



SPECIAL MEETING AGENDA

Friday 10 July 2020

commencing at 9:30am

Quilpie Shire Council Boardroom
50 Brolga Street Quilpie

Special Meeting of Council

3 July 2020

The Mayor and Council Members
Quilpie Shire Council
QUILPIE QLD 4480

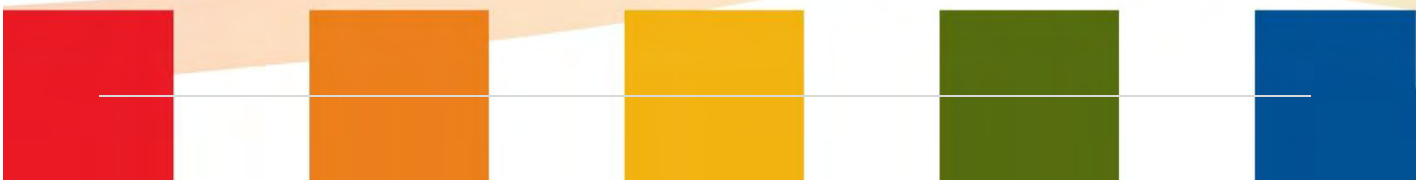
Dear Members

Notice is hereby given that a Special Meeting of Council will be held at the Council Boardroom, on Friday, 10 July 2020, commencing at **9:30am**. The purpose of the Special Meeting is for the adoption of the 2020-2021 Quilpie Shire Council budget.

The agenda for the special budget meeting is attached for your information

Yours faithfully

Dave Burges
Chief Executive Officer



Adoption of Budget 2020-2021



SPECIAL MEETING OF COUNCIL AGENDA

Friday 10 July 2020
Quilpie Shire Council Boardroom

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1 OPENING OF MEETING

2 PRESENT

3 APOLOGIES

4 2020/2021 OPERATIONAL PLAN

4.1 (07/20) – Adoption of 2020/2021 Operational Plan

IX: 195835

Author: Chief Executive Officer, Dave Burges

PURPOSE:

The purpose of this report is for Council to adopt the 2020/2021 Operational Plan.

POLICY/LEGISLATION:

Local Government Act 2009

Local Government Regulation 2012

CORPORATE PLAN:

Not applicable

RECOMMENDATION:

That Council adopt the Operational Plan for 2020/2021 as presented.

BACKGROUND:

Not applicable

DISCUSSION:

In accordance with Section 174 (1) of the *Local Government Regulation 2012*, the Quilpie Shire Council Operational Plan for the year ending 30th June 2021 has been prepared and is presented for adoption.

The draft plan was reviewed during the budget workshops held in May and June 2020.

FINANCIAL:

As detailed in Council's draft 2020/2021 budget.

CONSULTATION:

Council has undertaken a range of formal and informal consultation with the community at large and specific stakeholders during 2019/2020.

ATTACHMENTS:

Attachment A: 2020/2021 Operational Plan



QUILPIE SHIRE COUNCIL

OPERATIONAL PLAN

2020-2021



Adavale

Cheepie

Eromanga

Quilpie

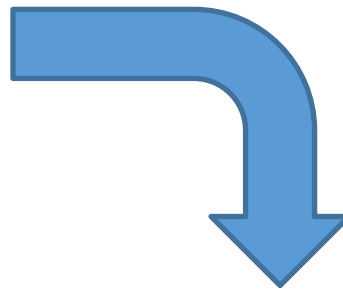
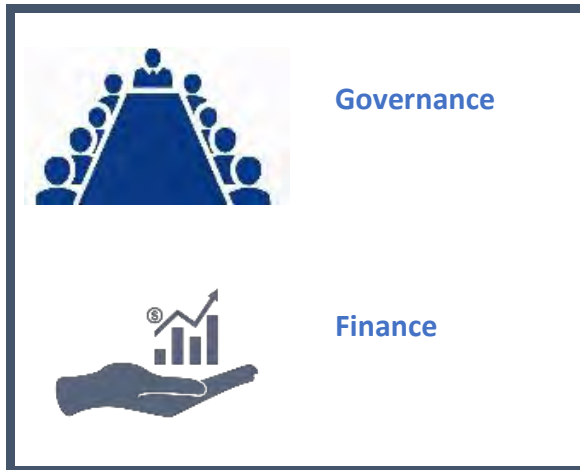
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Introduction

The Quilpie Shire Council's Operational Plan is an important element of Council's overall strategic framework. This plan links relevant operational activities proposed for the 2020/2021 financial year directly to Council's 5 year Corporate Plan and to the 2020/2021 budget.

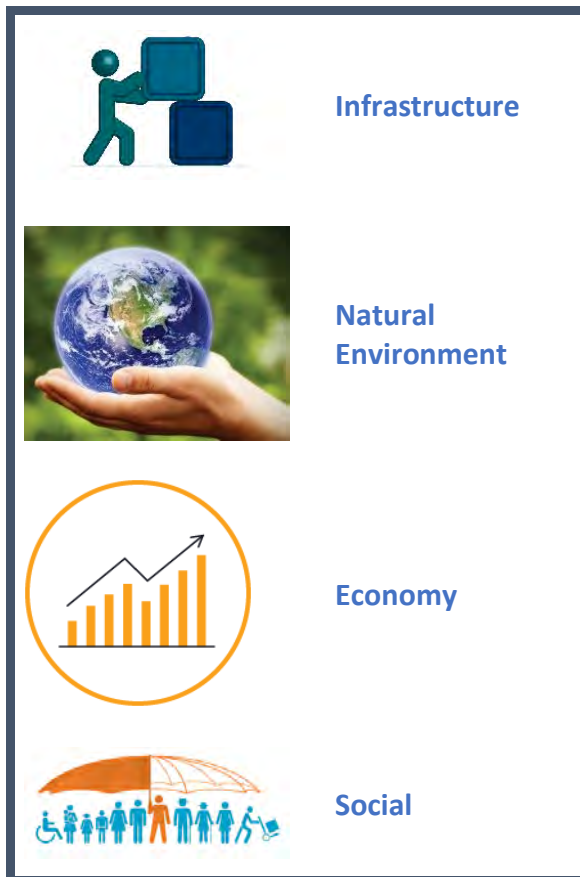
Council's Corporate Plan 2017 – 2022 identifies two foundation elements and four building blocks.

The Foundations:



The basis of all Council actions:

The Building Blocks:



About the Operational Plan

Our Operational Plan and Budget set the direction for the 2020/2021 financial year and identify how we will measure our performance. The Operational Plan is a one-year plan that details the day to day operations of council to deliver its services to the community, building and delivering on the Corporate Plan. The development of council's Operational Plan is a legislative requirement of the *Local Government Act 2009* and *Local Government Regulation 2012*. Legislation requires that the annual Operational Plan and Budget be consistent.

Council's budget outlines the financial plan to deliver the services and activities in the corporate and operational plan. The budget is also informed by the council's long-term asset management plan and the long-term financial plan which guide council's financial sustainability for the next ten years.

Council's Budget and Operational Plan have been developed consistent with the following local government principles prescribed in the *Local Government Act 2009*:

- Transparent and effective processes and decision making in the public interest;
- Ethical and legal behaviour of councillors and local government employees;
- Sustainable development and management of assets and infrastructure, and delivery of effective services;
- Good governance of, and by, local government;
- Democratic representation, social inclusion and meaningful community engagement.

Aligning the Operational Plan to the Budget

The Budget and Operational Plan are structured in line with the services and projects delivered by council.

Managing Operational Risks

The operational planning process includes management of council's strategic and operational risks. Council's commitment to risk management is outlined in the Enterprise Risk Management Policy.

In 2020/2021, council will progress the implementation of its Corporate Plan 2017/2022 and its risk management strategy.

Measuring our Performance

Regular reporting provides council with the opportunity to ensure services are delivered in a timely manner and within allocated resources. It also enables council to be more responsive to significant changes in the operating environment that can impact on organisational capacity to deliver our services. To this end this Operational Plan will be reviewed on a quarterly basis.

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1 Foundation 1: Governance



Quilpie Shire Council aspires to be recognised as a highly regarded and reputable organisation. We have an obligation to show leadership and engage with the community, operate according to the law, ensure professional and ethical standards and plan services to meet the needs of current and future generations. Good governance will allow Council to achieve these goals and build community trust and pride in our organisation.

1.1 Enhance our community communication & engagement

1.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Undertake a community satisfaction survey in 2021	Governance	01/04/20	01/06/21					
Issue community newsletters	Governance	01/07/20	30/06/21					
Maintain the corporate website and social media platforms	Governance	01/07/20	30/06/21					
Public meetings held in all townships	CEO	01/07/20	30/06/21					

1.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Increase in website hits	Governance	5%					
Increase in social media following	Governance	5%					
Community newsletters published	Governance	10					
Community meetings held	CEO	5					
“Wellspring” project updates provided to the community	Governance	5					

1.2 Enhance our customer service & service delivery practices

1.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Digitise council's cemetery records	Director Corp & Comm Services	01/07/20	30/06/21					
Review and test council's Business Continuity Plan	Director Corp & Comm Services	01/07/20	30/12/20					

1.2.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Increase in compliments from the community / businesses	Director Corp & Comm Services	5%					
Complaints against staff	Director Corp & Comm Services	0					
Administrative action complaint investigations completed within required timeframes	Director Corp & Comm Services	100%					

1.3 Provide open & accessible governance

1.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Report on the LGAQ benchmarking data annually	CEO	01/04/21	30/05/21					
Review Registers of Interest and Registers of Related Parties	Governance	01/07/20	30/06/21					
Upload full council meeting agenda document to the website 3 days minimum prior to a council meeting (with the exception of late reports)	Governance	01/07/20	30/06/21					
Keep the number of confidential reports and closed sessions to a minimum	CEO	01/07/20	30/06/21					

1.3.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
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Council unconfirmed minutes published on council's website within 5 days	Governance	100%
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1.4 Undertake regional collaboration initiatives

1.4.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Participate in regional groups including SWLGA, SWRED, SWRRTG, DD Council of Mayors, South West Hospital & Health Board, RAPAD	CEO	01/07/20	30/06/21					
Meet with State Member and Federal Member	CEO	01/07/20	30/06/21					
Seek support and advice from partnerships with Local Government Managers Australia, LGAQ, State and Federal Governments	CEO	01/07/20	30/06/21					
Provide secretariat services support to relevant South West Regional Groups	CEO	01/07/20	30/06/21					

1.4.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
SWRRTG meetings attended	CEO	3					
SWRED meetings attended	CEO	6					

1.5 Ensure our staff get home safely

1.5.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement SafePlan KPI's and report on regularly	Manager WHS	01/07/20	30/06/21					
Annual plan completed and reported on	Manager WHS	01/07/20	30/10/20					

1.5.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Compliance with LGW auditing tool	Manager WHS	>70%					
WHS advisory group meetings per annum	Manager WHS	3					
Completion of all Quarterly Action Plans (QAPs).	Manager WHS	90%					

Completion of Hazard Inspections as outlined in QAPs.	Manager WHS	90%
Completion of all Rectification Action Plan Items as outlined from their proposed completion date.	Manager WHS	90%
Completion of WHS Training.	Manager WHS	90%
Quarterly reports are provided on statistics for lost time Injury's and any Incident Trends.	Manager WHS	100%
Lost time injury claims	Manager WHS	<55% of all worker's comp claims
Reduction in injuries from the previous year.	Manager WHS	10%
Completion of all Incident Report including investigations and implementation of any identified actions	Manager WHS	100%

1.6 Engaged & productive employees

1.6.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
All People & Culture policies and procedures reviewed, updated and communicated to staff	HR Officer	01/07/20	30/06/21					
Staff survey undertaken and results communicated to staff	HR Officer	01/02/21	30/05/21					
Undertake staff training needs analysis and update the rolling training program	HR Officer	01/02/21	30/06/21					
Convene regular meetings of the staff Consultative Committee	CEO	01/07/20	30/06/21					

1.6.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Employee turnover remains stable	HR Officer	1% reduction					
Employee newsletters per annum	Governance	4					
Refresher training on key policies per annum	HR Officer	6					

Decrease in Council's overall leave liability	HR Officer	5%
New starters inducted	HR Officer	100%
Monthly team meetings held	CEO	11
Monthly team meetings held	Director Corp & Comm Services	11
Monthly team meetings held	Director Engineering Services	11
Monthly team meetings held	Manager Financial Services	11
Staff BBQs held	HR Officer	2
All of workforce meeting held	HR Officer	1

1.7 Ensure a high level of governance, accountability & compliance

1.7.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Provide elected members with training and professional development opportunities	CEO	01/07/20	30/06/21					
Maintain Council's Risk Management Register and progress risk management activities.	Governance	01/07/20	30/06/21					
Review the Corporate Plan	CEO	01/04/21	30/06/21					
Review Council policies	CEO	01/07/20	30/06/21					
Finalise the Annual Report	Governance	01/07/20	30/10/20					
Review the Delegations Register	Governance	01/07/20	30/06/21					
Undertake internal audit function	CEO	01/07/20	30/06/21					
Undertake audit committee function	CEO	01/07/20	30/06/21					
Legislative compliance system implemented and utilised	Governance	01/07/20	30/06/21					
Implement all legislative changes relating to elected members	CEO	01/07/20	30/06/21					

1.7.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Registers of Interest and Registers of Related Parties updated	Governance	Twice annually					
Audit Committee meetings held	CEO	4					
Fraud management plan reported on per annum	Governance	2					

1.8 Enhance council's asset management capability

1.8.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement an asset management improvement program	CEO	01/07/20	30/06/21					
Develop and implement a condition assessment program for all council houses and facilities	Director Corp & Comm Services	01/07/20	30/12/20					
Undertake a regional asset management improvement strategy	CEO	01/07/20	30/06/21					

1.8.2 Key performance indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
House inspections undertaken per annum	Director Corp & Comm Services	2					
Transport Services Asset Management Plan reviewed and adopted	CEO	100%					

2 Foundation 2: Finance



Quilpie Shire Council maintains a strong financial position. We have an obligation to ensure Council remains financially sustainable now and for future generations. We will undertake our financial management activities responsibly, in line with legislative requirements and strive to meet best practice performance.

2.1 Ensure our financial sustainability

2.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Review Council's Long Term Financial Plan and Long Term Financial Forecast	Manager Financial Services	01/04/21	30/05/21					
Review long term financial sustainability ratios	Manager Financial Services	01/04/21	30/05/21					

2.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Asset sustainability ratio	Manager Financial Services	>90%					
Operating surplus ratio	Manager Financial Services	0 – 10%					
Net financial liabilities ratio	Manager Financial Services	<60%					

2.2 Ensure sound financial management & reporting

2.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Provide accurate financial reporting to Council on a monthly basis	Manager Financial Services	01/07/20	30/06/21					
Budget reviews undertaken a minimum of three times per year	Manager Financial Services	01/07/20	30/06/21					
Asset registers are reviewed annually	Manager Financial Services	01/07/20	30/06/21					
Finalise the annual financial statements	Manager Financial Services	01/07/20	30/09/20					

2.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Creditors paid within 30 days	Manager Financial Services	100%					
Debtors in excess of 90 days	Manager Financial Services	5%					
Maximum rates arrears	Manager Financial Services	5%					
Finance related internal and external audit recommendations completed within defined timeframes	Manager Financial Services	90%					

3 Foundation 3: Natural Environment



Quilpie Shire Council has a local, regional and global responsibility to current and future generations to protect and enhance the quality of our environment. Preserving our natural environment will ensure that the unique biodiversity of the far southwest is maintained. In planning for the future, Council will lead by example in valuing, promoting and protecting the ecological values of the region and try to influence key environmental issues such as climate change, waste management and healthy waterways.

3.1 Assist the rural sector to prosper through effective & sustainable pest animal & weed control

3.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Yearly pest weed control plan prepared and completed	Director Corp & Comm Services	01/07/20	30/06/21					
Pest animal baiting programs undertaken	Director Corp & Comm Services	01/07/20	30/06/21					

3.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Number of properties baited under Council organised programs	Director Corp & Comm Services	60					
Amount of bait meat used	Director Corp & Comm Services	20 tonne					
Number of wild dog scalps surrendered to Council	Director Corp & Comm Services	300					
Area of weed control undertaken	Director Corp & Comm Services	1500km2					
Exclusion fence projects completed	Director Corp & Comm Services	100%					

3.2 Actively pursue regional collaboration on pest animal & weed issues

3.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Map all exclusion fencing within the Shire	Director Corp & Comm Services	01/07/20	30/06/21					

Participate in the Shire Rural Lands Officer Group	Director Corp & Comm Services	01/07/20	30/06/21					
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3.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Wild Dog Advisory Group Meetings held	Director Corp & Comm Services	3					

3.3 Manage our natural environment

3.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Annual report on the implementation of the Biosecurity Plan completed	Director Corp & Comm Services	01/04/21	30/06/21					
Review the Regional Waste Management Plan	CEO	01/07/20	30/06/21					
Promote the container exchange program for recycling	Governance	01/07/20	30/06/21					
Review the Stock Route Management Plan	Director Corp & Comm Services	01/04/21	30/06/21					
Implement an education program for use of landfill sites	Governance	01/07/20	30/06/21					

3.3.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Annual Environmental Return completed	Director Engineering Services	100%					
100% of non-conformance issues with licensing provisions for landfill are resolved by 31/12/21	Director Engineering Services	100%					
Common musters undertaken	Director Corp & Comm Services	2					
Articles in community newsletter on the environment and compliance	Governance	8					

4 Foundation 4: Built Environment



Well planned, effectively staged and delivered infrastructure is critical to support growth and to ensure transport and communications are effective and efficient. When providing infrastructure, it is critical that it is designed, operated and maintained to minimise lifecycle costs. Infrastructure should assist our communities by providing a “liveable” and safe environment. In challenging economic times, successful key partnerships and a range of funding options will be critical.

4.1 Increased emphasis & funding for maintenance & renewal of infrastructure

4.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Housing and facility inspections undertaken and report compiled	Director Corp & Comm Services	01/02/21	30/04/21					
Annual road maintenance program prepared	Director Engineering Services	01/07/20	30/08/20					
Ten year reseal program developed	Director Engineering Services	01/07/20	30/06/21					
Ten year renewal program developed for major asset classes	CEO	01/07/20	30/06/21					

4.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
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4.2 Achieve a high level of delivery for the annual capital works program

4.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Progress of the capital works program to be closely monitored and reported on	CEO	01/07/20	30/06/21					
Consultation across departments to be undertaken effectively	Director Corp & Comm Services Director Engineering Services	01/07/20	30/06/21					

4.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
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Capital and major operating projects within area of responsibility completed on time and within budget	CEO	90%							
Capital and major operating projects within area of responsibility completed on time and within budget	Director Corp & Comm Services	90%							
Capital and major operating projects within area of responsibility completed on time and within budget	Director Engineering Services	95%							

4.3 Identify strategic local road upgrades

4.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement relevant aspects of the SWRRTG Strategic Plan	Director Engineering Services	01/07/20	30/06/21					
Completion of all road programs funded by R2R, TIDS and TMR	Director Engineering Services	01/07/20	30/06/21					
Prepare funding submissions under the TIDS program for priority road projects and for Roads to Recovery Program	Director Engineering Services	01/07/20	30/06/21					

4.3.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
TIDS, R2R, RMPC and RPC claims made within required timeframes	Director Engineering Services	100%					
Quality Assurance program maintained	Director Engineering Services	100%					
SWRRTG Technical Committee meetings attended	Director Engineering Services	5					

4.4 Sustainable planning & development & compliance

4.4.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Conduct a public awareness campaign for building approvals and compliance	Governance	01/07/20	30/06/21					
Maintain the Quilpie aerodrome ensuring audits are undertaken and all audit issues are actioned	Director Engineering Services	01/07/20	30/06/21					

EHO inspections undertaken bi-annually	CEO	01/07/20	30/06/21
Maintain / collect information required to meet Council's obligations regarding Environmentally Relevant Activities and associated annuals returns / reporting	Director Engineering Services	01/07/20	30/06/21

4.4.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Annual Building Return completed	CEO	100%					
Enforcement of swimming pool legislation	WHS	100%					
Development applications processed within statutory timeframes	CEO	100%					
Articles in community newsletter about community compliance with legislated requirements	Governance	5					
2 x Airport management committee meeting held	Director Engineering Services	2					
Airport inspections completed and remedial actions completed within required timeframes	Director Engineering Services	100%					
Number of food premises that are non-compliant	BEPO	0					
Compliance with the customer service standards for urban water supplies	Director Engineering Services	90%					
Amend DWQMP once new artesian bore is connected to reticulation	Director Engineering Services						

4.5 Look to the future for sustainable solutions

4.5.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Complete Solar Installation at Quilpie Depot	Director Engineering Services	01/07/20	30/06/21					
Investigate the feasibility and options in relation to an extended Wi-Fi service	CEO	01/07/20	30/06/21					
Pursue the proposal for the national energy grid to connect SE Qld to SA through the region	CEO	01/07/20	30/06/21					

Investigate opportunities to improve digital connectivity across the Shire	CEO	01/07/20	30/06/21
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4.5.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4

5 Foundation 5: Economy



Our quality of life is dependent on a strong economic base. This economic base can only be sustained and grown by sustaining traditional businesses, supporting existing businesses and encouraging new businesses. To do this we must work together as a community to identify, promote and activate new initiatives whilst protecting those lifestyle and community traits that we value.

5.1 Work with landholders to enhance primary production

5.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Facilitate on-farm training and information sessions	Director Corp & Comm Services	01/07/20	30/06/21					
Investigate possible funding options to increase the take-up of exclusion fencing	Director Corp & Comm Services	01/07/20	30/06/21					

5.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
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5.2 Enhance the capabilities of local businesses & employment

5.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Prepare a business case for the "Wellspring" project	CEO	01/07/20	30/12/20					
Proactively engage with industry stakeholders, key institutions, SWRED, and government	CEO	01/07/20	30/06/21					
Run a social media training campaign for local businesses	Manager Tourism	01/07/20	30/06/21					
Facilitate access to information from Government for Small Business								
Undertake a Buy Local campaign	Governance	01/10/20	31/01/21					

5.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Business Development Group meetings	CEO	3					

5.3 Enhance the focus on tourism & develop key tourism & economic development projects

5.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement Outback Golf Masters and Bash Break on Brolga event in 2021.	Manager Tourism	01/07/20	30/06/21					
Develop a Museum cultural plan of Council owned museum spaces focusing on management and increasing visitor engagement	Manager Tourism	01/07/20	30/06/21					
Develop new ½ - 3day itineraries for Quilpie Shire	Manager Tourism	01/07/20	30/03/21					
Finalise Quilpie Opal Fossicking Area concept plan	Manager Tourism	01/07/20	30/08/20					
Provide marketing support, incentives and advice for the major events in the Shire	Manager Tourism	01/07/20	30/06/21					
Participate actively in Natural Sciences Loop, The Dowling Track and Qld Southern Outback initiatives	Manager Tourism	01/07/20	30/06/21					
Regular posts to Facebook and Instagram	Manager Tourism	01/07/20	30/06/21					
Update ATDW for events	Manager Tourism	01/07/20	30/06/21					
Maintain VIC accreditation	Manager Tourism	01/07/20	30/06/21					

5.3.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Attendance at caravan / camping shows	Manager Tourism	2					
Implementation of new itineraries for Quilpie Shire	Manager Tourism	3					
Increase in website hits	Manager Tourism	5%					
Increase in social media following	Manager Tourism	5%					
Increase in visitor numbers to the Visitor Information Centre	Manager Tourism	5%					

Increase in visitation to Hell Hole Gorge National Park	Manager Tourism	5%
Commence implementation of the Quilpie Shire Economic Development & Tourism Strategy	Manager Tourism	30%
Source funding to implement the plan for the Quilpie Opal Fossicking Area	Manager Tourism	1
Increase overall management and engagement at Museums	Manager Tourism	5%

6 Foundation 6: Social



Our communities have a long and proud history. Changing times and often harsh conditions have necessitated a deep resilience. To continue to thrive, our communities need to be cohesive and strong, our people supportive and engaged, our towns attractive and liveable.

6.1 Enhance sporting, recreational & cultural facilities & activities

6.1.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Secure RADF funding, provide annual reports and coordinate the RADF program	Director Corp & Comm Services	01/07/20	30/06/21					
Cultural activities / initiatives implemented and/or supported	Director Corp & Comm Services	01/07/20	30/06/21					
Collect and collate oral histories of elderly residents	Director Corp & Comm Services	01/07/20	30/06/21					
Organise, host or assist in delivering the Annual Community Events Program	Director Corp & Comm Services	01/07/20	30/06/21					

6.1.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Issue regular Seniors newsletters	Director Corp & Comm Services	8					
Oral histories collected and collated	Director Corp & Comm Services	12					
RADF acquittals completed	Director Corp & Comm Services	100%					
RADF funds distributed	Director Corp & Comm Services	100%					

6.2 Ensure our towns are excellent places to live & work

6.2.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Participate in the Community Advisory Network and the Quilpie Interagency Group	Director Corp & Comm Services	01/07/20	30/06/21					

Provide Centrelink services	Director Corp & Comm Services	01/07/20	30/06/21
Undertake annual clean-up in all towns including car bodies	Director Engineering Services	01/02/21	30/04/21
Manage community grants / requests for assistance	Director Corp & Comm Services	01/07/20	30/06/21
Complete the Brolga Street streetscape project	Director Engineering Services	01/07/20	30/03/21
Implement and monitor the Community Health Officer role	Director Corp & Comm Services	01/07/20	30/06/21
Provide a seniors program	Director Corp & Comm Services	01/07/20	30/06/21

6.2.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
Artour shows held	Director Corp & Comm Services	2					
Community events supported / organised	Director Corp & Comm Services	5					

6.3 Engage with our youth

6.3.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Implement the youth program including Youth Club, craft and Robotics Club	Director Corp & Comm Services	01/07/20	30/06/21					
Investigate the feasibility of delivering a youth holiday camp	Director Corp & Comm Services	01/07/20	30/06/21					
Support local schools, kindy and the "Activate Support Group" in developing suitable programs and activities	Director Corp & Comm Services	01/07/20	30/06/21					

6.3.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4

6.4 Disaster management preparedness

6.4.1 Milestone

Action	Responsible Person	Start Date	End Date	Status	Result Q1	Result Q2	Result Q3	Result Q4
Review and update the Local Disaster Management Plan	Director Corp & Comm Services	01/07/20	30/12/20					
Implement a flood warning system	Director Engineering Services	01/10/20	30/09/20					
Complete the annual LDMG review	Director Corp & Comm Services	01/07/20	30/12/20					

6.4.2 Key performance Indicator

Indicator	Responsible Person	Target	Status	Result Q1	Result Q2	Result Q3	Result Q4
LDMG meetings held	Director Corp & Comm Services	2					
Disaster management exercise undertaken	Director Corp & Comm Services	1					

5 ADOPTION OF BUDGET

5.1 (07/20) – Adoption of the 2020/2021 Budget

IX: 195835

Author: Chief Executive Officer, Dave Burges

PURPOSE:

The purpose of this report is for Council to adopt the 2020/2021 budget.

POLICY/LEGISLATION:

Local Government Act 2009

Local Government Regulation 2012

CORPORATE PLAN:

Not applicable

RECOMMENDATION:

DIFFERENTIAL GENERAL RATES

That Council:

(a) Pursuant to section 81 of the Local Government Regulation 2012, the categories in to which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, the method by which land is to be identified and included in its appropriate category is as follows:

Column 1 - Category <i>(section 81)</i>	Column 2 - Description <i>(section 81)</i>	Column 3 – Identification <i>(sections 81(4) and 81(5))</i>
1	Town of Quilpie - Residential Land within the township of Quilpie used, or capable of being used, for residential purposes which is or can be serviced with urban infrastructure, other than land used for commercial, industrial, grazing, agriculture, petroleum, mineral or extractive industry production.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
2	Township of Eromanga Land within the township of Eromanga used, or capable of being used, for residential, commercial or industrial purposes which is or can be serviced with urban infrastructure, other than land used for grazing, agriculture, petroleum, mineral or extractive industry production.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
3	Other Rural Towns Land within the townships of Adavale, Toompine and Cheepie used, or capable of being used, for residential, commercial or industrial purposes	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>

	which is or can be serviced with urban infrastructure, other than land used for grazing, agriculture, petroleum, mineral or extractive industry production	
4	Opal Mines Land, held under the <i>Mineral Resources Act 1989</i> used for the purpose of extracting opals and other precious metals and gemstones.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
5	Other Land not included in any other category.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
6	Rural - Grazing and Agriculture Land used, or capable of being used, for rural purposes, including grazing and agriculture.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
7	Town of Quilpie - Commercial and Industrial Land used, or capable of being used in whole or part, for commercial or industrial purposes which is or can be serviced with urban infrastructure, other than land used for residential, grazing, agriculture, petroleum, mineral or extractive industry production.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
8	Rural-Pumps, bore sites and communication facilities Land used for the purposes of pumps, bore site or communication facility.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
9	Mining and Oil Production <5000ha Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area less than 5,000 hectares other than land included in category 4.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
10	Mining and Oil Production 5000-10000ha Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area between 5,000 and 10,000 hectares other than land included in category 4.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
11	Mining and Oil Production 10000-20000ha Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area between 10,000 and 20,000 hectares other than land included in category 4.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
12	Mining and Oil Production 20000-50000ha Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area between 20,000 and 50,000 hectares other than land included in	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>

	category 4.	
13	Mining and Oil Production >50000ha Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area more than 50,000 hectares other than land included in category 4.	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>
14	Oil Distillation/Refining Land used for, or in association or connection with the:- <ul style="list-style-type: none"> – distillation of crude oil or natural gas; and – storage or transport of crude oil or natural gas. 	<i>In accordance with the Department of Natural Resources and Mines "Land Use Codes"</i>

(b) Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.

(c) Pursuant to section 94 of the Local Government Act 2009 and section 80 of the Local Government Regulation 2012, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the Local Government Regulation 2012, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Column 1 - Category	Column 2 - Rate in the Dollar ¹	Column 3 - Minimum Differential General Rate²
1	1.743 cents in the dollar	\$365.00
2	5.070 cents in the dollar	\$365.00
3	71.300 cents in the dollar	\$321.00
4	43.000 cents in the dollar	\$360.00
5	109.924 cents in the dollar	\$562.00
6	2.870 cents in the dollar	\$300.00
7	1.750 cents in the dollar	\$365.00
8	37.300 cents in the dollar	\$307.00
9	291.000 cents in the dollar	\$45,778.00
10	224.500 cents in the dollar	\$107,713.00
11	88.560 cents in the dollar	\$140,027.00
12	88.560 cents in the dollar	\$150,798.00
13	88.560 cents in the dollar	\$161,569.00
14	234.4333 cents in the dollar	\$32,3140.00

¹ 0% increase in the rate in the dollar from 2018/2019

² 2% increase in the minimum rate from 2018/2019

(d) Pursuant to section 116 of the Local Government Regulation 2012, the amount of the differential general rate to be levied for the 2020/2021 financial year on the categories of land identified in Column 1 of the table below, be limited to an amount no more than an amount equal to the amount of general rate levied on that land in the previous financial year increased by the percentage identified in column 2 of the table below:

Column 1 - Category	Column 2 – Percentage Increase (i.e. “the cap”)
1	10%
2	10%
3	10%
4	10%
5	10%
6	10%
7	10%
8	10%
9	10%
10	10%
11	10%
12	10%
13	10%
14	10%

SPECIAL RATE

That Council:

(a) Pursuant to section 94 of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012, Council make and levy a special rate (to be known as the “Wild Dog Control Special Rate”) on all rateable land to which the overall plan applies to fund various wild dog control measures as follows:

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
Description of Land (Differential Rating Categories)	Cents per dollar of Rateable Value (annual)	Minimum (annual)
Category 6 Rural - Grazing and Agriculture	0.1435	\$15.00

(b) The overall plan for the Wild Dog Control Special Rate is detailed in Council’s Revenue Statement and details that in relation to the rateable land to which the special rate applies, the special rate will

fund: -

- 1. Promoting the Scheme, and providing information in relation to the control of wild dogs, to the owners of the rateable land;*
- 2. Enhanced wild dog control activities on the rateable land;*
- 3. The provision of bait meat, aeroplane hire, staff and avgas for identified wild dog control purposes;*
- 4. Tracking the existence of wild dogs on the rateable land; and*
- 5. Tracking the removal of wild dogs from the rateable land.*

(c) The special rate is for services, facilities and activities that have a special association with particular land because:

- i. The rateable land or its occupier specially benefits from the service, facility or activity funded by the special rate because wild dogs inhibit the use of the land and the provision of the service, facility or activity will assist in managing the problem from a shire wide perspective.*

SPECIAL RATE

That Council:

(a) Pursuant to section 94 of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012, Council make and levy a special rate (to be known as the "Invasive Pests Control Special Rate") on all rateable land to which the overall plan applies to fund various invasive pests control measures as follows:

<u>Column 1</u>			<u>Column 2</u>	<u>Column 3</u>
Description (Differential Categories)	of Land Rating		Cents per dollar of Rateable Value (annual)	Minimum (annual)
Category 6 Rural - Grazing and Agriculture			0.5740	\$2000.00

(b) The overall plan for the Invasive Pests Control Special Rate is detailed in Council's Revenue Statement and details that in relation to the rateable land to which the special rate applies, the special rate will fund: -

- 1. Promoting the Scheme, and providing information in relation to the control of invasive pests, to the owners of the rateable land;*
- 2. Enhanced invasive pests control activities on the rateable land;*
- 3. Tracking the existence of invasive pests on the rateable land; and*
- 4. Tracking the removal of invasive pests from the rateable land.*

(c) The special rate is for services, facilities and activities that have a special association with particular land because:

- i. The rateable land or its occupier specially benefits from the service, facility or activity funded by the special rate because various invasive pests inhibit the use of the land and the provision of the service,*

facility or activity will assist in managing the problem from a shire wide perspective.

SEWERAGE UTILITY CHARGES

That Council:

Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

\$14.50³ per unit with the number of units based on:

Description	Units⁴
Vacant Land – Infrastructure	15
Occupied Residential Land	30
For Each Extra Pedestal	5
Flat, Unit, Aged Persons Home (each)	20
Motel	20
For Each Extra Pedestal/Cistern	5
Hotel, Hotel/Motel, Club	20
For Each Extra Pedestal/Cistern	10
Fire Brigade/SES	15
Church/Residence	30
For Each Extra Pedestal/Cistern	5
Other Businesses	25
For Each Extra Pedestal/Cistern	5
Other Businesses with attached dwelling	30
School	20
For Each Extra Pedestal/Cistern	10
CWA, Cultural Society, Non Profit	20
Convent, Church, Residence	30
For Each Extra Pedestal/Cistern	5
Swimming Pool	200
JW Park Tennis/Netball Courts	300
Bulloo Park	300
Shire Office/Public Toilets	20
For Each Extra Pedestal/Cistern	10

³ 2% increase in the sewerage utility charge per unit from 2019/2020

⁴ No change to the sewerage utility units from 2019/2020

Caravan Park	300
Refinery	30
For Each Extra Pedestal/Cistern	5

WATER UTILITY CHARGES

That Council:

(a) Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

\$15.16⁵ per unit with the number of units based on:

Description	Units⁶
Vacant Land – Infrastructure	15
Occupied Residential Land	30
For Each Extra Pedestal	5
Occupied Residential Land – Cheepie	40
Flat, Unit, Aged Persons Home (each)	20
Motel	20
For Each Extra Pedestal/Cistern	5
Hotel, Hotel/Motel, Club	20
For Each Extra Pedestal/Cistern	10
Fire Brigade/SES	150
Church/Residence	30
For Each Extra Pedestal/Cistern	5
Other Businesses	25
For Each Extra Pedestal/Cistern	5
Other Businesses with attached dwelling	30
School	20
For Each Extra Pedestal/Cistern	10
CWA, Cultural Society, Non Profit	20
Convent, Church, Residence	30
For Each Extra Pedestal/Cistern	5
Railway Station Yards	100
Trucking Yards	100

⁵ 2% increase in the water utility charge per unit from 2019/2020

⁶ No change to the water utility units from 2019/2020

Swimming Pool	200
JW Park Tennis/Netball Courts	600
Bulloo Park	600
Shire Office/Public Toilets	20
For Each Extra Pedestal/Cistern	10
Median Strips	600
Wash-down Bay – Quilpie	100
Industrial Blocks	30
Rural/Residential Blocks	30
Bowling Green	100
Caravan Park	300
Refinery	450
Oil Wash down – Eromanga	120

(b) Pursuant to section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

WASTE MANAGEMENT UTILITY CHARGES

That Council:

Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, Council make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

\$28.58⁷ per unit, plus \$51.86⁸ per extra bin, with the number of units based on:

Description	Units⁹
Occupied Residential Land	20
Flat, Unit, Aged Persons Home (each)	20
Motel	20
Hotel, Hotel/Motel, Club	20
Fire Brigade/SES	20
Church/Residence	20
Other Businesses	20
Other Businesses with attached dwelling	20

⁷ 2% increase in the waste management utility charge per unit from 2019/2020

⁸ 2% increase in the waste management additional bin charge from 2019/2020

⁹ No change to the waste management utility units from 2019/2020

School	20
CWA, Cultural Society, Non Profit	20
Convent, Church, Residence	20
Railway Station Yards	20
Swimming Pool	20
JW Park Tennis/Netball Courts	20
Bulloo Park	20
Shire Office/Public Toilets	20
Caravan Park	20
Refinery	

DISCOUNT

That Council:

Pursuant to section 130 of the Local Government Regulation 2012, the differential general rates, sewerage utility charges, water utility charges and waste management utility charges made and levied for those categories of ratepayers listed in Column 1 of the table below, shall be subject to a discount of ten (10)% if paid within the discount period as identified in Column 2 of the table below provided that:

- (a) all of the aforementioned rates and charges are paid within 30 days of the date of issue of the rate notice;*
- (b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 days after the date of issue of the rate notice; and*
- (c) all other overdue rates and charges relating to the rateable assessment are paid within 30 days of the date of issue of the rate notice.*

Column 1 <i>Name of the general rating category</i>	Column 2 <i>Discount period</i>
<i>Town of Quilpie - Residential</i> <i>Township of Eromanga</i> <i>Other Rural Towns</i> <i>Opal Mines</i> <i>Other</i> <i>Town of Quilpie - Commercial and Industrial</i> <i>Mining and Oil Production <5000ha</i> <i>Mining and Oil Production 5000-10000ha</i> <i>Mining and Oil Production 10000-20000ha</i> <i>Mining and Oil Production 20000-50000ha</i>	<i>30 days from the date of the issue of the rates notice</i>

Mining and Oil Production >50000ha Oil Distillation/Refining		
Rural - Grazing and Agriculture Rural-Pumps, bore sites and communication facilities	60 days from the date of the issue of the rates notice	

INTEREST

That Council:

Pursuant to section 133 of the Local Government Regulation 2012, compound interest on daily rests at the prescribed rate for the day is to be charged on all overdue rates or charges.

LEVY AND PAYMENT

That Council:

- (a) *Pursuant to section 107 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:*
- *For the half year 1 July 2019 to 31 December 2019 in August / September 2019; and*
 - *For the half year 1 January 2020 to 30 June 2020 in February / March 2020.*
- (b) *Pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within 30 days of the date of the issue of the rate notice.*

RATES CONCESSIONS

That Council:

Pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, a rebate of the differential general rate of 50%, up to a total of \$450 per annum be granted to all ratepayers who are pensioners and who are eligible for the State Government pensioner remission.

STATEMENT OF ESTIMATED FINANCIAL POSITION

That Council:

Pursuant to section 205 of the Local Government Regulation 2012, the statement of the financial operations and financial position of the Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.

FEES AND CHARGES

That Council:

Pursuant to section 97(1) of the Local Government Act 2009, fix, for the 2020/2021 financial year, the cost recovery fees set out in the Register of Fees and Charges.

ADOPTION OF BUDGET

That Council:

Pursuant to section 107A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's Budget for the 2020/2021 financial year, incorporating:

- i. The statements of financial position;*
 - ii. The statements of cash flow;*
 - iii. The statements of income and expenditure;*
 - iv. The statements of changes in equity;*
 - v. The long-term financial forecast;*
 - vi. The revenue statement;*
 - vii. The revenue policy;*
 - viii. The relevant measures of financial sustainability; and*
 - ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget,*
- as tabled, be adopted.*

BACKGROUND:

Not applicable

DISCUSSION:

In accordance with Section 170 of the Local Government Regulation 2012, the Quilpie Shire Council Budget for 2020-2021 has been prepared and is presented for adoption.

Budget Summary

The 2020/2021 budget has been prepared in accordance with the Local Government Act 2009.

The budget gives council authority to raise \$32.94M in revenue to fund its operations and planned capital spends.

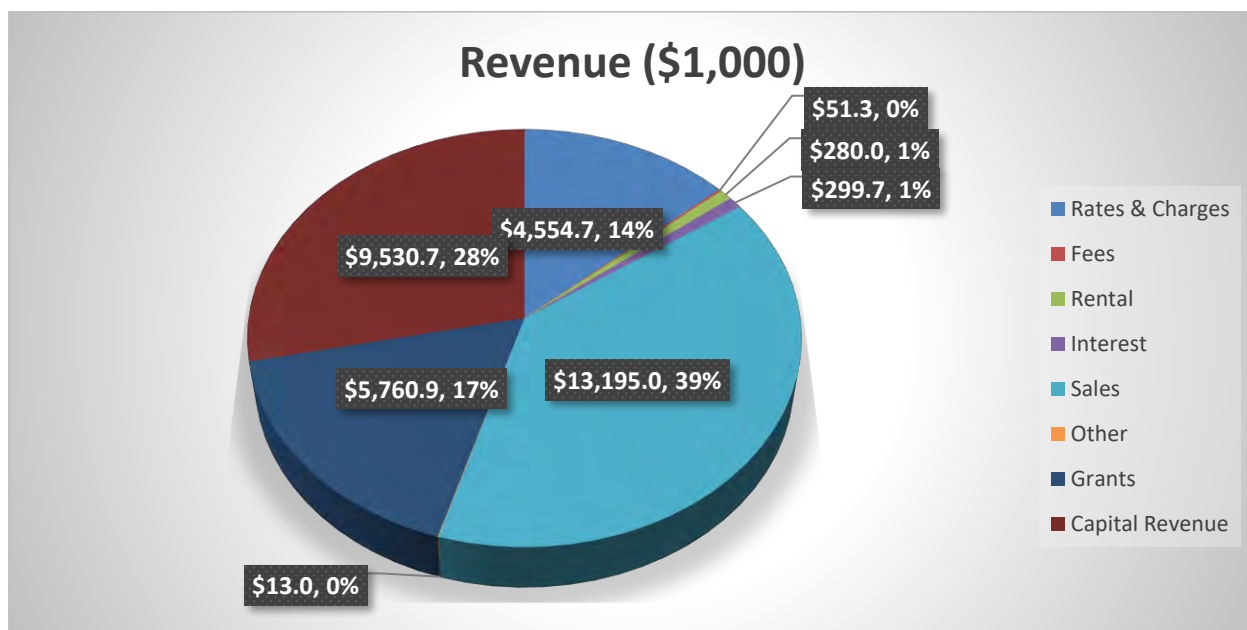
With planned expenditure of 32.62M, Council's 2020/2021 operating result is forecast to generate a surplus of \$0.32M.

The budget is consistent with the Corporate Plan 2017-2022 as reviewed by Council in May 2020.

Rates Revenue

Rates and charges revenue account for approximately 14% of Council's income. This is a significant reduction from 2019/2020 due to the projected income from the 2019 flood event and significant grant funding for several major projects.

This is also influenced by Council not increasing general rates for the 2020/21 financial year and making a significant provision for rate concessions due to the Covid-19 pandemic impacts on businesses.



The total value of the change, expressed as a percentage, in the rates and utility charges levied for 2020/2021 compared with the rates and utility charges levied in the previous budget is **-0.41%**.

Financial Sustainability Ratios

In relation to the three identified financial sustainability ratios, the financial forecast indicates the following:

Operating Surplus Ratio: (Net Operating Surplus / Total Operating Revenue) (%)	With a lower limit target of 0% and an upper limit target of 15%, the forecast indicates positive returns within the target limits for all but the current (2020/21) financial year. The substantial negative result for 2020/21 is heavily influenced by the extraordinary prepayment of grants, particularly the prepayment of approximately ½ of the Financial Assistance Grant (FAGs).
Net Financial Asset / Liability Ratio: ((Total Liabilities - Current Assets) / Total Operating Revenue)	With an upper limit target of 60%, the forecast indicates this will be comprehensively achieved over the reporting period with all results being negative.
Asset Sustainability Ratio: (Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	With a lower limit target of 90%, the forecast indicates this will not be achieved over the reporting period of ten years with the exception of the 2021/22 financial year. Council will have to review their proposed asset replacement / asset renewal strategy in coming years.

Capital Works Program

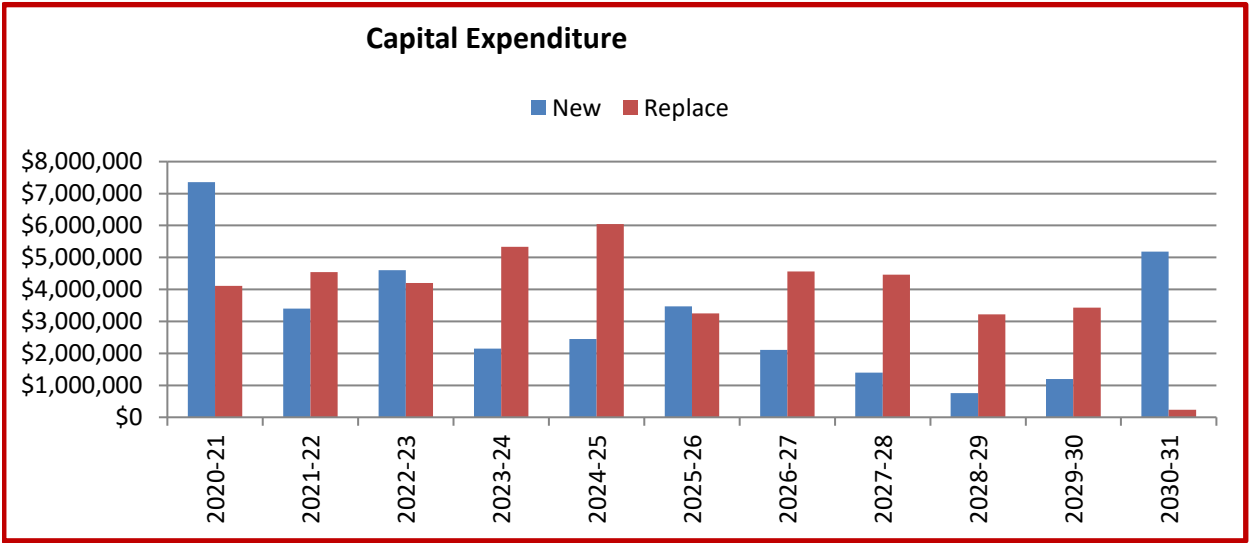
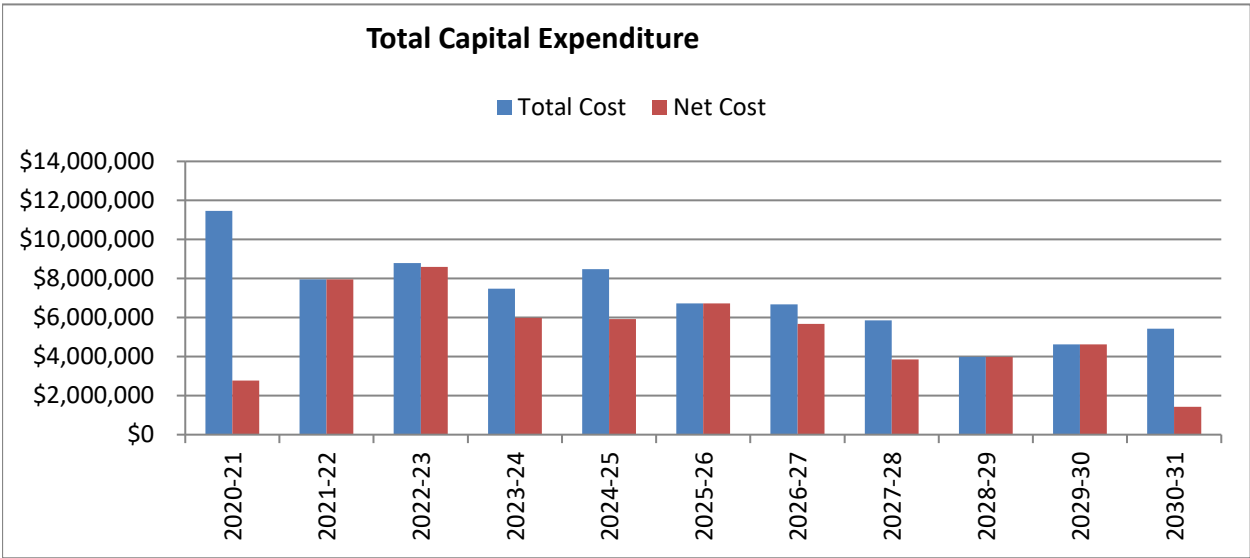
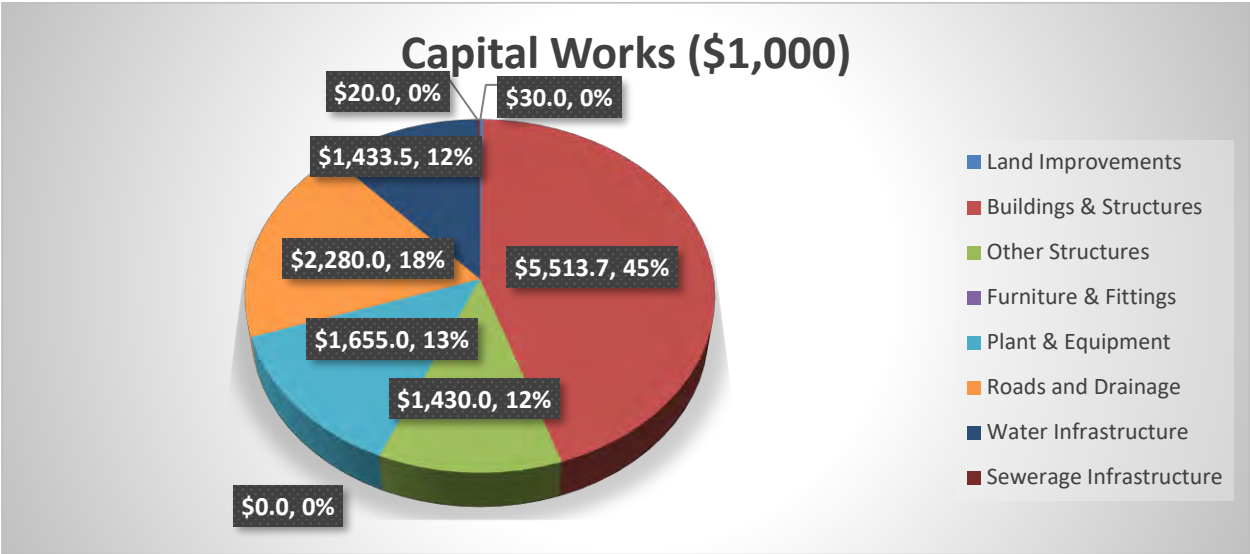
The 2020/2021 capital works program totals \$11,470,688 across a range of infrastructure projects. 64% of this is new capital projects and 36% is replacement of existing assets.

Of the total capital program, just \$2,775,776, or 24% is funded from own source revenue with the balance funded under various grant programs.

Key initiatives include:

Finalise the purchase of the old depot site land parcels	\$30,000
Various housing and building refurbishments	\$280,000
Solar power to the Quilpie works depot	\$80,000
Completion of the Eromanga Natural History Museum Stage 2	\$3,200,000
Eromanga Recreation Grounds demountable ablution block	\$80,000
Gyrica Gardens multi-purpose centre	\$943,684
Quilpie tennis courts refurbishment	\$120,000
Adavale and Toompine tennis court refurbishments	\$150,000
Quilpie wash down bay	\$400,000
Tourism signage and trails	\$70,000
Adavale airport fence	\$120,000
Baldy Top improvements including shade shelter and pathway improvement	\$50,000
Various park upgrades including Bi-centennial Park, Opalopolis Park and Knot-saurus Park	\$430,000
Brolga Street streetscape	\$150,000
Various tourism projects	\$135,000
Upgrade of the Quilpie landfill facility	\$400,000
Completion of the Rick Milosevic Memorial	\$100,000
Various light and heavy machinery replacements	\$1,600,000
Concrete floodway upgrades to various rural roads	\$300,000
Concrete footpath upgrades	\$180,000
Dinosaur Drive upgrade	\$385,000
Gravel road resheeting, water dams and grid replacements	\$520,000
Various town street kerb & channel replacements	\$250,000
Quarrion Street kerb and channel near Sommerfield Road	\$50,000
Bitumen road and street reseals	\$500,000
Water main replacements - Jabiru Street	\$200,000
Additional clear water tank at the Eromanga water treatment plant	\$120,000

These works are funded from \$8.7M of capital revenue contained within the operating budget, pre-paid grants and depreciation.



Major Operating Budget Initiatives

The operating budget makes provision for the follow significant initiatives:

Extraordinary pest animal and pest weed control measures jointly funded under the <i>Communities Combating Pests and Weeds Impacts During Drought</i> program and Council's own source revenue	\$1.54M
Local road repairs under the <i>Disaster Funding Recovery Arrangements</i>	\$12.5M
Local road and street maintenance	\$1.7M
Upgrades to the Quilpie Adavale (Red) Road funded to the amount of \$975,000 under the <i>Transport Infrastructure Development Scheme</i> ;	\$1.25M
Department of Transport & Main Roads State controlled road maintenance under the annual <i>Roads Maintenance Performance Contract</i> (RMPC);	\$2.4M
Quilpie Adavale Road upgrade	\$1.25M
Water and sewerage operations	\$750,000
Parks and gardens operations	\$681,000
Shopfront refurbishment scheme	\$140,000
Business case for the Quilpie Wellspring project	\$250,000

Pre-paid Capital Grants

The following grants have been pre-paid in the 2019/2020 financial year:

GRANT		AMOUNT PRE-PAID
Financial Assistance Grant	Federal Government recurring grant	\$2,691,387
Regional Airports Upgrade Program	Federal Government competitive grant	\$43,200
Communities Combating Pest and Weed Impacts During Drought Program	Federal Government competitive grant	\$685,000
Disaster Recovery Funding Arrangements 2020	Restoration of essential public infrastructure after floods	\$378,263
Total		\$3,797,850

Pre-payment of any other grants between the data of finalisation of this budget and 30 June 2020 will be addressed in the first budget review of the 2020/2021 financial year.

FINANCIAL:

As outlined in the budget document.

CONSULTATION:

Consultation has been undertaken across a range of internal and external stakeholders. These include:

- Workshops with Councillors and senior staff on 24 April, 01 May, 15 May, 25 May and 18 June 2020; and
- Community consultation sessions with the general community and specific targeted stakeholder groups on 22 May, 26 May, 03 June, 11 June and 18 June 2020.

ATTACHMENTS:

Attachment A: Quilpie Shire Council Budget 2020-2021

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1 Message from the Mayor



The 2020 financial year has certainly been a challenging year for our shire with every sector being affected at some level. The rural producers most impacted by the continual drought saw that reach its peak in the second half of 2019 before, finally, some decent rains in the early months of 2020 saw some much needed relief, especially in the south of the shire.

Our resource industries have been greatly affected by the crash in the world oil price and operating conditions have been a particular challenge in the first half of 2020. To top it all off, the worst worldwide pandemic for one hundred years has seen the complete shutdown of the tourism and hospitality sector resulting in severe hardship for those dependent businesses. This period resulted in little or no income for three months and a fairly subdued restart in June has given some hope that a recovery is in progress.

Through all this the Quilpie Shire Council has maintained its workforce and strong financial position and has weathered the economic storms remarkably well. Our cash position at the end of June 2020 has continued to remain strong although forward payments of Federal Financial Assistance Grants and some unspent grant funds has contributed to this positive situation. Notwithstanding this, the council financial position has continued to improve, building on the improved fiscal reporting and expenditure controls implemented in previous years.

It is pleasing to note that, 12 months ago, we forecast a deficit of around \$3M in a \$23M budget but, with the final figures still to come in, we are looking at a small surplus instead of \$500,000 or more. As I mentioned above, there are forward payments and unspent grant funds impacting on this good position but these invariably happen every year and yet our financial strength endures. As years go by and our budgets continue to provide accuracy in our financial forecasts, Council, staff and the community generally, should feel comfortably secure in the financial management and, ultimately the financial sustainability of the council.

CAPITAL WORKS

The 2020-21 budget will see a significant increase in our capital expenditure from \$9.7M in 2019-20 to \$11.5M this year. About \$7M of this is for new capital, the bulk of that made up by the completion of the next stage of the Eromanga Natural History Museum (\$3.2M) and the new Gyrica Gardens Multi-Purpose Centre (\$0.94M), both predominantly funded from external grants. Pleasingly, over \$4M will be spent on replacing or renewing existing assets. These include renovating three community tennis courts, upgrading the Quilpie wash down bay, a substantial plant replacement program and improvements to various roads and facilities across the shire. I feel very confident that the high level of our asset upgrade and maintenance program, every year, not only sustains our assets but also grows the quality of life in our community over time.

RATES AND CHARGES

Mindful of the headwinds that have hit all of our business sectors this year we have kept our rates at the same level as last year so, no increases. We are fully aware that our costs will continue to rise but Council is prepared to absorb that increase at this time. We have kept 10% capping in place to ensure no one will see rates move up enormously if their property is still catching up from valuation rises a few years ago. The vast majority of ratepayers will see no change however.

Charges will continue to attract a CPI increase of around 2% but, as these fund a provided service, whether water, sewerage or waste, we really have to keep revenue as close as possible to costs. Not everyone in the shire has access to these services so, I believe, it is only fair that those who do should pay fully for that service and it shouldn't be funded out of general rates paid by those who don't.

Despite the upheavals happening around the world the Quilpie Shire Council has had another good year. I would like to congratulate our staff on what they have achieved through the last twelve months, as budgeted, and look forward, hopefully, to a more stable and less challenging year ahead.

As always I am happy to discuss the budget anytime.

Kind regards,

Stuart Mackenzie

Mayor



2 Budget Overview from the CEO



2.1 INTRODUCTION

Council is pleased to present its Annual Budget that converts the strategies and initiatives contained in Council's Corporate Plan and Operational Plan into financial terms to ensure that there are sufficient resources for their achievement while ensuring financial sustainability.

In preparing this budget, Council has undertaken the following consultation:

Workshops with Councillors and senior staff	24 April, 01 May, 15 May, 25 May and 18 June 2020
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Community consultation sessions with the general community and specific targeted stakeholder groups	22 May, 26 May, 03 June, 11 June and 18 June 2020.
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The 2020/2021 budget:

- Has been prepared on an accrual basis;
- Includes the following statements for 2020/2021, 2021/22 and 2022/2023:
 - Financial Position (Balance Sheet) including changes in equity;
 - Cash Flow; and
 - Income and Expenditure.
- Includes a Long-Term Financial Forecast;
- Is accompanied by its Revenue Statement;
- Includes the following measures of financial sustainability:
 - Asset sustainability ratio;
 - Net financial liabilities ratio; and
 - Operating surplus ratio.
- Includes the total value of the change, expressed as a percentage, in the rates and utility charges levied for 2020/2021 compared with the rates and utility charges levied in the previous budget; and
- Is consistent with the corporate plan and annual operational plan.

2.2 REVENUE STATEMENT 2020/2021

The Revenue Statement is an explanatory statement that outlines and explains the revenue measures adopted in the budget. The document includes the following matters:

- How rates and charges are determined;
- Details on all rebates and concessions;
- Details on any limitations in increases on rates and charges;
- Criteria used to decide the amount of the cost-recovery fees;
- Criteria for approval of early payment discount for late payments;
- Details on collection of outstanding rates including the process for arrangements to pay; and
- Details of payment methods.

The document will be of particular interest to ratepayers, community groups, government departments and other interested parties who seek to understand the revenue policies and practices of the Council.

2.3 LONG TERM FINANCIAL FORECAST

A Long-Term Financial Plan for the years 2020/2021 to 2029/2030 has been developed to assist Council in adopting its 2020/2021 budget within a longer-term financial framework. The key objective of the Financial Plan is to deliver operational surpluses in the medium to long-term, whilst still achieving the Council's strategic outcomes as specified in the Corporate Plan.

While certain assumptions were made in preparing forecasts for the Financial Plan, they are based on current knowledge available and are generally conservative in nature:

- Minimal growth in fees and charges revenue;
- General rate revenue has been based on a 2% increase from 2021/2022 onwards;
- Continuation of the Wild Dog Control Special Rate;
- Service and utility charges have been based on a 2% increase annually. Sewerage charges are expected to cover all operational costs however water charges and waste management charges do not and rely on a cross subsidy or Community Service Obligation;
- Federal Financial Assistance Grant have been indexed by CPI for 2020/2021 and then indexed by 2% for future years.
- Federal Roads to Recovery is set to continue in the medium term and is dependent on the Federal Government's commitment. Allowance has been made for these to continue over the 10 year forecast.
- Staffing levels are under regular review in response to growth in assets and service delivery expectations. Wages and employee costs are forecast to increase by 2.5% annually; and
- Levels for capital works in forward budgets are relatively consistent.

The long-term financial forecast indicates Council delivering operating surpluses over the ten year reporting period. With the assistance of loans for two major projects, Council's cash position is anticipated to remain relatively stable through the reporting period.

2.4 FINANCIAL SUSTAINABILITY RATIOS

In relation to the three identified financial sustainability ratios, the financial forecast indicates the following:

Operating Surplus Ratio: (Net Operating Surplus / Total Operating Revenue) (%)	With a lower limit target of 0% and an upper limit target of 15%, the forecast indicates positive returns within the target limits for all but the current (2020/21) financial year. The substantial negative result for 2020/21 is heavily influenced by the extraordinary prepayment of grants, particularly the prepayment of approximately ½ of the Financial Assistance Grant (FAGs).
Net Financial Asset / Liability Ratio: ((Total Liabilities - Current Assets) / Total Operating Revenue)	With a upper limit target of 60%, the forecast indicates this will be comprehensively achieved over the reporting period with all results being negative.
Asset Sustainability Ratio: (Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	With a lower limit target of 90%, the forecast indicates this will not be achieved over the reporting period of ten years with the exception of the 2021/22 financial year. Council will have to review their proposed asset replacement / asset renewal strategy in coming years.

2.5 EXTERNAL INFLUENCES

In preparing the 2020/2021 budget a number of external influences have been taken into consideration because of their significant impact on Council's ability to fund the services delivered during the budget period:

- The Covid-19 pandemic has put enormous pressure on the local and regional economy. Council granted rates and charges concessions to various businesses in May 2020 and further concessions are provided for in the 2020/21 budget.
- Local Government financial sustainability in rural and regional areas is challenged by the reduction in State and Federal Grants and limited capacity for increasing or extending the rate base. Council has been buoyed by the recent rounds of the Works for Queensland Program initiated by the State Government.
- Council acknowledges the Federal and State Governments for the financial stimulus grants awarded due to the Covid-19 pandemic and the devastating impact on local and regional economies.
- In recent years the Federal Government has pre-paid approximately 50% of the Financial Assistance Grant (FAGs). The Government has continued that practice for the coming financial year with funds being prepaid in June 2020. The details of this, together with that of other pre-paid grants, is provided below.

GRANT		AMOUNT PRE-PAID
Financial Assistance Grant	Federal Government recurring grant	\$2,691,387
Regional Airports Upgrade Program	Federal Government competitive grant	\$43,200
Communities Combating Pest and Weed Impacts During Drought Program	Federal Government competitive grant	\$685,000
Disaster Recovery Funding Arrangements 2020	Restoration of essential public infrastructure after floods	\$378,263
Total		\$3,797,850

- Council undertook a comprehensive review of their long-term financial plan in 2019/2020 and will undertake a further review in 2020/2021 to ensure its long-term sustainability.
- Significant parts of the shire are frequently subject to flooding and this has a substantial effect on the Council's financial performance and the cost of provision of most of its services. Overall, a major flood event has three impacts on the Council. Firstly, there is a significant loss of assets, which appears as a cost in the Council's accounts. Secondly, the Council rebuilds the affected assets, either with its own workforce or, where that is not feasible, with contractors. Thirdly, the State and Commonwealth Governments provide funding to pay for a substantial element of the cost of rebuilding.

The financial effect of these events is complex, and the timing (together with the requirements of the Accounting Standards) means that expenditure in respect of a flood event is not normally matched with the income from the grant in the same financial year.

Because the timing and size of flood events cannot be predicted, such events occurring in the future have not been included in the financial projections.

2.6 FINANCIAL MANAGEMENT STRATEGY

Providing Council can maintain its budgetary constraint, it will be in a strong financial position throughout the forecasting period, with sufficient positive cash flow to maintain its asset base and to meet community expectations in respect of the range and quality of its services. Council regularly reviews its programmes with a view to eliminating unnecessary costs, and looking for opportunities to increase its revenue streams.

It is reasonable to anticipate that additional funding may become available, which would allow Council to spend additional amounts on asset replacement and renewal. Where realistic opportunities arise, these would be included in future budget revisions.

Council intends to fully fund its depreciation, with the resulting funds available for reinvesting in assets.

2.7 CASH POSITION

Council has maintained and grown a healthy cash position over the past 10 years as indicated in the following summary.



3 Budget Summary

3.1 INTRODUCTION

The 2020/2021 budget has been prepared in accordance with the Local Government Act 2009.

The budget gives council authority to raise \$32.94M in revenue to fund its operations and planned capital spends.

With planned expenditure of 32.62M, Council's 2020/2021 operating result is forecast to generate a surplus of \$0.32M.

The budget is consistent with the Corporate Plan 2017-2022 as reviewed by Council in May 2020.

The budgeted financial statements are provided in [Tables 1, 2, 3 and 4](#).

A Statement of Capital Funding is provided in Table 5 and a summary of the legislated financial sustainability ratios is provided in Table 6.

Council has a range of financial policies that complement the budget, these include:

- Revenue Statement [Appendix 1](#)
- Revenue Policy [Appendix 2](#)
- Debt Policy [Appendix 3](#)
- Investment Policy [Appendix 4](#)

Other documents that support the budget are:

- Capital Works Program [Appendix 5](#)
- Schedule of Fees and Charges [Appendix 6](#)

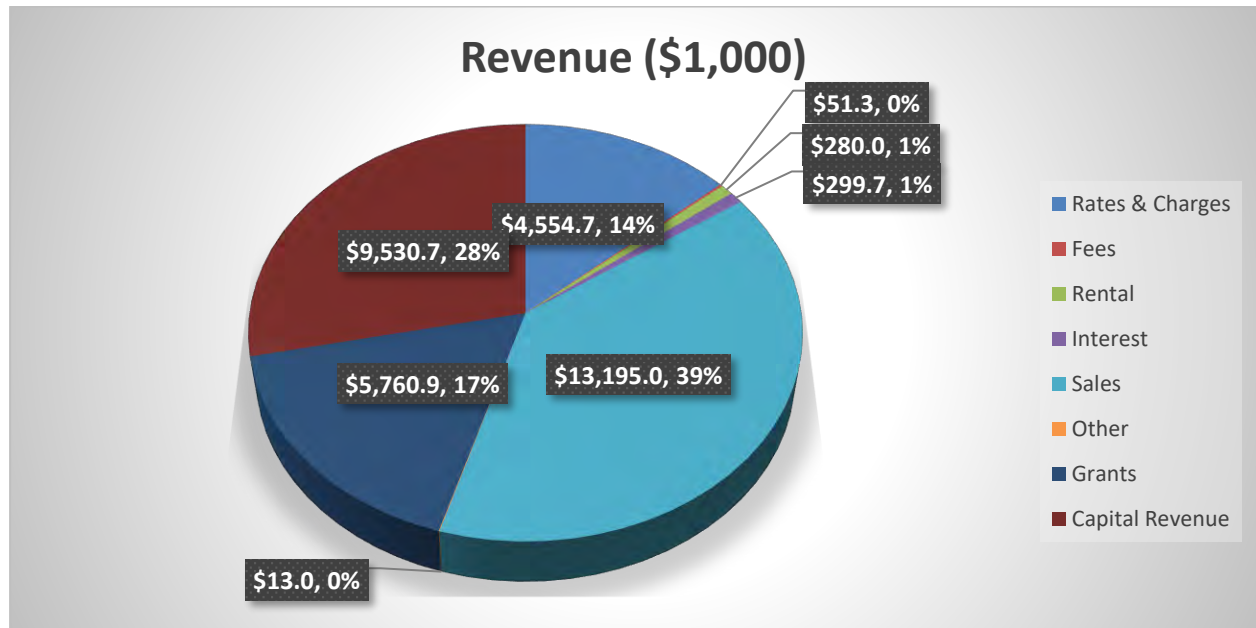
3.2 REVENUE

Council's revenue statement can be viewed at [Appendix 1](#). Council is required to revise its revenue policy and revenue statement each financial year.

The income statement at [Table 1](#) includes the expected revenue for 2020/2021 and the forward ten year reporting period. It provides an overview of the total expected revenue for rates and utility charges, less discounts and concessions and council's fees and charges. The investment income relates to interest on bank balances and investments.

Government grants and contributions include all monies received from state and federal sources for the purposes of funding the delivery of council's services to ratepayers. This includes the Financial Assistance Grant and other miscellaneous grants.

Other Revenue consists of revenue not separately categorised above. It includes, but is not limited to, revenues such as legal recoveries, bad debt recoveries, private works and sponsorships.



3.3 RATES REVENUE

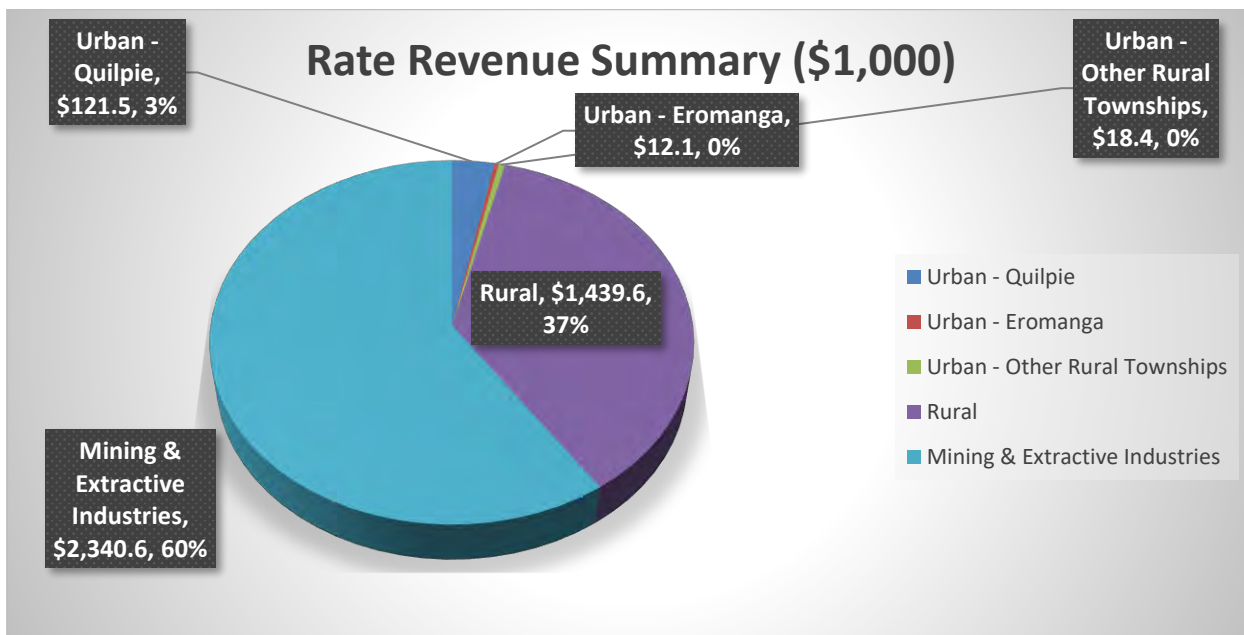
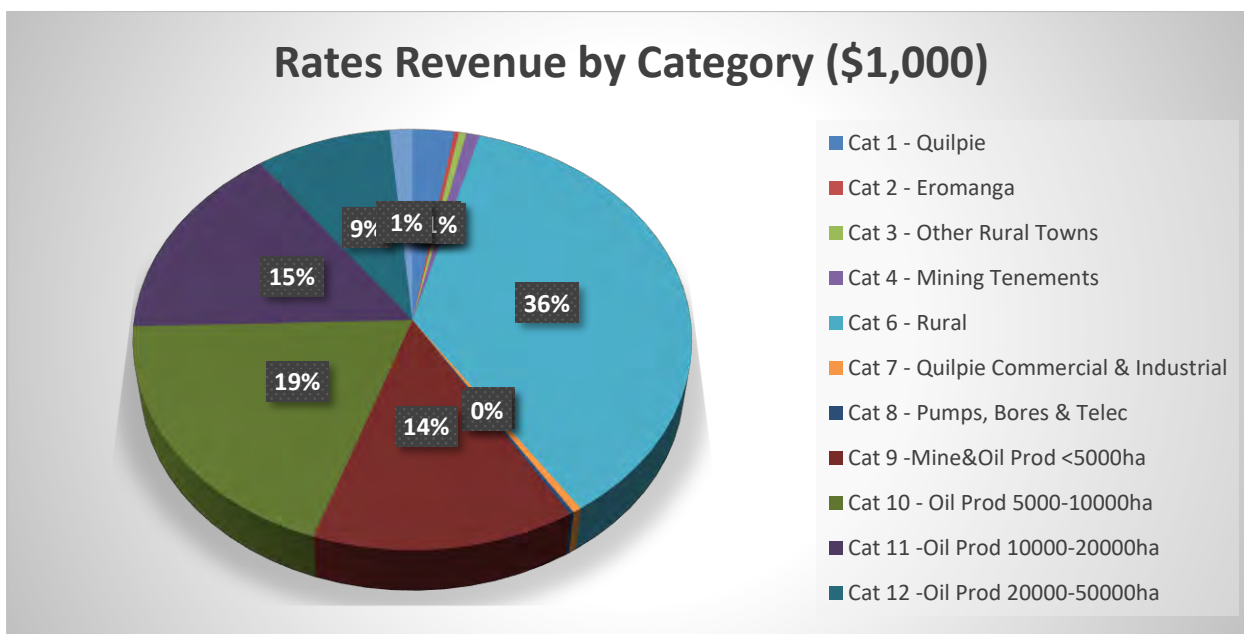
Rates and charges revenue account for approximately 14% of Council's total revenue.

Due to the large fluctuations in land valuations in 2018/2019, rates capping has been continued to offset the impacts on ratepayers.

Rates Revenue by Category (\$1,000)

Cat 1 - Quilpie	\$103.4
Cat 2 - Eromanga	\$12.1
Cat 3 - Other Rural Towns	\$18.4
Cat 4 - Mining Tenements	\$33.1
Cat 6 - Rural	\$1,430.3
Cat 7 - Quilpie Commercial & Industrial	\$18.0
Cat 8 - Pumps, Bores & Telec	\$9.3
Cat 9 - Mine&Oil Prod <5000ha	\$547.8
Cat 10 - Oil Prod 5000-10000ha	\$758.0
Cat 11 - Oil Prod 10000-20000ha	\$607.5
Cat 12 - Oil Prod 20000-50000ha	\$337.5
Cat 13 - Oil Prod >50000ha	\$0.0

Cat 14 - Oil Distillation/Refinery	\$56.7
	\$3,932.0



The following table summarises the changes for 2020/2021 in relation to the previous financial year.

	2019/2020 Rates Levied	2020/2021 Budget	Change
General Rates	\$5,006,432	\$4,967,725	-0.77%
Water Charges	\$260,920	\$266,761	2.24%
Sewerage Charges	\$197,671	\$201,760	2.07%
Waste Charges	\$224,679	\$230,029	2.38%
Total	\$5,689,702	\$5,666,275	-0.41%

Total value of the change, expressed as a percentage, in the rates and utility charges levied for 2020/2021 compared with the rates and utility charges levied in the previous budget is -0.41%.

For the purpose of calculating the rates and charges levied for a financial year, any discounts and rebates are excluded.

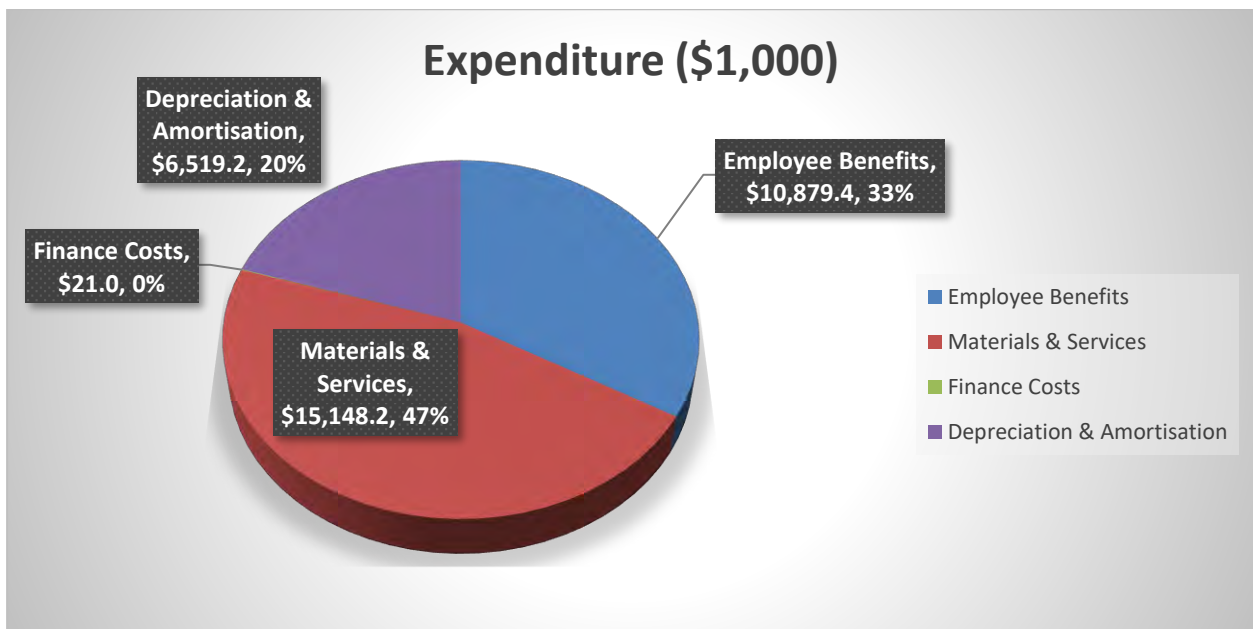
3.4 EXPENDITURE

Expenditure includes employee costs, materials and services, depreciation and finance costs.

Employee costs include all labour related expenditure such as wages and salaries and associated allowances, leave entitlements and employer superannuation. It also includes payments for external labour hire where the position or skill cannot be filled by internal staff.

Expenditure (\$1,000)

Employee Benefits	\$10,879.4
Materials & Services	\$15,148.2
Finance Costs	\$21.0
Depreciation & Amortisation	\$6,519.2
	\$32,567.7



Materials and Services includes but is not limited to, costs relating to council buildings maintenance, employee related costs such as training and uniforms, plant hire, purchasing of equipment, software licences and other IT costs, marketing, repairs and maintenance to council's infrastructure, water pumping costs for the Houghton pipeline, utilities and insurance and donations given to the community.

Depreciation is an accounting measure which reflects the consumption of the council's infrastructure, property plant and equipment. Finance costs relate to interest and fees on borrowings.

4 Capital Works

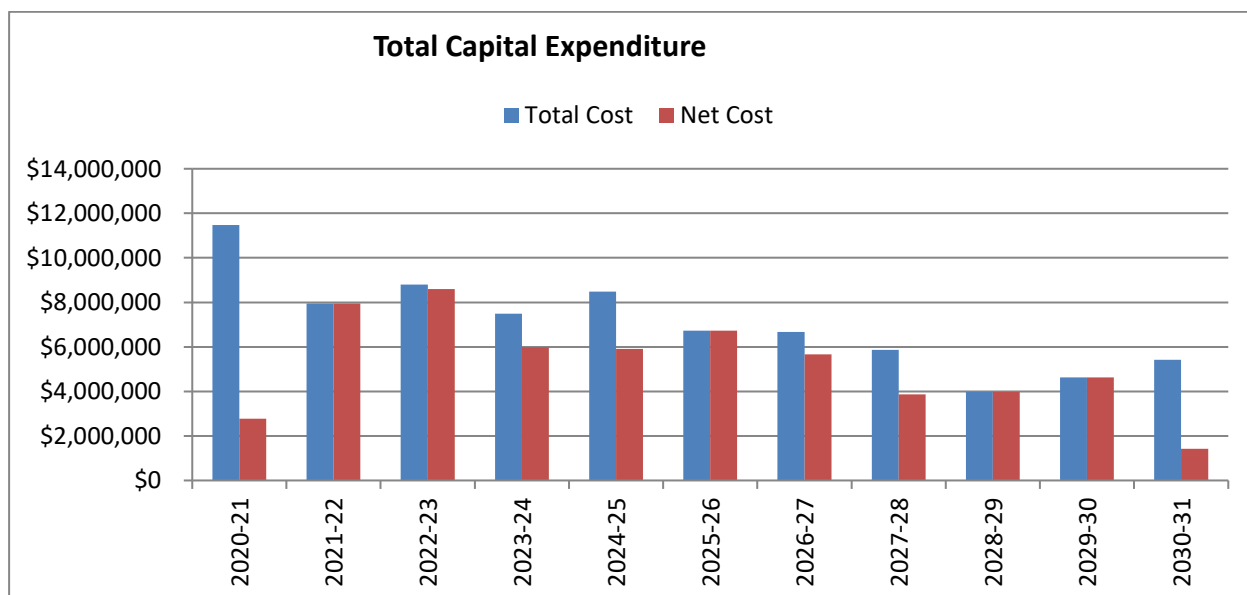
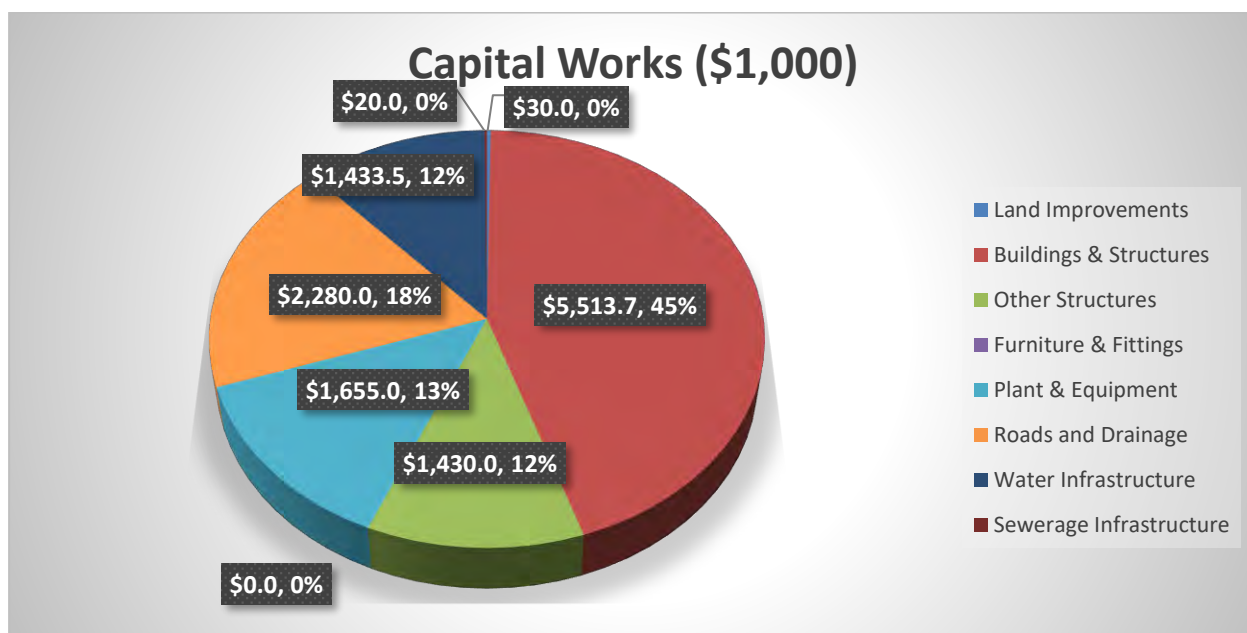
The 2020/2021 capital works program totals \$11,470,688 across a range of infrastructure projects. 64% of this is new capital projects and 36% is replacement of existing assets.

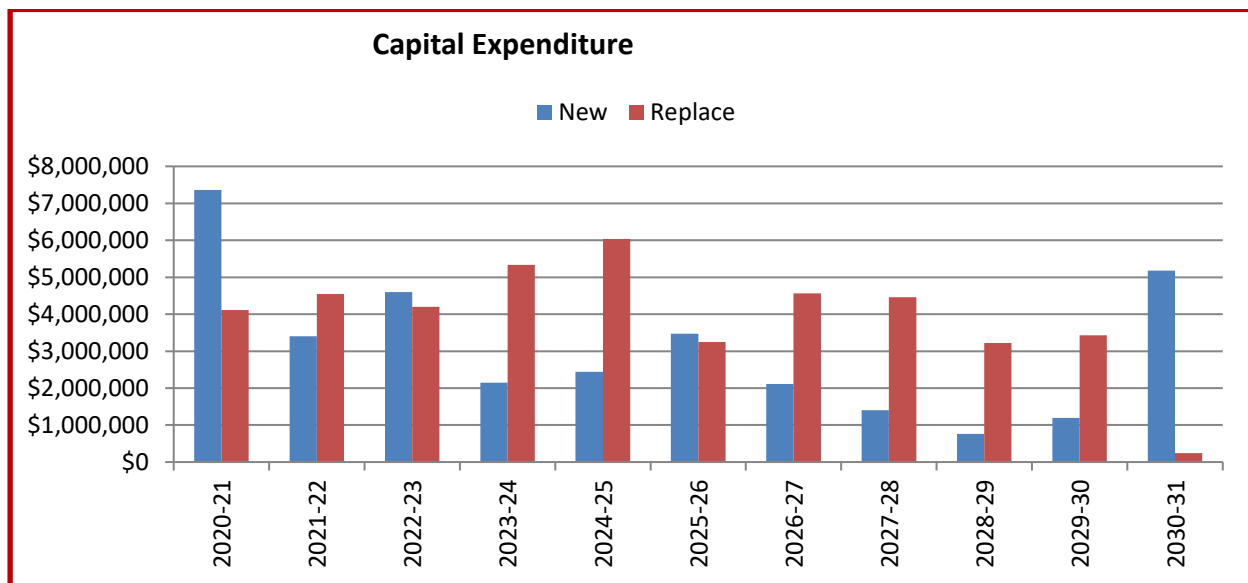
Of the total capital program, just \$2,775,776, or 24% is funded from own source revenue with the balance funded under various grant programs.

Key initiatives include:

Finalise the purchase of the old depot site land parcels	\$30,000
Various housing and building refurbishments	\$280,000
Solar power to the Quilpie works depot	\$80,000
Completion of the Eromanga Natural History Museum Stage 2	\$3,200,000
Eromanga Recreation Grounds demountable ablution block	\$80,000
Gyrica Gardens multi-purpose centre	\$943,684
Quilpie tennis courts refurbishment	\$120,000
Adavale and Toompine tennis court refurbishments	\$150,000
Quilpie wash down bay	\$400,000
Tourism signage and trails	\$70,000
Adavale airport fence	\$120,000
Baldy Top improvements including shade shelter and pathway improvement	\$50,000
Various park upgrades including Bi-centennial Park, Opalopolis Park and Knot-saurus Park	\$430,000
Brolga Street streetscape	\$150,000
Various tourism projects	\$135,000
Upgrade of the Quilpie landfill facility	\$400,000
Completion of the Rick Milosevic Memorial	\$100,000
Various light and heavy machinery replacements	\$1,600,000
Concrete floodway upgrades to various rural roads	\$300,000
Concrete footpath upgrades	\$220,000
Dinosaur Drive upgrade	\$385,000
Gravel road resheeting, water dams and grid replacements	\$520,000
Various town street kerb & channel replacements	\$250,000
Quarrion Street kerb and channel near Sommerfield Road	\$50,000
Bitumen road and street reseals	\$500,000
Water main replacements - Jabiru Street	\$200,000
Additional clear water tank at the Eromanga water treatment plant	\$120,000

These works are funded from \$8.7M of capital income contained within the operating budget, pre-paid grants and depreciation.





5 Major Operating Budget Initiatives

The operating budget makes provision for the follow significant initiatives:

Extraordinary pest animal and pest weed control measures jointly funded under the <i>Communities Combating Pests and Weeds Impacts During Drought</i> program and Council's own source revenue	\$1.54M
Local road repairs under the <i>Disaster Funding Recovery Arrangements</i>	\$12.5M
Local road and street maintenance	\$1.7M
Upgrades to the Quilpie Adavale (Red) Road funded to the amount of \$975,000 under the <i>Transport Infrastructure Development Scheme</i> ;	\$1.25M
Department of Transport & Main Roads State controlled road maintenance under the annual <i>Roads Maintenance Performance Contract (RMPC)</i> ;	\$2.4M
Quilpie Adavale Road upgrade	\$1.25M
Water and sewerage operations	\$750,000
Parks and gardens operations	\$681,000
Shopfront refurbishment scheme	\$140,000
Business case for the Quilpie Wellspring project	\$250,000

6 Statement of Comprehensive Income

Table 1

Year ended	Budget	Forecast								
	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29	30-Jun-30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenue										
Recurrent revenue:										
General rates	4,222,032	4,314,900	4,409,800	4,506,800	4,605,900	4,707,200	4,810,800	4,916,600	5,024,800	5,135,300
Water	266,761	272,600	278,600	284,700	291,000	297,400	303,900	310,600	317,400	324,400
Sewerage	201,760	201,800	201,800	201,800	201,800	201,800	201,800	201,800	201,800	201,800
Waste management	230,029	235,100	240,300	245,600	251,000	256,500	262,100	267,900	273,800	279,800
Total rates and utility charge revenue	4,920,582	5,024,400	5,130,500	5,238,900	5,349,700	5,462,900	5,578,600	5,696,900	5,817,800	5,941,300
less: Discounts	- 353,588	- 361,400	- 369,400	- 377,500	- 385,800	- 394,300	- 403,000	- 411,900	- 421,000	- 430,300
less: Pensioner remissions	- 12,258	- 12,500	- 12,800	- 13,100	- 13,400	- 13,700	- 14,000	- 14,300	- 14,600	- 14,900
Net rates and utility charges	4,554,736	4,650,500	4,748,300	4,848,300	4,950,500	5,054,900	5,161,600	5,270,700	5,382,200	5,496,100
Other fees and charges	48,278	49,300	50,400	51,500	52,600	53,800	55,000	56,200	57,400	58,700
Fees and charges	48,278	49,300	50,400	51,500	52,600	53,800	55,000	56,200	57,400	58,700
Sales - contract and recoverable works	12,532,600	6,532,600	6,676,300	6,823,200	6,973,300	7,126,700	7,283,500	7,443,700	7,607,500	7,774,900
General purpose grants	2,666,100	2,724,800	2,784,700	2,846,000	2,908,600	2,972,600	3,038,000	3,104,800	3,173,100	3,242,900
State government grants and subsidies	3,561,885	3,640,200	3,720,300	3,802,100	3,885,700	3,971,200	4,058,600	4,147,900	4,239,200	4,332,500
Other non-government subsidies	5,000	5,100	5,200	5,300	5,400	5,500	5,600	5,700	5,800	5,900
Grants, subsidies, contributions and donations	6,232,985	6,370,100	6,510,200	6,653,400	6,799,700	6,949,300	7,102,200	7,258,400	7,418,100	7,581,300

Year ended	Budget					Forecast				
	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29	30-Jun-30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Interest from overdue rates and utility charges	299,745	304,200	308,800	313,400	318,100	322,900	327,700	332,600	337,600	342,700
Interest received	299,745	304,200	308,800	313,400	318,100	322,900	327,700	332,600	337,600	342,700
Rental income	280,000	284,200	288,500	292,800	297,200	301,700	306,200	310,800	315,500	320,200
Other operating revenue	293,039	299,500	306,100	312,800	319,700	326,700	333,900	341,200	348,700	356,400
Other recurrent income	293,039	299,500	306,100	312,800	319,700	326,700	333,900	341,200	348,700	356,400
Total recurrent revenue	24,241,383	18,490,400	18,888,600	19,295,400	19,711,100	20,136,000	20,570,100	21,013,600	21,467,000	21,930,300
Capital revenue:										
Grants, subsidies, contributions and donations	8,694,912	-	-	-	-	-	-	-	-	-
Total capital revenue	8,694,912	-	-	-	-	-	-	-	-	-
Capital income:										
Total capital revenue and capital income	8,694,912	-	-	-	-	-	-	-	-	-
Total income	32,936,295	18,490,400	18,888,600	19,295,400	19,711,100	20,136,000	20,570,100	21,013,600	21,467,000	21,930,300
Expenses										
Recurrent expenses:										
Total staff wages and salaries	6,840,815	7,011,800	7,187,100	7,366,800	7,551,000	7,739,800	7,933,300	8,131,600	8,334,900	8,543,300
Councillors remuneration	390,000	399,800	409,800	420,000	430,500	441,300	452,300	463,600	475,200	487,100
Other employee costs	297,881	152,100	154,200	156,400	158,600	160,800	163,100	165,400	167,700	170,000
Employee benefits	7,528,696	7,563,700	7,751,100	7,943,200	8,140,100	8,341,900	8,548,700	8,760,600	8,977,800	9,200,400
Materials and services - Sales, contract and recoverable works	13,988,804	3,496,600	2,573,500	2,630,100	2,688,000	2,247,100	2,796,500	3,358,000	4,431,900	4,529,400

Year ended	Budget	Forecast								
	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29	30-Jun-30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Materials and services - Council maintenance	4,500,000	649,000	663,300	677,900	692,800	708,000	723,600	739,500	755,800	772,400
Other materials and services	-	-	-	-	-	-	-	-	-	-
Audit services	60,000	61,300	62,600	64,000	65,400	66,800	68,300	69,800	71,300	72,900
Donations paid	-	-	-	-	-	-	-	-	-	-
Materials and services	18,548,804	4,206,900	3,299,400	3,372,000	3,446,200	3,021,900	3,588,400	4,167,300	5,259,000	5,374,700
Depreciation on Buildings	1,110,970	1,197,394	1,132,034	1,292,834	1,366,384	1,417,184	1,434,334	1,444,734	1,452,734	1,461,884
Depreciation on Plant & Equipment	511,903	572,219	528,219	665,719	687,719	761,000	881,000	996,000	1,111,000	1,231,000
Depreciation on Furniture and Fittings	38,972	21,800	21,800	21,800	21,800	21,800	21,800	21,800	21,800	21,800
Depreciation on Roads, Drainage & Bridge Network	4,209,999	4,269,420	4,258,200	4,237,283	4,306,065	4,396,315	4,363,564	4,268,781	4,001,236	3,689,111
Depreciation on Water	217,743	117,091	119,591	120,758	121,925	123,092	72,926	74,093	75,260	76,427
Depreciation on Sewerage	123,073	120,875	121,125	121,375	124,750	128,125	140,875	166,125	178,875	179,125
Depreciation on Other	301,833	160,052	178,252	266,554	264,454	262,354	71,500	73,300	75,100	77,400
Depreciation on WIP	4,735	6,273	7,786	9,378	10,996	12,682	14,342	16,026	17,704	19,357
Depreciation and amortisation	6,519,228	6,465,124	6,367,007	6,735,701	6,904,093	7,122,552	7,000,341	7,060,859	6,933,709	6,756,104
Other miscellaneous movements	-	-	3,000	-	2,500	-	-	-	-	-
Other expenses	-	-	3,000	-	2,500	-	-	-	-	-
Finance costs charged by Queensland Treasury Corporation	-	-	-	-	-	-	-	-	-	-
Bank fees and finance cost (interest related)	21,000	21,313	21,631	32,824	50,871	51,206	58,792	69,282	69,632	69,986
Finance costs	21,000	21,313	21,631	32,824	50,871	51,206	58,792	69,282	69,632	69,986
Total recurrent expenses	32,617,728	18,257,037	17,442,138	18,083,725	18,543,764	18,537,558	19,196,233	20,058,041	21,240,141	21,401,190
Total capital expenses	-	-	-	-	-	-	-	-	-	-



Year ended	Budget					Forecast				
	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29	30-Jun-30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total expenses	32,617,728	18,257,037	17,442,138	18,083,725	18,543,764	18,537,558	19,196,233	20,058,041	21,240,141	21,401,190
Result from ordinary activities	318,567	233,363	1,446,462	1,211,675	1,167,336	1,598,442	1,373,867	955,559	226,859	529,110
Other non-recurrent items	-	-	-	-	-	-	-	-	-	-
Net result attributable to Council	318,567	233,363	1,446,462	1,211,675	1,167,336	1,598,442	1,373,867	955,559	226,859	529,110

7 Balance Sheet

The balance sheet details council's current assets, non-current assets and liabilities. It also details the total community equity with further detail provided in the statements of changes in equity shown in Table 3.

Table 2

Year ended	Budget					Forecast				
	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29	30-Jun-30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Current assets										
Restricted and Unrestricted component	20,757,964	17,685,258	18,488,534	20,190,717	22,444,453	24,235,504	26,734,769	30,136,244	32,991,869	35,327,140
Cash assets and cash equivalents	20,757,964	17,685,258	18,488,534	20,190,717	22,444,453	24,235,504	26,734,769	30,136,244	32,991,869	35,327,140
Inventory	519,218	519,218	519,218	519,218	519,218	519,218	519,218	519,218	519,218	519,218
Inventories	519,218	519,218	519,218	519,218	519,218	519,218	519,218	519,218	519,218	519,218
Receivables	500,000	200,000	600,000	850,000	550,000	550,000	550,000	550,000	550,000	550,000
Prepayments	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Other current assets	(250)	(250)	(250)	(250)	(250)	(250)	(250)	(250)	(250)	(250)
Total current assets	21,876,932	18,504,226	19,707,502	21,659,685	23,613,421	25,404,472	27,903,737	31,305,212	34,160,837	36,496,108
Non-current assets										
Receivables	66,346	66,346	66,346	66,346	66,346	66,346	66,346	66,346	66,346	66,346
Property, plant and equipment	202,281,816	205,927,692	206,218,685	207,017,984	208,648,891	208,301,339	208,020,998	206,770,139	203,866,430	201,785,326
Capital works in progress	6,559,779	6,509,779	6,459,779	6,409,779	6,359,779	6,309,779	6,259,779	6,209,779	6,159,779	6,109,779
Total non-current assets	208,907,941	212,503,817	212,744,810	213,494,109	215,075,016	214,677,464	214,347,123	213,046,264	210,092,555	207,961,451
Total assets	230,784,873	231,008,043	232,452,312	235,153,794	238,688,437	240,081,936	242,250,860	244,351,476	244,253,392	244,457,559



Current liabilities										
Borrowings	-	-	-	75,000	197,250	197,250	247,250	317,250	317,250	298,299
Other provisions	444,251	439,058	433,865	428,672	423,479	418,286	413,093	407,900	402,707	397,514
Total current liabilities	444,251	439,058	433,865	503,672	620,729	615,536	660,343	725,150	719,957	695,813
Non-current liabilities										
Loans	-	-	-	1,425,000	3,672,750	3,475,500	4,228,250	5,311,000	4,993,750	4,695,451
Borrowings	-	-	-	1,425,000	3,672,750	3,475,500	4,228,250	5,311,000	4,993,750	4,695,451
Other provisions	170,000	165,000	168,000	163,000	165,500	163,000	160,500	158,000	155,500	153,000
Total non-current liabilities	170,000	165,000	168,000	1,588,000	3,838,250	3,638,500	4,388,750	5,469,000	5,149,250	4,848,451
Total liabilities	614,251	604,058	601,865	2,091,672	4,458,979	4,254,036	5,049,093	6,194,150	5,869,207	5,544,264
Net community assets	230,170,622	230,403,985	231,850,447	233,062,122	234,229,458	235,827,900	237,201,767	238,157,326	238,384,185	238,913,295
Community equity										
Asset revaluation reserve	121,764,325	121,764,325	121,764,325	121,764,325	121,764,325	121,764,325	121,764,325	121,764,325	121,764,325	121,764,325
Other reserves	-	-	-	-	-	-	-	-	-	-
Retained surplus (deficiency)	108,406,297	108,639,660	110,086,122	111,297,797	112,465,133	114,063,575	115,437,442	116,393,001	116,619,860	117,148,970
Total community equity	230,170,622	230,403,985	231,850,447	233,062,122	234,229,458	235,827,900	237,201,767	238,157,326	238,384,185	238,913,295



8 Statement of Changes in Equity

Table 3

	Total \$	Retained surplus \$	Asset revaluation reserve \$	Other reserves \$
Balance at 30 Jun 2020	229,852,055	108,087,730	121,764,325	-
Net result for the period	318,567	318,567		
Balance at 30 Jun 2021	230,170,622	108,406,297	121,764,325	-
Net result for the period	233,363	233,363		
Balance at 30 Jun 2022	230,403,985	108,639,660	121,764,325	-
Net result for the period	1,446,462	1,446,462		
Balance at 30 Jun 2023	231,850,447	110,086,122	121,764,325	-
Net result for the period	1,211,675	1,211,675		
Balance at 30 Jun 2024	233,062,122	111,297,797	121,764,325	-
Net result for the period	1,167,336	1,167,336		
Balance at 30 Jun 2025	234,229,458	112,465,133	121,764,325	-
Net result for the period	1,598,442	1,598,442		
Balance at 30 Jun 2026	235,827,900	114,063,575	121,764,325	-
Net result for the period	1,373,867	1,373,867		
Balance at 30 Jun 2027	237,201,767	115,437,442	121,764,325	-
Net result for the period	955,559	955,559		
Balance at 30 Jun 2028	238,157,326	116,393,001	121,764,325	-
Net result for the period	226,859	226,859		
Balance at 30 Jun 2029	238,384,185	116,619,860	121,764,325	-

Net result for the period	529,110	529,110		
Balance at 30 Jun 2030	238,913,295	117,148,970	121,764,325	-

9 Statement of Cashflow

Table 4

Year ended	Budget					Forecast				
	30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29	30-Jun-30
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash flows from operating activities:										
Receipts from customers	25,248,843	18,186,200	18,579,800	18,982,000	19,393,000	19,813,100	20,242,400	20,681,000	21,129,400	21,587,600
Payment to suppliers and employees	(26,804,775)	(11,791,913)	(11,072,131)	(11,348,024)	(11,637,171)	(11,415,006)	(12,195,892)	(12,997,182)	(14,306,432)	(14,645,086)
Interest received	299,745	304,200	308,800	313,400	318,100	322,900	327,700	332,600	337,600	342,700
Other	(611,076)	289,807	(405,193)	(260,193)	294,807	(7,693)	(7,693)	(7,693)	(7,693)	(7,693)
Net cash inflow (outflow) from operating activities	(1,867,263)	6,988,294	7,411,276	7,687,183	8,368,736	8,713,301	8,366,515	8,008,725	7,152,875	7,277,521
Cash flows from investing activities:										
Payments for property, plant and equipment	(11,470,688)	(10,061,000)	(6,608,000)	(7,485,000)	(8,485,000)	(6,725,000)	(6,670,000)	(5,760,000)	(3,980,000)	(4,625,000)
Subsidies, donations and contributions for new capital expenditure	8,694,912	-	-	-	-	-	-	-	-	-
Other	250	-	-	-	-	-	-	-	-	-
Net cash inflow (outflow) from investing activities	(2,775,526)	(10,061,000)	(6,608,000)	(7,485,000)	(8,485,000)	(6,725,000)	(6,670,000)	(5,760,000)	(3,980,000)	(4,625,000)
Cash flows from financing activities										
Proceeds from borrowings	-	-	-	1,500,000	2,445,000	-	1,000,000	1,400,000	-	-
Repayment of borrowings	-	-	-	-	(75,000)	(197,250)	(197,250)	(247,250)	(317,250)	(317,250)
Repayments made on finance leases	-	-	-	-	-	-	-	-	-	-
Net cash inflow (outflow) from financing activities	-	-	-	1,500,000	2,370,000	(197,250)	802,750	1,152,750	(317,250)	(317,250)
Net increase (decrease) in cash held	(4,642,789)	(3,072,706)	803,276	1,702,183	2,253,736	1,791,051	2,499,265	3,401,475	2,855,625	2,335,271
Cash at beginning of reporting period	25,400,753	20,757,964	17,685,258	18,488,534	20,190,717	22,444,453	24,235,504	26,734,769	30,136,244	32,991,869
Cash at end of reporting period	20,757,964	17,685,258	18,488,534	20,190,717	22,444,453	24,235,504	26,734,769	30,136,244	32,991,869	35,327,140

10 Statement of Capital Funding

Table 5

Year ended		Budget					Forecast				
		30-Jun-21	30-Jun-22	30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29	30-Jun-30
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Sources of capital funding											
	General revenue used for capital purposes	(3,743,452)	3,595,876	240,993	(750,701)	(789,093)	(200,302)	(1,133,091)	(2,453,609)	(2,636,459)	(1,813,854)
	Depreciation charges funded	6,519,228	6,465,124	6,367,007	6,735,701	6,904,093	7,122,552	7,000,341	7,060,859	6,933,709	6,756,104
	Loan borrowings used:										
	New capex	-	-	-	1,500,000	2,445,000	-	1,000,000	1,400,000	-	-
	Replacement capex	-	-	-	-	-	-	-	-	-	-
	Cash capital grants, subsidies and contributions:										
	New capex	6,119,384	-	-	-	-	-	-	-	-	-
	Replacement capex	2,575,528	-	-	-	-	-	-	-	-	-
Total sources of capital funding		11,470,688	10,061,000	6,608,000	7,485,000	8,560,000	6,922,250	6,867,250	6,007,250	4,297,250	4,942,250
Application of capital funding											
	Non current capital assets New Capex:										
	Land	30,000	-	-	-	-	2,000,000	-	-	-	-
	Buildings	4,647,084	243,000	2,420,000	1,030,000	1,275,000	795,000	180,000	120,000	120,000	235,000
	Plant and equipment	325,000	156,000	120,000	120,000	160,000	120,000	120,000	120,000	120,000	120,000
	Furniture & Fittings	-	-	-	-	-	-	-	-	-	-

	Road, drainage and bridge Network	814,000	1,700,000	1,668,000	910,000	690,000	470,000	920,000	270,000	430,000	750,000
	Water	120,000	-	-	-	-	-	-	-	-	-
	Sewerage	-	-	-	-	220,000	-	800,000	800,000	-	-
	Other assets	1,422,500	1,230,000	390,000	90,000	100,000	90,000	90,000	90,000	90,000	90,000
		7,358,584	3,329,000	4,598,000	2,150,000	2,445,000	3,475,000	2,110,000	1,400,000	760,000	1,195,000
	Non current capital assets Replacement Capex:										
	Land	-	-	-	-	-	-	-	-	-	-
	Buildings	656,600	491,000	310,000	2,320,000	2,730,000	280,000	460,000	280,000	280,000	280,000
	Plant and equipment	1,125,000	1,414,000	1,430,000	1,080,000	1,080,000	1,080,000	1,080,000	980,000	1,080,000	1,080,000
	Furniture & Fittings	-	-	-	-	-	-	-	-	-	-
	Road, drainage and bridge Network	1,371,000	4,457,000	-	1,715,000	1,730,000	1,670,000	1,600,000	1,680,000	1,640,000	1,800,000
	Water	932,004	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
	Sewerage	20,000	20,000	20,000	20,000	300,000	20,000	1,220,000	1,220,000	20,000	20,000
	Other assets	7,500	150,000	50,000	-	-	-	-	-	-	50,000
		4,112,104	6,732,000	2,010,000	5,335,000	6,040,000	3,250,000	4,560,000	4,360,000	3,220,000	3,430,000
	Increase in capital work in progress	-	-	-	-	-	-	-	-	-	-
	Principal loan redemptions:										
	Existing loans	-	-	-	-	-	-	-	-	-	-
	Loans for new capex	-	-	-	-	75,000	197,250	197,250	247,250	317,250	317,250
	Loans for replacement capex	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	75,000	197,250	197,250	247,250	317,250	317,250
	Total applications of capital funding	11,470,688	10,061,000	6,608,000	7,485,000	8,560,000	6,922,250	6,867,250	6,007,250	4,297,250	4,942,250

11 Sustainability Ratios

Table 6

Year ended		30/06/2021	30/06/2022	30/06/2023	30/06/2024	30/06/2025	30/06/2026	30/06/2027	30/06/2028	30/06/2029	30/06/2030
1	Operating Surplus Ratio										
	(Net Operating Surplus / Total Operating Revenue) (%)	(34.6)%	1.3%	7.7%	6.3%	5.9%	7.9%	6.7%	4.5%	1.1%	2.4%
	Target Ratio Lower Limit (%)	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
	Target Ratio Upper Limit (%)	15.0%	15.0%	15.0%	15.0%	15.0%	15.0%	15.0%	15.0%	15.0%	15.0%
	Does Operating Surplus Ratio fall between the target band?	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2	Net Financial Asset / Liability Ratio										
	((Total Liabilities - Current Assets) / Total Operating Revenue)	(87.7)%	(96.8)%	(101.1)%	(101.4)%	(97.2)%	(105.0)%	(111.1)%	(119.5)%	(131.8)%	(141.1)%
	Target Ratio Upper Limit (%)	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%	60.0%
	Does Net Financial Asset / Liability Ratio fall below the upper limit?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3	Asset Sustainability Ratio										
	(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	49.7%	90.2%	9.9%	70.1%	79.8%	34.1%	56.9%	55.7%	36.8%	42.5%
	Target Ratio Lower Limit (%)	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%	90.0%
	Does Asset Sustainability Ratio fall above the lower limit?	No	Yes	No	No	No	No	No	No	No	No

F.04 Revenue Statement

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Date Adopted by Council	10 July 2020		Council Resolution No.	
Effective Date	01 July 2020		Review Date	10 July 2021
Policy Owner	Council		Responsible Officer	CEO
Policy Number	F.04		IX Reference	91650
Version Number	V1	10-Jun-14	Developed and adopted	
	V2	14-Jul-15	Reviewed and adopted	
	V3	08-Jul-16	Reviewed and adopted	
	V4	14-Jul-17	Reviewed and adopted	
	V5	22-Jun-18	Reviewed and adopted	
	V6	14-Jun-19	Reviewed and adopted	
	V7	10-Jul-20	Reviewed, updated and adopted	

CEO	Chief Executive Officer
MCCS	Manager Corporate & Community Services
MES	Manager Engineering Services
MFS	Manager Financial Services

1 OBJECTIVE

Section 169(2) of the *Local Government Regulation 2012* requires the Council to adopt a Revenue Statement. The Revenue Statement will be an explanatory document accompanying the Budget outlining and explaining the revenue measures adopted in the budget process. This document should be read in conjunction with Council's Revenue Policy.

It is not intended that this Revenue Statement reproduce all related policies. Related policies will be referred to where appropriate and will take precedence if clarification is required.

2 BACKGROUND

The Council is required to raise an appropriate amount of revenue to maintain assets and provide services to the Quilpie Shire region as a whole. In deciding how revenue is raised Council has regard to the following principles:

- Equity: defined as ensuring the fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations.
- Effectiveness/Efficiency: defined as meeting the financial, social, economic and environmental or other corporate objectives of the Council as stated in its long term plans or policies.
- Simplicity: to ensure widespread community or stakeholder understanding, and minimise perceived inequities and hidden costs, of a complex system.
- Sustainability: revenue decisions support the financial strategies for the delivery of infrastructure and services identified in Council's long term planning.

3 SCOPE

This Revenue Statement, adopted as part of the Budget at the Special Meeting of Council held on 10 July 2020, applies to the financial year ending 30 June 2021.

4 LEGISLATIVE CONTEXT

Section 170 of the *Local Government Regulation 2012* provides:

- 1) A local government must adopt its budget for a financial year.
 - a) after 31 May in the year before the financial year; but
 - b) before –
 - i) 1 August in the financial year; or
 - ii) a later day decided by the Minister.
- 2) If the budget does not comply with section 169 when it is adopted, the adoption of the budget is of no effect.
- 3) The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

4) If the budget does not comply with the following when it is amended, the amendment of the budget is of no effect –

a) section 169;

b) the local government's decision about the rates and charges to be levied for the financial year made at the budget meeting for the financial year.

Section 172 of the *Local Government Regulation 2012* provides:

1) The revenue statement for a local government must state –

a) if the local government levies differential general rates –

i) the rating categories for rateable land in the local government area; and

ii) a description of each rating category; and

b) if the local government levies special rates or charges for a joint government activity - a summary of the terms of the joint government activity; and

c) if the local government fixes a cost-recovery fee - the criteria used to decide the amount of the cost-recovery fee; and

d) if the local government conducts a business activity on a commercial basis - the criteria used to decide the amount of the charges for the activity's goods and services.

2) Also, the revenue statement for a financial year must include the following information for the financial year –

a) an outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of –

i) the rates and charges to be levied in the financial year; and

ii) the concessions for rates and charges to be granted in the financial year;

b) whether the local government has made a resolution limiting an increase of rates and charges.

5 REVENUE RAISING MEASURES ADOPTED IN THE BUDGET CONCERNING THE MAKING AND LEVYING OF RATES AND CHARGES

5.1 OVERVIEW

Council identifies certain services in respect of which the consumer of the service will be expected to meet all or the greater part of the total cost of providing the specific service. In such cases, the cost of providing the service will include the cost of acquiring the commodity or service, the cost of providing the infrastructure or organisation to process and/or deliver the commodity or service and any overheads associated with these cost components.

However, it is acknowledged that individual consumers of a commodity or service cannot always be separately identified. For this reason there is a need for specific user charges to be supplemented by other general revenue sources.

The relevant components of Council's Revenue Statement are therefore based on a combination of specific user charges, separate charges, a special charge and differential general rates (made and levied on the value of land) to provide the most equitable and rational basis for raising revenue.

In summary, rates and charges are determined after due consideration of the foregoing and the following:

i) Council's legislative obligations;

ii) the needs and expectations of the general community;

iii) the expected cost of providing services; and

iv) equity - namely, ensuring the fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations, and disregarding irrelevancies such as the perceived personal wealth of individual ratepayers or ratepayer classes.

5.2 MAKING AND LEVYING OF GENERAL RATES RATIONALE

General rates are for services, facilities and activities that are supplied or undertaken for the benefit of the community in general (rather than a particular person). The council is required to raise an appropriate amount of revenue to maintain assets and provide services to the region as a whole.

Under State legislation, land valuation is used as the basis for levying general rates in Queensland. The general rate could be determined by dividing the income needed from general rates by the rateable valuation of lands, however that would be inequitable because of the considerable diversity in the Quilpie Shire region in terms of land use and location, land values, access to, and actual and potential demands for, services and facilities. To provide a more equitable and reasonable basis for its revenue raising, council has adopted a general rating system that takes into account a combination of specific user charges, special rates and differential general rates.

In summary, rates and charges are determined after consideration of:

- i) Council's legislative obligations;
- ii) The needs and expectations of the general community;
- iii) The expected cost of providing services; and
- iv) Equity – that is, ensuring the fair and consistent approach of lawful rating and charging principles, taking account of all relevant considerations, and disregarding irrelevancies such as the perceived personal wealth of individual ratepayers or ratepayer classes.

5.3 DIFFERENTIAL GENERAL RATING CATEGORIES

The differential rating categories have been determined having regard to:

- Land use as determined by Council and the Department of Natural Resources and Mines "Land Use Codes";
- Location;
- Availability of services;
- Consumption of and demand for services; and
- Whether any attribute of the land (including the status of the land under the Planning Scheme) gives rise to, or is likely to give rise to, increased costs for the council, whether at that land or elsewhere.

Pursuant to Chapter 4 of the Local Government Regulation 2012, the council has decided that:

- a) There will be 14 categories of rateable land for 2020/2021 as stated and described in **Table 1**;
- b) The description of each of the rating categories of rateable land in the local government area is set out in Table 1;
- c) The differential rates, limitations on increases and minimum general rates to be levied for each of the 16 differential general rating categories are detailed in **Table 1**.

TABLE 1

Column 1 Category	Column 2 Name	Column 3 Category Description
1	Town of Quilpie - Residential	Land within the township of Quilpie used, or capable of being used, for residential purposes which is or can be serviced with urban infrastructure, other than land used for commercial, industrial, grazing, agriculture, petroleum, mineral or extractive industry production.
2	Township of Eromanga	Land within the township of Eromanga used, or capable of being used, for residential, commercial or industrial purposes which is or can be serviced with urban infrastructure, other than land used for grazing, agriculture, petroleum, mineral or extractive industry production.
3	Other Rural Towns	Land within the townships of Adavale, Toompine and Cheepie used, or capable of being used, for residential, commercial or industrial purposes which is or can be serviced with urban infrastructure, other than land used for grazing, agriculture, petroleum, mineral or extractive industry production
4	Opal Mines	Land, held under the <i>Mineral Resources Act 1989</i> used for the purpose of extracting opals and other precious metals and gemstones.
5	Other	Land not included in any other category.
6	Rural - Grazing and Agriculture	Land used, or capable of being used, for rural purposes, including grazing and agriculture.
7	Town of Quilpie - Commercial and Industrial	Land used, or capable of being used in whole or part, for commercial or industrial purposes which is or can be serviced with urban infrastructure, other than land used for residential, grazing, agriculture, petroleum, mineral or extractive industry production.
8	Rural-Pumps, bore sites and communication facilities	Land used for the purposes of pumps, bore site or communication facility.
9	Mining and Oil Production <5000ha	Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area less than 5,000 hectares other than land included in category 4.
10	Mining and Oil Production 5000-10000ha	Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area between 5,000 and 10,000 hectares other than land included in category 4.
11	Mining and Oil Production 10000-20000ha	Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area between 10,000 and 20,000 hectares other than land included in category 4.
12	Mining and Oil Production 20000-50000ha	Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area between 20,000 and 50,000 hectares other than land included in category 4.

13	Mining and Oil Production >50000ha	Land, held under the <i>Mineral Resources Act 1989</i> or <i>Petroleum Act 1923</i> , with an area more than 50,000 hectares other than land included in category 4.
14	Oil Distillation/Refining	Land used for, or in association or connection with the:- <ul style="list-style-type: none"> – distillation of crude oil or natural gas; and – storage or transport of crude oil or natural gas.

5.4 DIFFERENTIAL GENERAL RATE & MINIMUM GENERAL RATE

Pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category is as detailed in **Table 2**.

TABLE 2

Category	Description	Minimum	Rate in \$	Limitation (cap)
1	Town of Quilpie - Residential	\$365.00	1.7430	10%
2	Town of Eromanga	\$365.00	5.0700	10%
3	Other Rural Towns	\$321.00	71.3000	10%
4	Opal Mines	\$360.00	43.0000	10%
5	Other	\$562.00	109.9240	10%
6	Rural - Grazing and Agriculture	\$300.00	2.8700	10%
7	Town of Quilpie - Commercial and Industrial	\$365.00	1.7500	10%
8	Rural-Pumps, bore sites and communication facilities	\$307.00	37.3000	10%
9	Mining and Oil Production <5000ha	\$45,778.00	291.0000	10%
10	Mining and Oil Production 5000-10000ha	\$107,713.00	224.5000	10%
11	Mining and Oil Production 10000-20000ha	\$140,027.00	88.5600	10%
12	Mining and Oil Production 20000-50000ha	\$150,798.00	88.5600	10%
13	Mining and Oil Production >50000ha	\$161,569.00	88.5600	10%
14	Oil Distillation/Refining	\$32,314.00	234.4333	10%

5.5 OBJECTION AGAINST CATEGORISATION

Pursuant to section 90 of the *Local Government Regulation 2012* the owners of rateable land will be informed that they have the right of objection to the category their land is included in. All objections shall be to the Chief Executive Officer of the Quilpie Shire Council and the only basis for objection shall be that at the date of issue of the rate notice, the land should belong to a different rating category. All objections will be dealt with pursuant to the provisions detailed in Council's relevant policies.

5.6 RATEABLE VALUE OF LAND

To determine the rateable value of land, council uses the unimproved capital or site valuation as advised by the Department of Natural Resources and Mines. The last valuation of the shire was carried out on 1 March 2018 with the valuation being applied from 1 July 2018.

5.7 LIMITATION OF INCREASE IN RATES

Council has applied capping to all categories of land. All categories will not exceed the amount of general rates levied for the property for the previous financial year (year ending 30 June 2020) plus a percentage increase resolved by council.

The differential general rate for eligible land will not exceed the higher of:

- The relevant minimum rate for the property; or
- The amount of general rates levied for the property for the year ending 30 June 2020, plus an increase of 10%.

This is subject to a minimum rate for each category and the following conditions:

- Capping will apply only to general rates;
- Capping will apply to all categories of land;
- Capping is not available retrospectively and will only apply from the beginning of a financial year;

5.8 SEPARATE RATES & CHARGES

Separate rates and charges are for any other service, facility or activity that is not funded through other rates and charges.

For the 2020/2021 financial year, Council does not intend to levy separate rates and charges.

5.9 SPECIAL RATES & CHARGES

Special rates and charges are for services, facilities and activities that have a special association with particular land because:

(a) the land or its occupier:

(i) specially benefits from the service, facility or activity; or

(ii) has or will have special access to the service, facility or activity; or

(b) the land is or will be used in a way that specially contributes to the need for the service, facility or activity; or

(c) the occupier of the land specially contributes to the need for the service, facility or activity.

For the 2020/2021 financial year, Council intends to levy the following special rates:

5.9.1 Wild Dog Control Special Rate

Pursuant to section 94 of the *Local Government Regulation 2012* Council will make and levy a special rate (to be known as the 'Wild Dog Control Special Rate') on all rateable rural land within the rating categories detailed in the Wild Dog Control Special Rate – Overall Plan attached at **Appendix 1** to fund the provision and maintenance of the Wild Dog Control Scheme. The special rate to be made and levied for each differential rate category, and the minimum amount of the special rate to be fixed, is as follows:

Category	Description	Minimum	Rate in \$
6	Rural - Grazing and Agriculture	\$15.00	0.1435

5.9.2 Invasive Pests Control Special Rate

Pursuant to section 94 of the *Local Government Regulation 2012* Council will make and levy a special rate (to be known as the 'Invasive Pests Control Special Rate') on all rateable rural land within the rating categories detailed in the Invasive Pests Control Special Rate – Overall Plan attached at **Appendix 2** to fund the provision and maintenance of the Invasive Pests Control Scheme. The special rate to be made and levied for each differential rate category, and the minimum amount of the special rate to be fixed, is as follows:

Category	Description	Minimum	Rate in \$
6	Rural - Grazing and Agriculture	\$2,000	0.5740

5.10 UTILITY CHARGES

Council levies utility charges for the provision of waste management, sewerage and water services on premises to which these services are supplied, or are capable of being supplied.

A specific number of "charging units" is assessed for each category of land use and a dollar charge per unit is set by the Council annually at its budget meeting.

It is proposed that in accordance with Section 99 of the *Local Government Regulation 2012* the following utility charges be made and levied for the year ending 30 June 2018.

Pursuant to section 101(1)(a) and section 101(2) of the *Local Government Regulation 2012*, Council levies water charges wholly according to the water used by each ratepayer. Council has estimated each ratepayer's likely water usage, by determining the average amount of water used for each different land use referred to below.

For the 2020/2021 financial year, the applicable charging units are as follows:

Waste Management	\$28.58 per unit, plus \$51.86 per extra bin
Sewerage	\$14.50 per unit
Water	\$15.16 per unit

In accordance with the following unit schedule:

Description	Garbage Units	Sewer Units	Water Units
Vacant Land – Infrastructure		15	15
Occupied Residential Land	20	30	30
For Each Extra Pedestal		5	5
Occupied Residential Land – Cheepie			40
Flat, Unit, Aged Persons Home (each)	20	20	20
Motel	20	20	20
For Each Extra Pedestal/Cistern		5	5
Hotel, Hotel/Motel, Club	20	20	20
For Each Extra Pedestal/Cistern		10	10
Fire Brigade/SES	20	15	150
Church/Residence	20	30	30
For Each Extra Pedestal/Cistern		5	5
Other Businesses	20	25	25

For Each Extra Pedestal/Cistern		5	5
Other Businesses with attached dwelling	20	30	30
School	20	20	20
For Each Extra Pedestal/Cistern		10	10
CWA, Cultural Society, Non Profit	20	20	20
Convent, Church, Residence	20	30	30
For Each Extra Pedestal/Cistern		5	5
Railway Station Yards	20		100
Trucking Yards			100
Swimming Pool	20	200	200
JW Park Tennis/Netball Courts	20	300	600
Bulloo Park	20	300	600
Shire Office/Public Toilets	20	20	20
For Each Extra Pedestal/Cistern		10	10
Median Strips			600
Wash-down Bay – Quilpie			100
Industrial Blocks			30
Rural/Residential Blocks			30
Bowling Green			100
Caravan Park	20	300	300
Refinery		30	450
For Each Extra Pedestal/Cistern		5	
Oil Wash down – Eromanga			120

For clarity, it is not Council's intent that a property containing a business with an attached premises should be charged for both uses. Utilities will be charged for the use producing the highest charge only.

TABLE 3

5.11 TIME WITHIN WHICH RATE MUST BE PAID

It is proposed that in accordance with section 118 of the *Local Government Regulation 2012*, Council has determined that the due date for payment of rates and charges is in accordance with the following schedule.

Category	Description	Due Date
1	Town of Quilpie - Residential	30 days after the date the rates notice is issued
2	Town of Eromanga	30 days after the date the rates notice is issued
3	Other Rural Towns	30 days after the date the rates notice is issued
4	Opal Mines	30 days after the date the rates notice is issued
5	Other	30 days after the date the rates notice is issued

6	Rural - Grazing and Agriculture	60 days after the date the rates notice is issued
7	Town of Quilpie - Commercial and Industrial	30 days after the date the rates notice is issued
8	Rural-pumps, bore sites & communication facilities	30 days after the date the rates notice is issued
9	Mining and Oil Production <5000ha	30 days after the date the rates notice is issued
10	Mining and Oil Production 5000-10000ha	30 days after the date the rates notice is issued
11	Mining and Oil Production 10000-20000ha	30 days after the date the rates notice is issued
12	Mining and Oil Production 20000-50000ha	30 days after the date the rates notice is issued
13	Mining and Oil Production >50000ha	30 days after the date the rates notice is issued
14	Oil Distillation/Refining	30 days after the date the rates notice is issued

Council has determined that, pursuant to section 133 of the *Local Government Regulation 2012*, interest is payable on overdue rates and charges from the day rates and charges become overdue. Interest will be calculated at a rate in accordance with s133 of the *Local Government Regulation 2012*, on daily balances and as compound interest.

5.12 PAYING RATES & CHARGES BY INSTALMENTS

Council has decided, pursuant to section 129(1) of the *Local Government Regulation 2012*, to allow ratepayers to pay rates and charges by instalments.

The period for payment of each instalment of rates and charges is monthly.

It is a requirement for persons paying rates and charges by instalments that they enter a written agreement with Council.

5.13 DISCOUNT

Council has decided, in accordance with section 130 of the *Local Government Regulation 2012*, that a discount of 10% is allowed on all rates and charges if paid in full, including overdue rates, by the due date.

5.14 CONCESSIONS

Council has decided, pursuant to section 119 and section 120 of the *Local Government Regulation 2012*, to grant a 50% rebate of rates and charges, up to a total of \$450 per annum for land which is owned or occupied by a pensioner, in accordance with Council's "Rates and Utility Charges - Pensioner Rebate and Concession Policy".

6 COST RECOVERY FEES

Council's policy is to structure cost recovery fees so that the costs of each service, facility or activity provided are recovered, however, Council provides services, facilities or activities that are not fully cost recoverable but are deemed to be provided as a Community Service Obligation and are cross subsidised.

7 DEFINITIONS

Nil

8 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
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F.04 Revenue Statement

APPENDIX 1- WILD DOG CONTROL SPECIAL RATE – OVERALL PLAN

1. Service, facility or activity

The service, facility or activity to be funded by the special rate is the implementation of the Wild Dog Control Scheme (“the Scheme”) to the rateable land to which the special rate applies. The Scheme was adopted by Council at its 2017/2018 budget meeting and updated in subsequent years’ budget meetings. The Scheme’s object is to control the spread and impact of wild dogs on the rateable land to which the special rate applies. Specifically, in relation to the rateable land to which the special rate applies, the special rate will fund: -

1. Promoting the Scheme, and providing information in relation to the control of wild dogs, to the owners of the rateable land;
2. Enhanced wild dog control activities on the rateable land;
3. The provision of bait meat, aeroplane hire, staff and avgas for identified wild dog control purposes;
4. Tracking the existence of wild dogs on the rateable land; and
5. Tracking the removal of wild dogs from the rateable land.

2. The rateable land to which the special rate applies

The rateable land to which the special rate applies is all rateable land within the region which has been included in the differential general rating categories of:

- Category 6

The use of the land within these differential general rating categories:

- Specially benefits from the Scheme; and
- Is used in a way that specially contributes to the need for the Scheme.

3. The estimated cost of carrying out the overall plan

The estimated cost of carrying out the overall plan is \$400,000.

4. Estimated time for carrying out the overall plan

The estimated time for carrying out the overall plan is 4 years ending on 30 June 2024. It is anticipated that a levy will be made in future years as the service, facility and activities are likely to be on-going programs.

5. Annual Implementation Plan 2020/2021

The actions and processes that are to be carried out for the 2020/2021 financial year will be:

1. The administration of the Scheme, including the provision of information in relation to the control of invasive pests, to the owners of the rateable land;
2. Enhanced wild dog control outcomes on the rateable land;
3. The provision of bait meat, aeroplane hire, staff and avgas for identified wild dog control purposes;
4. Monitoring the existence and impacts of invasive pests on the rateable land; and
5. Monitoring the removal of invasive pests from the rateable land.

The estimated cost of carrying out the overall plan in the 2020/21 financial year is \$250,000.

6. Amount of special rate

In accordance with: -

1. section 94(12) of the *Local Government Regulation 2012*, Council has determined that the amount of the special rate will be as identified in columns 1 and 2 of the table below; and
2. section 94(10) of the *Local Government Regulation 2012*, Council has fixed a minimum amount of the special rate, as identified in column 3 of the table below.

Special Rates to apply

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
Description of Land (Differential Rating Categories)	Cents per dollar of Rateable Value (annual)	Minimum (annual)
Category 6 Rural - Grazing and Agriculture	0.1435	\$15.00

F.04 Revenue Statement

APPENDIX 2 – INVASIVE PESTS CONTROL SPECIAL RATE – OVERALL PLAN

1. Service, facility or activity

The service, facility or activity to be funded by the special rate is the implementation of the Invasive Pests Control Scheme (“the Scheme”) to the rateable land to which the special rate applies. The Scheme policy was adopted by Council at its June 2020 meeting and the Scheme was adopted by Council at the 2020/2021 budget meeting. The Scheme’s object is to control the spread of invasive weeds and invasive pests on the rateable land to which the special rate applies. Specifically, in relation to the rateable land to which the special rate applies, the special rate will fund: -

1. Promoting the Scheme, and providing information in relation to the control of invasive pests, to the owners of the rateable land;
2. Enhanced invasive pests control activities on the rateable land;
3. Tracking the existence of invasive pests on the rateable land; and
4. Tracking the removal of invasive pests from the rateable land.

2. The rateable land to which the special rate applies

The rateable land to which the special rate applies is all rateable land within the region which has been included in the differential general rating categories of:

- Category 6

The use of the land within these differential general rating categories:

- Specially benefits from the Scheme; and
- Is used in a way that specially contributes to the need for the Scheme.

3. The estimated cost of carrying out the overall plan

The estimated cost of carrying out the overall plan is \$1,000,000.

* The estimated cost includes the total cost of Invasive Pests Control Special Rate concessions.

4. Estimated time for carrying out the overall plan

The estimated time for carrying out the overall plan is 4 years ending on 30 June 2024. It is anticipated that a levy will be made in future years as the service, facility and activities are likely to be on-going programs.

5. Annual Implementation Plan 2020/2021

The actions and processes that are to be carried out for the 2020/2021 financial year will be:

1. The administration of the Scheme, including the provision of information in relation to the control of invasive pests, to the owners of the rateable land;
2. Enhanced invasive pests control outcomes on the rateable land;
3. Monitoring the existence and impacts of invasive pests on the rateable land; and
4. Monitoring the removal of invasive pests from the rateable land.

The estimated cost of carrying out the overall plan in the 2020/21 financial year is \$250,000.

* The estimated cost includes the cost of Invasive Pests Control Special Rate concessions.

6. Amount of special rate

In accordance with: -

1. section 94(12) of the *Local Government Regulation 2012*, Council has determined that the amount of the special rate will be as identified in columns 1 and 2 of the table below; and
2. section 94(10) of the *Local Government Regulation 2012*, Council has fixed a minimum amount of the special rate, as identified in column 3 of the table below.

Special Rates to apply

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>
Description of Land (Differential Rating Categories)	Cents per dollar of Rateable Value (annual)	Minimum (annual)
Category 6 Rural - Grazing and Agriculture	0.5740	\$2000.00

F.03 Revenue Policy

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Date Adopted by Council	16 June 2015	Council Resolution No.	13-06-20
Effective Date	01 July 2017	Review Date	13 June 2021
Policy Owner	Council	Responsible Officer	CEO
Policy Number	F.03	IX Reference	91119
Version Number	V1	16-Jun-15	Developed and adopted
	V2	08-Jul-16	Reviewed and adopted
	V3	14-Jul-17	Reviewed and adopted
	V4	22-Jun-18	Reviewed and adopted
	V5	14-June-19	Reviewed and adopted
	V6	12-June-20	Reviewed, updated and adopted

CEO	Chief Executive Officer
MCCS	Manager Corporate & Community Services
MES	Manager Engineering Services
MFS	Manager Financial Services

1 OBJECTIVE

The objective of this Revenue Policy is to set out the principles used by Council for:

- The levying of rates and charges; and
- The setting of Council's rates strategy; and
- The long term sustainability of Council; and
- The granting of concessions for rates and charges; and
- The recovery of overdue rates and charges; and
- Cost recovery fees; and
- The funding of physical and social infrastructure.

2 SCOPE

This policy applies to all rates and charges levied by Council.

3 STATEMENT

3.1 THE LEVYING OF RATES AND CHARGES

Council levies rates and charges to fund the provision of valuable services to our community. When adopting its annual budget, Council will set rates and charges at a level that will provide for both current and future community requirements. Council will apply the principle of transparency in making rates and charges.

In general, Council will be guided by the principle of user pays in the making of rates and charges so as to minimise the impact of rating on the efficiency of the local economy.

Council will also have regard to the following principles in the making of rates and charges:

- Transparency in the making of rates and charges; and
- Administering a simple and inexpensive rating regime; and
- Equity by ensuring the fair and consistent application of lawful rating and charging principles and taking into account all relevant considerations; and
- Flexibility to take account of changes in the local economy, extraordinary circumstances and impacts that different industries may have on Council infrastructure and service delivery.

In levying rates Council will be guided by the following principles of:

- Making clear what is the Council's and each ratepayers' responsibility to the rating system; and
- Making the levying system simple and inexpensive to administer; and
- Timing the levy of rates to take into account the financial cycle of local economic activity, in order to assist smooth running of the local economy; and
- Equity through flexible payment arrangements for ratepayers with a lower capacity to pay; and
- Communication by advising ratepayers about rate notice issue dates and discount dates; and
- Clarity by providing meaningful information on rate notices to enable ratepayers to clearly understand their responsibilities.

3.2 RATES STRATEGY

3.2.1 General Rates

General Rates are used, in conjunction with other sources of income such as untied grants, to fund the operations of the Council and to deliver the services detailed in the Operational Plan.

General Rates differ from other rates and charges and project specific grants that are used to fund specific projects or initiatives.

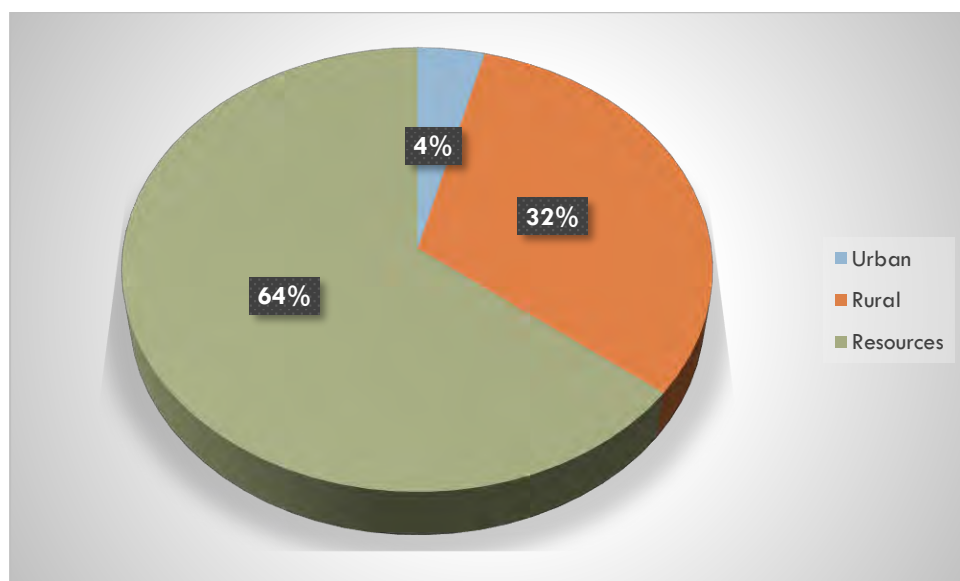
3.2.2 Economic and Environmental Factors

The economic and environmental factors that will influence Council's rates decisions over the next ten years are:

- The local economy;
- The Gross Regional Product, particularly in relation to agriculture and the resources sector;
- Asset management requirements;
- Sustainability objectives and ratios, in particular the *Operating Surplus Ratio*, the *Nett Financial Liabilities Ratio* and the *Asset Sustainability Ratio*; and
- The level of debt and any requirement to repay the debt.

3.2.3 Rates Property Mix

Rates properties can be broadly divided into urban, rural and resource sector. The approximate rate income from each sector for 2020/2021 is shown below:



3.2.4 Rating Mechanisms

There are various mechanisms available to Council to levy rates and charges. These include:

- General Rates (differential);
- Separate Charge;
- Separate Rate;
- Special Charge;
- Special Rate;

- Sewerage Utility Charge;
- Water Utility Charge; and
- Waste Management Utility Charge.

In the 2020/2021 budget Council is proposing to use the following rates and charges mechanisms:

- General Rates (differential);
- Special Rates;
- Sewerage Utility Charge;
- Water Utility Charge; and
- Waste Management Utility Charge

The Special Rates are applicable only to rural properties and are for the express purpose of partly funding wild dog and invasive pest control measures.

Council allocates properties to a particular rating category based on the predominant land use of each property. Full details of rating categories can be found in Council's Revenue Statement.

Council's goal is to minimize the number of rating categories. To this end the rural categories were effectively reduced from five to four in the 2016/17 budget and from four to two in the 2018/19 budget through the rationalisation of the rates in the dollar. The number of rural categories are further rationalised in the 2020/21 budget to one single category.

The rating categories are reviewed annually as part of the budget process for the upcoming financial year. Any changes are communicated to ratepayers in their rates notice and budget update provided by Council after adopting the annual budget.

3.3 LINK BETWEEN PROPERTY VALUATIONS AND RATES

Property valuations are determined by the State Government and can fluctuate from year to year. In setting rates, Council determines how much income is required to be generated from rates balanced against the principles outlined in section 3.1.

Council can use averaging and capping options if property valuations fluctuate severely.

3.4 SUBJECT TO CHANGE

The following factors may cause Council to review and amend this rates strategy over the next ten years:

- The number of rateable properties;
- Particular tensions or industry issues within the rural and resource sectors;
- Future sustainability ratios;
- Asset management strategies and requirements;
- New projects or initiatives that the community wishes to pursue.

These changes will be communicated to ratepayers through an amendment to this policy and the annual budget update.

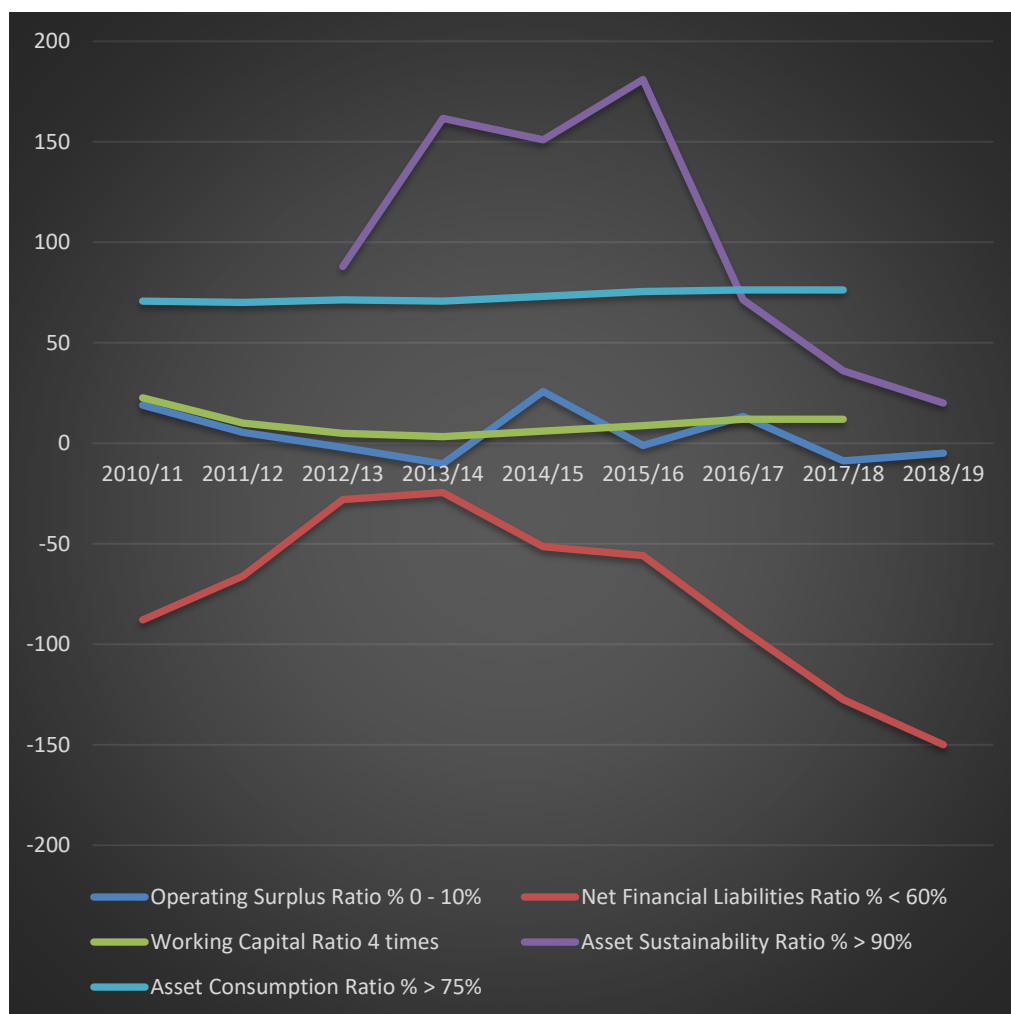
3.5 LONG TERM SUSTAINABILITY

Council's rates strategy impacts on Council's long term sustainability.

Council tracks various ratios over time that provide insight into the long term sustainability and, from a financial management perspective, the following in particular.

			2010/1 1	2011/1 2	2012/1 3	2013/1 4	2014/1 5	2015/1 6	2016/1 7	2017/ 18	2018/ 19
Operating Surplus Ratio	%	0 - 10%	19	5.5	-2	-10.2	25.8	-1.12	13.38	-8.78	-5
Net Financial Liabilities Ratio	%	< 60%	-87.9	-66.1	-28	-24.5	-51.4	-55.83	-92.85	-127.55	-150
Asset Sustainability Ratio	%	> 90%			88	161.7	151	181	71.32	36.0	20
Working Capital Ratio		4 times	22.6	10.1	4.9	3.3	6.1	8.81	11.92	11.92	TBA
Asset Consumption Ratio	%	> 75%	70.7	70.1	71.3	70.8	73.1	75.55	76.28	76.28	TBA

These are represented graphically as follows:



Council will consider the impact of their rates strategy on these long term sustainability indicators when setting their annual budget.

3.6 CONCESSIONS FOR RATES AND CHARGES

3.6.1 General

In considering the application of concessions, Council will be guided by the principles of:-

- Transparency by making clear the requirements necessary to receive concessions;
- Communication by raising the awareness of target groups that may qualify for these concessions; and
- Equity by ensuring that all applicants of the same type receive the same concession. Council may give consideration to granting a class concession in the event the State Government declares all or part of the local government area a natural disaster area.

3.6.2 Pensioner Concessions

This clause refers specifically to s120 (1) (a) of the *Local Government Regulation 2012*.

Council has determined that pensioners as defined in Section 2 (Dictionary) of the *Local Government Regulation 2012* are entitled to receive concessions on rates and various other services that Council provides to the community. The purpose of the concessions for pensioners is to assist pensioner property owners to remain in their own home by reducing the financial impact of rates and charges.

3.6.3 Hardship Concessions

This clause refers specifically to s120 (1) (c) of the *Local Government Regulation 2012*.

Council will consider applications for a concession on the payment of the rates or charges if such payment will cause hardship to the land owner. Specifically the land owner must:

- Submit an application in writing;
- Provide details of the land in question;
- Provide details of the specific hardship and how this impacts on their capacity to pay the rates or charges;
- Provide details of the amount of concession being requested and the duration of the concession being requested;
- Advise whether the concession is a deferment of payment;
- Advise whether the concession is an agreement to accept a transfer of unencumbered land in full or part payment of the rates or charges.

3.6.4 Other Concessions

All other concessions allowable under s120 of the *Local Government Regulation 2012* will be considered on a case-by-case basis.

3.7 RECOVERY OF RATES AND CHARGES

Council requires payment of rates and charges within the specified period and it is Council policy to pursue the collection of outstanding rates and charges diligently, but with due concern for the financial hardship faced by some members of the community.

Council will exercise its rate recovery powers pursuant to the provisions of Chapter 4 Part 12 of the *Local Government Regulation 2012* in order to reduce the overall rate burden on ratepayers, and will be guided by the principles of:

- Equity by treating all ratepayers in similar circumstances in the same manner and by having regard to their capacity to pay;
- Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations; and

- Flexibility by accommodating ratepayers' needs through short-term payment arrangements.
- Making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective.

3.8 COST-RECOVERY FEES

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees.

The Council recognises the validity of fully imposing the user pays principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable and effective revenue approach, and is founded on the basis that the Council's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

However, in setting its cost-recovery fees, Council will be cognisant of the requirement that such a fee must not be more than the cost to Council of providing the service or taking the action to which the fee applies.

3.9 FUNDING OF PHYSICAL AND SOCIAL INFRASTRUCTURE COSTS

Council requires developers to pay reasonable and relevant contributions towards the cost of infrastructure required to support the development. Specific charges are detailed in the policies and other material supporting Council's town planning scheme.

These policies are based on normal anticipated growth rates. Where a new development is of sufficient magnitude to accelerate the growth rate of a specific community within the Shire, it may be necessary to bring forward social infrastructure projects. Where this occurs, Council expects developers to meet sufficient costs so that the availability of facilities are not adversely affected and so that existing ratepayers are not burdened with the cost of providing the additional infrastructure.

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
91650	F.04 Revenue Statement

F.10 Recovery of Rates & Charges and General Debt Policy

1	OBJECTIVE	1
2	SCOPE.....	1
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3.2	Policy Background And Principles – General Debt.....	1
3.3	Policy Statement – Rates And Charges	2
3.4	Policy Statement – General Debt.....	2
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Date Adopted by Council	08 July 2016	Council Resolution No.	14-06-20
Effective Date	08 July 2016	Review Date	July 2021
Policy Owner	Council	Responsible Officer	MFS
Policy Number	F.10	IX Reference	91116
Version Number	V1	20-Sep-11	Developed and adopted
	V2	08-Apr-14	Reviewed and adopted
	V3	06-Mar-15	Reviewed and adopted
	V4	08-Jul-16	Reviewed and adopted
	V5	13-Apr-18	Reviewed - no changes
	V6	09-Jul-19	Reviewed – no changes
	V7	12-Jun-20	Reviewed. Minor amendment re interest rate

CEO	Chief Executive Officer
MCCS	Manager Corporate & Community Services
MES	Manager Engineering Services
MFS	Manager Financial Services

1 OBJECTIVE

To provide a framework for the recovery of rates & charges and general debt in accordance with the provisions of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

2 SCOPE

Council has two (2) types of debts that can be owed to it, those that are charged against a property (predominantly rates and utility charges) and those that are not charged against a property. The latter generally relates to services that have been provided to a resident, community member, contractor or organization.

This policy applies to the recovery of:

- Rates and charges; and
- General debt.

in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

3 STATEMENT

3.1 POLICY BACKGROUND AND PRINCIPLES – RATES AND CHARGES

Rates and charges are defined in The Local Government Regulation 2012 as including differential general rates, minimum general rate levies, separate rates and charges, special rates and charges, utility charges and accrued interest or premium owing on outstanding balances.

To encourage the prompt payment of rates and charges Council will in accordance with *Section 130* of the *Local Government Regulation 2012*, allow a discount of 10% or as otherwise determined by Council on rates and charges if paid in full including any overdue rates for the year ending 30th June of that financial year by the discount date of the Rates Notice.

Where rates and charges remain unpaid at the end of the period specified in the rate notice, such rates and charges bear interest at the rate specified in the *Section 133* of the *Local Government Regulation 2012* calculated at compound interest (calculated daily) from the day the rates or charges become overdue.

Council will exercise its rates and charges recovery powers in order to reduce the overall rate burden on ratepayers. Council will be guided by principles of:

- Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations;
- Making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective;
- Equity by having regard to capacity to pay in determining appropriate arrangements for different sectors of the community;
- Providing the same treatment for ratepayers with similar circumstances; and
- Flexibility by responding where necessary to changes in the local economy.

3.2 POLICY BACKGROUND AND PRINCIPLES – GENERAL DEBT

Council has a number of services that it provides to residents, community members, contractors or organisations for the payment of a fee or charge. Fees and Charges are considered and approved annually by Council in the budget development process. A number of fees and charges are levied after the provision of the service, consistent with industry practice, which requires a debtor's invoice to be issued, which the debtor is then required to pay.

After the expiry of Council's standard trading terms, there are numerous steps that Council can take to recover any outstanding monies that are owed from debtors. This can include reminder notices, other verbal or written communication and negotiation of payment arrangements, but can also escalate to include refusal of further services and referral of the debt to a specialist debt collector.

Unfortunately, there will also be situations, as a result of various circumstances where difficulty will be experienced with recovering a debt, and the debt collection process can reach a point where it is inappropriate, overly expensive or uneconomic to pursue further action. In these situations, it may be more cost effective for Council to write off the debts, rather than pursuing further action.

3.3 POLICY STATEMENT – RATES AND CHARGES

Actions for rates and charges recovery are viewed as an opportunity to liaise with ratepayers and assist them in meeting their financial obligations.

A quality database of timely and accurate information is an integral component of rates and charges recovery. Consequently, all rates and charges recovery action will be electronically recorded in the notes function of the PCS Rates module.

3.4 POLICY STATEMENT – GENERAL DEBT

At the discretion of an officer with delegated power, Council will write off debt in the following circumstances:

- The debtor has left the address given and cannot be traced.
- The amount is too small for legal action to be taken, or is not economically viable to pursue further.
- The debtor is deceased and the amount is uncollectable.
- The debtor has become bankrupt.
- Recommendation of the debt collector that the amount is not collectable.
- The debt is subject to a decision of a legal judgment or court order.
- Difficult circumstances as assessed by the relevant Council Officers.

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

IX #	Details
91110	F.10-A Recovery (General Debt) Procedure
91117	F.10-B Recovery (Rates & Charges) Procedure

F.08 Investment Policy

1	OBJECTIVE	1
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3.4	Investment Guidelines	2
3.5	Internal Control.....	3
4	DEFINITIONS.....	4
5	RELATED POLICIES LEGISLATION OTHER DOCUMENTS.....	4

Date Adopted by Council	08 July 2016		Council Resolution No.	12-06-20
Effective Date	08 July 2016		Review Date	14 June 2021
Policy Owner	Council		Responsible Officer	CEO
Policy Number	F.08		IX Reference	91115
Version Number	V1	22-Jan-13	Developed and adopted	
	V2	01-Jul-13	Reviewed and adopted	
	V3	10-Jun-14	Reviewed and adopted	
	V4	16-Jun-15	Reviewed and adopted	
	V5	08-Jul-16	Reviewed and adopted	
	V6	22-Jun-18	Reviewed and adopted	
	V7	14-Jun-19	Reviewed and adopted	
	V8	12-Jun-20	Reviewed with a minor amendment and adopted	

CEO	Chief Executive Officer
MCCS	Manager Corporate & Community Services
MES	Manager Engineering Services
MFS	Manager Financial Services

1 OBJECTIVE

This policy provides Council with a contemporary investment policy based on the legislative framework of the Statutory Bodies Financial Arrangements Act 1982 and the Statutory Bodies Financial Arrangements Regulations 2007.

The objectives of this policy are:

- To invest Council funds not immediately required for financial commitments.
- To maximise earnings from authorised investments of cash reserves after assessing counterparty, market and liquidity risks.
- To ensure that appropriate records are kept and that adequate internal controls are in place to safeguard public monies.

2 SCOPE

This policy applies to all investments made by Council.

3 STATEMENT

3.1 LEGISLATIVE AUTHORITY

Section 104(5) of the Local Government Act 2009 under Chapter 4 Finances and Accountability requires as part of the Long Term Financial Plan an Investment Policy.

Section 191 of the Local Government Regulation 2012 sets out the requirements of the policy and states that a local government must prepare an investment policy each financial year.

Statutory Bodies Financial Arrangements Act 1982 sets out investment powers for statutory bodies.

Schedule 3 of Statutory Bodies Financial Arrangements Regulation 2007 allocates Quilpie Shire Council category 1 investment powers.

3.2 BACKGROUND

Council has a number of responsibilities when investing funds. These responsibilities are outlined in Section 47 and Section 48 of the *Statutory Bodies Financial Arrangements Act 1982*.

Section 47 states:

- (1) *A statutory body must use its best efforts to invest in funds:*
 - (a) At the most advantageous interest rate available to it at the time of the investment for an investment of the proposed type; and
 - (b) In a way it considers most appropriate in all the circumstances.
- (2) The statutory body must keep records that show it has invested in the way most appropriate in all the circumstances.

Section 48 states that:

A security, safe custody acknowledgment or other document evidencing title accepted, guaranteed or issued for an investment arrangement must be held by the statutory body or in another way approved by the Treasurer.

3.3 INVESTMENT OBJECTIVES

Quilpie Shire Council's overall objective is to invest its funds at the most advantageous rate of interest available to it at the time, for that investment type, and in a way that it considers most appropriate given the circumstances.

In priority, the order of investment activities shall be preservation of capital, liquidity, and return.

3.4 INVESTMENT GUIDELINES

3.4.1 Types of Investments

Section 44 of the *Statutory Bodies Financial Arrangements Act 1982* states Council's investment power as follows:

1. Category 1 investment power is the power to invest in all or any of the following—
 - a. deposits with a financial institution;
 - b. investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
 - c. other investment arrangements secured by investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
 - d. investment arrangements, managed or offered by QIC or QTC, prescribed under a regulation for this paragraph;
 - e. an investment arrangement with a rating prescribed under a regulation for this paragraph;
 - f. other investment arrangements prescribed under a regulation for this paragraph.
2. However, the investment must be—
 - a. at call; or
 - b. for a fixed time of not more than 1 year.

3.4.2 Limitation on Investment Power

Section 43 of the *Statutory Bodies Financial Arrangements Act 1982* states that investments must be:

1. in Australian money; and
2. undertaken in Australia.

3.4.3 Portfolio Investment Parameters and Credit Requirements

The following table shows the credit ratings and counterparty limits for Quilpie Shire Council:

Short Term Rating (Standard & Poor's) or equivalent	Individual counterparty Limit	Total Limit (Max % of Portfolio)
A1+	100%	100%
A1	10%-20%	50%
A2 – Financial Institutions only	5%-15%	30%
A3 – Financial Institutions only	2%-7%	10%
Unrated	Nil	Nil
QIC/QTC Pooled Cash Management Funds	100%	100%

A Financial Institution is defined as an authorised deposit taking institution within the meaning of the *Banking Act 1959 (Commonwealth)*, Section 5.

It is noted that for the purpose of this investment portfolio, the percentage limits apply effective from the date of purchase as a percentage of the total value of the portfolio.

Whenever an investment is proposed, a minimum of two (2) quotes will be obtained from authorised institutions achieving as Standard & Poors or Moody rating of “AA” or better.

The institution offering the best quotation, net of costs, will generally be successful in attracting Council’s investment. However Council may deviate from this arrangement in situations where it wishes to support local financial institutions, whose investment interest rate may not match its competitors.

Investments held with the Queensland Treasury Corporation Cash Fund will be benchmarked against other investments or quoted investment rates at the end of each calendar month to ensure Council is receiving the most advantageous rate given the risk/return trade off.

3.4.4 Investments with Local Banks

Notwithstanding any other clause in this policy the investment officers/employees shall give preference to lodging Council cash investments through any bank that maintains a full time branch presence in Quilpie Shire. In making this decision Council acknowledges that the intention is to maintain the viability of a local bank hence in turn providing full banking services to the residents of Quilpie Shire.

3.4.5 Maturity

The maturity structure of the portfolio will reflect a maximum term to maturity of one year and includes an interest rate reset of no longer than six months.

3.4.6 Liquidity Requirement

Given the nature of the funds invested, at least 10 percent of the portfolio is to be available with 24 hours’ notice.

3.4.7 Breaches

Any breach of this Investment Policy is to be reported to the Chief Executive Officer and, if required, rectified as soon as practicable. The Finance Manager will report any breach that needs to be rectified to Council at the next meeting.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under regulation for the investment arrangement, Council shall within 28 days after the change becomes known, either obtain Treasurer’s approval for continuing with the investment arrangement or sell the investment arrangement (including, for example, withdrawing a deposit).

3.4.8 Records

For audit purposes, certificates must be obtained from the financial institution holding the funds, confirming the amounts of investment held on Council’s behalf at 30 June each year or alternatively certificates of deposits as and when made will be held on file.

3.4.9 Reporting

If there is a change to the make-up of the investment portfolio, Council will be advised at the next Council meeting.

On an annual basis, the Investment Policy will be reviewed and amended where required; any amendments are to be approved by Council prior to the implementation of the revised investment policy.

3.5 INTERNAL CONTROL

Council is at all times to have in place appropriate controls to prevent the fraudulent use of public monies. The following controls detail the minimum that is required:

- A person is to be identified as the responsible officer for the investment function;
- All investments are to be authorised by the Chief Executive Officer;
- Confirmation advices from the Financial Institution are to be recorded in Council's Record Management System;
- Investment Officers shall refrain from personal activities that would conflict with the proper execution of Council's investment portfolio. This policy requires Investment Officers to disclose to the Chief Executive Officer any conflict of interest that could be related to the investment portfolio.

Council is at all times to comply with the legislation applicable to the investment function within Local Government. Council will utilise its Category 1 investment powers to earn interest revenue on its operating funds to supplement Council's other sources of revenue. Further, Council will maintain appropriate internal controls to prevent the fraudulent use of public monies.

The policy for the investment of Council funds is to be documented and followed at all times.

4 DEFINITIONS

Nil

5 RELATED POLICIES | LEGISLATION | OTHER DOCUMENTS

Local Government Act 2009

Local Government Regulation 2012

Statutory Bodies Financial Arrangements Act 1982

Statutory Bodies Financial Arrangements Regulations 2007

IX #	Details

Appendix 5 – Capital Works Program

Category	Details	Year	New	Replace	Estimated Cost	Ext Funding	Funding Source	Net Cost to Council	2020-21 New	2020-21 Replace	2020-21 Net
1. Land	Land development - Purchase old depot site land	2021	100%	0%	30,000			30,000	30,000	0	30,000
1. Land Total					30,000	0		30,000	30,000	0	30,000
2. Buildings & Other Struct	57 Jabiru Street - exterior paint	2021	0%	100%	15,000			15,000	0	15,000	15,000
2. Buildings & Other Struct	41 Pegler Street - carport and front awning	2021	70%	30%	12,000			12,000	8,400	3,600	12,000
2. Buildings & Other Struct	43 Galah Street unit 1 - kitchen refurb	2021	0%	100%	20,000			20,000	0	20,000	20,000
2. Buildings & Other Struct	43 Galah Street unit 2 - kitchen refurb	2021	0%	100%	26,000			26,000	0	26,000	26,000
2. Buildings & Other Struct	67 Boonkai Street unit 1 - bathroom refurb	2021	0%	100%	30,000			30,000	0	30,000	30,000
2. Buildings & Other Struct	Adavale tennis court rehabilitation	2021	0%	100%	75,000	55,000	LRCIP	20,000	0	75,000	20,000
2. Buildings & Other Struct	Admin building rewire all IT cables	2021	0%	100%	40,000			40,000	0	40,000	40,000
2. Buildings & Other Struct	Depot - solar power	2021	100%	0%	80,000	75,000	W4QCovid	5,000	80,000	0	5,000
2. Buildings & Other Struct	ENHM Stage 2	2021	100%	0%	3,200,000	3,782,822	BoR3/BBRF2	-582,822	3,200,000	0	-582,822
2. Buildings & Other Struct	Eromanga Hall - refurb mens & womens toilet	2021	0%	100%	40,000	30,000	LRCIP	10,000	0	40,000	10,000

2. Buildings & Other Struct	Eromanga Rec Grounds ablution block-demountable 1 x 20ft container	2021	100%	0%	80,000	70,000	LRCIP	10,000	80,000	0	10,000
2. Buildings & Other Struct	Gyrica Gardens A/C units x 6	2021	0%	100%	32,000	16,657	LRCIP	15,343	0	32,000	15,343
2. Buildings & Other Struct	Gyrica Gardens multi-purpose centre incl Gyrica St concrete footpath	2021	100%	0%	943,684	707,763	BBRF4	235,921	943,684	0	235,921
2. Buildings & Other Struct	Quilpie library repaint part exterior	2021	0%	100%	15,000			15,000	0	15,000	15,000
2. Buildings & Other Struct	Quilpie tennis courts	2021	0%	100%	120,000	110,000	LRCIP	10,000	0	120,000	10,000
2. Buildings & Other Struct	Quilpie wash down bay	2021	60%	40%	400,000	280,000	W4QCovid	120,000	240,000	160,000	120,000
2. Buildings & Other Struct	Signage incl Amy Johnson, tourism trails and major roadside	2021	100%	0%	50,000			50,000	50,000	0	50,000
2. Buildings & Other Struct	Toompine hall disability access	2021	100%	0%	40,000	30,000	LRCIP	10,000	40,000	0	10,000
2. Buildings & Other Struct	Toompine tennis court rehabilitation	2021	0%	100%	75,000	50,000	LRCIP	25,000	0	75,000	25,000
2. Buildings & Other Struct	VIC - counter and workstations	2021	50%	50%	10,000			10,000	5,000	5,000	10,000
2. Bld & Other Struc Total						5,207,242	0	96,442	4,647,084	656,600	96,442
3. Other	Adavale airport fence	2021	100%	0%	120,000	10,800	RAUP	109,200	120,000	0	109,200
3. Other	Airport Quilpie mulga trail	2021	100%	0%	20,000	20,000	W4QCovid	0	20,000	0	0
3. Other	Baldy Top development - premix track, shelter and upgrade pathways	2021	100%	0%	50,000	30,000	LRCIP	20,000	50,000	0	20,000

3. Other	Bi-centennial - additional play equipment + softfall + replace existing softfall + fencing	2021	100%	0%	125,000	110,000	LRCIP	15,000	125,000	0	15,000
3. Other	Brolga Street streetscape	2021	100%	0%	150,000	100,000	W4QCovid	50,000	150,000	0	50,000
3. Other	Bulloo Park racecourse rehab	2021	0%	100%		0	DCP2	0	0	0	0
3. Other	DCP Ext2 - tourism project	2021	100%	0%	60,000	60,000	DCP2	0	60,000	0	0
3. Other	Eromanga streetscape - Knot-o-saurus Park stage 1	2021	100%	0%	225,000	190,000	LRCIP	35,000	225,000	0	35,000
3. Other	Eromanga streetscape - DCP Ext2	2021	100%	0%	80,000	90,000	DCP2	-10,000	80,000	0	-10,000
3. Other	Landfill Quilpie upgrade stage 1	2021	100%	0%	400,000	400,000	W4QCovid	0	400,000	0	0
3. Other	NDRP flood gauge stations (Council contribution)	2021	70%	30%	25,000			25,000	17,500	7,500	25,000
3. Other	Opal fossicking project - stage 1	2021	100%	0%	40,000	40,000	W4QCovid	0	40,000	0	0
3. Other	Rick M Memorial	2021	100%	0%	100,000	65,000	W4Q3	35,000	100,000	0	35,000
3. Other	Tourism interactive displays x 4	2021	100%	0%	35,000	35,000	W4QCovid	0	35,000	0	0
3. Other Total					1,430,000	1,150,800		279,200	1,422,500	7,500	279,200
4. Furniture & Fittings				100%				0	0	0	0
4. Furniture & Fittings Total					0	0		0	0	0	0

5. Plant & Equipment	Loader for landfill	2021	100%	0%	325,000			325,000	325,000	0	325,000
5. Plant & Equipment	Unit 1104 utility	2021	0%	100%	55,000			55,000	0	55,000	55,000
5. Plant & Equipment	Unit 1106 utility	2021	0%	100%	45,000			45,000	0	45,000	45,000
5. Plant & Equipment	Unit 116 backhoe	2021	0%	100%	240,000			240,000	0	240,000	240,000
5. Plant & Equipment	Unit 127 grader	2021	0%	100%	400,000			400,000	0	400,000	400,000
5. Plant & Equipment	Unit 27 light truck (garbage truck)	2021	0%	100%	275,000			275,000	0	275,000	275,000
5. Plant & Equipment	Unit 401 fuel trailer	2021	0%	100%	35,000			35,000	0	35,000	35,000
5. Plant & Equipment	Unit 92 street sweeper	2021	0%	100%	225,000			225,000	0	225,000	225,000
5. Plant & Equipment	Trade units 116, 127 and 92	2021	0%	100%	-150,000			-150,000	0	-150,000	-150,000
5. Plant & Equip Total					1,450,000	0		1,450,000	325,000	1,125,000	1,450,000
6. Transport Infrastructure	All roads - grid replacements	2021	0%	100%	40,000	0	W4Q3	40,000	0	40,000	40,000
6. Transport Infrastructure	Concrete floodways - roads to be determined incl Cooma Road	2021	60%	40%	300,000	250,000	R2R	50,000	180,000	120,000	50,000
6. Transport Infrastructure	Concrete footpath Boonkai St (end existing to Gyrica to Quarrion) 250m + 30m St Finbarr's to shop	2021	100%	0%	180,000	160,000	LRCIP	20,000	180,000	0	20,000

6. Transport Infrastructure	Dinosaur Drive upgrade	2021	80%	20%	385,000	192,500	TTCP	192,500	308,000	77,000	192,500
6. Transport Infrastructure	Gravel road resheeting and water dams	2021	20%	80%	480,000	480,000	W4Q3	0	96,000	384,000	0
6. Transport Infrastructure	K&C replacements incl Brolga St 200 m Nth Anzac Pk + others (700m total)	2021	0%	100%	250,000	170,000	R2R	80,000	0	250,000	80,000
6. Transport Infrastructure	Quarrion Street K&C southern side near Sommerfield Road	2021	100%	0%	50,000	40,000	LRCIP	10,000	50,000	0	10,000
6. Transport Infrastructure	Reseals various roads / streets	2021	0%	100%	500,000	400,000	R2R	100,000	0	500,000	100,000
6. Transport Infrastructure Total					2,185,000	1,692,500		492,500	814,000	1,371,000	492,500
7. Water Infrastructure	Bore replacement and rehab	2021	0%	100%	732,004	524,370	LGGSP	207,634	0	732,004	207,634
7. Water Infrastructure	Mains replacements - Jabiru Street	2021	0%	100%	200,000			200,000	0	200,000	200,000
7. Water Infrastructure	Additional clear water tank Eromanga WTP	2021	100%	0%	120,000	120,000	W4QCovid	0	120,000	0	0
7. Water Infra Total						644,370		407,634	120,000	932,004	407,634
8. Sewerage Infrastructure	Various mech and elec replacements	2021	0%	100%	20,000			20,000	0	20,000	20,000
8. Sewerage Infra Total						0		20,000	0	20,000	20,000
Grand Total						8,694,912		2,775,776	7,358,584	4,112,104	2,775,776

Schedule of Fees and Charges

1 July 2020 – 30 June 2021



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Cost Recovery Fees	GL No:	Unit	2020/21	GST
GOVERNANCE				
PLANNING ASSESSMENT				
Reconfiguring a Lot	4100-1500-0000	Per application	\$600.00	GST free
Material Change of Use - Code Assessable	4100-1500-0000	Per application	\$600.00	GST free
Material Change of Use - Impact Assessable	4100-1500-0000	Per application	\$1,050.00	GST free
Advertising	4100-1500-0000	Per application	\$570.00	Included
Certificate	4100-1500-0000	Per application	Cost + \$100.00 admin fee	Included
Certificate of Town Plan Approval—Commercial Only	4100-1500-0000	Per application	\$160.00	Included
<i>*Note: Council to determine additional charges prior to DA approval / town Planning external processing - Actual cost plus 30%</i>				
BUILDING WORKS				
NEW CONSTRUCTIONS		Registered Builder	Owner Builder	
CLASS 1 – DWELLINGS				
<300m ² GFA	4150-1501-0000	\$755.00	\$1,030.00	Included
> 300m ² GFA	4150-1501-0000	\$2.18/m ² + \$848.00	\$3.10/m ² + \$1130.00	Included
CLASS 2 & 3 – FLATS, MOTELS, ACCOMMODATION UNITS				
<300m ² GFA	4150-1501-0000	\$1050.00		Included
> 300m ² GFA	4150-1501-0000	\$3.12/m ² + \$1137		Included
CLASS 4 – 9 – COMMERCIAL & INDUSTRIAL BUILDING				Included
<300m ² GFA	4150-1501-0000	\$1020		Included
300m ² - 500m ² GFA	4150-1501-0000	\$1660.00		Included
500m ² - 800m ² GFA	4150-1501-0000	\$3000		Included
>800m ² GFA	4150-1501-0000	\$3.64/m ² + \$3100		Included

Cost Recovery Fees	GL No:	Unit	2020/21	GST
CLASS 10 – GARDEN SHEDS, UNROOFED PERGOLAS & DECKS ETC				Included
<10m ² GFA	4150-1501-0000	\$130.00	\$185.00	Included
10m ² - 120m ² GFA	4150-1501-0000	\$310.00	\$380.00	Included
120m ² - 300m ² GFA	4150-1501-0000	\$440.00	\$500.00	Included
If >300m ² GFA – it will be Class 7 & 8 not 10	4150-1501-0000			
CLASS 10 – SWIMMING POOL & FENCING				
Fee (including inspection)	4150-1501-0000	\$560.00	\$695.00	Included
Swimming pool inspection fee (including certificate)	4150-1501-0000	\$255.00	\$255.00	Included
AWNINGS & ADVERTISING SIGNS				
Minimum Fee	4150-1501-0000	\$370.00	\$370.00	Included
UNCLASSIFIED BUILDINGS				
Minimum Fee	4150-1501-0000	\$370.00	\$370.00	Included
EXTENSIONS & RENOVATIONS		Registered Builder	Owner Builder	
CLASS 1 - DWELLINGS				
<150m ² GFA	4150-1501-0000	\$610.00	\$750.00	Included
>150m ² addition	4150-1501-0000	\$3.38/m ² + \$702.00	\$4.36/m ² + \$846.00	Included
CLASS 2 & 3– FLATS, MOTELS, ACCOMMODATION UNITS				
<150m ² GFA	4150-1501-0000	\$749.00		Included
>150m ² addition	4150-1501-0000	\$4.36/m ² + \$96.00		Included
CLASS 4 – 9 – COMMERCIAL & INDUSTRIAL BUILDING				
<300m ² GFA	4150-1501-0000	\$748.00		Included
300m ² - 500m ² GFA	4150-1501-0000	\$993.00		Included
>500m ² GFA	4150-1501-0000	\$1622.00		Included
CLASS 10 – GARDEN SHEDS, UNROOFED PERGOLAS & DECKS ETC				

Cost Recovery Fees	GL No:	Unit	2020/21	GST
<10m ² GFA	4150-1501-0000	\$122.00	\$122.00	Included
10m ² - 120m ² GFA	4150-1501-0000	\$244.00	\$300.00	Included
>120m ² GFA	4150-1501-0000	\$494.00	\$556.00	Included
If >300m ² GFA – it will be Class 7 & 8 not 10	4150-1501-0000			
CLASS 10 – SWIMMING POOL & FENCING				
Minimum Fee	4150-1501-0000	\$436.00	\$556.00	Included
AWNINGS & ADVERTISING SIGNS				
Minimum Fee	4150-1501-0000	\$436.00	\$556.00	Included
UNCLASSIFIED BUILDINGS				
Minimum Fee	4150-1501-0000	\$436.00	\$556.00	Included
DEMOLITION, REMOVAL OR MISCELLANEOUS MINOR WORKS REQUIRING APPROVAL				
Minimum Fee	4150-1501-0000	\$300.00	\$374.00	Included
<i>Note: Building fees are made up of Processing Fee, Final inspection and archival fee</i>				
ANIMAL CONTROL				
<p align="center"><i>Animal Registration Period (Cats & Dogs) - 1st October to 30th September</i></p> <p align="center">10% discount applies if paid in advance for 2 year period</p>				
DOGS				
Puppy (under 6 months of age recognising most vets won't desex until at 6 months)	All transactions to be receipted through Animal Register	Per annum	\$30.00	GST free
De-sexed and micro chipped dog		Per annum	\$30.00	GST free
De-sexed and micro chipped dog - Aged Pensioner - (card required)		Per annum	\$20.00	GST free
Micro chipped dog		Per annum	\$60.00	GST free
Micro chipped dog - Aged Pensioner (entitlement card required)		Per annum	\$20.00	GST free
Whole dog (Over 6 months)		Per annum	\$105.00	GST free
Whole dog – Aged Pensioners (entitlement card required)		Per annum	\$30.00	GST free
De-sexed dog (over 6 months - evidence required)		Per annum	\$40.00	GST free

Cost Recovery Fees	GL No:	Unit	2020/21	GST
De-sexed dog – Aged Pensioners (evidence of entitlement card required)		Per annum	\$20.00	GST free
Regulated (restricted or dangerous) dogs		Per annum	\$260.00	GST free
Regulated (menacing) dogs		Per annum	\$165.00	GST free
Working dog - An application with supporting evidence must be submitted to Council Definition Working dog— (a) means a dog usually kept or proposed to be kept— (i) on rural land; and (ii) by an owner who is a primary producer, or a person engaged or employed by a primary producer; and (iii) primarily for the purpose of— (A) droving, protecting, tending, or working, stock; or (B) being trained in droving, protecting, tending, or working, stock; and (b) does not include a class of dog prescribed under a regulation.		Per annum	\$20.00	GST free
Assistance Dog		Per annum	\$0	GST free
Kennel permit (per year - by application to Council) (up to 6 dogs/puppies) (includes registration component)		Per annum	\$400.00	GST free
Replacement registration tag	4330-1500-0000	Per tag	\$5.00	Included
Discount if paid within 2 months		Per animal	\$10.00	GST free
Kennel fee (eg emergency accommodation)	4330-1500-0000	Per animal per day	\$30.00	Included
Cat trap bond	0300-5480-0017	Per trap	\$30.00	GST free
Barking collar refundable deposit If collar not returned replacement cost less deposit to be invoiced	0300-5480-0017	Per collar	\$50.00	GST free
Where a dog is currently registered with another Australian local government and satisfactory proof of registration is presented, no fee will be charged until such time as that registration expires or in the case of “lifetime” registration, the following Quilpie Shire Council registration period.				

Cost Recovery Fees	GL No:	Unit	2020/21	GST
IMPOUNDMENT				
Impoundment Fees - Dog & Cat				
1st impoundment	4330-1700-0000	Per animal	\$110.00	GST free
2nd impoundment	4330-1700-0000	Per animal	\$170.00	GST free
3rd impoundment	4330-1700-0000	Per animal	\$220.00	GST free
Micro-chipping fee for all impounded animals not micro-chipped	4330-1700-0000		\$110.00	Included
Sustenance fee - per day or part thereof for detained animals	4330-1700-0000	Per animal / day	\$25.00	GST free
Impoundment Fees - Other Animals				
Entire bull	4330-1700-0000	Per animal	\$110.00	GST free
Entire stallion	4330-1700-0000	Per animal	\$270.00	GST free
All other horses and cattle	4330-1700-0000	Per animal	\$110.00	GST free
Sheep	4330-1700-0000	Per animal	\$10.00	GST free
Goats	4330-1700-0000	Per animal	\$110.00	GST free
Sustenance fee - all other animals (except sheep)	4330-1700-0000	Per animal/day	\$30.00	GST free
Sustenance fee - sheep	4330-1700-0000	Per animal/day	\$10.00	GST free
Driving fees for leading, transporting etc. to pound	4330-1700-0000		At Cost	Plus GST
WILD DOG BONUS PAYMENTS				
<p><i>A statutory declaration must be signed by the property owner on which the wild dog was destroyed.</i></p> <p><i>All statutory declarations must be signed by an Authorised Officer and witnessed by a Justice of the Peace</i></p> <p><i>A copy of the claimant's licence must be attached to the statutory declaration</i></p> <p><i>GPS points or a map indicating the location the dog was destroyed must be attached to the statutory declaration form</i></p> <p><i>The Pest and Livestock Co-ordinator / CCSM must authorise all wild dog bonus applications. No Wild Dog Bonus payments will be made to properties that have not participated in the whole of shire bait and do not practice wild dog control.</i></p>				
Wild dog bonus payment - inside wild dog fence		Per animal	\$50.00	GST free
Wild dog bonus payment - outside wild dog fence (within the shire)		Per animal	\$50.00	GST free
Major baiting program (1) Wild Dog Levy		Per year	No cost	GST free

Cost Recovery Fees	GL No:	Unit	2020/21	GST
Baiting meat subsidy (to approved applicants) *Meat sourced from Council *Meat supplied by landholder		Per kg	\$1.00	GST free
Aeroplane subsidy *Invoice must be made out to Quilpie Shire Council (Claimable by syndicates or approved pilots)		Per hour	Full cost	GST exc
Avgas – full reimbursement *Invoice must be made out to Quilpie Shire Council *Receipts must be submitted		Per drum or per litre		
QUILPIE COMMON PERMIT				
Application fee / annual fee	Debtors	Per annum	\$60.00	GST free
Mustering fee – per permit	Debtors	Bi annual	At cost	Plus GST
Out of hours call outs deemed non-urgent by the CEO or delegated officer	Debtors	Per event	Full cost recovery	
Chemical / herbicide subsidy Upon presentation of receipt / purchase of chemical or herbicide to treat pest weeds, Council will reimburse 50% of total cost up to a maximum of \$1,000.00	Debtors	%	50%	Included
RESERVES - AGISTMENT				
Warrabin Lane (upon approved application to Council) Minimum fee \$255.00	4320-1800-0000	Per head/ per week	\$3.00 / head / week	Included
Dillon's Well (upon approved application to Council) Minimum fee \$255.00	4320-1800-0000	Per head / per week	\$3.00 per head per week	Included
Gunnadorah Reserve		Per annum	\$3060.00	Included
PORTABLE FENCING PANELS				
Hire fee per panel \$200 refundable deposit. Damaged or lost panels replaced through Council at cost + 20%. One month hire per application unless approved otherwise.	Deposit – 0300-5480-0024 Fee – 4320-1600-0000	Per week	\$5.00	Included

Cost Recovery Fees	GL No:	Unit	2020/21	GST
OTHER LICENCE FEES				
OTHER LICENCE FEES				
Food licence application (new food premises) (includes annual fee)	All transactions to be receipted through Debtor	Per premise	\$255.00	GST free
Food premise licence renewal fee (annual)		Per premise	\$135.00	GST free
Amendment (change address/minor)		Per premise	\$55.00	GST free
Amendment to premises (major)		Per premise	At cost	GST free
Copy/replacement of licence		Per premise	\$10.00	GST free
Additional inspection		Per premise	\$120.00/hour	GST free
Volunteer group (eg sporting/school)		Per group	\$10.00	GST free
Home based catering service		Per premise	\$30.00	GST free
Accrediting a food safety program		Per premise	\$110.00	GST free
Auditing a food safety program		Per premise	At cost	GST free
Amending a Food Safety Program		Per premise	\$55.00	GST free
Environmental Health Search only		Per premise	\$110.00	GST free
Apiary Site Application Fee		Per application	\$265.00	
Apiary Site yearly fee		Per Site	\$110.00	
BEAUTY THERAPY (Inc. Permanent Marking)				
Beauty therapy licence application (new)	All transactions to be receipted through Debtors	Per premise	\$140.00	GST free
Beauty therapy licence application (renewal)		Per annum	\$110.00	GST free
ENVIRONMENTALLY RELEVANT ACTIVITIES				
All other ERA's	4520-1400-0000	Per annum	\$320.00	GST free
Registration of motor vehicle workshop	N/A	Per annum	\$320.00	GST free
HEALTH COMPLIANCE INSPECTIONS				
Health compliance inspection	4520-1400-0000		\$140.00	GST free
*Plus travel costs if applicable				

Cost Recovery Fees	GL No:	Unit	2020/21	GST
VISITOR INFORMATION CENTRE / GALLERY				
VIC town bus tours	5520-1530-0000	Per person	\$12.00	Included
VIC to ENHM Tours	5520-1530-0000	Per Person	\$45.00	Included
Bus companies who require a tour guide on the bus	5520-1530-0000	Per person	\$5.50	Included
Gallery - commission on all gallery sales	See Finance	Per item	15%	Included
(Except charitable organisations or at the discretion of the CEO)				
REGULATED WASTE FEES				
Disposal of carcass (cattle) - during working hours	4250-1500-0010	Per carcass	\$140.00	Included
Disposal of carcass (cattle) - outside working hours + employee costs	4250-1500-0010		\$180.00	Included
Trade waste - application	See BEPO		\$315.00	Included
Trade waste - category 1	See BEPO		\$370.00	Included
Trade waste - category 2	See BEPO		\$370.00	Included
Burial of Trade asbestos / CCA treated timber or other waste greater than 10m ²	4250-1500-0040	Per hour	\$300.00	Included
Asbestos 10m ² or less MUST CONTACT COUNCIL PRIOR	4250-1500-0040		\$200.00	Included
Contaminated soil (low level)	4250-1500-0040	Per tonne	\$41.00	Included
Contaminated soil (High level)	4250-1500-0040		POA	
Disposal of septic or grey water waste (any quantity)	All transactions to be receipted through Debtors	Per litre	\$0.10	Included
UNREGULATED WASTE FEES				
Commercial / Industrial and Demolition waste fee	All transactions to be receipted through Debtors	Per Tonne	\$50.00	Included
		Per m3	\$16.00	Included

Cost Recovery Fees	GL No:	Unit	2020/21	GST
CORPORATE				
COPIES OF DOCUMENTS				
Annual Report	2300-1510-0000	Per copy	\$12.00	Included
Budget & Revenue Statement	2300-1510-0000	Per copy	\$12.00	Included
Corporate Plan	2300-1510-0000	Per copy	\$12.00	Included
Operational Plan	2300-1510-0000	Per copy	\$12.00	Included
Minutes - monthly	2300-1510-0000	Per copy	\$12.00	Included
Local Laws	2300-1510-0000	Per copy	\$12.00	Included
Archive fee	2300-1510-0000	Per document	\$35.00	Included
Planning Scheme - complete hard copy	2300-1510-0000	Per document	\$55.00	Included
Planning Scheme - complete electronic copy	2300-1510-0000	Per document	\$12.00	Included
Planning Scheme - sections (hardcopy / electronic)	2300-1510-0000	Per section	\$12.00	Included
RIGHT TO INFORMATION				
<i>*Fees and charges for Right to Information documentation are set by State Regulation. http://www.rti.qld.gov.au/fees-and-charges</i>				
Application fee for access to documents not related to an individual's personal information	2300-1510-0000	Per application	http://www.rti.qld.gov.au/fees-and-charges	GST free
Processing fee where total processing is 5 hours or less	2300-1510-0000		http://www.rti.qld.gov.au/fees-and-charges	GST free
Processing fee for each 15 minutes or part thereof where the processing is greater than 5 hours (note charge is for total time including first 5 hours)	2300-1510-0000	Per 15 minutes	http://www.rti.qld.gov.au/fees-and-charges	GST free
Access charge for each black and white copy of an A4 document	2300-1510-0000	Per page	http://www.rti.qld.gov.au/fees-and-charges	GST free
<i>*Please note: Photocopying of funeral booklets will be charged at the standard photocopy rates.</i>				
A4 single sided - black & white (Council paper)	2300-1510-0000	Per copy	\$0.65	Included
A4 single sided - black & white (own paper)	2300-1510-0000	Per copy	\$0.45	Included
A4 single sided - colour (council paper)	2300-1510-0000	Per copy	\$1.10	Included

Cost Recovery Fees	GL No:	Unit	2020/21	GST
PHOTOCOPYING				
A4 single sided - colour (own paper)	2300-1500-0000	Per copy	\$0.90	Included
A4 double sided - black & white (council paper)	2300-1500-0000	Per copy	\$0.85	Included
A4 double sided - black & white (own paper)	2300-1500-0000	Per copy	\$0.65	Included
A4 double sided - colour (council paper)	2300-1500-0000	Per copy	\$2.10	Included
A4 double sided - colour (own paper)	2300-1500-0000	Per copy	\$1.90	Included
A3 single sided - black & white (council paper)	2300-1500-0000	Per copy	\$0.85	Included
A3 single sided - black & white (own paper)	2300-1500-0000	Per copy	\$0.65	Included
A3 single sided - colour (council paper)	2300-1500-0000	Per copy	\$1.25	Included
A3 single sided - colour (own paper)	2300-1500-0000	Per copy	\$1.10	Included
A3 double sided - black & white (council paper)	2300-1500-0000	Per copy	\$1.05	Included
A3 double sided - black & white (own paper)	2300-1500-0000	Per copy	\$0.85	Included
A3 double sided - colour (council paper)	2300-1500-0000	Per copy	\$1.55	Included
A3 double sided - colour (own paper)	2300-1500-0000	Per copy	\$1.40	Included
LAMINATING				
A4 laminating	2300-1500-0000	Per page	\$3.50	Included
A3 laminating	2300-1500-0000	Per page	\$5.60	Included
Larger than A3	2300-1500-0000	Per page	\$8.00	Included
BINDING				
All sizes	2300-1500-0000	Per binder	\$3.00	Included
FACSIMILE SERVICES				
Facsimile - up to 3 pages	2300-1500-0000		\$3.60	Included
Facsimile - additional pages (4 pages +)	2300-1500-0000	Per page	\$0.55	Included

Cost Recovery Fees	GL No:	Unit	2020/21	GST
PROPERTY SEARCHES				
Property Search - full rate search	2300-1510-0000	Per assessment	\$160.00	No GST
Property Search - full rate search (24 hour reply)	2300-1510-0000	Per assessment	\$260.00	No GST
RENTAL ACCOMMODATION				
Quilpie Houses		# Bedrooms	Per week	
10 Boobook Street, Quilpie (house-timber)	All transactions to be receipted through Debtors All transactions to be receipted through Debtors	3 bedroom	\$290.00	GST free
30 Boonkai Street, Quilpe (house-brick) Lease Agreement - Catholic Education		3 bedroom	\$170.00	GST free
58 Boonkai Street, Quilpie (house-timber)		3 bedroom	\$170.00	GST free
51 Dukamurra Street, Quilpie (house-timber) Employment Contract		4 bedroom	\$330.00	GST free
41 Galah Street, Quilpie (house-brick) Employment Contract		3 bedroom	\$310.00	GST free
53 Galah Street, Quilpie (house-brick)		3 bedroom	\$170.00	GST free
57 Galah Street, Quilpie (house-brick) Lease Agreement - Ergon Energy		3 bedroom	\$340.00	GST free
65-67 Galah Street, Quilpie (house-timber) Lease Agreement - Queensland Health		4 bedroom	\$500.00	GST free
57 Jabiru Street, Quilpie (house-timber)		3 bedroom	\$170.00	GST free
Lot 34 Kookaburra Street, Quilpie (house-timber)		3 bedroom	\$170.00	GST free
41 Pegler Street, Quilpie (house-timber)		3 bedroom	\$170.00	GST free
64 Pegler Street, Quilpie (house-timber)		3 bedroom	\$170.00	GST free
66 Pegler Street, Quilpie (house-timber)		3 bedroom	\$170.00	GST free
74 Pegler Street, Quilpie (house-brick) Lease Agreement - Ergon Energy		4 bedroom	\$400.00	GST free
Eromanga Housing		# Bedrooms	Per wk	

Cost Recovery Fees	GL No:	Unit	2020/21	GST
Lot 5, Neal Street, Eromanga (house-timber)		3 bedroom	\$140.00	GST free
Lot 6, Neal Street, Eromanga (house-timber)		3 bedroom	\$140.00	GST free
Units / Duplex		# Bedrooms	Per Wk	
60 Pegler Street, Quilpie - Unit 1		2 bedroom	\$150.00	GST free
60 Pegler Street, Quilpie - Unit 2		2 bedroom	\$150.00	GST free
88 Quarrion Street, Quilpie - Unit 1		2 bedroom	\$150.00	GST free
88 Quarrion Street, Quilpie - Unit 2		2 bedroom	\$150.00	GST free
67 Boonkai Street, Quilpie - Unit 1		2 bedroom	\$150.00	GST free
67 Boonkai Street, Quilpie - Unit 2		2 bedroom	\$150.00	GST free
43 Galah Street, Quilpie - Unit 1		2 bedroom	\$180.00	GST free
(Fully furnished for consultants)				
43 Galah Street, Quilpie - Unit 2 (Fully furnished for consultants)		2 bedroom	\$180.00	GST free
2 Boobook Street, Quilpie (Duplex 1) Timber		2 bedroom	\$210.00	GST free
2 Boobook Street, Quilpie (Duplex 2) Timber	All transactions to be receipted through Debtors	2 bedroom	\$210.00	GST free
x Boobook Street, Quilpie (Duplex 1) Brick		2 bedroom	\$215.00	GST free
x Boobook Street, Quilpie (Duplex 2) Brick		2 bedroom	\$215.00	GST free
Aged Persons Housing		# Bedrooms	Per Week	
1-17 Gyrica Gardens, Quilpie (unit-brick)		2 bedroom	\$130.00	GST free
Eligible tenants at Gyrica Gardens who do not receive assistance from the Government may be subject to market rent.		2 bedroom	\$150.00	GST free
Unit 3 - Furnished		2 bedroom	\$180.00	GST free
Unit 4 - Unfurnished		2 bedroom	\$130.00	GST free

Eligible tenants who do not receive assistance from the Government may be subject to market rent - \$145.00 per week

Cost Recovery Fees		GL No:	Unit	2020/21	GST
COMMUNITY SERVICES					
	<p>* A deposit is required for each booking of a facility (no seasonal bookings) EFT details are required for deposit refunds where possible</p> <p>*Where a deposit does not cover the value of the breakage or cleaning, the hirer will be charged at cost price for service or replacement</p> <p>* Hirers are responsible for leaving the facility, plant or equipment in a clean, acceptable condition- including refuelling, filling gas cylinders etc.</p> <p>*Applications for any waiver of deposits / fees must be submitted in writing to the Chief Executive Officer.</p>				
COMMERCIAL CHARGES USE OF ROADS / STREETS					
Permit		See BEPO	Per week	\$156.00	No GST
Permit		See BEPO	Per year	\$342.00	No GST
Business activities - sale of good - traders / itinerant vendors		See BEPO		\$650.00	GST Inc
HIRE OF HALLS					
Quilpie Shire Hall - covers minor breakages & cleaning (Deposit \$150 plus non-refundable hire fee \$75)		0300-5480 - \$150.00 5150-1500 - \$75.00		\$225.00 / \$75.00	GST Free Included
Quilpie Shire Hall Supper Room – covers minor breakages & cleaning (Deposit \$150 plus non-refundable hire fee \$75)		0300-5480 - \$150.00 5150-1500 - \$75.00		\$225.00 / \$75.00	GST Free Included
Quilpie Shire Hall & Supper Room - covers minor breakages & cleaning (Deposit \$200 plus non-refundable hire fee \$125)		0300-5480 - \$200.00 5150-1500 - \$125.00		\$325.00 / \$125.00	GST Free Included
Quilpie Shire Hall - crockery & cutlery (Deposit \$100.00 plus non-refundable hire fee \$100.00)		0300-5480 - \$100.00 5150-1500 - \$100.00		\$100.00 / \$100.00	GST Free Included
Eromanga Hall (to hire please contact QSC) (Deposit \$125 plus non-refundable hire fee \$75)		0300-5480 - \$125.00 5150-1500 - \$75.00		\$200.00 / \$75.00	GST Free Included
Toompine Hall (Deposit \$125 plus non-refundable hire fee \$75) Contact: Toompine Hotel - 07 46564863		0300-5480 - \$125.00 5150-1500 - \$75.00		\$200.00 / \$75.00	GST Free Included
Adavale Hall (Deposit \$125 plus non-refundable hire fee \$75) Contact: Narelle Mandusiak - 07 4656 3396		0300-5480 - \$125.00 5150-1500 - \$75.00		\$200.00 / \$75.00	GST Free Included

Cost Recovery Fees	GL No:	Unit	2020/21	GST
CWA Hall, visiting trades – use of power (eg Jacko's trim shop)	See Finance	Per week	\$75.00	Included
<i>*Tables & Chairs at the Quilpie Shire Hall can only be hired with the facility and are not available for hire separately</i>				
TABLECLOTHS & CHAIR COVERS				
Tablecloths (round or rectangular) Chair covers OR Tablecloths and chair covers (regardless of number)	5150-1500		\$6.00 each \$2.00 each OR \$100.00	Included
REPLACEMENT LOCKS / KEYS				
	<i>*All lost / damaged locks or keys to Shire Facilities or equipment will be charged to the hirer at replacement cost.</i>			
BULLOO PARK				
Furniture hire - covers minor breakages & cleaning (Deposit \$100 plus non-refundable hire fee \$100.00)	0300-5480 - \$100.00 3370-1500 - \$100.00		\$100.00 / \$100.00	GST Free Included
Complete complex hire inc tables & chairs - covers minor breakages & cleaning (Deposit \$200 plus non-refundable hire fee \$300.00)	0300-5480 - \$200.00 3370-1500 - \$300.00		\$200.00 / \$300.00	GST Free Included
Microphone / PA (Deposit \$100.00 plus non-refundable hire fee \$30.00) (only to be used at the venue)	0300-5480 - \$100.00 3370-1500 - \$30.00		\$100.00 / \$30.00	GST Free Included
Complex (with or without lights) (Deposit \$150.00 plus non-refundable hire fee \$100.00)	0300-5480 - \$150.00 3370-1500 - \$100.00		\$150.00 / \$100.00	GST Free Included
JOHN WAUGH PARK				
Kiosk hire (Fully refundable deposit)	0300-5480		\$210.00	GST free
PORTABLE TOILETS				
<i>*Two single units available - Please check the condition of the toilets with the Plumber before confirming any bookings (eg. Not favourable to be towed over dirt roads)</i>				
Portable toilet - hire fees (per day / weekend / event to a maximum of 3 days)	2300-1500-0000	Per toilet	\$55.00	Included
Portable toilet – hire fees (per week)	2300-1500-0000	Per toilet	\$80.00	Included
Portable toilets - refundable deposit	0300-5480	Per toilet	\$220.00	GST free

Cost Recovery Fees	GL No:	Unit	2020/21	GST
Portable toilets - cleaning fee (non-refundable)	2300-1500-0000	Per toilet	\$102.00	Included
Portable toilets trailer unit - hire fees (per day / weekend / event to a maximum of 3 days)	2300-1500-0000	Per unit	\$102.00	Included
Portable toilets trailer unit – hire fees (per week)	2300-1500-0000	Per unit	\$153.00	Included
Portable toilets trailer unit - refundable deposit	0300-5480	Per unit	\$408.00	GST free
Portable toilets trailer unit - cleaning fee (non-refundable)	2300-1500-0000	Per unit	\$204.00	Included
OUTDOOR THEATRE EQUIPMENT				
Outdoor theatre equipment – deposit (screen and system)	0300-5480		\$122.00	GST free
CEMETERIES				
Grave digging fee Quilpie (Monday – Friday)	5830-1500-0000	Per site	\$1020.00	Included
Grave Digging Fee Quilpie (Weekends and Public Holidays)	5830-1500-0000	Per Site	\$2040.00	Included
Grave Digging Fee Toompine, Eromanga and Adavale	5830-1500-0000	Per Site	At cost	Included
Grave site reservation fee	5830-1510-0000	Per site	\$122.00	Included
Columbarium niche fee	5830-1500-0000	Per site	\$153.00	Included
Columbarium reservation fee	5830-1510-0000	Per site	\$122.00	
Columbarium plaque fixing fee	5830-1500-0000	Per site	\$122.00	Included
Ashes to be interred into grave (32.5cm long x 20cm wide x 17.5cm deep)	5830-1500-0000	Per site	\$255.00	Included
VET - BULLOO PARK				
VET hire fee	3370-1500-0000		\$60.00	Included
LIBRARY SERVICES				
Library membership		Per person	Free	
Internet usage ½ hour maximum usage at any one time	5710-1600-0000		Free	
Wifi / Ipads / BOYD (Bring your own device)			Free	

Cost Recovery Fees			GL No:	Unit	2020/21	GST
Library bag			5710-1600-0000	Per bag	\$5.00	Included
Lost / damaged library books			All transactions receipted through Debtors	Replacement cost		Included
BUS HIRE						
Community Bus (either) commercial use & non-Quilpie Shire community groups (either bus)			All transactions receipted through Debtors	Per km	\$1.58	Included
Community Bus (either) Quilpie Shire community non-profit use (either bus)				Per km	\$0.42	Included
Minimum charge (either bus)				Per day	\$40.00	Included
Cleaning of buses				At cost	\$60.00	Included
	Bus hire deposit refundable fee	0300-5480-0000			\$60.00	GST free
SWIMMING POOLS						
Entry Fee – Quilpie Pool					Nil	Included
Entry Fee – Eromanga Pool					Nil	Included
Full Day Hire Quilpie (9.00am to 5.00pm)				Per day	\$100.00	Included
After Hours Hire Quilpie				Per hour	\$25.00	Included
Quilpie Swimming Club				As negotiated with pool manager		
School swimming sessions						
RENTAL COMMERCIAL BUILDING						
	Please Note: Exceptions to fees and charges may only be granted by resolution of Council or delegated officer. Each hire application must be accompanied by a deposit fee for the relevant facility / equipment. Bookings are not confirmed until form and deposit are submitted					

Cost Recovery Fees		GL No:	Unit	2020/ 21	GST
ENGINEERING					
WATER & SEWERAGE					
Water - connection charge		3100-1500-0000	Per connection	\$520.00	GST free
Water - disconnection charge		3100-1500-0000	Per connection	Quote	GST free
Bulk water supply – access fee*		All transactions receipted through Debtors	Per annum	\$1050.00	GST free
Bulk water supply – consumption*			Per litre	\$0.10	GST free
Special Water Agreement (ENHM, D&L Hoch,)			Per annum	\$890.00	GST free
Sewerage - connection charge		3200-1510 – Quilpie 3210-1500 – Eromanga	Per connection	\$525.00	GST free
Sewerage - disconnection charge		As above	Per connection	Quote	GST free
	*Please refer also Regulated Waste Charges				
	*Bulk water supply charge comprises both an annual access fee in addition to per litre consumption charge.				
QUILPIE AERODROME					
Aerodrome Operations (out of ordinary working hours)		Actual + 40%		Actual + 40%	Included
Quilpie Airport refuelling card including replacement card		Per card		\$25.00	Included
PLANT HIRE RATES					
Plant/Machinery			Council (hr)	Main Roads / Contract (hr)	
Grader		All transactions receipted through Debtors	\$148.00	\$169.00	Included
Multi tyred rollers			\$106.00	\$122.00	Included
Backhoe			\$106.00	\$122.00	Included
Skidsteer loader/bobcat			\$96.00	\$109.00	Included
Trucks - prime mover, tipper and water trucks			\$118.00	\$133.00	Included
Water tanker (trailer)			\$33.00	\$37.00	Included
Trucks - (small and medium)			\$64.00	\$74.00	Included

Cost Recovery Fees	GL No:	Unit	2020/ 21	GST
Low loader model JSST-3-20	All transactions receipted through Debtors	\$46.00	\$53.00	Included
Loaders		\$159.00	\$180.00	Included
Concrete agitator		\$96.00	\$109.00	Included
Excavator		\$68.00	\$80.00	Included
Forklift		\$68.00	\$80.00	Included
Tractor		\$90.00	\$103.00	Included
Ride on mowers		\$14.00	\$17.00	Included
4WD light utilities		\$22.00	\$25.00	Included
2WD light utilities		\$14.00	\$17.00	Included
Other vehicles - wagons		\$18.00	\$20.00	Included
Labour				
Manager		\$202.00	\$206.00	Included
Works Manager/Supervisor		\$127.00	\$130.00	Included
Trade - qualified		\$85.00	\$88.00	Included
Trade - unqualified		\$74.00	\$77.00	Included
Plant operator		\$74.00	\$77.00	Included
Labourer		\$55.00	\$57.00	Included
Recoverable Private Works				
Labour		As above	As above	Included
Plant hire		As above	As above	Included
Parts and materials		At cost + 30%	At cost + 30%	Included
Accommodation		Council Staff	Contractors	
Adavale permanent camp (per room per day)		\$58.00	\$58.00	Included
Cheepie permanent camp (per room per day)		\$58.00	\$58.00	Included
Thylungra permanent camp (per room per day)		\$58.00	\$58.00	Included

Cost Recovery Fees	GL No:	Unit	2020/ 21	GST
Eromanga permanent camp (per room per day)		\$58.00	\$58.00	Included
Transportable/floating accommodation units (per room per day)		\$58.00	\$58.00	Included
Caravan (per day)		N/A	\$22.00	Included
Own facilities using Council camp (all camps)		N/A	\$13.00/day	Included