.

5/0

14.3 (09/20) – Application for Mining Claim No 300291

By lodgment on 08 April 2020, Council have been provided details of a mining claim and have the opportunity to object to the application for the claim until 16 September 2020.

Resolution No: (07-09-20)

Moved by: Cr Jenny Hewson

Seconded by: Cr Lyn Barnes

That Council offers no objection to the Mining Claim Certificate for Mining Claim No.300291.

5/0

14.4 (09/20) – 2020 Christmas Shutdown

The relevant awards stipulate that Council must provide staff with at least 90 days' notice of a shutdown period.

Traditionally, the Council administration Office (including Library and VIC) closes down for a period between Christmas and New Year.

The Engineering Services Department generally close down for a period from a week prior to Christmas to the second week in January. Some staff continue to work over this period to ensure essential services are maintained.

Resolution No: (08-09-20)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Roger Volz

That Council's Executive, Corporate and Community Services close for the Christmas period on Wednesday 23 December 2020 and resume on Monday 11 January 2021 and Engineering Services close for the Christmas period from Friday 18 December 2020 and resume on Monday 04 January 2021.

5/0

14.5 (09/20) – Naming of Road, Cheepie

Mr Kim Rose applied to Council several months ago to name / rename the road leading to "the secco" in recognition of Robert Jenkins.

By letter dated 31 August 2020, Mr Rose has now reapplied to rename part of the Cheepie Access Road to Jenkins Road.

Resolution No: (09-09-20)

Moved by: Cr Jenny Hewson

Seconded by: Cr Lyn Barnes

That Council does not agree to rename part or all of the Cheepie Access Road to Jenkins Road.

5/0

14.6 (09/20) – Tender T04 20 21 Buildings and Structures Condition Assessment

Council has called tenders to engage an experienced consultancy team to perform Building and Structures Asset Condition Assessments for all building and structures assets currently owned and maintained by Council. This project is part of the broader SWRRTG driven regional asset management improvement strategy.

Resolution No: (10-09-20)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Roger Volz

That Council accepts the tender under T04 20 21 Buildings and Structures Condition Assessment from Assetic for a total price of \$75,900.00 excluding GST.

5/0

14.7 (09/20) – Transport Services Asset Management Plan

It is a requirement under s167 of the Local Government Regulation 2012 that a local government must prepare and adopt a long-term asset management plan.

Council was presented with an updated Transport Services Asset Management Plan that reflects improvements in data, the most recent financial valuation data and the recently received Asset Management Review and Asset Management Strategy.

Resolution No: (11-09-20)

Moved by: Cr Jenny Hewson

Seconded by: Cr Lyn Barnes

That Council adopt the updated Transport Services Asset Management Plan as presented in Item 14.7 of the accompanying Agenda.

5/0

14.8 (09/20) – Review of Various Policies

Council undertakes regular reviews of all relevant policies. In accordance with Council's Review Schedule, the following policies are due to be reviewed:

- F.07 Fraud and Corruption Control Policy
- F.09 Private Works Policy
- F.12 Related Parties Disclosure Policy
- G.12 Personal Information Privacy Policy
- G.13 Website & Social Media Policy
- G.14 Student Cadetship Policy
- G.15 Community Engagement Policy

Resolution No: (12-09-20)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Lyn Barnes

That Council review the following policies and note that no changes are necessary:

1. F.07 Fraud and Corruption Control Policy
2. F.09 Private Works Policy
3. F.12 Related Parties Disclosure Policy
4. G.12 Personal Information Privacy Policy
5. G.13 Website & Social Media Policy
6. G.14 Student Cadetship Policy
7. G.15 Community Engagement Policy

5/0

15 CONFIDENTIAL ITEMS

Nil

16 LATE CONFIDENTIAL ITEMS

Resolution No: (13-09-20)

Moved by: Cr Roger Volz

Seconded by: Cr Bruce Paulsen

That Council enters into closed session under s275 of the Local Government Regulation 2012 at 11.10am to discuss the following matters:

- Offer to Purchase House and Land.

5/0

Resolution No: (14-09-20)

Moved by: Cr Lyn Barnes

Seconded by: Cr Roger Volz

That Council moves out of closed session and resumes the Ordinary Meeting at 11.15am.

5/0

16.1 (09/20) – Offer to Purchase House and Land

Council has received an offer to purchase House and Land located in Quilpie. In order to be able to accept an offer for purchase of the house and land, Council would be required to apply for Ministerial Exemption under Chapter 6, Part 3, Division 4, Section 236 (1) (f) of the Local Government Regulation 2012.

Resolution No: (15-09-20)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That Council agrees to negotiate the offer to purchase the house and land package; and

That Council apply for Ministerial Exemption under Chapter 6, Part 3, Division 4, Section 236 (1) (f) of the Local Government Regulation 2012 for the sale of the property.

5/0

17 LATE ITEMS

ATTENDANCE

Works Coordinator, Mr Brian Weeks and Proterra Project Manager, Mr Cameron Mocke attended the meeting at 11.17am.

17.1 (09/20) – Exclusion Fence Subsidy Scheme (#4)

Council has allocated \$250,000 in the 2020/21 budget for another exclusion fence subsidy scheme (scheme 4). Rural property owners were contacted by letter dated 03 August 2020 advising of the scheme and including relevant information and an application form. Reminders were also placed in the August community newsletter.

Applications closed on Friday 28 August 2020 and a total of thirteen (13) applications were received with two of those providing two alternatives.

Resolution No: (16-09-20)

Moved by: Cr Jenny Hewson

Seconded by: Cr Lyn Barnes

That Council approve the following applications under the Exclusion Fence Subsidy Scheme (#4):

Property	Length	Subsidy Amount
<i>Maybe (southern and eastern boundaries)</i>	24.2	\$60,500
<i>Nickavilla (eastern boundary)</i>	18	\$45,000
<i>Moondilla</i>	8	\$20,000
<i>Milroy / Arawee</i>	22.7	\$56,750
<i>Congie</i>	27	\$67,500
<i>Regleigh (option 2)</i>	11.5	\$28,750
	111.4	\$278,500

5/0

17.2 (09/20) – Tender for Flood Damage Repair Works – 2020 Package B – T07 20-21

Council is carrying out flood damage repair works on Council's road network as part of the Disaster Recovery Funding Arrangement (DRFA) program approved by the Queensland Reconstruction Authority.

Tenders were called via Vendor Panel for the restoration works on Big Creek, Duck Creek, Wareo and Boran Roads.

Resolution No: (17-09-20)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council award Tender RFT T07 20-21 Package B 2020 Flood Restoration Works (Big Creek, Duck Creek, Wareo and Boran Roads) to APV Contracting for a total cost of \$1,586,620.65 including GST.

5/0

17.3 (09/20) – Tender for Flood Damage Repair Works – 2020 Package C – T08 20-21

Council is carrying out flood damage repair works on Council's road network as part of the Disaster Recovery Funding Arrangement (DRFA) program approved by the Queensland Reconstruction Authority.

Tenders were called via Vendor Panel for the restoration works on the Napoleon and Old Charleville Roads.

Resolution No: (18-09-20)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That Council award Tender RFT T08 20-21 Package C 2020 Flood Restoration Works (Napoleon and Old Charleville Roads) to Adavale Plant Hire for a total cost of \$1,214,711.60 including GST.

5/0

17.4 (09/20) – Tender for Flood Damage Repair Works – 2020 Package D – T09 20-21

Council is carrying out flood damage repair works on Council's road network as part of the Disaster Recovery Funding Arrangement (DRFA) program approved by the Queensland Reconstruction Authority.

Tenders were called via Vendor Panel for the restoration works on the Coonaberry Creek and Belombre Roads.

Stabilisation works are also required on the Coonaberry Creek and Belombre roads with these works to be funded by Council. It would be best value for Council to undertake these works concurrently with the flood damage package D restoration works.

Resolution No: (19-09-20)

Moved by: Cr Roger Volz

Seconded by: Cr Bruce Paulsen

That Council award Tender RFT T09 20-21 Package D 2020 Flood Restoration Works (Coonaberry Creek and Belombre Roads) to APV Contracting for a total cost of \$328,499.69 including GST; and

That Council award stabilisation works to be funded by Council to APV Contracting for a total cost of \$32,100.00 including GST.

5/0

17.5 (09/20) – Request for Assistance – Quilpie Motorcyclist Association Limited

A Community Assistance Grant Application has been received from the Quilpie Motorcyclist Association requesting \$2,500 financial assistance and in-kind assistance, including supply of wheelie bins, tents, chairs, generator, witches hats and rubbish collection for their annual motorbike sports weekend being held on 26 and 27 September 2020.

Resolution No: (20-09-20)

Moved by: Cr Bruce Paulsen

Seconded by: Cr Jenny Hewson

That Council approves the request received from the Quilpie Motorcyclist Association for financial and in-kind assistance as detailed below for their annual motor sports event to be held on 26 & 27 September 2020:

- Financial Assistance: \$2,500
- In-Kind Assistance:
 - Up to 20 wheelie bins including a rubbish run Saturday afternoon
 - Supply of Tents only
 - 100 Chairs
 - Large generator
 - Witches hats

5/0

17.6 (09/20) – Tender for Flood Damage Repair Works – 2020 Package E – T10 20-21

Council is carrying out flood damage repair works on Council's road network as part of the Disaster Recovery Funding Arrangement (DRFA) program approved by the Queensland Reconstruction Authority.

Tenders were called via Vendor Panel for the restoration works on the Congie, Cooma, Corowa, Raymore and Telephone Bore Roads.

Resolution No: (21-09-20)

Moved by: Cr Lyn Barnes

Seconded by: Cr Jenny Hewson

That Council award Tender RFT T10 20-21 Package E 2020 Flood Restoration Works (Congie, Cooma, Corowa, Raymore and Telephone Bore Roads) to SL and SA Travers for a total cost of \$1,213,402.89 including GST.

4/1

ATTENDANCE

Works Coordinator, Mr Brian Weeks and Proterra Project Manager, Mr Cameron Mocke left the meeting at 11.47am.

18 GENERAL BUSINESS

Councillors were invited to raise any matters they wished to discuss.

18.1 (09/20) – Naming of Road

Council has received a complaint regarding the incorrect spelling of Ambathala Road, currently spelt Ambathella Road. The complainant requests that the spelling be corrected to maintain consistency with the Ambathala creek and property.

Resolution No: (22-09-20)

Moved by: Cr Roger Volz

Seconded by: Cr Bruce Paulsen

That Council undertake all necessary processes to officially amend the spelling of the Road from 'Ambathella Road' to 'Ambathala Road' for the purpose of maintaining consistency with the Ambathala Creek and property.

5/0

18.2 (09/20) – Inland Queensland Road Action Project (IQ-RAP)

The Inland Queensland Roads Action Project (IQ-RAP) is a regional economic development initiative and Council has been invited to contribute funds in accordance with the 2020-2021 Partnership Proposal.

Resolution No: (23-09-20)

Moved by: Cr Roger Volz

Seconded by: Cr Lyn Barnes

That Council does not contribute to the funding requested from North Queensland Regional Development Association (NQRDA) as the Secretary of Inland Queensland Road Action Project.

5/0

18.3 (09/20) – South West Queensland Water Group

The formation of a South West Queensland Water Group is an initiative of the South West Queensland Regional Organisation of Councils (SWQROC) whereby a Water Group be established as a Committee of the SWQROC to work together on all water and sewerage issues that are relevant across the Shires. The establishment of the South West Queensland Water Group may present opportunities for funding of water and sewerage projects in the future.

Resolution No: (24-09-20)

Moved by: Cr Lyn Barnes

Seconded by: Cr Jenny Hewson

That Council support the formation of a South West Queensland Water Group to form a regional water and sewerage alliance.

5/0

Other items discussed include:

- Future of the Old Fire Brigade Shed in Brolga Street
- Bulloo Park Racetrack
- Housing
- Weighbridge
- Sommerfield Road sign post

18.4 (09/20) – Warri Gate Road

The Warri Gate Road is a link road in the Bulloo Shire that connects South West Queensland to New South Wales. The Bulloo Shire Council and South West Regional Economic Development (SWRED) have identified the sealing of the Warri Gate Road as a priority and have been lobbying governments to fund the sealing of the gravel section. Once sealed, the road will be a major transport freight route from Sydney/Melbourne/Adelaide to northern Queensland and the Northern Territory.

Resolution No: (25-09-20)

Moved by: Cr Roger Volz

Seconded by: Cr Jenny Hewson

That Council write a letter of support to Bulloo Shire Council for the upgrade of the Warri Gate Road.

5/0

MATERIAL PERSONAL INTEREST DECLARED

Cr Barnes declared she has a material personal interest (as defined by section 175B of the *Local Government Act 2009*) in the following item.

Cr Barnes is the Owner and Artist of Lyn Barnes Art Gallery and she stands to gain a financial benefit depending on the outcome of Council's consideration of the matter.

Cr Barnes advised that in accordance with legislative requirements she will leave the meeting while the matters are discussed and voted on.

ATTENDANCE

Cr Barnes left the meeting at 1.31pm.

18.5 (09/20) – CEO Farewell Gift

Council's Chief Executive Officer, Mr Dave Burges has resigned from his position of CEO with Council after 9 years of employment and as such, Mr Burges and his wife will be relocating outside of the Quilpie Shire.

Resolution No: (26-09-20)

Moved by: Cr Jenny Hewson

Seconded by: Cr Roger Volz

That Council purchase a painting up to the amount of \$2,500 from Lyn Barnes Art Gallery as a farewell gift to the CEO, Mr Dave Burges and his wife on behalf of the Quilpie Shire community.

4/0

ATTENDANCE

Cr Barnes returned to the meeting at 1.33pm.

19 MEETING DATES

The next Ordinary Meeting of Quilpie Shire Council will take place on Friday 09 October 2020 in the Quilpie Shire Council Boardroom commencing at 9.30am.

There being no further business Cr Mackenzie declared the meeting closed at 1.33pm.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held on the Friday, 11 September 2020.

Submitted to the Ordinary Meeting of Council held on Friday, 9 October 2020.

Cr Stuart Mackenzie

Date

Mayor of Quilpie Shire Council